

SEASONAL OUTDOOR RECREATION LABOURER MUNICIPAL DISTRICT OF GREENVIEW

DEPARTMENT: Recreation Services

LOCATION: Grande Cache, Alberta

TERM: Approximately April 7 to October 30, 2026.

STATUS: Accepting applications until a suitable candidate is found.

Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farmland, tourist destinations, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce, and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks, and vast prairie offering a year-round outdoor playground for all ages.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Reporting to the Assistant Manager, Recreation, the Outdoor Recreation Labourer is responsible for providing maintenance services and vegetation maintenance at campgrounds, parks, playgrounds, ball fields, and other municipal owned or operated outdoor recreation properties in and around the hamlet of Grande Cache.

- Perform vegetation maintenance including grass cutting and picking weeds.
- Operate ride-on mower and hand-held equipment.
- Complete inspections, maintenance and repairs on recreation site infrastructure as required.
- Paint facility assets as required.
- Weekly maintenance of recreation sites including emptying of garbage/recycling and cleaning of infrastructure.
- Pick up loose garbage.
- Minor repairs and servicing of relevant equipment.
- Assist with facility upgrades.
- Inspect recreation sites for potential hazards.
- Report on all safety concerns or infractions.
- Track recreation site usage, identify and report activities in contravention to legislation, policies, or existing bylaws.
- Liaise with ratepayers and special interest groups.
- Towing trailer and equipment behind a vehicle.
- Other duties as assigned.



QUALIFICATIONS / EDUCATION / EXPERIENCE:

- To perform this job successfully, the individual must be able to perform the duties listed above to a high degree of quality, timeliness, and precision.
- Must be legally entitled to work in Canada.
- Landscaping and vegetation maintenance experience is considered an asset.
- Valid class 5 driver's license is required.

SKILLS REQUIRED:

- Good verbal and written communication skills.
- Must be self-motivated and able to work with minimal supervision.
- Use and operation of a vehicle and backup capabilities with a trailer.
- Mechanical aptitude.
- Ability to interpret, implement and adhere to organizational policies and procedures.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Moderate physical effort; occasional heavy lifting.
- Long periods of sitting and standing.
- Exposed to working in a high noise environment.
- Long periods of driving and working alone.
- Subject to working in outdoor environment – heat, cold, dry, and dusty and / or wet conditions as well as potential exposure to insects, bees and wildlife.
- Use and operation of a vehicle and riding mower.
- Normal working day consists of 7.5 hours; however occasional overtime may be required.

HEALTH & SAFETY:

- **All personnel working at the Municipal District of Greenview are governed by the Municipal District Health & Safety Policy.**
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District policies and Occupational Health & Safety Regulations.
- Required to wear correct Personal Protective Equipment as per safe job procedures.
- Must follow all safe job procedures.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required for the position.



HOW TO APPLY:

Interested candidates may submit cover letter (stating the position you are applying for) in one of the following ways:

E-mail: careers@mdgreenview.ab.ca (please quote the position in the subject line)

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079
Valleyview, Alberta T0H3N0

While we truly appreciate all applications, only those selected for an interview will be contacted.

