



BYLAW 26-1013

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to provide for the establishment of a project specific Municipal Development Plan Steering Committee and its procedures.

WHEREAS, the Municipal Government Act, RSA 2000, c. M-26, authorizes Council to pass bylaws relating to the establishment and function of Council Committees and other bodies;

AND WHEREAS, Greenview is fortunate to have an abundance of diverse rural areas, vested agricultural producers, country and hamlet residents and resident entrepreneurs who are willing to lend their expertise and experience to assist in creating a land use framework which reflects community values and the goals of Greenview Council'

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, in the Province of Alberta, duly assembled, enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as the "Municipal Development Plan Steering Committee Bylaw."

2. DEFINITIONS

- 2.1. **Act** means the Municipal Government Act, RSA 2000, c.M-26, as amended from time to time.
- 2.2. **Committee** means the Greenview Municipal Development Plan Steering Committee.
- 2.3. **Council** means the duly elected municipal Council of the Municipal District of Greenview No.16.
- 2.4. **Greenview** means the Municipal District of Greenview No.16.

3. ESTABLISHMENT

3.1. The Municipal Development Plan Steering Committee is hereby established.

4. MEMBERSHIP, QUORUM, TERMS AND REMUNERATION

- 4.1. The Committee shall consist of ten (10) members appointed by resolution of Council. Five (5) members shall be appointed from the public at large, and Five (5) members shall be appointed from Council.
- 4.2. A quorum of the Committee shall be a majority of members.
- 4.3. No person who is an employee of Greenview shall be appointed to the Committee.



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- 4.4. Any vacancies caused by the death, retirement or resignation of a member may be filled by resolution of Council.
- 4.5. The Municipal Development Plan Steering Committee, and the appointment of the Members-at-large to that Committee, shall be valid until the adoption of 3rd reading by Council of a revised Municipal Development Plan unless removed by a resolution of Council.
- 4.6. The Committee shall appoint the Chair of the Committee by majority vote of the members of the Committee at the first meeting.
 - A) A member may be re-appointed to the position of Chair.
 - B) The Chair shall preside over the meetings of the Committee in accordance with Greenview's Procedural Bylaw.
- 4.7. A Vice-Chair shall be appointed by majority vote of the members of the Committee at the first meeting.
 - A) A member may be re-appointed to the position of Vice-Chair.
 - B) The Vice-Chair shall preside at the meetings of the Committee in the absence of the Chair.
 - C) In the absence of the Chair and Vice-Chair, one of the other members of the Committee shall be elected by members to preside over that meeting.
- 4.8. The membership of the Committee shall include persons who, in the opinion of Council, are able to provide a balanced and community-minded approach to the orderly and beneficial development of land allowing for both private and public interests to be met.
- 4.9. All Members-at-large must reside in the boundaries of Greenview at the time of appointment and for the duration of the term of their appointment.
- 4.10. A person who is a member of the Committee ceases to be a member of the Committee if, without being authorized by a resolution of the Committee, the member is absent from three (3) consecutive regular meetings of the Committee.
- 4.11. A vacancy on the Committee does not impair the right of the remaining members to act so long as a majority of the members remain.
- 4.12. If a person ceases to be a member of the Committee before the expiration of their designated term, including by reason of resignation, ceasing to be a member of Council, or ceasing to be a member of the Committee pursuant to section 4.10 of this



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Bylaw, Council shall appoint another eligible person as a member for the remainder of the term.

- 4.13. Areas for the appointment of Members-at-large and Council representatives are identified in attached Schedule "A"- Proposed MDP Steering Committee Selection Areas.
- 4.14. Council will seek to obtain a perspective from throughout Greenview and will appoint one (1) Members-at-large from each area and one (1) Council member from each area, provided qualifying nominees are presented from each area upon creation of the Committee; if no qualifying public member from an area can be selected that position may be filled by a Members-at-large from an adjoining area.
- 4.15. The Committee members will be compensated in accordance with Greenview policies.

5. DUTIES AND AUTHORITY

5.1. The Committee shall:

- A) Follow and comply with the Act;
- B) Review, evaluate and provide recommendations on the public engagement process, materials provided and comments received;
- C) Recommend when public engagement will end, to allow the Municipal Development Plan to be introduced to Council for First Reading;
- D) Review and provide guidance and comment to Staff on their professional recommendations for changes, if any, coming out of the public consultations;
- E) Identify, evaluate and recommend if additional administrative policies should be created, due to any of the revisions proposed under a new Municipal Development Plan; and
- F) Perform such other tasks and duties as directed by Council from time to time.

6. MEETINGS

- 6.1. All Committee meetings shall be conducted in accordance with Greenview's Procedural Bylaw.
- 6.2. The preparation and distribution of meeting agendas and minutes will be the responsibility of the Administrative Assistant to the Planning and Development Manager or designate.
- 6.3. Minutes of the Committee shall be approved by the Committee, and recommendations shall be forwarded to the next available Council meeting for action.



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- 6.4. Regular meetings will be scheduled at the initial meeting and will occur monthly.
- 6.5. Additional meetings may be scheduled as matters dictate. The Planning and Development Manager, in conjunction with the Chairperson, shall determine when additional meetings are required, unless directed by Council.
- 6.6. Administration or the Committee may cancel a regularly scheduled meeting if needed, provided a minimum of twenty-four (24) hour notice is given to the Committee and public.

7. COMING INTO FORCE

- 7.1. This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this 10 day of February 2026.

Read a second time this 10 day of March 2026.

Read a third time this 10 day of March 2026.

A handwritten signature in black ink, appearing to be "A. [unclear]".

REEVE

A handwritten signature in black ink, reading "Stacey Wabick".

CHIEF ADMINISTRATIVE OFFICER



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

SCHEDULE "A" - MDP
STEERING COMMITTEE SELECTION AREA MAP

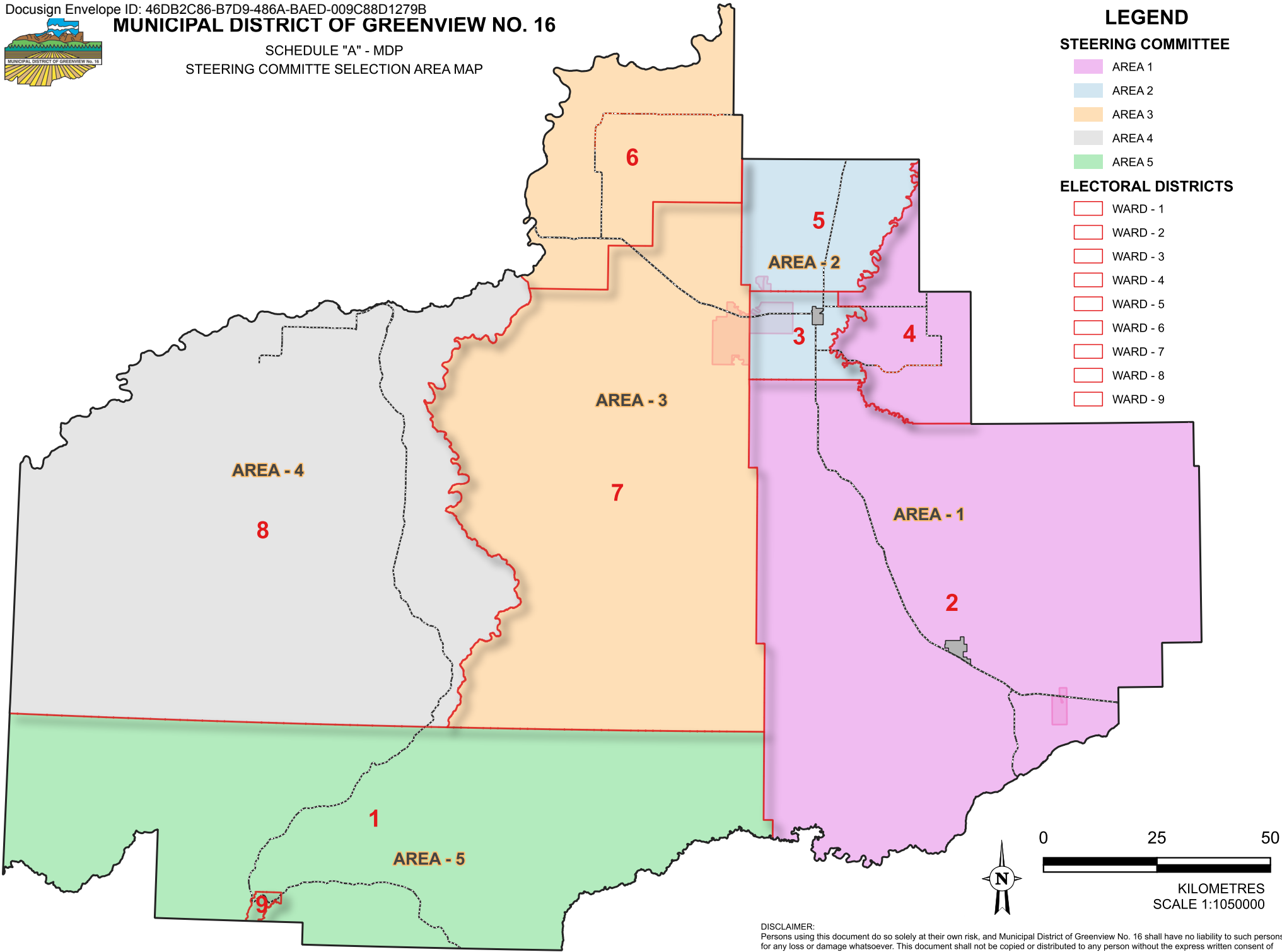
LEGEND

STEERING COMMITTEE

- AREA 1
- AREA 2
- AREA 3
- AREA 4
- AREA 5

ELECTORAL DISTRICTS

- WARD - 1
- WARD - 2
- WARD - 3
- WARD - 4
- WARD - 5
- WARD - 6
- WARD - 7
- WARD - 8
- WARD - 9



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