

LIFEGUARD I (part-time)

MUNICIPAL DISTRICT OF GREENVIEW

DEPARTMENT: Community Services - Recreation Services

LOCATION: Greenview Regional Multiplex – Valleyview, Alberta

STATUS: Accepting applications until a suitable candidate is found.

Located in Northwest Alberta, the Municipal District of Greenview is a vast and diverse area rich in oil and gas, fertile farm-land, tourist destinations, and mixed wood forests. As the third-largest rural municipality in Alberta, Greenview boasts diversity in economic activities and an extraordinary landscape. Greenview's economy is strengthened by its diversity, a talented workforce and an entrepreneurial spirit that is second to none. Our residents experience adventure right in their backyards with lakes, rivers, Rocky Mountain peaks and vast prairie offering a year-round outdoor playground for all ages.

The Greenview Regional Multiplex is an 82042 sq ft recreational facility in the heart of the MD of Greenview serving approximately 7000 people in the region. A family friendly multiuse facility with an Aquatic Centre, Fitness Centre, Fieldhouse, Walking Track, Childmind Centre, Dance Studios, Commercial Kitchen, Party Room, and Concession.

SUMMARY:

Reporting to the Aquatics Supervisor, the primary role of the Lifeguard 1 encompasses working with the public through supervision of the Aquatic Centre and ensuring that the aquatic areas are kept in a sanitary manner. Lifeguard I is responsible for the direct supervision and safety of patrons in the aquatic facility.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Supervise patrons in the pool and on the pool deck in accordance with legislative and policy requirements.
- Assist in the delivery and education of users in an aquatic context.
- Ensure the pool is always operated in a safe manner.
- Report maintenance deficiencies immediately to Aquatic Supervisor or Recreation Facility Manager.
- Perform duties as specified in the MD Greenview safety program.
- Safety checks before starting shifts.
- Assist in delivering events and programs for the pool as directed by the Aquatic Supervisor.
- Custodial duties including pools and deck, aquatic office, aquatic storage rooms, mechanical areas, and aquatic change room facilities.
- Ensure incidents and first aid reports are completed with detail.

SAFETY • TEAMWORK • INTEGRITY • LEADERSHIP • EXCELLENCE IN SERVICE



Main Office: 780.524.7600
Toll Free: 1.888.524.7601

www.mdgreenview.ab.ca



- Attend staff meetings and training as required.
- Perform other duties as assigned.

QUALIFICATIONS / EDUCATION / EXPERIENCE:

- Must be legally entitled to work in Canada.
- Age 15 years and above.
- Previous experience working with the public is desirable.
- Must pass a pre-employment Vulnerable Sector Check.
- National Lifeguard Award.
- Standard First Aid (AEC), CPR-C with AED.
- Lifesaving Swim Instructor certification considered an asset.
- Be prepared to participate in internal and external education and training opportunities.

SKILLS REQUIRED:

- Communicates clearly, concisely, and effectively.
- Shares information in the spirit of teamwork and in a timely manner.
- Commitment to provide excellence in service, driven by sincere desire to meet and exceed community expectations.
- Remain up to date on aquatic programs, schedules, and events.
- Have positive interpersonal skills.
- The ability to meet physical swimming standards continuously.

WORKING CONDITIONS AND PHYSICAL ENVIRONMENT:

- Indoor pool environment, exposure to chemicals, work in or near water.
- Sitting, standing, walking, and/or swimming for prolonged periods of time.
- Occasional lifting and/or handling of average weight equipment.
- Maintain constant surveillance and visually scan assigned areas of responsibility.

HEALTH & SAFETY:

- All personnel working at the Municipal District of Greenview are governed by the Municipal District Health & Safety Policy.
- Ensures all operations are conducted in a safe manner and in accordance with Municipal District Policies and Occupational Health & Safety Regulations.
- Ensure proper ergonomic requirements are met and good ergonomic procedures are practiced.
- Required to wear correct Personal Protective Equipment as per safe job procedures.

SAFETY • TEAMWORK • INTEGRITY • LEADERSHIP • EXCELLENCE IN SERVICE



Main Office: 780.524.7600
Toll Free: 1.888.524.7601

www.mdgreenview.ab.ca



HOW TO APPLY:

Interested candidates may submit cover letter *(stating the position you are applying to)* and resume in one of the following ways:

By E-mail: careers@mdgreenview.ab.ca *(please quote the position in the subject line)*

By Confidential Fax: 780-524-3981

Mail or Drop Off: Municipal District of Greenview No. 16
4806 – 36 Ave., Box 1079
Valleyview, Alberta T0H 3N0

While we truly appreciate all applications, only those selected for an interview will be contacted.

SAFETY • TEAMWORK • INTEGRITY • LEADERSHIP • EXCELLENCE IN SERVICE



Main Office: 780.524.7600
Toll Free: 1.888.524.7601

www.mdgreenview.ab.ca

