

EQUIPMENT OPERATOR (Temporary – 12 months) MUNICIPAL DISTRICT OF GREENVIEW

DEPARTMENT: Operations

LOCATION: Grande Cache, Alberta

STATUS: Accepting applications until a suitable candidate is found.

Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farmland, tourist destinations, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce, and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks, and vast prairie offering a year-round outdoor playground for all ages.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Reporting to the Roads Supervisor, the Equipment Operator is responsible for the operation of various pieces of heavy equipment and other related duties, as required in Greenview and primarily the Grande Cache area.

- Operation of equipment as required, including but not limited to excavator, loader, backhoe, gravel truck/plow truck, water truck, grader, tractors, and garbage truck.
- Participate in an on-call rotation.
- Perform minor servicing and maintenance of equipment.
- Perform labor duties associated with culvert and sign installations, crack-sealing, road patching, placement of rip rap, erosion control.
- Assist in dust control applications on designated roads.
- Roadside brushing, guardrail installation, equipment washing and traffic control.
- Collection and disposal of garbage receptacles
- Assist with flood control.
- Record inventories and activities, etc., including using digital tools and apps for work order tracking.
- Assist with evaluation of new equipment.
- Gravel checking and spotting of trucks.
- Other duties as assigned.

QUALIFICATIONS / EDUCATION / EXPERIENCE:

- To perform this job successfully, the individual must be able to perform the duties listed above to a high degree of quality, timeliness and precision.
- Must be legally entitled to work in Canada.
- Proof of equipment proficiency will be required prior to hire.



- A minimum 3 years' equipment operation and road maintenance experience would be a definite asset
- Class 1 driver's license is preferred; Class 3 driver's license is minimum.

SKILLS REQUIRED:

- Mechanical aptitude
- Record keeping skills
- Ability to interact well with staff, management, contractors and Council and to respond to public inquiries.
- Ability to interpret, implement and adhere to organizational policies and procedures.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Subject to working in outdoor environment – heat, cold, dry, dusty and / or wet conditions as well as insects, bees and wildlife
- Extensive use and operation of a vehicle
- Hazards associated with working on or alongside roadways
- Normal working day consists of 7.5 hours at various shifts throughout the 24-hour day
- Occasional overtime may be required

HEALTH & SAFETY:

- **All employees of the Municipal District are governed by and must be compliant with the Municipal District Occupational Health and Safety Policy.**
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations
- Adhere to construction safety procedures
- Required to wear correct Personal Protective Equipment as per safe job procedures

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required for the position.

HOW TO APPLY:

Interested candidates may submit cover letter (stating the position you are applying for) in one of the following ways:

E-mail: careers@mdgreenview.ab.ca (please quote the position in the subject line)

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079
Valleyview, Alberta T0H3N0

While we truly appreciate all applications, only those selected for an interview will be contacted.

