



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

September 12, 2023

9:00 a.m.

Administration Building  
Valleyview, AB

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#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held August 22, 2023	3
	3.2 Business Arising from Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw No. 23-952 Land Use Bylaw Amendment	18
#7	BUSINESS	
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#8 NOTICE OF MOTION

#9 CLOSED SESSION

9.1 Grande Cache Recreation Centre Fieldhouse Design  
Disclosure Harmful to Business Interests of a Third Party  
Section 21, FOIP

9.2 Ridgevalley Lagoon Desludging And Biosolids Removal- Award  
Disclosure Harmful to Business Interests of a Third Party  
Section 21, FOIP

9.3 Ridgevalley Lift Station And Manhole Relining – Award  
Disclosure Harmful to Business Interests of a Third Party  
Section 21, FOIP

9.4 Development Enforcement Policy  
Disclosure Harmful to Business Interests of a Third Party  
Section 21, FOIP

#10 MEMBERS  
REPORTS/EXPENSE CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- Ward 6
- Ward 7
- Ward 8
- Ward 8
- Ward 9
- Ward 9

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#11 ADJOURNMENT

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta on Tuesday, August 22, 2023

**#1**  
**CALL TO ORDER**

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

**PRESENT**

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme (virtual)
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott (Virtual)
Ward 9	Councillor Duane Didow (Virtual)

**ATTENDING**

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo
Manager, Communications	Stacey Sevilla

**ABSENT**

Ward 8	Councillor Christine Schlieff
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**#2**  
**AGENDA**

MOTION: 23.08.428 Moved by: COUNCILLOR TOM BURTON

That Council adopt the Agenda of the August 22, 2023, Regular Council Meeting as amended.

- Addition of 7.16 Sandy Bay Wildfire Recovery
- Move Agenda items 9.1 and 9.3 to Open Session

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3  
MINUTES**

**MOTION: 23.08.429 Moved by: COUNCILLOR DAVE BERRY**

That Council adopt the minutes of the July 25, 2023, Regular Council Meeting as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

**CARRIED**

**BUSINESS ARISING  
FROM THE MINUTES**

**BUSINESS ARISING FROM MINUTES**

**Bylaw 23-951  
1<sup>st</sup> Reading**

**6.2 BYLAW 23-951 BUSINESS LICENSE BYLAW**

**MOTION: 23.08.430 Moved by: COUNCILLOR RYAN RATZLAFF**

That Council give first reading to Bylaw 23-951 "Business Licensing Bylaw" as presented.

- 6.6 Mobile Vendors – remove within the hamlet of Grande Cache
- Define the term Minor
- Clause for accommodating replacement of vendors due to breakdowns, extenuating circumstances. (in this bylaw, or within a special events bylaw)

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

**CARRIED**

**4.1 PUBLIC HEARING BYLAW 23-948 PUBLIC HEARING**

Chair Tyler Olsen opened the Public Hearing regarding Bylaw No. 23-948 at 9:24 a.m.

**IN ATTENDANCE**

Nicole Freisen  
Bailey Lapp  
Darcy Clark – Landowner  
Brenda Jones Rioux  
Danny Rioux

**REFERRAL AGENCY &  
ADJACENT  
LANDOWNER  
COMMENTS**

On August 2<sup>nd</sup>, 2023, Bylaw 23-948 and notice of Public Hearing was circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Transportation, Alberta Energy Regulator, Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Municipal Affairs – David Dobson, East Smoky Gas Co-op, Northern Gateway Public Schools, ATCO Electric, and Telus.



**APPLICANT  
BACKGROUND  
INFORMATION**

This application for a new minor area structure plan (Minor ASP), titled the Cozy Acres Area Structure Plan (ASP) has been submitted by Beairsto & Associated on behalf of the landowners, for the quarter section legally described as SW 29-70-24-W5M. The quarter is located approximately 0.6 km south of Sturgeon Lake, north of Highway 43 on Range Road 245, within Ward 7. The lands are located within the development area of the Sturgeon Lake Area Structure Plan (SLASP) in Cozy Cove. The Minor ASP would allow the landowner to further subdivide their quarter section where a gravel road for additional lots has already been constructed while providing a guideline for development phasing for the entire quarter section.

**QUESTIONS FROM  
COUNCIL**

The Chair called for any questions from Council.

- Dale Smith: Environmental Reserves, is the applicant not looking at adding those to their plans?
- Bailey Lapp: biophysical report identified any wetlands within the area. At subdivision stage if Council chooses they can do Environmental Reserve.
- Dale Smith: who's in charge of protecting Environmental Reserves once it becomes designated.
- Martino Verhaeghe: municipality is in charge of protection
- Sally Rosson: What is the lot size
- Baily Lapp: phase 1 lots are approx. 5acres

**IN FAVOUR**

The Chair requested that anyone in favour of the application come forward.

- None heard

**OPPOSED**

The Chair requested that anyone opposed of the application come forward.

- Brenda – Lot 7 beside phase 1
- No concerns with phase 1, but do have concerns with phase 2.
- A lot of properties going up, more people, will the community be taken care of, will there be parks/boat launches to keep it a nice community.
- Will there be fences/berms to help control noise

**QUESTIONS FROM  
THE APPLICANT OR  
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoke in favour or against the application.

**FAIR & IMPARTIAL  
HEARING**

The Chair asked the Applicant if they had a fair and impartial hearing.

- Affirmative

**CLOSING BYLAW**

Chair Tyler Olsen closed the Public Hearing regarding Bylaw No. 23-948 closed at 9:41 a.m.

## **6.0 BYLAWS**

### **6.1 BYLAW NO. 23-948 COZY ACRES MINOR AREA STRUCTURE PLAN**

MOTION: 23.08.431 Moved by: COUNCILLOR JENNIFER SCOTT

That Council give second reading to Bylaw 23-948, the Cozy Acres Minor Area Structure Plan, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith

CARRIED

MOTION: 23.08.432 Moved by: COUNCILLOR TOM BURTON

That Council give third reading to Bylaw 23-948, the Cozy Acres Minor Area Structure Plan, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

### **6.3 BYLAW 23-950 AMENDMENT TO THE VALLEYVIEW INTERMUNICIPAL DEVELOPMENT PLAN (IDP)**

MOTION: 23.08.433 Moved by: COUNCILLOR SALLY ROSSON

That Council give first reading to Bylaw 23-950, being an amendment to the Valleyview Intermunicipal Development Plan (IDP) to change the future land use for all of the SW-9-70-22-W5M from future industrial to agricultural.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.08.434 Moved by: COUNCILLOR RYAN RATZLAFF

That Council schedule a Public Hearing to Bylaw 23-950, to be held on September 26, 2023, at 9:15 am.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

#### **6.4 BYLAW 23-940 FIREWORKS BYLAW**

MOTION: 23.08.435 Moved by: COUNCILLOR SALLY ROSSON

That Council give first reading to Fireworks Bylaw 23-940, as presented.

- Add rules for setting off fireworks next to livestock.
- 2.7 need a space between "known as"
- Specify in 4.1 whether tannerite is included.

C FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 10:11 a.m.

Reeve Olsen reconvened the meeting at 10:20 a.m.

#### **6.5 BYLAW 23-949 GRANDE CACHE WASTEWATER TREATMENT FACILITY BORROWING BYLAW**

MOTION: 23.08.436 Moved by: COUNCILLOR DALE SMITH

That Council give third reading to Bylaw 23-949 "Grande Cache Wastewater Treatment Facility Borrowing Bylaw", as presented.

- Correct 1.1 title, add the word facility.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

#### **7.1 COMMERCIAL AND INDUSTRIAL LANDS PRELIMINARY ASSESSMENT WITHIN THE HAMLET OF GRANDE CACHE**

MOTION: 23.08.437 Moved by: COUNCILLOR DUANE DIDOW

That Council accept the Commercial and Industrial Lands Assessment within the Hamlet of Grande Cache for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.08.438 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to initiate the process to purchase land from the Province of Alberta, being the lands shown as Roll Number 7200 in the Hamlet of Grande Cache east of Memorial Drive.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

## **7.2 POLICY 1040 “APPOINTMENT TO BOARDS AND COMMITTEES”**

MOTION: 23.08.439 Moved by: COUNCILLOR TOM BURTON

That Council approve Policy 1040 “Appointment to Boards and Committees” as presented.

- Spell out proper bylaw name for MD of Greenview Library board in the cross reference.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

## **7.3 TOWN OF GRANDE CACHE POLICY REPEALS**

MOTION: 23.08.440 Moved by: COUNCILLOR TOM BURTON

That Council repeal the following obsolete Town of Grande Cache policies:

- Activation of Municipal Emergency Operations Centre (EOC) Policy 029/13
- Business Continuity Policy 026/13
- Collection of Delinquent Accounts 265/09
- Commissioner for Oaths 196/17
- Complaint Policy 450/16
- Corporate Sponsorship (Solicitation) Policy 205/14
- Correspondence 415/17
- Environmental Stewardship 265/09
- Facility Allocation & Rental 187/10
- Fraud 183/16
- Grande Cache Recreation Centre Child Abandonment Policy 265/09
- Grande Cache Recreation Centre Suspension Policy 265/09
- Hours of Operation 109/14
- Post-Emergency Event Counselling Policy 030/13
- Post-Emergency Event Lessons Learned Policy 031/13
- Purchasing 220/17
- Recreational Areas Waiver of Rental Charges 265/09
- Recycling 265/09
- Release of Tax Roll Information 087/12
- Telecommunications Policy 027/13
- Travel Expenses 023/18
- Use of Council Chambers 415/17

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.4 POLICY 4006 FLEET AND EQUIPMENT REPLACEMENT**

MOTION: 23.08.441 Moved by: COUNCILLOR DALE SMITH

That Council approve Policy 4006 "Fleet and Equipment Replacement Policy" as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.5 POLICY 4011 SNOW CLEARING AND ICE CONTROL OF GREENVIEW ROADWAYS AND PUBLIC BUILDINGS**

MOTION: 23.08.442 Moved by: COUNCILLOR WINSTON DELORME

That Council approve Policy 4011 "Snow Clearing and Ice Control of Greenview Roadways and Public Buildings" as amended.

- 3.3 C, 7.2 and 1.7 – Remove the strike through
- Redefine risk assessment tool

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.6 POLICY 4020 SNOW REMOVAL RURAL RESIDENTIAL DRIVEWAYS**

MOTION: 23.08.443 Moved by: COUNCILLOR SALLY ROSSON

That Council approve Policy No. 4020 "Snowplowing of Rural Residential Driveways", as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.7 POLICY 4025 DUST CONTROL**

MOTION: 23.08.444 Moved by: COUNCILLOR DAVE BERRY

That Council approve Policy 4025 "Dust Control", as amended.

- 1.6 under definitions should remain.
- Remove multi parcel subdivision.

DEFERRED

MOTION: 23.08.445 Moved by: COUNCILLOR WINSTON DELORME

That Council defer motion 23.08.444 Policy 4025 Dust Control until more information can be brought forward.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Councillor Dave Berry

CARRIED

### **7.8 2023 SCHOLARSHIP RECIPIENTS**

MOTION: 23.08.446 Moved by: COUNCILLOR DUANE DIDOW

That Council authorize funding to the recipients in the total amount of \$16,500.00 as indicated on the 2023 Trade-Diploma Program Scholarship Recommendations Listing, with funds to come from the Community Services budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.08.447 Moved by: COUNCILLOR SALLY ROSSON

That Council authorize funding to the recipients in the total amount of \$32,500.00 as indicated on the 2023 Degree Program Scholarship Recommendations Listing, with funds to come from the Community Services budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 12:07 p.m.

Reeve Olsen reconvened the meeting at 1:00 p.m.

### **7.9 LITTLE SMOKY BASEBALL DIAMOND AGREEMENT**

MOTION: 23.08.448 Moved by: COUNCILLOR RYAN RATZLAFF

That Council authorize Administration to enter into an agreement with the Little Smoky Community Center for the purpose of operating a community baseball diamond within the municipal reserve located at SE 25 – 66 – 22 – W5M.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Councillor Scott exited the meeting at 1:09 p.m.

**7.10 NEW FISH CREEK COMMUNITY HALL GRANT REQUEST**

MOTION: 23.08.449 Moved by: COUNCILLOR DALE SMITH

That Council approve a capital grant up to \$175,000.00 to the New Fish Creek Association for a new roof or repair of the existing roof for the New Fish Creek Community Hall, with funds to come from the Community Grants & Sponsorships budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Scott

CARRIED

**7.11 STARS Foundation – Sponsorship Request**

MOTION: 23.08.450 Moved by: COUNCILLOR SALLY ROSSON

That Council approves a sponsorship of \$1,200.00 for six (6) tickets, for the STARS Foundation's Night with the STARS Gala, on October 4, 2023, in Grande Prairie, Alberta, with funds to come from the Community Services Grants & Sponsorships budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Scott

CARRIED

Councillor Scott re-entered the meeting at 1:23 p.m.

**7.12 ATCO FRANCHISE FEE – HAMLET OF GRANDE CACHE**

MOTION: 23.08.451 Moved by: COUNCILLOR DALE SMITH

That Council approves to have the franchise fee for the Hamlet of Grande Cache ATCO Electric Ltd. remain at 0% for 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.13 RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK**

MOTION: 23.08.452 Moved by: COUNCILLOR TOM BURTON

That Council approve to proclaim the week of September 18-24, 2023, as Rail Safety Week.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.14 GREENVIEW REGIONAL MULTIPLEX EXTERIOR LOGO SIGNAGE**

MOTION: 23.08.453 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to retain the current exterior signage on the Greenview Regional Multiplex.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.15 2023 Alberta Municipalities Convention Invites**

MOTION: 23.08.454 Moved by: COUNCILLOR TOM BURTON

That Council accept the invites from the Town of Fox Creek and the Town of Valleyview and send Councillor Ryan Ratzlaff and Councillor Dale Smith to the 2023 Alberta Municipalities convention.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.08.455 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to extend an invite to a member of the Council of the Town of Fox Creek and to a member of the Council of the Town of Valleyview for the fall 2023 RMA Convention.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Councillor Berry

CARRIED

**7.16 SANDY BAY RECOVERY**

MOTION: 23.08.456 Moved by: COUNCILLOR TOM BURTON

That Council direct administration to accept the Beairsto and Associates survey quote in the amount of \$8,627.50 + GST with funds to come from the Disaster Response Reserve and for Administration to proceed with issuing agreements to recoup these costs proportionally from all benefitting lands.

FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Reeve Olsen

CARRIED



MOTION: 23.08.457 Moved by: COUNCILLOR RYAN RATZLAFF

That Council cancel the request for proposal 2023-SBS Sandy Bay Clean-up, not award it to any party, and not proceed with any work.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Councillor Berry

CARRIED

**7.17 RECYCLING, WASTE, AND CONFIDENTIAL SHREDDING SERVICES  
TENDER AWARD.**

MOTION: 23.08.458 Moved by: COUNCILLOR DALE SMITH

That Council not award the Recycling, Waste and Confidential Shredding Services tender.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.08.459 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to re-tender the Recycling, Waste and Confidential Shredding Services tender.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.18 TENDER AWARD FOR TWO NEW POLICE SERVICE SPORTS UTILITY  
VEHICLES (SUVS)**

MOTION: 23.08.460 Moved by: COUNCILLOR TOM BURTON

That Council awards the two Community Peace Officers Sports Utility Vehicles (SUVs) to Wolfe Chevrolet Edmonton, in the amount of \$140,078.00 plus GST, with funds to come from the 2023 Enforcement Services Capital Budget, project number PO23001 and PO23002.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Councillor Scott exit the meeting at 2:13 p.m.

**MOTION: 23.08.461 Moved by: COUNCILLOR TOM BURTON**

That Council approve the disbursement of the Community Peace Officers SUVs E3 & E4 in the amount of \$37,500.00 per unit.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Scott

CARRIED

## **8.0 NOTICE OF MOTION**

### **9.0 CLOSED SESSION**

**MOTION: 23.08.462 Moved by: COUNCILLOR RYAN RATZLAFF**

That the meeting go to Closed Session, at 2:17 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Scott

### **Councillor Delorme exit the meeting at 2:55 p.m.**

**MOTION: 23.08.463 Moved by: COUNCILLOR TOM BURTON**

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:09 p.m

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme, Councillor Scott

**MOTION: 23.08.464 Moved by: COUNCILLOR DALE SMITH**

That Council direct Administration to work with Alberta Transportation for a public update regarding highway 666 near Grovedale.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme, Councillor Scott

CARRIED

**#10 MEMBER  
REPORTS AND  
EXPENSE CLAIMS**

**10.0 MEMBERS BUSINESS**

**WARD 1**

**COUNCILLOR WINSTON DELORME** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting

**WARD 2**

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting
- Alberta Care AGM
- VV Airport ribbon cutting
- Premier Event
- Little Smoky Cemetery Committee
- Star Fabrication Anniversary event
- Joint VV, SLCN, MD golf and Supper

**WARD 3**

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- VV Rec Board Meeting
- RMA District 4 Meeting – Wabasca
- Star Fab 50 Anniversary Celebration
- Tri-Council Golf/Supper at Riverside Golf with Town of VV & SLCN

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting
- SARDA AGM
- Seed Plant Meeting
- Premier Event and Ribbon Cutting

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting
- SARDA Grand Opening
- Pleasantview Lodge Grand Opening
- Tri Council Golf and Supper

Councillor Didow exit the meeting at 3:25 p.m.

**WARD 6**

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting
- Grande Spirit Meeting w/ Minister Nixon
- SARDA AGM
- Fairview Campus tour w/ Minister Sawhney
- Friends of Grande Spirit
- RMA District 4 Meeting
- MD of Greenview Library Board Meeting
- ESRB
- Grande Spirit Foundation
- Star Fab 50<sup>th</sup> Anniversary
- DeBolt Fair and Festival
- SLCN Pow Wow
- Tri Municipal Supper (VV, MD, SLCN)

**WARD 7**

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting
- RMA District 4 Meeting

**DEPUTY REEVE BILL SMITH** updated Council on recent activities, which include;

**WARD 8**

- July 25, 2023, Regular Council Meeting
- Meeting with MLA Nolan Dyck
- Meeting with MLA Ron Wiebe
- Northwest Polytech Meeting

**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting

**WARD 9**

**COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting

**WARD 9**

**REEVE TYLER OLSEN** updated Council on recent activities, which include;

- July 25, 2023, Regular Council Meeting
- Nitehawk Meeting
- Fairview College
- MLA Nolan Dyck
- MLA Ron Wiebe
- Ribbon Cutting
- Premier Meeting
- River of Death meeting
- SLCN – judged talent show
- Golf Tournament with MLA Long
- Heritage Days
- Tri Municipal Golf/Supper
- Little Smoky Corn Boil

**#10 MEMBERS  
BUSINESS**

MOTION: 23.08.465 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Scott

ABSENT: Councillor Delorme, Councillor Didow

CARRIED

**#11 ADJOURNMENT**

**11.0 ADJOURNMENT**

MOTION: 23.08.466 Moved by: COUNCILLOR TOM BURTON

That Council adjourn this Regular Council Meeting at 3:54 pm

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Rosson, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Scott

ABSENT: Councillor Delorme, Councillor Didow

CARRIED

---

CHIEF ADMINISTRATIVE OFFICER

---

CHAIR



# REQUEST FOR DECISION

---

**SUBJECT:** Bylaw 23-952 Land Use Bylaw Amendment to Rezone a 1.62-hectare area within SW 11-72-1-W6M from Agricultural One (A-1) to Country Residential One (CR-1)

<b>SUBMISSION TO:</b>	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
<b>MEETING DATE:</b>	September 12, 2023	CAO: SW                      MANAGER: SD
<b>DEPARTMENT:</b>	PLANNING & DEVELOPMENT	DIR: MAV                      PRESENTER: NF
<b>STRATEGIC PLAN:</b>	Governance	LEG: SS

---

## RELEVANT LEGISLATION:

**Provincial (cite)** – *Municipal Government Act (MGA) Section 640, RSA 2000*

**Council Bylaw/Policy (cite)** – *Municipal Development Plan (MDP) Bylaw 15-742*

---

## RECOMMENDED ACTION:

**MOTION:** That Council give first reading to Bylaw 23-952, being a Land Use Bylaw Amendment, to rezone a 1.62-hectare (4.00-acre) area within SW 11-72-1-W6M from Agricultural One (A-1) district to Country Residential One (CR-1) district, as presented.

**MOTION:** That Council schedule a Public Hearing prior to second reading of Bylaw 23-952, to be held on November 14, 2023, at 9:15 a.m.

---

## BACKGROUND/PROPOSAL:

Administration has received an application to rezone approximately 1.62 hectares (4.00 acres) within SW 11-72-1-W6M from Agricultural One (A-1) district to Country Residential One (CR-1) district, to accommodate the subdivision of a vacant parcel. The subject land is located approximately 0.9 km west of the Hamlet of DeBolt, 0.3 km north of Highway 43 along Township Road 721A.

The Hamlet of DeBolt Area Structure Plan is anticipated to designate lands to the east boundary of this property for future hamlet expansion. Those future land uses have not yet been determined. Council does have the option of postponing this bylaw by deferring first reading until such time as the DeBolt Area Structure Plan has also been given first reading to ensure they have all relevant information. Further, upon review by Council, these lands may also be added to the DeBolt Area Structure Plan, providing alternative development options for this property.

The quarter section is fragmented by Township Road 721A with the south portion being separated from the remainder by subdivision. Despite the subject land meeting the definition of Better Agricultural Land due to its LSRS rating, the fragmented parcel is of lower agricultural value due to its size and shape. Therefore, the rezoning is supported by Section 3.5.1 of the Municipal Development Plan (MDP).

### **Property Details**

<b>Proposed Servicing:</b>	Private, well and mound
<b>Soil Type:</b>	Loam & Clay
<b>Topography:</b>	Mostly Flat
<b>Wetland Inventory:</b>	Swamp within parcel
<b>LSRS Spring Grains Rating:</b>	3(7) – 6W(3): Moderate limitation, extremely severe limitation due to drainage, 2(8) – 6W(2): Slight limitation, extremely severe limitation due to drainage

### **Policy Review**

MDP 15-742 *Section 1.5.1 Fragmented Parcel*

*Means a portion of a parcel of land that is physically severed from the balance by a road, railway, water body, watercourse, ravine or similar feature that limits the agricultural productivity or viability of the severed portion.*

#### *Section 3.4.4 Parcel Location*

*Where possible, subdivisions identified in 3.4.2 (“Subdivision of Better Agricultural Land”) will be encouraged to locate on portions of a quarter section that are:*

*(a) Physically severed or are of lower agricultural capability;*

#### *Section 3.4.8 Parcel Size Requirements*

*(b) The size of a subdivided lot approved under Policy 3.4.3 (“Vacant First Parcel Out”) shall be in accordance with LUB requirements.*

#### *Section 3.5.1 Subdivision of Agricultural Land*

*On those lands that are not defined as better agricultural lands, or that are considered exceptions by Greenview to the definition of better agricultural land by virtue of slope, configuration, surrounding land use or size, Greenview may allow the subdivision and/or development of non-agricultural uses.*

---

### **BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that the application may proceed to Public Hearing where neighbours, the public, and referral agencies may provide comments or attend to express their opinion on the proposed Land Use Bylaw Amendment.

---

### **DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

### **ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to defer first reading of the bylaw until after it has considered the DeBolt Area Structure Plan. This is a valid policy decision, lessening the likelihood of incompatible development patterns. However, Administration notes that development may, and often does, proceed while future development plans are being developed. There is no clear indication that the development of this property will negatively impact future land uses in the DeBolt Area Structure Plan.

**Alternative #2:** Council has the alternative to defeat first reading of the bylaw and not schedule a Public Hearing. Administration does not recommend this option as the proposal is supported by Greenview’s MDP.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

**FOLLOW UP ACTIONS:**

The Public Hearing will be advertised on Greenview's website and social media, notification letters will be sent to adjacent landowners, referral agencies, and Greenview departments. The applicant will be informed of the Public Hearing date and provided the opportunity to attend to speak in support of their application.

---

**ATTACHMENT(S):**

- Bylaw 23-952
- Land Use Bylaw Amendment Application – Redacted
- Applicant Sketch
- Aerial Map
- Overview Map
- AGRASID Map
- Topography Map
- Land Use Bylaw 18-800 Section 8.1 Agricultural One (A-1) District
- Land Use Bylaw 18-800 Section 8.4 Country Residential 1 (CR-1) District





**BYLAW NO. 23-952**  
**of the Municipal District of Greenview No. 16**

---

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to amend Bylaw No. 23-952, being the Land Use Bylaw for the  
Municipal District of Greenview No. 16**

**WHEREAS**, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

**AND WHEREAS**, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800;

**NOW, THEREFORE**, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 2 and Map No. 13 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the  
Southwest (SW) Quarter of Section Eleven (11)  
Within Township Seventy-Two (72)  
Range One (1) West of the Sixth Meridian (W6M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 2023.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 2023.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER





## APPLICATION FOR LAND USE AMENDMENT

Municipal District of Greenview No. 16

4806 – 36 Avenue, Box 1079, Valleyview AB T0H 3N0  
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608  
[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

FOR ADMINISTRATIVE USE

LUB MAP NO.	BYLAW NO.
APPLICATION NO.	
RECEIPT NO.	
ROLL NO.	
RFLA RATING	

Complete if Different from Applicant

NAME OF APPLICANT(S) Bearisto & Associates Engineering Ltd.	NAME OF REGISTERED LANDOWNER(S) CNR Holdings Ltd
--	---

### Legal description of the land affected by the proposed amendment

QTR./L.S. SW	SEC 11	TWP. 72	RG. 1	M. 6	OR	REGISTRATION PLAN NO.	BLOCK	LOT
-----------------	-----------	------------	----------	---------	----	-----------------------	-------	-----

### Land Use Classification for Amendment Proposed:

FROM: Agricultural District AG-1	TO: CR-1
----------------------------------	----------

### Reasons Supporting Proposed Amendment:

To accomodate the subdivision application
---

### Physical Characteristics:

Describe Topography: Mostly Flat	Vegetation: Treed	Soil: Loam & Clay
----------------------------------	-------------------	-------------------

### Water Services:

Existing Source: N/A	Proposed Water Source: Well
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### Sewage Services:

Existing Disposal: N/A	Proposed Disposal: Mound
------------------------	--------------------------

### Approach(s) Information:

Existing: N/A	Proposed: New Approach
---------------	------------------------

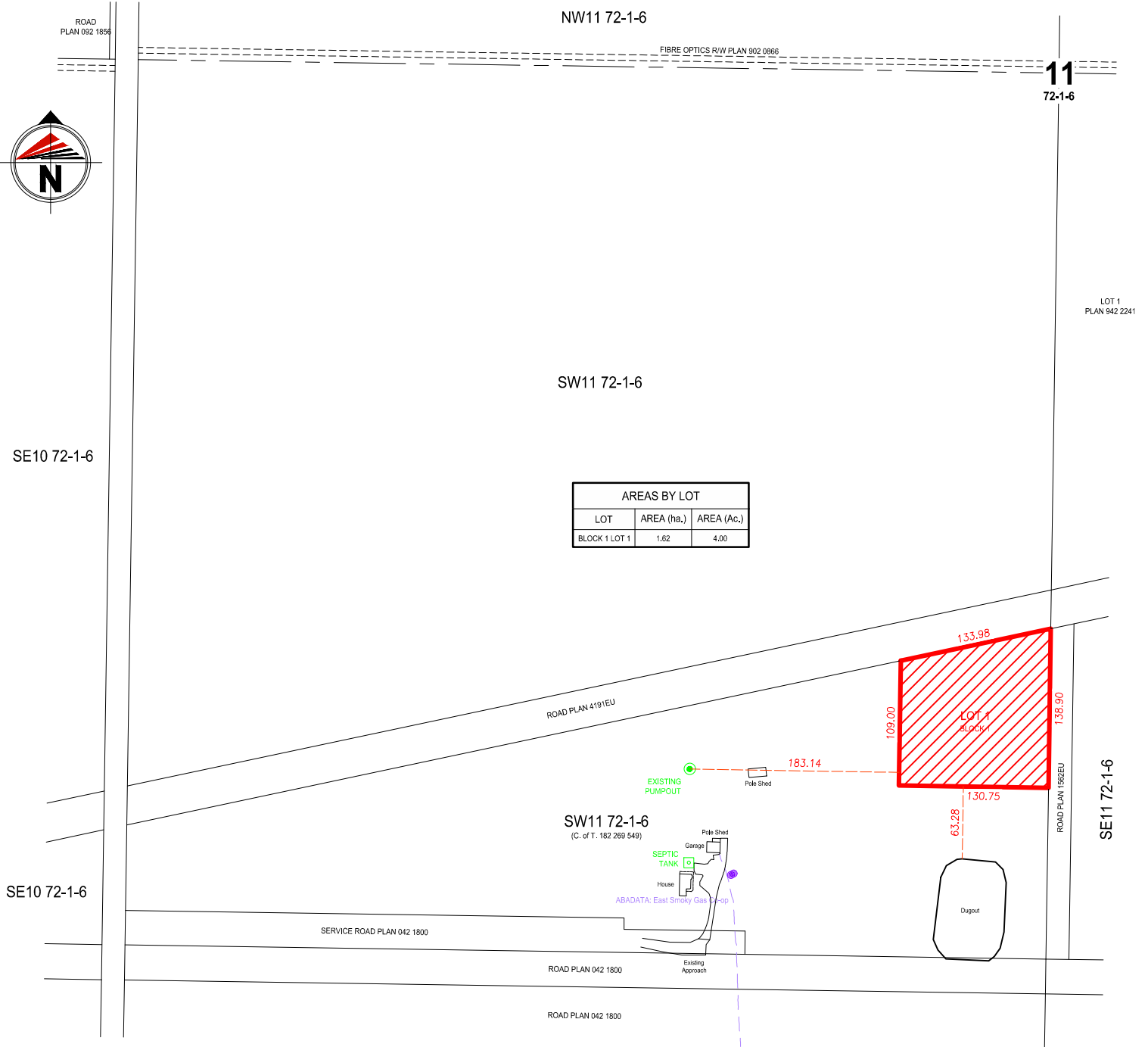
☒ I / We have enclosed the required Application Fee of \$ 1500.00.

Date: April 28, 2023

Date: May 02, 2023 Registered Landowner(s): CNR Holdings Ltd

**NOTE: Registered Landowner(s) Signatures required if different from Applicant.**

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.



MUNICIPAL DISTRICT OF GREENVIEW NO. 16  
REZONING PLAN  
SHOWING PROPOSED REZONING OF  
PART OF THE  
S.W. 1/4 SEC. 11, TWP. 72, RGE. 1, W.6M.  
(C. OF T. 182 269 549)  
ALL WITHIN THE  
S.W. 1/4 SEC. 11, TWP. 72, RGE. 1, W.6M.

LAND DEALT WITH BY THIS  
PLAN IS SHOWN OUTLINED THUS: ———  
AND CONTAINS: 1.62 HECTARES ( 4.00 ACRES)

SCALE: 1:5000









## Proposed Land Use Bylaw Amendment

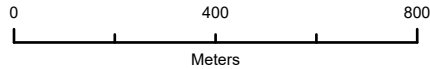
Long Legal: SW-11-72-1-6



Amendment Area

40cm Imagery, 2016

Scale: 1:15,000

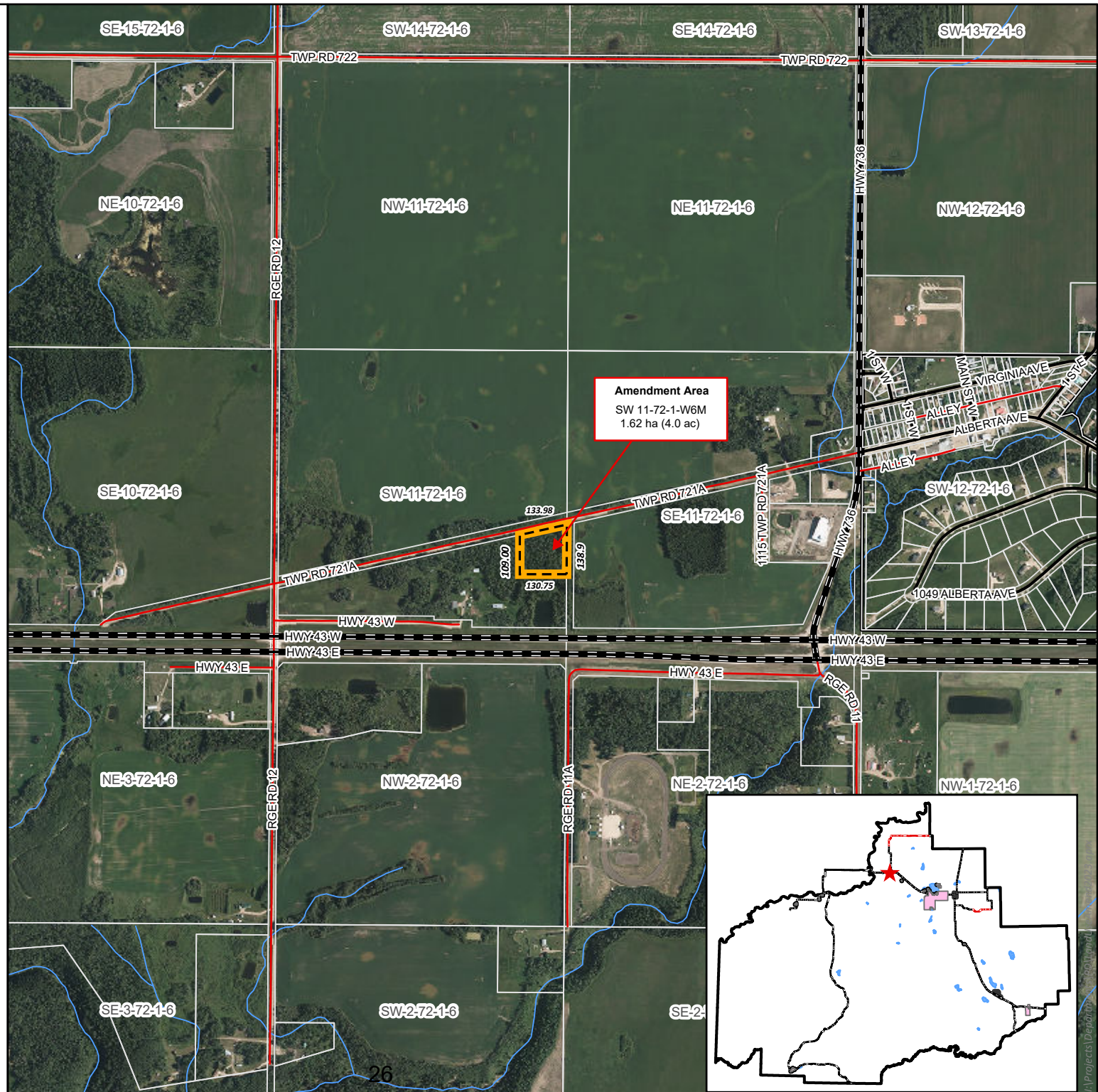


Produced: August 2023 Projection: UTM Zone 11N NAD 83

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

# Proposed Land Use Bylaw Amendment

Long Legal: SW-11-72-1-6

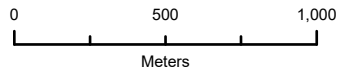


Amendment Area

## Zoning Type

-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Country Residential One (CR-1)
-  Institutional (INS)
-  Recreational (REC)

Scale: 1:25,000

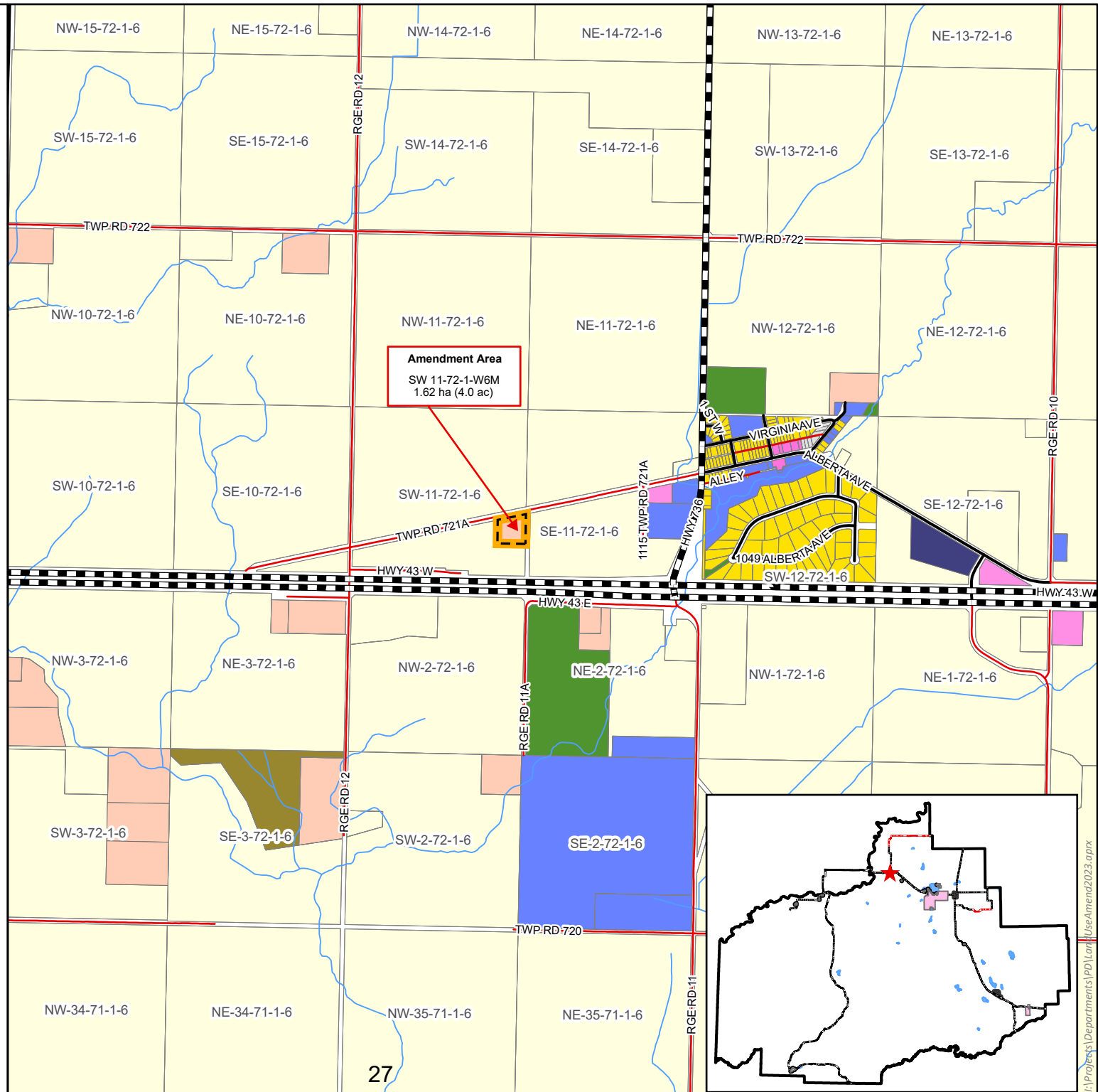


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# Proposed Land Use Bylaw Amendment AGRASID




Long Legal: SW-11-72-1-6



Amendment Area

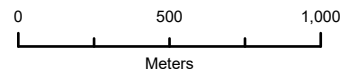
## Legend

AGRASID

-  undulating - low relief
-  undulating - high relief
-  v-shaped valley

**\*\* Spring Grain LSRS Values Displayed \*\***

Scale: 1:25,000

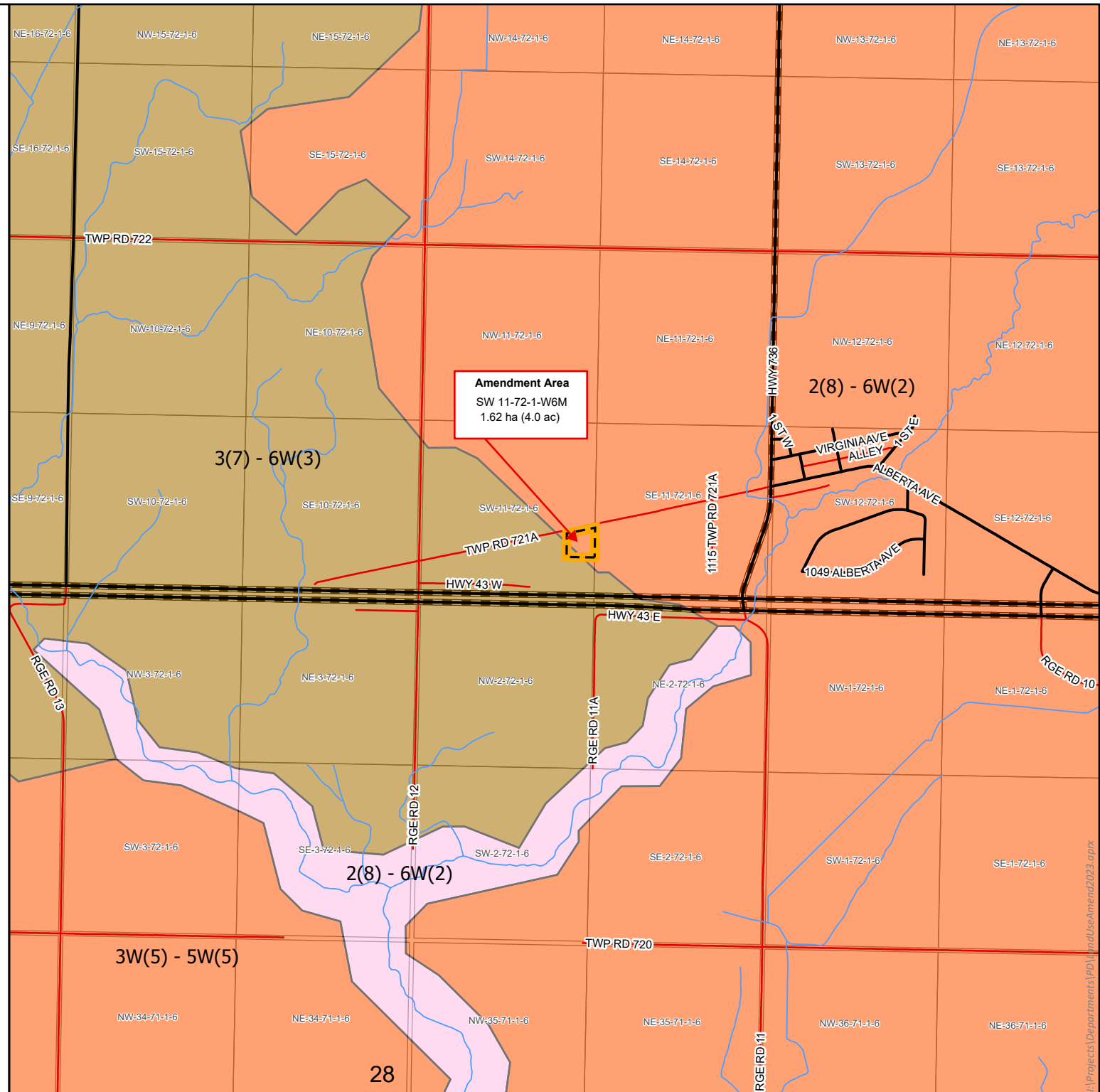


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# Proposed Land Use Bylaw Amendment Topography

**Long Legal:** SW-11-72-1-6



Amendment Area

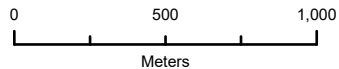
### Legend

Contour Line(m)

Minor

40cm Imagery, 2016

Scale: 1:25,000

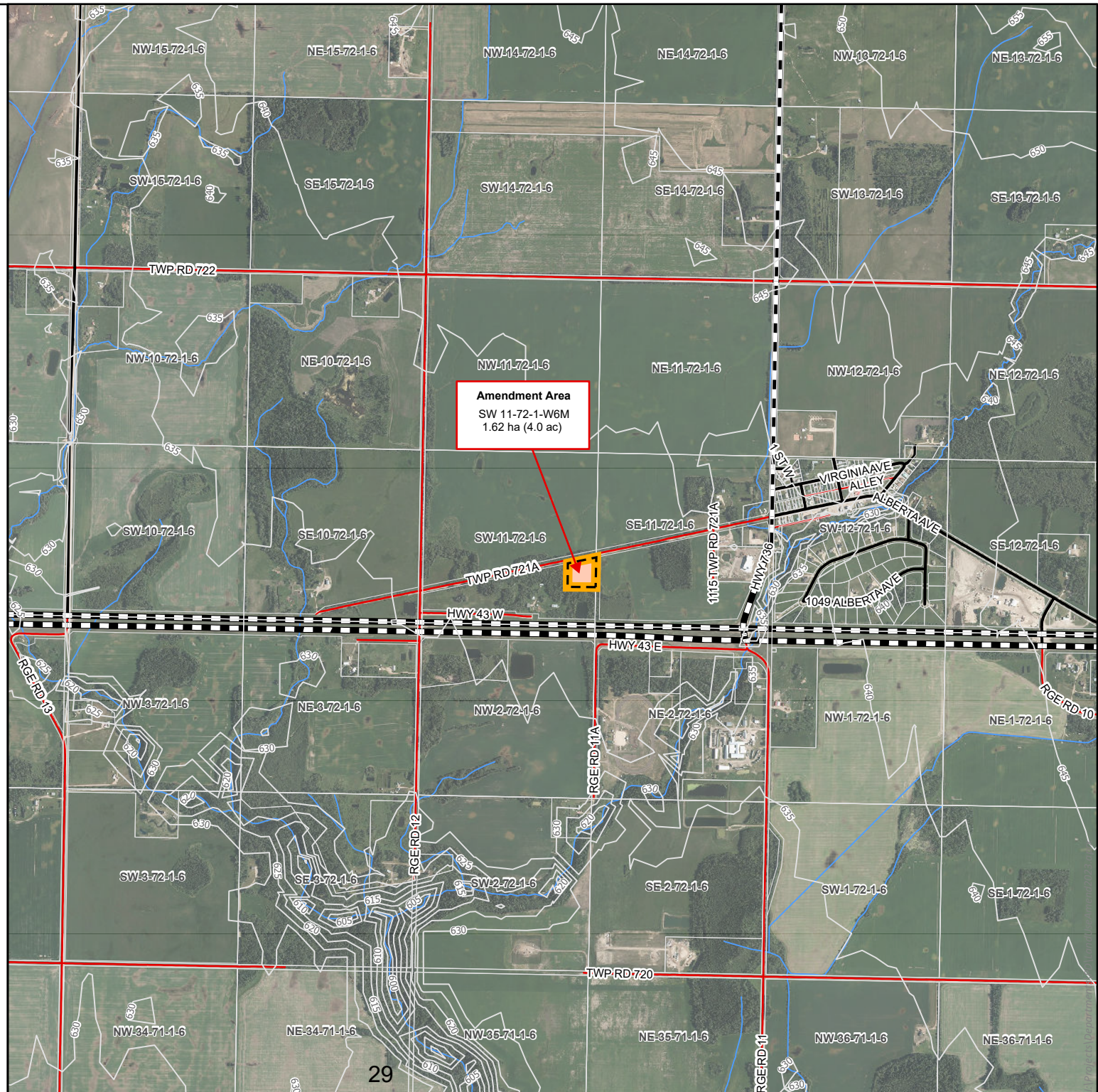


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## 8.0 LAND USE DISTRICTS

### 8.1 Agricultural One (A-1) District

#### 8.1.1 Purpose

- a) The purpose of this District is to protect and preserve better agricultural lands. The uses allowed in this District are those which may be compatible with extensive agricultural operations, and which minimize the loss of agricultural lands to non-agricultural uses.

#### 8.1.2 Uses

- a) Table 8-1 identifies the permitted and discretionary uses within the A-1 District.

**Table 8-1: A-1 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Abattoir
2. Agricultural Processing	2.a Airstrip
3. Agriculture, Horticulture	3.a Compressor
4. Animal Breeding Establishment	4.a Coverall Building
5. Apiary	5.a Craft Brewery and Distillery
6. Bed and Breakfast	6.a Home Occupation, Major
7. Boarding and Lodging	7.a Natural Resource Extraction
8. Borrow Pit	8.a Oil and Gas Facility
9. Cabin	9.a Recreation, Outdoor Motorized Vehicle
10. Cannabis Production Facility	10.a Recreation, Outdoor Passive
11. Dugout	11.a Recreational Vehicle Storage
12. Dwelling Unit, Accessory	12.a Solar Collector, Major
13. Dwelling Unit, Manufactured	13.a Utilities, Major
14. Dwelling Unit, Modular	14.a Wind Energy Conversion System, Major
15. Dwelling Unit, Single Detached	15.a Work Camp, Project Oriented
16. Greenhouse	
17. Home Occupation, Minor	
18. Housing Collective, Communal	
19. Kennel, Commercial	
20. Kennel, Hobby	
21. Sign	
22. Solar Collector, Minor	
23. Storage, Outdoor	
24. Suite, Attached	
25. Suite, Detached	
26. Wind Energy Conversion System, Minor	



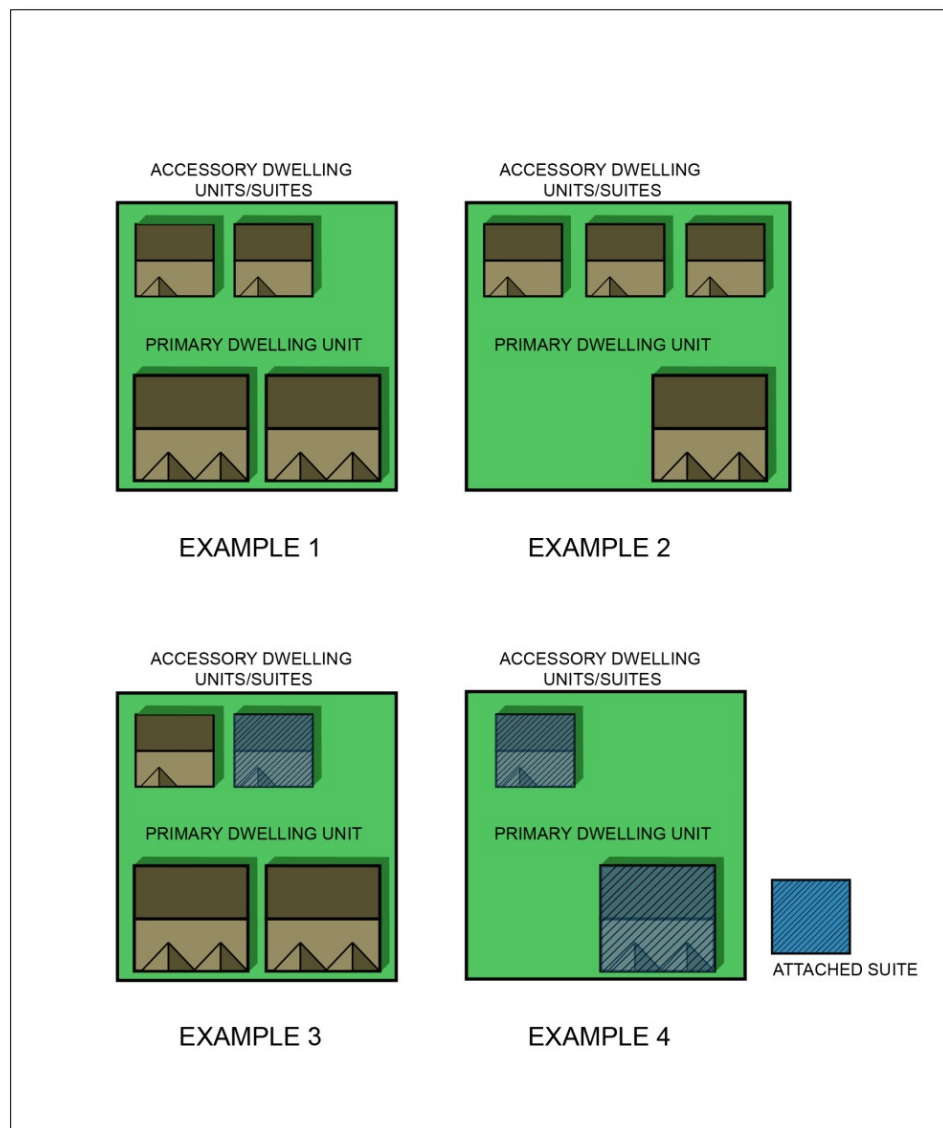
### 8.1.3 Regulations

- a) On a parcel located in an A-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-2.

**Table 8-2: A-1 District Regulations**

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 4 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 2 primary dwelling units</li> <li>a maximum of 3 accessory dwelling units and/or suites</li> </ul>
.2 Minimum parcel size	1.2 ha (3 ac)
.3 Minimum parcel width	100 m ( 328.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	30 %

**Figure 8-1: Examples of A-1 Dwelling Unit Configurations**



#### 8.1.4 Other Regulations

- a) All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the Agricultural Operation Practices Act;
- b) Only one A-1 parcel may be taken out of an unsubdivided quarter section without rezoning. Work Camp, Project-Oriented – Only within 400.00 m (1,312.3 ft.) of highways;
- c) First Parcel Out:            Minimum: 1.2 ha (3.0 ac)  
   Maximum: 8.1 ha (20.0 ac)
- d) An application to create two titles based upon a fragmented parcel may be approved notwithstanding the size of parcels to be created on either side of the fragmentation line with the following conditions:
  - i. Minimum parcel sizes and other development considerations must be adhered to;
  - ii. Parcels fragmented by water bodies or ravines would still be subject to environmental reserve evaluation and dedication.
- e) Agricultural parcels that are fragmented will be prorated by the size of the parcel to determine the number and size of parcels that are to qualify for subdivision from each fragmented portion as follows:
  - i. The amount of land that may be subdivided from a fragmented parcel will be directly proportionate to its percentage of the quarter section.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## 8.4 Country Residential One (CR-1) District

### 8.4.1 Purpose

- a) The purpose of this District is to accommodate residential development on mid-sized parcels, which include minor agricultural pursuits and allow for the keeping of a limited number of livestock.

### 8.4.2 Uses

- a) Table 8-7 identifies the permitted and discretionary uses within the CR-1 District:

**Table 8-7: CR-1 Permitted and Discretionary Uses**

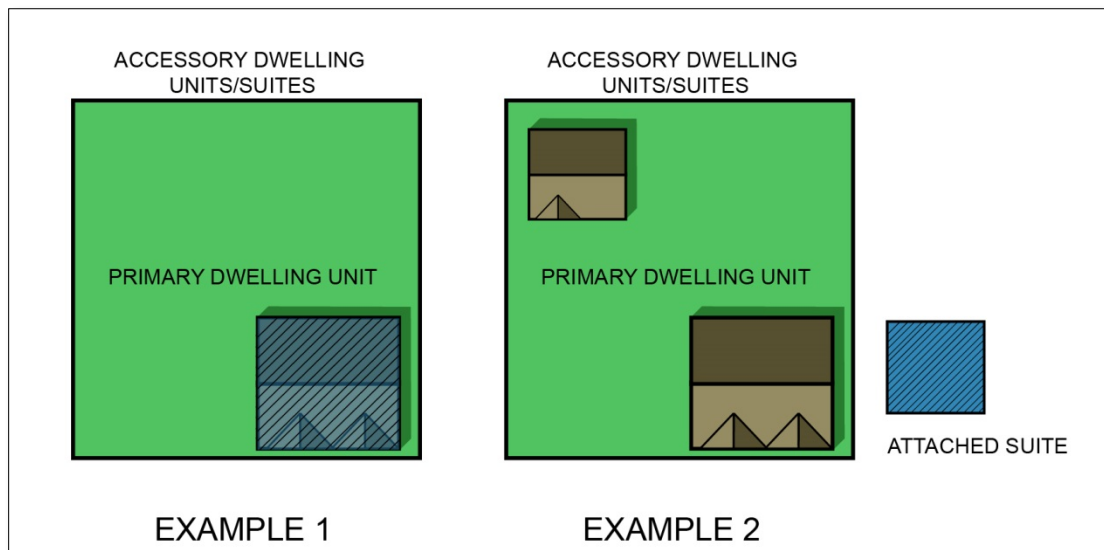
Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Coverall Building
2. Agricultural Pursuit, Minor	2.a Dwelling Unit, Manufactured
3. Backyard Beekeeping	3.a Home Occupations, Major
4. Backyard Hen Enclosure	4.a Sign
5. Bed and Breakfast	
6. Boarding and Lodging	
7. Dugout	
8. Dwelling Unit, Modular	
9. Dwelling Unit, Single Detached	
10. Home Occupation, Minor	
11. Kennel, Hobby	
12. Shipping Container	
13. Solar Collector, Minor	
14. Suite, Attached	
15. Suite, Detached	
16. Wind Energy Conversion System, Minor	

### 8.4.3 Regulations

- a) On a parcel located in the CR-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-8.

**Table 8-8: CR-1 District Regulations**

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 2 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 1 primary dwelling unit</li> <li>a maximum of 1 suite</li> </ul>
.2 Minimum parcel size	1.2 ha (3.0 ac)
.3 Maximum parcel size	4.0 ha (9.9 ac)
.4 Minimum parcel width	30.0m (98.4 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance: 40.0 m (131.2 ft.) 7.5 m (24.6 ft.) 15.0 m (49.2 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 5.0 m (16.4 ft.) 5.0 m (16.4 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.8 Maximum parcel coverage (all buildings)	35 %

**Figure 8-3: Example of CR-1 Dwelling Unit Configuration**

#### 8.4.4 Additional Regulations

- a) For this District, on-site servicing includes an approved wastewater disposal system and a piped or on-site water supply;
- b) Design guidelines for multi-parcel country residential development includes:
  - i. The provision of on-site parking; and,
  - ii. As a component of drainage management and as a water supply for fire protection, the provision of dugouts is encouraged where municipal water supplies are not available. The dugouts should be located along main access roads and should be bermed on all sides adjacent to roadways as a safety precaution.
- c) In this District, no person shall keep any livestock except in conformity with the following:
  - i. Livestock shall be limited to no more than one animal equivalency per ac or part thereof, to a maximum of three animal equivalents to be calculated in accordance with Table 8-9, which is used to determine the appropriate number of livestock.
  - ii. Adequate fencing and/or buffering shall be constructed to the satisfaction of the Development Authority to ensure the on-site confinement of animals and to reduce the impact of noise or visual presence on surrounding properties; and,
  - iii. Adequate measures to provide for the disposal of animal wastes shall be provided to the satisfaction of the Development Authority.



**Table 8-9: CR-1 Livestock Animal Equivalents**

<b>Type of Livestock</b>	<b># of Animals Equivalent</b>
Dairy (plus calf under 6 months)	1
Beef (plus calf under 6 months)	1
Bison (plus calf under 6 months)	1
Horse (plus foal under 6 months)	1
Sheep/Goats (plus lambs / kids under 6 months)	2
Pigs (plus offspring under 2 months)	2
Fowl	50
Rabbits	30
Exotic livestock animals: Alpacas / Llamas / Ostrich / Emus	2
Others	At the discretion of the Development Authority

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*



# REQUEST FOR DECISION

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SUBJECT: **Nitehawk Funding Agreement Update**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: September 12, 2023  
DEPARTMENT: COMMUNITY SERVICES  
STRATEGIC PLAN: Culture, Social & Emergency Services

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: \_\_\_\_\_  
DIR: MH  
LEG: SS

MANAGER: MH  
PRESENTER: MH

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RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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RECOMMENDED ACTION:

**MOTION: That Council accept the report on the funding for Nighthawk Year-round Adventure Park for information, as presented.**

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BACKGROUND/PROPOSAL:

In 2021, Council made a motion to review the funding provided to the Nitehawk Year-round adventure park.

*MOTION: 21.03.148 Moved by: COUNCILLOR WINSTON DELORME*

*That Council direct Administration to contact the City of Grande Prairie and the County of Grande Prairie to come up with a funding agreement in regards to Nitehawk Year-Round Adventure Park.*

At this time, the understanding was that the MD paid a larger share of the operational funding as the business is located within Greenview. The following is a table showing the funding that has been granted to Nitehawk since 2009 from Greenview.

**Note:** *From 2000-2009 - \$50,500 was allocated to Operating Grants  
From 2000-2009 - \$77,800.00 was allocated in Capital Grants*

Nitehawk Year-Round Adventure Park			
Funding from the MD of Greenview			
Year	Operating Grant Amount (\$)	Capital Grant Amount (\$)	
2009			
2010	\$ 25,000.00	\$ 40,000.00	
2011	\$ 31,000.00	\$ 10,000.00	
2012	\$ 36,000.00		
2012	\$ 135,000.00	\$ 40,000.00	

2013	\$ 26,000.00	\$ 87,000.00	
2014	\$ 40,000.00	\$ 70,000.00	
2015	\$ 100,000.00 - Utilities		
2015	\$ 355,000.00		
2016	\$ 100,000.00 – Utilities		
2016	\$ 247,835.06		
2017	\$ 100,000.00 - Utilities		
2017	\$ 269,538.02		
2018	\$ 100,000.00 – Utilities		
2018	\$ 174,249.62		
2019	\$ 100,000.00	\$ 267,000.00	
2020	\$ 275,000.00		
2021	\$ 100,000.00		
2021		\$ 175,000.00	
2021		\$ 750,000.00	T BAR CAPITAL FUNDING AGREEMENT
2022	\$ 100,000.00	\$ 245,750.00	2022 Grant
2023			
Total	<b>\$ 2,314,622.70</b>	<b>\$ 1,684,750.00</b>	
		<b>\$ 3,999,372.70</b>	<b>Total for Operating and Capital</b>

Administration held a joint meeting with representatives from the City of Grande Prairie and the County of Grande Prairie to discuss the funding model that is currently shared. Through discussion, it was recognized that Nitehawk requests funding annually from all three municipalities, based on their business plan. The following information was provided to Administration from the City of Grande Prairie to share with Council.

Nitehawk funding				
Funding from the City of Grande Prairie				
Year	Operating Grant Amount		Capital Grant	
2009	\$40,000	2009 Grant		
2010	\$40,000	2010 Grant		
2011	\$40,000	2011 Grant		
2012	\$40,000	2012 Grant		
2013	0	-	\$20,000	2013 Capital Grant
2014	\$20,000	2014 Grant		
2014	\$40,000	Emergency Grant		
2015	\$50,000	2015 Operating Grant		
2015	\$117,500	2015 Funding		

2016	\$116,411	2016 Funding		
2017	\$116,411	2017 Funding		
2018	\$151,941	2018 Funding		
2019	\$48,100	2019 Community Group Funding	\$85,000	Capital Funding
2020	\$48,100	2020 Operational Funding	\$161,750	2020 Capital Funding
2021	\$48,000	2020 Operational Funding	\$123,400	2021 Capital funding
			\$375,000	Capital Funding
2022	\$47,520	2022 Operational Funding	\$122,900	2022 Capital Funding
2023	\$50,000	2023 Operational Funding	\$142,025	2023 Capital Funding
<b>Total</b>	<b>\$1,013,983</b>		<b>\$1,030,075</b>	

The following information was provided to Administration from the County of Grande Prairie to share with Council.

**County of Grande Prairie**

<b>Year</b>	<b>Operating \$</b>	<b>Capital \$</b>	<b>Total \$</b>
2014		20,000	20,000
2015	50,000	177,500	227,500
2016	50,000	116,441	166,441
2017	50,000	134,191	184,191
2018	50,000	84,191	134,191
2019	50,000	133,500	183,500
2020	50,000	113,250	163,250
2021	50,000	101,500 + 375,000	526,500
2022	50,000	101,000	151,000
<b>TOTALS:</b>	<b>\$400,000</b>	<b>\$1,356,573</b>	<b>\$1,756,573</b>

The County of Grande Prairie and the City of Grande Prairie have provided operational and capital funding through a grant to Nitehawk over the past number of years. In the current model for funding, Greenview's share is 50% from the MD and the remaining is split 25% from the City and 25% from the County. This is not written in a formal agreement but rather through individual agreements with each municipality and based on an annual operating plan for the business.

As expected, the administration at the joint meeting was amicable in developing a funding agreement with Nitehawk jointly that would include all three municipalities and the business. However, both parties agreed that the funding split was based on the ask that Nitehawk put forward and they support the current breakdown (50/25/25).

An additional consideration for Greenview in the future is to move this annual process to an annual grant application that stresses Nitehawk to meet the criteria and reporting determined for community grant

recipients. This process is now reviewed during the annual budget process for Council and identified as a line item in Greenview's budget.

At the October 2022 COTW meeting, Nitehawk presented an overview of the facility and programs and indicated their request for funding for 2023 – 2025. These numbers are currently included in the 2023 budget and will be used for future years' budgeting unless alternatives are specified by Council.

The current amounts requested are summarized below:

<b>Total Contribution</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>
(Capital & Operating				
MD of Greenview	\$384,000	\$439,250	\$346,750	\$332,000

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that there will be updated funding information for Council to review to date.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

This motion is for information only. Council has the alternative to make a secondary motion, directing Administration to draft an alternative funding agreement.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

---

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW-UP ACTIONS:**

There are no follow-up actions to the recommended motion.

---

**ATTACHMENT(S):**



# REQUEST FOR DECISION

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SUBJECT:	<b>Rescind Motion for Valleyview Seed Cleaning Plant</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 12, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: MH
STRATEGIC PLAN:	Governance	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – Cooperatives Act SA 2001, C-281.1, Part 14, 299-330

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council rescinds Motions 23.03.169 and 23.03.170 passed on March 28, 2023, regarding the purchase of land by the Town of Valleyview and funding for demolition and removal of the Valleyview Seed Cleaning Plant.**

---

## BACKGROUND/PROPOSAL:

On November 2, 2022, the Valleyview Seed Cleaning Co-op Board sent a letter to both the MD of Greenview and the Town of Valleyview offering the Valleyview Seed Cleaning Co-op to either municipality for the sum of \$1.00. The Town of Valleyview replied on April 27th, 2023, that they intended to offer to purchase the property.

Since that time, the Valleyview Seed Cleaning Co-op Board of Directors received an Offer to Purchase from a local business on July 3rd, 2023. The Board of Directors met and accepted the offer pending legal consultation which has been completed and the offer has been formally accepted.

Rescinding the motion demonstrates a commitment to open dialogue and responsible decision-making and transparency within the community.

*MOTION: 23.03.169 Moved by: COUNCILLOR DAVE BERRY*

*That Council support the Town of Valleyview purchase of the land and building at 4203 40th Ave, Valleyview, AB from the Valleyview Seed Cleaning Cooperative for \$1.00 (one dollar).*

*MOTION: 23.03.170 Moved by: COUNCILLOR TOM BURTON*

*That Council fund \$35,300 to the Town of Valleyview for the demolition and removal of the existing building (former Valleyview Seed Cleaning Cooperative) to be funded through Unrestricted Reserve, upon approval of the title transfer from the Valleyview Seed Cleaning Cooperative to the Town of Valleyview.*

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council approving the recommended action as it will allow the Valleyview Seed Cleaning Plant Cooperative to finalize the remaining tasks of formal dissolution on its own.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

Alternative #1: Council has the alternative to not approve the recommended action. However, Administration does not recommend this action as this will leave a motion on the books that will not be actioned further.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

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**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

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**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

---

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW-UP ACTIONS:**

There are no follow-up actions to the recommended motion.

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**ATTACHMENT(S):**

- Letter from Valleyview Seed Cleaning Plant Co-op



# VALLEYVIEW SEED CLEANING PLANT CO-OP

Po Box 1079 – Valleyview, AB – T0H 3N0

MUNICIPAL DISTRICT  
OF GREENVIEW NO. 16

RECEIVED

AUG 14 2023

VALLEYVIEW

SCANNED

July 31, 2023

Reeve Tyler Olsen  
MD of Greenview  
PO Box 1079  
Valleyview, Ab  
T0H 3N0

Mayor Vern Lymburner  
Town of Valleyview  
PO Box 270  
Valleyview, Ab  
T0H 3N0

## **Re: Acceptance of Offer to Purchase Valleyview Seed Cleaning Co-op Property**

Dear Reeve Olsen and Mayor Lymburner,

On November 2, 2022, the Valleyview Seed Cleaning Co-op Board of Directors sent a letter to both the Municipal District of Greenview and the Town of Valleyview offering the Valleyview Seed Cleaning Co-op to either municipality for the sum of \$1.00. The Town of Valleyview replied on April 27<sup>th</sup>, 2023, that they intended to offer to purchase the property.

Since that time, the Valleyview Seed Cleaning Co-op Board of Directors unexpectedly received an Offer to Purchase from a local business on July 3<sup>rd</sup>, 2023. The Board of Directors met on July 14<sup>th</sup>, 2023, and agreed to accept this offer, pending legal consultation. On July 27<sup>th</sup>, we received word from legal representation that allowed the Board of Directors to formally accept the Offer.

The Board of Directors would like to thank the Municipal District of Greenview #16 and the Town of Valleyview for their interest in the property and for the support received from both municipalities. This unexpected offer will allow the Board to finalize the remaining tasks of formal dissolution on its own, without requesting further financial support from either municipality. This has ever been the goal of the Board.

Kind Regards,

Doug Penson  
Chair  
Valleyview Seed Cleaning Co-op

Cc: Stacey Wabick, CAO MD of Greenview  
Michelle Honeyman  
Sheila Kaus  
Ben Berlinguette, CAO Town of Valleyview



# REQUEST FOR DECISION

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SUBJECT:	<b>Flag Design Update</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 12, 2023	CAO: SW	MANAGER:
DEPARTMENT:	ECONOMIC DEVELOPMENT	DIR: MAV	PRESENTER: SAS
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Flag Protocol Policy 1030 and Greenview Visual Standard Guidelines

---

## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to replace the Greenview Flags with Option 2, with funds to come from the Facility Maintenance Operational Budget.**

---

## BACKGROUND/PROPOSAL:

The Facility Maintenance Department has come to the end of their supply of the current flags and will need to place an order for more. Upon examining the current flag design, the Communications department proposed a new design to replace the existing flag and align with current Greenview brand standards, as the current one is outdated and no longer complies with Greenview brand standards.

Administration recommends Option 2 flag design. This option meets all current visual standards and better reflects Greenview's corporate branding.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that an updated flag can better represent the municipal district's unique identity, history, and culture. It can serve as a source of pride for residents and help distinguish the district from neighbouring areas.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to choose Option 1.

**Alternative #2:** Council has the alternative not to update the current flag design and leave it as is.

**Alternative #3:** Council has the alternative not to choose Option 1 or Option 2 and direct Administration to present alternative options.

---

**FINANCIAL IMPLICATION:**

Flag replacement costs are currently budgeted into the 2023 Facility Maintenance Operational Budget.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW-UP ACTIONS:**

Administration will provide the updated flag design to the applicable vendor and order replacement flags.

---

**ATTACHMENT(S):**

- 2023 Greenview Flag Design Options



# MUNICIPAL DISTRICT OF GREENVIEW

## Flag Design Update 2023

### Option 1:



### Option 2:





# REQUEST FOR DECISION

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SUBJECT:	<b>2024 Municipal Intern Application</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 12, 2023	CAO: SW	MANAGER:
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SAS
STRATEGIC PLAN:	Governance	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council direct Administration to submit an application for a Land Use Planner Municipal Intern under the 2024 Municipal Internship Program offered through Municipal Affairs.

**MOTION:** That Council approves up to \$55,000 as its contribution towards costs for the 18-month Land Use Planner Municipal Planning internship program, with funds to be accounted for in the 2024-2025 Planning and Development Administration Operating Budget.

---

## BACKGROUND/PROPOSAL:

The Municipal Internship Program is Canada's longest-running program of its kind. It supports municipalities and planning service agencies to build capacity in the municipal sector by developing recent post-secondary graduates to become future leaders in municipal government.

Through hands-on, real-life work experience, professional development and mentoring over an 18-month period, interns receive a solid foundation for municipal administration, finance, or land use planning careers. Since the Municipal Internship Program was reintroduced in 2002, 350 interns and more than 100 municipalities have participated. More than two-thirds of these program alumni continue to work in Alberta's municipal sector and other public sector careers.

Municipal Affairs funds municipalities and planning service agencies to recruit, train and develop new and recent graduates as municipal interns who may pursue careers in municipal administration, finance, or land-use planning.

Host organizations are supported by a grant from the Alberta Community Partnership program to assist with the costs of hosting an intern. For the 2024 Municipal Internship Program, the funding for each host municipality is \$60,000, which is allocated as follows:

- \$53,000 for intern compensation (salary, benefits and payroll deductions)

- \$7,000 for expenses, which includes recruitment, relocation, professional development, safety equipment, association membership fees, electronic equipment and travel costs for supervisors to attend in-person internship workshops.

Municipalities are expected to contribute financially to the cost of hosting an intern through top-ups to intern compensation and/or contributions to expenses for the intern.

Greenview has acted as a host municipality several times but has never hosted an intern under the Land Use Planning Stream, as Greenview did not have a Registered Planner. Greenview most recently hosted a municipal intern from 2021-2022. In 2024/2025, we expect to see a review of the Municipal Development Plan, Grovedale Area Structure Plan, implementation of the revised Land Use Bylaw, and other planning priorities brought forward by industry, residents and Council. A Planning intern will assist in all areas of planning, long-term projects and related areas such as Tourism, Economic Development, and public engagement during this period.

Administration recommends applying for the 2024 Land Use Planner Stream and approval of \$55,000 as Greenview's contribution towards wages, benefits, and other expenses for the intern over the 18 months of employment, with funds to come from the 2024-2025 Planning and Development Administration Budget.

---

#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that this program is mutually beneficial, where the intern gains valuable experience in municipal government while providing additional resources to Greenview.

---

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

---

#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to deny the request for application of the 2024 Municipal Intern. However, this is not recommended as there is a great benefit to both the Intern and Greenview.

**Alternative #2:** Council has the alternative to choose a different stream under the 2024 Municipal Intern Program. However, this is not recommended as Administration has strategically chosen to circulate the internship opportunity across all departments to ensure equitable and fair distribution.

---

#### FINANCIAL IMPLICATION:

**Direct Costs:** The total cost of the 18-month program is anticipated to be up to \$115,000 for wages, benefits, training and technology. Greenview's contribution of \$55,000 will come from the 2024-2025 Planning and Development Administration Budget.

---

#### STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

If Council approves, Administration will apply for the 2024 Municipal Intern Program under the Land Use Planner Stream program, closing on October 1, 2023.

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ATTACHMENT(S):

- NONE



# REQUEST FOR DECISION

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SUBJECT:	<b>Preparedness Scenarios for Generators at the Grovedale Community Center</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	September 12, 2023	CAO:	MANAGER: WP
DEPARTMENT:	FACILITY MAINTENANCE	DIR: RA	PRESENTER: WP
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) –N/A

**Council Bylaw/Policy** - Policy 9002 Expenditure Officer

---

## RECOMMENDED ACTION:

**MOTION:** That Council direct Administration to proceed with the request for making the Grovedale Community Center generator-ready, by granting approval to option 2, which involves the installation of electrical transfer switches for every electrical control panel within the Community Center.

---

## BACKGROUND/PROPOSAL:

During the April 25, 2023, Regular Council Meeting, Council directed Administration to tender the installation of a system capable of connecting a portable generator to the Greenview Regional Multiplex and the Grovedale Community Centre.

*MOTION: 23.04.242 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to tender electrical transfer switch for the Greenview Regional Multiplex and the Grovedale Community Centre with funds to come from the Capital Project Budget FM22009.*

*FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow.*

*ABSENT: Councillor Burton*

Administration is returning to Council to gain some clarity and understanding of the system design before initiating the tender process. Administration will utilize budget estimates to provide a preliminary cost estimate for both presented options, along with a benefit analysis for your consideration.

There are three different power supplies feeding the Grovedale complex separated by over 100 meters in distance. Having a system to run off one Generator will be quite expensive, especially when we consider the voltage feeding the ice plant is 600-volt 3 phase while the rest of the buildings are fed by 208-volt single phase. Administration is proposing two options for consideration.

**Option 1** – This option will require the installation of a small building in a central location (probably behind the arena) as a suitable ATCO line-mounted transformer is already located in this location. Inside



the building would house a required step-down transformer to convert to 208-voltage needed for lights and building heat. We would also house the transfer switches, MCC breakers for the buildings, and cabling required to connect the portable generator. Out of the building, we would then run cables underground to the main disconnects on each section of the building.

Benefits – This option will allow for a single generator to power up the entire complex. Our calculations indicate a single 600kW generator would be able to run all circuits so the complex could be used as an Incident control centre.

Detractors – This option is very expensive. To allow the single connection point to run all building points would require a step-down transformer and significantly more components.

**Option 2** – Could add transfer switches and connection points to each of the three main disconnects feeding the buildings. This would not require any stepping down of the voltage because each system would require its own generator with the correct voltage. This option would require (1) 400kW 3 Phase 600 Amp, which is the same generator size we would need at the Greenview Regional Multiplex and (2) 100 kW single phase 208-volt generators.

Benefits – All buildings could be powered for significantly less money, especially if future thoughts are to rent generators. It would cost roughly \$90,000 more to purchase generators, but this would be offset by cost savings from the installation. Another benefit of this approach is the 100 kW units could in future projects also be connected to power other community halls like Little Smoky. With this option, we could only power one of the buildings instead of both if that is required.

Detractors - The hook-up would be more difficult requiring more time without power. Access to the main breaker for the Community Hall would have to be maintained as it would be between the buildings. Securing 3 generators of the right voltage in a power outage situation would be difficult if we were looking to rent without having them retained.

Administration is recommending Option 2. Adding the anticipated cost to get the Greenview Regional Multiplex generator ready, results in this option being the only one within budget. If Council intends to purchase portable generators in the future, then purchasing for Option 2 will cost more. This will be offset though by the saving from the installation.

Administration would like to point out that once either option is chosen, Greenview would have to purchase or rent the appropriately sized generator. For background information;

One 600KV Generator approximate cost to purchase \$294,400.00 or a rental unit of \$4,800.00/month, daily rate must be discussed.

One 400KV Generator approximate cost to purchase is \$205,948.00 and a rental unit is \$3,200.00/month, daily rate must be discussed.

Two (2) 100KV Generators approximate cost \$89,500 each, \$179,000.00 combined or a rental unit of \$2,500.00 each/month, the daily rates must be discussed.

An alternative motion should Council prefer Option 1;

***MOTION#2: That Council direct Administration to proceed with the request for making the Grovedale Community Center generator-ready, by granting approval to option 1, which involves the installation of an external building with main transfer switches.***

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council approving the recommended action is the ability to use these facilities as emergency centres in protracted power outages. This is especially important in the winter months. Within 12 hours we should be able to power up these buildings and use them as emergency centers.
2. The benefit of Council approving the recommended action is having the buildings capable of being powered without dedicated generators which allows for more flexibility with a smaller generator fleet. This will save money on the purchase of generators, but ongoing costs will be higher.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council approving the recommended action is either option will result in longer downtime for buildings before the power can be restored. This time will be increased even further with option 2 as securing and connecting 3 generators will take time.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Greenview has installed fixed-in position generators in most major buildings in Greenview except for the Greenview Regional Multiplex and some Community Halls. These have worked well in locations where time without power is critical to not damaging infrastructure, like sewer lift stations and water plants. At Councils request, Administration has investigated using a portable or rental program for the building in this RFD, which will provide backup power for less than the fixed in-place model. In buildings where downtime before power is not critical Administration recommends trailing the portable solution to reduce overall cost.

---

**FINANCIAL IMPLICATION:**

**Direct Costs:**

*Refer to Attachment 1 for detailed project estimates.*

**Option 1 in Grovedale**

Setting the buildings to a generator ready status in Grovedale	\$325,240.00
Setting the Greenview Regional Multiplex to a generator ready status	<u>\$218,000.00</u>
Total Project	\$590,876.00

**Option 2 in Grovedale**

Setting the buildings to a generator ready status in Grovedale	\$148,925.00
--	--------------

Setting the Greenview Regional Multiplex to a generator ready status \$218,000.00

Total Project \$366,925.00

Capital Project FM22009 budget is \$425,000.00

### **Ongoing / Future Costs:**

The annual ongoing maintenance cost for either option would involve exercising the transfer switches with a generator installed,

**Option 2** \$10,500 plus generator purchase or rental annually

**Option 1** \$4,000 plus generator purchase or rental annually

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### **STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

### **PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

### **FOLLOW UP ACTIONS:**

Once Council has provided direction on this Motion, Administration will tender the appropriate option with an RFQ on the Alberta Purchasing Connection.

---

### **ATTACHMENT(S):**

- Attachment #1 – Detailed financial information for both options.
- Attachment #2 - Map showing the locations of the connections and transfer switches for Option 2
- Attachment #3 - Map showing the locations of the building and underground lines to the building connection points for Option 1

## Grovedale Community Complex Emergency Power Readiness

*Below is a D class (+/- 25%) estimate for connecting the Grovedale Community Complex to emergency power. This project must be tendered*

### **Redistribute power supply to have all feed come to a common point.**

Construct a building metal lines with a cement floor suitable for housing the transformers and transfer switches

Bring power into the building to power 600 Amps at 600 V

Install a plug and line capable of connecting a 600 kW 600 Volt generator to the Building MCC

Purchase and install the step down transformer to reduce the voltage to 208 single phase for the community hall

Purchase and install 400 amp 600 volt transfer switch into the building for the ice plant

Purchase and install a 400 amp 208 volt transfer switch for the community hall

Purchase and install a 400 amp 208 volt transfer switch for the public side of the arena

Electrician to connect wiring from MCC to systems and transfer switches

### **Connecting of the Community Hall to the portable generator feed shack (400 Amp 208 Volt single phase)**

Trench in a new underground cable from the shack to the community hall feeds

Connection of the cabling and removal of the meter location

### **Connecting of the arena public area to the portable generator feed shack (400 Amp 208 Volt single phase)**

Trench in a new underground cable from the shack to the community hall feeds

Connection of the cabling and removal of the meter location

### **Connecting of the arena ice plant to the portable generator feed shack (400 Amp 600 Volt three phase)**

Trench in a new underground cable from the shack to the community hall feeds

Connection of the cabling and removal of the meter location

Estimated Project Deliverables Costs

15% contingency

### **Total Project Costs**

Previously tendered cost for Generator readiness at Greenview Regional Multiplex

Anticipated Generator cost

### **Anticipated Total Cost with 600 kW Portable Generator**

for more accurate costing

<i>Price</i>	<i>Install Time</i>	<i>Delivery time</i>
\$ 16,890.00	4 weeks	8 weeks
\$ 25,350.00	1 week	6 weeks
\$ 35,000.00	3 weeks	20 to 30 weeks
\$ 54,000.00	3 weeks	14 weeks
\$ 36,000.00	2 weeks	20 to 40 weeks
\$ 26,000.00	2 weeks	20 to 30 weeks
\$ 26,000.00	2 weeks	20 to 30 weeks
\$ 30,000.00		
<hr/>		
\$ 249,240.00		

<i>Price</i>	<i>Install Time</i>	<i>Delivery time</i>
\$ 18,000.00	1 week	1 week
\$ 3,000.00	1 week	1 week
<hr/>		
\$ 21,000.00		

<i>Price</i>	<i>Install Time</i>	<i>Delivery time</i>
\$ 19,000.00	1 week	1 week
\$ 3,000.00	1 week	1 week
<hr/>		
\$ 22,000.00		

<i>Price</i>	<i>Install Time</i>	<i>Delivery time</i>
\$ 28,000.00	1 week	1 week
\$ 4,000.00	1 week	1 week
<hr/>		
\$ 32,000.00		

**\$ 324,240.00**

\$ 48,636.00

**\$ 372,876.00**

218,000

\$ 294,400.00

**\$ 885,276.00**

## Grovedale Community Center Emergency Power Readiness

*Below is a D class (+/- 25%) estimate for connecting the Grovedale Community Complex to emergency power. This project must be tendered*

### **Connecting of the Community Hall to the portable generator feed shack (400 Amp 208 Volt single phase)**

Purchase and install a 400 amp 208 volt transfer switch for the community hall

Installation of the generator connection point and outside waterproof containment

Modifications to the building mains to include the transfer switch

Electrician for connections mains and transfer switch

### **Connecting of the arena public area to the portable generator feed shack (400 Amp 208 Volt single phase)**

Purchase and install a 400 amp 208 volt transfer switch for the community hall

Installation of the generator connection point and outside waterproof containment

Modifications to the building mains to include the transfer switch

Electrician for connections mains and transfer switch

### **Connecting of the arena ice plant to the portable generator feed shack (400 Amp 600 Volt three phase)**

Purchase and install 400 amp 600 volt transfer switch into the building for the ice plant

Installation of the generator connection point and outside waterproof containment

Modifications to the building mains to include the transfer switch

Electrician for connections mains and transfer switch

Estimated Project Deliverables Costs

15% contingency

### **Total Project Costs**

Previously tendered cost for Generator readiness at Greenview Regional Multiplex

Anticipated Generator cost

### **Anticipated Total Cost with 3 Portable Generators**

for more accurate costing

Price	Install Time	Delivery time
\$ 26,000.00	2 weeks	20 to 30 weeks
\$ 5,500.00	1 week	4 week
\$ 7,000.00	1 week	4 weeks
\$ 8,000.00	1 week	
<hr/>		
\$ 31,500.00		

Price	Install Time	Delivery time
\$ 26,000.00	2 weeks	20 to 30 weeks
\$ 5,500.00	1 week	4 week
\$ 7,000.00	1 week	4 weeks
\$ 8,000.00	1 week	
<hr/>		
\$ 31,500.00		

\$ 36,000.00	2 weeks	20 to 40 weeks
\$ 7,500.00	2 week	4 week
\$ 9,000.00	2 week	4 weeks
\$ 14,000.00	2 Week	
<hr/>		
\$ 66,500.00		

**\$ 129,500.00**

\$ 19,425.00

**\$ 148,925.00**

**\$ 218,000.00**

**\$ 384,948.00** 4

**\$ 751,873.00**

## Mobile Generator Pricing Options

*This information is provided as information only and is based on Class D pricing. It is provided to Council to understand mobile gen*

### Evaluation

After researching both manufactures mobile generator units and units that can be trailered the trailered units are the most cost effective option and therefore will require trailers for transport.

### 100 kW Generator on a dedicated trailer

	Price
Purchase 100 to 125 kW generator with enclosure	\$ 68,000.00
24 hour run time capacity tank	\$ 8,000.00
Cabling for connection to buildings	\$ 1,500.00
12,000 LB trailer	\$ 9,500.00
Set up costs	\$ 2,500.00
	<hr/>
	\$ 89,500.00

### 400 kW Generator on a dedicated trailer

	Price
Purchase 400 to 425 kW generator with enclosure	\$ 161,000.00
24 hour run time capacity tank	\$ 18,000.00
Cabling for connection to buildings	\$ 3,500.00
24,000 LB trailer	\$ 19,248.00
Set up costs	\$ 4,200.00
	<hr/>
	\$ 205,948.00

### 600 kW Generator on a dedicated trailer

	Price
Purchase 600 to 650 kW generator with enclosure	\$ 238,000.00
24 hour run time capacity tank	\$ 22,000.00
Cabling for connection to buildings	\$ 4,000.00
30,000 LB trailer	\$ 25,600.00
Set up costs	\$ 4,800.00
	<hr/>
	\$ 294,400.00

### Option 1 Generator Costing

(1) 600kW generator	\$ 294,400.00
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### Option 2 Generator Costing



(1) 400 kW generator	\$	205,948.00
(2) 100 kW generators	\$	179,000.00
	\$	<u>384,948.00</u>

erator pricing.

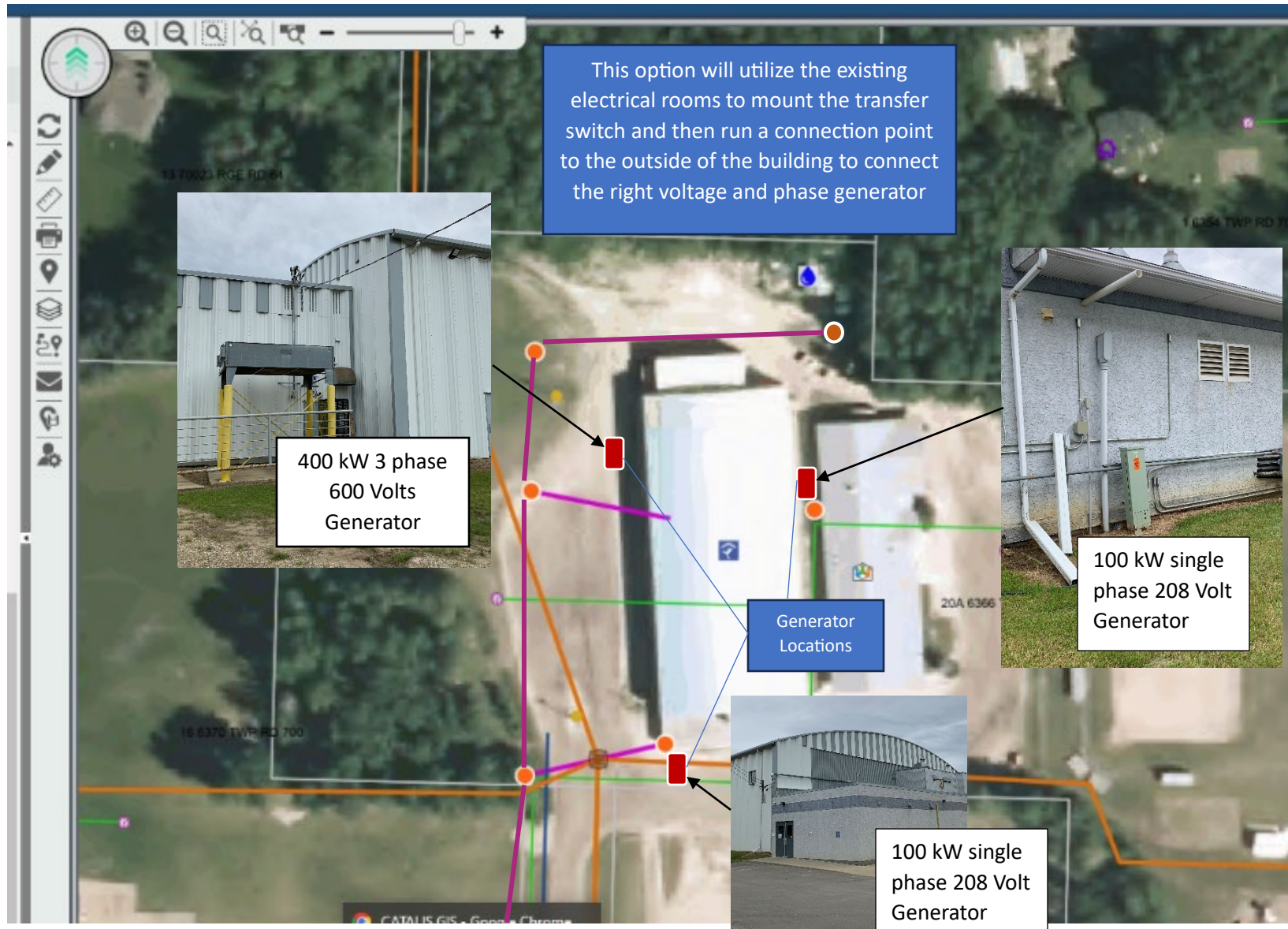
units are significantly more cost effective. These estimates assume

On-going Maintenance	Comment
\$ 2,900.00	Gen. load test & Service,
	500 Annual CVIP
<hr/>	
\$ 3,400.00	

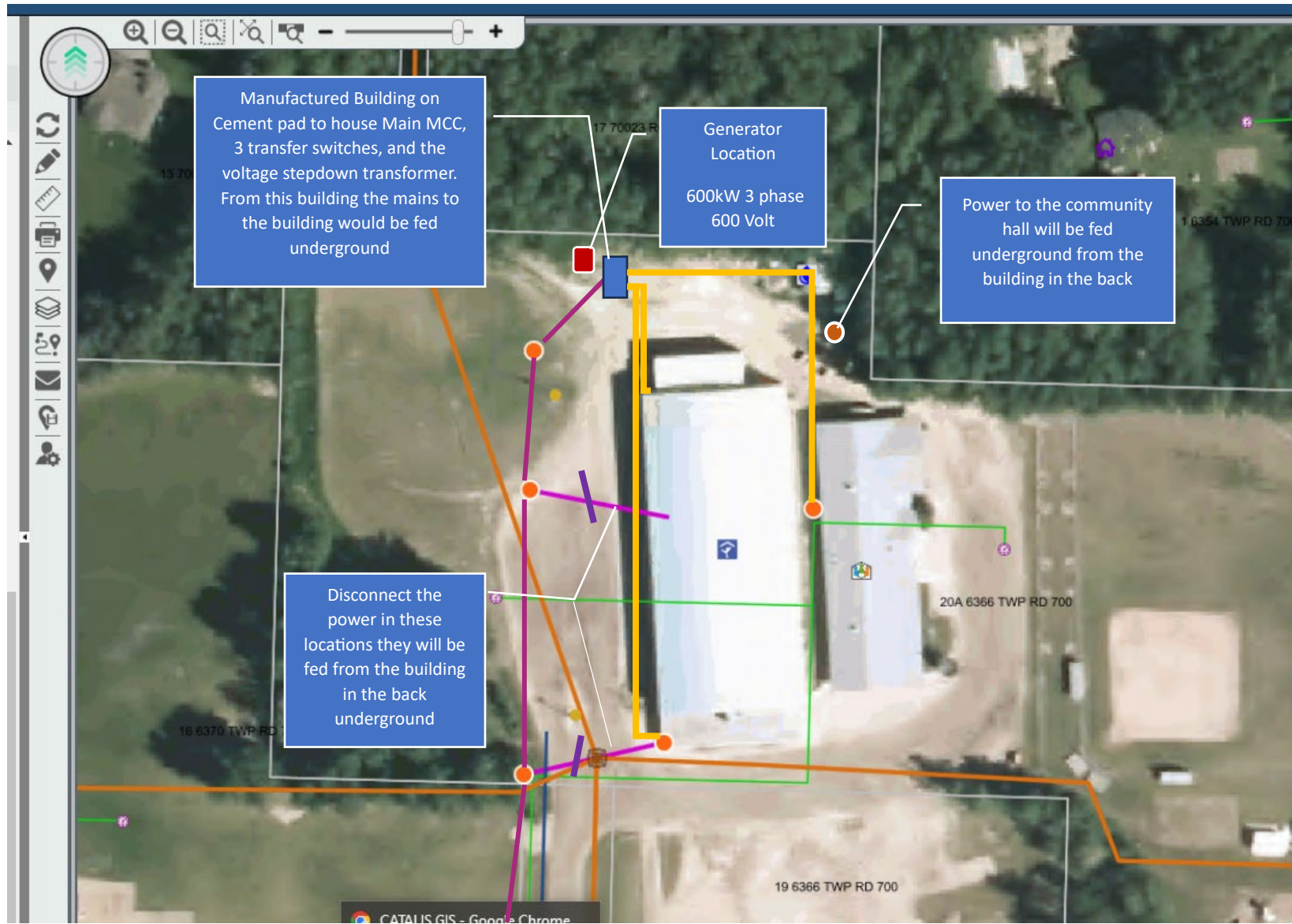
On-going Maintenance	Comment
\$ 3,100.00	Gen. load test & Service,
	600 Annual CVIP
<hr/>	
\$ 3,700.00	

On-going Maintenance	Comment
\$ 3,200.00	Gen. load test & Service,
	800 Annual CVIP
<hr/>	
\$ 4,000.00	

**Attachment #2 – Option 2- Have individual transfer switches for each power supply and use 3 generators.**



**Attachment #3 - Option 1 – Have the entire Grovedale Center generator ready to run off 1 generator.**





# REQUEST FOR DECISION

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SUBJECT: **Mine 14 Letter of Support Request**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: September 12, 2023  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: \_\_\_\_\_  
DIR: \_\_\_\_\_  
LEG: \_\_\_\_\_  
MANAGER: \_\_\_\_\_  
PRESENTER: WH

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Policy 8003 Letters of Support

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## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to provide a letter of support for the Mine 14 Project in Grande Cache, Alberta.**

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## BACKGROUND/PROPOSAL:

On Wednesday, August 30, 2023, Reeve Olsen received a request from the Vice President of Operations for a letter of support for the Mine 14 Project (Valory Resources) in Grande Cache, Alberta.

Valory Resources is proposing the construction, operation, decommissioning and abandonment of an underground metallurgical coal mine located approximately four kilometres northeast of Grande Cache, Alberta. As proposed, the Mine 14 Project would have a coal production capacity of approximately 3,562 tonnes per day. The project would have a surface footprint of 53.5 hectares and a subsurface area of approximately 512 hectares. Project operations are expected to begin in early 2023 and continue until 2032, followed by two to three years of restoration.

Administration believes that the Mine 14 Project aligns with our position statement and supports responsible mining of metallurgical coal, exemplified by the project. We also believe it will stimulate economic diversity, create job opportunities, and ensure community stability, all while adhering to our commitment to environmental stewardship, Indigenous collaboration, and responsible resource management.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. Supporting such projects can stimulate economic growth within the municipality. This includes job creation, increased tax revenue, and opportunities for local businesses to supply goods and services to the project, all of which can contribute to a stronger local economy.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. Mining projects can be contentious, with some community members opposing them due to concerns about noise, dust, traffic congestion, and potential health hazards. Providing support for such projects may lead to division within the community.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council may choose not to provide a letter of support which may hold up approvals on the project or may even keep the project from moving forward at all. Not supporting a project that could provide economic benefits to the municipality may result in missed opportunities for job creation, increased tax revenue, and community investment.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

If Council chooses to make the recommended motion Administration will follow up by sending a letter of support to Valory Resources for the Mine 14 Project.

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**ATTACHMENT(S):**

- Letter of Support





# MUNICIPAL DISTRICT OF GREENVIEW

September 1, 2023

Name

Address

City, Province, Postal Code

**Attention:**

**Subject: Mine 14 Project**

I am writing on behalf of the Municipal District of Greenview to express our support for the Mine 14 Project in Grande Cache, Alberta. We believe that this project aligns with our position statement, which recognizes the environmental and societal challenges associated with mining metallurgical coal within the Province of Alberta. It is our belief that the Mine 14 Project strives to find a balance between responsible mining practices while adhering to the principles outlined in our position statement.

Our position statement emphasizes the following key principles:

**Environmental and Societal Awareness:** We acknowledge the challenges that come with metallurgical coal mining and the necessity to address them. To ensure responsible mining, we advocate for the establishment of clear regulations and processes that rigorously assess impacts on local communities, the environment, and the fundamental values of Indigenous Peoples.

**Reclamation Fund Assurance:** We place significant emphasis on securing adequate reclamation funds to facilitate the proper recovery of environmental impacts resulting from mining activities. This financial commitment ensures that the long-term sustainability of mining operations is maintained.

**Respect for Indigenous Values and Rights:** Our commitment to respecting the values and rights of Indigenous Peoples is unwavering. We believe that responsible mining involves meaningful consultation and collaboration with Indigenous communities, respecting their traditions and addressing their concerns.

The Mine 14 Project, in our assessment, encapsulates these principles. It represents a model of responsible mining that not only recognizes the challenges but actively seeks to mitigate them.

The Municipal District of Greenview supports the responsible mining of metallurgical coal exemplified by the Mine 14 Project. We view it as a pivotal endeavor that can stimulate economic diversity, create job opportunities, and ensure community stability while adhering to our commitment to environmental stewardship, Indigenous collaboration, and responsible resource management.

Sincerely,

Tyler Olsen  
Reeve, MD of Greenview





## MUNICIPAL DISTRICT OF GREENVIEW

# Manager's Report

**Department:** CAO Services

**Submitted by:** Stacey Wabick, CAO

**Date:** 9/12/2023

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**Chief Administration Officer, Stacey Wabick**

Due to the break in Council meetings, this report will cover July and August. Over this time several meetings took place covering a wide variety of topics that required general conversation. They include but not limited to meeting with Rural Municipalities of Alberta (RMA) as we continue our part of a dissolution study and the impacts on the municipality receiving a dissolved one. Other RMA meetings included a collaboration with the MD of Smoky River and Big Lakes County to discuss difficulties around how bridge files are funded through the province. Similar municipal collaborations took place with the County of Grande Prairie and City of Grande Prairie to host an energy evening in Calgary to showcase the opportunities that exist within the three municipalities. Greenview CAO Services has taken the lead to create and plan this event. In addition to this CAO Services coordinated and attended a Council-to-Council meeting with the City of Grande Prairie to share updates from each area.

From a more project specific perspective CAO Services met with Valory Resources and CST Coal regarding coal plans in the Grande Cache area, met with the CAO of The Evergreen Foundation regarding the Kikinow Lodge, a DeBolt area ratepayer regarding the Airth gravel pit, Valleyview RCMP to discuss concerning crime in the area, the Grande Cache Tourism Association start up group and Sturgeon Lake Restoration group. CAO Services has also been busy preparing a comprehensive package and abstract regarding the Coops and Enterprises to take to the Minister of Indigenous Affairs for educational purposes. The intent is to bring more awareness to these unique communities and the ongoing partnership with Greenview as ratepayers. The other highlight to note in ratepayer interactions is the ongoing work to remedy issues around the 747 bridge and 666 highway. Both made significant progress with the bridge replacement beginning soon and a tentative agreement on highway 666 being reached with a more information to be made available soon.

As these projects progress so to does the Greenview Industrial Gateway. Over the last number of months, a landowner engagement plan has been completed to begin consultation with those who are close to the proposed water out take. More work has been done on understanding how the local abundant biomass resources may benefit the GIG, a meeting took place with Ministers Jean and Dresheen regarding support for more rail capacity in the area, and a subsequent plan is being prepared on how to identify and tackle such needs.



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

# Manager's Report

**Department:** Community Services

**Submitted by:** Michelle Honeyman, Director

**Date:** 9/12/2023

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**Director of Community Services, Michelle Honeyman**

**Economy-Goal 2-Create a diverse economy.**

The Sunset House Cemetery ground penetrating radar project was completed on June 20<sup>th</sup>. Administration received results and worked with GIS to complete mapping.

Administration is in the process of meeting with all five (5) Greenview cemetery boards to provide updates and discussion on the completed survey project in collaboration with Agricultural Services and the Asset Management Officer.

**Governance-Goal 2-Provide quality municipal services.**

The CAO has approved the following sponsorships and donations:

Organization Name	Event	CAO Approved
Valleyview Vipers Swim Club	Swim Meet	\$250.00
Grande Prairie Fastball Association	Fundraiser Golf Tournament	\$200.00
Valleyview Tin Cup	Charity Golf Tournament	\$300.00

The Greenview Sponsorships and Donations Policy states the “CAO, or designate, has the delegated authority to approve a sponsorship or donation for a single event up to a maximum of \$1,000.00” and it also states, “Administration will provide an update to Council regarding sponsorships and donations approved by the CAO in the monthly manager’s report”.

**Governance-Goal 4-Provide good governance.**

Administration continues to work on the 2024 budget for September’s deadline.

Administration continues to meet with Greenview Community Groups to discuss priorities on hall assessments and Greenview's role in supporting each board. The last meeting is scheduled in early September, after which time all the results will be compiled and Administration will bring a full report forward to Council in the following weeks.

The Puskwaskau Community Hall Committee has dissolved and has signed ownership of the hall over to Greenview. Administration will be presenting options to Council at a future date as the hall is located on a municipal reserve.

Administration and Assessment Management met collaboratively with the Sturgeon Heights Community Club; this club also looks after the operations of the Sturgeon Heights Cemetery. Some concerns have been identified and Greenview is working with the club moving forward.

Administration met with the Valleyview Ag Societies sub-committee for the new building to get an update and discuss any new developments, funding, and opportunities. Administration will bring this forward during budget discussions.

Administration is working with the Landry Heights Home Owner's Association regarding insurance.

In collaboration with Tourism and Asset Management, a meeting was held with a representative from the Grande Cache Historical Society to ensure any assets they have at the Tourism & Interpretive Centre are recorded and an agreement will be drafted for record keeping.

### **Culture, Social & Emergency Services-Goal 2-Enhance communication to our public.**

Administration received 49 scholarship applications for the 2023 Scholarship Grant application intake. The evaluation process has been completed; recommendations were brought forward to Council in August.

A total of 24 scholarships were awarded at the August Council meeting. 11 Trade – Diploma Scholarships of \$1,500.00-, and 13-Degree program scholarships of \$2,500.00 were approved for a total of \$49,000.00. Administration is working with each individual applicant for the transfer of funds.

Approved Spring Grant applicants have received grant funding for the 2023 calendar year.

Administration is working collaboratively with the Asset Management Officer with Additional Named Insured (ANI) members.

### **Agricultural Services Manager, Sheila Kaus**

**Economy – seek agricultural diversity and protect viable and sustainable agricultural practices.**

August and September mark the program wind down for Agricultural Services, with many members of the seasonal staff headed back to their various schools. We would like to take this opportunity to thank the seasonal staff for their hard work and dedication. Without the seasonal staff, Agricultural Services would not be able to provide the level of service currently available.

Disease and Pest inspections have been completed with no new clubroot infestations detected for 2023. While happy news, it is believed this relates more to the dry conditions experienced in the fall of 2022 into

the spring of 2023. Grasshopper numbers were high to moderate throughout the municipality and had a heavy impact on pastures and hayland. There will be feed shortages heading into winter. Some livestock producers have inquired as to whether Greenview will declare an Agricultural Disaster in the future. Prices for bales have been reported to be as high as \$200 per bale. Agricultural Services is preparing a report on a declaration of disaster, specific to livestock producers, for Greenview for Council consideration at the request of the Agricultural Service Board. Additionally, a letter is being prepared for the federal minister of Agriculture requesting a reassessment for Greenview, to include our producers in the Livestock Tax Deferral program. To this point, Greenview has not been included.

Contract spraying along the Forestry Trunk Road has been completed for 2023. Administration had the contractor concentrate on the most heavily infested portion of the road, from kilometre 58 to kilometre 117. This encompassed the one prohibited noxious orange hawkweed location along the road's length. Rotational right-of-way control work is winding down with seasonal staff commencing on the Ridgevalley thistle fence line pass on August 17th, 2023. To date, the staff has covered 2,948 km for roadside control work. Administration will be working with ratepayers in the Little Smoky area to put similar agreements in place for the control of tall buttercup along the fence lines in the spring of 2024, as well as a thistle pass of the Valleyview area. Mapping for this project has been occurring to help inform staff as to where to spray and provide efficiencies. In addition to these accomplishments, staff have completed 54 private spray requests to date. Of established infestations, 1,821 have been inspected with a 63% control rate having been recorded.

The Willmore Wilderness Park was inspected for infestations and these inspections will result in control work in the meadows along Kvass Flats in 2024. This partnership with Alberta Forestry, Parks and Tourism is hoped to grow, leading to protection of Greenview recreation areas from invasive plant pressures.

2023 saw many successes related to the Weed Incentive Program. For the first time, the funding available under the program has been over 50% utilized, with applications still outstanding.

### Problem Wildlife Work Orders

File Status	Beaver- MD	Beaver- Ratepayer	Customer Service	Predation	Totals
In Queue	-	-	-	-	
Open	6	5	1	2	14
Closed	28	21	22	20	91
<b>TOTALS</b>	<b>34</b>	<b>26</b>	<b>23</b>	<b>22</b>	<b>105</b>

Problem Wildlife has been working with the public and various Greenview departments to address beaver concerns as they are brought to the team's attention. Due to the dry conditions in early summer, the team did not start blasting until June 20<sup>th</sup>. Since that time 25 dams have been blasted and multiple dams have been removed with heavy equipment. Currently, only 11 beaver workorders remain open.

Incidents of predation continue to be reported to the Problem Wildlife team, with these ratepayers flagged for follow-up during the trapping season. One Greenview grazing reserve was granted an out-of-season damage control license for the control of problem wolves. Staff completed reconnaissance of the issues and set foothold traps since August 11<sup>th</sup>, in anticipation of the late summer predation pressure increase. The trapping has been complicated by the presence of deadstock in the corral system, drawing the wolves to that location instead of the areas set. The Chair of the reserve has seen that the deadstock attractant was removed, and staff are hopeful the traps will start seeing results soon.

Veterinary Services Incorporated (VSI) encourages livestock producers to access veterinary care and maintain herd health, protecting the economic viability of their livestock operation.

### **VSI Quarterly Reports and Service Breakdown – 2023**

Second quarter VSI totals have been received. There was a 23% increase in claims over the second quarter of 2022, bringing the annual increase to 25.38% for the first two quarters.

	# Services	2023	2022	+/- (%)	2021
<b>Total 1<sup>st</sup> Quarter</b>	80	\$22,540.38	\$17,268.52	+30.01%	\$19,269.77
<b>Total 2<sup>nd</sup> Quarter</b>	190	\$41,281.84	\$33,563.50		\$33,953.33
<b>Total 3<sup>rd</sup> Quarter</b>			\$6,361.23		\$ 8,382.80
<b>Total 4<sup>th</sup> Quarter</b>			\$41,106.15		\$40,995.55
<b>2023 Claims</b>		<b>\$63,732.22</b>	<b>\$98,299.40</b>	<b>+25.38%</b>	<b>\$102,601.45</b>

Preg Checks: 2,934  
Semen Testing: 627  
C-Sections: 23

While the increase is significant, the addition of a livestock-specific veterinary practice in proximity to Grovedale is suspected to have resulted in more livestock producers being able to access veterinary services. Before the practice opening, VSI totals had been trending down, but this is thought to be related to reduced access for livestock producers.

The Agricultural Equipment Rental Program contributes to the economic viability of agricultural producers by providing equipment for rent that is cost-prohibitive to purchase when measured against the frequency of use. Rental Equipment stands at 549 rental days up to August 23<sup>rd</sup>, 2023. While this total is trending significantly higher than typical, it is due to the heavy usage of scare cannons to deter elk from feed stacks.

### **Protective Services Manager, Wayne Brown Culture, Social & Emergency Services**

#### **Administration:**

On July 4, 2023, Regional Fire Chief (RFC) submitted an Action Plan to address recommendations and suggestions as per the Safety Codes Council audit. On July 5, 2023, the Safety Codes auditor confirmed that the submitted Action Plan meets the requirements of the Safety Codes Act.

On July 13, 2023, Regional Fire Chief presented the Firefighter Awards policy to the Policy Review Committee which was approved to move forward to Council.

Regional Fire Chief attended a Forestry presentation to Fox Creek – Oil and Gas group on July 13, 2023. The aim of the meeting was informational and was a request by Forestry for additional assistance and information should another wildfire occur.

Regional Fire Chief is developing a Greenview-wide review document as per Council's Notice of Motion that directs Administration to review emergency response into Greenview by the contracted Valleyview Fire Department. The review document will be ready for review by the end of September.

On July 19, 2023, Regional Fire Chief and Admin. Asst. met Finance to discuss cost recovery options for both Forestry and Disaster Recovery Program. Currently in the process of generating Forestry invoices to recover costs for three distinct forestry regions. GCX001, GWF019, GWF020, GWF022, and GWF049 are associated

with the Grande Prairie Forest Area. SWF095 pertains to the Slave Lake area, and WWF023 is linked to the Whitecourt Forest Area. The cost recovery details have been submitted to these three forestry regions for their approval. After receiving approval, we will proceed to invoice each respective area.

On July 24, 2023, Regional Fire Chief met with the Emergency Advisory Committee to present and discuss the draft “Council Guidelines during an Emergency Event” and a plan for the preparation of a Wildfire After Action Report. Both were accepted, work will now begin on the After-Action Report, the report will be ready at the end of November.

Regional Fire Chief and Finance met with Provincial Disaster Recovery representatives on July 26, 2023, to share information and discuss Greenview’s application going forward. It is expected that Finance will submit all cost recovery items to date in the next two weeks.

Greenview Development Officer informed the Regional Fire Chief that the structure located at 1 70020 RGE RD 64A, Grovedale had been approved for a change in use to allow residential occupancy. On August 13, RFC completed a fire inspection approving occupancy of the residential part of the structure.

The new Fireworks Bylaw was presented at the August 22, 2023, Regular Council meeting for first and second reading. The First reading was approved with amendments.

On August 23, 2023, Regional Fire Chief and STN 33 – Grande Cache met with Keven Thomson, Alberta Emergency Management Agency (AEMA) officer to discuss the current deployment of Greenview Fire-Rescue personnel and Apparatus to the Hay River wildfire. As well, reviewed all aspects of the AEMA protocols in regard to future deployments of this type.

On August 23, 2023, the Regional Fire Chief met with Jason Visser from Scott Builders at the Kikinow Elders Lodge location. The purpose of the meeting was to address topics such as fire crew access routes, firefighting water supply, on-site fire protection during construction, and a comprehensive review of the fire safety plan. Following this review, the Regional Fire Chief concluded that, based on Fire Code regulations, the presence of an on-site water supply was not necessary during the construction phase. The builder was provided with a copy of the pertinent Fire Code requirements related to construction for their reference.

#### **Emergency Response Call Volumes:**

##### **Regular Emergency Incidents**

June 27 – August 28

	STN 31	STN 32	STN 33	FCFD	VVFD
Emergency Response	18	12	12	8	18
Medical Co-Response	16	16	23	0	0

Of the total 68 Emergency Responses:

- 3 - Vegetation/Wildland/Brush Fires
- 5 - Alarm Calls
- 26 - Motor Vehicle Collisions
- 2 – Outside Fires

- 6 - Citizen Assists
- 2 - Smoke Investigations
- 3 - Structure Fire
- 6 - Vehicle Fires
- 5 – Watercraft in Distress
- 6 - Mutual Aid
- 1 - Backcountry Rescue
- 2 – Water/Ice/Mud Rescue
- 1 – Aircraft Crash/Emergency

Fire Crews - stood down 6 times for Emergency Responses and 9 times for Medical Co-Responses.

#### **Fire Stations:**

On August 12, Regional Fire Chief received an urgent request from AEMA for the deployment of Greenview Fire-Rescue Services (GFRS) fire apparatus, specifically a Type 3 Engine for firefighting operations at the Hay River Northwest Territory (NWT) wildfire. After discussion, STN 33-Grande Cache Type 3 Engine (three-man crew) was dispatched for duty on August 13. All costs will be covered by AEMA. (See Photo 1)

On August 12, at 10:17 AM, STN 31-DeBolt responded to a fire in a manufactured home in the Ridgevalley area. The gusting winds that day caused the fire to accelerate, fully engulfing the home. Mutual aid was requested from Valleyview and GP County. The fire was extinguished, and the structure was a total loss.

On August 21-22, STN 33-Grande Cache Deputy Chief and a Lieutenant were invited by the Jasper Fire Department to discuss first responders and mental health. 20 firefighters attended and discussed options, resources, and the theory behind mental health training.

On August 25 at 9:49 AM, STN 33-Grande Cache, Grande Cache Royal Canadian Mounted Police (RCMP), Hinton RCMP, Emergency Medical Services (EMS), and Grande Cache Search and Rescue responded to a report of a helicopter crash. Upon arrival, the pilot (no passengers) of the helicopter was found conscious and breathing. The pilot was stabilized and was then transported by STARS with serious but non-life-threatening injuries.

August 11<sup>th</sup> 12<sup>th</sup> 13<sup>th</sup> STN 32 - Grovedale Hosted a Jet Boat Operator instructed by Raven Rescue. STN 32 teamed up with Alberta Conservation for cost sharing. 3 boats from the area were made available, 5 Conservation Officers and 4 GFRS STN 32 Firefighters received Certification. This was an amazing team building and opportunity to work closely with a valued mutual aid partner. (See Photo 2 & 3)





Photo 1 – GFRS STN 33-Grande Cache deployed to Hay River



Photo 2 – GFRS STN 32 – Grovedale - Large Prop Jet Boat Course



Photo 3– GFRS STN 32 – Grovedale – Large Prop Jet Boat

**Enforcement Manager, George Ferraby**  
**Culture, Social & Emergency Services**

July and August have been a busy couple of months for Enforcement Services.

Community Peace Officer (CPO) [REDACTED] ultz concluded his service with Enforcement Services in July. A successor was identified, and CPO [REDACTED] commenced her role with Greenview on July 31<sup>st</sup>. She has fit in well with the team and started her CPO Induction Program training on August 20<sup>th</sup>. Following her graduation on November 3<sup>rd</sup>, she will assume full responsibilities.

Throughout the summer, Enforcement Services actively participated in various events within Greenview, including the Canada Day Parade, Death Race Weekend, Grovedale Fair, Valleyview Rodeo and Fair, and other seasonal gatherings.

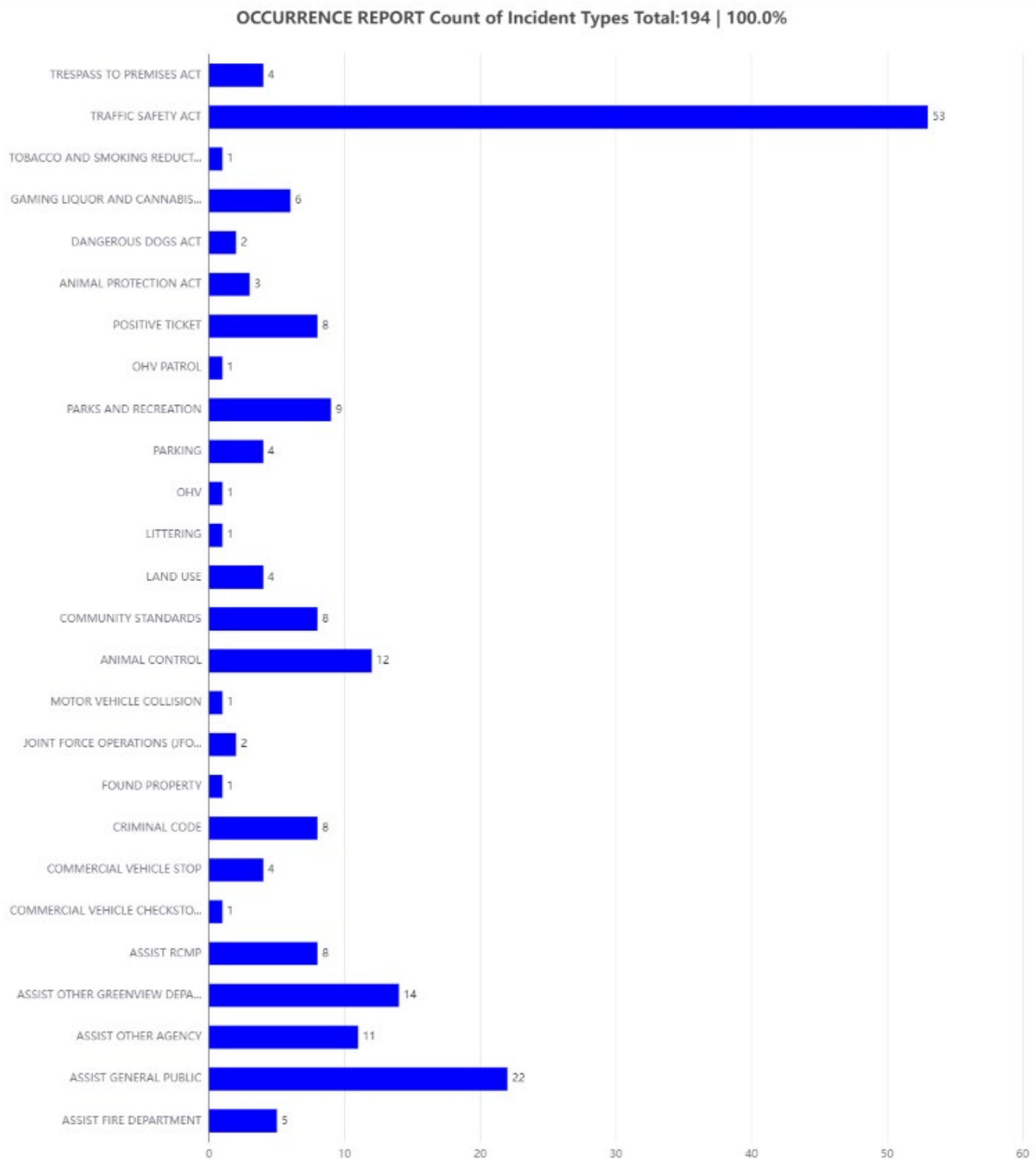
Members were active in patrolling the backcountry on several UTV patrols within Greenview, resulting in multiple positive interactions with the community during these patrols.

Enforcement Services along with the Grande Prairie RCMP are continuing to conduct weekly joint force operations for speeding in the construction zone just South of the Wapiti River on Hwy 40. Enforcement Services has targeted this area due to the volume of complaints received from construction crews working in the area.

Two replacement peace officer patrol vehicles have been delivered and are currently awaiting outfitting in Edmonton. The previously utilized units, which are to be replaced, will be sold to another Peace Officer Agency in Saskatchewan upon completion of the outfitting process for the new vehicles. It is anticipated that the new units will be ready for deployment by the end of September.

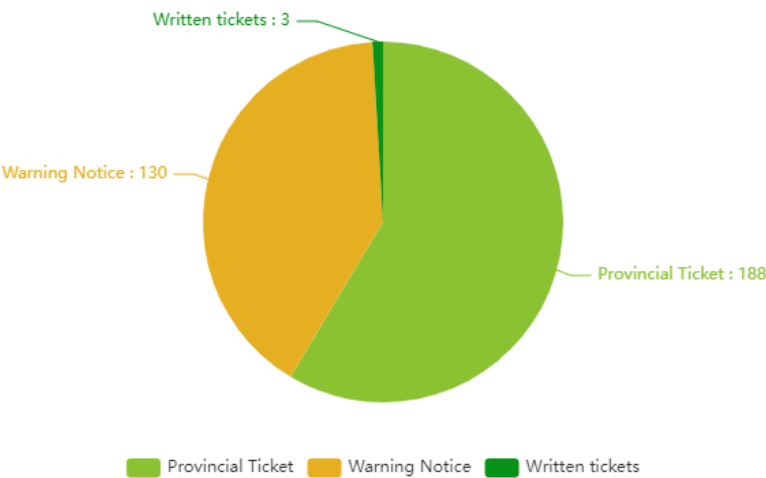
During the period of June 27<sup>th</sup> to August 28<sup>th</sup>, Enforcement Services attended 194 calls for service including 49 bylaw calls. Officers issued 191 Violation Tickets and issued 134 warnings.

## Stats:



Ticket Create Date: 2023-06-27 ~ 2023-08-28

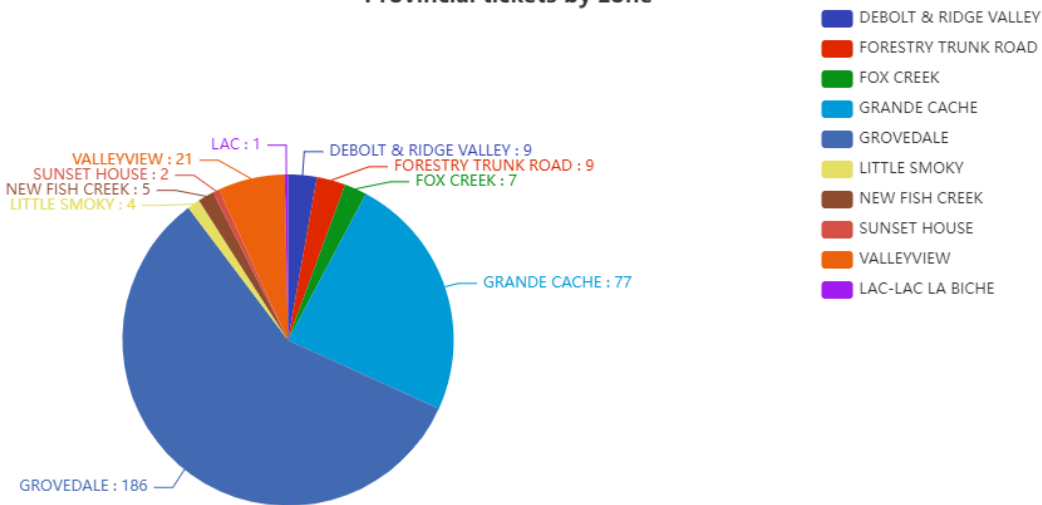
Provincial tickets by type



Type: All

Ticket Create Date: 2023-06-27 ~ 2023-08-28

Provincial tickets by zone







Backcountry UTV Patrols



## **Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford**

### **Culture, Social & Emergency Services**

A report prepared by the Alberta Centre for Sustainable Rural Communities for the Rural Municipalities of Alberta called, “Understanding and Responding to Challenges Faced by FCSS Programs in Rural Alberta” was released on August 21, 2023. The report identified how rural-based FCSS programs are facing increased pressures that negatively impact their capacity to serve those in need. The report highlights three key challenges faced by rural FCSS programs in Alberta and responds with four policy recommendations.

The three key challenges are:

- 1) Insufficient provincial funding- the majority of rural FCSS offices are increasingly reliant on municipal contributions well above their required twenty percent.
- 2) The increasing inaccessibility of provincial social services in rural Alberta- the ongoing centralization of social support services has generated challenges for rural FCSS programs; challenges that have multiplied with recent provincial decisions to transition to “1-800” intake lines and online web portals for several social services supports. This centralization forces many people to FCSS programs for support as they are unable to navigate these online systems. This places additional pressure on rural FCSS offices to go beyond their mandate and provide intervention-type services.
- 3) Changing and increasing social needs in rural communities- FCSS programs across rural Alberta are encountering far more community members with more complex social needs than ever before. The number of people who are walking through the doors of rural FCSS offices in crisis has increased dramatically in the past few years, placing an additional burden on these offices to provide intervention-type services and incur the extra cost and effort this entails with no hope of being reimbursed.

The four policy recommendations include:

- 1) Increase core funding from the Government of Alberta.
- 2) Increase the accessibility of provincial social support services for rural Albertans.
- 3) Ensure that future public policy related to social service delivery in Alberta is approached via a rural lens.
- 4) Ensure that social service policy in Alberta is designed with meaningful contributions from rural FCSS programs.

The community resources centers combined are averaging 160 clients per week. The top reasons include technical assistance, employment, income support, and information and referral.

Creative Grief and loss sessions are currently taking place at both the Whispering Pines Seniors Center and the Tawow Center in Grande Cache.

A Home Alone course will be offered to children 8-11 years old in Grande Cache on August 30 and 31. This free course focuses on safety in the home and prepares children to be left for short periods of time. This program also covers information on navigating the online world and teaches skills on how to be a good cyber citizen.

The Green View FCSS Board will be attending a Northwest regional meeting in Slave Lake on September 7&8<sup>th</sup>. This will be followed by a regular Board meeting on September 20<sup>th</sup>.

Green View FCSS has been invited by Hillside High School to deliver a parent education session on the WiseGuyz program on September 11<sup>th</sup>. This is a participatory program that requires parental consent and is aimed at grade nine boys to foster healthy masculinity and reduce adolescent dating violence.

The HEART team (health, education, and action in relationships team)- comprised of Green View FCSS, Valleyview Victims Assistance, and the lead from the Valleyview Men's Sheds, is planning an evening presentation on November 9 called "A Night to Lead Change in Valleyview". This community presentation will replace the Breakfast with the Guys event that we have held in the past. The team partners with the Alberta Council of Women's Shelters to increase awareness about the issue of domestic violence and how community members can be part of the solution to prevent it.

#### **Recreation Services Manager, Kevin Gramm**

Administration met again with J.R.Paine & Associates. Capital Project RE23002 calls for the 2023 study to be conducted ahead of future project considerations for the replacement of the original arena pad and boards at the Grande Cache Recreation Centre. A drilling rig was brought into the recreation centre to commence sample location drilling in the 6 defined locations. The drilling has been completed and will contribute to the final reports provided for the Geo-Technical Report for Greenview.

Administration with the assistance of internal resources was able to significantly improve the audio sound quality and capabilities of the field house audio in the Greenview Regional Multiplex. Staff will evaluate the improvements to the audio quality during the next event and determine the necessity of moving forward with the same scope of work as defined in project RE23016.

Administration continues to work with Arrow Engineering who was approached due to the familiarity with the facility and design drawings for a review of the proposed active air conditioning equipment to be added to the GRM facility roof over the fieldhouse. Project RE23017, however, has begun to move forward again and Administration will be reporting on the next step findings taking place in August. At this stage of the process evaluation is being conducted on the airflow design potential required to adequately utilize the conditioned air through the entire fieldhouse at the GRM.

The Grande Cache Recreation Operations team has commenced the installation of ice into the Grande Cache Arena for the upcoming season. Cimco Refrigeration was on site to complete the necessary repairs to the brine circulation system and adiabatic condensing tower which required replacement of 6 main cooling fans under warranty for replacement.

Grande Cache was home to the Canadian Death Race, an event that attracts athletes and enthusiasts from around the globe to participate in a 24-hour Mountain Ultra-Marathon around the Hamlet of Grande Cache. This event draws hundreds of spectators and support crews alike to assist and participate in the weekend event.

Genron Roofing under the direction of Garland Canada has completed the repairs to the Grande Cache Recreation Centre Roof over the Arena. Recent heavy rainfall in Grande Cache had brought forward concerns



about water leaks in the Arena at the centre. Roof replacements completed in 2018 led to ongoing conditions with the project that was completed however shortly after water leaks were noticed and increased.

### Governance – GOAL 2: Provide quality municipal services.

#### Grande Cache Recreation Centre Usage July 1 – 31 2023

##### Total Facility Usage

Age	Aquatic Centre	Fitness Centre	Arena & Curling Pad	Total
Under 3	123	0	0	123
Child	672	0	8	680
Youth	204	108	15	327
Adult	828	712	4	1544
Senior	114	79	5	198
Super Senior	75	38	3	116
<b>Total</b>	<b>2313</b>	<b>1569</b>	<b>602</b>	<b>2988</b>



##### Average Daily Usage

Age	Aquatic Centre	Fitness Centre	Arena & Curling Rink	Total
Under 3	5	0	0	5
Child	22	0	1	23
Youth	7	4	2	13
Adult	27	23	1	51
Senior	4	3	1	8
Super Senior	3	2	1	6
<b>Total</b>	<b>68</b>	<b>32</b>	<b>6</b>	<b>106</b>



#### Grande Cache Programs and Activities

Program	Days Offered	Attendance (registered)
Programs Hiking Passport Day 1	July 4, 2023	10 (10)
Programs Summer Bucket List Day 1	July 4, 2023	20 (20)
Geo Quest Day 1	July 5, 2023	9 (10)
All About Paint Day 1	July 5, 2023	20 (21)
Spray Park Fun Day 1	July 6, 2023	20 people
Roller Rink Day 1	July 6, 2023	14 people
The Young and Wreckless Hiking Day 1	July 10, 2023	2 (4)
Programs Hiking Passport Day 2	July 11, 2023	8 (11)
Programs Summer Bucket List Day 2	July 11, 2023	18 (21)
Geo Quest Day 2	July 12, 2023	11 (14)
All About Paint Day 2	July 12, 2023	14 (16)



Spray Park Fun Day 2	July 13, 2023	6 people
Roller Rink Day 2	July 13, 2023	22 people
The Young and Wreckless Hiking Day 2	July 17, 2023	3 (4)
Outdoor Survival Camp Day 1	July 18, 2023	8 (9)
Outdoor Survival Camp Day 2	July 19, 2023	8 (9)
Outdoor Survival Camp Day 3	July 20, 2023	8 (9)
The Young and Wreckless Hiking Day 3	July 24, 2023	2 (4)
Programs Hiking Passport Day 3	July 25, 2023	17 (17)
Programs Summer Bucket List Day 3	July 25, 2023	22 (23)
Geo Quest Day 3	July 26, 2023	12 (12)
All About Paint Day 3	July 26, 2023	19 (24)
Spray Park Fun Day 3	July 27, 2023	Cancelled due to rain
Roller Rink Day 3	July 27, 2023	16 (19)
The Young and Wreckless Hiking Day 4	July 31, 2023	1 (4)

- **Fitness & Aquatics**
- **Indoor Walking and Pickleball** Great turnout for pickleball!!! Individuals love this activity.
- **Strollin' Rollers**, we added a few kilometres on with this crowd.
- **Grande Grind** we managed to make it up to pole 17 one night. This group is so strong and a few of them have climbed a few mountains with me this summer. We have planned a couple of mountains to hike in August.
- **Aquafit/Lane Swim** fun, fun, fun. Every class is different. This group tried a session of synchronized swimming last week. There are lots of giggles and stories in this class.
- **Stretch** we have moved this class all over the fitness area. The participants are so good at asking questions about machines that are not so common to them.
- **Vinyasa, Restorative Yoga and Lunch Vinyasa Yoga** This is a great class to regroup, breathe and stretch.
- **Dance classes for youth and adults** had an amazing turnout at the Canada Day Parade!!! The 'flash dance presentation' was so well done by all! Cannot wait for dance to return in the Fall, of 2023.



- **Morning Spin and Spin** These are sweat and spin classes that are there for just that.

- **Driving at Lunch** a group of people meet every Tuesday at the Driving Range to share their golf ‘dos and don’ts’.
- **Biking at Lunch** there are so many trails and areas to explore and one day... There will be a few more people who want to explore them on bikes with me.
- **Outdoor Gym Time** does not have the weather’s support. During this class, the weather has been quite challenging, and the attendance has shown... hopefully August will have sunshine!
- **Greenview Regional Multiplex Monthly Usage May 1st – 31st 2023**

#### Greenview Regional Multiplex:

Program	Participant Registration
Day Camps	31
Morning Kids Summer Bucket List	64
Afternoon Kids Summer Bucket List	69
Teen Club	4
Childmind - July	55
Childmind Care continues to be offered Mornings: Monday-Thursday, 9:00-11:00 am. Evenings: Monday, Wednesday & Thursday 5:00-7:00pm	

#### Aquatic Programs:

- Parent & Tot – 19 registered for July
- Preschool Age – 45 registered for July
- Swimmer Level – 86 registered for July
  - o Total: 150 registered

#### Rentals:

- Swim club rental in the 25m pool Monday to Thursday from 4:00-6:00pm
- No pool specific rentals

#### Other

- Successfully hired and trained two new lifeguards – one of whom is a National Lifeguard and the other who is an Assistant Lifeguard/Instructor until they complete their National Lifeguard in August
- World Drowning Prevention Day – Scavenger hunt through the facility – 8 participants in total

#### Upcoming

- Adult Swimming Lessons (Tuesday/Thursday evening) – 8 registered participants
- Swimming Lessons continue to August 24, 2023
- First Aid, Bronze Medals and National Lifeguard starting August 16, 2023

Membership Name	Members
<a href="#">Corporate - Adult</a>	296
<a href="#">Family Pass</a>	170
<a href="#">Child (3-12 Years)</a>	81
<a href="#">Corporate - Child (3-12)</a>	44
<a href="#">Corporate - Family</a>	146
<a href="#">Super Senior (70+)</a>	101
<a href="#">Family - Additional Child (3-12)</a>	6
<a href="#">Senior Pass (60-69)</a>	80
<a href="#">Adult</a>	356
<a href="#">Corporate - Youth (13-17)</a>	21
<a href="#">Corporate Senior (60-69)</a>	33
<a href="#">Youth (13-17 Years)</a>	61
<a href="#">Toonie Track Punch Pass</a>	8
<b>Total</b>	<b>1403</b>



## Facility Statistics

July 1<sup>st</sup> – July 31<sup>st</sup>

### Total Facility Usage

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	111	0	4	2	32	149
Child	616	0	153	2	96	867
Youth	367	132	252	12	12	775
Adult	921	1317	188	80	0	2506
Senior	165	58	2	35	0	260
Super Senior	133	62	3	57	0	255
<b>Total</b>	<b>2313</b>	<b>1569</b>	<b>602</b>	<b>188</b>	<b>140</b>	<b>4812</b>

### Facility Rentals

Aquatic Centre	Party Room	Fieldhouse	Boardroom	Kitchen & Bar	Party Package	Total
1	3	6	3	1	2	16

### Average Daily Usage

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	4	0	0	0	1	5
Child	20	0	5	0	3	28
Youth	12	4	8	0	0	25
Adult	30	42	6	3	0	81
Senior	5	2	0	1	0	8
Super Senior	4	2	0	2	0	8
<b>Total</b>	<b>75</b>	<b>63</b>	<b>19</b>	<b>6</b>	<b>4</b>	<b>155</b>

## Outdoor Recreation Services:

### Governance – GOAL 3: Improve inter-municipal government relations.

Administration in Grande Cache has received a supply of bike racks constructed by the Grande Cache Institution inmate crews. These were completed under a joint project with the Healthier Together Committee in Grande Cache and is one of the last projects the committee undertook within their own allotted budget.

Administration has received direction from the Province of Alberta regarding the consultation process for the Victor Lake Boat Launch. Administration will resume conversations with Aseniwuche Winewak Nation in September to work on moving this project forward.

Administration hosted a quarterly meeting with Alberta Forestry and Parks and all Greenview departments responsible for provincial dispositions. This first meeting had an emphasis on organizational structure and approval processes. The next meeting is scheduled for October.

Administration has secured new bear-safe garbage cans for Sheep Creek Provincial Recreation from Alberta Parks. They are slated to be installed on-site in September.

Administration joined McElhanney Ltd for a part of their field assessments of the Kakwa Trail. Data has been collected for signage along the trail and Administration is working with the Province of Alberta to develop a joint signage plan from Sherman Meadows to the day-use area within Kakwa Wildland Park. The Swan City Snowmobile Club has allowed Administration access to their caretaker's cabin during field work.

Outdoor Recreation sites have seen much lower use than in previous years. This is anticipated to be a direct result of the fires during the beginning of the season and the weather.

Administration will be bringing a presentation to the October Committee of the Whole Meeting to discuss plans moving forward with Shuttler Flats Provincial Recreation Area.

Administration will have a focus on field data collection for asset management throughout recreation sites in September.

Johnson Park saw damage from flooding in late July. A contractor has been utilized for clean up including removal of the silt from the main area of the site.

Horseshoe pits are being installed at Smoky Sunset Landing and Grovedale Fish Pond in the beginning of September.

Contractors will be utilized to install a bridge at the DeBolt Walking Trails to mitigate drainage issues on the site.

Outdoor Recreation has completed their outdoor summer camps for 2023, as follows:

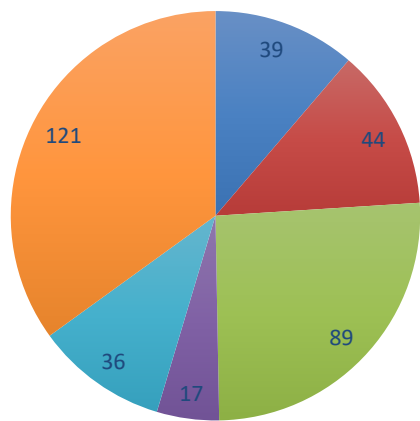
- Four 3-day youth survival camps for ages 9-12 took place throughout Greenview.

- Four Park N' Play events took place at Johnson Park offered jointly with Greenview Regional Multiplex Programmers.

- One outdoor survival camp for ages 5-8 was offered at Johnson Park in collaboration with Valleyview Search and Rescue.

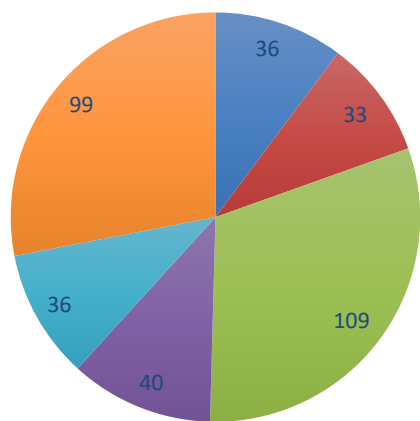
The following graphics show outdoor recreation site usage during June & July.

### Campsite Registrations - June 2023



■ Johnson Park ■ Swan Lake ■ Moody's Crossing ■ Kakwa River ■ Sheep Creek ■ Smoky River South

### Campsite Registrations - July 2023



■ Johnson Park ■ Swan Lake ■ Moody's Crossing ■ Kakwa River ■ Sheep Creek ■ Smoky River South



# Manager's Report

**Department:** Corporate Services

**Submitted by:** Ed Kaemingh, Director Corporate Services

**Date:** 9/12/2023

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### Director Corporate Services – Ed Kaemingh

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

July and August were busy with preliminary budget discussions with my team to get ready for the 2024 budget process. The deadline for staff to have their information in to Finance was September 1<sup>st</sup>, this allows financial reporting time to put a package together for Senior Leadership Team review in the first week of October.

Key considerations in the budget development are tying it to the strategic plan and continue to balance the budget, we have asked departments to take a sensible approach to their 2024 budget preparations by scrutinizing their existing budget to look for budget reallocations and find efficiencies within each department and across the organization.

Inflation has various effects on operating expenses and the cost of construction. Items required for service delivery are all subjected to inflation, such as fuel, asphalt, natural gas and electricity, and wages, are all subject to different rates of inflation and costs must be estimated when planning for budget needs. However blanket inflation increases will not be applied unilaterally across all budget lines. Some may need to increase more than the inflation rate and some less, depending on what is being purchased. We have tasked managers to analyze current and historical expense trends and provide an explanation as to how any increase or savings was calculated.

We continue with the financial work of the fires; we still have some invoices straggling in. We have also met with the province and completed an initial request to receive a Disaster Recovery Program (DRP) funding advance and with forestry to make sure we are in line of what will be rebilled and recovered through each program. Though



these things take time to process we have developed a good working relationship with both the DRP and forestry and continue working closely with the Director of Emergency Management.

The software project keeps moving forward, the Chart of Accounts will be wrapping up the department meetings in September and move on to the next phase of preparing the information for the transfer of data to Townsuite. The Chart of Accounts project is on schedule to be completed for December 31, 2023.

Townsuite has been making some progress in the preliminary phase, with the detailed work coming through when the chart of accounts is ready to import, but key set up is still to take place for the various user groups functionality.

The maintenance manager and asset management program continue to move forward, phase three is set to start soon, this will have three phases running congruent with each other for a time, these phases can be run independently as they affect different departments.

#### **Finance & Administration, Manager – Cara Garrett**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

While many team members have been able to take advantage of summer to spend some time for vacations, most of the work of Finance does not change for the summer. Greenview still needs to receive money, pay bills and support very busy colleagues in other departments. Accounts Payable and Reception have both faced some staffing pressures, but with September it is hoped that more normal staffing levels will resume.

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

Finance has also worked with CIBC to get information to support the borrowing bylaw and determine the long-term impact of the loan. This has been particularly interesting with the rising interest rates that have been coming out of the Bank of Canada. Greenview is working with lending agents to look at hedging rates and other options that will allow Greenview to minimise some of the impact of these high rates.

- **Economy** – *Seek opportunities for other funding sources:*

Finance continued in July and August to work with partners within the organisation and externally to make sure that Greenview applies for all eligible funding and provides agencies the information that they need to determine eligibility. This work is expected to continue well into the fall and the DRP program will last for three years.

#### **Accounts Payable Statistics:**

METHOD	MONTH	# OF PAYMENTS	# OF INVOICES	\$ VALUE OF PAYMENTS
EFT	June	623	1755	\$6,868,863.73
CHQ	June	151	201	\$479,573.73
EFT	July	551	1359	\$9,124,292.19

CHQ	July	196	227	\$3,389,057.61
EFT	Aug	528	1291	\$9,707,701.38
CHQ	Aug	130	157	\$1,795,317.87

### Tax Statistics

Taxes Invoiced 2023: \$147,403,328

Taxes Received 2023: \$134,927,692

Collection: 92%

Estimated write-offs for Grants-In-lieu of Taxes \$65,000

### Financial Reporting, Manager – Marley Hanrahan

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Incorporate staff succession planning:*

Recruitment is complete for the vacant General Accountant position and the successful candidate will start in August.

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

Our focus for the first week of July was completing the second quarter close including reviewing actuals to date, preparing any required adjusting journal entries, and meetings with finance business partners. Following the close on July 7th, the Council reporting package was prepared and presented at the July 25th RCM.

The Finance Business Partners began reaching out to Departments to find out how they could offer support throughout the 2024 budget process and work is underway on the budget development. Administration will be making a presentation at the September 19th Committee of the Whole Meeting to provide Council with a budget update as well as provide an opportunity for input.

We completed July month end which included working on month end reporting, reconciliations, and working papers. I also provided coverage for a few people who were away during the month of July. Budget work continued and we assisted Departments with any required support. This included meetings, software assistance and support, analysis on historical costs.

- **Governance** – *Establish levels of service:*

Work continued on the chart of accounts refresh project by hosting Department workshops to develop the department and program/activity segment. This is collaborative work with each department to ensure the new structure will meet their needs for managerial reporting, legislative requirements, or strategic plan/KPI reporting. Due to vacation scheduling we had to extend the workshops, there are a handful of remaining, follow up workshops to be completed in September and we have begun outlining the new revenue object codes. Next steps will be mapping of the old accounts to new accounts.



## **Asset Management Officer – Jamie Hallett**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*

Continued work on the cemeteries project with the second draft of all work completed for surveying, corner marking and other additional work is still required. This is still on schedule for first draft of asset management plan (amp), for the Land Improvement – Cemeteries category, to be presented at the November COTW meeting.

Working on all asset profiles within the new software to ensure that insurance, financial accuracy, maintenance, and useful lives are properly set-up and working. This will also aid with Greenviews audit.

Along with the Manager of Finance, initial work has begun on the Asset Retirement Obligations (ARO) for which of the assets evaluated to make plans on funding and the process when these assets meet their end of use life scenarios. More work is required however great first steps and working with our auditors will have a total collaborative appeal.

### **Asset Management Project**

The Asset Registry is steadily increasing with the majority of our properties in Valleyview, DeBolt and Grande Cache captured. Working with other departments schedules, 85% of all facilities in Greenview added to the registry. These changes in the Greenview asset registry, will have an influence on insurance, risk-liability and workflow being recorded. This will play a major role in the accuracy of the categorized assets, per maintenance plan.

- **Governance** – *Establish levels of service:*

Full renewal of all insurance for Greenview and the Associated Named Insured (ANI's) has been completed by the RMA August 31<sup>st</sup> deadline. We are currently assisting three new ANI's work through the paperwork process and getting a, one point of contact with RMA for them also.

Working with RMA's new program, Instant Risk Coverage (IRC), we have started with community groups for this service and have already seen some costs drop for all parties involved. More training will be required in the coming months.

## **Information Systems, Manager – Peter Stoodley**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

SharePoint Upgrade; August 25<sup>th</sup> was the deadline for companies to submit their online quotes, we received three in total, evaluations have begun.

Bandwidth Upgrade for the DeBolt Public Service Building is scheduled for mid-September. This project has kicked-off with the Internet Service Provider (ISP) and Yardstick. This is being upgraded to accommodate a failover from the Valleyview cluster and to provide and upgraded internet service to staff in the DeBolt PSB.

Yearly meeting Information Systems review with Yardstick. This report provides Greenview with a picture of the past year, recommendations, network infrastructure and security. This year has been the first year Greenview has been standardized and is moving forward with technology in a positive matter. One concern brought forward by Yardstick is the vulnerability with SharePoint 2016. It was also made clear Microsoft will be forcing Multifactor Authentication for all users in the near future; Greenview IS department has no control over this.

Information Systems has compiled a report which provides stats on blocked email due to Greenview's cyber security measures to protect staff email accounts and the organization. These stats are from June 26th to August 27th, 2023.

Quantity	Type
54	Malware Blocked
3,876	Phishing Inbound Blocked
74,905	Microsoft Edge added security
4,156	Spam Blocked

#### **Legislative Services Officer – Sarah Sebo**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** - *Ensure our policies address changing and growing community needs:*

On June 25<sup>th</sup>, the following bylaws and policies were passed by Council.

- Bylaw 23-949 "Grande Cache Wastewater Borrowing Bylaw" received first and second reading. This bylaw allows Greenview to borrow money to fund the upgrades to the Grande Cache water treatment facility.

On July 11<sup>th</sup> the following bylaws and policies were passed by Council.

- Bylaw 23-948 Cozy Acres Minor Structure Plan received first reading and a public hearing was scheduled as per MGA requirements.
- Policies 3016 "Safety Rules", 3001 "Safety Infractions", 3001-01 "Safety infractions" were combined into one administrative policy 02-113 "Safety Rules and Disciplinary Policy" and the previously mentioned policies were repealed. The purpose of this policy is to outline the general safety rules and disciplinary guidelines for Greenview workers to review and follow to minimize occupational hazards.
- Policy 2003 "Disclosure of Wrongdoing" was approved as presented. The purpose of this policy is to provide guidance to Greenview staff as to how and when to disclose serious matters.
- Policy 2500 "Corporate Health and Safety" was approved as presented. This policy ensures Greenview supports a safe and healthy working environment.
- Policy 2501 "Personal and Protective Equipment" was approved as presented. The purpose of this policy is to ensure the proper use and selection of Personal Protective Equipment for Greenview staff.

- Policy 6009 “Patios on Public Property” was approved as presented. The purpose of which is to define the licensing process, set guidelines and procedures and outline the roles and responsibilities of business owners and those reviewing applications.
- Policy 7500 “Economic Development Grant for Beautification” was approved as a pilot project until 2025. This policy provides the framework for how small businesses can apply for a grant from Greenview to enhance the visual appeal of the exterior of their building.
- Policy 9000 “Contract Management” was approved. This policy outlines information and criteria to consider when Greenview administration develops or contracts with a third party.
- Policy 9001 “Procurement and Purchasing” was approved. This policy establish procurement and purchasing guidelines and controls for Greenview in soliciting goods, services, construction, or intellectual property while ensuring maximum economic, efficient, and effective outcomes for the organization and ratepayers.
- Policy 9002 “Expenditure Officer” was approved as presented. This policy provides guidelines and controls for Greenview Administration when they commit to purchasing services, goods, construction, or intellectual property to ensure fiscal responsibility and accountability of Greenview funds

On August 22, 2023, the following bylaws and policies were passed by Council.

- Bylaw 23-951 “Business Licensing” received first reading with amendments. The purpose of which is to
- Bylaw 23-940 “Fireworks” received first reading with amendments. The purpose of this bylaw is to regulate the use and sale of fireworks within Greenview.
- Policy 1040 “Appointment to Boards and Committees” was approved by Council as presented. The purpose of this policy is to establish criteria and guidelines for public and Council appointments to Greenview Boards and Committees.
- Policy 4006 “Fleet and Equipment Replacement” was approved as presented. This policy ensures Greenview is maintaining a dependable, and reliable vehicle and equipment pool.
- Policy 4011 “Snow Clearing and Ice Control of Greenview Roadways and Public Buildings” was approved as presented. This policy lays out a systematic approach for response to a snow or ice event on Greenview properties and roadways.
- Policy 4020 “Snowplowing of Rural Residential Driveways” was approved as presented. The purpose of this policy is to establish guidelines under which rural residential driveway snowplowing services may be provided to rural residents of Greenview.
- Policy 4025 “Dust Control” was approved as amended, with small grammatical changes needed. This policy provides how dust control will be administered to residents on roads maintained by Greenview.

Policy Review Committee was held on July 12, 2023. The Committee reviewed the following policies.

- Policy 3023 Volunteer Fire-Rescue Service Awards. This policy recognizes the dedicated service and commitment provided by Greenview volunteer firefighters in the protection of Greenview residents, businesses, and visitors.
- Policy 4006 Vehicle and Equipment Replacement. This policy ensures Greenview is maintaining a dependable, and reliable vehicle and equipment pool.

- Policy 4011 Snow Clearing and Ice Control of Greenview Roadways and Public Buildings. This policy lays out a systematic approach for response to a snow or ice event on Greenview properties and roadways.
- Policy 4020 Snowplowing of Rural Residential Driveways. The purpose of this policy is to establish guidelines under which rural residential driveway snowplowing services may be provided to rural residents of Greenview.
- Policy 4025 Dust Control. This policy provides how dust control will be administered to residents on roads maintained by Greenview.
- Policy 6317 Agricultural Education Grant. This policy provides financial assistance to those attending agricultural education events. The Agricultural Education Grant seeks to support endeavors which expands knowledge of the agriculture industry.
- Town of Grande Cache Policy Repeal. Policy Review Committee recommended that Council repeal the following policies from the former Town of Grande Cache.
  - Activation of Municipal Emergency Operations Centre (EOC) Policy 029/13
  - Business Continuity Policy 026/13
  - Collection of Delinquent Accounts 265/09
  - Commissioner for Oaths 196/17
  - Complaint Policy 450/16
  - Corporate Sponsorship (Solicitation) Policy 205/14
  - Correspondence 415/17
  - Environmental Stewardship 265/09
  - Facility Allocation & Rental 187/10
  - Fraud 183/16
  - Grande Cache Recreation Centre Child Abandonment Policy 265/09
  - Grande Cache Recreation Centre Suspension Policy 265/09
  - Hours of Operation 109/14
  - Post-Emergency Event Counselling Policy 030/13
  - Post-Emergency Event Lessons Learned Policy 031/13
  - Purchasing 220/17
  - Recreational Areas Waiver of Rental Charges 265/09
  - Recycling 265/09
  - Release of Tax Roll Information 087/12
  - Telecommunications Policy 027/13
  - Travel Expenses 023/18
  - Use of Council Chambers 415/17

The next Policy Review Committee is scheduled for September 13, 2023, at the Valleyview Administration Building. The public is welcome to attend.

- **Governance** – *Establish levels of service:*

On July 27, 2023, the Subdivision and Development Appeals Board (SDAB) refused the appeal for condition one on development permit D23-096. The landowner's home was destroyed in the Sturgeon Lake/Little Puskwaskau wildfire. The Sturgeon Lake Area Structure Plan requires the landowner to upgrade their sewer system from a pump out to a holding tank before a modular can be placed on the lot. The landowner appealed the condition to upgrade the sewer

system, and the SDAB upheld Greenview's decision with the conditions that the landowner be allowed to connect to the existing sewer system but must enter into an agreement with Greenview to upgrade the system within 18 months.

### **Procurement Officer, Ashlee Holmes**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

In July, Procurement brought policy 9000 – Contract Management, 9001 - Procurement and Purchasing, and 9002 – Expenditure Officer to Council for approval. Council approved all three policies, with one adjustment to policy 9001. At this Council meeting, Council also awarded the External Auditor tender for a three-year term. Since this tender was awarded, Administration finalized the contract, which became effective on August 1, 2023.

In the first part of July, Greenview received the first shipment of fleet vehicles. We received three F150s, one for each of the following departments: Recreation, Operations, and Environmental Services. On August 23, 2023, we received our second shipment of vehicles, which included two F150s and two Ford Explorers. We are expecting the F350 to be delivered in mid-September 2023 and the F550 in November 2023.

In follow up to a previous Manager's Report, we wanted to update Council on Amazon Business. Since going live in March 2023, initial Amazon reporting indicates Greenview has seen cost savings on goods, and shipping costs on items purchased through Amazon of approximately \$9,000.00. This is in addition to the overall Amazon Business Prime account savings we saw in March 2023. Along with the cost savings, feedback from some Department Managers indicate a significant impact on their uptime, especially in urgent circumstances where they can order goods and have them delivered in a much shorter time frame than other suppliers can offer. As well when shopping, they can see real time shipping timeframes, as well as several different product options and compare those to what other vendors can provide. In terms of shipping timeframes, Greenview has received goods as quick as two to three days but varies depending on the good purchased. Some managers report a time savings of several weeks, in comparison to other vendors. This expedited service on certain products has had a positive impact on employee uptime. Please note, Departments are still utilizing local stores and vendors for items that can be purchased locally when possible. Further analysis will be completed over the next quarter to see where cost savings are in relations to similar goods and departments from other vendors and previous years.

Most recently, Procurement has been working in collaboration with the Community Services Coordinators, Economic Development and Communication to host a grant and proposal writing workshop for Greenview ratepayers and businesses. We are currently exploring the opportunity to host the event in the late fall/early winter of 2023. More information regarding this event will be shared when a date and time have been confirmed.



# Manager's Report

**Department:** Infrastructure & Engineering

**Submitted by:** Roger Autio, Director

**Date:** 9/12/2023

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### Director Infrastructure & Engineering – Roger Autio

- **Governance**

- Attended road tours (3 days)
- Dealing with Disaster Relief Funding program (2020 Flooding) – we are on project lead #5 since starting the application.
- Working with Facility Maintenance on an Ionization process for HVAC systems at main Greenview buildings. This is in response to the high cost of using carbon filters, dealing with outside air quality being drawn into our buildings.
- Nose Creek Bottle Fill Station had a 2-week delay due to factory shutdown, still on track for late September delivery. We are still waiting on ATCO for final Power installation (delayed due to wildfires).
- Dealing with the claim from Chando's (Grande Cache Water Treatment Plant), RMRF is working to have the claim dismissed. No timeline at this point due to Court delay's
- Dealing with potential claim from Clark Builders (Grovedale Water Treatment Plant), RMRF is finalizing agreement for signing.
- Working with Operations to finalize the River Top Sand and Gravel agreement. This is about the 10 year agreement that will be finalized this year.
- Working with Environmental Services and Associated Engineering on the Grande Cache Master Plan. The final plan will be brought to a future Council meeting for discussion and direction on moving forward (tentatively November 14, 2023 Council meeting). Administration has already added budget to future years (2025 and beyond) as a tentative plan.
- Working with Environment Services and M2 Engineering on bringing a brief report to the December 2023 Committee of The Whole on the progress (budget and pictures) of the Grande Cache Wastewater Treatment Facility.

- **Economy**

- Prepared preliminary 2024 budget.

### **Construction & Engineering Manager – Leah Thompson**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**

- Thompson Construction Group is ongoing with the Forestry Trunk Road Project – Phase 6.
- Fencing through Township Roads 714, 720 and 722 is in progress. Moving around from road to road due to landowner requirements. Removal of the old fence is in progress and ditch cuts have been surveyed to ensure positive drainage to Hwy 49. Additional crew when available will start to install approach culverts to speed up the process.
- The team is working on the reclamation of the fire guards that were put in place with landowners. This work is approx. 75% complete, weather has slowed the completion of the work.
- The preconstruction meeting for the RV Dumping Station has yet to be held. The contractor anticipates starting the project during the last week of August / 1<sup>st</sup> week of September.
- The final works on Township Road 692 are still in progress as per the Conditional Construction Completion. The deadline for completion of deficiencies was July 30<sup>th</sup>. With the unforeseen weather, an extension to August 15<sup>th</sup> has been granted. During this time there are no penalties to the contractor, although there are substantial penalties as per the contract guidelines. A final inspection is scheduled for August 31<sup>st</sup>.
- The Grovedale Lagoon project is in progress and moving along according to the schedule. The Backfill of cells is nearing completion. Hydrovac sludge is still onsite within a bermed area as testing is still required to haul it to an approved disposal site. Shut down due to inclement weather. Final inspection is scheduled for August 31.
- The line painting, crack sealing and spray patch contract has asked for an extension for August 1<sup>st</sup> for the crack seal and spray patch. Extension for line painting until August 15<sup>th</sup>. An extension has been granted due to the unforeseen circumstances with the weather delays. All work has been completed.
- All residential and/or industrial approaches have been completed to date in relation to the applications received.
- The asphalt dip contract was complete as of July 28, 2023.
- Road repair on TWP. 683 1<sup>st</sup> calls completed. Tentatively starting September 5, 2023.

- **Economy**

- Prepared preliminary 2024 budget.



## **Operations Manager – Josh Freisen**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**
  - 4 Policies were brought to the Policy Review Committee and Council, 3 motions were passed by Council and 1 motion was deferred for further revisions and review.
- **Economy**
  - Prepared preliminary 2024 budget.
- **Environment**
  - Submitted SME (Surface Material Exploration) applications for 2 sites in the Forestry Trunk Road area.
- Met with landowners regarding Ridgevalley Lagoon
- Gravel crushing completed at River Top Gravel Pit
- Hired Administrative Support for the EOI administration position.
- Joined Council Road tours in early July.

## **Operations East-July**

- The tendered gravel stockpile haul from the Athabasca 3 Pit to Valleyview began on July 12, 2023, and is now complete.
- In response to heavy rainfall amounts, temporary road closures or road condition warnings have occurred in various locations. It is anticipated that most locations will reopen with insignificant damage. Sloughing has occurred alongside the roadway on TWP RD 710 at the Young's Point Road intersection and on RGE RD 11 in the Ridgevalley area. Crews will continue to monitor for further developments and respond accordingly.
- The first cut for the 2023 roadside ditch mowing program has been completed in the Sturgeon Heights/Clarkson Valley, Valleyview South, and Little Smoky areas and has now moved on to the Valleyview North/New Fish Creek and Grovedale areas.
- Brushing and mulching have been completed on TWP RD 714 and 720, both from Old High Prairie Road to RGE RD 211 in the Valleyview North area and 1 mile of brushing up to a property line has been completed on RGE RD 222 south of HWY 665 in Valleyview South.
- Crews replaced 3 failing farm approach culverts due to age and heavy corrosion: 2 in the Sunset House area on TWP RD 694 east and north of RGE RD 210 and 1 in the Little Smoky area on TWP RD 681 west of RGE RD 232. 1 mile of ditch cleaning was also completed in this area on TWP RD 681 from RGE RD 232 to 233.
- A beaver dam has been removed at a potential flood point on TWP RD 692 and RGE RD 225 in Valleyview South.
- 5 signs have been replaced. 1 broken stop sign in the New Fish Creek area, 1 broken stop sign in the Sunset House area, a faded stop sign in the Little Smoky area, and 2 checkerboard signs in Ridgevalley.



### **Operations East-August**

- Crews completed hauling winter sand from Adams Ranch Pit to the Valleyview FSO on August 15, 2023.
- 10 beaver dams have been removed in Operations South to mitigate roadway flooding. 2 in New Fish Creek, 2 in Valleyview North, 2 in Valleyview South, 3 in Sunset House, and 1 in the Little Smoky area.
- Gravel has been added to a residential approach on RGE RD 204/TWP RD 710 due to washout during flooding.
- In the interest of public safety, hazardous trees have been removed from behind ratepayers' homes in the Hamlet of Little Smoky.
- 5 failed culverts have been replaced due to age: 2 in Sunset House, 2 in Little Smoky, and 1 in Ridgevalley.
- Brushing and mulching have been completed, and trees cleared back to the property lines on the north and south sides of TWP RD 672 between RGE RDs 211 and 210. Additionally, a half-mile section was also completed on TWP RD 732 west of RGE RD 210 to remove trees encroaching on the roadway.

### **Operations Central-July**

- Work on the DeBolt Lagoon pad expansion has been completed, which has allowed for the 2023 gravel stockpile haul from Adams Ranch to the DeBolt Lagoon to be completed in the first week of July.
- 8 signs were replaced or installed in Operations Central. 2 stop signs, one at the Airth Gravel Pit and one at the DeBolt Lagoon entrances, and 6 corner ahead signs on the Forestry Trunk Road between KM 25 and 45. Temporary crossing signs have been placed on HWY 43 at strategic locations to promote safety and awareness for the ongoing gravel haul.
- Contractor crews have completed repairs to a slough on the hill at KM 10 on the Forestry Trunk Road in Operations Central.
- 3 farm approach culverts have been replaced due to age, and ditching has been completed on TWP RD 722 east of HWY 736, RGE RD 15 north of TWP RD 724, and RGE RD 10 north of TWP RD 742. Additional ditching has been completed on TWP 741 to create a berm to keep water from flooding a ratepayer's property.

### **Operations Central-August**

- Ditch cleaning and 3 culvert replacements were completed in Operations Central: 2 on RGE RD 15, 1 due to age, 1 added to help with water volumes, and 1 replaced on RGE RD 22 due to failure.
- Crews repaired potholes in the Hamlet of DeBolt and in Creek Crossing.
- Road repairs are ongoing on the Forestry Trunk Road, with multiple soft spots completed this month between KM 20 and KM 27.
- 4 signs have been repaired in Operations Central: 2 advance signs and 2 address trees.
- A post-construction inspection was held at the River Top (Airth) Pit north of DeBolt. D. Ray Construction completed crushing 53,000 tonnes of gravel on Friday, August 18. Additionally, drone surveys have been completed at this site.

### **Operations West-July**

- The gravel transfer from Pinto South Pit to the Grovedale Operations yard has been completed, moving approximately 10,512 tonnes of 4-25 gravel and 91.58 tonnes of rip rap.
- Culvert replacement drainage work, including ditch and culvert end cleaning, has been completed by Greenview crews on RGE RD 72 both north and south of TWP RD 693 in Operations West.
- Crews have completed repairs to a road washout at the Grovedale Sani-Dump and have picked up loose garbage and emptied all garbage bins on Two Lakes Road.
- For public safety, contract brushing crews have been clearing debris off right-of-ways on Big Mountain Road in Operations West.
- 3 signs have been installed in Operations West: 2 stop signs and an RGE RD sign.
- In preparation for the coming winter months, the Operations West crew completed transferring approximately 2,450 tonnes of winter sand from the Wapiti West Grovedale Pit to the Grovedale Operations yard.

### **Operations West-August**

- Crews have completed mixing sand and salt for the upcoming winter season in Grovedale.
- Multiple beaver dams were removed in the Grovedale area at RGE RD 65/TWP RD 692 and another at RGE RD 71/TWP RD 693.
- Operators aided Construction in organizing dust control on TWP RD 692 in the Grovedale area.
- Paved roads were swept in the Hamlet of Grovedale in preparation for the annual fair and parade.
- Ditch cleaning has been completed on RGE RD 75 north of HWY 666 in Operations West.

### **Operations South-July**

- Due to heavy rain and flooding that occurred on June 19, 2023, 21 sunken graves were filled at the Grande Cache Cemetery. 2 plaques have been removed and temporary ones installed on the columbarium in the cemetery, and the original plaques have been shipped to Behrends to have name plates installed. 1 grave has also been marked out for a monument installation.
- Operations South crews installed 38 signs, including 19 new post installations and 19 sign replacements and repairs, on the east side of the Forestry Trunk Road between KM 95 and 170.
- Repairs have been completed to erosion damage on the shoulder of the road at the intake side of a set of three culverts on the Grande Cache Lake Road, 0.4 KM south of HWY 40 near the Grande Cache Lake Recreation Area. The eroded section was filled with Class 1 and 2 rip-rap and capped with gravel.
- For public safety, contract brushing crews cleared overhanging brush on Huckleberry Tower Road from KM 3 to 17, made repairs to a bridge at KM 17, and repaired a roadway washout 70 meters east of the bridge. Overhanging trees were also cleared on Beaverdam Road from KM 0 to 17. In the Hamlet of Grande Cache, crews filled dips in the road utilizing hot mix asphalt at the intersection of Moberly Road and Mawdsley Crescent and on Pine Plaza Road at the rear of the Shopper Park Mall.

- To assist Emergency Services, Operations South has installed 2 emergency muster area signs, one at Wanyandie West Co-op and one at Wanyandie East Co-op.
- Contractors have completed various pavement patches in the Hamlet of Grande Cache.
- Operations crews have completed preliminary brushing from KM 0-1 on the Grande Cache Lake Road.
- Calcium has been applied to 7 sections of gravel road in the hamlet of Grande Cache, totalling 2.96 kilometres.
- 200 tonnes of 4-25 gravel have been transferred from the Grande Cache Airport to the Grande Cache Operations Yard for the floor of the new sand shed.
- 20 catch basins were cleaned of debris in Grande Cache.
- 1 approach was repaired using millings off Hoppe Avenue at the bottom of Jail Hill, at the entrance to Dr. Dirt.

### **Operations South-August**

- Old concrete survey markers have been removed from the Grande Cache Cemetery in preparation for the installation of new ones.
- Operations South replaced 3 failed culverts on Huckleberry Tower Road at KM 3.5, KM 4.5, and KM 12.5.
- 940 tonnes of gravel were hauled out of the Sprecher Gravel Pit, 700t to the Westview Gravel Pit at KM 120 on the Forestry Trunk Road to be used for road repairs, and 240t to Grande Cache to be used in the new sand shed.
- Crews assisted with the set-up and removal of barricades on the running trails and at the tent city for the 2023 Grande Cache Canadian Death Race.
- Operations South repaired a soft section of the Forestry Trunk Road approximately 120 meters long at KM 134 utilizing geotextile, rip rap, and gravel to bring the road back up to grade. Crews also repaired numerous other soft spots at KMs 94, 95, 96, 97.5, 110.5, and 112.
- For public safety, 3 bushes that were obstructing a school zone sign on the boulevard at 10614 – 106 Street in Grande Cache were removed.
- 250 metres of eroded shoulder were repaired on the west side of the Grande Cache Airport Road, just off HWY 40.

### **Fleet Services-July**

- Greenview U “Operations 101” was held on July 10, 2023, in the Operations Shop in Valleyview.
- 3 new Ford F150 ½ ton trucks have been delivered to the Valleyview Shop and are being prepared for distribution.
- An HET mechanic has resigned from Valleyview.
- Due to a staff shortage in 2 of the Operations Shop locations, production and wait times will increase.
- A new automotive scan tool was purchased for the Valleyview Shop as the old one could no longer support new updates or access the documentation needed to be efficient.

### **Fleet Services-August**

- 7 of 9 light-duty vehicles for the 2023 capital replacement have been delivered from Windsor Ford.

Road Requests Received - 47	Operations East	Operations West	Operations Central	Operations South
Beaver Dam/Plugged Culverts	1			
Brushing				
Culverts	3			
Dust Control	4			
Flooding	7			
Road Conditions	10	2		1
Roadside Mowing	4	3		
Safety Concerns	7	1		1
Signage	2	1		
<b>TOTAL</b>	<b>38</b>	<b>7</b>	<b>0</b>	<b>2</b>

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	94
Grovedale Shop	74
Valleyview Shop	197
<b>TOTAL</b>	<b>365</b>

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTALS	73	571	27	0
RoaData-Municipal Loads		Single Trip Loads	Multiple Legal Trip Loads	
TOTALS		681	0	
Grand Total-Approval Requests/Municipal Loads		1352		

Road Use Agreements	
New Road Use Agreements	7
Total Road Use Agreements	929

Log Haul Route Requests		
Received	Approved with Conditions	Pending
0	0	0

## Facilities Maintenance Manager – Wayne Perry

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

Maintenance Activities Completed	116	Items added to Maintenance Backlog	123
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- **Governance**

- In the month we completed leadership gap analysis reviews with all identified leadership candidates in the Facility Maintenance Team. This tool we are using will help identify opportunity areas in the people who will become the next leaders in our organization.
- As we continue the succession planning for the department. [REDACTED] will be developing and presenting the 2024 operational budget for the Facility Maintenance Team. He has been working over the last month improving the number and reviewing with the Director.

- **Economy**

- Construction of the new sand shed in Grande Cache is nearing completion. In August we finished installation of the building cladding on both the inside and outside of the building, installed the overhead doors, and completed the majority of the electrical. The contract company is now turning the site over to our operations group which will be installing the asphalt floor and aprons.
- Started the demolition of the old salt and storage shed in the middle of the Grande Cache Operations yard. This building will need to be removed to make way for the new Operations Shop.
- In the month our Groundskeeping crew mowed and cleaned the parade routes for the fairs in both Grovedale and DeBolt. The team also spent significant time mowing and cleaning the primary roads in the hamlets of Little Smoky and Ridgevalley.
- Completed the bi-annual furnace and duct cleaning of all heating units in Greenview. This takes a significant commitment from the facilities team as all this work is conducted on weekends.
- August is also the month when we clean all the exterior windows on the major buildings. In the month all windows in all major buildings in Grande Cache, Valleyview, Grovedale and DeBolt were cleaned.
- Repaired the walls and re-painted conference rooms in both the Administration building and the DeBolt PSB.
- Continued with the security camera upgrades at the Transfer Stations and Water Points. Most of the facilities were upgraded in the month. This completes the camera upgrades for capital project FM21008. We do have some other upgrades which should be complete by years end.
- Finished the employee safety upgrades in the Grande Cache PSB with the addition of the extra doors. We have also added fob access to the reception door and installed a panic alarm by the elevator in the building.
- Set up 3 cubicles in the upstairs of the Rec. Building to allow for additional office space.
- Repaired the worn-out mechanisms on the front door and upstairs glass doors in the Administration building. While we were doing this, we also added redundancy to the doors to

allow either side to open with fob control. Considering the amount of traffic which passes through these doors we thought it was the prudent thing to do.

- Added metal shelving to the third bay in the DeBolt Maintenance Shop for Environmental services to store their parts.
- Repaired 60' of fence at the Administration building which was damaged when the retaining wall was pushed into it last winter.
- Cleaned the wash bay sump in the Operations Shop in Valleyview. This is a large job and resulted in the removal of 18 bucket loads of material.
- Set up and tore down tables for the Red Willow Lodge in Valleyview for their annual picnic and BarBQ.
- Prepared preliminary 2024 budget.

- **Environment**

- This month the energy initiative started looking for a system which can control the activation of building outside plugs for plugging in vehicles. There is substantial energy saving to be realized by having the plugs on a timer's verses on continually. The average block heater used between 1500 and 2000 watts. What we are working on is a system that will allow the power on for one hour and then off for 2 hours throughout the Winter months. By our calculation, this will save over \$150 per vehicle plugged in per Winter.

## **Environmental Services, Manager – Doug Brown**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

### **Governance**

#### **July**

- Repaired damaged piping and hose connection at Crooked Creek water point. The damage was caused by a resident driving away and pulling the hose off the building.
- Investigating a small leak around the Clarifier in the Grande Cache water plant, where the Aluminum Clarifier meets the concrete slab with a thin membrane in between. We will monitor the situation and replace if initial remediation work doesn't last.
- Replaced a cracked hydrant barrel in Grande Cache.
- Repaired 2 CC valves in Grande Cache.
- Replaced a flow meter in Sunset House on the Reverse Osmosis system.
- Chemically cleaned the DeBolt Reverse Osmosis units as part of our regular maintenance routine.
- Replaced the pump and conducted piping repairs at Crooked Creek water point within budget.
- Replaced the fire hydrant at 104th street and 102nd Ave (Iconix buildings).
- Painted fire hydrants in the Grande Cache Hamlet.
- Repaired four water meters in Grande Cache.
- Replaced internal components in a fire hydrant.

- Advertised the new Wastewater approval to operate for the Grande Cache sewer plant, as required by Environment.
- Consultants collected initial pre-discharge samples for the receiving stream study for the Ridgevalley lagoon.
- Posted on APC for Ridgevalley sewage lagoon de-sludging, closing on Aug 11.
- Advertising the approval renewal for the Grande Cache wastewater plant. Once the new plant is complete, staff will require a level 3 wastewater treatment certification, and additional training will be provided.
- Removed Freon from white goods at Grovedale and South Wapiti transfer sites.
- Collected the waste bin that had been placed at Sweathouse Hall during fires.
- Completed the litter pick at New Fish Creek transfer station.
- Rebuilt the transfer station bin ramp at Sturgeon Height and added gravel.
- Burned woodpiles at New Fish Creek, Sunset, Little Smoky, DeBolt, Sturgeon Heights, and the Grande Cache Landfill.
- Hauled cover material to the Grande Cache Landfill.
- Unable to burn woodpiles yet at South Wapiti and Grovedale due to fire guardian regulations.
- Cleaned up ashes, metal piles, e-waste, and organized white goods for Freon removal at Sweathouse transfer site.
- Completed annual inspections on confined space equipment, including box shoring, tube shoring, and tripod for manhole entry.
- Rebuilt the Goodwin water point recirculation pump.
- Met with Alberta Environment to discuss recent flooding and Greenview's response in Grande Cache.
- Sent the DeBolt sewage lift station pump for rebuild.
- AECOM consultants toured the Grande Cache Landfill and Hamlet as part of the National Solid Waste Benchmarking program we are participating in. The National Solid Waste Benchmarking Initiative (NSWBI) was established in 2011 with the primary goal of creating a constantly evolving tool for managing and monitoring the performance of solid waste collection, processing, and disposal systems across Canada. Participants can examine other solid waste management planning strategies, cost considerations (capital and operating), program delivery approaches, challenges, and opportunities for improvement.
- Developing standard operating procedures for tasks.
- Received the scope of work for the Grande Cache Landfill and concept development for the recycling building station for review.

## August

- Conducted Strata sampling, which involves layered sampling at various depths in ponds at Ridgevalley lagoon, as requested by EAP to determine and characterize effluent impacts on the receiving stream.
- Completed the Scada project changeover at Little Smoky, with the Master Scada completion for the system to address process issues and improved 24-hour monitoring for operators.

- The Grande Cache wastewater project has completed north pond desludging and 50% of south pond, to be completed in 2024.
- Grande Cache team completed the water main valve exercising program, having identified, and addressed 4 closed valves and now have a list of maintenance items.
- Implemented tracker code stickers on Grande Cache's commercial waste and recycle bins for asset management, extending to PSD citywide.
- Grande Cache water meter inspections and repairs, and replacements totaling 158 so far in 2023.
- Progress continues on the Grande Cache Wastewater plant project, including the ongoing formation of Clarifier walls and concrete pours.
- Ordered and received 3 additional fire hydrants for replacement in the Hamlet of Grande Cache.
- Successfully repaired a fire hydrant gasket flange in Grovedale.
- The team completed a CC valve repair on Hoppe in Grande Cache.
- Discovered and addressed an issue with a portion of waterline in the operations yard; it was cut and capped in Grande Cache.
- Resolved a sewer line blockage on Berge Drive in Grande Cache through cleaning measures.
- Currently relocating cement Lego blocks from Ridgevalley to the yard in Valleyview; these were previously around the old tanks that were sold at auction.
- Completed brushing of a trail from Little Smoky lagoon to the river, necessary for drain line outfall inspections and annual sampling requirements.
- Provided assistance to the Recreation department by helping with garbage hauling from Swan Lake and Johnson Park.
- Coordinated tire recycling collection at the Sunset Transfer station.
- Conducted the washdown and cleaning of the Clarifiers in the water plant, including the cleaning and calibration of analytical monitoring equipment in Grande Cache.
- Grovedale lagoon 3<sup>rd</sup> party environmental consultant preparing report on water table findings and recommendations. The study is necessary for Environmental approval for bi-annual discharge.

### **Culture, Social & Emergency Services**

#### **July**

- Working with consultants on the Kikino Elders lodge in Grande Cache to provide water modeling information and continuing to fulfill their information requests.

#### **August**

- Exploring the placement of contractor bins within the Sandy Bay transfer site footprint to aid residents affected by the wildfire.
- Meeting with Kikino Elders lodge consultants and Evergreen foundation in Grande Cache regarding water and wastewater services and developers' agreement discussion.

### **Economy**

#### **August**

- Closed the tender for Ridgevalley Lagoon desludging on Aug 11. RFD prepared to come to Council Sep 12.



- Also closed the tender for Ridgevalley Manhole and Lift station lining on Aug 15. RFD prepared coming to Council Sep 12.
- Conducted a productive meeting with Landowners and Stakeholder liaison regarding Ridgevalley land purchase requirements.
- Developing 5-year Capital and 3-year operational budgets, as well as proposed changes to the Schedule of fees for Councils review.

# Manager's Report

**Department:** Planning & Economic Development

**Submitted by:** Martino Verhaeghe, Director, Planning & Economic Development

**Date:** 9/12/2023

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## **Director Planning & Economic Development – Martino Verhaeghe**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Economic Development and Tourism teams have worked on this month:

### Director Highlights:

- Participated in the SLT Townhall
- Budget development and review with department managers
- Chart of Accounts development and review
- Background research on Main Street Lofts
- Beautification joint meeting on the Grande Cache Bench program and Rocky the Ram Plaza upgrades

### **Governance - Increase staff success.** *Provide current staff growth opportunities when appropriate:*

- Attended Greenview U – Operations 101 and encouraged departments to send staff as well

### **Culture, Social & Emergency Services – Improve public perception of Greenview.** *Actively participate in community events:*

- Attended Ratepayers BBQs

### **Governance – Improve intermunicipal government relations.** *Host regular meetings with neighbours, partners and indigenous communities:*

- Meeting with Kevin Bird, Superintendent, Northern Gateway Public Schools, regarding GRM and K-12 build
- Attended Kikinow Elders Lodge – Servicing Discussions

### **Governance – Provide quality municipal services.** *Provide consistent levels of service:*

- Sandy Bay Demolition Clean Up tender, review and report to Council
- Background information and review for enforcement on unauthorized development along Highway 43

**Governance – Improve intermunicipal government relations.** *Build relationships with industry focused organizations:*

- PLANNER Demonstration from Catalis
- Greenleaf Fuels Meeting
- Mine 14 project meeting with Valory
- Met with various provincial agencies, including Alberta Transportation, Alberta Parks, Environment and Protected Areas, etc.
- Grande Cache Tourism industry meeting

**Governance – Provide good governance.** *Ensure our policies address changing and growing community needs:*

- Subdivision Development Appeal Board Hearing

**Culture, Social & Emergency Services – Enhance communication to our public.** *Identify & prioritize opportunities for broadband across Greenview:*

- Working on the Highway 40 broadband project updates

**Ongoing:**

- Work continues on the Mountain Metis Nation (Governance) Association land sale in Grande Cache
- Ongoing communication with Sandy Bay Landowners Association
- Work continues on the development and review of the consolidated Land Use Bylaw
- Development of Grande Cache conference space assessment criteria for the RMA Microgrant
- TIC upgrades walkthrough

**Communications & Marketing, Manager – Stacey Sevilla**

**Communications Highlights**

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Comms department also works closely in collaboration with all other departments to create, launch and promote new services and programs, etc.

July continued to be busy hosting the final two Greenview Ratepayer BBQs for 2023 in DeBolt and Grande Cache. Both BBQs were well attended once again, with the Economic Development and Planning teams having booths set up at the events. The Planning team provided information on services available to residents and engagement materials for the DeBolt and Ridgevalley Area Structure Plans at the DeBolt BBQ. The Economic Development team set up a booth at all events this year, providing information to residents and an opportunity for business owners to speak with staff.

Please note that the list below highlights Communications department activities but is not exhaustive.

**Projects completed or underway:**

**Governance - Increase staff success.** *Provide current staff growth opportunities when appropriate:*

- Assisted with Greenview University September 2023 – Shared Accountability (posters/setup signup links, send email to staff)
- Internal Communications: Wellness Committee posters, Social Committee posters, Proofing and editing Safety Meetings, Safety Bulletins and Digital Nomad Escape campaign

- Plan all staff events (speakers, facilities, promotion) for National Day of Truth & Reconciliation
- Attended Planning & Economic Development Team Meeting

**Economy – Create a diverse economy. Increase tourism attractions:**

- Weekly Tourism Anchor Ad
- Greenview Golf Master Campaign – Designed and produced Posters, punch cards, draw box graphics, and ran a comprehensive social media campaign to promote golf courses within Greenview
- Greenview Passport to Fun Campaign – Designed an updated Passport to Fun Booklet with custom stickers for visitors and kids to promote the many recreational facilities, campgrounds, lakes and areas within Greenview, ran a comprehensive digital and social media campaign
- QWICK Tourist Software for Display Stands with Tourism Centre
- Assist Grande Cache Street Banners
- Grande Cache Street & Trails Map Tear Sheet
- Planning Grande Cache Promotional Marketing Video with Media Seekers project

**Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

- Promotion of Beatification Grant through Economic Development
- Assist Economic Development with Grande Cache benches

**Culture, Social & Emergency Services – Enhance communication to our public. Re-establish our quarterly newsletter for our public:**

- Developed and distributed the Summer 2023 edition of the Greenview Mountains to Meadows Newsletter
- Glitz local Valleyview newspaper full-page advertisements for July and August 2023 distribution
- Grande Cache Mountain Voice newspaper full-page advertisements for July and August 2023 distribution
- 2022 Annual Report: Layout and design finalized and being professionally printed

**Culture, Social & Emergency Services – Enhance communication to our public.**

**Continually improve our social media and digital platforms + Continue to use & expand the use of digital & non-digital bulletin boards:**

- Greenview Gives Thanks Wildfire Responder Appreciation Campaign:
  - Developed and distributed a media release to launch the Greenview Gives Thanks campaign
  - Launched a dedicated digital tribute wall on the EngageGreenview.ca public engagement portal
  - Developed a custom video with photos and video showing the many wildfire supporters and responders who assisted in the Greenview Wildfire response this year. The video is hosted on Greenview's YouTube channel and launched the campaign
  - Planned and scheduled a comprehensive social media campaign using the hashtag #GreenviewGivesThanks to share messages of gratitude and encourage members of the public to do the same
  - Advertised the campaign in the Valleyview and Grande Cache community newspapers
- Update programming posters/flyers/website/social media posts for both Recreation Centres
- GC Digital Sign Advertising: Whispering Pines Lodge Spring Tea event, Otters Trial Swim, Victim Services Car Show & BBQ, Big Horn Golden Age Club Silent Auction

**Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:**

- Planned and hosted the last two Greenview Ratepayer BBQs in DeBolt (approximately 250 attendees) and Grande Cache (approximately 350+ attendees)
- In-kind Donations: Grande Prairie Pirates (\$200), Golf Tournament (\$200), Valleyview Tin Cup (\$300), Valleyview Vipers Swim Club (\$250)
- Updating Agricultural Services brochures
- Environmental Services Door Hangers
- Assist the Reeve with the Alberta Winter Games interview
- Planning Council's Annual 2023 Clayshoot event (planning, requesting, and managing sponsorships)
- Social media to promote the 2023 Greenview Photo Contest

**Culture, Social & Emergency Services – Support and maintain recreational opportunities. *Recognize opportunities to increase recreation development:***

- Recreation program marketing posters and digital advertising for Fall Fitness, Youth Programs, Dance Programs, Recreation Round-Up events, Lifeguard programs, Aquatic Centre hours and schedules, Swim Lessons, and more for both GCRC and GRM recreation teams
- Greenview Golfmaster posters, etc., and advertising campaign
- Greenview Passport to Fun Social Media Campaign

**Projects Underway:**

- Greenview Engagement Procedure Toolkit
- Greenview Values Word Art Wall Signage production is set to continue with Public Service Buildings in DeBolt and Grovedale
- Next Mountains to Meadows Newsletter distributed at the end of October
- 2022 Annual Report: Received for distribution and promotion
- Assist Reeve with speaking notes for the Alberta Muni event
- Community Grant Workshop Promotion
- Planning underway for upcoming events:
  - Regional Energy Evening Event in Calgary on September 20 with the County of Grande Prairie and City of Grande Prairie
  - Preparing Slideshow for Regional event
  - State of the Region event Oct 6 (postponed due to wildfires in the region)
  - 2023 Annual Sporting Clay Shoot

**Digital presence statistics**

**Culture, Social & Emergency Services – Enhance communication to our public.**

*Continually improve our social media and digital platforms*

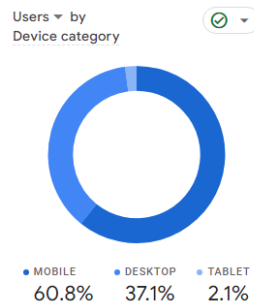
- Assist Agricultural Services in promoting bail-hauling transportation requirements
- Assist with the promotion of Ridgevalley & DeBolt Area Structure Plans
- Hwy 474 bridge replacement detour Campaign
- Business cards created and ordered for multiple staff members
- Completed Human Resources Recruitment Brochure for HR purposes
- Update the website to remove changes that were made during the State of Emergency

**Website (July and August 2023)**

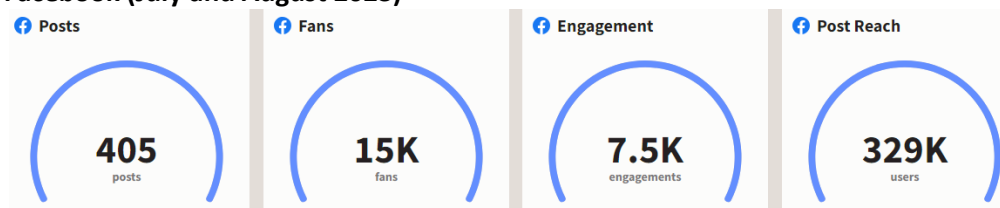
Greenview's website has seen **156,129** pageviews on the website through July and August. The Greenview website has seen 29,430 new users since June. Website access from mobile devices increased slightly above the national average, with approximately **63%** of website users from a mobile device in July and August. **\*NEW:** Visits to the

Careers page of posted jobs totalled **6,462** at the time of this report, accounting for approximately **3%** percent of all website visits in July and August. We attribute a continued increase in traffic resulting from the previous wildfire response posts and notifications for residents and neighbouring communities in addition to a healthy response to the Rural Renewal Stream Grant program.

- Users: 68,819
- New Users: 29,430
- Pageviews: 156,129
- Sessions: 50,918
- Sessions per user: 1.65



### Facebook (July and August 2023)



Efforts to grow our Twitter and Instagram presence continue. Twitter followers as of August 30, 2023 = 1,884. Instagram followers as of August 30, 2023 = 634.

### Greenview APP (July and August 2023)

The company that hosts and builds this smartphone app has recently significantly changed it. As a result, the current Greenview app has lost significant functionality, most notably effective notifications to residents and ratepayers. The Communications team is discussing with the app host to determine if this custom functionality originally built for Greenview can be reinstated shortly but is also investigating the Voyent Alerting App and system for public notifications as a possible replacement.

The Voyent Alerting system can notify residents and stakeholders via landline telephone, text to mobile phone, email, and a smartphone app. Notifications can be issued for emergencies, road closures, upcoming meetings and events, etc. Further, messages on the Voyent system can be set up with custom geographical locations. Voyent smartphone app users can also use the system to report problems of all kinds to Greenview administration. The Communications team and Director of Emergency Management Wayne Brown are working together to gather information and logistics for the potential use of this system for Greenview residents.

### Economic Development & Tourism

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Economic Development and Tourism teams have worked on this month:

**Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

Administration continues collaborating with the Regional Municipal Partners and Grande Prairie Regional Chamber of Commerce on the Regional Workforce Partnership Project. The project is moving forward with all partners, and the next steps are in motion to quickly advance the project to the next phase.

**Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

- Economic development presented the Beautification Grant program to Council and met with approval. Application forms, communications plan and funding agreement, are being developed and reviewed for approval. Anticipated program launch of mid-September.
- Summit Coal hosted an open house in the Hamlet of Grande Cache, attended the event, and several residents also attended to gain greater knowledge of the project.
- Met with Elevation Sled Dogs to discuss opportunities for their business in the Grande Cache area.
- Met with ATCO and the EV Chargers team in Grande Cache for site selection.
- Met with Willmore Wilderness Foundation regarding opportunities to work together on the trail and promotional items.
- Economic Development met with the PrairieCan office to make introductions and discuss any granting or programs available to businesses.
- Economic Development met with Aquaterra Utilities Business Development Group to discuss local projects that might have opportunities for each.
- Met with a consultant for Highway 40 cell coverage improvements. No significant updates on the project. Discussions with anchor tenants have stalled for the time being.
- Meetings were held regarding the bio-mass review conducted for the area; analysis revealed the area is an A-rated area with good potential for commercial development of biomass. Further meetings and planning are underway to promote the opportunity to industry.

**Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

**Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:**

Economic Development attended two BBQ events hosted by the MD of Greenview, one in DeBolt and one in Grande Cache. Economic Development had a table at each event with information on attractions and data related to Greenview. Both events were well attended, and connections were made with our ratepayers.

Work is underway between Economic Development, Communications, and a contractor to create a promotional video highlighting the attractions and beauty of the Grande Cache area.

**Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

Greenview Economic Development received the exciting news that Greenview and Valleyview have been granted Rural Renewal Stream Designation on March 29, 2023. The project has started, and employers and employees from across Greenview, including Valleyview, are expressing interest in the program; 12 employers have applied to support 76 positions, and we have provided 15 endorsement letters.

**Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

**Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:**



Economic Development worked closely with the Communications Team to kick off the 2023 Golf Masters Program at the six participating Golf Courses across the MD.

**Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:***

Economic Development worked with the Alberta Counsel to prepare the RMA Microgrant application, which was submitted to RMA the first week in August. Application is submitted to complete a project to analyze conference availability and any gaps or opportunities in the Grande Cache area for hosting small, medium, and large conferences.

**Tourism Officer – Megan Audet**

**Culture, Social & Emergency Services – Support and maintain recreational opportunities. *Promote the use of current recreational facilities and campgrounds:***

With an increased visitor flow, the Grande Cache Tourism Center team has been promoting the Greenview campgrounds, trails, and recreation centers to highlight tourism activity in the area and met with Grande Cache businesses to discuss a local tourism association for the Grande Cache area.

**Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:***

Virtual Reality Walking with Dinosaurs Exhibit is nearing completion, and we are working with the Contractor and Communications on graphics for design and media release information/events.

**Economy – Create a diverse economy. *Increase tourism attractions:***

Working with Beautification on bench refurbishment and replacement projects in Grande Cache. As part of the project, memorial benches are being discussed to determine alignment with the two initiatives.

Met with a local resident in Grande Cache who wants to donate a significant volume of taxidermy items to the Tourist Information Center. Currently discussing the feasibility of accepting such a donation and the logistics of doing so.

Met with Alberta Forestry, Parks, and Tourism to discuss trail systems across the MD of Greenview, commercial licensing of outfitters and permitting processes in parks and public lands.

**Tourism Highlights**

- August 4<sup>th</sup> – 6<sup>th</sup> – Canadian Death Race – *Over 1000 attendees*

**Statistics**

Total Visitors July: 3856

\*Visitors August: 3267

Total July Revenue: \$32,391.44

\* Revenue August: \$30,293.00

**YTD Total Visitors**

<b>2020</b>	4902
<b>2021</b>	6720
<b>2022</b>	13894
<b>2023</b>	15793

**YTD Total Revenue**

<b>2020</b>	\$ -
<b>2021</b>	\$49,650.25
<b>2022</b>	\$72,109.85
<b>2023</b>	\$74,557.00

## **Planning and Development, Manager – Samantha Dyck**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Planning & Development Team has worked on this month are:

### **Governance – Provide good governance. *Regular communication between Council & Administration:***

- Of the Thirty- Seven (37) Development Permit applications received in July & August, seven (7) had estimated project costs exceeding \$500,000:

D23-115 / SW-5-65-4-W6 / WHITECAP ENERGY C/O INTERGRITY LAND INC / DUGOUT / \$5,000,000.00 / WARD 8

D23-117 / SW-12-60-3-W6 / CANADA WEST LAND C/O PEMBINA GAS SERVICES / WORK CAMP / \$2,455,000.00 / WARD 1

D23-128 / 6-8-62-3-W6M / EVOLVE SURFACE STRATEGIES INC / OIL & GAS FACILITY EXPANSION - COMPRESSOR (3783HP) / \$11,000,000.00 / WARD 8

D23-130 / NE-8-71-23-W5M Lot 11, Block 3, Plan 3978KS / SHIELDS GERALD/ CABIN & ACCESSORY BUILDING / \$700,000.00 / WARD 5

D23-136 / SW-5-69-2-W6M / CRESCENT POINT ENERGY CORP / OIL AND GAS FACILITY / \$4,000,000.00 / WARD 7

D23-139 / NW-2-68-6-W6M / KEYERA ENERGY LTD/ \$2,800,000.00 / WARD 8

D23-142 / 16-15-64-8-W6 / CENOVUS ENERGY INC / COMPRESSOR (1150HP) / \$6,000,000.00/ WARD 8

1. Applications received in July and August include:

Type	Applications
Business Licenses:	3
Development Permits:	37
Land Use Amendments:	1
Subdivisions:	3
Approaches:	7

### **Governance – Provide good governance. *Identify ways for Council and Administration to participate in community engagement:***

- Staff attended Ratepayer BBQs in DeBolt and Grande Cache.

### **Governance – Provide quality municipal services. *Provide consistent levels of service:***

- Staff attended an SDAB hearing and presented a position for requirements of the SLASP to be met for development.
- GIS staff assisted in the mapping of cemeteries to provide accurate data.
- GIS staff are updating the MD Map Book and ownership maps.
- GIS staff have been installing new address signage throughout Greenview.

**Governance – Improve intermunicipal government relations.** *Provide open dialogue between municipalities within the region:*

- Introduced a bylaw to amend the Intermunicipal Development Plan with Valleyview. Both the MD and the Town have held first readings of their bylaws.

**Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:**

- Met with a developer to discuss in-depth the requirements for his development and to provide direction on completing his objectives within the confines of Greenview's plans and policies.

**Environment – Implement policies that will support and enhance Greenview's diverse communities.** *Develop a plan that allows for growth opportunities and preserves agricultural land:*

- Introduced Business License Bylaw that requires businesses within hamlets to have a business license. This will assist in getting information regarding grants and opportunities to registered businesses.
- Work continues on the DeBolt & Ridgevalley Area Structure Plans. Open Houses will be held September 12<sup>th</sup> & 13<sup>th</sup> in the communities to present a draft copy.

**Environment – Have well-built and well-maintained infrastructure that is sustainable, viable and contributes to quality of life.** *Explore regional opportunities to partner with municipalities and private sector to deliver needed services where applicable:*

- Manager, Planning & Development toured a group from Community Energy Association and ATCO around Fox Creek, Little Smoky, and Valleyview to ascertain the ideal sites to locate new EV Charging stations.

**Environment – Create a balance between development and natural resources.** *Engage all stakeholders to promote stewardship:*

- Met with personnel from several oil & gas companies to discuss their future projects and how we can assist.

CAPITAL BUDGET -- DEPARTMENT UPDATE for 2022 and 2023									
<b>Planning</b> is from the conception of an idea to Council/Budget discussions.		<b>Engineering</b> consists of Preliminary, draft, final design and preparing/evaluating tenders.		<b>Tendering</b> consists of advertising the project, completing tender evaluations, thorough overview of budget/project and preparing RFD for Council.		<b>Construction</b> consists of contractor starting on site to project completion.		<b>Final &amp; Warranty</b> consists of all contract representatives on site to walk through the project pointing out deficiencies and monitoring the completed project as per contract.	
CAPITAL APPROVED PROJECTS	COUNCIL APPROVED BUDGET AMOUNT 2023	EST. COST SPENT TO DATE	Percentage of budget spent	STRATEGIC PLAN	CONTRACTOR	Percentage of Project Management Completed		QUARTERLY REPORT Q2 2023	NOTES
ROADS									
WW17002 GD Evaporative Lagoon Decommissioning	\$ 2,162,216.00	\$ 296,784.00	14%	Environment	Associated Engineering	Final	96-99%	\$ 180,908.67	Construction Tender posting on APC February 27 closing on March 27 - Council April 25th - Pre construction meeting scheduled for June 6th. Contractor started onsite on June 15 2023. Cell backfill is complete. <b>Final walk through with minor deficiencies</b>
RD20008 Twp 692 - GD Industrial Rd - West of Hwy 666	\$ 350,898.00	\$ 134,923.00	38%	Economy	PME Inc.	Final	96-99%	\$ 134,923.00	Final landscaping, sitch grading, signs and post installations, and seeding in 2023, will be completed in spring/ early summer. Contractor has been onsite now for approx. 3 weeks. Conditional Completion has been completed with deficiencies to be completed within 45 days. Final dates to be completed in July 30 2023. Contractor still onsite, have come back and are questioning the deficienes after the Conditionla Completion Certificate was signed and agreed upon. Meeting onsite July 25th to discuss further with contractor. <b>Final walk through, Completed. Will begin shortly on misc EXTRA items quoted to high during contract</b>
RD22001 FTR Phase 6	\$ 6,201,250.00	\$ 2,619,220.00	42%	Economy	Beairsto & Associates	Construction	46-95%	\$ 2,619,220.00	Construction Tender posted on APC January 20 closing February 17 - Council March 14th - <b>Construction in progress.</b>
RD22006 RV Dumping Access	\$ 492,919.00	\$ 43,053.00	9%	Economy	AllNorth Consulting	Engineering	11-30%	\$ 43,053.00	Construction Tender posting on APC February 6 closing March 6 - Counil April 25th. Project awarded to Wapiti Gravel, pre construction reschedueld from June 15th waiting on TAS and Eco from Wapiti, Construction start date provided of August 21st. Pre construction still required, contractor has not requested pre con date. <b>Contractor tentative start date is Sept 7, 2023</b>
RD23002 Block Funding Roads	\$ 1,000,000.00	\$ 76,105.00	8%	Economy	Internal	Construction	46-95%	\$ 76,105.00	Road Request from 2021 to start June/July. <b>Recieved notification that power poles have been moved and crop is off. Boundaries to be staked to do bird sweep to start stripping and brushing.</b>
RD23003 FTR Improvements	\$ 500,000.00		0%	Economy	Internal	Engineering	11-30%	\$ -	Working on details, <b>ordering two (2) washrooms and molloks (garbage cans like the ones at Greenview rec sites)for pullouts,</b>
RD23005 FTR Canfor South	\$ 783,900.00		0%	Economy	Internal	Engineering	11-30%	\$ -	Traffic counts complete, working on details for engineering. Geo being quoted to determine road subgrade to provide the structure requirement. <b>Geo report in progress</b> and design on going
PAVING									
PV22001 Rge Rd 251 South	\$ 74,602.00	\$ -	0%	Economy	AllNorth Consulting	Warranty	100%	\$ -	Deficiencies to be completed by June 1, 2023. <b>Deficiencies are complete</b>
PV22002 Twp 701A Overlay	\$ 1,082,099.00	\$ 20,299.00	2%	Economy	AllNorth Consulting	Warranty	100%	\$ -	Deficiencies to be completed by June 1, 2023. <b>Deficiencies are complete</b>
PV22003 RR 230 (defeated)	REMOVED as per Council direction	\$ 11,734.37	removed	<del>Economy</del>	<del>Beairsto &amp; Associates</del>	<del>Tendering</del>	<del>31-45%</del>	\$ -	<del>Construction Tender posting on APC January 20 closing February 17 - Council March 14th.</del> <b>Council removed the project from the 2023 construction season.</b>
PV22004 GC Phase 6 Sidewalk / Driveways	\$ 1,012,135.00	\$ 913,261.62	90%	Economy	Beairsto & Associates	Warranty	100%	\$ -	Deficiencies to be completed by June 15th, 2023, <b>Completed</b>
PV23004 Twp Rd704 Overlay	\$ 60,000.00	\$ 2,670.17	4%	Economy	Internal	Warranty	100%	\$ 2,670.00	Awarded to WSP, Engineering pre construction meeting scheduled for May 26 2023. <b>In progress,</b>
BF/DRAINAGE									
BF77159 Asplund Creek finance to fix	\$ 54,921.25	\$ 54,164.25	99%	Economy	MPA Engineering	Tendering	31-45%	\$ -	STIP Application submitted - <b>Ready for Construction</b>
BF78503 RR 225	\$ 45,000.00	\$ 11,826.10	26%	Economy	MPA Engineering	Engineering	11-30%	\$ -	STIP Application submitted - Engineering in progress, <b>Engineering Complete</b>
BF79118 Tributary to Sturgeon Creek	\$ 50,000.00	\$ 10,697.00	21%	Economy	MPA Engineering	Engineering	11-30%	\$ -	STIP Application submitted - Engineering in progress, <b>Engineering Complete</b>
BF 77244 Tributary to Sweathouse creek	\$ 517,331.00	\$ 396.25	0%	Economy	Green Acres	Warranty	100%	\$ 396.00	Construction completion 2023
BF 76902 Tributary to Clouston Creek	\$ 189,318.00	\$ 7,665.34	4%	Economy	Green Acres	Final	96-99%	\$ 7,665.34	Final landscaping and seeding in 2023, will be completed in spring/ early summer. On site as of May 29th to finalize this project, working on final inspection date, <b>Complete</b>
ENVIRONMENTAL SERVICES									
ES23001 1/2 Ton Replacement A161	\$ 60,000.00	\$ -	0%	Economy	Greenview	Final	96-99%	\$ -	<b>Completed</b>

ES23002 1/2 Ton Replacement A197	\$	60,000.00	\$	-	0%	Economy	Greenview	Final	96-99%	\$	-	Truck delivered getting rigged up with radio and gps tracker.
ES23003 1/2 Ton Replacement A108	\$	60,000.00	\$	-	0%	Economy	Greenview	Final	96-99%	\$	-	Truck delivered getting rigged up with radio and gps tracker.
SOLID WASTE												
SW19004 GC Landfill & Recycling Land Purchase	\$	30,000.00	\$	-	0%	Environment	Alberta enviro Lands	Construction	46-95%	\$	-	Awaiting final agreement from AEP Lawyer. <b>Additional Survey required, some site conflicts.</b>
SW20001 GC Transfer Station Development	\$	100,000.00	\$	-	0%	Environment	Associated Engineering	Engineering	11-30%	\$	-	Engineering/ design/ Tender phase in 2023, <b>Procurement assisting developing RFP.</b>
SW23001 Hook Bin Truck Replacement A201	\$	300,000.00	\$	-	0%	Economy	Greenview	Construction	46-95%	\$	-	<b>Truck expected to be delivered in 2024.</b>
WATER DISTRIBUTION/TREATMENT PLANTS												
WD15002 GD Water Treatment Plant	\$	15,118,940.19	\$	13,190,786.56	87%	Economy	Clarke Builders	Warranty	100%	\$	5,869.00	In 2 year warranty period. Carryover Funds, Deficiencies
WD16004 Landry Heights Water Distribution System	\$	4,834,680.84	\$	4,817,430.84	100%	Governance	GP lawn doctor	Final	96-99%	\$	-	GP lawndocor completing. <b>Complete</b>
WD17002 SCADA Upgrades	\$	314,749.98	\$	162,165.98	52%	Environment	Nason contracting	Final	96-99%	\$	-	Master SCADA project. Panel installed testing complete, <b>project completed.</b>
WD19004 GC Distribution Pumphouse Upgrades	\$	1,879,581.84	\$	732,161.84	39%	Economy	Associated Engineering	Engineering	11-30%	\$	-	Consultant updating scope with work that has been done to issue new tender document. <b>In Budget for 2025</b>
WD21001 Sunset House Water	\$	150,000.00	\$	113,503.65	76%	Environment	To be determined	Planning	0-10%	\$	-	This project has no carry over into 2023. Council direction was to monitor and track usage / well recovery for changes, <b>Well health status report in coming in April 2024</b>
WD22002 SCADA Upgrades	\$	200,000.00	\$	166,700.00	83%	Environment	Nason Contracting	Final	96-99%	\$	-	<b>Installed and complete, Scada operational at Little smoky water plant.</b> April invoice of \$5000 + Est.Cost Spent to Date\$166,700
WD22004 GC Master Plan	\$	1,361,733.22	\$	1,124,145.15	83%	Environment	Associated Engineering	Construction	46-95%	\$	119,995.00	Received final reports for review and proposed implementation in budget for Council . <b>Discussion and budget coming in November 2023</b>
WD22005 Water & Sewer Extension - Memorial Drive	\$	100,000.00	\$	37,555.26	38%	Environment	AllNorth Engineering	Engineering	11-30%	\$	36,963.00	Engineering Tendered & Awarded late Fall 2022, 90% design completed, looking at water model , options for roadworks and sidewalks, <b>3 designs for expansion up to campground intersection and just 104st. Additional design for services found in public works yard.</b> <b>Additional geotech Drilling August completed.</b>
WD23006 Nose Creek Water Point	\$	240,000.00	\$	-	0%	Environment	Flowpoint Environmental	Construction	46-95%	\$	-	Project awarded April 25 Council meeting, award letter sent. <b>Misc parts ordered, finalized design, tentative delivery date Sept 20, 2023, got quotes for septic tank installation.</b>
WASTEWATER SYSTEMS												
WW 17001 GD Collection System	\$	25,000.00	\$	-		Environment	Mainline construction	Warranty	100%	\$	-	Post warranty inspections in spring early summer of 2023.
WW19001 GD Floating Liner	\$	10,063,400.00	\$	215,272.75	2%	Economy	M2 Engineering	Engineering	11-30%	\$	1,377.00	<b>Consultant on site Aug 14 review and take samples to confirm/ evaluate water table 3rd party review.</b>
WW19002 GC Sewage Treatment Plant	\$	49,136,488.83	\$	4,917,066.59	10%	Environment	Alpha Construction	Construction	46-95%	\$	27,710.00	<b>Desluding ponds, Pouring concrete, forming Clarifer walls, site and pond earthworks construction.</b> April invoice of \$10,158.85 + Est.Cost Spent to Date \$1,506,907.74
WW20005 DB Lift station Forcemain Upgrades	\$	1,544,500.00	\$	10,000.00	1%	Environment	MPE Engineering	Warranty	100%	\$	-	Post construction deficiencies to be assessed in spring early summer. <b>Completed</b>
WW21001 RV Lagoon Expansion	\$	2,732,000.00	\$	73,552.55	3%	Economy	M2 Engineering	Construction	46-95%	\$	-	<b>Initial samples taken for recieving stream study. Land purchase working with landowners. 2 RFP's closed for Manhole lining and lagoon desludging coming to Council Sep 12.</b> April invoice of \$3387.30 + Est.Cost Spent to Date \$70,165.25
OPERATIONS EQUIPMENT												
OP 22001 GC Street Sweeper	\$	365,000.00	\$	379,096.99	104%	Economy	Joe Johnston Equipment	Warranty	100%	\$	379,096.99	Unit Delivered to Grande Cache May 25, 2023
OP23004 1/2 Ton Truck Purchase - Replacement of A127 (3/4 ton)	\$	60,000.00	\$	69,574.75	116%	Economy	Windsor Ford	Warranty	100%	\$	69,574.75	Unit Delivered to Valleyview - June 30, 2023
OP23005 2 ton, Extended Cab Pick Up Truck Replacement of A145 & F22	\$	100,000.00	\$	-	0%	Economy	Internal	Construction	46-95%	\$	-	Procurement posted closes March 6. Invoice signed, delivery will be late in the year 2023
FACILITIES MAINTENANCE												

FM21008 Security Improvement 4 yr. plan	\$	242,200.00	\$	98,975.00	41%	Governance	Apex Security	Construction	46-95%	\$	6,363.00	Completed yard security upgrades in all yards in Grande Cache, Valleyview and Grovedale, Still DeBolt Maintenance building and water points to complete. Compiling quotes and a plan moving forward for the employee safety improvements. Have completed a review of the sites we will be upgrading in 2023 around the waterpoints and transfer stations. Studying camera capacities to detect threats in our public facing buildings. Completed the installation of the tempered glass in the front of the Valleyview FCSS building. Issued a PO to make modifications to the Grande Cache PSB to restrict access into the building. Trialing a camera in the front of the FCSS building which will detect weapons and aggressive behaviors. <b>Last camera upgrades installed,finalizing PSB doors and fobs</b>
FM 20013 DeBolt PSB Expansion	\$	953,200.00	\$	950,157.00	100%	Governance	South West Construction	Warranty	100%		Waiting for Spring to complete deficiencies	Electrical & carpentry deficiencies to be fixed in spring. Have substantial completion and operations has moved into the building. Still planning deficiencies to be repaired in the spring. Have now connected all components to our building management system . Date set in May for completion of project deficiencies. <b>Complete</b>
FM 22001 Skid Steer Broom Replacement	\$	12,000.00	\$	-	0%	Governance	Bob Cat of the Peace	Construction	46-95%		Still waiting on arrival	On order should arrive middle of June 2023. <b>No update as of yet</b>
FM22007 Renovations to FM/Enviro Building	\$	50,000.00	\$	-	0%	Governance	Standard Roofing, Quattro Homes, Southwest Design	Engineering	11-30%		Received 2 quotes both significantly higher than budget. Working with the low bidder to see what can be some for the budget	Have contacted 3 companies to provide us with a quotation to strap and install new metal siding for the building and carpenter shop. Received 2 quotes which are significantly over our budget. I am working with the lowest bid to see if we can complete part of the project this year. <b>Contractor starting late in the year</b>
FM22008 GC Operations Sand/Salt Building	\$	1,100,000.00	\$	568,423.00	52%	Economy		Final	96-99%		Tendered and received 2 bids significantly over our planned budget. Reviewing with council to cancel the bid and more forward with a CoverCo building	Developing tender package for 60' by 150' pole shed design. Have researched the price of a 72' by 150' coverall building. Have a price from a RMA approved vendor. Building is out for tender closing in late March. We have received one quotation for the paving of the yard area and waiting for another. We are doing test holes on the site in early March. Received two bid in the tender which we both significantly over our \$700,000 estimate. Presenting to council on April 25 to cancel the tender and move forward with the Coverall building from the RMA approved vendor. <b>Building complete, just finishing landscaping for drainage</b>
FM22009 GRM Emergency Generator (350kW)	\$	425,000.00	\$	-	0%	Economy		Tendering	31-45%		Tendered presenting to Council April	Tender will be closing in mid-March for this project. Coming to Council in April. Received two bide in the tender but only one included the generator and transfer switch. Taking to council April 25 to accept the one bid which was \$115,00 higher than the approved budget. If approved the install won't start till the summer of 2024.
FM23005 Replacement of BR1 with new Broom	\$	6,000.00	\$	5,533.50	92%	Governance	Deerline Edmonton	Warranty	100%		The broom has arrived and is in service	Broom has arrived, <b>project is complete</b>
FM23009 Purchase a Wide Area Mower	\$	95,000.00	\$	-	0%	Governance	Deerline Edmonton	Construction	46-95%		Ordered in January, 1 year delivery expectations	This is ordered with a quoted delivery date of January 2024.
Council Requests over the approved budgets												
Range Road 202 Gravelling	\$	-	\$	53,765.00		Governance		Construction	46-95%			<b>Complete</b>
Little Smoky Recycling Bins	\$	-	\$	26,983.00		Governance		Warranty	100%			<b>Completed mid June</b>

LAST UPDATED:

JF July 18, 2023  
DB Aug 31.2023  
LT July 25 2023  
RA Sept 6, 2023



# Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
9-Aug				EFG Meeting									
10-Aug				Kikinow Construction Meeting									
21-Aug				Kikinow Elders Lodge meeting									
22-Aug	9:00	15:00	M	Council Meeting							317.00		
24-Aug				Kikinow Construction Meeting									
NOTES:				KILOMETER CLAIM			TOTAL				317.00		
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST						
							NET CLAIM				317.00		
				\$0.26 per km									
				SUBTOTAL			TOTAL CLAIM						317.00
				LESS G.S.T.			LESS ADVANCES						
				TOTAL			AMOUNT DUE (OWING)						\$317.00





# Municipal District of Greenview No. 16

NAME: Dale R. Smith

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
14-Jun	8:05	13:00	M	MPC/PRC meeting	50						317.00
20-Jun	7:30	20:00	m	Cotw/ratepayer bbq in grovedale o/n	167						524.00
21-Jun	8:30	12:45	m	GIG in grande prairie	167						317.00
27-Jun	8:00	16:15	m	regular council mtg	50						459.00
5-Jul	13:30	18:00	m	Valleyview doctor retension mtg	50						317.00
11-Jul	8:00	16:35	m	regular council mtg	50						459.00
12-Jul	8:15	13:15	m	MPC/PRC mtg	50						317.00
17-Jul	13:00		m	travel to grande cache	330						
18-Jul		20:15	m	COTW in grande cache	330						524.00
25-Jul	8:00	14:25	m	regular council mtg	50						317.00
26-Jul	8:10	15:30	m	SARDA AGM/grande opening	110						317.00
21-Aug	13:30	18:30	m	TRI council meeting	65						317.00
22-Aug	8:00	17:15	m	regular council mtg	50						459.00
NOTES:				KILOMETER CLAIM			TOTAL				4644.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1519	1032.92	NET CLAIM				4644.00
				\$0.17 per km	1519	258.23					
				SUBTOTAL		1291.15	TOTAL CLAIM				5935.15
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1291.15	AMOUNT DUE (OWING)				\$5,935.15

Claimant

Date

123

Approved

Date



# Municipal District of Greenview No. 16

NAME: Tom Burton

ADDRESS :

Employee # :

Department:

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
August 14 2023	19:15	20:30	M	East Smoky Recreation Board								269.00		
August 18 2023	9:00	16:00	M	Grande Spirit Foundation & Star Fabrication 50 Anniversary	30							317.00		
August 21 2023	16:00	19:15	M	Tri-Council Meeting	145							269.00		
August 22 2023	7:45	17:30	M	Council	120							459.00		
August 24 2023	15:30	19:00	M	Grande Spirit Foundation Lakeview Lodge Resident and Family BBQ	120							269.00		
August 25 2023	8:15	19:30	M	Grande Spirit Foundation Meeting & Lakeview Apartment Resident and Family BBQ	120							459.00		
August 27 2023	12:15	15:45	M	Heart River Housing Red Willow Lodge - Community BBQ	120							269.00		
NOTES:				KILOMETER CLAIM			TOTAL					2311.00		
Meeting Code : M for Meetings  C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.62 per km		655	406.10	NET CLAIM				2311.00		
				\$0.26 per km		655	170.30							
				SUBTOTAL			576.40	TOTAL CLAIM						2887.40
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			576.4	AMOUNT DUE (OWING)						\$2,887.40

Claimant

Date

Approved

Date



# Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
11-Aug	5:00	21:00	M	RMA District 4 Meeting Wabasca	750						524.00
22-Aug	9:00	16:00	M	Regular Council Meeting - ZOOM							317.00
NOTES:				KILOMETER CLAIM			TOTAL				841.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	750	510.00	NET CLAIM				841.00
				\$0.17 per km	750	127.50					
				SUBTOTAL		637.50	TOTAL CLAIM				1478.50
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		637.5	AMOUNT DUE (OWING)				\$1,478.50



# District of Greenview No. 16

NAME: Bill Smith  
 ADDRESS : \_\_\_\_\_

Employee # : \_\_\_\_\_  
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
5-Jul	8:00	15:00	m	road tour	30						317.00
10-Jul	11:30	13:30	m	minister zoom jean/dreeshen							269.00
11-Jul	6:30	20:00	m	council/debolt rate payers bbq	300	x			20.00		524.00
12-Jul	8:30	10:30	m	mpc							269.00
13-Jul	13:00	21:00	m	joint city council meeting	70						317.00
17-Jul	16:00	19:00	m	travel to grande cache	220			x	50.00		269.00
18-Jul	8:00	18:00	m	cotw grande cache	188						459.00
21-Jul	8:00	12:00	m	regional branding	70		x		20.00		269.00
24-Jul	8:30	11:00	m	eac zoom							269.00
25-Jul	6:30	17:00	m	council	300	x			20.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		110.00		3421.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1178	801.04	NET CLAIM		110.00		3421.00
				\$0.17 per km	1178	200.26					
				SUBTOTAL		1001.30	TOTAL CLAIM				4532.30
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1001.3	AMOUNT DUE (OWING)				\$4,532.30

Claimant

Date

Approved

Date



# Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
22-Aug	9:00	15:00	M	Reg Council mtg by ZOOM							317.00
24-Aug	13:30	15:00	M	GPRTA Board meeting by ZOOM							269.00
NOTES:				KILOMETER CLAIM			TOTAL				586.00
Private accomodations June 12.				RATE	KM's	TOTAL	LESS GST				
							NET CLAIM				586.00
				\$0.26 per km							
				SUBTOTAL			TOTAL CLAIM				586.00
				LESS G.S.T.			LESS ADVANCES				
Meeting Code : M for Meetings C for Conferences				TOTAL			AMOUNT DUE (OWING)				\$586.00

*D. Didow*  
Claimant

Aug 25 2023  
Date

127

Approved

Date



# Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
17-Aug	15:00	23:00	m	RDDDMS board meeeting, SLCN talaent s	220						317.00			
18-Aug				Martin long golf tournament	300									
21-Aug	14:00	20:00	m	Tri council golf and dinner, Little smokey corn boil							317.00			
22-Aug	8:00	16:00	m	Regular council							317.00			
23-Aug	11:30	16:00	m	AWG interview at Nitehawk	250						317.00			
24-Aug	13:30	15:30	m	RDDDMS promo pictures and video	70						269.00			
27-Aug	11:30	18:00	m	RDDDMS dino Derby	230						317.00			
NOTES:				KILOMETER CLAIM			TOTAL				1854.00			
Meeting Code : M for Meetings  C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.62 per km		1070	663.40	NET CLAIM				1854.00		
				\$0.26 per km		1070	278.20							
				SUBTOTAL			941.60	TOTAL CLAIM					2795.60	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			941.6	AMOUNT DUE (OWING)					\$2,795.60	

\_\_\_\_\_  
Claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date