

Minutes of a
POLICY REVIEW COMMITTEE
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building, Council Chambers
Valleyview, Alberta, on June 14, 2023

1:
CALL TO ORDER

Chair Tom Burton called the meeting to order at 10:35 a.m.

PRESENT

Chair	Councillor Tom Burton
Vice-chair	Councillor Sally Rosson
Member	Councillor Jennifer Scott
Member	Councillor Dave Berry (Virtual – 11:02 a.m.)
Member	Reeve Tyler Olsen
Member	Councillor Christine Schlieff
Member	Councillor Dale Smith
Member	Councillor Duane Didow (Virtual)

Director of Corporate Services	Ed Kaemingh
Director of Community Services	Michelle Honeyman
Director of Planning and Development	Martino Verhaeghe
Legislative Services Officer	Sarah Sebo
Legislative Assistant/Recording Clerk	Drew Melvin
Manager of Human Resources	Erin Klimp
Health and Safety Coordinator	Trina Hutchinson
Recruitment Officer	Lori Matthews
Procurement Officer	Ashlee Holmes
Manager of Planning and Development	Samantha Dyck
Manager of Economic Development	Larry Gibson
Manager of Finance	Cara Garrett

ABSENT

Member	Deputy Reeve Bill Smith
Member	Councillor Ryan Ratzlaff
Member	Councillor Winston Delorme

Chief Administrative Officer	Stacey Wabick
Director of Infrastructure & Planning	Roger Autio

#2
POLICY REVIEW
COMMITTEE
AGENDA

MOTION: 23.06.209. Moved by: COUNCILLOR SALLY ROSSON
That the Policy Review Committee adopt the Agenda of the Policy Review
Committee meeting as presented.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Reeve
Tyler Olsen, Councillor Christine Schlieff, Councillor Dale Smith, Councillor
Duane Didow

CARRIED

#3
POLICY REVIEW
COMMITTEE
MINUTES

MOTION: 23.06.210. Moved by: REEVE TYLER OLSEN.
That the Policy Review Committee adopt the minutes of the Policy Review Committee Meeting held on March 15, 2023 as presented.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Dale Smith, Councillor Duane Didow

CARRIED

#4
BUSINESS

ICE COVER WORK
OPERATIONS

4.1 "Ice Cover Work Operations"

MOTION: 23.06.211. Moved by: COUNCILLOR DALE SMITH
That the Policy Review Committee recommend Council approve the transfer of Policy 3009 "Ice Cover Work Operations" from a Council policy to a Safe Work Procedure, as amended.

- Add Legal/cross reference at top of policy
- Acronyms to be included in definitions
- 8.7 (E) to be simplified as "follow first aid procedures for hypothermia"

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Dale Smith, Councillor Duane Didow

CARRIED

PERSONAL PROTECTIVE
EQUIPMENT

4.2 "Personal Protective Equipment"

MOTION: 23.06.212. Moved by: COUNCILLOR SALLY ROSSON
That the Policy Review Committee recommend Council approve Policy 2501 "Personal Protective Equipment" as amended.

- 3.2: "maintenance 'of' PPE"
- Use PPE or personal protective equipment consistently

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Dale Smith, Councillor Duane Didow

CARRIED