

SEASONAL GROUNDSKEEPER LABOURER MUNICIPAL DISTRICT OF GREENVIEW

DEPARTMENT: Facilities Maintenance

LOCATION: Valleyview, Alberta

TERM: Approximately April 6 to September 25, 2026.

STATUS: Accepting applications until a suitable candidate is found.

Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farmland, tourist destinations, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce, and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks, and vast prairie offering a year-round outdoor playground for all ages.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Reporting to the Facilities Maintenance Supervisor, the Groundskeeper Labourer is responsible for lawn maintenance and assisting with facilities maintenance projects.

- Perform lawn maintenance on various municipal properties.
- Operating a lawn tractor with mid mount mower.
- Operation of zero-turn mowers and gas-powered weed trimmers.
- Maintaining flower beds, planters and trees, weed removal, soil aeration and watering.
- Debris and garbage pickup and removal from municipal properties.
- Assist with cleanup of municipal facilities including brooming and sweeping parking lots and sidewalks.
- Daily documentation and log recording.
- General labour.
- May include site preparation, sod laying, and landscaping.
- Other duties as assigned.

QUALIFICATIONS / EDUCATION / EXPERIENCE:

- To perform this job successfully, the individual must be able to perform the duties listed above to a high degree of quality, timeliness, and precision.
- Must be legally entitled to work in Canada.
- Class 5 driver's license.

SKILLS REQUIRED:



- Good communication skills.
- Experience working with and general maintenance of lawn mowers, power tools, and hand tools.
- Must be self-motivated and able to work with minimal supervision.
- Ability to safely operate a vehicle and trailer.
- Ability to load equipment onto a trailer.
- Ability to interpret, implement, and adhere to organizational policies and procedures.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Moderate physical effort; occasional heavy lifting.
- Extensive periods of sitting, standing, and walking.
- Exposed to working in a high noise environment.
- Subject to working in outdoor environment – heat, cold, dry, dusty and/or wet conditions; as well as insects, bees, and wildlife.
- Subject to cuts, scrapes, falls, burns, and blows.
- Hazards associated with working on or alongside roadways.
- Normal working day consists of 7.5 hours; however occasional overtime may be required.

HEALTH & SAFETY:

- **All employees of the Municipal District are governed by and must be compliant with the Municipal District Occupational Health and Safety Policy.**
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations
- Adhere to grounds keeping safety procedures.
- Required to wear correct Personal Protective Equipment as per safe job procedures.

Note: The above statements are intended to describe the general nature and level of work being performed by the incumbent of this job. They are not intended to be an exhaustive list of all responsibilities and activities required for the position.

HOW TO APPLY:

Interested candidates may submit cover letter (stating the position you are applying for) in one of the following ways:

E-mail: careers@mdgreenview.ab.ca (please quote the position in the subject line)

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079



Valleyview, Alberta T0H3N0

While we truly appreciate all applications, only those selected for an interview will be contacted.

