



## **BYLAW 24-957** **of the Municipal District of Greenview No. 16**

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### **A Bylaw of the Municipal District of Greenview No. 16 to provide for the establishment of the Grande Cache Recreation Board.**

**Whereas**, pursuant to Section 145 and 146 of the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, Council may pass a bylaw in relation to the establishment and functions of Council Committees;

**Whereas**, the Council of the Municipal District of Greenview No 16, deems it appropriate to establish a Recreation Board;

**Therefore**, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw shall be cited as the “Grande Cache Recreation Board Bylaw”.

2. **DEFINITIONS**

2.1. **Board** means Grande Cache Recreation Board.

2.2. **Chair** means the Member of the Board who has been given authority to direct the conduct of the meeting.

2.3. **Greenview** means the Municipal District of Greenview No 16.

2.4. **Member** means either Council, Council Committee or Board Member.

3. **PRINCIPLES**

3.1. The Board will operate and incorporate the following principles:

A) The Board will operate in a governance and oversight capacity and will not engage in the administrative tasks of Grande Cache recreation.

B) Board members will serve as positive ambassadors in matters relating to recreation within Grande Cache.

4. **COMPOSITION**

4.1. The Board shall be comprised of seven voting members.

4.2. The Board shall be comprised of the following:

A) Two Greenview elected officials.

B) Four members-at-large representing Ward 9.

C) One member-at-large representing Ward 1

D) Greenview non-voting Administration.

4.3. Members-at-large shall be appointed for a three (3) year term at the annual organizational meeting.

4.4. Elected officials shall be appointed annually at the annual organizational meeting.

4.5. The Chair and Vice Chair shall be selected from among the Board members.

4.6. Council may remove any member-at-large from the Board.

4.7. Quorum of the Board shall consist of four (4) members with a minimum of one (1) elected official.

5. **RESPONSIBILITIES**

5.1. The Board shall have following duties:

A) Acts as an advisory Board to Council on matters relating to recreation within Ward 1 and Ward 9.

B) Support public, private, civic, and social recreation organizations, and services within the community.

C) Recommend, suggest or bring awareness of opportunities for developing and promoting recreation.

D) Hear and consider requests from any delegation of citizens from within Ward 1 and Ward 9 with respect to recreation, and act on such recommendations arising.

E) Help ensure that the maximum and most efficient, economic use is made of all available recreational facilities.

F) Review and may approve recreation service group grant requests and recommend funding allocations to Council if necessary.

G) Review a recreation capital infrastructure plan and budget to be presented to Council.

H) Ensure that an annual report on Grande Cache recreation activities is presented to Council.

I) The Recreation Board will not have oversight in the Grande Cache Recreation Complex operations and maintenance, however, may act in an advisory capacity.

5.2. Board members are responsible for maintaining the confidentiality of all proprietary or privileged information that they are privy to while serving as a board member.

6. **MEETINGS**

6.1. Board meetings will be held a minimum of four (4) times per year, at the call of the Chair.

6.2. Minutes of the Grande Cache Recreation Board meetings shall be retained in accordance with Greenview's Record Retention Bylaw and the *Municipal Government Act*, RSA 2000, cM-26, as amended from time to time.

- 6.3. Regular meetings are to be advertised publicly a minimum of 48 hours ahead of meetings.
- 6.4. The Chair may cancel any scheduled meetings of the Board if it is apparent that a quorum will not be achieved or if there are no items for the agenda.
- 6.5. All decisions of the Board shall be in the form of resolutions duly passed by a present majority of Members.
- 6.6. All funding requests will be presented for consideration in the form of a delegation to the Grande Cache Recreation Board.

**7. CONFIDENTIALITY**

- 7.1. Board members are responsible for maintaining the confidentiality of all proprietary or privileged information that they are privy to while servicing as a Board.

**8. REPEAL**

- 8.1. Bylaw 22-898 “Grande Cache Recreation Board Bylaw” and all amendments thereto are hereby repealed.

**9. COMING INTO FORCE**

- 9.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 27<sup>th</sup> day of February, 2024.

Read a second time this 27<sup>th</sup> day of February, 2024.

Read a third time this 27<sup>th</sup> day of March, 2024.



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REEVE



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CHIEF ADMINISTRATIVE OFFICER