



MUNICIPAL DISTRICT OF GREENVIEW

Economic Development – Indoor Beautification Grant Application

Applications should be submitted to invest@mdgreenview.ab.ca

Description

Municipal District of Greenview No. 16 is committed to supporting small businesses and entrepreneurs in our communities. Greenview aims to advance our local economic goals by encouraging pride in the success and potential of our local businesses by implementing an Indoor Beautification Grant.

The program will focus on beautification of Greenview, which will include the following components:

- Restoration of interior finishes and repainting, including window coverings;
- Tables, chairs, and seating;
- Repair or replacement of flooring;
- Interior lighting related to public areas;
- Counters and structures related to service delivery;
- Public washroom updates and washroom appliances;
- Menus or hard copy print materials;
- Removal of barriers to access for people with disabilities and mobility challenges.
- Additional interior projects will be considered for review providing that they align with the grant program's objectives and comply with the applicable development regulations.

Overall, this program will allow business owners to receive grant funding and enhance the appearance and impact of their business interior, contribution to the beautification and vibrancy of Greenview as well as providing an economic stimulus.

Eligibility

In order to be eligible for the Beautification Grant, the following application must be filled and sent to Greenview. As well as the following points;

- Must be a small business within the hospitality sector;
- Must be located within Greenview;
- Must include financial report;
- Holds a valid Greenview Business License; and
- Applicants may re-apply during the program's operating year; however, new applicants will be given priority.

Organizations ineligible for the Indoor Beautification Grant;

- Non-profit Organizations or a registered charity; or
- Businesses located outside of Greenview, including the Town of Fox Creek, Town of Valleyview, or Sturgeon Lake Cree Nation

To be eligible for reimbursement, no work is to be preformed until application has been approved, work that has commenced prior to approval will not be eligible for reimbursement.

Deadlines

Applications for the Indoor Beautification Grant Program will open the first Monday of July each year and will remain open until grant funding has been allocated.

Submission Information & Questions

Completed applications should be submitted to Economic Development at invest@mdgreenview.ab.ca

Any inquires on this program can be made to the Economic Development Department at invest@mdgreenview.ab.ca

Applicant Responsibilities

Applicants must annually submit their application, noting which stream the applicant is applying for. As well, within six (6) months of the application approval the following must be submitted;

- Receipts or invoices associated with the beautification upgrades;
- A description of what improvements were made to the small business; and
- Proof that the upgrades have been completed.

Municipal District of Greenview Beautification Grant Application

General Information

Business Name		Business License No.	
Applicant Name		Date	
Mailing Address			
Phone		Email	
Address of Project			
Start Date		Completion Date	
Estimated Total Cost		Requested Grant Amount	

* Total Maximum of up to \$5000.00 in grant funds.

Project

Provide a description of the proposed Project:

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Provide a description of how the project achieves the Goals that you selected:

Goal 1:

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Goal 2:

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Goal 3:	

Other Information		
Has this business applied for a beautification grant previously?	Yes	No
If yes, please list amount, purpose, and year:		
Has this business applied or received funds from another source?	Yes	No
If yes, please list what other source, amount, and purpose:		
Has there been any other fund-raising or funds coming from other places?	Yes	No
If yes, please list what has been done, when, and how much funds have been raised:		

Applicant Checklist	
Step 1	Complete Application Form
Step 2	Attach the budget, development permit (if required) and design concept
	Preconstruction Photos – Photos require to show the current site in its current state
	Project quotes – Two (2) separate quotes that indicate the cost of the project*
	Project Drawings – Drawings should show the proposed design, construction drawings are acceptable.**

*Note: reimbursement will be based on actual project costs

**Project Drawings are not always necessary. Drawings will be required if changing the structure.

Application Declaration			
I understand that my submission of an application does not constitute a guarantee for funding under the Economic Development Indoor Beautification Grand Program. I certify that all information is true and accurate to the best of my knowledge, and if approved, work will be completed in accordance with the Reimbursement Agreement entered into with the Municipal District of Greenview No. 16.			
Applicant Signature		Date	
Printed Name			

Authorization for Agent of Property Owner

I/We _____, the owner of the subject property hereby authorize _____, _____, to act on my behalf with respect to this application.

Signature Property Owner		Date	
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For Office Use Only

Date/Time Received		Details		
Application Complete	Yes	No		
Date of Application Review				
Amount of Grant				
Decision	Approve	Approved with Conditions	Refuse	