



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

June 11, 2024

9:00 AM

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held May 28, 2024	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 24-967 Muskwa Medical Centre (Canada) Inc. Loan Authorization	13
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	6.3 Bylaw 24-963 Hamlet of Ridgevalley and Crooked Creek Area Structure Plan (ASP) – First Reading	71
#7	BUSINESS	
	7.1 Grant Request – Little Smoky Cemetery	98
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#8	NOTICE OF MOTION	
#9	CLOSED SESSION	
	9.1 Tender Award – Aggregate Supply Disclosure Harmful to Business Interests of a Third Party Section 16, FOIP	

#10 MEMBERS
REPORTS/EXPENSE CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- Ward 6
- Ward 7
- Ward 8
- Ward 8
- Ward 9
- Ward 9

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#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, May 28, 2024

#1
CALL TO ORDER
PRESENT

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Marko Hackenberg

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Acting Director, Infrastructure and Engineering	Doug Brown
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo
Communications Officer	Nicole Brooks

ABSENT

#2
AGENDA

MOTION: 24.05.278 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the Agenda of the May 28, 2024, Regular Council Meeting as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

**#3
MINUTES**

MOTION: 24.05.279 Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the May 14, 2024, Regular Council Meeting as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

- Councillor Dale Smith: Air Conditioning for the field house, start time?
- Administration: still signing contracts.

4.0 PUBLIC HEARING

5.0 DELEGATIONS

10:00 a.m.

5.1 INTERPROVINCIAL FUEL SOLUTIONS LTD.

6.0 BYLAWS

7.0 NEW BUSINESS

7.1 POLICY 1004 PROMOTIONAL MERCHANDISE

POLICY 1004

MOTION: 24.05.280 Moved by: COUNCILLOR JENNIFER SCOTT
That Council approve Policy 1004 "Promotional Merchandise" as AMENDED.

- Council promotional budget - \$750.00 instead of \$1500.00
- Increase council clothing budget by \$100 each

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

7.2 POLICY 6324 LIVESTOCK VETERINARY INNOVATION INITIATIVE

POLICY 6324

MOTION: 24.05.281 Moved by: COUNCILLOR DAVE BERRY
That Council approve Policy 6324 "Livestock Veterinary Innovation Initiative" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

5.0 DELEGATIONS

10:00 a.m.

5.1 INTERPROVINCIAL FUEL SOLUTIONS LTD.

MOTION: 24.05.286 Moved by: COUNCILLOR WINSTON DELORME
That the meeting go to Closed Session, at 10:04 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

MOTION: 24.05.287 Moved by: COUNCILLOR WINSTON DELORME
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 11:04 a.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

MOTION: 24.05.288 Moved by: COUNCILLOR SALLY ROSSON
That Council direct Administration to enter into negotiations with Interprovincial Fuel Solutions Ltd. for the sale of an additional 400 acres located within the Greenview Industrial Gateway, identified as Lot 1, Block 1, Plan 222 1786 within theoretical S½ 22-67-5-W6M, NE 15-67-5-W6M.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

7.6 MASKWA MEDICAL CENTER (CANADA) INC. LOAN REQUEST

MASKWA

MOTION: 24.05.289 Moved by: DEPUTY REEVE BILL SMITH
That Council Direct Administration to draft a bylaw to lend \$3.5 Million dollars for a three-year term, interest free to Maskwa Medical Centre (Canada) Inc. to be funded from the unrestricted reserve.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
CARRIED

**GRANDE GATHERING
GALA**

7.7 SPONSORSHIP REQUEST – GRANDE GATHERING GALA

MOTION: 24.05.290 Moved by: COUNCILLOR WINSTON DELORME

That Council approve an In-Kind Donation of \$1,500.00 to the Grande Prairie Friendship Centre for the 2024 Grande Gathering Gala Event on June 15, 2024, at the Bonnetts Energy Centre in Grande Prairie, Alberta, with funds to come from the 2024 Community Services Sponsorships & Donations Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Hackenberg

AGAINST: Councillor Berry

CARRIED

**KAKWA SHERMAN
TRAIL**

7.8 GRANT REQUEST - KAKWA SHERMAN TRAIL SOCIETY

MOTION: 24.05.291 Moved by: COUNCILLOR DALE SMITH

That Council approve an operating grant in the amount of \$42,067.00 and a capital grant in the amount of \$14,028.00 to the Kakwa Sherman Trail Society for the restoration & maintenance of the historical trails in the Sherman Meadows and Kakwa Wildland areas, with funds to come from the 2024 Community Services Grants Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg

CARRIED

**WILLMORE
WILDERNESS**

7.9 GRANT REQUEST - WILLMORE WILDERNESS FOUNDATION

MOTION: 24.05.292 Moved by: COUNCILLOR MARKO HACKENBERG

That Council take no action on the 2024 operating grant request in the amount of \$119,806.00 from the Willmore Wilderness Foundation.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg

AGAINST: Councillor Burton

CARRIED

7.10 STURGEON HEIGHTS CEMETERY OWNERSHIP REQUEST

MOTION: 24.05.293 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approve the transfer of ownership of the Sturgeon Heights Cemetery from the Diocese of Athabasca to the Municipal District of Greenview No. 16.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg

CARRIED

7.11 TOWN OF VALLEYVIEW LIBRARY BOARD MEMBER REQUEST

MOTION: 24.05.294 Moved by: COUNCILLOR DALE SMITH

That Council TAKE NO ACTION to the Town of Valleyview Council for consideration as a Trustee on the Valleyview Municipal Library Board, with the term to expire upon the 2025 Greenview Organizational Meeting.

FOR: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Scott, Councillor Hackenberg
AGAINST: Reeve Olsen, Councillor Schlieff, Councillor Berry, Councillor Ratzlaff

CARRIED

7.12 JOINT FIRE TRAINING CENTRE

MOTION: 24.05.295 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to provide an additional \$62,500.00 to complete the development and construction of a joint use Class B fire training facility, located at 60051 Highway 668, County of Grande Prairie, with funding to come from the Unrestricted Reserve, upon completion of the facility.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg

CARRIED

7.13 REALLOCATION REQUEST - MD OF GREENVIEW LIBRARY BOARD

MOTION: 24.05.296 Moved by: COUNCILLOR MARKO HACKENBERG

That Council approve the reallocation of \$35,175.00 from the MD of Greenview Library Board's 2024 Operational Budget for a capital purchase of shelving units for the DeBolt Public Library.

FOR: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Burton, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Hackenberg

AGAINST: Reeve Olsen, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 11:57 a.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

Councillor Burton exited the meeting at 12:00 p.m.

NOTICE OF MOTION

8.0 NOTICE OF MOTION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 24.05.297 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That the meeting go to Closed Session, at 12:46 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlief, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
ABSENT: Councillor Burton

CARRIED

OPEN SESSION

MOTION: 24.05.298 Moved by: COUNCILLOR WINSTON DELORME
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12:53 p.m.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlief, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
ABSENT: Councillor Burton

CARRIED

9.1 GREENVIEW EQUIPMENT LEASE

MOTION: 24.05.299 Moved by: COUNCILLOR DALE SMITH
That Council direct Administration to accept the termination of the Greenview Veterinary Clinic equipment lease as proposed by the current proprietor.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlief, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
ABSENT: Councillor Burton

CARRIED

MOTION: 24.05.300 Moved by: COUNCILLOR SALLY ROSSON
That Council direct Administration to sell the Greenview vet. Clinic equipment to Poz and Hooves Ltd. as per the detailed pink list sent via email on March 5, 2024.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlief, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg
ABSENT: Councillor Burton

CARRIED

**#10 MEMBER REPORTS
AND EXPENSE CLAIMS**

10.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- May 14, 2024 Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- May 21, 2024 Committee of the Whole

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- May 14, 2024 Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- May 21, 2024 Committee of the Whole
- Prosecutor Meeting with Town of Valleyview

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- May 14, 2024 Regular Council Meeting
- Friends of Sturgeon Lake Open House
- May 21, 2024 Committee of the Whole
- Northwestern Alberta Foundation presentation
- Greenview Regional Multiplex Advisory Board Meeting

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- May 14, 2024 Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- May 21, 2024 Committee of the Whole
- Library Board Orientation Workshop

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- May 14, 2024 Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Heart River Housing
- May 21, 2024 Committee of the Whole
- Pembina Community BBQ

- WARD 6** **COUNCILLOR TOM BURTON** updated Council on recent activities, which include;
- May 14, 2024 Regular Council Meeting
 - Municipal Planning Commission
 - Policy Review Committee
 - River of Death & Discovery Dinosaur Museum Society
 - Grande Spirit Foundation Finance Committee
 - May 21, 2024 Committee of the Whole
 - Grande Prairie Regional Tourism Association
 - Library Board Orientation Workshop
 - Grande Spirit Foundation
 - Peace Library System Board
 - East Smoky Recreation Board

- WARD 7** **COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;
- May 14, 2024 Regular Council Meeting
 - Friends of Sturgeon Lake Open House
 - Municipal Planning Commission
 - Policy Review Committee
 - May 21, 2024 Committee of the Whole
 - GRM Advisory Board

- WARD 8** **DEPUTY REEVE BILL SMITH** updated Council on recent activities, which include;
- May 14, 2024 Regular Council Meeting
 - Municipal Planning Commission
 - May 21, 2024 Committee of the Whole

- WARD 8** **COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;
- May 14, 2024 Regular Council Meeting
 - Municipal Planning Commission
 - Policy Review Committee
 - Community Futures
 - May 21, 2024 Committee of the Whole
 - South Peace Regional Archives Ribbon Cutting
 - Nitehawk Chairlift Committee

- WARD 9** **COUNCILLOR MARKO HACKENBERG** updated Council on recent activities, which include;
- May 21, 2024 Committee of the Whole
 - Site Selection Conference
 - Community Futures Business Walk GC
 - Ratepayer Meetings

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- May 14, 2024 Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Community Futures
- May 21, 2024 Committee of the Whole
- Minister Wilson Meeting
- Breakfast with MLA Long
- VV Town Council Meeting

MOTION: 24.05.301 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approve to send Reeve Olsen to attend the AB Counsel events and political engagements during the Calgary Stampede and cover mileage and hotel rooms up to 4 nights.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg

ABSENT: Councillor Burton

CARRIED

**#10 MEMBERS
BUSINESS**

MOTION: 24.05.302 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg

ABSENT: Councillor Burton

CARRIED

#11 ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 24.303 Moved by: COUNCILLOR WINSTON DELORME

That Council adjourn this Regular Council Meeting at 1:37 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Hackenberg

ABSENT: Councillor Burton

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT: **Bylaw 24-967 Muskwa Medical Center (Canada) Inc. Loan Authorization**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 11, 2024 CAO: MANAGER:
DEPARTMENT: CORPORATE SERVICES DIR: EK PRESENTER: EK
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act 264, 265

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 24-967 Muskwa Medical Center (Canada) Inc. Loan Authorization Bylaw, as presented.

BACKGROUND/PROPOSAL:

Maskwa Medical Center (Canada) Inc. is a non-profit corporation whose mission is to improve the quality of life and health outcomes for Northwestern Alberta, committed to accelerating the process and improving access to medical specialists, family physicians and health services for the Peace Region.

In 2021 Council approved a \$25,000 grant to the Maskwa Medical Centre Inc. as well as provided a letter to the Maskwa Medical Centre in support of the cost-benefit analysis business plan submission.

In November of 2023, Maskwa Medical Clinic presented at a Committee of a Whole with a capital grant request for \$500,000.00 to assist with the design and engineering of the new Maskwa Medical Center building located in Grande Prairie. Council added the discussions to the 2024 budget deliberations, and the decision to move ahead with the request was made in January of 2024.

Maskwa has since presented at the May 21, 2024 Committee of the Whole, with a request for a \$3.5 million-dollar, interest free loan, to move this project ahead to meet the 2026 deadlines as set out in the agreement with the UofA and Northwest Polytechnic and the recent announcements.

Under the Municipal Government Act Section (MGA) 264 (a) Municipality may lend money to a non-profit organization if Council considers that the money loaned will be used for a purpose that will benefit the community. The loan must be supported through bylaw, the bylaw must be advertised for a minimum of two weeks prior to second reading.

During the May 28th, 2024 Regular Council Meeting, Administration was directed to draft a loan bylaw with the intent to support the community and this non-profit organization.

Administration and Maskwa Medical Centre have come to an agreement on the length and repayment terms of the loan which are included in the bylaw. All repayments of the loan to Greenview will replenish the unrestricted reserves.

The loan will be issued in two draws, September 1, 2024, for \$2,000,000 and the second on February 1, 2025, for \$1,500,000. The first draw will be repaid no later than August 31, 2027, and the second draw will be repaid no later than January 31, 2028; each draw will be repaid in a lump sum payment. The interest rate of the loan will be 0% until the respective payments are due; if the payments are not paid on time, an interest rate of 6.5% compounded monthly will be charged from the time the payment was due.

Using an annual simple interest calculation at 6.5%, Greenview will have a reduction in interest revenue on the first draw of approximately \$390,000 and \$292,500 for the second draw, for a total estimated opportunity cost of \$682,500.

Once the bylaw is approved, Administration will engage legal to draft a loan agreement with the terms of the bylaw.

BENEFITS OF THE RECOMMENDED ACTION:

- 1. The benefit of Council accepting the recommended motion is this non-profit organization will be able to move forward with providing the valuable service to Greenview residents and the Peace region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

- 1. The disadvantage of the recommended action is Greenview will not have the investment income on the \$3.5 million for the term of the loan.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to take no action, however; Administration does not recommend this action as Council directed Administration to draft the bylaw.

Alternative #2: Council has the alternative to direct a different loan agreement, however; Administration does not recommend this action as the non-profit organization would not have the ability to move forward.

FINANCIAL IMPLICATION:

Direct Costs: Approximately \$682,500 in reduced investment revenue for the term of the loan.

Ongoing / Future Costs: None once the loan has been repaid.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advertise for the mandatory two (2) week time period, then bring back the Bylaw for second and third readings.

ATTACHMENT(S):

- Draft Bylaw Maskwa Medical Center (Canada) Inc. Loan

264(1) A municipality may only lend money or guarantee the repayment of a loan if

- (a) the loan or guarantee is made under subsection (2) or (3),
- (b) the loan is made to one of its controlled corporations, or
- (c) the guarantee is made in respect of a loan between a lender and one of its controlled corporations.

(2) A municipality may

- (a) lend money to a non-profit organization, or
- (b) guarantee the repayment of a loan between a lender and a non-profit organization

if the council considers that the money loaned or money obtained under the loan that is guaranteed will be used for a purpose that will benefit the municipality.

265(1) A municipality may only lend money to a non-profit organization, one of its controlled corporations or the designated seller within the meaning of section 30(1) of the Gas Distribution Act, SA 1994 cG-1.5 as it read on June 30, 1998, if the loan is authorized by bylaw.

(2) The bylaw authorizing the loan must set out

- (a) the amount of money to be loaned and, in general terms, the purpose for which the money that is loaned is to be used;
- (b) the minimum rate of interest, the term and the terms of repayment of the loan;
- (c) the source or sources of the money to be loaned.

(3) The bylaw that authorizes the loan must be advertised



BYLAW No. 24-967 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to authorize the loan of money to Maskwa Medical Center (Canada) Inc. for its Maskwa Medical Center Facility.

Whereas, pursuant to section 264(2) of the Municipal Government Act, R.S.A. 2000 c.M-26, as amended, a municipality is permitted to loan money to a non-profit organization;

Whereas, pursuant to Section 268 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 and amendments thereto, the amount of the proposed loan does not cause the Municipal District of Greenview No.16 to exceed its debt limit;

Whereas, the Municipal District of Greenview No. 16 views the development of the Maskwa Medical Center Facility within the region as beneficial to the municipality and wishes to support such development;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**
 - 1.1. This bylaw may be cited as “Maskwa Medical Center (Canada) Inc Loan Authorization Bylaw.”
2. **DEFINITIONS**
 - 2.1. **Greenview** means the Municipal District of Greenview No. 16.
3. **LOAN**
 - 3.1. The sum of up to a maximum of THREE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$3,500,000.00) is hereby authorized to be loaned by Greenview to Maskwa Medical Center (Canada) Inc. in accordance with the provisions of this Bylaw. The loan will consist of two draws.
 - A) September 1, 2024, TWO MILLION DOLLARS (\$2,000,000.00)
 - B) February 1, 2025, ONE MILLION FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000.00)
 - 3.2. The purpose of this loan is to assist Maskwa Medical Center (Canada) Inc. with the financing of the Maskwa Medical Center Facility.
 - 3.3. The rate of interest on the loan to Maskwa Medical Center (Canada) Inc. is ZERO (0). An interest rate of six and a half percent (6.5%) per annum compounded monthly will be applied on the first TWO MILLION (\$2,000,000.00) DOLLARS starting August 31, 2027 and on the

second ONE MILLION FIVE HUNDRED THOUSAND (\$1,500,000.00) DOLLARS starting January 31, 2028.

- 3.4. The loan shall be repaid by Maskwa Medical Center (Canada) Inc. to Greenview in two lump installments as follows:
 - A) The first payment must be made on or before August 31, 2027 in the amount of TWO MILLION (\$2,000,000.00) DOLLARS; and
 - B) The second payment must be made on or before January 31, 2028 in the amount of ONE MILLION FIVE HUNDRED THOUSAND (\$1,500,000.00) DOLLARS.
- 3.5. The funds being borrowed from Greenview shall be exclusively used by the Maskwa Medical (Canada) Inc. for the construction of the Maskwa Medical Center Facility.
- 3.6. The issuance of the loan by Greenview shall be subject to Maskwa Medical (Canada) Inc. entering into a loan agreement satisfactory to Greenview.

4. **COMING INTO FORCE**

- 4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2024.

Read a second time this ____ day of _____, 2024.

Read a third time this ____ day of _____, 2024.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Bylaw 24-962 Hamlet of DeBolt Area Structure Plan (ASP) – First Reading**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 11, 2024 CAO: INTM. MANAGER: JS
DEPARTMENT: PLANNING & EC. DEVELOPMENT DIR: MAV PRESENTER: JS
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26

Council Bylaw/Policy (cite) – Municipal Development Plan Bylaw 15-742

RECOMMENDED ACTION:

MOTION: That Council gives first reading to Bylaw 24-962, being the Hamlet of DeBolt Area Structure Plan, as presented.

BACKGROUND/PROPOSAL:

In April 2023, Greenview requested Invistec Consulting prepare an Area Structure Plan (ASP) for the Hamlet of DeBolt, where no ASP has previously been adopted. Directed by section 10.3.3 of the Municipal Development Plan (MDP), the ASP directs the planned development and subdivision for the Hamlet of DeBolt and surrounding areas.

RECOMMENDATIONS

After months of consultation with various stakeholders and draft review, Administration is presenting the draft Hamlet of DeBolt ASP for Bylaw adoption. Administration has taken the necessary steps to ensure that individuals or groups could make representations or suggestions to the ASP, per the MGA requirements. The policies therein are also consistent with Greenview's MDP. Throughout the public consultation process and when circulated with internal and external stakeholders, Administration has received no strong opposition to this ASP. Therefore, it is recommended that the Hamlet of DeBolt ASP be given first reading.

PLAN CONTENTS

The Hamlet of DeBolt ASP will provide the planning framework for the Hamlet of DeBolt and surrounding areas. Consisting of 353.88 Hectares or 874.46 acres of land, the Plan Area contemplates future land uses in the Plan Area, which also considers the existing land uses. The ASP consists of background information about the hamlet, the vision and goals of the ASP, policies relating to land use, infrastructure, and policy monitoring, and is accompanied by maps that support the policies.

The Hamlet of DeBolt ASP aims to:

- (1) enhance the community core.
- (2) work with stakeholders to attract local businesses and retain young families.
- (3) support the aging population.

(4) create a framework for environmental safety.

This is done through policies that address beautification, diversification of residential developments, management of DeBolt Creek, establishment of future parks and open spaces in designated areas, and provision of supportive uses and adaptive reuse of buildings. Existing agricultural lands will continue to be used for agricultural purposes. In the coming years, this ASP envisions moderate growth in the area.

PUBLIC ENGAGEMENT

The development of the ASP for the Hamlet of DeBolt follows the ASP Process found in the Public Engagement Plan (PEP) drafted by Invistec Consulting. Before starting the project, a PEP was created to provide a roadmap for engagement. The outcome of these engagements were captured through the What We Heard Reports (WWHRs), which are attached to this package.

In summary, Invistec Consulting Ltd, with the assistance of Administration, has conducted a Community Workshop (June 15, 2023) and a short survey that guided the policy creation of the ASP, while two (2) succeeding Open Houses (September 13, 2023, and March 20, 2024) were held to help refine and clarify policies within the draft ASP. Though not initially included in the PEP, Administration added two (2) Coffee House sessions in DeBolt, on December 17 and 20, 2023, to allow the public to ask questions about the ASP.

POLICY FRAMEWORK

Municipal Government Act

The proposed DeBolt ASP meets policy requirements within section 633 (2) of the MGA, as this ASP provides the area with the sequence of development, proposed land uses, density of the population, and location of major transportation routes and public utilities.

Throughout the development of this ASP, Administration has adequately notified and provided means for representation to those affected by this ASP. The draft ASP has also been circulated to the area school board, and provincial government departments, prior to the first reading. The development of the DeBolt ASP meets the requirements of Plan preparation as per section 636 (1) of the MGA. The proposed Hamlet of DeBolt ASP is also consistent with Greenview's MDP which also meets section 638 (2) of the MGA.

Municipal Development Plan Bylaw 15-742

Section 10.3.3 (a) of the Municipal Development Plan directs that Greenview may develop a Major ASP for the Hamlet of DeBolt. In accordance with section 10.3.3 (b), the proposed DeBolt ASP addresses and meets the criteria provided in Section 10.3.4 of the MDP.

COMMENTS RECEIVED

Though not initially mandated by the MGA, Administration has circulated the draft ASP to internal and external stakeholders, where Administration has received four (4) comments. Greenview's Agricultural Services and Regional Fire Chief, and Alberta Energy Regulator have no concerns or comments on the Hamlet of DeBolt ASP.

Alberta Transportation and Economic Corridors provided comments directing future development traffic to the intersections of Highways 43 and 736, and Highway 43 and Range Road 10. There are also comments about past issues relating to stormwater management along Highway 736, where drainage structures have become overwhelmed. Stormwater management plans will be required so drainage does not become an issue in the future as the north side of DeBolt is further developed. They also provide that pedestrian connectivity between the residential properties and Greenview’s Public Service Building should be explored.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that this will allow the adoption of the Hamlet of DeBolt ASP to move forward, which provides a planned framework for the hamlet and surrounding area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table the Hamlet of DeBolt ASP for further discussion and revision.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Once the Hamlet of DeBolt ASP has received First Reading, this ASP will proceed to Public Hearing.

ATTACHMENT(S):

- Bylaw 24-962 – Hamlet of DeBolt Area Structure Plan
- Schedule “A” Hamlet of DeBolt Area Structure Plan
- What We Heard Reports – Hamlet of DeBolt ASP *< due to file size, link sent to Council*
- Municipal Government Act, Section 633, Section 636, Section 638
- Municipal Development Plan, Section 10



BYLAW No. 24-962 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the adoption of the Hamlet of DeBolt Area Structure Plan

Whereas, Section 633 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended, enables Council to adopt an area structure plan to provide a framework of the future subdivision and development of lands within the municipal; and

Whereas, the Area Structure Plan has been prepared in accordance with the requirements set out in Part 17 of the Municipal Government Act, as amended;

Now Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. That Bylaw 24-962 may be cited as the “DeBolt Area Structure Plan.”
2. That the Hamlet of DeBolt Area Structure Plan, attached hereto as Schedule A, be adopted.
3. That if any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed.
4. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2024.

Read a second time this ____ day of _____, 2024.

Read a third time this ____ day of _____, 2024.

REEVE

CHIEF ADMINISTRATIVE OFFICER



Hamlet of DeBolt

Area Structure Plan

Bylaw X-XX

Fifth Draft, April 2024

Acknowledgements

The Project Team would like to thank the community members, organizations, and various stakeholders who shared their stories, attended community engagement events, and provided insight and feedback during the preparation of this Area Structure Plan. The Project Team would also like to thank Greenview's Council for their support of this Plan.

All photos in this Area Structure Plan were taken by the Project Team, except those otherwise credited.



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01 Introduction

1.1 Purpose

The DeBolt Area Structure Plan (ASP) will establish a framework for the long-term vision of growth and development for the lands located within the DeBolt ASP boundary. This Plan has been created in partnership with the public, stakeholders, and Greenview, who provided the Project Team with valuable insights on DeBolt's history and their vision for the future. This collaboration has resulted in a community driven plan that is reflective of local values and aspirations.

1.2 Authorization

The preparation of the DeBolt ASP was authorized by the MD of Greenview No. 16 (Greenview) on January 27 2023, through a request for proposal. Greenview selected Invistec Consulting Ltd. as the successful proponent on April 14, 2023.

1.3 Policy Framework

The DeBolt ASP was prepared in alignment with the existing legislation and planning policy framework including local and regional plans for the area.

Municipal Government Act

Part 17 of the *Municipal Government Act (MGA)* establishes the authority for municipal planning, subdivision, and development. Section 633(1) of the MGA enables municipalities to adopt ASPs by bylaw, and establishes criteria for ASPs, which must describe:

- *The order of development proposed for the area;*
- *The land uses proposed for the area;*
- *The density of population proposed for the area;*
- *The general location of transportation routes and public utilities; and*
- *Any additional information that Council deems necessary.*

Municipal Development Plan

The DeBolt ASP has been prepared in accordance with Greenview's Municipal Development Plan (MDP), which provides policy direction for the preparation of hamlet ASPs within Section 10. More specifically, Policy 10.3.3 (a) states the following:

"Greenview may undertake the preparation of ASPs for its hamlets and other areas within Greenview that may be of strategic development interest, including but not limited to

- i) the Hamlets of DeBolt and Little Smoky,*
- ii) Crooked Creek/Ridgevalley, and*
- iii) Grande Cache airport."*

Municipal Development Plan

The Municipal Development Plan is a guiding document for future growth. It contains the municipality's vision for the future. By establishing specific policies, it provides a "roadmap" to achieve that vision.

1.4 Location

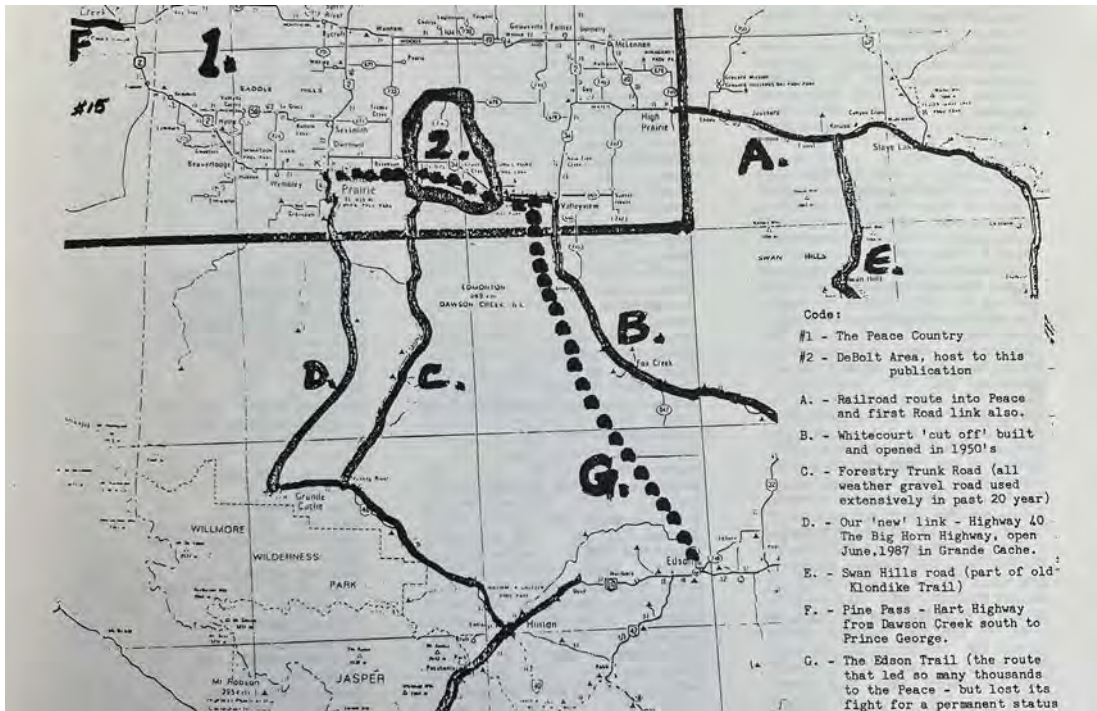
The DeBolt ASP is located within the northern portion of Greenview, approximately 30 minutes west of the Town of Valleyview and approximately 40 minutes east of the City of Grande Prairie. The DeBolt ASP consists of six quarter-sections (SE-12-72-1-W6M, SW-12-72-1-W6M, NE-12-72-1-W6M, NW-12-72-1-W6M, NE-11-72-1-W6M, and SE-11-72-1-W6M), including the Hamlet of DeBolt boundary and its surrounding area. The Plan Area is accessible by Highways 43 and 736 and is bounded by the following:

Township Road 722 to the north;
Rural agricultural land to the east;
Highway 43 to the south; and
Range Road 12 to the west.

Refer to *Figure 1: Location Map* and *Figure 2: Plan Boundary*.

1.5 History

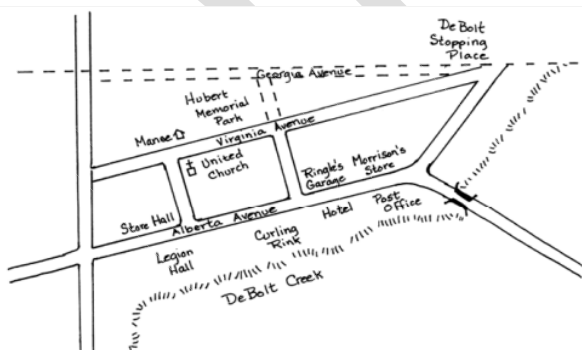
The origins of DeBolt started after the creation of the Edson-Grande Prairie Trail for those who were traveling north to build their homesteads. The Edson-Grande Prairie Trail lasted from 1911 until 1916 when the Edmonton, Dunvegan and British Columbia Railway (EDBC) was constructed. Homesteaders who have travelled along the Edson-Grande Prairie Trail had the opportunity of breaking the land and seeding crops in DeBolt and the region.



Edson Trail (G) in relation to the Hamlet of DeBolt (2). Derived from (Moore & Moore, Across the Smoky 1978)

In 1919, the DeBolt family, led by Elbert and Laura DeBolt travelled along the Edson Trail to make camp in an abandoned homesteader’s shack, what is now known today as the DeBolt Sports Field (Across the Smoky, 1978). They established the first Post Office, and alongside them, Elbert's sibling George and his wife Virginia managed a resting point. Notably, "Virginia Avenue" commemorates Virginia DeBolt.

As their homestead grew and became a hamlet, the DeBolt family leased land to a store, a hall, a sawmill, and a church. Currently, a portion of the DeBolt family continues to reside within this hamlet.



Hamlet of DeBolt ca. 1945 (Moore & Moore, Across the Smoky 1978)



DeBolt Stampede, 1930 (Moore & Moore, Across the Smoky 1978)

Some of the hamlet’s buildings are named after historic figures such as Edna Stevenson (the Edna Stevenson Manor), Laura DeBolt (the Laura DeBolt Manor), and Mr. Hubert (Hubert Memorial Park). The Hubert Memorial Park is adjacent to the DeBolt Pioneer Museum, of which Winnie DeBolt was a key founding figure.

Today, the community commemorates its strong ties to history through culture and community building, formerly through the DeBolt Country Club society formed in 1929, and more recently, through the DeBolt & District Agricultural Society formed in 1976.



*George and Virgie DeBolt, 1925
(Moore & Moore, Across the Smoky 1978)*



*DeBolt Post Office, 1927
(Moore & Moore, Across the Smoky 1978)*



02 Context

2.1 Planning Process

The DeBolt ASP was developed in consultation with hamlet residents, surrounding residents, as well as local stakeholders. The ASP process included a Community Workshop, and a Public Open House, both of which are discussed in more depth within *Section 3: Community Engagement*.



2.2 Ownership

The Plan Area consists of 353.88 ha (874.46 ac) of land, of which 330.81 ha (817.44 ac) are privately and publicly owned parcels with the remaining 23.07 ha being roadways. Land ownership in DeBolt largely consists of privately owned land, making up 96.0% of total landownership within the Plan Area. The portion of land that is owned by Greenview makes up 3.9% of the total land ownership, while Crown Land makes up 0.1%. Refer to *Table 1: Land Ownership Breakdown* below, and *Figure 3: Ownership Map*.

Table 1: Land Ownership Breakdown

Ownership	Area (ha)	%
Total*	330.81	100
Greenview	12.92	3.9
Crown Land	0.39	0.1
Private Land	317.50	96.0

*Total area does not include roadways.

2.3 Site Features and Considerations

2.3.1 Topography

The topography within the Plan Area is fairly flat, with sloping taking place along the edges of the DeBolt Creek, dropping from an elevation of 640m from Alberta Avenue to the north and Creeks Crossing subdivision to the south, to an elevation of 630m within the creek. The lowest elevation within the Plan Area is within the southwest portion at 630m, and the highest elevation is at 645m along the northeastern and eastern portions of the plan. Refer to *Figure 5: Existing Topography*.

2.3.2 Environmental

The majority of the lands in the Plan Area are cleared of vegetation for agricultural uses, with the exception of several tree stands located on SE-11-72-1-W6M (west portion) and two tree stands located on SE/NE-12-72-1-W6M (east portion). The large, treed area in the east portion is adjacent to the DeBolt Creek running from the northeast and connecting to more tree stands. Further studies are required to assess the composition of tree species, degree of environmental sensitivity, state of animal and bird habitats, and whether there are any existing wetlands in the area.

The Plan Area is located within the Peace/Slave River Basin, and within the Smoky/Wapiti sub-watershed. DeBolt Creek runs from the northeast of the Plan Area, bisecting the hamlet and continuing south of Highway 43 to eventually discharge into Smoky River.

A lagoon with wastewater collection systems is located approximately 700m south of the Plan Area and has a 300m development setback buffer (see *Figure 7: Development Setbacks*). Additionally, there are two landfills located south and east of DeBolt; the landfill to the south also incorporates a waste transfer station. The future RV sanitary dump will be located in the hamlet's core, along the north side of Alberta Avenue.

Buffer

An area of land that separates two areas to reduce nuisances and other impacts. They may include but are not limited to the use of landscaping, fencing, setbacks, or berms.

2.3.3 Oil & Gas Infrastructure

There are no oil and gas pipelines, or abandoned wells located within the Plan Area.

2.4 Existing Transportation Network

Highway 43 runs east-west, parallel to the southern Plan Area boundary, while Highway 736 runs north-south along the western portion of the Plan Area. Existing access to the Plan Area is from Highway 43 (to the south) and Highway 736 (to the north). The two highways intersect at the southern boundary in the southwest portion of the Plan Area.

Township Road 721A (Alberta Avenue) bisects DeBolt into northern and southern portions and generally runs parallel to Highway 43. The portion to the north, which has been developed earlier in the hamlet's history, consists of local roadways in the form of a grid pattern. The portion to the south, Creeks Crossing subdivision, has been developed more recently and consists of a curvilinear local roadway network.

Private roadways exist mainly within private residential sites, while service roads are located primarily in the southern portion of the hamlet. There is a service road west of the DeBolt Public Service Building (1115 Township Road 721a), and one north and west of the existing gas station in the southeast portion of the hamlet (east end of Alberta Avenue and Range Road 10A).



There are existing trails in the northern portion of the hamlet, primarily located around the DeBolt Sports Field and the museums, as well as north of Virginia Avenue. The trails are gravel and support multi-modal activities such as walking and cycling.

2.5 Existing Municipal Infrastructure & Utilities

2.5.1 Municipal Water

The Hamlet of DeBolt Infrastructure Overview was prepared in August 2007 by Midwest Surveys Inc. Consulting Division, describing the state of existing infrastructure in the hamlet. Municipal water services are available for the hamlet, with an existing water well, water treatment plant, reservoir, and pumphouse located in the hamlet's core, along the south portion of Alberta Avenue. Refer to *Figure 9: Existing Water Servicing*.

According to the capital overview, which was commissioned prior to the development of the Creeks Crossing subdivision, several new above-ground water storage tanks were incorporated into the water treatment plant (as well as reservoir and pumphouse) in 2004, and a third deep water well was connected to the water network in 2007. Currently, there are two above-ground and two underground water storage tanks.

2.5.2 Stormwater

Stormwater drainage in the Plan Area is currently achieved through rural-style ditching, swales, and culverts.

2.5.3 Sanitary Sewer

The existing sanitary sewer system for the hamlet discharges into the sewage lagoon located to the south of the Plan Area. There are two sanitary lift stations in the hamlet. One lift station is located along the east side of Highway 736, servicing the north portion of DeBolt, while the other one is located in and services the Creeks Crossing subdivision. Solid waste is stored at the transfer station/landfill south of DeBolt before being transferred to a regional landfill. Refer to *Figure 8: Existing Sanitary Sewer Servicing*.

2.5.4 Shallow Utilities

Utilities in the area include the cell phone tower located in the central west portion of the Plan Area. Overhead power infrastructure exists along Highway 736, Range Road 12, Township Road 722 (on the east side of Highway 736) and throughout the local roadway network within the hamlet. A fiber optic cable right-of-way runs east-west along the northern boundary of DeBolt. Refer to *Figure 7: Development Setbacks*.



03 Community Engagement

3.1 Summary

A public engagement plan was prepared to support the development of the DeBolt ASP within the first phase of the project. The purpose of the strategy was the following:

- Inform residents, stakeholders, and elected officials about the project;
- Gather comments from and collaborate with residents, stakeholders, and elected officials to develop the ASP; and
- Earn political and public support of the ASP.

The second phase of the project focused on a Community Workshop and gathering of background information about the hamlet and its residents, and opportunities and constraints for the Plan Area to help the Project Team create the vision for the ASP. This phase of the engagement included the preparation and distribution of a Community Survey, facilitation of the workshop.

The third phase of the project introduced the public to the draft vision statement and land use concept, with an Open House held to gather public feedback on the draft ASP. This phase included the preparation and distribution of a Vision Statement and Land Use Concept Survey, facilitation of a Public Open House. The Vision Statement and Land Use Concept Survey was mailed out to the area residents as well as published online on the Engage Greenview dedicated project page prior to the Public Open House.

What We Heard Reports outlining the details for each engagement event were published online on the Engage Greenview dedicated project webpage and were shared with Council and Greenview Administration.

3.2 Community Workshop

Residents, landowners, and key stakeholders were notified of the event via various means of communication, including local newsletter advertisements, the Engage Greenview webpage, emails, posters in local venues, and mailed out invitations. A Community Survey was included as part of public notifications that inquired about resident demographics, length of residency, strengths, and improvement areas for the hamlet as well as other details.

The Community Workshop event took place on June 15, 2023, at the DeBolt Centre. This workshop was hosted by Invistec, along with Greenview's Planning and Development Department. The purpose of the workshop was to introduce the Project Team to the community, provide a presentation about the project, gain valuable background information about the community, and identify opportunities and constraints of the area.

The following engagement techniques were used at the Community Workshop to get participant insights regarding the past, present, and the future of their community:

- ***Appreciative Inquiry Process:*** this interactive engagement activity helped discover the past and current conditions of the communities and to inform and inspire participants to envision their ideal futures. The process was divided into four parts: discover, dream, design, and destiny. During the workshop, each of the four categories prompted questions about DeBolt that guided participants from the discover stage (the past and present) to the dream, design, and destiny stage (the future).
- ***Opportunities and Constraints:*** this mapping exercise encouraged attendees to discuss opportunities and constraints related to DeBolt and illustrate them directly on a map with various drawing tools. Participants were able to display areas of potential development, key items missing from the maps, and any areas that are constraints to future growth.

The overarching themes from the feedback received from the Community Surveys and Community Workshop were:

- DeBolt is comprised of passionate and highly social community members who work together to improve the hamlet;
- A variety of essential services are currently provided, but gaps exist in medical and childcare services;
- The maintenance of properties and trails could be improved; and
- Improving the visibility of future commercial and industrial development along Highway 43.



3.3 Open House 1

Prior to the Public Open House, the Vision Statement & Land Use Concept Survey was shared with residents by mail, on the Engage Greenview Website, and social media to gather feedback provided at the Community Workshop in the earlier phase. Additionally, Greenview hosted the Ratepayers BBQ at the DeBolt Public Service Building on July 11, 2023. Greenview connected with attendees and informed them of the ongoing project, including the developments of the vision statement and the land use concept.

The Public Open House was held on September 13, 2023, at the DeBolt Centre. The Public Open House engaged residents and other interested members of the public on the draft ASP policies, the vision of the ASP, and the land use concept. Attendees were encouraged to provide feedback to further refine the draft document.

The Public Open House commenced with a brief presentation on the project overview, timelines, and goals. Presentation boards outlining further details about the ASP were available for attendees to analyze and refer to during discussions. A working group policy session also took place, where the attendees were provided handouts outlining proposed policies. The attendees and the Project Team reviewed the policies together and noted feedback and suggestions for clarifications.

A What We Heard Report outlining the details about the Public Open House was published online on the Engage Greenview dedicated project webpage and was shared with Council and Greenview Administration. This report included a summary of the engagement event, collected feedback, analysis, and rationale for revisions.

3.4 Open House 2

After the first Open House, MD Administration and the Project Team decided to host a second Open House to confirm the revisions made to the plan. This included an adjustment to the ASP boundary, revisions to the language within policies, and refinement of the implementation actions. The Open Houses were renamed Open House 1 and Open House 2, for clarity.

Between Open House 1 and 2, the community felt the need for more engagement with MD Administration to dive deeper into the plan to ensure the community's voice was accurately represented within the final ASP. This included four Coffee Houses, two of which were held in the DeBolt Center on December 17 (2pm-4pm) and 20 (6:30-8:30pm), 2023 and two in Ridgevalley. During these Coffee Houses, community members were able to drop-in to chat with MD Administration about the ASPs and ask any questions about the planning and development process.

Individuals were invited to Open House 2 through a postcard invitation that was mailed out by the MD of Greenview on February 29, 2024 to 260 mailboxes in DeBolt and the surrounding areas, which detailed out the time and location of the event. The Open House 2 was also advertised through the Engage Greenview web page and the MD of Greenview's social media accounts. Open House 2 was held on March 20, 2024, at the DeBolt Centre from 6:00 – 8:00 pm. Overall, the event was attended by approximately 6 community members, 2 MD Administration Members, and 3 representatives from the Project Team.

A What We Heard Report outlining the details about Open House 2 was published online on the Engage Greenview dedicated project webpage and was shared with Council and Greenview Administration. This report included a summary of the engagement event, collected feedback, analysis, and rationale for revisions.

04 Development

Concept

4.1 Vision and Goals

4.1.1 Vision

A vision statement was developed through collaboration with the public and stakeholder groups during the public engagement process. The vision statement for the DeBolt ASP is:

“DeBolt is a regional destination that provides amenities and activities for its residents and those in surrounding rural areas. Built upon a generous spirit, this friendly community works to enrich the daily lives of its residents with more services and employment opportunities while continuing the legacy of DeBolt .”

4.1.2 Goals

A number of planning goals were developed through input and feedback from the public engagement process. The goals established below are based on community feedback provided during the public engagement events and align with the vision statement for the ASP. The goals of improving the community core, attracting residents and businesses, and creating environmental safety all lead to the overall vision to enrich the daily lives of residents of the hamlet and strengthen it as a regional destination. These goals give policy makers, Councillors, residents, and stakeholders a direction to implement the vision of the plan.

Improve the Community Core

- Repurpose vacant lots and brownfield sites
- Beautify Alberta Avenue

Attract Local Businesses & Retain Young Families

- Enhance local amenities for kids, youth, and seniors
- Promote new and existing local businesses
- Establish pedestrian connectivity between the hamlet's main amenities

Support Aging-in-Place

- Designate and reserve institutional lands for seniors housing
- Promote barrier-free and accessible design in new construction

Develop a Framework for Environmental Safety

- Improve slope stability in DeBolt Creek
- Incorporate Firesmart principles for DeBolt Creek and developments in proximity to the creek
- Create sensitive transitions around municipal services such as RV dump stations, lagoons, and landfills

4.2 Future Land Use Concept

The vision for the DeBolt ASP is implemented by outlining the land use concept as identified in *Figure 10: Future Land Use Concept*. The land use concept and policies identify general land uses and their approximate boundaries and inform the development within the Plan Area.

The land use concept provides a strategy for future development in DeBolt. It builds upon the existing residential and agricultural uses, while targeting future residential development to occur within or in immediate proximity to the hamlet boundary. This strategy will help retain adjacent agricultural lands for potential future development and will allow for the development of more municipally serviced residential lots. The land use statistics detailing land use areas, population projections, and densities are outlined in *Table 2: Land Use Statistics*.

Brownfield parcels in the north portion of the hamlet that were previously zoned industrial are now designated as residential and further environmental site remediation shall take place prior to their rezoning. The brownfield parcel on the north (Plan

Firesmart

Framework designed to mitigate the risk of and educate residents on large uncontrollable wildfires near communities and critical

1273HW; Block R) is Crown land and was historically used as a highway maintenance yard for storing salt and sand. A Risk Management Plan was prepared for the Crown-owned parcels in February 2022, by Tetra Tech Canada Inc. The report concluded that environmental risks to humans and the ecology is moderate to low, however, regular monitoring of the sites is recommended.

The remainder of the brownfield sites are owned by Imperial Oil Ltd. and were historically used as fueling stations.

4.3 Land Use Policies

4.3.1 Hamlet Wide Policies

Hamlet wide policies create a framework for development within the DeBolt Area Structure Plan. The below policies apply to the entire Plan Area and various land uses.

- a) *All development within the Plan Area shall be subject to the provisions of Greenview's Municipal Development Plan and Land Use Bylaw.*
- b) *Development shall be compatible with adjacent land uses and provide the appropriate buffers and setbacks.*
- c) *If Crown Land is transferred to private ownership, an amendment to this ASP shall be required to redistrict the lands to an appropriate land use district.*
- d) *Municipal Reserve in the amount of 10% owing under the Municipal Government Act may be required and be dedicated through reserve dedications within the Plan Area, money-in-place, or combinations of money-in-place and land at the time of subdivision.*
- e) *Future subdivision and development within the Plan Area shall conform with the vision, goals, and policies outlined within this document.*
- f) *Future applications for subdivision and development shall be referred to Alberta Transportation and Economic Corridor when the application is within 1.6 km of a provincial highway (Highways 43 and 736).*
- g) *Development that does not conform with the intent of this plan shall require an amendment to this document.*
- h) *Prior to amendments to this document, or application for subdivision and development, technical studies may be prepared to support the nature of amendments.*
- i) *Subdivisions or permits for a school, hospital, food establishment, or residential use shall not be permitted within either the landfill or the lagoon's 300m development setback.*
- j) *Applications for subdivision and development located in proximity to abandoned or existing landfills shall adhere to Alberta Environment and Protected Areas regulations and directives.*

- k) *Existing buildings or sites with heritage significance should be preserved and maintained.*
- l) *Infill development on vacant parcels, brownfield sites, or redevelopment of underutilized lots is encouraged to maximize the use of existing roadways, utilities, parks, and other community services.*
- m) *A floodplain and top of bank study should be prepared by the developer to determine the 1:100 floodplain of DeBolt Creek.*

Infill

Construction of buildings on underutilized land in a developed area. Infill can consist of demolishing and replacing a building.

4.3.2 Residential

Existing Residential and Future Residential areas within the Plan Area will continue to develop in the form of smaller lots that are municipally serviced. These residential areas will be comprised of a diversity of housing types that encompass everything from single detached dwellings to apartments, however, the predominant form will continue to be single-detached housing. Growth of residential areas within the hamlet boundary will be prioritized in staging.

Housing Type/Form

Types of residences, such as single detached homes, duplexes, or townhomes.

- a) *Home-based businesses should be encouraged, provided they are compatible with adjacent land uses.*
- b) *Redevelopment of vacant or underutilized lots within the hamlet boundary shall be encouraged prior to the development of Future Residential to maximize the use of existing roads, and services.*
- c) *The architecture, construction materials, and exterior façade of buildings and other structures shall complement and enhance the rural character of DeBolt.*
- d) *A variety of housing types and secondary suites should be supported and further explored for inter-generational living opportunities and housing affordability.*
- e) *Low density residential uses such as single detached or semi-detached homes shall continue to be the dominant housing form.*
- f) *Future Residential development is subject to further technical studies to ensure land is suitable for development and to assess required servicing capacity.*
- g) *Development of half of the lots in the existing Creeks Crossing subdivision shall occur prior to any residential subdivision taking place within the Future Residential areas.*
- h) *Notwithstanding Policy 4.3.2. (g), Future Residential subdivisions may occur prior to the completion of half of the lots in Creeks Crossing, provided that it meets the general intent and vision of this ASP and/or offers an alternative housing product not currently available, on a case-by-case basis.*

- i) Residential development within the DeBolt Creek floodplain area shall be subject to floodplain development controls at the time they are established by Greenview.

4.3.3 Alberta Avenue Core Area

The Alberta Avenue Core Area will be the heart of the hamlet, functioning as a gathering and activity node for the community (refer to *Figure 10: Future Land Use Concept*). The Alberta Avenue Core Area will support mixed uses, including commercial, residential, institutional, and parks & open spaces. Alberta Avenue will function as a main street, with the intent to develop as a pedestrian-oriented and beautified streetscape through the use of street-oriented retail space, landscaping, and wayfinding.

Brownfield sites have been identified within this area along the north portion of Alberta Avenue (Plan 1273HW; Block 2; Lots 9-13), used previously as industrial, and proposed for future commercial.

Brownfield Sites

Sites that have been previously developed and may have contaminants left in the soil from previous uses (former gas stations, oil and gas)

Remediation of brownfield sites must occur before further development. Lastly, the Alberta Avenue Core Area will be developed to increase accessibility, safety, quality of life, and local identity for the residents and strengthen their connection with the hamlet.

- a) Alberta Avenue shall act as the main street and focal point of DeBolt.
- b) Hamlet Commercial development within the Alberta Avenue Core Area should be designed to be aesthetically appealing, pedestrian friendly, and create a sense of place within the hamlet.
- c) Wayfinding signage and public art may be integrated across the Alberta Avenue Core Area to help in the identification of key locations and amenities.
- d) Appropriate screening and landscaping shall be provided along Alberta Avenue to complement the continuous street-front.

4.3.4 Commercial

Commercial within the hamlet will continue to develop to provide everyday services for local residents and also focus on tourism-related business activities meant to take place on smaller parcels. Regional commercial services, such as transportation and warehousing, contracting, and commercial and industrial machinery will be focused on larger parcels outside of the hamlet and will serve the travelling public and rural residents.

- a) *Highway Commercial development shall incorporate a high standard of visual appeal, as it will act as an entrance feature into the hamlet.*
- b) *Highway Commercial development shall be located along Highway 43 to maximize commercial visibility from the highway.*
- c) *Hamlet Commercial development shall be smaller in scale and intensity than commercial uses adjacent to Highway 43 and provide goods and services that accommodate the daily needs of residents.*
- d) *Hamlet Commercial development should provide sufficient lighting, pedestrian connectivity, and parking to accommodate all forms of users.*
- e) *Commercial development adjacent to Existing Residential and Future Residential shall minimize any nuisances to adjacent properties.*

4.3.5 Industrial

Industrial uses within the Plan Area will be compatible with other adjacent uses and serviced lands and will not produce any nuisances that extend beyond their parcel when adjacent to other non-industrial uses. Industrial outside of the hamlet boundary will take place on large, unserviced parcels. Industrial land uses will focus on (but not limited to) agricultural processing, fueling stations and truck stops for general storage, animal care services, auto servicing for light building supply, and vehicle wash stations.

- a) *Industrial development within the hamlet boundary should be limited in intensity and nuisance to ensure that it is compatible within the existing land uses within the Plan Area.*
- b) *Industrial development shall provide the appropriate screening and aesthetic landscaping adjacent to any highways or residential developments.*

4.3.6 Parks & Open Space

DeBolt Creek has the potential of becoming a prime outdoor recreational amenity, with some mitigation needing to take place prior to its use. If possible, a trail should be integrated along the north portion of DeBolt Creek and connected to the pedestrian network. Two parcels have been identified for future Park & Open Space (Plan 1273HW; Block1; Lots 4 and 5) located directly adjacent to the DeBolt Pioneer Drop-In Centre (see *Figure 12: Open Space Network*). Historically used as Institutional, this future park space will contribute to the Plan Area's inventory of outdoor recreational spaces, connecting to existing and future pedestrian networks.

Environmental Resiliency

Ecological system's ability to prepare for threats, to absorb impacts, and to recover and adapt after disruptive events such as wildfires and floods.

- a) *Parks and Open Spaces should be provided to accommodate a range of passive and active outdoor recreation opportunities.*
- b) *Parks and Open Spaces as well as sidewalks and trails should incorporate Crime Prevention Through Environmental Design (CPTED) principles to maintain the sense of safety in the hamlet.*
- c) *Preservation and enhancement of wildlife movement corridors should be integrated into the Parks & Open Space network.*
- d) *Parks and Open Spaces shall incorporate Firesmart principles to ensure environmental resiliency and safety for users.*
- e) *The trail network shall ensure year-round accessibility.*
- f) *Wayfinding signs should be provided for the enhanced navigation along trails to improve safety for users.*
- g) *Small scale recreation opportunities such as playgrounds, and outdoor work out structures should be considered.*
- h) *Gaps in pedestrian infrastructure, such as sidewalks and trails, should be investigated and connected in order to create a continuous and equitable pedestrian network.*
- i) *Future parks and open space may be developed within residential lands, institutional lands, and agriculture lands to provide more recreation opportunities for residents.*
- j) *DeBolt Creek shall be protected and preserved in accordance with municipal and provincial regulations*
- k) *A trail should be integrated, if possible, along the north portion of DeBolt Creek that connects to Plan Area's pedestrian network.*

4.3.7 Institutional

Institutional uses will be decentralized throughout the Plan Area and are intended to accommodate government services, educational uses, religious amenities, and cultural/recreational amenities.

- a) *Institutional areas should ensure that public and non-public services are offered to the community.*
- b) *Community recreation opportunities shall continue to be utilized through the use of the DeBolt Centre. Opportunities for additional supportive uses within these spaces shall also be supported.*
- c) *Institutional areas should allow for adaptive reuse of existing buildings to preserve historic structures and reduce the need for new construction.*
- d) *Buildings for institutional uses should be designed to serve multiple purposes to maximize utility and efficiency.*

- e) *Improve pedestrian and bike paths to link institutional sites with residential areas and other community facilities.*
- f) *Incorporate local vegetation and open spaces into the design to maintain the rural aesthetic and provide community gathering spaces.*
- g) *Alternate forms of housing, including seniors housing and accessible/barrier free housing shall be encouraged.*

4.3.8 Agricultural

Agricultural lands are intended to continue their operations and should only be considered for development in the future after the full development of Existing and Future Residential areas. Prior to any future redesignation to other land uses, Agricultural lands may undergo additional studies to ensure prime agricultural lands are protected and retained. Development of these lands can only occur at the time the landowner chooses to sell or develop them.

- a) *All pre-existing uses occurring on Agricultural lands, such as farming operations and country residences, shall continue to exist and operate as is.*
- b) *The development of Agricultural lands shall require further technical studies to demonstrate that development is suitable to occur on these lands, to the satisfaction of Greenview.*
- c) *Development within the Hamlet Boundary and Future Residential development shall be prioritized prior to the development of Agricultural lands.*



4.4 Statistics

Table 2: Land Use Statistics

DeBolt Area Structure Plan Land Use Statistics		
	Area (ha)	% GDA
Total Area	353.88	
Gross Developable Area	353.88	100.00
Agriculture	227.01	64.15
Commercial	24.81	7.01
Parks and Open Space	15.29	4.32
Industrial	12.12	3.43
Institutional	7.24	2.05
Public Utility ROW	0.26	0.07
Roadways	23.07	6.52
Future Roadways (20% of Future Residential)	1.18	0.33
Total Non-Residential	310.99	87.88
Net Residential Area (NRA)	42.89	12.12

Residential Land Use, Dwelling, and Population						
Land Use	Area (ha)	% of NRA	Lots/ha	Total Lots	People/Lot	Population
Existing Residential	38.17	89.01	3 ¹	115	2.7	309
Future Residential	4.71	10.99	6	28	2.7	76
Total	42.89			143		386

¹Due to the larger lot sizes in the Creek Crossing subdivision, a lower lot density was utilized for Existing Residential development.



05 Infrastructure

5.1 Transportation Network

Highways 43 and 736 provide multiple connection points to the Plan Area and connect to existing local roadways (see *Figure 11: Transportation Network*). Future hamlet roadways must be designed as per the roadway standards found in Greenview's Municipal Engineering Standards.

Alberta Transportation and Economic Corridor has not finalized the locations and nature of the future interchanges along Highways 43 and 736 at the time of the preparation of this document but has indicated future studies will take place to establish future road improvement strategies.

- a) *All roadways and approaches shall meet the specifications of Greenview's Engineering Design Standards.*
- b) *On-street parking should be integrated along Alberta Avenue's eastern portion, adjacent to commercial uses.*
- c) *Greenview shall determine if a Traffic Impact Analysis will be required for subsequent subdivision within the Plan Area.*

5.2 Water

The parcels within the hamlet are serviced by municipal water supported by water wells, water storage tanks, and a water treatment plant. Evaluation of the conditions of the current systems did not take place, therefore, further studies of the existing water network are recommended at the time of future development.

As identified in the Hamlet of DeBolt Infrastructure Overview (2007), at the time of development, the existing distribution system must be upgraded to an urban standard (when it is required). These upgrades could include water pipe size increase, upgrading of pumps to meet higher peak flows, and installing fire pumps and hydrants along Virginia Avenue to increase fire flow capacities. These upgrades are at the discretion of Greenview. Additionally, it is recommended that regular inspections and monitoring of the water wells be conducted to identify concerns at an early stage.

- a) *An evaluation of the water flow capacities should take place at the time of future subdivision and be in accordance with Greenview's Engineering Design Standards.*

5.3 Sanitary Servicing

The hamlet utilizes two sanitary lift stations to transfer sewage into the lagoon located south of the Plan Area. The first lift station services the Creeks Crossing subdivision, while the second lift station services the remainder of DeBolt. Existing sanitary servicing may be required to be extended to the Future Residential area in the northeastern portion of the hamlet boundary.

Technical studies were not conducted during the time of the preparation of this document. It is recommended that the existing sanitary network should be monitored as the Plan Area develops to determine requirements for additional capacities and to determine the feasibility of future developments. Additionally, it is recommended that a detailed assessment of the available capacity in the lagoon and the lift stations should be conducted to assess development capacity prior to any upgrades.

- a) *All sanitary infrastructure within the Plan Area shall be constructed to the satisfaction of Greenview's Engineering Design Standards.*

5.4 Stormwater Servicing

The current stormwater infrastructure within the Plan Area consists of rural-style ditching, swales, and culverts. As the hamlet grows, it is recommended that underground piping and stormwater management facilities be incorporated into the infrastructure.

Prior to the addition of underground piping, future development should consider grading, landowner constraints, and discharge rates to ensure that the stormwater runoff does not negatively impact undeveloped lands or water bodies. It is recommended that further analysis be completed at the subdivision stage to ensure the downstream watercourses are not negatively affected.

- a) *Stormwater drainage shall not have a negative impact on adjacent properties.*
- b) *Large developments may be required to provide on-site stormwater management.*
- c) *A stormwater management plan may be required for multi-lot subdivisions or development, to the satisfaction of Greenview's Engineering Design Standards.*

5.5 Shallow Utilities

Shallow utilities such as gas, power, and telecommunication will be extended or upgraded as required at the time of future development.

06 Implementation

6.1 Policy Monitoring & Evaluation

The below table outlines the actions that are required to implement this ASP. This ASP is required to be implemented by multiple stakeholders including Greenview, developers, and the community. Each action is linked to the applicable policy, responsible stakeholder, and priority.

Policy	Action	Responsibility	Priority
<i>General</i>	Dedicate an individual or personnel to fulfill/coordinate the implementation of the DeBolt ASP.	Greenview	High
<i>General</i>	Investigate municipal incentives and grants to support development within the hamlet.	Greenview	High
1. (k) 3. (c), (d) 5. (a) 6. (a), (f), (h)-(k)	Continue to maintain and update the Hamlet’s heritage inventory and implement public spaces initiatives.	Greenview/ Community	High
<i>General</i>	Explore partnerships with industry and community organizations.	Greenview /Developer/ Community	High/ Medium
1. (d), (k) 3. (a), (c) 5. (a), (b) 6. (a)-(k)	Establish a strategy for Greenview-owned land within the Hamlet to achieve orderly and planned growth.	Greenview	High/ Medium
1. (h) 2. (i), (j) 8. (b) 9. (c) 12. (b)	Require technical documents to confirm/support development in environmentally significant areas.	Greenview	High/ Medium
1. (m) 6. (d)	Establish a plan for Firesmart within the Plan Area.	Greenview /Community	High/ Medium
2. (j) 6. (c), (e)	Incorporate landscaping and low-impact development in parks, roadways, and developments adjacent to environmentally	Greenview/ Developer	High/ Medium/ Low

7. (b)	sensitive areas.		
1. (c)	Consult Alberta Environment and Parks about opportunities within Crown Land.	Greenview/Developer/Community	Medium
General	Redistrict land to reflect the ASP’s concept.	Greenview/Developer/Community	Medium/Low
10. (a) 11. (a) 12. (b)	Investigate the expansion of municipal services to accommodate future development.	Greenview/Developer	Low

6.2 Staging

Future development is intended to be prioritized nearest to existing infrastructure and within or adjacent to the hamlet, creating orderly and contiguous development. Existing and Future Residential areas are intended to be developed first, with agricultural lands further away from the hamlet to be developed in the future when demand for additional housing and services is required. However, the staging of future development will occur in response to market demands. Direction to develop agricultural lands will be fully initiated by the landowner.

6.3 Redistricting and Subdivision

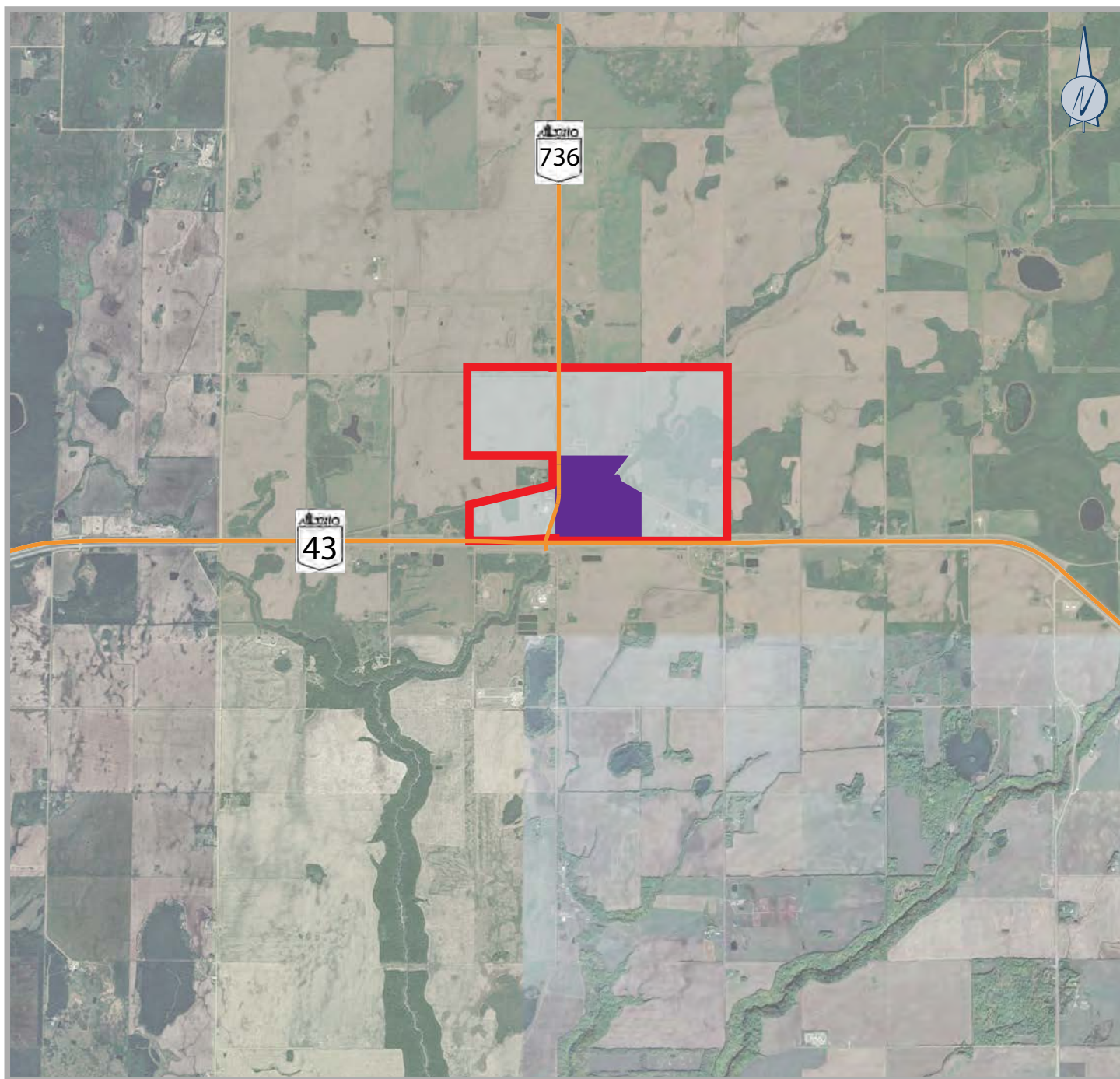
Redistricting and subdivision applications can be initiated by the developers, or landowners and must align with policies found in this document, including land uses as per *Figure 10: Future Land Use Concept*. Redistricting and subdivision applications shall align with Greenview’s bylaws and policies, including the Municipal Development Plan and the Land Use Bylaw.

Land Use Bylaw
Land Use Bylaw 18-800 controls and guides the use and development of all land and buildings within Greenview.

6.4 Plan Amendment

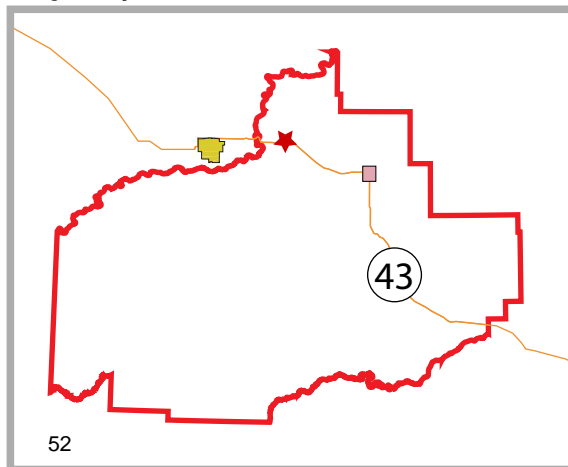
Policies, text, and figures found within this ASP may be amended from time to time, in response to broader or more specific trends and developments affecting the Plan Area. Amendments shall be in accordance with the *Municipal Government Act*, and any other applicable Greenview bylaws, policies, and procedures.

Figure 1: Location Map



N.T.S

Key Map



52

Legend








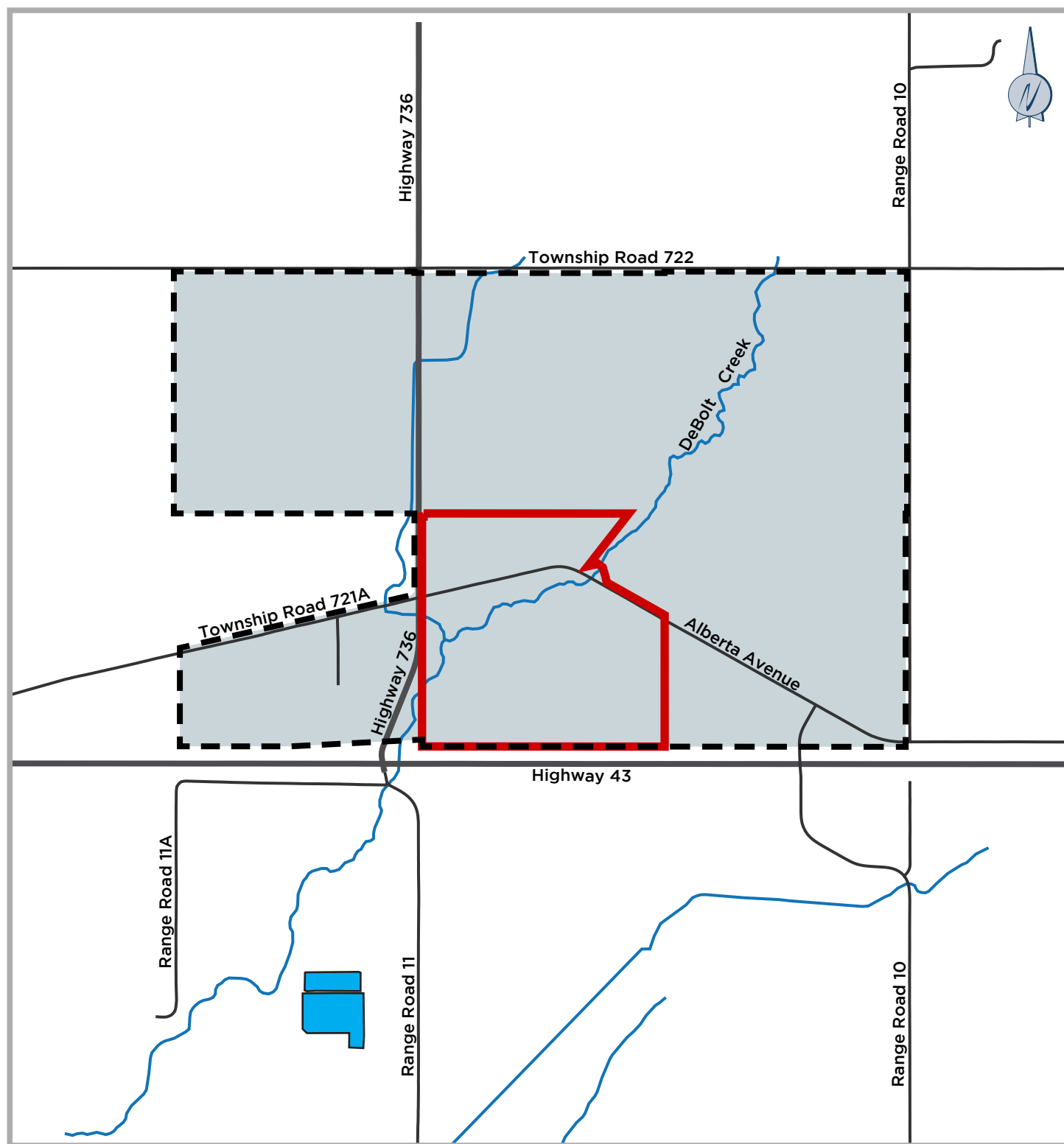
-  Municipal District of Greenview No. 16
-  Highway
-  City of Grande Prairie
-  Town of Valleyview
-  Hamlet of DeBolt ASP Location
-  Hamlet of DeBolt ASP Boundary
-  Hamlet of DeBolt Boundary



Figure 2: Plan Boundary



N.T.S

Legend







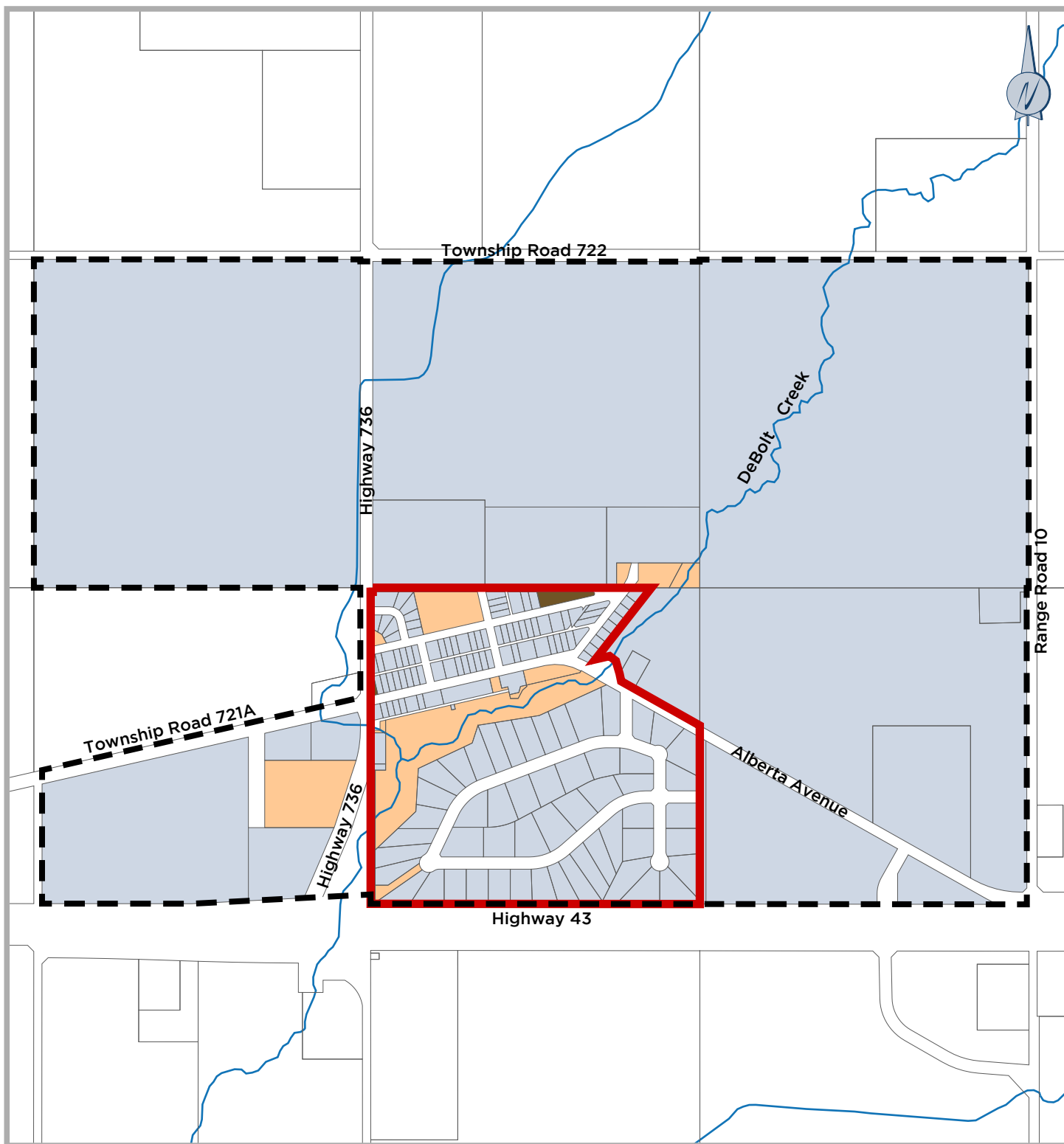
-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Existing Lagoon
-  Waterbodies
-  Highway
-  Major Roadway

Figure 3: Ownership



N.T.S

Legend







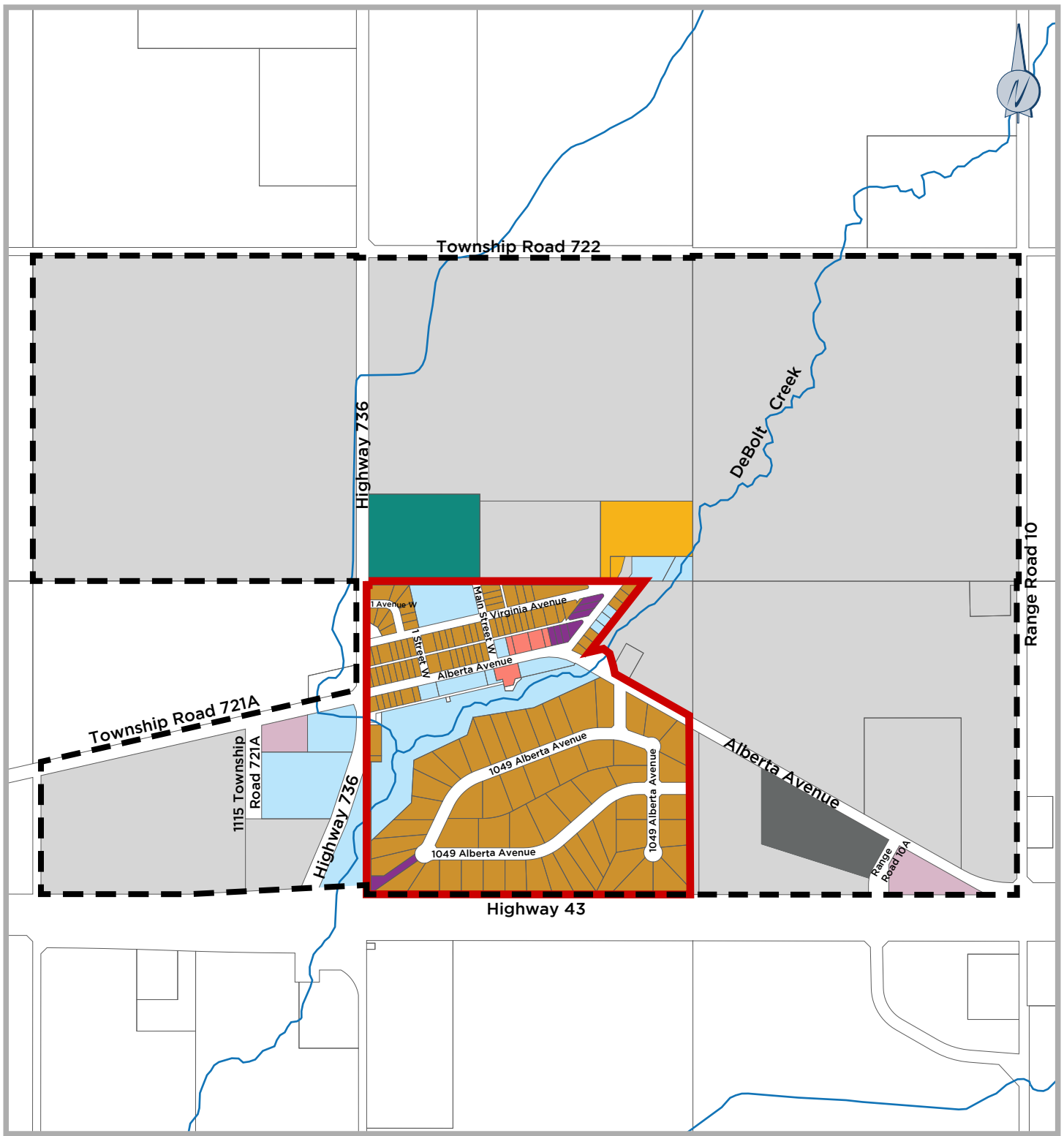
-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Private Land
-  MD of Greenview No.16
-  Crown Land
-  Waterbodies

Figure 4: Existing Land Use Concept



Legend













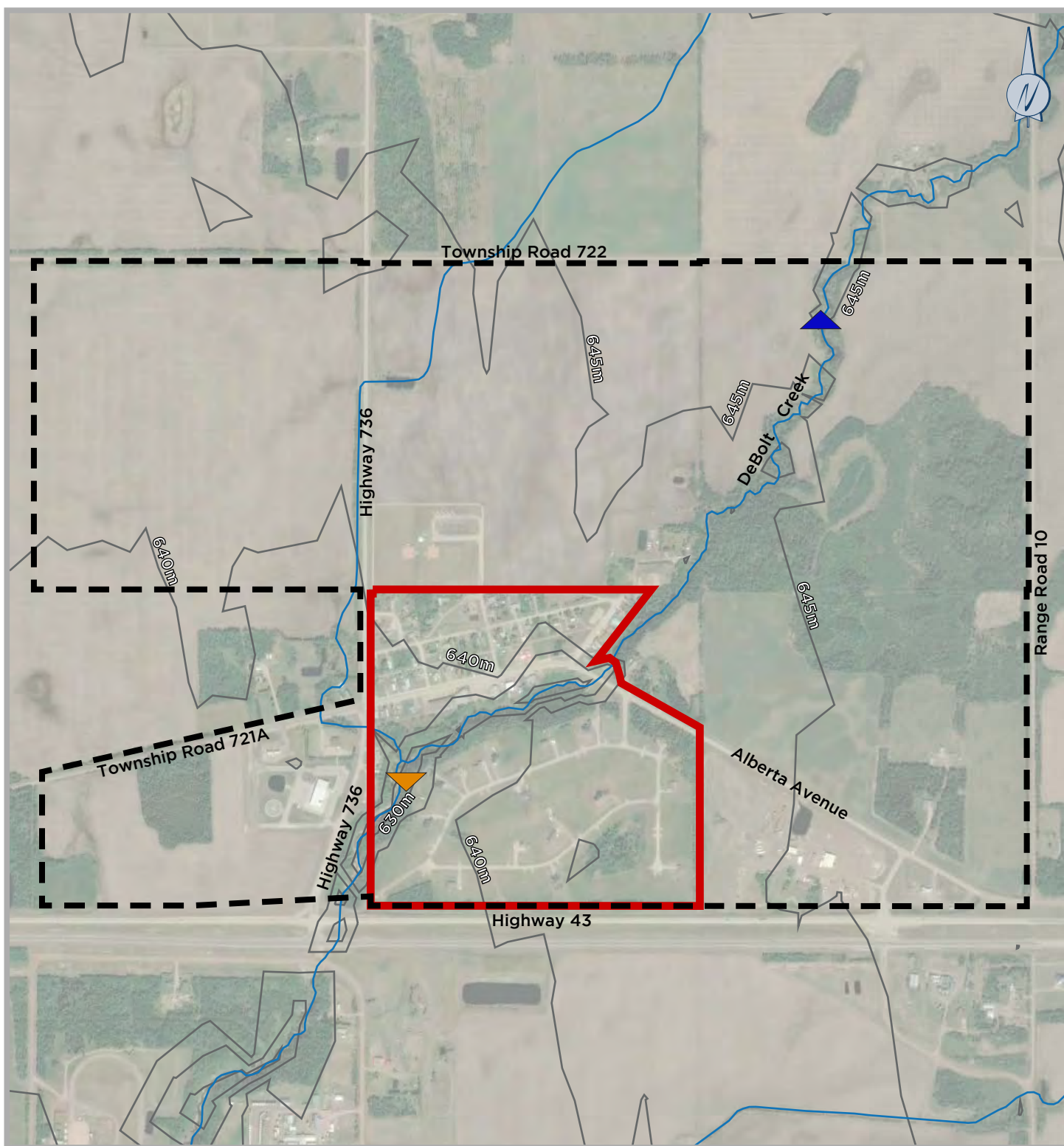
- | | | | |
|--|---------------------------|---|--------------------|
|  | ASP Boundary |  | Recreational |
|  | Hamlet of DeBolt Boundary |  | Institutional |
|  | Agriculture |  | Rural Commercial |
|  | Hamlet Commercial |  | Industrial General |
|  | Hamlet Residential |  | Waterbodies |
|  | Country Residential | | |
|  | Hamlet Industrial | | |

Figure 5: Existing Topography



N.T.S

Legend







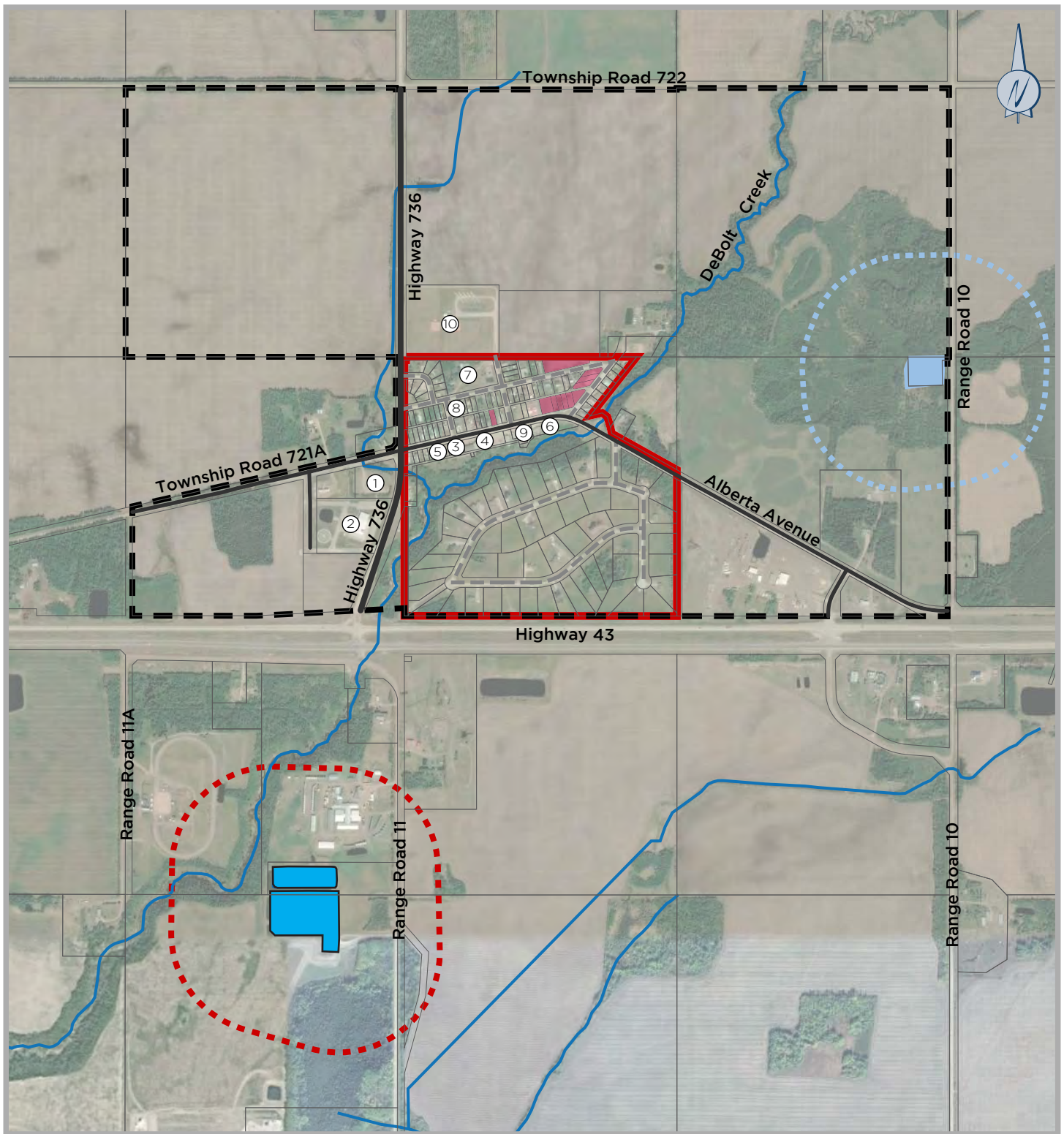
-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Waterbodies
-  Contour Lines
-  High Point
-  Low Point

Figure 6: Site Features



Legend

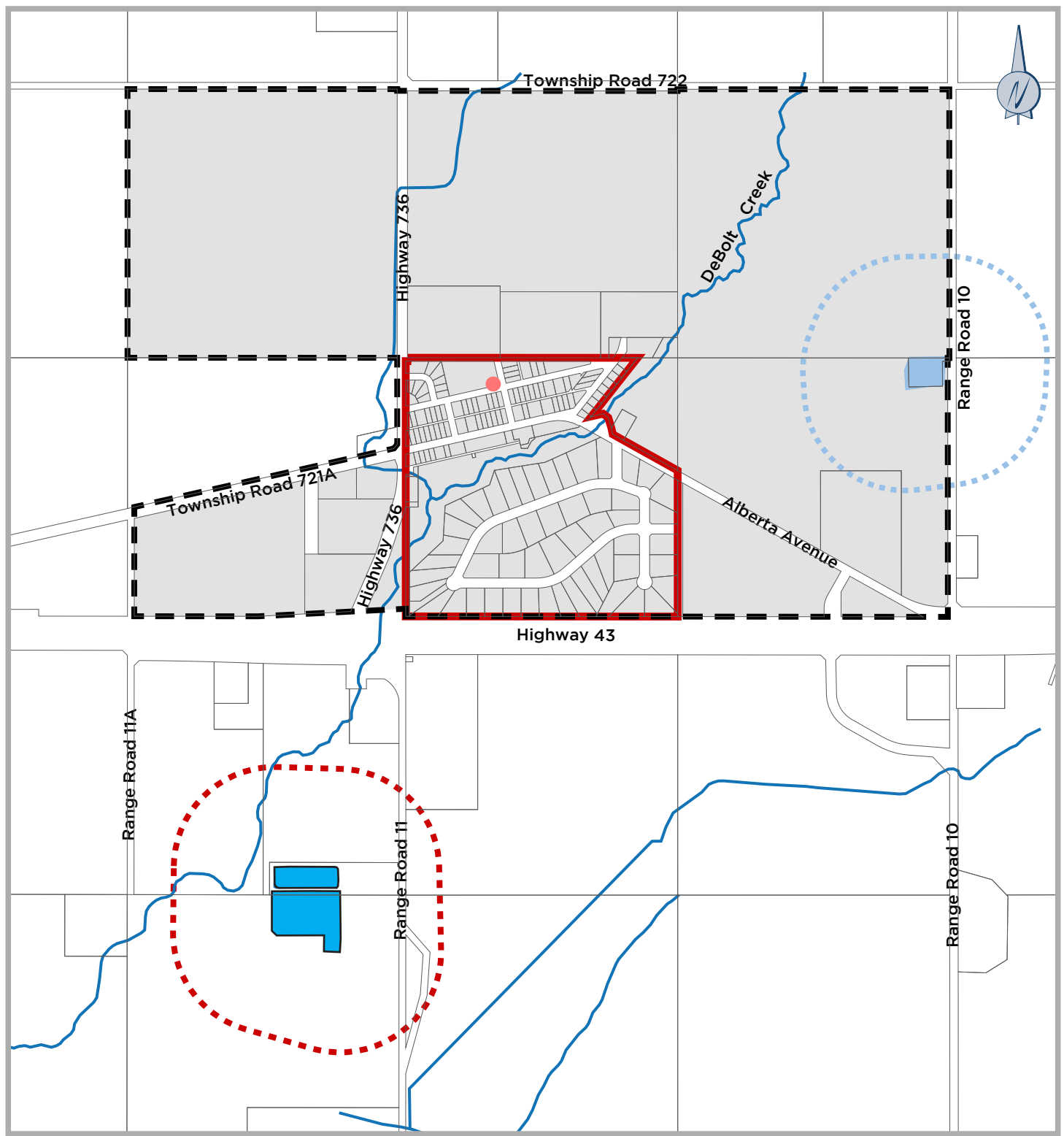
- | | | |
|---------------------------|--|-------------------------------|
| ASP Boundary | 300m Development Setback from Lagoon | Hubert Memorial Park & Museum |
| Hamlet of DeBolt Boundary | 300m Development Setback from Landfill | DeBolt United Church |
| Existing Lagoon | Gospel Light Church DeBolt | Water Treatment Plant |
| Abandoned Landfill | DeBolt Public Service & Fire Station | Ball Diamonds |
| Vacant Lots | DeBolt Curling Arena | |
| Waterbodies | DeBolt Public Library | |
| Highways | DeBolt Pioneer Museum & Legion Hall | |
| Major Roads | MD of Greenview Fire Station | |
| Local Roads | | |

* Potential Setback from Abandoned Landfill to be confirmed.

N.T.S











Figure 7: Development Setback



N.T.S

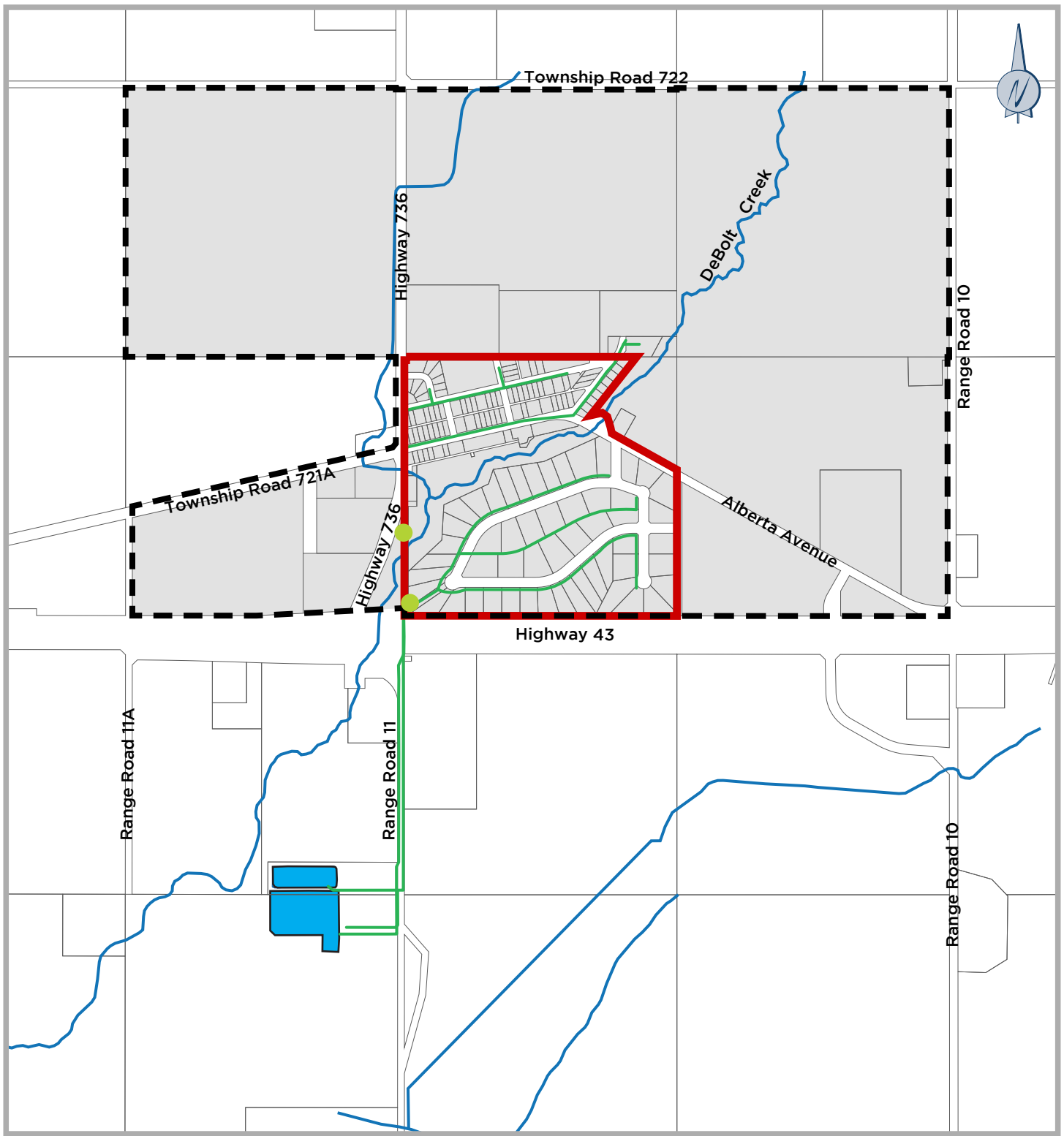
Legend

-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Existing Lagoon
-  Abandoned Landfill
-  Waterbodies
-  300m Development Setback from Lagoon
-  300m Development Setback from Landfill
-  Abandoned Well Location

* Potential Setback from Abandoned Landfill to be confirmed. 58



Figure 8: Existing Sanitary Sewer Servicing



N.T.S

Legend







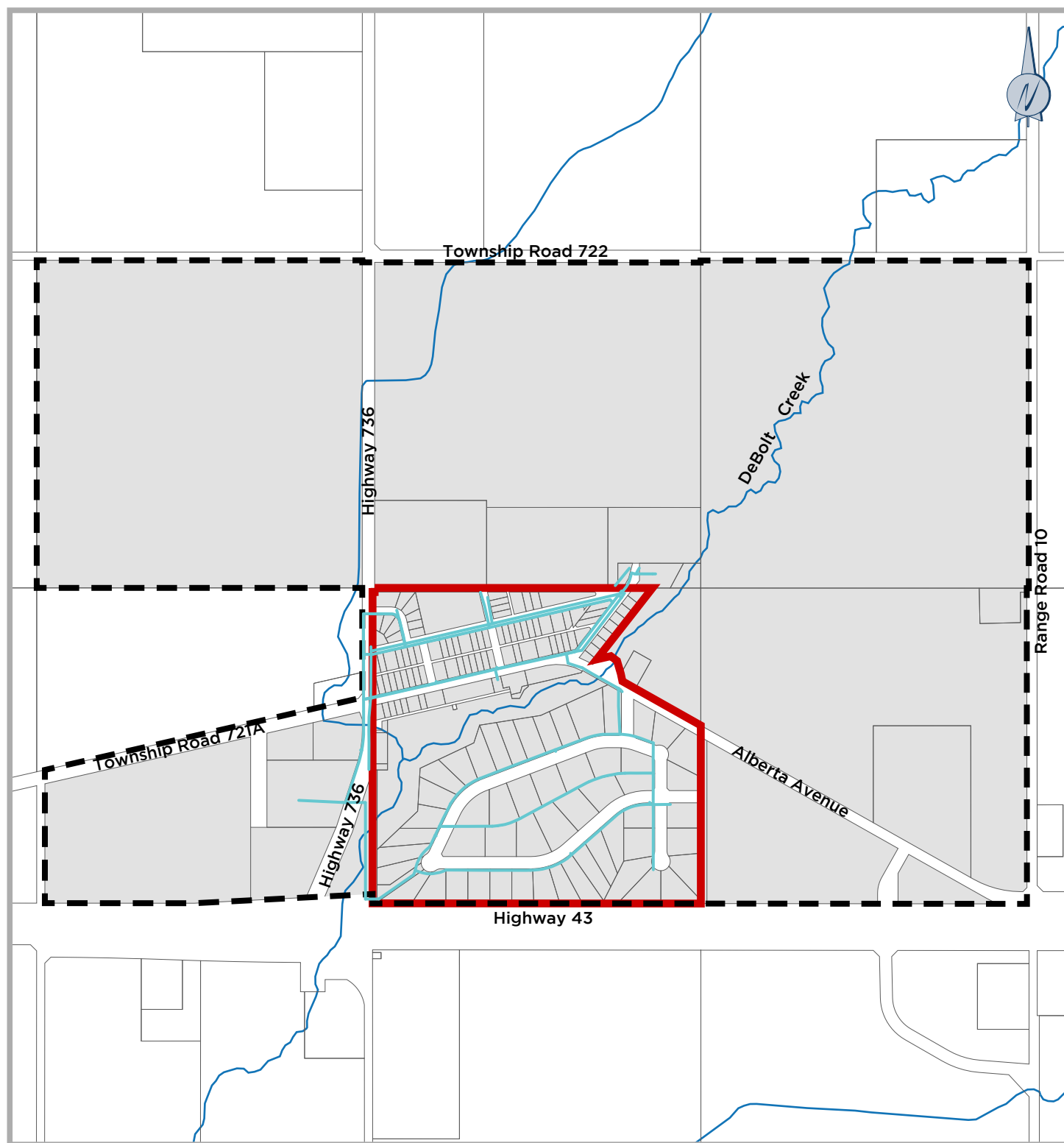
-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Existing Lagoon
-  Waterbodies
-  Existing Sanitary Sewer Main
-  Existing Sanitary Lift Station

Figure 9: Existing Water Servicing



N.T.S

Legend






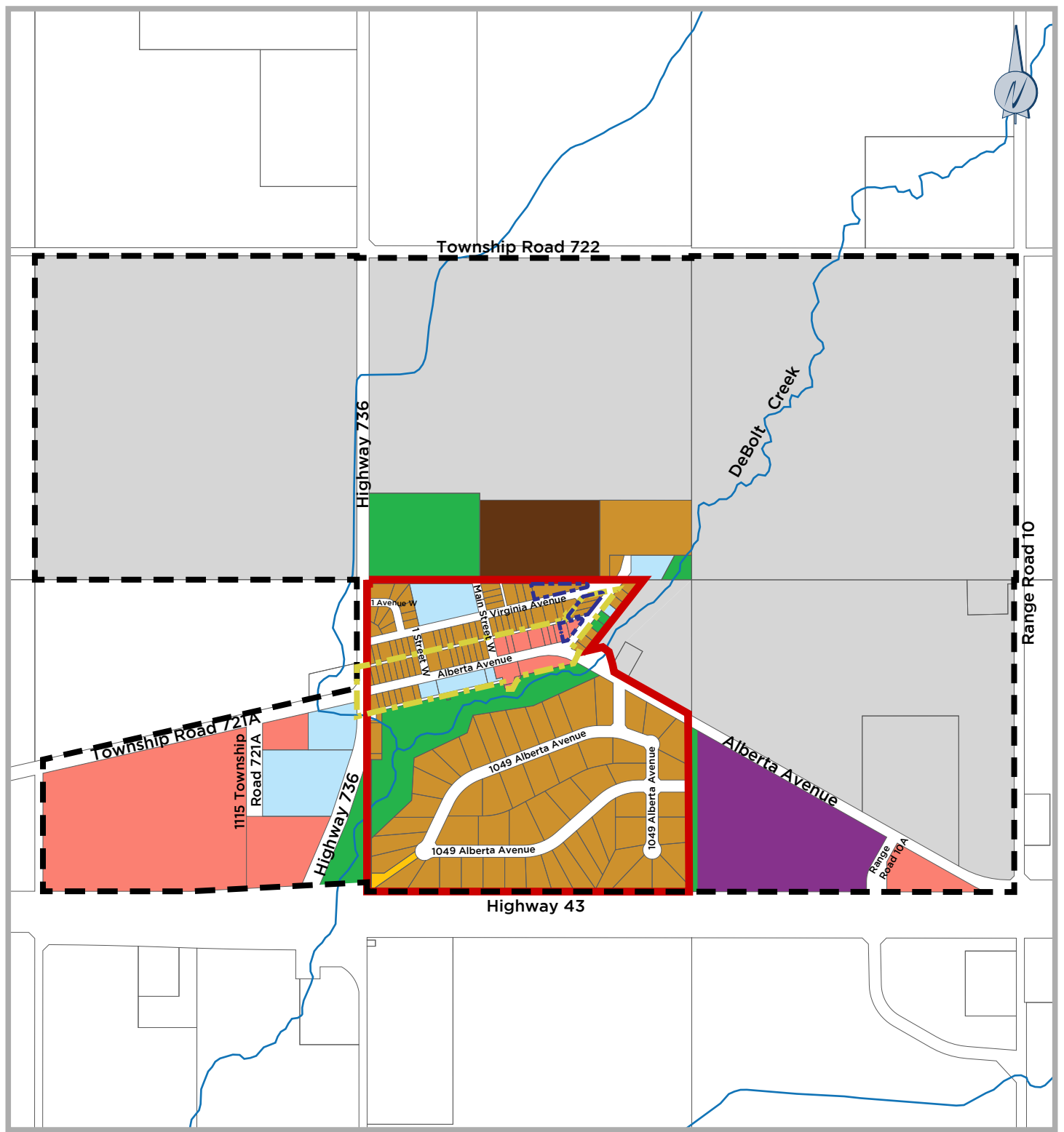
-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Existing Lagoon
-  Waterbodies
-  Existing Water Servicing Lines

Figure 10: Future Land Use Concept



N.T.S

Legend














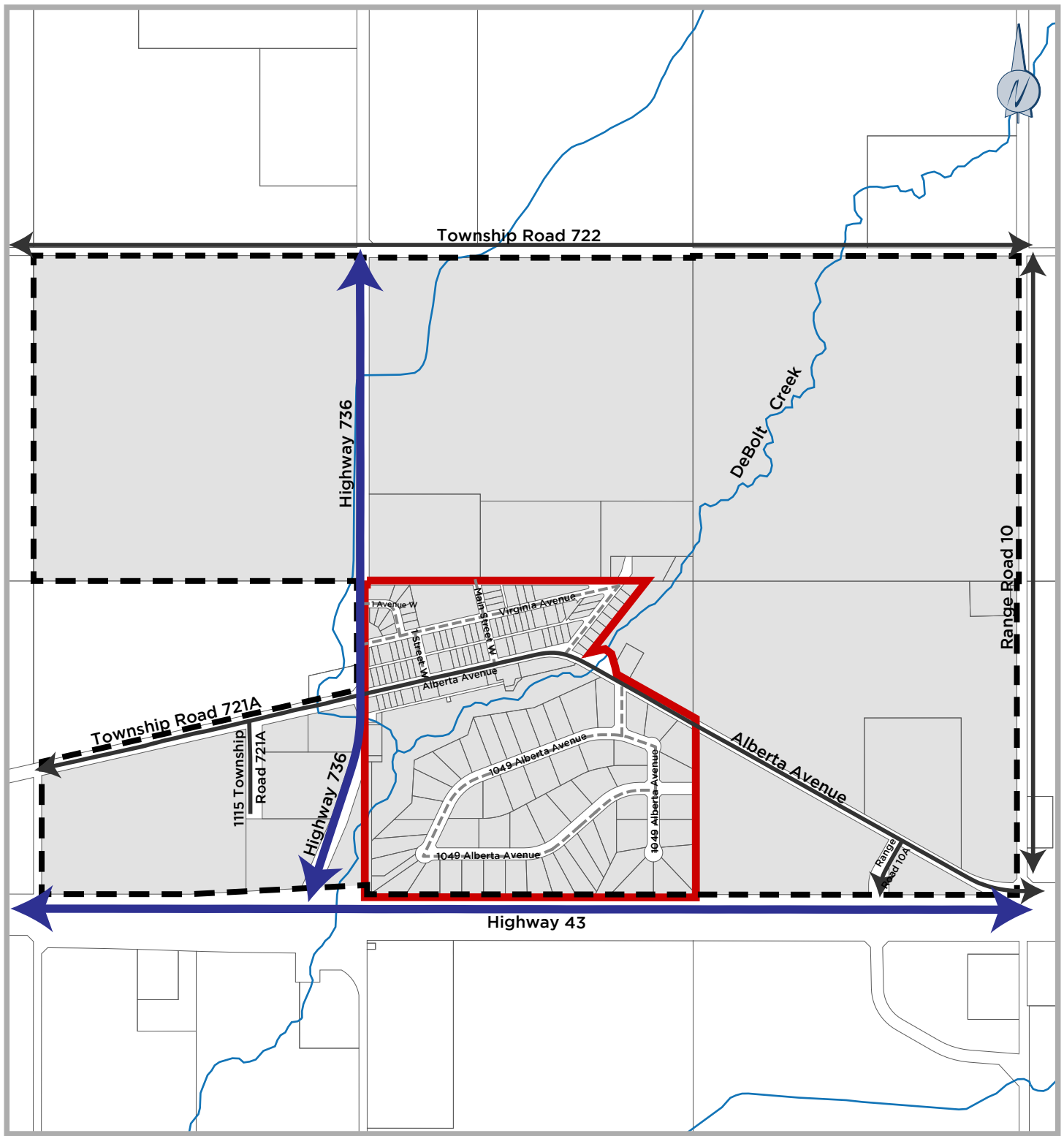






-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Agriculture
-  Hamlet Commercial
-  Existing Residential
-  Future Residential
-  Hamlet Industrial
-  Parks and Open Space
-  Institutional
-  Public Utility Lot
-  Brownfield Sites
-  Alberta Avenue Core Area
-  Waterbodies



Figure 11: Transportation Network

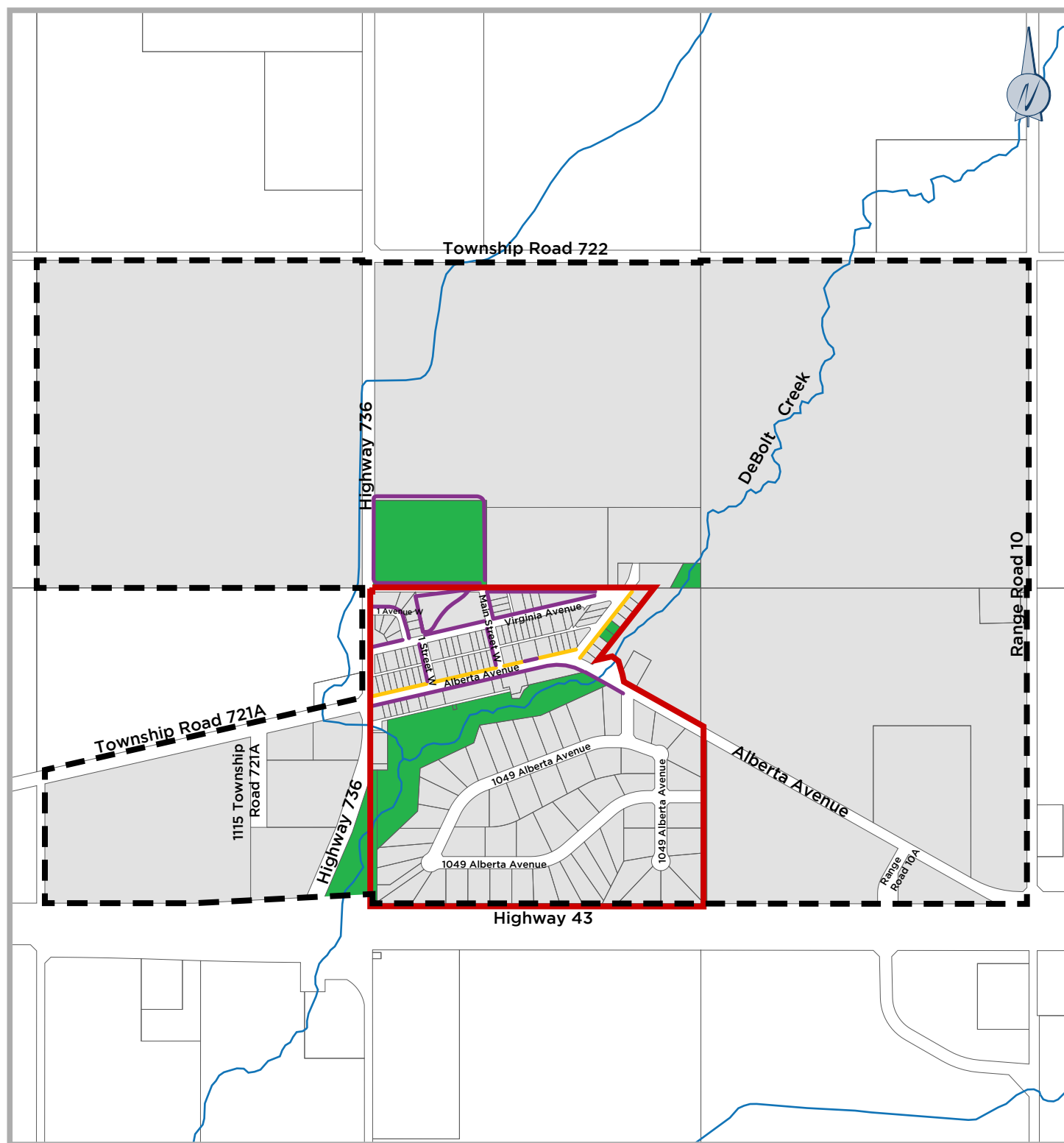


Legend

-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Waterbodies
-  Highway
-  Major Roadway
-  Local Roadway







N.T.S

Figure 12 Open Space Network



N.T.S

Legend

-  ASP Boundary
-  Hamlet of DeBolt Boundary
-  Parks and Open Space
-  Waterbodies
-  Existing Pedestrian Connectivity
-  Proposed Pedestrian Connectivity

- (i) proposals for the financing and programming of municipal infrastructure,
 - (ii) the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,
 - (iii) environmental matters within the municipality,
 - (iv) the financial resources of the municipality,
 - (v) the economic development of the municipality, and
 - (vi) any other matter relating to the physical, social or economic development of the municipality,
- (c) may contain statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies,
- (d) must contain policies compatible with the subdivision and development regulations to provide guidance on the type and location of land uses adjacent to sour gas facilities,
- (e) must contain policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school boards,
- (f) must contain policies respecting the protection of agricultural operations, and
- (g) may contain policies respecting the provision of conservation reserve in accordance with section 664.2(1)(a) to (d).
- (4) Repealed 2020 c39 s10(19).

RSA 2000 cM-26 s632;RSA 2000 c21(Supp) s4;2008 c37 s11;
2015 c8 s62;2016 c24 s98;2017 c13 s2(16);2020 c39 s10(19)

Area Structure Plans

Area structure plan

633(1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by bylaw adopt an area structure plan.

- (2) An area structure plan
- (a) must describe
- (i) the sequence of development proposed for the area,
 - (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,
 - (iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and
 - (iv) the general location of major transportation routes and public utilities,
- and
- (b) may contain any other matters, including matters relating to reserves, as the council considers necessary.
- (3) Repealed 2020 c39 s10(20).
RSA 2000 cM-26 s633;2015 c8 s63;2017 c13 s1(56);
2020 c39 s10(20)

Area Redevelopment Plans

Area redevelopment plans

- 634(1)** A council may
- (a) designate an area of the municipality as a redevelopment area for the purpose of any or all of the following:
 - (i) preserving or improving land and buildings in the area;
 - (ii) rehabilitating buildings in the area;
 - (iii) removing buildings from the area;
 - (iv) constructing or replacing buildings in the area;
 - (v) establishing, improving or relocating roads, public utilities or other services in the area;
 - (vi) facilitating any other development in the area,
 - (b) adopt, by bylaw, an area redevelopment plan,
 - (c) in accordance with this section and Division 6, provide for the imposition and collection of a levy to be known as a “redevelopment levy”, and

- (d) authorize a designated officer, with or without conditions, to perform any function with respect to the imposition and collection of that redevelopment levy.

(2) Repealed 2020 c39 s10(21).

RSA 2000 cM-26 s634;2015 c8 s64;2020 c39 s10(21)

Plan contents

635 An area redevelopment plan

- (a) must describe
 - (i) the objectives of the plan and how they are proposed to be achieved,
 - (ii) the proposed land uses for the redevelopment area,
 - (iii) if a redevelopment levy is to be imposed, the reasons for imposing it, and
 - (iv) any proposals for the acquisition of land for any municipal use, school facilities, parks and recreation facilities or any other purposes the council considers necessary,
- and
- (b) may contain any other proposals that the council considers necessary.

1995 c24 s95

General Provisions

Statutory plan preparation

636(1) While preparing a statutory plan, a municipality must notify the following and provide a means for suggestions and representations to be made:

- (a) any members of the public who may be affected by the plan;
- (b) the school boards with jurisdiction in the area to which the plan preparation applies;
- (c) in the case of a municipal development plan,
 - (i) any adjacent municipalities,
 - (ii) the Indian band of any adjacent Indian reserve, and
 - (iii) any adjacent Metis settlement;

- (d) in the case of an area structure plan,
- (i) where the land that is the subject of the plan is adjacent to another municipality, that municipality,
 - (ii) where the land that is the subject of the plan is within 1.6 kilometres of a provincial highway, the Minister responsible for the *Highways Development and Protection Act*, and
 - (iii) where the land that is the subject of the plan is adjacent to an Indian reserve or Metis settlement, the Indian band or Metis settlement.

(2) Subsection (1) does not apply to amendments to statutory plans.
RSA 2000 cM-26 s636;2008 c37 s11;2017 c13 s1(57);
2020 c39 s10(22)

Effect of plans

637 The adoption by a council of a statutory plan does not require the municipality to undertake any of the projects referred to in it.
1995 c24 s95

Consistency of plans

638(1) A municipal development plan must be consistent with any intermunicipal development plan in respect of land that is identified in both the municipal development plan and the intermunicipal development plan.

(2) An area structure plan and an area redevelopment plan must be consistent with

- (a) any intermunicipal development plan in respect of land that is identified in both the area structure plan or area redevelopment plan, as applicable, and the intermunicipal development plan, and
- (b) any municipal development plan.

(3) An intermunicipal development plan prevails to the extent of any conflict or inconsistency between

- (a) a municipal development plan, an area structure plan or an area redevelopment plan, and
- (b) the intermunicipal development plan

in respect of the development of the land to which the conflicting or inconsistent plans apply.

SECTION 10 IMPLEMENTATION

10.1 INTRODUCTION

The purpose of this Section is to outline the mechanisms to be used in the implementation of the policies contained in this MDP.

10.2 LAND USE BYLAW

- Land Use Bylaw Amendments** 10.2.1
- (a) All amendments to the LUB shall be consistent with this MDP. If a proposed amendment is contrary to this MDP, but is deemed desirable by Council, this MDP shall be amended as required to ensure that consistency is maintained.
 - (b) If an amendment to the LUB is required to accommodate a proposed subdivision, the amendment shall receive third reading from Council prior to subdivision approval taking place.

10.3 SUBDIVISION AND DEVELOPMENT REQUIREMENTS

- Evaluation of Applications** 10.3.1
- All applications for LUB amendments, subdivisions and development permits shall be evaluated by Greenview according to the following criteria:
- (a) Compliance with the Act, Regulation, LUB, and any other Statutory Plans or Concept Plans that are in effect;
 - (b) Adequacy of road access and off-site traffic impacts generated by the proposed development;
 - (c) Proposed methods of water supply, sewage disposal and storm drainage, supported by hydrogeological and geotechnical testing provided by the developer with the application;
 - (d) Compatibility with adjacent land uses, including the potential impact on agricultural operations;
 - (e) Site suitability in terms of soils, topography, and size;
 - (f) Environmental factors including the potential for erosion, flooding, or watercourse contamination; and
 - (g) The quality of agricultural land, and the fragmentation and loss of agricultural lands.
- Area Structure Plans and Concept Plans Prepared by Developer** 10.3.2
- Greenview shall require the adoption of an ASP, prepared in accordance with Section 633 of the Act and Area Structure Plan and Concept Plan Policy 6001, or a Concept Plan prepared in accordance with Area Structure Plan and Concept Plan Policy 6001, prior to the approval of:

- (a) An industrial or commercial subdivision exceeding one (1) lot;
- (b) A country residential subdivision resulting in a cumulative density of four (4) or more lots on the subject quarter section;
- (c) Any multi-lot country residential subdivision or recreational resort located adjacent to a lake or other watercourse; or
- (d) Any subdivision located in proximity to a highway when requested by Alberta Transportation.

A plan prepared under this policy may be referred to as a “Minor” ASP.

Area Structure Plans Prepared by Municipal District 10.3.3

- (a) Greenview may undertake the preparation of ASPs for its hamlets and other areas within Greenview that may be of strategic development interest, including but not limited to
 - i) the Hamlets of DeBolt and Little Smoky,
 - ii) Crooked Creek/Ridgevalley, and
 - iii) the Grande Cache airport.

A plan prepared under this policy may be referred to as a “Major” ASP.

- (b) Major ASPs shall address the criteria identified in Policy 10.3.4 (“Area Structure Plan Content”), and will generally exceed one quarter section in size. Such plans may be undertaken in partnership with neighbouring municipalities, developers or industry partners.

- (c) Greenview shall commit to the review and update of the Sturgeon Lake ASP and Grovedale ASP as required.

Area Structure Plan and Concept Plan Content 10.3.4

The preparation of a Minor ASP or Concept Plan required under Policy 10.3.2 (“Area Structure Plans Prepared by Developer”) shall be the responsibility of the developer, based on Terms of Reference prepared by Greenview in accordance with Area Structure Plan and Concept Plan Policy 6001, and should address the following matters to the satisfaction of Greenview:

- (a) Conformity with this MDP, other Statutory Plans, other non-statutory documents and the LUB;
- (b) Proposed land uses, population and employment projections for those land uses;
- (c) Proposed lot layout and phasing;
- (d) Impacts on adjacent uses, environmentally sensitive areas, and recreational uses, including provision for buffers and development setbacks;
- (e) Proposed methods of water supply, stormwater management and sewage disposal, supported by report requirements

contained in Policy 10.3.5 (“Supporting Technical Reports”);

- (f) Access point(s) and internal circulation network and impacts on the external existing transportation network;
- (g) Allocation of MR and ER;
- (h) Suitability of the site for development in terms of soil stability, groundwater level, and drainage;
- (i) Confirmation of the location and geographic extent of any environmentally significant areas, environmentally sensitive areas, riparian areas, surface water bodies, forests, wildlife corridors, hazard lands, and historic or archaeological sites. Any detailed scientific or engineering analysis that may be required by Greenview shall be undertaken by qualified technical Professionals with all costs borne by the developer;
- (j) Integration of natural areas into the design of developments to form part of a future linked and integrated parks and open space system, including the retention of forests, wildlife corridors, wetland areas, and the provision of stormwater ponds and parks to form continuous open spaces; and
- (k) Any other matters identified by Greenview.

**Supporting
Technical Reports**

10.3.5 All ASPs, Concept Plans, and applications for rezoning and multi-lot subdivisions shall be accompanied by the necessary professional technical reports including but not limited to Engineering Servicing Design Reports, Geotechnical Reports, Hydrogeological Reports, and Environmental Impact Assessments as determined by Greenview.

**Development
Agreements**

10.3.6 As a condition of subdivision or development permit approval, Greenview may require the developer to enter into a development agreement with respect to the provision of all infrastructure required to service the site.

**Developer
Responsibility**

10.3.7 Developers shall be responsible for all infrastructure and utility costs associated with development, including the payment of offsite levies.

10.4 MUNICIPAL RESERVE

**Municipal Reserve
Required**

10.4.1 As a condition of subdivision, Greenview shall require that ten percent (10%) of the developable lands be dedicated as MR as provided for under the Act.

**Municipal Reserve
Dedication**

10.4.2 Greenview shall require that MR be dedicated as cash-in-lieu in all cases except as follows:

- (a) Where the subdivision results in the creation of a multi-parcel



REQUEST FOR DECISION

**SUBJECT: Bylaw 24-963 Hamlet of Ridgevalley and Crooked Creek Area Structure Plan (ASP)
- First Reading**

SUBMISSION TO: REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 11, 2024	CAO: INTM. MANAGER: JS
DEPARTMENT: PLANNING & EC. DEVELOPMENT	DIR: MAV PRESENTER: JS
STRATEGIC PLAN: Governance	LEG:

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26

Council Bylaw/Policy (cite) – Municipal Development Plan, Bylaw 15-742

RECOMMENDED ACTION:

MOTION: That Council gives first reading to Bylaw 24-963, being the Hamlet of Ridgevalley and Crooked Creek Area Structure Plan, as presented.

BACKGROUND/PROPOSAL:

In April 2023, Greenview requested Invistec Consulting prepare the Area Structure Plan (ASP) for the Hamlet of Ridgevalley and Crooked Creek, where no ASP has previously been adopted. Directed by section 10.3.3 of the Municipal Development Plan (MDP), the ASP provides for a planned development and subdivision in the Hamlet of Ridgevalley, Crooked Creek, and surrounding areas.

RECOMMENDATIONS

After months of consultation with various stakeholders and draft review, Administration is presenting the proposed Hamlet of Ridgevalley and Crooked Creek ASP for Bylaw adoption. Administration has taken the necessary steps for individuals or groups to make representations or suggestions in accordance with the MGA. The policies therein are also consistent with Greenview’s MDP. Throughout the public consultation process and when circulated with internal and external stakeholders, Administration has received no strong opposition to this ASP. Administration has also consulted with the residents and those affected by the ASP, and it is the opinion of Administration that these concerns are adequately addressed throughout the ASP process. Therefore, it is recommended that the Hamlet of Ridgevalley and Crooked Creek ASP be given first reading.

PLAN CONTENTS

The Hamlet of Ridgevalley and Crooked Creek ASP will provide the planning framework for the Hamlet of Ridgevalley, Crooked Creek, and surrounding areas. The Plan Area comprises 458.59 Hectares (1133.20 acres) of land and contemplates future land uses, as well as considering existing land uses. The ASP consists of background information about the hamlet, the vision and goals of the ASP, policies relating to land use, infrastructure, and policy monitoring, and maps that support the policies.

The goals of the ASP are to:

- (1) improve recreational opportunities within the surrounding area.
- (2) attract local businesses to the area.
- (3) preserve and protect environmentally significant areas.
- (4) enhance the provision of institutional services.
- (5) preserve the safe and tranquil nature of Ridgevalley and Crooked Creek while encouraging and retaining families in the community.

To achieve these goals, the ASP policies address developmental setbacks, diversifying residential development, redeveloping vacant/underutilized lots, locating commercial developments within the Hamlet of Ridgevalley, designating spaces for future parks and trail systems, and monitoring the sewage lagoon.

The Crooked Creek Area Concept Plan will be included as Appendix A to the Hamlet of Ridgevalley and Crooked Creek ASP. It will provide further direction on the development of the lands districted as Rural Commercial (RC) District within the lands legally described as Pt. of NW-26-71-26-W5M.

PUBLIC ENGAGEMENT

The development of the ASP for the Hamlet of Ridgevalley and Crooked Creek follows the ASP Process found in the Public Engagement Plan (PEP) drafted by Invistec Consulting. Before starting the project, a Public Engagement Plan was created to provide a roadmap for engagement. The outcome of these engagements were captured through the What We Heard Reports (WWHRs) which are attached to this package.

In summary, Invistec Consulting Ltd, with the assistance of Administration, has conducted a Community Workshop (June 14, 2023) and a short survey that guided the policy creation of the ASP, while two (2) succeeding Open Houses (September 12, 2023, and March 19, 2024) were held to help refine and clarify policies within the draft ASP. Though not initially included in the PEP, Administration added two (2) Coffee House sessions in Ridgevalley, on December 16 and 19, 2023, to allow the public to ask questions about the ASP.

The coffee house sessions also prompted the need for further engagement from Crooked Creek Council, an organization of residents within the Ridgevalley and Crooked Creek surrounding area. The meetings were held on January 10 and 24, February 3 and 15, 2024, to review and amend the policies to suit the residents' needs and priorities. Administration was present during these meetings to answer or advise on policies within the ASP. The meeting minutes are attached to this agenda package, which provides the Crooked Creek Council's revisions made within the Ridgevalley and Crooked Creek ASP.

The enhanced level of participation by the residents in and around the hamlet led to a stronger engagement and this significant amount of local input is reflected in the ASP. The specific lands included or not were influenced by stakeholder input, the inclusion of the historic concept plan was due to the historic knowledge of landowners and small changes reflecting community input including the overall land use framework permeate the plan.

POLICY FRAMEWORK

Municipal Government Act

The proposed Ridgevalley and Crooked Creek ASP meets policy requirements within section 633 (2) of the MGA, as this ASP provides the area with the sequence of development, proposed land uses, density of the population, and location of major transportation routes and public utilities.

Throughout the development of this ASP, Administration has adequately notified and provided means for representation to those affected by this ASP. The draft ASP has also been circulated to the area school board and provincial government departments prior to the first reading. The development of the Ridgevalley and Crooked Creek ASP meets the requirements of Plan preparation as per section 636 (1) of the MGA. The proposed Hamlet of Ridgevalley and Crooked Creek ASP is consistent with the Municipal Development Plan, which also meets section 638 (2) of the MGA.

Municipal Development Plan Bylaw 15-742

Section 10.3.3 (a) of the Municipal Development Plan directs that Greenview may develop a Major ASP for the Hamlet of Ridgevalley and Crooked Creek area. In accordance with section 10.3.3 (b), the proposed Hamlet of Ridgevalley and Crooked Creek ASP addresses and meets the criteria provided in Section 10.3.4 of the MDP.

COMMENTS RECEIVED

Though not initially mandated by the MGA, Administration has circulated the draft ASP to internal and external stakeholders, where Administration has received four (4) comments. Greenview's Agricultural Services and Regional Fire Chief and Alberta Energy Regulator have no concerns or comments on the Hamlet of Ridgevalley and Crooked Creek ASP.

Alberta Transportation and Economic Corridors has noted that the intersection between Highway 43 and Range Road 262 is a primary access to Ridgevalley. At the same time, Highway 43 to Range Road 260 and Township Road 713, which are paved, serve as an alternate access to Ridgevalley. For commercial areas along Highway 43, a stormwater management plan would be required to ensure that stormwater is directed away from highway ditches and drainage flow is at pre-development rates.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that this will allow the adoption of the Hamlet of Ridgevalley and Crooked Creek ASP to move forward, which provides a planned framework for the hamlet and surrounding area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table the Hamlet of Ridgevalley and Crooked Creek ASP for further discussion and revision.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Involve

PUBLIC PARTICIPATION GOAL

Involve - To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.

PROMISE TO THE PUBLIC

Involve - We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

FOLLOW UP ACTIONS:

Once the Hamlet of Ridgevalley and Crooked Creek ASP has received First Reading, this ASP will proceed to Public Hearing.

ATTACHMENT(S):

- Bylaw 24-963 - Hamlet of Ridgevalley and Crooked Creek Area Structure Plan
- Schedule "A" Hamlet of Ridgevalley and Crooked Creek Area Structure Plan *< due to file size, link sent*
- Appendix - Concept Plan on Pt. of NW-26-71-26-W5M
- What We Heard Reports *< due to file size, link sent to Council*
- Crooked Creek Council Meeting Minutes
- Municipal Government Act, Section 633, Section 636, 638
- Municipal Development Plan, Section 10



**BYLAW No. 24 - 963
of the Municipal District of Greenview No. 16**

A Bylaw of the Municipal District of Greenview No. 16 to provide for the adoption of the Hamlet of Ridgevalley and Crooked Area Structure Plan

Whereas, Section 633 of the Municipal Government Act, RSA 2000, Chapter M-26, as amended, enables Council to adopt an area structure plan to provide a framework of the future subdivision and development of lands within the municipal; and

Whereas, the Area Structure Plan has been prepared in accordance with the requirements set out in Part 17 of the Municipal Government Act, as amended;

Now Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. That Bylaw 24-963 may be cited as the “Hamlet of Ridgevalley and Crooked Creek Area Structure Plan.”
2. That the Hamlet of Ridgevalley and Crooked Area Structure Plan, attached hereto as Schedule A, be adopted.
3. That if any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed.
4. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2024.

Read a second time this ____ day of _____, 2024.

Read a third time this ____ day of _____, 2024.

REEVE

CHIEF ADMINISTRATIVE OFFICER

CONCEPT PLAN

NW 26, TWP 71, RANGE 26, W OF 5

LAND USE AMENDMENT APPLICATION NO. A12-011

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1. INTRODUCTION
2. GOALS AND OBJECTIVES
3. PROPERTY DESCRIPTION
 - 3.1 EXISTING LAND USE
 - 3.2 TOPOGRAPHY
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4. DEVELOPMENT CONCEPT

1.0 INTRODUCTION:

THIS CONCEPT PLAN ENCOMPASSES THE 36.46 HECTARES OF THE NORTHWEST QUARTER OF SECTION 26, TOWNSHIP 71, RANGE 26, WEST OF THE 5TH MERIDIAN LOCATED IN THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16.

THIS CONCEPT PLAN HAS BEEN PREPARED FOR THE MUNICIPAL DISTRICT OF GREENVIEW NO.16 ON BEHALF OF THE OWNER OF THE PROPERTY IN QUESTION. THIS PLAN IS REQUIRED TO FACILITATE THE REZONING OF THE PROPERTY FROM AGRICULTURAL TO RURAL COMMERCIAL (RC) DISTRICT.

THE PRIMARY OBJECTIVE OF THIS PLAN IS TO PROVIDE FOR THE RE-ZONING OF THE SUBJECT PROPERTY IN A MANNER THAT IS CONSISTENT WITH THE GOALS, OBJECTIVES, AND POLICIES OF THE MUNICIPAL DISTRICT OF GREENVIEW NO.16. IN ADDITION, AS THIS PROPERTY FRONTS ONTO A SERVICE ROAD AND A LOCAL MUNICIPAL ROAD KNOWN AS "RIDGEVALLEY ROAD" AND BOTH OF THESE ROADS ACCESS ONTO A PRIMARY HIGHWAY, THE REQUIREMENTS OF ALBERTA TRANSPORTATION HAVE BEEN ACCOMMODATED.

2.0 GOALS AND OBJECTIVES:

THIS CONCEPT PLAN HAS BEEN PREPARED IN ACCORDANCE WITH THE FOLLOWING GOALS AND OBJECTIVES.

GOALS:

1. TO CONTRIBUTE TO THE CONTINUED ECONOMIC DEVELOPMENT OF THE CROOKED CREEK AREA THROUGH THE FUTURE DEVELOPMENT OF THE RE-ZONED PROPERTY.
2. TO MAINTAIN THE OPERATIONAL INTEGRITY OF THE HIGHWAY 43 CORRIDOR.

OBJECTIVES:

1. TO PROVIDE NEW OPPORTUNITIES FOR RURAL COMMERCIAL DEVELOPMENT IN THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16.
2. TO ESTABLISH AN AREA WITHIN THE MUNICIPAL DISTRICT OF GREENVIEW FOR FUTURE RURAL COMMERCIAL DEVELOPMENT.
3. TO PROVIDE SAFE TRAFFIC ACCESS TO RIDGEVALLEY ROAD AND THE ACCESS ROAD TO THE CROOKED CREEK STORE AS WELL AS ACCESS TO HIGHWAY 43.

3.0 PROPERTY DESCRIPTION

THE PROPERTY AFFECTED BY THIS PLAN IS LOCATED ADJACENT TO RIDGEVALLEY ROAD AND A PORTION OF THE NORTHWEST CORNER BORDERS ON THE ACCESS ROAD TO CROOKED CREEK STORE AND CONTAINS 89.0 ACRES OF SECTION 26, TWP 71, RGE 26, WEST OF THE 5TH MERIDIAN. THIS PROPERTY IS BOUNDED TO THE NORTH BY A RURAL COMMERCIAL SUB-DIVISION.

3.1 EXISTING LAND USE

THE PROPERTY IN QUESTION IS PRESENTLY FARMLAND AND TREED AREAS AND ENCOMPASSES AN ABANDONED LANDFILL.

THE UTILITY RIGHT-OF-WAY THAT IS PRESENTLY IN THE REQUESTED RE-ZONE AREA IS AN EXISTING RURAL UTILITY GAS LINE ON THE SOUTH AND EAST EDGES OF THE PROPERTY AND WILL NOT AFFECT ANY RE-ZONING OR DEVELOPMENT ON THE SUBJECT LAND.

NO OTHER UTILITIES ARE LOCATED ON THIS LAND.

3.2 TOPOGRAPHY

OVERALL THE LANDS IN QUESTION ARE EXTREMELY FLAT ALTHOUGH THE OVERALL DRAINAGE IS FROM EAST AND NORTH TO THE SOUTH. THE PRESENCE OF A CREEK ON THE WEST SIDE OF THE PROPERTY DRAINS TO THE SOUTH AND ACCOMODATES THE STORMWATER DRAINAGE.

3.3 REGULATIONS

THE LAND IN QUESTION DOES NOT MEET THE CRITERIA FOR RESIDENTIAL PROPERTY, FOOD SERVICE INDUSTRY OR DRILLING OF WATER WELLS DUE TO THE ABANDONED LANDFILL CRITERIA AS SET OUT BY ALBERTA ENVIRONMENT.

THIS PROPERTY MEETS THE CRITERIA FOR RE-ZONING TO RURAL COMMERCIAL DISTRICT AS SET OUT IN THE MUNICIPAL DEVELOPMENT PLAN OF THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16. ALTHOUGH THIS PARCEL WOULD FALL UNDER THIS CATEGORY, A NUMBER OF THE LISTED DISCRETIONARY USES WOULD NOT BE ALLOWED DUE TO THE PRESENCE OF THE ABANDONED LANDFILL. SOME OF THOSE USES AS LISTED IN THE M.D.P. WOULD BE MOTELS, HOTELS, RESTAURANTS, AND A NUMBER OF OTHERS THAT REQUIRE A WATER SUPPLY THAT WOULD BE FEASABLE ONLY WITH A WATER WELL.

4.0 DEVELOPMENT CONCEPT

AS NO DEVELOPMENT OR SUB-DIVISION IS BEING PLANNED AT THIS TIME, THIS CONCEPT PLAN IS FOR RE-ZONING ONLY. THE ONE LOT DRAWING ATTACHED IS FOR EXAMPLE ONLY.

SHOULD ANY SUB-DIVISION OR DEVELOPMENT BE PLANNED, A NEW AREA STRUCTURE PLAN WOULD HAVE TO BE PRESENTED TO THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16 ALONG WITH ANY TRAFFIC IMPACT ASSESSMENTS AS REQUIRED BY EITHER ALBERTA TRANSPORTATION OR THE MUNICIPAL DISTRICT.

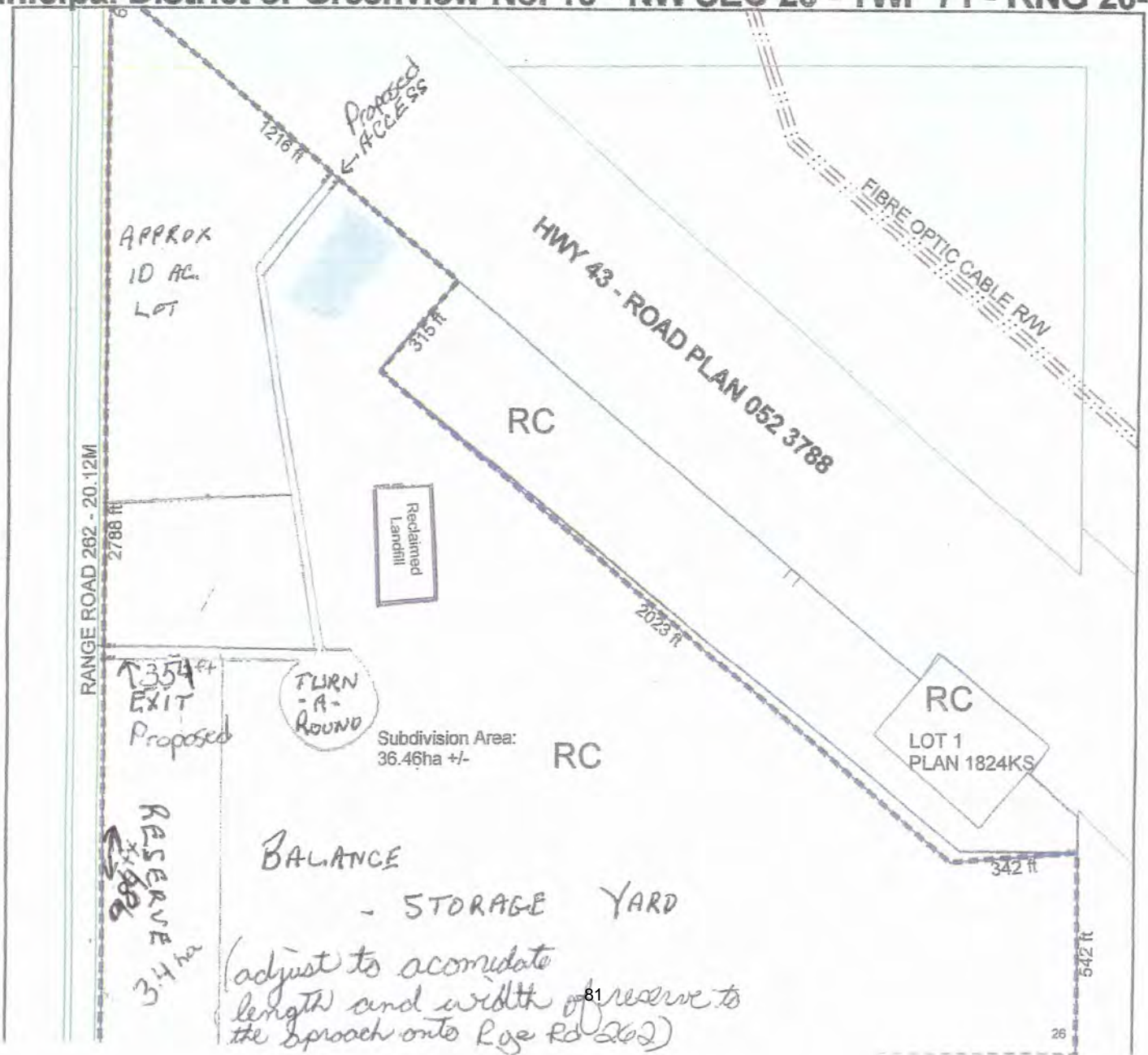
THE SOUTHWEST CORNER OF THE PROPERTY CONTAINS A LARGE TREED AREA AS WELL AS A CREEK. IT WOULD BE IN THE BEST INTEREST OF A DEVELOPER TO LEAVE THIS AREA IN A NATURAL STATE TO ENSURE THAT THERE IS NO IMPACT ON THE WATER COURSE.

ANY FUTURE ROAD DEVELOPMENT WOULD REQUIRE A CONDITIONAL DEVELOPMENT PERMIT AND ENSURE THAT THE M.D. STANDARDS ARE MAINTAINED FOR ANY ROAD CONSTRUCTION WITHIN THE PROPERTY.



NO WATER WELLS WITHIN
GREEN MARKED AREA

Municipal District of Greenview No. 16 - NW SEC 26 - TWP 71 - RNG 26-W5



(adjust to accommodate length and width of reserve to the approach onto Rge Rd 262)

Crooked Creek/Ridgevalley Community Council Meeting

Jan 10/2024

Meeting started at 6:30pm

- Votes was taken for the creation of the Community Council. All agreed.
- Brief introductions were made before opening discussions on Chair, Co-chair, and Secretary positions.
- Billy Loewen volunteered as Chair, all agreed.
- Vern Klassen volunteered as Co-Chair, all agreed.
- Secretary roles being split between Shae Loewen and Cindy Forsey. Minutes will be taken by Shae Loewen. All agreed.
- A contact sheet was pass around to attending persons to get basic information.

Moved onto the discussion/editing of the ASP for Crooked Creek/Ridgevalley that was presented to residents by the MD of Greenview No 16.

1.1.

- Different wording is needed in the ASP when describing all land involved since it extends outside the Ridgevalley hamlet boundary.
- Were any landowners contacted by the MD of Greenview prior to the plan development?
 - No, landowners are not contacted by the MD because it is a proposal. Landowners were to attend the open houses and be a part of the vision exercises.
- There is only one person attending this meeting that was at the very first meeting that was held in June (not 100% on date).
- MD of Greenview needs to continue and expand its notification abilities to the public.
- There is a fine line on how to control what can be done on another persons property, that allows growth but doesn't negatively affect pre-existing residents, businesses etc.
- What is a local stakeholder?
 - Someone who owns a business or a landowner in the area. (2 "stakeholders" attended the first MD meeting but have not attended since).

1.3

- Is there strategic interest for the Ridgevalley and Crooked Creek area?
 - Proper wording should be used to predict potential future developments.
- Committee wants to include "local stakeholders" at future meetings.
 - Who are they?

- There is no current framework for future growth or what type of growth is needed/wanted.
 - The current ASP document is too vague. Referred to as a “blanket” document.
- There is a trickle-down affect from the main provincial framework down to municipal frameworks.
- There is a want to get back to a more untied community like in the past.
 - The need for an accurate history of the area is of the utmost importance. There are many mistakes regarding the history of the area that was provided the current ASP.
- Members were asked to reach out to the “elders” of the community for any information they are willing to share.
 - Billy Loewen and Vern Klassen to oversee the handling of the information that is gathered by members.

2.0

- Obvious issues of a lack of communication have been brought up and addressed.

2.2

- The acreage total listed in the ASP is no longer accurate per the updated map.
 - This will be updated in the next draft of the ASP.

2.2.3

- The flow of the creek as listed in the ASP is incorrect and needs to be changed to the correct flow which is from the NE to the SW.
 - Creek is a highly sensitive area that needs to be protected.
- Old dump site – 500m contamination zone, surface only development is permitted. No testing has been conducted since the closing of it predated current laws.
 - Area should be tested pre-development.
- Any future developments need to be help to the most current regulations and standards.
- Sewers need to be contained on property as well as any grey water.
- Lagoon run-off and release needs to be tested before every release.
 - Any runoff from lagoon will enter Crooked Creek.
 - Lagoon should be tested every 180 days. Where are the previous test results.
- Buffers for creeks
 - Setbacks for creeks are in MD bylaws.
 - Minimum 30m buffer from high water mark for development.
- Protection of wetlands is a must.
- The natural water course cannot be changed.

- All water management should meet provincial standards.

3.1

- Incorrect use of Debolt when discussing the Ridgevalley area.
- Change wording from political to council.

3.2

- Potentially look at developing near previously commercial/industrial areas? But within the community “area”
- Farmers should come first.
- With permitted use neighbours aren’t required to be notified.
- Protect the quiet nature of the community.
- Should the ASP boundary follow the lines of the grader beat?
- Commercial – More personal services, less pollution, less extensive.
- Industrial – Auction mart, manufacturing etc.
- Allow commercial over industrial.
- “Rules” follow current zoning by-laws.
- Try to use as much black and white language as possible.
- Tom Burton made an appearance at the meeting.

4.0

- The Ridgevalley “vision” should be rewritten, since the history it is based on isn’t 100% factual.
- Have the committee give the council our vision statement.
 - Would be a separate meeting – we need a foundation laid by the committee.
 - Future goals for the community should also be provided by the committee to council.
- Policies are built on visions and goals.
 - Growth needs to be managed responsibly.

5.0

- Waterways/environment/infrastructure.
 - Tabled for a future meeting.
- Lagoon issues
 - Tabled for a future meeting.
- Have members of the MD at meeting to discuss policies regarding environmental issues.
- What level of growth does the MD want to see?

- Try to initiate discussions with the community of Debolt since the two communities are intertwined.

6.0

- We need a higher level of community responsibility.
- What grants are out there from the MD for community growth.
- What businesses reside in Ridgevalley and Crooked Creek
 - Create a business directory.
- ASPs are typically renewed ever 5-7 years
- More meetings are needed to cover all the material.
- Reach out to Ridgevalley and Crooked Creeks surrounding areas.
- Possible contingency plan for the Crooked Creek Store in case of disaster.
- Put flyers in mailboxes about future meetings. MD will cover costs of distribution.
 - One copy of the flyer needs to be given to the MD ASP planner by January 12, 2024.
- Next meeting will be 2 weeks from today.
 - Date of next meeting is January 24, 2024 @ 6:30pm.
 - Meeting will be held at the Ridgevalley arena.
- Meeting ended at 9:22pm.

Community Committee Meeting February 3/2024

Meeting started at 10:11am.

14 people were present.

- Went over minutes from the previous meeting on January 10th and 24th, as well as the proposed goals and vision statement.
- Everything north of the Ridgevalley hamlet to be removed from the ASP.
- Home based businesses inside Ridgevalley hamlet - encourage surrounding local commercial businesses to supply services to the community.

4.2 & 4.3

- Landowners need to specifically ask the MD for land to be removed from the ASP.
- Finding use for the old co-op site - Heritage site? Talk to Chapmans who own the surrounding land, title search.

4.3.1

- Land use concept to be changed and amended to represent the new vision statement and goals

A)

- Approved

C)

- Look at MGA (provincial) for specifications regarding subdivisions

B)

- Look at the possibility to change setbacks from 5 ft for future development. Mobile homes have different setback regulations - provincial

D)

- Environmental impact studies would be required for any development on the “store quarter” (land that is owned by Renny Cauchie which has an old dumpsite location).
- The old dumpsite location is not recorded in any Alberta records - where is information regarding the old dumpsite?
- Possible grants available to be used for EIA testing?
- Water testing

E)

- This is an Alberta Transportation requirement.

F & G)

- Wording changed to add public engagement before amendments get presented to the MD council

H)

- Existing lagoon requirements - tabled to infrastructure
- Approved

- I)
 - Approved, must follow current provincial regulations
- J)
 - Change “should be protected” to “ will be protected”. Proper verbiage to be used to protect heritage.
- K)
 - Approved
- L)
 - From the approval date of the ASP it must follow current regulations
- M)
 - Create a list of volunteers for wildfire emergencies. - Tabled for after the ASP.
- N)
 - Applications are encouraged to be drought resistant or native to the area.

4.3.2

- A & B)
 - Approved
- C)
 - Community standard by-laws, enforcement regarding the hamlet.
- D, E, F)
 - Approved

4.3.3

- A)
 - Approved
- B)
 - Removed Completely

** Proper landscaping needed on public (MD) property**

Break at 12:07pm.

Two people left and one new person arrived.

Meeting resumed at 1:11pm

- C, D, E, F)
 - Approved

4.3.4

- A)
 - Remove that all industrial is to be located along Hwy 43.
 - New industrial development inside the ASP requires public engagement prior to seeking approval from Council.
- B)
 - Remove “ Hamlet”

4.3.5

- B)

- Future recreation should be changed from Ridgevalley school site to ASP boundary.

4.3.6

A-F)

- Approved

G)

- Newly developed, remove Ridgevalley and add community.

H-I)

- Approved

4.3.7

- Change wording from “ hamlet residents” to “ community residents”

A)

- Approved

B)

- Scratched

C)

- Change wording

5 minute break at 3:04pm

Meeting resumed at 3:10pm

5.1

A & B)

- Approved

5.2

- Change wording to include water wells.

5.2.1

- Approved

5.3

- Environmental studies needed, wording needs to be changed.

Information also needs to be more easily located online.

5.3.1

A)

- Approved

B)

- Affluent discharge corridor must be maintained and have environmental studies as well as the lagoon.
- Water, sediment, and soil tests.
- Concerns of lack of testing and contamination taken to the MD. Requested MD to do a current test of lagoon and discharge corridor.
- Possible private testing of discharge corridor

5.4

A-C)

- Approved

New ASP should be ready to present to the committee at the next meeting.

Next meeting is set for February 15, 2024.

Meeting was adjourned at 4pm.

Community Committee Meeting Minutes
Feb 15/2024 6:45pm

- Revision of “new” ASP plan and infrastructure from previous ASP.
- MD seems to lack in listening to the community

5.4.1

- A & B
 - Change to high priority
- Don Cousins willing to help create firesmart.
- Firesmart is a HIGH priority.
- Create and send out flyers for wildfire training.
- He is available any weekend other than February 23.
- The new completed draft of the ASP is to be submitted to the community committee before the MD open house to allow time to review.

6.2

- Strike last sentence

6.3

- All agree

6.4

- Include public engagement and transparency.
- Shared new community email.
- No update of water testing on the lagoon and affluent discharge corridor.
- Still need to check with Chapmans regarding the old Co-Op land.
- Talk to Don about setting up firesmart meetings
- Thursdays are better for meetings
- Flyers are \$45.

- (i) proposals for the financing and programming of municipal infrastructure,
 - (ii) the co-ordination of municipal programs relating to the physical, social and economic development of the municipality,
 - (iii) environmental matters within the municipality,
 - (iv) the financial resources of the municipality,
 - (v) the economic development of the municipality, and
 - (vi) any other matter relating to the physical, social or economic development of the municipality,
- (c) may contain statements regarding the municipality's development constraints, including the results of any development studies and impact analysis, and goals, objectives, targets, planning policies and corporate strategies,
- (d) must contain policies compatible with the subdivision and development regulations to provide guidance on the type and location of land uses adjacent to sour gas facilities,
- (e) must contain policies respecting the provision of municipal, school or municipal and school reserves, including but not limited to the need for, amount of and allocation of those reserves and the identification of school requirements in consultation with affected school boards,
- (f) must contain policies respecting the protection of agricultural operations, and
- (g) may contain policies respecting the provision of conservation reserve in accordance with section 664.2(1)(a) to (d).
- (4) Repealed 2020 c39 s10(19).

RSA 2000 cM-26 s632;RSA 2000 c21(Supp) s4;2008 c37 s11;
2015 c8 s62;2016 c24 s98;2017 c13 s2(16);2020 c39 s10(19)

Area Structure Plans

Area structure plan

633(1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by bylaw adopt an area structure plan.

- (2) An area structure plan**
- (a) must describe
- (i) the sequence of development proposed for the area,
 - (ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,
 - (iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and
 - (iv) the general location of major transportation routes and public utilities,
- and
- (b) may contain any other matters, including matters relating to reserves, as the council considers necessary.
- (3) Repealed 2020 c39 s10(20).**
RSA 2000 cM-26 s633;2015 c8 s63;2017 c13 s1(56);
2020 c39 s10(20)

Area Redevelopment Plans

Area redevelopment plans

- 634(1)** A council may
- (a) designate an area of the municipality as a redevelopment area for the purpose of any or all of the following:
 - (i) preserving or improving land and buildings in the area;
 - (ii) rehabilitating buildings in the area;
 - (iii) removing buildings from the area;
 - (iv) constructing or replacing buildings in the area;
 - (v) establishing, improving or relocating roads, public utilities or other services in the area;
 - (vi) facilitating any other development in the area,
 - (b) adopt, by bylaw, an area redevelopment plan,
 - (c) in accordance with this section and Division 6, provide for the imposition and collection of a levy to be known as a “redevelopment levy”, and

- (d) authorize a designated officer, with or without conditions, to perform any function with respect to the imposition and collection of that redevelopment levy.

(2) Repealed 2020 c39 s10(21).

RSA 2000 cM-26 s634;2015 c8 s64;2020 c39 s10(21)

Plan contents

635 An area redevelopment plan

- (a) must describe
 - (i) the objectives of the plan and how they are proposed to be achieved,
 - (ii) the proposed land uses for the redevelopment area,
 - (iii) if a redevelopment levy is to be imposed, the reasons for imposing it, and
 - (iv) any proposals for the acquisition of land for any municipal use, school facilities, parks and recreation facilities or any other purposes the council considers necessary,
- and
- (b) may contain any other proposals that the council considers necessary.

1995 c24 s95

General Provisions

Statutory plan preparation

636(1) While preparing a statutory plan, a municipality must notify the following and provide a means for suggestions and representations to be made:

- (a) any members of the public who may be affected by the plan;
- (b) the school boards with jurisdiction in the area to which the plan preparation applies;
- (c) in the case of a municipal development plan,
 - (i) any adjacent municipalities,
 - (ii) the Indian band of any adjacent Indian reserve, and
 - (iii) any adjacent Metis settlement;

- (d) in the case of an area structure plan,
 - (i) where the land that is the subject of the plan is adjacent to another municipality, that municipality,
 - (ii) where the land that is the subject of the plan is within 1.6 kilometres of a provincial highway, the Minister responsible for the *Highways Development and Protection Act*, and
 - (iii) where the land that is the subject of the plan is adjacent to an Indian reserve or Metis settlement, the Indian band or Metis settlement.

(2) Subsection (1) does not apply to amendments to statutory plans.
RSA 2000 cM-26 s636;2008 c37 s11;2017 c13 s1(57);
2020 c39 s10(22)

Effect of plans

637 The adoption by a council of a statutory plan does not require the municipality to undertake any of the projects referred to in it.
1995 c24 s95

Consistency of plans

638(1) A municipal development plan must be consistent with any intermunicipal development plan in respect of land that is identified in both the municipal development plan and the intermunicipal development plan.

(2) An area structure plan and an area redevelopment plan must be consistent with

- (a) any intermunicipal development plan in respect of land that is identified in both the area structure plan or area redevelopment plan, as applicable, and the intermunicipal development plan, and
- (b) any municipal development plan.

(3) An intermunicipal development plan prevails to the extent of any conflict or inconsistency between

- (a) a municipal development plan, an area structure plan or an area redevelopment plan, and
- (b) the intermunicipal development plan

in respect of the development of the land to which the conflicting or inconsistent plans apply.

SECTION 10 IMPLEMENTATION

10.1 INTRODUCTION

The purpose of this Section is to outline the mechanisms to be used in the implementation of the policies contained in this MDP.

10.2 LAND USE BYLAW

- Land Use Bylaw Amendments** 10.2.1
- (a) All amendments to the LUB shall be consistent with this MDP. If a proposed amendment is contrary to this MDP, but is deemed desirable by Council, this MDP shall be amended as required to ensure that consistency is maintained.
 - (b) If an amendment to the LUB is required to accommodate a proposed subdivision, the amendment shall receive third reading from Council prior to subdivision approval taking place.

10.3 SUBDIVISION AND DEVELOPMENT REQUIREMENTS

- Evaluation of Applications** 10.3.1
- All applications for LUB amendments, subdivisions and development permits shall be evaluated by Greenview according to the following criteria:
- (a) Compliance with the Act, Regulation, LUB, and any other Statutory Plans or Concept Plans that are in effect;
 - (b) Adequacy of road access and off-site traffic impacts generated by the proposed development;
 - (c) Proposed methods of water supply, sewage disposal and storm drainage, supported by hydrogeological and geotechnical testing provided by the developer with the application;
 - (d) Compatibility with adjacent land uses, including the potential impact on agricultural operations;
 - (e) Site suitability in terms of soils, topography, and size;
 - (f) Environmental factors including the potential for erosion, flooding, or watercourse contamination; and
 - (g) The quality of agricultural land, and the fragmentation and loss of agricultural lands.
- Area Structure Plans and Concept Plans Prepared by Developer** 10.3.2
- Greenview shall require the adoption of an ASP, prepared in accordance with Section 633 of the Act and Area Structure Plan and Concept Plan Policy 6001, or a Concept Plan prepared in accordance with Area Structure Plan and Concept Plan Policy 6001, prior to the approval of:

- (a) An industrial or commercial subdivision exceeding one (1) lot;
- (b) A country residential subdivision resulting in a cumulative density of four (4) or more lots on the subject quarter section;
- (c) Any multi-lot country residential subdivision or recreational resort located adjacent to a lake or other watercourse; or
- (d) Any subdivision located in proximity to a highway when requested by Alberta Transportation.

A plan prepared under this policy may be referred to as a "Minor" ASP.

Area Structure Plans Prepared by Municipal District 10.3.3

- (a) Greenview may undertake the preparation of ASPs for its hamlets and other areas within Greenview that may be of strategic development interest, including but not limited to
 - i) the Hamlets of DeBolt and Little Smoky,
 - ii) Crooked Creek/Ridgevalley, and
 - iii) the Grande Cache airport.

A plan prepared under this policy may be referred to as a "Major" ASP.

- (b) Major ASPs shall address the criteria identified in Policy 10.3.4 ("Area Structure Plan Content"), and will generally exceed one quarter section in size. Such plans may be undertaken in partnership with neighbouring municipalities, developers or industry partners.
- (c) Greenview shall commit to the review and update of the Sturgeon Lake ASP and Grovedale ASP as required.

Area Structure Plan and Concept Plan Content 10.3.4

The preparation of a Minor ASP or Concept Plan required under Policy 10.3.2 ("Area Structure Plans Prepared by Developer") shall be the responsibility of the developer, based on Terms of Reference prepared by Greenview in accordance with Area Structure Plan and Concept Plan Policy 6001, and should address the following matters to the satisfaction of Greenview:

- (a) Conformity with this MDP, other Statutory Plans, other non-statutory documents and the LUB;
- (b) Proposed land uses, population and employment projections for those land uses;
- (c) Proposed lot layout and phasing;
- (d) Impacts on adjacent uses, environmentally sensitive areas, and recreational uses, including provision for buffers and development setbacks;
- (e) Proposed methods of water supply, stormwater management and sewage disposal, supported by report requirements

contained in Policy 10.3.5 (“Supporting Technical Reports”);

- (f) Access point(s) and internal circulation network and impacts on the external existing transportation network;
- (g) Allocation of MR and ER;
- (h) Suitability of the site for development in terms of soil stability, groundwater level, and drainage;
- (i) Confirmation of the location and geographic extent of any environmentally significant areas, environmentally sensitive areas, riparian areas, surface water bodies, forests, wildlife corridors, hazard lands, and historic or archaeological sites. Any detailed scientific or engineering analysis that may be required by Greenview shall be undertaken by qualified technical Professionals with all costs borne by the developer;
- (j) Integration of natural areas into the design of developments to form part of a future linked and integrated parks and open space system, including the retention of forests, wildlife corridors, wetland areas, and the provision of stormwater ponds and parks to form continuous open spaces; and
- (k) Any other matters identified by Greenview.

Supporting Technical Reports

10.3.5 All ASPs, Concept Plans, and applications for rezoning and multi-lot subdivisions shall be accompanied by the necessary professional technical reports including but not limited to Engineering Servicing Design Reports, Geotechnical Reports, Hydrogeological Reports, and Environmental Impact Assessments as determined by Greenview.

Development Agreements

10.3.6 As a condition of subdivision or development permit approval, Greenview may require the developer to enter into a development agreement with respect to the provision of all infrastructure required to service the site.

Developer Responsibility

10.3.7 Developers shall be responsible for all infrastructure and utility costs associated with development, including the payment of offsite levies.

10.4 MUNICIPAL RESERVE

Municipal Reserve Required

10.4.1 As a condition of subdivision, Greenview shall require that ten percent (10%) of the developable lands be dedicated as MR as provided for under the Act.

Municipal Reserve Dedication

10.4.2 Greenview shall require that MR be dedicated as cash-in-lieu in all cases except as follows:

- (a) Where the subdivision results in the creation of a multi-parcel



REQUEST FOR DECISION

SUBJECT:	Grant Request – Little Smoky Cemetery		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 11, 2024	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: MH
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Policy 8015 - Community Impact Grants

RECOMMENDED ACTION:

MOTION: That Council approve a capital grant in the amount of up to \$20,000.00 to the Little Smoky Cemetery Committee for the purchase and installation of new chain-link fencing at the Little Smoky Cemetery.

BACKGROUND/PROPOSAL:

The Little Smoky Cemetery Committee is newly formed in August 2023. Administration has been working closely with the committee to ensure that procedures and policies were put into place and followed the Cemetery Act and Regulations. The Little Smoky Cemetery committee applied within the regular grant process, however, due to time constraints with contractors, Administration is bringing the request forward to aid in the project's completion in a timely manner.

The cemetery was surveyed in the summer of 2023 by Helix Survey Ltd. Some additional groundwork was needed prior to the survey being completed, a final survey will be done in late summer or early fall of 2024. Greenview's operations department has been working closely with the committee and administration to complete the removal of old fencing and groundwork such as clearing brush from within the old cemetery fence bounds and moving the roadway around the cemetery. The final survey will encompass the cleared areas within the new perimeter, planning for an additional approximately 150 years of growth within the cemetery.

With the expansion of the cemetery, the committee is requesting a capital grant of up to \$20,000 to place a new chain-link fence on the outside perimeter, as shown in the attached survey plans provided by Helix Surveys Ltd in September 2023. The committee received three quotes to have new fencing placed, relocate and add new gates for ease of access with mowers and equipment. The lowest quote received is for \$12,975.00, however, administration would like to note that this cost does not include clean-up or any additional incurred expenses for the project so have left room for contingency within the budget.

The balance of the 2024 Community Services Grants Budget is approximately \$2,543,605.39.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting a project that will help to expand a Greenview-owned cemetery, enabling the committee to plan for the future within the community.
2. The benefit of Council accepting the recommended motion is that the Little Smoky Community Cemetery committee will be able to plan accordingly in order to have the project completed in a timely manner.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended action is the potential of setting an expectation for awarding grants outside of the regular grant process.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to request the Little Smoky Cemetery grant request be processed through the regular grant process, however Administration does not recommend this action because it may delay the scheduled project.

Alternative #2: Council has the alternative to select a capital and operating grant amount of their choosing.

FINANCIAL IMPLICATION:

Direct Costs: up to \$20,000.00

Ongoing/Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Little Smoky Cemetery Committee of Council's decision.

ATTACHMENT(S):

- 2024 Capital Grant Request
- Fencing Quotes
- LS Cemetery Survey Report

2024 Grant Application (October 15, 2023 deadline)

Row 106

Name of Organization	Little Smoky Community Cemetary
Address of Organization	Box 45 Little Smoky, Alberta T0H 3Z0
Form Date Field	201
Contact Name	Ryan Ratzlaff
Phone Number	780-552-4093
Purpose of Organization	To operate and manage the Little Smoky Community Cemetary.
Purpose Continued	
Position of Contact Person	Treasurer
What act are you registered under?	
Registration No.	
Grant Type	Capital Grant
Total Amount Requested	\$20,000.00
Proposed Project	<p>During Greenview's review of the Little Smoky Community Cemetary and surveying the site against provincial records it was found that the existing chain link fence did not encompass all available plots. In order to move the fence to the appropriate location it is also necessary to relocate the roadway on the east side of the cemetary. Greenview operations has agreed to relocate the road. This grant will cover removing existing fence, that will be in the way of road work, and then to reinstall removed fence as well as some new fence material for the expanded perimeter. Quotes have been received between \$13,000 and \$28,000 and we are asking for \$20,000 to cover any extras for travel and unforeseen costs that may arise during the project. Travel was quoted as doing the project all in one round, but we believe the fence will need to be removed, and reinstalled later in the season after the road and dirtwork is complete.</p>
Have you previously applied for a grant from MD	
Previous Grant App from MD	Yes
Final Completion Report Provided to MD	Yes
Grant funds applied for from other sources?	No
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	No
Agreement	Ryan Ratzlaff

Grant Purpose	Operating Grant
Year Grant Received	2020 2021 2022 2023
Amount of Grant	\$1,500.00
List the donee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	Ryan Ratzlaff
Date	04/02/24
Financial Statement	
Administration Recommendations	
Email	ryan.ratzlaff@mdgreenview.ab.ca
Column41	
MD Logo	
Email Comm.	
Column44	
List for Recognition	Greenview sign is on the fence



Profit Loss Statement
For the year ending December 31,

REVENUES	Current Year	Previous Year
Government Grants		
Foundation/Charity Grants		
Other fundraising income		
Donations (if applicable)		
Amortization of deferred contributions		
Other Income		
TOTAL REVENUES		

EXPENDITURES	Current Year	Previous Year
Wages/Honorariums/ Benefits		
Travel Expenses		
Rent /Occupancy costs		
Utilities		
Office Supplies		
Marketing		
Amortization capital assets		
Other		
Other		
TOTAL EXPENDITURES		

EXCESS OF REVENUES OVER EXPENDITURES		
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Reporting can be submitted via one of the following:

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email greenviewgivesback@mdgreenview.ab.ca



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Annual Grant Report

Organization Receiving Funding: _____

Describe the mission and main activities of your organization:

Amount of present funding awarded by Greenview:

Year in Review

Describe how the grant funding awarded by Greenview has assisted your organization:

List the goals/objectives your organization has achieved this year?

What are your organizations goals for the current year and beyond?

Do you have a digital platform (website, twitter, Facebook, Instagram, other)? If yes, would your organization be open to Greenview promoting your future events? Please provide links.

How is Greenview's funding recognized?

Provide a listing of your current board members:

If you had the opportunity, would you be interested in presenting your annual report to Greenview Council?

Yes No

What percentage of your funds are donated by Greenview?

Reporting can be submitted via one of the following:

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email greenviewgivesback@mdgreenview.ab.ca

FENCE QUOTATION

WAPITI FENCE (2007) Ltd.

780-512-1826




"Your Local Fence Experts"

Email: WAPITIFENCE@GMAIL.COM

CUSTOMER: M.D. OF GREENVIEW	Phone: 780-552-4093	Date: FEB 05, 2024
ATTN: RYAN RATZLAFF	Email:	Quote Number: CP-020-24
	Project: SMOKEY RIVER CEMTARY	

TYPE OF FENCE COMMERICAL	CHAIN LINK TYPE 9 GA X 2 GALV	HEIGHT 6 FT FFH	LINEPOSTS 2 3/8	TOP-RAIL 1 5/8
------------------------------------	---	---------------------------	---------------------------	--------------------------

Quantity	Material	Price
440 FT	REMOVAL OF OLD FENCE LINE. QUOTED TO PULL CORES	
290 FT	INSTALLATION OF NEW LINE FENCE. WILL USE OLD CHAIN LINK AND TOP RAIL FROM WHAT WAS REMOVED. THIS WILL CUT DOWN THE COST FOR YOU. ALL NEW CAN BE QUOTED.	
2	MOVE EXISISTING GATES	
4	3 ½ GATE POST	
6	2 7/8 TERMINAL POST (ENDS AND CORNERS)	
	REMOVAL OF CONCRETE CORES FROM SITE PLEASE ADD \$3,500.00 TO THE QUOTE.	
	*BUDGETARY QUOTE PENDING SITE VISIT***	
	SCOPE: REMOVAL AND EXPANSION OF CEMENTARY FENCE LINE.	
	SAFETY AND ANY PRE-ACCESS WILL BE ADDITIONAL TO THE QUOTE. THERE MUST BE FULL AND CLEAR ACCESS FOR A SKID STEER. NORMAL DIGGING CONDITIONS HAVE BEEN QUO-TED. IF A HYDROVAC IS REQUIRED THAT WILL BE ADDITIONAL TO THE QUOTE. FIRST CALLS REQUIRED. IF PRIVATE CALLS ARE REQUIRED THAT WILL BE ADDITIONAL TO THE QUOTE. ANY DELAYS ON SITE AT NO FAULT OF WAPITI FENCE WILL RESULT IN ADDITIONAL CHARGES TO THE QUOTE.	
	GST ADDITIONAL TO QUOTE. QUOTE VALID FOR 30 DAYS 50% DEPOSIT MAY BE REQUIRED*	

MATERIAL: 
LABOUR: 
TOTAL: 

CUSTOMER SIGNATURE: _____

DATE: _____

WAPITI FENCE (2007) LTD

WAPITIFENCE@GMAIL.COM

1. Installation price does not include clearing or leveling of any kind.
2. Installation price does not include clean-up of post hole tailings unless Noted otherwise. Upon completion
3. of digging and pouring concrete. Dirt tailings are scattered around the excavated hole.
4. Clean up of dirt tailings may be requested for An extra charge.
2. Underground utilities must be located and marked by Alberta or BC 1st call prior to any ground disturbance, including post hole excavation. Work will not commence until a Completed copy of the Alberta/BC 1st call ticket has been received by WAPITI FENCE.
3. The purchaser agrees to indemnify WAPITI FENCE against any claim arising from damage caused to private utilities of any kind which are not located by AB/BC 1st call. Unless the purchaser has staked and informed WAPITI FENCE of the location prior to excavation. Private utilities are any buried lines after the meter or main lines. Private utilities may include but or not limited to: sprinkler lines, private lighting, secondary electric lines to detached garages, septic lines and sewer lines. Private secondary locates are additional to the quote if required.
4. Fence line shall be free brush, debris, materials and other obstructions prior to start of installation. If boulders, pavement, sidewalks or foundations are encountered which were not Well defined to the estimator extra charges may apply.
5. Any required permits are the responsibility of the purchaser
6. The fence shall follow the general contour of the terrain when installed unless advised by the Purchaser in writing. In instances where short dips in the ground are encountered WAPITI FENCE will make every effort to minimize the gap between the bottom of the fence and the ground. Any gaps will ultimately be the responsibility of the purchaser to fill in at their discretion.
7. Quotations are based on frost-free ground conditions unless otherwise noted.
8. On completion of the installation an accurate measurement of footage supplied and installed Will be taken. Discrepancies in the original quote will be accounted for and the final price will Be adjusted accordingly to match actual work completed.
9. Surveying and locating of property lines is the responsibility of the purchaser. Gate, corner and end post locations must be marked with stakes by the purchaser.
10. Minimum five days required between post installation and fence installation and fence fabrication to allow for concrete to achieve desired strength.
11. Coloured gates take a minimum of two weeks after the installation of the post to be installed.

initial by each requirement

ACCEPETED:

DATE:



BAY 3, 9116 - 111 STREET
GRANDE PRAIRIE, AB. T8V 4W1

PHONE: (780) 832-0000
FAX: (780) 832-0486
pradmin@telus.net

Quotation

Customer:
MUNICIPAL DISTRICT OF GREENVIEW
LITTLE SMOKY CEMETERY
Attn:RYAN RATZLAFF

Quotation Number: 8132
Quotation Date: 02-02-2024
Phone Number: 780 552-4093

We are pleased to offer our quotation for fencing based on the following:

Materials:

Terminal Post: 6 3 1/2 IN. X 9.0 FT. .125 WALL H.D.GALV. PIPE
Line Post: 2 3/8 IN. X 8.0 FT. .083 WALL H.D.GALV. PIPE
Top Rail: 1 5/8 IN. SWEDGE END X 21 FT. .083 WALL H.D. GALVANIZED
Chain Link Mesh: 2 IN. X 9 GA. X 72 IN. STD. GALVANIZED FABRIC

Site Information:

Overall Height	6 Ft.	Top Rail	included
Fence Length	708.0 Ft.	Bottom Wire	included
Gate Length	0.0 Ft.		
Overall Length	708.0 Ft.		
Post Spacing	10 Ft.		
Material Weight	3,301.9 Lbs.		

Expected Delivery:	Terms:	Installed Amount G.S.T.
Priority Sales Agent Doug Law	Accepted by:	Installed Total

This quotation is firm for 30 days and is subject to the terms and conditions shown herein or the following page.



PHOENIX FENCE Corp.

Chainlink • Vinyl • Ornamental • Automated Gates

12816 - 156 Street, Edmonton, Alberta T5V 1E9
Ph: 780-447-1919 1-800-661-9847 Fax: 780-447-2512
edmonton@phoenixfence.ca www.phoenixfence.ca

Fence Estimate/Quotation

Quotation Number:	Q155959
Quotation Date:	01-30-2024
Reference Number:	JR-055-23

MD OF GREENVIEW #16
3605-46 ST
P.O. BOX 1079
VALLEYVIEW, AB T0H 3N0
Attn:RYAN RATZLAFF

Email: ryan.ratzlaff@mdgreenview.ab.ca

Re: **LITTLE SMOKY COMMUNITY
CEMETERY FENCE**

We are pleased to offer our quotation for fencing based on the following:

Materials:

Terminal Post:	12	3 1/2 IN. X 9.5 FT. SC.40 H.D.GALV. PIPE (END, CORNER AND GATE POST)
Line Post:		2 3/8 IN. X 8.0 FT. SC.40 H.D.GALV. PIPE
Top Rail:		1 5/8 IN. X 21 FT. SC.40 H.D.GALV. PIPE
Chain Link Mesh:		2 IN. X 9 GA. X 72 IN. STD. GALVANIZED FABRIC

THIS QUOTATION IS FOR THE SUPPLY AND INSTALLATION OF A NEW 6FT HIGH GALVANIZED CHAIN LINK FENCE.

- ALL VERTICAL POST WILL BE SET IN A CONCRETE FOOTING
- POST HOLE DIRT TAILINGS WILL BE SCATTERED ON SITE
- EACH POST HOLE WILL BE DUG USING A SKID STEER AND AUGER DRIVE
- IF A HYDROVAC IS REQUIRED DUE TO UNDER GROUND UTILITY CONFLICT EXTRA TO CONTRACT
- EXISTING GATES WILL BE REMOVED AND RE-INSTALLED
- INCLUDES THE REMOVAL AND DISPOSAL OF THE EXISTING NORTH AND EAST FENCE LINE. POST WILL BE PULLED INCLUDING CONCRETE CORES

QUOTATION BREAK DOWN

NEW FENCE INSTALLATION = \$25,223.00 + GST

EXISTING FENCE REMOVAL = \$6,600.00 + GST

Site Information:

Mesh Height	6 Ft.	Top Rail	included
Fence Length	714.0 Ft.	Bottom Wire	included
Gate Length	44.0 Ft.		
Overall Length	758.0 Ft.		
Post Spacing	10 Ft.		
Material Weight	7,286.4 Lbs.		

*****WE INSTALL COMMERCIAL & INDUSTRIAL FENCES ALL YEAR INCLUDING WINTER*****

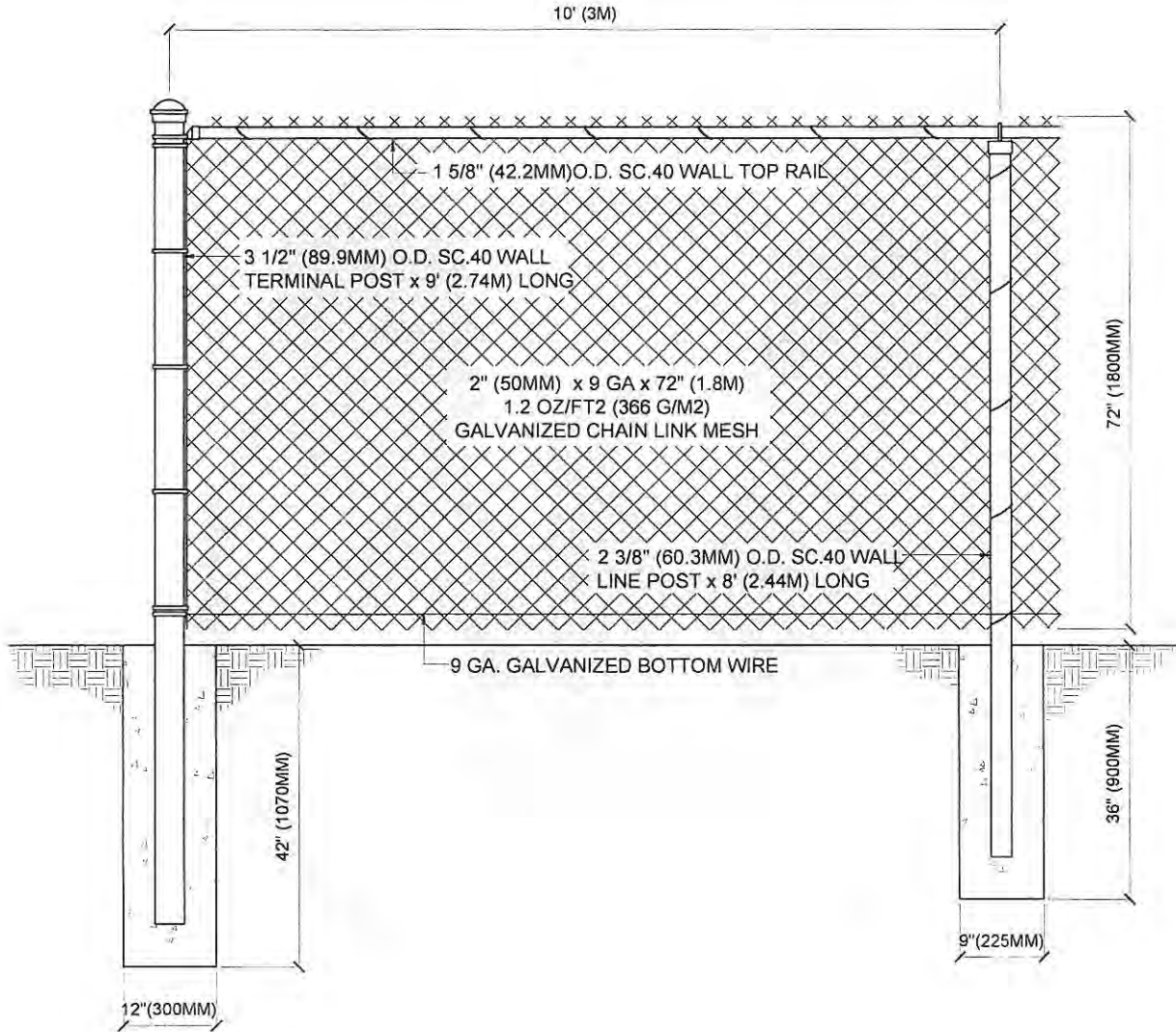
Expected Delivery: TBD	Terms: Due upon Completion	Installed Amount	
Salesman/Estimator:	Accepted by (signed & printed name):	G.S.T.	
 Jeremy Rowsell	PO# _____ Date: _____	Installed Total	

This quotation is firm for 15 days and is subject to the terms and conditions shown herein or the following page/attachment.



- New Fence
- Remove Fence
- Relocate gates

SPEC # 2 (SC.40) 6' HIGH FULL FABRIC



PHOENIX FENCE

• Chain Link • Vinyl • Ornamental

EDMONTON
PHONE: (780) 447-1919
TOLL FREE: 800 661-9847

CALGARY
PHONE: (403) 259-5155
TOLL FREE: 888 220-2525

www.phoenixfence.ca

Phoenix Fence Inc.
12816 156 STREET
Edmonton, Alberta T5V 1E9
(780) 447-1919

SPEC #2 (SC.40) 6' HIGH FULL FABRIC

DRAWN BY: MV 01/25/13

SCALE: N.T.S.

PAGE:

REVISED:

FILE: C2S96FA

1 of 1



PHOENIX FENCE

Terms and Conditions of Quotation – Major Projects

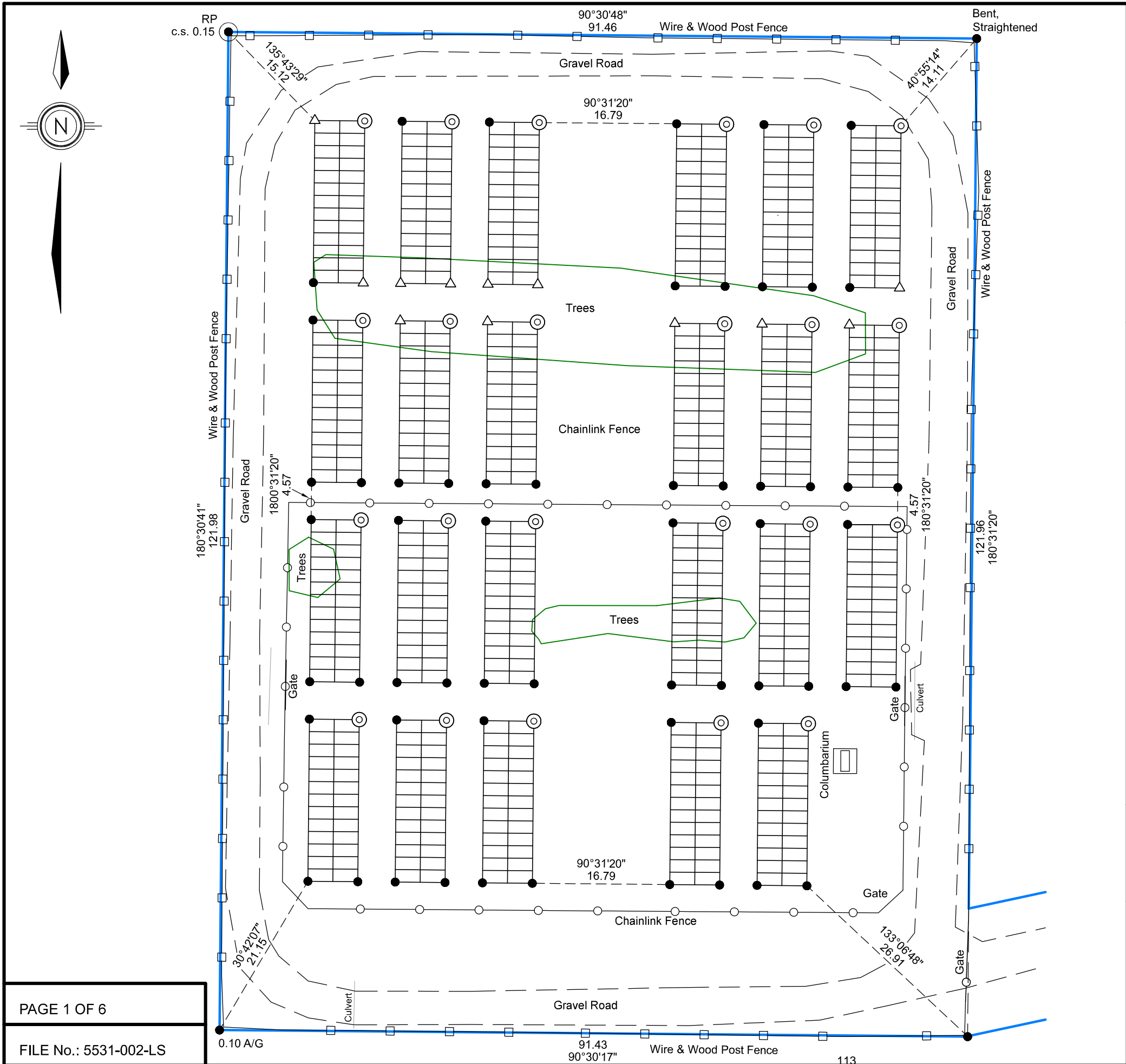
- 1) The customer, prior to installation, must do grading of the fence line, the fence will follow natural contour of the ground (unless otherwise specified).
- 2) Fence line must be cleared and free of debris prior to installation and require minimum 10' (3.0M) clearance along the fence line. Site to be accessible by all-weather road and 2wd vehicle. Fence line must be tire skid steer accessible (unless otherwise specified). Track skid steer units are available at additional cost. Snow removal (if required) is by others.
- 3) The customer must mark or stake the end, corner, gate and fence line locations at 100m intervals prior to installation. If this is not done prior to mobilization additional costs will apply .
- 4) Tailings from post holes are left on site and are the customers responsibility for disposal. Clean up and disposal of tailings is available for an additional charge. An on site concrete wash out area or disposal bags will need to be provided by others
- 5) Barb wire arms (if applicable) will point towards outside of property unless otherwise stated by purchaser.
- 6) All posts are set in concrete footings, unless noted otherwise. Installation based on normal soil conditions being topsoil and clay. Additional charges may apply for pit run, asphalt, concrete, soil cement, sand, base gravel, rock, sandstone, shale, and bedrock.
- 7) Quotation based upon machine digging all post holes. Hand digging or hydrovac of post holes is extra if applicable. Additional concrete if required as a result of hydrovac hole excavation will be extra.
- 8) If required site passes, orientations, vehicle passes, ground disturbance, hot/cold work permits etc. to be arranged by the customer.
- 9) All underground utilities/services to be located and staked/flagged/marked by others prior to commencement of installation. 2nd call is required for private utilites (Light Stds , Parking plug in rails, powered exterior signage etc)
- 10) Any Hot/Cold/Excavation/Work/or Ground Disturbance Permits are the responsibility of the customer unless noted otherwise.
Concrete and material testing if required is by others.
- 11) Electrical grounding by others if required.

Purchaser agrees to indemnify Phoenix Fence against any claim arising from damage caused to buried underground services of any kind unless the purchaser has marked/staked and informed Phoenix Fence of the location prior to installation.

All Phoenix Fence industrial/commercial crew personnel have been trained in Standard First Aid and Level C CPR, WHMIS, CSTS Ver. 0.9, H₂S Alive, Skid Steer O&M, Forklift O & M, Fall Arrest, LSE (Leadership for Safety Excellence), Oilsands Safety Association (OSA) and Ground Disturbance.

**Phoenix Fence Corp. is a member of "Partnerships in Health and Safety"
(Alberta Construction Safety Association) Certificate of Recognition (COR)
20220621-8794 Expiry: June 25, 2025**

In Good Standing with ISNetworld, CanQual, Avetta, Contractor Check and Company Works.



PLAN SHOWING SURVEY OF
LITTLE SMOKY CEMETERY
 PLAN 5181 TR
 WITHIN
 S.W.1/4 SEC.32 TWP.66 RGE.21 W.5 M.
 MUNICIPAL DISTRICT OF GREENVIEW NO.16
 ALBERTA

LEGEND

- 0.01 x 0.61 Rebar placed shown thus \triangle
- Rebar with Cap placed shown thus \odot
- Statutory iron posts found shown thus \bullet
- Geo-referenced points shown thus \bigcirc RP
- Posts found within Cemetery boundaries are 0.02 x 0.46 square posts
- Distances shown on the plan are ground.
- Distances are in metres and decimals thereof and are from Post to Post unless shown otherwise
- Bearings are UTM grid, referenced to the Meridian of 117° West Longitude, based on NAD 83 (CSRS) and are derived from GNSS observations.
- Cap Monuments are stamped "Little Smoky Cemetery, 2023, Plot Number" (example "2-36")

GEO-REFERENCING INFORMATION

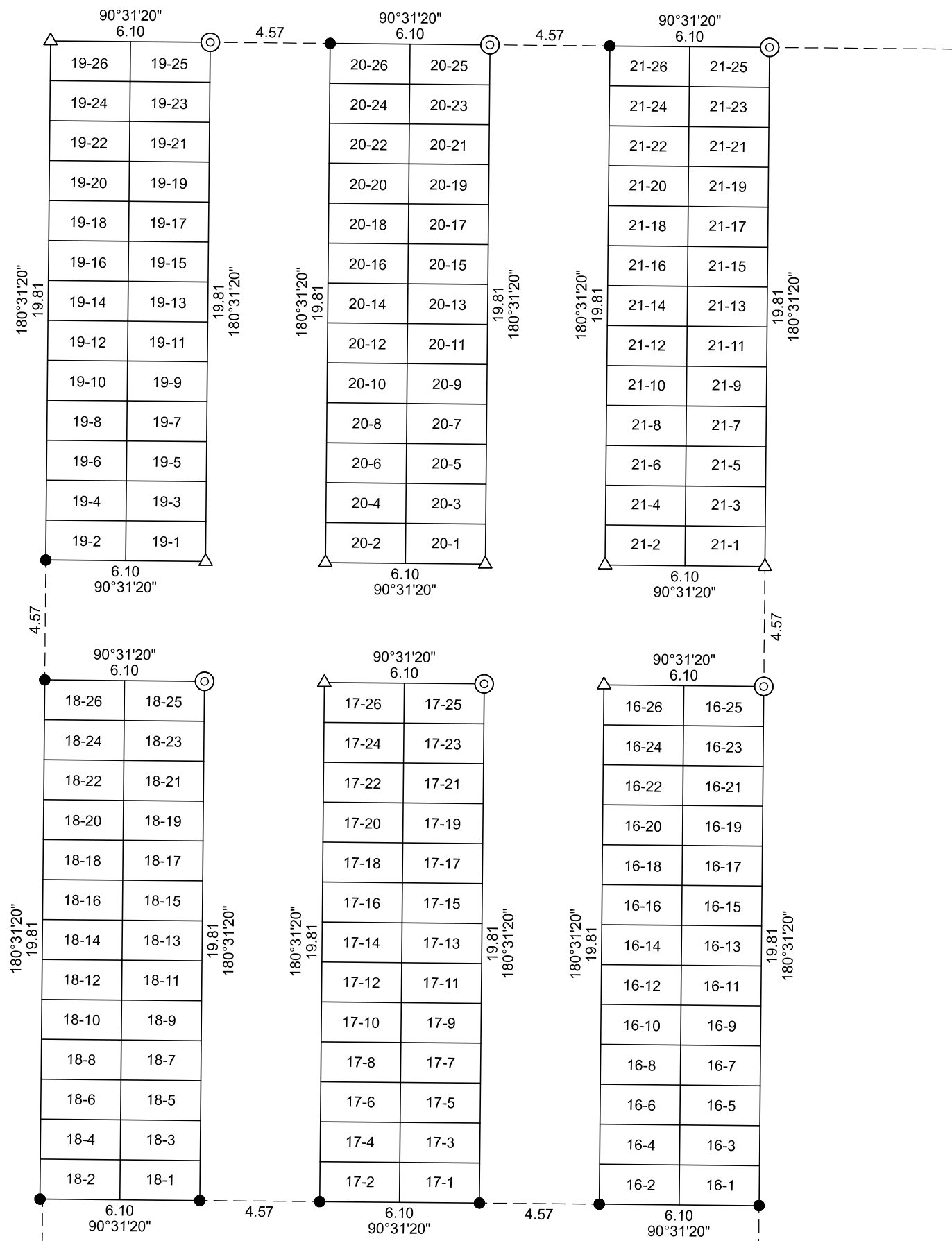
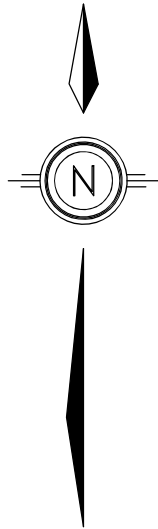
Geo-Reference Point is derived from an Observed (PPP) UTM Zone 11, NAD83(CSRS-2002) Coordinate - Reference Meridian 117°
 RP: N.6067048.45 E.490327.22
 Combined Scale Factor: 0.999494
 This drawing is at grid.

SURVEYOR

VALERIE LETHBRIDGE, A.L.S.
 SURVEYED BETWEEN THE DATES OF JULY 10, 2023 AND XXXXXX



#202, 10514-67th Ave.
 Grande Prairie, AB.
 T8W 0K8
HELIX
 Surveys Ltd.
 P: 780.532.5731
 F: 780.532.5824



PLAN SHOWING SURVEY OF
LITTLE SMOKY CEMETERY
 PLAN 5181 TR
 WITHIN
 S.W.1/4 SEC.32 TWP.66 RGE.21 W.5 M.
 MUNICIPAL DISTRICT OF GREENVIEW NO.16
 ALBERTA

LEGEND

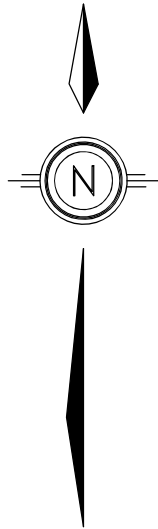
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(example "2-36")
- Occupied
- Reserved
- Available
- Decorative Top
- Standard Plot Size



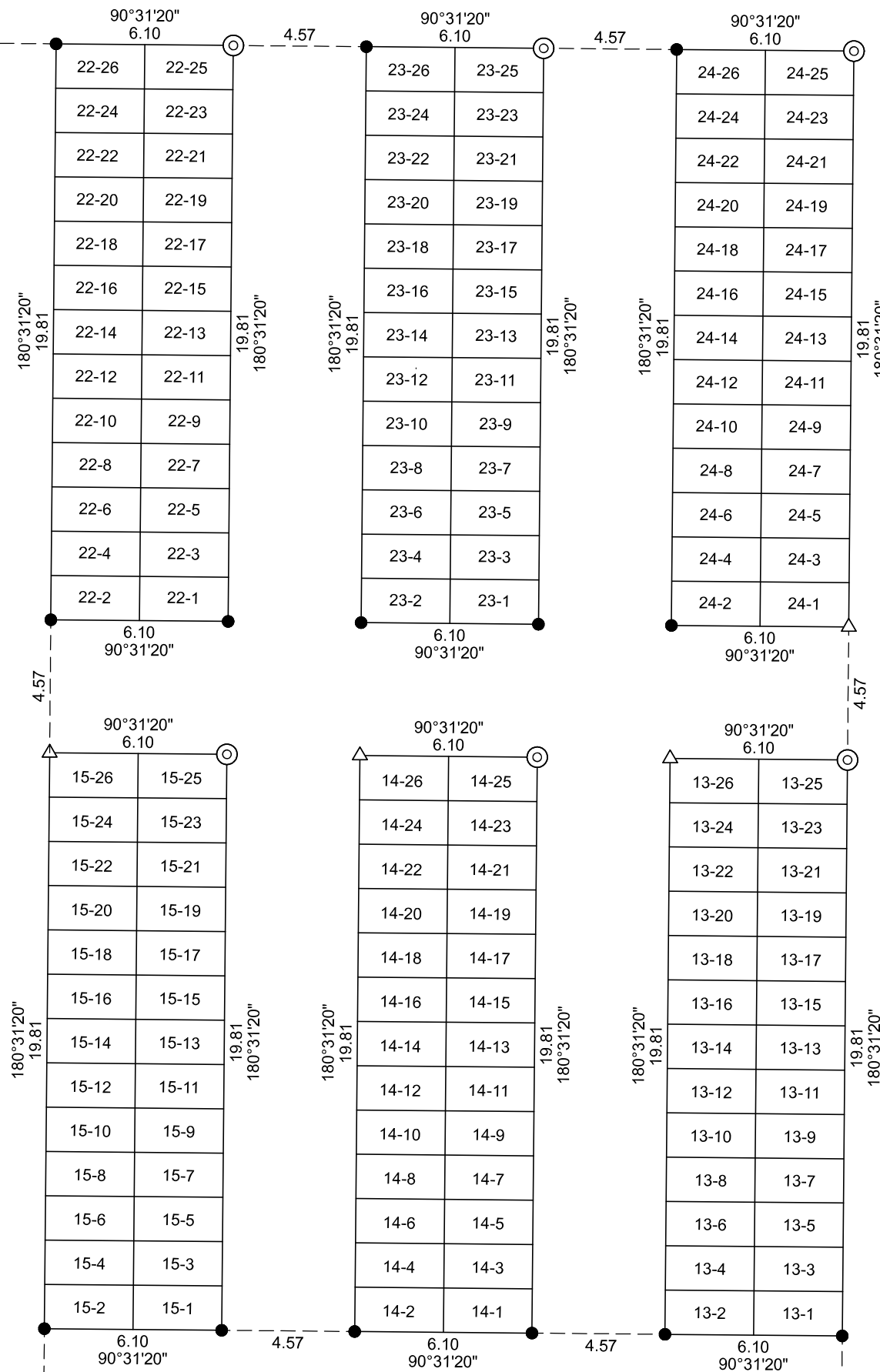
#202, 10514-67th Ave.
 Grande Prairie, AB.
 T8W 0K8

HELIX

Surveys Ltd.



PLAN SHOWING SURVEY OF
LITTLE SMOKY CEMETERY
 PLAN 5181 TR
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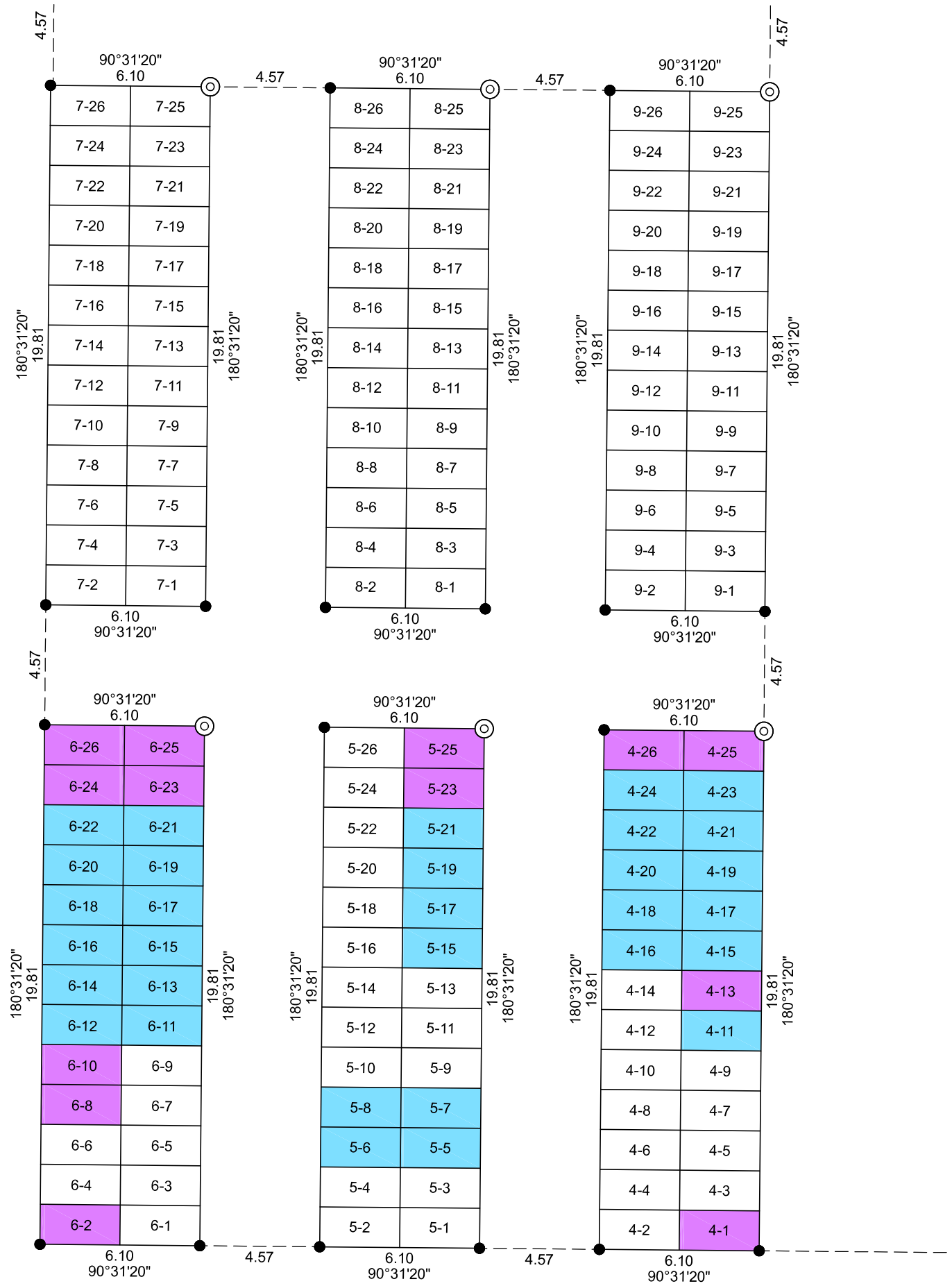
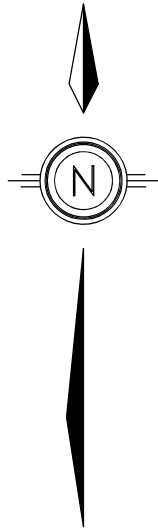
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- Cap Monuments are stamped "Little Smoky Cemetery, 2023, Plot Number" (example "2-36")
- Occupied
- Reserved
- Available
- * Decorative Top
- 1.52
3.05 Standard Plot Size



#202, 10514-67th Ave.
 Grande Prairie, AB.
 T8W 0K8

HELIX
 Surveys Ltd.

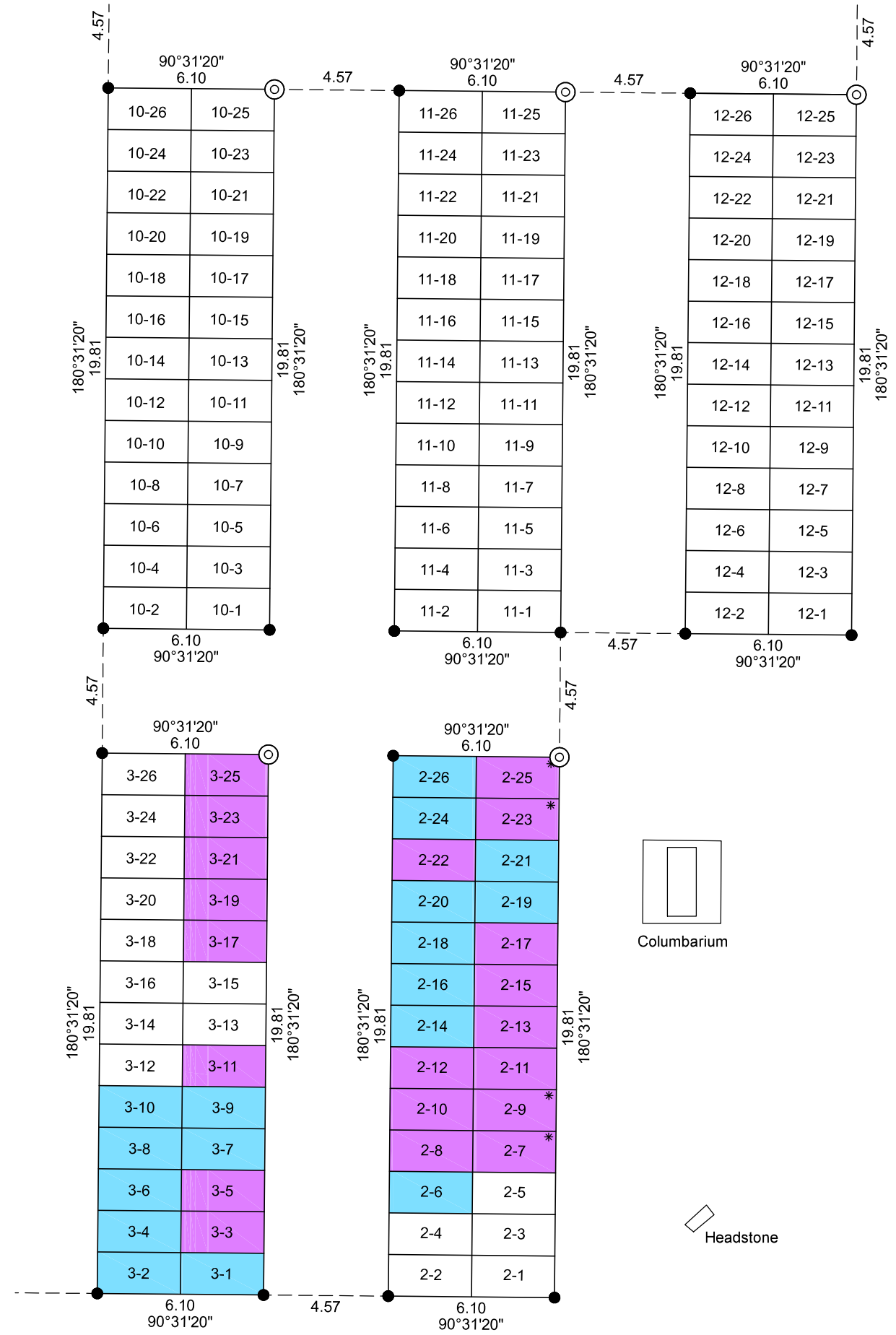
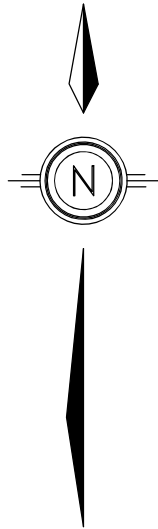


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 ALBERTA

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- Decorative Top
- Standard Plot Size

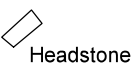
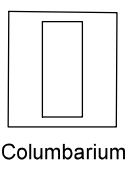




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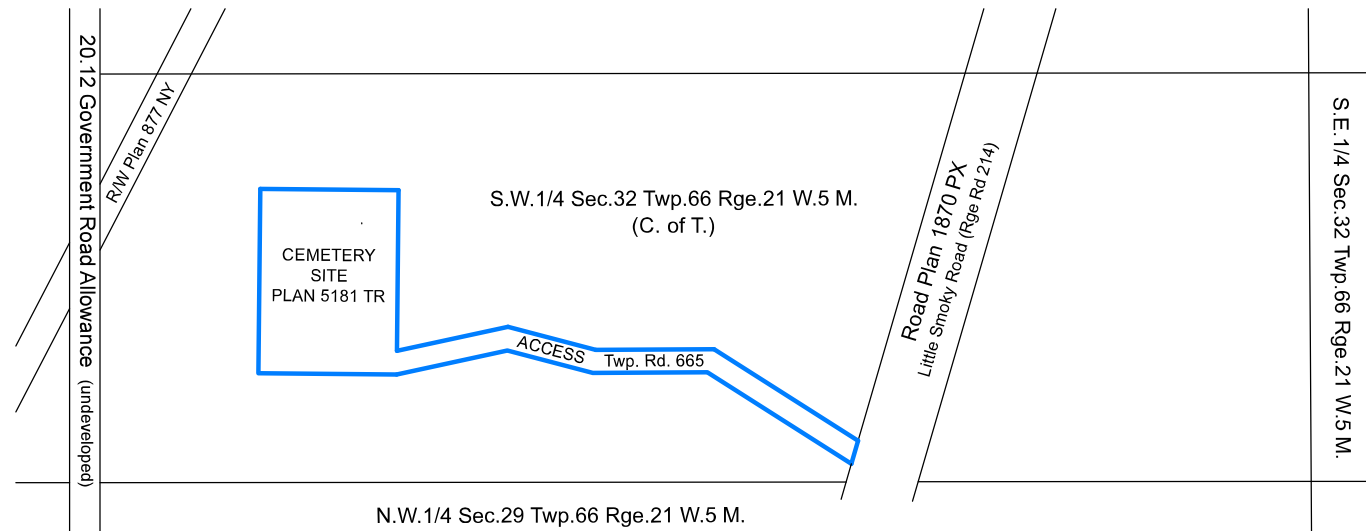
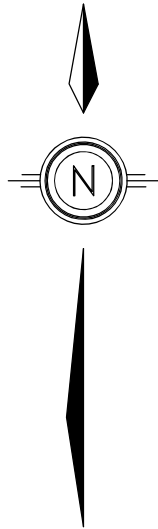
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#202, 10514-67th Ave.
 Grande Prairie, AB.
 T8W 0K8
HELIX
 Surveys Ltd.

P: 780.532.5731
 F: 780.532.5824



LOCATION PLAN
Scale 1:5000

Columbarium A - West

L-1	L-2	L-3	L-4
K-1	K-2	K-3	K-4
J-1	J-2	J-3	J-4
I-1	I-2	I-3	I-4
H-1	H-2	H-3	H-4
G-1	G-2	G-3	G-4

Columbarium A - East

F-1	F-2	F-3	F-4
E-1	E-2	E-3	E-4
D-1	D-2	D-3	D-4
C-1	C-2	C-3	C-4
B-1	B-2	B-3	B-4
A-1	A-2	A-3	A-4

LITTLE SMOKY CEMETERY
COLUMBARIUM DETAIL
Not to Scale

PLAN SHOWING SURVEY OF
LITTLE SMOKY CEMETERY

PLAN 5181 TR
WITHIN
S.W. 1/4 SEC. 32 TWP. 66 RGE. 21 W. 5 M.

MUNICIPAL DISTRICT OF GREENVIEW NO. 16
ALBERTA

LEGEND

- Occupied
- Reserved
- Available





REQUEST FOR DECISION

SUBJECT: FRIAA Community Fire Guard Program Resolution
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: June 11, 2024 CAO: MANAGER: WB
DEPARTMENT: PROTECTIVE SERVICES DIR: MH PRESENTER: WB
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:
Provincial (cite) – N/A

Council Bylaw/Policy N/A

RECOMMENDED ACTION:

MOTION: That Council support the submission of the Forest Resource Improvement Association of Alberta (FRIAA) Community Fire Guard Program application for the purpose of planning the construction of a fire guard to protect the settlement of Nose Creek.

BACKGROUND/PROPOSAL:

Administration has submitted an application to FRIAA FireSmart Program to initiate Phase 1 planning for the construction of a fire guard to protect the settlement of Nose Creek. Greenview has allotted \$5,000.00 in-kind funding to support this project; this will cover the involvement of the Regional Fire Chief time on the project.

Regional Fire Chief will coordinate with Forestry, a Consultant, and a representative from FRIAA to engage with residents of Nose Creek. Together they will develop a comprehensive plan for the installation of the fire guard.

The submitted project is the MD of Greenview – Nose Creek Settlement, Fire Guard – FRIAA Community Fire Guard Program, CFP-24-05. The Council Resolution is a required component to allow the Forest Resource Improvement Association of Alberta (FRIAA) Grant Expression of Interest (EOI) to move forward for consideration and approval.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will allow the planning phase to move forward regarding the feasibility of the fire guard.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter the motion; however, this is not recommended as this is a specific motion required to complete the final approval step of the grant process.

FINANCIAL IMPLICATION:

Administration has allotted \$5000.00 in kind funding to support this project to cover staff time involved in phase 1.

STAFFING IMPLICATION:

Staff resources involved in the planning of phase 1.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes the recommended motion, Administration will forward it to FRIAA for submission.

ATTACHMENT(S):

- FRIAA Community Fireguard Program – Conditional Letter – MD of Greenview – CFP-24-05
- FRIAA CFP Greenview FRP Application April 2024 – Nose Creek Settlement



May 3rd, 2024

Sent by email only to: Wayne.brown@mdgreenview.ab.ca,

Dear Wayne,

RE: FRIAA Community Fireguard Program, CFP-24-05
MD of Greenview - Nose Creek Settlement Fire Guard

We are pleased to inform you that the Expert Panel has reviewed your proposal and recommended to the FRIAA Board of Directors that your project be approved. The FRIAA Board has conditionally approved your project proposal under the FRIAA Community Fireguard Program pending the fulfilment of following condition(s):

- A Municipal Council Resolution indicating support of this application is required.
- Sign (by an authorized representative) and date the Application Form (proposal submission).

FRIAA also requests these additional project considerations:

- Contact Wes Nimco at 780-689-9073 or wes.nimco@friaa.ab.ca (FRIAA Field Representative) to discuss developing this project further.
- FRIAA recommends early engagement with the Wildfire Management Branch to facilitate a strong technical plan development.

Once the condition(s) have been met, a Project Grant Agreement will be provided for execution by the representative authorized to commit MD of Greenview (the Recipient) to the terms and conditions of the Agreement.

We look forward to working with you on this project. If you have any questions, feel free to contact Jaelene Mark-Farion at 587-442-7383 or myself at 780-733-8620.

Sincerely,

Forest Resource Improvement
Association of Alberta (FRIAA)

Per: Sherry Norton



Forest Resource Improvement Association of Alberta

P.O. Box 11094, Main Post Office,
Edmonton, Alberta T5J 3K4

Project_ID (Internal Use Only)

Project Title

MD of Greenview: Nose Creek – Fireguard Project 2024

Application Date:

12/04/2024

**FRIAA COMMUNITY FIREGUARD PROGRAM
Request for Proposal - Application Form & Template
FRIAA-CFP MARCH 2024**

**Attn: FRIAA Administrator
Telephone: 780-429-5873
Submission Portal:
<https://friaa.ab.ca/program-submissions/>**

Applicant Information

Applicant Organization (Legal name):	MD of Greenview No. 16	Phone:	780-552-4513
Mailing Address:	4806 – 36 Ave. Valleyview, AB T0H 3N0	Fax:	
Authorized Representative (name and title of signing authority)	Wayne Brown, Regional Fire Chief	Email:	Wayne.brown@mdgreenview.ab.ca
Project Manager (name and organization / company)	Wayne Brown, Regional Fire Chief	Phone:	780-552-4513
		Email:	Wayne.brown@mdgreenview.ab.ca

COMMUNITY FIREGUARD PROGRAM - Project Information

Description of Eligible Activity	Term of Project	Amount of Funding Applied for
Phase 1: Planning		\$40,000
Phase 2: Clearing (cost estimate, funding is not available at this time)		
Phase 3: Grazing Site Preparation (cost estimate, funding is not available at this time)		
Total Project Cost Estimate (preliminary):		\$40,000

Acknowledged by Applicant

- Band Council Resolution (attached for applications from Alberta First Nations)
- Settlement Council Resolution (attached for applications from Métis Settlements) or President Letter for Métis Co-operative/Enterprise/Local
- Municipality Council Resolution (attached for applications from Municipalities)

The Applicant acknowledges that it has read, understands and agrees with the requirements, terms and conditions of the FRIAA FireSmart Program (the “Program”), the Request for Proposals (the “RFP”) and Program Outline, and the FRIAA Community Fireguard Project Grant Agreement (the “PGA”) and by its submission of this Application and its Proposal acknowledges and agrees that the Applicant shall be bound by the requirements, terms and conditions of the Program, the RFP and Program Outline, the PGA and FRIAA’s policies, procedures protocols and guidelines as well as any and all requirements and directions as may be determined by FRIAA’s Board of Director at its sole discretion. The Applicant also acknowledges and agrees that this Application and Proposal may be accepted by FRIAA on further terms and conditions which shall be binding on the Applicant and that the acceptance of this Application and Proposal does not represent a commitment by FRIAA to fund all or any of the activities proposed therein.

Wayne Brown

04-11-2024

Authorized Representative (as named above)

Date

1. Project Overview

The proposed project will be for the completion of fireguards around the small community of Nose Creek located within the Municipal District of Greenview, AB. Initial focus will be on pre-planning and community engagement regarding the completion of fireguards that will involve in-depth discussions with the affected community members and other stakeholders to develop the plan to move forward in the approval process including planning the fireguards themselves and everything involved with preparation for eventual field work.

2. Project Area

Nose Creek is a very small community located approximately 31 kilometers south of the town of Elmworth and 65 km southeast of Grovedale. The nearest major center is Grande Prairie located approximately 100 kilometers to the north / northeast. Discussions with the community will be based on the preliminary fireguard locations as made by Forest Prevention Officer - Mike Kingsbury from the Grande Prairie Fire Center as a result of a 2023 wildfire that threatened the community. This community is surrounded heavily by boreal forest that would be in immediate threat from incoming fire.

An image showing the preliminary fireguard locations has been attached to this submission.

3. Project Description

3.1. DESCRIBE YOUR APPROACH AND PROJECT WORK PLAN

(a) Project Approach

This project will focus on community engagement and planning activities such as open house meetings and discussions with community members with the goal towards moving forward along the path of Phase 1 activities towards actual fireguard location planning and completion of pre-construction requirements such as field truthing and obtaining necessary approvals as laid out below.

The community has expressed reservations towards moving forward with fireguard work and any sort of large scale clearing within and adjacent to the community. There will need to be an education aspect around the risks and prevention measures that will help support the community through an unplanned wildfire event. Based on the level of concern, it is unclear how far the project will move towards actual approvals of a fireguard and ultimate construction of the fireguards for community protection measures. The hope is it will get there but at this point it is unclear.

The MD of Greenview will rely heavily on Alberta Wildfire to support educational aspects in conjunction with previous planning works completed for the community. Through the use of previously completed Hazard and Risk planning combined with current threat levels, this location would strongly benefit from some operational fireguard and FireSmart support work to ensure home survival in the event of a wildfire event.

For this phase it is the desire of the MD to get through the complete list below, however it is unclear how far through the planning process this community will get.

Phase 1

- Determine fireguard parameters and level of acceptance in the community (i.e. width, extension, path, etc.).
- Community notification / engagement regarding the project.
- Desktop design the fireguards for further community engagement and discussion.
- Revise plans as necessary based on community and Alberta Wildfire input.
- Ground truth layout with community members if needed and edit layout as needed.
- Ground truthed changes may need to be further discussed with community if they are significant enough.
- Begin the process and assessment of required approvals needed (i.e. utility corridors, industry dispositions, public lands (water, etc.), transportation corridors, forestry FMA, etc.).
- First Nation consultations on any portion of fireguard on crown land as per ACO guidelines for Public Land approvals.
- Obtain any necessary industry agreements – ie road use agreements, crossing agreements, industry partnership for adjacent approvals to fireguard.
- Estimate amount of merchantable timber and determine which mill can / will take the salvage (includes mill pricing negotiations).
- Map and finalize fireguard operational plan based on all above information.

(b) Chronological Work Plan and Timeline

Phase 1 will begin following FRIAA approval and a grant agreement for the proposed project. Initial emphasis will be placed on community engagement with the hopes of moving the planned project forward and completing all necessary requirements as laid out in section 3.1 (a) above.

(c) Describe Authorizations to Conduct the Proposed Work

All necessary approvals / permits and other authorizations required for the eventual completion of fireguards will be determined based on the final fireguard design and layout following community discussions and will be acquired prior to the start of any construction activity taking place.

3.2. DESCRIBE STAKEHOLDER INVOLVEMENT

Community engagement regarding the planned fireguard project will be sought through open house discussions and community meetings that will encourage all members to voice any concerns regarding the project and provide insight into the design of the fireguard. Notification and discussions of the proposed plans will take place before the field portion commences should the community come to an agreement regarding the proposed fireguards. Any affected stakeholders including utilities and industrial (oil / gas, forestry) will be engaged in the process during the approvals stage of Phase 1.

3.3. DESCRIBE THE INVOLVEMENT OF THE WILDFIRE MANAGEMENT BRANCH

The preliminary fireguard layout sketch attached to this submission was produced by Fire Prevention Officer - Mike Kingsbury from the Grande Prairie Fire Center. The regional Wildfire Management Branch will remain an active participant throughout the project

including the pre-planning discussions. As well the project would like to use the Alberta Wildfire personnel depending on fire season and workload throughout this phase of the project to support the education and awareness plans. It is the desire of the MD and this project to see a successful implementation plan and will rely on support from Alberta Wildfire to reach that end result.

3.4. DESCRIBE THE INVOLVEMENT OF THE PUBLIC LANDS BRANCH

Public Lands will be involved regarding obtaining authorizations and permits during the pre-construction portion in Phase 1 should the project move forward.

3.5. DESCRIPTION OF PROJECT MANAGEMENT

The MD of Greenview will rely of various outside support resources for completion of this project, including third party consulting, Alberta Wildfire and MD staff to support the development and planning of successful fireguard locations. Due to the sensitive nature of the community with regards to this project it will be a coordinated effort.

3.6. DESCRIPTION OF ANTICIPATED PROJECT OUTCOMES.

The outcome for the initial pre-planning will be to promote community engagement and discussions with the community to inform them about the planned fireguards and allow for any concerns to be brought up with the goal of mitigating any potential issues or concerns before actual fireguard planning begins. Community engagement will include education and awareness, input into the design and location of the fireguard and overall awareness of the land adjacent to the community for any other values. Once this stage is completed, the project will move forward through to the design and approval of plans working towards the full design and approval of an operational fireguard plan for implementation. It is unclear at this point how far down the process this project will proceed to fireguard design and approval. It is understand that only those successfully completed portions will be covered by this project grant.

4. Budget, Reporting and Payment Schedules

4.1. DESCRIBE PROJECT BUDGET AND FUNDING REQUEST

This portion of the project will focus on community discussion and engagement to ensure all members are informed regarding the desired project deliverables. Any remaining budget will be used moving forward in the approval process. Further details can be found in section 4.2 below.

4.2. DETAILED PROJECT BUDGET

Activity Type	Description	Unit Quantity	Unit Type	Unit Price	Total
Project Expenses					
Phase 1	Project Planning				\$40,000
Phase 2	Land Clearing				
(Funding for Phase 2 is not available with initial application. Cost estimate only.					

Full cost details are not required but have been included to assist with budget estimation.)					
Phase 3	Grazing Site Preparation				
(Funding for Phase 3 is not available with initial application. Cost estimate only. Full cost details are not required but have been included to assist with budget estimation.)					
FRIAA Requested funding Sub-total					
Merchantable Timber	Expected revenue from sale of timber or biomass (revenue returned to project budget)				
In-kind Services					
	Project Manager – Wayne Brown	30	Hours	\$100	\$3,000
	Finance Admin Support	10	Hours	\$60	\$600
	Secondary support	20	Hours	\$70	\$1,400
	Vehicle				
Sub-total					\$5,000
Non-FRIAA Funding	Applicant contribution				\$0.0
Total Project Budget					\$40,000

4.3. DESCRIBE OTHER (NON-FRIAA OR IN-KIND) SOURCES OF FUNDING

No non-FRIAA funding is being sought for this project.

4.4. DESCRIBE THE LOCAL EMPLOYMENT CREATED BY THE PROPOSED PROJECT

Local employment opportunities will be the preference during the eventual planning and implementation of an approved fireguard project. Due to being an MD of Greenview project, all tendering and procurement rules will need to be followed.

4.5. PROGRESS REPORTING SCHEDULE

FRIAA will be kept informed on the progress regarding community discussions and project progress reports will be sent once the planning process begins.

Milestone	Date
50% Completion	July 31, 2024
100% Completion / Final Reporting	December 31, 2024

4.6. PAYMENT SCHEDULE

The amount proposed with this submission will be used initially for community information and engagement events to allow all members to take part in the planning process. Any remaining budget following approval of the fireguard planned design will go towards the actual approval process should the project move forward. Should the project be stopped by the community, then those costs will be summarized to that point for reimbursement by the grant with the remaining funds returned to FRIAA for other projects.

Milestone	Funding Allotment
50% Completion	\$20,000
100% Completion / Final Reporting	\$20,000

5. Additional Information

5.1. ADDITIONAL INFORMATION.

An image showing the preliminary fireguard locations as mapped by Forestry can be found below.





MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: CAO Services

Submitted by: Stacey Wabick, CAO

Date: 6/11/2024

In CAO Services, May was generally a month of housekeeping with some training. Incident Command System 200 training was completed in an effort to be better prepared for emergencies such as wildfire. Overall Greenview has made a considerable effort and training investment in this area since the 2023 wildfire season. Leadership training was also completed. This was a refresher but also included many other staff who had the opportunity to do this type of training for the first time. The purpose of this is to have supervisors, managers and directors following a somewhat similar model throughout Greenview.

Housekeeping included advancing some items that had been previously identified. One was a meeting with MLA Martin Long with Reeve Olsen. This was regarding creating a heightened awareness of the current and projected affordable housing shortage in Grande Cache and was first discussed with Minister Nixon at the last Rural Municipalities of Alberta conference. A meeting also took place with Minister Wilson regarding the Greenview Industrial Gateway (GIG) and consultation efforts that have taken place to date. On this note numerous meetings occurred with the Director of the GIG to plan for and advance the Interprovincial Fuels Solutions proposal. This included meeting with Greenview lawyers to review land sale, additional land sale request and involvement of a potential rail yard. May also saw CAO Services continue to work on some past files regarding some contract disputes. Information continues to be gathered and prepared for what Administration is hoping will be an eventual resolution.

We have been asked by Lac Ste. Anne County to consult on their Asset Management Program. As rural municipalities begin to establish this process, we have found that Greenview has made considerable strides and are at times being sought out for advice. We are happy to assist while being mindful of time commitment. This was also the case with Big Lakes County in which we anticipate some consultation as well. CAO Services have also been in contact with the Town of Hinton to provide insight on how Greenviews two medical clinics run. We have two very different models and have provided an overview of each of them.

A discussion took place with Heart River Housing to accommodate a Council visit (which has occurred). We continue to maintain our relationships with these important partners which is a priority in Greenviews Strategic Plan.

Greenview did have a wildfire in the month of May which caused the Emergency Operations Center (EOC) to be activated. Thankfully the fire was eventually designated as under control in a somewhat timely manner. However, it was all hands-on deck and EOC members were able to put their training to use and use many lessons from the previous fire season.

Lastly, CAO Services has been working on Council correspondence for the upcoming Greenview Ratepayer BBQ events. In a previous Council meeting it was decided to have more directed and intentional messaging to attending ratepayers to serve as a municipal update. Once progress had been made on these the final week of the month was reserved for holidays.



Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 6/11/2024

Director Corporate Services – Ed Kaemingh

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Provide current staff growth opportunities when appropriate:*

I attended the Leadership Training Building High-Performing Thriving Teams. As part of commitment to Safety I completed the Leadership in Safety Excellence Course. I completed the Incident Command System (ICS) 200 Training.

I continue my monthly one on one meetings with mt team, each meeting we focus on priorities next one to three months, review and update their business plan, ask what they need from Senior Leadership or the organization.

- **Governance** – *Establish levels of service:*

I assisted the Director of Planning and Economic Development with conducting staff interviews for the vacant Planning Manager position.

The Finance Section was activated along with EOC during the evacuation alert, we were able to implement many of the lessons learned through last years fires, along with the ICS Training which provided valuable insights.

I participated in a test of the Escribe workflow which will provide a streamlined agenda management process when implemented.

I've been filling in for Asset Management and Procurement while they are away.

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

We held the audit committee meeting, discussing some of the audit findings and reviewed the Management letter with the Auditor.

- **Governance** – *Identify ways for Council and Administration to participate in community engagement:*

I prepared the request for Request for Council Decision (RFD) for the Maskwa Medical Centre bylaw, followed up with them and subsequently developed the RFD and Bylaw with the assistance of Legislative Services.

Finance & Administration, Manager – Cara Garrett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operational fiscal responsibility:*

May of 2023 Finance was evacuated and trying to get the tax notices mailed out, and May of 2024 there was traces of snow in the air. Of the two, the second was far easier. Tax notices were put into envelopes and readied for the mail with the help of many people in the organisation and was completed in record time this year. Finance appreciates all the assistance.

Now that the notices are out, Taxation is getting a lot of questions as a result. The first open house with the assessors was the busiest that they have ever had. The biggest issue is the classification of residential or farmland. In order for it to be farmland it needs to be under active production, and it is not required that there be a house on the land for it to be deemed residential. The options are residential, farmland or non-residential, so residential is the classification that it gets if neither of the others are appropriate. Ratepayers are being encouraged to bring evidence that the land is under active use as farmland to have the assessment updated.

Audit Committee happened at the end of May. This is the opportunity for the auditors to follow up on any specific findings or recommendations and for Finance to discuss priorities for the net year with the Committee. There were only 2 new findings that were identified that Finance will be working on for the next audit year. There continues to be some work done of previous finding to ensure that the new processes or controls are applied consistently.

Accounts Payable Statistics:

METHOD	MONTH	# OF PAYMENTS	# OF INVOICES	\$ VALUE OF PAYMENTS
EFT	May	490	1,277	\$ 3,382,448.61
CHQ	May	107	140	\$ 4,178,811.46

Financial Reporting, Manager – Marley Hanrahan

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operation fiscal responsibility:*

With the finalization of the audit and passing of the tax rate bylaw, I took the opportunity to take some time off in May to recharge and shift focus. We also worked on getting caught up and organized for 2024. We presented the Q1 financial reporting package to Council at the May 14th meeting and April month end which includes the review of transactions and preparation of any required journal entries.

I finalized the complete budget package including all changes made since Council deliberated in November and Communications posted it to the website. I also began preparing the 2025 budget so Departments can begin work on their budget for next year. This includes rolling the operating and capital budgets in the software, updating the budget guidelines document, and ensuring any new staff have the proper access and training.

We continued with the chart of accounts refresh project workshops. The focus has been on mapping the last remaining accounts which need to be examined on an individual basis. This has been a bit time consuming as historical transactions within each account need to be looked at to determine the correct categorization. The mapping will be completed in the next few weeks. Next steps are to review all the mapping as a whole, both in Finance and with the Departments; finalize our job costing setup; and review the new chart of accounts guideline document that our consultant is preparing.

- **Governance** – *Provide current staff growth opportunities when appropriate:*

I attended the leadership training offered by the HR Department. The session was titled: Building High-Performing, Thriving Teams: Achieve Your Strategic Goals Through Strong Leadership Skills and Organizational Culture. The session was not only a good training opportunity but a chance for relationship building with staff that I normally do not get a chance to interact with on a day-to-day basis.

We also participated in some of the spring training sessions offered by Health and Safety.

Information Systems, Manager – Peter Stoodley

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

Information Systems has been working with Human Resources to improve the On-Boarding process. This includes staff having the ability to change domain passwords on their cell phones without having to be onsite in any of Greenview’s facilities. This will reduce support tickets and provide a better user experience.

Information Systems has prepared the following report showing the number of threats from April 29 – May 27.

Quantity	Type
36	Malware Blocked
1,434	Phishing Inbound Blocked
14,785	Microsoft Edge added security. Edge is a browser commonly used by staff. This number shows how many times Edge has blocked advances from websites.
4,477	Spam Blocked

Legislative Services Officer – Sarah Sebo

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** - *Ensure our policies address changing and growing community needs:*

On May 14, 2024 the following bylaws and policies were reviewed by Council

- Policy 6322 “Greenview Riparian and Agricultural Sustainability Support” passed as presented. The purpose of this policy is to establish the parameters of the Greenview Riparian and Agricultural Sustainability Support (G.R.A.S.S). This support aims to financially assist producers by increasing environmental sustainability in agricultural production.
- Policy 3016 “Greenview Evacuation Assistance Program” passed as presented. The Municipal District of Greenview No 16 recognizes the immense stress that residents are under during an Evacuation Order. This policy provides parameters for evacuation assistance to residents who are affected during a declared State of Local Emergency that results in evacuations.

On May 28, 2024, the following bylaws and policies were reviewed by Council.

- Policy 1004 “Promotional Merchandise” passed as presented. Promotional Merchandise is used to market Greenview’s brand and promote hospitality within the community. This policy establishes the principles by which Councillors may receive and distribute Promotional Merchandise.

- Policy 6324 “Livestock Veterinary Innovation Initiative” passed as presented. The Livestock Veterinary Innovation Initiative is to support innovative approaches to increase delivery options and geographic reach of veterinary care to livestock producers, to support animal health, the livestock agri-food sector, and the strength of our food supply. Funding through this Initiative will help veterinary care be delivered in ways that addresses several challenges, including the long distance between many farmers and veterinary clinics, and the shortage of large animal veterinarians working in rural and remote parts of Greenview.
- Policy 8016 “Grande Cache Recreation Grant” passed with formatting changes. This policy outlines the grant process for Grande Cache residents through the Grande Cache Recreation Board.

The Policy Review Committee’s was held on March 13, 2024 and the following policies were reviewed.

- Policy 7501 “Indoor Improvement Grant” was recommended for Council approval. Greenview is committed to supporting businesses within the hospitality and tourism sectors. The Indoor Improvement Grant is designed to assist in the interior enhancement of establishments’ premises, including promoting a revitalized and welcoming atmosphere for customers and the community.
- Policy 1014 “Request for Decision” was recommended for Council approval. Greenview aims to utilize a consistent process when making a Request for Decision to help facilitate good governance and decision making. A Request for Decision shall include all pertinent information and background materials related to the issue, alternative courses of action, as well as a recommendation from Administration based on the information presented.
- Bylaw 24-958 “Fire-Rescue Service” was presented to the committee for additional discussion following first reading of the bylaw. The committee is unable to make changes to bylaws. The bylaw will return to a future Council meeting for further discussion during second and third reading.
- A Memorial Bench Program was proposed to the committee to replace existing road renaming policies that are not utilized. A policy draft will be brought to a future Policy Review Committee for discussion.

The next Policy Review Committee is scheduled for June 12, 2024 and is open to the public.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Community Services

Submitted by: Michelle Honeyman, Director

Date: 6/11/2024

Director of Community Services, Michelle Honeyman

Culture, Social & Emergency Services-Goal 2-Enhance communication to our public.

Administration attended the Northwestern Alberta Foundation "Rooted in Community Tour" in Valleyview and Fox Creek on May 26th.

Administration attended the Crooked Creek Community Recreation Board meeting on May 9th. The 2024 building assessment listing was updated in collaboration with the board, Emergency Response Plan (ERP) template was provided to the board to draft an ERP and a draft copy of the revised lease agreement was provided for the board to review. Administration is scheduled to attend the meeting again in August.

Administration met with the Sunset House Cemetery Committee to discuss the removal of crosses, fencing repairs, and updates on the operations of the cemetery.

Administration attended the Grovedale Cemetery Committee meeting. In 2023 Greenview provided a capital grant to the Cemetery committee in the amount of \$65,000.00 for the garage project which is 90% complete. Power is now connected, and labor for this project was donated in kind by the community.

Administration met with the Red Willow Seniors Lodge to assist with their grant application.

Administration met with and provided resources to the Northern Coffee & Connect Society; a new non-profit organization registered under the Alberta Society's Act. This organization operates the Saturday Farmers Market in Valleyview and have a future goal to expand throughout Greenview, focusing on supporting and connecting small businesses.

Administration assisted the Agriculture Services department in hosting the Predation Conflict Reduction presentation facilitated by Fish & Wildlife on April 30th in Grovedale. This presentation was attended by 7 Grovedale residents and provided them the opportunity to obtain information and ask questions.

Administration attended the Grovedale Community Club and Agriculture Society meeting on May 1st to review the draft lease agreement, update the building assessment form, and discuss the 2024 capital grant request.

Governance-Goal 2-Provide quality municipal services.

Administration received 26 grant applications at the April 15th deadline. The applications are currently being processed and will be presented to Committee of the Whole on June 18th.

The CAO has approved the following sponsorships and donations:

Organization Name	Event	CAO Approved
Grande Cache Community Events Foundation	Ball Tournament	\$991.20
Hannah Klinck	Science Fair Nationals in Ottawa	\$300.00
Isabella Pozniak	Science Fair Nationals in Ottawa	\$300.00
Paige Trofmenkoff	Science Fair Nationals in Ottawa	\$300.00
Evynn Young	Hillside School Badminton Provincials	\$300.00
Angelina Huggard	Hillside School Badminton Provincials	\$300.00
Xander Kristensen	Hillside School Badminton Provincials	\$300.00

The Greenview Sponsorships and In-Kind Donations Policy states the “CAO, or designate, has the delegated authority to approve a sponsorship or donation for a single event up to a maximum of \$1,000.00” and it also states, “Administration will provide an update to Council regarding sponsorships and donations approved by the CAO in the monthly manager’s report”.

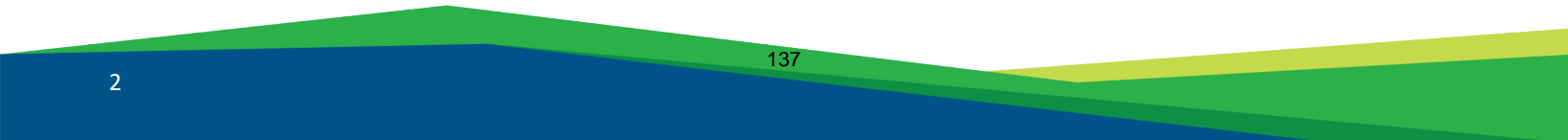
Agricultural Services Manager, Sheila Kaus

Environment – Goal 3; Create a Balance between Development and Natural Resources

Seasonal training is nearly complete, with staff applying their knowledge by conducting live inspections. As of May 28, staff have completed 235 inspections. Many of these inspections have featured contact with landowner in the departments higher-priority control zones, and residents have been receptive to working with staff towards control of infestations.

A preliminary inspection of Ridgevalley fence lines sprayed for control of Canada Thistle suggests that the control has been effective. Inspections of these fence lines will continue into the season as Canada Thistle has a wide window in which to begin growing.

Beautification has commenced their grass-cutting season at all the priority one sites and are seeing good growth with the recent rain. The team is preparing to receive their annual plant material for the season, with a plan to plant the flowers while maintaining the current lawn maintenance schedule.



Beautification has been working closely with other departments compiling a list of required turf repairs throughout Greenview in anticipation of the hydroseeder delivery. Unfortunately, the supplier has indicated the unit is delayed and will arrive towards the end of June. This has altered the timeline for many seeding projects, specific to Central Park, the repair of the water line install and an area adjacent to the spray park. It was hoped for rapid establishment with use of the hydroseeder, but the team may have to seed with existing equipment and establishment may take more time. The repair will require areas to be fenced off in the park to prevent foot traffic on the newly seeded areas, ensuring strong establishment. Recreation has provided construction fencing for this purpose and the team will be connecting with Communications to let ratepayers know the reason for the fencing. The repair is anticipated to be completed by the end of June with fencing remaining in place potentially until the middle of July.

The Landcare Coordinator presented the Classroom Agriculture Program in Grande Cache, 66 students were in attendance. In previous years, this program is presented to grade 4 students and in 2024, they have expanded the program to include grade 5 students. We were able to conduct presentations on Predation in Grovedale, with 7 attendees. This presentation was to address bear concerns within the area.

The Landcare Coordinator continues to receive requests for Environmental Farm Plans and assisting producers in completing them. This is anticipated to slow as Provincial grant programs have closed for the 2024 year. There has been another application for the GRASS program and will involve collaborating with Mighty Peace Watershed Alliance on a livestock stream crossing, a first for the department.

The annual Tree workshop was hosted in Valleyview, with 15 people in attendance, and the shelterbelt trees have arrived and will be sorted to be distributed to residents on May 30.

Provincial Pest Monitoring has begun. The first pest survey is diamondback moths, a pest of canola. The numbers have been low so far. Administration has been working with producers to have sites pre-selected which have been mapped for ease of updating and recordkeeping.

Problem Wildlife Work Orders

File Status	Beaver- MD	Beaver- Ratepayer	Customer Service	Predation	Totals
In Queue	-	-	-	-	
Open	7	11	1	5	24
Closed	1	3	4	7	15
TOTALS	8	14	5	12	39

The Problem Wildlife Officers have been very busy with 123 beavers removed. The Officers are gearing up to get beaver dams blasted, as the fire restrictions have been lifted. Additionally, they are working with Operations to remove other dams where blasting is not feasible.

Coyotes have been causing some issues with producers. The team has removed 7 problem coyotes, and these areas will continue to be monitored.

The team has been assisting the Valleyview Grazing Reserve with wolf issues under the Reserves Damage Control License, as well as monitoring a site where the Alberta Agriculture and Irrigation Wild Boar Specialist

received a report of a pig sighting. Of note, this report is in the same area as pig sightings occurring in the summer of 2023, suspected to be domestic pigs. The monitoring has been ongoing for two weeks with no signs of the animals.

Economy – Goal 2; Create a diverse economy

VSI Quarterly Reports and Service Breakdown – 2023

Veterinary Services Incorporated (VSI) encourages livestock producers to access veterinary care and maintain herd health, protecting the economic viability of their livestock operation. The first quarter report was received on May 1st, and there was a reduction of 7.53% when compared to the 2023 first quarter.

	# Services	2024	+/- (%)	2023
1 st Quarter		\$20,760.79	-7.53%	\$22,540.38
2 nd Quarter				\$41,281.84
3 rd Quarter				\$11,534.28
4 th Quarter				\$49,639.40
TOTAL Claims		\$20,760.79	-7.53%	\$124,905.90

C-Sections: 6
 Preg Checks: 1195
 Semen Tests: 188

The Agricultural Equipment Rental Program contributes to the economic viability of agricultural producers by providing equipment for rent that is cost-prohibitive to purchase when measured against the frequency of use. Rental Equipment stands at 248.5 rental days up to May 30th, without rental days from the satellite locations. Multiple pieces of equipment have been prebooked into June and maintenance of the equipment has been occurring regularly, lessening downtime.

The implement caddy, purchased to facilitate ratepayers use of the three-point hitch equipment, has now been used 5 times, with ratepayers happy with the unit. The implement worked smoothly, and it's expected that the equipment it's used to haul will become quite popular. Administration worked with the Communications team to have a social media post for awareness.

Protective Services Manager, Wayne Brown

Culture, Social & Emergency Services

Administration:

On May 4, a Fire Smart training session was held to train ten volunteers on the use of the Fire Smart House Hazard Assessment app. These volunteers will now be able to complete house hazard assessments on homes and cabins in the Sturgeon Lake cabin community, as part of the Forest Resource Improvement Association of Alberta (FRIAA) funded community outreach.

Regional Fire Chief (RFC) and Communications met with Kewetinohk industry representatives on May 7 to discuss what we learned from the 2023 Wildfires and collaborative strategies moving forward.

RFC received confirmation on May 8, that the FRIAA Grant for the planning stage of the proposed Nose Creek Settlement fire guard was accepted and is currently under review. It will be presented to Council June 11, for approval.

On May 8-9, Greenview once again hosted an Alberta Emergency Management Agency (AEMA) led Incident Command System (ICS) 200 course in Valleyview. The class was composed of 12 internals and 3 externals. Training will assist in building competent staff for deployment during an emergency. As part of Greenview's wildfire preparedness, we now have 32 staff trained in ICS, ranging from Levels 1-3.

Forestry crews responded to a reported Wildfire on May 8, in the Little Smoky area. Fire crews along with air tanker support extinguished the wildfire. The full extent of the fire was 1.3 hectares. Greenview Fire Rescue Services were not required.

On May 10, a wildfire (Kleskun Creek Fire - GCU 007) was sighted four km East of the town of Teepee Creek, located in the County of Grande Prairie. The wildfire spread quickly crossing the Smoky River into Greenview. Greenview Fire Rescue Services (GFRS) dispatched STN 31-DeBolt Deputy Fire Chief to the County Incident Command Post and entered a Unified Command to manage and coordinate firefighting activities. Units from STN 32-Grovedale and STN 31-DeBolt were deployed from GFRS. Greenview Director of Emergency Management activated the Emergency Operations Centre (EOC) at 2PM on May 11, to coordinate fire response, evacuation zone, security, and Emergency Social Services response. At that time the total size of wildfire was 1,382 hectares. On May 14 at 2:45pm the EOC was deactivated.

On May 13, Regional Fire Chief (RFC) and Finance met with Forestry to discuss billing from the 2023 wildfires. The discussion went well. It was determined that an additional meeting is required with Fox Creek.

RFC participated in the Family and Community Support Services (FCSS)/United Way "Poverty Simulation" on May 13. The event was very impressive and well supported by the community.

RFC and Forestry presented at the Friends of Sturgeon Lake meeting that was held on May 14. The presentation was centered around Fire Smart outreach planned for the coming months.

RFC presented amendments to the current Fire-Rescue Bylaw that will update all sections pertaining to burning, including a Fire Permit.

A Forestry camp housing approximately 50 firefighters became operational at the DeBolt airport on May 14 to provide wildfire support in the area. The camp was decommissioned on May 23.

On May 20, Greenview Director of Emergency Management was notified by Forestry that wildfire GCU 007 had been declared "Under Control".

Regional Fire Chief met with the County of Grande Prairie Fire Chief to discuss operations regarding GCU-007 on May 22. Greenview will be invited to the County's After-Action meeting for a detailed discussion.

The Tri-Services Training Centre is progressing and is scheduled to open in September 2024. All fire restrictions were removed in the Forestry Protection Area and the Non-Forest Protection Area on May 22, 2024.

On May 27, RFC met with the owners of Grande Cache – Main Street Lofts apartments. They have made good progress. A fire inspection was completed by the RFC on May 28.

RFC met with Grande Cache area Forestry representative and a Coops/Enterprises representative on May 27, to discuss proposed fire guards and wildfire preparedness.

STN 31-DeBolt

The inaugural Fire Cadet class will be writing and completing their practical exams as part of the National Fire Protection Association (NFPA) 1001 Level 1.

STN 31-DeBolt Deputy Fire Chief (DFC) Meek has been appointed to serve on the National Fire Protection Association (NFPA) 1033 Technical Committee for Fire Investigator Professional Qualifications. DFC Meek is the sole appointed Canadian.

On May 29, STN 31 hosted a tour of kindergarten children from the Ridgevalley school.

STN 32-Grovedale

On May 13, STN 32 visited the Pembina Patterson Creek gas plant to review the area for medical response and offer Fire Smart recommendations.

DFC met with Forestry to review ideas for the proposed Nose Creek Fire Guard. A Fire Pump has been delivered to Nose Creek for the wildfire season.

Four Firefighters have accepted the role of “Senior Firefighter” to help mentor the new crew. This designation will be recognized with a helmet decal. Very proud of this crew!

Alberta Wildfire attended a training night with STN 32 on April 30 with four crews having an orientation on our equipment and meeting the fire crew. Very positive meeting.

STN 33-Grande Cache

The City of Grande Prairie hosted the first annual Camp F.I.R.E. This is an all-girls camp for ages 16-20 aimed at providing a learning experience for these young girls. Test included vehicle fires, vehicle extrication, water supply and live fire. STN 33 Deputy Fire Chief volunteered at the camp and provided instruction. STN 31 and STN 33 both had a Fire Cadet attend the camp. (See PHOTO 1)

STN 33 Deputy Fire Chief attended a tabletop at the Corrections Canada Institute on May 11. This exercise simulated a wildfire approach and the full evacuation of the facility. Exercise was a success and identified gaps in their protocol that will be addressed.

On May 11, STN 33 responded to a fire (See PHOTO 2) at Foothills Forest Products. Once on scene it was determined that sparks from a welding operation had ignited a hog pile. The fire was quickly extinguished preventing the spread to the forested area.

STN 33 Deputy Fire Chief attended a wildfire evacuation exercise at the Corrections Canada facility on May 21. The exercise involved a total evacuation of all staff and prisoners using a convoy setup supported by Royal Canadian Mounted Police (RCMP). DFC provided information in support of exercise.

Photo 1



Photo 2



Emergency Response Call Volumes:

Emergency Incidents

May to May 29, 2024

	STN 31	STN 32	STN 33
Emergency Response	6	4	11
Medical Co-Response	3	2	7

Of the total 21 Emergency Responses:

- 8 - Motor Vehicle Collisions
- 2 – Service calls
- 1 - Outside Fire

- 1 – Smoke Investigation
- 3 – Mutual Aid
- 2 – Fall
- 1 – Vegetation/Wildland/Brush/Grass Fire
- 3 – Alarm

Fire Crews - stood down two times for Emergency Responses and four times for Medical Co-Responses.

Enforcement Manager, George Ferraby

Culture, Social & Emergency Services

Period of April 30th – May 28th, 2024

Enforcement Services investigated the death and injury of livestock. Livestock attacked by dogs; dogs owner charged under the Animal Control Bylaw.

Community Peace Officer’s (CPOs) dealt with several animal complaints throughout Greenview. Abandoned animals, several dog at large complaints, dogs on roadways, and 1 dog attack.

Rock trucks observed on roadway near Grovedale, vehicles stopped on RGE RD 65. Trucks are not allowed on public roadways and were found overweight.

Enforcement Services investigated several driving/traffic complaints near Ridgevalley, DeBolt, Grande Cache and Grovedale.

Enforcement Services continue to monitor school zones in Ridgevalley, Grovedale and Grande Cache.

CPOs participated in the Poverty Simulation held in Valleyview on May 13, 2024.

CPO King attended and presented at the Superhero Camp, which was held at the Greenview Regional Multiplex (GRM).

Enforcement Services investigated controlled fire within private property during Greenview Fire Ban. Valleyview Fire Department was dispatched to the fire. Enforcement Services followed up and issued warning to property owner.

CPOs participated in ditch clean up with students from the Ridgevalley & Penson Schools.

All CPOs successfully completed ICS 200.

Enforcement Services hired a new Peace Officer for the Grovedale Position. The successful applicant will begin July 2nd, 2024.

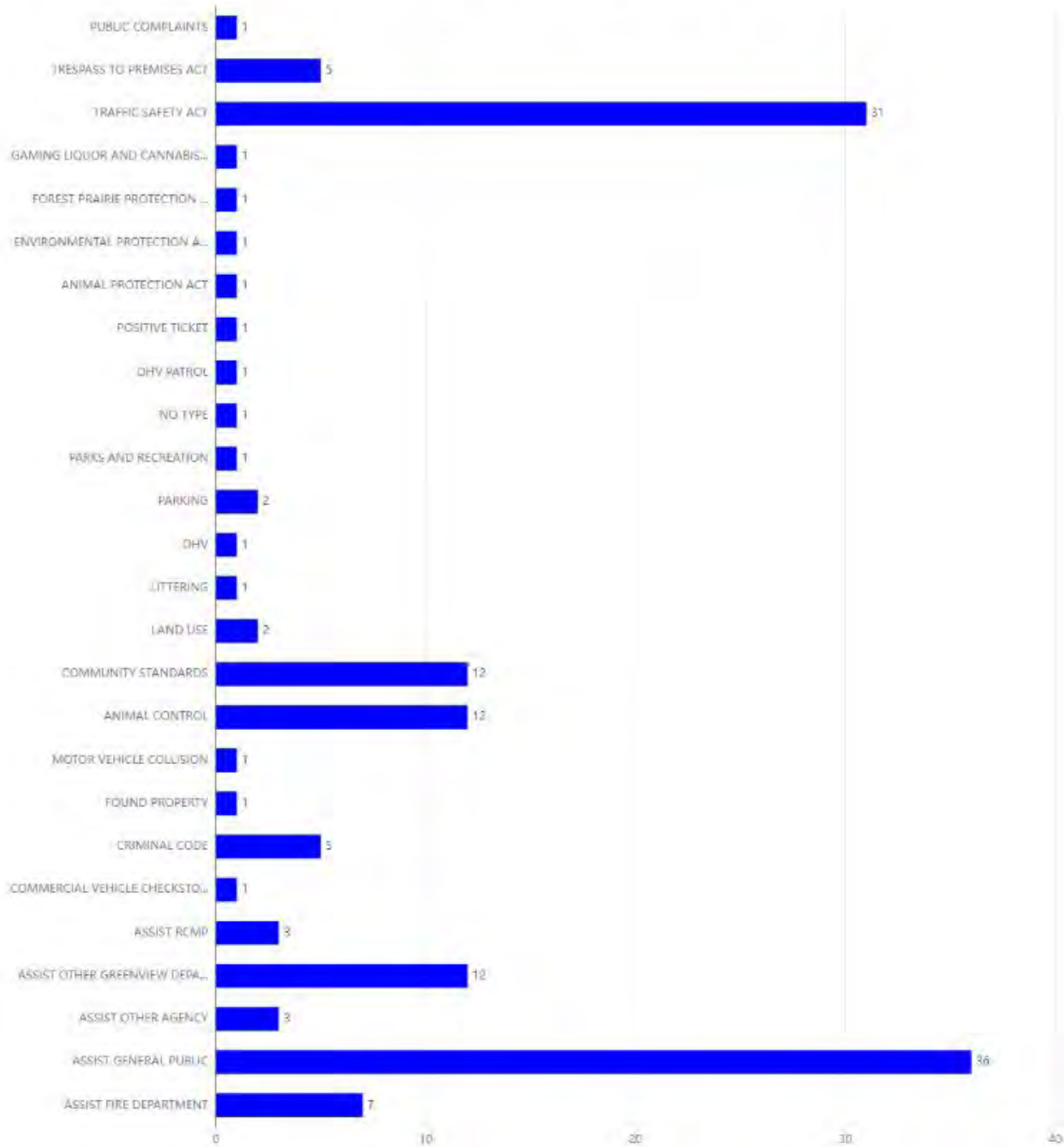
During the period of April 30st, 2024 to May 28th, 2024, Enforcement Services attended 114 calls for service, including 30 bylaw calls. Officers issued 67 violations and issued 54 warnings.

PHOTO 1



Stats:

OCCURRENCE REPORT Count of Incident Types Total:144 | 100.0%



Ticket Create Date:

2024-04-30 ~ 2024-05-28

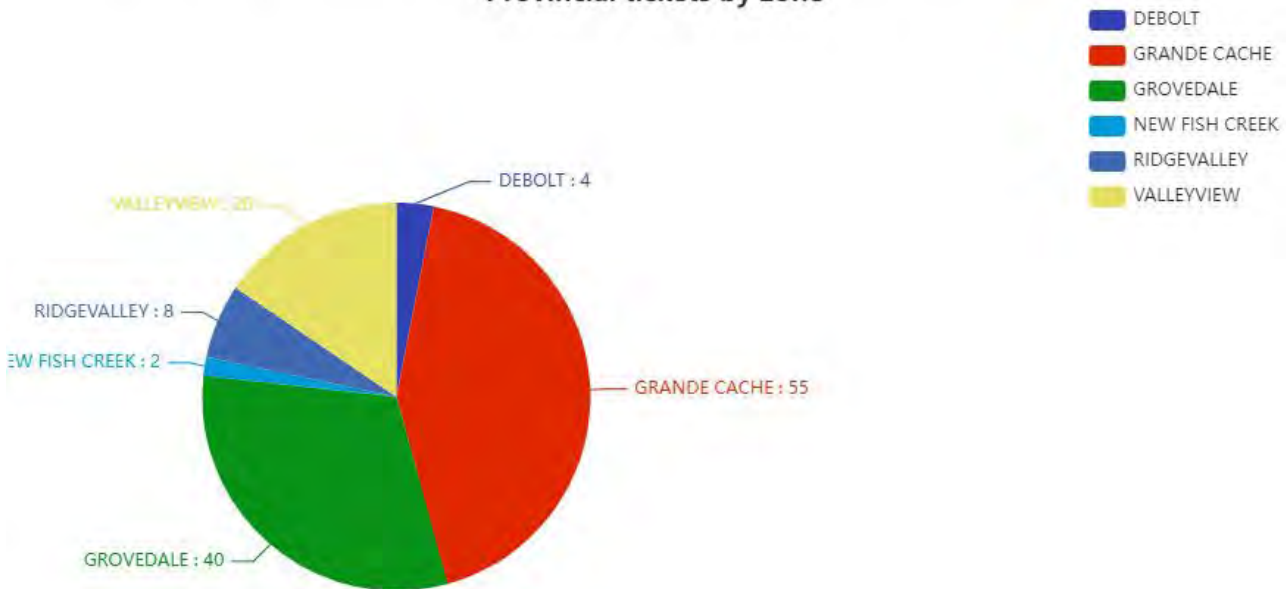
Provincial tickets by type



Ticket Create Date:

2024-04-30 ~ 2024-05-28

Provincial tickets by zone



Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

Governance-Provide Quality Municipal Services

The Community Resource Center in Valleyview have been fielding upwards of 125 clients per week. The top three reasons for visits are for technical assistance, Community Volunteer Income Tax Program (CVITP), and employment support. Technical assistance includes scanning, emailing, faxing, and photocopying a variety of documents from clients for reasons including healthcare plans, correspondence with family support workers, residency, insurance, etc. Clients inquire about CVITP eligibility, the status of their taxes, and continue to file Income Tax returns with the program.

In Grande Cache, 287 individuals interacted with the Community Resource Centre in May, many of which came in for Community Volunteer Income Tax Program. As two accounting firms in Grande Cache closed, many of the clients this year were new and had never utilized FCSS services before and this provided a wonderful opportunity to highlight our other programs and services. In April 291 tax returns were filed, with 127 from Valleyview, 84 from Sturgeon Lake Cree Nation, 36 from Grande Cache, 22 from Cooperatives and Enterprises and 22 from MD of Greenview. Thus far in 2024, 803 returns were filed, bringing back \$7,456,529.68 into the communities.

School programming requested at Hillside High School includes Relationships and Sexual Health Education for grades 7, 8 and 9. Content covered includes puberty, social influences, physical and emotional changes, basic human anatomy, consent and understanding healthy relationships. At Harry Gray Elementary in Valleyview, a grief and loss support group was requested. The purpose of this program is to help students share their experiences, gain support from peers, and learn coping skills as they navigate individual experiences of loss through death, divorce, or separation.

In Grande Cache, Susa Creek school has requested two programs. I Can Handle Anger (emotional regulation) for the split class of kindergarten to grade 3 and Home Alone for students in the grade 4 to 8 split class, both programs will be delivered the week of May 27.

The Grande Cache Home Support program currently has 54 clients receiving service, 16 of those clients reside in either a Cooperative or Enterprise, with the remaining 36 clients residing in the Hamlet. While residents of the Cooperatives and Enterprises currently are not charged for Home Support services, administration has begun gathering data from these clients to inform future discussion. During the client conversations administration is mindful that each client is unique and tailors the conversation accordingly to honor their situations. Clients have been made aware we are gathering data to evaluate potential barriers for access to the program and that there is no change to their current service.

On this side of the mountains, there are 87 Home Support clients, 56 from the Municipal District of Greenview and 31 in the Town of Valleyview.

There has been a consistent upward trend for essential transportation for medical, grocery, and banking needs. The Home Support Program is trying to accommodate this client need and be fiscally responsible in satisfying the increasing demand. Over the last 4 months there has been an average of 11.25 trips per month with a gradual increase as the months progress.

The FCSS Directors Network conference was hosted by the Northwest Region On May 1,2, and 3. This conference is an annual professional development opportunity for FCSS Directors from across the province. Green View FCSS administration, along with the County of Grande Prairie and the City of Grande Prairie

were an integral part of the planning. Over 90 people attended the conference, and it was a resounding success.

The Northwest Spring meeting was held in Wabasca, May 15 and 16. This meeting is for staff, Board members and Council. The Province provided an update to all and included the new Accountability Framework as well as information on the 5 provincial priorities which include Homelessness and Housing Insecurity; Family and Sexual Violence Across the Lifespan; Aging Well in Community; Mental Health and Addictions; and Employment.

Administration hosted a poverty simulation as part of Greenview U on May 13. A poverty simulation is a unique and powerful experience that challenges perceptions, changes perspectives, and strengthens understanding and empathy. The simulation replicated a month in the life of a family living in poverty. The ultimate mission of each family is to provide food, shelter, and other basic needs with a limited income. Participants experience a range of encounters, obstacles, and challenges while volunteers engage with participants as business owners, teachers, police officers, agency workers, service providers, and government employees. The simulation, facilitated by the United Way, included Greenview staff, Council as well as members of the public, with approximately 80 people attending.

The annual financial and outcome reporting to the province has been completed and submitted.

Culture, Social & Emergency Services

Administration took part in the Emergency Operations Center activation on May 10-14. Only four Greenview households had to be evacuated, with only one person who registered and who did not require additional Emergency Social Services support. A voucher system is now in place for accommodation and meals, which will increase efficiency and financial tracking.

Currently administration is working towards the annual Older Adult Information Day in Grande Cache. This year, Older Adult Information Day will be held on June 5, at the Tourism Centre from 9:15 – 2:00.

The presentations will include:

- Scams for Seniors hosted by our local Alberta Treasury Branch
- Parkinson's Association of Alberta information session hosted virtually by the Parkinson's Association of Alberta
- Death Café hosted by our Community Resource Centre Coordinator
- Alberta Seniors Financial Assistance hosted by the Outreach Coordinator
- Active Stretches for Seniors hosted by Greenview Recreation Department
- Alzheimer's Association of Alberta information session hosted virtually by the Alzheimer's Association of Alberta

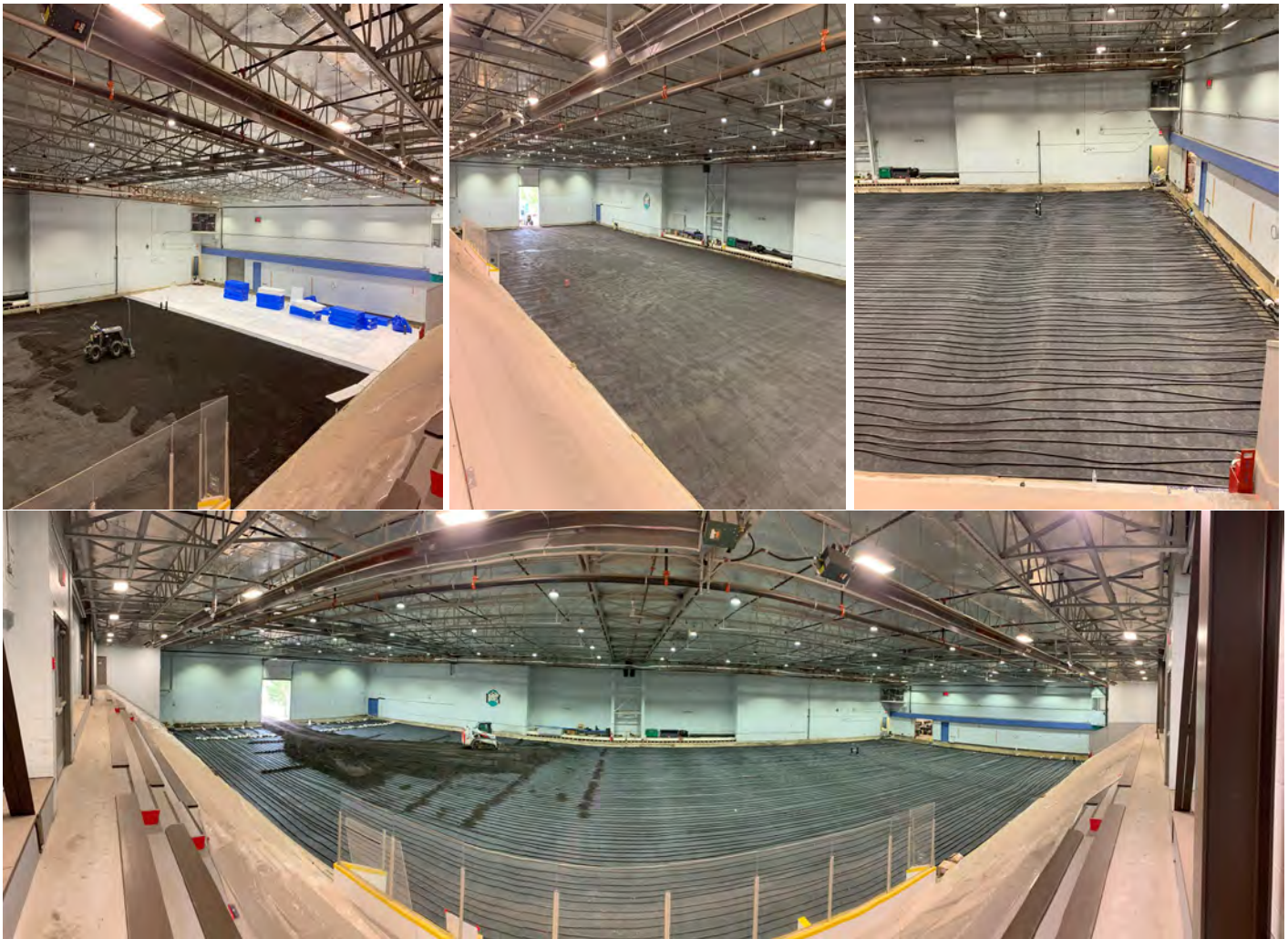
Administration has contacted the Whispering Pines Seniors Lodge to attend the annual event and they agreed to attach the event onto their Senior's Week Calendar for their residence and community members. Administration contacted the Events Committee at the Golden Age Club to attend the annual event as well.

An Older Adult Information Day will be hosted this fall in Valleyview.

Recreation Services Manager, Kevin Gramm

RE22003 Victor Lake Recreation Enhancements: Administration received correspondence from the province indicating that they are unaware of any studies focused on bull trout spawning at Victor Lake. As such, preliminary design information on the Victor Lake boat launch will be provided to the province so it can be reviewed by fisheries biologists. This is all in relation to the concerns brought forward by the Aseniwuche Winewak Nation.

RE23002 Recreation Centre Arena Ice Pad & Boards: The Grande Cache Arena Pad installation continues to progress on track and on time as scheduled. Below are photo's indicating first level heating line installation, floor after heating lines are buried and then next process of insulation and vapor barrier underway before next phase of cooling line installation. (as of May 29th)



RE23017 GRM Fieldhouse Air Conditioning: Nordic Mechanical Services expects to receive the final equipment scheduled for project completion as of September 2024. Arrangements are currently underway to install in house electrical support and exterior roof modifications.

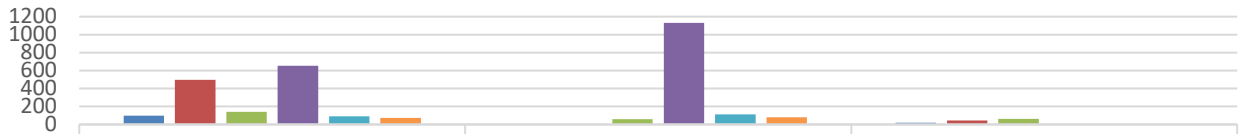
Governance – GOAL 2: Provide Quality Municipal Services

Grande Cache Recreation Centre:

- **Increased International Guests:** There was a notable increase in international guests visiting for work, business, or leisure purposes.
- **Corporate Memberships:** Observed an increase in the number of corporate memberships being purchased, which has provided an increased opportunity for participants to engage in Recreation and led to an increase in revenue.
- **Increased Facility Usage at the Pool:** The pool experienced increased usage during the long weekend due to the Wubit weekend event. Notably, Hinton brought up two busses of visitors to use the facility.
- **SharePoint Changeover:** Successfully converted and migrated documents to the new SharePoint system to enhance document management and accessibility.
- **May Long Baseball Weekend:** The Grande Cache Community Events Foundation organized the May Long Baseball Weekend for the first time. Despite having fewer teams than in previous years and encountering some learning curves, the event was well-managed with all necessary permits in place. The foundation ensured that this cherished event continued for the residents in and around the Hamlet of Grande Cache. The Foundation has requested to book the diamonds for 2025.
- **Film Crew:** in partnership with Travel Alberta, key areas of our facility were filmed (including the Aquatic Centre and Fitness Centre). As the Arena is currently under construction, it is unable to be viewed at this time. This includes the Grotto.
- **JR. A Team Inquiry:** Received an inquiry about hosting a JR. A team. However, after requesting detailed information about the magnitude of ice time and practice schedule, no further communication has been received.
- **Tent Promotion:** Rolled out our tent promotion in collaboration with Healthy Communities.
- **Baseball Season:** Baseball season is underway. Our Minor Baseball youth groups took to the field in May, and we are excited to welcome back the adult league shortly.

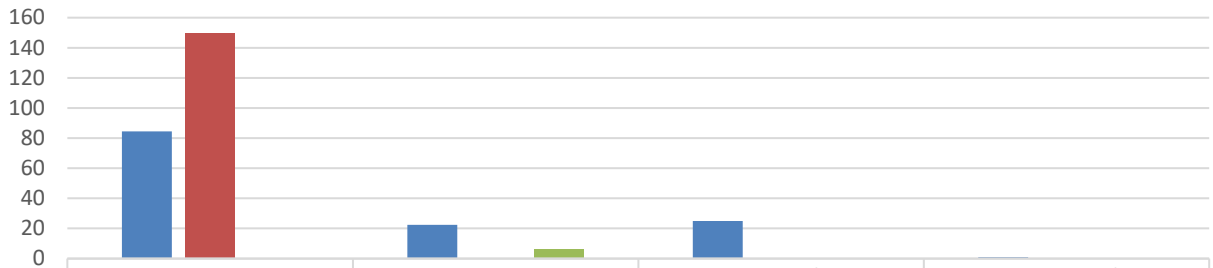
Community Gratitude

A representative from the Aseniwuche Winewak Nation (AWN) recently visited to book a venue for a September Round Dance and expressed profound gratitude for the strong relationships forged with our Recreation Services team, including the Operations team. They appreciated our professionalism and the seamless process of holding the venue. The representative emphasized that their relationship with Greenview wasn't always this positive, but they have come to trust and rely upon the 17 years of event planning experience our team has to offer. This positive feedback highlights the successful partnerships and trust we have built within the community. The continued efforts in these areas aim to improve operational efficiency, enhance guest experiences, and foster a positive workplace environment.



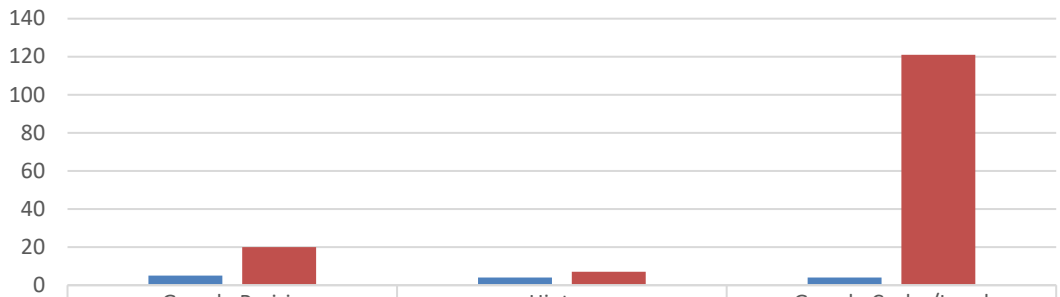
	POOL	FITNESS CENTRE	ARENA
2 & Under	99	0	20
Child (3-12)	496	0	45
Youth (13-17)	140	59	62
Adult	653	1131	0
Senior (60-69)	92	112	0
Senior (70+)	73	80	0

■ 2 & Under ■ Child (3-12) ■ Youth (13-17) ■ Adult ■ Senior (60-69) ■ Senior (70+)



	Associations	Private	Internal	Sponsored
Meeting Rooms	84.5	22.5	25	1
Arena	150	0	0	0
Pool	0	6	0	0

■ Meeting Rooms ■ Arena ■ Pool



	Grande Prairie	Hinton	Grande Cache/Local
Number of offered days/month	5	4	4
Total number of passengers	20	7	121

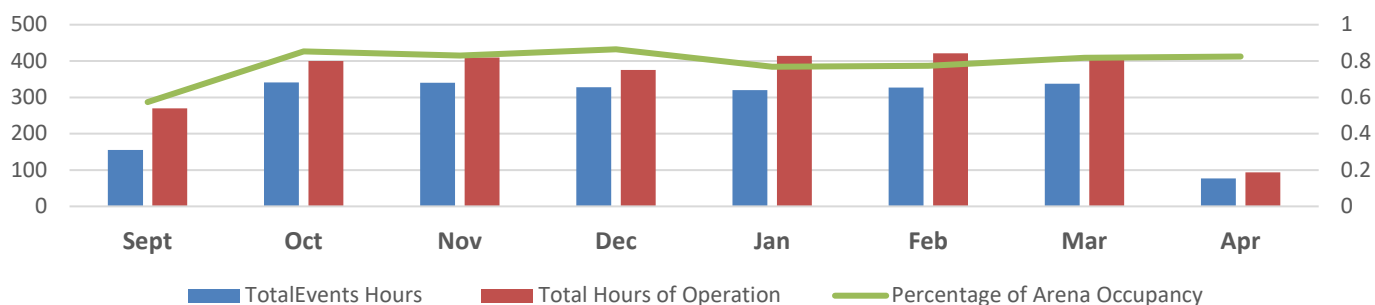
■ Number of offered days/month ■ Total number of passengers

ADMISSION	10 X PASS	MONTHLY MEMBERSHIPS	CORPORATE MONTHLY MEMBERSHIPS
Family		43	45
Adult 18+	515	79	77
Youth (13 - 17)	137	8	2
Child (3 - 12)	29	1	2
Senior 60 - 69	52	18	4
Super Senior (70+)		56	
***Corporate 10 Pass x ALL			54

GCRC Arena Usage Statistics 09/2023 - 04/2024

Program/Service	Sept/ Hrs	Oct/ Hrs	Nov/ Hrs	Dec/ Hrs	Jan/ Hrs	Feb/ Hrs	Mar/ Hrs	Apr/ Hrs
Adult Shinny	14.5	20	25.75	28.5	20.5	23	17	4.5
Women's Hockey	-	-	-	1	4	3	4	2
Youth Shinny	1	6	6	8	13.5	8	11.5	4
Ice Maintenance	25.5	40	41.5	32	40	30	28.5	9
Tournament	7	50.25	37.75	30.5	40.25	32.25	64.5	18.75
Public Skate Morning	-	4.5	-	9.5	4	4	3	1
Public Skate Afternoon	6	10.75	20.25	20	5	15.5	2.5	5
Toonie Skate	4	9	9	6	10	10	16	4
U7-U18	22.5	46	50	35.25	52.25	41.5	30.75	-
Avail Rental Options	12	12.5	11	14	8	7	5	2
Training Skating: JR, SR, INT	10	50.5	47	38.5	41.5	58.5	39	-
Skating Events (Ex: Carnival; tests)	-	-	-	2.5	3.75		25	-
Private Booking	1	2	4	10	3	9	5	-
Preschool Puck & Play	14	30	30	25	21	26	30	7
Stick & Puck (Parent & child/youth)	4	3	4	2	1	1	4	3
Senior Skate	4	9	9	6	7	7	8	2
Sponsored Skate	-	-	-	6	1.5	-	-	4*
Flood	29.5	47.5	44.75	51.5	43	53.5	45	15.25
TotalEvents Hours	155	341	340	328.25	320.25	327	338.75	77.5
Total Hours of Operation	270	400	410	375	414	421	414	94
Percentage of Arena Occupancy	57%	85%	83%	86%	77%	77%	82%	82%

Arena Usage Statistics 2023-2024



Fitness Programming:

Aqua Fitness/Lane Swim and Parent/Infant Water Workout (aquatic classes), **Wheels & Weights, Stretch, Flex Appeal, Step-it-Up, Pickleball, Restorative and Vinyasa Yoga and Dance** (land classes) and **Morning Climb, Grande Grind and Strollin' Rollers** (outdoor activities) made up the May calendar.

Fun facts from May...

The Family Walk a Trail Day was wonderful. The families that attended were all newer residents to Grande Cache and they appreciated the adventure and history blurb about Grande Cache and the trail system. The families were lead along the Griffith Trail where there were a lot of dandelions picked and stories told.

Another activity we had in May was the AHS (Alberta Health Services) presentation about Osteoporosis and Bone Health. There was a zoom presentation that was attended by a handful of people with questions for the facilitators. This has opened a door for future zoom presentations at our facility from AHS on various health topics.

Aquatics:

The 2024 Annual Aquatics shut down will begin the last week of May.

School Swim lessons are wrapped up for the 2023- 2024 year. We had Kindergarten to grade six in all schools including Sheldon Coates, Summitview and Susa Creek attend 10 lessons, taught by swim lesson instructors with a **total of 309 students**.

Drowning is the second leading cause of injury related death for Canadian children. Nearly 60 children drown in Canada each year, which is equivalent to more than two classrooms full. Evidence shows that a range of interventions are effective at preventing drowning among others, these include teaching school-age children basic swimming, water safety and safe rescue skills.

School Swim lessons is an affordable way for schools to give students a meaningful swimming experience and provide them with essential water survival skills. The lesson keeps students engaged, moving and having fun and increases their physical literacy. The program is appropriate for all ages and skill levels. For some children, particularly new Canadians, participating in School Swim lessons will be their first step to being safe around water.

Greenview Regional Multiplex:

The Greenview Regional Multiplex had two staff attend an Alberta Recreation and Parks Association (ARPA) conference down in Water Valley, hosted at Camp Kindle – 'Youth Development through Recreation Services Conference,' both the Rec Programmer and Rec Programs Coordinator attended. This provided a great opportunity to connect, network and work with other folks who are involved and committed to the development of youth through recreational services.

On May 8th, students from Hillside High School and the wellness team delivered homemade cookies, mug rugs and notes of encouragement for the seniors at the GRM. Delivered and presented to by GRM team members, the seniors then wrote a thank you card to be delivered back to the students. Overall, a great community connection and engagement piece and will look at continuing these types of community building.

Sturgeon Lake Youth Conference on May 9th, with 70 students in attendance from Hillside and Sturgeon Lake – presented by artists/performers/actors from Bear Grease.

Donna Chorney, a local senior, has graciously created a memorial board for Juanita Knight, who has won all the swimming medals and accolades that are posted down the main hallway. Now there will be a board of past articles, photos, and a writeup.

On May 22nd, Pembina hosted a free community BBQ from 5pm-7pm

Programming

- Mother's Day Sip n' Paint was on May 10th with Stretching run by a fitness programmer including a Youth Pizza Night, it was a great success and overall good showing from the attendees.
- Year-end dance recital was completed on May 12th with an award ceremony and was a good showcase of their past year.
- Superhero PD Day Camp was hosted on May 16th, with RCMP, Valleyview and MD of Greenview Peace Officers coming for a presentation, including a 'catch the robber' scenario where the kids got to help apprehend a robber and ensure the 'multiplex bucks' were secured and brought safely to the bank.
- Family Dodgeball Night was hosted on May 24th by GRM and on May 25th, there was a kids basketball camp presented by Valleyview Cubs Basketball with camps for grades 1-3 and grades 4-6.

Fitness

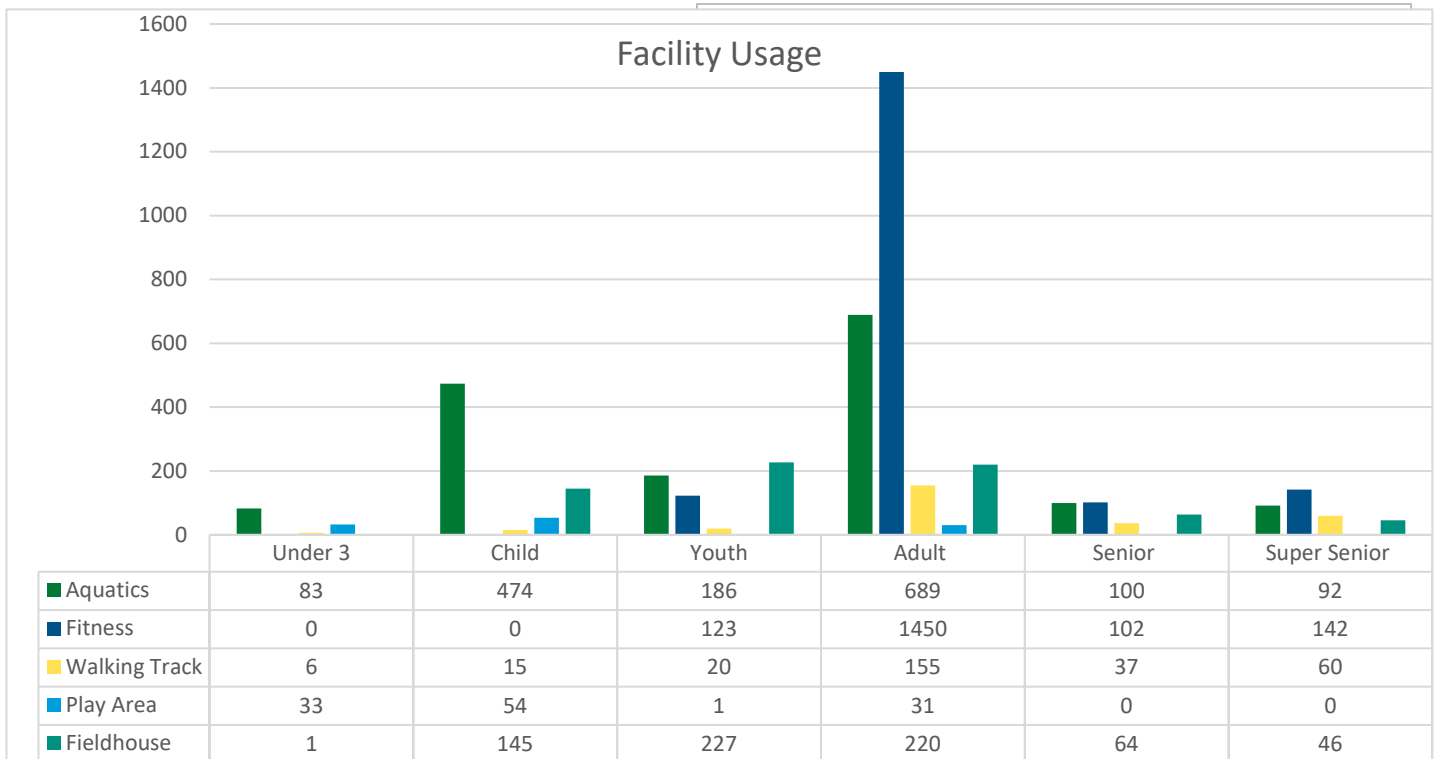
- Fitness continues to expand their programming opportunities with one fitness programmer who completed their personal training certificate Can Fit Pro – and has started consultations with new client and the second Fitness Programmer continuing her Pilates practicum and is hoping to have it completed later this summer.
- Fitness center staff is continuing to expand different programs with a Circuit Fusion and another Bodyworks, while looking at expanding offerings throughout the week, including early mornings.
- Event planning for Global Wellness Expo (June 8th), 1st Pickleball Tournament (June 22nd) as well as collaboration with the Town Recreation department for the Valley Strong event (September 21st).

Aquatics

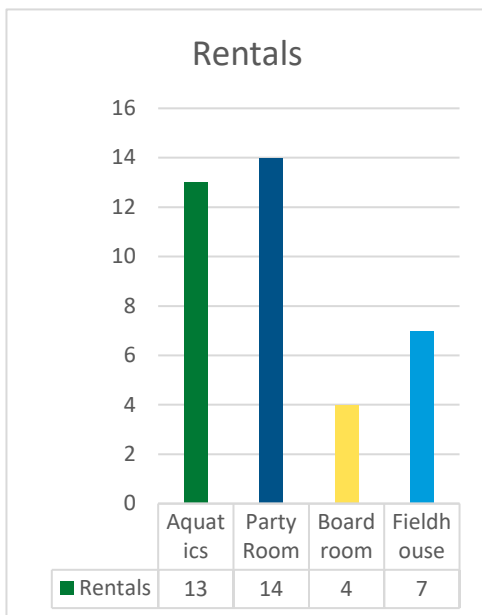
- Valleyview Vipers swim club commenced their season on May 1st – and have upgraded their training with underground LED lights for swim pacing. June 8th will be their annual swim meet hosted at the GRM.
- May 5th was the start date for 2 new lifeguards, to complement our summer swimming lessons and overall team.
- Summer lifeguarding courses have been added to our registration software and look forward to training youth and future lifeguards in the region.
- OAP and Harry Gray both had swimming lessons and fun swim days at the facility – HG saw over 100 students come for a fun swim and this provides a good opportunity for our guards to be very focused on active guarding, while the students got to enjoy the pool to themselves.
- In-service training was completed on May 16th and allows for further training to ensure all components of lifeguarding safety are reviewed, any efficiencies and deficiencies were highlighted and went over the cleanliness of aquatics areas, regular and random checks of the changerooms.

- Swim Greenview Lakes has 22 participants taking part from as young as 9 and into our senior age groups. Some swimmers have completed all 3 swims and will be looking to complete another around.
- We have partnered with Cerebral Palsy to offer an adapted swim program; we have 3 instructors currently on our aquatics team who can instruct this program.

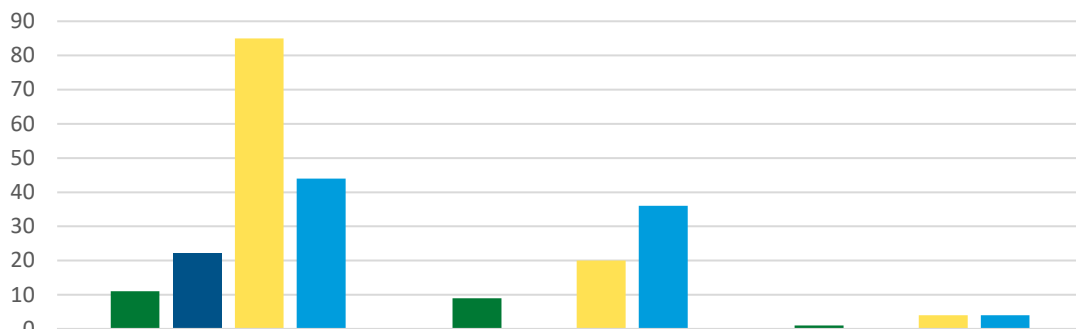
Facility Statistics May 2024



Total Usage: 4556



Aquatics - Programs

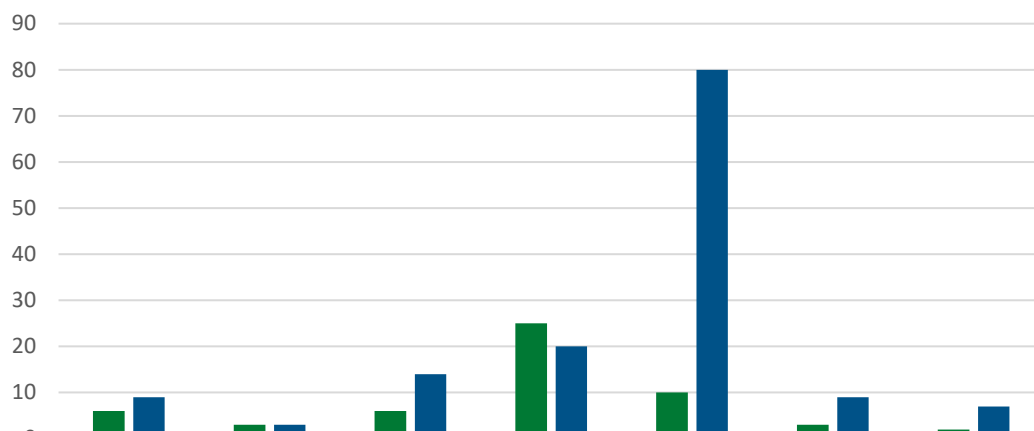


Water Works	11	9	1
Swim Greenview Lakes	22	0	0
School Lessons	85	20	4
Public Lessons	44	36	4

	Registration	Hours Offered	Staffing Implication
Water Works	11	9	1
Swim Greenview Lakes	22	0	0
School Lessons	85	20	4
Public Lessons	44	36	4

Aquatics – Average Usage per Day

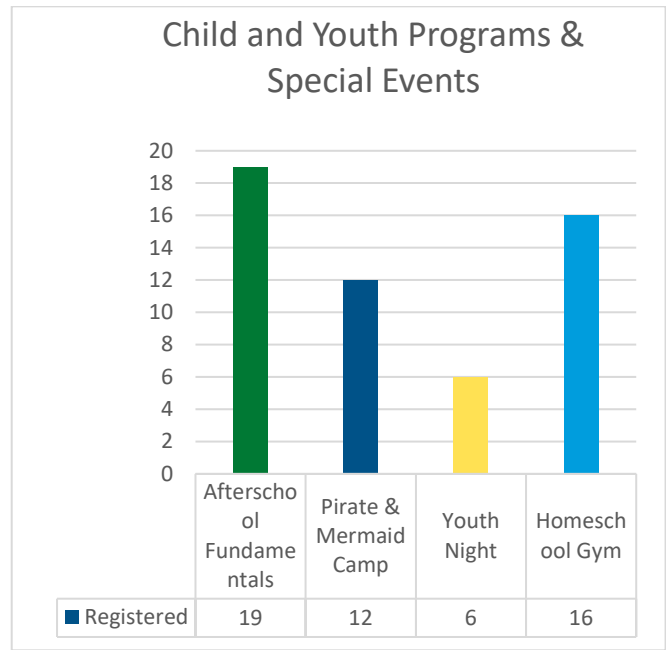
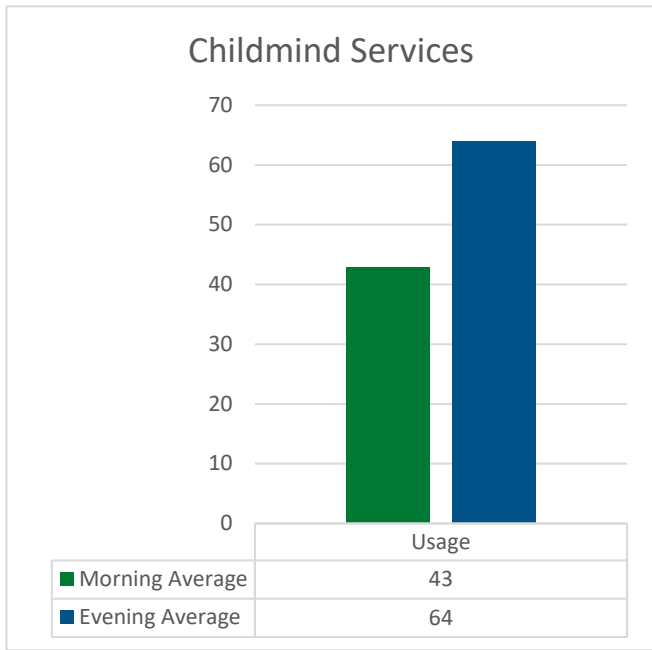
Aquatics - Usage



Weekly Hours Offered	6	3	6	25	10	3	2
Average Usage Per Day	9	3	14	20	80	9	7

	Morning Lane	Lunch Lane	Senior / Parent & Tot	Weekday Public	Weekend Public	Adult & Youth	Adult Dim Swim
Weekly Hours Offered	6	3	6	25	10	3	2
Average Usage Per Day	9	3	14	20	80	9	7

Childmind Services & Programming



Culture, Social & Emergency Services – GOAL 4: Support and Maintain Recreational Opportunities

Administration is awaiting a response from the Grande Cache Firefighter’s Association regarding information on the booking system for Fireman’s Pit and confirmation that the site is now open to the public.

All campgrounds and recreation sites are now open to the public for the season. May long weekend camper numbers were lower than average, likely because of fire bans/fire hazards and weather.

Administration has had alterations made to the self-registration vaults in the campgrounds to prevent thefts. These alterations followed a design implemented by Alberta Parks.

The following programs will be taking place in June:

- Grade 1 Field Trip at Johnson Park – June 12th
- Grade 5 Pond Days at Johnson Park (with Agriculture Services) – June 14th

Outdoor Recreation will have an information table at the Pre-School Activity Day hosted by Valleyview Walking with Families hosted on June 14th and the Valleyview Trout Pond.

Manager's Report

Department: Planning & Economic Development Report May 2024

Submitted by: Martino Verhaeghe, Director, Planning & Economic Development

Council Date: 6/11/2024

Director Planning & Economic Development – Martino Verhaeghe

Director Highlights:

- Initiating work on the Land Use Bylaw Public Engagement Plan and staff guidance on Land Use Bylaw revisions.
- 4 Landowner meetings dealing with particularly complex planning issues; potential enforcements.
- On-site developer meeting regarding redevelopment Main Streets Lofts and future applications.
- Order to Remedy issuance in Grande Cache; demolition of derelict dwelling/public nuisance.
- Oversight/direction on preparation of Local Improvement Plan for Main Street Lofts and Towner Park Estates.
- Greenview Management and Leadership Training.
- Attendance and support of (2) Council Meetings, (1) Committee of the Whole, (1) Municipality Planning Committee and (1) Policy Review Committee.
- Incident Command Post Operations – Planning Section Chief Operational Periods of May 11-12.
- SiteLink Conference Support and Presentation for Regional Site Selectors.
- Preparation of background materials for CEDI Prairies Region Interview with Sucker Creek First Nation, County of Grand Prairie, City of Grand Prairie and MD of Greenview.
- Valleyview Tourism Information Center Inspection with Town, Facilities Maintenance and Asset Management.
- Documentation review from Transportation and Economic Corridors on new Facility.
- (8) Interviews (various positions).
- Psychological Health and Safety Committee.
- Grande Cache Spring Business Walk with West Yellowhead Community Futures.
- Preparatory work on Senior Leadership Team Greenview University Session.
- Strategic Planning reporting background
- PSD / Corporate Services Meeting regarding GIS Mapping and Service Coordination concerns

Economic Development Manager – Larry Gibson

In alignment with the 2022-2026 Strategic Plan, the Economic Development and Tourism teams have worked on the following key activities and projects this month:

Economic Development Highlights:

- **Governance – Improve inter-municipal government relations. *Provide open dialogue between municipalities within the region:***
Administration continued collaboration with the Regional Workforce Development Partnership, now called “Work NW Alberta Partnership,” by attending steering group meetings and presentations. The Partnership launched the regional Work NW Alberta website on May 22nd, aimed at assisting employers with recruitment. The next phase involves executing the marketing plan, utilizing the NRED funding received to support this element of the project. Employer engagement sessions are scheduled for May 30th to gather feedback on how the Partnership can further assist employers in their recruitment efforts.
- **Governance – Improve inter-municipal government relations. *Build relationships with industry focused organizations:***
Administration, in collaboration with our municipal partners, PrairiesCan and Alberta Innovates prepared an RFP for the completion of conducting a Hydrogen Hub study in the region. The RFP will be released once funding streams are secured, with an anticipated project funding announcement in July.
- **Governance – Improve inter-municipal government relations. *Build relationships with industry focused organizations:***
Administration participated in the Peace Energy Show by having a booth and attending presentations. The event was well attended, and there was significant interest in developments in the GIG area.
- **Governance – Improve inter-municipal government relations. *Provide open dialogue between municipalities within the region:***
Planning and Economic Development Administration, along with Council members, attended/hosted the Sitelink Forum. A consultant was hired to coordinate the event and attract investors to showcase the region’s offerings. This event was coordinated between the MD of Greenview, City of Grande Prairie, and County of Grande Prairie. Overall, the event was a success, with valuable insights gained by local economic development teams and participating investors.
- **Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:***
Administration attended Steering Committee meetings for the Business Support Network in Fox Creek. These planning meetings aim to set up business support sessions for the rest of the year, focusing on current topics relevant to businesses.

- **Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

Rural Renewal Stream Program has added two new businesses, one in Valleyview and one in Grande Cache, five existing businesses submit new applications for worker positions in May. Ten more endorsement letters were given out with calls on four endorsements from the Alberta Advantage Immigration Program.

- **Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

Administration, along with a Council member, a representative from the Grande Cache Chamber of Commerce, and a representative from Jobs Economy and Trade from the Provincial Government, attended a business walk event coordinated by Community Futures West Yellowhead on May 22nd in Grande Cache. This semi-annual event gathers direct feedback from business owners on challenges and opportunities. A final report on the feedback received will be provided soon.

Tourism

- **Economy – Create a diverse economy. Increase tourism attractions:**

The Grande Cache Tourism Officer completed a tour of the Aseniwuche Winewak Nation Traditional Land Use Camp, which is being updated for potential public rentals. It is hoped the camp will be ready to accommodate patrons within 1 to 2 years.

- **Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:**

Tourism Information Center staff participated in the Greenview Career Connect job fair held in Grande Cache to promote and support individuals interested in pursuing careers or starting a business in tourism.

Statistics

Total Visitors May 2024: **1,343, (104 were international travellers.)**

Total Revenue May 2024: **\$8,901.46**

YTD Total Visitors (Jan -Dec 2023)

2020 9,025

2021 15,825

2022 18,845 (Dec 20)

2023 20,306

2024 5064, (Jan-May)

YTD Total Revenue (Gift shop Jan-Dec 2023)

2020 \$56,401.48

2021 \$122,124.19

2022 \$136,011.70

2023 \$130,868.84

Programs: 9 Programs

Program Details: 76 participants.

Communications Manager – Stacey Sevilla

Communications Highlights

The Communications Department continues to produce regular external communications for ratepayers and the public. It also works closely with all other departments to create, launch, and promote new services and programs.

Projects completed or underway:

Please note that the list below highlights Communications department activities but is not exhaustive.

- **Governance - Increase staff success. Provide current staff growth opportunities when appropriate:**
 - Assist with Greenview U June 2024 – Everything Greenview – Presented by Senior Leadership Team
 - The Communications Team attended the Alberta Municipal Communicators Conference

- **Governance – Improve intermunicipal government relations**
 - Work NW Alberta Partnership News Release advertising completed in partnership with the City of Grande Prairie, County of Grande Prairie, and the Grande Prairie Chamber of Commerce to launch a new website to attract talent to the Grande Prairie-Greenview Corridor.

- **Economy – Create a diverse economy. Increase tourism attractions:**
 - Review and provide edits to Invest Greenview Kits
 - Create a social media campaign for Greenview Golf Master
 - Create and advertise Greenview Passport to Fun social media campaign.
 - Launched the Grande Cache Giveaway Contest with boosted advertising to promote the sharing of the Grande Cache video.

- **Culture, Social & Emergency Services – Enhance communication to our public.**
 - Website Council headshots updated.
 - Finalize and send to print Farm/Ranch Wildfire Plan Book for publication.
 - Assist the Agricultural Services team with advertising multiple programs and workshops.
 - Newspaper advertising, full-page advertising in the Grande Cache Community Mountain Voice and the Valleyview Glitz'd newspapers.
 - Grande Cache outdoor digital ads for community groups: Whispering Pines Seniors Week, Otter's Swim Club Open House.
 - Advertise Road bans, road closures, and construction notices.
 - Advertise Assessor Open House
 - Provide updates to the public regarding hydrant and rural water line flushing.
 - Create construction signage for the Construction & Engineering department regarding expected delays.
 - Upload Budget At A Glance and 2024 Budget to the website
 - Create and advertise Economic Development Week social media campaign.
 - Create and publish Emergency Preparedness Week social media campaign.
 - Work on bi-annual department reviews of website pages and updates. Managers are sent requests for review, and edits are in progress.

- Advertised Grande Cache Water & Wastewater Main Extension project, land spreading project at the Grande Cache Airport, and safety reminder that the sewage treatment plant road is closed.
- Prepared for IT Emergency Operations Centre Playbook poster.
- Sign ordered and installed for Wanyandie Flats West
- In-kind Donation:
 - \$250.00 Valleyview Vipers Swim Club
 - \$500.00 PARDS Therapeutic Centre

- **Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:**
 - Draft speaking notes for opening remarks by Council for ANI meeting June 2024
 - Draft speaking notes for Hillside Graduation Ceremony in June 2024
 - Draft speaking notes for the Battle of Normandy event in June 2024
 - Assist Economic Development with advertising for the upcoming Chipping Challenge Event
 - Draft Ratepayers BBQ promotions
 - Working on Mountains to Meadows Newsletter to advertise Greenview’s programs, events, and services in July, August, and September to be distributed the first week of July

- **Culture, Social & Emergency Services – Support and maintain recreational opportunities. Recognize opportunities to increase recreation development:**
 - Assist Outdoor Rec with advertising Recreation sites open, Adventure Smart Program, Outdoor Survival Camps
 - Assist GRM and GCRC with monthly programming calendars and advertising.
 - Assisting ongoing GRM with the Valley Strong Fitness Event and Training Program advertising, videos created
 - GRM Wellness Day Event, Pickleball Tournament advertising
 - Tent City & GCRC facility hours advertising
 - Draft Youth Summer Programs Registration event and Grande Cache Community Youth Summer Programs Calendar with BEST (Bringing Empowered Students Together), Grande Cache Municipal Library, Grande Cache Recreation Centre, and Grande Cache Tourism & Interpretive Centre, FCSS and Youth Connections
 - Working on a Special Event Resource brochure for Grande Cache Recreation Centre
 - Working on redesigning the GRM member of the month image

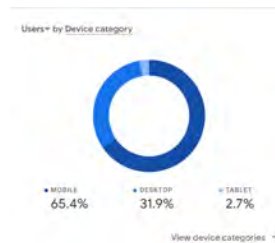
Digital presence statistics

- [Culture, Social & Emergency Services – Enhance communication to our public.](#)
Continually improve our social media and digital platforms.

Website (May 2024)

Greenview's website has seen **74,014** pageviews on the website through the month of May. The Greenview website has seen approximately 18,409 new users this month. Website access from mobile increased but remains on par with the national average, with approximately **65%** of website users from a mobile device in May. ***NEW:** Visits to the Fire Bans page of posted jobs totaled **3,798** at the time of this report, accounting for approximately **5%** percent of all website visits in May.

- Users: 20,432
- New Users: 18,409
- Pageviews: 74,014
- Sessions: 64,751
- Sessions per user: 7.63



Facebook (May 2024)



Efforts to grow our X (Twitter) and Instagram presence continue. 'X' followers as of May 29, 2024 = 1,887. Instagram followers = 687.

Planning and Development, Interim Manager – Jan Sotocinal

In alignment with the 2022-2026 Strategic Plan, some of the key activities and projects the Planning & Development Team has worked on this month are:

Governance – Provide quality municipal services. Provide consistent levels of service:

1. Of the sixteen (16) Development Permit applications received in May, two (2) had an estimated project cost exceeding \$500,000:
 - D24-063 / SE-8-71-23-W5M / BARCLAY DENNIS & KORI-ANN / DWELLING UNIT, SINGLE DETACHED / \$525,000.00 WARD 5
 - D24-068 / SE-21-67-23-W5M / WOLFE TONY / ACCESSORY BUILDING-SHOP / \$1,000,000.00 / WARD 2
2. Applications received this month include:
- 3.

Type	Applications
Business Licenses:	5
Development Permits:	16
Land use Amendments:	0
Subdivisions:	0
Approaches	4

4. At the May MPC meeting, 0 subdivision applications, 2 discretionary use permits, and 1 variance permit were brought forward for approval.

Governance – Provide good governance. Ensure our policies address changing and growing community needs:

1. Hamlet of DeBolt Area Structure Plan (ASP) and Hamlet of Ridgevalley and Crooked Creek Area Structure Plan (ASP)

Administration has reviewed the Hamlet of DeBolt ASP and Hamlet of Ridgevalley and Crooked Creek ASP and has prepared the RFD package for both ASPs to be presented to Council for First Reading on June 11, 2024. The required Public Hearing date for the corresponding Bylaws is anticipated to occur on July 23, 2024.

2. Greenview Land Use Bylaw (LUB) Update

Administration has reviewed and presented a draft Land Use Bylaw (LUB) to Council, which incorporated the Town of Grande Cache LUB and other proposed changes. Administration is continuing to work on reviewing feedback before setting another presentation with Council, and before it goes out for public engagement.

3. Local Improvement Plan

Administration is preparing two local improvement plans for the Tower Park Estates area in the Hamlet of Grande Cache.

- **Governance - Increase staff success. Provide current staff growth opportunities when appropriate:**

- GIS Technicians have undergone ICS 200 Training in preparation for and assistance with EOC activities.

- **Governance – Improve inter-municipal government relations. Provide open dialogue between municipalities within the region:**

- Administration has received a request from Yellowhead County to provide comments on their draft Municipal Development Plan (MDP) and Land Use Bylaw (LUB) as they are a neighboring municipality to Greenview was circulated under section 636 of the Municipal Government Act. Administration provided comments on the draft documents.



Manager's Report

Department: Infrastructure & Engineering

Submitted by: Roger Autio, Director

Date: 6/11/2024

Director Infrastructure & Engineering – Roger Autio

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**

- Interviews for Facilities Maintenance Manager.
- Athabasca SML (Gravel Pit) Tours.
- Coordinated the groundwork for the Grande Cache Fire Guard. The work included the removal of all vegetation and leveling of land to allow mowing in the future.
- Coordinated the Wildlife/Den sweep for the GIG property.
- Coordinated the assessment and process of storm water management plan to assist with the GIG development. A full detailed plan will have to be done as Greenview moves forward.
- Assisting Team with Capital projects.
- Dealing with Alberta Transportation approaching ratepayers about removing approaches off of Hwy 49 and relocating on local roadways. Administration is trying to get the Application and Schedule of Fees pricing paid, as Greenview will have to maintain going forward.
- Dealing with ratepayer inquiries about Hwy 666 road closures/timelines and progress.

Construction & Engineering Manager – Leah Thompson

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**

- Review of subdivision applications, approach applications submitted by Planning and Development.
- Site inspections with Development on subdivision applications are continual.
- Standards Review – refinement of standards drawings.
- Spray Patch, and Crack Seal & Line Painting RFPs awarded and CCDC 2 contracts are waiting for signatures.

- Approach constructions are in progress; 2 farmland and 1 residential have been completed prior to the rain.
- Range Road 11 approach to the Cranberry Rodeo Grounds repair has been delayed due to rain.
- Staking boundaries at Old High Prairie Road and TWP 725A will be complete by Friday, May 31st.
- New day labour foreman orientated and beginning work in New Fish Creek on TWP 720 – culvert installs and improvements to ditching.
- Winters Industrial Park (Grovedale) – Boundary staking and processing field data. Estimates for work in progress.
- Responding to inquiries for Engineering RFP's for FTR KM 0-5 Overlay, and TWP 692 Regrade posted on Alberta Purchasing Connection (APC).
- Ground profile and boundary staking completed for new access road at Range Road 212 in New Fish Creek. Construction planning is in progress.
- Looping back regarding Township Road 704 and the approach that was in question for asphalt, confirmed that this approach is a permanent approach as an application was received in 2018 and was for consent to utilize an existing approach. Therefore, will be upgraded to asphalt with the overlay.
- Construction contracts for BF76637, BF77159, and TWP 704 Overlay have been signed and mailed to the respective Engineers.
- Bridge File 76637 was to start construction on May 20th; it has been delayed due to Atco Electric not having the pole moved in time and miscommunication on either end regarding departments to have it moved. Consultant and Administration are working with Atco to have this rectified.
- Ground Disturbance course attended by one team member.

Operations Manager – Josh Friesen

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**

- Capital Project OP24004, a new Kenworth plow truck purchased through Canoe Procurement, was received on Friday, May 24. It will be stationed in DeBolt once put into service, replacing the truck that is presently there.
- An Alberta Forestry & Parks reached out to the Manager regarding concerns from Sturgeon Lake Cree Nation (SLCN) that Greenview would possibly be mining out an area they have identified as a traditional use camp in SML060086, also known as the Athabasca Gravel Pit. To date, nothing has prevented Greenview from proceeding, but it has been discussed internally not to pursue mining out of the campsite area when the time comes. The officer was appreciative to hear we are cooperative so that an Order won't need to be issued. Manager attempted to contact SLCN to discuss further with their Consultation Director but hasn't been successful and has received no calls back. Alberta Forestry and Parks will issue a TFA soon, directing the camp as a no-disturbance area and identifying that Greenview's next lease renewal will further address operational requirements regarding the site.
- 28 non-profit volunteer groups successfully completed Greenview's 2024 roadside ditch cleanup program in May. Site reviews were completed and payments are being issued to all groups who participated.
- The submissions deadline for an aggregate supply RFP closed on Tuesday, May 7 at 2:00 PM. Three (3) proposals were received, and a committee evaluated submissions based upon the scoring criteria identified in the RFP document. Administration will be bring to Council shortly

- The Grovedale Cemetery Committee submitted a request for 20-30 yards of clay material needed for backfilling around their new garage on-site. Operations will provide the material to the site from a clay pile in the Grovedale Operations yard.
- A 75% axle weight allowance road ban was placed on the Forestry Trunk Road from KM 72 South to KM 161 due to deteriorating road conditions and adverse weather. Administration continues to continuously monitor the FTR.
- The Historical Resources Impact Assessment has been completed for SML070063 (The Berland Pit) as part of the lease renewal process. The report states that field testing yielded no cultural, archaeological, historical, or traditional sites.

Operations East

- The regular residential dust control program was completed in Operations East on May 27, 2024 and spraying began in the DeBolt area on May 28.
- Crews in Operations East completed 500 meters of brushing to remove hanging trees on RGE RD 221 north of HWY 669 to facilitate roadside ditch mowing in that area.
- Gravelling has been completed on TWP RD 700 between RGE RD 220 and 215, repairing several soft spots along that stretch of roadway.
- Multiple signs have been replaced or installed: 3 checkerboards, 1 no exit, 2 intersection and 1 stop sign in the Sunset House/Sweathouse area. 1 intersection, 1 stop, and 6 checkerboards in the Little Smoky area. 3 checkerboards, 1 intersection, 1 left curve, 1 right curve, and 4 bridge chevrons in the Valleyview North area. 1 right curve, 1 stop ahead, 1 HWY advance, 1 no exit, and 1 intersection sign in the Valleyview South area. 3 checkerboards, 1 stop, 1 intersection, and 7 delineators in the New Fish Creek area. 1 stop, 1 no exit, 2 checkerboards, 1 HWY advance, and 13 delineators in the Ridgevalley area.

Operations Central

- Crews in Operations Central have been repairing signs and posts and have completed pothole patching on paved surfaces in the DeBolt area.
- A ditch was cleaned on the north side of TWP RD 725 to accommodate better water flow in that area.
- Operators continued pothole patching on RGE RD 13, RGE RD 21, and within the Hamlet of DeBolt.
- 6 signs have been replaced in the DeBolt area: 3 curve, 2 divided HWY and 1 stop sign.
- Road re-gravelling began on the north half of the Forestry Trunk Road, starting at KM 5, on May 27.
- Crews in the DeBolt area completed staking calcium locations and dust control applications began on May 28, 2024.
- Bridge cleaning was completed on the Simonette River Bridge at KM 8 of the Forestry Trunk Road.
- A contract labour crew was hired through the EOI Program to clean an excessive amount of debris and garbage from the ditches along the Forestry Trunk Road.
- A contract brushing crew was hired to clean up windfallen trees in the DeBolt and surrounding area.

Operations West

- Operations West has completed street sweeping on all paved roads, subdivisions, and on Grovedale Cemetery Road.
- Bridge decks have been cleaned of debris on RGE RD 65 and RGE RD 85 as well as TWP RD 692 and TWP RD 693 in the Grovedale area.
- Crews in Operations West have completed packing soft shoulders on RGE RD 64 south of HWY 666 and are spot gravelling areas in advance of the dust control program.
- Operations West assisted Environmental Services in cleaning up a small oil spill at the Grovedale Transfer Station.
- Greenview operators removed windfallen trees on multiple roads in the Grovedale area.
- Greenview operators and contractors completed spot gravelling and have finished applying calcium for the regular residential dust control program.

Operations South

- A new set of crosswalk lights has been installed on Leonard Street at Swann Drive in Grande Cache.
- Crews cleaned and flushed a culvert at KM 1.5 on the Grande Cache Lake Road.
- In the Grande Cache area, 6 signs were installed: 3 directional signs at Wanyandie Flats West Co-op leading into and out of the Co-op area toward Highway 40.
- Operations South moved 2 sand piles from the ball diamonds to the water treatment plant in Grande Cache.
- Crews installed 3 new handicapped parking signs at the Bighorn Golden Age Club in Grande Cache.
- 3 kilometers of calcium were applied to gravel roads within the Hamlet of Grande Cache.
- Street sweeping is ongoing around Grande Cache.
- Assisted Communications with the installation of an additional requested sign on the Wanyandie Flats West Co-op sign.
- Crews cleared deadfall trees off Beaverdam Road from KM 0 to KM 7.
- A crosswalk sign has been installed in front of Sheldon Coates School on Swann Drive in Grande Cache.
- Crews cleaned up garbage from the Grande Cache Airport stockpile site.
- 2 construction-ahead warning signs were placed on 98 Street and 104 Avenue for the waste/wastewater construction beginning on May 28, 2024, in Grande Cache. 4 faded and damaged stop signs were also replaced.
- Gravel has been applied to the utility lane behind the Grande Cache Tourism and Interpretive Center.
- Pothole patching is ongoing and will continue as needed in the Hamlet.

Fleet Services

- The tenders have been awarded, and units have been placed on order for OP24001 light vehicle purchases.
- Cross-training is being done between the Fleet Administrator and the EOI Administrator to have additional coverage for Fleet as needed.
- The Geotab AVL project is ongoing. Installations on units in the Grand Cache area are scheduled for the first week of June.

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	42
Grovedale Shop	28
Valleyview Shop	85
TOTAL	155

Road Requests Received - 13	Operations East	Operations West	Operations Central	Operations South
Dust Control	2		1	
Gravel Request	1			
Road Conditions	3			3
Safety Concerns	2			
Signage	1			
TOTAL	9		1	3

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Dimension
TOTALS	22	209	26	0
RoaData-Municipal Loads	Single Trip Loads		Multiple Legal Trip Loads	
TOTALS	270		0	
Grand Total-Approval Requests/Municipal Loads	527			

Road Use Agreements	
New Road Use Agreements	3
Total Road Use Agreements	974

Log Haul Route Requests		
Received	Approved with Conditions	Pending
0	0	0

Facilities Maintenance Manager – Wayne Perry

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

Maintenance Activities Completed	252	Items Added to Maintenance Backlog	213
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- Governance**

- Posted for a replacement to the Facility Maintenance Manager position as I will be retiring early in the New Year. This will allow for a smooth transition for the new Manager, allowing for the time to manage the major capital slate this summer.
- Started re-painting the medical side of the Valleyview Clinic. This job is difficult as we are painting while the clinic continues to run in the days. Painting is happening on evenings and weekends and should wrap up by mid-June.

- Economy**

- Generator ready project has started at the Grovedale Arena and Community Hall in May. The project will see all 3 power supplies converted so a portable generator can be connected to power up the buildings. This part of the project should be completed by the end of June, then we will be moving to Little Smoky before wrapping up the project in Valleyview at the Greenview Regional Multiplex by the end of August.
- Continuing to work on improvements to the Grande Cache Tourism Centre. This month we have replaced the ceiling fans in the exhibition area, modified the front walkway to the building to add wheelchair access and re-sealed all the bridges in the Bird’s Eye Park.
- Preventive maintenance is well underway for the annual air conditioner systems inspections and recharging. All the units in Grovedale and DeBolt were completed and a significant amount in Grande Cache and Valleyview are completed. This should be wrapped up in June.
- Civil work is slow to start for the new Operations building in Grande Cache there was a delay due to weather, and now the contractor is waiting for permits which appears to be delayed by Inspections Group. Working to get construction underway as soon as possible.
- Constructed a new roof on one of Operations sheds in Grovedale which was torn off by the wind in the winter. This has been better secured to prevent reoccurrence.
- In May we have started with the annual lawn maintenance program around our buildings.

- Completed renovations to the lunchroom in the Ag. Services Building in Grande Cache with the addition of a tile backsplash around the entire counter. This was used as a professional development project, as we had two of our labourers learning off our Carpenter, the correct technique for tiling.
- Received all the carbon filters in May, ready to deploy if we experience significant wildfire smoke like last summer. These filters will scrub the smoke from the air before it enters the office areas. This should provide a more smoke free area in the offices if we have another summer like last one. We plan to deploy them as we needed in the summer months; with the first smoky conditions in early May, we have deployed the ones in our Valleyview buildings.
- **Environment**
 - We have ordered the material for the installation of timers on the car plugs at the Grovedale Public Service Building. Plugging in cars to keep them warm in the winter is a large power consumption component. Most car heaters are up to 1500 watts and are currently plugged in constantly drawing power. By reducing the times in the day when the power is on to the outlets, we save energy.
- **Culture, Social & Emergency Services**
 - Work continues at the Grovedale Arena Ice Plant Re-life. The compressor rebuild is now complete, along with removal of the old R22 refrigerant. We are waiting for the rest of the electrical components, which should be here in June, to finish the remaining repairs which should be completed by July.

Environmental Services, Manager – Doug Brown

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**
 - Annual review of drinking water safety plans for water systems in Little Smoky, Ridgevalley, DeBolt, Grovedale, Grande Cache, and Valleyview rural areas.
 - Greenview Regional Waste Commission meeting was held.
 - Little Smoky water system staff worked on optimizing operations with fluctuating raw water quality; with iron levels fluctuating it makes it difficult to treat effectively.
 - The bobcat was received back from warranty work and is in good working condition.
 - Confidential shredding contractor started after May long for shredding on-site.
 - On-going litter cleanup occurring at public recycle depots located at Sunset House, DeBolt, Crooked Creek, Grovedale, and Little Smoky.
 - We provided costs for lot servicing for another developer in Grande Cache.
 - Conducted a water valve repair on Valleyview south rural line.
 - Transfer sites and Landfill wood piles burned down.
 - Spark Electro-Mechanical replaced bearings and inspected truck fill pump 101 at New Fish Creek water point.
 - Repaired a damaged water valve in Ridgevalley.
 - Held a meeting for the Ridgevalley Lagoon desludging project with Lambourne Environmental and M2 – Laydown commenced May 17th, actively desludging on-site.
 - Hardline plumbing and heating repaired of the PRV (Pressure Reducing Valve) in Ridgevalley.
 - DeBolt distribution analyzer had failed. Replaced membrane cap and electrolyte solution and then recalibrated several times to get it running again.
 - CIP's (clean in place) started in Grovedale and pre-filters changed out in preparation for Delco (equipment supplier) visit.
 - Downed tree on the Grovedale Lagoon fence line has been removed.

- Hired annual NAIT Water & Wastewater practicum student for 600 hours work experience towards certification.
 - 17 water meter inspections completed in Grande Cache.
 - 1 fire hydrant repair, the main valve assembly replaced in Grande Cache.
 - Ashes hauled from Grande Cache landfill to West Yellowhead Landfill.
 - Alberta Parks & Environment, Monitoring department has set up the yearly lake measurement stakes, we have started recording lake measurements on Victor Lake, in Grande Cache.
 - The Grande Cache truck dumping station that was damaged has been repaired and concrete barriers placed for protection.
 - A resident spilled oil at the Grovedale transfer station. Supervisor is working with Safety to clean up and report to AEP as the spill was over 100 litres. Vac truck was on site within a few hours after the spill happened. We continue to monitor and safety measures have been put in place to mitigate the risk of future spills (ie putting spill kits for the attendance to use and getting spill training).
- **Economy**
 - Information gathered on old landfills for ARO (asset retirement obligation) RFP has been posted on Alberta Purchasing Connection, procuring engineering services to provide closure plan, intent to close letters, and closure letters as per AEP. Held pre-bid information meeting for Engineering parties for retired Landfill closure RFP.
 - Grande Cache campground, a new water meter has been installed and we are now capturing the entire campgrounds water usage.
- **Environment**
 - Provided information to Main Street Lofts developers for site pressure testing, cleaning sewer and storm, and performing CCTV (closed circuit television) of lines, as well as water meter information.
 - GC Wastewater plant construction: heating, and hoarding concrete pours continue. The waterline pipe has been fused and prepped for installation, hydro excavation of utilities for water line and pressure reducing building shows utility conflict, working with consultant and contractor to move things around. Contractor working on site grading of sewer outfall, pumping north pond to south pond for desludging preparation. Manhole connections completed. Waterline connection delayed due to site conflict with other utilities for tie in location. Alpha Mechanical: installing piping and valves in pump room. Pidherneys: installing water line (working on backfilling west of CAV (combination air relief valve), adding in gate valve upstream of CAV, and trenching further east.) McElhanney: survey and compaction testing for waterline. Concrete pour of North Headworks Foundation Walls completed, precast manhole and valving, site dewatering and cleanup, pump room construction installing hangers, pipes, and valving.
 - The existing Wastewater Treatment Plant in Grande Cache had experienced an upset and our bugs were dying off; we worked through the weekend, received new seed bugs from Aqutera's sewer plant to start our system recovery and we are adding additional air and food (molasses feed) to get them multiplying and improve our treatment.
 - The Grande Cache existing Wastewater Treatment Plant has an air leak under sewage in tank; we will need to drain tank to inspect and conduct repairs, as the 40-year-old drawings don't provide much information on what exactly is there for materials and sizing. This supplies the air to clarifier to break down sludge for bugs to feed and multiply. As a result, currently our sludge is very thick and requires manual pumping every few days.
- **Culture, Social & Emergency Services**
 - Water was turned on at the RV sani-dumps at Grovedale and Grande Cache.
 - Environmental Services turned on water for the Grande Cache Central Park and the spray park.
 - Grande Cache campground water was turned on.

Project Manager – Scott Wells

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**

- Moving forward with plan for GC Waste Transfer Station with AECOM (SW20001). Project will be coming back to Council shortly for direction
- M2 Engineering and Thurber testing clay for Grovedale Liner (WW19001)
- WD22005 (Water & Sewer Ext – Memorial Dr) Preconstruction meeting May 16, 2024. Meeting contractor and addressing any concerns.
- Attended several RFD Review Committee meetings for growth and experience.

- **Economy**

- Monitoring spending for multiple projects.
- Plans for Waste Transfer Station in Grande Cache changed. High initial capital costs seemed justifiable for compactor and large building, but upon deeper analysis and estimates, will not lead to expected returns over time.
- Moving forward with design for community dugout North of Valleyview. Plans from M2 Engineering being worked on.
- WD22005 project expenditures have been found to be below the initially projected estimates, facilitating additional scope incorporation into the project. Additional storm and sidewalk will be added.

- **Environment**

- Developing a plan for the Waste Transfer Station to be built in Grande Cache.
- Plans with Road Supervisor to keep millings from WD22005 - Water and Sewer Extension in Grande Cache.

- **Culture, Social & Emergency Services**

- Took part in Poverty Simulation with Greenview University, May 13, 2024
- Notice of Construction signs placed at each end of WD22005:



CAPITAL BUDGET -- DEPARTMENT UPDATES -- I&E

Planning is from the conception of an idea to Council/Budget discussions. **Engineering** consists of Preliminary, draft, final design and preparing/evaluating tenders. **Tendering** consists of advertising the project, completing tender evaluations, thorough overview of budget/project and preparing RFD for Council. **Construction** consists of contractor starting on site to project completion. **Final & Warranty** consists of all contract representatives on site to walk through the project pointing out deficiencies and monitoring the completed project as per contract.

CAPITAL APPROVED PROJECTS	TOTAL APPROVED BUDGET (ALL YEARS)	TOTAL BUDGET BALANCE REMAINING	Percentage of budget spent	EST. COST SPENT TO DATE (ALL YEARS)	STRATEGIC PLAN	CONTRACTOR	Percentage of Project Management Completed	NOTES
ROADS								
RD20008 Twp 692 - GD Industrial Rd - West of Hwy 666	\$ 2,013,697.00	\$ 468,534.40	77%	\$ 1,545,162.60	Economy	PME Inc.	Warranty 100%	Complete. -- balance carried during Warranty period. Drainage work to continue in 2024.
RD22001 FTR Phase 6	\$ 6,283,597.00	\$ (332,954.80)	105%	\$ 6,616,551.80	Economy	Beirsto & Associates	Warranty 100%	Complete. -- balance carried during Warranty period.
RD22006 RV Dumping Access	\$ 550,000.00	\$ 196,843.40	64%	\$ 353,156.60	Economy	Allnorth Consulting	Final 96-99%	Construction Tender posting on APC February 6 closing March 6 - Council April 25th. Project awarded to Wapiti Gravel, pre construction rescheduled from June 15th waiting on TAS and Eco from Wapiti. Construction start date provided of August 21st. Pre construction still required, contractor has not requested pre con date. Contractor tentative start date is Sept 7, 2023, In progress . waiting on water parts/manhole grates, to be installed before end of year, deficiencies to be completed in 2024. Inspection has been completed by consultant, deficiencies are still present contractor has been notified to rectify before June 1 2024.
RD23005 FTR Canfor South	\$ 1,583,900.00	\$ 1,532,267.00	3%	\$ 51,633.00	Economy	Internal	Tendering 31-45%	Traffic counts complete, working on details for engineering. Geo being quoted to determine road subgrade to provide the structure requirement. Geo report in progress, (KM 72 - 82) Tender for review the week of December 11th. Tender posted February 16th 2024 for construction. Contractor is Wapiti and Consultant is WSP. Preconstruction meeting yet to be scheduled.
RD24004 Land Acquisitions	\$ 100,000.00	\$ 96,126.40	4%	\$ 3,873.60	Economy		Planning 0-10%	Twp. 692, Twp. 691, RR 74 ROW acquisition
RD24006 Twp Rd 692 Regrade Fish Pond (GD)	\$ 250,000.00	\$ 250,000.00	0%	\$ -	Economy	Internal	Planning 0-10%	Engineering proposal posted on APC May 7th closing June 3rd
RD24008 Rge Rd 212 Road Construction	\$ 450,000.00	\$ 450,000.00	0%	\$ -	Economy	Internal	Planning 0-10%	Day labour project. Survey boundaries and all survey has been completed, cross section to be completed.
PAVING								
PV22001 Rge Rd 251 South	\$ 1,000,000.00	\$ 68,095.19	93%	\$ 931,904.81	Economy	AllNorth Consulting	Warranty 100%	Complete. -- balance carried during Warranty period.
PV22002 Twp 701A Overlay	\$ 3,200,000.00	\$ 1,071,800.46	67%	\$ 2,128,199.54	Economy	AllNorth Consulting	Warranty 100%	Complete. -- balance carried during Warranty period.
PV23004 Twp Rd 704 Overlay (Hwy 49 - RR 230)	\$ 2,560,000.00	\$ 2,560,000.00	0%	\$ -	Economy	WSP	Tendering 31-45%	Awarded to WSP, Engineering pre construction meeting scheduled for May 26 2023. Design in progress, Tender for review week of December 11th. Tender posted February 16th 2024 for construction. Awarded April 23rd in Council, contract sent to contractor for signature. Contracts in place consultant is WSP contractor is Knelsen Sand & Gravel. Preconstruction meeting yet to be scheduled.
PV24003 Hamlet Curb & Gutter Resurfacing	\$ 2,000,000.00	\$ 2,000,000.00	0%	\$ -	Economy		Planning 0-10%	
PV24004 FTR Overlay (KM 0 - KM 5)	\$ 75,000.00	\$ 75,000.00	0%	\$ -	Economy	Internal	Planning 0-10%	Engineering proposal posted on APC May 6th and close on June 6th
BF/DRAINAGE								
BF76637 Twp Rd 692 (SW16-6-22-5)	\$ 550,000.00	\$ 501,208.50	9%	\$ 48,791.50	Economy	MPA Engineering/Boss Bridgeworks	Tendering 31-45%	Posted for construction, closes Mar 11th, RFD April 23rd to Council. Council awarded, contract sent to contractor for signature. Consultant is MPE Engineering and contractor is Boss Bridgeworks. Was supposed to start May 20th but ATCO has not moved the pole and are causing issues within their departments.
BF77159 Asplund Creek	\$ 921,750.00	\$ 845,988.75	8%	\$ 75,761.25	Economy	MPA Engineering/Boss Bridgeworks	Final 96-99%	STIP Application submitted - RFD to Council April 23rd 2024. STIP applied , Council awarded, contract sent to contractor for signature. Contract in place with Boss Bridgeworks and Consultant MPA. STIP Approval for \$574,500

2024 COLOUR LEGEND

projects continuing from prior years
projects added in 2024
Total Budget - CAVEAT
Total Spent, per Questica

CAPITAL BUDGET -- DEPARTMENT UPDATES -- I&E									
Planning is from the conception of an idea to Council/Budget discussions.		Engineering consists of Preliminary, draft, final design and preparing/evaluating tenders.		Tendering consists of advertising the project, completing tender evaluations, thorough overview of budget/project and preparing RFD for Council.		Construction consists of contractor starting on site to project completion.		Final & Warranty consists of all contract representatives on site to walk through the project pointing out deficiencies and monitoring the completed project as per contract.	
CAPITAL APPROVED PROJECTS	TOTAL APPROVED BUDGET (ALL YEARS)	TOTAL BUDGET BALANCE REMAINING	Percentage of budget spent	EST. COST SPENT TO DATE (ALL YEARS)	STRATEGIC PLAN	CONTRACTOR	Percentage of Project Management Completed		NOTES
BF78503 RR 225	\$ 45,000.00	\$ 22,099.25	51%	\$ 22,900.75	Economy	MPA Engineering	Final	96-99%	Shelf Ready Construction 2029
BF79118 Tributary to Sturgeon Creek	\$ 50,000.00	\$ 27,262.80	45%	\$ 22,737.20	Economy	MPA Engineering	Final	96-99%	Shelf Ready Construction 2025
BF77244 Tributary to Sweathouse Creek	\$ 670,000.00	\$ 183,190.10	73%	\$ 486,809.90	Economy	Green Acres	Warranty	100%	Complete. -- balance carried during Warranty period.
BF77259 Tributary to Sweathouse Creek	\$ 45,000.00	\$ (548.00)	101%	\$ 45,548.00	Economy		Planning	0-10%	Shelf Ready Construction 2025
ENVIRONMENTAL SERVICES									
SOLID WASTE									
SW19004 GC Landfill & Recycling Land Purchase	\$ 71,708.00	\$ 35,013.91	51%	\$ 36,694.09	Environment	Alberta Enviro Lands	Construction	46-95%	Awaiting final agreement from AEP Lawyer. Additional Survey required, some site conflicts. Name change required to Register as MD of Greenview from New town of grande cache on old documents. Final survey plan is with province for registration April 2 2024.
SW20001 GC Transfer Station Development	\$ 2,635,610.00	\$ 2,535,426.32	4%	\$ 100,183.68	Environment	Aecom	Engineering	11-30%	Engineering/ design/ Tender phase in 2024, Council awarded to Aecom Jan 9 Council meeting. Preliminary working with AECOM, type of WTS TBD
SW23001 Hook Bin Truck Replacement A201	\$ 300,000.00	\$ 300,000.00	0%	\$ -	Economy	Greenview	Construction	46-95%	Truck expected to be delivered in 2024.
WATER DISTRIBUTION/TREATMENT PLANTS									
WD15002 GD Water Treatment Plant	\$ 32,625,298.00	\$ 18,937,129.24	42%	\$ 13,688,168.76	Economy	Clarke Builders	Warranty	100%	Warranty ends July 2024, deficiencies on going.
WD16004 Landry Heights Water Distribution System	connected to WD15002			\$ 4,849,884.84	Governance	Thompson Bros.	Warranty	100%	Completed.
WD19004 GC Distribution Pumphouse Upgrades	\$ 1,695,300.00	\$ 960,762.56	43%	\$ 734,537.44	Economy	Associated Engineering	Engineering	11-30%	Consultant updating scope with work that has been done to issue new tender document. In Budget for 2025
WD21001 Sunset House Water	\$ 247,300.00	\$ 133,796.35	46%	\$ 113,503.65	Environment	TBD	Final	96-99%	This project has no carry over into 2023. Council direction was to monitor and track usage / well recovery for changes, Well health status report in coming in April 2024, Completed.
WD22005 Water & Sewer Extension - Memorial Drive	\$ 4,599,408.00	\$ 4,500,000.00	3%	\$ 137,269.82	Environment	AllNorth Engineering	Engineering	11-30%	Engineering Tendered & Awarded late Fall 2022, 90% design completed, looking at water model , options for roadworks and sidewalks, In 2024 Budget, met with Consultant Jan 11. Preliminary design in review. Tendering March 8th. Tender finished April 2, 2024. 4 Tenders. recieved, award pending April 23 council. United Utilites selected, pending contract signature. Mobilization to site on May 27, 2024. Starting construction
WD23006 Nose Creek Water Point	\$ 240,000.00	\$ 65,103.72	73%	\$ 174,896.28	Environment	Flowpoint Environmental	Construction	46-95%	Project awarded April 25 Council meeting, award letter sent. Misc parts ordered, finalized design, tentative delivery date Sept 20, 2023, got quotes for septic tank installation. Scada sytem installed, alarming no working yet, some plumbing yet to be completed.
WASTEWATER SYSTEMS									
WW17001 GD Collection System	connected to WD15002			\$ 4,884,996.52	Environment	Mainline Construction	Warranty	100%	Warranty completed , project completed.
WW19001 GD Floating Liner	\$ 1,449,507.00	\$ 500,000.00	25%	\$ 363,685.54	Economy	M2 Engineering	Engineering	11-30%	Consultant 3rd party review report coming, initial finding appear to confirm high groundwater levels and leak confirmation. Additional lagoon cell to be installed with clay liner.
WW19002 GC Sewage Treatment Plant	\$ 50,729,121.00	\$ 31,833,705.95	37%	\$ 18,895,415.05	Environment	Alpha Construction	Construction	46-95%	Fusing pipe for water line install, concrete and rebar work progressing, hydro excavating utilities, earthworks on site, installing pipe hangers, piping and valves, desludging south pond commencing. April invoice of \$10,158.85 + Est.Cost Spent to Date \$1,506,907.74 Contractor continues to work progressively, project still on track.
WW21001 RV Lagoon Expansion	\$ 1,624,008.00	\$ 731,200.00	45%	\$ 730,551.85	Economy	M2 Engineering	Construction	46-95%	De sludging delayed until June 2024. April invoice of \$3387.30 + Est.Cost Spent to Date \$70,165.25. Lambourne mobilization to site May 21, Dewatering pad constructed and desludging in progress for next 3-4 weeks.
OPERATIONS EQUIPMENT									

CAPITAL BUDGET -- DEPARTMENT UPDATES -- I&E									
Planning is from the conception of an idea to Council/Budget discussions.		Engineering consists of Preliminary, draft, final design and preparing/evaluating tenders.		Tendering consists of advertising the project, completing tender evaluations, thorough overview of budget/project and preparing RFD for Council.		Construction consists of contractor starting on site to project completion.		Final & Warranty consists of all contract representatives on site to walk through the project pointing out deficiencies and monitoring the completed project as per contract.	
CAPITAL APPROVED PROJECTS	TOTAL APPROVED BUDGET (ALL YEARS)	TOTAL BUDGET BALANCE REMAINING	Percentage of budget spent	EST. COST SPENT TO DATE (ALL YEARS)	STRATEGIC PLAN	CONTRACTOR	Percentage of Project Management Completed		NOTES
OP24001 Annual Vehicle Replacement	\$ 771,500.00	\$ 771,500.00	0%	\$ -	Economy		Planning	0-10%	Q2 2024 - The May 14, 2024 RFD was approved by Council, and all vehicles were ordered on May 15, 2024.
OP24004 A135 - Plow Truck Replacement (DB)	\$ 448,000.00	\$ (22,398.95)	105%	\$ 470,398.95	Economy	Viking Cives Ltd.	Planning	0-10%	Q2 2024 - Completed. Unit was delivered to Valleyview Operations May 24, 2024.
OP24005 Group 6 Excavator (DB)	\$ 175,000.00	\$ -	100%	\$ 175,000.00	Economy	AB Equipment Ltd.	Warranty	100%	Q1 2024 Completed and delivered.
OP24006 T66 - Equipment Hauling Trailer Replacement (VV)	\$ 75,000.00	\$ 10,792.62	86%	\$ 64,207.38	Economy	Brandt Tractor	Warranty	100%	Q1 2024 Completed and delivered.
FACILITIES MAINTENANCE									
FM21008 Security Improvement 4 yr. plan	\$ 428,434.69	\$ (540.26)	100%	\$ 428,974.95	Governance	Apex Security	Warranty	100%	Trialing a camera in the front of the FCSS building which will detect weapons and aggressive behaviors. Last camera upgrades installed,finalizing PSB doors and fobs. Still expecting some cost to come from the work on the overhead doors on the firehall to make the closing effective. Completed the installation of the operational light and removed the timer systems. These door will now be closed by the fire fighters before that leave for the scene making the building more secure. This project is complete.
FM22008 GC New Operations Shop	\$ 12,683,147.00	\$ 12,419,884.68	2%	\$ 263,262.32	Governance	Beirsto & Associates, Genmec ACL	Construction	46-95%	Project fully designed. Touching last few additions/corrections. Coming to Council December 2023. Worked with Beirsto to incorporated the recommendation suggested by Council. Will tender this project very early in January 2024. The project is out to tender on APC with a close in Mid-February. Council awarded tender to GenMec ACL at the March 12 meeting. Working with the contractor and consultant on the building contract. Contractor is onsite setting up fencing and their site. Civil work been delayed by approximatly 1 1/2 weeks due to weather related issues and permitting issues it is now under way
FM22009 GRM/Grovedale/Little Smoky Emergency Generator Preparedness	\$ 425,000.00	\$ 420,337.50	1%	\$ 4,662.50	Economy		Construction	46-95%	Tender will be closing in mid-March for this project. Coming to Council in April. Took to council April 25 to accept the bid which was \$115,00 higher than the approved budget. Council rejected the bid & changed project scope. Now working on getting the GRM, Grovedale Arena/Community Hall and Little Smoky Community Hall generator ready. Hired an engineer to get single line drawings. Council awarded the project to Kamwin Electric on March 12th. Working with proponent on the contract for the job. Project construction has started in Grovedale with switch and piping installations under way.
FM24007 Renovations to FM/Enviro Building	\$ 20,000.00	\$ 20,000.00	0%	\$ -	Governance		Engineering	11-30%	Started asking for quotes to replace the siding on the carpenter shop. Are also pricing out the material to have the Facility Maintenance team complete the job.
FM24010 Replacement of RB3 60" Rotary Broom	\$ 6,000.00	\$ (296.27)	105%	\$ 6,296.27	Governance		Warranty	100%	Order in February. The broom has arrived and is in service
FM24011 Replacement of Skid #1 to Bobcat Skidsteer	\$ 94,000.00	\$ (1,471.61)	102%	\$ 95,471.61	Governance		Warranty	100%	3 quotes received, taking to Council March 12. Council awarded to Bobcat in the March 12 meeting the unit was ordered and delivered on March. Unit is in service

CAPITAL BUDGET -- DEPARTMENT UPDATES -- I&E

Planning is from the conception of an idea to Council/Budget discussions. **Engineering** consists of Preliminary, draft, final design and preparing/evaluating tenders. **Tendering** consists of advertising the project, completing tender evaluations, thorough overview of budget/project and preparing RFD for Council. **Construction** consists of contractor starting on site to project completion. **Final & Warranty** consists of all contract representatives on site to walk through the project pointing out deficiencies and monitoring the completed project as per contract.

CAPITAL APPROVED PROJECTS	TOTAL APPROVED BUDGET (ALL YEARS)	TOTAL BUDGET BALANCE REMAINING	Percentage of budget spent	EST. COST SPENT TO DATE (ALL YEARS)	STRATEGIC PLAN	CONTRACTOR	Percentage of Project Management Completed	NOTES
CP24002 Grovedale Arena Ice Plant Re-life	\$ 300,000.00	\$ -	9%	\$ 26,000.00	Culture Social & Emergency Services	Midpoint Mechanical	Construction 46-95%	Completed a contract with the proponent. He has ordered materials and is working on a plan for when the arena closes. We have ordered the new Chiller but the delivery is not expected until early to mid September. Meeting with the Ag Board on April 3rd to provide an update and discuss the Chiller delay. Completed the tear down of the compressor which is still in good condition with an average of 75% life remaining on the major components. Wear parts have been ordered and the compressor rebuild should be completed in May. With the Chiller delivery being in September the Board has asked to not do the Chiller change until 2025. This will add an additional \$5000 to the job but should insure the ice is in on time this fall. Compressor rebuild is now complete, we are still waiting for the parts for the electrical upgrades which are schedule to arrive in June.
(Operating Project) Adding a 2-Ply SBS roof to the Field Service Office Roof	\$ 200,000.00	\$ -	0%	\$ -	Economy	Standard Roofing	Construction 46-95%	A tender has been completed for this project and the award is going to the May 14th Council Meeting. There was considerable interest with 7 proponent bids received. The contract is signed with Standard Roofing and the project is on their schedule for completion in September .
Council Requests over the approved budgets								
	\$ -			\$ -				
	\$ -			\$ -				



Municipal District of Greenview No. 16

NAME: Winston Delorme
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
27-May	16:00	19:00	M	Travel to GP	200			1	50.00		275.00		
28-May	7:00	16:00	M	Council Meeting	300	1		1	70.00		469.00		
29-May	9:00	12:00	M	Travel to GC	200	1			20.00		275.00		
NOTES:				KILOMETER CLAIM			TOTAL		140.00		1019.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.70 per km		700	490.00	NET CLAIM		140.00		1019.00	
				\$0.17 per km		700	119.00						
				SUBTOTAL			609.00	TOTAL CLAIM				1768.00	
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			609	AMOUNT DUE (OWING)				\$1,768.00	

Claimant

Date

Approved

Date

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
3	M	TRUE	TRUE	FALSE	0	0	50	50	275	0	0
9	M	FALSE	TRUE	FALSE	20	0	50	70	469	0	0
3	M	FALSE	TRUE	TRUE	20	0	0	20	275	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : [REDACTED]

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
21-May	8:15	15:30	M	COTW	80						324.00		
23-May	10:15	13:45	M	VVW & Prosector info meeting	80						275.00		
28-May	8:15	14:30	M	RCM	80						324.00		
NOTES:				KILOMETER CLAIM			TOTAL				923.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.70 per km		240	168.00	NET CLAIM			923.00		
				\$0.17 per km		240	40.80						
				SUBTOTAL			208.80	TOTAL CLAIM				1131.80	
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			208.8	AMOUNT DUE (OWING)				\$1,131.80	

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
7.25	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
3.5	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
6.25	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0



Municipal District of Greenview No. 16

NAME: Sally Rosson
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE 2024	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM	
						B	L	D	AMOUNT			
21-May	8:30	15:30	M	COTW	16						324.00	
22-May	17:15	20:30	M	Library Training	16						275.00	
27-May	9:30	11:00	M	NW AB Foudation	16						275.00	
27-May	18:30	20:45	M	GRM	16						275.00	
28-May	8:30	14:45	M	RCM	16						324.00	
28-May	19:00	20:00	M	AHS Update - Zoom							275.00	
30-May	9:30	11:45	M	Audit	16						275.00	
NOTES:				KILOMETER CLAIM			TOTAL				2023.00	
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST				
				\$0.70 per km		96	67.20	NET CLAIM			2023.00	
				\$0.17 per km		96	16.32					
				SUBTOTAL			83.52	TOTAL CLAIM			2106.52	
				LESS G.S.T.				LESS ADVANCES				
				TOTAL			83.52	AMOUNT DUE (OWING)			\$2,106.52	

Sally Ann Rosson
 Claimant

June 4, 2024
 Date

184 _____
 Approved

 Date

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
7	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
3.25	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
1.5	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
2.25	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
6.25	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
1	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
2.25	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

ting Calculations

O/T Limit	Meet Tot	M or C
0	324	324
0	275	275
0	275	0
0	275	275
0	324	324
0	275	275
0	275	275
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

Mileage

16
16
16
16
16
0
16
0
0
0
0
0
0
0
0
0
0
0
0
0

	over 5000	over 5000	
Mlg Total	96	96	0
Text rule	\$0.70 per km		0
Mlg calc	67.2		0
Ntp calc			

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
8.5	M	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
13.33333	M	TRUE	TRUE	TRUE	0	0	0	0	536	0	0
9	M	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
7	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
1	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
13.25	M	TRUE	TRUE	TRUE	0	0	0	0	536	0	0
4	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
10.25	M	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
8	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM			
						B	L	D	AMOUNT					
21-May	8:00	16:00	M	Committee of the Whole	76						324.00			
27-May	19:00	21:00	M	Greenview Multiplex Advisory Board	76						275.00			
28-May	8:00	14:30	M	Regular Council Meeting	76						324.00			
NOTES:				KILOMETER CLAIM			TOTAL					923.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.70 per km		228	159.60	NET CLAIM					923.00	
				\$0.17 per km		228	38.76							
				SUBTOTAL			198.36	TOTAL CLAIM					1121.36	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			198.36	AMOUNT DUE (OWING)					\$1,121.36	

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
8	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
2	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
6.5	M	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
10.25	M	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
2	M	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
13.25	M	TRUE	TRUE	TRUE	0	0	0	0	536	0	0
9	C	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
8	m	TRUE	FALSE	FALSE	0	20	50	70	324	0	0
13	m	TRUE	FALSE	FALSE	0	20	50	70	536	0	0
11	m	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
13.5	m	TRUE	TRUE	FALSE	0	0	50	50	536	0	0
5	m	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
5	m	TRUE	TRUE	TRUE	0	0	0	0	324	0	0
7	m	TRUE	FALSE	FALSE	0	20	50	70	324	0	0
9	m	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
4.5	m	TRUE	FALSE	TRUE	0	20	0	20	324	0	0
12	m	TRUE	TRUE	FALSE	0	0	50	50	469	0	0
8.5	m	TRUE	TRUE	TRUE	0	0	0	0	469	0	0
0	c	TRUE	FALSE	FALSE	0	20	50	70	0	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

ting Calculations

O/T Limit	Meet Tot	M or C	Mileage		
0	324	324	500		
0	536	536	500		
0	469	469	300		
0	536	536	300		
0	324	324	30		
0	324	324	65		
0	324	324	220		
0	469	469	184		
0	324	324	70		
0	469	469	300		
0	469	469	300		
0	0	469	650		
0	0	469	0		
0	0	469	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
				over 5000	over 5000
Mlg Total	3419		3419		0
Text rule			\$0.64 per km		0
Mlg calc			2188.16		0
Ntp calc					

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
3	m	TRUE	TRUE	FALSE	0	0	50	50	275	0	0
10.5	m	FALSE	FALSE	TRUE	20	20	0	40	469	0	0
6.5	m	TRUE	FALSE	TRUE	0	20	0	20	324	0	0
3	m	TRUE	TRUE	FALSE	0	0	50	50	275	0	0
5	m	FALSE	TRUE	TRUE	20	0	0	20	324	0	0
2	m	TRUE	TRUE	TRUE	0	0	0	0	275	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
3	m	FALSE	TRUE	TRUE	20	0	0	20	275	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

ting Calculations

O/T Limit	Meet Tot	M or C
0	275	275
0	469	469
0	324	324
0	275	275
0	324	324
0	275	275
0	0	0
0	275	275
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0

Mileage

320
360
450
320
0
0
220
320
0
0
0
0
0
0
0
0
0
0
0
0
0

	over 5000	over 5000
Mlg Total	1990	1990
Text rule	\$0.64 per km	0
Mlg calc	1273.6	0
Ntp calc		