

Minutes of a
POLICY REVIEW COMMITTEE
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building, Council Chambers
Valleyview, Alberta, on December 13, 2023

1:
CALL TO ORDER

Chair Tom Burton called the meeting to order at 11:03 a.m.

PRESENT

Chair	Councillor Tom Burton
Vice-chair	Councillor Winston Delorme
Member	Reeve Tyler Olsen
Member	Deputy Reeve Bill Smith (Virtual)
Member	Councillor Jennifer Scott
Member	Councillor Christine Schlieff
Member	Councillor Ryan Ratzlaff
Member	Councillor Sally Rosson
Member	Councillor Dave Berry
Member	Councillor Dale Smith

Chief Administrative Officer	Stacey Wabick
Director of Planning and Development	Martino Verhaeghe
Director of Corporate Services	Ed Kaemingh
Director of Community Services	Michelle Honeyman
Director of Infrastructure and Engineering	Roger Autio
Legislative Services Officer	Sarah Sebo
Legislative Assistant/Recording Clerk	Drew Melvin
Manager of Human Resources	Erin Klimp
Manager of Agricultural Services	Sheila Kaus
Manager of Operations	Josh Friesen
Health and Safety Coordinator	Trina Hutchinson
Health and Safety Coordinator	Lori Monette
Recruitment Officer	Lori Mathews

ABSENT

None

#2 POLICY REVIEW
COMMITTEE
AGENDA

MOTION: 23.12.261. Moved by: Councillor Sally Rosson
That the Policy Review Committee adopt the Agenda of the Policy Review
Committee meeting as amended.

- Addition: 4.6 Policy 4010 Road Access Approaches

For: Chair Tom Burton, Vice-Chair Winston Delorme, Reeve Tyler Olsen,
Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Ryan Ratzlaff,
Councillor Sally Rosson, Councillor Dave Berry, Councillor Dale Smith

CARRIED

#3
POLICY REVIEW
COMMITTEE
MINUTES

MOTION: 23.12.262. Moved by: Councillor Jennifer Scott.
That the Policy Review Committee adopt the minutes of the Policy Review Committee Meeting held on October 11, 2023 as presented.

For: Chair Tom Burton, Vice-Chair Winston Delorme, Reeve Tyler Olsen, Councillor Jennifer Scott, Councillor Christine Schlief, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry, Councillor Dale Smith

CARRIED

#4
BUSINESS

ICE COVER WORK
OPERATIONS

4.1 “Ice Cover Work Operations”

MOTION: 23.12.263. Moved by: Councillor Dale Smith
That the Policy Review Committee recommend Council approve the transfer of Policy 3009 “Ice Cover Work Operations” to a Safe Work Procedure, as amended.

- 8.12: Replace “solid land” / “solid shore” with “stable / solid source”
- 10.3: Equipment to be “locked out”

For: Chair Tom Burton, Vice-Chair Winston Delorme, Reeve Tyler Olsen, Councillor Jennifer Scott, Councillor Christine Schlief, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry, Councillor Dale Smith

CARRIED

PRESENCE

Vice-Chair Winston Delorme left the meeting at 11:18 a.m.
Vice-Chair Winston Delorme returned to the meeting at 11:21 a.m.

Reeve Tyler Olsen left the Chamber at 11:34 a.m.
Councillor Dale Smith left the Chamber at 11:34 a.m.

SUBSTANCE ABUSE
PREVENTION

4.2 “Substance Abuse Prevention”

MOTION: 23.12.264. Moved by: Councillor Christine Schlief
That the Policy Review Committee recommend Council transfer Policy 2010 “Substance Abuse Prevention” from a Council policy to an administrative policy, as amended.

- Add wording for who transports the individual being tested
- Change title to “Workplace Substance Use Prevention”

For: Chair Tom Burton, Vice-Chair Winston Delorme, Councillor Jennifer Scott, Councillor Christine Schlief, Councillor Ryan Ratzlaff, Councillor Sally Rosson,

Against: Councillor Dave Berry

CARRIED

**VIOLENCE AND
HARASSMENT PREVENTION**

4.3 “Violence and Harassment Prevention”

MOTION: 23.12.265. Moved by: Vice-Chair Winston Delorme
That the Policy Review Committee recommend Council approve Policy 2012
“Violence and Harassment Prevention” as amended.

- Remove “Municipal District of” from purpose
- Numbering after section 5

For: Chair Tom Burton, Vice-Chair Winston Delorme, Councillor Jennifer Scott,
Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Sally Rosson,
Councillor Dave Berry

CARRIED

PRESENCE

Vice-Chair Winston Delorme left the meeting at 11:49.

CLUBROOT OF CANOLA

4.4 “Clubroot of Canola”

MOTION: 23.12.266. Moved by: Councillor Ryan Ratzlaff.
That the Policy Review Committee recommend Council approve Policy 6308
“Clubroot of Canola” as amended.

- Section 3(A)(i): To be clarified
- 3.2(G)(iii): To be applied to arrears if not paid voluntarily
- 5.3: Change “heat map” to “incident map”

For: Chair Tom Burton, Councillor Jennifer Scott, Councillor Christine Schlieff,
Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry

Abstention: Vice-Chair Winston Delorme – Not present during voting.

CARRIED

PRESENCE

Vice-Chair Winston Delorme returned to the meeting at 11:54.

FINANCIAL RESERVES

4.5 “Financial Reserves”

MOTION: 23.12.267. Moved by: Councillor Dave Berry.
That the Policy Review Committee recommend Council approve Policy 9500
“Financial Reserves” as presented.

For: Chair Tom Burton, Vice-Chair Winston Delorme, Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry

CARRIED

**SNOWPLOWING RURAL
RESIDENTIAL DRIVEWAYS**

4.6 "Snowplowing Rural Residential Driveways"

MOTION: 23.12.268. Moved by: Councillor Christine Schlieff.
That the Policy Review Committee accept the discussion on Policy 4020 "Snowplowing Rural Residential Driveways" for information.

For: Chair Tom Burton, Vice-Chair Winston Delorme, Reeve Tyler Olsen, Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry, Councillor Dale Smith

CARRIED

MOTION: 23.12.268. Moved by: Councillor Christine Schlieff.
That the Policy Review Committee recommend Administration draft a Snowplowing Program service policy for seniors and disabled persons to be presented at a future Policy Review Committee.

For: Chair Tom Burton, Vice-Chair Winston Delorme, Reeve Tyler Olsen, Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Sally Rosson, Councillor Dave Berry, Councillor Dale Smith

Against: Councillor Ryan Ratzlaff

CARRIED

MOTION: 23.12.268. Moved by: Vice-Chair Winston Delorme.
That the Policy Review Committee recommend Administration bring back Policy 4020 outlining potential solutions to clarify eligibility of snowplowing on private driveways and multi-parcel subdivisions.

For: Chair Tom Burton, Vice-Chair Winston Delorme, Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry

CARRIED

PRESENCE

Councillor Ryan Ratzlaff left the meeting at 12:57 p.m.
Councillor Ryan Ratzlaff returned to the meeting at 12:59 p.m.

Deputy Reeve Bill Smith entered the meeting at 1:03 p.m.

ROAD ACCESS APPROACHES

4.7 "Road Access Approaches"

MOTION: 23.12.. Moved by: Councillor Dave Berry

That the Policy Review Committee recommend Council approve Policy 4010 "Road Access Approaches" as amended.

- Change Director title to "Director of Infrastructure and Engineering" throughout
- 2.1; 2.3; 4.3: change to "Council or the Municipal Planning Commission"
- Add definition for Municipal Planning Commission
- 2.3: Add section for Industrial road access approaches

For: Chair Tom Burton, Vice-Chair Winston Delorme, Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry, Deputy Reeve Bill Smith

CARRIED

#5 ADJOURNMENT

5. Adjournment

MOTION: 23.12.268. Moved by: Councillor Ryan Ratzlaff

That this meeting adjourns at 1:08 p.m.

For: Chair Tom Burton, Vice-Chair Winston Delorme, Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dave Berry, Deputy Reeve Bill Smith

CARRIED


RECORDING CLERK


CHAIR