



REGULAR BOARD MEETING AGENDA

Monday March 30, 2026

9:30 am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held February 9 th , 2026 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	4
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
Green View Family and Community Support Services Building
Valleyview, Alberta, on Monday, February 09, 2026

1: Chair Perron called the meeting to order at 9:31 am.
CALL TO ORDER

PRESENT

Chair, Member at Large, Greenview	Roxanne Perron
Board Member, Member at Large, Greenview	Tammy Day
Board Member, Member at Large, Greenview	Gwen Villebrun
Board Member, Town of Valleyview Councillor	Ken Hoedl
Board Member, Greenview Councillor	Christine Schlief
Board Member, Member at Large, Town of Valleyview	Kristine Gavin
Board Member, Greenview Councillor	Dave Berry

ATTENDING

FCSS Manager	Lisa Gable
Recording Secretary	Corinne D’Onofrio

ABSENT

#2 **AGENDA** **2.1 GREEN VIEW FCSS AGENDA**
MOTION: 26.02.01 Moved by: BOARD MEMBER, CHRISTINE SCHLIEF
That the February 9, 2026 agenda be adopted as presented.

CARRIED

#3.1 **ORGANIZATIONAL MEETING MINUTES** **3.1 GREEN VIEW FCSS BOARD ORGANIZATIONAL MEETING MINUTES**
MOTION: 26.02.02 Moved by: BOARD MEMBER, KEN HOEDL
That the Minutes of the Green View FCSS Board Organizational Meeting held on Wednesday, December 17, 2025 be adopted as presented.

CARRIED

#3.2 **REGULAR MEETING MINUTES** **3.2 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**
MOTION: 26.02.03 Moved by: BOARD MEMBER, TAMMY DAY
That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday, December 17, 2025 be adopted as presented.

CARRIED

**#3.3 BUSINESS
ARISING FROM
MINUTES**

3.3 BUSINESS ARISING FROM THE MINUTES

#4 DELEGATION

4.0 DELEGATION

#5 OLD BUSINESS

5.0 OLD BUSINESS

**#6 NEW
BUSINESS**

6.1 FCSS MANAGER REPORT

MOTION: 26.02.04 Moved by: BOARD MEMBER, TAMMY DAY

That the Green View FCSS Board accept the February Manager's report as presented for information.

CARRIED

Board Member Berry exited the meeting at 11:06 am.

Chair Perron called the meeting to recess at 11:11 am.

Chair Perron reconvened the meeting at 11:21 am.

**#7 CHAIR/
MEMBER
REPORTS**

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER GWEN VILLEBRUN

- Reported that she is on the Valleyview Municipal Library Board and attended her first meeting

BOARD MEMBER DAY

- Reported some changes to positions in Grovedale Community Seniors Group

BOARD MEMBER HOEDL

- Reported that the Town of Valleyview Council is meeting today

BOARD MEMBER SCHLIEF

- Reported that she will be attending a MD of Greenview Council meeting on February 10th
- Reported that she sits on Community Futures Board and they are organizing a conference called Hyperdrive, that is for women that are starting businesses
- Spoke about PACE and some of the programs they offer

BOARD MEMBER GAVIN

- Commented on being pleased to rejoin the Green View FCSS Board

CHAIR PERRON

- Reported that soon, she can share statistics on the Valleyview Interfaith Community Food Bank
- Working on Wellbeing Valleyview is creating welcome packages with information about agencies in the community funded by a grant

#8
CORRESPONDENCE **8.0 CORRESPONDENCE**

#9 CLOSED
SESSION **9.0 CLOSED SESSION**

#10
ADJOURNMENT **10.0 ADJOURNMENT**

MOTION: 26.02.05 Moved by: BOARD MEMBER, CHRISTINE SCHLIEF
 That this meeting adjourns at 11:59 am.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 30, 2026
GM: MANAGER: LDG

DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
PRESENTER: LDG

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the March 2026 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform

PROMISE TO THE PUBLIC

Inform

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- March Managers report



MONTHLY REPORT

MONTH: March

YEAR: 2026

SUBMITTED TO: Green View Family and Community Support Services Board

TITLE: Manager

SUBMITTED BY: Lisa Gable

LAST MONTH'S ACTIVITIES:

The Community Resource Centers have seen an increase in the number of people accessing services mainly due to the Community Volunteer Income Tax Program. While taxes can be filed anytime throughout the year, March and April are the busiest months.

Planning is underway for the Volunteer Appreciation dinners which are held during National Volunteer week. Dinners are scheduled in Valleyview on April 21, Grovedale April 22, and Grande Cache on April 23.

Nomination forms are starting to trickle in and can be found on the website as well as at the Resource Centers.

Administration met with representatives from the Spark Family Resource Network based out of Whitecourt. There are two workers who provide services to children and families in Valleyview, one who focuses on children 0-7 years, and another who works with parents and children aged 8-24. The Spark FRN provides both universal and one on one counselling to families and often utilizes the Community Resource Center to meet with clients.

Administration has begun the task of completing the annual 2025 annual report required by the province. All programming, outcomes and financials compile this report which is due at the end of April.

Green View FCSS has 4 VTRA (Violence Threat Risk Assessment) trained staff members. With this training, we can assist communities and school administration to identify and recognize threats of violence before they occur. Having relationships with students and community members, knowing what an individual's baseline behavior is, being able to identify when that baseline behavior is altered and why, is one part of the training. Further VTRA training will take place at the Center for Trauma Informed Practices conference in April.

The Provincial Emergency Coordination Center facilitated an Emergency Social Services specific hazard season brief. There were numerous presenters covering topics and outlining services that municipalities may access in times of an emergency. A mock ESS- Emergency Social Services tabletop exercise is planned for the spring in conjunction with protective services, a date has yet to be established.

The FCSS grant application will be live on the grant portal in April. Any external agencies applying for funding in 2027 and forward will be utilizing the portal.

All Coordinators reports are attached below in the agenda package.

We will begin the March Board meeting with an overview of an elder abuse workshop, facilitated by the Outreach Coordinator, at the request of the Board.

UPCOMING:

- Center for Trauma Informed Practices-April 16-17
- FCSS Directors Network-April 29-May 1



MONTHLY REPORT

MONTH: March YEAR: 2026 LOCATION: Grande Cache

SUBMITTED TO: Lisa Gable

TITLE: Assistant Manager SUBMITTED BY: Amber Hennig

LAST MONTH'S ACTIVITIES:

Extension funding in the amount \$60 000.00 has been secured for the Healthy Aging Alberta transportation grant. The funding is used to supplement the costs incurred providing transportation to seniors. Through provision of our direct drive service, we are helping people remain independent, meet their needs while decreasing feelings of hopelessness and isolation. These benefits help people to remain in their own homes as they age.

The following email was sent to all parents of students at Grande Cache Community High School from the principal in March:

"The below information is for parents who may be looking at supports for their student's mental health or they feel that their student needs to foster a sense of belonging in our school.

Green View Family and Community Support Services (FCSS) has been running a Girl's Group Mondays at Lunch though out this school year to provide a space for students to eat, talk, ask questions, and find help and support for problems that teenage girls might be struggling with. It is an informal social gathering facilitated by our local FCSS workers and has been an overall success.

FCSS also runs the WiseGuyz program at the school on Thursdays at lunch. This program is offered to grade 9 boys and has been successfully running out of our High School for the last four years. The programming for WiseGuys came to a close today. Moving forward FCSS will be running a Boy's Group Thursdays at lunch to support any boys grades 9-12 who wish to attend. The focus will be similar to the Girls group that runs on Mondays. I am sure that many of our boys that took part in WiseGuys this year and in previous years will be interested in attending, though all boys will be welcome.

We appreciate the support and expertise that our local FCSS brings to our students and the community partnership that we have formed with them for the best interest of our students over the last four years."

WiseGuyz has seen success with 100% of participants returning to the group every year after the initial grade 9 teachings, that success led to a school request for a Girl's Group.

Currently Green View FCSS does not have a girl curriculum equivalent to WiseGuyz, which is why Girl's Group operates differently. Topics covered are determined by the real time situations the students are experiencing. Teachable moments on subjects like consent, healthy relationships, communication, body image, and most recently the ripple effect from the school shooting in Tumbler Ridge have occurred.

We anticipated conversation about the events in Tumbler Ridge due to the parallels that exist between our communities; economic, geographic, demographic and family ties to Tumbler Ridge. The students expressed concerns, fears, and shared emotions helping them to process the event. Students were encouraged to speak with their parents and faculty for further support.

Following the shooting Violent Threat Risk Assessment (VTRA) trained staff received notification of the pronounced national “Critical Period” defined as the two weeks following a major incident. The notification informed staff:

“... of increased frequency and intensity of threats of violence and violent behaviours that have emerged in some families, communities, schools, and through online threats”

In response to the notification trained staff connected with school administrators to inform them we are available to assist should they need to enact a VTRA protocol (assessment). Further VTRA training will take place during the Center for Trauma Informed Practices conference April 15 to 17 in Banff. Four trained VTRA staff will be in attendance, increasing skillset in our violence prevention work.

A pilot project will take place this year in the Hamlet, entitled Parents as Partners in Prevention. This project leverages the fact that parents and families are a child’s first and most important teacher. The goal is to increase engagement from parents in the community to prevent physical and mental harm to children and youth enhancing healthy development that will positively impact a child or youth throughout their lifespan.

It will begin with several small (4-6 parents) focus groups to determine local priorities and identify barriers to engagement; this will be followed by sharing data collected from the focus groups and an invitation to join the Parents as Partners in Prevention community of practice. As a collective a plan will be developed that could include presentations, workshops, and modes of information sharing to achieve our goal.

Funding to supplement costs of the pilot project and previously mentioned Girl’s and Boy’s groups has been requested through the RCMP Family Violence Initiative Fund grant. Applications for funding must have support of the local RCMP detachment which we have. The funding request is \$8500.00 to be spent from July 2026 to March 2027.

The Approval of External Party application was submitted to the Government of Alberta. Once approved Green View FCSS will be listed as an approved agency to deliver Ministry of Education approved curriculum on sexual health, gender identity and human sexuality in schools. We anticipate a response to our application in late April, early May of this year.

Kids Conference has returned for its 7th year with some minor adaptations based on last year’s feedback. The event will be hosted at the Grande Cache Tourism and Interpretive Center on March 30 and 31, 9:00 am to 3:00 pm featuring sessions that contribute to the positive development of children and youth. We will accept a maximum of participants with a minimum of 15 to host the conference, at time of writing 10 have registered.

UPCOMING:

- Kids Conference March 30, 31
- FCSS Connect on Gender Based Violence Prevention March 26
- Center of Trauma Informed Practices VTRA Conference April 15, 16, 17
- FCSS Director’s Conference (Edmonton) April 30, 31
- Volunteer Appreciation April 23

MONTHLY REPORT

MONTH: March

YEAR: 2026

LOCATION: Grande Cache

SUBMITTED TO: Amber Hennig

TITLE: Community Resource Coordinator

SUBMITTED BY: Crystel Redknap

LAST MONTH'S ACTIVITIES:

February saw 208 individuals interacting with the Community Resource Centre. Of those, 41 were for Community Volunteer Income Tax Program, 21 were for general forms assistance and 13 were for Commissioner for Oaths. The most common forms that the Community Resource Centre have been for the Disability Tax Credit, Canada Disability Benefit, and Canada Dental Care Plan.

The CRC Coordinator provided in-person and virtual training to Green View FCSS team members who will be handling tax filing paperwork and/or software. This training provided updates on changes from the federal government, including new income thresholds (see below), updates on identifying clients, and who can handle client paperwork and T-slips. Under the CVITP Guidelines, individuals (i.e., adult children, social workers, probation workers), can no longer bring a client's tax slips to Green View FCSS. Only the client, or those authorized on a client's Canada Revenue Agency account, having Power of Attorney, Guardianship or Trusteeship, can bring the client's paperwork on their behalf. Those bringing the forms on the client's behalf will have to bring proof that they are authorized to do this, in addition to photo identification.

The new income thresholds changed as follows:

- 1 person – from \$35,000 to \$40,000
- 2 people – from \$50,000 to \$55,000
- Each additional family member after this – from \$2,500 to \$5,000

Voices of Albertans with Disabilities will be in Grande Cache to provide a presentation for community members that will include information about disability benefits like CDB, DTC, and answer questions about the changes to Assured Income for Severely Handicapped (AISH) and Alberta Disabilities Assistance Program (ADAP). The society based out of Edmonton is dedicated to improving the quality of life of people with disabilities



MONTHLY REPORT

MONTH: March YEAR: 2026 LOCATION: Grande Cache

SUBMITTED TO: Amber Hennig

TITLE: Adult Coordinator SUBMITTED BY: Raymond Harris

LAST MONTH'S ACTIVITIES:

The Home Support Program in Grande Cache served 36 individuals in February 6 in the Cooperatives and Enterprises, and 30 in the Hamlet of Grande Cache. There were 2 new clients enrolled in the Home Support Program during this month.

Home Support Workers adhere to safety protocols and Greenview Health and Safety policies, daily the Adult Coordinator communicates with the workers to ensure a safe work environment. Field Level Hazard Assessments are completed at each site through eCompliance and Checkmate, an application on their phone, is used for regular check-ins. In the event a Worker misses a check-in the Adult Coordinator is informed and checks on the Worker.

Monthly reporting for the Healthy Aging Alberta Provincially Assisted Transportation Program was submitted for January. A total of 136 transportation requests were fulfilled in throughout Greenview, including 123 within Greenview and 13 to other communities. Of these, 122 were for non-medical transportation, such as the Wheels for Meals, and 14 were for medical transportation, including transportation to medical appointments.

Work beyond the Home Support program includes WiseGuyz facilitation, in-home tax filing for individuals with disabilities, medication delivery, and promoting FCSS programs and services at the Recreation Center's Spring Round Up.

The WiseGuyz program has finished for this year, as a trained facilitator the Adult Coordinator co-facilitates the program with the Youth Coordinator. The co-facilitation will continue for the high school Boy's Group that is open to all male students at the high school and will include current and previous WiseGuyz. For more information about the Boy's Group please see the Youth Coordinator section of this report.

UPCOMING:

- Community Volunteer Income Tax Program starting on March 2nd.
- Boy's Group – Grande Cache Community High School



MONTHLY REPORT

MONTH: March

YEAR: 2026

LOCATION: Grande Cache

SUBMITTED TO: Amber Hennig

TITLE: Outreach Coordinator

SUBMITTED BY: Lisa Beckstead

LAST MONTH'S ACTIVITIES:

Centralization of government services and online applications continues to create difficulties for individuals with limited digital knowledge as a result requests for assistance to navigate online systems occurs on a regular basis. Examples of assistance include, setting up a CRA account, booking bloodwork, and setting online banking.

Conversation Café started in February on four consecutive Thursdays for one hour with predetermined topics. The Cafes foster community engagement and increase social connection. Eleven participants attended with topics consisting of Ageism, Fraud and Scams: How to Protect Yourself, and When AI Changes the Shape of Thought. At the time of this report one more session remains.

On February 25 the Outreach Coordinator attended a virtual masculinities workshop facilitated by Centre for Sexuality. This workshop is designed to increase comfort and skill in identifying and addressing harmful masculine norms and understanding how these norms could negatively impact individuals, leading to unhealthy outcomes.

UPCOMING:

- Kids Conference March 30, 31
- Volunteer Appreciation April 23



MONTHLY REPORT

MONTH: March

YEAR: 2026

LOCATION: Grande Cache

SUBMITTED TO: Amber Hennig

TITLE: Youth Coordinator

SUBMITTED BY: Alexandria Burge

LAST MONTH'S ACTIVITIES:

The WiseGuyz program has been completed, the sexual health module will be provided as an optional activity at the Community Resource Center on April 24th, parental consent will be required for boys to attend.

The Grande Cache Community High School Principal requested a program for boys beyond the WiseGuyz program that would provide the same benefits as our Girls Group, open to all male high school students, and take place every Thursday during lunch hour. The group started on March 12 and will continue until the end of May. Number of students participating will be confirmed once parental consent forms have been returned.

Girls Group is a program open to all high school female students in the Grande Cache Community High School, this program is run on Mondays during the school's lunch hour, the program has a total of 9 girls that registered to attend. Girls groups are crucial in high schools as they provide a space for girls to share experiences, build confidence, and develop social skills. This group offers a safe environment for girls to express their thoughts and feelings, fostering emotional support and understanding. They also help girls navigate challenges such as self-esteem issues, peer relationships, and stress management; girls groups can lead to the development of leadership skills and sense of belonging. Since the start of the program last fall an increase of self-esteem has been observed; they are not shy to share their opinions and personal stories.

Miyo Wichihitowin (Good Relations) is for children and youth 5-18, students learn about local Indigenous culture, traditional practices and have opportunities to connect with elders and local Indigenous role models. Activities are open to Indigenous and non- Indigenous youth to bridge the gap between cultures. The Youth Coordinator is providing 15 sessions at Sheldon Coates Elementary School for grades 2 and 3 and will be starting in February and ending in April.

I Can Handle Anger is a 6-session age-appropriate anger management program where students learn different ways of how to handle anger and other difficult emotions. The program started in February and will at the end of March at Susa Creek School for kindergarten and grade 1 students.

The 7th Annual Kids Conference will take place March 30 and 31 at the Grande Cache Tourism and Interpretive Center. This year attendees will be treated to sessions that require critical thinking, creativity, and teamwork.

The Youth Coordinator will be attending the Centre for Trauma Informed Practice National bi-annual conference April 15 to 17. The conference will provide supplemental training and information for Violent Threat Risk Assessment (VTRA). VTRA is protocol used by schools and communities to assess level of threat pose by individuals demonstrating problematic behaviours; the intent is to intervene (provide supports) before a violent incident occurs.

UPCOMING:

- Girls Group at Grande Cache Community High School
- WiseGuyz at Grande Cache Community High School
- I Can Handle Anger Gr.2-3 Susa Creek, 6 sessions
- Boys Group at Grande Cache Community High School March 12
- Miyo Wichihitowin will continue at Sheldon Coates Elementary School on Wednesdays for Gr.2/3
- Kids Conference March 30, 31
- Center for Trauma Informed Practices VTRA Conference April 15,16,17



MONTHLY REPORT

MONTH: March YEAR: 2026 LOCATION: Valleyview

SUBMITTED TO: Lisa Gable

TITLE: Adult Coordinator SUBMITTED BY: Michelle Hagen

FEBRUARY AND MARCH ACTIVITIES:

The Adult Coordinators from the Grande Cache and Valleyview offices collaborated to develop a resource for caregivers. This document is intended to provide caregivers with guidance on locally available resources and is now ready for use.

Home Support:

This program aligns with the Provincial Prevention Priority by helping clients age well in their community. This program provides light housekeeping, meal preparation, and transportation to access essential needs for adults experiencing disruptions to their normal household routines. Adults with disruptions due to physical limitations, mental well-being, pre-/post-operative care, or pre-/post-natal care may qualify for assistance. Currently, 78 Home Support clients are being serviced out of the Valleyview office, 50 from the Municipal District of Greenview and 28 from the Town of Valleyview. These clients are assisted by a team of 9 home support workers. In February and March, 3 people signed up for the program and 2 exited the program.

Balance Restorative Yoga:

This program fits into the Provincial Prevention Priority by helping clients to age well within their community. Balance is a restorative yoga program for seniors, people with disabilities/diseases and post-surgery recovery. This program increases strength and flexibility for fall prevention. It also helps prevent social isolation by getting people out of their homes in the winter months in a safe and comfortable environment. It runs twice a week for maximum benefit. The Winter session of Balance started Jan 12th and ran until February 27th and is now complete. A total of 25 people had registered for this program. At the end of February, a coffee conversation time was introduced following the Balance Class. This provided participants to have coffee with an opportunity to socialize over coffee while engaging in guided discussion topics. One of our topics was caregiver burnout, which had 15 participants. The spring session has been planned and will start on April 13th and run until May 15th.

Wheels 4 Meals:

This program also aligns with the Provincial Prevention Priority by helping clients age well in their community. The Wheels 4 Meals program is a partnership with FCSS and the Red Willow Lodge. The Lodge signs up the clients, collects payment, and prepares the meals, while FCSS delivers the meals at no cost. In February and March, the program served 3 clients with a total of 122 meals. Client feedback indicates that the meals are delicious and greatly appreciated.

Support and Referral Program:

This program fits into all five of the Provincial Prevention Priorities by aiding clients to age well within their community, helping them to avoid housing insecurity, assisting them to get help for mental health and addictions, supporting them with employment needs, and providing them with support and resources for family and sexual violence. The Adult Coordinator supports clients by identifying appropriate programs, and assisting with applications, and providing advocacy when required. Support includes caregiver assistance, referrals, form completion, and access to resources relevant to older adults. These tasks often require multiple phone calls and meetings. In February the Adult Coordinator assisted 51 individuals with a total of 69 needs.

OUTCOMES:

The Winter Session of Balance Ended.

PROGRAM NAME: Balance Yoga	
The Balance Program has contributed to my ability to remain in my home	43/44 Agree with this statement
The Balance Program has helped me to believe I have the ability to improve my life.	43/44 Agree with this statement
<p>PARTICIPANT QUOTES:</p> <ul style="list-style-type: none"> • This program has helped me to stay active & to be able to move more. I also enjoy the social aspect. Great to get out and mingle. Thanks to FCSS for funding this program, much needed for our mental health & body movement. Special thanks to our awesome instructor. • I love this program & it has helped me to keep moving and stretching. Very good for overall well being. The social aspect & getting out is great. • I love this program & it has helped me make a commitment to improve my health. The more I move and stretch my body feels better. I thank FCSS for funding this much needed program. The social aspect & getting out of the house to stretch and move is awesome 	

HIGHLIGHTS:

The Adult Coordinator was contacted to answer questions regarding probating a will. The coordinator explained that, because there was property to be sold, probate could not be avoided. While the task could be managed by the client independently, given the complexity of the situation, it was recommended that a lawyer be consulted to handle the process. The client responded by saying, "You ladies here are awesome, anytime I come in for anything you are always able to answer my questions and get me on the right track."

UPCOMING:

The Adult Coordinator will be attending the Healthy Aging Conference in Peace River on April 23rd.



MONTHLY REPORT

MONTH: March YEAR: 2026 LOCATION: Valleyview

SUBMITTED TO: Lisa Gable

TITLE: Community Resource Centre Coordinator SUBMITTED BY: Corinne D'Onofrio

LAST MONTH'S ACTIVITIES:

In February, there were 377 client visits to the Green View FCSS Community Resource Centre. 70 of these visits were MD residents, 104 were residents of Sturgeon Lake and 203 were Town of Valleyview residents. Four were new to the Resource Centre and 373 were returning.

On a month-to-month basis, technical assistance is always a pressing need for clients. In February, 78 client visits included or were specifically for assistance with technology including use of the phone, computer, fax, scanner or photocopying. Reasons for this need, include medical, various applications, correspondence with legal or insurance, copies of ID and documents related to individuals passing and family completing various processes. Clients seek assistance on personal devices to manage emails and access documents in their files, and to complete tasks such as "DocuSign" and locating and installing apps for things like online banking. With the ongoing trend to utilize the online world for most processes, more clients are requiring help of this nature.

The next top three reasons for client visits in February were for Community Volunteer Income Tax -CVITP (59) visits, Employment assistance (40) and 26 visits of each legal in nature and Food Bank.

Those clients that fit the CVITP qualifications such as having to be considered a simple income tax with no self employment or capital gains, income for a single individual being less than \$40 000/ year, a couple being less than \$55 000/year for example, have been utilizing the CVITP program since the beginning of March, with a few taxes filed in late February. However inquiries began in early February, and many individuals came prepared to file Income Tax with Green View FCSS before the CVITP was open through the Canada Revenue Agency. The program has been going smoothly this year, and clients have voiced their appreciation to staff assisting.

Employment assistance consisted of clients coming in and viewing the job board, use of the computer to job search, receiving assistance writing, updating and copying resumes and cover letters, emailing resumes and other documents to existing or prospective employers, and assistance with referrals to various courses needed for employment.

Coordinators assist clients with the Food Bank by providing information about the Food Bank such as date, time and location. Coordinators also assist with copies of the application and assistance completing the application, and ensuring that applications arrive at the Food Bank are also, referrals to Food Bank volunteers and regular correspondence with volunteers regarding Food Bank business and clients

The follow three charts show a breakdown of services provided to clients based on their residence in the MD of Greenview, the Town of Valleyview and Sturgeon Lake Cree Nation. These statistics are collected daily for each client visit and compiled at the end of each month to break down the reasons for client visits and show how individuals are accessing programs and services, making them more aware of resources, assisting them to be more resilient, and able to meet their needs. There have been additional categories added to these charts as reporting statistics has changed slightly from 2025. Client visits are now also broken down into System Navigation, Referrals and Employment as well as by need such as AISH, Income Support, Food Bank, and Housing. System Navigation, for the purposes of reporting, is defined as “Assisting individuals in accessing various services or supports. These engagements usually involve either one-time interactions or a brief series of contacts. Examples can include navigation of benefits and services, assistance with completing forms, support to individuals that need more in-depth support and Volunteer Income Tax programs.” Referrals are as they sound, recognising or being told the need of the client and referring an individual to another service or agency without delving into applications etc. Referrals can take place within System Navigation.

Sturgeon Lake Cree Nation

Year End Report 2026	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	3											5
Employment Supports	13	12											25
Other Clients	64	89											153
Total Clients Visits	79	104											183
Residence Break Down:													
Sturgeon Lake Cree Nation	79	104											183
New	0	0											0
Returning	79	104											183
Total Clients Visits	79	104											183
System Navigation	73	96											169
Referrals	23	16											39
Community Social Issues Identified													
CFS	1	1											2
Food Bank	1	1											2
Mental Health	3	0											3
Canadian Child Tax Benefits	3	3											6
AISH	6	8											14
Income Support	2	3											5
Alberta Adult/Child Health Benefit	0	3											3
Housing/ Heart River Housing	1	0											1
Alberta Id	0	0											0
Service Canada	2	8											10
CPP/ CPP Disability	4	3											7
OAS and GIS	2	2											4
Sr. Special Needs/ AB Seniors	0	1											1
Seniors Information	1	0											1
CVITP related	5	32											37
Canada Revenue Agency	7	9											16
Employment Supports	13	12											25
WCB(Workers Compensation Board)	0	0											0
Technology Assistance	18	24											42
Childcare subsidy	0	0											0
program inquires	0	0											0
Legal (faxes, forms, calls)	8	11											19
Other questions/inquires	7	2											9
Mountains to Meadows	0	0											0
Disability Tax Credit	1	6											7
Canada Disability Benefit	1	5											6

HIGHLIGHTS:

Green View FCSS has been extremely busy in the month of March with the Community Volunteer Income Tax Program. As of the middle of March 319 tax files have been completed. Clients have been reacting very positively in general about the promptness of the program, the ease of the forms this year and are appreciative of the free service. A fellow that we assisted with taxes, called at 8:00 am the next morning, specifically to say "Thank you" for getting his taxes done the day before. Then in the afternoon on the same day, a lady from Sturgeon Lake Cree Nation, that we assisted with her tax paperwork and submitted them for her, as she was leaving the office, turned around and said, "Thank you again - You guys are doing great!"

The CRC Coordinator also attended the Spring Community Information Night on March 12th and had numerous people visit the display. Information about the Volunteer Appreciation Suppers, Welcome Baskets, Community Volunteer Income Tax program, program guides, and an outreach visit from Service Canada on April 29th was shared with residents that stopped for a visit.

The CRC Coordinator attended a Prime Contractor Framework, Employment Services Providers in Small Urban and Rural Areas (SURA)- Information Session 1. This session was to support awareness and understanding of the Prime Contractor Framework and what it means to current Employment Services contract providers. The new Prime Contractor Framework (PCF) will serve Alberta Disability Assistance Program (ADAP) and Incomes Support job seekers as centralized access points to the Employment Services Network.

UPCOMING:

The CRC Coordinator will be continuing to assist clients at the Community Resource Centre with their Income Tax needs, employment supports, and all other needs that arise. The CRC Coordinator will also be compiling statistics at the end of the month to submit the monthly report and invoice to AB Works for the Employment contract, and fulfilling regular Green View FCSS Board Secretary duties as needed. This includes compiling the agenda package, recording minutes of the meeting, filing and distributing documentation of the meeting, as required.



MONTHLY REPORT

MONTH: March YEAR: 2026 LOCATION: Valleyview

SUBMITTED TO: Lisa Gable

TITLE: Support Coordinator SUBMITTED BY: Tracy Dennis

ACTIVITIES:

During February and March 2026, the Support Coordinator assisted in the Community Resource Centre with employment resources, income support, referrals, seniors benefits and various other community services that are accounted for on the Community Resource Coordinator's report. This enhances access to social supports and helps to prevent homelessness, provides supports and referrals for mental health and addictions, and builds resilience.

The Support Coordinator is a Commissioner for Oaths in and for Alberta and administers oaths, takes and receives affidavits, affirmations and declarations. In February and March there were 3 commissions that are accounted for on the Community Resource Coordinator's report as legal assistance. This free service enhances access to social supports and helps to complete necessary daily forms.

The Support Coordinator assisted with the Home Support program including meal delivery, invoicing, time sheets, and participating in staff meetings. The Home Support program provides basic housekeeping, meal preparation, Wheels for Meals, and transportation to essential services. These services are accounted for on the Adult Coordinator's report. The Home Support program fosters a sense of belonging and promotes social inclusion that contributes to healthy aging in the community.

The Support Coordinator is a member of the Joint Health and Safety Committee attending meetings, updating information, and participating in quarterly building inspections. This Committee is an active advisory body to stimulate and raise awareness for health and safety issues in the workplace by recognizing and identifying risks and safety concerns.

On February 25, the Support Coordinator attended a zoom workshop that was held by the Centre for Sexuality. This workshop discussed engaging men, boys, and masculinity in the workplace. The workshop increased comfort and skill in identifying and addressing harmful masculine norms, and to foster more health-supportive outcomes with men and boys.

On February 26, the Support Coordinator attended "Tough Enough to Talk About It" mental health workshop. This workshop was created specifically for trades, industry and agriculture and recognizes the unique nature, risks and rewards of these demanding sectors and their impact on mental health and wellbeing.

On March 2nd, the Community Volunteer Income Tax Program commenced for the 2025 tax year. This is a free service that is offered to seniors and low-income individuals, and assistance is given to complete their income tax returns.

On March 12th the Support Coordinator attended the Red Willow Lodge meeting to discuss the Community Volunteer Income Tax Program and assistance was given to assist with the forms to get senior's taxes completed. Also discussed was the process to change direct deposit information for Canada Pension Plan, Old Age Security, and Alberta Senior Benefits.

HIGHLIGHTS:

While attending the Red Willow Lodge the Support Coordinator was told how grateful and lucky the town is to have a service like Green View Family and Community Support Services. When someone needs any assistance, referrals, or clarification they always recommend visiting the office.

UPCOMING:

The Support Coordinator has begun preparation for the Volunteer Appreciation Dinner that will be taking place on April 21st in Valleyview at the Memorial Hall, and April 22nd in Grovedale at the Grovedale Community Hall. This is an annual event that Green View FCSS hosts to recognize the valuable contribution volunteers make throughout the Municipality

April 13, 2026, the Support Coordinator will be partnering with Red Willow Lodge to facilitate Death Café. Death Café is a safe, confidential space for people to discuss death and dying openly. These discussions foster a more open and supportive community, reducing the fear and stigma surrounding death, and improves emotional well-being for both residents and staff.

On April 23, the Support Coordinator will attend the Alberta Regional Gathering for Healthy Aging. This event brings organizations together that support older adults. These gatherings are about learning from one another, sharing what's working, and strengthening relationships with people in the region who help older adults stay connected and supported where they live.



MONTHLY REPORT

MONTH: March YEAR: 2026 LOCATION: Valleyview

SUBMITTED TO: Lisa Gable

TITLE: Youth Coordinator SUBMITTED BY: Amanda Lynch

LAST MONTH'S ACTIVITIES:

WiseGuyz Alumni runs Fridays at Hillside Jr/Sr High School with 6, grade 10 boys attending. The goal of the Alumni program is to deepen learning from subjects covered in year one. The group is currently working and Module 1 – Healthy Relationships, practicing conflict resolution skills and assertive communication.

Mind Up continued to run at St. Stephens Catholic School for grade 4 students and at Oscar Adolphson Primary School for grade 3 students. Mind Up uses evidence-based curriculum in mindfulness to teach children emotional regulation strategies to become more focused and resilient. Mind Up is an interactive program that has become one of the children's and teachers favourite program to have in their classes.

The Empathy Program continues with Kinder Care students at the Rural Roots Daycare for children ages 4 & 5, meeting once a week until the end of March. The program provides stories and age-appropriate discussion with the children on empathetic development, boundaries, and consent.

The Green View FCSS youth coordinator partnered with the Greenview Multiplex and Youth Development and Family Support Coordinator for the Town of Whitecourt to host an Empathy and Play with Wiggle Worms program. This is a parented program for children ages 0-5. The role of Green View FCSS is to promote empathy through story and activities with the children and parents. The Family Support Coordinator provides parenting resources and provides play opportunities for the families. The program seen an average of 8 families and 10 children biweekly. The Empathy program concluded on March 19.

Due to unforeseen circumstances, the Boys Group at St. Stephens Catholic School has been rescheduled several times. As a result, the decision has been made to begin the program on April 8, following Easter break. The group will consist of five grade 8 and 9 boys. The focus for the Boys Group will be building personal strengths and developing social skills to support success at school, at home, and in relationships. Topics covered will include increasing self-esteem, healthy relationships, friendship skills, and leadership development. The group will run once a week for eight weeks.

The Youth Coordinator is partnering with the Wellness Coach from Northern Gateway Public Schools to facilitate a friendship group for grade 2 and 3 students at Oscar Adolphson Primary School. This program will focus on building students' personal strengths and developing social skills. Some topics covered will include being a friend, cooperation and resolving conflicts. This program will run twice a week for 6 weeks.

The Youth Coordinator participated in an online webinar from the Why Try Program – Dysregulation in the Classroom - What It Is, What It Looks Like, and What to Do About It. The webinar discussed understanding dysregulation and identifying classroom behaviours. It provided strategies to recognize dysregulation and how to assist students in a learning environment.

On February 25, the Youth Coordinator attended an online workshop through the Centre for Sexuality titled Toward Health-Supportive Masculinities: Engaging Men, Boys, and Masculinity in Your Practice. The workshop helped build comfort in talking about masculinity, improved understanding of how gender roles affect health and well-being, and increased awareness of ways to support healthy expressions of masculinity in professional work.

A meeting was held on March 16 with The Centre for Sexuality, Green View FCSS management, and Youth Coordinators to discuss the Government of Alberta's approval of the WiseGuyz curriculum. We are pleased to confirm that the updated curriculum has been approved and will be implemented within our program.

OUTCOMES:

PROGRAM NAME: Why Try	
9 – Valleyview 15 – MD of Greenview 4 – Sturgeon Lake Cree Nation	
As a result of this program, I am better at handling whatever comes my way.	61% of students surveyed feel because of the Why Try Program they are better at handling whatever comes their way.
I feel better about my ability to take responsibility for my actions, even when it is challenging.	68% of students surveyed feel better about their ability to take responsibility for their actions, even when it is hard, after taking the Why Try Program.
PARTICIPANT QUOTES: "I liked the program because it told me to never give up." "It was a FUN class." "I love Why Try a lot!"	

PROGRAM NAME: The Empathy Program	
1 – Valleyview 1 – MD of Greenview	
As a result of this program, I have increased my confidence in my parenting skills.	100% of parents surveyed report having increased their confidence in their parenting skills after participating in The Empathy Program.
As a result of this program, I can communicate effectively with my child.	100% of parents surveyed feel they can communicate more effectively with their child after taking The Empathy Program.
PARTICIPANT QUOTES: "I really appreciate a free option to be able to get out of the house in winter." "Great program.!"	

HIGHLIGHTS:

This school year has been unusual due to the teacher strike and multiple days when buses were not running, resulting in significant lost instructional time. I am very mindful of this and am aware of the time programs take. The teacher commented that the program is amazing, that they love it, and that they would have me come many more times if they could.

UPCOMING:

- The 7th National Center for Trauma Informed Practices Conference April 16 & 17
- Friendship Group at Oscar Adolphson Primary School beginning in April