



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

February 27, 2024

9:00 AM

Administration Building  
Valleyview, AB

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#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held January 23, 2024	3
	3.2 Business Arising from the Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 24-956 Road Closure	15
	6.2 Bylaw 23-957 Grande Cache Recreation Board	27
#7	BUSINESS	
	7.1 Adverse Environmental Conditions	33
	7.2 Policy 6308 Clubroot of Canola	35
	7.3 Appointment of Members to the Intermunicipal Weed and Pest Appeal Board	45
	7.4 Policy 6317 "Agricultural Education Grant"	47
	7.5 Rotary Club of Grande Prairie - Sponsorship Request	53
	7.6 DeBolt Nurse Practitioner Accommodations	61
	7.7 Registered Drainage Systems or Surface Water Management	68
	7.8 Council Ratepayer Barbeques	94

#8 NOTICE OF MOTION

#9 CLOSED SESSION

#10 MEMBERS  
REPORTS/EXPENSE CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- Ward 6
- Ward 7
- Ward 8
- Ward 8
- Ward 9

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#11 ADJOURNMENT

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Greenview Administration Building,  
Valleyview, Alberta on Tuesday, February 13, 2024

**#1**  
**CALL TO ORDER**  
**PRESENT**

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff

**ATTENDING**

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Recording Secretary	Chelsea Laurenson
Legislative Services Officer	Sarah Sebo
Manager, Communications & Marketing	Stacey Sevilla

**ABSENT**

**#2**  
**AGENDA**

MOTION: 24.02.54 Moved by: COUNCILLOR RYAN RATZLAFF  
That Council adopt the Agenda of the February 13, 2024, Regular Council Meeting as amended.  
- Add 7.14 Designated Industrial Zone designation.  
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**#3  
MINUTES**

**MOTION: 24.02.55 Moved by: COUNCILLOR SALLY ROSSON**  
That Council adopt the minutes of the January 23, 2024, Regular Council Meeting as presented.  
**FOR:** Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

**CARRIED**

**BUSINESS ARISING  
FROM THE MINUTES**

**BUSINESS ARISING FROM MINUTES**

Councillor Dale Smith: any update on the Maskwa Medical Centre  
Administration: no updates

**5.0 DELEGATIONS**

**6.0 BYLAWS**

**7.0 NEW BUSINESS**

**7.1 POLICY 7001 COMMUNICATIONS**

**POLICY 7001**

**MOTION: 24.02.56 Moved by: COUNCILLOR TOM BURTON**  
That Council approve Policy 7001 "Communications" as presented.  
**FOR:** Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

**CARRIED**

**7.2 POLICY 7006 SOCIAL MEDIA**

**POLICY 7006**

**MOTION: 24.02.57 Moved by: COUNCILLOR TOM BURTON**  
That Council approve Policy 7006 "Social Media" as amended.  
- Amend 5.2 C) to read: Other Acknowledged may be recognized if they compliment existing municipal services.  
- Remove Schedule 'C'  
**FOR:** Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Berry  
**AGAINST:** Councillor Dale Smith

**CARRIED**

**POLICY 1036 REPEAL**

**MOTION: 24.02.58 Moved by: COUNCILLOR TOM BURTON**  
That Council repeal Policy 1036 "Social Media".  
**FOR:** Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

**CARRIED**



### **7.3 POLICY 9500 FINANCIAL RESERVES**

#### **POLICY 9500**

MOTION: 24.02.59 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council approve Policy 9500 "Financial Reserves" as amended.

- Add to 3.2 "through Council through the budget process, resolution or bylaw."
- Where "Interest: No." Add "Interest is not allocated to this reserve." (change throughout policy)
- Where "Interest: Yes." Add "Interest is allocated to this reserve." (change throughout policy)

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlief, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

#### **POLICY 1502 REPEAL**

MOTION: 24.02.60 Moved by: COUNCILLOR RYAN RATZLAFF

That Council repeal Policy 1502 "Reserves".

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlief, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

### **7.4 APPR23-20 APPLICATION FOR APPROACH ON SE-4-67-21-W5M**

#### **APPR23-20**

MOTION: 24.02.61 Moved by: COUNCILLOR DALE SMITH

That Council approve approach application APPR23-20 for the construction of a third gravel approach on SE-4-67-21-W5M via Township Road 670, with costs borne by the applicant, as per the Schedule of Fees bylaw 24-970.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlief, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

### **7.5 APPR23-21 APPLICATION FOR APPROACH ON NW-23-71-26-W5M**

#### **APPR23-21**

MOTION: 24.02.62 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve approach application APPR23-21 for the construction of a third gravel approach on NW-23-71-26-W5M via Township Road 714, with costs borne by the applicant, as per the Schedule of Fees bylaw 24-970.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlief, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**LAND SALE**

**7.6 PROPOSED SALE OF MUNICIPALLY OWNED LAND**

MOTION: 24.02.63 Moved by: COUNCILLOR DAVE BERRY

That Council approve the sale of approximately 0.768 hectares (1.9 acres) of Plan 972 0898, Block 38, Lot 3PUL for fair market value as determined by a third party appraisal, subject to subdivision and consolidation with the adjacent lands described as Plan 972 0898, Block 38, Lot 2.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 10:11 a.m.

Reeve Olsen reconvened the meeting at 10:21 a.m.

**CMTA**

**7.7 SPONSORSHIP REQUEST – CANADIAN MOTORCYCLE TOURISM ASSOCIATION**

MOTION: 24.02.64 Moved by: COUNCILLOR TOM BURTON

That Council approve sponsorship to the Canadian Motorcycle Tourism Association in the amount of \$1000.00 for a “Private Sponsorship”, and up to a \$200.00 in kind donation, for the 2024 Commemoration Event, to be held June 7-9, 2024, with funds to come from the Community Services Sponsorships and Donations budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**HOPE LIVES**

**7.8 RISING ABOVE – HOPE LIVES BANQUET SPONSORSHIP**

MOTION: 24.02.65 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approve a sponsorship in the amount of \$600.00 for a table of 8 for Rising Above’s 16<sup>th</sup> annual Hope Lives banquet at the TARA Centre at Evergreen Park March 23, 2024, with funds to come from the Community Services Sponsorships and Donations budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**WAIVE INTEREST**

**7.9 REQUEST TO WAIVE INTEREST ON WATER AGREEMENT**

MOTION: 24.02.66 Moved by: COUNCILLOR WINSTON DELORME

That Council take no action to waive interest in the amount of \$848.70, as per the request from the owner.

FOR: Councillor Ratzlaff, Councillor Burton, Reeve Tyler Olsen

AGAINST: Deputy Reeve Bill Smith, Councillor Berry, Councillor Scott, Councillor Rosson, Councillor Delorme, Councillor Dale Smith, Councillor Schlief

DEFEATED

MOTION: 24.02.67 Moved by: DEPUTY REEVE BILL SMITH

That Council waive the interest in the amount of \$848.70 for Customer #191314, as per the request from the owner with funds to come from the Allowance for Doubtful Accounts.

FOR: Deputy Reeve Bill Smith, Councillor Berry, Councillor Rosson, Councillor Schlief, Councillor Delorme, Councillor Dale Smith

AGAINST: Reeve Tyler Olsen, Councillor Scott, Councillor Ratzlaff, Councillor Burton

CARRIED

**EVERGREEN PARK**

**7.10 EVERGREEN PARK GIG SPONSORSHIP OPPORTUNITY**

MOTION: 24.02.68 Moved by: COUNCILLOR SALLY ROSSON

That Council enter into a three-year sponsorship agreement with Evergreen Park for a Greenview Industrial Gateway Fence Sign for \$2500.00 annually from 2024-2026 as well as a \$400.00 production cost of the sign, with funds to come from the Greenview Industrial Gateway Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlief, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**RIG MAT WEED  
MITIGATION**

**7.11 RIG MAT BUSINESS WEED MITIGATION**

MOTION: 24.02.69 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to engage the business located on NW 33-69-6-W6M roll number 318084 regarding weed mitigation strategies.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlief, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

MOTION: 24.02.70 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to engage rig mat washing and storage areas or lands that may be considered high risk to Provincially regulated and locally elevated weed impacts on surrounding lands, with mitigation strategies.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**GRM APPT.**

**7.12 GREENVIEW REGIONAL MULTIPLEX ADVISORY BOARD APPOINTMENT**

MOTION: 24.02.71 Moved by: COUNCILLOR JENNIFER SCOTT

That Council appoint Kyle Belcourt to the Greenview Regional Multiplex Advisory committee until the October 2024 Organizational Meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

MOTION: 24.02.72 Moved by: COUNCILLOR DAVE BERRY

That Council amend Motion 24.02.70 Rig Mat Weed Mitigation, to include "Provincially regulated and locally elevated weed impacts"

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 12:08 p.m.

Reeve Olsen reconvened the meeting at 1:00 p.m.

**MANAGERS REPORTS**

**7.13 MANAGERS REPORTS**

MOTION: 24.02.73 Moved by: COUNCILLOR TOM BURTON

That Council accept the Managers Reports for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

<b>DIZ DESIGNATION</b>	<p><b>7.14 DESIGNATED INDUSTRIAL ZONE DESIGNATION</b></p> <p>MOTION: 24.02.74 Moved by: COUNCILLOR TOM BURTON</p> <p>That Council direct Administration to pursue a Designated Industrial Zone designation for the Greenview Industrial Gateway, from the Government of Alberta.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry</p> <p>CARRIED</p>
<b>NOTICE OF MOTION</b>	<p><b>8.0 NOTICE OF MOTION</b></p>
<b>CLOSED SESSION</b>	<p><b>9.0 CLOSED SESSION</b></p> <p>MOTION: 24.02.75 Moved by: COUNCILLOR WINSTON DELORME</p> <p>That the meeting go to Closed Session, at 1:11 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry</p> <p>CARRIED</p>
<b>OPEN SESSION</b>	<p>MOTION: 24.02.76 Moved by: COUNCILLOR CHRISTINE SCHLIEF</p> <p>That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:20 p.m.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry</p> <p>CARRIED</p>
	<p><b>9.1 LAND OFFERED FOR SALE TO GREENVIEW</b></p> <p><b>DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS</b></p> <p>MOTION: 24.02.77 Moved by: COUNCILLOR DAVE BERRY</p> <p>That Council direct Administration to engage Government of Alberta pertaining to lands described as Plan 8421873, Block OT for the purpose of gathering related information.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry</p> <p>CARRIED</p>

**9.2 COOPS AND ENTERPRISES DISCUSSION**  
**DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS**

MOTION: 24.02.78 Moved by: COUNCILLOR SALLY ROSSON  
That Council direct Administration to engage appropriate Provincial ministries to discuss road maintenance where mutual land interest exists.  
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**9.3 MEMORANDUM OF UNDERSTANDING (HWY 666/TWP 700)**  
**DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS**

MOTION: 24.02.79 Moved by: DEPUTY REEVE BILL SMITH  
That Council authorize Administration to enter into a Memorandum of Agreement with the Province of Alberta for the purpose of transferring control and management of Highway 666 from the junction of Township Road 700 (KM 28.4) to the Junction of Highway 40 (KM 36.2) from the Province of Alberta to Greenview and the transfer of Township Road 700 from the junction of Highway 40 to the junction of Highway 666 from Greenview to the Province of Alberta.  
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**9.4 REGIONAL PROMOTIONAL COMMITTEE - NAMING**  
**DISCLOSURE HARMFUL TO ECONOMIC AND OTHER INTERESTS OF A PUBLIC BODY**

MOTION: 24.02.80 Moved by: COUNCILLOR TOM BURTON  
That Council choose revised Option 1, "Invest NW Alberta: Grande Prairie-Greenview Corridor", as their choice for the Regional Promotional Name, to be used in jointly approved marketing opportunities for events, workforce attraction, and joint economic development projects.  
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Ratzlaff, Councillor Rosson, Councillor Scott, Councillor Schlieff, Councillor Delorme, Councillor Dale Smith, Councillor Berry

CARRIED

**#10 MEMBER REPORTS  
AND EXPENSE CLAIMS**

**10.0 MEMBERS BUSINESS**

**WARD 1**

**COUNCILLOR WINSTON DELORME** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- Kikinow Elders Lodge Site Meeting
- Tourism Advocacy Summit
- AWN Meeting
- Sucker Creek Meeting
- Greenview Industrial Gateway Meeting

**WARD 2**

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- Premier Smith Round Table in Grande Prairie
- Little Smoky Chili Cook-Off
- Fox Creek Community Education Committee Meeting
- RMA District 4 Meeting
- Greenview Industrial Gateway Meeting

MOTION: 24.02.81 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to write a letter to the Premier of Alberta stating the MD of Greenview's support of the proposed Parental Rights Bill and copy all appropriate Ministers and MLAs.

FOR: Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Berry, Councillor Ratzlaff, Reeve Tyler Olsen

AGAINST: Councillor Dale Smith, Councillor Scott, Councillor Rosson, Councillor Burton, Councillor Delorme

DEFEATED

**WARD 3**

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- Friends of Sturgeon Lake Society
- GRM Board Meeting
- RMA District 4 Meeting
- Greenview Industrial Gateway Meeting

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- January 9, 2024, Regular Council Meeting
- Municipal Planning Commission

- Golden Triangle Meeting
- January 16, 2024 Committee of the Whole
- Strat Plan review
- Sunset House Hall Board
- Provincial ASB Conference
- SARDA
- RMA Regional District 4 meeting
- Greenview Industrial Gateway Meeting
- Holistic Conference

MOTION: 24.02.82 Moved by: COUNCILLOR DAVE BERRY

That Council direct Administration to review the procedural bylaw regarding tied votes.

FOR: Reeve Tyler Olsen, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith

AGAINST: Councillor Dale Smith

CARRIED

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- Premier Smith Round Table in Grande Prairie
- New Fish Creek Hall Board
- Greenview Industrial Gateway Meeting

**WARD 6**

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- River of Death & Discovery Dinosaur Museum Governance Committee
- Grande Spirit Foundation Board
- Peace Library System Executive
- Grande Spirit Foundation Board Orientation
- Northwestern Polytechnic Presidential Installation
- Dreamers & Doers Community Impact Luncheon
- Regional Branding Committee
- Tourism Advocacy Summit
- RMA District 4 Meeting
- Greenview Industrial Gateway Meeting



**WARD 7**

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- Friends of Sturgeon Lake Society
- GRM Advisory Board
- Tri-Municipal Roundtable with Premier Smith
- RMA District 4 Meeting
- Greenview Industrial Gateway Meeting

**WARD 8**

**DEPUTY REEVE BILL SMITH** updated Council on recent activities, which include;

- January 9, 2024, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- January 16, 2024, Committee of the Whole
- Strat Plan review
- Provincial ASB Conference
- Regional Branding Committee
- ASB in Valleyview
- Tourism Advocacy Summit
- AWN Conference
- Sucker Creek Nation Conference
- Greenview Industrial Gateway Meeting

**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- South Peace Regional Archives
- Community Futures Luncheon
- Nitehawk Regular Meeting
- Multi-year drought resilience workshop
- Community Futures Regular Meeting
- RMA Grimshaw
- Greenview Industrial Gateway Meeting

Councillor Dale Smith exited the meeting 3:14 P.M.

**WARD 9**

**REEVE TYLER OLSEN** updated Council on recent activities, which include;

- January 23, 2024, Regular Council Meeting
- Northwestern Polytechnic announcement
- Regional Branding Committee
- Regional Ditches meeting

- Meeting with Administration re: LGFF
- Meeting with MLA Wiebe
- Meeting with Minister Loewen
- CSV Midstream meeting, with Chief Sunshine
- Grande Cache Recreation Board
- Growing the North roundtable, panel pre-meeting
- RMA District 4 Meeting
- Torch Relay Greetings
- Greenview Industrial Gateway Meeting
- Town of Valleyview Council Meeting
- AWN virtual meeting
- Sucker Creek virtual meeting
- Town of Valleyview, Ag dance

Councillor Jennifer Scott exited meeting 3:30 P.M.

**#10 MEMBERS  
BUSINESS**

MOTION: 24.02.83 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Tyler Olsen, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith

ABSENT: Councillor Dale Smith, Councillor Scott

CARRIED

**#11 ADJOURNMENT**

**11.0 ADJOURNMENT**

MOTION: 24.02.84 Moved by: COUNCILLOR WINSTON DELORME

That Council adjourn this Regular Council Meeting at 3:37 P.M.

FOR: Reeve Tyler Olsen, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith

ABSENT: Councillor Dale Smith, Councillor Scott

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

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CHAIR



# REQUEST FOR DECISION

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SUBJECT:	<b>Road Closure (105 Avenue &amp; 99 Street) and Consolidation</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 27, 2024	CAO:	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG:	

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## RELEVANT LEGISLATION:

**Provincial** – Municipal Government Act (MGA) Section 22, RSA 2000

**Council Bylaw/Policy** – Grande Cache Municipal Development Plan Bylaw 746; Floyd McLennan Business Park Area Structure Plan Bylaw 668; Grande Cache Land Use Bylaw No. 799

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## RECOMMENDED ACTION:

**MOTION:** That Council give first reading to Bylaw 24-956 to close approximately  $\pm 0.63$  hectares within Road Plan 69 TR and Road Plan 042 6473 lying adjacent to Plan 822 3273, Block 34, Lot 6 as shown on Schedule 'A' hereto.

**MOTION:** That Council schedule a Public Hearing on March 26, 2024, for Bylaw No. 24-956 to close  $\pm 0.63$  hectares within Road Plan 69 TR and Road Plan 042 6473 lying adjacent to Plan 822 3273, Block 34, Lot 6 as shown on Schedule 'A' hereto.

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## BACKGROUND/PROPOSAL:

In 2023 Green Leaf Fuels applied for a development permit for their newly acquired land within the Floyd McLennan Business Park in Grande Cache. As many of the elements of the application did not meet either the Floyd McLennan Business Park Area Structure Plan (ASP) or the Grande Cache Land Use Bylaw, the application was refused. Both the Director of Planning & Economic Development and the Manager of Planning & Development have met with the applicant to identify key requirements of the ASP during the initial phase of this subdivision to facilitate the proposed development. Greenleaf Fuels engaged Sheffer Andrew Ltd to do the detailed engineering work that was needed for this project.

Administration will be proceeding with the Road Closure Bylaw first and then bringing the subdivision application forward in March for approval. This subdivision will only be able to receive endorsement on the condition of approval of the Road Closure Bylaw. Once all conditions have been met for both the Road Closure Bylaw and Subdivision, the applicant will be able to move forward with the installation of infrastructure and the proposed development permit.

## Grande Cache Municipal Development Plan Bylaw No.746 (GC MDP)

The GC MDP speaks to the Floyd McLennan Business Park (FMBP) being one of two developable areas left within the Grande Cache boundaries. Additionally, the plan speaks to FMBP being a designated area for future highway commercial/industrial development. As such, the GC MDP supports the development of this area.

### **Floyd McLennan Business Park Area Structure Plan Bylaw 668 (FMBP ASP)**

Under Section 5 – Transportation the Floyd McLennan Business Park Area Structure Plan (FMBP ASP) requires that a Traffic Impact Assessment (TIA) be done prior to any development. The applicant has provided a Traffic Impact Assessment for this site which will be assessed during the subdivision stage to ensure appropriate conditions for upgrades or traffic mitigations. It is anticipated this application will be presented during the March 2024 Municipal Planning Commission (MPC) meeting.

The FMBP ASP also speaks to the road closure and realignment of the road to this current application in Map 8 (shown in the attached Relevant Plan/Bylaw Notes). Alberta Transportation has indicated they prefer traffic accessing this site to come through Shand Avenue rather than HWY 40. As per Map 8 in the notes, the FMBP ASP identifies an emergency road (105 Avenue) to HWY 40; however, closing this road will better meet the requirements of Alberta Transportation. While the FMBP ASP contemplates a road closure and realignment, it does not support the full closure of 105 Avenue, but it is unlikely this connection will ever be allowed for construction by Alberta Transportation.

### **Grande Cache Land Use Bylaw 799 (GC LUB)**

The FMBP is located within a Direct Control District, which outlines the permissible uses in the area. This region is designated for tourist-oriented traffic. The applicant intends to construct a new bulk-fuel station, which will be more visible from HWY 40 and hence more convenient to access. The GC LUB allows for a range of commercial and light industrial uses to be provided ranging from tourist-oriented facilities such as hotels, motels, restaurants and retail services to small service commercial shops, regional storage and distribution centres and oilfield/industrial servicing operations. This form of development is a Discretionary Use at this location and the MPC may determine conditions appropriate to mitigate any concerns should any arise.

---

#### **BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motions is that an area of Grande Cache that was slated for development under the Floyd McLennan ASP will now be available for development.

---

#### **DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

#### **ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to require the applicant to purchase all lands within the road closure, however Administration does not recommend this action because the applicant will be providing lands within the site for a new road plan.

**Alternative #2:** Council has the alternative to deny the road closure. Administration does not recommend this as this would further delay the development of a new Bulk Fuel Station in Grande Cache.

---

#### **FINANCIAL IMPLICATION:**

**Direct Costs:** N/A

**Ongoing / Future Costs:** Once the Developer constructs the roadway, and utilities are accepted by Greenview, there will be ongoing maintenance required for this infrastructure.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Once Council makes a decision, the applicant will be notified and can then move forward with their subdivision application which will include a new road plan.

---

ATTACHMENT(S):

- Relevant Plan/Bylaw Sections
- Bylaw No. 24-956
- Road Closure Application
- Road Closure Plan
- Site Location Map

## **Relevant Plan/Bylaw Sections**

### **Grande Cache Municipal Development Plan Bylaw 746**

#### **Developable Areas**

Determining the most logical land areas to expand into is an important step for any community. Grande Cache has undertaken extensive work to ensure that developable lands (i.e. those that could be easily and logically provided with municipal services) are identified. Note that two of the significant developable areas are located within the Floyd McLennan Business Park and Tower Park Estates ASPs. (pg 39)

#### **Industrial and Commercial Land**

Grande Cache Council views a vibrant industrial and commercial base providing a two-fold benefit to the community – opportunities for employment, and basic and enhanced services for residents. While the community was originally formed to serve industry and business by providing a workforce, Grande Cache now exists in its own right. Commercial and industrial development are part of the picture, not the whole picture.

#### **Goals:**

- attract new businesses to support the region's residents and industry;
- accommodate additional highway commercial development; and
- ensure new development and major renovations result in attractive buildings and sites, with particular emphasis in the Highway 40 corridor and within the Town Centre.

#### *Light Industrial/Service Commercial/Highway Commercial*

- enhance the appearance of the Highway 40 Corridor as per the Community Beautification program recommendations;
- encourage development of industrial, service commercial and highway oriented commercial land designated with the Floyd McLennan Business Park and Tower Park Estates ASPs;
- direct un-serviced, land-intensive industrial uses (heavy truck storage, etc.) to lands surrounding the Grande Cache;
- continue to prohibit billboards along Highway 40 within the Town boundaries; and
- consider limited commercial or mixed-use development, as part of the West Bench Area Structure Plan, at the south end of Hoppe Avenue. (pgs 44, 45)

### **Floyd McLennan Business Park Area Structure Plan Bylaw 668**

#### **5. TRANSPORTATION**

##### **a) Traffic Impact Assessment (TIA)**

This ASP acknowledges the importance of a TIA in the subdivision and development of this area. It is further understood that the developers will complete the TIA conducted in support of this ASP at their sole expense to the satisfaction of the [Municipal District of Greenview No. 16], as well as Alberta Transportation, prior to any decisions being made at the subdivision level.

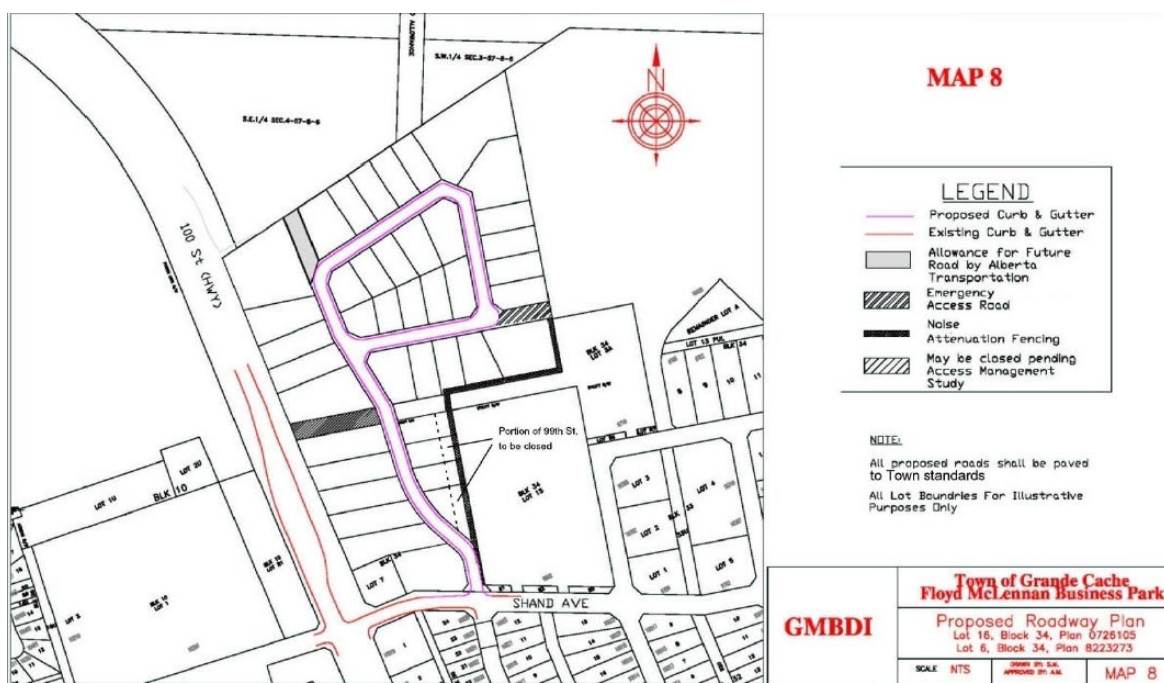
##### **b) Internal Road System**

The proposed subdivision will be accessed by a single road as described earlier in this document. A road right-of-way, satisfactory to Alberta Infrastructure and Transportation, will be provided to the north boundary of the business park to ensure future access to those lands that would otherwise be served by the current undeveloped service road. This alternative has been discussed with Alberta Infrastructure and

Transportation, who indicate that they would transfer the existing service road right-of-way back to the adjacent landowners in exchange for the newly proposed road configuration. This approach will provide for a more efficient use of land, in that the proposed road will service development on two sides, and properties along the west side will have better highway exposure.

It is assumed for the purpose of this plan, that if the highway service road is no longer required, 105<sup>th</sup> Avenue subsequently will not be required as a public road and this may also be transferred to the adjacent landowners for development.

The southeast portion of the plan area currently includes the 99<sup>th</sup> Street road allowance abutting the west boundary of the Shand Trailer Court. It is proposed that a portion of this road be closed and replaced by another road that deflects further west from the 99<sup>th</sup> Street intersection as shown on Map 8.



## Grande Cache Land Use Bylaw 799

### 34.0 Direct Control DC-FMBP Floyd McLennan Business Park District

#### 34.1. Purpose

This land use district is intended specifically to provide for land use(s), subdivision(s) and development(s) consistent with the Floyd McLennan Business Park Area Structure Plan (ASP), Being Bylaw 668, and any amendments thereto. The FMBPDC-District applies to Lot 16, Block 34, Plan 072 6105 and to Lot 6, Block 34, Plan 822 3273 as well as all road closed as per Bylaws 716 and 728. As stipulated in the ASP, a range of commercial and light industrial uses is to be provided ranging from tourist oriented facilities such as hotels, motels, restaurants and retail services to small service commercial shops, regional storage and distribution centres and oilfield/industrial servicing operations. The area will consist of lots with full municipal services and paved road access. Lots adjacent to the Highway 40 corridor will be expected to exhibit a high visual standard of development and landscaping to maintain a positive visual image for the Town.



## **BYLAW NO. 24-956** **of the Municipal District of Greenview No. 16**

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of closing to public travel, and creating title to, Portions of a public roadway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.**

**WHEREAS** the lands hereafter described are no longer required for public travel; and

**WHEREAS** application has been made to Council to have the roadway closed and the consolidation of the said roads with the adjacent parcel of land; and

**WHEREAS** the Council of the Municipal District of Greenview No. 16 deems it expedient to provide a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same; and

**WHEREAS**, notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act; and

**WHEREAS**, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw.

**THEREFORE BE IT RESOLVED** that the Council of the Municipal District of Greenview No. 16 in the Province of Alberta, duly assembled, does hereby close to public travel for the purpose of creating title to the following described original government road allowance and consolidating same with the adjacent lands described as Plan 822 3273, Block 34, Lot 6, subject to rights of access granted by other legislation:

**ALL THAT PORTION OF THE ORIGINAL GOVERNMENT ROAD ALLOWANCE PLAN 69 TR and PLAN 042 6473 ADJOINING THE BOUNDARY OF LOT 6, Block 34 LYING WITHIN PLAN 822 3273 CONTAINING 0.63 HECTARES (1.56 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS.**

All as shown on Schedule "A" of this bylaw.

This Bylaw shall come into force and effect upon the day of final passing.

Received first reading this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_, 2024.

---

**REEVE**

---

**CHIEF ADMINISTRATIVE OFFICER**



APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
MINISTER OF TRANSPORTATION

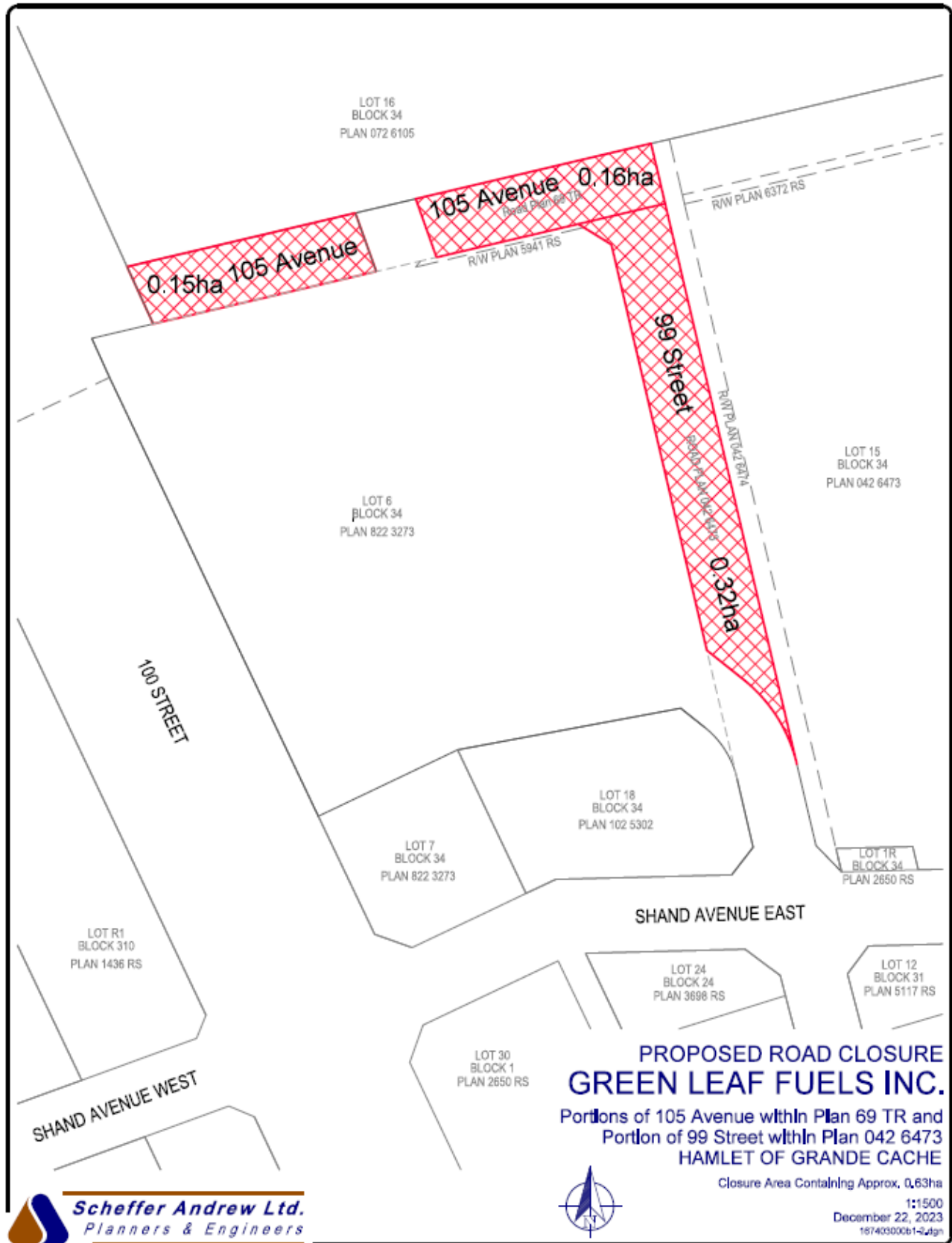
Received second reading this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Received third reading this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

# SCHEDULE "A"





## ROAD CLOSURE APPLICATION MUNICIPAL DISTRICT OF GREENVIEW No. 16

4806 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600; Fax: 780.524.4307

[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

This form is to be completed **IN FULL** by the **registered owner(s)** of the land that is subject of the application or by a **person authorized to act on behalf of the** registered owner(s).

**ALL** road closure applications are required to include:

- ☐ **Road closure \$1500 application fee**
- ☐ **Complete application form** includes signature, payment and all necessary information including a site plan of proposed road closure.
- ☐ **Certificate of Title** obtained no more than 30 days prior to the date of application. The title search can be obtained from Alberta Registries.

### WHAT YOU SHOULD KNOW ABOUT THE ROAD CLOSURE PROCESS

Applicants should be fully aware that a successful application to close a road will result in additional costs to the applicant, over and above the initial application as follows:

- Land purchase, legal and surveying costs
- Any required environmental assessments
- Relocation and/or removal of sewer, water, gas, telephone and power lines.

*\* Please note that additional information may be required.*

### GENERAL ROAD CLOSURE PROCEDURE

1. Applicant submits completed application with application fee.
2. Greenview requests surveyor to prepare survey plan and description of road closure area.
3. Greenview prepares an offer to sell for signature(s) of landowner(s).
4. Greenview circulates notice of application to internal departments and referral agencies.
5. Application receives first reading by council and a public hearing is scheduled.
6. Public hearing is advertised for two consecutive weeks.
7. Greenview circulates a notice of public hearing to referral agencies and adjacent landowners.
8. Greenview submits bylaw to Minister of Alberta Transportation for their consideration.
9. Application is taken to council for second and third reading.
10. If council approves road closure bylaw, applicable transfer of lands documents are prepared for registration at Alberta Land Titles.

*\*Please note that additional steps and information may be required.*

**For further information, please contact the Development Officer for your area:**

Grande Cache (Crown Land) and Grovedale	Celine Chuppa	780.524.6080	celine.chuppa@mdgreenview.ab.ca
Little Smoky, Valleyview and Sunset House	Price Leurebourg	780.524.6078	price.leurebourg@mdgreenview.ab.ca
New Fish Creek, DeBolt and Crooked Creek	Leona Dixon	780.524.7639	leona.dixon@mdgreenview.ab.ca



## ROAD CLOSURE APPLICATION MUNICIPAL DISTRICT OF GREENVIEW No. 16

4806 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600; Fax: 780.524.4307

[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

### Applicant Information

Registered Landowner(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: Boyle PC: AB

Primary Phone: \_\_\_\_\_

Other Phone: \_\_\_\_\_

Email: \_\_\_\_\_

(By providing an email address, you authorize Planning and Development to contact you via email)

### Land Information

Legal Location: \_\_\_\_\_ ¼ of \_\_\_\_\_ Sec. \_\_\_\_\_ Twp. \_\_\_\_\_ Range \_\_\_\_\_ W \_\_\_\_\_

Registered Plan: 822-3273 Block: 34 Lot: 6

The subject road allowance is located immediately

☒ N ☐ S ☒ E ☐ W ☐ NE ☐ NW ☐ SE ☐ SW

of my property.

**Note:** This application is for road closure and/or consolidation only.

Please identify the purpose for requesting the closure in the space provided below:

To create title to and dispose of the unused portions of 105 Avenue and 99 Street. New portions of road will be dedicated concurrently with new plan of subdivision to facilitate future development within Lot 6, Block 34, Plan 822-3273 and Lot 16, Block 34, Plan 072-6105, in the Floyd McLennan Business Park ASP.

I/WE, GREEN LEAF HOLDINGS INC. hereby certify that  
(FULL NAME IN CAPITAL LETTERS)

on provided on this form is full and complete and is, to the best of  
ting to this application for road closure.

\_\_\_\_\_  
Date

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s); your name, contact telephone number and address may be used to carry out current and/or future construction and operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.

### FOR ADMINISTRATIVE USE:

APPLICATION NO: \_\_\_\_\_

APPLICATION FEE PAID ON: \_\_\_\_\_

RECEIPT NO: \_\_\_\_\_

ROLL NUMBER: \_\_\_\_\_

LOT 16  
BLOCK 34  
PLAN 072 6105

0.15ha 105 Avenue

105 Avenue 0.16ha

R/W PLAN 5941 RS

R/W PLAN 6372 RS

LOT 6  
BLOCK 34  
PLAN 822 3273

LOT 15  
BLOCK 34  
PLAN 042 6473

0.32ha

100 STREET

LOT 18  
BLOCK 34  
PLAN 102 5302

LOT 7  
BLOCK 34  
PLAN 822 3273

LOT 1R  
BLOCK 34  
PLAN 2650 RS

SHAND AVENUE EAST

LOT R1  
BLOCK 310  
PLAN 1436 RS

LOT 24  
BLOCK 24  
PLAN 3698 RS

LOT 12  
BLOCK 31  
PLAN 5117 RS

LOT 30  
BLOCK 1  
PLAN 2650 RS

SHAND AVENUE WEST

## PROPOSED ROAD CLOSURE GREEN LEAF FUELS INC.

Portions of 105 Avenue within Plan 69 TR and  
Portion of 99 Street within Plan 042 6473  
HAMLET OF GRANDE CACHE

Closure Area Containing Approx. 0.63ha

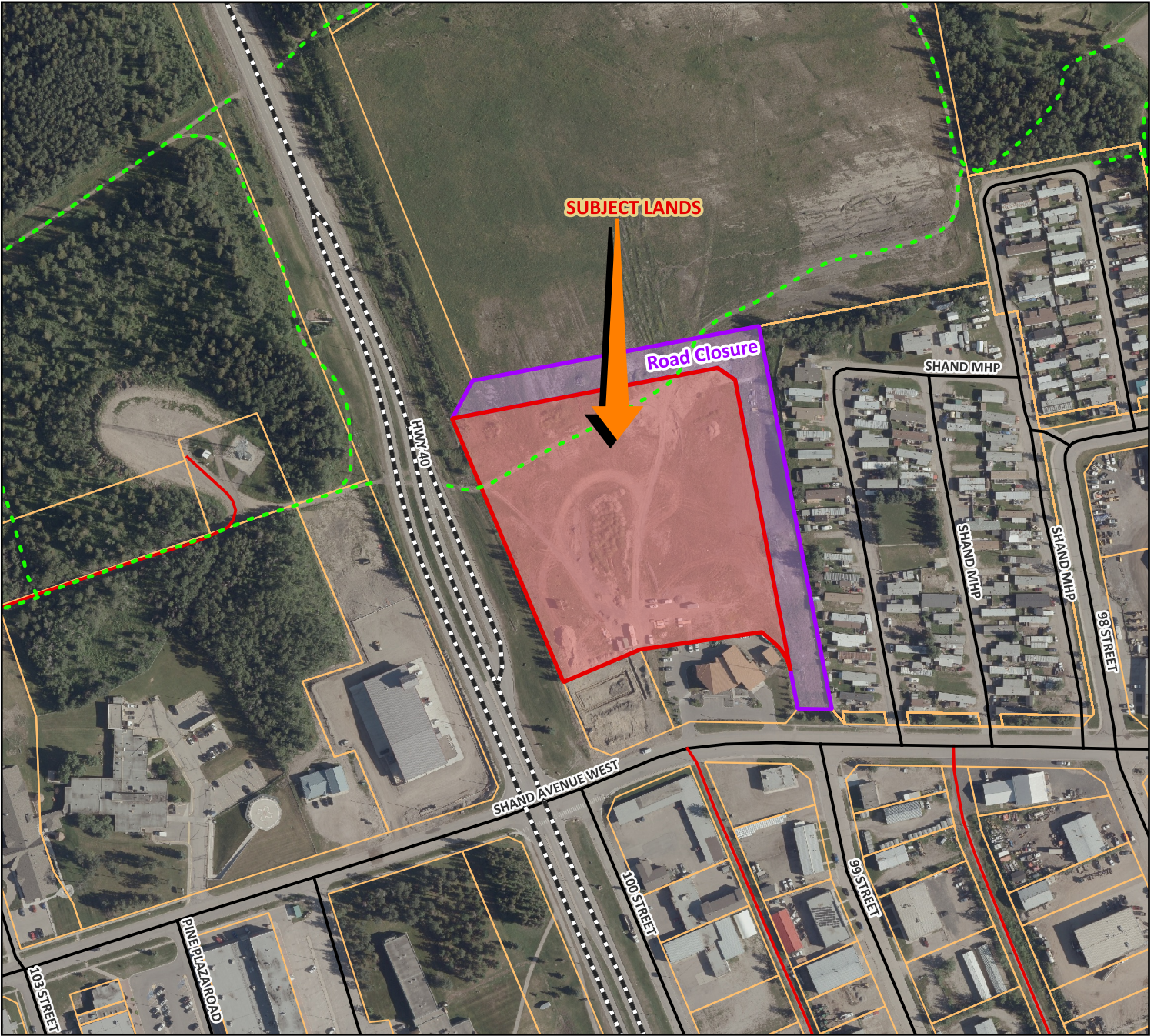






MUNICIPAL DISTRICT OF GREENVIEW NO.16

GC - Road Closure - Bylaw 24-956



LEGEND

- Subject Lands
- Road Closure
- Cadastre
- Gravel Road
- Paved Road
- Walking Trail

TRANSPORTATION

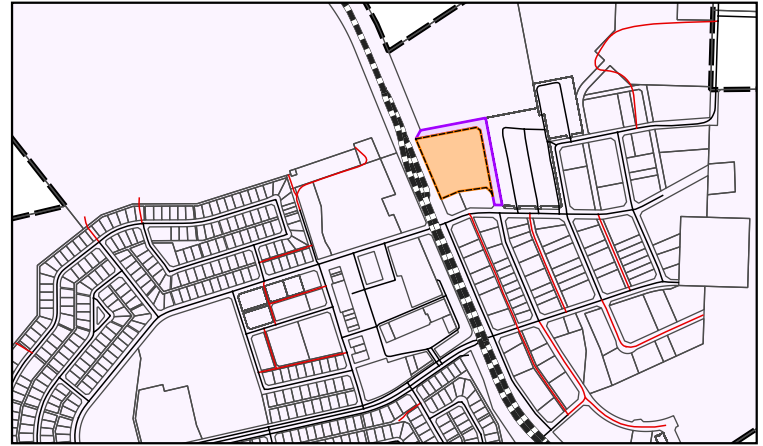
Paved Highways

GV Imagery 2020

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Metres  
Scale: 3,500





# REQUEST FOR DECISION

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SUBJECT: **Bylaw 24-957 Grande Cache Recreation Board**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: February 27, 2024 CAO: MANAGER: KG  
DEPARTMENT: COMMUNITY SERVICES DIR: PRESENTER: KG  
STRATEGIC PLAN: Culture, Social & Emergency Services LEG:

---

## RELEVANT LEGISLATION:

**Provincial** – Municipal Government Act, R.S.A 2000, c.M-26, s.145

**Council Bylaw/Policy** – Bylaw 22-898 “Grande Cache Recreation Board”

---

## RECOMMENDED ACTION:

**MOTION: That Council give first reading to Bylaw 24-957 Grande Cache Recreation Board as presented.**

**MOTION: That Council give second reading to Bylaw 24-957 Grande Cache Recreation Board as presented.**

---

## BACKGROUND/PROPOSAL:

Greenview Council deemed it appropriate to establish a Grande Cache Recreation Board as cited by Bylaw No. 22-898, February 22<sup>nd</sup>, 2022.

The Grande Cache Recreation Board approved the Terms of Reference at the September 6<sup>th</sup>, 2023 meeting without realizing that the functions and procedures of Council committees are required to be established by bylaw. As such, the current Grande Cache Recreation Board Bylaw 22-898 has been updated to incorporate the adopted Terms of Reference. At the Grande Cache Recreation Board meeting on February 6, 2024, the Board updated some additional areas in the bylaw for clarification purposes.

This updated bylaw better reflects the goals and objectives of the recreation board. The current bylaw will be repealed with the adoption of bylaw 24-957.

Administration recommends that Greenview Council approve first and second reading to the bylaw as presented.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the Grande Cache Recreation Board will have an updated Bylaw.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

Alternative #1: MOTION: Council has the alternative to give only first reading to Bylaw 24-957 "Grande Cache Recreation Board" as amended.

Alternative #2: MOTION: Council has the alternative to give unanimous consent to third reading of Bylaw 24-957 "Grande Cache Recreation Board".

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will implement any amendments, as applicable, and will present the bylaw at a subsequent meeting for a third reading if directed to do so.

---

**ATTACHMENT(S):**

- Bylaw 24-957 Grande Cache Recreation Board
- Grande Cache Recreation Board – Terms of Reference RFD
- Grande Cache Recreation Board - Terms of Reference
- Municipal Government Act, R.S.A 2000, c.M-26, s.145
- Bylaw 22-898 "Grande Cache Recreation Board"





## BYLAW No. 23-957 of the Municipal District of Greenview No. 16

---

### A Bylaw of the Municipal District of Greenview No. 16 to provide for the establishment of the Grande Cache Recreation Board.

**Whereas**, pursuant to Section 145 and 146 of the Municipal Government Act, Chapter M-26, R.S.A. 2000, and amendments thereto, Council may pass a bylaw in relation to the establishment and functions of Council Committees;

**Whereas**, the Council of the Municipal District of Greenview No 16, deems it appropriate to establish a Recreation Board;

**Therefore**, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw shall be cited as the “Grande Cache Recreation Board Bylaw”.

2. **DEFINITIONS**

2.1. **Board** means Grande Cache Recreation Board.

2.2. **Chair** means the Member of the Board who has been given authority to direct the conduct of the meeting.

2.3. **Greenview** means the Municipal District of Greenview No 16.

2.4. **Member** means either Council, Council Committee or Board Member.

3. **PRINCIPLES**

3.1. The Board will operate and incorporate the following principles:

- A) The Board will operate in a governance and oversight capacity and will not engage in the administrative tasks of Grande Cache recreation.
- B) Board members will serve as positive ambassadors in matters relating to recreation within Grande Cache.

4. **COMPOSITION**

4.1. The Board shall be comprised of seven voting members.

4.2. The Board shall be comprised of the following:

- A) Two Greenview elected officials.
- B) Four members-at-large representing Ward 9.

- C) One member-at-large representing Ward 1
- D) Greenview non-voting Administration.

4.3. Members-at-large shall be appointed for a three (3) year term at the annual organizational meeting.

4.4. Elected officials shall be appointed annually at the annual organizational meeting.

4.5. The Chair and Vice Chair shall be selected from among the Board members.

4.6. Council may remove any member-at-large from the Board.

4.7. Quorum of the Board shall consist of four (4) members with a minimum of one (1) elected official.

~~4.8. Quorum of the Committee shall be designated as a majority of the Board Members.~~

## 5. **DUTIES-RESPONSIBILITIES**

5.1. The Board shall have following duties:

- A) Acts as an advisory Board to Council on matters relating to recreation within Ward 1 and Ward 9.
- B) Support public, private, civic, and social recreation organizations, and services within the community.
- C) Recommend, suggest or bring awareness of opportunities for developing and promoting recreation.
- D) Hear and consider requests from any delegation of citizens from within Ward 1 and Ward 9 with respect to recreation, and act on such recommendations arising.
- E) Help ensure that the maximum and most efficient, economic use is made of all available recreational facilities.
- F) Review and approve recreation service group grant requests and recommend funding allocations to Council if necessary.
- G) Review a recreation capital infrastructure plan and budget to be presented to Council.
- H) Ensure that an annual report on Grande Cache recreation activities is presented to Council.
- I) The Recreation Board will not have oversight in the Grande Cache Recreation Complex operations and maintenance, however, may act in an advisory capacity.

5.2. Board members are responsible for maintaining the confidentiality of all proprietary or privileged information that they are privy to while serving as a board member.

## 6. **MEETINGS**

6.1. Board meetings will be held a minimum of four (4) times per year, at the call of the Chair.

- 6.2. Minutes of the Grande Cache Recreation Board meetings shall be retained in accordance with Greenview's Record Retention Bylaw and the *Municipal Government Act*, RSA 2000, cM-26, as amended from time to time.
- 6.3. Regular meetings are to be advertised publicly a minimum of 48 hours ahead of meetings.
- 6.4. The Chair may cancel any scheduled meetings of the Board if it is felt that a quorum will not be achieved or if there are no items for the agenda.
- 6.5. All decisions of the Board shall be in the form of resolutions duly passed by a present majority of Members.
- 6.6. All funding requests will be presented for consideration in the form of a delegation to the Grande Cache Recreation Board.

7. **CONFIDENTIALITY**

- 7.1. Board members are responsible for maintaining the confidentiality of all proprietary or privileged information that they are privy to while servicing as a Board.

8. **REPEAL**

- 8.1. Bylaw 22-898 "Grande Cache Recreation Board Bylaw" and all amendments thereto are hereby repealed.

9. **COMING INTO FORCE**

- 9.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 2023.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 2023.

Read a third time this \_\_\_\_ day of \_\_\_\_\_, 2023.

---

REEVE

---

CHIEF ADMINISTRATION



# Grande Cache Recreation Board

## Request for Decision

---

SUBJECT: **Grande Cache Recreation Board – Terms of Reference**  
SUBMISSION TO: Grande Cache Recreation Board REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: September 6, 2023 MANAGER: KG PRESENTER: KG

---

### RECOMMENDED ACTION:

**MOTION 23.03.16: That the Grande Cache Recreation Board accept the revised terms of reference as a governing term of reference for the Grande Cache Recreation Board.**

---

### BACKGROUND/PROPOSAL:

As a newly established board in Grande Cache, the Grande Cache Recreation Board requires a governing Terms of Reference for the Board to conduct its business as set forth.

---

### BENEFITS OF THE RECOMMENDED ACTION:

As a board required to make decisions and recommendations for the Grande Cache area, the Grande Cache Recreation Board is required to have a governing Terms of Reference.

---

### DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages of the recommended motion.

---

### ALTERNATIVES CONSIDERED:

The Grande Cache Recreation Board can accept the proposed Terms of Reference as information only.

---

### FINANCIAL IMPLICATION:

There are no financial implications to this decision.

---

### STAFFING IMPLICATION:

There are no staffing implications

---

### FOLLOW UP ACTIONS:

Administration will implement the Terms of Reference for the Grande Cache Recreation Board

---

### ATTACHMENT(S):

- Grande Cache Recreation Board – Terms of Reference



# REQUEST FOR DECISION

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SUBJECT:	<b>Adverse Environmental Conditions</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 27, 2024	CAO:	MANAGER: SK BP
DEPARTMENT:	AGRICULTURE & FACILITIES	DIR: MH	PRESENTER: SK BP
	MAINTENANCE		
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

---

## RELEVANT LEGISLATION:

**Provincial – N/A**

**Council Bylaw/Policy – N/A**

---

## RECOMMENDED ACTION:

**MOTION: That Council cancel Tender AG-2024-01 - Annual Flower Tender for the 2024 season due to anticipated adverse environmental conditions.**

---

## BACKGROUND/PROPOSAL:

On January 19<sup>th</sup>, Administration posted a tender to Alberta Purchasing Connection requesting applicants to propose supplying flowers for the Beautification and Facilities Maintenance annual landscaping projects. The tender closed on February 14<sup>th</sup> and applicants were assessed on February 20<sup>th</sup>. The tender proposes a three-year contract to the successful proponent, with the option of two 1-year extensions. This effort was undertaken to provide a better selection of flowers for the applicable program, as well as potential budgetary savings related to bulk purchasing.

Environmental conditions have been exceedingly dry for quite some time, with recent precipitation mapping shows that much of Greenview is currently experiencing a 1 in 50-year lack of winter moisture. Administration is concerned as to the potential for water restrictions and the public perception of flower watering in such a scenario.

Council is not bound to award the tender and is still able to cancel. Administration proposes cancelling the tender for the 2024 season and reassessing in the fall. Administration can reassess the moisture situation in March and submit an order for flowers in 2024 as it has done in previous years.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the current lack of moisture for 2024 is acknowledged, and the tender can be modified to address the concerns while still meeting the objectives of the tender.

2. The benefit of the recommended action is that Council may direct Administration to include a provision within the future tender to account for adverse environmental conditions in the annual procurement of flowers.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of this recommended action is that the tendering of the flowers will be delayed.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to move forward with awarding the Tender AG-2024-01, however, Administration does not recommend this action, due to the uncertain moisture situation.

**ALTERNATIVE MOTION:** That Council accept the report on Adverse Environmental Conditions for information, as presented, and direct Administration to proceed with the tender.

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**FINANCIAL IMPLICATION:**

**Direct Costs:** The budget for flowers is \$45,000 annually.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will move forward with Council's decision and report back to Council.

---

**ATTACHMENT(S):**



# REQUEST FOR DECISION

SUBJECT: **Policy 6308 Clubroot of Canola**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: February 27, 2024  
DEPARTMENT: AGRICULTURE  
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MANAGER: SK  
DIR: MH PRESENTER: SK  
LEG:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – Agricultural Pests Act, R.S.A 2000, Chapter A-8

**Council Bylaw/Policy** (cite) – Policy 6308 “Clubroot of Canola”

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## RECOMMENDED ACTION:

**MOTION: That Council approve Policy 6308 Clubroot of Canola as presented.**

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## BACKGROUND/PROPOSAL:

Policy 6308 stipulates a requirement for an annual review of the policy to ensure that it reflects the opinion of the Agricultural Service Board in efforts to maintain active measures to control or destroy regulated pests as required under the Agricultural Pests Act.

Upon review of the Policy, Administration noted that some of the positive cases found in recent years include disease incidence levels of 1% or less. This coupled with pathotype test results reveal the infectious agent to be the most common clubroot pathotype within Alberta, 3H, which has many commercially available resistant cultivars producers can use. In relation to regulated pests under the Act, it is important to weigh the impact of control measures with the reality of farming in the Peace Region. Rotational options are not as varied in the Peace Region and a 1-4 rotation can be difficult if it does not include forage production.

In response to this, Administration has added the following to 3. A. in Policy 6308:

“i. 1-2 rotation or a one-year break when ID% is 1% or less, and pathotypic testing indicates infection is 3H or 8N.”

While this approach allows for a minor increase in the flexibility of Policy 6308, it remains a zero-tolerance approach. The policy revision keeps with current research on the pathogen. Low spore load situations may allow producers to manage clubroot with resistant cultivars, and still guards against pathotypic shift that would indicate an increase to the severity. Of the 42 clubroot infestations detected in Greenview since 2017, 10 of these occurrences have had less than 1% incidence of disease.

The Policy Review Committee approved the policy during its meeting held on December 12, 2023, with the following amendments:

- Section 3(A)(i): To be clarified
- 3.2(G)(iii): To be applied to arrears if not paid voluntarily
- 5.3: Change “heat map” to “incident map”

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is Council is supporting the recommendations of the Greenview Agricultural Service Board

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. A disadvantage of Council accepting the recommended action is that it may be interpreted by some ratepayers as the Board taking a less stringent approach.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to amend the policy.

**ALTERNATIVE MOTION:** That Council approve Policy 6308 Clubroot of Canola as amended.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will enact any amendments, as applicable, and update registries to reflect the policy change.

---

**ATTACHMENT(S):**

- Policy 6308 “Clubroot of Canola” (Current)
- Policy 6308 “Clubroot of Canola” (Draft)



**Title:** CLUBROOT OF CANOLA

**Policy No:** 6308

**Effective Date:** July 27, 2021

**Motion Number:** 21.07.398

**Supersedes Policy No:** None

**Review Date:** July 27, 2024



**Purpose:** The purpose of this policy is to establish a management plan to prevent and/or minimize the spread and impact of Clubroot in Greenview. Greenview Council recognizes that Clubroot of Canola is declared a pest under the *Agricultural Pests Act* of Alberta and is a concern to agricultural producers within Greenview. Council further recognizes that it is beneficial to the agricultural industry to 'take active measures to prevent the establishment of, control or destroy pests in Greenview (Sec. 6, *Agricultural Pests Act*, R.S.A 2000, Chapter A-8).

## 1. DEFINITIONS

- 1.1. **Manager of Agricultural Services** means the individual appointed as the Agricultural Fieldman through motion by Greenview Council and by virtue of position (*Agricultural Service Board Act*) who acts as a Pest Inspector.
- 1.2. **Agricultural Pests Act** means the *Alberta Agricultural Pests Act* (R.S.A. 200, Chapter A-8) and the *Pest and Nuisance Control Regulation* (184/2001) including any amendments or successor legislation thereto.
- 1.3. **Agricultural Service Board** means the Board appointed by Greenview Council to address agricultural concerns.
- 1.4. **Alberta Clubroot Management Plan** means the plan to manage clubroot of canola as set forth by Alberta Agriculture and Forestry.
- 1.5. **Clubroot of Canola ("Clubroot")** means the serious soil-borne disease caused by *Plasmodiophora brassicae*.
- 1.6. **Control** means to destroy or manage the disease through measures deemed acceptable by the Pest Inspector and this Policy.
- 1.7. **Crop Residue** means the material left in an agricultural field after the crop has been harvested.
- 1.8. **Cruciferous Plants** means a plant family which includes; canola/rapeseed and mustard, as well as the cabbage family (broccoli, brussel sprouts, cabbage, cauliflower, kale, kohlrabi, radish, rutabaga and turnip).

- 1.9. **ID %** means a value derived from application of the accepted algorithm to determine clubroot disease severity:  $(\#1 \text{ total} * 1) + (\#2 \text{ total} * 3) / 100 * 100$ .
- 1.10. **Destroy** means to kill all growing parts or to render reproductive mechanisms non-viable.
- 1.11. **Geographic Area** means an area of land under the jurisdiction of Greenview.
- 1.12. **Greenview** means the Municipal District of Greenview No. 16.
- 1.13. **Infested** means a property containing Clubroot of Canola.
- 1.14. **Notice** means a notice in writing issued by a Pest Inspector under section 12 of the *Agricultural Pests Act*.
- 1.15. **Period of Restriction** means a period of time which a cruciferous crop may not be planted or grown.
- 1.16. **Pest** means an animal, bird, insect, plant or disease declared a pest under section two of the *Agricultural Pests Act*.
- 1.17. **Pest Inspector** means an inspector appointed by Greenview Council or by the Minister to carry out the *Agricultural Pests Act*.
- 1.18. **Producer** means a farm operator.
- 1.19. **Soil Disturbance** means anything that can or may move soil.

## 2. POLICY STATEMENT

- 2.1. Clubroot of Canola poses a serious threat to the Canola industry by reducing yields, it reduces the quantity and quality of the oil produced from the seeds and the spores can remain viable for twenty (20) years or more according to current research.
  - A. Clubroot was declared a pest to Alberta under the *Agricultural Pests Act* (APA) in 2007. Section 6 of the APA states that: a local authority shall take active measures to prevent the establishment of, or to control or destroy pests in Greenview.

## 3. PROCEDURE

- 3.1. In the event that a symptomatic sample sent to an accredited lab for analysis returns a DNA positive for Clubroot Greenview shall:
  - A. Ensure the landowner(s) and/or producer(s) receive a written Pest Notice as per the *Agricultural Pests Act* and associated Regulations following these parameters, as set by Council:
    - i. 1-3 rotation or a two-year break when ID% is less than 2%;
    - ii. 1-4 rotation or a three-year break when ID% is greater than 2%;
    - iii. Should pathotype testing reveal the field is infested with a resistance breaking pathotype the pest notice shall be until there is a canola cultivar

with resistance to that specific pathotype. All other brassica crops shall be prohibited.

- B. All landowner(s) and/or producer(s) within a one (1) mile or 1.6 kilometer radius of the field where Clubroot was confirmed, will be sent written confirmation that Clubroot was confirmed within a one (1) mile or 1.6 kilometer radius of their property with an information package.

3.2. The landowner(s) and/or producer(s) of lands confirmed with Clubroot shall be required to adopt the following immediate control measures;

- A. The crop shall be harvested, and the canola seed shall be sold for crushing, but **not** sold for feed or seed, and shall **not** be retained for reseeding.
- B. Crop residue shall be chopped and evenly spread back onto the infected land, not baled or removed.
- C. Any seed load transported from the infested land shall be securely covered (tarped).
- D. Soil disturbance on infected land should be minimized to prevent movement to uninfected land.
- E. Any crop residue and soil should be cleaned from all equipment and implements and left on the land before taking equipment off the infected land.
- F. Implements, or parts thereof, which come directly into contact with the soil should be sterilized, as per the Alberta Clubroot Management Plant (Appendix 1 and 2).
- G. Should the landowner(s) and/or producer(s) of infected land plant canola fail to abide by the notice the Manager of Agricultural Services shall:
  - i. If the landowner(s) and/or producer(s) fails to abide by the Notice, the Manager of Agricultural Services shall.
  - ii. Take appropriate measures to destroy the planted crop.
  - iii. Should Greenview destroy the crop, an invoice shall be issued to the landowner(s) and/or producer(s) for the labour, chemical and equipment costs of the crops destruction as per Provincial Legislation, including the ability of Greenview to add the arrears amount to the property taxes.
  - iv. Should enforcement be required, where the landowner(s) or producer(s) does not elect to perform the control themselves additional administrative fees will be charged at 15% of the cost of enforcement.
- H. After the period of restriction listed in the Notice has expired, canola may be seeded.
- I. Inform any contractors or custom operators who may enter onto the land that Clubroot has been found on the property, and advise them to properly clean and disinfect any equipment which comes into contact with the soil.

## 4. COUNCIL RESPONSIBILITIES

- 4.1. Council shall appoint Pest Inspectors (as per section 10 of the *Agricultural Pests Act*).
- 4.2. Council shall review the Clubroot of Canola policy annually, to ensure the policy is informed by the most recent advancements in knowledge of the clubroot pathogen.

## 5. ADMINISTRATION RESPONSIBILITIES

- 5.1. The Manager of Agricultural Services shall establish protocols and an inspection schedule to be followed outlining the following:
  - A. Ensure fields to be inspected are distributed across the geographic area of Greenview.
  - B. Sampling techniques, recordkeeping and protocols for entering land.
  - C. Mitigation and control of clubroot spore transferral between fields by Pest Inspectors and;
  - D. Timed to ensure impacted producers are informed of positive clubroot DNA results prior to harvest.
- 5.2. For Research purposes, canola and other cruciferous crops may be permitted to be grown on lands where a Notice has been issued with respect to Clubroot of Canola on the lands provided that pre-approval has been granted by the Manager of Agricultural Services at their sole discretion.
- 5.3. Administration shall develop a geographical heat map based on Townships of infestations for use in mitigation plan development by industry and construction companies.
- 5.4. In order to better understand how the disease was introduced and spread, administration shall gather as much information about the Clubroot infected field as possible, including type and variety of the crop, seed retailer, equipment movement, custom operators used, soil type, pH and drainage patterns.
- 5.5. Greenview Agricultural Services will provide information and education to landowner(s) and/or producer(s) regarding the spread of Clubroot of Canola.
- 5.6. Greenview will advocate that all seed (of a host crop) should be a Clubroot resistant variety.

**Title: Clubroot of Canola**

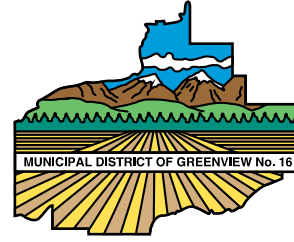
**Policy No: 6308**

**Effective Date:**

**Motion Number:**

**Supersedes Policy No: 6308**

**Review Date:**



**Legal References:**

Agricultural Pests Act, R.S.A. 2000, c. A-8  
Pest and Nuisance Control Regulation, AR 184/2001  
Agricultural Service Board Act, R.S.A. 2000, c. A-10  
Alberta Clubroot Management Plan (August, 2014)

**Cross References:**

Bylaw 23-954 "Designated Officer"  
Bylaw 97-224 "Agricultural Services Board Establishment"

**Purpose:** The purpose of this policy is to establish a management plan to prevent and/or minimize the spread and impact of Clubroot in Greenview. Greenview Council recognizes that Clubroot of Canola is declared a pest under the *Agricultural Pests Act* of Alberta and is a concern to agricultural producers within Greenview. Council further recognizes that it is beneficial to the agricultural industry to take active measures to prevent the establishment of, **and to control or destroy** pests in Greenview. ~~(Sec. 6, Agricultural Pests Act, R.S.A 2000, Chapter A-8).~~

## 1. DEFINITIONS

- 1.1. **Manager of Agricultural Services** means the individual appointed as the Agricultural Fieldman ~~through by~~ motion of Greenview Council, and **who** by virtue of position ~~(Agricultural Service Board Act) who~~ acts as a Pest Inspector.
- 1.2. **Agricultural Pests Act (APA)** means the Alberta Agricultural Pests Act, R.S.A. 2000, c.A-8 and the Pest and Nuisance Control Regulation 184/2001 including any amendments or successor legislation thereto.
- 1.3. **Agricultural Service Board (ASB)** means the Board appointed by Greenview Council to address agricultural concerns.
- 1.4. **Alberta Clubroot Management Plan** means the plan to manage clubroot of canola as set forth by Alberta Agriculture and Forestry.
- 1.5. **Clubroot of Canola (Clubroot)** means the soil-borne disease caused by *Plasmodiophora brassicae*.
- 1.6. **Control** means to destroy or manage the disease through measures deemed acceptable by the Pest Inspector and this policy.
- 1.7. **Crop Residue** means the material left in an agricultural field after the crop has been harvested.

- 1.8. **Cruciferous Plants** means a plant family which includes; canola/rapeseed and mustard, as well as the cabbage family (broccoli, brussel sprouts, cabbage, cauliflower, kale, kohlrabi, radish, rutabaga and turnip).
- 1.9. **ID%** means a value derived from the application of the accepted algorithm to determine clubroot disease severity:  $(\#1 \text{ total} * 1) + (\#2 \text{ total} * 3) / 100 * 100$ .
- 1.10. **Destroy** means to kill all growing parts or to render reproductive mechanisms non-viable.
- 1.11. ~~**Geographic Area** means an area of land under the jurisdiction of Greenview.~~
- 1.12. **Greenview** means the Municipal District of Greenview No. 16.
- 1.13. **Infested** means a property containing Clubroot of Canola.
- 1.14. **Notice** means a notice in writing issued by a Pest Inspector under ~~section 12 of~~ the *Agricultural Pests Act*.
- 1.15. **Period of Restriction** means a period of time in which a cruciferous crop may not be planted or grown.
- 1.16. **Pest** means an animal, bird, insect, plant or disease declared a pest under section two of the *Agricultural Pests Act*.
- 1.17. **Pest Inspector** means an inspector appointed by Greenview Council or by the Minister to carry out the *Agricultural Pests Act*.
- 1.18. **Producer** means a farm operator.
- 1.19. **Soil Disturbance** means anything that can or may move soil.

## 2. POLICY STATEMENT

- 2.1. Clubroot of Canola poses a serious threat to the canola industry by reducing yields, it reduces the quantity and quality of the oil produced from the seeds and the spores can remain viable for twenty (20) years or more according to current research.
  - A) ~~Clubroot is declared a pest in Alberta under the APA. Under which Greenview may take active measures to prevent the establishment of, or to control or destroy pests within the municipality's boundaries.~~~~Clubroot was declared a pest in to Alberta under the *Agricultural Pests Act* (APA) in 2007. Section 6 of the APA states that: a local authority shall take active measures to prevent the establishment of, or to control or destroy pests in Greenview.~~

## 3. PROCEDURE

- 3.1. In the event that a symptomatic sample sent to an accredited lab for analysis returns a DNA positive for Clubroot Greenview shall:
  - A) Ensure the landowner(s) and/or producer(s) receive a written Pest Notice as per the *Agricultural Pests Act* and associated Regulations following these parameters, as set by Council:
    - i. ~~1-2 rotations or a one-year break when ID% is 1% or less, and pathotypic testing indicates infection is 3H or 8N pathotype;~~
    - ii. 1-3 rotation or a two-year break when ID% is less than 2%;

- iii. 1-4 rotation or a three-year break when ID% is greater than 2%;
- iv. Should pathotype testing reveal the field is Infested with a resistance breaking pathotype the pest Notice shall be until there is a canola cultivar with resistance to that specific pathotype. All other brassica crops shall be prohibited.
- B) All landowner(s) and/or producer(s) within a one (1) mile or 1.6 kilometer radius of the field where Clubroot was confirmed, will be sent an information package with written confirmation that Clubroot was confirmed within a one (1) mile or 1.6 kilometer radius of their property. ~~with an information package.~~

3.2. The landowner(s) and/or producer(s) of lands confirmed with Clubroot shall be required to adopt the following immediate control measures;

- A) The crop shall be harvested, and the canola seed shall be sold for crushing, but not sold for feed or seed, and shall not be retained for reseeding.
- B) Crop residue shall be chopped and evenly spread back onto the infected land, not baled or removed.
- C) Any seed load transported from the Infested land shall be securely covered (tarpred).
- D) Soil disturbance on infected land ~~should must~~ be minimized to prevent movement to uninfected land.
- E) Any crop residue and soil ~~should must~~ be cleaned from all equipment and implements and left on the land before taking equipment off the infected land.
- F) Implements, or parts thereof, which come directly into contact with the soil should be sterilized, as per the Alberta Clubroot Management Plant (~~Appendix 1 and 2~~).
- G) Should the landowner(s) and/or producer(s) of infected land or canola plant fail to abide by the Notice, the Manager of Agricultural Services shall:
  - i. ~~If the landowner(s) and/or producer(s) fails to abide by the Notice, the Manager of Agricultural Services shall.~~
  - ii. Take appropriate measures to destroy the planted crop.
  - iii. Should Greenview destroy the crop, an invoice shall be issued to the landowner(s) and/or producer(s) for the labour, chemical and equipment costs of the destruction as per provincial legislation. ~~Including the ability of~~ If not paid voluntarily, Greenview will add the arrears amount owing to the tax roll property taxes.
  - iv. Should enforcement be required, where the landowner(s) or producer(s) does not elect to perform the control themselves additional administrative fees will be charged at 15% of the cost of enforcement.
- H) After the period of restriction listed in the Notice has expired, canola may be seeded.
- I) Inform any contractors or custom operators who may enter onto the land that Clubroot has been found on the property, and advise them to properly clean and disinfect any equipment which comes into contact with the soil.

## 4. COUNCIL RESPONSIBILITIES

- 4.1. Council shall appoint Pest Inspectors ~~{as per section 10 of the Agricultural Pests Act}~~.
- 4.2. Council shall review the Clubroot of Canola policy annually, to ensure the policy is informed by the most recent advancements in knowledge of the Clubroot pathogen.

## 5. ADMINISTRATION RESPONSIBILITIES

- 5.1. The Manager of Agricultural Services shall establish protocols and an inspection schedule to be followed outlining the following:
  - A) Ensure fields to be inspected are distributed across the geographic area of Greenview.
  - B) Sampling techniques, recordkeeping and protocols for entering land.

- C) Mitigation and control of clubroot spore transferral between fields by Pest Inspectors and;
  - D) Timed to ensure impacted producers are informed of positive clubroot DNA results prior to harvest.
- 5.2. For research purposes, canola and other cruciferous crops may be permitted to be grown on lands where a Notice has been issued with respect to Clubroot of Canola on the lands provided that pre-approval has been granted by the Manager of Agricultural Services at their sole discretion.
- 5.3. Administration shall develop a geographical ~~heat~~ incident map based on Townships of infestations for use in mitigation plan development by industry and construction companies.
- 5.4. To better understand how the disease was introduced and spread, Administration shall gather as much information about the Clubroot infected field as possible, including type and variety of the crop, seed retailer, equipment movement, custom operators used, soil type, pH and drainage patterns.
- 5.5. Greenview Agricultural Services will provide information and education to landowner(s) and/or producer(s) regarding the spread of Clubroot of Canola.
- 5.6. Greenview will advocate that all seed (of a host crop) should be a Clubroot resistant variety.

DRAFT





## REQUEST FOR DECISION

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SUBJECT: **Appointment of Members to the Intermunicipal Weed and Pest Appeal Board**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: February 27, 2024 CAO: MANAGER: SK  
DEPARTMENT: AGRICULTURE DIR: MH PRESENTER: SK  
STRATEGIC PLAN: Governance LEG:

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### RELEVANT LEGISLATION:

**Provincial** (cite) – Alberta Agricultural Pests Act A-8 RSA 2000 section 14(5), Alberta Weed Control Act W-5.1 2008 Part 4, 19(1)

**Council Bylaw/Policy** (cite) – Policy 6303: Weed Control, Policy 6316: Pest Control

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### RECOMMENDED ACTION:

**MOTION:** That Council appoint the following individuals to the Intermunicipal Weed and Pest Appeal Board as members for the 2024 calendar year: Dave Gibbard, Joshua McMillan, Jake Drozda, Jeff Laughlin, Warren Wohlgemuth, Gary These, Kayln Schug, Brenda Yasinski, Brent Reese, Gloria Dechant, Terry Ungarian, Linda Halabisky, George Blackhurst, Brianne Brault, Doug Meneice, Duane Nichols, Megan Allard and Clynton Butz.

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### BACKGROUND/PROPOSAL:

Greenview is a member of the Intermunicipal Weed and Pest Appeal Board whose primary function is to allow for prompt, impartial appeal hearings to producers wishing to appeal a weed or pest notice. The board consists of municipal partners: Big Lakes County, County of Northern Lights, and Northern Sunrise County whereby each respective municipality would put forth candidates which would be appointed annually to be on the appeal board. To be compliant with the related legislation, all members of the Intermunicipal Appeal Board must be appointed by each of the participating municipalities.

Administration is very supportive of the continuation of the appeal board as it is a valuable and impartial asset in addressing weed or pest notice appeals.

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### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be compliant with the applicable legislation as related to the appeal board.
- 

### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
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### ALTERNATIVES CONSIDERED:

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**Alternative #1:** Council has the alternative to alter or deny the recommended motion, however, Administration does not recommend this action as Greenview may not be in compliance with the applicable legislation which may result in the default on notice appeals.

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**FINANCIAL IMPLICATION:**

**Direct Costs:** ~~The only financial implication will be the per diem of the board members which may sit on the appeal board, should an appeal be required.~~

**Commented [CL1]:** This is already a normal operating cost of the Board

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

~~There are no follow up actions to the recommended motion.~~

**Commented [CL2]:** Notify the appointed members??

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**ATTACHMENT(S):**

- N/A



# REQUEST FOR DECISION

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SUBJECT: **Policy 6317 “Agricultural Education Grant”**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: February 27, 2024 CAO: MANAGER: SK  
DEPARTMENT: AGRICULTURE DIR: MH PRESENTER: SC  
STRATEGIC PLAN: Culture, Social & Emergency Services LEG:

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## RELEVANT LEGISLATION:

**Provincial – N/A**

**Council Bylaw/Policy – N/A**

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## RECOMMENDED ACTION:

**MOTION: That Council approve Policy 6317 Agricultural Education Grant as presented.**

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## BACKGROUND/PROPOSAL:

On November 30th, 2022, the Agricultural Service Board (ASB) requested that Administration draft a young or small farmer continuing education policy for presentation and consideration at the February 1st, 2023, ASB meeting.

To meet this request, Administration drafted a policy which has been called the Agricultural Education Grant. This grant will give a maximum of \$1000 to eligible applicants. These funds can be used for any costs associated with attending educational events with an emphasis on agriculture. Applicants must demonstrate financial need, an invested interest in agriculture, and be starting, trying to start, or trying to expand their agricultural operation.

This draft policy was presented and approved at the Agricultural Service Board meeting held on April 26, 2023. This draft policy was reviewed by the Policy Review Committee and approved on July 12, 2023.

Administration recommends a budgetary maximum of \$4000.00 annually, however this amount can be amended by Council.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that agricultural producers will be encouraged to attend educational events with less financial burden.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended action is that some applicants may be denied due to constraints if the grant's budgetary maximum has been met for that year.
-

ALTERNATIVES CONSIDERED:

**Alternative #1:** Council can make any changes to the Education Policy and approved the policy as amended.

ALTERNATIVE MOTION: That Council approve Policy 6317 Agricultural Education Grant as amended.

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FINANCIAL IMPLICATION:

**Direct Costs:**

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Should Council approve the recommended action, the Policy will be added to Greenview's policy registry.

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ATTACHMENT(S):

- Policy 6317 "Agricultural Education Grant" (Draft)
- Agricultural Education Grant Application Form

**Title:** Agricultural Education Grant

**Policy No:** 6317

**Effective Date:** Date passed in Council

**Motion Number:**

**Supersedes Policy No:** None

**Department:** Agricultural Services

**Review Date:** (3 Years from date approved)



**Legal References:**

*None*

**Cross References:**

Policy 8008 "Postsecondary Scholarships"

**Purpose:** To provide financial assistance to those attending agricultural education events. The Agricultural Education Grant seeks to support endeavors which expands knowledge of the agriculture industry.

## 1. DEFINITIONS

- 1.1 **Chief Administrative Officer (CAO)** means the Chief Administrative Officer of Greenview, or designate.
- 1.2 **Eligible Applicant** means an applicant who meets the grant criteria established in the general principles for selection.
- 1.3 **Greenview** means the Municipal District of Greenview No. 16.
- 1.4 **Primary Residence** means living in a house, rental, or in the case of an entry level producer, in shared accommodations within the boundaries of Greenview, including the towns of Fox Creek and Valleyview.

## 2. POLICY STATEMENT

- 2.1. The Greenview Agricultural Service Board will annually dedicate up to \$1000.00 to each applicant until the budgetary maximum of \$4000.00 has been reached each year.
- 2.2. Applicants attending any educational event with an emphasis on agriculture are eligible for a \$1000 grant. Educational event includes:
  - A) Conferences;
  - B) Presentations;
  - C) Classes;
  - D) Speakers; or
  - E) Any other event deemed acceptable by the CAO.
- 2.3. Grants will be awarded to Eligible Applicants whose Primary Residence is in Greenview and will be attending an educational event with an emphasis on agriculture.

- 2.4. The CAO may award a maximum of \$1000.00 to an applicant for Agricultural Education Grant.
- 2.5. Applicants who are applying for this grant to be contributed towards full time postsecondary studies will not be considered.
- 2.6. If attending an event that is primarily livestock based, the event must be focused on cattle, swine, sheep, goats, bees, leafcutter bees, bison, or poultry production to be eligible for an Agricultural Education Grant.

### 3. AGRICULTURAL EDUCATION GRANT

- 3.1. Successful applicants may utilize the Agricultural Education Grant to cover the following expenses while attending an agricultural education event:
  - A) All costs associated with travel including accommodations and subsistence;
  - B) Registration or course fees; and
  - C) Cost of acquiring daycare or animal care.
- 3.2. Selection principles of the Agricultural Education Grant shall be as follows:
  - A) The applicant's Primary Residence is in Greenview;
  - B) The applicant demonstrates financial need;
  - C) The applicant is under 40 years of age;
  - D) The applicant currently owns, works on, or demonstrates a strong interest in an agricultural operation;
  - E) Preference will be given to applicants who are new to the agriculture industry and/or are trying to start, have recently started, or are trying to grow, their agricultural operation;
  - F) Preference will be given to applicants who have not been previously awarded a grant from Greenview.
- 3.3. Applicants may apply or re-apply for a grant each year that they are attending an agricultural educational event provided they meet the selection criteria, **however first-time applicants will be given priority.**

### 4. PROCEDURE

- 4.1. Application will be available at any Greenview Public Service Building or on the Greenview website. Applications will remain open until the budgetary maximum has been met.
- 4.2. Only completed applications will be considered.
- 4.3. Successful applicants will be notified by Greenview Administration.
- 4.4. Following the receipt of an acceptance letter the successful applicant must provide proof of enrollment or attendance at the event, including related invoices or receipts, to Greenview Administration before grant funds will be released.

### 5. COUNCIL RESPONSIBILITIES

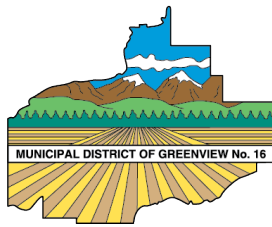
- 5.1. Council shall annually review and approve the Agricultural Education Grant budget.

### 6. ADMINISTRATION RESPONSIBILITIES

- 6.1. Administration shall annually prepare the Greenview Grant Portal to accept applications for the Agricultural Education Grant.

6.2. Administration will inform Council of all payments made under this policy.

DRAFT



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

### EDUCATION IN AGRICULTURE SPONSORSHIP APPLICATION

Full Name: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Province: \_\_\_\_\_

Legal Land Location or Rural Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Event you will be attending: \_\_\_\_\_

Date/Duration of event: \_\_\_\_\_

On a separate page please answer the following questions:

- 1) Describe the event and what you will be gaining from it
- 2) Explain your eligibility for this sponsorship (ie why should Greenview choose you to receive this sponsorship).
- 3) Outline the approximate costs associated with attending this event.

*The personal information on this form is collected under the authority of s33(c) and s39(1)(a)(b)(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information is required for the purpose of carrying out an operating program or activity of Greenview, the **Education in Agriculture Sponsorship Application Form**. If you have any questions about the collection, use or disclosure of your personal information, please contact Greenview's FOIP Coordinator at 780-524-7600 or [foip@mdgreenview.ab.ca](mailto:foip@mdgreenview.ab.ca).*

I, \_\_\_\_\_ have read and agree to the above FOIP clause  
(Signature)

I, \_\_\_\_\_ hereby declare that:  
(Signature)

the information given on this form is complete and a true statement of facts relating to this application, to the best of my knowledge.

**Online applications are available on the Greenview website or paper copies can be acquired at any Greenview Administration building. Completed applications can be emailed to the Landcare Coordinator at [sarah.cairns@mdgreenview.ab.ca](mailto:sarah.cairns@mdgreenview.ab.ca), dropped off at any Greenview Administration building, or mailed to:**

**Greenview Agricultural Services**

**PO Box 1079 Valleyview AB T0H 3N0**





# REQUEST FOR DECISION

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SUBJECT:	<b>Rotary Club of Grande Prairie - Sponsorship Request</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 27, 2024	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Policy 8012 - Sponsorships

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## RECOMMENDED ACTION:

**MOTION:** That Council approve sponsorship in the amount of \$2,000.00 to the Rotary Club of Grande Prairie for hosting the Grande Prairie Regional Airshow on July 26-28<sup>th</sup>, 2024 in Grande Prairie, Alberta, with funds to come from the Community Services Sponsorship budget.

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## BACKGROUND/PROPOSAL:

The Rotary Club of Grande Prairie is hosting the Grande Prairie Regional Airshow at the Grande Prairie Regional Airport on July 26 -28<sup>th</sup>, 2024. The event is planned to help raise funds for the D Coy Community Hub project.

The Rotary Clubs of Grande Prairie (consisting of the Rotary Club of Grande Prairie, Swan City Rotary Club, Sunrise Rotary Club, and Rotary Club of Grande Prairie After Five) are not-for-profit organizations that support the community, working together to provide services to others – leaving a lasting change in their communities.

The Grande Prairie Regional Air Show Committee includes members from the three rotary clubs to which the event planning has been divided. Planning for the airshow has been underway for the past year, working closely with the Grande Prairie Regional Airport. Members have been attending learning opportunities and conferences to gain expertise for this event and have hired an Air Show Boss, as this is a requirement for the event. Sponsorship donations will be utilized for the operations of the airshow, including but not limited to fees for performers, booking fees, fuel, accommodations, as well as incidental costs such as advertising, insurance, security etc.

The Committee is excited to bring this entertaining event to the area while raising funds for the D Coy Armouries building project and are asking for a \$100,000.00 sponsorship, keeping in line with the previous grant request received at the October 2023 deadline, which was unsuccessful. The attached budget is estimated for approximately 12,000 guests coming through the gates, with the capacity to host up to 25,000 within the location if necessary.

Administration is recommending a \$2,000.00 sponsorship, as the event is not held within Greenview however the event will welcome Greenview residents, allowing them the opportunity to attend the large regional event.

The Community Services Sponsorship budget currently totals approximately \$160,100.00.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that Greenview would be a part of a large event that attracts attendees from across the region and beyond.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of the recommended motion is that Council could see an increase in sponsorship requests for events not located within Greenview.
2. The disadvantage of the recommended motion is that the fundraising efforts with this event are related to the D Coy Armouries community hub project, which is located within the City of Grande Prairie, despite benefiting a small amount of Greenview residents.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to recommend a different sponsorship amount for the event or take no action in the recommended motion.

**Alternative #2:** Council has the alternative to support the event in other ways. (i.e. In-Kind donations)

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**FINANCIAL IMPLICATION:**

**Direct Costs: \$2,000.00**

**Ongoing / Future Costs: N/A**

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will advise the Rotary Club of Grande Prairie of Council's decision.

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**ATTACHMENT(S):**

- Rotary Club Grande Prairie Sponsorship Application
- Air Show 2024 Budget
- Airshow and Grounds Layout Plans

# Greenview Sponsorship and Donation Request Form

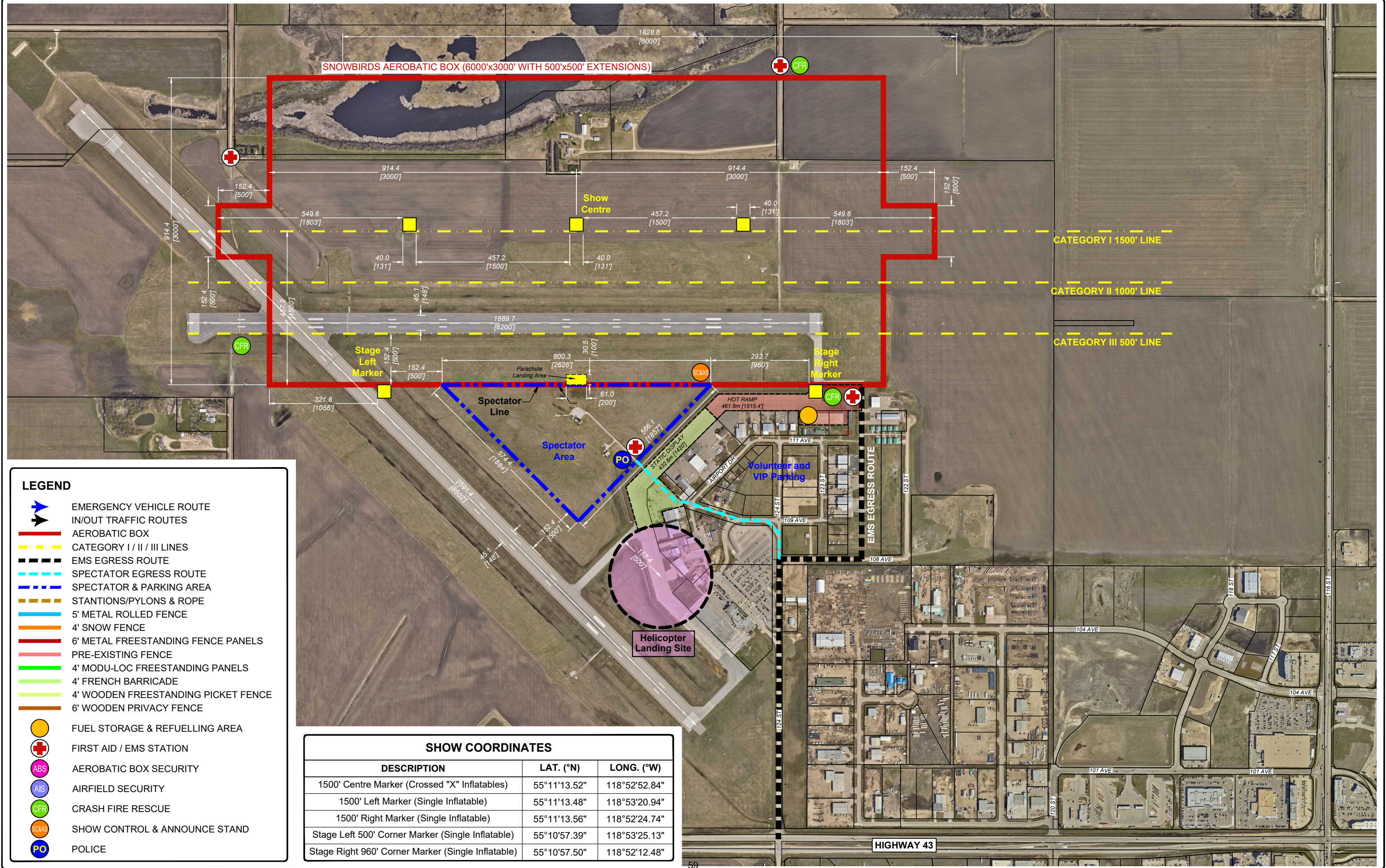
Row 101

Organization or Person Requesting Funds	Rotary Clubs of Grande Prairie (Grande Prairie Regional Airshow Committee)
Date of Application	01/22/24
Form Date Field	187
Date of Event	07/27/24
Phone Number	Bruce: 780-933-4643 Carmen: 780-933-4329
Purpose of Organization	Bruce: brucet@baseng.ca Carmen: c.mann@pmlp.ca
Mailing Address	Box 235 Grande Prairie, AB T8V 3A4
Funding Request Total	\$100,000 (we left this amount consistent with our grant application request for D Coy Community Hub Project, discussed below, however we are grateful for any amounts). All sponsorship funds will flow through the Rotary Club of Grande Prairie.
Type of sponsorship request	Event
Describe your organization	The Rotary Clubs of Grande Prairie (consisting of the Rotary Club of Grande Prairie; Swan City Rotary Club; Sunrise Rotary Club; and Rotary Club of Grande Prairie After Five) are not-for-profit clubs that provide service to others while working together to take action and create lasting change in our communities, across the globe and in ourselves. The Grande Prairie Regional Airshow Committee is made up of members from the Rotary Clubs of Grande Prairie and the event planning has been divided into different departments with director(s) heading up each. We have been planning this event for over a year and working closely with the Grande Prairie Airport. Last summer we had members attend and volunteer at the Peace Regional Airshow in Peace River to get a feel for the event and in December 2023 we had multiple members attend the annual conference of the International Council of Air Shows ("ICAS") in Las Vegas to obtain further information and industry expertise for this event. Further, we have hired and have been working closely with an Air Show Boss (a requirement to run the event) and are now in the process of confirming different performers. Included with this application are copies of our current event budget and grounds layout.
Intended Purpose	Sponsorship will be applied to related expenses for The Grande Prairie Regional Airshow, including, but not limited to, fees for various performers (booking fee as well as fuel, accommodations, meals, etc) as well as incidental costs for hosting the event, such as advertising, rentals, security, insurance, and volunteer related costs. See attached budget.
Direct Goals	To bring the joy and thrill of air exhibitions to our community for everyone to enjoy while also raising awareness and funds towards the D Coy Community Hub Project – an ambitious restoration project that will turn the D Coy Armouries (centrally located in the city of Grande Prairie) into a community hub that will serve various user groups but particularly youth, community associations and other not-for-profit groups.
Where/When?	The Grande Prairie Airport on July 26 – 28, 2024 July 26 will be rehearsal for the performers and their crews and July 27 & 28 will be the performance event open to the public. We have recently launched our website at <a href="http://www.gpregonalairshow.com">www.gpregonalairshow.com</a> as well as a Facebook page, both of which will be updated in the near future with confirmed performers and ticket information.
Benefit to residents of Greenview	- Entertainment value for individuals to attend the Airshow and have a unique aviation experience! - Tourism revenue (such as fuel, meals, hotels) from performers and attendees travelling for the event; - A major facilities improvement for the participants of the Air and Army Cadets program (which has participants throughout the region), one of the main user groups of the D Coy Amouries building; - A central community hub within the city of Grande Prairie and the MD of Greenview that can facilitate different user groups.
How many people will benefit	We are currently budgeting for general attendance of approximately 12,000 people at the Airshow. However, our location has capacity to accommodate up to 25,000 people per day. Further, we believe that this event will be a tourism draw that will benefit regional businesses. Last of all, the end goal of the D Coy Community Hub Project will continue to benefit our region for generations to come.
Funding from others	Although we have received different Grants towards the D Coy Community Hub Project (including an application that is under consideration with the MD of Greenview), we are in the process of requesting sponsorship for the Grande Prairie Regional Airshow and do not have any confirmed amounts yet. We

	anticipate making applications with the various other organizations, including but not limited to the City of Grande Prairie, the province of Alberta (Tourism), and Airshow specific grants that may be available.
<b>Additional Information</b>	Our understanding is that there is a Committee meeting on February 20 in Grovedale, and we would like the opportunity to present to the Committees if that is possible. Please advise.
<b>Recognition</b>	Currently our sponsorship group is building our sponsorship packages, although they are not yet available. However, recognition will be consistent with your Tier Policy. For example, a Premier sponsorship from the MD of Greenview would include a council photo op and cheque presentation; tickets to the Airshow with a Greenview banner displayed at the event; as well as verbal and written recognition of the sponsorship received from Greenview. Our sponsors will be a huge driver to the success of this event and we appreciate feedback of what additional recognition methods, if any, are preferred and important to you.
<b>Previous Donation</b>	No, although we currently have a grant application for the D Coy Community Hub Project that is under the MD of Greenview's consideration.
<b>Grant Funds Received from other sources?</b>	
<b>Have you performed any other fundraising projects?</b>	
<b>Agreement</b>	
<b>Grant Purpose</b>	
<b>Column24</b>	
<b>Year Grant Received</b>	
<b>Amount of Grant</b>	
<b>List the donae, purpose and amount</b>	
<b>What type of fundraising &amp; how much did you raise?</b>	
<b>Signature</b>	
<b>Date</b>	
<b>Financial Statement</b>	
<b>Administration Recommendations</b>	
<b>Email</b>	
<b>MD Logo</b>	
<b>Email Comm.</b>	
<b>List for Recognition</b>	
<b>Contact Name(s)</b>	Bruce Tattre, Committee Chair Carmen Mann, Committee Member (Applicant)
<b>Logo Permission</b>	Will contact if application is successful.
<b>Agreement with Statement</b>	Confirmed that in agreement
<b>Signature1</b>	Carmen Mann
<b>FOIP Disclosure</b>	Confirmed that in agreement







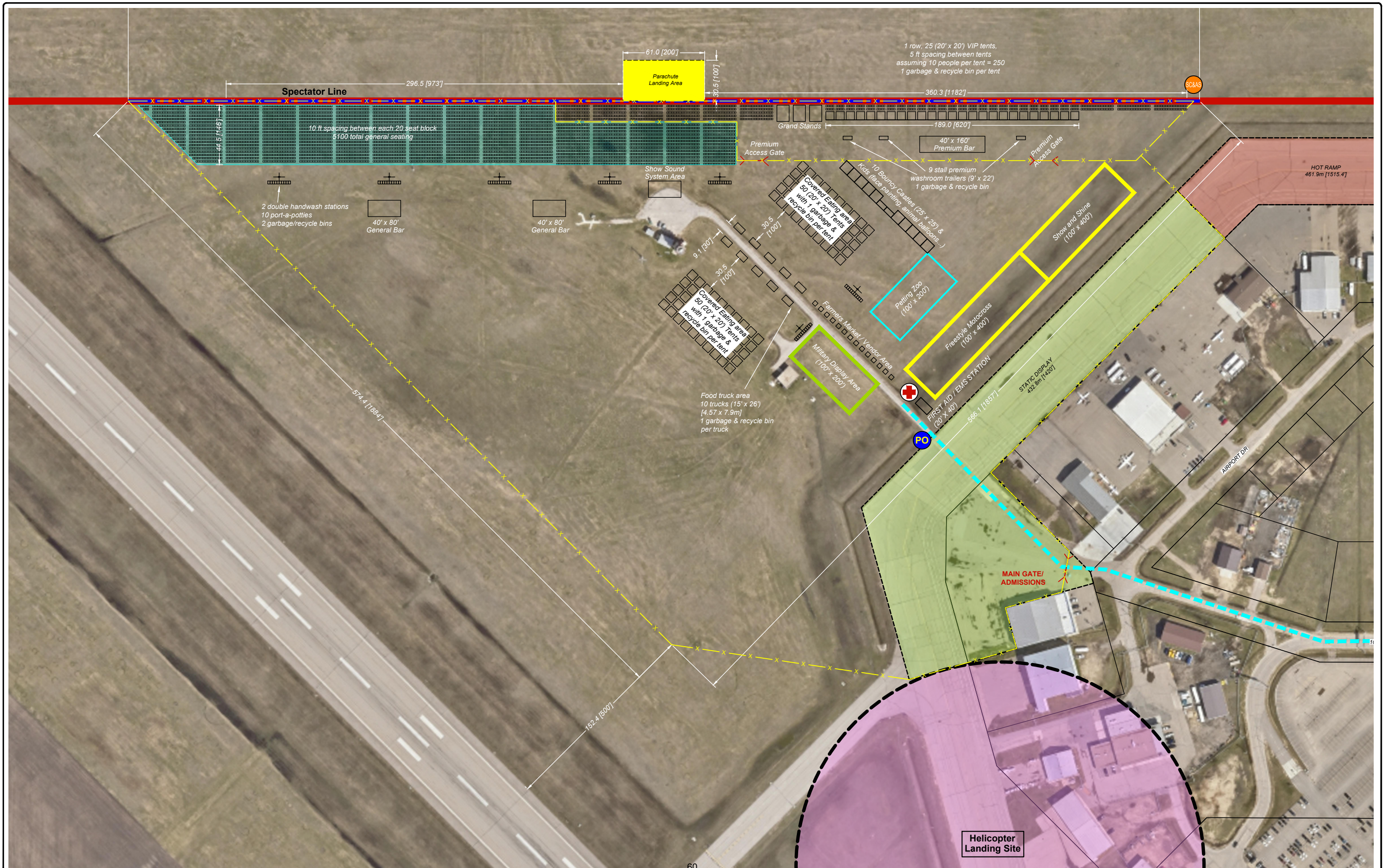
LEGEND

- EMERGENCY VEHICLE ROUTE
- IN/OUT TRAFFIC ROUTES
- AEROBATIC BOX
- CATEGORY I / II / III LINES
- EMS EGRESS ROUTE
- SPECTATOR EGRESS ROUTE
- SPECTATOR & PARKING AREA
- STANTIONS/PYLONS & ROPE
- 5' METAL ROLLED FENCE
- 4' SNOW FENCE
- 6' METAL FREESTANDING FENCE PANELS
- PRE-EXISTING FENCE
- 4' MODU-LOC FREESTANDING PANELS
- 4' FRENCH BARRICADE
- 4' WOODEN FREESTANDING PICKET FENCE
- 6' WOODEN PRIVACY FENCE
- FUEL STORAGE & REFUELLING AREA
- FIRST AID / EMS STATION
- AEROBATIC BOX SECURITY
- AIRFIELD SECURITY
- CRASH FIRE RESCUE
- SHOW CONTROL & ANNOUNCE STAND
- POLICE

SHOW COORDINATES

DESCRIPTION	LAT. (°N)	LONG. (°W)
1500' Centre Marker (Crossed "X" Inflatables)	55°11'13.52"	118°52'52.84"
1500' Left Marker (Single Inflatable)	55°11'13.48"	118°53'20.94"
1500' Right Marker (Single Inflatable)	55°11'13.56"	118°52'24.74"
Stage Left 500' Corner Marker (Single Inflatable)	55°10'57.39"	118°53'25.13"
Stage Right 960' Corner Marker (Single Inflatable)	55°10'57.50"	118°52'12.48"









# REQUEST FOR DECISION

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SUBJECT: **DeBolt Nurse Practitioner Accommodations**  
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: February 27, 2024 CAO: SW MANAGER:  
DEPARTMENT: CAO SERVICES DIR: PRESENTER: SW  
STRATEGIC PLAN: Culture, Social & Emergency Services LEG:

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council accept the request for establishing a facility to attract a nurse practitioner to DeBolt for information, as presented.**

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## BACKGROUND/PROPOSAL:

In 2023 the Province of Alberta began the process of restructuring of Alberta Health Services and while the majority of the changes are still unknown, the province did announce their intention to have nurse practitioners play a more substantial role. In this announcement the province cited that they believe that nurse practitioners can provide approximately 80% of the medical services a family physician provides. This number has caused some controversy resulting in push back from within the medical field. As such, it is important to note that while the province is still indicating this plan will continue to move forward, a formal operating and funding model has not been released and they are still in negotiations.

In the light of the province's announcement Greenview received a letter from the DeBolt Pioneer Centre asking if Greenview would consider transforming a portion of the old DeBolt Fire Hall into a clinic to attract a nurse practitioner. To Administrations knowledge there has not been inquiries from interested nurse practitioners to establish such a business within DeBolt. The letter specifically cited transforming one of the three existing bays into a clinic type facility and utilizing available storage for the displaced equipment and items elsewhere. For many years this building has been used for storage of equipment for several departments and has proved to continue to be a valuable asset for Greenview's needs. Contrary to some beliefs, if contents of the bays were displaced, administration would have difficulty finding new homes for them and quite likely result in investment of additional storage elsewhere. At this time Administration does not recommend developing a bay for private practice and public use.

If Council does wish to further, consider alternative use within this building it would be more feasible to accommodate office space on the west side where current office/common space exists. Depending on the level and type of renovations required, this would require considerable operational or capital investment. In 2020 administration completed a cost analysis to convert the Eagles Nest Hall into office space with a low-end estimate of \$65,000 and all work being completed in-house. While the building footprint and conditions

are different and administration anticipates the costs to be considerably higher, this estimate does provide a minimum starting point for Council to consider.

Administration has not examined this further because the issue at hand speaks to a level of service and administration is not aware if Council wishes to pursue such a service at this time. If Council does wish to pursue this, some items to consider may include but not be limited to:

- Administration will require additional funds from a reserve to be allocated within the budget.
- Administration will require time to create concept designs to consider. Because this would be a new unplanned for ask, the timeline for any related work required is undermined and could potentially require outsourcing.
- Administration cannot predict if a nurse practitioner would be interested in establishing a business within DeBolt.
- The provincial funding model for this program has not yet been determined and questions around nurse practitioner business feasibility relating to population density is not yet understood.
- How this level of service is to be potentially duplicated in other Greenview communities

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#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that there is a greater awareness for the potential of establishing a nurse practitioner practice in DeBolt and potentially other Greenview communities.
2. The benefit of Council accepting the recommended motion is that it provides a starting point for further discussions on Greenview could potentially repurpose existing buildings to better serve communities.

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#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The potential disadvantage to the recommended motion is that it may be perceived as inaction.

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#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to direct Administration to proceed with creating concept designs for repurposing a portion of the old DeBolt Fire Hall.

***That Council direct Administration to complete concept designs for the purpose of repurposing a portion of the interior of the Greenview building located in DeBolt commonly known as the old DeBolt Fire Hall for commercial use.***

---

#### FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

If Council chooses to use the alternative motion, Administration can complete concept designs internally in a rough draft form and therefore reduce initial costs until Council has an opportunity to further direct the project. Subsequent work will have financial implications.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

If Council chooses to pursue the alternative motion staffing implications will include 15 to 30 hours of staff time.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW-UP ACTIONS:

Administration will proceed as directed by Council.

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ATTACHMENT(S):

- DeBolt Pioneer Centre Letter
- Building pictures















MENS WASHROOM



# REQUEST FOR DECISION

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SUBJECT:	<b>Registered Drainage Systems or Surface Water Management</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 27, 2024	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: SW
STRATEGIC PLAN:	Environment	LEG:	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION:** That Council accept the report on the Northern Zone 4 Drainage Ditch Committee for information, as presented.

**MOTION:** That Council appoint \_\_\_\_\_ to the Northern Zone 4 Drainage Ditch Committee and the member honorarium and expenses to be covered by the municipality.

---

## BACKGROUND/PROPOSAL:

Greenview Administration has been in conversation with Birch Hills County and other municipalities regarding registered drainage systems that were constructed when municipalities were under Municipal Affairs as Improvement Districts. Land drainage and surface water management has been a long-standing practice in practice in Canada for more than 200 years and Alberta is no exception. Draining water from a rural landscape started with a goal to increase productive agricultural land and on larger scales and in many cases were provincial initiatives. In Greenview, this occurred during a time when it was an Improvement District under Alberta's Department of Municipal Affairs. In 1996, the Improvement District No. 16 became the MD of Greenview No. 16 and therefore became fully self-governed.

As time has passed and self-governance took hold Greenview inherited some past provincial initiatives such as provincially established drainage systems. Greenview has 26 drainage ditches of this nature excluding municipal established infrastructure such as roadside ditches and systems that compliment roadside ditch networks. The length of the ditches being discussed range from short 0.5km to 11km and occur in 7 of 9 Greenview Wards with the exceptions being the Grande Cache Cooperatives and Enterprises and the Hamlet of Grande Cache.



The issue at hand is that the provincially initiated drainage systems have created uncertainty from an ownership, management and budgeting perspective for municipalities. This has placed pressure on municipalities to deal with general maintenance such as cleaning, erosion issues, weed control issues, access issues and the associated costs with these. As such, Birch Hills County assembled a group of like municipalities to discuss commonality on this topic. The result of this meeting was the greater group believed it to be warranted to strike a committee to better understand the issue at hand, implications and ultimately develop a strategy that may result in a lobby position for provincial assistance.

Like other the municipalities invited to participate, this topic has been a long-standing issue for Greenview. As such, Greenview has put several measures in place to enable more effective management of these systems. Over the last several years, Greenview has endeavoured to better understand the drainage ditches that occur within its borders. Through this process all ditches have been mapped, access has been dealt with and a monitoring and maintenance regime has been established. Operationally this has had some financial and resource impacts, however the program has yielded less complications when managing these ditches.

Despite Greenview implementing a program that has been effective, Administration still sees value in a more regional review and approach and as such recommends supporting the proposed committee on the administrative level. It is also an opportunity to work more closely with neighbouring municipalities and further relationships.

On the Council level, there is also perceived value for both understanding the issue at hand and furthering relationships. Administration notes however, that given Greenviews perceived advanced response to the situation at hand, the urgency to remedy issues such as access, maintenance, and rehabilitation is not as pressing and therefore if Council chooses to appoint a member that person may have a different experience as it relates to how to tackle the issues.

---

#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the first motion is that Administration can share relevant experience and continue to build relationships with neighboring municipalities.
2. The benefit of Council accepting the second motion is that Council can directly represent Greenview on a regional municipal committee that shares common interests.

---

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are not perceived disadvantages to the first motion. Administration has much of the information already organized and staff time would be limited.
2. The disadvantage of the second motion is that the significance of Greenviews participation at the Council level is difficult to determine as the issues at hand appear to be of less urgency to Greenview at this time.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council may choose to not appoint a Council member to the committee. If this alternative is preferred, Greenview's participation at the administrative level and committee progress can be relayed to Council through CAO updates. It should be noted however that the CAO may not be completely aware of committee discussions on a detailed level.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

Some staff time will be required to assemble Greenviews information on this topic. It is however anticipated to limited and not cumbersome.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will contact Birch Hills County with an update on the decisions of Council.

---

**ATTACHMENT(S):**

- Birch Hills County letter to Greenview
- Greenview Drainage Ditch Maps



February 12, 2024

To: RMA Zone 4 Municipalities

**Re: Registered Drainage Systems or Surface Water Management**

Dear Councils,

At the Feb. 9<sup>th</sup>, 2024 Zone 4 RMA meeting in Grimshaw, Birch Hills County spoke about a meeting held in Birch Hills County on January 31<sup>st</sup> regarding issues related to registered drainage systems constructed when municipalities were under Municipal Affairs control as Improvement Districts. Nine municipalities were in attendance from the north zone. Generally, the identified issues included:

- Lack of/consistency of easements for each registered drainage system.
- Lack of a clear understanding related to ownership/responsibility for rehabilitation and maintenance. It was noted that systems originally developed by Municipal Affairs were the responsibility of the municipality.
- Lack of funding for rehabilitation and maintenance.

At the conclusion of the meeting in Birch Hills County, it was suggested by the group that this matter should be brought before the RMA zone 4 for the purpose of creating an ad-hoc committee. At the RMA Zone 4 meeting the following motion was adopted:

**Moved by:** Carolyn Kolebaba, Northern Sunrise County

**Seconded by:** Dalen Richardson, MD of Fairview

*“That the Northern Zone 4 create a Drainage Ditch committee, and to send a request to the municipalities for an appointment of a member, and the member honorarium and expenses are covered by the municipality; and further that the municipality express the number of committee members to be appointed to the committee.”*

**CARRIED**

The Committee will require the following to support their efforts:

- Municipalities agree to supply the ad-hoc committee with relevant information in a timely fashion.
- The committee shall endeavour to provide regular communication amongst zone 4 members as to progress, including an update at the zone meetings.
- The ad-hoc committee would establish the expected scope of work/terms of reference. This may potentially include:
  - Size and composition of the committee

- Define what information each municipality would provide to the group including timelines.
- Compile and review information to determine priorities for addressing future strategic initiatives.
- Develop a strategy/lobby position including a communications strategy.
  - Ensure all affected municipalities are in agreement with the approach.
  - Ensure an update would be provided to the zone during the August meeting.
  - Engage RMA by developing a resolution for consideration at the zone and Provincial level. Work with RMA executive to advance our concerns.
  - Potential engagement of MLAs within the region to create awareness of the issues and assistance in advocating for solutions.
  - Formally lobby the different ministries to address common issues.

The points identified above are not necessarily those that the committee may choose to take; rather they are only suggestions.

Please respond to this letter to [cao@birchhillscounty.com](mailto:cao@birchhillscounty.com) by March 1, 2024 with your suggestions for the size of the committee and whether your municipality wishes to appoint a municipal representative. As the point of contact, at least for now, I will scan and share all correspondence I receive to the region as a whole.

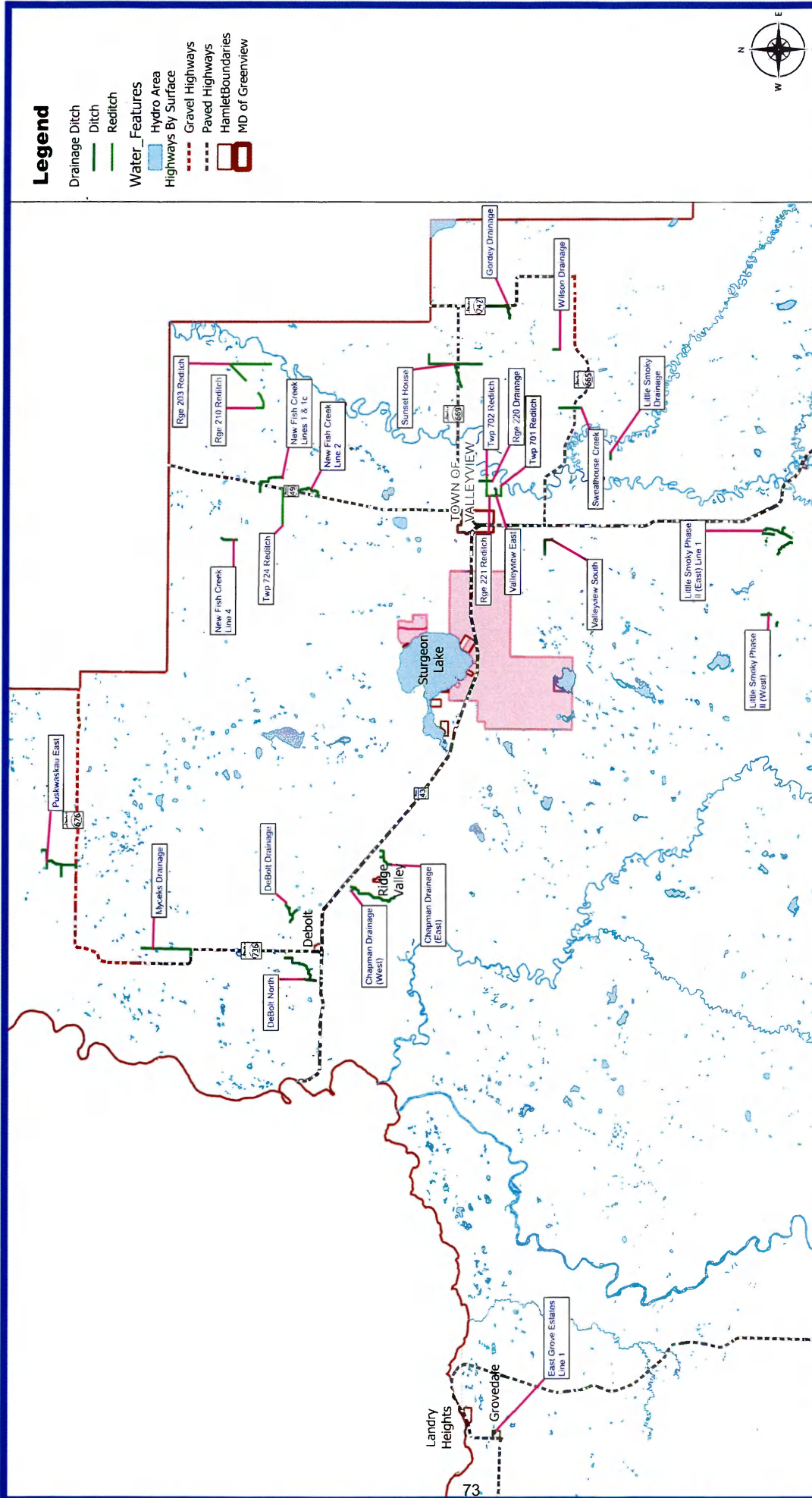
Sincerely,

On Behalf of Birch Hills Council,

Larry Davidson, CLGM  
Chief Administrative Officer

Cc. CAOs for:

Birch Hills County  
Saddle Hills County  
MD of Spirit River  
MD of Fairview  
MD of Peace  
County of Northern Lights  
Clear Hills County  
MD Big Lakes  
MD Opportunity  
County of Grande Prairie  
MD of Smoky  
MD of Greenview  
MD Northern Sunrise  
Mackenzie County



- Legend**
- Drainage Ditch
  - Ditch
  - Reditch
  - Water\_Features
  - Hydro Area
  - Highways By Surface
  - Gravel Highways
  - Paved Highways
  - Hamlet Boundaries
  - MD of Greenview

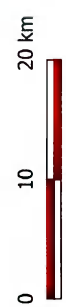


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UTM Zone 11 NAD83  
1:400,000  
Date: 12/13/2021



# Greenview Drainage Ditches





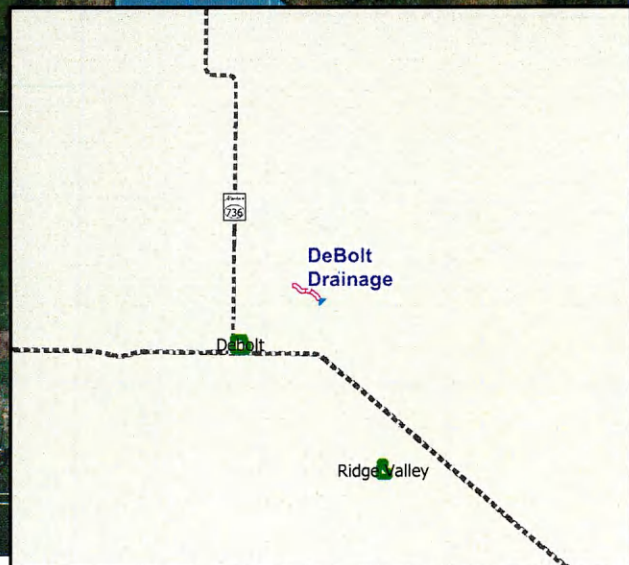
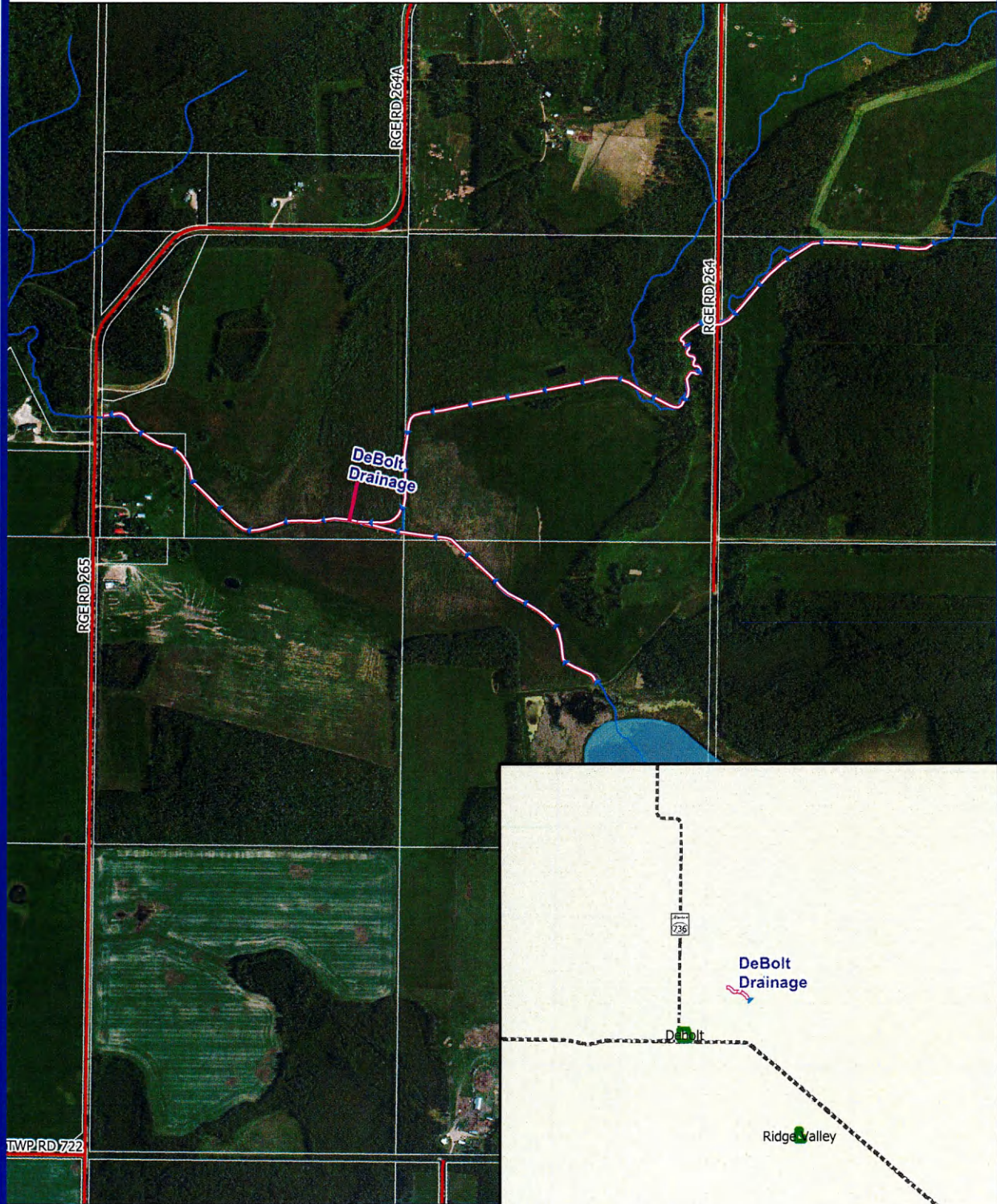


# DeBolt Drainage

UTM Zone 11 NAD83

1:10,000

Date: November 09, 2021



Legend  
roads SURFACE Water\_Features hydro\_area  
GRAVEL hydro\_line cadastre

3.2 km

0 200 400 m



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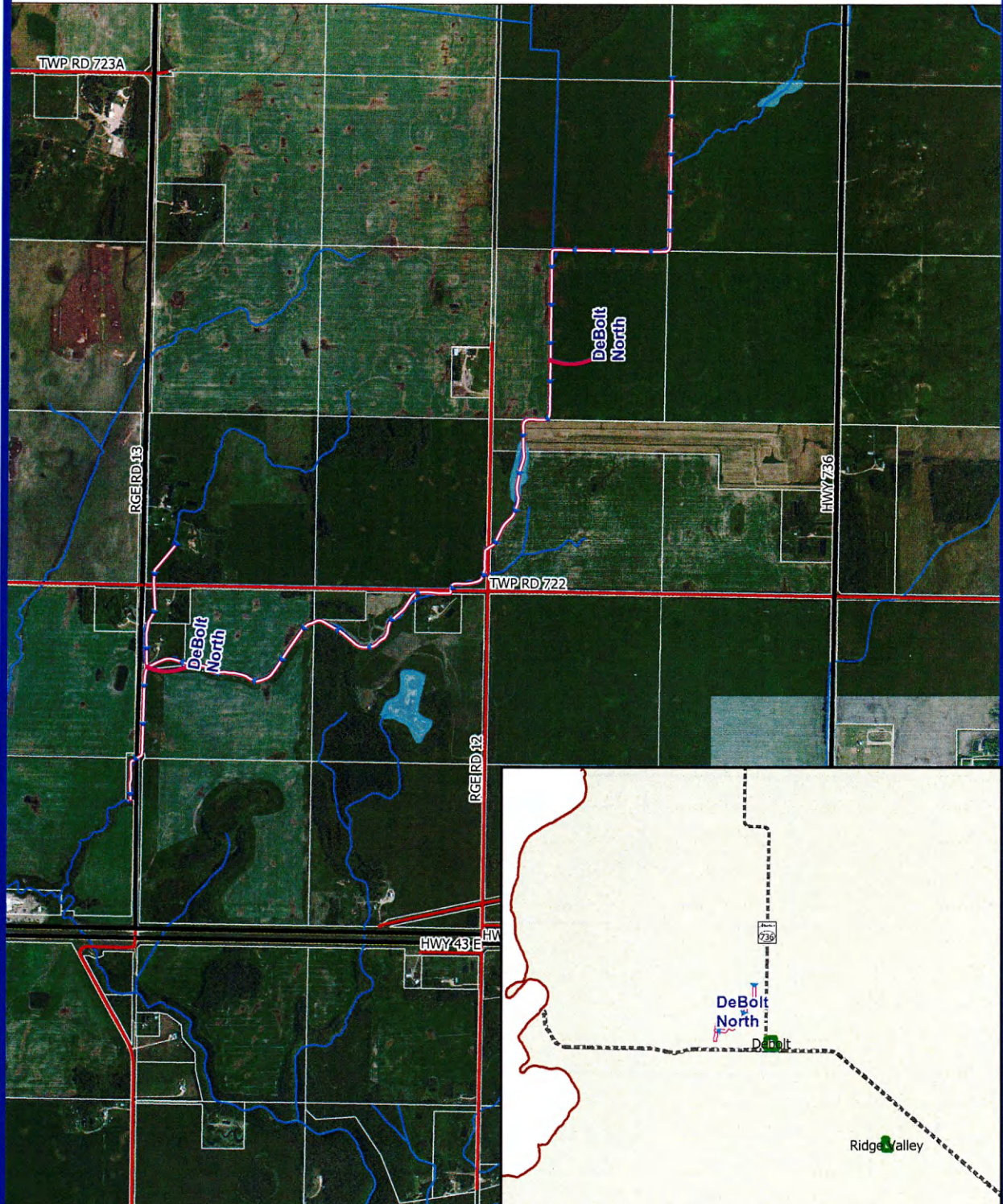


# DeBolt North Drainage

UTM Zone 11 NAD83

1:18,000

Date: November 09, 2021



## Legend

- |                |                   |          |
|----------------|-------------------|----------|
| Drainage Ditch | Water_Features    | cadastre |
| Road Surface   | Hydro Line        |          |
| GRAVEL         | Hydro Area        |          |
| PAVED          | Hamlet Boundaries |          |

6 Km

0 250 500 750 m



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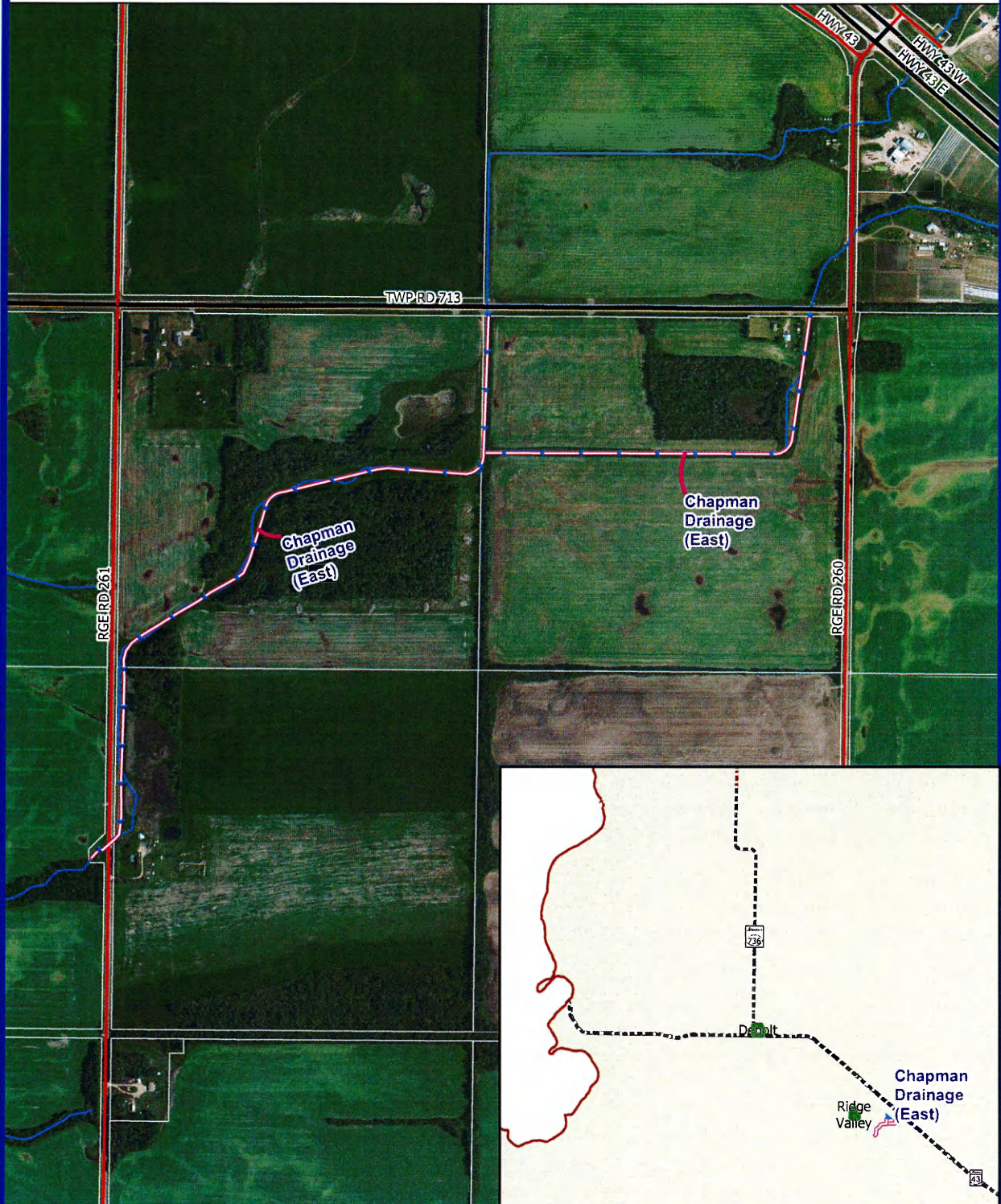


# Chapman Drainage East

UTM Zone 11 NAD83

1:8,500

Date: November 09, 2021



## Legend

- |                |                  |                |
|----------------|------------------|----------------|
| Drainage Ditch | Roads by Surface | Water_Features |
| Land Parcels   | GRAVEL           | Hydro Line     |
|                | PAVED            |                |

3.2 Km

0 200 400 m



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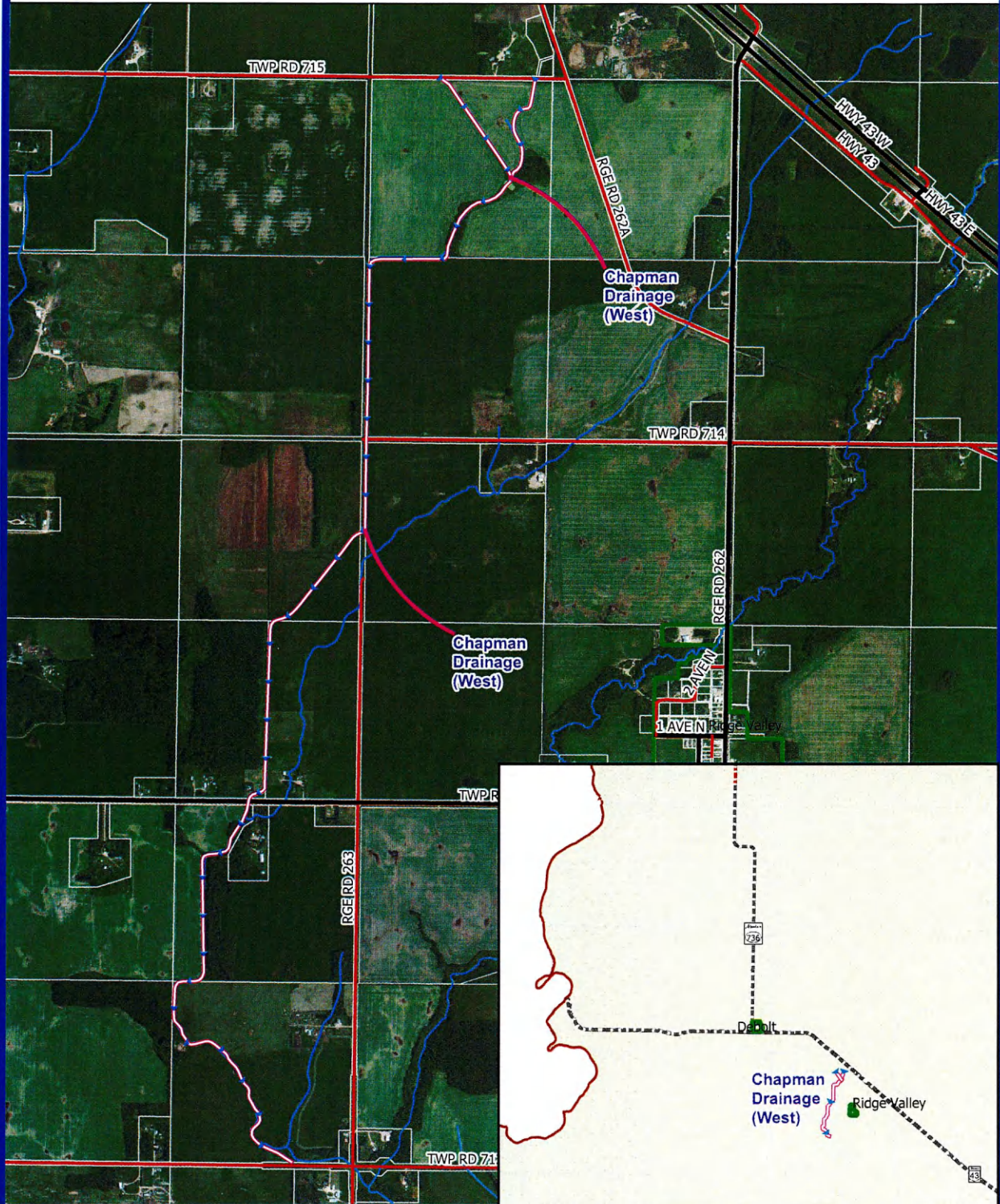


# Chapman Drainage West

UTM Zone 11 NAD83

1:17,000

Date: November 09, 2021

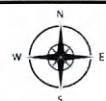


## Legend

- |                   |                  |                |
|-------------------|------------------|----------------|
| Drainage Ditch    | Roads by Surface | Water_Features |
| Land Parcels      | GRAVEL           | Hydro Line     |
| Hamlet Boundaries | PAVED            | Hydro Area     |

5.5 km

0 200 400 600 m



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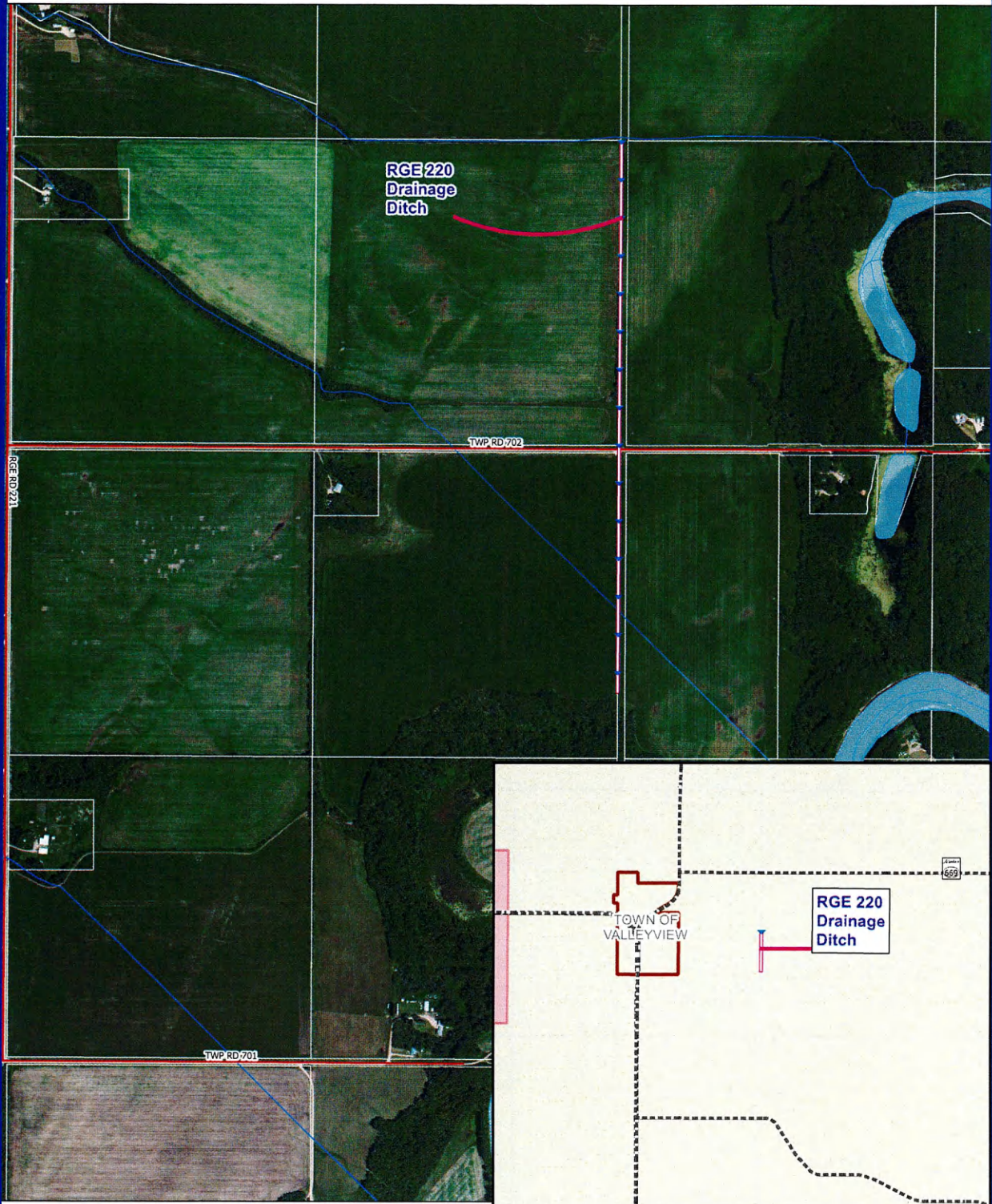
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# Drainage Range Road 220

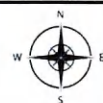
UTM Zone 11 NAD83  
1:10,000  
Date: December 13, 2021



Legend  
Drainage Ditch Water\_Features Hydro Area  
Ditch Hydro Line cadastre

0.5 km

0 200 400 m



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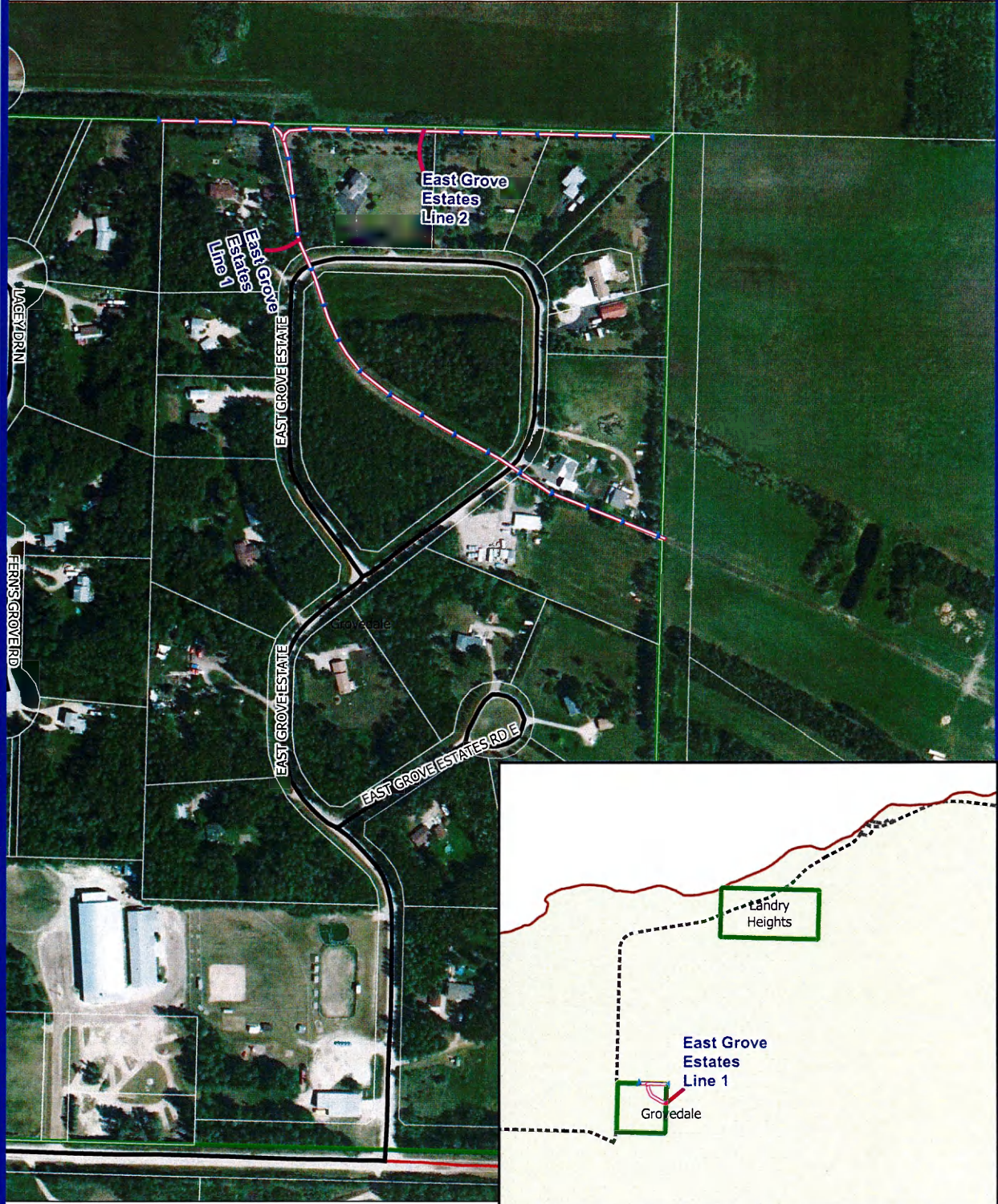


# East Grove Estates Drainage 1 & 2

UTM Zone 11 NAD83

1:3,000

Date: November 09, 2021



## Legend

- Drainage Ditch
- Road Surface
- GRAVEL
- PAVED
- Hamlet Boundaries

0.8 km

0 50 100 150 m



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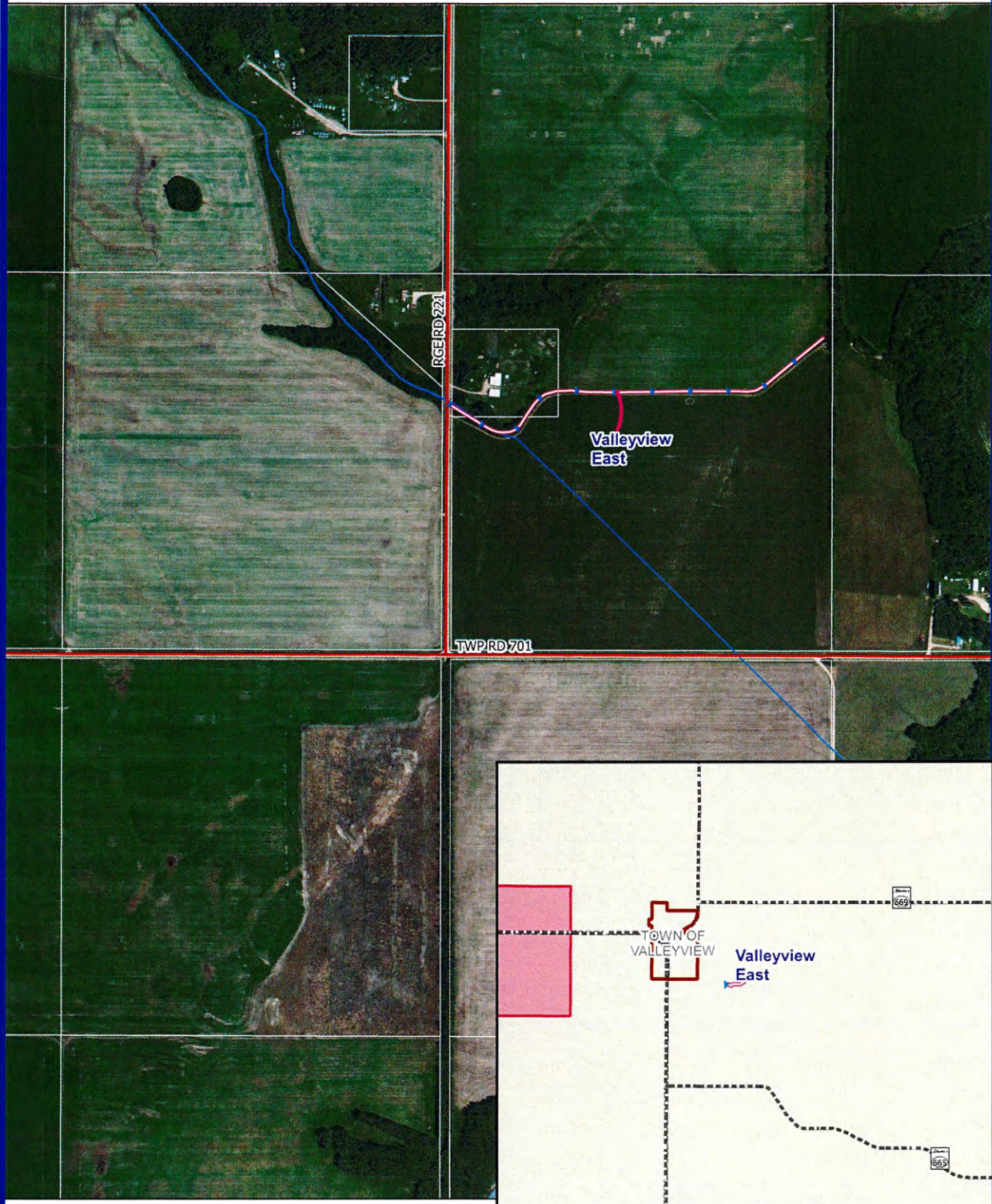


# Valleyview East Drainage

UTM Zone 11 NAD83

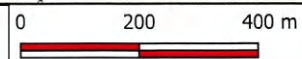
1:8,000

Date: November 09, 2021



- |                |                |          |
|----------------|----------------|----------|
| Legend         |                |          |
| Drainage Ditch | Water_Features | cadastre |
| Road Surface   | Hydro Line     |          |
| GRAVEL         | Hydro Area     |          |

0.8Km



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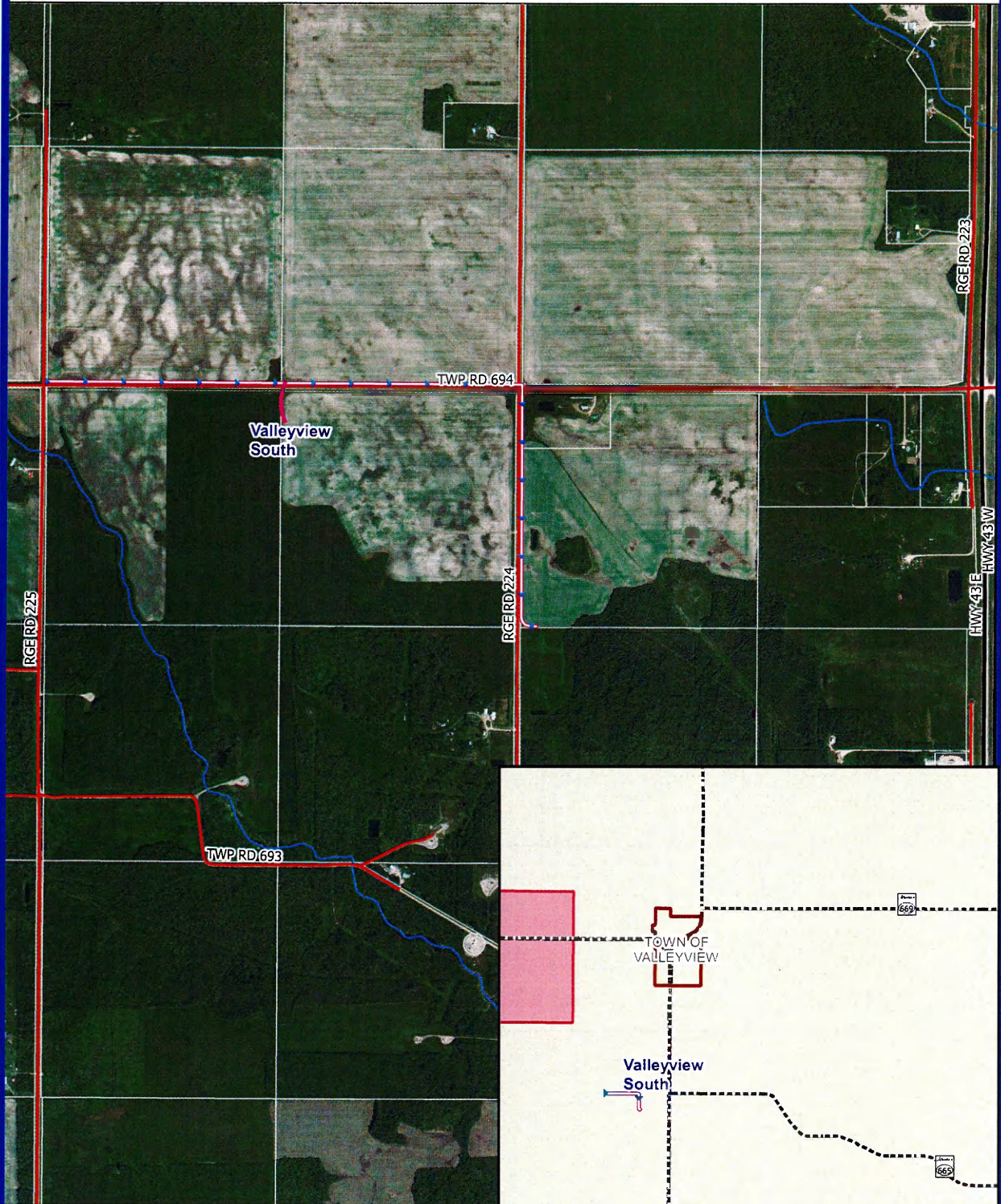


# Valleyview South Drainage

UTM Zone 11 NAD83

1:13,000

Date: November 09, 2021

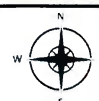


## Legend

- |  |                |  |                |  |          |
|--|----------------|--|----------------|--|----------|
|  | Drainage Ditch |  | Road Surface   |  | cadastre |
|  |                |  | GRAVEL         |  |          |
|  |                |  | PAVED          |  |          |
|  |                |  | Water_Features |  |          |
|  |                |  | Hydro Line     |  |          |

2.4Km

0 200 400 m



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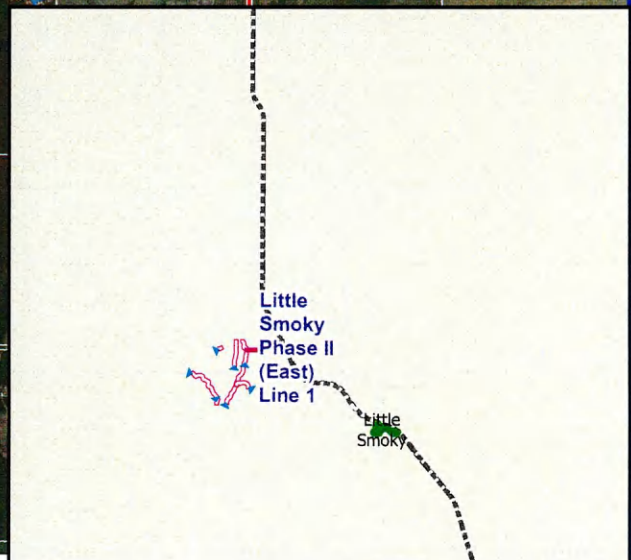
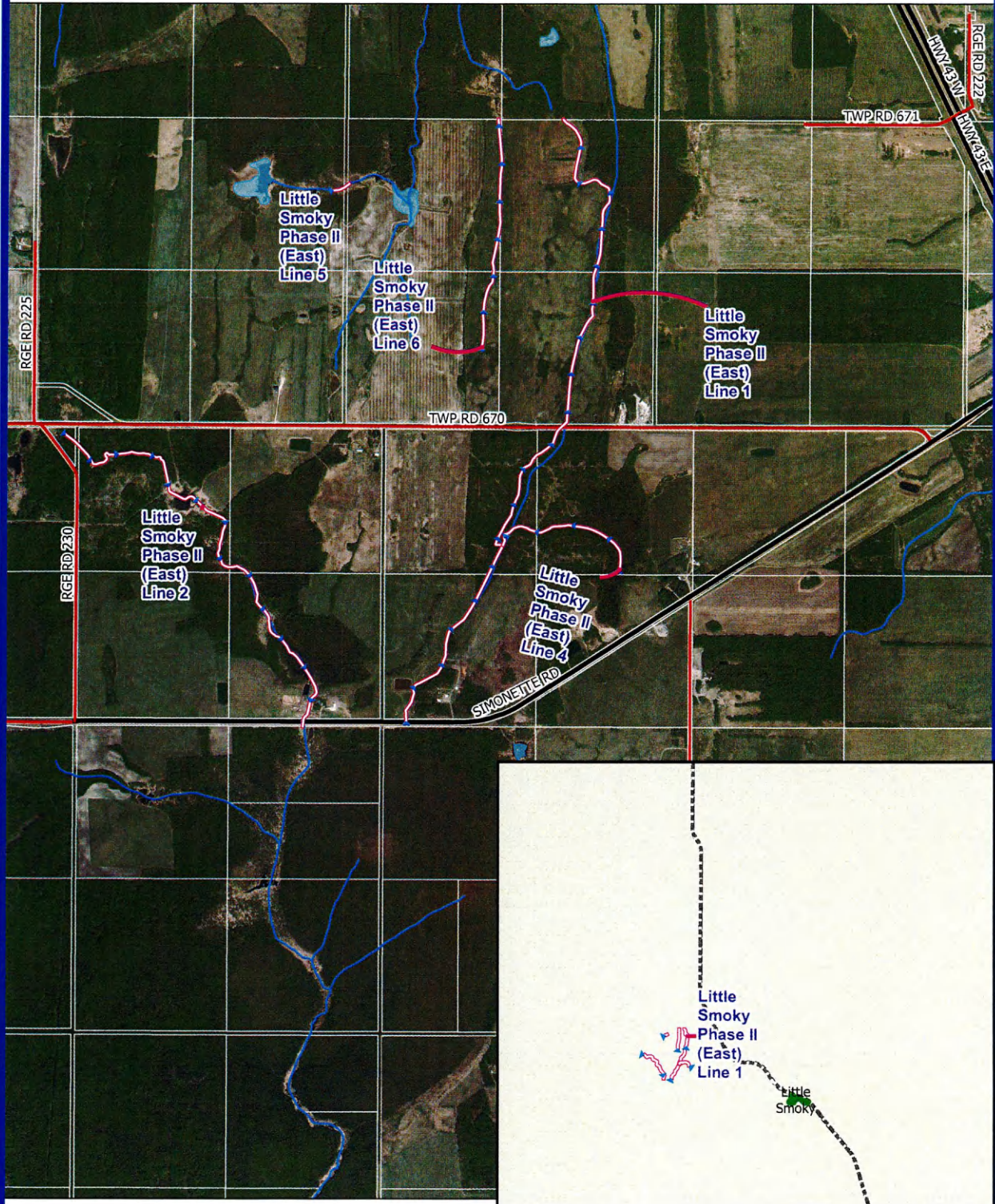


# Little Smoky Phase II (East)

UTM Zone 11 NAD83

1:20,000

Date: November 09, 2021

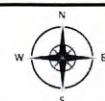


## Legend

Drainage Ditch	Water_Features	cadastre
Road Surface	Hydro Line	
GRAVEL	Hydro Area	
PAVED		

6.5 km

0 250 500 750 m



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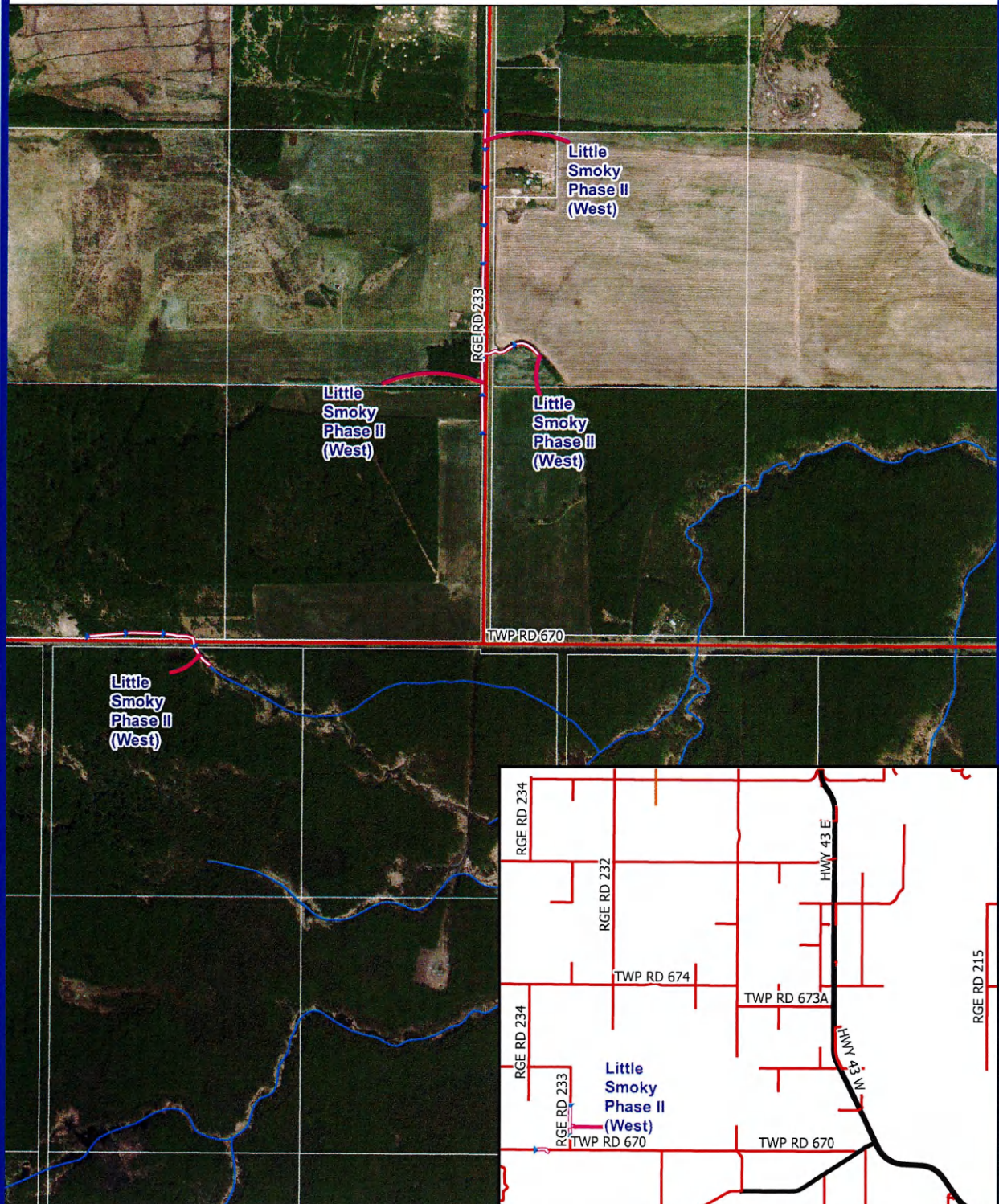


## Little Smoky Phase II (West)

UTM Zone 11 NAD83

1:12,000

Date: November 09, 2021



### Legend

Drainage Ditch Water\_Features  
Road Surface GRAVEL  
Hydro Line

cadastre

1.5 km

0 250 500 m



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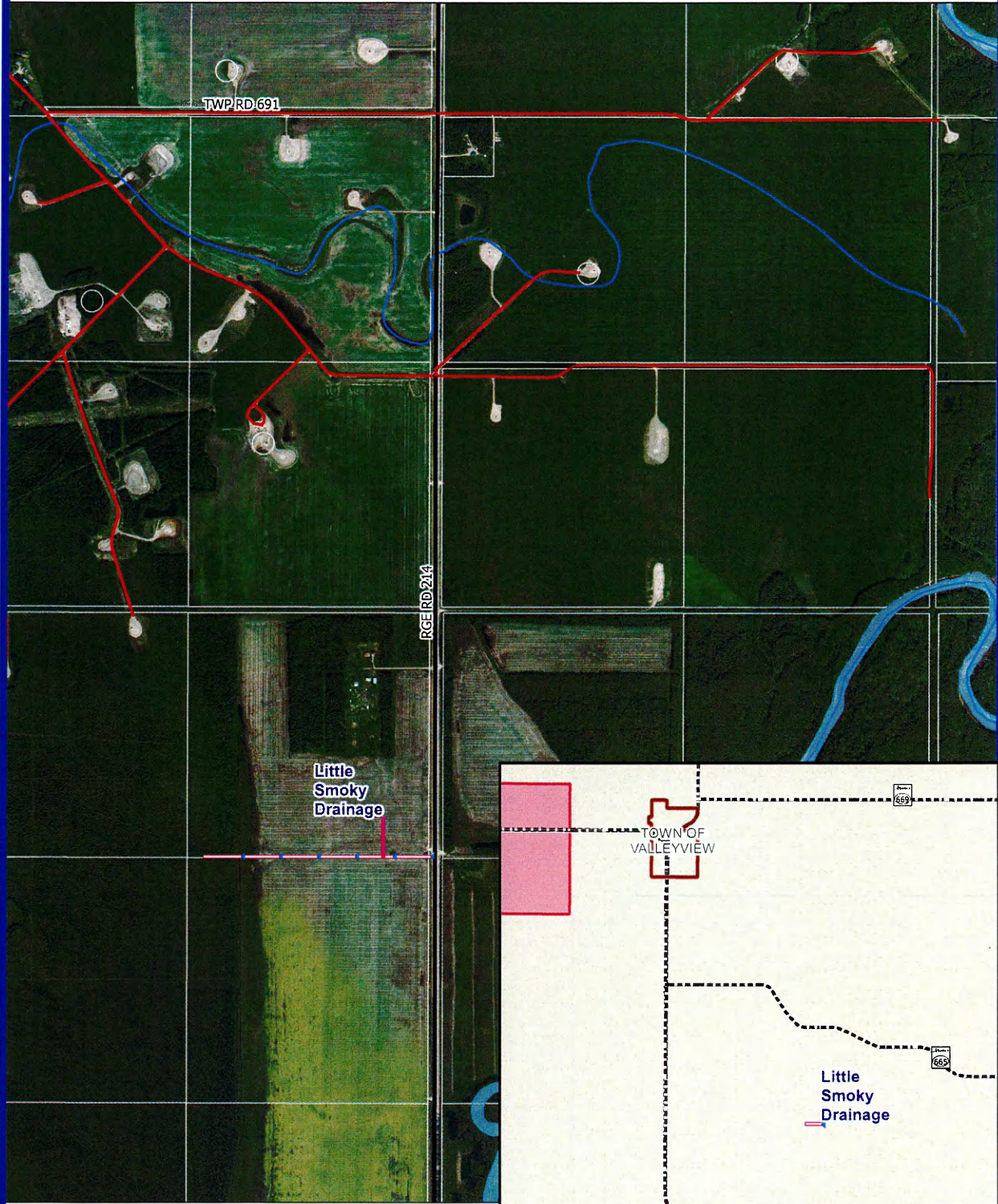


# Little Smoky Drainage

UTM Zone 11 NAD83

1:12,500

Date: November 09, 2021



## Legend

Road Surface  
— GRAVEL  
— PAVED

Water\_Features  
— Hydro Line  
— Hydro Area

cadastre

0.8km

0 250 500 750 m



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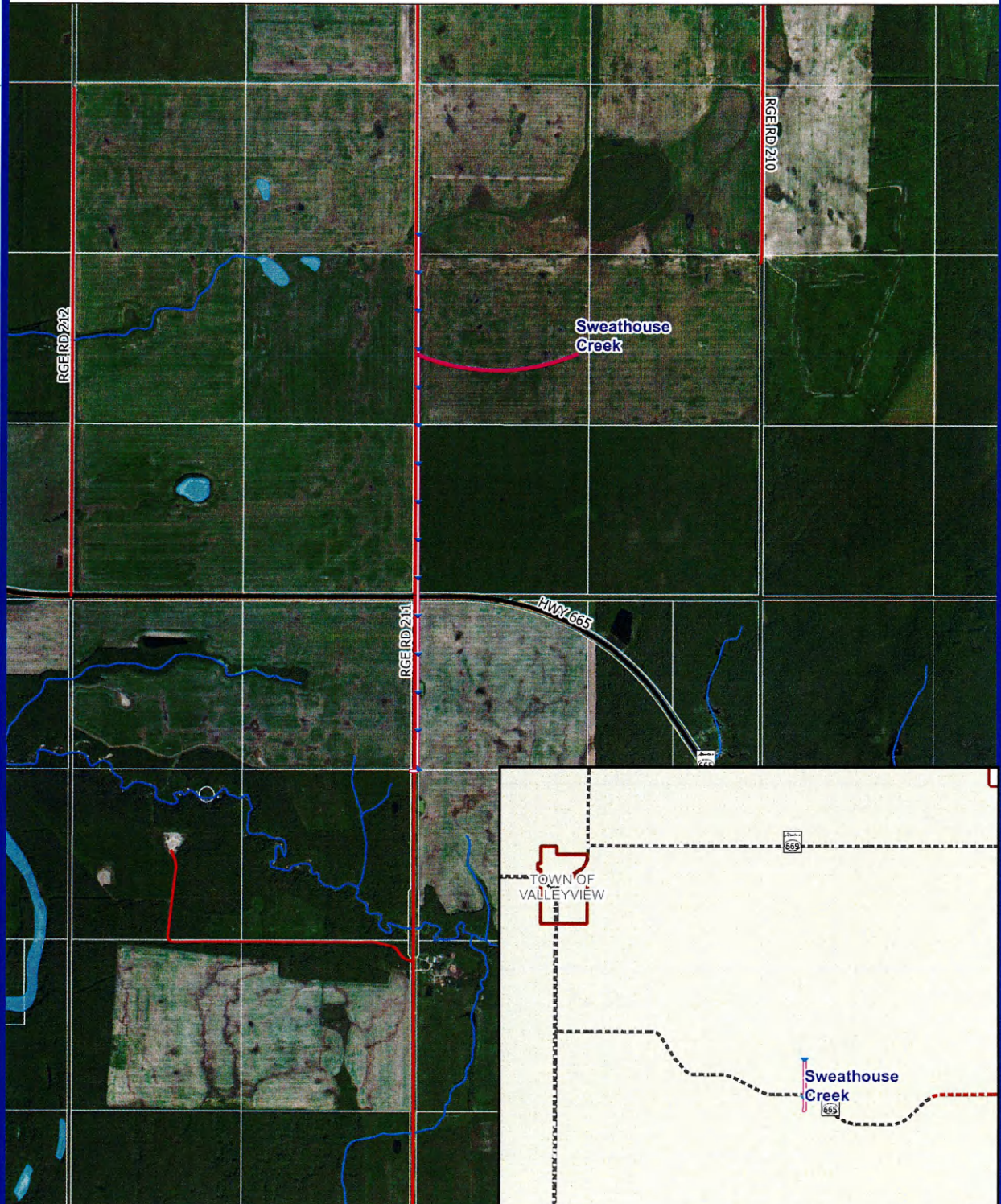


# Sweathouse Creek Drainage

UTM Zone 11 NAD83

1:18,000

Date: November 09, 2021

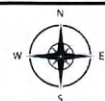


## Legend

Drainage Ditch	Water_Features	cadastre
Road Surface	Hydro Line	
GRAVEL	Hydro Area	
PAVED		

2.5 Km

0 250 500 750 m



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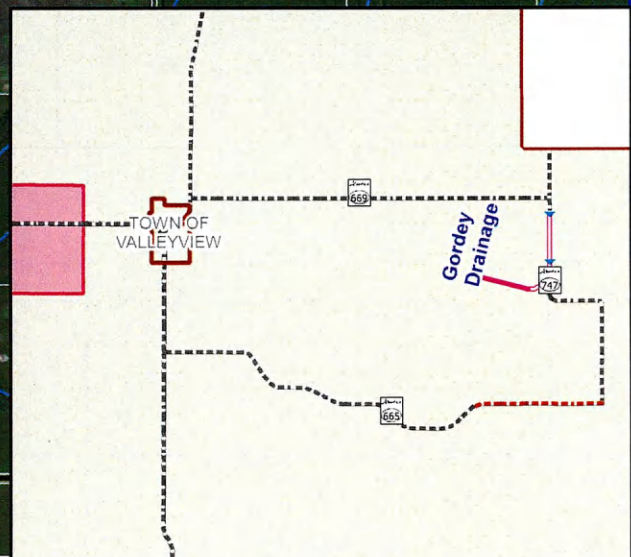
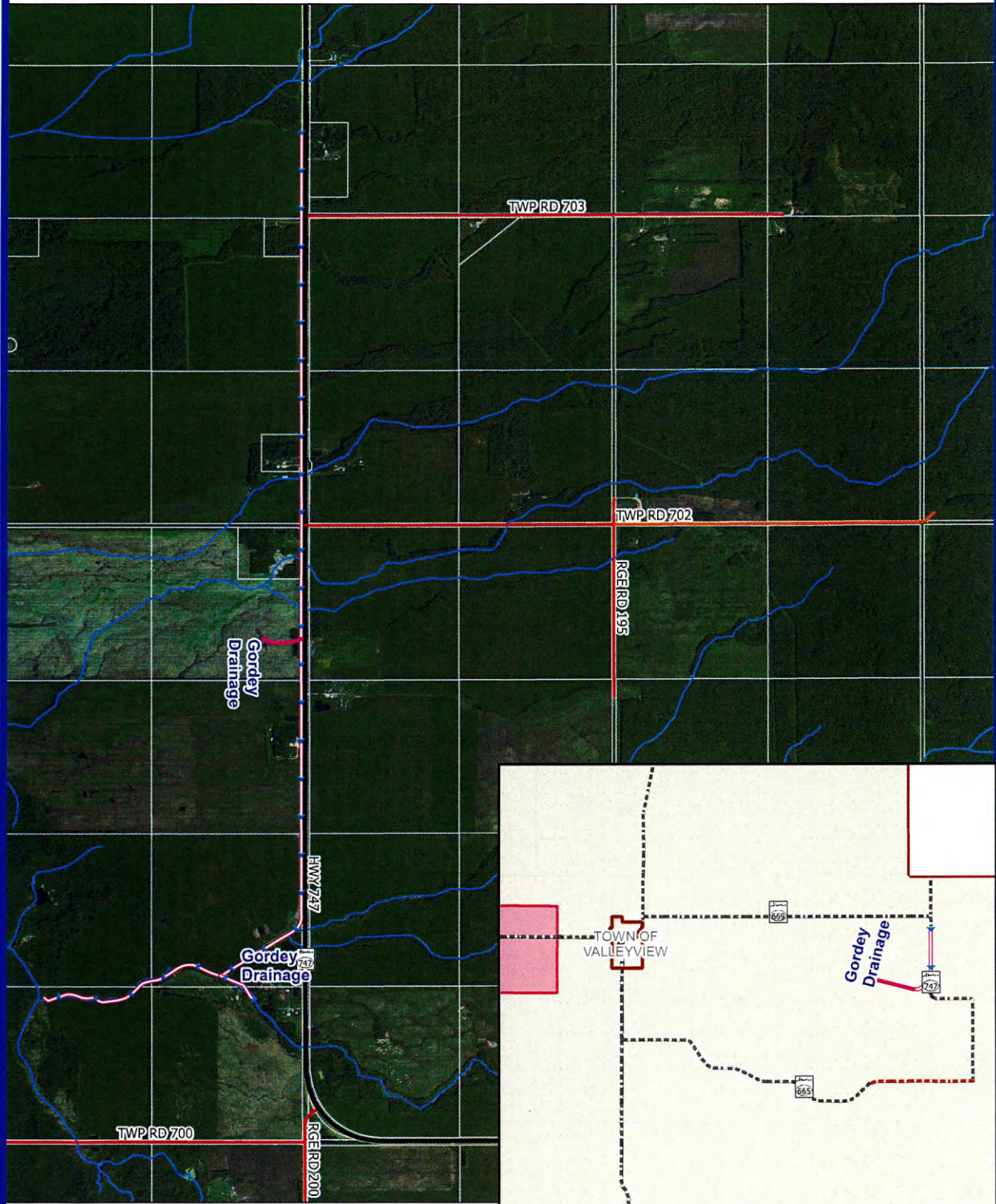


# Gordey Drainage

UTM Zone 11 NAD83

1:20,000

Date: November 09, 2021

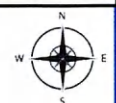


## Legend

- |                |              |                |
|----------------|--------------|----------------|
| Drainage Ditch | Road Surface | Water_Features |
|                | FAIR-WEATHER | Hydro Line     |
|                | GRAVEL       | cadastre       |
|                | PAVED        |                |

5.6 km

0 250 500 750 m



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# Sunset House Drainage

UTM Zone 11 NAD83

1:30,000

Date: November 09, 2021

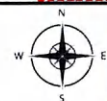


## Legend

	Drainage Ditch	Water_Features	cadastre
	Road Surface		Hydro Line
	GRAVEL		Hydro Area
	PAVED		

11 Km

0 250 500 750 m



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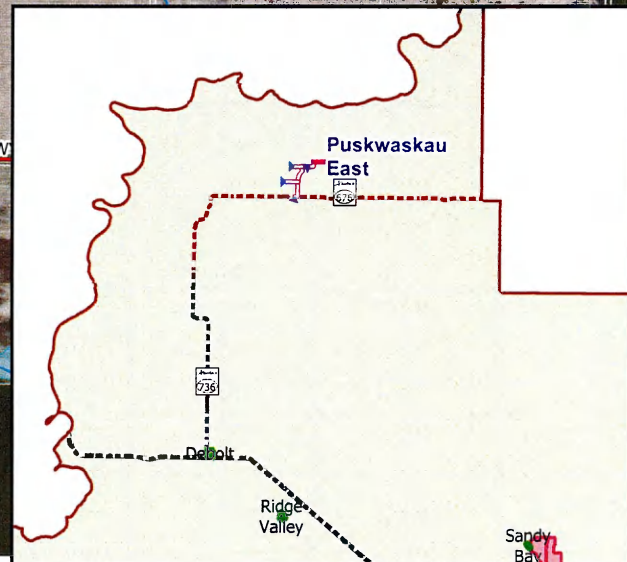
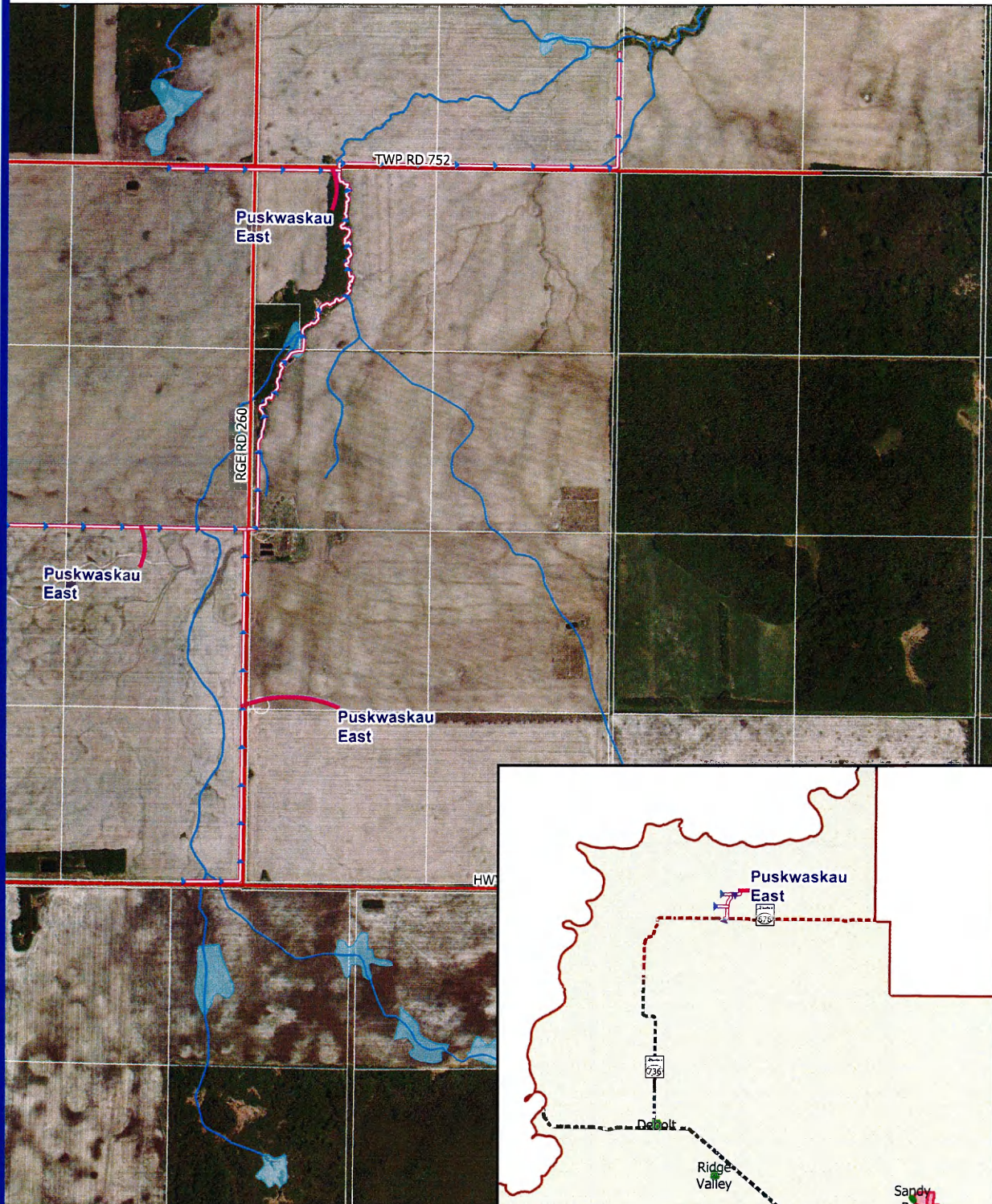


# Puskwaskau Drainage East

UTM Zone 11 NAD83

1:17,000

Date: November 09, 2021

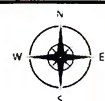


## Legend

	Drainage Ditch	Water_Features	cadastre
	Roads by Surface		Hydro Line
	GRAVEL		Hydro Area

6.8km

0 250 500 750 m



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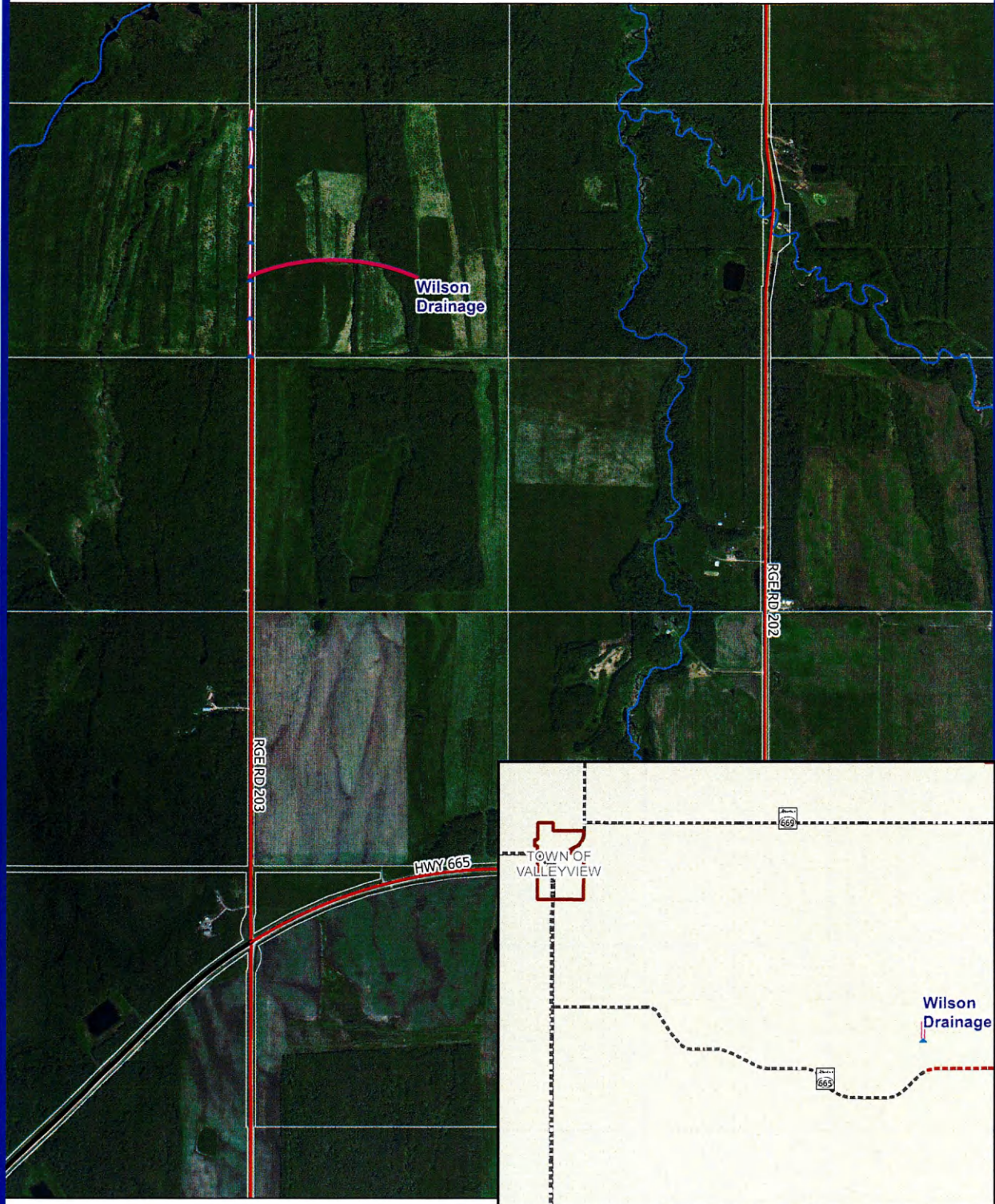


# Wilson Drainage

UTM Zone 11 NAD83

1:12,000

Date: November 09, 2021



## Legend

- |  |                |  |                |  |          |
|--|----------------|--|----------------|--|----------|
|  | Drainage Ditch |  | Road Surface   |  | cadastre |
|  |                |  | GRAVEL         |  |          |
|  |                |  | PAVED          |  |          |
|  |                |  | Water_Features |  |          |
|  |                |  | Hydro Line     |  |          |

1.6 Km

0 200 400 m



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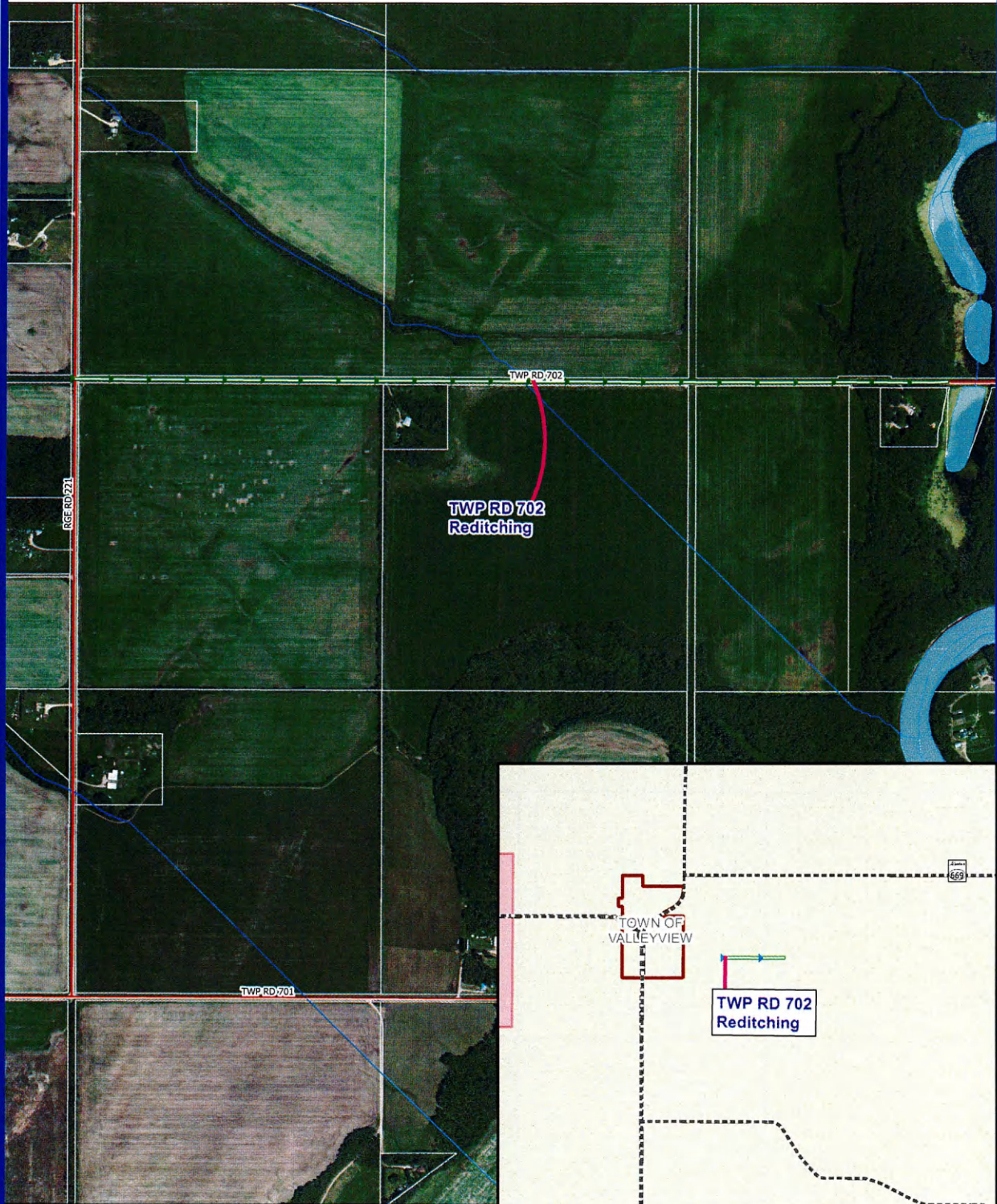


# Township Road 702 Re-Ditching

UTM Zone 11 NAD83

1:10,000

Date: December 13, 2021

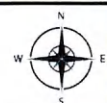


## Legend

Drainage Ditch    Water\_Features    Hydro Area  
Reditch    Hydro Line    cadastre

0.5 Km

0    200    400 m



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# Roll 236692 - Mycek Property

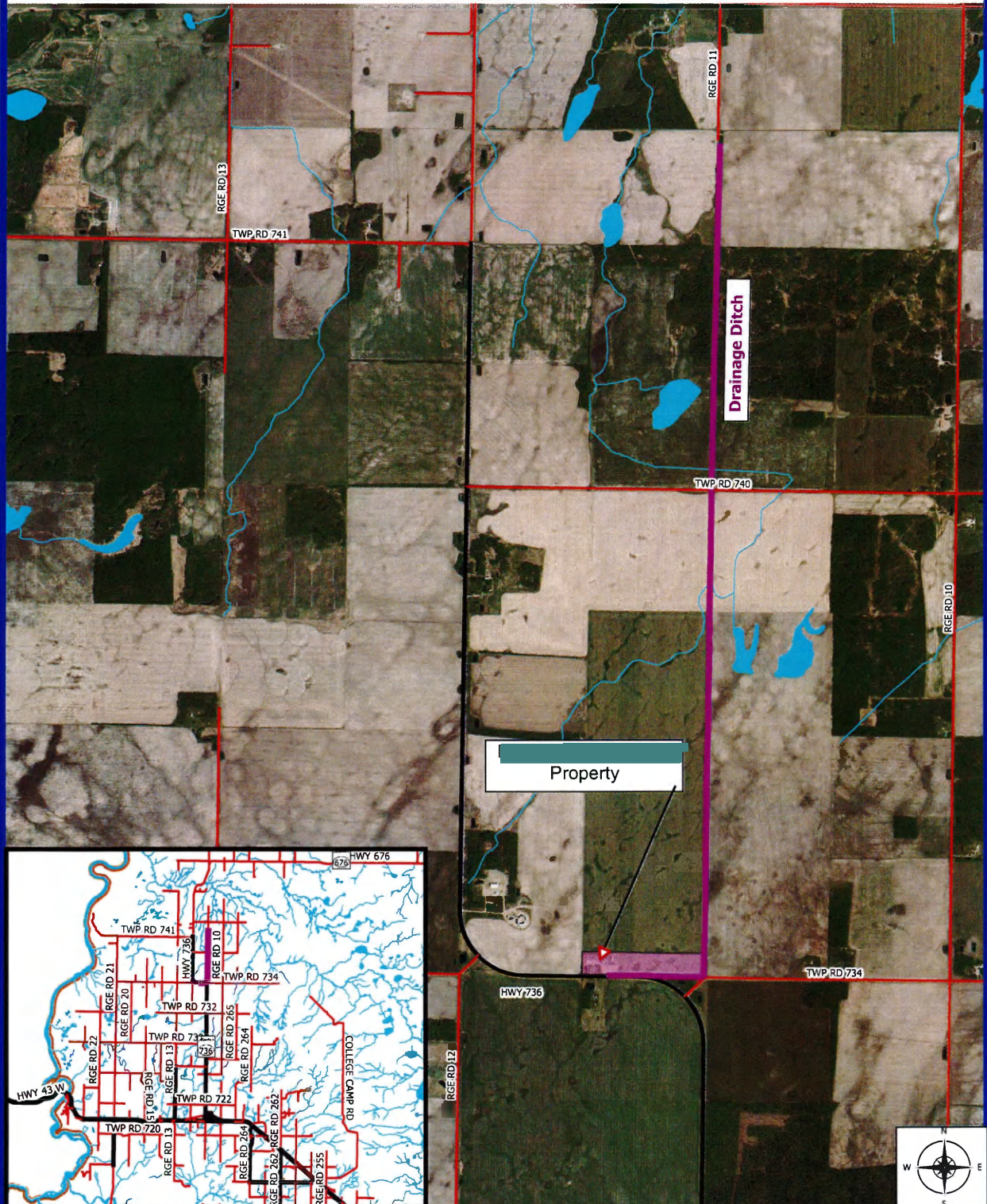
Legal: SE-26-73-1-6

Address: 1138 HWY 736

UTM Zone 11 NAD83

1:25,000

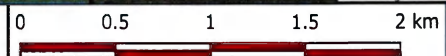
Date: December-01-2021



## Legend

- Drainage Ditch-Myceks
- Myceks Property
- Roads SURFACE
- GRAVEL
- PAVED
- Water Features
- Hydro line
- Hydro area

3.2 km



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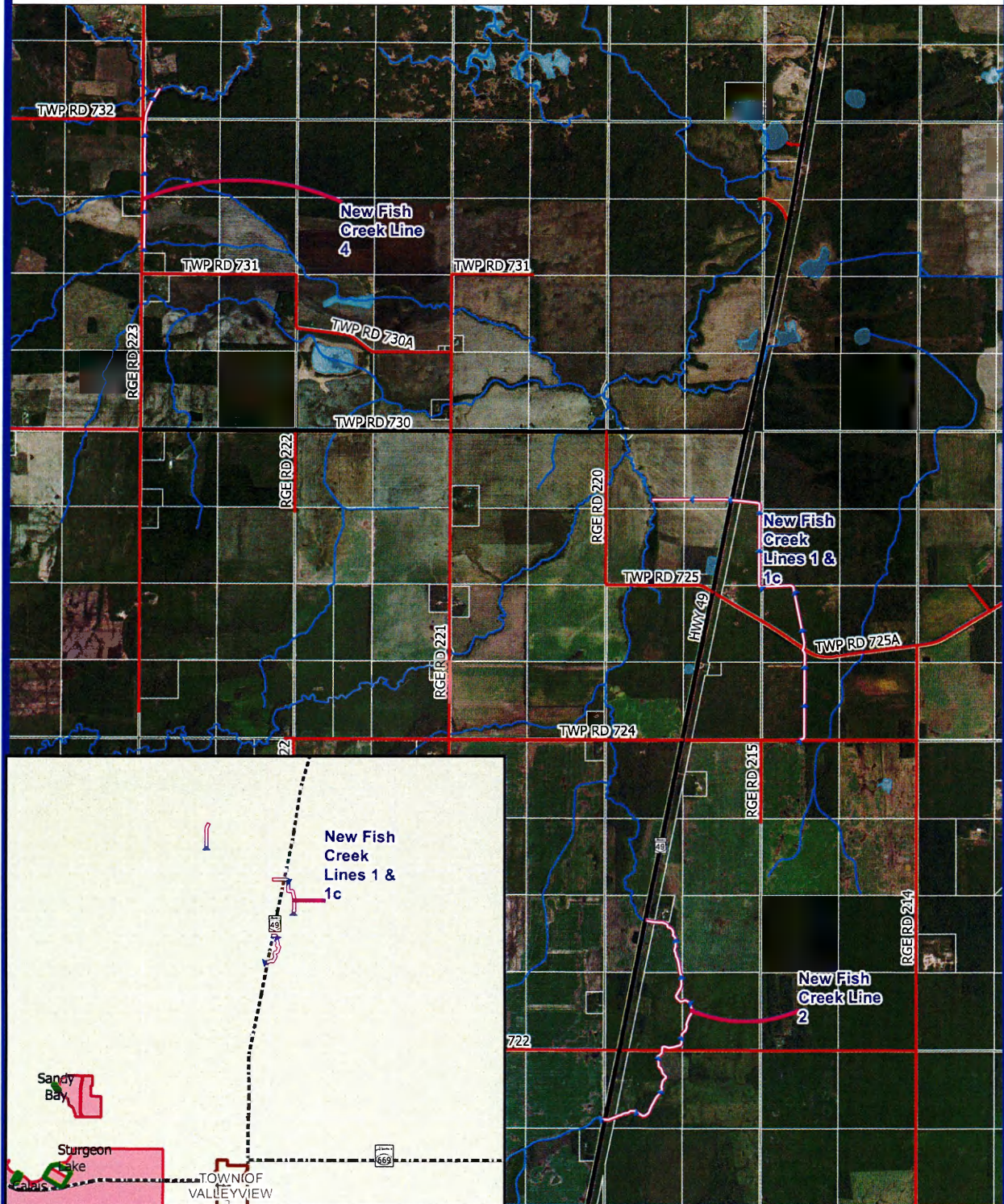


## New Fish Creek Line 2

UTM Zone 11 NAD83

1:40,000

Date: November 09, 2021



### Legend

	Drainage Ditch		Water_Features		cadastre
	Road Surface		Hydro Line		
	FAIR-WEATHER		Hydro Area		
	GRAVEL				
	PAVED				

6 Km

0 1 2 km



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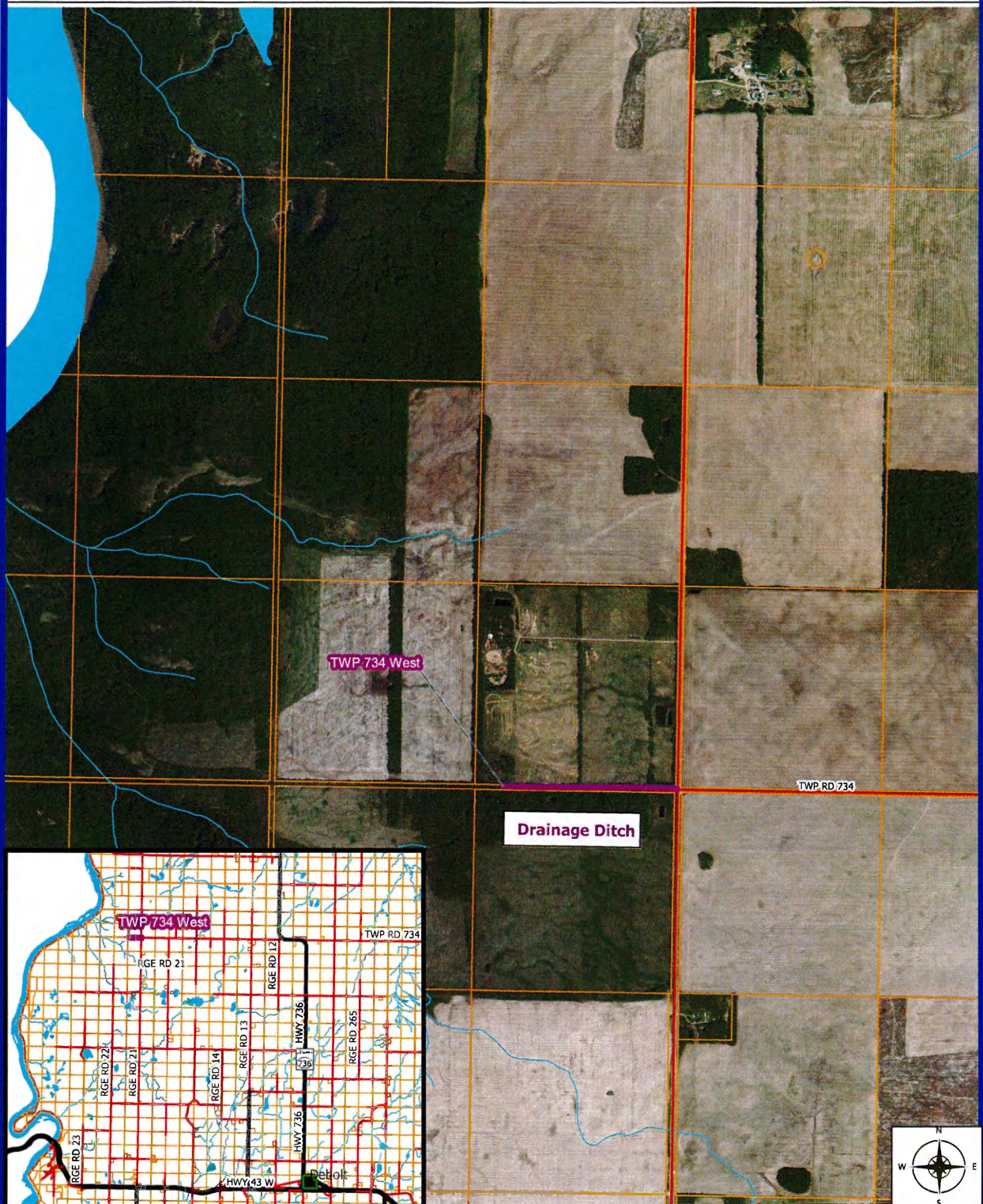
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# TWP 734 West Drainage NE-23-73-2-6

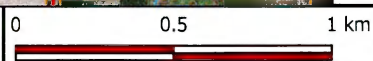
UTM Zone 11 NAD83  
1:15,000  
Date: December-01-2021



## Legend

- |                |                   |                |
|----------------|-------------------|----------------|
| Drainage Ditch | Roads SURFACE     | Water Features |
| FAIR-WEATHER   | CHIP-SEALED       | Hydro area     |
| GRAVEL         | PAVED             | cadastre       |
| UNIMPROVED     | hamlet_boundaries |                |

Q.8Km



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# REQUEST FOR DECISION

---

SUBJECT:	<b>Council Ratepayer Barbeques</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 27, 2024	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: SW
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council approve the format changes to Greenview's Council Ratepayer Barbeques through the establishment of a formal agenda with specified addresses to ratepayers.

---

## BACKGROUND/PROPOSAL:

Council-hosted ratepayer BBQs in Valleyview, DeBolt, Grovedale and Ridgevalley are a long-standing tradition within Greenview. They provide an opportunity for Council to thank Greenview ratepayers for making Greenview communities a wonderful place as well as provide a chance for ratepayer, council, administration interaction.

The delivery model of the BBQs has varied slightly over the years. However, generally speaking, the Reeve or local Councillor at the BBQ thanks people for attending and there is a time to eat and interact with one another. Often, while this is occurring, Administration has set up information tables that have ranged from more informative to simple and high-level. Also, at times other organizations have been invited to set up information booths that Greenview has either supported or may be of interest to ratepayers.

The BBQs can be considered successful from a high-level ratepayer interaction perspective. However, despite the events being purposefully 'low key', and casual, hosting them can take considerable effort and Administration has therefore reevaluated if these events can be leveraged to be more informative without losing their casual appeal.

After considering the foundational intent of the ratepayer BBQs (public engagement), financial commitment both monetary and administrative time and current outcomes, Administration recommends heightening Greenview messaging by way of incorporating a more formal agenda. The agenda's intent is not to change the atmosphere, as a largely informal evening is still desirable, rather it will structure the evening in a manner that will assist guests with expectations. Furthermore, Administration has experienced an uptick in guests asking if any talks/information will be provided and therefore believes that this format will establish clarity and a setting for Council/ratepayer engagement.



The following is a sample agenda, and it is important to keep in mind that the times and content are fluid and may change.

Ratepayer BBQ Agenda			
Time	Topic	Speaker	Notes
5:00	Dinner	N/A	Format remains the same with guests arriving and being able to eat while interacting
5:15	Opening Remarks	CAO or Reeve	A brief introduction to how the evening will progress to allow guests the ability to stay after eating if they wish
6:00	Greenview Address	Reeve	A high-level summary of the state of Greenview (i.e., major projects/initiatives).
6:15	Area Update	Area Councillor	Brief summary of area specific projects/initiatives
6:30	Q & A	Council and Senior Admin	Can be informal throughout the room or in a designated portion of the main room

In addition to the proposed changes, Administration's intent is to still have relevant information tables set up as done in the past and when appropriate still incorporate 3<sup>rd</sup> party information tables.

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#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that there will be increased community engagement in a more structured manner that will further Strategic Plan Pillar 4 Goals 2 and 3 relating to communication to the public and public perception of Greenview.

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#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The potential disadvantage to the recommended motion is that it could create debate that is not appropriate for the intended setting.

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#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to not proceed with changing the ratepayer BBQ format and therefore defeat the stated motion, in which case the ratepayer BBQs would remain under the current format.

**Alternative #2:** Council has the alternative to propose a different format from what has been presented. Of note, Administration chose the presented format to retain focus on cost effectiveness and the original intent of the evening. Administration does not have an alternative motion prepared for Council if another direction is agreed upon by Council.

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#### FINANCIAL IMPLICATION:

Administration believes that if the motion is accepted there will be an increase to the budget required, however, anticipates the changes can be accommodated between the current ratepayer BBQ budget and the CAO budget.

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#### STAFFING IMPLICATION:

There are no staffing implications beyond existing commitments to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW-UP ACTIONS:**

Administration will proceed as directed by Council.

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**ATTACHMENT(S):** N/A





# Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
17-Jan	8:00	17:00	C	Strat Plan								469.00
18-Jan	8:00	17:00	C	Strat Plan								469.00
19-Jan	8:00	11:00	C	Travel to GC	200							469.00
22-Jan	13:30	20:00	C	GIG Meeting	200							469.00
23-Jan	7:00	19:00	C	Council Meeting	350							469.00
NOTES:				KILOMETER CLAIM			TOTAL					2345.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.70 per km	750	525.00	NET CLAIM					2345.00
				\$0.17 per km	750	127.50						
				SUBTOTAL		652.50	TOTAL CLAIM					2997.50
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		652.5	AMOUNT DUE (OWING)					\$2,997.50



# Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
1-Feb				Kikinow Construction Meeting & Board Site Visit							
4-Feb			C	Tourism Summit	400						469.00
5-Feb			C	Tourism Summit							469.00
6-Feb			C	Tourism Summit	400						469.00
9-Feb	9:00	12:00	M	Meeting with AWN/Sucker Creek FN							275.00
11-Feb	16:00	19:00	M	Travel to GP	200						275.00
12-Feb	7:00	16:00	M	GIG Committee Meeting	300						469.00
13-Feb	7:00	17:00	M	Council Meeting	300						469.00
NOTES:				KILOMETER CLAIM			TOTAL				2895.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	1600	1120.00	NET CLAIM				2895.00
				\$0.17 per km	1600	272.00					
				SUBTOTAL		1392.00	TOTAL CLAIM				4287.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1392	AMOUNT DUE (OWING)				\$4,287.00

\_\_\_\_\_  
Claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date



# Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff  
 ADDRESS : Box 69 Little Smoky

Employee # : \_\_\_\_\_  
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
25-Jan	13:30	19:00	M	Premier Round table GP	320						324.00
7-Feb	12:00	15:30	M	Fox Creek CEC	80						275.00
9-Feb	7:15	18:00	M	RMA district 4 meeting	400						469.00
12-Feb	8:15	13:00	M	GIG meeting	80						324.00
NOTES:				KILOMETER CLAIM			TOTAL				1392.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	880	616.00	NET CLAIM				1392.00
				\$0.17 per km	880	149.60					
				SUBTOTAL		765.60	TOTAL CLAIM				2157.60
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		765.6	AMOUNT DUE (OWING)				\$2,157.60



# Municipal District of Greenview No. 16

NAME: Sally Rosson

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE 2024	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
9-Feb	7:30	18:00	M	District 4 RMA Grimshaw	334						469.00
NOTES:				KILOMETER CLAIM			TOTAL				469.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	334	233.80	NET CLAIM				469.00
				\$0.17 per km	334	56.78					
				SUBTOTAL		290.58	TOTAL CLAIM				759.58
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		290.58	AMOUNT DUE (OWING)				\$759.58

*Sally Ann Rosson*  
Claimant

February 11, 2024  
Date

106

Approved

Date



# Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
2-Jan	18:30	20:30	M	Crime Watch	60						275.00
9-Jan	8:30	16:30	M	Reg Council	60						324.00
10-Jan	8:30	10:30	M	MPC	60						275.00
15-Jan	10:00	11:30	M	Golden Triangle zoom							275.00
16-Jan	7:30	17:30	M	COTW	160						469.00
17-Jan	7:00	16:30	M	Strat Plan	140			x	50.00		469.00
18-Jan	9:00	17:00	M	Strat Plan	140	x			20.00		324.00
22-Jan	8:00	18:00	C	Travel to ASB conference	875		x	x	70.00		469.00
23-Jan			C	ASB conference				x	50.00		469.00
24-Jan			C	ASB conference							469.00
25-Jan	8:00	18:00	C	Travel from ASB conference	875		x	x	70.00		469.00
NOTES:				KILOMETER CLAIM			TOTAL		260.00		4287.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	2370	1659.00	NET CLAIM		260.00		4287.00
				\$0.17 per km	2370	402.90					
				SUBTOTAL		2061.90	TOTAL CLAIM				6608.90
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		2061.9	AMOUNT DUE (OWING)				\$6,608.90





# Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
8-Feb	7:30	13:00	M	SARDA	160						324.00
9-Feb	7:00	18:00	M	RMA regional	330						469.00
12-Feb	8:30	13:00	M	GIG	60						324.00
NOTES:				KILOMETER CLAIM			TOTAL				1117.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	550	385.00	NET CLAIM				1117.00
				\$0.17 per km	550	93.50					
				SUBTOTAL		478.50	TOTAL CLAIM				1595.50
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		478.5	AMOUNT DUE (OWING)				\$1,595.50

\_\_\_\_\_  
Claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date



## Municipal District of Greenview No. 16

NAME: Tom Burton  
ADDRESS : Box 419, DeBolt, Alberta T0H 1B0

Employee # : 378  
Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
January 29 2024	12:00	19:00	M	Grande Spirit Foundation Board Orientation & Northwestern Polytechnic President Installation	120						324.00
January 30 2024	10:00	16:45	M	Dreamers & Doers Community Impact Luncheon & Regional Branding Committee	120						324.00
February 1 2024	11:00	16:00	M	River of Death & Discovery Dinosaur Museum Society Governance Committee	200						324.00
February 4 2024			C	Tourism Advocacy Summit	410					15.00	469.00
February 5 2024			C	Tourism Advocacy Summit						15.00	469.00
February 6 2024			C	Tourism Advocacy Summit	410					15.00	469.00
February 8 2024	7:30	13:00	M	River of Death & Discovery Dinosaur Museum Society Governance Committee	200						324.00
February 9 2024	7:15	18:15	M	RMA District 4	410						469.00
NOTES:				KILOMETER CLAIM				TOTAL		45.00	3172.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL		LESS GST			
				\$0.70 per km	1870	1309.00		NET CLAIM		45.00	3172.00
				\$0.17 per km	1870	317.90					
				SUBTOTAL		1626.90		TOTAL			4843.90
				LESS G.S.T.				LESS ADVANCES			
				TOTAL		1626.9		AMOUNT DUE (OWING)			\$4,843.90

Claimant

Date

Approved

Date



# Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
9-Feb	7:00	19:30	M	RMA District 4 Meeting	400			X	50.00		536.00
NOTES:				KILOMETER CLAIM			TOTAL		50.00		536.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	400	280.00	NET CLAIM		50.00		536.00
				\$0.17 per km	400	68.00					
				SUBTOTAL		348.00	TOTAL CLAIM			934.00	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		348	AMOUNT DUE (OWING)			\$934.00	

\_\_\_\_\_  
Claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date





# Municipal District of Greenview No. 16

NAME: Christine Schlieff  
 ADDRESS : Box 205 Grande Prairie AB T8V 3A4

Employee # : \_\_\_\_\_  
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
30-Jan	10:00	19:00	M	Community Futures & Nitehawk	64						469.00
31-Jan	8:30	16:00	M	Multi year Draught workshop	60						324.00
8-Feb	15:00	19:30	M	Community Futures	64						324.00
9-Feb	7:15	19:00	M	RMA Grimshaw	404						469.00
NOTES:				KILOMETER CLAIM			TOTAL				1586.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	592	414.40	NET CLAIM				1586.00
				\$0.17 per km	592	100.64					
				SUBTOTAL		515.04	TOTAL CLAIM				2101.04
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		515.04	AMOUNT DUE (OWING)				\$2,101.04



# Municipal District of Greenview No. 16

NAME: \_\_\_\_\_  
 ADDRESS : \_\_\_\_\_

Employee # : \_\_\_\_\_  
 Department: \_\_\_\_\_ Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
9-Jan	6:30	17:00	m	council	300		x			20.00		469.00
10-Jan	9:00	12:00	m	Mpc								275.00
16-Jan	6:00	15:00	m	Cotw debolt	200							469.00
17-Jan	8:00	17:00	m	Strat Plan	60							469.00
18-Jan	8:00	14:00	m	Strat Plan	60							324.00
21-Jan			c	Prov ASB	1200			x	x	70.00		469.00
22-Jan			c	Prov ASB					x	50.00		469.00
23-Jan			c	Prov ASB					x	50.00		469.00
24-Jan			c	Prov ASB								469.00
25-Jan			c	Prov ASB	1200		x	x	x	90.00		469.00
30-Jan	12:00	16:30	m	regional branding	70			x		20.00		324.00
31-Jan	7:00	16:00	m	ASB	300							469.00
NOTES:				KILOMETER CLAIM			TOTAL			300.00		5144.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.70 per km	3390	2373.00	NET CLAIM		300.00			5144.00
				\$0.17 per km	3390	576.30						
				SUBTOTAL		2949.30	TOTAL CLAIM				8393.30	
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		2949.3	AMOUNT DUE (OWING)				\$8,393.30	

30



# Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
29-Jan	7:00	11:00	m	NWP Ministers announcement	220	1			20.00		275.00
30-Jan	13:00	17:30	m	Regional Branding	220	1	1	1	90.00		324.00
31-Jan	8:30	14:00	m	Regional Drainage	270						324.00
5-Feb	8:30	12:30	m	MLA Wiebe	220						275.00
6-Feb	9:30	20:00	m	CVS Midstream/Sturgeon Lake							469.00
6-Feb				Grande Cache rec board	320	1			20.00		
8-Feb	12:00	15:30	m	Travel to VV							275.00
9-Feb	8:00	18:00	m	District 4 meeting, GIG AWN and sucker	320	1		1	70.00		469.00
10-Feb	10:00	14:00	m	torch relay	250		1		20.00		275.00
NOTES:				KILOMETER CLAIM			TOTAL		220.00		2686.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.70 per km	1820	1274.00	NET CLAIM		220.00		2686.00
				\$0.17 per km	1820	309.40					
				SUBTOTAL		1583.40	TOTAL CLAIM				4489.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1583.4	AMOUNT DUE (OWING)				\$4,489.40