



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## POLICY REVIEW COMMITTEE ORGANIZATIONAL MEETING

### AGENDA

December 13, 2023

10:30 a.m.

Council Chambers/Zoom

---

#1 CALL TO ORDER

#2 ADOPTION OF THE AGENDA

#3 METHOD OF VOTING

#4 APPOINTMENT OF CHAIR

#5 APPOINTMENT OF VICE-CHAIR

#6 ADJOURNMENT



# REQUEST FOR DECISION

---

SUBJECT:	<b>Appointment of PRC Chair</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	POLICY REVIEW COMMITTEE	CAO:	MANAGER:
MEETING DATE:	December 13, 2023	DIR:	PRESENTER:
DEPARTMENT:	CORPORATE SERVICES	LEG:	
STRATEGIC PLAN:	Governance		

---

## RELEVANT LEGISLATION:

**Provincial** – None

## **Council Bylaw/Policy** –

Bylaw 21-884 "Policy Review Committee"

Bylaw 22-915 "Policy Review Committee Amendment"

---

## RECOMMENDED ACTION:

**MOTION: That the Policy Review Committee appoint Councillor \_\_\_\_\_ as the Chair of the Policy Review Committee until the next annual Organizational Meeting.**

---

## BACKGROUND/PROPOSAL:

As per Bylaw 22-915, a Chair will be appointed from among members at the first Policy Review Committee Meeting following the Annual Organizational Meeting

The selected member will assume the chair once a winner has been declared by the CAO.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Policy Review Committee approving of the motion is that it will permit the Committee to have a Chair to oversee and conduct meetings.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** The Committee may deny the recommended motion, but this is not advised as it would leave the Committee without a Chair to conduct its business.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

## STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will update internal registries to reflect the decision of the Committee.

---

**ATTACHMENT(S):**

- None



# REQUEST FOR DECISION

---

SUBJECT:	<b>Appointment of PRC Vice-Chair</b>	REVIEWED AND APPROVED FOR SUBMISSION	
SUBMISSION TO:	POLICY REVIEW COMMITTEE	CAO:	MANAGER:
MEETING DATE:	December 13, 2023	DIR:	PRESENTER:
DEPARTMENT:	CORPORATE SERVICES	LEG:	
STRATEGIC PLAN:	Governance		

---

## RELEVANT LEGISLATION:

**Provincial** – None

## **Council Bylaw/Policy** –

Bylaw 22-915 “Policy Review Committee Amendment”

Bylaw 21-884 “Policy Review Committee”

---

## RECOMMENDED ACTION:

**MOTION: That the Policy Review Committee appoint Councillor \_\_\_\_\_ as the Vice-Chair of the Policy Review Committee until the next annual Organizational Meeting.**

---

## BACKGROUND/PROPOSAL:

As per Bylaw 21-884 and amendment Bylaw 22-915, a Vice-Chair will be appointed from among members at the first Policy Review Committee Meeting following the Annual Organizational Meeting

The selected member will assume the position of Vice-Chair once a winner has been declared by the Chair.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Policy Review Committee approving of the motion is that it will permit the Committee to have a Vice-Chair to oversee and conduct meetings in the absence of the Chair.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** The Committee may deny the recommended motion, but this is not advised as it would leave the Committee without a Vice-Chair to conduct business in the absence of the Chair.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

## STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will update internal registries to reflect the decision of the Committee.

---

**ATTACHMENT(S):**

- None