

Minutes of a
POLICY REVIEW COMMITTEE
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building, Council Chambers
Valleyview, Alberta, on July 12, 2023

1:
CALL TO ORDER

Chair Tom Burton called the meeting to order at 10:25 a.m.

PRESENT

| | |
|---------------------------------------|-------------------------------|
| Chair | Councillor Tom Burton |
| Vice-chair | Councillor Sally Rosson |
| Member | Councillor Jennifer Scott |
| Member | Councillor Christine Schlieff |
| Member | Councillor Ryan Ratzlaff |
| Member | Councillor Dale Smith |
| Chief Administrative Officer | Stacey Wabick |
| Director of Corporate Services | Ed Kaemingh |
| Director of Infrastructure & Planning | Roger Autio |
| Director of Community Services | Michelle Honeyman |
| Director of Planning and Development | Martino Verhaeghe |
| Legislative Services Officer | Sarah Sebo |
| Legislative Assistant/Recording Clerk | Drew Melvin |
| Manager of Operations | Josh Friesen |
| Agricultural Supervisor | Kristen King |
| Regional Fire Chief | Wayne Brown |

ABSENT

| | |
|--------|----------------------------|
| Member | Councillor Tyler Olsen |
| Member | Councillor Bill Smith |
| Member | Councillor Winston Delorme |
| Member | Councillor Dave Berry |
| Member | Councillor Duane Didow |

#2
POLICY REVIEW
COMMITTEE
AGENDA

MOTION: 23.07.224. Moved by: COUNCILLOR CHRISTINE SCHLIEFF
That the Policy Review Committee adopt the Agenda of the Policy Review
Committee meeting as presented.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith,
Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

#3
POLICY REVIEW
COMMITTEE
MINUTES

MOTION: 23.07.225. Moved by: COUNCILLOR DALE SMITH.
That the Policy Review Committee adopt the minutes of the Policy Review Committee Meeting held on June 14, 2023 as amended.

- Adjournment motion to say “adjourns”

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith,
Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

#4
BUSINESS

VOLUNTEER FIRE-RESCUE
SERVICE AWARDS

4.1 “Volunteer Fire-Rescue Service Awards”

MOTION: 23.07.226. Moved by: COUNCILLOR JENNIFER SCOTT
That the Policy Review Committee recommend Council approve Policy 3023
“Volunteer Fire-Rescue Service Awards” as amended.

- ‘Firefighter’ to be consistent throughout

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith,
Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

FLEET AND EQUIPMENT
REPLACEMENT POLICY

4.3 “Fleet and Equipment Replacement Policy”

MOTION: 23.07.227. Moved by: COUNCILLOR RYAN RATZLAFF
That the Policy Review Committee recommend Council approve Policy 4006
“Fleet and Equipment Replacement Policy” as amended.

- Amend numbering;
- 2.8 remove second period

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith,
Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

PRESENCE

Councillor Jennifer Scott left the meeting 11:04 a.m.
Councillor Jennifer Scott returned to the meeting 11:04 a.m.

SNOW CLEARING AND ICE
CONTROL OF GREENVIEW
ROADWAYS AND PUBLIC
BUILDINGS

4.4 “Snow Clearing and Ice Control of Greenview Roadways and Public Buildings”

MOTION: 23.07.228. Moved by: COUNCILLOR JENNIFER SCOTT
That the Policy Review Committee recommend Council approve Policy 4011
“Snow Clearing and Ice Control of Greenview Roadways and Public Buildings”
as amended.

- Purpose: Refer to municipality as “Greenview”
- 3.3(C) add Valleyview

- 3.5: Change “significant” to “when snowfall thresholds have been met”
- 3.4: Add “Rural residential snowplowing” as a fifth priority

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith,
Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

PRESENCE

Councillor Jennifer Scott left the meeting at 11:06 a.m.
Councillor Jennifer Scott returned to the meeting 11:10 a.m.

Councillor Jennifer Scott left the meeting at 11:19 a.m.
Councillor Jennifer Scott returned to the meeting at 11:20 a.m.

Councillor Jennifer Scott left the meeting at 11:24 a.m.
Councillor Jennifer Scott returned to the meeting at 11:29 a.m.

**SNOWPLOWING OF RURAL
RESIDENTIAL DRIVEWAYS**

4.4 “Snowplowing of Rural Residential Driveways”

MOTION: 23.07.229. Moved by: COUNCILLOR SALLY ROSSON.

That the Policy Review Committee recommend Council approve Policy 4020
“Snowplowing of Rural Residential Driveways” as amended.

- Add clause to notify agreement holder of program changes rather than requiring applicants to annually fill out form
- Applicant responsibilities: Add applicant required to inform Greenview of any site changes
- Remove 2.8

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith,
Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

PRESENCE

Councillor Christine Schlieff left the meeting at 11:43 a.m.
Councillor Christine Schlieff returned to the meeting at 11:44 a.m.

DUST CONTROL

4.5 “Dust Control”

MOTION: 23.07.230. Moved by: COUNCILLOR CHRISTINE SCHLIEFF

That the Policy Review Committee recommend Council approve Policy 4025
“Dust Control” as amended.

- 1.6 fix list of legal hamlets

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith, Councillor
Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

**AGRICULTURAL EDUCATION
GRANT**

4.6 “Agricultural Education Grant”

MOTION: 23.07.231. Moved by: COUNCILLOR RYAN RATZLAFF
That the Policy Review Committee recommend Council approve Policy 6317
“Agricultural Education Grant” as amended.

- 2.6 add: leafcutter bees
- Section 3: agricultural spelt wrong
- 3.3: Grants will prioritise first-time applicant
- 3.2(C): Investigate legality of age requirement / include “prioritise under 40 years of age” / add definition “Young farmer”

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith, Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

PRESENCE

Vice-Chair Sally Rosson left the meeting at 12:00 p.m.

Vice-Chair Sally Rosson returned to the meeting at 12:04 p.m.

**TOWN OF GRANDE CACHE
POLICY REPEAL**

4.7 “Town of Grande Cache Policy Repeal”

MOTION: 23.07.232. Moved COUNCILLOR JENNIFER SCOTT:
That the Policy Review Committee recommend Council repeal the following
obsolete Town of Grande Cache policies:

- Activation of Municipal Emergency Operations Centre (EOC) Policy 029/13
- Business Continuity Policy 026/13
- Collection of Delinquent Accounts 265/09
- Commissioner for Oaths 196/17
- Complaint Policy 450/16
- Corporate Sponsorship (Solicitation) Policy 205/14
- Correspondence 415/17
- Environmental Stewardship 265/09
- Facility Allocation & Rental 187/10
- Fraud 183/16
- Grande Cache Recreation Centre Child Abandonment Policy 265/09
- Grande Cache Recreation Centre Suspension Policy 265/09
- Hours of Operation 109/14
- Post-Emergency Event Counselling Policy 030/13
- Post-Emergency Event Lessons Learned Policy 031/13
- Purchasing 220/17
- Recreational Areas Waiver of Rental Charges 265/09
- Recycling 265/09
- Release of Tax Roll Information 087/12
- Telecommunications Policy 027/13
- Travel Expenses 023/18
- Use of Council Chambers 415/17

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith, Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff

CARRIED

#5
ADJOURNMENT

5. Adjournment

MOTION: 23.07.233. Moved by: COUNCILLOR CHRISTIN SCHLIEFF
That this meeting adjourns at 12:05 p.m.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Dale Smith,
Councillor Christine Schlieff, Councillor Jennifer Scott, Councillor Ryan Ratzlaff


RECORDING CLERK


CHAIR