

# BYLAW NO. 11-659

## of the Municipal District of Greenview No. 16

### A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide and implement a Municipal Rural Addressing System.

**WHEREAS** Section 58(1) the Municipal Government Act, RSA 2000, Chapter M-26, as amended (hereinafter referred to as the “Act”), authorizes a municipality to name roads or areas within its boundaries and may assign a number or other means of identification to the buildings or parcels of land;

**WHEREAS** Section 58(2) of the Act authorizes a municipality to require an owner or occupant of building, or parcel of land to display the identification in a certain manner;

**WHEREAS** the Council of the M.D. of Greenview No. 16 deems it desirable to put into effect a Rural Addressing System which can be utilized by emergency service providers and for other purposes for providing directions for delivery of other services to identify an occupied property;

**NOW THEREFORE** the Council of the M.D. of Greenview No. 16 in council duly assembled hereby enacts as follows:

1. TITLE

1.1 This Bylaw shall be known as the “Rural Addressing Bylaw”.

2. DEFINITIONS

2.1 In this Bylaw:

- a. “**Act**” means the *Municipal Government Act*, R.S.A. 2000, c. M-26.
- b. “**Building**” means any structure that requires an address pursuant to this Bylaw.
- c. “**Bylaw Officer**” shall mean a Special Constable or any other person so authorized to act on behalf of the Municipal District.
- d. “**Chief Administrative Officer**” means the Chief Administrative Officer for the municipality and whatever subsequent title may be conferred on that officer by Council or statute.
- e. “**Council**” means Municipal Council for M.D. of Greenview.
- f. “**Developer**” means the person or company who subdivides land to create a new Parcel of Land or person(s) or company(s) who creates a new structure requiring a Rural Address.
- g. “**Highway**” means a provincial highway.
- h. “**Occupant**” means a person residing on a property, and shall include both an owner and person(s) renting the property.
- i. “**Owner**” means
  - i. a person who is registered under the Land Titles Act as the owner of the land, or
  - ii. in the case of property other than land, any person who is in lawful possession thereof.

- j. **“Lot Sign”** is a traffic control device as defined by the Traffic Safety Act which indicates the lot number component of a rural address.
- k. **“Municipality or M.D.”** means the corporation of the M.D. of Greenview No. 16, and where the context so requires, means the land included in the boundaries of the Municipal District (M.D.).
- l. **“Multi-lot Subdivision”** means a subdivision plan containing four or more parcels of land.
- m. **“Parcel of Land”** means
  - i. Where there has been a subdivision, any lot or block shown on a plan of subdivision that has been registered in a land titles office; or
  - ii. Where a building affixed to the land which has been erected on four (4) or more lots or blocks shown on a plan of subdivision that has been registered in a Land Titles Office; or
  - iii. A quarter section of land according to the system of surveys under the Surveys Act or any other area of land described on a certificate of title.
- n. **“Primary Access”** means the main access to a Parcel of Land or to a multi-lot subdivision as identified by the M.D.
- o. **“Public Road”** means all developed roads within the M.D., including a Highway, and developed roads and Highways located along the boundaries of the M.D.
- p. **“Rural Address”** is the address assigned by the M.D. which identifies a parcel of land with a structure located on it.
- q. **“Rural Address Sign”** is a traffic control device as defined in the Traffic Safety Act which indicates the Rural Address of a parcel of land.
- r. **“Structure”** means a permanent residential, commercial, industrial or recreational structure, or any other inhabited structure, that may be constructed or placed on a parcel of land.
- s. **“Subdivision Sign”** is a traffic control device as defined in the Traffic Safety Act which includes the name and rural address of a multi-lot subdivision, a map of the multi-lot subdivision indicating the lot numbers, and the M.D. name and logo.
- t. **“Subdivision Lot Sign”** is a traffic control device as defined in the Traffic Safety Act which indicates the range of lot numbers on each street in a multi-lot subdivision.
- u. **“Violation Ticket”** means a tag as defined under Part 2 of the Provincial Offences Procedures Act, R.S.A. 2000, c. P-34, Violation Ticket Regulation, as amended.

### 3. EXEMPTIONS

- 3.1 Oil and gas industry sites regulated by the Alberta Energy Resources Conservation Board are exempt from this Bylaw unless:
  - 3.1.1 The Owner or Occupant of the Parcel of Land requests in writing to have a Rural Address assigned by the M.D., which are outside the requirements of this Bylaw.

#### 4. RUAL ADDRESS ASSIGNMENT

- 4.1 All Parcels of Land supporting a Structure and having a Primary Access onto a Public Road shall be assigned a Rural Address by the M.D.

#### 5. ADDRESSING METHODOLOGY

- 5.1 Addresses will be determined at the location where the Primary Access is gained to the structure along a Public Road. Each half-mile of road will be divided into 40 meter increments creating 40 address intervals (20 on each side). Address numbers will be assigned to each address interval starting in the south east corner, increasing from the south to the north and east to west. Even address numbers are on the north and west sides of the road and odd numbers are on the south and east sides of the road.

- 5.2 Single Structure from Primary Access and **Schedule “1” attached hereto:**

5.2.1 Determine the Primary Access using current aerial imagery.

5.2.2 To locate the address interval measure from the closest intersection of the Township or Range Primary Access and the Public Road.

5.2.3 Reference the road to the east if the Primary Access is off a Township “Road or to the South if the Primary Access is off a Range Road.

**5.2.4 Example: 69263 RGE RD 233**

- 5.3 Two Primary Accesses in one address interval:

5.3.1 Use the same steps as 5.2.1 – 5.2.3.

5.3.2 Add an “A” or “B” onto the bottom of the address to identify each residence. The closest residence to the Primary Access is identified as “A”.

- 5.4 Multi-lot Subdivisions:

5.4.1 Use the same steps as 5.2.1. – 5.2.3

5.4.2 The multi-lot subdivision will be named by the owner/developer, with the individual lot numbers matching those shown on the registered plan.

#### 6. SIGNAGE

- 6.1 Single Lot Parcels:

6.1.1 Each Parcel of Land having a Primary Access onto a Public Road that has been assigned a Rural Address shall be posted with a Rural Address Sign in accordance with the provisions of this Bylaw and **Schedule “2”** attached hereto.

6.1.2 The M.D. will supply and install the Rural Address Signs.

6.1.3 The Owner/occupant shall be responsible for all costs associated with supply, installation, maintenance and replacement of the Rural Address Signs.

- 6.2 Multi-lot Subdivisions:

6.2.1 A Rural Address Sign or Subdivision Sign shall be posted at each Primary Access into a Multi-lot Subdivision in accordance with the provisions of this Bylaw and **Schedule “3”** attached hereto.

6.2.2 The individual Lot Sign shall be posted at each access in accordance with **Schedule “3”** of the Bylaw.

- 6.2.3 The costs associated with the supply, installation, maintenance and replacement of the Rural Address Signs, Lots Signs and Directional Signs shall be borne by the Owner/occupant.

7. GENERAL:

- 7.1 Rural Address systems and signs other than those set out in this Bylaw shall not be permitted on Parcel of Land and Structures created after passing this Bylaw.
- 7.2 Notwithstanding Section 7.1 of this Bylaw; Owners, Occupants or Developers may affix numbers or erect signs of such size and type as the Owner, Occupant or Developer prefers, provided that such numbers and signs meet the requirements of this Bylaw and are provided and approved by the M.D. at the Owner, Occupant or Developer's cost.
- 7.3 The M.D. Chief Administrative Officer or his designate is authorized to waive or modify any requirement of this Bylaw to address unique circumstances or situations.

8. COSTS:

- 8.1 The cost associated with the creation, preparation and placement of signage at the primary access to lands supporting residential, commercial, and industrial development shall be the responsibility of the property owner or occupant pursuant to the M.D.'s Schedule of Fees.
- 8.2 Should an owner/occupant request in writing a Rural Address Sign where otherwise not required or provided for by this Bylaw (temporary development with no residence), the owner/occupant shall be responsible for costs of such signage pursuant to the M.D.'s Schedule of Fees Bylaw.

9. INSTALLATION:

- 9.1 The signs will be installed during regularly scheduled sign installation programs.

10. OFFENCES:

- 10.1 No person shall use a Rural Address Sign, Lot Sign or Subdivision Sign if such sign does not comply with this Bylaw.
- 10.2 No person shall fail to erect a sign required and described in this Bylaw.
- 10.3 No person shall deface or remove any sign placed under the authority of this Bylaw.
- 10.4 No person shall obstruct a sign placed under the authority of this Bylaw with any natural or man-made object whether temporary or not.
- 10.5 Should any person contravene Section 10.1, 10.2, 10.3 or 10.4 of this Bylaw, written notification shall be provided to such person requiring them to correct or remedy the contravention within thirty (30) days of the date of the notification.
- 10.6 Should any person fail to correct or remedy a contravention of Sections 10.1, 10.2, 10.3 or 10.4 of this Bylaw, after being notified in accordance with Section 8.5 of this Bylaw, the M.D. may correct or remedy the contravention and recover any costs associated from such person.
- 10.7 Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable, on summary conviction, to a specified penalty of \$250.00.

11. ENFORCEMENT:

- 11.1 For the purposes of this Bylaw, a Bylaw Officer may:

11.1.1 Access any Parcel of Land at any time for inspection or enforcement of activities regarding matters relating to this Bylaw

11.2 If a person is found to have contravened any provision of this Bylaw, the Bylaw Officer is hereby authorized to lay a complaint and issue a summons by means of a Violation Ticket.

11.3 Notwithstanding Section 11.2 of this Bylaw, a Bylaw Officer is hereby authorized to immediately issue a Violation Ticket to any person who the Bylaw Officer has reasonable grounds to believe has contravened any provision of this Bylaw.

11.4 Where the M.D. has issued a Violation Ticket to a person for a contraventions for this Bylaw, notwithstanding whether or not the fine imposed against the person on the Violation is paid, the M.D. may also provide that person with fourteen (14) days within which to comply with the Bylaw. Where the person fails to comply within fourteen (14) days, the M.D. may issue an additional Violation Ticket.

11.5 Where any person contravenes the same section of this Bylaw twice within a twelve (12) month period, the specified penalty payable in respect of the second contravention shall be \$500.00.

11.6 Where any person contravenes the same section of this Bylaw three or more times within a twelve (12) month period, the specified penalty payable in respect to the third or subsequent contravention shall be \$750.00.

12. SPECIAL PROVISIONS:

12.1 Rural Address Signage which has already been created for unnamed Subdivisions and those listed below will remain status quo:

12.1.1 Rural Address Signage Listing and Corresponding Maps (**Appendix “A”** attached hereto),

13. EFFECTIVE DATE:

13.1 This bylaw shall take effect on the day of the final passing thereof.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_.

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_.

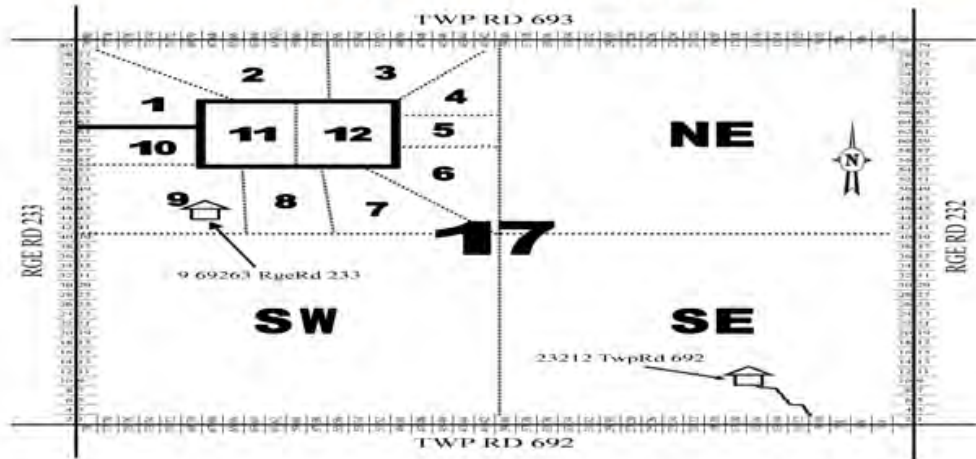
\_\_\_\_\_  
**REEVE**

\_\_\_\_\_  
**CHIEF ADMINISTRATIVE OFFICER**

SCHEDULE "1" - 40 Meter Increment

# Rural Municipal Addressing

How it works:



Nearest township road to the south

Access block number

9 69263 Rge Rd 233

Access is off Range Road 233

Subdivision house number

Nearest Range road to the east

Access block number

23212 Twp Road 692

Access is off Township Road 692

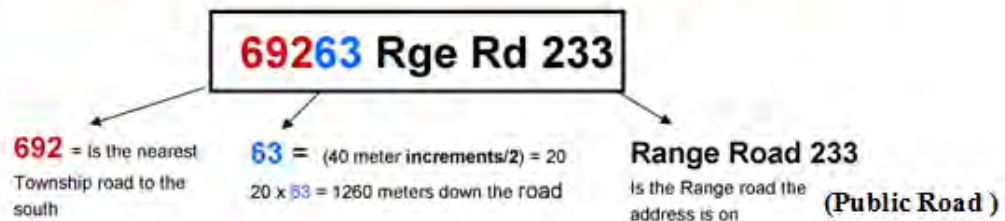
The MD of Greenview #16 has recently installed rural address signs to ensure the fastest route of a residence for emergency services and to allow rural residents to give precise directions to their homes. Each rural address was assigned based on a 40-meter grid overlaid on the originally surveyed range and township roads. The first three numbers of a rural address is the number of the township road to the south or the range road to the east. The system for the remaining two numbers is access based, with an address assigned by which 40 meter block into which the road access to the property connects to the range or township road. For each 40 meter block, two addresses are assigned, one on either side of the road:

- Numbers increase going north and west
- Odd numbers are on the south and east
- Even numbers are on the north and west of the roads
- If two accesses fall within the same 40 meter block, and are on the same side of the road, they will be given letter designations—A, B, C, etc.
- Subdivisions are normally numbered clockwise starting from the road access, outside lots numbered lowest, and inside lots, if any, numbered higher.

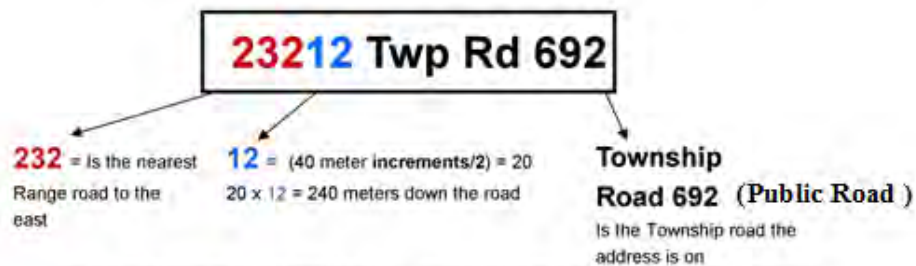
## SCHEDULE "2" Primary Access onto Public Road

# Rural Addressing

To find a rural address location, break it down into 3 parts:



The address is located roughly 1260 meters north of Township Road 692 on Range Road 233 on the east (odd) side of the road.



The address is located roughly 240 meters west of Range Road 232 on Township Road 692 on the north (even) side of the road.

Secondary Hwy 666, Old High Prairie Road, etc., takes precedence over rural addresses

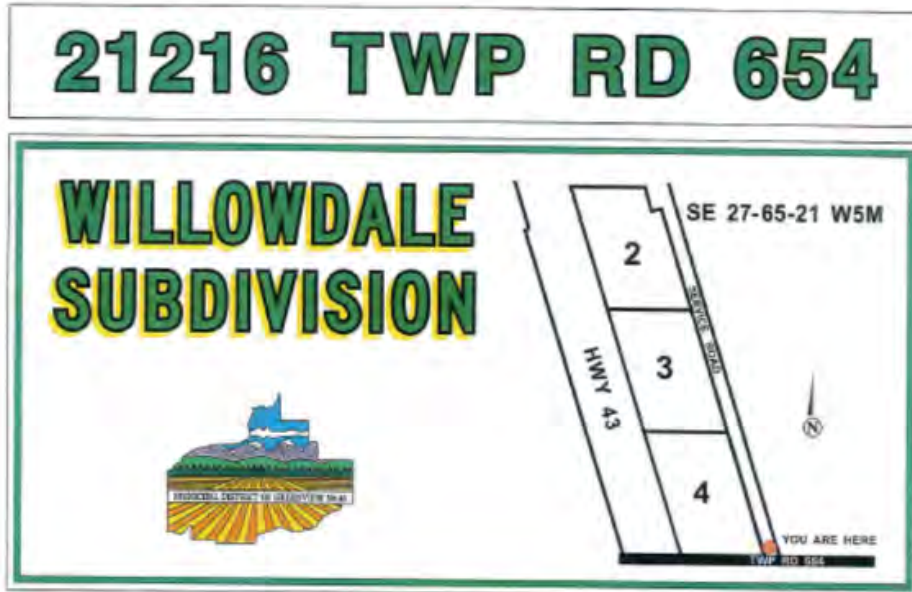
Range Roads (Rge Rd) run North / South  
Township Roads (Twp Rd) run East / West

Even numbers are on the West / North side of the road  
Odd numbers are on the East / South side of the road

### SCHEDULE "3"

#### MULTI-LOT SUBDIVISION SIGN

(Shown Below)



#### LOT SIGN

(Shown Below)

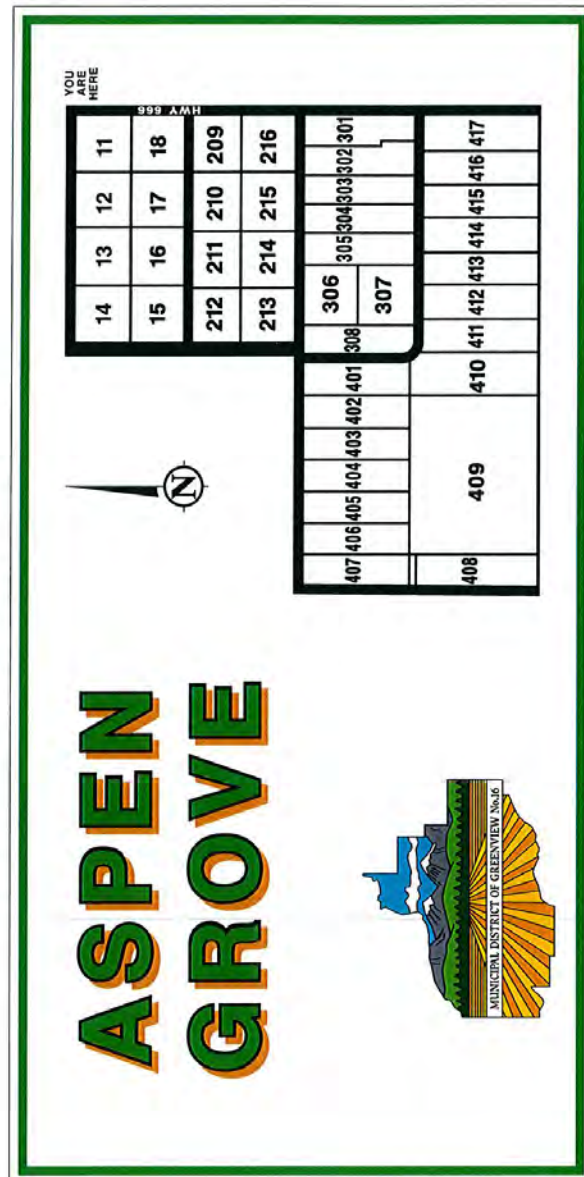




## APPENDIX "A"

<b>Sign</b>	<b>Address</b>
ASPEN GROVE	69402 RGE RD 82
COSY COVE	70444 RGE RD 245
EAGLE BAY	705039 RGE RD 250
EAST GROVE ESTATES	6354 Twp Rd 700
FERN'S GROVE	70023 RGE RD 64
HAMLET OF DeBOLT	72011 Rge Rd 11
HAMLET OF GROVEDALE	15, 16, 18, 19, 20 & 21
HAMLET OF LANDRY HEIGHTS	70209 RGE RD 63
HAMLET OF LITTLE SMOKY	22003 HWY 43
HAMLET OF RIDGEVALLEY	71340 RGE RD 262
LAKEVIEW RD SUBDIVISION	70425 RGE RD 245
NE 1-69-06-W6M	69027 HWY 40
NOSE CREEK	11161 TWP RD 670
NW 36-70-22-W5M	22079 TWP RD 710
NW 29-70-24-W5M	70443 RGE RD 245
SANDY BAY	71165 RGE RD 234
SE 02-69-06-W6	6102 TWP RD 690
SE 04-70-06-W6	6302 TWP RD 700
STURGEON LAKE SETTLEMENT	VARIOUS ADDRESSES
THE NARROWS	70544 RGE RD 243
TWP 70 RGE 23 W5M	23408 Twp Rd 710
WESTWYN	70031 RGE RD 74
WILLOWDALE SUBDIVISION	21216 TWP RD 654

# 69402 RGE RD 82



70444 RGE RD 245

**COSY  
COVE**



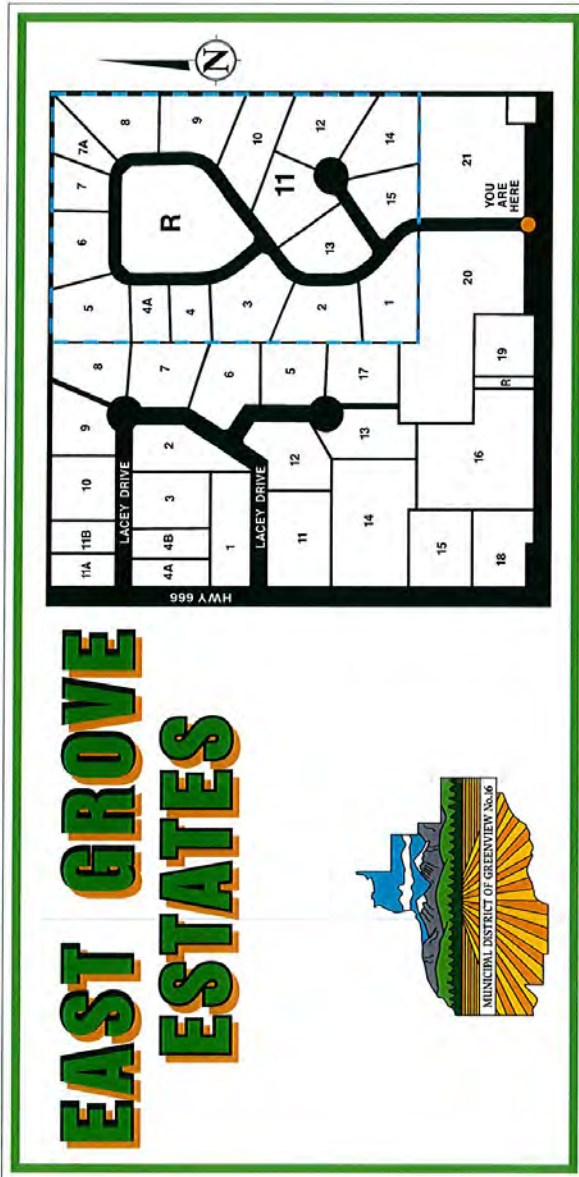
705039 RGE RD 250

**EAGLE  
BAY**



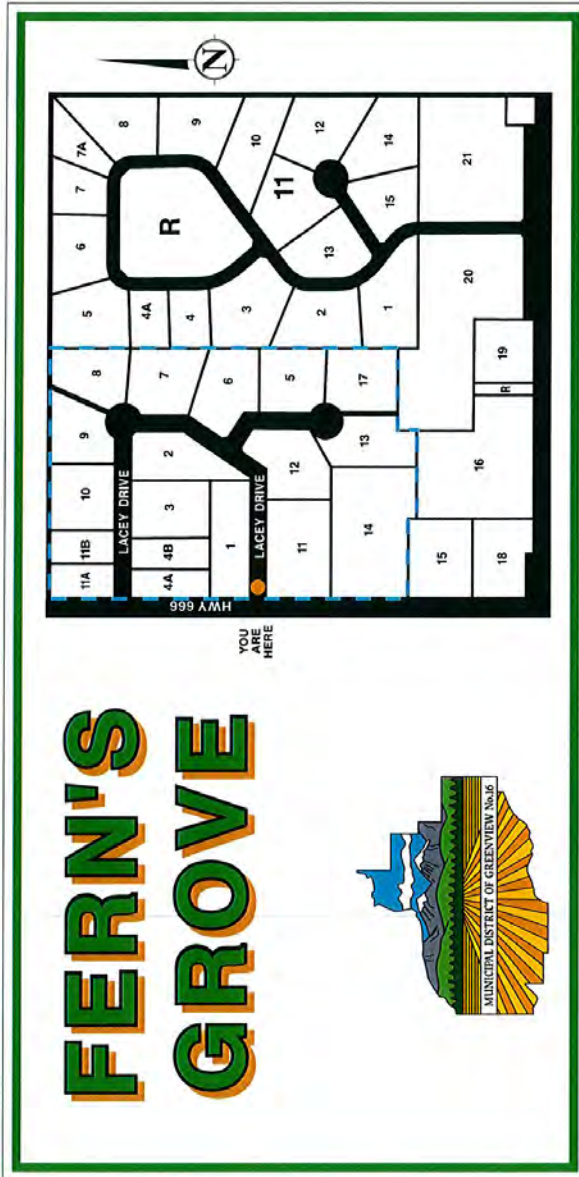
# 6354 TWP RD 700

# EAST GROVE ESTATES



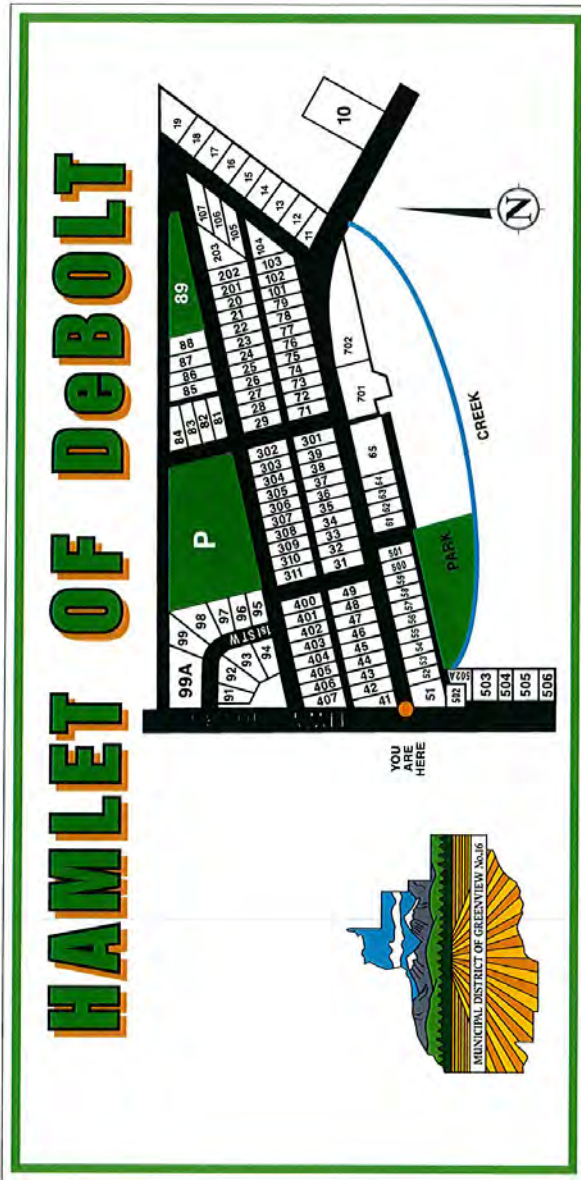
70023 RGE RD 64

**FERN'S  
GROVE**

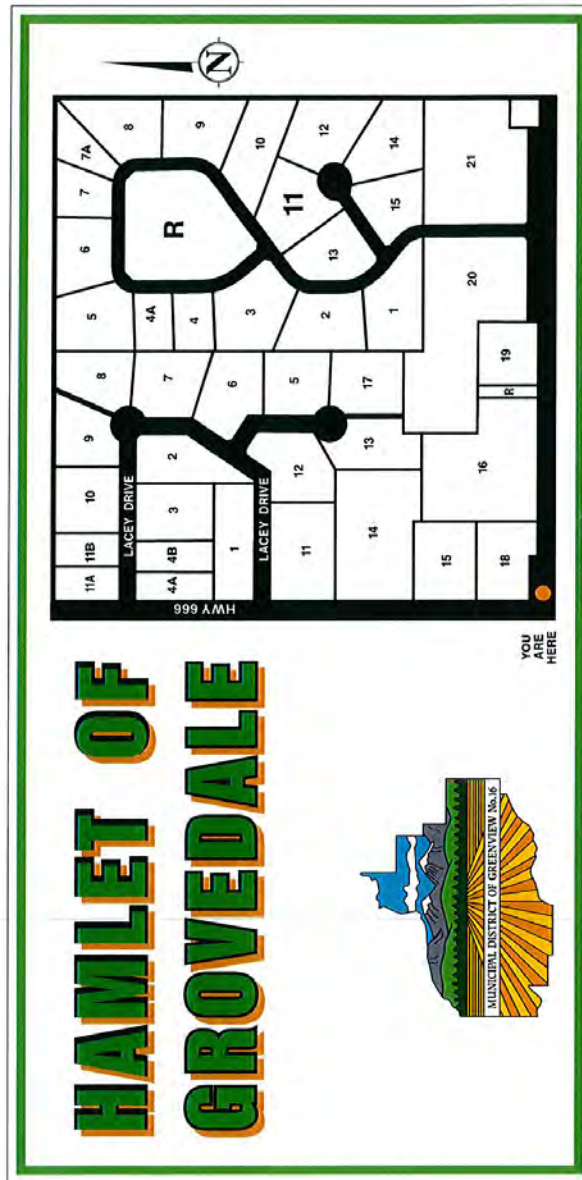


72011 RGE RD 11

# HAMLET OF DEBOLT



YOU ARE HERE



# HAMLET OF GROVEDALE

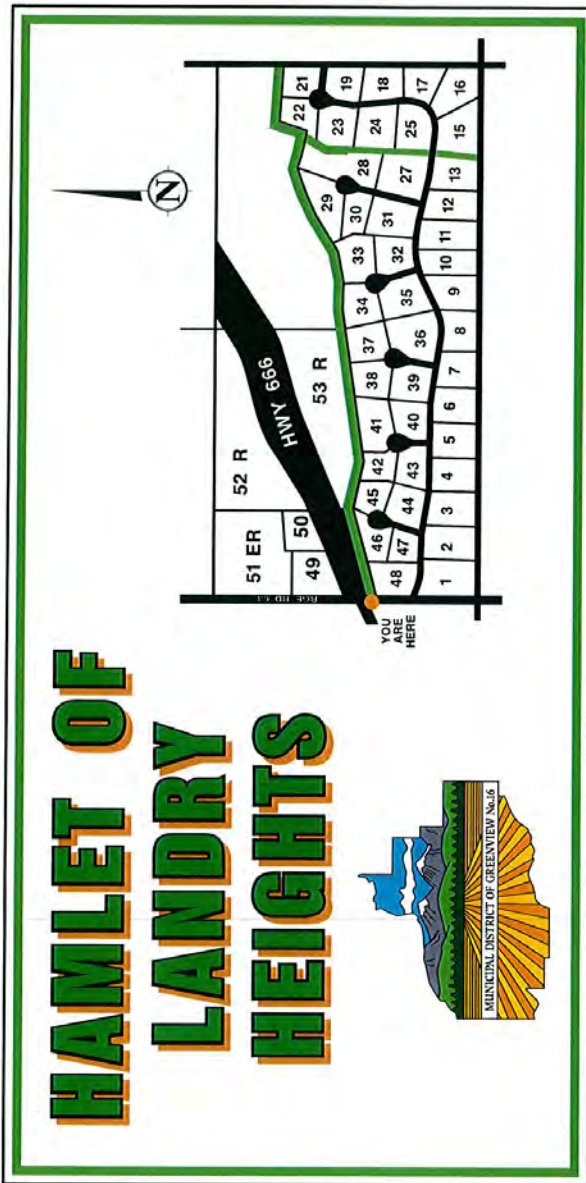


- 15 70009 RGE RD 64
- 16 6370 TWP RD 700
- 18 6378 TWP RD 700
- 19 6366 TWP RD 700
- 20 6366 TWP RD 700
- 21 6354 TWP RD 700

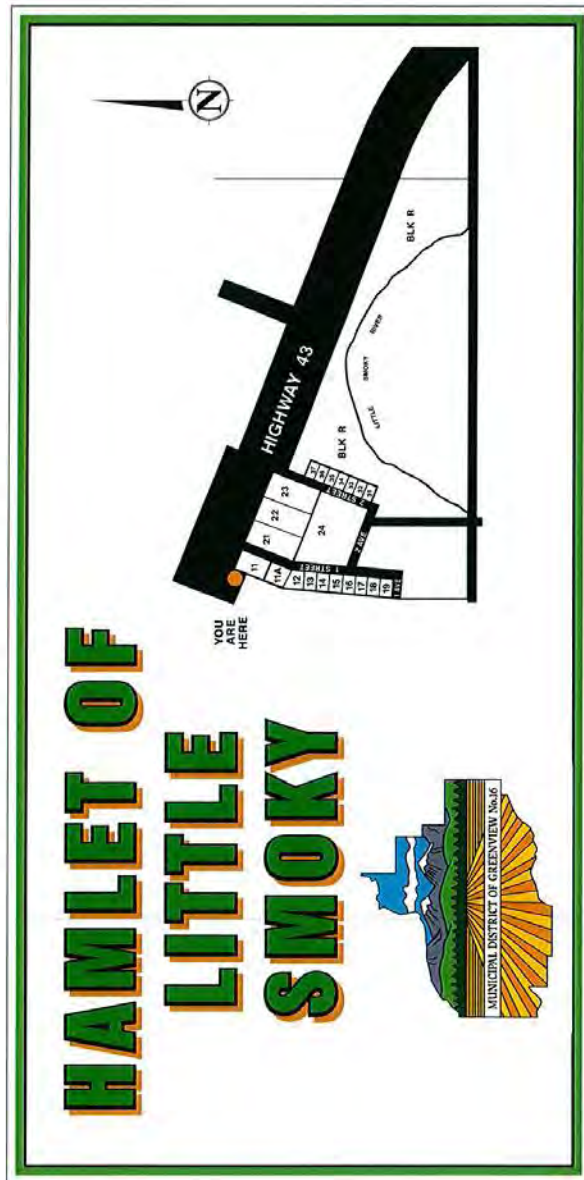


70209 RGE RD 63

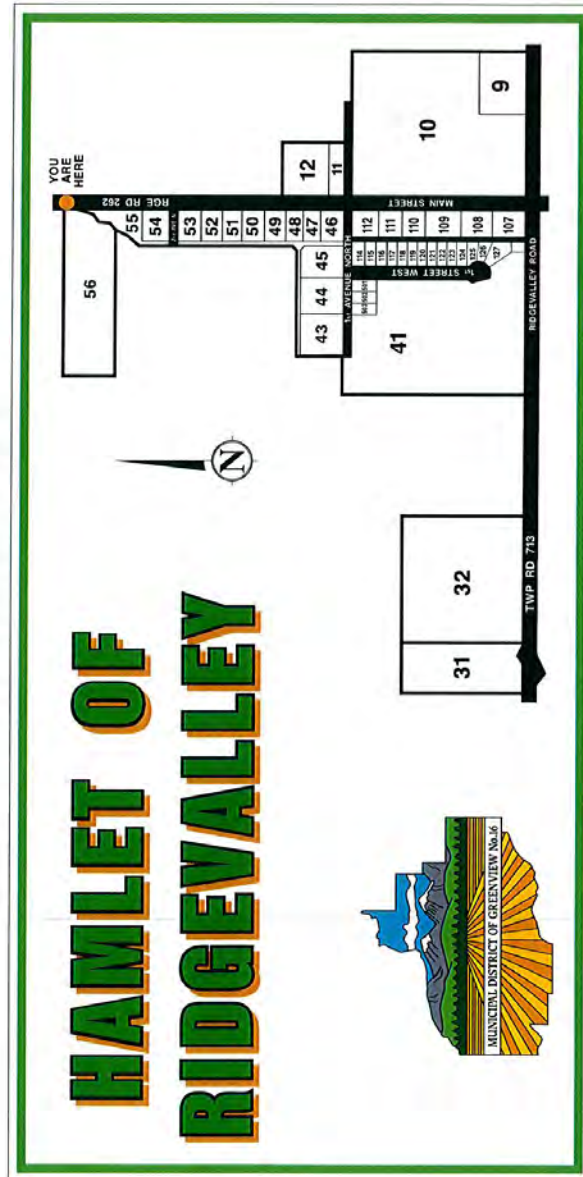
# HAMLET OF LANDRY HEIGHTS



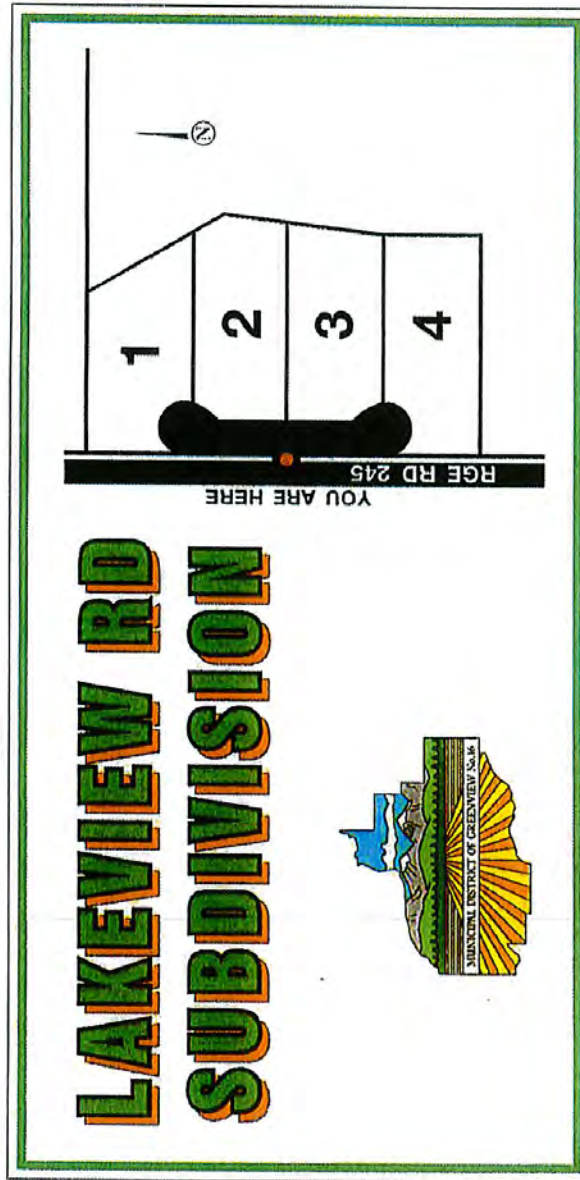
22003 HWY 43



71340 RGE RD 262



70425 RGE RD 245



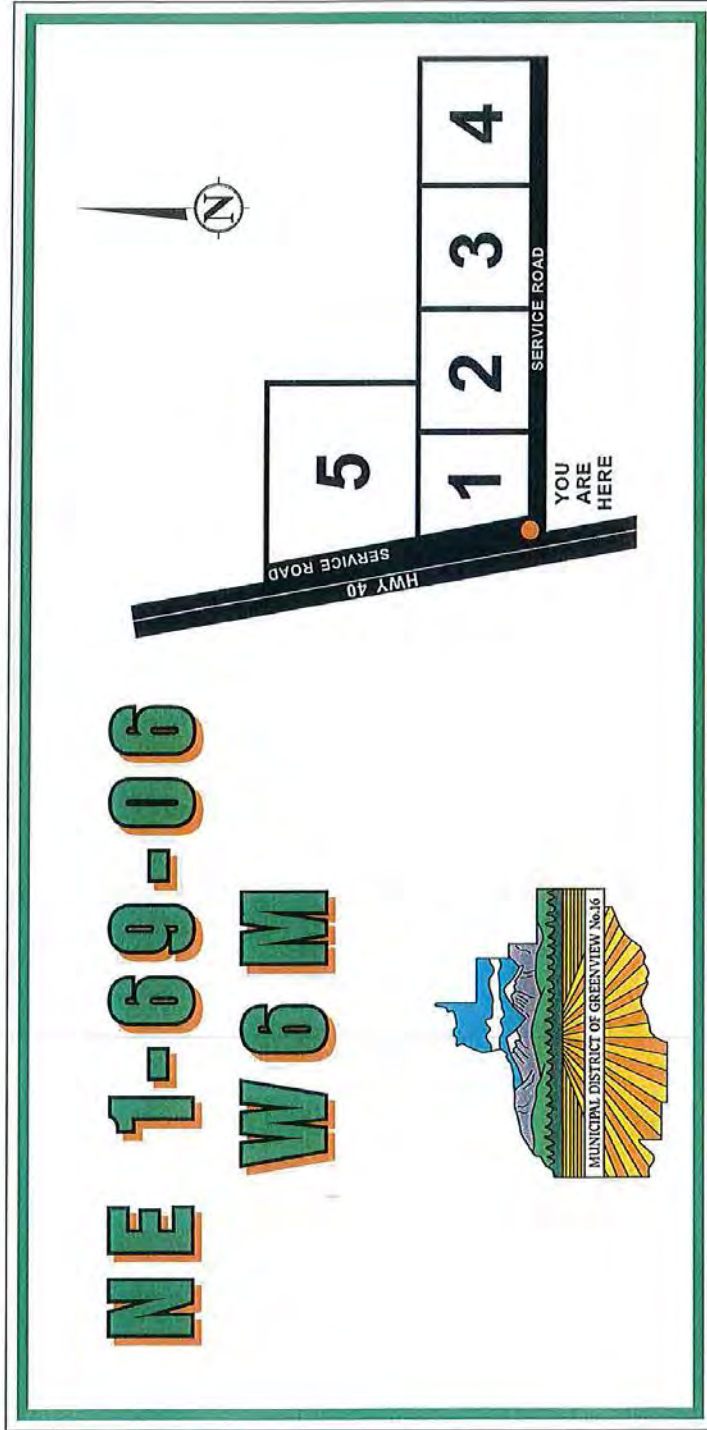
**LAKEVIEW RD  
SUBDIVISION**



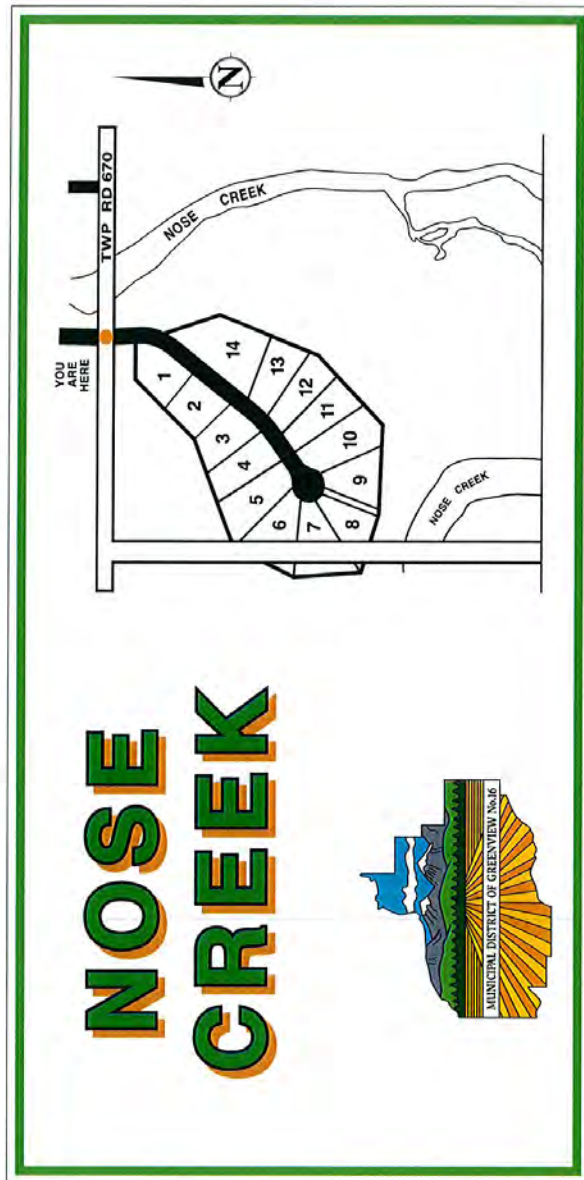
69027 HWY 40

**NE 1-69-06**

**W 6 M**

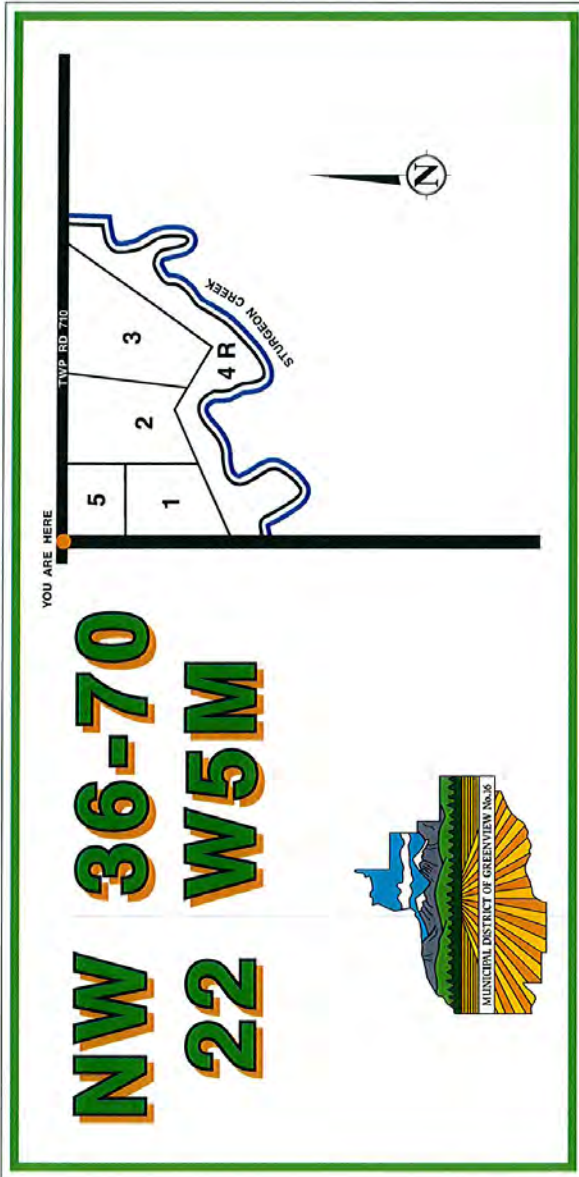


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22079 TWP RD 710

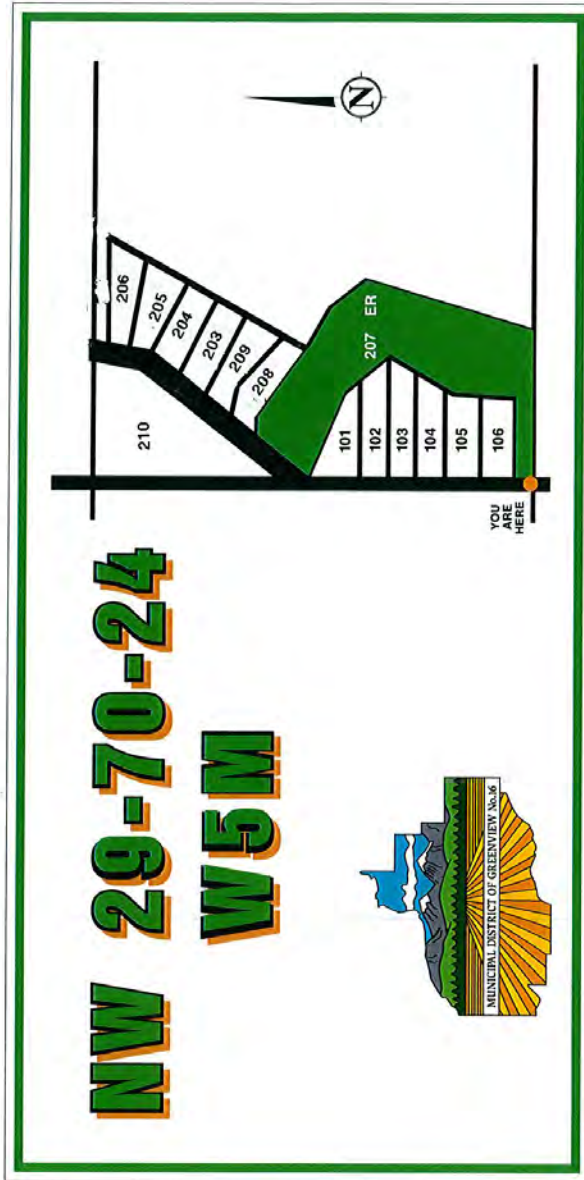
**NW 36-70**  
**22 W5M**



70443 RGE RD 245

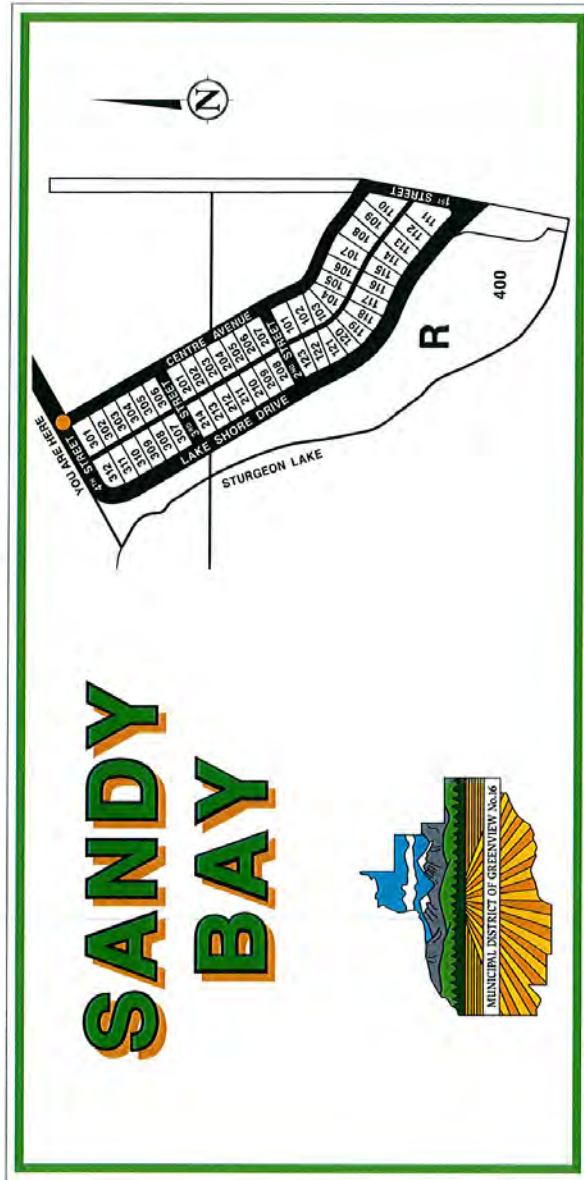
**NW 29-70-24**

**W5M**

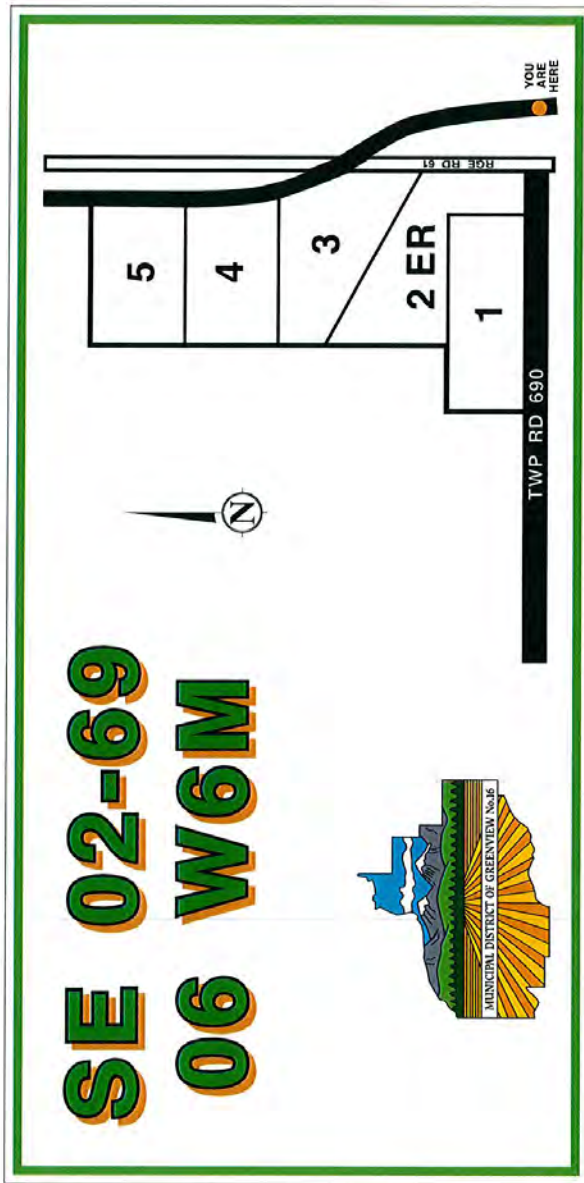




71165 RGE RD 234

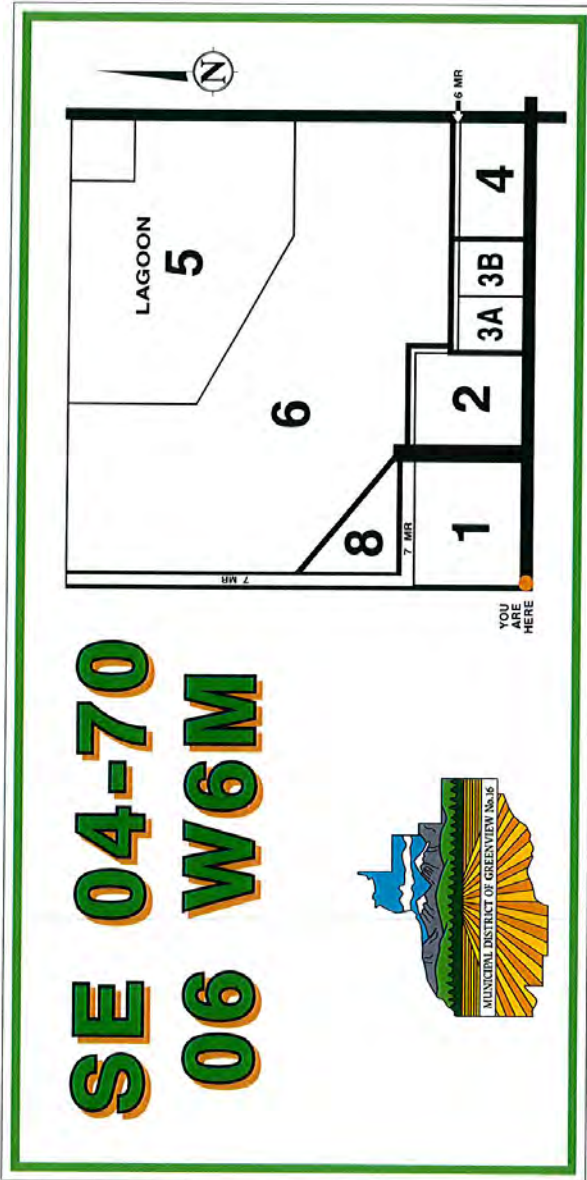


6102 TWP RD 690



6302 TWP RD 700

**SE 04-70**  
**06 W6M**



# STURGEON LAKE SETTLEMENT



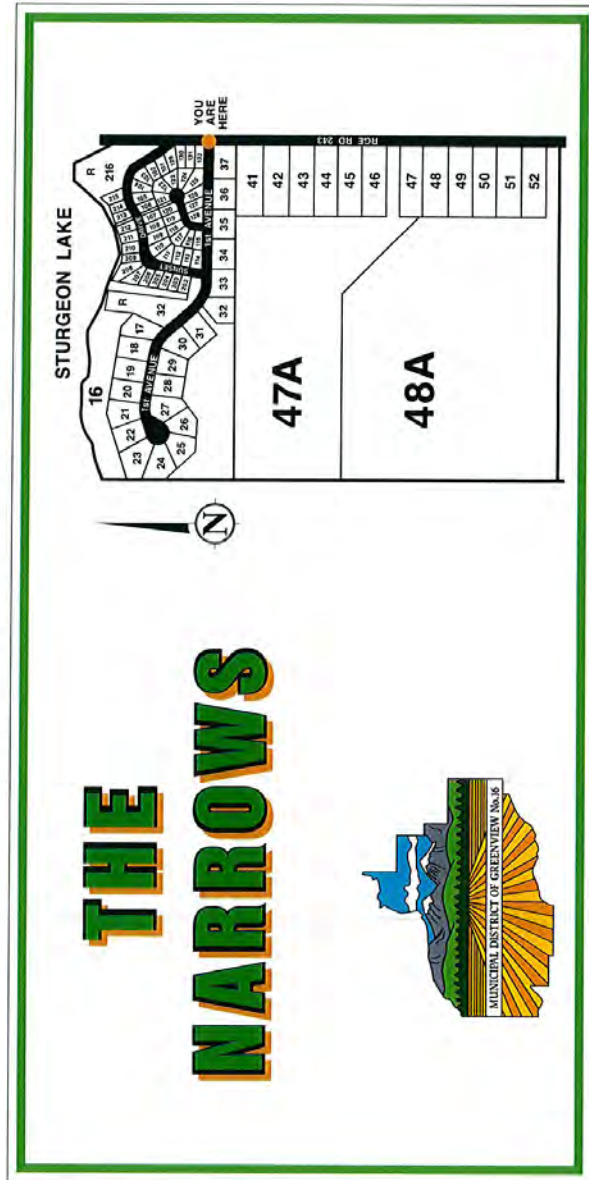
MUNICIPAL DISTRICT OF GREENVIEW No. 6

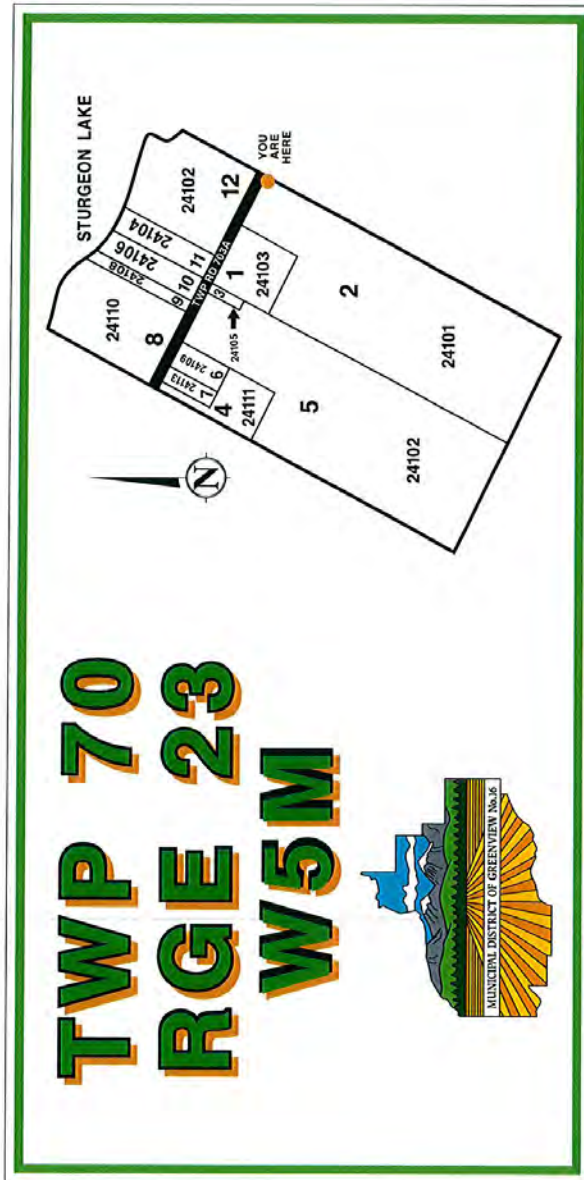
23515 TWP RD 703A	26
23513 TWP RD 703A	25
23511 TWP RD 703A	24
INDIAN RESERVE NO. 154	
23505 TWP RD 703A	23
23504 TWP RD 703A	22
23501 TWP RD 703A	21

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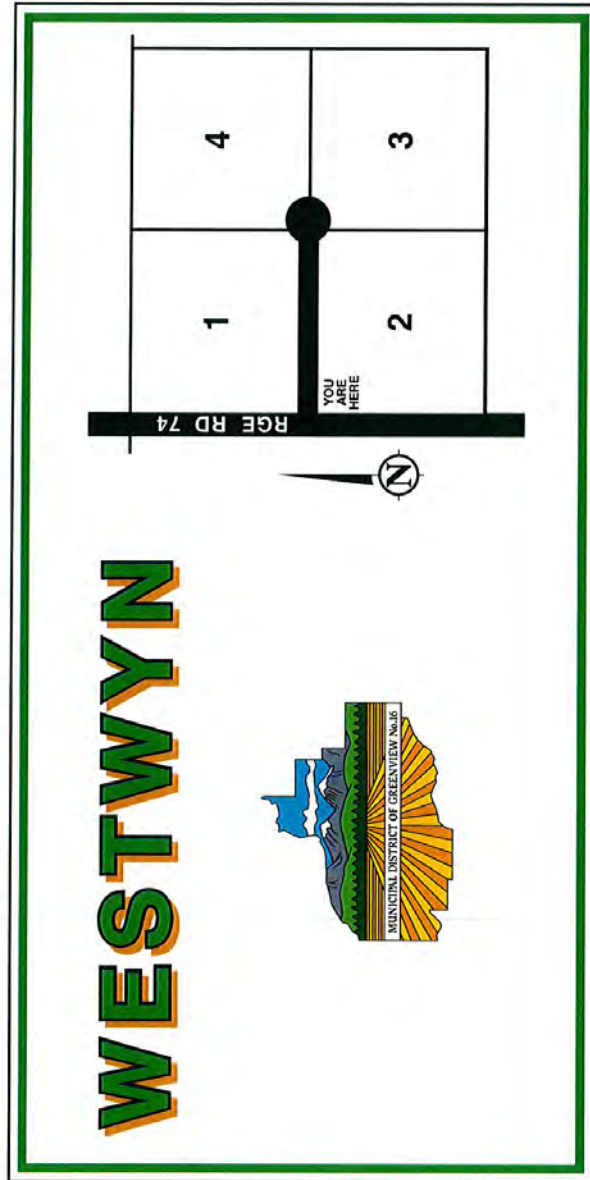


70544 RGE RD 243





70031 RGE RD 74



**21216 TWP RD 654**

**WILLOWDALE  
SUBDIVISION**

