



BYLAW No. 24-975 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for the establishment of the Agricultural Services Board and its procedures.

Whereas, the *Municipal Government Act*, RSA 2000, c. M-26, authorizes Council to pass bylaws relating to the establishment and function of Council Committees and other bodies;

Whereas, the *Agricultural Service Board Act*, RSA 2000, c. A-10, authorizes Council to pass a bylaw to establish an Agricultural Service Board;

Whereas, Greenview is fortunate to have an abundance of diverse and vested agricultural producers and entrepreneurs who are willing to lend their expertise and experience to aid in creating an atmosphere that promotes environmental stewardship and agricultural growth to meet the goals of Greenview Council;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as the "Agricultural Service Board Bylaw".

2. DEFINITIONS

2.1. **Act** means the *Agricultural Service Board Act*, RSA 2000, c. A-10, as amended from time to time.

2.2. **Board** means the Greenview Agricultural Service Board.

2.3. **Council** means the duly elected municipal Council of the Municipal District of Greenview No. 16.

2.4. **Greenview** means the Municipal District of Greenview No. 16.

3. ESTABLISHMENT

3.1. The Agricultural Service Board is hereby established.

4. MEMBERSHIP, QUORUM, TERMS AND REMUNERATION

4.1. The Board shall consist of seven (7) members appointed by resolution of Council. Five (5) members shall be appointed from the public at large, and two members shall be appointed from Council.

4.2. A quorum of the Board shall be a majority of members.

- 4.3. No person who is an employee of Greenview shall be appointed to the Board.
- 4.4. Any vacancies caused by the death, retirement or resignation of a member may be filled by resolution of Council.
- 4.5. Members-at-large shall be appointed to the Board for staggered terms as follows:
 - A) Three (3) members-at-large shall be appointed for a term of two (2) years;
 - B) Two (2) members-at-large shall be appointed for a term of three (3) years;
 - C) Members-at-large that have met their term limit shall be eligible for re-appointment.
- 4.6. The Agricultural Service Board shall appoint the Chair of the Board by majority vote of the members of the Board, at the first meeting after the annual organizational meeting.
 - A) A member may be re-appointed to the position of Chair.
 - B) The Chair shall preside at the meetings of the Board in accordance with Greenview's Procedural Bylaw.
- 4.7. A Vice-Chair shall be appointed by majority vote of the members of the Board at the first meeting after the annual organizational meeting.
 - A) A member may be re-appointed to the position of Vice-Chair.
 - B) The Vice-Chair shall preside at the meetings of the Board in the absence of the Chair.
 - C) In the absence of the Chair and Vice-Chair, one of the other members of the Board shall be elected by members to preside that meeting.
- 4.8. The membership of the Board shall include persons who, in the opinion of Council, are familiar with agricultural concerns and issues and who are qualified to develop policies consistent with the enabling legislation as specified in the *Agricultural Service Board Act* and regulations thereto, and the policies and bylaws of Greenview.
- 4.9. All members-at-large must reside in the boundaries of Greenview at the time of appointment, and for the duration of the term of their appointment.
- 4.10. A person who is a member of the Board ceases to be a member of the Board if, without being authorized by a resolution of the Board, the member is absent from three (3) consecutive regular meetings of the Board.
- 4.11. A vacancy on the Board does not impair the right of the remaining members to act so long as a majority of the members remain.
- 4.12. If a person ceases to be a member of the Board before the expiration of their designated term, including by reason of resignation, ceasing to be a member of Council, or ceasing to be a member of the Board pursuant to section 4.10 of this Bylaw, Council shall appoint another eligible person as a member for the remainder of the term.

4.13. The Board members will be compensated in accordance with Greenview policies.

5. DUTIES AND AUTHORITY

5.1. The Board shall:

- A) Follow and comply with the Act, as well as the supplemental enabling legislation as named in the *Agricultural Service Board Act*;
- B) Assist and advise Council on issues referred to the Board by Council, including, but not limited to:
 - i. Bi-Annual Farm Family Award Recipient;
 - ii. Agricultural- related Grant, Sponsorship and Donation Applications;
 - iii. Rental Program replacement, addition (s) or deletion (s); and,
 - iv. Provincial ASB Grant Applications.
- C) Review, evaluate, develop and prioritize projects at Council's request;
- D) Submit recommended policies and policy revisions for matters within its mandate to Council for consideration;
- E) Present a summary of Its activities for the preceding year to Council by March 31st annually, in a form acceptable to and containing information required by Council;
- F) Act as the municipal appeal board under the Soil Conservation Act;
- G) Perform such other tasks and duties as directed by Council from time to time;

6. MEETINGS

- 6.1. All Board meetings shall be conducted in accordance with Greenview's Procedural Bylaw.
- 6.2. The preparation and distribution of meeting agendas and minutes will the responsibility of the Agricultural Services Manager or designate.
- 6.3. Minutes of the Agricultural Services Board shall be approved by the Board, and recommendations shall be forwarded to the next available Council meeting for action.
- 6.4. Regular meetings will be scheduled at the annual organizational meeting and occur monthly.
- 6.5. Additional meetings may be scheduled as matters dictate. The Agricultural Services Manager, in conjunction with the Chairperson, shall determine when additional meetings are required, unless directed by Council.
- 6.6. Administration or the Board may cancel a regularly scheduled meeting if needed, provided a minimum of twenty-four (24) hour notice is given to the Board and public.

7. REPEAL

- 7.1. Bylaw 97-224 Agriculture Service Board Establishment and Bylaw 13-709 Agricultural Service Board Amendment are hereby repealed.

8. **COMING INTO FORCE**

8.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

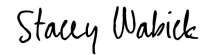
Read a first time this 24 day of September, 2024.

Read a second time this 24 day of September, 2024.

Read a third time this 8 day of October, 2024.



REEVE



CHIEF ADMINISTRATIVE OFFICER