



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

July 25, 2023

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
	3.1 Regular Council Meeting Minutes held July 11, 2023		3
	3.2 Business Arising from Minutes		
#4	PUBLIC HEARING	4.1 Bylaw 23-944 Public Hearing	20
#5	DELEGATION		
#6	BYLAWS	6.1 Bylaw No. 23-944 – Redistricting part of SE 11-70-26-W5M from Agricultural One (A-1) District to Country Residential One (CR-1) District	22
		6.2 Bylaw 23-949 Water Treatment Facility Borrowing Bylaw	52
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#9	CLOSED SESSION	
	9.1 Grande Cache Recreation Centre – Maintenance Contract Disclosure Harmful to Business Interests of a Third Party	
#10	MEMBERS REPORTS/EXPENSE CLAIMS	196
	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 • Ward 6 • Ward 7 • Ward 8 • Ward 8 • Ward 9 • Ward 9 	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, July 11, 2023

#1
CALL TO ORDER

Deputy Reeve Bill Smith called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen (virtual)
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme (virtual)
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo
Manager, Communications	Stacey Sevilla

ABSENT

#2
AGENDA

MOTION: 23.07.357 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the Agenda of the July 11, 2023, Regular Council Meeting
as amended.

- 9.3 Disclosure Harmful to Intergovernmental Relations
(Regional Workforce Discussion)

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.07.358 Moved by: COUNCILLOR TOM BURTON
That Council adopt the minutes of the June 27, 2023, Regular Council Meeting as amended.

- Add last name to applicants of the Public Hearing
- Amend the for/against in Motion # 23.06.354

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

**BYLAW 23-948
1ST READING**

6.2 BYLAW 23-948 COZY ACRES MINOR AREA STRUCTURE PLAN

MOTION: 23.07.359 Moved by: COUNCILLOR DUANE DIDOW
That Council give first reading to Bylaw 23-948, the Cozy Acres Minor Area Structure Plan, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**23-948 PUBLIC
HEARING**

MOTION: 23.07.360 Moved by: COUNCILLOR TOM BURTON
That Council schedule a Public Hearing prior to second reading of Bylaw 23-948, to be held on August 22, 2023, at 9:15 a.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

4.0 PUBLIC HEARING

4.1 PUBLIC HEARING BYLAW 23-938

Chair Bill Smith opened the Public Hearing regarding Bylaw No. 23-938 at 9:21 a.m.

IN ATTENDANCE

Jan Sotocinal, Municipal Planner
Jason Coates, Agent to the Applicant
Jim Gallivan, Applicant
Verna Gallivan, Applicant

**REFERRAL AGENCY &
ADJACENT**

No comments were received.

**LANDOWNER
COMMENTS**

**APPLICANT
BACKGROUND
INFORMATION**

The subject quarter section has a previous subdivision north of the proposed lot. The existing lot and the balance of the quarter section are both currently zoned as Agricultural One (A-1) District.

There is an existing farmstead located within the existing lot, 1.21 hectares (2.99 acres) in size, while the proposed lot is currently treed and vacant. The north and east portions of the quarter section are pasture lands, while the southwest portion is treed. A portion of the trees will be cleared to accommodate the proposed subdivided lot.

Administration has reviewed the land use amendment application and it meets and conforms to the policies and requirements of the *Municipal Government Act*, Municipal Development Plan, and the Land Use Bylaw No. 18-800, except for the Intermunicipal Development Plan (IDP) with the Town of Valleyview. The current Future Land Use Designation as per the IDP, is industrial which is counter to what is being proposed. If this proposal was to go ahead, an amendment to the IDP is required to allow conformity and consistency of municipal hierarchy of plans.

**QUESTIONS FROM
COUNCIL**

The Chair called for any questions from Council.

- Councillor Dale Smith: What is the current use of the quarter? Trees and Bush?
- Agent: Trees, bush, and Pasture. Quarter is in hay.
- Councillor Rosson: The area was zoned industrial due to future highway twinning. Which is no longer being proposed.
- Councillor Dale Smith: Is there written confirmation from AB Transportation that the future plans have changed?
- Jan Sotocinal: A signed letter that confirms that AB Transportation will not be protecting the quarter.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward.

- Jim Gallivan spoke in favour.

OPPOSED

The Chair requested that anyone opposed of the application come forward.

- None Heard

**QUESTIONS FROM
THE APPLICANT OR
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoke in favour or against the application.

- None Heard

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they had a fair and impartial hearing.

- Applicant responded affirmatively.

CLOSING BYLAW

Chair Bill Smith closed the Public Hearing regarding Bylaw No. 23-938 closed at 9:38 a.m.

6.0 BYLAWS

6.1 BYLAW NO. 23-938 LAND USE BYLAW AMENDMENT TO RE-DESIGNATE PART OF SW-09-070-22-W5M FROM AGRICULTURAL ONE (A-1) DISTRICT TO COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT

**BYLAW 23-938
LIFT DEFERRED
MOTION**

MOTION: 23.07.361 Moved by: COUNCILLOR TOM BURTON

That Council lift deferred motion 23.06.14 "Bylaw 23-938 First Reading."

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BYLAW 23-938
FIRST READING**

MOTION: 23.06.314 Moved by: COUNCILLOR TOM BURTON

That Council give first reading to Bylaw No. 23-938 to re-designate one (1) 4.07-hectare (10.0-acre) \pm area lot from Agricultural One (A-1) District to Country Residential One (CR-1) District, within Part of SW-09-070-22-W5M.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BYLAW 23-938
IDP AMENDMENT**

MOTION: 23.07.362 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to prepare an amendment to Bylaw 20-860, being the Intermunicipal Development Plan with the Town of Valleyview, to accommodate Bylaw No. 23-938 within SW-09-070-22-W5M.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 9:45 a.m.

Deputy Reeve Bill Smith reconvened the meeting at 9:55 a.m.

7.1 ADMINISTRATIVE POLICY 02-113 “SAFETY RULES AND DISCIPLINARY POLICY”

MOTION: 23.07.363 Moved by: COUNCILLOR JENNIFER SCOTT

That Council transfer Policy 02-113 “Safety Rules and Disciplinary Policy” from a Council policy to an Administrative Policy, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Deputy Reeve Bill Smith, Councillor Dale Smith, Council Berry

CARRIED

POLICY 3016, 3001, 3001-01 REPEAL

MOTION: 23.07.364 Moved by: COUNCILLOR TOM BURTON

That Council repeal Policies 3016 “Safety Rules”, 3001 “Safety Infractions”, 3001-01 “Safety infractions”.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.2 POLICY 2003 DISCLOSURE OF WRONGDOING AND REPRISAL PROTECTION

POLICY 2003

MOTION: 23.07.365 Moved by: COUNCILLOR RYAN RATZLAFF

That Council approves Policy 2003 “Disclosure of Wrongdoing and Reprisal Protection” as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

POLICY 2003-01 REPEAL

MOTION: 23.07.366 Moved by: COUNCILLOR JENNIFER SCOTT

That Council repeal Procedure 2003-01 “Whistleblower”.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.3 POLICY 2500 CORPORATE HEALTH AND SAFETY

POLICY 2500

MOTION: 23.07.367 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council approve Policy 2500 “Corporate Health and Safety”, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.07.368 Moved by: COUNCILLOR DUANE DIDOW

That Council repeal Policy 3015, "Corporate Health and Safety".

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.4 POLICY 2501 PERSONAL PROTECTIVE EQUIPMENT

POLICY 2501

MOTION: 23.07.369 Moved by: COUNCILLOR SALLY ROSSON

That Council approve Policy 2501 "Personal Protective Equipment", as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

POLICY 3006 REPEAL

MOTION: 23.07.370 Moved by: COUNCILLOR JENNIFER SCOTT

That Council repeal Policy 3006 "Personal Protective Equipment".

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.5 3009 ICE COVER WORK OPERATIONS

POLICY 3009

MOTION: 23.07.371 Moved by: COUNCILLOR DALE SMITH

That Council approve the transfer of Policy 3009 "Ice Cover Work Operations" from a Council policy to a Safe Work Procedure, as presented.

- 7.1 A and 8.7 C can be stated "as required."

MOTION: 23.07.372 Moved by: COUNCILLOR DAVE BERRY

That Council defer motion 3009 Ice Cover work Operations to a future Council Meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Councillor Winston Delorme exit the meeting at 10:31 a.m.

Councillor Dale Smith exit the meeting at 10:31 a.m.

7.6 PATIOS ON PUBLIC PROPERTY POLICY 6009

POLICY 6009

MOTION: 23.07.373 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council approve Policy 6009 "Patios on Public Property" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
ABSENT: Councillor Delorme, Councillor Dale Smith

CARRIED

7.7 POLICY 7500 ECONOMIC DEVELOPMENT GRANT FOR BEAUTIFICATION

POLICY 7500

MOTION: 23.07.374 Moved by: COUNCILLOR TOM BURTON
That Council approve Policy 7500 "Economic Development Grant for Beautification" as a pilot project to be revisited at the 2025 budget review.
FOR: Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton
AGAINST: Deputy Reeve Bill Smith, Councillor Berry, Councillor Rosson
ABSENT: Councillor Delorme, Councillor Dale Smith

CARRIED

7.8 POLICY 9000 CONTRACT MANAGEMENT

POLICY 9000

MOTION: 23.07.375 Moved by: COUNCILLOR DUANE DIDOW
That Council approve Policy 9000, "Contract Management," as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
ABSENT: Councillor Delorme, Councillor Dale Smith

CARRIED

7.9 POLICY 9001 PROCUREMENT AND PURCHASING

MOTION: 23.07.376 Moved by: COUNCILLOR DAVE BERRY
That Council approve Policy 9001 "Procurement and Purchasing" as amended.
- Add "the right to not award."

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
ABSENT: Councillor Delorme, Councillor Dale Smith

CARRIED

7.10 POLICY 9002 EXPENDITURE OFFICER

POLICY 9002

MOTION: 23.07.377 Moved by: COUNCILLOR TOM BURTON
That Council approve Policy 9002 "Expenditure Officer" as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
ABSENT: Councillor Delorme, Councillor Dale Smith

CARRIED

REPEAL POLICY 1018

MOTION: 23.07.378 Moved by: COUNCILLOR JENNIFER SCOTT
That Council repeal Policy 1018 Expenditure and Disbursement.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
ABSENT: Councillor Delorme, Councillor Dale Smith

CARRIED

Councillor Delorme re-entered the meeting at 10:58 a.m.

7.11 SINISTER SPORTS – ROAD CLOSURE REQUEST

**SINISTER SPORTS
ROAD CLOSURE**

MOTION: 23.07.379 Moved by: REEVE TYLER OLSEN
That Council direct Administration to work with Sinister Sports on the temporary road closures needed in Grande Cache on August 5-6, 2023, for the Canadian Death Race.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme
ABSENT: Councillor Dale Smith

CARRIED

**7.12 COMMUNITY FUTURES GRANDE PRAIRIE AND REGION –
SPONSORSHIP REQUEST**

CF GRANDE PRAIRIE

MOTION: 23.07.380 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council approve sponsorship in the amount of \$5,000.00 to Community Futures Grande Prairie and Region for the Fundraising Gala, to be held on August 26, 2023, in Grande Prairie, Alberta, with funds to come from the Community Services Grants and Sponsorships Budget.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme
ABSENT: Councillor Dale Smith

CARRIED

Councillor Dale Smith re-entered the meeting at 11: 18 a.m.

GC MINOR HOCKEY

7.13 GRANDE CACHE MINOR HOCKEY– SPONSORSHIP REQUEST

MOTION: 23.07.381 Moved by: COUNCILLOR DUANE DIDOW

That Council approve a sponsorship of \$6,232.00 to the Grande Cache Minor Hockey Association for hosting the Edmonton Oil Kings, to cover the Grande Cache Recreation Center fees on September 15 - 17, 2023, with funds coming from the Community Services Grants and Sponsorships budget.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Bill Smith, Councillor Ratzlaff

CARRIED

**JUPA GRANDE
YELLOWHEAD**

**7.14 JOINT USE AND PLANNING AGREEMENTS (JUPA) GRANDE
YELLOWHEAD SCHOOL DIVISION**

MOTION: 23.07.382 Moved by: COUNCILLOR TOM BURTON

That Council approve the draft Joint Use and Planning Agreement between the MD of Greenview and Grande Yellowhead Public School Division as amended and authorize Administration to enter into the Agreement.

- Swimming Lessons – page 391 of agenda.
- 3b – reviewed during the municipal trustee's election cycle.

MOTION: 23.07.383 Moved by: COUNCILLOR TOM BURTON

That Council defer motion 23.07.382 to a future Council meeting occurring after a meeting is held between Council and the Grande Yellowhead Public School Division Trustees.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**LITTLE SMOKY SKI
AREA**

7.15 LITTLE SMOKY SKI AREA GOVERNANCE BOARD AGREEMENT

MOTION: 23.07.384 Moved by: COUNCILLOR DALE SMITH

That Council approves the Little Smoky Ski Hill Governance Board agreement, as amended.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**7.16 ALBERTA ROADBUILDERS AND HEAVY CONSTRUCTION ASSOCIATION
FUEL SURCHARGE & TONNE/KM RATES REVIEW**

ARHCA REVIEW

MOTION: 23.07.385 Moved by: COUNCILLOR JENNIFER SCOTT

That Council review the implementation of the 2022 Alberta Roadbuilders and Heavy Construction Association's (ARHCA) Rental Rate Guide as it pertains to Greenview's Expression of Interest Program.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

FUEL SURCHARGE

MOTION: 23.07.386 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to continue to pay 40% of the cost recovery fuel surcharge in The Alberta Roadbuilders and Heavy Construction Association's June 14, 2022, addendum to the 2022 Rental Rate Guide to be reviewed at the first Council meeting in October 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

TONNE/KM RATES

MOTION: 23.07.387 Moved by: COUNCILLOR JENNIFER SCOTT

That Council direct Administration to maintain tonne/km rates at \$0.20 per tonne/km with a \$1.00 basic loading factor in all areas except for \$0.22 per tonne/km with a \$1.00 basic loading factor on the Forestry Trunk Road to be reviewed at the first Council meeting in October 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.17 RECOVERY COSTS REPORT

MOTION: 23.07.388 Moved by: COUNCILLOR TOM BURTON

That Council direct Administration to prepare a report with cost estimates to accommodate;

- Coordinating of Surveying of lots
- Waive Greenview required development permit fees
- Coordinating of waste removal bins
- Review covering tipping fees at Greenview Regional Waste
- Coordinating of tree removal
- Provide clarity on tax reassessment

For the purpose of potentially providing these services to Greenview residents who have experienced building loss due to 2023 wildfires.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Reeve Olsen, Councillor Delorme, Deputy Reeve Bill Smith

CARRIED

MOTION: 23.07.389 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to coordinate the waste collection and hazardous tree removal around residences, with signed agreements with Greenview landowners for full cost recovery, for the 2023 wildfire affected areas within Greenview.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 12:33 p.m.

Deputy Reeve Bill Smith reconvened the meeting at 1:10 p.m.

7.18 MANAGERS REPORTS

**HARMFUL TO THIRD
PARTY**

MOTION: 23.07.390 Moved by: COUNCILLOR DAVE BERRY

That the meeting go to Closed Session, at 1:18 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

OPEN SESSION

MOTION: 23.07.391 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:26 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MANAGERS REPORTS

MOTION: 23.07.392 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the Managers Reports for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

8.0 NOTICE OF MOTION

Councillor Berry made a Notice of Motion that Council direct Administration to present a report to Council by end of March 2024 or sooner regarding the Main Street Loft properties in Grande Cache, outlining current ownership of the properties, an in-depth study of the structural integrity, adherence to building and safety codes, and a cost analysis of repair versus demolition.

Reeve Olsen made a Notice of Motion that Council direct Administration to prepare a report for Council for the purpose of reviewing current levels of service provided by the Greenview Fire Rescue Services for the Valleyview Rural area and potential options to provide matching levels of service throughout Greenview if disparity is discovered.

9.0 CLOSED SESSION

MOTION: 23.07.393 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 2:14 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**9.1 LAND SALE REPORT
DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

Councillor Delorme exit the meeting at 2:37 p.m.

**9.2 TENDER AWARD FOR EXTERNAL AUDITOR
DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

**9.3 REGIONAL WORKFORCE DISCUSSION
DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS**

9.0 OPEN SESSION

MOTION: 23.07.394 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:01 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme

CARRIED

MOTION: 23.07.395 Moved by: COUNCILLOR DALE SMITH

That Council award the Request for Proposals for an External Auditor to Fletcher Mudryk LLP for a three-year term effective August 1, 2023, in the amount of \$171,289 plus GST, with funds to come from the respective Corporate Services and FCSS operating budgets.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme

CARRIED

MOTION: 23.07.396 Moved by: COUNCILLOR JENNIFER SCOTT

That Council appoints Fletcher Mudryk LLP to be Greenview's auditor for a 3-year term for the 2023-2025 financial audit.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

10.0 MEMBERS BUSINESS

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ
- July 4-6 Council Road Tours

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ
- Greenview Regional Waste Commission Meeting
- July 4-6 Council Road Tours
- Mine 14 Meeting

Councillor Didow exit the meeting at 3:06 p.m.

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ
- Sturgeon Lake Restoration Committee
- July 4-6 Council Road Tours
- Mine 14 Meeting

MOTION: 23.07.397 Moved by: **COUNCILLOR RYAN RATZLAFF**

That Council direct Administration to write a letter to Honorable Rajan Sawhney Minister of Advanced Education, supporting the MD of Fairview No. 136 opposition to the imminent demolition/transfer of ownership of buildings at Northwestern Polytechnic, Fairview Campus and CC: MD of Fairview, Minister Loewen, and neighboring municipalities.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme, Councillor Didow

CARRIED

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ

- Agricultural Service Board Meeting
- July 4-6, 2023, Road Tours
- Mine 14 Meeting

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ
- July 4 Council Road Tours
- Doctor Tour

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ
- July 4-6 Council Road Tours
- Mine 14 Meeting
- MD of Greenview Library Board Meeting
- Public Library Services Branch Webinar Series

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ
- PACE
- July 4-6 Council Road Tours
- Mine 14 Meeting

WARD 8

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- July 5 Council Road Tours
- ASB Meeting
- Weed Open House – Grovedale
- Minister Meetings via ZOOM (Minister Jean and Minister Dreeschen)

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- South Peace Regional Archives
- July 4-6, 2023, Council Road Tours

- Mine 14 Meeting
- MD of Greenview Library Board Meeting

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- June 4, 2023, Council Road Tours
- Mine 14 Meeting

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- June 27, 2023, Regular Council Meeting
- Valleyview Ratepayer BBQ
- July 4-6 Council Road Tours
- Mine 14 Meeting Supper
- Nitehawk Meeting with Reeve Marshall and Mayor Clayton
- Conservative Party of Canada BBQ
- Minister Meetings (Minister Jean, Minister Dreesen)
- Minister Schultz

**#10 MEMBERS
BUSINESS**

MOTION: 23.07.398 Moved by: **COUNCILLOR CHRISTINE SCHLIEF**

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme, Councillor Didow

CARRIED

#11 ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 23.07.399 Moved by: **REEVE TYLER OLSEN**

That Council adjourn this Regular Council Meeting at 3:46 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Councillor Delorme, Councillor Didow

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR

UNADOPTED



July 25, 2023
Bylaw 23-944 Public Hearing
Background Information

PROPOSAL:

This application for land use bylaw amendment has been received by Administration, to rezone a 1.94-hectare (4.80-acre) portion of the quarter section legally described as SE 11-70-26-W5M from Agricultural One (A-1) to Country Residential (CR-1) district. The quarter section is located approximately 3 km south of the Town of Valleyview, 1 km east of Highway 43 on Township Road 700, within Ward 3. The rezoning would allow the landowner to apply to subdivide the fragmented parcel physically severed by Range Road 261, as there is already a 10.08-acre parcel out of the quarter section.

BACKGROUND AND DISCUSSION:

Administration has received an application for a Land Use Bylaw amendment to redistrict approximately 1.94 hectares (4.80 acres) of land within SE 11-70-26-W5M from Agricultural One (A-1) to Country Residential One (CR-1) District to separate a fragmented parcel separated by Range Road 261 which currently contains a seasonal cabin. The subject quarter section is approximately 13 km southeast of the Hamlet of Ridgevalley and approximately 8 km south of Highway 43 along Range Road 261.

The subject quarter section currently has a parcel taken out, with a size of 4.07 hectares (10.08 acres) subdivided in 2007. As policy regulations for the A-1 District provide, only one A-1 parcel is allowed without rezoning. This means that in order to approve another subdivision for this parcel, a rezoning is required prior to the approval of the subdivision application.

The fragmented parcel currently has a cabin, which is unoccupied and does not have a development permit. Cabin is currently a Permitted Use within the current zoning of A-1 district, while the proposed zoning of CR-1 district does not allow the cabin either as a Permitted or Discretionary Use. To allow for the continued use of the cabin, the cabin will need to have a development permit to remain within the property. Even though the development will become a non-conforming building, the cabin will remain on-site, albeit the cabin will not be allowed to be enlarged, altered, added to, or rebuilt if it sustains substantial damage. Administration is currently working with the landowner to acquire a development permit for this cabin, which shall be dealt with at the development permitting stage.

With respect to servicing, the on-site water supply and sewage disposal system to service the parcel will be addressed at the subdivision stage. In addition, access and approach concerns will also be addressed during the subdivision processing.

Administration has reviewed the land use amendment application, and it meets the fundamental land use criteria set out within the Country Residential One (CR-1) District. The land use bylaw application meets the

requirements of the *Municipal Government Act* and is supported by the policies within the Municipal Development Plan. The rezoning proposal and subsequent subdivision also conform to the policies within the Land Use Bylaw. Administration anticipates no negative development or land use impacts due to the proposed rezoning and subdivision, as this is already physically severed land.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:

On July 4th, 2023, Bylaw 23-944 and notice of public hearing was circulated to Greenview's internal departments.

On July 4th, 2023, Bylaw 23-944 and Notice of Public Hearing was circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Transportation, Alberta Energy Regulator, Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Municipal Affairs – David Dobson, East Smoky Gas Co-op, ATCO Electric, and Telus.

On July 4th, 2023, the Public Hearing advertisement was published on Greenview's website and social media sites in accordance with the Advertising Bylaw.

Adjacent landowners were also sent notification of the Public Hearing on July 4th, 2023, in accordance with MGA requirements.

Any concerns received will be addressed today.



REQUEST FOR DECISION

SUBJECT:	Bylaw No. 23-944 – Redistricting part of SE 11-70-26-W5M from Agricultural One (A-1) District to Country Residential One (CR-1) District		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: JS
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act (MGA) Section 640, Section 643, Section 654 RSA 2000

Council Bylaw/Policy (cite) – Municipal Development Plan (MDP) Bylaw 15-742; Land Use Bylaw No. 18-800

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 23-944, being a Land Use Bylaw Amendment, to rezone a 1.94-hectare (4.80-acre) area within SE 11-70-26-W5M from Agricultural One (A-1) district to Country Residential One (CR-1) district, as presented.

MOTION: That Council give third reading to Bylaw 23-944, being a Land Use Bylaw Amendment, to rezone a 1.94-hectare (4.80-acre) area within SE 11-70-26-W5M from Agricultural One (A-1) district to Country Residential One (CR-1) district, as presented.

BACKGROUND/PROPOSAL:

Administration has received an application for a Land Use Bylaw amendment to redistrict approximately 1.94 hectares (4.80 acres) of land within SE 11-70-26-W5M from Agricultural One (A-1) to Country Residential One (CR-1) District to separate a fragmented parcel separated by Range Road 261 which currently contains a seasonal cabin. The subject quarter section is approximately 13 km southeast of the Hamlet of Ridgevalley and approximately 8 km south of Highway 43 along Range Road 261.

The northwestern portion of the quarter section is treed while the balance of the lands is under production. The road physically bisects the quarter section, creating a clearly separate fragmented parcel due to a road plan taken in 1989. The first parcel was taken out of this quarter in 2007 (approximately 10.08 acres). This fragmented portion of land is not under cultivation and is currently treed and grassed.

The seasonal cabin has been on the lands since at least December 2015 without a permit and was denied a permit for relocation within the quarter section in the summer of 2017. Although the cabin does not have a permit, provisions under the current Land Use Bylaw (Bylaw 18-800) now allow a cabin as a permitted use in the A-1 District. Staff are working with the landowner to permit this noncompliant structure before the final readings for this proposed amendment. This will legitimize the use on the site, and it will become a

non-conforming structure once this portion of land is designated and subdivided; this will allow it to stay at this location and be used indefinitely, provided the structure is not moved, altered, or suffer significant damage pursuant to MGA section 643. Currently, the summer cabin is not occupied.

Rationale for CR-1 District This Land Use Bylaw amendment would redistrict the fragmented parcel from Agricultural One (A-1) District to Country Residential One (CR-1) District. This will allow the subsequent subdivision of the fragmented parcel. Currently, the Agricultural One (A-1) District does not allow further subdivision without rezoning once a first parcel is removed, regardless of fragmentation, pursuant to Section 8.1.4 b) of the Land Use Bylaw. As this is a Land Use Bylaw provision, not a Municipal Development Plan policy, a Subdivision Authority may approve this subdivision without changing the land use designation retaining the cabin as a compliant permitted use. However, Administration does not typically encourage a variance when redesignation is the more common practice. The Country Residential Three (CR-3) District also allows cabins as a permitted use, but its primary purpose is for resort and recreational properties near lakes and rivers. Adding Cabins as a use to the CR-1 District is also possible, but this is best addressed during the Land Use Bylaw Review along with other potential amendments.

In the long term, it was determined that authorizing the cabin through a separate permitting process to secure its location on the property and subsequently designating the lands CR-1 would be the most straightforward.

PROPERTY DETAILS:

Proposed Servicing:	On-site servicing to be addressed during the permitting or subdivision process.
Soil Type:	Gleyed Gray Luvisol
Topography:	Hummocky, low relief
Wetland Inventory:	23
LSRS Spring Grains Rating:	2H(7) – 6W(3): Slight to extremely severe limitation due to inadequate heat units for optimal growth; Soils in which excess water (not due to inundation) limits production.

RELEVANT PLANS AND POLICY CONSIDERATIONS:

Municipal Development Plan Bylaw No. 15-742

Section 3.4.2 Subdivision of Better Agricultural Lands

Greenview may support the subdivision of better agricultural lands where the proposed subdivision is for:
(c) A fragmented parcel;

Section 3.4.4 Parcel Location

Where possible, subdivisions identified in 3.4.2 (“Subdivision of Better Agricultural Land”) will be encouraged to locate on portions of a quarter section that are:

- (a) Physical severed or are of lower agricultural capability; and/or*
- (b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.*

Within the MDP, several policies are related to the subdivision of fragmented parcels. These policies specifically provide direction as to whether this subdivision can be allowed or supported, and therefore a rezoning or redistricting may be permissible. The above-cited policies may apply to the subdivision of fragmented parcels.

On lands designated as Better Agricultural Lands, Greenview may support the proposed subdivision if it is a fragmented parcel, as per section 3.4.2 of the MDP. In addition to this, the proposed subdivision of the fragmented parcel, which is “physically severed by a road” and “located adjacent to quarter section boundaries” is encouraged by Greenview when it comes to reviewing the subdivision of a fragmented parcel, under section 3.4.4 of the MDP. Both policies support the subdivision proposal.

The proposed parcel is already physically severed from the quarter section, so this subdivision will not create more agricultural land fragmentation. Fragmentation of the agricultural land, which will impact existing agricultural operations, within the quarter section is minimized. Therefore, the proposed subdivision and the rezoning of the parcel to CR-1 District will only formalize the physical severance that exists.

Section 3.4.5 Fragmented Parcels

The subdivision of a fragmented parcel may be approved if:

- (a) The proposed parcel(s) can be adequately serviced;*
- (b) It does not conflict with adjacent uses;*
- (c) A suitable building site is present; and*
- (d) There is legal and physical access to the proposed parcel.*

In addition to the sections cited above, section 3.4.5 provides that the subdivision of a fragmented parcel may be approved contingent upon meeting certain conditions. As per section 3.4.5 (b) of the MDP, the current use is compatible with and will not conflict with adjacent land uses if this proposed parcel is to be subdivided. Regarding section 3.4.5 (a), servicing for the fragmented parcel can be adequately provided depending on the type of water supply and sewer system that can be provided in place. Sewage systems such as outhouses and mounds required minimal setback requirements, but these would have to be determined at the time of subdivision. The site currently has sufficient building envelope which may allow buildings or structures that are accessory to the principal buildings and meet the current LUB standards. This relates to section 3.4.5 (c). The only condition that this proposed subdivision does not meet is that there is no legal and physical access to the fragmented parcel, as per section 3.4.5 (d). However, this condition will be required at the time of subdivision as the parcel would then be required to have legal and physical access.

When reviewing the fragmented parcel's proposed subdivision compared to applicable policies within the MDP, the proposed subdivision meets and conforms to these policies. It is the view and recommendation of administration that this proposed subdivision can be approved. Therefore, redesignation of the fragmented parcel from A-1 to CR-1 to permit this subdivision is recommended.

Land Use Bylaw No. 18-800

Section 8.4 Country Residential One (CR-1) District

8.4.1 Purpose

- a) *The purpose of the District is to accommodate residential development on mid-sized parcels, which include minor agricultural pursuits and allow for the keeping of a limited number of livestock.*

8.4.2 Uses

- a) *Table 8-7 identifies the permitted and discretionary uses within the CR-1 District:*

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Coverall Building
2. Agricultural Pursuit, Minor	2.a Dwelling Unit, Manufactured
3. Backyard Beekeeping	3.a Home Occupations, Major
4. Backyard Hen Enclosure	4.a Sign
5. Bed and Breakfast	
6. Boarding and Lodging	
7. Dugout	
8. Dwelling Unit, Modular	
9. Dwelling Unit, Single Detached	
10. Home Occupation, Minor	
11. Kennel, Hobby	
12. Shipping Container	
13. Solar Collector, Minor	
14. Suite, Attached	
15. Suite, Detached	
16. Wind Energy Conversion System, Minor	

As per Table 8-7, the development of a “cabin” is currently neither a Permitted nor a Discretionary Use within the CR-1 District but is a permitted use in the A-1 and CR-3 Districts. As the lands are currently designated A-1, the permitting status of the cabin will be concluded prior to third reading and, as such, will become a non-conforming building once this bylaw is passed.

The first reading of Bylaw No. 23-944 was presented at the June 27, 2023, Regular Council Meeting. Council expressed concerns regarding the issue of the use of cabins, where seasonal use of cabins becomes permanent and year-round use. The cabin will become a non-conforming structure once this portion of land is re-designated and subdivided; this will allow it to stay at this location and be used indefinitely, provided the structure is not moved, altered, or suffered significant damage. In addition, issues respecting servicing (water and sewer) and access will be addressed at the subdivision stage at a future Municipal Planning Commission meeting.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that this will allow the subdivision of the fragmented parcel to move forward. The parcel is already physically severed, which will not create further fragmentation to the quarter section and will not conflict with adjacent agricultural operations.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to defeat the second reading of Bylaw No. 23-944, refusing the rezoning of the fragmented parcel from Agricultural One (A-1) District to Country Residential One (CR-1) District. This means that the proposed subdivision of the fragmented parcel from the quarter section cannot proceed and, therefore cannot be approved. Administration does not recommend this as the subdivision complies with the policies within the Municipal Development Plan and conforms to the Land Use Bylaw.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of Administration's regular anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW-UP ACTIONS:

The applicant will be notified of the decision of this land use bylaw amendment made by Council. If the land use bylaw amendment for this rezoning is adopted, the pending subdivision application will proceed for decision at a future Municipal Planning Commission meeting.

ATTACHMENT(S):

- Bylaw No. 23-944
- Aerial Map
- Overview Map
- Farmland Report
- Wetland Inventory
- Topography
- Pictures (Site Visit on May 31, 2023)



BYLAW NO. 23-944
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of
Alberta, to amend Bylaw No. 23-944, being the Land Use Bylaw for the
Municipal District of Greenview No. 16**

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

AND WHEREAS, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 19 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Eleven (11)
Within Township Seventy (70)
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this __ day of _____, 2023.

Read a second time this __ day of _____, 2023.

Read a third time and passed this __ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER

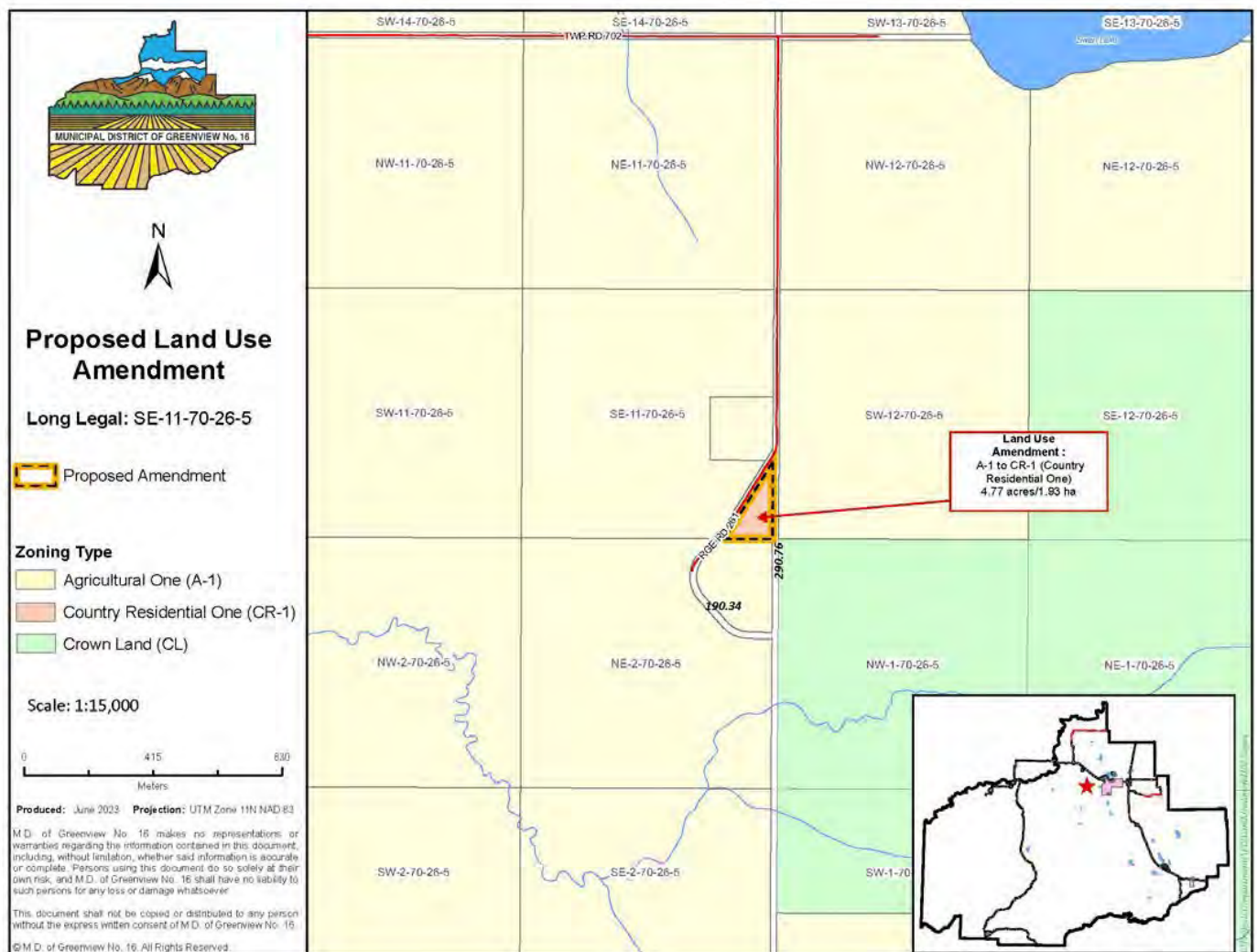
SCHEDULE "A"

To Bylaw No. 23-944

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Eleven (11)
Within Township Seventy (70)
Range Twenty-Six (26) West of the Fifth Meridian (W5M)


Is redistricted from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:





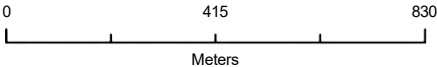
Proposed Land Use Amendment

Long Legal: SE-11-70-26-5

 Proposed Amendment

Imagery 2020
2016 MD (40cm)

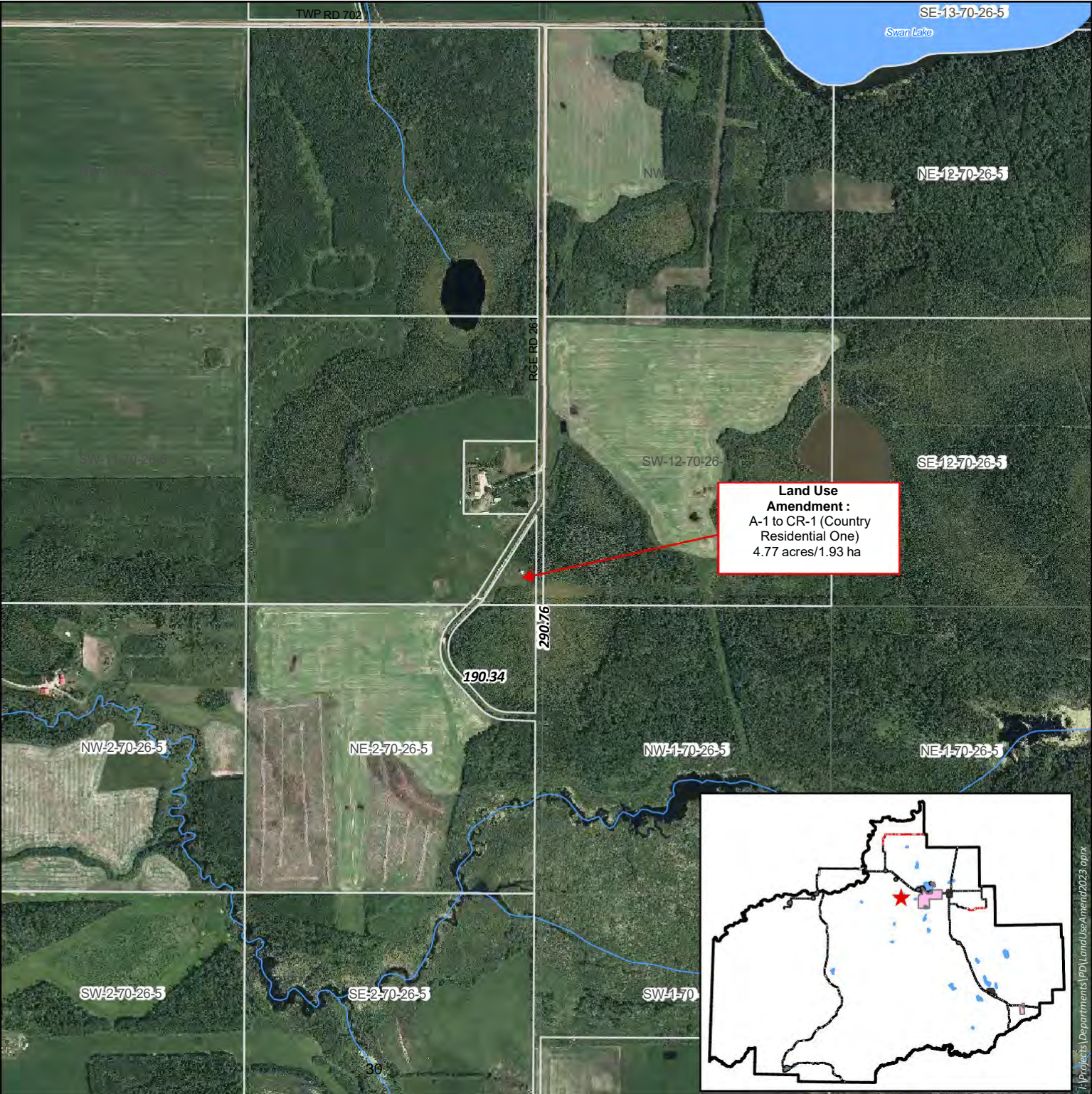
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Produced: June 2023 **Projection:** UTM Zone 11N NAD 83
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




Proposed Land Use Amendment

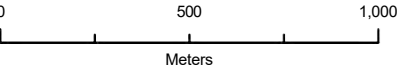
Long Legal: SE-11-70-26-5

 Proposed Amendment

Zoning Type

-  Agricultural One (A-1)
-  Country Residential One (CR-1)
-  Crown Land (CL)

Scale: 1:20,000

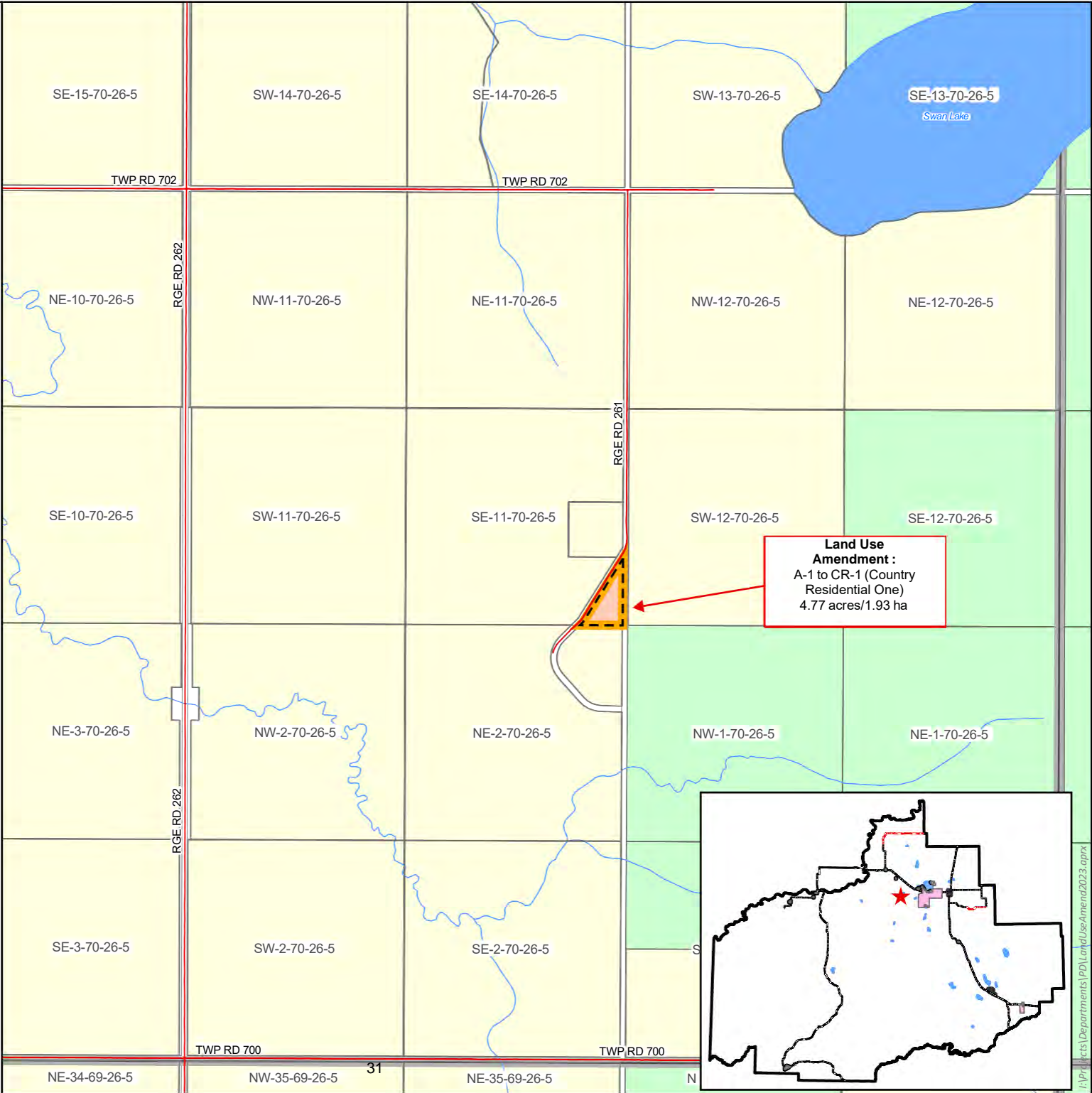


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Proposed Land Use Amendment - AGRASID

Long Legal: SE-11-70-26-5

 Proposed Amendment

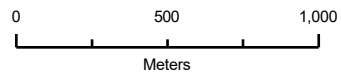
Legend

AGRASID

-  hummocky - low relief
-  hummocky - medium relief
-  large single water body
-  level organic
-  undulating - high relief
-  v-shaped valley

**** Spring Grain LSRS Values Displayed****

Scale: 1:25,000

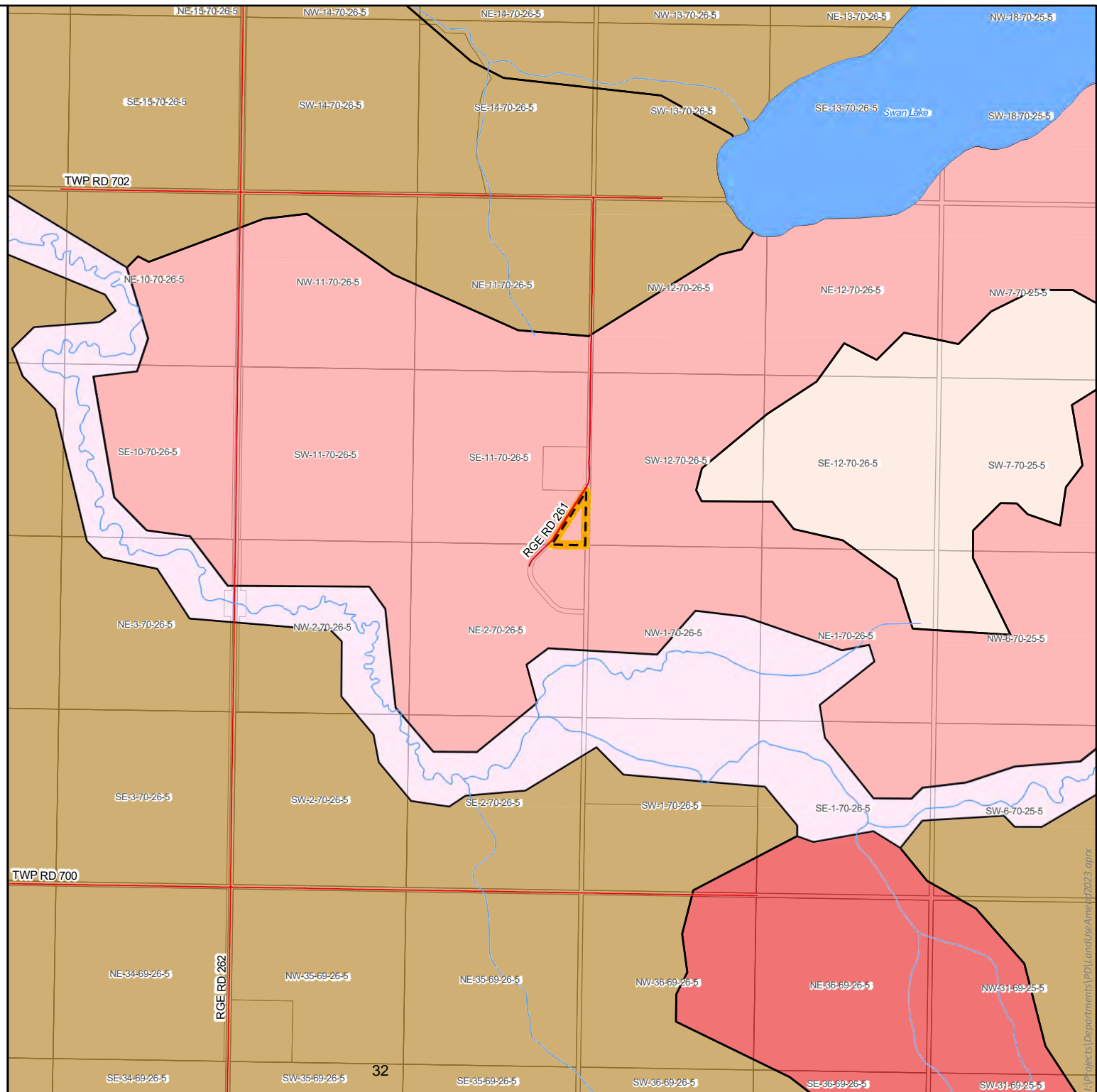


Produced: June 2023 **Projection:** UTM Zone 11N NAD 83

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Proposed Land Use Amendment - Topography

Long Legal: SE-11-70-26-5

 Proposed Amendment

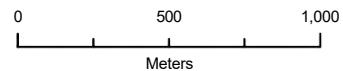
Legend

Contour Line(m)

— Major

40cm Imagery, 2022

Scale: 1:25,000

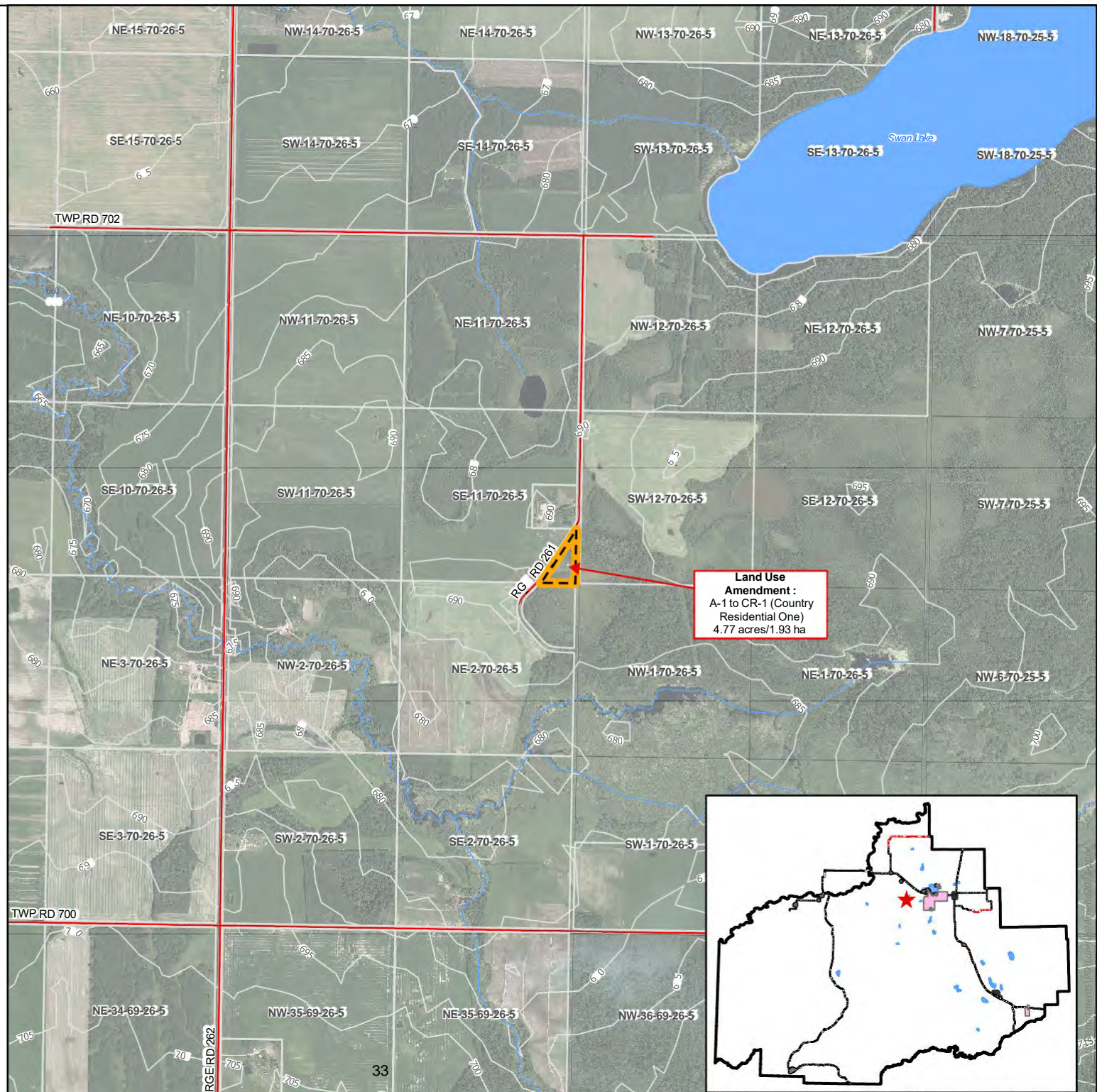


Produced: June 2023 Projection: UTM Zone 11N NAD 83

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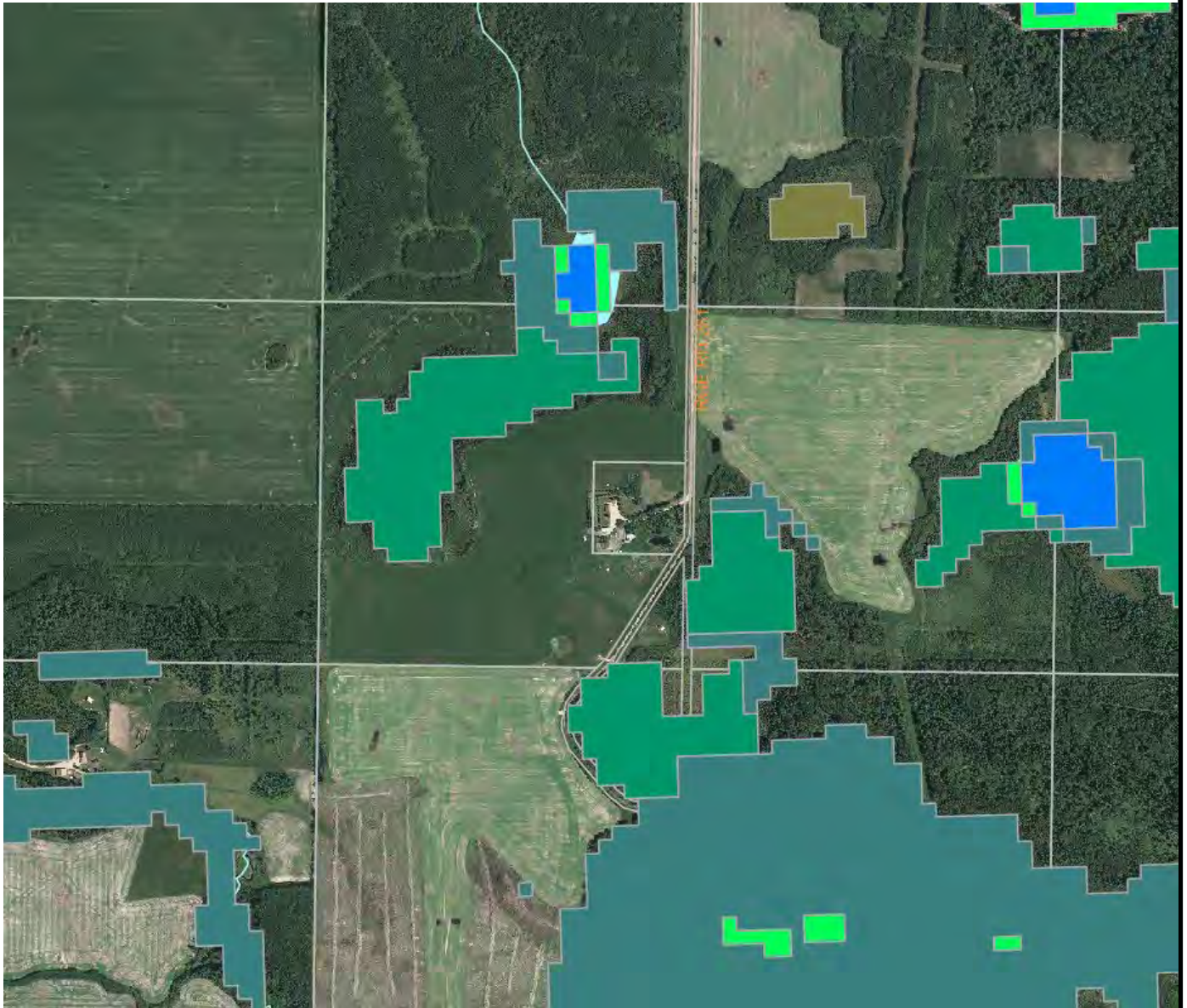
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WETLAND INVENTORY

BYLAW 23-944
APPLICANT: NEIL WALSH

LEGAL LOCATION: SE-11-070-26-W5M
LANDOWNER: [REDACTED]



Bog
Open Water

Fen
Swamp

Marsh

PICTURES – SITE VISIT (MAY 31, 2023)



PROPOSED SUBDIVISION PARCEL – SEVERED BY RANGE ROAD 261



VIEW FROM RANGE ROAD 261



ACCESS TO THE REMAINDER OF THE QUARTER SECTION (1)



ACCESS TO THE REMAINDER OF THE QUARTER SECTION (2)



BYLAW NO. 23-944
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of
Alberta, to amend Bylaw No. 23-944, being the Land Use Bylaw for the
Municipal District of Greenview No. 16**

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

AND WHEREAS, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 19 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southeast (SE) Quarter of Section Eleven (11)
Within Township Seventy (70)
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this 27 day of June, 2023.

Read a second time this ___ day of _____, 2023.

Read a third time and passed this ___ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER

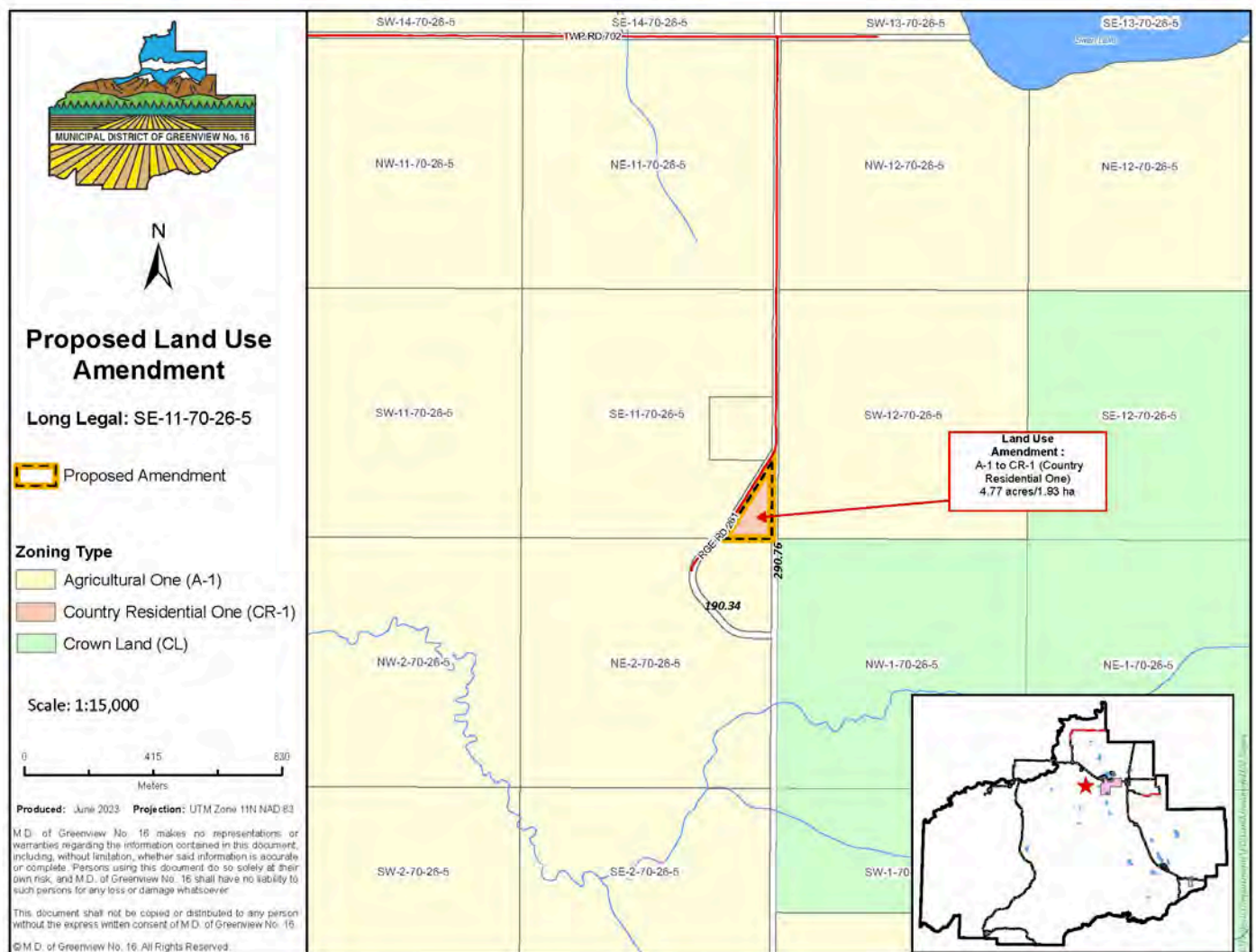
SCHEDULE "A"

To Bylaw No. 23-944

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southeast (SE) Quarter of Section Eleven (11)
Within Township Seventy (70)
Range Twenty-Six (26) West of the Fifth Meridian (W5M)


Is redistricted from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:





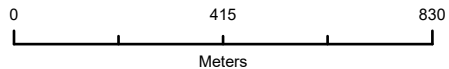
Proposed Land Use Amendment

Long Legal: SE-11-70-26-5

 Proposed Amendment

Imagery 2020
2016 MD (40cm)

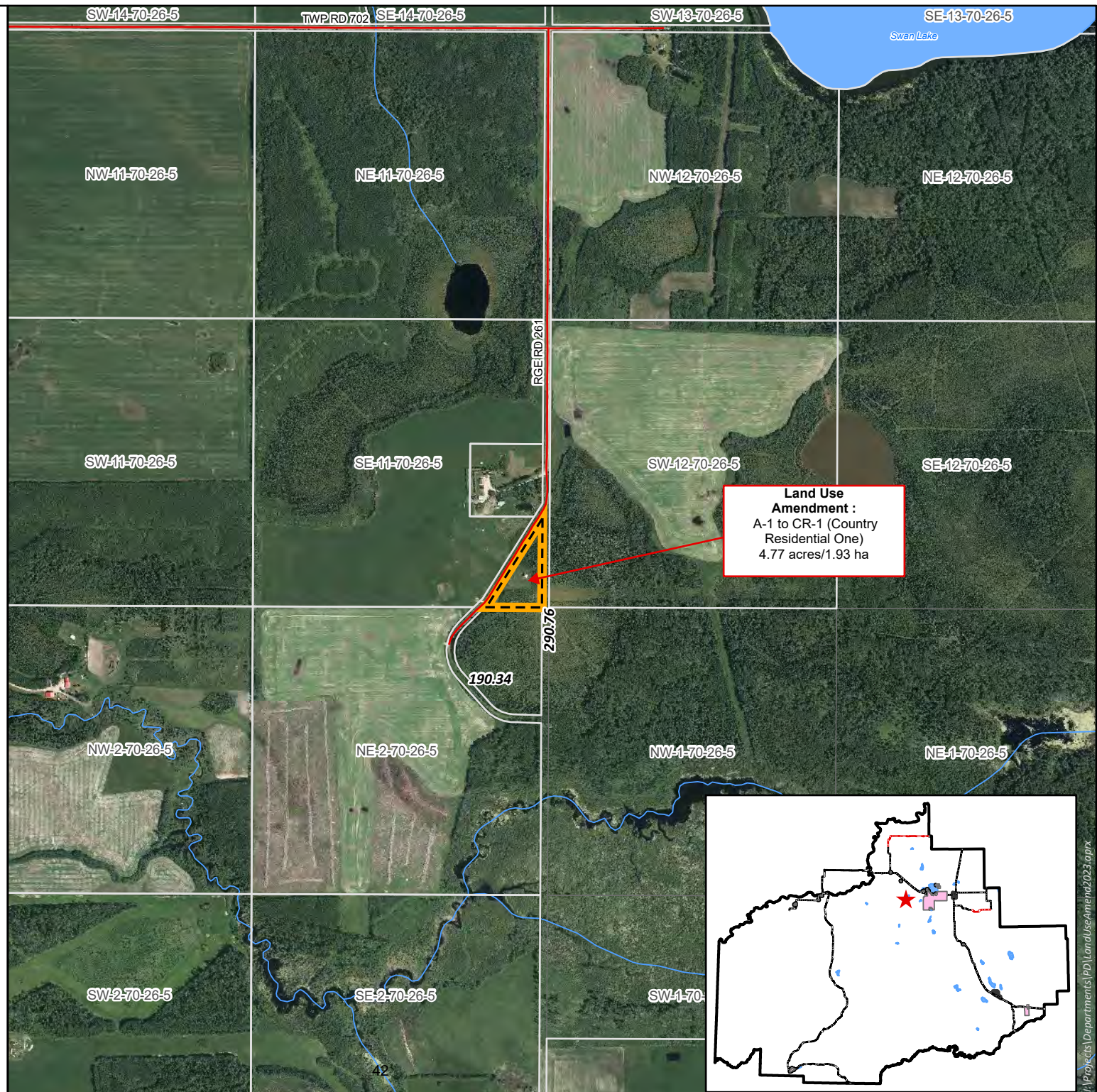
Scale: 1:15,000



Produced: June 2023 **Projection:** UTM Zone 11N NAD 83
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Proposed Land Use Amendment - AGRASID

Long Legal: SE-11-70-26-5

 Proposed Amendment

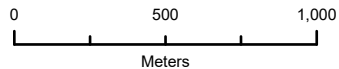
Legend

AGRASID

-  hummocky - low relief
-  hummocky - medium relief
-  large single water body
-  level organic
-  undulating - high relief
-  v-shaped valley

** Spring Grain LSRS Values Displayed**

Scale: 1:25,000

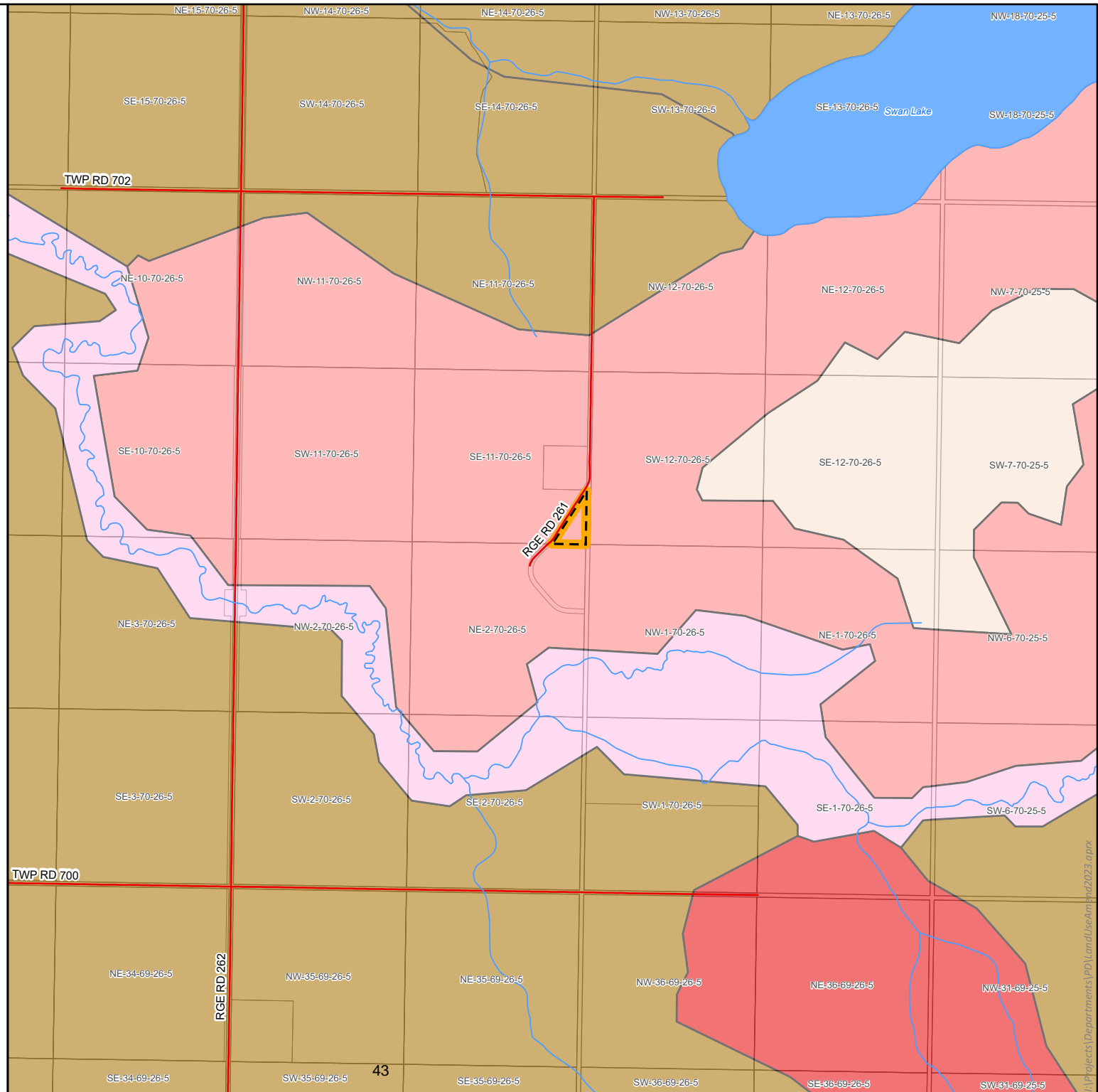


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



Proposed Land Use Amendment

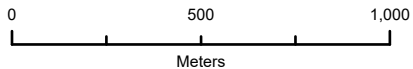
Long Legal: SE-11-70-26-5

 Proposed Amendment

Zoning Type

-  Agricultural One (A-1)
-  Country Residential One (CR-1)
-  Crown Land (CL)

Scale: 1:20,000

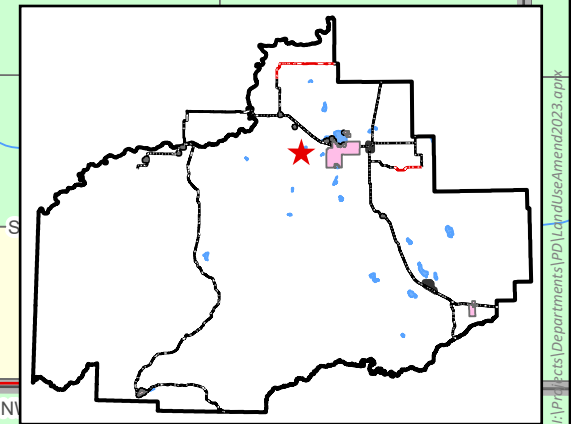
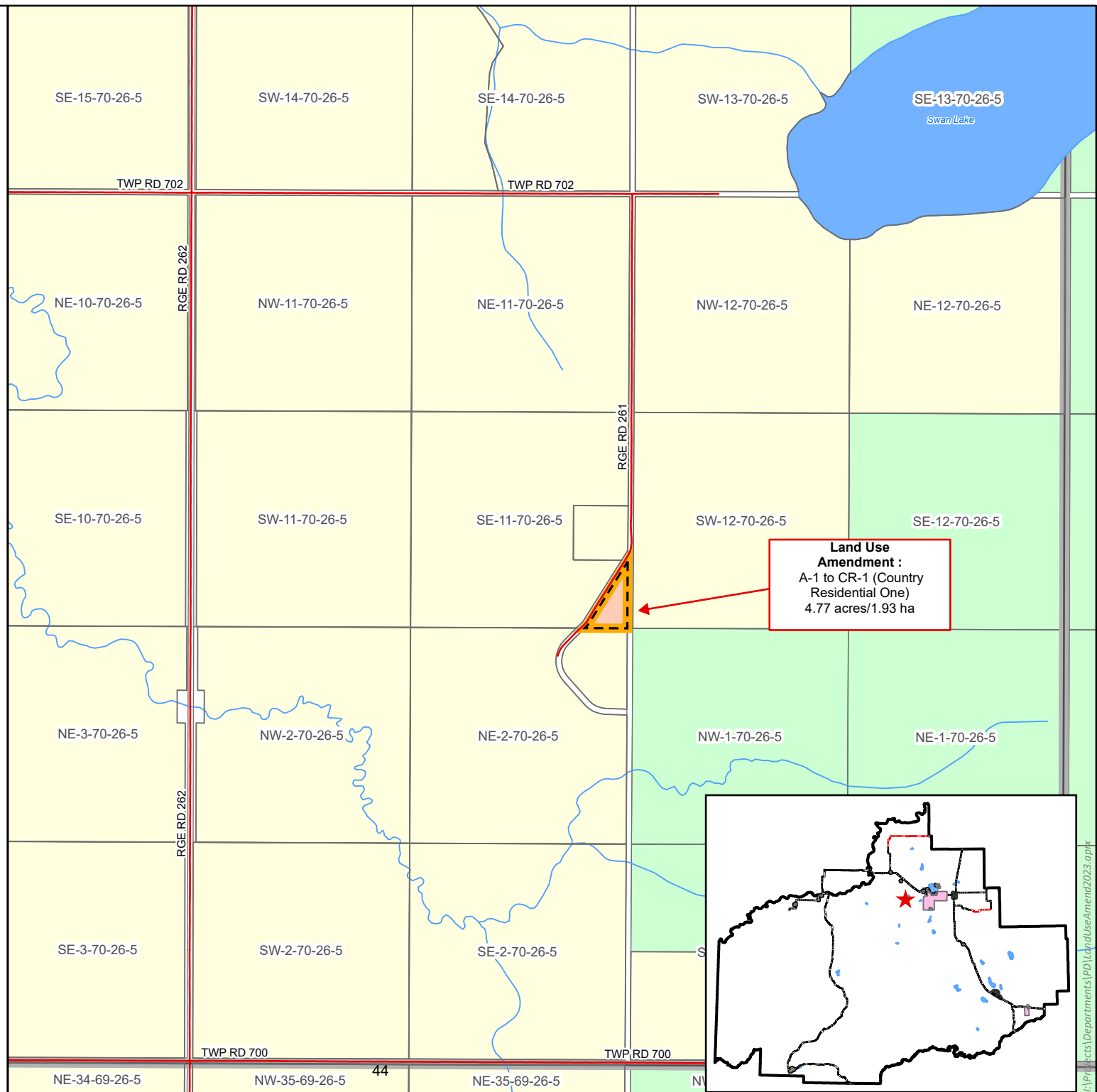


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Proposed Land Use Amendment - Topography

Long Legal: SE-11-70-26-5

 Proposed Amendment

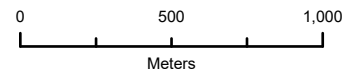
Legend

Contour Line(m)

— Major

40cm Imagery, 2022

Scale: 1:25,000

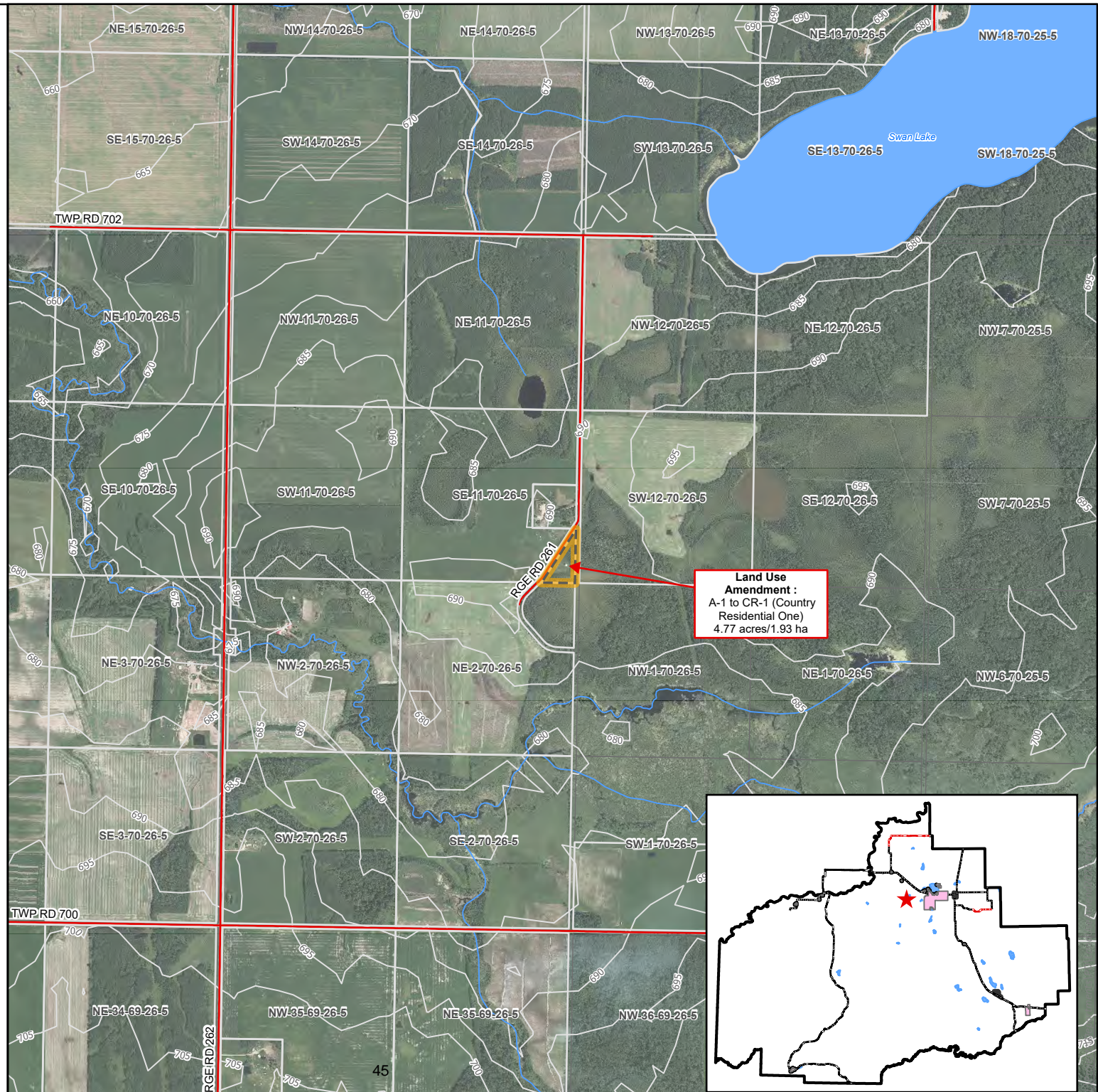


Produced: June 2023 Projection: UTM Zone 11N NAD 83

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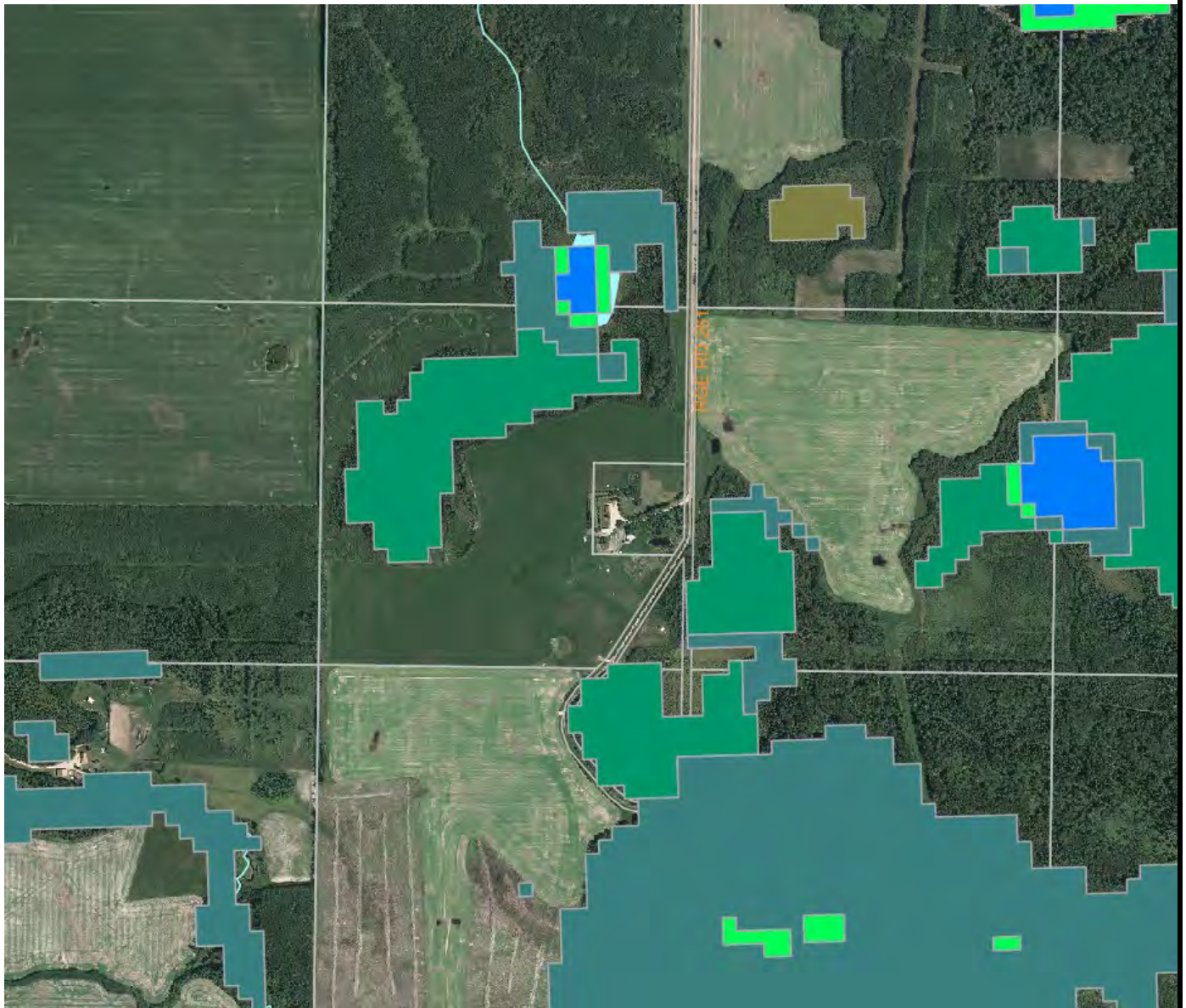
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WETLAND INVENTORY

BYLAW 23-944
APPLICANT: NEIL WALSH

LEGAL LOCATION: SE-11-070-26-W5M
LANDOWNER: [REDACTED]



Bog
Open Water

Fen
Swamp

Marsh

PICTURES – SITE VISIT (MAY 31, 2023)



PROPOSED SUBDIVISION PARCEL – SEVERED BY RANGE ROAD 261



VIEW FROM RANGE ROAD 261



ACCESS TO REMAINDER OF THE QUARTER SECTION (1)



ACCESS TO THE REMAINDER OF THE QUARTER SECTION (2)



REQUEST FOR DECISION

SUBJECT:	Water Treatment Facility Borrowing Bylaw		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2023	CAO: SW	MANAGER: CG
DEPARTMENT:	FINANCE	DIR: EK	PRESENTER: CG
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA, 2000, c.M-26 Sections 251-253 and 258

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 23-949 “Water Treatment Facility” Borrowing Bylaw, as presented.

MOTION: That Council give second reading to Bylaw 23-949 “Water Treatment Facility” Borrowing Bylaw, as presented.

BACKGROUND/PROPOSAL:

In approving the contract for the Water Treatment Facility Upgrade (WW19002) on April 25, 2023, Council also provided instruction for Administration to Debenture fund the project. The first step in debenture funding is the creation of the Borrowing Bylaw.

This bylaw sets out key terms for the borrowing, such as:

- Amount
- Length of borrowing
- Upset interest rate
- Payment terms (number per year and if the payment is blended or Principal plus interest)

With the bylaw, Administration will have the ability to look at potential lenders and find the options that meet the requirements of the bylaw and provide the greatest benefit to Greenview. The upset limit of the interest rate was set with discussions with CIBC that will allow us the flexibility to address the two further increases that are expected to come to bank rates.

Borrowing through the Province of Alberta and through banking institutions is available to Greenview. Borrowing through banking institutions has some options that make it appealing to Administration, particularly in the current context:

- It can be treated more like construction funding, with access to the funds through a line of credit through the construction phase and the loan only closing when the construction is complete at the

amount of funding used and without drawing the entire amount before construction is complete. This earlier draw also means that we start paying it back earlier.

- End dates for the project can be more flexible, so if there are delays in the project, we have the option to push back the start of the loan.
- The rates can be hedged. Rather than applying and setting in a rate when we draw the money, the financial institution can look at what the rates are expected to be, and a hedge can be purchased to lock in that rate. The loan would settle at the spot rate, but Greenview would only pay the hedge rate, unless the rates had dropped lower. As rates are expected to decline over the construction period, this is appealing.

Greenview currently has a long-term debt of \$1,915,906 with an unused debt limit of \$166,786,582.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it is the first step for debenture funding and will allow Administration to work with potential lenders to set terms and get rate information.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to reject the borrowing bylaw and choose to fund the capital cost through reserves; however, Administration does not recommend this action because it will put undue pressure on the reserve balances and reduce the flexibility that Greenview must respond to financial pressures.

Alternative #2: Council has the alternative to change the amount, rate or term of payment in the bylaw; however, Administration does not recommend this as the terms were set to provide the greatest flexibility to get rates that are lower than what is being earned on its investments.

FINANCIAL IMPLICATION:

Direct Costs: Hedging costs that may be incurred if a financial institution loan is used.

Ongoing / Future Costs: The annual interest amount at the rate locked in for the borrowing.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision Administration will work with the financial institution to determine the costs and rates associated with the borrowing and the hedge for the rates. This will be compared to Provincial funding and a loan will be done with the organisation that gives Greenview the lowest overall costs of the borrowing and the most flexibility to managing investment returns.

ATTACHMENT(S):

- Water Treatment Facility Debenture Bylaw

Borrowing

Borrowing bylaw

251(1) A municipality may only make a borrowing if the borrowing is authorized by a borrowing bylaw.

(2) A borrowing bylaw must set out

- (a) the amount of money to be borrowed and, in general terms, the purpose for which the money is borrowed;
- (b) the maximum rate of interest, expressed as a percentage, the term and the terms of repayment of the borrowing;
- (c) the source or sources of money to be used to pay the principal and interest owing under the borrowing.

(3) A borrowing bylaw must be advertised.

RSA 2000 cM-26 s251;2022 c16 s9(56)

Debt limit

252(1) No municipality may make a borrowing if the borrowing will cause the municipality to exceed its debt limit, unless the borrowing is approved by the Minister.

(2) For the purposes of subsection (1), a borrowing made by a municipality to pay for costs associated with clean energy improvements as defined in Part 10, Division 6.1 does not count against the debt limit or debt service limit of the municipality.

RSA 2000 cM-26 s252;2018 c6 s4

Use of borrowed money

253(1) Money obtained by a municipality under a borrowing must be used for the purpose for which it is borrowed.

(2) Money obtained by a municipality under a borrowing for the purpose of financing a capital property may be used for an operating purpose if the amount spent is available when it is needed for the capital property.

1994 cM-26.1 s253

Capital property - long-term borrowing

258(1) This section applies to a borrowing made for the purpose of financing a capital property when the term of the borrowing exceeds 5 years.

(2) This section does not apply to a borrowing referred to in section 263.

(3) The expenditure for the capital property must be included in a budget.

(4) The term of the borrowing must not exceed the probable lifetime of the capital property.

(5) If

(a) a borrowing bylaw that authorizes the borrowing has been passed,

(b) the money to be borrowed is insufficient because the cost of the capital property has increased, and

(c) the increased cost does not exceed 15% of the original cost of the capital property, the borrowing bylaw that authorizes the borrowing of the increased cost does not have to be advertised.

1994 cM-26.1 s258;1996 c30 s15



BYLAW No. 23-949 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to incur indebtedness in the amount of \$40,104,228 for the purpose of financing the Water Treatment Facility in the Hamlet of Grande Cache (WW19002)

Whereas, the Council of the Municipal District of Greenview No. 16 has decided to issue a borrowing bylaw pursuant to sections 251 and 258 of the Municipal Government Act, RSA, 2000, c.M-26 to authorize financing for the Water Treatment Facility in the Hamlet of Grande Cache (WW19002)

Whereas, plans and specifications have been prepared and the total cost of the project is estimated to be \$49,136,488. The project is to be financed as follows:

Debenture	\$ 40,104,228
Grant funding	\$ 5,617,370
Reserve Funding	\$ 3,414,890

Whereas, in order to complete the project, it will be necessary for the Municipality to borrow up to the sum of \$40,104,228 for a period not to exceed TWENTY-FIVE (25) years from the Government of Alberta or another authorized financial institution, but the issuance of debentures on the terms and conditions referred to in this Bylaw;

Whereas, the audited principal amount of outstanding debt for the Municipal District of Greenview No. 16 on December 31, 2022 was \$1,915,9106 and no part of the principal or interest is in arrears;

Whereas, all required approvals for the project have been obtained, and the project is in compliance with all Acts and Regulations of the Province of Alberta;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**
 - 1.1. This Bylaw may be referred to as the “Water Treatment Borrowing Bylaw”
2. **PURPOSE**
 - 2.1. The purpose of this Bylaw is to authorize borrowing to fund the Water Treatment Facility for the Hamlet of Grande Cache.
3. **DEFINITIONS**
 - 3.1. **Act** means the Municipal Government Act, RSA 2000, c. M-26, any associated regulations, and any amendments or successor legislation.

3.2. **Council** means the Council of the Municipal District of Greenview No. 16.

3.3. **Greenview** means the Municipal District of Greenview No. 16.

4. **GENERAL**

4.1. That for the purpose of financing the reconstructing and surfacing of the Water Treatment Facility for the Hamlet of Grande Cache Greenview may borrow a principal sum of \$40,104,228 from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of Greenview at large, of which amount the full of \$40,104,228 is to be paid by Greenview at large.

4.2. The proper officers of the Greenview are hereby authorized to issue a debenture on behalf of the Greenview for the amount and purpose as authorized by this Bylaw, namely, to finance the water treatment facility for the Hamlet of Grande Cache.

4.3. Greenview shall repay the indebtedness according to the repayment structure in effect, namely annual, semi-annual or quarterly payments of combined principal and interest installments not to exceed TWENTY-FIVE (25) years, calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

4.4. Greenview shall levy and raise municipal taxes each year sufficient to pay the indebtedness.

4.5. The indebtedness shall be contracted on the credit and security of the Greenview.

4.6. The net amount borrowed under this Bylaw shall be applied only to the project specified by this Bylaw.

4.7. Nothing contained in this Bylaw shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law, or otherwise given to or implied in favour of the Province of Alberta or the financial institution.

5. **SEVERABILITY**

5.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

6. **COMING INTO FORCE**

6.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Q2 2023 Financial Reporting**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 25, 2023
DEPARTMENT: FINANCE
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: MH
DIR: EK PRESENTER: MH
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act 268.1 (b)

Council Bylaw/Policy (cite) – Financial Reporting Policy No. 1500

RECOMMENDED ACTION:

MOTION: That Council accepts the Operating, Capital, and Reserve reports for the period ending June 30th, 2023, for information as presented.

BACKGROUND/PROPOSAL:

Section 268.1 (b) of the Municipal Government Act stipulates that actual revenues and expenses compared with the budget are provided to Council as often as Council directs. Financial Reporting Policy No. 1500 directs variance reports on the operating and capital budgets as well as a restricted surplus report to be presented to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December.

Operating

There has been \$155.9 million in revenue earned and \$52.6 million in expenses incurred to date in operations. For the same period last year, there was \$136.9 million in revenue earned and \$53.7 million in expenses incurred.

As the budget is not typically spent evenly throughout the year, variances to the prior year for Q2 2023 have been investigated. Revenues for 2023 are \$18.9 million or 14% higher and expenses are \$1.1 million or 2% lower than 2022. Some variances of note are:

- Tax revenues are \$15.7 million higher than 2022 due to changes in assessment as well as the increase in the non-residential tax rate.
- Other Revenue is higher (54) mainly due to higher return on investments and higher bank interest.
- Conditional Grant Revenue (55) is higher as we are now recognizing grants as expenses incurred, not just at year end.
- Most salaries and benefits costs are higher in 2023 (overall \$1.3 million higher), partially due to market/cost of living allowance (COLA) increases and due to vacant positions being filled.
- Requisitions are \$0.8 million higher than 2022 as the education requisition is higher than 2022.

- Contracted and professional services are \$2.0 million lower than the prior year, mainly due to lower stockpile expenses.
- Timing of different grant payments also impacted the variance to 2022. It is based on when applicants submit their applications or reporting for the payment to be released. Grants and contributions are \$1.4 million lower than 2022.

Analysis of variances to Q2 2022 of 10% and \$10,000 are shown in the Q2 2023 Operating Budget Variance Report attached.

Capital

There has been \$10.5 million spent to date on capital. Notes on project statuses are shown in the Q2 2023 Capital Variance Report attached.

Reserves

Reserve details are shown in the Q2 2023 Reserve Report attached. Commitments to date total \$52.8 million which leaves a total uncommitted reserve balance of \$124 million. Amortization and interest will be allocated to reserves at year end and will be dependent on the overall operating surplus.

Also to note, the reserve rebalancing and recommendation for the allocation of the 2022 operating surplus will be presented to Council for approval in September.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that Council can review revenues, expenses, and capital project spending to the end of June 30th, 2023 (Q2), as well as year to date reserve balances.
2. Council has the opportunity to ask questions regarding the financial information.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: None

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Q2 2023 Operating Budget Variance Report
- Q2 2023 Capital Budget Variance Report
- Q2 2023 Reserve Report
- Policy 1500 Financial Reporting
- MGA Sec 268.1 (b)

Financial records and receipts

268.1 A municipality must ensure that

- (a) accurate records and accounts are kept of the municipality's financial affairs, including the things on which a municipality's debt limit is based and the things included in the definition of debt for that municipality;
- (b) the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by council are reported to council as often as council directs;
- (c) the revenues of the municipality are collected and controlled, and receipts issued in the manner directed by council.



MD OF GREENVIEW NO. 16
Q2 REPORTING
OPERATING BUDGET VARIANCE BY SUB DEPARTMENT
ENDING JUNE 30TH, 2023

	2023 Budget	2023 Q2 Actuals	\$ Variance	% of Budget	2022 Q2 Actuals	2023 Q2 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
Revenues									
51 - REVENUE FROM LOCAL TAXES	147,425,164	147,303,358	(121,806)	99.9%	131,557,006	147,303,358	15,746,352	12.0%	Taxes levied in Q2.
53 - SALE OF MUNICIPAL SERVICES	10,261,628	3,518,266	(6,743,362)	34.3%	3,746,503	3,518,266	(228,237)	-6.1%	In line with 2022.
54 - REVENUE - OTHER	4,164,752	3,730,239	(434,513)	89.6%	1,530,150	3,730,239	2,200,089	143.8%	Higher bank interest than last year as funds were moved into short term holdings later in 2022.
55 - CONDITIONAL GRANTS	2,034,602	1,314,827	(719,775)	64.6%	96,790	1,314,827	1,218,037	1258.4%	Grants are recognized as expenses are incurred.
55 - GRANTS AND SHARED FUNDING REVENUE	193,239	-	(193,239)	0.0%	-	-	-	0.0%	
Total Revenues	164,079,385	155,866,691	(8,212,694)	95.0%	136,930,449	155,866,691	18,936,242	13.8%	
Expenses									
10 - COUNCIL									
101 - Council	1,508,157	605,835	(902,322)	40.2%	588,758	605,835	17,077	2.9%	In line with 2022. Largest variances to budget in honorariums/benefits and hospitality.
Total COUNCIL	1,508,157	605,835	(902,322)	40.2%	588,758	605,835	17,077	2.9%	
11 - REQUISITIONS	34,734,929	19,387,809	(15,347,120)	55.8%	18,827,923	19,387,809	559,885	3.0%	Remaining budget for third and fourth quarter payments for Education and Heart River Housing requisitions.
Total REQUISITIONS	34,734,929	19,387,809	(15,347,120)	55.8%	18,827,923	19,387,809	559,885	3.0%	
11 - CAO SERVICES									
110 - CAO Services Administration	1,472,482	346,266	(1,126,216)	23.5%	331,591	346,266	14,675	4.4%	In line with 2022. Largest variances to budget in salaries/benefits and professional services.
Total CAO SERVICES	1,472,482	346,266	(1,126,216)	23.5%	331,591	346,266	14,675	4.4%	
11 - GREENVIEW INDUSTRIAL GATEWAY									
308 - Greenview Industrial Gateway	418,500	90,317	(328,183)	21.6%	103,634	90,317	(13,317)	-12.9%	In line with 2022. Largest variances to budget in promotional marketing and event organization as most events are scheduled for fall.
Total GREENVIEW INDUSTRIAL GATEWAY	418,500	90,317	(328,183)	21.6%	103,634	90,317	(13,317)	-12.9%	
11 - CORPORATE SERVICES									
112 - Assessment Services	1,785,677	258,750	(1,526,927)	14.5%	358,884	258,750	(100,135)	-27.9%	DIP requisition will be paid in Q3.
115 - Information Systems	2,182,885	1,371,232	(811,653)	62.8%	890,827	1,371,232	480,406	53.9%	Higher costs than 2022 for fibre optic internet and hardware purchases for the greening program.
116 - Health & Safety	659,397	226,678	(432,719)	34.4%	209,535	226,678	17,143	8.2%	In line with 2022. Largest variances to budget in salaries/benefits and professional services.
119 - Human Resources	1,062,102	440,144	(621,958)	41.4%	362,490	440,144	77,654	21.4%	Higher costs than 2022 as employee relocation was moved here in 2023 and for leadership training which was a new program this year. Largest variances to budget in salaries/benefits and legal services.
120 - Amortization	24,131,205	-	(24,131,205)	0.0%	-	-	-	0.0%	Amortization recorded at year end.
121 - Corporate Services	5,031,984	2,279,640	(2,752,344)	45.3%	2,347,563	2,279,640	(67,923)	-2.9%	In line with 2022. Largest variances to budget in salaries/benefits, printing costs, allowance for doubtful accounts, and cash management charges.
Total CORPORATE SERVICES	34,853,250	4,576,444	(30,276,806)	13.1%	4,169,299	4,576,444	407,145	9.8%	

	2023 Budget	2023 Q2 Actuals	\$ Variance	% of Budget	2022 Q2 Actuals	2023 Q2 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
20 - INFRASTRUCTURE & ENGINEERING									
200 - Infrastructure & Engineering Administration	1,395,900	457,668	(938,232)	32.8%	508,274	457,668	(50,606)	-10.0%	In line with 2022. Largest variances to budget in salaries/benefits.
201 - Roadways	2,037,500	103,870	(1,933,630)	5.1%	98,584	103,870	5,286	5.4%	In line with 2022. Largest variances to budget in professional services and supplies.
202 - Bridges	500,000	40,614	(459,386)	8.1%	27,374	40,614	13,240	48.4%	Bridge maintenance to continue through the summer/fall.
203 - Surfacing	1,500,000	233	(1,499,768)	0.0%	1,630	233	(1,398)	-85.7%	In line with 2022. Surfacing to continue through the summer/fall.
204 - Drainage	1,040,000	401,738	(638,262)	38.6%	483,090	401,738	(81,352)	-16.8%	More work done in Q1 2022. Drainage work to continue through the summer/fall.
Total INFRASTRUCTURE & ENGINEERING	6,473,400	1,004,121	(5,469,279)	15.5%	1,118,951	1,004,121	(114,830)	-10.3%	
22 - ENVIRONMENTAL SERVICES									
220 - Environmental Services Administration	2,230,399	733,609	(1,496,790)	32.9%	730,528	733,609	3,081	0.4%	In line with 2022. Largest variances to budget in salaries/benefits as well as ARO costs which will be recorded at year end.
221 - Water Supply	1,517,849	772,592	(745,257)	50.9%	505,748	772,592	266,843	52.8%	Higher freight and courier costs than 2022, higher contracted maintenance due to the Aquatera contract which didn't start until mid 2022. Largest variances to budget in professional services, contracted maintenance, and utilities.
222 - Wastewater Collection & Disposal	663,189	173,436	(489,753)	26.2%	118,164	173,436	55,272	46.8%	Higher contracted maintenance as the Aquatera contract didn't start until mid 2022. Largest variances to budget in contracted maintenance and utilities.
223 - Solid Waste Collection & Disposal	2,500,895	817,720	(1,683,176)	32.7%	810,774	817,720	6,946	0.9%	In line with 2022. Largest variances to budget in salaries/benefits, professional services, tipping fees, fuel, bins rental, and payment for upgraded landfill cell to the West Yellowhead Waste Management Authority has not been made yet.
Total ENVIRONMENTAL SERVICES	6,912,332	2,497,356	(4,414,976)	36.1%	2,165,215	2,497,356	332,142	15.3%	
23 - OPERATIONS									
230 - Operations Administration	6,589,043	2,471,931	(4,117,112)	37.5%	2,551,188	2,471,931	(79,257)	-3.1%	In line with 2022. Largest variances to budget in salaries/benefits.
231 - Fleet & Shop Valleyview	955,500	437,658	(517,842)	45.8%	497,732	437,658	(60,074)	-12.1%	Higher fuel costs in 2022. Largest variance to budget also in fuel.
232 - Operations Grovedale	12,500	3,713	(8,787)	29.7%	18,486	3,713	(14,772)	-79.9%	Utilities were coded here in 2022 but were consolidated under Facilities in 2023.
234 - Street Lights	280,000	121,078	(158,922)	43.2%	139,727	121,078	(18,649)	-13.3%	A coding error in 2022 resulted in higher expenses in this sub department for Q2, but was corrected in Q3.
235 - Fleet & Shop Grovedale	375,000	133,550	(241,450)	35.6%	194,771	133,550	(61,221)	-31.4%	Higher fuel costs in 2022. Largest variance to budget also in fuel.
236 - Fleet & Shop - Grande Cache	245,500	171,009	(74,491)	69.7%	129,529	171,009	41,480	32.0%	Higher vehicle components and parts costs in 2023. Largest variance to budget in fuel.
237 - Operations - Grande Cache	230,000	25,731	(204,269)	11.2%	65,265	25,731	(39,534)	-60.6%	Lower supply costs in 2023. Largest variance to budget in asphalt repairs.
238 - Operations DeBolt	11,000	5,543	(5,457)	50.4%	785	5,543	4,758	606.0%	In line with 2022 and no significant variances to budget.
Total OPERATIONS	8,698,543	3,370,214	(5,328,329)	38.7%	3,597,483	3,370,214	(227,270)	-6.3%	

	2023 Budget	2023 Q2 Actuals	\$ Variance	% of Budget	2022 Q2 Actuals	2023 Q2 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
24 - ROAD MAINTENANCE & SERVICES									
240 - Road Maintenance & Inspection Administration	3,153,000	1,276,927	(1,876,073)	40.5%	1,527,672	1,276,927	(250,745)	-16.4%	Less road maintenance (snow removal, flooding/drainage issues, salt, etc.) required this year. Largest variances to budget in contracted maintenance and supplies.
242 - Brushing Program	405,250	18,066	(387,184)	4.5%	129,488	18,066	(111,422)	-86.0%	Lower brushing expenses to date.
243 - Mowing Program	50,500	26,099	(24,401)	51.7%	9,563	26,099	16,536	172.9%	Supply costs higher to date in 2023. Largest variances to budget in accommodations & subsistence and supplies.
245 - Gravelling Program	8,558,000	1,830,552	(6,727,448)	21.4%	3,522,754	1,830,552	(1,692,202)	-48.0%	Less stockpile to stockpile costs in 2023. Largest variances to budget in contractor services, gravel purchases, and stockpile to stockpile. MOTION: 23.01.16 - That Council direct Administration to suspend the 2023 road re-gravelling program where deemed appropriate, excluding the Forestry Trunk Road.
246 - Road Services	1,606,000	473,460	(1,132,540)	29.5%	352,007	473,460	121,453	34.5%	Higher cost for dust control and contracted maintenance costs for work on TWP 724, Old High Prairie Road, and RR 223 in 2023. Largest variances to budget in asphalt repairs and contracted maintenance.
248 - Forestry Trunk Road	7,635,500	2,528,769	(5,106,731)	33.1%	2,681,855	2,528,769	(153,086)	-5.7%	In line with 2022. Largest variances to budget in contractor services as the crushing tender for the Westview Pit was not awarded until June and gravel purchases.
Total ROAD MAINTENANCE & SERVICES	21,408,250	6,153,874	(15,254,376)	28.7%	8,223,341	6,153,874	(2,069,467)	-25.2%	
25 - FACILITY MAINTENANCE									
250 - Facility Maintenance Administration	3,084,951	1,247,755	(1,837,196)	40.4%	1,179,142	1,247,755	68,613	5.8%	In line with 2022. Largest variances to budget in salaries/benefits, contracted maintenance, supplies, and utilities.
251 - FCSS Building Maintenance	42,225	16,458	(25,767)	39.0%	14,506	16,458	1,951	13.5%	In line with 2022. Largest variances to budget in building maintenance.
252 - Grovedale Public Service Building	71,662	30,156	(41,506)	42.1%	34,698	30,156	(4,542)	-13.1%	In line with 2022. Largest variances to budget in building maintenance.
253 - DeBolt Public Service Building	71,662	57,434	(14,228)	80.1%	29,544	57,434	27,889	94.4%	Higher repairs in 2023. Largest variance to budget in building maintenance.
254 - GC - Facilities Maintenance	449,651	222,022	(227,629)	49.4%	222,789	222,022	(768)	-0.3%	In line with 2022. Largest variance to budget in contracted maintenance, supplies, and utilities.
255 - Valleyview Fire Hall Building Maintenance	10,250	4,470	(5,780)	43.6%	4,418	4,470	51	1.2%	In line with 2022 and 2023 budget.
256 - Valleyview Ambulance Building Maintenance	6,150	941	(5,209)	15.3%	962	941	(21)	-2.2%	In line with 2022 and 2023 budget.
257 - Valleyview Vet Clinic - Building Maintenance	7,175	2,186	(4,989)	30.5%	1,342	2,186	844	62.9%	In line with 2022 and 2023 budget.
258 - Grovedale Maintenance Shop	26,360	12,146	(14,214)	46.1%	13,490	12,146	(1,344)	-10.0%	In line with 2022. Largest variance to budget in utilities.
259 - DeBolt Maintenance Shop	3,700	1,315	(2,385)	35.5%	1,948	1,315	(633)	-32.5%	In line with 2022 and 2023 budget.
Total FACILITY MAINTENANCE	3,773,786	1,594,881	(2,178,905)	42.3%	1,502,840	1,594,881	92,041	6.1%	

	2023 Budget	2023 Q2 Actuals	\$ Variance	% of Budget	2022 Q2 Actuals	2023 Q2 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
30 - COMMUNITY SERVICES									
300 - Community Services Administration	1,436,534	1,529,031	92,497	106.4%	1,283,087	1,529,031	245,944	19.2%	Higher than prior year in salaries and benefits due to new position added in 2023 and \$100k for STARS grant which was under Ec Development in 2022. Largest variances to budget is \$1.0M payment to Grande Spirit to be funded by reserve is partially offset by less spending to date in salaries/benefits, STARS operating grant has not been paid yet, and timing of debenture payments.
301 - Valleyview Medical Clinic	144,800	41,734	(103,066)	28.8%	41,954	41,734	(220)	-0.5%	In line with 2022. Largest variances to budget in building maintenance, supplies, and utilities.
302 - Fox Creek Medical Clinic	-	-	-	0.0%	(36,000)	-	36,000	-100.0%	
305 - Other Buildings	-	33	33	0.0%	613	33	(580)	-94.6%	
306 - Airport Agreements	-	179	179	0.0%	1,098	179	(919)	-83.7%	
309 - Grande Cache Medical Clinic	32,500	8,100	(24,400)	24.9%	-	8,100	8,100	0.0%	Timing of locum payments.
312 - Community Development Agreements	5,500,000	-	(5,500,000)	0.0%	(13,000)	-	13,000	-100.0%	CDI payments are made in the latter part of the year.
Total COMMUNITY SERVICES	7,113,834	1,579,078	(5,534,756)	22.2%	1,277,752	1,579,078	301,326	23.6%	
32 - COMMUNITY SERVICES GRANT PROGRAMS									
303 - Seniors Programs	49,750	31,297	(18,453)	62.9%	22,208	31,297	9,089	40.9%	In line with 2022. Largest variance to budget due to timing of grant payments.
320 - Recreation Boards	1,223,840	210,255	(1,013,585)	17.2%	1,000,000	210,255	(789,745)	-79.0%	Grants to East Smoky and Crooked Creek Rec Boards were coded to 323 in 2022. Payment for operating grant for the Fox Creek Multiplex was made in Q2 2022 and has not been made yet in 2023.
321 - Community Services Grants	1,565,000	1,054,546	(510,454)	67.4%	628,372	1,054,546	426,173	67.8%	More misc. grants to organizations approved to date than last year.
322 - Valleyview Recreation Grants	-	-	-	0.0%	3,493	-	(3,493)	-100.0%	
323 - Multipurpose Facility Grants	585,811	4,000	(581,811)	0.7%	348,861	4,000	(344,861)	-98.9%	Rec board grants budgeted under 320 in 2023. Variance to budget due to timing of payments, made in latter part of the year.
324 - Agricultural Societies	263,000	241,000	(22,000)	91.6%	328,973	241,000	(87,973)	-26.7%	2022 includes one-time payments that are now handled through the grant application process. Variance to budget due to timing of payments.
Total COMMUNITY SERVICES GRANT PROGRAMS	3,687,401	1,541,098	(2,146,303)	41.8%	2,331,906	1,541,098	(790,808)	-33.9%	
33 - CULTURAL & HISTORICAL BUILDINGS									
330 - Library Boards	638,000	636,929	(1,071)	99.8%	631,444	636,929	5,485	0.9%	In line with 2022 and 2023 budget.
332 - Community Halls	156,750	52,250	(104,500)	33.3%	83,156	52,250	(30,906)	-37.2%	Variances due to timing of grant payments.
333 - Museums	306,240	50,000	(256,240)	16.3%	104,600	50,000	(54,600)	-52.2%	Variances due to timing of grant payments.
334 - Cemeteries	165,140	7,886	(157,254)	4.8%	1,500	7,886	6,386	425.7%	Largest variance to budget in Professional Services for Cemetery surveys which are in progress.
Total CULTURAL & HISTORICAL BUILDINGS	1,266,130	747,065	(519,065)	59.0%	820,700	747,065	(73,635)	-9.0%	

	2023 Budget	2023 Q2 Actuals	\$ Variance	% of Budget	2022 Q2 Actuals	2023 Q2 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
34 - RECREATION ENHANCEMENT PROGRAM (REP)									
307 - Community Bus - Grande Cache	21,000	8,513	(12,487)	40.5%	9,356	8,513	(843)	-9.0%	In line with 2022.
340 - Outdoor Recreation Administration	686,445	256,700	(429,745)	37.4%	261,952	256,700	(5,251)	-2.0%	In line with 2022. Larger variances to budget in salaries/benefits.
342 - Outdoor Recreation Facilities Operations	237,500	58,067	(179,433)	24.4%	46,859	58,067	11,207	23.9%	Variance to budget due to timing of site maintenance expenses.
343 - Outdoor Recreation Partnerships	42,500	35,000	(7,500)	82.4%	36,808	35,000	(1,808)	-4.9%	In line with 2022 and 2023 budget.
344 - GC Recreation Aquatics Operations	145,800	66,913	(78,887)	45.9%	73,694	66,913	(6,781)	-9.2%	In line with 2022. Larger variance to budget in chemicals.
345 - GC Recreation Campground	119,500	38,896	(80,604)	32.5%	38,831	38,896	66	0.2%	In line with 2022. Larger variance to budget in contracted maintenance.
346 - GC Recreation Administration	3,070,602	1,275,921	(1,794,681)	41.6%	1,115,668	1,275,921	160,253	14.4%	Higher than prior year in salaries/benefits and power costs due to a coding error that was corrected in Q3 2022. Larger variances to budget in salaries/benefits and utilities.
347 - GC Recreation Facilities Operations	541,950	236,875	(305,075)	43.7%	214,303	236,875	22,573	10.5%	In line with 2022. Larger variances to budget in contracted maintenance and supplies.
348 - GC Recreation Programming & Fitness	25,100	11,093	(14,007)	44.2%	12,245	11,093	(1,152)	-9.4%	In line with 2022.
349 - GC Recreation Outdoor Operations	88,500	9,902	(78,598)	11.2%	48,275	9,902	(38,373)	-79.5%	2022 included costs for GC Trail Project and none have been incurred to date in 2023. Larger variances to budget in equipment repair and trail expenses.
380 - Greenview Regional Multiplex	2,917,150	1,142,042	(1,775,108)	39.1%	911,851	1,142,042	230,191	25.2%	Higher than prior year in salaries and benefits. Larger variances to budget in salaries/benefits, contracted maintenance, and utilities.
Total RECREATION ENHANCEMENT PROGRAM (REP)	7,896,047	3,139,922	(4,756,125)	39.8%	2,769,841	3,139,922	370,081	13.4%	
35 - PROTECTIVE SERVICES									
350 - Protective Services Administration	1,284,048	474,473	(809,575)	37.0%	485,414	474,473	(10,941)	-2.3%	In line with 2022. Larger variances to budget in salaries/benefits, training, emergency response services, and equipment.
351 - Fire Protection Valleyview	197,622	70,158	(127,464)	35.5%	69,632	70,158	526	0.8%	In line with 2022. Larger variance to budget in fire service agreement due to timing.
352 - Fire Protection Grande Cache	236,740	82,121	(154,619)	34.7%	105,330	82,121	(23,210)	-22.0%	Slightly lower than 2022 due to less repair costs. Larger variances to budget in honorariums and repairs.
353 - Fire Protection DeBolt	230,740	78,737	(152,003)	34.1%	80,615	78,737	(1,879)	-2.3%	In line with 2022. Larger variances to budget in honorariums and repairs.
354 - Fire Protection Grovedale	246,740	110,921	(135,819)	45.0%	108,584	110,921	2,338	2.2%	In line with 2022. Larger variances to budget in honorariums and repairs.
355 - Disaster Services	53,850	769,355	715,505	1428.7%	84,425	769,355	684,930	811.3%	Additional Covid cleaning costs coded here until mid 2022. Fire response costs to the end of June 2023 are \$765,126.
356 - Ambulance Services	-	541	541	0.0%	583	541	(42)	-7.3%	
358 - Fire Protection Fox Creek	172,122	57,552	(114,570)	33.4%	63,886	57,552	(6,334)	-9.9%	In line with 2022. Larger variance to budget in fire service agreement due to timing.
Total PROTECTIVE SERVICES	2,421,862	1,643,858	(778,004)	67.9%	998,470	1,643,858	645,388	64.6%	

	2023 Budget	2023 Q2 Actuals	\$ Variance	% of Budget	2022 Q2 Actuals	2023 Q2 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
36 - FAMILY & COMMUNITY SERVICES									
360 - FCSS Administration	1,731,912	791,085	(940,827)	45.7%	704,007	791,085	87,078	12.4%	Higher than prior year in salaries and benefits. Larger variances to budget in salaries/benefits.
361 - FCSS Board	43,660	5,945	(37,715)	13.6%	13,616	5,945	(7,672)	-56.3%	In line with 2022. Larger variance to budget in honorariums.
362 - FCSS Programs	69,000	22,258	(46,742)	32.3%	22,341	22,258	(83)	-0.4%	In line with 2022. Larger variances to budget in supplies and community activity fee funding.
363 - Community Resource Centre	54,200	15,425	(38,775)	28.5%	21,724	15,425	(6,299)	-29.0%	In line with 2022. Larger variance to budget in supplies.
364 - Home Support	121,000	58,162	(62,838)	48.1%	52,556	58,162	5,606	10.7%	In line with 2022. Larger variance to budget in travel.
365 - Liaison Worker Program	45,000	-	(45,000)	0.0%	-	-	-	0.0%	In line with 2022. Budget variance due to timing of payment.
366 - Grants to Individual Organizations	72,000	63,700	(8,300)	88.5%	47,450	63,700	16,250	34.2%	More grant requests received to date than last
368 - Outreach Coordinator Program	1,800	-	(1,800)	0.0%	1,183	-	(1,183)	-100.0%	
369 - Support Coordinator Program	1,800	-	(1,800)	0.0%	735	-	(735)	-100.0%	
Total FAMILY & COMMUNITY SERVICES	2,140,372	956,576	(1,183,796)	44.7%	863,614	956,576	92,962	10.8%	
37 - AGRICULTURAL SERVICES									
370 - Agricultural Services Administration	1,925,306	558,826	(1,366,480)	29.0%	522,330	558,826	36,495	7.0%	In line with 2022. Larger variances to budget in salaries/benefits and SARDA loan.
371 - Agriculture Service Board	51,590	35,208	(16,382)	68.2%	23,986	35,208	11,222	46.8%	
372 - Agricultural Rental Program	36,150	48,806	12,656	135.0%	15,526	48,806	33,280	214.3%	Variance to budget in parts due to repairs to BBQ trailer.
373 - Vegetation Management	447,519	78,897	(368,622)	17.6%	110,173	78,897	(31,276)	-28.4%	Slightly higher chemical costs in 2022 with other smaller variances. Larger variances to budget in contracted maintenance for FTR weed control (tender awarded late April) and chemicals.
374 - Pest Control	100,650	28,150	(72,500)	28.0%	31,881	28,150	(3,731)	-11.7%	In line with 2022. Larger variances to budget in harvest & cleanup incentives and fuel.
375 - Extension and Outreach	245,500	130,850	(114,650)	53.3%	148,283	130,850	(17,432)	-11.8%	In line with 2022, due to timing of grant payments. Larger variances to budget in supplies and grants due to timing of payments.
376 - Veterinary Services	133,800	117,109	(16,691)	87.5%	132,465	117,109	(15,356)	-11.6%	VSI Contract lower in 2023. Larger variances to budget in utilities.
377 - Beautification Program	97,750	21,378	(76,372)	21.9%	32,837	21,378	(11,459)	-34.9%	Lower supply costs than 2022. Larger variances to budget in supplies and fuel.
Total AGRICULTURAL SERVICES	3,038,265	1,019,223	(2,019,042)	33.5%	1,017,481	1,019,223	1,742	0.2%	
45 - COMMUNITY PEACE OFFICER PROGRAM									
450 - Community Peace Officer Program	2,558,437	981,758	(1,576,679)	38.4%	1,264,285	981,758	(282,527)	-22.3%	Lower than prior year due to timing on police funding payments. Larger variances to budget in salaries/benefits, police funding, and fuel.
Total COMMUNITY PEACE OFFICER PROGRAM	2,558,437	981,758	(1,576,679)	38.4%	1,264,285	981,758	(282,527)	-22.3%	
40 - PLANNING & ECONOMIC DEVELOPMENT ADMIN									
400 - Planning & Economic Development Administration	437,016	167,815	(269,201)	38.4%	-	167,815	167,815	0.0%	Department wasn't created until mid 2022. Larger variances to budget in salaries/benefits, professional services, and legal services.
Total PLANNING & ECONOMIC DEVELOPMENT ADMIN	437,016	167,815	(269,201)	38.4%	-	167,815	167,815	0.0%	

	2023 Budget	2023 Q2 Actuals	\$ Variance	% of Budget
11 - COMMUNICATIONS				
111 - Communications	1,062,807	298,822	(763,985)	28.1%
Total COMMUNICATIONS	1,062,807	298,822	(763,985)	28.1%
21 - PLANNING & DEVELOPMENT				
211 - Planning & Development Administration	1,142,900	348,881	(794,019)	30.5%
212 - Municipal Planning Commission	58,585	20,409	(38,176)	34.8%
213 - Subdivision & Development Appeal Board	14,702	424	(14,278)	2.9%
214 - Subdivisions - Land Purchase	48,000	-	(48,000)	0.0%
215 - Public Engagement	9,700	164	(9,536)	1.7%
Total PLANNING & DEVELOPMENT	1,273,887	369,879	(904,008)	29.0%
31 - ECONOMIC DEVELOPMENT				
311 - Economic Development Program	1,469,342	545,993	(923,349)	37.2%
Total ECONOMIC DEVELOPMENT	1,469,342	545,993	(923,349)	37.2%
Total Expenses	154,619,029	52,618,203	(102,000,826)	34.0%
Net Surplus/(Deficit)	9,460,356	103,248,488	93,788,132	1091.4%

	2022 Q2 Actuals	2023 Q2 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
	285,422	298,822	13,400	4.7%	In line with 2022. Larger variances to budget in salaries/benefits, advertising, promotional marketing, professional services and publishing services.
	285,422	298,822	13,400	4.7%	
	409,688	348,881	(60,807)	-14.8%	Higher expenses in salaries/benefits and professional services in 2022. Larger variances to budget in salaries/benefits and professional services (ASPs for DB and RV are underway).
	27,557	20,409	(7,148)	-25.9%	In line with 2022. Larger variance to budget in honorariums.
	3,326	424	(2,902)	-87.2%	In line with 2022.
	11,920	-	(11,920)	-100.0%	Land purchases are capital.
	-	164	164	0.0%	
	452,491	369,879	(82,613)	-18.3%	
	994,090	545,993	(448,097)	-45.1%	Grant to STARS Foundation was coded here in 2022 but moved to Community Services in 2023. Larger variances to budget in salaries/benefits, business retention, professional services, and promotional marketing.
	994,090	545,993	(448,097)	-45.1%	
	53,705,089	52,618,203	(1,086,886)	-2.0%	
	83,225,360	103,248,488	20,023,128	24.1%	



**MD OF GREENVIEW NO. 16
Q2 REPORTING
CAPITAL BUDGET VARIANCE
ENDING JUNE 30TH, 2023**

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Corporate Services							
CS22001	Software Replacement Project 2022-2024	891,979	891,979	210,630	681,349	23.6%	Project is ongoing, will continue to 2024.
Total Corporate Services		891,979	891,979	210,630	681,349	23.6%	
Information Systems							
IT23002	SharePoint Upgrade	80,000	80,000	-	80,000	0.0%	Project on hold until 2024 to ensure full impact to the organization is understood.
Total Information Systems		80,000	80,000	-	80,000	0.0%	
Construction & Engineering							
WW17002	Grovedale Evaporative Lagoon Decommissioning	2,162,216	2,162,216	28,602	2,133,614	1.3%	Tender awarded by Council April 25th, pre-construction meeting held in June.
RD18008	Range Road 64 (TWP 700 to TWP 694)	264,126	264,126	69,313	194,813	26.2%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
RD20001	RR 205/210-8 Mile Road	350,000	350,000	-	350,000	0.0%	Received the preliminary engineering report and are reviewing options.
RD20008	TWP 692 - Grovedale Industry Road West of 666	350,898	350,898	144,818	206,080	41.3%	Will be completed early summer. Final landscaping and seeding to be completed.
RD21001	FTR Phase 5	1,154,488	1,154,488	1,777	1,152,711	0.2%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
RD22001	FTR Phase 6	6,201,250	6,201,250	1,211,796	4,989,454	19.5%	Construction to happen this summer, tender approved by Council in March. Received advance payment of \$2.5 million from the STIP grant in Q1.
RD22006	RV Dumping Access	492,919	492,919	43,054	449,866	8.7%	Tender awarded by Council March 28th, pre-construction meeting will be held late July/early August.
RD23001	Land Acquisitions	-	-	50,362	(50,362)	n/a	Land acquisitions for right of way and road widening. Budgeted under the operating budget, working on a plan to capture it under capital moving forward.
RD23002	Block Funding - Roads	1,000,000	1,000,000	8,441	991,559	0.8%	Work to date for approaches.
RD23003	Forestry Trunk Road Improvements	500,000	500,000	-	500,000	0.0%	Working on scope of work.
RD23005	FTR Canfor Section South	783,900	783,900	-	783,900	0.0%	Traffic counts have been completed and working on engineering.
BF72012	Sturgeon Creek Bridge	23,279	23,279	-	23,279	0.0%	Design work being finalized. Construction proposed for 2027.

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
BF76902	Tributary to Clouston Creek	189,318	189,318	2,423	186,895	1.3%	Will be completed early summer. Final landscaping and seeding to be completed.
BF77244	Tributary to Sweathouse Creek	517,331	517,331	396	516,935	0.1%	To be completed in 2023.
BF77976	Boulder Creek	-	-	7,463	(7,463)	n/a	Trailing construction costs.
BF78503	Range Road 225	45,000	45,000	3,225	41,775	7.2%	Engineering in progress. STIP application for grant funding has been submitted.
BF79118	Tributary to Sturgeon Creek	50,000	50,000	3,209	46,791	6.4%	Engineering in progress. STIP application for grant funding has been submitted.
PV22001	Range Road 251 South	74,602	74,602	-	74,602	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV22002	Twp 701A Overlay (SH 666 to Rge Rd 73)	1,082,099	1,082,099	-	1,082,099	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV22004	Phase 6 Sidewalks and Driveways Grande Cache	98,874	98,874	-	98,874	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV22006	Grande Cache Pathway Project	159,122	159,122	3,403	155,719	2.1%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV23004	Twp. Road 704 Overlay Hwy 49 to RR 230	60,000	60,000	2,670	57,330	4.5%	Engineering tender awarded by Council April 25th.
Total Construction & Engineering		15,559,422	15,559,422	1,583,871	13,975,551	10.2%	
Environmental Services							
ES23001	1/2 Ton Truck Replacement A161	60,000	66,262	-	66,262	0.0%	Tender awarded by Council in March, awaiting delivery.
ES23002	1/2 Ton Truck Replacement A197	60,000	66,262	-	66,262	0.0%	Tender awarded by Council in March, awaiting delivery.
ES23003	1/2 Ton Truck Replacement A108	60,000	66,262	-	66,262	0.0%	Tender awarded by Council in March, awaiting delivery.
WD15002	Grovedale Water Treatment Plant Upgrade	1,934,023	1,934,023	14,949	1,919,074	0.8%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
WD16004	Landry Heights Water Distribution System	17,250	17,250	-	17,250	0.0%	Will be completed early summer. Final landscaping and seeding to be completed.
WD17002	SCADA Upgrades - WTP & WP	152,584	152,584	-	152,584	0.0%	Equipment on order and contract signed in February.
WD19004	Grande Cache Distribution Pumphouse Upgrades	1,147,420	10,000	-	10,000	0.0%	Some work being done internally. Will update tender at the end of 2023 for construction in 2024.
WD22002	SCADA Upgrades - WTP & WP	161,700	161,700	8,500	153,200	5.3%	Equipment on order and contract signed in February.
WD22004	Grande Cache Master Plan	357,583	357,583	153,301	204,282	42.9%	Compiling and reviewing reports.

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
WD22005	Water & Sewer Extension - Memorial Drive	99,408	99,408	51,562	47,846	51.9%	Engineering underway. Geotechnical drilling completed in January.
WD22006	Muskeg Seepee Water Well	70,580	70,580	-	70,580	0.0%	Additional funding approved by Council in March to explore drilling another hole.
WD23006	Nose Creek Water Point System	240,000	240,000	3,650	236,350	1.5%	Tender awarded by Council April 25th. Design has been finalized, with construction anticipated for September.
WW19001	Grovedale Floating Liner	10,046,498	10,046,498	4,852	10,041,646	0.0%	Tender for engineering was awarded by Council in March.
WW19002	Grande Cache Sewage Treatment Plant	35,441,468	48,987,956	4,528,068	44,459,888	9.2%	Tender awarded by Council April 25th.
WW20005	DeBolt Lift Station Forcemain Upgrades	10,000	10,000	-	10,000	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
WW21001	Ridgevalley Lagoon Expansion	2,742,001	2,742,001	7,057	2,734,944	0.3%	Council approved the purchase of land May 9th.
SW19004	Grande Cache Landfill & Recycling Land Purchase	65,000	65,000	-	65,000	0.0%	Awaiting final agreement from AEP lawyer.
SW20001	GC Transfer Station Development	68,800	68,800	-	68,800	0.0%	Tender will be brought to Council in 2023.
SW22003	West Yellowhead Regional Management Authority	270,000	270,000	270,000	-	100.0%	Complete
SW23001	Hook Bin Truck Replacement A201	300,000	300,000	-	300,000	0.0%	Tender awarded by Council in March, awaiting delivery.
Total Environmental Services		53,304,315	65,732,169	5,041,941	60,690,228	7.7%	
Operations Vehicles & Equipment							
OP22001	Street Sweeper GC	365,000	365,000	361,045	3,955	98.9%	Complete
OP23004	1/2 Ton Truck Purchase - Replacement of A127 (3/4 ton)	60,000	66,262	-	66,262	0.0%	Tender awarded by Council in March, awaiting delivery.
OP23005	2 Ton, Extended Cab Truck - Replacement of A145 & F22	100,000	104,364	-	104,364	0.0%	Tender awarded by Council in March, awaiting delivery.
Total Operations Vehicles & Equipment		525,000	535,626	361,045	174,581	67.4%	
Facilities Maintenance							
FM20013	DeBolt PSB Addition	-	-	28,811	(28,811)	n/a	Trailing construction costs. Project now complete and all deficiencies identified have been addressed.
FM21008	Security Improvement 4 Year Plan	239,907	239,907	34,849	205,058	14.5%	Scheduled maintenance is under way on the water points and transfer sites with the majority of the work happening in Q3. Have conducted a review of the public facing building and will be presenting to STL and Council in Q3.
FM22001	Skid Steer Broom Replacement	12,000	12,000	-	12,000	0.0%	Has yet to arrive following up with the vendor on a new delivery date.
FM22003	C0 & N20 Monitoring Equipment MD Shops	-	-	5,750	(5,750)	n/a	Additional sensors in the DeBolt PSB.
FM22008	New Operations Shop in Grande Cache	161,180	161,180	20,487	140,693	12.7%	Building fundamental design is complete and detailed design is underway. Should have finalized design drawing by end of Q3.

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
FM22008-1	Salt & Sand Shed Grande Cache	1,000,000	1,000,000	246,387	753,613	24.6%	Tender awarded to TDN Jenkins construction. Construction is well underway with the foundation complete and the wooden walls and roof under construction.
FM22009	GRM Emergency Generator (350 kW)	425,000	425,000	-	425,000	0.0%	Tender brought to Council was cancelled. Council asked Administration to determine what is required to have the both the GRM and the Grovedale Community Complex ready to power with a portable generator. We are working on this request which will take some time due to the complexity of the Grovedale request (3 separate power supplies with different voltages). Looking to have the project tendered in Q3.
FM23002	Renovations to FM/Enviro Building	50,000	50,000	-	50,000	0.0%	All quotes were significantly over budget. We are working with the low bidder on what can be completed for the amount we have in the budget.
FM23005	Replacement of RB1 with new broom	6,000	6,000	5,270	730	87.8%	Complete
FM23009	Purchase a Wide Area Mower	95,000	95,000	-	95,000	0.0%	On order with anticipated delivery January 2024.
Total Facilities Maintenance		1,989,087	1,989,087	342,862	1,646,225	17.2%	
Community Services				-			
CP22005	Fox Creek Greenview Multiplex Renovation Project	2,416,109	2,416,109	-	2,416,109	0.0%	Project underway but work stalled by fire evacuation and recovery.
CP23001	Greenview Grant Portal	25,000	25,000	24,048	952	96.2%	In progress
CP23002	Community Bulletin Boards	25,000	25,000	-	25,000	0.0%	In progress
Total Community Services		2,466,109	2,466,109	24,048	2,442,061	1.0%	
Greenview Industrial Gateway							
GI22001	Greenview Industrial Gateway - Legal Fees	75,000	75,000	5,042	69,958	6.7%	Will be used as required.
GI22003	GIG Professional Services - Engineering	2,223,891	2,223,891	392,066	1,831,825	17.6%	Continuing work on the water outtake engineering, anticipated completion Q3.
GI22005	Greenview Industrial Gateway - Land Purchase	2,307,571	2,307,571	2,290,770	16,801	99.3%	Complete
GI22004	Greenview Industrial Gateway - Road	3,974,925	3,974,925	-	3,974,925	0.0%	Anticipated completion in August.
GI23002	Truck Purchase - 1/2 Ton	60,000	47,663	-	47,663	0.0%	Tender awarded by Council in March, awaiting delivery.
Total Greenview Industrial Gateway		8,641,387	8,629,050	2,687,878	5,941,172	31.1%	
Economic Development							
ED21002	Tourism Centre Exhibits & Interactive Features	32,244	32,244	17,780	14,464	55.1%	Work underway on both building modifications and interactive features.
ED22004	Mural Roofs and Lighting at Bird's Eye Park	20,000	20,000	-	20,000	0.0%	In progress
Total Economic Development		52,244	52,244	17,780	34,464	34.0%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Recreation							
RE21002	Little Smoky Recreation Area	9,854	9,854	-	9,854	0.0%	The remaining work is landscaping and hazardous tree removal.
RE21007	Community Facility	1,946,450	1,946,450	-	1,946,450	0.0%	
RE21008	Heat & Power Generation System	72,035	72,035	-	72,035	0.0%	95% complete, finalizing work on contingency items.
RE22003	Victor Lake Recreation Enhancements	50,000	50,000	-	50,000	0.0%	Boat launch and dock.
RE22008	Shuttler Flats	28,735	28,735	4,062	24,673	14.1%	Work ongoing.
RE23002	Recreation Centre Arena	100,000	100,000	-	100,000	0.0%	Design work to be completed in 2023.
RE23004	A163 Truck Replacement - 1 Ton	89,000	82,572	-	82,572	0.0%	Tender awarded by Council in March, awaiting delivery.
RE23006	A167 Truck Replacement - 1/2 Ton	60,000	66,262	-	66,262	0.0%	Tender awarded by Council in March, awaiting delivery.
RE23008	A142 Truck Replacement - SUV	50,000	47,663	-	47,663	0.0%	Tender awarded by Council in March, awaiting delivery.
RE23009	Zamboni Replacement	200,000	200,000	-	200,000	0.0%	Tender awarded by Council June 13th.
RE23016	GRM - Audio Deficiencies Upgrades	96,000	96,000	-	96,000	0.0%	In progress
RE23017	GRM - Fieldhouse Air Conditioning	220,000	220,000	2,700	217,300	1.2%	In progress
Total Recreation		2,922,074	2,919,571	6,762	2,912,809	0.2%	
Protective Services							
PS21003	GC Fire Training Center	20,369	20,369	390	19,979	1.9%	Contract signed and projected completion date is still end of October.
PS23004	Bunker Gear	72,000	72,000	80,436	(8,436)	111.7%	Complete
PS23003	AFRRCS Communication Upgrade	74,000	74,000	12,635	61,366	17.1%	In progress
PS23002	Rescue Tools	100,000	100,000	74,995	25,005	75.0%	In progress
PS23001	Rescue Truck Replacement (F17) DeBolt	1,200,000	1,200,000	-	1,200,000	0.0%	Tender awarded by Council May 9th.
Total Protective Services		1,466,369	1,466,369	168,456	1,297,913	11.5%	
Agricultural Services							
AG23001	Explosive Magazine Lock Upgrade	12,500	12,500	-	12,500	0.0%	In progress
AG23002	Utility Trailers	10,000	10,000	-	10,000	0.0%	In progress
AG23004	Storage Sheds for Satellite Rental Locations	20,000	20,000	-	20,000	0.0%	In progress
AG23005	Snowmobile	19,300	19,300	-	19,300	0.0%	Council approved in March.
Total Agricultural Services		61,800	61,800	-	61,800	0.0%	
CPO Program							
PO22004	New Snow Machine	21,000	21,000	19,855	1,145	94.5%	Complete.
PO23001	Replacement CPO Unit E4	95,000	95,000	-	95,000	0.0%	In progress
PO23002	Replacement CPO Unit E3	95,000	95,000	-	95,000	0.0%	In progress
Total CPO Program		211,000	211,000	19,855	191,145	9.4%	
Total Capital Projects		\$ 88,170,786	\$ 100,594,426	\$ 10,465,127	\$ 90,129,299	10.4%	



MD OF GREENVIEW NO. 16
Q2 REPORTING
RESERVE BALANCES
ENDING JUNE 30TH, 2023

	Dec 31, 2022	Activity		June 30, 2023
	Balance	Contributions	Commitments	Uncommitted Balance
Unrestricted Reserves				
Unrestricted	14,315,257	-	(5,519,911)	8,795,346
Total Unrestricted Reserves	14,315,257	-	(5,519,911)	8,795,346
Restricted Reserves				
Asset Management Reserves				
Bridge Replacement	11,327,781	-	(835,311)	10,492,471
Community Bus	185,423	-	-	185,423
Fire Facilities	3,324,696	-	-	3,324,696
Fire-Rescue Apparatus Vehicle & Equipment	5,372,972	-	(1,372,000)	4,000,972
Fleet & Equipment Replacement	8,287,550	-	(2,530,888)	5,756,662
Facilities	13,194,172	-	(3,628,598)	9,565,574
Gravel Pit Reclamation	1,412,022	-	-	1,412,022
Operating Project Carry Forward	713,835	-	(713,835)	-
Recreation	4,964,197	-	(188,589)	4,775,608
Road Infrastructure	81,927,578	-	(6,997,260)	74,930,318
Valleyview and District Medical Clinic	33,628	10,000	-	43,628
Water	6,284,182	-	(2,943,720)	3,340,462
Wastewater	4,350,335	-	(16,325,693)	(11,975,358)
Solid Waste	1,221,238	-	(68,800)	1,152,438
Total Restricted Reserves	142,599,609	10,000	(35,604,694)	107,004,916
Social, Economic, & Environmental Reserves				
Economic Development	13,208,662	-	(8,633,631)	4,575,031
Disaster Response	3,000,000	-	(3,000,000)	-
Greenview FCSS	100,000	-	-	100,000
Seniors Housing	-	-	-	-
Operating Contingency	3,587,259	-	(72,035)	3,515,224
Total Social, Economic, & Environmental Reserves	19,895,922	-	(11,705,666)	8,190,256
Planning & Development				
Developer Contributions	-	-	-	-
Total Planning & Development Reserves	-	-	-	-
Total All Reserves	\$ 176,810,787	\$ 10,000	\$ (52,830,270)	\$ 123,990,517

Note: The reserve rebalancing and recommendation for allocation of the 2022 operating surplus will be presented to Council for approval in September.

Title: Financial Reporting

Policy No: 1500

Effective Date: February 8, 2022

Motion Number: 22.02.68

Supersedes Policy No: NONE

Review Date: February 8, 2025



Purpose: This policy outlines financial reporting requirements for Greenview. Administration will provide Council with quarterly financial reports in order to promote stewardship of Greenview resources, to support decision-making, and to provide transparent communication to the public.

1. DEFINITIONS

- 1.1. **Act** means the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 and any amendments.
- 1.2. **Capital Budget** means the approved budget for the current year covering purchases of tangible capital assets.
- 1.3. **Council** means the Reeve and Councillors of the Municipal District of Greenview No. 16 duly elected pursuant to the provisions of the Local Authorities Election Act, R.S.A 2000, Chapter L-21, and who are eligible to hold office under the terms of the Municipal Government Act, R.S.A 2000, Chapter M-26.
- 1.4. **Greenview** means the Municipal District of Greenview No. 16.
- 1.5. **Operating Budget** means the approved budget for the current year covering annual operating expenditures such as wages, supplies, equipment, etc.
- 1.6. **Restricted Surplus** means amounts Council has designated towards a specific purpose.
- 1.7. **Restricted Surplus Report** means a report on restricted surplus balances and will include balance forwards from prior years, estimated reductions and estimated increases in the current year.
- 1.8. **Variance Report** means a report showing the budgeted amounts, actual amounts and the difference between the two reported as both dollar and percentage variances.

2. POLICY STATEMENT

- 2.1 Council must be made aware of certain aspects of the financial operations of Greenview as often as Council directs in accordance with the Act.

- 2.2 Council should be made aware of other aspects respecting the financial position of Greenview on a regular basis.

3. PROCEDURE

- 3.1. Variance reports on the Operating Budget shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.
- 3.2. Variance reports on the Capital Budget shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.
- 3.3. A Restricted Surplus report shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information on those periods.
- 3.4. December quarter-end reports will be preliminary as year end reports will not be complete.
- 3.5. Audited Financial Statements for the year will be presented by the Auditor to Council following the completion of the annual audit, normally in April of the year following the year for which the audit has been prepared.

4. COUNCIL RESPONSIBILITIES

- 4.1 Council will review the reports as presented to ensure a general familiarity with the financial information provided.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1 Administration shall prepare the reports and respond to any questions on the information contained in the reports.



REQUEST FOR DECISION

SUBJECT: **Tax Recovery – Public Land**
 SUBMISSION TO: REGULAR COUNCIL MEETING
 MEETING DATE: July 25, 2023
 DEPARTMENT: FINANCE
 STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
 CAO: SW
 DIR: EK
 LEG: SS
 MANAGER: CG
 PRESENTER: SW

RELEVANT LEGISLATION:

Provincial (cite) – In accordance with Sections 418, 419, and 428(1) of the Municipal Government Act

Council Bylaw/Policy (cite) – Policy 1506 Tax Recovery

RECOMMENDED ACTION:

MOTION: That Council set the reserve bid terms and conditions that apply to the public sale of land as per the attached advertisement.

MOTION: That Council set the Tax Recovery Public Auction Date for Monday, September 25, 2023, at 9:00 A.M. Mountain Standard Time, to be held in Council Chambers at Valleyview Administration building, for the sale of the following properties:

ROLL	LEGAL	PLAN	BLOCK	LOT	C OF T	RESERVE BID
37815	NW-21-70-22-W5	879JY	OT		182099512	\$ 50,000
37820	SW-21-70-22-W5	2418KS	OT		182099509	\$ 6,000
40358	SW-21-70-22-W5	2755KS	2		182099511	\$ 40,000
309190	NW-2-71-2-W6	9925124		1	182267241	\$ 130,000
309758	SW-16-66-21-W5	0722582	1	1	132028634	\$ 75,000
317413	SE-21-69-6-W6	1026388	2	2	122254567	\$ 170,000
479000	33-56-8-W6	2769RS	18	3	072395889	\$ 220,000
1146000		7722953	26	107	132283807	\$ 210,000
1166000		7722953	26	127	052519211	\$ 215,000

BACKGROUND/PROPOSAL:

The Tax Recovery process is the last resort mechanism municipalities use to collect outstanding property taxes and is a strictly legislated process. When property taxes remain unpaid for more than one year, a Tax Notification Caveat is placed on the Land Title and notification is sent to the landowner and other interested parties as shown on the title advising them of the Caveat. If the property tax arrears remain unpaid on March

31st of the following year, the Municipality may sell the property by public auction. The municipality has one year from April 1st to place the parcel for sale by public auction.

Council must establish a reserve bid as close as reasonably possible to the market value of the parcel. Administration requested an "Opinion of Value", from Accurate Assessment Group Ltd. A copy of the "Opinion of Value" has been included in this RFD package.

After Council has made the decision to proceed with the public auction and has established the terms and conditions for the sale, the municipality must advertise the auction in the Alberta Gazette. A copy of the advertisement is sent to the property owner(s) and any person registered as an interested party on the Certificate of Title. Along with the advertisement, a notice is sent to the property owner(s) advising them of the public auction date and the amount of outstanding property taxes that must be paid prior to the start of the auction, to stop the sale of their property by public auction. If the outstanding arrears are not paid, the public auction proceeds.

If any property is sold by public auction, the municipality is permitted to charge an administration fee of 5% of the sale price to the tax roll. This amount plus the tax arrears and advertising costs are collected from the sale price. The remaining balance may be paid to the previous landowner if the municipality is satisfied there are no debts secured by an encumbrance on the Title. If the municipality is not satisfied that there are no other debts that are secured by an encumbrance on Title, the municipality must notify the previous owner that an application may be made under section 428(1) to recover all or part of the money.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Administration will have received Council's direction on how to proceed regarding the value to be placed on the properties scheduled for the Tax Recovery Auction.
2. The benefit of Council accepting the recommended motion is that the required advertising deadline will be met and the Tax Recovery Auction will go ahead as planned.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to accept the recommended action however, Administration does not recommend this option as the process will be delayed, another Opinion of Value would be requested from Accurate Assessment Group Ltd. which would likely have the same results and the advertising deadline will not be met.

FINANCIAL IMPLICATION:

There are no future or direct costs resulting from the recommended motion, as all cost will be added to the property tax rolls for the affected properties.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The required advertisements will be placed.

ATTACHMENT(S):

- Advertisement
- Opinion of Value
- Assessment Summary for each property
- Policy 1506 Tax Recovery
- MGA Sections 418, 419, and 428(1)

TAX RECOVERY SALE
MUNICIPAL GOVERNMENT ACT
DIVISION 8
RECOVERY OF TAXES RELATED TO LAND
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Notice is hereby given that under the provisions of the *Municipal Government Act* the Municipal District of Greenview No. 16 will offer for sale, by public auction, in the Council Chambers of the Municipal District of Greenview No. 16 Administration Building, 4806 – 36 Avenue, Valleyview, Alberta, on Monday, September 25, 2023, at 9:00 A.M. Mountain Standard Time, the following lands:

LEGAL	PLAN	BLOCK	LOT	C OF T	RESERVE BID
NW-21-70-22-W5	879JY	OT		182099512	\$50,000
SW-21-70-22-W5	2418KS	OT		182099509	\$6,000
SW-21-70-22-W5	2755KS	2		182099511	\$40,000
NW-2-71-2-W6	9925124		1	182267241	\$130,000
SW-16-66-21-W5	0722582	1	1	132028634	\$75,000
SE-21-69-6-W6	1026388	2	2	122254567	170,000
33-56-8-W6	2769RS	18	3	072395889	\$220,000
N&S 32-56-8-W6					
N&S 33-56-8-W6	7722953	26	107	132283807	\$210,000
N&S 32-56-8-W6					
N&S 33-56-8-W6	7722953	26	127	052519211	\$215,000

Each parcel will be offered for sale subject to a reserve bid and to the reservations and conditions contained in the existing Certificate of Title.

These properties are being offered for sale on an “as is, where is” basis, and the Municipal District of Greenview No. 16 makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms or conditions of sale will be considered other than those specified by the Municipal District of Greenview No. 16. No further information is available at the public auction regarding the lands to be sold.

The Municipal District of Greenview No. 16 may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

TERMS: 10% down payment at public auction; balance within 30 days of the date of the Public Auction. All payments must be made by Cash or Certified Cheque.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at Valleyview, Alberta July 25, 2023

STACEY WABICK, CHIEF ADMINISTRATIVE OFFICER



June 29, 2023

Attention: Shelly Wiebe

As per your request of June 29, 2023 regarding tax recovery properties, I have prepared an *opinion of value* on the subject properties. A visual drive by inspection was conducted in the past on these properties as part of the regularly scheduled assessment re-inspection Cycle. Assuming the condition of the property reflects normal condition and assuming there are not any problems or abnormalities, structural, physical, or otherwise, the following figures represent an *opinion of value* as of June 29, 2023. Any timber, mineral, riparian or commodity value(s) or easement revenue(s) that may exist on the subject properties have not been factored into their specific valuation.

Roll 37815	879JY, OT	Opinion = \$50,000
Roll 37820	2418KS, OT	Opinion = \$6,000
Roll 40358	2755KS, 2	Opinion = \$40,000
Roll 309190	9925124, 1	Opinion = \$130,000
Roll 309758	0722582, 1, 1	Opinion = \$75,000
Roll 317413	1026388, 2, 2	Opinion = \$170,000
Roll 479000	2769RS, 18, 3	Opinion = \$220,000
Roll 1146000	7722953, 26, 107	Opinion = \$210,000
Roll 1166000	7722953, 26, 127	Opinion = \$215,000

Details regarding the valuation process and criteria/comparables used are available upon request.

Sincerely,



Troy Birtles, AMAA
Assessment Coordinator
Accurate Assessment Group



Assessment Summary

Year of General Assessment: 2022

Roll: 37815	Land Area: 2.00 Acres
Legal: NW-21-70-22-5	Subdivision:
Address:	Zoning: Agriculture One

Market Land Valuation

Site Area: 0.00 Acres

Asmt	Code	Value
115	100%	0

Farmland Valuation

Agroclimatic Zone: 21 2H-PR

Asmt	Code	Value
300	100%	270

Soil Group	Area	Rating
80 Pasture	2.00 Acres	41.0%

Total Area: **2.00 Acres**

Assessment Totals

Tax Status	Code	Description	Assessment
T	300	FARMLAND	270
Grand Totals For 2022			270

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Assessment Summary

Year of General Assessment: 2022

Roll: 37820

Legal: 2418KS SW-21-70-22-5

Address:

Land Area: 0.34 Acres

Subdivision:

Zoning: Agriculture One

Actual Use: Vacant Residential / Unspecified



Market Land Valuation

Site Area: 0.34 Acres

Asmt Code

115 100%

Value

6,150

Assessment Totals

Tax Status	Code	Description	Assessment
T	115	VACANT RES	6,150
Grand Totals For 2022			6,150

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Assessment Summary

Year of General Assessment: 2022

Roll: **40358**

Legal: **2755KS 2 SW-21-70-22-5**

Address:

Land Area: 1.40 Acres

Subdivision:

Zoning: Industrial Light

Market Land Valuation

Site Area: 0.00 Acres

Asmt	Code	Value
115	100%	0

Farmland Valuation

Agroclimatic Zone: 21 2H-PR

Soil Group

Area

Rating

Asmt	Code	Value
300	100%	190

80 Pasture

1.40 Acres

41.0%

Total Area: **1.40 Acres**

Assessment Totals

Tax Status	Code	Description	Assessment
T	300	FARMLAND	190
Grand Totals For: 2022			190

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Assessment Summary

Year of General Assessment: 2022

Roll: 309190

Legal: 9925124 1 NW-2-71-2-6

Address:

Land Area: 26.46 Acres

Subdivision:

Zoning: Agriculture One

Actual Use: Vacant Residential / Unspecified



Market Land Valuation

Site Area: 26.46 Acres

Asmt Code:

115 100%

Value

129,260

Assessment Totals

Tax Status	Code	Description	Assessment
T	115	VACANT RES	129,260
Grand Totals For 2022			129,260

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Assessment Summary

Year of General Assessment: 2022

Roll: 309758

Legal: 0722582 1 1 SW-16-66-21-5

Address:

Land Area: 30.39 Acres

Subdivision:

Zoning: Agriculture One

Actual Use: Vacant Commercial / Unspecified



Market Land Valuation

Site Area: 30.39 Acres

Asmt. Code

215 100%

Value

72,850

Assessment Totals

Tax Status	Code	Description	Assessment
T	215	*VACANT COMM	72,850
Grand Totals For 2022			72,850

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Assessment Summary

Year of General Assessment: 2022

Roll: 317413

Legal: 1026388 2 2 SE-21-69-6-6

Address:

Land Area: 9.90 Acres

Subdivision:

Zoning: Country Residential One

Actual Use: Improved Residential / Designated Manufactured Home / Manufactured Home out MHC



Market Land Valuation

Site Area: 9.90 Acres

Asmt	Code	Value
100	100%	100,570

Improvement Valuation

Foundationless

Manufactured Home - Double

Floor Area	Built	Asmt	Code	Value
800 Sq Feet	1975	100	100%	67,770

Assessment Totals

Tax Status	Code	Description	Assessment
T	100	RES IMPR/SITE	168,340
Grand Totals For 2022			168,340

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Assessment Summary

Year of General Assessment: 2022

Roll: **479000**
Legal: **2769RS 18 3**
Address: 10809 99 AVENUE

Land Area: 8,256 Sq. Feet

Subdivision:

Zoning: R-1B Residential (B)

Actual Use: Improved Residential / Single Family Unit- fee simple



Market Land Valuation

Site Area: 8,256 Sq. Feet

Asmt	Code	Value
2	100%	33,280

Improvement Valuation

		Floor Area	Built	Asmt	Code	Value
Split Level	SFD - After 1940	1,156 Sq Feet	1969	2	100%	162,240
Detached	Garage	520 Sq Feet	2004	2	100%	23,100

Assessment Totals

Tax Status	Code	Description	Assessment
T		2 RESIDENTIAL S/F IMPROVED	218,620
Grand Totals For 2022			218,620

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Assessment Summary

Year of General Assessment: 2022

Roll: **1146000**

Legal: **7722953 26 107**

Address: 11330 LEONARD STREET

Land Area: 7,800 Sq. Feet

Subdivision:

Zoning: R-1B Residential (B)

Actual Use: Improved Residential / Single Family Unit- fee simple



Market Land Valuation

Site Area: 7,800 Sq. Feet

Asmt	Code	Value
2	100%	37,210

Improvement Valuation

1 Storey & Basement

SFD - After 1940

Floor Area	Built	Asmt	Code	Value
1,154 Sq Feet	1981	2	100%	171,710

Assessment Totals

Tax Status	Code	Description	Assessment
T		2 RESIDENTIAL S/F IMPROVED	208,920
Grand Totals For 2022			208,920

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Assessment Summary

Year of General Assessment: 2022

Roll: 1166000
Legal: 7722953 26 127
Address: 11366 LEONARD STREET

Land Area: 7,079 Sq. Feet
 Subdivision:
 Zoning: R-1B Residential (B)
 Actual Use: Improved Residential / Single Family Unit- fee simple



Market Land Valuation

Site Area: 7,079 Sq. Feet

Asmt	Code	Value
2	100%	35,210

Improvement Valuation

		Floor Area	Built	Asmt	Code	Value
1 Storey & Basement	SFD - After 1940	1,075 Sq Feet	1978	2	100%	156,150
Detached	Garage	624 Sq Feet	1993	2	100%	22,370

Assessment Totals

Tax Status	Code	Description	Assessment
T		2 RESIDENTIAL S/F IMPROVED	213,730
		Grand Totals For 2022	213,730

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Title: TAX RECOVERY

Policy No: 1506

Effective Date: February 9, 2021

Motion Number: 21.02.048

Supersedes Policy No: AD 27

Review Date: February 9, 2024



Purpose: To establish guidelines on how tax forfeited lands will be sold or made available for taxation again and to establish the terms of payment for land to be sold at a public auction.

1. DEFINITIONS

1.1. **Greenview** means the Municipal District of Greenview No. 16.

2. POLICY STATEMENT

2.1. Greenview has established a method in which Council can dispose of tax forfeited land.

2.2. Tax Recovery property at a public auction will be sold according to the following terms:

- A) A minimum of 10% of the sale price as a down payment on the date of the public auction.
- B) Balance of the sale price must be paid within 30 days of the date of the public auction.
- C) All payments must be made by cash, bank draft, money order, certified cheque or electronic funds transfer.

2.3. **LAND TITLE FEES:** Greenview will collect Land Title Office fees over and above the purchase price from purchasers at final payment, at a rate charged for Land Title fees, plus one dollar (\$1) for each \$1,000 market value or portion thereof.

2.4. If Greenview exercises its option to become the owner of the property, Greenview will not sell the property until one year after the date of the Public Auction unless the prospective buyer meets the reserve bid price set at the original public auction date.

2.5. If, in the opinion of Council, the sale of tax forfeited land will cause hardship to an existing occupant, Council may lease all or a portion of the parcel to the occupant.

- A) The amount of lease fees, based on current market value, will be established by Administration.
- B) The occupant is not permitted to assign or sublet his/her interest in the parcel.

2.6. For property that has been acquired by Greenview, Administration will determine the method of establishing the sale price and may include a valuation from the municipal assessor, a realtor, or an appraiser.

A) Council will approve the sale price by motion.

Offer of parcel for sale

418(1) Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

(2) Unless subsection (4) applies, the public auction must be held in the period beginning on the date referred to in section 417(2)(a) and ending on March 31 of the year immediately following that date.

(3) Subsection (1) does not apply to a parcel in respect of which the municipality has started an action under section 411(2) to recover the tax arrears before the date of the public auction.

(4) The municipality may enter into an agreement with the owner of a parcel of land shown on its tax arrears list providing for the payment of the tax arrears over a period not exceeding 3 years, and in that event the parcel need not be offered for sale under subsection (1) until

- (a) the agreement has expired, or
- (b) the owner of the parcel breaches the agreement,

whichever occurs first.

1994 cM-26.1 s418;1995 c24 s62;1996 c30 s35

Reserve bid and conditions of sale

419 The council must set

- (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonably possible to the market value of the parcel, and
- (b) any conditions that apply to the sale.

1994 cM-26.1 s419

Right to possession

420(1) From the date on which a parcel of land is offered for sale at a public auction, the municipality is entitled to possession of the parcel.

(2) For the purposes of obtaining possession of a parcel of land, a designated officer may enter the parcel and take possession of it for and in the name of the municipality and, if in so doing resistance is encountered, the municipality may apply to the Court of King's Bench for an order for the possession of the parcel.

RSA 2000 cM-26 s420;2009 c53 s119;AR 217/2022

- (a) any remedial costs relating to the parcel;
- (a.1) the tax arrears in respect of the parcel;
- (b) any lawful expenses of the municipality in respect of the parcel;
- (c) any expenses owing to the Crown that have been charged against the parcel of land under section 553;
- (d) an administration fee of 5% of the amount paid for the parcel, payable to the municipality.

(3) If there is any money remaining after payment of the tax arrears and costs listed in subsection (2), the municipality must notify the previous owner that there is money remaining.

(3.1) Subject to subsection (3.3), if the municipality is satisfied that there are no debts that are secured by an encumbrance on the certificate of title for the parcel of land, the municipality may pay the money remaining to the previous owner.

(3.2) If the municipality is not satisfied that there are no debts that are secured by an encumbrance on the certificate of title for the parcel of land, the municipality must notify the previous owner that an application may be made under section 428(1) to recover all or part of the money.

(3.3) For the purposes of this Division, “previous owner” includes the Crown in right of Alberta if the municipality has been notified by the Minister responsible for the *Unclaimed Personal Property and Vested Property Act* that the land has vested in the Crown, and any money remaining after payment of the tax arrears and costs set out in subsection (2) must be paid to the Minister responsible for the *Unclaimed Personal Property and Vested Property Act*.

(4) Money paid to a municipality under a lease, licence or permit granted under section 425(2) must be placed in the account referred to in subsection (1) and distributed in accordance with this section and section 428.

RSA 2000 cM-26 s427;2007 cU-1.5 s73

Distribution of surplus sale proceeds

428(1) A person may apply to the Court of King’s Bench for an order declaring that the person is entitled to a part of the money in the account referred to in section 427(1).

(2) An application under this section must be made within 10 years after

STATEMENT OF ACCOUNT

MD of Greenview
4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued: July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 37815

Owners:

[REDACTED]

Property Address:

Legal Description: NW 21 070 22 05

District(s):

Ambulance
Alberta School Foundation
3992 Holy Family #37
Hospital-Valleyview
Nursing-Valleyview
Northern Gateway #10
Seniors-Heart River
Holy Family CRD #37

Linc #: 20896833

Frontage: Lot 2 Acres

Zone: A-1

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
300	FARMLAND	\$270.00
Total Assessment:		\$270.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$20.65	\$0.00	\$20.65
2022	\$95.72	\$33.51	\$129.23
2021	\$20.69	\$3.90	\$24.59
2020	\$20.71	\$1.66	\$22.37
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$20.65	\$0.00	\$0.00	\$0.00	\$0.00	\$20.65	\$20.65
2022	\$20.72	\$0.00	\$33.51	\$75.00	\$0.00	\$0.00	\$129.23
2021	\$20.69	\$0.00	\$3.90	\$0.00	\$0.00	\$0.00	\$24.59
2020	\$20.71	\$0.00	\$1.66	\$0.00	\$0.00	\$0.00	\$22.37
2019 and prior	\$22.01	\$0.00	\$3.76	\$0.00	(\$45.77)	\$0.00	\$0.00
							\$196.84

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Mar 05/2020	Assessment \$270	\$0.00	\$0.00
May 21/2020	Annual Levy 2020	\$20.71	\$20.71
Nov 16/2020	Penalty	\$1.66	\$22.37
Dec 02/2020	Arrears Letter Printed	\$0.00	\$22.37
Jan 01/2021	Penalty	\$2.24	\$24.61
Feb 11/2021	Arrears Letter Printed	\$0.00	\$24.61
Feb 18/2021	Arrears Letter Printed	\$0.00	\$24.61
Feb 26/2021	Assessment \$270	\$0.00	\$24.61
Apr 28/2021	Arrears Letter Printed	\$0.00	\$24.61
Jun 09/2021	Annual Levy 2021	\$20.69	\$45.30
Nov 16/2021	Penalty	\$1.66	\$46.96
Nov 29/2021	Arrears Letter Printed	\$0.00	\$46.96
Nov 29/2021	Arrears Letter Printed	\$0.00	\$46.96
Jan 01/2022	Penalty	\$2.46	\$49.42
Jan 01/2022	Penalty	\$4.03	\$53.45
Feb 08/2022	Arrears Letter Printed	\$0.00	\$53.45
Mar 02/2022	Assessment \$270	\$0.00	\$53.45
Apr 06/2022	Arrears Letter Printed	\$0.00	\$53.45
Apr 25/2022	Tax Notification	\$75.00	\$128.45
Apr 26/2022	Arrears Letter Printed	\$0.00	\$128.45
May 11/2022	Annual Levy 2022	\$20.72	\$149.17
Nov 16/2022	Penalty	\$1.66	\$150.83
Jan 01/2023	Penalty	\$2.24	\$153.07
Jan 01/2023	Penalty	\$23.12	\$176.19
Feb 28/2023	Assessment \$270	\$0.00	\$176.19
Apr 19/2023	Arrears Letter Printed	\$0.00	\$176.19
May 17/2023	Annual Levy 2023	\$20.65	\$196.84
Total Outstanding July 07, 2023			\$196.84

STATEMENT OF ACCOUNT

MD of Greenview

4806 - 36 Avenue, P.O. Box 1079

Valleyview, Alberta

T0H 3N0

Date Issued:

July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 37820

Owners:

[REDACTED]

Property Address:

Legal Description: 2418KS
SW 21 070 22 05

District(s): Ambulance
Alberta School Foundation
3992 Holy Family #37
Hospital-Valleyview
Nursing-Valleyview
Northern Gateway #10
Seniors-Heart River
Holy Family CRD #37

Linc #: 10357656

Frontage: Lot 0.34 Acres

Zone: A-1

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
115	VACANT RES	\$6,150.00
Total Assessment:		\$6,150.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$34.71	\$0.00	\$34.71
2022	\$110.10	\$46.57	\$156.67
2021	\$33.94	\$6.40	\$40.34
2020	\$34.08	\$2.73	\$36.81
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$34.71	\$0.00	\$0.00	\$0.00	\$0.00	\$34.71	\$34.71
2022	\$35.10	\$0.00	\$46.57	\$75.00	\$0.00	\$0.00	\$156.67
2021	\$33.94	\$0.00	\$6.40	\$0.00	\$0.00	\$0.00	\$40.34
2020	\$34.08	\$0.00	\$2.73	\$0.00	\$0.00	\$0.00	\$36.81
2019 and prior	\$608.98	\$0.00	\$3.76	\$0.00	(\$632.74)	\$0.00	\$0.00
							\$268.53

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Mar 05/2020	Assessment \$5,380	\$0.00	\$0.00
May 21/2020	Annual Levy 2020	\$34.08	\$34.08
Nov 16/2020	Penalty	\$2.73	\$36.81
Dec 02/2020	Arrears Letter Printed	\$0.00	\$36.81
Jan 01/2021	Penalty	\$3.68	\$40.49
Feb 11/2021	Arrears Letter Printed	\$0.00	\$40.49
Feb 18/2021	Arrears Letter Printed	\$0.00	\$40.49
Feb 26/2021	Assessment \$5,480	\$0.00	\$40.49
Apr 28/2021	Arrears Letter Printed	\$0.00	\$40.49
Jun 09/2021	Annual Levy 2021	\$33.94	\$74.43
Nov 16/2021	Penalty	\$2.72	\$77.15
Nov 29/2021	Arrears Letter Printed	\$0.00	\$77.15
Nov 29/2021	Arrears Letter Printed	\$0.00	\$77.15
Jan 01/2022	Penalty	\$4.03	\$81.18
Jan 01/2022	Penalty	\$6.63	\$87.81
Feb 08/2022	Arrears Letter Printed	\$0.00	\$87.81
Mar 02/2022	Assessment \$5,640	\$0.00	\$87.81
Apr 06/2022	Arrears Letter Printed	\$0.00	\$87.81
Apr 25/2022	Tax Notification	\$75.00	\$162.81
Apr 26/2022	Arrears Letter Printed	\$0.00	\$162.81
May 11/2022	Annual Levy 2022	\$35.10	\$197.91
Nov 16/2022	Penalty	\$2.81	\$200.72
Jan 01/2023	Penalty	\$3.79	\$204.51
Jan 01/2023	Penalty	\$29.31	\$233.82
Feb 28/2023	Assessment \$6,150	\$0.00	\$233.82
Apr 19/2023	Arrears Letter Printed	\$0.00	\$233.82
May 17/2023	Annual Levy 2023	\$34.71	\$268.53
Total Outstanding July 07, 2023			\$268.53

STATEMENT OF ACCOUNT

MD of Greenview
4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued: July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 40358

Owners:

[REDACTED]

Property Address:

Legal Description: 2 2755KS
SW 21 070 22 05

District(s): Ambulance
Alberta School Foundation
3992 Holy Family #37
Hospital-Valleyview
Nursing-Valleyview
Northern Gateway #10
Seniors-Heart River
Holy Family CRD #37

Linc #: 19590273

Frontage: Lot 1.4 Acres

Zone: M-1

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
300	FARMLAND	\$190.00
Total Assessment:		\$190.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$20.45	\$0.00	\$20.45
2022	\$95.51	\$33.30	\$128.81
2021	\$20.48	\$3.85	\$24.33
2020	\$20.50	\$1.64	\$22.14
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$20.45	\$0.00	\$0.00	\$0.00	\$0.00	\$20.45	\$20.45
2022	\$20.51	\$0.00	\$33.30	\$75.00	\$0.00	\$0.00	\$128.81
2021	\$20.48	\$0.00	\$3.85	\$0.00	\$0.00	\$0.00	\$24.33
2020	\$20.50	\$0.00	\$1.64	\$0.00	\$0.00	\$0.00	\$22.14
2019 and prior	\$26.71	\$0.00	\$7.33	\$0.00	(\$74.04)	\$0.00	\$0.00
							\$195.73

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Mar 05/2020	Assessment \$190	\$0.00	\$0.00
May 21/2020	Annual Levy 2020	\$20.50	\$20.50
Nov 16/2020	Penalty	\$1.64	\$22.14
Dec 02/2020	Arrears Letter Printed	\$0.00	\$22.14
Jan 01/2021	Penalty	\$2.21	\$24.35
Feb 11/2021	Arrears Letter Printed	\$0.00	\$24.35
Feb 18/2021	Arrears Letter Printed	\$0.00	\$24.35
Feb 26/2021	Assessment \$190	\$0.00	\$24.35
Apr 28/2021	Arrears Letter Printed	\$0.00	\$24.35
Jun 09/2021	Annual Levy 2021	\$20.48	\$44.83
Nov 16/2021	Penalty	\$1.64	\$46.47
Nov 29/2021	Arrears Letter Printed	\$0.00	\$46.47
Nov 29/2021	Arrears Letter Printed	\$0.00	\$46.47
Jan 01/2022	Penalty	\$2.43	\$48.90
Jan 01/2022	Penalty	\$3.99	\$52.89
Feb 08/2022	Arrears Letter Printed	\$0.00	\$52.89
Mar 02/2022	Assessment \$190	\$0.00	\$52.89
Apr 06/2022	Arrears Letter Printed	\$0.00	\$52.89
Apr 25/2022	Tax Notification	\$75.00	\$127.89
Apr 26/2022	Arrears Letter Printed	\$0.00	\$127.89
May 11/2022	Annual Levy 2022	\$20.51	\$148.40
Nov 16/2022	Penalty	\$1.64	\$150.04
Jan 01/2023	Penalty	\$2.22	\$152.26
Jan 01/2023	Penalty	\$23.02	\$175.28
Feb 28/2023	Assessment \$190	\$0.00	\$175.28
Apr 19/2023	Arrears Letter Printed	\$0.00	\$175.28
May 17/2023	Annual Levy 2023	\$20.45	\$195.73
Total Outstanding July 07, 2023			\$195.73

STATEMENT OF ACCOUNT

MD of Greenview
4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued: July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 309190

Owners:

[REDACTED]

Property Address:

Legal Description: 1 9925124
NW 02 071 02 06

District(s): Ambulance
Alberta School Foundation
Hospital-Grande Prairie
Nursing-Grande Prairie
Peace Wapiti #33
Seniors-Grande Spirit

Linc #: 28062652

Frontage: Lot 26.46 Acres

Zone: A-1

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
115	VACANT RES	\$129,260.00
Total Assessment:		\$129,260.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$672.47	\$0.00	\$672.47
2022	\$736.11	\$588.20	\$1,324.31
2021	\$590.39	\$108.91	\$699.30
2020	\$571.07	\$45.69	\$616.76
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$672.47	\$0.00	\$0.00	\$0.00	\$0.00	\$672.47	\$672.47
2022	\$661.11	\$0.00	\$588.20	\$75.00	\$0.00	\$0.00	\$1,324.31
2021	\$590.39	\$0.00	\$108.91	\$0.00	\$0.00	\$0.00	\$699.30
2020	\$571.07	\$0.00	\$107.23	\$0.00	(\$61.54)	\$0.00	\$616.76
2019 and prior	\$6,228.85	\$0.00	\$87.12	\$0.00	(\$6,315.97)	\$0.00	\$0.00
							\$3,312.84

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Jan 01/2020	Balance Forward		\$615.42
Jan 01/2020	Penalty	\$61.54	\$676.96
Jan 28/2020	Arrears Letter Printed	\$0.00	\$676.96
Jan 30/2020	Arrears Letter Printed	\$0.00	\$676.96
Feb 10/2020	Cash Receipt	(\$676.96)	\$0.00
Mar 05/2020	Assessment \$109,110	\$0.00	\$0.00
May 21/2020	Annual Levy 2020	\$571.07	\$571.07
Nov 16/2020	Penalty	\$45.69	\$616.76
Dec 02/2020	Arrears Letter Printed	\$0.00	\$616.76
Jan 01/2021	Penalty	\$61.68	\$678.44
Feb 11/2021	Arrears Letter Printed	\$0.00	\$678.44
Feb 18/2021	Arrears Letter Printed	\$0.00	\$678.44
Feb 26/2021	Assessment \$114,190	\$0.00	\$678.44
Apr 28/2021	Arrears Letter Printed	\$0.00	\$678.44
Jun 09/2021	Annual Levy 2021	\$590.39	\$1,268.83
Nov 16/2021	Penalty	\$47.23	\$1,316.06
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,316.06
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,316.06
Jan 01/2022	Penalty	\$69.93	\$1,385.99
Jan 01/2022	Penalty	\$111.02	\$1,497.01
Feb 08/2022	Arrears Letter Printed	\$0.00	\$1,497.01
Mar 02/2022	Assessment \$120,690	\$0.00	\$1,497.01
Apr 06/2022	Arrears Letter Printed	\$0.00	\$1,497.01
Apr 25/2022	Tax Notification	\$75.00	\$1,572.01
Apr 26/2022	Arrears Letter Printed	\$0.00	\$1,572.01
May 11/2022	Annual Levy 2022	\$661.11	\$2,233.12
Nov 16/2022	Penalty	\$52.89	\$2,286.01
Jan 01/2023	Penalty	\$71.40	\$2,357.41
Jan 01/2023	Penalty	\$282.96	\$2,640.37
Feb 28/2023	Assessment \$129,260	\$0.00	\$2,640.37
Apr 17/2023	Tax Certificate	\$0.00	\$2,640.37
Apr 19/2023	Arrears Letter Printed	\$0.00	\$2,640.37
May 17/2023	Annual Levy 2023	\$672.47	\$3,312.84
Total Outstanding July 07, 2023			\$3,312.84

STATEMENT OF ACCOUNT

MD of Greenview

4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued:

July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 309758**Owners:**

[REDACTED]

Property Address: 21368 TWP RD 662**Legal Description:** 1 1 0722582
SW 16 066 21 05**District(s):** Ambulance
Alberta School Foundation
5107 Northern Gateway #10
Hospital-Valleyview
Nursing-Valleyview
Northern Gateway #10
Seniors-Heart River
Holy Family CRD #37**Linc #:** 32541170**Frontage:** Lot 30.39 Acres**Zone:** A-1**LOCAL IMPROVEMENTS**

PROPERTY ASSESSMENT**Taxation Year: 2023**

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
215	VACANT COMMERCIAL	\$72,850.00
Total Assessment:		\$72,850.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$812.45	\$0.00	\$812.45
2022	\$808.01	\$506.93	\$1,314.94
2021	\$670.23	\$140.38	\$810.61
2020	\$174.11	\$116.54	\$290.65
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$812.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$812.45
2022	\$733.01	\$0.00	\$506.93	\$75.00	\$0.00	\$0.00	\$1,314.94
2021	\$670.23	\$0.00	\$377.03	\$0.00	(\$236.65)	\$0.00	\$810.61
2020	\$676.01	\$0.00	\$116.54	\$75.00	(\$576.90)	\$0.00	\$290.65
2019 and prior	\$3,228.55	\$0.00	\$463.58	\$40.60	(\$3,732.73)	\$0.00	\$0.00
							\$3,228.65

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Jan 01/2020	Balance Forward		\$1,217.45
Jan 01/2020	Penalty	\$62.46	\$1,279.91
Jan 01/2020	Penalty	\$106.71	\$1,386.62
Jan 28/2020	Arrears Letter Printed	\$0.00	\$1,386.62
Jan 30/2020	Arrears Letter Printed	\$0.00	\$1,386.62
Mar 05/2020	Assessment \$63,640	\$0.00	\$1,386.62
Apr 06/2020	Tax Notification	\$75.00	\$1,461.62
Apr 22/2020	Penalty Revenue	(\$9.40)	\$1,452.22
Apr 22/2020	Arrears Letter Printed	\$0.00	\$1,452.22
Apr 22/2020	Arrears Letter Printed	\$0.00	\$1,452.22
May 21/2020	Annual Levy 2020	\$676.01	\$2,128.23
Oct 01/2020	Penalty	\$54.08	\$2,182.31
Dec 02/2020	Arrears Letter Printed	\$0.00	\$2,182.31
Jan 01/2021	Penalty	\$236.65	\$2,418.96
Jan 01/2021	Penalty	\$86.76	\$2,505.72
Feb 11/2021	Arrears Letter Printed	\$0.00	\$2,505.72
Feb 18/2021	Arrears Letter Printed	\$0.00	\$2,505.72
Feb 26/2021	Assessment \$64,770	\$0.00	\$2,505.72
Mar 04/2021	Cash Receipt	(\$2,128.31)	\$377.41
Mar 24/2021	Tax Notification	\$0.00	\$377.41
Apr 28/2021	Arrears Letter Printed	\$0.00	\$377.41
Jun 09/2021	Annual Levy 2021	\$670.23	\$1,047.64
Oct 01/2021	Penalty	\$53.62	\$1,101.26
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,101.26
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,101.26
Jan 01/2022	Penalty	\$81.06	\$1,182.32
Jan 01/2022	Penalty	\$52.32	\$1,234.64
Feb 08/2022	Arrears Letter Printed	\$0.00	\$1,234.64
Mar 02/2022	Assessment \$66,620	\$0.00	\$1,234.64
Apr 06/2022	Arrears Letter Printed	\$0.00	\$1,234.64
Apr 25/2022	Tax Notification	\$75.00	\$1,309.64
Apr 26/2022	Arrears Letter Printed	\$0.00	\$1,309.64
May 11/2022	Annual Levy 2022	\$733.01	\$2,042.65
Jul 01/2022	Penalty	\$58.64	\$2,101.29
Jan 01/2023	Penalty	\$79.17	\$2,180.46
Jan 01/2023	Penalty	\$235.74	\$2,416.20
Feb 28/2023	Assessment \$72,850	\$0.00	\$2,416.20
Apr 19/2023	Arrears Letter Printed	\$0.00	\$2,416.20
May 17/2023	Annual Levy 2023	\$812.45	\$3,228.65
Total Outstanding July 07, 2023			\$3,228.65

STATEMENT OF ACCOUNT

MD of Greenview
4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued: July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 317413

Owners:

[REDACTED]

Property Address: 2 69312 RGE RD 63 3

Legal Description: 2 2 1026388
SE 21 069 06 06

District(s): Ambulance
Alberta School Foundation
Hospital-Grande Prairie
Nursing-Grande Prairie
Peace Wapiti #33
Seniors-Grande Spirit
GP Regional Catholic

Linc #: 34573585

Frontage: Lot 9.9 Acres

Zone: CR-1

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
100	RESIDENTIAL IMPR/SITE	\$168,340.00
Total Assessment:		\$168,340.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$875.79	\$0.00	\$875.79
2022	\$955.21	\$813.97	\$1,769.18
2021	\$51.55	\$153.53	\$205.08
2020	\$0.00	\$0.00	\$0.00
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$875.79	\$0.00	\$0.00	\$0.00	\$0.00	\$875.79	\$875.79
2022	\$880.21	\$0.00	\$813.97	\$75.00	\$0.00	\$0.00	\$1,769.18
2021	\$831.06	\$0.00	\$153.53	\$0.00	(\$779.51)	\$0.00	\$205.08
2020	\$866.63	\$0.00	\$164.41	\$75.00	(\$1,106.04)	\$0.00	\$0.00
2019 and prior	\$7,360.28	\$0.00	\$1,182.38	(\$1,570.12)	(\$7,604.87)	\$0.00	\$0.00
							\$2,850.05

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Jan 01/2020	Balance Forward		\$1,815.87
Jan 01/2020	Penalty	\$99.93	\$1,915.80
Jan 01/2020	Penalty	\$146.98	\$2,062.78
Jan 28/2020	Arrears Letter Printed	\$0.00	\$2,062.78
Jan 30/2020	Arrears Letter Printed	\$0.00	\$2,062.78
Mar 05/2020	Assessment \$165,580	\$0.00	\$2,062.78
Apr 06/2020	Tax Notification	\$75.00	\$2,137.78
Apr 21/2020	Tax Certificate	\$0.00	\$2,137.78
Apr 22/2020	Cash Receipt	(\$1,000.00)	\$1,137.78
Apr 22/2020	Penalty Revenue	(\$58.40)	\$1,079.38
Apr 22/2020	Arrears Letter Printed	\$0.00	\$1,079.38
Apr 22/2020	Arrears Letter Printed	\$0.00	\$1,079.38
May 19/2020	Cash Receipt	(\$1,140.00)	(\$60.62)
May 21/2020	Annual Levy 2020	\$866.63	\$806.01
May 28/2020	Tax Notification	\$0.00	\$806.01
Nov 16/2020	Penalty	\$64.48	\$870.49
Dec 02/2020	Arrears Letter Printed	\$0.00	\$870.49
Jan 01/2021	Penalty	\$87.05	\$957.54
Feb 11/2021	Arrears Letter Printed	\$0.00	\$957.54
Feb 18/2021	Arrears Letter Printed	\$0.00	\$957.54
Feb 26/2021	Assessment \$160,740	\$0.00	\$957.54
Apr 28/2021	Arrears Letter Printed	\$0.00	\$957.54
Jun 09/2021	Annual Levy 2021	\$831.06	\$1,788.60
Nov 16/2021	Penalty	\$66.48	\$1,855.08
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,855.08
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,855.08
Jan 01/2022	Penalty	\$98.46	\$1,953.54
Jan 01/2022	Penalty	\$156.69	\$2,110.23
Feb 08/2022	Arrears Letter Printed	\$0.00	\$2,110.23
Mar 02/2022	Assessment \$160,690	\$0.00	\$2,110.23
Apr 06/2022	Arrears Letter Printed	\$0.00	\$2,110.23
Apr 25/2022	Tax Notification	\$75.00	\$2,185.23
Apr 26/2022	Arrears Letter Printed	\$0.00	\$2,185.23
May 11/2022	Annual Levy 2022	\$880.21	\$3,065.44
Nov 16/2022	Penalty	\$70.42	\$3,135.86
Jan 01/2023	Penalty	\$95.06	\$3,230.92
Jan 01/2023	Penalty	\$393.34	\$3,624.26
Feb 28/2023	Assessment \$168,340	\$0.00	\$3,624.26
Mar 29/2023	Cash Receipt	(\$500.00)	\$3,124.26
Apr 03/2023	Cash Receipt	(\$780.00)	\$2,344.26
Apr 03/2023	Cash Receipt	(\$20.00)	\$2,324.26
Apr 18/2023	Cash Receipt	(\$350.00)	\$1,974.26
Apr 19/2023	Arrears Letter Printed	\$0.00	\$1,974.26
May 17/2023	Annual Levy 2023	\$875.79	\$2,850.05
Total Outstanding July 07, 2023			\$2,850.05

STATEMENT OF ACCOUNT

MD of Greenview

4806 - 36 Avenue, P.O. Box 1079

Valleyview, Alberta

T0H 3N0

Date Issued:

July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 479000

Owners:

[REDACTED]

Property Address: 10809 99 AVENUE

Legal Description: 3 18 2769RS
33 056 08 06

District(s): Ambulance
Alberta School Foundation
5358 Grande Yellowhead #35
Hospital-Grande Cache
Nursing-Grande Cache
Grande Yellowhead #35
Seniors-Evergreen

Linc #: 19575705

Frontage: Lot 8256 Square Feet

Zone: R-1 B

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
2	GC RESIDENTIAL S/F IMPROVED	\$218,620.00
Total Assessment:		\$218,620.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$2,962.59	\$0.00	\$2,962.59
2022	\$3,102.47	\$2,326.45	\$5,428.92
2021	\$2,501.89	\$386.89	\$2,888.78
2020	\$1,853.05	\$417.62	\$2,270.67
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$2,373.10	\$0.00	\$0.00	\$589.49	\$0.00	\$2,373.10	\$2,962.59
2022	\$2,016.84	\$0.00	\$2,326.45	\$1,085.63	\$0.00	\$0.00	\$5,428.92
2021	\$1,997.75	\$0.00	\$386.89	\$504.14	\$0.00	\$0.00	\$2,888.78
2020	\$2,122.43	\$0.00	\$417.62	\$75.00	(\$344.38)	\$0.00	\$2,270.67
2019 and prior	\$45,724.36	\$0.00	\$2,733.36	\$7,013.78	(\$55,471.50)	\$0.00	\$0.00
							\$13,550.96

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Jan 01/2020	Balance Forward		\$2,892.76
Jan 01/2020	Penalty	\$269.38	\$3,162.14
Jan 01/2020	Penalty	\$35.81	\$3,197.95
Jan 30/2020	Arrears Letter Printed	\$0.00	\$3,197.95
Feb 27/2020	Assessment \$190,000	\$0.00	\$3,197.95
Apr 06/2020	Tax Notification	\$75.00	\$3,272.95
Apr 22/2020	Arrears Letter Printed	\$0.00	\$3,272.95
Apr 22/2020	Arrears Letter Printed	\$0.00	\$3,272.95
May 21/2020	Annual Levy 2020	\$2,122.43	\$5,395.38
Jul 31/2020	Cash Receipt	(\$3,272.95)	\$2,122.43
Sep 18/2020	Tax Notification	\$0.00	\$2,122.43
Nov 16/2020	Penalty	\$148.24	\$2,270.67
Dec 02/2020	Arrears Letter Printed	\$0.00	\$2,270.67
Jan 01/2021	Penalty	\$227.07	\$2,497.74
Feb 11/2021	Arrears Letter Printed	\$0.00	\$2,497.74
Feb 18/2021	Arrears Letter Printed	\$0.00	\$2,497.74
Feb 26/2021	Assessment \$180,210	\$0.00	\$2,497.74
Apr 28/2021	Arrears Letter Printed	\$0.00	\$2,497.74
May 28/2021	Transfer Utilities to Taxes	\$504.14	\$3,001.88
Jun 09/2021	Annual Levy 2021	\$1,997.75	\$4,999.63
Nov 16/2021	Penalty	\$159.82	\$5,159.45
Nov 29/2021	Arrears Letter Printed	\$0.00	\$5,159.45
Nov 29/2021	Arrears Letter Printed	\$0.00	\$5,159.45
Jan 01/2022	Penalty	\$288.88	\$5,448.33
Jan 01/2022	Penalty	\$408.72	\$5,857.05
Feb 08/2022	Arrears Letter Printed	\$0.00	\$5,857.05
Mar 02/2022	Assessment \$177,400	\$0.00	\$5,857.05
Apr 06/2022	Arrears Letter Printed	\$0.00	\$5,857.05
Apr 25/2022	Tax Notification	\$75.00	\$5,932.05
Apr 26/2022	Arrears Letter Printed	\$0.00	\$5,932.05
Apr 27/2022	Transfer Utilities to Taxes	\$1,010.63	\$6,942.68
May 11/2022	Annual Levy 2022	\$2,016.84	\$8,959.52
Nov 16/2022	Penalty	\$161.35	\$9,120.87
Jan 01/2023	Penalty	\$217.82	\$9,338.69
Jan 01/2023	Penalty	\$1,249.68	\$10,588.37
Feb 28/2023	Assessment \$218,620	\$0.00	\$10,588.37
Apr 19/2023	Arrears Letter Printed	\$0.00	\$10,588.37
May 08/2023	Transfer Utilities to Taxes	\$589.49	\$11,177.86
May 17/2023	Annual Levy 2023	\$2,373.10	\$13,550.96
Total Outstanding July 07, 2023			\$13,550.96

STATEMENT OF ACCOUNT

MD of Greenview
4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued: July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 1146000

Owners:

[REDACTED]

Property Address: 11330 LEONARD STREET

Legal Description: 107 26 7722953

District(s): Ambulance
Alberta School Foundation
5358 Grande Yellowhead #35
Hospital-Grande Cache
Nursing-Grande Cache
Grande Yellowhead #35
Seniors-Evergreen

Linc #: 13640347

Frontage: Lot 7800 Square Feet

Zone: R-1 B

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
2	GC RESIDENTIAL S/F IMPROVED	\$208,920.00
Total Assessment:		\$208,920.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$2,267.80	\$0.00	\$2,267.80
2022	\$1,692.66	\$962.94	\$2,655.60
2021	\$0.00	\$0.00	\$0.00
2020	\$0.00	\$0.00	\$0.00
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$2,267.80	\$0.00	\$0.00	\$0.00	\$0.00	\$2,267.80	\$2,267.80
2022	\$2,279.24	\$0.00	\$1,217.72	\$75.00	(\$916.36)	\$0.00	\$2,655.60
2021	\$2,246.96	\$0.00	\$589.98	\$0.00	(\$2,836.94)	\$0.00	\$0.00
2020	\$2,200.63	\$0.00	\$314.23	\$0.00	(\$2,514.86)	\$0.00	\$0.00
2019 and prior	\$48,945.93	\$0.00	\$300.71	\$488.34	(\$49,734.98)	\$0.00	\$0.00
							\$4,923.40

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Jan 01/2020	Balance Forward		\$1,381.84
Jan 01/2020	Penalty	\$138.18	\$1,520.02
Jan 30/2020	Arrears Letter Printed	\$0.00	\$1,520.02
Feb 27/2020	Assessment \$197,000	\$0.00	\$1,520.02
Apr 22/2020	Arrears Letter Printed	\$0.00	\$1,520.02
Apr 22/2020	Arrears Letter Printed	\$0.00	\$1,520.02
May 21/2020	Annual Levy 2020	\$2,200.63	\$3,720.65
Oct 23/2020	Cash Receipt	(\$500.00)	\$3,220.65
Nov 16/2020	Penalty	\$176.05	\$3,396.70
Dec 02/2020	Arrears Letter Printed	\$0.00	\$3,396.70
Jan 01/2021	Penalty	\$251.49	\$3,648.19
Jan 01/2021	Penalty	\$158.73	\$3,806.92
Feb 11/2021	Arrears Letter Printed	\$0.00	\$3,806.92
Feb 17/2021	Cash Receipt	(\$300.00)	\$3,506.92
Feb 18/2021	Arrears Letter Printed	\$0.00	\$3,506.92
Feb 26/2021	Assessment \$202,690	\$0.00	\$3,506.92
Mar 12/2021	Cash Receipt	(\$500.00)	\$3,006.92
Mar 19/2021	Cash Receipt	(\$550.00)	\$2,456.92
Apr 13/2021	Cash Receipt	(\$120.00)	\$2,336.92
Apr 20/2021	Cash Receipt	(\$120.00)	\$2,216.92
Apr 28/2021	Arrears Letter Printed	\$0.00	\$2,216.92
Jun 09/2021	Annual Levy 2021	\$2,246.96	\$4,463.88
Aug 09/2021	Cash Receipt	(\$100.00)	\$4,363.88
Aug 31/2021	Cash Receipt	(\$250.00)	\$4,113.88
Oct 22/2021	Cash Receipt	(\$100.00)	\$4,013.88
Nov 16/2021	Penalty	\$179.76	\$4,193.64
Nov 18/2021	Cash Receipt	(\$100.00)	\$4,093.64
Nov 29/2021	Arrears Letter Printed	\$0.00	\$4,093.64
Nov 29/2021	Arrears Letter Printed	\$0.00	\$4,093.64
Jan 01/2022	Penalty	\$267.82	\$4,361.46
Jan 01/2022	Penalty	\$254.78	\$4,616.24
Feb 03/2022	Cash Receipt	(\$200.00)	\$4,416.24
Feb 08/2022	Arrears Letter Printed	\$0.00	\$4,416.24
Feb 16/2022	Cash Receipt	(\$100.00)	\$4,316.24
Mar 02/2022	Assessment \$200,480	\$0.00	\$4,316.24
Mar 18/2022	Cash Receipt	(\$200.00)	\$4,116.24
Mar 25/2022	Cash Receipt	(\$100.00)	\$4,016.24
Apr 06/2022	Arrears Letter Printed	\$0.00	\$4,016.24
Apr 08/2022	Cash Receipt	(\$200.00)	\$3,816.24
Apr 25/2022	Tax Notification	\$75.00	\$3,891.24
Apr 26/2022	Arrears Letter Printed	\$0.00	\$3,891.24
May 06/2022	Cash Receipt	(\$200.00)	\$3,691.24
May 11/2022	Annual Levy 2022	\$2,279.24	\$5,970.48
May 18/2022	Cash Receipt	(\$200.00)	\$5,770.48
Jun 06/2022	Cash Receipt	(\$160.00)	\$5,610.48
Jun 09/2022	Cash Receipt	(\$250.00)	\$5,360.48
Jun 30/2022	Cash Receipt	(\$100.00)	\$5,260.48
Jul 11/2022	Cash Receipt	(\$200.00)	\$5,060.48
Aug 05/2022	Cash Receipt	(\$250.00)	\$4,810.48

Sep 01/2022	Cash Receipt	(\$250.00)	\$4,560.48
Oct 04/2022	Cash Receipt	(\$200.00)	\$4,360.48
Nov 16/2022	Penalty	\$182.34	\$4,542.82
Nov 28/2022	Cash Receipt	(\$100.00)	\$4,442.82
Dec 07/2022	Cash Receipt	(\$500.00)	\$3,942.82
Jan 01/2023	Penalty	\$246.16	\$4,188.98
Jan 01/2023	Penalty	\$266.62	\$4,455.60
Jan 09/2023	Cash Receipt	(\$400.00)	\$4,055.60
Jan 18/2023	Cash Receipt	(\$300.00)	\$3,755.60
Jan 23/2023	Cash Receipt	(\$300.00)	\$3,455.60
Feb 06/2023	Cash Receipt	(\$200.00)	\$3,255.60
Feb 28/2023	Assessment \$208,920	\$0.00	\$3,255.60
Mar 03/2023	Cash Receipt	(\$200.00)	\$3,055.60
Apr 10/2023	Cash Receipt	(\$100.00)	\$2,955.60
Apr 18/2023	Cash Receipt	(\$100.00)	\$2,855.60
Apr 19/2023	Arrears Letter Printed	\$0.00	\$2,855.60
May 15/2023	Cash Receipt	(\$100.00)	\$2,755.60
May 17/2023	Annual Levy 2023	\$2,267.80	\$5,023.40
Jun 13/2023	Cash Receipt	(\$100.00)	\$4,923.40
Total Outstanding July 07, 2023			\$4,923.40

STATEMENT OF ACCOUNT

MD of Greenview

4806 - 36 Avenue, P.O. Box 1079

Valleyview, Alberta

T0H 3N0

Date Issued:

July 07, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED] 4

Roll #: 1166000

Owners:

[REDACTED]

Property Address: 11366 LEONARD STREET

Legal Description: 127 26 7722953

District(s): Ambulance
Alberta School Foundation
5358 Grande Yellowhead #35
Hospital-Grande Cache
Nursing-Grande Cache
Grande Yellowhead #35
Seniors-Evergreen

Linc #: 14027460

Frontage: Lot 7080 Square Feet

Zone: R-1 B

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

Assessment Code	Description	Amount
2	GC RESIDENTIAL S/F IMPROVED	\$213,730.00
Total Assessment:		\$213,730.00

ACCOUNT BALANCE

Year	Tax Amount	Interest/Penalty	Total Balance
2023	\$2,699.32	\$0.00	\$2,699.32
2022	\$3,203.27	\$1,979.36	\$5,182.63
2021	\$3,600.04	\$450.20	\$4,050.24
2020	\$0.00	\$451.77	\$451.77
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

Year	Tax Levy	Supplemental Taxation	Penalty	Adjustment	Payment	Installments Not Yet Due	Balance
2023	\$2,320.02	\$0.00	\$0.00	\$379.30	\$0.00	\$2,320.02	\$2,699.32
2022	\$2,315.73	\$0.00	\$1,979.36	\$887.54	\$0.00	\$0.00	\$5,182.63
2021	\$2,251.17	\$0.00	\$1,052.84	\$1,348.87	(\$602.64)	\$0.00	\$4,050.24
2020	\$2,167.11	\$0.00	\$459.00	\$75.00	(\$2,249.34)	\$0.00	\$451.77
2019 and prior	\$48,574.66	\$0.00	\$5,339.81	\$5,254.70	(\$59,169.17)	\$0.00	\$0.00
							\$12,383.96

TRANSACTIONS

January 01, 2020 - July 07, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Jan 01/2020	Balance Forward		\$3,263.86
Jan 01/2020	Penalty	\$279.63	\$3,543.49
Jan 01/2020	Penalty	\$84.16	\$3,627.65
Jan 30/2020	Arrears Letter Printed	\$0.00	\$3,627.65
Feb 27/2020	Assessment \$194,000	\$0.00	\$3,627.65
Apr 06/2020	Tax Notification	\$75.00	\$3,702.65
Apr 22/2020	Arrears Letter Printed	\$0.00	\$3,702.65
Apr 22/2020	Arrears Letter Printed	\$0.00	\$3,702.65
May 21/2020	Annual Levy 2020	\$2,167.11	\$5,869.76
Nov 16/2020	Penalty	\$179.37	\$6,049.13
Dec 02/2020	Arrears Letter Printed	\$0.00	\$6,049.13
Jan 01/2021	Penalty	\$270.11	\$6,319.24
Jan 01/2021	Penalty	\$602.64	\$6,921.88
Feb 11/2021	Arrears Letter Printed	\$0.00	\$6,921.88
Feb 18/2021	Arrears Letter Printed	\$0.00	\$6,921.88
Feb 26/2021	Assessment \$203,070	\$0.00	\$6,921.88
Mar 09/2021	Cash Receipt	(\$3,000.00)	\$3,921.88
Mar 17/2021	Cash Receipt	(\$3,000.00)	\$921.88
Mar 23/2021	Cash Receipt	(\$200.00)	\$721.88
Apr 13/2021	Tax Notification	\$0.00	\$721.88
Apr 28/2021	Arrears Letter Printed	\$0.00	\$721.88
May 28/2021	Transfer Utilities to Taxes	\$1,348.87	\$2,070.75
Jun 09/2021	Annual Levy 2021	\$2,251.17	\$4,321.92
Nov 16/2021	Penalty	\$180.09	\$4,502.01
Nov 29/2021	Arrears Letter Printed	\$0.00	\$4,502.01
Nov 29/2021	Arrears Letter Printed	\$0.00	\$4,502.01
Jan 01/2022	Penalty	\$405.02	\$4,907.03
Jan 01/2022	Penalty	\$81.32	\$4,988.35
Feb 08/2022	Arrears Letter Printed	\$0.00	\$4,988.35
Mar 02/2022	Assessment \$203,690	\$0.00	\$4,988.35
Apr 06/2022	Arrears Letter Printed	\$0.00	\$4,988.35
Apr 25/2022	Tax Notification	\$75.00	\$5,063.35
Apr 26/2022	Arrears Letter Printed	\$0.00	\$5,063.35
Apr 27/2022	Transfer Utilities to Taxes	\$812.54	\$5,875.89
May 11/2022	Annual Levy 2022	\$2,315.73	\$8,191.62
Nov 16/2022	Penalty	\$185.26	\$8,376.88
Jan 01/2023	Penalty	\$250.10	\$8,626.98
Jan 01/2023	Penalty	\$1,057.66	\$9,684.64
Feb 28/2023	Assessment \$213,730	\$0.00	\$9,684.64
Apr 19/2023	Arrears Letter Printed	\$0.00	\$9,684.64
May 08/2023	Transfer Utilities to Taxes	\$379.30	\$10,063.94
May 17/2023	Annual Levy 2023	\$2,320.02	\$12,383.96
Total Outstanding July 07, 2023			\$12,383.96



REQUEST FOR DECISION

SUBJECT: **Request to waive penalties on tax roll 319350**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	July 25, 2023	CAO: SW MANAGER: CG
DEPARTMENT:	FINANCE	DIR: EK PRESENTER: SW
STRATEGIC PLAN:	Governance	LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Section 337 & 347(1) of the Municipal Government Act

Council Bylaw/Policy (cite) – Bylaw 23-939

RECOMMENDED ACTION:

MOTION: That Council take no action on the request to waive July 2022 and January 2023 penalties in the amount of \$367.99 on tax roll 319350.

BACKGROUND/PROPOSAL:

Linear property tax roll 319350 was set up on February 5, 2019. Tax notices and arrears letters have never been returned and, according to MGA section 337 are deemed to be received 7 days after being sent.

Administration received communication from the taxpayer after they got a letter from the Alberta Government advising of tax arrears owed to Greenview through 2022. They were requesting Administration adjust the property tax account to be the same balance as the provincial letter. A tax statement was sent to show that the letter from the province does not reflect the continued non-payment, levies, and penalties to date.

In further communications, Administration has learned that the taxpayer had suspended operations in 2019 and continued full operation after restructuring in March 2022. They also believe the tax notices were not received because Canada Post had delivery problems in and after Covid.

June 30, 2023, a payment was received, excluding the penalties, as well as a request to waive the penalties. As of July 1, an additional 8% penalty is applied.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Council accepting the recommended motion is that Council will have upheld Council's bylaw and will have treated all taxpayers equally.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to waive the penalties however, Administration does not recommend this action as Council would have to waive penalties for all taxpayers during Covid or if taxpayers said they did not receive their notice in the mail.

FINANCIAL IMPLICATION:

There are no cost implications to the recommended motion. The alternative motion would have a cost of \$367.99 for the write-off.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC



Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will send a letter to the Taxpayer advising of Council's decision.

ATTACHMENT(S):

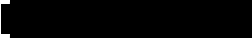
- Request from Taxpayer
- MGA 337 & 347(1)
- Bylaw 23-939



May 25, 2023

Municipal District Of
GreenView No. 16
Box 1079, 4806-36 Avenue
Vallyview, AB T0H 3N0
FAX: 780-5244-4307

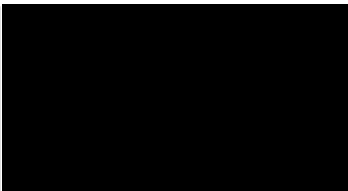
To whom it may concern,

We got a letter from Alberta Government,  through the 2022, owes \$1424.75 Municipal tax arrears, include the penalties, but we get Municipal tax letter show \$2395.62 through 2022.

Please correct the \$2395.62 to \$1424.75, the total tax is \$1424.75+\$391.82, is \$1816.57.

We did not get the tax letter before, may due to Covid-19 or other problem.

Thanks,



property tax bylaw to raise the revenue to pay the requisitions referred to in section 326(1)(a)(ii) or (vi).

RSA 2000 cM-26 s334;2016 c24 s50;2017 c13 s1(29)

Sending tax notices

335(1) The tax notices must be sent before the end of the year in which the taxes are imposed.

(2) If the mailing address of a taxpayer is unknown

- (a) a copy of the tax notice must be sent to the mailing address of the taxable property or business, and
- (b) if the mailing address of the taxable property or business is also unknown, the tax notice must be retained by the municipality and is deemed to have been sent to the taxpayer.

1994 cM-26.1 s335

Certification of date of sending tax notice

336(1) A designated officer must certify the date the tax notices are sent under section 335.

(2) The certification of the date referred to in subsection (1) is evidence that the tax notices have been sent and that the taxes have been imposed.

1994 cM-26.1 s336

Deemed receipt of tax notice

337 A tax notice is deemed to have been received 7 days after it is sent.

1994 cM-26.1 s337

Correction of tax notice

338 If it is discovered that there is an error, omission or misdescription in any of the information shown on a tax notice, the municipality may prepare and send an amended tax notice to the taxpayer.

1994 cM-26.1 s338

Incentives

339 A council may by bylaw provide incentives for payment of taxes by the dates set out in the bylaw.

1994 cM-26.1 s339

Instalments

340(1) A council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Tax becomes debt to municipality

348 Taxes due to a municipality

- (a) are an amount owing to the municipality,
- (b) are recoverable as a debt due to the municipality,
- (c) take priority over the claims of every person except the Crown, and
- (d) are a special lien
 - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a clean energy improvement tax, a local improvement tax or a community aggregate payment levy, or
 - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax



BYLAW No. 23-939 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2023 taxation year.

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on March 28, 2023; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipal District of Greenview No. 16 for 2023 total \$175,104,140; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$64,029,856 and the balance of \$111,074,284 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)

Residential/Farmland	\$ 2,648,582
Non-Residential	<u>\$ 27,089,081</u>
	\$ 29,737,663

Opted Out School Boards

Residential/Farmland	\$ 81,639
Non-Residential	<u>\$ 810</u>
	\$ 82,449

Requisition Allowance MGA (359(2))

\$ 150,000

Seniors Foundation

\$ 4,914,817

Designated Industrial Properties Requisition

\$ 1,054,422

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

Residential/Farmland	\$	849,283,690
Residential Municipal Only	\$	4,623,170
Residential Grande Cache	\$	300,270,260
Residential Grande Cache Municipal Only	\$	4,263,100
DIP Residential/Farmland	\$	18,320
Non-Residential	\$	249,356,130
Non-Residential Municipal Only	\$	2,082,110
Non-Residential Grande Cache	\$	121,697,920
Machinery & Equipment	\$	46,933,930
DIP Non-Residential	\$	7,396,601,210
DIP Machinery & Equipment	\$	6,620,232,040
DIP Power Generation	\$	<u>117,489,260</u>
Total Taxable Assessment	\$	15,712,851,140

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as “Tax Bylaw 2023.”

2. AUTHORIZATION

2.1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	\$ 2,132,849	\$ 853,925,180	2.4977
Residential Grande Cache	\$ 2,184,966	\$ 304,533,360	7.1748
Non-Residential	\$ 106,756,470	\$ 14,554,392,600	7.3350
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	\$ 411,528	\$ 421,968,180	0.9753
ASFF/Opted-Out School Boards			
Residential/Farmland	\$ 2,730,221	\$ 1,149,572,270	2.3750
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Designated Industrial Properties	\$ 1,054,422	\$ 14,134,322,510	0.0746

- 2.2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.

3. DUE DATES

- 3.1. Non-Residential taxes are due and payable on June 30th, 2023.
- 3.2. Residential/Farmland taxes are due and payable on November 15th, 2023.

4. PENALTIES

- 4.1. In the event of any current taxes remaining unpaid for Non-Residential after June 30th, 2023, there shall be levied a penalty of 8%, on July 1st, 2023.
- 4.2. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2023, there shall be levied a penalty of 8%, November 16, 2023.
- 4.3. In the event of any current taxes remaining unpaid after December 31st, 2023, there shall be levied a penalty of 10% on January 1st, 2024.
- 4.4. In the event of any arrear's taxes remaining unpaid after December 31st, 2023, there shall be levied a penalty of 18% on January 1st, 2024, and in each succeeding year thereafter, so long as the taxes remain unpaid.

5. INDEMNIFICATION

- 5.1. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

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- 6.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

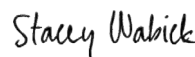
Read a first time this 11th day of April, 2023.

Read a second time this 25th day of April, 2023.

Read a third time this 25th day of April, 2023.



REEVE



CHIEF ADMINISTRATIVE OFFICER

STATEMENT OF ACCOUNT

MD of Greenview
4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued: July 04, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 319350

Owners:

[REDACTED]

Property Address:

Legal Description: 06629 LINEAR A70Z0
PT 00 000 00 00
WELL

District(s): Ambulance
Alberta School Foundation
Linear

Linc #:

Zone: EPPL

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

Assessment Code	Description	Amount
590	CPA- WELLS	\$34,900.00
Total Assessment:		\$34,900.00

ACCOUNT BALANCE

Year	Tax Amount	Interest/Penalty	Total Balance
2023	\$367.99	\$0.00	\$367.99
2022	\$0.00	\$0.00	\$0.00
2021	\$0.00	\$0.00	\$0.00
2020	\$0.00	\$0.00	\$0.00
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

Year	Tax Levy	Supplemental Taxation	Penalty	Adjustment	Payment	Installments Not Yet Due	Balance
2023	\$391.82	\$0.00	\$0.00	\$0.00	(\$23.83)	\$0.00	\$367.99
2022	\$377.25	\$0.00	\$585.35	\$0.00	(\$962.60)	\$0.00	\$0.00
2021	\$347.44	\$0.00	\$159.94	\$0.00	(\$507.38)	\$0.00	\$0.00
2020	\$353.26	\$0.00	\$77.73	\$0.00	(\$430.99)	\$0.00	\$0.00
2019 and prior	\$458.01	\$0.00	\$36.64	\$0.00	(\$494.65)	\$0.00	\$0.00
							\$367.99

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Feb 05/2019	Owner: [REDACTED]	\$0.00	\$0.00
Mar 04/2019	Assessment \$40,870	\$0.00	\$0.00
Apr 25/2019	Annual Levy 2019	\$458.01	\$458.01
Jul 01/2019	Penalty	\$36.64	\$494.65
Jan 01/2020	Penalty	\$49.47	\$544.12
Jan 28/2020	Arrears Letter Printed	\$0.00	\$544.12
Jan 30/2020	Arrears Letter Printed	\$0.00	\$544.12
Mar 05/2020	Assessment \$33,020	\$0.00	\$544.12
Apr 22/2020	Arrears Letter Printed	\$0.00	\$544.12
Apr 22/2020	Arrears Letter Printed	\$0.00	\$544.12
May 21/2020	Annual Levy 2020	\$353.26	\$897.38
Oct 01/2020	Penalty	\$28.26	\$925.64
Dec 02/2020	Arrears Letter Printed	\$0.00	\$925.64
Jan 01/2021	Penalty	\$89.04	\$1,014.68
Jan 01/2021	Penalty	\$43.10	\$1,057.78
Feb 11/2021	Arrears Letter Printed	\$0.00	\$1,057.78
Feb 18/2021	Arrears Letter Printed	\$0.00	\$1,057.78
Feb 26/2021	Assessment \$33,330	\$0.00	\$1,057.78
Apr 28/2021	Arrears Letter Printed	\$0.00	\$1,057.78
Jun 09/2021	Annual Levy 2021	\$347.44	\$1,405.22
Oct 01/2021	Penalty	\$27.80	\$1,433.02
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,433.02
Nov 29/2021	Arrears Letter Printed	\$0.00	\$1,433.02
Jan 01/2022	Penalty	\$50.74	\$1,483.76
Jan 01/2022	Penalty	\$166.62	\$1,650.38
Feb 08/2022	Arrears Letter Printed	\$0.00	\$1,650.38
Mar 02/2022	Assessment \$34,050	\$0.00	\$1,650.38
Apr 06/2022	Arrears Letter Printed	\$0.00	\$1,650.38
Apr 26/2022	Arrears Letter Printed	\$0.00	\$1,650.38
May 11/2022	Annual Levy 2022	\$377.25	\$2,027.63
Jul 01/2022	Penalty	\$30.18	\$2,057.81
Jan 01/2023	Penalty	\$40.74	\$2,098.55
Jan 01/2023	Penalty	\$297.07	\$2,395.62
Feb 28/2023	Assessment \$34,900	\$0.00	\$2,395.62
Apr 19/2023	Arrears Letter Printed	\$0.00	\$2,395.62
May 17/2023	Annual Levy 2023	\$391.82	\$2,787.44
Jun 30/2023	Cash Receipt	(\$2,419.45)	\$367.99
Total Outstanding July 04, 2023			\$367.99



REQUEST FOR DECISION

SUBJECT:	Request to Waive Penalties - tax roll 103025		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2023	CAO: SW	MANAGER: CG
DEPARTMENT:	FINANCE	DIR: EK	PRESENTER: SW
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Section 341 & 347(1) of the Municipal Government Act

Council Bylaw/Policy (cite) – Bylaw 23-939

RECOMMENDED ACTION:

MOTION: That Council take no action on the request to waive July 1, 2022, penalties in the amount of \$1,010.56 on tax roll 103025.

BACKGROUND/PROPOSAL:

Administration has received an email requesting the penalties of July 1, 2022, in the amount of \$1,010.56 be waived because the taxpayer had made an effort to pay the property taxes on June 30, 2022, through their online banking.

The taxpayer processed installments from three separate accounts to cover the taxes by the non-residential property tax deadline. A screenshot shows that the taxpayer entered the last transaction on June 30, 2022. However, the last two transactions missed the bank's cut-off and were not processed until July 4.

A tax payment is deemed received by a municipality on the date of postmark on the envelope if sent by mail. For digital payments, that postmark is the bank run date.

Both financial institutions used by the taxpayer have disclaimers that payments to third parties may require two or more business days for completion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will have upheld the MGA and Council's bylaw and will have treated all taxpayers equally.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to waive the penalties however, Administration does not recommend this action as Council would have to waive penalties for all taxpayers if they do not get payment processed before their bank's daily cut-off.

FINANCIAL IMPLICATION:

There are no costs to the proposed motion. The alternative motion would have a cost of \$1,016.56 to write off the penalty.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will send a letter to the Taxpayer advising of Council's decision.

ATTACHMENT(S):

- Request from Taxpayer
- MGA 341 & 347(1)
- Bylaw 23-939
- EDI Transactions
- CU and CIBC Disclaimers

From: [REDACTED]
To: [Shelly Wiebe](#)
Subject: Re: scan_shellywiebe_2023-06-13-14-47-37.pdf
Date: Friday, June 30, 2023 5:28:19 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening Shelly,

Can I request an update on interest and penalties reversal for our property taxes roll#103025 as discussed above on 13th June 2023.
Your attention to this matter is greatly appreciated!!!

Kind regards

[REDACTED]

'We value your feedback and suggestions which are valuable to the development of our facilities and operations!'

This message is intended only for the use of the addressee and may contain information that is privileged and confidential. If you are not the intended recipient or the employee responsible for delivering the message to the intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately. Thank you.

On Tue, Jun 13, 2023 at 4:12 PM grovegolf [REDACTED] > wrote:
Here's the attachment as requested!

[REDACTED]

'We value your feedback and suggestions which are valuable to the development of our facilities and operations!'

This message is intended only for the use of the addressee and may contain information that is privileged and confidential. If you are not the intended recipient or the employee responsible for delivering the message to the

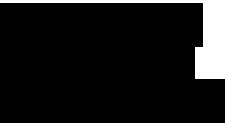
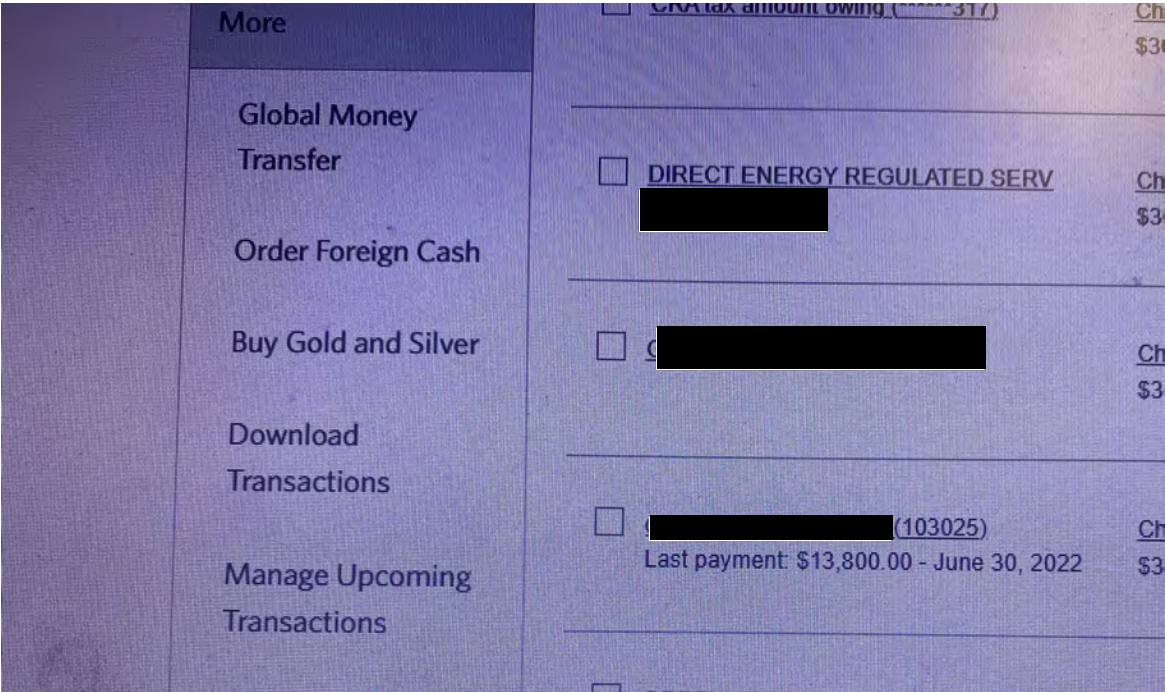
intended recipient, you are hereby notified that any dissemination of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately. Thank you.

On Tue, Jun 13, 2023 at 3:28 PM grovegolf <[REDACTED]> wrote:
Hello Shelly

Please see the payment date as 30th June 2022 from our bank account.

The second payment of \$4638 was paid on Friday 30th June but processed by Servus Credit Union on July 4th which was a Monday.

We made a lot of effort to pay this bill on 30th June and will appreciate a credit for interest charges on the account. Being a small golf course every dollar matters to us so we can function effectively and pay staff.



On Tue, Jun 13, 2023 at 2:55 PM Shelly Wiebe <Shelly.Wiebe@mdgreenview.ab.ca> wrote:

Here is the bank transactions proving dates we received funds.

Thanks

Shelly

Shelly Wiebe

Taxation/Assessment Coordinator & Reception Supervisor

Municipal District of Greenview No. 16 | 4806 36 Ave. Valleyview, Alberta T0H 3N0

Tel: [780-524-7600](tel:780-524-7600) | Fax: [780-524-4307](tel:780-524-4307) | Toll Free: [888-524-7601](tel:888-524-7601) | 24/7 Dispatch:
[866-524-7608](tel:866-524-7608) | Direct: [780-524-6083](tel:780-524-6083)

mdgreenview.ab.ca | Follow us on Twitter [@mdofgreenview](https://twitter.com/mdofgreenview)



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(2) A person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment.

(3) When an agreement under subsection (2) is made, the tax notice, or a separate notice enclosed with the tax notice, must state

- (a) the amount and due dates of the instalments to be paid in the remainder of the year, and
- (b) what happens if an instalment is not paid.

1994 cM-26.1 s340

Deemed receipt of tax payment

341 A tax payment that is sent by mail to a municipality is deemed to have been received by the municipality on the date of the postmark stamped on the envelope.

1994 cM-26.1 s341

Receipt for payment of taxes

342 When taxes are paid to a municipality and the person who paid the tax requests a receipt, the municipality must provide a receipt.

RSA 2000 cM-26 s342;2017 c13 s1(30);2021 c22 s4

Application of tax payment

343(1) A tax payment must be applied first to tax arrears.

(2) If a person does not indicate to which taxable property or business a tax payment is to be applied, a designated officer must decide to which taxable property or business owned by the taxpayer the payment is to be applied.

1994 cM-26.1 s343

Penalty for non-payment in current year

344(1) A council may by bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than 30 days after the tax notice is sent out.

1994 cM-26.1 s344

Penalty for non-payment in other years

345(1) A council may by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than January 1 of the year following the year in which the tax was imposed or any later date specified in the bylaw.

1994 cM-26.1 s345

Penalties

346 A penalty imposed under section 344 or 345 is part of the tax in respect of which it is imposed.

1994 cM-26.1 s346

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

(2) A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.

1994 cM-26.1 s347

Tax becomes debt to municipality

348 Taxes due to a municipality

- (a) are an amount owing to the municipality,
- (b) are recoverable as a debt due to the municipality,
- (c) take priority over the claims of every person except the Crown, and
- (d) are a special lien
 - (i) on land and any improvements to the land, if the tax is a property tax, a community revitalization levy, a special tax, a clean energy improvement tax, a local improvement tax or a community aggregate payment levy, or
 - (ii) on goods, if the tax is a business tax, a community revitalization levy, a well drilling equipment tax, a community aggregate payment levy or a property tax



BYLAW No. 23-939 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2023 taxation year.

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on March 28, 2023; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipal District of Greenview No. 16 for 2023 total \$175,104,140; and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$64,029,856 and the balance of \$111,074,284 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)

Residential/Farmland	\$ 2,648,582
Non-Residential	<u>\$ 27,089,081</u>
	\$ 29,737,663

Opted Out School Boards

Residential/Farmland	\$ 81,639
Non-Residential	<u>\$ 810</u>
	\$ 82,449

Requisition Allowance MGA (359(2))

\$ 150,000

Seniors Foundation

\$ 4,914,817

Designated Industrial Properties Requisition

\$ 1,054,422

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

Residential/Farmland	\$	849,283,690
Residential Municipal Only	\$	4,623,170
Residential Grande Cache	\$	300,270,260
Residential Grande Cache Municipal Only	\$	4,263,100
DIP Residential/Farmland	\$	18,320
Non-Residential	\$	249,356,130
Non-Residential Municipal Only	\$	2,082,110
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Read a third time this 25th day of April, 2023.



REEVE



CHIEF ADMINISTRATIVE OFFICER

Amount

Run Date:

06/29/22 EBP-CU

07/04/22 EBP-CU

07/04/22 EDI-10
07/04/22 EDI-10
07/04/22 EDI-10

TRACING VENDOR REPORT

VENDOR NO:2354 VENDOR NAME: GREENVIEW 16, MD - PROP TAX

RUN

DATE:07/05/22

RUN TIME:08:26:33

VENDOR-ACCOUNT	AMOUNT	MEMBER-NAME	TRACE	TXN-
DATE SOURCE				
00000000000000392200	11616.44			
0003PASIBT0000000000005598799	06/29/22	EDI-3		
00000000000000304645	168.07		22016600	06/30/22
EBP-CU				
000000000000001319000	600.00		713401300	06/30/22
EBP-CU				
000000000000001321000	600.00		853401400	06/30/22
EBP-CU				
00000000000000909000	238.07		952402	06/30/22 EBP-CU
00000000000000985000	193.37		952592	06/30/22 EBP-CU
000000000000001234000	177.61	K	953360	06/30/22 EBP-CU
00000000000000906000	175.48		151442600	07/01/22 EBP-
CU				
00000000000000317232	382.61		966734	07/01/22 EBP-CU
00000000000000037001	500.00		98317085	
07/02/22 EBP-219				
00000000000000147108	29.83		98314348	07/03/22
EBP-219				
00000000000000147110	33.66		98314349	07/03/22
EBP-219				
00000000000000147107	29.83		98338655	07/03/22
EBP-219				
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CU				
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EDI-614				
00000000000000040378	3088.42		98362369	
07/04/22 EBP-219				
00000000000000103025	4638.00		173178700	07/04/22
EBP-CU				
00000000000000309346	200.00		0001758550NET-181715-210393	
07/04/22 EDI-1				
00000000000000299235	120.00		000269167455	07/04/22
EDI-2				
000000000000001256002	150.00		000301129	07/04/22 EDI-3
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000000000000005051000	200.00		000307228	07/04/22
EDI-3				
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07/04/22 EDI-4				

0000000000000000039103	994.65	[REDACTED]	0004Q7U9A2R	07/04/22
EDI-4				
000000000000000005175000	400.00	[REDACTED]	0004QX#008R	07/04/22 EDI-4
00000000000000000198000	100.00	[REDACTED]	0010106587	07/04/22
EDI-10				
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EDI-10				
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10				
000000000000000001176000	220.55	[REDACTED]	0010110196	07/04/22
EDI-10				
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EDI-10				
000000000000000000790000	200.00	[REDACTED]	0010120995	07/04/22 EDI-10
000000000000000000286000	250.00	[REDACTED]	0010129951	07/04/22
EDI-10				
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000000000000000000621000	215.00	[REDACTED]	0010138882	07/04/22 EDI-10
000000000000000000459000	200.00	[REDACTED]	0010174418	07/04/22 EDI-10
000000000000000000103025	13800.00	[REDACTED]	0010206069	07/04/22
EDI-10				
000000000000000001230000	500.00	[REDACTED]	0010218212229999	07/04/22
EDI-10				
000000000000000000910000	178.89	[REDACTED]	0010224812	07/04/22
EDI-10				
000000000000000000593000	182.09	[REDACTED]	0010225317	07/04/22 EDI-10
000000000000000003011000	400.00	[REDACTED]	0010225933	07/04/22 EDI-10
0VEND@ 07/05/22 ERTV		[REDACTED]		PAGE: 2

TRACING VENDOR REPORT

VENDOR NO:2354 VENDOR NAME: GREENVIEW 16, MD - PROP TAX
DATE:07/05/22

RUN

RUN TIME:08:26:33

VENDOR-ACCOUNT	AMOUNT	MEMBER-NAME	TRACE	TXN-
DATE SOURCE				
000000000000000000619000	120.53	[REDACTED]	0010226681	07/04/22 EDI-10
000000000000000000724000	125.00	[REDACTED]	0010237571	07/04/22 EDI-10
000000000000000000583000	136.32	[REDACTED]	0010250910	07/04/22 EDI-
10				
000000000000000000288000	200.00	[REDACTED]	0010253102	07/04/22
EDI-10				

SOURCE	ITEMS	AMOUNT
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MAIL	0	0.00
CCIN	0	0.00
EDI	33	40828.10
EBP	15	10954.95

TOTAL 48 \$ 51783.05

EBP/EDI Source Code Name:

1: BMO	2: SCOTIABANK	3: ROYAL BANK	4: TD CANADA TRUST
6: NATIONAL BANK	10: CIBC	16: HSBC	30: CWB
39: LAURENTIAN	219: ATB	249: INTESA BCI CAN	270: JP MORGAN
275: KOREA EXCHANGE	307: BANK OF CHINA	315: CTC BANK	320: PRESIDENTS CHBK
338: CAN TIRE BANK	355: SHINHAN BANK	374: MOTUS BANK	509: CANADA TRUST
540: MANULIFE	614: TANGERINE BANK	621: PEOPLES TRUST	815: DESJARDINS
828: ON CREDIT UNION	831: CAISSE POP NB	837: MERIDIAN CU	842: ALTERNA CU
879: MB CREDIT UNION	889: SK CREDIT UNION	899: AB CREDIT UNION	

To: GREENVIEW 16, MD - PROP TAX Attention: FINANCE DEPARTMENT

For inquiries, Please contact Electronic Payments Dept., Central 1 CU
at (604)730-6331 or toll free 1-800-661-6813 Ext.6331

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TRACING VENDOR REPORT

VENDOR NO:2354 VENDOR NAME: GREENVIEW 16, MD - PROP TAX

RUN

DATE:06/30/22

RUN TIME:08:30:22

VENDOR-ACCOUNT DATE SOURCE	AMOUNT	MEMBER-NAME	TRACE	TXN-
000000000000000000186322	966.59		98127790	
06/29/22 EBP-219				
000000000000000000654000	200.00		98132433	
06/29/22 EBP-219				
000000000000000000317452	1269.35		98141810	06/29/22 EBP-219
00000000000000000037708	3671.20		98144482	06/29/22 EBP-219
000000000000000000931000	250.00		98144805	06/29/22 EBP-219
00000000000000000037740	1966.38		98161094	06/29/22 EBP-219
000000000000000000319031	173658.18		98161291	06/29/22 EBP-219
00000000000000000039013	32.50		262201101	06/29/22 EBP-CU
000000000000000000151347	359.71		301634801	06/29/22 EBP-CU
000000000000000000310355	3107.77		511955000	06/29/22 EBP-CU
000000000000000000308483	225.68		7128284	06/29/22 EBP-CU
000000000000000000103025	7500.00		853360100	06/29/22 EBP-CU
0000000000000000001017000	540.00		925207	06/29/22 EBP-CU
0000000000000000006001000	28669.76		759608	06/29/22 EBP-831
000000000000000000317280	0.39		0001592483	NET-181334-210393
06/29/22 EDI-1				
000000000000000000189298	1308.22		000300393	06/29/22 EDI-3
000000000000000000175000	2434.22		000302825	06/29/22 EDI-3
0000000000000000005038000	300.00		000304702	06/29/22 EDI-3
0000000000000000004502016	200.00		000307144	06/29/22 EDI-3
00000000000000000037477	1587.87		0004A9A9U8R	06/29/22 EDI-4
000000000000000000318121	250.00		0004H4A8Z5R	06/29/22 EDI-4
0000000000000000001051000	5872.17		0004K4J9H2R	06/29/22 EDI-4
000000000000000000308620	193.54		0010115724	06/29/22 EDI-10
000000000000000000309348	1972.80		0010125863	06/29/22 EDI-10
000000000000000000309088	1012.37		0010130265	06/29/22 EDI-10
000000000000000000317225	847.73		0010139253	06/29/22 EDI-10

00000000000000300000	1841.76	[REDACTED]	0010211808	06/29/22
EDI-10				
00000000000000904000	67.17	[REDACTED]	0010218010377238	06/29/22 EDI-10
000000000000003032000	66.62	[REDACTED]	0010230639	06/29/22
EDI-10				
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EDI-10				
000000000000001040001	3102.98	[REDACTED]	0001930887822181	
06/30/22 EDI-1				
000000000000000367000	6149.62	[REDACTED]	0001930921222181	
06/30/22 EDI-1				
000000000000001040000	1159.50	[REDACTED]	0001930956022181	
06/30/22 EDI-1				
000000000000000318689	63.71	[REDACTED]	0001930999122181	
06/30/22 EDI-1				

SOURCE	ITEMS	AMOUNT
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MAIL	0	0.00
CCIN	0	0.00
EDI	20	28579.60
EBP	14	222417.12

TOTAL	34	\$ 250996.72
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EBP/EDI Source Code Name:

1: BMO	2: SCOTIABANK	3: ROYAL BANK	4: TD CANADA TRUST
6: NATIONAL BANK	10: CIBC	16: HSBC	30: CWB
39: LAURENTIAN	219: ATB	249: INTESA BCI CAN	270: JP MORGAN
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To: GREENVIEW 16, MD - PROP TAX Attention: FINANCE DEPARTMENT

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deny access to an Account, some or all of the Services under certain circumstances, including but not limited to:

- i. If, in our judgment, any activities related to your access to and use of the Services are illegal or fraudulent; or
 - ii. If, in our judgment, access to your Account(s) through the Services is being performed fraudulently or without your consent.
- g. **Effective Date of Transactions:** You acknowledge that Servus will process the Transactions requested electronically as quickly as reasonably possible. You acknowledge that Transactions involving bill payments or transfers to Third Parties may require two or more Business Days for completion.

PART C: PROVISIONS FOR ONLINE BANKING ONLY

14. **Declining Your Instructions:** When using Online Banking, you agree that we may decline to act on an Instruction if we suspect that the Instructions are not from you, are inaccurate or unclear, have not been properly authorized by you, or are provided by you for some illegal or improper purpose. We will not be liable if we decline to act on an Instruction in these circumstances.

15. **Credit Card Transfers:** All transfers of funds from your CIBC credit card Account to another Account using Online Banking and all bill payments from your CIBC credit card Account using Online Banking are treated as cash advances under the CIBC Cardholder Agreement.

16. **Merchant Disputes:** If you pay bills using Online Banking, you must settle directly with the merchant any disputes or claims you may have. We have no responsibility for any problems or disputes with merchants, including if a merchant does not credit you for a bill payment, refund any amount to you, imposes any additional charges on you (such as late fees or interest penalties), or takes any other actions.

17. **Bill Payment:** Although your Online Banking bill payment will be withdrawn from the Account you select on the date you instruct us to make the bill payment, you acknowledge that not all merchants treat payments as being received as of that date. You should give bill payment Instructions several business days in advance of the date on which you wish a bill payment to be effective. We will not be responsible for processing delays by merchants and any Losses resulting from merchants' processing delays or your own delays in making a bill payment.

STATEMENT OF ACCOUNT

MD of Greenview
4806 - 36 Avenue, P.O. Box 1079
Valleyview, Alberta
T0H 3N0

Date Issued: July 03, 2023

Issued To:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Roll #: 103025

Owners:

[REDACTED]

Property Address: 7223AC TWP RD 701A

Legal Description: 2 1 1224802
SE 10 070 07 06
GROVEDALE GOLF CLUB

District(s): Ambulance
Alberta School Foundation
Hospital-Grande Prairie
Nursing-Grande Prairie
Peace Wapiti #33
Seniors-Grande Spirit
GP Regional Catholic

Linc #: 35467943

Frontage: Lot 139.56 Acres

Zone: REC

LOCAL IMPROVEMENTS

PROPERTY ASSESSMENT

Taxation Year: 2023

<u>Assessment Code</u>	<u>Description</u>	<u>Amount</u>
200	COMMERCIAL IMPR/SITE	\$1,308,930.00
Total Assessment:		\$1,308,930.00

ACCOUNT BALANCE

<u>Year</u>	<u>Tax Amount</u>	<u>Interest/Penalty</u>	<u>Total Balance</u>
2023	\$7,608.71	\$0.00	\$7,608.71
2022	\$0.00	\$0.00	\$0.00
2021	\$0.00	\$0.00	\$0.00
2020	\$0.00	\$0.00	\$0.00
2019 and prior	\$0.00	\$0.00	\$0.00

TRANSACTION SUMMARY

<u>Year</u>	<u>Tax Levy</u>	<u>Supplemental Taxation</u>	<u>Penalty</u>	<u>Adjustment</u>	<u>Payment</u>	<u>Installments Not Yet Due</u>	<u>Balance</u>
2023	\$14,597.58	\$0.00	\$0.00	\$0.00	(\$6,988.87)	\$0.00	\$7,608.71
2022	\$12,631.99	\$0.00	\$2,321.17	\$0.00	(\$14,953.16)	\$0.00	\$0.00
2021	\$11,374.09	\$0.00	\$896.00	(\$174.12)	(\$12,095.97)	\$0.00	\$0.00
2020	\$11,586.28	\$0.00	\$2,035.13	(\$1,825.88)	(\$11,795.53)	\$0.00	\$0.00
2019 and prior	\$208,407.64	\$0.00	\$16,780.88	(\$4,135.28)	(\$221,053.24)	\$0.00	<u>\$0.00</u>
							\$7,608.71

TRANSACTIONS

September 10, 2015 - July 03, 2023

<u>Transaction Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
Sep 10/2015	Owner: [REDACTED]	\$0.00	\$0.00
Sep 10/2015	Owner: [REDACTED]	\$0.00	\$0.00
Mar 02/2016	Assessment \$1,003,650	\$0.00	\$0.00
May 06/2016	Annual Levy 2016	\$11,366.64	\$11,366.64
Jun 27/2016	Cash Receipt	(\$11,366.64)	\$0.00
Mar 01/2017	Assessment \$1,010,530	\$0.00	\$0.00
May 01/2017	Annual Levy 2017	\$12,302.80	\$12,302.80
Jul 01/2017	Penalty	\$984.22	\$13,287.02
Dec 31/2017	Penalty	\$1,328.70	\$14,615.72
Jan 11/2018	Arrears Letter Printed	\$0.00	\$14,615.72
Feb 08/2018	Arrears Letter Printed	\$0.00	\$14,615.72
Mar 01/2018	Assessment \$1,020,500	\$0.00	\$14,615.72
Apr 25/2018	Arrears Letter Printed	\$0.00	\$14,615.72
Apr 26/2018	Annual Levy 2018	\$11,526.44	\$26,142.16
Apr 30/2018	Arrears Letter Printed	\$0.00	\$26,142.16
Jul 01/2018	Penalty	\$922.12	\$27,064.28
Aug 23/2018	Cash Receipt	(\$6,000.00)	\$21,064.28
Aug 27/2018	Cash Receipt	(\$3,400.00)	\$17,664.28
Dec 31/2018	Penalty	\$1,244.86	\$18,909.14
Dec 31/2018	Penalty	\$938.83	\$19,847.97
Jan 11/2019	Arrears Letter Printed	\$0.00	\$19,847.97
Feb 11/2019	Arrears Letter Printed	\$0.00	\$19,847.97
Mar 04/2019	Assessment \$1,060,250	\$0.00	\$19,847.97
Mar 29/2019	Arrears Letter Printed	\$0.00	\$19,847.97
Apr 09/2019	Tax Notification	\$75.00	\$19,922.97
Apr 25/2019	Annual Levy 2019	\$11,798.57	\$31,721.54
Jul 01/2019	Penalty	\$943.89	\$32,665.43
Jul 03/2019	Tax Certificate	\$0.00	\$32,665.43
Nov 16/2019	Penalty	\$6.00	\$32,671.43
Dec 31/2019	Cash Receipt	(\$19,847.97)	\$12,823.46
Jan 01/2020	Penalty	\$1,282.35	\$14,105.81
Jan 28/2020	Arrears Letter Printed	\$0.00	\$14,105.81
Jan 30/2020	Arrears Letter Printed	\$0.00	\$14,105.81
Mar 05/2020	Assessment \$1,090,740	\$0.00	\$14,105.81
Apr 22/2020	Arrears Letter Printed	\$0.00	\$14,105.81
Apr 22/2020	Arrears Letter Printed	\$0.00	\$14,105.81
May 21/2020	Annual Levy 2020	\$11,586.28	\$25,692.09
May 28/2020	Tax Notification	\$0.00	\$25,692.09
Jul 14/2020	Cash Receipt	(\$1,000.00)	\$24,692.09
Jul 17/2020	Cash Receipt	(\$1,000.00)	\$23,692.09

Aug 07/2020	Cash Receipt	(\$3,000.00)	\$20,692.09
Sep 04/2020	Cash Receipt	(\$1,000.00)	\$19,692.09
Sep 23/2020	Cash Receipt	(\$9,000.00)	\$10,692.09
Oct 01/2020	Penalty	\$752.78	\$11,444.87
Dec 02/2020	Arrears Letter Printed	\$0.00	\$11,444.87
Dec 30/2020	Suspense	(\$2,000.00)	\$9,444.87
Dec 31/2020	Cash Receipt	(\$9,618.99)	(\$174.12)
Feb 26/2021	Assessment \$1,099,190	\$0.00	(\$174.12)
Jun 09/2021	Annual Levy 2021	\$11,374.09	\$11,199.97
Oct 01/2021	Penalty	\$896.00	\$12,095.97
Nov 29/2021	Arrears Letter Printed	\$0.00	\$12,095.97
Nov 29/2021	Arrears Letter Printed	\$0.00	\$12,095.97
Jan 01/2022	Penalty	\$1,209.60	\$13,305.57
Feb 08/2022	Arrears Letter Printed	\$0.00	\$13,305.57
Mar 02/2022	Assessment \$1,148,070	\$0.00	\$13,305.57
Apr 06/2022	Arrears Letter Printed	\$0.00	\$13,305.57
Apr 26/2022	Arrears Letter Printed	\$0.00	\$13,305.57
May 11/2022	Annual Levy 2022	\$12,631.99	\$25,937.56
Jun 29/2022	Cash Receipt	(\$7,500.00)	\$18,437.56
Jul 01/2022	Penalty	\$1,010.56	\$19,448.12
Jul 04/2022	Cash Receipt	(\$13,800.00)	\$5,648.12
Jul 04/2022	Cash Receipt	(\$4,638.00)	\$1,010.12
Jan 01/2023	Penalty	\$101.01	\$1,111.13
Feb 28/2023	Assessment \$1,308,930	\$0.00	\$1,111.13
Apr 19/2023	Arrears Letter Printed	\$0.00	\$1,111.13
May 17/2023	Annual Levy 2023	\$14,597.58	\$15,708.71
Jun 26/2023	Cash Receipt	(\$3,200.00)	\$12,508.71
Jun 27/2023	Cash Receipt	(\$1,200.00)	\$11,308.71
Jun 29/2023	Cash Receipt	(\$3,700.00)	\$7,608.71
Total Outstanding July 03, 2023			\$7,608.71



REQUEST FOR DECISION

SUBJECT: **Follow Up Actions From RMA District 4**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	July 25, 2023	CAO: MANAGER:
DEPARTMENT:	CAO SERVICES	DIR: PRESENTER:
STRATEGIC PLAN:	Governance	LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council review the “Chair and Vice Chair Roles and Responsibilities” and provide comments back to the committee before the August 11, 2023, District 4 Meeting.

MOTION: That Council review the “District 4 Bylaw” and provide comments back to the committee before the August 11, 2023, District 4 Meeting.

BACKGROUND/PROPOSAL:

At the RMA District 4 meeting held on February 10, 2023, there were some motions made that requires follow up actions from each RMA District 4 member.

Administration is bringing forward these motions for Councils review, and a chance to provide feedback to the district 4 Committee before the August 11, 2023 Meeting.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that Council will be informed of the processes of the district 4 Committee and can provide insight before these processes are finalized.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or deny the recommended motions.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

Using that framework outline the proposed level of public engagement associated with the recommended action.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will provide any comments or feedback from Council to the District 4 Committee representatives as requested.

ATTACHMENT(S):

- Roles and Responsibilities Document
- Draft Bylaw

A meeting was held on October 14, 2022 by Zoom at 10:00 A.M.

Attendees:

Tom Burton, RMA District 4 Director and Chair of District 4

Robert Willing, MD of Peace, Reeve and Vice-Chair of District 4

Carolyn Kolebaba, Northern Sunrise County, Reeve

Amber Bean, County of Northern Lights, Reeve

Lisa Wardley, Mackenzie County, Councillor

Absent:

Denise Joudrey, Birch Hills County, Councillor

The discussion of the meeting was to determine what roles and responsibilities the RMA Director, District chair and vice-chair has in regard to the district meetings.

RMA in 2021 held a board Governance review, and recommendation 9 stated: That all districts are encouraged to select a district chair and vice chair through a regular election process and that the chair and vice chair positions be filled by someone other than an RMA district director. District 4 at their February 11, 2022, meeting made motions, to have Tom Burton as the chair and Robert Willing as the vice-chair. These motions were unanimous, and the process continued as before, even though Tom Burton is the RMA District 4 Director. At the August 12, 2022, district meeting it was determined that a committee be developed to draft the roles and responsibilities of the chair and vice-chair. The committee will consist of Tom Burton, Robert Willing, Carolyn Kolebaba, Amber Bean, Lisa Wardley, and Denise Joudrey. The committee was to draft a report of what the roles and responsibilities of the chair and vice-chair will be and bring the report back to the next district meeting for approval. It should also be noted that an honorarium of \$1,000.00 per district meeting, be allotted and split in what form agreed to by the chair and vice-chair.

After discussion the following items are what the committee felt would be appropriate.

- Be a liaison between RMA and the district 4 (Chair, Vice-Chair)
- Be a liaison which the other district chairs (Chair, Vice-Chair if the Chair is the Director)
- Forward any requests that may come from RMA for participation on committees, surveys, invitations for townhalls, or virtual meetings, GoA/GoC announcements, any other articles which may be beneficial for the members (Chair)
- If requests come for participation on a committee and there are more names than positions, then use our resolution for selecting the participants (Chair, Vice-Chair)
- Reach out to the members to seek directions for a Reeves' & CAOs' meeting, either in-person or virtual. If in-person, who is going to host the meeting. If virtual, send a virtual invitation. The purpose of the meeting is to gather feedback on what topics needs to be on the next district meeting. If no such meeting is held, then the chair will take on the responsibility of drafting an agenda (Chair, Vice-Chair)
- Once there has been an agenda drafted, with the location of the hosting municipality's venue, invitations are sent to the premier, different ministers, MPs, MLA, NADC, ARMAA, Alberta Municipalities, MPWA, the presenters of the topics which going to be on the agenda (Chair, Vice-Chair)
- Ensure that the presenters have transportation to and from an airport if they are flying (Chair, Vice-Chair)
- Develop the agenda to accommodate the presenters (Chair)

Try to have the districts concerns on the agenda, before the Ministers, MLAs, MPs vacate the meeting.

Maybe have a meeting separate to the current district meetings, or have an additional day to the district meeting, to just discuss how District 4 could have more of an impact to RMA, other level of governments, and organizations.

- Review the minutes and correct them from the previous meeting (Chair)
- Follow up on the meeting invitations, sometimes this can take multiple times, before a final answer is achieved (Chair)
- Work with the hosting municipality on the requirements of them; venue with broadband capabilities, a podium, microphones for podium or roving, projector and screen, catering requirements with dietary or other restrictions (Chair, Vice-Chair)

Maybe the district needs to invest in equipment.

- Ask the members if there is going to be any resolutions, in memoriam, long service awards (Chair)

Maybe have an agenda item to recognize achievements of district 4 members.

- Maintain a district bank account (Chair)
- Monitor whether a membership fee needs to be discussed at the meeting (Chair)
- If the bank account balance is getting low, develop a fee schedule and have it approved at the meeting (Chair, Vice-Chair)
- Ask if there is going to be a representative and alternate on the MPWA or FCM, and who will cover the participants honorarium and expenses, either the members' municipality or the district (Chair, Vice-Chair)

Are there other organizations that the district should have a representative on, and the selection process for choosing a representative.

- Formulate an agenda package for the district meeting, which may include, the attendees from Government of Alberta (Ministers, MLAs, Deputy Ministers, Assistant Deputy Ministers or other bureaucrats), Representatives from RMA, Alberta Municipalities, NADC, ARMAA, MPWA, Government of Canada (Ministers, MPs, bureaucrats), organizations who are presenting, treasurer's report which include ATB bank account statement, financial statement, RMA Northern Zone District 4 bank account list, account payables, host of the previous district meetings, any resolutions, minutes, any member's business correspondence (Chair)
- Provide follow up from the meeting to whomever (Chair, Vice-Chair)
- Chair the different meeting, and ensure there is professional respectful atmosphere (Chair, Vice-Chair)
- Resolution sessions at the district meeting (Chair, Vice-Chair)
- RMA Resolution Committee (Chair, Vice-Chair if the Chair is also the District Director)

Develop policies/bylaws where it's needed, to allow the operations of the district. The separation of the roles of Director, Chair and Vice-Chair can happen.

Examples are committee appointments, hosting district meetings requirements, resolution process, membership fees, among other possible committees.

The highlighted turquoise colour are discussion points for the district meeting.
Lisa Wardley and Amber Bean will be on the next district meeting agenda to discuss a possible additional day meeting.

The meeting adjourned at 11:45 A.M.

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

A Bylaw of Rural Municipalities of Alberta District 4 in the Province of Alberta for the purposes of administering the Association.

WHEREAS, certain municipalities within Northwestern Alberta have deemed it appropriate to establish an Association dedicated to advocacy of municipal issues, and

WHEREAS, the municipalities have determined that it would be fit and proper to establish a bylaw dedicated to outlining the operational and administrative procedures of the Association,

NOW THEREFORE THE Rural Municipalities of Alberta District 4 ASSOCIATION, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "Rural Municipalities of Alberta District 4-Association Bylaw".

A. Definitions

2. The following terms shall have the associated meanings set forth below.

"Association" shall mean the Rural Municipalities of Alberta District 4 Association;

"Board of Directors" or "Directors" or "Executive" shall mean the Board of Directors of the Association including the Chair, Vice Chair and Director;

"Meeting" shall mean a meeting of the Association at a time, date and place established by the members of the Association'

"Member" shall mean a member of the Association and shall include the following municipalities:

Big Lakes County

Birch Hills County

Clear Hills County

MD of Fairview

County of Grande Prairie

MD of Greenview

Mackenzie County

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

County of Northern Lights

Northern Sunrise County

MD of Opportunity

MD of Peace

Saddle Hills County

MD of Smokey River

MD of Spirit River

“Province” shall mean the Province of Alberta.

“Rural Municipality” shall mean a municipal district created pursuant to the Municipal Government Act, R.S.A. 2000, c. M-26, county, or other special area or specialized municipality within the Province.

“Resolution Policy” shall mean a policy adopted by the Association for the purpose of adopting resolutions to be forwarded to the RMA.

“RMA” means the Rural Municipalities of Alberta.

“Voting Delegates” shall mean an elected official of a member municipality.

B. Membership

3. The Rural Municipalities of Alberta District 4 Association shall be made up of rural municipalities.

Notwithstanding sections 3 above, the Rural Municipalities of Alberta District 4 may, in its sole discretion, allow duly incorporated specialized municipalities to become members of the Association by majority vote at a regular meeting.

4. Any Member wishing to withdraw its membership may do so upon prior written notice to the Board.

C. Membership Fee

5. Annual fees for upcoming year for all Members shall be set by the Association at the August meeting of each year.

6. In each year, the respective membership fee shall be paid to the Association and shall be due and payable by each Member on or before March 1st of each year. The membership fees paid are non-refundable.

D. Meetings of the Association

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

7. The Association shall hold a meeting **on/or by the third Friday of February and the third Friday of August** of each year unless by common consent another date is established by the body of the Association by Resolution. Each meeting shall be called to order at 10:00 a.m. The meeting location for each meeting shall be determined by the Association.

8. Agendas for each meeting shall be distributed to the Chief Administrative Officers by the Secretary/Treasurer of the Association 10 days prior to each Association meeting. Municipal CAO's shall be responsible for the distribution of the agenda to the elected officials within their municipality.

9. Following a call to order by the Chair a rollcall of those present will be conducted to determine if a quorum is present.

10. Quorum for any meeting of the Association shall be constituted by a Voting Delegate representation of fifty per cent (50%) plus one (1) of the member municipalities as defined within Section "A". No business other than the adjournment or termination of a meeting shall be conducted at a meeting at a time while quorum is not present. This included, but is not limited to, elections for Chair and Vice Chair, the acceptance of financial reports or other reports and votes on resolutions that require a quorum.

11. The Association agenda of each meeting of the association shall include the following agenda items:

- i. A financial statement of the association,
- ii. A report by the Chair of the Association
- iii. A report by the Zone 4 representative to the RMA
- iv. A report by the RMA of those items of business and/or advocacy as directed by the Full Membership
- v. Presentations by delegations on issues of interest requested by Association members,
- vi. In the absence of requests from members for presentations by delegations pertaining to issues of concern to the Association the Chair may schedule presentations on issues that the Chair believes will be of interest to the Association Members.

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

E. Election of Directors and Officers

12. At the February meeting an election year of the Association, there shall be an election following nomination and by a vote indicating a clear majority, a Chair, a Vice Chair, and two members of a Resolution Committee.

13. Persons shall be eligible to become a Chair, Vice-Chair or a member of the Resolution Committee of the Association if the individual is a duly elected official of a member Municipality in good standing with the Association.

14. The Chair, Vice-Chair and 2 members of a Resolution Committee shall serve for a term of 2 years to a maximum of 2 terms.

15. A Past Chair or Current Director of the Rural Municipalities of Alberta District 4 shall act as the Returning Officer for the election of Chair of the Association.

- i. At the designated time on the Agenda of the February meeting of each year the Past Chair shall preside over the election of the Chair.
- ii. The Past Chair shall make 3 calls for nomination to the position of Chair before closing the floor to nominations.
- iii. Members nominated for the position of Chair shall each receive 3 minutes to address the Association prior to the election being conducted.
- iv. Election of the Chair and Vice Chair shall be conducted by a show of hands or a secret ballot.
- v. In the case of more than two candidates running for the office of Chair, the two candidates receiving the greatest number of votes in the first round of voting shall run-off for the position of Chair in a second round of voting.
- vi. The Chair is declared elected by simple majority of members present.

16. The Chair of the Association shall, after the election for Chair, conduct the election of the Vice-Chair and Resolutions Committee in the same manner as outlines in paragraph 15.

17. A honorarium of \$1,000.00 per district meeting, be allotted and split in what form agreed to by the chair and vice-chair.

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

18. For the purpose of administering the affairs of the Association the Secretary/Treasurer of the Association shall be a designate officer of the municipality represented by the Chair and shall be appointed by the Chair.

19. The signing authorities of the Association shall be in all cases two of the following three executive members; the Chair, or the Vice-Chair or the Secretary/Treasurer (admin support).

F. Vacancies

20. In the event that a Chair ceases to hold office in his/her own Municipality as the result of a municipal election or disqualification, the Vice-Chair shall be deemed to be the Chair of the Association effective immediately.

21. In the event that both the Chair and Vice Chair cease to hold office in their own Municipalities the Reeve of the Municipality from which the former Chair was an elected representative becomes the Chair of the Association until the Association convenes at its next regularly scheduled meeting to elect a new Chair and Vice-Chair.

22. In the event that a member of the Resolutions Committee ceases to hold office in his/her own Municipality as a result of a municipal election or disqualification a member at-large from a member municipality may be appointed by the Chair as a member of the Resolutions Committee until such time as elections for the Resolutions Committee are conducted by the Association.

23. The Chair and Vice-Chair shall be a member of the Resolutions Committee. The Chair shall, when present, preside at all meetings of the Resolutions Committee. In his/her absence the Vice-Chair shall preside at any such meetings.

G. Resolutions

24. Resolutions shall be adopted by the Association in accordance with the Rural Municipalities of Alberta District 4 Resolutions Policy as adopted by the Association and as amended from time to time.

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

H. Financial Year

25. Unless otherwise established by the Board from time to time, the fiscal year of the Association shall be from the first (1) day of January to the thirty-first (31) day of December of each year.

I. Auditing

26. The books and records of the Association shall be reviewed at least once each year by a duly qualified person which may be an employee of an Association Member. A complete statement of the standing of the books of the Association shall be submitted to the Members at each meeting.

J. Amendment of Bylaws

27. These bylaws may be amended or repealed by simple majority of the votes of the Members provided that notice of such amendments have been circulated to the Members of the Association prior to a regularly scheduled meeting of the Association.

K. Coming into Effect

28. "These bylaws shall come into full force and effect upon approval of the membership and signature of the Chair and one other Director".

_____	_____
Association Chair	Director

Date Approved _____

Resolution: ??

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

Chair Duties & Responsibilities

1. The Chair shall:
 - a. Review and approve the agendas for the Board of Directors Spring and Fall meetings and ensure that the agendas are circulated not less than seven (7) days prior to a meeting.
 - b. Preside over the Board of Directors Spring and Fall meetings.
 - c. Review and approve the agendas for the District Spring and Fall meetings.
 - d. Preside over the District Spring and Fall meetings.
 - e. Represent the RMAD4 on the RMA Resolution Committee during the Spring and Fall Convention resolutions sessions.
 - f. As required, discuss with RMAD4 members, Board of Director members, or RMA Board members, issues of significance relating to the District.

THESE ARE Directly out of the minutes from the meeting will need to be condensed for policy

Chair/Vice Chair Roles:

- Be a liaison between RMA and the district 4 (Chair, Vice-Chair)
- Be a liaison which the other district chairs (Chair, Vice-Chair if the Chair is the Director)
- Forward any requests that may come from RMA for participation on committees, surveys, invitations for townhalls, or virtual meetings, Contact, FCM articles, GoA/GoC announcements, any other articles which may be beneficial for the members (Chair)
- If requests come for participation on a committee and there is more names than positions, then use our resolution for selecting the participants (Chair, Vice-Chair)
- Reach out to the members to seek directions for a Reeves' & CAOs' meeting, either in-person or virtual. If in-person, who is going to host the meeting. If virtual, send a virtual invitation. The purpose of the meeting is to gather feedback on what topics needs to be on the next district meeting. If no such meeting is held, then the chair will take on the responsibility of drafting an agenda (Chair, Vice-Chair)
- Once there has been an agenda drafted, with the location of the hosting municipality's venue, invitations are sent to the premier, different ministers, MPs, MLA, NADC, ARMAA, Alberta Municipalities, MPWA, the presenters of the topics which going to be on the agenda (Chair, Vice-Chair)
- Ensure that the presenters have transportation to and from an airport if they are flying (Chair, Vice-Chair)
- Develop the agenda to accommodate the presenters (Chair)
Try to have the districts concerns on the agenda, before the Ministers, MLAs, MPs vacate the meeting.
Maybe have a meeting separate to the current district meetings, or have an additional day to the district meeting, to just discuss how District 4 could have more of an impact to RMA, other level of governments, and organizations.
- Review the minutes and correct them from the previous meeting (Chair)
- Follow up on the meeting invitations, (Chair)

Rural Municipalities of Alberta (RMA) District 4 ASSOCIATION

- Work with the hosting municipality on the requirements of them; venue with broadband capabilities, a podium, microphones for podium or roving, projector and screen, catering requirements with dietary or other restrictions (Chair, Vice-Chair)
- Ask the members if there is going to be any resolutions, in memoriam, long service awards (Chair)
- Maintain a district bank account (Chair, Vice-Chair)
- Monitor whether a membership fee needs to be discussed at the meeting (Chair)
- If the bank account balance is getting low, develop a fee schedule and have it approved at the meeting (Chair, Vice-Chair)
- Ask if there is going to be a representative and alternate on the MPWA or FCM, and who will cover the participants honorarium and expenses, either the members' municipality or the district (Chair, Vice-Chair)

Are there other organizations that the district should have a representative on, and the selection process for choosing a representative.

- Formulate an agenda package for the district meeting, which may include, the attendees from Government of Alberta (Ministers, MLAs, Deputy Ministers, Assistant Deputy Ministers or other bureaucrats), Representatives from RMA, Alberta Municipalities, NADC, ARMAA, MPWA, Government of Canada (Ministers, MPs, bureaucrats), organizations who are presenting, treasurer's report which include ATB bank account statement, financial statement, RMA Northern Zone District 4 bank account list, account payables, host of the previous district meetings, any resolutions, minutes, any member's business correspondence (Chair)
- Provide follow up from the meeting to whomever (Chair, Vice-Chair)
- Chair the different meeting, and ensure there is professional respectful atmosphere (Chair, Vice-Chair)
- Resolution sessions at the district meeting (Chair, Vice-Chair)
- RMA Resolution Committee (Chair, Vice-Chair if the Chair is also the District Director)

Duties of the Vice-Chair

1. The Vice-Chair shall: a. Assume the duties and responsibilities of the Chair, in their absence.
- b. Be a voting member of the RMAD4 Resolutions Committee

Administrative Support

1. The appointed Chair's municipality shall be responsible for any administrative support required by the Chair or Vice Chair relating to the organization and operations of the RMAD4.



REQUEST FOR DECISION

SUBJECT:	Assessment Review Board Member Appointments		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: CB/WF
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – *MGA s. 454, MGA s. 451.1 (1)*

Council Bylaw/Policy (cite) – Bylaw 13-712

RECOMMENDED ACTION:

MOTION: That Council appoints Darrel Delisle and Roland Cailliou to the Assessment Review Board for a three-year term until the Annual Organizational Meeting in 2026.

BACKGROUND/PROPOSAL:

As per the Municipal Government Act (MGA) s. 454, and s. 454.1 (1) Council must establish and appoint members to the Assessment Review Board in order to hear assessment complaints. Members must also complete the training as prescribed by the minister according to *Matters Relating to Assessment Complaints (MRAC) s.3(3)*.

The Assessment Review Board (ARB) is a quasi-judicial body that hears complaints (appeals) relating to property assessments made by the Municipal District of Greenview and renders decisions based on the evidence presented. The ARB comprises three citizen members, and all must receive training before hearing any appeals.

Mr. Darrel Delisle and Mr. Roland Cailliou have successfully completed the required training to allow for their appointment to the ARB. With the appointment of these two new members, Greenview would officially have four citizen members, which would ensure that Greenview is able to meet the requirements set out in the MGA pertaining to assessment complaints. Members of Council are not eligible to sit on the Assessment Review Board.

While Greenview has not had any official appeals since 2019, we have had several inquiries regarding property tax notices for the 2022 Assessment year.

Bylaw 13-712 states that all members shall be appointed for a three-year term.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview can appropriately deal with assessment complaints if any should arise.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended action; however, Administration does not recommend this because Greenview could not fulfill its obligations.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

Members-at-large will be compensated in accordance with Policy 1008, "Council and Board Member Remuneration."

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will inform the public members of their appointment.

ATTACHMENT(S):

- Training Certificates
- Bylaw 13-712
- MGA s. 454, 454.1(1)

**Appointment of members to local
assessment review board**

454.1(1) A council must

- (a) appoint at least 3 persons as members of the local assessment review board,
- (b) prescribe the term of office of each member appointed under clause (a), and
- (c) prescribe the remuneration and expenses, if any, payable to each member appointed under clause (a).

(2) The council must designate one of the members appointed under subsection (1) as the chair of the local assessment review board and must prescribe the chair's term of office and the remuneration and expenses, if any, payable to the chair.

(3) The chair may delegate to any other member appointed under subsection (1) any of the powers, duties or functions of the chair.

2016 c24 s62



**LAND &
PROPERTY
RIGHTS
TRIBUNAL**

Certificate of Qualification

This is to certify that

Darrel Delisle

has successfully completed the

Assessment Review Board Member Training

on

June 16, 2023

*and is certified according to the Alberta Assessment Complaints Training
Program.*

Susan McRory
Chair

Land and Property Rights Tribunal

Expiry Date: 06/2026



**LAND &
PROPERTY
RIGHTS
TRIBUNAL**

Certificate of Qualification

This is to certify that

Roland Cailliau

has successfully completed the

Assessment Review Board Member Training

on

June 16, 2023

*and is certified according to the Alberta Assessment Complaints Training
Program.*

Susan McRory
Chair

Land and Property Rights Tribunal

Expiry Date: 06/2026

Bylaw 13-712
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

A BYLAW OF THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16, IN THE PROVINCE OF ALBERTA, IN RELATION TO ASSESSMENT REVIEW BOARDS

1 Name

- 1.1 This Bylaw shall be called the “Assessment Review Board Bylaw”.

2 Definitions

- 2.1 Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in the Act.
- 2.2 In this Bylaw, the following definitions shall apply:
- a. “Act” means the *Municipal Government Act of Alberta*, RSA 2000, c.M-26, as amended and regulations passed under that Act;
 - b. “Assessment Review Board” means both the Composite and Local Assessment Review Boards;
 - c. “Assessment Review Board Clerk” means the person appointed to carry out the duties and functions of the clerk of the Assessment Review Board as required under section 455 of the Act and to appoint Members to the Assessment Review Board as delegated by Council.;
 - d. “CARB” means the Composite Assessment Review Board established pursuant to this Bylaw and having the jurisdiction to deal with the complaints arising from the assessment of all properties other than those specifically identified as being within the jurisdiction of a LARB property and such other matters as are set out in the Act as being within the jurisdiction of a CARB;
 - e. “Council” means the Municipal District of Greenview No. 16 Council;
 - f. “Elected Official” means a Councillor duly elected by the electors of a respective municipality in compliance with the rules and regulations of the *Local Authorities Election Act*;
 - g. “Hearing” means the act of hosting a formal meeting by an officially constituted body to listen to evidence and pleadings initiated by a complainant;
 - h. “LARB” means the Local Assessment Review Board established pursuant to this Bylaw having the jurisdiction to deal with the complaints arising from the assessment of residential property containing three (3) or fewer dwelling units,

farmland and such other matters as are set out in the Act as being within the jurisdiction of a LARB;

- i. “Member” means a member of the Assessment Review Board;
- j. “Provincial Member” means a Member of a Composite Assessment Review Board appointed by the Minister; and
- k. “Public Member” means a person appointed by the Assessment Review Board Clerk to be a Member.

3 Establishment and Appointment of the Assessment Review Board

- 3.1 The Assessment Review Board is hereby established.
- 3.2 The Assessment Review Board shall sit in panels to hear complaints as the nature of the complaint may permit or require and such panels shall be composed of:
 - a. when acting as a CARB, one Provincial Member and two Public Members appointed by the Assessment Review Board Clerk;
 - b. when acting as a LARB, three Public members appointed by the Assessment Review Board Clerk;
 - c. when acting as a one member CARB pursuant to the Act, one Provincial Member; or
 - d. when acting as a one member LARB pursuant to the Act, one Public Member appointed by the Assessment Review Board Clerk.
- 3.3 To be eligible to be appointed by the Assessment Review Board Clerk, all Public Members must successfully complete training as prescribed by the Minister.
- 3.4 Members of Council are not eligible to sit on the Assessment Review Board for complaints arising in the Municipal District of Greenview No. 16, but may be appointed by another municipality to its assessment review board in accordance with the other municipality’s process.
- 3.5 If a vacancy on the Assessment Review Board occurs, the Assessment Review Board Clerk may appoint a new Public Member.
- 3.6 Public Members shall be appointed for a three year term and may be re-appointed at the expiration of their term.
- 3.7 A Public Member may resign from the Board at any time on written notice to the Assessment Review Board Clerk.

4 Quorum

- 4.1 Two Public Members of a LARB constitute a quorum.

- 4.2 The Provincial Member and one Public Member constitute a quorum of a CARB.

5 Duties of the Assessment Review Board

- 5.1 The Assessment Review Board shall carry out the duties and responsibilities as set out in the Act.
- 5.2 All Members must vote on matters submitted to the panel of the Board unless otherwise disqualified.
- 5.3 The Board may determine its own procedures and make procedural rules in respect of matters not provided for in this Bylaw.

6 Chairperson

- 6.1 At the first meeting of a panel acting as a LARB, the Members must choose a Chairperson from among themselves.
- 6.2 For a panel acting as a CARB, the Provincial Member must be the Chairperson.
- 6.3 The Chairperson shall:
- a. preside over and be responsible for the conduct of meetings;
 - b. prepare and sign the decision in accordance with the Act.

7 Assessment Review Board Clerk

- 7.1 The Assessment Review Board Clerk must successfully complete training as prescribed by the Minister.
- 7.2 The Assessment Review Board Clerk shall be responsible for all duties imposed on the Assessment Review Board Clerk under the Act, and without limiting the generality of the foregoing, shall:
- a. assist the Board in fulfilling its mandate;
 - b. coordinate the remuneration and expenses payable to each member of the Board;
 - c. in consultation with the Chairperson, set a date, time and location for a hearing and notify all Members of the arrangements for the holding of each hearing and other meetings of the Assessment Review Board in accordance with the provisions of the Act; and
 - d. ensure that the notice period for informing all parties and persons involved is complied with as specified in the Act.

8 Designation of Authority

- 8.1 In accordance with its authority under section 203(1) of the Municipal Government Act, to delegate power, Council hereby delegates its authority to appoint members of the Assessment Review Board to the Assessment Review Board Clerk.

9 Meetings

- 9.1 Meetings shall be held at such time and place as determined by the Assessment Review Board.

10 Payment to the Assessment Review Board

- 10.1 Members shall receive honorariums for adjudicating at formally scheduled Hearings or taking appropriate training. Honorariums shall be paid in accordance with the rates set by Municipal District of Greenview No. 16 for Board and Committee Members.
- 10.2 Provincial Members shall receive reimbursement for all expenses incurred and at the rates prescribed by the Province.

11 Commencement of Appeals

- 11.1 A person may commence an assessment appeal by:
- a. mailing or delivering to the address specified on the assessment or tax notice a complaint in the form set out in the Act and within the time specified in the Act; and
 - b. paying the fee prescribed by Act and as set out in Schedule A to this Bylaw.

12 Severability

- 12.1 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

13 Repeal

- 13.1 Bylaw 11-661 is hereby repealed in its entirety.

14 Interpretation

- 14.1 In this Bylaw, the words “shall” and “must” are to be construed as imperative. The word “may” is to be construed as permissive and empowering.

Read a first time this 29th day of October, 2013.

Read a second time this 26th day of November, 2013.

Read a third time and signed this 26th day of November, 2013.

(Signed original on file)
Reeve

(Signed original on file)
Chief Administrative Officer

Schedule A

Maximum ARB Complaint Registration Fees

Schedule 2
Complaint Fees

Category of Complaint	Complaint Fee
Residential 3 or fewer dwellings and farm land	\$ 50
Residential 4 or more dwellings	\$650
Non Residential	\$650
Business Tax	\$ 50
Tax Notices (other than Business Tax)	\$ 30
Linear property – Power Generation	\$650 per facility
Linear property – other	\$ 50 per LPUID
Equalized Assessment	\$650



REQUEST FOR DECISION

SUBJECT: **3 pt Hitch Implement Caddy**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: July 25, 2023
DEPARTMENT: AGRICULTURE
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: SK
DIR: MH PRESENTER: CG
LEG: SS

RELEVANT LEGISLATION:

Provincial -N/A

Council Bylaw/Policy- N/A

RECOMMENDED ACTION:

MOTION: That Council approve the purchase of 1 (one) implement caddy instead of 2 (two) utility trailers for project AG23002 to be funded from the Agricultural Services 2023 capital budget.

BACKGROUND/PROPOSAL:

Greenview currently has an under-utilized 3-point hitch, Acreage-sized implements within its rental fleet. As part of the 2023 capital budget, Administration requested to purchase trailers to facilitate moving these pieces of equipment. Currently, renters interested in this equipment transport the implements by loading the equipment onto a trailer, which can be done easily at the Agricultural Services yard due to the fact that we have larger equipment to facilitate the process. Many acreage owners do not have large equipment to facilitate unloading from small trailers and if they do, there is a risk of the implement being dropped and damaged, or injury of the rental customer.

When Administration began working to fulfill this capital purchase, shortcomings in the available process to load the trailers caused concern. Through discussion with suppliers regarding the needs required for these trailers, an implement caddy was suggested as an alternative. This caddy can hook onto the equipment, allowing it to be moved from A to B with a truck. There is no lifting, strapping, or chaining to a trailer, improving the safety of Greenview rental clients. The caddy also opens potential use for other equipment that we have for larger tractors without 3-point hitch capability. The caddy is compatible with our seed drill, as it is specifically designed to attach to 3-point hitch equipment. Using the caddy can transform certain pieces of equipment into pull-type equipment rather than being limited to 3-point hitch usage.

The Agricultural Service Board made the following motion at the June 28th, 2023, meeting.

MOTION: 23.06. Moved by: MEMBER RICHARD BROCHU

That the Agricultural Service Board recommend to Council that AG23002 capital item for \$10,000 be increased to \$20,000 for the purchase of 1 (one) implement caddy instead of 2 (two) utility trailers.

Administration has identified additional capital project efficiencies and has incurred underspending in two projects within Ag Services in 2023. As a result of these efficiency measures, the allocated funds within the Capital budget for AG services will be adequate to meet the additional \$10,000 required for AG23002 to proceed with the equipment change.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefits of this recommendation action are a focus on enhancing safety and minimizing equipment damage during loading and unloading operations. By implementing this solution, we can create a safer environment for renters and reduce the risk of harm or accidents.
2. The benefit of implementing the recommended action would bring the advantage of expanding the equipment selection available to our ratepayers. This would provide them with a wider range of options when it comes to choosing the equipment they can utilize for their specific needs.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended action is that we must add a 12v hydraulic pump and reservoir to the unit to hook onto the 3-point hitch equipment while the caddy is hooked to a pickup truck. This will increase functionality by allowing the caddy to lower the implement to the ground before unhooking the caddy from the truck.
2. The disadvantage to the recommended action is that the cost of the caddy is more than the original amount allotted for the trailers.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to cancel the capital project; however, Administration does not recommend this action as with no efficient method of transporting 3 pt hitch equipment, usage of the implements will continue to be infrequent, and the implements are highly sought by ratepayers.

FINANCIAL IMPLICATION:

AG23002 was budgeted for \$10,000 for two trailers, should Council approve the recommended action, the project will increase by \$10,000. This allows for the purchase of the caddy and the 12v hydraulic pump.

Direct Costs: \$20,000 from the 2023 Greenview Capital budget

Ongoing / Future Costs: Maintenance of an additional piece of equipment, increased maintenance costs of 3 pt hitch equipment due to increased frequency of use.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Once Council has made a recommendation, Administration will move forward to follow the recommendation.

ATTACHMENT(S):

- Quotes for Implement Caddy's

Star Fabrication

P.O. Box 7
71319 Range Road 260, Hwy 43
Crooked Creek, AB T0H 0Y0
Phone: 780-957-2201
Fax: 780-957-2010

Quotation

Quote MD Of Greenview
To: PO Box 1079
Valleyview, AB T0H 3N0

Quote Number:	2025	Contact:	Cory Grover
Quote Date:	02/22/2023	Expires:	03/24/2023
Customer:	MD OF GREENV	Inquiry:	
Salesman:	Star Fabrication Ltd.	Terms:	Net 30 Days
Ship Via:		Phone:	780 552 4087
FOB:	Star Fabrication Ltd.	FAX:	(780) 524-4307

Thank you for the opportunity to submit this quote.

Terms:

This quote not including GST
35% down upon order. Bal net 30 days.

<u>Item</u>	<u>Part Number</u> <u>Description</u>	<u>Revision</u>	<u>Quantity</u>	<u>Price</u>
1	EQUIPMENT CADDY Fabricate two Equipment Caddys. -Hitch 96" long vee frame. -4 highway wheels/tires 3000lbs capacity each. -12V DC electric over hydraulic power pack mounted on hitch frame. -Flip-up jack. -Adjustable pintol or flat tongue hitch. -Three point hitch adaptor points. -Greaseable pivot. -Safety chains . -Implement catagory with slow-moving vehicle sign. -Sand blasted and painted to colour of choice.		2	\$24,480.0000 /EA
Total:				\$48,960.00

By Pete Toews
Star Fabrication



SALES AGREEMENT

Branch:

Grande Prairie

Date:

February 7, 2023

Year	New/Used	Make/Model/Description (the "Sold Property" Including Attachments)	Serial #	Stock #	Price
2023	New	MK MARTIN SCIC250	TBD	TBD	\$ 17,000.00
		3PT IMPLEMENT CADDY			

Delivery Date/Location:

Warranty:

FOB Location:

RM First Farm Use:

Legal Land Desc:

RME GP

Total Equipment Value

Warranty and/or Life Insurance

Maintenance Packages

Fees

Sub Total:

Less Trade-In Allowance

Less Rental Credits

Tire Levy

Total Before Tax

PST

GST# 797594660

Less Deposits:

Lien Amount

Net Amount Due on Delivery

\$ 17,000.00

\$ -

\$ -

\$ -

\$ 17,000.00

\$ -

\$ -

\$ -

\$ 17,000.00

0% \$ -

5% \$ 850.00

\$ -

\$ 17,850.00

Trade-In Details: Specify Trade-In Attachments or Optional Equipment

Year	Make/Model	Serial #	Hours	Trade-In Allowance
				\$ -

Is any of the Buyer's trade-in equipment listed above subject to any liens, charges or security interests? If "Yes", please give details below:

\$ -

Yes: ☐ No: ☐

Name of the lien holder:

Amount
Owing:**WAS THERE ANYTHING PROMISED THAT IS NOT IN WRITING? (Initial Below)**

Yes X No X

AOS SUPPORT PACKAGE (Initial Below)

Accept X Decline X N/A X

Extended Warranty (Initial Below)

Accept X Decline X N/A X

Maintenance Package (Initial Below)

Accept X Decline X N/A X

CONSENT FORM

This form will allow Rocky Mountain Equipment ("RME") to ensure that customer information we have is accurate and current. The collection and use of this information is governed by RME's privacy policy, which you may access on our website at www.rockymtn.com, or by emailing our privacy officer at privacy@rockymtn.com. Canadian anti-spam laws require us to obtain express consent from you before we can email you about news and promotions for products and services. If you wish to receive these emails, please check the appropriate box below. You can unsubscribe anytime by clicking the "unsubscribe" link at the bottom of electronic communications you receive from us. You may also unsubscribe by contacting us at info@rockymtn.com.

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Other Terms & Conditions:

Sold Property title remains in the name of the Seller until Trade-In title is clear and payment has been made in full

NOTICE TO BUYER: Read this agreement before you sign it. The Buyer hereby purchases on terms and conditions set forth hereunder and on the Terms and Conditions page. You are entitled to an exact and completely filled in copy of this agreement when you sign it. Keep it to protect your legal rights. The Buyer acknowledges receipt of a fully completed copy of this agreement and the Buyer waives notice of the acceptance or rejection of this order by the Seller. Acceptance is contingent on Authorized Company Representative Approval. The Seller makes no representations or warranties, expressed or implied, including the implied warranties of merchantability and fitness, except as provided on the Terms and Conditions page. This is a cash transaction. SPECIAL ORDERS are non-cancellable and subject to a non-refundable deposit.

THIS AGREEMENT IS ONLY BINDING WHEN SIGNED BY BOTH THE BUYER AND THE SELLER'S MANAGER

Seller: Rocky Mountain Equipment GP Inc in its capacity as general partner of Rocky Mountain Equipment LP. Operating as Rocky Mountain Equipment.

Buyer (legal name):

M.D. OF GREENVIEW NO. 16

Buyer Address:

BOX 1079, 4707- 50ST

Order Taken By: Sales Representative

CODY TREMBLAY

City:

VALLEYVIEW Prov AB

Postal
Code:

T0H 3N0

Phone:

780-524-7600

Customer
Number:

MDOFG001

E-mail

Buyer's
SignatureManagement
Approval

Farm use only:

Yes: ☐No: ☒

February 7, 2023

Date

February 7, 2023

Date

per:

per:

Implement Caddy



The Implement Caddy by MK Martin converts your 3PH implements to trailed versions when access to a 3PH equipped unit is not available. This alternative to conventional 3PH mounting allows greater flexibility over your work force.

Model	SCIC250	SCIC1700
Width	125"	152"
MAX HP	250	500
Weight (LBS.)	3,560 **	7,750
Lift Cyl.	3-1/2 x 16	5 x 14
Lift Capacity (LBS.)	12,000	20,000
Category	CAT. 2 & 3	CAT. 4
Tires	12.5L	16.5 x 16.1

** Includes the weight of the weight box

Features

12,000 LBS. Capacity

Hydraulic Lift

Hydraulically raise and lower the implement caddy to the desired height.

Optional Clevis Hitch

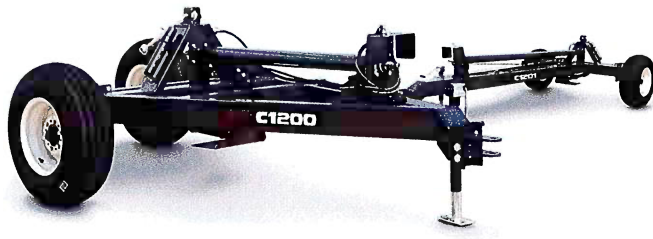
Optional Tank Mounts

Optional Weight Box (SCIC250 only)

Optional 750 GAL. Tank (SC40329)

Optional Tie Down Strap Kit (SCX0000140N)

Optional Weight Box (SCIC1700 only)



Disc Mower Implement Caddy

The MK Disc Mower Implement Caddy transforms your 3PH disc mower into a pull type unit to help reduce wear on the mower while reducing stress from your tractor. Using the adjustable top link, you can connect your disc mower faster and easier than before, and with the addition of the adjustable you can level your caddy and mower for an even cut as you drive along.

The MK Disc Mower Implement Caddy comes in two models: offset (MKC1200) and inline (MKC1201).

Model	MKC1200	MKC1201
Weight (LBS.)	1,900	1,835
Max Implement Weight	1,400	1,400
Lift Cyl.	3x8	3x8
Tires	11L 15	11L 15
Main Frame	7x7 Tube	7x7 Tube
RPM	540	540
Driveline	#5	#5

Features

Adjustable Hitch

Adjust the hitch to ensure your mower is level.

Hydraulic (Option)

Hydraulically lifts the mower up and down.



SALES AGREEMENT

Branch:

Grande Prairie

Date:

February 7, 2023

Year	New/Used	Make/Model/Description (the "Sold Property" Including Attachments)	Serial #	Stock #	Price
2023	New	UNVERFERTH 500 3PT CADDY	TBD	TBD	\$ 30,000.00

Delivery Date/Location:

Warranty:

FOB Location:

RM First Farm Use:

Legal Land Desc:

Total Equipment Value

\$ 30,000.00

Warranty and/or Life Insurance

\$ -

Maintenance Packages

\$ -

Fees

\$ -

Sub Total:

\$ 30,000.00

Less Trade-In Allowance

\$ -

Less Rental Credits

\$ -

Tire Levy

\$ -

Total Before Tax

\$ 30,000.00

PST

0%

\$ -

GST# 797594660

5%

\$ 1,500.00

Less Deposits:

\$ -

Lien Amount

\$ -

Net Amount Due on Delivery

\$ 31,500.00

Trade-In Details: Specify Trade-In Attachments or Optional Equipment

Year	Make/Model	Serial #	Hours	Trade-In Allowance
				\$ -

Is any of the Buyer's trade-in equipment listed above subject to any liens, charges or security interests? If "Yes", please give details below:

\$ -

Yes: ☐ No: ☐

Name of the lien holder:

Amount
Owing:**WAS THERE ANYTHING PROMISED THAT IS NOT IN WRITING? (Initial Below)**

Yes X No X

AOS SUPPORT PACKAGE (Initial Below)

Accept X Decline X N/A X

Extended Warranty (Initial Below)

Accept X Decline X N/A X

Maintenance Package (Initial Below)

Accept X Decline X N/A X

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Phone:

780-524-7600

Customer
Number:

MDOFG001

E-mail

Buyer's
Signature

February 7, 2023

Date

Management
Approval

Farm use only:

Yes: ☐No: ☒

February 7, 2023

Date

per:

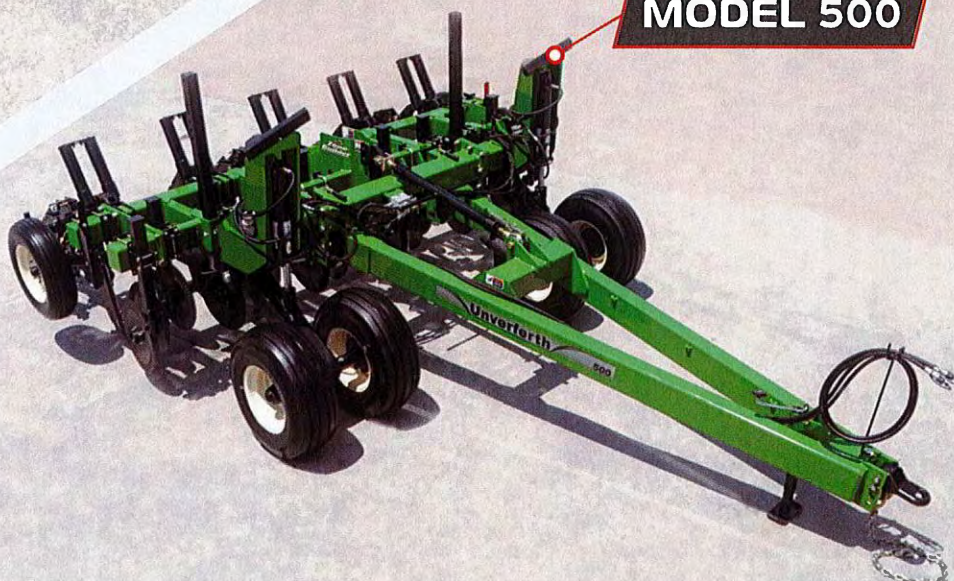
per:



UNVERFERTH® IMPLEMENT CADDY



MODEL 700



MODEL 500

PUT ALL YOUR HORSEPOWER TO WORK!

Put all your big-tractor horsepower to work with the **Unverferth implement caddy**. The 3-point quick-hitch connection and exceptional lift capacity make one-person hookup to virtually all 3-point equipment fast, simple and straightforward.

TILLAGE

MODELS 700
AND 500
UMEQUIP.COM

UNVERFERTH® TILLAGE

Put All Your Horsepower to Work

Big-tractor horsepower doesn't do you any good if it can't be used for all your tillage needs. The **Unverferth® implement caddy** features easy hookup to virtually all 3-point equipment, including the **Zone-Builder®, Ripper-Stripper®, Ripper-Roller** and **Ripper-Bedder** subsoilers, and their mounted tillage attachments.

- Dual wheels for greater flotation and transport stability
- Adjustable tongue height with single-tang hitch for easily matching the tractor drawbar
- Standard transport chain
- Adjustable top link for easily leveling the attached implement
- 3,000 psi hydraulic cylinders for quickly raising and lowering unit
- Choice of powder-coat tractor-red or green finish for optimum corrosion resistance
- Standard rear-mounted electrical connection for easily connecting transport lighting
- Rear hydraulic remote connection standard on model 700; optional on model 500
- **The model 700 fits up to 16-shank rippers and features:**
 - Parallel axle lift arms for level, uniform lifting with up to 30" of clearance
 - 8" x 8" tubular steel axle arms for enhanced durability
 - Available with Cat. 4 narrow-hitch attachment
 - Pull-through 4" x 10" steel frame
 - Oscillating dual wheels for enhanced transport stability
- **The model 500 fits up to 9-shank folding machines**
 - Pull-through design with a fully welded 4" x 8" tubular steel frame for maximum strength
 - Cat. 3 lower quick-hitch with auto-latch attachment; top quick link standard
 - Durable 6" x 6" tubular steel axle arms
 - Up to 34" of transport clearance

Specifications

Model	Dual Tire Size	Fits Machine	Lift Capacity	Width	Length	Max. H.P.
Model 700	385/65 x 22.5 163D LI	Up to 16 shanks	22,000 lbs.	14'1"	19'10"	600
	295/75 x 22.5		16,000 lbs.			
Model 500	14L x 16.1 14-Ply	Up to 9 shanks	13,000 lbs.	10'7"	13'8"	500
	IF320/70R x 15					

Due to continuing improvements in the design and manufacture of Unverferth products, all specifications contained herein are subject to change without notice. For relevant patent marking, please visit unverferth.com/patents.

TO LEARN MORE ABOUT THE UNVERFERTH IMPLEMENT CADDY,
visit your nearest Unverferth dealer or UMequip.com for details

Unverferth
Manufacturing Company, Inc.



UNVERFERTH MFG. CO., INC.
P.O. BOX 357 KALIDA, OH 45853 • UNVERFERTH.COM • 419.532.3121

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Additional facilities in California, Georgia, Iowa, Nebraska, North Dakota, Oregon, Texas and
Ontario and Saskatchewan, Canada

CADDY32512005MI



Implement Caddy

Unverferth Primary Tillage

Big-tractor horsepower doesn't do you any good sitting in the shed; put it all to work with the Unverferth pull-type Model 300 and 500 Implement Caddys. The tractor-style, 3-point quick-hitch makes for easy, one-person hookup to virtually all 3-point equipment.

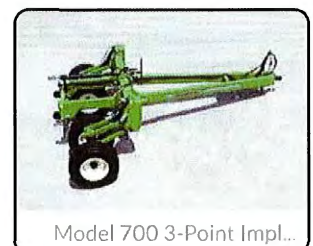


Features

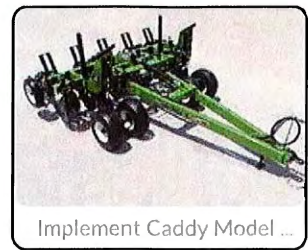
Literature

Choose from the model 300, 500 or 700 3pt. implement caddy.

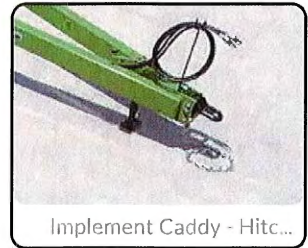
- The Model 300 fits up to a 6-shank Unverferth ripper or up to 9,000 lbs. of lift capacity
- The Model 500 fits up to a 9-shank Unverferth ripper or up to 13,000 lbs. of lift capacity



- The Model 700 lifts up to a 16-shank Unverferth ripper or up to 25,000 lbs. of lift capacity
- Models 500 and 300 feature:
 - Pull-through design with a fully welded 4" x 8" tubular steel frame
 - 6"x 6" tubular steel axle arms for enhanced durability
 - Dual wheels with 12.5 x 15 tires for greater flotation and transport stability
 - More than 34 inches of vertical-lift travel for transport clearance
 - Cat. 3 lower quick hitch with auto-latch; top quick link standard on model 500 and optional on 300
- Model 700 features:
 - Parallel axle lift arms for level, uniform lifting with up to 30" of clearance
 - Oscillating dual wheels for enhanced transport stability
 - Pull-through design with a fully welded 4" x 10" tubular steel frame
 - Rear-mounted hydraulics for easily supplying the tillage tool
 - Available with Cat. 4 narrow hitch attachment
- All models feature:
 - Adjustable top quick-link for easily leveling the implement
 - Adjustable tongue height with combination clevis or single-tang hitch for easily matching your tractor
 - Standard transport chain



Implement Caddy Model ...



Implement Caddy - Hitch...



Oscillating Dual Tandem...

Also of Interest:

Front-Fold, Single-Auger Grain Carts...

30-Series Grain Wagons Unverferth Grain Handling

Dual-Auger Grain Carts Unverferth Grain Handling

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REQUEST FOR DECISION

SUBJECT:	VALLEYVIEW RURAL WATERLINE EXTENSION FEASIBILITY REPORT		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2023	CAO: SW	MANAGER: DB
DEPARTMENT:	ENVIRONMENTAL SERVICES	DIR: RA	PRESENTER: DB
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the Feasibility Report on the extension of the Valleyview Rural Waterline on Township Road 700 to the Forestry Camp NW-32-69-22-W5 for information, as presented.

BACKGROUND/PROPOSAL:

During the June 27th, 2023, Regular Council Meeting, Council made the following motion:

MOTION 23.06.354 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to do an in-house high level feasibility study on costs for extending the Valleyview Rural Water line on TWP RD 700 to the Forestry Camp (NW 32-69-22-W5), with the possibility of cost sharing on the installation, to be brought back to the July 25, 2023, Council Meeting.

In April 2023, Greenview received an application from Forestry Parks & Tourism to connect the Forestry Camp, located on Township Road 700, to the Valleyview Rural Water Line (VVRWL). The Forestry Camp, which operates seasonally and accommodates approximately 50 people, has expressed interest in connecting to the VVRWL. The forestry camp showed interest during the 2020 Valleyview Rural Water Line Study update, specifically within the Interim Phase. Additionally, there is potential for at least two other residential customers who have previously shown interest in connecting to the VVRWL.

To supply water to the Forestry Camp and two residential properties, a water main extension of 1.6 km is necessary. This extension will ensure a dependable water supply. The study recommended installing a 100 mm diameter water main, which allows for potential future expansions and provides extra capacity. The water pressure in the area varies from 41.3 psi to 50.0 psi during peak hour demand.

There are two options available for the extension:

- Option 1 - Full Pressure Distribution, and
- Option 2 - Trickle Fill.

Option 1 - Full Pressure Distribution: This option involves the installation of a booster station to increase the water pressure towards the Forestry Camp, ensuring a minimum target pressure of 50 psi. With this option, there is no need for private water cisterns and pumps for new customers. It also reduces operating and maintenance requirements and provides an identical level of service for all customers.

Option 2 - Trickle Fill: this option operates within a pressure range that eliminates the need for a booster station. It offers a wider allowable pressure range, lower water demand, reduced risk of supply interruption with on-site cistern storage, and lower operating and maintenance costs with fewer Pressure Relief Valve Station (PRV). However, new customers opting for Option 2 would need to have private water cisterns and pumps, resulting in higher operating and maintenance costs for them.

Please note that the following table provides a comparison of the advantages and disadvantages of the two options:

Option	Advantages	Disadvantages
Option 1- Full Pressure Distribution	<ul style="list-style-type: none"> - No private water cisterns and pumps are required by new customers. - Lower operating and maintenance requirements for new customers. - Identical level of service for all customers. 	<ul style="list-style-type: none"> - Narrower allowable pressure range than trickle fill system. - Requires three additional PRV stations and a booster station. - Higher water demand than trickle fill system. - Higher risk of supply interruption. - High operating and maintenance costs for the MD due to more PRV stations and booster stations.
Option 2- Trickle Fill	<ul style="list-style-type: none"> - Wider allowable pressure range than distribution system. - Lower water demand than distribution system. - Reduced risk of supply interruption with on-site cistern storage. - Possible cost savings if new customers already have adequate cisterns and pumps installed. 	<ul style="list-style-type: none"> - Removal/abandonment of existing cisterns may be required. - Private water cisterns and pumps required by new customers. - Higher operating and maintenance cost

Cost sharing for the water main extension is proposed, with Forestry committing to contribute \$300,000 in 2023 towards the installation costs. Details of the cost-share arrangement will be further discussed and agreed upon between the Forestry Camp and the relevant authorities.

It should be noted that the existing water system, which sources and treats water through an agreement with the Town of Valleyview, appears capable of servicing the extension. However, the availability of water from the Town of Valleyview is subject to Agreement 52-11, which grants Greenview an allocation of 20,000 cubic meters per year.

The proposed water system will include a fire hydrant for flushing purposes and will provide each property with a minimum 25mm (1") waterline, with the possibility of upsizing if needed. A booster pump station may also be required for proper system functioning. The system will adhere to all standards and guidelines set by Alberta Environment for municipal waterworks.

Please note that the following table provides high-level cost estimates for the project based on current market rates. These estimates are calculated assuming a 100 mm water line size. It is important to highlight that the estimated costs may vary depending on the actual diameter of the water main used. The 1.6 km long water main extension, directional drilling, installation of a fire hydrant, road repairs, ditching, and landscaping are all considered in the cost estimates. Additionally, engineering costs specific to the water system are included. It should be noted that the potential need for a booster station if required, would be dependent on the option chosen and its associated costs. These estimates provide a general understanding of the financial considerations associated with the project.

1.6km of 100mm Water Line	Cost /Meter	Estimated Cost
Directional Drilled	\$1,500	\$2,400,000
1 Fire Hydrant	\$19,000	\$19,000
Road repairs, Ditching and Landscaping	\$800	\$960,000
Engineering for water only		\$100,000
Booster Station (Full Pressure Distribution ONLY)	\$1,000,000	\$1,000,000
Total High-Level Estimated Costs		\$4,479,000
Cost Share Commitment from Forestry Parks & Tourism in 2023		\$300,000
Greenview Commitment		\$4,179,000

The following Motion is an option for Council to explore expanding the Valleyview Rural water line to the Forestry camp.

MOTION: That Council direct Administration to tender the Engineering Design Services for the extension of the Valleyview Rural Water line on Township Road 700 to the Forestry Camp (NW 32-69-22-W5) with funds to come from reserves.

- BENEFITS OF THE RECOMMENDED ACTION:**
1. The benefit of Council accepting the recommended motion is that Council will align with the 2022-2025 Strategic Plan "Governance," which emphasizes the exploration of expanding municipal services. This demonstrates Council's commitment to fulfilling the strategic objectives outlined in the plan.

2. The benefit of Council accepting the recommended motion is that Council will gain a comprehensive understanding of the financial implications associated with expanding municipal services to the Valleyview Forestry Camp located on Township Road 700. This information will enable Council to make informed decisions regarding resource allocation, budget planning, and the overall feasibility of the project.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to direct administration to tender the Engineering Design Services for the extension of the Valleyview Rural Water line on Township Road 700 to the Forestry Camp (NW 32-69-22-W5).

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staffing implications to date are estimated that Administration has spent 4 hours on the feasibility study.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will follow Councils direction.

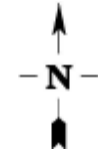
ATTACHMENT(S):

- Map



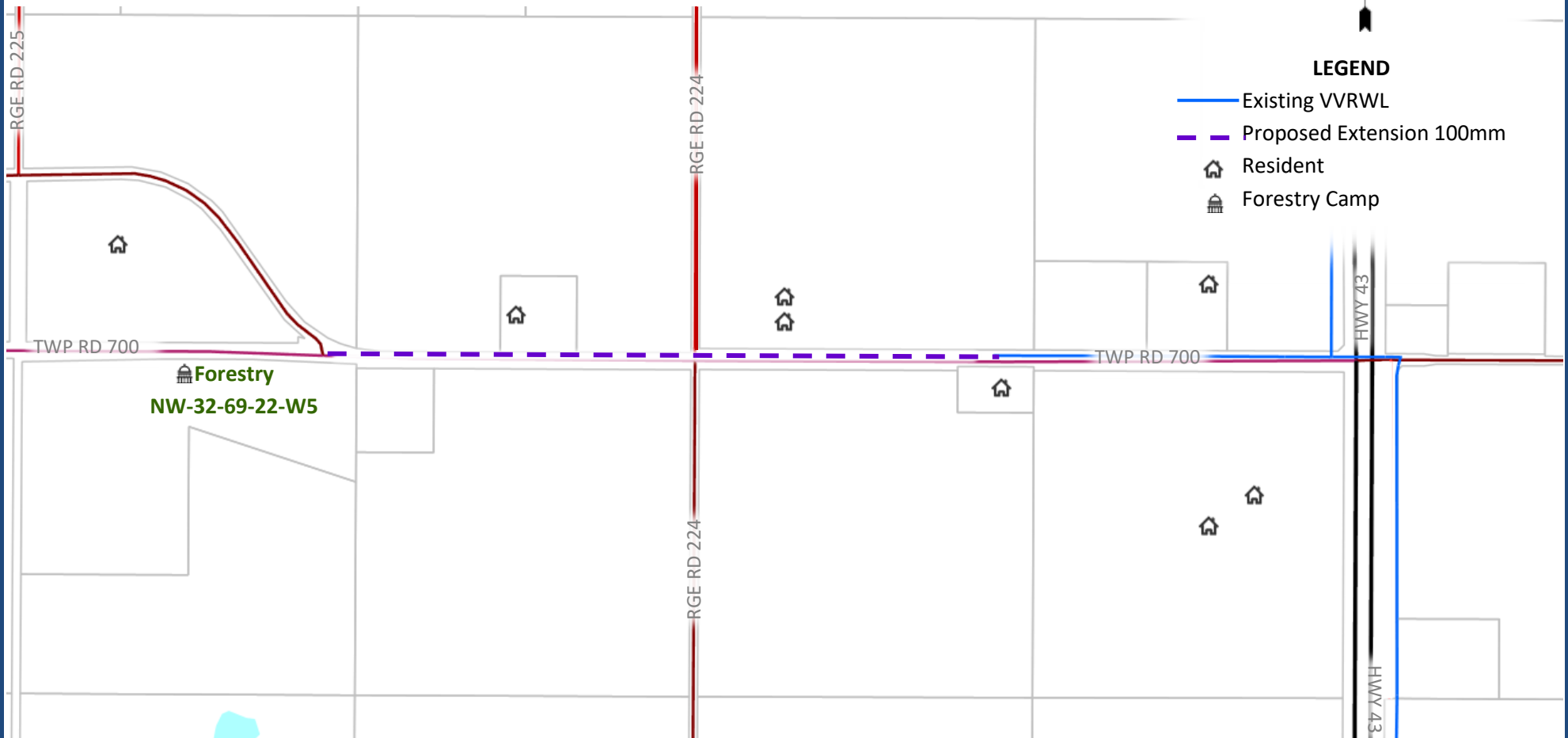
MUNICIPAL DISTRICT OF GREENVIEW

PROPOSED VVRWL TWP RD 700 FORESTRY CAMP EXTENSION



LEGEND

- Existing VVRWL
- Proposed Extension 100mm
- Resident
- Forestry Camp





REQUEST FOR DECISION

SUBJECT:	Main Street Lofts		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: WH
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to present a report to Council by end of March 2024 or sooner regarding the Main Street Loft properties in Grande Cache, outlining current ownership of the properties, an in-depth study of the structural integrity, adherence to building and safety codes, and a cost analysis of repair versus demolition.

BACKGROUND/PROPOSAL:

At the July 11, 2023, Regular Council meeting, Councillor Berry made the following Notice of Motion:

“Councillor Berry made a Notice of Motion that Council direct Administration to present a report to Council by end of March 2024 or sooner regarding the Main Street Loft properties in Grande Cache, outlining current ownership of the properties, an in-depth study of the structural integrity, adherence to building and safety codes, and a cost analysis of repair versus demolition.”

At the time of making a notice of motion, it cannot be discussed further, nor is it voted upon. By bringing this notice of motion back as a formal motion, it will allow Council to discuss its objective(s) and goals(s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

BENEFITS OF THE RECOMMENDED ACTION:

1. By requesting a detailed report on the Main Street Loft properties, Council can make informed decisions about the future of these properties based on concrete data and analysis. This ensures that any actions taken are well-considered and supported by relevant information.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. By accepting the recommended motion and going ahead with the report, it may open the door to public scrutiny or opinion in the decision-making process. Residents and Stakeholders may have

different expectations on the outcomes, and the accountability for the building and the revitalization, or demolition.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose to hold off on any immediate action on the Main Street Loft properties and continue to monitor and assess the situation from time to time. Should any significant changes, or safety concerns occur it can be brought back to Council for a discussion.

FINANCIAL IMPLICATION:

Preparing a detailed report as outlined in the original motion would incur costs. This could include expenses related to hiring external experts or consultants to conduct specialized assessments, conducting research, data collection, and analysis.

STAFFING IMPLICATION:

The motion would require staff from Administration to dedicate time and effort to gather information, conduct the necessary studies, and compile the report. Depending on the urgency and complexity, this could impact other ongoing projects and tasks.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council chooses to pass the recommended motion, Administration will begin to gather the information as requested, and come back to Council with a full report by March 2024.

ATTACHMENT(S):



REQUEST FOR DECISION

SUBJECT:	Remediation of Weed Spreading - Industrial Park In Grovedale -Notice Of Motion		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 25, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: WH
STRATEGIC PLAN:	Environment	LEG:SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) - N/A

RECOMMENDED ACTION:

MOTION: That Council directs Administration to investigate steps for remediation and prevention of weed spreading in the mat cleaning and storage yard in the industrial park in the Hamlet of Grovedale.

BACKGROUND/PROPOSAL:

At the June 27th, 2023, Regular Council Meeting, Deputy Reeve Bill Smith made a Notice of Motion. The motion requested that Council direct Administration to conduct an investigation into effective measures for remediation and prevention of weed spreading in the mat cleaning and storage yard in the industrial park within the Hamlet of Grovedale. Administration is bringing back the Notice of Motion for Councils approval before proceeding.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective(s) and goals(s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that specific weeds can have adverse effects on the local ecosystem and native plant species. Taking measures to prevent weed spreading can help protect the natural environment in and around the industrial park.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is the time and resources that are involved in investigating as well as implementing measures to remediate and prevent weed spreading require time, manpower, and financial resources.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to choose not to proceed with the motion and instead encourage responsible practices, such as reporting weed sightings, and create a shared responsibility for weed management with the local business.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

It will take staff time to conduct and create steps for remediation and prevention of weed spreading in the industrial yard.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will proceed according to the direction chosen by Council.

ATTACHMENT(S): N/A



REQUEST FOR DECISION

SUBJECT: **Greenview Fire Rescue Services – Valleyview Rural Levels of Service**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: July 25, 2023 CAO: SW MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: PRESENTER: MH
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to prepare a report for Council for the purpose of reviewing current levels of service provided by the Greenview Fire Rescue Services for the Valleyview Rural area and potential options to provide matching levels of service throughout Greenview if disparity is discovered.

BACKGROUND/PROPOSAL:

At the July 11, 2023, Regular Council meeting, Reeve Olsen made the following Notice of Motion:

“Reeve Olsen made a Notice of Motion that Council direct Administration to prepare a report for Council for the purpose of reviewing current levels of service provided by the Greenview Fire Rescue Services for the Valleyview Rural area and potential options to provide matching levels of service throughout Greenview if disparity is discovered.”

At the time of making a notice of motion, it cannot be discussed further, nor is it voted upon. By bringing this notice of motion back as a formal motion, it will allow Council to discuss its objective(s) and goals(s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

The request for this motion is in response to various exchanges regarding the level of service provided to the rural residents served through the contracted fire service in the Valleyview Fire response area. The Town of Valleyview Fire department provides fire response to Greenview ratepayers around the Valleyview rural areas. The Town of Fox Creek provides fire response to the area residents around Fox Creek and the Greenview Fire Services departments provide service to the remainder of the MD residents through Station 31 (DeBolt), 32 (Grovedale) and 33 (Grande Cache).

The proposed motion requests administration to research the level of service provided across Greenview to establish if the response to all emergencies is equitable for Greenview residents and to ensure the levels of service are comparable and make recommendations to address any inconsistencies.

BENEFITS OF THE RECOMMENDED ACTION:

1. The primary benefit of this motion is to ensure that all residents in the Greenview area receive equal and adequate levels of fire and emergency services, regardless of their location within the region.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The motion might face opposition from residents or stakeholders who believe that the current levels of service are adequate.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose to deny the recommended motion and continue the status quo with our current regional services model.

FINANCIAL IMPLICATION:

There are no financial implications at this time.

STAFFING IMPLICATION:

The motion would require Administration to dedicate time and effort to gather information, conduct the necessary studies, and compile the report. Depending on the urgency and complexity, this could impact other ongoing projects and tasks.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If Council chooses to pass the recommended motion, Administration will begin to gather the information as requested, and come back to Council with a full report.

ATTACHMENT(S):



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
20-Jun	9:00	16:00	M	COTW							317.00
26-Jun	17:00	20:00	M	Travel to GP	200						269.00
27-Jun	7:00	20:30	M	Council Meeting / Valleyview BBQ	300						524.00
28-Jun	8:00	11:00	M	Travel to GC	200						269.00
3-Jul	18:00	21:00	M	Travel to Valleyview	350						269.00
4-Jul	8:00	18:00	M	Road Tour - Valleyview, Debolt/ Travel to	150						459.00
5-Jul	8:00	17:00	M	Road Tour - Grovedale/ Travel to GC	200						459.00
11-Jul	9:00	14:00	M	Council Meeting							317.00
13-Jul	15:00	21:00	M	Joint Council Meeting - City of GP							317.00
14-Jul	8:00	11:00	M	Travel back to GC	200						269.00
NOTES:				KILOMETER CLAIM			TOTAL				3469.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1600	992.00	NET CLAIM				3469.00
				\$0.26 per km	1600	416.00					
				SUBTOTAL		1408.00	TOTAL CLAIM				4877.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1408	AMOUNT DUE (OWING)				\$4,877.00



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # :

ADDRESS :

Department:

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
4-Jul	8:00	15:30	M	Road tours	80						317.00
5-Jul	8:00	20:00	M	Road tours	40						459.00
6-Jul	8:30	19:00	M	Road tours	40						459.00
11-Jul	8:15	20:15	M	RCM, Debolt BBQ	190						459.00
12-Jul	8:15	13:00	M	MPC, PRC	80						317.00
13-Jul	13:45	22:00	M	Joint council w/City of GP	300						459.00
NOTES:				KILOMETER CLAIM			TOTAL				2470.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	730	452.60	NET CLAIM				2470.00
				\$0.26 per km	730	189.80					
				SUBTOTAL		642.40	TOTAL CLAIM				3112.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		642.4	AMOUNT DUE (OWING)				\$3,112.40



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
4-Jul	8:15	14:45	M	Road Tours - VV & DeBolt	16						317.00
5-Jul	8:15	16:00	M	Road Tours - G'Dale	8						317.00
6-Jul	8:30	18:45	M	Road Tours - GC	8						459.00
11-Jul	8:30	18:15	M	Council/VV Rec Board	16						459.00
12-Jul	8:30	12:20	M	MPC / PRC	16						269.00
NOTES:				KILOMETER CLAIM			TOTAL				1821.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	64	43.52	NET CLAIM				1821.00
				\$0.17 per km	64	10.88					
				SUBTOTAL		54.40	TOTAL CLAIM				1875.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		54.4	AMOUNT DUE (OWING)				\$1,875.40

Sally Ann Rosson
Claimant

July 17, 2023
Date

202

Approved

Date



Employee # : 378
Department: Council

 Claimant Date Approved Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
4-Jul	8:00	15:00	M	Road Tour Valleyview/Sunset House	76						317.00
5-Jul	8:00	20:30	M	Road Tour Grovedale	21						524.00
6-Jul	8:00	19:00	M	Road Tour Grande Cache	38			X	50.00		459.00
11-Jul	8:00	19:30	M	Regular Council Meeting	76						459.00
12-Jul	8:00	13:00	M	MPC, PRC	76		X		20.00		317.00
13-Jul	14:00	20:30	M	City of GP Meeting	164						317.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00		2393.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	451	306.68	NET CLAIM		70.00		2393.00
				\$0.17 per km	451	76.67					
				SUBTOTAL		383.35	TOTAL CLAIM				2846.35
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		383.35	AMOUNT DUE (OWING)				\$2,846.35



Municipal District of Greenview No. 16

NAME: bill smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
13-Jun	6:30	18:00	m	council	300	x			20.00		459.00
14-Jun	8:30	13:30	m	mpc							317.00
14-Jun	15:30	17:30		mine 14 update							
19-Jun	8:00	15:00	m	minister meetings	500		x		20.00		317.00
20-Jun	8:00	21:00	m	min/sign in;cotw/gd rate payers bbq	500		x	x	70.00		524.00
21-Jun	8:00	14:00	m	first nations partnership workshop	70		x		20.00		317.00
27-Jun	6:30	17:00	m	council	300	x			20.00		459.00
28-Jun	7:00	16:00	m	ag service board	300						459.00
NOTES:				KILOMETER CLAIM			TOTAL		150.00		2852.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1970	1339.60	NET CLAIM		150.00		2852.00
				\$0.17 per km	1970	334.90					
				SUBTOTAL		1674.50	TOTAL CLAIM			4676.50	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1674.5	AMOUNT DUE (OWING)			\$4,676.50	



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : [REDACTED]

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
4-Jul	6:30	16:30	M	Road tours VV	305						459.00
5-Jul	9:30	20:00	M	Road Tours GD GC	12						459.00
6-Jul	8:30	17:00	M	Road Tours GC	12						459.00
8-Jul	8:00	14:30	M	MD Library Board GC	380		1		20.00		317.00
11-Jul	6:45	20:00	M	Reg Council DB BQ	305						524.00
12-Jul	6:45	13:30	M	MPC PCR	305						317.00
13-Jul	14:30	20:00	M	Joint council meeting and supper	64						317.00
NOTES:				KILOMETER CLAIM			TOTAL		20.00		2852.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1383	940.44	NET CLAIM		20.00		2852.00
				\$0.17 per km	1383	235.11					
				SUBTOTAL		1175.55	TOTAL CLAIM				4047.55
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1175.55	AMOUNT DUE (OWING)				\$4,047.55



Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
4-Jul	17:00	19:00	M	Travel to VV	350			X	50.00		269.00
3-Jul	7:00	20:30	M	VV Road tour	350	X			20.00	147.15	524.00
10-Jul	17:00	19:00	M	Travel to VV	350			X	50.00		269.00
11-Jul	7:00	18:00	M	Reg Council mtg	350	X				147.15	459.00
12-Jul	9:00	10:30	M	MPC (by zoom)							269.00
NOTES:				KILOMETER CLAIM			TOTAL		120.00	294.30	1790.00
Private accomodations June 12.				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1400	868.00	NET CLAIM		120.00	294.30	1790.00
				\$0.26 per km	1400	364.00					
				SUBTOTAL		1232.00	TOTAL CLAIM				3436.30
				LESS G.S.T.			LESS ADVANCES				
Meeting Code : M for Meetings C for Conferences				TOTAL		1232	AMOUNT DUE (OWING)				\$3,436.30

D. Didow
Claimant

July 17, 2023
Date

209

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
3-Jul	13:00	17:00	m	Travel to Valleyview	320			1	50.00		269.00
4-Jul	8:00	15:00	m	Council road tour				1	50.00		317.00
5-Jul	8:00	19:00	m	Council road tour, Valory dinner		1			20.00		459.00
6-Jul	8:00	13:00	m	Council road tour							317.00
8-Jul	8:00	12:00	m	Travel to Calgary, CPC BBQ, Crestview Strategies		1	1	1	90.00		269.00
10-Jul	12:00	14:30	m	Minister Meetings - Jean, Dreesen, Schultz			1		20.00		269.00
11-Jul	8:00	15:30	m	Regular council - virtual		1	1	1	90.00		317.00
12-Jul	8:00	12:00	m	MPC, PRC - Virtual travel to edmonton	200	1	1		40.00		269.00
13-Jul	10:00	20:00	m	Travel to GP, city meeting and dinner	400		1		20.00	278.42	459.00
14-Jul	8:00	13:00	m	Breakfast with Chief Sunshine, return to	320	1			20.00		317.00
NOTES:				KILOMETER CLAIM			TOTAL		400.00	278.42	3262.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1240	768.80	NET CLAIM		400.00	278.42	3262.00
				\$0.26 per km	1240	322.40					
				SUBTOTAL		1091.20	TOTAL CLAIM				5031.62
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1091.2	AMOUNT DUE (OWING)				\$5,031.62