

Title:	Community Clean-Up Grant	
Policy No:	4036	
Effective Date:	July 14, 2026	
Motion Number:	26.332	
Responsible Department:	Operations	
Review Date:	July 14, 2029	
Legal References: N/A		Cross References: Policy 8008 Postsecondary Scholarship Policy 8010 Competition Sponsorship Policy 8015 Community Impact Grants
Purpose:	To provide Non-Profit Organizations with the opportunity to participate in organized clean-up activities throughout Greenview in return for program funding. Through community-led roadside, facility, landfill, transfer station, and public area clean-up initiatives, this Policy supports environmental stewardship, community involvement, and the ongoing maintenance and appearance of public spaces within Greenview.	

1. DEFINITIONS

- 1.1. **Clean-Up Activity** means an organized initiative focused on the collection and proper disposal or diversion of waste from identified public areas within Greenview.
- 1.2. **Clean-Up Agreement** means an agreement setting out the terms and conditions of the arrangement between Greenview and the Non-profit Organization with respect to operational expectations, safety, and remuneration.
- 1.3. **Greenview** means the Municipal District of Greenview No.16.
- 1.4. **Non-Profit Organization (NPO)** means an incorporated or formally organized entity operating on a non-profit basis for community, cultural, recreational, educational, social, agricultural, or public benefit purposes within Greenview. Non-Profit Organizations may include, but are not limited to, community associations, sports organizations, youth groups, senior organizations, agricultural societies, schools, and other community-based organizations recognized by Greenview.
- 1.5. **Landfill** means a regulated disposal facility or part of a facility where solid waste is placed in the ground.
- 1.6. **Roadside** means the portion of the right-of-way not occupied by surface courses, curbs, paved gutters, or paved median strips or by other highway structures.
- 1.7. **Site** means any location approved by Greenview for the purpose of conducting a Clean-Up Activity, including roadsides, transfer stations, Landfill areas, and other public spaces.

2. POLICY STATEMENT

- 2.1. Greenview will provide NPO's an opportunity to apply and voluntarily clean up Greenview identified and advertised Roadsides or Sites in return for a pre-established financial donation to the NPO's for their respected clean ups.
- 2.2. Community Clean-Up Grants will be allocated on a first-come first-served basis. Preference will be given NPO's operating within Greenview. Incomplete or late applications, and NPO's which are not Greenview based will be given a lower priority but may be considered if openings remain.
- 2.3. The following organizations, groups, and initiatives are ineligible to receive a Community Clean-Up Grant:
 - A) Individuals;
 - B) For-profit organizations; and
 - C) Political organizations.

3. PROGRAM MANAGEMENT

- 3.1. Eligible clean-up Sites, including roadways and other public areas requiring maintenance, shall be identified and administered through the Operations or Environmental Services departments. Site selection will consider operational priorities, safety considerations, accessibility, and overall program objectives.
- 3.2. Application intake timelines, including opening and closing dates, will be established and administered through the Greenview Grant Portal. Intake periods may be modified by Greenview based on program demand, operational considerations, and available funding.

4. APPLICATION PROCESS

- 4.1. NPO's must submit a completed application to the managing department and enter into a Clean-up Agreement prior to undertaking any proposed Clean-up Activity.
- 4.2. Each eligible organization may submit one (1) application per calendar year.
- 4.3. Applications must be submitted in a form prescribed by the managing department and include, at a minimum:
 - A) Area where the NPO is based within Greenview;
 - B) NPO details required to assess eligibility and program alignment.
 - i. Additional supporting information may be requested to ensure the proposed activity meets program objectives and operational requirements.
- 4.4. The managing department is responsible for reviewing applications for completeness, eligibility, and alignment with this policy.

5. CLEAN-UP REQUIREMENTS

- 5.1. Approved NPO's shall carry out all Clean-Up Activities in accordance with applicable safety requirements, guidelines, and directions provided. NPO's are responsible for ensuring that all participants comply with applicable health and safety standards, including the proper use of personal protective equipment.
- 5.2. Clean-Up Activities shall be completed within the timeframe established, unless otherwise approved. Requests for extensions shall be submitted in advance and may be approved at the discretion of the Operations Department, having regard to operational requirements and program capacity.
- 5.3. NPO's shall ensure that all waste is placed in designated locations and that no materials remain on-site upon completion of the activity. NPO's are to leave heavy or hazardous materials as they are found and inform the managing department.
- 5.4. Application deadlines and a scheduled cleanup day will be advertised annually.

6. FUNDING

- 6.1. Standardized funding rates or reimbursement amounts may be established for eligible Clean-Up Activities, including rates based on Roadside distance, approved Sites, or other operational measures deemed appropriate by Greenview. The maximum grant awarded to a NPO for an approved Site or Clean-Up Activity shall not exceed \$1,500 and shall not exceed \$1,000 per 5 Km of roadway (both sides), unless otherwise approved by Council. Funding rates may be reviewed and adjusted periodically to reflect program demand, operational considerations, and available funding.
- 6.2. Minimum activity or participation thresholds may be established as a condition of funding eligibility. Any applicable thresholds or program requirements shall be determined and communicated through program administration to ensure fairness, consistency, and effective administration of the program.

7. SAFETY AND COMPLIANCE

- 7.1. Greenview, in consultation with the appropriate Occupational Health and Safety authority, requires applicants to participate in a safety orientation NPO's will complete the safety orientation with all participants prior to commencing any Clean-Up Activity.
- 7.2. Greenview shall provide garbage bags, gloves, and safety vests to approved NPO's for use during Clean-Up Activities and may, where deemed necessary, provide or coordinate temporary safety signage for designated clean-up sites. NPO's remain responsible for ensuring all participants utilize the provided equipment appropriately and comply with applicable safety requirements.

- 7.3. Clean-Up Activities may be monitored or inspected to ensure compliance with this Policy and applicable operational requirements. The appropriate Occupational Health and Safety authority may provide guidance where safety concerns are identified.
- 7.4. NPO's are responsible for ensuring all participants comply with applicable municipal, provincial, and occupational health and safety legislation. Greenview does not provide direct supervision of participants.

8. INSPECTION AND PAYMENT

- 8.1. Upon completion of the approved Clean-Up Activity, NPO's must notify Greenview. The managing department will inspect the assigned area and collect garbage bags.
- 8.2. The managing department will review submitted documentation and may conduct or coordinate a Site inspection to verify that the Clean-Up Activity has been completed satisfactorily..
- 8.3. A Clean-Up Activity will be considered satisfactorily completed where:
- A) The approved area has been cleaned in accordance with the scope of work;
 - B) All collected waste has been properly handled and disposed of; and
- 8.4. Where deficiencies or incomplete work are identified during the review or inspection process, NPO's will be required to undertake corrective measures or additional Clean-Up Activities within a specified timeframe prior to final approval.
- 8.5. Funding shall only be issued upon verification that the approved Clean-Up Activity has been completed in accordance with this Policy and any applicable program requirements. Payment shall be administered through the Accounting and Reporting Department in accordance with Greenview's financial controls, delegated authority framework, and available program funding.

9. COUNCIL RESPONSIBILITIES

- 9.1. Funding for the Community Clean-Up Grant program will be established through Greenview's annual budget process and is subject to Council approval.

10. ADMINISTRATIVE RESPONSIBILITIES

- 10.1. Program delivery and oversight shall be coordinated through the Operations Department, including the administration of applications, identification of eligible clean-up locations, coordination of operational requirements, and verification of completed activities.
- 10.2. Verification of completed Clean-Up Activities shall be completed prior to the release of funding. Financial administration and payment processing shall be undertaken by the

Accounting and Reporting Department in accordance with Greenview's financial controls, delegated authority framework, and approved program funding.

- 10.3. Community outreach, promotional initiatives, and engagement with local organizations may be supported through the Community Services Department to encourage participation, strengthen community involvement, and increase awareness of the program.