



## **BYLAW No. 24-973 of the Municipal District of Greenview No. 16**

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for the establishment of a project specific Land Use Bylaw Steering Committee and its procedures.**

**Whereas**, the *Municipal Government Act*, RSA 2000, c. M-26, authorizes Council to pass bylaws relating to the establishment and function of Council Committees and other bodies;

**And Whereas**, Greenview is fortunate to have an abundance of diverse rural areas, vested agricultural producers, country and hamlet residents and resident entrepreneurs who are willing to lend their expertise and experience to assist in creating a land use framework which reflects community values and the goals of Greenview Council;

**Therefore**, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

**1. TITLE**

- A) This Bylaw may be cited as the "Land Use Bylaw Steering Committee Bylaw".

**2. DEFINITIONS**

- A) **Act** means the *Municipal Government Act*, RSA 2000, c. M-26, as amended from time to time.
- B) **Committee** means the Greenview Land Use Bylaw Steering Committee.
- C) **Council** means the duly elected municipal Council of the Municipal District of Greenview No. 16.
- D) **Greenview** means the Municipal District of Greenview No. 16.

**3. ESTABLISHMENT**

- 3.1. The Land Use Bylaw Steering Committee is hereby established.

**4. MEMBERSHIP, QUORUM, TERMS AND REMUNERATION**

- 4.1. The Committee shall consist of ten (10) members appointed by resolution of Council. Five (5) members shall be appointed from the public at large, and Five (5) members shall be appointed from Council.
- 4.2. A quorum of the Committee shall be a majority of members.
- 4.3. No person who is an employee of Greenview shall be appointed to the Committee.

- 4.4. Any vacancies caused by the death, retirement or resignation of a member may be filled by resolution of Council.
- 4.5. The Land Use Bylaw Steering Committee, and the appointment of the Members-at-large to that Committee, shall be valid until the adoption of 3<sup>rd</sup> reading by Council of a revised Land Use Bylaw unless removed by a resolution of Council.
- 4.6. The Committee shall appoint the Chair of the Committee by majority vote of the members of the Committee, at the first meeting after the annual organizational meeting.
  - A) A member may be re-appointed to the position of Chair.
  - B) The Chair shall preside at the meetings of the Committee in accordance with Greenview's Procedural Bylaw.
- 4.7. A Vice-Chair shall be appointed by majority vote of the members of the Committee at the first meeting after the annual organizational meeting.
  - A) A member may be re-appointed to the position of Vice-Chair.
  - B) The Vice-Chair shall preside at the meetings of the Committee in the absence of the Chair.
  - C) In the absence of the Chair and Vice-Chair, one of the other members of the Committee shall be elected by members to preside that meeting.
- 4.8. The membership of the Committee shall include persons who, in the opinion of Council, are able to provide a balanced and community minded approach to the orderly and beneficial development of land allowing for both private and public interests to be met.
- 4.9. All members-at-large must reside in the boundaries of Greenview at the time of appointment and for the duration of the term of their appointment.
- 4.10. A person who is a member of the Committee ceases to be a member of the Committee if, without being authorized by a resolution of the Committee, the member is absent from three (3) consecutive regular meetings of the Committee.
- 4.11. A vacancy on the Committee does not impair the right of the remaining members to act so long as a majority of the members remain.
- 4.12. If a person ceases to be a member of the Committee before the expiration of their designated term, including by reason of resignation, ceasing to be a member of Council, or ceasing to be a member of the Committee pursuant to section 4.10 of this Bylaw, Council shall appoint another eligible person as a member for the remainder of the term.
- 4.13. Areas for the appointment of Members-at-large and Council representatives are identified in attached Schedule "A"- Proposed LUB Steering Committee Selection Areas.

4.14. Council will seek to obtain a perspective from throughout Greenview and will appoint one (1) Members-at-large from each area and one (1) Council member from each area, provided qualifying nominees are presented from each area upon creation of the Committee; if no qualifying public member from an area can be selected that position may be filled by a Members-at-large from an adjoining area.

4.15. The Committee members will be compensated in accordance with Greenview policies.

## **5. DUTIES AND AUTHORITY**

5.1. The Committee shall;

- A) Follow and comply with the Act;
- B) Review and evaluate the public engagement process, materials provided and comments received;
- C) Recommend when public engagement will end to allow the Land Use Bylaw to be introduced to Council for First Reading;
- D) Review and provide guidance and comment to Staff on their professional recommendations for changes, if any, coming out of the public consultations;
- E) Identify and recommend if additional administrative policies should be created due to any of the revisions proposed in a new Land Use Bylaw;
- F) Perform such other tasks and duties as directed by Council from time to time.

## **6. MEETINGS**

6.1. All Committee meetings shall be conducted in accordance with Greenview's Procedural Bylaw.

6.2. The preparation and distribution of meeting agendas and minutes will be the responsibility of the Planning and Development Manager or designate.

6.3. Minutes of the Committee shall be approved by the Committee, and recommendations shall be forwarded to the next available Council meeting for action.

6.4. Regular meetings will be scheduled at the annual organizational meeting and occur monthly.

6.5. Additional meetings may be scheduled as matters dictate. The Planning and Development Manager, in conjunction with the Chairperson, shall determine when additional meetings are required, unless directed by Council.

6.6. Administration of the Committee may cancel a regularly scheduled meeting if needed, provided a minimum of twenty-four (24) hour notice is given to the Committee and public.

7. **COMING INTO FORCE**

7.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 27<sup>th</sup> day of August, 2024.

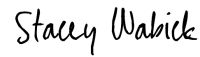
Read a second time this 24<sup>th</sup> day of September, 2024.

Read a third time this 24<sup>th</sup> day of September, 2024.



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REEVE



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CHIEF ADMINISTRATIVE OFFICER