



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

September 26, 2023

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
	3.1 Regular Council Meeting Minutes held September 12, 2023		3
	3.2 Business Arising from Minutes		
#4	PUBLIC HEARING	4.1 Bylaw 23-950	14
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw 23-950 Amendment to Valleyview IDP Plan	16
		6.2 Bylaw 23-951 Business Licensing	31
#7	BUSINESS		
		7.1 Fireman's Pit Sublease	43
		7.2 Grande Prairie Aboriginal Circle of Services Sponsorship - Annual Round Dance	59
		7.3 Grande Prairie Aboriginal Circle of Services Sponsorship – Truth & Reconciliation	69
		7.4 Ridgevalley Seniors Home Budget Reallocation	79
#8	NOTICE OF MOTION		

#9 CLOSED SESSION

#10 MEMBERS
REPORTS/EXPENSE CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- Ward 6
- Ward 7
- Ward 8
- Ward 8
- Ward 9
- Ward 9

85

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, September 12, 2023

#1
CALL TO ORDER

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo
Manager, Communications	Stacey Sevilla

ABSENT

Ward 8	Deputy Reeve Bill Smith
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#2
AGENDA

MOTION: 23.09.467 Moved by: COUNCILLOR RYAN RATZLAFF
That Council adopt the Agenda of the September 12, 2023, Regular Council Meeting as amended.

- Addition of Agenda Item 7.8 Ridgevalley Arena Maintenance Funding
- Amendment to Agenda item 9.4 to Section 27 Privileged Information
- Move Agenda Item 9.1-9.3 to 7.9, 7.10, and 7.11
- 7.12 Alberta Munis Invite

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.09.468 Moved by: COUNCILLOR DALE SMITH
That Council adopt the minutes of the August 22, 2023, Regular Council Meeting as amended.

- Add titles for the attendees for the public hearing.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

Councillor Dale Smith asked: Do we have tickets for Stars Foundation yet? Council has 6 tickets available.

Sandy Bay recovery – Survey, is it proceeding? Have participants been notified?

Verbal discussions have been had, and letters are going out in the mail.

6.0 BYLAWS

6.1 BYLAW NO. 23-952 LAND USE BYLAW AMENDMENT

**BYLAW 23-952
1ST READING**

MOTION: 23.09.469 Moved by: COUNCILLOR TOM BURTON
That Council give first reading to Bylaw 23-952, being a Land Use Bylaw Amendment, to rezone a 1.62-hectare (4.00-acre) area within SW 11-72-1-W6M from Agricultural One (A-1) district to Country Residential One (CR-1) district, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith

CARRIED

**BYLAW 23-952 PUBLIC
HEARING**

MOTION: 23.09.470 Moved by: COUNCILLOR SALLY ROSSON
That Council schedule a Public Hearing prior to second reading of Bylaw 23-952, to be held on November 14, 2023, at 9:15 a.m.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

**NITEHAWK FUNDING
AGREEENT UPDATE**

7.1 NITEHAWK FUNDING AGREEMENT UPDATE

MOTION: 23.09.471 Moved by: COUNCILLOR DUANE DIDOW

That Council accept the report on the funding for Nighthawk Year-round Adventure Park for information, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

VV SEED CLEANING

7.2 RESCIND MOTION FOR VALLEYVIEW SEED CLEANING PLANT

MOTION: 23.09.472 Moved by: COUNCILLOR DAVE BERRY

That Council rescinds Motions 23.03.169 and 23.03.170 passed on March 28, 2023, regarding the purchase of land by the Town of Valleyview and funding for demolition and removal of the Valleyview Seed Cleaning Plant.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

MOTION: 23.09.473 Moved by: COUNCILLOR DAVE BERRY

That Council direct Administration to request any proceeds from the sale of the Valleyview Seed Cleaning Cooperative Property for previous taxes paid to the Town of Valleyview, and legal costs incurred during the sale process.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

FLAG DESIGN

7.3 FLAG DESIGN UPDATE

MOTION: 23.09.474 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to replace the Greenview Flags with Option 2, with funds to come from the Facility Maintenance Operational Budget.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Dale Smith

AGAINST: Councillor Berry

CARRIED

7.4 2024 MUNICIPAL INTERN APPLICATION

MUNICIPAL INTERN

MOTION: 23.09.475 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to submit an application for a Land Use Planner Municipal Intern under the 2024 Municipal Internship Program offered through Municipal Affairs.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

INTERN FUNDING

MOTION: 23.09.476 Moved by: COUNCILLOR WINSTON DELORME

That Council approves up to \$55,000 as its contribution towards costs for the 18-month Land Use Planner Municipal Planning internship program, with funds to be accounted for in the 2024-2025 Planning and Development Administration Operating Budget, on completion of a successful application.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

Reeve Olsen recessed the meeting at 10:01 a.m.

Reeve Olsen reconvened the meeting at 10:15 a.m.

7.5 PREPAREDNESS SCENARIOS FOR GENERATORS AT THE GROVEDALE COMMUNITY CENTER

GROVEDALE GENERATORS

MOTION: 23.09.477 Moved by: COUNCILLOR JENNIFER SCOTT

That Council direct Administration to proceed with the request for making the Grovedale Community Center generator-ready, by granting approval to option 2, which involves the installation of 3 electrical transfer switches for the electrical control panels in the Grovedale Hall and arena.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson

CARRIED

7.6 MINE 14 LETTER OF SUPPORT REQUEST

MOTION: 23.09.478 Moved by: COUNCILLOR DUANE DIDOW

That Council direct Administration to provide a letter of support for the Mine 14 Project in the Grande Cache area, Alberta.

- Amended to include water, air and land. Remove the first paragraph on page two of the letter.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

7.7 MANAGERS REPORTS

MOTION: 23.09.479 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council accept the managers reports for information, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

Reeve Olsen recessed the meeting at 11:58 a.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

RV ARENA MAINT.

7.8 RIDGEVALLEY ARENA MAINTENANCE FUNDING

MOTION: 23.09.480 Moved by: COUNCILLOR TOM BURTON

That Council approve funding in the amount of \$25,000.00 to the Crooked Creek Community Recreation Club for the purpose of Ridgevalley Arena maintenance in the form of replacing a furnace, repair of ice plant couplers and repairs to the Zamboni, with funds to come from the 2023 Community Services Grants Budget, and any remaining funds to be dedicated to other facility repairs as determined by the Crooked Creek Community Recreation Club.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

7.9 GRANDE CACHE RECREATION CENTRE FIELDHOUSE DESIGN & DRAFTING

MOTION: 23.09.481 Moved by: COUNCILLOR DUANE DIDOW

That Council award RFP: Rec-2023-04 Grande Cache Recreation Centre Fieldhouse Design & Drafting to ACI Architecture Inc. of Edmonton AB for the sum of \$64,807.00 plus GST with funds to come from the 2023 Recreation Services Capital budget.

9.0 CLOSED SESSION

MOTION: 23.09.482 Moved by: COUNCILLOR WINSTON DELORME

That the meeting go to Closed Session, at 1:02 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

MOTION: 23.09.483 Moved by: COUNCILLOR RYAN RATZLAFF

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:06 p.m.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

MOTION: 23.09.481 Moved by: COUNCILLOR DUANE DIDOW

That Council award RFP: Rec-2023-04 Grande Cache Recreation Centre Fieldhouse Design & Drafting to ACI Architecture Inc. of Edmonton AB for the sum of \$64,807.00 plus GST with funds to come from the 2023 Recreation Services Capital budget.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

7.10 RIDGEVALLEY LAGOON DESLUDGING AND BIOSOLIDS REMOVAL AWARD

MOTION: 23.09.484 Moved by: COUNCILLOR JENNIFER SCOTT

That Council awards the Ridgevalley Wastewater Lagoon Desludging and Biosolids Removal to Lambourne Environmental Ltd, for \$431,200.00 plus GST, with funds to come from WW21001.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

7.11 RIDGEVALLEY LIFT STATION AND MANHOLE RELINING - AWARD

MOTION: 23.09.485 Moved by: COUNCILLOR TOM BURTON

That Council awards the Ridgevalley Wastewater Collection System Lift Station Wet Well & Manhole Relining to Integral High Performance Coatings in the amount of \$250,449.22 plus GST, with funds to come from WW21001.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

7.12 Alberta Munis

MOTION: 23.09.486 Moved by: COUNCILLOR JENNIFER SCOTT

That Council rescind motion 23.08.454 Alberta Munis invite.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

MOTION: 23.09.487 Moved by: COUNCILLOR DAVE BERRY

That Council accept the invites from the Town of Fox Creek and the Town of Valleyview and send Councillor Ryan Ratzlaff and Reeve Tyler Olsen to the 2023 Alberta Municipalities Conference.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith

CARRIED

8.0 NOTICE OF MOTION

9.0 CLOSED SESSION

MOTION: 23.09.488 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 1:35 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

MOTION: 23.09.489 Moved by: COUNCILLOR JENNIFER SCOTT

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:05 p.m

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS**

10.0 MEMBERS BUSINESS

WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- CST Coal meeting
- Greenview Industrial Gateway First Nation Statement Review
- Grande Cache Recreation Board Meeting
- Greenview Stakeholder Clay Shoot

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- Greenview Industrial Gateway First Nation Statement Review
- Alberta CARE conference
- Greenview Stakeholder Clay Shoot

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- Red Willow Lodge – Community BBQ
- Greenview Industrial Gateway First Nation Statement Review
- Greenview Stakeholder Clay Shoot

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- Greenview Industrial Gateway First Nation Statement Review
- Greenview Stakeholder Clay Shoot

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- Greenview Industrial Gateway First Nation Statement Review
- Red Willow Lodge – Community BBQ
- Greenview Stakeholder Clay Shoot

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- Grande Spirit Foundation Board Meeting
- Red Willow Lodge – Community BBQ
- Grande Spirit Foundation Finance Committee meeting
- Alberta Mandate Letters – A Deep Dive Webinar
- Grande Spirit Foundation DeBolt Project Updates
- Greenview Industrial Gateway First Nation Statement Review
- Greenview Stakeholder Clay Shoot
- MD of Greenview Library Board
- Remembering the Italian Campaign & The Battle of Ortona
- Grande Spirit Foundation Finance Committee
- Ridgevalley School Community BBQ

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- Crooked Creek Community Recreation Club meeting
- Greenview Industrial Gateway First Nation Statement Review
- Greenview Stakeholder Clay Shoot
- PREDA
- Ridgevalley School Community BBQ
- Valleyview Medical Clinic Meeting

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

WARD 8

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WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- Greenview Industrial Gateway First Nation Statement Review
- FCSS Conference
- MD of Greenview Library Board Meeting

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- GPRTA reg Board meeting
- CST Coal Meeting
- Greenview Industrial Gateway First Nation Statement Review
- Grande Cache Recreation Board Meeting

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- August 22, 2023, Regular Council Meeting
- Nitehawk meeting
- AB Winter games interview
- CN Review
- Dino Race
- Community Futures Executive Meeting
- AB Munis Panel update
- CST Meeting
- Greenview Industrial Gateway First Nation Statement Review
- Biomass Meeting
- Grande Cache Recreation Board Meeting
- Greenview Stakeholder Clay Shoot
- Valleyview Medical Clinic Meeting

**#10 MEMBERS
BUSINESS**

MOTION: 23.08.490 Moved by: **COUNCILLOR TOM BURTON**

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

MOTION: 23.08.491 Moved by: **COUNCILLOR TYLER OLSEN**

That Council direct Administration to provide a letter of support to Aquatera for the Waste Energy Project.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Dale Smith

CARRIED

11.0 ADJOURNMENT

#11 ADJOURNMENT

MOTION: 23.09.492 Moved by: COUNCILLOR RYAN RATZLAFF

That Council adjourn this Regular Council Meeting at 2:43 p.m.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff,
Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton,
Councillor Berry, Councillor Dale Smith

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



September 26, 2023 Bylaw 23-950 Public Hearing Background Information

PROPOSAL:

The amendment to the Valleyview Intermunicipal Development Plan (IDP) is to change the future land use designation from industrial to agricultural, within the quarter section legally described as SW-9-70-22-W5M. This quarter section is located approximately 1 km southwest of the Town of Valleyview along Range Road 224, within Ward 3, Valleyview area. The land is within the Valleyview IDP Area and is currently designated for future industrial. The reason for amending the Valleyview is to allow an existing Land Use Bylaw (LUB) amendment, Bylaw No. 938, to change a Part of SW-9-70-22-W5M from Agricultural One (A-1) to Country Residential One (CR-1) District. Since the existing Valleyview IDP contemplates an industrial use for the whole quarter section, this zoning does not align with this future land use designation. Respecting the hierarchy of plans, in order to enable the adoption of the rezoning and to allow the associated proposed subdivision, the future land use designation for this part will need to be amendment. The amendment to the Valleyview IDP will need to be mutually agreed upon and formally adopt, as per *Municipal Government Act (MGA)* requirements, by both the Town of Valleyview and the M.D. of Greenview.

BACKGROUND AND DISCUSSION:

The subject quarter section, SW-9-70-22-W5M, is located approximately 1 km southwest of the Town of Valleyview along Range Road 224, within Ward 3, Valleyview area. The proposed subdivision is currently vacant. The north and east portions of the quarter section are pasture lands, while the southwest portion is treed. A portion of the trees will be cleared to accommodate the proposed subdivided lot. There is also one other subdivided lot on the quarter section located north of the proposed lot.

The current zoning of the quarter section is Agricultural One (A-1) District, which only allows one A-1 parcel to be taken out of the quarter section. Since there is already one lot taken out of the quarter section, the proposed subdivision will need a rezoning to Country Residential One (CR-1) District. However, the rezoning cannot occur or be formally adopted until an Valleyview IDP amendment has also been changed to accommodate the rezoning. As it stands, the future land use designation for the quarter section is SW-9-70-22-W5M, is industrial, which is counter to the proposed Country Residential use for the subdivision.

At the Regular Council meeting, held on July 11, 2023, a Public Hearing for Bylaw No. 23-938, prior to its first reading, was held to determine whether there were any support or objection to the proposed land use bylaw amendment for rezoning from Agricultural One (A-1) District to a Country Residential (CR-1) District, within Pt. SW 9-70-22-W5M. This proposed Bylaw No. 23-938 was circulated to stakeholders, adjacent landowners, and the Town of Valleyview, where Administration received six (6) comments expressing no concerns to the rezoning.

Subsequently, Council has passed first reading for this Bylaw No. 23-938 but also has directed Administration to prepare an amendment to the Valleyview IDP:

MOTION: 23.07.362 Moved by: COUNCILLOR RYAN RATZLAFF

“That Council direct Administration to prepare an amendment to Bylaw 20-860, being the Intermunicipal Development Plan with the Town of Valleyview, to accommodate Bylaw No. 23-938 within SW-09-070-22-W5M.”

The Town of Valleyview has given the first reading of the IDP amendment at their Regular Council Meeting on August 26, 2023, and have set the Public Hearing date for this IDP amendment on September 11, 2023. It is recommended that the Council of MD of Greenview does not accept formally adopt the amendment to the IDP until the Town of Valleyview adopts the IDP amendment. Should the Town of Valleyview defeat the amendment to the IDP, the Council of MD of Greenview will have to defeat the amendment IDP as well, following the Public Hearing.

Based on the policies within the Municipal Development Plan (MDP) and the Land Use Bylaw (LUB), in tandem with the Valleyview IDP, administration has reviewed and recommends that the amendment to the Valleyview IDP to redesignate the lands from SW-9-70-22, W5M, be adopted. This will allow the formal adoption of Bylaw No. 23-938 and an associated subdivision.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:

On August 29th, 2023, Bylaw 23-950 and notice of Public Hearing was circulated to Greenview’s internal departments.

On August 29th, 2023, Bylaw 23-950 and notice of Public Hearing was circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Transportation, Alberta Energy Regulator, Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, East Smoky Gas Co-op, and ATCO Electric.

On September 5, 2023, the Public Hearing advertisement was published on Greenview’s website and social media sites in accordance with the Advertising Bylaw.

Adjacent landowners were also sent notification of the Public Hearing on August 29th, 2023, in accordance with MGA requirements.

Any concerns received will be addressed today.



REQUEST FOR DECISION

SUBJECT: **Bylaw 23-950 – Amendment to the Valleyview Intermunicipal Development Plan (IDP)**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	September 26, 2023	CAO: MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: SAS PRESENTER: JS
STRATEGIC PLAN:	Governance	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000, Chapter M-26

Council Bylaw/Policy (cite) – Valleyview Intermunicipal Development Plan Bylaw No. 20-860.

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 23-950, being an amendment to the Valleyview Intermunicipal Development Plan (IDP) to change the future land use for all of the SW-9-70-22-W5M from future industrial to agricultural.

MOTION: That Council give third reading to Bylaw 23-950, being an amendment to the Valleyview Intermunicipal Development Plan (IDP) to change the future land use for all of the SW-9-70-22-W5M from future industrial to agricultural.

BACKGROUND/PROPOSAL:

An application for a Land Use Bylaw Amendment (Bylaw No. 23-938) was submitted to redistrict one (1) 4.07-hectare (10.0 acre +/-) lot from Agriculture One (A-1) District to Country Residential One (CR-1) District within SW-09-070-22-W5M. The proposed lot is located approximately 1 km southwest of the Town of Valleyview along Range Road 224, within Ward 3, Valleyview area.

There is one other subdivided lot on the quarter section located north of the proposed lot. As the current district of A-1 does not permit more than one parcel to be taken out of the quarter section, without rezoning, as per section 8.1.4 (b) of the Land Use Bylaw, Bylaw No. 23-938 was presented to allow a second parcel out of the quarter section.

In addition to this, the Valleyview Intermunicipal Development Plan (IDP) Area encompasses this quarter section. This means that policies within the Valleyview IDP apply to this quarter section, including the future land use envisioned for this quarter section. Under Figure 5. Future Land Use Map of the Valleyview Intermunicipal Development Plan (IDP), the land use designation for this quarter section is future industrial. Since the proposed land use bylaw amendment is to rezone the quarter section to Country Residential One (CR-1) District, with the purpose of “*accommodating residential development on mid-sized parcels*”, the

proposed amendment, Bylaw No. 23-938, is counter to the future land use designation based on the Valleyview IDP.

To subdivide a second parcel, the IDP must be amended to change the land use from Industrial to Agricultural. Bylaw No. 23-938 proposed rezoning from A-1 to CR-1 and received six comments with no concerns. This must be done before formal rezoning and was discussed at a Council meeting on July 11, 2023. Subsequently, Council has passed first reading for this Bylaw No. 23-938 but also directed Administration to prepare an amendment to the Valleyview IDP:

MOTION: 23.07.362 Moved by: COUNCILLOR RYAN RATZLAFF

“That Council direct Administration to prepare an amendment to Bylaw 20-860, being the Intermunicipal Development Plan with the Town of Valleyview, to accommodate Bylaw No. 23-938 within SW-09-070-22-W5M.”

Administration has prepared an amendment to the Valleyview IDP, which will accommodate Bylaw No. 23-938. However, this IDP will need to be agreed upon by both the MD of Greenview and the Town of Valleyview. Section 2.5.3 of the Valleyview IDP states that “amendments to the IDP shall be subject to agreement by both municipalities and must be adopted by both Councils in accordance with the procedures established in the MGA (*Municipal Government Act*).”

Where both the municipalities agree to adopt an amendment to the IDP, section 692 (3) of the *Municipal Government Act* provides that:

- (3) Despite subsection (1), in the case of a public hearing for a **proposed bylaw adopting or amending an intermunicipal development plan**,
 - (a) councils may hold a **joint** public hearing to which [section 184](#) does not apply, and
 - (b) municipalities may act **jointly** to satisfy the advertising requirements of [section 606](#).

This means that the MD of Greenview and the Town of Valleyview may jointly advertise the notice of Public Hearing and jointly hold a public hearing for this Valleyview-Greenview IDP amendment; however, it does not necessarily mandate that holding and advertising of the Public Hearing to be jointly conducted by the MD Greenview and the Town of Valleyview. It only provides that the IDP amendment adheres to section 692 (1), where a Public Hearing is to be held prior to the second reading of the bylaw amendment.

Adoption of the IDP amendment is done separately, whereby each Council will adopt the amendment at separate Council meetings. This would be from an efficiency standpoint where organizing a public hearing separately would be logistically easier than a joint public hearing. In addition, the proposed amendment to the Valleyview IDP only constitutes a change to Figure 5, which is the future land use map, which would be a minor amendment to the IDP.

Currently, Administration is working with the administration of the Town of Valleyview to ensure that the same amendment to the IDP is passed. The first reading for the amendment to the Valleyview IDP was given on August 22, 2023, at the Town of Valleyview Regular Council Meeting. Discussion with the Town reveals that there are no objections to the amendment to the Valleyview IDP. The Town foresees that the public hearing and final readings for the formal adoption of the IDP amendment will occur on September 11, 2023.

If the Town of Valleyview formally adopts the amendments to the Valleyview IDP by September 11, 2023, the Council of the MD of Greenview may accept the second and third readings following the Public Hearing.

It is recommended that the Council of MD of Greenview does not formally adopt the amendment to the IDP if the Town of Valleyview has not formally adopted the amendment to the IDP. This ensures that the MD of Greenview does not adopt an amendment to the IDP defeated by the Town of Valleyview.

Municipal Development Plan - Bylaw No. 15-742

Section 3.4.4 Parcel Location

Where possible, subdivisions identified in 3.4.2 will be encouraged to locate on portions of a quarter section that are:

- a) Physically severed or are of lower agricultural capability; and/or*
- b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.*

The area of the proposed rezoning and subdivision is located near or adjacent to the quarter section boundaries. The location of the proposed subdivision minimizes or reduces any conflicts and fragmentation of adjacent agricultural land within the quarter section. Section 3.4.4 supports the location of the proposed rezoning and subdivision.

3.5.1 Subdivision of Agricultural Lands

On those lands that are not defined as better agricultural lands or that are considered exceptions by Greenview to the definition of better agricultural land by virtue of slope, configuration, surrounding land use or size, Greenview may allow the subdivision and/or development of non-agricultural uses.

The area where the rezoning and subdivision are to occur is predominantly treed and not currently used for any agricultural activity. Additionally, the land uses within the immediate vicinity are similar to the subject quarter section, where there are country residential developments with minimal agricultural activities. In accordance with section 3.5.1, the rezoning, and therefore subdivision, for this parcel for the purpose of country residential may be allowed in this case.

Land Use Bylaw No. 18-800

The current zoning of Agriculture One (A-1) District only allows one parcel to be removed through subdivision from an unsubdivided quarter section without rezoning. Rezoning the proposed lot to Country Residential (CR-1) District will allow this subdivision to occur, as this will be the second parcel out of the quarter section.

The purpose of the Country Residential One (CR-1) District is to allow for residential development on mid-sized parcels, which include minor agricultural pursuits and allow for the keeping of a limited number of livestock. The proposed land use district will allow residential development and associated servicing within the proposed lot.

Based on the policies within the Municipal Development Plan (MDP) and the Land Use Bylaw (LUB), in tandem with the Valleyview IDP, Administration has reviewed and recommends that the amendment to the

Valleyview IDP to redesignate the lands from SW-9-70-22, W5M, be adopted. This will allow the formal adoption of Bylaw No. 23-938 and an associated subdivision.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that adopting the amendment to the Valleyview IDP will enable the adoption of a proposed rezoning (Bylaw No. 23-938) and a subsequent subdivision.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that Council will be removing an area protected from ad-hoc development which was designated for future industrial/commercial employment land uses which is part of a logical progression of land uses set out in the Intermunicipal Development Plan jointing prepared with the Town of Valleyview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to defeat the second and third readings of Bylaw 23-950, which is an amendment to Valleyview IDP, if the Council of MD of Greenview does not want to allow the rezoning from A-1 to CR-1 Districts and the subsequent subdivision, or the Town of Valleyview defeats the amendment to the IDP as well.

Alternative #2: Council has the alternative to pass reading to Bylaw 23-950, changing the future land use designation from industrial to agricultural for only the 4.07 ha portion of SW-9-70-22-W5M being rezoned as per Bylaw 23-938. However, the landowner has indicated they may want to proceed with additional ad-hoc fragmentation of these lands in the future and that would not be accommodated if only a portion of the lands were removed from the future industrial growth area.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

If Bylaw 23-950 is passed, Administration will bring Bylaw 23-938, for second and third readings, before Council for a decision on the re-zoning of the property in question.

ATTACHMENT(S):

- Bylaw No. 23-950 – Amendment to the Valleyview Intermunicipal Development Plan (IDP)
- Bylaw No. 23-938 – Proposed Land Use Bylaw (LUB amendment to redistrict portion of SW 9-70-22-W5M from Agricultural One (A-1) to Country Residential One (CR-1))
- Current Valleyview IDP Future Land Use Map (as per Figure 5 of the Valleyview IDP)
- Proposed Valleyview IDP Future Land Use Map
- Farmland Rating Map
- Topography Map



BYLAW No. 23-950 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for an amendment to the Valleyview Intermunicipal Development Plan (IDP) Bylaw No. 20-860

Whereas, pursuant to Section 631 of the Municipal Government Act, RSA 2000, cM-26, as amended, two or more councils of municipalities that share common boundaries to adopt an intermunicipal development plan to include lands lying within the boundaries of the municipalities as they deemed necessary; and

Whereas, the Councils of the Municipal District of Greenview No. 16 and Town of Valleyview adopted the Intermunicipal Development Plan (IDP) Municipal District of Greenview No. 16 and Town of Valleyview, being Municipal District of Greenview No. 16 Bylaw No. 20-860 and Town of Valleyview Bylaw No. 2020-08, to coordinate the planning and development of lands between the two municipalities; and

Whereas, pursuant to section 191(1) of the Municipal Government act, RSA 2000, cM-26, the Councils of Municipal District of Greenview No. 16 and Town of Valleyview have deemed it necessary to amend the Intermunicipal Development Plan, to ensure that consistency and conformity of plans and the land use bylaw.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**
 - 1.1. This Bylaw shall be cited as the “Valleyview Intermunicipal Development Plan Amendment”
2. **AMENDMENT**
 - 2.1. That section Figure 5: Future Land Use Map be amended to change the future land use for the following parcels:
 - (a) SW 9-70-22-W5M from “Future Industrial” to “Agricultural”as per schedule A.
3. **SEVERABILITY**
 - 3.1. Should any provision of this Bylaw be declared invalid by a court of competent jurisdiction, then the invalid provision shall be severed, and the remainder of the Bylaw shall remain in effect.

4. **COMING INTO FORCE**

4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

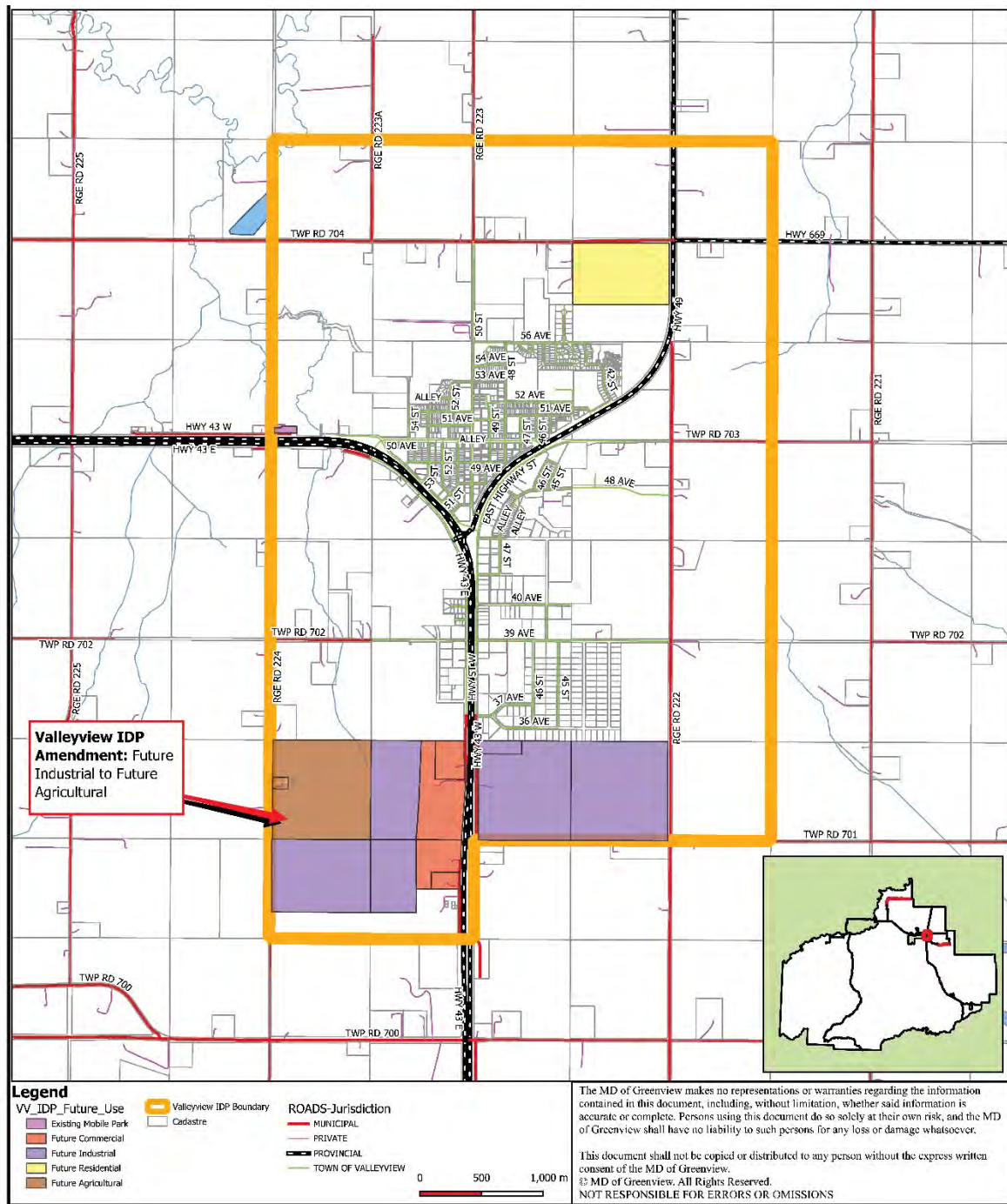
CHIEF ADMINISTRATIVE OFFICER

SCHEDULE “A”

To Bylaw No. 23-950

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All of the Southwest (SW) Quarter of Section Nine (9) Within Township Seventy (70) Range Twenty-Two (22) West of the Fifth Meridian (W5M) be redesignated from “Future Industrial” to “Agricultural” as depicted below:





BYLAW No. 23-938

of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

PURSUANT TO Section 692 of the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as Amended, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 15 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to redistrict the following area:

All that Portion of the
Southwest (SW) Quarter of Section Nine (9)
Within Township Seventy (70)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of _____, A.D., ____.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

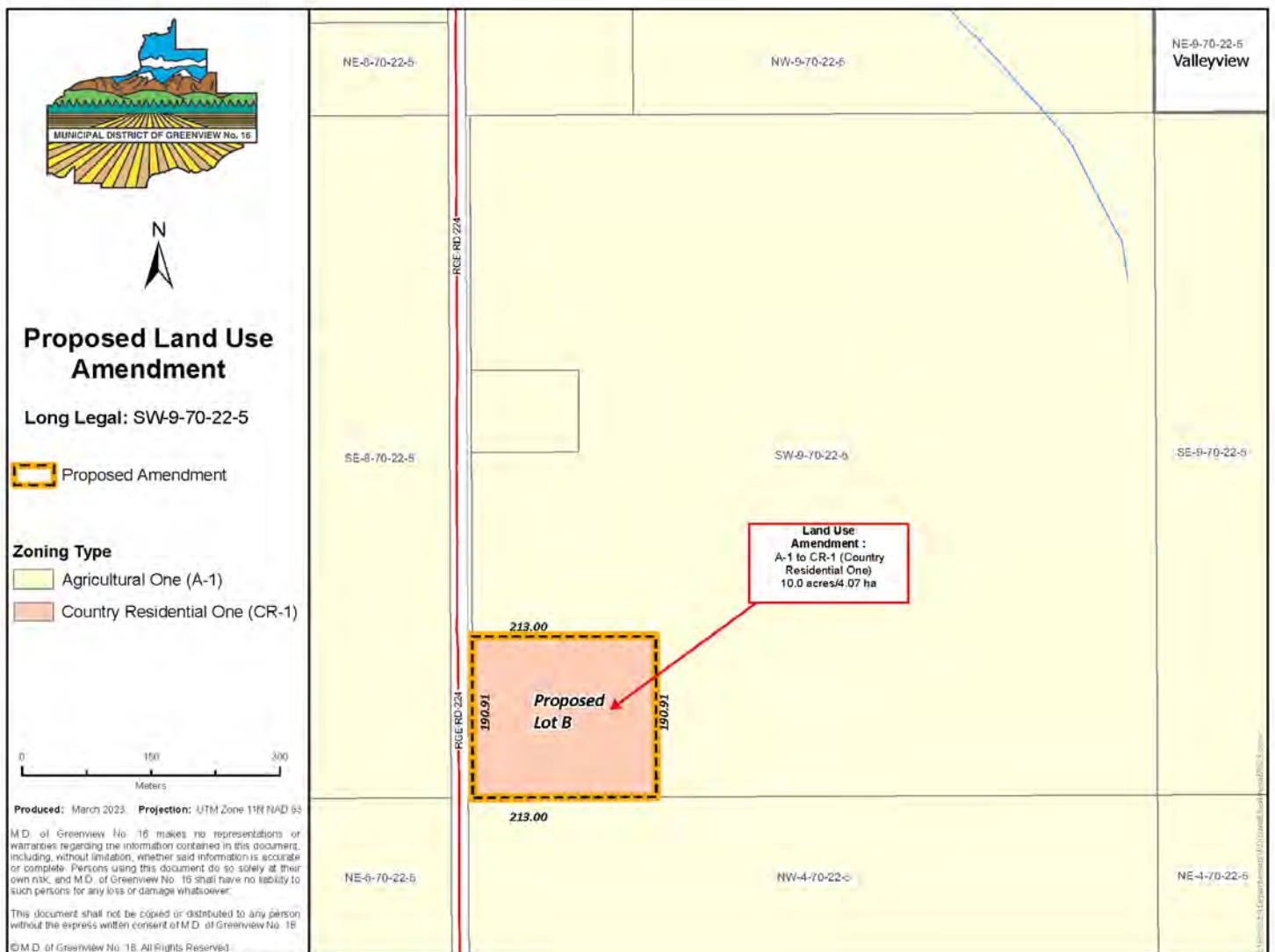
SCHEDULE "A"

To Bylaw No. 23-938

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southwest (SW) Quarter of Section Nine (9)
Within Township Seventy (70)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:



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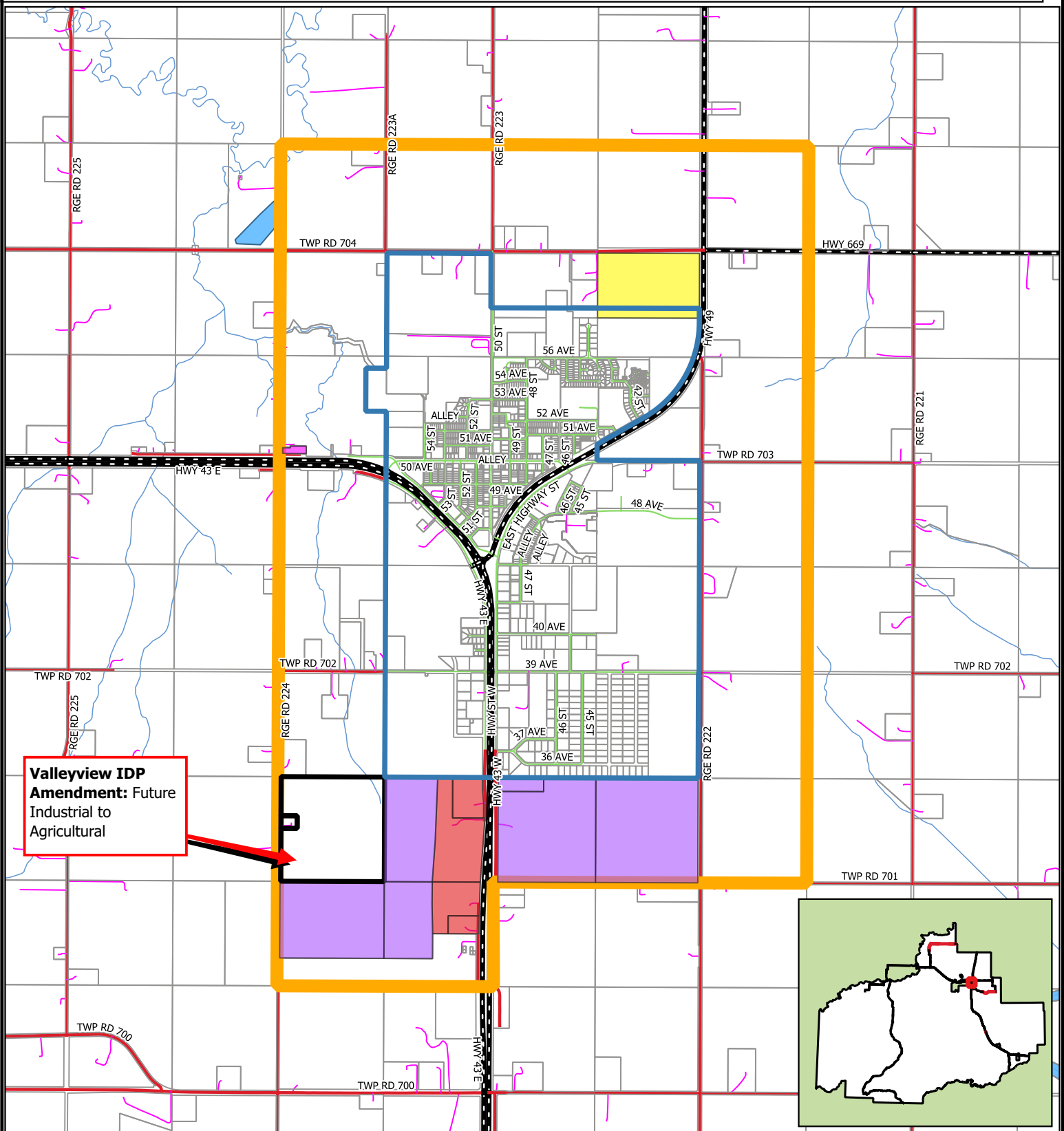


Valleyview IDP Boundary

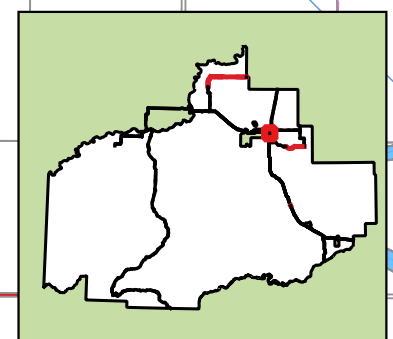
Produced: August 08, 2023
Projection: UTM 11N NAD83



Scale: 1:40,000



Valleyview IDP Amendment: Future Industrial to Agricultural



Legend

VV_IDP_Future_Use
Future Agricultural
Existing Mobile Park
Future Commercial
Future Industrial
Future Residential

Valleyview IDP Boundary
Town Boundary
Cadastre

ROADS-Jurisdiction
MUNICIPAL
PRIVATE
TOWN OF VALLEYVIEW
PROVINCIAL

0 500 28 1,000 m

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Proposed Land Use Amendment - AGRASID

Long Legal: SW-9-70-22-5

 Proposed Amendment

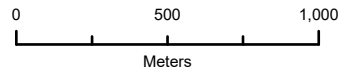
Legend

AGRASID

-  inclined plain - low relief
-  inclined with BR - low relief
-  level organic
-  ridged - low relief
-  undulating - low relief
-  undulating - high relief

** Spring Grain LSRS Values Displayed**

Scale: 1:25,000

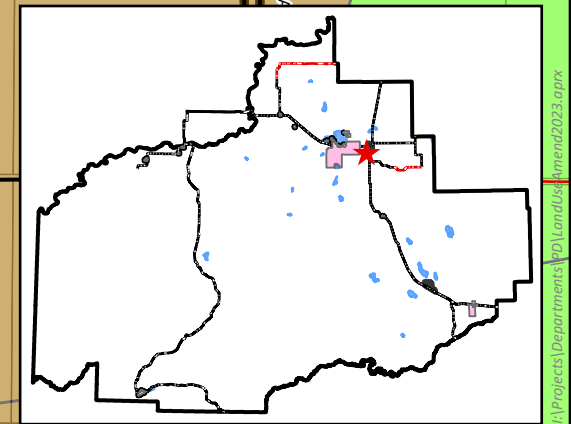
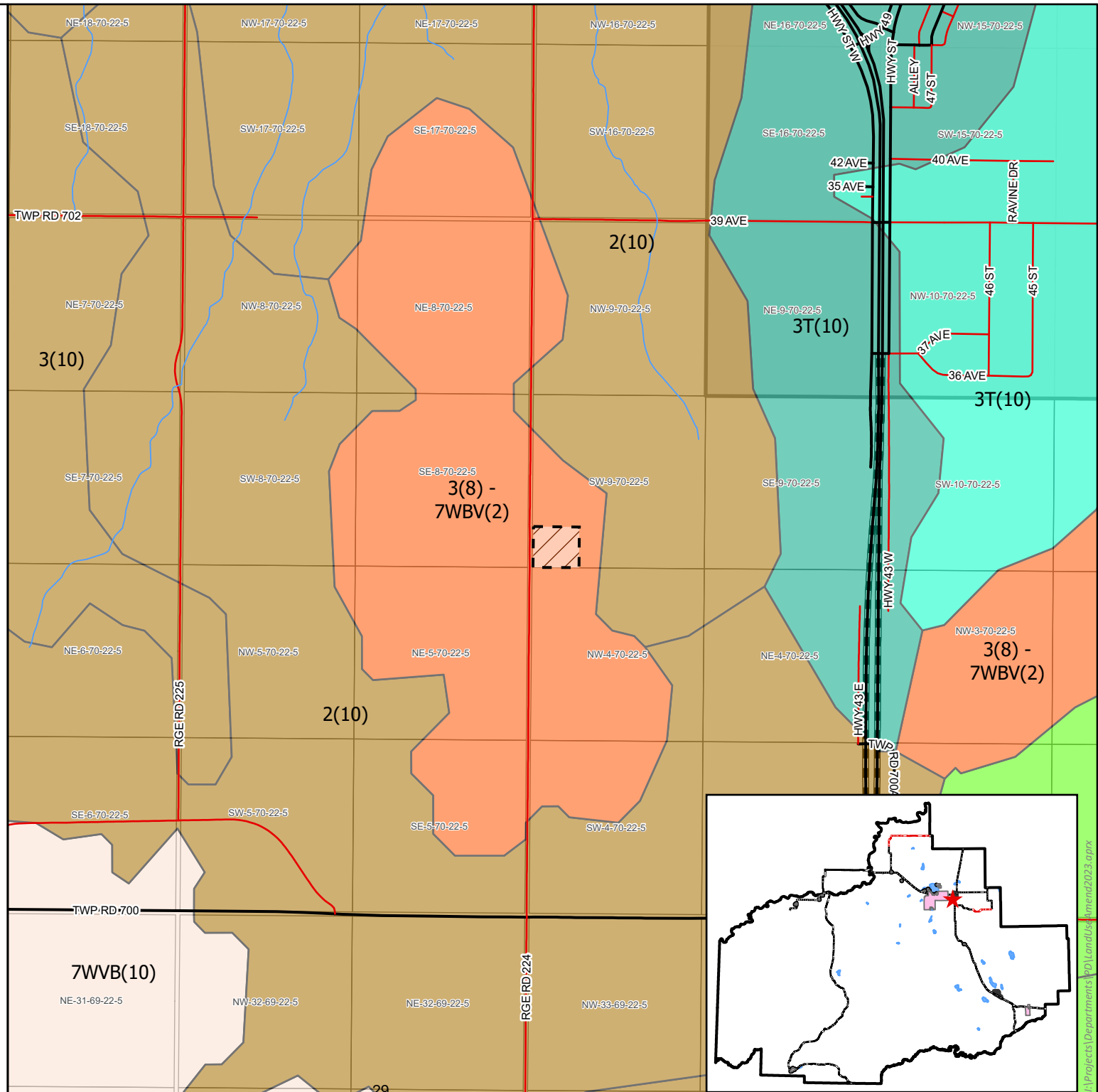


Produced: May 2023 Projection: UTM Zone 11N NAD 83

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Proposed Land Use Amendment - Topography

Long Legal: SW-9-70-22-5

 Proposed Amendment

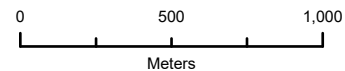
Legend

Contour Line(m)

— Minor

40cm Imagery, 2022

Scale: 1:25,000

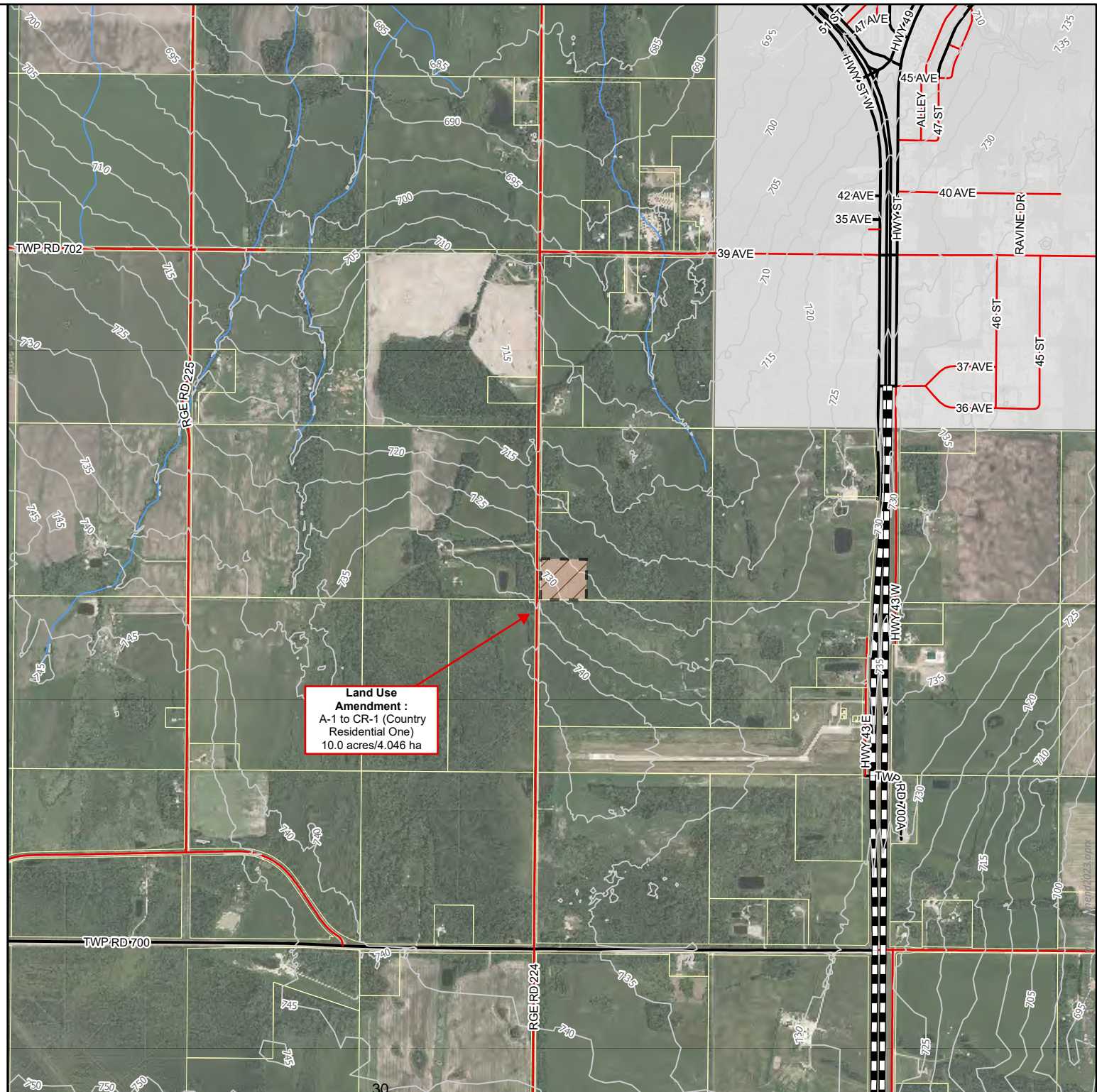


Produced: May 2023 Projection: UTM Zone 11N NAD 83

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REQUEST FOR DECISION

SUBJECT: **Bylaw 23-951 Business Licensing**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: September 26, 2023
DEPARTMENT: PLANNING & EC. DEVELOPMENT
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: SD
DIR: SAS PRESENTER: AB
LEG: SS

RELEVANT LEGISLATION:

Provincial - Municipal Government Act (MGA), RSA 2000

Council Bylaw/Policy - Bylaw 00-324 The Licensing Bylaw
Bylaw 20-855 The Advertising Bylaw
Policy 7002 Advertising

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 23-951, “Business Licensing Bylaw,” as presented.

MOTION: That Council give third reading to Bylaw 23-951, “Business Licensing Bylaw,” as presented.

BACKGROUND/PROPOSAL:

At the August 22, 2023, Regular Council Meeting, Council gave first reading to the Business Licensing Bylaw with the following changes required:

- 2.26 Definition of the term Youth: means any Person under the age of 18 years in the Province of Alberta.
- 6.6 Mobile Vendors – remove within the Hamlet of Grande Cache: Mobile Vendors shall not operate on any public roadway or road rights-of-way except where permitted.
- 7.2 Special Events Clause for Accommodating replacement of vendors due to breakdowns, extenuating circumstances (in this bylaw or within a Special Events Bylaw):
 - D) Consideration will be given to Organizers or Event Planners if a vendor experiences extenuating circumstances and will be decided upon a case-by-case basis by the provisions of the Special Events Licensing Bylaw, should one exist.

The aforementioned changes to the Business Licensing Bylaw have been completed and have been presented to you in your agenda package. Administration would like to ensure the bylaw process is completed by the end of September 2023 to ensure business owners remain compliant with any changes to the bylaw and to allow enough time to collect sufficient information from small business owners to determine their eligibility for a proposed Small Business Tax Rate. The Small Business Tax Rate would be a part of the 2024 Tax Rate Bylaw and would need to be considered as part of the budget deliberations in the fall.

If the Business Licensing Bylaw is passed, businesses in Hamlets will be required to obtain a license under the new Bylaw. The Planning and Economic Development Departments will provide support for grants, tax incentives, and regional business mapping.

The Business Licensing Bylaw includes provisions for Hawker and Peddler licenses for businesses wishing to operate on Greenview property and to ensure Greenview has obtained the proper insurance information from applicants. Provisions have been included for temporary businesses and special events including the changes requested from Council. A Special Events Bylaw will be undertaken by Administration to address further provisions and regulations for special events held in Hamlets.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that Administration will be able to provide information on small business tax incentives, beautification grants, patio licensing, hawker and peddler licensing, and online advertising and support to Hamlet businesses.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to refuse Bylaw 23-951. However, this is not recommended as business licensing in Greenview is advantageous, like most Alberta municipalities.

Alternative #2: N/A

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will create a new business license application form, meet with other Greenview departments to generate the new application form information, collect information to provide for business owners upon their application for a business license, update the Online Business Directory, bring forward a Small Business Tax Bylaw to Council for review and deliberation, and create a monthly email group to contact businesses with pertinent information once business owners sign up.

ATTACHMENT(S):

- Business Licensing Bylaw



BYLAW NO. 23-951 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, relating to the Licensing and Regulation of Businesses, in the Municipal District of Greenview No. 16.

WHEREAS, pursuant to Section 8 of the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto, the Council of the Municipal District of Greenview No. 16. may enact bylaws to control and regulate all businesses, business activities, and persons engaged in a business carried on within the Municipal District of Greenview No. 16. including the manner of operation, the nature of the operation and the location thereof, and may license any or all such businesses or industries whether or not the business has a business premise within the municipality;

WHEREAS, the Municipal District of Greenview No. 16. may enact bylaws respecting the safety, health and welfare of people and the protection of people and property;

WHEREAS, the Municipal District of Greenview No. 16. may enact bylaws respecting the enforcement of bylaws made under the *Municipal Government Act*;

THEREFORE, the Council of the Municipal District of Greenview. No. 16 duly assembled enacts as follows:

1. **TITLE**

1.1. This bylaw shall be cited as the “Business Licensing Bylaw.”

2. **DEFINITIONS**

2.1. **Act** means the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto.

2.2. **Applicant** means a Person who applies for a license under the provisions of this Bylaw.

2.3. **Business** means:

- A) a commercial, merchandising, or industrial activity or undertaking;
- B) a profession, trade, occupation, calling, or employment; or
- C) an activity providing goods and services, organized or formed, including a cooperative or association of Persons.

2.4. **Business License** means a license to be issued, pursuant to this Bylaw, for the purpose of licensing any business operating within Greenview, entitling the licensee to carry on the specified activity.

2.5. **Business Location** means the premises used or occupied, as indicated on the approved development permit, by any Person in the conduct of business.

- 2.6. **Bylaw Enforcement Officer** means a Community Peace Officer for the Municipal District of Greenview No. 16.
- 2.7. **CAO** means the Chief Administrative Officer for the Municipal District of Greenview No. 16, appointed by Council or delegate.
- 2.8. **Charitable or Non-Profit Organization** means any Person, association, or corporation engaged entirely in charitable activities or engaged in the promotion of general social welfare within Greenview, as defined by Revenue Canada under the *Income Tax Act* and/or has a valid Revenue Canada Registered Charity Number.
- 2.9. **Council** means the Municipal Council for the Municipal District of Greenview No. 16, in the Province of Alberta, as elected and defined by the Act.
- 2.10. **Development Permit** means a document authorizing a development issued pursuant to Greenview's Land Use Bylaw.
- 2.11. **Greenview** means the Municipal District of Greenview No. 16.
- 2.12. **Hamlet** means an unincorporated community within the boundaries of Greenview, designated as a hamlet pursuant to section 59 of the Act and in accordance with Greenview Policy.
- 2.13. **Hawker or Peddler** means any Person who, whether as principal or agent:
- A) Goes from house to house selling or offering for sale any merchandise or service, or both, to any Person and who is not a wholesale or retail dealer in that merchandise or service;
 - B) Offers or exposes for sale to any person by means of samples, patterns, cuts, or blueprints, merchandise or a service, or both, to be afterwards delivered in and shipped into the municipality to the customer;
 - C) Sells merchandise or service, or both, on the streets or roads or elsewhere other than at a building that is a permanent place of business for that business; or
 - D) Does not have a permanent place of business in the municipality.
- 2.14. **Home Occupation** means a business carried on as a secondary use of a dwelling unit and/or its accessory buildings by at least one of the permanent residents of such dwelling.
- 2.15. **Land Use Bylaw** means Greenview's Land Use Bylaw(s).
- 2.16. **Licensee** means a Person to whom a license has been issued, pursuant to the provisions of this Bylaw.
- 2.17. **Mobile Vendor** means any Person selling goods, food, services, or amusements from a mobile motor vehicle trailer or similar structure that is designed for offering the sale of goods, food, or services.

- 2.18. **Non-Resident Business** means any business that does not ordinarily locate or maintain a permanent place of business within Greenview.
- 2.19. **Order** means a document alleging an offence of a Municipal bylaw allowing for payment of the specified amount for the issuance of a Business License.
- 2.20. **Person** means and includes any Person, firm, partnership, corporate body, or association.
- 2.21. **Resident Business** means any business which ordinarily locates or maintains a permanent place of business within Greenview.
- 2.22. **Special Events** means events such as trade shows, circuses, etc., which occupy large areas or halls for a specified time.
- 2.23. **Temporary Business** means any commercial or industrial business activity; a profession, trade, occupation; or an activity providing goods or services for a period not exceeding four (4) consecutive months.
- 2.24. **Valid Complaint** means a complaint received by Greenview in writing and must include the name, address, and phone number of the complainant, and the legal location of the complaint site.
- 2.25. **Violation Ticket** means as defined in the Provincial Offences Procedure Act, R.S.A. 2000, Chapter P-34, as amended.
- 2.26. **Youth** means any Person under the age of 18 years in the Province of Alberta.

3. LICENSE ELIGIBILITY

- 3.1. This Bylaw shall apply to any business or occupation within a Hamlet with the intent of making a profit.
- 3.2. No business shall operate within a Hamlet unless in compliance with all applicable Federal, Provincial or Municipal statutes, regulations, or Bylaws.
- 3.3. A separate Business License is required for each Business Location.
- 3.4. Any Person who operates more than one business, whether on the same premises or separate premises, is required to have a separate Business License for each business.
- 3.5. Any business requiring any other permit(s) related to ensuring the eligibility of the proposed Business Location, which shall include but not be limited to a Development Permit under the Land Use Bylaw, must obtain these permit(s) prior to the issuance of a Business License.

4. EXEMPTIONS

4.1. The following Persons are not required to obtain a Business License; however, it is encouraged for the purpose of documentation within Greenview:

- A) Any business whose primary location is outside of a Hamlet boundary;
- B) Agricultural operations not requiring a Development Permit under the Land Use Bylaw;
- C) Farmers or businesses carrying on activities at a Farmer's Market registered with the Farmer's Market Association;
- D) Non-resident businesses whose only business activity is:
 - i. The supply or delivery of wholesale or bulk goods to a resident business; or
 - ii. Delivery of materials or goods provided that the transaction and/or negotiation to purchase those items takes place outside Greenview.
- E) Any Person or professional whose practice is governed by a federal or provincial body, including but not limited to:
 - i. Medical Doctors;
 - ii. Dentists;
 - iii. Registered Accountants;
 - iv. Barristers and Solicitors;
 - v. Land Surveyors or Engineers;
 - vi. Insurance Agents or Adjustors;
 - vii. Continuing Care Provider or Operator.
- F) A day home service provider that is registered with a provincially approved Day Home Agency;
- G) A business exhibiting at a trade show or exhibition held in Greenview for a consecutive period not exceeding seven (7) days;
- H) Any Person or Youth providing occasional light duty, such as newspaper deliveries, babysitting, light yard work, etc.;
- I) Any other businesses that are excluded from the requirements of the Bylaw by an Act or Provincial Statute;
- J) Regional Commissions, Intermunicipal Services Agencies, or businesses carried on by the Municipal, Provincial, or Federal Government; and
- K) Any other business exempted through or by order of Council.

4.2. This section does not apply to Special Events, however a Business License is required for the organizer listing all the associated vendors or exhibitors participating in the event.

5. PROCEDURE FOR ISSUANCE OF LICENSE

5.1. Application

- A) An application must be submitted for:
 - i. A new Business License;
 - ii. Amendment to an existing business license, including a change in the business name, business location, or a change to the nature of the business; and
 - iii. A transfer of a Business License to another Person.
- B) Persons may make an application to Greenview on the appropriate license application form and provide any additional documentation as required by Greenview.
- C) The registered property owner's signature is required on the application if the applicant is not the property owner.

D) The applicable fee shall accompany all Business License applications in accordance with the Schedule of Fees Bylaw.

5.2. Issuance

A) Greenview shall:

- i. Receive, consider, and decide upon all applications;
- ii. create and maintain a Business License database; and
- iii. Inform the applicant of the necessary Development Permit requirements.

B) Greenview reserves the right to refuse any application for a Business License at its sole discretion.

6. **HAWKERS, PEDDLERS, & MOBILE VENDORS**

6.1. No Person shall commence, carry on, or engage in the business of a Hawker, Peddler, or Mobile Vendor on public or private property within a Hamlet unless and until such Person is the holder of a Hawker, Peddler, or Mobile Vendor License.

6.2. Hawkers, Peddlers, and Mobile Vendors shall apply in the same manner as stated in Section 5.1.

6.3. Resident Businesses operating as Hawker, Peddlers, or Mobile Vendors that hold a valid Greenview Business License will be exempt from fees but must meet the other requirements of this section.

6.4. Operations of Hawkers, Peddlers and Mobile Vendors shall be restricted to privately or publicly owned properties designated as Commercial, Industrial, or Recreational under the Land Use Bylaw.

6.5. No Person shall commence, or carry on or engage in, the business of a Hawker, Peddler, or Mobile Vendor on a property unless or until they provide written consent by the owner of that property for the business to be conducted on that property.

6.6. **Mobile Vendors shall not operate on any public roadway or road rights-of-way except where permitted.**

6.7. Hawkers, Peddlers, and Mobile Vendors shall conduct and locate their business in a manner and location which causes minimal disturbance to the normal operations of the property and surrounding roadways.

6.8. Hawkers, Peddlers or Mobile Vendors shall not call upon residents before 9:00 a.m. and after 8:00 p.m.

6.9. No Hawker, Peddler or Mobile Vendor shall sell goods, foods, amusements, or services within thirty (30) meters of a commercial retail storefront which sells similar goods, foods, amusements, or services.

- 6.10. No License shall be issued to a Hawker, Peddler or Mobile Vendor of foodstuffs, fruits, and/or vegetables unless or until they obtain the appropriate permits, licenses, or certificates, as required by Alberta Health Services.
- 6.11. Mobile Vending Units operating on Greenview-owned property must indemnify and save harmless the Municipal District of Greenview No. 16, its employees, and agents, from and against all claims, expenses, actions, losses, costs, and suits caused by or arising out of, directly or indirectly, the performance of the License, or by reason of any matter or thing done by or not done by the Mobile Vendor, its employees or agents. Mobile Vendors are required to show proof of liability insurance in the amount of two million dollars (\$2,000,000), upon final approval of their application.
- 6.12. Mobile Vendors shall assume all responsibility for themselves, their employees, or anyone otherwise authorized to sell goods or products at the vending location and ensure compliance with the terms and conditions of their License approval.

7. SPECIAL PROVISIONS

7.1. Temporary Businesses:

- A) May apply in the same manner as stated in Section 5.1;
- B) A Temporary Business License shall permit the business to operate for a term of four (4) consecutive months or less;
- C) If a Temporary Business continues operation beyond the permitted term, they shall apply for a permanent Business License.

7.2. Special Events:

- A) Organizers or Event Planners must apply for a Temporary Business License with Greenview;
- B) No person shall operate, maintain, conduct, or advertise a special event in Greenview unless they have first obtained a Development Permit to operate or conduct such an event, and have attended a pre-application meeting with Greenview's Planning and Development Department.
- C) Applications for Temporary Business License to conduct a special event shall be decided upon by the provisions of the Special Events Licensing Bylaw, should one exist.
- D) Consideration will be given to Organizers or Event Planners if a vendor experiences extenuating circumstances and will be decided upon a case-by-case basis, by the provisions of the Special Events Licensing Bylaw, should one exist.
- E) Requirements for application may vary.

- 7.3. Greenview reserves the right to refuse any application for Temporary Business License at its sole discretion.

8. FEES

- 8.1. Any business located or operating within a Hamlet, unless exempted under the provisions of this Bylaw, is subject to fees in accordance with the Schedule of Fees Bylaw.
- 8.2. The appropriate fee shall accompany each application for a Business License as per the Schedule of Fees Bylaw.

8.3. Fees will be non-refundable.

9. VALIDITY OF BUSINESS LICENSE

9.1. Any change in the business ownership, scope of operations or location without written notification to Greenview will render the Business License invalid.

9.2. A Business License issued under the provisions of this Bylaw, unless renewed, shall terminate at midnight on the 31st day of December of the year in which the Business License was issued unless otherwise stated on the Business License.

9.3. A Business License shall be granted once the Business License fee has been paid and all relevant permitting requirements have been satisfactorily completed.

9.4. A Business License is only valid once it has been signed by Greenview.

9.5. Greenview may revoke or refuse a Business License if:

- A) The applicable permits in accordance with the Land Use Bylaw have not been obtained for the business or business premises;
- B) The Licensee has failed to pay the annual or other applicable fees before the stated due date(s);
- C) When a Business License is revoked or suspended, the business owner shall be notified in writing; and
- D) Any business that continues to operate following the revocation of a Business License will be subject to fines in accordance with Schedule “A” of this Bylaw.

10. COMPLIANCE & PENALTIES

10.1. Any business that contravenes any provision of this Bylaw by operating a business in a Hamlet without a Business License fails to comply with any terms or conditions of a Business License issued pursuant to this Bylaw or otherwise contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- A) For the first offence, a fine not less than the amount stated in Schedule “A” plus the applicable Business License fee;
- B) For the second or subsequent offence within a 12-month period, the amount stated in “Schedule A” plus the applicable Business License Fee.

10.2. A Bylaw Enforcement Officer is hereby authorized to issue an Order to any Person the Bylaw Enforcement Officer believes, on reasonable and probable grounds, is in contravention of any provisions of this Bylaw in accordance with subsection 564 of the Act.

10.3. If the penalty specified on the Order is not paid within the prescribed time period, then a Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.

11. APPEALS

11.1. The applicant may appeal to Council in every case where:

- A) An application for a license has been refused; or
- B) A license has been revoked.

11.2. An appeal may be made in writing and addressed to Council within twenty-one (21) days following refusal or revocation. Council will then decide on the specific case and appeal within twenty-eight (28) days.

12. SEVERABILITY

12.1. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a competent jurisdiction court, all other Bylaw provisions will remain valid and enforceable.

13. REPEAL AND REPLACE

13.1. This Bylaw repeals and replaces Bylaw 00-324 and the former "New Town of Grande Cache Licensing of Hawkers and Pedlars By-law No. 41."

14. This Bylaw shall come into force and effect upon the day of final reading.

Read a first time this 22 day of August, 2023.

Read a second time this _____ day of _____, 2023.

Read a third time and passed this _____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

BYLAW SECTION	OFFENCE	FINE
Section 3 License Eligibility Section 9 Validity of a Business License Section 10 Compliance & Penalties	First Offence	\$200
Section 3 License Eligibility Section 9 Validity of a Business License Section 10 Compliance & Penalties	Second and Subsequent Offences	\$500



REQUEST FOR DECISION

SUBJECT:	Fireman's Pit Sublease Agreement		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 26, 2023	CAO:	MANAGER: DW
DEPARTMENT:	RECREATION	DIR: MH	PRESENTER: DW
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to enter into a formal sublease agreement for the occupation and operation of Fireman's Pit, located at E 28 – 56 – 8 – W6M, as presented.

BACKGROUND/PROPOSAL:

Fireman's Pit, located southwest of the Hamlet of Grande Cache, was developed by the Grande Cache Fire Department within the former Town of Grande Cache's (the Town) gravel pit lease. In 1986, the site was formally recognized as a recreation area through the establishment of a provincial recreation lease held by the Town. Since its establishment, the Grande Cache Fire Department, now recognized for this purpose as the Grande Cache Firefighter's Association (the Association), has operated and maintained the site.

Greenview inherited the provincial disposition for Fireman's Pit during the dissolution of the former Town of Grande Cache. Since that time, Administration has been working with the Province to renew and update the lease as required. Now that the lease has been renewed by the Province, Administration is moving forward to address all other outstanding items to do with the recreation area.

Administration presented several items to Council during the June 26th, 2023, Regular Council Meeting with the following Motions being approved:

1. *Motion 23.06.347: That Council authorize Administration to develop a formal sublease with the Grande Cache Firefighter's Association for the operation of Fireman's Pit, located at E 28 – 56 – 8 – W6M, to come back to Council for approval at a future Council Meeting.*
2. *Motion 23.06.348: That Council authorize Administration to establish an agreement with the Grande Cache Firefighter's Association for the purpose of granting the Association ownership of all infrastructure located at Fireman's Pit, within Greenview's provincial recreation disposition (REC 850036).*

3. *Motion 23.06.349: That Council authorize Administration to add the Grande Cache Firefighter's Association to Greenview's Additional Named Insured (ANI) list, under Greenview's insurance company.*
4. *Motion 23.06.350: That Council authorize Administration to provide lawn mowing services, and track the costs associated at Fireman's Pit as an in-kind donation to the Grande Cache Firefighter's Association for a period of 3 years, from 2023 – 2025.*

Administration has prepared a sublease agreement for the Association to formally occupy and operate Fireman's Pit for a term of 25 years, with renewal to be expected at the end of the term. Throughout the drafting process for the sublease, it was determined that it would be best to combine the allocation of infrastructure and operating authority into one agreement. The draft sublease agreement is attached for Council to review.

Administration has been working with the Association to submit documentation for ANI insurance to have both the Association and the recreation area covered when the sublease is in place.

Some key points to note include:

- I. The sublease agreement will essentially meet the requirements of Motion 23.06.347 and Motion 23.06.348 if approved by Council.
- II. Motion 23.06.349 is addressed within Schedule B of the agreement, as the approved services are for 3 years, not for the duration of the sublease agreement.
- III. The requirements listed within the draft agreement ensure that the requirements within Greenview's provincial disposition for the site, REC 850036, are met.

It is recommended that Council authorize Administration to enter into a formal sublease agreement with the Grande Cache Firefighter's Association for the occupation and operation of Fireman's Pit.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the Association can continue to operate Fireman's Pit.
2. The benefit of Council accepting the recommended motion is that the sublease agreement formally provides direction on the requirements for operating the site and holds the Grande Cache Firefighter's Association accountable for adhering to these requirements. This is necessary because Greenview is legally responsible for its disposition and all activities.
3. The benefit of Council accepting the recommended motion is that the Association will become responsible for the operating and capital expenses for Fireman's Pit.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: That Council does not authorize Administration to enter into a formal sublease agreement for the occupation and operation of Fireman's Pit, located at E 28 – 56 – 8 – W6M. This is not recommended

by Administration. If Grande Cache Firefighter's Association is not granted the ability to operate Fireman's Pit, Greenview would be solely responsible for the operating and capital costs or reclamation costs of the site.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will have the final agreement reviewed by Greenview's legal counsel and approved by the Province. Once these reviews are complete, Administration will have the agreement executed by the Association and Greenview's Chief Administrative Officer.

ATTACHMENT(S):

- Fireman's Pit – Sublease Agreement
- Fireman's Pit – Access Overview Map

TENANT SUBLEASE AGREEMENT

MEMORANDUM OF AGREEMENT made this ____ day of _____, 2023.

BETWEEN:

The MUNICIPAL DISTRICT OF GREENVIEW NO. 16

P.O. Box 1079

4806 36 Avenue

Valleyview, Alberta T0H 3N0

(a municipal corporation incorporated under the
laws of the Province of Alberta

OF THE FIRST PART, hereinafter referred to as
“Sublessor”)

-and-

The GRANDE CACHE FIREFIGHTER’S ASSOCIATION

P.O Box 128,

Grande Cache, Alberta T0E 0Y0

(a not-for-profit entity established and organized under the
laws of the Province of Alberta

OF THE SECOND PART, hereinafter referred to as
“Sublessee”)

WHEREAS the Sublessor holds a Recreational Lease, REC 850036, for the Lands as provided through the Province of Alberta pursuant to the *Public Lands Act*;

AND WHEREAS the Sublessee wishes to exclusively occupy and operate the subleased Recreation Area.

1. GRANT OF LEASE

The Municipal District of Greenview No. 16, a corporation in the Province of Alberta, and having an office in the Town of Valleyview, in the Province of Alberta (hereinafter called the “Sublessor” and sometimes called “Greenview”) being registered as the Disposition Holder, (the “Land” and sometimes called the “Recreation Area”) does hereby sublease to the Grande Cache Firefighter’s Association (hereinafter called the “Sublessee” and sometimes called “the Association”) the Lands, to be held by it the Lessee as subtenant for a term (the “Term”) commencing on the ____ day of _____, 2023 (the “Commencement Date”) and ending on the Termination Date at the rental rate and subject to the terms and conditions set forth in this Tenant Lease which Sublessor and Sublessee agree to observe and preform as the same may

be applicable to each of them respectively. For the purpose of this Tenant Sublease, the "Termination Date" shall mean the earlier of (i) the date that this agreement is terminated in accordance with its terms; and (ii) the 25th anniversary of the day immediately proceeding the Commencement Date.

2. DEFINITIONS OF AGREEMENT

- 2.1. Where the context so requires, words importing the singular include the plural, and vice versa, and words importing gender include the masculine, feminine, and neuter genders.
- 2.2. The words "hereunder", "hereto", "hereof," and "herein" shall, unless the context clearly indicates the contrary, refer to the whole of the Agreement and not to any particular article, section or other subdivision of this Agreement; and the expressions "Article", "Section" and "Schedule" followed by a number or letter and no reference to another agreement mean and refer to the specific Article, Section or Schedule of this Agreement.
- 2.3. The terms "written" and "in writing" shall include printing, typewriting, and any electronic means of communication capable of being visibly reproduced at the point of reception, including e-mails or faxed copies.
- 2.4. The headings of all articles, sections, and paragraphs herein are inserted for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
- 2.5. A reference to any one or more of the parties to this Agreement shall be deemed to be a reference to the respective successors and permitted assigns of such party, as the case may be.
- 2.6. Municipal District of Greenview No.16 will be referred to in this document as Greenview as where not listed as the Sublessor.

3. PROVINCIAL DISPOSITION

- 3.1. Greenview holds a disposition on the Lands through the Province of Alberta for the purpose of recreational development. As the owner of the Land, the Province of Alberta may order Greenview to make changes to the infrastructure or operation of the site. The Sublessee acknowledges that this may occur, and any resulting order from Greenview cannot be negotiated.
- 3.2. The current disposition, REC 850036, is set to expire on April 1, 2047.
- 3.3. Greenview shall be solely responsible for administrative requirements associated with being the disposition holder.
- 3.4. Should the disposition be replaced by the Province of Alberta, this sublease agreement will apply to the new disposition if the purpose of the disposition remains the same.

4. POSSESSION OF THE LANDS

- 4.1. The Sublessor hereby subleases to the Sublessee the Lands described as Fireman's Pit

4.2. Description of the Asset.

- Fireman's Pit – Recreation Area
 - Located near Grande Cache, Alberta within E – 28 – 56 – 8 – W6M at 53.868504, -119.116839

This shall include all infrastructure currently located within the Recreation Area, including, but not limited to:

- Cookshack with barbeques,
- Outhouse,
- Playground Equipment,
- Horseshoe Pits,
- Picnic Tables,
- Benches,
- Fire Pit,
- Outdoor Lighting,
- Paved basketball pad,
- Perimeter fence,
- Interior fence, and
- Gate.

4.3. Commencement Date

The commencement date shall be the day that this sublease contract has been signed by and therefore agreed to, by both the Sublessee and Sublessor.

4.4. Annual Rent

The Sublessee covenants and agrees to pay to the Sublessor an Annual Rent in the amount of \$1.00 CDN per annum payable on the 1st day of January in each year during the Term.

4.4.1. In carrying out activities on the land or facility, the Sublessee shall comply with all federal, provincial, and municipal laws, policies, and procedures to the extent that they apply and obtain necessary approval, licenses, and permits.

4.5. Non-active Possession

The Sublessee shall not leave the Demised Recreation Area vacant, non-active, or idle without the prior written approval of the Sublessor.

4.6. As-is, Where-is

The Sublessor makes no representations as to the quality or state of the Demised Recreation Area or its suitability for the Sublessee's proposed use or development. Without limiting the foregoing, the Sublessee accepts the condition of the Demised Premises, including the subsurface conditions applicable to the Demised Premises, strictly on an "as-is, where-is" basis.

4.7. Taxes, Utilities and Other Fees

The Sublessee will, during the term hereof, pay and discharge when due, all taxes, rates, duties and assessments whatsoever (including without limiting the generality of the foregoing assessments for local or public improvement and school taxes) in respect of the Demised Recreation Area, and any tax levied in lieu of a realty tax, that may be levied, charged or assessed on or against the Demised Recreation Area, or against any property brought thereon by the Sublessee or any of its subtenants.

4.7.1. The Sublessee will, during the term hereof, pay when due, every business tax or licence fee payable in respect of any business carried on therein, or in respect of the occupancy of the Demised Recreation Area by the Sublessee or by any of its subtenants, whether such taxes, rates, duties, assessments or licence fees are charged by any municipal, school, ecclesiastical, parliamentary or other body and whether or not they are now existing or within the contemplation of the parties hereto, together with all charges for electricity, water, gas and other utilities charged in respect of the Demised Recreation Area, and will indemnify and keep indemnified the Sublessor and its property from and against payment of all loss, costs, charges and expenses occasioned by or arising from any and every such tax, rate, duty, levy, charge, assessment or licence fee. The Sublessee shall furnish to the Sublessor receipts or other documents evidencing payment of the previously mentioned items from time to time upon request.

4.8. Maintenance, Repair, and Insurance

The Sublessee shall maintain and keep in good and substantial repair and condition the Demised Recreation Area and all buildings, fixtures, and improvements of whatsoever nature now or at any time hereafter constructed on and forming part of the Demised Recreation Area and used in connection therewith excepting thereout reasonable wear and tear.

4.8.1. Stipulations of Sublessor Conveyance

The Sublessor is responsible for the following maintenance items:

- Weed control.
- Removal of hazardous trees.
- Annual inspection of playground equipment.

The Sublessor shall not conduct weed control or tree removal without written authorization from the Sublessor.

The Sublessor is responsible for the following costs:

- Annual Disposition Fee due to the Province of Alberta

4.8.2. Stipulations of Sublessee Conveyance

Sublessee is responsible for the operation/subtenant of the following:

- Bookings of the Recreation Area, including any costs associated with doing so.
- Collection of fees.
- Lawn maintenance, excluding weed management. Any seeding requires written authorization from the Sublessor.
- Maintenance of all infrastructure.
- Providing proof of their insurance certificate for a minimum of \$2,000,000.00 (if purchased through a third-party insurer)

During the Term, the Sublessee shall cause the buildings, fixtures, equipment, and improvements from time to time forming part of the Demised Recreation Area to be insured for their full insurable value on a replacement cost basis in such minimum amounts and against loss by such insurable hazards as the Sublessor may from time to time reasonably require.

- All insurance required to be carried hereunder by the Sublessee shall be non-cancellable except on thirty (30) days' prior written notice to the Sublessor.

The Sublessee is responsible for the following costs:

- Garbage removal.
- Utilities.
- Insurance.
- Licenses and permits.
- All costs associated with maintenance of infrastructure/furnishings.
- Advertising in addition to Greenview's Communication Department.

4.8.3. Additional Support from Greenview

Should Greenview's Council provide additional support to the Sublessee for the operation of the Recreation Area, an addendum will be added to this Contract through a Schedule to outline the services.

4.9. Improvements to the Lands

4.9.1. Approval for Improvements

Improvements to the Lands require written approval from the Sublessor prior to work commencing. Written approval will not be provided by the Sublessor until all permitting and legal requirements are met, including approval from the Province of Alberta. Land improvement requests may be denied in the Sublessor's sole and absolute discretion.

4.9.2. Cost

The Sublessee shall be responsible for the costs of all improvements to the Lands. The Sublessee may approach Greenview's Council to request grant funding to offset improvement costs, but that is not guaranteed.

4.10. The Sublessee will comply with the requirements of every applicable statute, law, and ordinance and with every applicable lawful regulation or order with respect to the removal of any encroachment, or to the condition, equipment, maintenance, use, or occupation of the Demised Recreation Area, including making of any alteration or addition thereto or in connection therewith, whether or not such alteration be structural or be required on account of any particular use to which the Demised Recreation Area or part thereof may be put, and whether or not such requirement, regulation or order be of a kind now existing or within the contemplation of the parties hereto.

4.11. It shall be lawful for the Sublessor and its agents at all reasonable times during the term hereof to enter the Demised Recreation Area to examine the condition thereof, and the Sublessee shall forthwith, upon receipt of notice from the Sublessor those certain repairs are required, commence such repairs and diligently prosecute the same to completion.

5. OPERATION OF THE RECREATION AREA

5.1. The Sublessor hereby grants the Sublessee authority to operate the Recreation Area located within the provincial disposition REC 850036.

5.2. The Sublessee shall operate the Recreation Area in a manner that adheres to the following requirements:

5.2.1. The Sublessor shall ensure public accessibility to the Recreation Area, including:

5.2.1.1. Site operations shall be from the May long weekend to Labour Day long weekend, at minimum, unless written authorization is provided by the Sublessor for a closure, or an order is received as per Section 4.3.

5.2.1.2. The implementation of a publicly available booking system.

5.2.1.3. Working with Greenview's Communication Department to announce when bookings will open for the site, a minimum of 30 days prior to accepting bookings.

5.2.1.4. The Sublessee shall not close the Recreation Area from public bookings to allow exclusive use of the site by members of the Association unless written authorization is granted by the Sublessor.

5.2.2. The Sublessee and its members shall not occupy the Recreation Area outside the regular operating season unless written authorization is granted by the Sublessor.

5.2.3. The Recreation Area shall not be used for any purpose other than recreational use. The use of the site for commercial or industrial purposes is strictly prohibited.

5.2.4. The Recreation Area shall have all garbage and waste materials removed from the site. Only bear-resistant waste containers may be provided.

- 5.3. The Sublessee shall close the site immediately if ordered to do so by the Sublessor or the Government of Alberta. The Sublessor shall not access the site without written authority from the Sublessor should an ordered closure be in place.
- 5.4. The Sublessee may collect registration fees for the use of the Recreation Area.
- 5.4.1. Fees shall apply consistently to all bookings unless written authorization is provided from the Sublessor to waive fees for a specific booking.
- 5.4.2. The Sublessee may retain fees collected for use of the Recreation Area.
- 5.5. Greenview's Bylaw 16-765 – Parks and Recreation Protection applies to the Recreation area.
- 5.6. Event insurance shall be in place for all major events held at the Recreation Area, including: any event where liquor is being sold, weddings, or gatherings not associated with the Sublessee.
- 5.7. The Sublessor may add additional requirements regarding operation as directed by the Province of Alberta. These requirements shall be implemented through the use of a Schedule Addition to this Sublease Contract.

6. Recording and Reporting Requirements

- 6.1. The Sublessee shall submit monthly reports to the Sublessor, due the 15th of the following month, outlining booking information for the previous month, including dates and names, and an indication of whether the booking party is a member of the Sublessee's Association.
- 6.2. The Sublessee shall provide financial records to the Sublessor upon request.
- 6.3. The Sublessee shall provide a current list of all Association members to the Sublessor upon request.
- 6.4. The Sublessee shall provide the Sublessor with exact opening and closing dates for the recreation area annually.

All reports shall be submitted to:

Michelle Honeyman

Director, Community Services

Email: Michelle.Honeyman@mdgreenview.ab.ca

Mailing Address:

PO Box 1079

Valleyview, Alberta T0H 3N0

Municipal District of Greenview No. 16

7. HEALTH AND SAFETY

Sublessee must adhere to Sublessor health and safety requirements, including documentation in relation to all facility operations. The sublessee must follow all applicable legislation in conjunction with Occupational Health and Safety and any other applicable legislation. The Sublessee must provide yearly supporting documentation to the Greenview safety representative as required.

8. RECORD KEEPING

Sublessee must complete and submit upon request a monthly maintenance checklist. Sublessee must maintain accurate and detailed records of its operations related to the facility, both financial and otherwise.

9. TERMINATION OF LEASE

- 9.1. Termination of this sublease by the Sublessee shall be upon 30 days written notice to the Sublessor.
- 9.2. Termination of this sublease by Sublessor shall be upon 30 days' written notice to the Sublessee.
- 9.3. The Sublessee shall, upon expiration of the Term of the sublease, or where the sublease is terminated, give up occupation of the lands to the Sublessor. The Sublessee will, at the expiration or termination of the Term, peaceably surrender and yield up to the Sublessor the Demised Recreation Area with the improvements thereon and appurtenances thereto in good and substantial repair and condition, reasonable wear and tear excepted.

10. INDEMNITY

- 10.1. The Sublessee shall indemnify and save harmless the Sublessor from any and all liabilities, damages, costs, claims, suits, or actions (including without limitation legal fees and disbursements on a solicitor-client, full indemnity basis) growing out of:
 - 10.1.1. Any breach, violation, or non-performance of any covenants, conditions, or agreements in this Sublease set forth and contained on the part of the Sublessee to be fulfilled, kept, observed, or performed;
 - 10.1.2. Any damage to property occasioned by the use and occupation of the Demised Recreation Area or any part thereof;
 - 10.1.3. Any injury to any person or persons, including death resulting at any time therefrom, occurring in or about the Demised Recreation Area or any part thereof during the term of this sublease and arising from or occasioned by any cause whatsoever except for an act or omission of the Sublessor's agents or servants.

This provision shall survive the termination of the sublease.

11. SUBLETTING BY SUBLESSEE

- 11.1. The Sublessee shall not assign, transfer, mortgage, charge or otherwise dispose of this Sublease or sublet or part with possession of the Demised Recreation Area either in whole

or in part without the prior written authorization of the Sublessor, which authorization may be withheld in the Sublessor's sole and absolute discretion.

11.1.1. Recreational rentals not exceeding 14 continuous days are permitted.

12. DEFAULT BY SUBLESSEE

12.1. In the event of default by the Sublessee in the performance of any of its obligations hereunder other than the payment of rent, the Sublessor may but shall not be obliged to perform the same, and the amount of any expenditures made by the Sublessor in connection therewith including solicitor's fees on a solicitor-and-client basis, shall be deemed to be rent payable hereunder on the date incurred, and shall be reimbursed to the Sublessor by the Sublessee on demand together with interest at the rate of Twelve (12%) percent per annum from the date incurred until paid. The Sublessor shall, however, be under no obligation to remedy any default of the Sublessee and shall not incur any liability to the Sublessee for any act or omission in the course of its curing or attempting to cure any such default.

12.2. In case the Sublessee dissolves the Association or the sale of the Association, the Sublessee will be found in complete default, where the Sublessor will take possession of the assets.

13. NOTICE

13.1. Whenever under the provisions hereof any notice, demands, or requests are required to be given by either party to the other such notice, demand, or request shall be deemed to have been served on the day of delivery by personal delivery to the address of the Sublessor at:

Municipal District of Greenview No.16, Box 1079, 4806-36 Ave, Valleyview, AB T0H 3N0;
Attention: Chief Administrative Officer

And to the Sublessee at the following address:

Grande Cache Firefighter's Association, Box 128, Grande Cache, Alberta T0E 0Y0
Attention: President

provided, however, that such addresses may be changed upon five (5) days' written notice.

13.2. All notices and service of documents required to be given under this agreement shall be in writing and shall be deemed to be good and sufficient if delivered to the addresses indicated above.

13.3. Successor and Assigns

The word "Sublessor" wherever it occurs herein shall mean and extend to and include the Sublessor, its successors, and assigns: and the word "Sublessee" shall mean and extend to and include the Sublessee, its heirs, executors, administrators, successors and permitted assigns.

14. SEVERABILITY

14.1. If any term, covenant, or condition of this Sublease, or the application thereof, to any person or circumstance, shall to any extent be invalid or unenforceable, the remainder of this sublease or the application of such term, covenant, or condition to persons or circumstances other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each term, covenant or condition of this sublease shall be valid and be enforced to the fullest extent permitted by law.

15. ACCEPTANCE OF TENANT SUBLEASE

15.1. The Sublessee does hereby accept this Sublease of the Demised Recreation Area, to be held by it as subtenant and subject to the conditions, restrictions, and covenants above set forth.

IN WITNESS THEREOF, the parties have executed this Tenant Sublease Agreement made this _____ day of _____, 2023.

Sublessee Signature	Sublessor Signature
Sublessee Printed Name	Sublessor Printed Name
Date	Date
Witness Signature	Witness Signature
Witness Printed Name	Witness Printed Name
Date	Date

Schedule A - Demised Premises



Schedule B – Additional Services

Lawn Mowing: 2023 - 2025

As per Greenview Council Motion 23.06-350, Greenview Administration will provide lawn mowing services for Fireman's Pit from 2023 – 2025 as an in-kind donation.

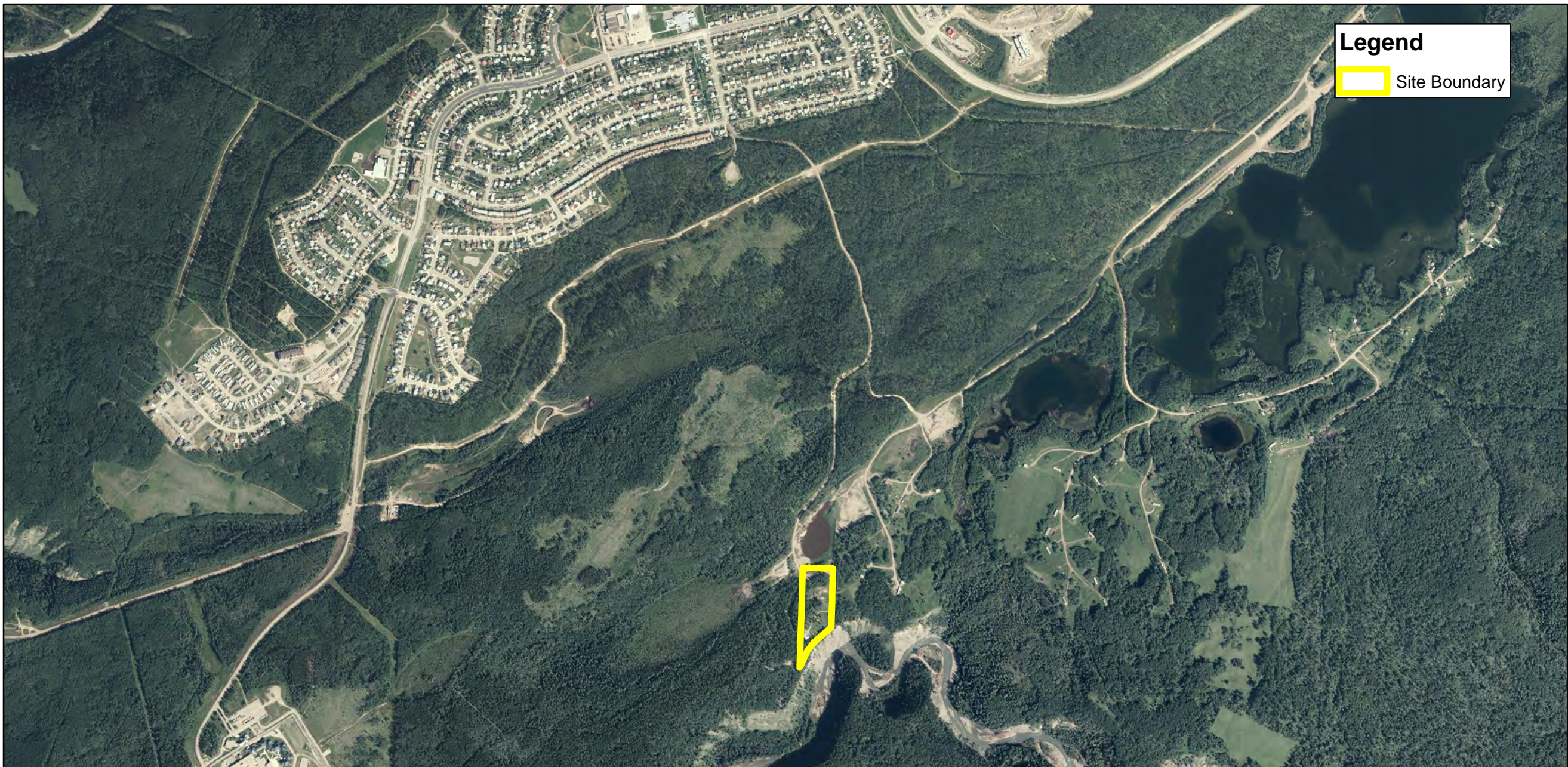
Any questions related to lawn maintenance shall be directed to:

Sheila Kaus
Manager, Agricultural Services

Email: Sheila.Kaus@mdgreenview.ab.ca

Direct Line: (780) 524 - 7658

DRAFT



TITLE:

Fireman's Pit - Access Overview Map

DATE:

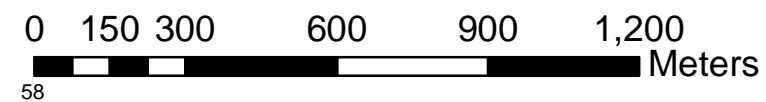
September 2023

LOCATION:

Grande Cache, Alberta
E 28 - 56 - 8 - W6M

SCALE:

1:15,000



DRAWN BY:

D. Wood



REQUEST FOR DECISION

SUBJECT: **Grande Prairie Aboriginal Circle of Services – Sponsorship Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: September 26, 2023 CAO: MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: LD
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Greenview Sponsorships & Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$1,000.00 to the Grande Prairie Aboriginal Circle of Services for the 9th Annual Grande Prairie Round Dance, to be hosted on November 25, 2023, in Grande Prairie, Alberta, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The Grande Prairie Aboriginal Circle of Services (GPACOS) is hosting its 9th Annual Grande Prairie Round Dance on November 25th, 2023, in Grande Prairie, Alberta.

GPACOS is an inter-agency group that works to help strengthen communities and services for Aboriginal people within the Grande Prairie area. They are dedicated to promoting awareness of their cultural history to the public, recognizing Aboriginal issues, networking, and improving access to services for the Aboriginal population.

The Annual Round Dance is held to bring people together to celebrate the traditional celebration of healing, sharing, and helping. The organization extends the invitation and encourages the entire community to join in a day of colourful dance and drumming, traditional foods, cultural education, and inclusiveness.

The organization has requested a \$2,000.00 sponsorship for the event, in which Greenview's branding will be promoted through print material, along with signage and verbal mentions at the event. Administration is recommending Council consider a \$1,000.00 sponsorship, as this event is not held within Greenview, but is available for Greenview residents to attend.

In past, Greenview has sponsored the Round Dance, which included a \$500.00 donation in 2022, as this event hosts attendees from Greenview, such as Sturgeon Lake, Valleyview, and the Grande Cache area.

The balance of the Community Services Grants and Sponsorship budget totals approximately \$246,777.60.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be supporting a cultural event that hosts Greenview residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview could see an influx in requests for events that are not held within Greenview and do not have a direct impact on Greenview residents.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend a different sponsorship amount be awarded or take no action in the recommended motion.

Alternative #2: Council has the alternative to support the event in another capacity, such as promoting the event through the Greenview website and social media platforms or an in-kind donation.

FINANCIAL IMPLICATION:

Direct Costs: \$1,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise Grande Prairie Aboriginal Circle of Services of Council's decision.

ATTACHMENT(S):

- Grande Prairie Aboriginal Circle of Services Sponsorship Application
- Grande Prairie Aboriginal Circle of Services Sponsorship Letter
- Grande Prairie Round Dance 2023 budget
- GPRD 2022 Balance Sheet

Greenview Sponsorship and Donation Request Form

Row 73

Organization or Person Requesting Funds	Grande Prairie Aboriginal Circle of Services
Date of Application	08/30/23
Form Date Field	159
Date of Event	11/25/23
Phone Number	780-219-5789
Purpose of Organization	wendygoulet3@gmail.com
Mailing Address	Bag 900-15, 9621-96 avenue Peace River, AB T8S 1T4
Funding Request Total	2000
Type of sponsorship request	Event Gifts-in-kind (i.e. silent auction items)
Describe your organization	GPACOS is an inter-agency group that works in partnership to strategically plan and strengthen services for Aboriginal people in the Grande Prairie area. GPACOS is committed to: <input type="checkbox"/> promoting awareness of our rich cultural heritage to the general public, <input type="checkbox"/> identifying Aboriginal issues and informing community service providers/agencies, <input type="checkbox"/> identifying Aboriginal leaders in the community, <input type="checkbox"/> networking and partnering with service providers/agencies and other supportive organizations, <input type="checkbox"/> improving access to services for the Aboriginal population, <input type="checkbox"/> identifying and creating an awareness of available community resources, and <input type="checkbox"/> strengthening the Aboriginal community in further development of creatively addressing community issues in culturally appropriate ways.
Intended Purpose	In order to host an event of this size, the Round Dance committee seeks support for both in-kind and financial donations for approximately \$20,000/year. With the support of your business or organization, the GPACOS Round Dance organizing committee will ensure the entire community is invited and welcomed to this round dance.
Direct Goals	As the host organization, Grande Prairie Aboriginal Circle of Services is dependent on the generosity of volunteers, community agencies, and financial supporters to move forward on this path of sharing, healing, helping and reconciliation. We are

hoping to meet our financial, human resource and in-kind needs for this event through donations.

Where/When?	November 25, 2023
Benefit to residents of Greenview	Our Round Dance is attended by people from MD of Greenview and it provides a local opportunity to attend.
Funding from others	We have sent out requests just waiting to hear back.
Recognition	Announced at the event, program and signage at event.
Previous Donation	Not for this event
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donatee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	
Financial Statement	
Administration Recommendations	
Email	
Column41	

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Wendy Goulet

Column47

Logo Permission Ok

**Agreement with
Statement** I understand, we are also not registered.

Signature1 Wendy GOulet

FOIP Disclosure

Dear Friends & Neighbors,

Grande Prairie Aboriginal Circle of Services (GPACOS) is hosting the 9th Annual Grande Prairie Round Dance that will be on November 25, 2023.

As the host organization, Grande Prairie Aboriginal Circle of Services is dependent on the generosity of volunteers, community agencies, and financial supporters to move forward on this path of sharing, healing, helping and reconciliation. We are hoping to meet our financial, human resource and in-kind needs for this event through donations.

In order to host an event of this size, the Round Dance committee seeks support for both in-kind and financial donations for approximately \$20,000/year. With the support of your business or organization, the GPACOS Round Dance organizing committee will ensure the entire community is invited and welcomed to this round dance. A free soup and bannock feast will be also be available. Additionally, we support the drummers and Elders through a modest honorarium for sharing their songs with us.

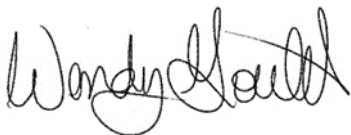
Any donation from your organization will ensure the round dance moves forward with its vision of continued physical, spiritual, emotional and intellectual well-being of our children, youth and families.

Donation cheques are made out to: "Grande Prairie Aboriginal Circle of Services (GPACOS)" and sent to Bag 900-15, 9621-96 avenue or etranfered to gpacos@outlook.com

Please contact Wendy Goulet 780-219-5789 or email wendygoulet3@gmail.com for more information.

Thank-you for considering this request.

Yours in partnership,



Administrative Support
GPACOS

Round Dance Budget November 25, 2023

Expense	Amount	In-kind
Float	300	0
Firewood	400	0
Honoraria (Elder/Pipe Carrier)	2,000	0
Honoraria (Stickman)	1,000	0
Honoraria (MC)	1,000	0
Honoraria (3 Firekeepers)	450	0
Honoraria Drummers	8,000	0
Caterer (Feast & Bag Lunch)	3,000	0
Cultural Food (coffee/tea, bottled water for drummers, Apple & Potatoe Dances)	500	0
Hotel Rooms (Elder, MC, Stickman, Invited Drummers)	3,000	0
Venue & Fire Permit	10	0
Giveaway	700	300
Gifts	400	0
Gift Cards	500	0
Prints & Tobacco	800	0
Supplies (raffle tickets)	100	0
TOTAL EXPENSES	22,160	300
	22,460	

Income	2022	2022	
	Cash	In-kind	Notes
Balance forward	0.00	0.00	
Aboriginal Services	0.00	500.00	
AHS	0.00	100.00	
Anonymous	200.00	28.00	
ATCO	500.00	0.00	
CNRL	2,000.00	0.00	
County of Grande Prairie	5,000.00	0.00	
City of Grande Prairie	6,600.00	0.00	
Ducks Unlimited	500.00	0.00	Door prize
Grande Prairie Friendship Centre	1,000.00	610.00	
Grande Prairie On Campus Friendship Centre	0.00	50.00	
Grande Prairie Public School Division	0.00	287.94	
Kinetic	5,000.00	0.00	
Kori-lyn Northey	0.00	500.00	
Krista Umble	100.00	0.00	
Michelle Hodder	0.00	500.00	
Municipal District of Greenview No. 16	500.00	0.00	
Nicks at No Frills	0.00	100.00	
Northreach Society	1,000.00	0.00	
Opwakan Meskanew	0.00	0.00	
Peace Wapiti School Division	0.00	0.00	
Pembina	0.00	0.00	
Rotary	0.00	0.00	
Shauna Livesey	0.00	100.00	Giveaway
Tara Energy	500.00	0.00	
Thunderbird Inc	300.00	100.00	
Traditional Paths	0.00	200.00	
Veterans Memorial Gardens	100.00	0.00	
Wendy Goulet	0.00	100.00	
Raffle	773.00	0.00	
	24,073.00	3,175.94	

Total Income	27,248.94		
Expenses			
	<i>Cash</i>	<i>In-kind</i>	
Administration	100	500	
Apples	0	100	
Blankets	395.96	0	
Caterer	2000	638	
Coffee	275.72	0	
Cultural Food	55.38	0	
Drummers (20)	5250	0	
Elder Pipe Carrier	1300	0	
Facility	0	287.54	
Firekeepers (3)	450	0	
Gifts	0	600	
Gift cards	480	0	
Giveaway	700	300	
Honoraria MC	1000	0	
Honoraria Stickman (2)	1000	0	
Honoring our volunteers (3)	0	0	
Hotel	2910.26	0	
Prints & Tobacco	99	100	AHS/ GP On Campus Friendship Centre
Raffle	0	550	
Storytelling & Cultural Teachings	0	0	
Transportation	0	0	
Water	0	100	
Wood	400	0	
Total	16416.32	3175.54	
Total Expenses	19591.86		
Balance	7,657.08		



REQUEST FOR DECISION

SUBJECT: Grande Prairie Aboriginal Circle of Services – Truth and Reconciliation Sponsorship Request

SUBMISSION TO: REGULAR COUNCIL MEETING **REVIEWED AND APPROVED FOR SUBMISSION**
MEETING DATE: September 26, 2023 **CAO:** **MANAGER:**
DEPARTMENT: COMMUNITY SERVICES **DIR:** MH **PRESENTER:** LD
STRATEGIC PLAN: Culture, Social & Emergency Services **LEG:** SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Greenview Sponsorships & Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$1,000.00 to the Grande Prairie Aboriginal Circle of Services event in honouring National Day of Truth and Reconciliation, to be held on September 30th, 2023, in Grande Prairie, Alberta, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The Grande Prairie Aboriginal Circle of Services (GPACOS) is coming together on September 30, 2023, at Muskoseepi Park, in Grande Prairie, Alberta, in honor and recognition of the National Day for Truth and Reconciliation. GPACOS is an inter-agency group that works to help strengthen services for Aboriginal people within the Grande Prairie area. They are dedicated to promoting awareness of their cultural history to the public, recognizing Aboriginal issues, networking, and improving access to services for the Aboriginal population.

The organization is committed to fostering unity among the communities in Grande Prairie and the surrounding areas, with a focus on raising awareness and paying tribute to the families affected by residential schools. Their objective is to ensure the remembrance and respectful acknowledgment of Indian Residential Schools (IRS), their survivors, and the students who were tragically lost. This event will provide a secure space for IRS survivors to share their stories and be heard and acknowledged. Additionally, it offers an invaluable opportunity for community members to gain a deeper understanding of the profound and lasting impact of residential schools.

GPACOS is requesting a \$2,000.00 sponsorship which would promote Greenview's branding within the event by way of print recognition within the event programs, verbal recognition and a Greenview banner will be displayed at the event. Administration is recommending Council consider a \$1,000.00 sponsorship, as this event is being held within the City of Grande Prairie, however, it could benefit Greenview residents.

The event has received, to date, donations from the Grande Prairie Public School Division of \$2,500.00, an in-kind donation from the City of Grande Prairie. Donation requests have been sent to the County of Grande Prairie along with other businesses within the Grande Prairie area.

In past, Greenview has sponsored other events held by the Grande Prairie Aboriginal Circle of Services, such as the 2022 Round Dance for \$500.00, which included participants from Greenview.

The balance of the Community Services Grants and Sponsorship budget totals approximately \$246,777.60.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be supporting an event that is available to Greenview community members.
2. The benefit of Council accepting the recommended motion is that Greenview would help surrounding communities bring awareness to residential schools and their impact within the region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview could see an influx in requests for cultural events that are not held within Greenview and do not have a direct impact on Greenview residents.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend a different sponsorship amount be awarded or take no action on the recommended motion.

Alternative #2: Council has the alternative to support the event in another capacity, such as promoting the event through the Greenview website and social media platforms or an in-kind donation.

FINANCIAL IMPLICATION:

Direct Costs: \$1,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise Grande Prairie Aboriginal Circle of Services of Council's decision.

ATTACHMENT(S):

- Grande Prairie Aboriginal Circle of Services Sponsorship Application
- GPACOS Orange Shirt Day Fundraising Letter
- Orange Shirt Day Sponsorship Levels
- Orange Shirt Day 2023 Budget
- Orange Shirt Day 2022 Balance Sheet

Greenview Sponsorship and Donation Request Form

Row 72

Organization or Person Requesting Funds	Grande Prairie Aboriginal Circle of Services
Date of Application	08/30/23
Form Date Field	158
Date of Event	09/30/23
Phone Number	782195789
Purpose of Organization	wendygoulet3@gmail.com
Mailing Address	Bag 900-15, 9621-96 Avenue
Funding Request Total	2000
Type of sponsorship request	Event
Describe your organization	GPACOS is an inter-agency group that works in partnership to strategically plan and strengthen services for Aboriginal people in the Grande Prairie area. GPACOS is committed to: <input type="checkbox"/> promoting awareness of our rich cultural heritage to the general public, <input type="checkbox"/> identifying Aboriginal issues and informing community service providers/agencies, <input type="checkbox"/> identifying Aboriginal leaders in the community, <input type="checkbox"/> networking and partnering with service providers/agencies and other supportive organizations, <input type="checkbox"/> improving access to services for the Aboriginal population, <input type="checkbox"/> identifying and creating an awareness of available community resources, and <input type="checkbox"/> strengthening the Aboriginal community in further development of creatively addressing community issues in culturally appropriate ways.
Intended Purpose	The planning committee is seeking financial support the event activities. In return for your donation, we are happy to promote your organization's contribution with our OSD promotions and announce the donation at the event. Our event will be from 12:00pm-4:00pm in Muskoseepi Park.
Direct Goals	In the spirit of reconciliation and hope, the Grande Prairie Aboriginal Circle of Services (GPACOS) would like to come together to bring awareness and honor the families affected by Residential Schools on September 30, 2023 the National Day for Truth and Reconciliation (Orange Shirt Day). The planning

committee is working hard to ensure that Indian Residential Schools (IRS), IRS survivors, and those IRS students who we have lost are not forgotten, and that opportunity to strengthen understanding and healing are provided. Locally some of the Indigenous population would have attended St. Francois Xavier Boarding School near Calais, Alberta operated by the Catholic Church. A new school was constructed in 1910 and again in 1922, with new dormitories being added in 1944. By 1954, it was concluded the school was too dilapidated to repair. Instead it was decided that it should be closed and replaced with a day school. However the day school did not begin until 1961 and the boarding school remained in operation until 1962.

Where/When?	Our event will be from 12:00pm-4:00pm in Muskoseepi Park, September 30, 2023
Benefit to residents of Greenview	This event will give the Survivors of Indian Residential School an opportunity a place to be heard and acknowledged along with providing community members an opportunity to learn more about the impacts of Indian Residential School.
Funding from others	To date Grande Prairie Public School Division has donated \$2500 and the city had in-kind sponsorship. We have sent out donation request to County of Grande Prairie and other businesses.
Recognition	Logo will be in program at event and a Greenview Banner can be displayed at the event. We can arrange for a committee member to be available for photo-op also.
Previous Donation	Not for this event.
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donatee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Wendy Goulet

Column47

Logo Permission Ok

**Agreement with
Statement** I understand, we are also not registered.

Signature1 Wendy GOulet

FOIP Disclosure



Bag 900-15, 9621 - 96 Avenue
Peace River, AB T8S 1T4
(780) 219-8047

Dear Friends & Neighbors,

In the spirit of reconciliation and hope, the Grande Prairie Aboriginal Circle of Services (GPACOS) would like to come together to bring awareness and honor the families affected by Residential Schools on September 30, 2023 the National Day for Truth and Reconciliation (Orange Shirt Day).

In the spring of 2013, the first Orange Shirt Day held at the St. Joseph Mission IRS at William's Lake, BC. The movement grew out of *Phyllis' story* of having her shiny new orange shirt taken away on her first day of school at the Mission, and it has become an opportunity to keep the discussion on all aspects of residential schools happening annually on September 30. The date chosen is the time of year in which children taken from their homes to residential schools. Orange Shirt Day is also an opportunity for First Nations, local governments, schools and communities to continue the conversations around anti-racism and anti-bullying policies as well as coming together in the spirit of reconciliation for the benefits of generations to come. To learn more about Orange Shirt Day you can visit www.orangeshirtday.org

The planning committee is working hard to ensure that Indian Residential Schools (IRS), IRS survivors, and those IRS students who we have lost are not forgotten, and that opportunity to strengthen understanding and healing are provided. Locally some of the Indigenous population would have attended St. Francois Xavier Boarding School near Calais, Alberta operated by the Catholic Church. A new school was constructed in 1910 and again in 1922, with new dormitories being added in 1944. By 1954, it was concluded the school was too dilapidated to repair. Instead it was decided that it should be closed and replaced with a day school. However the day school did not begin until 1961 and the boarding school remained in operation until 1962.

The planning committee is seeking financial support the event activities. In return for your donation, we are happy to promote your organization's contribution with our OSD promotions and announce the donation at the event. Our event will be from 12:00pm-4:00pm in Muskoseepi Park.

Donation cheques are to be made out to: Grande Prairie Aboriginal Circle of Services (GPACOS)
Bag 900-15, 9621 – 96 avenue, Peace River AB T8S 1T4

Of course, a representative of your company is invited to attend September 30. Please let us know if someone is able to attend so we can ensure she/he know which part of Muskoseepi Park to go to, are met, taken care of and recognized during the opening ceremony.

Respectfully,

On Behalf of the OSD Planning Committee

Shauna Livesey
Orange Shirt Day Sub-Committee Co-Chair
Grande Prairie Circle of Aboriginal Services

NATIONAL DAY FOR TRUTH AND RECONCILIATION

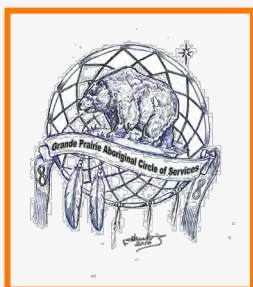


SPONSORSHIP OPPORTUNITY

SEPTEMBER 30

Opportunity	Eagle \$5000+	Buffalo \$2000+	Bear \$1000+	Wolf \$500+	Moose \$100+
Corporate banner displayed at event	✓	✓	✓		
Logo with website link on our website year round	✓	✓	✓		
Sponsorship shared on our social media pages with link back to company page or website	✓	✓	✓		
Sponsorship shared on our social media pages and website	✓	✓	✓	✓	✓
Company announced as event sponsor indicating sponsorship level	✓	✓	✓	✓	✓
Event photo	✓	✓	✓	✓	✓
Thank you in local newspaper with logo	✓	✓			
Thank you in local newspaper	✓	✓	✓	✓	✓
Exhibitor space at event with priority selections	✓	✓	✓		
Name in program	✓	✓	✓	✓	✓
Logo in program	✓	✓			

Another sponsorship opportunity is to sponsor one, or several, of the below events and have the event named for your company/organization. For example, "Company ABC's Tiny Tots Event".



Opportunity	\$5,000	\$3,000	\$2,000	\$1,000
Orange Shirt Day T-shirts with logo on it (500)	✓			
Barbeque Burgers/Hotdogs		✓		
Metis Jigging & Fiddling & Band		✓		
Drummers & Dancers		✓		

We also appreciate in-kind donations of labour, use of equipment, or volunteer support during the event. For more information, please contact Shauna Livesey, at 780-830-9537 or email Shauna.Livesey@gppsd.ab.ca or mail to Bag 900-15, 9621-96 avenue, Peace River, AB T8S 1T4

GPACOS - OSD		
Budget		
	2023	In-Kind
Administration	100	500
Community Art Piece	0	450
Dancers/Singers	2000	0
Drummers	2500	0
Elder	400	0
Firekeeper	200	0
Gifts	1000	0
Hotel Rooms	700	0
Lunch (hamburgers/hotdogs)	0	2000
Keynote Speakers	1200	0
Memorial Tree	1200	0
Stand for plaque	250	0
MC	600	1900
Pipe ceremony	1200	0
Protocol (Tobacco, prints)	300	0
Pump Out	375	0
Radios	0	200
Sound System	0	200
Story Walk	0	150
Tents	0	500
Sub-totals	11925	5400
Totals	17325	

Revenue	2022	In Kind	2023	In-Progress	In-Kind	Notes
Brought forward	4046.78	0	4023.01			
City of GP	0	2000				
Cadotte Lake Metis Group	0	0				
Cathy Desmarais, TPS	0	0				
Centre for Young Parents	0	650				
CNRL	1200	0				
County of Grande Prairie	500	0				
Country pump out	0	350				
CSS	0	500				
Earl Lambert	0	1900				
Frontier College	0	150				
GPFC- Tshirts Sales	0	0				
GPCSD	0	100				
GPRC	0	0				
GPPSD	0	100				
Kairos, Grande Prairie	0	0				
NCSA	0	0				
NW CSS	0	0				
On campus Friendship Centre		100				
Pitone Youth Group, GPFC		200				
PWSD #76	0	100				
Region 6 MNA	2500	0				
Surepoint Technology	0	2000				
TAHK Energy	500	0				
TC Energy	2500	0				
Terry-Lynn Bulldog-Bishop	0	0				
T-shirt Day Sales	0	0				
Veterans Memorial Gardens	0	200				
Wendy Goulet	0	0				
Total	11246.78	8350	4023.01	0	0	
Total Revenues	19596.78		4023.01			
Expenses						
Administration	100	500				
Community Art Project	105	450				
Country pump out	367.5	350				350 + gst 2 portapoties
Dancers	1800	0				
Drummers	1200	0				4x\$300 +\$200 travel
Elder	200	0				
Firekeeper	200	0				
Gifts	1234.71	200				Blankets
Hotel Rooms 2 nights/2 rm	99.44	0				
Honourariums	800	0				Speakers
Lunch		2000				Hamburgers Hotdogs
Memorial Bench						
Memorial Plaque		1000				
MC	600	1900				
Muskoseepi Amphitheater		1000				
Protocol (Tobacco, prints)	169.05	400				
Shipping						
Singers	200					
Sound System	0	200				
Story Walk		150				
Youth Volunteers		200				
Water	148.07					
Total	7223.77	8350	0	0	0	
Total Expenses	15573.77		0			
Total Revenue over Expenses	4023.01		4023.01			



REQUEST FOR DECISION

SUBJECT:	Ridgevalley Seniors Home – Reallocation of funds request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 26, 2023	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: WB	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8002 – Community Grants

RECOMMENDED ACTION:

MOTION: That Council approve the reallocation of funds in the amount of \$14,235.05 from the awarded 2022 grant to the Ridgevalley Seniors Home, to be used for the replacement of the main boiler.

BACKGROUND/PROPOSAL:

The Ridgevalley Seniors Home was awarded a \$105,458.37 capital grant in 2022 for the completion of installing a Wanderguard system, door upgrades, hallway and roof repairs, replacement of shingles, and the purchasing of tools and items for snow removal, cleaning, etc.

The group is requesting that a portion of the awarded 2022 grant funds be reallocated to the main boiler replacement project. With this, some items from the original project have been removed, which include replacing shingles, purchasing new tools, and cleaning items, and replacing the nameplates within the building. These three items being removed have been noted within the included attachments. The total amount to be reallocated is \$14,235.05.

With the old boiler failing, the Seniors Home needs a replacement urgently, as this is the main source of continual hot water within the building, which made this project a top priority for staff and residents.

The total cost for the replacement of the main boiler is \$16,065.00, of which the Ridgevalley Seniors Home has covered the outstanding amount.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be allowing the Ridgevalley Seniors Home to reallocate funds into a project that is essential to the staff and residents.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the reallocation of funds or request that the funds be returned to Greenview.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Ridgevalley Seniors Home following Council's direction.

ATTACHMENT(S):

- MD Grant Reallocations
- MD Grant Project 2021 Actuals



26230 Twp Rd 713
R.R.1, Crooked Creek, AB T0H 0Y0
780-957-2372
admin@ridgevalleyhome.ca


August 31, 2023

Attn: MD Greenview Council

Re: Ridgevalley Seniors Home Grant

We are requesting the reallocation of some of the grant money from the 2021 Grant given to the Ridgevalley Seniors Home. I have attached the original request sheet and the reallocation sheet.

Thanks for your consideration.

		MD GREENVIEW GRANT PROJECTS	
Project Description			Quote included
WanderGuard system to prevent Seniors with dementia from exiting the building. This is a critical need for the safety of our residents. We need to do some upgrades to some of our exterior doors along with this system.	Wander Guard System from Priority Comm.	\$ 65,000.00	yes
	Door replacement X1	\$ 450.00	
	Fire exit hardware for 7 exterior doors	\$ 3,320.44	yes
	Electrical for connecting power to system	\$ 14,912.63	yes
	Total for the project.	\$ 83,683.07	
East hallway wall repair and suspended ceiling replacement, including new LED lighting.	Ceiling removal and replacement	\$ 4,500.00	yes
	New Lighting and Electrical	\$ 1,123.24	yes
	New taping and repair	\$ 650.00	
	Painting hallway	\$ 510.00	
	Total for the project.	\$ 6,783.24	
Replace Shingles on North roof slope approx 3700 sqft	Labour to reshingle @ \$2/sqft	\$ 7,400.00	
	Material to reshingle	\$ 5,393.78	yes
	Total for the project.	\$ 12,793.78	
Milwaukee Cordless Handheld Blower Kit for snow removal, eaves trough cleaning etc.	Milwaukee Tool M18 FUEL 120 MPH 450 CFM 18V Lithium-Ion Brushless Cordless Handheld Blower Kit w/ 8.0Ah Battery. Home Depot	\$ 400.00	
	Total for the project.	\$ 400.00	
Room name and numbering plates, required by Home Care	11 room name and number plates for residents room:	\$ 566.27	yes
	13 Room # only exterior	\$ 627.90	yes
	Other interior signs	\$ 549.15	yes
	Shipping	\$ 54.97	yes
	Total for the project.	\$ 1,798.28	
Total Grant Requested		\$ 105,458.37	



MD GREENVIEW GRANT PROJECTS FUNDS REALLOCATION

Project Description		Difference from request	
Wanderguard system to prevent Seniors with dementia from exiting the building. This is a critical need for the safety of our residents. We need to do some upgrades to some of our exterior doors along with this system.	Equipment from PCS	Priority Communication	\$ 42,622.98
	Equipment from PCS	Priority Communication	\$ 27,725.98
	Wiring for Wanderguard	Dr. Sparkie	\$ 14,912.63
	Material and Labour	Denver Klassen	\$ 2,395.80
	Door frame cladding	Star Fabrication	\$ 126.00
	Door frame cladding	Clement Froese	\$ 383.25
	Labour on Door	Cutting Edge Lawn Care	\$ 441.00
	Labour	Arlin	\$ 25.00
	Labour	Arlin	\$ 25.00
Original request for this project	\$ 83,683.07	Total for the project.	\$ 88,657.64 \$ 4,974.57
East hallway wall repair and suspended ceiling replacement, including new LED lighting.	T-Bar	FBM	\$ 2,377.91
	Corner bead	Home Hardware	\$ 35.49
	Corner bead	Home Depot	\$ 24.32
	Handrail Clips	Star Fabrication	\$ 399.00
	Labour invoice	Summers gold	\$ 1,273.13
	Labour invoice	Summers gold	\$ 1,010.63
	Labour invoice	Summers gold	\$ 223.13
	Labour invoice	Denver Klassen	\$ 1,470.00
	Labour invoice	Denver Klassen	\$ 1,755.60
	Labour	Arlin	\$ 100.00
	Labour	Fern	\$ 240.00
	Labour	Louise	\$ 120.00
Original request for this project	\$ 6,783.24	Total for the project.	\$ 9,029.21 \$ 2,245.97
Replace Shingles on North roof slope approx 3700 sqft	Labour to reshingle @ \$2/sqft		\$ 7,400.00
	Material to reshingle		\$ 5,393.78
	Total for the project.		\$ 12,793.78
Main Boiler Replacement	Main Boiler replacement due to failure on the old Boiler		\$ 16,065.00
Original request for this project	\$ -	Total for the project.	\$ 16,065.00 \$ 16,065.00
Milwaukee Cordless Handheld Blower Kit for snow removal, eaves trough cleaning etc.	Milwaukee Tool M18 FUEL 120 MPH 450 CFM 18V Lithium-Ion Brushless Cordless Handheld Blower Kit w/ 8.0AH Battery. Home Depot		\$ 418.94
Original request for this project	\$ 400.00	Total for the project.	\$ 418.94 \$ 18.94
Room name and numbering plates, required by Home Care	Room numbering plates for residents rooms		\$ 1,022.33
Original request for this project	\$ 1,798.28	Total for the project.	\$ 1,022.33 -\$ 775.95
Total Grant Requested		\$ 113,751.85	
Total Original Grant Received		\$ 105,458.37	
To be requested on next Grant Application		\$ 8,293.48	



MD GREENVIEW GRANT PROJECTS

				Difference from request
Project Description				
Wanderguard system to prevent Seniors with dementia from exiting the building. This is a critical need for the safety of our residents. We need to do some upgrades to some of our exterior doors along with this system.	Equipment from PCS	Priority Communications	\$ 42,622.98	
	Equipment from PCS	Priority Communications	\$ 27,725.98	
	Wiring for Wanderguard	Dr. Sparkie	\$ 14,912.63	
	Material and Labour	Denver Klassen	\$ 2,395.80	
	Door frame cladding	Star Fabrication	\$ 126.00	
	Door frame cladding	Clement Froese	\$ 383.25	
	Labour on Door	Cutting Edge Lawn Care	\$ 441.00	
	Labour	Arlin	\$ 25.00	
	Labour	Arlin	\$ 25.00	
Original request for this project	\$ 83,683.07	Total for the project.	\$ 88,657.64	-\$ 4,974.57
East hallway wall repair and suspended ceiling replacement, including new LED lighting.	T-Bar	FBM	\$ 2,377.91	
	Corner bead	Home Hardware	\$ 35.49	
	Corner bead	Home Depot	\$ 24.32	
	Handrail Clips	Star Fabrication	\$ 399.00	
	Labour invoice	Summers gold	\$ 1,273.13	
	Labour invoice	Summers gold	\$ 1,010.63	
	Labour invoice	Summers gold	\$ 223.13	
	Labour invoice	Denver Klassen	\$ 1,470.00	
	Labour invoice	Denver Klassen	\$ 1,755.60	
	Labour	Arlin	\$ 100.00	
	Labour	Fern	\$ 240.00	
	Labour	Louise	\$ 120.00	
Original request for this project	\$ 6,783.24	Total for the project.	\$ 9,029.21	-\$ 2,245.97

Replace Shingles on North roof slope approx 3700 sqft		Labour to reshingle @ \$2/sqft	\$ 7,400.00	
		Material to reshingle	\$ 5,393.78	
		Total for the project.	\$ 12,793.78	
Main Boiler Replacement		Main Boiler replacement due to failure on the old Boiler	\$ 16,065.00	
Original request for this project	\$ -	Total for the project.	\$ 16,065.00	-\$ 16,065.00
Milwaukee Cordless Handheld Blower Kit for snow removal, eaves trough cleaning etc.		Milwaukee Tool M18 FUEL 120 MPH 450 CFM 18V Lithium-Ion Brushless Cordless Handheld Blower Kit w/ 8.0Ah		
		Battery Home Depot	\$ 418.94	
		Total for the project.	\$ 418.94	-\$ 18.94
Room name and numbering plates, required by Home Care		Room numbering plates for residents rooms	\$ 1,022.33	
Original request for this project	\$ 1,798.28	Total for the project.	\$ 1,022.33	-\$ 775.95
Total Grant Requested			\$ 113,751.85	
Total Original Grant Received			\$ 105,458.37	
			\$ 8,293.48	



Municipal District of Greenview No. 16

NAME: Winston Delorme
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	TIME DEPART	TIME ARRIVE	CODE MEETING	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
6-Sep	19:00	21:30	M	Grande Cache Rec Board							269.00
1-Sep	10:00	11:30	M	CST Coal							269.00
6-Sep	9:00	11:30	M	GIG First Nation Statement Review							269.00
6-Sep				ASCHA Governance & Policy Committee							
7-Sep				ASCHA Executive Meeting							
7-Sep	6:30	19:00	M	Clay Shoot	700						524.00
8-Sep				ASCHA Resolution and Issue Prioritization							
NOTES:				KILOMETER CLAIM			TOTAL				1331.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	700	434.00	NET CLAIM				1331.00
				\$0.26 per km	700	182.00					
				SUBTOTAL		616.00	TOTAL CLAIM				1947.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		616	AMOUNT DUE (OWING)				\$1,947.00

 Claimant

 Date

85

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
11-Aug	9:45	14:30	M	Premier event at airport and Shot Shell	80							317.00
15-Aug	18:00	20:00	M	Little Smoky Cemetery Committee								269.00
18-Aug				Star Fab Anniversary								
21-Aug	13:00	18:30	M	Joint w/Town & SLCN								317.00
22-Aug	8:15	16:30	M	RCM	80							459.00
6-Sep	8:15	21:00	C	GIG meeting & Alberta CARE conference	310							459.00
7-Sep				Greenview Clay shoot								
8-Sep	6:30	12:30	C	Alberta CARE Conference GP	310							459.00
NOTES:				KILOMETER CLAIM			TOTAL					2280.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.62 per km	780	483.60	NET CLAIM					2280.00
				\$0.26 per km	780	202.80						
				SUBTOTAL		686.40	TOTAL CLAIM					2966.40
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		686.4	AMOUNT DUE (OWING)					\$2,966.40

 Claimant

 Date

86

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
18-Aug				Star Fab 50th Anniversary								n/c
21-Aug	14:00	18:15	M	Tri-Council	40							317.00
22-Aug	8:30	16:30	M	Council	16							317.00
27-Aug	12:30	15:45	M	RWLodge BBQ	16							269.00
6-Sep	8:30	11:30	M	GIG First Nation Review	16							269.00
7-Sep	9:30	15:30	M	Shot Shell Sporting Clay Event	46							317.00
NOTES:				KILOMETER CLAIM			TOTAL					1489.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.68 per km	134	91.12	NET CLAIM					1489.00
				\$0.17 per km	134	22.78						
				SUBTOTAL		113.90	TOTAL CLAIM				1602.90	
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		113.9	AMOUNT DUE (OWING)				\$1,602.90	

Claimant

September 11, 2023
 Date

87

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
29-Aug	16:30	19:00	M	Crooked Creek Community Rec Club	30						269.00
1-Sep	10:00	16:00	M	PREDATOR - ZOOM							317.00
6-Sep	9:00	11:00	M	GIG - ZOOM							269.00
7-Sep	9:00	16:00	M	Clay Shoot	106						317.00
NOTES:				KILOMETER CLAIM			TOTAL				1172.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	136	92.48	NET CLAIM				1172.00
				\$0.17 per km	136	23.12					
				SUBTOTAL		115.60	TOTAL CLAIM				1287.60
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		115.6	AMOUNT DUE (OWING)				\$1,287.60

 Claimant

 Date

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 Approved

 Date



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
16-Aug	9:30	10:30	M	South Peace Regional Archives zoom								269.00
6-Sep	9:00	10:30	M	GIG Zoom								269.00
7-Sep	8:00	20:00	C	FCSS Regional Confrence	353			1		20.00		459.00
8-Sep	8:30	16:30	C	FCSS Regional Confrence	353			1		20.00		459.00
9-Sep	10:00	12:00	M	Greenview Library Board	24							269.00
NOTES:				KILOMETER CLAIM			TOTAL			40.00		1725.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.68 per km	730	496.40	NET CLAIM			40.00		1725.00
				\$0.17 per km	730	124.10						
				SUBTOTAL		620.50	TOTAL CLAIM					2385.50
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		620.5	AMOUNT DUE (OWING)					\$2,385.50

 Claimant

 Date

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 Approved

 Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
31-Aug	12:30	14:00	M	CST Coal meeting								269.00
6-Sep	9:00	11:00	M	GIG First Nations Review								269.00
6-Sep	19:00	21:00	M	GC Rec Board meeting								269.00
NOTES:				KILOMETER CLAIM			TOTAL					807.00
Private accomodations June 12. Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
							NET CLAIM					807.00
				\$0.26 per km								
				SUBTOTAL			TOTAL CLAIM					807.00
				LESS G.S.T.			LESS ADVANCES					
				TOTAL			AMOUNT DUE (OWING)					\$807.00



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Aug	8:30	11:30	m	CFWY Exec meeting, AB munis panel meeting							269.00
31-Aug	12:30	14:00	m	CST coal introduction							269.00
5-Sep	12:00	16:00	m	Travel to Valleyview	330			1	50.00		269.00
6-Sep	8:00	12:00	m	GIG FN review, Eco - options energy intro		1	1		40.00		269.00
7-Sep	9:00	17:00	m	Clayshoot, return to GC	330	1			20.00		317.00
NOTES:				KILOMETER CLAIM		TOTAL			110.00		1393.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1790	1109.80	NET CLAIM	110.00			1393.00
				\$0.26 per km	1790	465.40					
				SUBTOTAL		1575.20	TOTAL CLAIM				3078.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1575.2	AMOUNT DUE (OWING)				\$3,078.20

 Claimant

 Date

91

 Approved

 Date