



BYLAW No. 23-945 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to establish the DeBolt and Ridgevalley Area Structure Plan Steering Committee

Whereas, pursuant to Section 145(2) of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 Council may, by bylaw, establish council committees and other bodies;

Whereas, pursuant to Section 145(3) of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 Council may, by bylaw, establish the functions of the committee and the procedures to be followed;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw shall be cited as the “DeBolt and Ridgevalley ASP Steering Committee Bylaw”.

2. **DEFINITIONS**

2.1. **ASP** means Area Structure Plan.

2.2. **Steering Committee** means the Council Committee established to provide direction on the DeBolt and Ridgevalley Area Structure Plan.

2.3. **Greenview** means the Municipal District of Greenview No. 16.

3. **ESTABLISHMENT**

3.1. The DeBolt and Ridgevalley ASP Steering Committee is established by this Bylaw as a temporary Council Committee.

4. **MANDATE**

4.1. The DeBolt and Ridgevalley ASP Steering Committee will collaborate to establish a quality Area Structure Plan for the DeBolt & Ridgevalley Hamlets.

4.2. The purpose of the Steering Committee is to ensure that the proposed Area Structure Plans will appropriately serve the existing and future communities of DeBolt and Ridgevalley, Greenview Staff and the Consultant, to ensure that each community is regularly updated on progress on the project. The Steering Committee will be in place for the duration of the development of the ASPs, including the drafting of the documents, the public engagement events, and the approval process.

5. RESPONSIBILITIES

5.1. The Committee will be responsible for:

- A) Attending meetings with Greenview staff and the Consultant to provide input and information on the progress to date;
- B) Communicating relevant community issues to Greenview staff and the Consultant;
- C) Helping to coordinate and distribute information, as required;
- D) Sharing comments and concerns received from other landowners and stakeholders;
- E) Reviewing draft ASP documents prior to public release to discuss and address concerns;
- F) Determining and approving forms of public engagement, as proposed by Greenview staff and the Consultant, as required; and,
- G) Reviewing and approving materials used for public engagement, as required.

6. COMPOSITION

6.1. The Steering Committee will be comprised of:

- A) One Councillor from Ward 7 and one Councillor from Ward 6 (Ridgevalley and DeBolt); and
- B) Four (4) members at large from Ward 7 and four (4) members at large from Ward 6, with preference being given to applicants within the hamlet boundaries or immediate area.

6.2. The Councillors role on the Steering Committee is to ensure the needs of the future community and Greenview are met, represent Council, hear the Steering Committee's discussions, and provide a voice to residents who are not on the Steering Committee.

6.3. Steering Committee members will be compensated for their time as per the Council and Board Remuneration Policy 1008.

7. MEETING

7.1. Meetings will be held during Stages 2-4 of the ASP development process for input. There will be a minimum of three (3) meetings during the process, subject to change once the Steering Committee has been formed. Additional meetings will be held as needed at the call of the Chair.

7.2. Agendas will be provided a week prior to the meeting, with meeting minutes distributed within seven (7) days of the meeting.

7.3. The meetings are intended to be attended primarily in person, but on occasion may be held virtually as well.

8. REPEAL

8.1. This bylaw will automatically be repealed once Greenview Council has made a resolution to adopt the DeBolt and Ridgevalley Area Structure Plans.

9. **COMING INTO FORCE**

9.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 23rd day of March, 2023.

Read a second time this 23rd day of March, 2023.

Unanimously consented to and read a third time this 23rd day of March, 2023.



REEVE



CHIEF ADMINISTRATIVE OFFICER