

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
 Greenview Administration Building,  
 Valleyview, Alberta on Tuesday, January 9, 2024

**#1  
CALL TO ORDER  
PRESENT**

Reeve Tyler Olsen called the meeting to order at 9:02 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff

**ATTENDING**

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo
Manager, Communications and Marketing	Stacey Sevilla

**ABSENT**

**#2  
AGENDA**

MOTION: 24.01.01 Moved by: COUNCILLOR CHRISTINE SCHLIEF  
That Council adopt the Agenda of the January 9, 2024, Regular Council Meeting as amended.

- Agenda item 7.10 Excavator Purchase
- 9.4 Section 27 Privileged Information
- 9.1 and 9.2 Move to Open Session

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**ADOPTED**

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**#3  
MINUTES**

**MOTION: 24.01.02 Moved by: COUNCILLOR SALLY ROSSON**  
That Council adopt the minutes of the December 12, 2023, Regular Council Meeting as amended.

- Administrative changes to Members Business and title change to Agenda item 9.1.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

**CARRIED**

**BUSINESS ARISING  
FROM THE MINUTES**

**BUSINESS ARISING FROM MINUTES**

**6.0 BYLAWS**

**BYLAW 24-970  
2024 SCHEDULE OF  
FEES**

**6.1 BYLAW 24-970 2024 SCHEDULE OF FEES**

**MOTION: 24.01.03 Moved by: COUNCILLOR RYAN RATZLAFF**  
That Council give third reading to Bylaw 24-970 "2024 Schedule of Fees" as amended.

- Clarify page 37 Approaches 2. ii. Is for the first and second approach.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff

AGAINST: Councillor Dale Smith, Councillor Burton

**CARRIED**

**7.0 NEW BUSINESS**

**POLICY 3009 TRANSFER**

**7.1 TRANSFER POLICY 3009 ICE COVER WORK OPERATIONS TO SAFE WORK PROCEDURE 5.109**

**MOTION: 24.01.04 Moved by: COUNCILLOR SALLY ROSSON**  
That Council approve the transfer of Policy 3009 Ice Cover Work Operations from a Council policy to Safe Work Procedure 5.109 Ice Cover Work, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

**CARRIED**

**MOTION: 24.01.05 Moved by: COUNCILLOR JENNIFER SCOTT**  
That Council repeal Policy 3009 Ice Cover Work Operations.  
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

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**REPEAL POLICY 1004**

**7.2 REPEAL POLICY 1004 ACCESS TO MINUTES OF MEETINGS**

MOTION: 24.01.06 Moved by: COUNCILLOR JENNIFER SCOTT

That Council repeal Policy 1004 "Access to Minutes of Meetings."

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**REGIONAL SPORT CONNECTION**

**7.3 GRANDE PRAIRIE REGIONAL SPORT CONNECTION SPONSORSHIP**

MOTION: 24.01.07 Moved by: COUNCILLOR TOM BURTON

That Council approve a 5-year (2024-2028) sponsorship at \$500.00/year for the Community Sportsmanship award to the Grande Prairie Regional Sport Connection Northwest Alberta Sports Excellence Awards, with funds to come from the 2024-2028 Community Services Donations and Sponsorships budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**HOLISTIC MANAGEMENT**

**7.4 HOLISTIC MANAGEMENT CANADA COUNCIL SPONSORSHIP**

MOTION: 24.01.08 Moved by: COUNCILLOR DAVE BERRY

That Council approve sponsorship of \$6,000.00 to the Holistic Management Canada Council for the Holistic Management Conference, to be hosted on February 10-11<sup>th</sup>, 2024, in Valleyview, Alberta, with funds to come from the 2024 Community Services Donations and Sponsorships budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**WEED INFESTATIONS**

**7.5 PREVENTION AND REMEDIATION OF WEED INFESTATIONS**

MOTION: 24.01.09 Moved by: DEPUTY REEVE BILL SMITH

That Council accept the report on "Prevention and Remediation of Weed Infestations" for information, as presented.

FOR: Reeve Olsen, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 10:11 a.m.

Reeve Olsen reconvened the meeting at 10:22 a.m.

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**7.6 PROVINCIAL EDUCATION REQUISITION CREDIT & DESIGNATED INDUSTRIAL REQUISITION CREDIT**

PERC/DIRC

MOTION: 24.01.10 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to apply to the Province of Alberta for the Provincial Education Requisition Credit (PERC) in the amount of \$5766.23 and the Designated Industrial Requisition Credit (DIRC) in the amount of \$115.82.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**7.7 TONNE/KM GRAVEL HAULING RATES REVIEW AND TENDERING STOCKPILING**

GRAVEL HAUL RATES

MOTION: 24.01.11 Moved by: COUNCILLOR JENNIFER SCOTT

That Council direct Administration to maintain tonne/km rates at \$0.20 per tonne/km with a \$1.00 basic loading factor in all areas except for \$0.22 per tonne/km with a \$1.00 basic loading factor on the Forestry Trunk Road, to be reviewed at the first Council meeting in November 2024.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**7.8 GREENVIEW BRANDED CLOTHING AND MERCHANDISE DISTRIBUTION POLICY**

NOTICE OF MOTION

MOTION: 24.01.12 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to develop a policy for the distribution of Greenview branded clothing to Council, and Greenview branded merchandise to events through Council.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

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**7.10 USED EXCAVATOR PURCHASE**

EXCAVATOR PURCHASE

MOTION: 24.01.13 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to proceed with purchasing a suitable unit from a vendor or auction up to the budgeted amount of \$175,000, for Capital Project OP24005 with funds to come from Operations' 2024 Interim Capital Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**7.11 TENDER AWARD FOR ENGINEERING SERVICES FOR THE CONSTRUCTION OF A WASTE TRANSFER STATION AND CLOSURE OF THE GRANDE CACHE LANDFILL**

ENGINEERING SERVICES

MOTION: 24.01.14 Moved by: COUNCILLOR WINSTON DELORME

That Council awards the Request for Proposal for Engineering Services for the construction of a Waste Transfer Station and Closure of the Grande Cache Landfill to AECOM Canada Ltd. in the amount of \$341,594.25 inclusive of GST with funds to come from the Environmental Services budget, project code SW20001.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**7.12 TENDER AWARD FOR THE RECYCLING, WASTE, AND CONFIDENTIAL SHREDDING SERVICES**

TENDER AWARD

MOTION: 24.01.15 Moved by: COUNCILLOR RYAN RATZLAFF

That Council awards the Request for Proposals for Recycling, Waste, and Confidential Shredding Services to GFL Environmental Inc., for a period of one year in the amount of \$211,390.08 plus GST, with funds to come from Environmental Services and Facility's Maintenance operational budgets.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**7.9 MANAGERS REPORTS**

MANAGERS REPORTS

MOTION: 24.01.16 Moved by: COUNCILLOR SALLY ROSSON

That Council accepts the Managers Reports for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

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Reeve Olsen recessed the meeting at 12:06 p.m.  
Reeve Olsen reconvened the meeting at 12:50 p.m.

NOTICE OF MOTION

**8.0 NOTICE OF MOTION**

CLOSED SESSION

**9.0 CLOSED SESSION**

MOTION: 24.01.17 Moved by: COUNCILLOR RYAN RATZLAFF  
That the meeting go to Closed Session, at 12:50 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

**9.3 ADVICE FROM OFFICIALS**

**9.4 PRIVILEGED INFORMATION**

**SECTION 27 FOIP**

OPEN SESSION

MOTION: 24.01.18 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:18 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 24.01.19 Moved by: COUNCILLOR WINSTON DELORME

That Council does not proceed with the sale of land to Eco Industrial Solutions within the Greenview Industrial Gateway.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

CARRIED

#10 MEMBER REPORTS  
AND EXPENSE CLAIMS

**10.0 MEMBERS BUSINESS**

**ADOPTED**

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**WARD 1**

**COUNCILLOR WINSTON DELORME** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- December 19, 2023, Committee of the Whole
- Elders Lodge Construction Meeting

**WARD 2**

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Staff Christmas Deliveries
- December 19, 2023, Committee of the Whole

**WARD 3**

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- Greenview Industrial Gateway Meeting
- Emergency Management Meeting
- December 12, Regular Council Meeting
- Valleyview Recreation Board
- Municipal Planning Commission
- Policy Review Committee
- Christmas Deliveries to staff
- December 19, Committee of the Whole
- FCSS Board Meeting

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Rural Crime Watch Meeting
- December 19, 2023, Committee of the Whole

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Red Willow Lodge Christmas dinner

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- Greenview U – Information Systems
- December 19, 2023, Committee of the Whole
- Staff Christmas Deliveries
- Heart River Housing Board Meeting

WARD 6

Councillor Dale Smith exit the meeting at 1:58 p.m.

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Friends of Grande Spirit Foundation
- River of Death & Discovery Dinosaur Museum Society
- Grande Spirit Foundation DeBolt Updates
- Station 31 Christmas & Awards Event
- DeBolt Area Structure Plan Engagement Session
- MD of Greenview Library Board Meeting
- East Smoky Recreation Board
- December 19, 2023, Committee of the Whole
- Ridgevalley School Christmas Student Event
- Grande Spirit Foundation DeBolt Updates
- MD of Greenview Library Board Meeting
- Greenview University IT Training Session

WARD 7

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Delivered Appreciation Trays to DeBolt Service Buildings
- Friends of Sturgeon Lake Zoom Meeting
- Dec 16 and 19 Coffee with a Planner in Ridgevalley
- December 19, 2023, Committee of the Whole
- Ridgevalley School Pancake Breakfast

WARD 8

**DEPUTY REEVE BILL SMITH** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- IFS GIG Meeting
- December 19, Committee of the Whole
- Staff Christmas Deliveries



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**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Energy Crane Open Houses
- GIG Committee Meeting
- Delivery of Staff Christmas Trays
- December 19, 2023, Committee of the Whole
- FCSS Board Meeting
- South Peace Regional Archives Building Committee Meeting
- Greenview U – Information Systems

**WARD 9**

**REEVE TYLER OLSEN** updated Council on recent activities, which include;

- December 12, 2023, Regular Council Meeting
- Policy Review Committee
- Municipal Planning Commission
- Midstream Lunch
- GIG (IFS)
- Christmas deliveries
- December 19, 2023, Committee of the Whole
- Ridgevalley Planning Meeting
- IRC Community Futures
- City/County Regional Promotional Committee
- NWP Skills Trades Needs Meeting

MOTION: 24.01.20 Moved by: COUNCILLOR TOM BURTON

That Council appoint Deputy Reeve Bill Smith to the Maskwa Medical Clinic Board Engineering and Design Committee for a one-year term renewing at the 2024 October Organizational meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

ABSENT: Councillor Dale Smith

CARRIED

ADOPTED

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**#10 MEMBERS  
BUSINESS**

**MOTION: 24.01.21 Moved by: COUNCILLOR TOM BURTON**

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Ratzlaff, Councillor Burton

ABSENT: Councillor Dale Smith

CARRIED

**#11 ADJOURNMENT**

**11.0 ADJOURNMENT**

**MOTION: 24.01.22 Moved by: DEPUTY REEVE BILL SMITH**

That Council adjourn this Regular Council Meeting at 2:36 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Dale Smith

CARRIED



CHIEF ADMINISTRATIVE OFFICER



CHAIR