



REGULAR BOARD MEETING AGENDA

Wednesday September 17, 2025

9:30 am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held June 18, 2025 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	4
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
Green View Family and Community Support Services Building
Valleyview, Alberta, on Wednesday, June 18, 2025

1: Chair Perron called the meeting to order at 9:33 am.
CALL TO ORDER

PRESENT	Chair, Member at Large, Greenview Board Member, Member at Large, Greenview (Zoom) Board Member, Member at Large, Greenview Board Member, Town of Valleyview Mayor Board Member, Member at Large, Town of Valleyview Board Member, Greenview Councillor Board Member, Greenview Councillor	Roxanne Perron Tammy Day Gwen Villebrun Vern Lymburner Fred Jensen Sally Rosson Christine Schlieff
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ATTENDING	FCSS Manager Recording Secretary	Lisa Hannaford Corinne D’Onofrio
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ABSENT

#2 **2.1 GREEN VIEW FCSS AGENDA**
AGENDA **MOTION: 25.06.19** Moved by: BOARD MEMBER, CHRISTINE SCHLIEF
That the June 18, 2025 agenda be adopted as presented.

CARRIED

#3.1 **3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**
REGULAR **MOTION: 25.06.20** Moved by: BOARD MEMBER, SALLY ROSSON
MEETING That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday,
MINUTES March 26, 2025 be adopted as presented.

CARRIED

#3.2 BUSINESS **3.2 BUSINESS ARISING FROM THE MINUTES**
ARISING FROM
MINUTES

#4 DELEGATION

Delegates Lacy Schramm, Kourtney Horseman, Shawn O'Shea, and Penny Rose entered the meeting at 10:01 am.

Delegates Lacy Schramm, Kourtney Horseman, Shawn O'Shea, and Penny Rose exited the meeting at 10:37 am.

Chair Perron called the meeting to recess at 10:37am.

Chair Perron reconvened the meeting at 10:47am.

4.1 PEACE WAPITI SCHOOL DIVISION

MOTION: 25.06.21 Moved by: BOARD MEMBER, VERN LYMBURNER

That Green View Family and Community Support Services Board accept the presentation from the Peace Wapiti School Division, for information.

CARRIED

#5 OLD BUSINESS

5.0 OLD BUSINESS

**#6 NEW
BUSINESS**

6.1 FCSS MANAGER REPORT

MOTION: 25.06.22 Moved by: BOARD MEMBER, GWEN VILLEBRUN

That the Green View FCSS Board accept the June Manager's report as presented for information.

CARRIED

**#7 CHAIR/
MEMBER
REPORTS**

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER GWEN VILLEBRUN

- No report at this time

BOARD MEMBER DAY

- No report at this time

BOARD MEMBER LYMBURNER

- Reported the Town of Valleyview has a new CAO
- Reported that Heart River Housing did an analysis, and seniors will reach a peak in 2046, and numbers will begin to decrease after that. There is a 30-unit housing project planned to be constructed in the next few years.

BOARD MEMBER JENSEN

- Attended the Spring Regional Conference in Grande Cache

BOARD MEMBER SCHLIEF

- Attended the Spring Regional Conference and thought it was very well done

BOARD MEMBER ROSSON

- Attended a golf tournament to fundraise for the Odyssey House
- Attended a luncheon for “Work Northwest Alberta” project and website
- Attended the Red Willow Lodge barbeque
- Attended Northern Lakes College convocation ceremony

CHAIR PERRON

- Reported inviting MLA Todd Loewen to a Green View FCSS Board meeting
- Attended the Spring Regional Conference in Grande Cache and engaged in numerous conversations about community engagement and connections
- Reported having a conversation with a local bank manager about community safety and a new process that is being done with the alarm system in the lobby with the ATM
- Reported on Food Bank business as the Chair of the Food Bank Board, such as new volunteers coming on board and clean up that is being done, and a potential addition onto the building in the future

#8
CORRESPONDENCE

8.0 CORRESPONDENCE

#9 CLOSED
SESSION

9.0 CLOSED SESSION

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 25.06.23 Moved by: BOARD MEMBER, VERN LYMBURNER
That this meeting adjourns 12:35pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES
BOARD

REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: September 17, 2025

GM:

MANAGER: LDG

DEPARTMENT: GREEN VIEW FAMILY AND
COMMUNITY SUPPORT SERVICES

PRESENTER: LDG

RELEVANT LEGISLATION:

Green View FCSS Policy– N/A

RECOMMENDED ACTION:

MOTION: That Green View Family and Community Support Services Board accept the September 2025 Managers report as presented for information.

BACKGROUND/PROPOSAL:

Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:

The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:

N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform

PROMISE TO THE PUBLIC

Inform

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- September Managers report

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Green View Family and Community Support Services Board

TITLE: Manager SUBMITTED BY: Lisa Gable

LAST MONTH'S ACTIVITIES:

Management in general has been preparing the 2026 budget, conducting a program review, and making updates to home support documents, service contracts, and manuals. All Home Support clients have been re-assessed to determine needs and resulting hours, home support fees and to review the scope of work eligible within the program.

The FCSS department has been asked to facilitate a session on all things FCSS related at the Greenview U on October 6th. This session will be for staff members and will provide another opportunity to showcase the variety of programs and services available.

The provincial association is looking to highlight people with FCSS (staff, board members, volunteers) they could feature each week on the social media channels, and then each month they will put all of the people from the social media posts into an article to share in the newsletter for those who are not active social users. They are asking for anyone who is interested to provide a photo they would like to share, either in FCSS work or personal hobby-their title and a few points on their role and what they do within FCSS. Please let me know if this is something in which you are interested.

The two Community Resource Centers have been assisting approximately 460 people per month in the Valleyview office and 300 in the Grande Cache office. Top reasons for visits include employment services, technological assistance, and general information.

The relocation of the Community Resource Center in Grande Cache to the larger space in the Provincial Building has resulted in increased access and use of FCSS programs and services. The ability to consult with clients in a confidential environment allows administration to learn more details about their situation resulting in a higher level of service. The public computers allow individuals to navigate online benefits and seek out government forms and applications. Programs like the Babysitting Course, Just in Case Workshops, and webinars are hosted on site increasing efficiency of delivery because program supplies and technology do not have to be transported, set up and taken down off-site. Since relocation, the weekly interactions with residents have more than doubled. In addition, the larger space has improved psychological and physical health and safety.

Rural Roots Childcare, formally The Knowledge Tree Early Learning and Child Care Centre requested the Youth Coordinator facilitate the Empathy Program and provide lessons on boundaries during the summer months for the preschool group of children (ages 3-4), as well as Hands Are Not for Hitting in the toddler room, (ages 1-2). The Empathy Program provides stories, songs and activities that enhance empathetic development and emotional regulation techniques. Hands Are Not for Hitting teaches young children how to manage their anger

without hitting, breaking things, or throwing a tantrum. The Empathy Program also ran in Grande Cache this summer out of the Community Resource Center.

All outcomes can be found in the respective Coordinator reports attached within.

The Resource Center for Suicide prevention facilitated the Community Helpers Program in Grande Cache in August. Seventeen youth aged 12+ attended this peer support program focusing on mental health promotion and suicide prevention. Participants learned skills and tools to help others in their community.

Conversations are taking place at the community of practice with the Center for Sexuality regarding provincial approval of curriculum for the Wiseguyz program and Relationships and Sexual Health (RSE). At this point in time the Center for Sexuality is confident that both programs will be given the green light. Once the programs receive provincial approval, any changes in curriculum will be shared.

Thus far only two grant applications have been received, one from Pace and the other from Odyssey House to continue services from the Outreach Worker. Both applications have been included for the board's information, however delegates will not present until the October Board meeting.

HIGHLIGHTS:

The initial 2026 budget has been completed and has been included in the report.

UPCOMING:

The Town of Valleyview information night is being held on September 11. A Green View FCSS representative will be on site promoting the upcoming events and disseminating information about our programs and services.

The 2025 Night to Lead Change will take place at the Burnside Performing Arts Building on October 8. This year we are partnering with the Alberta Law Enforcement Response Team (ALERT) and Internet Child Exploitation (ICE) Unit to bring an online safety presentation to Valleyview. This is a free presentation with doors opening at 5:00 p.m. and will include a supper. The presentation is approximately 2 hours long and will begin at 6:15. Some of the topics covered include the internet and social media, child luring and sextortion, artificial intelligence, and emerging online sites, and how we can work together to keep kids safe online. The local Rural Crime Watch committee has offered to assist with the promotion of the event and will pay for the cost of the mail-out invitations through Canada Post.

An Older Adult Information Day is planned in partnership with the Greenview Multiplex on October 23 from 10:00-3:00p.m. Various guest speakers will provide information relevant to older adults including Northwest Palliative Care Society, Alberta Aids to Daily Living and Heart River Housing.

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Lisa Gable

TITLE: Assistant Manager SUBMITTED BY: Amber Hennig

LAST MONTH'S ACTIVITIES:

June, July and August saw a total of 797 individuals helped. An additional 47 youth participated in programs and 5 families with children under the age of 5 for the Empathy Program. Youth programs include Miyo Wichihitowin at Grande Cache Community High School (June), Home Alone and Resource Center for Suicide Prevention Community Helpers and Pre-teen workshops hosted at the FCSS Community Resource Center. Details and outcomes for the above mentioned programs can be found in the Outreach Coordinator and Youth Coordinator sections of this report.

Two Death Cafes were facilitated this summer, the first ran on-site weekly in July and Whispering Pines Lodge has requested the program for lodge residents. The Whispering Pines Lodge sessions will run once a month until the end of October. A Death Café is a group directed discussion of death with no agenda, objectives or themes. It is a discussion group rather than a grief support or counselling session. Participants truly enjoyed their time together while exploring each other views about death. Outcomes for the on-site Death Café can be found in the Outreach Coordinator section of this report.

Although the tax season has ended, filing remains available throughout the year. Since the April deadline, 134 individuals have filed. Missing the deadline or failure to provide assessment notices can negatively impact an individuals access to subsidies and government benefits. Added value of the service Green View FCSS provides is the addition of the Consent to Disclose Information form created this summer. With the client's signature administration is now able to send tax information directly to relevant agencies such as AISH and Heart River Housing, reducing disruption to a client's subsidies or benefits.

The Home Support Program gained 4 new clients over the summer months bringing the total number of clients to 44, 7 in a Cooperative or Enterprise and 37 in the Hamlet. The program is helping older adults age in place with dignity. in the Adult Coordinator's section of this report you will find an example of the work that extends beyond the light housekeeping duties.

The Meadows to Mountains Homelessness Prevention Project first quarter (April – June) reporting was submitted. There were no expenditures during the reporting period. Nine inquiries were made from individuals at imminent risk of homelessness. Those individuals were diverted from homelessness through referrals to other agencies for additional supports.

On September 22, 1:00 pm - 3:00 pm, representatives from Service Canada and Canada Revenue agency will be conducting a clinic to assist community members with applications and answer questions about government benefits and income tax related inquiries. Thanks to the new FCSS space in Grande Cache we can host this valuable clinic and anticipate a good turnout.

Administration will provide a Just in Case Workshop at the Community Resource Center from 2:30 pm – 4:00 pm. This is a hands-on workshop to prepare the documents needed in the event of sudden death or emergency.

UPCOMING:

- Recovery Alberta & FCSS/Community Supports Bi-annual meeting (Sep 11)
- Rural Development Network Annual General Meeting (Sep 11)
- Center for Sexuality WiseGuyz Community of Practice (Sep 15)
- Interagency (Sep 30)

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Amber Hennig

TITLE: Community Resource Centre Coordinator

SUBMITTED BY: Crystel Redknap

LAST MONTH'S ACTIVITIES:

Year End Report 2025 (In Office Visits)	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	N O V	DEC	YEAR
Alberta Supports	15	10	14	14	20	9	8	19					109
AISH	3	9	5	8	11	22	15	7					80
Seniors Supports	12	15	4	29	12	10	14	11					107
Referrals	36	31	39	28	36	13	23	12					218
Other	208	315	376	349	277	222	263	149					2159
Total	274	380	438	428	356	276	323	198					2673
Residence Break Down:													
Grande Cache	221	331	313	311	316	224	257	149					2122
Cooperatives & Enterprises	43	40	92	87	20	43	51	41					417
Other	10	9	33	30	20	9	15	8					134
Program Break Down:													
Adult Coordinator (Referrals to)	27	40	20	72	42	24	15	8					251
Alberta Supports	15	10	14	14	20	9	8	19					109
AISH	3	9	5	8	11	22	15	7					80
Commissioner For Oaths	28	18	7	15	16	10	30	16					140
Community Activity Fee Funding Program (CAFFP)	15	12	6	2	7	4	15	2					63
Community Collaboration	6	10	6	8	9	9	6	4					58
Community Volunteer Income Tax Program (CVITP)	0	46	205	98	8	10	8	7					382
Disconnect Boxes	0	0	0	0	1	0	0	0					1
Domestic Violence	3	0	0	0	2	0	0	0					5

Eating for your Wellbeing (cookbooks)	0	0	0	0	0	0	0	0					0
Forms Assistance (General)	24	31	14	24	45	17	25	25					205
General Information	9	2	8	21	10	20	16	12					98
Home Support (Referrals to)	17	16	16	11	21	11	17	11					120
Hope Exists in Lots of Places (HELP)	0	0	0	1	5	10	0	4					20
Mountains to Meadows Homelessness	7	8	5	5	3	1	0	0					29
Other Questions/Inquiries	14	55	10	14	15	38	38	21					205
Outreach Coordinator (Referrals to)	29	25	37	55	25	24	55	29					279
Referrals to Other Organizations	36	31	39	28	36	10	23	12					215
Seniors Benefits	12	15	4	29	12	13	14	11					110
Transportation	15	15	14	6	7	10	6	5					78
Volunteering	0	0	8	9	0	0	0	0					17
Welcome Baskets	0	0	0	1	2	1	0	3					7
Wheels For Meals	3	1	0	1	0	1	0	1					7
Youth Programming (Referrals)	11	36	20	6	59	29	32	1					194
	274	380	438	428	356	276	323	198					2673

Total Clients Using Phone	4	2	2	1	2	0	6	5					22
Total Clients Faxing Documents	12	7	3	4	12	12	6	8					64
Total Clients using Computers	-	-	-	-	8	4	2	5					19

Phone Calls	145	191	157	228	155	127	129	91					1223
Facebook Inquiries	5	3	7	1	5	4	28	1					54
Walk-Ins	124	186	274	199	196	145	166	106					2673

Throughout May and June, several people on Assured Income for the Severely Handicapped (AISH) came to the Community Resource Centre (CRC) with concerns regarding the Canada Disability Benefit (CDB) and Disability Tax Credit (DTC) letters that they received from AISH. Multiple AISH clients came in concerned that they would be losing money on AISH because of the CDB. In Alberta, people who qualify for this benefit, of an amount up to \$200 per month, will have an equal amount taken off their AISH.

Two clients brought letters into the CRC, that told them to apply for the Canada Disability Benefit. This letter provided a code, along with a web address or phone number, like the Canada Dental Benefit. Clients using the web address were not required to have a My Service Canada Digital account set up.

In July, the CRC Coordinator, along with Valleyview's CRC Coordinator and the FCSS Manager met with Farber Licensed Insolvency Trustee regarding debt resources. Farber helps Canadians reduce debt at no cost to partnering agencies. This is done, with payment reduction up to 80%, with 0% interest, and is available both virtually, or in person at the Grande Prairie office. Clients who would like to utilize this service would have to attend credit counselling sessions. This is available to anybody aged 18 and older.

Approximately a dozen Community Volunteer Income Tax Program (CVITP) clients returned several months after their taxes had been filed, requesting that their tax information be sent to a variety of other organizations or support workers, including AISH, Heart River Housing and Sturgeon Lake Cree Nation. These organizations require either a summary of the client's tax return or their notice of assessment, to ensure that the client still qualifies for supports. Often, these clients have lost their original tax return or claim that it was never received. Additionally, under the CVITP guidelines, Green View FCSS is unable to keep any copies of any tax return after 48 hours. To help ensure that the clients do not lose their benefits or supports, administration met to develop a solution. It was decided that a "Consent to Disclose Information" document would be added to all CVITP registration packages going forward. This document allows the person filing the tax return to send the tax summary directly to the organization(s) or person(s) that requires it, with the client's express permission.

UPCOMING:

- Recovery Alberta & FCSS/ Community Supports Bi-Annual Meeting (Teams) – September 11, 2025
- Service Canada/Canada Revenue Agency Clinic – September 22, 2025
- Interagency – September 30, 2025

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Amber Hennig

TITLE: Adult Coordinator SUBMITTED BY: Raymond Harris

LAST MONTH'S ACTIVITIES:

As of August, the Home Support Program in Grande Cache served 44 residents in the Municipal District of Greenview, 7 in the Cooperatives and Enterprises, and 37 in the Hamlet of Grande Cache. During the summer months, there were 4 new clients to the Home Support program, 1 was a temporary client while their family was away after they had surgery, and the other 3 clients are continuing the Home Support program in the autumn. Through conversations with Home Support clients, additional needs were identified. For example, a client receiving AISH was supported in applying for the Rental Assistance Benefit. Administration helped with completing and submitting the application, and the client was successful in securing this benefit.

Monthly reporting for the Healthy Aging Alberta Provincial Assisted Transportation Project was completed. Throughout the summer, 6 new individuals accessed transportation contributing to a total of 33 unique individuals. A total of 139 transportation requests were fulfilled, including 125 within the municipality and 14 to other communities. Of these, 109 were for non-medical transportation, such as the Wheels for Meals, and 30 were for medical transportation, including transportation to medical appointments.

Healthy Aging Alberta hosted a Community of Practice on June 16, with topics including Year 2 Annual Report Highlights, data updates, and an opportunity for collaboration with other agencies funded through the grant.

The Adult Coordinator will be attending the Healthy Aging Alberta Summit 2025 The Tapestry of Aging: Threads of Connection and Well-Being. This summit will provide an opportunity for senior-serving organizations and other sectors to connect, collaborate, and exchange ideas, working towards making Alberta one of the best places to grow older. Summit topics will include strengthening and enhancing supports for older adults, diverse community voices for a collective impact, implementing service delivery models and discussing policy development and systems transformation for the province.

The Meadows to Mountains Homelessness Prevention Project first-quarter report was completed and submitted to Rural Development Network.

The Citizen Services Specialist from Service Canada requested to host a Client Clinic on site at Green View FCSS. This clinic will be hosted on September 22 in the afternoon, with representatives from Service Canada and Canada Revenue Agency on site. They will assist clients with getting a Social Insurance Number, Employment Insurance, pension information for the Canadian Pension Plan, assisting with Notice of Assessments, and benefits and credits information such as the Canadian Child Benefit and Disability Tax Credit and more.

HIGHLIGHTS:

Home Support clients continue to praise the Home Support Program and Home Support workers. Clients have commented on how wonderful the program is for their aging parents, how professional and helpful the Home Support workers are, and how they have contributed to their independence with assisting them with daily needs.

UPCOMING:

- Just In Case workshop – October 1
- Healthy Aging Alberta Summit 2025 The Tapestry of Aging: Threads of Connection and Wellbeing
October 6 – October 9
- Service Canada Community Clinic – September 22

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Amber Hennig

TITLE: Outreach Coordinator SUBMITTED BY: Lisa Beckstead

LAST MONTH'S ACTIVITIES:

Through the summer programs facilitated by the Outreach Coordinator were, The Empathy Program and Death Café. The Empathy Program ran once per week for six weeks from July 3 to August 7, 2025, with ten children participating, this includes a total of six families. This program focuses on increasing children's ability to recognize emotions within themselves, in others and to strengthen their coping skills. Death Café also took place for four weeks from July 4 to July 30 occurring once a week on Wednesdays. In total there were 5 participants. Whispering Pines Senior Lodge requested Death Café sessions at their lodge, the Outreach Coordinator began facilitating session on July 28, 2025. These sessions will occur once a month on the last Monday of the month until October 27, 2025. The two sessions that have occurred have had seven attendees, including two staff members.

Over the past 3 months, transportation for individuals living in the Cooperative and Enterprises and the Hamlet of Grande Cache was requested twenty-two times. Ten of these requests were from individuals living in the Cooperatives and Enterprises, twelve requests were from individuals living in the Hamlet of Grande Cache. Most of these transportations were for medical appointments. The others range from food bank access, essential needs shopping and access to other services such as the pharmacy in Grande Cache. Medication delivery was requested eight times during the summer months.

Six clients booked times for the Outreach Coordinator to visit them in their home. Individuals required support with form completion, accessing a CRA Account, Canada Disability Tax Credit application, and assistance with technology. The individuals receiving in home support have difficulties leaving their homes for a variety of reasons and appreciate the service. All six home visits were clients from the Hamlet of Grande Cache.

OUTCOMES:

PROGRAM NAME: Death Cafe	
I lead a purposeful and meaningful life	Disagree – 33% Somewhat Agree – 67%
I generally feel what I do in my life is valuable and worthwhile	Disagree – 25% Somewhat Agree -25% Agree – 25% Strongly Agree – 25%
I get the chance to learn new things	Somewhat Agree – 25% Agree – 25% Strongly Agree – 50%

PROGRAM NAME: The Empathy Program	
As a result of the Empathy Program my/this child responds more appropriately to the feelings of others.	Somewhat Agree – 33% Agree -33% Strongly Agree – 33%
As a result of the Empathy Program my/this child shows sympathy to someone who has made a mistake	Somewhat Agree – 33% Agree -33% Strongly Agree -33%
PARTICIPANT QUOTES: <ul style="list-style-type: none"> - <i>It was a great program, my little one loved going. The Outreach Coordinator was sweet with the kids.</i> - <i>My child enjoyed reading stories, doing crafts and learning about feelings. I would recommend this program.</i> 	

HIGHLIGHTS:

During the Outreach Coordinator's visit to Whispering Pines Senior Lodge for Seniors Week, they facilitated a Brain Smoothies session in which neither residents or staff have ever seen or participated in. All attendees very much enjoyed the one-hour session, they did not want to end the session. Brain Smoothies created by Dr. Brittany Harker Martin are designed to disrupt the time-bound and agenda-driven thoughts that dominate daily life while activating the brain for optimal experience, focus, and enjoyment. The Outreach Coordinator is a trained facilitator for this program.

The Outreach Coordinator has been building relationships with all clients, but one particular client who has difficulty trusting and being comfortable with new people shared with the Outreach Coordinator that they really enjoy them, and feels safe and welcomed while being in the presence of the Outreach Coordinator.

UPCOMING:

- Meals for Wheels
- Whispering Pines Seniors Lodge Death Café (September 29)
- Just In Case Workshop (October 1)

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Amber Hennig

TITLE: Youth Coordinator SUBMITTED BY: Alexandria Burge

LAST MONTH'S ACTIVITIES:

In the month of June, Sheldon Coates Elementary School continued with the Miyo Wichihitowin (Good Relations) program delivered to their Gr.2/3 class; an average of 10 students attended during recess on Wednesdays and learned about the medicine wheel. June 11 was the last session of the school year, and it went great, all the students and teachers said they learned a lot and will miss the sessions. The teacher said she would love for FCSS to return in the 2026/26 school year.

At the Grande Cache High Community High School, FCSS was invited to provide the Miyo Wichihitowin program in conjunction with their Cree Club. The club is open to any student interested in learning about local Indigenous culture, offered twice a week during lunch with an average of 18 students attending each session. The Youth Coordinator assisted with the Indigenous Day Event for all schools in Grande Cache by connecting school administration with Aseniwuche Winewak Nation for food, local drummers to perform, and provided Pow Wow dancers. Also at the high school, Green View FCSS facilitated a Girls Club during lunch which ran for 6 weeks, the group consisted of 5-6 girls attending every Tuesday, June 10 was the last session for the Girl's Club and the girls loved the group. Content for the Girls Club was directed by the students and covered topics like online safety and healthy relationships.

Susa Creek School requested Body Talk to grades 4 - 6, June 24 was the last session for the school year. Body Talk teaches students to learn how to communicate effectively and sustain healthy relationships. Relationship and Sexual Health Education (RSE) was delivered to grade 7 students twice a week for two weeks.

The Home Alone course was delivered from June 23 - 25 from 3:00pm - 4:20pm, there were 11 youth that registered and attended. Home Alone teaches safety in the home for when they are left alone for short periods of time.

The Youth Coordinator participated in the Jump Into Summer event that was hosted at the Grande Cache Recreation Center, the Youth Coordinator promoted FCSS programs and services and received two registrations for the WiseGuyz in the 2025/26 year. Over 50 people stopped at the Green View FCSS table.

In the month of July, assistance was provided to the Resource Center for Suicide Prevention to bring two youth programs to Grande Cache, Community Helpers for ages 12 - 18 (9 participants) and a Pre-Teen Workshop for grades 4 - 6 (7 participants). Both programs were a one-day workshop that started from 10:00 am till 3:00 pm.

In August the Tourism and Interpretative Center requested the Youth Coordinator provide Indigenous teachings during their Wild Cooking program. Attendees learned how to make Indian ice cream and how to harvest plants used in Indigenous culture.

The Youth Coordinator has completed Rainbows for All Children training in the month of July, Rainbows for All Children gives young people a safe confidential space to talk about their biggest feelings around the grief they are going through.

OUTCOMES:

PROGRAM NAME: Miyo Wichihitowin High School	
<i>As a result of the Miyo Wichihitowin program, I know about Indigenous culture</i>	<i>Strongly Agree=89% Agree=11%</i>
<i>As a result of the Miyo Wichihitowin program, I believe we need to respect rights and feelings of people from diverse groups completely different than mine.</i>	<i>Strongly Agree=83% Agree=17%</i>
<i>I show respect for other kids.</i>	<i>Agree= 100%</i>
PARTICIPANT QUOTES: "Cree club has helped me learn about my culture because before hand I didn't know anything." I have been enjoying coming to Cree club because it has been a safe place for ne to come and learn new things with friends and been able to talk and visit with my friends." "Cree club has made me feel more closer to my culture." "Cree club for me has been a safe place for me because starting off I have not had many friends but after coming I have made new friends."	

PROGRAM NAME: Miyo Wichihitowin Sheldon Coates	
<i>As a result of the Miyo Wichihitowin program, I know about Indigenous culture</i>	<i>Strongly Agree=100%</i>
<i>As a result of the Miyo Wichihitowin program, I believe we need to respect rights and feelings of people from diverse groups completely different than mine.</i>	<i>Strongly Agree=100%</i>
<i>I show respect for other kids.</i>	<i>Agree=100%</i>

PROGRAM NAME: Relationship and Sexual Health Education (RSE)	
<i>As a result of RSE I have a better understanding of what a healthy relationship is.</i>	<i>Strongly Agree=50% Agree=50%</i>
<i>As a result of RSE I understand that media can negatively affect my thoughts and feelings.</i>	<i>Strongly Agree=25% Agree= 50% Disagree=25%</i>
<i>As a result of RSE I know where and how to access support for myself.</i>	<i>Strongly Agree=50% Agree=50%</i>
PARTICIPANT QUOTES "The jokes and how some things work with our bodies" "We learned about body parts and puberty"	

PROGRAM NAME: Home Alone	
<i>I feel more confident to stay home alone</i>	<i>Strongly Agree=100%</i>
<i>I know how to respond in emergencies</i>	<i>Strongly Agree=100%</i>
<i>I understand the importance of online safety.</i>	<i>Strongly Agree=100%</i>
PARTICIPANT QUOTES “After the first day a youth shared that when she walked home she was the first one to get there and the first thing she did was lock the door and call her mom to say she is home safe.”	

HIGHLIGHTS:

Over the past few months, the increased collaboration and partnering with external parties and schools has been a highlight because it extends the reach of FCSS program offerings and brings to community valuable learnings.

UPCOMING

- School meetings to plan in school programming

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Lisa Gable

TITLE: Adult Coordinator SUBMITTED BY: Michelle Hagen

June, July and August ACTIVITIES:

The Home Support program provides basic housekeeping, meal preparation, and transportation to medical appointments or other essential services. The Home Support team visited 431 client homes in June, July and August. Currently, there are 70 Home Support Clients, 45 from the MD and 25 from the Town of Valleyview. In the last 3 months, 7 people signed on to the program and 6 people signed off, several of them moving into supportive care facilities. The Home Support team provided transportation for 21 trips during that time.

Older Adult Information Day has a date set for October 23, 2025. It is scheduled to start at 10 am and will run until 3 pm at the Greenview Regional Multiplex. It will include 4 information sessions being hosted by FCSS and various sessions being offered by the Multiplex staff. Lunch will be provided.

Balance Restorative Yoga is going to start in September and run through November for its fall session. Dates are not yet finalized.

The Support and Referral program supports clientele by finding appropriate programs or assisting with applications and or advocacy. The Adult Coordinator assists people with caregiver support, referrals, form assistance, and provides resources which are relevant to the older adult. These tasks can take multiple phone calls and meetings. The Adult Coordinator assisted 124 people with 176 needs.

June/July/ August 2025	Residence			124
Support Needs	MD	VV	SLCN	Explanation/ Example
Advocacy	0	1	0	With anyone, Family, Business, Government
CRA	0	0	0	Inquiries, CVITP, referrals, filing
Federal Programs	2	2	2	GST,Canada Child Tax Benefit, CPP,OAS,GIS
Forms Queries and assistance	4	2	2	Federal,Provincial,death forms, paperwork
Home Support	33	69	0	Client queries, home visits, concerns, needs, Info
Information	8	9	4	Wills, Personal dir., POA, Caregivers, Abuse,
Other FCSS Prog	3	2	0	Referral to another program or worker within FCSS
Provincial Programs	3	5	1	Senior, financial, Blue Cross, Alberta Health
Referral to other Agency	4	7	0	Legal, CRA, Seniors Outreach, Seniors programs, Service Ca
Technology Assistance	0	0	0	cell phone, internet, CRA accounts, email- etc
Transportation	6	7	0	Transport inquiry, request, information, referrals
Monthly Total	63	104	9	176

HIGHLIGHTS:

A highlight for the Adult Coordinator was visiting an active senior farmer well into his 80s and having him sign up for the Home Support program after he had a hip replacement, giving him and his family some assistance and peace of mind in getting through this difficult time.

UPCOMING:

The Adult Coordinator is attending a webinar on Supporting Albertans in Advance Care Planning, which will provide practical guidance and resources on health, financial, and estate planning, along with tools to support effective community engagement.



MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Lisa Gable

TITLE: Community Resource Centre Coordinator/ Support Coordinator
BY: Corinne D'Onofrio

SUBMITTED

LAST MONTH'S ACTIVITIES:

In August there were 470 client visits to the Community Resource Centre. 83 clients were from the MD of Greenview, 227 clients were from the Town of Valleyview, and 160 clients were from Sturgeon Lake Cree Nation.

The top 3 needs in August were for Employment (65) which included creation of resumes and cover letters, assisting to apply online, and emailing applications, Community Volunteer Income Tax (CVITP - 40) and Income Support (39). Income Support assistance included referring individuals in financial need to the Income Support program, referrals to the After-Hours Emergency number, assisting with online applications, helping clients submit documents to their workers, and completing monthly online reports.

Other notable needs were for legal "in nature" (35), and Assured Income for the Severely Handicapped (AISH) (31). AISH support in July and August consisted of many AISH clients coming into the Resource Centre for assistance with letters that had been sent out requiring them to complete an application for the recently released Canada Disability Benefit. This \$200.00 benefit will be deducted from AISH benefits when clients are approved for it and it will be paid separately as a federal benefit. As a prerequisite to this benefit, clients need to have their Disability Tax Credit. Many AISH clients do not have this, therefore they need assistance with accessing the application and instructions on how to proceed. In August, 12 Disability Tax Credit applications were provided to AISH clients from Valleyview, the MD of Greenview and Sturgeon Lake Cree Nation. Of the 31 clients that visited the Resource Centre, 7 were assisted with the Canada Disability Benefit by completing the application or being given information.

In the previous months of June and July, client numbers were fairly similar to August. 442 visits occurred in June and 441 visits to the Community Resource Centre occurred in July. Client visits by location remained similar as well. There were no large spikes or declines in client visits due to specific needs during these months as previously seen, such as the First Nations Drinking Water application which impacted Sturgeon Lake Cree Nations client visits for months to the Community Resource Centre.

On June 18th the CRC Coordinator arranged a joint Service Canada/CRA Outreach Clinic at the Community Resource Centre. Outreach workers from both agencies saw a combined total of approximately 16 clients in a 4-hour span. Clients appreciated outreach workers attending in person as phone conversations and wait times can be challenging and the nearest offices are one hour travelling distance. At the June 18th Outreach Clinic, conversations about availability led to another clinic being scheduled September 26th. Clients are

assisted with creation of My Service Canada accounts and My CRA accounts, printing Notice of Assessments, creation of Social Insurance Numbers, Employment Insurance information, pensions, and many other services.

In June, coordinators assisted residents of Sturgeon Lake Cree Nation with Red Cross Fire Relief Support online applications (approximately 5), and in June and July assisted numerous individuals with online support renewing their Canadian Dental Care Plan. It was also noted in these two months there were 10 referrals related to education for employment purposes including referrals to Northern Lakes College. There were also numerous Community Volunteer Income Tax related visits in June (23), July (35) and 40 in August. Some of these were for seniors that realized their taxes were not filed due to missing certain pensions, however most were related to Income Support, AISH and Heart River Housing requirements.

In the beginning of June, the CRC Coordinator emailed 52 local companies across the MD of Greenview and mailed 111 Town of Valleyview companies with information about the Green View FCSS Career and Employment Services / Storefront Services, including posting available positions and the potential opportunity of utilizing Green View FCSS Community Resource Centre for a hiring event. As a result of the mailout, one employer responded thanking us for the information and will keep us in mind as their business expands or if those services are needed, and three other employers shared job postings in response.

Numerous clients visited the Community Resource Centre for employment support in June (63), July (52), and in August (65). Clients view the job board, received support editing, creating and copying resumes, and submitting online applications through websites and by email. Clients received information about various websites for job searches such as Indeed.ca and ALIS Alberta, the Job Bank. Related to employment, coordinators also made referrals and helped with education requests in June (10), July (2) and in August (8). This included safety courses online (H2S, WHMIS, First Aid, Food Safe, ProServe) and various other training through Northern Lakes College.

In August, the CRC Coordinator assisted the Youth Coordinator with preparing information for the Green View FCSS Baby Book Bags. The Youth Coordinator compiled the bags and delivered 40 bags to the Health Unit as per their request.

A breakdown of services provided to clients based on their residence can be seen below in the following three charts.

MD of Greenview

Year End Report 2025	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	3	3	5	0	6	1	8	3					29
Employment Supports	7	4	4	1	7	11	9	5					48
Other Clients	45	52	86	63	85	72	59	75					537
Total Clients Visits	55	59	95	64	98	84	76	83					614
Residence Break Down:													
MD	55	59	95	64	98	84	76	83					614
New	2	0	5	2	2	3	3	5					22
Returning	53	59	90	62	96	81	73	78					592
Total Clients	55	59	95	64	98	84	76	83					614
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	55	59	95	64	98	84	76	83					614
NO	0	0	0	0	0	0	0	0					0
Community Social Issues Identified													
CFS	0	0	0	1	1	1	0	0					3
Food Bank	2	5	4	1	3	6	5	3					29
Mental health	2	1	1	0	5	0	2	1					12
Canadian Child Tax Benefits	0	0	0	0	1	0	0	0					1
AISH	4	2	4	6	1	1	4	8					30
Income Support	3	3	5	0	6	1	8	3					29
Alberta Adult/Child Health Benefit	0	0	0	0	5	0	0	1					6
Housing/ Heart River Housing	1	1	1	1	1	0	3	1					9
Alberta ID	0	0	0	0	0	0	0	0					0
Service Canada	6	2	4	3	2	6	7	6					36
CPP/ CPP Disability	1	1	1	1	2	2	3	1					12
OAS and GIS	2	0	0	0	7	0	4	5					18
Sr. Special Needs/ AB Seniors	3	0	6	4	8	7	3	2					33
Seniors Information	1	2	1	3	1	3	3	4					18
CVITP related	2	2	42	28	7	1	1	4					87
Canada Revenue Agency	1	0	2	4	5	3	3	3					21
Employment Supports	7	4	4	1	7	11	9	5					48
WCB (Worker's Compensation Board)	0	0	0	0	0	0	0	0					0
Technology Assistance	17	11	10	9	8	10	19	5					89
Childcare subsidy	0	0	0	0	0	0	0	0					0
program inquires	3	7	2	4	13	4	4	6					43
Legal (faxes, forms, calls)	2	5	2	3	8	11	6	18					55
Other questions/inquires	7	3	1	5	6	12	7	2					43
Mountains to Meadows	0	0	0	0	0	0	0	0					0

Town of Valleyview

Year End Report 2025	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	26	14	21	15	49	20	35	26					206
Employment Supports	38	34	27	53	36	40	34	38					300
Other Clients	166	157	288	274	143	168	156	163					1515
Total Clients Visits	230	205	336	342	228	228	225	227					2021
Residence Break Down:													
Town of Valleyview	230	205	336	342	228	228	225	227					2021
New	7	6	9	10	3	8	2	7					52
Returning	223	199	227	332	225	220	223	220					1869
Total Clients Visits	230	205	336	342	228	228	225	227					2021
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the													
YES	230	205	336	342	228	228	225	227					2021
NO	0	0	0	0	0	20	0	0					20
Community Social Issues Identified													
CFS	3	1	0	0	1	0	2	1					8
Food Bank	12	22	13	15	14	13	14	11					114
Mental Health	5	1	6	4	13	6	2	0					37
Canadian Child Tax Benefits	3	0	0	2	1	1	0	6					13
AISH	14	2	12	7	16	11	10	13					85
Income Support	26	14	21	15	49	20	35	26					206
Alberta Adult/Child Health Benefit	2	4	0	4	2	1	0	6					19
Housing/ Heart River Housing	9	6	15	13	4	4	7	14					72
Alberta ID	0	0	0	0	0	0	0	0					0
Service Canada	10	3	14	9	3	10	3	9					61
CPP/ CPP Disability	9	5	10	3	2	3	5	3					40
OAS and GIS	5	2	6	2	4	9	2	5					35
Sr. Special Needs/ AB Seniors	12	7	4	8	20	3	1	3					58
Seniors Information	7	2	8	6	0	3	2	6					34
CVITP related	3	29	128	90	12	13	15	6					296
Canada Revenue Agency	15	8	25	24	12	11	7	13					115
Employment Supports	38	34	27	53	36	40	34	38					300
WCB(Workers Compensation Board)	3	0	1	0	0	0	0	0					4
Technology Assistance	63	53	53	63	40	45	64	51					432
Childcare subsidy	0	0	0	0	0	0	0	0					0
program inquires	10	15	15	9	2	4	3	4					62
Legal (faxes, forms, calls)	11	9	10	15	10	11	15	10					91
Other questions/inquires	14	16	14	21	20	23	14	15					137
Mountains to Meadows	0	0	0	0	0	0	0	0					0
						0							

Sturgeon Lake Cree Nation

Year End Report 2025	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	3	1	0	3	0	4	0	10					21
Employment Supports	10	10	11	21	19	12	9	22					114
Other Clients	62	103	297	138	98	114	101	128					1041
Total Clients Visits	75	114	308	162	117	130	110	160					1176
Residence Break Down:													
Sturgeon Lake Cree Nation	75	114	308	162	117	130	110	160					1176
New	2	2	2	3	3	0	0	0					12
Returning	73	112	306	159	114	130	110	160					1164
Total Clients Visits	75	114	308	162	117	130	110	160					1176
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	75	114	308	162	117	130	110	160					1176
NO	0	0	0	0	0	0	0	0					0
Community Social Issues Identified													
CFS	0	1	0	0	0	0	0	1					2
Food Bank	1	11	8	3	1	2	7	3					36
Mental Health	1	1	2	1	4	4	0	0					13
Canadian Child Tax Benefits	0	0	3	2	4	3	0	1					13
AISH	2	5	7	12	6	7	7	10					56
Income Support	3	1	0	3	0	4	0	10					21
Alberta Adult/Child Health Benefit	1	1	1	1	2	1	0	1					8
Housing/ Heart River Housing	1	1	0	1	0	1	1	0					5
Alberta Id	0	1	0	0	0	0	0	0					1
Service Canada	4	7	1	5	7	18	11	9					62
CPP/ CPP Disability	2	2	4	4	4	2	4	14					36
OAS and GIS	2	1	5	0	3	0	2	14					27
Sr. Special Needs/ AB Seniors	3	2	0	2	0	2	3	2					14
Seniors Information	0	0	1	1	0	0	1	2					5
CVITP related	7	39	216	78	23	9	19	30					421
Canada Revenue Agency	8	8	12	9	2	15	6	12					72
Employment Supports	10	10	11	21	19	12	9	22					114
WCB(Workers Compensation Board)	0	0	0	0	0	2	0	0					2
Technology Assistance	21	26	26	21	29	24	45	41					233
Childcare subsidy	0	0	0	0	0	0	0	0					0
program inquires	0	1	2	0	1	0	0	0					4
Legal (faxes, forms, calls)	8	7	9	10	14	14	4	7					73
Other questions/inquires	10	6	8	5	8	10	7	8					62
Mountains to Meadows	0	0	0	0	0	0	0	0					0
						0							

HIGHLIGHTS:

Clients are occasionally asked to complete a survey after they have received services. Of the surveys that were completed by clients accessing Green View FCSS Career and Employment Information Services/Storefront

Services, clients were 100% satisfied with the services. They reported receiving support with space for a Zoom interview, application assistance, community referrals, and other. Most clients had heard of the services through word of mouth, walking by and through other means. Staff were observed to be accommodating, great at helping, aware of many resources, professional and nice. One client commented "I have come here for help many times over the last year and I can't express how helpful, and kind the ladies are. I'm so happy my home community has this. Thanks so much." Other comments from the summer included "They are great. Consistent, good service.", "I have always felt welcomed into their office and they are more than happy to help."

UPCOMING:

As mentioned earlier, Service Canada/ CRA Outreach Clinic will be available at the Green View FCSS Community Resource Centre on September 26th from 10:00am – noon and 1:00pm- 3:00pm to assist residents with a variety of needs.

The CRC Coordinator will be attending an upcoming Chamber of Commerce meeting in early October as a method of enhancing relationships with local businesses to assist with the employment services that Green View FCSS offers as part of the Alberta Works contract.



MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Lisa Gable

TITLE: Support Coordinator SUBMITTED BY: Tracy Dennis

ACTIVITIES:

During June, July, and August 2025, the Support Coordinator assisted in the Community Resource Centre with employment resources, income support, referrals, mental health, seniors benefits and various other community services that are accounted for on the Community Resource Coordinator's report.

The Support Coordinator is a Commissioner for Oaths in and for Alberta and administers oaths, and take and receive affidavits, affirmations and declarations. In June, July, and August there were 27 commissions that are accounted for on the Community Resource Coordinator's report as legal assistance.

The Support Coordinator assisted with the Home Support program including duties such as home assessments, invoicing, time sheets, and participating in staff meetings. The Home Support program provides basic housekeeping, meal preparation, Wheels for Meals, and transportation to essential services. These services are accounted for on the Adult Coordinator's report.

In August 2025, the Support Coordinator delivered 4 meals for the Wheels for Meals program. Green View Family and Community Support Services has partnered with the Red Willow Lodge to deliver meals that are nutritious, promoting health, well-being, and independence.

The Support Coordinator is a member of the Joint Health and Safety Committee, attending meetings as well as participating in the inspection of the Family and Community Support Services building, the Visitor Information Centre, the Field Services Office and the Recreation Services Department. July 10, the Support Coordinator attended the Joint Health and Safety appreciation barbeque in Grovedale.

The Support Coordinator completed the Incident Command System I-200 training in June. This course is designed to meet all-hazard, all-emergency Incident Command System requirements for operational personnel.

HIGHLIGHTS:

A highlight for the Support Coordinator was assisting an elderly client to obtain a visa allowing them to fly over seas with their family to visit other family members. This was a very extensive process, and the client was frustrated to the point that they were ready to stay home over the difficulty of the process. The completion of the visa greatly added to the enjoyment of the anticipated trip.

UPCOMING:

The Support Coordinator will be taking several trainings related to the Joint Health and Safety Committee. The trainings are Incident Investigation, Formal Workplace Inspections, Hazard Identification, Assessment and Control, Health and Safety Committee, and Health and Safety Representative.

In September, the Support Coordinator will be attending a webinar on Supporting Albertans in Advance Care Planning.

MONTHLY REPORT

MONTH: September YEAR: 2025

SUBMITTED TO: Lisa Hannaford

TITLE: Youth Coordinator SUBMITTED BY: Amanda Roy

JUNE, JULY AND AUGUST ACTIVITIES:

St. Stephens Catholic School requested Rainbows for a small group of grade 7 and 8 students. Rainbows is a grief and loss program for youth, enabling youth to speak about their feelings and share them in a safe environment. The program ran twice a week for 10 classes and ended in June.

Home Alone Safely was facilitated at Harry Gray Elementary School, St. Stephens Catholic School and at the FCSS Community Resource Centre to students in June and July. Home Alone is an all-day course, preparing them to be home alone for short periods. This program also provides them with information on online safety, healthy and safe food handling, how to handle an emergency, and basic first aid.

Rural Roots Childcare, formally The Knowledge Tree Early Learning and Child Care Centre requested the Youth Coordinator facilitate the Empathy Program and provide lessons on boundaries during the summer months for the preschool group of children (ages 3-4), as well as Hands Are Not for Hitting in the toddler room, (ages 1-2). The Empathy Program provides stories, songs and activities that enhance empathetic development. Hands Are Not for Hitting teaches young children how to handle their emotions. This program focuses on how young children can manage their anger without hitting, breaking things, or throwing a tantrum.

The Gay Straight Alliance (GSA) is a youth-led program that allows youth a safe place to meet and form new friendships with like-minded peers. This program runs every Wednesday from 3:30-5:30 pm at the Valleyview Municipal Library. Typically, students do not attend during the summer months however the option is available for them. In June the Youth Coordinator gathered attendee and parent/guardian feedback. GSA will resume on September 14th, 2025.

The Youth Coordinator completed Rainbows Training in July and completed Applied Suicide Intervention Skills Training Tune-up in August and assisted the Community Resource Centre Coordinator with clients when needed.

The Greenview Regional Multiplex Recreation Programmer invited the Youth Programmer to participate in their various camps throughout the summer by providing a lesson or activity. The Youth Programmer attended 5 different camps.

OUTCOMES:

PROGRAM NAME: Rainbows	
4 Youth Surveyed – 5 students attended the program regularly	
After participating in Rainbows, I feel supported.	100% of students agreed they felt supported after attending the Rainbows Program.
PARTICIPANT QUOTES: “I liked everything.” “I wish it was longer.” “I liked everything, nothing to hate.”	SUPERVISOR SURVEY: Please share one observation or story that expresses the value of this program. “Seeing the community and connection that was created amongst the students. I think that it strengthened their friendship and ability to connect. The students were excited every day for group, and I really feel it was the highlight of their week.” “This program gave the students an opportunity to be vulnerable, empathetic, and courageous. I have observed them build stronger relationships with one and other.”

PROGRAM NAME: Home Alone	
20 – Sturgeon Lake Cree Nation 21- Valleyview 24 – MD of Greenview	
After taking Home Alone, I feel more confident about staying home alone.	88% of students feel more confident to stay home alone after taking the Home Alone Program.
TEACHER FEEDBACK: “Program was well presented and kept the kids engaged and interested.” “Students become aware of safety items at home. Students that are scared of being home alone become more confident. I think awareness is the greatest positive outcome.”	

PROGRAM NAME: Gay Straight Alliance	
10 Youth Surveyed	
I feel comfortable enough to share my ideas and feelings with others.	100% of youth surveyed feel comfortable to share their ideas and feelings after attending GSA.
I know it's okay to be different.	100% of youth surveyed know it is okay to be different after attending GSA.
PARTICIPANT QUOTES: “GSA is awesome! It gives a lot of young people a place to exist and be themselves. I have made lots of new friends going to GSA and I am grateful for the space we have.” “The GSA is amazing, and the people are great, I have enjoyed attending.” “I felt heard and got a little less unsocial.”	

PARENT FEEDBACK: How do you feel the Valleyview Safe Space GSA has impacted your child?

"This program gave my child a sense of community and belonging on her hometown. Before this program she thought no one else was like her. It has brought her confidence and helped build social skills. It had also given her a chance to build relationships with people like herself."

"My child loves attending the GSA program. I find it has been a great place for him to better understand himself and the things he wants to see in the world."

"My child feels welcomed and important in this group. I notice an increase in her confidence, mood and overall mental health after she attends."

HIGHLIGHTS:

Message from outgoing GSA member –

"The facilitators are gold standard educators with a distinct aptitude for connecting with, relating to, and inspiring our communities most vulnerable youth. GSA is vital to our town; there is nothing with a comparable impact. While my heart breaks to say goodbye, I am beyond happy to have been a part of such an honorable endeavor. "

UPCOMING:

- Prepping for upcoming fall programming
-

Sub Department Summary

5200 - FCSS Administration

Report data returned based on the user's security permissions.

Previous Sub Department	5200 - FCSS Administration	Budget Year	2026
Division	Community Services	Accounting Reference	5200
Department	62 - FCSS	Approved	No
Stage	Finance Review	Manager	

Comments

Description

Justification

Budget Prior Year Comparison

Object	Changes	Percent Change	2025 Amount	2026 Amount
Revenues				
5241 - Lease Revenue	Unchanged	0.00 %	10,692	10,692
5315 - Gov Transfers - Prov Operating	Increased	79.63 %	54,000	97,000
5325 - Gov Transfers - Other Gov Operating	Unchanged	0.00 %	597,822	597,822
Total Revenues		6.49 %	662,514	705,514
Expenses				
4000 - Salaries	Increased	1.93 %	1,015,470	1,035,021
4001 - Part Time	Unchanged	0.00 %	536,484	536,484
4010 - Overtime	Decreased	57.34 %	59,106	25,214
4019 - Other Pay	Increased	1.93 %	20,309	20,700
4020 - Employer Contributions	Increased	11.24 %	362,626	403,386
4023 - Employee Accommodation	Decreased	18.92 %	7,400	6,000
4060 - Travel & Sub	Increased	12.73 %	11,000	12,400
4061 - Meals & Entertainment	New this year		-	1,500
4062 - Training & Education	Increased	150.00 %	1,000	2,500
4064 - Conferences	Decreased	50.00 %	6,000	3,000
4100 - Professional Services	Increased	2.08 %	4,800	4,900
4107 - Postage & Freight	Unchanged	0.00 %	200	200
4160 - Telecommunication Services	Unchanged	0.00 %	2,700	2,700
Total Expenses		1.33 %	2,027,095	2,054,005

2026 Budget Details

Sub Department Summary

5201 - FCSS Board

Report data returned based on the user's security permissions.

Budget Prior Year Comparison

Object	Changes	Percent Change	2025 Amount	2026 Amount
Expenses				
4020 - Employer Contributions	Unchanged	0.00 %	1,800	1,800
4023 - Employee Accommodation	Increased	33.33 %	7,500	10,000
4060 - Travel & Sub	Increased	42.86 %	7,000	10,000
4064 - Conferences	Unchanged	0.00 %	4,500	4,500
4071 - Honorariums	Unchanged	0.00 %	25,600	25,600
Total Expenses		11.85 %	46,400	51,900

2026 Budget Details

Objects	Comments	Object Subtotals	2026 Budget
Expenses			
40 - Personnel			
4020 - Employer Contributions	Based on HR information.		1,800
4023 - Employee Accommodation	Includes regional meetings, annual conference and		10,000
4060 - Travel & Sub	Regional meetings, annual conference and board mee		10,000
4064 - Conferences	Annual and regional conferences; \$500.00 per perso		4,500
4071 - Honorariums	Based on a 7 member board, 10 meetings per year; S		25,600
Total			51,900
Total Expenses			51,900
Net Total			(51,900)

Sub Department Summary

5210 - FCSS Programs Administration

Report data returned based on the user's security permissions.

Previous Sub Department	5210 - FCSS Programs Administration	Budget Year	2026
Division	Community Services	Accounting Reference	5210
Department	62 - FCSS	Approved	No
Stage	Finance Review	Manager	

Comments

Description

Justification

Budget Prior Year Comparison

Object	Changes	Percent Change	2025 Amount	2026 Amount
Revenues				
5203 - Seminars and Courses	Unchanged	0.00 %	4,000	4,000
Total Revenues		0.00 %	4,000	4,000
Expenses				
4023 - Employee Accommodation	Decreased	37.50 %	1,600	1,000
4060 - Travel & Sub	Increased	11.11 %	1,800	2,000
4062 - Training & Education	Increased	150.00 %	1,200	3,000
4100 - Professional Services	Decreased	15.38 %	13,000	11,000
4142 - Facility Rental/Lease	Increased	42.86 %	700	1,000
4300 - Goods and Supplies	Unchanged	0.00 %	22,000	22,000
4551 - Grants to Individuals	Not used this year		6,000	-
Total Expenses		13.61 %	46,300	40,000

2026 Budget Details

Sub Department Summary

5211 - FCSS Home Support

Report data returned based on the user's security permissions.

Previous Sub Department	5211 - FCSS Home Support	Budget Year	2026
Division	Community Services	Accounting Reference	5211
Department	62 - FCSS	Approved	No
Stage	Finance Review	Manager	

Comments

Description

Justification

Budget Prior Year Comparison

Object	Changes	Percent Change	2025 Amount	2026 Amount
Revenues				
5220 - Service Fee	Unchanged	0.00 %	46,000	46,000
Total Revenues		0.00 %	46,000	46,000
Expenses				
4023 - Employee Accommodation	Unchanged	0.00 %	2,500	2,500
4060 - Travel & Sub	Unchanged	0.00 %	131,000	131,000
4062 - Training & Education	Unchanged	0.00 %	2,500	2,500
4160 - Telecommunication Services	Unchanged	0.00 %	5,300	5,300
4315 - PPE & First Aid Supplies	Unchanged	0.00 %	1,000	1,000
Total Expenses		0.00 %	142,300	142,300

2026 Budget Details

Sub Department Budget with Notes

5212 - FCSS Youth & Other

Report data returned based on the user's security permissions.

Objects	Comments	Object Subtotals	2026 Budget
Expenses			
45 - Transfers to Governments & Agencies			
4550 - Grants to Organizations	Liaison Worker Program - Peace Wapiti School Division		45,000
Total 45 - Transfers to Governments & Agencies			45,000
Total Expenses			45,000
Net Total			(45,000)

Sub Department Summary

5221 - FCSS CRC Grande Cache

Report data returned based on the user's security permissions.

Previous Sub Department	5221 - FCSS CRC Grande Cache	Budget Year	2026
Division	Community Services	Accounting Reference	5221
Department	62 - FCSS	Approved	No
Stage	Finance Review	Manager	

Comments

Description

Justification

Budget Prior Year Comparison

Object	Changes	Percent Change	2025 Amount	2026 Amount
Expenses				
4023 - Employee Accommodation	Unchanged	0.00 %	500	500
4060 - Travel & Sub	Unchanged	0.00 %	300	300
4062 - Training & Education	Unchanged	0.00 %	500	500
4142 - Facility Rental/Lease	Unchanged	0.00 %	46,848	46,848
4300 - Goods and Supplies	Unchanged	0.00 %	7,000	7,000
Total Expenses		0.00 %	55,148	55,148

Budget 5 Year Forecast

	2026	2027	2028	2029	2030
Expenses					
4023 - Employee Accommodation	500	500	500	-	-
4060 - Travel & Sub	300	300	300	-	-
4062 - Training & Education	500	500	500	-	-
4142 - Facility Rental/Lease	46,848	46,848	46,848	-	-
4300 - Goods and Supplies	7,000	7,000	7,000	-	-
Total Expenses	55,148	55,148	55,148	-	-
% Increase		0.00%	0.00%	(100.00%)	0.00%
Net Total	(55,148)	(55,148)	(55,148)	-	-

2026 Budget Details

Sub Department Summary

5222 - FCSS CRC Valleyview

Report data returned based on the user's security permissions.

Previous Sub Department	5222 - FCSS CRC Valleyview	Budget Year	2026
Division	Community Services	Accounting Reference	5222
Department	62 - FCSS	Approved	No
Stage	Finance Review	Manager	

Comments

Description

Justification

Budget Prior Year Comparison

Object	Changes	Percent Change	2025 Amount	2026 Amount
Expenses				
4023 - Employee Accommodation	Unchanged	0.00 %	500	500
4060 - Travel & Sub	Unchanged	0.00 %	300	300
4062 - Training & Education	Unchanged	0.00 %	500	500
4121 - Vehicle & Equipment Maintenance	Unchanged	0.00 %	1,500	1,500
4300 - Goods and Supplies	Unchanged	0.00 %	10,000	10,000
4308 - Motor Fuels & Oil	Unchanged	0.00 %	2,000	2,000
4340 - Electricity	Unchanged	0.00 %	8,700	8,700
4341 - Natural Gas	Unchanged	0.00 %	2,300	2,300
4342 - Water/Sewer/Waste	Unchanged	0.00 %	1,000	1,000
Total Expenses		0.00 %	26,800	26,800

Budget 5 Year Forecast



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

Grande Prairie Women's Residence Association o/a Odyssey House

Address of Organization

PO BOX 1395 Grande Prairie, Alberta T8V 0J5
(Physical address undisclosed and available on request)

Contact Name

Mikaela Benson

Phone Number

780-402-0789

Purpose of Organization

We support individuals impacted by domestic abuse through:

1. Safe & secure living options & services
2. Education & resources to end the cycle of abuse
3. Targeted advocacy, collaboration, and guidance

Is your organization non-profit? yes ☒ no ☐

Does your organization have a charitable status? yes ☒ no ☐

Applicant's Information

Name Mikaela Benson

Position Executive Director

Address PO BOX 1395 Grande Prairie, Alberta T8V 0J5 (Physical address undisclosed and available on request)

Phone Number (H)

(W) 780-538-1332

(C) 780-402-0789

E-mail address director@odysseyhouse.ca

Signature

Date September 5th, 2021

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.



Green View FCSS
 Municipal District of Greenview No.16
 Box 1079, Valleyview, AB T0H 3N0
 Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANTS PROGRAM

Guidelines and Eligibility Criteria

Grants are accepted by the Green View FCSS Board between July 1st and August 31st of each year.

Eligibility

To qualify for support under this program, the proposed project shall be preventive in nature in order to:

- ➔ Enhance, strengthen and stabilize family and community life;
- ➔ Improve the ability of persons to identify and act on their own social needs;
- ➔ Help avert family or community social breakdown;
- ➔ If early symptoms of a social breakdown appear; help prevent the development of a crisis that may require major intervention or rehabilitative measures; or
- ➔ Promote, encourage and facilitate voluntarism and the use of volunteers.

Ineligibility

Projects are not eligible for support if they:

- ➔ Primarily provide for the recreation needs or leisure time pursuits of individuals;
- ➔ Are primarily rehabilitative in nature;
- ➔ Offer direct financial assistance to sustain individuals or families; or
- ➔ Duplicate existing services in the community.

Reporting Requirements

In addition to a final expense report; grant recipients are required to submit an outcomes report that shall consist but not be limited to the following:

- a) Project objectives and outcomes achieved
- b) Number of volunteer hours
- c) Detailed accounting of grant funds
- d) Applicable statistics

Expenses and outcomes reports must be submitted to Green View FCSS annually or within 30 days of the completion of the program/project. Failure to submit the appropriate documentation may lead to the organization being ineligible to apply for future grant funding. The Outcomes Report format can be found in the Green View FCSS page, next to this application package.

Successful grant applicants will be required to only utilize the grant funding for the purposes intended unless authorized in writing by the Green View FCSS Board.



GRANT INFORMATION

Total Amount Requested

\$8,500.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

The Odyssey House Outreach Program provides place-based support to individuals who have experienced domestic violence and abuse. Through education, safety planning, advocacy, and emotional support, the program works to reduce the prevalence of domestic abuse and violence and support recovery for those affected. Services are provided both to individuals accessing the Odyssey House Emergency Shelter and to those residing independently in urban and rural communities.

In partnership with Green View FCSS, referrals are made to Odyssey House and individuals are connected with a designated Outreach Worker. Once connected, participants gain access to a range of supports, including:

- One-to-one sessions
- Advocacy and referrals
- Danger assessments
- Post-separation and housing supports
- Court navigation
- Community resourcing
- Safety planning

The Outreach Worker also travels to Valleyview to provide in-person, place-based supports, increasing access to specialized services within the community. Virtual and telephone-based supports are also available, ensuring accessibility and flexibility.

For over a decade, Odyssey House has collaborated with Green View FCSS to deliver these services through an alternate funding stream. This long-standing partnership ensures that residents of both the Town of Valleyview and the Municipality of Green View can access essential domestic violence supports locally.

Program Impact:

- January – December 2024: 152 hours of support delivered through 86 client visits
- January – July 2025: 56 hours of support delivered through 24 client visits

Program participants consistently report:

- Increased understanding of their experiences of domestic violence
- Greater awareness of healthy boundaries and relationships
- Improved knowledge of available services and how to access them in the future

The Outreach Program plays a vital role in bridging service gaps for rural communities and ensures that individuals experiencing domestic violence can access timely, specialized supports without leaving their home community. The designated worker will travel to Valleyview for one day, bi-weekly, or as needed to meet in person to complete intakes, provide support, and build capacity with the individual to heal from their domestic abuse experience.



How will this project be preventative in nature?

Over the past 45 years, Odyssey House has built comprehensive supports and services in the Peace Region addressing domestic abuse, violence, prevention, and intervention through our emergency shelter, outreach services, public education, and trauma-informed childcare program. Our services extend beyond immediate intervention to include primary, secondary, and tertiary prevention of domestic violence.

Primary prevention is achieved through education, awareness, and early supports that reduce the likelihood of violence occurring.

Secondary prevention takes place immediately after a violent event, addressing the short-term consequences and focusing on the immediate needs of the victim, such as outreach and community-based supports.

Tertiary prevention involves longer-term recovery supports, including access to trauma counselling and professional interventions, which reduce the risk of re-victimization and support healing.

This project is preventative in nature because it provides earlier access to specialized supports in rural and remote communities, where individuals are often isolated from services. By addressing risks quickly and connecting individuals to resources at the earliest stages of violence, the program decreases the likelihood of violence escalating or reoccurring.

Many surrounding communities lack access to shelters and specialized services for those experiencing family violence and abuse. Geographic isolation, limited transportation, and a shortage of service providers exacerbate these challenges, leaving many individuals without the necessary support. By bringing Odyssey House's expertise directly into these communities, this project ensures that survivors can access timely interventions that interrupt cycles of violence and promote long-term safety.

In addition, Odyssey House is recognized for delivering specialized, trauma-informed, women-centered, and response-based training to Community Support Workers. This expertise builds local capacity and strengthens the overall community response to family violence, creating environments where prevention is possible and survivors are supported before crises escalate.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

This project will serve individuals and families within the Municipality of Green View and the Town of Valleyview who are experiencing, or at risk of, domestic abuse. Services will be accessible to people of all genders, ages, cultural backgrounds, and family compositions, ensuring inclusivity and equity in support.

Based on recent program delivery, we anticipate serving 40 – 50 individuals annually, providing approximately 100 – 120 hours of direct support through in-person outreach visits, virtual sessions, and community-based services. In 2024, the program delivered 152 hours of support across 86 client visits, and in the first half of 2025, 56 hours of support were provided through 24 visits. Building on this trend, we expect participation to remain consistent or increase as awareness and accessibility grow.

Those served will receive personalized support including safety planning, education on healthy relationships, referrals for housing and financial resources, cultural and spiritual supports, and court navigation. By delivering these services directly within rural communities, the project will reduce barriers, increase early intervention, and strengthen long-term safety and well-being for survivors and their families.

How will this program benefit the community?

The Odyssey House Outreach Program will provide place-based services to residents of the Town of Valleyview and the MD of Greenview. The program is designed to increase awareness of domestic violence, deliver targeted interventions, and prevent further incidents of abuse. By reducing barriers such as transportation, system navigation, housing, and access to income supports, the outreach program ensures that individuals and families can access the help they need when they need it most.

Our Community Support Workers are highly trained professionals whose expertise strengthens both individual and community resilience:

System Navigation: Workers guide individuals through complex social, legal, and community systems, helping them access housing, financial assistance, court supports, and other services efficiently.

Trauma-Informed Practice: Supports are delivered with a deep understanding of the impact of trauma.

Workplace Boundaries: Community Support Workers maintain professional boundaries

Crisis Intervention: Immediate, professional support is provided during high-risk situations, helping prevent escalation of violence and connecting individuals to timely services.

Cultural Sensitivity: Services are delivered in a culturally respectful manner, ensuring that people from diverse backgrounds feel understood, supported, and included.

Re

By providing specialized, place-based supports, this program strengthens the safety, well-being, and resilience of the entire community. Individuals receive timely interventions that prevent further harm, families gain access to resources that stabilize their lives, and local systems are supported through collaboration and capacity-building. Over time, these interventions reduce the prevalence of domestic violence, foster healthier relationships, and contribute to a stronger, safer, and more connected community.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

We will recognize Green View FCSS' contribution in several ways to demonstrate our appreciation and highlight their impact for both our organization and the broader community.

Public Acknowledgment: A press release will be issued announcing the project, explicitly acknowledging Green View FCSS' financial support and collaboration. This will be shared with local media outlets, posted on our website, and promoted through our social media channels.

Ongoing Visibility: Regular social media posts will showcase project updates, success stories, and testimonials, publicly thanking Green View FCSS for their support. Their logo will be prominently displayed on all project-related materials, including brochures, flyers, educational resources, and outreach tools.

Website Recognition: A dedicated section on our website will highlight the partnership, describing Green View FCSS as a vital supporter and showcasing the outcomes achieved through their funding.

Reporting and Publications: Green View FCSS' role will be acknowledged in our regular progress reports and in our organizations annual report, with a summary of the projects impact and the role of their funding.

Community Awareness: Our newsletters and other community communications will spotlight Green View FCSS, detailing how their contributions have enabled Odyssey House to reach and support remote communities effectively.

Through these efforts, Green View FCSS' support will be visible to both stakeholders and the community, reinforcing their role in fostering safety, resilience, wholeness, and well-being for individuals affected by domestic violence.

How will this program be measured for success?

The success of the Odyssey House Outreach Program will be assessed through a combination of data collection, direct feedback from participants, and ongoing monitoring of community indicators. Key measures of success will include:

Reduction in Reported Family Violence: We will monitor the number of family violence cases reported in the targeted communities, aiming to observe a measurable decrease over time.

Increased Access to Supports: We will track the number of individuals accessing program services, including safety planning, financial assistance, referrals, and other targeted supports.

Participant Feedback: Regular feedback will be collected from individuals receiving services to evaluate the effectiveness, accessibility, and relevance of supports provided.

By combining quantitative data with qualitative input, we will be able to assess both the reach and impact of the program, ensuring continuous improvement and accountability while demonstrating tangible outcomes for the communities served.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes ☒ no ☐

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount \$8,500.00

Year grant was received ~~2024~~ 2025 GA

Did you provide an expense report? yes ☐ no ☐

Purpose of Grant

Support transportation for staff to provide in-person domestic abuse support in Valleyview.

2. Grant Amount

Year grant was received

Did you provide an expense report? yes ☐ no ☐

Purpose of Grant

Have you applied for grant funds from sources other than the Green View FCSS grants program?

yes ☐ no ☐

Have you received grant funds from sources other than the Green View FCSS grants program?

yes ☐ no ☐

If yes, please describe when, who, purpose and amount.

Please submit application and supporting documents by fax to 780-524-4130 or by email to lisa.hannaford@mdgreenview.ab.ca

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION

Profit & Loss

February 1 through September 8, 2025

Ordinary Income/Expense	
Income	
4135 · FCSS MD of Greenview	8,500.00
Total Income	
	8,500.00
Gross Profit	
	8,500.00
5400 · Direct Client Costs	
5420 · Food	
5460 · Material and Supplies	2,257.00
Total 5400 · Direct Client Costs	
	2,257.00
5890 · Other Administration	
5905 · Travel KM's	2,214.64
5906 · Travel Allowance	727.62
5925 · Program Advertising	3,300.74
Total 5890 · Other Administration	
	6,243.00
Total Expense	
	8,500.00
Net Ordinary Income	
	0.00
Net Income	
	0.00



Green View FCSS
Municipal District of Greenview No.16
Box 1079, Valleyview, AB T0H 3N0
Phone: 780.524.7603 Fax: 780.524.4130

GREEN VIEW FCSS GRANT APPLICATION

ORGANIZATION INFORMATION

Name of Organization

P.A.C.E Providing Assistance, Counselling, & Education

Address of Organization

10031 103 Ave.
Grande Prairie, Ab

Contact Name

Candace Fournier

Phone Number

780-539-6692

Purpose of Organization

PACE provides individuals and families in Grande Prairie, Grovedale, Grande Cache, and surrounding communities with access to a continuum of prevention, crisis intervention, and counselling services focused on sexual assault, sexual abuse, and trauma. These services are delivered in collaboration with established programs within each community to ensure accessible, coordinated, and compassionate care. Professional counselling is available for adults and children/youth who have experienced abuse, as well as support for family members and loved ones of survivors. PACE also provides assistance for individuals dealing with post-traumatic stress, domestic violence, child abuse, and suicidal ideation. PACE is equally committed to education and prevention through a variety of community-based initiatives. These include age-appropriate education for children and youth on personal safety, boundaries, recognizing abuse, and building resilience. The organization offers workshops and presentations for the public to raise awareness about sexual violence, trauma-informed care, and mental health. Training is also provided for educators, healthcare providers, and law enforcement to build trauma-informed practices and improve responses to survivors. In partnership with local organizations, PACE delivers joint training and fosters a shared understanding of prevention and support strategies. PACE strives to develop an organization with the skills, knowledge, and resources to respond effectively to crisis, trauma, and abuse. We aim to influence and educate communities to respond to individuals and survivors with compassion, respect, and understanding, fostering safer and more supportive environments for all.

Is your organization non-profit? yes ☒ no ☐

Does your organization have a charitable status? yes ☒ no ☐

Applicant's Information

Name Candace Fournier

Position Public Education Coordinator

Address 10031 103 Ave. Grande Prairie, Ab. T8V 5C7

Phone Number (H) (W) 780-539-6692 (C) 780-380-5621 E-mail address candace@pacecentre.com

Signature Candace Fournier

Date August 21, 2025

Please attach additional documentation that supports your application and include work description or details, other funds source, event or program timeline, estimates, a detailed budget, expected results and benefits to the Municipality in relation to this project.

By signing this application, I/we concur with the following statements:

- * The grant application is complete and includes all supporting documentation, including most recent financial statements based on legislative requirements of our organization, balance sheet, current bank balances and current year detailed operating budget.
- * The grant shall be used for only those purposes for which the application was made. If the original grant application or purposes for which the grant requested have been modified by the Green View FCSS board; the grant will be used for those varied purposes only.
- * The organization will provide a written outcomes report to the Green View FCSS office, along with an expense report, within 30 days of completion of the grant.
- * The organization agrees to submit to an evaluation of the project related to the grant.
- * The organization will return any unused portion of the grant funds to Green View FCSS or to request approval from the FCSS Board to use the funds for an optional project.

GREEN VIEW FCSS GRANTS PROGRAM

Guidelines and Eligibility Criteria

Grants are accepted by the Green View FCSS Board between July 1st and August 31st of each year.

Eligibility

To qualify for support under this program, the proposed project shall be preventive in nature in order to:

- ➔ Enhance, strengthen and stabilize family and community life;
- ➔ Improve the ability of persons to identify and act on their own social needs;
- ➔ Help avert family or community social breakdown;
- ➔ If early symptoms of a social breakdown appear; help prevent the development of a crisis that may require major intervention or rehabilitative measures; or
- ➔ Promote, encourage and facilitate voluntarism and the use of volunteers.

Ineligibility

Projects are not eligible for support if they:

- ➔ Primarily provide for the recreation needs or leisure time pursuits of individuals;
- ➔ Are primarily rehabilitative in nature;
- ➔ Offer direct financial assistance to sustain individuals or families; or
- ➔ Duplicate existing services in the community.

Reporting Requirements

In addition to a final expense report; grant recipients are required to submit an outcomes report that shall consist but not be limited to the following:

- a) Project objectives and outcomes achieved
- b) Number of volunteer hours
- c) Detailed accounting of grant funds
- d) Applicable statistics

Expenses and outcomes reports must be submitted to Green View FCSS annually or within 30 days of the completion of the program/project. Failure to submit the appropriate documentation may lead to the organization being ineligible to apply for future grant funding. The Outcomes Report format can be found in the Green View FCSS page, next to this application package.

Successful grant applicants will be required to only utilize the grant funding for the purposes intended unless authorized in writing by the Green View FCSS Board.



GRANT INFORMATION

Total Amount Requested

\$18,000.00

Please note for all grant applications over \$2,500, the applicant must make a presentation to the FCSS Board.

Proposed Project

We are requesting \$18,000 in funding from Greenview FCSS to support the delivery of two essential programs that promote education, prevention, and trauma-informed support related to sexual violence and crisis response in our community.

Between our school programming and community support training, we served a total of 272 Greenview residents, demonstrating both the reach and impact of these initiatives.

1. School Presentations

This program is designed to increase awareness and understanding of sexual violence and trauma among children and youth. By educating individuals at different stages of life, the program aims to build resilience in potential victims and strengthen the community's ability to respond with support, compassion, and informed care.

The program includes two tailored components:

- Kindergarten to Grade 6: Students participate in two sessions of the 'Who Do You Tell?'™ program, which teaches body safety, boundaries, and how to seek help in age-appropriate ways. These sessions are interactive and designed to empower children with the language and confidence to talk about unsafe situations.
- Grades 7 to 12: Youth receive the Sexual Violence Awareness Presentation, which addresses topics such as consent, healthy relationships, recognizing abuse, and accessing support services. These presentations are designed to be engaging and relevant, helping youth understand their rights and responsibilities in relationships and how to support peers who may be affected by violence.

The Sexual Violence Awareness Presentation can be customized as needed to reflect the unique needs of each school or age group, ensuring that the content is developmentally appropriate and culturally sensitive.

2. Community Support Training

The Community Support Training program equips community members, paraprofessionals, and professionals with practical tools and skills to respond effectively to individuals and families experiencing crisis, trauma, or loss.

Key features of the program include:

- Hands-On Learning: Facilitators combine theoretical knowledge with interactive skill-building exercises, including role-playing and scenario-based learning to simulate real-life situations.
- Resource Navigation: Participants learn how to access and refer others to appropriate community resources and support networks, ensuring that those in crisis are connected to the help they need.
- Trauma-Informed Approach: The training emphasizes empathy, safety, and empowerment when supporting individuals in distress, helping participants understand the impact of trauma and how to respond in ways that promote healing.

This training can be customized as needed to meet the needs of specific audiences, including parents, educators, service providers, and community groups. This flexibility ensures that the content is relevant, accessible, and impactful for each group, whether they are learning to support children, youth, or adults affected by trauma.

It also serves as the core curriculum for the GPRC Peer Support Program and is delivered in partnership with Northwestern Polytechnic (formerly Grande Prairie Regional College) as part of the Crisis Management Certificate Program. It is ideal for anyone in a helping role, formal or informal, who wants to respond to crisis situations with confidence and care.

Ongoing and Future Outreach

In the coming year, we intend to continue advertising the Community Support Training in communities throughout the MD of Greenview to ensure broad access and participation. For our school programs, we will contact every school in the Greenview area via email to remind them about the program offerings. In addition, our program coordinator will be meeting with school superintendents to build stronger relationships and increase buy-in for the school-based presentations.



How will this project be preventative in nature?

This project is fundamentally preventative because it addresses the root causes and long-term impacts of trauma, abuse, and violence through early intervention, education, and community capacity-building.

The Adverse Childhood Experiences (ACE) Study has clearly demonstrated that traumatic events in childhood, such as exposure to violence, abuse, neglect, and household dysfunction can lead to lifelong emotional, physical, and social challenges. These include chronic health conditions, mental illness, substance abuse, poor academic outcomes, involvement in the justice system, and even early death. The toxic stress caused by ACEs alters brain development and impairs the body's ability to manage stress, making early prevention and support critical.

PACE's programs are designed to interrupt this cycle of trauma by reaching individuals, especially children and youth, before long-term harm is done. For example:

- The Sexual Violence Awareness Program teaches children from kindergarten through high school about body safety, boundaries, consent, and how to seek help. This empowers young people to recognize abuse, understand that it is not their fault, and know how to access support. Adult education sessions further equip caregivers and community members to respond appropriately and compassionately to disclosures of abuse.
- Community Support Training builds the capacity of community members, paraprofessionals, and professionals to recognize and respond to trauma. By increasing the number of informed and skilled individuals in rural and northern communities, the program ensures that survivors are more likely to receive timely, trauma-informed support reducing the risk of long-term harm.

These efforts are especially critical in rural and northern communities, where the rates of sexual assault and family violence are significantly higher than in urban areas.

According to Statistics Canada (2017):

- Sexual assault within families is 3.5 times higher in rural areas.
- Common assault within families is 4.7 times higher.
- Violent crimes against young women and girls by family members are 4.4 times higher in the North than in the South.

Additionally, the Alberta Association of Sexual Assault Services (2020) found that:

- 45% of adult Albertans have experienced some form of sexual abuse.
- 44% of girls and 24% of boys experienced unwanted sexual acts before age 18.
- 41% of women and 18% of men experienced sexual assault as adults.

These statistics underscore the urgent need for early, community-based prevention. By teaching children that violence and abuse are wrong, helping them identify safe adults, and equipping communities to respond with empathy and skill, this project aims to reduce the incidence and impact of trauma before it becomes a lifelong burden.

In short, this project is not just reactive, it is proactively building safer, more resilient communities by addressing the conditions that allow abuse to occur and persist.



Who will be served by the project/ program and how many people do you expect will attend this event (if relevant)?

Sexual Assault Awareness Program (which deals with both physical and sexual abuse) students Kindergarten to grade 12,
College students , Teachers, Parents, Community Members.

Community Support Training College Students

Front line Volunteers and staff in the human service field. Para professionals & professionals in the human service field. Interested Community Members.

How will this program benefit the community?

This program will benefit the community by building the skills, knowledge, and resources of individuals and organizations across the northwest region of Alberta to respond effectively to crisis, sexual abuse, child abuse, domestic violence, and suicide.

By providing education, training, and early intervention, PACE empowers children, youth, and adults to recognize abuse, seek help, and support others. Community members and professionals are equipped to respond with compassion and respect, creating safer, more resilient communities where individuals feel seen, heard, and supported.



How will you recognize the contribution from Green View FCSS to your organization and in the community?

PACE will proudly recognize the support of Green View FCSS in several meaningful and visible ways:

- **Public Acknowledgment:** Green View FCSS will be acknowledged in all promotional materials related to the Public Education Program, including posters, brochures, social media posts, and press releases.
- **Logo Placement:** The Green View FCSS logo will be included on presentation slides, handouts, and educational materials distributed during school and community sessions.
- **Website Recognition:** A dedicated section on the PACE website will highlight Green View FCSS as a key program supporter, including a description of their contribution and impact.
- **Annual Reporting:** Green View FCSS will be recognized in PACE's annual report and any public impact summaries shared with stakeholders and the broader community.

These efforts ensure that Green View FCSS is not only recognized for its contribution but also seen as a valued partner in building safer, more informed, and resilient communities.

How will this program be measured for success?

Success will be measured through participant feedback collected via a post-presentation questionnaire. This feedback will assess key areas such as participant satisfaction, knowledge gained, relevance of the content, and overall engagement. Both quantitative ratings and qualitative comments will be analyzed to identify strengths and areas for improvement. The results will inform future programming and ensure alignment with community needs and learning objectives.



ADDITIONAL INFORMATION

Have you previously applied for a grant from the Green View FCSS grants program?

yes ☒ no ☐

List the year, amount and purpose of the last two grants your organization has received from the Green View FCSS Grants Program:

1. Grant Amount \$15,000.00

Year grant was received 2025

Did you provide an expense report?

yes ☐ no ☒

Purpose of Grant

Provide Sexual Violence Awareness Program

The goal of this program is to increase community members (children, youth, & adults) knowledge of Sexual Violence Three components are provided in this program. Kindergarten to grade 6 students participate in 2 sessions of the Who do you tell program. Students in grades 7 to 12 participate in the "Sexual Violence Awareness Presentation", & Community adult presentations.

Community Support Training

The goal of this program is to increase community member's ability to respond to individuals and/or families experiencing

2. Grant Amount \$ 18,000.00

Year grant was received 2024

Did you provide an expense report?

yes ☐ no ☒

Purpose of Grant

Provide Sexual Violence Awareness Program

The goal of this program is to increase community members (children, youth, & adults) knowledge of Sexual Violence Three components are provided in this program. Kindergarten to grade 6 students participate in 2 sessions of the Who do you tell program. Students in grades 7 to 12 participate in the "Sexual Violence Awareness Presentation", & Community adult presentations.

Community Support Training

The goal of this program is to increase community member's ability to respond to individuals and/or families experiencing

Have you applied for grant funds from sources **other** than the Green View FCSS grants program?

yes ☒ no ☐

Have you received grant funds from sources other than the Green View FCSS grants program?

yes ☒ no ☐

If yes, please describe when, who, purpose and amount.

City of Grande Prairie \$63, 240.00

County of Grande Prairie FCSS \$20,800.00

Please submit application and supporting documents by fax to 780-524-4130 or by email to lisa.hannaford@mdgreenview.ab.ca

PLEASE ATTACH EXPENSE REPORT WITH YOUR APPLICATION

	2026	total		2027	total	
Contract #	500	525		500	525	
REVENUE	Public Ed S	Community Support Tr	Public Ed	Community Support Training		
Govt Funding						
City of GP	51000	12240	63240	51000	12240	63240
County of GP No#1	13400	7400	20800	13400	7400	18000
MD of Greenview	18000			18000		
Donations						
Workshops		38000	38000		38000	38000
Fee for Service						
Other Income						
Fundraising						
Gaming Revenue						
Organizational Contrib						
In House Rent						
In House Vehicle						
Rent						
Interest						
Total Revenue	82400	57640	140040	82400	57640	140040
EXPENSES						
Admin Wages						
Admin Benefits						
Direct Wages	58550	0	58550	58550	0	58550
Direct Benefits	6000		6000	6000		6000
Contract Benefits						
Contract Wages	0	38000	38000	0	38000	38000
Advertising						
Client Recreation & Meals						
Client Supplies						
Client Travel						
Rent	3750	9340	13090	3750	9340	13090
Insurance	500	500	1000	500	500	1000
Office supplies	7000	2000	9000	7000	2000	9000
Telephone	600	600	1200	600	600	1200
Office Maint & Repair						
Bank charges/Loan payment						
Organizational Memberships						
Equipment & Equip. Lease						
Acctg/Audit Fees						
Bookkeeping	1000	1000	2000	1000	1000	2000
Association dues /ac	1000	2200	3200	1000	2200	3200

Workshop Expenses						
evaluation/consult fe	1000	1000	2000	1000	1000	2000
Staff Recruit/Training	1000	1000	2000	1000	1000	2000
Staff/Vol Training						
Travel & Subsistence	2000	2000	4000	2000	2000	4000
Vehicle Expenses						
Fundraising Expenses						
janitorial						
Building Maintenance/Repairs						
Vehicle Lease						
other/utilities						
Fixed Asset Purchase						
Special Project						
Total Expenses	82400	57640	140040	82400	57640	140040
SURPLUS / (DEFICIT)	0	0	0	0	0	0