

1. Open & save document to your computer.
2. Complete all fillable sections of Application.
3. Attach completed Application to email & send.

# GREENVIEW REGIONAL MULTIPLEX

## RECREATION TRUST FUND GRANT APPLICATION

### Greenview Regional Multiplex Mandate

- To provide a fun, safe, and vibrant environment for guests to participate in recreational activities, explore new interests, achieve personal goals, meet social wellness needs, develop healthy lifestyles, and celebrate achievements. The Greenview Regional Multiplex will be the heart of the community and surrounding area to promote healthy, active living and overall wellness.

### Greenview Regional Multiplex Mission Statement

- To provide quality services and programs to our guests and our community by setting high standards, working towards clear goals, and following best practices.
- To provide accommodation for local community groups and public-sector organizations to enhance local services for residents, particularly for disadvantaged people or who face difficulties accessing provisions appropriate to their needs and circumstances.
- To chart a course for a lifetime appreciation and involvement in recreation and wellness activities for the citizens of Valleyview and area, driving physical, social, intellectual, and cultural development for those we serve.

### Greenview Regional Multiplex Recreation Trust Fund Grant Guidelines

The Greenview Regional Multiplex Recreation Trust Fund Grant is to be utilized for capital projects and/or operational support to non-profit organizations specific to the use of Greenview Regional Multiplex.

### Operational Support

- The Greenview Regional Multiplex will review the grant applications and award funding as per the advisory board's discretion based upon the need and merit outlined by the applicant in the grant application.
- The Greenview Regional Multiplex Advisory Board will be the sole governing body in awarding grants from the Greenview Regional Multiplex Recreation Trust Fund.
- The applicant will be required to produce projected financials of the event or program with the application of the trust fund.
- The applicant will provide the organization's previous year's financial statements.
- The applicant must provide a written letter explaining how the subsidy will improve the applicant's event/program. The letter must also provide how the subsidy will affect the participants of the event/program. (i.e., reduced participant fees, coaching training, etc.)
- The grant funds shall be used for only those purposes for which the application was made.
- The grant applicant will provide a written report outlining the success of the program, produce financial accounting of the grant fund awarded and verify expenditures to the Greenview Regional Multiplex Recreation Facility Manager within 90 days of completion of the grant expenditure, failure to provide such a report may result in no further grant funding being considered until the final report is filed and the grant expenditure verified.
- The grant applicant will return any unused portion of the grant funds to the Greenview Regional Multiplex Advisory Board or request approval from the Greenview Regional Multiplex Advisory Board to use the fund for an optional project.
- If asking for more than \$8000 for a rental subsidy, the applicant MUST present to the Greenview Regional Multiplex Advisory Board at a regularly scheduled board meeting.



## Capital Projects

- Any application asking for more than \$4000 for equipment MUST come and present to the Greenview Regional Multiplex Advisory Board at a regularly scheduled board meeting.
- Provide proof that the organization has applied for other grants OR has fundraised for the capital project.
- The applicant will provide a written letter explaining the benefits of the new equipment to the club/organization, with a quote from the vendor and an executed plan of storage in the Greenview Regional Multiplex.
- The grant applicant will return any unused portion of the grant funds to the Greenview Regional Multiplex Advisory Board or request approval from the Greenview Regional Multiplex Advisory Board to use the fund for an optional project.
- The grant funds shall be used for only those purposes for which the application was made.
- The Greenview Regional Multiplex Advisory Board will review the grant applications and award funding as per the advisory board's discretion based upon the need and merit outlined by the applicant in the grant application.
- The Greenview Regional Multiplex Advisory Board will be the sole governing body in awarding grants from the Greenview Regional Multiplex Recreation Trust Fund.
- The applicant will be required to produce projected financials of the event or program with the application of the trust fund.
- The applicant will provide the organization's previous year's financial statements.

## Applicant Information

Name of Organization: \_\_\_\_\_

Address of Organization: \_\_\_\_\_

\_\_\_\_\_

## Contact Information

Name: \_\_\_\_\_ Title/Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Purpose of Organization:





## Endorsing the Application

I/We concur with the Greenview Regional Multiplex Recreation Trust Fund Guidelines. The Greenview Regional Multiplex Advisory Board may award all, a portion, or none of the Grant Funds requested by the applicant.

Applicant Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Successful grant funding shall be made payable to: \_\_\_\_\_

**Note:** *The Greenview Regional Multiplex Advisory Board may award all, a portion, or none of the Grant Funds requested by the applicant.*

**Notice of Collection:** The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act and Section 301.1 of the Municipal Government Act. The information will be used to determine client eligibility under the Recreational Fee Assistance Program. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Greenview Regional Multiplex Recreation Facility Manager at 780.524.2256.

Please submit your application and supporting documentation by mail, email, or in person.

<b>Mail to:</b> Greenview Regional Multiplex Att: Manager Box 1079 Valleyview AB T0H 3N0	<b>Deliver to:</b> Greenview Regional Multiplex Att: Manager 4803 56 <sup>th</sup> Avenue Valleyview AB T0H 3N0
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