

**Title: Road Inspections & Maintenance**

**Policy No: 4013**

**Effective Date: February 23, 2021**

**Motion Number: 21.02.065**

**Supersedes Policy No: None**

**Review Date: February 23, 2024**



**Purpose:** To establish guidelines to ensure the operations of a consistent maintenance program.

**1. DEFINITIONS**

1.1. **Greenview** means the Municipal District of Greenview No. 16.

**2. POLICY STATEMENT**

2.1. Road Inspections are to be performed on a continuous basis by the Operations and Construction departments.

2.2. Road Maintenance work will adhere to guidelines as defined in the Greenview Development Guidelines & Municipal Servicing Standards and is to be performed as needed in the following priority sequence:

- A) Arterial Roads
- B) Bus Routes, Collector and Market Roads
- C) Residential Access
- D) Farmland Access
- E) Utility Right-of-Ways/Alleyways

**3. GRAVEL SURFACES**

3.1. The roadway should be bladed to remove all potholes, washboards and ruts. Shoulders should be kept free of grass and sod. The proper crown and super elevation rates are to be maintained as per procedure manual.

3.2. Roads Supervisors will coordinate mowing and brushing operations with regular maintenance operations to ensure efficient delivery of all programs and will inform the Manager of Agriculture Services for specific weed control locations.

**4. COLD MIX & ASPHALT CEMENT PAVEMENT (ACP) SURFACE**

4.1. Crack Sealing on ACP projects will be done on a yearly basis, or as otherwise deemed necessary by the Manager of Operations or Manager of Construction.

- 4.2. General patching will be undertaken on a yearly basis. The areas to be patched will be prioritized based on safety concerns. Minor patching will be done as the budget allows.
- 4.3. Emergency patching will be undertaken on a case-by-case basis with an emphasis on preserving safety. A stockpile of patching material is to be kept available at all times.
- 4.4. Line painting will be evaluated on a yearly basis and repainting will be done as deemed necessary by the Manager of Operations or their designate. When possible, painting will be done after crack sealing and patching.