



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, February 20, 2024

9:00 a.m.

Grovedale Public Service Building
Grovedale, Alberta

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Committee of the Whole Meeting minutes held January 16, 2024	3
		3.2 Business Arising from the Minutes	
#4	DELEGATION		
	9:05 a.m.	4.1 Rotary Clubs of Grande Prairie (GP Regional Airshow Committee)	8
	9:20 a.m.	4.2 Ridgevalley Seniors Assistance Society	15
	9:35 a.m.	4.3 Willmore Wilderness Foundation	47
	1:00 p.m.	4.4 Alberta No. 1	89
#5	NEW BUSINESS		
		5.1 Safety Audit Results	91
		5.2 Regional Workforce Development Partnership	109
		5.3 Minor Area Structure Plan (ASP) requirement within a Major Area Structure Plan (ASP)	135
		5.4 Municipal Development Plan Steering Committee	152
		5.5 Action List	155

#6 CLOSED SESSION

#7 ADJOURNMENT

Minutes of a
COMMITTEE OF THE WHOLE MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Council Chambers
Valleyview, AB on Tuesday, January 16, 2024

1:
CALL TO ORDER

Deputy Reeve Bill Smith called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director Community Services	Michelle Honeyman
Director Infrastructure & Engineering	Roger Autio
Director Planning & Economic Development	Martino Verhaeghe
Director, Corporate Services	Ed Kaemingh
Recording Secretary	Wendy Holscher
Manager, Communications & Marketing	Stacey Sevilla
Legislative Services Officer	Sarah Sebo

ABSENT

#2:
AGENDA

MOTION: 24.01.01 Moved by: REEVE TYLER OLSEN
That the Tuesday, January 16, 2024, Committee of the Whole Agenda be adopted as amended.
- 6.1 Intergovernmental Relations
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

#3.1
COMMITTEE OF THE
WHOLE MINUTES

MOTION: 24.01.02 Moved by: REEVE TYLER OLSEN

That the Minutes of the Committee of the Whole meeting held on Tuesday, December 19, 2023, be adopted as presented.

FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

BUSINESS ARISING

DELEGATIONS

4.0 DELEGATIONS

AB FORESTRY AND
PARKS

4.1 ALBERTA FORESTRY AND PARKS - GRANDE CACHE TRAILS DELEGATION

MOTION: 24.01.03 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That the Committee of the Whole accepts the presentation from Alberta Forestry and Parks, regarding Grande Cache Trails, for information, as presented.

FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

PEACE LIBRARY
SYSTEMS

4.2 PEACE LIBRARY SYSTEMS

MOTION: 24.01.04 Moved by: COUNCILLOR SALLY ROSSON

That Committee of the Whole accept the presentation from Peace Library Systems for information, as presented.

FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

MD GREENVIEW
LIBRARY

4.3 MD OF GREENVIEW LIBRARY BOARD

MOTION: 24.01.05 Moved by: COUNCILLOR RYAN RATZLAFF

That Committee of the Whole accepts the Greenview Regional Library Board's 2024 Budget presentation for information as presented.

FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

DEBOLT AG SOCIETY

4.4 DEBOLT AND DISTRICT AG. SOCIETY

MOTION: 24.01.06 Moved by: COUNCILLOR JENNIFER SCOTT
That the Committee of the Whole accepts the presentation from the DeBolt & District Agricultural Society for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 10:35 a.m.
Deputy Reeve Bill Smith reconvened the meeting at 10:45 a.m.

BEAR CREEK FOLK

4.5 BEAR CREEK FOLK FESTIVAL

MOTION: 24.01.07 Moved by: COUNCILLOR JENNIFER SCOTT
That the Committee of the Whole accepts the presentation from the Bear Creek Folk Festival for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

MMCA

4.6 MOUNTAIN METIS COMMUNITY ASSOCIATION

MOTION: 24.01.08 Moved by: COUNCILLOR TOM BURTON
That the Committee of the Whole accept the presentation from the Mountain Métis Community Association for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

NITEHAWK

4.7 NITEHAWK YEAR ROUND ADVENTURE PARK

MOTION: 24.01.09 Moved by: COUNCILLOR DALE SMITH
That the Committee of the Whole accepts the presentation from Nitehawk for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 12:24 p.m.
Deputy Reeve Bill Smith reconvened the meeting at 1:02 p.m.

PEMBINA

4.8 PEMBINA

MOTION: 24.01.10 Moved by: COUNCILLOR TOM BURTON
That Committee of the Whole accept the 2023 Pembina Pipeline Rupture Incident Presentation as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

5.0 NEW BUSINESS

EOI REPORT

5.1 2024/2025 EXPRESSION OF INTEREST DRAFT DOCUMENT

MOTION: 24.01.11 Moved by: COUNCILLOR TOM BURTON
That the Committee of the Whole accept the presentation of the draft 2024/2025 Expression of Interest Package for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

STANDING OFFER AGREEMENTS

5.2 STANDING OFFER AGREEMENTS FOR ENGINEERING SERVICES

MOTION: 24.01.12 Moved by: COUNCILLOR RYAN RATZLAFF
That the Committee of the Whole accepts the presentation on Standing Offer Agreements for Engineering Services for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

ACTION LIST

5.3 ACTION LIST

MOTION: 24.01.13 Moved by: COUNCILLOR SALLY ROSSON
That Committee of the Whole accepts the Action List for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

CLOSED

6.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS

MOTION: 24.01.14 Moved by: REEVE TYLER OLSEN

That the meeting go to Closed Session, at 2:28 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

OPEN

MOTION: 24.01.15 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:18 p.m.

carried

FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

ADJOURNMENT

7.0 ADJOURNMENT

MOTION: 24.01.16 Moved by: COUNCILLOR WINSTON DELORME

That this Committee of the Whole meeting adjourn at 3:19p.m.

FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff

CARRIED

Recording Secretary

Chair



REQUEST FOR DECISION

SUBJECT:	Rotary Clubs of Grande Prairie (GP Regional Airshow Committee) - Delegation		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 20, 2024	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accepts the presentation from the Rotary Clubs of Grande Prairie, Grande Prairie Regional Airshow committee for information, as presented.

BACKGROUND/PROPOSAL:

A representative from the Rotary Clubs of Grande Prairie's sub-committee, the Grande Prairie Regional Airshow Committee, will provide an overview of the event being held in Grande Prairie, Alberta from July 26th- 28th, 2024.

The Grande Prairie Regional Airshow Committee submitted a sponsorship request, which will be coming forward to the February 27th Council meeting, requesting a sponsorship for the 2024 Regional Airshow, being held at the Grande Prairie Regional Airport. Funds raised at the event will go towards the D Coy Armouries Community Hub project. The Airshow Committee requested to make a presentation to Council to answer any questions Council may have and to provide a better understanding of the event and its operations.

The Rotary Clubs of Grande Prairie previously submitted a grant request of \$100,000.00 to help fund the D Coy Armouries Community Hub project for the 2024 calendar year, which was unsuccessful.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is that Committee of the Whole will have the opportunity to ask questions regarding the Grande Prairie Regional Airshow and gain a better understanding of the event.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to request additional information from the Grande Prairie Regional Airshow Committee.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will present the sponsorship request at a future Council meeting for decision.

ATTACHMENT(S):

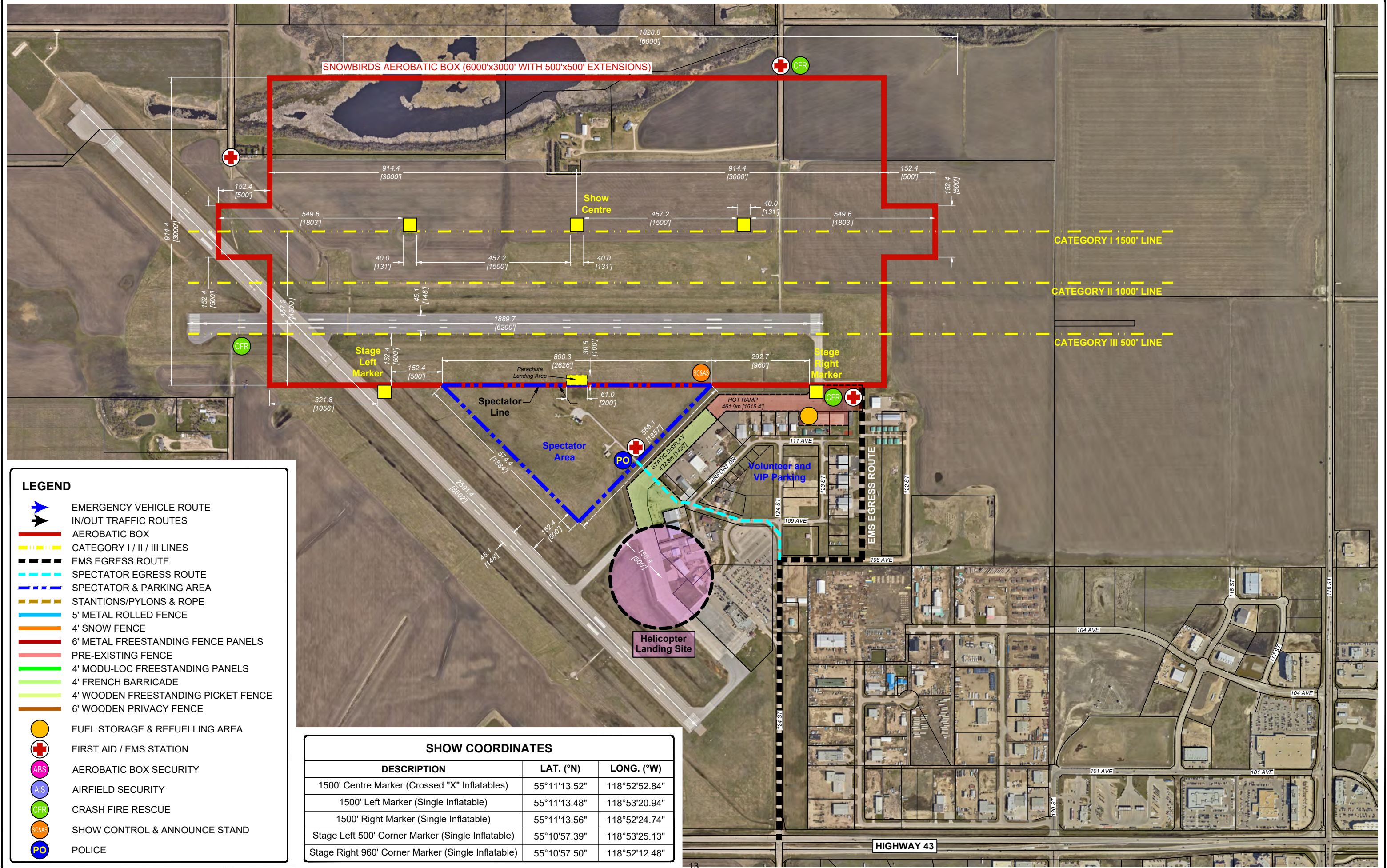
- Sponsorship Application (including budget and airshow layout plans)

Greenview Sponsorship and Donation Request Form

Row 101

Organization or Person Requesting Funds	Rotary Clubs of Grande Prairie (Grande Prairie Regional Airshow Committee)
Date of Application	01/22/24
Form Date Field	187
Date of Event	07/27/24
Phone Number	Bruce: 780-933-4643 Carmen: 780-933-4329
Purpose of Organization	Bruce: brucet@baseng.ca Carmen: c.mann@pmlp.ca
Mailing Address	Box 235 Grande Prairie, AB T8V 3A4
Funding Request Total	\$100,000 (we left this amount consistent with our grant application request for D Coy Community Hub Project, discussed below, however we are grateful for any amounts). All sponsorship funds will flow through the Rotary Club of Grande Prairie.
Type of sponsorship request	Event
Describe your organization	The Rotary Clubs of Grande Prairie (consisting of the Rotary Club of Grande Prairie; Swan City Rotary Club; Sunrise Rotary Club; and Rotary Club of Grande Prairie After Five) are not-for-profit clubs that provide service to others while working together to take action and create lasting change in our communities, across the globe and in ourselves. The Grande Prairie Regional Airshow Committee is made up of members from the Rotary Clubs of Grande Prairie and the event planning has been divided into different departments with director(s) heading up each. We have been planning this event for over a year and working closely with the Grande Prairie Airport. Last summer we had members attend and volunteer at the Peace Regional Airshow in Peace River to get a feel for the event and in December 2023 we had multiple members attend the annual conference of the International Council of Air Shows ("ICAS") in Las Vegas to obtain further information and industry expertise for this event. Further, we have hired and have been working closely with an Air Show Boss (a requirement to run the event) and are now in the process of confirming different performers. Included with this application are copies of our current event budget and grounds layout.
Intended Purpose	Sponsorship will be applied to related expenses for The Grande Prairie Regional Airshow, including, but not limited to, fees for various performers (booking fee as well as fuel, accommodations, meals, etc) as well as incidental costs for hosting the event, such as advertising, rentals, security, insurance, and volunteer related costs. See attached budget.
Direct Goals	To bring the joy and thrill of air exhibitions to our community for everyone to enjoy while also raising awareness and funds towards the D Coy Community Hub Project – an ambitious restoration project that will turn the D Coy Armouries (centrally located in the city of Grande Prairie) into a community hub that will serve various user groups but particularly youth, community associations and other not-for-profit groups.
Where/When?	The Grande Prairie Airport on July 26 – 28, 2024 July 26 will be rehearsal for the performers and their crews and July 27 & 28 will be the performance event open to the public. We have recently launched our website at www.gpregonalairshow.com as well as a Facebook page, both of which will be updated in the near future with confirmed performers and ticket information.
Benefit to residents of Greenview	- Entertainment value for individuals to attend the Airshow and have a unique aviation experience! - Tourism revenue (such as fuel, meals, hotels) from performers and attendees travelling for the event; - A major facilities improvement for the participants of the Air and Army Cadets program (which has participants throughout the region), one of the main user groups of the D Coy Amouries building; - A central community hub within the city of Grande Prairie and the MD of Greenview that can facilitate different user groups.
How many people will benefit	We are currently budgeting for general attendance of approximately 12,000 people at the Airshow. However, our location has capacity to accommodate up to 25,000 people per day. Further, we believe that this event will be a tourism draw that will benefit regional businesses. Last of all, the end goal of the D Coy Community Hub Project will continue to benefit our region for generations to come.
Funding from others	Although we have received different Grants towards the D Coy Community Hub Project (including an application that is under consideration with the MD of Greenview), we are in the process of requesting sponsorship for the Grande Prairie Regional Airshow and do not have any confirmed amounts yet. We

	anticipate making applications with the various other organizations, including but not limited to the City of Grande Prairie, the province of Alberta (Tourism), and Airshow specific grants that may be available.
Additional Information	Our understanding is that there is a Committee meeting on February 20 in Grovedale, and we would like the opportunity to present to the Committees if that is possible. Please advise.
Recognition	Currently our sponsorship group is building our sponsorship packages, although they are not yet available. However, recognition will be consistent with your Tier Policy. For example, a Premier sponsorship from the MD of Greenview would include a council photo op and cheque presentation; tickets to the Airshow with a Greenview banner displayed at the event; as well as verbal and written recognition of the sponsorship received from Greenview. Our sponsors will be a huge driver to the success of this event and we appreciate feedback of what additional recognition methods, if any, are preferred and important to you.
Previous Donation	No, although we currently have a grant application for the D Coy Community Hub Project that is under the MD of Greenview's consideration.
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Column24	
Year Grant Received	
Amount of Grant	
List the donae, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	
Financial Statement	
Administration Recommendations	
Email	
MD Logo	
Email Comm.	
List for Recognition	
Contact Name(s)	Bruce Tattre, Committee Chair Carmen Mann, Committee Member (Applicant)
Logo Permission	Will contact if application is successful.
Agreement with Statement	Confirmed that in agreement
Signature1	Carmen Mann
FOIP Disclosure	Confirmed that in agreement



LEGEND

- EMERGENCY VEHICLE ROUTE
- IN/OUT TRAFFIC ROUTES
- AEROBATIC BOX
- CATEGORY I / II / III LINES
- EMS EGRESS ROUTE
- SPECTATOR EGRESS ROUTE
- SPECTATOR & PARKING AREA
- STANTIONS/PYLONS & ROPE
- 5' METAL ROLLED FENCE
- 4' SNOW FENCE
- 6' METAL FREESTANDING FENCE PANELS
- PRE-EXISTING FENCE
- 4' MODU-LOC FREESTANDING PANELS
- 4' FRENCH BARRICADE
- 4' WOODEN FREESTANDING PICKET FENCE
- 6' WOODEN PRIVACY FENCE
- FUEL STORAGE & REFUELLING AREA
- FIRST AID / EMS STATION
- AEROBATIC BOX SECURITY
- AIRFIELD SECURITY
- CRASH FIRE RESCUE
- SHOW CONTROL & ANNOUNCE STAND
- POLICE

SHOW COORDINATES

DESCRIPTION	LAT. (°N)	LONG. (°W)
1500' Centre Marker (Crossed "X" Inflatables)	55°11'13.52"	118°52'52.84"
1500' Left Marker (Single Inflatable)	55°11'13.48"	118°53'20.94"
1500' Right Marker (Single Inflatable)	55°11'13.56"	118°52'24.74"
Stage Left 500' Corner Marker (Single Inflatable)	55°10'57.39"	118°53'25.13"
Stage Right 960' Corner Marker (Single Inflatable)	55°10'57.50"	118°52'12.48"



REQUEST FOR DECISION

SUBJECT:	Ridgevalley Seniors Assistance Society Presentation - Delegation		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 20, 2024	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accepts the presentation from the Ridgevalley Seniors Assistance Society for information, as presented.

BACKGROUND/PROPOSAL:

A representative from the Ridgevalley Seniors Assistance Society will provide an update on the Ridgevalley Seniors Assistance Society and present the 2024 funding request.

The 2024 grant request was discussed at the December 2023 Committee of the Whole meeting, and presented at the January 23, 2024 Council meeting, at which time, this grant request was deferred by Council pending a Committee of the Whole presentation.

In 2022, Greenview provided a capital grant to the Ridgevalley Seniors Assistance Society in the amount of \$105,458.37 for the installation of a Wanderguard system, building upgrades, and new tools for the facility. In 2023, the Society requested a reallocation of funds due to a main boiler needing to be replaced. Council approved the reallocation of \$14,235.05 at the September 26, 2023, Council meeting.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is that Committee of the Whole will have the opportunity to ask questions regarding the 2024 grant request, to assist in making an informed decision.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to request additional information from the Ridgevalley Seniors Assistance Society.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will present the 2024 grant request at a future Council meeting for decision.

ATTACHMENT(S):

- 2024 Grant Request

2024 Grant Application (October 15, 2023 deadline)

Row 81

Name of Organization	Ridgevalley Seniors Assistance Society
Address of Organization	26230 Twp Rd 713, RR1, Site 1, Box 9
Form Date Field	176
Contact Name	Arlin Loewen
Phone Number	17808768173
Purpose of Organization	Supportive Living Senior Care
Purpose Continued	
Position of Contact Person	Arlin Loewen
What act are you registered under?	Alberta Societies Act
Registration No.	5014933138
Grant Type	Capital Grant
Total Amount Requested	\$112,727.61
Proposed Project	Listed on attached schedule
Have you previously applied for a grant from MD	
Previous Grant App from MD	Yes
Final Completion Report Provided to MD	Yes
Grant funds applied for from other sources?	No

**Grant Funds
Received from
other sources?**

**Have you
performed any
other fundraising
projects?** Yes

Agreement Arlin Loewen

Grant Purpose Wanderguard and renovations

**Year Grant
Received** 2021

Amount of Grant \$105,458.37

**List the donaee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?** Yes, auction and private donations, \$21,639.57 in cash and approximately \$11,800 in kind donations. for the sidewalk and backyard project.

Signature Arlin Loewen

Date 10/16/23

**Financial
Statement**

**Administration
Recommendations**

Email admin@ridgevalleyhome.ca

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition** Recognition Wall signage



MD GREENVIEW GRANT PROJECTS

	Date	Completed Projects		
COMPLETED	Oct-22	Fridge for suite 134	\$	919.99
	May-22	Flooring and Renos for suite 134	\$	7,439.31
	Jan-22	Flooring and renos for suite 101	\$	5,947.50
	Apr-22	Replace piping in east hall	\$	5,950.00
	Feb-22	Replace RPZ on main boiler	\$	604.30
	Dec-22	Replace zone valve Rm 126	\$	734.86
	Oct-22	Internet and Network upgrade	\$	4,198.79
	Jan-23	Status Solutions subscription for Wanderguard	\$	4,099.56
	Mar-22	Replace Dishwasher	\$	6,363.77
	Sep-22	Replace Admin Office Computer	\$	900.00
	Jun-22	French Doors for Coffee Shop	\$	1,139.99
	Feb-22	Replace 2 electric ranges	\$	2,298.00
	Jun-23	Replace main washer and dryer	\$	1,784.98
	Apr-23	Replace DOC Office Computer	\$	900.00
	May-23	Shortfall on 21 grant after reallocation	\$	8,293.48
TO BE COMPLETED		Tub room ceiling and shower curtains	\$	4,000.00
PARTIAL COMPLETION		Sidewalk and Backyard project minus donations and donation in kind. \$74,906.87 - Donations \$21,639.57 - Gravel donation in kind \$11,812.5 = \$41,454.80	\$	74,906.87
			\$	21,639.57
			\$	11,812.50
			\$	41,454.80
Moved from 2021 Grant application after reallocation due to Boiler replacement		Milwaukee Cordless Handheld Blower Kit	\$	400.00
		Room name and numbering plates	\$	1,798.28
		Replace Shingles on North roof slope	\$	13,500.00
				\$ 112,727.61
Total Grant Requested			\$ 112,727.61	



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Greenview Grants, Sponsorships and Donations Project/Event Outcome Report

Organization or Person Receiving Funding: _____			
Funding Awarded by Greenview:	Grant	Sponsorship	Donation
Contact Name: _____	Phone (h): _____	Phone (h): _____	
Email Address: _____			
Name of Project/Event: _____			
Location of Project/Event: _____			
Completion Date of Project/Event: _____			
Amount of Funding Awarded by Greenview: _____			

Describe the impact your project/event had on the community. If applicable estimate the economic effect (dollar sign impact) to the local economy.

How has the community benefited from your project/event?

Short term impact (0-3 months)

Longterm impact (4+ months)

Please explain the impact of the project/event:

Were the direct goals/objectives of the project/event achieved?

At this funded project/event how was Greenview recognized?

Summarize the event/project (include photos if possible):

If funds provided by Greenview were utilized to acquire/complete Capital upgrades please include photos.

MD GREENVIEW GRANT PROJECTS FUNDS REALLOCATION			
Project Description			Difference from request
Wanderguard system to prevent Seniors with dementia from exiting the building. This is a critical need for the safety of our residents. We need to do some upgrades to some of our exterior doors along with this system.	Equipment from PCS	Priority Communication	\$ 42,622.06
	Equipment from PCS	Priority Communication	\$ 27,752.06
	Wiring for Wanderguard	Dr. Sparkie	\$ 14,912.63
	Material and Labour	Denver Klassen	\$ 2,395.80
	Door frame cladding	Star Fabrication	\$ 126.00
	Door frame cladding	Clement Focosa	\$ 389.25
	Labour on Door	Cutting Edge Lawn Care	\$ 441.00
	Labour	Arlin	\$ 25.00
	Labour	Arlin	\$ 25.00
	Original request for this project	\$ 83,963.97	
	Total for the project	\$ 88,667.64	\$ 4,974.57
East hallway wall repair and suspended ceiling replacement, including new LED lighting.	T-Bar	F&M	\$ 2,377.91
	Corner bead	Home Hardware	\$ 35.49
	Corner bead	Home Depot	\$ 14.32
	Handrail Clips	Star Fabrication	\$ 399.00
	Labour Invoice	Summers gold	\$ 1,273.13
	Labour Invoice	Summers gold	\$ 1,030.65
	Labour Invoice	Summers gold	\$ 933.13
	Labour Invoice	Denver Klassen	\$ 1,470.00
	Labour Invoice	Denver Klassen	\$ 1,755.60
	Labour	Arlin	\$ 100.00
	Labour	F&M	\$ 240.00
	Labour	Louise	\$ 120.00
Original request for this project	\$ 6,783.24		
	Total for the project	\$ 9,029.23	\$ 2,245.97
Replace Shingles on North roof slope approx 3700 sq ft	Labour to reshingle @ \$2/sq ft		\$ 7,400.00
	Material to reshingle		\$ 5,393.78
	Total for the project	\$ 12,793.78	
Main Boiler Replacement	Main Boiler replacement due to failure on the old Boiler		\$ 16,065.00
Original request for this project	\$ -	Total for the project	\$ 16,065.00
Milwaukee Cordless Handheld Blower Kit for snow removal, asphalt strip-heating, etc.	Milwaukee Tool M28 FUEL 120 MPH 430 CFM 18V Lithium-Ion Brushless Cordless Handheld Blower KIT w/ 6.75H Battery-Tooling Depot		\$ 418.94
	Original request for this project	\$ 400.00	Total for the project \$ 418.94 \$ 18.94
Room name and numbering plates, required by Home Care	Room numbering plates for residents rooms		\$ 1,022.84
Original request for this project	\$ 1,798.28	Total for the project	\$ 1,022.84 \$ 795.44
Total Grant Requested			\$ 113,751.85
Total Original Grant Received			\$ 105,458.37
To be requested on next Grant Application			\$ 8,293.48

If the project/event was not completed within the grant award timelines please check one of the boxes below:

Applied for an application for extension

Returned Funds

Other. Please explain _____

Have all of the funds been utilized for the project/event they were awarded for?

Yes

No

If no, please explain:

Were you successful in receiving funding from other entities? Please include In-Kind Donations.

List any In-Kind Services you have provided:

Reporting can be submitted via one of the following:

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email greenviewgivesback@mdgreenview.ab.ca

You may attach a separate piece of paper if additional room is required.

Ridgevalley Seniors Assistance Society
Financial Information

March 31, 2023

Compilation Engagement Report

To the management of
Ridgevalley Seniors Assistance Society

On the basis of information provided by management, we have compiled the Statement of Financial Position of Ridgevalley Seniors Assistance Society as at March 31, 2023, the Statements of Changes in Net Assets and Operations for the year then ended, and note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Fulcrum Group

Grande Prairie, Alberta
September 21, 2023

Fulcrum Group
Chartered Professional Accountants

Ridgevalley Seniors Assistance Society
Statement of Financial Position

As at March 31	2023	2022
Assets		
Current assets		
Cash	\$ 12,979	\$ 107,417
Accounts receivable	15,073	34,103
Prepaid expenses	11,458	3,124
	<u>39,510</u>	<u>144,644</u>
Property and equipment		
Land	367,641	349,338
Buildings	3,104,472	2,850,583
Equipment	263,239	257,291
	<u>3,735,352</u>	<u>3,457,212</u>
Accumulated amortization	<u>(543,622)</u>	<u>(484,992)</u>
	<u>3,191,730</u>	<u>2,972,220</u>
	<u>\$ 3,231,240</u>	<u>\$ 3,116,864</u>

See accompanying notes

Ridgevalley Seniors Assistance Society
Statement of Financial Position, continued

As at March 31	2023	2022
Liabilities		
Current liabilities		
Accounts payable and accrued liabilities	\$ 165,435	\$ 75,169
Deferred revenue	18,671	58,650
Bank loan	583,398	358,902
Current portion of long-term debt	51,429	48,429
	<u>818,933</u>	<u>541,150</u>
Long-term debt	<u>464,786</u>	<u>362,964</u>
	<u>1,283,719</u>	<u>904,114</u>
Fund balances		
Unrestricted fund	260,558	5,759
Alberta Health Services operations	(239,525)	(46,275)
Residential services	(165,629)	(50,642)
Grant funding	-	101,981
Invested in property and equipment	2,092,117	2,201,927
Duplexes	-	-
	<u>1,947,521</u>	<u>2,212,750</u>
	<u>\$ 3,231,240</u>	<u>\$ 3,116,864</u>

See accompanying notes

Approved by the treasurer

_____ Treasurer

Ridgevalley Seniors Assistance Society
Statement of Changes in Net Assets

Year ended March 31, 2023

2023

	Total	Unrestricted fund	Alberta Health Services operations	Residential services	Grant funding	Invested in property and equipment	Duplexes
Balance, beginning of year	\$ 2,212,750	\$ 5,759	\$ (46,275)	\$ (50,642)	\$ 101,981	\$ 2,201,927	\$ -
(Deficiency) excess of revenues over expenditures	(265,229)	96,446	(193,250)	(114,987)	-	(44,212)	(9,226)
Purchase of property and equipment	-	(169,969)	-	-	(102,979)	286,477	(13,529)
Financing obtained	-	354,499	-	-	-	(354,499)	-
Financing repaid	-	(25,179)	-	-	-	25,179	-
Change to prior year allocation	-	(998)	-	-	998	-	-
Reclassify amortization expense on rentals	-	-	-	-	-	(22,755)	22,755
Balance, end of year	\$ 1,947,521	\$ 260,558	\$ (239,525)	\$ (165,629)	\$ -	\$ 2,092,117	\$ -

Ridgevalley Seniors Assistance Society
Statement of Changes in Net Assets, continued

Year ended March 31, 2023

2022

	Total	Unrestricted fund	Alberta Health Services operations	Residential services	Grant funding	Invested in property and equipment	Duplexes
Balance, beginning of year	\$ 2,164,253	\$ 68,837	\$ -	\$ 17,795	\$ 6,049	\$ 2,071,572	\$ -
Excess (deficiency) of revenues over expenditures	48,497	107,076	(46,275)	(68,437)	95,932	(44,788)	4,989
Purchase of property and equipment	-	(485,118)	-	-	-	508,765	(23,647)
Financing obtained	-	358,902	-	-	-	(358,902)	-
Financing repaid	-	(36,847)	-	-	-	36,847	-
Reclassify prior year surplus	-	(7,091)	-	-	-	-	7,091
Reclassify amortization expense on rentals	-	-	-	-	-	(11,567)	11,567
Balance, end of year	\$ 2,212,750	\$ 5,759	\$ (46,275)	\$ (50,642)	\$ 101,981	\$ 2,201,927	\$ -

See accompanying notes

Ridgevalley Seniors Assistance Society
Statement of Operations

Year ended March 31	2023	2022
Revenues		
Alberta Health Services, Schedule 1	\$ 429,002	\$ 537,057
Residential services, Schedule 2	254,031	293,079
Duplexes, Schedule 3	67,883	40,480
Grants, Schedule 4	-	105,458
Donations and fundraising	92,281	101,711
Parking	840	990
Workers incentive program	3,325	4,375
	<u>847,362</u>	<u>1,083,150</u>
Expenditures		
Alberta Health Services, Schedule 1	622,252	583,332
Residential services, Schedule 2	458,975	464,286
Duplexes, Schedule 3	77,109	35,491
Grants, Schedule 4	-	9,526
Amortization	41,414	41,396
	<u>1,199,750</u>	<u>1,134,031</u>
Deficiency of revenues over expenditures from operations	(352,388)	(50,881)
Other income (expense)		
Loss on sale of property and equipment	<u>(2,798)</u>	<u>(3,392)</u>
Deficiency of revenues over expenditures before deficit funding	(355,186)	(54,273)
Heart River Housing deficit funding	<u>89,957</u>	<u>102,770</u>
(Deficiency) excess of revenues over expenditures	\$ (265,229)	\$ 48,497

See accompanying notes

Schedule 1
Ridgevalley Seniors Assistance Society
Schedule of Alberta Health Services

Year ended March 31	2023	2022
Revenue		
Alberta Health Services	\$ 365,157	\$ 470,657
Resident premiums	<u>63,845</u>	<u>66,400</u>
	429,002	537,057
Expenditures		
Cleaning and laundry	5,979	6,705
Medical supplies	2,457	1,337
Office supplies	-	70
Professional fees	7,665	8,171
Repairs and maintenance	-	4,500
Staff education (recovery)	(2,333)	8,335
Subcontractors	-	110
Vehicle	9,379	2,079
Wage costs	<u>599,105</u>	<u>552,025</u>
	622,252	583,332
Deficiency of revenues over expenditures	\$ (193,250)	\$ (46,275)

See accompanying notes

Schedule 2
Ridgevalley Seniors Assistance Society
Schedule of Residential Services

Year ended March 31	2023	2022
Revenue		
Unit rentals	\$ 222,166	\$ 227,487
Grants	26,853	52,726
Meals	2,877	10,321
Laundry and cleaning	2,135	2,545
	254,031	293,079
Expenditures		
Benefit costs	43,645	34,456
Building maintenance	37,512	49,752
Cleaning and laundry	7,203	11,523
Electricity	31,949	24,062
Equipment repair	2,843	3,938
Food supplies	55,050	53,733
General labour	193,000	193,000
Goods and services tax expense	4,083	4,379
Grounds maintenance	9,998	8,176
Heating fuel	9,464	11,275
Insurance	10,316	10,605
Kitchen supplies	7,065	4,766
Office supplies	15,088	13,710
Professional fees	13,019	22,627
Program costs	6,732	1,672
Staff education	50	1,370
Telephone and communications	3,585	3,564
Travel	1,593	-
Waste removal	300	889
Water and sewer	6,480	10,789
	458,975	464,286
Deficiency of revenues over expenditures before deficit funding	(204,944)	(171,207)
Heart River Housing deficit funding	89,957	102,770
Deficiency of revenues over expenditures	\$ (114,987)	\$ (68,437)

See accompanying notes

Schedule 3
Ridgevalley Seniors Assistance Society
Schedule of Duplexes

Year ended March 31	2023	2022
Revenue	\$ 67,883	\$ 40,480
Expenditures		
Amortization	22,755	11,567
Building maintenance	1,228	1,062
Insurance	4,193	1,680
Interest and bank charges	38,153	10,367
Utilities	10,780	10,815
	77,109	35,491
(Deficiency) excess of revenues over expenditures	\$ (9,226)	\$ 4,989

See accompanying notes

Schedule 4
Ridgevalley Seniors Assistance Society
Schedule of Grants

Year ended March 31	2023	2022
Revenue		
Grant funding	\$ -	\$ 105,458
Expenditures		
Repairs and maintenance	-	9,526
Excess of revenues over expenditures	\$ -	\$ 95,932

See accompanying notes

Ridgevalley Seniors Assistance Society

Notes to Financial Information

1. Basis of accounting

The basis of accounting applied in the preparation of the Statement of Financial Position of Ridgevalley Seniors Assistance Society as at March 31, 2023 and the Statements of Changes in Net Assets and Operations for the year then ended is the historical cost basis and reflects cash transactions with the addition of the following:

- ♦ accounts receivable less an allowance for doubtful accounts
- ♦ prepaid expenses as at the reporting date
- ♦ property and equipment recorded at net book value
- ♦ accounts payable and accrued liabilities
- ♦ deferred revenue representing designated donations which have not yet been spent and for which there is no designated fund
- ♦ long-term debt including current portion



RIDGEVALLEY SENIORS ASSISTANCE SOCIETY

A Brief History and Outline
For
The Municipal District of Greenview



BRIEF HISTORY & OVERVIEW

- ▶ Ridgevalley Seniors Assistance Society a.k.a. Ridgevalley Seniors Home has been operating in the Crooked Creek area for many years
 - ▶ Original building with 8 suites was opened in December of 1975
 - ▶ 4 self-care units were added to the east end in 1983
 - ▶ In 1991, 4 more self-care units were added to the West end
 - ▶ Our East self-care units are now part of our licensed DSL3 beds
 - ▶ We started building duplexes in 2019. We have two complete at this time.



MISSION & VISION

The Ridgevalley Seniors Assistance Society is committed to providing excellent care and service in an atmosphere of warmth and compassion, based on principles of the Christian faith. Housing and care is provided to residents regardless of ethnic, religious or national background.

Our Lens

Seeing the Issues of Aging through a Christian Perspective which includes respecting the sanctity of life.

Our Vision

We will be the innovative leader in senior living that empowers older adults to live well in their community.

▶ **Our Mission**

- ▶ To reflect God's love by providing facilities and services that express our commitment to excellent resident and family-centred care and enable residents to live with hope and dignity.



OUR VALUES

SERVANT LEADERSHIP

We are trustworthy managers of our resources for the benefit of our residents, families and staff and the long-term sustainability of our operations.

STEWARDSHIP

EXCELLENCE

We apply ourselves to learning and continually improving to the highest standards.

RESPECT

We honor and dignify all who live, work, or visit in our community.

VALUE SANCTITY OF LIFE

We demonstrate our commitment to the sanctity of life through exceptional, holistic palliative care until natural death.

ADAPTABILITY

We open ourselves to creative ideas through colleagues, partners, and God's leading.

NOBLE PURPOSE

We extend God's care through kindness, empathy, and graciousness.

TENDERHEARTED

We devote ourselves to instructing, supporting, and building up one another, by recognizing and celebrating excellence, effort, and success.



CARE & OPERATIONS

- ▶ Not-for-profit caring for Seniors
 - ▶ Our facility is open to all Seniors
 - ▶ AHS Placement has first say in filling a room that becomes empty
 - ▶ We are a Designated Supportive Living level 3 facility
 - ▶ We operate under AHS Home Care, they assess our residents' level of care
 - ▶ No one beyond a DSL3 level care can enter the home as a new resident
 - ▶ Residents advancing beyond a DSL3 level may stay as long as we are able to handle their care
 - ▶ We will keep our residents through palliative care where possible



ACCREDITATION

- ▶ We are in the process of getting our Accreditation.
 - ▶ We had our Primer survey for accreditation on January 15 & 16.
 - ▶ The Accreditation Surveyors were very impressed with some of the equipment we have thanks to the MD of Greenview.
 - ▶ The Primer survey results give us the direction as to where to focus to get our final Accreditation.
 - ▶ We are working on next steps to becoming fully accredited.



PARTNERSHIPS

- ▶ We are actively seeking out Partnerships that will improve Senior Care in our community. We currently have the following partnerships.
 - ▶ Alberta Health Services – for which we are a contract service provider.
 - ▶ MD Greenview
 - ▶ Capital project funding
 - ▶ 2010 – Dining room expansion and office space
 - ▶ 2015 – Kitchen renovation and addition
 - ▶ 2021 – Wanderguard and renovations
 - ▶ Numerous other smaller projects over the last 15 years
 - ▶ Total in grants to the Ridgevalley Seniors Home over the last 15 years = \$1,040,132.34
 - ▶ Northern Alberta Mennonite Churches – Approx \$1,000,000 donated over the last 15 years
 - ▶ Asura Health and Advantage Assist Group
 - ▶ This is a contract services and consulting group with many years of experience in Senior Living Care



FUNDING

- ▶ Originally funded solely by the Mennonite community
- ▶ Currently funded by
 - ▶ Alberta Health Services (Funding for care portion only)
 - ▶ Funding for HCA caregivers, Recreational Therapist, Activities Director, and a small amount for Admin
 - ▶ MD of Greenview
 - ▶ Grants for Capital Projects
 - ▶ Northern Alberta Mennonite Churches and local community
 - ▶ Fundraising
 - ▶ Donations



LOOKING AHEAD

- ▶ We have been participating in the Ridgevalley ASP Committee meetings
- ▶ Through these meetings we have received community feedback on expanded services the community would like to see added to the Ridgevalley Seniors home. These services could greatly benefit both RVH and the community.
 - ▶ Community Medical Clinic
 - ▶ Lab Services
 - ▶ Pharmacy
 - ▶ Adult Daycare
 - ▶ Respite Care
- ▶ We are working with Asura Health and Advantage Assist Group to present to Alberta Health a plan for funding small, rural Continuing Care Homes. Dave from Advantage Assist Group has been in contact with an Executive Director at the new Continuing Care Branch of Alberta Health. He has requested that we give them info on what is required for funding homes like ours.



LOOKING AHEAD

STRATEGIC PLAN

- ▶ 10 YEAR PLAN by December 31st, 2033
 - ▶ Create an Age in place Seniors Village at our current site.
 - ▶ Provide expanded services to the Greater Community such as lab services, adult day programs, pre and post operation care, medical clinic services.
 - ▶ Build a new senior's building on the site in addition to / replacement of existing facility.
- ▶ 5 YEAR PLAN by December 31st, 2028
 - ▶ Create a Palliative Care Program with a designated Suite.
 - ▶ Add 12 multi-care level suites to meet increasing demand at all levels of care.



LOOKING AHEAD

STRATEGIC PLAN

- ▶ 1 YEAR PLAN by December 31st, 2024
 - ▶ Policies, Procedures and Processes fully in place to meet Continuing Care and Accreditation Standards.
 - ▶ Moving to new care model with Registered Nurse employee.
 - ▶ Research alternative funding / rental models to optimize revenue.
 - ▶ Create Master Building Plan for entire site.
 - ▶ Replace final section of roof material update.
 - ▶ Conduct a Review of all Human Resources systems, policies, and procedures.
 - ▶ Implement the annual budget with a comparison to actual reporting on a monthly basis.
 - ▶ Implement enhanced recreation programming.
 - ▶ Create a Website and a Marketing Plan.



RESIDENT'S SPOUSE LETTER OF RECOMMENDATION


"It is my pleasure to give the Ridgevalley Care Home a recommendation for senior care. My husband resides at this residence and I can say with confidence that it is a well-operated facility with the most caring staff of any that I have encountered. The residents are served three nutritious meals a day along with two snacks. Also there is an open fridge with drinks and small portions of fruit or items like yogurt. Visitors are encouraged at all times except of course during Covid isolation. Additionally, a home care nurse visits regularly and checks in on residents when the need arises. There are plenty of activities suited to all seasons and physical capabilities. As well the residents plant a huge garden each spring and enjoy fresh vegetables all season long. The community ladies take turns bringing "coffee" on Wednesday afternoons. This is a very nice break for everyone, including staff, as the ladies arrive with freshly baked goods and a variety of fruits and cheeses. This is a great chance to catch up with what is happening in different fields and families. The facility is very community oriented and focuses both on the mental and physical needs of the residents. My husband is a retired oilman so staff make an effort to engage him in his experiences and travels. We are both so happy that this facility is in our community and only one and a half miles from our home. It is easy to bring him back for occasional family celebrations or to pick him up for appointments when the staff always have him ready to go and his medications packed for the day. I cannot say enough good about this care home and certainly champion all of the people who work there. We could not have found a better place for my husband's current care needs. I can only hope that there is enough room for myself when I need it."

Sincerely

Dawn Chapman



GRANT REQUEST

		MD GREENVIEW GRANT PROJECTS	
	Date	Completed Projects	
COMPLETED	Oct-22	Fridge for suite 134	\$ 919.99
	May-22	Flooring and Renos for suite 134	\$ 7,439.31
	Jan-22	Flooring and renos for suite 101	\$ 5,947.50
	Apr-22	Replace piping in east hall	\$ 5,950.00
	Feb-22	Replace RPZ on main boiler	\$ 604.30
	Dec-22	Replace zone valve Rm 126	\$ 734.86
	Oct-22	Internet and Network upgrade	\$ 4,198.79
	Jan-23	Status Solutions subscription for Wanderguard	\$ 4,099.56
	Mar-22	Replace Dishwasher	\$ 6,363.77
	Sep-22	Replace Admin Office Computer	\$ 900.00
	Jun-22	French Doors for Coffee Shop	\$ 1,139.99
	Feb-22	Replace 2 electric ranges	\$ 2,298.00
	Jun-23	Replace main washer and dryer	\$ 1,784.98
	Apr-23	Replace DOC Office Computer	\$ 900.00
	May-23	Shortfall on 21 grant after reallocation	\$ 8,293.48
TO BE COMPLETED		Tub room ceiling and shower curtains	\$ 4,000.00
PARTIAL COMPLETION		Sidewalk and Backyard project minus donations and donation in kind. \$74,906.87 - Donations \$21,639.57 - Gravel donation in kind \$11,812.5 = \$41,454.80	\$ 74,906.87
			\$ 21,639.57
			\$ 11,812.50
			\$ 41,454.80
Moved from 2021 Grant application after reallocation due to Boiler replacement		Milwaukee Cordless Handheld Blower Kit	\$ 400.00
		Room name and numbering plates	\$ 1,798.28
		Replace Shingles on North roof slope	\$ 13,500.00
			\$ 112,727.61
Total Grant Requested			\$ 112,727.61



REQUEST FOR DECISION

SUBJECT:	Willmore Wilderness Presentation - Delegation		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 20, 2024	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accepts the presentation from the Willmore Wilderness Preservation and Historical Foundation for information, as presented.

BACKGROUND/PROPOSAL:

A representative from Willmore Wilderness will provide an update on Willmore Wilderness Preservation and Historical Foundation and present the 2024 funding request.

The 2024 grant request was discussed at the December 2023 Committee of the Whole Meeting, and presented at the January 23rd Council meeting where the request was deferred by Council pending a Committee of the Whole Presentation.

In 2023, Greenview provided an operating grant to the Willmore Wilderness Preservation and Historical Foundation in the amount of \$54,000.00 of which \$42,000.00 was to be allocated to the Community and Youth development programs, and \$12,000.00 was allocated for historical research.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is that Committee of the Whole will have the opportunity to ask questions regarding the 2024 grant request, to assist in making an informed decision.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to request additional information from the Willmore Wilderness Preservation and Historical Foundation.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will present the 2024 grant request at a future Council meeting for decision.

ATTACHMENT(S):

- 2024 Grant Request
- 2023 Grant Outcome Report

2024 Grant Application (October 15, 2023 deadline)

Row 72

Name of Organization	Willmore Wilderness Preservation and Historical Foundation
Address of Organization	4600 Pine Plaza, Box 93 Grande Cache Alberta T0E0Y0
Form Date Field	167
Contact Name	Susan Feddema-Leonard
Phone Number	(780) 827-2696
Purpose of Organization	The Willmore Wilderness Foundation focuses on historical research that preserves the history of the opening of Canada. The organization offers educational programs and services, provides community and youth development programs, as well as health and wellness programs which focus on the culture and traditions of the Rockies. The Foundation also promotes tourism, as well as restoring historical pack trails and sites that enhances the use of Willmore Wilderness Park for Albertans and visitors alike. During past twenty years the Willmore Wilderness Foundation has had participants in their various programs who were from Grande Cache, Hinton, Edson, Grovedale, Grande Prairie, Debolt, Valleyview, Mayerthorpe, Edmonton, Ontario, Arizona, Germany, Jasper National Park staff and more.
Purpose Continued	
Position of Contact Person	Executive Director
What act are you registered under?	Alberta Societies Act
Registration No.	5010217213
Grant Type	Operating Grant
Total Amount Requested	119,806.00
Proposed Project	The Willmore Wilderness Foundation owns and operates two buildings in Grande Cache. Both buildings have been renovated. The facilities have been modernized and brought up to Alberta Building Code standards. The Foundation has clear title on the Willmore Wilderness Foundation's main office, however, we are paying 8% interest on the Traditional Training Center, which has a mortgage of \$115,000. The Foundation is paying just over \$8,000 in interest payments each year. Operational funding has been

getting harder and harder to obtain. The Foundation has not received grants for this, for over a year. Operational funds to pay utilities, mortgage payments, general office expenses and a new computer are badly needed to keep the operation viable. One of the main computers in the office mother board has crashed and is not repairable. The Wilmore Wilderness Preservation and Historical Foundation offers programs in education, community and youth development and health and wellness that focus on the culture and traditions of the Rockies. The Willmore Wilderness Foundation has three full-time staff and one half-time position. We generally employ five hourly workers seasonally during the summer and fall months and have several contract workers throughout the year. The Willmore Wilderness Foundation is requesting funds from the MD of Greenview to match a grant from the Northern Regional Economic Development Program (NRED), which has been approved funding in 2023 and 2024. Matching funds would be used for the MOUNTAIN HORSEMANSIP CLINIC, and KIDS AND HORSES, featuring the history, traditions and culture of the Alberta Rockies. The Willmore Wilderness Foundation staff have been looking at the future direction of the organization's programs. During the last year, we have been building regional capacity in the guide and outfitting sector, with the support of NRED and the MD of Greenview. We plan to continue the horsemanship training and building the guiding and outfitting sector, with a new twist. We will focus on the history of the area using horses, health and wellness. The Willmore Wilderness Foundation currently has a compliment of staff with skills in the health and wellness disciplines. Our staff and/or contractors includes a psychologist, addictions worker, a registered nursing with advanced training in family therapy taught by Virginia Satir of the Avanta Network, a chartered professional accountant, certified yoga teacher, antigyn certified practitioner, equine assisted learning coach, Fairview College certified equine instructor, an Old's College certified equine instructor and, insured/accredited guide and outfitter and more. The Foundation will be focusing future programs on health and wellness, using horses, wilderness camps, and the natural landscape in the MD of Greenview and Willmore Wilderness Park. The MOUNTAIN HORSEMANSHIP program will help participants build horsemanship skills, as well as to promote health and wellness, that will help individuals to cope with stress and anxiety in these changing times. The long-term goal of the program is to become self-sustaining through health and wellness tourism promotion. The social and economic benefits of this program include building capacity in the guide and outfitting industry, building a stronger community and strengthen the history, traditions, and culture of Alberta's Rockies. Economic benefits will include the support of future adventure tourism, eco-tourism, heritage tourism and health and wellness tourism initiatives. We expect an increase in participation from the 2023 program which impacted more than a hundred different spectators and participants. Outfitters directly benefited from this program which contributed to the 2023 tourism industry in the MD of Greenview. The Willmore Wilderness Foundation is partnering with Northern and Regional Economic Development (NRED) and the support of the Mountain Métis, and the Grande Cache Chamber of Commerce.

**Have you
previously applied
for a grant from
MD**

Previous Grant Yes

App from MD**Final Completion
Report Provided
to MD**

Yes

**Grant funds
applied for from
other sources?**

Yes

**Grant Funds
Received from
other sources?****Have you
performed any
other fundraising
projects?**

Yes

Agreement

Bazil Leonard

Grant Purpose

Operating Grant for Community and Youth Development Programs and Historical Research.

**Year Grant
Received**

2023

Amount of Grant

54,000.00

**List the donatee,
purpose and
amount**

Donatee: Northern and Regional Economic Development Purpose: MOUNTAIN HORSEMANSIP CLINIC, and KIDS AND HORSES Programs. Amount: \$53,675 (see budget)

**What type of
fundraising & how
much did you
raise?**

We have an online and inhouse store. Sales last year were close to 21,000.

Signature

Bazil Leonard

Date

10/13/23

**Financial
Statement****Administration
Recommendations****Email**

info@willmorewilderness.com

Column41**MD Logo****Email Comm.****Column44**

List for Recognition	The Willmore Wilderness Foundation will recognize the MD of Greenview in social media. All programs will be filmed. This footage will be edited into documentaries. Recognition for the programs will also be shown in the credits of documentary films which will be aired on Wild TV, RFD TV, and Cowboy Channel Canada. Credit will also be shown in 2024 Willmore Wilderness Foundation Newsletter.
-----------------------------	---

WILLMORE WILDERNESS PRESERVATION AND HISTORICAL FOUNDATION
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2022

WILLMORE WILDERNESS PRESERVATION AND HISTORICAL FOUNDATION
BALANCE SHEET
AS AT DECEMBER 31, 2022

	2022	2021
	\$	\$
ASSETS		
Current		
Cash	13,248.16	28,854.94
Paypal	726.06	4,244.34
Accounts Receivable	4,378.44	10,472.75
Advances to People & Peaks	230,924.43	263,615.57
Security Deposits	200.00	200.00
	<u>249,477.09</u>	<u>307,387.60</u>
Capital Assets		
Building - 4600 Pine Plaza	287,000.00	287,000.00
Building - 10014-97 St.	314,382.23	290,565.16
Equipment	18,437.65	18,437.65
Office Equipment	8,218.01	8,218.01
Camera, Video & Film Equipment	79,608.11	73,538.65
Computer	89,430.34	84,839.91
Furniture & Fixtures	18,933.71	18,933.71
Seacan Storage Container	8,031.22	8,031.22
Horses	0.00	10,000.00
	<u>824,041.27</u>	<u>799,564.31</u>
Less: Accumulated Amortization	<u>174,118.74</u>	<u>168,752.67</u>
	<u>649,922.53</u>	<u>630,811.64</u>
	<u>899,399.62</u>	<u>938,199.24</u>
LIABILITIES & EQUITY		
Current Liabilities		
Accounts Payable	43,151.32	63,403.37
Deferred Revenue	24,675.00	0.00
	<u>67,826.32</u>	<u>63,403.37</u>
Long Term Liabilities		
CEBA Loan	60,000.00	60,000.00
Community Futures Loan	119,578.45	128,392.48
	<u>179,578.45</u>	<u>188,392.48</u>
Equity		
Retained Earnings	<u>651,994.85</u>	<u>686,403.39</u>
	<u>899,399.62</u>	<u>938,199.24</u>

WILLMORE WILDERNESS PRESERVATION AND HISTORICAL FOUNDATION
STATEMENT OF EARNINGS
FOR THE YEAR ENDED DECEMBER 31, 2022

	2022	2021
	\$	\$
REVENUE		
Sales	20,940.43	0.00
Grants	179,147.24	235,095.56
Memberships	425.00	825.00
Book Sales	3,652.00	13,115.00
DVD Sales	4,273.50	6,326.50
Donations	26,813.67	4,884.44
Contracts	164,086.28	319,335.00
Interest	7.16	25.03
	<u>399,345.28</u>	<u>579,606.53</u>
OPERATING EXPENSES		
Accounting & Legal	-1,450.86	550.00
Advertising & Promotion	2,049.16	1,726.09
Donations	330.00	250.00
Amortization	5,366.07	11,193.43
Loan Forgiveness	263,615.57	
Bank/Credit Card Charges & Fees	1,428.68	1,517.26
Loan Interest	10,082.41	10,659.67
Insurance	12,809.00	12,334.00
License, Fees & Permits	196.79	485.51
Park Infrastructure Improvements	11,969.80	21,305.81
Training & Clinics	-237.65	4,597.69
Office	13,568.94	18,624.37
Utilities	13,463.07	11,335.60
Book & Film Production Costs	5,836.07	25,255.75
Telephone & Fax	3,419.49	4,487.12
Maintenance & Repairs	5,440.49	7,473.59
Travel	894.54	1,281.78
Wages & Benefits	44,138.68	84,749.34
Contract Services	40,833.57	27,117.39
	<u>433,753.82</u>	<u>244,944.40</u>
EARNINGS (LOSS) FROM OPERATIONS	<u>-34,408.54</u>	<u>334,662.13</u>

2024 Willmore Wilderness Foundation Overall Budget

Operating Budget

REVENUE

Grants	300,000.00
Memberships	800.00
Book Sales	5,000.00
DVD Sales	2,000.00
Donations	0.00
Contracts	140,000.00
Gain (Loss) on disposal of Assets	0.00
Interest	0.00
	<u>447,800.00</u>

OPERATING EXPENSES

Accounting & Legal	550.00
P&P Film Expenses - Loan Forgiveness	135,000.00
Advertising & Promotion	1,500.00
Donations	200.00
Amortization	6,000.00
Bank/Credit Card Charges & Fees	1,500.00
Loan Interest	10,500.00
Insurance	13,000.00
License, Fees & Permits	500.00
Park and Infrastructure Improvements	20,000.00
Research Costs	10,000.00
Training & Clinics	45,000.00
Office	14,000.00
Utilities	13,500.00
Book & Film Production Costs	10,000.00
Telephone & Fax	4,500.00
Maintenance & Repairs	5,000.00
Travel	2,000.00
Wages & Benefits	95,000.00
Contract Services	50,000.00
	<u>437,750.00</u>

Capital Expenditures

Building - 10014-97 St.	8,000.00
Building - 4600 Pine Plaza	0.00
	<u>8,000.00</u>

Willmore Wilderness Foundation Grant Budget

Master Horsemanship Clinic and Kids and Horses Programs

Activity	Total Activity Cost	MD of Greenview Contribution	Willmore Wilderness Foundation Contribution	NRED Contribution	Explanation / Comment
Clinic Fees for Master Horseman	\$25,000.00			\$25,000.00	\$2500/day x 10 days
Food for travel - Master Horseman	\$83.10			\$83.10	Alberta Travel Rates at \$41.55 x 2 days of travel to clinic and return
Acorn Hotel - Master Horseman	\$1,765.80			\$1,765.80	12 nights x \$135/night totaling \$1,765.80 including gst and tourist levy
Airfare and Travel for Master Horseman	\$1,326.22			\$1,326.22	\$1326.22 for a return trip from Arizona to Grande Prairie
Outfitter with Insurance	\$8,000.00			\$8,000.00	10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$500/day
Trainers and Instructors	\$11,200.00	\$11,200.00			10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$700/day
Horses, water and feed	\$12,800.00	\$12,800.00			10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$800/day
Filming, promotion and social media	\$12,000.00			\$12,000.00	\$2000/month x 6 months
Cook	\$4,000.00	\$1,500.00		\$2,500.00	10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$250/day
Cooks helper	\$2,400.00	\$900.00		\$1,500.00	10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$150/day
Program Coordinator	\$25,000.00	\$25,000.00			35 hours per week @ \$25/hour x 6 months
Food / Beverages	\$2,400.00	\$900.00		\$1,500.00	10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$150/day
Lease (round pens, arena, barn, tack sheds, parking, RV and tent camping)	\$9,200.00		\$9,200.00		10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$575/day
Supplies	\$1,600.00		\$1,600.00		10 days for Mountain Horsemanship Clinic + 6 days for Kids and Horses @ \$100/day
Totals	\$116,775.12	\$52,300.00	\$10,800.00	\$53,675.12	

Operational Costs

Activity	Total Activity Cost	MD of Greenview Contribution	Willmore Wilderness Foundation Contribution	Explanation/Comment
Utilities	13,500	13,500		Average \$1125/month
Mortgage on Traditional Skills Training Center	16,988	16,988		\$1415.66/month
General Office Supplies and Expenses	14,000	14,000		Average \$1000/month
Telephone and Internet	4,500	4,500		Average \$375/month
Building and Board Insurance	13,000	13,000		
Computer and accessories	5,518	5,518		See attached quote. (Total includes GST)
Staff Wages not Covered by other Grants	50,000		50,000	
	\$117,505.67	\$67,505.67	\$50,000.00	

Total NRED Contribution	Total MD of Greenview Contribution	Total Willmore Wilderness Foundation Contribution	TOTAL
53,675	119,806	60,800	\$ 234,280.79



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Home > MacBook Pro 14/16 M2 > MacBook Pro (16-inch 2023) M2 Max | 1...





MACBOOK PRO (16-INCH 2023) M2 MAX | 12C CPU | 38C GPU | 32GB RAM | 1TB SSD

Apple

MNWA3LL/A

\$4,499.00

Colour: Space Grey

Space Grey

Silver

Quantity

1

Edmonton: WestWorld Computers Ltd: 1

 UNAVAILABLE

The 16-inch MacBook Pro with M2 Pro and M2 Max takes power and speed to the next level, whether it's on battery or plugged in. With a stunning Liquid Retina XDR display, all the ports you need and all-day battery life¹—this pro laptop goes anywhere you need.

- Stunning 16-inch Liquid Retina XDR display with extreme dynamic range and contrast ratio²
- M2 Pro or M2 Max chip for exceptional speed and power
- Up to 12-core CPU delivers speeds up to 20 percent faster to fly through pro workflows quicker than ever³
- Up to 38-core GPU with speeds up to 30 percent faster for graphics-intensive apps and games³
- Up to 96GB of unified memory makes everything you do fast and fluid
- Up to 22 hours of battery life¹
- Up to 8TB of superfast SSD storage launches apps and opens files in an instant
- 1080p FaceTime HD camera
- Six-speaker sound system with force-cancelling woofers
- Studio-quality three-microphone array captures your voice more clearly
- Three Thunderbolt 4 ports, HDMI port, SDXC card slot, headphone jack, MagSafe charging port
- Wi-Fi 6E wireless connectivity for up to 2x faster throughput⁴
- Backlit Magic Keyboard with Touch ID for secure unlock and payments

- macOS Ventura gives you powerful new ways to get more done, share and collaborate—across all your Apple devices
- Available in space grey and silver

Configurable options are available.

¹Battery life varies by use and configuration. See apple.com/ca/batteries for more information.

²The display on the 16-inch MacBook Pro has rounded corners at the top. When measured as a standard rectangular shape, the screen is 16.2 inches diagonally (actual viewable area is less).

³Compared with previous generation.

⁴Speeds are based on theoretical throughput and may vary. Wi-Fi 6E not available in China mainland. Requires macOS 13.2 or later in Japan.

Technical specifications

Go to apple.com/ca/macbook-pro-14-and-16/specs for a complete set.

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Home > Apple Accessories for Mac > Apple 45W MagSafe 2 Power Adapter fo...



APPLE 45W MAGSAFE 2 POWER ADAPTER FOR MACBOOK AIR

Apple

MD592LL/A

\$99⁰⁰

Quantity

1

Edmonton: WestWorld Computers Ltd: 2

 ADD TO CART

Only 6 left!

Or as low as **\$16.50 per month** over 6 months. [Learn More](#)

The 45W MagSafe 2 Power Adapter features a magnetic DC connector so if someone should trip over it, the cord disconnects harmlessly and your MacBook Air stays put safely. It also helps prevent fraying or weakening of the cables over time. In addition, the magnetic DC helps guide the plug into the system for a quick and secure connection.

When the connection is secure, an LED located at the head of the DC connector lights up; an amber light lets you know that your notebook is charging, while a green light tells you that you have a full charge. An AC cord is provided with the adapter for maximum cord length, while the AC wall adapter (also provided) gives you an even easier and more compact way to travel.

Designed to be the perfect traveling companion, the adapter has a clever design which allows the DC cable to be wound neatly around itself for easy cable storage.

This power adapter recharges the lithium polymer battery while the system is off, on, or in sleep mode. It also powers the system if you choose to operate without a battery.

Compatible only with MacBook Air featuring MagSafe 2 power port.

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Home > Apple Accessories for Mac > Apple Magic Keyboard with Numeric Key...





APPLE MAGIC KEYBOARD WITH NUMERIC KEYPAD (BLUETOOTH)

Apple

MQ052LL/A

\$149.00

Language: US English

US English

Colour: White

White

Quantity

1

Edmonton: WestWorld Computers Ltd: 6



Or as low as **\$24.83 per month** over 6 months. [Learn More](#)



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APPLECARE+ FOR 15-INCH & 16-INCH MACBOOK PRO

Apple

S9775Z/A

\$419⁰⁰

Quantity

1

Edmonton: WestWorld Computers Ltd: 10

 ADD TO CARTOr as low as **\$69.83 per month** over 6 months. [Learn More](#)

Every Mac comes with a [one-year limited warranty](#) and up to 90 days of [complimentary technical support](#). AppleCare+ for Mac extends your coverage to three years from your AppleCare+ purchase date and adds up to two incidents of accidental damage protection every 12 months, each subject to a service fee of \$129 for screen damage or external enclosure damage, or \$379 for other damage, plus applicable tax.(1) In addition, you'll get 24/7 priority access to Apple experts via chat or phone.(2)

(1) Service coverage is available only for Mac and its original included accessories for protection against (i) defects in materials or workmanship, (ii) batteries that retain less than 80 percent of their original capacity, and (iii) up to two incidents of accidental damage from handling every 12 months, each incident being subject to a service fee of \$129 for screen damage or external enclosure damage, or \$379 for other damage, plus applicable tax. Any unused accidental damage incidents will expire and you will get two more accidental damage incidents to use within the next 12 months of continued coverage.

(2) Local telephone fees may apply. Telephone numbers and hours of operation may vary and are subject to change.

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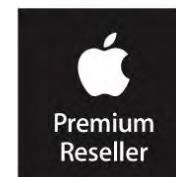
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Home > Apple Accessories for Mac > Apple Magic Mouse 3 (2021)







APPLE MAGIC MOUSE 3 (2021)

★★★★★ 1 review

Apple

MK2E3AM/A

\$89.00

Colour: White

White

Black

Quantity

1

Edmonton: WestWorld Computers Ltd: **10**



Or as low as **\$14.83 per month** over 6 months. [Learn More](#)

Magic Mouse is wireless and rechargeable, with an optimized foot design that lets it glide smoothly across your desk. The Multi-Touch surface allows you to perform simple gestures such as swiping between web pages and scrolling through documents.

The rechargeable battery will power your Magic Mouse for about a month or more between charges. It's ready to go right out of the box and pairs automatically with your Mac, and it includes a woven USB-C to Lightning Cable that lets you pair and charge by connecting to a USB-C port on your Mac.

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★★★★★ 5.00 out of 5

Based on 1 review

★★★★★	1
★★★★☆	0
★★★☆☆	0
★★★☆☆	0
★★☆☆☆	0

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★★★★★

 smartfonic

07/15/2023

Apple Magic (There is no Apple Magic Mouse 3)

Just have a model number A1657 this is a mouse with a single surface with an outer and inner side from the bottom there is a sensor and a Lightning socket! But there is one significant difference until 2019, the mouse included a USB A cable for Apple Lighting and Bluetooth 3.0 since 2020, the mouse is equipped with a USB-C cable for Apple Lighting in a fabric sheath and bluetooth 4.2 LE but it is still 1000 dpi and 60 Hz! And it does not work on any surfaces, but only very smooth ones! And it's still Apple Magic 2 (Not 3) There is no third one yet! Apple Magic 1 came with replaceable batteries.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Greenview Grants, Sponsorships and Donations Project/Event Outcome Report

Organization or Person Receiving Funding: _____			
Funding Awarded by Greenview:	Grant	Sponsorship	Donation
Contact Name: _____	Phone (h): _____	Phone (h): _____	
Email Address: _____			
Name of Project/Event: _____			
Location of Project/Event: _____			
Completion Date of Project/Event: _____			
Amount of Funding Awarded by Greenview: _____			

Describe the impact your project/event had on the community. If applicable estimate the economic effect (dollar sign impact) to the local economy.

How has the community benefited from your project/event?

Short term impact (0-3 months)

Longterm impact (4+ months)

Please explain the impact of the project/event:

Were the direct goals/objectives of the project/event achieved?

At this funded project/event how was Greenview recognized?

Summarize the event/project (include photos if possible):

If funds provided by Greenview were utilized to acquire/complete Capital upgrades please include photos.

If the project/event was not completed within the grant award timelines please check one of the boxes below:

Applied for an application for extension

Returned Funds

Other. Please explain_____

Have all of the funds been utilized for the project/event they were awarded for?

Yes

No

If no, please explain:

Were you successful in receiving funding from other entities? Please include In-Kind Donations.

List any In-Kind Services you have provided:

Reporting can be submitted via one of the following:

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email greenviewgivesback@mdgreenview.ab.ca

You may attach a separate piece of paper if additional room is required.



REQUEST FOR DECISION

SUBJECT: **Alberta No. 1 Delegation**
SUBMISSION TO: COMMITTEE OF THE WHOLE
MEETING DATE: February 20, 2024
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION
CAO: _____
DIR: _____
LEG: _____
MANAGER: _____
PRESENTER: _____

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accept the verbal update from Alberta No. 1 for information, as presented.

BACKGROUND/PROPOSAL:

On January 26, 2024, Administration received a request from Alberta No. 1 for a meeting with Greenview Council during the upcoming Growing the North Conference. Administration responded with an invite to do a 15-minute presentation to Committee of the Whole so that all of Council could be present.

The update will be regarding the Alberta No. 1 project and their continued advocacy to the Government of Alberta and to Premier Smith. Administration has received no formal presentation, so this will strictly be a verbal update.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of receiving the presentation is that Committee of the Whole will be fully aware of any new developments or progress made with the Alberta No. 1 project.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to amend the motion or request additional information be provided at a later date.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Choose an item.

PUBLIC PARTICIPATION GOAL

Choose an item.

PROMISE TO THE PUBLIC

Choose an item.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):



REQUEST FOR DECISION

SUBJECT:	2023 Safety Maintenance Audit Presentation		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 20, 2024	CAO:	MANAGER: EK
DEPARTMENT:	HUMAN RESOURCES	DIR: EGK	PRESENTER: TH/LM
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accept the 2023 Safety Maintenance Audit Presentation for information, as presented.

BACKGROUND/PROPOSAL:

Greenview's Certificate of Recognition (COR) is granted through our certifying partner Alberta Municipal Health and Safety Association and requires evaluation of our health and safety management system, ensuring it meets the provincial standards established by Occupational Health and Safety (OHS). COR is a voluntary program to show our commitment to health and safety in reducing both human and financial costs in workplace injuries. The evaluation is conducted through document review, worker interviews and observations to confirm that our program functions as per our policies, procedures, and best practices.

COR is important for Greenview, as organizations who have COR are eligible to participate in the Partnerships in Injury Reductions (PIR) to receive up to 20% refund by maintaining a COR which improves our overall program performance. This allows Greenview to ensure safety standards are being maintained and keeps our safety costs down. This is intended to incentivize organizations to maintain alignment with provincial standards. While cost reduction is responsible, our main goal is to ensure the safest workplace possible for our staff.

Greenview was awarded a 3-year COR certificate in 2021. In between external audits, internal or maintenance audits are conducted to ensure that we are still on track. So even though we have a 3-year certificate, a maintenance audit was completed in September 2022 and again in 2023 with passing results.

2023 Audit results were received in November 2023, by Greenview's Safety Team. Results were analyzed and a 2024 action plan was developed and presented to Senior Leadership on January 3, 2024.

In summary, the 2023 Audit overall score was 83% - a 1% increase from the 2022 audit. The most notable changes were with Element #2 – Hazard Assessment with the highest increase of 18%. The largest decrease being Element #10 – System Administration and Joint Health and Safety Committee with a decrease of 13%.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the presentation is to be informed of the results from the 2023 Safety Maintenance Audit.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED: N/A

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

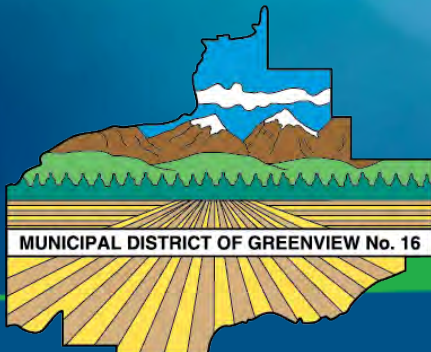
The Safety team will continue to develop and monitor the safety program and ensure all documentation and reporting is in alignment with the results of the audit.

ATTACHMENT(S):

- 2023 Safety Maintenance Audit Result Presentation

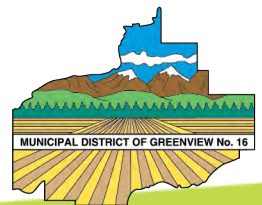
2023 AUDIT RESULTS 2024 ACTION PLAN

- GREENVIEW COUNCIL BRIEFING -

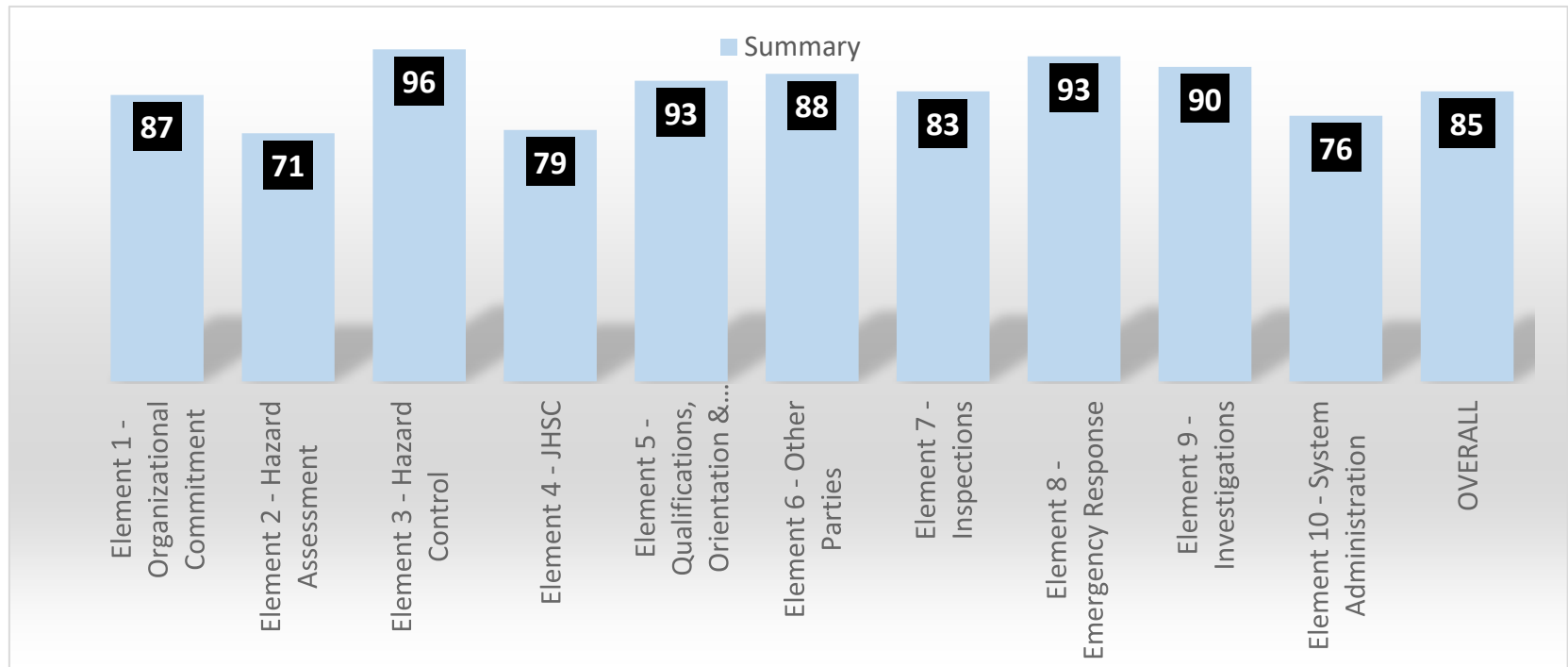


2023 Internal Maintenance Audit – Discussion points

- Review audit element performance
- Opportunities for improvement – 2024 Audit Action Plan
- Goal for 2024 COR Certifying Audit
- Questions

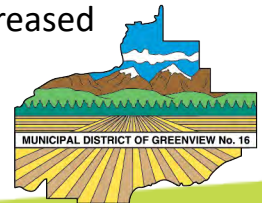


2023 Internal Maintenance Audit



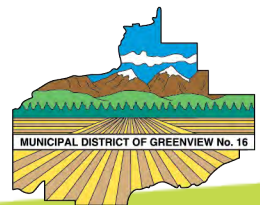
The initial 2023 Audit Overall score was 83% - a 1% increase from the 2022 audit. Upon analyzing the results, the safety team noted several elements where the auditor missed awarding points or missed documentation made available to the auditor. Due to 2024 being a COR certifying year, the safety team opted out of appealing the audit, instead, meeting with the auditor to discuss the findings and discrepancies. As a result, changes were made, however unofficial, the final audit mark was increased to **85%** for internal reporting and action item implementation.

This presentation reflects the amended score.



2023 Internal Maintenance Audit

SUCCESSIONS & OPPORTUNITIES FOR INNOVATION / IMPROVEMENT



2023 Internal Maintenance Audit

ELEMENT I - *Management, Leadership and Organizational Commitment* – Element score 87%

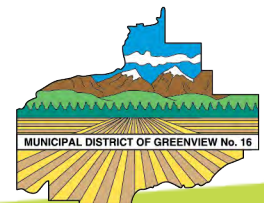
3% decrease from 2022 Audit

2023 Successes:

1. 100% interviewed knew that we had a current Health and Safety Policy and where to access it.
2. 94% interviewed were able to list their legislative rights.
3. Corporate Health & Safety Policy's content covers all legislative requirements.

2024 Corrective Actions:

1. Additional education via updated safety orientation and safety meetings to workers on content of the Corporate Health & Safety Policy. Interviews concluded that 31% were unable to communicate content.
2. Revise JHSC inspection form to include an observational component to evaluate worker safety performance on site. 36% interviewed were unsure if they are evaluated on their safety accountabilities.
3. Ensure Health & Safety Committee and Dept. is posting all applicable legislation and documentation to ensure workers have access to HSE resources.
4. Conduct a Safety Standdown annually with Managers and Supervisors to cover the requirement for safety discussions and inspections of sites to comply with Greenview's Inspection Policy.



2023 Internal Maintenance Audit

ELEMENT 2 – *Hazard Assessment* – Element score 71%

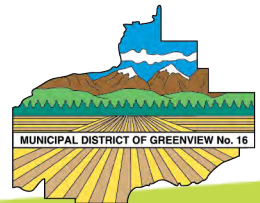
18% improvement from 2022 Audit

2023 Successes:

1. 154 positions within Greenview have their positions identified for the purposes of formal job hazard assessments (JHA.)
2. All 2022 JHAs edits were implemented. FLHA are being completed as required and workers understand the process to reporting new hazards.

2024 Corrective Actions:

1. Set an annual review of JHA to be completed involving Supervisors and Managers and effected workers.
2. Update #3018 Hazard Assessment Policy to reflect frequency of JHA reviews and to include re-assessment process for when tasks or hazards change on site.
3. Further edits to JHA in progress to identify type of risk level and identify type of hazard. (physical, psychological, chemical, Biological.)



2023 Internal Maintenance Audit

ELEMENT 3 – *Hazard Control* – Element score 96%

1% improvement from 2022 Audit

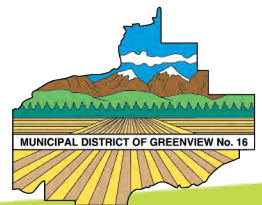


2023 Successes:

1. Provided training to employees on Violence and Harassment.
2. JHAs are reviewed via eCompliance at orientation.

2024 Corrective Actions:

1. Update JHAs to include hierarchy of controls – Engineering, Administrative and PPE.



2023 Internal Maintenance Audit

ELEMENT 4 – *Joint Health and Safety Committees and Health and Safety Representatives* – Element score 79%

13% decrease from 2022 Audit

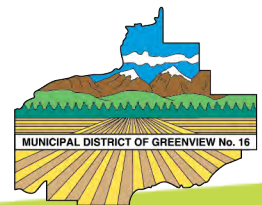


2023 Successes:

1. Amalgamated 3 committees to form one consisting of 24 members.
2. All members trained as per legislative requirements.

2024 Corrective Actions:

1. Update Terms of Reference to include processes for addressing non-compliance of members and addressing employee concerns.
2. Educate committee members on the process of bringing concerns to Management.



2023 Internal Maintenance Audit

ELEMENT 5 – *Qualifications, Orientation, and Training* – Element score 93%

6% decrease from 2022 Audit

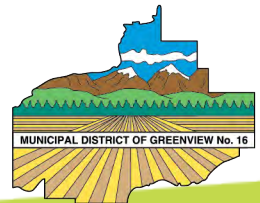


2023 Successes:

1. Ongoing task specific training – skid steer, bucket truck, genie lift, etc.
2. Pilot program for in house competency training.

2024 Corrective Actions:

1. Continue educating workers, managers and supervisors on the importance of uploading certifications to eCompliance.
2. Roll out organizationally, the Competency Training Policy.



2023 Internal Maintenance Audit

ELEMENT 6 – *Other Parties at or in the Vicinity of the Work Site –* *Element score 88%*

15% improvement from 2022 Audit

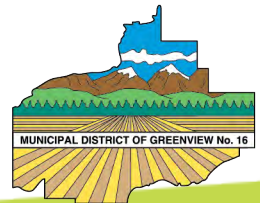


2023 Successes:

1. Contractor management process did not change, EOI process used for Contractors. (mostly Ops)
2. Safety Team monitored contractors manually via packages that were forwarded to safety.

2024 Corrective Actions:

1. No process to ensure all Contractors were entered – Determine process to continually monitor **ALL** contractor compliance, updating policy 3008 accordingly.
2. Create signage for visitors/other parties for each public facility – general safety rules, PPE and standard hazards.



2023 Internal Maintenance Audit

ELEMENT 7 – *Inspections* – Element score 83%

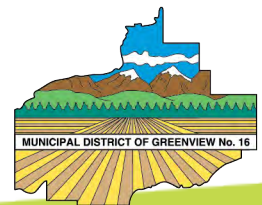
10% increase from 2022 Audit

2023 Successes:

1. Training provided to Managers and Supervisors on action items.

2024 Corrective Actions:

1. Assign Formal Workplace Inspection training to all JHSC members, Supervisors and Managers.
2. Amend Policy 3011 - Manager and Supervisor inspection frequency to 1 or 2/year.
3. JHSC also to invite Supervisors and/or Managers to participate in their quarterly inspections.



2023 Internal Maintenance Audit

ELEMENT 8 – *Emergency Response*— *Element score 93%*

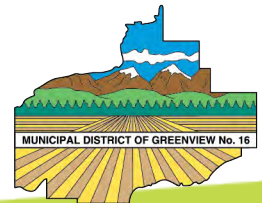
12% improvement from 2022 Audit

2023 Successes:

1. Successfully added Ammonia and CO2 site specific emergencies along with the response procedures.
2. Completed Site specific ERP forms that are to be completed prior to high hazard tasks like blasting.

2024 Corrective Actions:

1. Amend the Emergency Response Policy to include the requirement to monitoring the effectiveness after actual responses.
2. Ensure that deficiencies that are identified are corrected in a timely manner. (within reason)



2023 Internal Maintenance Audit

ELEMENT 9 – *Incident Investigation* – Element score 90%

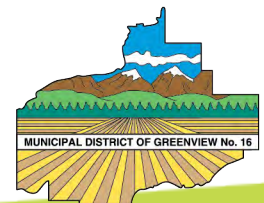
11% increase from 2022 Audit

2023 Successes:

1. Updated responsibilities on the policy to include workers in the investigation as per OHS – the right to participate.

2024 Corrective Actions:

1. Continual training on investigation processes and involvement.
2. Develop a process to ensure incidents are investigated in a timely matter (within 7 days) & corrective actions are completed or “resolved” prior to signing off on the investigation.
3. Add quarterly incident summaries to SharePoint for worker access. – Educate workers on the importance of reviewing safety bulletins to prevent or reduce similar incidents and promote safety in the workplace.



2022 Internal Audit

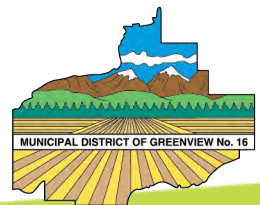
CONCLUSION – Overall score 85%

3% increase from 2022 Audit

2023 Auditor message:

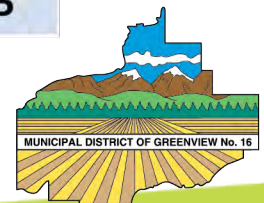
“ This is a strong management system, so continue your work maintaining and evolving.”

Success Range 2024 Audit – 85%-90%

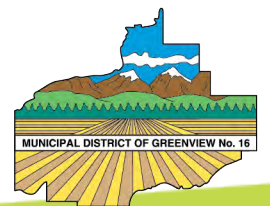


10-year Audit Comparison

Elements		2013	2014	2015	2016	2017	2018	2020	2021	2022	2023
1	Organizational Commitment	73	97	94	89	93	77		58	90	87
2	Hazard Assessment	65	81	79	77	78	83		81	53	71
3	Hazard Control	93	87	95	89	100	80		90	95	96
4	JHSC						64		79	92	79
5	Qualifications, Orientations & Training	94	95	92	85	74	82		90	99	93
6	Other Parties						93		100	73	88
7	Inspections	78	65	82	80	64	93		82	73	83
8	Emergency Response	93	86	83	85	79	68		92	81	93
9	Investigations	89	77	81	81	62	91		70	79	90
10	System Administration	70	86	84	81	96	80		86	89	76
Overall		81	84	86	83	83	80	88	82	82	85



QUESTIONS?





REQUEST FOR DECISION

SUBJECT:	Regional Workforce Development Partnership		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 20, 2024	CAO:	MANAGER:
DEPARTMENT:	ECONOMIC DEVELOPMENT	DIR: MAV	PRESENTER: LG
STRATEGIC PLAN:	Economy	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accept the Regional Workforce Development Partnership presentation for information, as presented.

BACKGROUND/PROPOSAL:

The Regional Workforce Development Partnership was established in 2021. The goals of the original Workforce Development Partnership are to evaluate the needs of employers and to develop tools to assist them in recruiting and retaining skilled workers into the region.

The Regional Workforce Development Program has completed a labor market needs assessment for the region. Employer and employee surveys have been completed across the municipalities and these results will be presented to the Committee of the Whole.

The partnership is planning various initiatives to build a skilled workforce across the City of Grande Prairie, County of Grande Prairie, and Municipal District of Greenview region, which is served by the Grande Prairie & District Chamber of Commerce and Northwestern Polytechnic. Initiatives will include marketing campaigns, work-integrated learning programs, and targeted recruitment strategies and activities.

This project will meet evolving workforce demands and ensure the region's sustainability. The project will align the workforce across various sectors in the region, emphasizing collaboration, talent retention, community engagement, and growth promotion. Bridging education and practical work experience will prepare students for the local job market and a targeted workforce attraction campaign will attract suitable people for available roles in the region, meeting evolving job market needs.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is that Committee of the Whole will have the opportunity to hear firsthand the initiatives and plans for the Regional Workforce Development Partnership in Greenview's area.

2. The benefit of accepting the presentation is that Committee of the Whole will have the opportunity to provide valuable input to the Regional Workforce Development Partnership.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommendation.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to request that Administration provide Committee of the Whole with a written report detailing the progress and activities of the Regional Workforce Development Partnership to date.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Collaborate

PUBLIC PARTICIPATION GOAL

Collaborate - To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solutions.

PROMISE TO THE PUBLIC

Collaborate - We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Presentation

Regional Workforce Development Partnership Update

Presented by:
Larry Gibson
February 20, 2024



The region



Current situation

The opportunity

With its diverse business sector and resource base, the region is poised for growth ahead.

The challenge

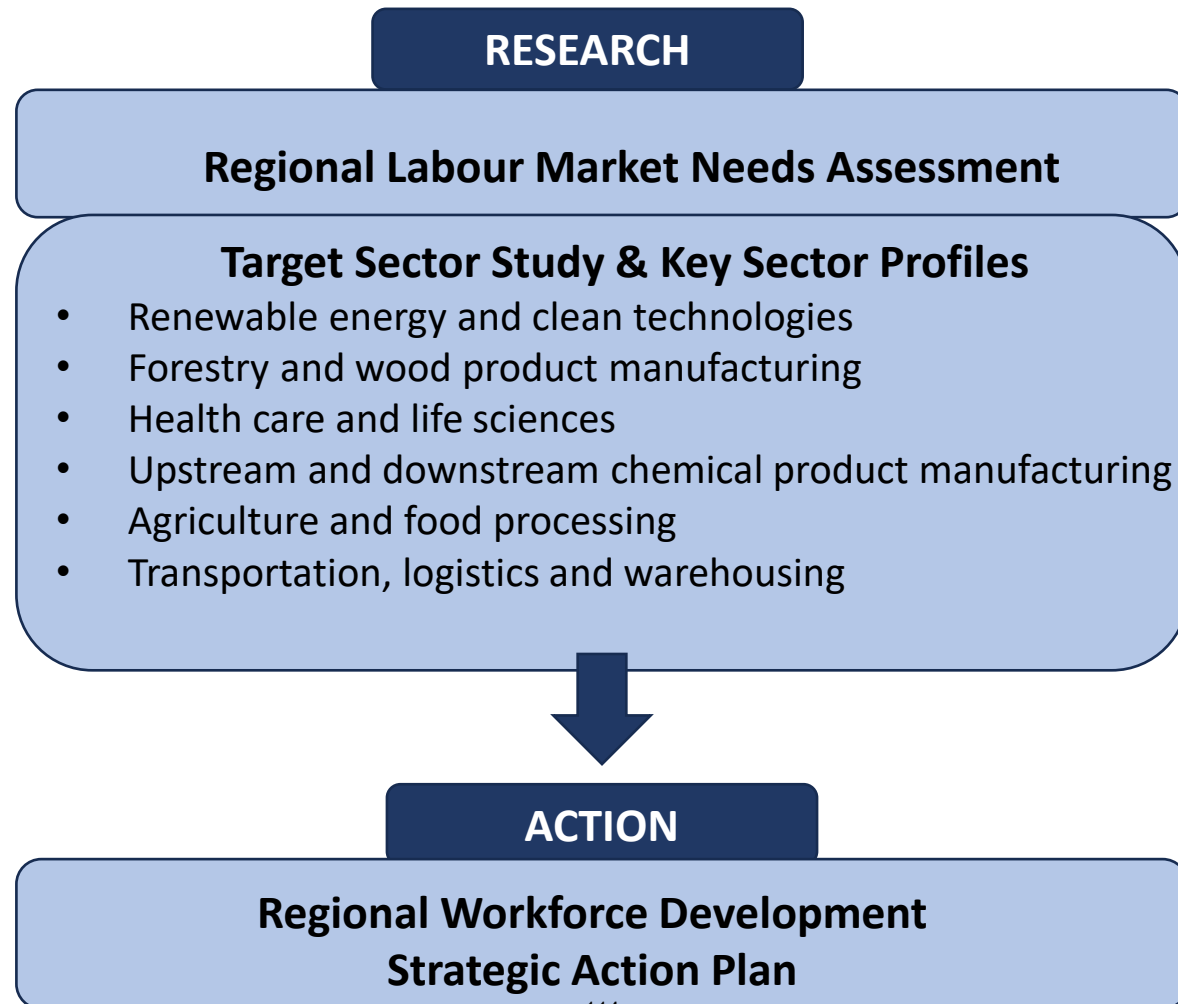
The success and competitiveness of our local economy is heavily reliant on a skilled and adaptable workforce.

Sectors across the region are reporting difficulty in attracting and retaining the workers and skills they need to grow and remain competitive.

Labour force and skills gaps limit economic growth and employment, and affect the daily lives of residents.

Our region's response

2020-2022



Regional Workforce Development Partnership

GOALS

COLLABORATE REGIONALLY

**Strengthen the
region's
workforce
ecosystem**

**Promote the
region's
workforce
potential**

**Expand youth
workforce
integration**

**Develop a stable
talent pool**

Attraction and Retention Research Summary



- 1. Objectives of the research**
- 2. What did the data and consultation tell us?**
- 3. SOARR analysis**
- 4. What can be done?**

Objectives of the research

This research seeks to provide insights for enhancing workforce attraction and retention strategies.



For employers

- Understand employers' experiences and perceptions in attracting and retaining talent
- Identify initiatives, programs, challenges, and gaps to inform strategies that enhance talent programs and support workforce development efforts
- Inform and strengthen the talent ecosystem



For employees

- Identify key community assets that attract workers
- Assess employee satisfaction with recruitment and onboarding, and understand reasons for leaving the region
- Provide insights for enhancing workforce attraction and retention strategies

Engagement activities summary

660 stakeholders provided insights and feedback

195
**Regional
Employers**

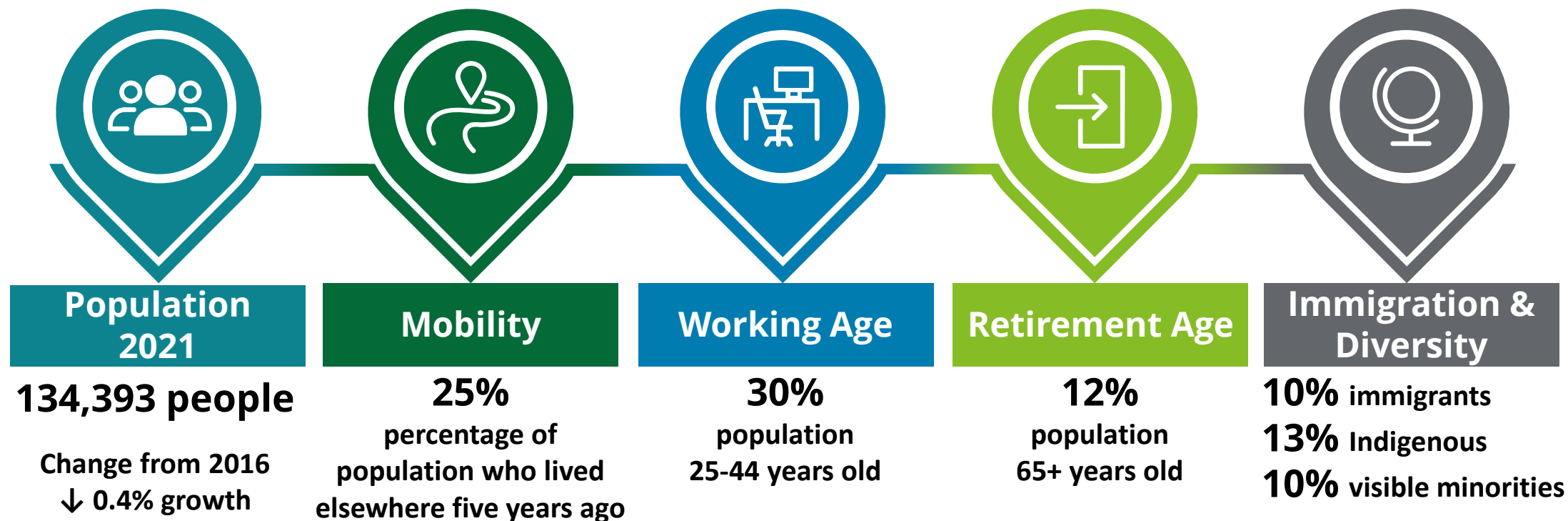
Deloitte conducted a survey of employers from February 3 to March 2, 2023.

465
**Employees and
Job Seekers**

Deloitte conducted a survey of employee and job seekers from April 18 to May 17, 2023.

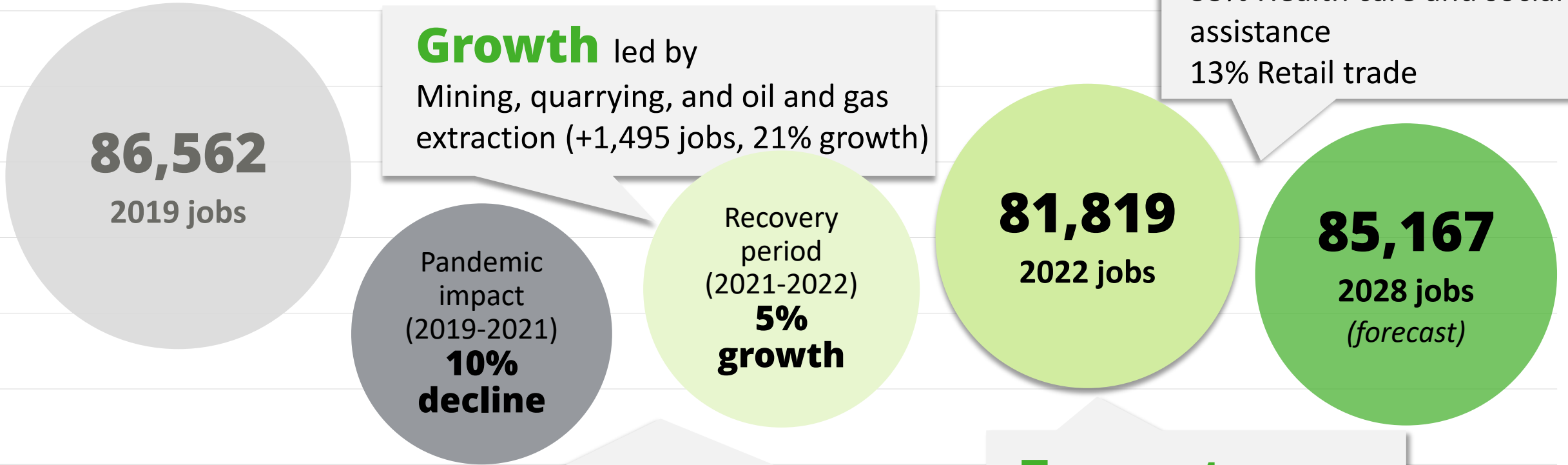
The region in numbers – demographic profile

Figure represent the aggregate of Census Divisions No. 18 and No. 19 | Source: Statistics Canada, 2021 Census



The County of Grande Prairie's population grew at a faster rate (5.6%) than the rest of Alberta (4.8%) from 2016 to 2021, but overall population growth in the wider region was slower (0.7%) than the rest of the province. Slow growth has been driven by population declines in rural areas in Greenview, Fox Creek, Beaverlodge, and Sexsmith.

The region in numbers – job counts



The region has made progress in recovering some of the jobs lost during the COVID-19 pandemic, it is expected that job declines will reverse between 2022 and 2028, resulting in a **projected growth of approximately 4% in overall jobs.**

This data is for the region, which includes the Census Divisions No. 18 and No. 19; Lightcast Economic Modeling, 2023.3.

Future sector growth and decline

NUMBER OF JOBS EXPECTED TO BE GAINED OR LOST (2023 – 2028)

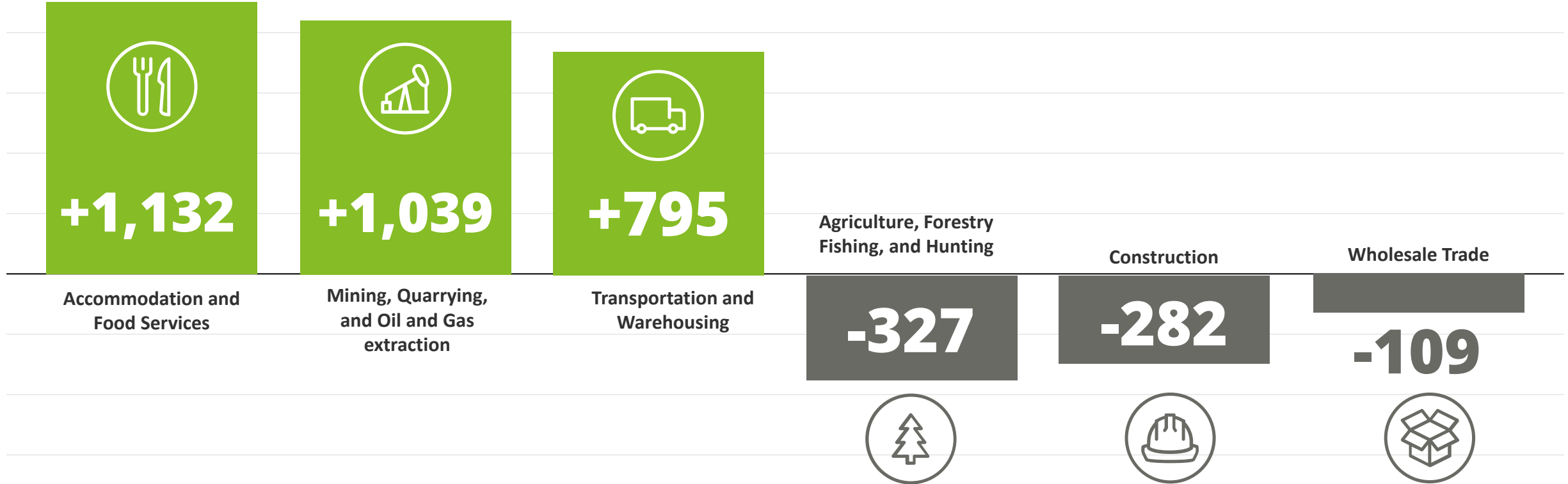


Figure represents the aggregate of Census Divisions No. 18 and No. 19 | Source: Statistics Canada, 2021 Census
Source: [Lightcast Economic Modeling, 2023.3.](#)

Regional employer survey

Deloitte conducted a survey of employers from February 3 to March 2, 2023.



Availability of required labour

55% of employers are satisfied with the availability of labour to support business growth and success.

This suggests that 45% of respondents have had some difficulties finding required labour in the region.



Employee attraction

50% of employers are satisfied or very satisfied with the region as a place to attract workers.

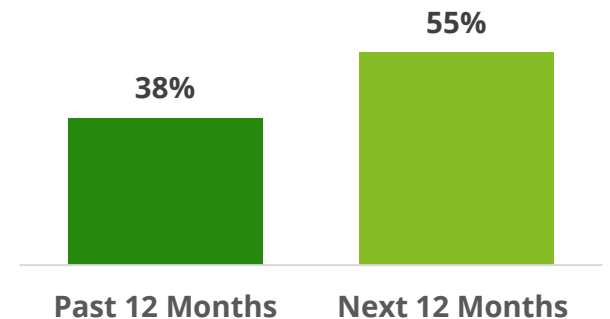
This suggests that 50% of employers feel more is needed on the attraction front.

Employers are most satisfied with the ability to offer competitive wages (74%) and access to information about what is available in the region and communities (73%).



Future hiring

38% of employers report that their total number of employees has increased over the past 12 months, and 55% expect their number of employees to increase over the next 12 months.



Regional employer survey

Deloitte conducted a survey of employers from February 3 to March 2, 2023.



Retention priorities

The top three priority factors related to employee retention are **the overall cost of living** (excluding housing), **availability of child care**, and **availability of transportation** options.



Recruitment outside of the region

39% of respondents indicate that they have directed recruitment efforts outside of the region, noting nationwide (30%), Alberta-wide (25%), and Edmonton (22%) as target regions or areas.

52% of respondents who have directed recruitment efforts outside of the region agreed that they were successful in hiring individuals outside of the region.



Employee Retention

Employers are more satisfied with the region as a place to retain workers (69%) than the region as a place to attract workers (50%).

Employees and job seekers survey

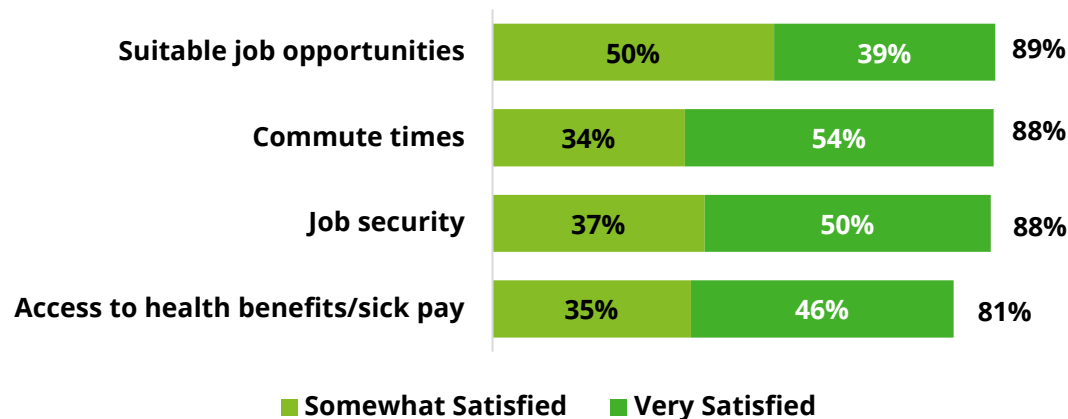
Deloitte conducted a survey of employee and job seekers from April 18 to May 17, 2023.



Satisfaction with the region

The overwhelming majority of respondents (92%) were satisfied with the region as a place to work.

Labour force participants were most satisfied with suitable job opportunities (89%), commute times (88%), job security (88%), and access to health benefits/sick pay (81%).



Top priorities for working in the region

The top priorities related to working in the region were:

1. Accessibility of appropriate work-related training
2. Adequate pay/compensation
3. Availability of professional development opportunities through local education/training providers.

Employees and job seekers survey

Deloitte conducted a survey of employee and job seekers from April 18 to May 17, 2023.



Quality of life

86% of labour force participants were satisfied with the quality of life in the region.

Respondents were most satisfied with the region's:

- Family-friendliness (81%)
- K-12 education (77%)
- Recreational activities (76%)



Top priorities for quality of life

The top priorities for labour force participants related to quality of life, in order of importance, were:

1. Availability of health and medical services
2. Public transportation
3. Overall cost of living (aside from housing)
4. Availability of child care



Career progression

26% of respondents strongly agreed that the region provided opportunity for career progression in their field, while 49% somewhat agreed, indicating an overall positive response with some room for improvement.

What have we learned from employers and employees?

Source: Deloitte employer survey, 2023 and Deloitte employee and job seeker survey, 2023.



Employers need talent attraction support.



Availability of training is affecting talent retention.



The region is attractive to talent. Employees report that the region is a great place to live and work.



Regional cost of living (outside of housing), access to child care, and access to transportation affect employee retention and satisfaction.

Opportunities – What are the region’s best opportunities?

The population in the region has a **younger median age** than the rest of Alberta, which means there will not be significant retirements in the near future if talent is retained. A younger community can improve innovation, adaptability, diversity, inclusion, and long-term growth.

Hiring through **immigration** is a viable strategy to fill labour market gaps in the region. Businesses and employees suggest that a welcoming and inclusive community, local cultural communities, and programs for new residents of Canada could support immigrant attraction and retention.

With a demand for workers in the region, **coordinated attraction efforts** can support the large number of employers who are having difficulty finding required workforce in the region.

Employers have expressed a need for local and regional **marketing initiatives** aimed at improving the image of the region among external audiences. Some of the selling points identified in the “strengths” section of this analysis could be leveraged in marketing materials.

Leveraging **personal networks** such as family and friends can support the widespread promotion of available job openings and the attraction of new residents.

Results – What are the goals the region would like to achieve?



Attraction Draw a diverse workforce from provincial, interprovincial, and international sources



Retention Foster a vibrant local community to retain top talent through targeted marketing of the region's key strengths



Diversity Build diverse and inclusive workplace cultures that attract and retain top talent



Professional development Empower employees with access to high-quality education and learning opportunities



Experiential learning Foster a culture of employer participation in work-integrated learning programs

Actions Underway. . .

Work Integrated Learning (WIL)

- Experiential learning by placing students in a workplace or practice setting.
- RWDP and NWP are exploring ways to work together to build the connections between local employers, job seekers and trainers.
- By bridging education and practical work experience:
 - Students gain skills and become “work-ready”
 - Employers gain access to the talent they need to grow their businesses.
 - Talent stays in the region and grow a skilled talent pool.



Actions Underway. . .

Regional Workforce Marketing Strategy

A comprehensive Regional Marketing Strategy will **promote and build awareness of the region** as an attractive and desirable place to live, build a career and establish roots.



Actions Underway. . .

Targeted marketing initiatives include . . .

Website

- A tool for local employers to assist in recruiting, retaining and training employees
- Promote the region
- Inform decisions about moving to, and working and living in the region
- Help jumpstart early connections in the community
- House and exchange regional labour market data and information
- Launching spring 2024



Actions Underway. . .

Collaboration, commitment, community-driven actions

Successful workforce development needs the engagement of stakeholders across the region.

1500



Employers, employees, job
seekers, community
stakeholders

Building a culture of cooperation and partnership

- Supports overall business competitiveness.
- Promotes quality of life.
- Positions the region as a leader in prosperity and growth.



Regional Workforce Development Partnership

Thank you!

Questions?

For more information visit:

grandeprairiechamber.com/labour-market-study





REQUEST FOR DECISION

SUBJECT:	Minor Area Structure Plan (ASP) requirement within a Major Area Structure Plan (ASP)		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 20, 2024	CAO:	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: JS
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial– Municipal Government Act, RSA 2000, c M-26

Council Bylaw/Policy– Municipal Development Plan Bylaw 15-742; Grovedale Area Structure Plan Bylaw 17-785; Sturgeon Lake Area Structure Plan Bylaw 20-865; Land Use Bylaw 18-800; Minor Area Structure Plan Policy 6001

RECOMMENDED ACTION:

MOTION: That Committee of the Whole recommend that Council direct Administration to amend the Grovedale Area Structure Plan Bylaw 17-785 and Sturgeon Lake Area Structure Plan Bylaw 20-865 to align with Municipal Development Plan Bylaw 15-742 on when to require a Minor Area Structure Plan.

PROPOSAL:

Primary Issue Identified

Statutory Plans of a Municipality must be consistent with more overarching bylaws. This requires Greenview's Municipal Development Plan (MDP) to be consistent with any potential regional plans and for Major Area Structure Plans (ASPs) to be consistent with the MDP. An inconsistency on when a Minor ASP or Concept Plan is required has been identified which may cause undue hardship on landowners where developing a Minor ASP may not be reasonable or provide value to the area.

Recommendation

It is recommended the Grovedale ASP and the Sturgeon Lake ASP be amended to better reflect Section 10.3.2 of the MDP by only requiring a minor ASP when a rezoning and subdivision proposal meets the same threshold set in the MDP. Section 8.1 of the Grovedale ASP (GASP) can be amended to, "*rezoning can only be considered where there is an approved minor ASP or Concept Plan, as required under section 10.3.2 of the MDP.*" Respecting section 3.2.6 of the Sturgeon Lake ASP (SLASP), the policy can be amended to, "*In order to reduce the occurrence of piecemeal subdivision and to promote cluster development, pursuant to section 10.3.2 of the MDP, subdivision may be subject to a minor ASP prepared in accordance with Greenview Policy 6001 (Minor Area Structure Plan). A minimum density for an initial phase of four lots per quarter section is encouraged.*"

BACKGROUND

Municipal Government Act

Under Section 633 of the *Municipal Government Act (MGA)*, a municipality may create an Area Structure Plan (ASP) to provide a “framework for subsequent subdivision and development of an area of land.”

The Municipal Development Plan (MDP) is a higher tier statutory plan than an ASP, and so an ASP must be consistent with the MDP, as per Section 638 of the MGA. Where a conflict or inconsistency occurs between the MDP and an ASP, pursuant to section 638 of the MGA, the MDP prevails over an ASP policy to the extent two policies conflict. It is best practice to amend an ASP to be in line with the MDP if an inconsistency is identified. This improves clarity and streamlines application of policy when reviewing land use bylaw amendments, development permits and subdivision applications.

Municipal Development Plan Bylaw 15-742

The Municipal Development Plan (MDP) mandates Greenview develop Area Structure Plans at key locations or during development under sections 5.4.3, 10.3.2 and 10.3.3. One form this takes is a Major ASP intended to be undertaken by Greenview, to guide Hamlets and strategic development interests. Alternatively, a Minor ASP is prepared by a Developer under Section 10.3.2 of the MDP in support of the development of a specific property or immediately adjacent lands. Both types of ASPs must provide, at minimum, contents specified under section 633 of the MGA.

Minor Area Structure Plan Policy 6001

Greenview’s Minor ASP Policy 6001 provides requirements, considerations, and procedures to develop a Minor ASP, such as site constraints to development, water and wastewater servicing, public lands dedications, road networks design, and utility rights-of-way provisions, etc. The policy document offers recommendations on what studies may be required for a Minor ASP, such as a Traffic Impact Assessment, Biophysical Assessment or Wetland Assessment. The development of a Minor ASP is a major undertaking which requires time, money, and effort to create given the complexity of the work.

Pursuant to the MGA, Minor ASP as a lower-tier statutory plan must not be inconsistent with the policies of a Major ASP.

Grovedale Area Structure Plan (GASP) Bylaw 17-785

The Grovedale Area Structure Plan (GASP) is a statutory plan providing a framework for the development of the Hamlets of Grovedale, Landry Heights and surrounding region. Section 8.1 of the GASP requires a Minor ASP/Concept Plan be developed before any rezoning application is brought forward; therefore, a change in use or second/third parcel subdivision would not even be presented to Council without Council first approving a Minor ASP or Concept Plan. This places significant difficulty and expense on any land development and is more confining than other areas in Greenview even though Grovedale is identified as an area for intensification and growth.

The GASP's policy of requiring a Minor ASP before a rezoning appears to exceed the criteria under Section 10.3.2 of the MDP and it is advisable to align those criteria.

Sturgeon Lake Area Structure Plan (SLASP) Bylaw 20-865

The Sturgeon Lake Area Structure Plan (SLASP) is a statutory plan providing the planning framework for the Sturgeon Lake area. Section 3.2.6 of the SLASP supposes that all subdivision that is beyond a first parcel out

will require a Minor ASP. If a landowner is proposing to subdivide more than one parcel out of a quarter section, where the SLASP is in effect, a Minor ASP shall be required, in addition to a rezoning application.

This policy appears to exceed the criteria under Section 10.3.2 of the MDP and it is advisable to align those criteria.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the recommended motion is that amending section 8.1 of the GASP and section 3.2.3 of the SLASP to be consistent with requirement of section 10.3.2 of the MDP will respect the hierarchy of plans and clarify when to require a Minor ASP in the Grovedale and Sturgeon Lake Plan Areas.
2. The benefit of Committee of the Whole accepting the recommended motion is that subdivision proposals or applications where a minor ASP may be required though not warranted, can now move forward. This will save landowners cost, time, and effort as this may eliminate the requirement of a Minor ASP.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that it is only restricted to the criteria set forth in section 10.3.2 of the MDP as to when a Minor ASP is required, regardless of whether the area is affected by the GASP and SLASP. This means that subdivision proposals that do not fall under section 10.3.2 of the MDP may not require a Minor ASP, though these proposed subdivisions may have a significant impact on the area.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to recommend that Council amend the Grovedale Area Structure Plan (GASP) and the Sturgeon Lake Area Structure Plan (SLASP) to allow Council discretion in requiring a Minor ASP, prior to a rezoning and subdivision application. Although determining when a Minor ASP is needed for a specific subdivision proposal may add to the workload of staff, Council could determine if an ASP is warranted, prior to a first reading of a rezoning.

MOTION: That Committee of the Whole recommend that Council direct Administration to amend the Grovedale Area Structure Plan (GASP) Bylaw 17-785 and the Sturgeon Lake Area Structure Plan (SLASP) Bylaw 20-865 to allow for Council discretion of when to require a Minor Area Structure Plan.

Alternative #2: Committee of the Whole has the alternative to not recommend that Council amend the Grovedale Area Structure Plan (GASP) and the Sturgeon Lake Area Structure Plan (SLASP) and leave them as is. However, Administration does not recommend this action as this may delay certain subdivision proposals and require landowners to pay for the creation of a Minor ASP. This may deter them from pursuing the subdivision proposal.

MOTION: That Committee of the Whole not recommend that Council direct Administration to amend the Grovedale Area Structure Plan Bylaw 17-785 and Sturgeon Lake Area Structure Plan Bylaw 20-865.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Committee of the Whole accepts the recommended motion, amendments to the Grovedale Area Structure Plan (GASP) Bylaw 17-782 and Sturgeon Lake Area Structure (SLASP) Bylaw 20-865 will be developed for consideration of Council to improve alignment with the Municipal Development Plan Bylaw 15-742.

ATTACHMENT(S):

- Municipal Government Act – Section 633 (1) and 638(2)
- Minor Area Structure Plan – Policy 6001
- Municipal Development Plan Bylaw 15-742 - 10.3.2 and 10.3.3
- Grovedale Area Structure Plan Bylaw 17-782
- Sturgeon Lake Area Structure Plan Bylaw 20-865

(4) Repealed 2020 c39 s10(19).

RSA 2000 cM-26 s632;RSA 2000 c21(Supp) s4;2008 c37 s11;
2015 c8 s62;2016 c24 s98;2017 c13 s2(16);2020 c39 s10(19)

Area Structure Plans

Area structure plan

633(1) For the purpose of providing a framework for subsequent subdivision and development of an area of land, a council may by bylaw adopt an area structure plan.

(2) An area structure plan

(a) must describe

(i) the sequence of development proposed for the area,

(ii) the land uses proposed for the area, either generally or with respect to specific parts of the area,

(iii) the density of population proposed for the area either generally or with respect to specific parts of the area, and

(iv) the general location of major transportation routes and public utilities,

and

(b) may contain any other matters, including matters relating to reserves, as the council considers necessary.

(3) Repealed 2020 c39 s10(20).

RSA 2000 cM-26 s633;2015 c8 s63;2017 c13 s1(56);
2020 c39 s10(20)

Area Redevelopment Plans

Area redevelopment plans

634(1) A council may

(a) designate an area of the municipality as a redevelopment area for the purpose of any or all of the following:

(i) preserving or improving land and buildings in the area;

(ii) rehabilitating buildings in the area;

(iii) removing buildings from the area;

(iv) constructing or replacing buildings in the area;

- (b) the school boards with jurisdiction in the area to which the plan preparation applies;
- (c) in the case of a municipal development plan,
 - (i) any adjacent municipalities,
 - (ii) the Indian band of any adjacent Indian reserve, and
 - (iii) any adjacent Metis settlement;
- (d) in the case of an area structure plan,
 - (i) where the land that is the subject of the plan is adjacent to another municipality, that municipality,
 - (ii) where the land that is the subject of the plan is within 1.6 kilometres of a provincial highway, the Minister responsible for the *Highways Development and Protection Act*, and
 - (iii) where the land that is the subject of the plan is adjacent to an Indian reserve or Metis settlement, the Indian band or Metis settlement.

(2) Subsection (1) does not apply to amendments to statutory plans.
RSA 2000 cM-26 s636;2008 c37 s11;2017 c13 s1(57);
2020 c39 s10(22)

Effect of plans

637 The adoption by a council of a statutory plan does not require the municipality to undertake any of the projects referred to in it.
1995 c24 s95

Consistency of plans

638(1) A municipal development plan must be consistent with any intermunicipal development plan in respect of land that is identified in both the municipal development plan and the intermunicipal development plan.

(2) An area structure plan and an area redevelopment plan must be consistent with

- (a) any intermunicipal development plan in respect of land that is identified in both the area structure plan or area redevelopment plan, as applicable, and the intermunicipal development plan, and
- (b) any municipal development plan.

(3) An intermunicipal development plan prevails to the extent of any conflict or inconsistency between

- (a) a municipal development plan, an area structure plan or an area redevelopment plan, and
- (b) the intermunicipal development plan

in respect of the development of the land to which the conflicting or inconsistent plans apply.

(4) A municipal development plan prevails to the extent of any conflict or inconsistency between

- (a) an area structure plan or an area redevelopment plan, and
- (b) the municipal development plan.

RSA 2000 cM-26 s638;2015 c8 s65;2020 c39 s10(23)

638.1 Repealed 2020 c39 s10(24).

Listing and publishing of policies

638.2(1) Every municipality must compile and keep updated a list of any policies that may be considered in making decisions under this Part

- (a) that have been approved by council by resolution or bylaw, or
- (b) that have been made by a body or person to whom powers, duties or functions are delegated under section 203 or 209,

and that do not form part of a bylaw made under this Part.

(2) The municipality must publish the following on the municipality's website:

- (a) the list of the policies referred to in subsection (1);
- (b) the policies described in subsection (1);
- (c) a summary of the policies described in subsection (1) and of how they relate to each other and how they relate to any statutory plans and bylaws passed in accordance with this Part;
- (d) any documents incorporated by reference in any bylaws passed in accordance with this Part.

SECTION 10 IMPLEMENTATION

10.1 INTRODUCTION

The purpose of this Section is to outline the mechanisms to be used in the implementation of the policies contained in this MDP.

10.2 LAND USE BYLAW

- | | | |
|----------------------------------|--------|--|
| Land Use Bylaw Amendments | 10.2.1 | <p>(a) All amendments to the LUB shall be consistent with this MDP. If a proposed amendment is contrary to this MDP, but is deemed desirable by Council, this MDP shall be amended as required to ensure that consistency is maintained.</p> <p>(b) If an amendment to the LUB is required to accommodate a proposed subdivision, the amendment shall receive third reading from Council prior to subdivision approval taking place.</p> |
|----------------------------------|--------|--|

10.3 SUBDIVISION AND DEVELOPMENT REQUIREMENTS

- | | | |
|---|--------|---|
| Evaluation of Applications | 10.3.1 | <p>All applications for LUB amendments, subdivisions and development permits shall be evaluated by Greenview according to the following criteria:</p> <ul style="list-style-type: none"> (a) Compliance with the Act, Regulation, LUB, and any other Statutory Plans or Concept Plans that are in effect; (b) Adequacy of road access and off-site traffic impacts generated by the proposed development; (c) Proposed methods of water supply, sewage disposal and storm drainage, supported by hydrogeological and geotechnical testing provided by the developer with the application; (d) Compatibility with adjacent land uses, including the potential impact on agricultural operations; (e) Site suitability in terms of soils, topography, and size; (f) Environmental factors including the potential for erosion, flooding, or watercourse contamination; and (g) The quality of agricultural land, and the fragmentation and loss of agricultural lands. |
| Area Structure Plans and Concept Plans Prepared by Developer | 10.3.2 | <p>Greenview shall require the adoption of an ASP, prepared in accordance with Section 633 of the Act and Area Structure Plan and Concept Plan Policy 6001, or a Concept Plan prepared in accordance with Area Structure Plan and Concept Plan Policy 6001, prior to the approval of:</p> |

- (a) An industrial or commercial subdivision exceeding one (1) lot;
- (b) A country residential subdivision resulting in a cumulative density of four (4) or more lots on the subject quarter section;
- (c) Any multi2ot country residential subdivision or recreational resort located adjacent to a lake or other watercourse; or
- (d) Any subdivision located in proximity to a highway when requested by Alberta Transportation.

A plan prepared under this policy may be referred to as a "Minor" ASP.

**Area Structure Plans
Prepared by
Municipal District**

10.3.3

- (a) Greenview may undertake the preparation of ASPs for its hamlets and other areas within Greenview that may be of strategic development interest, including but not limited to
 - i) the Hamlets of DeBolt and Little Smoky,
 - ii) Crooked Creek/Ridgevalley, and
 - iii) the Grande Cache airport.

A plan prepared under this policy may be referred to as a "Major" ASP.

- (b) Major ASPs shall address the criteria identified in Policy 10.3.4 ("Area Structure Plan Content"), and will generally exceed one quarter section in size. Such plans may be undertaken in partnership with neighbouring municipalities, developers or industry partners.
- (c) Greenview shall commit to the review and update of the Sturgeon Lake ASP and Grovedale ASP as required.

**Area Structure Plan
and Concept Plan
Content**

10.3.4

The preparation of a Minor ASP or Concept Plan required under Policy 10.3.2 ("Area Structure Plans Prepared by Developer") shall be the responsibility of the developer, based on Terms of Reference prepared by Greenview in accordance with Area Structure Plan and Concept Plan Policy 6001, and should address the following matters to the satisfaction of Greenview:

- (a) Conformity with this MDP, other Statutory Plans, other non2 statutory documents and the LUB;
- (b) Proposed land uses, population and employment projections for those land uses;
- (c) Proposed lot layout and phasing;
- (d) Impacts on adjacent uses, environmentally sensitive areas, and recreational uses, including provision for buffers and development setbacks;
- (e) Proposed methods of water supply, stormwater management and sewage disposal, supported by report requirements

contained in Policy 10.3.5 (“Supporting Technical Reports”);

- (f) Access point(s) and internal circulation network and impacts on the external existing transportation network;
- (g) Allocation of MR and ER;
- (h) Suitability of the site for development in terms of soil stability, groundwater level, and drainage;
- (i) Confirmation of the location and geographic extent of any environmentally significant areas, environmentally sensitive areas, riparian areas, surface water bodies, forests, wildlife corridors, hazard lands, and historic or archaeological sites. Any detailed scientific or engineering analysis that may be required by Greenview shall be undertaken by qualified technical Professionals with all costs borne by the developer;
- (j) Integration of natural areas into the design of developments to form part of a future linked and integrated parks and open space system, including the retention of forests, wildlife corridors, wetland areas, and the provision of stormwater ponds and parks to form continuous open spaces; and
- (k) Any other matters identified by Greenview.

**Supporting
Technical Reports**

10.3.5 All ASPs, Concept Plans, and applications for rezoning and multi2ot subdivisions shall be accompanied by the necessary professional technical reports including but not limited to Engineering Servicing Design Reports, Geotechnical Reports, Hydrogeological Reports, and Environmental Impact Assessments as determined by Greenview.

**Development
Agreements**

10.3.6 As a condition of subdivision or development permit approval, Greenview may require the developer to enter into a development agreement with respect to the provision of all infrastructure required to service the site.

**Developer
Responsibility**

10.3.7 Developers shall be responsible for all infrastructure and utility costs associated with development, including the payment of offsite levies.

10.4 MUNICIPAL RESERVE

**Municipal Reserve
Required**

10.4.1 As a condition of subdivision, Greenview shall require that ten percent (10%) of the developable lands be dedicated as MR as provided for under the Act.

**Municipal Reserve
Dedication**

10.4.2 Greenview shall require that MR be dedicated as cash2n2ieu in all cases except as follows:

- (a) Where the subdivision results in the creation of a multi2parcel

Title: Minor Area Structure Plan

Policy No: 6001

Effective Date: January, 2023

Motion Number: 23.01.18

Supersedes Policy No: 6001

Department: Planning & Development Services

Review Date: January, 2026



Legal References:

Municipal Government Act R.S.A. 2000, c. M-26

Cross References:

Bylaw 18-800 "Land Use Bylaw"
Bylaw 799 "Land Use Bylaw" – Grande Cache
Development Guidelines and Municipal Servicing
Standards

Purpose: To provide Council, Administration, and the public with the standard practice of formulating Minor Area Structure Plans to ensure developers are responsible for providing the required Minor Area Structure Plan before development occurs. The policy establishes definitions, guidelines, roles, and responsibilities related to Minor Area Structure Plans and amendments.

1. DEFINITIONS

- 1.1. **Administrative Amendment** means a proposed change to a Minor ASP to correct clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.
- 1.2. **Development Guidelines and Municipal Servicing Standards (Municipal Servicing Standards)** means the Development Guidelines and Municipal Servicing Standards as amended by Greenview for the installation of municipal and local improvements.
- 1.3. **Greenview** means the Municipal District of Greenview No. 16.
- 1.4. **Land Use Bylaw (LUB)** means Greenview's Land Use Bylaw.
- 1.5. **Major Amendment** means a proposed change which impacts the policies or intent of an approved Area Structure Plan and may include changes to land use, land use areas, servicing concepts, population densities, road networks or park and open space dedications.
- 1.6. **Major Area Structure Plan (Major ASP)** means a long-range land use plan that will usually encompass a large land area, is prepared by Greenview and is adopted by Council.
- 1.7. **Minor Area Structure Plan (Minor ASP)** means a statutory plan prepared by a developer in accordance with the MGA and adopted by Council to provide a comprehensive planning framework for subsequent subdivision and development, and can include the sequence of

development anticipated throughout the quarter section or parcel, the land uses proposed for the area, and the general location of transportation routes and public utilities. A Minor ASP can contain an area of land within an existing Major ASP.

- 1.8. **Municipal Development Plan (MDP)** means Greenview's Municipal Development Plan.
- 1.9. **Municipal Government Act (MGA)** means the Municipal Government Act, R.S.A. 2000, c. M-26, as amended.
- 1.10. **Public Engagement Proposal (PEP)** means a document prepared by a Planner before the commencement of the public engagement, which describes the strategy for public engagement and outlines the opportunities for landowners, residents, and stakeholders to review and provide representation and input on a proposed plan or amendment.
- 1.11. **Planner** means a qualified Professional Planner, who is a registered member of the Canadian Institute of Planners and licensed to practice in the Province of Alberta, and who is appointed or engaged by the Developer to be responsible for the preparation of a Minor Area Structure Plan.

2. POLICY STATEMENT

- 2.1. The purpose of a Minor ASP is to ensure Greenview's land use policies, as outlined in the MDP and the Strategic Plan, are implemented in more detailed planning documents. These planning documents will present a comprehensive planning policy framework and a generalized future land use concept for lands under review, which Greenview will use to:
 - A) Guide the future development of the lands;
 - B) Promote orderly development of the lands; and
 - C) Guide Greenview and adjacent property owners when reviewing future proposals for redesignation, subdivisions, and development.
- 2.2. Greenview shall require the adoption of a Minor ASP, prepared in accordance with Section 633 of the MGA, prior to the approval of:
 - A) An industrial or commercial subdivision exceeding one (1) lot;
 - B) A country residential subdivision resulting in a cumulative density of four (4) or more lots on the subject quarter section;
 - C) Any multi-lot country residential subdivision or recreational resort located adjacent to a lake or other watercourse; or
 - D) Any subdivision located in proximity to a highway when requested by Alberta Transportation.

3. PROCEDURE

- 3.1. The lands subject to a proposed Minor ASP or amendment may be subject to other federal and provincial statutes and regulations. It is the responsibility of the applicant to ensure that a proposal complies with any federal or provincial requirements.
- 3.2. An application for a Minor ASP or amendment shall comply with all applicable Greenview policies and requirements.
- 3.3. A Minor ASP shall include the following:
 - A) A future land use scenario including lot design and configuration, parcel size, and density; proposed open space, including active and passive open space, natural areas, and pedestrian linkages to other existing or potentially developed adjacent lands;

- B) Dedicated lands, including but not limited to conservation easements, public utility lots, municipal and school reserves, and, if necessary, environmental reserves;
- C) Development phasing for the entire plan area;
- D) Innovative and efficient proposed access and internal road circulation for both immediate and long term, recognizing municipal and provincial requirements for road standards and development guidelines;
- E) All known site constraints to development, including man-made and natural, including but not limited to geotechnical, environmental, hydrogeological, or historical;
- F) Water and wastewater servicing strategies, including identification of rights-of-way required for a future tie-in to potential regional municipal systems as and when available, and strategies for interim communal servicing strategies where appropriate with deferred servicing agreements to accommodate a future tie-in;
- G) Indication of utility rights-of-way for natural gas, telephone, cable, and electricity; and
- H) Any other document or studies Greenview deems necessary.

3.4. Minor Area Structure Plans may also include the following:

- A) Measures to ensure the integration of the proposed development with existing and adjacent development in a manner that ensures compatibility with adjacent land uses;
- B) Mitigation measures such as landscaping treatment, screening and berming, as necessary to address any on or off-site visual impacts, including site lines from existing adjacent developments;
- C) Identification and preservation of existing lines and views where possible;
- D) Development of a stormwater management plan that demonstrates best management practices, taking into consideration Albert Environment and Parks development standards for no net runoff, minimizing runoff coefficients, use of “green growth,” and catchment of water for on-site use, such as irrigation of landscaping, and engineered wetlands;
- E) Wetland assessment prepared by a qualified wetland science practitioner;
- F) Traffic Impact Assessment (TIA) which includes the analysis of the impact that the proposed plan will have on the existing road network and the proposed layout of the internal road network within the study area, in accordance with Greenview’s Municipal Servicing Standards;
- G) Biophysical assessment prepared by a qualified professional in the environmental field;
- H) Provide the locations for services such as mailbox locations, solid waste management transfer or pick-up sites, proposed road names and other municipal services; and
- I) A summary of the input from all, directly and indirectly, affected landowners within and adjacent to the Minor ASP throughout the preparation of the Minor ASP.

3.5. As determined by the Director of Planning and Economic Development, certain elements in sections 3.3. and 3.4. may not be required.

3.6. Except for Administrative Amendments, the development of a Minor ASP or major amendment must be prepared by a Planner.

4. PUBLIC ENGAGEMENT

4.1. All proposed Minor ASP and major amendment applications will require a PEP.

4.2. A PEP shall be prepared by a Planner for the applicant and provide a description of the proposed public engagement, including the anticipated schedule of engagement, the type of communication proposed, and a description of the format of any required meeting. The applicant shall bear all costs associated with a PEP.

- 4.3. In accordance with an approved PEP, an applicant shall host at least one (1) public consultation session to present the proposed Minor ASP or major amendment to the public.
- 4.4. Public consultation shall be required before the draft Minor ASP is reviewed by Administration and submitted to Council for consideration.
- 4.5. An applicant may be required to hold an additional public consultation session if the Director of Planning and Economic Development determines that a PEP meeting or communications were not held or conducted in accordance with an approved PEP, or where otherwise deemed necessary by Council.
- 4.6. An Administrative Amendment does not require a PEP.
- 4.7. A public hearing regarding a proposed Minor ASP or amendment shall be held as part of a regularly scheduled Council meeting, pursuant to the requirements of the MGA.

5. APPLICATION

- 5.1. Applicant shall:
 - A) Conduct a pre-application meeting with Greenview Administration;
 - B) Prepare and submit all necessary documents;
 - C) Ensure the implementation of the PEP; and
 - D) Pay all applicable fees.

6. COUNCIL RESPONSIBILITIES

- 6.1. Council shall adopt the bylaw through the process outlined in the MGA.

7. ADMINISTRATION RESPONSIBILITIES

- 7.1. Planning and Development Staff shall:
 - A) Arrange the pre-application meeting with the applicant;
 - B) Process applications;
 - C) Review and ensure conformity with legislation, municipal planning guidelines and Greenview Strategic Plan;
 - D) Provide comment on the proposal from the perspective of Greenview's Strategic Plan, MDP, and LUB;
 - E) Refer applications to internal departments and external agencies;
 - F) Attend public engagement sessions; and
 - G) Prepare reports and recommendations for Council consideration.
- 7.2. Director of Planning and Economic Development shall:
 - A) Have discretion over the items noted within this policy which are to be determined by the Director of Planning and Economic Development or designate; and
 - B) Review the draft Minor ASP before scheduling the first public reading.
- 7.3. Other Greenview Departments shall:
 - A) Review design briefs or reports submitted with applications for conformity with Greenview's Municipal Servicing Standards, other related standards and documents, as adopted by Council from time to time;

- B) Provide written comment on engineering issues related to the application to planning and development staff; and
- C) Meet with planning and development staff and the applicant(s), as required, to resolve engineering issues related to applications.

8 Implementation

In order to effectively implement this plan, it will be necessary to complete further planning and engineering related works such as Minor Area Structure Plan or Master Infrastructure Servicing Reports prior to accommodating further development within the plan area and more specifically the Centralized Living Area. Further clarity is provided below.

8.1 Implications for Other Plans & Bylaws

In order to facilitate development within the Centralized Living Area, it may be necessary to amend the Land Use Bylaw by creating new land use districts that can accommodate the proposed forms of development. The new land use districts will be created by the Greenview.

Rezoning shall only be considered for areas with an approved Minor Area Structure Plan or Concept Plan.

8.2 Further Studies & Works

Prior to the preparation of any further detailed planning by development proponents, it will be necessary for Greenview to complete more detailed planning and engineering work for the Growth Area. More specifically it will be necessary to:

- Prepare a Master Transportation Plan;
- Prepare Master Water and Wastewater Servicing Plans;
- Prepare a Master Stormwater Management Plan;
- Prepare a commercial/market needs assessment in order to assess the quantity, composition and form of future commercial development required to service the plan area as a whole;
- Investigate the feasibility of utilizing recycled water or grey water to recharge aquifers or as a source of irrigation or process water in lieu of potable water for multi-family residential developments, recreational facilities, parks & open spaces, commercial developments and industrial developments;
- Prepare a master plan identifying areas of natural and environmental significance;
- Reclaim the former sewage lagoon;

RESIDENTIAL DEVELOPMENT

3.1 Introduction

Like most recreational lakes, Sturgeon Lake has attracted a wide range of land uses including permanent and seasonal residences, campgrounds, and provincial parks. One of the primary land use planning concerns is the accommodation of an increasing demand for country residential development without affecting the lake environment.

To address this concern, the ASP establishes a Development Area to concentrate residential development in cluster form to promote an efficient land use pattern, conserve land in its natural state, and optimize servicing efficiencies.

In previous versions of this ASP, the approach to density was established on a basis of 13 units per quarter section, with 1 unit corresponding to 1 residential lot or 4 campsites/RV stalls. Discussions with the Citizens' Panel raised questions with this approach as the assigned density appeared arbitrary, and likely did not reflect the true site conditions of the subject lands as the density allowances were not verified through detailed study. It was the consensus of the Citizens' Panel that less emphasis be placed on assigning site-specific densities and more focus placed on the quality of development through the application of more rigorous development standards and the study of site conditions.

3.2 Policies

3.2.1 The Development Area shown on Map 3 is intended primarily for residential and recreational purposes. These areas shall, subject to rezoning and subdivision approval, be reserved for:

- a. Country residential development,
- b. Accommodation, Leisure as defined in the LUB,
- c. Municipal parks,
- d. Seasonal recreational uses, including resorts, RV parks and campgrounds,
- e. Public uses, and
- f. Commercial uses.

3.2.2 Residential lots in the Development Area shall be:

- a. A minimum of 0.2 ha (0.5 ac) provided such lots are serviced with municipal or communal water and sewer system,
- b. A maximum of 4.0 ha (10 ac), and
- c. Shall meet the development regulations of the CR-3 District of the LUB.

3.2.3 Notwithstanding 3.2.2(a), lots smaller than 0.2 ha (0.5 ac) may be considered. Greenview may create a new district in the LUB to accommodate such small lot development.

3.2.4 The resubdivision of existing lots may be supported provided that the new lots meet the requirements of the CR-3 District of the LUB and can be serviced in accordance with the requirements of Section 8.2.

3.2.5 A vacant first parcel out of an unsubdivided quarter section may be permitted in the Development Area subject to the parcel being rezoned to the CR-3 District of the LUB.

3.2.6 In order to reduce the occurrence of piecemeal subdivision and to promote cluster development, all subdivision exceeding first parcel out shall be subject to a minor ASP prepared in accordance with *Greenview Policy 6001* (Minor Area Structure Plan). A minimum density for an initial phase of four lots per quarter section is encouraged.

3.0



REQUEST FOR DECISION

SUBJECT:	MDP Steering Committee		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	February 20, 2024	CAO:	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, R.S.A. 2000, Chapter M-26, s.145(2)

Council Bylaw/Policy – Policy 1008 and 1040

RECOMMENDED ACTION:

MOTION: That Committee of the Whole recommends accepting the proposed composition of the Steering Committee for the Municipal Development Plan, as presented.

BACKGROUND/PROPOSAL:

When the Town of Grande Cache was incorporated into the Municipal District of Greenview No. 16, the Town's Municipal Development Plan (MDP) did not align with Greenview's needs and goals. The vision for the hamlet of Grande Cache will need to be aligned with Greenview's strategic direction. During budget review, Council approved the rewrite of the MDP to start in 2024/2025. In January 2024, Greenview issued a request for proposals to rewrite the MDP for Greenview. It is anticipated there will be an advisory Steering Committee (Committee) for this project. To expedite development of the Committee, Administration seeks direction on an appropriate composition for the Committee.

A method of structuring the Committee that Administration has considered, is to have up to five (5) members of the public and five (5) members of Council. Schedule "A" shows a potential division of areas from which one Councillor and one public member could be selected to help guide the MDP process. Further, should Council want to maximize regional inputs, it could be decided that a member of the public and Council cannot be selected from the same ward to ensure that there is input and representation from each Ward, from either the public or Council.

Having the Steering Committee basis decided prior to the consultant being selected allows Administration to guide the preparation of the Public Engagement Plan and the Terms of Reference in a way that Council desires. This will give the selected consultant definitive parameters regarding the formation of the Steering Committee.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is it will provide a reference for the consultant that is selected to be better prepared when developing the Public Engagement Plan and the Terms of Reference for the Municipal Development Plan.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:**Alternative #1:**

Committee of the Whole has the alternative to have a larger Steering Committee and have all of Council take part of this in addition to members of the public. However, Administration does not recommend this option as this would make the Committee unwieldy. When there are more people involved, it makes the process longer as scheduling Committee meetings will need to consider every Committee member's availability and effort in order to have a productive engagement.

FINANCIAL IMPLICATION:

There are no additional financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

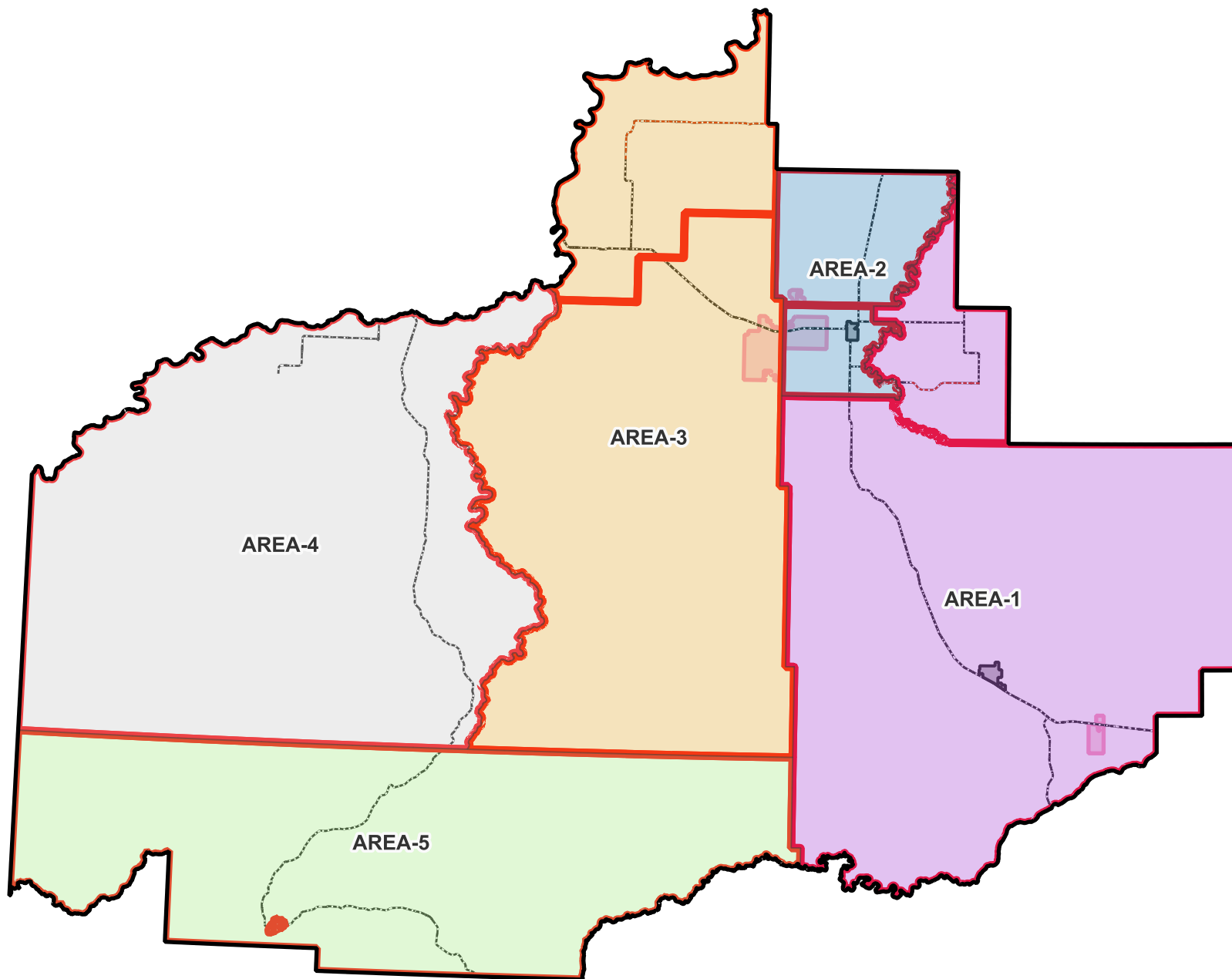
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will take the recommendations to the consultant that is engaged to develop the Municipal Development Plan which will help formulate the Public Engagement Plan and the Terms of Reference.

ATTACHMENT(S):

- Schedule "A" Map



Kilometres
Scale 1:1,250,000
PROJECTION: UTM Zone 11N NAD 83

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Map Print Date : February 02, 2024

Date	Chief Administrative Officer Action Log	RESPONSIBLE PARTY	NOTES/STATUS
	24.01.23 REGULAR COUNCIL MEETING		
23-Jan-24	<p>MOTION: 24.01.29 Moved by: COUNCILLOR RYAN RATZLAFF That Council repeal Policy 3004 "Violence / Harassment Prevention". FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>CARRIED</p>	CORP SERVICES	Complete
23-Jan-24	<p>MOTION: 24.01.30 Moved by: COUNCILLOR JENNIFER SCOTT That Council repeal Policy 2011 "Respectful Workplace". FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>CARRIED</p>	CORP SERVICES	Complete
23-Jan-24	<p>MOTION: 24.01.32 Moved by: COUNCILLOR JENNIFER SCOTT That Council repeal Policy 2010 Substance Abuse Prevention. FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>CARRIED</p>	CORP SERVICES	Complete
23-Jan-24	<p>MOTION: 24.01.34 Moved by: COUNCILLOR TOM BURTON That Council authorize funding to the grant recipients in the amount of \$641,750.00 as indicated on the attached 2024 Approved Grant Listing, with \$571,750.00 to come from the 2024 Community Services Grants Budget, \$10,000.00 to come from the 2024 Economic Development Budget, and \$60,000.00 to come from the 2024 Agricultural Services Budget. FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>CARRIED</p>	COMMUNITY SERVICES	
23-Jan-24	<p>MOTION: 24.01.35 Moved by: COUNCILLOR WINSTON DELORME That Council approve sponsorship for \$21,800.00, to the Grande Cache Minor Hockey U13 Tier 4 Provincial Host Committee for hosting the U13 2024 Hockey Alberta Provincial Championships on March 21-24th, in Grande Cache, Alberta, with funds to come from the Community Services Sponsorship budget. FOR: Reeve Olsen, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme AGAINST: Councillor Ratzlaff</p> <p>CARRIED</p>	COMMUNITY SERVICES	
23-Jan-24	<p>MOTION: 24.01.36 Moved by: COUNCILLOR RYAN RATZLAFF That Council authorizes Administration to enter into an agreement with Maskwa Medical Center (Canada) Inc. in the amount of \$500,000 for design and engineering services for the Maskwa Medical Center building, with funds to come from the 2024 Community Services Grants Budget. FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>CARRIED</p>	COMMUNITY SERVICES	
23-Jan-24	<p>MOTION: 24.01.38 Moved by: COUNCILLOR TOM BURTON That Council direct Administration to schedule and hold an informational open house in each Hamlet of Little Smoky, Ridgevalley, DeBolt, and Grovedale area, and subsequently mail all affected residents a survey, on the proposed additional streetlighting, and provide all feedback to Council in June 2024. FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>CARRIED</p>	I & E	In Progress

23-Jan-24	<p>MOTION: 24.01.40 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to proceed with the Invested option for additional streetlighting in Ridgevalley along main street (RR262) and the arena area, with funds to come from Operations' 2024 operational budget, at the estimated amount of \$31,577.64 (without GST).</p> <p>FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>CARRIED</p>	I & E	In Progress
23-Jan-24	<p>MOTION: 24.01.42 Moved by: COUNCILLOR SALLY ROSSON That Council awards the Nightly Guard Service in Valleyview and Grande Cache tender to Apex Security Inc., in the amount of \$566,160.00 plus GST, with funds to come from the Facilities Maintenance operational budget.</p> <p>FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>AGAINST: Councillor Burton</p> <p>CARRIED</p>	CORP SERVICES	Complete
23-Jan-24	<p>MOTION: 24.01.48 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to proceed with the original engineering design to service the Kikinow Elders Lodge, without expansion capabilities of the water and sanitary utilities, and without a bottle filling station.</p> <p>FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Burton, Councillor Scott, Councillor Schlieff</p> <p>AGAINST: Councillor Delorme</p> <p>ABSENT: Councillor Dale Smith</p> <p>CARRIED</p>	I & E	In Progress
23-Jan-24	<p>MOTION: 24.01.49 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to have the MD of Greenview Library Board provide a full audited financial report for Council's review for the first Council meeting in June 2024.</p> <p>FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>ABSENT: Councillor Dale Smith</p> <p>CARRIED</p>	COMMUNITY SERVICES	
23-Jan-24	<p>MOTION: 24.01.50 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to conduct a thorough evaluation of the MD of Greenview Library Board's organizational structure, operations, activities, and Bylaws to improve operational and budget efficiency, while ensuring alignment with the provisions outlined in the Library Act.</p> <p>FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>ABSENT: Councillor Dale Smith</p> <p>CARRIED</p>	COMMUNITY SERVICES	
23-Jan-24	<p>MOTION: 24.01.51 Moved by: COUNCILLOR WINSTON DELORME That Council authorize Administration to proceed with planning an educational visit to the Prince Rupert Port Authority (British Columbia) for Executive Director Kyle R, Chief Administrative Officer Stacey W, and GIG Committee Chair Councillor Delorme.</p> <p>FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Delorme</p> <p>ABSENT: Councillor Dale Smith</p> <p>CARRIED</p>	CAO SERVICES	In Progress
	24.01.09 REGULAR COUNCIL MEETING		

9-Jan-24	<p>MOTION: 24.01.03 Moved by: COUNCILLOR RYAN RATZLAFF That Council give third reading to Bylaw 24-970 "2024 Schedule of Fees" as amended. Clarify page 37 Approaches 2. ii. Is for the first and second approach. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff AGAINST: Councillor Dale Smith, Councillor Burton</p> <p>CARRIED</p>	CORP SERVICES	Complete
9-Jan-24	<p>MOTION: 24.01.04 Moved by: COUNCILLOR SALLY ROSSON That Council approve the transfer of Policy 3009 Ice Cover Work Operations from a Council policy to Safe Work Procedure 5.109 Ice Cover Work, as presented. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	CORP SERVICES	Complete
9-Jan-24	<p>MOTION: 24.01.07 Moved by: COUNCILLOR TOM BURTON That Council approve a 5 year (2024-2028) sponsorship at \$500.00/year for the Community Sportsmanship award to the Grande Prairie Regional Sport Connection Northwest Alberta Sports Excellence Awards, with funds to come from the 2024-2028 Community Services Donations and Sponsorships budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	COMM. SERVICES	
9-Jan-24	<p>MOTION: 24.01.08 Moved by: COUNCILLOR DAVE BERRY That Council approve sponsorship of \$6,000.00 to the Holistic Management Canada Council for the Holistic Management Conference, to be hosted on February 10-11th, 2024, in Valleyview, Alberta, with funds to come from the 2024 Community Services Donations and Sponsorships budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	COMM. SERVICES	
9-Jan-24	<p>MOTION: 24.01.10 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to apply to the Province of Alberta for the Provincial Education Requisition Credit (PERC) in the amount of \$5766.23 and the Designated Industrial Requisition Credit (DIRC) in the amount of \$115.82. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	CORP SERVICES	Complete
9-Jan-24	<p>MOTION: 24.01.11 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to maintain tonne/km rates at \$0.20 per tonne/km with a \$1.00 basic loading factor in all areas except for \$0.22 per tonne/km with a \$1.00 basic loading factor on the Forestry Trunk Road, to be reviewed at the first Council meeting in November 2024. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	I&E	First part actioned; waiting for November

9-Jan-24	<p>MOTION: 24.01.12 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to develop a policy for the distribution of Greenview branded clothing to Council, and Greenview branded merchandise to events through Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	CORP/CAO SERVICES	In Progress
9-Jan-24	<p>MOTION: 24.01.13 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to proceed with purchasing a suitable unit from a vendor or auction up to the budgeted amount of \$175,000, for Capital Project OP24005 with funds to come from Operations' 2024 Interim Capital Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	I&E	Complete
9-Jan-24	<p>MOTION: 24.01.14 Moved by: COUNCILLOR WINSTON DELORME That Council awards the Request for Proposal for Engineering Services for the construction of a Waste Transfer Station and Closure of the Grande Cache Landfill to AECOM Canada Ltd. in the amount of \$341,594.25 inclusive of GST with funds to come from the Environmental Services budget, project code SW20001. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	I&E	Complete
9-Jan-24	<p>MOTION: 24.01.15 Moved by: COUNCILLOR RYAN RATZLAFF That Council awards the Request for Proposals for Recycling, Waste, and Confidential Shredding Services to GFL Environmental Inc., for a period of one year in the amount of \$211,390.08 plus GST, with funds to come from Environmental Services and Facility's Maintenance operational budgets. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton</p> <p>CARRIED</p>	I&E	Complete
9-Jan-24	<p>MOTION: 24.01.20 Moved by: COUNCILLOR TOM BURTON That Council appoint Deputy Reeve Bill Smith to the Maskwa Medical Clinic Board Engineering and Design Committee for a one-year term renewing at the 2024 October Organizational meeting. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton ABSENT: Councillor Dale Smith</p> <p>CARRIED</p>	CAO SERVICES	COMPLETE
	23.12.19 COMMITTEE OF THE WHOLE		
19-Dec-23	<p>MOTION: 23.12.122 Moved by: COUNCILLOR TOM BURTON That Committee of the Whole recommends that Council award the approved 2024 Community Grants, as amended. FOR: Deputy Reeve Bill Smith, Reeve Tyler Olsen, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	
	23.12.12 REGULAR COUNCIL MEETING		

12-Dec-23	<p>MOTION: 23.12.715 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to work with the MD of Greenview Library Board to bring a detailed budget presentation to the January 16, 2024, Committee of the Whole, to be presented by the Library Board Vice Chair. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CAO SERVICES	Complete
12-Dec-23	<p>MOTION: 23.12.718 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve project ED24001 Grande Cache Commercial Signage contingent on receiving a minimum of 50% grant funding. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CORP. SERVICES	IN PROGRESS
12-Dec-23	<p>MOTION: 23.12.725 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to post a tender for water truck services in 2024 on the Forestry Trunk Road for the purpose of applying dust control and working in coordination with maintenance road grading services. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Scott</p> <p>CARRIED</p>	I&E	IN PROGRESS
12-Dec-23	<p>MOTION: 23.12.728 Moved by: DEPUTY REEVE BILL SMITH That Council enter into a three-year agreement with Evergreen Park for the naming rights of the North Wing in the TARA Centre for \$8,500.00 annually from 2024 - 2027, with funds to come from the Community Services Grants and Sponsorships budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	
12-Dec-23	<p>MOTION: 23.12.729 Moved by: COUNCILLOR DALE SMITH That Council approve sponsorship in the amount of \$5,000.00, to the 2024 National Aboriginal Hockey Championships, to be hosted on May 5 – 11th, 2024 in Grande Prairie, Alberta, with funds to come from the 2024 Community Services Sponsorship budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton AGAINST: Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	
12-Dec-23	<p>MOTION: 23.12.730 Moved by: COUNCILLOR TOM BURTON That Council approve sponsorship in the amount of \$5,000.00 to the Peace Country Beef Congress in hosting the annual event on January 4-6th, 2024, at Evergreen Park in Grande Prairie, Alberta, with funds to come from the 2024 Community Services Grants and Sponsorship budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	

12-Dec-23	<p>MOTION: 23.12.732 Moved by: COUNCILLOR TOM BURTON That Council proceed with entering into an Offer to Purchase for Crown Land, being NE 35-68-6 W6 (152.7 acres; 61.8 hectares); NW 36-68-6 W6 (156.6 acres; 63.4 hectares), pursuant to the Decision Letter on PLS 180042 for \$749,596.00 (subject to final survey), with funds to come from the Economic Development Reserve. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	In Progress - Offer letter being prepared. Trapper notified of the sale, Easement interests being evaluated, documentation to come from the province for patent of crown land, purchase to follow.
12-Dec-23	<p>MOTION: 23.12.735 Moved by: COUNCILLOR DALE SMITH That Council approve approach application APPR23-06 for the construction of a gravel approach on SE 3-73-22-W5M via Range Road 223, with costs borne by the applicant, as per the Schedule of Fees Bylaw 22-930. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	Complete - Decision relayed - Construction placed in queue.
12-Dec-23	<p>MOTION: 23.12.736 Moved by: COUNCILLOR DALE SMITH That Council approve approach application APPR23-05 for the construction of a gravel approach on SE 4-73-22-W5M via Range Road 223, by relocating an existing approach from Range Road 223, with costs borne by the applicant, as per the Schedule of Fees Bylaw 22-930. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	Complete - Decision relayed - Construction placed in queue.
12-Dec-23	<p>MOTION: 23.12.740 Moved by: COUNCILLOR TOM BURTON That Council authorize Councillor Delorme and Councillor Burton to attend the Alberta Tourism Advocacy Summit Conference in Edmonton, February 4-6, 2024. FOR: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Reeve Olsen</p> <p>CARRIED</p>	CAO SERVICES	IN PROGRESS
23.11.28 REGULAR COUNCIL MEETING			
28-Nov-23	<p>MOTION: 23.11.703 Moved by: COUNCILLOR TOM BURTON That Council approve a 3 year operating grant agreement for an annual amount of \$150,000.00 to the Philip J. Currie Dinosaur Museum, with funds to come from the 2024-2026 Community Services Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
28-Nov-23	<p>MOTION: 23.11.704 Moved by: COUNCILLOR RYAN RATZLAFF That Council authorize Administration to enter into an agreement with the Rising Above Ministry in the amount of \$333,333.33 for the construction of a new facility, contingent on the security of the balance of the funding for the project, with funds to come from the 2024 Community Services Grants Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
23.11.21 COMMITTEE OF THE WHOLE			

21-Nov-23	<p>That Committee of the Whole recommend that Council direct Administration to provide a detailed report regarding Local Improvement tax options for the Tower Park Estates subdivision within the Hamlet of Grande Cache.</p> <p>Deputy Reeve Bill Smith, Reeve Olsen, Councillor Ratzlaff, Councillor Scott, Councillor Berry, Councillor Dale Smith, Councillor Rosson, Councillor Burton, Councillor Schlieff</p> <p>CARRIED</p>	P&E	IN PROGRESS - INTERNAL INFORMATION GATHERING
21-Nov-23	<p>MOTION: 23.11.113 Moved by: COUNCILLOR TOM BURTON That Committee of the Whole recommends Council proceed with an Offer to Purchase for Crown Land, being NE 35-68-6 W6 (152.7 ac.); NW 36-68-6 W6 (156.6 ac.), pursuant to the Decision Letter on PLS 180042.</p> <p>Deputy Reeve Bill Smith, Reeve Olsen, Councillor Ratzlaff, Councillor Scott, Councillor Berry, Councillor Dale Smith, Councillor Rosson, Councillor Burton, Councillor Schlieff</p> <p>CARRIED</p>	P&E	Complete - Decision brought to Council
23.11.14 REGULAR COUNCIL MEETING			
14-Nov-23	<p>MOTION: 23.11.656 Moved by: COUNCILLOR DAVE BERRY That Council approve approach application APPR23-14 for the construction of a gravel approach on NW-24-070-20-W5M via Range Road 201, with costs borne by the applicant, as per the Schedule of Fees Bylaw 22-930.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	Complete - Decision relayed - Construction placed in queue.
14-Nov-23	<p>MOTION: 23.11.660 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve approach application APPR23-16, by relocating the existing gravel approach to Plan 162 0295, Block 1, Lot 2 for a paved access via Youngs Point Road, with costs borne by the applicant as per the Schedule of Fees Bylaw 22-930.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	Complete - Decision relayed - Construction placed in queue.
14-Nov-23	<p>MOTION: 23.11.665 Moved by: COUNCILLOR RYAN RATZLAFF That Council approves the elimination of the Water and Wastewater Reserves to be amalgamated into a Water Utilities Reserve.</p> <p>DEFERRED</p> <p>MOTION: 23.11.666 Moved by: COUNCILLOR WINSTON DELORME That Council defer motion 23.11.665 "elimination of Water and Wastewater Reserves" to a future Council Meeting.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CORP SERVICES	In progress Taken to PRC, RCM in January 2024
14-Nov-23	<p>MOTION: 23.11.668 Moved by: COUNCILLOR TOM BURTON That Council direct Administration to undertake an additional open house for the Hamlet of DeBolt Area Structure Plan and the Hamlet of Ridgevalley Area Structure Plan to provide a further opportunity for community input and distribution of information.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	In Progress - Staff engagement in December, Added Ridgevalley community group for Jan 11, 24 & late February. Open Houses rescheduled following public integration of public comments
23.10.24 REGULAR COUNCIL MEETING			

24-Oct-23	<p>MOTION: 23.10.631 Moved by: COUNCILLOR RYAN RATZLAFF That Council give third reading to Bylaw 23-940 Fireworks, as presented.</p> <p>DEFERRED</p> <p>MOTION: 23.10.632 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to defer Motion "Bylaw 23-940" to provide greater clarity on Bylaw 23-940 Sections 4 and 7 regarding the Forest Protection Area versus the Non-Permitted Areas, and brought back to a future Policy Review Committee Meeting. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	
24-Oct-23	<p>MOTION: 23.10.636 Moved by: COUNCILLOR WINSTON DELORME That Council authorizes Administration to list and sell the items on the 2023 Surplus Disposal Table(s) at the next Michener Allen Auction. -Bull laptops for employee first right of refusal</p> <p>DEFERRED</p> <p>MOTION: 23.10.637 Moved by: DEPUTY REEVE BILL SMITH That Council defer motion "Asset Surplus/Disposal 2023" until the November 21, 2023, Regular Council Meeting. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CORP SERVICES	IN PROGRESS
23.10.17 COMMITTEE OF THE WHOLE			
17-Oct-23	<p>MOTION: 23.10.99 Moved by: COUNCILLOR TOM BURTON That Committee of the whole recommend to Council to schedule open houses for the Hamlet of DeBolt and Hamlet of Ridgevalley for further area structure plan discussions. FOR: Councillor Delorme, Councillor Schlieff, Councillor Burton, Councillor Rosson, Councillor Ratzlaff, Councillor Berry, Councillor Scott, Reeve Olsen, Councillor Dale Smith, Deputy Reeve Bill Smith</p> <p>CARRIED</p>	P&E	Completed - Approved
23.10.10 REGULAR COUNCIL MEETING			
10-Oct-23	<p>MOTION: 23.10.510 Moved by: COUNCILLOR JENNIFER SCOTT that Council approve approach application APPR22-10 for the construction of a gravel approach on NE 9-71-20-W5M via Township Road 712. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	Completed - Decision relayed - Construction placed in queue.
10-Oct-23	<p>MOTION: 23.10.511 Moved by: COUNCILLOR TOM BURTON That Council approve approach application APPR23-12, for a gravel access to SE 14-75-26-W5M via Range Road 261, relocating approach "B" as indicated in the report. FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Reeve Olsen</p> <p>CARRIED</p>	P&E	Completed - Decision relayed - Construction placed in queue.

10-Oct-23	<p>MOTION: 23.10.512 Moved by: COUNCILLOR SALLY ROSSON That Council proceeds to offer the sale of the property identified as Plan 9722089; Block 34; Lot 14, to the Mountain Métis Cultural Association for the market value of \$424,000, subject to a 3-year timeline to be built.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton</p> <p>AGAINST: Councillor Berry, Councillor Delorme</p> <p>CARRIED</p>	P&E	In Progress - 90% complete - Agreement with solicitors for payment and land titles
	23.09.26 REGULAR COUNCIL MEETING		
26-Sep-23	<p>MOTION: 23.09.498 Moved by: COUNCILLOR JENNIFER SCOTT That Council authorize Administration to enter into a formal sublease agreement for the occupation and operation of Fireman's Pit, located at E 28 – 56 – 8 – W6M, as amended.</p> <p>Change change the term of the sublease to be renewed every 5 years.</p> <p>1. change to 5th anniversary from 25th anniversary</p> <p>8.1 8.1 change sublessor to sublessee in the 2nd paragraph.</p> <p>2 2 financial records provided annually.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
	23.09.12 REGULAR COUNCIL MEETING		
12-Sep-23	<p>MOTION: 23.09.476 Moved by: COUNCILLOR WINSTON DELORME That Council approves up to \$55,000 as its contribution towards costs for the 18-month Land Use Planner Municipal Planning internship program, with funds to be accounted for in the 2024-2025 Planning and Development Administration Operating Budget, on completion of a successful application.</p> <p>FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith</p> <p>CARRIED</p>	CORP SERVICES	IN PROGRESS
12-Sep-23	<p>MOTION: 23.09.477 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to proceed with the request for making the Grovedale Community Center generator-ready, by granting approval to option 2, which involves the installation of 3 electrical transfer switches for the electrical control panels in the Grovedale Hall and arena.</p> <p>FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Burton, Councillor Berry</p> <p>AGAINST: Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson</p> <p>CARRIED</p>	I&E	IN PROGRESS
12-Sep-23	<p>MOTION: 23.09.484 Moved by: COUNCILLOR JENNIFER SCOTT That Council awards the Ridgevalley Wastewater Lagoon Desludging and Biosolids Removal to Lambourne Environmental Ltd, for \$431,200.00 plus GST, with funds to come from WW21001.</p> <p>FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith</p> <p>CARRIED</p>	I&E	Awarded, Postponed until 2024
	23.08.22 REGULAR COUNCIL MEETING		

22-Aug-23	<p>MOTION: 23.08.438 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to initiate the process to purchase land from the Province of Alberta, being the lands shown as Roll Number 7200 in the Hamlet of Grande Cache east of Memorial Drive. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E/EC DEV	Application IN PROGRESS
22-Aug-23	<p>MOTION: 23.08.456 Moved by: COUNCILLOR TOM BURTON That Council direct administration to accept the Beairsto and Associates survey quote in the amount of \$8,627.50 + GST with funds to come from the Disaster Response Reserve and for Administration to proceed with issuing agreements to recoup these costs proportionally from all benefitting lands. FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Reeve Olsen</p> <p>CARRIED</p>	P&E	Completed - Invoicing of residents underway.
23.07.25 REGULAR COUNCIL MEETING			
25-Jul-23	<p>MOTION: 23.07.414 Moved by: COUNCILLOR DUANE DIDOW That Council approves the purchase of 1 (one) implement caddy instead of 2 (two) utility trailers for project AG23002 to be funded from the Agricultural Services 2023 capital budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
25-Jul-23	<p>MOTION: 23.07.416 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to present a report to Council by end of March 2024 or sooner regarding the Main Street Loft properties in Grande Cache, outlining current ownership of the properties, an in-depth study of the structural integrity, adherence to building and safety codes, and a cost analysis of repair versus demolition. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Deputy Reeve Bill Smith</p> <p>CARRIED</p>	P&E	In Progress - Receivership hearing January 19 to progress ownership issue.
25-Jul-23	<p>MOTION: 23.07.417 Moved by: DEPUTY REEVE BILL SMITH That Council directs Administration to investigate steps for remediation and prevention of weed spreading in the mat cleaning and storage yard in the industrial park in the Hamlet of Grovedale. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
23.07.18 COMMITTEE OF THE WHOLE			
18-Jul-23	<p>MOTION: 23.07.73 Moved by: COUNCILLOR DAVE BERRY That Committee of the Whole recommend to Council that Administration bring Policies 7006 and 7002 to Policy Review Committee for review. Deputy Reeve Bill Smith, Reeve Olsen, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Councillor Schlieff, Councillor Scott, Councillor Dale Smith, Councillor Rosson, Councillor Delorme</p> <p>CARRIED</p>	CORP SERVICES/COMMS	In progress - Will be brought forward to February 2024 RCM
23.07.11 REGULAR COUNCIL MEETING			

11-Jul-23	<p>MOTION: 23.07.382 Moved by: COUNCILLOR TOM BURTON That Council approve the draft Joint Use and Planning Agreement between the MD of Greenview and Grande Yellowhead Public School Division as amended and authorize Administration to enter into the Agreement.</p> <p>Swimming Lessons – page 391 of agenda.</p> <p>3b – reviewed during the municipal trustee's election cycle.</p> <p>MOTION: 23.07.383 Moved by: COUNCILLOR TOM BURTON That Council defer motion 23.07.382 to a future Council meeting occurring after a meeting is held between Council and the Grande Yellowhead Public School Division Trustees.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P&E	In Progress - Waiting on new contact with GYPSD to email Constance back to review the funeral clause.
23.06.27 REGULAR COUNCIL MEETING			
27-Jun-23	<p>MOTION: 23.06.345 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to investigate providing a community water source from the dugout on SW 3-73-22 W5M.</p> <p>FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>AGAINST: Reeve Olsen</p> <p>CARRIED</p>	I&E	IN PROGRESS
27-Jun-23	<p>MOTION: 23.06.347 Moved by: COUNCILLOR WINSTON DELORME That Council authorize Administration to develop a formal sublease with the Grande Cache Firefighter's Association for the operation of Fireman's Pit, located at E 28 – 56 – 8 – W6M, to come back to Council for approval at a future Council Meeting.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
27-Jun-23	<p>MOTION: 23.06.348 Moved by: COUNCILLOR RYAN RATZLAFF That Council authorize Administration to establish an agreement with the Grande Cache Firefighter's Association for the purpose of granting the Association ownership of all infrastructure located at Fireman's Pit, within Greenview's provincial recreation disposition (REC 850036).</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
23.06.20 COMMITTEE OF THE WHOLE			
20-Jun-23	<p>MOTION: 23.06.47 Moved by: COUNCILLOR JENNIFER SCOTT That Committee of the Whole recommend to Council to direct Administration to investigate the feasibility and cost of upgrading the street lighting along main street (RR262) and the Ridgevalley arena.</p> <p>FOR: Councillor Burton, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff</p> <p>ABSENT: Councillor Delorme, Reeve Olsen</p> <p>CARRIED</p>	I&E	Complete
20-Jun-23	<p>MOTION: 23.06.48 Moved by: COUNCILLOR JENNIFER SCOTT That Committee of the Whole recommend to Council to direct Administration to prepare a report on the street lighting locations within Greenview Hamlets.</p> <p>FOR: Councillor Burton, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry</p> <p>AGAINST: Councillor Ratzlaff, Councillor Dale Smith</p> <p>ABSENT: Councillor Delorme, Reeve Olsen</p> <p>CARRIED</p>	I&E	Complete
23.06.13 REGULAR COUNCIL MEETING			

13-Jun-23	<p>MOTION: 23.06.321 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve additional funding to a maximum of \$179,580 to Grande Spirit Foundation to complete Option 1 of the DeBolt Senior Housing project in 2024 with funds to come from the Unrestricted Reserve.</p> <p>FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Councillor Delorme</p> <p>AGAINST: Councillor Ratzlaff, Reeve Olsen</p> <p>CARRIED</p>	CORP/COMM SERVICES	In Progress/ will be paid in Jan 2024
13-Jun-23	<p>MOTION: 23.06.332 Moved by: DEPUTY REEVE BILL SMITH That Council direct Administration to investigate the impact of the potential for land sharing network in Treaty 8 Territory.</p> <p>FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme</p> <p>CARRIED</p>	P&E	Completed - Briefing notes provided to CAO Services in July.
23.05.23 REGULAR COUNCIL MEETING			
23-May-23	<p>MOTION: 23.05.272 Moved by: COUNCILLOR RYAN RATZLAFF That Council award the purchase of one new 2024 Freightliner 114SD Tandem Truck Chassis with Hook Lift Attachment to Western Star and Freightliner of Grande Prairie as quoted for \$299,460.00, with funds to come from Environmental Services 2023 Capital Budget. Price may be subject to change if the pricing is adjusted for the 2024 production year which is not set yet.</p> <p>FOR: Reeve Olsen, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry</p> <p>AGAINST: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Didow</p> <p>CARRIED</p>	I&E	IN PROGRESS - LETTER SENT
23.04.25 REGULAR COUNCIL MEETING			
25-Apr-23	<p>MOTION: 23.04.231 Moved by: COUNCILLOR DALE SMITH That Council approve the road construction request of approximately 830m to access NW 26-71-21 W5 located on Range Road 212 north of Township Road 714 with funding to come from Capital Block funding.</p> <p>FOR: Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>AGAINST: Councillor Delorme, Reeve Olsen, Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff</p> <p>CARRIED</p>	I&E	In Progress -- Construction in 2024; Capital Project ID # RD2400
25-Apr-23	<p>MOTION: 23.04.242 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to tender electrical transfer switch for the Greenview Regional Multiplex and the Grovedale Community Centre with funds to come from the Capital Project Budget FM22009.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>ABSENT: Councillor Burton</p> <p>CARRIED</p>	I&E	IN PROGRESS
25-Apr-23	<p>MOTION: 23.04.246 Moved by: DEPUTY REEVE BILL SMITH That Council award the Turn-Key Haul and Store Jug Fill Station to Flowpoint Environmental Systems Inc, in the amount of \$148,475.97 plus GST, with funds to come from the 2023 Capital Budget (WD23006).</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	I&E	In progress, building delivered, setup in progress

25-Apr-23	<p>MOTION: 23.04.255 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to investigate the potential of implementing a Small Business sub-class tax for the purpose of supporting small businesses within Greenview for the 2024 tax year. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow ABSENT: Councillor Dale Smith</p> <p>CARRIED</p>	CORP SERVICES	In progress Going to COTW Feb 2024
	23.03.14 REGULAR COUNCIL MEETING		
14-Mar-23	<p>MOTION: 23.03.138 Moved by: DEPUTY REEVE BILL SMITH That Council accept the report on Large Animal Veterinary Practice Supports for information, as presented.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p> <p>MOTION: 23.03.139 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to draft a program for Council consideration based on the Livestock Veterinary Innovation Initiative with options detailing a potential Greenview only initiative as well as a Peace Region based initiative.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
	23.02.28 REGULAR COUNCIL MEETING		
28-Feb-23	<p>MOTION: 23.02.103 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to investigate the necessity and feasibility of having backup power supply to all of the MD Emergency Reception Centres. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	COMM. SERVICES	IN PROGRESS
28-Feb-23	<p>MOTION: 23.02.118 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to engage Alberta Transportation to find a solution for the failing bridge on Highway 747 near Sweathouse and the deteriorating portions of Highway 666 near Landry Heights. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	I&E/CAO	747 Sweathouse bridge is open for traffic, waiting for asphalt, summer 2024. MOU with Province about Hwy 666 is being reviewed.
28-Feb-23	<p>MOTION: 23.02.120 Moved by: REEVE TYLER OLSEN That Council direct Administration to work on a Conference and Education attendance policy for Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CORP SERVICES	DEFERRED TO SPRING 2024
	23.02.14 REGULAR COUNCIL MEETING		

14-Feb-23	<p>MOTION: 23.02.62 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to support Heart River Housing with funding up to \$10,000,000 for construction on their Falher project through development of a loan guarantee bylaw. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	CORP SERVICES	Waiting on final HRH ok will follow up in new year
	23.01.24 REGULAR COUNCIL MEETING		
24-Jan-23	<p>MOTION: 23.01.46 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to explore opportunities of grant funding and partnerships for the establishment of communication towers on highway 40 from Grande Cache Area to Grande Prairie utilizing fibre connection. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	CORP SERVICES	IN PROGRESS
24-Jan-23	<p>MOTION: 23.01.51 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to prepare a report regarding the overall response effectiveness to a pipeline emergency that occurred on January 18, 2023. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton ABSENT: Councillor Berry CARRIED</p>	COMM. SERVICES	IN PROGRESS
24-Jan-23	<p>MOTION: 22.11.737 Moved by: COUNCILLOR JENNIFER SCOTT That Council support moving forward in principle with joint use of the Greenview Regional Multiplex by the New K-12 school pending a mutually beneficial joint use agreement with the Northern Gateways Public School Division. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith AGAINST: Councillor Delorme CARRIED</p>	Ec. Dev & Planning	In Progress - 3/5 School Boards have signed agreements as of September 14, 2023. Waiting on NGPSD to sign and GYPSD funeral clause.
24-Jan-23	<p>MOTION: 22.11.738 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to host a public engagement as soon as possible for the purpose of gathering information regarding the potential joint use agreement between the Municipal District of Greenview and Northern Gateway School Division regarding the Greenview Regional Multiplex. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith CARRIED</p>	Ec. Dev & Planning	In Progress - Engagement has not begun due to project unknowns from NGPSD
	22.10.25 REGULAR COUNCIL MEETING		

25-Oct-22	<p>MOTION: 22.10.693 Moved by: COUNCILLOR WINSTON DELORME That Council approves 110 Street, between Hoppe Ave and 98 Avenue in Grande Cache Alberta be renamed to "Beland Blvd". DEFERRED</p> <p>MOTION: 22.10.694 Moved by: COUNCILLOR WINSTON DELORME That Council defer motion 7.5 Grande Cache Street Renaming until a new policy on street naming can be brought back to Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor, Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Leg. Serv	In Progress Going to 2024 RCM
25-Oct-22	<p>MOTION: 22.10.704 Moved by: COUNCILLOR WINSTON DELORME That Council approves a formal acknowledgement of the relationship between the MD of Greenview No. 16 and the Western Cree Tribal Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CAO/Comms	In Progress
	22.09.20 COMMITTEE OF THE WHOLE		
20-Sep-22	<p>MOTION: 22.09.519 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to provide a report regarding the Grande Cache Community Bus for the purpose of understanding when it will be replaced, and the associated funds dedicated to its replacement.</p> <p>For: Councillor Burton, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow. Absent: Reeve Olsen, Deputy Reeve Bill Smith</p> <p>CARRIED</p>	Comm. Serv	in progress
	22.07.12 REGULAR COUNCIL MEETING		

July 12, 2022	<p>MOTION: 22.07.417 Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to enter into an agreement with the Mountain Metis Nation Association regarding the sale of Block 9722089, Lot 34, Plan 14, within the Hamlet of Grande Cache, for the future development of a Mountain Metis Cultural Centre.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p> <p>MOTION: 22.07.418 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to tender the proposed reconstruction of roadway including underground utilities from 94 Avenue and 97 street intersection, east to Memorial Drive in the Hamlet of Grande Cache.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	Ec. Dev & Plan	Completed/Revised
	22.06.28 REGULAR COUNCIL MEETING		
June 21, 2022	<p>MOTION: 22.06.71 Moved by: COUNCILLOR DUANE DIDOW That Committee of the Whole recommend to Council to direct Administration to explore a weed control collaboration with key stakeholders within the Willmore Wilderness and Improvement District No. 25.</p> <p>For: Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p> <p>Absent: Councillor Burton</p>	Comm. Serv	In progress Administration has a meeting booked with the Alberta Forestry, Parks and Tourism representatives for an intergovernmental working group discussion regarding control of weed infestations in the Willmore Area of December 14th.
	22.04.26 REGULAR COUNCIL MEETING		
April 26, 2022	<p>MOTION: 22.04.223 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to call a meeting with the Town of Valleyview and Greenview Intermunicipal Collaboration Framework Committee.</p> <p>For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Tom Burton, Councillor Scott, Councillor Schlieff, Councillor Didow.</p> <p>CARRIED</p>	CAO	In Progress
	21.08.24 REGULAR COUNCIL MEETING		
August 24, 2021	<p>MOTION: 21.08.427 Moved by: COUNCILLOR DALE GERVAIS That Administration bring back a report on the legal ownership regarding properties in which municipal assets exist where the municipality does not own the land.</p> <p>FOR: Councillor Didow, Councillor Delorme, Councillor Urness, Councillor Olsen, Councillor Acton, Reeve Dale Smith, Councillor Chapman, Councillor Gervais, Councillor Burton, Deputy Reeve Bill Smith</p> <p>CARRIED</p>	Corp. Serv.	In progress - part of the AM project and Insurance/Contract Review
	21.04.13 REGULAR COUNCIL MEETING		

April 13, 2021	<p>MOTION: 21.04.196 Moved by: COUNCILLOR LES URNESS</p> <p>That Council direct Administration to research the concept of polling the rural and small urban municipalities in British Columbia, Alberta, Saskatchewan and Manitoba to form an association as a federal voice similar to FCM.</p> <p>For: UNANIMOUS Opposed:</p> <p>CARRIED</p>	CAO Services	In Progress - waiting for Council to attend FCM to make informed decision.
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