



**MUNICIPAL DISTRICT OF GREENVIEW**

**EXPRESSION  
OF INTEREST PACKAGE  
(EOIP)**

**April 1, 2026 to March 31, 2027**



## MUNICIPAL DISTRICT OF GREENVIEW

### PROTECTION OF PRIVACY ACT & ACCESS TO INFORMATION ACT

The Contractor acknowledges and agrees that the Protection of Privacy Act (POPA) applies to all Records and Personal Information relating to, or obtained, generated, compiled, collected or provided under or pursuant to this Agreement.

The Contractor is responsible for ensuring complete compliance of any of those persons for whom the Contractor is responsible at law (including, without limitation, any of its employees, sub-contractors, or agents) with all terms and conditions related to the POPA, including, without limiting the generality of the foregoing, protection of privacy. Should the Contractor become aware of a breach of any of these terms or conditions, it shall notify Greenview immediately in writing.

The Contractor further agrees to hold in strict confidence and not disclose any information that it receives in connection with this Agreement and performing the Work (including without limitation any personal information as defined in the Protection of Privacy Act (POPA), howsoever obtained (the "Confidential Information"), unless Greenview consents to such disclosure. Confidential Information does not include any information that is already in the public domain through no fault or action of the Contractor, its directors, officers, employees, representatives, agents or contractors.

The Contractor acknowledges that Greenview is subject to Access to Information Act (ATIA), and that records received from the Contractor may be subject to disclosure in accordance with ATIA.

No personal information may be collected by the Contractor, its employees or agents unless the collection is authorized under this Agreement, or the collection is expressly authorized by Greenview in writing in advance of any collection taking place.

The Contractor further agrees and expressly undertakes to keep all records in relation to this Agreement, including the Confidential Information, in a secure place and store them in accordance with the requirements of this Agreement.

The Contractor understands and acknowledges that it is responsible for maintaining the security and confidentiality of records obtained or accessible as a result of, or received pursuant to this Agreement, including the Confidential Information. The Contractor further acknowledges that any unauthorized disclosure of the Confidential Information would be detrimental to Greenview that may not be adequately compensated by a monetary award. Accordingly, in addition to any other remedies of Greenview at law or in equity, Greenview is entitled as a matter of right to apply to a court of competent jurisdiction for such relief by restraining order, injunction, decree or otherwise as may be appropriate to ensure the Contractor's compliance with the terms hereof.

For questions about the collection, use or disclosure of personal information, please contact Greenview's ATI Coordinator at 780-524-7600 or [atia@mdgreenview.ab.ca](mailto:atia@mdgreenview.ab.ca).

## Table of Contents

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Program Schedule.....	4
Emergency Contacts .....	5
Definitions.....	6
What's New & Highlights .....	10
EOI Fact Sheet .....	11
Equipment Contractor Registry Rates Sheet- ARHCA (Schedule A).....	13
Expression of Interest Agreement .....	15
Greenview Policy & POPA Guide.....	27
Policy 4004 Equipment Contractor's Registry.....	30
Equipment Contractor's Checklist .....	35



# MUNICIPAL DISTRICT OF GREENVIEW

## EOI Program Schedule

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**EOI Package is available:** February 1<sup>st</sup> or the first business day thereafter if it falls on a weekend.

**Submission due date:** March 15<sup>th</sup> or the first business day thereafter if it falls on a weekend.

**In 2026, the Expression of Interest package will be available Monday, February 2, 2026 and the submission deadline is Monday, March 16, 2026 at 4:30 pm.**

**The EOI Program runs from April 1<sup>st</sup> to March 31<sup>st</sup>. All contracts will end on March 31<sup>st</sup>. On April 1<sup>st</sup>, Contractors' days will reset and the new program will take effect.**

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## EMERGENCY CONTACTS

FIRE DEPARTMENTS	Valleyview, DeBolt, Grovedale, Fox Creek, Grande Cache	911
TO REPORT FOREST FIRES		310-FIRE(3473)
RCMP	Valleyview	911 780-524-3343
	Fox Creek	911 780-622-3580
	Grande Cache	911 780-827-3344
	Grande Prairie	911 780-830-5700
HOSPITAL	Valleyview	911 780-524-3356
	Grande Prairie	911 780-538-7100
	Grande Cache	911 780-827-3701
	Fox Creek	911 780-622-3545
ALBERTA HEALTH Link 24 Hours		1-866-408-LINK(5465)
AMBULANCE		911
POISON CONTROL CENTER		1-800-332-1414 or Calgary 1-403-944-1414
ALBERTA ENVIRONMENT AND PROTECTED AREAS		1-800-222-6514
CHEMICAL SPILLS-CANUTEC		1-613-996-6666
CALL BEFORE YOU DIG	Alberta One Call	1-800-242-3447
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Municipal District of Greenview	All Departments	1-780-524-7600
	AFTER HOURS EMERGENCY	1-866-524-7608
ENVIRONMENTAL SERVICES & REGIONAL LANDFILL	Manager	1-780-524-7638
FACILITIES MAINTENANCE	Manager	1-780-524-7609
AGRICULTURE SERVICES	Manager	1-780-524-7658
REGIONAL FIRE CHIEF		1-780-524-7628
CONSTRUCTION & ENGINEERING	Manager	1-780-524-7610
OPERATIONS	Manager	1-780-524-7616
HEALTH AND SAFETY COORDINATOR EAST		1-780-552-4404
HEALTH AND SAFETY COORDINATOR WEST		1-780-552-4253
HEALTH AND SAFETY COORDINATOR SOUTH		1-780-783-0151

## DEFINITIONS

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**ARHCA** – Greenview Council's approved Alberta Road Builders and Heavy Construction Association's Equipment Rental Rates Guide & Membership Roster.

**Base Equipment** – Equipment with the ability to have an attachment.

**Base of Operations** - Means an established location which is owned, leased, or rented from which the contractor is permitted to and does actively carry out business within the geographical boundaries of the MD of Greenview. This must also be the location where the Contractor has equipment that is kept year-round and is available for hiring.

**BLF** - Basic Loading Factor.

**CAO** - The Chief Administrative Officer of Greenview or designate.

**Casual Work** - Means services performed by Equipment Contractor, operators, or labourers on an as-needed and temporary basis

**Competent Person** - Means an adequately qualified, suitably trained individual and with sufficient experience to safely perform work without supervision or with only a minimal degree of supervision.

**Construction Site** - Means a work area where activities like building, demolition, excavation, site development, or repairs are conducted, and for which OHS regulations apply to ensure the health and safety of workers.

**Contain** - To have, hold, control, or restrain.

**Contractor** - Means a person/organization with the role of coordinating, organizing, and overseeing the health and safety activities of multiple employers and self-employed person(s) on a single work site.

**Contracting Employer (hereafter named as Contractor)** - A person, partnership, or group of persons who, through a contract, an agreement or ownership, directs the activities of one or more employers or self-employed persons involved in work at a worksite.

**Contractor Handbook** - Means a document provided by Greenview that outlines the expectations, responsibilities, and guidelines for contractors working with Greenview.

**COR** - (Certificate of Recognition) An Occupational Health and Safety Accreditation Program that verifies a fully implemented safety and health management system which meets national standards.

**Council approved** – The version of the Alberta Road Builders and Heavy Construction Association's rate guide applied by Greenview Council for contractor hiring.

**Crew Truck** – A Contractor-supplied vehicle to transport workers to the job site. Also, refer to Schedule "A" which states "crew truck rate includes the driver, equipment operator, and/or labourers."

**CSA** - Canadian Standards Association.

## DEFINITIONS

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**Dangerous Work** - Any hazard, condition or activity that could reasonably be expected to be an imminent or serious threat to the life or health of a person exposed to it before the hazard or condition can be corrected or the activity altered.

**Eliminate** - To completely remove or get rid of something from consideration.

**EOI** - Expression of Interest.

**EOIP** - Expression of Interest Package.

**EOIP Representative** – The Greenview employee primarily tasked with administering the tasks of calling and tracking EOI Contractor hiring.

**ERP** - Emergency Response Plan.

**FLHA** - Field Level Hazard Assessment.

**Good Standing** - Means that the Contractor has no outstanding or unpaid invoices, fees, or tax accounts with Greenview, is in compliance with all Greenview policies, procedures, and contractual obligations, and is not engaged in any legal dispute with Greenview

**Greenview** - Means the Municipal District of Greenview No. 16.

**Greenview Representative** - Means the Greenview worker, supervisor or manager that has been tasked with overseeing the tasks/job of the contractors.

**Hazard** - Means a situation, condition or thing that may be dangerous to health and safety.

**Hazard Assessment** - Means the process used to identify, assess, and control workplace hazards and the risks to worker health and safety.

**HSE** - Health, Safety and Environmental.

**Imminent Danger** - Means any danger that is not normal for that occupation or one which someone working that job would not normally accept.

**Incident** – An occurrence, condition, or situation arising in the course of work that resulted in or could have resulted in injuries, illnesses, damage to health, or fatalities.

**ISO** - (International Standard Organization) Defined as the international standard that specifies requirements for a quality management system. Organizations use the standard to demonstrate the ability to consistently provide products and services that meet customer and regulatory requirements.

**Isolation of Hazardous Energy** - Isolating the system from its primary power source and residual energy.

**JHA** - Job Hazard Assessment.

## DEFINITIONS

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**Legible** - Clear enough to read.

**Long Job** - Five (5) day minimum up to a twenty (20) day maximum per job.

**Near-Miss** - A narrowly avoided collision or other incident.

**Owner** - A person who is registered under the Land Titles Act as the owner of the land where work is being carried out or may be carried out. An owner may enter into an agreement making another person responsible for meeting the owner's obligations under the OHS legislation.

**OH&S** - Means Occupational Health and Safety.

**OHS&E** – Means Occupational Health, Safety and Environment.

**Orientation** – Delivering relevant information to workers so that they can efficiently and safely perform required tasks.

**Poor Housekeeping** - Untidiness, disorder, poor storage of materials and stock.

**Policy** - A course or principle of action adopted or purposed by a government, party, business, or individual.

**POPA** - Protection of Privacy Act

**Powered Mobile Equipment** - Means any equipment that is a self-propelled machine that assists in the movement or transport of a works, worker's material or provides a platform for worker.

**PPE** - Personal Protective Equipment.

**Prime Contractor** - Means a person/organization with the role of coordinating, organizing, and overseeing the health and safety activities of multiple Contractors and self employed persons on a single work site. The Prime Contractor is responsible for creating a system or process that ensures compliance with all applicable Alberta OHS Legislation.

**Procedure** - Established or official way of doing something.

**Project Supervisor** - Means the Greenview representative responsible for overseeing the Contractor's work and ensuring compliance with Greenview's policies and procedures.

**Rain Out Day** – Day of Active work suspended due to rain and/or poor weather conditions. Contractor must be physically on work site prior to being released from work by site foreman. Also refer to Schedule "A" which states "Rainout days paid 3 hours maximum, and crew truck paid out at  $\frac{1}{2}$  day rate."

**Reduce** - To make smaller or less in amount, degree, or size.

## DEFINITIONS

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**Revise** - To re-examine and make alterations to. To modify or make changes to the sequence of steps.

**SECOR** – (Small Employer Certificate of Recognition) for businesses with 10 or fewer employees.

**Short Job** – Two (2) days up to a five (5) days maximum per job.

**SDS** - Safety Data Sheets.

**SMS** - Safety Management System.

**Subcontracting** - Means the practice of hiring another contractor to perform work on behalf of the originally hired Contractor.

**WCB** - Worker's Compensation Board.



# MUNICIPAL DISTRICT OF GREENVIEW

## What's New and Highlights

- Updates to **Policy 4004 Equipment Contractor Registry**:
  - Subsection 3.8: Submissions must be sealed and post marked prior to the advertised EOIP closing date, any submissions received after that date and time will not be accepted. EOIP's will be available on February 1, or the first business day thereafter if it falls on a weekend. The EOIPs are to be received at any Greenview Public Service Building or the Administration Building by March 15, or the first business day thereafter if it falls on a weekend. On April 1, the Contractors' days will reset, and the new Registry will take effect. **Greenview may accept digital submissions. In this case, the dates and deadlines remain the same. All Contractors will be released prior to April 1**
  - Subsection 3.9: All contracts will end on March 31 of the calendar year.
  - Subsection 3.18: Travel time may be arranged in advance of hiring with labourer crews for up to a maximum of 60 minutes (1 hour) per day, depending on proximity to the job site.
  - Subsection 3.19: Greenview reserves the right to remove Contractors from the Registry for reasons including, but not limited to:
    - A) Committing to work and failing to show up;
    - B) Safety Infractions;
    - C) Harassment or inappropriate behavior towards Greenview staff or representatives, fellow Contractors, or members of the public; and
    - D) Non-compliance with legislation, Greenview policies, or the Expression of Interest Agreement.
- The Greenview Contractor Handbook has been removed from the Expression of Interest Package and is now a separate, stand-alone document. However, it remains a mandatory requirement.
- Certain definitions have been revised to align with policies.
- **Base of Operations** means an established location which is owned, leased, or rented from which the Contractor is permitted to and does actively carry out business within the geographical boundaries of the MD of Greenview. This must also be the location where the Contractor has equipment that is kept year-round and is available for hiring.
- **Digital submissions** are now accepted in PDF format. Digital submissions still require a signature with all relevant fields completed. Digital submissions may be emailed to:  
**MDGVIP@mdgreenview.ab.ca**

## EOI Fact Sheet

- **Pick up and Submission of EOIP**

- EOIP's may be downloaded at:  
<https://mdgreenview.ab.ca/departments/operations-services/operations/>
- EOIP's may be mailed if requested, or you may pick one up at one of the following Greenview offices:
  - **Administration Office**, 4806-36 Avenue, P.O. Box 1079, Valleyview, T0H 3N0
  - **Grovedale Public Service Building**, 6375 TWP RD 695A, Box 404 Grovedale, AB T0H 1X0
  - **Grande Cache Public Service Building**, 10002 Shand Avenue, Grande Cache T0E 0Y0
  - **DeBolt Public Service Building**, 1115 Twp Rd 721A, Box 1079, Valleyview, T0H 3N0

- **Submit your sealed EOIP marked to Operations by 4:30 pm on March 16 , 2026, or the first business day thereafter if it falls on a weekend to one of the Greenview offices listed above.**

- Digital submissions are now accepted in PDF format and may be emailed to:  
[MDGVIP@mdgreenview.ab.ca](mailto:MDGVIP@mdgreenview.ab.ca)

**Any submissions received after that date will not be accepted.**

- Order of equipment listed in the EOI will be by date & time packages are received by Greenview that are **fully completed and not missing any requirements**. All requested information must be completed in the Expression of Interest Packages. (EOIP)
- The EOI list system is determined by the company's base of operations address. Applicants must have a base of operations located within the boundaries of the MD of Greenview, including the Town of Fox Creek, Town of Valleyview, and Sturgeon Lake Cree Nation.
- The Expression of Interest Package must be signed by the owner(s) of the company only. In the case of a partnership, **all parties** must sign the Expression of Interest form. In the case of a corporation, the Expression of Interest form must be signed off by an officer of the company and an official company seal affixed.
- Greenview shall have the right to change policies, rates, and conditions. Contractors will be notified by the email address provided in their Expression of Interest package submission. Reasonable timelines will be set for acknowledgement of changes. Additional documents shall become addenda to the agreement and shall form part of this agreement.
- Greenview requires a Certificate of Insurance naming The Municipal District of Greenview No. 16 as additional insured to be submitted as part of the Contractor's Expression of Interest Submission.
- Your company's WCB Premium Rate Statement for the current year and the prior two years is a requirement, and it must be included. SECOR and COR components of the Contractors Handbook are recommended, but they are not required.

- **Invoicing**

- Contractors will **submit their invoices** on the 15th and the 30th of the month, to which Greenview has 28 days to make payment.
  - Submit invoices with a copy of legible daily tickets to the accounts payable department via email at [Accounts.Payable@mdgreenview.ab.ca](mailto:Accounts.Payable@mdgreenview.ab.ca). The name of the on-site supervisor must be clearly marked on all invoices.
  - Invoices must be submitted within 30 days from job completion and/or the 15<sup>th</sup> and the 30<sup>th</sup> of the month. Failure to do so will result in suspension from EOI call list until invoices are received.
  - Haul cards to be submitted to onsite Supervisor or designate only.
  - Greenview will not accept or condone any borrowed, rented or subcontracted base equipment.
  - Greenview will not pay administrative fees, including but not limited to those associated with invoicing, daily tickets, or the corrections thereof.
- Equipment will be paid from the Council approved **ARHCA Rates**.
- A copy of the Council approved ARHCA Equipment Rental Rates Guide will be available for viewing at one of the following Greenview offices:
  - **Administration Office**, 4806-36 Avenue, P.O. Box 1079, Valleyview, T0H 3N0
  - **Grovedale Public Service Building**, 6375 TWP RD 695A, Box 404 Grovedale, AB T0H 1X0
  - **Grande Cache Public Service Building**, 10002 Shand Avenue, Grande Cache T0E 0Y0
  - **DeBolt Public Service Building**, 1115 Twp Rd 721A, Box 1079, Valleyview, T0H 3N0
- Equipment rates not specified in ARHCA for equipment listed will be sent to ARHCA requesting a response identifying the appropriate rate. If ARHCA does not provide a rate for the equipment, then the rate will be arranged with the Contractor based upon information available in the ARHCA rate
- If a Contractor commits to a job and is not on-site at the scheduled start time without prior communication and agreement from Greenview's representative, Greenview reserves the right to release the Contractor from the job and replace equipment. Demob costs will be the responsibility of the Contractor in this instance.
- Labour crews must arrive at the worksite equipped with all tools that are considered incidental to the job/work i.e., impact wrenches, shovels, etc. Greenview will not pay extra for incidental tools required to perform the job.
- **PLEASE NOTE:** Equipment Contractor Policy 4004 subsection 3.21. Contractors are to submit complaints & inquiries regarding not receiving calls for work or perceived unfairness in writing to the EOI Representative, the project supervisor, or department manager.  
If a matter is not resolved, a Contractor may advance their complaint to the next level of management.



# MUNICIPAL DISTRICT OF GREENVIEW

## Schedule "A" 2026/2027 Greenview Equipment Contractor Registry Rates

Stockpile – Haul Distance of 60 km or greater	\$0.20 tonne/km plus \$1.00 BLF
Stockpile FTR – Haul Distance 60 km or greater	\$0.22 tonne/km plus \$1.00 BLF
All Equipment & Trucks	100% of Council-Approved ARHCA
Labourer	\$48.00 per hour
Chainsaw Labourer	\$55.00 per hour
Crew Truck	\$170.00 per day*

### Council approved ARHCA Rates – Gravel Trucks

Tandem Axle Dump Truck	\$152.00 per hour
Tri-Axle Dump Truck	\$173.00 per hour
Tandem Axle Dump Truck c/w Tandem Axle Pup	\$198.00 per hour
Tandem Axle Dump Truck c/w Tri-Axle Pup	\$212.00 per hour
Tandem Axle Dump Truck c/w Tri-Axle Wagon	\$217.00 per hour
Tandem Axle Dump Truck c/w Quad Wagon	\$227.00 per hour
Tri-Axle Dump Truck c/w Tandem Axle Pup	\$219.00 per hour
Tri-Axle Dump Truck c/w Tri-Axle Pup	\$233.00 per hour
Tri-Axle Dump Truck c/w Quad Wagon	\$248.00 per hour
Tandem Axle Semi-Tractor c/w Tandem Axle End Dump	\$197.00 per hour
Tandem Axle Semi-Tractor c/w Tri-Axle End Dump	\$204.00 per hour
Tandem Semi-Tractor c/w Tandem Axle End Dump & Tandem Axle Pup	\$243.00 per hour
Tandem Semi-Tractor c/w Tri-Axle End Dump & Tandem Axle Pup	\$250.00 per hour
Tandem Semi-Tractor c/w Tandem Axle Clam Dump or Belly Dump	\$197.00 per hour
Tandem Semi-Tractor c/w Tri-Axle Clam or Belly Dump	\$204.00 per hour
Tri-Axle Semi-Tractor c/w Tandem Axle End Dump	\$219.00 per hour
Tri-Axle Semi-Tractor c/w Tri-Axle End Dump	\$226.00 per hour
Tri-Axle Semi-Tractor c/w Tandem Axle Clam or Belly Dump	\$219.00 per hour
Tri-Axle Semi-Tractor c/w Tri-Axle Clam or Belly Dump	\$226.00 per hour
Semi Tractor c/w Tri-axle End Dump or Tandem-axle pup	\$224.00 per hour
45-ton Picker Truck w a triaxle picker trailer	\$375.00 per hour

- All equipment base rates will be taken from the Council approved ARHCA rates guide at 100% unless otherwise mentioned and are subject to change.
- Equipment will only be paid for the hours worked. Contractors are not to charge for breakdowns, lunch breaks, etc.
- Rainout days paid 3 hours maximum, and crew truck paid out at  $\frac{1}{2}$  day rate.
- Travel time (on hourly trucking only) is one (1) hour per day. (i.e.) gravel and water trucks
- Gravel trucks and water trucks operating on the Forestry Trunk Road will be compensated an additional \$10.00 per hour.

\*Crew truck rate includes the driver, equipment operator, and/or labourers travel time



## MUNICIPAL DISTRICT OF GREENVIEW

### Schedule "A" 2026/2027 Greenview Equipment Contractor Registry Rates

Council approved ARHCA Rates – Water Trucks	
5,464 – 6,825 Litres	\$117.00 per hour
6,826 – 8,417 Litres	\$123.00 per hour
8,418 – 10,920 Litres	\$135.00 per hour
10,921 – 13,650 Litres	\$147.00 per hour
13,651 - 16,380 Litres	\$165.00 per hour
16,381 – 19,110 Litres	\$186.00 per hour
19,111 – 21,840 Litres	\$204.00 per hour

Water trucks will be compensated up to maximum capacity listed in the Council approved ARHCA Rental Rate Guide unless it is required to haul at a higher legal capacity.



# MUNICIPAL DISTRICT OF GREENVIEW

Agreement #: AG-26 E\_\_\_\_\_

## Expression of Interest Agreement

All equipment-related definitions and rates can be found in the Council approved-2025 Alberta Road Builders and Heavy Construction Association's Equipment Rental Rates Guide & Membership Listings (ARHCA).

1. Expression of Interest will only be accepted when submitted on the attached "EXPRESSION OF INTEREST" form(s). All requested information **MUST** be provided. Any changes or corrections to the information provided must be initialed by the Equipment Contractor prior to submission.

**Additional forms**, if required, may be obtained at the following Greenview Facilities: Administration Building (Valleyview), Public Service Building (Grove Dale), Grande Cache Public Services Building, DeBolt Public Service Building and at <https://mdgreenview.ab.ca/departments/operations-services/operations/>

Original photocopied forms will be acceptable. Information submitted that is not on Greenview forms **WILL NOT BE ACCEPTED.**

2. Company or owner/operator equipment must provide proof of insurance for each piece of equipment submitted. Equipment identifications such as make, model, year and ARHCA guide group number for each unit must be listed. Serial numbers are required for all base equipment.

Base equipment must be owned by the EOI applicant and not rented. Attachments can be rented, if necessary, with the approval of the Greenview Representative. Attachments allowed with approval include, but are not limited to, gravel trailers, excavator attachments, etc. Greenview will not pay for any time to pick up or return rental attachments.

Labour Crews must arrive at the worksite equipped with all tools that are considered incidental to the job/work i.e., impact wrenches, shovels, etc. Greenview will not pay extra for incidental tools required to perform the job.

3. List all owned attachments (dozer, scraper, etc.) available for use with each base unit. Attachments will be added as required at the Manager of Operations' discretion or their designate. Attachments will be paid according to the ARHCA guide and as per Policy 4004. Please note Expression of Interest are for standard machines only. All non-standard attachments will be paid as specified in the Council approved ARHCA guide.

Equipment attachments will only be paid when in use for hours approved on daily time tickets at the rates specified in the ARHCA guide based on the equipment percentage rates set in Policy 4004.

Rates include Equipment Contractors' wages, Workers' Compensation Board coverage, insurance, fuel, oil, repairs, servicing, administrative fees, and all other costs associated with owning and operating equipment.

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# MUNICIPAL DISTRICT OF GREENVIEW

4. The Expression of Interest Package must be signed by the owner(s) of the company only.
5. In the case of a partnership, all parties must sign the Expression of Interest form. In the case of a corporation, the Expression of Interest form must be signed off by an officer of the company and an official company seal affixed.
6. The "EXPRESSION OF INTEREST" forms must be returned in the sealed envelope marked "EXPRESSION OF INTEREST," addressed to the **Manager of Operations** at one of the following Greenview offices by **March 15, 2026, or the first business day thereafter if it falls on a weekend. Greenview may accept digital submissions. In this case, the dates and deadlines remain the same. All Contractors will be released prior to April 1**
  - **Administration Office**, 4806-36 Avenue, PO Box 1079, Valleyview, T0H 3N0
  - **Grovedale Public Service Building**, 6375 TWP RD 695A, Box 404 Grovedale, T0H 1X0
  - **Grande Cache Public Service Building**, 10002 Shand Avenue, Box 300, Grande Cache, T0E 0Y0
  - **DeBolt Public Service Building** (Open Wednesday & Thursday only), 1115 Township Road 721A, PO Box 1079, Valleyview, T0H 3N0

**CLOSING DATE FOR SUBMISSIONS IS MARCH 15, 2026, or the first business day thereafter if it falls on a weekend, AT OFFICE CLOSING TIME (4:30 pm)**

7. Sufficient proof of the company's base within Greenview (physical address) may be requested – i.e., corporate documents of company ownership and title or lease agreement. Site inspections of the company's operations may be requested to verify compliance.
8. Greenview does not assume responsibility for any errors or misunderstandings that may result from the Bidder requesting rental rate information from the Council approved "Alberta Roadbuilders Heavy Construction Association Equipment Rental Rates Guide and Membership Listings".
9. Mailed Expression of Interest submissions must be sealed and postmarked prior to the advertised Expression of Interest closing date and time. All other submissions of the Expression of Interest package will be required to be received prior to the closing date and time as advertised.
10. Greenview reserves the right to disqualify any Expression of Interest packages that are incomplete after the closing date.
11. **Subcontracting by EOI Contractors is prohibited.**

## 12. HIRING PROCEDURES

The following considerations may apply when hiring an Equipment Contractor: past performance, operator experience/quality of work, reliability of equipment, safety record as per policy 4004. Greenview is not obligated to leave voice messages when Contractors are unable to answer their phone. At the discretion of the EOIP Representative, the call order may skip Contractors who miss phone calls during regular business hours.

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# MUNICIPAL DISTRICT OF GREENVIEW

Order of equipment listed in the EOI will be by date & time packages are received by Greenview that are *fully completed* and not missing any requirements.

Greenview reserves the right to release or remove from the list any operator and/or equipment due to abuse, discrimination, harassment and/or belligerent behaviour.

## 13. 5/20-DAY CAP

The 5/20-day cap on equipment hired by Greenview applies to Short Job (5) or Long Job (20) rotation. If the 5/20-day cap expires on a piece of equipment from EOI list and there is no other equipment available, then this piece of equipment can stay on that project up to an additional 5/20 days if required. Greenview Representatives will determine when the 5/20-day cap can and will be used in Greenview's best interest.

Greenview does not guarantee 5/20 days of work. Equipment may be released at any time, at the discretion of the Greenview Representative.

Equipment Contractors who provide skid steers, vacuum trucks, low beds to haul equipment, or miscellaneous items may work on a short job rotation (5-day max). All other equipment will work on a long job rotation (20-day max). Greenview Representatives have the right to release any Contractor on any day in the best interest of Greenview operations.

## 14. ACCEPTANCE OF THE EOI PACKAGE

The acceptance of the EOI package submitted by the Equipment Contractor must be reviewed and approved by Greenview. Acceptance of the Expression of Interest package does not guarantee that equipment submitted will be hired.

## 15. THE EQUIPMENT CONTRACTOR SHALL

- a) Ensure that all materials and equipment are cleaned and disinfected to be free of weeds, weed seeds and pests prior to entry and departure of the project site.
- b) Provide any or all units and attachments quoted when requested by Greenview, if available.
- c) Maintain the equipment in good working condition for the duration of the project.
- d) Supply suitably trained, qualified and skilled operators.
- e) No equipment shall be removed from the project site without prior notification and approval from Greenview.
- f) Ensure that all equipment remains on Greenview Road right-of-way or property when loading/unloading equipment or gravel truck turnarounds.

**Trespassing on private property is not permitted.**

- g) If there is a concern regarding the worksite, the Contractor shall first seek to report it through discussion with the Greenview Representative. If the Greenview Representative does not resolve

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# MUNICIPAL DISTRICT OF GREENVIEW

the concern, the Contractor should advance the matter in writing by reporting their concern to the Manager, or Director, who is responsible for the worksite.

- h) Equipment Contractor Registry Policy 4004: subsection 3.19. Contractors are to submit complaints & inquiries regarding not receiving calls for work or perceived unfairness in writing to the EOI Person, EOIP Representative, the Greenview Representative, or department manager. If a matter is not resolved, a Contractor may advance their complaint to the next level of management.
- i) Contractors must be in good standing with Greenview to be considered for calls for work from the EOI registry.
- j) Provide vehicle tare weights (List on the equipment forms) prior to each job if requested by Greenview.
- k) Haul to capacity within legal limits.
- l) Agree that water trucks will be compensated up to maximum capacity as listed in the Council approved ARHCA Rental Rate Guide unless it is required to haul at a higher legal capacity.
- m) Provide accurate information regarding all required aspects of equipment.
- n) Be responsible to arrive on time at location with requested equipment *which may not be substituted unless approved by Greenview.*
- o) Confirm that the Contractor has a base of operations which is owned, leased, or rented from which the Contractor is permitted to and does actively carry out business within the geographical boundaries of the MD of Greenview. This must also be the location where the Contractor has equipment that is kept year-round and is available for hiring.

**Failure to comply with the above may result in termination of hire by Greenview. If the Contractor's EOI submission is terminated, the Equipment Contractor shall arrange and be responsible for the cost of removing hired equipment from the job site.**

## 16. EQUIPMENT BREAKDOWN AND REPLACEMENT

In the event of equipment breakdown, the Equipment Contractor may replace the unit with a similar unit with prior approval by Greenview. The replacement unit will be paid at the same ARHCA rate quoted for the original unit or at the replacement unit's ARHCA rate, whichever is less.

The Equipment Contractor shall arrange and be responsible for the cost of all equipment mobilization and demobilization related to equipment breakdown and replacement. Once committed to a job, the base unit may not be hired for any other projects until the initial job is complete and/or the day cap has been reached.



# MUNICIPAL DISTRICT OF GREENVIEW

## 17. EQUIPMENT UPGRADING AND REPLACEMENT

If the Equipment Contractor chooses to upgrade their equipment on a job site with a newer, similar unit, they may do so with prior approval by Greenview. The replacement unit will be paid at the same ARHCA rate quoted for the original unit for that job.

The Equipment Contractor shall arrange and be responsible for the cost of all equipment mobilization and demobilization related to equipment upgrading and replacement. If the replacement unit cannot be provided in a timely manner as determined by the Greenview Representative, Greenview reserves the right to release the unit from the job.

## 18. INSURANCE

The Equipment Contractor shall, at their own expense and without limiting their liabilities herein, ensure their operations under a contract of either Comprehensive or Commercial General Liability, with an insurer licensed in Alberta, in an amount not less than **\$2,000,000.00** inclusive per occurrence (annual general aggregate, if any, not less than **\$2,000,000.00**) insuring against bodily injury, personal injury and property damage including loss of use thereof. Such insurance shall include blanket contractual liability, products and complete operations liability, operation of attached equipment and towing/on-hook coverage and employees as additional insureds.

Where applicable, the Equipment Contractor shall maintain Cargo Legal Liability Insurance Coverage in an amount not less than **\$50,000** per occurrence. The Equipment Contractor shall maintain automobile liability on all vehicles owned, operated, or licensed in the name of the Equipment Contractor in an amount not less than **\$2,000,000.00**.

**A Certificate of Insurance naming The Municipal District of Greenview No. 16 as additional insured shall be provided with the EOI submission. The policy shall be endorsed to provide Greenview with not less than 30 days advance notice of cancellation or material change restricting coverage.**

## 19. WORKER'S COMPENSATION

The Equipment Contractor shall, at their own expense, provide and maintain Worker's Compensation Coverage for themselves and all their employees during the term of employment with Greenview.

The Equipment Contractor must provide Greenview with proof of an active Worker's Compensation account as well as, their employer premium rate statement for the previous 2 years if applicable when submitting their package. WCB clearance letters are not required with invoices. Greenview monitors daily WCB reports to verify that Contractors have active WCB accounts.

If Greenview becomes aware that a Contractor is working on a Greenview jobsite without active WCB coverage, for any reason, that Contractor will be suspended from all Greenview job sites for one (1) week (7 consecutive days), will be removed from the job they are on, and reset in the call order.

Each Contractor's responsibility is to ensure they have both an active and valid WCB account relevant to the industry and work they are performing. If a Contractor does not have the appropriate coverage,

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# MUNICIPAL DISTRICT OF GREENVIEW

they will be considered as not having coverage. Each Contractor's responsibility is to ensure their WCB payments are made on time.

## 20. GREENVIEW AUTHORITY

Greenview has the authority to regulate and direct hours, locations, and nature of the work. Greenview has the authority to suspend the work.

Upon receiving notice to suspend work, the Equipment Contractor shall immediately stop working and shall not remove any equipment from the job site without permission by Greenview. The Equipment Contractor shall not have any claim for compensation or damages against Greenview for any suspension, stoppage, hindrance, or delay of the work from any cause whatsoever.

## 21. EQUIPMENT CONTRACTOR'S DUTY AND IDEMNIFICATION

The Equipment Contractor and all persons under their direction and management, has a duty to use due care to ensure that no person is injured, or property damaged throughout the duration of work and will at their own expense make such provisions as may be necessary to avoid any such injury or damage.

The Equipment Contractor will indemnify and hold harmless Greenview, its employees, and agents from any and all claims, demands, actions and costs whatsoever that may rise directly or indirectly out of any action or omission of the Equipment Contractor their employees or agents in the performance of the work.

## 22. OCCUPATIONAL HEALTH AND SAFETY

The Equipment Contractor will familiarize themselves, their employees, and agents with the safety-related terms of the Expression of Interest. Equipment Contractors and their employees are required to complete a **mandatory** Greenview safety orientation as well as complete or review the site-specific hazard assessment prior to starting the project. All safety-related Incidents must be reported to Greenview immediately.

## 23. PROTECTION OF PRIVACY ACT & ACCESS TO INFORMATION ACT

The Contractor acknowledges and agrees that the *Protection of Privacy Act* (POPA) applies to all Records and Personal Information relating to, or obtained, generated, compiled, collected or provided under or pursuant to this Agreement.

The Contractor is responsible for ensuring complete compliance of any of those persons for whom the Contractor is responsible at law (including, without limitation, any of its employees, sub-contractors, or agents) with all terms and conditions related to the POPA, including, without limiting the generality of the foregoing, protection of privacy. Should the Contractor become aware of a breach of any of these terms or conditions, it shall notify Greenview immediately in writing.

The Contractor further agrees to hold in strict confidence and not disclose any information that it receives in connection with this Agreement and performing the Work (including without limitation any

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# MUNICIPAL DISTRICT OF GREENVIEW

personal information as defined in the *Protection of Privacy Act* (POPA), howsoever obtained (the "Confidential Information"), unless Greenview consents to such disclosure. Confidential Information does not include any information that is already in the public domain through no fault or action of the Contractor, its directors, officers, employees, representatives, agents or Contractors.

The Contractor acknowledges that Greenview is subject to *Access to Information Act* (ATIA), and that records received from the Contractor may be subject to disclosure in accordance with ATIA.

No personal information may be collected by the Contractor, its employees or agents unless the collection is authorized under this Agreement, or the collection is expressly authorized by Greenview in writing in advance of any collection taking place.

The Contractor further agrees and expressly undertakes to keep all records in relation to this Agreement, including the Confidential Information, in a secure place and store them in accordance with the requirements of this Agreement.

The Contractor understands and acknowledges that it is responsible for maintaining the security and confidentiality of records obtained or accessible as a result of, or received pursuant to this Agreement, including the Confidential Information. The Contractor further acknowledges that any unauthorized disclosure of the Confidential Information would be detrimental to Greenview that may not be adequately compensated by a monetary award.

Accordingly, in addition to any other remedies of Greenview at law or in equity, Greenview is entitled as a matter of right to apply to a court of competent jurisdiction for such relief by restraining order, injunction, decree or otherwise as may be appropriate to ensure the Contractor's compliance with the terms hereof.

For questions about the collection, use or disclosure of personal information, please contact Greenview's ATI Coordinator at 780-524-7600 or [atia@mdgreenview.ab.ca](mailto:atia@mdgreenview.ab.ca).

## 24. SAFETY POLICY AND PROCEDURES

Greenview enforces its own safety policy and procedures. All equipment and all work shall meet all current safety regulations contained in the Expression of Interest package. Equipment Contractors must adhere to "*Greenview's Contractor's Handbook*." Please complete the questionnaire in the back of the booklet, date and sign the acknowledgment and return with your Expression of Interest package.

Please Note: **Expression of Interest received without this acknowledgment will be considered incomplete.**

Equipment Contractors with more than one piece of equipment are only required to submit one Safety Acknowledgment. Please contact Greenview for any safety related support required at [safety@mdgreenview.ab.ca](mailto:safety@mdgreenview.ab.ca).

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# MUNICIPAL DISTRICT OF GREENVIEW

Greenview and Alberta Occupational Health and Safety encourage Equipment Contractors to have a written safety policy and safety procedures manual. For more information on establishing this type of program, contact:

**Occupational Health & Safety 1.866.415.8690**

## 25. POLLUTION AND ENVIRONMENTAL CONTROL

It is the Equipment Contractor's responsibility to familiarize themselves with the applicable legislation and regulations concerning pollution and environmental control, obtain all necessary permits and approvals and conduct their operations according to the legislation and regulations.

The Equipment Contractor will be responsible for any pollution or environmental damages. If they fail to do so, Greenview may, without further notice, arrange the clean-up at the sole expense of the Equipment Contractor.

## 26. PAYMENT

The Equipment Contractor will submit their invoices on the 15<sup>th</sup> and the 30<sup>th</sup> of the month, or upon completion of the project which the Contractor was hired for. The Equipment Contractor has 30 days from the previously stated dates to submit a valid invoice. Greenview has 28 days to make payment upon receipt of valid invoice. Failure to submit invoices within the timeline will result in being suspended from the EOI call list until the situation has been rectified. The hired company/operator will submit to the Greenview Representative **LEGIBLE** daily time tickets/haul cards for approval and signature. Greenview Representative may terminate Equipment Contractor that does not adhere to this requirement or refuse to provide the legible documentation as requested by the Greenview Representative.

Greenview will not pay administrative fees, including but not limited to those associated with invoicing, daily tickets, or the corrections thereof.

Equipment rates not specified in ARHCA for equipment listed will be sent to ARHCA requesting a response identifying the appropriate rate. If ARHCA does not provide a rate for the equipment, then the rate will be arranged with the Contractor based upon information available in the ARHCA rate guide for similar equipment.

### THE EQUIPMENT CONTRACTOR MUST INCLUDE THE FOLLOWING INFORMATION ON EACH INVOICE AND DAILY TICKET FOR THE PERIOD INVOICED:

- Submit invoices with a copy of legible daily tickets to the accounts payable department via email at [Accounts.Payable@mdgreenview.ab.ca](mailto:Accounts.Payable@mdgreenview.ab.ca).
- **The name of the on-site Greenview Representative must be printed on all invoices and tickets**
- Job ID/Location of work and type of work completed.
- Dates worked including daily hours and time worked (e.g., 8:00 am – 6:00 pm).
- **Description of unit and attachments with approved rates (model #, make, attachment).**
- Daily time tickets signed and approved by an authorized Greenview Representative.

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# MUNICIPAL DISTRICT OF GREENVIEW

All applicable invoices must include daily time tickets with all the above information. GST account number.

## 27. EQUIPMENT MOVES AND HAULING RATES

For work within Greenview, all equipment moves will be paid as per the Council approved ARHCA equipment rates.

Greenview will compensate the Equipment Contractor for the cost of all required permits for approved equipment moves. Please note that copies of these permits must be submitted with your invoice prior to payment.

## 28. SCHEDULING

28.1 If a Contractor commits to a job and is not on-site at the scheduled start time without prior communication and agreement from Greenview's representative, Greenview reserves the right to release the Contractor from the job or from the registry and to replace equipment. Demob costs will be the responsibility of the Contractor in this instance. *Policy 4004: Equipment Contractor Registry, December 2025*

28.2 Equipment Contractors who provide skid steers, trucks or low beds to haul equipment, or miscellaneous items, may work on a Short Job rotation if it is in the best interest of Greenview. All other equipment will work on a Long Job rotation. Greenview representatives have the right to release any Contractor when it is in the best interest of Greenview's operations. *Policy 4004: Equipment Contractor Registry, December 2025*

28.3 Greenview's representative will determine when the Short Job or Long Job rotation can and will be used in Greenview's best interest. Contractors who are on the EOI Registry are not guaranteed 5 or 20 days of work at a time. *Policy 4004: Equipment Contractor Registry, December 2025*

## 29. TERMINATION OF AGREEMENT

Greenview reserves the right to remove contractors from the Registry for reasons including, but not limited to:

- Committing to work and failing to show up;
- Safety Infractions;
- Harassment or inappropriate behavior towards Greenview staff or representatives, fellow contractors, or members of the public; and
- Non-compliance with legislation, Greenview policies, or the Expression of Interest Agreement.

Greenview reserves the right to release any operator, contractor and/or equipment due to abuse, discrimination, harassment and/or belligerent behaviour.

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# MUNICIPAL DISTRICT OF GREENVIEW

## 30. SUBJECT TO CHANGE

Greenview shall have the right to change policies, rates, and conditions. Contractors will be notified by the email address provided in their Expression of Interest package submission. Reasonable timelines will be set for acknowledgement of changes. Additional documents shall become addenda to the agreement and shall form part of this agreement.

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# MUNICIPAL DISTRICT OF GREENVIEW

By signing this document, I have read the Instructions to Expression of Interest Candidates. I accept the terms and conditions.

Disclaimer: By signing this Expression of Interest agreement, I directly and expressly warrant that I have been given and received and accepted authority to sign and execute the Expression of Interest Agreement on behalf of the company and further have been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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MUNICIPAL DISTRICT OF GREENVIEW

# **GREENVIEW EQUIPMENT CONTRACTORS REGISTRY POLICY AND POPA GUIDE**

## GREENVIEW CLAUSES/COLLECTION NOTICES

The *Protection of Privacy Act* protects the privacy of individuals by controlling the way a local body collects, uses and discloses personal information. POPA clauses/notices ensure compliance with the Act.

### Division 1

#### Collection of Personal Information

##### Purpose of collection of personal information

**4** No personal information may be collected by or on behalf of a public body unless

- (a) the collection of that information is expressly authorized by an enactment of Alberta or Canada,
- (b) that information is collected for the purposes of law enforcement, or
- (c) that information relates directly to and is necessary for an operating program or activity of the public body, including a common or integrated program or service.

##### Manner of collection of information

**5(1)** Subject to subsection (3), a public body must collect personal information directly from the individual the information is about unless

- (a) another method of collection is authorized by
  - (i) that individual,
  - (ii) another Act or a regulation under another Act, or
  - (iii) the Commissioner under section 27(1)(h),
- (b) the information may be disclosed to the public body under Division 2 of this Part,
- (c) the information is collected in a health or safety emergency where
  - (i) the individual is not able to provide the information directly, or
  - (ii) direct collection could reasonably be expected to endanger the mental or physical health or safety of the individual or another person,

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#### 1. Program Registrations, Forms & Waivers -

**Notice of Collection:** The personal information on this form is collected under the authority of s4(c) and s12(1)(a)(b)(c) of the Protection of Privacy Act (POPA) and Section 301.1 of the Municipal Government Act. The information is required for the purpose of carrying out the Expression of Interest program or Expression of Interest activity. If you have questions about the collection, use, or disclosure of your personal information, please contact Greenview's ATI Coordinator at 780-524-6079 or [atia@mdgreenview.ab.ca](mailto:atia@mdgreenview.ab.ca)

#### 2. Contracts/Agreements:

#### PROTECTION OF PRIVACY ACT & ACCESS TO INFORMATION ACT

The Contractor acknowledges and agrees that the *Protection of Privacy Act* (POPA) applies to all Records and Personal Information relating to, or obtained, generated, compiled, collected or provided under or pursuant to this Agreement.

The Contractor is responsible for ensuring complete compliance of any of those persons for whom the Contractor is responsible at law (including, without limitation, any of its employees, sub-contractors, or agents) with all terms and conditions related to the POPA, including, without limiting the generality of the foregoing, protection of privacy. Should the Contractor become aware of a breach of any of these terms or conditions, it shall notify Greenview immediately in writing.

The Contractor further agrees to hold in strict confidence and not disclose any information that it receives in connection with this Agreement and performing the Work (including without limitation any personal information as defined in the *Protection of Privacy Act* (POPA), howsoever obtained (the “Confidential Information”), unless Greenview consents to such disclosure. Confidential Information does not include any information that is already in the public domain through no fault or action of the Contractor, its directors, officers, employees, representatives, agents or contractors. The Contractor acknowledges that Greenview is subject to *Access to Information Act* (ATIA), and that records received from the Contractor may be subject to disclosure in accordance with ATIA.

No personal information may be collected by the Contractor, its employees or agents unless the collection is authorized under this contract, or the collection is expressly authorized by Greenview in writing in advance of any collection taking place.

- *The Contractor shall collect personal information in accordance with the POPA.*

The Contractor further agrees and expressly undertakes to keep all records in relation to this Agreement, including the Confidential Information, in a secure place and store them in accordance with the requirements of this Agreement.

The Contractor understands and acknowledges that it is responsible for maintaining the security and confidentiality of records obtained or accessible as a result of, or received pursuant to this Agreement, including the Confidential Information. The Contractor further acknowledges that any unauthorized disclosure of the Confidential Information would be detrimental to Greenview that may not be adequately compensated by a monetary award. Accordingly, in addition to any other remedies of Greenview at law or in equity, Greenview is entitled as a matter of right to apply to a court of competent jurisdiction for such relief by restraining order, injunction, decree or otherwise as may be appropriate to ensure the Contractor’s compliance with the terms hereof.

For questions about the collection, use or disclosure of personal information, please contact Greenview’s ATI Coordinator at 780-524-7600 or [atia@mdgreenview.ab.ca](mailto:atia@mdgreenview.ab.ca).



## MUNICIPAL DISTRICT OF GREENVIEW

By signing this document, I have read the Contractor's Guide to the POPA the Protection of Privacy Act. I accept the terms and conditions.

Disclaimer: By signing this agreement, I directly and expressly warrant that I have been given and received and accepted authority to sign and execute the Agreement on behalf of the company and further have been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Title: Equipment Contractor Registry**

**Policy No: 4004**

**Effective Date: December 9, 2025**

**Motion Number: 25.274**

**Department: Operations**

**Review Date: December 9, 2028**



**Legal References:**

Prompt Payment and Construction Lien Act,  
R.S.A. 2000, c. P-26.4.

**Cross References:**

Policy 3016 "Safety Rules"  
Policy 3015 "Corporate Health and Safety"  
Policy 3014 "Contractors Safety"  
Policy 2004 "Employee Code of Conduct"

**Purpose:** For Greenview to compile a registry of interested Equipment Contractors, gravel haulers, operators and labourers (Equipment Contractors) available for casual work with Greenview at the rate and hiring process specified by Greenview.

## 1. DEFINITIONS

- 1.1. **Administration Building** means the Greenview facility located at 4806 – 36 Avenue in Valleyview, Alberta.
- 1.2. **ARHCA** means Alberta Road Builders and Heavy Construction Association's Equipment Rental Rates Guide & Membership Roster.
- 1.3. **Base of Operations** means an established location which is owned, leased, or rented from which the Contractor is permitted to and does actively carry out business within the geographical boundaries of the MD of Greenview. This must also be the location where the Contractor has equipment that is kept year-round, and is available for hiring.
- 1.4. **Casual Work** means services performed by Equipment Contractors, operators, or labourers on an as needed and temporary basis.
- 1.5. **Chief Administrative Officer (CAO)** means the Chief Administrative Officer or designate of Greenview.
- 1.6. **Contractor Handbook** means a document provided by Greenview that outlines the expectations, responsibilities, and guidelines for Contractors working with Greenview.
- 1.7. **EOI** means Expression of Interest.
- 1.8. **EOIP** means Expression of Interest Package.
- 1.9. **EOIP Representative** means the Greenview employee primarily tasked with administering the tasks of calling and tracking EOI Contractor hiring.

- 1.10. **Good Standing** means that the Contractor has no outstanding or unpaid invoices, fees, or tax accounts with Greenview, is in compliance with all Greenview policies, procedures, and contractual obligations, and is not engaged in any legal dispute with Greenview.
- 1.11. **Greenview** means the Municipal District of Greenview No. 16.
- 1.12. **Long Job** means five (5) day minimum up to a twenty (20) day maximum per job.
- 1.13. **Project Supervisor** means the Greenview representative responsible for overseeing the Contractor's work and ensuring compliance with Greenview's policies and procedures.
- 1.14. **Short Job** means two (2) days minimum up to a five (5) days maximum per job.
- 1.15. **Subcontracting** means the practice of hiring another Contractor to perform work on behalf of the originally hired Contractor.
- 1.16. **WCB** means the Workers Compensation Board of Alberta.

## 2. POLICY STATEMENT

- 2.1. All equipment and attachment related definitions and rates can be found in the previous year's ARHCA Rate Guide.
- 2.2. Greenview will compile an annual Registry of Equipment Contractors who are interested in performing work for and within Greenview.
- 2.3. Only Equipment Contractors with an active base of operations within Greenview will be accepted on the Registry.
  - A) For the purposes of this policy, the base of operations within Greenview includes Contractors located in the towns of Fox Creek and Valleyview, as well as Sturgeon Lake Cree Nation.
- 2.4. Greenview will only accept fully completed EOIPs, agreeing to all terms and conditions set forth by Greenview.
- 2.5. All Contractors must be in good standing with Greenview prior to the approval of their EOIP or prior to being hired after their EOIP has been accepted.
- 2.6. Greenview Council may adjust all Gravel Haul rates.

## 3. PROCEDURE

- 3.1. Greenview reserves the right to terminate Equipment Contractors from projects for poor performance as well as non-compliance with any policies, legislation, or instructions set forth in the EOIP.
- 3.2. The following considerations may apply when hiring Equipment Contractors:
  - A) Past performance and quality of work;
  - B) Operator experience;
  - C) Reliability of equipment; and
  - D) Safety record.

- 3.3. Greenview reserves the right to remove a Contractor from the registry or from a jobsite based on performance, quality of work, or conduct of the Equipment Contractor or employees of the Equipment Contractor.
- 3.4. Greenview reserves the right to release any operator or equipment due to abuse, harassment or belligerent behaviour.
- 3.5. All Safety-related Incidents must be reported without delay to the project supervisor appointed by Greenview.
- 3.6. Equipment Contractors are required to complete a mandatory Greenview Safety Orientation as well as a Site Hazard Assessment prior to starting a project.
- 3.7. Interested Equipment Contractors are encouraged to contact Greenview regarding when, where and how they can pick up and submit their EOIP which will specify the aforementioned rates as well as outline the financial and working terms and conditions set forth by Greenview.
- 3.8. Submissions must be sealed and post marked prior to the advertised EOIP closing date, any submissions received after that date and time will not be accepted. EOIP's will be available on February 1<sup>st</sup>, or the first business day thereafter if it falls on a weekend. The EOIPs are to be received at any Greenview Public Service Building or the Administration Building by March 15, or the first business day thereafter if it falls on a weekend. On April 1, the Contractors' days will reset, and the new Registry will take effect. Greenview may accept digital submissions. In this case, the dates and deadlines remain the same. All Contractors will be released prior to April 1<sup>st</sup>.
- 3.9. All contracts will end on March 31<sup>st</sup> of the calendar year.
- 3.10. Greenview reserves the right to disqualify any EOIP that is returned incomplete or past the submission deadline.
- 3.11. The Registry will entail the Contractor owner's residential address and the business' physical and mailing address within Greenview.
- 3.12. Upon review of the submission, Greenview will ensure that all Equipment Contractors have:
  - A) Supplied proof of a minimum \$2,000,000.00 in liability insurance;
  - B) Supplied proof of Workers Compensation Number; and
  - C) All fields in the required forms completed by the Contractor.
- 3.13. Base equipment must be owned and not rented. Attachments, including gravel trailers, can be rented, if necessary, with the approval of the Greenview Representative. Rented attachments may be subject to inspection for safety and suitability for work.
- 3.14. Greenview will advertise in local media and online in advance of and during the time when EOIP's are available prior to the submission deadline.
- 3.15. Equipment Contractors who provide skid steers, trucks or low beds to haul equipment, or miscellaneous items, may work on a Short Job rotation if it is in the best interest of Greenview. All other equipment will work on a Long Job rotation. Greenview representatives have the right to release any Contractor when it is in the best interest of Greenview's operations.

- 3.16. Greenview's representative will determine when the Short Job or Long Job rotation can and will be used in Greenview's best interest. Contractors who are on the EOI Registry are not guaranteed 5 or 20 days of work at a time.
- 3.17. Travel time of one (1) hour per day will be paid on trucking only for water trucks and gravel trucks.
- 3.18. Travel time may be arranged in advance of hiring with labourer crews for up to a maximum of 60 minutes (1 hour) per day, depending on proximity to the job site.
- 3.19. Greenview reserves the right to remove Contractors from the Registry for reasons including, but not limited to:
  - A) Committing to work and failing to show up;
  - B) Safety Infractions;
  - C) Harassment or inappropriate behavior towards Greenview staff or representatives, fellow Contractors, or members of the public; and
  - D) Non-compliance with legislation, Greenview policies, or the Expression of Interest Agreement.
- 3.20. Contractors must submit valid invoices accompanied with daily work tickets signed by the project supervisor as prescribed by the Expression of Interest Agreement.
- 3.21. Contractors are to submit complaints & inquiries regarding not receiving calls for work or perceived unfairness in writing to the EOI Representative, the project supervisor, or department manager.
- 3.22. Subcontracting by EOI Contractors is prohibited.



# MUNICIPAL DISTRICT OF GREENVIEW

By signing this document, I have read Policy 4004, Equipment Contractors Registry in its entirety. I accept the terms and conditions.

Disclaimer: By signing this agreement, I directly and expressly warrant that I have been given and received and accepted authority to sign and execute the Agreement on behalf of the company and further have been expressly given and received and accepted authority to enter into a binding agreement on behalf of such party with respect to the matters contained herein and as stated herein.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# MUNICIPAL DISTRICT OF GREENVIEW

## Equipment Contractor's Check List

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- Have read Greenview's Contractor Handbook and signed the *Expression of Interest Agreement, Contractor's Guide to the POPA the Protection of Privacy Act and all Policies included in the Expression of Interest package.*
  - Equipment Contractor Information completed on Greenview Expression of Interest Forms ONLY.
  - Equipment Contractor contact information must include the physical address of the company's base of operations.
  - Description of equipment including attachments, unit number, serial number, year, make & model, ARHCA guide group number capacity.
  - Certificate of Insurance
  - Expression of Interest Agreement has been initialled on the bottom of each page as well the acknowledgement has been signed. (Page 24)
  - Must return acknowledgements on pages 28 & 33 signed and dated as required.
  - Current WCB Clearance Letter, WCB Premium Rate Statement for current and prior two years.
- Contractor Safety Orientation Questionnaire and Acknowledgement* – (See Appendix II, III & IV in the Contractor's Handbook Appendix portion of the EOI package) completed and signed. SECOR & COR is optional.
  - *Prime Contractor Agreement Appendix I & II (pages 23-29) of Contractor's Handbook completed and signed.*
  - *Quiz & Acknowledgement Appendix III & IV (pages 30-31) of Contractors Handbook completed and signed)*
- Return sealed and **COMPLETED** Expression of Interest Package addressed to **Operations** at one of the following Greenview offices by **March 15, 2026**, before closing time at **4:30 pm.**
  - **Administration Office**, 4806-36 Avenue, PO Box 1079, Valleyview, T0H 3N0
  - **Grovedale Public Service Building**, 6375 TWP RD 695A, PO Box 404 Grovedale, T0H 1X0
  - **Grande Cache Public Service Building**, 10002 Shand Avenue, PO Box 300, Grande Cache T0E 0Y0
  - **DeBolt Public Service Building**, 1115 TWP RD 721A, PO Box 1079, Valleyview, T0H 3N0

**SUBMISSIONS MUST BE COMPLETE AS INDICATED**



**MD of Greenview**  
**Toolbox Meeting & Hazard Assessment Worksheet**

Date:		Weather:	
Job Location and description of work:			
<b>EMERGENCY PHONE NUMBERS</b>			
Ambulance:		MD Representative:	
Hospital:	Fox Creek: 780.622.3545	Contractor:	Phone:
	Grande Cache: 780.827.3701	Foreman:	Phone:
	Valleyview: 780.524.3356	Site Office:	Phone:
	Grande Prairie: 780.538.7100	Utilities:	Phone:
Fire:		AB One Call:	1.800.242.3447
Police:		Company:	Phone:
Poison Control:	1.800.332.4141	Company:	Phone:

**POTENTIAL HAZARDS**

Item No.	Yes	No	N/A	Item No.	Yes	No	N/A	Item No.	Yes	No	N/A
<input type="checkbox"/> Traffic/Pedestrian	<input type="checkbox"/> Fire Hazards	<input type="checkbox"/> T.D.G	<input type="checkbox"/> Biohazard								
<input type="checkbox"/> Trenching/Excavating	<input type="checkbox"/> Weather Conditions	<input type="checkbox"/> Off Road Vehicle	<input type="checkbox"/> Drowning								
<input type="checkbox"/> Overhead Hazards	<input type="checkbox"/> Buried Utilities	<input type="checkbox"/> High Pressure	<input type="checkbox"/> Poor Ventilation								
<input type="checkbox"/> Heavy Equipment	<input type="checkbox"/> Spill Potential	<input type="checkbox"/> Driving	<input type="checkbox"/> Violence/Public								
<input type="checkbox"/> Chemicals	<input type="checkbox"/> Explosives	<input type="checkbox"/> Awkward Position	<input type="checkbox"/> Electrical Cords								
<input type="checkbox"/> Noise	<input type="checkbox"/> Compressed Gas	<input type="checkbox"/> Lighting	<input type="checkbox"/> Projectiles								
<input type="checkbox"/> Trip/Slip/Fall	<input type="checkbox"/> Confined Space	<input type="checkbox"/> Wildlife /Animals	<input type="checkbox"/> _____								
<input type="checkbox"/> Lifting/Hoisting	<input type="checkbox"/> Poor Visibility	<input type="checkbox"/> Working Alone	<input type="checkbox"/> _____								
<input type="checkbox"/> Working on a hill	<input type="checkbox"/> Ergonomics	<input type="checkbox"/> Moving Parts	<input type="checkbox"/> _____								
<input type="checkbox"/> Extreme temperatures	<input type="checkbox"/> H&S										

**CONTROL MEASURES: EVERY IDENTIFIED HAZARD ABOVE MUST BE CONTROLLED BEFORE WORK BEGINS**

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

**SAFETY CHECKLIST**

Required PPE	Required Tools/Equip	Procedures	Administration
<input type="checkbox"/> Appropriate Clothing	<input type="checkbox"/> Equipment Back-up Alarms	<input type="checkbox"/> Call-In Procedure	<input type="checkbox"/> Prime Contractor
<input type="checkbox"/> Respiratory Equipment	<input type="checkbox"/> Proper Tools with Guards	<input type="checkbox"/> First Call	<input type="checkbox"/> _____
<input type="checkbox"/> Coveralls	<input type="checkbox"/> Tie-Downs	<input type="checkbox"/> Vehicle Walk Around	<input type="checkbox"/> Report all Incident/Near Misses
<input type="checkbox"/> Life Jacket	<input type="checkbox"/> Tie-Off Ladders	<input type="checkbox"/> Site Walk Around	<input type="checkbox"/> Emergency shut down procedure
<input type="checkbox"/> Chain Saw Pants	<input type="checkbox"/> First Aid Kit	<input type="checkbox"/> Load Securement	<input type="checkbox"/> First Call Permit
<input type="checkbox"/> Gloves	<input type="checkbox"/> Fire Suppression Equipment	<input type="checkbox"/> Guards	<input type="checkbox"/> _____
<input type="checkbox"/> Harness/Fall Protection	<input type="checkbox"/> Road Flares/Flasher/Beacon	<input type="checkbox"/> Lockout Procedure	<input type="checkbox"/> Public Notification
<input type="checkbox"/> Eye Protection	<input type="checkbox"/> Adequate Lighting	<input type="checkbox"/> Compliance Cards Carried	<input type="checkbox"/> Workers Responsibilities
<input type="checkbox"/> Face Protection	<input type="checkbox"/> Fall Restraint	<input type="checkbox"/> Radio Communication	<input type="checkbox"/> Review Safe Work Practice
<input type="checkbox"/> Hard Hat/Helmet	<input type="checkbox"/> Shoring/Bracing	<input type="checkbox"/> Tools Inspected	<input type="checkbox"/> WHIMIS
<input type="checkbox"/> Hearing Protection	<input type="checkbox"/> Signs	<input type="checkbox"/> Seatbelts	<input type="checkbox"/> First Aid Providers
<input type="checkbox"/> High Visibility Clothing/Vest	<input type="checkbox"/> Spill Kit	<input type="checkbox"/> Eye Contact	<input type="checkbox"/> _____
<input type="checkbox"/> Steel Toe Boots	<input type="checkbox"/> Barricades	<input type="checkbox"/> MSDS Review	<input type="checkbox"/> Location of Muster Point
<input type="checkbox"/> Fire Extinguisher	<input type="checkbox"/> Proper Hoisting/Rigging	<input type="checkbox"/> Evacuation Procedure	<input type="checkbox"/> _____
			<input type="checkbox"/> Washroom Facility Location

Equipment on site:

Additional comments:

**CHECK IN TIME:** **CHECK IN CONTACT NAME & PHONE:**

<input type="checkbox"/>	1 hr.	<input type="checkbox"/>	4 hrs		Name:	
<input type="checkbox"/>	2 hrs	<input type="checkbox"/>	8 hrs	AM/PM	Phone:	

**SIGNATURES**

Name:		Name:	

ALL PERSONNEL INVOLVED IN OR WORKING NEAR THIS JOB MUST REVIEW THIS ASSESSMENT



## FIELD LEVEL HAZARD ASSESSMENT (FLHA)

## MD OF GREENVIEW No. 16

Environmental Hazards	Access/Egress Hazards	Rigging & Hoisting Hazards		
1. Work Area Clean 2. Material Storage Identified 3. Dust/Mist/Fumes 4. Harmful Gases 5. Noise In Area 6. Extreme Temperatures 7. Spill Potential 8. Waste Containers Needed 9. Waste Properly Disposed 10. Waste Plan Identified 11. MSDS Reviewed 12. Other Workers In Area 13. Weather Conditions 14. GROUND DISTURBANCE PERMIT REQUIRED	30. Aerial Lift/Man Basket (inspected & tagged) 31. Scaffold (inspected & tagged) 32. Ladders (tied off, 3-point contact) 33. Slips/Trips 34. Hoisting (tools, equipment) 35. Evacuation (alarms, routes, emergency tel no.) 36. CONFINED SPACE PERMIT REQUIRED	46. Lift Study Required 47. Proper Tools Used 48. Tools Inspected 49. Equipment Inspected 50. Slings Inspected 51. Others Working Overhead/Below 52. LIFTING OVER LIVE PROCESS 53. CRITICAL LIFT PERMIT REQUIRED		
<b>Ergonomic Hazards</b>	<p>Check off all hazards that apply to this job. List those hazards (by number) in the Hazard column on the reverse side. Identify plans to eliminate/control the hazards in the last column.</p> <p><b>STOP &amp; THINK</b></p> <p><b>IDENTIFY ASSESS CONTROL</b></p>			
15. Awkward Body Position 16. Over Extension 17. Prolonged Twisting & Bending Motion 18. Working In Tight Area 19. Manual Lifting 20. Parts Of Body In Line Of Fire 21. Repetitive Motion 22. Hands Not In Line Of Sight 23. Working Above Your Head	<p><b>Overhead Hazards</b></p> <p>37. Barricades &amp; Signs In Place 38. Hole Coverings Identified 39. Harness/Lanyard Inspected 40. 100% Tie-off With Harness 41. Tie-off Points Identified 42. Falling Items 43. Foreign Bodies In Eyes 44. Hoisting Or Moving Loads Overhead 45. Working Above Your Head</p>			
<b>Equipment/Tool Hazards</b>	<p><b>Personal Protective Equipment</b></p> <table border="1"> <tr> <td>24. Equip/Tools Visually Inspected 25. Red Tagged Damaged 26. Vehicle Inspected 27. Driving Hazards Identified 28. Scaffold Tagged 29. Operator Trained/Licenced</td> <td> <input type="checkbox"/> Hard Hat  <input type="checkbox"/> Gloves  <input type="checkbox"/> Eye &amp; Face Protection  <input type="checkbox"/> Foot Protection  <input type="checkbox"/> Ear Protection  <input type="checkbox"/> Arc Flash Protection  <input type="checkbox"/> Gas Monitor (as required)  <input type="checkbox"/> Identify Other PPE As Required         </td> </tr> </table>		24. Equip/Tools Visually Inspected 25. Red Tagged Damaged 26. Vehicle Inspected 27. Driving Hazards Identified 28. Scaffold Tagged 29. Operator Trained/Licenced	<input type="checkbox"/> Hard Hat <input type="checkbox"/> Gloves <input type="checkbox"/> Eye & Face Protection <input type="checkbox"/> Foot Protection <input type="checkbox"/> Ear Protection <input type="checkbox"/> Arc Flash Protection <input type="checkbox"/> Gas Monitor (as required) <input type="checkbox"/> Identify Other PPE As Required
24. Equip/Tools Visually Inspected 25. Red Tagged Damaged 26. Vehicle Inspected 27. Driving Hazards Identified 28. Scaffold Tagged 29. Operator Trained/Licenced	<input type="checkbox"/> Hard Hat <input type="checkbox"/> Gloves <input type="checkbox"/> Eye & Face Protection <input type="checkbox"/> Foot Protection <input type="checkbox"/> Ear Protection <input type="checkbox"/> Arc Flash Protection <input type="checkbox"/> Gas Monitor (as required) <input type="checkbox"/> Identify Other PPE As Required			

\* Critical work is indicated by those hazards listed in **BOLD** lettering. If any of these hazards apply to your task then the appropriate critical procedures must be adhered to and the appropriate documents completed.



**MUNICIPAL DISTRICT OF GREENVIEW**

## APPENDIX V

### Expression of Interest Equipment Forms



## Gravel Trucks

### EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	Gross Vehicle Weight	Tare Weight

TYPE	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Tandem Axle Dump Truck		Tandem Axle Pup		Clam Dump		
Tri-Axle Dump Truck		Tri-Axle Pup		Tri-Axle Wagon		
Tandem Axle Semi Tractor		Belly Dump		Quad-Axle Wagon		
Tri-Axle Semi Tractor		End Dump		Sander		

Make	Model	Year	Unit #	Serial # (Required)	Gross Vehicle Weight	Tare Weight

TYPE	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Tandem Axle Dump Truck		Tandem Axle Pup		Clam Dump		
Tri-Axle Dump Truck		Tri-Axle Pup		Tri-Axle Wagon		
Tandem Axle Semi Tractor		Belly Dump		Quad-Axle Wagon		
Tri-Axle Semi Tractor		End Dump		Sander		

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## Excavators

### EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Thumb		Frost Bucket		Brush Cutter		
Chuck Blade		Skeleton/Brush Guard		Tamper		
Digging Bucket		Short Tail Swing		Trenching		
Clean Up Bucket		GPS		Brush Rake		

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Thumb		Frost Bucket		Brush Cutter		
Chuck Blade		Skeleton/Brush Guard		Tamper		
Digging Bucket		Short Tail Swing		Trenching		
Clean Up Bucket		GPS		Brush Rake		

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## Dozers

# EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
6 Way Dozer		Winch		Push Block		
Low Ground Pressure		Brush Rake		Side Cutter		
Hydraulic Tilt Dozer		SU Blade		Twin Tilts		
Ripper (Rear/front)		U Blade		Angle Blade		

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
6 Way Dozer		Winch		Push Block		
Low Ground Pressure		Brush Rake		Side Cutter		
Hydraulic Tilt Dozer		SU Blade		Twin Tilts		
Ripper (Rear/front)		U Blade		Angle Blade		

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## Skid Steers

### EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Mulcher/Mower		Snow Bucket		Grapple Bucket		
Backhoe		Rototiller		Post Hole Auger		
Digging Bucket		GPS		Post Pounder		
Track Mounted		Sweeper		Pallet Forks		

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Mulcher/Mower		Snow Bucket		Grapple Bucket		
Backhoe		Rototiller		Post Hole Auger		
Digging Bucket		GPS		Post Pounder		
Track Mounted		Sweeper		Pallet Forks		

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## Loaders

# EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Front Quick Attach System		Tamper		4 way Snow Blade		
Thumb		Pallet Forks		Twister Bucket		
On Board Scale		Dozer Blade		Frost Bucket		
Scales		Pipe Grapple		Wheel / Tracks		

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Front Quick Attach System		Tamper		4 way Snow Blade		
Thumb		Pallet Forks		Twister Bucket		
On Board Scale		Dozer Blade		Frost Bucket		
Scales		Pipe Grapple		Wheel / Tracks		

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**Packers**

## EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # <b>(Required)</b>	ARHCA Group #

TYPE	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Drum Width		Padfoot		Tilt Dozer		
Vibratory		Smooth		Dozer		
Single or Double		Combination		Pneumatic Steel		
Wobbly		Tilt Dozer		Hand Held/Walk		

Make	Model	Year	Unit #	Serial # <b>(Required)</b>	ARHCA Group #

TYPE	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Drum Width		Padfoot		Tilt Dozer		
Vibratory		Smooth		Dozer		
Single or Double		Combination		Pneumatic Steel		
Wobbly		Tilt Dozer		Hand Held/Walk		

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## EOI Equipment

**Contractor:**

**Date:** \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
V Plow		All Wheel Drive				
Snow Wing		Front Dozer				
Front Angle Blade		GPS				
Scarifier		Rear Ripper				

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	V	ATTACHMENTS	V	ATTACHMENTS	V	COMMENTS
V Plow		All Wheel Drive				
Snow Wing		Front Dozer				
Front Angle Blade		GPS				
Scarifier		Rear Ripper				

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## EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

### Water Trucks, Vacuum Trucks and Steamers

Make	Model	Year	Unit #	Serial # <b>(Required)</b>	Volume Capacity (m3)	Tare Weight

TYPE	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Tandem		Self Loading		Pressure Wash		
Tri Axle		Spray Bar		Hose w Nozzle		
Combo Unit		Spoon				
Hydrovac		Steamer				
Water Truck		Ditch Witch				

Make	Model	Year	Unit #	Serial # <b>(Required)</b>	Volume Capacity (m3)	Tare Weight

TYPE	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Tandem		Self Loading		Pressure Wash		
Tri Axle		Spray Bar		Hose w Nozzle		
Combo Unit		Spoon				
Hydrovac		Steamer				
Water Truck		Ditch Witch				

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## Rock Trucks

### EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	Rated Capacity	Tare Weight

ATTACHMENTS	✓	OTHER	COMMENTS
Articulating			
Side Boards			
Tailgate			
Wide Tires			
Ejector Box			

Make	Model	Year	Unit #	Serial # (Required)	Rated Capacity	Tare Weight

ATTACHMENTS	✓	OTHER	COMMENTS
Articulating			
Side Boards			
Tailgate			
Wide Tires			
Ejector Box			

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## Trucks & Trailers

### EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Low Boy		Flat Deck		# of Wheels		
High Boy		Tilt Deck		Booster/Jeep		
Winch		Land All		Scissor Neck		
Bed Truck		Rock Picker		Beaver Tail		

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
Low Boy		Flat Deck		# of Wheels		
High Boy		Tilt Deck		Booster/Jeep		
Winch		Land All		Scissor Neck		
Bed Truck		Rock Picker		Beaver Tail		

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## Tractors & Motor Scrapers

### EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
GPS		Disc Plows		Wobbly		
Mower (Flail/Sickle/Rotary)		Cultivator		Front Grapple		
Skidder		Harrows		Motor Front & Back		
Processor/Buncher		Rock Picker		Bucket		

Make	Model	Year	Unit #	Serial # (Required)	ARHCA Group #

ATTACHMENTS	✓	ATTACHMENTS	✓	ATTACHMENTS	✓	COMMENTS
GPS		Disc Plows		Wobbly		
Mower (Flail/Sickle/Rotary)		Cultivator		Front Grapple		
Skidder		Harrows		Motor Front & Back		
Processor/Buncher		Rock Picker		Bucket		

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## Labourers

Include Proof of Certifications for all workers

## EOI Equipment

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

No. of Labourers

CERTIFICATIONS	TYPE OF CERTIFICATION
General Labourer (Basic)	
Certified Chainsaw	
Certified Tree Faller	
Certified Flagger	
Certified First Aid/WHMIS/H2S	
Other:	

EXAMPLES OF INCIDENTAL TOOLS	
Fencing Tools	
Shovel, Rake & Etc.	
Broadcast Seeder	
Other:	

Please add any additional information that might help us identify your potential to accomplish jobs we inquire about

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## EOI Equipment

**Contractor:** \_\_\_\_\_

**Date:** \_\_\_\_\_

## MISCELLANEOUS DETAILS:

## MISCELLANEOUS DETAILS:

## MISCELLANEOUS



- Water Pump
- ATV
- Generator
- Light Tower
- GPS Unit
- Snow Cat
- Laser Level
- Rig Mats
- Pick up Truck
- Trailer
- Other
- Other
- Other

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