



REGULAR BOARD MEETING AGENDA

Wednesday June 17, 2026

9:30 am

Meeting Room
Green View FCSS Building

| | | | |
|-----|--------------------|---|---------|
| #1 | CALL TO ORDER | | |
| #2 | ADOPTION OF AGENDA | | |
| #3 | MINUTES | 3.1 Regular Green View Family and Community Support Services Meeting minutes held May 11, 2026 to be adopted. | 1 |
| | | 3.2 Business Arising from the Minutes | |
| #4 | DELEGATION | 4.0 | |
| #5 | OLD BUSINESS | 5.0 | |
| #6 | NEW BUSINESS | 6.1 FCSS Manager Report 6.2 Policy Review- Policy 5000 FCSS General Programming, Policy 5002 FCSS Grant, Policy 5003 Miscellaneous Grant Sponsorship, Policy 5004 FCSS Volunteer Recognition | 4 26 |
| #7 | MEMBER REPORTS | 7.1 Chair/Member Reports | |
| #8 | CORRESPONDENCE | 8.0 | |
| #9 | CLOSED SESSION | 9.0 | |
| #10 | ADJOURNMENT | 10.0 | |

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
Green View Family and Community Support Services Building
Valleyview, Alberta, on Monday, May 11, 2026

1:
CALL TO ORDER Chair Perron called the meeting to order at 9: 32am.

PRESENT Chair, Member at Large, Greenview Roxanne Perron
Board Member, Member at Large, Greenview Tammy Day
Board Member, Member at Large, Greenview Gwen Villebrun
Board Member, Greenview Councillor Christine Schlief
Board Member, Member at Large, Town of Valleyview Kristine Gavin
Board Member, Greenview Councillor Dave Berry
Board Member, Town of Valleyview Councillor Ken Hoedl

ATTENDING FCSS Manager Lisa Gable
Recording Secretary Corinne D’Onofrio
FCSS Assistant Manager Amber Hennig

ABSENT

#2
AGENDA **2.1 GREEN VIEW FCSS AGENDA**
MOTION: 26.05.10 Moved by: BOARD MEMBER, TAMMY DAY
That the May 11, 2026 agenda be adopted as presented.

CARRIED

#3.1
REGULAR MEETING MINUTES **3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**
MOTION: 26.05.11 Moved by: BOARD MEMBER, CHRISTINE SCHLIEF
That the Minutes of the Regular Green View FCSS Board Meeting held on Monday, March 30, 2026 be adopted as presented.

CARRIED

#3.2 BUSINESS ARISING FROM MINUTES **3.2 BUSINESS ARISING FROM THE MINUTES**

#4 DELEGATION

4.1 DELEGATION -PEACE WAPITI SCHOOL DIVISION

Delegates Penny Rose, Lacy Schramm, and Ashley Mercer of Peace Wapiti School Division enter the meeting at 10:04 am.

Delegates Penny Rose, Lacy Schramm, and Ashley Mercer of Peace Wapiti School Division exit the meeting at 11:11 am.

Chair Perron called the meeting to recess at 11:12am.

Chair Perron reconvened the meeting at 11:27am.

MOTION: 26.05.12 Moved by: BOARD MEMBER, GWEN VILLEBRUN
That Green View Family and Community Support Services Board accept the presentation from the Peace Wapiti School Division, Penny Rose, Lacy Schramm, and Ashley Mercer, for information.

CARRIED

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.1 FCSS MANAGER REPORT

MOTION: 26.05.13 Moved by: BOARD MEMBER, KRISTINE GAVIN
That the Green View FCSS Board accept the May Manager's report as presented for information.

CARRIED

#7 CHAIR/
MEMBER
REPORTS

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER GWEN VILLEBRUN

- Attended the Volunteer Appreciation supper in Valleyview and was impressed with the turnout and presentations, and wondered how to engage more organizations to attend

BOARD MEMBER DAY

- Commented that Volunteer Appreciation in Grovedale went well

BOARD MEMBER SCHLIEF

- Was impressed with the conversations that took place at the Volunteer Appreciation Award supper in Grovedale

BOARD MEMBER GAVIN

- No report at this time

BOARD MEMBER BERRY

- No report at this time

BOARD MEMBER HOEDL

- Voiced his appreciation to Manager Gable for her passion for the organization

CHAIR PERRON

- Attended and presented at the Volunteer Appreciation suppers in Valleyview, Grovedale and Grande Cache, and thought all the suppers were very well done and attended
- Toured the new senior facility at Victor Lake and thought it was very impressive
- Preparing to start construction on the Food Bank

#8
CORRESPONDENCE **8.0 CORRESPONDENCE**

#9 CLOSED
SESSION **9.0 CLOSED SESSION**

#10
ADJOURNMENT **10.0 ADJOURNMENT**

MOTION: 26.05.14 Moved by: BOARD MEMBER, KEN HOEDL
That this meeting adjourns at 12:17 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR



REQUEST FOR DECISION

SUBJECT: Manger’s Report

SUBMISSION TO: **GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD** REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 17, 2026

DEPARTMENT: **GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES**

RELEVANT LEGISLATION:
Green View FCSS Policy – N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the June 2026 Manager’s report as presented for information.

BACKGROUND/PROPOSAL:
 Monthly Manager’s reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
 The Benefit of accepting the report is to update the Board on services provided by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
 There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
 N/A

FINANCIAL IMPLICATION:
 N/A

STAFFING IMPLICATION:
 N/A

PUBLIC ENGAGEMENT LEVEL:
 Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- June Manager's Report
- Policy 5000 FCSS General Programming
- Policy 5002 FCSS Grants
- Policy 5003 Miscellaneous Grant Sponsorship
- Policy 5004 Family and Community Support Services (FCSS Volunteer Recognition

MONTHLY REPORT

MONTH: June

YEAR: 2026

TITLE: Manager

ACTIVITIES:

After 17 years of service the current manager, Lisa Gable, has retired. Effective succession planning resulted in the Assistant Manager, Amber Hennig, being promoted to the role of Manager. The new Manager has 18 years of experience working in the field of prevention and in municipal government, her experience coupled with 7 years being mentored as an employee of the Municipal District of Greenview will provide a seamless transition for the department.

At the Volunteer Appreciation Dinners in April organizations were invited to provide their contact information to compile a list of volunteer opportunities in the Valleyview area, Grovedale, and Grande Cache. The listings are available at the Green View FCSS Community Resource Centers for residents seeking volunteer opportunities. A combined total of 44 organizations provided information.

Seniors Week took place from June 1 to 7 in the province. The week celebrates the contributions seniors make to enhance the quality of life in Alberta. Green View FCSS provided a \$700.00 donation to Red Willow Lodge barbeque honoring seniors, Whispering Pines Lodge invited FCSS to deliver a presentation about our services followed by a mental wellness activity and Older Adult Information Day took place on June 4 at the Community Resource Center in Grande Cache.

Older Adult Information Day sessions this year included an Alberta Health Services dietician, Public Health information on vaccinations, and home care; Grande Prairie and Area Council on Aging speaking about Alberta Seniors Benefits; and Dying with Dignity will be presenting on advanced care planning. The event started at 9:00 am and ended at 3:00 pm with a light lunch included. Feedback from participants was positive, the outcomes will be shared in the next Board report.

All staff in the department are completing emergency social services (ESS) training through the new Alberta Emergency Management Agency (AEMA) training portal. Training is free and unlike the previous rigid in-person training calendar the courses can now be accessed virtually and completed anytime. The courses being completed serve as a knowledge refresher to remain prepared in the event of an ESS activation.

Administration has been asked to provide a short presentation on the Parents as Partners in Prevention pilot at the Northwest Spring Regional meeting taking place in Clairmont on June 11 and 12. While not all focus groups have been completed the process, challenges, early findings, and goal of the pilot will be shared at the meeting.

Canada Revenue Agency has reinstated the Community Volunteer Income Tax Program grant. The grant provides organizations with money to help with the costs of delivering the service. An application has been submitted, the amount granted (up to a maximum of \$4400.00) will not be confirmed until the application is approved.

Nine child/youth programs were delivered in May, details about the programs can be found in the Youth Coordinator sections of this report.

Grande Yellowhead Public School division requested the Miyo Wichihitowin program as part of the activities for National Indigenous Peoples Day on June 5. All 3 schools in Grande Cache assemble for a day of learning; the Youth Coordinator will lead local Indigenous dancers for a demonstration of Jingle and Fancy dance followed by teachings about Pow Wow.

Policy 5002 FCSS Grants, Policy 5004 Family and Community Support Services (FCSS) Volunteer Recognition, Policy 5000 FCSS General Programming, and Policy 5003 Miscellaneous Grant Sponsorship are due for review. Each policy with initial edits has been attached to this report for the Board to consider. The policies are included in the agenda package for review prior to the meeting and will be added to the agenda under New Business for discussion.

Finally, the Manager met with the Provincial FCSS team on June 4. Introductions were made and discussion about minor changes to program descriptions and promotional materials took place. The changes are requested because of the new Accountability Framework. It is important that all public materials communicate direct connection to the framework.

UPCOMING:

- Northwest Regional meeting June 11 and 12 in Clairmont

MONTHLY REPORT

MONTH: June YEAR: 2026 LOCATION: Valleyview

TITLE: Adult Coordinator

ACTIVITIES:

The Adult Coordinator completed the Emergency Social Services Framework training offered by the Province of Alberta for municipal employees and volunteers who deliver ESS services. The Adult Coordinator is also registered for ESS Facility Management and ESS Coordinator training.

This Home Support program supports the Provincial Prevention Priority of helping adults age well in their community by providing light housekeeping, meal preparation, and transportation services. Services are available to adults experiencing household disruptions due to physical limitations, mental health concerns, or pre-/post-operative or pre-/post-natal care needs. Currently, 82 clients are served through the Valleyview office, including 53 from the MD of Greenview and 29 from the Town of Valleyview a total of 220 in-home service visits were provided.

The Balance program also supports the Provincial Prevention Priority of helping individuals age well in their community. The program focuses on improving strength and flexibility to reduce fall risk while also addressing social isolation through safe, in-person participation. Each session includes post-class coffee and guided discussions to encourage social connection. The program runs twice a week. The spring session, running from April 13 to June 12, has 22 registered participants. The program will conclude in June and resume in the fall.

Wheels for Meals continued in May with 3 clients and a total of 60 meals delivered. This program is a partnership between FCSS and Red Willow Lodge. The Lodge is responsible for registering clients, collecting payments, and preparing meals, while FCSS provides delivery of those meals.

In addition to the Home Support program duties the Adult Coordinator met with 28 individuals providing support by identifying appropriate programs, assisting with applications, and providing advocacy as needed. Services include caregiver support, referrals, form completion, and resource navigation for older adults, often requiring multiple contacts and follow-ups. A total of 49 needs were addressed in one or more of the areas listed above.

HIGHLIGHTS:

The Adult Coordinator successfully assisted a senior couple in obtaining a significant refund from the Canada Revenue Agency (CRA), resolving a large overpayment made by the couple several years ago.

UPCOMING:

The Adult Coordinator will begin scheduling Home Support reassessments, with the goal of completing them throughout the summer months.



MONTHLY REPORT

MONTH: June

YEAR: 2026

LOCATION: Valleyview

TITLE: Community Resource Centre Coordinator

ACTIVITIES:

In May 2026, there were 473 client visits to the Green View FCSS Community Resource Centre. 99 of these visits were MD residents, 127 were residents of Sturgeon Lake and 247 were Town of Valleyview residents. Eight clients were new to the Resource Centre and 465 were returning.

The top reasons for client visits in May were for technical support (116), general questions, and inquiries about FCSS programs (99), CVITP (75) and Employment assistance (55).

Technical support in May consisted of using the phone and the computers. Clients utilize computers for various purposes such as communicating with insurance companies, medical professionals, creating personal schedules for themselves or children, tasks related to self employment, online banking, accessing medical records through My AHS, and accessing their email accounts. Coordinators also assist by sending faxes and emails for clients that do not have access to the technology or lack computer skills. Clients also require photocopies of important applications and legal paperwork for their own records or to submit to various agencies or companies. Coordinators also assist clients with tasks on their own personal devices such as necessary system updates, deleting old or spam emails, finding specific emails and documents and assisting them to respond to, and create new emails with attachments. There have also been clients that have utilized client computers to help them communicate with contacts when their personal devices have been compromised and are no longer safe to be used. Often coordinators see clients accessing assistance with tasks that they are unsure about and want someone there with them to answer questions and point them in the right direction, they feel safer completing these online processes with a bit of a "safety net".

Employment assistance consisted of clients coming in, utilizing client computers for online job searches, creating and editing resumes, cover letters, responding to employment opportunities and researching available courses for employment. Clients view the job board and are referred to available positions that are known in and around the community by coordinators. Clients utilize private office space and computers for online safety courses and are assisted with locating training opportunities such as Wildfire Firefighting through Alberta Wildfire, H2S Alive courses, and First Aid through organizations such as St. John Ambulance or Canadian Red Cross. In May, the Valleyview & Districts Agricultural Society in partnership with Better Way Health and Safety, forwarded information about a First Aid blended (online and in person) course that they were offering. This information was shared by staff with Green View FCSS clients through the Facebook page and in person.

Eighteen AISH clients accessed support at the Community Resource Centre. Clients applying for Assured Income for the Severely Handicapped or already receiving AISH, regularly require assistance with email communication and document submissions. Clients on AISH are also still receiving support with the process of applying for the Canada Disability Tax Credit which requires an approval from the Canada Revenue Agency (CRA). Six clients received support with Canada Disability Tax Credit (CDTC) and 3 clients received support with applying for Canada Disability Benefit after the CRA confirmed their eligibility for the CDTC.

In May, residents received Census letters with online codes to complete them. Those individuals that did not have the ability online due to lack of technical skills, access to technology, or supports to assist with this task came to Green View FCSS for assistance. At the Community Resource Centre, nine clients received assistance to complete their 2026 Canada Census online.

The renewal deadline for the Canada Dental Care Program through the Government of Canada was on June 1st. Residents needed assistance with the renewal process either by phone or online. Coordinators at the Green View FCSS Community Resource Centre assisted with 17 renewal applications for individuals that lacked the technological knowledge or the tools (computer, cell phone or internet) to complete this independently.

The following three charts show a breakdown of services provided to clients based on their residence in the MD of Greenview, the Town of Valleyview and Sturgeon Lake Cree Nation. These statistics are collected daily for each client visit and compiled at the end of each month to break down the reasons for client visits and show how individuals are accessing programs and services, making them more aware of resources, assisting them to be more resilient, and able to meet their needs.

MD of Greenview

| Year End Report | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|---|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|-------|
| Total Client Visits | 72 | 70 | 124 | 113 | 99 | | | | | | | | 478 |
| New Clients | 1 | 2 | 0 | 0 | 2 | | | | | | | | 5 |
| Returning | 71 | 68 | 124 | 113 | 97 | | | | | | | | 473 |
| System Navigation | 74 | 57 | 117 | 111 | 99 | | | | | | | | 458 |
| Referrals | 34 | 23 | 19 | 19 | 21 | | | | | | | | 116 |
| Alberta Adult/Child Health Benefits | 0 | 1 | 0 | 0 | 0 | | | | | | | | 1 |
| Alberta Health Care/ Health Unit | 0 | 0 | 1 | 4 | 2 | | | | | | | | 7 |
| Alberta Income Support/ AB Supports | 2 | 3 | 2 | 3 | 1 | | | | | | | | 11 |
| Alberta Seniors/Special Needs Assistance for Seniors/SHARP | 3 | 2 | 7 | 5 | 5 | | | | | | | | 22 |
| Assured Income for the Severely Handicapped (AISH) | 5 | 6 | 8 | 1 | 0 | | | | | | | | 20 |
| Canada Child Benefit | 2 | 1 | 1 | 0 | 0 | | | | | | | | 4 |
| Canada Dental Care Plan | | | | 0 | 5 | | | | | | | | 5 |
| Canada Disability Benefit | 1 | 3 | 0 | 1 | 0 | | | | | | | | 5 |
| Canada Revenue Agency | 1 | 1 | 3 | 14 | 2 | | | | | | | | 21 |
| Childcare Subsidy | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Children & Family Services | 1 | 0 | 0 | 0 | 3 | | | | | | | | 4 |
| Commissioner for Oaths | 5 | 0 | 3 | 5 | 11 | | | | | | | | 24 |
| CPP/CPP-D | 2 | 3 | 0 | 6 | 3 | | | | | | | | 14 |
| CVITP | 2 | 5 | 63 | 32 | 7 | | | | | | | | 109 |
| Disability Tax Credit | 1 | 2 | 2 | 5 | 1 | | | | | | | | 11 |
| Education | 0 | 0 | 1 | 0 | 1 | | | | | | | | 2 |
| Employment | 7 | 5 | 10 | 4 | 7 | | | | | | | | 33 |
| Family Resource Network | 4 | 1 | 6 | 0 | 1 | | | | | | | | 12 |
| Food Bank | 3 | 5 | 0 | 1 | 3 | | | | | | | | 12 |
| General Questions/Inquiries (Including FCSS programs) | 9 | 5 | 27 | 15 | 41 | | | | | | | | 97 |
| Housing/Heart River Housing | 0 | 0 | 3 | 1 | 1 | | | | | | | | 5 |
| Mental Health/ Addictions | 2 | 0 | 1 | 1 | 1 | | | | | | | | 5 |
| Old Age Security/Guaranteed Income Supplement | 2 | 4 | 3 | 3 | 3 | | | | | | | | 15 |
| Service Canada (including EI, CDCP, SIN, My Service Canada, etc) | 6 | 3 | 4 | 14 | 8 | | | | | | | | 35 |
| Technology Assistance | 16 | 18 | 15 | 15 | 28 | | | | | | | | 92 |
| WCB | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| *System Navigation assists individuals in accessing various services or supports. These engagements usually involve one-time interactions or a brief series of contacts. | | | | | | | | | | | | | |
| **Referrals are services where staff connect individuals or families with other services. Referrals involve actively bridging to another service by providing targeted resources, supporting an individual in booking an appointment or doing a "warm handoff". | | | | | | | | | | | | | |

Valleyview

| Year End Report | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|--|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|-------|
| Total Client Visits | 234 | 203 | 345 | 368 | 247 | | | | | | | | 1397 |
| New Clients | 7 | 2 | 3 | 5 | 4 | | | | | | | | 21 |
| Returning | 227 | 201 | 342 | 363 | 243 | | | | | | | | 1376 |
| System Navigation | 200 | 203 | 337 | 363 | 247 | | | | | | | | 1350 |
| Referrals | 57 | 38 | 47 | 63 | 52 | | | | | | | | 257 |
| Alberta Adult/Child Health Benefits | 0 | 6 | 1 | 1 | 0 | | | | | | | | 8 |
| Alberta Health Care/ Health Unit | 0 | 0 | 7 | 6 | 3 | | | | | | | | 16 |
| Alberta Income Support/ AB Supports | 21 | 10 | 17 | 16 | 18 | | | | | | | | 82 |
| Alberta Seniors/Special Needs Assistance for Seniors/SHARP | 8 | 6 | 11 | 17 | 11 | | | | | | | | 53 |
| Assured Income for the Severely Handicapped (AISH) | 16 | 11 | 9 | 19 | 11 | | | | | | | | 66 |
| Canada Child Benefit | 0 | 0 | 0 | 0 | 1 | | | | | | | | 1 |
| Canada Dental Care Plan | | | | 4 | 11 | | | | | | | | 15 |
| Canada Disability Benefit | 2 | 7 | 4 | 5 | 2 | | | | | | | | 20 |
| Canada Revenue Agency | 6 | 6 | 10 | 24 | 9 | | | | | | | | 55 |
| Childcare Subsidy | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Children & Family Services | 4 | 1 | 2 | 0 | 0 | | | | | | | | 7 |
| Commissioner for Oaths | 1 | 0 | 5 | 6 | 3 | | | | | | | | 15 |
| CPP/CPP-D | 6 | 5 | 2 | 8 | 12 | | | | | | | | 33 |
| CVITP | 5 | 22 | 154 | 111 | 26 | | | | | | | | 318 |
| Disability Tax Credit | 3 | 7 | 3 | 9 | 2 | | | | | | | | 24 |
| Education | 2 | 0 | 2 | 1 | 1 | | | | | | | | 6 |
| Employment | 40 | 23 | 17 | 31 | 21 | | | | | | | | 132 |
| Family Resource Network | 3 | 1 | 0 | 0 | 1 | | | | | | | | 5 |
| Food Bank | 27 | 20 | 11 | 27 | 15 | | | | | | | | 100 |
| General Questions/Inquiries (Including FCSS programs) | 20 | 19 | 33 | 38 | 44 | | | | | | | | 154 |
| Housing/Heart River Housing | 2 | 1 | 7 | 8 | 6 | | | | | | | | 24 |
| Mental Health/ Addictions | 1 | 2 | 1 | 3 | 0 | | | | | | | | 7 |
| Old Age Security/Guaranteed Income Supplement | 6 | 7 | 2 | 12 | 7 | | | | | | | | 34 |
| Service Canada (including EI, CDCP, SIN, My Service Canada, etc) | 10 | 13 | 16 | 25 | 17 | | | | | | | | 81 |
| Technology Assistance | 60 | 36 | 87 | 66 | 68 | | | | | | | | 317 |
| WCB | 0 | 0 | 0 | 1 | 0 | | | | | | | | 1 |

*System Navigation assists individuals in accessing various services or supports. These engagements usually involve one-time interactions or a brief series of contacts.

**Referrals are services where staff connect individuals or families with other services. Referrals involve actively bridging to another service by providing targeted resources, supporting an individual in booking an appointment or doing a "warm handoff".

Sturgeon Lake Cree Nation

| Year End Report | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|---|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|-------|
| Total Client Visits | 79 | 104 | 313 | 251 | 127 | | | | | | | | 874 |
| New Clients | 0 | 0 | 1 | 2 | 2 | | | | | | | | 5 |
| Returning | 79 | 104 | 312 | 249 | 125 | | | | | | | | 869 |
| System Navigation | 73 | 96 | 312 | 250 | 127 | | | | | | | | 858 |
| Referrals | 23 | 16 | 25 | 16 | 13 | | | | | | | | 93 |
| Alberta Adult/Child Health Benefits | 0 | 3 | 0 | 0 | 0 | | | | | | | | 3 |
| Alberta Health Care/ Health Unit | 0 | 3 | 0 | 3 | 3 | | | | | | | | |
| Alberta Income Support/ AB Supports | 2 | 3 | 3 | 5 | 2 | | | | | | | | 15 |
| Alberta Seniors/Special Needs Assistance for Seniors/SHARP | 0 | 1 | 2 | 3 | 1 | | | | | | | | 7 |
| Assured Income for the Severely Handicapped (AISH) | 6 | 8 | 8 | 9 | 7 | | | | | | | | 38 |
| Canada Child Benefit | 3 | 3 | 4 | 1 | 0 | | | | | | | | 11 |
| Canada Dental Care Plan | | | | 0 | 1 | | | | | | | | 1 |
| Canada Disability Benefit | 1 | 5 | 1 | 2 | 1 | | | | | | | | 10 |
| Canada Revenue Agency | 7 | 9 | 14 | 13 | 6 | | | | | | | | 49 |
| Childcare Subsidy | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Children & Family Services | 1 | 1 | 0 | 1 | 0 | | | | | | | | 3 |
| Commissioner for Oaths | 4 | 0 | 3 | 11 | 3 | | | | | | | | 21 |
| CPP/CPP-D | 4 | 3 | 2 | 3 | 3 | | | | | | | | 15 |
| CVITP | 5 | 32 | 224 | 128 | 42 | | | | | | | | 431 |
| Disability Tax Credit | 1 | 6 | 6 | 5 | 3 | | | | | | | | 21 |
| Education | 1 | 0 | 2 | 0 | 2 | | | | | | | | 5 |
| Employment | 13 | 12 | 15 | 7 | 27 | | | | | | | | 74 |
| Family Resource Network | 1 | 0 | 2 | 0 | 1 | | | | | | | | 4 |
| Food Bank | 1 | 1 | 0 | 2 | 1 | | | | | | | | 5 |
| General Questions/Inquiries (Including FCSS programs) | 0 | 0 | 22 | 19 | 14 | | | | | | | | 55 |
| Housing/Heart River Housing | 1 | 0 | 1 | 1 | 2 | | | | | | | | 5 |
| Mental Health/ Addictions | 3 | 0 | 1 | 1 | 0 | | | | | | | | 5 |
| Old Age Security/Guaranteed Income Supplement | 2 | 2 | 1 | 5 | 5 | | | | | | | | 15 |
| Service Canada (including EI, CDCP, SIN, My Service Canada, etc) | 2 | 8 | 7 | 12 | 4 | | | | | | | | 33 |
| Technology Assistance | 18 | 24 | 37 | 51 | 20 | | | | | | | | 150 |
| WCB | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| *System Navigation assists individuals in accessing various services or supports. These engagements usually involve one-time interactions or a brief series of contacts. | | | | | | | | | | | | | |
| **Referrals are services where staff connect individuals or families with other services. Referrals involve actively bridging to another service by providing targeted resources, supporting an individual in booking an appointment or doing a "warm handoff". | | | | | | | | | | | | | |

HIGHLIGHTS:

A client that had been utilizing Green View FCSS Employment Services for job search through the job board, computer and coordinators sharing job opportunities informed staff that due to our assistance with access to employment supports- scanning, copying, computer, job board, emailing and proofreading, she had successfully attained the career opportunity starting September and was extremely grateful for the support. Recently another client that had obtained employment supports through Green View FCSS as well as other wrap around supports informed coordinators that they were happily employed in their new career opportunity and were already promoted on the job.

UPCOMING:

The CRC Coordinator will be continuing to assist clients at the Community Resource Centre with employment supports, and all other needs that arise. The CRC Coordinator will also be attending the Store Front Services meeting with the Contract Specialist and Green View FCSS Manager, completing the assigned Emergency Services training, ESS Framework and fulfilling regular Green View FCSS Board Secretary duties as needed. This includes compiling the agenda package, recording minutes of the meeting, filing and distributing documentation of the meeting, as required.

MONTHLY REPORT

MONTH: June YEAR: 2026 LOCATION: Valleyview

TITLE: Support Coordinator

ACTIVITIES:

During the month of May, the Support Coordinator assisted in the Community Resource Centre with employment resources, income support, referrals, seniors benefits and various other community services that are accounted for on the Community Resource Coordinator's report. This enhances access to social supports and helps to prevent homelessness, provides supports and referrals for mental health and addictions, and builds resilience.

The Support Coordinator is a Commissioner for Oaths in and for Alberta and administers oaths, takes and receives affidavits, affirmations and declarations. In May there were 15 commissions that are accounted for on the Community Resource Coordinator's report. This free service enhances access to social supports and helps to complete necessary daily forms.

The Support Coordinator assists with the Home Support program when required, including meal delivery, invoicing, time sheets, and participating in staff meetings. The Home Support program provides basic housekeeping, meal preparation, Wheels for Meals, and transportation to essential services. These services are accounted for on the Adult Coordinator's report. The Home Support program fosters a sense of belonging and promotes social inclusion that contributes to healthy aging in the community.

The Support Coordinator is a member of the Joint Health and Safety Committee attending meetings, updating information, and participating in quarterly building inspections. This Committee is an active advisory body to stimulate and raise awareness for health and safety issues in the workplace by recognizing and identifying risks and safety concerns. From April to June the Committee will be reviewing all Job Hazard Assessments and Control Documents.

Several times during the month of May the Support Coordinator provided on-site appointments at Red Willow Lodge, Valleyview Health Centre, and South Valley Residence to help clients complete their taxes through the Community Volunteer Income Tax Program. Some community members are unable to complete their tax returns due to lack of knowledge, financial hardship or physical limitations.

May 26th, 2026, the Support Coordinator partnered with Red Willow Lodge to facilitate Death Café. Death Café is a safe, confidential space for people to discuss death and dying openly. These discussions foster a more open and supportive community, reducing the fear and stigma surrounding death, and improves emotional well-being for both residents and staff. There were 13 participants.

On May 27, the Support Coordinator joined a webinar with the Employment and Financial Services team from the Ministry of Assisted Living and Social Service to share the July 2026 changes to the Assured Income for the Severely Handicapped (AISH) program and introduce the new Alberta Disability Assistance Program (ADAP). The Alberta Disability Assistance Program is designed for Albertans with severe disabilities who are deemed capable of employment, to have access to enhanced services and continuous benefits.

HIGHLIGHTS: A highlight for the Support Coordinator was feeling the shift in the Death Café participant's energy as they embraced the topics that were discussed during the morning. Their smiles, laughter, and participation confirmed that the discussions around death and dying has fostered a more open and supportive community.

UPCOMING:

On June 1st, the Support Coordinator will be completing the quarterly inspection of the Municipal District Greenview Operations Building located in Valleyview. On the list to be completed is the Green View Family and Community Support Services building inspection, but no date has been set at this time.

On June 11th and 12th, the Support Coordinator will be attending the Family and Community Support Services Association of Alberta regional gathering that involves delegates from across Alberta, providing an opportunity for participants to learn, share, collaborate, and connect.

On June 23rd, the Support Coordinator will facilitate Death Café at Red Willow Lodge.



MONTHLY REPORT

MONTH: June YEAR: 2026 LOCATION: Valleyview

TITLE: Youth Coordinator

ACTIVITIES:

WiseGuyz promotes mental health, healthy relationships, and helps prevent adolescent dating violence. The Youth Coordinator facilitated WiseGuyz Alumni Group at Hillside Jr/Sr High School on Fridays from 11:00 am to 12:19, 7 male grade 10 youths attended the program. The alumni group further explored topics from the previous year such as conflict resolution skills and assertive communication, boundary setting and healthy/unhealthy relationships and healthy decision making.

Boys Group at St. Stephens Catholic School runs Mondays and Wednesdays with 6 boys attending, 3 grade 8 students and 3 grade 9 students participating in this class. This program has focused on building boys' personal strengths and developing social skills, which help them to be more successful at school, at home and with peers. The program will conclude the first week of June.

The Green View FCSS Youth Coordinator has partnered with the Greenview Regional Multiplex and Youth Development and Family Support Coordinator for the Town of Whitecourt to host an Empathy and Play with Wiggle Worms program. This is a parented program for children ages 0-5. The role of Green View FCSS is to promote empathy through story and activities with the children and parents. The Family Support Coordinator provides parenting resources and provides play opportunities for the families. This program runs Thursdays 10:00am-11:00am.

Home Alone Safely will be facilitated at Harry Gray Elementary School and St. Stephens Catholic School to grade 4 students in June. Home Alone is an all-day course, preparing them to be home alone for short periods. This program also provides them with information on online safety, healthy and safe food handling, how to handle an emergency, and basic first aid.

The Youth Coordinator completed Emergency Social Services (ESS) Framework training, which outlines the nature and scope of ESS in Alberta. The training provided an overview of the key structures and components that guide the delivery of emergency social services.

OUTCOMES:

| | |
|--|--|
| PROGRAM NAME: Interpersonal Relationship Skills | |
| Friendship Group | |
| 8 – Sturgeon Lake Cree Nation 2-Valleyview 3-MD of Greenview | |
| As a result of this program, I have learned new things. | 77% of students surveyed learned new things after participating in Friendship Group. |
| As a result of this program, I recognize close relationships that provide me with a sense of emotional security and well-being. | 85% of students surveyed recognize how close relationships provide them with a sense of emotional security and well-being. |
| PARTICIPANT QUOTES: “I don’t think I made new friends but improved my current friendships and learned about well-being.” “I love this friendship group! It’s my favourite group and it’s really fun!” “I liked it, it was fun!” | |
| PROGRAM NAME: Home Alone | |
| 20-MD of Greenview | |
| As a result of this program, I know more about how to safely stay home alone. | 95% of students surveyed know more about how to stay home safely after taking the Home Alone Program. |
| I feel better about my ability to handle emergencies after taking Home Alone. | 85% of students surveyed feel better about their ability to handle emergencies after taking the Home Alone Program. |
| PARTICIPANT QUOTES: “It was amazing, awesome, I loved it.” “This was good it kind of helped me.” “Thank you. I have learned a lot. Thank you!” “I loved this day, it was awesome.” | |

| | |
|--|---|
| PROGRAM NAME: WiseGuyz | |
| 5-MD of Greenview 1-Sturgeon Lake Cree Nation 1-Valleyview | |
| As a result of this program, I have a better understanding of how to resolve conflict peacefully. | 100% of students surveyed have a better understanding of how to resolve conflict peacefully after taking WiseGuyz. |
| As a result of this program, I recognize close relationships that provide me with a sense of security and well-being. | 100% of students surveyed recognize close relationships that provide them with a sense of emotional security and wee-being after taking WiseGuyz. |
| PARTICIPANT QUOTES: What do you like about the program? “I like talking with everyone.” “Getting together as a group.” “I had a lot of fun. It was a safe place that I enjoyed having.” | |

| |
|---------------------------|
| “Talking about feelings.” |
|---------------------------|

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|---|
| PROGRAM NAME: Interpersonal Relationship Skills |
|---|

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|------------|
| Boys Group |
|------------|

| |
|-----------------------------|
| 4-Sturgeon Lake Cree Nation |
|-----------------------------|

| |
|--------------|
| 2-Valleyview |
|--------------|

| |
|---|
| As a result of this program, I have learned new things. |
|---|

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|--|
| 67% of students surveyed learned new things after taking part in Boys Group. |
|--|

| |
|---|
| As a result of this program, I recognize close relationships that provide me with a sense of emotional security and well-being. |
|---|

| |
|---|
| 100% of students surveyed recognize how close relationships provide them with a sense of emotional security and well-being. |
|---|

| |
|---------------------|
| PARTICIPANT QUOTES: |
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|-----------------|
| “Good and Fun!” |
|-----------------|

| |
|------------------------|
| “The program is cool.” |
|------------------------|

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|----------------------------------|
| “It is fun and you learn a lot.” |
|----------------------------------|

HIGHLIGHTS:

Students who recently participated in the programs reported that they enjoyed their experience and felt safe during the lessons. Additionally, members of the WiseGuyz Alumni group have expressed interest in participating again next year.

MONTHLY REPORT

MONTH: June

YEAR: 2026

LOCATION: Grande Cache

TITLE: Adult Coordinator

LAST MONTH'S ACTIVITIES:

The Home Support Program in Grande Cache served 40 individuals in May, 7 in the Cooperatives and Enterprises, and 33 in the Hamlet of Grande Cache. There were 2 new clients who enrolled and 1 client who re-enrolled in the Home Support Program during this month.

Monthly reporting for the Healthy Aging Alberta Provincially Assisted Transportation Program was submitted for April. Throughout April, a total of 14 unique individuals accessed transportation. A total of 112 transportation requests were fulfilled, including 104 within the municipality and 8 to other communities. Of these, 94 were for non-medical transportation, such as the Wheels for Meals program, and 18 were for medical transportation, including transportation to medical appointments.

During April, Healthy Aging Alberta hosted a Community of Practice for all recipients of the Provincially Assisted Transportation Program Grant. The update from Healthy Aging Alberta included that they are going to be releasing a dashboard, with graphs, that show the overall ridership for the program and there will be comparisons to previous years data to show trends and how often the transportation project is being accessed.

HIGHLIGHTS:

During the month, the Adult Coordinator had the opportunity to go to the Grande Cache Community Health Complex and assist a client with commissioning documents for her final wishes. The family and the client were both very appreciative of the onsite commissioning because the client was unable to leave the hospital, and since that day, the client has passed away. This gave the client a final voice with their wishes in regards to funeral, estate, and plans for their family's future.

UPCOMING:

- WiseGuyz Capacity Building – June 8th.
- Vacation June 29th – July 12th.



MONTHLY REPORT

MONTH: June

YEAR: 2026

LOCATION: Grande Cache

TITLE: Community Resource Centre Coordinator

ACTIVITIES:

During May, 263 individuals utilized the Community Resource Centre Services. Of those, 109 were inquiries related to FCSS programming; 54 were for the Community Volunteer Income Tax Program; and 33 were for Commissioner for Oaths services.

The 2026 Census was due on May 12, 2026. This year, 9 individuals came to the Community Resource Centre to complete their census, as the online format was a barrier for them. While a phone-in option was available, there were long wait times leading to clients being even more frustrated.

Community members continued to utilize the Community Volunteer Income Tax Program throughout May. 80 tax returns were completed, bringing the total number of returns filed this year up to 983.

On May 27, 2026, the Community Resource Centre Coordinator and Adult Coordinator attended a virtual workshop, discussing the changes to Assured Income for the Severely Handicapped (AISH) and Alberta Disability Assistance Program (ADAP). Starting on July 1, 2026, the ADAP will become operation, and there will be a single combined application for both AISH and ADAP. Applicants will be placed in the program that is best suited to their unique situations. ADAP will help Albertans with disabilities pursue employment while continuing to receive financial, health and personal supports. All existing AISH clients will be assured a place in either of these programs, and will be receiving letters starting June 1, 2026, stating which program they'll be placed in. Clients who meet one or more of the criteria below will remain on AISH, and will not need to take any further steps:

- Individuals with severe developmental disabilities, or who are being supported by Persons with Developmental Disabilities (PDD)
- Individuals with palliative or terminal medical conditions
- Individuals living in continuing care homes
- Individuals 60 years of age or older

Clients who transition from AISH to ADAP will receive a monthly \$200 transition benefit, that will keep their financial benefits the same as their existing AISH amounts until December 31, 2027. The core monthly benefit for ADAP will be \$1,740 per month, with a \$700 monthly income exception. If a client's employment income exceeds \$700.00 per month, \$0.01 per dollar earned will be deducted from their ADAP payments.

| Year End Report | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOTAL |
|--|------------|------------|------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|-------------|
| Hamlet | 195 | 156 | 199 | 196 | 199 | | | | | | | | 945 |
| Cooperatives/ Enterprises | 29 | 40 | 178 | 33 | 37 | | | | | | | | 317 |
| Other | 0 | 12 | 39 | 13 | 27 | | | | | | | | 91 |
| Total Client Visits | 224 | 208 | 416 | 242 | 263 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1353 |
| New Clients | - | 54 | 99 | 61 | 71 | | | | | | | | 285 |
| Returning | - | 154 | 317 | 181 | 256 | | | | | | | | 908 |
| System Navigation | 8 | 7 | 7 | 3 | 9 | | | | | | | | 34 |
| Referrals | 8 | 13 | 20 | 16 | 34 | | | | | | | | 91 |
| Alberta Adult/Child Health Benefits | 0 | 0 | 1 | 2 | 1 | | | | | | | | 4 |
| Alberta Health Care/ Health Unit | 0 | 0 | 0 | 0 | 2 | | | | | | | | 2 |
| Alberta Income Support/ AB Supports | 4 | 4 | 1 | 4 | 10 | | | | | | | | 23 |
| Alberta Seniors/Special Needs Assistance for Seniors/SHARP | 14 | 10 | 9 | 11 | 10 | | | | | | | | 54 |
| Assured Income for the Severely Handicapped (AISH) | 4 | 2 | 8 | 3 | 13 | | | | | | | | 30 |
| Canada Child Benefit | 0 | 0 | 1 | 1 | 0 | | | | | | | | 2 |
| Canada Dental Care Plan | 0 | 0 | 0 | 0 | 4 | | | | | | | | 4 |
| Canada Disability Benefit | 4 | 5 | 0 | 2 | 4 | | | | | | | | 15 |
| Canada Revenue Agency | 0 | 0 | 2 | 1 | 12 | | | | | | | | 15 |
| Childcare Subsidy | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Children & Family Services | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Commissioner for Oaths | 14 | 13 | 15 | 20 | 33 | | | | | | | | 95 |
| CPP/ CPP-D | 0 | 0 | 6 | 1 | 1 | | | | | | | | 8 |
| CVITP | 5 | 41 | 174 | 69 | 54 | | | | | | | | 343 |
| Disability Tax Credit | 3 | 2 | 6 | 3 | 4 | | | | | | | | 18 |
| Education | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Employment | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Family Resource Network | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| Food Bank | 0 | 0 | 1 | 3 | 0 | | | | | | | | 4 |
| General Questions/Inquiries (Including FCSS programs) | 158 | 124 | 162 | 132 | 109 | | | | | | | | 685 |
| Housing/Evergreen Foundation | 0 | 0 | 0 | 2 | 0 | | | | | | | | 2 |
| Mental Health/ Addictions | 0 | 0 | 1 | 0 | 2 | | | | | | | | 3 |
| Old Age Security/Guaranteed Income Supplement | 0 | 0 | 3 | 4 | 7 | | | | | | | | 14 |
| Service Canada (including EI, CDCP, SIN, My Service Canada, etc) | 0 | 0 | 6 | 3 | 5 | | | | | | | | 14 |
| Technology Assistance | 2 | 0 | 3 | 8 | 16 | | | | | | | | 29 |
| WCB | 0 | 0 | 0 | 0 | 0 | | | | | | | | 0 |
| *System Navigation assists individuals in accessing various services or supports. These engagements usually involve one-time interactions or a brief series of contacts. | | | | | | | | | | | | | |
| **Referrals are services where staff connect individuals or families with other services. Referrals involve actively bridging to another service by providing targeted resources, supporting an individual in booking an appointment or doing a "warm handoff". | | | | | | | | | | | | | |

HIGHLIGHTS:

An individual who was approved for the Disability Tax Credit, had their tax returns reassessed for the past ten years resulting in a sizeable payment for the client. The client was unsure if the reassessment would affect their previous government benefits and did not know how or who to connect with. The Community Resource Coordinator called AISH and CRA with the client to get answers. The client stated that they were thankful for the Community Resource Centre, as they had no idea what to do, or how to do it before coming in.



MONTHLY REPORT

MONTH: June

YEAR: 2026

LOCATION: Grande Cache

TITLE: Outreach Coordinator

LAST MONTH'S ACTIVITIES:

Transportation requests in May decreased from April. In total there were ten requests, for essential needs and medical appointments. The transportation opportunity reduces barriers for clients and allows individuals from the community to attend their regular medical appointments and to have access to essential services and to fulfill essential needs. This direct service also provides the option for medication to be delivered to clients, if requested. The past month, one senior client from the Hamlet of Grande Cache requested to have their medication delivered.

The Wheels for Meals program is a valuable partnership with Whispering Pines Seniors Lodge and continues to be utilized by community members. This program provides essential nutritious, and affordable meals to individuals in our community. All meal requests are initiated with Whispering Pines Seniors Lodge and then delivered by the Outreach Coordinator. In May one client was gained, now delivering to two community members. One individual receives their meal three times a week, and the other individual receives theirs twice a week. A total of twenty-two meals were delivered to community members in May.

As the 2026 Census was underway in May the Outreach Coordinator received a few inquires to assist individuals in their home accessing the internet to complete their census on time. The in-home technical support is provided to clients with barriers to leaving their home.

HIGHLIGHTS:

The Outreach Coordinator has a consistent client who accesses the transportation program. The client has extreme anxiety when leaving their home. Over the past year and a half, the Outreach Coordinator has been building a safe and caring relationship with this client. They have been progressively working on reducing the anxiety, utilizing gradual exposure. On the clients last transportation request to access essential services, they were able to visit the local grocery store successfully. This was the first time since the active COVID 19 pandemic that the client has been able to visit and shop at the local grocery store. The client was extremely proud of themselves to be able to enter the store and complete a small grocery shop.



MONTHLY REPORT

MONTH: June

YEAR: 2026

LOCATION: Grande Cache

TITLE: Youth Coordinator

LAST MONTH'S ACTIVITIES:

Girls Group is a program open to all high school female students in the Grande Cache Community High School, this program runs on Mondays during the school's lunch hour, the program has a total of 9 girls that registered to attend. Girls Groups are crucial in high schools as they provide a space for girls to share experiences, build confidence, and develop social skills. These groups offer a safe environment for girls to express their thoughts and feelings, fostering emotional support and understanding. They also help girls navigate challenges such as self-esteem issues, peer relationships, and stress management. Girls Groups lead to the development of leadership skills and sense of belonging. The Youth Coordinator noticed an increase of self-esteem in the girls that have been attending this program. They are not shy to share their opinions in front of others and share more personal stories. They are not nervous to give each other advice to help them overcome a situation they are going through. Girls Group will have its last class on June 8th and will finish up with a survey to end the class.

Miyo Wichihitowin (Good Relations) is for children and youth aged 5-18, Students learn about local Indigenous culture, traditional practices and have opportunities to connect with elders and local Indigenous role models. Activities are open to Indigenous and non- Indigenous youth to bridge the gap between cultures. The Youth Coordinator will be doing 15 sessions at Sheldon Coates Elementary School for grades 2 and 3, which started on February 11. The program will run on Wednesdays from 11:40 am until 12:20 pm and has a class of 9 youth that attend. On June 3rd Miyo Wichihitowin will have its last class for the school year, the program ended on how the Indigenous community in the Hamlet of Grande Cache does waste when they hunt an animal like an elk, moose or deer. The Youth Coordinator taught how they make hide and how they cut meat and make dry meat and all the things that can make out of an animal to use for tools or for crafting.

For Indigenous month the Youth Coordinator will be in partnership with the schools in the Hamlet of Grande Cache to organize a day celebration with all schools in the surrounding area for June 5th. The Youth Coordinator will be organizing Powwow dancers and share the teachings about each dancing category which follows under the Miyo Wichihitowin program.

Boys Group is a program open to all high school male students in the Grande Cache Community High School, this program is run on Thursdays during the school's lunch hour, the program has a total of 10 boys that registered to attend. The group is a safe, supportive space where boys can connect, grow, and navigate the challenges of adolescence together. This group provides an opportunity for students to build healthy relationship, develop emotional awareness, and strengthen important life skills in a positive and respectful environment. Boys often face unique pressures around expectations of masculinity, emotional expression, and social belonging. Without supportive spaces these pressures can lead to isolation, unhealthy coping strategies, or difficulty forming meaningful relationships. On June 11th will be the last class for this year's Boys Group and will finish the class up with a program survey.

The Youth Coordinator will be facilitating WhyTry program at Susa Creek School for Grades 4-8 for 7 sessions that will run on Tuesdays and Thursday from 1:00pm till 1:45pm. The WhyTry Program is a resilience education curriculum designed to help youth develop coping skills, improve academic engagement, and reduce risk behaviors such as truancy, aggression, and school dropout. It uses hands-on, solution-focused strategies to teach practical skills for overcoming challenges, building self-esteem, and fostering positive relationships. The program is implemented in schools by teachers or professionals and emphasizes trauma-informed practices, social-emotional learning, and student motivation.

UPCOMING:

- Girls Group (High School) will be finished in June
- Boys Group (High School) will be finished in June
- Miyo Wichihitowin (Sheldon Coates) will be finished in June
- WhyTry (Susa Creek) will be finished in June
- Home Alone Course July 6,7,8
- Miyo Wichihitowin July 13,14,15,16 (Powwow Dancing)
- Miyo Wichihitowin July 20 with Tourism Indigenous food teaching

Title: FCSS General Programming

Policy No: 5000

Effective Date: March 9, 2021

Motion Number: 21.03.093

Supersedes Policy No: 5000-1

Review Date: March 9, 2024



Purpose: To provide guiding principles to the Green View FCSS Board in establishing programs.

1. DEFINITIONS

- 1.1. **FCSS** means Family and Community Support Services.
- 1.2. **Greenview** means the Municipal District of Greenview No. 16.

2. POLICY

- 2.1. Green View FCSS will provide programs that are preventative in nature, and will enhance the social well-being of individuals and families through awareness or intervention strategies provided in a timely manner.
- 2.2. New programs will be offered with Green View FCSS Board approval.
- 2.3. All programs will be consistent with the principles and intent of this policy.
- 2.4. The FCSS Manager is authorized to, and may at their discretion, utilize other agencies or individuals to facilitate programs.

3. PROCEDURE

- 3.1. Greenview Council
 - A) To review and approve the policies recommended by the FCSS Board.
- 3.2. FCSS Board
 - A) Annually, the Board will establish a budget and programs in accordance with the FCSS Act and Regulations, and community needs.
 - B) The Board may approve additional programming provided that there is adequate funding in the current year's budget.
- 3.3. FCSS Staff
 - A) The FCSS Manager and Program Coordinators will conduct a needs assessment periodically to determine FCSS program needs from schools, community groups, and other agencies.
 - B) Throughout the year, the FCSS Program Coordinators will deliver the various programs,
 - C) A program report is to be submitted to the Board by the FCSS Manager and Program Coordinators at each regular Board Meeting, which may include, statistics, evaluations, costs, and recommendations.

- D) The FCSS Manager will submit an annual report to the Board prior to submission of the budget to the funding bodies. The report will include the following:
- i. Revenues;
 - ii. Program evaluations;
 - iii. Expenditures;
 - iv. Recommendations; and
 - v. Statistics.

Title: FCSS Grants

Policy No: 5002

Effective Date: April 27, 2021

Motion Number: 21.04.227

Supersedes Policy No: NONE

Review Date: April 27, 2024



Purpose: The purpose of the policy is to provide guiding principles to the Green View Family and Community Support Services Board in providing funding to non-profit organizations that meet the overarching goal of enhancing the social well-being of individuals, families and community through prevention.

1. DEFINITIONS

- 1.1. **Green View FCSS** means Family and Community Support Services provided by the M.D. of Greenview in partnership with the Town of Valleyview.
- 1.2. **Greenview** means the Municipal District of Greenview No. 16.

2. POLICY STATEMENT

- 2.1. Green View Family and Community Support Services Board may provide funding to assist non-profit organizations to implement programs and services that meet the overarching goal of enhancing the social well-being of individuals, families and community through prevention.

3. PROCEDURE

3.1. Grant Application Guidelines

- A) Grant applications may be submitted between July 1 and August 31 of each calendar year. Grant application forms will be available at the Green View Family and Community Support Services Administration Office as well as on the Greenview municipal website.
- B) Grant applications will only be received on the prescribed form by the dates specified.
- C) Grant applications must meet the eligibility requirements as outlined on the grant application form.
- D) Eligible grant applications will be reviewed by the Green View Family and Community Support Services Board annually as to the status of their funding request.
- E) Grant applications in the amount of \$2,500.00 or more will be required to make a presentation to the Green View Family and Community Support Services Board.

3.2. Reporting Requirements

- A) Grant recipients will be required to submit a final expense and outcomes report. The report shall consist but not be limited to the following:

- i. Project objectives and outcomes achieved.
 - ii. Number of volunteer hours.
 - iii. Detailed accounting of grant funds.
 - iv. Applicable statistics.
- 3.3. Expense and outcome reports must be submitted to Green View Family and Community Support Service annually or within 30 days of the completion of the program/project. Failure to submit the appropriate documentation may lead to the organization being ineligible to apply for future grant funding.
- 3.4. Successful grant applicants will be required to only utilize the grant funding for the purposes intended unless authorized in writing by the Green View Family and Community Support Services Board.

Title: Miscellaneous Grant Sponsorship

Policy No: 5003

Effective Date: April 27, 2021

Motion Number: 21.04.228

Supersedes Policy No: NONE

Review Date: April 27, 2024



Purpose: To authorize FCSS Manager to provide grant sponsorship to various community partners for miscellaneous special community projects which do not exceed \$1000.00.

1. DEFINITIONS

- 1.1. **Green View FCSS** means Family and Community Support Services provided by the M.D. of Greenview in partnership with the Town of Valleyview.

2. POLICY STATEMENT

- 2.1. Green View FCSS may partner with other community agencies to provide resources for miscellaneous special community projects, and those agencies will be encouraged to demonstrate how they will recognize FCSS as a partner. The FCSS manager will have the authority to provide a maximum of \$1000.00 per event to community organizations to sponsor various events and or programs, as per annual budget approval.

3. PROCEDURE

- 3.1. Community partners may forward a letter to the FCSS Manager, outlining the intent of the community event and the type of partnership requested (staff time, advertising, food costs).

Title: Family and Community Support Services (FCSS) Volunteer Recognition**Policy No: 5004****Effective Date: July 13, 2021****Motion Number: 21.07.348****Supersedes Policy No: NONE****Review Date: July 13, 2024**

Purpose: To recognize the significant contribution of (individual or group) volunteers in FCSS programs.

1. DEFINITIONS

- 1.1. **Greenview** means the Municipal District of Greenview No. 16.
- 1.2. **Green View FCSS** means Family and Community Support Services provided by the M.D. of Greenview in partnership with the Town of Valleyview.

2. POLICY STATEMENT

- 2.1. Green View FCSS shall recognize and celebrate the significant contribution(s) (individual or group) volunteers made toward improving the quality of life in Greenview.

3. PROCEDURE

- 3.1. The Green View FCSS Board shall, annually establish a budget for the Volunteer Recognition Program.
- 3.2. The Green View FCSS Board shall recognize the contributions of its (individual or group) volunteers during the provincially recognized Volunteer Week through a recognition event and/or publication on a recognized and widely circulated platform such as, local media platforms, Greenview's website or social media.
- 3.3. The FCSS Board Chair will if required emcee the recognition night event or, if unavailable, shall appoint an emcee.
- 3.4. Each nominee shall receive an invitation to attend the appreciation event.
- 3.5. Nominations shall be made in writing on an approved FCSS Volunteer Recognition Nomination Form. Calls for (individual or group) nominations shall be limited to 250-word descriptions of the volunteer's contributions.
- 3.6. The amount spent on volunteer appreciation gifts shall be determined annually and depend on the number of nominations as well as the annual budget.