



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

November 28, 2023

9:00 AM

Administration Building
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
	3.1 Regular Council Meeting Minutes held November 14, 2023		3
	3.2 Business Arising from the Minutes		
#4	PUBLIC HEARING	9:15 a.m.	
	4.0 Bylaw 23-953 Land Use Bylaw Amendment		19
#5	DELEGATION		
#6	BYLAWS		
	6.1 Bylaw 23-953 Land Use Bylaw Amendment		22
	6.2 Bylaw 24-970 2024 Schedule of Fees		42
#7	BUSINESS		
	7.1 2024 Market/Cost of Living Allowance (COLA) Adjustments		84
	7.2 Mountain Metis Cultural Association (MMCA) Land Sale		90
	7.3 Philip J. Currie Dinosaur Museum Funding Request		101
	7.4 Rising Above Ministry Capital Request		125
	7.5 Greenview 2024 By-Election		163
	7.6 Institutional Voting and Special Ballots		166
#8	NOTICE OF MOTION		

#9 CLOSED SESSION

#10 MEMBERS
REPORTS/EXPENSE CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- Ward 6
- Ward 7
- Ward 8
- Ward 9

169

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, November 14, 2023

**#1
CALL TO ORDER
PRESENT**

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry (Virtual)
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo
Manager, Communications	Stacey Sevilla

ABSENT

Ward 5	Councillor Dale Smith
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**#2
AGENDA**

MOTION: 23.11.648 Moved by: COUNCILLOR JENNIFER SCOTT
That Council adopt the Agenda of the November 14, 2023, Regular Council Meeting as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.11.649 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the minutes of the October 24, 2023, Organizational Meeting as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.650 Moved by: COUNCILLOR SALLY ROSSON

That Council adopt the minutes of the October 24, 2023, Regular Council Meeting as amended.

- Motion 645 – add defeated.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

- All the members at large received notifications of appointments

4.0 PUBLIC HEARING

4.1 BYLAW 23-952

6.0 BYLAWS

6.2 BYLAW 23-955 BORROWING 2024

BYLAW 23-955

MOTION: 23.11.651 Moved by: DEPUTY REEVE BILL SMITH

That Council give third reading to Bylaw 23-955 “Borrowing 2024”.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

6.3 BUSINESS LICENSING BYLAW 23-951

BYLAW 23-951

MOTION: 23.11.652 Moved by: COUNCILLOR RYAN RATZLAFF

That Council give third reading to Bylaw 23-951, “Business Licensing Bylaw,” as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

6.4 BYLAW 23-954 DESIGNATED OFFICER

BYLAW 23-954

MOTION: 23.11.653 Moved by: COUNCILLOR TOM BURTON

That Council give third reading to Bylaw 23-954 Designated Officer, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

APPR23-11

7.1 APPR23-11 APPLICATION FOR APPROACH ON SE 35-71-1-W6M

MOTION: 23.11.654 Moved by: COUNCILLOR SALLY ROSSON

That Council approve approach application APPR23-11 for a gravel approach on SE 35-71-1-W6M along Range Road 11 by relocating Approach B to the proposed location, with costs borne by the landowner as per the Schedule of Fees Bylaw 22-930.

TABLED

MOTION: 23.11.655 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council table motion "APPR23-11 Application for Approach" until later in the meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

APPR23-14

7.2 APPR23-14 Application for Approach on NW-24-070-20-W5M

MOTION: 23.11.656 Moved by: COUNCILLOR DAVE BERRY

That Council approve approach application APPR23-14 for the construction of a gravel approach on NW-24-070-20-W5M via Range Road 201, with costs borne by the applicant, as per the Schedule of Fees Bylaw 22-930.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

4.0 PUBLIC HEARING

4.1 PUBLIC HEARING BYLAW 23-952

Reeve Tyler Olsen opened the public hearing at 9:16 a.m.

IN ATTENDANCE

Planning and Development Officer, Nicole Friesen

**REFERRAL AGENCY &
ADJACENT
LANDOWNER
COMMENTS
APPLICANT
BACKGROUND
INFORMATION**

None available

This application for land use bylaw amendment has been submitted by Beirsto and Associates on behalf of the landowner, to rezone a 1.62-hectare (4.00-acre) portion of the parcel legally described as SW 11-72-1-W6M from Agricultural One (A-1) to Country Residential One (CR-1). The land is located approximately 0.9 km west of the Hamlet of DeBolt, 0.3 km north of Highway 43, adjacent Township Road 721A, within Ward 6. The

rezoning would allow the landowner to apply to subdivide a vacant country residential lot from their 14.3-hectare (35.39-acre) parcel.

**QUESTIONS FROM
COUNCIL**

Councillor Rosson: is there an adequate building site and are they aware of the sewage requirements due to land size.

Admin: yes, they are aware of the requirements and will be doing a mound.

Councillor Rosson: is there drainage running through where they will have issues

Admin: shows as a wetland in some of our layers, but there is adequate setback even with that portion included.

Councillor Berry: looking where the number of animals are allowed and it shows numbers in ones. Critters don't work good in ones, so something we might need to change.

Admin: this parcel is allowed a maximum of 3.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward.
None Heard

OPPOSED

The Chair requested that anyone opposed of the application come forward.
None Heard

**QUESTIONS FROM THE
APPLICANT OR
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoke in favour or against the application.
N/A

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they had a fair and impartial hearing.
N/A

**CLOSING PUBLIC
HEARING BYLAW**

Chair Tyler Olsen closed the Public Hearing regarding Bylaw No. 23-952 at 9:23 a.m.

BYLAW 23-952

6.1 BYLAW 23-952 LAND USE BYLAW AMENDMENT

MOTION: 23.11.657 Moved by: COUNCILLOR TOM BURTON

That Council give second reading to Bylaw 23-952, being a Land Use Bylaw Amendment, to rezone a 1.62-hectare (4.00-acre) area within SW 11-72-1-W6M from Agricultural One (A-1) district to Country Residential One (CR-1) district, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.658 Moved by: COUNCILLOR JENNIFER SCOTT

That Council give third reading to Bylaw 23-952, being a Land Use Bylaw Amendment, to rezone a 1.62-hectare (4.00-acre) area within SW 11-72-1-W6M from Agricultural One (A-1) district to Country Residential One (CR-1) district, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

APPR23-11

7.1 APPR23-11 APPLICATION FOR APPROACH ON SE 35-71-1-W6M

MOTION: 23.11.659 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council lift motion "APRR 23-11 Application for Approach"

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.654 Moved by: COUNCILLOR SALLY ROSSON

That Council approve approach application APPR23-11 for a gravel approach on SE 35-71-1-W6M along Range Road 11 with costs borne by the landowner as per the Schedule of Fees Bylaw 22-930.

FOR: Councillor Schlieff, Councillor Berry, Councillor Rosson, Councillor Burton

AGAINST: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Scott, Councillor Ratzlaff, Councillor Delorme

DEFEATED

APPR23-16

7.3 APPR23-16 Application for Approach on Plan 162 0295; 1; 2

MOTION: 23.11.660 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve approach application APPR23-16, by relocating the existing gravel approach to Plan 162 0295, Block 1, Lot 2 for a paved access via Youngs Point Road, with costs borne by the applicant as per the Schedule of Fees Bylaw 22-930.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**SOLID WASTE AND
RECYCLING**

**7.4 SOLID WASTE AND RECYCLING SERVICE FOR GRANDE CACHE
COOPERATIVES AND ENTERPRISES**

MOTION: 23.11.661 Moved by: COUNCILLOR WINSTON DELORME

That Council continue the weekly pick up of solid waste and recycling in the Cooperatives and Enterprises around the Hamlet of Grande Cache until such time that Administration is directed otherwise.

FOR: Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Burton, Councillor Delorme

AGAINST: Councillor Berry, Reeve Olsen, Councillor Rosson, Councillor Scott, Councillor Ratzlaff

DEFEATED

MOTION: 23.11.662 Moved by: COUNCILLOR DAVE BERRY

That Council direct Administration to continue to provide the solid waste and recycling in the Cooperatives and Enterprises around the Hamlet of Grande Cache until January 31, 2024.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Delorme

CARRIED

Reeve Olsen recessed the meeting at 10:07 a.m.

Reve Olsen reconvened the meeting at 10:15 a.m.

REIMBURSEMENT

7.5 REIMBURSEMENT FOR HOT WATER TANK

MOTION: 23.11.663 Moved by: COUNCILLOR RYAN RATZLAFF

That Council take no action on the request to reimburse \$2,000 in relation to investigation of water consumption discrepancy that led to the replacement of a hot water tank.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Ratzlaff, Councillor Burton, Councillor Rosson

AGAINST: Councillor Berry, Councillor Schlieff, Councillor Scott, Councillor Delorme

CARRIED

RESERVE BALANCING

7.6 RESERVE BALANCING AND REALLOCATION

MOTION: 23.11.664 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve the allocation of \$2,785,953.00 of unrestricted reserves and rebalance \$26,595,335.00 within the existing reserves, as follows:

From Unrestricted Reserve \$2,785,953.00

To Wastewater Reserve \$835,786.00

To Operating Contingency Reserve \$1,950,167.00

To Facilities Reserve \$10,000,000.00

From Road Infrastructure Reserve \$21,908,754.00

From Water Reserve \$4,686,581.00

To Wastewater Reserve \$14,686,581.00

To Solid Waste Reserve \$1,500,000.00

To Economic Development Reserve \$408,754.00

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.665 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approves the elimination of the Water and Wastewater Reserves to be amalgamated into a Water Utilities Reserve.

DEFERRED

MOTION: 23.11.666 Moved by: COUNCILLOR WINSTON DELORME

That Council defer motion 23.11.665 "elimination of Water and Wastewater Reserves" to a future Council Meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**INSUFFICIENT
PETITION**

7.7 DECLARATION OF INSUFFICIENT PETITION

MOTION: 23.11.667 Moved by: COUNCILLOR JENNIFER SCOTT

That Council receive the Declaration of Insufficient Petition for the paving of Range Road 64 in Grovedale, as found in Attachment 'A' for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

ASP OPEN HOUSES

7.8 ADDITIONAL AREA STRUCTURE PLAN OPEN HOUSES FOR HAMLET OF RIDGEVALLEY & DEBOLT

MOTION: 23.11.668 Moved by: COUNCILLOR TOM BURTON

That Council direct Administration to undertake an additional open house for the Hamlet of DeBolt Area Structure Plan and the Hamlet of Ridgevalley Area Structure Plan to provide a further opportunity for community input and distribution of information.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

TIME EXTENSION

7.9 TIME EXTENSION FOR SUBDIVISION ENDORSEMENT REGISTRATION S19-014

MOTION: 23.11.669 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the subdivision time extension discussion for information.

FOR: Reeve Olsen, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
AGAINST: Deputy Reeve Bill Smith

CARRIED

MOTION: 23.11.670 Moved by: COUNCILLOR SALLY ROSSON

That Council grant a time extension to the endorsement for subdivision file S19-014 on NW 9-69-21-W5M, pursuant to MGA Section 657(6)(b), allowing the Subdivision Authority Approval to be registered with Alberta Land Titles by April 15, 2024.

FOR: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
AGAINST: Reeve Olsen

CARRIED

7.10 POLICY 8015 COMMUNITY IMPACT GRANT

POLICY 8015

MOTION: 23.11.671 Moved by: DEPUTY REEVE BILL SMITH
That Council approve Policy 8015 "Community Impact Grant" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.11 POLICY 8014 GREENVIEW SUSTAINING GRANT

POLICY 8014

MOTION: 23.11.672 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council approve Policy 8014 "Greenview Sustaining Grant" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
ABSENT: Councillor Rosson

CARRIED

7.12 POLICY 8011 IN-KIND DONATIONS

POLICY 8011

MOTION: 23.11.673 Moved by: COUNCILLOR WINSTON DELORME
That Council approve Policy 8011 "In-Kind Donations" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.13 POLICY 8013 REGIONAL SUSTAINING GRANT

POLICY 8013

MOTION: 23.11.674 Moved by: COUNCILLOR JENNIFER SCOTT
That Council approve Policy 8013 "Regional Sustaining Grant" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.14 POLICY 8012 SPONSORSHIPS

POLICY 8012

MOTION: 23.11.675 Moved by: DEPUTY REEVE BILL SMITH
That Council approve Policy 8012 "Sponsorships" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.15 POLICY 02-01 RECRUITMENT

POLICY 02-01

MOTION: 23.11.676 Moved by: COUNCILLOR TOM BURTON

That Council approve Policy 2018 "Hiring of Chief Administrative Officer" as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.677 Moved by: COUNCILLOR SALLY ROSSON

That Council approve the transfer of Policy 2007 "Recruitment" from a Council policy to an Administrative Policy as 02-01 "Recruitment" as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.678 Moved by: COUNCILLOR SALLY ROSSON

That Council repeal Policy 2007 "Recruitment".

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.16 POLICY 1019 ISSUANCE OF DIGITAL COMMUNICATION TOOLS

POLICY 1019

MOTION: 23.11.679 Moved by: COUNCILLOR TOM BURTON

That Council approve Policy 1019 "Issuance of Digital Communication Tools" as amended.

- Add "It is the responsibility of the Employee and Councillor" to Sections 6.8 to 6.10

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.17 CLAY SHOOT REPORT 2023

CLAY SHOOT 2023

MOTION: 23.11.680 Moved by: COUNCILLOR CHRISTINE SCHLIEF

The Council accepts the 2023 Greenview Clay Shoot event fundraising report for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.681 Moved by: COUNCILLOR WINSTON DELORME

That Council approve the donation of the remaining budgeted amount of \$4,908.05 to the five Food Banks that serve Greenview residents to come from the unspent Clay Shoot operational budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 11:39 a.m.

Reeve Olsen reconvened the meeting at 12:30 p.m.

Councillor Berry exit the meeting at 11:39 a.m.

7.18 MANAGERS REPORTS

MANAGERS REPORTS

MOTION: 23.11.682 Moved by: COUNCILLOR TOM BURTON

That Council accept the managers reports for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

8.0 NOTICE OF MOTION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 23.11.683 Moved by: COUNCILLOR WINSTON DELORME

That the meeting go to Closed Session, at 12:56 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

OPEN SESSION

MOTION: 23.11.684 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:50

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.11.685 Moved by: COUNCILLOR WINSTON DELORME

That Council approve Disaster Overtime Pay in accordance with overtime guidelines in the "Staff Agreement", and including the Chief Administrative Officer, for the purpose of reclaiming expenditures for the 2023 Greenview Wildfires.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS**

10.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- Community Futures
- Yellowhead Waste Management
- Budget
- GC Rec Board
- RMA Fall Conference
- Farm Family of the Year Presentation

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- Council Community Education
- Budget Deliberations
- Wildfire Dinner
- RMA Fall Convention

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- CCEC Zoom Meeting
- Legion/Town First Poppy Presentation
- FCSS Webinar
- Budget Deliberations
- RMA Convention
- Wildfire Appreciation Supper

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- ASB Organization and Regular Meeting
- Regional ASB
- Budget Deliberations
- Wildfire Appreciation Supper
- RMA Conference
- Sturgeon Refinery Tour

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- Grande Spirit Foundation Meeting
- Friends of Grande Spirit Harvest Dinner
- Greenview Budget Deliberations
- Wildfire Appreciation Dinner
- DeBolt and Grovedale Grande Spirit Updates
- DeBolt Harvesters Ball
- RMA Conference
- Meetings with Minister Nixon, Loewen, Jean and Wilson
- Stronger Together Library Conference
- DeBolt Remembrance Day Ceremony

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- Crooked Creek Community Club Meeting
- Budget Deliberations
- RMA Conference
- Wildfire Appreciation Supper
- Meeting with Minister Turton
- DeBolt Remembrance Day Ceremony

WARD 8

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- ASB Organization and Regular Meeting
- CANFOR Advisory
- Budget
- RMA Fall Conference
- Minister meetings
- CN meeting

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- October 26-29 Alberta recreation and parks conference
- FCSS domestic violence training
- RMA Fall Conference
- Community Futures
- South Peace Regional Archives
- Budget Deliberations
- International Paper Meeting

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- October 24, 2023, Organizational Meeting
- October 24, 2023, Regular Council Meeting
- Community Futures
- IRC
- Fireman's Ball – Fox Creek
- Alberta Counsel Throne Speech
- Budget Deliberations
- Remembrance Day Wreath - Valleyview
- RMA Fall Conference
- CN Meeting

MOTION: 23.11.686 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to provide a financial contribution, of \$1,000, to the Poppy Fund to each of the Royal Canadian Legion branches of Valleyview #02-140, Grande Prairie #02-054, Fox Creek #02-280, Grande Cache #02-278, and West Smoky #02-244 for each year of 2023, 2024, and 2025 with funds to come from the Community Services grants budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#10 MEMBERS
BUSINESS**

MOTION: 23.11.687 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

#11 ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 23.11.688 Moved by: DEPUTY REEVE BILL SMITH

That Council adjourn this Regular Council Meeting at 2:29 pm.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR

UNADOPTED



November 28, 2023 Bylaw 23-953 Public Hearing Background Information

PROPOSAL:

This application for land use bylaw amendment has been submitted by Beairsto and Associates on behalf of the landowner, to rezone a 8.35-hectare (20.64-acre) portion of the parcel legally described as SW 29-70-24-W5M from Agricultural One (A-1) to Country Residential Two (CR-2). The land is located approximately 0.6 km south of Sturgeon Lake, north of Highway 43 on Range Road 245, within Ward 7. The rezoning would allow the landowner to further subdivide their quarter section where a gravel road for additional lots has already been constructed.

BACKGROUND AND DISCUSSION:

The subject parcel contains eight (8) previously subdivided, Country Residential Two (CR-2) district lots and a gravel road south where an additional five (5) lots are planned to be subdivided at this time. The Municipal Development Plan (MDP) Bylaw 15-742 requires that a Minor ASP be prepared for all residential subdivisions exceeding four (4) lots on the quarter section, the previous lots were subdivided prior to the current MDP being adopted. Additionally, the Sturgeon Lake Area Structure Plan (SLASP) Bylaw 20-865 requires that a Minor ASP be prepared for all subdivisions exceeding first parcel out. The Cozy Acres Minor Area Structure Plan was prepared by the applicants in accordance with the requirements of the MDP and SLASP and approved by Council on August 22, 2023. The current application to rezone aligns with the new minor ASP.

The subject lands are currently zoned Agricultural One (A-1) district which is not appropriate for a multi-lot development, therefore the application for rezoning to Country Residential Two (CR-2) district has been submitted as the next step in development. Parcels zoned Country Resident Two (CR-2) may be between 0.2 hectares (0.5 acres) and 2.0 ha (5.0 ac) which meets the parcel size requirements for the development area within the SLASP of 0.2 ha (0.5 ac) to 4.0 ha (10 ac).

Administration has reviewed the rezoning application and has determined that it meets the requirements of the MDP, SLASP, and Cozy Acres Minor ASP. Administration does not anticipate any negative development or land use impacts from a subdivision at this location as the proposal will be consistent with existing surrounding developments.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:

On November 7th, 2023, Bylaw 23-952 and notice of Public Hearing was circulated to Greenview's internal departments.

On November 7th, 2023, Bylaw 23-952 and notice of Public Hearing was circulated to the following referral agencies: Alberta Arts, Culture and Status of Women, Alberta Transportation, Alberta Energy Regulator,

Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Municipal Affairs – David Dobson, East Smoky Gas Co-op, ATCO Electric, Telus, Northern Gateway Pubic Schools, and Peace Wapiti School Division.

On October 16th and November 7th, 2023, the Public Hearing advertisement was published on Greenview's website and social media sites in accordance with the Advertising Bylaw.

Adjacent landowners were also sent notification of the Public Hearing on November 7th, 2023, in accordance with MGA requirements.

Any concerns received will be addressed today.



REQUEST FOR DECISION

SUBJECT:	Bylaw 23-953 Land Use Bylaw Amendment to Rezone 8.35 ha (20.64 ac) within SW 29-70-24-W5M from Agricultural One (A-1) to Country Residential Two (CR-2)		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 28, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: MAV	PRESENTER: NF
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act (MGA), RSA 2000 Section 633 and 692

Council Bylaw/Policy (cite) – Municipal Development Plan (MDP) Bylaw 15-742, Sturgeon Lake Area Structure Plan (SLASP) Bylaw 20-865, Cozy Acres Minor Area Structure Plan Bylaw 23-948

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 23-953, being a Land Use Bylaw Amendment, to rezone an 8.35-hectare (20.64-acre) area within SW 29-70-24-W5M from Agricultural One (A-1) district to Country Residential Two (CR-2) district, as presented.

MOTION: That Council give third reading to Bylaw 23-953, being a Land Use Bylaw Amendment, to rezone an 8.35-hectare (20.64-acre) area within SW 29-70-24-W5M from Agricultural One (A-1) district to Country Residential Two (CR-2) district, as presented.

BACKGROUND/PROPOSAL:

Bylaw 23-953 was given first reading by Council on October 10, 2023, following the adoption of the Cozy Acres Minor Area Structure Plan (ASP) on August 22, 2023, the plan included a pattern of development phases for the entire quarter section SW 29-70-24-W5M. The current application for rezoning represents Phase 1 of development in accordance with the plan, however, eight (8) Country Residential Two (CR-2) lots were subdivided from the quarter section prior to the Cozy Acres Minor ASP adoption. The proposal to rezone 8.35 hectares (20.64 acres) is consistent with existing development within the quarter section and meets the requirements of Greenview's Municipal Development Plan, the Sturgeon Lake Area Structure Plan, and the Cozy Acres Minor Area Structure Plan.

Site Assessment

The applicant completed the following studies for the Phase 1 area in preparation of the Cozy Acres Area Structure Plan:

- Biophysical Impact Assessment (Desktop)
- Geotechnical Evaluation
- Groundwater Availability Study

Proposed Servicing: Private, well and septic holding tank
Soil Type: Clay, Clay loam
Topography: Rolling
Wetland Inventory: Swamp within quarter section, east and west of Phase 1
LSRS Spring Grains Rating: 3(10): Moderate limitation (Phase 1) & 7WVB (10): Unsuitable due to drainage, soil reaction, and degree of decomposition or fibre content

Policy Review

Municipal Development Plan (MDP) Bylaw 15-742

4.3.6 Multi-lot country residential subdivisions shall only be supported if the following conditions are met:

(b) The proposed subdivision is contiguous to other country residential development to encourage cluster development unless it cannot be supported due to environmental constraints;

The proposal aligns with the existing Country Residential subdivision; therefore, the requirements of the MDP are met.

Sturgeon Lake Area Structure Plan Bylaw 20-865

Residential Development Policies Section 3.2

3.2.1 The Development Area shown on Map 3 is intended primarily for residential and recreational purposes. These areas shall, subject to rezoning and subdivision approval, be reserved for:

a. Country residential development,

3.2.2 Residential lots in the Development Area shall be:

a. A minimum of 0.2 ha (0.5 ac) provided such lots are services with municipal or communal water and sewer system,

b. A maximum of 4.0 ha (10 ac), and

c. Shall meet the development regulations of the CR-3 District of the LUB.

3.2.6 In order to reduce the occurrence of piecemeal subdivision and to promote cluster development all subdivision exceeding first parcel out shall be subject to a minor ASP prepared in accordance with Greenview Policy 6001 (Minor Area Structure Plan). A minimum density of four lots per quarter section is encouraged.

The type of development proposed meets the requirements of section 3.2.1, and the lot sizes adhere to section 3.2.2. However, the applicants have applied to rezone the subject area to Country Residential Two (CR-2), which aligns with the existing lots but does not meet the intention of section 3.2.2.c.

Environmental Protection Policies Section 5.2

5.2.5 In addition to lands required under Policy 5.2.4, [abutting the bed and shore of the Sturgeon Lake] Greenview may require that the following lands also be dedicated as ER [Environmental Reserve]:

a. Swamps and marshes in accordance with the recommendations of a wetland assessment, and

b. Steep slopes, flood-prone and erosion-prone areas in accordance with the recommendations of a geotechnical assessment.

5.2.8 At the time of subdivision, Greenview shall require that 10% of the land that is subject of subdivision be dedicated as Municipal Reserve (MR). MR shall be dedicated in parcel form in order to provide lands for municipal parks and playgrounds, trail corridors, or public access points to the lake.

5.2.9 Notwithstanding Policy 5.2.8, Greenview may acquire MR as money-in-lieu, calculated in accordance with the Act that will be invested in the park and open space network.

No reserve lands are suggested within the current phase of development however, they are proposed for later phases within the minor ASP. The subdivision authority may require that land be dedicated as a condition of subdivision approval, but as greenspace exists as ER in the area it is seen as a minimal benefit.

Infrastructure

Servicing Section 8.2

8.2.1 Greenview shall require all developments to provide holding tanks or composting toilets for sewage disposal for:

- a. New residential development or subdivision located within a Development Area;
It is intended that all holding tanks be installed at locations that are easily accessible for a vacuum truck and are to be pumped out regularly for disposal at a licensed facility.*

Section 4.3 of the plan states that the lots may be serviced with treatment fields or mounts; however, the SLASP requires holding tanks. Greenview's requirement is also stated in the plan.

8.2.7 For all new subdivisions, the applicant shall be required to demonstrate the availability of potable water and/or construct a water system in accordance with the requirements of Greenview's MSS.

Section 4.3 of the minor ASP states that the studies completed confirmed sufficient groundwater availability for the five (5) lots proposed in phase 1, which satisfied the requirements of section 8.2.7. Additional studies will be required for further development phases.

8.2.8 In the case of multi-lot subdivisions, developers are required to provide stormwater management plans in accordance with Greenview's MSS. Such plans shall consider impacts on drainage patterns, ditch erosion, the mitigation of environmental damage, lake sedimentation, and the design and construction of any storm ponds that may be required.

A stormwater management plan has yet to be completed. However, it is not anticipated that additionally created runoff would require a retention area, which may be completed at the subdivision stage if required.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the applicant may apply for subdivision in alignment with the rezoning bylaw and previously approved minor ASP. The subdivision application will be subject to approval by the Municipal Planning Commission.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to defeat second or third reading of the bylaw. Administration does not recommend this option as the proposal is supported by Greenview's MDP, the Sturgeon Lake Area Structure Plan, and the Cozy Acres Minor Area Structure Plan Bylaw 23-948.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

The applicant will be notified of the decision made by Council. If approved, a subdivision application will be brought to the Municipal Planning Commission for decision.

ATTACHMENT(S):

- Bylaw 23-953
- Land Use Bylaw Amendment Application – Redacted
- Applicant Sketch
- Aerial Map
- Overview Map
- AGRASID Map
- Topography Map
- Cozy Acres Minor ASP Phasing Map
- Land Use Bylaw 18-800 Section 8.1 Agricultural One (A-1) District
- Land Use Bylaw 18-800 Section 8.4 Country Residential 1 (CR-2) District



BYLAW NO. 23-953
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of
Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the
Municipal District of Greenview No. 16**

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

AND WHEREAS, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 3 and Map No. 14 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southwest (SW) Quarter of Section Twenty-Nine (29)
Within Township Seventy (70)
Range Twenty-Four (24) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this 10th day of October, A.D., 2023.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

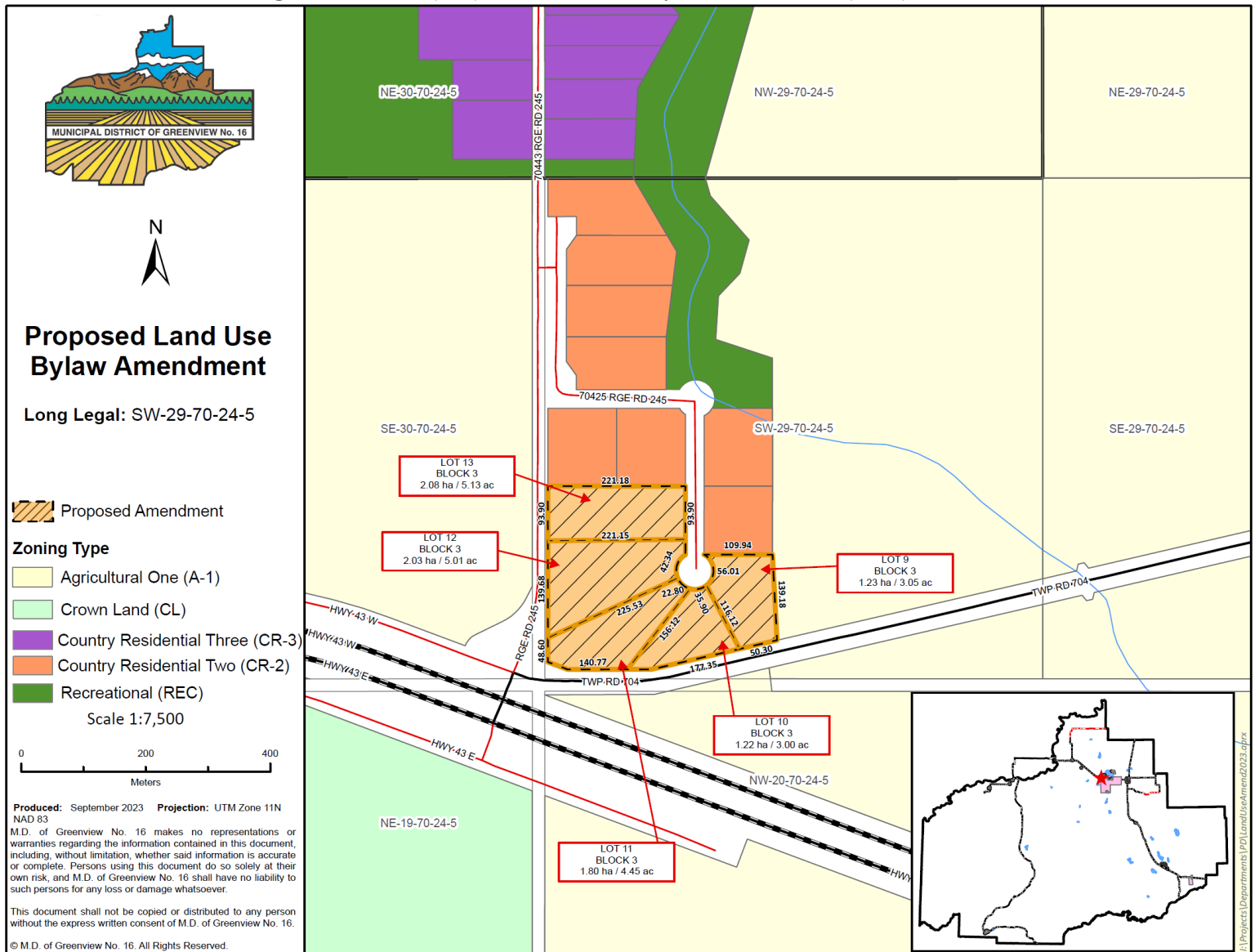
SCHEDULE "A"

To Bylaw No. 23-953

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southwest (SW) Quarter of Section Twenty-Nine (29)
Within Township Seventy (70)
Range Twenty-Four (24) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural One (A-1) District to Country Residential Two (CR-2) District as identified below:





Proposed Land Use Bylaw Amendment Topography

Long Legal: SW-29-70-24-5



Proposed Amendment

Legend

Contour Line(m)

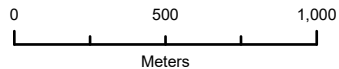
major_break

Minor

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40cm Imagery, 2016

Scale: 1:25,000

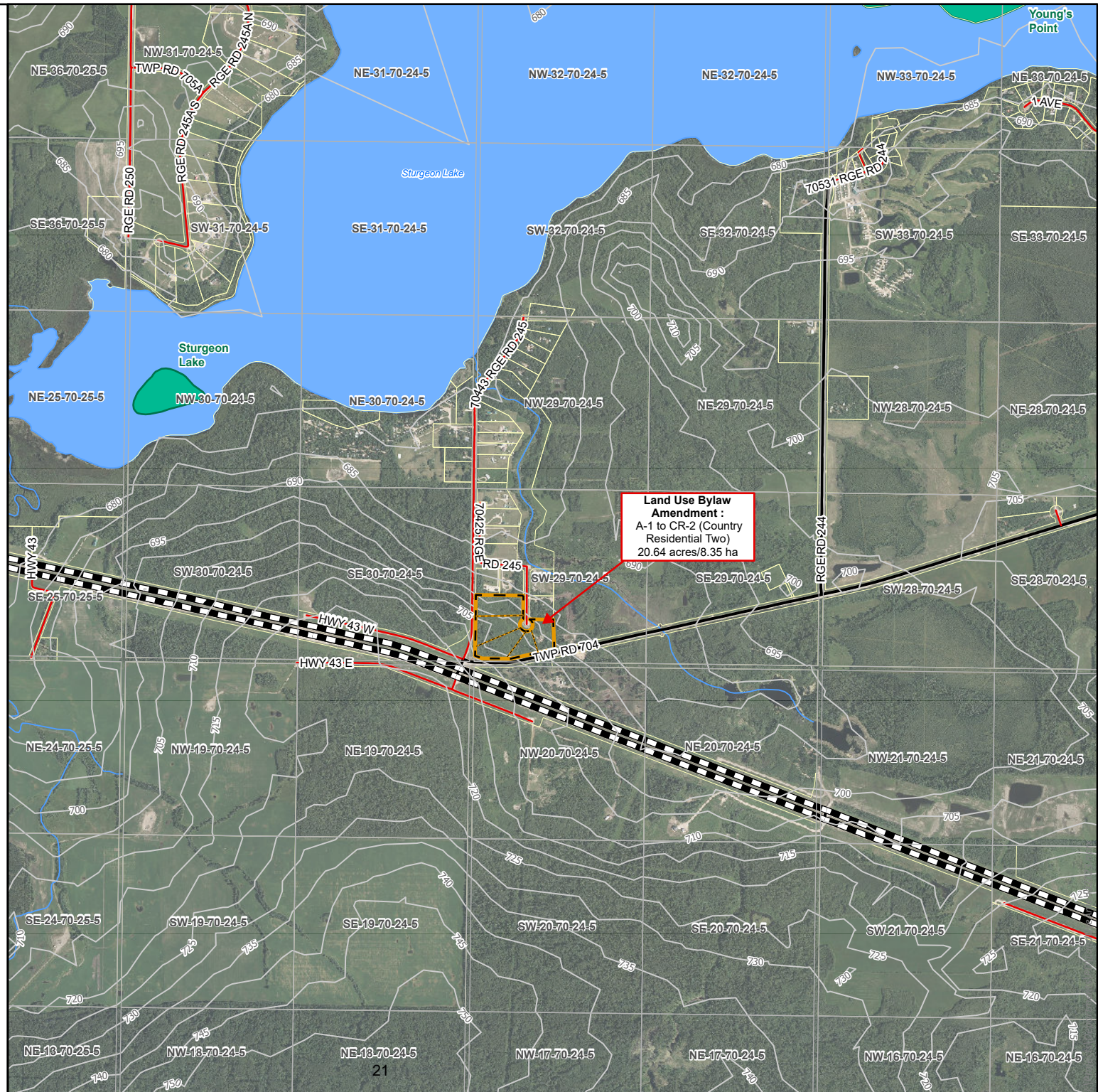


Produced: September 2023 Projection: UTM Zone 11N NAD 83

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APPLICATION FOR LAND USE AMENDMENT

Municipal District of Greenview No. 16

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

FOR ADMINISTRATIVE USE

LUB MAP NO.	BYLAW NO.
APPLICATION NO.	
RECEIPT NO.	
ROLL NO.	
RFLA RATING	

Complete if Different from Applicant

NAME OF APPLICANT(S) BEIRSTO & ASSOCIATES ENGINEERING LTD.	NAME OF REGISTERED LANDOWNER(S) DARCY CLARKE & PATRICIA CLARKE
---	---

Legal description of the land affected by the proposed amendment

QTR./L.S. SW	SEC 29	TWP. 70	RG. 24	M. 5	OR	REGISTRATION PLAN NO.	BLOCK	LOT
-----------------	-----------	------------	-----------	---------	----	-----------------------	-------	-----

Land Use Classification for Amendment Proposed:

FROM: AGRICULTURE	TO: COUNTRY RESIDENTIAL - 2
-------------------	-----------------------------

Reasons Supporting Proposed Amendment:

TO FULFILL THE WISHES OF OUR CLIENT

Physical Characteristics:

Describe Topography: FLAT	Vegetation: MOSTLY TREED	Soil: LOAM & CLAY
---------------------------	--------------------------	-------------------

Water Services:

Existing Source:	Proposed Water Source: WATER WELL
------------------	-----------------------------------

Sewage Services:

Existing Disposal:	Proposed Disposal: OPEN DISCHARGE SYSTEM
--------------------	--

Approach(es) Information:

Existing: EXISTING ROAD	Proposed:
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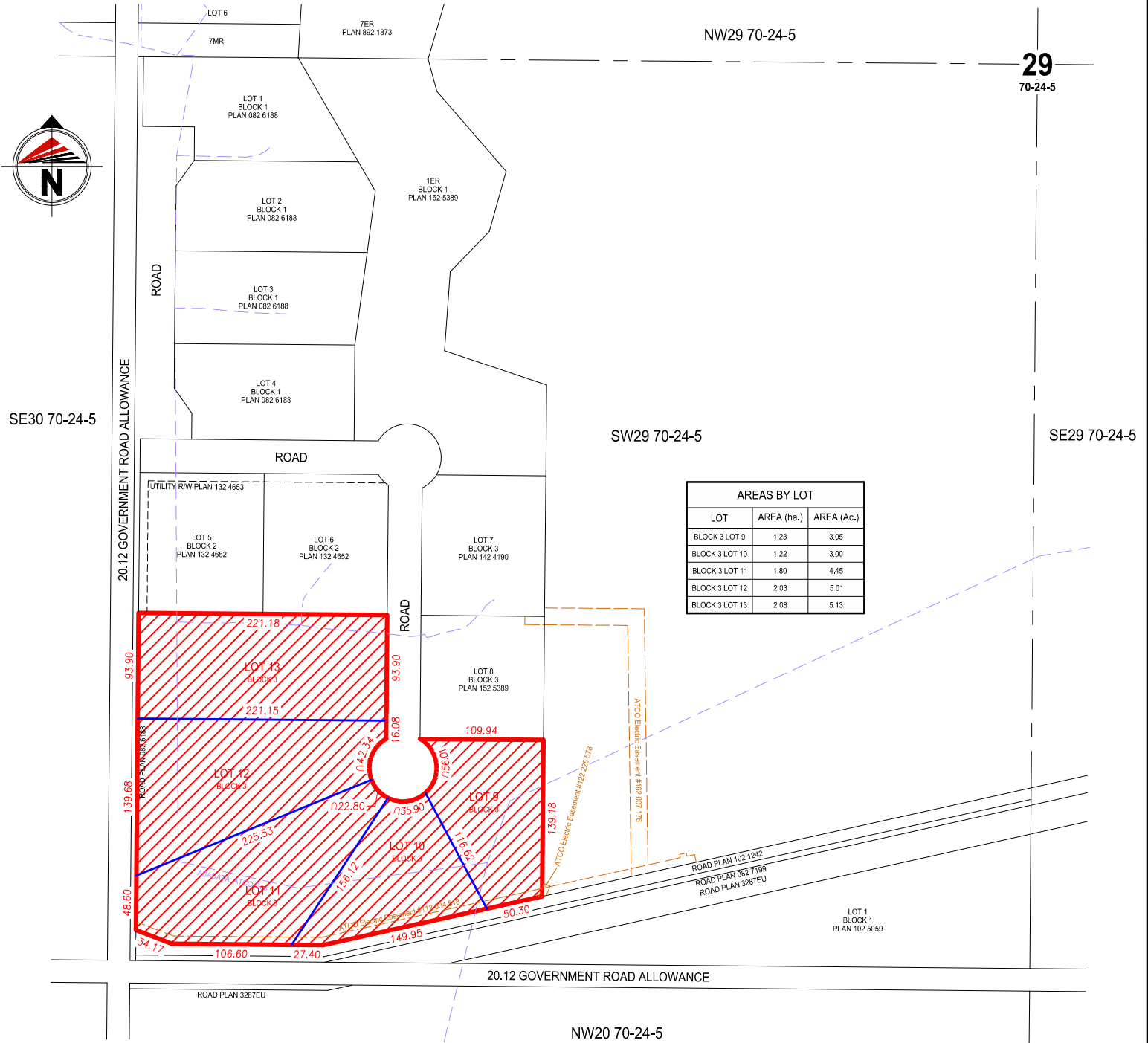
☐ I / We have enclosed the required Application Fee of \$ 1500.00.

Date: Oct 11th, 2022 Applicant(s) BEIRSTO & ASSOCIATES ENGINEERING LTD.

Date: September 21, 2022 Registered Landowner(s): DARCY CLARKE & PATRICIA CLARKE

NOTE: Registered Landowner(s) Signatures required if different from Applicant.

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.



MUNICIPAL DISTRICT OF GREENVIEW NO. 16
REZONING PLAN
SHOWING PROPOSED REZONING OF
PART OF THE
S.W. 1/4 SEC. 29, TWP. 70, RGE. 24, W.5M.

LAND DEALT WITH BY THIS
PLAN IS SHOWN OUTLINED THUS: —
AND CONTAINS: 8.35 HECTARES (20.64 ACRES)

LEGEND





*NO FIELD SURVEY WAS UNDERTAKEN TO PRODUCE THIS PLAN

BURIED PIPE CONTAINING
VARIOUS SUBSTANCE: ---
SOUR SUBSTANCE: ---
ABANDONED: ---
DISCONTINUED: ---

● Power Pole
■ Anchor
★ Light
▲ Pedestal
— Water Course

PROJECT DETAILS

SURVEYOR:	BRUCE C. E. TATTRE, A.L.S.
PROJECT:	DARCY CLARKE
DRAFTED BY:	BLAKE ROSSOL
CHECKED BY:	DARRIN TRYDAL
DATE:	JANUARY 10, 2022
SCALE:	1:5000

REVISIONS

1		
2		
3		
4		
5		
6		



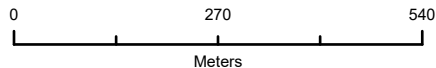
Proposed Land Use Bylaw Amendment

Long Legal: SW-29-70-24-5

 Proposed Amendment

40cm Imagery, 2022

Scale 1:10,000

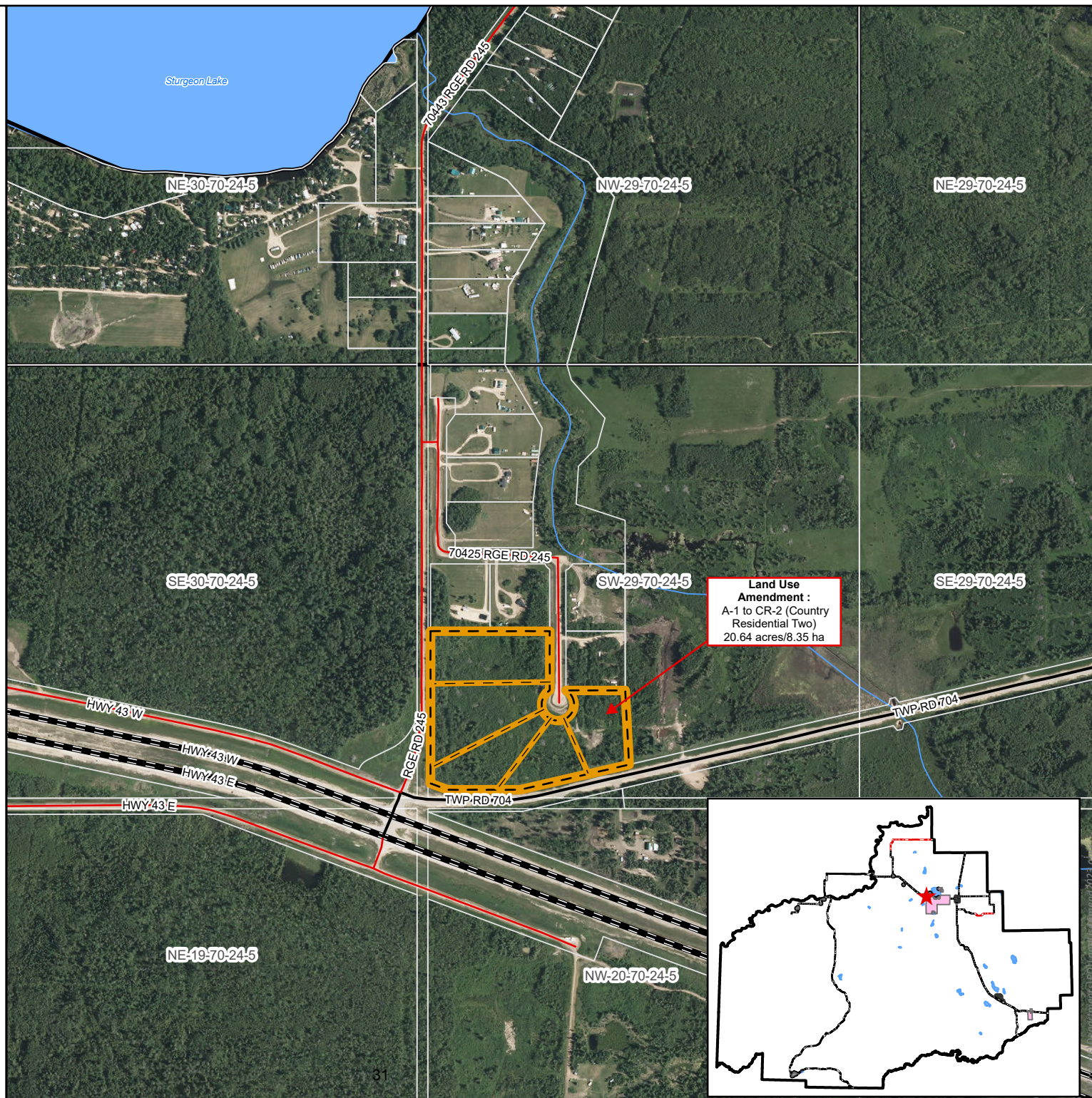


Produced: September 2023 **Projection:** UTM Zone 11N
NAD 83

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Proposed Land Use Bylaw Amendment

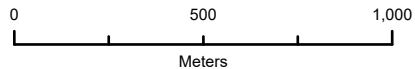
Long Legal: SW-29-70-24-5

 Proposed Amendment

Zoning Type

-  Agricultural One (A-1)
-  Crown Land (CL)
-  Country Residential Three (CR-3)
-  Country Residential Two (CR-2)
-  Recreational (REC)

Scale 1:20,000

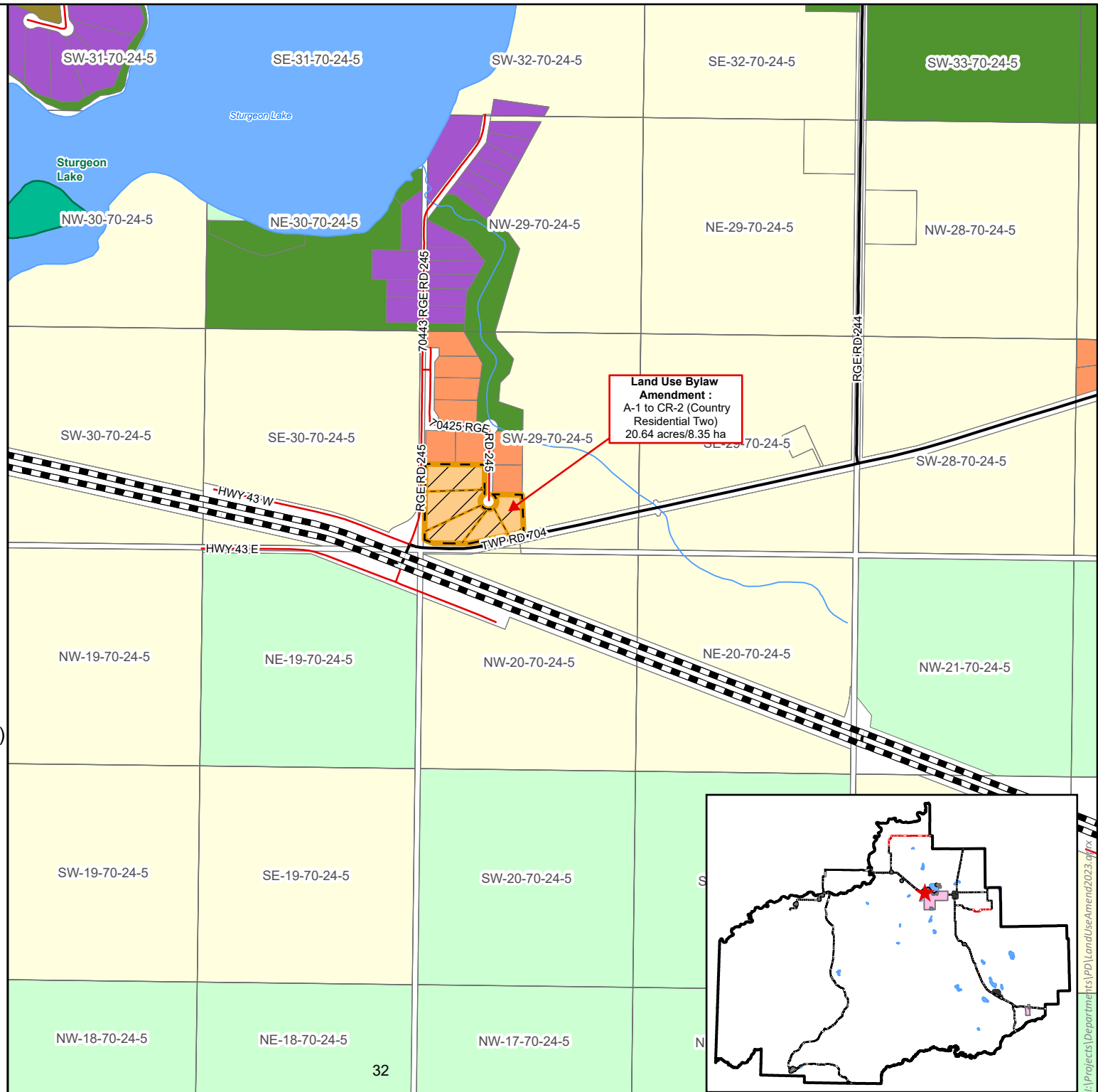


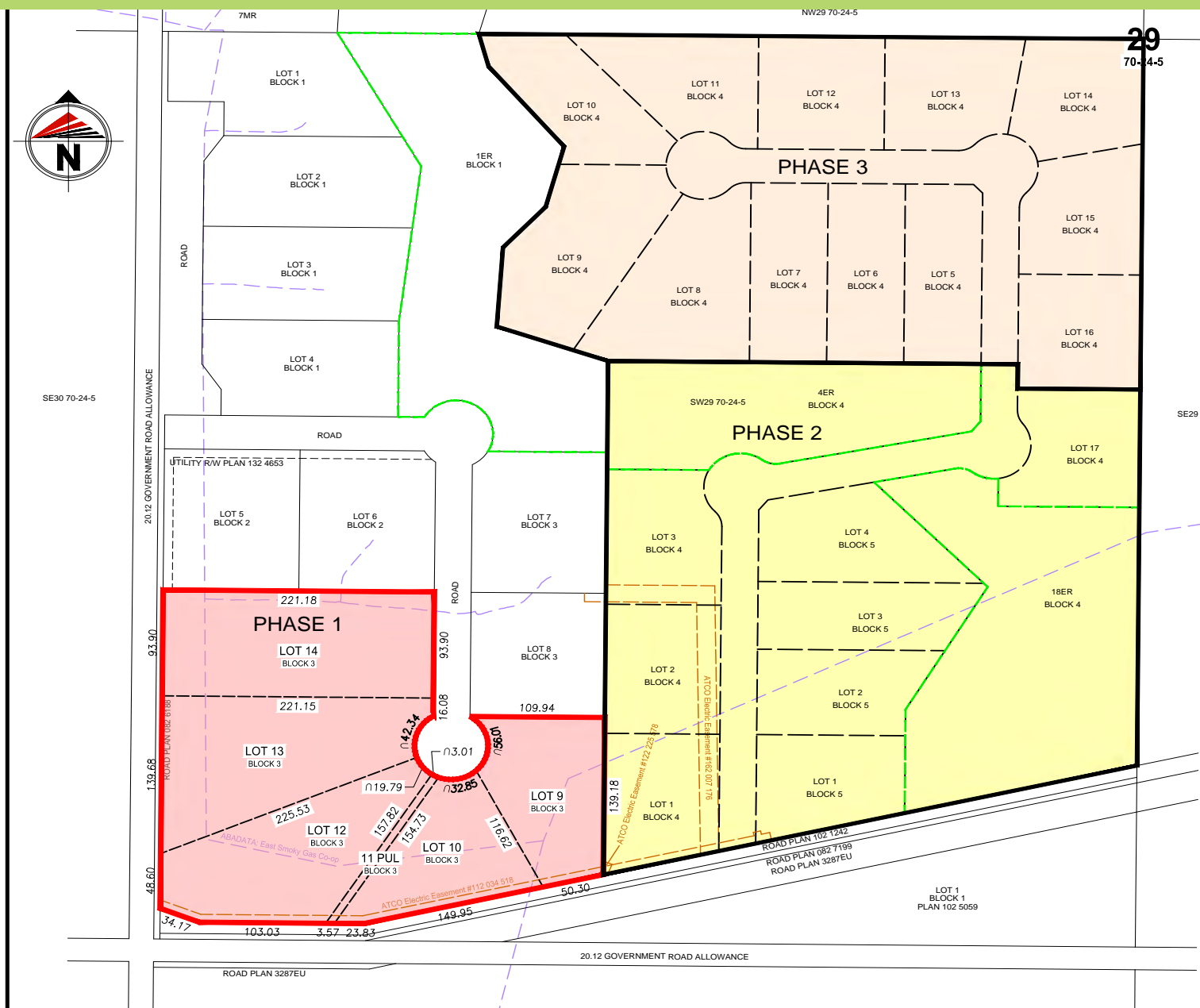
Produced: September 2023 Projection: UTM Zone 11N NAD 83

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Map 4 - Future Development Phasing Concept (Cadastre)

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION OF
PART OF THE

S.W. 1/4 SEC. 29, TWP. 70, RGE. 24, W.5M.

INSTRUMENTS AFFECTING LAND (NOT NECESSARILY SHOWN ON THE PLAN)

Reg. No.	Name
792 302 448	Utility R/W - East Smoky Gas Co-op Ltd.
112 034 518	Caveat - ATCO Electric Ltd.
122 225 578	Caveat - ATCO Electric Ltd.
162 007 176	Caveat - ATCO Electric Ltd.



M.D. OF GREENVIEW NO. 16
MINOR AREA STRUCTURE PLAN

Scale: 1:5,000

April, 2023

8.0 LAND USE DISTRICTS

8.1 Agricultural One (A-1) District

8.1.1 Purpose

- a) The purpose of this District is to protect and preserve better agricultural lands. The uses allowed in this District are those which may be compatible with extensive agricultural operations, and which minimize the loss of agricultural lands to non-agricultural uses.

8.1.2 Uses

- a) Table 8-1 identifies the permitted and discretionary uses within the A-1 District.

Table 8-1: A-1 Permitted and Discretionary Uses

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Abattoir
2. Agricultural Processing	2.a Airstrip
3. Agriculture, Horticulture	3.a Compressor
4. Animal Breeding Establishment	4.a Coverall Building
5. Apiary	5.a Craft Brewery and Distillery
6. Bed and Breakfast	6.a Home Occupation, Major
7. Boarding and Lodging	7.a Natural Resource Extraction
8. Borrow Pit	8.a Oil and Gas Facility
9. Cabin	9.a Recreation, Outdoor Motorized Vehicle
10. Cannabis Production Facility	10.a Recreation, Outdoor Passive
11. Dugout	11.a Recreational Vehicle Storage
12. Dwelling Unit, Accessory	12.a Solar Collector, Major
13. Dwelling Unit, Manufactured	13.a Utilities, Major
14. Dwelling Unit, Modular	14.a Wind Energy Conversion System, Major
15. Dwelling Unit, Single Detached	15.a Work Camp, Project Oriented
16. Greenhouse	
17. Home Occupation, Minor	
18. Housing Collective, Communal	
19. Kennel, Commercial	
20. Kennel, Hobby	
21. Sign	
22. Solar Collector, Minor	
23. Storage, Outdoor	
24. Suite, Attached	
25. Suite, Detached	
26. Wind Energy Conversion System, Minor	

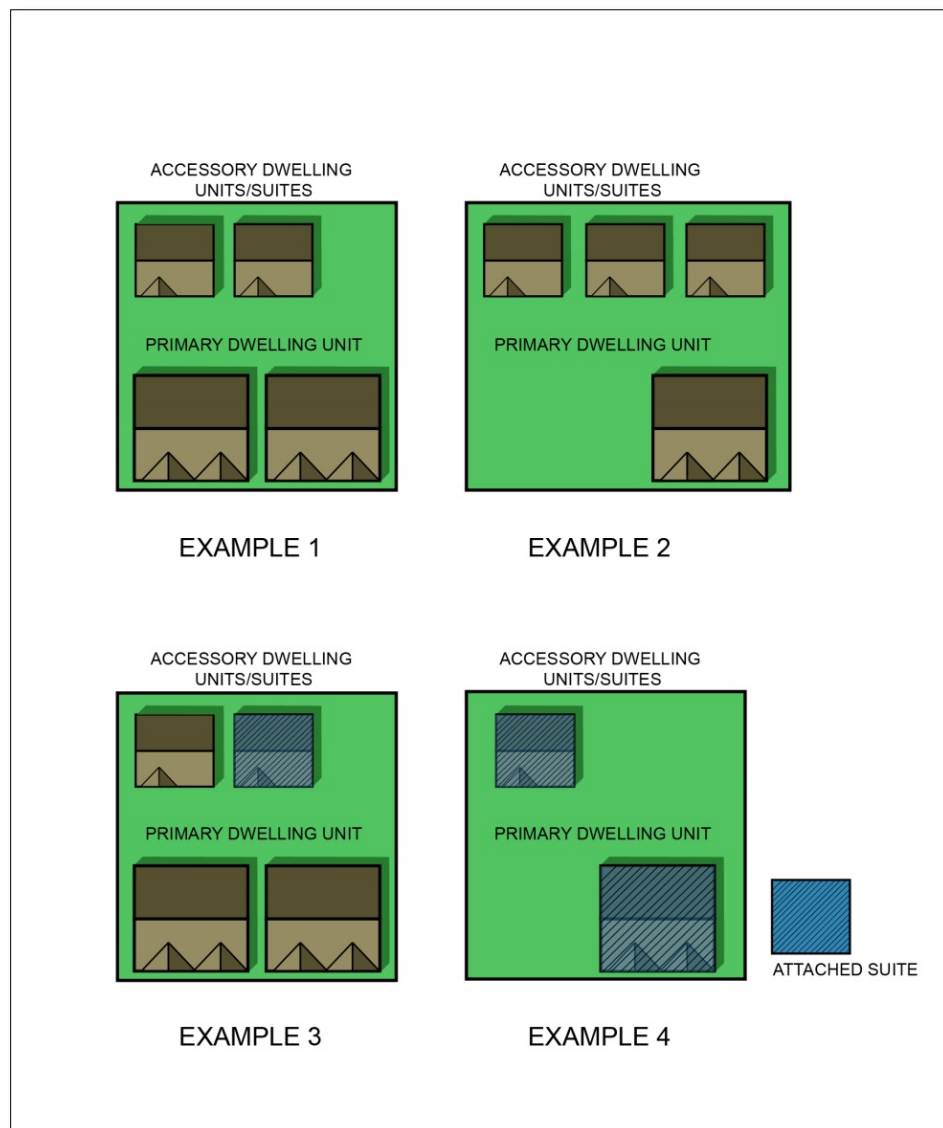
8.1.3 Regulations

- a) On a parcel located in an A-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-2.

Table 8-2: A-1 District Regulations

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 4 dwelling units per parcel, which may include: <ul style="list-style-type: none"> a maximum of 2 primary dwelling units a maximum of 3 accessory dwelling units and/or suites
.2 Minimum parcel size	1.2 ha (3 ac)
.3 Minimum parcel width	100 m (328.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> Front parcel and exterior side parcel lines Interior side parcel line Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> Front parcel and exterior side parcel lines Interior side parcel line Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Maximum building and structure height <ul style="list-style-type: none"> Principal building and structures Accessory building 	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	30 %

Figure 8-1: Examples of A-1 Dwelling Unit Configurations



8.1.4 Other Regulations

- a) All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the Agricultural Operation Practices Act;
- b) Only one A-1 parcel may be taken out of an unsubdivided quarter section without rezoning. Work Camp, Project-Oriented – Only within 400.00 m (1,312.3 ft.) of highways;
- c) First Parcel Out: Minimum: 1.2 ha (3.0 ac)
 Maximum: 8.1 ha (20.0 ac)
- d) An application to create two titles based upon a fragmented parcel may be approved notwithstanding the size of parcels to be created on either side of the fragmentation line with the following conditions:
 - i. Minimum parcel sizes and other development considerations must be adhered to;
 - ii. Parcels fragmented by water bodies or ravines would still be subject to environmental reserve evaluation and dedication.
- e) Agricultural parcels that are fragmented will be prorated by the size of the parcel to determine the number and size of parcels that are to qualify for subdivision from each fragmented portion as follows:
 - i. The amount of land that may be subdivided from a fragmented parcel will be directly proportionate to its percentage of the quarter section.

*** See the General Regulations (Section 5.0) for additional regulations and exceptions. ***

8.5 Country Residential Two (CR-2) District

8.5.1 Purpose

- a) The purpose of this District is to allow for higher-density residential uses on smaller to mid-sized parcels.

8.5.2 Uses

- a) Table 8-10 identifies the permitted and discretionary uses within the CR-2 District.

Table 8-10: CR-2 Permitted and Discretionary Uses

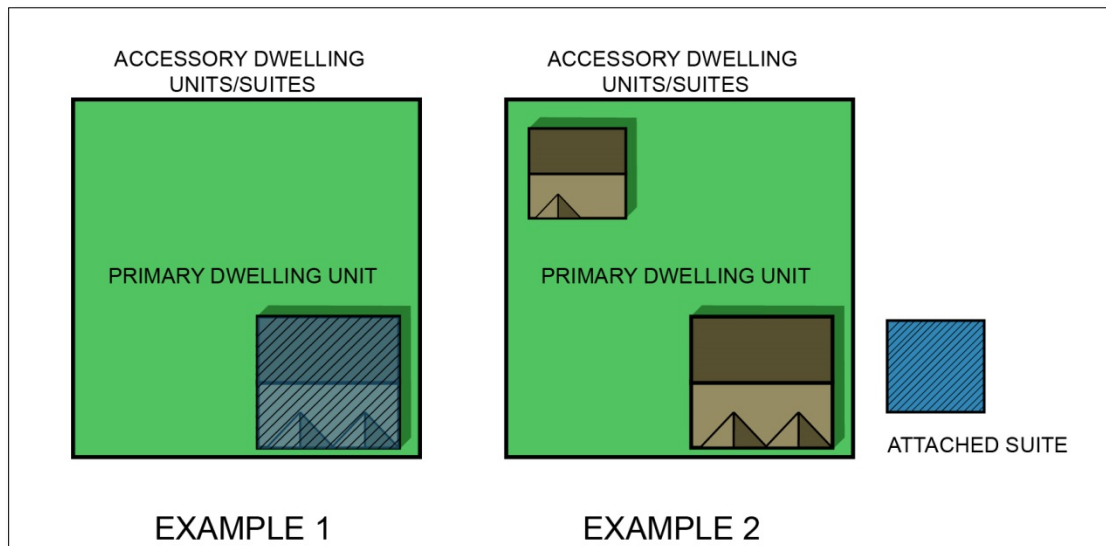
Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Coverall Building
2. Backyard Beekeeping	2.a Dwelling Unit, Manufactured
3. Backyard Hen Enclosure	3.a Kennel, Hobby
4. Bed and Breakfast	
5. Boarding and Lodging	
6. Dugout	
7. Dwelling Unit, Modular	
8. Dwelling Unit, Single Detached	
9. Home Occupation, Minor	
10. Shipping Container	
11. Solar Collector, Minor	
12. Suite, Attached	
13. Suite, Detached	
14. Wind Energy Conversion System, Minor	

8.5.3 Regulations

- a) On a parcel located in a CR-2 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-11.

Table 8-11: CR-2 District Regulations

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 2 dwelling units per parcel, which may include: <ul style="list-style-type: none"> • a maximum of 1 primary dwelling unit • a maximum of 1 suite
.2 Minimum parcel size	0.2 ha (0.5 ac)
.3 Maximum parcel size	2.0 ha (5.0 ac)
.4 Minimum parcel width	18 m (59.1 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> • Front parcel and exterior side parcel lines • Interior side parcel line • Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance 40.0 m (131.2 ft.) 3.0 m (9.8 ft.) 3.0 m (9.8 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> • Front parcel and exterior side parcel lines • Interior side parcel line • Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 1.5 m (4.9 ft.) 1.5 m (4.9 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> • Principal building and structures • Accessory building 	10.0 m (32.8 ft.) 5.0 m (16.5 ft.)
.8 Maximum parcel coverage (all buildings)	35 %

Figure 8-4: Example of CR-2 Dwelling Unit Configurations

8.5.4 Regulations

- a) For this District, municipal servicing includes on-site sewage holding tanks that will be disposed of in a municipal sewage lagoon by pipe or truck hauling, and an acceptable piped or on-site water supply;
- b) Design guidelines for multi-parcel country residential development includes:
 - i. The provision of on-site parking; and,
 - ii. As a component of drainage management and as a water supply for fire protection, the provision of dugouts is encouraged where municipal water supplies are not available. The dugouts should be located along main access roads and should be bermed on all sides adjacent to roadways as a safety precaution.
- c) The keeping of livestock is not permitted in this District.

*** See the General Regulations (Section 5.0) for additional regulations and exceptions. ***



REQUEST FOR DECISION

SUBJECT: **Bylaw 24-970 2024 Schedule of Fees**

SUBMISSION TO: REGULAR COUNCIL MEETING

MEETING DATE: November 28, 2023

DEPARTMENT: CORPORATE SERVICES

STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION

CAO: SW

DIR: EK

LEG: SS

MANAGER:

PRESENTER: SS

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 24-970 “2024 Schedule of Fees” as presented.

MOTION: That Council give second reading to Bylaw 24-970 “2024 Schedule of Fees” as presented.

BACKGROUND/PROPOSAL:

Greenview annually reviews the Schedule of Fees Bylaw to ensure rates and fees are consistent with the cost of providing goods and services.

Amendments to the 2024 Schedule of Fees are shown by schedule as they appear in the Schedule of Fees Bylaw. A summary of the changes has been included under the header of each schedule.

Agricultural Services – Schedule A

- Addition of a weekend rate for the agricultural rental program.
- Shelterbelt program lists seedlings at cost.
- Field Sprayer and boomless sprayer rental fees have been harmonized as requested during budget deliberations.

	Description	GST Statu s*	Fee in \$ Daily Rate	Unit Weekend Rate
1.	Picnic Tables (per table, per day)			
i.	Non-Profit Organizations; Community Event	E	No Charge	No Charge
ii.	Private Affair, Non-Public Event - 10 day max.	T	\$10.00	\$15.00 Per Day

2.	Barbeque			
i.	Non-Profit Organizations; Community Event	E	No Charge	No Charge
		E	\$200.00 Deposit	\$200.00 Deposit
ii.	Private Event, Non-Public Event - 10 day max.	T	\$100.00	\$150.00
		E	\$200.00 Deposit	\$200.00 Deposit
3.	Weed and Insect Control Equipment			
i.	Field Sprayer €w (Includes GPS)	T	\$50.00 \$15.00 \$20.00	\$22.50 \$30.00
ii.	Boomless Sprayer (Valleyview, Grovedale)	T	\$20.00	\$30.00
iii.	Water Tank on Trailer for Spraying (Valleyview, Grovedale)	T	\$25.00	\$37.50
iv.	Estate Sprayer (Pull Type)	T	\$20.00	\$30.00
v.	Estate Sprayer (3 pt hitch), (Valleyview)	T	\$20.00	\$30.00
vi.	Handheld Sprayer (All locations)	T	\$5.00	\$7.50
vii.	Quad Mounted Sprayers	T	\$10.00	\$15.00
viii.	Backpack Sprayers	T	\$5.00	\$7.50
ix.	Granular Pesticide Bait Applicator, Holds 135 lbs Bran (Valleyview)	T	\$30.00	\$45.00
4.	Spreaders			
i.	Manure Spreader (Valleyview, Grovedale)	T	\$300.00	\$450.00
ii.	Fertilizer Spreader (Valleyview, Grovedale)	T	\$100.00	\$150.00
5.	Earth Moving and Post Pounding Equipment			
i.	1000 Earth Mover (All Locations)	T	\$200.00	\$300.00
ii.	12' Pull-Type Blade (Valleyview, Grovedale)	T	\$50.00	\$75.00
iii.	Vee Ditcher (Grovedale)	T	\$50.00	\$75.00
iv.	Post Pounder (All locations)	T	\$125.00	\$187.50
			\$65.00 Half Day	
v.	Bin Crane (Valleyview, Grovedale)	T	\$100.00	\$150.00
6.	Cattle Equipment			
i.	Cattle Squeeze (All locations)	T	\$25.00	\$37.50
ii.	Loading Chute (All locations)	T	\$50.00	\$75.00
iii.	Panel Trailer (Valleyview, Grovedale)	T	\$50.00	\$75.00

iv.	Spare Panels (<i>Free for 3 days, \$5 per panel per additional day, DeBolt</i>)	T	\$5.00	\$7.50
v.	Tag Reader (<i>Valleyview, Grovedale</i>)	E	No Charge	No Charge
7.	Conservation Equipment			
i.	50' Heavy Harrow with Granular Applicator (<i>Valleyview</i>)	T	\$250.00	\$375.00
ii.	33' Heavy Harrow with Granular Applicator (<i>Grovedale</i>)	T	\$200.00	\$300.00
iii.	30' Land Roller (<i>Valleyview, Grovedale</i>)	T	\$200.00	\$300.00
iv.	14' Heavy Disc (<i>Valleyview, Grovedale</i>)	T	\$300.00	\$450.00
v.	No-Till Drill (<i>Valleyview</i>)	T	\$200.00	\$300.00
vi.	Conservation Seeder- 3 pt hitch (<i>Valleyview</i>)	T	\$100.00	\$150.00
vii.	3 pt hitch 8' Rotary Tiller (<i>Valleyview</i>)	T	\$150.00	\$225.00
viii.	3 pt hitch 8' Deep Tillage Cultivator (<i>Valleyview</i>)	T	\$100.00	\$150.00
ix.	3 pt hitch 8' Disk (<i>Valleyview</i>)	T	\$100.00	\$150.00
x.	3 pt hitch 8' Harrow (<i>Valleyview</i>)	T	\$50.00	\$75.00
xi.	3 pt hitch 8' Pull Blade (<i>Valleyview</i>)	T	\$25.00	\$37.50
xii.	Grain Bag Roller (<i>Valleyview</i>)	T	\$50.00	\$75.00
xiii.	Plastic Mulch Applicator (<i>Valleyview</i>)	T	\$50.00	\$75.00
xiv.	Tree Planter (<i>Valleyview</i>)	T	\$50.00	\$75.00
8.	Broadcast Seeding Equipment			
i.	Truck Mount Seeder (<i>Valleyview</i>)	T	\$10.00	\$15.00
ii.	Quad Mount Seeder (<i>Valleyview</i>)	T	\$10.00	\$15.00
iii.	Hand Seeder (<i>Free for 3 days, \$5.00 per day thereafter</i>)	T	\$5.00	\$7.50
iv.	Broadcast Seeder, 3 pt hitch (<i>Valleyview</i>)	T	\$15.00	\$22.50
9.	Miscellaneous Equipment			
i.	Survey Equipment, <i>Theodilite, Transit, or Gradient Stick (Valleyview)</i>	T	\$10.00	\$15.00
ii.	Metal Detector, <i>Valleyview</i>	T	\$10.00	\$15.00
iii.	Hay Sampler, Soil Sampler (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
iv.	Bin Probe, Measuring Wheel (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
v.	Scare Cannons (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
vi.	Small Animal Traps	T	\$2.00	\$3.00
vii.	Grain Vacuum (<i>Valleyview, Grovedale</i>) (1/2 day rate-\$75)	T	\$150.00	\$225.00
		T	\$75.00 Half-day Rate	
15.	Shelterbelt Program			
i.	Seedling Bundle	T	\$20.00 -Full Cost	10 Seedlings

ii.	Seedling Bundle	T	\$30.00 Full Cost	15 Seedlings
iii.	Landscape Seedlings	T	\$7.00 Full Cost	Single Seedling
iv.	Specialty Landscape (Singular)	T	\$12.00 Full Cost	Seedling
v.	Plastic Mulch, 1 Roll	T	\$225.00 Full Cost	1,500 ft per roll

Community Services General – Schedule C

- Clarifies the age of adult and child caskets.
- New fee for additional niche opening.

	Description	GST Status	Fee in \$		Unit
Grande Cache Cemetery					
1.	Open and Close Fees		May 15 to November 15	November 16 to May 14	
i.	Full Casket Adult (18 years old and greater)	T	\$600.00	\$700.00	Per Casket
ii.	Full Casket Child (17 years old and under)	T	\$400.00	\$500.00	Per Casket
iii.	Cremation	T	\$450.00	\$550.00	Per Casket
iv.	Disinterment	T	Double the cost of opening and closing		Per Disinterment
2.	Purchase of Plot	T	\$550.00		Per Plot
3.	Columbarium Fees				
i.	Niche Price (Includes Opening/Closing Fee)	T	\$1,050.00		Per Niche, First opening
ii.	Additional Niche Opening/Closing	T	\$150.00		Per Additional Opening

Recreation – Schedule D

- Clarifies that membership and admittance fees are for both the Grande Cache Recreation Centre and the Greenview Regional Multiplex.
- Definition of “Family” has increased the amount of eligible children from 2 to 3.
- Tax exemptions have been amended to conform to Canada Revenue Agency guidelines.
- Removal of Grande Cache Community Bus private rentals.
- Campgrounds have been harmonized under one general campground fee; “GRM” removed from the general campground title; group use areas fee increased as discussed during budget deliberations.

Recreation Centre Fees – General Admittance				
Admittance fees and memberships are valid for both the Grande Cache Recreation Centre and the Greenview Regional Multiplex.				
Family is classified as 2 Parents or Guardians 18 years of age or older and up to 2 3 children, 17 years of age and younger residing in the same household.				

Recreation Centre Fees – Registered Programs				
8.	Aquatics	GST Status*	Fee in \$	Unit
i.	Lifesaving Parent & Tot Swim Lesson	T -E	\$55.00	Per Session
ii.	Lifesaving Preschool Swim Lesson	T -E	\$55.00	Per Session
iii.	Lifesaving Swimmer Swim Lesson	T E	\$65.00	Per Session
iv.	Lifesaving Adult Swim Lesson	T	\$85.00	Per Session
v.	School Swim Lessons	T E	\$30.00	Per Session
xx.	Canadian Swim Patrol Programs - Rookie Patrol, Ranger Patrol & Star Patrol (8 @ 60min)	T -E	\$80.00	8 @ 60 min

Grande Cache Community Bus				
19.	Regular Rental (Not Seniors or Youth)			
i.	Round Trip to Grande Prairie/Hinton	E	\$50.00	Per Person
ii.	One Way Trip to Grande Prairie/Hinton	E	\$35.00	Per Person
i.	Daily Private Rental (Encompasses Cost of Driver & Expenses) – Not Seniors or Youth	T	\$750.00	
ii.	Daily Private Rental (encompasses cost of driver & expenses) – Seniors, youth, Non profits	T	\$400.00	

21.	Administrative Items			
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i.	Labour (Clean-up, Set-up, etc.)	T	\$60.00	Per Person/Per Hour
ii.	Event and Equipment Rental Damage Deposit	T-E	\$500.00	Per Booking

23. b)	GRM Campgrounds			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night
ii.	Group Use Area (Includes firewood)	T	\$75.00 50.00	Per Night
65.	Johnson Park			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night
66.	Moody's Crossing			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night

67.	Shuttler Flats Provincial Recreation Area			
i.	Group Use Area (Includes firewood)	T	\$50.00	Per Night
68.	Smoky River South Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night
69.	Sheep Creek Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night
70.	Kakwa River Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night
71.	Swan Lake			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night

Protective/Enforcement Services – Schedule E

- Tax exemptions have been amended to conform to Canada Revenue Agency guidelines.
- The fees for responding to motor vehicle incidents has been amended to add “As per Alberta Transportation Rates” as per Bylaw 23-946 “Schedule of Fees Amendment.”

Fire Services – All Locations				
Fire Inspection Fees				

Copy of Fire Inspection Report	± E	\$50.00	Each
After Hours Fire Inspection Request	± E	\$75.00	Per hour
Special Event Fire Inspection Request	± E	\$50.00	Each
Fire Inspection Request	± E	\$50.00	Each
Occupant Load Calculation Request (includes card and holder)	± E	\$35.00	Each
Property Search Request	± E	\$50.00	Each
Fire Extinguisher Training (Company)	T	\$25.00	Per person
Fire Extinguisher Training (General Public)	T	Free	
Copy of Fire Investigation Report	± E	\$50.00	Each
Fire Investigation Photographs	± E	\$50.00	Each

2.	Response to Fire Incidents			
i.	Within Greenview	± E	As Per Alberta Transportation Rates	Per hour, per unit
ii.	Outside Greenview	± E	As Per Alberta Transportation Rates	Per hour, per unit
3.	Response to Motor Vehicle Collision, Rescue, and Dangerous Goods Incidents			
i.	Within Greenview	± E	As Per Alberta Transportation Rates \$650.00	Per hour, per unit
ii.	Outside Greenview	± E	As Per Alberta Transportation Rates \$650.00	Per hour, per unit
iii.	Provincial Highways	± E	As per Alberta Transportation Rates	Per hour, per unit
	<i>Note: Administrative costs and the cost of replacing equipment and/or materials used, lost, or damaged during an incident response are charged in addition to the above.</i>			
4.	Dog Licensing Fees (Grande Cache)			
i.	Female Dog	E	\$30.00	Per License
ii.	Male Dog	E	\$30.00	Per License
iii.	Spayed or Neutered Dog	E	\$20.00	Per License
iv.	Late Penalty (Applications on or after February 1 st)	E	\$10.00	Per License

v.	Lost or Defaced License Tag (Replacement Fee)	E	\$5.00	Per License
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Finance and Administration – Schedule F

- Tax exemptions have been amended to conform to Canada Revenue Agency guidelines.
- Addition of continuing FOIP requests.

2.	Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP) Request	FE	\$25.00	Per Request
iv.	Continuing Access to Information (FOIP) Request	E	\$50.00	Per Request

Infrastructure and Engineering General – Schedule G

- New payout for the loss of crop or workspace.

xi.	Crop Loss or Temporary Workspace	T	\$500.00 Minimum payment	Per acre
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Planning and Development – Schedule J

- Cost of signage has increased.
- Addition of Map Book as a new good.

iv.	Signage – Permanent / Temporary / Renewal	E	\$100.00 \$50.00	Per Sign
	Map Book		\$75.00	Per Book

Economic Development – Schedule K

- Eagles Nest Security deposit has increased.
- Addition of Grande Cache fuel rate (will be increased upon further information).
- Bench advertising: removal of monthly bench advertisement; addition of installation costs for annual bench advertising.

2.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs)			
i.	Eagles Nest Hall Rental	T	\$12.50	Per Hour
		T	\$62.50	Per Day

ii.	Security Deposit	E	\$ 100.00 200.00	Per Rental
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4.	Grande Cache Airport			
i.	Fuel Concession Rate	T	\$0.10	Per Litre
5.	Bench Advertising			
i.	Monthly Bench Advertisement	F	\$100.00	Per Month
ii.	Annual Bench Advertisement	T	\$1000.00 + Installation costs	Per Year

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will have an updated Schedule of Fees which reflects the cost for goods and services.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to create new fees or vary any of the presented fees.

MOTION: That Council give first reading to Bylaw 23-960 “2024 Schedule of Fees” as amended.

FINANCIAL IMPLICATION:

Approval of the 2024 Schedule of Fees will permit Greenview to seek revenues in line with the increased cost of providing goods and services.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will implement any amendments, as applicable, and will present the bylaw at a subsequent meeting for second and third reading.

ATTACHMENT(S):

- Bylaw 24-970 Schedule of Fees



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) People, activities and things in, on or near a public place or place that is open to the public; and
- (b) Services provided by or on behalf of the municipality;

Whereas, pursuant to section 8 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) Provide for a system of licenses, permits or approvals, including any or all of the following:
 - i. Establishing fees for licenses, permits and approvals, including fees for licenses, permits and approvals that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. TITLE

- 1.1. This bylaw may be cited as the “2024 Schedule of Fees Bylaw”

2. DEFINITIONS

- 2.1. **Greenview** means the Municipal District of Greenview No. 16.

3. APPLICATION

- 3.1. This Bylaw establishes the rates, fees, and charges for certain goods and services provided by Greenview.
- 3.2. This Bylaw and the attached schedules will be reviewed as required and amendments to any of the rates and fees must be made by bylaw of Council in accordance with Section 191(1) of the Municipal Government Act.
- 3.3. All fees, fines, rates, and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

4. **RATES AND FEES**

4.1. The rates and fees are established in the attached Schedules 'A' through 'K' and form part of this Bylaw.

5. **SEVERABILITY**

5.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

6. **REPEAL**

6.1. Bylaw 22-930 "Schedule of Fees Bylaw" and any amendments thereto are hereby repealed.

7. **COMING INTO FORCE**

7.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

AGRICULTURAL SERVICES – Schedule A

All Agricultural Rental Equipment can be kept for a maximum of three (3) days if there is a waitlist for that item

Daily Rate means one 24-hour period – at the discretion of the on-site manager.

Half-day means one 6-hour period.

Weekend Rate means one and one-half times the Daily Rate – at the discretion of the on-site manager.

	Description	GST Status*	Fee in \$ Daily Rate	Unit Weekend Rate
1.	Picnic Tables (per table, per day)			
i.	Non-Profit Organizations; Community Event	E	No Charge	No Charge
ii.	Private Affair, Non-Public Event - 10 day max.	T	\$10.00	\$15.00 Per Day
2.	Barbeque			
i.	Non-Profit Organizations; Community Event	E	No Charge	No Charge
		E	\$200.00 Deposit	\$200.00 Deposit
ii.	Private Event, Non-Public Event - 10 day max.	T	\$100.00	\$150.00
		E	\$200.00 Deposit	\$200.00 Deposit
3.	Weed and Insect Control Equipment			
i.	Field Sprayer e/w (Includes GPS)	T	\$50.00 \$15.00 \$20.00	\$22.50 \$30.00
ii.	Boomless Sprayer (Valleyview, Grovedale)	T	\$20.00	\$30.00
iii.	Water Tank on Trailer for Spraying (Valleyview, Grovedale)	T	\$25.00	\$37.50
iv.	Estate Sprayer (Pull Type)	T	\$20.00	\$30.00
v.	Estate Sprayer (3 pt hitch), (Valleyview)	T	\$20.00	\$30.00
vi.	Handheld Sprayer (All locations)	T	\$5.00	\$7.50



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

vii.	Quad Mounted Sprayers	T	\$10.00	\$15.00
viii.	Backpack Sprayers	T	\$5.00	\$7.50
ix.	Granular Pesticide Bait Applicator, <i>Holds 135 lbs Bran (Valleyview)</i>	T	\$30.00	\$45.00
4.	Spreaders			
i.	Manure Spreader (<i>Valleyview, Grovedale</i>)	T	\$300.00	\$450.00
ii.	Fertilizer Spreader (<i>Valleyview, Grovedale</i>)	T	\$100.00	\$150.00
5.	Earth Moving and Post Pounding Equipment			
i.	1000 Earth Mover (<i>All Locations</i>)	T	\$200.00	\$300.00
ii.	12' Pull-Type Blade (<i>Valleyview, Grovedale</i>)	T	\$50.00	\$75.00
iii.	Vee Ditcher (<i>Grovedale</i>)	T	\$50.00	\$75.00
iv.	Post Pounder (<i>All locations</i>)	T	\$125.00	\$187.50
			\$65.00 Half Day	
v.	Bin Crane (<i>Valleyview, Grovedale</i>)	T	\$100.00	\$150.00
6.	Cattle Equipment			
i.	Cattle Squeeze (<i>All locations</i>)	T	\$25.00	\$37.50
ii.	Loading Chute (<i>All locations</i>)	T	\$50.00	\$75.00
iii.	Panel Trailer (<i>Valleyview, Grovedale</i>)	T	\$50.00	\$75.00
iv.	Spare Panels (<i>Free for 3 days, \$5 per panel per additional day, DeBolt</i>)	T	\$5.00	\$7.50
v.	Tag Reader (<i>Valleyview, Grovedale</i>)	E	No Charge	No Charge
7.	Conservation Equipment			
i.	50' Heavy Harrow with Granular Applicator (<i>Valleyview</i>)	T	\$250.00	\$375.00
ii.	33' Heavy Harrow with Granular Applicator (<i>Grovedale</i>)	T	\$200.00	\$300.00
iii.	30' Land Roller (<i>Valleyview, Grovedale</i>)	T	\$200.00	\$300.00
iv.	14' Heavy Disc (<i>Valleyview, Grovedale</i>)	T	\$300.00	\$450.00
v.	No-Till Drill (<i>Valleyview</i>)	T	\$200.00	\$300.00
vi.	Conservation Seeder- 3 pt hitch (<i>Valleyview</i>)	T	\$100.00	\$150.00
vii.	3 pt hitch 8' Rotary Tiller (<i>Valleyview</i>)	T	\$150.00	\$225.00
viii.	3 pt hitch 8' Deep Tillage Cultivator (<i>Valleyview</i>)	T	\$100.00	\$150.00
ix.	3 pt hitch 8' Disk (<i>Valleyview</i>)	T	\$100.00	\$150.00



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

x.	3 pt hitch 8' Harrow (<i>Valleyview</i>)	T	\$50.00	\$75.00
xi.	3 pt hitch 8' Pull Blade (<i>Valleyview</i>)	T	\$25.00	\$37.50
xii.	Grain Bag Roller (<i>Valleyview</i>)	T	\$50.00	\$75.00
xiii.	Plastic Mulch Applicator (<i>Valleyview</i>)	T	\$50.00	\$75.00
xiv.	Tree Planter (<i>Valleyview</i>)	T	\$50.00	\$75.00
8.	Broadcast Seeding Equipment			
i.	Truck Mount Seeder (<i>Valleyview</i>)	T	\$10.00	\$15.00
ii.	Quad Mount Seeder (<i>Valleyview</i>)	T	\$10.00	\$15.00
iii.	Hand Seeder (<i>Free for 3 days, \$5.00 per day thereafter</i>)	T	\$5.00	\$7.50
iv.	Broadcast Seeder, 3 pt hitch (<i>Valleyview</i>)	T	\$15.00	\$22.50
9.	Miscellaneous Equipment			
i.	Survey Equipment, <i>Theodilite, Transit, or Gradient Stick (Valleyview)</i>	T	\$10.00	\$15.00
ii.	Metal Detector, <i>Valleyview</i>	T	\$10.00	\$15.00
iii.	Hay Sampler, Soil Sampler (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
iv.	Bin Probe, Measuring Wheel (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
v.	Scare Cannons (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
vi.	Small Animal Traps	T	\$2.00	\$3.00
vii.	Grain Vacuum (<i>Valleyview, Grovedale</i>) (1/2 day rate \$75)	T	\$150.00	\$225.00
		T	\$75.00 Half-day Rate	
viii.	Bale Wagon (<i>Valleyview, Grovedale</i>)	T	\$250.00	\$375.00
ix.	Pressure Washer on Trailer (<i>Valleyview</i>)	T	\$50.00	\$75.00
x.	Weed Free Forage Twine	T	\$25.88	Per Roll
			\$51.76	Per Box
10.	Water Pumping Equipment Alberta Agriculture and Irrigation		Fee in \$	Unit
i.	Water Pump & Trailer (<i>Grovedale; Valleyview: Apr 2-Oct 31</i>)	T	\$250.00	48 Hrs
			\$250.00	+24 Hrs
ii.	Off Season (Nov 1-April 1), At Managers Discretion	T	\$500.00	48 Hrs
			\$500.00	+24 Hrs
11.	Rental Equipment Program Recovery & Repairs			
i.	Recovery requiring 1 ton minimum for transport	T	\$100.00	Per Hour



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

ii.	Recovery requiring under 1 ton to transport	T	\$75.00	Per Hour
iii.	Cleaning of Equipment (<i>plus \$75 disposal fee</i>)	T	\$60.00	Per Hour
iv.	Repair due to Negligent Use, labour	T	\$60.00	Per Hour
v.	Repair due to Negligent Use, parts	T	Full Cost	
12.	Notice of Enforcement & Chemical			
i	Notice Enforcement, Internal Labour	T	\$200.00	Per Hour
			\$125.00	Admin Fee
ii.	Notice Enforcement, External Labour	T	Full Cost	
			+15%	Admin Fee
iii.	Notice Enforcement, Chemical (<i>by volume</i>)	T	Full Cost	By package
iv.	Range and Pasture Product (<i>by volume</i>)	T	Full Cost	By package
v.	Rural Acreage Owner Chemical (<i>by volume</i>)	T	Full Cost	By package
13.	Haying and Pasture Permits			
i.	Application fee	E	\$100.00	Per Day
ii.	Plus Annual per Acre Charge	E	\$15.00	Per Day
14.	Spray Exemption Signs			
i.	Lost or Replacement Signs	E	\$30.00	Per Sign
15.	Shelterbelt Program			
i.	Seedling Bundle	T	\$20.00 Full Cost	10 Seedlings
ii.	Seedling Bundle	T	\$30.00 Full Cost	15 Seedlings
iii.	Landscape Seedlings	T	\$7.00 Full Cost	Single Seedling
iv.	Specialty Landscape (Singular)	T	\$12.00 Full Cost	Seedling
v.	Plastic Mulch, 1 Roll	T	\$225.00 Full Cost	1,500 ft per roll
vi.	Hemp Mats and 2 x Wooden Nails	T	\$1.00	Per package



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B

	Description	GST Status*	Fee in \$	Unit
1.	Home Support	E	Maximum \$20.00	Per Hour
2.	Life Skills Day Camp	E	\$40.00	Per Course
Grande Cache FCSS Programming				
3.	Babysitting Course (Grande Cache)	E	\$50.00	Per Course
4.	Kids Conference (Grande Cache)	E	\$50.00	Per Course

COMMUNITY SERVICES GENERAL – Schedule C

	Description	GST Status	Fee in \$	Unit	
Grande Cache Cemetery					
1.	Open and Close Fees		May 15 to November 15	November 16 to May 14	
i.	Full Casket Adult (18 years old and greater)	T	\$600.00	\$700.00	Per Casket
ii.	Full Casket Child (17 years old and under)	T	\$400.00	\$500.00	Per Casket
iii.	Cremation	T	\$450.00	\$550.00	Per Casket
iv.	Disinterment	T	Double the cost of opening and closing		Per Disinterment
2.	Purchase of Plot	T	\$550.00	Per Plot	
3.	Columbarium Fees				



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

i.	Niche Price (Includes Opening/Closing Fee)	T	\$1,050.00	Per Niche, First opening
ii.	Additional Niche Opening/Closing	T	\$150.00	Per Additional Opening

RECREATION – Schedule D

#	Description	GST Status*	Fee in \$	Unit
Indoor Recreation				
Some items only available at certain locations <i>Greenview Regional Multiplex (GRM)</i> <i>Grande Cache Recreation Centre (GCRC)</i>				
1.	Grande Cache Arena Rentals (With Ice)			
i.	Adult Rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$110.00	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	T	\$150.00	Per hour
2.	Arena and Curling Rink Surfaces (No Ice)			
i.	Adult Rate	T	\$80.00	Per hour
ii.	Youth Rate	T	\$40.00	Per hour
iii.	Maximum Day Rate	T	\$375.00	Per Day
iv.	Maximum Youth Day Rate	T	\$185.00	Per Day
3.	GRM Fieldhouse Rate – Per Court			
i.	Daily (9:00am – 9:00pm)	T	\$250.00	Per Day, Per Court
ii.	Non-Prime Time Hourly (9:00 am – 3:00 pm)	T	\$40.00	Per Weekend, Per Court



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

iii.	Prime Time Hourly (3:00pm-Close/Weekends)	T	\$50.00	Per hour, Per Court
iv.	Youth Rate Hourly	T	\$30.00	Per hour, Per Court
4.	GRM Fieldhouse Rate – All Courts			
i.	Daily (9:00am-9:00pm)	T	\$650.00	Per Weekday, All Courts
ii.	Non-Prime Time (9:00am-3:00pm)	T	\$90.00	Per Non-Prime Time,
iii.	Weekend Hourly (3:00pm-Close/Weekends)	T	\$150.00	Per Weekend, All Courts
iv.	Youth Rate Hourly	T	\$80.00	Per Event, All Courts
5.	Party Rentals			
i.	Private Pool Rental (1 pool / 2 pool)(35+ guests add additional lifeguard)	T	\$100.00-200.00	Per hour
ii.	Swim Clubs 25M Pool Rental	T	\$88.50	Per hour
iii.	Greenview Splash (\$50.00 plus \$3.00 / guest) (1 hour pool & party room during public swim)	T	\$50.00 + \$3	Per Booking
iv.	Greenview Bash (Private Rental)(35 guests / 1 hour pool & party room)(35+ add 1 guard)	T	\$180.00	Per Booking
v.	Extra Lifeguard	T	\$35.00	Per hour
ix.	Fieldhouse Fun	T	\$120.00	Per Booking
x.	Child Play Party	T	\$130.00	Per Booking
xi.	Splash & Party	T	\$140.00	Per Booking
xiii.	Wedding/Special Event	T	\$1,600.00	Per Booking
xiv.	Wibit (During private rental only - set up fee of \$60) plus \$35 per hour for additional guard	T	\$35 + \$60	Per Hour + Set Up
6.	Sponsorship Opportunities			
i.	Sponsorship (General Aquatics or Arena Public Access Sponsorship)	T	\$180.00	Per hour
Recreation Centre Fees – General Admittance				
Admittance fees and memberships are valid for both the Grande Cache Recreation Centre and the Greenview Regional Multiplex.				



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

Family is classified as 2 Parents or Guardians 18 years of age or older and up to 2 3 children, 17 years of age and younger residing in the same household.				
7. a)	Daily Pass			
i.	Family	T	\$20.00	Per Pass
ii.	Adult (18+)	T	\$9.00	Per Pass
iii.	Youth (12-17)	T	\$6.50	Per Pass
iv.	Child (3-12)	T	\$5.00	Per Pass
v.	Senior (60-69)	T	\$6.50	Per Pass
vi.	Super Senior (70+)	N/A	Free	Per Pass
vii.	Children Under 3	N/A	Free	Per Pass
7. b)	10x Punch Pass (Valid for 2 years)			
i.	Family	T	\$180.00	Per Punch Pass
ii.	Adult (18+)	T	\$81.00	Per Punch Pass
iii.	Youth (5-17)	T	\$58.50	Per Punch Pass
iv.	Child (3-12)	T	\$45.00	Per Punch Pass
v.	Senior (60-69)	T	\$58.50	Per Punch Pass
vi.	Super Senior (70+)	N/A	Free	Per Punch Pass
vii.	Children Under 3	N/A	Free	Per Punch Pass
7. c)	Monthly Membership			
i.	Family	T	\$110.00	Per Membership
ii.	Adult (18+)	T	\$50.00	Per Membership
iii.	Youth (13-17)	T	\$35.00	Per Membership
iv.	Child (3-12)	T	\$25.00	Per Membership



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

v.	Senior (60-69)	T	\$35.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
7. d)	3-Month Membership			
i.	Family	T	\$316.00	Per Membership
ii.	Adult (18+)	T	\$145.00	Per Membership
iii.	Youth (13-17)	T	\$100.00	Per Membership
iv.	Child (3-12)	T	\$72.00	Per Membership
v.	Senior (60-69)	T	\$100.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
7. e)	6-Month Membership			
i.	Family	T	\$605.00	Per Membership
ii.	Adult (18+)	T	\$275.00	Per Membership
iii.	Youth (13-17)	T	\$195.00	Per Membership
iv.	Child (3-12)	T	\$140.00	Per Membership
v.	Senior (60-69)	T	\$195.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
viii.	Annual regular membership sale 15% discount on 6 and 12 month memberships only. Does not include Corporate memberships.			



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

7. f)	Annual Membership			
i.	Family	T	\$1,100.00	Per Membership
ii.	Adult (18+)	T	\$500.00	Per Membership
iii.	Youth (13-17)	T	\$350.00	Per Membership
iv.	Child (3-12)	T	\$250.00	Per Membership
v.	Senior (60-69)	T	\$350.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
viii.	Annual regular membership sale 15% discount on 6 and 12 month memberships only. Does not include Corporate memberships.			
Corporate discount - 15% discount applies to a group of 5 or more individuals in the same organization that has made application. Discount applies to the individual corporate member pass or the purchase of a Family Membership only. Discount will be applied at time of purchase.				
Recreation Centre Fees – Registered Programs				
8.	Aquatics	GST Status*	Fee in \$	Unit
i.	Lifesaving Parent & Tot Swim Lesson	T E	\$55.00	Per Session
ii.	Lifesaving Preschool Swim Lesson	T E	\$55.00	Per Session
iii.	Lifesaving Swimmer Swim Lesson	T E	\$65.00	Per Session
iv.	Lifesaving Adult Swim Lesson	T	\$85.00	Per Session
v.	School Swim Lessons	T E	\$30.00	Per Session
vi.	Private Swimming Lessons	T	\$25.00	Per 30 minutes
vii.	Semi-Private Swimming Lessons (2+ participants, hour/participant)	T	\$20.00	Per Student, Per 30min
viii.	Junior Lifeguard Club (Session Based)	T	\$12.00	Per Class
ix.	Lifesaving Society – Aquatics Emergency care / Intermediate First Aid	T	\$140.00	Per Course
x.	Lifesaving Society – Lifesaving Instructor	T	\$350.00	Per Course



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

xi.	Lifesaving Society – Lifesaving Instructor RECERTIFICATION	T	\$80.00	Per Course
xii.	Lifesaving Society – Bronze Star	T	\$120.00	Per Course
xiii.	Lifesaving Society – Bronze Medallion	T	\$160.00	Per Course
xiv.	Lifesaving Society – Bronze Cross	T	\$160.00	Per Course
xv.	Lifesaving Society National Lifeguard	T	\$360.00	Per Course
xvi.	Lifesaving Society National Lifeguard - RECERTIFICATION	T	\$90.00	Per Course
xvii.	Water Fitness (Session based)	T	\$8.00	Per Session
xviii.	Water Fitness (Drop-in)	T	\$10.00	Per Drop In
xix.	Swim for Life - Fitness Swimmer (8 @ 60min)	T	\$85.00	Per Session
xx.	Canadian Swim Patrol Programs - Rookie Patrol, Ranger Patrol & Star Patrol (8 @ 60min)	T E	\$80.00	8 @ 60 min
xxi.	Red Cross Intermediate First Aid – C.P.R.-C & A.E.D. RECERTIFICATION	T	\$90.00	Per Course
xxii.	Red Cross Intermediate First Aid – C.P.R.-C & A.E.D.	T	\$140.00	Per Course
xxiii.	Red Cross Babysitting Course (6 hours)	T	\$45.00	Per Course
xxiv.	Lifesaving Swim Abilities	T	\$65.00	Per Session
9.	Special Events			
i.	Toonie Swim / Track (Facility will determine time of offering)	T	\$2.00	Per Drop In
10.	Child & Youth Programming			
i.	Child Programming	T	\$5.00	Per Session
ii.	Youth Programming	T	\$6.00	Per Session
iii.	Parented Programming	T	\$8.00	Per Session
11.	Fitness Programming			
i.	Child Programming	T	\$5.00	Per Session
ii.	Youth Programming	T	\$6.00	Per Session
iii.	Adult Programming	T	\$8.00	Per Session
12.	Drop-in Registered Programs			
i.	Adult	T	\$8.00	Per Session
ii.	Youth	T	\$6.00	Per Session



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

iii.	Child	T	\$5.00	Per Session
13. a)	Personal Training Rates – One Person			
i.	1 Session	T	\$45.00	Per Session
ii.	3 Sessions	T	\$130.00	Per 3 Sessions
iii.	5 Sessions	T	\$215.00	Per 5 Sessions
iv.	10 Sessions	T	\$415.00	Per 10 Sessions
13. b)	Personal Training Rates - Two People			
i.	1 Session	T	\$65.00	Per Session
ii.	3 Sessions	T	\$180.00	Per 3 Sessions
iii.	5 Sessions	T	\$275.00	Per 5 Sessions
iv.	10 Sessions	T	\$500.00	Per 10 Sessions
13. c)	Personal Trainer – Contractor			
i.	1 Person	T	\$15.00	Per Hour
ii.	Small Group	T	\$25.00	Per Hour
iii.	Monthly	T	\$300.00	Per Agreement
Rentals				
14.	Locker Rental			
i.	Annual (Private Locker)	T	\$100.00	Per Year
ii.	Locker Rental (Grande Cache / GRM)	T	\$0.25 / \$1	Per Use
15. a)	Dance Studio A or B			
i.	Hourly	T	\$35.00	Per Hour
ii.	Daily (9am – 9pm)	T	\$200.00	Per Day
15. b)	Dance Studio A & B			
i.	Hourly	T	\$60.00	Per Hour
ii.	Daily (9am – 9pm)	T	\$250.00	Per Day



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

16.	Meeting Rooms and Curling Club Lounge			
i.	Rental Rate with Clean-up	T	\$40.00	Per Hour
ii.	Association Rate/ Not-for-Profit	T	\$25.00	Per Hour
17.	Security Deposits			
i.	Cleaning Deposit	E	\$50.00	Per Booking
ii.	Rental Security Deposit – Boardroom/Party Room	E	\$200.00	Per Booking
iii.	Rental Security Deposit – Fieldhouse / Facilities / Diamonds (User Groups)	E	\$500.00	Per Booking
iv.	Rental Security Deposit – Fieldhouse (Social Event)	E	\$1,000.00	Per Booking
18.	Equipment Rental			
i.	Portable Sound System (GCRC Onsite Only)	T	\$120.00	Per Event
ii.	Portable Stage (GCRC Only)	T	\$180.00	Per Event
iii.	Tables (Included in a Facility Rental)	T	\$6.50	Per Table
iv.	Chairs (Included in a Facility Rental)	T	\$3.00	Per Chair
v.	Boom Lift (Includes Operator) Onsite GCRC Only	T	\$150.00	Per Hour
vii.	Stage Rental (Greenview Regional Multiplex Only)	T	\$500.00	Per Use
viii.	Dance Floor (Greenview Regional Multiplex Only)	T	\$500.00	Per Use
Grande Cache Community Bus				
19.	Regular Rental (Not Seniors or Youth)			
i.	Round Trip to Grande Prairie/Hinton	E	\$50.00	Per Person
ii.	One Way Trip to Grande Prairie/Hinton	E	\$35.00	Per Person
i.	Daily Private Rental (Encompasses Cost of Driver & Expenses) – Not Seniors or Youth	T	\$750.00	
ii.	Daily Private Rental (encompasses cost of driver & expenses) – Seniors, youth, Non-profits	T	\$400.00	
Administrative				
20.	Advertising			
i.	Wall Rink Board	T	\$425.00	Per Year
ii.	Zamboni	T	\$650.00	Per Side
21.	Administrative Items			



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

i.	Labour (Clean-up, Set-up, etc.)	T	\$60.00	Per Person/Per Hour
ii.	Event and Equipment Rental Damage Deposit	T E	\$500.00	Per Booking
iii.	Administrative Fee (Membership Refund or Cancellation)	E	\$25.00	Per Membership
iv.	Locker Rental (Greenview Regional Multiplex)	T	\$1.00	Per Use
v.	Concession Rental	T	\$150.00	Per Agreement
vi.	Towel Rental	T	\$2.00	Per Towel
Outdoor Recreation				
22.	Ball Diamonds			
i.	Rental Rate	T	\$50.00	Per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$130.00	Per Day
iii.	Youth Rental Rate	T	\$25.00	Per Game
iv.	Youth Tournament Rate (Maximum Day Rate Per Ball Diamond)	T	\$65.00	Per Day
v.	Group Open Use (Ball Diamond Overflow Area – Non-event Rental)	T	\$500.00	Per Booking
23. a)	Grande Cache Campground			
i.	Full Service (Includes power, water and sewer, one firewood bundle)	T	\$50.00	Per Night
ii.	Partial Service (Includes power, water, one firewood bundle)	T	\$45.00	Per Night
iii.	Open Tent area	T	\$25.00	Per Night
iv.	Monthly site rate (Full Service), based on availability	T	\$1,100.00	Per Month
v.	Firewood	T	\$20.00	Wheelbarrow Load
vi.	Cook Shack Rental	T	\$100.00	Per Day
23. b)	GRM Campgrounds			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night
ii.	Group Use Area (Includes firewood)	T	\$75.00 50.00	Per Night



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

iii.	Outdoor Recreation Summer Camps	T	\$20.00	Per Participant, Per Day
Concession/Kitchen/Merchandise				
24. a)	Concession and Merchandise			
i.	Beverages, Food, Coffee	T	MSRP	Per Item
ii.	Aquatic Accessories / Towels and Socks	T	MSRP	Per Item
iii.	Badminton Rackets, Etc.	T	MSRP	Per Item
24. b)	Commercial Kitchen and Bar			
i.	Weekday	T	\$200.00	Per Day
ii.	Weekend (Friday 3:00 pm - Sunday 8:00 pm)(Conditions may apply)	T	\$300.00	Per Weekend

65.	Johnson Park			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night
66.	Moody's Crossing			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night

67.	Shuttler Flats Provincial Recreation Area			
i.	Group Use Area (Includes firewood)	±	\$50.00	Per Night
68.	Smoky River South Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night
69.	Sheep Creek Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night
70.	Kakwa River Provincial Recreation Area			
i.	Unserviced Site (Includes firewood)	±	\$25.00	Per Unit/Per Night



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

71.	Swan Lake			
i.	Unserviced Site (Includes firewood)	T	\$25.00	Per Unit/Per Night

PROTECTIVE/ENFORCEMENT SERVICES – Schedule E

	Description	GST Status *	Fee in \$	Unit
Fire Services – All Locations				
1.	Fire Inspection Fees			
i.	Copy of Fire Inspection Report	T E	\$50.00	Each
ii.	After Hours Fire Inspection Request	T E	\$75.00	Per hour
iii.	Special Event Fire Inspection Request	T E	\$50.00	Each
iv.	Fire Inspection Request	T E	\$50.00	Each
v.	Occupant Load Calculation Request (includes card and holder)	T E	\$35.00	Each
vi.	Property Search Request	T E	\$50.00	Each
vii.	Fire Extinguisher Training (Company)	T	\$25.00	Per person
	Fire Extinguisher Training (General Public)	T	Free	
viii.	Copy of Fire Investigation Report	T E	\$50.00	Each
ix.	Fire Investigation Photographs	T E	\$50.00	Each
2.	Response to Fire Incidents			



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

i.	Within Greenview	± E	As Per Alberta Transportation Rates	Per hour, per unit
ii.	Outside Greenview	± E	As Per Alberta Transportation Rates	Per hour, per unit
3.	Response to Motor Vehicle Collision, Rescue, and Dangerous Goods Incidents			
i.	Within Greenview	± E	As Per Alberta Transportation Rates \$650.00	Per hour, per unit
ii.	Outside Greenview	± E	As Per Alberta Transportation Rates \$650.00	Per hour, per unit
iii.	Provincial Highways	± E	As per Alberta Transportation Rates	Per hour, per unit
	Note: Administrative costs and the cost of replacing equipment and/or materials used, lost, or damaged during an incident response are charged in addition to the above.			
4.	Dog Licensing Fees (Grande Cache)			
i.	Female Dog	E	\$30.00	Per License
ii.	Male Dog	E	\$30.00	Per License
iii.	Spayed or Neutered Dog	E	\$20.00	Per License
iv.	Late Penalty (Applications on or after February 1 st)	E	\$10.00	Per License
v.	Lost or Defaced License Tag (Replacement Fee)	E	\$5.00	Per License

FINANCE AND ADMINISTRATION – Schedule F

An interest charge of 1.5% per month shall be imposed on unpaid accounts receivable, excluding water and sewer public utility accounts and property tax accounts.

	Description	GST Status*	Fee in \$	Unit
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BYLAW No. 24-970 of the Municipal District of Greenview No. 16

1.	Photocopying			
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00	Per page
2.	Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP) Request	FE	\$25.00	Per Request
iv.	Continuing Access to Information (FOIP) Request	E	\$50.00	Per Request
3.	Taxes			
i.	Tax Certificate to Registered Landowner	E	No charge	
ii.	Tax Certificate to Others	E	\$50.00	Per Roll Number
iii.	Tax Search to Others	E	\$50.00	Per Roll Number
iv.	Online Tax Certificate to Others	E	\$25.00	Per Tax Certificate
v.	Online Tax Search	E	\$15.00	Per Search
vi.	Tax Notification Charges	E	\$75.00	Per Tax Notification
4.	Assessment			
i.	Assessment Record to Landowner	E	\$5.00	Per Roll Number
ii.	Assessment Record to Others	E	\$10.00	Per Roll Number
iii.	NSF Fee	E	\$50.00	Per Fee
5.	Mail Tube	T	\$15.00	Per Tube
6.	Assessment Review Board Complaint Registration Fees			
i.	Residential with 3 or fewer dwellings and farmland	E	\$50.00	
ii.	Residential 4 or more dwellings	E	\$650.00	
iii.	Non-Residential	E	\$650.00	
iv.	Business Tax	E	\$50.00	
v.	Tax Notice (Other than Business Tax)	E	\$30.00	Per Facility
vi.	Linear Property - Power Generation	E	\$650.00	Per LPUID
vii.	Linear Property - Other	E	\$50.00	
viii.	Equalized Assessment	E	\$650.00	



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

INFRASTRUCTURE AND ENGINEERING GENERAL – Schedule G

	Description	GST Status	Fee in \$	Unit
1.	Road Closure			
i.	Application Fee	E	\$1,500.00	
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value	
2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach *The price may be reduced by \$500 for special circumstances, please contact the Manager of Construction and Engineering for more information	E	\$3,500.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$4,000.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$10,500.00	Per Approach
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$15,500.00	Per Approach
3.	Road Allowance License			
i.	Road Allowance License Fee	E	\$100.00	Per term
4.	Inspections			
i.	Seismic Pre-Inspections	E	\$100.00	Per Occurrence
ii.	Seismic Post-Inspections	E	\$100.00	Per Occurrence
iii.	Seismic Non-Compliance	E	\$100.00	Per Occurrence
5.	Land Acquisition (Right-of-Way and Road Widening)			
i.	Properties 0-3 Acres	T	\$25,100.00	Per Acre
ii.	Properties 3-5 Acres	T	\$17,750.00	Per Acre
iii.	Properties 5-10 Acres	T	\$11,850.00	Per Acre



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

iv.	Properties 10-20 Acres	T	\$7,450.00	Per Acre
v.	Properties 30-40 Acres	T	\$4,050.00	Per Acre
vi.	Properties Over 40 Acres	T	\$2,400.00	Per Acre
vii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
ix.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
x.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m ³
xi.	Crop Loss or Temporary Workspace Properties not exceeding 1 acre	E	\$500.00	Per payment
xii.	Crop Loss or Temporary Workspace Properties exceeding 1 acre	E	\$500.00	Per payment
xiii.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50	Per m
xiv.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50	Per m
xv.	Application Fee for Access Road Requests	T	\$500.00	Per Request
xvi.	Application Fee for Residential Road Requests	T	\$500.00	Per Request
6.	Fencing			
i.	Removal of Old Fence by Landowner	T	\$1.25	Per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$12.00	Per m
iii.	Removal of Old Fence & Installation of New Fence by Greenview	T	No Compensation	

ENVIRONMENTAL SERVICES – Schedule H

If not paid within 30 days of the billing date, metered services and bulk accounts will incur a monthly penalty of 1.5%.



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

Where work is done at cost, the cost will include the amount expended by Greenview for all expenditure incurred performing the work, including administration.

All invoices must be paid within 30 days of billing. If not paid within 30 days of billing, the invoice will be subject to monthly interest of 1.5%.

	Description	GST Status*	Fee	Unit
1.	Administrative Fees			
i.	Service On/Off Regular Hours	E	\$50.00	Per Hour/per member of staff (1 hour min.)
ii.	Service On/After Hours/Call Out	E	\$100.00	Per hour /per member of staff (1 hour min.)
iii.	Utilities Account Deposit	E	\$100.00	Per Account
iv.	Water Meter & Hardware/Replacement/Repairs (Owner Responsibility)	E	Based on actual replacement/repair cost	Based on actual replacement/repair cost
v.	Water/Sewer Installation Application Fee	E	\$150.00	Per application (Non- Refundable)
2.	Water/Sewer Connections			
i.	Connection Fee	E	\$13,000.00	Per connection
ii.	Installation Fee Deposit (To install from Main Line to Property Line) ¹	E	\$8,000.00	Per service
iii.	Installation Fee (Includes any asphalt, curb and gutter etc.) ¹	T	At Cost	Per service
¹ Installation Fee Deposit will be used for the Installation Fee construction cost. Any overage will be due upon completion, or any balance will be returned upon completion.				
3.	Water Utility Rates			
Hamlet Service Area: Grande Cache, Grovedale, DeBolt, Landry Heights, Little Smoky, Ridgevalley				
Rural Service Area: Crooked Creek, Ridgevalley Senior Complex, Valleyview Rural Waterline				
i.	Hamlet and Rural Residential Rate (0 – 15 30 m³/Month)	E	\$3.50	per m³
ii.	Hamlet Residential Rate (Over 15 30 m³/Month)	E	\$4.00	per m³



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

iii.	Hamlet Commercial Rate	E	\$4.00	Per m ³
iv.	Rural Residential Rate (Over 15 30 m ³ /Month)	E	\$10.00	per m ³
v.	Approved Commercial / Industrial Fill Stations	E	\$10.00	per m ³
4. Sewer Rates				
i.	Residential – Single Family Dwelling; Duplex - Per Residential – Duplex, Per Self-Contained Dwelling Residential – Multi-Family, Per Self-Contained Dwelling Churches Schools (Per Classroom) Royal Canadian Legion Hall Senior Citizen's Drop-In Centre	E	\$1.25	per m ³ (minimum \$24.00 up to 10 48 m ³)
ii.	Commercial – General Store Commercial – Office Commercial – Not Classified Elsewhere	E	\$1.25	per m ³ (minimum \$36.00 up to 10 48 m ³)
iii.	Commercial – Laundromat	E	\$1.25	per m ³ (minimum \$56.00 up to 30 40 m ³)
iv.	Commercial – Cafes Commercial – Garages Community Halls & Other Recreation Facilities	E	\$1.25	per m ³ (minimum \$48.00 up to 30 40 m ³)
v.	Correctional Institutions Commercial – Hotels (Rooms & Bar)	E	\$1.25	per m ³ (minimum \$80.00 up to 60 75 m ³)
5. Water Point Facilities				
i.	Potable Water Points Residential/Agriculture	E	\$3.50	per m ³
ii.	Potable Water Points Commercial	E	\$9.50	per m ³
iii.	Non-Potable Water Points	E	\$2.00	per m ³
iv.	Water Bottle Fill Station (Nose Creek /Grande Cache Only) Nose Creek Water Bottle Fill Station	E	\$1.50	Per 18.5 L
6. Sewer Lagoon				



BYLAW No. 24-970
of the Municipal District of Greenview No. 16

i.	Commercial, Industrial, & Non-Greenview Resident Tipping Rate	E	\$12.00	per m ³
ii.	Residential & Verified Non-Profit	E	\$3.00	per m ³
7.	Environmental Site Key/Fob (Approved 3rd Parties Only)			
i.	Key Fob	E	\$100.00	Deposit/Initial and Replacement
Grande Cache Sewer Rental				
<i>Rental of the Electric Sewer Snake or Electric Sewer Camera is available to Contractors only. Rentals must be returned clean. Failure to do so will result in a cleaning fee.</i>				
8.	Electric Sewer Snake			
i.	Refundable Deposit	E	\$500.00	
ii.	4 Hour Minimum Charge	T	\$70.00	
iii.	Daily Rate	T	\$90.00	
iv.	Weekly Rate (5 Day Rental)	T	\$400.00	
9.	Electric Sewer Camera			
i.	Refundable Deposit	E	\$500.00	
ii.	4 hour Minimum Charge	T	\$137.00	
iii.	Daily Rate	T	\$195.00	
iv.	Weekly Rate (5 Day Rental)	T	\$780.00	
10.	Cleaning Fee	T	\$100.00	per rental
Waste Collection and Recycling (Grande Cache Only)				
11.	Residential Solid Waste Collection and Disposal			
i.	Residential Waste Collection Fee Per Tote	E	\$10.25	per month
ii.	Recycle Collection Fee Per Tote	E	\$10.25	per month
12.	Commercial Rates			
i.	Commercial Waste Bin Rental	E	\$50.00	per month
ii.	Commercial Recycling Bin Rental	E	\$15.00	per month
iii.	Recycle Collection Fee	E	\$10.25	per month



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

iv.	Waste Dumping Fee, Standard Service, Per Bin	E	\$80.00	per month
<p style="text-align: center;">Commercial Solid Waste Bin Rental Example: <i>Commercial Solid Waste Bin Rental (\$50.00) + Dumping Fee (\$80.00) = \$130.00 per month per bin Greenview provides pick-up service once a week.</i></p>				
<p style="text-align: center;">Commercial Recycle Bin Rental Example: <i>Commercial Recycle Bin Rental (\$15.00) + Dumping Fee (\$80.00) and Recycle Fee (\$10.25) = \$105.25 per month per bin Greenview provides pick-up service once a week.</i></p>				
13. Grande Cache Landfill Fees				
i.	Greenview Residents Regular Waste and Recycling (Excluding Freon)		No Fees	
ii.	Acceptable Mixed Load Sorting Fee Mixed Load Disposal Fee (Residents and commercial)	E	\$210.00	per Tonne
iii.	Commercial Waste (By Approval Only)	E	\$105.00	per Tonne
iv.	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials) Clean Mulch/Woodchips Metal Cement/Concrete (By Approval Only)	E	\$55.00	per Tonne
v.	Freon	E	\$50.00	per Unit for Removal

OPERATIONS – Schedule I

	Description	GST Statu s*	Fee in \$	Unit
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BYLAW No. 24-970 of the Municipal District of Greenview No. 16

1. Snowplowing Signs				
i.	Any Driveway up to 400 Meters	E	\$50.00	Per 400 m
ii.	Any Driveway Greater than 400 Meters up to 800 meters	E	\$75.00	
iii.	Any driveway over 800 meters up to 1200 meters.	E	\$100.00	
iv.	For each additional 400 meters over 1200 meters	E	\$25.00	
v.	Lost or Replacement Signs	E	\$30.00	Per Sign
2. Culverts – Used or Salvaged				
i.	500 mm or Less	T	\$13.00	Per m
ii.	600 mm	T	\$15.00	Per m
iii.	700 mm	T	\$16.00	Per m
iv.	800 mm	T	\$25.00	Per m
v.	900 mm	T	\$28.00	Per m
vi.	1000 mm	T	\$29.00	Per m
vii.	1200 mm or Greater	T	\$30.00	Per m
3. Dust Control				
i.	Application of Calcium Product for Residents and Landowners (up to April 15 Each Year or the following business day if April 15 falls on a weekend or holiday)	T	\$375.00	Per 200 m
ii.	Late Dust Control Application Fee (Applications submitted or mailed after April 15 or the following business day if April 15 falls on a weekend or holiday)	T	\$500.00	Per 200 m
iii.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter
iv.	Application of Calcium Product for Multi-Parcel Subdivisions	T	\$250.00	Per 100 m
v.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	T	\$1310.00	Per 200 m



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

vi.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter
4. Road Bonds & Permits				
i.	Overload Road Bond Fees	E	\$7500.00 \$10,000.00	Per Km
	Overload Road Bond Fees (15% Non-Refundable Payment)	E	\$1,125.00 \$1,500.00	Per km
	Plus: Security Deposit (85% Refundable Subject to Final Inspections)	E	\$6375.00 \$8,500.00	Per km
ii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$25.00	Per Permit
5. Community Aggregate				
i.	Community Aggregate Payment Levy	E	\$0.40	Per Tonne
6. Equipment Rental				
i.	All Equipment Rentals will be calculated based upon the previous year's ARHCA Equipment Rental Rates Guide	T	100% of previous year's ARHCA rate	Per Equipment
7. Road Inspection Fee				
i.	Pre-haul and post-haul inspections for log hauls, over-dimension or overweight hauls, rig moves, pipeline work, road bond requests, road ban exemption requests, or any road inspections required mid-haul due to terms of road use agreement not being kept	T	\$250.00	Per Inspection

PLANNING AND DEVELOPMENT – SCHEDULE J

	Description	GST Status *	Fee in \$	Unit
1. Planning Bylaw (New or Amended)				
i.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00	Per Application



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

ii.	New Developer's Area Structure Plan	E	\$2,500.00	Per Application
iii.	Amendments to any ASP and MDP or Minor ASP	E	\$1,500.00	Per Application
2. Development Permits, General				
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00	Per Permit
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00	Per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings, Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses	E	\$50.00	Per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	E	\$100.00 \$50.00	Per Sign
v.	Variance Request	E	\$150.00	Per Request
vi.	Time Extension Request by Developer	E	\$150.00	Per Request
3. Subdivisions (including Bare Land Condominium Plans)				
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00	
ii.	Plus: each additional lot/unit created	E	\$150.00	
iii.	Plan of Subdivision Endorsement Fees	E	\$150.00	Per Title Created
iv.	Condominium Plan Endorsement Fees	E	\$40.00	Per Unit
v.	Time Extension Request by Developer per Application	E	\$500.00	
4. Subdivision and Development Appeal Board				
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
5. Development Agreement Review				
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00	
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00	



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

iii.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00	
6. Annual Business Licensing				
i.	Business License Fee - New application (January 1)	E	\$100.00	Per Application
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00	Per Application
7. Business License Temporary/Special Event				
i.	Resident	E	\$30.00	
ii.	Non-Resident	E	\$50.00	
8. Hawkers or Peddlers				
i.	Resident Annual	E	\$45.00	
ii.	Resident per Day	E	\$35.00	
iii.	Non-Resident Annual	E	\$130.00	
iv.	Non-Resident per Day	E	\$50.00	
9. Rural Addressing Signage				
i.	Signage Permanent/ Replacement and Installation	E	\$150.00	Per Sign
10. Signage for Subdivisions				
i.	Individual Lot Sign	E	\$50.00	Per Sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	E	\$1,000.00	Per Sign
11. Orthographic Printing <i>Based on size and quality of paper, image and graphics</i>				
i.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00	Per Print
ii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00	Per Print
12. Landowner Map				
i.	Hardcopy – Landowner Map (Sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00	Per Sheet



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

ii.	Map Book	T	\$75.00	Per Book
13.	Certificate of Compliance	E	\$200.00	Per Certificate
14.	Letter of Concurrence for Communication Tower	E	\$100.00	Per Letter
15.	Environmental Site Assessment Inquiries	E	\$200.00	Per Parcel
16.	Corporate Advertising	T	\$100.00	Per Notice

Economic Development – Schedule K

1.	Grande Cache Tourism and Information Centre			
i.	Chamber Room (used for meetings or workshops, sits 40-50 people) Includes: 64" Smart Display TV, projector screen, flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: If time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people) Includes: 64" Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
iii.		T	\$30.00	Per Hour
		T	\$150.00	Per Day



BYLAW No. 24-970 of the Municipal District of Greenview No. 16

	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room)	T	\$50.00	Per Hour with Chamber Room
	Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per hour for every extra hour	T	250.00	Per Day with Chamber Room
2.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs)			
i.	Eagles Nest Hall Rental	T	\$12.50	Per Hour
		T	\$62.50	Per Day
ii.	Security Deposit	E	\$100.00 200.00	Per Rental
iii.	Late Cancellation Fee (Cancellation 48h before rental)	E	\$25.00	Per Rental
3.	Community and Tourism Programming			
i.	Youth Program – Under 3 hours	N/A	Free (Food bank donations welcome)	
ii.	Youth Program – Full day	T	\$10.00	
iii.	Adult Program – Under 2 hours	N/A	Free (Food bank donations welcome)	
iv.	Adult Program – Over 2 hours	T	\$10 - \$20 dependent on supplies	
4.	Grande Cache Airport			
i.	Fuel Concession Rate	T	\$0.10	Per Litre
5.	Bench Advertising			
i.	Monthly Bench Advertisement	T	\$100.00	Per Month
ii.	Annual Bench Advertisement	T	\$1000.00 + Installation costs	Per Year

*Note: GST Status - 'E' refers to tax exempt.

'T' refers to taxable. GST is not included in the listed rate or fee.



REQUEST FOR DECISION

SUBJECT:	2024 Market /Cost of Living Allowance (COLA) Adjustments		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 28, 2023	CAO: SW	MANAGER: EK
DEPARTMENT:	CORPORATE SERVICES	DIR: EGK	PRESENTER: EK
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1033 – Compensation Review – Clause 3 and 4

RECOMMENDED ACTION:

MOTION: That Council accepts the report regarding market/Cost of Living Allowance (COLA) increases and Consumer Price Index (CPI), for information, as presented.

MOTION: That Council approve a _____ % Market Cost of Living Adjustment for Council and staff, effective January 1, 2024.

BACKGROUND/PROPOSAL:

Through motion, in August 2014, Council adopted a market placement of the 75th Percentile. The pay philosophy and target percentile has not changed since it was set in 2014. Each year Administration presents Council with data which results in a decision regarding a market increase for the following year.

Administration would like to provide the relevant information consisting of data collected from participating organizations of our 2022 Compensation Survey and the 2023 Consumer Price Index (CPI) and to facilitate a discussion in order to support Council in making a decision regarding a possible increase for 2024 for Greenview staff.

The rationale for market adjustments is to ensure that Greenview does not fall behind the market, nor will Greenview jump ahead of Greenview's 75th Percentile positioning. This confirms our pay positioning and competitiveness with the market.

Administration cannot fully understand or confirm its placement within the 75th percentile until the next compensation review is completed, however, the market adjustment/COLA increase has proven to be an effective tool to remain in the desired range. Greenview is slated for a new compensation review in 2025.

Administration consulted other Municipalities in Alberta and has provided the attached chart to indicate the proposed increases of those municipalities. We have polled our comparable group from our recent compensation review and also from other municipalities.

When looking at proposals from our compensation comparable group and the larger municipality survey, the proposed increases range from 2.0% to 4.0%. Many municipalities are still determining their recommendations at this time.

The current average CPI for 2023 is 3.6.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council and Administration are acutely aware of the rising costs of consumer goods in Alberta.
2. The benefit of Council accepting the recommended motion is that Greenview would remain at the Council adopted market placement of the 75th percentile for all staff and Council.
3. The benefit of Council accepting the recommended motion is that Greenview will be within the range of other Alberta Municipalities.
4. The benefit of Council accepting the recommended motion is that competitive compensation aids in retention and attraction of staff.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that it carries a financial cost that would be added to Greenview's budget.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide an increased percentage of their choosing for the Market COLA adjustment for 2024. Financial alternatives are listed under the Financial Implications section.

Alternative #2: Council has the alternative not to award a market/COLA increase.

FINANCIAL IMPLICATION:

The financial implications, including payroll and employer contributions, from the recommended motion are dependent on the decision reached by Council. The costs for alternatives are below:

Council could provide a 1% increase, which will result in an increase in the overall budget by approximately \$320,064.23.

Council could provide a 2% increase, which will result in an increase in the overall budget by approximately \$640,128.46.

Council could provide a 3% increase, which will result in an increase in the overall budget by approximately \$960,192.69.

Council could provide a 4% increase, which will result in an increase in the overall budget by approximately \$1,280,256.92.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform all staff of Council's decision.

Administration will include relevant costs in the 2024 budget.

ATTACHMENT(S):

- 2024 Market (COLA) Adjustment Municipal Comparisons
- 2023 Consumer Price Index

Policy 1033 – Compensation Review – Clause 3 and 4

3. "In addition, Council may annually, at their sole discretion upon the recommendation of the CAO, apply a cost-of-living factor to the pay grid, in order to maintain the Greenview pay structure in a competitive position."

4. "Greenview strives to set pay for all positions at the 75% percentile of current pay levels of other similar sized municipalities in Alberta, other public sector organizations in Alberta, and the broader public sector in Western Canada."

	Municipality	Increase in 2022	Increase in 2023	Proposed Increase for 2024	Approved for 2024
Greenview Compensation Comparables	MD of Greenview	2.00%	2.75%		
	Clearwater County	2.00%	4.00%	2 - 4 %	
	County of Grande Prairie	1.50%	4.50%	3.00%	
	Rocky View County	4.00%	3.00%	3.00%	
	Parkland County	N/A	N/A	N/A	N/A
	Yellowhead County	3.00%	3.00%	3.00%	
	Big Lakes County	0.00%	3.00%	3.50%	
	Strathcona County	1.00%	1.00%	TBD	
	Mackenzie County	0.00%	0.00%	2.00%	2.00%
	Aquatera	-	2.00%	TBD	

	Municipality	Increase in 2022	Increase in 2023	Proposed Increase for 2024	Approved for 2024
Other Municipalities	Town of Olds	2.33%	4.00%		
	Canmore	1.50%			
	Town of Banff	1.60%	5.40%	2.50%	
	Town of Edson	1.55%			
	Mountain View County	2.50%	3.20%	4 - 4.5%	
	Town of High River	2.50%			
	City of Wetaskiwin	2.00%			
	City of Airdrie	1.25%	3.10%		
	City of Cold Lake				
	Town of Hinton	0.00%	2.00%	2.00%	2.00%
	City of Grande Prairie	1.90%			
	Town of Morinville	0.00%	0.00%	2.25%	2.25%
	Westlock County	1.50%	1.50%		
	Town of Strathmore	2.25%			
	Town of Wainwright	1.00%	1.50%		
	Town of Blackfalds	0.00%	1.00%	1.50%	1.50%
	Lac La Biche	2.50%			
	Fort Saskatchewan	1.50%			
	Beaumont	2.00%	3.00%		
	City of Camrose	2.00%	2.00%		
	Lacombe County	2.75%	4.00%		
	Lamont County	2.00%	4.00%		
	Red Deer County	1.50%	2.00%	2.00%	
	Starland County	2.00%	2.50%		
	Sturgeon County	0.75%	3.30%		
	Town of High Prairie	0.00%	3.50%		
	Town of Penhold	2.50%	3.15%		
	Lethbridge County	1.50%	2.00%	2.00%	
	Leduc County	1.00%	4.00%		
	Town of Raymond	2.50%			
	Town of Okotoks	1.00%	3.00%	3.00%	
	Town of Stony Plain	1.00%	1.50%	2.00%	2.00%
	Town of Ponoka		4.00%	2.00%	2.00%
	MD of Bonneyville	2.70%	2.00%	2.00%	2.00%
	Wheatland County	2.50%	4.50%		
	Town of Three Hills	0.50%	0.50%		

2023 Consumer Price Index Rates (Alberta)	
Month	CPI % Change
January	5.0
February	3.6
March	3.3
April	4.3
May	3.1
June	1.9
July	2.9
August	4.3
September	3.7
October	
November	
December	
Average	3.6



REQUEST FOR DECISION

SUBJECT: Mountain Métis Cultural Association (MMCA) Land Sale
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 28, 2023 CAO: SW MANAGER:
DEPARTMENT: PLANNING & EC. DEVELOPMENT DIR: MAV PRESENTER: MAV
STRATEGIC PLAN: Culture, Social & Emergency Services LEG:

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, c.M-26 s.70.

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council amend the previously adopted Motion 23.10.512, to replace “Mountain Metis Governance Association”, with “Mountain Metis Cultural Association.”

BACKGROUND/PROPOSAL:

At a regular Council meeting of October 10, 2023 council passed the following motion:

MMGA LAND SALE MOTION: 23.10.512 Moved by: COUNCILLOR SALLY ROSSON
That Council proceeds to offer the sale of the property identified as Plan 9722089; Block 34; Lot 14, to the Mountain Métis Governance Association for the market value of \$424,000, subject to a 3-year timeline to be built.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton
AGAINST: Councillor Berry, Councillor Delorme

CARRIED

On Friday November 17th, 2023, Administration was advised of an error by the Mountain Metis to inform us their intention was not for the Mountain Métis Governance Association (MMGA), but for the Mountain Métis Cultural Association (MMCA) to have ownership and operation of the building, “for tax purposes”. The MMGA was created on June 15, 2023, in response to a change in the governance structure of the Metis Nation of Alberta. The MMCA is shown to have been created on July 17, 2023, with the same Board and Officers as the MMGA.

Administration has received a legal opinion which indicates Council’s motion would require amendment, or a new motion passed replacing the previous motion, for the MMCA to be sold the lands rather than the MMGA given that the corporation is specifically named in the motion. Registry documents are attached for the 2 organizations for Council’s review.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the Mountain Metis Cultural Centre can proceed with construction.
2. The benefit of Council accepting the recommended motion is that Council has received market value to help offset the costs of servicing in the area.
3. The benefit of Council accepting the recommended motion is that this will meet the Value of Culture within our strategic plan by “honouring the diversity of our communities and residents.”
4. The benefit of Council accepting the recommended motion is that risk is maintained on the proponent’s side of these dealings.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that Greenview will be required to upgrade existing services in the area to ensure development may proceed on-site. This would occur as part of the 2024 budget process and work program. Costs may exceed the value of the sale land however they will allow service of other lands along this corridor.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to refuse to sell the lands to this alternative organization, however it may risk the project not being developed.

FINANCIAL IMPLICATION:

The financial implications have costs for the completion of the sale and future servicing of the site to be determined.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will complete the land sale and development permits on the subject site. Infrastructure and Engineering are proceeding with tender documents to determine the cost and design of services, which will be reflected in the 2024 budget.

ATTACHMENT(S):

- Corporate Registry Documents for the Mountain Métis Governance Association
- Corporate Registry Documents for the Mountain Métis Cultural Association

Government of Alberta ■ Certified Copy of Transaction

Corporate Registration System

Date of report: 2023/06/21
Time of report: 08:51 AM
Report provided by: WESTLAND REGISTRIES LTD. O/A VALLEYVIEW REGISTRIES
Service Request No: 39976153
Customer Reference No:

Registration Number: TN19834563
Current Business Number:
Current Trade Name / Partnership Name: MOUNTAIN METIS NATION ASSOCIATION.
Current Trade Name / Partnership Status: Active
Current Trade Name / Partnership Type: Trade Name
Registration Date: 2016/07/22
Service Request Number: 25484093
Transaction Type: Register Trade Name
Date Completed: 2016/07/22
Authorized Representative
Last Name: FINDLAY
First Name: ALVIN
Relationship to Trade Name / Partnership: Director

Information Added or Changed by the Service Request

Trade Name / Partnership

Trade Name / Partnership Type: Trade Name
Trade Name / Partnership Name: MOUNTAIN METIS NATION ASSOCIATION.
Trade Name / Partnership Status: Active
Commencement Date: 2016/07/22
Type of Business: SOCIETY
Business Location: GRANDE CACHE
Registration Date: 2016/07/22

Declarant

Last Name / Corporation Name: METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #1994 OF GRANDE CACHE
Corporate Access Number: 506192293
Type: Legal Entity
Status: Active
Street/Box Number: BOX 1468
City: GRANDE CACHE
Province: ALBERTA
Postal Code: T0E1N0



Government Corporation/Non-Profit Search of Alberta ■ Corporate Registration System

Date of Search: 2023/06/21
Time of Search: 08:48 AM
Search provided by: WESTLAND REGISTRIES LTD. O/A VALLEYVIEW REGISTRIES
Service Request Number: 39976108
Customer Reference Number:

Corporate Access Number: 5025259556

Business Number:

Legal Entity Name: MOUNTAIN METIS GOVERNANCE ASSOCIATION

Legal Entity Status: Active

Legal Entity Type: Alberta Society

Registration Date: 2023/06/15 YYYY/MM/DD

Registered Office:

Street: 2500- 10303 JASPER AVE NW
City: EDMONTON
Province: ALBERTA
Postal Code: T5J3N6

Email Address: ANNUALRETURNS@WITTENLAW.COM

Directors:

Last Name: BARRETT
First Name: KAREN
Street/Box Number: BOX 223
City: GRANDE CACHE
Province: ALBERTA
Postal Code: T0E0Y0

Last Name: DELORME
First Name: DONNA
Street/Box Number: BOX 1952
City: GRANDE CACHE
Province: ALBERTA
Postal Code: T0E0Y0

Last Name: FINDLAY
First Name: ALVIN
Street/Box Number: BOX 1195
City: GRANDE CACHE

Province: ALBERTA
Postal Code: T0E0Y0

Last Name: HALLOCK
First Name: JOSHUA
Street/Box Number: BOX 741
City: GRANDE CACHE
Province: ALBERTA
Postal Code: T0E0Y0

Last Name: JOACHIM
First Name: BLANCHE
Street/Box Number: UNIT 285 133 JARVIS ST.
City: HINTON
Province: ALBERTA
Postal Code: T7V1R3

Officers:

Last Name: BARRETT
First Name: KAREN
Street: BOX 223
City: GRANDE CACHE
Province: ALBERTA
Postal Code: T0E0Y0
Officer Type: Secretary - Treasurer

Last Name: FINDLAY
First Name: ALVIN
Street: BOX 1195
City: GRANDE CACHE
Province: ALBERTA
Postal Code: T0E0Y0
Officer Type: President

Last Name: HALLOCK
First Name: JOSHUA
Street: BOX 741
City: GRANDE CACHE
Province: ALBERTA
Postal Code: T0E0Y0
Officer Type: Vice President

Other Information:

• **Fiscal Year End:** 12/31 MM/DD

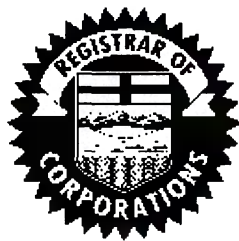
Filing History:

List Date (YYYY/MM/DD)	Type of Filing
2023/06/15	Incorporate Society

Attachments:

Attachment Type	Microfilm Bar Code	Date Recorded (YYYY/MM/DD)
Application	10000707135405948	2023/06/15
Bylaws	10000507135405949	2023/06/15
Notice of Address	10000307135405950	2023/06/15
Notice of Directors	10000107135405951	2023/06/15
Nuans	10000907135405952	2023/06/15

The Registrar of Corporations certifies that, as of the date of this search, the above information is an accurate reproduction of data contained in the official public records of Corporate Registry.



**Government
of Alberta ■**

SOCIETIES ACT

**CERTIFICATE
OF
INCORPORATION**

**MOUNTAIN METIS CULTURAL ASSOCIATION
WAS INCORPORATED IN ALBERTA ON 2023/07/17.**





Mountain Metis Cultural Association

To review the affiliations of this entity otherwise in the database, click [here](#).

Administrative

File No.:	133900.5	Minute Book:	859
Responsible Lawyer:	Roger A. Smith	Assigned Paralegal:	
Family Group:		File Status:	Active
Contact Address:	Mountain Metis Cultural Association Mountain Metis Centre, 3300 Pine Plaza Box 1468 Grande Cache, Alberta T0E 0Y0 Canada Attention: President Findlay 780-827-2002		
Phone:	mna1994@telus.net		
Email and/or Phone 2:			
Fax:			
Client ID:			

Corporate

Jurisdiction:	Alberta	Organization Type:	Society
Incorporation Date:	17-Jul-2023 (Incorporated)	Incorporation Number:	5025350710
Business Number:	737137018		
Seal at our office?:	No		
Gen. signing authority:	No		
Shareholders' agmt:	No		

Maintenance

Last home jurisdiction AR:	
Resolutions filed as at:	Resolutions BF: July 31

Notes

General Notes:	File number updated from 133900.1 to 133900.5 (TW - 18-Jul-2023)
Seal Notes:	
Maintenance Notes:	
Minute Book Notes:	Physical Minute book scanned in its entirety and VMB created. All new signed documents must be scanned into the VMB. (TW - 17-Jul-2023)

Directors

Name	Elected	Status	Delivery Address
Alvin Findlay	17-Jul-2023	Confirmed	Box 1195 Grande Cache, Alberta T0E 0Y0 Canada
Donna Delorme	17-Jul-2023	Confirmed	Box 1952 Grande Cache, Alberta T0E 0Y0 Canada
Karen Barrett	17-Jul-2023	Confirmed	Box 223 Grande Cache, Alberta T0E 0Y0 Canada
Blanche Joachim	17-Jul-2023	Confirmed	Unit 285-133, Jarvis St. Hinton, Alberta T7V 1R3 Canada
Joshua Hallock	17-Jul-2023	Confirmed	Box 741

Grande Cache, Alberta
T0E 0Y0 Canada

Officers

Name	Title	Appointed	Status	Address
Alvin Findlay	President	17-Jul-2023	Confirmed	Box 1195 Grande Cache, Alberta T0E 0Y0 Canada
Joshua Hallock	Vice-President	17-Jul-2023	Confirmed	Box 741 Grande Cache, Alberta T0E 0Y0 Canada
Karen Barrett	Secretary-Treasurer	17-Jul-2023	Confirmed	Box 223 Grande Cache, Alberta T0E 0Y0 Canada

Share Capital

None indicated.

Shareholdings

None indicated.

Affiliations

Name	Affiliation	Started
Roger A. Smith	Incorporator	
Karen Barrett	Society Member	17-Jul-2023
Donna Delorme	Society Member	17-Jul-2023
Alvin Findlay	Society Member	17-Jul-2023
Joshua Hallock	Society Member	17-Jul-2023
Blanche Joachim	Society Member	17-Jul-2023

Addresses

Address Type	Name	Address
Registered Office	Witten LLP	2500-10303 Jasper Ave NW Edmonton, Alberta T5J 3N6 Canada
Records Office	Witten LLP	2500-10303 Jasper Ave NW Edmonton, Alberta T5J 3N6 Canada

Extra-Provincial Registrations

None indicated.

Business Names

None indicated.

Trademarks

None indicated.

Committees

None indicated.

Name Changes

None indicated.



REQUEST FOR DECISION

SUBJECT:	Philip J. Currie Dinosaur Museum Funding Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 28, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council approve an operating grant in the amount of \$150,000.00 to the Philip J. Currie Dinosaur Museum, with funds to come from the 2024 Community Services Budget.

BACKGROUND/PROPOSAL:

The Philip J. Currie Dinosaur Museum is requesting ongoing operating funding in the amount of \$150,000.00 per year to maintain and expand operations to serve the community and promote tourism to the region.

A Philip J. Currie Dinosaur Museum representative presented the request to Committee of the Whole on November 21, 2023.

The museum has made significant paleontological finds in the Municipal District of Greenview and these finds have been a key subject of a British Broadcasting Corporation (BBC) documentary. The museum will be working to leverage the production to highlight the region and drive interest in paleontology and tourism in the region.

In 2019 Greenview entered into a five-year agreement with the Philip J. Currie Dinosaur Museum with an annual commitment of \$150,000.00, expiring December 31, 2023.

There is currently \$150,000.00 in the 2024 proposed budget allocated to the Philip J. Currie Dinosaur Museum.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the Philip J. Currie Dinosaur Museum can make a fiscal plan accordingly with the response to their funding request.
2. The benefit of Council accepting the recommended motion is that Council will be continuing to support a tourism initiative in the region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct Administration to enter into another five-year agreement with the Philip J. Currie Dinosaur Museum or with a commitment timeline of their choosing. While the duration of the term is up to Council, administration does recommend that this group continue to provide the necessary reporting annually to meet the obligations of the grant program.

Motion: That Council direct Administration to enter into a 5-year agreement with the Philip J. Currie Museum, from 2024 to 2028 with the funds to come from the annual Community Services Operating Budget.

FINANCIAL IMPLICATION:

Direct Costs: \$150,000.00

Ongoing/Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Philip J. Currie Museum of Council's decision and adjust the 2024 proposed budget accordingly.

ATTACHMENT(S):

- 2024 Grant Request

2024 Grant Application (October 15, 2023 deadline)

Row 86

Name of Organization	Philip J Currie Dinosaur Museum
Address of Organization	9301 112 Ave, Wembley Alberta
Form Date Field	181
Contact Name	Linden Roberts
Phone Number	780-913-7558
Purpose of Organization	The Philip J Currie Dinosaur Museum's mission is to create, educate and inspire a community of passionate follower, advocates, and users who support, expand and share their appreciation of the vast palaeontological wealth in the region with others. Our vision is to build a multi-day destination, a premier research facility that is a destination for researcher and students, while also housing a palaeontologist in residence. It is known for interactive displays, world renown events and is widely supported and endorsed by the local community in its mission and operation. The museum currently operates galleries, programs and events that highlight the research in the region. The summer programming is intended to support tourism and local visitation alike and
Purpose Continued	
Position of Contact Person	Executive Director
What act are you registered under?	Alberta Charities
Registration No.	845700202RR0001
Grant Type	Operating Grant
Total Amount Requested	\$150,000 per year
Proposed Project	The Museum is requesting ongoing operating funds to continue operating the museum and research in the MD of Greenview. The museum recently found two significant sites in the MD near Nose Creek. One site produced a mummified hadrosaur. The second is a bonneted with finds vet to be identified. In September 2023 the museum accompanied a film crew from the BBC to film the area for a feature documentary. When the documentary airs in 2025 it will draw attention to the region. The museum wishes to take

advantage of that attention by offering experiences in the area for tourists. Accompanying the experiences, the museum is hoping to develop displays for both the MD and the museum highlighting the recent finds. These finds are significant and should be highly valued. The expansion of the programs is augmented by funds that the museum received in 2023 to expand the website capabilities and be able to 3D scan the collection and dig sites. Along with the ability to have live feeds from remote sites, the museum is well positioned to use MD funds to make these finds accessible to the public in a manner that preserves the site itself. The research work that the museum is completing will also add authenticity to the education programs that the museum offers. The programs have current exciting material presented by individuals who are fully knowledgeable.

Have you previously applied for a grant from MD

Previous Grant App from MD Yes

Final Completion Report Provided to MD Yes

Grant funds applied for from other sources? Yes

Grant Funds Received from other sources?

Have you performed any other fundraising projects? Yes

Agreement Linden Roberts

Grant Purpose This request is for operating funds to maintain and expand operations in order to serve the community and promote tourism to the region

Year Grant Received 2023

Amount of Grant 150,000.00

List the donae, purpose and amount County of Grande Prairie \$400,000 Young Canada Works \$45,000 annually Canada Summer Jobs \$60,000 Pipestone Energy \$25,000 Saddle Hills County \$50,000 Museum assistance \$120,000 Prairies Can \$312,000

What type of fundraising & how The museum has an annual science festival that raises \$15,000

much did you
raise?

Signature Linden Roberts

Date 10/13/23

**Financial
Statement**

**Administration
Recommendations**

Email lroberts@dinomuseum.ca

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition** The Museum will recognize the MD of Greenview in all advertising for activities that take place in the MD. The museum will also recognize the MD of Greenview on the main screen at the front of the museum, on the website and social media and on any future outdoor signage.

**RIVER OF DEATH AND DISCOVERY
DINOSAUR MUSEUM SOCIETY
Financial Statements
Year Ended December 31, 2022**

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY
Index to Financial Statements
Year Ended December 31, 2022

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 13
Expenses (<i>Schedule 1</i>)	14

CHARTERED PROFESSIONAL ACCOUNTANTS

Partners

- * Dale J. Rose, CPA, CA
- * Alan Bone, B. Comm., CPA, CA
- * Jason Grindle, B. Comm., CPA, CA
- * Jaron Neufeld, B. Comm., CPA, CA

- * Ben Sander, B. Comm., FCPA, FCA (Retired)

813 - 103rd AVENUE, DAWSON CREEK, BC V1G 2G2
TEL: (250) 782-3374 • FAX: (250) 782-3379 • dc@srbg.ca

10208 - 99th AVENUE, FORT ST. JOHN, BC V1J 1V4
TEL: (250) 785-5645 • FAX: (250) 785-0064 • fsj@srbg.ca

203 - 9815 - 97th STREET, GRANDE PRAIRIE, AB T8V 8B9
TEL: (780) 532-8303 • FAX: (780) 532-8374 • gp@srbg.ca

INDEPENDENT AUDITOR'S REPORT

To the Directors of River of Death and Discovery Dinosaur Museum Society

Opinion

We have audited the financial statements of River of Death and Discovery Dinosaur Museum Society (the Society), which comprise the statement of financial position as at December 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

(continues)



Member, Chartered Professional Accountants of British Columbia and Alberta

* Denotes Professional Corporations

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Grande Prairie, AB
May 30, 2023

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

Sander Rose Bone Grindle LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY
Statement of Financial Position
December 31, 2022

	2022	2021
ASSETS		
CURRENT		
Cash	\$ 352,321	\$ 608,208
Accounts receivable (Note 3)	245,329	161,825
Goods and services tax recoverable	4,113	2,004
Inventory	76,684	26,382
Prepaid expenses and deposits	34,593	1,000
	713,040	799,419
TANGIBLE CAPITAL ASSETS (Note 4)	201,067	177,113
INTANGIBLE ASSETS (Note 5)	26,400	39,600
	\$ 940,507	\$ 1,016,132
LIABILITIES AND NET ASSETS		
CURRENT		
Trade payables and accrued liabilities	\$ 63,514	\$ 46,441
Wages and benefits payable (Note 6)	72,474	59,801
Deferred revenue (Note 7)	94,915	109,542
	230,903	215,784
DEFERRED CAPITAL CONTRIBUTIONS (Note 8)	137,160	143,118
	368,063	358,902
NET ASSETS		
Unrestricted	482,136	583,633
Equity in capital assets	90,308	73,597
	572,444	657,230
	\$ 940,507	\$ 1,016,132

COMMITMENTS (Note 9)

Approved by



Director

Director

See accompanying notes to financial statements

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY**Statement of Operations****Year Ended December 31, 2022**

	2022	2021
REVENUES		
Admissions	\$ 182,251	\$ 118,044
Deferred capital contributions (Note 8)	30,265	29,514
Donations and sponsorships	70,273	69,101
Educational programs	17,011	2,856
Facility rentals	15,268	12,756
Gift shop sales	115,072	69,725
Grants - municipal (Note 10)	600,000	600,000
Grants - other	168,529	181,770
Interest	10,910	2,411
Memberships	9,139	4,622
Museum events	62,889	25,964
	1,281,607	1,116,763
EXPENSES (Schedule 1)	1,374,532	1,092,168
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS	(92,925)	24,595
OTHER INCOME		
Government wage subsidies (Note 11)	8,139	251,678
Loss on disposal of tangible capital assets	-	(2,295)
	8,139	249,383
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (84,786)	\$ 273,978

See accompanying notes to financial statements

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY

Statement of Changes in Net Assets

Year Ended December 31, 2022

	Unrestricted	Equity in Capital Assets	2022	2021
NET ASSETS - BEGINNING OF YEAR	\$ 583,633	\$ 73,597	\$ 657,230	\$ 383,252
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	(84,786)	-	(84,786)	273,978
	498,847	73,597	572,444	657,230
Transfers				
Amortization of intangible and tangible capital assets	49,446	(49,446)	-	-
Amortization of deferred capital contributions	(30,265)	30,265	-	-
Deferred capital contributions additions	24,307	(24,307)	-	-
Purchase of tangible capital assets	(60,199)	60,199	-	-
	(16,711)	16,711	-	-
NET ASSETS - END OF YEAR	\$ 482,136	\$ 90,308	\$ 572,444	\$ 657,230

See accompanying notes to financial statements

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY**Statement of Cash Flows****Year Ended December 31, 2022**

	2022	2021
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ (84,786)	\$ 273,978
Items not affecting cash:		
Amortization of intangible and tangible capital assets	49,446	52,971
Deferred capital contributions	(30,265)	(29,514)
Loss on disposal of tangible capital assets	-	2,295
	(65,605)	299,730
Changes in non-cash working capital:		
Accounts receivable - (increase)	(83,504)	(94,989)
Goods and services tax recoverable - (increase)/decrease	(2,109)	2
Inventory - (increase)/decrease	(50,302)	2,521
Prepaid expenses and deposits - (increase)/decrease	(33,593)	1,088
Trade payables and accrued liabilities - increase	17,072	361
Wages and benefits payable - increase	12,673	15,241
Deferred revenue - (decrease)/increase	(14,627)	40,751
	(154,390)	(35,025)
Cash flow from (used by) operating activities	(219,995)	264,705
INVESTING ACTIVITY		
Purchase of tangible capital assets	(60,199)	(20,443)
FINANCING ACTIVITY		
Deferred capital contributions additions	24,307	11,746
INCREASE (DECREASE) IN CASH FLOW	(255,887)	256,008
Cash - beginning of year	608,208	352,200
CASH - END OF YEAR	\$ 352,321	\$ 608,208

See accompanying notes to financial statements

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY

Notes to Financial Statements

Year Ended December 31, 2022

1. DESCRIPTION OF OPERATIONS

The River of Death and Discovery Dinosaur Museum Society (the "Society") was established on May 27, 2010, as a not-for-profit organization incorporated provincially under the Societies Act of Alberta and is located in Wembley, Alberta. As a registered charity the Society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Society operates the Philip J. Currie Dinosaur Museum under a tenancy lease agreement with the County of Grande Prairie No.1 and extends an endowed professorship in paleontology with the University of Alberta. The museum is an international institution for experiential learning dedicated to Alberta's paleontological heritage, through research, collection, preservation, exhibition, public programming, publications and innovative outreach.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO). Canadian accounting standards for not-for-profit organizations are part of Canadian GAAP.

Cash

Cash is defined as cash on hand and cash on deposit with financial institution.

Inventory

Inventory consists of gift shop merchandise which is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis.

Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Contributed capital assets are recorded at fair value at the date of contribution, provided a fair value can be reasonably determined. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Computer equipment	5 years
Computer software	3 years
Fencing	25 years
Leasehold improvements	15 years
Museum exhibit equipment	10 years
Museum furniture and fixtures	5 years
Yard equipment	5 years

The Society regularly reviews its tangible capital assets for sold or scrapped assets, at which time, the cost and the related amortization are removed from the accounts and any resulting gain or loss on disposal is reflected in revenue.

Tangible capital assets under construction or assets acquired during the year but not placed into use are not amortized until they are placed into use.

(continues)

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY

Notes to Financial Statements

Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Intangible assets

Intangible assets consists of software that will be amortized on a straight-line basis over its estimated useful life of five years. Intangible assets under construction or assets acquired during the year but not placed into use are not amortized until they are placed into use.

Equity in capital assets

Equity in capital assets represents the Society's net investment in tangible and intangible capital assets less any deferred capital contributions and any directly related long term debt.

Revenue recognition

River of Death and Discovery Dinosaur Museum Society follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Deferred capital contributions are recognized as revenue on the same basis as the donated or purchased capital assets are amortized. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Admissions and education programs are recognized at the time of admission or at the time of the program.

Gift shop sales are recognized at the point of sale.

Donations are recognized at the time of the donation. If there are restrictions on the use of the donation then the revenue is deferred until the restrictions have been met.

Sponsorship and facility rentals are recognized over the term of the agreement.

Donated materials and services

Donated materials and services are recognized in the financial statements at fair value at the date of contribution, but only when a fair value can be reasonably estimated and when the materials and services are used in the normal course of operations, and would otherwise have been purchased.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred. Financial assets reported at amortized cost include cash and accounts receivable. Financial liabilities reported at amortized cost include trade payables, accrued liabilities and wages payable.

(continues)

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY

Notes to Financial Statements

Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Significant areas requiring the use of estimates include determination of the net realizable value of inventory and the rates of amortization of tangible capital assets and intangible assets. Actual results could differ from these estimates.

Comparative figures

Certain amounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year's financial statements.

3. ACCOUNTS RECEIVABLE

	2022	2021
Canadian Heritage grant	\$ -	\$ 100,000
Government wage subsidies	-	47,217
M.D. of Greenview grant	150,000	-
Other	992	477
Sponsorship	50,000	-
Tourism Relief Fund grant	44,337	-
Young Canada works grant	-	14,131
	\$ 245,329	\$ 161,825

4. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2022 Net book value	2021 Net book value
Assets under construction	\$ 20,980	\$ -	\$ 20,980	\$ 20,980
Computer equipment	54,602	42,441	12,161	4,496
Computer software	2,382	2,382	-	-
Fencing	26,958	3,066	23,892	24,970
Leasehold improvements	55,575	25,935	29,640	33,345
Museum exhibit equipment	117,756	63,673	54,083	58,650
Museum furniture and fixtures	227,858	212,078	15,780	20,679
Yard equipment	123,761	79,230	44,531	13,993
	\$ 629,872	\$ 428,805	\$ 201,067	\$ 177,113

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY**Notes to Financial Statements****Year Ended December 31, 2022****5. INTANGIBLE ASSETS**

	2022	2021
Designosaur software	\$ 66,000	\$ 66,000
Accumulated amortization	(39,600)	(26,400)
	\$ 26,400	\$ 39,600

6. WAGES AND BENEFITS PAYABLE

	2022	2021
Banked hours accrual	\$ 12,992	\$ 502
Monthend payroll accrual	27,596	39,892
Sick days accrual	10,775	7,582
Vacation payable	21,111	11,825
	\$ 72,474	\$ 59,801

7. DEFERRED REVENUE

	2022	2021
Canadian Heritage grant - Covid-19 support	\$ -	\$ 25,000
Facility rentals	5,000	5,000
Government of Alberta grant - Escape room project	49,500	49,500
International Paper grant - Traveling time box project	8,932	15,000
International Paper grant - Archosaur Absurdity event	13,800	-
Memberships	3,811	4,170
Other	1,539	1,539
Sponsorship - Aquatera	9,333	9,333
Weyerhaeuser grant - Animal care	3,000	-
	\$ 94,915	\$ 109,542

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY

Notes to Financial Statements

Year Ended December 31, 2022

8. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions represent donated contributions of capital assets and externally restricted contributions for the purchase of capital assets. The amortization of deferred capital contributions is recognized as revenue on the same basis as the amortization expense of the donated or purchased assets.

	2022	2021
Deferred capital contributions, beginning of year	\$ 143,118	\$ 160,885
Additions		
Rotary Club of GP - Alberta gaming proceeds - Event tents, fencing, storage locker	-	9,247
Town of Wembley - Computer equipment	-	2,500
Travel Alberta - Rafting equipment	24,307	-
Less:		
Amortization for the year	(30,265)	(29,514)
Deferred capital contributions, end of the year	\$ 137,160	\$ 143,118

Deferred capital contributions, end of the year, consists of the following:

CIP grant - Designosaur software	\$ 13,400	\$ 26,600
Donated capital assets - Forklift, trailers, display cases, Ford F350 truck	35,729	46,511
Donation for purchase of terrarium	1,622	1,825
Encana grant - Escape room project	38,737	39,158
Town of Wembley - Computer equipment	1,919	2,209
Travel Alberta - Rafting equipment	21,783	-
Rotary Club of GP - Alberta gaming proceeds - Event tents, fencing, storage locker	23,970	26,815
	\$ 137,160	\$ 143,118

9. COMMITMENTS

The Society had a long term operating lease of \$1 per year with the County of Grande Prairie No. 1, in respect to the museum land and building. The lease expired on June 30, 2019, with options to renew. The Society is currently working with the County of Grande Prairie No. 1 to finalize a new long term lease agreement. During the interim, the Society is leasing the museum land and building under an annual lease of \$1 per year.

The Society has on loan display specimens from the University of Alberta Museum that are valued at \$629,650. In accordance with the loan agreement dated May 30, 2016, the Society is responsible for any damage to the borrowed items and is required to insure them.

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY

Notes to Financial Statements

Year Ended December 31, 2022

10. ECONOMIC DEPENDENCE

During the year, the Society received grant funding from the County of Grande Prairie No.1, the M.D. of Greenview and the County of Saddle Hills which in total represents 47% (2021 - 54%) of the Society's total revenues. Should these municipalities no longer provide funding to the Society, management is of the opinion that continued viable operations would be doubtful. During the year, municipal grant revenue of \$400,000 (2021 - \$400,000) was recognized from the County of Grande Prairie No. 1, \$150,000 (2021 - \$150,000) was recognized from the M.D. of Greenview, \$50,000 (2021 - \$50,000) was recognized from the County of Saddle Hills.

11. GOVERNMENT WAGE SUBSIDIES

On March 11, 2020, the World Health Organization declared a Global Pandemic for the spread of Covid-19. These events resulted in a decline of revenue due to restrictions and closures. The Society was eligible to apply for wage subsidies under the Federal government's Canada Emergency Wage Subsidy (CEWS) program and the Tourism and Hospitality Recovery (THRP) program.

12. RELATED PARTY TRANSACTIONS

The County of Grande Prairie No.1 (the County) is a related party based on the fact that it leases the museum land and building to the Society for \$1 per year. The County also has two representatives on the Society's Board of Directors and the County provides funding to the Society as disclosed in Note 10 to the financial statements. In the current fiscal year, the Society paid the County \$6,722 for insurance coverage. As at December 31, 2022, there is \$7,231 payable to the County for insurance coverage that is included in trade payables. These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

13. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of December 31, 2022.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Society is exposed to credit risk from customers. The Society has a number of facility users which minimizes the concentration of credit and limits the exposure to this type of risk.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipt of municipal grant funding. The Society monitors its cash flows from operations by preparing and monitoring cash flows against budget and anticipated future requirements based on their needs. It also works with municipalities to secure annual funding for multiple years.

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Society is mainly exposed to currency rate risk.

(continues)

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY
Notes to Financial Statements
Year Ended December 31, 2022

13. FINANCIAL INSTRUMENTS *(continued)*

(d) Currency risk

Currency risk is the risk to the Society's earnings that arise from fluctuations of foreign exchange rates and the degree of volatility of these rates. The Society is exposed to foreign currency exchange risk on its payments for exhibit rentals and for the purchase of special equipment which are payable in US dollars. The Society manages this risk by budgeting for these types of expenditures and by limiting the amount and the term of exhibit rental agreements.

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant other price risks arising from these financial instruments.

RIVER OF DEATH AND DISCOVERY DINOSAUR MUSEUM SOCIETY**Expenses****(Schedule 1)****Year Ended December 31, 2022**

	2022	2021
Accounting and legal	\$ 14,545	\$ 15,214
Advertising and promotion	4,347	22,459
Amortization	49,446	52,971
Building repairs and maintenance	98,058	59,632
Computer servicing	27,349	20,350
Exhibit rental and maintenance	21,636	17,956
Gift shop merchandise	65,266	34,336
Insurance, licences, and fees	14,039	13,187
Interest, bank charges and merchant fees	10,395	7,919
Museum events	40,075	27,781
Office and sundry	10,365	6,330
Sub-contracts	2,600	3,475
Supplies	5,362	1,154
Telephone and internet	30,540	33,036
Theatre	3,165	-
Training	956	4,242
Travel, conferences, meals and entertainment	4,215	142
Utilities	177,125	144,089
Vehicle	14,144	12,962
Wages and benefits	780,904	614,933
	\$ 1,374,532	\$ 1,092,168

See accompanying notes to financial statements



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Annual Grant Report

Organization Receiving Funding: _____

Describe the mission and main activities of your organization:

Amount of present funding awarded by Greenview:

Year in Review

Describe how the grant funding awarded by Greenview has assisted your organization:

List the goals/objectives your organization has achieved this year?

What are your organizations goals for the current year and beyond?

Do you have a digital platform (website, twitter, Facebook, Instagram, other)? If yes, would your organization be open to Greenview promoting your future events? Please provide links.

How is Greenview's funding recognized?

Provide a listing of your current board members:

If you had the opportunity, would you be interested in presenting your annual report to Greenview Council?

Yes No

What percentage of your funds are donated by Greenview?

Reporting can be submitted via one of the following:

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email greenviewgivesback@mdgreenview.ab.ca



PHILIP J. CURRIE
DINOSAUR MUSEUM

MD of Greenview
Economic Development

13 October 2023

Attn: Larry Gibson

Dear Mr. Gibson,

I am writing to request a continuation of the annual funding for the Philip J. Currie Dinosaur Museum. Over the past years the MD of Greenview has generously provided the museum with \$150,000 per year. The funding has provided the museum with much-needed operating funds.

Funding from the MD and municipalities provides the required stability that other funders look for when awarding grants. In the past years, the museum has been able to leverage your funding to receive funding from the federal government and the province. This has enabled the museum to reach strategic goals.

In 2022, the museum expanded fieldwork into the MD of Greenview, in keeping with the museum mandate. The fieldwork resulted in finding a mummified dinosaur, one of three found in Alberta and extremely rare. The specimens are currently at U of A and will find their way back to the region in the next year. A return visit to that area resulted in more fossil finds and a new fossil bonebed.

In September of this year, the museum returned accompanied by film crews from BBC and PBS. The filming will result in a feature length production scheduled to air in 2025. The filming and attention that it will bring to the region will influence and accelerate museum plans to increase tourism to the region. The museum has already launched the Dino Trail, a digital infrastructure designed to help visitors find dinosaur activities in the region. The structure anticipates participation by Grande Cache in 2024.

In 2024, the museum plans to work with Travel Alberta and the MD of Greenview to develop and pilot dinosaur experiences. The process will follow the same one used to develop the rafting experience and tour group experience and will launch in 2025.

So, in summary, the next three years are critical for the museum and the MD of Greenview. We look forward to the exciting partnerships that this recent find has made possible.

Linden Roberts
Executive Director
Philip J. Currie Dinosaur Museum



REQUEST FOR DECISION

SUBJECT:	Rising Above Ministry Capital Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 28, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into an agreement with the Rising Above Ministry in the amount of \$333,333.33 for the construction of a new facility, contingent on the security of the balance of the funding for the project, with funds to come from the 2024 Community Services Grants Budget.

BACKGROUND/PROPOSAL:

The Rising Above Ministry submitted a capital grant request in the amount of \$333,333.33 to assist with the cost of constructing a new building.

The Rising Above Ministry is a non-profit organization that has been in operation since 2007 and provides support to those facing homelessness, addictions, and patterns of criminal behaviour by providing life skills, personal and spiritual development, employment training, and emotional woundedness support. Rising Above is the only long-term treatment centre north of Edmonton and offers a 6-month live-in recovery program for individuals requiring support.

Rising Above Ministry presented the funding request to Committee of the Whole on October 17, 2023. The project includes the building of a new facility on their current site, including 28 beds and expanded office meeting room space. This new building will allow the ladies' housing to be located on the main campus instead of scattered throughout the community while increasing capacity by 11 new beds for a total of 28 beds. This new facility will assist with managing the extensive waitlist for this program.

A fundraising campaign has begun including the community, municipal and provincial governments. A commitment of \$1,000,000.00 has been received from a group of local businesses and a request to the County of Grande Prairie and the City of Grande Prairie for \$333,333.33 from each has been requested.

Greenview historically supports Rising Above by providing an operating grant. In 2023 an operating grant was awarded in the amount of \$25,000.00 to assist with operating costs. In addition to the 2024 capital

request, Rising Above has submitted an operational grant request in the amount of \$50,000.00. to assist with operational expenses. This request will be presented at COTW in December through the regular grant intake process.

There is \$333,333.33 allocated in the 2024 proposed budget as requested by Council during budget deliberations.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be providing support to an organization that is providing a valuable service to the community.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that Greenview will be providing a large sum of funds to an individual organization located outside of Greenview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct Administration to outline specific conditions in the funding agreement.

Alternative #2: Council has the alternative to request additional information from the Rising Above Ministry.

FINANCIAL IMPLICATION:

Direct Costs: \$333,333.33

Ongoing/Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Rising Above Ministry of Council's decision and adjust the 2024 proposed budget accordingly.

ATTACHMENT(S):

- 2024 Capital Grant Application
- Rising Higher- A new facility for Rising Above

2024 Grant Application (October 15, 2023 deadline)

Row 83

Name of Organization	Rising Above Ministry
Address of Organization	11007 106 street
Form Date Field	178
Contact Name	Stephanie Hudson
Phone Number	7805333025
Purpose of Organization	<p>Rising Above is the only long term treatment centre north of Edmonton offering a 6-month live-in recovery program for individuals who need support. Since 2007, Rising Above has been a support to those facing homelessness, addictions, and patterns of criminal behavior by providing life-skills, personal and spiritual development, employment training, and emotional woundedness supports. Rising Above's mission is to see the clients we serve becoming self-sufficient and bring positive change back to their communities. Due to the scarcity of treatment and recovery facilities in the north, Rising Above is highly sought after by individuals coming from small northern communities, reserves, incarceration facilities, as well as overflow from larger communities in central and southern Alberta as well as other parts of Western Canada. Many individuals who access our services state their experience at Rising Above has been incredibly impactful as we believe in a holistic and person-centered and community-minded approach to recovery. This translates into deep bonds made between staff and fellow program participants which leads to a strong sense of belonging. Rising Above uses the H.E.L.P.S acronym as the foundation for the program. H - Housing. Each participant receives safe and sober housing while they attend the 6-month program. E - Employment Readiness Training. Due to the nature of our clients, many of them have not had sufficient job training or experience. Throughout their time in the program, they spend 12 hours a week learning tools and developing skills required to enter the workforce. P - Personal Development. This includes one-on-one case management and inner healing appointments that help individuals address key issues that have held them back from living life in healthy ways. S - Spiritual Formation. Individuals have opportunities to grow in their faith and ask important questions regarding God (higher power). Individuals continue to have access to Rising Above's support and services after the program is complete through second stage housing options, case management and inner healing opportunities, as well as opportunities to give back by sharing their story, volunteering through Rising Above, and remaining part of the strong recovery community that is ever-growing. In 2022, Rising Above had 417 applications to the program and admitted 102 individuals into the program.</p>

**Purpose
Continued**
**Position of
Contact Person**

Communications and Development Manager

**What act are you
registered under?**

Religious Societies Act

Registration No.

5414949999

Grant Type

Capital Grant

**Total Amount
Requested**

\$333,333.33

Proposed Project

This request is a follow-up to the delegation meeting that took place on Tuesday, October 17th at the MD of Greenview. Rising Above plans to build a new 12,800 sq/ft building on our current site. The new building will be 3 stories plus a basement. The building will include 28 beds, expanded office meeting room space. It will allow us to bring our ladies housing (Currently 17 beds) to our main campus and increase our capacity by adding 11 new beds to our treatment facility. We are currently starting the process to secure the necessary funds with the goal of breaking ground in the spring of 2024. Currently our ladies houses are scattered in the community which leaves our ladies without ready access to the supports the men receive by being on-site. This past year we had over 400 applications and could only accept 107 into the program. Adding 11 new beds will help manage the waitlist and strengthen the program. Our fundraising efforts are with the community, municipal governments, and provincial government. We have strong interest in supporting this project from community members and and we already have commitments of \$1,000,000 from a group of local businesses.

**Have you
previously applied
for a grant from
MD**
**Previous Grant
App from MD**

Yes

**Final Completion
Report Provided
to MD**

No

**Grant funds
applied for from
other sources?**

Yes

**Grant Funds
Received from
other sources?**
**Have you
performed any**

Yes

other fundraising projects?

Agreement	Stephanie Hudson
------------------	------------------

Grant Purpose	Operating Grant - These funds helped to supplement the cost of staff salaries, office supplies, and building maintenance to Rising Above Park Campus and 3 residential homes for women in our program. The final report will be submitted in early January so we can use 2023 statistics to use in the report.
----------------------	--

Year Grant Received	2023
----------------------------	------

Amount of Grant	25,000.00
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List the donae, purpose and amount	City of Grande Prairie - \$333,333.33 County of Grande Prairie - \$333,333.33 Alberta Affordable Housing Partnership Program (Seniors, Community, and Social Services) - \$1.4 million
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What type of fundraising & how much did you raise?	Rising Above recently completed the Rising Higher Crane Event. This event was primarily to raise awareness of the new facility. We raised \$13,000.00 and plan to continue fundraising over the next several months.
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Signature	Stephanie Hudson
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Date	10/23/23
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Financial Statement**Administration Recommendations**

Email	stephanie@risingabovegp.com
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Column41	
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MD Logo	
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Email Comm.	
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Column44	
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List for Recognition	As we campaign, we will be recognizing key contributors through social media, radio, and website promotion. If we are awarded these funds, the MD of Greenview would be part of these recognitions.
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**Not for Profit Organization
Balance Sheet
As at December 31,**

(Like a Balance Sheet)

	Current Year	Previous Year
ASSETS		
Current assets		
Cash and Cash Equivalents		
Grants Receivable		
Accounts Receivable		
Prepaid Expenses		
Investments		
Capital Assets (property & Equipment)		
Total Assets		
LIABILITIES & NET ASSESTS		
Current Liabilities		
Bank Debts (contracted depts)		
Account Payable (<i>suppliers-non bank</i>)		
Current Mortgage Payable (<i>next 12 months</i>)		
Sub-total		
Long Term Liabilities		
Mortgage Payable (month 13 till paid off)		
Other		
Sub-total		
Deferred Contributions		
Deferred Contributions - Capital Assets		
Sub-total		
NET ASSETS		
Assets Restricted for Endowment		
Assets Invested in Capital Assets		
Assets Restricted for Special Projects		
Unrestricted Net Assets		
Sub-total		
TOTAL LIABILITIES AND NET ASSESTS		

Definitions:

Deferred contribution is a restricted contribution received or recorded as receivable but carried forward to be taken into income in future periods as the related restrictions are met.

Endowment contribution is a type of restricted contribution subject to externally imposed stipulations specifying that the resources contributed be maintained permanently, although the constituent assets may change from time to time.

Restricted contribution is a contribution subject to externally imposed stipulations that specify the purpose for which the contributed asset is to be used. A contribution restricted for the purchase of a capital asset or a contribution of the capital asset itself is a type of restricted contribution.



Profit Loss Statement

For the year ending December 31,

REVENUES	Current Year	Previous Year
Government Grants		
Foundation/Charity Grants		
Other fundraising income		
Donations (if applicable)		
Amortization of deferred contributions		
Other Income		
TOTAL REVENUES		

EXPENDITURES	Current Year	Previous Year
Wages/Honorariums/ Benefits		
Travel Expenses		
Rent /Occupancy costs		
Utilities		
Office Supplies		
Marketing		
Amortization capital assets		
Other		
Other		
TOTAL EXPENDITURES		

EXCESS OF REVENUES OVER EXPENDITURES		
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Reporting can be submitted via one of the following:

1. Click the submit button on the form for electronic submission
2. Mail: MD of Greenview, 4806- 36 Avenue, PO Box 1079, Valleyview AB T0H 3N0
3. In person delivery: Any Greenview office
4. For questions, please email greenviewgivesback@mdgreenview.ab.ca

Rising Above Ministry
Compiled Financial Information
March 31, 2023

Compilation Engagement Report

To the Board of Rising Above Ministry:

On the basis of information provided by management, we have compiled the statement of financial position as at March 31, 2023, the statements of operations and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information and, if applicable, other explanatory information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Grande Prairie, Alberta

September 13, 2023

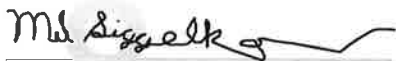


Chartered Professional Accountants

Rising Above Ministry
Statement of Financial Position
As at March 31, 2023

	2023	2022
Assets		
Current		
Cash	1,385,591	993,111
Accounts receivable	33,175	11,929
	1,418,766	1,005,040
Capital assets (Note 2)	1,829,572	1,841,549
	3,248,338	2,846,589
Liabilities		
Current		
Accounts payable and accruals	67,105	53,977
Current portion of long-term debt (Note 3)	25,100	22,200
	92,205	76,177
Long-term debt (Note 3)	334,779	361,876
	426,984	438,053
Net Assets		
Invested in capital assets	1,469,694	1,457,473
Unrestricted surplus	1,351,660	951,063
	2,821,354	2,408,536
	3,248,338	2,846,589

Approved on behalf of Board



Rising Above Ministry
Statement of Operations
For the year ended March 31, 2023

	2023	2022
Revenue		
Donations and fundraising	1,054,068	1,466,575
Rental income	252,410	276,482
Grant revenue	120,293	-
Investments	9,762	345
	1,436,533	1,743,402
Expenses		
Advertising	16,363	17,050
Bank charges and interest	13,621	15,095
Insurance	32,424	27,141
Licences and fees	7,563	9,900
Office supplies	47,755	40,919
Professional fees	6,320	5,954
Promotions and banquet	66,714	30,738
Rent	24,036	35,061
Repairs and maintenance	20,876	23,992
Salaries and benefits	588,337	545,543
Supplies	10,569	15,021
Travel	1,904	598
Utilities	142,323	115,704
Vehicle	21,465	20,400
	1,000,270	903,116
Excess (deficiency) of revenue over expenses before other item	436,263	840,286
Other item		
Loss on disposal of capital assets	(23,445)	-
Excess of revenue over expenses	412,818	840,286

Rising Above Ministry
Statement of Changes in Net Assets
For the year ended March 31, 2023

	<i>Invested in capital assets</i>	<i>Unrestricted Surplus</i>	2023	2022
Net assets beginning of year	1,457,473	951,063	2,408,536	1,568,250
Excess of revenue over expenses	-	412,818	412,818	840,286
Purchase of capital assets	11,468	(11,468)	-	-
Long term debt repayment	24,198	(24,198)	-	-
Loss on disposal of capital assets	(23,445)	23,445	-	-
Net assets, end of year	1,469,694	1,351,660	2,821,354	2,408,536

Rising Above Ministry
Notes to the Compiled Financial Information
For the year ended March 31, 2023

1. Basis of accounting

The basis of accounting applied in the preparation of the financial information of Rising Above Ministry as at March 31, 2023 is on the historical basis, reflecting cash transactions with the addition of:

- accounts receivable less an allowance for doubtful accounts
- accounts payable and accrued liabilities

2. Capital assets

	<i>Cost</i>	<i>2023 Net book value</i>	<i>2022 Net book value</i>
Buildings	1,366,744	1,366,744	1,359,671
Automotive	11,794	11,794	35,239
Office equipment	54,335	54,335	49,940
Leasehold improvements	396,699	396,699	396,699
	1,829,572	1,829,572	1,841,549

3. Long-term debt

	<i>2023</i>	<i>2022</i>
Mortgage bearing interest at 3.65%, payable in monthly blended instalments of \$3,152, due 2040.	359,879	384,076
Less: Current portion	25,100	22,200
	334,779	361,876

4. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.

Rising Above Ministry Budget April 1, 2024 - March 31st, 2025

Revenue	Projected Revenue
Rental Participants	\$ 185,000.00
Rental Second Stage	\$ 80,000.00
Banquet	\$ 150,000.00
Share a thon	\$ 125,000.00
Donations and Grants	\$ 680,000.00
Interest Income	\$ 30,000.00
 Total Projected Revenue	 <u>\$ 1,250,000.00</u>

Payroll Expenses	Projected Revenue
Wages & Salaries	\$ 658,000.00
EI Expenses	\$ 18,125.00
CPP Expenses	\$ 36,250.00
WCB Expenses	\$ 5,808.33
Benefits	\$ -
Benefits	\$ 7,500.00
Automobile Expenses	\$ 30,000.00
 Total Projected Payroll Expenses	 <u>\$ 755,683.33</u>

General & Admin Expenses

Advertising	\$ 15,000.00
Promotions/Banquet	\$ 51,500.00
Renovations	\$ 1,200.00
Insurance	\$ 28,200.00
Apartment Insurance	\$ 11,500.00
Interest & Bank Fees	\$ 9,000.00
Employee Insurance Expense	\$ 20,000.00
Interest on Mortgage	\$ 17,000.00
Legal	\$ 2,200.00
Office Supplies/Phone	\$ 30,000.00
Facility Supplies	\$ 30,000.00
Maintenance	\$ 30,000.00
Apartment Maintenance	\$ 25,000.00
Development	\$ 10,000.00
Property Taxes	\$ 9,000.00
Program Supplies	\$ 60,000.00
Rent	\$ -
Utilities	\$ 110,000.00
Apartment Utilities	\$ 28,000.00
Architecture & Engineering	\$ -
Vehicle/Travel	\$ 5,000.00
 Total Projected General &	 <u>\$ 492,600.00</u>

Projected Surplus/Deficit	<u>\$ 1,716.67</u>
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RISING HIGHER: A NEW FACILITY FOR RISING ABOVE





Rising Above acknowledges Treaty 8 territory—the traditional and ancestral territory of the Cree and Dene. We acknowledge that this territory is home to the Métis Settlements and the Métis Nation of Alberta, Regions 1, 4, 5 and 6 within the historical Northwest Métis Homeland. We acknowledge the many First Nations, Métis and Inuit who have lived in and cared for these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. Rising Above makes this acknowledgement as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.



Rising Above is committed to working with members of Indigenous communities. The organization prioritizes continuous educational efforts to learn about the effects of colonialism and strives to meet individuals through a lens of understanding and compassion. We understand reconciliation isn't a one-time event, but something that must be incorporated into our everyday lives. This is our hope to help heal the wounds of past atrocities that have taken place in our country and across the world.

TABLE OF CONTENTS

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EXECUTIVE SUMMARY

Rising Above was founded in 2007 with a mandate to “help people break cycles of defeat”. Through a variety of programs, Rising Above reaches people from all walks of life that are struggling with self-defeating behaviors. Our primary program is a 6-month residential addiction treatment program.

In 2022 we had 417 individuals apply for entrance into our residential treatment program. However, we were only able to admit 102 participants into the program, primarily due to bed capacity.

Over the last few years, we have been able to allocate a portion of our revenues to a capital building fund and we are now in a position to embark on a major capital project that will accomplish three things for this ministry:

1. We can increase our bed capacity by 30%.

Currently, we have 19 beds for men and 17 beds for women. Our new building proposal will increase that to 28 beds for men and 19 beds for women.

2. We can bring our ladies' housing onto the same campus that serves our men.

Our ladies often feel they don't get the same level of care as the men because of the remote location of the housing. This new building will allow access to the daily support that they need.

3. This proposed building will set us up for future expansion to provide food services for the participants. Currently participants are required to purchase their food and prepare their own meals. Having meals provided to participants would allow them to have greater focus on their recovery and allow participants to learn valuable cooking skills by qualified staff.

We believe the time is right to take this bold step of expansion. We invite you to continue reading to learn more about Rising Above as an organization, the program we offer, and the opportunity to be partner in this new venture.



Mel Siggelkow, CEO

MISSION

Committed to breaking cycles of defeat by providing H.E.L.P.S.

VISION

To be the recovery centre of choice in the north.

VALUES

We offer hope to people who have lost hope.

Guiding Principles

- 1. God has a unique and special purpose for each participant in Rising Above.** Participants entering the program recognize the need for significant change in their life patterns. Though this may not be clear in their behaviour, we will lead and support them to make these changes.
- 2. Addictions are an attempt to manage pain and not the source of a person's pain.** Although addictions can cause a person's life to unravel and become unmanageable, we do not see this as their main issue. Rising Above staff will come alongside the participants and help them address the core issues that have led to addictions and self-destructive behaviour patterns.
- 3. Emotional development should not be expected to match biological age.** We will need to learn where our participants are at emotionally and begin to work with them at emotionally "age-appropriate" levels.
- 4. Our participants are spiritually sensitive yet may have rejected God** because of some past hurt by the church or feelings of abandonment by God. Our role is to come alongside them and help remove the barriers, so they can encounter God and embrace His grace.
- 5. Our participants will have manipulative tendencies.** Therefore, we will anticipate manipulative attempts as a default behaviour and not as an attempt to undermine our authority. The recognition of manipulative behaviours will be an opportunity to lead them to more appropriate behaviour models.
- 6. Having to evict somebody from the program does not imply the program failed.** At the same time, graduation does not presume that the participant needs no further supports.
- 7. We will not do for our participants what they can do for themselves.** Our role is to encourage independence. This helps them grow and retain dignity.
- 8. Policies are intended to protect the staff, participants, and the program.** These structures keep us from enabling destructive patterns and avoid a co-dependent relationship between staff and participants.
- 9. We view Rising Above as a community, and our participants as people of worth.** We can learn from them as they learn from us.

WHO WE ARE

89%

OF PARTICIPANTS STATED THEY ARE BETTER
ABLE TO TAKE CARE OF THEMSELVES SINCE
ATTENDING THE PROGRAM

“Not why the addiction,
but why the pain.”

GABOR MATÉ

Rising Above is a registered Canadian charity located in Grande Prairie, Alberta. Since 2007, Rising Above has supported individuals who are struggling in a cycle of defeat which has primarily included addiction, homelessness, and incarceration through the 6-month residential treatment program based on the **H.E.L.P.S** model. The program is intended to be a place where individuals can work on their recovery in a safe and sober setting while learning important skills to help them become self-sufficient members of society. One of the key areas of focus within the program is the **Inner Healing** support we offer which addresses the pain and trauma which destructive behaviors are often trying to mask.

After the program, individuals may have an opportunity to continue safe and sober living by becoming a resident in Rising Above's second stage apartment complex - Hope Haven.

H

Housing

Safe and sober housing while part of the program.

E

Employment Training

Skill development through partnerships with work placement and training agencies.

L

Life Skills Classes

Soft skill development and addiction and mental health education classes.

P

Personal Development

Inner Healing support to help individuals get to the root of destructive behavior which addiction often tries to mask.

S

Spiritual Formation

Opportunities to explore the Christian faith and develop a foundation in ones higher power.

THEN AND NOW

87%

OF PARTICIPANTS FEEL BETTER ABOUT THEIR ABILITY TO
HAVE HEALTHY RELATIONSHIPS SINCE ATTENDING THE
PROGRAM

"This program healed me in areas I
didn't even know needed healing."

ANONYMOUS

Founded in 2007 by Mel Siggelkow, a Grande Prairie resident and former pastor of North Country Community Church, Rising Above has rapidly become an integral part of the Grande Prairie community. Since its founding, this organization has invited more than 1000 community members to take part directly in its residential program. Other offerings, including publicly available life-skills classes; community-wide lectures on topics such as understanding addiction, anger management and self-esteem; non-residential programs and employment-readiness training and outreach programs have supported countless more.

For its first five years, Rising Above was fully funded by the Provincial Government through its Housing First campaign. This campaign is founded on the economic argument that providing housing for a chronically homeless person is less expensive than providing medical, legal and other expenses for that same person. While Rising Above focused its efforts on aiding the chronically homeless or those at risk of becoming chronically homeless, Rising Above was able to partner with the provincial government.



Because its clients had to meet a strict definition of being chronically homeless, many people who could have benefitted from the offerings of Rising Above were not eligible for participation in Rising Above. Rather than meeting and helping individuals where they were, perhaps before they hit rock bottom and became chronically homeless, Rising Above could only serve those referred through the Housing First criteria.

A wise woman once said, "If you give a man a fish he is
hungry again in an hour; if you teach him to catch a
fish you do him a good turn."



Rising Above Park
Campus opens in
summer 2017


Rising Above believes in solving the root causes of cycles of defeat, not just providing someone with basic necessities. This approach means that Rising Above has a no-tolerance policy for drug or alcohol use in its housing facilities. A participant caught using drugs or alcohol is immediately escorted from the premises, so as to ensure a healthy environment for all other participants. Second, third and even fourth chances are offered to the former participant to reapply to Rising Above's housing program after a certain length of time has passed. Unfortunately, Rising Above's dedication to its promises of a healthy environment for all of its participants led to the Housing First funding being pulled in 2012.

For a time, there was a concern as to whether Rising Above would be able to continue its service to the community, but it persevered. Staff had to be cut, and residences had to be altered or removed entirely, but with the full support of the Grande Prairie community – including the members of the government agencies who were required to cut Rising Above's funding in the first place – Rising Above turned a potential hardship into an opportunity. Now free of the restrictions regarding who could or could not be admitted into the program, Rising Above was able to increase and improve its program offerings. This meant that Rising Above was able to help people from all walks of life, without worrying about whether they met the government's Housing First criteria.



BED SPACE

 19  17

 15
(SECOND STAGE)

TOTAL: 51

There are 19 program beds available for men at Rising Above's Park Campus facility with single and double occupancy.

There are 4 residential homes for women with 17 program beds available. The homes are within walking distance of the facility and promotes communal living.

Hope Haven has capacity to accommodate 15 individuals, and promotes bringing together families after the program.



Peerless Trout Chief and Council visit in September 2021



Rising Above Fort St John facility



Orange Shirt Day 2021



Helen Starr of PTFN speaks at 2022 banquet



Mayor of Fort St John and Rising Above team 2023



Former participant speaking in Fort St John 2023

In 2017, the City of Grande Prairie leased the former Young Offender's Centre to Rising Above for \$1/year on a 15-year lease of which Rising Above contributed over \$300,000 in renovations to tailor the space to fit our needs. Today, Rising Above has expanded its capacity to serve up to 36 individuals in the program as well as 15 individuals in the second-stage apartment complex, Hope Haven, which was purchased in 2020. The second stage apartment provides continued safe and sober living for participants who have completed the program. Residents are able to stay up to 18 months post-program.

In 2019, the Alberta Government required all treatment and recovery facilities to be licensed under the Mental Health Services Protection Act. Rising Above began implementing processes and structures to be compliant to MHSPA and became licensed on November 1st, 2019.

In 2021, Rising Above spent months developing policies and procedures in an effort to become accredited through the Canadian Accreditation Council.

Over the past few years, Rising Above has become more known in Alberta with applications pouring in from every corner of the province including reserves, correctional institutions, detox centres, and shelters. In 2022, we partnered with Peerless Trout First Nation and earmarked bed spaces for individuals within their nation to receive help on an as-needed basis as well as providing support to their community which is facing the highest suicide and overdose rates in its history. During our 2023 Hope Lives Banquet, Chief Gilbert Okemow of Peerless Trout spoke about the partnership and the dire need faced by residents of his nation.

In the same year, an organization in Fort St. John approached Rising Above with an interest in reopening under the Rising Above name. As early as summer 2023, a Rising Above facility will open in Fort St. John to provide recovery services to those struggling in the Northwest Peace.

A board of directors has been established and the search for an executive director continues. All across the Peace Country and the province, the need for recovery grows and Rising Above intends to help fill that need to the best of our abilities.

6-MONTH RECOVERY PROGRAM

95%

OF PARTICIPANTS STATED THEY FEEL BETTER ABLE TO DEAL
WITH THEIR SITUATIONS SINCE ATTENDING THE PROGRAM

"I am not all the lies others have claimed over me
and I am not the lies I have believed about
myself. I can forgive myself and others for the
pain that was caused."

BARB

OBJECTIVES

INCREASED RESILIENCE

Individuals will gain tools and new skills to be self-sufficient members of society no longer needing to use substances to cope with life.

COMMUNITY SUPPORT

Individuals will have recovery supports in place to provide aid and encouragement as they continue in their sobriety journey.

IMPROVED SELF-ESTEEM

Individuals will have a better understanding of who they are and will be able to see themselves as people of worth and value.

RESTORED RELATIONS

Individuals can mend family and friend relationships and work toward accessing their children if they have been apprehended.

PROGRAM PHASE MODEL

Inner Healing Support & Access to Recovery Community					
Case Management Support				Second Stage Opportunity	
Phase 1 Orientation (1st week)	Phase 2 Foundations (Month 1)	Phase 3 Growth (Month 2-4)	Phase 4 Exit Planning (Month 5-6)	Phase 5 Contributor (Month 7-9)	Phase 6 Thriving (continuation)
Focus:	Focus:	Focus:	Focus:	Focus:	Focus:
<ul style="list-style-type: none"> Settling into program Getting funding in place Embracing sobriety as a lifestyle 	<ul style="list-style-type: none"> Involved in recovery groups Life skills development Establishing new goals and priorities 	<ul style="list-style-type: none"> Have mentor or sponsor in place Pursue job Goal-oriented action apply for 2nd stage housing 	<ul style="list-style-type: none"> Securing employment Addressing fears of independence 	<ul style="list-style-type: none"> Housing and employment secured Working on healthy relationships Pursuing purpose 	<ul style="list-style-type: none"> Maintaining housing and employment Staying connected with supports Strengthen relationships

THE PERSON-CENTERED APPROACH



Rising Above meets individuals where they are at and assists them in getting to where they want to be. A person-led approach is where the person is supported to lead their own care and treated as a person first. The focus is on the person and what they can do, not their addiction. Support focuses on achieving the person's aspirations and is tailored to their needs and unique circumstances.

GOAL SETTING ACCESS TO CHILDREN Advocacy from Staff
Mental and Medical aid **FOOD SECURITY** Trauma Therapy
SIN CARD **DEBT CONTROL** **FINANCIAL AID**
BANK ACCOUNT & ID Recovery Community
Employment Training **SAFE HOUSING**
LIFE SKILLS DEVELOPMENT
12-STEP PROGRAM

Core Values of PCA
individuality, independence, privacy, partnership, choice, dignity, respect and rights.



“

When individuals are given the chance to change the trajectory of their own lives in a supportive, inclusive, and encouraging environment, they gain the confidence to face life's challenges head-on while using the skills and tools learned in the program. As resiliency and the ability to cope strengthens, the problems faced pre-program don't seem as overwhelming as they once did and new problems become easier to navigate.

GOAL SETTING ACCESS TO CHILDREN BANK ACCOUNT & ID
Mental and Medical aid FOOD SECURITY Trauma Therapy
SIN CARD DEBT CONTROL FINANCIAL AID
Advocacy from Staff 12-STEP PROGRAM
SAFE HOUSING Employment Training
LIFE SKILLS DEVELOPMENT
Recovery Community

COMMUNITY INTEGRATION



Local business owners come in to do mock-interviews with participants

Rising Above operates within our scope of knowledge and ability. When participants require additional support outside our scope, we refer them to agencies and organizations within the community who are already experts in various fields. This prevents service duplication and teaches participants how to navigate community resources and gain knowledge on what support is available to them.



Babies Best Start
Addiction Counsellors
Sublocade Programs
Naloxone Programs
CMHA
Sunrise House
GPRAVO

Grande Spirit Foundation
Northreach Society
Mission Thrift Store
PARDS
Bandaged Paws
Odyssey House
The Shop

Ballad Group
R Work Group
GP Council for Lifelong Learning
Northwestern Polytechnic
EmployAbilities
Native Counselling
Friendship Centre
Aberdeen Centre
Alberta Health Services
John Howard Society
Seniors Centre
Alliance Church Pantry
Salvation Army
Pregnancy Care Centre
Resource Centre for
Suicide Prevention
I.D. Program
Narcotics Anonymous
Alcoholics Anonymous
Cocaine Anonymous
Crystal Meth Anonymous
Celebrate Recovery
Western Cree Tribal Council
Metis Association
Bible Studies and Life Groups

EVIDENCE OF NEED

90%

OF PARTICIPANTS STATED THEY FEEL MORE CONFIDENT
IN OVERCOMING LIFE'S CHALLENGES SINCE ATTENDING
THE PROGRAM

"Rising Above feels like home now, and I haven't had a place to call home in years. It feels really nice."

DANNY

DRUG POISONING

More than 1,600 Albertans died due to drug poisoning in 2022

The Edmonton Journal released a news article based on government data that revealed overdose-related deaths in 2022. Of the 1,630 deaths, 442 were female and 1,188 were male and deaths were most frequent in those aged between 35 and 39 years old.

Fentanyl, methamphetamine and carfentanil were the three most common substances involved in acute accidental drug poisonings, followed by cocaine and alcohol.

"Our government will continue to improve access to addiction treatment and recovery supports by building recovery-oriented systems of care to save more lives and drive deaths down further." - Colin Aitchison, spokesman for the Mental Health and Addiction Ministry in Alberta.

The following data is from the Alberta Substance Use Surveillance System:

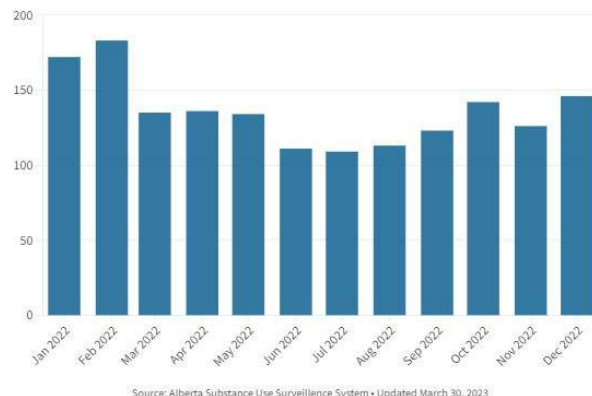
- Alberta Health Services' North Zone had 120 drug poisoning deaths in 2022. 45 of these deaths happened in Grande Prairie.
- Grande Prairie EMS responded 134 times in 2022 to opioid-related calls.
- AHS North Zone has the highest rate of emergency room visits and/or hospitalizations due to substance use. In 2022, there were 10,162 instances of emergency room visits and/or hospitalizations due to substance use; an average of 28 per day.

Emergency Department visits related to substance use

Count or Rate per 100,000



Overdose-Related Deaths in Alberta 2022



Source: Alberta Substance Use Surveillance System • Updated March 30, 2023

HOMELESSNESS

In a study of homelessness across Canada, addiction or substance use was the most commonly cited reason for housing loss. More than a quarter (25.1%) of survey respondents indicated that addiction or substance use was a reason for their most recent housing loss. Further, the proportion of individuals who reported addiction or substance use increased with time spent homeless, from 19.0% at 0–2 months to 28.2% for those who reported over 6 months of homelessness in the previous year. Rising Above's programs can assist in preventing homelessness and removing a significant barrier for homeless individuals to obtain housing by helping individuals overcome their addictions.

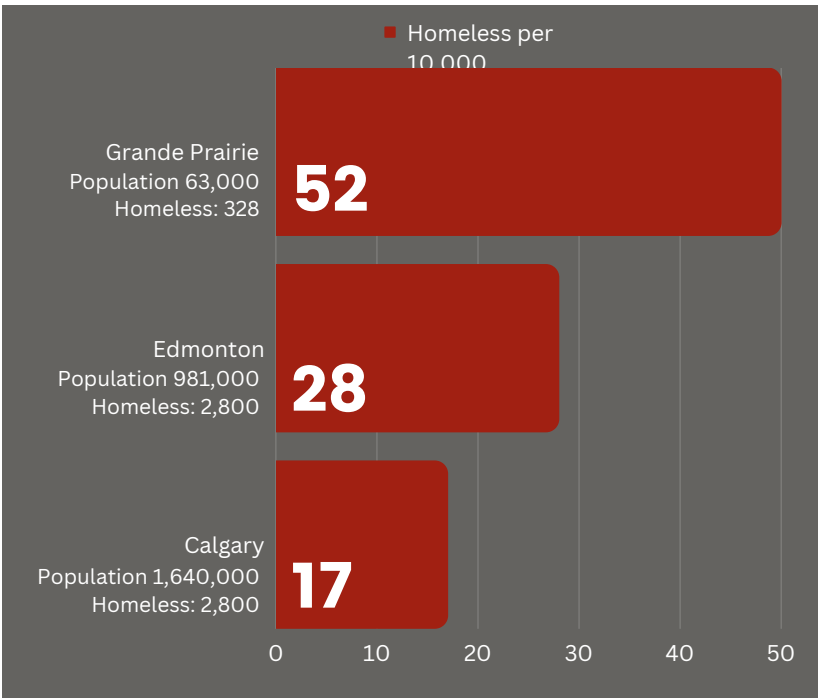
POINT IN TIME COUNT

The data from the 2022 Point in Time Count revealed that there are currently 328 street-involved individuals in Grande Prairie. This is a 44% increase over the 228 people counted in 2018. Compared to Edmonton and Calgary's homeless populations, Grande Prairie's numbers are a fraction, but based on per capita calculations, Grande Prairie is almost double Edmonton's homeless population and triple that of Calgary's based on 10,000 people.

Edmonton and Calgary have a combined total of 26 treatment facilities within city limits whereas Grande Prairie has 2 - Northern Addiction Centre and Rising Above. Due to the remoteness of northern Alberta and limited supports, NAC and Rising Above serve all of Northern Alberta.

DEMAND OUTPACES CAPACITY

In 2022, Rising Above received 417 applications to the program of which 102 were admitted. All applications are a result of referrals by past participants, their families, and other agencies. Due to the high volume of applications, outreach initiatives have not been an area which we have needed to develop.



BOARD AND STAFF

91%

OF PARTICIPANTS STATED THAT HARD TIMES ARE EASIER
TO NAVIGATE BECAUSE THEY BELIEVE IN THEMSELVES

"I didn't think there was enough pain and suffering that could be inflicted upon me to make me pay for what I'd done. It was only when I had a personal encounter with God that I was able to fully forgive myself and break the cycle of shame and guilt."

CURTIS

BOARD STRUCTURE

Rising Above is managed by a governance board comprising 9 passionate individuals with various backgrounds. The board is responsible for setting the direction of the organization through strategic planning and decision-making, financial management, and hiring new staff.

STAFFING STRUCTURE

Rising Above staff are knowledgeable in addiction and mental health and have a deep understanding of the struggles faced by the demographic we serve either through direct or indirect experience. Each of the 11 staff member brings a unique skill set to each position. Inner Healing facilitators are trained in the model we use to deliver this program component. The men's case manager is a recovering addict and has several years of sobriety. The women's case manager has a degree in theology and has many years of experience leading vulnerable groups such as refugees and at-risk women. Other skills/experience include a diploma in addiction studies, a Master of Arts and Pastoral Leadership, and education in working with at-risk people. Administrative staff have several years of experience that contribute to marketing, business development, financial administration, and business management. The organization values continued learning through available courses in the community such as mental health first aid, first aid, suicide and self-harm awareness, and training related to the demographic of people we serve. Executive Director, Mel Siggelkow, and Operations Manager, Rick Zimmerman, are responsible for leading the team in day-to-day operations and will seek council from the board when need be.



Rising Above Board

Left to Right: Dan Rigler, Mel Siggelkow, Nikki George, Brendon Bozlovitch, Darron Tunke, David Nesbitt, Rory Tarant. Not pictured: Julie Pravitz, Daryl Mckay



Rising Above Staff

Left to Right: Stephanie Hudson, Jason Wood, Kimberly Cairns, Mark van der Raadt, Rhonda Short, Rick Zimmerman, Kim Peters, Danielle Cuthbert, Burdeen Starkey, Aldon Simpkin, Mel Siggelkow



Rising Above becomes accredited



Staff lunch provided by Ruby's Treats and Charcuterie

RISING HIGHER: A NEW FACILITY



THE SPACE

The new Rising Above facility has an estimated construction cost of 4.8 million and will allow for a 30% capacity increase. Currently, we have the capacity for 19 men and 17 women. The new facility would increase this to 28-bed spaces for men and 19 for women making for an additional 11 beds.

This new 3 story facility with a basement will provide:

- 4 new offices spaces
- 28 beds on the 2nd and 3rd floor (14 per floor)
- Laundry services
- Kitchen
- Meeting spaces
- Washrooms
- Elevator accessibility
- Client lounges
- Storage rooms

Additionally, the new space would allow for simplified operations by consolidating residences and the ability to expand into food services,

THE LAND

Rising Above is located on the former Young Offenders site. In 2017 Rising Above leased the building from the city of Grande Prairie on a 15-year lease. We have identified that co-locating the new building on the site of our current location is the most beneficial option. To facilitate the build, Rising Above would require a lease extension from the City of Grande Prairie and we are currently in discussions with them on extension options.



STAFFING CAPACITY

As a result of an increase in client capacity, Rising Above would need to increase staffing capacity by up to 4 new employees. In the current building, there are no spaces available for new staff members. When Rising Above first took over occupancy of the former young offenders centre, there were 3 full-time and 4 part-time employees which made for 5 full-time equivalent staff members. Today there are 8 full-time and 3 part-time employees which is 9.25 full-time equivalent staff members. Since we have moved into this space, our staff body has almost doubled in size. We expect this number to continue increasing as our client capacity grows.

The office spaces in the new building will be administration and Inner Healing offices and an office for the men's case manager. This will free up space inside the building for more additional staff members as the need arises.

INTENDED USES

Rising Above has always opened up our doors for different groups to utilize the spaces we have and we intend to do the same with this facility. Currently, there are outside groups accessing and utilizing our facility 7-days a week. These groups consist of:

- Narcotics Anonymous
- Alcoholics Anonymous
- Cocaine Anonymous
- Crystal Meth Anonymous
- Bible Studies
- Mentor meetings
- Sponsor meetings
- Conquer series (overcoming porn addiction)
- Understanding series (Rising Above community sessions)

The Rising Above facility isn't just crucial for the health of the organization, but for the health of our local recovery community and others who need a safe space to gather and grow.

At the current space, we have 2 rooms that can be utilized - the classroom with capacity for 40 people and the boardroom with capacity for 15 people. The new facility will open up new rooms for individuals to host meetings and connect with one another in the pursuit of healthy and sober lives.

FINANCIAL POSITION

Rising Above is strongly supported by community members, families of individuals who have been impacted by the program, local businesses, and churches. Over the years, our donor base has grown substantially. To date, we have over 800 individuals who support us through volunteerism, attending our events, one-time and monthly donations, and keeping up-to-date through our quarterly newsletter.

The faithfulness of these donors has led Rising Above to be in a strong financial position;

- \$1 million in reserves that we have set aside for the new building.
- \$850,000 equity in houses that we will sell once new building is in place and put proceeds towards building

Combined, we are at approx. \$1.8 million which is 38% of total build costs.

The goal is to raise as much of the total cost of the project as possible before we begin building in order to minimize long-term financing costs.



CONCLUSION

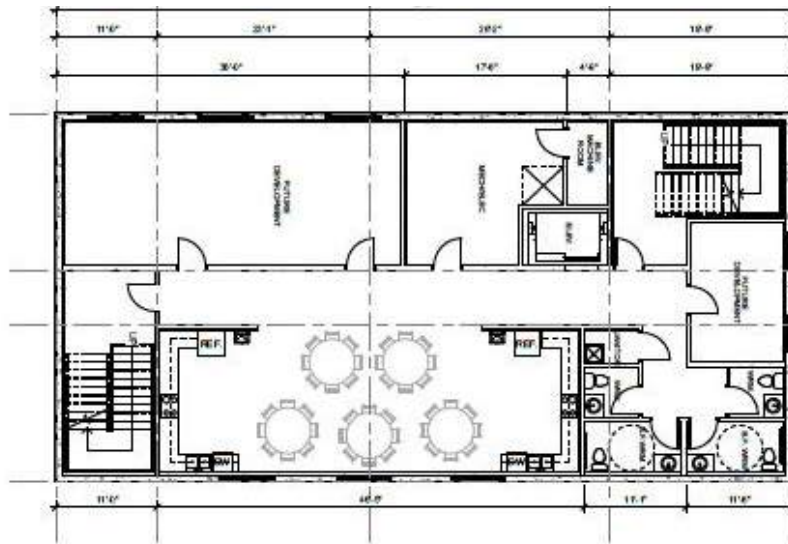
Rising Above continues to be a highly sought-after recovery option in Northern Alberta. This has only been made possible through those who support the organization. We are grateful to those who believe in what we do and have partnered or supported our organization in some way, no matter how big or small.

As Rising Above looks at all the possibilities that lay before us, we hope individuals join us in making a way for a future where more individuals can experience the freedom and joy that comes with recovery.

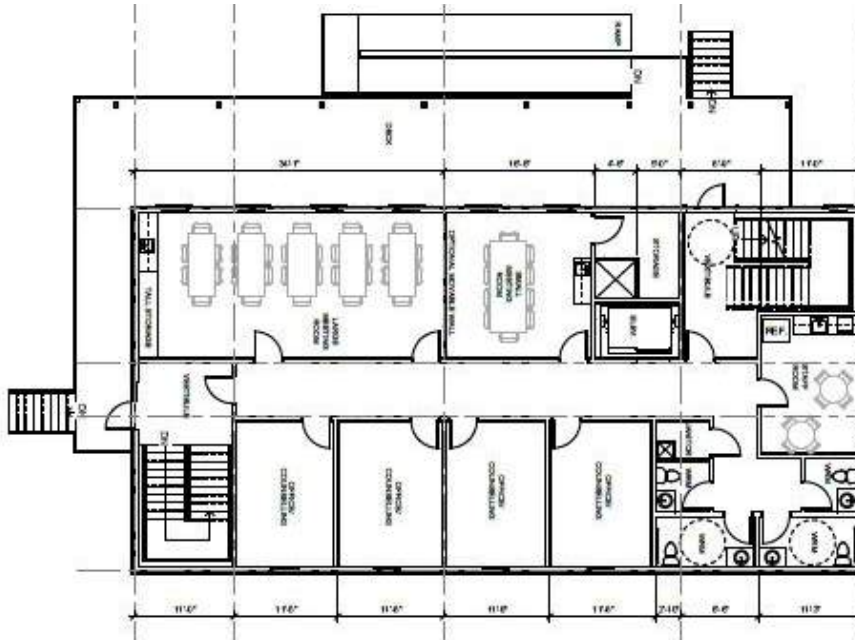
"The only thing necessary for the triumph of evil is for good men to do nothing."

-Edmund Burke

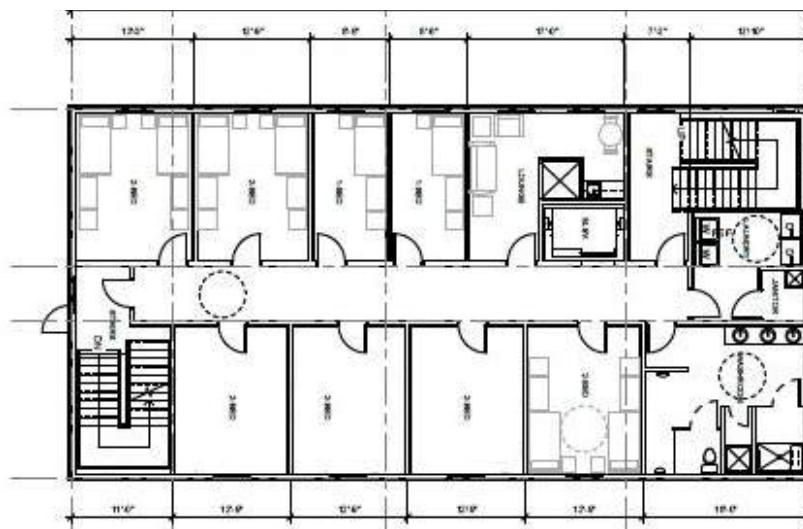
LOWER



MAIN



UPPER (X2)





July 10, 2023

Rising Above Ministry
11007 106 Street
Grande Prairie, AB
T8V 2Z3

To Whom it May Concern:

I am writing this letter to express my strong support for your organization and the proposed facility expansion on the same land as your current facility. As the Mayor of the City of Grande Prairie, it is my utmost priority to ensure the well-being and success of our community members, and I believe that your work aligns perfectly with this vision.

Rising Above has played a pivotal role in our community by providing valuable support, resources, and programs to individuals and families facing challenges with addiction. Through your compassionate and dedicated efforts, you have helped countless individuals regain their footing, rebuild their lives, and reintegrate into our society as productive and thriving citizens. Your organization has been a beacon of hope and a catalyst for positive change in our city.

Recognizing the vital importance of your work, I wholeheartedly support your proposal to build a new facility to be co-located on the site of your current location. By consolidating your efforts in a new, purpose-built space, Rising Above will be better equipped to deliver high-quality services that our community members deserve and will enable you to reach even more people in need in order to provide them with the support necessary to overcome their circumstances.

Should you have any questions about this letter of support, please do not hesitate to contact me. I can be reached via telephone (780) 357-8715 or email: mayor@cityofgp.com.

Regards,



Mayor Jackie Clayton
City of Grande Prairie



SOURCES

Treatment options in AB

<https://www.alberta.ca/residential-addiction-treatment-service-providers.aspx>

Publically funded addiction treatment spaces

<https://www.alberta.ca/assets/documents/mha-publicly-funded-addiction-treatment-spaces-fact-sheet.pdf>

Grande Prairie 2022 PIT Count

<https://cityofgp.com/sites/default/files/docs/csd/Point-in-Time%20Report%202022%20-%20Final%20Mar%2028.pdf>

City of Grande Prairie Homeless Strategy 2021-2023

https://cityofgp.com/sites/default/files/2022-01/homelessness_strategy_2021-2023.pdf

Alberta Substance Use Surveillance System

<https://www.alberta.ca/substance-use-surveillance-data.aspx>

Alberta Drug Poisoning Deaths 2022

<https://edmontonjournal.com/news/politics/more-than-1600-albertans-died-due-to-drug-poisoning-in-2022-government-data#:~:text=Alberta%20drug%20poisoning%20deaths%20by%20month&text=According%20to%20Thursday's%20data%2C%20Edmonton,month%20was%20in%20April%202020.>



REQUEST FOR DECISION

SUBJECT: **Greenview 2024 By-Election**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 28, 2023
DEPARTMENT: CORPORATE SERVICES
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
DIR: EBK
LEG: SS
MANAGER:
PRESENTER: SS

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act*, RSA 2000, c-M26, s162, *Local Authorities Election Act*, RSA, c-L21.

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Sarah Sebo as Returning Officer and Carolyn Ferraby as the Substitute Returning Officer for the 2024 By-Election.

MOTION: That Council approve Wednesday February 21, 2024, as the Election date for a By-Election to fill the vacancy of one Councillor position within Ward 9.

MOTION: That Council approve Thursday February 15, 2024, as the date for an Advance Vote for the By-Election.

BACKGROUND/PROPOSAL:

Councillor Duane Didow resigned his position as Councillor for Ward 9 on November 14, 2023.

The Municipal Government Act, section 162 states the “a council must hold a By-Election to fill a vacancy on Council unless:

- (a) The vacancy occurs after January 1 in the year of a general election, or,
- (b) The council consists of 6 or more councillors and the vacancy occurs
 - (i) In the 18 months before a general election and there is only one vacancy, or,
 - (ii) In the 12 months before a general election and the number of councillors remaining is at least one more than the majority of the numbers of councillors comprising the council under section 143.”

Although Greenview falls into the category of having more than 6 councillors, the latest date that Greenview must hold an election is March 14, falling before the 18-month window to be excused from holding a By-Election.

The Municipal Government Act further states under Section 165 that “unless a council sets an earlier date, election day for a By-election under section 162 or 163 is 120 days after the vacancy occurs”.

Administration is not requesting a resolution to authorize the Returning Officer the ability to divide the municipality into voting subdivisions at this time, (typical for a General Election) as Ward 9 will be considered one voting subdivision. Since Grande Cache is isolated, having voting stations outside of the hamlet would not be effective.

The Returning Officer is authorized to designate the location of one voting station per voting subdivision.

Greenview’s Municipal Election Bylaw does not apply to By-Elections, as such, voting times align with the Local Authorities Election Act, and the polling station will be continuously open from 10:00 am until 8:00 pm on the day of the Advanced Vote and Election Day.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the date of both an Advanced Vote and Election Day will be set for the 2024 By-Election.
2. The benefit of Council accepting the recommended motion is that a Returning Officer will be appointed as per legislation and a Substitute Returning Officer will be appointed, in the unlikely event that Returning Officer is incapacitated on the day of the Advanced Vote and Election Day.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to set different days for the Advance Vote and Election Day, however, Administration does not recommend this as the recommended dates are determined to be most desirable.

FINANCIAL IMPLICATION:

Direct Costs: The cost of holding both an Advance Vote and Election Day is estimated at \$10,000.

STAFFING IMPLICATION:

Various Grande Cache staff members may be asked to work the polling station if the roles cannot be filled externally.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will prepare for the by-election in accordance with Provincial legislation.

ATTACHMENT(S):

N/A



REQUEST FOR DECISION

SUBJECT: **Institutional Voting and Special Ballots**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 28, 2023 CAO: SW MANAGER:
DEPARTMENT: CORPORATE SERVICES DIR: PRESENTER: SS
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000, c-M26, s162, Local Authorities Election Act, RSA, c-L21.

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation on institutional voting and special ballots for information, as presented.

BACKGROUND/PROPOSAL:

Council has the choice to provide additional voting opportunities beyond advance voting and election day voting through Special Ballots and Institutional Voting.

Special Ballots are alternative methods of voting for residents who are unable to vote at the voting station because of:

- A physical disability
- Being absent from the local jurisdiction or
- If an elector is an election worker that will be unable to go to the appropriate voting station to vote.

Council may determine the manner in which special ballots are received. Special Ballots may be made by any one or more of the following methods:

- (a) In writing
- (b) By telephone
- (c) By telecopier
- (d) In person
- (e) By e-mail

The use of special ballots is not common in Municipal Elections. Administration is not recommending the use of special ballots as the circumstances in which a special ballot may be requested are very limited and Administration does not feel that the special ballot will be widely used by voters. Council chose not to use special ballots for the 2021 General Election.

An elected authority (Greenview) may, through resolution, designate the location of one (1) or more Institutional Voting Stations within the jurisdiction. Electors who may vote at an institutional voting station include the following:

- (a) Are confined to a hospital, auxiliary hospital or nursing home in the local jurisdiction, or
- (b) Is a resident in the local jurisdiction in a seniors accommodation facility.

Greenview has not utilized special ballots in the past. Nor has the municipality conducted institutional voting.

Administration is seeking Council direction before bringing a resolution forward to approve both or either institutional voting and special ballots. If Council does not desire either, a resolution is not required.

BENEFITS OF THE RECOMMENDED ACTION:

- 1. The benefit of Council accepting the recommended motion is the Council will have the necessary information regarding special ballots and institutional voting.

DISADVANTAGES OF THE RECOMMENDED ACTION:

- 1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #2: Council has the alternative to allow special ballots to be accepted. If Council chooses to do so, an elector may apply to the returning officer for a special ballot, at any time between the day after the day when the resolution is passed and the closing of voting stations on election day.

“MOTION: That Council authorize the use of Special Ballots during Greenview’s 2024 By-Election. Applications for special ballots will be accepted in person, in writing, and by e-mail.”

Alternative #3: Council has the alternative to recommend Council allow institutional voting. These polling stations may be set at Whispering Pines Lodge and/or the Grande Cache Community Health Complex.

“MOTION: That Council authorize the use of Special Ballots during Greenview’s 2024 By-Election. Applications for institutional voting located at Whispering Pines Lodge in Grande Cache.”

FINANCIAL IMPLICATION:

Direct Costs: Adding institutional voting will require a minimum of two additional poll workers for the Advance Vote and Election Day.

Ongoing / Future Costs:

STAFFING IMPLICATION:

The Retuning Officer may utilize two Greenview staff to work the polling stations for an institutional vote.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Empower

PUBLIC PARTICIPATION GOAL

Empower - To place final decision-making in the hands of the public.

PROMISE TO THE PUBLIC

Empower - We will implement what you decide.

FOLLOW UP ACTIONS:

The Returning Officer will advertise the use of institutional voting and/or special ballots if Council chooses.

ATTACHMENT(S):

N/A



Municipal District of Greenview No. 16

NAME: Winston Delorme
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	TIME DEPART	TIME ARRIVE	CODE MEETING	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
6-Nov			C	RMA							459.00
7-Nov			C	RMA							459.00
8-Nov			C	RMA							459.00
9-Nov			C	RMA/ Sturgeon refinery Tour	200						459.00
10-Nov	15:00	19:00	M	Farm Fair Presentation							269.00
11-Nov	8:00	13:00	M	Travel to GC	450						317.00
13-Nov	15:00	19:00	M	Travel to GP	200						269.00
14-Nov	7:00	17:00	M	Council Meeting	300						459.00
15-Nov	7:00	15:00	M	MPC/ Travel to GC	500						317.00
NOTES:				KILOMETER CLAIM			TOTAL				3467.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1650	1023.00	NET CLAIM				3467.00
				\$0.26 per km	1650	429.00					
				SUBTOTAL		1452.00	TOTAL CLAIM				4919.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1452	AMOUNT DUE (OWING)				\$4,919.00



Municipal District of Greenview No. 16

NAME: Sally Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
5-Nov	11:00	15:00	C	RMA Travel to Convention	355						459.00
6-Nov			C	RMA Convention							459.00
7-Nov			C	RMA Convention							459.00
8-Nov			C	RMA Convention							459.00
9-Nov			C	RMA Convention/FCSS Event	355						459.00
14-Nov	7:30	14:45	M	RCM	16						317.00
15-Nov	8:30	10:30	M	Organizational Mtg / MPC	16						269.00
16-Nov	7:45	14:30	M	Little Smoky Ski Committee/NGPSchool	120						317.00
NOTES:				KILOMETER CLAIM			TOTAL				3198.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	862	534.44	NET CLAIM				3198.00
				\$0.26 per km	862	224.12					
				SUBTOTAL		758.56	TOTAL CLAIM				3956.56
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		758.56	AMOUNT DUE (OWING)				\$3,956.56

Sally Ann Rosson
Claimant

November 16, 2023
Date

172

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-Oct	8:30	12:30	M	GIG	60						269.00
24-Oct	8:30	17:00	M	Reg Council	60						459.00
25-Oct	9:00	12:30	M	ASB	60						269.00
26-Oct	6:30	17:00	M	ASB Regional	60						459.00
31-Oct	8:30	17:00	M	Budget	60						459.00
1-Nov	8:30	17:00	M	Budget	60						459.00
2-Nov	8:30	15:00	M	Budget	60						317.00
NOTES:				KILOMETER CLAIM			TOTAL				2691.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	420	285.60	NET CLAIM				2691.00
				\$0.17 per km	420	71.40					
				SUBTOTAL		357.00	TOTAL CLAIM				3048.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		357	AMOUNT DUE (OWING)				\$3,048.00

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Dale R. Smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Aug	11:00	14:00	M	Red Willow Lodge community BBQ							269.00
6-Sep	8:05	13:35	m	Greenview Industrial Gateway(GIG)	50						317.00
7-Sep	9:30	17:00	m	Greenview Clayshoot							317.00
12-Sep	8:00	16:30	m	regular council mtg	50						459.00
13-Sep	8:00	14:00	m	MPC/PRC mtg	50						317.00
11-Sep	9:30	13:30	m	vv medical clinic mtg	50						269.00
26-Sep	8:15	17:00	m	regular council mtg	50						459.00
4-Oct	16:00	20:00	m	Stars gala							269.00
10-Oct	8:00	17:00	m	regular council mtg	50						459.00
11-Oct	8:15	16:45	m	water north coalition	300						459.00
17-Oct	7:15	17:45	m	COTW- grovedale	290						459.00
19-Oct	8:30	12:45	m	Audit committee	50						317.00
23-Oct	8:15	13:00	m	GIG	50						317.00
24-Oct	8:00	16:30	m	regular council mtg	50						459.00
31-Oct	8:05	16:50	m	Budget meeting	50						459.00
NOTES:				KILOMETER CLAIM			TOTAL				5605.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1090	741.20	NET CLAIM				5605.00
				\$0.17 per km	1090	185.30					
				SUBTOTAL		926.50	TOTAL CLAIM				6531.50
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		926.5	AMOUNT DUE (OWING)				\$6,531.50



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS :

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
November 5 2023			C	RMA Fall Conference	420				1	50.00	15.00	459.00		
November 6 2023			C	RMA Fall Conference							15.00	459.00		
November 7 2023			C	RMA Fall Conference							15.00	459.00		
November 8 2023			C	RMA Fall Conference							15.00	459.00		
November 9 2023			C	RMA Fall Conference & Stronger Together Library Conference							15.00	459.00		
November 10 2023			C	Stronger Together Library Conference	420				1		15.00	459.00		
November 11 2023				DeBolt Rembrance Day Ceremony										
November 14 2023	7:45	22:00	M	Council & Grande Spirit Grovedale Information Session	280				1	50.00		317.00		
November 15 2023	8:00	12:30	M	Municipal Planning Commission & MD of Greenview Library Board	120							317.00		
November 16 2023	15:45	21:40	M	River of Death and Discovery Dinosaur Museum Society Board	168				1			317.00		
November 17 2023	9:00	10:20	M	Grande Spirit DeBolt Updates								269.00		
November 18 2023	8:30	13:30	M	MD of Greenview Library Board	162			1		20.00		317.00		
November 20 2023	12:00	21:15	M	Grande Spirit Special Board & Regional Branding Committee & East Smoky Recreation Board	120							459.00		
November 21 2023	8:15	15:15	M	Committee of the Whole								317.00		
NOTES:				KILOMETER CLAIM				TOTAL		120.00	90.00	5067.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.62 per km		1690	1047.80	NET CLAIM		120.00	90.00	5067.00		
				\$0.26 per km		1690	439.40							
				SUBTOTAL			1487.20	TOTAL CL					6764.20	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			1487.2	AMOUNT DUE (OWING)						\$6,764.20

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
5-Nov				travel to Edmonton	480			1	50.00		
6-Nov			C	RMA							459.00
7-Nov			C	RMA				1	50.00		459.00
8-Nov			C	RMA travel to GD	480			1	50.00		459.00
9-Nov	15:30	19:00	M	Community Futures	64						269.00
10-Nov	8:00	10:00	M	SPRA building meeting	64						269.00
14-Nov	6:45	21:00	M	Reg Council and GD Seniors Housing	305						524.00
15-Nov	6:45	12:00	M	MPC	305						317.00
18-Nov	9:30	12:00	M	MD Library Board	24						269.00
NOTES:				KILOMETER CLAIM			TOTAL		150.00		3025.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1722	1067.64	NET CLAIM		150.00		3025.00
				\$0.26 per km	1722	447.72					
				SUBTOTAL		1515.36	TOTAL CLAIM				4690.36
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1515.36	AMOUNT DUE (OWING)				\$4,690.36



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
6-Nov			c	RMA, minister meetings							459.00
7-Nov			c	RMA, minister meetings							459.00
8-Nov			c	RMA, minister meetings							459.00
9-Nov			c	RMA, minister meetings, travel to VV	350		1		20.00	2043.74	459.00
11-Nov	10:30	11:30	m	Remembrance ceremony VV							269.00
14-Nov	7:30	18:00	m	regular council, VV Chamber/council event				1	50.00		459.00
15-Nov	8:30	12:30	m	MPC, trvel to edmonton, CN meeting	350						269.00
16-Nov	16:00	22:00	m	travel to GP for Chamber event, return to	650						317.00
17-Nov	9:30	18:00	m	NAEL in VV, return to GC	350	1		1	70.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		140.00	2043.74	3609.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1700	1054.00	NET CLAIM		140.00	2043.74	3609.00
				\$0.26 per km	1700	442.00					
				SUBTOTAL		1496.00	TOTAL CLAIM			7288.74	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1496	AMOUNT DUE (OWING)			\$7,288.74	