

Title: SMOKE FREE WORKPLACE

Policy No: 2009

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Motion Number: 18.02.77

Supersedes Policy No: AD 23

Review Date:



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: The purpose of this policy is to ensure that Greenview complies with the Tobacco and Smoking Reduction Act, Statutes of Alberta, 2005 Chapter T-3.8, by enforcing a smoke-free environment within all Greenview's buildings, equipment and vehicles.

DEFINITIONS

Passive Smoking means the inhalation of smoke, called second-hand smoke or environmental tobacco smoke by persons other than the intended "active" smoker.

POLICY

1. Greenview Council's goal is to promote a healthy and productive work environment and recognizes the scientifically validated impact of passive smoking and hazardous effects of smoke in the workplace. As such, Greenview is committed to a smoke free workplace to accomplish Council's goal of creating a healthy and productive work environment.
2. To assist with accomplishing Council's goal, Greenview will provide financial assistance as per procedure one (1) to any employee who wishes to quit smoking.

PROCEDURE

1. A maximum of \$250.00 per employee will be provided to register in a stop smoking program, and/or to purchase stop smoking aids. The financial assistance will be provided on a one-time-only basis, and employees will be reimbursed the actual cost by receipt only.
2. During orientation of new employees Greenview Administration will ensure that all new employees are advised of the organization's smoke free work environment and will be provided with a copy of this policy.
3. Any employee in contravention of this policy will be subject to disciplinary action in accordance with the current Staff Agreement.

APPENDIX