

Title: Regional Sustaining Grant

Policy No: 8013

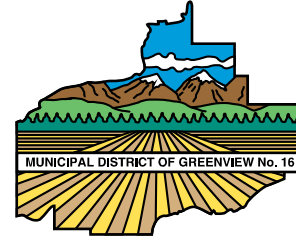
Effective Date: November 14, 2023

Motion Number: 23.11.674

Supersedes Policy No: 8006

Department: Community Services

Review Date: November, 2026



Legal References:

Agricultural Societies Act, R.S.A. 2000, c. A-11.

Societies Act, R.S.A. 2000, c. S-14

Canada Not-for-profit Corporations Act (Canada), S.C. 2009, c.23

Income Tax Act (Canada), R.S.C. 1985, c.1 (5th Supp.).

Cross References:

Policy 1026 "Greenview Grant Recognition"

Purpose: To provide program guidelines for Greenview’s Regional Sustaining Grant program. Regional Sustaining Grants occur when Greenview provides ongoing funding to non-profit organizations via a funding agreement.

1. DEFINITIONS

1.1. **Community Services** means work done by a person or group of people which benefits others.

1.2. **Greenview** means the Municipal District of Greenview No. 16.

1.3. **Needs Assessment** means an analysis provided by the applicant detailing:

- A) Project or organizational inputs, whether in-kind or financial;
- B) Historical and current financial statements;
- C) Expected organizational outputs; and
- D) Any other information requested by Greenview.

1.4. **Non-profit Organization** means an organization which provides products or services to improve or benefit a community. Any money made by a Non-Profit Organization is not for the personal gain of its directors, members, or officers, but whose excess revenue goes back into the organization to further its aims and projects. For the purposes of this policy organizations incorporated under the following acts of Alberta or Canada are considered Non-Profit Organizations:

- A) *Agricultural Societies Act*;
- B) *Societies Act*;
- C) *Canada Not-for-profit Corporations Act*; or
- D) Registered as a charity under the *Income Tax Act*.

- 1.5. **Stacked Funding** means being awarded more than one funding stream to cover a single project.
- 1.6. **Region** means areas adjacent to Greenview and whose organizations provide services to Greenview residents.

2. REGIONAL GRANT STREAM

- 2.1. Greenview deems it desirable to provide stable funding agreements to external Non-profit Organizations which provide direct and indirect benefits to Greenview residents.
- 2.2. The Regional Sustaining Grant is intended to support Non-Profit Organizations which provide strategic or Community Services in Greenview.
- 2.3. Grant limits are based on the Needs Assessment provided by the Applicant with regard to the previously approved Regional Sustaining Grant budget.
- 2.4. Applicants must demonstrate that they are a Non-profit Organization in order to be eligible to receive a Regional Sustaining Grant.
- 2.5. The following organizations, groups, and initiatives are ineligible to receive a Regional Sustaining Grant:
 - A) Individuals;
 - B) For-profit organizations;
 - C) Political organizations;
 - D) Federal and provincial governments, and affiliated bodies;
 - E) Capital expenses; or
 - F) Applicants who request funding for programs, activities or facilities which are the mandate or responsibility of the federal or provincial governments, including but not limited to health care, education, religious, housing and childcare programs and facilities.
- 2.6. Non-profit Organizations which receive a Regional Sustaining Grant must provide recognition to Greenview as detailed in Policy 1026 "Greenview Grant Recognition."

3. APPLICANT RESPONSIBILITIES

- 3.1. An applicant must apply through the Greenview Grant Portal to be considered for a Regional Sustaining Grant.
- 3.2. Applicants must annually demonstrate funding need through a Needs Assessment by August 15th. For the purpose of this policy, a Needs Assessment shall contain:
 - A) Organizational inputs, whether in-kind or financial;
 - B) Historical and current financial statements;
 - C) Expected project or organizational outputs; and
 - D) Any other information requested by Greenview.
- 3.3. When a Non-profit Organization has excess funds at the end of a fiscal year, said Non-profit Organization must:
 - A) Request the reallocation of funds to be approved by Council; or
 - B) Return the funds to Greenview.
- 3.4. Non-profit Organizations which receive a Regional Sustaining Grant must provide recognition to Greenview as detailed in Policy 1026 "Greenview Grant Recognition."

3.5. Applicant Non-profit Organization may be required to present to Committee of the Whole.

4. COUNCIL RESPONSIBILITIES

4.1. Council will have final decision-making authority on including Regional Sustaining Grants in the annual budget.

5. ADMINISTRATION RESPONSIBILITIES

5.1. Administration shall prepare the Greenview Grant Portal annually to accept applications for the Regional Sustaining Grant.

5.2. Administration shall prepare applications and an estimated budget for the Council's consideration.

5.3. Once a budget is approved, Administration shall disperse funds to the successful applicants.