



## REGULAR BOARD MEETING AGENDA

Thursday March 14, 2024

9:30 am

Meeting Room  
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held January 17, 2024 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	4
		6.2 Grande Cache High School Funding Request	26
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a  
**REGULAR BOARD MEETING**  
**GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES**  
Green View Family and Community Support Services Building  
Valleyview, Alberta, on Wednesday, January 17, 2024

**# 1:**  
**CALL TO ORDER** Chair Perron called the meeting to order at 9:34 am.

**PRESENT**  
Chair, Member at Large, Greenview Roxanne Perron  
Board Member, Member at Large, Greenview (by Zoom) Tammy Day  
Board Member, Member at Large, Greenview Gwen Villebrun  
Board Member, Member at Large, Town of Valleyview Kristine Gavin  
Board Member, Town of Valleyview Councillor Samantha Steinke

**ATTENDING**  
FCSS Manager Lisa Hannaford  
Recording Secretary Corinne D’Onofrio

**ABSENT**  
Board Member, Greenview Councillor Sally Rosson  
Board Member, Greenview Councillor Christine Schlieff

**#2:**  
**AGENDA** **2.0 GREEN VIEW FCSS AGENDA**  
**MOTION: 24.01.01** Moved by: BOARD MEMBER, GWEN VILLEBRUN  
That the January 17, 2024 agenda be adopted as presented.  
CARRIED

**#3.1**  
**ORGANIZATIONAL**  
**MEETING**  
**MINUTES** **3.1 MINUTES OF THE ORGANIZATIONAL MEETING OF THE GREEN VIEW FCSS BOARD**  
**MOTION: 24.01.02** Moved by: BOARD MEMBER, TAMMY DAY  
That the Minutes of the Organizational Meeting of the Green View FCSS Board held on  
Wednesday, December 20, 2023 be adopted as presented.  
CARRIED

**#3.2**  
**REGULAR**  
**MEETING**  
**MINUTES** **3.2 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**  
**MOTION: 24.01.03** Moved by: BOARD MEMBER, SAMANTHA STEINKE  
That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday,  
December 20, 2023 be adopted with the change:  
- Agenda Item #1, start time of the meeting 1:11 am to 1:11 pm  
CARRIED

**#3.3 BUSINESS  
ARISING FROM  
MINUTES**

**3.3 BUSINESS ARISING FROM THE MINUTES**

**#4 DELEGATION**

**4.1 PEACE WAPITI SCHOOL DIVISION**

Delegates Shawn O'Shea, Lacy Schramm, Kourtney Horseman, and Emily Kostiuk entered the meeting at 10:30 am.

Delegates Shawn O'Shea, Lacy Schramm, Kourtney Horseman, and Emily Kostiuk exited the meeting at 11:10 am.

**MOTION: 24.01.04** Moved by: BOARD MEMBER, SAMANTHA STEINKE  
That Green View Family and Community Support Services Board accept the presentation from the Peace Wapiti School Division, for information.

CARRIED

**#5 OLD BUSINESS**

**5.0 OLD BUSINESS**

**#6 NEW  
BUSINESS**

**6.1 2024-2026 BUSINESS PLAN**

**MOTION: 24.01.05** Moved by: BOARD MEMBER, GWEN VILLEBRUN  
That the Green View Family and Community Services Board approve the 2024-2026 Green View FCSS Business Plan.

CARRIED

**6.2 FCSS MANAGER REPORT**

**MOTION: 24.01.06** Moved by: BOARD MEMBER, KRISTINE GAVIN  
That the Green View FCSS Board accept the December Manager's report as presented for information.

CARRIED

## 7.1 CHAIR/MEMBER REPORTS

### BOARD MEMBER GWEN VILLEBRUN

- No report at this time

### BOARD MEMBER STEINKE

- Attended a Town of Valleyview Council meeting on Monday January 15<sup>th</sup>, 2024

### BOARD MEMBER GAVIN

- No report at this time

### BOARD MEMBER DAY

- No report at this time

### CHAIR PERRON

- Will be attending the FCSSAA Board meeting on Friday January 19, 2024 in Edmonton
- Spoke about community conversations in regard to the Food Bank

#8  
CORRESPONDENCE

## 8.0 CORRESPONDENCE

#9 CLOSED  
SESSION

## 9.0 CLOSED SESSION

#10  
ADJOURNMENT

## 10.0 ADJOURNMENT

**MOTION: 24.01.07** Moved by: BOARD MEMBER, KRISTINE GAVIN  
That this meeting adjourns at 12:03 pm.

CARRIED

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F.C.S.S. MANAGER

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F.C.S.S. CHAIR

# REQUEST FOR DECISION

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SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD  
REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: March 14, 2024  
GM: MANAGER: LDH

DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES  
PRESENTER: LDH

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RELEVANT LEGISLATION:  
**Green View FCSS Policy– N/A**

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RECOMMENDED ACTION:  
**MOTION: That Green View Family and Community Support Services Board accept the March 2024 Managers report as presented for information.**

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BACKGROUND/PROPOSAL:  
Monthly Managers reports are provided to the Board for information.

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BENEFITS OF THE RECOMMENDED ACTION:  
The benefit of accepting the report is to update the Board on services provide by the Manager.

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DISADVANTAGES OF THE RECOMMENDED ACTION:  
There are no perceived disadvantages to accepting the report.

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ALTERNATIVES CONSIDERED:  
N/A

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FINANCIAL IMPLICATION: N/A

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STAFFING IMPLICATION: N/A

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform

**PROMISE TO THE PUBLIC**

Inform

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FOLLOW UP ACTIONS:

N/A

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ATTACHMENT(S):

- March Managers report



# MONTHLY REPORT

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MONTH: March

YEAR: 2024

SUBMITTED TO: Green View Family and Community Support Services Board

TITLE: Manager

SUBMITTED BY: Lisa Hannaford

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## LAST MONTH'S ACTIVITIES:

The two community resource centers have been assisting over 180 visits or inquiries per week. The top three reasons include technological support (emails, scans, faxes assistance on phones and computers, online forms and assistance), the community volunteer income tax program, and First Nation Drinking Water Settlement applications.

Registration for the 5<sup>th</sup> annual Kids Conference will open on Friday, March 1. The 2 ½ day conference provides kids 5 – 12 years old experiences that include but are not limited to emotional regulation, healthy relationships, creativity, and various life skills (i.e. financial literacy) and will take place at the Grande Cache Recreation Centre.

On Wednesday, February 28, Service Canada was at the Grande Cache Tourism and Interpretive Centre providing information on the Canadian Dental Care Plan. This 40-minute presentation was followed by a question-and-answer period. Service Canada provided a similar session in Valleyview on February 29 at the Community Resource Center with 7 attendees.

Administration has met with the Executive Director and other staff from Aseniwuche Winewak Nation (AWN) who work out of the TAWOW Center in Grande Cache, many of whom are new in their roles. The intent of this meeting was to identify challenges facing both organizations, review mandates, ensure non-duplication of services, as well as discuss how to collaborate to best serve residents in the Co-operatives and Enterprises. With the increase of Indigenous community members accessing TAWOW Centre services their staff are spending a lot of time assisting individuals with forms for government programs. Administration informed the new Executive Director that forms assistance is a service provided through FCSS and moving forward increased collaboration will evolve. Although there was some discussion about entering into a formal memorandum of understanding with the Tawow Center, administration does not recommend this as simple verbal agreements and email communication will suffice. At this point no formal documentation or agreements with the Tawow Center is needed.

Administration submitted an Expression of Interest for Healthy Aging Alberta's Provincial Assisted Transportation Project and have been invited to continue with an application for funding. The project, entitled Reducing Isolation and Supports Enhancement (RISE), is designed to encourage older adults to rise up and embrace the journey of aging while aging in place. The program would provide safe, affordable, and flexible transportation for essential needs (i.e. medical appointments, banking etc.) and increase the ability to remain connected with others increasing mental well-being. The grant submission deadline is April 12 and organizations will be informed in May if they are successful.

Administration is submitting an application to the RCMP Family Violence Initiative Fund. This fund helps communities respond to relationship and family violence and victim issues, in 2023 – 2024, the fund supported 21 initiatives. Applications require the support of an RCMP detachment. The Grande Cache RCMP detachment is providing support of the application to seek funding to help with costs associated with WiseGuyz, the Purple Light Nights Campaign, and hosting A Night to Lead change. Application deadline is March 15.

The Meadows to Mountains Homelessness Prevention Project funding ends March 31. Administration applied for a 2-year extension of the funding in February and is awaiting a decision from the Rural Development Network regarding approval of the application. The project utilizes a client centered approach with people at imminent risk of homelessness. Clients are actively involved in the development of a personalized success plan that aims to change the trajectory of their current path. The original funding agreement was for 4.5 years and in that time 78 unique individuals have remained home because of the project.

Administration has been updating emergency social services forms to ensure processes run as smooth as possible in case of a disaster and evacuation. A voucher system for accommodation and food will replace wristbands going forward. Administration has been in collaboration with finance and policy development to develop an evacuation policy that will be reviewed at the policy review committee in the near future.

The Volunteer appreciation dinners are scheduled in Valleyview on April 9, Grovedale on April 10, and Grande Cache on April 11. Invitations and nomination forms have been mailed out to community groups and advertising will take place on the website, social media, and through posters displayed throughout the community. Nomination forms are due April 5<sup>th</sup>.

Mental health walk-in services continue at Green View FCSS monthly. These sessions are free, with no appointment necessary.

The Outreach Worker from Odyssey House will resume monthly services on March 7. Residents can access free safety planning, counselling, and court accompaniment through this service provider.

The Balance Program, delivered free of charge by the Town of Valleyview Recreation Coordinator, will run twice per week until the end of April. This is a fall prevention program that is very well utilized and averages fifteen people per class.

Smoky River FCSS has a bus that will travel to Grande Prairie once or twice per month depending on need. They are willing to pick-up residents in Valleyview and DeBolt for a fee of \$40.00 per trip. Residents must contact Smoky River FCSS directly to book.

Administration is in contact with the province to determine options for alternative space in the Provincial Building in Grande Cache. Although discussions are preliminary, options and costs will be brought forward to council in March or April for a decision. Administration as a whole is currently out of office space in Grande Cache as the public service building is full and the FCSS department is in need of a larger space with consistent internet services and washroom facilities.

The poverty simulation originally scheduled for April 8 at the Memorial Hall has been postponed to May 13 in the afternoon. This session will be open to community members, agencies and will also be offered in conjunction with Greenview University.



Northern Lakes College has once again requested that Green View FCSS take on a first-year social work practicum student in the Valleyview office. Interviews will be conducted in the next few weeks and if a suitable candidate is found, we will proceed with acceptance. The dates the student would be in office are from April 22-June 28.

The Sturgeon Lake Health unit has requested offering a Home Alone Course to the students from Sturgeon Lake. Administration communicated that while we do not provide programming at the Lake, the students could come to the Community Resource Center and attend a course here in the Board room, on a fee for service model. The health unit will provide transportation, snacks, and lunch, as well as supervisors.

UPCOMING:

- Volunteer Appreciation Dinners
- Kids Conference
- Emergency Operation Center Simulation
- Violence Threat Risk Assessment training
- working on annual financial and Outcomes report to Province
- Directors Network Conference- Grande Prairie May 1-3
- Northwest Spring Regional Meeting- Wabasca May 15-17

All Coordinators reports and additional reports from Grande Cache are included in this report.



# MONTHLY REPORT

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MONTH: March

YEAR: 2024

SUBMITTED TO: Lisa Hannaford

TITLE: Assistant Manager

SUBMITTED BY: Amber Hennig

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The past two months has seen 702 individuals access services and programs. Of that number 561 individuals accessed services available at the Community Resource Center that included Community volunteer Income Tax Program, forms assistance, referrals, and Commissioner for Oaths. The remaining 141 individuals is a combined total of participants for either youth programs like Relationship and Sexual Health Education and WiseGuyz or adult programs like Just In Case workshop and an information session on the Canadian Dental Care Plan.

The Community Volunteer Income Tax Program (CVITP) is underway and at the time of this report 83 returns have filed since March 1 bringing \$704 000.00 back into the Municipal District.

A Just In Case Workshop took place on February 29 with 12 people in attendance. Outcomes for the workshop can be found in the Outreach Coordinator's section of this report.

Work continues with the Returners. The Returners are our group of youth participating in a second year of the WiseGuyz program. We are providing this group additional learning opportunities and experiences for mentoring, leadership and a deeper understanding of how an individual's actions can prevent relationship violence. In January the youth and their parents were invited to attend a learn at lunch with the Resource Centre for Suicide Prevention. During the session attendees learned how to spot signs of depression and how best to communicate and support a friend with suicidal ideation. Parents in attendance appreciated the invitation to learn along with their child. Next, we are working on how to share messaging from the Wiseguyz program with peers. This is a creative project allowing the youth to find their own voice in prevention.

Administration has noted an increase in the amount of residents utilizing the services provided by the Outreach Coordinator. The past four months transportation requests have increased each month. This consistent monthly increase may be indicative of a shift in the level of need locally. We will continue to monitor the situation and update if a significant change in level of need is identified.

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## HIGHLIGHTS:

An outcome of the meeting with Aseniwuche Winewak Nation was a deeper understanding of culturally sensitive approaches to use when assisting Indigenous clients. The largest take away was to allow time for conversation, it is through that conversation that we will be able to build trust and honor the individual's experience resulting in more effective support for Indigenous persons.

**UPCOMING:**

- Kids Conference (March 26-28)
- Volunteer Appreciation Dinner in Grande Cache (April 11)
- Centre for Trauma Informed Practices Conference (April 18-19)
- Creative Grief and Loss, group session at Tawow (March 5 – May)
- Relationship and Sexual Health Education, grade 8 Summitview Middle School (April)
- WiseGuyz continuation (Wednesdays at Grande Cache Community High School)



Domestic Violence	0	0																0
Eating for your Wellbeing (cookbooks)	0	0																0
Forms Assistance (General)	4	25																29
General Information	12	5																17
Home Support (Referrals to)	21	17																38
Hope Exists in Lots of Places (HELP)	5	2																7
Mountains to Meadows Homelessness	6	0																6
Other Questions/ Inquiries	18	12																30
Outreach Coordinator (Referrals to)	73	108																181
Referrals to Other Organizations	22	20																42
Resource Library	0	0																0
Seniors Benefits	8	6																14
Volunteering	0	1																1
Welcome Baskets	2	0																2
Wheels For Meals	0	0																0
Youth Programming (Referrals)	6	13																19
	<b>274</b>	<b>287</b>																<b>561</b>

February continued to see an increase in the number of individuals accessing the Community Resource Centre, with the most noticeable increase being forms assistance and Community Volunteer Income Tax Program. More people were coming to the Community Resource Centre applying for a variety of benefits outside of Income Supports and Seniors Benefits. Some of these included Employment Insurance, subsidy application and Blue Cross applications.

#### HIGHLIGHTS:

Assisting an individual to apply for the Metis Urban Housing subsidy, administration was able to identify other needs for the client such as setting up a MyCRA account online and filing his income tax. Before leaving the individual stated, "I don't know what I'd be doing without you."



## MONTHLY REPORT

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MONTH: March

YEAR: 2024

SUBMITTED TO: Amber Hennig

TITLE: Adult Coordinator

SUBMITTED BY: Diana Blaszczyk

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### LAST MONTH'S ACTIVITIES:

Currently there are 51 Home Support clients, 35 in the Hamlet and 16 either in a Cooperative or Enterprise. Reassessments are being conducted with the Home Support clients. This annual task is a check in with clients. During reassessments a repeated message heard was clients feeling more financial strain due to the rising costs of living. Some even commenting that if it wasn't for their house being paid off, they would not know how to survive.

After a pause in delivery at the request of Aseniwuche Winewak Nation, Creative Grief and Loss sessions have resumed at the Tawow Centre. These sessions will take place every Tuesday from 1:00 pm – 3:00 pm and averages 6 people per session. Creative Grief and Loss is a program designed to work through emotions caused by grief and loss through artistic expression.

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### HIGHLIGHTS:

A client expressed how much support he feels from Green View FCSS, this included the Home Support services, being able to find out and be connected with other local supports, and the visitation with his Home Support Worker. The individual lives alone and no longer has family in the area, he stated, "If not for the Home Support Worker he would just be talking to the walls."

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# MONTHLY REPORT

MONTH: March

YEAR: 2024

SUBMITTED TO: Amber Hennig

TITLE: Youth Coordinator

SUBMITTED BY: Alexandria Burge

## LAST MONTH'S ACTIVITIES:

**GSA-** The Youth Coordinator and Outreach Coordinator both co facilitated a Gay Straight Alliance. GSA is a student-led or community-based organization that provides a safe and supportive environment for LGBTQ+ youth and their allies in middle schools, high schools. The main purpose of a GSA is to create a space where LGBTQ+ students and their allies can come together to support each other, talk about issues related to sexual orientation, and work to end homophobia and transphobia, this after school program is held at Summitview Middle School for grades 4-8 on Tuesdays from 3-3:30pm.

**WiseGuyz-** takes place on Wednesdays from 11:00 am to 12:15 pm at the Grande Cache Community High School and will end in late May. WieGuyz has completed Module 1, Healthy Relationships and Module 2, Sexual Reproductive Health and have started Module 3, Gender, Sexuality, and Media. Module 3 covers social construction of gender and gender in the media. The WiseGuyz continues to have 7 youth in attendance.

**Kids Conference** – this year will be the 5<sup>th</sup> time Kids Conference has been held in Grande Cache. The following organizations are partnering to deliver one or more of the 27 session options, Grande Yellowhead Public School Division BEST, Grande Cache tourism and Interpretative Centre, Grande Cache Recreation Centre, Grande Cache Municipal Library, the karate club, a local Indigenous artist, and Aseniwuche Winewak Nation's Carigou Patrol. At the time of this report 18 youth have registered for the conference. There are 5 youth volunteering to help during the conference, 2 of those youth are designing and will be facilitating their own youth led session.

**RSE-** RSE is Relationship and Sexual Health Education that is delivered to grade 7 to 12 students, this comprehensive program helps youth develop and practice skills needed to make healthy decisions with regards to their sexuality and relationships. Summitview Middle School requeste the program be delivered to grade 7 and 8 students. Grade 7 students are complete and half the grade 8 students have participated in the course. The last half of grade 8 students will receive the program following spring break.

**Miyo Wichihitowin-** Miyo Wichihitowin is for children and youth 5-18. Students learn about local Indigenous culture, traditional practices, and have opportunities to connect with elders and local Indigenous tole models. Activities are open to Indigenous and non-Indigenous youth to bridge the gap between cultures. At teacher request the program is being delivered to grade 5 for 4 sessions. Sessions will wrap up mid-March.

## OUTCOMES:

PROGRAM NAME: Relationship and Sexual Health Education (RSE)	
<i>I understand healthy relationships</i>	<b>Agree %41 Strongly Agree%40 Neutral%16 Disagree%3</b>
<i>I know how to set personal boundaries</i>	<b>Agree %60 Strongly Agree%21 Neutral%14 Disagree%5</b>
PARTICIPANT QUOTES:	
<i>"That it is okay to drop a friend if needed because I was treated badly."</i>	
<i>"I learned how to express my emotions."</i>	

*"The thing that changed most for me is the assertive communication formula because now I know how to comfort my friends when they're upset."*

*"I didn't really know what consent was so I'm glad I learned about it."*

*"I learned about healthy relationships and how little things are/can be considered unhealthy, healthy or abusive."*

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#### HIGHLIGHTS:

During a session with the Wiseguyz returners a couple of them mentioned they would like their project to reflect how great WiseGuyz is to get more youth registered for the program next school year.



# MONTHLY REPORT

MONTH: March

YEAR: 2024

SUBMITTED TO: Amber Hennig

TITLE: Outreach Coordinator

SUBMITTED BY: Raymond Harris

**LAST MONTH'S ACTIVITIES:**

The Outreach Coordinator had four new clients in January and February, referred by the Grande Cache Medical Centre, Alberta Health Services physiotherapy and Home Care for forms assistance and transportation to their medical appointments in Grande Cache.

During the first two weeks of January, there was a decrease of clients utilizing services due to the freezing temperatures during the cold snap, after the cold snap, the usage of services increased.

A Just In Case workshop was held on February 29 with 12 people in attendance. The people that were in attendance felt that the Just In Case workshop was beneficial for them and their families.

**OUTCOMES:**

PROGRAM NAME: Just In Case Workshop	
<i>As a result of the Just In Case Workshop I feel better about my ability to plan.</i>	<i>100% - Strongly Agree</i>
PARTICIPANT QUOTES: <i>"I really like how everything is laid out in order in the binder, and it's all kept in one place. You don't have to run around looking for something."</i> <i>"I'm happy that both me and (husband) attended. I tend to keep everything and know all the banking, but with this he will know where it is."</i>	

**HIGHLIGHTS:**

There was a new client from one of the cooperatives that had just moved back to town. She was nervous about calling the FCSS office for assistance, but after meeting with the Outreach Coordinator she was very happy that she did. She did mention that she likes the independence it makes her feel knowing that she can still live in her family home but not feel isolated from the rest of the community.



## MONTHLY REPORT

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MONTH: March

YEAR: 2024

SUBMITTED TO: Lisa Hannaford

TITLE: Adult Coordinator

SUBMITTED BY: Tracy Dennis

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### LAST MONTH:

As of February, 2024 assistance was given with employment resources, income supports, referrals, mental health, and various other community services that are accounted for on the Community Resource Centre Coordinator's report. 25 requests for commissioning and 8 requests for guarantor services were completed by the Support Coordinator as reflected in the previously mentioned report under legal assistance.

Many of the Adult Coordinator's duties will be performed by the Support Coordinator including home assessments, expense claims, and time sheets. The Home Support program provides basic housekeeping, meal preparation, limited respite, and transportation to medical appointments or other essential services. Currently, there are 87 Home Support clients, 60 from the Municipal District of Greenview and 27 in the Town of Valleyview. During the last month 2 clients signed on to the program and 1 client has signed off. The home support team provided transportation 17 times during January and February, 2024.

Other Adult Coordinator's duties that will be performed by the Support Coordinator will be organizing, setting up, and registering people for the Balance Restorative Yoga program. Balance Restorative Yoga is a strength and core-building yoga designed to assist in fall prevention and injury or post-surgery recovery. In January and February there was a total of 9 sessions and 19 people registered to attend classes. March and April sessions will consist of 12 classes that will begin March 1<sup>st</sup>. 20 people have signed up for the March and April sessions.

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**HIGHLIGHTS:** The Support Coordinator has enjoyed getting to know and work with the Home Support Workers. It is amazing to observe the care, concerns and dynamic relationships between the Home Support Workers and the clients.

### UPCOMING:

- Planning the Older Adult Information Day to take place in June.

# MONTHLY REPORT

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MONTH: March

YEAR: 2024

SUBMITTED TO: Lisa Hannaford

TITLE: Community Resource Centre Coordinator

SUBMITTED BY: Corinne D'Onofrio

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## LAST MONTH'S ACTIVITIES:

There was a total of 602 client visits in January and 576 in February 2024 to the Green View FCSS Community Resource Centre. In January 90 were residents of the Municipal District of Greenview, 209 were residents of Sturgeon Lake Cree Nation, and 303 were residents of the Town of Valleyview. In February, 74 were Municipal District of Greenview residents, 173 were Sturgeon Lake residents and 329 were Town of Valleyview residents. Of the total clients, 26 were new clients to the Resource Centre.

In February, 65 clients came to the Community Resource Center for employment assistance. Clients received assistance with creating new resumes and cover letters, updating existing resumes and photocopying employment related documents. Clients viewed the job board, utilized computers for resume creation, online applications, job search, and online courses such as Sell Safe and Common Safety Orientation.

41 client visits were regarding Income Support. Clients received assistance with monthly reporting, phone calls and emails to workers, and online applications for the initial application process. Coordinators also assisted with communication with supervisors at AB Supports to assist arranging appointments for clients that did not have access to reliable internet or phone service.

Clients accessed the Community Resource Centre for many other forms of assistance. The top three reasons were for technology assistance (108), Community Volunteer Income Tax Program- CVITP (86), and employment supports (64). Technology assistance included emailing, faxing, scanning, and assistance on various electronic devices. The Community Volunteer Income Tax Program officially began on March 1, however numerous phone calls asking for information about the program and individuals stopping to pick up the CVITP forms kept the CRC Coordinator and the Support Coordinator very busy at the front.

Other needs seen to at the Resource Centre include Food Bank (27), AISH support (36), Income Support (41), Housing (16), CPP/ CPP Disability (14), OAS and GIS applications (14), AB Seniors (9), Service Canada (26) Canada Revenue Agency (17), program inquiries (28), and legal in nature assistance (43).

The CRC Coordinator and Support Coordinator assisted 78 individuals with First Nations Drinking Water Settlement applications in the month of January and 71 in February. This assistance is a blend of forms assistance, scanning additional required documentation, and scanning and emailing or faxing completed packages to the legal office in charge of the First Nations Drinking Water claim. Additional visits regarding the FNDWS include clients coming in with additional requests from the law firm for missing information. These requests also require scanning and emailing and occasional form assistance. They also occasionally require commissioning by the Commissioner in the Green View FCSS office. The deadline for the applications is March





## Sturgeon Lake Cree Nation:

Year End Report 2024	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	3											5
Employment Supports	16	16											32
Other Clients		154											154
<b>Total Clients Visits</b>	<b>209</b>	<b>173</b>											<b>382</b>
<b>Residence Break Down:</b>													
Sturgeon Lake Cree Nation	209	173											382
New	1	8											9
Returning	208	165											373
Total Clients Visits	209	173											382
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	209	173											382
NO	0	0											0
Community Social Issues Identified													
CFS	0	5											5
Food Bank	10	1											11
Mental Health	1	4											5
Canadian Child Tax Benefits	3	1											4
AISH	10	9											19
Income Support	2	3											5
Alberta Adult/Child Health Benefit	1	0											1
Housing/ Heart River Housing	2	3											5
Alberta Id	0	1											1
Service Canada	9	3											12
CPP/ CPP Disability	0	3											3
OAS and GIS	3	5											8
Sr. Special Needs/ AB Seniors	2	2											4
Seniors Information	1	0											1
CVITP related	8	34											42
Canada Revenue Agency	8	6											14
Employment Supports	16	15											31
WCB(Workers Compensation Board)	0	0											0
Technology Assistance	46	27											73
Childcare subsidy	0	0											0
program inquires	2	1											3
Legal (faxes, forms, calls)	56	11											67
Other questions/inquires	15	5											20
Mountains to Meadows	0	0											0

## HIGHLIGHTS:

Service Canada Citizen Services Specialists workers attended the Green View FCSS Community Resource Centre on February 29, 2024 for a presentation and clinic on the new Canadian Dental Care Program. 7 individuals attended the presentation and were able to ask questions and complete their application if they had received the letter in the mail. Attendees reported that they enjoyed the presentation and found it informative.

## UPCOMING:

The CRC Coordinator will be working on creating a letter to send to businesses in the area to provide information about the employment services offered by Green View FCSS through the AB Works contract and how it can assist them with advertising available positions and potential job fairs or events in the future. The CRC Coordinator will also be completing WHMIS and First Aid recertification in April.

# MONTHLY REPORT

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**MONTH:** March

**YEAR:** 2024

**SUBMITTED TO:** Lisa Hannaford

**TITLE:** Support Coordinator

**SUBMITTED BY** Kristine Gavin

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## LAST MONTH'S ACTIVITIES:

As of February 12, 2024, the current Support Coordinator started as a new temporary employee of Green View FCSS. Orientation and introductions were completed by the MD of Greenview Human Resources Department.

The Support Coordinator completed required trainings for new employees on HRdownloads and eCompliance including:

- Evacuation Plans and Procedures Training
- Workplace Violence and Harassment Training for Employees
- Occupational Health and Safety Awareness Training for Workers
- WHMIS 2015 Training Comprehensive
- Mental Health in the Workplace Training for Employees
- MD Greenview – Drive Orientation
- MD Greenview – General Health & Safety Orientation

The Support Coordinator has become familiar with the Assured Income for the Severely Handicapped (AISH) program, Alberta Works Income Support, Valleyview Food Bank, Employment Insurance, Community Volunteer Income Tax Program, First Nations Drinking Water Settlement, FCSS job board, preparation of the FCSS Board Room for meetings and FCSS monthly walk-in counselling service. Assistance was given to clients with employment resources, income supports, mental health, referrals and various other community services that are accounted for on the Community and Resource Coordinator's report.

The Support Coordinator reviewed the 2024 Volunteer Appreciation Dinner "To Do List". Dates have been booked for Valleyview April 9<sup>th</sup>, Grovedale April 10<sup>th</sup> and Grande Cache April 11<sup>th</sup>. Centre pieces and linens have been ordered. Invites, nomination forms and surveys are completed. The organizational mailing list is currently being reviewed and updated.

The Support Coordinator will be overseeing a Northern Lakes College student that will be working in the Valleyview Green View FCSS office starting in April 2024 until June 2024.

**HIGHLIGHTS:**

Service Canada had two representatives present at Green View FCSS in Valleyview about the Canadian Dental Care Plan (CDCP) on February 29<sup>th</sup>. Two attendees expressed their gratitude for this presentation. They appreciated being able to talk to someone in person versus on the phone or completing applications online. They stated it was very informative and they were able to get their questions answered, complete their applications and update personal information.

**UPCOMING:**

- Volunteer Appreciation Dinner Preparations:
  - Review organization mailing list with FCSS manager, mailing labels created, invites and nomination forms to be proofed and mailed.
  - Put on Facility Maintenance Task List to set up for the dinners.
  - Contact Town of Valleyview Recreation Department to advertise on the digital sign.
  - Contact MD of Greenview Communication Department to advertise on their website and Grovedale digital sign.
  - Distribute invite posters to Interagency and throughout Valleyview.
  - Confirm with Green View Home Support availability for cooking, dinner volunteer help availability and review menu with FCSS manager.





## MONTHLY REPORT

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MONTH: March

YEAR: 2024

SUBMITTED TO: Lisa Hannaford

TITLE: Youth Coordinator

SUBMITTED BY: Amanda Roy

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### LAST MONTH'S ACTIVITIES:

Relationship and Sexual Education began on January 15 at St. Stephens Catholic School for the grades 7, 8, and 9 students. The Relationship and Sexual Education program is a comprehensive sexual education program designed to help students develop the skills needed to make healthy decisions about their sexuality and relationships. The Relationship and Sexual Education program relates to three core domains: 1. Sexual and reproductive health promotion and education; 2. Healthy and respectful relationship education; and 3. Violence prevention.

Grade 6 students at St. Stephens Catholic School are participating in Mind Up. This program uses an evidence-based curriculum in mindfulness to teach emotional self-regulation and brain-focused strategies to help youth become focused and resilient.

WiseGuyz promotes mental health, and healthy relationships, and helps prevent adolescent dating violence. The Youth Coordinator facilitates WiseGuyz at Hillside Jr/Sr High School on Wednesdays from 11:00 am to 12:19, 8 male youths are currently attending the program. The program has started Module 3, Gender, and Media: exploring and critiquing gender stereotypes, exploring gender and sexual diversity, and developing media literacy.

The Gay Straight Alliance (GSA) is a youth-led program that allows 2+LGBTQ, two-spirited, lesbian, gay, bisexual, transgender, queer, and questioning youth a safe place to meet and form new friendships with like-minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently, GSA has four regular attendees and two new participants.

Death Café was held on February 22 in partnership with the Valleyview Municipal Library. Death Cafes are group-directed discussions of death with no agenda, objectives, or themes. It is a discussion group rather than grief support or counseling. The evening was enjoyed by those who attended.

The Youth Coordinator attended School Council meetings at Oscar Adolphson Primary School, Harry Gray Elementary School, and St. Stephens Catholic School. The Youth Coordinator presented information on programs currently running in their schools and all programs available to schools.

## OUTCOMES:

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PROGRAM NAME: Relationship and Sexual Health Education (RSE)	
43 students surveyed	
Since taking Relationship & Sexual Education I understand more about healthy relationships.	88% of students understand more about healthy relationships after taking Relationship and Sexual Education.

## Teacher Feedback:

“All topics discussed are extremely important for all adolescents. Topics included many examples of current events such as social media, celebrities, movies, etc. Well-developed PowerPoint with some movement activities for the students.”

“The instructor is knowledgeable and engaging. Students always learn something new. Instructor, materials, and resources are all very good.”

## UPCOMING:

- Teacher requested Rainbows Grief and Loss group at Harry Gray Elementary School commencing in April.
  - Relationship and Sexual Education program commencing April 29 at Hillside Jr/Sr High School for grades 7, 8, and 9 students.
  - Body Talk grades 4, 5, and 6 and SKILLS for grade 8 students beginning in April at Penson School in Grovedale.
  - The Youth Coordinator will be attending the 6th National Center for Trauma Informed Practices Conference April 17-19.
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# REQUEST FOR DECISION

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**SUBJECT: Grande Cache Community High School- Guest Speaker**  
**SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD** REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE: March 14, 2024** GM: MANAGER: LDH  
**DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES** PRESENTER: LDH

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**RELEVANT LEGISLATION:**  
**Green View FCSS Policy: N/A**

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**RECOMMENDED ACTION:**  
**MOTION: That the Green View Family and Community Support Services Board approve a financial contribution of \$1000.00 to Grande Cache Community High School, to offset costs of guest speaker Madison Cameron, with funds to come from the 2024 operational budget, professional services.**

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**BACKGROUND/PROPOSAL:**  
The Grande Cache Community High School is requesting support in the form of funding to help offset costs of guest speaker, Madison Cameron, who will address the impacts of social media on youth. The High School plans on offering four different presentations, one focused for professionals who work with youth, two youth presentations and a one final presentation for parents and caregivers. The goal of the presentations is to remind youth to stay true to themselves and to understand the difference between a virtual world and reality. They will learn how to stay safe online and how social media algorithms may affect their thought process and values. For parents and community, the presentation is designed to give caregivers a better understanding of how and why youth use social media and provide thoughtful strategies around what may need to change to strengthen connections. This guest speaker is employed by the Center for Trauma Informed Practices Organization, a well-respected leadership and training organization. The Grande Cache High School is considering using the Eagles Nest Hall for the community presentation.

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**BENEFITS OF THE RECOMMENDED ACTION:**  
1. The benefit of making this contribution is to support local mental health initiatives and community wellbeing, with a focus on the use of social media.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**  
1. There are no perceived disadvantages to making a financial contribution for local mental health awareness initiatives which focus on youth and social media.

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**ALTERNATIVES CONSIDERED:**  
**Alternative #1:** The Green View Family and Community Support Services Board may choose not to contribute financially to this guest speaker. This alternative is not recommended as creating awareness about on-line safety and the use of social media by youth will enhance community wellbeing.

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**FINANCIAL IMPLICATION:**

**Direct Costs: \$1000.00 to come from the 2024 operational budget, professional services.**

**Ongoing / Future Costs: N/A**

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**STAFFING IMPLICATION: N/A**

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW UP ACTIONS:** If the Green View FCSS Board approves the financial contribution, a letter and cheque will be sent to the Grande Cache Community High School.

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**ATTACHMENT(S):** Letter of Request



# GRANDE CACHE COMMUNITY HIGH SCHOOL

P.O. BOX 599  
GRANDE CACHE, ALBERTA T0E 0Y0

TELEPHONE: 827-3502  
FAX: (780) 827-3112

March 6, 2024

Dear Greenview FCSS Board,

I am writing to request support in the form of funding and community participation in bringing a speaker to the town of Grande Cache. Our goal is to support community engagement around the impacts of social media on youth. We wish to collaborate and explore ideas around how community members and local professionals can positively impact our local youth in making decisions around their social media use and to provide an understanding of how family members and local professionals can guide positive conversations around social media use.

The opportunity is being provided by speaker Madison Cameron through the Center for Trauma Informed Practices organization. We are taking part in four different presentations. One will be staff focused and will be offered to all of the schools in our division and our FCSS workers through a virtual format on April 26th. This presentation is called "The Psycho-Dynamics of Social Media" and it is designed to assist professionals to better understand and intervene around the influences of social media in our youth. Including how we can support them in the interaction between their real world and their online world. The second presentation will be done twice in person on May 7th, at Grande Cache Community High School and Summitview Middle School. This is titled "Staying True to Yourself Through Social Media". This presentation is designed to remind youth to stay true to themselves and to remind them that social media may not be as it seems. They will learn how to stay safe online and connect to how social media algorithms may affect their thought process and values. They will be reminded and empowered to take control over how they use their social media platforms. The last presentation is targeted towards parents and caregivers of our youth. It will be presented in town on the 7th of May and it is titled, "We're Not So Different After All". It is designed to give our caregivers a better understanding of how and why youth use social media, give them insight into apps that youth are using, and also provide learning around how social media may change how youth perceive themselves and the world around them. Ultimately, this presentation will provide thoughtful strategies around what may need to change to strengthen connections between those lost in their handheld devices. These presentations are sixty minutes for the student and parent sessions and ninety minutes for the staff presentation. Our total cost is \$1500 for the four

presentations plus her travel expenses. She would be flying in from Lethbrige and renting a car to travel to Grande Cache from Grande Prairie. She would also require a hotel room for three nights as well as meals. I am not sure what the expense cost would be, but I would estimate on the low end around \$1500. If you could see to donate \$1000 towards bringing this opportunity to the hamlet of Grande Cache our local schools would appreciate your generosity. I am grateful to be able to work with our FCSS workers to bring in support to our community presentation as well. If we could also use an MD of Greenview venue for the community presentation it would encourage, I hope, a greater participation for the event for those who might be uncomfortable coming to a school based presentation.

Thank you for your consideration. I appreciate the relationships that we have developed between Grande Cache Community High School and our local Family and Community Support Services over the last two years. Reach out if you would like more information on the above presentations. I look forward to working with them as we continue to advocate for the betterment of our youth and community.

A Partner in Education,

A handwritten signature in blue ink, appearing to read 'JH', with a long horizontal flourish extending to the right.

John Hammer

Principal

Grande Cache Community High School and The Learning Connection