



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

December 12, 2023

9:00 AM

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held November 28, 2023	3
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#4	PUBLIC HEARING	
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	9.1 Coops and Enterprises Discussion	
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	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 • Ward 6 • Ward 7 • Ward 8 • Ward 8 • Ward 9 	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, November 28, 2023

#1
CALL TO ORDER
PRESENT

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo
Acting Manager, Communications	Nicole Brooks

ABSENT

#2
AGENDA

MOTION: 23.11.689 Moved by: COUNCILLOR SALLY ROSSON

That Council adopt the Agenda of the November 28, 2023, Regular Council Meeting as amended.

- Add Agenda Item 9.1 Fire Department Discussions
Disclosure Harmful to Third Party

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.11.690 Moved by: COUNCILLOR TOM BURTON

That Council adopt the minutes of the November 14, 2023, Regular Council Meeting as amended.

- Administrative Corrections

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

Councillor Rosson: page 8 – have the Coops and Enterprises been notified of the changes to the solid waste and recycling?

Roger Autio: not as of yet, letters go out this week.

Councillor Rosson: Changes to the reserves, when will that be coming back?

CAO Stacey Wabick: that will be coming before the end of 2023 so they align with the budget.

Councillor Rosson: when will the open houses for the ASPs be planned for?

Roger Autio: they are planning to have them in February.

COLA REPORT

7.1 2024 MARKET /COST OF LIVING ALLOWANCE (COLA) ADJUSTMENTS

MOTION: 23.11.691 Moved by: COUNCILLOR JENNIFER SCOTT

That Council accepts the report regarding market/Cost of Living Allowance (COLA) increases and Consumer Price Index (CPI), for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

COLA INCREASE

MOTION: 23.11.692 Moved by: COUNCILLOR DALE SMITH

That Council approve a 2.25 % Market Cost of Living Adjustment for Council and staff, effective January 1, 2024.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff

AGAINST: Councillor Berry, Councillor Rosson, Councillor Burton

CARRIED

4.0 PUBLIC HEARING

4.1 BYLAW 23-953 LAND USE BYLAW AMENDMENT

Reeve Tyler Olsen opened the public hearing at 9:21 a.m.

IN ATTENDANCE
REFERRAL AGENCY &
ADJACENT
LANDOWNER
COMMENTS
APPLICANT
BACKGROUND
INFORMATION

Planning and Development Officer, Nicole Friesen
None Heard

This application for land use bylaw amendment has been submitted by Beirsto and Associates on behalf of the landowner, to rezone a 8.35-hectare (20.64-acre) portion of the parcel legally described as SW 29-70-24-W5M from Agricultural One (A-1) to Country Residential Two (CR-2). The land is located approximately 0.6 km south of Sturgeon Lake, north of Highway 43 on Range Road 245, within Ward 7. The rezoning would allow the landowner to further subdivide their quarter section where a gravel road for additional lots has already been constructed.

QUESTIONS FROM
COUNCIL

Councillor Smith: Storm water management plan hasn't been completed, but it is not anticipated to additionally create runoff. Do we not need a certified person make that qualification or can staff do that.

Nicole Friesen: It was determined in the asp when they did their studies that they wouldn't need this, we could ask for it but it was based on the current ditching and the topography of the land that it probably isn't necessary.

Councillor Dale Smith: When doing a minor asp proposal consistent with the existing development within the quarter section, we are only dealing with the small parcel and they aren't telling us what they are doing with the rest of the quarter. The rest of the quarter has significant wetlands, why are they not required to do a full study on the quarter.

Nicole Friesen: we don't require additional studies to be done on the full quarter for the minor ASP. We do not require them at this stage of the subdivision as they have no intention of further subdividing at this time.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward.
None heard

OPPOSED

The Chair requested that anyone opposed of the application come forward.
None heard

QUESTIONS FROM THE APPLICANT OR PRESENTER	The Chair called for any questions from the Applicant or those that had spoke in favour or against the application.
FAIR & IMPARTIAL HEARING	The Chair asked the Applicant if they had a fair and impartial hearing.
CLOSING PUBLIC HEARING BYLAW	Chair Tyler Olsen closed the Public Hearing regarding Bylaw No. 23-953 at 9:29 a.m. 6.0 BYLAWS
BYLAW 23-953 2ND READING	6.1 BYLAW 23-953 LAND USE BYLAW AMENDMENT MOTION: 23.11.693 Moved by: COUNCILLOR JENNIFER SCOTT That Council give second reading to Bylaw 23-953, being a Land Use Bylaw Amendment, to rezone an 8.35-hectare (20.64-acre) area within SW 29-70-24-W5M from Agricultural One (A-1) district to Country Residential Two (CR-2) district, as presented. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry <div>CARRIED</div> Reeve Olsen recessed the meeting at 9:41 a.m. Reeve Olsen reconvened the meeting at 9:54 a.m.
BYLAW 23-953 3RD READING	MOTION: 23.11.694 Moved by: COUNCILLOR RYAN RATZLAFF That Council give third reading to Bylaw 23-953, being a Land Use Bylaw Amendment, to rezone an 8.35-hectare (20.64-acre) area within SW 29-70-24-W5M from Agricultural One (A-1) district to Country Residential Two (CR-2) district, as presented. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry <div>CARRIED</div>

BYLAW 24-970
1ST READING

6.2 BYLAW 24-970 2024 SCHEDULE OF FEES

MOTION: 23.11.695 Moved by: COUNCILLOR DAVE BERRY

That Council give first reading to Bylaw 24-970 "2024 Schedule of Fees" as amended.

- Remove the weekend rate, charge daily rate only (no charge if not used on weekend)
- Remove "per day" on the haying and pasture permits
- Page 44 change DeBolt to Crooked Creek for the panel location
- Spell out all acronyms that are listed in the document
- Remove Minor ASP and add concept plan

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 10:46 a.m.

Reeve Olsen reconvened the meeting at 10:51 a.m.

MMCA LAND SALE

7.2 MOUNTAIN MÉTIS CULTURAL ASSOCIATION (MMCA) LAND SALE

MOTION: 23.11.696 Moved by: COUNCILLOR SALLY ROSSON

That Council amend the previously adopted Motion 23.10.512, to replace "Mountain Metis Governance Association", with "Mountain Metis Cultural Association.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Councillor Berry

CARRIED

CLOSED

MOTION: 23.11.697 Moved by: COUNCILLOR DAVE BERRY

That the meeting go to Closed Session, at 11:02 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

OPEN

MOTION: 23.11.698 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 11:26 a.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

GREENVIEW BY-ELECTION

7.5 GREENVIEW 2024 BY-ELECTION

MOTION: 23.11.699 Moved by: COUNCILLOR SALLY ROSSON

That Council appoint Sarah Sebo as Returning Officer and Carolyn Ferraby as the Substitute Returning Officer for the 2024 By-Election to fill the vacancy of one Councillor position within Ward 9.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

BY-ELECTION DATE

MOTION: 23.11.700 Moved by: COUNCILLOR DALE SMITH

That Council approve Wednesday, February 21, 2024, as the Election date for a By-Election to fill the vacancy of one Councillor position within Ward 9.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

ADVANCE VOTE

MOTION: 23.11.701 Moved by: COUNCILLOR TOM BURTON

That Council approve Thursday February 15, 2024, as the date for an Advance Vote for the By- Election to fill the vacancy of one Councillor position within Ward 9.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

INSTITUTIONAL VOTING

7.6 INSTITUTIONAL VOTING AND SPECIAL BALLOTS

MOTION: 23.11.702 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council accept the presentation on institutional voting and special ballots for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 12:05 p.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

7.3 PHILIP J. CURRIE DINOSAUR MUSEUM FUNDING REQUEST

PHILIP J CURRIE

MOTION: 23.11.703 Moved by: COUNCILLOR TOM BURTON

That Council approve a 3 year operating grant agreement for an annual amount of \$150,000.00 to the Philip J. Currie Dinosaur Museum, with funds to come from the 2024-2026 Community Services Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.4 RISING ABOVE MINISTRY CAPITAL REQUEST

**RISING ABOVE
MINISTRY**

MOTION: 23.11.704 Moved by: COUNCILLOR RYAN RATZLAFF

That Council authorize Administration to enter into an agreement with the Rising Above Ministry in the amount of \$333,333.33 for the construction of a new facility, contingent on the security of the balance of the funding for the project, with funds to come from the 2024 Community Services Grants Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

NOTICE OF MOTION

8.0 NOTICE OF MOTION

Councillor Ryan Ratzlaff made a Notice of Motion that Council direct administration to develop a policy for the distribution of Greenview branded clothing to Council and Greenview branded merchandise to events through Council.

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 23.11.705 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 1:07 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

OPEN SESSION

MOTION: 23.11.706 Moved by: COUNCILLOR RYAN RATZLAFF

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:28 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#10 MEMBER REPORTS
AND EXPENSE CLAIMS**

10.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Community Futures Meeting/Strat Plan Review
- Community Futures Xmas Party

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Little Smoky Ski Hill Meeting
- Fox Creek Synergy
- Northern Gateway School Division Open House
- November 21, 2023, Committee of the Whole

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- November 21, 2023, Committee of the Whole
- Little Smoky Ski Hill Meeting
- Northern Gateway School Division Open House
- FCSSAA Conference
- Greenview Regional Multiplex Advisory Meeting

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- November 21, 2023, Committee of the Whole
- Sunset House Cemetery Committee
- Northern Gateway School Division Open House

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- Heart River Housing Budget Meeting
- Budget Deliberations
- VSI Annual Meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Grande Spirit Foundation Grovedale Information Session
- Municipal Planning Commission Organizational
- Municipal Planning Commission
- River of Death & Discovery Dinosaur Museum Society
- Grande Spirit DeBolt & Grovedale Updates
- MD of Greenview Library Board Organizational
- MD of Greenview Library Board
- Grande Spirit Foundation Special Board
- Regional Branding Committee
- East Smoky Recreation Board
- November 21, 2023, Committee of the Whole
- Nov 23 Land Lease & Rental Agreements Information Session
- Nov 25 Peace Library System Organizational
- Nov 25 Peace Library System Board
- Nov 25 Peace Library System Christmas Function

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Crooked Creek Community Recreation Board Meeting
- Municipal Planning Commission
- Ridgevalley School Presentation
- November 21, 2023, Committee of the Whole
- Heart River Housing Meeting
- Greenview Regional Multiplex Advisory Board Meeting

WARD 8

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Regional Branding Committee Meeting
- November 21, 2023, Committee of the Whole
- Grovedale Rural Crime Watch
- Canfor Forest Management Advisory Committee
- South Wapiti Recreation Board Meeting

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Grovedale Seniors Housing
- Municipal Planning Commission
- MD of Greenview Library Board Meeting
- November 21, 2023, Committee of the Whole
- FCSS Conference

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- November 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Your Voice Your Region Chamber Event
- NAEL Meeting
- Regional Branding Committee Meeting
- November 21, 2023, Committee of the Whole
- Sturgeon Lake Cree Nation Lunch
- Community Futures meeting and Xmas party

**#10 MEMBERS
BUSINESS**

MOTION: 23.11.707 Moved by: **COUNCILLOR TOM BURTON**

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

#11 ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 23.11.708 Moved by: COUNCILLOR WINSTON DELORME

That Council adjourn this Regular Council Meeting at 4:18 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT: Bylaw 24-970 2024 Schedule of Fees

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: December 12, 2023

DEPARTMENT: CORPORATE SERVICES

STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

DIR: EBK

LEG: SS

MANAGER:

PRESENTER: SS

RELEVANT LEGISLATION:

Provincial – Not applicable.

Council Bylaw/Policy – Not applicable.

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 24-970 “2024 Schedule of Fees” as presented.

MOTION: That Council give third reading to Bylaw 24-970 “2024 Schedule of Fees” as presented.

BACKGROUND/PROPOSAL:

Greenview annually reviews the Schedule of Fees Bylaw to ensure rates and fees are consistent with the cost of providing goods and services.

Council gave first reading to the bylaw on November 28 and made the following amendments:

- Agricultural Services – Schedule A
 - o Remove the “weekend rate” and return agricultural fees to a daily rate, consistent with the 2023 Schedule of Fees Bylaw version.
 - o Section 6.iv. – Correct “spare panels” location from DeBolt to Crooked Creek.
 - o Section 13.i,ii. – Remove “Per Day” from unit section.
- Recreation – Schedule D
 - o Combine section 10 “Child & Youth Programming”, section 11 “Fitness Programming” and section 12 “Drop-in Registered Programs, combined into one section with one set of fees, for clarity.
- Environmental Services – Schedule H
 - o Section 1.i,ii “Administrative Fees” – Language around regular hours and after hours clarified.
 - o Section 3. “Water Utility Rates” and Section 4 “Sewer Rates” - “Effective March 1, 2024” added to allow these fees to come into force later than when the Bylaw is adopted by Council.

- Planning and Development – Schedule J
 - o Section 1.iii. “Planning Bylaw (New or Amended)” Minor Area Structure Plan removed and replaced with “Concept Plan” as Minor Area Structure Plans are not utilized.

As well, acronyms throughout have been fully spelt out.

Administration is bringing the Bylaw back for second and third reading, to be passed alongside the interim budget.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview will have an updated Schedule of Fees which reflects the cost for goods and services.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to create new fees or vary any of the presented fees.

MOTION: That Council give second reading to Bylaw 23-960 “2024 Schedule of Fees” as amended.

FINANCIAL IMPLICATION:

Approval of the 2024 Schedule of Fees will permit Greenview to seek revenues in line with the increased cost of providing goods and services.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will implement any amendments, as applicable, and will ensure the bylaw is signed and appropriately distributed.

ATTACHMENT(S):

- Bylaw 24-970 Schedule of Fees



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) People, activities and things in, on or near a public place or place that is open to the public; and
- (b) Services provided by or on behalf of the municipality;

Whereas, pursuant to section 8 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) Provide for a system of licenses, permits or approvals, including any or all of the following:
 - i. Establishing fees for licenses, permits and approvals, including fees for licenses, permits and approvals that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. TITLE

- 1.1. This bylaw may be cited as the “2024 Schedule of Fees Bylaw”

2. DEFINITIONS

- 2.1. **Greenview** means the Municipal District of Greenview No. 16.

3. APPLICATION

- 3.1. This Bylaw establishes the rates, fees, and charges for certain goods and services provided by Greenview.
- 3.2. This Bylaw and the attached schedules will be reviewed as required and amendments to any of the rates and fees must be made by bylaw of Council in accordance with Section 191(1) of the Municipal Government Act.
- 3.3. All fees, fines, rates, and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

4. **RATES AND FEES**

4.1. The rates and fees are established in the attached Schedules 'A' through 'K' and form part of this Bylaw.

5. **SEVERABILITY**

5.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

6. **REPEAL**

6.1. Bylaw 22-930 "Schedule of Fees Bylaw" and any amendments thereto are hereby repealed.

7. **COMING INTO FORCE**

7.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 28 day of November, 2023.

Read a second time this ____ day of _____, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

AGRICULTURAL SERVICES – Schedule A

All Agricultural Rental Equipment can be kept for a maximum of three (3) days if there is a waitlist for that item

Daily Rate means one 24-hour period – at the discretion of the on-site manager.

Half-day means one 6-hour period.

Weekend Rate means one and one-half times the Daily Rate – at the discretion of the on-site manager.

	Description	GST Status *	Fee in \$	Unit
1.	Picnic Tables (per table, per day)			
i.	Non-Profit Organizations; Community Event	E	No Charge	
ii.	Private Affair, Non-Public Event - 10 day max.	T	\$10.00	Per Day
2.	Barbeque			
i.	Non-Profit Organizations; Community Event	E	No Charge	
		E	\$200.00	Deposit
ii.	Private Event, Non-Public Event - 10 day max.	T	\$100.00	Per Day
		E	\$200.00	Deposit
3.	Weed and Insect Control Equipment			
i.	Field Sprayer c/w (Includes GPS)	T	\$50.00 \$15.00 \$20.00	Per Day
ii.	Boomless Sprayer (Valleyview, Grovedale)	T	\$20.00	Per Day
iii.	Water Tank on Trailer for Spraying (Valleyview, Grovedale)	T	\$25.00	Per Day
iv.	Estate Sprayer (Pull Type)	T	\$20.00	Per Day
v.	Estate Sprayer (3 pt hitch), (Valleyview)	T	\$20.00	Per Day
vi.	Handheld Sprayer (All locations)	T	\$5.00	Per Day
vii.	Quad Mounted Sprayers	T	\$10.00	Per Day
viii.	Backpack Sprayers	T	\$5.00	Per Day



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ix.	Granular Pesticide Bait Applicator, <i>Holds 135 lbs Bran (Valleyview)</i>	T	\$30.00	Per Day
4.	Spreaders			
i.	Manure Spreader (<i>Valleyview, Grovedale</i>)	T	\$300.00	Per Day
ii.	Fertilizer Spreader (<i>Valleyview, Grovedale</i>)	T	\$100.00	Per Day
5.	Earth Moving and Post Pounding Equipment			
i.	1000 Earth Mover (<i>All Locations</i>)	T	\$200.00	Per Day
ii.	12' Pull-Type Blade (<i>Valleyview, Grovedale</i>)	T	\$50.00	Per Day
iii.	Vee Ditcher (<i>Grovedale</i>)	T	\$50.00	Per Day
iv.	Post Pounder (<i>All locations</i>)	T	\$125.00	Per Day
			\$65.00 Half Day	
v.	Bin Crane (<i>Valleyview, Grovedale</i>)	T	\$100.00	Per Day
6.	Cattle Equipment			
i.	Cattle Squeeze (<i>All locations</i>)	T	\$25.00	Per Day
ii.	Loading Chute (<i>All locations</i>)	T	\$50.00	Per Day
iii.	Panel Trailer (<i>Valleyview, Grovedale</i>)	T	\$50.00	Per Day
iv.	Spare Panels (<i>Free for 3 days, \$5 per panel per additional day, DeBolt Crooked Creek</i>)	T	\$5.00	Per Day
v.	Tag Reader (<i>Valleyview, Grovedale</i>)	E	No Charge	No Charge
7.	Conservation Equipment			
i.	50' Heavy Harrow with Granular Applicator (<i>Valleyview</i>)	T	\$250.00	Per Day
ii.	33' Heavy Harrow with Granular Applicator (<i>Grovedale</i>)	T	\$200.00	Per Day
iii.	30' Land Roller (<i>Valleyview, Grovedale</i>)	T	\$200.00	Per Day
iv.	14' Heavy Disc (<i>Valleyview, Grovedale</i>)	T	\$300.00	Per Day
v.	No-Till Drill (<i>Valleyview</i>)	T	\$200.00	Per Day
vi.	Conservation Seeder- 3 pt hitch (<i>Valleyview</i>)	T	\$100.00	Per Day
vii.	3 pt hitch 8' Rotary Tiller (<i>Valleyview</i>)	T	\$150.00	Per Day
viii.	3 pt hitch 8' Deep Tillage Cultivator (<i>Valleyview</i>)	T	\$100.00	Per Day
ix.	3 pt hitch 8' Disk (<i>Valleyview</i>)	T	\$100.00	Per Day
x.	3 pt hitch 8' Harrow (<i>Valleyview</i>)	T	\$50.00	Per Day
xi.	3 pt hitch 8' Pull Blade (<i>Valleyview</i>)	T	\$25.00	Per Day



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xii.	Grain Bag Roller (<i>Valleyview</i>)	T	\$50.00	Per Day
xiii.	Plastic Mulch Applicator (<i>Valleyview</i>)	T	\$50.00	Per Day
xiv.	Tree Planter (<i>Valleyview</i>)	T	\$50.00	Per Day
8.	Broadcast Seeding Equipment			
i.	Truck Mount Seeder (<i>Valleyview</i>)	T	\$10.00	Per Day
ii.	Quad Mount Seeder (<i>Valleyview</i>)	T	\$10.00	Per Day
iii.	Hand Seeder (<i>Free for 3 days, \$5.00 per day thereafter</i>)	T	\$5.00	Per Day
iv.	Broadcast Seeder, 3 pt hitch (<i>Valleyview</i>)	T	\$15.00	Per Day
9.	Miscellaneous Equipment			
i.	Survey Equipment, <i>Theodilite, Transit, or Gradient Stick (Valleyview)</i>	T	\$10.00	Per Day
ii.	Metal Detector, <i>Valleyview</i>	T	\$10.00	Per Day
iii.	Hay Sampler, Soil Sampler (<i>Free first 3 days</i>)	T	\$5.00	Per Day
iv.	Bin Probe, Measuring Wheel (<i>Free first 3 days</i>)	T	\$5.00	Per Day
v.	Scare Cannons (<i>Free first 3 days</i>)	T	\$5.00	Per Day
vi.	Small Animal Traps	T	\$2.00	Per Day
vii.	Grain Vacuum (<i>Valleyview, Grovedale</i>) (1/2 day rate \$75)	T	\$150.00	Per Day
		T	\$75.00 Half-day Rate	
viii.	Bale Wagon (<i>Valleyview, Grovedale</i>)	T	\$250.00	Per Day
ix.	Pressure Washer on Trailer (<i>Valleyview</i>)	T	\$50.00	Per Day
x.	Weed Free Forage Twine	T	\$25.88	Per Roll
			\$51.76	Per Box
10.	Water Pumping Equipment Alberta Agriculture and Irrigation		Fee in \$	Unit
i.	Water Pump & Trailer (<i>Grovedale; Valleyview: Apr 2-Oct 31</i>)	T	\$250.00	48 Hrs
			\$250.00	+24 Hrs
ii.	Off Season (Nov 1-April 1), At Managers Discretion	T	\$500.00	48 Hrs
			\$500.00	+24 Hrs
11.	Rental Equipment Program Recovery & Repairs			
i.	Recovery requiring 1 ton minimum for transport	T	\$100.00	Per Hour
ii.	Recovery requiring under 1 ton to transport	T	\$75.00	Per Hour
iii.	Cleaning of Equipment (<i>plus \$75 disposal fee</i>)	T	\$60.00	Per Hour
iv.	Repair due to Negligent Use, labour	T	\$60.00	Per Hour



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v.	Repair due to Negligent Use, parts	T	Full Cost	
12.	Notice of Enforcement & Chemical			
i.	Notice Enforcement, Internal Labour	T	\$200.00	Per Hour
			\$125.00	Admin Fee
ii.	Notice Enforcement, External Labour	T	Full Cost	
			+15%	Admin Fee
iii.	Notice Enforcement, Chemical (<i>by volume</i>)	T	Full Cost	By package
iv.	Range and Pasture Product (<i>by volume</i>)	T	Full Cost	By package
v.	Rural Acreage Owner Chemical (<i>by volume</i>)	T	Full Cost	By package
13.	Haying and Pasture Permits			
i.	Application fee	E	\$100.00	Per Day
ii.	Plus Annual per Acre Charge	E	\$15.00	Per Day Per Acre
14.	Spray Exemption Signs			
i.	Lost or Replacement Signs	E	\$30.00	Per Sign
15.	Shelterbelt Program			
i.	Seedling Bundle	T	\$20.00 -Full Cost	10 Seedlings
ii.	Seedling Bundle	T	\$30.00 Full Cost	15 Seedlings
iii.	Landscape Seedlings	T	\$7.00 -Full Cost	Single Seedling
iv.	Specialty Landscape (Singular)	T	\$12.00 -Full Cost	Seedling
v.	Plastic Mulch, 1 Roll	T	\$225.00 Full Cost	1,500 ft per roll
vi.	Hemp Mats and 2 x Wooden Nails	T	\$1.00	Per package



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FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B

	Description	GST Status*	Fee in \$	Unit
1.	Home Support	E	Maximum \$20.00	Per Hour
2.	Life Skills Day Camp	E	\$40.00	Per Course
Grande Cache FCSS Programming				
3.	Babysitting Course (Grande Cache)	E	\$50.00	Per Course
4.	Kids Conference (Grande Cache)	E	\$50.00	Per Course

COMMUNITY SERVICES GENERAL – Schedule C

	Description	GST Status	Fee in \$	Unit
Grande Cache Cemetery				
1.	Open and Close Fees		May 15 to November 15	November 16 to May 14
i.	Full Casket Adult (18 years old and greater)	T	\$600.00	\$700.00
ii.	Full Casket Child (17 years old and under)	T	\$400.00	\$500.00
iii.	Cremation	T	\$450.00	\$550.00
iv.	Disinterment	T	Double the cost of opening and closing	
2.	Purchase of Plot	T	\$550.00	
3.	Columbarium Fees			
i.	Niche Price (Includes Opening/Closing Fee)	T	\$1,050.00	
				Per Niche, First opening



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ii.	Additional Niche Opening/Closing	T	\$150.00	Per Additional Opening
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RECREATION – Schedule D

#	Description	GST Status*	Fee in \$	Unit
Indoor Recreation				
Some items only available at certain locations <i>Greenview Regional Multiplex (GRM)</i> <i>Grande Cache Recreation Centre (GCRC)</i>				
1.	Grande Cache Arena Rentals (With Ice)			
i.	Adult Rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$110.00	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	T	\$150.00	Per hour
2.	Arena and Curling Rink Surfaces (No Ice)			
i.	Adult Rate	T	\$80.00	Per hour
ii.	Youth Rate	T	\$40.00	Per hour
iii.	Maximum Day Rate	T	\$375.00	Per Day
iv.	Maximum Youth Day Rate	T	\$185.00	Per Day
3.	GRM Fieldhouse Rate – Per Court			
i.	Daily (9:00am – 9:00pm)	T	\$250.00	Per Day, Per Court
ii.	Non-Prime Time Hourly (9:00 am – 3:00 pm)	T	\$40.00	Per Weekend, Per Court
iii.	Prime Time Hourly (3:00pm-Close/Weekends)	T	\$50.00	Per hour, Per Court
iv.	Youth Rate Hourly	T	\$30.00	Per hour, Per Court



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4.	GRM Fieldhouse Rate – All Courts			
i.	Daily (9:00am-9:00pm)	T	\$650.00	Per Weekday, All Courts
ii.	Non-Prime Time (9:00am-3:00pm)	T	\$90.00	Per Non- Prime Time,
iii.	Weekend Hourly (3:00pm-Close/Weekends)	T	\$150.00	Per Weekend, All Courts
iv.	Youth Rate Hourly	T	\$80.00	Per Event, All Courts
5.	Party Rentals			
i.	Private Pool Rental (1 pool / 2 pool)(35+ guests add additional lifeguard)	T	\$100.00- 200.00	Per hour
ii.	Swim Clubs 25M Pool Rental	T	\$88.50	Per hour
iii.	Greenview Splash (\$50.00 plus \$3.00 / guest) (1 hour pool & party room during public swim)	T	\$50.00 + \$3	Per Booking
iv.	Greenview Bash (Private Rental)(35 guests / 1 hour pool & party room)(35+ add 1 guard)	T	\$180.00	Per Booking
v.	Extra Lifeguard	T	\$35.00	Per hour
ix.	Fieldhouse Fun	T	\$120.00	Per Booking
x.	Child Play Party	T	\$130.00	Per Booking
xi.	Splash & Party	T	\$140.00	Per Booking
xiii.	Wedding/Special Event	T	\$1,600.00	Per Booking
xiv.	Wibit (During private rental only - set up fee of \$60) plus \$35 per hour for additional guard	T	\$35 + \$60	Per Hour + Set Up
6.	Sponsorship Opportunities			
i.	Sponsorship (General Aquatics or Arena Public Access Sponsorship)	T	\$180.00	Per hour
Recreation Centre Fees – General Admittance				
Admittance fees and memberships are valid for both the Grande Cache Recreation Centre and the Greenview Regional Multiplex.				
Family is classified as 2 Parents or Guardians 18 years of age or older and up to 2 3 children, 17 years of age and younger residing in the same household.				
7. a)	Daily Pass			



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i.	Family	T	\$20.00	Per Pass
ii.	Adult (18+)	T	\$9.00	Per Pass
iii.	Youth (12-17)	T	\$6.50	Per Pass
iv.	Child (3-12)	T	\$5.00	Per Pass
v.	Senior (60-69)	T	\$6.50	Per Pass
vi.	Super Senior (70+)	N/A	Free	Per Pass
vii.	Children Under 3	N/A	Free	Per Pass
7. b)	10x Punch Pass (Valid for 2 years)			
i.	Family	T	\$180.00	Per Punch Pass
ii.	Adult (18+)	T	\$81.00	Per Punch Pass
iii.	Youth (5-17)	T	\$58.50	Per Punch Pass
iv.	Child (3-12)	T	\$45.00	Per Punch Pass
v.	Senior (60-69)	T	\$58.50	Per Punch Pass
vi.	Super Senior (70+)	N/A	Free	Per Punch Pass
vii.	Children Under 3	N/A	Free	Per Punch Pass
7. c)	Monthly Membership			
i.	Family	T	\$110.00	Per Membership
ii.	Adult (18+)	T	\$50.00	Per Membership
iii.	Youth (13-17)	T	\$35.00	Per Membership
iv.	Child (3-12)	T	\$25.00	Per Membership
v.	Senior (60-69)	T	\$35.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership



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vii.	Children Under 3	N/A	Free	Per Membership
7. d)	3-Month Membership			
i.	Family	T	\$316.00	Per Membership
ii.	Adult (18+)	T	\$145.00	Per Membership
iii.	Youth (13-17)	T	\$100.00	Per Membership
iv.	Child (3-12)	T	\$72.00	Per Membership
v.	Senior (60-69)	T	\$100.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
7. e)	6-Month Membership			
i.	Family	T	\$605.00	Per Membership
ii.	Adult (18+)	T	\$275.00	Per Membership
iii.	Youth (13-17)	T	\$195.00	Per Membership
iv.	Child (3-12)	T	\$140.00	Per Membership
v.	Senior (60-69)	T	\$195.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
viii.	Annual regular membership sale 15% discount on 6 and 12 month memberships only. Does not include Corporate memberships.			
7. f)	Annual Membership			
i.	Family	T	\$1,100.00	Per Membership



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ii.	Adult (18+)	T	\$500.00	Per Membership
iii.	Youth (13-17)	T	\$350.00	Per Membership
iv.	Child (3-12)	T	\$250.00	Per Membership
v.	Senior (60-69)	T	\$350.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
viii.	Annual regular membership sale 15% discount on 6 and 12 month memberships only. Does not include Corporate memberships.			

Corporate discount - 15% discount applies to a group of 5 or more individuals in the same organization that has made application. Discount applies to the individual corporate member pass or the purchase of a Family Membership only. Discount will be applied at time of purchase.

Recreation Centre Fees – Registered Programs

8.	Aquatics	GST Status*	Fee in \$	Unit
i.	Lifesaving Parent & Tot Swim Lesson	T E	\$55.00	Per Session
ii.	Lifesaving Preschool Swim Lesson	T E	\$55.00	Per Session
iii.	Lifesaving Swimmer Swim Lesson	T E	\$65.00	Per Session
iv.	Lifesaving Adult Swim Lesson	T	\$85.00	Per Session
v.	School Swim Lessons	T E	\$30.00	Per Session
vi.	Private Swimming Lessons	T	\$25.00	Per 30 minutes
vii.	Semi-Private Swimming Lessons (2+ participants, hour/participant)	T	\$20.00	Per Student, Per 30min
viii.	Junior Lifeguard Club (Session Based)	T	\$12.00	Per Class
ix.	Lifesaving Society – Aquatics Emergency care / Intermediate First Aid	T	\$140.00	Per Course
x.	Lifesaving Society – Lifesaving Instructor	T	\$350.00	Per Course
xi.	Lifesaving Society – Lifesaving Instructor RECERTIFICATION	T	\$80.00	Per Course
xii.	Lifesaving Society – Bronze Star	T	\$120.00	Per Course



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xiii.	Lifesaving Society – Bronze Medallion	T	\$160.00	Per Course
xiv.	Lifesaving Society – Bronze Cross	T	\$160.00	Per Course
xv.	Lifesaving Society National Lifeguard	T	\$360.00	Per Course
xvi.	Lifesaving Society National Lifeguard - RECERTIFICATION	T	\$90.00	Per Course
xvii.	Water Fitness (Session based)	T	\$8.00	Per Session
xviii.	Water Fitness (Drop-in)	T	\$10.00	Per Drop In
xix.	Swim for Life - Fitness Swimmer (8 @ 60min)	T	\$85.00	Per Session
xx.	Canadian Swim Patrol Programs - Rookie Patrol, Ranger Patrol & Star Patrol (8 @ 60min)	T E	\$80.00	8 @ 60 min
xxi.	Red Cross Intermediate First Aid – C.P.R.-C & A.E.D. RECERTIFICATION	T	\$90.00	Per Course
xxii.	Red Cross Intermediate First Aid – C.P.R.-C & A.E.D.	T	\$140.00	Per Course
xxiii.	Red Cross Babysitting Course (6 hours)	T	\$45.00	Per Course
xxiv.	Lifesaving Swim Abilities	T	\$65.00	Per Session
9.	Special Events			
i.	Toonie Swim / Track (Facility will determine time of offering)	T	\$2.00	Per Drop In
10.	Child & Youth, Fitness and Drop-in Registered Programming			
i.	Child Programming	T	\$5.00	Per Session
ii.	Youth Programming	T	\$6.00	Per Session
iii.	Parented Adult Programming	T	\$8.00	Per Session
11.	Fitness Programming			
i.	Child Programming	T	\$5.00	Per Session
ii.	Youth Programming	T	\$6.00	Per Session
iii.	Adult Programming	T	\$8.00	Per Session
12.	Drop-in Registered Programs			
i.	Adult	T	\$8.00	Per Session
ii.	Youth	T	\$6.00	Per Session
iii.	Child	T	\$5.00	Per Session
11. a)	Personal Training Rates – One Person			



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i.	1 Session	T	\$45.00	Per Session
ii.	3 Sessions	T	\$130.00	Per 3 Sessions
iii.	5 Sessions	T	\$215.00	Per 5 Sessions
iv.	10 Sessions	T	\$415.00	Per 10 Sessions
11. b)	Personal Training Rates - Two People			
i.	1 Session	T	\$65.00	Per Session
ii.	3 Sessions	T	\$180.00	Per 3 Sessions
iii.	5 Sessions	T	\$275.00	Per 5 Sessions
iv.	10 Sessions	T	\$500.00	Per 10 Sessions
11. c)	Personal Trainer – Contractor			
i.	1 Person	T	\$15.00	Per Hour
ii.	Small Group	T	\$25.00	Per Hour
iii.	Monthly	T	\$300.00	Per Agreement
Rentals				
12.	Locker Rental			
i.	Annual (Private Locker)	T	\$100.00	Per Year
ii.	Locker Rental (Grande Cache / GRM)	T	\$0.25 / \$1.00	Per Use
13. a)	Dance Studio A or B			
i.	Hourly	T	\$35.00	Per Hour
ii.	Daily (9am – 9pm)	T	\$200.00	Per Day
13. b)	Dance Studio A & B			
i.	Hourly	T	\$60.00	Per Hour
ii.	Daily (9am – 9pm)	T	\$250.00	Per Day
14.	Meeting Rooms and Curling Club Lounge			
i.	Rental Rate with Clean-up	T	\$40.00	Per Hour



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ii.	Association Rate/ Not-for-Profit	T	\$25.00	Per Hour
15.	Security Deposits			
i.	Cleaning Deposit	E	\$50.00	Per Booking
ii.	Rental Security Deposit – Boardroom/Party Room	E	\$200.00	Per Booking
iii.	Rental Security Deposit – Fieldhouse / Facilities / Diamonds (User Groups)	E	\$500.00	Per Booking
iv.	Rental Security Deposit – Fieldhouse (Social Event)	E	\$1,000.00	Per Booking
16.	Equipment Rental			
i.	Portable Sound System (GCRC Onsite Only)	T	\$120.00	Per Event
ii.	Portable Stage (GCRC Only)	T	\$180.00	Per Event
iii.	Tables (Included in a Facility Rental)	T	\$6.50	Per Table
iv.	Chairs (Included in a Facility Rental)	T	\$3.00	Per Chair
v.	Boom Lift (Includes Operator) Onsite GCRC Only	T	\$150.00	Per Hour
vii.	Stage Rental (Greenview Regional Multiplex Only)	T	\$500.00	Per Use
viii.	Dance Floor (Greenview Regional Multiplex Only)	T	\$500.00	Per Use
Grande Cache Community Bus				
17.	Regular Rental (Not Seniors or Youth)			
i.	Round Trip to Grande Prairie/Hinton	E	\$50.00	Per Person
ii.	One Way Trip to Grande Prairie/Hinton	E	\$35.00	Per Person
i.	Daily Private Rental (Encompasses Cost of Driver & Expenses) – Not Seniors or Youth	T	\$750.00	
ii.	Daily Private Rental (encompasses cost of driver & expenses) – Seniors, youth, Non-profits	T	\$400.00	
Administrative				
18.	Advertising			
i.	Wall Rink Board	T	\$425.00	Per Year
ii.	Zamboni	T	\$650.00	Per Side
19.	Administrative Items			
i.	Labour (Clean-up, Set-up, etc.)	T	\$60.00	Per Person/Per Hour
ii.	Event and Equipment Rental Damage Deposit	T E	\$500.00	Per Booking



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iii.	Administrative Fee (Membership Refund or Cancellation)	E	\$25.00	Per Membership
iv.	Locker Rental (Greenview Regional Multiplex)	F	\$1.00	Per Use
iv.	Concession Rental	T	\$150.00	Per Agreement
v.	Towel Rental	T	\$2.00	Per Towel
Outdoor Recreation				
20.	Grande Cache Ball Diamonds			
i.	Rental Rate	T	\$50.00	Per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$130.00	Per Day
iii.	Youth Rental Rate	T	\$25.00	Per Game
iv.	Youth Tournament Rate (Maximum Day Rate Per Ball Diamond)	T	\$65.00	Per Day
v.	Group Open Use (Ball Diamond Overflow Area – Non-event Rental)	T	\$500.00	Per Booking
21. a)	Grande Cache Campground			
i.	Full Service (Includes power, water and sewer, one firewood bundle)	T	\$50.00	Per Night
ii.	Partial Service (Includes power, water, one firewood bundle)	T	\$45.00	Per Night
iii.	Open Tent area	T	\$25.00	Per Night
iv.	Monthly site rate (Full Service), based on availability	T	\$1,100.00	Per Month
v.	Firewood	T	\$20.00	Wheelbarrow Load
vi.	Cook Shack Rental	T	\$100.00	Per Day
21. b)	GRM Campgrounds			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night
ii.	Group Use Area (Includes firewood)	T	\$75.00 50.00	Per Night
iii.	Outdoor Recreation Summer Camps	T	\$20.00	Per Participant, Per Day
Concession/Kitchen/Merchandise				
22. a)	Concession and Merchandise			



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i.	Beverages, Food, Coffee	T	MSRP	Per Item
ii.	Aquatic Accessories / Towels and Socks	T	MSRP	Per Item
iii.	Badminton Rackets, Etc.	T	MSRP	Per Item
22. b)	Commercial Kitchen and Bar			
i.	Weekday	T	\$200.00	Per Day
ii.	Weekend (Friday 3:00 pm - Sunday 8:00 pm)(Conditions may apply)	T	\$300.00	Per Weekend

65.	Johnson Park			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night
66.	Moody's Crossing			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night

67.	Shuttler Flats Provincial Recreation Area			
i.	Group Use Area (Includes firewood)	±	\$50.00	Per Night
68.	Smoky River South Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night
69.	Sheep Creek Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night
70.	Kakwa River Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night
71.	Swan Lake			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night



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PROTECTIVE/ENFORCEMENT SERVICES – Schedule E

	Description	GST Status *	Fee in \$	Unit
Fire Services – All Locations				
1.	Fire Inspection Fees			
i.	Copy of Fire Inspection Report	T E	\$50.00	Each
ii.	After Hours Fire Inspection Request	T E	\$75.00	Per hour
iii.	Special Event Fire Inspection Request	T E	\$50.00	Each
iv.	Fire Inspection Request	T E	\$50.00	Each
v.	Occupant Load Calculation Request (includes card and holder)	T E	\$35.00	Each
vi.	Property Search Request	T E	\$50.00	Each
vii.	Fire Extinguisher Training (Company)	T	\$25.00	Per person
	Fire Extinguisher Training (General Public)	T	Free	
viii.	Copy of Fire Investigation Report	T E	\$50.00	Each
ix.	Fire Investigation Photographs	T E	\$50.00	Each
2.	Response to Fire Incidents			
i.	Within Greenview	T E	As Per Alberta Transportation Rates	Per hour, per unit
ii.	Outside Greenview	T E	As Per Alberta Transportation Rates	Per hour, per unit
3.	Response to Motor Vehicle Collision, Rescue, and Dangerous Goods Incidents			
i.	Within Greenview	T E	As Per Alberta Transportation Rates \$650.00	Per hour, per unit



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ii.	Outside Greenview	± E	As Per Alberta Transportation Rates \$650.00	Per hour, per unit
iii.	Provincial Highways	± E	As per Alberta Transportation Rates	Per hour, per unit
<i>Note: Administrative costs and the cost of replacing equipment and/or materials used, lost, or damaged during an incident response are charged in addition to the above.</i>				
4.	Dog Licensing Fees (Grande Cache)			
i.	Female Dog	E	\$30.00	Per License
ii.	Male Dog	E	\$30.00	Per License
iii.	Spayed or Neutered Dog	E	\$20.00	Per License
iv.	Late Penalty (Applications on or after February 1 st)	E	\$10.00	Per License
v.	Lost or Defaced License Tag (Replacement Fee)	E	\$5.00	Per License

FINANCE AND ADMINISTRATION – Schedule F

An interest charge of 1.5% per month shall be imposed on unpaid accounts receivable, excluding water and sewer public utility accounts and property tax accounts.

	Description	GST Status*	Fee in \$	Unit
1.	Photocopying			
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00	Per page
2.	Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP) Request	± E	\$25.00	Per Request
iv.	Continuing Access to Information (FOIP) Request	E	\$50.00	Per Request
3.	Taxes			



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i.	Tax Certificate to Registered Landowner	E	No charge	
ii.	Tax Certificate to Others	E	\$50.00	Per Roll Number
iii.	Tax Search to Others	E	\$50.00	Per Roll Number
iv.	Online Tax Certificate to Others	E	\$25.00	Per Tax Certificate
v.	Online Tax Search	E	\$15.00	Per Search
vi.	Tax Notification Charges	E	\$75.00	Per Tax Notification
4. Assessment				
i.	Assessment Record to Landowner	E	\$5.00	Per Roll Number
ii.	Assessment Record to Others	E	\$10.00	Per Roll Number
iii.	NSF Fee	E	\$50.00	Per Fee
5.	Mail Tube	T	\$15.00	Per Tube
6. Assessment Review Board Complaint Registration Fees				
i.	Residential with 3 or fewer dwellings and farmland	E	\$50.00	
ii.	Residential 4 or more dwellings	E	\$650.00	
iii.	Non-Residential	E	\$650.00	
iv.	Business Tax	E	\$50.00	
v.	Tax Notice (Other than Business Tax)	E	\$30.00	Per Facility
vi.	Linear Property - Power Generation	E	\$650.00	Per LPUID
vii.	Linear Property - Other	E	\$50.00	
viii.	Equalized Assessment	E	\$650.00	

INFRASTRUCTURE AND ENGINEERING GENERAL – Schedule G

	Description	GST Status	Fee in \$	Unit
1.	Road Closure			
i.	Application Fee	E	\$1,500.00	
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value	



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2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach *The price may be reduced by \$500 for special circumstances, please contact the Manager of Construction and Engineering for more information	E	\$3,500.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$4,000.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$10,500.00	Per Approach
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$15,500.00	Per Approach
3.	Road Allowance License			
i.	Road Allowance License Fee	E	\$100.00	Per term
4.	Inspections			
i.	Seismic Pre-Inspections	E	\$100.00	Per Occurrence
ii.	Seismic Post-Inspections	E	\$100.00	Per Occurrence
iii.	Seismic Non-Compliance	E	\$100.00	Per Occurrence
5.	Land Acquisition (Right-of-Way and Road Widening)			
i.	Properties 0-3 Acres	T	\$25,100.00	Per Acre
ii.	Properties 3-5 Acres	T	\$17,750.00	Per Acre
iii.	Properties 5-10 Acres	T	\$11,850.00	Per Acre
iv.	Properties 10-20 Acres	T	\$7,450.00	Per Acre
v.	Properties 30-40 Acres	T	\$4,050.00	Per Acre
vi.	Properties Over 40 Acres	T	\$2,400.00	Per Acre
vii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
ix.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
x.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m ³
xi.	Crop Loss or Temporary Workspace Properties not exceeding 1 acre	E	\$500.00	Per payment
xii.	Crop Loss or Temporary Workspace Properties exceeding 1 acre	E	\$500.00	Per payment



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xiii.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50	Per m
xiv.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50	Per m
xv.	Application Fee for Access Road Requests	T	\$500.00	Per Request
xvi.	Application Fee for Residential Road Requests	T	\$500.00	Per Request
6. Fencing				
i.	Removal of Old Fence by Landowner	T	\$1.25	Per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$12.00	Per m
iii.	Removal of Old Fence & Installation of New Fence by Greenview	T	No Compensation	

ENVIRONMENTAL SERVICES – Schedule H

If not paid within 30 days of the billing date, metered services and bulk accounts will incur a monthly penalty of 1.5%.

Where work is done at cost, the cost will include the amount expended by Greenview for all expenditure incurred performing the work, including administration.

All invoices must be paid within 30 days of billing. If not paid within 30 days of billing, the invoice will be subject to monthly interest of 1.5%.

	Description	GST Status*	Fee	Unit
1.	Administrative Fees			
i.	Service On/Off Regular Hours Turning Service On or Off During Regular Work Hours	E	\$50.00	Per Hour/per member of staff (1 hour min.)
ii.	Service On/After Hours/Call Out Turning Service On Outside of Regular Work Hours or as a Call Out	E	\$100.00	Per hour /per member of staff (1 hour min.)
iii.	Utilities Account Deposit	E	\$100.00	Per Account
iv.	Water Meter & Hardware/Replacement/Repairs (Owner Responsibility)	E	Based on actual replacement/repair cost	Based on actual replacement/repair cost



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v.	Water/Sewer Installation Application Fee	E	\$150.00	Per application (Non- Refundable)
2. Water/Sewer Connections				
i.	Connection Fee	E	\$13,000.00	Per connection
ii.	Installation Fee Deposit (To install from Main Line to Property Line) ¹	E	\$8,000.00	Per service
iii.	Installation Fee (Includes any asphalt, curb and gutter etc.) ¹	T	At Cost	Per service
¹ Installation Fee Deposit will be used for the Installation Fee construction cost. Any overage will be due upon completion, or any balance will be returned upon completion.				
3. Water Utility Rates				
Hamlet Service Area: Grande Cache, Grovedale, DeBolt, Landry Heights, Little Smoky, Ridgevalley				
Rural Service Area: Crooked Creek, Ridgevalley Senior Complex, Valleyview Rural Waterline				
i.	Hamlet and Rural Residential Rate (0 – 15 30 m ³ /Month) Effective March 1, 2024	E	\$3.50	per m ³
ii.	Hamlet Residential Rate (Over 15 30 m ³ /Month) Effective March 1, 2024	E	\$4.00	per m ³
iii.	Hamlet Commercial Rate Effective March 1, 2024	E	\$4.00	Per m ³
iv.	Rural Residential Rate (Over 15 30 m ³ /Month) Effective March 1, 2024	E	\$10.00	per m ³
v.	Approved Commercial / Industrial Fill Stations	E	\$10.00	per m ³
4. Sewer Rates				
i.	Residential – Single Family Dwelling; Duplex - Per Residential – Duplex, Per Self-Contained Dwelling Residential – Multi-Family, Per Self-Contained Dwelling Churches Schools (Per Classroom) Royal Canadian Legion Hall Senior Citizen's Drop-In Centre	E	\$1.25	per m ³ (minimum \$24.00 up to 10 18 m ³)



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ii.	Commercial – General Store Commercial – Office Commercial – Not Classified Elsewhere Effective March 1, 2024	E	\$1.25	per m ³ (minimum \$36.00 up to 10 18 m ³)
iii.	Commercial – Laundromat Effective March 1, 2024	E	\$1.25	per m ³ (minimum \$56.00 up to 30 40 m ³)
iv.	Commercial – Cafes Commercial – Garages Community Halls & Other Recreation Facilities Effective March 1, 2024	E	\$1.25	per m ³ (minimum \$48.00 up to 30 40 m ³)
v.	Correctional Institutions Commercial – Hotels (Rooms & Bar) Effective March 1, 2024	E	\$1.25	per m ³ (minimum \$80.00 up to 60 75 m ³)
5. Water Point Facilities				
i.	Potable Water Points Residential/Agriculture	E	\$3.50	per m ³
ii.	Potable Water Points Commercial	E	\$9.50	per m ³
iii.	Non-Potable Water Points	E	\$2.00	per m ³
iv.	Water Bottle Fill Station (Nose Creek /Grande Cache Only) Nose Creek Water Bottle Fill Station	E	\$1.50	Per 18.5 L
6. Sewer Lagoon				
i.	Commercial, Industrial, & Non-Greenview Resident Tipping Rate	E	\$12.00	per m ³
ii.	Residential & Verified Non-Profit	E	\$3.00	per m ³
7. Environmental Site Key/Fob (Approved 3rd Parties Only)				
i.	Key Fob	E	\$100.00	Deposit/Initial and Replacement
Grande Cache Sewer Rental <i>Rental of the Electric Sewer Snake or Electric Sewer Camera is available to Contractors only. Rentals must be returned clean. Failure to do so will result in a cleaning fee.</i>				
8. Electric Sewer Snake				



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i.	Refundable Deposit	E	\$500.00	
ii.	4 Hour Minimum Charge	T	\$70.00	
iii.	Daily Rate	T	\$90.00	
iv.	Weekly Rate (5 Day Rental)	T	\$400.00	
9. Electric Sewer Camera				
i.	Refundable Deposit	E	\$500.00	
ii.	4 hour Minimum Charge	T	\$137.00	
iii.	Daily Rate	T	\$195.00	
iv.	Weekly Rate (5 Day Rental)	T	\$780.00	
10. Cleaning Fee				
		T	\$100.00	per rental
Waste Collection and Recycling (Grande Cache Only)				
11. Residential Solid Waste Collection and Disposal				
i.	Residential Waste Collection Fee Per Tote	E	\$10.25	per month
ii.	Recycle Collection Fee Per Tote	E	\$10.25	per month
12. Commercial Rates				
i.	Commercial Waste Bin Rental	E	\$50.00	per month
ii.	Commercial Recycling Bin Rental	E	\$15.00	per month
iii.	Recycle Collection Fee	E	\$10.25	per month
iv.	Waste Dumping Fee, Standard Service, Per Bin	E	\$80.00	per month
<p style="text-align: center;">Commercial Solid Waste Bin Rental Example: <i>Commercial Solid Waste Bin Rental (\$50.00) + Dumping Fee (\$80.00) = \$130.00 per month per bin</i> <i>Greenview provides pick-up service once a week.</i></p>				
<p style="text-align: center;">Commercial Recycle Bin Rental Example: <i>Commercial Recycle Bin Rental (\$15.00) + Dumping Fee (\$80.00) and Recycle Fee (\$10.25) = \$105.25 per month per bin</i> <i>Greenview provides pick-up service once a week.</i></p>				
13. Grande Cache Landfill Fees				
i.	Greenview Residents Regular Waste and Recycling (Excluding Freon)		No Fees	
ii.	Acceptable Mixed Load Sorting Fee Mixed Load Disposal Fee (Residents and commercial)	E	\$210.00	per Tonne



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iii.	Commercial Waste (By Approval Only)	E	\$105.00	per Tonne
iv.	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials) Clean Mulch/Woodchips Metal Cement/Concrete (By Approval Only)	E	\$55.00	per Tonne
v.	Freon	E	\$50.00	per Unit for Removal

OPERATIONS – Schedule I

	Description	GST Statu s*	Fee in \$	Unit
1.	Snowplowing Signs			
i.	Any Driveway up to 400 Meters	E	\$50.00	Per 400 m
ii.	Any Driveway Greater than 400 Meters up to 800 meters	E	\$75.00	
iii.	Any driveway over 800 meters up to 1200 meters.	E	\$100.00	
iv.	For each additional 400 meters over 1200 meters	E	\$25.00	
v.	Lost or Replacement Signs	E	\$30.00	Per Sign
2.	Culverts – Used or Salvaged			
i.	500 mm or Less	T	\$13.00	Per m
ii.	600 mm	T	\$15.00	Per m
iii.	700 mm	T	\$16.00	Per m
iv.	800 mm	T	\$25.00	Per m
v.	900 mm	T	\$28.00	Per m
vi.	1000 mm	T	\$29.00	Per m
vii.	1200 mm or Greater	T	\$30.00	Per m
3.	Dust Control			
i.	Application of Calcium Product for Residents and Landowners (up to April 15 Each Year or the following business day if April 15 falls on a weekend or holiday)	T	\$375.00	Per 200 m



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ii.	Late Dust Control Application Fee (Applications submitted or mailed after April 15 or the following business day if April 15 falls on a weekend or holiday)	T	\$500.00	Per 200 m
iii.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter
iv.	Application of Calcium Product for Multi-Parcel Subdivisions	T	\$250.00	Per 100 m
v.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	T	\$1310.00	Per 200 m
vi.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter
4. Road Bonds & Permits				
i.	Overload Road Bond Fees	E	\$7500.00 \$10,000.00	Per Km
	Overload Road Bond Fees (15% Non-Refundable Payment)	E	\$1,125.00 \$1,500.00	Per km
	Plus: Security Deposit (85% Refundable Subject to Final Inspections)	E	\$6375.00 \$8,500.00	Per km
ii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$25.00	Per Permit
5. Community Aggregate				
i.	Community Aggregate Payment Levy	E	\$0.40	Per Tonne
6. Equipment Rental				
i.	All Equipment Rentals will be calculated based upon the previous year's ARHCA Equipment Rental Rates Guide	T	100% of previous year's ARHCA rate	Per Equipment
7. Road Inspection Fee				
i.	Pre-haul and post-haul inspections for log hauls, over-dimension or overweight hauls, rig moves, pipeline work, road bond requests, road ban exemption requests, or any road inspections	T	\$250.00	Per Inspection



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required mid-haul due to terms of road use agreement not being kept			
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PLANNING AND DEVELOPMENT – SCHEDULE J

	Description	GST Status *	Fee in \$	Unit
1.	Planning Bylaw (New or Amended)			
i.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00	Per Application
ii.	New Developer's Area Structure Plan	E	\$2,500.00	Per Application
iii.	Amendments to any ASP Area Structure Plan and MDP Municipal Development Plan or Concept Plan Minor ASP	E	\$1,500.00	Per Application
2.	Development Permits, General			
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00	Per Permit
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00	Per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings, Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses	E	\$50.00	Per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	E	\$100.00 \$50.00	Per Sign
v.	Variance Request	E	\$150.00	Per Request
vi.	Time Extension Request by Developer	E	\$150.00	Per Request
3.	Subdivisions (including Bare Land Condominium Plans)			
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00	



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ii.	Plus: each additional lot/unit created	E	\$150.00	
iii.	Plan of Subdivision Endorsement Fees	E	\$150.00	Per Title Created
iv.	Condominium Plan Endorsement Fees	E	\$40.00	Per Unit
v.	Time Extension Request by Developer per Application	E	\$500.00	
4. Subdivision and Development Appeal Board				
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
5. Development Agreement Review				
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00	
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00	
iii.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00	
6. Annual Business Licensing				
i.	Business License Fee - New application (January 1)	E	\$100.00	Per Application
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00	Per Application
7. Business License Temporary/Special Event				
i.	Resident	E	\$30.00	
ii.	Non-Resident	E	\$50.00	
8. Hawkers or Peddlers				
i.	Resident Annual	E	\$45.00	
ii.	Resident per Day	E	\$35.00	
iii.	Non-Resident Annual	E	\$130.00	
iv.	Non-Resident per Day	E	\$50.00	
9. Rural Addressing Signage				
i.	Signage Permanent/ Replacement and Installation	E	\$150.00	Per Sign



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10. Signage for Subdivisions				
i.	Individual Lot Sign	E	\$50.00	Per Sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	E	\$1,000.00	Per Sign
11. Orthographic Printing <i>Based on size and quality of paper, image and graphics</i>				
i.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00	Per Print
ii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00	Per Print
12. Landowner Map				
i.	Hardcopy – Landowner Map (Sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00	Per Sheet
ii.	Map Book	T	\$75.00	Per Book
13. Certificate of Compliance				
14. Letter of Concurrence for Communication Tower				
15. Environmental Site Assessment Inquiries				
16. Corporate Advertising				

Economic Development – Schedule K

1. Grande Cache Tourism and Information Centre				
i.	Chamber Room (used for meetings or workshops, sits 40-50 people) Includes: 64" Smart Display TV, projector screen, flip chart, whiteboard, refrigerator, coffee maker, kettle	T	\$30.00	Per Hour
		T	\$150.00	Per Day



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	*Note: If time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour			
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people) Includes: 64" Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room) Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
		T	\$50.00	Per Hour with Chamber Room
		T	250.00	Per Day with Chamber Room
2. Eagles Nest Hall (Capacity up to 65 people with tables and chairs)				
i.	Eagles Nest Hall Rental	T	\$12.50	Per Hour
		T	\$62.50	Per Day
ii.	Security Deposit	E	\$100.00 200.00	Per Rental
iii.	Late Cancellation Fee (Cancellation 48h before rental)	E	\$25.00	Per Rental
3. Community and Tourism Programming				
i.	Youth Program – Under 3 hours	N/A	Free (Food bank donations welcome)	
ii.	Youth Program – Full day	T	\$10.00	
iii.	Adult Program – Under 2 hours	N/A	Free (Food bank donations welcome)	



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iv.	Adult Program – Over 2 hours	T	\$10 - \$20 dependent on supplies	
4.	Grande Cache Airport			
i.	Fuel Concession Rate	T	\$0.10	Per Litre
5.	Bench Advertising			
i.	Monthly Bench Advertisement	F	\$100.00	Per Month
i.	Annual Bench Advertisement	T	\$1000.00 + Installation costs	Per Year

*Note: GST Status - 'E' refers to tax exempt.

'T' refers to taxable. GST is not included in the listed rate or fee.



REQUEST FOR DECISION

SUBJECT: **Bylaw 23-941 Greenview Cemetery Bylaw**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: December 12, 2023 CAO: SW MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: LL
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Cemeteries Act

Council Bylaw/Policy (cite) – Bylaw 22-878 Grande Cache Cemetery, Bylaw 97-218 Cemetery Bylaw

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 23-941 Greenview Cemetery Bylaw, as presented.

MOTION: That Council give third reading to Bylaw 23-941 Greenview Cemetery Bylaw, as presented.

BACKGROUND/PROPOSAL:

Administration initially presented Bylaw 23-941 at the October 24th Council meeting at which time the first reading of Bylaw 23-941 was approved as amended and the motion for second reading was deferred. Administration has provided more clarity regarding the caretaker responsibilities as discussed. Amendments have been made to reflect this including changes to the definition of the cemetery caretaker and Administration clarified the duties of the cemetery caretaker in section 5.2.

Administration has merged and revised Bylaw 22-878 Grande Cache Cemetery and Bylaw 97-218 Cemetery and created Bylaw 23-941 Greenview Cemetery Bylaw. Having one Bylaw for all Greenview cemeteries will provide clear direction for all cemetery operators and will provide consistency throughout Greenview.

Greenview currently owns one cemetery in each of the communities of Little Smoky, Sunset House, New Fish Creek, Grovedale, and Grande Cache. All cemeteries are operated by a community group apart from Grande Cache, which is operated by Greenview.

The new bylaw incorporates additional definitions as required and provides updated information for all committees.

A dissolution of cemetery committee section has been added should this circumstance ever occur.

Administration has met with the cemetery committees to review the outdated Bylaw 97-218 and has considered their feedback while creating this new bylaw.

Bylaw 22-879 “Grande Cache Cemetery Bylaw” and Bylaw 97-218 “Cemetery Bylaw” will be automatically repealed once third reading is carried.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will have a clear updated bylaw for Greenview cemeteries and Cemetery Committees following legislation.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that the Cemetery Committees may need to update their current practices to align with the new bylaw.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to make additional amendments to the bylaw.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Administration will post the bylaw accordingly and advise the cemetery boards.

ATTACHMENT(S):

- Bylaw 23-941-Greenview Cemetery Bylaw



BYLAW NO. 97-218

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of establishing control of cemetery operations, and hereby known as the 'Cemetery Bylaw'.

WHEREAS, the Municipal District of Greenview No. 16 is recognized as the owner of cemeteries, as defined in the *Cemeteries Act*, Chapter C-2;

THEREFORE, the Council for the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. PURPOSE:

- 1.1 The purpose of this bylaw is to establish a bylaw to control the operations of cemeteries owned by the Municipal District of Greenview No. 16.

2. DEFINITIONS:

- 2.1 **Caretaker** means the person placed in charge of the cemetery by resolution of Committee.
- 2.2 **Cemetery** means land that is set apart or used as a place for the burial of dead human bodies or other human remains, or in which dead human bodies or other human remains are buried, owned by the Municipal District of Greenview.
- 2.3 **Committee** means an Advisory Committee that may be formed to advise and recommend to the Council on matters required in the performance of this Bylaw.
- 2.4 **Fees** means a Schedule of Fees and Charges as established by the Committee.
- 2.5 **Lot** means a single grave site.
- 2.6 **Maintenance** means both short and long term care of the cemetery.
- 2.7 **Memorial Fund** is moneys donated for the purpose of maintenance or beautification of the cemetery. This money is to be transferred to the trust fund unless specified for a certain project by the donor.
- 2.8 **Monument**; for the purpose of this Bylaw, a monument shall be understood to be any permanent memorial structure.
- 2.9 **Municipality** means the Municipal District of Greenview No. 16.
- 2.10 **Plot** means two or more lots shown on a plan and officially recorded with the Committee.
- 2.11 **Trust Fund** is moneys from the Memorial Fund that are placed in a term deposit or other savings to generate interest for the maintenance and beautification of the cemetery.

3. CONTROL:

- 3.1 The municipality may delegate its authority to the Committee with respect to the control and maintenance of the cemetery.
- 3.3 The Committee shall supervise all sales of lots and plots.
- 3.4 The Committee shall keep a correct account of all revenues and expenditures made in connection with the cemetery.

- 3.5 Two copies of all burial records (sales of lots or plots) and reservations shall be maintained. One copy of all records shall be forwarded to the municipality prior to June 30th in each year.

4. SALES AND RESERVATIONS:

- 4.1 The Committee shall from time to time review and recommend to the municipality the prices for all lot and plot sales, the charges for opening and closing of lots, and the maintenance fees.
- 4.2 Lots in the cemetery shall be sold by the Committee. Should financial hardship be proven, the Committee may make arrangements with the purchaser of a lot as it sees fit.
- 4.3 Reservation for one or more lot or plot may be made. However, if after 180 days the lots or plots are not paid for, they will be forfeited.
- 4.4 If approved by the Committee, lots and plots may be transferred for no more than the original purchase cost set by the Committee.
- 4.5 It is a condition of every sale that the purchaser expressly waives any claim arising by reason of any error or mis-description of any burial plot. The Committee undertakes that it will attempt, insofar as it is reasonably possible, to avoid such errors but its liability shall only extend to refund in case of error, any money paid to the Committee for a lot or lots and it undertakes to make an equivalent quality of lot or lots available.
- 4.6 Application for interment should be made 36 hours prior to the time established for burial from May to October inclusive, and 48 hours during the months of November to April inclusive, not including weekends.

5. MONUMENTS:

- 5.1 The owner of each lot shall have the right to erect thereon a monument or headstone subject to the provisions of the Committee on cemetery monuments.
- 5.2 The caretaker is to approve any headstone or monument prior to placement on the grave.
- 5.3 It is the lot owner's responsibility to maintain the monument in a manner acceptable to the caretaker.
- 5.4 No person shall place upon any monument the name of a dealer, supplier or manufacturer.
- 5.5 Vertical monuments, tombstones or markers placed above the level of the ground will be allowed.
- 5.6 All memorials must be of granite, marble, limestone or bronze unless approved in writing by the Caretaker. No fixtures of any type such as pictures or ornaments made of breakable materials may be attached or affixed in any manner whatsoever to any part of a memorial.
- 5.7 The outside back of any monument on any adult grave, whether it be upright or flat, must be placed exactly sixteen inches from the boundary at the head of the lot. On a child's grave, the outside back of any monument must be placed exactly twelve inches from the boundary at the head of the lot.
- 5.8 The Committee may allow full length grave covers if they are constructed of granite, marble, limestone or bronze and are no more than six inches above ground level.
- 5.9 All foundations for erecting memorials shall be made of concrete and must extend not less than six inches around the complete base of the memorial and must be level with the surface of the ground.
- 5.10 No monument work except markers shall be delivered to a cemetery until the foundation is completed and until the contractor is ready to proceed with the work of erection.
- 5.11 The behavior of all workmen employed by others upon cemetery property shall be subject to the control of the Caretaker. Contractors, masons, and stone cutters shall lay planks on the lots and paths over which heavy materials are to be moved in order to protect them from injury.

6. CARE OF LOTS:

- 6.1 The owner of each lot shall have the right to improve his lot at his convenience subject to the provisions of this bylaw.
- 6.2 To ensure neatness, and to preserve the beauty of the cemetery, the caretaker shall approve the placement and removal of:
 - a) wreaths, flowers and other removable mementos.
 - b) flowers, shrubs, weeds and grass growing upon graves.
- 6.3 Any lot owner shall be allowed to place monuments, plant flower beds, or make any improvements on the lot(s), providing such work is in accordance with this Bylaw, in an area extending five (5) feet from the head of the lot and the full width of the lot less six (6) inches from the boundary on each side (on child's grave - forty (40) inches from the head of the lot and the full width of the lot less six (6) inches from the boundary on each side). They may, however, use the entire lot for a period of not longer than 180 days from the date of interment, after which time the Caretaker may level and landscape to Committee standards.
- 6.4 No person or lot owner shall plant any tree or shrub or any other plant that will attain a height of 18 inches or over in accordance with No. 6.1 above.
- 6.5 No person other than the Caretaker shall remove any growing plants, flowers, slips, or cuttings from anywhere in the cemetery.
- 6.6 The Caretaker may remove, after a period of thirty (30) days, from any lot any weeds, grass, funeral design, or floral pieces which may become wilted, or any other article or thing which is in his opinion unsightly.

7. MISCELLANEOUS PROVISIONS:

- 7.1 The cemetery shall not be used for any purpose other than burial grounds for dead human bodies and human cremated remains.
- 7.2 All burials are to be made within the confines of a single lot. There must be a minimum of twelve (12) inches of earth between remains buried in adjoining lots. There shall not be more than two burials in a single adult grave space and there shall be a minimum of three (3) feet of earth above the outer shell. Double burial in one lot must be indicated at the time of sale of the lot.
- 7.3 There shall not be more than six (6) containers of cremated remains permitted per single lot. There must be a minimum of two and one half (2 1/2) feet of earth placed over each container.
- 7.4 Provisions may be made to inter more than one stillborn body within the confines of one lot. There must be a minimum of one (1) foot of earth between remains buried in such communal graves, with at least three feet of soil over the uppermost casket.
- 7.5 No person shall drive a vehicle in the cemetery except at a moderate rate and then only upon the roadway provided for the purpose thereof. The caretaker may at his discretion prohibit the entrance of vehicles into the cemetery when the roads are not fit for vehicles. The owner of any motor vehicle shall be responsible for any damages done by such a vehicle within the boundaries of the cemetery.
- 7.6 No person shall disturb the quiet and good order of the cemetery by noise or any other improper conduct.
- 7.7 Any person who willfully damages or destroys or removes any tomb, monument, gravestone or any other structure placed in the cemetery or any railing or other work for the protection or ornamentation of the cemetery or burial lot, or willfully damages or destroys any tree, shrub or plant in the cemetery, or any person who in the cemetery discharges firearms (save at military funerals) or commits a nuisance, shall be prosecuted to the fullest extent of the law.

8. MEMORIAL FUND AND TRUST FUND:

- 8.1 Two separate accounts are to be set up by the Committee including a Memorial Fund and Trust Fund, and operated by the Committee as per this bylaw and any pertinent policy thereto.

- 8.2 The Committee shall maintain a record of expenditures and revenues relating to all operations of the cemetery, and shall, prior to March 31st of each year, provide to the municipality a financial statement of such expenditures and revenues, signed by two Committee members in good standing.

9. ROLE OF COMMITTEE:

- 9.1 There is hereby established a Committee which shall consist of: five members at large from the municipality or who may have a vested interest in the cemetery, one of which shall serve as Caretaker; plus one municipal Councilor for the area served, as appointed by resolution of Council from time to time.
- 9.2 The Committee members term of office shall be for three years, to run concurrently with the municipal election year.
- 9.3 The positions of Chairman and Treasurer of the Committee shall be elected from within for a one year term.
- 9.4 The Committee shall operate, maintain and manage the cemetery.
- 9.5 Subject to the provisions of this bylaw and any policy thereto, the Committee may determine all rules of procedure for the conduct of its meetings, policies, procedures, and the setting of a fee schedule to cover costs for operating and maintaining the cemetery, subject to final approval from the municipality.

10. GENERAL:

- 10.1 The municipality may enter into agreement with another party for the performance of this bylaw if a Committee is not established.
- 10.2 This Bylaw may be amended by resolution of Council
- 10.3 This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this 13th day of August, A.D., 1997.

Read a second time this 12th day of November, A.D., 1997.

Read a third time and finally passed this 12th day of November, A.D., 1997.

K. G. Mulligan
REEVE

Coordonfrent
MUNICIPAL MANAGER



BYLAW No. 23-941 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the management of operations of Cemeteries owned by Greenview.

Whereas, Greenview is the owner of a cemetery as defined in the *Cemeteries Act*, R.S.A. 2000, c. C-3, as amended from time to time, and is required to operate and maintain the cemetery in accordance with the *Cemeteries Act* and any regulations passed thereunder;

Whereas, pursuant to the *Municipal Government Act*, RSA 2000, Chapter M-26 as amended, section 7 provides that a council may pass a bylaw for the purpose of respecting (a) the safety, health and welfare of people and the protection of people and property and section 7(f) for services provided by or on behalf of the municipality;

Whereas, Greenview shall continue to provide cemetery services through enabling and supporting viable Greenview-created committees rather than through a direct service delivery role, with the exception of the Grande Cache Cemetery;

Whereas, Greenview deems it desirable to provide for the control and regulation of the Cemetery under the control of Greenview in accordance with the *Cemeteries Act*, RSA 2000, Chapter C-3; and,

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. TITLE

1.1. This bylaw shall be cited as the "Greenview Cemeteries Bylaw."

2. DEFINITIONS

2.1. In this bylaw, unless the context otherwise requires:

A) **Administration Building** includes the Valleyview Administration Building, the DeBolt Public Service Building, Grovedale Public Service Building and the Grande Cache Public Service Building.

B) **Burial Permit** means a burial permit issued under the *Vital Statistics Act*, R.S.A 2000, c. V-4, as amended, by the Director of Vital Statistics.

C) **Block** shall mean a specific area within the Cemetery as designated by Greenview.

D) **Cemetery** means land that is set apart or used as a place for the burial of dead human bodies or other human remains, or in which dead human bodies or other human remains are buried and is owned by the Municipal District of Greenview No 16. For the purposes of this bylaw, Cemetery is inclusive of the following:

- i. Grovedale Cemetery, located at SW-33-69-6-6;
- ii. Little Smoky Cemetery, located at SW-32-66-21-5;
- iii. New Fish Creek Cemetery, located at NE-2-73-22-5;
- iv. Sunset House Cemetery, located at NE-1-71-20-5 and,
- v. Grande Cache Cemetery, located at 8328B HWY 40.

E) **Cemetery Caretaker** means the person(s) appointed to operate and maintain a Cemetery and is the:

- i. Chief Administrative Officer, or delegate, for the Grande Cache Cemetery; or
- ii. The person appointed to such position by resolution of the respective Cemetery Committee. **The Cemetery Caretaker may delegate any duties to members of the Cemetery Committee as they deem necessary.**

F) **Cemetery Committee** means a Council Committee established by bylaw of Greenview and whose members are appointed by resolution of Council. For the purposes of this bylaw, Cemetery Committee is inclusive of the following:

- i. Grovedale Cemetery Committee;
- ii. Little Smoky Cemetery Committee;
- iii. New Fish Creek Cemetery Committee; and,
- iv. Sunset House Cemetery Committee.

G) **Chief Administrative Officer (CAO)** shall mean the Chief Administrative Officer for the Municipal District of Greenview No. 16 or their delegate.

H) **Community Peace Officer** means any sworn member of the Royal Canadian Mounted Police, a Peace Officer appointed under the *Peace Officer Act* of Alberta, or a Bylaw Enforcement Officer employed by Greenview.

I) **Columbarium** shall mean a structure designed for storing the ashes of dead human bodies or other human remains that have been Cremated.

J) **Council** shall mean the Council duly appointed within the Municipal District of Greenview No 16.

K) **Cremated Remains** means human bone fragments that remain after cremation that may also include the residue or any other materials Cremated with the Human Remains

L) **Director of Vital Statistics** means a director appointed under the *Vital Statistics Act*, R.S.A 2000, c. V-4, responsible for issuing Burial Permits and Disinterment Permits.

M) **Disinter** means the removal of human remains from a closed or sealed Plot or Niche.

N) **Fees and Charges** means the amount to be paid for the Interment, Disinterment, use and care of Plots and any other Cemetery supplies or Cemetery services as defined under the *Cemeteries Act* R.S.A 2000, c. C-3, as amended, and any other amounts as approved by the Cemetery Committee or Council and specified in the Schedule of Fees Bylaw, as amended from time to time.

- O) **Greenview** means the Municipal District of Greenview No. 16.
- P) **Indigent** shall mean a person without means, support, or known relatives requiring burial at the Cemetery.
- Q) **Interment** means the closing and burial of a casket containing a human body or human remains or, in the case of a Green Interment, a shroud containing a human body or human remains, or in the case of cremated human remains, an urn, in an in-ground Plot or Niche.
- R) **Maintenance** shall mean the care, upkeep and grooming of cemetery grounds, excluding the care, maintenance, upkeep, repair or replacement of any monument or any object which has been placed as a marker.
- S) **Marker** means a Monument constructed of bronze or granite, set flush and level with the ground on a designated Marker Plot.
- T) **Monument** shall mean any structure in the Cemetery erected or constructed on any grave or Plot for monument purposes.
- U) **Monument Foundation** means the in-ground foundation constructed to stabilize the Monument and Monument Base.
- V) **Niche** means a recessed space in a Columbarium used or intended to be used for the Interment of Cremated Remains.
- W) **Owner** means the person, corporation or other legal entity that has purchased a Grave Plot or Niche in a Cemetery or Columbarium in accordance with the provisions of this Bylaw.
- X) **Person** shall include an individual, partnership or corporation.
- Y) **Personal Representative** means the executor or administrator of an estate appointed in a will or an administrator appointed by the court.
- Z) **Plot** shall mean an Interment space, including Niches, graves, and cremains on any Plot.
- AA) **Reserve Plot** shall mean a Plot or number of Plots which lie adjacent to one another and are to be reserved for the burial of one or more deceased family members.
- BB) **Sales Contract** means the agreement made and signed between the Owner and Greenview in accordance with this Bylaw for the purchase of a Plot or Niche or any Cemetery supplies and Cemetery services as defined under the *Cemeteries Act, R.S.A. 2000, c. C-4* and the specific terms of the sales agreement.

CC) **Service Dog** means a guide dog as defined in the *Blind Persons' Rights Act, R.S.A., 2000, c.B-3* or a service dog as defined in the *Service Dogs Act, R.S.A., 2007, c.S-7.5*.

DD) **Veteran** includes any person who has honourably served in the Canadian Armed Forces.

3. PURPOSE

- 3.1. Greenview Cemeteries are acquired, established, and laid out for the purpose of making approved cemetery services and goods available to all persons, irrespective of race, faith, orientation, or any other form of categorization, and are established to provide:
 - A) Suitable space for the interment of human remains and cremated remains or for the scattering of cremated remains; and
 - B) Such additional Cemetery services and goods as may be approved from time to time by Greenview at any Cemetery owned by Greenview.
- 3.2. The development, administration, operation, and maintenance of every Greenview Cemetery and the provision of services and supplies therein and the application and administration of this bylaw and the establishment of fees for every Greenview Cemetery are conducted in accordance with all applicable enactments of Alberta or Canada and all regulations made thereto, as amended, revised, consolidated, or replaced from time to time.
- 3.3. Greenview shall have the authority to establish, amend, repeal, replace, administer, and enforce any bylaw established for Greenview Cemeteries.
- 3.4. This bylaw shall establish Council Committees to operate any or all Greenview-owned Cemeteries, as determined by Council.

4. CONTROL

- 4.1. Greenview has entered into agreements with Cemetery Committees to operate the Cemeteries, excluding the Grande Cache Cemetery.
- 4.2. Each Cemetery Committee shall enforce all obligations pursuant to the *Cemeteries Act, R.S.A. 2000, C-3*, as amended from time to time.

5. DUTIES, RIGHTS AND POWERS

- 5.1. The Cemetery Caretaker shall have the sole control of all matters within a Cemetery that are concerned with the Maintenance of the grounds in accordance with Section 9 of the Bylaw and, to that end, is hereby authorized to regulate and control the Cemetery grounds in accordance with this Bylaw, the *Cemeteries Act, R.S.A. 2000, Chapter C-3*, and any applicable regulations.
 - A) Authorizing an Interment or Disinterment;
 - B) Coordinating, supervising, and directing the work of all Cemetery Caretakers, contractors, and suppliers relating to the Cemetery;

- C) Making expenditures relating to the Cemetery in accordance with the approved capital and operating budgets for the Cemetery; and,
- D) Such other responsibilities as may be directed by the Cemetery Caretaker from time to time.

5.2. The Cemetery Caretaker is responsible for the day-to-day operations of the Cemetery, including but not limited to the following:

- A) Arranging the digging, preparing, opening and closing Plots;
- B) Arranging the opening and sealing of Niches;
- C) Supervising and directing all work performed by outside contractors and suppliers;
- D) Directing all funerals in the Cemeteries to the correct Plot or Niche;
- E) Maintaining the Cemeteries in respectable condition, in accordance with Section 9 of the Bylaw, including maintaining walls, fences, gates, paths and other improvements; and,
- F) Such other duties and tasks relating to the operation of the Cemeteries as deemed appropriate by the Cemetery Caretaker or delegate from time to time.

5.3. The Cemetery Caretaker shall keep a record of all Plots in the Cemetery. Such records shall indicate vacant Plots available for sale, occupants of those Plots used for Interment and Owners' names of reserved Plots.

5.4. On those matters about which this Bylaw is silent, the provisions of the *Cemeteries Act*, as amended, and other Provincial Regulations shall apply.

6. RECORDS AND SALE OF PLOTS

6.1. Any Person wishing to purchase a Plot, Niche or other space or a Monument in a Cemetery must enter into a written Sales Contract, which shall include the following:

- A) The name and address of the purchaser;
- B) The date of the purchase;
- C) The amount of the sale and terms of payment;
- D) In the case of a Plot, its location, area, or dimensions; or
- E) In the case of a Niche, the number or other designation of the Niche; and
- F) Any other information the Cemetery Caretaker deems necessary or appropriate.

6.2. Two copies of all burial records (sales of lots or plots) and reservations shall be maintained. One copy of all records shall be forwarded to the municipality before June 30th of each year.

6.3. The Cemetery Committee shall maintain a record of expenditures and revenues relating to all operations of the Cemetery. Before June 31st of each year, it shall provide the municipality with financial statements of such expenditures and revenues, signed by two Committee members in good standing.

6.4. Ownership of all Cemetery lands remains vested in Greenview at all times. The Owner only acquires the right and privilege for the Interment of human remains, Cremated Remains and

the installation of Monuments, all in accordance with this Bylaw and the *Cemeteries Act, R.S.A. 2000, c. C-3* and all regulations passed thereunder.

- 6.5. All Plots and Niches shall be held and disposed of free from the provisions of the *Land Titles Act, R.S.A. 2000, c. L-4*.
- 6.6. Plots shall always be available for the burial of human remains.
- 6.7. Persons shall make a reservation for one or more Plots only after making payment in full at the time of the reservation.
- 6.8. Upon payment of the full price of any Plot, a receipt for the said sum will be provided.
- 6.9. No reserved Plot shall be sold other than back to Greenview at 100% of the sale price for the Plot at the time of purchase. A copy of the original receipt must be submitted as 'Proof of Purchase.' If an original receipt is unavailable, a Plot can only be sold back to Greenview upon an approved request of Council.
- 6.10. Lots may be transferred by written request to:
- A) Greenview for the Grande Cache Cemetery; or
 - B) The respective Cemetery Committee for all other Cemeteries.
- 6.11. Charges for Plots and the fees to be charged for opening and closing shall be in accordance with the rates established by:
- A) The current Schedule of Fees Bylaw for the Grande Cache Cemetery; or,
 - B) The Cemetery Committee for all other Cemeteries.
- 6.12. Veterans and destitute or Indigent Persons will not be charged for a Plot.
- 6.13. Upon the sale of a Plot, the Owner of the Plot waives any claim to Greenview arising by reason of any error or inaccuracy of any Plot. Greenview will undertake to avoid any errors of description, but its liability shall only extend to a refund of the Plot or a Plot assigned otherwise situated in the Cemetery.
- 6.14. The rights granted by the sale shall not be transferred to any other Person without the consent of the Cemetery Caretaker.
- 6.15. If the Plot(s) Owner is deceased, and a conflict arises in regard to the lot(s) and management thereof in the absence of a Court Order, the people in the following order of priority will make the decision:
- A) The personal representative designated in the will of the deceased;
 - B) The spouse of the deceased if the spouse was living with the deceased at the time of death, or a Person who had been living with the deceased at the time of death as a spouse for a continuous period of at least two (2) years;

- C) An adult child of the deceased;
- D) A parent of the deceased;
- E) A guardian of the deceased under the Dependant Adults Act or, if the deceased is a minor, under the Child Welfare Act or the Domestic Relation Act;
- F) An adult grandchild of the deceased;
- G) An adult nephew or niece of the deceased;
- H) An adult next of kin of the deceased determined on the basis provided by sections 8 and 9 of the Intestate Succession Act;
- I) The Public Trustee;
- J) An adult Person having some relationship with the deceased not based on blood ties or affinity;
- K) The Minister of Family and Social Services.

7. INTERMENT AND DISINTERMENT

- 7.1. A Person delivering a body labelled under the *Bodies of Deceased Persons Regulation* AR 135/2008 as being infected with a communicable disease shall inform the Cemetery Caretaker at least 48 hours before the time of delivering the remains.
- 7.2. Each Interment of a deceased human body or the Cremated Remains shall be made in a completely enclosed container, in accordance with the *Cemeteries Act*, RSA 2000, c.C-3, as amended, the *Public Health Act*, R.S.A. 2000, c. P-37, as amended and all applicable Regulations and approved by the Cemetery Caretaker.
- 7.3. In all Plots containing one or more dead human bodies or one or more sets of human remains, the caskets shall be buried in accordance with the *General Regulations* AR 249/98 as amended.
- 7.4. Each Interment in a Plot shall provide for not less than 0.9 m (3 ft.) of earth between the general surface level of the ground at the Plot and the upper surface level of the casket containing the human remains.
- 7.5. Each Interment of Cremated Remains in a designated area shall provide for not less than 0.3 m (1 ft) of earth between the general surface level of the ground at the Plot and the upper surface level of the container.
- 7.6. The Funeral Home shall provide a Burial Permit for Greenview's records.
- 7.7. Plots shall not be used for any purpose other than burial grounds for human remains.
- 7.8. There shall not be more than one full body burial in a single Plot within the Grande Cache Cemetery and not more than two (2) burials in a single Plot for all other Cemeteries.
- 7.9. A maximum of six (6) Cremated Remains may be buried in one Plot.

- 7.10. The maximum number of Cremated Remains that may be Interred within a single Niche is limited to the space available at the time of purchase.
- 7.11. An Owner who makes an application for an Interment shall provide the Cemetery Caretaker with the following information in accordance with the requirements of the applicable Provincial Acts and regulations:
- A) The name, age, date of birth, and date of death of the deceased Person;
 - B) A copy of the Burial Permit;
 - C) A copy of the Sales Contract or proof of ownership;
 - D) Whether the body has been labelled in accordance with the *Bodies of Deceased Persons Regulation* as amended from time to time as being infected with a communicable disease;
 - E) The time and date of the funeral;
 - F) If applicable, the service number of a Veteran and, if required, the service number of a Veteran's Spouse;
 - G) The name and mailing address of the Owner; and
 - H) Any other information the Cemetery Caretaker may reasonably request.
- 7.12. Notification of intention to inter must be given to the Cemetery Caretaker at least seventy-two hours before the Interment. This notification may be waived by the Cemetery Caretaker when the body to be interred died from a contagious disease or as exceptional circumstances require.
- 7.13. All Plots shall be opened and closed by the Cemetery Caretaker or its contractors or agents.
- 7.14. No Interment shall be made without the written proof of ownership of the Plot.
- 7.15. The Cemetery Caretaker shall only prepare a Plot for Interment by means of digging the grave and putting metal shoring into the grave to stabilize the surrounding soil and will not provide lowering devices, mats, wreaths, flowers, or any other devices at the time of said Interment.
- 7.16. The burial of destitute or Indigent Persons may be placed in a Plot or Plots of a Cemetery as designated by the Cemetery Caretaker or as indicated on the Cemetery plans.
- 7.17. All work being conducted in the immediate vicinity of a Plot shall be discontinued during a burial service at a Cemetery.
- 7.18. Disinterment of a body or ashes shall not take place until a permit for Disinterment is issued by the Provincial Director of Vital Statistics and delivered to the Cemetery Caretaker and all applicable fees are paid in accordance with the:
- A) The Schedule of Fees for the Grande Cache Cemetery; or
 - B) The Cemetery Committee for all other Cemeteries.
- 7.19. No casket, container or shroud may be opened without a Court Order, the Owner's written consent, or their Personal Representative's consent.

7.20. A replacement casket/container may be required when Disinterring remains, which shall be solely payable by the Owner.

7.21. The Cemetery Caretaker shall control all Interments and Disinterment in a Cemetery.

7.22. Every Owner of a Plot in the Cemetery, or the Owner's Personal Representative, shall be held responsible for the Plot's cost and all charges in connection therewith, including Disinterment or removal of a body when applicable. The Person signing the burial order will be held responsible for all expenses in connection with such Interment or Disinterment.

7.23. Notwithstanding the aforementioned, human remains may be encountered from time to time, given that the Cemetery lands may have been used as a pioneer Cemetery. In that event, and assuming no record of the decedent exists, remains shall be respectfully relocated to a location prepared and designated on the site for re-interring unexpectedly encountered remains.

8. SCATTERING OF CREMATED REMAINS

8.1. Cremated Remains shall not be spread on Cemetery grounds.

8.2. Cremated Remains shall be interred without a container or in an urn a minimum of .3 m (1 ft) below the general surface level of the ground or in a designated space in a Columbarium.

8.3. Cremated Remains Interred within Columbarium Niches are subject to urn size limitations.

9. MONUMENTS

9.1. All Persons employed in the construction and erection of monuments or doing other work in the Cemetery, whether Greenview employs them or not, shall be subject to the direction and control of the Cemetery Caretaker. Work shall proceed once the Cemetery Caretaker authorizes it.

9.2. Contractors may install monuments at the request of the Plot Owner or the Plot Owner's personal representative.

9.3. Monuments are required to be placed on a monument foundation.

9.4. The Cemetery Caretaker, upon receiving a written request for the placement or installation of a Monument, may request such information as may, in the opinion of the Cemetery Caretaker, be required to ensure that the Monument is placed in a manner that accords with this Bylaw and any applicable Greenview policy, and may place conditions upon any approval or permit granted.

9.5. The Owner shall supply all monuments in accordance with this Bylaw.

- 9.6. All veterans have access to funeral and burial assistance through the Government of Canada to cover the costs of funeral and burial services, including military gravestones.
- 9.7. Any Monument that is unlawfully placed or does not conform to this Bylaw will be removed at the Owner's expense.
- 9.8. All Monuments are the property of the Owner, and all required Maintenance or repair of the Monument is the sole responsibility of the Owner.
- 9.9. All monuments must remain entirely on the Plot purchased and must not encroach on another Plot.
- 9.10. Headstones can be a maximum of 5 feet in height.
- 9.11. Monuments shall be in keeping with the appearance of other monuments in the Cemetery and the Cemetery's character.
- 9.12. Greenview shall report to a family member or responsible party of an installation that it is in disrepair. It shall be the duty of the family member or responsible party to repair or remove such structure within thirty days of notice from Greenview. Greenview shall have the power to fix such monuments and charge the cost to the family member or responsible party. Such costs may be recovered as a debt from the family member or responsible party.
- 9.13. Greenview or any Cemetery Committee shall not be held responsible for any errors resulting in monuments being designed or the description on the face being inaccurate.
- 9.14. Greenview or any Cemetery Committee shall not be held responsible for everyday wear and tear on monuments; this includes small chips and scratches from Maintenance equipment.
- 9.15. A Cemetery Caretaker may arrange for the temporary removal of a monument without permission of the Owner if, during the excavation of an adjoining Plot, or other works, the Monument is found to be a hazard or removal of the Monument is required to gain access to a Plot for Interment preparation, provided the Monument is replaced in its original position on the Plot as soon as is reasonably possible. This work shall be done at the expense of:
- A) Greenview for the Grande Cache Cemetery; or
 - B) The Cemetery Committee for any Cemetery.
- 9.16. Monument installations shall only occur under the direction and supervision of the Cemetery Caretaker.
- 9.17. All existing monuments at the time of the passing of this Bylaw shall remain and must be kept in good condition.

10. MAINTENANCE AND CARE

10.1. Cemetery Maintenance is to be supplied by the Cemetery Caretaker, which includes the seeding of Plots, watering, seasonal cutting of grass and weeds and keeping Plots well-maintained. Cemetery Maintenance shall not mean the care, maintenance, upkeep, repair or replacement of any Monument or any object which has been placed as a Marker.

10.2. The Cemetery Caretaker is authorized to remove, or have removed, any weeds, grass, funeral designs, or floral pieces which may become wilted or any other article or thing which, in the opinion of the Cemetery Caretaker is unsightly.

11. GENERAL PROVISIONS

11.1. No Person shall disturb a Cemetery's quiet and good order by noise or other improper conduct.

11.2. No Person shall drive a vehicle in a Cemetery at a speed greater than 10 kilometres per hour.

11.3. Each Person in or within proximity of a Cemetery shall be subject to the directions and orders of the Cemetery Caretaker and must adhere to the applicable laws in force at the time in the Province of Alberta.

11.4. The Owner of any moving vehicle shall be responsible for any damage done by such vehicle within the boundaries of a Cemetery.

11.5. Persons shall only drive vehicles with a trailer within a Cemetery after first obtaining the Cemetery Caretaker's written permission before entering a Cemetery.

11.6. No Person shall drive a vehicle over any lawns, gardens or flower beds unless permitted by the Cemetery Caretaker.

11.7. All Persons and funeral processions in a Cemetery shall obey the instructions of the Cemetery Caretaker.

11.8. No Person shall destroy, cut, pick, break or damage any tree, shrub or plant in the Cemetery except as directed by the Cemetery Caretaker.

11.9. No Person shall create any nuisance, engage in activities such as games or sports, or otherwise engage in any activity that is, in the opinion of the Cemetery Caretaker or a Community Peace Officer, indecent or disrespectful, disturbing to the solemnity or repose of a Cemetery, or disturbing of other persons assembled for a funeral or Interment within a Cemetery or Columbarium.

11.10. No Person having care, control or ownership of any animal shall allow or permit that animal to be present within the boundaries of any Cemetery. This section does not apply to Service Dogs.

- 11.11. No Person shall, at any time, take or ride into the Cemetery on an Off-Highway vehicle as defined in the *Traffic Safety Act*.
- 11.12. Greenview will take all reasonable precautions to protect the property within a Cemetery but assumes no responsibility for the loss of, or damage to, any monument, Marker, or part thereof, or any other article placed on a Plot or to a Plot itself.
- 11.13. No Person shall write upon, deface, injure, or change the position of any Monument stone or other structure within the Cemetery.
- 11.14. No Person shall deposit any litter on any portion of the lands within the boundaries of a Cemetery except in the receptacles provided for that purpose.
- 11.15. Cut flowers, wreaths, floral offerings, artificial flowers, or other articles may be placed on Plots but will be removed by the Cemetery Caretaker when their condition is considered detrimental to the aesthetics of a Cemetery or for regular Cemetery Maintenance. Any article removed pursuant to this Section will be held at the Public Service building for collection. After 14 days, the Cemetery will dispose of any unclaimed items. A Cemetery Caretaker is not obligated to give notice of removal or disposition.
- 11.16. Artificial wreaths and flowers will be allowed from the last cutting of the lawn in the fall, approximately October 1st, until the first cutting in the spring, approximately May 15th. Artificial flowers remaining in the Cemetery after May 15 will be removed and stored by the Cemetery Caretaker until June 1 of each year, at which time they will be disposed of.
- 11.17. No Person shall plant any shrubs, trees, bulbs, or flowers in any part of a Cemetery except the Cemetery Caretaker. Nor shall any seeds or wildflower mixes be scattered. Unlawfully planted plant material will be removed by the Cemetery Caretaker.
- 11.18. Selling flowers or plants or, soliciting the sale of any commodity or advertising in a Cemetery is prohibited, except as permitted by the Cemetery Caretaker.
- 11.19. Nothing in this Bylaw relieves a Person from compliance with any applicable Federal and Provincial laws, regulations, and other Bylaws and regulations of Greenview.
- 11.20. Greenview and Cemetery Caretakers are not liable for exercising their discretion not to act pursuant to this Bylaw if that decision is made in good faith.

12. CEMETERY COMMITTEES

12.1. Committee Structure

- A) Each Cemetery Committee shall consist of five members at large and one Councillor appointed for a three-year term at the annual organizational meeting.

- B) One Councillor will be appointed to the Committee at the annual organizational meeting.
- C) The Committee shall appoint a Caretaker to oversee the day-to-day operations and maintenance of the Cemetery.

12.2. Quorum and Voting

- A) The majority of appointed Members constitute a quorum. All appointed Members of the Cemetery Committee shall have one vote.

12.3. Meeting Frequency

- A) Meetings will be held at a frequency determined by the Cemetery Committee.

12.4. Duties and Responsibilities

- A) The Members of the Cemetery Committee are responsible for making decisions based on funding provided by Greenview regarding the operation and maintenance of the Cemetery.
- B) The Members of the Cemetery Committee shall ensure compliance with the Province of Alberta's *Cemetery Act*.
- C) The Members of the Cemetery Committee shall ensure compliance with Greenview's bylaws and policies.
- D) All expenses incurred associated with the operation of the Cemeteries must be within the annual budget. Suppose the Cemetery Committee wishes to request additional funding for major expenditures. In that case, a separate funding request must be made to Greenview Council before Greenview's annual budgeting process for the following year.
- E) The Cemetery Committee shall identify methods to raise additional revenues and balance their budget.
- F) The Cemetery Committee shall annually provide a year-end report to Greenview Council on all yearly activities and expenditures.
- G) Greenview may provide assistance for the operation and maintenance of the Cemeteries.

13. DISSOLUTION OF CEMETERY COMMITTEE

- 13.1. If a Cemetery Committee is dissolved for any reason, operations of said Cemetery will be taken over by Greenview temporarily until such time as a Cemetery Committee can be re-established.
- 13.2. If a Cemetery Committee cannot be re-established within three (3) months, said Cemetery will be operated under the requirements established within this Bylaw for the Grande Cache Cemetery.

13.3. If a Cemetery Committee cannot be re-established within three (3) months, the fees associated with the interment and disinterment will follow the fees established within the current Schedule of Fees Bylaw, as they pertain to the Grande Cache Cemetery.

13.4. The re-establishment of a Cemetery Committee will be permitted at anytime.

14. OFFENCE

14.1. Any Person who destroys, damages, defaces, or writes upon any monument or marker or other structures or object in the Cemetery in contravention of Section 11.13 of this Bylaw shall be guilty of an offence and liable upon summary conviction to a fine of not less than five hundred dollars (\$500.00) and to a total fine of not more than two thousand, five hundred dollars (\$2,500.00) plus all costs of restoration.

14.2. Any person who commits a breach of any of the other provisions of this Bylaw shall, on conviction for such breach, be liable to a penalty of not less than one hundred dollars (\$100.00) and not exceeding two thousand dollars (\$2,000.00).

15. SEVERABILITY

15.1. Should any provision of this bylaw be declared invalid by a court of competent jurisdiction, then the invalid provision shall be severed, and the remaining bylaw shall remain in effect.

16. REPEAL

16.1. Bylaw 22-878 "Grande Cache Cemetery Bylaw" is hereby repealed.

16.2. Bylaw 97-218 "Cemetery Bylaw" is hereby repealed.

17. COMING INTO FORCE

17.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 24 day of October, 2023.

Read a second time this ____ day of ____, 2023.

Read a third time this ____ day of ____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Greenview Regional Library Board 2024 Budget Presentation		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO:	MANAGER: MH
DEPARTMENT:	FINANCE	DIR:	PRESENTER:
STRATEGIC PLAN:	Economy	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – Libraries Act Section 8

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accepts the Greenview Regional Library Board's 2024 Budget presentation for information as presented.

BACKGROUND/PROPOSAL:

Section 8 of the Libraries Act states that:

- (1) The municipal board shall before December 1 in each year prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library.
- (2) The budget and the estimate of money shall be forthwith submitted to the council of the municipality.
- (3) Council may approve the estimate under subsection (1) in whole or in part.

The Greenview Regional Library Board will be in attendance to provide Council with an overview of their 2024 budget. This is included in the Community Service Budget in the amount of \$577,000 for the 2024 calendar year.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to allow Council the opportunity to ask questions and get updates on the Greenview Regional Library Board activities.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not receive the presentation however Administration does not recommend this action because it is mandated under the Libraries Act.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

Libraries Act Section 8

Budget

- 8(1) The municipal board shall before December 1 in each year prepare a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library.
- (2) The budget and the estimate of money shall be forthwith submitted to the council of the municipality.
- (3) Council may approve the estimate under subsection (1) in whole or in part.



REQUEST FOR DECISION

SUBJECT: 2024 Budget Adoption

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: December 12, 2023

DEPARTMENT: FINANCE

STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MANAGER: MH

DIR: EBK PRESENTER: MH

LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Sec 242, 245, 283.1

Council Bylaw/Policy (cite) – Budget Development Process Policy 1016

RECOMMENDED ACTION:

MOTION: That Council adopt the 2025 - 2026 Operating Financial Plan and approve the 2024 Interim Operating Budget, establishing total revenues and expenditures of \$162,772,919.

MOTION: That Council approve project ED24001 Grande Cache Commercial Signage contingent on receiving a minimum of 50% grant funding.

MOTION: That Council adopt the 2025 – 2028 Capital Plan and approve the 2024 Capital Budget, establishing total expenditures of \$34,199,855 to be funded from Reserves and Grants (where applicable).

BACKGROUND/PROPOSAL:

The Municipal Government Act (MGA) directs Council to:

- approve an operating and capital budget for each calendar year by January 1 of that calendar year.
- prepare a 3-year financial plan.
- prepare a 5-year capital plan.

Attachment 1 outlines the overall 2024 Operating Budget and the 2025-2026 Operating Financial Plan.

Attachment 2 details the adjustments made based on Council decisions at this year's budget deliberation meetings, subsequent Council motions, or Administrative adjustments. These adjustments resulted in a net increase to the operating budget of \$2.4 million from what was initially presented. To balance the budget, this increase was offset with a decrease in the Transfer to Capital to fund net new capital projects. Significant Operating Budget adjustments captured since budget deliberations are summarized below:

- Increase of \$739,228 in Salaries, Benefits, and Honorariums for the market adjustment (COLA Cost of Living Allowance). Due to the timing of this motion, Administration was not able to update the individual positions within our budget software, so these numbers are presented as totals throughout the report.

- Reduction of \$40,000 for the reduction to the Cooperatives and Enterprises solid waste and recycling collection.
- Addition of a \$500,000 placeholder for the Maskwa Medical Centre Grant.

Attachment 3 summarizes the changes made to Community Grants & Partnerships. Anything highlighted in yellow represents changes made at the budget deliberation meetings or due to subsequent Council motions.

Attachment 4 outlines the 2024 Capital Budget and the 2025-2028 Capital Plan. Changes reflect adjustments based on decisions made by Council during the budget deliberations or in subsequent Council motions. Anything highlighted in yellow represents changes made at the budget deliberation meetings, with orange representing adjustments made since. The Capital Budget was adjusted for:

- ED24001 Grande Cache Commercial Signage was moved back to 2024 and reduced to \$300,000. During budget deliberations, this project was moved to 2025 to be looked at in conjunction with the construction of ED24002 Tourism & Interpretive Centre Expansion to allow Administration time to investigate grant funding. Administration has completed the research and have found that the TIC Expansion does not qualify but the Commercial Signage project does. The submission deadline for the grant is December 20, 2023, and Administration would know in early 2024 if the application is accepted.

Attachment 5 provides Council with a funding plan for the 2024 Capital Budget and attachment 6 outlines the impact to the Reserves.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motions is that Council will be in compliance with the Municipal Government Act.
2. An Interim Operating Budget will allow Administration to operate through 2024 until final assessments and requisitions are received and the budget can be finalized.
3. An approved Capital Budget will allow Administration to begin the procurement cycle which will allow projects to start sooner.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: None

FINANCIAL IMPLICATION:

Direct Costs: The 2024 Interim Operating Budget includes revenues and expenditures of \$162,772,919. The 2024 Capital Budget includes new commitments of \$34,199,855.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the final budget for approval in the spring of 2024 along with the 2024 Tax Rate Bylaw.

ATTACHMENT(S):

- Attachment 1: 2024 Operating Budget and 2025-2026 Financial Plan
- Attachment 2: 2024 Operating Budget – Summary of Changes
- Attachment 3: 2024 Community Grants and Partnerships
- Attachment 4: 2024 Capital Budget and 5 Year Capital Plan
- Attachment 5: 2024 Capital Budget – Funding Plan
- Attachment 6: 2024 Reserve Report
- Attachment 7: Budget Development Process Policy No. 1016

Municipal Government Act Sections 242, 245, 283.1

Adoption of operating budget

242(1) Each council must adopt an operating budget for each calendar year by January 1 of that calendar year.

(2) A council may adopt an interim operating budget for part of a calendar year.

(3) An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.

Adoption of capital budget

245 Each council must adopt a capital budget for each calendar year by January 1 of that calendar year.

Required plans

283.1(1) In this section,

- (a) “capital plan” means a plan referred to in subsection (3);
 - (b) “financial plan” means a plan referred to in subsection (2).
- (2) Each municipality must prepare a written plan respecting its anticipated financial operations over a period of at least the next 3 financial years.
- (3) Each municipality must prepare a written plan respecting its anticipated capital property additions over a period of at least the next 5 financial years.
- (4) The 3 financial years referred to in subsection (2) and the 5 financial years referred to in subsection (3) do not include the financial year in which the financial plan or capital plan is prepared.
- (5) Council may elect to include more than 3 financial years in a financial plan or more than 5 financial years in a capital plan.
- (6) Council must annually review and update its financial plan and capital plan.
- (7) The Minister may make regulations respecting financial plans and capital plans, including, without limitation, regulations
- (a) respecting the form and contents of financial plans and capital plans;
 - (b) specifying the first financial year required to be reflected in a financial plan;
 - (c) specifying the first financial year required to be reflected in a capital plan.

MD of Greenview
2024 Proposed Budget & 3-Year Forecast

	2023 Budget	2024 Proposed Budget	Budget Increase (Decrease)	2025 Forecast	2026 Forecast
1 - Property Taxes	147,517,328	147,198,882	(318,446)	147,198,882	147,198,882
2 - Government Transfers (Grants)	5,579,925	831,619	(4,748,306)	787,119	784,119
3 - User Fees and Sale of Goods & Services	3,540,196	3,238,048	(302,148)	3,244,411	3,276,280
4 - Utility User Rates & Fees	3,285,536	3,397,970	112,434	3,397,970	3,397,970
5 - Investment Income	3,200,000	7,200,000	4,000,000	7,200,000	7,200,000
6 - Fines and Penalties	845,500	830,500	(15,000)	830,500	805,500
7 - Other Revenue	110,900	75,900	(35,000)	75,900	75,900
Total Revenues	164,079,385	162,772,919	(1,306,466)	162,734,782	162,738,651
01 - Remunerations and Benefits	32,748,866	34,175,769	1,426,903	34,947,451	35,576,955
02 - Requisitions	35,789,451	35,789,351	(100)	35,789,351	35,789,351
03 - Contracted & Professional Services	25,756,330	22,240,444	(3,515,886)	24,424,583	21,725,234
04 - Amortization	24,131,205	26,500,000	2,368,795	27,500,000	29,000,000
05 - Grants and Contributions	11,427,883	28,059,314	16,631,431	11,638,765	11,502,463
06 - Materials and Supplies	11,766,179	9,916,319	(1,849,860)	11,419,043	9,447,418
07 - Utilities	2,340,089	2,241,233	(98,856)	2,259,491	2,274,897
08 - Rental & Leases	2,191,100	2,117,000	(74,100)	2,124,000	2,126,000
09 - Purchases from Other Governments	2,033,010	2,088,342	55,332	2,249,504	2,348,936
10 - Travel, Training & Development	1,888,367	2,007,903	119,536	1,970,740	1,967,010
11 - Advertising & Promotion	1,255,050	1,232,100	(22,950)	1,120,300	1,103,100
12 - Communications	789,353	933,964	144,611	941,144	941,407
13 - Insurance	704,000	754,000	50,000	754,000	754,000
14 - Financial Expenses	645,000	543,000	(102,000)	543,000	543,000
15 - Repayment of Long Term Debt	501,746	64,229	(437,517)	45,994	39,506
16 - Decommissioning & Rehabilitation Obligations	300,000	-	(300,000)	-	-
17 - Transfer to/(from) Reserves & Capital	260,000	(5,958,549)	(6,218,549)	4,937,416	7,527,374
18 - Other Expenses	91,500	68,500	(23,000)	70,000	72,000
Total Expenses	154,619,029	162,772,919	8,153,890	162,734,782	162,738,651
Net Surplus/(Deficit)	\$ 9,460,356	\$ -	\$ (9,460,356)	\$ -	\$ -

2024 Operating Budget Summary of Changes

As Presented

Total Revenue	\$ 162,757,919
Total Expenses	\$ 162,757,919
Net (Surplus)/Deficit	\$ -

Changes

Sub Department	Object	Description	Budget Adjustment
532 Environmental Services Revenue	5427 Recycling Revenue	Add budget for metal recycling	\$ (15,000)
All Sub Departments	6001 Salaries 6003 Honorariums 6004 Employer Contributions	2024 Market/Cost of Living Adjustment	\$ 739,228
101 Council	6025 Promotional Marketing	Reduce	\$ (5,000)
115 Information Systems	6071 Contracted Maintenance Services	Remove Council Chamber Audio Improvements	\$ (75,000)
121 Corporate Services	6040 Professional Services 6031 Postage 6021 Advertising	Remove Census	\$ (161,000)
200 Infrastructure & Engineering	6046 Legal	Reduce	\$ (25,000)
211 Planning & Development	6040 Professional Services	Grovedale ASP - move to 2025	\$ (50,000)
223 Solid Waste Collection & Disposal	6147 Environmental Control Equipment	Reduction to Cooperatives and Enterprises solid waste and recycling collection	\$ (40,000)
246 Road Services	6110 Chemical/Control Products	Add dust control	\$ 750,000
311 Economic Development	6040 Professional Services	Eco Environmental Agricultural Industrial Park	\$ (20,000)
321 Community Services Grants	6202 Grants to Organizations	Add Rising Above Grant	\$ 333,333
321 Community Services Grants	6202 Grants to Organizations	Valleyview Ag Society Grant placeholder	\$ 500,000
321 Community Services Grants	6202 Grants to Organizations	Maskwa Medical Centre Grant placeholder	\$ 500,000
340 Outdoor Recreation Administration	6013 Training & Education	Reduce, course will be completed in 2023	\$ (10,000)
121 Corporate Services	6304 Transfer to Capital Fund	Reduce to balance budget	\$ (2,421,561)
Total Changes			\$ 0

Net (Surplus)/Deficit	\$ 0
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Grant Adjustments:

333 Museums	6202 Grants to Organizations	Grande Prairie Museum	\$ 15,000
333 Museums	6203 Grant Agreements	Grande Prairie Art Gallery	\$ 40,500
323 Multi Purpose Facilities	6203 Grant Agreements	Nitehawk Ski Hill	\$ 339,250
343 Outdoor Recreation	6203 Grant Agreements	Swan City Snowmobile Club	\$ 20,000
343 Outdoor Recreation	6207 Shared Funding	Alberta Conservation Association	\$ 5,000
Moving to Community Services Miscellaneous Grants			\$ 419,750

Total Community Services Miscellaneous Grants	\$ 2,753,083
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Community Grants & Partnerships

Object Code	Sub-Department	2023 Budget	2024 Proposed	Change
Grants to Individuals				
Community Activity Fee Funding	362 - FCSS Programs	15,000	7,000	(8,000)
Total 6201 Grants to Individuals		15,000	7,000	- 8,000
Grants to Organizations				
STARS Foundation	300 - Community Services Administration	310,000	310,000	-
Highway 40 Twinning	300 - Community Services Administration	-	15,000,000	15,000,000
Valleyview Seniors Outreach Program	303 - Seniors Programs	9,000	9,000	-
DeBolt Pioneer Centre	303 - Seniors Programs	10,500	10,500	-
Grande Cache Golden Age Club	303 - Seniors Programs	1,500	-	(1,500)
Grovedale Seniors Society	303 - Seniors Programs	7,000	7,000	-
Grande Cache Medical Board	309 - Grande Cache Medical Clinic	-	50,000	50,000
Community Futures West Yellowhead	311 - Economic Development Program	10,000	10,000	-
Hospitality Industry Indoor Improvement Grants	311 - Economic Development Program	-	30,000	30,000
East Smoky Recreation Board	320 - Recreation Boards	72,000	72,000	-
Grovedale Recreation Board	320 - Recreation Boards	70,000	70,000	-
Crooked Creek Recreation Board	320 - Recreation Boards	70,000	90,000	20,000
Grande Cache Recreation Board	320 - Recreation Boards	-	70,000	70,000
Community Grants	321 - Community Services Grants	1,500,000	3,253,083	1,753,083
Valleyview & District Agricultural Society	324 - Agricultural Societies	22,000	22,000	-
DeBolt & District Agricultural Society	324 - Agricultural Societies	91,000	105,000	14,000
The Grovedale Community Club Agricultural Society	324 - Agricultural Societies	150,000	150,000	-
MD of Greenview Municipal Library Board	330 - Cultural & Historical Buildings	577,000	577,000	-
DeBolt Community Hall	332 - Community Halls	16,500	16,500	-
Grovedale Community Hall	332 - Community Halls	27,500	27,500	-
Little Smoky Community Hall	332 - Community Halls	16,500	16,500	-
Goodwin Community Hall	332 - Community Halls	8,250	8,250	-
New Fish Creek Community Hall	332 - Community Halls	16,500	16,500	-
Puskwaskau Community Hall	332 - Community Halls	8,250	-	(8,250)
Sturgeon Heights Community Hall	332 - Community Halls	8,250	8,250	-
Sunset House Community Hall	332 - Community Halls	38,500	38,500	-
Sweathouse Community Hall	332 - Community Halls	16,500	18,180	1,680
Museum Grants	333 - Museums	65,000	50,000	(15,000)
Greenview Search and Rescue	350 - Protective Services Administration	30,000	30,000	-
Grande Cache Search and Rescue	350 - Protective Services Administration	20,000	30,000	10,000
Grande Prairie Search and Rescue	350 - Protective Services Administration	20,000	20,000	-
Peace Wapiti School Division	365 - Liaison Worker Program	45,000	45,000	-
FCSS Board Grants	366 - Grants to Individual Organizations	72,000	57,000	(15,000)
Projects aligned with ASB programs	373 - Vegetation Management	5,000	5,000	-
Greenview Riparian and Agricultural Support (G.R.A.S.S) Program	375 - Extension and Outreach	30,000	30,000	-
Agriculture Services Grants	375 - Extension and Outreach	110,500	219,500	109,000
Weed Control Grants	375 - Extension and Outreach	25,000	20,000	(5,000)
Veterinary Services Incorporated (VSI)	376 - Veterinary Services	95,200	137,000	41,800
Grovedale Rural Crime Watch	450 - Community Peace Officer Program	2,000	2,000	-
Total 6202 Grants to Organizations		3,576,450	20,631,263	17,054,813
Grant Agreements				
Valleyview & District Sun Valley Pioneers	303 - Seniors Programs	11,500	11,500	-
Red Willow Lodge	303 - Seniors Programs	9,500	-	(9,500)
Town of Valleyview CDI	312 - Community Development Agreements	3,000,000	3,000,000	-
Town of Fox Creek CDI	312 - Community Development Agreements	2,500,000	2,500,000	-
Nitehawk Ski Hill	323 - Multipurpose Facility Grants	384,000	100,000	(284,000)
Smoky River Ski Hill	323 - Multipurpose Facility Grants	164,311	165,737	1,426
Evergreen Park	323 - Multipurpose Facility Grants	33,500	25,000	(8,500)
County of Grande Prairie Sportsplex	323 - Multipurpose Facility Grants	4,000	-	(4,000)
Peace Library System	330 - Cultural & Historical Buildings	61,000	59,929	(1,071)
Grande Prairie Art Gallery	333 - Museums	35,000	-	(35,000)
Philip J. Currie Dinosaur Museum	333 - Museums	150,000	150,000	-

Object Code	Sub-Department	2023 Budget	2024 Proposed	Change
Cornwall Community Cemetery (Ridgevalley)	334 - Cemeteries	1,500	1,500	-
Cooperatives & Enterprises Cemeteries	334 - Cemeteries	10,500	10,500	-
Sturgeon Heights Cemetery	334 - Cemeteries	-	2,000	2,000
Swan City Snowmobile Club	343 - Outdoor Recreation Partnerships	20,000	-	(20,000)
Golden Triangle	343 - Outdoor Recreation Partnerships	15,000	15,000	-
Total 6203 Grant Agreements		6,399,811	6,041,166	(358,645)
Contributions to Regional Partners				
West Yellowhead Regional Waste Authority	223 - Solid Waste Collection & Disposal	276,882	30,000	(246,882)
Fox Creek Multiplex	320 - Recreation Boards	1,000,000	1,000,000	-
South Peace Regional Archives	333 - Museums	56,240	72,985	16,745
Grovedale Cemetery	334 - Cemeteries	4,700	6,400	1,700
Little Smoky Cemetery	334 - Cemeteries	4,700	4,000	(700)
New Fish Creek Cemetery	334 - Cemeteries	4,700	4,000	(700)
Sunset House Cemetery	334 - Cemeteries	4,700	4,000	(700)
Grande Cache Cemetery	334 - Cemeteries	3,200	3,500	300
City of GP Municipal Partner Share - Regional Recreation Fees	343 - Outdoor Recreation Partnerships	2,500	2,500	-
Alberta Conservation Association	343 - Outdoor Recreation Partnerships	5,000	-	(5,000)
Total 6207 Shared Funding		1,362,622	1,127,385	(235,237)
Donations & Sponsorship				
Alberta Development Officer's Association	211 - Planning & Development Admin	1,500	1,500	-
Sponsorships & In-Kind Donations	321 - Community Services Grants	-	200,000	200,000
Recreation Passes	346 - GC Recreation Admin	1,000	1,000	-
Farm Family Award	375 - Extension and Outreach	1,500	-	(1,500)
Alberta Invasive Species Council	375 - Extension and Outreach	5,000	5,000	-
Total 6208 Donations & Sponsorship		9,000	207,500	198,500
Bursaries & Scholarships				
Scholarships & Bursaries	321 - Community Services Grants	50,000	40,000	(10,000)
Special Achievement Awards	321 - Community Services Grants	15,000	5,000	(10,000)
Total 6209 Bursaries & Scholarships		65,000	45,000	(20,000)
Total Community Grants & Partnerships		11,427,883	28,059,314	16,631,431

2024 Capital Budget Funding Plan

Project Number	Project Title	2024 New Commitments	Grant Funding	Reserve/ Liability Funding	Unrestricted Reserve	Transfer from Operating Budget	Debtenture Funding	Total
CP24002	Grovedale Ice Plant	1,400,000		1,400,000				1,400,000
RE23002	Recreation Centre Arena Ice Pad & Boards	1,750,000	1,197,595	552,405				1,750,000
RE24002	GRM - Fitness Equipment	9,500			9,500			9,500
RE24004	Arena Dressing Room Revitalization	100,000		100,000				100,000
PS23002	Rescue Tools	100,000			100,000			100,000
PS23004	Bunker Gear Replacement	75,000		75,000				75,000
PS24001	1/2 Ton Truck Replacement (A243)	135,000		135,000				135,000
PS24002	1/2 Ton Truck Replacement (A165)	135,000		135,000				135,000
PS24004	Two Sprinkler Protection Units (SPU)	500,000			500,000			500,000
PS24006	Outfit New Wet Rescue in DeBolt	250,000			250,000			250,000
PS24007	AFRRCS Radios	251,900			251,900			251,900
AG24006	Post Pounder Replacement ASB0024	22,500		22,500				22,500
AG24007	Spray System Replacement (A158)	75,000		75,000				75,000
AG24009	Valmar Attachments x 2 Replacement	60,000		60,000				60,000
AG24010	Bale Wagon Replacement for Grovedale	75,000		75,000				75,000
BT24001	Hydroseeder	23,500			23,500			23,500
BT24003	Zero Turn Mower Replacement (T83- 60" deck)	22,500		22,500				22,500
BT24004	Zero Turn Mower Replacement (T82)	22,500		22,500				22,500
BT24005	Wood Chipper Attachment (NEW)	16,500			16,500			16,500
PO24001	Replacement CPO unit E2	110,000		110,000				110,000
PO24003	Two Trailers	20,000			20,000			20,000
ED24001	Grande Cache Commercial Signage	300,000	150,000		150,000			300,000
ED24002	Tourism & Interpretive Centre Expansion	50,000			50,000			50,000
RD23005	FTR Canfor Section South	800,000		800,000				800,000
RD24004	Land Acquisitions	100,000				100,000		100,000
RD24006	Township Road 692 Regrade	250,000		250,000				250,000
RD24008	Range Road 212 Road Construction	450,000			450,000			450,000
BF76637	Township Road 692 (SW 16-69-22-W5M)	550,000		550,000				550,000
BF77259	Tributary to Sweathouse Creek	2,000,000		2,000,000				2,000,000
PV23004	Township Road 704 (Hwy 49 to RR 230) Overlay	2,500,000		2,500,000				2,500,000
PV24003	Hamlet Curb & Gutter Resurfacing	2,000,000		2,000,000				2,000,000
PV24004	Forestry Trunk Road (KM 0 to KM 5) Overlay	75,000		75,000				75,000
WD22005	Water & Sewer Extension - Memorial Drive	4,500,000			4,021,549	478,451		4,500,000
SW20001	GC Transfer Station Development	2,500,000	-	2,500,000				2,500,000
OP24001	Annual Vehicle Replacement	771,500		771,500				771,500
OP24004	A135 - Plow Truck Replacement DB	448,000		448,000				448,000

Project Number	Project Title	2024 New Commitments	Grant Funding	Reserve/ Liability Funding	Unrestricted Reserve	Transfer from Operating Budget	Debenture Funding	Total
OP24005	Group 6 Excavator - DB	175,000			175,000			175,000
OP24006	T66 - Equipment Hauling Trailer Replacement VV	75,000		75,000	-			75,000
FM22008	New Operations Shop in Grande Cache	11,381,455		11,381,455	-			11,381,455
FM24007	Renovations to FM/Enviro Building	20,000		20,000	-			20,000
FM24010	Replacement of RB3 60" Rotary Broom	6,000		6,000	-			6,000
FM24011	Replacement of Skid #1 to Bobcat Skid Steer	94,000		94,000	-			94,000
Total Capital		\$ 34,199,855	\$ 1,347,595	\$ 26,255,860	\$ 6,017,949	\$ 578,451	\$ -	\$ 34,199,855

2024 5-Year Capital Plan

	2023 Carryover	2024 New Commitments	2024 Total	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast
Corporate Services	\$ 436,000	\$ -	\$ 436,000	\$ -	\$ -	\$ -	\$ -
Information Systems	80,000	-	80,000	40,000	25,000	-	-
Construction and Engineering	508,900	8,725,000	9,233,900	12,605,750	17,964,024	18,579,730	28,126,012
Environmental Services	46,137,469	7,000,000	42,495,008	38,448,000	506,556	1,046,576	258,903
Operations	-	1,469,500	1,469,500	2,733,000	3,765,000	850,000	600,000
Facility Maintenance	640,000	11,501,455	12,141,455	249,000	144,000	-	-
Community Services	-	1,400,000	1,400,000	-	-	-	-
Recreation	2,096,450	1,859,500	2,109,500	8,226,200	-	-	-
Protective Services	-	1,446,900	1,446,900	2,326,100	3,356,100	96,100	51,100
Family & Community Support Services	-	-	-	60,000	-	-	-
Agricultural Services	-	317,500	317,500	966,200	337,340	13,000	-
Community Peace Officer Program	-	130,000	130,000	240,000	130,000	140,000	-
Economic Development	-	350,000	350,000	403,500	-	-	-
Total Capital	\$ 49,898,819	\$ 34,199,855	\$ 71,609,763	\$ 66,297,750	\$ 26,228,020	\$ 20,725,406	\$ 29,036,015

Project Number	Project Title	2023 Carryover	2024 New Commitments	2024 Total	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	Total
CS22001	Software Replacement Project 2022 - 2024	436,000	-	436,000	-	-	-	-	436,000
Corporate Services Total		436,000	-	436,000	-	-	-	-	436,000
IT23002	SharePoint Upgrade	80,000	-	80,000	-	-	-	-	80,000
IT25002	File and Data Backup Hardware Replacement	-	-	-	40,000	-	-	-	40,000
IT26001	Network Firewall Equipment Replacement	-	-	-	-	25,000	-	-	25,000
Information Systems Total		80,000	-	80,000	40,000	25,000	-	-	145,000
CP24002	Grovedale Ice Plant	-	1,400,000	1,400,000	-	-	-	-	1,400,000
Community Services Total		-	1,400,000	1,400,000	-	-	-	-	1,400,000
RE21007	Community Facility	1,946,450	-	100,000	5,900,000	-	-	-	6,000,000
RE22003	Victor Lake Recreation Enhancements	50,000	-	50,000	-	-	-	-	50,000
RE23002	Recreation Centre Arena Ice Pad & Boards	100,000	1,750,000	1,850,000	-	-	-	-	1,850,000
RE24002	GRM - Fitness Equipment	-	9,500	9,500	-	-	-	-	9,500
RE24003	Central Park Playground	-	-	-	-	-	-	-	-
RE24004	Arena Dressing Room Revitalization	-	100,000	100,000	1,150,000	-	-	-	1,250,000
RE24010	Skate Park - Grande Cache	-	-	-	-	-	-	-	-
RE25001	Stern Park Playground Equipment Replacement	-	-	-	85,000	-	-	-	85,000
RE25002	Hamel Park Playground Equipment Replacement	-	-	-	88,000	-	-	-	88,000
RE25003	Recreation Centre Ammonia Compressors	-	-	-	400,000	-	-	-	400,000
RE25004	1/2 Ton Truck Replacement (A143)	-	-	-	70,400	-	-	-	70,400
RE25005	Shuttler Flats Gazebo Replacement	-	-	-	250,000	-	-	-	250,000
RE25006	1/2 Ton Truck Replacement A241 GC	-	-	-	70,400	-	-	-	70,400
RE25007	1/2 Ton Truck Replacement A240	-	-	-	70,400	-	-	-	70,400
RE25008	Smoky River South - Outhouse Replacement	-	-	-	30,000	-	-	-	30,000
RE25009	Sheep Creek - Outhouse Replacement	-	-	-	30,000	-	-	-	30,000
RE25010	Mower Replacement - T82	-	-	-	12,000	-	-	-	12,000
RE25011	Mower Replacement - T73	-	-	-	70,000	-	-	-	70,000
Recreation Total		2,096,450	1,859,500	2,109,500	8,226,200	-	-	-	10,335,700
PS23002	Rescue Tools	-	100,000	100,000	-	-	-	-	100,000
PS23004	Bunker Gear Replacement	-	75,000	75,000	45,000	45,000	45,000	-	210,000
PS24001	1/2 Ton Truck Replacement (A243)	-	135,000	135,000	-	-	-	-	135,000
PS24002	1/2 Ton Truck Replacement (A165)	-	135,000	135,000	-	-	-	-	135,000
PS24004	Two Sprinkler Protection Units (SPU)	-	500,000	500,000	-	-	-	-	500,000
PS24006	Outfit New Wet Rescue in DeBolt	-	250,000	250,000	-	-	-	-	250,000
PS24007	AFRRCS Radios	-	251,900	251,900	51,100	51,100	51,100	51,100	456,300
PS25002	Tahoe Replacement (F68)	-	-	-	150,000	-	-	-	150,000
PS25003	Pumper/Rescue Replacement	-	-	-	1,500,000	-	-	-	1,500,000
PS25004	Rapid Response Truck	-	-	-	400,000	-	-	-	400,000
PS25005	Replacement Squad (F63) - Grande Cache	-	-	-	180,000	-	-	-	180,000
PS26004	Fire Tender Apparatus (Replacing F11)	-	-	-	-	800,000	-	-	800,000
PS26005	UTV Replacement (F24)	-	-	-	-	60,000	-	-	60,000
PS26006	Wet Rescue Truck Replacement (F28)	-	-	-	-	1,200,000	-	-	1,200,000
PS26007	Fire Engine Replacement F61 - Grande Cache	-	-	-	-	1,200,000	-	-	1,200,000
Protective Services Total		-	1,446,900	1,446,900	2,326,100	3,356,100	96,100	51,100	7,276,300
FC25001	SUV Replacement A178	-	-	-	60,000	-	-	-	60,000
Family & Community Support Services Total		-	-	-	60,000	-	-	-	60,000

Project Number	Project Title	2023 Carryover	2024 New Commitments	2024 Total	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	Total
AG24006	Post Pounder Replacement ASB0024	-	22,500	22,500	-	-	-	-	22,500
AG24007	Spray System Replacement (A158)	-	75,000	75,000	-	-	-	-	75,000
AG24009	Valmar Attachments x 2 Replacement	-	60,000	60,000	-	-	-	-	60,000
AG24010	Bale Wagon Replacement for Grovedale	-	75,000	75,000	-	-	-	-	75,000
AG25001	Tractor and Loader Replacement (T28)	-	-	-	85,000	-	-	-	85,000
AG25002	Quad ATV Replacement (Q9)	-	-	-	15,000	-	-	-	15,000
AG25003	3 Point Hitch Sprayer Replacement (AG0001)	-	-	-	18,000	-	-	-	18,000
AG25004	1/2 Ton Truck Replacement (A170)	-	-	-	70,400	-	-	-	70,400
AG25005	One Ton Truck Replacement (A169)	-	-	-	101,000	-	-	-	101,000
AG25007	Tractor and Loader Replacement (T29)	-	-	-	150,000	-	-	-	150,000
AG25008	Land Roller Replacement (ASB0005)	-	-	-	40,000	-	-	-	40,000
AG25009	Heavy Disk 14 ft. Replacement (ASB0001)	-	-	-	45,000	-	-	-	45,000
AG25010	Water Tank Trailer Replacement (TRL18)	-	-	-	12,000	-	-	-	12,000
AG25011	Barbecue Replacement (TRL19)	-	-	-	50,000	-	-	-	50,000
AG25012	Loading Chute Replacement ASB0017	-	-	-	10,000	-	-	-	10,000
AG25013	Post Pounder Replacement ASB0024	-	-	-	17,000	-	-	-	17,000
AG25014	Post Pounder Replacement ASB0023	-	-	-	17,000	-	-	-	17,000
AG25015	Field Sprayer 500 Gal (ASB0004)	-	-	-	32,000	-	-	-	32,000
AG25016	Bale Hauler Replacement (ASB0012)	-	-	-	50,000	-	-	-	50,000
AG25017	3/4 Ton Truck Replacement (A166)	-	-	-	79,700	-	-	-	79,700
AG25018	3/4 Ton Truck Replacement (A168)	-	-	-	79,700	-	-	-	79,700
AG25019	1/2 Ton Truck Replacement GC A237	-	-	-	70,400	-	-	-	70,400
AG26000	Medium Duty Deck Truck 5 Ton Replacement (A158)	-	-	-	-	145,000	-	-	145,000
AG26001	Land Roller Replacement ROLL001	-	-	-	-	40,000	-	-	40,000
AG26002	Cattle Squeeze Replacement (SQUE3098)	-	-	-	-	13,000	-	-	13,000
AG26014	Water Tank Trailer Replacement (TRL8)	-	-	-	-	12,000	-	-	12,000
AG26015	Earth Mover Replacement (SOIL3100)	-	-	-	-	40,000	-	-	40,000
AG26016	Earth Mover Replacement (SOIL3101)	-	-	-	-	40,000	-	-	40,000
AG26017	Spray System Replacement (A138)	-	-	-	-	30,000	-	-	30,000
AG26018	Panel Trailer (TRL 6) Replacement	-	-	-	-	17,340	-	-	17,340
AG27007	Cattle Squeeze Replacement (SQUE3099)	-	-	-	-	-	13,000	-	13,000
BT24001	Hydroseeder	-	23,500	23,500	-	-	-	-	23,500
BT24003	Zero Turn Mower Replacement (T83- 60" deck)	-	22,500	22,500	-	-	-	-	22,500
BT24004	Zero Turn Mower Replacement (T82)	-	22,500	22,500	-	-	-	-	22,500
BT24005	Wood Chipper Attachment (NEW)	-	16,500	16,500	-	-	-	-	16,500
BT25001	Landscape Material Storage	-	-	-	24,000	-	-	-	24,000
Agricultural Services Total		-	317,500	317,500	966,200	337,340	13,000	-	1,634,040
PO24001	Replacement CPO unit E2	-	110,000	110,000	-	-	-	-	110,000
PO24003	Two Trailers	-	20,000	20,000	-	-	-	-	20,000
PO25001	Replacement CPO Unit E5	-	-	-	120,000	-	-	-	120,000
PO25002	Replacement CPO unit E1	-	-	-	120,000	-	-	-	120,000
PO26001	Replacement CPO Unit E3	-	-	-	-	130,000	-	-	130,000
PO27001	Replacement CPO Unit E4	-	-	-	-	-	140,000	-	140,000
Community Peace Officer Program Total		-	130,000	130,000	240,000	130,000	140,000	-	640,000
ED24001	Grande Cache Commercial Signage	-	300,000	300,000	-	-	-	-	300,000
ED24002	Tourism & Interpretive Centre Expansion	-	50,000	50,000	350,000	-	-	-	400,000
ED25001	Replacement Vehicle-SUV	-	-	-	53,500	-	-	-	53,500
Economic Development Total		-	350,000	350,000	403,500	-	-	-	753,500

Project Number	Project Title	2023 Carryover	2024 New Commitments	2024 Total	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	Total
RD20001	Range Road 205/210 (8 Mile Road) Regrade	-	-	-	3,000,000	-	-	-	3,000,000
RD23005	FTR Canfor Section South	483,900	800,000	1,283,900	-	-	-	-	1,283,900
RD24004	Land Acquisitions	-	100,000	100,000	100,000	100,000	100,000	100,000	500,000
RD24006	Township Road 692 Regrade	-	250,000	250,000	2,500,000	-	-	-	2,750,000
RD24008	Range Road 212 Road Construction	-	450,000	450,000	-	-	-	-	450,000
RD25004	Forestry Trunk Road Phase 7	-	-	-	700,000	5,800,000	-	-	6,500,000
RD25005	Grande Cache Phased Rehabilitation	-	-	-	500,000	3,800,000	4,000,000	4,200,000	12,500,000
RD25006	Range Road 63 (North of TWP 700) Regrade	-	-	-	50,000	500,000	-	-	550,000
RD25007	Landry Heights Subdivision Rehabilitation	-	-	-	150,000	2,300,000	-	-	2,450,000
RD26005	Township Road 692 Regrade	-	-	-	-	450,000	4,950,000	-	5,400,000
RD27001	Forestry Trunk Road Phase 8	-	-	-	-	-	783,900	6,030,000	6,813,900
BF72012	Sturgeon Creek Bridge	-	-	-	-	-	2,510,000	-	2,510,000
BF73703	Sturgeon Creek Bridge	-	-	-	-	-	84,000	1,116,000	1,200,000
BF75041	Asplund Creek	-	-	-	-	-	60,000	800,000	860,000
BF75250	DeBolt Creek	-	-	-	-	-	50,000	500,000	550,000
BF76494	Tributary to Little Smoky River	-	-	-	35,000	300,000	-	-	335,000
BF76637	Township Road 692 (SW 16-69-22-W5M)	-	550,000	550,000	-	-	-	-	550,000
BF77159	Asplund Creek	-	-	-	876,750	-	-	-	876,750
BF77244	Tributary to Sweathouse Creek	25,000	-	25,000	-	-	-	-	25,000
BF77259	Tributary to Sweathouse Creek	-	2,000,000	2,000,000	-	-	-	-	2,000,000
BF78147	Tributary to Smoky River	-	-	-	563,000	-	-	-	563,000
BF79118	Tributary to Sturgeon Creek	-	-	-	500,000	-	-	-	500,000
BF79709	Tributary to Moose Creek	-	-	-	35,000	300,000	-	-	335,000
BF86025	Twp Rd 752 East of RR 260	-	-	-	-	-	35,000	325,000	360,000
BF86296	Twp 712 / RR 263 Intersection	-	-	-	-	-	50,000	580,000	630,000
PV23004	Township Road 704 (Hwy 49 to RR 230) Overlay	-	2,500,000	2,500,000	-	-	-	-	2,500,000
PV24003	Hamlet Curb & Gutter Resurfacing	-	2,000,000	2,000,000	2,100,000	2,200,000	2,300,000	2,400,000	11,000,000
PV24004	Forestry Trunk Road (KM 0 to KM 5) Overlay	-	75,000	75,000	1,369,000	-	-	-	1,444,000
PV25002	Range Road 64 (TWP 700 to TWP 694) Paving	-	-	-	40,000	1,080,000	-	-	1,120,000
PV25004	Ferns Grove & East Grove Overlay	-	-	-	87,000	866,585	-	-	953,585
PV26001	Township Road 730 (RR 223 to Hwy 49) Overlay	-	-	-	-	182,439	1,850,000	-	2,032,439
PV26002	Creeks Crossing Overlay	-	-	-	-	85,000	850,000	-	935,000
PV27001	Range Road 13 (Hwy 43 to TWP 724A) Overlay	-	-	-	-	-	136,830	1,368,300	1,505,130
PV27002	Forestry Trunk Road (KM 5 to KM 10) Paving	-	-	-	-	-	780,000	10,000,000	10,780,000
PV27004	Range Road 244 (TWP 704 to Greenview Golf Course) Overlay	-	-	-	-	-	40,000	478,903	518,903
PV28001	Township Road 700 (Hwy 666 to Hwy 40) Overlay	-	-	-	-	-	-	47,809	47,809
PV28002	Bald Mountain Tower Road Chip Seal	-	-	-	-	-	-	180,000	180,000
Construction and Engineering Total		508,900	8,725,000	9,233,900	12,605,750	17,964,024	18,579,730	28,126,012	86,509,416

Project Number	Project Title	2023 Carryover	2024 New Commitments	2024 Total	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	Total
ES26001	1/2 Ton Truck Replacement A242	-	-	-	-	78,278	-	-	78,278
ES26002	1/2 Ton Truck Replacement A272	-	-	-	-	78,278	-	-	78,278
ES26007	Hook Bin Truck Replacement A269	-	-	-	-	350,000	-	-	350,000
ES27001	1/2 Ton Truck Replacement A183	-	-	-	-	-	82,192	-	82,192
ES27002	1/2 Ton Truck Replacement A238	-	-	-	-	-	82,192	-	82,192
ES27003	1/2 Ton Truck Replacement A284	-	-	-	-	-	82,192	-	82,192
ES28001	1/2 Ton Truck Replacement A274	-	-	-	-	-	-	86,301	86,301
ES28002	1/2 Ton Truck Replacement A275	-	-	-	-	-	-	86,301	86,301
ES28003	1/2 Ton Truck Replacement A290	-	-	-	-	-	-	86,301	86,301
WD15002	Grovedale Water Treatment Plant Upgrade	1,914,521	-	1,914,521	-	-	-	-	1,914,521
WD19004	Grande Cache Distribution Pumphouse Upgrades	-	-	-	3,000,000	-	-	-	3,000,000
WD22005	Water & Sewer Extension - Memorial Drive	-	4,500,000	4,500,000	-	-	-	-	4,500,000
WW19001	Grovedale Floating Liner	9,945,093	-	500,000	17,000,000	-	-	-	17,500,000
WW19002	Grande Cache Sewage Treatment Plant	32,250,487	-	32,250,487	-	-	-	-	32,250,487
WW21001	Ridgevalley Lagoon Expansion	1,928,568	-	731,200	12,000,000	-	-	-	12,731,200
WW27002	SRS Station Sturgeon Heights Lagoon	-	-	-	-	-	700,000	-	700,000
SW19004	Grande Cache Landfill & Recycling Land Purchase	30,000	-	30,000	-	-	-	-	30,000
SW20001	GC Transfer Station Development	68,800	2,500,000	2,568,800	-	-	-	-	2,568,800
SW20001-1	GC Landfill Closure	-	-	-	5,700,000	-	-	-	5,700,000
SW25005	GC Compactor Replacement	-	-	-	748,000	-	-	-	748,000
SW27002	Roll Off Bin Replacements	-	-	-	-	-	100,000	-	100,000
Environmental Services Total		46,137,469	7,000,000	42,495,008	38,448,000	506,556	1,046,576	258,903	82,755,043
OP24001	Annual Vehicle Replacement	-	771,500	771,500	-	-	-	-	771,500
OP24004	A135 - Plow Truck Replacement DB	-	448,000	448,000	-	-	-	-	448,000
OP24005	Group 6 Excavator - DB	-	175,000	175,000	-	-	-	-	175,000
OP24006	T66 - Equipment Hauling Trailer Replacement VV	-	75,000	75,000	-	-	-	-	75,000
OP25001	A214 - 1/2 Ton to replace 3/4 ton DB	-	-	-	71,000	-	-	-	71,000
OP25002	A106 - 1/2 Ton to replace 3/4 ton	-	-	-	71,000	-	-	-	71,000
OP25003	G35 - Grader Replacement VV	-	-	-	780,000	-	-	-	780,000
OP25004	G39 - Grader Replacement VV	-	-	-	780,000	-	-	-	780,000
OP25005	A162 - 1/2 Ton Crew cab Replaces 3/4 Ton GC	-	-	-	71,000	-	-	-	71,000
OP25006	L10 - Backhoe Replacement DB	-	-	-	220,000	-	-	-	220,000
OP25007	A159 - Plow Truck Replacement GD	-	-	-	460,000	-	-	-	460,000
OP25008	ST3/F16 - Steamer Replacement	-	-	-	140,000	-	-	-	140,000
OP25009	ST4/F15 - Steamer Replacement	-	-	-	140,000	-	-	-	140,000
OP26001	G36 - Grader Replacement GD	-	-	-	-	780,000	-	-	780,000
OP26002	L12 - Backhoe Replacement GD	-	-	-	-	220,000	-	-	220,000
OP26004	L11 - Backhoe Replacement VV	-	-	-	-	220,000	-	-	220,000
OP26005	A123 - Picker Truck Replacement VV	-	-	-	-	295,000	-	-	295,000
OP26006	A137 - 2 Ton Truck replacement GD	-	-	-	-	100,000	-	-	100,000
OP26007	A156 - 1/2 Ton crew cab 4x4 Replaces 3/4 Ton GC	-	-	-	-	71,000	-	-	71,000
OP26008	G37 - Grader Replacement VV	-	-	-	-	780,000	-	-	780,000
OP26009	A188 - 1 Ton Crew Cab Truck Replacement VV	-	-	-	-	73,000	-	-	73,000
OP26010	G38 - Grader Replacement VV	-	-	-	-	780,000	-	-	780,000
OP26011	T27 - Tractor 6140R Replacement	-	-	-	-	300,000	-	-	300,000
OP26012	A128 - 1/2 Ton to replace 3/4 Ton GC	-	-	-	-	71,000	-	-	71,000
OP26013	A171 - 3/4 Ton Pick Up Truck GD	-	-	-	-	75,000	-	-	75,000
OP27009	T26 - Tractor 2014 6140R Replacement	-	-	-	-	-	300,000	-	300,000

Project Number	Project Title	2023 Carryover	2024 New Commitments	2024 Total	2025 Forecast	2026 Forecast	2027 Forecast	2028 Forecast	Total
OP27010	A175 - 1/2 Ton, Crew Cab 4x4 Pickup Truck GD	-	-	-	-	-	75,000	-	75,000
OP27011	A185 - Replace Plow Truck	-	-	-	-	-	475,000	-	475,000
OP28009	T24 - Tractor 2014 6140R Replacement	-	-	-	-	-	-	300,000	300,000
OP28010	T25 - Tractor 2014 6140R Replacement	-	-	-	-	-	-	300,000	300,000
Operations Total		-	1,469,500	1,469,500	2,733,000	3,765,000	850,000	600,000	9,417,500
FM22008	New Operations Shop in Grande Cache	120,000	11,381,455	11,501,455	-	-	-	-	11,501,455
FM22009	GRM & Grovedale Emergency Generator Preparedness	425,000	-	425,000	-	-	-	-	425,000
FM23009	Purchase a Wide Area Mower	95,000	-	95,000	-	-	-	-	95,000
FM24007	Renovations to FM/Enviro Building	-	20,000	20,000	-	-	-	-	20,000
FM24010	Replacement of RB3 60" Rotary Broom	-	6,000	6,000	-	-	-	-	6,000
FM24011	Replacement of Skid #1 to Bobcat Skid Steer	-	94,000	94,000	-	-	-	-	94,000
FM25003	3/4 Ton Truck Replacement A147	-	-	-	73,000	-	-	-	73,000
FM25005	3/4 Ton Truck Replacement A172	-	-	-	73,000	-	-	-	73,000
FM25006	3/4 Ton Truck Replacement A177	-	-	-	73,000	-	-	-	73,000
FM25007	Tractor Replacement T23	-	-	-	30,000	-	-	-	30,000
FM26006	1/2 Ton Truck Replacement A196	-	-	-	-	71,000	-	-	71,000
FM26007	3/4 Ton Truck Replacement A148	-	-	-	-	73,000	-	-	73,000
Facility Maintenance Total		640,000	11,501,455	12,141,455	249,000	144,000	-	-	12,534,455
Total Capital		\$ 49,898,819	\$ 34,199,855	\$ 71,609,763	\$ 66,297,750	\$ 26,228,020	\$ 20,725,406	\$ 29,036,015	\$ 213,896,954
Previously Presented Total Capital		\$ 49,898,819	\$ 35,586,272	\$ 72,996,180	\$ 67,677,750	\$ 23,428,020	\$ 20,725,406	\$ 29,036,015	\$ 213,863,371
Increase/(Decrease)		\$ -	\$ (1,386,417)	\$ (1,386,417)	\$ (1,380,000)	\$ 2,800,000	\$ -	\$ -	\$ 33,583

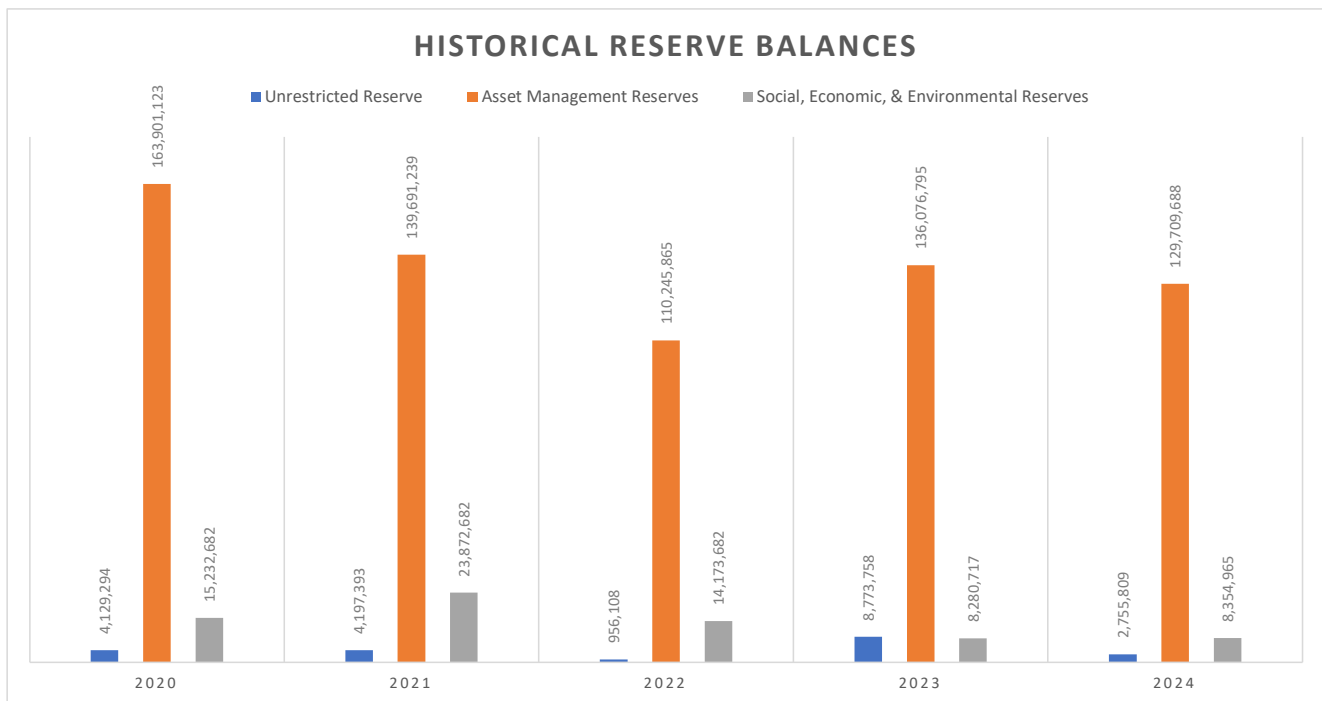
2024 Reserve Balance Summary

	Dec 31, 2023 Balance (est)	Activity (est)			Dec 31, 2024 Balance (est)
		Contributions*	Interest*	Commitments**	
Unrestricted Reserves					
Total Unrestricted Reserves	8,773,758	-	-	(6,017,949)	2,755,809
Restricted Reserves					
Asset Management Reserves					
Total Restricted Reserves	136,076,795	31,963,000	2,925,753	(41,255,860)	129,709,688
Social, Economic, & Environmental Reserves					
Total Social, Economic, & Environmental Reserves	8,280,717	-	74,247	-	8,354,965
Planning & Development					
Total Planning & Development Reserves	-	-	-	-	-
Total All Reserves	\$ 153,131,270	\$ 31,963,000	\$ 3,000,000	\$ (47,273,809)	\$ 140,820,461

Note:

*Amortization and interest allocations were based on 2022 allocations as they have not been completed for 2023 yet.

**2024 Commitments based on estimates and assumptions used in the 2024 Funding Plan provided in the budget package



Title: BUDGET DEVELOPMENT PROCESS

Policy No: 1016

Approval: Council

Effective Date: September 23, 2014

Supersedes Policy No: N/A



MUNICIPAL DISTRICT OF GREENVIEW No. 16

"A Great Place to Live, Work and Play"

Policy Statement: The adoption of business plans, budgets, and tax rate bylaw are among the most critical functions undertaken by the Council of the Municipal District of Greenview (Greenview).

Budgets shall be developed in a consistent and planned manner, and budgets shall take into consideration the impacts on future years and Greenview's ability to fund those impacts.

Greenview Council will review, analyze the draft budget and provide direction to the Chief Administrative Officer regarding required changes. Council will approve the annual capital and operating budgets after verifying that the content of the budgets meets Council's Strategic and 10 Year Capital Plans. Council will set the annual tax rate based on the approved budget.

Purpose: To establish principles for the preparation of the 3-year budgets.

Regulations

Budget

1. Administration will annually draft capital and operating budgets in accordance with Sections 242 – 247 of the Municipal Government Act (MGA). Council will provide direction to the Chief Administrative Officer during budget development and approve the budget when they have verified that the content meets their Strategic and Ten-Year Capital Plans.
2. The approved consolidated capital and operating budget shall serve as the financial plan for the implementation of Council's strategic goals and objectives. The approved budget shall provide Administration with the direction and resources necessary to accomplish Council-determined service levels.
3. Municipal capital and operating budgets shall be prepared for a three (3) year period commencing with the 2015 budget process and approved for a one (1) year period. The municipality will strive to maintain an operating budget to support Council's Strategic and 10-Year Capital Plans.
4. Council will seek input from their constituents throughout the year.
5. Council will set the annual tax rates, based on the approved budget.

Multi-Year Planning

Multi-year budget planning will enhance and improve the budget process by reinforcing the commitment to long-term fiscal health by looking beyond a one-year horizon.

Capital Envelope

The capital envelope is an amount within the annual budget that supports the Strategic and Ten-Year Capital Plans. This includes any Capital Project Funding Carryover from prior years to support the project going ahead within the next budget cycle.

New Programs and Changes in Service Levels

The operating budget will be developed based on the principle to sustain current programs, levels of services and includes any cost associated with proposed programs and/or service level adjustments. Recommendations for new programs and/or service level adjustments (increase or decrease) will also be supported and presented to Council by way of Service Enhancement and /or Proposed New Hire Forms.

Reserves

The Budget will allocate an appropriate level of funds to Reserves, as per Policy 1502.

Revenue Estimates

Operating revenue projections will be based on actual historic trends and adjusted to ensure funding of Council's strategic goals and objectives.

Grant Revenue

Confirmed grant funding will be recognized during budget development.

Approved: 14.09.482



REQUEST FOR DECISION

SUBJECT: **Tender Awarding for Tax Assessment Services**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: December 12, 2023
DEPARTMENT: CORPORATE SERVICES
REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER:
DIR: EBK PRESENTER: AH
LEG:
STRATEGIC PLAN: Governance

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, Section 284.2, Municipal assessor.

Council Bylaw/Policy (cite) – Policy 9001 – Procurement and Purchasing.

RECOMMENDED ACTION:

MOTION: That Council awards the Request for Proposal for Tax Assessment Services to Accurate Assessment Group Ltd. for a five-year term in the amount of \$1,549,466.00 plus GST, with funds to come from the Assessment Services Professional Services operating budget.

MOTION: That Council appoint Accurate Assessment Group Ltd. as a Designated Officer for a five-year term commencing with the 2024 Tax Assessment (2025 Tax Year) and concluding with the 2028 Assessment (2029 Taxation Year)

BACKGROUND/PROPOSAL:

Since 1997, Greenview has utilized Accurate Assessment Group Ltd. to complete all of Greenview's annual Tax Assessments. In 2019, Accurate Assessment Group Ltd. expanded their service area to include the Hamlet of Grande Cache, ensuring all of Greenview's properties were assessed. The current contract with Accurate Assessment Group Ltd. will come to a natural end at the end of the 2023 Tax Assessment for the 2024 Tax Year.

Due to the contract with Accurate Assessment Group Ltd. ending, Administration launched a Request for Proposal for Tax Assessment Services for a period of five years, with the ability to extend the contract upon mutual agreement for an additional three years. The following information is an outline of the tender, inclusive of the evaluation results.

- Tender Launch Date: October 10, 2023
- Tender Close Date: November 6, 2023
- Total Proposals Received: 1

Overall Ranking	Proponent's Name	Met Mandatory Requirements (Yes or No)	Evaluation Score (Overall score or N/A)	Quote
1	Accurate Assessment Group Ltd.	Yes	98.9	\$1,549,466.00

*Disbursements associated with travel will be charged at actual costs incurred and not included in the quote above.

*Does not include fees associated with changes due to any applicable legislation, policy, or other organizational changes. Fee estimates will be provided at Greenview's request prior to commencement.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion, is that Greenview will have a Tax Assessment Service provider in place to complete the 2024 Tax Assessment for the 2025 Tax Year, as well as all tax assessments for subsequent years.
2. The benefit of Council accepting the recommended motion is that Greenview will be in alignment with the requirements outlined in the Municipal Government Act.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not award this tender; however, Administration does not recommend this as it will significantly delay Greenview's ability to start the 2024 Tax Assessment for the 2025 Tax Year, which starts February 1, 2024.

FINANCIAL IMPLICATION:

Direct Costs: \$1,549,466.00

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision, Administration will follow up accordingly and notify the proponents of the outcome.

ATTACHMENT(S):

- Policy 9001 – Procurement and Purchasing
- Bid Evaluation-Tax Assessment Services
- RFP CS-2023-02 Tax Assessment Services Tender Information
- Municipal Government Act, Section 284.2, Municipal assessor.

Municipal assessor 284.2(1) A municipality must appoint a person having the qualifications set out in the regulations to the position of designated officer to carry out the functions, duties and powers of a municipal assessor under this Act. (2) Subject to the regulations, a municipal assessor may delegate to any person any power or duty conferred or imposed on the municipal assessor by this Act. (3) A municipal assessor is not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended performance of the municipal assessor's functions, duties or powers under this Act or any other enactment. 2016 c24 s22

Title: Procurement and Purchasing

Policy No: 9001

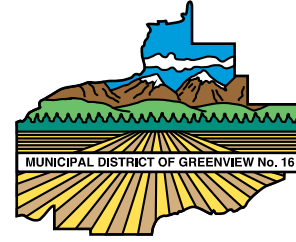
Effective Date: July 11, 2023

Motion Number: 23.07.376

Supersedes Policy No: 1018

Department: Procurement

Review Date: July, 2026



Legal References:

Canadian Free Trade Agreement, 2017.

Canadian-European Union Comprehensive Economic and Trade Agreement, 2017.

Freedom of Information and Protection of Privacy Act, R.S.A 2000, c.F-25.

Guidelines to the Procurement Obligations of Domestic and International Trade Agreements

New West Partnership Trade Agreement, 2010.

Prompt Payment and Construction Lien Act, R.S.A 2000, c.P-26.4.

Cross References:

Bylaw 22-904 Records Retention and Disposition Bylaw"

Policy 9002 "Expenditure Officer"

Policy 9000 "Contract Management"

Policy 2004 "Employee Code of Conduct"

Policy 1042 "Access to Information"

Policy 1029 "Records Management"

Policy 1027 "Signing Authority"

Policy 09-01 "Contract Management"

Policy 09-03 "Expenditure Policy"

Purpose: To establish procurement and purchasing guidelines and controls for Greenview in soliciting goods, services, construction, or intellectual property while ensuring maximum economic, efficient, and effective outcomes for the organization and ratepayers. The following guiding principles drive this work:

- Greenview is subject to trade agreements, primarily the New West Partnership Trade Agreement (NWPTA), the Canadian Free Trade Agreement (CFTA), and the Canadian-European Union Comprehensive Economic and Trade Agreement (CETA). These agreements must be followed for all procurement, purchases, and expenditures within the respective trade agreement thresholds.
- Greenview's procurement and purchasing practices are grounded in a framework that honours collaborative, respectful, responsible, transparent, consistent, and accountable practices in a manner that aligns with Greenview's Strategic Plan.

1. DEFINITIONS

1.1. **Administration** means Greenview's Chief Administrative Officer and employees of Greenview.

1.2. **Best Value** considers the submitted price, quality, quantity, delivery, service, and supplier capacity to meet procurement requirements and other related criteria. The tender documents shall identify the requirements of the procurement, the criteria that will be used in evaluating bids, and the methods of weighting and evaluating the criteria.

- 1.3. **Chief Administrative Officer (CAO)** means Chief Administrative Officer or designate of Greenview.
- 1.4. **CETA** means the *Canadian – European Union Comprehensive Economic Trade Agreement*.
- 1.5. **CFTA** means the *Canadian Free Trade Agreement*.
- 1.6. **Competitive Procurement** means implementing a supply solution through a fair, open, and transparent controlled bidding or proposal process. For example, procurement such as a request for proposals, an invitation to tender, a request for quotes, and a request for prequalification.
- 1.7. **Emergency** means an event that occurs and endangers Greenview elected officials, employees, clients, or the public; or has an imminent risk of disrupting workplace operations or causing catastrophic damage.
- 1.8. **Goods** mean the manufactured item(s).
- 1.9. **Intellectual Property** means the intangible assets owned and legally protected by a company or individual from outside use or implementation without consent. An intangible asset is a non-physical asset that a company or person owns.
- 1.10. **Litigation** means filing an action in a court of law.
- 1.11. **Local Vendor** means a vendor that maintains permanent business premises within Greenview's corporate limits, including the Town of Fox Creek, the Town of Valleyview, and Sturgeon Lake Cree Nation.
- 1.12. **Greenview** means the Municipal District of Greenview No. 16.
- 1.13. **NWPTA** means the *New West Partnership Trade Agreement*.
- 1.14. **Proper Invoice** means the definition as prescribed in the *Prompt Payment and Construction Lien Act*.
- 1.15. **Proponent, Vendor, Bidder, Supplier, or Respondent** means an individual, business, agency, or organization that intends or puts forward a proposal or response to Greenview on procurement or purchase.
- 1.16. **Procurement** means a strategic process of acquiring goods, services, construction, or intellectual property that consists of six phases: research and planning, tendering, evaluation and awarding, implementation, management, and completion and review.
- 1.17. **Purchasing** is a transactional process of acquiring goods, services, construction, or intellectual property that consists of four phases: placing an order, tracking the order, receiving, confirming an order, and paying for the order.
- 1.18. **Proposal, Response, and Bid** means the submitted documents during procurement or purchase.

1.19. **Service** means any work or duties performed, including any materials provided.

2. POLICY STATEMENT

2.1 Ethics in Purchasing:

- A) Greenview Council hereby establishes a policy for consistent, open, fair, and transparent purchasing practices while ensuring efficient allocation of available resources in accordance with the *New West Trade Partnership Agreement* (NWTPA), the *Canadian Free Trade Agreement* (CFTA), and the *Canadian – European Union Comprehensive Trade Agreement* (CETA). Council prioritizes and considers its duty and responsibility to residents to maximize the value of tax revenue when purchasing goods, services, construction, or intellectual property.
- B) Projects and purchases must be for the total value. They cannot be separated into smaller amounts to avoid procurement and purchasing thresholds. A total contract value of the goods, services, construction, or intellectual property must be used in this value determination. For multi-year contracts, the total combined value must be used.

2.2 Best Value:

- A) Greenview will use the Best Value methodology for all procurement and purchases. This means that Greenview will base its evaluations and purchasing rationale in such a way that allows for selecting the proponent or vendor that offers the Best Value. The Best ~~E~~-Value shall consider all relevant costs over the useful life of the purchase or acquisition and is not solely based on the initial or basic contractual cost. This includes evaluations, where the Best Value is generated from the overall combined highest evaluation score in categories that may include but are not limited to the best performance, qualifications, quality, price, and past performance with Greenview or other municipalities.
- B) Greenview may prefer local vendors when procuring goods, services, construction, or intellectual property valued at less than the relevant thresholds prescribed in the NWTPA.

2.3 Disqualification:

- A) For this section, a Proponent, Bidder or Supplier shall be deemed to include any related entity and any partner, principal, director, or officer of such Proponent, Bidder or Supplier as well as any other legal entity with one or more of the same partner(s), principal(s), director(s) or officer(s).
- B) A Proponent, Bidder or Supplier may be excluded from eligibility to submit a bid, proposal, or quote, or a submitted bid, proposal, or quote may be summarily rejected and returned to a Proponent, Bidder, or Supplier where Greenview determines, in its absolute sole discretion that one of the following circumstances has occurred:
 - i. The Proponent, Bidder, or Supplier is or has been involved in litigation with Greenview, its elected officials, or employees;
 - ii. The Proponent, Bidder, and Supplier have failed to pay an amount owed to Greenview when due and owing;
 - iii. There is documented evidence of poor performance, non-performance, or default by the Proponent, Bidder, or Supplier in relation to any contract with Greenview for goods, services, construction, or intellectual property otherwise provided to Greenview;
 - iv. The Proponent, Bidder or Supplier or its personnel have demonstrated abusive behaviour or threatening conduct towards Greenview employees, their agents, or representatives;
 - v. The Proponent, Bidder or Supplier has been convicted of a criminal offense including but not limited to fraud or theft;
 - vi. The Proponent, Bidder or Supplier has been convicted of any quasi-criminal offense pursuant to applicable legislation or regulations, including but not limited to the

- Occupational Health and Safety Act, where the circumstances of that conviction demonstrate a disregard on the part of the Proponent, Bidder, and Supplier for the health and safety of its workers, Greenview employees or the general public;
- vii. In arriving at a determination for the disqualification of a Proponent, Bidder, or Supplier pursuant to this section, Greenview will consider whether the circumstances are likely to affect the Proponent, Bidder, or Supplier's ability to work with Greenview, its consultants, or representatives and whether Greenview's experience with the Proponent, Bidder or Supplier indicates that Greenview is likely to incur increased staff time and/or legal costs in the administration of any dealings with the Proponent, Bidder or Supplier;
 - viii. Based on the severity of the events leading to the disqualification, Greenview shall establish the period during which the disqualification shall be effective. This must be documented and shared with the Proponent, Bidder or Supplier;
 - ix. In the event Greenview concludes that a Proponent, Bidder or Supplier should be disqualified pursuant to this section, it shall first provide written notice to the Proponent, Bidder or Supplier indicating Greenview's intention to disqualify the Bidder or Supplier, its reasons for doing so, and the duration of the intended disqualification. Such notice shall indicate that the Proponent, Bidder or Supplier will have a period of at least fourteen (14) days to respond to such notice in writing, setting out (if the Proponent, Bidder or Supplier so chooses) any reasons it opposes or disputes either the disqualification or the duration of the disqualification; or,
 - x. Any notice of appeal from an affected Proponent, Bidder or Supplier received by Greenview within the time frame set out in section ix shall be reviewed and considered by the CAO, who may either uphold, overturn, or vary the terms of disqualification. Any such decision will be final, not subject to further appeal, and will be communicated in writing to the Proponent, Bidder or Supplier.

3. PROCUREMENT

- 3.1 All procurements must be tendered in alignment with applicable trade agreements and thresholds. This includes, but is not limited to, the timeframe a procurement must be posted for and the website location it is published to. These agreements include but are not limited to the NWPTA, CFTA, and CETA. Please refer to the latest version of the *Guidelines to the Procurement Obligations of Domestic and International Trade Agreements*.
 - A) As per the trade agreements, there are some exceptions to procurement in which sole sourcing is permitted. Requests for any materials or services to be supplied by a sole source should be accompanied by a written explanation to their respective Director fully justifying why conditions require the item(s) to be purchased from only one vendor. Consideration for sole source must align with the NWPTA, CFTA, and CETA trade exemptions.
- 3.2 When in the best interest of Greenview, Greenview may utilize the Rural Municipalities of Alberta (RMA), Canoe Procurement, or the Government of Alberta Trade Programs to purchase goods, services, construction, or intellectual property directly from their procurement vendor list. The successful vendor, goods, services, or intellectual property purchased, along with the dollar value, will be reported to Council via the monthly manager's report for all purchases over the applicable NWPTA thresholds.
- 3.3 All emergency procurement and purchases must be completed per Policy 9002 "Expenditure Officer."

4. EVALUATION OF PROPONENTS

- 4.1 Administration will use an evaluation team of three or more people to evaluate proposals. The evaluation shall be conducted objectively based on the proposal's content and utilizes an evaluation matrix outlined in the procurement document.

5. CONTRACT AWARDING

- 5.1 Greenview Council reserves the right to award or not award all competitive procurement activities and projects. This includes but is not limited to, Requests for Proposals, Invitation to Tender, Request for Quotations, and other related procurement methods except RMA – Canoe Procurement and Government of Alberta Trade Programs.
- 5.2 If the contract awarding exceeds the approved operational or capital budget, Administration must request additional funds from Council before awarding the tender and contract.

6. BID BONDS

- 6.1 Bid bonds are primarily used for the construction of projects and infrastructure. They provide security for a contractor's bid and serve as a means of legal and financial protection. Should the contractor fail to honour the bid terms, Greenview can receive financial compensation for the difference between the current contractor's bid and the next lowest bid. Greenview requires a bid bond of 50% of the bidder's project cost.

7. PURCHASING

- 7.1 For purchases below the NWPTA thresholds but above \$10,000.00, Greenview must ensure a minimum of three quotes are received and utilize the best value, as noted in section 2.2, for acquiring goods or services.

8. COUNCIL RESPONSIBILITIES

- 8.1 Greenview Council reserves the right to award all competitive procurement activities and projects. This includes but is not limited to Requests for Proposals, Request for Quotes, Invitation to Tender, and all other procurement methods.

9. ADMINISTRATION RESPONSIBILITIES

- 9.1 Administration will execute procurement and purchasing processes and authority in alignment with this policy.

Bid Evaluation - Tax Assessment Services

	Meeting RFP Requirements		Qualifications and Experience		Past Performance and References		Leadership, Schedule and Project Plan		Pricing		Items required with tender submission:	
	Receiving a complete, reliable, and accurate information and meeting RFP requirements		Provides detailed information regarding the firm and staff qualifications and ability to meet Greenview's needs		Provides a list of all municipalities that have provided similar services, inclusive of years of service. As well, two (2) references where similar services to a similar size municipality have been provided.		Capabilities in providing expert and quality service and building strong customer relationships (advice).		A detailed budget is provided. Outlining all associated costs for the contract's duration, including the potential extensions. The budget also accounts for the cost associated with additional support as requested.		· Signed Submission Form (Appendix B) · Completed Pricing information (Appendix C) · Registered and in good standing with the Alberta Assessors Association (AAA)	
	10%		25%		10%		25%		30%			
Legal Name	(Liker Score/6) X 10		(Liker Score/6) X 25		(Liker Score/6) X 10		(Liker Score/6) X 25		(Liker Score/6) X 30		Total/100	Comments
Accurate Assessment Group Ltd.	<div></div>	x 10 = <div></div>	<div></div>	x 25 = <div></div>	<div></div> /6	x 10 = <div></div>	<div></div> /6	x 25 = <div></div>	<div></div> /6	x 30 = <div></div>	<div></div> 100	
Evaluation Likert Scale - (Bid Evaluation Criteria)												
Score	Descriptor		Additional Guidance									
1	Very Poor		Does not meet basic requirements, significant gaps in content, details, or quality. Demonstrates little understanding of the requirements.									
2	Poor/Marginal		Content areas may be addressed; however, significant gaps in content, details, understanding and quality.									
3	Fair		Basic understanding of requirements, moderate challenges in content, and the content meets basic expectations.									
4	Good		All content areas were addressed. Includes strengths and some minor challenges in content, quality, and details.									
5	Very Good		Strong Content, essentially no challenges. Identifies field current and upcoming best practices.									
6	Exceptional		Exceptionally strong content. Content exceeds expectations and requirements, and clearly demonstrates an understanding of requirements. Incorporates best practices along with innovative and new ideas.									



**Request for Proposals
For
Tax Assessment Services**

Request for Proposals No.: **RFP: CS-2023-02**

Issued: **October 10, 2023**

Submission Deadline: **November 6, 2023, 14:00:59 pm (local time as determined conclusively by the clock located in the submission location)**

1. Instructions on How to Provide Pricing

- (a) Proponents shall provide the information requested under section 3 below (“Required Pricing Information”) by reproducing and completing the table below in their proposals, or, if there is no table below, by completing the attached form and including it in their proposals.
- (b) Rates must be provided in Canadian funds, inclusive of all applicable duties and taxes except for **GST**, which should be itemized separately.
- (c) Rates quoted by the proponent must be all-inclusive and must include all labour and material costs, all freight and carriage costs, all insurance costs, all costs of delivery, all costs of installation and set-up, including any pre-delivery inspection charges, and all other overhead, including any fees or other charges required by law.

2. Evaluation of Pricing

Pricing is worth 30% of the total score.

3. Required Pricing Information

Please provide a detailed budget outlining all costs for the duration of the five years, with the possibility of one three-year extension. This information must be inclusive of all billable hours and travel fees. All amounts must be provided in Canadian Dollars.

Please provide all other fees for any additional work/service, not included in the total contract fee for the completion of the Tax Assessment Services.

APPENDIX D – RFP PARTICULARS

A. THE DELIVERABLES

The Municipal District of Greenview No. 16 is seeking a contractor to complete the annual tax assessments for the subsequent year for the municipality. The successful proponent must ensure:

- 1) That they Comply and enact any Act of the Legislature of the Province of Alberta and of the Parliament of Canada now in force or enacted hereafter; and
- 2) That they Comply and enact on any bylaws, resolutions of Council and policies that affect the performance of the services; this includes existing, updated, and new bylaws, resolutions, and policies within a mutually agreed upon time frame after being established or passed by Council.
- 3) That all annual Taxation data is filed, inputted, verified, and adopted in accordance with Legislative Requirements and the *Municipal Government Act*

As such, Proponents are asked to demonstrate their willingness and ability to provide the required tax assessment services that include but are not limited to, the requirements outlined below.

Requirements:

- (a) Prepare annual assessment of parcels as per assessment summary (as attached to this RFP as Attachment 1) and provide a digital copy in CSV file (or other agreed format) to the Municipality not later than February 28th of each calendar year.
- (b) Provide training in assessment, best practices, and application of relevant minister guidelines to the Municipality.
- (c) Provide support services to the Municipality, that include:
 - (i) Municipal special report requests such as market activity, sales, and year-end statistics as required.
 - (ii) Ratepayer requests for assessment explanations as required.
 - (iii) Attend and actively participate in the annual open houses located in Valleyview, DeBolt, Grovedale, and Grande Cache during the 60-day complaint period mid-May to July.
 - (iv) Be available to answer questions related to assessments, best practices and relevant legislation and guidelines as required.
- (d) Provide reassessments based on properties brought to the assessor's attention, development permits, road acquisitions, assessment appeals and natural disasters.
- (e) Evaluate Community Organizations Property Tax Exemption Regulation (COPTER) requests as required.
- (f) Provide written opinions of value for tax recovery properties as required.
- (g) For the purpose of the tax assessments, participate in the transition of software systems from Great Plains Software (Diamond) to TownSuite Municipal Software
- (h) In-person presentation to Council annual update of the assessment and significant changes.
- (i) Provide a preliminary report to facilitate and assist the Municipality in the annual budgeting process.

B. MATERIAL DISCLOSURES

Please note, over the next two years, the Municipality is refreshing their Chart of Accounts, along with transitioning to new financial and asset management software. The asset management software will be supported by Citywide, PSD, and the Financial Software by TownSuite Municipal Software. In addition, the current budget software will be upgraded and refreshed with Questica, For taxation purposes, the Municipality uses CAMALot, and Catalyst for the Geographic Information System.

The Municipality is actively working on the development of the Greenview Industrial Gateway, located 40 kilometers south of Grande Prairie. At this time, the Municipality is unsure of how this will impact the Tax Assessment over the duration of this contract.

C. MANDATORY SUBMISSION REQUIREMENTS

1. Submission Form (Appendix B)

Each proposal must include a Submission Form (Appendix B) completed and signed by an authorized representative of the proponent.

2. Pricing (Appendix C)

Each proposal must include pricing information that complies with the instructions contained in Pricing (Appendix C).

3. Other Mandatory Submission Requirements

Please provide detailed information and examples to the following statements outlined below.

- The successful proponent must be a member in good standing of the Alberta Assessors Association (AAA). Please indicate how long your firm has been a member and provide a reference letter from AAA, stating membership and good standing
- Describe in detail a profile of your firm, including the breadth of other tax assessor assignments, resources, philosophy, and support services available.
- Please provide the names and qualifications of all owners, staff, and location of the firm who will be engaged in the tax assessments for the Municipality. Please include the rationale behind the Proponent's proposed team structure, composition, and methodology for providing the services and deliverables
- Provide details regarding your Code of Ethics, confidentiality, and how this guides your practice.
- Please provide a narrative of the proposed approach in meeting and exceeding the outlined expectations in Section A, Deliverables of APPENDIX D – RFP PARTICULARS. Please be inclusive of the subsections. This information must reflect the Proponent's understanding of the scope, objectives, priorities, and requirements presented in this RFP.

- Please describe your communication plan and how it supports the tax assessment process.
- Please describe your proposed schedule for tax assessments and how it supports the process and identified timelines above.
- Please provide a thorough description of your understanding of the Municipality, including, but not limited to the geographical location, hamlets, communities, residents, industry, and any other relevant information. Please context on how your firm will be able to successfully manage all the tax assessment expectations and demands for the Municipality.
- Please describe your customer service philosophy and what the Municipality can expect. As well, please describe what you expect of the Municipality.
- Please describe your communication plan, and how it supports the taxation process.
- Identify and describe any potential risks applicable to the Project, and your firms proposed strategies to mitigate such risks.
- Please describe any assumptions as to the scope or nature of the work, which the Proponent has made in completing the Proposal, or any other significant factors upon which changes in resource effort may result.
- Describe any service offerings, strengths, and capabilities that you feel would differentiate you from other proponents.
- Describe your transition plan, and strategy, of how you would work with the Municipality, and the current tax assessors to transition services.
- Please feel free to address any other potential services not specifically mentioned in this RFP that may be of benefit to Greenview.
- Proponents must include two (2) reference letters from other municipalities for which they have provided similar external auditor services. With each reference, proponents shall include the Municipality's or Corporations name, address, phone number, and the name and position of a person Greenview may contact. Greenview reserves the right to contact references without prior notification to the proponent.

In addition to the references, proponents must also provide a complete list of Municipalities they have provided similar taxation services, including the years they have provided the services.

D. MANDATORY TECHNICAL REQUIREMENTS

Not applicable.

E. PRE-CONDITIONS OF AWARD

The proponent shall maintain the following insurance policies and provisions at their own expense during the contract term. Such policy shall include the Municipality as an additional insured and a cross-liability clause or provision to give the Municipality thirty (30) days of written notice before cancellation and notice of any material change. A Certificate of Insurance must be provided by the successful proponent to the Municipality before the execution of the contract and at each renewal date thereafter or when requested by the Municipality.

- 1) standard automobile, bodily injury and property damage insurance providing coverage of at least TWO MILLION (\$2,000,000.00) DOLLARS inclusive and in respect of any one claim for the injury to or death of one or more persons or damage to or destruction of property.
- 2) a comprehensive general liability insurance policy providing coverage of at least FIVE MILLION (\$5,000,000.00) DOLLARS inclusive and in respect of any one claim for injury to or death of any one or more persons or damage to or destruction of property.

Coverage to include:

- 1) non-owned automobiles.
 - 2) sudden and accidental
 - 3) independent subcontractors.
 - 4) contractual liability including the ensuing Agreement.
 - 5) broad form property damage endorsement; and
 - 6) products and completed operations coverage.
- 3) Errors and omissions coverage for professional services liability with limits of not less than FIVE MILLION (\$5,000,000.00) DOLLARS per occurrence or as such higher limit as the County may determine to be appropriate for future operations. (When applicable to the engagement.)
 - 4) Cyber liability insurance for information or data security standards breaches, with limits of not less than TWO MILLION (\$2,000,000.00) DOLLARS per claim.
 - 5) In addition, a clearance letter from the Workers' Compensation Board – Alberta.

F. RATED CRITERIA

The Municipality will evaluate all written proposals that meet the mandatory requirements to determine the proponents' strength and ability to provide Taxation services using the following criteria:

Rated Criteria Category	Objective	Weighting (Percentage)	Category Score
Meeting the RFP requirement	Receiving a complete, reliable, and accurate information and meeting RFP requirements	10%	(Likert Score/6) X 10
Qualifications and experience	Provides detailed information regarding the firm and staff qualifications and ability to meet Greenview's needs	25%	(Likert Score/6) X 25
Past performance & references	Provides a list of all municipalities that have provided similar services, inclusive of years of service. As well, two (2) references where similar services to a similar size municipality have been provided.	10%	(Likert Score/6) X 10
Leadership, schedule, and project Plan	Capabilities in providing expert and quality service and building strong customer relationships (advice).	25%	(Likert Score/6) X 25
Pricing (See Appendix C for details)	A detailed budget is provided. Outlining all associated costs for the contract's duration, including the potential extensions. The budget also accounts for the cost associated with additional support as requested.	30%	(Likert Score/6) X 30
Total Points		100	

IMPORTANT: Proposals will be evaluated against the criteria identified above to arrive at a total point score. A Proposal must achieve a minimum overall score of 70 points to be considered for contract awarding.

Evaluation Likert Scale

A Likert Scale has an inherently positive and negative dimension. A 6-Point Likert Scale will enable the Evaluation Team to measure not only the direction (positive and negative) but also the strength of that direction (i.e., 'fair' versus 'very good').

Likert Scale		
Score	Descriptor	Additional Guidance
1	Very Poor	Does not meet basic requirements, significant gaps in content, details, and quality. Demonstrates little understanding of the requirements.
2	Poor/Marginal	Content areas may be addressed; however, significant gaps in content, details, understanding, and quality.
3	Fair	Basic understanding of requirements, moderate challenges in content, and the content meet basic expectations.
4	Good	All content areas were addressed. Includes strengths and some minor challenges in content, quality, and details.
5	Very Good	Strong Content, essentially no challenges. Identifies field current and upcoming best practices.
6	Exceptional	Exceptionally strong content. Content exceeds expectations and requirements and demonstrates an understanding of requirements. Incorporates best practices along with innovative and new ideas.



REQUEST FOR DECISION

SUBJECT:	Letter of Support – Watino Boat Launch		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to provide the Municipal District of Smoky River a letter of support for the Watino Boat Launch project for their Local Municipal Initiative application and a future Alberta Community Partnership Grant.

BACKGROUND/PROPOSAL:

Smoky River contacted Administration on November 30, 2023, to ask for Councils support for the Watino Bridge project. Smoky River will be submitting an application under the Local Municipal Initiative Component of STIP and may also be applying in the future for an Alberta Community Partnership grant.

There is currently a boat launch at Watino but at low water levels it is no longer connected to the river. This appears to be partly due to the guide bank on the opposite side of the river and migration of the river over time depositing material on this side. Options that would be considered include upgrades in place or a new location nearby, remaining adjacent to Smoky River Campground.

Greenview Administration believes recommends supporting this initiative as this location can also act as a key access point for emergency services for emergencies on the Smoky River within Greenviews northern border. In addition, there are not many formal and reliable river access points between Greenviews Moody's Crossing and the Watino location.

BENEFITS OF THE RECOMMENDED ACTION:

1. Benefits of Council accepting the recommended motion is that we are supporting our regional partners and potentially helping them secure funding for their infrastructure projects.
2. Benefits of Council accepting the recommended motion is that if Smoky River is successful in securing the funding and upgrading this boat launch, Greenview will maintain access to the river for emergency calls.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to provide a letter of support. Administration does not recommend this as this infrastructure is not only beneficial for emergency use, it also benefits our region for recreational uses as well.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will follow up with Smoky River once Council makes a decision.

ATTACHMENT(S):

- Air photo of location as provided by the Municipal District of Smoky River



Image © 2023 CNES / Airbus
Image © 2023 Maxar Technologies
Image © 2023 Airbus
© 2023 Google

Google Earth

Imagery Date: 3/7/2020 11 U 443781.80 m E 6183890.03 m N elev 567 m eye alt 44.86 km



REQUEST FOR DECISION

SUBJECT: **Main Street Loft Assessment & Taxation**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: December 12, 2023 CAO: SW MANAGER: CG
DEPARTMENT: CORPORATE SERVICES DIR: EBK PRESENTER: SW
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – In accordance with Sections 289, 291(2.1), 305(1)(a) and 347(1) of the Municipal Government Act

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept Assessment and Taxation Reports for the Main Street Lofts in the Hamlet of Grande Cache for information, as presented.

MOTION: That Council waive levies of \$49,474.43 and penalties of \$51,320.36 for the residential receivership units rolls 520011 – 520019, 520021 – 520031 and 520033 - 520044 in the Main Street Lofts located in the Hamlet of Grande Cache upon being provided proof they have been successfully purchased by the developer.

BACKGROUND/PROPOSAL:

On November 21, 2023, the Committee of the Whole passed Motion: 23.11.109 directing Administration to report back to Council the breakdown of taxes for the Main Street Lofts in the Hamlet of Grande Cache.

Moved by: REEVE TYLER OLSEN

That Committee of the Whole recommend that Council direct Administration to present tax options related to the Main Street Lofts property located in the Hamlet of Grande Cache.

Deputy Reeve Bill Smith, Reeve Olsen, Councillor Ratzlaff, Councillor Scott, Councillor Berry, Councillor Dale Smith, Councillor Rosson, Councillor Burton, Councillor Schlieff

Assessment and taxation are regulated by the Municipal Government Act to ensure actions taken by Council and Administration are fair and equitable to all ratepayers.

Assessment

All properties within Greenview must be assessed by the municipal assessor. Each assessment must reflect the characteristics and physical condition of the property, whether complete or not, on December 31 of the year prior to the year in which a levy is imposed. The valuation is based on the market value of the property as of July 1 of the assessment year for the properties being addressed with the Main Street Lofts.

If there is an error or omission of any information shown on the assessment roll, the assessor may correct the assessment roll for the current year only. When the Hamlet of Grande Cache became part of Greenview, the assessors applied a much lower assessment value on these properties due to conditions.

Taxation - Levies and Penalties

In Greenview, property taxes are levied in mid-May and if payment is not received by the deadline set out in the tax rate bylaw, an 8% penalty is applied to the current levy. If not paid by December 31, a 10% penalty is applied to the current levy plus the 8% penalty. If there is a balance from the previous years, an 18% penalty is applied to that balance. When a property is three years in arrears, the municipality will offer the parcel for sale at a public auction. If the property is not sold, the municipality may take tax forfeiture or clear title or take no action.

Main Street Lofts

This complex is comprised of 10 non-residential units and 34 residential units. Eight of the non-residential units were offered in the 2019 tax recovery auction and 32 residential units were offered in the 2022 tax recovery auction. The remaining four units are owned by separate entities and have not gone to auction. Greenview chose to not take action; thus, taxes and penalties continue to accrue, and Greenview may not rent, license, lease or dispose of the properties.

The levies and penalties spreadsheet shows outstanding balances for each unit in the complex. The 2013 levies are comparable to 2014 and 2015. Partial payments were made on the non-residential units that went to tax recovery auction; thus, the spreadsheet shows just the outstanding amount on the non-residential units that went to auction. Levies also decreased when the Hamlet of Grande Cache joined Greenview because our mill rates were lower.

A developer is seeking to obtain ownership of 32 units from receivership before February of 2024 with the intention of refurbishing the building for workforce rental purposes and is requesting tax forgiveness on units within the Main Street Lofts building. The Developer company already owns 8 commercial units in the building which have accrued taxes and penalties as well.

In accordance with MGA 347(1), Council may cancel or reduce tax arrears in full or in part, with or without conditions. In fairness to the other unit owners, Administration would recommend Council only waive the levies and penalties of the units in receivership which would total \$100,794.79 upon the successful purchase of these units by the developer.

As part of the year-end financial entries, Administration makes an adjustment for doubtful accounts to offset perceived debts that will be uncollectible. Administration has included this complex in this adjustment.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the presentation is to confirm receipt of the Council update on the status of assessment and taxation with the Main Street Lofts.
2. The benefit of Council accepting the recommended motion is it would offset some of the developers costs to refurbish Main Street Lofts and bring it back to a functional property for the Hamlet of Grande Cache which would promote future development in the area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of Council accepting the reports for updated information.
2. There is the potential disadvantage that the waiving of levies and/or penalties sets an expectation in relation to uninhabitable properties in Greenview.

ALTERNATIVES CONSIDERED:

Alternative #1: That Council waives levies and penalties for the non-residential auction and the residential auction units in the Main Street Lofts located in the Hamlet of Grande Cache in the amount of \$627,819.39 upon successful purchase of residential units by the developer. However, Administration does not recommend this action since it would not be equitable and fair for the other ratepayers in the Main Street Lofts.

MOTION: That Council waive levies and penalties of \$627,819.3974.43 for unit rolls 520001 – 520003, 520005 – 520006, 520008 – 520019, 520021 – 520031 and 520033 - 52044 in the Main Street Lofts located in the Hamlet of Grande Cache upon being provided proof that all units have been successfully purchased by the developer.

Alternative #2: That Council waives penalties for the non-residential auction and the residential auction units in the Main Street Lofts located in the Hamlet of Grande Cache in the amount of \$430,115.84 upon successful purchase of the residential units by the developer. This would require all outstanding taxes to be paid, waiving only penalties accrued on the outstanding levy. However, Administration does not recommend this action as it may build public expectation that penalties might be waived in the future in comparable circumstances.

MOTION: That Council penalties of \$430,115.84 for units rolls 520001 – 520003, 520005 – 520006, 520008 – 520019, 520021 – 520031 and 520033 - 52044 in the Main Street Lofts located in the Hamlet of Grande Cache upon being provided proof that all units have been successfully purchased by the developer.

Alternative #3: That Council takes no action in waiving levies and penalties on any of the units in the Main Street Lofts located in the Hamlet of Grande Cache. However, Administration does not recommend this action as it does not assist in alleviation of costs to refurbish the Main Street Lofts and make it a functionable property for the Hamlet of Grande Cache or encourage future development in the area.

MOTION: That Council take no action in regards to the request to waive levies and fees in relation to the units contained in Main Street Lofts.

FINANCIAL IMPLICATION:

Direct Costs:

There are no Direct costs related to this motion, as these properties have already been considered within the current Allowance for Doubtful Accounts. Current year levies and penalties of \$8,295.14 would be included in the 2023 expense.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Upon Council accepting the motion to waive penalties and being provided evidence of the successful purchase of the residential units by the developer, Administration will write off the outstanding levies and penalties.

ATTACHMENT(S):

- Letter to Council of MD of Greenview No.16
- Attachments to Letter Images 1 to 9
- Map MSL 1st floor
- MSL to tax assessment comparison
- Assessment Spreadsheet
- Levies and Penalty Spreadsheet
- 2019 Tax Recovery Auction Motion
- AB Gazette July 31, 2019
- 2022 Tax Recovery Action Motion

- MGA 289
- MGA 291 (2.1)
- MGA 305 (1)(a)
- MGA 347 (1)

EAGLE ROCK HOLDINGS LTD.



November 27, 2023

Martino Verhaeghe RPP/MCIP

& Council

Municipal District of Greenview No.16

4806 36th Avenue Valleyview, Alberta T0H 3N0

**Subject: Tax Forgiveness - 4 Mountain Trail, Grande Cache, AB
Units, 101,102,103,105,106,108,109,110
Referred to as Main Street Lofts (MSL)**

We met with the Municipal District of Greenview No. 16 with a plan for the restoration of the MSL building in Grande Cache, AB and are grateful for the cooperation of the MD in this endeavor.

Available housing is a huge need in Grande Cache, as it is throughout the District of Greenview. When the 34 residential MSL suites were completed, inspected and granted occupancy by Permit Pro in 2009, they provided much needed housing at that time.

We anticipate the restoration and redevelopment of the MSL building can once again house current and new residents of Grande Cache.

Having your consideration in forgiving the outstanding taxes, interest and penalties is a huge piece in moving forward with the restoration plan.

The ground floor of this building consists of 10 commercial units. 8 units are owned by Farnell/Eagle Rock Holdings Ltd and 7 units have remained as Work in Progress. (see attached drawing)

Property taxes on the owned units were paid from 2010 to March, 2013. Then due to the slowdown in the economy, Tower Park going into receivership, the Stop Work Order issued (2012), resulting in no sales, and therefore, no operating income generated to continue paying property taxes on MSL properties.

Applications were submitted in Oct & Nov of 2012 to both Compass Assessments & Power Associates to reevaluate these properties per market values. Due to the 7 units being unfinished (WIP), they were never a marketable

asset yet tax assessment remained high, 2010 to 2016 (see attached assessment & tax comparison & current photos of units).

At present, this outstanding tax balance hinders the viability of the restoration project and thus we are requesting your consideration for tax forgiveness.

We believe that a newly restored and redeveloped Main Street Lofts Building will be in the best interests of the community.

Kind regards,



Eagle Rock Holdings Ltd. *aka Farnell Properties and Development Ltd.*

Attachments:

MSL, 1st floor drawing

MSL Property tax assessment comparison

The AB Gazette – reserve bids

Current photos – 1st floor units

103
4 MOUNTAIN TRAIL









105
4 MOUNTAIN TRAIL





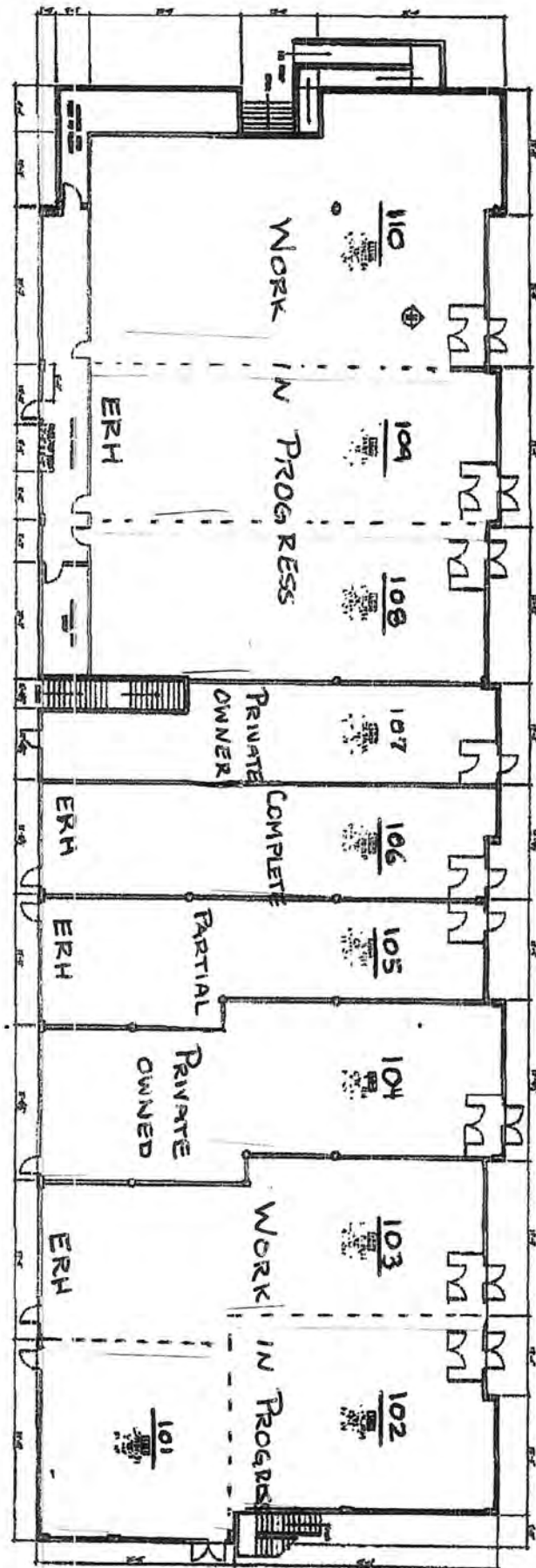
106

4 MOUNTAIN TRAIL

FARNELL
DEVELOPMENTS



First floor Main St. Lofts 4 Mountain Trail Grande Cache



MAIN FLOOR PLAN

NOT FOR CONSTRUCTION

FARNELL DEVELOPMENTS

REGISTERED ARCHITECT



MAIN STREET LOFTS
MAIN FLOOR PLAN

A4

----- dotted lines indicate legal boundary - future walls

Eagle Rock Holdings Ltd. - Main Street Lofts
MSL Units Property assessment & tax comparison
4 Mountain Trail, Grande Cache, AB

		2010		2013		2016		2019			2022	
		assessment	current tax	assessment	current tax	assessment	current tax	Tax Sale	assessment	current tax	assessment	current tax
						2015-2016	2016	*Reserve Bid				
Unit 101	WORK IN PROGRESS.	84,240	1,828.91	70,000	1,762.80	67,000	1,660.60	30,000	n/a	508.45	52,720	197.67
Unit 102	WORK IN PROGRESS.	113,880	2,472.40	95,000	2,392.37	90,000	2,230.67	40,000	n/a	694.47	71,280	267.18
Unit 103	WORK IN PROGRESS.	203,170	4,410.94	134,000	3,374.50	129,000	3,197.30	55,000	n/a	992.09	101,150	379.08
Unit 105	PARTIAL	137,890	2,993.67	96,000	2,417.55	147,000	3,643.42	40,000	n/a	706.87	72,340	271.09
Unit 106	COMPLETED	138,910	3,015.82	97,000	2,442.73	148,000	3,668.21	40,000	n/a	706.87	72,880	273.17
Unit 108	WORK IN PROGRESS.	18,000	2,561.85	120,000	3,021.94	116,000	2,875.08	50,000	n/a	892.88	90,990	340.98
Unit 109	WORK IN PROGRESS.	116,000	2,518.43	119,000	2,996.75	113,000	2,800.73	50,000	n/a	880.48	89,670	336.09
Unit 110	WORK IN PROGRESS.	185,000	4,016.47	190,000	4,784.73	182,000	4,510.91	80,000	n/a	1,401.31	143,090	536.32
GRAND TOTALS		23,818.49		23,193.37		24,586.92		6,783.42			2,601.58	

* per Alberta Gazette
31-Jul-19

**MAIN STREET LOFTS
ASSESSMENTS**

	ROLL	NAME	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Non-Residential													
	520001	FARNELL PROP & DEV LTD.	17,030	16,180	36,540	41,000	41,000	58,000	67,000	67,000	67,000	67,000	70,000
	520002	FARNELL PROP & DEV LTD.	23,030	21,870	49,410	56,000	56,000	78,000	90,000	90,000	90,000	90,000	95,000
	520003	FARNELL PROP & DEV LTD.	32,690	31,030	70,120	80,000	80,000	111,000	129,000	129,000	129,000	129,000	134,000
	520005	FARNELL PROP & DEV LTD.	23,380	22,190	50,150	57,000	57,000	97,000	146,000	147,000	147,000	92,000	96,000
	520006	FARNELL PROP & DEV LTD.	23,560	22,360	50,520	57,000	57,000	97,000	147,000	148,000	148,000	93,000	97,000
	520008	FARNELL PROP & DEV LTD.	29,410	27,910	63,080	72,000	72,000	100,000	116,000	116,000	116,000	116,000	120,000
	520009	FARNELL PROP & DEV LTD.	28,990	27,510	62,160	71,000	71,000	99,000	113,000	113,000	113,000	113,000	119,000
	520010	FARNELL PROP & DEV LTD.	46,240	43,900	99,190	113,000	113,000	158,000	182,000	182,000	182,000	182,000	190,000
Total			224,330	212,950	481,170	547,000	547,000	798,000	990,000	992,000	992,000	882,000	921,000
Residential													
	520011		17,230	17,230	22,800	23,000	23,000	85,000	149,000	200,000	200,000	204,000	198,000
	520012		17,240	17,240	22,830	23,000	23,000	85,000	149,000	200,000	200,000	204,000	199,000
	520013		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520014		11,600	11,600	15,300	15,000	15,000	57,000	101,000	136,000	136,000	139,000	135,000
	520015		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520016		11,600	11,600	15,300	15,000	15,000	57,000	101,000	136,000	136,000	139,000	135,000
	520017		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520018		11,420	11,420	15,060	15,000	15,000	56,000	100,000	134,000	134,000	137,000	133,000
	520019		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520021		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520022		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520023		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520024		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520025		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520026		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520027		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520028		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520029		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520030		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520031		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520033		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520034		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520035		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520036		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520037		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520038		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520039		11,540	11,540	15,220	15,000	15,000	56,000	101,000	135,000	135,000	138,000	134,000
	520040		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520041		11,600	11,600	15,300	15,000	15,000	57,000	101,000	136,000	136,000	139,000	135,000
	520042		11,570	11,570	15,260	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
	520043		17,210	17,210	22,780	23,000	23,000	85,000	149,000	199,000	199,000	204,000	198,000
	520044		17,210	17,210	22,780	23,000	23,000	85,000	149,000	199,000	199,000	204,000	198,000
Total			392,640	392,640	518,110	512,000	512,000	1,911,000	3,423,000	4,580,000	4,580,000	4,682,000	4,570,000
HAVE NOT GONE TO AUCTION													
Non Residential													
	520004		32,960	31,290	70,690	80,000	80,000	136,000	206,000	207,000	207,000	207,000	199,000
	520007		18,760	17,800	40,230	46,000	46,000	78,000	117,000	118,000	118,000	118,000	114,000
Residential													
	520020		11,600	11,600	15,300	15,000	15,000	57,000	101,000	136,000	136,000	139,000	135,000
	520032		11,560	11,560	15,240	15,000	15,000	56,000	101,000	135,000	135,000	138,000	135,000
Total			74,880	72,250	141,460	156,000	156,000	327,000	525,000	596,000	596,000	602,000	583,000
Grand Total			691,850	677,840	1,140,740	1,215,000	1,215,000	3,036,000	4,938,000	6,168,000	6,168,000	6,166,000	6,074,000

**MAIN STREET LOFTS
OUTSTANDING LEVIES & PENALTIES**

	Roll #	Name	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013 *	Total Levies	Total Penalties	Total Outstanding	2019 Auction Reserve Bid
Non-Residential	520001	FARNELL PROP & DEV LTD.	\$ 206.54	\$ 197.67	\$ 423.36	\$ 487.17	\$ 508.45	\$ 1,388.67	\$ 1,779.60	\$ 1,660.60	\$ 1,753.47	\$ 1,705.34	\$ 424.11	\$ 10,534.98	\$ 26,933.05	\$37,468.03	\$ 30,000.00
	520002	FARNELL PROP & DEV LTD.	\$ 279.29	\$ 267.18	\$ 572.47	\$ 665.39	\$ 694.47	\$ 1,867.52	\$ 2,390.50	\$ 2,230.67	\$ 2,355.42	\$ 2,290.75	\$ 579.19	\$ 14,192.85	\$ 36,100.84	\$50,293.69	\$ 40,000.00
	520003	FARNELL PROP & DEV LTD.	\$ 396.45	\$ 379.08	\$ 812.42	\$ 950.57	\$ 992.09	\$ 2,657.63	\$ 3,426.38	\$ 3,197.30	\$ 3,376.10	\$ 3,283.41	\$ 1,151.40	\$ 20,622.83	\$ 52,868.55	\$73,491.38	\$ 55,000.00
	520005	FARNELL PROP & DEV LTD.	\$ 283.54	\$ 271.09	\$ 581.05	\$ 677.28	\$ 706.87	\$ 2,322.43	\$ 3,877.92	\$ 3,643.42	\$ 3,847.18	\$ 2,341.65	\$ 411.50	\$ 18,963.93	\$ 48,500.05	\$67,463.98	\$ 40,000.00
	520006	FARNELL PROP & DEV LTD.	\$ 285.73	\$ 273.17	\$ 585.32	\$ 677.28	\$ 706.87	\$ 2,322.43	\$ 3,904.48	\$ 3,668.21	\$ 3,873.35	\$ 2,367.11	\$ 412.58	\$ 19,076.53	\$ 48,826.53	\$67,903.06	\$ 40,000.00
	520008	FARNELL PROP & DEV LTD.	\$ 356.67	\$ 340.98	\$ 730.85	\$ 855.51	\$ 892.88	\$ 2,394.26	\$ 3,081.09	\$ 2,875.08	\$ 3,035.87	\$ 2,952.52	\$ 743.14	\$ 18,258.85	\$ 46,369.12	\$64,627.97	\$ 50,000.00
	520009	FARNELL PROP & DEV LTD.	\$ 351.58	\$ 336.09	\$ 720.19	\$ 843.63	\$ 880.48	\$ 2,370.32	\$ 3,001.41	\$ 2,800.73	\$ 2,957.36	\$ 2,876.17	\$ 730.09	\$ 17,868.05	\$ 45,290.73	\$63,158.78	\$ 50,000.00
	520010	FARNELL PROP & DEV LTD.	\$ 560.78	\$ 536.32	\$ 1,149.23	\$ 1,342.68	\$ 1,401.31	\$ 3,782.93	\$ 4,834.12	\$ 4,510.91	\$ 4,763.18	\$ 4,632.41	\$ 1,197.23	\$ 28,711.10	\$ 73,906.61	\$102,617.71	\$ 80,000.00
	Total		\$2,720.58	\$2,601.58	\$5,574.89	\$6,499.51	\$6,783.42	\$19,106.19	\$26,295.50	\$24,586.92	\$25,961.93	\$22,449.36	\$5,649.24	\$ 148,229.12	\$ 378,795.48	\$527,024.60	\$ 385,000.00

* Balance of levy after payments. Levies comparable to 2014 and 2015.

																	2022 Auction Reserve Bid
Residential	520011		\$ 187.02	\$ 195.88	\$ 252.76	\$ 256.92	\$ 267.47	\$ 1,037.63						\$ 2,197.68	\$2,163.64	\$4,361.32	\$ 15,000.00
	520012		\$ 187.13	\$ 196.00	\$ 253.09	\$ 256.92	\$ 267.47	\$ 1,037.63						\$ 2,198.24	\$2,163.80	\$4,362.04	\$ 15,000.00
	520013		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 177.44	\$ 683.62						\$ 1,454.47	\$1,519.20	\$2,973.67	\$ 10,000.00
	520014		\$ 125.91	\$ 131.88	\$ 169.61	\$ 167.56	\$ 174.44	\$ 695.82						\$ 1,465.22	\$1,538.01	\$3,003.23	\$ 10,000.00
	520015		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520016		\$ 125.91	\$ 131.88	\$ 169.61	\$ 167.56	\$ 174.44	\$ 695.82						\$ 1,465.22	\$1,537.97	\$3,003.19	\$ 10,000.00
	520017		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520018		\$ 123.96	\$ 129.84	\$ 166.95	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,446.37	\$1,520.99	\$2,967.36	\$ 10,000.00
	520019		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520021		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520022		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520023		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.25	\$2,973.72	\$ 10,000.00
	520024		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520025		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520026		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520027		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520028		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520029		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520030		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520031		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520033		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520034		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520035		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520036		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520037		\$ 125.48	\$ 131.43	\$ 168.94	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.47	\$1,522.20	\$2,973.67	\$ 10,000.00
	520038		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520039		\$ 125.26	\$ 131.20	\$ 168.73	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,450.81	\$1,522.07	\$2,972.88	\$ 10,000.00
	520040		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520041		\$ 125.91	\$ 131.88	\$ 169.61	\$ 167.56	\$ 174.44	\$ 695.82						\$ 1,465.22	\$1,538.01	\$3,003.23	\$ 10,000.00
	520042		\$ 125.58	\$ 131.54	\$ 169.17	\$ 167.56	\$ 174.44	\$ 683.62						\$ 1,451.91	\$1,522.32	\$2,974.23	\$ 10,000.00
	520043		\$ 186.81	\$ 195.65	\$ 252.53	\$ 256.92	\$ 267.47	\$ 1,037.63						\$ 2,197.01	\$2,163.47	\$4,360.48	\$ 15,000.00
	520044		\$ 186.81	\$ 195.65	\$ 252.53	\$ 256.92	\$ 267.47	\$ 1,037.63						\$ 2,197.01	\$2,163.47	\$4,360.48	\$ 15,000.00
TOTALS			\$4,261.86	\$4,463.96	\$5,743.57	\$5,719.36	\$5,957.20	\$23,328.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 49,474.43	\$51,320.36	\$100,794.79	\$ 340,000.00

Have Not Gone To Auction

Non-Residential																	
	520004		\$399.73	\$0.00	\$0.00	\$0.00	\$0.00							\$399.73	\$31.98	\$431.71	
	520007		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00							\$0.00	\$0.00	\$0.00	
Residential																	
	520020		\$125.91	\$69.05	\$0.00	\$0.00	\$0.00							\$194.96	\$23.05	\$218.01	
	520032		\$125.48	\$0.00	\$0.00	\$0.00	\$0.00							\$125.48	\$10.04	\$135.52	
Total			\$651.12	\$69.05	\$0.00	\$0.00	\$0.00	\$0.00						\$720.17	\$65.07	\$785.24	

Grand Total **\$628,604.63**

Monday, June 24, 2019	<u>Tax Recovery Public Sale of Land</u>	<p>MOTION: 19.06.508. Moved by: COUNCILLOR TYLER OLSEN That Council set the terms and conditions that apply to the public sale of land as per the attached advertisement and adopt the "Opinion of Value" prepared by Powers & Associates with reserve bid prices as follows:</p> <p>Roll #520001 Plan 0925042 Unit 1 Opinion \$30,000.00 Roll #520002 Plan 0925042 Unit 2 Opinion \$40,000.00 Roll #520003 Plan 0925042 Unit 3 Opinion \$55,000.00 Roll #520005 Plan 0925042 Unit 5 Opinion \$40,000.00 Roll #520006 Plan 0925042 Unit 6 Opinion \$40,000.00 Roll #520008 Plan 0925042 Unit 8 Opinion \$50,000.00 Roll #520009 Plan 0925042 Unit 9 Opinion \$50,000.00 Roll #520010 Plan 0925042 Unit 10 Opinion \$80,000.00 Roll #392111 Plan 0425096 Block 38 Lot 12 Opinion \$245,000.00 Roll #26163012 Plan 0728033 Unit 12 Opinion \$5,000.00</p> <p>CARRIED</p> <p>MOTION: 19.06.509. Moved by: COUNCILLOR DUANE DIDOW That Council set September 18, 2019 at 1:15 p.m. Mountain Standard Time as the Public Auction Date for the sale of the following properties:</p> <p>Roll #520001 Plan 0925042 Unit 1 Opinion \$30,000.00 Roll #520002 Plan 0925042 Unit 2 Opinion \$40,000.00 Roll #520003 Plan 0925042 Unit 3 Opinion \$55,000.00 Roll #520005 Plan 0925042 Unit 5 Opinion \$40,000.00 Roll #520006 Plan 0925042 Unit 6 Opinion \$40,000.00 Roll #520008 Plan 0925042 Unit 8 Opinion \$50,000.00 Roll #520009 Plan 0925042 Unit 9 Opinion \$50,000.00 Roll #520010 Plan 0925042 Unit 10 Opinion \$80,000.00 Roll #392111 Plan 0425096 Block 38 Lot 12 Opinion \$245,000.00 Roll #26163012 Plan 0728033 Unit 12 Opinion \$5,000.00</p> <p>CARRIED</p>
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PUBLIC SALE OF LAND
MUNICIPAL GOVERNMENT ACT
DIVISION 8
RECOVERY OF TAXES RELATED TO LAND
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Notice is hereby given that under the provisions of the *Municipal Government Act* the Municipal District of Greenview No. 16 will offer for sale, by public auction, in the Council Chambers of the Municipal District of Greenview No. 16 Administration Building, 4806 – 36 Avenue, Valleyview, Alberta, on Wednesday, September 30, 2019 at 1:15 P.M. Mountain Standard Time, the following lands:

LEGAL	PLAN	BLOCK	LOT	C OF T	RESERVE BID
NW-34-56-8-W6	0925042	Unit 1		092149498	\$30,000
NW-34-56-8-W6	0925042	Unit 2		092149498001	\$40,000
NW-34-56-8-W6	0925042	Unit 3		092149498002	\$55,000
NW-34-56-8-W6	0925042	Unit 5		092149498004	\$40,000
NW-34-56-8-W6	0925042	Unit 6		092149498005	\$40,000
NW-34-56-8-W6	0925042	Unit 8		092149498007	\$50,000
NW-34-56-8-W6	0925042	Unit 9		092149498008	\$50,000
NW-34-56-8-W6	0925042	Unit 10		092149498009	\$80,000
SE-32-56-8-W6	0728033	Unit 12		112081815	\$5,000

Each parcel will be offered for sale subject to a reserve bid and to the reservations and conditions contained in the existing Certificate of Title.

These properties are being offered for sale on an "as is, where is" basis, and the Municipal District of Greenview No. 16 makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms or conditions of sale will be considered other than those specified by the Municipal District of Greenview No. 16. No further information is available at the public auction regarding the lands to be sold.

The Municipal District of Greenview No. 16 may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

TERMS: 10% down payment at public auction; balance within 30 days of the date of the Public Auction. All payments must be made by Cash or Certified Cheque.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at Valleyview, Alberta September 26, 2019

DENISE THOMPSON, CHIEF ADMINISTRATIVE OFFICER

Municipal District of Greenview No. 16

Notice is hereby given that, under the provisions of the Municipal Government Act, the Municipal District of Greenview No. 16 will offer for sale, by public auction, in the Council Chambers of the Municipal District of Greenview No. 16 Administration Building, 4806 - 36 Avenue, Valleyview, Alberta, on Wednesday, September 18, 2019, at 1:15 p.m., the following lands:

Lot	Block	Plan	Legal	C. of T.	Reserve Bid
-	-	-	NW-16-71-22-W5	902172754001	\$165,000
-	-	-	SW-16-71-22-W5	902172754001	\$120,000
2	-	0322694	SW-6-69-6-W6	112168603	\$315,000
1	-	0525878	SW-3-69-7-W6	152305492	\$435,000
1	-	9825458	SE-14-69-8-W6	112124871	\$325,000
5	-	1124095	SW-5-70-6-W6	142285233	\$495,000
-	-	-	NE-16-71-22-W5	902172754	\$120,000
-	1	0925042	NW-34-56-8-6	092149498	\$30,000
-	7	0925042	NW-34-56-8-6	092149498+1	\$40,000
-	8	0925042	NW-34-56-8-6	092149498+2	\$55,000
-	5	0925042	NW-34-56-8-6	092149498+4	\$40,000
-	6	0925042	NW-34-56-8-6	092149498+5	\$40,000
-	8	0925042	NW-34-56-8-6	092149498+7	\$50,000
-	9	0925042	NW-34-56-8-6	092149498+8	\$50,000
-	10	0925042	NW-34-56-8-6	092149498+9	\$80,000
12	38	0425096	NW-34-56-8-6	042439124	\$245,000
-	12	0728033	SE-32-56-8-6	112081815	\$5,000

Each parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.

The land is being offered for sale on an "as is, where is" basis, and the Municipal District of Greenview No. 16 makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser.

No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than

June 14, 2022	<u>Tax Recovery – Public Sale of Land</u>	<p>MOTION: 22.06.321 Moved by: DEPUTY REEVE BILL SMITH That Council set the reserve bid terms and conditions that apply to the public sale of land as per the attached advertisement as amended.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Councillor Schlieff, Councillor Didow</p> <p>Absent: Councillor Scott, Councillor Rosson</p> <p style="text-align: right;">CARRIED</p> <p>MOTION: 22.06.322 Moved by: COUNCILLOR TOM BURTON That Council set Friday, September 16, 2022, at 1:30 p. m. Mountain Standard Time as the Public Auction Date, to be held in the Valleyview Administration building Council Chambers, the sale of the following properties:</p> <p>Roll # Legal Description Reserve Bid Roll #178997 NW-16-71-22-W5 \$175,000 Roll #178998 SW-16-71-22-W5 \$140,000 Roll #206689 SE-27-67-21-W5 \$130,000 Roll #225924 NW-17-73-21-W5 \$75,000 Roll #308698 SE-22-70-22-W5 Plan 9422527 Lot 1 \$50,000 Roll #311119 NE-22-69-8-W6 Plan 9825734 Block 3 Lot 1 \$130,000 Roll #311143 NE-22-69-8-W6 Plan 9825734 Block 4 Lot 17 \$115,000 Roll #3518000 NW-34-56-8-W6 Plan 0627943 Block 35 Lot 18 \$190,000 Roll #37908 NE-16-71-22-W5 \$140,000 Roll #40333 SE-25-66-22-W5 Plan 1296KS Block 1 Lot 1 \$120,000 Roll #40394 SE-8-71-23-W5 Plan 3978KS Block 1 Lot 14 \$105,000 Roll #4713000 NE-29-56-8-W6 Plan 9722205 Block 47 Lot 14 \$120,000 Roll #520011 NW-34-56-8-W6 Plan 0925042 Block 11 \$15,000 Roll #520012 NW-34-56-8-W6 Plan 0925042 Block 12 \$15,000 Roll #520013 NW-34-56-8-W6 Plan 0925042 Block 13 \$10,000 Roll #520014 NW-34-56-8-W6 Plan 0925042 Block 14 \$10,000 Roll #520015 NW-34-56-8-W6 Plan 0925042 Block 15 \$10,000 Roll #520016 NW-34-56-8-W6 Plan 0925042 Block 16 \$10,000</p>
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		<p> Roll #520017 NW-34-56-8-W6 Plan 0925042 Block 17 \$10,000 Roll #520018 NW-34-56-8-W6 Plan 0925042 Block 18 \$10,000 Roll #520019 NW-34-56-8-W6 Plan 0925042 Block 19 \$10,000 Roll #520021 NW-34-56-8-W6 Plan 0925042 Block 21 \$10,000 Roll #520022 NW-34-56-8-W6 Plan 0925042 Block 22 \$10,000 Roll #520023 NW-34-56-8-W6 Plan 0925042 Block 23 \$10,000 Roll #520024 NW-34-56-8-W6 Plan 0925042 Block 24 \$10,000 Roll #520025 NW-34-56-8-W6 Plan 0925042 Block 25 \$10,000 Roll #520026 NW-34-56-8-W6 Plan 0925042 Block 26 \$10,000 Roll #520027 NW-34-56-8-W6 Plan 0925042 Block 27 \$10,000 Roll #520028 NW-34-56-8-W6 Plan 0925042 Block 28 \$10,000 Roll #520029 NW-34-56-8-W6 Plan 0925042 Block 29 \$10,000 Roll #520030 NW-34-56-8-W6 Plan 0925042 Block 30 \$10,000 Roll #520031 NW-34-56-8-W6 Plan 0925042 Block 31 \$10,000 Roll #520033 NW-34-56-8-W6 Plan 0925042 Block 33 \$10,000 Roll #520034 NW-34-56-8-W6 Plan 0925042 Block 34 \$10,000 Roll #520035 NW-34-56-8-W6 Plan 0925042 Block 35 \$10,000 Roll #520036 NW-34-56-8-W6 Plan 0925042 Block 36 \$10,000 Roll #520037 NW-34-56-8-W6 Plan 0925042 Block 37 \$10,000 Roll #520038 NW-34-56-8-W6 Plan 0925042 Block 38 \$10,000 Roll #520039 NW-34-56-8-W6 Plan 0925042 Block 39 \$10,000 Roll #520040 NW-34-56-8-W6 Plan 0925042 Block 40 \$10,000 Roll #520041 NW-34-56-8-W6 Plan 0925042 Block 41 \$10,000 Roll #520042 NW-34-56-8-W6 Plan 0925042 Block 42 \$10,000 Roll #520043 NW-34-56-8-W6 Plan 0925042 Block 43 \$15,000 Roll #520044 NW-34-56-8-W6 Plan 0925042 Block 44 \$15,000 Roll #4033000 Stall 33, Shand Trailer Court \$50,000 </p> <p> For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Councillor Schlieff, Councillor Didow </p>
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		<p>Absent: Councillor Scott, Councillor Rosson</p> <p>CARRIED</p>
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THE ALBERTA GAZETTE, PART I, JULY 30, 2022

25	1	0310708	NW	12	26	03	05	0029823250	051348971
2	4	8710559	SW	15	26	04	05	0013748967	891095683
1	1	0212036	NW	15	27	27	04	0029349586	021215848
-	-	-	SW	26	27	03	05	0037469467	171018675
-	15	7610499	NE	23	27	05	05	0013236690	171179870
-	-	-	SE	27	28	02	05	0026768879	181257000

Each parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.

Rocky View County may, after the public auction, become the owner of any parcel of land not sold at the public auction.

Terms: Cash or certified cheque. Deposit of 10% of bid due at the time of the sale. Balance of 90% of bid due within 30 days of receipt by Rocky View County. Goods and Services Tax (GST) applicable as per Federal Statutes.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at Calgary, Alberta, July 7, 2022.

Kent Robinson, *Executive Director of Corporate Services.*

Municipal District of Greenview No. 16

Notice is hereby given that, under the provisions of the Municipal Government Act, the Municipal District of Greenview No. 16 will offer for sale, by public auction, in the Council Chambers of the Municipal District of Greenview No. 16 Administration Building, 4806 36 Avenue, Valleyview, Alberta, on Friday, September 16, 2022, at 1:30 p.m., the following lands:

Lot	Block/ Unit	Plan	Legal Description	C. of T.	Reserve Bid
-	-	-	NW-16-71-22-W5	902172754001	\$175,000
-	-	-	SW-16-71-22-W5	902172754001	\$140,000
-	-	-	NW-17-73-21-W5	082502702	\$75,000
1	-	9422527	SE-22-70-22-W5	062080404	\$50,000
1	3	9825734	NE-22-69-8-W6	102159691	\$130,000
17	4	9825734	NE-22-69-8-W6	132254757	\$115,000
18	35	0627943	NW-34-56-8-W6	082150436	\$190,000

-	-	-	NE-16-71-22-W5	902172754	\$140,000
14	1	3978KS	SE-8-71-23-W5	072138357	\$105,000
13	47	9722205	NE-29-56-8-W6	122391941	\$120,000
-	11	0925042	NW-34-56-8-W6	092189896	\$15,000
-	12	0925042	NW-34-56-8-W6	092189896001	\$15,000
-	13	0925042	NW-34-56-8-W6	092189896002	\$10,000
-	14	0925042	NW-34-56-8-W6	092189896003	\$10,000
-	15	0925042	NW-34-56-8-W6	092189896004	\$10,000
-	16	0925042	NW-34-56-8-W6	092189896005	\$10,000
-	17	0925042	NW-34-56-8-W6	092189896006	\$10,000
-	18	0925042	NW-34-56-8-W6	092189896007	\$10,000
-	19	0925042	NW-34-56-8-W6	092189896008	\$10,000
-	21	0925042	NW-34-56-8-W6	092189896010	\$10,000
-	22	0925042	NW-34-56-8-W6	092189896011	\$10,000
-	23	0925042	NW-34-56-8-W6	092189896012	\$10,000
-	24	0925042	NW-34-56-8-W6	092189896013	\$10,000
-	25	0925042	NW-34-56-8-W6	092189896014	\$10,000
-	26	0925042	NW-34-56-8-W6	092189896015	\$10,000
-	27	0925042	NW-34-56-8-W6	092189896016	\$10,000
-	28	0925042	NW-34-56-8-W6	092152115	\$10,000
-	29	0925042	NW-34-56-8-W6	092152115001	\$10,000
-	30	0925042	NW-34-56-8-W6	092152115002	\$10,000
-	31	0925042	NW-34-56-8-W6	092152115003	\$10,000
-	33	0925042	NW-34-56-8-W6	092152115004	\$10,000
-	34	0925042	NW-34-56-8-W6	092152115005	\$10,000
-	35	0925042	NW-34-56-8-W6	092152115006	\$10,000
-	36	0925042	NW-34-56-8-W6	092152115007	\$10,000
-	37	0925042	NW-34-56-8-W6	092152115008	\$10,000
-	38	0925042	NW-34-56-8-W6	092152115009	\$10,000
-	39	0925042	NW-34-56-8-W6	092152115010	\$10,000
-	40	0925042	NW-34-56-8-W6	092152115011	\$10,000
-	41	0925042	NW-34-56-8-W6	092152115012	\$10,000

-	42	0925042	NW-34-56-8-W6	092152115013	\$10,000
-	43	0925042	NW-34-56-8-W6	092152115014	\$15,000
-	44	0925042	NW-34-56-8-W6	092152115015	\$15,000

Manufactured Home

Mobile Home Park	Lot	Block	Plan	Address	Reserve Bid
Shand Trailer Court	15	34	0426473	33 Shand Trailer Court	\$50,000

Each parcel will be offered for sale, subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.

The land is being offered for sale on an "as is, where is" basis, and the Municipal District of Greenview No. 16 makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the Municipal District of Greenview No. 16. No further information is available at the auction regarding the lands to be sold.

The Municipal District of Greenview No. 16 may, after the public auction, become the owner of any parcel of land not sold at the public auction.

Terms: 10% down payment at public auction; balance within 30 days of the date of the public auction. All payments must be made by cash or certified cheque.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at Valleyview, Alberta, July 15, 2022.

Stacey Wabick, *Chief Administrative Officer*.

Municipal District of Spirit River No. 133

Notice is hereby given that, under the provisions of the Municipal Government Act, the Municipal District of Spirit River No. 133 will offer for sale, by public auction, at Council Chambers, MD of Spirit River No. 133, 4202 50th Street, Spirit River, Alberta, on Friday, September 16, 2022, at 10:00 a.m., the following lands:

Lot	Block	Plan	Legal Description	LINC	C. of T.
-	-	-	SE-6-79-5-W6	0018607473	55P168
1	1	0227167	SE-26-79-4-W6	0029635746	172133846

officer to carry out the functions, duties and powers of a municipal assessor under this Act.

(2) Subject to the regulations, a municipal assessor may delegate to any person any power or duty conferred or imposed on the municipal assessor by this Act.

(3) A municipal assessor is not liable for loss or damage caused by anything said or done or omitted to be done in good faith in the performance or intended performance of the municipal assessor's functions, duties or powers under this Act or any other enactment.

2016 c24 s22

Division 1 Preparation of Assessments

Preparing annual assessments

285 Each municipality must prepare annually an assessment for each property in the municipality, except designated industrial property and the property listed in section 298.

RSA 2000 cM-26 s285;2002 c19 s2;2016 c24 s135

286 Repealed 1994 cM-26.1 s286.

287 Repealed 1994 cM-26.1 s287.

288 Repealed 1994 cM-26.1 s288.

Assessments for property other than designated industrial property

289(1) Assessments for all property in a municipality, other than designated industrial property, must be prepared by the municipal assessor.

(2) Each assessment must reflect

- (a) the characteristics and physical condition of the property on December 31 of the year prior to the year in which a tax is imposed under Part 10 in respect of the property, and
- (b) the valuation and other standards set out in the regulations for that property.

(2.1) If the provincial assessor and a municipal assessor assess the same property, the municipality in which the property is situated must rescind the municipal assessment and notify the assessed person.

(3), (4) Repealed 2016 c24 s23.

RSA 2000 cM-26 s289;2009 c29 s3;2016 c24 s23

Land to be assessed as a parcel

290(1) If a parcel of land is located in more than one municipality, the assessor must prepare an assessment for the part of the parcel that is located in the municipality in which the assessor has the authority to act, as if that part of the parcel is a separate parcel of land.

(2) Any area of land forming part of a right of way for a railway, irrigation works as defined in the *Irrigation Districts Act* or drainage works as defined in the *Drainage Districts Act* but used for purposes other than the operation of the railway, irrigation works or drainage works must be assessed as if it is a parcel of land.

(3) Any area of land that is owned by the Crown in right of Alberta or Canada and is the subject of a grazing lease or grazing permit granted by either Crown must be assessed as if it is a parcel of land.

(4) Repealed 1995 c24 s37.

1994 cM-26.1 s290;1995 c24 s37;1999 cI-11.7 s214

Assessment of condominium unit

290.1(1) Each unit and the share in the common property that is assigned to the unit must be assessed

- (a) in the case of a bare land condominium, as if it is a parcel of land, or
- (b) in any other case, as if it is a parcel of land and the improvements to it.

(2) In this section, “unit” and “share in the common property” have the meanings given to them in the *Condominium Property Act*.

1995 c24 s38

Assessment of strata space

290.2 Each strata space as defined in section 86 of the *Land Titles Act* must be assessed as if it is a parcel of land and the improvements to it.

1995 c24 s38

Rules for assessing improvements

291(1) Unless subsection (2) applies, an assessment must be prepared for an improvement whether or not it is complete or capable of being used for its intended purpose.

(2) No assessment is to be prepared

- (a) for new linear property that is not operational on or before October 31,
- (b) for new improvements, other than designated industrial property improvements, that are intended to be used for or in connection with a manufacturing or processing operation and that are not operational on or before December 31,
- (c) for new designated industrial property improvements, other than linear property, that are intended to be used for or in connection with a manufacturing or processing operation and that are not operational on or before October 31,
- (d) for new improvements, other than designated industrial property improvements, that are intended to be used for the storage of materials manufactured or processed by the improvements referred to in clause (b), if the improvements referred to in clause (b) are not operational on or before December 31, or
- (e) for new designated industrial property improvements, other than linear property, that are intended to be used for the storage of materials manufactured or processed by the improvements referred to in clause (c), if the improvements referred to in clause (c) are not operational on or before October 31.

(2.1) Notwithstanding subsection (2), an assessment must be prepared for new improvements, whether complete or not, on a property or a portion of a property where the improvements do not contain machinery and equipment intended to be used in connection with the manufacturing and processing operation even if another portion of the property contains a manufacturing or processing operation.

(3) to (5) Repealed 2016 c24 s24.

RSA 2000 cM-26 s291;2008 c24 s2;2016 c24 s24;
2019 c22 s10(8)

Assessments for designated industrial property

292(1) Assessments for designated industrial property must be prepared by the provincial assessor.

(2) Each assessment must reflect

- (a) the valuation standard set out in the regulations for designated industrial property, and
- (b) the specifications and characteristics of the designated industrial property as specified in the regulations.

as an assessed person if the sole purpose of the lease, licence or permit is to provide housing accommodation for that individual.

(5) Repealed 2016 c24 s36.

(6) A bylaw passed under subsection (1)(j)(ii)

- (a) must be advertised,
- (b) has no effect until the beginning of the year commencing at least 12 months after the bylaw is passed,
- (c) must indicate the criteria used to designate the assessed person, and
- (d) may apply to one or more manufactured home communities.

(7) When a bylaw is passed under subsection (1)(j)(ii), the owner of the designated manufactured home is the assessed person for the purpose of making a complaint under section 460(1) relating to the designated manufactured home.

RSA 2000 cM-26 s304;2005 c14 s7;2008 c37 s3;
2016 c24 s36;2017 c13 s1(23)

Correction of roll

305(1) If it is discovered that there is an error, omission or misdescription in any of the information shown on the assessment roll,

- (a) the assessor may correct the assessment roll for the current year only, and
- (b) on correcting the roll, an amended assessment notice must be prepared and sent to the assessed person.

(1.1) Where an assessor corrects the assessment roll in respect of an assessment about which a complaint has been made, the assessor must send to the assessment review board or the Land and Property Rights Tribunal, as the case may be, no later than the time required by the regulations,

- (a) a copy of the amended assessment notice, and
- (b) a statement containing the following information:
 - (i) the reason for which the assessment roll was corrected;
 - (ii) what correction was made;

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Tax becomes debt to municipality

348 Taxes due to a municipality

- (a) are an amount owing to the municipality,
- (b) are recoverable as a debt due to the municipality,
- (c) take priority over the claims of every person except the Crown, and
- (d) are a special lien
 - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a clean energy improvement tax, a local improvement tax or a community aggregate payment levy, or
 - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax



REQUEST FOR DECISION

SUBJECT:	Forestry Trunk Road – Water Truck Services Tender		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO: SW	MANAGER: JF
DEPARTMENT:	OPERATIONS	DIR: RA	PRESENTER: JF
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 4004 Equipment Contractor Registry

RECOMMENDED ACTION:

MOTION: That Council direct Administration to post a tender for water truck services in 2024 on the Forestry Trunk Road for the purpose of applying dust control and working in coordination with maintenance road grading services.

BACKGROUND/PROPOSAL:

At the Committee of the Whole meeting held on June 20, 2023, the Committee passed Motion 23.06.51 as follows:

*MOTION: That Committee of the Whole recommend to Council to choose **option 3** of the Expression of Interest cost-saving measures;*

1) Combined pricing and equipment hiring of contractors

2) The ability for Administration to utilize a single contractor for smaller projects

3) Tendering Forestry Trunk Road water truck services

4) Tendering Forestry Trunk Road dozer services for snow drifts

5) Requesting annual quotes from contractors in lieu of using Alberta Road Builders Association rates.

In Greenview's current practice of hiring in accordance with Policy 4004 "Equipment Contractor Registry,"

Purpose: For Greenview to compile a registry of interested equipment contractors, gravel haulers, operators and labourers (Equipment Contractors) available for casual work with Greenview at the rate and hiring process specified by Greenview.

2022 saw total expenses for water truck services on the Forestry Trunk Road at \$543,353 and in 2023, total expenses reached \$580,848.

Water trucks are utilized on the FTR for applying dust control product early each year and then working with contract graders through the summer for further dust suppression. The Forestry Trunk Road primarily sees traffic from both the forestry and oil & gas industries.

BENEFITS OF THE RECOMMENDED ACTION:

1. A benefit of Council accepting the recommended motion is that Administration will have direction to proceed with drafting and posting a tender for water truck services on the Forestry Trunk Road.
2. A benefit of Council accepting the recommended motion is to pursue cost-saving measures while maintaining a consistent level of service on the Forestry Trunk Road.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. A disadvantage of accepting the recommended motion is that a local contractor may not be a successful proponent.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct Administration to continue to hire water trucks on the Forestry Trunk Road in accordance with Policy 4004 “Equipment Contractor Registry.” Administration does not recommend this action as Committee of the Whole has recommended to Council to direct Administration to post a tender for this service.

MOTION: That Council direct Administration to continue to hire water trucks on the Forestry Trunk Road in accordance with Policy 4004 “Equipment Contractor Registry”.

Alternative #2: Council has the alternative to direct Administration to post a tender for a longer time period to cover multiple years. As this is a new process, Administration recommends posting for 2024 and reviewing post-season. For future consideration, if the program is successful, Administration would bring options to Council for longer water truck contracts and for the future combining of services with grading contracts when current road grading contracts on the Forestry Trunk Road expire (April 30, 2026).

FINANCIAL IMPLICATION:

Expenses for the contracted service would continue to be paid from Operations’ Forestry Trunk Road operational budget.

Current Direct Costs: \$580,848.00 in 2023

Ongoing / Future Costs: TBD

While it is difficult to anticipate what rates may be quoted, a comparison with other service contracts indicates that savings could be around 20%, approximately \$115,000 annually.

STAFFING IMPLICATION:

To date, approximately 15 hours have been spent on bringing the initial RFD to COTW as well as bringing this RFD. If directed to proceed further, it is anticipated that another 20 hours will be spent drafting and posting a tender, bringing back to Council for award, and proceeding with a contract if directed to do so.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision, Administration will draft a tender document, post to Alberta Purchasing Connections for submissions, and bring back to Council for consideration for awarding a contract.

ATTACHMENT(S):

- N/A



REQUEST FOR DECISION

SUBJECT: **Policy 4025 Dust Control**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: December 12, 2023
DEPARTMENT: OPERATIONS
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: JF
DIR: RA PRESENTER: JF
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Schedule of Fees Bylaw No. 22-930

RECOMMENDED ACTION:

MOTION: That Council accept the report on Greenview-supplied and industry-supplied dust control sites from 2023, for information as presented.

MOTION: That Council approve Policy 4025 Dust Control, as presented.

BACKGROUND/PROPOSAL:

At the August 22, 2023 Regular Council Meeting, Administration brought forward an updated version of Policy 4025 Dust Control as recommended by the Policy Review Committee on July 12, 2023. Council discussed further and deferred the motion to approve the policy in its current draft and directed Administration to bring forward further information regarding locations where Greenview supplies dust control, as well as locations where industry pays for dust control. Each location was documented as part of the 2023 dust control program prior to beginning the program and was also entered into Greenview's GIS system. Additionally, Administration has reviewed each location to check compliance with policy. As indicated in the attached Excel spreadsheet, two (2) sites appear to not be in accordance with policy and will be discontinued going forward, provided that no unknown agreements or considerations are found prior to the next dust control program (further explanation noted in spreadsheet).

This report does not include supplying dust control for 2023 firefighting efforts which totalled 13.25 Km of road sprayed with calcium chloride.

Administration has reviewed Policy 4025 Dust Control and is recommending an adjustment to Section 4 to include the late dust control application fee as per Greenview's Schedule of Fees. To date, the current dust control policy has not been updated to reflect this change. Additional proposed changes include updated definitions, removed playgrounds from identified areas as it falls under the definition of "parks," and further clarified process for industrial road users.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion for Council to accept the report for information as presented, is that Council will have further information regarding how Policy 4025 Dust Control is implemented.
2. The benefit of Council accepting the recommended motion to approve Policy 4025 as presented is that it will enable Greenview to have an updated dust control policy that reflects the January 2023 Council approved rates for the dust control program.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the report on Greenview-supplied and industry-supplied dust control sites.

Alternative #2: Council has the alternative to defer, alter, or deny the motion to approve Policy 4025 Dust Control.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will apply any amendments, if applicable, and will proceed as directed.

ATTACHMENT(S):

- Policy 4025 Dust Control - Current
- Policy 4025 Dust Control – Draft
- Schedule of Fees Bylaw No. 22-930, Pg. 29 (relevant portion)
- Report on Greenview-supplied and industry-supplied dust control (spreadsheets & maps)

Title: Dust Control

Policy No: 4025

Effective Date: February 23, 2021

Motion Number: 21.02.069

Supersedes Policy No: OP 05

Review Date: February 23, 2024



Purpose: To provide dust control to residents on all roads maintained by Greenview, subject to available funds and as indicated annually.

1. DEFINITIONS

1.1. **Greenview** means the Municipal District of Greenview No. 16.

2. POLICY STATEMENT

2.1. Greenview recognizes that dust from gravel roads may create health, safety or general nuisance concerns for residents and therefore offers a dust control program to mitigate the impact of dust in front of residents. Greenview will, at no charge to the property owner, apply dust control as deemed necessary by Administration to municipal roads adjacent to the following areas:

- A) School Sites
- B) Hamlets
- C) Parks
- D) Greenview Landfills and Transfer Stations
- E) Cemeteries
- F) Community Centers
- G) Playgrounds
- H) Public Sports Facilities (including Golf Courses)
- I) Designated gravel haul routes from municipal gravel pits and
- J) Any other site owned or controlled by the public sector.

2.2 Individual requests not included in the above list, but deemed to be in the public interest, will be assessed on a case-by-case basis by Administration. Criteria for inclusion in the “no-charge” program will be:

- A) Safety
- B) Traffic volume
- C) Proximity to and location on the traveled roadway (must normally be within 100 meters of the road and on the south or east side of a road)
- D) Roadway geometry as determined by Administration and
- E) Be approved by the Chief Administrative Officer

3. PROCEDURE

- 3.1. Greenview will supply dust control to residents, subject to payment of fee as follows;
 - A) The established fee will cover the first 200 meters. Any additional length over 200 meters will be paid in full by the applicant at the full cost for the dust control agent as established by Council annually.
 - B) Multi-Parcel Country Residential Subdivisions – applicants with multi-parcel subdivisions have the option of applying for 100 meters of dust control at the established fee.
- 3.2. Multi-Parcel country residential subdivisions will be eligible under this policy for dust control agents. Where a single application will serve adjoining residences, it is the responsibility of the landowners to work out the distribution of costs.

4. APPLICATION

- 4.1. All residents who wish to be considered for the program must apply each year.
- 4.2. Applications must be in writing on the prescribed form and will be accompanied by the fee for dust control.
- 4.3. Applications will be received up to and including April 15th of each year or if April 15th falls on a weekend it will be the next business day.
- 4.4. Late applications will not be accepted.

5. COUNCIL RESPONSIBILITIES

- 5.1. Council will establish a fee for residential and commercial dust control in the Schedules of Fees.

6. ADMINISTRATION RESPONSIBILITIES

- 6.1. Administration will advertise the dust control program each year in January (if possible), February, March and the first week of April.
- 6.2. Greenview will apply a dust control agent according to the following guidelines:
 - A) Locations will be staked as per the applicant's request.
 - B) The dust control agent will be applied once annually as conditions permit.
 - C) Greenview does not guarantee in any way the effectiveness of the dust control agent or application. Once the agent has been applied no refunds will be made.
 - D) Greenview reserves the right to maintain or grade the treated section(s) of roadway as necessary to maintain a safe driving surface and/or to optimize performance of the dust control product.

Title: Dust Control

Policy No: 4025

Effective Date:

Motion Number:

Supersedes Policy No:

Department: Operations

Review Date:



Legal References:

Not applicable

Cross References:

Bylaw 22-930 "Schedule of Fees"
Bylaw 18-800 "Land Use Bylaw"
Bylaw 799 "Land Use Bylaw" – Grande Cache

Purpose: To provide dust control to residents on gravel roads maintained by Greenview, subject to available funds and as indicated annually.

1. DEFINITIONS

- 1.1. **Cemeteries** means designated land or facility for burials.
- 1.2. **Community Center** means a building or group of buildings for a community's educational and recreational activities.
- 1.3. **Greenview** means the Municipal District of Greenview No. 16.
- 1.4. **Greenview Landfill** means a place to dispose of refuse and other waste material by burying it and covering over it with soil.
- 1.5. **Greenview Transfer Station** means a facility that receives waste from the community where it is consolidated by transferring it to a larger vehicle for more efficient and economical transport to another waste management facility for disposal or recycling.
- 1.6. **Hamlet** means an unincorporated community administered by and within the boundary of, Greenview consisting of five or more dwellings and containing parcels of land used for non-residential. Includes DeBolt, Grande Cache, Grovedale, Landry Heights, Little Smoky, Ridgevalley. ~~and Sunset House.~~
- 1.7. **Multi-Parcel Country Subdivision** means a subdivision with more than two (2) subdivided parcels.
- 1.8. **Park** means any land designated by Greenview for recreational use and may include but is not limited to municipal reserves, environmental reserves, campgrounds, day use areas, playgrounds, or boat launches.

- 1.9. **Public Sports Facilities** means areas of sports, gymnasiums, health spas, swimming pools, golf courses, and other similar places where members of the public assemble to engage in physical exercise.
- 1.10. **School Site** means a facility used for public daycare, kindergarten, elementary, or secondary school purposes, including buildings or structures, school zones, playgrounds, and athletic fields.

2. POLICY STATEMENT

- 2.1. Greenview recognizes that dust from gravel roads may create health, safety or general nuisance concerns for residents and therefore offers a dust control program to mitigate the impact of dust in front of residential properties and other identified areas. Greenview may, at no charge to the property owner, apply dust control as deemed necessary by Administration to municipal roads adjacent to the following areas:
 - A) School Sites;
 - B) Hamlets;
 - C) Multi-Parcel Subdivisions;
 - D) Parks;
 - E) Greenview Landfills and Transfer Stations;
 - F) Cemeteries;
 - G) Community Centers;
 - H) Public Sports Facilities (including golf courses);
 - I) Designated gravel haul routes from municipal gravel pits; and
 - J) Any other site owned or controlled by Greenview.
- 2.2. Individual requests not included in the above list but deemed to be in the public interest will be assessed on a case-by-case basis by Administration. Criteria for inclusion in the “no-charge” program will be:
 - A) Safety
 - B) Traffic volume
 - C) Proximity to and location on the travelled roadway (must normally be within 50 meters of the road and on the south or east side of a road)
 - D) Geometric design of roadway as determined by Administration.

3. PROCEDURE

- 3.1. Greenview will supply dust control to occupied residential properties, subject to payment of fee as follows:
 - A) The established fee will cover the first 200 meters. Any additional length over 200 meters will be paid by the applicant according to Greenview’s Schedule of Fees Bylaw established annually by Council.
 - B) Multi-Parcel Country Residential Subdivisions
 - i. Applicants within multi-parcel subdivisions can apply for 100 meters of dust control at the established fee. Any additional length over 100 meters will be paid by the applicant according to Greenview’s Schedule of Fees Bylaw established by Council annually.
- 3.2. Multi-Parcel Country Residential Subdivisions will be eligible under this policy for a dust control agent. Where a single application will serve adjoining residences, it is the responsibility of the landowners to work out the distribution of costs.
- 3.3. Industrial road users and road use agreement holders may be required to supply, apply for, or otherwise provide dust mitigation on haul routes as per Greenview’s Road Use Agreement.

In some instances, and upon receiving an application form, Greenview may supply this service. If in front of a residence, the industrial user will be charged the residential rate as per Greenview's Schedule of Fees Bylaw. All other industrial applications will be charged the industrial rate as per Greenview's Schedule of Fees Bylaw.

4. APPLICATION

- 4.1. All residents or industrial road users who wish to be considered for the program must apply annually.
- 4.2. Applications must be in writing on the prescribed form and must be accompanied by the fee for dust control.
- 4.3. Applications will be received up to and including April 15th of each year, or the following business day if April 15th falls on a weekend.
- 4.4. Late applications may be accepted and are subject to a late dust control application fee as per Greenview's Schedule of Fees Bylaw. The acceptance of late applications is not guaranteed and is subject to product availability, operational priorities, and the scheduling of the dust control program.

5. COUNCIL RESPONSIBILITIES

- 5.1. Council shall establish a fee for residential and commercial dust control in the Schedules of Fees Bylaw.

6. ADMINISTRATION RESPONSIBILITIES

- 6.1. Administration will advertise the dust control program each year in January through April up to the application deadline.
- 6.2. Greenview will apply a dust control agent according to the following guidelines:
 - A) Locations will be staked prior to the product being applied as per the applicant's request;
 - B) The dust control agent will be applied once annually as conditions permit;
 - C) Greenview does not guarantee in any way the effectiveness of the dust control agent or application. Once the agent has been applied, no refunds will be made; and
 - D) Greenview will make every reasonable effort to preserve the viability of the dust control site. However, Greenview reserves the right to maintain or grade the treated section(s) of roadway as deemed necessary to maintain a safe driving surface, perform road maintenance requirements, or to optimize performance of the dust control product.



BYLAW NO. 22-930 of the Municipal District of Greenview No. 16

	Description	GST Status *	Fee in \$	Unit
3.	Dust Control			
i.	Application of Calcium Product for Residents and Landowners (up to April 15 th Each Year)	T	\$375.00	Per 200 m
ii.	Late Dust Control Application Fee (Applications submitted or mailed after April 15)	T	\$500.00	Per 200 m
iii.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter
iv.	Application of Calcium Product for Multi-Parcel Subdivisions	T	\$250.00	Per 100 m
v.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	T	\$1310.00	Per 200 m
vi.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter
4.	Road Bond			
i.	Overload Road Bond Fees (Non-Refundable Payment)	E	\$1,125.00	Per km
ii.	Plus: Security Deposit (Refundable Subject to Final Inspections)	E	\$6,375.00	Per km
iii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$25.00	Per Permit
5.	Community Aggregate			
i.	Community Aggregate Payment Levy	E	\$0.40	Per Tonne
6.	Equipment Rental			
i.	All Equipment Rentals will be calculated based upon the previous year's ARHCA Equipment Rental Rates Guide	T	100% of previous year's ARHCA rate	Per Equipment
7.	Road Inspection Fee			
i.	Pre-haul and post-haul inspections for log hauls, over-dimension or overweight hauls, rig moves, pipeline work, road bond requests, road ban exemption requests, or any road inspections required mid-haul due to terms of road use agreement not being kept	T	\$250.00	Per Inspection

PLANNING AND DEVELOPMENT – SCHEDULE J

**Greenview-Supplied Dust Control
2023**

Operational Area	Ward	Length in Kilometres	Description of Location	Legal Land	Road	Purpose/Justification	Meets Current Policy Requirements	Mapped in Munisight/C atalis
Operations East - Valleyview South	3	0.8	Old Timer's Picnic Grounds	NW-17-70-22-W5	RGE RD 225 South of HWY 43	Dust control supplied at Old Timers Picnic Grounds site and community area. Will be reduced in 2024 to cover only the length of the grounds.	Yes	Yes
Operations East - Valleyview South	3	0.8	Newalta Intersection	NW-21-69-22-W5	TWP RD 694 West of HWY 43	Heavy traffic intersection with local, industry, and agricultural traffic.	Yes	Yes
Operations East - Valleyview South	3	0.2	TWP RD 694 from HWY 43 west	SE-28-69-22-W5	TWP RD 694	Heavy traffic intersection with local, industry, and agricultural traffic.	Yes	Yes
Operations East - Valleyview South	3	0.2	RGE RD 221 + TWP RD 703 (T-Intersection)	SE-23-70-22-W5	RGE RD 221	Heavy traffic area. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations East - Valleyview South	3	0.2	RGE RD 221 From HWY 669 South 200m	NW-24-70-22-W5	RGE RD 221	Heavy traffic area. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations East - Valleyview South	3	0.2	RGE RD 233 From TWP RD 700 South 200m	NW-34-69-23-W5	RGE RD 233	Grazing Lease road. Heavy dust from agriculture hauling cattle to grazing lease at south end of road. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations East - Valleyview North	3	0.2	Residence - [REDACTED]	NE-20-70-22-W5	RGE RD 224	Unknown - Believed to be carry-over from previous years. Will discuss with adjacent residents with the intent to discontinue providing service in 2024 provided no outstanding agreements are discovered.	No	Yes
Operations East - Valleyview North	3	0.2	Valleyview Dump Road	NE-25-70-23-W5	West on TWP RD 704A from RGE RD 230 Intersection	Heavy traffic area. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations East - Valleyview North	5	0.2	Sandy Bay Connector Intersection	SW-15-71-23-W5	TWP RD 712	Heavily used intersection where MD roads meet Reserve road. Adjacent resident applies and pays for dust control. Greenview connects to intersection for dust abatement and to help control washboards.	Yes	Yes
Operations East - Sunset House	4	0.2	Sunset House Cemetery	NE-1-71-20-W5	RGE RD 200	Dust control at cemetery site.	Yes	Yes
Operations East - Sunset House	4	0.2	Sunset House Store/Ball Diamond/Old Water Point	NW-31-70-19-W5	TWP RD 710	Carry-over from time when the Greenview water point, local store, post office, and ball diamonds were all at this intersection. Will discontinue providing dust control at this site going forward.	No	Yes
Operations East - Sunset House	4	0.2	8 Mile Gravel Stockpile	SE-25-70-21-W5	RGE RD 210	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations East - Little Smoky	2	0.3	Start of TWP RD 670 going west off Simonette Rd	NE-33-66-22-W5	TWP RD 670	Heavy traffic area. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations East - Little Smoky	2	0.2	Residence - [REDACTED]	SE 26-66-22-W5	RGE RD 221	Designated route to Little Smoky Transfer Station.	Yes	Yes
Operations East - Little Smoky	2	0.1	TWP RD 672 East of Little Smoky Road	SW-15-67-21-W5	TWP RD 672 East of Little Smoky Road	Designated haul route to Regional Landfill. Heavy traffic intersection. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations East - Little Smoky	2	0.2	Intersection of TWP RD 672 & RGE RD 211	NW-12-67-21-W5	TWP RD 672 & RGE RD 211	Designated haul route to Regional Landfill. Heavy traffic intersection. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	NW-32-70-25-W5	RGE RD 254A	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	SW-32-70-25-W5	RGE RD 254A	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	SW-3-71-25-W5	RGE RD 253	Designated haul route during Greenview gravel hauls and to Swan Lake Campground	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	SE-3-71-25-W5	TWP RD 710	Designated haul route during Greenview gravel hauls and to Swan Lake Campground	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	NW-33-70-25-W5	TWP RD 710	Designated haul route during Greenview gravel hauls and to Swan Lake Campground	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	NE-24-70-26-W5	RGE RD 260	Designated route into Swan Lake Campground.	Yes	Yes
Operations East - Crooked Creek	7	1.6	Crooked Creek General Store	NW-26-71-26-W5	HWY 43 Service RD - East of RGE RD 262 (Ridgevalley RD)	Greenview waterpoint and recycle bins at east end of roadway. Heavily used service road into Crooked Creek store, causing dust for Highway.	Yes	Yes
Operations East - Crooked Creek	7	0.4	Cozy Cove	NE 33-70-24-W5	RGE RD 245	Blind hill with heavy traffic, heading towards campground, adjacent to subdivision. Keeps dust down by intersection and aids with controlling washboards on hill.	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	SE-32-70-25-W5	TWP RD 705	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations East - Crooked Creek	7	1.4	The Narrows Multi-Parcel Subdivision	NE-33-70-24 W5	RGE RD 243 & 1st Avenue	Direction provided and Commitment stated to residents from previous member(s) of Administration	Yes	Yes
Operations East - Crooked Creek	7	0.25	Residence - [REDACTED]	SE-36-70-26-W5	26038 & 26033 TWP RD 705	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations East - Crooked Creek	7	0.3	Residence - [REDACTED]	NW-25-70-26-W5	26075 TWP RD 705	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	NE-26-70-26-W5	26125 TWP RD 705	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations East - Crooked Creek	7	0.1	Intersection of RGE RD 262 & TWP RD 705	NW-26-70-26-W5	RGE RD 262 & TWP RD 705	Designated haul route during Greenview gravel hauls and adjacent to community mailboxes at this location.	Yes	Yes
Operations East - Crooked Creek	7	0.2	Residence - [REDACTED]	NE-30-70-25-W5	25502 TWP RD 705	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations West - Grovedale	8	5	RGE RD 64 from HWY 666 to Grovedale Transfer Site	SW-28-69-06-W6	RGE RD 63\64 & TWP RD 694	Main route to Grovedale Transfer Station with cemetery along the route. Some residents on road received letter from Greenview in 2008 stating that they will not be required to apply each year as it will be automatically applied and they will be notified if policy or procedure changes.	Yes	Yes
Operations West - Grovedale	8	1.5	From HWY 666 West to South Wapiti Transfer Site	NE-34-69-08-W6	RGE RD 82A	High traffic route to South Wapiti Transfer Station.	Yes	Yes
Operations Central - DeBolt Area	6	0.1	100m from HWY 736 on TWP RD 730 approach	SE-02-73-01-W6	Corner of TWP RD 730 & HWY 736	Heavy traffic area. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	100m from HWY 736 on TWP RD 725 approach	SW-36-72-01-W6	Corner of TWP RD 725 & HWY 736	Heavy traffic area. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations Central - DeBolt Area	6	0.15	Corner RGE RD 265 & TWP RD 725 northeast of DeBolt	SW-32-72-26-W5	Corner RGE RD 265 & TWP RD 725	Heavy traffic area. Calcium applied for dust abatement and to help control washboards.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SE-10-74-01-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes

Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SW-10-74-01-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.35	Residence - [REDACTED]	NW-03-74-01-W6 NE-04-74-01-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.25	Residence - [REDACTED]	NW-04-74-01-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SW-09-74-01-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SW-08-74-01-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	NW-05-74-01-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SW-12-74-02-W6	TWP RD 741 (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	NW-36-73-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SE-26-73-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SW-24-73-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	NE-14-72-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.25	Residence - [REDACTED]	NW-13-73-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SW-13-73-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	SE-11-73-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.2	Residence - [REDACTED]	NE-35-72-02-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	1	Residence - [REDACTED] Residence - [REDACTED] Residence - [REDACTED] Residence - [REDACTED] Residence - [REDACTED]	NE-11-72-02-W6 SE-11-72-02-W6 SE-11-72-02-W6 SE-11-72-02-W6 SE-11-72-002-W6	RGE RD 21 Goodwin RD (Gravel Haul Road)	Designated haul route during Greenview gravel hauls.	Yes	Yes
Operations Central - DeBolt Area	6	0.36	Fireman's Pit Road	Hamlet of Grande Cache	Fireman's Pit Road	Dust control from 97 Ave. by the Labyrinth to the commercial sewer dump, moderate industrial and local traffic.	Yes	Yes
Operations South - Grande Cache Area	9	0.28	99th Street	Hamlet of Grande Cache	99th Street	Dust control in the Hamlet between Hoppe & 98 Ave behind the Tourist Information Centre & hotel & car wash	Yes	Yes
Operations South - Grande Cache Area	9	0.19	Grande Cache Cemetery	Hamlet of Grande Cache	Grande Cache Cemetery Road	Dust control at cemetery site.	Yes	Yes
Operations South - Grande Cache Area	9	0.86	Ball Diamond Access Road	Hamlet of Grande Cache	Ball Diamond Access Road	Dust control for public sports facility. Haul route for loading and hauling fill material for landfill.	Yes	Yes
Operations South - Grande Cache Area	9	0.06	Access Road into Operations Yard	Hamlet of Grande Cache	Operations Shop Access Road off 9706 Shand Avenue	Dust control to prevent dust entering the Operations South mechanic bays.	Yes	Yes
Operations South - Grande Cache Area	9	0.85	Multi Family Residences	Hamlet of Grande Cache	Gravel Road behind Multi Family Residences on 97 Avenue	Dust control for high traffic area near multi-family residences.	Yes	Yes
Operations South - Grande Cache Area	9	0.55	Grande Cache Landfill	Hamlet of Grande Cache	Grande Cache Landfill Road	Dust control, high traffic area into the Grande Cache landfill.	Yes	Yes
Operations South & Central	9 & 6	160	Forestry Trunk Road	Forestry Trunk Road	Forestry Trunk Road	Dust control, high traffic and industrial road	Yes	Yes
Total Km:		184.6						

**Industry-Supplied Dust Control
2023**

Operational Area	Ward	Length in Kilometres	Paid By	Landowner	Amount Paid	Legal Land	Rural Address	Mapped in Munisight/Catalis
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SE 4-67-22-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	NE 31-66-22-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SE 5-67-22-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SE 6-67-22-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SW 6-67-22-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SE 1-67-23-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SE 2-67-23-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SW 3-67-23-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SE 5-67-23-W5		Yes
Operations East - Little Smoky	2	0.3	Journey Energy Inc		\$ 1,965.00	SW 5-67-23-W5		Yes
Operations East - Valleyview N.	3	0.2	Town of Valleyview		\$ 500.00	NW 25-70-23-W5		Yes
Operations East - Crooked Creek	7	0.2	Glacier Rock Resources		\$ 393.75	NW 23-70-26-W5		Yes
Operations East - Crooked Creek	7	0.3	Glacier Rock Resources		\$ 656.25	NE 15-70-26-W5		Yes
Operations East - Crooked Creek	7	0.2	Glacier Rock Resources		\$ 393.75	NW 2-70-26-W5		Yes
Operations Central - DeBolt	6	0.38	Trapper Gords		\$ 2,613.45	SW-11-72-2-6		Yes
Operations Central - DeBolt	6	0.2	VerdeChem Technologies		\$ 1,375.50	SW-09-72-01-W6		Yes
Operations Central - DeBolt	6	0.2	Timber Pro Logging Ltd		\$ 500.00	SW 26-71-2-W6		Yes
Operations Central - DeBolt	6	0.2	Timber Pro Logging Ltd		\$ 500.00	SW 26-71-2-W6		Yes
Operations West - Grovedale	8	0.6	Sinopec Daylight Energy Ltd.		\$ 3,930.00	SW-18-69-8-W6		Yes
Operations West - Grovedale	8	0.4	Sinopec Daylight Energy Ltd.		\$ 2,620.00	SE-18-69-8-W6		Yes
Operations West - Grovedale	8	0.3	Sinopec Daylight Energy Ltd.		\$ 1,965.00	SE-9-69-8-W6		Yes
Operations West - Grovedale	8	0.3	Sinopec Daylight Energy Ltd.		\$ 1,965.00	NW-3-69-8-W6		Yes
Operations West - Grovedale	8	0.3	Sinopec Daylight Energy Ltd.		\$ 1,965.00	SW-18-69-8-W6		Yes
Operations West - Grovedale	8	0.2	Keyera Energy		\$ 1,310.00	SW-2-70-8-W6		Yes
Operations West - Grovedale	8	0.3	Pipestone Energy Ltd.		\$ 1,965.00	NE 10-70-7-W6		Yes

Total Kilometers: 7.28

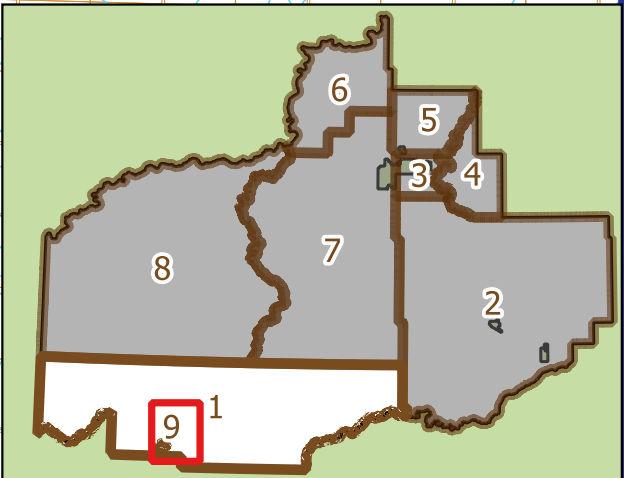
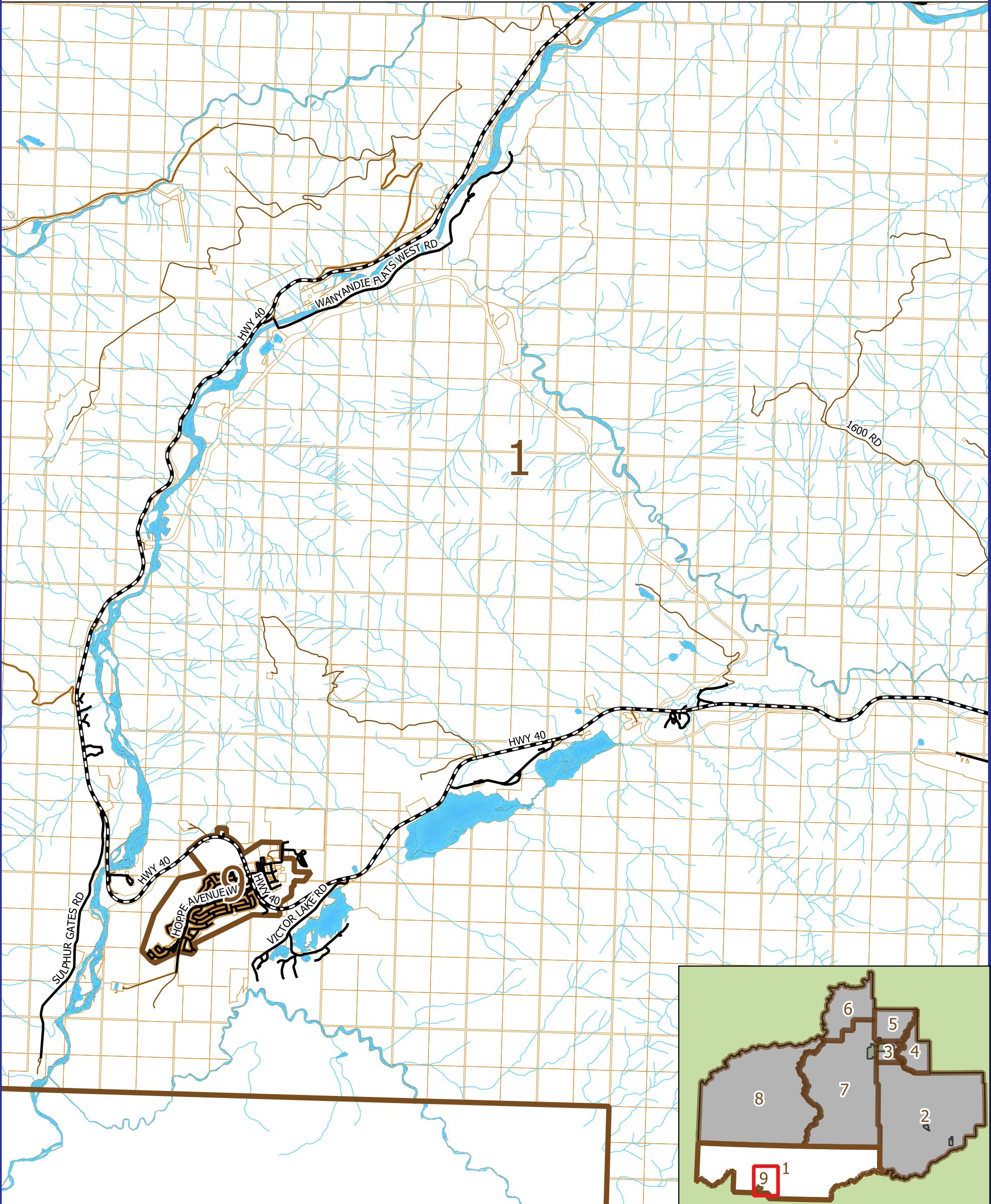


Road Classification with MD and Industry

Dust Control

Electoral Ward 1 & 9

UTM Zone 11 NAD83
1:85,000
Date: November 15, 2023



Legend

Electoral Districts Roads by Class

1

9

Local 0-50 Vehicles per Day

Paved Highway

Resource/Recreation

cadastre

Hydro Area

Hydro Line

012 km

N

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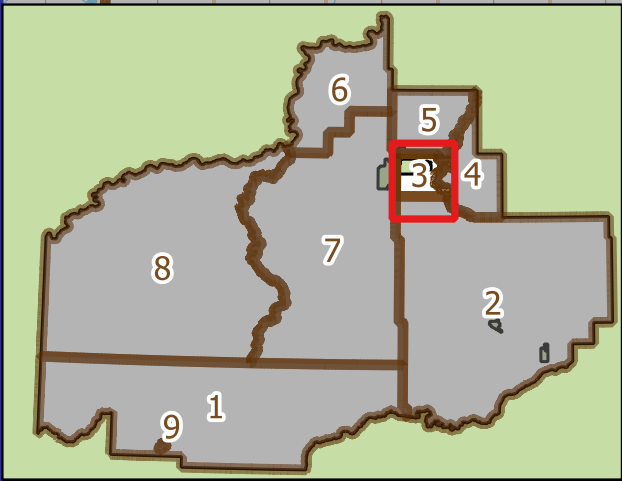
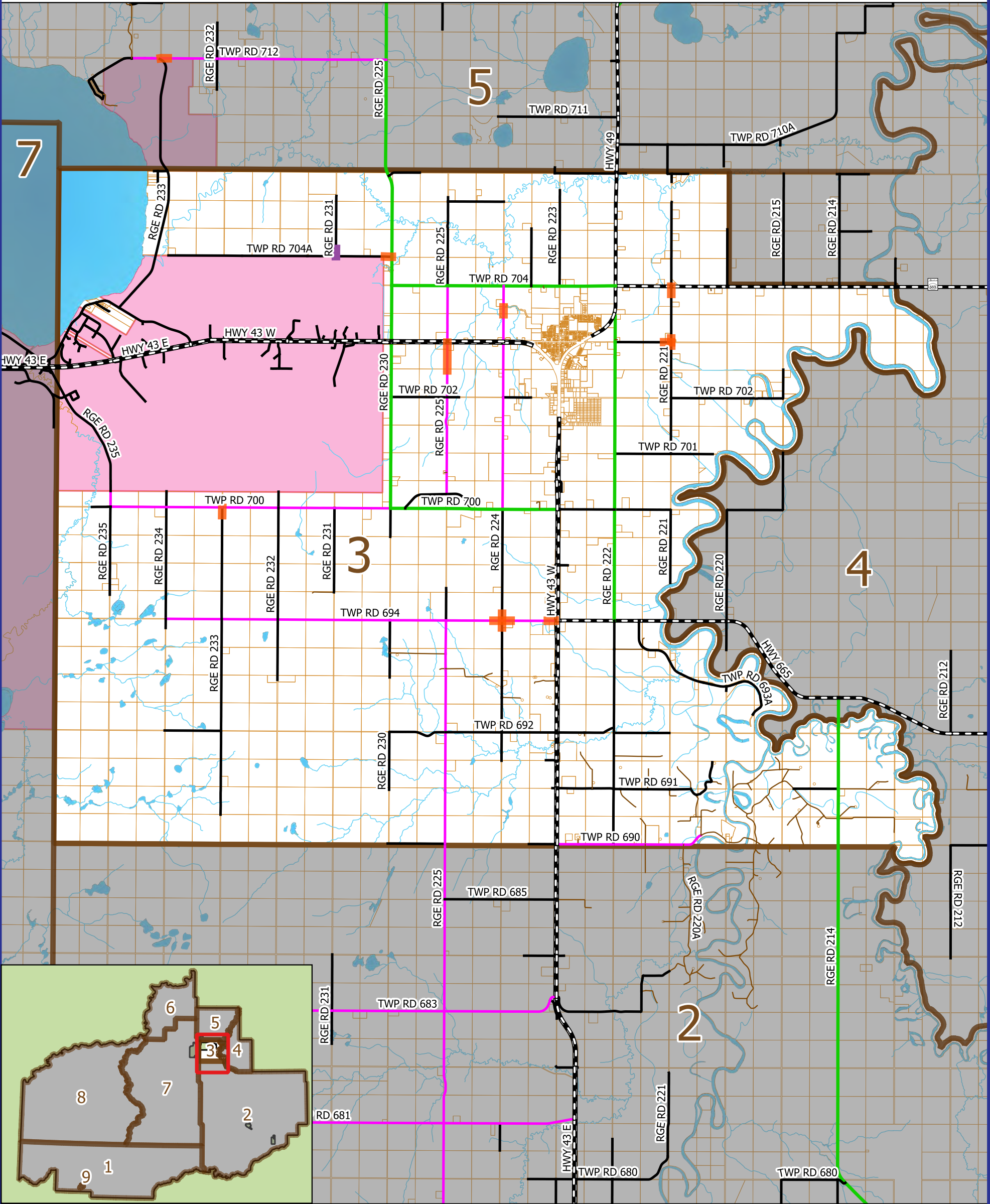
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Road Classification with MD and Industry Dust Control Electoral Ward 3

UTM Zone 11 NAD83
1:110,000
Date: November 15, 2023



Legend

MD Paid Dust Control 2023

Industry Paid Dust Control 2023

Electoral Districts

3

Roads by Class

Local 0-50 Vehicles per Day

Minor Collector 50-150 Vehicles per Day

Major Collector 150-300 Vehicles per Day

Paved Highway

Resource/Recreation

Indian Reserves

cadastre

Hydro Area

Hydro Line

0

3

6 km

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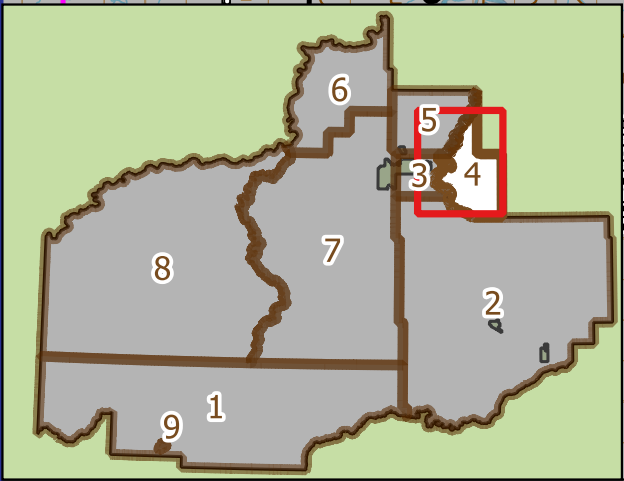
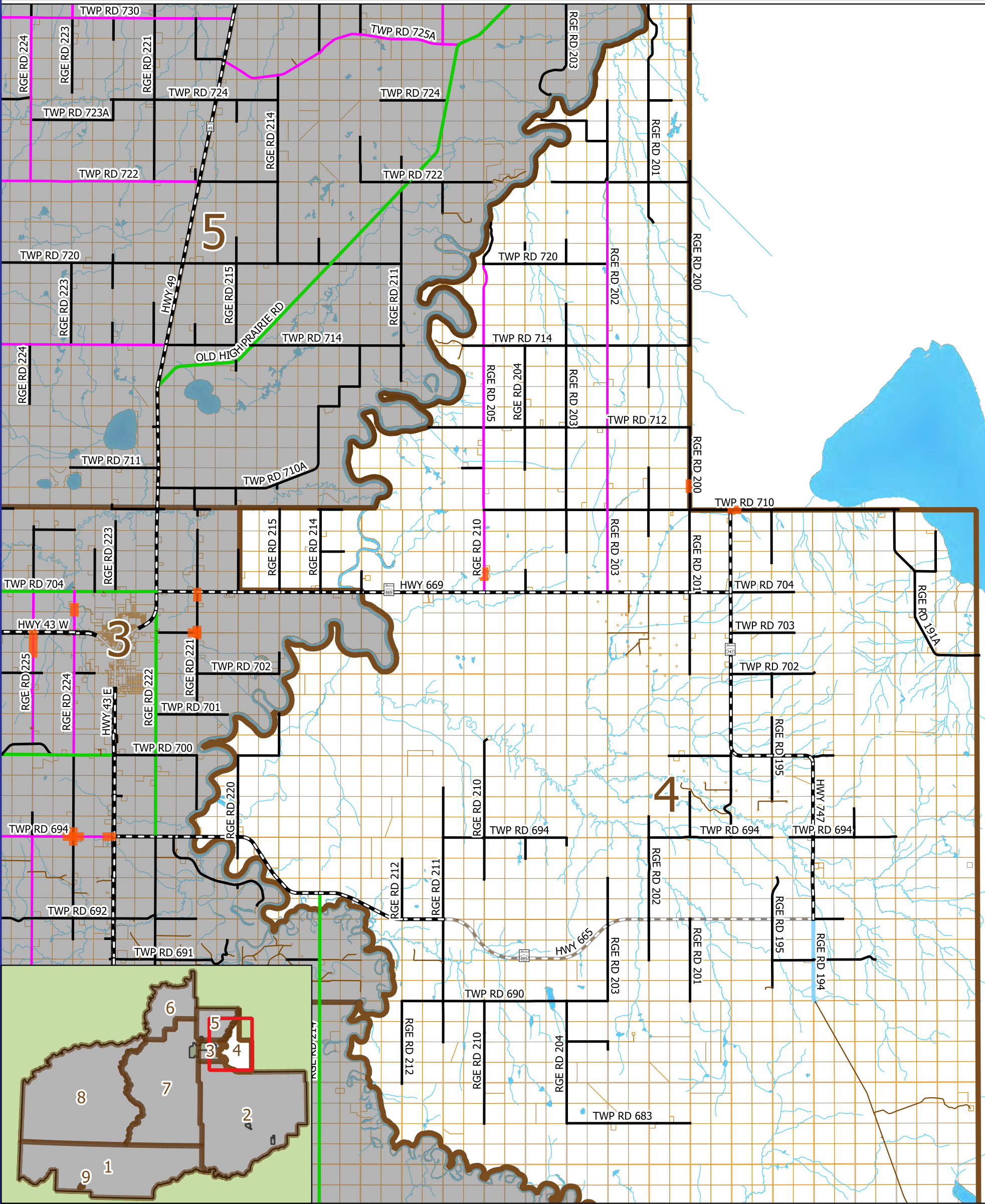
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Road Classification with MD and Industry Dust Control Electoral Ward 4

UTM Zone 11 NAD83
1:150,000
Date: November 15, 2023



Legend

- MD Paid Dust Control 2023

Electoral Districts

4
- Roads by Class

Local 0-50 Vehicles per Day

Minor Collector 50-150 Vehicles per Day

Major Collector 150-300 Vehicles per Day

Minor Arterial 300-600 Vehicles per Day

Paved Highway

Gravel Highway

Resource/Recreation
- cadastre

Hydro Area

Hydro Line

0 3 6 km

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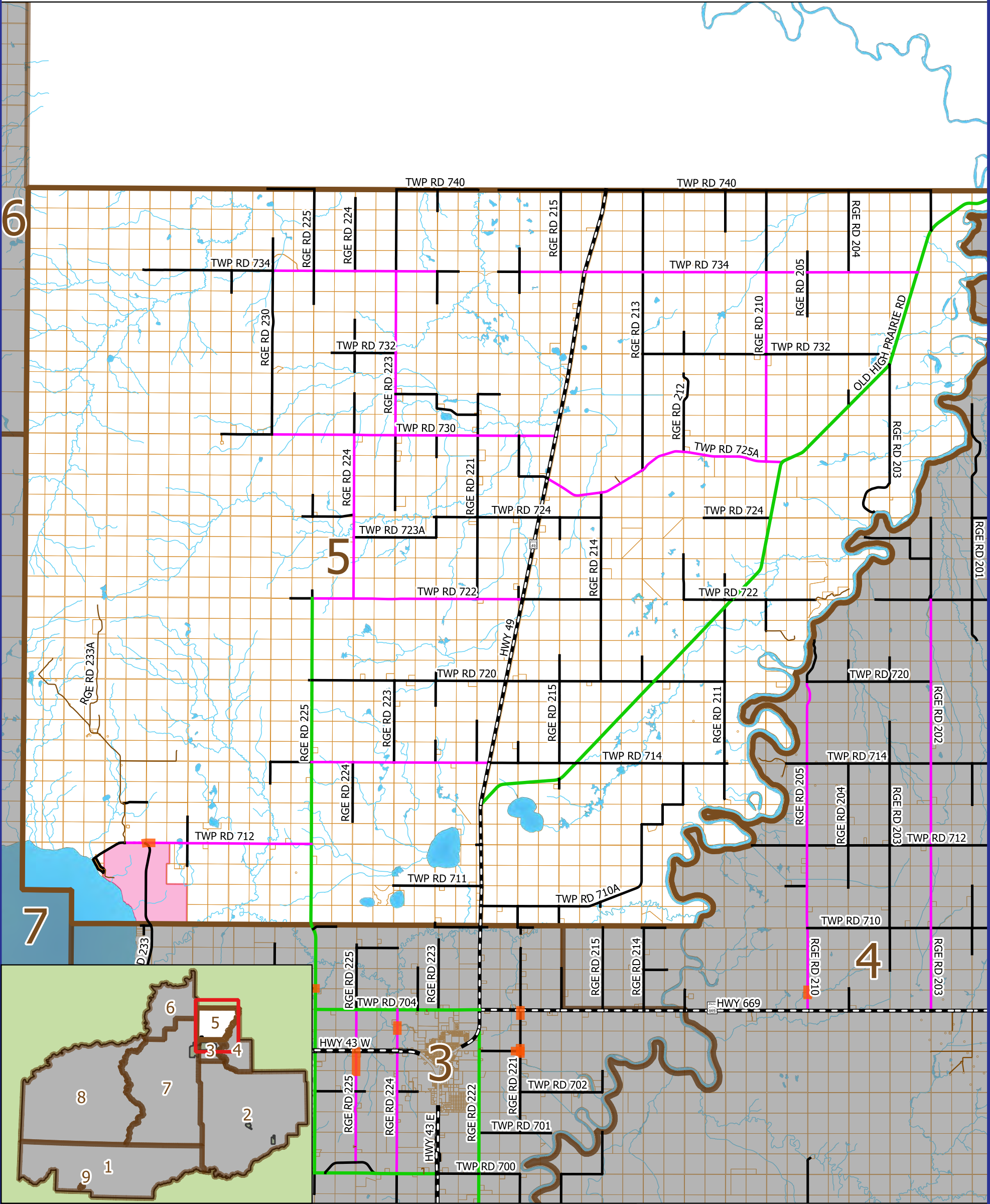
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Road Classification with MD and Industry Dust Control Electoral Ward 5

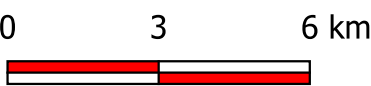
UTM Zone 11 NAD83
1:150,000
Date: November 15, 2023



- Legend**

 - MD Paid Dust Control 2023
 - Industry Paid Dust Control 2023
 - Electoral Districts
 - 5
- Roads by Class**

 - Local 0-50 Vehicles per Day
 - Minor Collector 50-150 Vehicles per Day
 - Major Collector 150-300 Vehicles per Day
 - Paved Highway
 - Resource/Recreation
- Indian Reserves
 - cadastre
 - Hydro Area
 - Hydro Line



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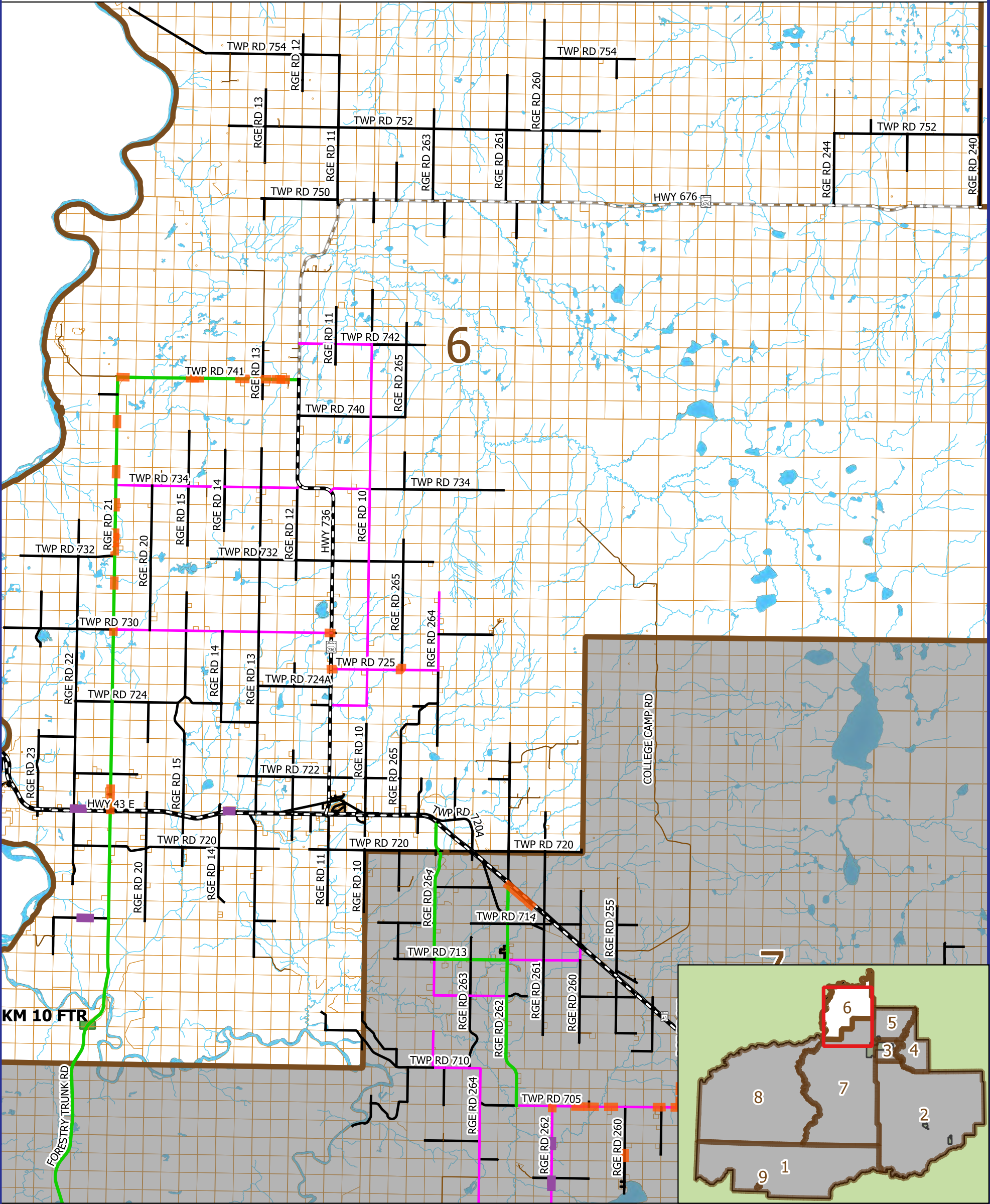
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Road Classification with MD and Industry Dust Control Electoral Ward 6

UTM Zone 11 NAD83
1:170,000
Date: November 15, 2023



- Legend**

 - MD Paid Dust Control 2023
 - Industry Paid Dust Control 2023
- Roads by Class**

 - Local 0-50 Vehicles per Day
 - Minor Collector 50-150 Vehicles per Day
 - Major Collector 150-300 Vehicles per Day
 - Paved Highway
 - Gravel Highway
 - Resource/Recreation
- FTR Km Markers
 - Indian Reserves
 - cadastre
 - Hydro Area
 - Hydro Line

036 km

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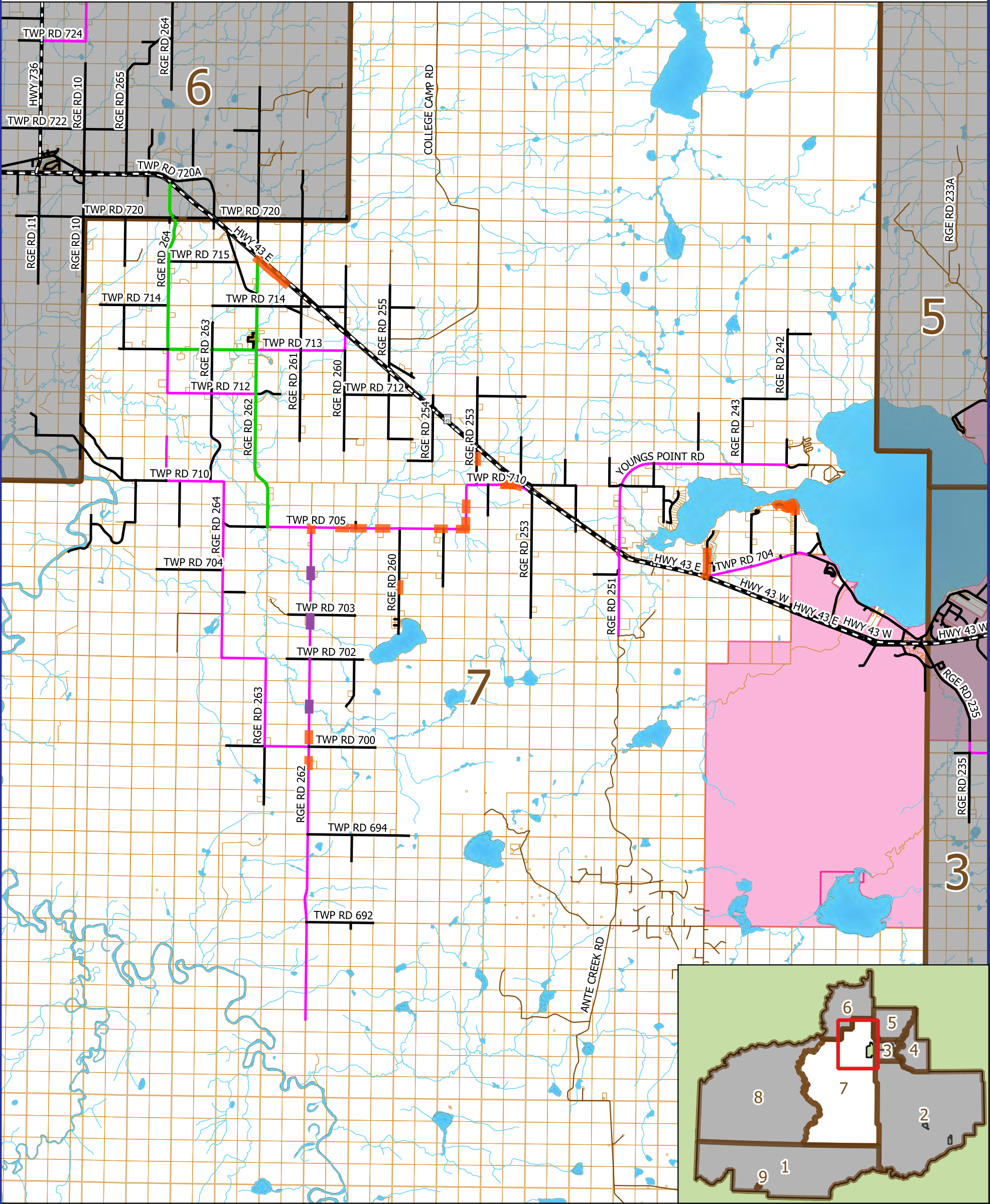
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Road Classification with MD and Industry Dust Control Electoral Ward 7

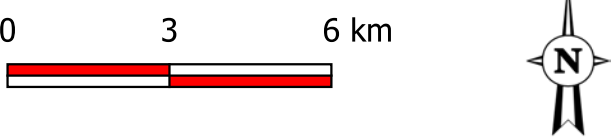
UTM Zone 11 NAD83
1:140,000
Date: November 15, 2023



- Legend**

 - MD Paid Dust Control 2023
 - Industry Paid Dust Control 2023
 - Electoral Districts
 - 7
- Roads by Class**

 - Local 0-50 Vehicles per Day
 - Minor Collector 50-150 Vehicles per Day
 - Major Collector 150-300 Vehicles per Day
 - Paved Highway
 - Resource/Recreation
- Indian Reserves
 - cadastre
 - Hydro Area
 - Hydro Line



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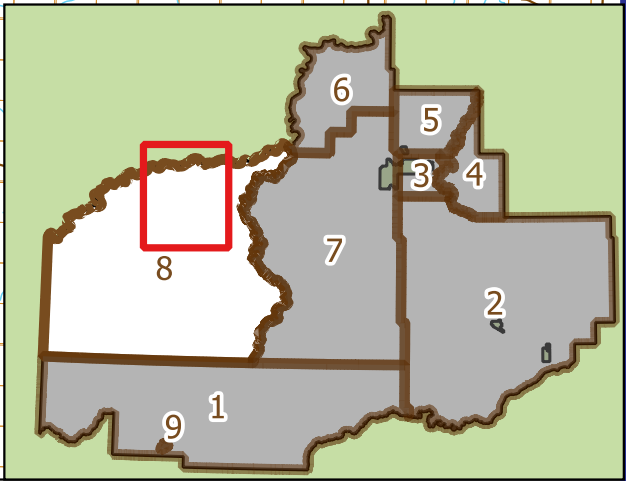
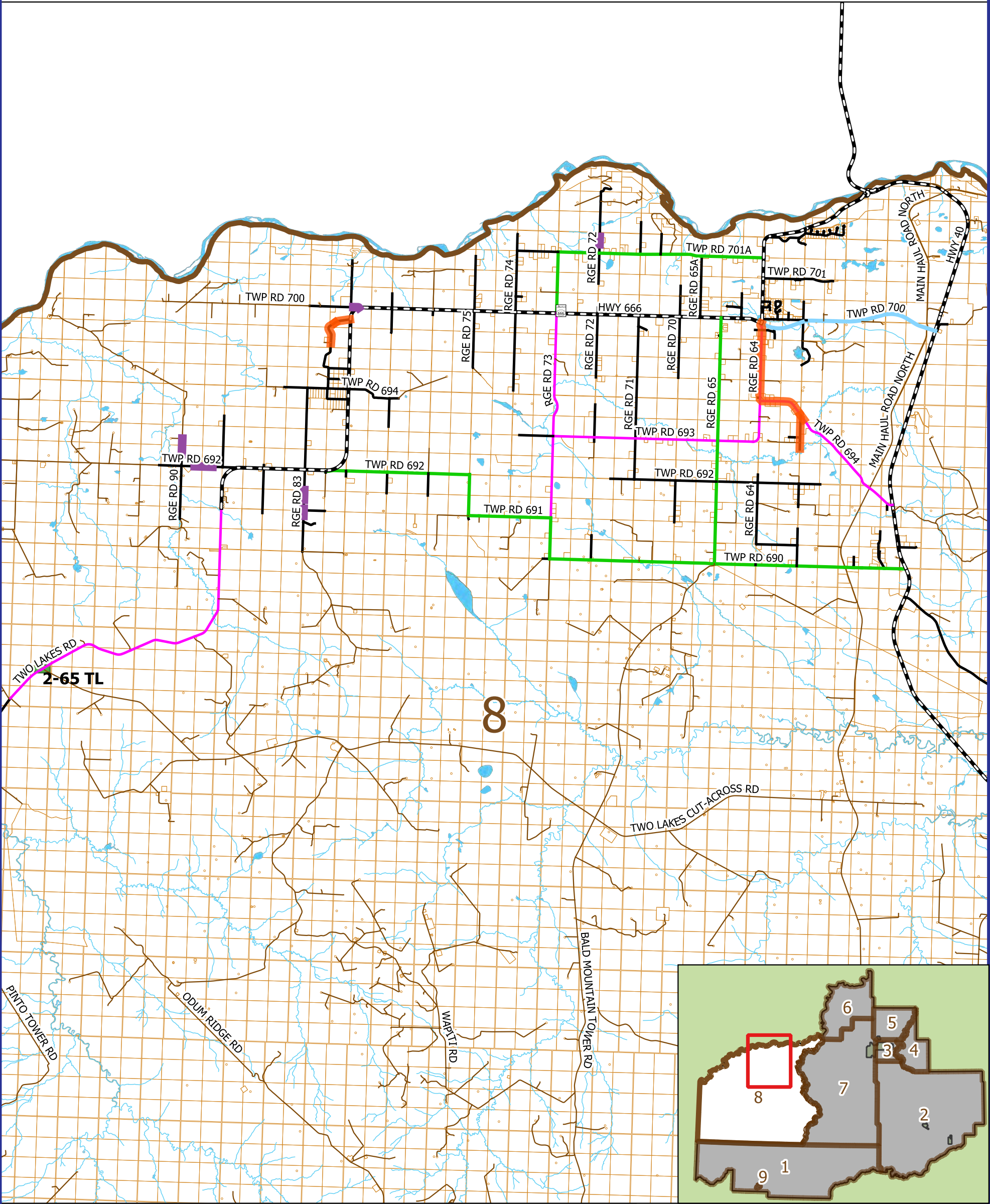
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Road Classification with MD and Industry Dust Control Electoral Ward 8

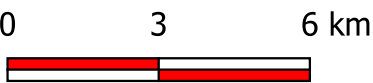
UTM Zone 11 NAD83
1:150,000
Date: November 15, 2023



- Legend**

 - MD Paid Dust Control 2023
 - Industry Paid Dust Control 2023
 - Electoral Districts
8
- Roads by Class**

 - Local 0-50 Vehicles per Day
 - Minor Collector 50-150 Vehicles per Day
 - Major Collector 150-300 Vehicles per Day
 - Minor Arterial 300-600 Vehicles per Day
 - Paved Highway
 - Resource/Recreation
- FTR Km Markers
 - cadastre
 - Hydro Area
 - Hydro Line



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REQUEST FOR DECISION

SUBJECT:	Evergreen Park – TARA Centre North Wing Sponsorship		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8012 – Sponsorships

RECOMMENDED ACTION:

MOTION: That Council approve a one-year sponsorship in the amount of \$8,500.00, to Evergreen Park for Greenview to have the 2024 naming rights of the North Wing in the TARA Centre, at Evergreen Park, with funds to come from the 2024 Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

Evergreen Park is requesting a sponsorship of \$8,500.00 to continue naming rights for Greenview of the North Wing in the TARA Centre at Evergreen Park, in Grande Prairie, Alberta.

Evergreen Park, operating under the Grande Prairie Regional Agricultural & Exhibition Society, is the largest full-featured exhibition facility north of Edmonton and sees approximately 500,000 visitors come through the park annually. The park holds strong to its agricultural roots, hosting annual Argi shows, chuckwagons, live horse racing and rodeos. The variety of halls and convention facilities within the buildings offer a venue for a wide range of events from weddings, markets, and concerts to corporate meetings, sports tournaments, and retreats.

Over the last five (5) years, Greenview has been in an agreement with Evergreen Park, claiming the naming right to the north wing of the TARA Centre within Evergreen Park pavilion, which ended in October 2023. Evergreen Park historically has been a budgeted line item within the Community Services budget, however, as we advance, Administration has removed them from the budget and requested that they apply annually, as this is a sponsorship request. The naming rights have typically been under an agreement; however, Evergreen Park has voiced there are no issues with applying annually if required.

Administration is recommending a sponsorship of \$8,500.00 for naming rights of the north wing for the 2024 calendar year.

The 2024 Community Services Sponsorship budget totals \$200,000.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would continue to show its support for the community and Evergreen Park, as this is a highly utilized facility for the entire region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to enter into an agreement for 3 - 5 years, at \$8,500.00 annually, for the naming rights of the north wing.

ALTERNATIVE MOTION: That Council enter into a three-year agreement with Evergreen Park for the naming rights of the North Wing in the TARA Centre for \$8,500.00 annually from 2024 - 2027, with funds to come from the Community Services Grants and Sponsorships budget.

FINANCIAL IMPLICATION:

Direct Costs: \$8,500.00

Ongoing / Future Costs: If Council opts for the alternate, \$8,500.00 annually for the agreed upon term.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise Evergreen Park following Council's decision.

ATTACHMENT(S):

- Evergreen Park Sponsorship Request

Greenview Sponsorship and Donation Request Form

Row 99

Organization or Person Requesting Funds	Evergreen Park
Date of Application	11/22/23
Form Date Field	176
Date of Event	
Phone Number	5872980548
Purpose of Organization	dmoon@evergreenpark.ca
Mailing Address	Box 370 Grande Prairie, AB T8V 3A5
Funding Request Total	\$8.500
Type of sponsorship request	
Describe your organization	Evergreen Park, under the umbrella of the Grande Prairie Regional Agricultural & Exhibition Society, is a charitable nonprofit organization.
Intended Purpose	Funds would be used to continue naming rights for the MD of Greenview North Wing in the TARA Centre at Evergreen Park.
Direct Goals	
Where/When?	The MD of Greenview North Wing signage remains in place year-round on the south wall of the TARA Centre and at the entrance to the MD of Greenview North Wing.
Benefit to residents of Greenview	The MD of Greenview North Wing sponsorship is a show of support for the community and Evergreen Park.
Funding from others	
Recognition	For this sponsorship the MD of Greenview logo appears above the words North Wing on the south wall of the TARA Centre foyer and above the entrance to the MD of Greenview North Wing.

Previous Donation Greenview's sponsorship of the MD of Greenview North Wing ran over the last five years expiring on Oct. 31, 2023. The signage remains in place.

**Grant Funds
Received from
other sources?**

**Have you
performed any
other fundraising
projects?**

Agreement

Grant Purpose

**Year Grant
Received**

Amount of Grant

**List the donatee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Don Moon

Column47

Logo Permission

**Agreement with
Statement**

Signature1 Don Moon

FOIP Disclosure



REQUEST FOR DECISION

SUBJECT:	National Aboriginal Hockey Championship Sponsorship		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8012 - Sponsorships

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$5,000.00, to the 2024 National Aboriginal Hockey Championships, to be hosted on May 5 – 11th, 2024 in Grande Prairie, Alberta, with funds to come from the 2024 Community Services Sponsorship budget.

BACKGROUND/PROPOSAL:

The National Aboriginal Hockey Championships 2024 Society is hosting the 21st Annual National Aboriginal Hockey Championships on May 5- 11th, 2024, at the Design Works Centre, in Grande Prairie, Alberta. The tournament will mark the first Alberta community to ever host the championship tournament.

The National Aboriginal Hockey Championships (NAHC) was established in 2002 to serve as the primary high-level competition for young Indigenous hockey players from ages 13-17 from across 13 provinces and territories. Indigenous youth come together to compete over the weekend while joining in cultural experiences and sharing in the traditions of Treaty 8 people. Hockey Alberta, along with the Indigenous Sport Council of Alberta oversees the selection of players and coaches to represent each province at the tournament. The selection camp was held on August 3-6th in Red Deer, Alberta.

The Society is requesting a \$10,000.00 sponsorship to support the planning and operations of the event, majority of the funds will be put towards the cultural aspects of the event, such as a round dance, beading, and making drums. The other portion will help cover the costs of the athlete's meals, entertainment, medical equipment, and the cost of officials. Administration is recommending a sponsorship in the amount of \$5,000.00, as this event could have an indirect impact on Greenview residents, the tournament itself is not held within Greenview and does not include any Greenview residents on their rosters.

The 2024 Community Donations and Sponsorship budget totals \$200,000.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be supporting the first Alberta Championship tournament, bringing in hundreds of coaches, players, dignitaries, and spectators to the region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that Greenview could see an influx in sponsorship requests from areas outside of Greenview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to sponsor a different amount, or sponsor the event in a different capacity. i.e., in-kind donation

Alternative #2: Council has the alternative to take no action in the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the National Aboriginal Hockey Championships 2024 Society of Council's decision.

ATTACHMENT(S):

- National Aboriginal Hockey Championships Application
- National Aboriginal Hockey Championships Sponsorship Package

Greenview Sponsorship and Donation Request Form

Row 77

Organization or Person Requesting Funds	National Aboriginal Hockey Championships 2024 Society
Date of Application	09/12/23
Form Date Field	163
Date of Event	05/05/24
Phone Number	7808326670
Purpose of Organization	nahc2024@gmail.com
Mailing Address	PO Bag 4000 Grande Prairie, AB T8V 6V3
Funding Request Total	10000
Type of sponsorship request	Event
Describe your organization	<p>The Aboriginal Sport Circle established the National Aboriginal Hockey Championships (NAHC) in 2002 to serve as the premier competition for young Indigenous hockey players. The society was established for the sole purpose of organizing and hosting the event. From May 5 – 11, 2024, 16 teams of more than 500 athletes and 100 coaches, plus officials, dignitaries, and spectators, will be travelling to Grande Prairie for the 2024 NAHC. An exciting blend of sport and culture, this event provides a forum for elite Bantam/Midget Aged Indigenous youth to not only compete for sport glory, but to also come together in ceremony and comraderies. Many players, both female and male have gone on to notable careers in hockey and sport. Grande Prairie will be the first ever Alberta community to host the National Aboriginal Hockey Championships and we are thrilled to have this opportunity to share our great province with all participants and spectators. The event will provide various cultural initiatives and immersive experiences to share and celebrate the diverse culture and traditions of the Treaty 8 people.</p>
Intended Purpose	<p>The funds will directly support the planning and execution of the event. A large portion of funds will be allocated to cultural components of the event, with additional allocations being an athlete meal and entertainment night, internal bussing, medical requirements, and the cost to bring officials in.</p>

Direct Goals	<p>We are a culturally diverse region, rich with volunteers and enthusiasms for the traditions, culture, and athletics of the region. We embrace this opportunity to showcase northern sport and culture while promoting diversity as the hosts of the National Aboriginal Hockey Championships. The NAHC aims to address the underrepresentation of Indigenous players in mainstream hockey by providing a dedicated platform for them to showcase their talents and gain recognition. The event recognizes the need to promote inclusivity and provide opportunities for Indigenous players to compete at a national level, fostering their development and encouraging greater participation in the sport. Promoting cultural experiences for players and communities is another key focus for the event. Recognizing the importance of cultural diversity and inclusivity, the event will feature various initiatives aimed at showcasing and celebrating indigenous cultures. These initiatives will go beyond the games themselves, providing opportunities for players and communities to engage in meaningful cultural experiences. A round dance and hand games will occur, as well as hands-on activities such as beading and making drums. These events will allow players and attendees to immerse themselves in the rich cultural heritage of local Indigenous communities.</p>
Where/When?	May 5-11, 2024 at Design Works Centre in Grande Prairie
Benefit to residents of Greenview	<p>The cultural components of the event will allow the community and residents of Greenview the opportunity to take part in indigenous heritage. Residents will also get the opportunity to watch and cheer on a high level of hockey, as well as participate in volunteer opportunities that support community pride and sense of place.</p>
Funding from others	<p>City of Grande Prairie - \$25,000 confirmed, additional \$50,000 requested as cash, \$57,000 GIK secured County of Grande Prairie - \$10,000 sponsorship requested Provincial Indigenous Reconciliation Initiative - \$100,000 requested Community Initiatives Program - Major Cultural Sport Events - \$100,000 to be submitted Multiculturalism Federal Funding Grant - \$100,000 to be submitted</p>
Recognition	Sponsorship package attached
Previous Donation	N/A
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	

Amount of Grant

**List the donee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Chenoa Esau

Column47

Logo Permission

**Agreement with
Statement**

Signature1 Chenoa Esau

FOIP Disclosure



GRANDE PRAIRIE 2024

National Aboriginal Hockey Championships

SPONSORSHIP PACKAGE



National Aboriginal Hockey Championships

2024 Grande Prairie



NAHC

The National Aboriginal Hockey Championships (NAHC) is an annual event providing a forum for elite Indigenous hockey players across Canada.

National Aboriginal Hockey Championships – 2024 Grande Prairie

Sponsorship Package



From May 5 – 11, 2024

16 Teams of more than 500 athletes and 100 coaches, plus officials, dignitaries, and spectators, will be traveling to Grande Prairie for the 2024 NAHC. An exciting blend of sport and culture, this event provides a forum for elite Bantam/Midget Aged Indigenous youth to not only compete for sport glory, but to also come together in ceremony and comraderies. Many players, both female and male have gone on to notable careers in hockey and sport.

Grande Prairie will be the first ever Alberta community to host the National Aboriginal Hockey Championships and we are thrilled to have this opportunity to share our great province with all participants and spectators. The event will provide various cultural initiatives and immersive experiences to share and celebrate the diverse culture and traditions of the Treaty 8 and Metis people.

National Aboriginal Hockey Championships – 2024 Grande Prairie Sponsorship Package

Sponsorship Package Tiers



Eagle – Platinum Sponsorship
\$50,000 Investment



Bear – Gold Sponsorship
\$20,000 Investment



Wolf – Silver Sponsorship
\$10,000 Investment



Buffalo – Bronze Sponsorship
\$5,000 Investment



Friends – Basic Sponsorship
\$2,500 Investment

National Aboriginal Hockey Championships – 2024 Grande Prairie Sponsorship Package

BENEFITS					
VIP Tournament Passes	10x	5x	4x		
General Tournament Passes	10x	10x	6x	5x	2x
VIP gift / Event photo	1x	1x	1x	1x	
VIP <i>Swag Bags</i> with Branded Event Items & Souvenirs	1x	1x			
Event Souvenirs			10x	5x	2x
Logo on on-site event branding (signage)	✓	✓			
Page Ads in prime location in event schedule / souvenir program	Full Page	Full Page	1/2 Page	1/4 Page	
Name included in event schedule / souvenir program					✓
Logo on King size rink board in preferred location	✓	✓	✓	✓	
Logo and tagged mention on social media	✓	✓	✓	✓	
Participation in opening ceremony	✓				
Involvement in medal presentations	✓				
Live announcer mentions during games and intermissions	✓	✓	✓		
Logo on arena glass in both North and South Arenas	✓				
Logo visibility in event live stream	✓	✓	✓	✓	

National Aboriginal Hockey Championships – 2024 Grande Prairie

Sponsorship Package

Eagle / Platinum **(\$50,000 Investment)**

20 Tournament passes (10x VIP & 10x general)

1x VIP gift / Event photo

10x VIP swag bags with branded event items

Logo on on-site event branding (signage)

Logo included on event advertising materials

Full-page ad in prime location & event schedule / souvenir program

Logo on King size rink board in preferred location

Logo and tagged mention on social media

Participation in opening ceremony

Involvement in medal presentations

Live announcer mentions during games and intermissions

Logo on arena glass in both north and south arenas

Logo visibility in event live stream



National Aboriginal Hockey Championships – 2024 Grande Prairie

Sponsorship Package

Bear/Gold **(\$20,000 Investment)**

15 Tournament passes (5x vip & 10x general)

1 x vip gift / Event photo

5 x VIP swag bags with branded event items

Logo on onsite event branding (signage)

Full page ad in event schedule / souvenir program

Logo on King size rink board

Logo and tagged mention on social media

LIVE announcer mentions during games and intermissions

Logo visibility in event live stream



National Aboriginal Hockey Championships – 2024 Grande Prairie

Sponsorship Package

Wolf / Silver **(\$10,000 Investment)**

10 Tournament passes (4x VIP & 6x General)

10 event souvenirs

1 x VIP gift / Event photo

Logo on King size rink board

Half page ad in event schedule / souvenir program

Tagged mention on social media

LIVE announcer mentions during games and intermissions

Logo visibility in event live stream



National Aboriginal Hockey Championships – 2024 Grande Prairie

Sponsorship Package

Buffalo / Bronze **(\$5,000 Investment)**

5 Tournament Passes

5 event souvenirs

1 x VIP gift / Event photo

Logo on King size rink board

Quarter page ad in event schedule / souvenir program

Tagged mention on social media

Logo visibility in event live stream



Friendship Sponsorship **(\$2,500 Investment)**

2 Tournament Passes

Name included in event schedule / souvenir program

Tagged mention on social media

2 event souvenirs





REQUEST FOR DECISION

SUBJECT: **Peace Country Beef Congress Sponsorship**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	December 12, 2023	CAO: SW MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8012 - Sponsorships

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$5,000.00 to the Peace Country Beef Congress in hosting the annual event on January 4-6th, 2024, at Evergreen Park in Grande Prairie, Alberta, with funds to come from the 2024 Community Services Grants and Sponsorship budget.

BACKGROUND/PROPOSAL:

On January 4-6, 2024, the 24th Annual Peace Country Beef Congress will take place at Evergreen Park, in Grande Prairie, Alberta.

The annual networking event hosts cattle and farming-related products, producers, and ranchers with a chance to promote, network, and gain knowledge on marketing livestock and other related items. This year, they are putting a large focus on youth in agriculture, growing the junior cattle show and seminars, including demonstrations and activities to allow youth a chance to enter the agricultural world.

The Peace Country Beef Promotion Society has held the annual Peace Beef Congress event since 1998, making this a cornerstone event bringing industry members together to showcase their livestock and products.

The Peace Country Beef Congress is requesting a \$5,000.00 sponsorship to help with costs related to the operations of the event. Administration is recommending the \$5,000.00 sponsorship for the event, as this event has a large number of Greenview attendees and contributors. With the sponsorship, Greenview would be recognized with signage mounted around the show ring along with other areas of the building and verbal announcements made throughout the weekend.

Greenview previously sponsored the event in 2022 for \$5,000.00.

The 2024 Community Donations and Sponsorships budget totals \$200,000.00.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would support an event that directly and indirectly benefits Greenview residents and surrounding communities.
2. The benefit of Council accepting the recommended motion is that Greenview would play a part in helping today's youth partake and engage in agriculture.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend a different sponsorship amount or support the event in a different capacity. i.e., in-kind donation

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Peace Country Beef Congress of Council's decision.

ATTACHMENT(S):

- Peace Country Beef Congress Application
- Peace Country Beef Congress Schedule (tentative)

Greenview Sponsorship and Donation Request Form

Row 93

Organization or Person Requesting Funds	Peace Country Beef Congress
Date of Application	10/31/23
Form Date Field	173
Date of Event	01/05/24
Phone Number	780-832-6714
Purpose of Organization	
Mailing Address	Box 104 Crooked Creek Ab T0H 0Y0
Funding Request Total	\$5,000.00
Type of sponsorship request	Event
Describe your organization	Peace Country Beef Congress is an annual event that takes place in the Peace Country that allows cattle producers to promote and network there cattle and farming related products to other producers and ranchers. This years event will take place in Grande Prairie at Evergreen Park January 4/5/6 2024. We have put a big focus on youth in agriculture by expanding our junior cattle show and seminars. This will be the 24th annual show.
Intended Purpose	The funds will be used to help in various aspects that it is needed to be able to run the event.
Direct Goals	Our main goal is to allow peace country ranchers and producers show off and network with our producers to gain knowledge on marketing there livestock and network with various cattle related trade show booths to expand the cattle network in the Peace. We also have a focus on getting more youth involved in agriculture by offering a large junior program that includes demonstrations and activities to allow youth to enter the agricultural world.
Where/When?	January 4/5/6 2024 at Evergreen Park in Grande Prairie Ab
Benefit to residents of Greenview	A large number of Greenview residents will be the prime contributors to the show. Also will contributors coming from

neighboring municipalities, there will be added business to Greenview business's as people travel through to the event.

Funding from others

Recognition

Sponsors will have signage mounted in the show ring and in various other places around the building as well as numerous name announcements throughout the course of the show.

Previous Donation

Yes they have. They had there banner promoted as one of the main sponsors above the pens for the show by where the champions pictures are taken directly in front of the crowd.

Grant Funds Received from other sources?

Have you performed any other fundraising projects?

Agreement

Grant Purpose

Year Grant Received

Amount of Grant

List the donaee, purpose and amount

What type of fundraising & how much did you raise?

Signature

Date

Financial Statement

Administration Recommendations

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Colby Klassen

Column47

Logo Permission We would like a large banner provided to hang up in the show ring.

**Agreement with
Statement** Alberta

Signature1 Colby Klassen

FOIP Disclosure



Schedule

 pcbeefcongress.ca/schedule/

****Tentative Schedule Only****

Subject to change.

Thursday January 5, 2023

12:00 pm – 3:00 pm – Large Equipment Move in

4:00 pm—9:00 pm

Move in livestock & Tradeshow

Friday January 6, 2023

8:30 am—10:00 am

Remainder of livestock move in

Move in for tradeshow exhibitors

8:30 am—9:00 am – Junior registration

9:30 am – Trade Show opens

9:30 am – 11:00 am – Junior clinic with Bullseye Feed Begins

11:00 am – 12:30 pm – Lunch Break – Lunch is available for purchase at the concession.

12:30 pm – 2:30 pm – Con't Junior Clinic with Bullseye Feed

3:00 – 4:00 – Junior Heifer Show

4:00 – 5:00 – Junior Steer Show

5:30 – Happy Hour

6:00 Dinner

7:00 – Show Team Judging Championship

Saturday January 7, 2023

10:00 am – 10:30 am – Pen of 3 Purebred Heifers

10:30 am – noon – Open Heifer Class

noon – 12:30 – Lunch

12:30 – 1:30 – Open Steer Class

1:30 – 2:00 – Jr. Commercial Heifer Pen

2:00 – 2:30 – Sr. Commercial Heifer Pen

2:30 – 3:00 – Pen of 3 Purebred Bulls

3:00 – 3:30 – Grand Champion Pen of 3 Commercial Heifers

3:30 – 4:00 – Cattlemen's Choice

4:00 pm—Show Wrap Up

4:30 pm—Take down can begin

8:00 pm—All exhibitors and tradeshow booths gone.





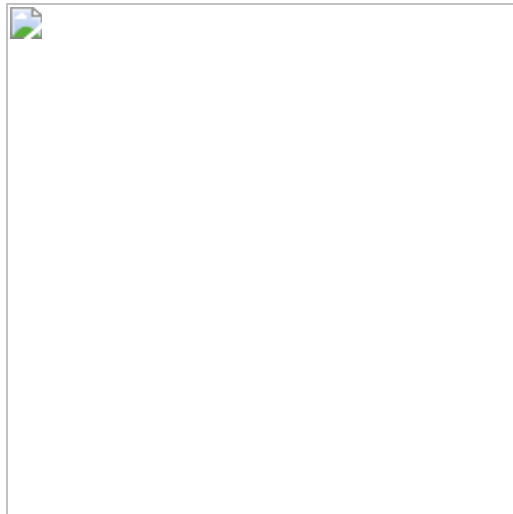
Thank you to our 2020 Show Sponsors!



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GROVEDALE, AB.



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REQUEST FOR DECISION

SUBJECT:	Detailed review of Grande Cache Operations Building design		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO: SW	MANAGER: WP
DEPARTMENT:	FACILITY MAINTENANCE	DIR: RA	PRESENTER: WP
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw/Policy (cite) N/A

RECOMMENDED ACTION:

MOTION: That Council accept the detailed review of the building design for the new Grande Cache Operations building, for information as presented.

BACKGROUND/PROPOSAL:

Council has previously approved the development of a detailed design package for the new Operations building in Grande Cache.

MOTION: 22.10.571 Moved by: COUNCILLOR TOM BURTON

That Council award the Architecture and Engineering for the new Operations Building in Grande Cache to Beirsto and Associates in the amount of \$306,640.00 plus GST, with funds to come from the 2022 Facilities Maintenance budget FM22008.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Council has tentatively approved the construction of the building in the 2024 capital budget, Administration would like to share the final design for review and Council feedback. A PowerPoint presentation has been created to share the design.

Some of the specific benefits of the new building design are as follows:

- Having a wash bay large enough to handle all the equipment in the fleet will allow for greater longevity of assets. Currently, most of the larger equipment including the plow trucks and graders are being washed outside. This is not only hard on staff in the winter months, including a greater risk of injuries, but is also hard on the equipment as staff might not spend the appropriate time to do a complete job due to cold weather.

- Having an appropriate amount of space in the building, especially roof height, allows for better preventive maintenance of equipment. The current shop does not have room for larger equipment, which must be serviced outside and can result in less maintenance and reduced longevity of assets. Working inside also reduces the likelihood of safety incidents compared to working outside in icy conditions.
- Having a building large enough to store and maintain all the Hamlet's equipment in one location will increase efficiency of the Operations department. Currently, equipment is transported to the spare hanger at the GC airport, some 22 Km away from town.
- Having adequate parts storage in a well-laid-out area will increase the efficiency of the Mechanics and other departments. Asset Management has developed many studies which show efficiency improvements of 10% to 25% from a well-managed parts room.
- A well-functioning building will help with retention and hiring. The current building doesn't have enough facilities for the size of the department, which causes employee morale issues. Having a building which enhances employee well-being, leads to improved retention numbers and better morale.
- The cost incurred will provide a building with an expected lifespan of 50 years.
- Due to the age and inefficiencies of the existing building, Administration believes the ongoing cost of the new building will be lower than current, even though the new building will be 40% larger.

Previously Administration had considered building a smaller building to reduce overall costs and had presented two options. Council approved the design of the larger building.

MOTION: 22.06.376 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to tender the Architecture and Engineering for a new Operations building in Grande Cache with approximately 27,750 square feet, with funding to come from the Capital Project FM22008.

*For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow
Against: Councillor Rosson*

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Council is informed and has the ability to provide feedback.

DISADVANTAGES OF THE RECOMMENDED ACTION:

The are no perceived disadvantages of the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: An alternative to the recommended action is that Council may make changes to the building design as presented.

ALTERNATIVE MOTION: That Council accept the detailed review of the building design for the new Grande Cache Operations building, with the following changes, ...

Alternative #2: An alternative to the recommended action is for Council to delay the building another year. Administration does not recommend this option as the need for a new building is well documented and postponing longer will increase overall construction costs.

ALTERNATIVE MOTION: That Council direct Administration to postpone construction of the new Grande Cache Operations building until 2025 budget deliberations.

FINANCIAL IMPLICATION:

Direct Costs:

Anticipated capital cost is \$11,501,455.00 which is derived from an estimate provided by the consultant Beirsto Engineering and would be spread over the 2024 and 2025 budget years.

Ongoing / Future Costs:

Estimated ongoing costs are \$70,000.00 per year for utilities and maintenance.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Following Council's review and budget approval, Administration will proceed with Council's direction.

ATTACHMENT(S):

- PowerPoint Presentation of the building design.



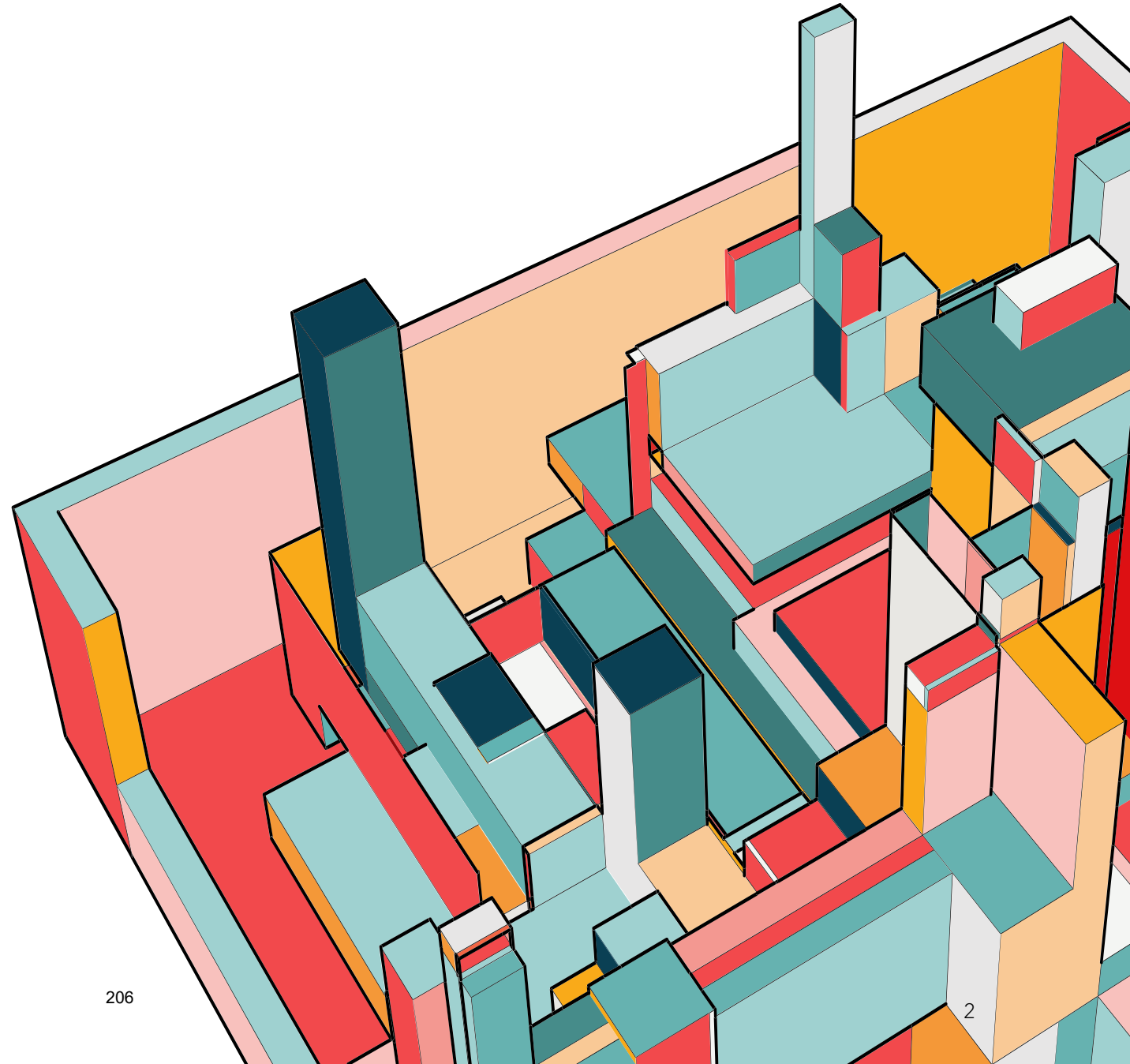
GRANDE CACHE OPERATIONS BUILDING REVIEW

Council Presentation
December 12, 2023

PROJECT OVERVIEW

The Grande Cache Operations building has been identified for replacement due to its age and inability to serve Operations in its current configuration. While Senior Leadership deliberated for a solution, they felt building a facility which could house multiple departments would improve team dynamics.

This is the path the project moved towards, and a multi-department team was formed to determine the building requirements.





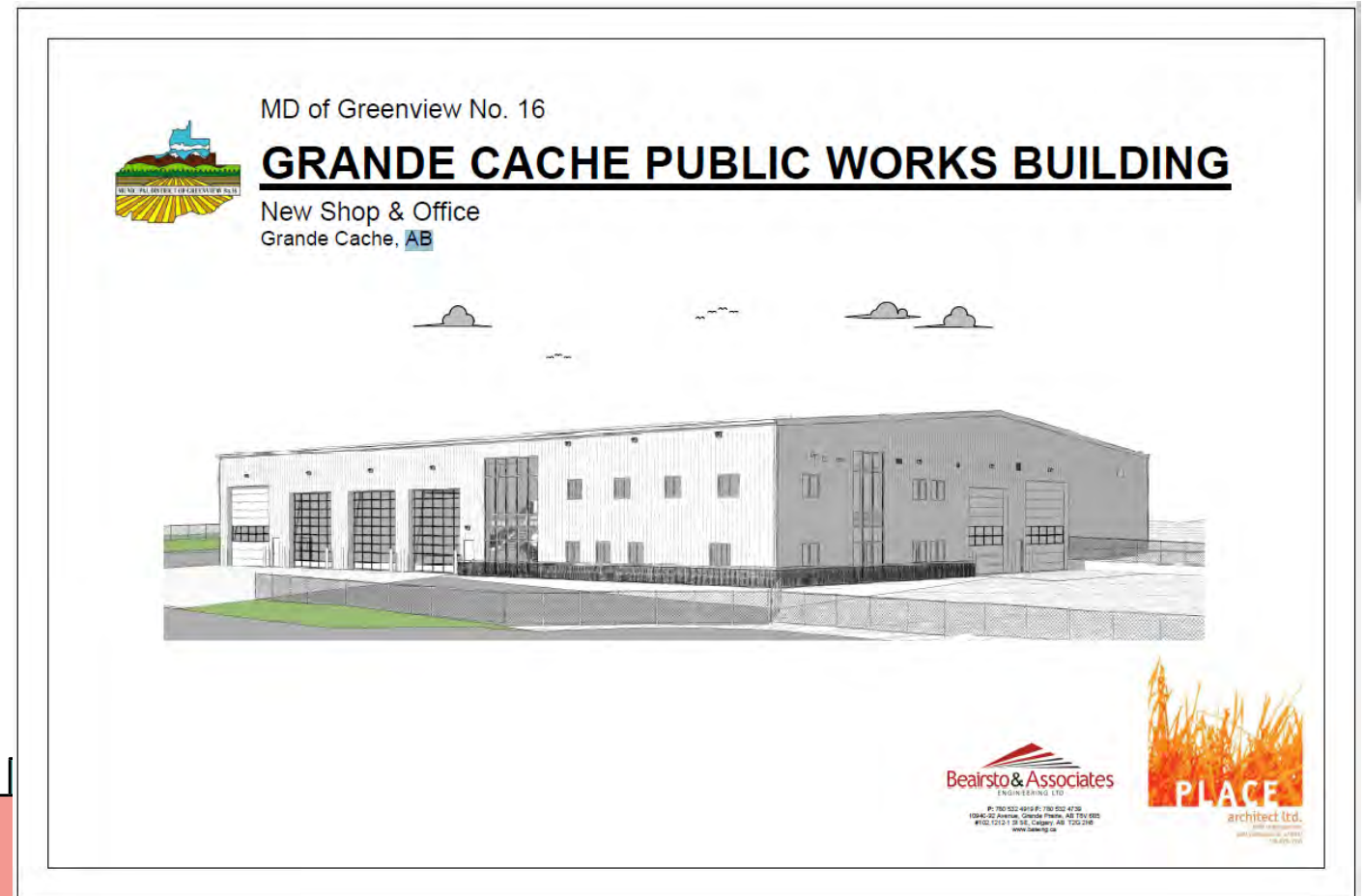
PROJECT REQUIREMENTS

Each Department identified in the design phase was asked to submit a needs analysis for both mobile equipment parking and office space. These reports were reviewed by the sub-committee for office/cubicles design. The result determined the following would be required in a new building:

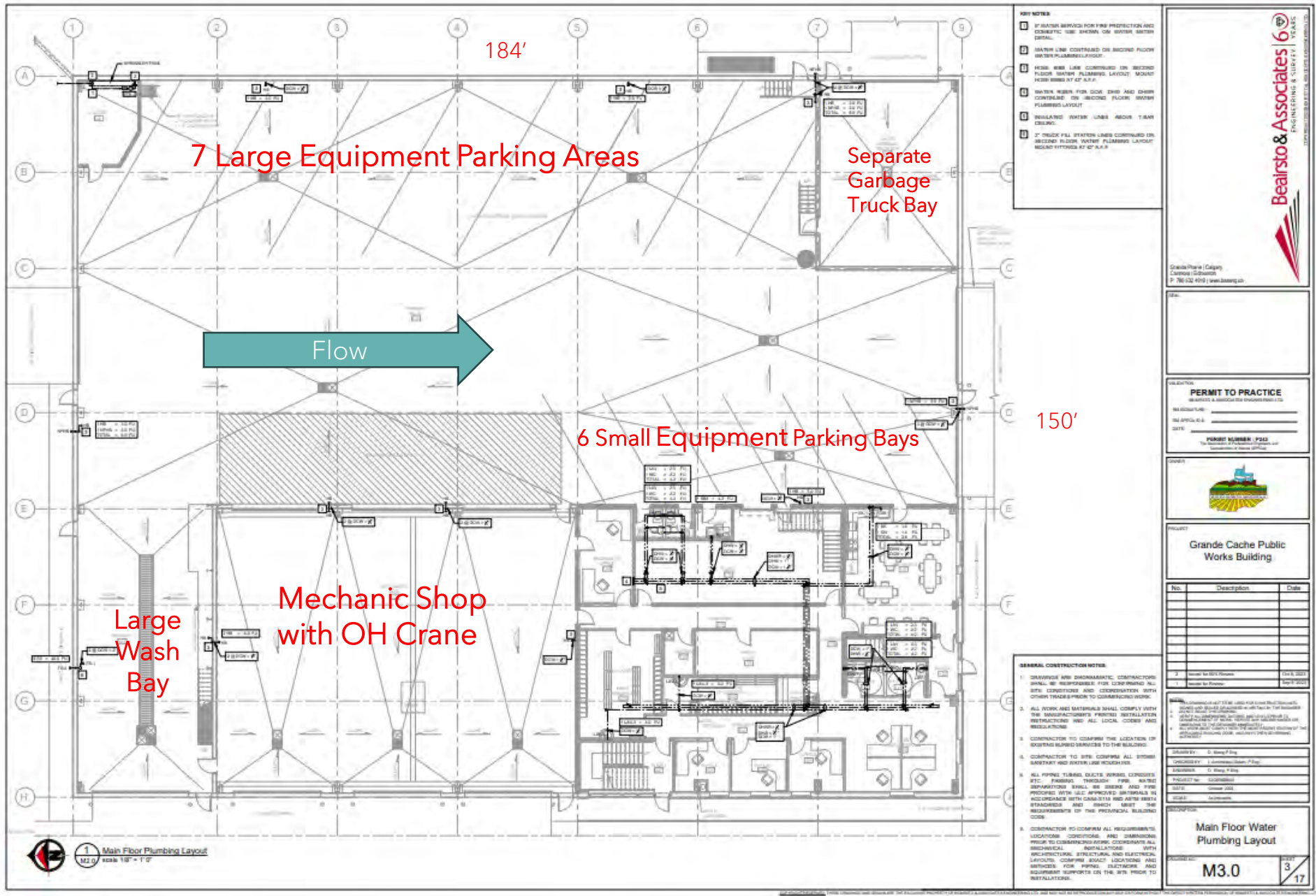
- 7 large equipment parking areas
- 5 smaller equipment parking areas
- 3 dedicated Mechanics bays
- 1 Wash bay large enough to handle all equipment
- 6 Offices
- 2 open areas for up to 8 cubicle offices
- Common lunchroom
- Meeting area

BUILDING DESIGN

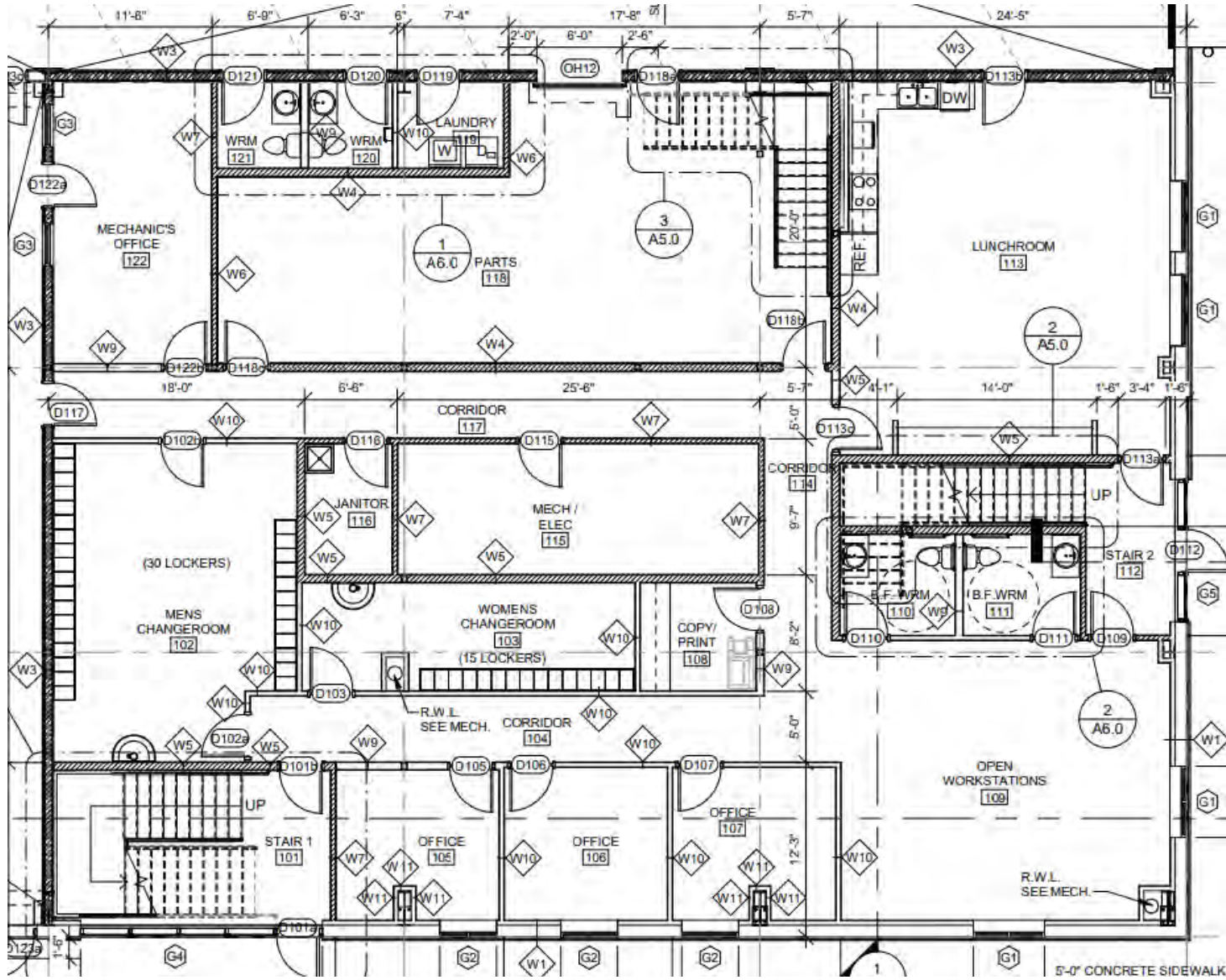
Based on this information, the design team started looking for a building to best suit our needs. They visited several sites but settled on a scaled version of the Spruce Grove Public Works building.



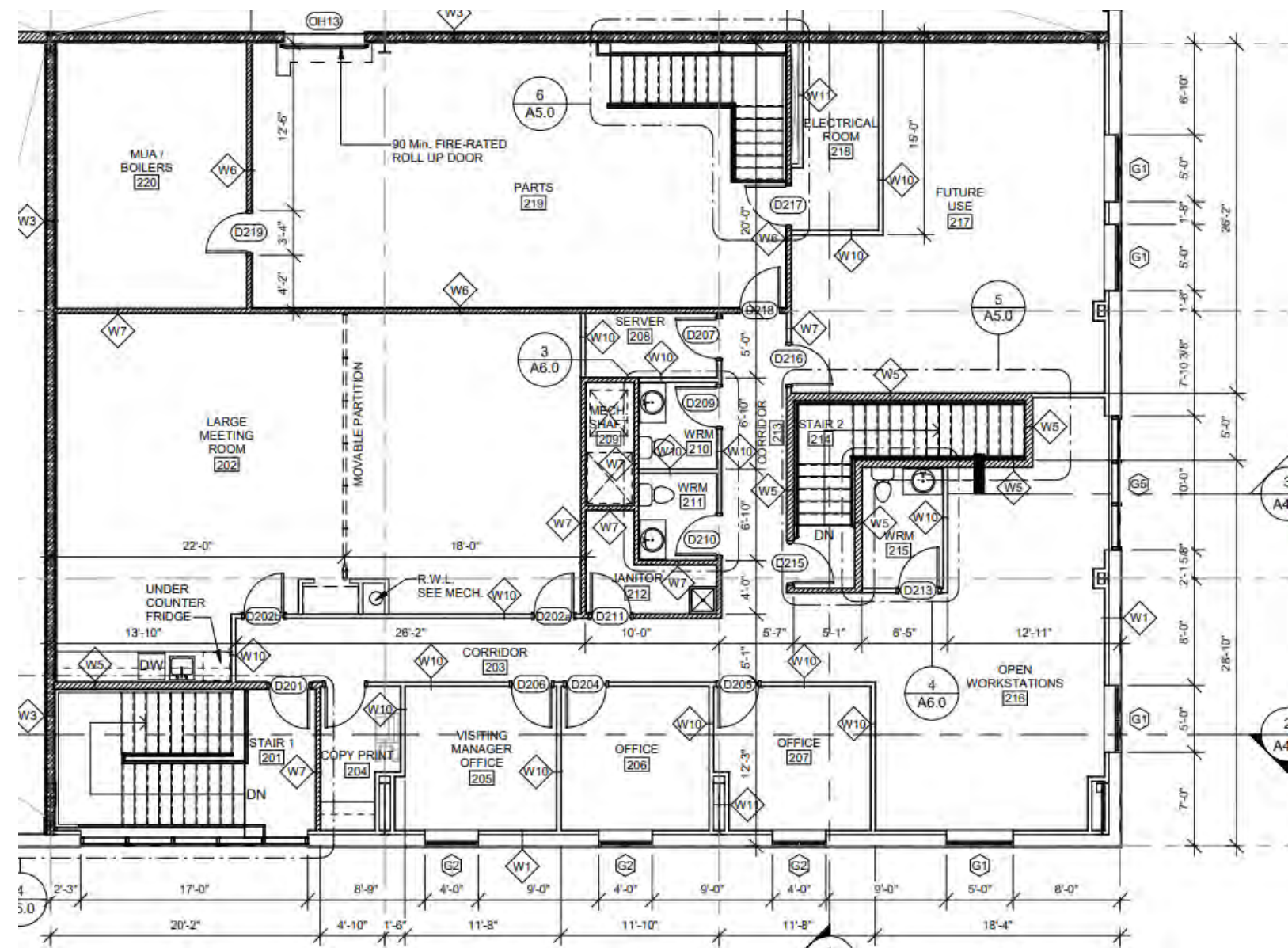
FLOOR PLAN SHOP AREA



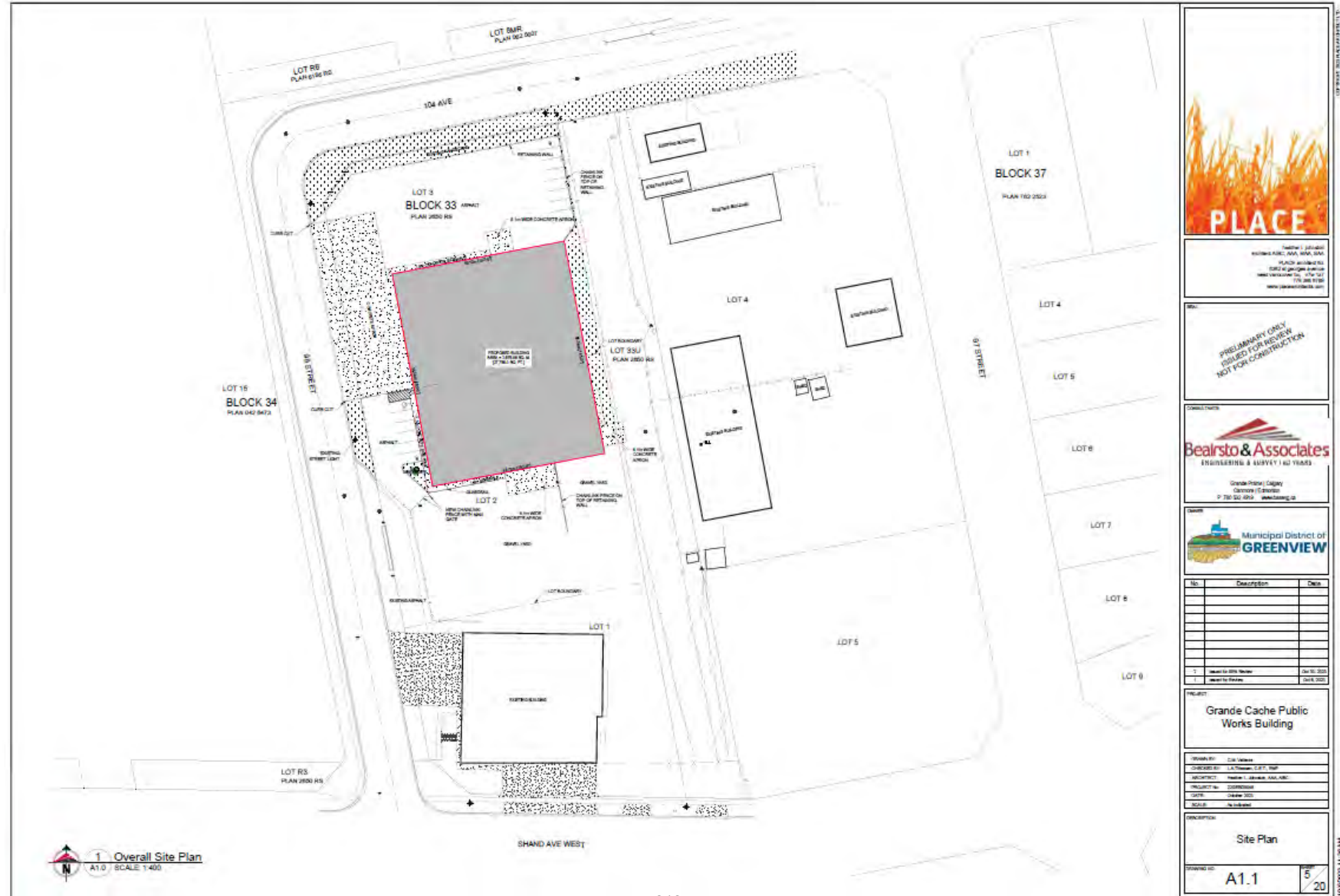
FLOOR PLAN
OFFICES
MAIN FLOOR

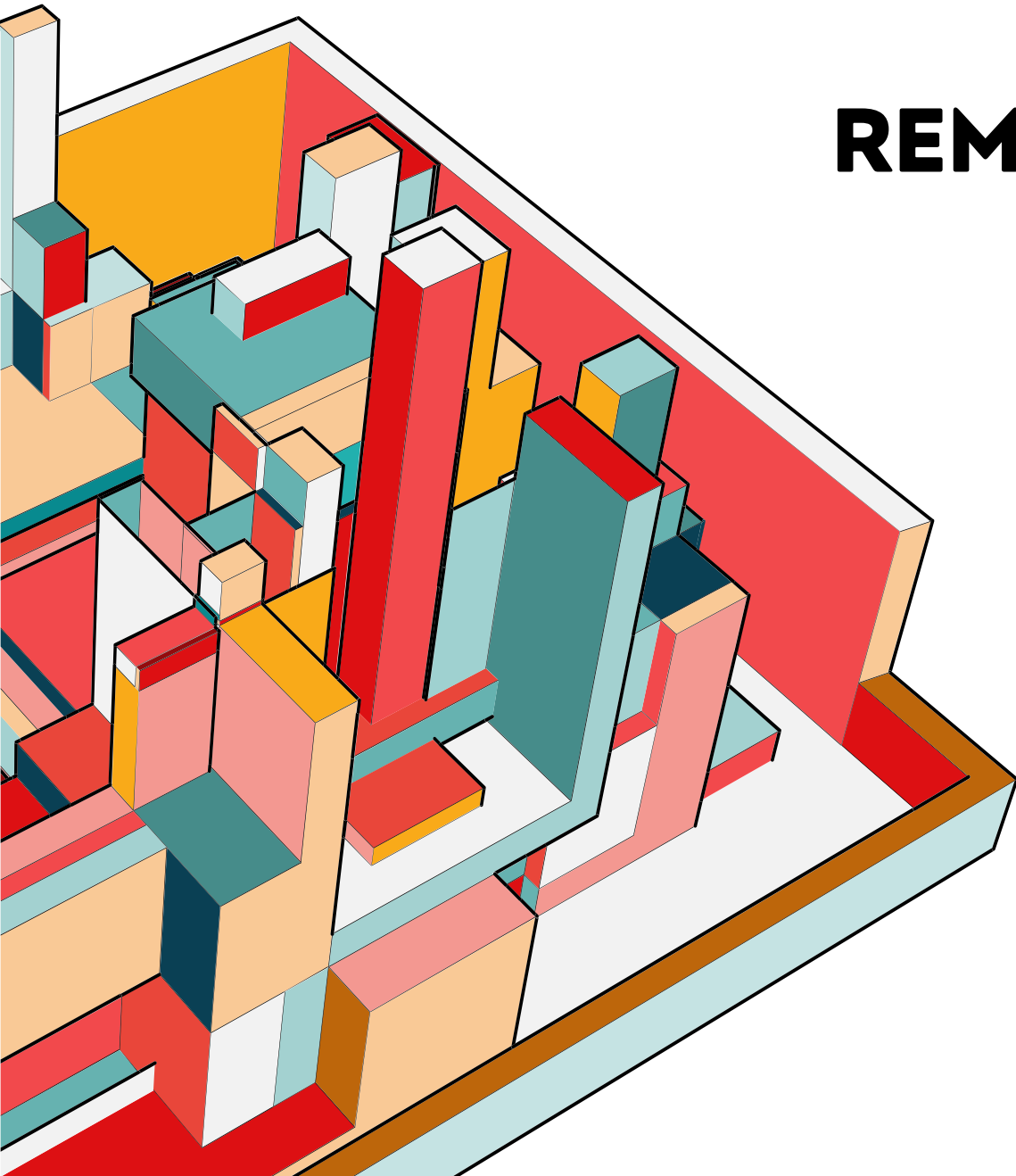


FLOOR PLAN
OFFICES
SECOND FLOOR



BUILDING LOCATION





REMOVABLE ITEM APPROACH

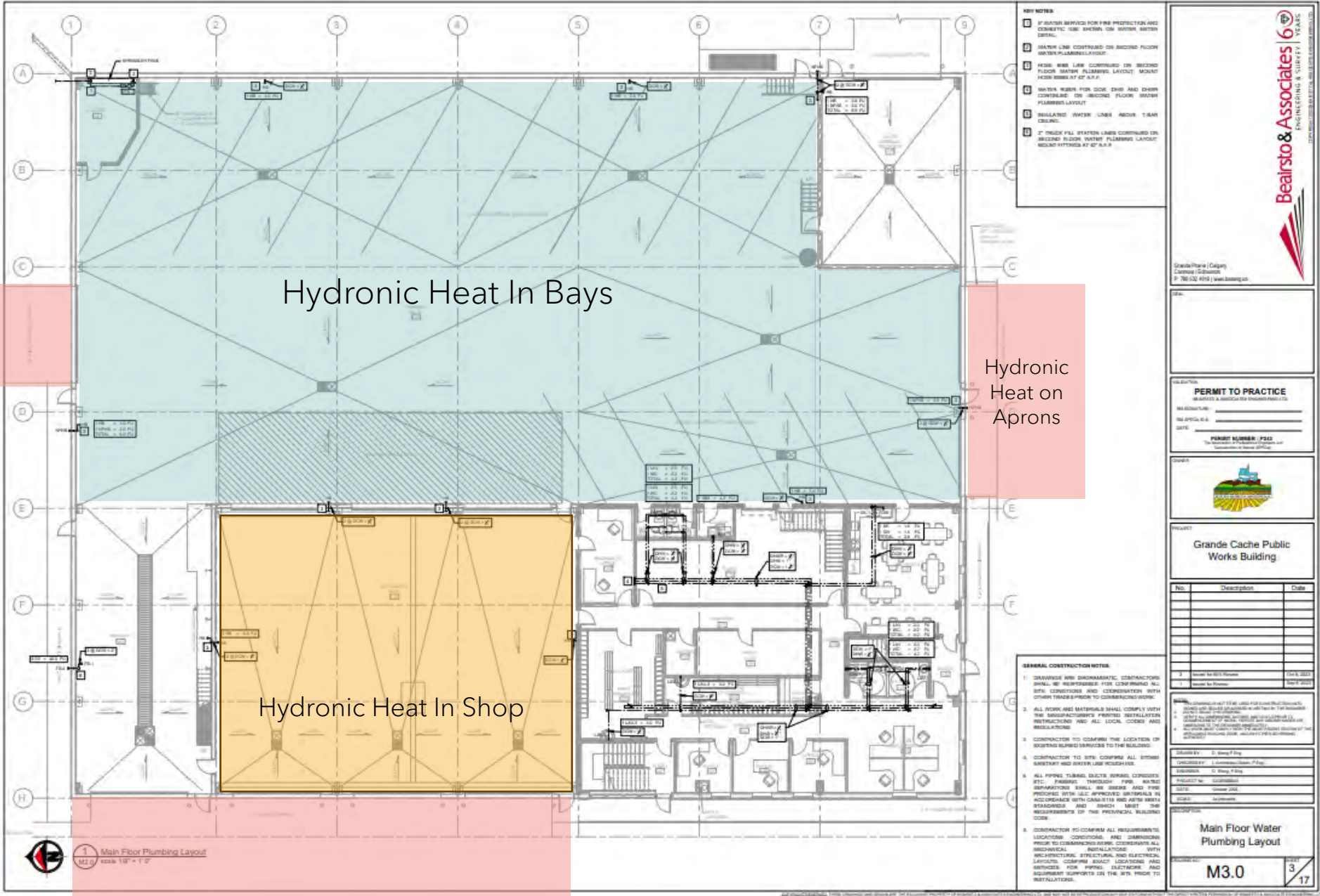
We believe we have designed a building which will meet all current, as well as some future, use requirements in the Grande Cache area. Which we have presented. We are focused on cost control with this project and have asked to have some items in the design be removable if RFQ are over budget.

These items are outlined on the following page.

FLOOR PLAN

POTENTIAL REMOVABLE ITEMS

- HYDRONIC HEAT ZONES
- CRANE SIZE TO 5 TON
- REMOVE MEETING ROOM
- ASPHALT INSIDE RETAINING WALL



BUILDING FLY OVER



(due to file size, video not included herein and will be shown separately)

QUESTIONS



REQUEST FOR DECISION

SUBJECT:	PLS 180042 – Grovedale Industrial Park Land Acquisition on Twp 690/HWY 40		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO:	MANAGER: SD
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: MAV	PRESENTER: JS
STRATEGIC PLAN:	Economy	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council proceed with entering into an Offer to Purchase for Crown Land, being NE 35-68-6 W6 (152.7 acres; 61.8 hectares); NW 36-68-6 W6 (156.6 acres; 63.4 hectares), pursuant to the Decision Letter on PLS 180042 for [REDACTED] (subject to final survey), with funds to come from the Economic Development Reserve.

BACKGROUND/PROPOSAL:

On November 21, 2023, the Committee of the Whole for the Municipal District of Greenview made the following recommendation:

MOTION: 23.11.113 Moved by: COUNCILLOR TOM BURTON

That Committee of the Whole recommends Council proceed with an Offer to Purchase for Crown Land, being NE 35-68-6 W6 (152.7 ac.); NW 36-68-6 W6 (156.6 ac.), pursuant to the Decision Letter on PLS 180042.

Deputy Reeve Bill Smith, Reeve Olsen, Councillor Ratzlaff, Councillor Scott, Councillor Berry, Councillor Dale Smith, Councillor Rosson, Councillor Burton, Councillor Schlieff

CARRIED"

History

In 2018, the Municipal District of Greenview No. 16 (Greenview) undertook an application to purchase the NE 35-68-6 W6 (152.7 acres; 61.8 hectares) and NW 36-68-6 W6 (156.6 acres; 63.4 hectares). These lands are located along Twp Road 690 (2 miles south of the Grovedale Pond), directly west of Highway 40 and north of the Secure Energy service facility 14 km north of the Greenview Industrial Gateway (GIG).

The process to acquire these lands facilitated appropriate First Nations consultation, which Greenview completed in early 2023, allowing this public land sale to proceed. A decision letter (attached) has now been issued on Public Land Sale (PLS) 180042 after more than 8 months of provincial review and that letter is attached for consideration by Council. The price established for these lands is [REDACTED]. Should these lands be acquired there would be environmental (e.g.: wetland assessment) and engineering studies (e.g., transportation impact assessment) required to determine a final layout and cost of infrastructure for future development.

Administration understands these lands were sought as an area where industrial uses supporting the GIG could be in proximity to our strategic industrial park without utilizing the more valuable, finite land of the GIG. These uses may include logistics, truck stops, light industrial supply, laydown yards, etc. Proposal Information and Mapping provided to the Province on PLS 180042 is attached for information. The concepts in these materials are not formal, and any final land use and detailed design would be established by Greenview via common land use processes and approved by Council.

At the Committee of the Whole Meeting held on November 21, 2023, there were discussions about the subject lands potentially providing additional uses to support the GIG and a need for additional commercial and industrial lands in the Grovedale area. However, there were concerns about the proximity to Country Residential developments to the north of the site. Administration notes that buffering options, landscaping, and even constructed mitigation measures for noise, dust, traffic safety, environmental protection, and visual aesthetics can be considered during future development phases.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that this letter can be moved forward to Council for consideration to complete this process and acquire the lands to facilitate continued Economic Growth in Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommendation.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may not endorse or back the project as it proceeds.

MOTION: That Council not proceed with entering into an Offer to Purchase for Crown Land, being NE 35-68-6 W6 (152.7 acres; 61.8 hectares); NW 36-68-6 W6 (156.6 acres; 63.4 hectares), pursuant to the Decision Letter on PLS 180042 for [REDACTED] (subject to final survey).

FINANCIAL IMPLICATION:

The financial implication should Council accept the recommendation would be approximately \$1 million as the lands would cost [REDACTED], with anticipated detailed planning (area structure plan (ASP) amendment and minor ASP development) and engineering studies (traffic impact assessment, appropriate wetlands studies, Heritage Assessment, Storm Drainage, etc.) being in the range of [REDACTED]

Detailed studies are commonly required to develop an ASP or a subdivision approved by Alberta Transportation and Economic Corridor, as the lands are located within 1.6 km of Highway 40. Should Greenview develop the industrial lands directly, this would have additional costs in line with other industrial park developments.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will enter into the offer to purchase and complete the acquisition of the lands and begin work marketing this development interest to prospective businesses or developers.

ATTACHMENT(S):

- Decision Letter
- PLS 180042 Proposal Information and Mapping
- Overview Maps and Ortho with Overlay
- Site Photos

PLS 180042

October 23, 2023


Municipal District of Greenview No.16
4707 50 St. Box 1079
Valleyview, Alberta T0H 3N0

Attention:
Martino Verhaeghe, RPP/MCIP
Director, Planning and Economic Development Martino.Verhaeghe@mdgreenview.ab.ca

Dear Mr. Verhaeghe:

Re: Application for Purchase PLS 180042
Applicant: Municipal District of Greenview No.16
Crown Land: NE 35-68-6 W6 (152.7 ac.); NW 36-68-6 W6 (156.6 ac.)

This is to advise that referral for your Application to purchase the above referenced lands has been completed. The department has determined that the Crown Land is available for sale, subject to conditions, including the requirement that you obtain a plan registerable at the Land Titles Office for the Crown Land, at your sole cost.

The estimated purchase price for the Crown Land has been determined to be  (subject to final determination following survey). Once you have confirmed that you are willing to continue with the transaction at the estimated purchase price we will prepare a draft Offer to Purchase.

You may wish to obtain the plan of survey prior to an Offer to Purchase being finalized. However, there is a risk that prior to finalizing the Offer a boundary change may be needed, requiring re-surveying at additional cost.

Any Offer to Purchase for the sale of the Crown Land will make note of the following considerations:

1. Wetland specific concerns

There may be some wetlands on the eastern edge of the parcel and if developed could impact the buffering capacity of the soil and flow into nearby streams. The MD of Greenview must ensure that any and all areas identified as wetlands are properly mitigated and addressed prior to any developments taking place on the land.

2. Existing land uses in area

Forestry conducts wildfire operations at Graham Fire Base located in SW-35-68-06-W6. The MD should be aware that frequent low level R/W flight operations occur out of this area associated with wildfire activities, predominately between the dates of March 1-Oct. 31 annually. It is recommended that this activity be considered with respect to any developments, to alleviate complaints to Forestry regarding their continued use of the area with rotary wing (noise etc).

3. High potential for Human-Wildlife conflict

The site has a high potential for human-wildlife conflict as the area has a high density of large predators (bears, wolves, cougar) as well as other wildlife species (elk, moose deer). The nature of this will depend on the intended end-use. It is important for the MD to consider within their planning processes that enhanced approaches to managing attractants, and deterring wildlife will be necessary to avoid future conflicts in the area. It is recommended that the MD investigate and incorporate the highest caliber human-wildlife conflict prevention practices into their Area Structure Planning and bylaw processes to ensure human-wildlife conflicts are avoided or minimized. Many communities across North America that exist in areas with high human-wildlife conflict potential have implemented enhanced measures to reduce such occurrences.

Until a formal Offer to Purchase agreement is signed, neither party is bound to proceed with the sale.

Should you have any questions or concerns I can be reached by e-mail at robert.walker@gov.ab.ca or by telephone at 780-819-7492.

Yours truly,

Robert Walker, LL.B.
Legal Analyst,
Public Lands Disposition Management

cc: Chris Yaremchuk, Lands Officer NW
Andrew Goldberg, Lands Manager NW

Public Land Sale (180042) Proposal

Background

The subject quarter sections are: NE-35-68-6-W6M and NW-36-68-6-W6M. In accordance with the M.D. of Greenview's Land Use Bylaw (LUB), these lands are currently zoned as Crown Land, and has the purpose of "providing a variety of land uses on Crown Lands." These lands are currently under the ownership of the Province of Alberta. Other than a dug-out on the north portion of NE-35-68-6-W6M, both quarter sections are primarily treed areas, with some pipelines.

Uses within the vicinity of the Quarter Sections

a. Industrial Use

- There are linear disturbances within the quarter sections due to the approximate location of oil and gas activities. There are two pipeline Right-Of-Ways found within the subject quarter sections:
 - Canadian Natural Resources Limited (CNRL) has the rights to operate the pipeline with licence 51502 which runs across both quarter sections, which is about 4.94 kms in length. The pipeline starts from a well in Section 16-36-68-6-W6M to a pipeline in Section 6-3-69-6-W6M.
 - Keyera Energy Limited has the rights to operate Pipeline with the licence 62589 which is about 27.81 kms in length. The pipeline starts from Section 3-12-69-6-W6M and ends in Section 4-26-69-8-W6M.

If these quarter sections are to be developed for rural commercial or light industrial uses, these pipeline rights of way can limit the way these lands are developed. Currently, there is limited information whether these pipelines contain sour gas, however, based on Catalis data, it does have zero (0) H₂S per Kmol; an indication that it may not contain sour gas.

- There is a temporary laydown yard associated with the pipeline operations, where a Development Permit was issued in 2021, located north of NW-36-68-6-W6M.
- There are oil and gas developments directly to the south of NW-36-68-6-W6M, managed/operated by Secure Energy Services. This is the site of the South Grande Prairie Class II Industrial Landfill. Part of the quarter section SW 36-68-6-W6M was going to be a site of a TCC project by Secure Energy Services, however, it was discontinued though equipment and buildings remained on location.
- There is a portion of the quarter section to the west of NE-35-68-6-W6M designated as a research plot, owned by the University of Alberta, Department of Forest Science, and a portion of the quarter section considered as a clay pit, owned by the International Paper Canada Pulp Holdings ULC.

b. Residential

There are country residential developments to the north of the subject quarter sections, located within the Agricultural One (A-1) district, or Country Residential One (CR-1) districts. Majority of these residential developments are single detached dwellings, with some manufactured homes and cabins.

Although Township Road 690 physically separates the subject quarter sections from these residential developments, buffers will be required to reduce any nuisance impacts, especially when the subject quarter sections are to be developed for commercial and industrial purposes in the future.

Forest Management Area

The quarter sections are within the Forest Management Agreement - FMA 6900016, which covers about 1,117, 146 hectares of land within the Grande Prairie area. The Forest Management Agreement (FMA) ensures that timber management and production is consistent with the sustainable forest management practices. This FMA is an agreement between the Crown land and Weyerhaeuser, and contains an approved Forest Management Plan in place. Norbord Inc, and Tolko Industries also operate within this Forest Management Area.

Environmental Significant Areas

There are no environmentally significant area within the quarter section, however, there are identified wetlands (swamp) in the portions of NW-36-68-6-W6M and to the east of the subject quarter sections. To the north of the subject lands, there is a large portion of swamp and marsh areas, adjacent to the country residential parcels.

Transportation Networks

a. Roads

The subject quarter sections can be accessed via Township Road 690, which connects to Highway 40. This allows the road infrastructure to be connected to the provincial highway which then allows the easy transport of good and services to support services. There is also a private road (Main Haul Road North) that is also connected to Township 690, which can provide an alternative route. The location of these lands has high connectivity to markets and urban centres such as Grande Prairie, while also serving the hamlets of Grovedale, and Landry Heights.

b. Rail

The subject quarter sections are close to a fully operational rail system to the east, which proposed commercial and/or industrial support uses may utilize. Services that support rail-oriented uses can be located within these quarter sections.

Servicing

- Water servicing can be provided via on-site, privately owned service in the interim, but where there are plans for a communal or public well, these can be utilize to service the proposed/future developments within the quarter section.
- Wastewater servicing can be provided via on-site, privately owned service in the interim, but where there is a communal wastewater system, these should be encouraged to be used by proposed/future developments within the quarter section.
- Where there is a stormwater management plan in place, on-site stormwater servicing to the specific developments will need to adhere with this plan.

Future Land Use Contemplated within immediate vicinity

Map 1 provides the map of Area Structure Plans that are found within close proximity of the subject quarter sections.

a. Grovedale Area Structure Plan (ASP)

The Grovedale ASP is an Area Structure Plan/statutory plan which provides the developmental framework for the Grovedale area, spanning 46,394 hectares of land. The Plan Area for this ASP contemplates a centralized growth area which includes the hamlet of Grovedale and envision to have population concentrated in this area.

Though the Grovedale ASP does not include the subject quarter sections, it is important to ensure that current and future developments do not negatively impact adjacent lands. The current developments to the north of these quarter sections are country residential developments, while the future land designation for these lands is to remain agricultural.

Development within the subject lands will need a buffer to reduce any nuisance impacts such as noise and smell to adjacent lands, especially impacts from proposed commercial or industrial uses/developments. In addition to this, increased traffic impact and wear on road infrastructure are to be expected. As such, mitigative measures will need to be incorporated to commercial and heavy industrial developed being proposed to the subject quarter sections, ultimately reducing any nuisance impacts on residential and agricultural activities in the area.

b. Big Mountain Industrial Park ASP

The Big Mountain Industrial Park ASP is an Area Structure Plan which provides 43.7 hectares of land within Lot 2, Plan 886 2869, within the lands legally described as SE 1-69-6-W6M. The ASP envisions this portion of the quarter section to have industrial businesses along the east of Highway 40 and a subdivision of nineteen (19) lots is planned to occur. Potential uses for these lots are services that provide support for large commercial or industrial developments. These are currently zoned as Industrial Light (M-1) District.

Since lots within the Big Mountain Industrial ASP vary in sizes, where they are approximately 5 acres in size, there are potential for larger industrial developments to be sited on the subject quarter sections instead. This means that industrial developments which require parcel size larger than five (5) acres can be sited on these quarter sections.

Future Land Use Concept Scheme

The vision for this area is a mix of rural commercial and industrial uses which will support developments found in the Greenview Industrial Gateway (GIG) Industrial Park, located approximately 9 miles south of the quarter section.

Map 2 provides the maps which illustrate the type of land uses that may be allowed within the quarter sections, where the “pink” color are lands devoted for commercial to light industrial, while the “grey” color are lands designated for heavy industrial uses.

Under the M.D.’s current Land Use Bylaw, the LUB District that is suited for the north portion of the subject quarter section is Rural Commercial. The purpose of this LUB District is to “provide for

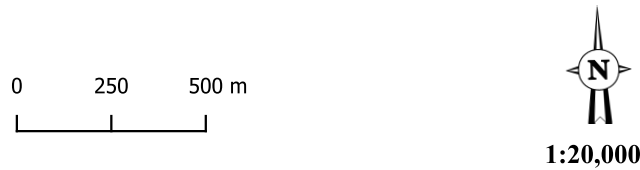
commercial uses located away from hamlets and rural settlements. Such developments may serve the travelling public or rural residents in the area and accommodate uses that require larger parcel sizes.” Uses that are permitted in this district are Service Station, Vehicle Wash, Recreational Vehicle Storage and Bulk Fueling Station. Commercial Uses which create less negative impacts on adjacent may provide a good buffer.

In the same way, for those portion of the quarter sections that are designated as Industrial Uses, the LUB District that can be zoned for this area is Industrial General (M-2) District , which has the purpose of providing “industrial uses that require relatively large tracts of unserviced land.” Typically uses that are permitted within this district ranges from a Manufacturing Plan, Truck Stop, Salvage Yard, Work Camp, Vehicle Wash, and Oil and Gas Facility. This district enables the provision of a logical/contiguous development to the industrial uses found south to the subject quarter sections.



Public Land Sale PLS180042 Overview

- Legend**
- Dispositions - PLS180042
 - PLS180042 Parcels
 - RC - Rural Commercial
 - M-2 - Industrial General
 - Transportation - Right of Way
 - Area Structure Plan
 - Big Mountain ASP
 - Grovedale ASP
 - Cadastre
 - Roads by Jurisdiction
 - MUNICIPAL
 - PRIVATE
 - PROVINCIAL



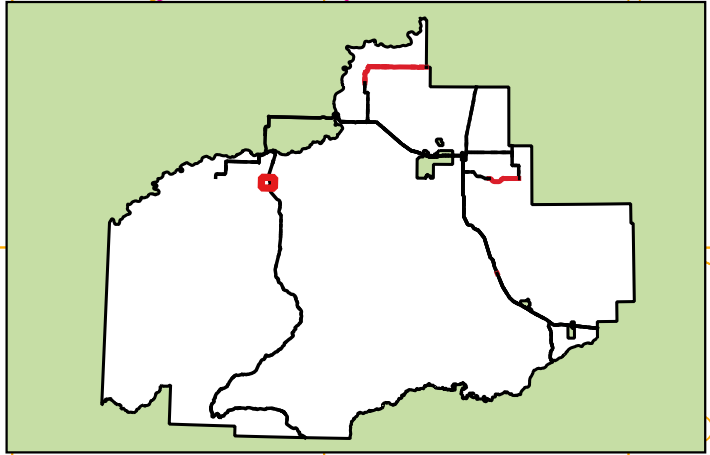
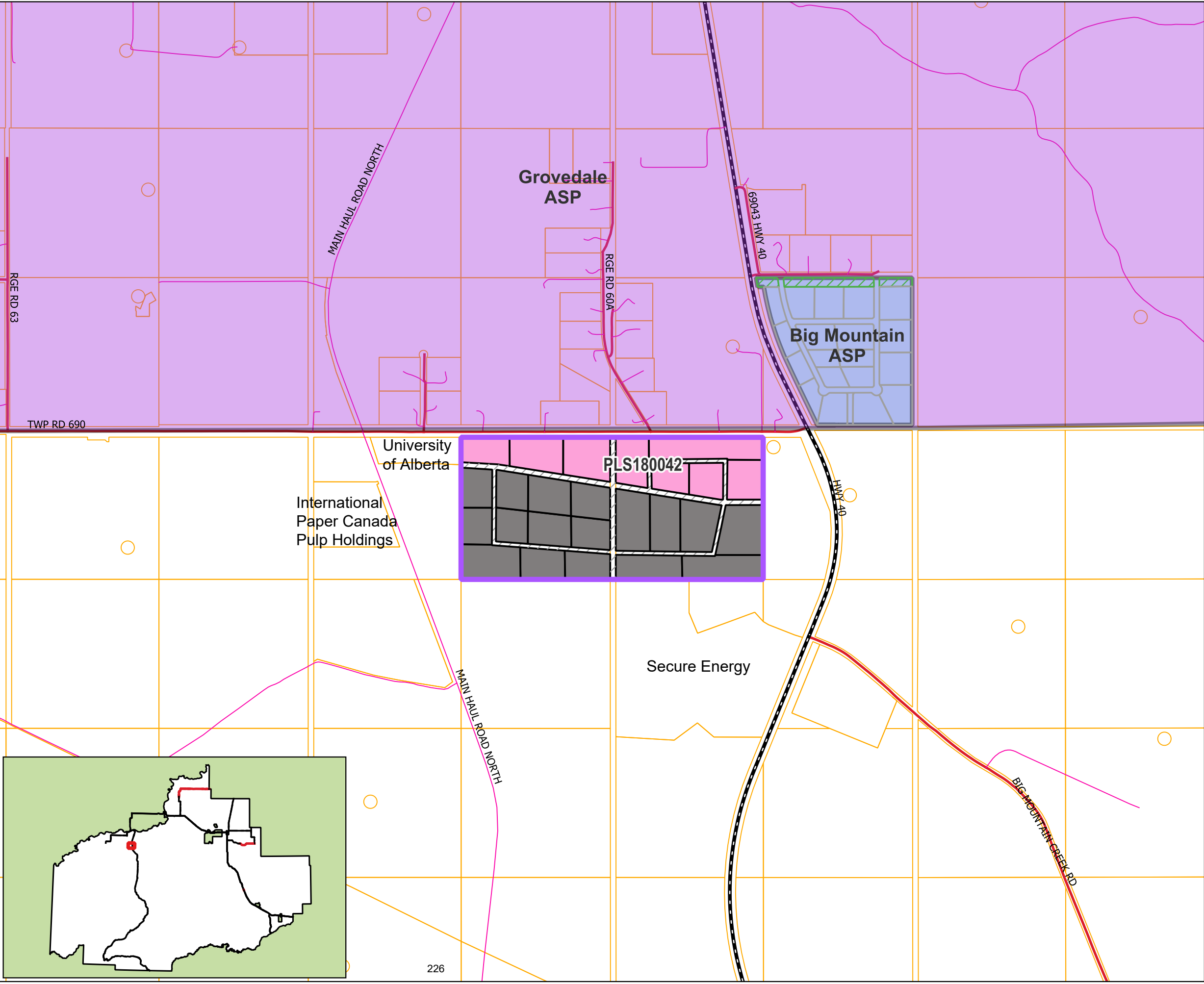
Produced: August 16, 2023 Projection UTM 11N NAD83

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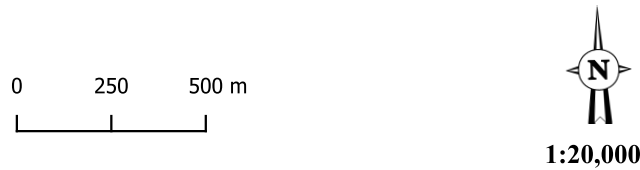
NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





Public Land Sale PLS180042 Overview- Aerial

- Legend**
- Dispositions - PLS180042
 - PLS180042 Parcels
 - RC - Rural Commercial
 - M-2 - Industrial General
 - Transportation - Right of Way
 - Area Structure Plan
 - Big Mountain ASP
 - Grovedale ASP
 - Cadastre
 - Roads by Jurisdiction
 - MUNICIPAL
 - PRIVATE
 - PROVINCIAL



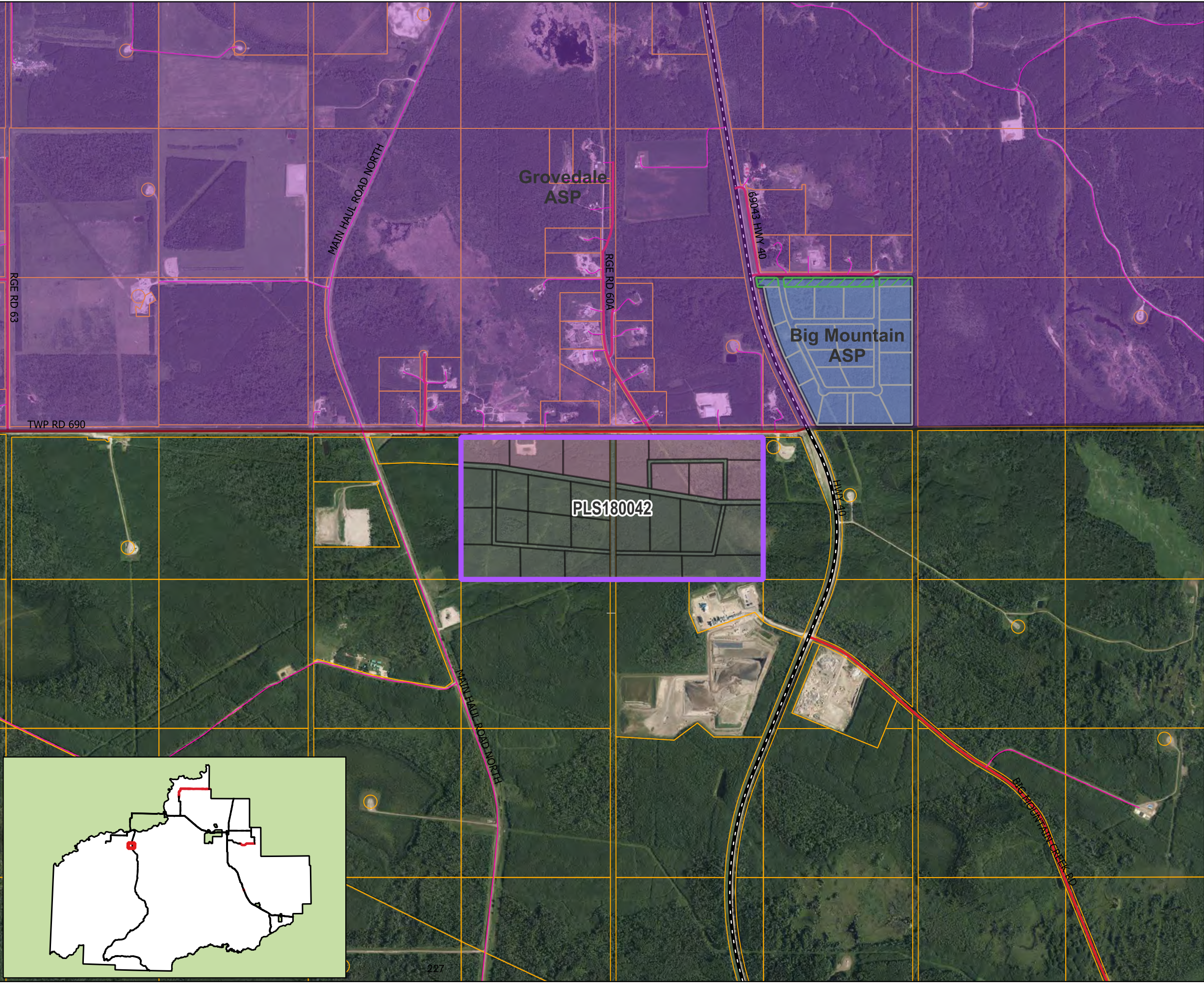
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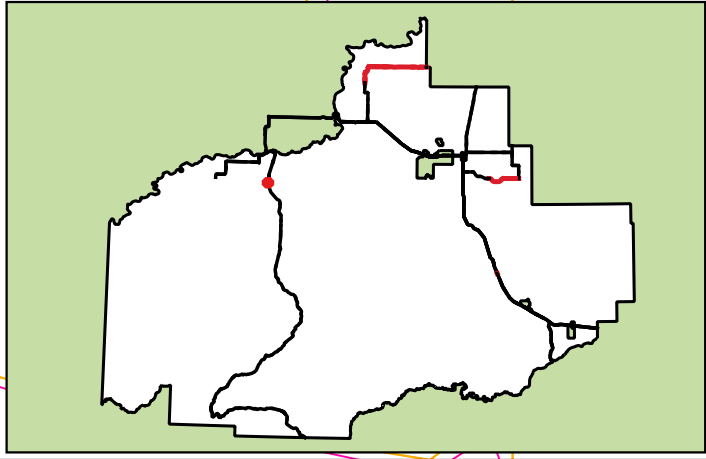
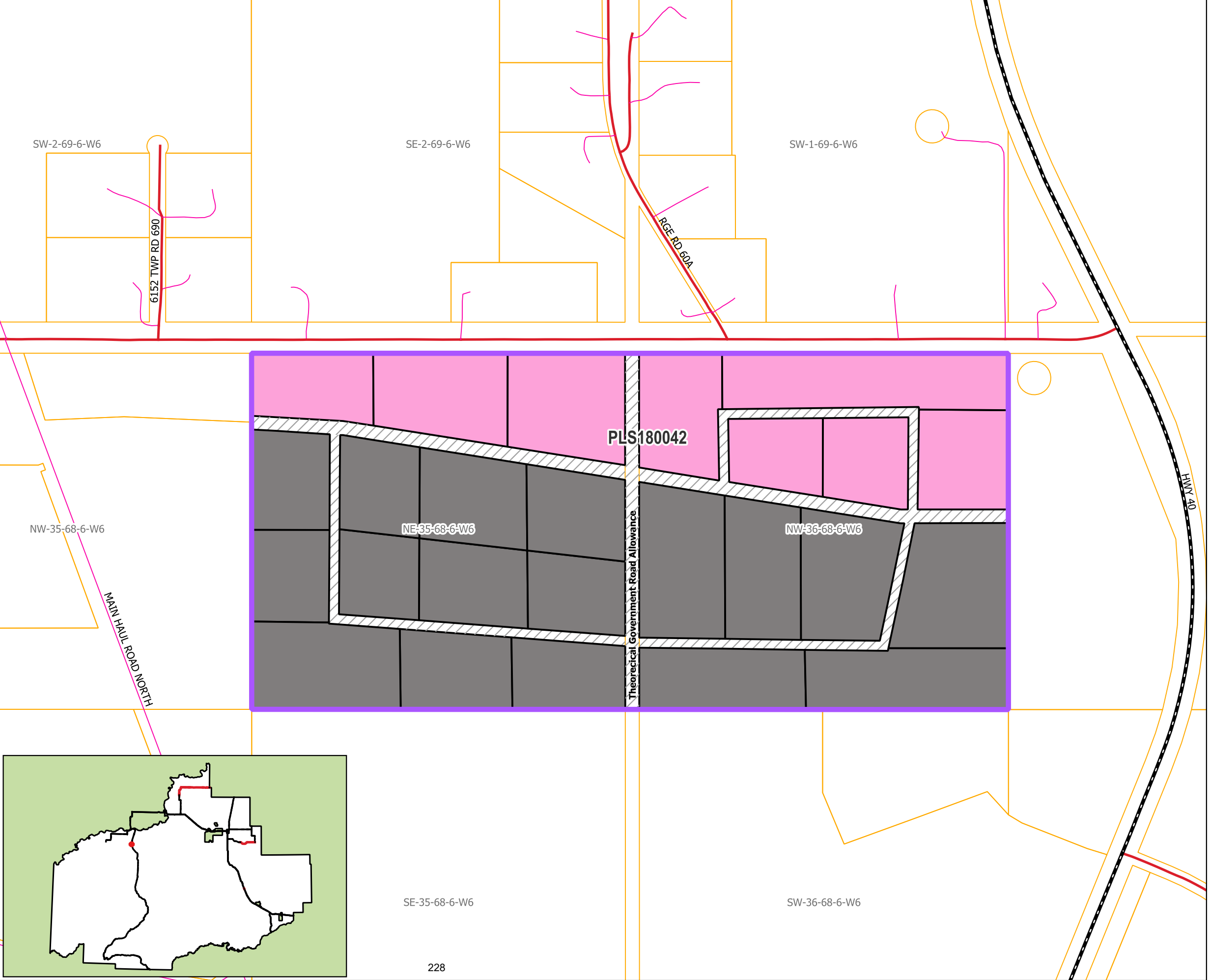
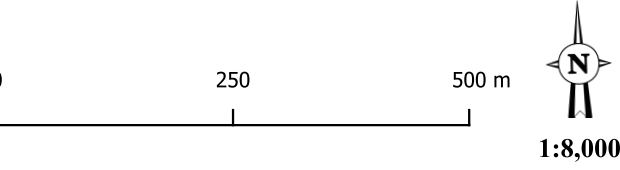
NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





Public Land Sale PLS180042

- Legend**
- Dispositions - PLS180042
 - PLS180042 Parcels
 - RC - Rural Commercial
 - M-2 - Industrial General
 - Transportation - Right of Way
 - Cadastre
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 - MUNICIPAL
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 - PROVINCIAL



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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS

NW-36-68-6-W6M (PLS 180042) - Photos



North of NW-36-68-6-W6M, south facing along Township Road 690



North of NW-36-68-6-W6M, east facing towards Highway 40 and along Township Road 690



North of NW-36-68-6-W6M, west facing along Township Road 690



North of NW-36-68-6-W6M, north facing along Township Road 690



REQUEST FOR DECISION

SUBJECT:	Development Permit D23-190 for a Recreational Facility in Direct Control District		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION:

Provincial - Municipal Government Act (MGA) Section 640, RSA 2000

Council Bylaw/Policy – Grande Cache Municipal Development Plan Bylaw No. 746; Grande Cache Land Use Bylaw No. 799

RECOMMENDED ACTION:

MOTION: That Council approve Development Permit D23-190 for a Change in use to a Recreational Facility (Indoor) in the Direct Control District located on Plan 0425096, Block 38, Lot 11, subject to the following conditions as outlined in the Request for Decision background:

BACKGROUND/PROPOSAL:

Conditions:

1. No storage or activity may be undertaken that would in the opinion of the Development Authority unduly interfere with the amenities of the district or materially interfere with or affect the use, enjoyment, or value of neighboring properties, by reason of excessive noise, smoke, steam, odor, glare, dust, vibration, refuse matter, or other noxious emissions or containment of hazardous materials.
2. This approval is issued on a temporary Two (2) year period and shall be deemed to have lapsed and be no longer in effect on December 13, 2025. A new permit will be required for any continued use beyond this date.

Notes:

1. This permit indicates that only the development to which it relates is authorized pursuant to the provisions of the Land Use Bylaw. Compliance with the provisions of Land Use Bylaw 799 does not exempt the applicant from compliance with any provincial, federal or other municipal legislation.
2. All development must conform to the conditions of this development permit and the approved plans and any revisions as required pursuant to this approval. Any subsequent changes, amendments or additions to this development permit shall require a new development permit application, including but not limited to, an expansion or intensification of the use.
3. This development permit is valid upon the decision being advertised in accordance with Greenview's Advertising Bylaw and no appeal against said decision being successful.

- 4. Prior to construction or commencement of any development it is the responsibility of the applicant to ensure they obtain all necessary permits required by Alberta Safety Codes Authority, including but not limited to Building, Gas, Plumbing and Electrical permits, in accordance with the Safety Codes Act of Alberta.**

The proposed Development Permit is for a Recreational Facility called Busy Bee Play Zone. This development is an indoor playground for children of all ages that will have a small retail component with a canteen and hosting private events such as children's birthday parties. This would not be a place for children to attend on their own but rather a place for parents to bring their children. This building is located so that it fronts onto Hoppe Avenue and is at the corner of 99th Street.

This building has a total floor area of 1560m² between the two floors of the building. The proposed recreational facility will occupy 184m² of this building (12% of the existing floor space). According to the parking regulation of bylaw 799, this type of facility use would require eighteen (18) parking spaces to operate if the general regulations were applicable within the Direct Control District. As can be seen on the application, the site currently has a total of 19 parking spaces allotted along the building frontage. If all spaces were rented as offices, this building would require thirty (30) parking spaces to be located on the site. As can be seen on the site plan, there is parking in the rear, but it is limited. This means that any additional parking that may be needed would be required to be on the street across from this building on Hoppe Avenue or other nearby locations. Approval of this use would most likely cause competition for parking for other businesses at this location, however, it is unknown if the use of the office building would have similar peak hours as the Busy Bee Play Zone.

Should Council choose to approve this use at this location it may cause a negative impact on other existing users and be incompatible with the area; however, there is a likelihood the play place will have most of its use during 'Off Peak' business hours. Given the allotment of parking cannot be installed without creating an undue hardship, Administration recommends that the approval be issued for a limited period of time. This limited period will allow the use to proceed and should an issue arise from this development its placement at this location could be reassessed. Once the recommended two (2) year approval period has lapsed this use can be reviewed to determine if it should be permanently approved at this site or denied a future approval.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the proposed business will be able to open.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that a business will start up in an office building in an area that is meant for light industrial or highway commercial uses.

ALTERNATIVES CONSIDERED:**Alternative #1:**

Council has the alternative to refuse this Development Permit, however, Administration does not recommend this action as it will delay a new business from being able to open in Grande Cache.

MOTION: That Council refuse Development Permit D23-190 for a Change in use to a Recreational Facility (Indoor) in the Direct Control District located on Plan 0425096, Block 38, Lot 11, due to the following reasons:

1. Inadequate parking supply;
2. Conflicting uses within the area that could impact the safety of children.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision it will be advertised, and the applicant will be notified.

ATTACHMENT(S):

- Redacted Development Permit Application
- Location Map



APPLICATION FOR DEVELOPMENT PERMIT TITLED LAND

Municipal District of Greenview No. 16
4806 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

Information Checklist

The Development Permit Application is only considered complete once noted information has been provided to our office. This checklist must be completed by the applicant and submitted with the application.

Completed

New Tenant usage in commercial office / Warehouse

☐
☐

Complete and sign **Application for Development Permit**.

Non-refundable application fee as established by the Schedule of Fees:

- Residential Unit - Single Detached;
- Multiple Residential;
- Non-residential - per \$100,000 of completed project cost or portion thereof (e.g. completed project cost of \$129,335 – round up to \$200,000).
- Maximum fee is \$10,000.

☐
☐

Rural Address Sign fee as established by the Schedule of Fees, for new residential or occupied site **Plot Plan** in the space provided on this form, or on graph paper, to include all site features described on page 5 of the application.

- If the development is on a permanent foundation within **all HAMLET** districts, a plot plan with grading prepared by an engineering firm must be submitted. The purpose is to provide information on existing and designed grades of the lot in comparison to adjacent lands; and to identify and manage drainage and stormwater. Additional plans may also be required.
- The Development Authority reserves the right to request plot plans for all other districts at its discretion.

☐

Alberta Energy Regulator (AER) information regarding Abandoned Wellbores, identifying or confirming the absence wells and pipelines.

☐
☐

Approach Application Request form and non-refundable application fee (*if necessary*).

Development Permit Variance Request form and non-refundable variance request fee (*if necessary*).

NOTE: The Development Authority shall advise you within 20 days of receipt if the application is deemed complete. If the application is incomplete you will be notified in writing of the outstanding documents and/or information and provided with a timeline in which to submit the required information.

IMPORTANT: This permit application is NOT for building, gas, plumbing, or electrical work.

Please see Page 10 of this application.

Please submit all required documents and fees with the application to the below address or email address:

For further information, please contact the Planning & Development Department:

FCSS Building | 4707 - 50 St. P.O. Box 1079, Valleyview, AB T0H 3N0 | 780.524.7600 | Planning@mdgreenview.ab.ca



APPLICATION FOR DEVELOPMENT PERMIT

Municipal District of Greenview No. 16

4806 - 36 Avenue, Box 1079, Valleyview AB T0H 3N0

T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608

www.mdgreenview.ab.ca

I / We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fee. A completed application includes the forms completely filled out, signatures, plot plan, fees and any other information the development authority deems necessary to make an informed decision.

Applicant Information

Name of _____

City: _____

Other Phone: _____

(By providing email address you authorize Planning and Development Services to contact you via email)

(Complete if different from applicant)

Registered Landowner(s) or Leaseholder(s) Eagle Rock Holdings Ltd.

Mailing Address: _____

(By providing email address you authorize Planning and Development Services to contact you via email)

Land Information

Legal description of proposed development site: LSD/QTR. _____ SEC. _____ TWP. _____ RGE. _____ M. _____

Registered plan: Block _____ Lot _____ MLL/MSL/LEASE NO.: _____

0425096 38 11

Hectares: _____

Acres: _____

Description of the existing use of the land:

Property size: _____

EXISTING COMMERCIAL BLDG 2006
MULTI TENANT OFFICE & WARE HOUSE
UNIT 102 Office & Bay new tenant useage

The land is adjacent to: ☐ Highway _____

☒ District Road Hoppe ☐ LOC# _____

How is the site to be accessed? ☒ Existing approach ☐ Proposed approach (please fill out and submit an approach application)

Do you have a rural address? ☐ Yes

Address: _____

☒ No

FOR ADMINISTRATIVE USE

☐ PERMITTED USE

☐ VARIANCE

☐ DISCRETIONARY USE

☐ PROHIBITED USE

ROLL NO.:

APPLICATION NO.:

FEES:

DATE PAID:

RECEIPT NO.:

DEEMED COMPLETE:

LAND USE DISTRICT:

PROPOSED USE:

COMMENTS:



APPLICATION FOR DEVELOPMENT PERMIT

Municipal District of Greenview No. 16

4806 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

Development Information

Describe your proposed development: (if additional space is required please attach sheet)

To assemble an indoor play area, Paint walls, install new flooring
install 1 sink connected to existing plumbing - FURNISHINGS

Size of the proposed development:

Length 60 ☐ metres ☒ feet Width 40 ☐ metres ☒ feet Building height Office 9 ft. Bay 19 ☐ metres ☒ feet

Accessory building: (if applicable) Total Floor area ☐ Sq. metres ☐ Sq. feet Height ☐ Metres ☐ Feet ☐ Attached ☐ Detached

Secondary suite information: (if applicable) ☐ Existing suite ☐ New suite ☐ Attached ☐ Detached

Total floor area of primary residence: ☐ Sq. metres ☐ Sq. feet

Indicate the proposed setback from the property line:

Front yard ☒ metres ☐ feet Rear yard ☒ metres ☐ feet Side yard (1) ☐ metres ☐ feet Side Yard (2) ☐ metres ☐ feet

Does this development require a variance?

☐ Yes, explain _____ ☒ No (If yes, please submit a Variance Request Form)

Construction Start Date: _____ End Date: _____ Completed Project Cost: \$ 0

Has the development commenced? ☐ Yes ☐ No Bldg construction completed 2006

Manufactured Home

Manufacturer: No Model: _____ Year: _____

Sewage System

Type of sewage system: Grande Cache

Abandoned Well Information

ALL development permit applications require a printout of a map from Alberta Energy Regulator (AER, previously known as ERCB). This can be obtained via website, phone, email, fax or mail.

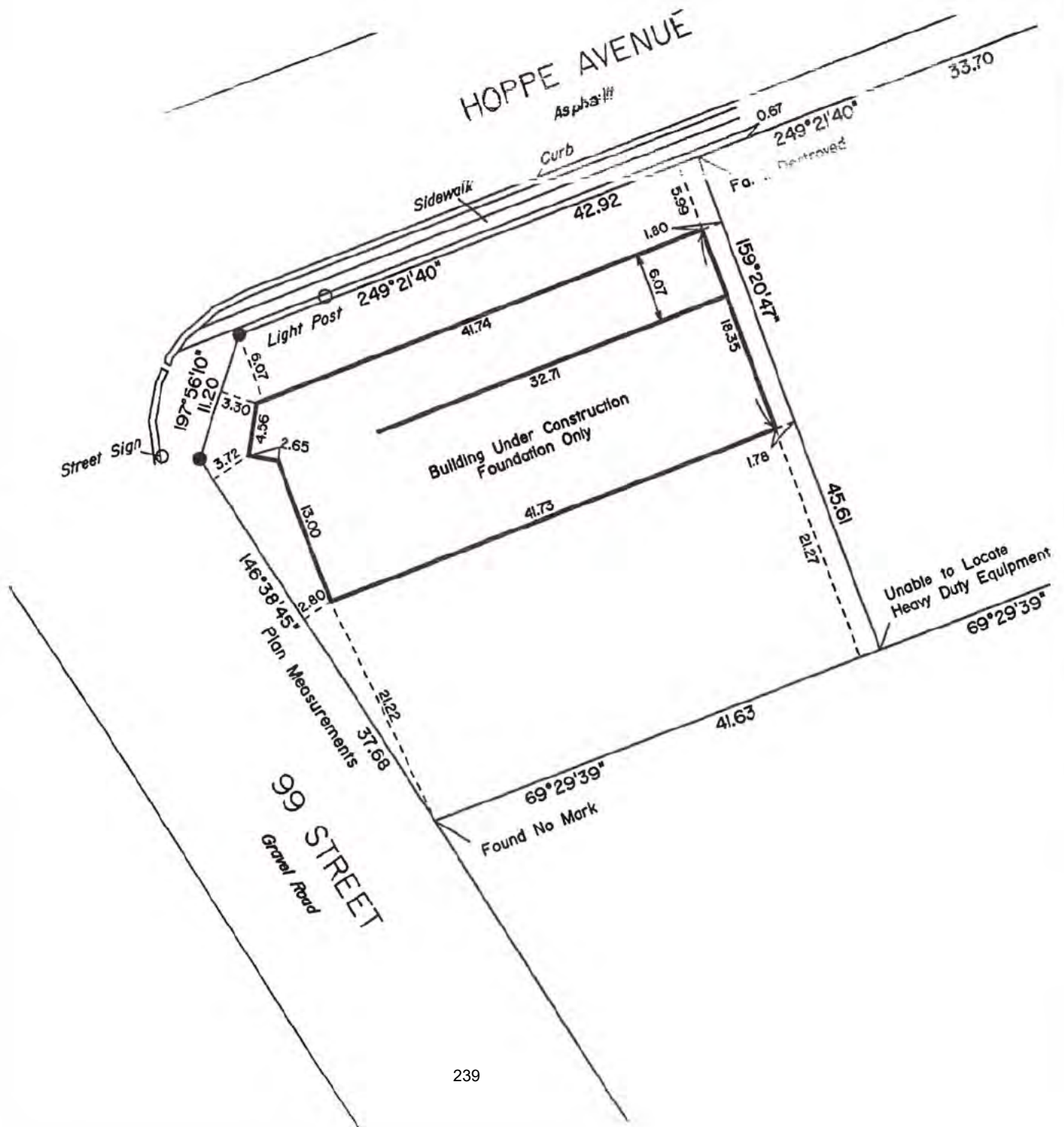
Is there an abandoned well or pipeline on the property? ☐ Yes ☒ No (printout must still be provided) Licensee name: _____

If you require any assistance or do not have access to the internet please contact AER at 1.855.297.8311

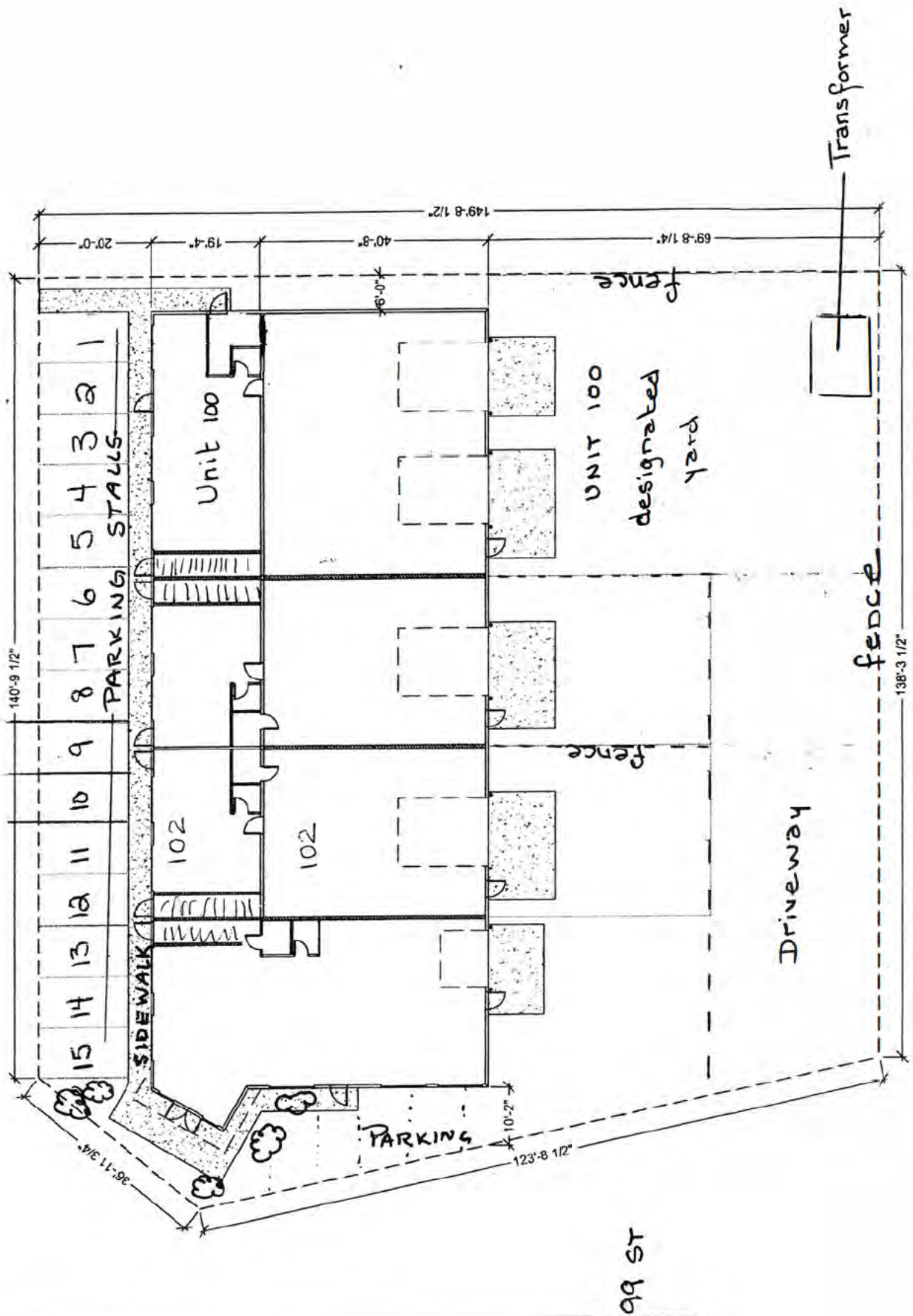
The location of all abandoned oil and gas well sites as well as the setback distances in relation to existing or proposed building sites must be shown on all applications. Please note: The Development Authority cannot approve a development application if the lot(s) do(es) not comply with the setback directed by the ERCB Directive 079. Abandoned well site information must be provided by the applicant and can be obtained by contacting Alberta Energy Regulator.

Copy of survey MAY 2006

Plot Plan



9811
Hoppe Ave



APPLICATION FOR DEVELOPMENT PERMIT

Plot Plan

Please ensure the following are present on the plot plan for the proposed development: (see example on page 4)

- | | | |
|---|--|---|
| <ul style="list-style-type: none">○ Dimensions○ Existing and proposed private roads or driveways○ Natural features (trees, water runs, creeks, etc.)○ Utility poles○ Off-street parking and loading areas | <ul style="list-style-type: none">○ Setback distances to existing buildings or structures (identify structures)○ Access to development○ Slopes greater than 15% and distance to proposed development○ Abandoned well sites○ Septic tank/pump-out | <ul style="list-style-type: none">○ Front, rear and side yard setbacks○ Setback distances to public roads○ Well or other water sources○ Rights-of-ways or easements○ Other relevant information (signage, outdoor storage, etc.)○ Floor plan |
|---|--|---|

Legal Location: _____ ¼ of Sec _____ Twp. _____ Rge. _____ W _____
or Registered Plan 042 5096, Block 38, Lot 11 UNIT 102



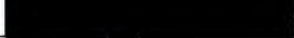
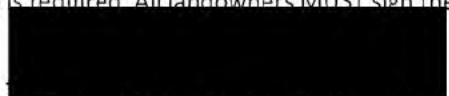
See attached

Declaration

I/we hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct.

I/we understand that by signing this declaration, I/we also give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to a development permit application for the purposes of conducting a site inspection in order to evaluate the proposed development.

NOTE: If the applicant is not the registered landowner, the signature of the landowner(s) is required. All landowners MUST sign the application.

Signatures: Nov 9, 2023  
Date Applicant _____ Date Registered Landowner(s)/Leaseholders _____

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.



**MUNICIPAL DISTRICT OF GREENVIEW
NO.16**

**DEVELOPMENT PERMIT -
Direct Control District**

LEGEND

- Signage Location
- Cadastre
- Proposed development

TRANSPORTATION

- Paved Highways
- Gravel Road
- Paved Road

0 25 50



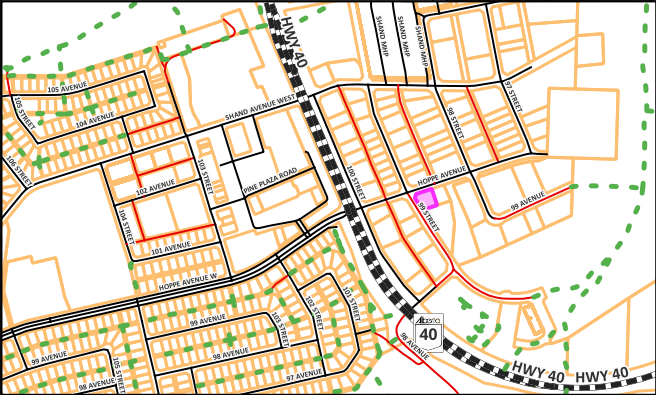
Metres
Scale: 2,000

Produced: November 24, 2023
Projection: UTM Zone 11N NAD 83

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REQUEST FOR DECISION

SUBJECT:	Development Permit D23-197 for Highway Signage in Direct Control District		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION:

Provincial - Municipal Government Act (MGA) Section 640, RSA 2000

Council Bylaw/Policy – Grande Cache Municipal Development Plan Bylaw No. 746; Grande Cache Land Use Bylaw No. 799

RECOMMENDED ACTION:

MOTION: That Council approve Direct Control Development Permit D23-197 for the placement of two (2) Freestanding Signs (roadside commercial signs) with a variance to the total sign area, in Grande Cache located on Plan 1436 RS, Block 9, Lot R2, adjacent to Highway 40, subject to the following conditions as outlined in the Request for Decision background:

BACKGROUND/PROPOSAL:

Conditions:

1. This permit indicates that only the development to which it relates is authorized pursuant to the provisions of Grande Cache Land Use Bylaw 799. Compliance with the provisions of Bylaw 799 does not exempt the applicant from compliance with any provincial, federal, or other municipal legislation.
2. That Council approves a variance to the standards identified in Section 30.3 of Bylaw No. 799 by allowing an increased surface area of 13.29m² from the standard 12.0m².

Standards:

1. The maximum height of a freestanding sign shall be 7.0 m (23.0 ft).
2. Any support structure for a freestanding sign shall be setback a minimum of 0.3m (1.0 ft) from any site line and no part of the freestanding sign itself shall encroach onto or overhang an adjacent site, road, or lane.
3. These signs may only display or identify the businesses located within the Town Centre, accessed by Pine Plaza Road.
4. Individual advertising prints, plates or other changes required to update advertisement content may be altered without the requirement for a new permit, however structural changes, significant repair or replacement may require a new permit.
5. The Sign may not obstruct or interfere with traffic signage or control measures on Highway 40 or any local roadways.

6. The sign may be directionally lit or back lit, but may not have flashing lights, moving images nor can light be directly projected towards the traveling surface of any roadway.

Notes:

1. This permit indicates that only the development to which it relates is authorized pursuant to the provisions of the Land Use Bylaw. Compliance with the provisions of Land Use Bylaw 799 does not exempt the applicant from compliance with any provincial, federal or other municipal legislation.
2. All development must conform to the conditions of this development permit and the approved plans and any revisions as required pursuant to this approval. Any subsequent changes, amendments or additions to this development permit shall require a new development permit application, including but not limited to, an expansion or intensification of the use.
3. Prior to construction or commencement of any development it is the responsibility of the applicant to ensure they obtain all necessary permits required by Alberta Safety Codes Authority, including but not limited to Building, Gas, Plumbing and Electrical permits, in accordance with the Safety Codes Act of Alberta.

The application before Council is for the Direct Control District in Grande Cache adjacent to HWY 40. This application is for two (2) commercial signs which are Freestanding Signs to be located at the junctions of Shand Avenue to HWY 40 and Hoppe Avenue to HWY 40. In order to secure grant funding for the signage, Greenview must have approvals in place to complete the grant application. The deadline for the grant application is December 20, 2023. Should any alterations to the specific location, height or size be necessary for any reason which would constitute a material change in the development the permit would come back with permit revisions. If the grant is not secured, or if Council has not approved the conditional funding for this application, the project will not proceed in 2024.

These signs are designed to be 4.73 m tall and 2.81 m wide. The purpose of the signage is to facilitate business exposure for the Town Centre (Pine Plaza) area guiding tourists and the travellers into the main commercial area. This will promote local businesses with an initiative to foster community pride and cooperation among the business owners. This application is before Council as all development in a Direct Control District is under the approving authority of Council pursuant to Section 641 of the *Municipal Government Act*.

Grande Cache Municipal Development Plan Bylaw No 746: (Excerpts)

Industry and Economy

Residents in Grande Cache understand the importance of a healthy, diversified economy. With increased opportunities to connect to world markets in knowledge-based industries, a remote location becomes less of a barrier, and often a positive element, when attracting younger, more active members of the creative and knowledge-based workforces. Creating a community that attracts residents and industry is the main consideration when thinking about the long-term vitality for the Town.

Goals:

- *promote and support our local businesses;*
- *improve the form and character of the Town Centre, Highway 40 Corridor, and Commercial/Industrial Area; and*
- *maintain a lively, attractive and functional Town Centre area by promoting the Town Centre as a place to live, work, shop and visit. Continue to place emphasis on high quality design of buildings and public spaces;*

More specifically in *Town Centre Strategies*:

- *continue to support the Town Centre as the hub of Grande Cache;*
- *link the Town Centre and Highway 40 areas so each can benefit;*
- *encourage infill and redevelopment in the Town Centre;*
- *recognizing the importance of having a community focal point for annual festivities, fairs, cultural events, and so forth, and given the economic development spin-offs that result from these activities the Town will endeavour, as budgetary resources permit.*

Actions:

- *work with local businesses to promote more local spending by residents of Grande Cache;*

These signs will allow for improving and promoting the businesses of Grande Cache and further existing policy goals in Grande Cache.

Grande Cache Land Use Bylaw No 799

Freestanding Signs

30.0 Subject to the issuance of a development permit, a freestanding sign is a permitted use in all non-residential land use districts, subject to the following:

30.1. One (1) freestanding sign per business frontage may be erected on a site having a minimum business frontage of 15.0 m (49.2 ft.) at road level;

30.2. Notwithstanding Part Seven, Subsection 30.1, a maximum of one (1) freestanding sign may be allowed per site except:

i. where a site has more than a 90.0 m (295.3 ft.) frontage, one (1) additional freestanding sign may be erected for each additional 90.0 m (295.3 ft.) or portion thereof of frontage abutting the developed portion of the said site; or

ii. where a site is considered by the Development Authority to be a double-fronting site, each frontage may have freestanding signs providing that the freestanding signs are at least 90.0 m (295.3 ft.) apart;

30.3. The total sign area of all freestanding signs on a site shall not exceed 0.3 m² (3.3 sq. ft.) in area for each lineal metre of frontage, to a maximum of 12.0 m² (129.2 sq. ft.);

30.4. Notwithstanding the provisions of Part Seven, Subsection 30.3, any freestanding sign employing a changeable copy component may exceed the maximum sign area by 20% and this increase in allowable sign area will replace the option of a portable sign being allowed on the subject site;

30.5. The maximum height of a freestanding sign shall be 7.0 m (23.0 ft.); 0.6. Where a freestanding sign and a projecting sign are located along the same frontage of a site, a minimum distance of 10.0 m (107.6 ft.) shall be maintained between the signs;

30.7. Any support structure for a freestanding sign shall be set back a minimum of 0.3 m (1.0 ft.) from any site line and no part of the freestanding sign itself shall encroach onto or overhang an adjacent site, road or lane; and

30.8. Any freestanding sign that integrates an electronic message component shall comply with the requirements of Part Seven, Section 28.0.

In accordance with Section 30.2(i), the site has more than 275 metres of frontage, which allows for the placement of more than one Freestanding Sign. According to Section 30.3, the maximum sign area allowed

for Freestanding Signs is 12.0 m² (129.2 ft²) with the proposed signs being 13.29 m² each, a variance to the sign area is required.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that this allows the Economic Development Department to apply for grant funding to pay for the new signage proposal.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1:

Council has the alternative to not approve this development permit for the signage, however, Administration does not recommend this action because it would negate the ability to apply for grant funding.

MOTION: That Council refuse Direct Control Development Permit D23-197 for the placement of two (2) Freestanding Signs (roadside commercial signs) with a variance to the total sign area, in Grande Cache located on Plan 1436 RS, Block 9, Lot R2, adjacent to Highway 40.

FINANCIAL IMPLICATION:

Direct Costs: Purchase and installation costs, based on most recent estimates, will be less than \$300,000, with half of that cost covered by a grant, or the project will not proceed in 2024.

Ongoing / Future Costs: Maintenance and upkeep will be ongoing costs which will be balanced by rental income, which would be determined by Council under the Schedule of Fees Bylaw.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

Once Council makes a decision the Economic Development Department can apply for grant funding to determine if this project is able to proceed in 2024.

ATTACHMENT(S):

- Development Permit Application
- Signage Draft
- Location Map



APPLICATION FOR DEVELOPMENT PERMIT

Municipal District of Greenview No. 16

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

I / We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fee. A completed application includes the forms completely filled out, signatures, plot plan, fees and any other information the development authority deems necessary to make an informed decision.

Applicant Information

Name of Applicant(s): _____
Mailing Address: _____ City: _____ Postal Code: _____
Primary Phone: _____ Other Phone: _____
Email: _____
(By providing email address you authorize Planning and Development Services to contact you via email)

(Complete if different from applicant)

Registered Landowner(s) or Leaseholder(s) _____
Mailing Address: _____ City: _____ Postal Code: _____
Primary Phone: _____ Other Phone: _____
Email: _____
(By providing email address you authorize Planning and Development Services to contact you via email)

Land Information

Legal description of proposed development site: LSD/QTR. _____ SEC. _____ TWP. _____ RGE. _____ M. _____

Registered plan: Block _____ Lot _____ MLL/MSL/LEASE NO.: _____

Property size: Hectares: _____ Acres: _____ Description of the existing use of the land: _____

The land is adjacent to: ☐ Highway _____ ☐ District Road _____ ☐ LOC# _____

How is the site to be accessed? ☐ Existing approach ☐ Proposed approach *(please fill out and submit an approach application)*

Do you have a rural address? ☐ Yes Address: _____ ☐ No

FOR ADMINISTRATIVE USE

☐ PERMITTED USE ☐ VARIANCE
☐ DISCRETIONARY USE ☐ PROHIBITED USE

ROLL NO.: _____ APPLICATION NO.: _____

FEES: _____ DATE PAID: _____

RECEIPT NO.: _____ DEEMED COMPLETE: _____

LAND USE DISTRICT: _____ PROPOSED USE: _____

COMMENTS: _____



APPLICATION FOR DEVELOPMENT PERMIT

Municipal District of Greenview No. 16

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

Development Information

Describe your proposed development: *(if additional space is required please attach sheet)*

Size of the proposed development:

Length ☐ metres
☐ feet

Width ☐ metres
☐ feet

Building height ☐ metres
☐ feet

Accessory building:
(if applicable)

Total Floor area

☐ Sq. metres
☐ Sq. feet

Height

☐ Metres
☐ Feet

☐ Attached
☐ Detached

Secondary suite information:
(if applicable)

☐ Existing suite ☐ New suite

☐ Attached
☐ Detached

Total floor area of
primary residence: ☐ Sq. metres
☐ Sq. feet

Indicate the proposed setback from the property line:

Front yard ☐ metres
☐ feet

Rear yard ☐ metres
☐ feet

Side yard (1) ☐ metres
☐ feet

Side Yard (2) ☐ metres
☐ feet

Does this development require a variance?

☐ Yes, explain _____ ☐ No *(If yes, please submit a Variance Request Form)*

Construction Start Date: _____ End Date: _____ Completed Project Cost: \$ _____

Has the development commenced? ☐ Yes ☐ No

Manufactured Home

Manufacturer: _____ Model: _____ Year: _____

Sewage System

Type of sewage system: _____

Abandoned Well Information

ALL development permit applications require a printout of a map from [Alberta Energy Regulator](http://www.aer.ca) (AER, previously known as ERCB). This can be obtained via website, phone, email, fax or mail.

Is there an abandoned well or pipeline on the property? ☐ Yes ☐ No *(printout must still be provided)*
Licensee name: _____

If you require any assistance or do not have access to the internet please contact AER at 1.855.297.8311

The location of all abandoned oil and gas well sites as well as the setback distances in relation to existing or proposed building sites must be shown on all applications. Please note: The Development Authority cannot approve a development application if the lot(s) do(es) not comply with the setback directed by the ERCB Directive 079. Abandoned well site information must be provided by the applicant and can be obtained by contacting Alberta Energy Regulator.

APPLICATION FOR DEVELOPMENT PERMIT

Plot Plan

Please ensure the following are present on the plot plan for the proposed development: (see example on page 4)

<ul style="list-style-type: none"> ○ Dimensions ○ Existing and proposed private roads or driveways ○ Natural features (trees, water runs, creeks, etc.) ○ Utility poles ○ Off-street parking and loading areas 	<ul style="list-style-type: none"> ○ Setback distances to existing buildings or structures (identify structures) ○ Access to development ○ Slopes greater than 15% and distance to proposed development ○ Abandoned well sites ○ Septic tank/pump-out 	<ul style="list-style-type: none"> ○ Front, rear and side yard setbacks ○ Setback distances to public roads ○ Well or other water sources ○ Rights-of-ways or easements ○ Other relevant information (signage, outdoor storage, etc.) ○ Floor plan
---	--	--

Legal Location: _____ ¼ of Sec _____ Twp. _____ Rge. _____ W _____
or Registered Plan _____, **Block** _____, **Lot** _____

Declaration

I/we hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct.

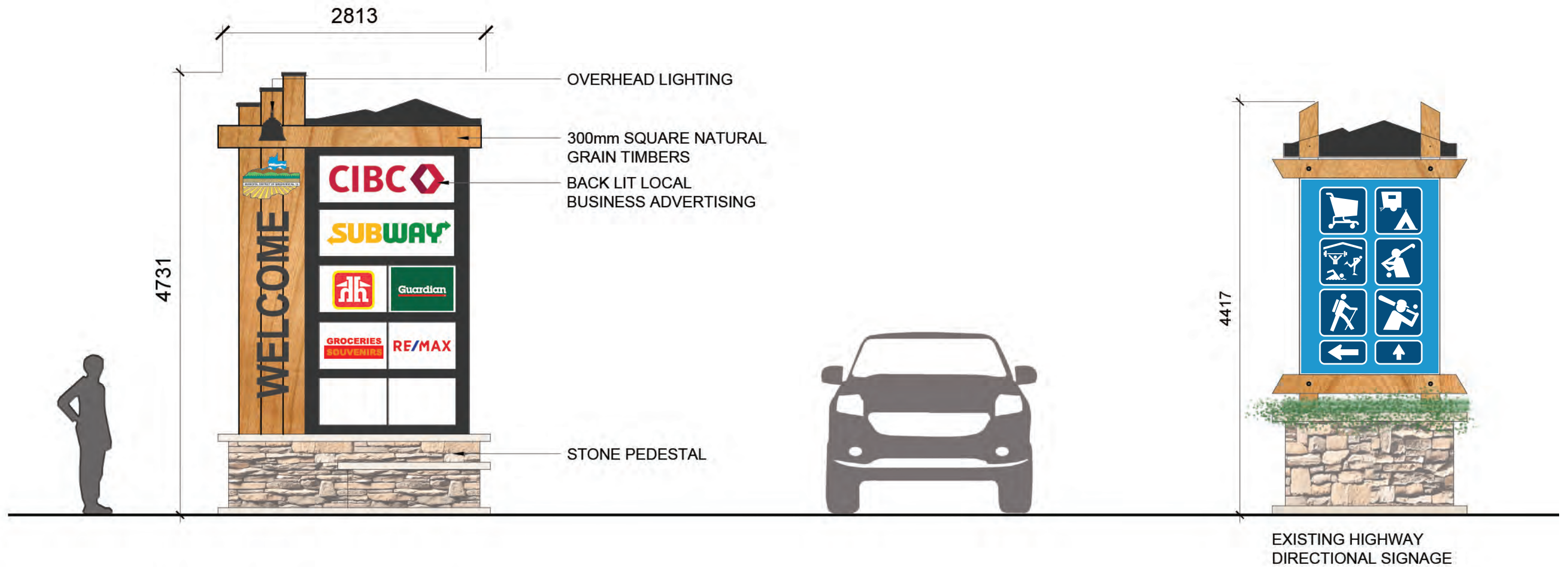
I/we understand that by signing this declaration, I/we also give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to a development permit application for the purposes of conducting a site inspection in order to evaluate the proposed development.

NOTE: If the applicant is not the registered landowner, the signature of the landowner(s) is required. All landowners **MUST** sign the application.

Signatures: _____

Date
Applicant
Date
Registered Landowner(s)/Leaseholders

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.



ROAD SIDE COMMERCIAL SIGNAGE

OCTOBER 2023

GRANDE CACHE





**MUNICIPAL DISTRICT OF GREENVIEW
NO.16**

**DEVELOPMENT PERMIT -
Direct Control District**

LEGEND

- Signage Location
- Cadastre
- Selected Parcel

TRANSPORTATION

- Paved Highways
- Gravel Road
- Paved Road

0 25 50



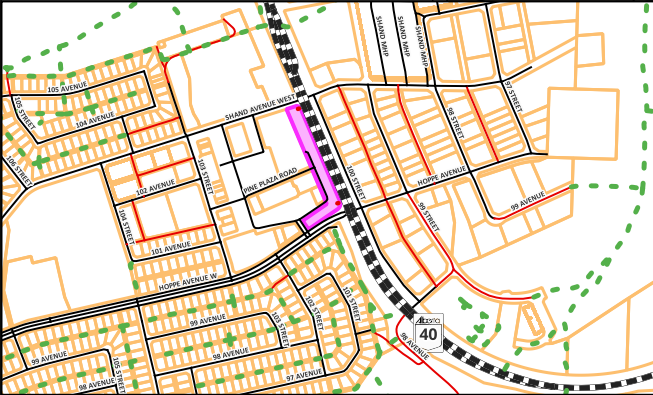
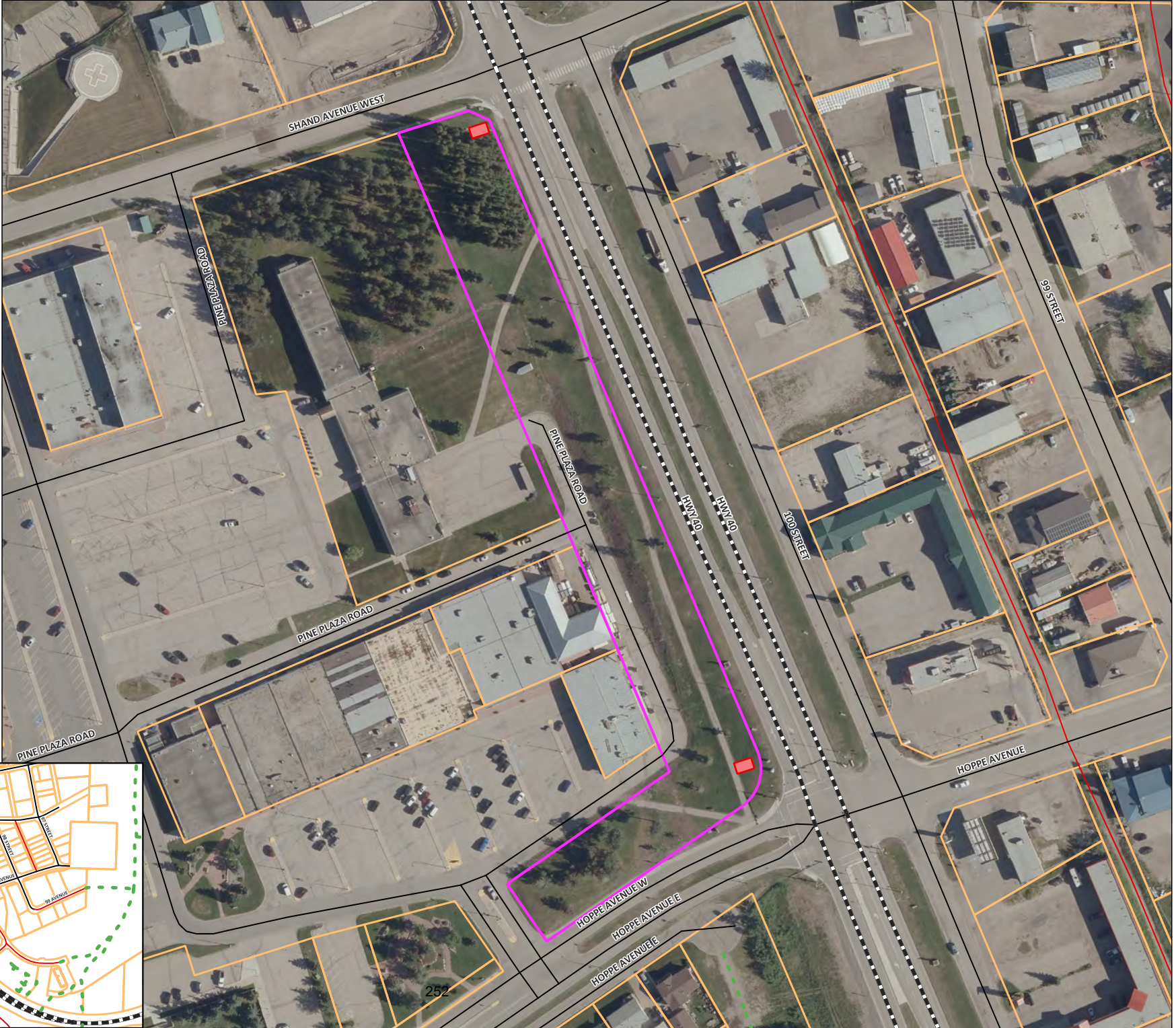
Metres
Scale: 2,000

Produced: November 24, 2023
Projection: UTM Zone 11N NAD 83

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REQUEST FOR DECISION

SUBJECT:	APPR23-06 Application for Approach on SE 3-73-22-W5M		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO:	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw/Policy (cite) – Policy 4010 Road Access Approaches

RECOMMENDED ACTION:

MOTION: That Council approve approach application APPR23-06 for the construction of a gravel approach on SE 3-73-22-W5M via Range Road 223, with costs borne by the applicant, as per the Schedule of Fees Bylaw 22-930.

BACKGROUND/PROPOSAL:

Administration has received an application to construct a farmland approach within SE 3-73-22-W5M via Range Road 223. The quarter section is currently only accessible by a farmland approach/driveway on Township Road 730. This approach on Township Road 730 accesses the quarter on the east side of a water feature/stream. The applicant has advised that they would like to have a second approach built due to developing a separate pasture for cattle on the northern part of the quarter section.

Administration has reviewed the Approach Application, and it meets the criteria within Policy 4010 for a second approach pursuant to Policy 2.1.B.ii due to both the presence of a second boarding roadway and the bisection of the subject lands due to a recognized, mapped drainage.

A site inspection has been completed and there are no concerns from Greenview's Construction & Engineering or Operations departments, regarding the location of the proposed farmland access approach on Range Road 223.

Policy 4010 Road Access Approaches

2.1. Rural

- A. *One access approach per quarter section of land or subdivided lot along municipally developed roadways will be provided when deemed feasible on the condition that no other approach exists. A second approach may be permitted on a parcel if required by an oil and gas operation at the cost outlined in the Schedules of Fees.*

- B. Greenview may provide an additional approach(s) to a quarter section if the parcel is severed by a topographical feature that divides the quarter section into smaller parcels. Subject to Council approval, additional approaches may be added under the following circumstances:
- I. Public Safety reasons;
 - II. If the parcel is bordered by two (2) or more public roads, a second or third approach may be considered, at an additional cost as per the Schedules of Fees.
- C. The location of the approach will be determined, in consultation with the landowner and in accordance with the Development Guidelines & Municipal Servicing Standards and Alberta Transportation Standards. The size of the approach will be 8 meters for residential and 15 meters for industrial or farmland approaches in accordance with the Development Guidelines and Servicing Standards.

Schedule of Fees Bylaw 22-930

INFRASTRUCTURE AND ENGINEERING GENERAL – Schedule G

	Description	GST Status	Fee is \$	Unit
2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach *The price may be reduced by \$500 for special circumstances, please contact the Manager of Construction and Engineering for more information	E	\$3500.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$4000.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$10,500.00	Per Approach
v.	Upgrade / Relocation: Asphalt Paved Approach	E	\$15,500.00	Per Approach

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that Greenview will allow the existing landowner to streamline access to both this neighbouring parcels enhancing convenience for a local producer.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The approach does increase Greenview's long-term maintenance cost to maintain the additional approach and has an upfront capital cost for its installation subsidized by Greenview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to relocate the approach on Township Road 730 to Range Road 223 to provide farmland access. Although this alternative meets policy 4010, Administration does not recommend this as there are no concerns with the proposed approach location.

MOTION: That Council approve approach application APPR23-06 for the construction of a gravel approach on SE 3-73-22-W5M via Range Road 223.

Alternative #2: Council has the alternative to refuse the construction of an approach at SE 4-73-22-W5M, however, Administration does not recommend this alternative, as the application meets the provisions of Policy 4010.

MOTION: That Council refuse approach application APPR23-06 for the construction of a gravel approach on SE 3-73-22-W5M via Range Road 223.

FINANCIAL IMPLICATION:

Direct Costs: \$12,000 to \$15,000 to Greenview for construction of the new approach.

As per the Schedule of fees bylaw in the case of a gravel approach, \$3,500 is paid for by the applicant or \$4,000 if an approach is relocated.

Ongoing / Future Costs: \$1,500 per 5 years for gravel costs, plus grading, snow removal and other required maintenance costs.

STAFFING IMPLICATION:

The staffing implications associated with the recommended action is the time and labour needed to construct an approach and annual road maintenance after the approach is built.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

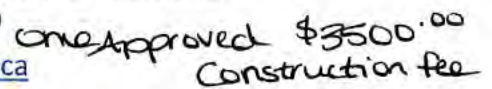
Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will notify the applicant of the decision made by Council. If approved, construction will be scheduled following payment of the construction fee.

ATTACHMENT(S):

- Approach Application – Redacted
- Aerial Photo with Labels



PRIVATE APPROACH APPLICATION

I/We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fees. A completed application includes entirely filled forms, signatures, location sketch, fees and any other information deemed necessary to make an informed decision.

Landowner Information	
Registered landowner: <u>Saucy Livestock Ltd.</u>	Roll: <u>206734.</u>
Complete mailing address: <u>[REDACTED]</u>	Other phone: _____
Email: _____	(By providing an email address, you authorize Planning and Development to contact you via email)

Land Information	
All/Part of <u>SW</u> LSD/QTR SEC <u>3</u> TWP <u>13</u> RGE <u>22</u> WEST OF <u>5</u> M	
Registered plan _____ Block _____ Lot _____	
Property size _____ Hectares (ha) &/or <u>157.95</u> Acres	
Rural address <u>N/A.</u>	
First approach on quarter? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Approach Information	
Farmland Options New: <input checked="" type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Removal (approval by Director I&P): <input type="checkbox"/>	Residential Options New <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Removal (approval by Director I&P): <input type="checkbox"/>

Reason for Requesting an Approach
<u>Developing area as a separate Pasture</u> <u>Need access to break the land and seed pasture</u> <u>Then fence separate to hold cattle on that area.</u>
*Please continue to next page to provide location sketch.

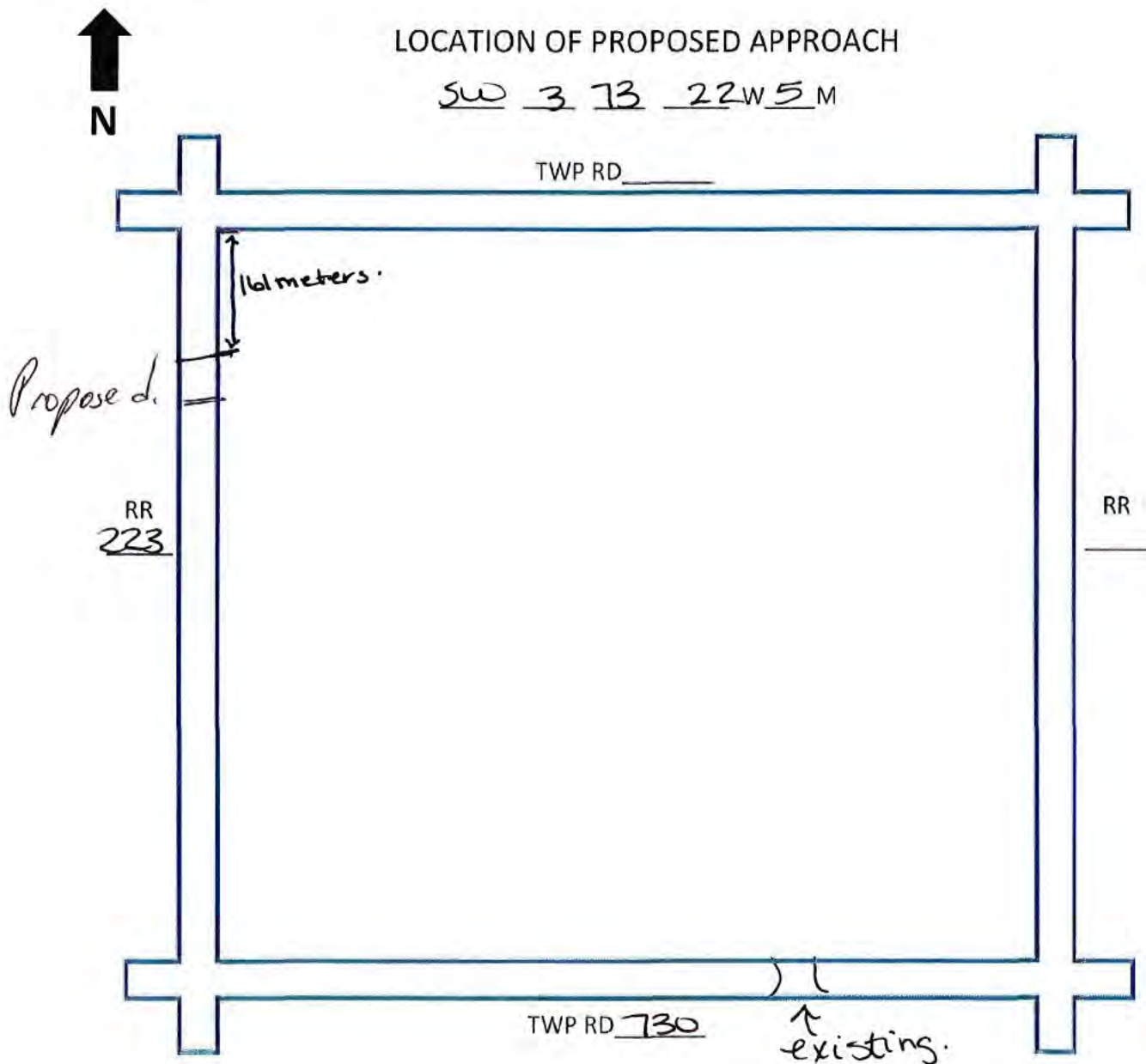
FOR ADMINISTRATIVE USE:			
Application No.: _____	Development Officer: _____	Ward: _____	
Application Fee: <u>\$175.00</u>	Receipt No: _____	Date Paid: _____	
Construction Fee: \$ _____	Receipt No: _____	Date Paid: _____	
Date reviewed by DO: _____		<input type="checkbox"/> Approved by DO	<input type="checkbox"/> Refused by DO
DO: Related to development permit or subdivision application?		<input type="checkbox"/> Yes <input type="checkbox"/> No	App # _____
DO: Attached aerial map of location showing current and proposed approaches?		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
DO: Notified applicant of approval for construction as schedule permits?		<input type="checkbox"/> Yes <input type="checkbox"/> No	

PRIVATE APPROACH APPLICATION

Indicate the following information on the Location Sketch Plan:

- All proposed and existing approach locations
- Boundaries of the affected parcel including dimensions
- All roads adjacent to the parcel
- All drainage courses
- Location of existing approach(es)
- Location of proposed approach, measured from the closest property corner

The landowner is required to indicate proposed location of the proposed approach by the way of placing flagged stakes at both sides of the intended approach. If required, flagging and stakes can be obtained through the Operations department.





Scale 1: 7,500

100 yd
100 m

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Proposed New Approach Location for
SW-03-73-22-W5M
MUNICIPAL DISTRICT OF GREENVIEW NO. 16



LEGEND

- | | |
|-------------------|-------------------|
| Cadastre | Paved Highways |
| Approach Location | Fair-Weather Road |
| Section Grid | Gravel Road |
| Township Grid | Paved Road |

TRANSPORTATION

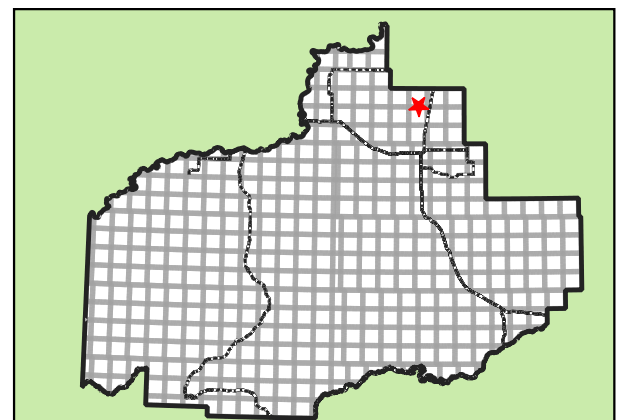
- Gravel Highways

Greenview Imagery 2016

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Map Print Date : November 24, 2023



0 100 200
Kilometres

Scale 1:7,000

PROJECTION: UTM Zone 11N NAD 83



REQUEST FOR DECISION

SUBJECT:	APPR23-05 Application for Approach on SE 4-73-22-W5M		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	December 12, 2023	CAO:	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw/Policy (cite) – Policy 4010 Road Access Approaches

RECOMMENDED ACTION:

MOTION: That Council approve approach application APPR23-05 for the construction of a gravel approach on SE 4-73-22-W5M via Range Road 223, by relocating an existing approach from Range Road 223, with costs borne by the applicant, as per the Schedule of Fees Bylaw 22-930.

BACKGROUND/PROPOSAL:

Administration has received an application to construct a farmland approach within SE 4-73-22-W5M via Range Road 223. The quarter section is currently accessible by a farmland approach/driveway on Township Road 730. The applicant has advised that they would like to have a second approach built due to developing a separate pasture for cattle on the northern part of the quarter section. The applicant has been informed that Administration is recommending a relocation rather than a new approach.

A site inspection has been completed and concerns identified from Greenview's Construction & Engineering Department. There is one approach to the quarter on Township Road 730, with no topographical features or safety concerns, and another access south of the proposed location on Range Road 223 which could be related to the north to ensure this access request meets policy. Administrations review shows that the subject lands does not have any physical limitations necessitating a third approach and the request is submitted in order to provide for convenience in farming practices.

Policy 4010 Road Access Approaches

2.1. Rural

- A. *One access approach per quarter section of land or subdivided lot along municipally developed roadways will be provided when deemed feasible on the condition that no other approach exists. A second approach may be permitted on a parcel if required by an oil and gas operation at the cost outlined in the Schedules of Fees.*
- B. *Greenview may provide an additional approach(s) to a quarter section if the parcel is severed by a topographical feature that divides the quarter section into smaller parcels. Subject to Council approval, additional approaches may be added under the following circumstances:*

- I. *Public Safety reasons;*
 - II. *If the parcel is bordered by two (2) or more public roads, a second or third approach may be considered, at an additional cost as per the Schedules of Fees.*
- C. *The location of the approach will be determined, in consultation with the landowner and in accordance with the Development Guidelines & Municipal Servicing Standards and Alberta Transportation Standards. The size of the approach will be 8 meters for residential and 15 meters for industrial or farmland approaches in accordance with the Development Guidelines and Servicing Standards.*

Schedule of Fees Bylaw 22-930

INFRASTRUCTURE AND ENGINEERING GENERAL – Schedule G

	Description	GST Status	Fee is \$	Unit
2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach <i>*The price may be reduced by \$500 for special circumstances, please contact the Manager of Construction and Engineering for more information</i>	E	\$3500.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$4000.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$10,500.00	Per Approach
v.	Upgrade / Relocation: Asphalt Paved Approach	E	\$15,500.00	Per Approach

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that Greenview will allow the existing landowner to streamline access to these parcels and convenience the farming operations for a local producer.
2. The relocation of the approach does not increase Greenview's long term maintenance cost to maintain the additional approach.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are advantages to having multiple access points into a field and the removal of an approach will limit that existing option provided by the approach.
2. The removal of the approach does have some cost associated with it for its removal and that has an added cost for the applicant.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to approve a third approach to the quarter on Range Road 223 to provide farmland access without the removal of any existing approaches.

MOTION: That Council approve approach application APPR23-05 for the construction of a gravel approach on SE 4-73-22W5M via Range Road 223. with costs borne by the applicant, as per the Schedule of Fees Bylaw 22-930.

Alternative #2: Council has the alternative to refuse the construction of an approach at SE 4-73-22-W5M, however, Administration does not recommend this alternative, as the application meets the provisions of Policy 4010.

MOTION: That Council refuse approach application APPR23-05 for the construction of a gravel approach on SE 4-73-22-W5M via Range Road 223.

FINANCIAL IMPLICATION:

Direct Costs: \$12,000 to \$15,000 to Greenview for construction of the new approach.

As per the Schedule of fees bylaw in the case of a gravel approach, \$3,500 is paid for by the applicant or \$4,000 if the approach is relocated.

Ongoing / Future Costs: \$1,500 per 5 years for gravel costs, plus grading, snow removal and other required maintenance costs.

STAFFING IMPLICATION:

The staffing implications associated with the recommended action are the time and labour needed to construct an approach and annual road maintenance after the approach is built.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will notify the applicant of the decision made by Council. If approved, construction will be scheduled following payment of the construction fee.

ATTACHMENT(S):

- Approach Application – Redacted
- Aerial Photo with Labels



PRIVATE APPROACH APPLICATION

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

4806 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600

www.mdgreenview.ab.ca

Once Approved \$3500.00
Construction fee

Information Checklist

This application is only considered complete once the following information has been provided to our office. The landowner must complete the requirements on the checklist. All requests submitted on this application will be reviewed and submitted for consideration and/or priority rating.

Checklist:

- ☐ **Non-refundable application fee as per the Fee Schedule Bylaw**
- ☐ **Farmland and residential approach construction fees as per the Fee Schedule Bylaw**
 - New Gravel Approach
 - New Asphalt Approach
 - Relocation/Upgrade Gravel Approach
 - Relocation/Upgrade Asphalt Approach
- ☐ **Completed private approach application**
 - A completed approach application includes entirely filled forms, signatures of registered landowner(s), all applicable fees and any other information deemed necessary to make an informed decision.
- ☐ **Location sketch**
 - Include existing and/or proposed approach locations.

Please submit your application by mail or in person to the above address or by email to:

planning@mdgreenview.ab.ca

Declaration

I/We hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct.
I/We understand that by signing this declaration, I/we give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to an approach application for the purposes of conducting a site inspection in order to evaluate the proposed approach.

Name: [Redacted] Title: [Redacted]		[Redacted]	
Applicant Signature	Date: June 12/23	Registered Landowner Signature	Date: June 12/23
Applicant Signature	Date	Registered Landowner Signature	Date

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.

PRIVATE APPROACH APPLICATION

I/We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fees. A completed application includes entirely filled forms, signatures, location sketch, fees and any other information deemed necessary to make an informed decision.

Landowner Information	
Registered landowner:	<u>Soucy Livestock LTD</u>
Complete mailing address:	<u>[Redacted]</u>
City:	<u>[Redacted]</u>
Province:	<u>[Redacted]</u>
By signing this application, you authorize Planning and Development to contact you via email)	

Land Information	
All/Part of	<u>SE</u> LSD/QTR <u>4</u> TWP <u>23</u> RGE <u>22</u> WEST OF <u>5</u> M
Registered plan	Block _____ Lot _____
Property size	Hectares (ha) &/or <u>160</u> Acres
Rural address	_____
First approach on quarter?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Approach Information	
<p style="text-align: center;">Farmland Options</p> <p>New: <input checked="" type="checkbox"/> Gravel <input type="checkbox"/> Asphalt</p> <p>Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt</p> <p>Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt</p> <p>Removal (approval by Director I&P): <input type="checkbox"/></p>	<p style="text-align: center;">Residential Options</p> <p>New <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt</p> <p>Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt</p> <p>Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt</p> <p>Removal (approval by Director I&P): <input type="checkbox"/></p>

Reason for Requesting an Approach
<u>Developing area as a separate Pasture</u> <u>need access to break the land and seed to Pasture</u> <u>then fence separate to hold cattle on that area</u>
*Please continue to next page to provide location sketch.

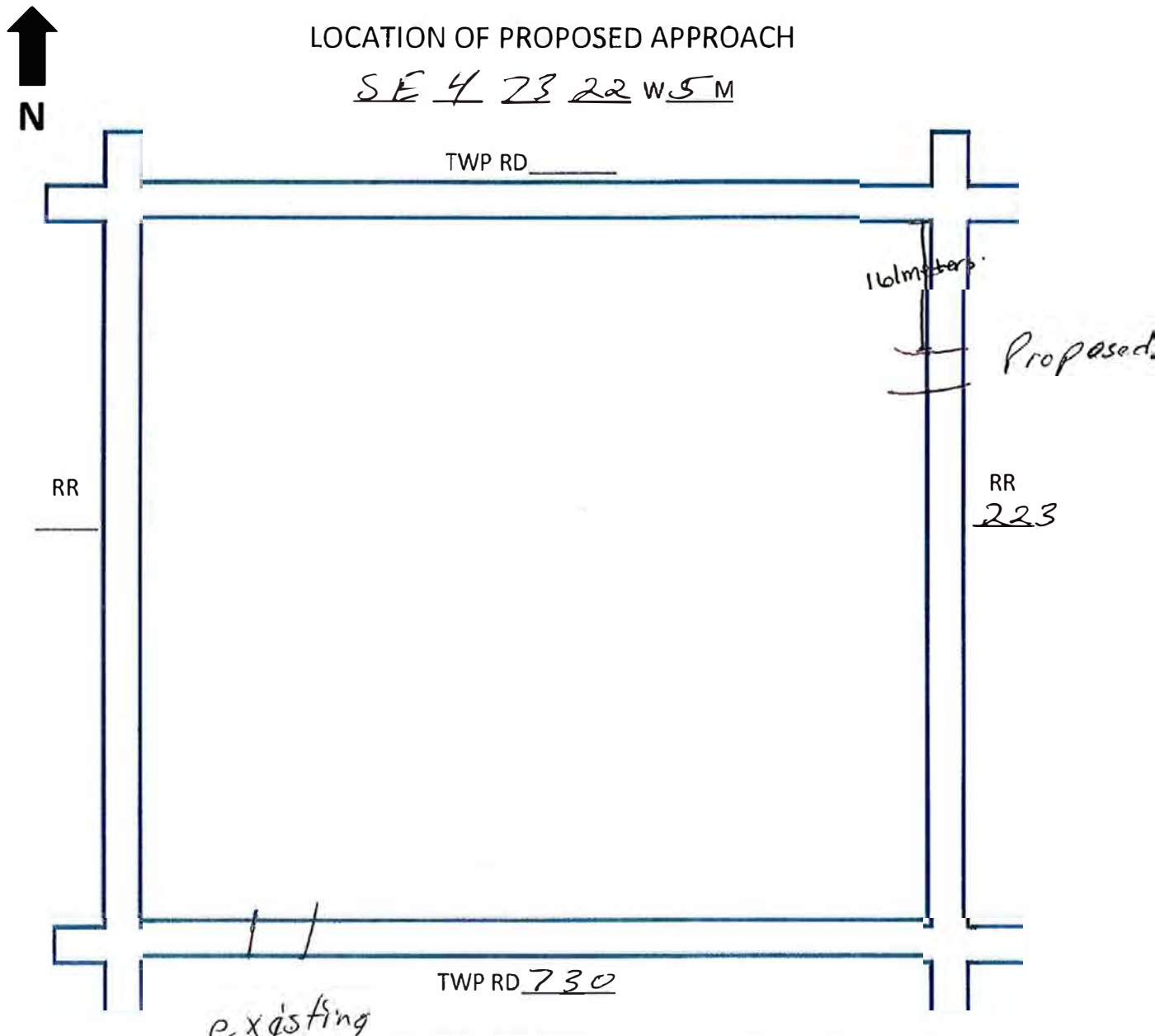
FOR ADMINISTRATIVE USE:			
Application No.:	Development Officer:	Ward:	
Application Fee: \$ _____	Receipt No: _____	Date Paid: _____	
Construction Fee: \$ _____	Receipt No: _____	Date Paid: _____	
Date reviewed by DO: _____	<input type="checkbox"/> Approved by DO <input type="checkbox"/> Refused by DO		
DO: Related to development permit or subdivision application?	<input type="checkbox"/> Yes <input type="checkbox"/> No App # _____		
DO: Attached aerial map of location showing current and proposed approaches?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
DO: Notified applicant of approval for construction as schedule permits?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

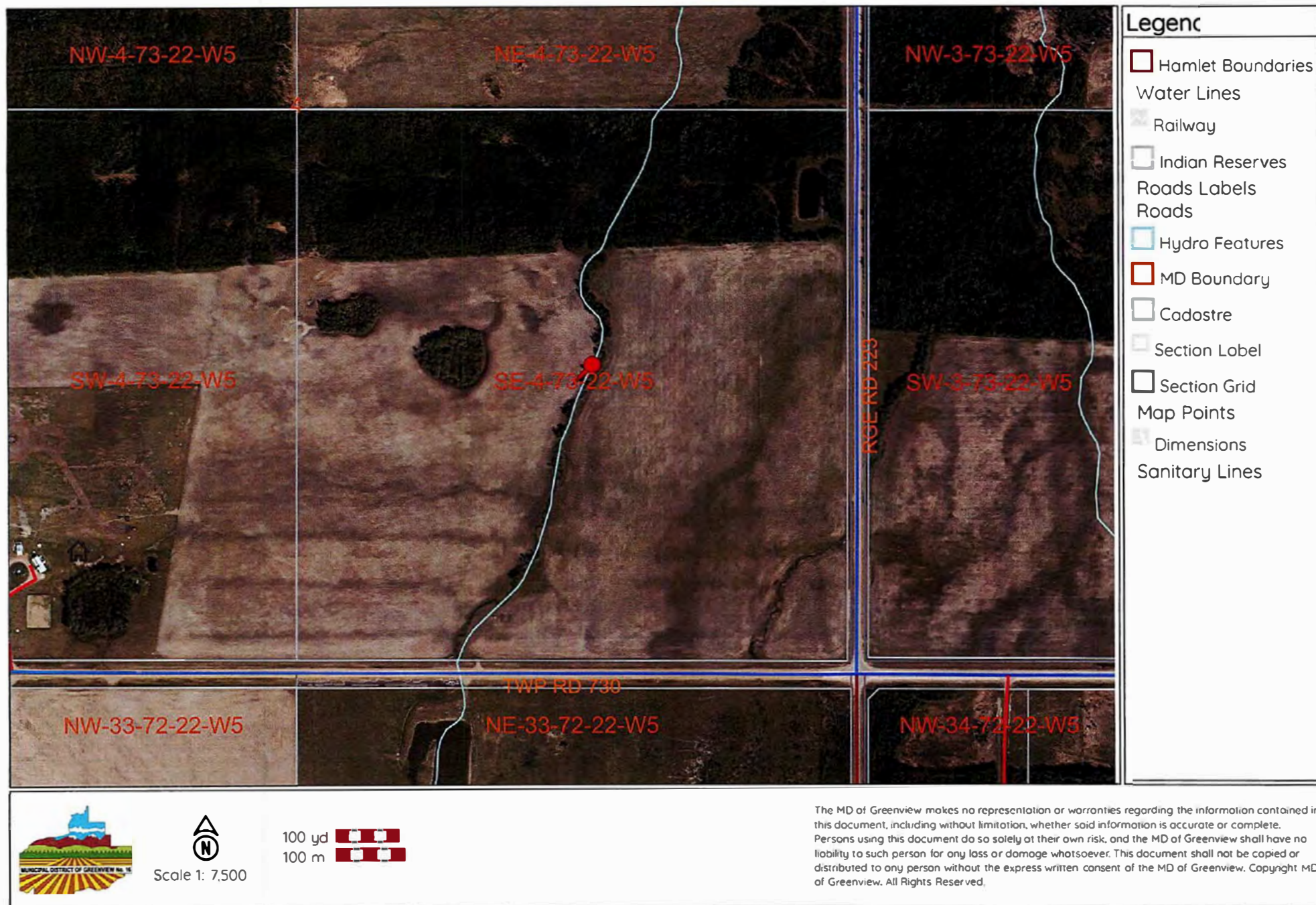
PRIVATE APPROACH APPLICATION

Indicate the following information on the Location Sketch Plan:

- All proposed and existing approach locations
- Boundaries of the affected parcel including dimensions
- All roads adjacent to the parcel
- All drainage courses
- Location of existing approach(es)
- Location of proposed approach, measured from the closest property corner

The landowner is required to indicate proposed location of the proposed approach by the way of placing flagged stakes at both sides of the intended approach. If required, flagging and stakes can be obtained through the Operations department.







Proposed New Approach Location for
SE-04-73-22-W5M
MUNICIPAL DISTRICT OF GREENVIEW NO. 16



LEGEND

- | | |
|-------------------|-------------------|
| Cadastre | Paved Highways |
| Approach Location | Fair-Weather Road |
| Section Grid | Gravel Road |
| Township Grid | Paved Road |

TRANSPORTATION

- Gravel Highways

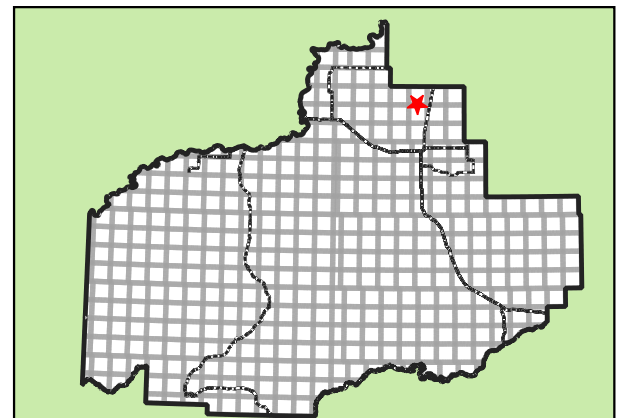
Greenview Imagery 2016

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Map Print Date : November 30, 2023

268



0 100 200

Kilometres

Scale 1:7,000

PROJECTION: UTM Zone 11N NAD 83



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: CAO Services

Submitted by: Stacey Wabick, CAO

Date: 12/12/2023

October and November are extremely important months for Administration by way of setting up the year to come. Field season for various projects is coming to an end, new projects coming more into focus and the budget for the coming year takes center stage.

November began with formal budget deliberations and the planning and preparation of all Greenview departments paid off as the process was seamless. Before this meeting CAO Services reviewed every department budget for any outliers and all was in order. Credit also goes to Council for creating an atmosphere that offered challenging, healthy, and respectful debate that carefully weighed pros and cons of each budgeted item and made some tough decisions with the entirety of Greenview top of mind.

The second week of November was dedicated to the Rural Municipalities of Alberta (RMA) Conference in Edmonton. CAO Services completes a lot of work leading up to this week lining up meetings, writing briefings and preparing Councils calendar. The week was extremely successful, and Council was able to discuss topics specific to Greenview with Ministers Turton, Loewen, Jean, Wilson, Nixon, Schow, Sigurdson and several MLA's. Some of the topics covered included accessing more provincial funding, the state of vulnerable populations, regional land planning, predation issues, provincial outlooks, and tourism.

With RMA done, the focus came back to advancing localized topics throughout Greenview. Examples of these included conversations around the reemergence of the Grande Cache Chamber of Commerce, review of several Bylaws to be passed in November, a renewal and review of the Alberta Counsel/Greenview contract and activities of priority, a detailed review of the RMA Grande Cache Dissolution study and the participation in an RMA wildfire debrief document. Near the end of the month CAO Services hosted a meeting with CAO Services from the Town of Valleyview. Various mutual interests were discussed including fire services, the Valleyview cemetery board and the Valleyview airport. Both CAO Services groups continue to build excellent relationships with a focus of service levels that benefit both municipalities.

Manager's Report

Department: Planning & Economic Development

Submitted by: Martino Verhaeghe, Director, Planning & Economic Development

Date: 12/12/2023

Director Planning & Economic Development – Martino Verhaeghe

In alignment with the 2022-2025 Strategic Plan, the teams have worked on some of the key activities and projects this month.

Director Highlights:

- Participated in presentation of Greenview University November 2023 – Psychological Health & Wellness.
- All Management Performance Assessments in Department.
- Regional Site Selector meetings to showcase Grande Cache development opportunities.
- Airport meeting with Town of Valleyview and follow up on Recapping Capital Project
- Meeting with and finalization of Agreement with Mountain Metis on Cultural Center land purchase
- Mainstreet Lofts Development refurbishment project coordination.
- Tower Park Estates Developer meeting on Local Improvements.
- Pembina Emergency Management Engagement: MD of Greenview/Town of Fox Creek/Town of Valleyview
- Assistance with Greenview representation at Christmas Event and Mainstreet Parade.
- Land Use Bylaw and Area Structure Plan review and Council Engagement Planning
- Numerous Grand Cache Chamber events and reestablishment efforts.
- Tourism Officer Resume Shortlisting
- Post Audit Meeting
- Save the Date - Wildfire Appreciation Dinner

Communications & Marketing, Manager – Stacey Sevilla

Communications Highlights

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Comms department also works closely with other departments to create, launch, and promote new services and programs.

November has been another very busy month for the Communications team. The department assisted with the Greenview Gives Thanks Wildfire Responder appreciation event. This event was well attended by many wildfire responders, municipal officials and residents. Staff have been busy preparing for the new year, preparing both internal and external calendars, and planning for 2024 communications needs for other Greenview departments.

Please note that the list below highlights Communications department activities but is not exhaustive.

Projects completed or underway:

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Assisted with Greenview University November 2023 – Psychological Health & Wellness (posters/setup signup links, send email to staff)
- Internal Communications: Wellness Committee posters, Social Committee posters, Proofing and editing Safety Meeting and Safety Bulletins, recruitment job poster
- Create a Strategic Plan to roll out the use of templates for calendars, posters and flyers for other departments, including the training and approval process

Governance – Improve intermunicipal government relations

- Assisted Reeve Olsen with information for the Grande Prairie Chamber of Commerce event, Your Region, Your Voice event, at which he was invited to speak.

Economy – Create a diverse economy. *Increase tourism attractions:*

- Created a “Describe Grande Cache” campaign to assist with the development of the new promotional video.
- Assist IT with their upcoming Greenview U PowerPoint presentation

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

- Communications continues to meet with departments to learn about their 2024 projects and to review their department website pages to ensure content is updated
- Worked with Economic Development and created a video to promote the Shop Local Customer Appreciation Campaign to coincide with Small Business Day, November 25
- Created draft Expand Your Vision Visual Standards Guide with wordmark only
- Created and submitted an article and a ½ page ad for Invest Alberta magazine
- Created new ads for Relics and Bones Tours digital outdoor signs (2) for signs on the highway by Edmonton International Airport

Culture, Social & Emergency Services – Enhance communication to our public.

- Glitz local Valleyview newspaper full-page advertisements for December 2023 distribution
- Grande Cache Mountain Voice newspaper full-page advertisements for December 2023 distribution
- Created facility closure notices for Remembrance Day and upcoming closure for Greenview Staff Christmas Party
- Ensure adequate advertising of the November 15 Property Tax deadlines
- Working on the next Mountains to Meadows Newsletter (to promote January - April 2024 programs and events)
- Created Notice of Filming notices and banners to have at events
- Created internal and external calendars that will be printed for distribution
- DeBolt Fire Ban notices and updates
- Working on Planning and Development and Agriculture brochure updates
- Investigate portable sign options to communicate with the public
- Business cards for staff

- Created and printed MD of Greenview Map books
- Assisted Economic Development with their promotional product order
- Established a FOIP Notice of Filming and Photography on the website and posters and banners for public events

Culture, Social & Emergency Services – Enhance communication to our public.

Continually improve our social media and digital platforms + Continue to use & expand the use of digital & non-digital bulletin boards:

- Attended and covered Councillor Scott's Grade 6 visit to Ridgevalley School
- Covered all of Council's meetings during RMA on Social Media
- Greenview Farm Family winner photos with Councillor Delorme (presented at Farm Fair)
- Promoted the following community events on the Grande Cache outdoor digital sign: Grande Cache Wado Karate registration, Full Moon Ski Snowshoe Walk and hike, Chamber Meeting
- Promotion of Shop Local Customer Appreciation with Economic Development and GC business
- Attended the Remembrance Day ceremony in Valleyview (Reeve Olsen) and covered attending Councillors in DeBolt (Councillor Burton and Councillor Scott)

Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:

- Greenview staff decorated 4 vehicles and attended the Valleyview Santa Parade on November 24
- \$500.00 In-kind donation PARDS Dine & Dance
- \$500.00 in-kind donation DeBolt Ag Society Harvester's Ball
- \$300.00 in-kind donation Valleyview Legion Cribbage Tournament
- \$400.00 In-kind donation Valleyview Health Centre Gala
- \$300.00 In-kind donation Grande Cache Animal Society
- \$2000.00 for a total of 9 door prizes for the Greenview Gives Thanks Appreciation Dinner
- 18 Give away bags for the Ridgevalley Grade 6 visit at VV Admin Building

Culture, Social & Emergency Services – Support and maintain recreational opportunities. Recognize opportunities to increase recreation development:

- Assist with promotion of Grande Cache Community Bus In Town Shopping Promotion and Holiday Shopping trip to Hinton & Grande Prairie
- Create GC Rec holiday arena and pool schedules
- Create calendars/posters/social media graphics for all recreation programs at both GRM and GC Rec
- Promote upcoming holiday events in Grande Cache: Lighting of Rocky event, GC House Decorating Contest, Griswold Family Tree Hunt
- Review joint ads to share with Grande Prairie Regional Recreation Committee
- Assist with promotion of Grande Cache Sponsorship Promotion organized by GC Rec

Digital presence statistics

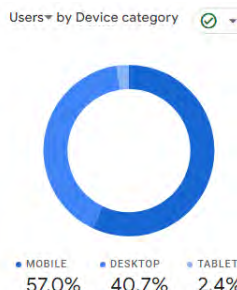
Culture, Social & Emergency Services – Enhance communication to our public.

Continually improve our social media and digital platforms

Website (November 2023)

Greenview's website has seen **79,803** pageviews on the website through November. The Greenview website has seen 9,501 new users since October. Website access from mobile remains on par with the national average, with approximately **60%** of website users from a mobile device in November. ***NEW:** Visits to the Careers page of posted jobs totalled **2,805** at the time of this report, accounting for approximately **3%** percent of all website visits in November.

- Users: 28,820
- New Users: 9,501
- Pageviews: 79,803
- Sessions: 23,557
- Sessions per user: 2.73



Facebook (November 2023)



Efforts to grow our Twitter and Instagram presence continue. Twitter followers as of November 30, 2023, = 1,878. Instagram followers as of November 30, 2023, = 645.

Greenview APP (November 2023)

The company that hosts and built the Greenview smartphone app has recently made a significant change to it. As a result, the current Greenview app has lost significant functionality, most notably effective notifications to residents and ratepayers. The Communications team has recently determined that this custom functionality originally built for Greenview cannot be reinstated and is working with the Regional Fire Chief on deploying the Voyent Alerting App and system for public notifications as a replacement. This new app is projected to be deployed for all Greenview residents by the end of the first quarter of 2024.

The Voyent Alerting system can notify residents and stakeholders via landline telephone, text to mobile phone, email, and a smartphone app. Notifications can be issued for emergencies, road closures, upcoming meetings and events, etc. Further, notifications on the Voyent system can be set up with custom geographical locations. Voyent smartphone app users can also use the system to report problems of all kinds to Greenview administration. The Communications team and Director of Emergency Management Wayne Brown are working together to gather information and logistics for the first quarter 2024 roll-out of this system for Greenview residents.

Economic Development & Tourism, Manager – Larry Gibson

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects of the Economic Development and Tourism teams have worked on this month.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Met with Regional Partners and PrairieCan and Alberta Innovates to discuss the formation of a Hydrogen Hub in our area and the need for a feasibility study.

Administration continues collaborating with the Regional Municipal Partners, Grande Prairie Regional Chamber of Commerce and Northwest Polytechnic on the Regional Workforce Partnership Project. The project is moving forward. Survey responses from Employees and Employers during their 2023 survey are being analyzed.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Economic development, after launching the Beautification Grant, has approved one application and is continuing to field inquiries from other interested parties.

Attended the Growing the North planning session with regional partners to continue planning the 2024 event.

Met with PREDA for a planning session on their conference, expected in June of 2024.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

Working with Consultant and Planning Department on optimal site for land acquisition for Highway 40 cellular service coverage tower.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Greenview Economic Development Rural Renewal Stream update: Employers across Greenview, including Valleyview, are interested in the program. Sixteen employers have submitted 27 applications to support 107 positions. To date, we have provided 40 endorsement letters to employees.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

Economic Development continues to meet with local businesses and the Chamber of Commerce in Grande Cache to discuss opportunities and activity in the area and how we can support them in being successful. The revitalization of the Grande Cache Chamber is well underway with renewed interest from local businesses.

Met with Valleyview Chamber of Commerce to discuss synergies between the MD and Valleyview Chamber of Commerce.

Tourism:

Culture, Social & Emergency Services – Support and maintain recreational opportunities. *Promote the use of current recreational facilities and campgrounds:*

Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:

Economy – Create a diverse economy. Increase tourism attractions:

Working with Beautification on bench refurbishment and replacement projects in Grande Cache. As part of the project, memorial benches are being discussed to determine alignment with the two initiatives. Conceptual designs have been completed.

Tourism Highlights

- October 29 – Halloween Event in collaboration with GC Municipal Library – 131 attendees
- November 1 – Grant Writing Workshop – 12 attendees
- November 8 – Sprouts (toddler program) – 6 attendees
- November 9 – Jr. Adventurers & Sr. Explorers (youth program) – 14 attendees
- November 10 – Jr. Adventurers & Sr. Explorers (youth program) – 15 attendees
- November 13 – Remembrance Day Family Event – 17 kid attendees
- November 15 – Sprouts (toddler program) – 10 attendees
- November 20 – Historical Society Meeting
- November 30 – Lighting of Rocky the Ram
- There were 14 additional meeting room bookings in November.
- Christmas decorating and “Santa’s Workshop” event preparation.
- Historical Society Report

YTD events and program attendees – 1,508

Statistics

Total Visitors October: 861

Total October Revenue: \$10,709.29

Visitors Nov (1st – 22nd): 342

Revenue Nov (1st - 22nd): \$3598.08

YTD Total Visitors (Jan 1 – Oct 31)

2020 8,774

2021 15,177

2022 17,820

2023 19,273 (Nov. 22)

YTD Total Revenue (Gift Shop Jan 1 – Oct 31)

2020 \$53,320.51

2021 \$115,056.84

2022 \$123,561.80

2023 \$121,835.95 (Nov. 22)

Planning and Development, Manager – Samantha Dyck

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Planning & Development Team has worked on this month are:

Governance – Provide quality municipal services. Provide consistent levels of service:

1. Of the fifteen (15) Development Permit applications received in November, three (3) had an estimated project cost exceeding \$500,000:
 - D23-189 / SE-35-64-23-W5M / CRESCENT POINT ENERGY CORP / COMPRESSOR FACILITY / \$1,250,000.00 / WARD 2
 - D23-193 / NW-24-62-6-W6M / CANADA WEST LAND SERVICES / WORK CAMP SITE / \$1,000,000.00 / WARD 8
 - D23-196 / PLAN 0925042 / EAGLE ROCK HOLDING LTD. / MIXED-USE DEVELOPMENT / \$1,200,000.00 / WARD 9

2. Applications received this month include:

Type	Applications
Business Licenses:	3
Development Permits:	15
Land Use Amendments:	1
Subdivisions:	1
Approaches:	2

3. As there was no October MPC meeting, the annual organizational meeting was held in November. Additionally, one development permit and one subdivision were brought to the regular MPC meeting.
4. Planning Staff provided a letter to a ratepayer validating his loss during the May 2023 wildfire season.
5. Planning staff met with representatives from Catalis to discuss the upgrade to our permitting process. We will be moving from PD to Permit Manager with Catalis. This will also allow us to address concerns on the backend, allowing us to have permit applications submitted and paid for online.
6. GIS Techs, with Communications staff, created a new MapBook published for sale through the MD. A copy was given to all Councillors and SLT.

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

1. The Manager, Planning & Development took training from the U of A on Leading Self and others as part of the Executive Certificate in Municipal Leadership.
2. Planning Staff attended the Greenview U – Psychological Health & Safety in Valleyview
3. Planning Staff participated in multiple eCompliance training courses in November.

Governance – Improve intermunicipal government relations. *Host regular meetings with neighbours, partners and indigenous communities:*

1. Some Planning staff attended the Open House that Northern Gateway Public School hosted to discuss what the new school should look like and what the community would like to see.
2. The Manager, Planning & Development, met with a representative from the Canadian Red Cross to discuss what resources were still needed and what they are able to provide this area.
3. GIS technicians created a map for the new RCMP station delineating their jurisdiction.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Community Services

Submitted by: Michelle Honeyman, Director

Date: 12/12/2023

Director of Community Services, Michelle Honeyman

Economy-Goal 2-Create a diverse economy.

The land title for the New Fish Creek Community Association has been transferred to Greenview for ownership of the land on which the Greenview-owned community hall sits. Previous documentation during ID ownership showed the land was sold to the association and never sold back to Greenview when it became an MD. The committee agreed to sell the land to Greenview for \$1.00.

The Legal Survey documents from the five (5) Greenview-owned cemeteries have been submitted to the province.

Administration has completed the recommendations for grant applications which will be brought forward to Committee of the Whole in December.

Governance-Goal 2-Provide quality municipal services.

The CAO has approved the following sponsorships and donations:

Organization Name	Event	CAO Approved
Falher Community Hall	Christmas Ball	3-month Family membership @ Greenview Multiplex
Grande Cache Community Christmas Dinner	Community Christmas Dinner	\$500.00 in-kind
Grande Cache Animal Society	Festival of Trees event	\$300.00 in-kind
Little Smoky Community Center	Wild Game Supper	\$300.00 in-kind
Valleyview Health Centre Foundation	Glitz'd Gala	\$300.00 in-kind

The Greenview Sponsorships and Donations Policy states the “CAO, or designate, has the delegated authority to approve a sponsorship or donation for a single event up to a maximum of \$1,000.00” and it also states, “Administration will provide an update to Council regarding sponsorships and donations approved by the CAO in the monthly manager’s report”.

Culture, Social & Emergency Services-Goal 2-Enhance communication to our public.

Administration met with the Sunset House cemetery committee to discuss concerns with the crosses placed on unmarked gravesites. Administration is working closely with the committee to ensure the cemetery meets community standards.

Administration, in collaboration with Greenview's Procurement Officer, the Communications Department, the Economic Development Department, and the Government of Alberta's Community Development Unit, organized a Grant and Proposal workshop. The results of the final survey conducted with the participants were shared with the Senior Leadership Team (SLT), and there are plans to present these findings to the Committee of the Whole (COTW) in early 2024.

Administration completed the final implementation call for the Grant Portal Program. Administration is currently in the testing stages of the project and hopes to do a test run with a select few applicants for the April 2024 grant intake.

Agricultural Services Manager, Sheila Kaus

Economy Goal 2- Create a Diverse Economy

While the control season has concluded for 2023, Administration continues with efforts to reach out to landowners with infestations of concern. With many of the infestations triaged through the control season, this allows Administration to focus on the cases with reluctant landowners, or those that may be more receptive to a planned approach prior to fieldwork. Currently, there are 47 cases of concern throughout rural Greenview and 12 cases of concern in urban Greenview. Administration will update how this approach works in the future.

Problem Wildlife Work Orders

File Status	Beaver- MD	Beaver- Ratepayer	Customer Service	Predation	Totals
In Queue	-	-	-	-	
Open	0	2	2	4	8
Closed	54	29	31	27	141
TOTALS	54	31	33	31	149

Due to the continued mild weather, the Problem Wildlife Team has been addressing additional beaver management areas on behalf of ratepayers. This has been challenging as the ice is not thick enough to walk on but is enough to impede trapping efforts. The team is considering winter trapping of these two sites to increase success. Currently, all but four open beaver work orders have been resolved. In total, 248 problem beavers have been removed and 35 dams have been removed through blasting, complimented by additional dams removed by heavy equipment. 8 coyotes have been removed from ratepayer lands with two sites being set for wolf trapping. The team is approaching other ratepayers who have had predation issues through 2023 to see if they require assistance.

VSI Quarterly Reports and Service Breakdown – 2023

Veterinary Services Incorporated (VSI) encourages livestock producers to access veterinary care and maintain herd health, protecting the economic viability of their livestock operation. Third-quarter VSI totals were received on November 1, 2023. There was an 81% increase in claims over the third quarter of 2022, bringing the annual increase

to 32% for the three quarters. In the third quarter in 2022, 286 claims had been made while 339 claims have been made for the same time period in 2023. The 2023 Annual General Meeting took place in Peace River on November 3rd. The result was for member municipalities to anticipate a 5.5% increase to ABVMA recommended service pricing. With the strong increase for services provided to Greenview ratepayers through 2023 coupled with this increase, Administration is anticipating a budgetary adjustment being required in the spring of 2024.

	# Services	2023	2022	+/- (%)	2021
Total 1st Quarter	80	\$22,540.38	\$17,268.52	+30.01%	\$19,269.77
Total 2nd Quarter	190	\$41,281.84	\$33,563.50	+23.00%	\$33,953.33
Total 3rd Quarter	69	\$11,534.28	\$6,361.23	+81.00%	\$ 8,382.80
Total 4th Quarter			\$41,106.15		\$40,995.55
2023 Claims	339	\$75,266.50	\$98,299.40	+32.00%	\$102,601.45

Preg Checks: 3,562
Semen Testing: 739
C-Sections: 23
Exams: 36

The Agricultural Equipment Rental Program contributes to the economic viability of agricultural producers by providing equipment for rent that is cost-prohibitive to purchase when measured against the frequency of use. Rental Equipment stands at 804.5 rental days up to November 29th, 2023. Due to the mild weather, rentals have remained steady.

The last Agricultural Extension Event of 2023 occurred on November 23. The event, titled the Land Rental and Lease Agreement, was hosted by the Farmers Advocate Office (FAO) and had an attendance of 22 people. The event was highly engaging, with active discussions and a visibly interested audience. FAO distributed a substantial number of handouts, providing valuable information for everyone present. Additionally, FAO granted permission to share the presentation and handouts with individuals who couldn't attend. There's also interest in extending the reach of the information. Administration raised the possibility of conducting an online webinar in the spring to make the presentation accessible to a broader audience in Greenview. FAO expressed openness to this suggestion.

Governance Goal 4- Provide Good Governance

On November 22, Administration provided orientation to the new members-at-large for the Agricultural Service Board. The orientation was provided in a casual setting to encourage questions and the full-time staff were introduced to the new members.

Culture, Social & Emergency Services Goal 3- Improve Public Perception of Greenview

The Beautification team is still awaiting the arrival of snow in Grande Cache but has kept up with any pathways we maintain for ice build-up and the small snowfall last week. The team has completed some small brushing and tree falling jobs along the current snow dump areas as there were some dead-standing hazard trees in the area and a clean-up of any hazard or low-hanging branches.

In a collaborative initiative with Facilities Maintenance, the plant material for Greenview's winter barrels and baskets that were scheduled to be completed by December 4th may be delayed. The vendor received the material later than anticipated but all barrels and baskets should be out no later than Friday, December 15th. The hanging basket greens will be dispersed as soon as possible after delivery.

Beautification has been busy with its fall maintenance and Christmas decoration work. Replacement lights have been ordered and in partnership with Economic Development, the team has begun an upgrade of the mostly handmade decorations with commercial decorations. This move will result in increased life of the decorations and improved safety parameters, as much of the inventory was mounted on rebar and other metal implements. In an additional joint deliverable, Beautification was able to assist Economic Development in the revitalization of Rocky the Ram.

Culture, Social & Emergency Services Goal 4- Support and Maintain Recreational Opportunities

The Outdoor Rink in Grande Cache has maintained the drain plug, however, with the warm weather we are still not getting enough freezing for daily flooding. We are forecasted to have colder weather during the day and overnight starting Wednesday evening. Once that happens the hope is the team will begin daily floods to establish the rink. The tentative timeline is about 2 ½ -3 weeks before the rink is fully developed.

Protective Services Manager, Wayne Brown

Culture, Social & Emergency Services

Administration:

On November 8, 2023, Regional Fire Chief (RFC) met with Valleyview Forestry rep to discuss the 2023 Wildfires and their Fire Permit program. RFC will be working with Forestry to review their program; RFC will prepare a Project Plan for the development of a Greenview Fire Permit program for review by the Senior Leadership Team.

Regional Fire Chief currently reviewing the feasibility of mounting an iPad in a fire truck for ongoing updates such as address, incident, determinants, and available personnel updates. This would be piloted at STN 32-Grovedale.

The Regional Fire Chief imposed a fire ban on November 15, which remains in effect until there's enough snow cover to reduce the risk of brush pile fires and avoid a repeat of the severe air quality problems in the DeBolt area.

On November 18, Regional Deputy Fire Chief's proctored an exam for four Greenview Fire-Rescue Services (GFRS) firefighters taking the NFPA 1041 instructors' certification. Upon certification, these new instructors will enhance GFRS's capacity for internal training, leading to substantial cost savings.

Greenview hosted Pembina on November 29 for a presentation to the Greenview Emergency Operations staff, along with CAOs of Valleyview and Fox Creek, focusing on their emergency preparedness and readiness plans.

Emergency Response Call Volumes:

Emergency Incidents

October 31 to November 28, 2023

	STN 31	STN 32	STN 33
Emergency Response	12	4	3
Medical Co-Response	1	8	7

Of the total 19 Emergency Responses:

- 6 - Vegetation/Wildland/Brush Fires
- 1 - Alarm Calls
- 7 - Motor Vehicle Collisions
- 2 - Smoke Investigations
- 1 - Citizen Assists
- 1 - Mutual Aid
- 1 - Outside Fire

Fire Crews - stood down two times for Emergency Responses and four times for Medical Co-Responses.

Fire Stations:

On Wednesday, November 15, STN 31-DeBolt was dispatched to brush pile fires that had breached containment in the Forest Protection Area (FPA). Facing a lack of available Forestry resources, mutual aid was requested. STN 31-DeBolt fought the fire for most of the day on November 15, then on Thursday, November 16, returned to the fire scene with assistance from STN 32-Grovedale, County of Grande Prairie Fire (Wembley, Bezanson, Teepee Creek), and Fox Creek Fire Department.

Below is the list of resources and firefighters required for fire operations:

- 25 - Firefighters
- 3 - Type 6 Engines (STN 32-Grovedale, Wembley, Teepee Creek)
- 1 - Type 1 Engine (STN 31-DeBolt)
- 1 - Tactical Tender (STN 31-DeBolt)
- 1 - Rescue (STN-DeBolt)
- 3 - Wildland UTVs (STN 31-DeBolt, Bezanson, Fox Creek)
- 3 - Support Trucks (STN31-DeBolt, Bezanson, Fox Creek)
- 1 - Command Truck
- 2 - Forestry Officers

The fire was declared under control late afternoon on November 16 and turned over to Forestry and the landowner. An invoice will be submitted to Forestry for all costs incurred.

Enforcement Manager, George Ferraby

Culture, Social & Emergency Services

November has been busy with Enforcement Services.

CPO [REDACTED] has been training throughout Greenview during her 1st month on the job. She is progressing well.

Enforcement Services along with Valleyview Royal Canadian Mounted Police (RCMP) issued a clean-up order on a large unsightly property near Valleyview. Enforcement Services worked with the landowner to gain compliance, and the property was cleaned up.

Enforcement Services along with the Grande Prairie RCMP are continuing to conduct weekly joint force operations for speeding in the construction zone just South of the Wapiti River on Hwy 40. Enforcement Services has targeted this area due to the volume of complaints received from construction crews working in the area.

Enforcement Services has assisted Planning and Development with several complaints in the Valleyview and DeBolt areas.

Two herds of Bison were found to be neglected. Working alongside SCPA in investigating the complaint.

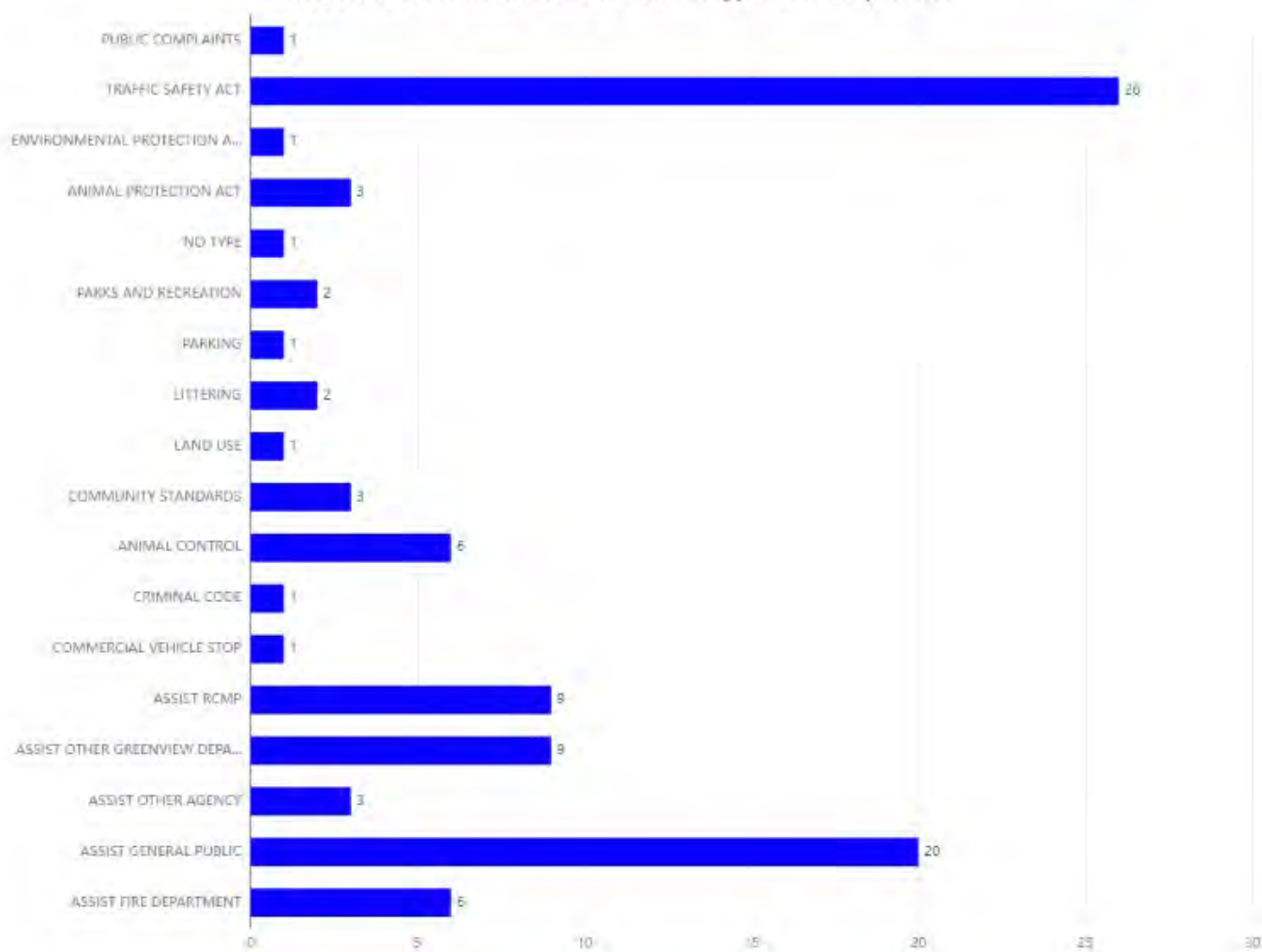
Removed five neglected horses from a repossessed property. The owner was not cooperating.

Members attended the Remembrance Day ceremonies in Grande Cache and Valleyview.

During the period of October 31st to November 28th, 2023, Enforcement Services attended 96 calls for service including 18 bylaw calls. Officers issued 74 Violation Tickets and 57 warnings:

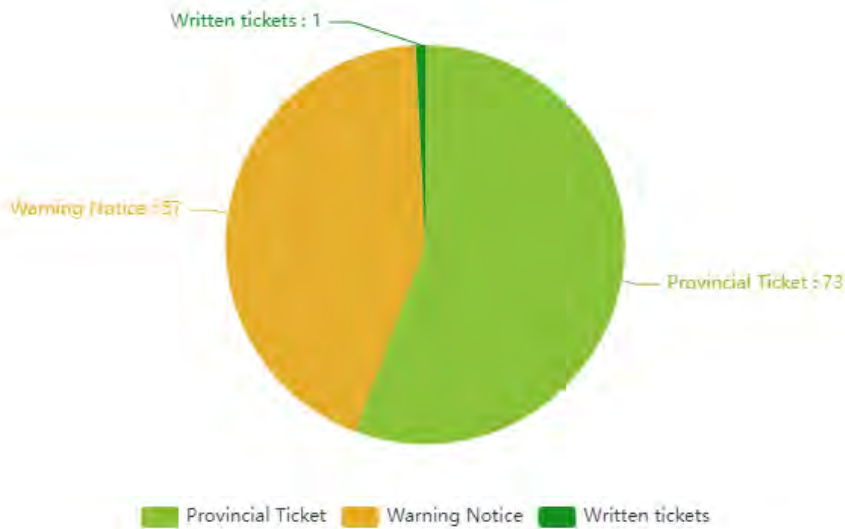
Stats:

OCCURRENCE REPORT Count of Incident Types Total:96 | 100.0%



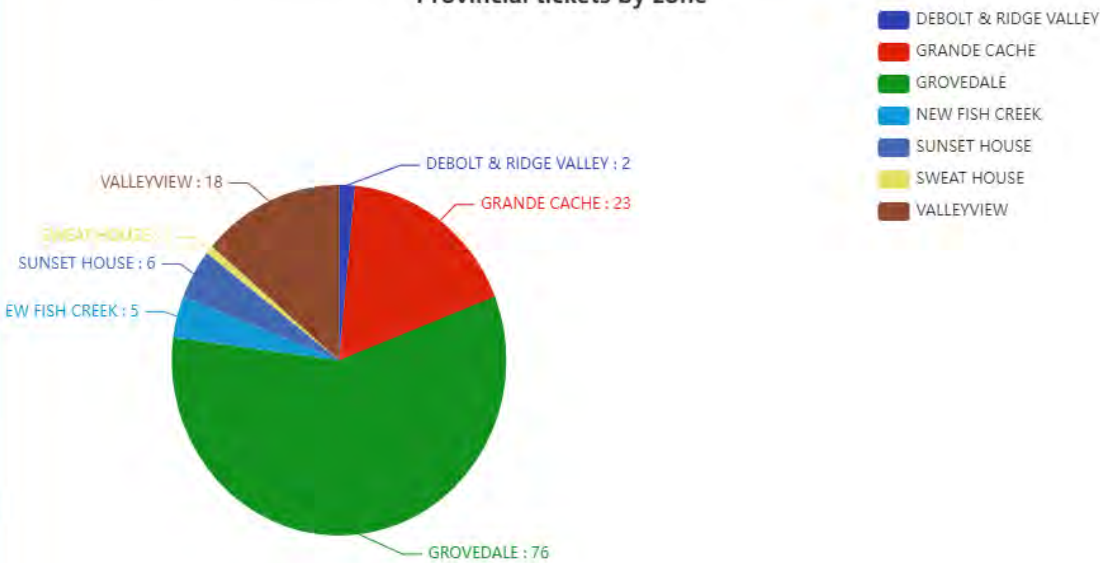
Ticket Create Date: 2023-11-01 ~ 2023-11-28

Provincial tickets by type



Ticket Create Date: 2023-11-01 ~ 2023-11-28

Provincial tickets by zone



Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

Governance-Provide Quality Municipal Services

The two Community Resource Centers combined are averaging approximately 125 client inquiries per week. The top reasons are for technical assistance, employment, income support and food bank information.

The Valleyview Food Bank asked for assistance with photocopying 50-60 applications, this was done as per their request. The Food Bank volunteers will be supplying these to all active clients at the next Food Bank in December, with the request to complete these in full, with all required documentation attached. It will be stressed to clients that these need to be completed before the next Food Bank to receive assistance.

The CRC Coordinator was able to assist one of our regular clients who had lost their AISH benefits due to an incarceration months ago, to re-establish his benefits without having to start from scratch in the application process. This individual had been without benefits for months. With an email to his worker, the coordinator was able to explain the situation and work with them and the client to provide minimal updated information to re-establish the benefits. The worker shared an update, informing that the client would be receiving a substantial direct deposit to cover the overdue amount owed to them. Additionally, the client's benefits have been completely reinstated. The client was extremely grateful and thanked FCSS for all the support and assistance provided over the years.

In Grande Cache, some repair contractors were laid off, supposedly because of a lack of budget for repairs. The Community Resource Centre Coordinator fielded conversations last week with individuals feeling a lack of job security. Having helped individuals in the past during mine layoffs, the Community Resource Centre will be mindful of this additional pressure people are facing when fielding calls for assistance. It is unknown at this time how extensive layoffs will be or information about the stability of employment at the mine.

Administration in partnership with HEART (health, education, and action in relationships team), and ACWS (Alberta Council of Women's Shelters) organized "A Night to Lead Change in Valleyview" on November 9 at the Burnside Performing Arts building. This community presentation replaced the previous Breakfast with the Guys, and all genders were welcomed. There were over 140 community members in attendance, and the outcomes proved that over 89 percent of the attendees gained more knowledge on domestic violence. The feedback was very positive, and the event proved to start conversations and bring awareness to the issue.

The Youth Coordinator in Grande Cache is currently delivering programs in 3 out of the 4 schools in the Grande Cache area, Susa Creek, Grande Cache Community High School, and Summitview Middle School. The high school has the Girls Program (grade 9 and 10) and WiseGuyz (grade 9 and 10). Susa Creek (grade 4) is taking part in the Body Talk program. In Valleyview, current school programming includes Wizeguyz at Hillside High School, Mind Up and Can Handle Anger at Oscar Adolphson Elementary.

There are currently 140 Home Support clients, 51 in the Grande Cache area, and 89 in the Valleyview, Debolt, and Grovedale areas.

Governance-Improve Intermunicipal government relations.

Two new Green View FCSS Board members have joined the Board, one Councillor from the Town of Valleyview and one member at large from the MD of Greenview. Administration is coordinating an orientation for these new members before our next meeting on December 20th.

Governance-Increase Staff Success

5 staff members accompanied the Green View FCSS Board to the annual FCSSAA (Family and Community Support Services Association of Alberta) conference on November 22-24. This opportunity allowed for new Board members and staff to see the impact of FCSS from a provincial perspective. The FCSS manager presented on a panel that covered the 5 provincial priorities that include: employment, domestic violence, housing, mental health and addictions, and aging in place.

Recreation Services Manager, Kevin Gramm

Recreation Services Administration continues to progress in several capital projects as approved by Greenview Council. The goal is always to ensure we meet the commitments as provided to Recreation by Council in a timely and efficient manner. While unscheduled delays that are often out of Greenview's control cause some schedule amendments, administration moves forward progressively.

Recreation Administration recently met with the Grande Cache Minor Hockey Association Board to review plans on how to move forward with capacity concerns of the Grande Cache Recreation Centre – specifically the arena dressing rooms. Minor Hockey has agreed to assign dressing rooms based upon the needs of the association to bring continuity to the space available as they have all the necessary team information required to locate the spaces available. We plan to review the situation to evaluate its effectiveness for all involved parties.

The Grande Cache Recreation Centre aquatics facility was pleased to announce the reopening of the waterslide in the pool to the public. After a period of time waiting to have technicians arrive in Grande Cache, the repairs to the crack on the slide surface were completed and there have been no further concerns reported. The technicians will also provide a report assessment for administration on any other areas of future concern to the slide surfaces.

The Greenview Regional Multiplex facility booking requests have increased in the past couple of months, advertisements promoting the facility as the place to be to host, entertain and support community events have gained traction and are showing great results. Recently, the administrative programming team held a 4 on 4 Volleyball tournament in the Fieldhouse with registration of 10 teams rounding out the event.

The Greenview Regional Multiplex Advisory Board and the Grande Cache Recreation Board met in November. Further discussions in areas of fitness programming for the GRM, discussions on Gymnastics Club concerns of which administration will be engaging additional services to review flooring anchor installations and other granting opportunity requests.

Grande Cache Recreation Board items of discussion move forward on how to best represent the Hamlet of Grande Cache, creating a system of public presentations and how to support the upcoming funding process. Updates to the Grande Cache Recreation Board bylaw will be coming to the Policy Review Committee.

RE21008 – Heat and Power Generation System (CHP): The initial project deliverables for the installation and commission of a combined heat and power generation system are complete. A remainder of the contingency fund will be accessed to have a report and plan provided to move the CHP Unit to the next phase which is an “Island Mode” which when set up properly will allow electrical feed to be provided in a blackout mode to the facility. Recreation teams met with representatives of BPA, the electrical engineering team in Grande Cache to review the facility specifics and create a move-forward plan design to be presented to Greenview. This included an extensive facility walk-through of every mechanical location reviewing design specifications for electrical conditioning requirements. The final report is due back end of December 2023.

RE22003 – Victor Lake Recreation Enhancements: Recreation Administration has not received correspondence back from Aseniwuche Winewak Nation since attempting to re-open discussions regarding Victor Lake Boat Launch. An additional message requesting a site visit has been sent. We are hopeful to receive feedback and additional information soon. These capital funds will carry forward into 2024.

RE23002 – Recreation Centre Arena: A Geo Technical Investigation was conducted by J.R. Paine & Associates with a final report completed for Greenview on September 29, 2023. The report presents the result of the geotechnical investigation and analysis made for the proposed GCRC arena upgrades. It is understood the upgrades are to include a new concrete arena slab (hockey rink). These findings will be included and used to provide adequate information for a project tender in the future for the project. Any remainder of the original funding assigned for 2023 will be carried over and added to the project in 2024. Pre-work is currently being completed by Administration in anticipation of the 2024 capital budget approvals.

RE23017 – GRM Fieldhouse Air Conditioning: Arrow Engineering lead team members met with Recreation Services Administration in November as well as procurement to evaluate and provide a working tender copy to be released. Important to the process is ensuring that Greenview requirements are met in all documentation and a solid plan for the release of information is created. Administration expects the final document to be ready for full release on this project in the coming weeks. Remaining funds will continue to be accessed in 2023 and carried into 2024 advancing this project to the next steps as required.

Governance – GOAL 2: Provide quality municipal services.

Greenview Regional Multiplex - Facility Membership and Activity Statistics

October 1st – 31st

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	96	0	7	2	23	128
Child	429	0	142	3	67	641
Youth	215	108	239	27	2	591
Adult	653	1124	118	111	0	2006
Senior	158	41	10	63	0	272
Super Senior	116	45	0	75	0	236
Total	1667	1318	516	281	92	3874

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	3	0	0	0	1	4
Child	14	0	5	0	2	21
Youth	7	3	8	1	0	19
Adult	21	36	4	4	0	65
Senior	5	1	0	2	0	9
Super Senior	4	1	0	2	0	8
Total	54	43	17	9	3	125

Membership Name	Members
Corporate - Adult	308
Family Pass	154
Child (3-12 Years)	77
Corporate - Child (3-12)	43
Corporate - Family	169
Super Senior (70+)	106
Family - Additional Child (3-12)	5
Senior Pass (60-69)	76
Adult	338
Corporate - Youth (13-17)	29
Corporate Senior (60-69)	38
Youth (13-17 Years)	59
Family - Additional Youth (13-17)	1
Toonie Track Punch Pass	8
Total	1411

<u>Month: October, 2023</u>	Grande Cache Recreation Centre		
Age Category	Pool Usage	Fitness Centre Usage	Arena Usage
2 & Under	53		4
Children (3 - 12)	293		65
Youth (13 - 17)	85	80	15
Adult 18+	361	735	70
Senior (60 - 69)	97	103	
Senior (70+)	26	36	

Community Bus Statistics:		
Destinations	2023 Total Monthly # of Passengers	2023 # of Days Offered
Grande Prairie	24 Passengers	4 Days
Hinton	3 Passengers	4 Days
Grande Cache	60 Passengers	4 Days

Grande Cache Recreation Services – Highlights for November

1. **Community Bus Presentation:** The Grande Cache Community Bus driver & Administration prepared and delivered a presentation regarding the community bus to the Big Horn Golden Age Club. This involved updates, and information related to transportation services for the community.
2. **Sponsorship Opportunities Advertisement:** We've been working on promoting sponsorship opportunities, by working with the Communication Team to advertise these opportunities to attract support for various sporting-related activities in our facility.
3. **Community Bus Shopping Enhancement:** We enhanced the current bus route for the community bus service related to shopping convenience or accessibility before the holiday season.
4. **Coordination with User Groups:** We have been working with various user groups to prevent event overlaps and ensure efficient utilization of resources and facilities. This effort likely involves communication, coordination, and scheduling.
5. **GC Rec Board Packages and Board Governance:** We have been working on getting packages together with materials related to setting up a board, for the Grande Cache Recreation Board to review.
6. **Meeting with Concerned Seniors:** The Recreation Coordinator and Administrative lead had a meeting with seniors, to gather input, and address concerns regarding the arena stands from an accessibility standpoint. The information will be summarized and brought forward to the Grande Cache Recreation Board.
7. **Promotion of Ice Usage:** Promoting ice usage to encourage different groups or organizations to access our facilities for various activities, to maximize the use of available resources.

The Grande Cache Recreation Centre fitness programming instructed 77 children in Dance Classes and 62 total client visits in Seniors Aqua Fit.

- **Aqua Fitness/Lane Swim, SUP Yoga and Parent/Infant Water Workout** are our water classes that are a lot of fun and movement.
- **Wheels & Weights, Stretch, Wake up to Weights, Yoga and Dance** are the land classes we have. These are full of laughs and tears all while exercising.
- **Strollin' Rollers and Hike/Shoe at Lunch** are the outdoor activities that we run allowing us to enjoy the fantastic Hamlet area.
- The programs department for November was a Mario theme! The programs we provided were Game Over, Piranha Plant, Super Mario party games, Super Mario 3D diorama, Super Mario craft day, DIY Mario kart, Super Mario magnets, Mario Mobile, and Super Mario party tournament!
- The November after-school programs that the kids enjoyed the most were Game Over, Piranha plant, Super Mario party games, DIY Mario Kart, Super Mario Magnets and Super Mario Party Tournament. Game Over we made a DIY Super Mario Game board that we played after, and the kids had a blast! The Piranha plant program was amazing as they made a replica of the Mario Piranha plant, and they turned out so cool. Super Mario party games program was hilarious as we had them blindfolded and try to pin the mustache on Mario. The Super Mario 3D diorama was a quiet program but the one kid we had made an awesome diorama of his version of a Super Mario world. The programmer's favourite program was when the kids got to make a DIY Mario Kart using cardboard. They got creative, and it was a blast! The Super Mario Magnets was our most attended program in November, and they did not want to leave when the program was done. We had some kids come to the next program asking to make more Mario Magnets! The kids also enjoyed playing the Wii version of Mario party and it was fun watching them work together as teams and take turns playing the game.
- We still have a couple more Mario-themed programs for November which are Mario Movie and Popcorn and Mario Kart Tournament on the Wii!
- We have a Lighting of Rocky event happening on November 30th and this event is one of our biggest events of the year! We are excited to see everyone come out, have hot chocolate, and cookies, Santa, and the countdown for lighting up Rocky the Ram in the downtown core area. It is the 15th anniversary of this event, and we have some extra things planned. This is one of the program department's favorite events!!

Culture, Social & Emergency Services – GOAL 4: Support and maintain recreational opportunities.

The Little Smoky Community Centre has signed the lease agreement for the ball diamonds located within the municipal reserve adjacent to Little Smoky Riverbend Park. Administration will be coming back to Council to recommend in-kind mowing services for the location once the area is complete.

The sublease for Fireman's Pit has been approved by Alberta Forestry and Parks. Copies of the document have been sent to Grande Cache for signing by the Grande Cache Firefighter's Association and once review has been completed a final document will be available.

The following outdoor recreation sites are open for the winter season:

- DeBolt Walking Trails
- Grande Cache Lake
- Grovedale Fish Pond
- Jason Delorme Memorial
- Johnson Park (Day Use Only)
- Little Smoky Riverbend Park
- Ridgevalley Walking Trails
- Swan Lake (Day Use Only)
- Southview Provincial Recreation Area

The following chart outlines paid camping sites by month at the Grande Cache Campground. The decreased usage in 2023 was seen across campgrounds and is anticipated to be a direct result of wildfires, poor weather, and air quality.

Month	2022	2023
May	225	164
June	872	683
July	1133	1126
August	1392	1401
September	1010	611
October	119	36
TOTAL:	4751	4021



Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 12/12/2023

Director, Corporate Services – Ed Kaemingh

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

The Staff Agreement was ratified by CAO Stacey Wabick and Staff Liaison Committee representatives [REDACTED] on November 22nd. This document is, essentially, the terms and conditions for employment at Greenview.

On November 28th, Administration presented Council with information to discuss and determine a market adjustment, often referred to as Cost of Living Allowance (COLA). A market adjustment of 2.25% was awarded to staff, Council and Board Members following policy 1007. The adjustment will be applied to Greenview's compensation structure and will take effect January 1, 2024.

When it comes to tax assessment complaints, typically the assessor can satisfy ratepayers with explanations to their questions and the complaint is withdrawn, however this year there was an official Composite Assessment Review Board (CARB) hearing held on November 1st.

- **Governance** – *Incorporate staff succession planning:*

Along with my continued monthly One-on-One meetings with my direct reports, SLT debriefs to keep my team informed, I have also been delegating my responsibilities of the Director of Corporate Services to different members of my team when I am away. For two weeks during the month of November, [REDACTED] was delegated as the temporary acting Director of Corporate Services.

Finance & Administration, Manager – Cara Garrett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Incorporate staff succession planning:*

In November Finance staffed the vacant position of Finance Coordinator and we are lucky that it was staffed from within so that it reduces the amount of training needed. This is an important position that supports Accounts Payable, Accounts Receivable, Taxation and Reception. As it has been vacant, this has led to some additional pressures, particularly in Accounts Payable. The team is looking forward to going into the year end push fully staffed.

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

There has also been a lot of work with Asset Management and Environment to work on the process for asset retirement obligations. Environment has the greatest number of obligations that have been identified at this point and they have been a great partner in working with Finance as it attempts to define what the requirements are, giving feedback on the impact of those requirements on their operations and generally working collaboratively to be the pilot area on this new and important accounting standard.

One of the annual items in Finance is sending the letters for people that have agreements to pay for the installation of water lines over a period of 20 years. This impacts residents in Grovedale, Landry Heights, Little Smoky and rural Valleyview. As the interest on these agreements is set at the Bank of Canada Rate plus 1%, Finance decided to send letters reminding the residents of this in October, as with current rates the interest rate was expected to be over 7%. Several residents did take this opportunity to pay off their balances and have the caveats on their property removed. For those that did not, these letters for the annual payment and interest went out following the November 15th Interest date. More phone calls have been received on these letters in the current year than any previous year.

Residential taxes were due November 15. Although the intent was to update the collections on taxes in this report, the analysis was not completed in time.

Accounts Payable Statistics

- Unavailable at time of report. Will be updated in December report.

Financial Reporting, Manager – Marley Hanrahan

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Monitor and maintain capital spending and operation fiscal responsibility:*

Council budget presentations and deliberations were held during the first week of November. There was good discussions and we received positive feedback from Council and SLT on the overall process and presentation as well as from Managers; that they were thankful for the support both leading and up to and during the presentation. Required changes were then updated in Questica, as well as any changes resulting from motions made during the

November Council meetings. The final package was completed the last week of the month, and it will be presented to Council for approval at the December 12th Council meeting.

We completed October month end which included working on month end reporting, reconciliations, and working papers. Work also began on fixed assets for 2023. This includes review of expenses to ensure they meet policy and standards for an asset, setting up the fixed asset cards, and addition and disposal transactions. Part of the review includes examining both capital and operating expenses to ensure the proper treatment and we have found a few instances where something was budgeted under capital or operating but upon further investigation have realized it needed to be switched. We are communicating with the departments on these items to ensure they are budgeted for under the proper fund moving forward.

Work continued the chart of accounts refresh and we are continuing to outline the new object codes, with only a few categories remaining. In conjunction with this, mapping of the old accounts to new accounts has also begun.

Asset Management Officer – Jamie Hallett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*

Work continues on the Asset Management Plan for the Category: Art/Culture/ History- Cemeteries. With looking at Policy 1507 tangible Capital Assets and following the rules of asset categorization the change from Land Improvement to Art/ Culture/ History has occurred.

Phase 3 of the software project is on-going; we have the last couple of departments working on their workflows and assets involved. Facilities Maintenance department attended a full day workshop scheduled by Greenview and PSD; the first part of the day was focused on how the Asset Management and Maintenance Manager modules work. The group was walked through a work order and the follow up required. After lunch we went through questions and “how to do’s,” within the system. The day went very well and everyone who attended had their questions heard and mostly all were answered. FM is now considered LIVE and the first department to be using the AM software. They have over 700 work orders in and being processed. Additionally, end of this month will mark the end of the FM Task list that had been housed in Outlook for long period of time, everyone will be putting requests in via PSD moving forward.

The next 2 departments to go Live will be Outdoor Recreation and Agriculture/ Beautification, with the Greenview Regional Multiplex and Grande Cache Recreation Centre closely behind. There will be scheduling of a full day workshop with them as well in January 2024.

PSD is holding an Asset Manager training session directly to the AM users/ group and this is planned for December 20th with approximately 50 persons to be in attendance. The focus is Service Request (SR) Group, Asset Management Advisory Committee (AMAC) and Admins. The second AM reporting training session will be looking for a date after May 2024 as this will have a heavier focus on our Finance Department and the matching up to our new financial software.

Asset count is still going up and we have multiple people entering specific assets and bulk entries are being done by PSD. With our deadline for bulk uploads to be before Jan 27th, 2024, it has been agreed that we will then be utilizing any resources to the final phases, 4 & 5 which are the financial model and the GIS model.

Information Systems, Manager – Peter Stoodley

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

Information Systems has made progress with the implementation of SharePoint Online. Champions for each department have been selected by their managers. Spot Solutions will begin next week creating team sites with Information Systems and Communications. This is being implemented because the current SharePoint 2016 is no longer secured and is not supported by Microsoft. This will increase Greenview's security and provide stronger protection.

Information Systems could not compile a report this submission but will include in the next.

Legislative Services Officer – Sarah Sebo

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** - *Ensure our policies address changing and growing community needs:*

On November 14, 2023 the following bylaws and policies were reviewed by Council.

- Bylaw 23-955 "Borrowing" received third and final reading without amendments. This bylaw comes to Council annually. It is a requirement to continue to borrow five million dollars as an operating line of credit from ATB.
- Bylaw 23-954 "Designated Officer" received third and final reading without amendments. This bylaw officially appoints positions as designated officers. Granting power to carry out certain duties established by the Municipal Government Act.
- Policy 8015 "Community Impact Grants" was approved by Council. Community Impact Grants provide funding to non-profit organizations which support community needs and initiatives within Greenview and surrounding communities. Non-profit organizations which contribute to the social well-being of Greenview residents and surrounding communities may apply for a Community Impact Grant.
- Policy 8014 "Greenview Sustaining Grant" was approved by Council. Sustaining Grants occur when Greenview provides on-going funding to non-profit organizations which provide strategic or community services within Greenview by operating and maintaining Greenview-owned facilities or providing services which have direct benefit to residents
- Policy 8011 "In-Kind Donations" was approved by Council. Greenview believes in supporting Non-Profit Organizations through the contribution of In-Kind Donations. This policy establishes guidelines for responding to In-Kind Donation requests for one-time annual events.
- Policy 8013 "Regional Sustaining Grant" Regional Sustaining Grants occur when Greenview provides on-going funding to non-profit organizations via a funding agreement. In order to qualify, non-profit organizations must have a direct or indirect benefit to residents and provide strategic or community services in the regions external to Greenview.

- Policy 8012 “Sponsorships” A sponsorship occurs when Greenview provides a monetary contribution to a non-profit organization’s event, and in return the non-profit organization advertises or promotes Greenview’s brand.
- Policy 2018 “Hiring of the CAO” This policy aims to ensure a consistent and fair approach for the recruitment of the Chief Administrative Officer Greenview.
- Policy 02-01 “Recruitment” This policy ensures a consistent and fair approach to the recruitment and selection of staff that complies with all legislative requirements and enables the Municipal District of Greenview No. 16 to continue to provide high quality public service.
- Policy 1019 “Issuance of Digital Communication Tools” This policy establishes procedures pertaining to Greenview’s Information Systems. Department purchase and issuance of Digital Communication Tools to Councillors and Employees to enable them to efficiently perform their job duties in the office or the field.

On November 28, 2023, the following bylaws were reviewed by Council.

- Bylaw 24-970 “Schedule of Fees” received first reading with amendments. The schedule of fees bylaw sets the rates that Greenview charges for services within the municipality. The bylaw is reviewed annually.

Policy Review Committee was not scheduled in November. The next Policy Review Committee is scheduled for December 13, 2023, at the Valleyview Administration Building. The public is welcome to attend.

- **Governance** – *Establish levels of service:*

Legislative Services received and brought to Council a petition to pave or re-gravel Range Road 64 before 2026. The petition was declared invalid by the Chief Administrative Office and Council received the Declaration of Insufficient Petition for information at the November 14, 2023 Council meeting. Greenview residents are encouraged to contact Legislative Services before submitting a petition against or for a resolution, bylaw or Councillor, for assistance with requirements.

- **Governance** – *Establish levels of service:*

During the November 14, 2023 Council meeting the Chief Administrative Officer announced the resignation of one Councillor in Ward 9. At the subsequent meeting on November 28, 2023 Council set the date for the Advance Vote and Election Day for a By-Election to fill the vacant seat.

The By-Election for Ward 9 will take place on February 21, 2024 at the Grande Cache Eagle’s Nest. The polling station will be open from 10:00 am – 8:00 pm.

An Advance Vote will be held on February 15, 2024 at the Grande Cache Eagle’s Nest. The polling station will be open from 10:00 am – 8:00 pm.

Sarah Sebo is appointed by Council to be the Returning Officer for this By-Election, questions regarding the election or running for Councillor can be directed to her. Carolynn Ferraby is appointed by Council as the Substitute Returning Officer for the By-Election.

Nomination packages may be picked up and submitted at the Grande Cache Public Service Building until January 24, 2024 at 12:00 pm sharp.

Procurement Officer, Ashlee Holmes

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

This month, Procurement closed and evaluated four tender opportunities in collaboration with the respective departments. These opportunities included the tax assessment services tender, the recycling waste and confidential shredding services tender, and the engineering services for the construction of a waste transfer station and closure of the Grande Cache landfill tender, along with one tender for the Greenview Regional Waste Management Commission. The Tax Assessment Services tender is set to come forward to Council for a decision in December 2023, while the other two tenders are expected to come to Council in January 2024.

In addition to the above-noted tenders, Greenview received the wide-area mower for Facility Maintenance this month. This mower came in nearly four months earlier than expected.

The Community Services Coordinators, Procurement, Communications, Economic Development, and a representative from the Community Development unit with the Government of Alberta hosted a Grant and Proposals Writing Workshop on November 1, 2023. In total, 24 participants attended. Eight were in person at the Greenview Regional Multiplex, six were in-person at Grande Cache Tourism and Interpretive Centre, and ten were online. The workshop focused on providing tips and resources for writing grants and proposals, as well as a review of the Greenview grant and tendering processes.



Manager's Report

Department: Infrastructure & Engineering

Submitted by: Roger Autio, Director

Date: 12/12/2023

Director Infrastructure & Engineering – Roger Autio

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**
 - The Muskeg Seepee Water well has been completed. Water Well is registered as commercial, producing approximately 14gallons/min, submersible pump installed, and surface connection box all completed.
 - Pressuring the Public Health to get approval for the Nose Creek Jug Fill water analyser. Administration has finally been able to get verbal communication and approvals should be given shortly.
 - Interviews for the Project Manager position. Administration has had 1 applicant turn down the position due to wages. We have reached out to another applicant and are still waiting for a reply.
 - 2024 Budget meetings
 - Participated in the annual COR audit.
 - Attended the AMSA fall convention in Edmonton.
 - Attended the AWWOA fall Convention in Edmonton
 - Assisted with the Grande Cache clarifier failure, plan and repair. The Clarifier still has issues, and more work is planned for the early part of December.

Construction & Engineering Manager – Leah Thompson

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**
 - Ditching continues in New Fish Creek area to ensure positive drainage to Hwy 49 and throughout. All culvert work is on pause due to freezing conditions and will resume in the next construction season.

Township Road 722 and Hwy 49 intersection culvert is completed. Centrelines and one approach culvert are to be completed in the spring/summer. Township Road 720 has multiple culverts to be completed next year.

- A Conditional Construction Completion Certificate was issued for the RV Dumping Station with deficiencies to be completed by June 1st, 2024. This project will be carried over to 2024.
- Township Road 683 bridge slopes and road repair south of Valleyview is complete. Pilings and mat structure have been assembled and the road surface has been restored.
- Little Smoky traffic counts have been completed.

Operations Manager – Josh Friesen

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**

- TWP RD 734 west of RGE RD 222 in the New Fish Creek area has been gated off by a resident and the concern has been sent to Enforcement Services and Planning & Development for further follow-up.
- Met with the Manager of Construction & Engineering and with Sands Dust Control representatives at Goodwin RD west of DeBolt and RGE RD 230 west of Valleyview as part of working on an RFD for Council's consideration regarding road surface treatments.
- Began interdepartmental meetings to review the EOI Program for the 2024-2025 season.

- **Environment**

- Q3 aggregate levy reports are coming in from aggregate producers, and invoicing for payment is being sent out. A request for logging on an SME (Surface Material Exploration) disposition has been requested by the Forestry Management Agreement (FMA) holder. Greenview has been waiting for a response to a Request for Clearance submitted in 2020 for this location in the Simonette area and has reached out for a status update from Public Lands. The request from the FMA holder has been declined until the Request for Clearance has been approved, as advised by Public Lands.
- Corresponded with Ledcor regarding Greenview's agreement for plowing HWY 666 upon request and availability to continue through the 2023-2024 winter with the same terms for service levels as in previous years.

Operations East

- 10 culvert ends have been cleaned that were plugged with silt and vegetation: 4 on RGE RD 223 north of TWP RD 731 in the New Fish Creek area, 1 on TWP RD 654 west of HWY 43 in the Little Smoky area, 3 on RGE RD 243 north of Youngs Point Road, and 2 on TWP RD 710 between RGE RD 204 and 205 in the Sunset House area.
- 2 culverts were cleaned due to beaver activity on RGE RD 253 south of HWY 43.
- Operations East has completed 3.2 km of ditch cleaning on RGE RD 224 between TWP RD 700 and TWP RD 694 southwest of Valleyview, with some final cleanup to be completed in 2024. This has been an area with consistently recurring flooding issues as well as snow drifting.
- 1 failing board was replaced on the bridge deck on Little Smoky Road after an inspection was completed. We have reached out to a local mill to custom cut boards to match sizes already in use on the bridge deck for future repairs.
- Mulching and mowing have been completed in the Little Smoky drainage ditch south of Little Smoky Road.

- 37 signs have been installed: 9 in New Fish Creek, 8 in Valleyview North, 16 in Valleyview South, 2 in Sunset House, and 2 in the Ridgevalley area.

Operations Central

- Operations Central continues to gear up for winter by replacing beacons and side running lights on their plow trucks.
- Gravel and drainage ditch drone surveys have been completed for this year.
- Operations Central has been addressing windfallen trees in the area due to numerous days of high winds.
- Crews in the DeBolt area have been focused on straightening and replacing faded and vandalized signs, mainly on the Forestry Trunk Road.
- 3 stop signs were repaired in the DeBolt area.

Operations West

- 16 guideposts were installed along TWP RD 700, 701A, 690, and RGE RD 85 in the Grovedale area.
- Crews bored a culvert under RGE RD 65 south of HWY 666 as it had rusted through and was eroding, causing a dip in the pavement.
- Landscaping was completed on the edge of the road near the Landry Heights Community sign to repair numerous holes and level uneven ground.
- A speed limit sign was moved east of the Grovedale Daycare to extend the 30 km/h zone farther east of Penson School, in response to a request to provide further coverage for pedestrians.
- A new approach culvert was installed on RGE RD 70 south of HWY 666 to mitigate spring flooding, as there was no culvert at that location initially.
- Operations West has removed windfallen trees in the Grovedale area.
- Crews worked with Environmental Services to clean-up around the future Nose Creek Water Point fill station and gravel the approach as well as in front of the cement pad.

Operations South

- Operations South completed a temporary repair on a sidewalk heave in front of Sheldon Coates School on Swann Drive in the Hamlet of Grande Cache.
- Crews in Grande Cache cleaned fallen debris on Wanyandie East Road around the slide area.
- Operations South completed brushing on Fireman's Pit Road and Jail Hill at the bottom of Hoppe Avenue in the Hamlet of Grande Cache.
- Crews hauled 96 loads of cover material from the ball diamonds to the landfill.
- Operators in the Grande Cache area completed burning a slash pile at the bottom of Fireman's Pit Road and removed the leftover debris after it had been initially set on fire by an unknown individual and responded to by the fire department.
- A faded curve sign has been replaced at KM 145 on the Forestry Trunk Road.

Fleet Services

- Fleet Services has continued working on fleet repairs. The Valleyview shop continues to organize with a view towards the implementation of a work order and inventory management system in 2024.

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	38
Grovedale Shop	36
Valleyview Shop	81
TOTAL	155

Road Requests Received - 7	Operations East	Operations West	Operations Central	Operations South
Community Halls, Cemeteries, Arenas etc.	2			
Flooding				2
Road Conditions			1	
Safety Concerns	1		1	
TOTAL	3		2	2

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTALS	34	486	28	0
RoaData-Municipal Loads		Single Trip Loads	Multiple Legal Trip Loads	
TOTALS		547	0	
Grand Total-Approval Requests/Municipal Loads		1095		

Road Use Agreements	
New Road Use Agreements	7
Total Road Use Agreements	943

Log Haul Route Requests		
Received	Approved with Conditions	Pending
2	1	1

*1 request has been received via email, but the required information form has not been completed and returned

Facilities Maintenance Manager – Wayne Perry

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

Maintenance Activities Completed	146	Items Added to Maintenance Backlog	140
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- Governance**

- Conducted PSD Citywide work order training for most of the Facility Maintenance team in the month. Following this training, team members are now generating their own work orders for the work we find on PM's. This will ensure all items are addressed in a timely fashion. Currently, the Facility Maintenance team has added over 500 work orders in Citywide and is working to complete them by the scheduled target dates.

- Economy**

- November saw us complete the generator annual inspection and load tests of the 25 generators in the MD; 4 were determined to need follow-up work to repair. This work is scheduled and should be completed in December.
- Completed renovations to the electrical and water for the 7th chair on the dental side of the Valleyview Medical Clinic.

- Started replacing the flooring in the common areas of the Valleyview Medical Clinic. Most of the medical side is completed, and we plan to complete the dental side in December. To ensure we don't negatively impact the building tenants all the work is being conducted on weekends.
- Work has started on the installation of the new metal siding for the Field Services Office. This work is expected to be completed by the end of December.
- Completed the semi-annual inspection of the security systems to ensure all systems function as designed. Now we are working on the punch list of repairs needed from all system inspections.
- Started the insulation review of the Valleyview Medical Clinic. We are working with Beairsto Engineering on the evaluation and potential improvements to building design. We have also conducted an energy consumption analysis of the building compared to several others in the Valleyview and DeBolt area. The building is, by far, the *least* energy efficient of the buildings we analyzed. Administration needs at least a 20 degree C temperature differential between inside and outside temperatures (still waiting, hoping December brings a little colder temperatures), to conduct the Infrared detailed analysis.
- Repaired the fences at both the New Fish Creek and Sweathouse landfills related to break-ins in the last few weeks.
- Repaired a leak in the sprinkler system at the Grande Cache Public Service Building. Also, completed a full inspection of the Fire booster pump.
- Completed repairs to the backflow preventer at the Grovedale Public Service Building. It was noted on the fire inspection that the backflow preventer needed a complete rebuild.
- **Culture, Social & Emergency Services**
 - Set up and tore down the tables and chairs for the firefighter appreciation banquet.
 - Set up over 15,000 Christmas lights at the buildings throughout the MD over the month of November.

Environmental Services, Manager – Doug Brown

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**
 - Updates on the new Grande Cache Wastewater Treatment construction encompass various activities, which include stripping concrete wall forms from the second pour on the Bioreactor and clarifier and placing rock in the north pond on top of geotextile and geomembrane. A liner company is on-site to install boots over pipes in the North Pond. Additionally, the updates involve hydrostatic testing of the north pond with dye addition for leak testing on the new liner. There is preparation of pump room wall forms for concrete pour, conducting the third pour of clarifier walls, and the fabrication of rebar walls for the bioreactors. Other tasks include fusing and burying pipes, surveying piping, aligning, compaction testing, and performing plug and pressure testing.
 - It was discovered that the skimmer arm in the clarifier at the existing Grande Cache Wastewater Treatment Plant was damaged. In response, the temporary sewage effluent pond was emptied to facilitate waste diversion for the entry of divers into the clarifier. The divers successfully entered and removed the damaged skimmer arm. Subsequently, the arm will undergo repairs at a local welding shop. Administration is currently exploring options in collaboration with AEP, Contractor and Consultant for the reinstallation and replacement of bolts.

- Met with EAP's approvals Engineer in Grande Cache: discussed the new approval requirements for the new Wastewater Treatment Facility, toured construction at the facility, and discussed emergency repairs planned for the existing clarifier.
 - Sewage lift stations in the hamlets of Creeks Crossing, DeBolt, and Ridgevalley were cleaned.
 - A sewer service in Creeks Crossing was flushed from the inspection chamber.
 - A camera inspected sewer service in Ridgevalley revealed a misaligned pipe due to tree roots on Greenview side; arranging to replace.
 - Investigated a water leak in Grovedale, which turned out to be in a municipal building.
 - Replaced the diaphragm valve on a pump at Little Smoky.
 - Repaired drain line on reverse osmosis train #1 at Ridgevalley Water Plant.
 - Reverse osmosis membranes were replaced at the Sunset House water point.
 - Received the well license renewal for Little Smoky water system.
 - Contractors replaced well pump in Grovedale that had failed but was covered by warranty.
 - Repaired two leaking fire hydrants, replaced a hydrant on Hoppe next to the recreation center, and completed additional meter inspections in Grande Cache.
 - Found and evaluated a submerged leak on the wasting airline at GC wastewater treatment plant.
 - The 4" truck fill line was repaired at the Grovedale water plant after it was damaged by a user.
 - Annual calibration of analytical equipment is being completed (chlorine testing equipment, online monitoring equipment) at all water facilities.
 - Inspecting old landfill sites at Grande Cache, Sturgeon, Sandy Bay, and Little Smoky.
 - Replaced the bins at Sandy Bay Transfer site, switching from 4-yard bins back to 40-yard bins.
 - Class 3 pits at DeBolt, New Fish Creek, and Sunset House Transfer sites have been pushed and compacted for the year.
 - Light tubes from Transfer sites have been collected and crushed for fall.
 - All metal from Transfer sites and Landfills has been hauled away.
 - Met with Communications to develop a strategy for advertising water and sewer rate changes for users on water conservation methods, and how to look for leaks in your home. Plan to advertise for two months (Jan-Feb 2024) and implement change in March. Try to add information to billings leaflets.
- **Economy**
 - Held site meeting for interested consultants at Grande Cache landfill for RFP for Engineering; 2 attended.
 - Conducted evaluations on Recycling, Solid Waste, And Confidential Shredding tender, and the Grande Cache Landfill Closure and Engineering Services tender.
 - Compiled the Regional landfill budget for the organizational review meeting on December 4.
- **Environmental**
 - Gave a presentation to Grande Cache seniors on solid waste and recycling.
 - Attended Extended Producer Responsibility workshop in Peace River put on by ARMA (Alberta Recycling Management Authority).
 - Received a preliminary report from the AECOM National Solid Waste Benchmarking Initiative, in which Greenview is actively participating, focusing on strategies for solid waste management.

CAPITAL BUDGET -- DEPARTMENT UPDATE for 2022 and 2023								
Planning is from the conception of an idea to Council/Budget discussions.		Engineering consists of Preliminary, draft, final design and preparing/evaluating tenders.		Tendering consists of advertising the project, completing tender evaluations, thorough overview of budget/project and preparing RFD		Construction consists of contractor starting on site to project completion.		Final & Warranty consists of all contract representatives on site to walk through the project pointing out deficiencies and monitoring the completed project as per contract.
CAPITAL APPROVED PROJECTS	COUNCIL APPROVED BUDGET AMOUNT 2023	QUARTERLY REPORT Q3 2023	Percentage of budget spent	EST. COST SPENT TO DATE	STRATEGIC PLAN	CONTRACTOR	Percentage of Project Management Completed	NOTES
ROADS								
WW17002 GD Evaporative Lagoon Decommissioning	\$ 2,162,216.00	\$ 746,225.00	35%	\$ 1,071,179.20	Environment	Associated Engineering	Warranty 100%	Construction Tender posting on APC February 27 closing on March 27 - Council April 25th - Pre construction meeting scheduled for June 6th. Contractor started onsite on June 15 2023. Cell backfill is complete. Final walk throught with minor deficiencies. Complete
RD20008 Twp 692 - GD Industrial Rd - West of Hwy 666	\$ 350,898.00	\$ 254,075.00	72%	\$ 1,443,109.97	Economy	PME Inc.	Warranty 100%	Final landscaping, sitch grading, signs and post installations, and seeding in 2023, will be completed in spring/ early summer. Contractor has been onsite now for approx. 3 weeks. Conditional Completion has been completed with deficiencies to be completed within 45 days. Final dates to be completed in July 30 2023. Contractor still onsite, have come back and are questioning the deficienes after the Conditionla Completion Certificate was signed and agreed upon. Meeting onsite July 25th to discuss further with contractor. Final walk through, Completed. Will begin shortly on misc EXTRA items quoted too high during contract
RD22001 FTR Phase 6	\$ 6,201,250.00	\$ 5,166,402.00	83%	\$ 5,248,748.99	Economy	Beairsto & Associates	Warranty 100%	Construction Tender posted on APC January 20 closing February 17 - Council March 14th - Construction in progress. Completed
RD22006 RV Dumping Access	\$ 492,919.00	\$ 45,073.00	9%	\$ 102,153.51	Economy	AllNorth Consulting	Construction 46-95%	Construction Tender posting on APC February 6 closing March 6 - Counil April 25th. Project awarded to Wapiti Gravel, pre construction reschedueld from June 15th waiting on TAS and Eco from Wapiti, Construction start date provided of August 21st. Pre construction still required, contractor has not requested pre con date. Contractor tentative start date is Sept 7, 2023, In progress . waiting on water parts/manhole grates, to be installed before end of year, deficiencies to be completed in 2024
RD23002 Block Funding Roads	\$ 1,000,000.00	\$ 201,056.00	20%	\$ 201,056.46	Economy	Internal	Warranty 100%	Road Request from 2021 to start June/July (Twp Rd 694A, SE 30-69-23 W5M) Recieved notification that power poles have been moved and crop is off. Boundaries to be staked to do bird sweep to start stripping and brushing. Complete, although no warranty as it was built with day labour.
RD23003 FTR Improvements	\$ 500,000.00	\$ 20,314.00	4%	\$ 20,313.50	Economy	Internal	Engineering 11-30%	Working on details, to tender two (2) washrooms and molloks (garbage cans like the ones at Greenview rec sites)for pullouts.
RD23005 FTR Canfor South	\$ 783,900.00	\$ 42,800.00	5%	\$ 42,800.00	Economy	Internal	Engineering 11-30%	Traffic counts complete, working on details for engineering. Geo being quoted to determine road subgrade to provide the structure requirement. Geo report in progress, (KM 72 - 82) Tender for review the week of December 11th.
PAVING								

PV22001 Rge Rd 251 South	\$ 74,602.00	\$ -	0%	\$ 925,398.09	Economy	AllNorth Consulting	Warranty	100%	Deficiencies to be completed by June 1, 2023. Deficiencies are complete
PV22002 Twp 701A Overlay	\$ 1,082,099.00	\$ 10,299.00	1%	\$ 2,115,556.56	Economy	AllNorth Consulting	Warranty	100%	Deficiencies to be completed by June 1, 2023. Deficiencies are complete
PV22003 RR 230 (defeated)	REMOVED as per Council direction	\$ -	removed	\$ 11,734.37	Economy	Beairsto & Associates	Tendering	31-45%	Construction Tender posting on APC January 20 closing February 17 Council March 14th. Council removed the project from the 2023 construction season.
PV22004 GC Phase 6 Sidewalk / Driveways	\$ 98,874.00	\$ 1,035.00	1%	\$ 912,081.74	Economy	Beairsto & Associates	Warranty	100%	Deficiencies to be completed by June 15th, 2023, Completed
PV23004 Twp Rd704 Overlay	\$ 60,000.00	\$ 2,670.00	4%	\$ 2,670.17	Economy	WSP	Engineering	11-30%	Awarded to WSP, Engineering pre construction meeting scheduled for May 26 2023. Design in progress, Tender for review week of December 11th.
BF/DRAINAGE									
BF77159 Asplund Creek finance to fix	\$ 54,921.25	\$ -	0%	\$ 54,164.25	Economy	MPA Engineering	Final	96-99%	STIP Application submitted - Ready for Construction
BF78503 RR 225	\$ 45,000.00	\$ 11,826.00	26%	\$ 13,976.30	Economy	MPA Engineering	Final	96-99%	STIP Application submitted - Engineering in progress, Engineering Complete, ready for Construction
BF79118 Tributary to Sturgeon Creek	\$ 50,000.00	\$ 12,836.00	26%	\$ 12,836.40	Economy	MPA Engineering	Final	96-99%	STIP Application submitted - Engineering in progress, Engineering Complete Ready for Construction
BF77244 Tributary to Sweathouse creek	\$ 517,331.00	\$ 236,351.00	46%	\$ 323,553.07	Economy	Green Acres	Warranty	100%	Construction completion 2023
BF76902 Tributary to Clouston Creek	\$ 189,318.00	\$ 126,880.00	67%	\$ 488,070.08	Economy	Green Acres	Warranty	100%	Final landscaping and seeding in 2023, will be completed in spring/ early summer. On site as of May 29th to finalize this project, working on final inspection date, Complete
ENVIRONMENTAL SERVICES									
ES23001 1/2 Ton Replacement A161	\$ 60,000.00	\$ 67,886.00	113%	\$ 67,886.45	Economy	Greenview	Final	96-99%	Completed
ES23002 1/2 Ton Replacement A197	\$ 60,000.00	\$ 67,087.00	112%	\$ 67,086.51	Economy	Greenview	Final	96-99%	Completed
ES23003 1/2 Ton Replacement A108	\$ 60,000.00	\$ 67,087.00	112%	\$ 67,086.51	Economy	Greenview	Final	96-99%	Completed
SOLID WASTE									
SW19004 GC Landfill & Recycling Land Purchase	\$ 65,000.00	\$ -	0%	\$ 2,152.09	Environment	Alberta enviro Lands	Construction	46-95%	Awaiting final agreement from AEP Lawyer. Additional Survey required, some site conflicts.
SW20001 GC Transfer Station Development	\$ 68,800.00	\$ -	0%	\$ 24,985.93	Environment	Associated Engineering	Engineering	11-30%	Engineering/ design/ Tender phase in 2023, Engineering Tenders in Review Nov 27, Rfd will come for Council in January.
SW22003 WYRMA	\$ 270,000.00	\$ -	0%	\$ 270,000.00	Governance	Agreement local Govt.	Final	96-99%	Completed.
SW22004 GC Landfill Groundwater Well Monitoring	\$ 134,000.00	\$ -	0%	\$ 54,992.79	Environment	Associated Engineeering	Final	96-99%	This project had no carry over into 2023. Funds listed are 2022 budget. Project was under Budget. Project proposed 10 new ground water monitoring wells. Upon project startup and due to rig size 6 locations were identified with good access. Of those 6 only 4 monitoring wells were actually completed due to Equipment break down. AEP approval was given to not complete the other wells
SW23001 Hook Bin Truck Replacement A201	\$ 300,000.00	\$ -	0%	\$ -	Economy	Greenview	Construction	46-95%	Truck expected to be delivered in 2024.
WATER DISTRIBUTION/TREATMENT PLANTS									
WD15002 GD Water Treatment Plant	\$ 1,934,023.00	\$ 223,877.00	12%	\$ 13,408,794.19	Economy	Clarke Builders	Warranty	100%	Warranty ends July 2024, deficiencies on going.
WD16004 Landry Heights Water Distribution System	\$ 17,250.00	\$ 1,320.00	8%	\$ 4,818,750.84	Governance	GP lawn doctor	Warranty	100%	Work is complete waiting for final progress invoice and relaese holdback.
WD17002 SCADA Upgrades	\$ 152,584.00	\$ 102,773.00	67%	\$ 263,135.38	Environment	Nason contracting	Warranty	100%	Master SCADA project. Panel installed testing complete, project completed.
WD19004 GC Distribution Pumphouse Upgrades	\$ 1,147,420.00	\$ -	0%	\$ 732,161.84	Economy	Associated Engineering	Engineering	11-30%	Consultant updating scope with work that has been done to issue new tender document. In Budget for 2025

WD21001 Sunset House Water	\$ 150,000.00	\$ -	0%	\$ 113,503.65	Environment	To be determined	Planning	0-10%	This project has no carry over into 2023. Council direction was to monitor and track usage / well recovery for changes, Well health status report in coming in April 2024
WD22002 SCADA Upgrades	\$ 161,700.00	\$ 115,813.00	72%	\$ 154,113.25	Environment	Nason Contracting	Warranty	100%	Installed and complete, Scada operational at Little smoky water plant. April invoice of \$5000 + Est.Cost Spent to Date\$166,700
WD22004 GC Master Plan	\$ 357,583.00	\$ 186,436.00	52%	\$ 1,190,586.64	Environment	Associated Engineering	Final	96-99%	Took to COW meeting for Council review, project completed.
WD22005 Water & Sewer Extension - Memorial Drive	\$ 99,408.00	\$ 69,047.00	69%	\$ 69,639.31	Environment	AllNorth Engineering	Engineering	11-30%	Engineering Tendered & Awarded late Fall 2022, 90% design completed, looking at water model , options for roadworks and sidewalks, 3 designs taken to Council at Budget, Council to provide fianl direction on construction.
WD23006 Nose Creek Water Point	\$ 240,000.00	\$ 7,835.00	3%	\$ 36,899.59	Environment	Flowpoint Environmental	Construction	46-95%	Project awarded April 25 Council meeting, award letter sent. Misc parts ordered, finalized design, tentative delivery date Sept 20, 2023, got quotes for septic tank installation. Building delayed again, no tentative delivery date. Waiting for Public Health approval
WASTEWATER SYSTEMS									
WW17001 GD Collection System	\$ -	\$ -	0%	\$ 4,875,103.72	Environment	Mainline construction	Warranty	100%	Warranty completed , project completed.
WW19001 GD Floating Liner	\$ 10,046,498.00	\$ 8,228.00	0%	\$ 189,035.62	Economy	M2 Engineering	Engineering	11-30%	Consultant 3rd party review report coming, initial finding appear to confirm high groundwater levels and leak confirmation.
WW19002 GC Sewage Treatment Plant	\$ 48,987,956.00	\$ 10,132,986.00	21%	\$ 12,067,632.87	Environment	Alpha Construction	Construction	46-95%	Forming bio reactor walls, installing pipe, leakage test, survey, compaction testing. Met with EAP on approval changes Nov 23. April invoice of \$10,158.85 + Est.Cost Spent to Date \$1,506,907.74
WW20005 DB Lift station Forcemain Upgrades	\$ 10,000.00	\$ -	0%	\$ 1,105,753.58	Environment	MPE Engineering	Warranty	100%	Completed Warranty walk through September 19, 2023. Completed.
WW21001 RV Lagoon Expansion	\$ 2,742,001.00	\$ 351,402.00	13%	\$ 389,703.42	Economy	M2 Engineering	Construction	46-95%	De sludging delayed until June 2024. April invoice of \$3387.30 + Est.Cost Spent to Date \$70,165.25
OPERATIONS EQUIPMENT									
OP22001 GC Street Sweeper	\$ 365,000.00	\$ 361,045.00	99%	\$ 361,044.75	Economy	Joe Johnston Equipment	Warranty	100%	Unit Delivered to Grande Cache May 25, 2023
OP23004 1/2 Ton Truck Purchase - Replacement of A127 (3/4 ton)	\$ 60,000.00	\$ 67,886.00	113%	\$ 67,886.45	Economy	Windsor Ford	Warranty	100%	Unit Delivered to Valleyview - June 30, 2023
OP23005 2 ton, Extended Cab Pick Up Truck Replacement of A145 & F22	\$ 104,364.00	\$ -	0%	\$ -	Economy	Windsor Ford	Construction	46-95%	Procurement posted closes March 6. Invoice signed, delivery will be late in the year 2023
FACILITIES MAINTENANCE									
FM21008 Security Improvement 4 yr. plan	\$ 239,907.00	\$ 87,789.00	37%	\$ 234,065.06	Governance	Apex Security	Final	96-99%	Completed yard security upgrades in all yards in Grande Cache, Valleyview and Grovedale, Still DeBolt Maintenance building and water points to complete. Compiling quotes and a plan moving forward for the employee safety improvements. Have completed a review of the sites we will be upgrading in 2023 around the waterpoints and transfer stations. Studying camera capacities to detect threats in our public facing buildings. Completed the installation of the tempered glass in the front of the Valleyview FCSS building. Issued a PO to make modifications to the Grande Cache PSB to restrict access into the building. Trialing a camera in the front of the [REDACTED] which will detect weapons and aggressive behaviors. Last camera upgrades installed,finalizing PSB doors and fobs

FM20013 DeBolt PSB Expansion	\$ 953,200.00	\$ 28,811.00	3%	\$ 1,033,467.17	Governance	South West Construction	Warranty 100%	Electrical & carpentry deficiencies to be fixed in spring. Have substantial completion and operations has moved into the building. Still planning deficiencies to be repaired in the spring. Have now connected all components to our building management system . Date set in May for completion of project deficiencies. Complete
FM22001 Skid Steer Broom Replacement	\$ 12,000.00	Still waiting on arrival	0%	\$ -	Governance	Bob Cat of the Peace	Construction 46-95%	On order should arrive middle of June 2023. No update as of yet
FM23002 Renovations to FM/Enviro Building	\$ 50,000.00	Received 2 quotes both significantly higher than budget. Working with the low bidder to see what can be some for the budget	0%	\$ -	Governance	Standard Roofing, Quattro Homes, Southwest Design	Construction 46-95%	Have contacted 3 companies to provide us with a quotation to strap and install new metal siding for the building and carpenter shop. Received 2 quotes which are significantly over our budget. I am working with the lowest bid to see if we can complete part of the project this year. Contractor starting late in the year
FM22008 GC New Operations Shop	\$ 161,180.00	\$ 56,992.00	35%	\$ 56,992.00	Governance	Bearisto & Associates	Final 96-99%	Project fully designed. Touching last few additions/corrections. Coming to Council December 2023.
FM22008-1 GC Operations Sand/Salt Building	\$ 1,000,000.00	\$ 969,738.00	97%	\$ 969,738.01	Economy		Warranty 100%	Developing tender package for 60' by 150' pole shed design. Have researched the price of a 72' by 150' coverall building. Have a price from a RMA approved vendor. Building is out for tender closing in late March. We have received one quotation for the paving of the yard area and waiting for another. We are doing test holes on the site in early March. Received two bid in the tender which we both significantly over our \$700,000 estimate. Presenting to council on April 25 to cancel the tender and move forward with the Coverall building from the RMA approved vendor. Building complete, just finishing landscaping for drainage. Complete
FM22009 GRM Emergency Generator (350kW)	\$ 425,000.00	Tendered presenting to Council April	0%	\$ -	Economy		Tendering 31-45%	Tender will be closing in mid-March for this project. Coming to Council in April. Received two bide in the tender but only one included the generator and transfer switch. Taking to council April 25 to accept the one bid which was \$115,00 higher than the approved budget. If approved the install won't start till the summer of 2024. In progress
FM23005 Replacement of BR1 with new Broom	\$ 6,000.00	\$ 5,270.00	88%	\$ 5,270.00	Governance	Deerline Edmonton	Warranty 100%	Broom has arrived, project is complete
FM23009 Purchase a Wide Area Mower	\$ 95,000.00	Ordered in January, 1 year delivery expectations	0%	\$ -	Governance	Deerline Edmonton	Construction 46-95%	This is ordered with a quoted delivery date of January 2024.
Council Requests over the approved budgets								
Range Road 202 Gravelling	\$ -			\$ 53,765.00	Governance		Construction 46-95%	Complete
Little Smoky Recycling Bins	\$ -			\$ 26,983.00	Governance		Warranty 100%	Completed mid June

LAST UPDATED:

JF July 18, 2023
DB Aug 31.2023
LT July 25 2023
RA Sept 6, 2023
JF Sept 26, 2023
DB Sept 26, 2023
RA Oct 2, 2023
DB Oct 23, 2023

CL Oct 16, 2023 - est cost to date
DB Nov 1, 2023
CL Nov 8, 2023 - Marley reworked columns, gave input
Dept Mtg Nov 10 23
LT Nov 10 2023
DB Nov 27, 2023
LT Nov 30 2023



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
7-Nov	8:30	16:30	C	RMA							459.00
8-Nov	8:30	16:30	C	RMA							459.00
9-Nov	8:30	16:30	C	RMA	320		1		20.00		459.00
14-Nov	8:00	15:30	M	RCM	80						317.00
15-Nov	8:15	11:00	M	MPC	80						269.00
16-Nov	7:30	20:30	M	Little Smoky Ski Hill, Fox Creek Synergy, I	365		1		20.00		524.00
21-Nov	7:30	16:00	M	COTW DeBolt	195						459.00
28-Nov	8:15	15:00	M	RCM	80						317.00
4-Dec	9:15	13:15	M	GRWMC	80						269.00
NOTES:				KILOMETER CLAIM			TOTAL		40.00		3532.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1200	744.00	NET CLAIM		40.00		3532.00
				\$0.26 per km	1200	312.00					
				SUBTOTAL		1056.00	TOTAL CLAIM				4628.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1056	AMOUNT DUE (OWING)				\$4,628.00



Municipal District of Greenview No. 16

NAME: Sally Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
21-Nov	7:45	19:30	M	COTW / Travel to FCSS	451						459.00
22-Nov			C	FCSS Conference							459.00
23-Nov			C	FCSS Conference							459.00
24-Nov			C	FCSS Conference & Return	347						459.00
27-Nov	18:30	21:15	M	GRMultiplex	16						269.00
28-Nov	8:30	15:15	M	RCM	16						317.00
NOTES:				KILOMETER CLAIM			TOTAL				2422.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	830	514.60	NET CLAIM				2422.00
				\$0.26 per km	830	215.80					
				SUBTOTAL		730.40	TOTAL CLAIM				3152.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		730.4	AMOUNT DUE (OWING)				\$3,152.40

Sally Ann Rosson
Claimant

December 4, 2023
Date

308

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
14-Nov	9:00	15:00	M	Reg Council zoom							317.00
15-Nov	9:00	10:00	M	MPC zoom							269.00
21-Nov	7:30	16:00	M	COTW DeBolt	160						459.00
28-Nov	8:30	15:00	M	Reg Council zoom	60						317.00
NOTES:				KILOMETER CLAIM			TOTAL				1362.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	220	149.60	NET CLAIM				1362.00
				\$0.17 per km	220	37.40					
				SUBTOTAL		187.00	TOTAL CLAIM				1549.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		187	AMOUNT DUE (OWING)				\$1,549.00



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
November 23 2023				Land Rental & Lease Agreement - Information Event								
November 25 2023	9:00	22:30	M	Peace Library System Organizational, Board, Christmas Event	120							524.00
November 28 2023	7:45	15:30	M	Council	120							317.00
November 30 2023	13:25	14:45	M	Public Library Services Branch Webinar - Required Policies								269.00
December 1 2023	9:00	10:15	M	Grande Spirit DeBolt & Grovedale Updates								269.00
December 2 2023				MD of Greenview Christmas Event								
NOTES:				KILOMETER CLAIM				TOTAL				1379.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.62 per km	240	148.80	NET CLAIM					1379.00
				\$0.26 per km	240	62.40						
				SUBTOTAL		211.20	TOTAL CL					1590.20
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		211.2	AMOUNT DUE (OWING)					\$1,590.20

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
21-Nov	8:00	15:00	M	Committee of the Whole	52						317.00
27-Nov	10:00	13:00		MD - Heart River Housing	76						
27-Nov	18:30	0:00	M	GRM Advisory Board	76						317.00
28-Nov	8:00	15:00	M	Regular Council Meeting	76						317.00
NOTES:				KILOMETER CLAIM			TOTAL				951.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	280	173.60	NET CLAIM				951.00
				\$0.26 per km	280	72.80					
				SUBTOTAL		246.40	TOTAL CLAIM				1197.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		246.4	AMOUNT DUE (OWING)				\$1,197.40



Municipal District of Greenview No. 16

NAME: Bill Smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
1-Nov	6:30	19:00	m	budget	300			x	50.00		524.00
2-Nov	6:30	17:30	m	budget	300	x			20.00		459.00
5-Nov			c	rma	500		x	x	70.00		459.00
6-Nov			c	rma/eop education						17.50	459.00
7-Nov			c	rma						17.50	459.00
8-Nov			c	rma						17.50	459.00
9-Nov			c	rma	500		x	x	70.00	17.50	459.00
14-Nov	6:30	16:30	m	council	300						459.00
15-Nov	8:30	10:00	m	mpc							269.00
20-Nov	14:00	16:30	m	regional branding							269.00
21-Nov	7:00	20:00	m	cotw/debolt and GD rural crime watch	200			x	50.00		524.00
22-Nov	14:00	21:00	m	canfor FMAC	75						317.00
28-Nov	6:30	16:30	m	council	300						459.00
23-Nov	18:00	21:00	m	south wapiti rec board	30						269.00
NOTES:				KILOMETER CLAIM			TOTAL		260.00	70.00	5844.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	2505	1703.40	NET CLAIM		260.00	70.00	5844.00
				\$0.17 per km	2505	425.85					
				SUBTOTAL		2129.25	TOTAL CLAIM			8303.25	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		2129.25	AMOUNT DUE (OWING)			\$8,303.25	



Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
21-Nov	8:30	21:00	M	COTW and travel to Edmonton	480			1	50.00		524.00
22-Nov			C	FCSS Confrence		1		1	70.00		459.00
23-Nov			C	FCSS Confrence							459.00
24-Nov			C	FCSS Confrence travel to GD	480		1		20.00		459.00
28-Nov	6:45	20:30	M	RCM and Nitehawk	305						524.00
NOTES:				KILOMETER CLAIM			TOTAL		140.00		2425.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1265	784.30	NET CLAIM		140.00		2425.00
				\$0.26 per km	1265	328.90					
				SUBTOTAL		1113.20	TOTAL CLAIM				3678.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1113.2	AMOUNT DUE (OWING)				\$3,678.20



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
20-Nov	14:30	17:00	m	Branding commiittee, travel to VV, GPRT	330			1	50.00		269.00
21-Nov	8:00	15:00	m	COTW DeBolt	100	1		1	70.00		317.00
22-Nov	12:00	13:30	m	Lunch with Chief Sunshine							269.00
23-Nov	16:00	20:00	m	Travel to Jasper from VV	330			1	50.00		269.00
24-Nov	9:30	15:00	m	CFWY - IRC, strat plan review, Board meeting, executive meeting							317.00
25-Nov	8:00	11:00	m	return to GC	200	1			20.00		269.00
27-Nov	14:00	17:30	m	Travel to VV	330			1	50.00		269.00
28-Nov	8:30	14:00	m	Regular council		1			20.00		317.00
NOTES:				KILOMETER CLAIM			TOTAL		260.00		2296.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1290	799.80	NET CLAIM		260.00		2296.00
				\$0.26 per km	1290	335.40					
				SUBTOTAL		1135.20	TOTAL CLAIM			3691.20	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1135.2	AMOUNT DUE (OWING)			\$3,691.20	