



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## REGULAR COUNCIL MEETING AGENDA

June 27, 2023

9:00 a.m.

Administration Building  
Valleyview, AB

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#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
	3.1 Regular Council Meeting Minutes held June 13, 2023		3
	3.2 Business Arising from Minutes		
#4	PUBLIC HEARING	4.1 Bylaw 23-943 Land Use Bylaw Amendment to Rezone a portion of NE 34-69-22-W5M from Agricultural One (A-1) to Agricultural Two (A-2)	14
#5	DELEGATION	11:15 a.m. 5.1 Valleyview RCMP CLOSED SESSION Delegation Disclosure Harmful to Law Enforcement Section 20 FOIP	
#6	BYLAWS	6.1 Bylaw 23-943 Land Use Bylaw Amendment to Rezone a portion of NE 34-69-22-W5M from Agricultural One (A-1) to Agricultural Two (A-2)	16
		6.2 Bylaw 23-947 Tax Arrears Payment Plan	35
		6.3 Bylaw No. 23-944 – Redistricting part of SE 11-70-26-W5M from Agricultural One (A-1) District to Country Residential One (CR-1) District	50
#7	BUSINESS	7.1 Time Extension for Subdivision Endorsement Registration S19-014	69

7.2 Greenview Board Appointments	81
7.3 Community Water Source	94
7.4 Grovedale Industrial Park Servicing Feasibility Report	96
7.5 Grande Cache Firefighter's Association - Fireman's Pit	103
7.6 2023 Spring Grants	110

#8 NOTICE OF MOTION

#9 CLOSED SESSION

#10 MEMBERS REPORTS/EXPENSE CLAIMS	<ul style="list-style-type: none"> <li>• Ward 1</li> <li>• Ward 2</li> <li>• Ward 3</li> <li>• Ward 4</li> <li>• Ward 5</li> <li>• Ward 6</li> <li>• Ward 7</li> <li>• Ward 8</li> <li>• Ward 8</li> <li>• Ward 9</li> <li>• Ward 9</li> </ul>	114
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#11 ADJOURNMENT

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Greenview Administration Building,  
Valleyview, Alberta on Tuesday, June 13, 2023

**#1**  
**CALL TO ORDER**

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

**PRESENT**

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 2	Councillor Ryan Ratzlaff (virtual)
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

**ATTENDING**

Chief Administrative Officer	Stacey Wabick (virtual)
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Manager, Communications & Marketing	Stacey Sevilla
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo

**ABSENT**

Ward 1	Councillor Winston Delorme
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**#2**  
**AGENDA**

MOTION: 23.06.308 Moved by: COUNCILLOR DALE SMITH  
That Council adopt the Agenda of the June 13, 2023, Regular Council  
Meeting as amended.

- Remove Agenda Item 9.3
- Move 9.1 and 9.2 to Open Session

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor  
Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor  
Burton, Deputy Reeve Bill Smith, Reeve Olsen

CARRIED

**#3  
MINUTES**

**MOTION: 23.06.309 Moved by: COUNCILLOR TOM BURTON**  
That Council adopt the minutes of the May 23, 2023, Regular Council Meeting as amended.

- Change adjournment time
- MD of Greenview Library Board
- 23.05.282 add improvement.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen

CARRIED

**BUSINESS ARISING  
FROM THE MINUTES**

**BUSINESS ARISING FROM MINUTES**

**6.0 BYLAWS**

**BYLAW 23-946  
3<sup>RD</sup> READING**

**6.1 BYLAW 23-946 SCHEDULE OF FEES AMENDMENT**

**MOTION: 23.06.310 Moved by: COUNCILLOR JENNIFER SCOTT**  
That Council give third reading of Bylaw 23-946 "Schedule of Fees Amendment" as presented.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen

CARRIED

**BYLAW 23-947  
1<sup>ST</sup> READING**

**6.2 BYLAW 23-947 TAX ARREARS PAYMENT PLAN**

**MOTION: 23.06.311 Moved by: COUNCILLOR DUANE DIDOW**  
That Council give first reading to Bylaw 23-947 "Tax Arrears Payment Plan", as presented.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen

CARRIED

**BYLAW 23-947  
2<sup>ND</sup> READING**

**MOTION: 23.6.312 Moved by: COUNCILLOR RYAN RATZLAFF**  
That Council give second reading to Bylaw 23-947 "Tax Arrears Payment Plan", as presented.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen

CARRIED



MOTION: 23.06.313 Moved by: COUNCILLOR TOM BURTON

That Council give unanimous consent to third reading of Bylaw 23-947 "Tax Arrears Payment Plan".

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Deputy Reeve Bill Smith, Reeve Olsen

AGAINST: Councillor Burton

DEFEATED

**6.3 BYLAW NO. 23-938 LAND USE BYLAW AMENDMENT TO RE-DESIGNATE PART OF SW-09-070-22-W5M FROM AGRICULTURAL ONE (A-1) DISTRICT TO COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT**

**BYLAW 23-938  
1<sup>ST</sup> READING**

MOTION: 23.06.314 Moved by: COUNCILLOR TOM BURTON

That Council give first reading to Bylaw No. 23-938 to re-designate one (1) 4.07-hectare (10.0-acre) ± area lot from Agricultural One (A-1) District to Country Residential One (CR-1) District, within SW-09-070-22-W5M.

MOTION: 23.06.315 Moved by: COUNCILLOR DAVE BERRY

That Council defer first reading Bylaw 23-938 to be held after the Public Hearing.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Deputy Reeve Bill Smith, Reeve Olsen

AGAINST: Councillor Burton

CARRIED

**BYLAW 23-938  
PUBLIC HEARING**

MOTION: 23.06.316 Moved by: COUNCILLOR TOM BURTON

That Council schedule a public hearing for Bylaw No. 23-938, to be held on July 11, 2023, at 9:30 a.m.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

Councillor Winston Delorme joined the meeting via zoom at 9:30 a.m.

**EMERGENCY  
SERVICES**

**7.1 FUND EMERGENCY SERVICES 2023**

MOTION: 23.06.317 Moved by: COUNCILLOR SALLY ROSSON

That Council authorise the funding of up to \$3,000,000 from the Disaster Response Reserve for the 2023 wildfire response.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

**NORTHWEST  
ALBERTA EVENT**

**7.2 NORTHWEST ALBERTA CALGARY EVENT**

MOTION: 23.06.318 Moved by: COUNCILLOR TOM BURTON

That Council direct Administration to host a joint event with the City of Grande Prairie, and County of Grande Prairie, on September 20, 2023, during the World Petroleum Congress in Calgary, Alberta, up to \$15,000.00, with funds to come from Councils Hospitality 2023 Budget.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

Reeve Olsen recessed the meeting at 10:01 a.m.

Reeve Olsen reconvened the meeting at 10:05 a.m.

**5.1 DEPUTY CROWN PROSECUTOR PRESENTATION**

**CROWN PROSECUTOR**

MOTION: 23.06.319 Moved by: COUNCILLOR TOM BURTON

That Council accept the presentation from the Deputy Crown Prosecutor for information, as presented.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

**GRANDE SPIRIT  
FOUNDATION**

**7.7 Grande Spirit Foundation - Request for Funding**

MOTION: 23.06.320 Moved by: COUNCILLOR SALLY ROSSON

That Council accepts the DeBolt Senior Housing Phase II Scope review for information, as presented.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

**MOTION: 23.06.321 Moved by: COUNCILLOR JENNIFER SCOTT**  
That Council approve additional funding to a maximum of \$179,580 to Grande Spirit Foundation to complete Option 1 of the DeBolt Senior Housing project in 2024 with funds to come from the Unrestricted Reserve.  
**FOR:** Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Councillor Delorme  
**AGAINST:** Councillor Ratzlaff, Reeve Olsen

CARRIED

**INDIAN RELAY RACE**

**7.3 EVERGREEN PARK – INDIAN RELAY RACE SPONSORSHIP REQUEST**

**MOTION: 23.06.322 Moved by: COUNCILLOR SALLY ROSSON**  
That Council approve sponsorship in the amount of \$2500.00 to the Grande Prairie Regional Agricultural & Exhibition Society o/a Evergreen Park, for the Indian Relay Race to be held in the fall of 2023, at Evergreen Park, in Grande Prairie, Alberta, with funds to come from the Community Services Grants and Sponsorships budget.  
**FOR:** Councillor Didow, Councillor Burton  
**AGAINST:** Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Berry, Deputy Reeve Bill Smith, Councillor Delorme, Reeve Olsen, Councillor Ratzlaff

DEFEATED

**PARDS**

**7.4 PEACE AREA RIDING FOR THE DISABLED SOCIETY (PARDS) SPONSORSHIP REQUEST**

**MOTION: 23.06.323 Moved by: COUNCILLOR DAVE BERRY**  
That Council approve sponsorship in the amount of \$2,500.00 to the Peace Area Riding for the Disabled Society (PARDS) for the Community Carnival and Cookout, to be held on June 10, 2023, in the County of Grande Prairie, with funds to come from the Community Services Grants and Sponsorships budget.  
**FOR:** Councillor Berry, Councillor Burton  
**AGAINST:** Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Deputy Reeve Bill Smith, Councillor Delorme, Reeve Olsen, Councillor Ratzlaff, Councillor Didow

DEFEATED

**TOWN OF  
VALLEYVIEW  
FIREWORKS**

**7.5 Town of Valleyview Fireworks Display - Sponsorship Request**

MOTION: 23.06.324 Moved by: COUNCILLOR SALLY ROSSON

That Council approve sponsorship in the amount of \$1500.00 to the Town of Valleyview for the Canada Day Fireworks Display, to be held July 1, 2023, in Valleyview, Alberta, with funds to come from the Community Services Grants and Sponsorships Budget.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

Reeve Olsen recessed the meeting at 11:59 a.m.

Reeve Olsen reconvened the meeting at 12:40 p.m.

**TP CREEK STAMPEDE**

**7.6 TEEPEE CREEK STAMPEDE SPONSORSHIP REQUEST**

MOTION: 23.06.325 Moved by: COUNCILLOR DUANE DIDOW

That Council approve sponsorship in the amount of \$2500.00 to the Teepee Creek Stampede Association for the 2023 Teepee Creek Stampede event, July 13 to July 16, 2023, with funds to come from the Community Services Grants & Sponsorships budget.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Reeve Olsen, Councillor Delorme

AGAINST: Deputy Reeve Bill Smith

CARRIED

**RECOGNITION OF  
FIREFIGHTERS**

**7.8 RECOGNITION OF FIREFIGHTERS**

MOTION: 23.06.326 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to proceed with the development and implementation of a digital recognition program and season ending appreciation BBQ to acknowledge and honor the exceptional service of firefighters during the 2023 Greenview Wildfires with a budget of \$5,000.00, with funds to come from Council's Hospitality Budget.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

## **7.9 MANAGERS REPORTS**

### **MANAGERS REPORTS**

MOTION: 23.06.327 Moved by: COUNCILLOR TOM BURTON

That Council accept the Managers reports for information, as presented.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

## **7.10 WESTVIEW GRAVEL CRUSHING**

### **TENDER – GRAVEL CRUSHING**

MOTION: 23.06.328 Moved by: COUNCILLOR TOM BURTON

That Council direct Administration to award a contract for crushing 100,000 tonnes of gravel at Westview Gravel Pit (SML030053) to 2128222 Alberta Ltd. o/a Paragon Custom Crushing, in the amount of \$985,000.00 plus GST, with funds to come from Operations' 2023 Forestry Trunk Road Maintenance Budget.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

## **7.11 TENDER AWARD FOR NEW ICE RESURFACER**

### **TENDER – ICE RESURFACER**

MOTION: 23.06.329 Moved by: COUNCILLOR DUANE DIDOW

That Council awards the Request for Tender for one new Ice Resurfacer to Industrial Machine Inc., in the amount of \$126,595.00 plus GST, with funds to come from the 2023 Recreation Services Capital Budget, project number RE23009.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

## **8.0 NOTICE OF MOTION**

Councillor Dale Smith made a Notice of Motion that Council direct Administration to look into providing a community water source from the dugout on SW 3-73-22 W5M.

## 9.0 CLOSED SESSION

MOTION: 23.06.330 Moved by: COUNCILLOR CHRISTINE SCHLIEF  
That the meeting go to Closed Session, at 2:52 pm pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

## 9.4 CAO DISCUSSIONS SECTION 17 FOIP

### OPEN SESSION

MOTION: 23.06.331 Moved by: COUNCILLOR DAVE BERRY  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:34 a.m.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

CARRIED

### #10 MEMBER REPORTS AND EXPENSE CLAIMS WARD 1

## 10.0 MEMBERS BUSINESS

**COUNCILLOR WINSTON DELORME** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- FCM Conference

### WARD 2

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting

### WARD 3

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- June 4 Seniors BBQ

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- June 5, ANI meeting in DeBolt
- June 6, Rural Crime Watch

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- New Fish Creek Hall Board Meeting
- Heart River Housing Staff Appreciation
- PREDA Meeting
- Seniors BBQ at the GRM
- Lesser Slave Lake Regional Forest Management Plan Update

**WARD 6**

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- DeBolt Firefighter Appreciation BBQ
- Grande Spirit Foundation
- Peace Library Systems
- River of Death and Discovery Museum Society
- Alberta Counsel Election Webinar
- ANI Education Meeting
- Invest Alberta Workshop
- Blossoming Garden of Hope Grand Opening
- Northern Transportation Advocacy Bureau
- MD of Greenview Library Board Meeting

**WARD 7**

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

MOTION: 23. Moved by: DEPUTY REEVE BILL SMITH

- FCM Conference
- ANI Meeting in DeBolt

**WARD 8**

**DEPUTY REEVE BILL SMITH** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting

**MOTION: 23.06.332 Moved by: DEPUTY REEVE BILL SMITH**

That Council direct Administration to investigate the impact of the potential for land sharing network in Treaty 8 Territory.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

**CARRIED**

**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- Grovedale Daycare 1 year Celebration
- ANI Meeting in DeBolt
- MD of Greenview Library Board Meeting

**WARD 9**

**COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- GP Regional Tourism Association Meeting
- Community Futures West Yellowhead Board Meeting

**WARD 9**

**REEVE TYLER OLSEN** updated Council on recent activities, which include;

- May 23, 2023, Regular Council Meeting
- FCM Conference
- River of Death and Discovery Museum AGM
- Nitehawk Board Meeting
- Community Futures West Yellowhead
- Community Futures West Yellowhead IRC
- Strat Plan Review
- AWN Meeting

**#10 MEMBERS  
BUSINESS**

**MOTION: 23.06.333 Moved by: COUNCILLOR DALE SMITH**

That Council accept the Members Business Reports for information as presented.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton, Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme

**CARRIED**



**#11 ADJOURNMENT**

**11.0 ADJOURNMENT**

MOTION: 23.06.334 Moved by: DEPUTY REEVE BILL SMITH

That Council adjourn this Regular Council Meeting at 3:35 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

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CHIEF ADMINISTRATIVE OFFICER

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CHAIR



June 27, 2023  
Bylaw 23-943 Public Hearing  
Background Information

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**PROPOSAL:**

This application for land use bylaw amendment has been submitted by Dewy & Cheryl Brock to rezone a 16-hectare (40-acre) portion of the quarter section legally described as NE 34-69-22-W5M from Agricultural One (A-1) to Agricultural Two (A-2). The quarter is located approximately 3 km south of the Town of Valleyview, 1 km east of Highway 43 on Township Road 700, within Ward 3. The rezoning would allow the landowner to apply to subdivide their existing farmstead, which is greater than the 8.1 hectares (20.0 acres) permitted by the current zoning.

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**BACKGROUND AND DISCUSSION:**

The subject parcel is currently unsubdivided, and the proposed rezoning area would encompass all improvements on the yard site with some area for additional future improvements. The maximum parcel size for subdivisions within the Agricultural One (A-1) district is 8.1 ha (20.0 ac), while the parcel size range for the Agricultural Two (A-2) district is 8.1 ha (20 ac) to 32.0 ha (79.1 ac). Although the existing yard site may be accommodated within approximately 11.8 hectares (30 acres), the landowner requests additional acreage to allow a buffer area between their garden plot and home and the adjacent field. Additionally, the layout of the existing improvements would result in a narrow parcel which would prevent the upgrade of the existing sewage lagoon to another system, such as an open discharge which would be required if the site were improved by replacing the home or adding a suite.

The purpose of the A-2 district is to allow for smaller agricultural operations while preserving agricultural lands. The proposed land use would be compatible with adjacent agricultural operations and complies with the requirements of the Municipal Government Act, Municipal Development Plan, and Land Use Bylaw 18-800.

Approaches exist to both the proposed subdivision area and the remainder parcel.

Administration has reviewed the land use amendment application, and it meets the fundamental land use criteria set out within the Agricultural Two (A-2) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from a subdivision at this location, as the proposed amendment will be compatible with surrounding developments.

## **STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:**

On June 8<sup>th</sup>, 2023, Bylaw 23-943 and Notice of Public Hearing were circulated to Greenview's internal departments.

On June 8<sup>th</sup>, 2023, Bylaw 23-943 and Notice of Public Hearing were circulated to the following referral agencies: Alberta Culture and Tourism, Alberta Transportation, Alberta Energy Regulator, Alberta Environment and Parks – Water Approvals, Alberta Environment and Parks – Jack McNaughton, Alberta Environment and Parks – Marsha Trites-Russel, Alberta Municipal Affairs – David Dobson, East Smoky Gas Co-op, ATCO Electric, and Telus.

On June 9<sup>th</sup>, 2023, the Public Hearing advertisement was published on Greenview's website and social media sites per the Advertising Bylaw.

Adjacent landowners were also sent notification of the Public Hearing on June 8<sup>th</sup>, 2023, in accordance with MGA requirements.

Any concerns received will be addressed today.



# REQUEST FOR DECISION

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**SUBJECT:** Bylaw 23-943 Land Use Bylaw Amendment to Rezone a portion of NE 34-69-22-W5M from Agricultural One (A-1) to Agricultural Two (A-2)

<b>SUBMISSION TO:</b>	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
<b>MEETING DATE:</b>	June 27, 2023	<b>CAO:</b>	<b>MANAGER:</b> SD
<b>DEPARTMENT:</b>	PLANNING & EC. DEVELOPMENT	<b>DIR:</b> MAV	<b>PRESENTER:</b> NF
<b>STRATEGIC PLAN:</b>	Development	<b>LEG:</b> SS	

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## RELEVANT LEGISLATION:

**Provincial** – Municipal Government Act (MGA) Section 640, RSA 2000

**Council Bylaw/Policy** – Municipal Development Plan (MDP) Bylaw 15-742, Land Use Bylaw (LUB) 18-800

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## RECOMMENDED ACTION:

**MOTION:** That Council give second reading to Bylaw 23-943, being a Land Use Bylaw Amendment, to rezone a 16-hectare (40-acre) area within NE 34-69-22-W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district, as presented.

**MOTION:** That Council give third reading to Bylaw 23-943, being a Land Use Bylaw Amendment, to rezone a 16-hectare (40-acre) area within NE 34-69-22-W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district, as presented.

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## BACKGROUND/PROPOSAL:

Administration has received an application to rezone an approximately 16-hectare (40-acre) area within NE 34-69-22-W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district, to accommodate subdivision of a larger farmstead. The quarter section is located approximately 3 km south of the Town of Valleyview and 1 km east of Highway 43 along Township Road 700.

The landowners plan to subdivide their established farmstead and would like to continue to use the area as a hobby farm as they age. The home was constructed in 1959 and is serviced by a lagoon and water well, and the yard also contains a fenced cattle enclosure, several outbuildings, a garden plot, a dugout, and a larger fenced area. The exact boundaries proposed for the subdivision have yet to be determined by a surveyor. Administration determined through aerial images and discussion with the landowner that the minimum area required to accommodate all improvements on the site, including the required setback for the existing sewage disposal system (lagoon) of 30 metres (100 feet) from property lines, is approximately 11 hectares (28 acres).

The landowner would like to subdivide a larger area of approximately 16 hectares (40 acres) to allow a buffer area between their garden and chemicals sprayed on the adjacent field to the east as well as allow area for new developments such as a suite or secondary residence to be placed east of the existing dwelling. The

proposal would result in approximately 4.6 hectares (12 acres) of vacant better agricultural land being removed from the quarter section, which is contrary to Section 3.4.8 of the Municipal Development Plan, as the land is not required to accommodate the developed area of the farmstead. However, the proposal would be allowed by Section 3.4.4, which permits subdivision of better agricultural land adjacent to quarter-section boundaries.

The quarter section is currently zoned Agricultural One (A-1), where the maximum subdivision size permitted by the Land Use Bylaw 18-800 is 8.1 hectares (20.0 acres). To accommodate either size, the proposed subdivision area is required to be rezoned to Agricultural Two (A-2), which permits subdivisions between 8.1 hectares (20 acres) and 32.0 hectares (79.1 acres).

When presented for first reading at the May 23<sup>rd</sup>, 2023, Regular Council meeting, Council expressed concerns with the proposed rezoning area, leaving a narrow strip of land between the resulting subdivision and the creek to the south, which may be difficult to farm. Administration has prepared an alternative drawing, showing the approximate area if the south boundary of the subdivision was moved south to incorporate this area rather than leaving it with the remainder of the quarter section while maintaining a maximum size of approximately 16 hectares (40 acres). The exact property boundaries will be subject to Municipal Planning Commission (MPC) approval following Council decision on Bylaw 23-943.

<b>Proposed Servicing:</b>	Private, well and lagoon
<b>Soil Type:</b>	Clay
<b>Topography:</b>	Flat
<b>Wetland Inventory:</b>	None
<b>LSRS Spring Grains Rating:</b>	3(10): Moderate limitation

MDP 15-742 *Section 3.4.2 Subdivision of Better Agricultural Land*

*Greenview may support the subdivision of better agricultural land where the proposed subdivision is for:*

*(a) A farmstead separation;*

*Section 3.4.4 Parcel Location*

*Where possible, subdivision identified in 3.4.2 ("Subdivision of Better Agricultural Land") will be encouraged to locate on portions of the quarter section that are:*

*(b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.*

*Section 3.4.8 Parcel Size Requirements*

*(a) The size of a farmstead separation shall be at the discretion of Greenview based on the location of the existing buildings, fences, shelter belts and required setback distances for the existing private sewage system.*

---

#### **BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that the landowner may apply to subdivide their farmstead to the size they would like. The subdivision will still be subject to approval by the MPC.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. The disadvantage of Council accepting the recommended motion is that approximately 4.6 hectares (12 acres) of better agricultural land may be subdivided from the remainder of the quarter section.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to approve the rezoning application with a reduced area of approximately 12 hectares (30 acres) to accommodate the farmstead and allow the landowner freedom to adjust the property boundaries to allow some buffer area between the developed site and adjacent farmland. This would reduce the removal of better agricultural land from the quarter section. Administration does not recommend this option as the location complies with section 3.4.4 of the MDP.

**Alternative #2:** Council has the alternative to defeat second reading of the bylaw, thereby refusing the rezoning. The landowner may still apply to subdivide their yard site but will be limited to 8.1 hectares (20.0 acres) as the Agricultural One (A-1) district allows. Administration does not recommend this option as the proposal complies with Greenview's current policies and practices and would result in undue hardship for the landowner as they may be unable to reduce the subdivision size to include all necessary improvements and services such as the dugout and fenced areas.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

---

**FOLLOW-UP ACTIONS:**

The applicant will be notified of the decision made by Council. If approved, the applicant may apply for subdivision to the size approved by Council. The subdivision application will be presented to MPC for decision.

---

ATTACHMENT(S):

- Bylaw 23-943
- Aerial Map
- Overview Map
- Alternative Subdivision Orientations
- Farmland Report
- Wetland Inventory
- Topography Map



**BYLAW NO. 23-943**  
**of the Municipal District of Greenview No. 16**

---

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to amend Bylaw No. 23-943, being the Land Use Bylaw for the  
Municipal District of Greenview No. 16**

**WHEREAS**, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

**AND WHEREAS**, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800;

**NOW, THEREFORE**, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 20 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the  
Northeast (NE) Quarter of Section Thirty-Four (34)  
Within Township Sixty-Nine (69)  
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this 23<sup>rd</sup> day of May, 2023.

Read a second time this \_\_\_ day of \_\_\_\_\_, 2023.

Read a third time and passed this \_\_\_ day of \_\_\_\_\_, 2023.

---

**REEVE**

---

**CHIEF ADMINISTRATIVE OFFICER**



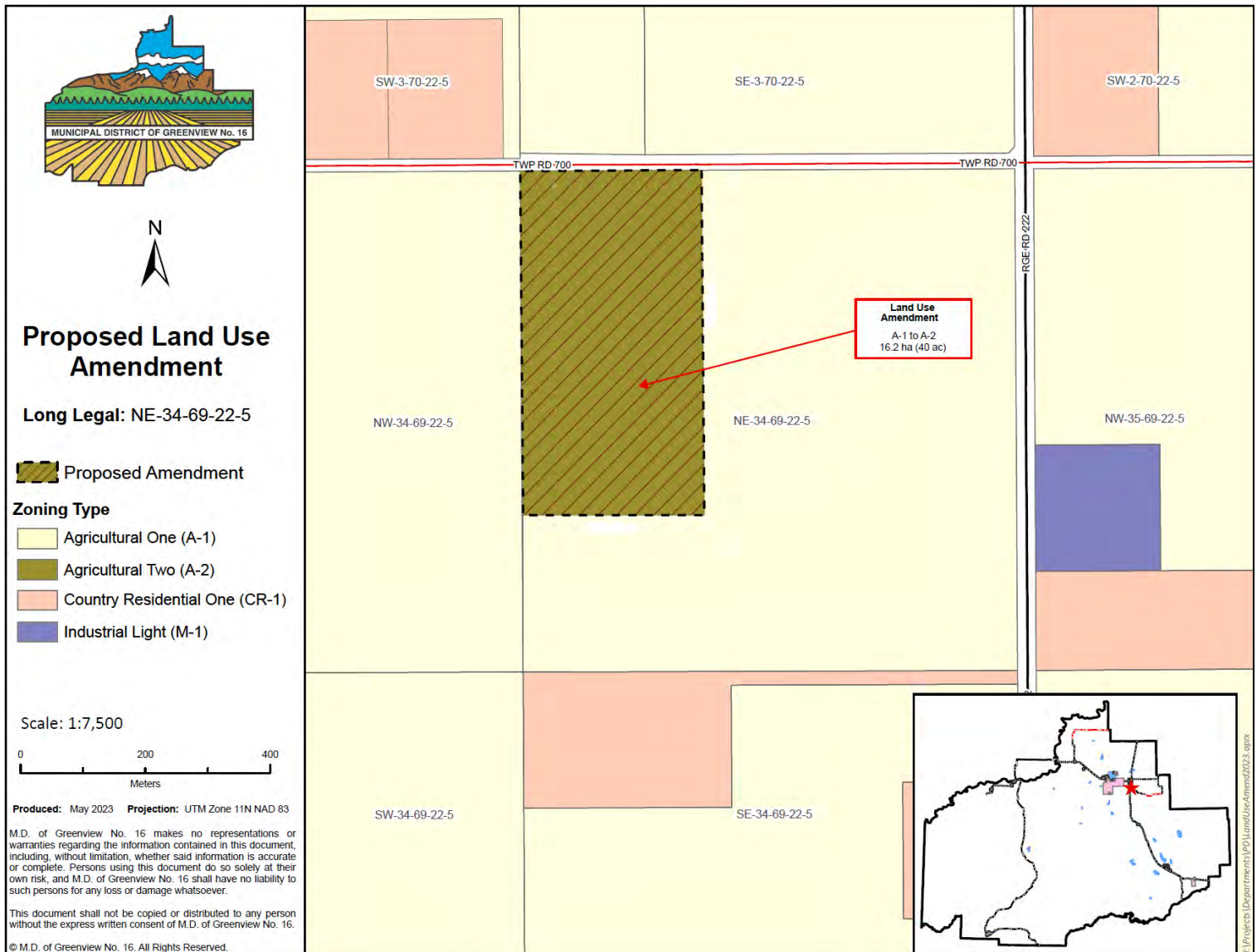
## SCHEDULE "A"

To Bylaw No.

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Northeast (NE) Quarter of Section Thirty-Four (34)  
Within Township Sixty-Nine (69)  
Range Twenty-Two (22) West of the Fifth Meridian (W5M)


Is reclassified from Agricultural One (A-1) District to Agricultural Two (A-2) District as identified below:





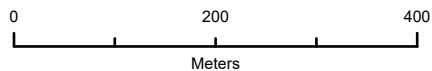
## Proposed Land Use Amendment

Long Legal: NE-34-69-22-5

 Proposed Amendment

40cm Imagery, 2022

Scale: 1:7,500

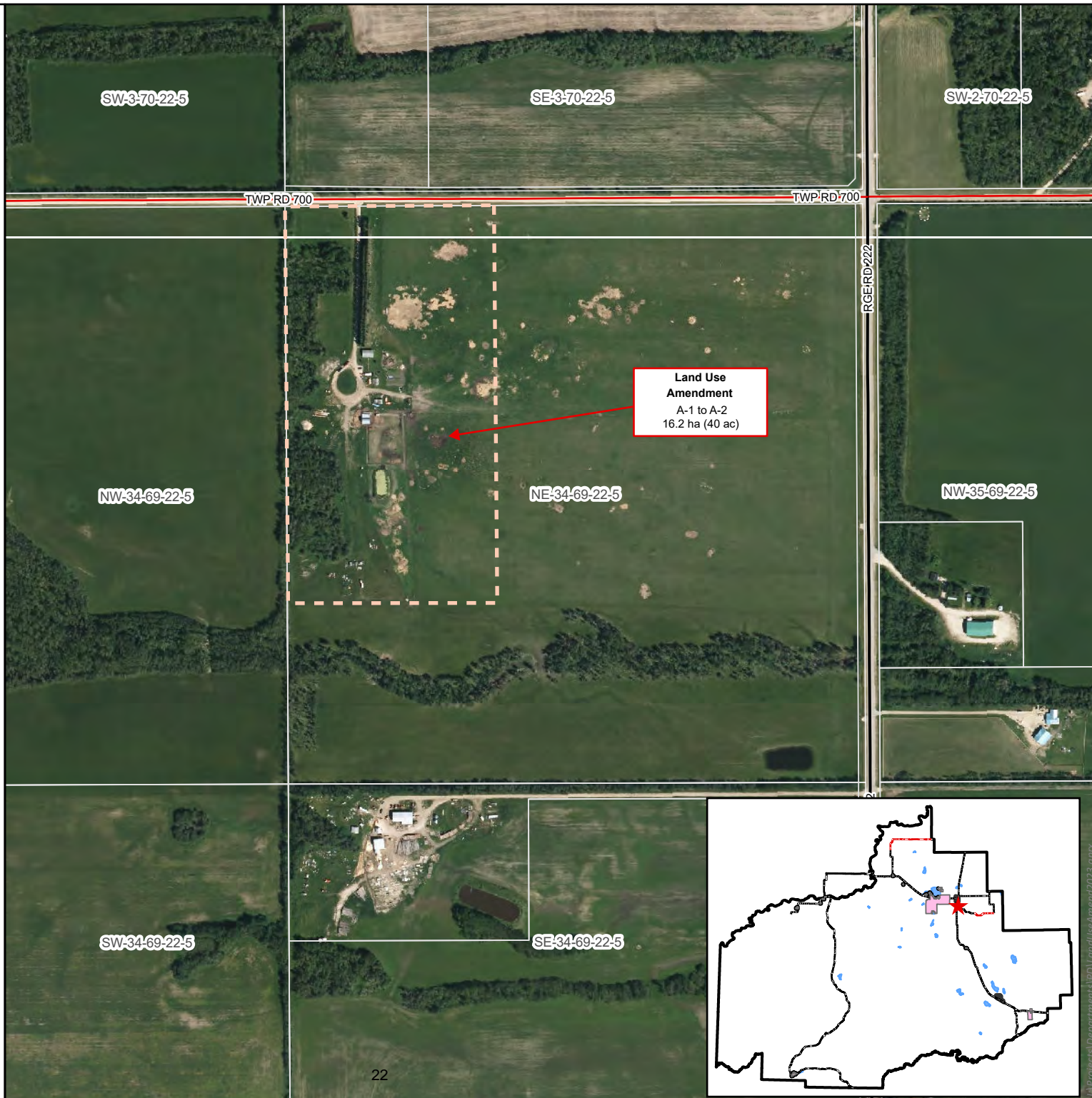


Produced: May 2023 Projection: UTM Zone 11N NAD 83

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


## Proposed Land Use Amendment

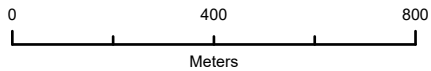
Long Legal: NE-34-69-22-5

 Proposed Amendment

### Zoning Type

-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Country Residential One (CR-1)
-  Industrial Light (M-1)
-  Institutional (INS)

Scale: 1:15,000

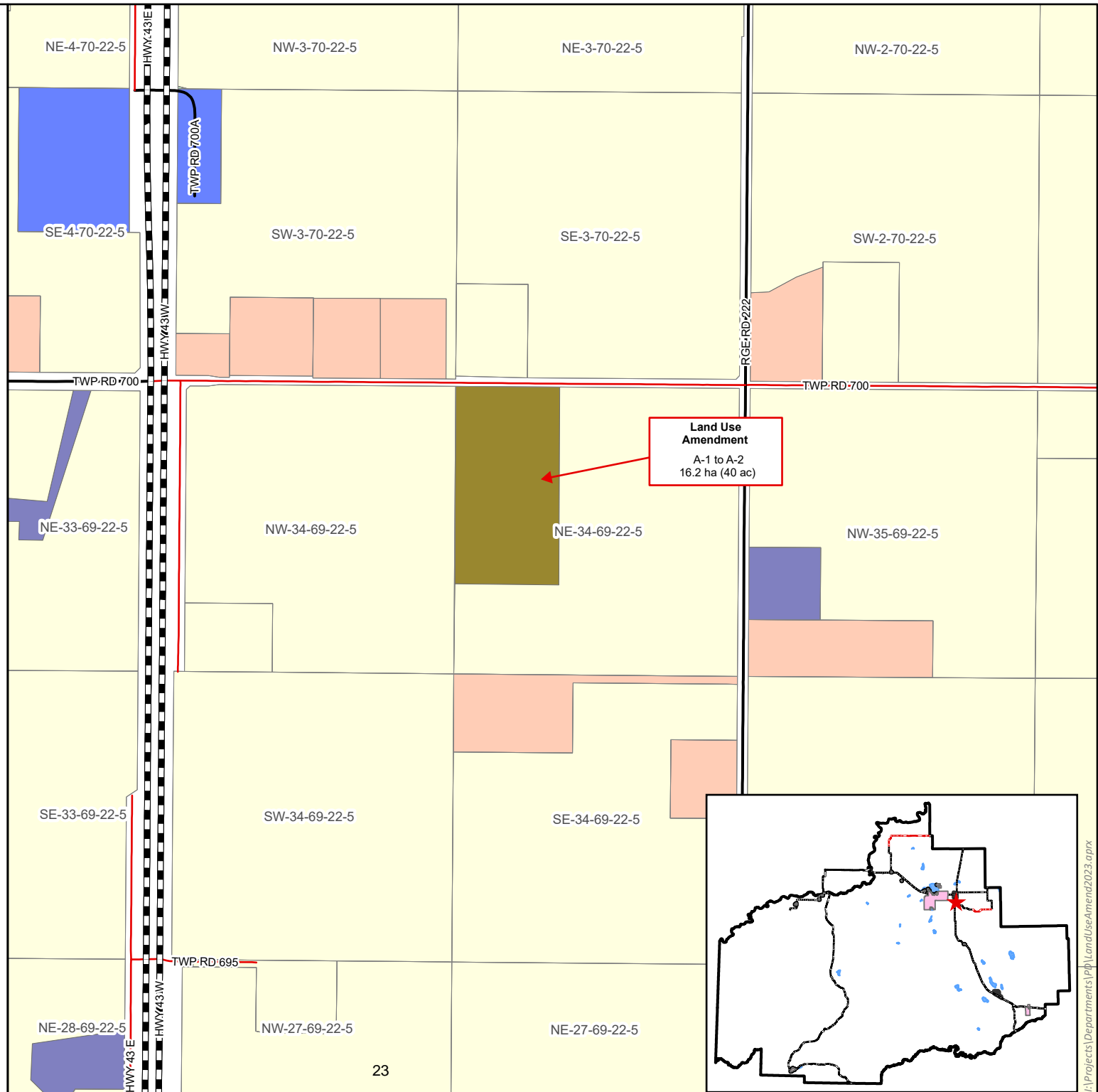


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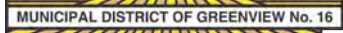




## Alternative Subdivision Orientations with South Property Line Extended to Creek



\*Measurements are approximate and based on aerial imagery only



# Proposed Land Use Amendment - AGRASID







**Long Legal: NE-34-69-22-5**



### Proposed Amendment

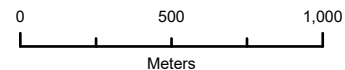
### Legend

AGRASID

-  inclined plain - low relief
-  inclined with BR - low relief
-  ridged - low relief
-  undulating - low relief
-  undulating - high relief
-  valley with terraces

**\*\* Spring Grain LSRS Values Displayed\*\***

Scale: 1:25,000

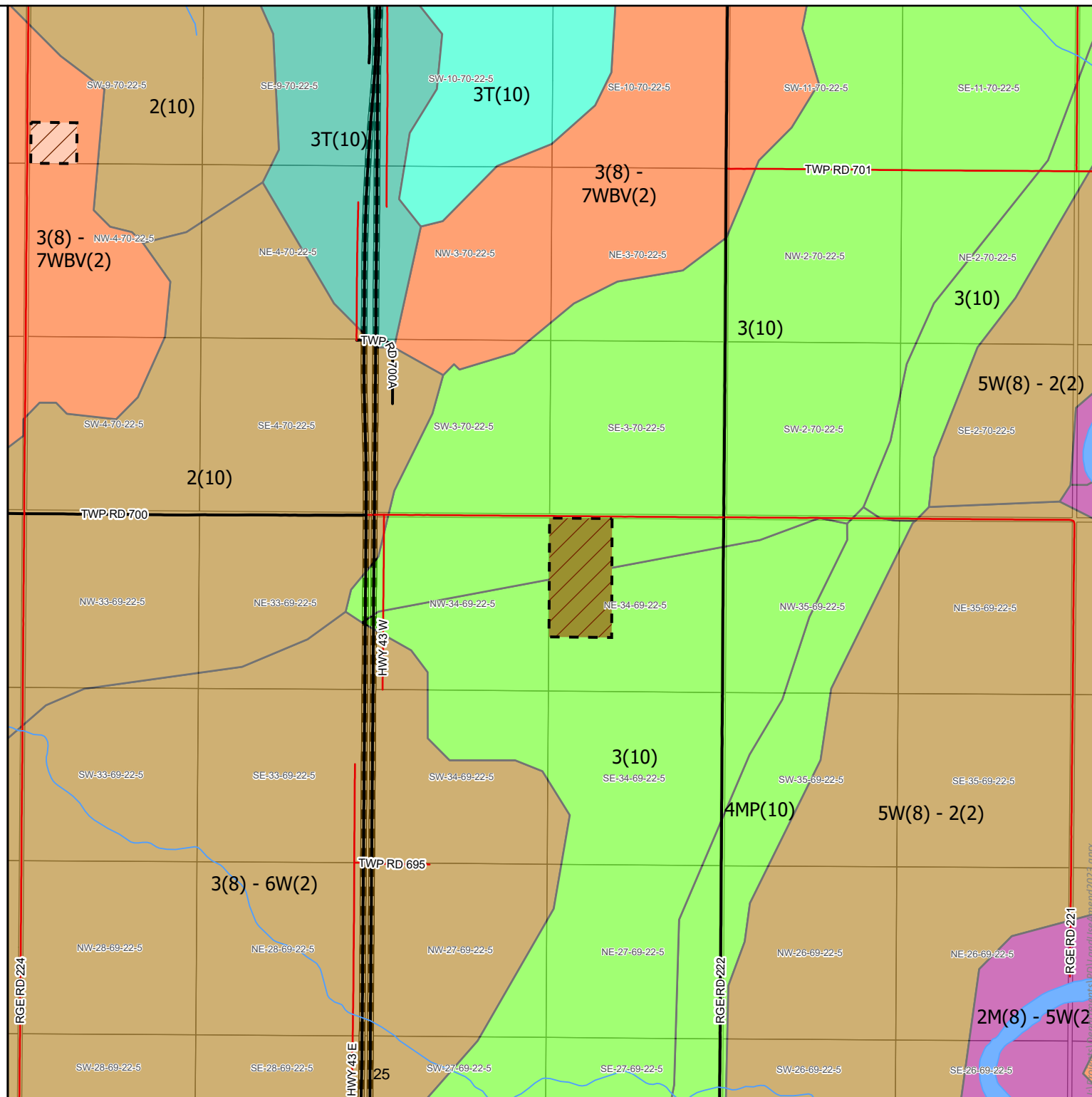


**Produced:** May 2023    **Projection:** UTM Zone 11N NAD 83

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**LANDOWNER: BROCK DEWEY & CHERYL**




-  Bog
  Fen
  Marsh
-  Open Water
  Swamp





# Proposed Land Use Amendment - Topography

Long Legal: NE-34-69-22-5

 Proposed Amendment

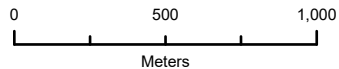
## Legend

Contour Line(m)

— Minor

40cm Imagery, 2022

Scale: 1:25,000

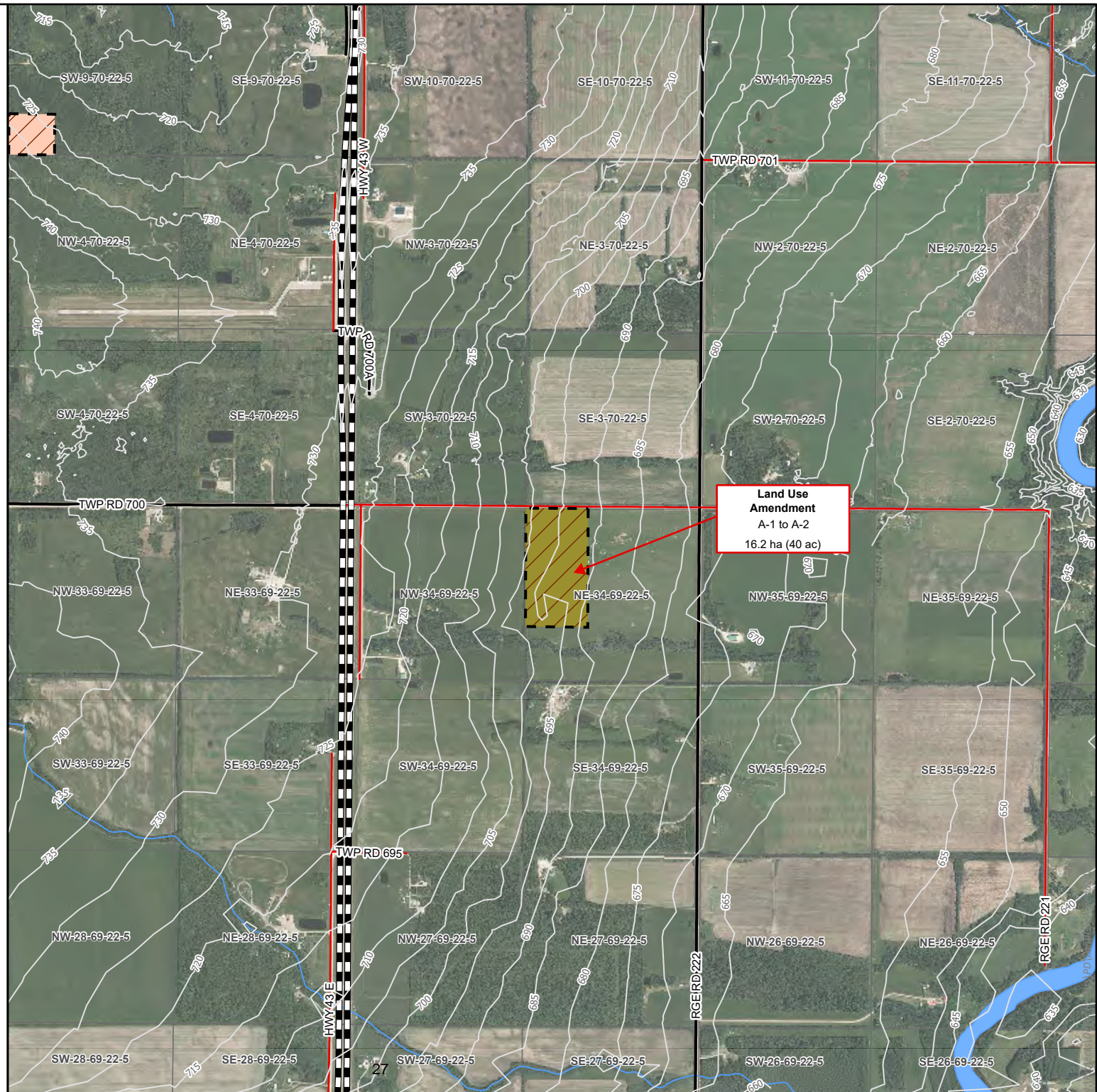


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## 8.0 LAND USE DISTRICTS

### 8.1 Agricultural One (A-1) District

#### 8.1.1 Purpose

- a) The purpose of this District is to protect and preserve better agricultural lands. The uses allowed in this District are those which may be compatible with extensive agricultural operations, and which minimize the loss of agricultural lands to non-agricultural uses.

#### 8.1.2 Uses

- a) Table 8-1 identifies the permitted and discretionary uses within the A-1 District.

**Table 8-1: A-1 Permitted and Discretionary Uses**

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Abattoir
2. Agricultural Processing	2.a Airstrip
3. Agriculture, Horticulture	3.a Compressor
4. Animal Breeding Establishment	4.a Coverall Building
5. Apiary	5.a Craft Brewery and Distillery
6. Bed and Breakfast	6.a Home Occupation, Major
7. Boarding and Lodging	7.a Natural Resource Extraction
8. Borrow Pit	8.a Oil and Gas Facility
9. Cabin	9.a Recreation, Outdoor Motorized Vehicle
10. Cannabis Production Facility	10.a Recreation, Outdoor Passive
11. Dugout	11.a Recreational Vehicle Storage
12. Dwelling Unit, Accessory	12.a Solar Collector, Major
13. Dwelling Unit, Manufactured	13.a Utilities, Major
14. Dwelling Unit, Modular	14.a Wind Energy Conversion System, Major
15. Dwelling Unit, Single Detached	15.a Work Camp, Project Oriented
16. Greenhouse	
17. Home Occupation, Minor	
18. Housing Collective, Communal	
19. Kennel, Commercial	
20. Kennel, Hobby	
21. Sign	
22. Solar Collector, Minor	
23. Storage, Outdoor	
24. Suite, Attached	
25. Suite, Detached	
26. Wind Energy Conversion System, Minor	



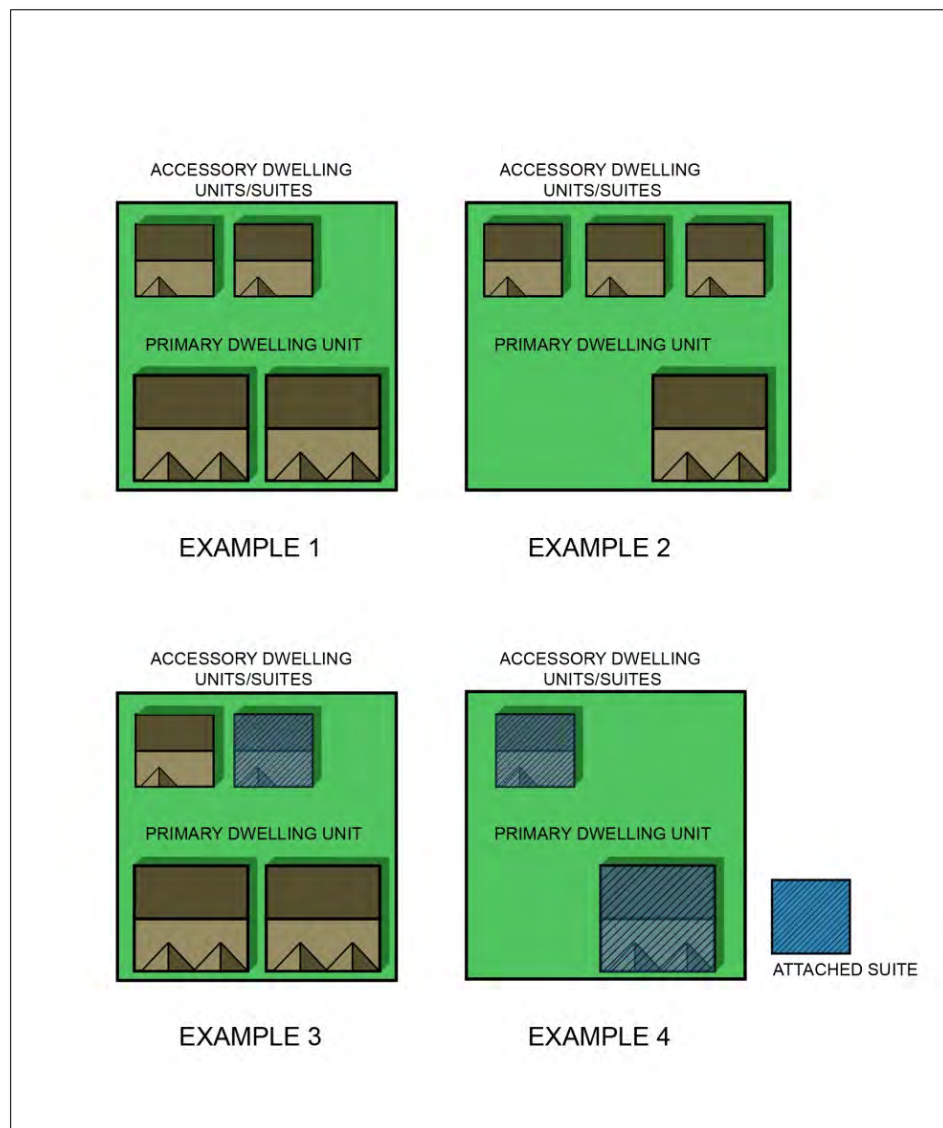
### 8.1.3 Regulations

- a) On a parcel located in an A-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-2.

**Table 8-2: A-1 District Regulations**

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 4 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>a maximum of 2 primary dwelling units</li> <li>a maximum of 3 accessory dwelling units and/or suites</li> </ul>
.2 Minimum parcel size	1.2 ha (3 ac)
.3 Minimum parcel width	100 m ( 328.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>Front parcel and exterior side parcel lines</li> <li>Interior side parcel line</li> <li>Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Maximum building and structure height <ul style="list-style-type: none"> <li>Principal building and structures</li> <li>Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	30 %

**Figure 8-1: Examples of A-1 Dwelling Unit Configurations**



#### 8.1.4 Other Regulations

- a) All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the Agricultural Operation Practices Act;
- b) Only one A-1 parcel may be taken out of an unsubdivided quarter section without rezoning. Work Camp, Project-Oriented – Only within 400.00 m (1,312.3 ft.) of highways;
- c) First Parcel Out:            Minimum: 1.2 ha (3.0 ac)  
   Maximum: 8.1 ha (20.0 ac)
- d) An application to create two titles based upon a fragmented parcel may be approved notwithstanding the size of parcels to be created on either side of the fragmentation line with the following conditions:
  - i. Minimum parcel sizes and other development considerations must be adhered to;
  - ii. Parcels fragmented by water bodies or ravines would still be subject to environmental reserve evaluation and dedication.
- e) Agricultural parcels that are fragmented will be prorated by the size of the parcel to determine the number and size of parcels that are to qualify for subdivision from each fragmented portion as follows:
  - i. The amount of land that may be subdivided from a fragmented parcel will be directly proportionate to its percentage of the quarter section.

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*

## 8.2 Agricultural Two (A-2) District

### 8.2.1 Purpose

- a) The purpose of this District is to protect and preserve better agricultural lands on smaller parcels. The uses allowed in this District are those which are compatible with smaller agricultural operations and are seen to have lower nuisance values.

### 8.2.2 Uses

- a) Table 8-3 identifies the permitted and discretionary uses within the A-2 District.

**Table 8-3: A-2 Permitted and Discretionary Uses**

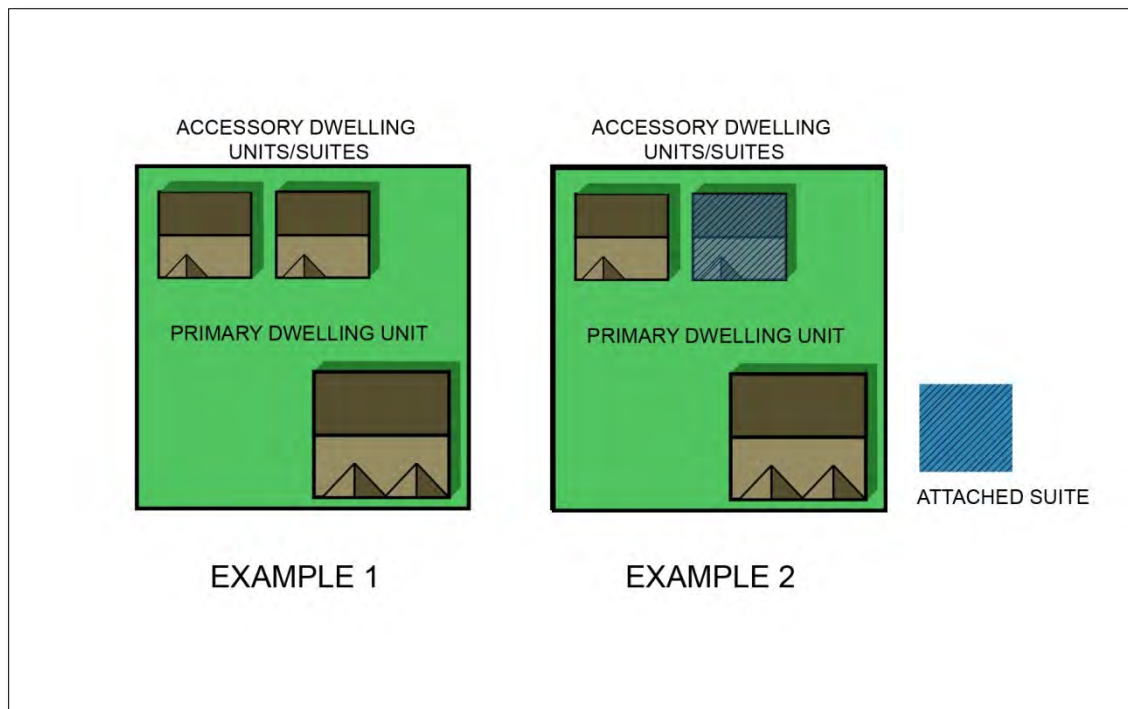
Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Agricultural Processing
2. Agriculture, Horticulture	2.a Cannabis Production Facility
3. Apiary	3.a Coverall Building
4. Bed and Breakfast	4.a Craft Brewery and Distillery
5. Boarding and Lodging	5.a Home Occupation, Major
6. Borrow Pit	6.a Kennel, Commercial
7. Dugout	7.a Recreation, Outdoor Passive
8. Dwelling Unit, Accessory	
9. Dwelling Unit, Manufactured	
10. Dwelling Unit, Modular	
11. Dwelling Unit, Single Detached	
12. Greenhouse	
13. Home Occupation, Minor	
14. Housing Collective, Communal	
15. Kennel, Hobby	
16. Sign	
17. Solar Collector, Minor	
18. Suite, Attached	
19. Suite, Detached	
20. Wind Energy Conversion System, Minor	

### 8.2.3 Regulations

- a) On a parcel located in this District, no building or structure shall be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in Table 8-4.

**Table 8-4: A-2 District Regulations**

<b>Matter to Be Regulated</b>	<b>Regulation</b>
.1 Maximum density	A maximum of 3 dwelling units per parcel, which may include: <ul style="list-style-type: none"> <li>• a maximum of 1 primary dwelling unit</li> <li>• a maximum of 2 accessory dwelling units and/or suites</li> </ul>
.2 Maximum parcel size	32.0 ha (79.1 ac)
.3 Minimum parcel size	8.1 ha (20 ac)
.4 Minimum parcel width	100 m (328.1 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> <li>• Front parcel and exterior side parcel lines</li> <li>• Interior side parcel line</li> <li>• Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> <li>• Front parcel and exterior side parcel lines</li> <li>• Interior side parcel line</li> <li>• Rear parcel line</li> </ul>	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> <li>• Principal building and structures</li> <li>• Accessory building</li> </ul>	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.8 Maximum parcel coverage (all buildings)	30 %

**Figure 8-2: Examples of A-2 Dwelling Unit Configurations**

#### 8.2.4 Other Regulations:

- a) All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the *Agricultural Operation Practices Act*;
- b) A maximum of 32.0 ha (79.1 ac) can be subdivided out of a quarter Section of land;

\*\*\* See the General Regulations (Section 5.0) for additional regulations and exceptions. \*\*\*



# REQUEST FOR DECISION

---

SUBJECT: **Tax Arrears Payment Plan**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: June 27, 2023  
DEPARTMENT: FINANCE  
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: MANAGER: CG  
DIR: EK PRESENTER: CG  
LEG: SS

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – Municipal Government Act, R.S.A Chapter M-26, Section 340

**Council Bylaw/Policy** (cite) – Bylaw 22-889 Tax Payment Plan

---

## RECOMMENDED ACTION:

**MOTION: That Council give third reading to Bylaw 23-947 “Tax Arrears Payment Plan”, as presented.**

---

## BACKGROUND/PROPOSAL:

While Greenview has a program to allow for taxpayers in good standing to enter the Tax Installment Payment Program and have taxes automatically processed on a monthly payment plan, there is no program for taxpayers with arrears. Administration has not prevented taxpayers from paying their arrears taxes in installments, but this is not an automatic or official payment plan.

Effective May 1, 2023, Ministerial Order 043/2023, Alberta Energy Regulator (AER) requires evidence that arrears property taxes exceeding a threshold of \$20,000 are resolved for new or transfer of well licenses. This resolution includes payment or an approved payment plan. As per the Municipal Government Act, any approved payment plan must be done according to bylaw.

Administration has previously brought proposed payment plans to Council, which were rejected, in part, due to the Tax Installment Payment Plan requiring taxpayers to be in good standing. Other reasons for these plans not being recommended were the length of the payment period and the request to waive existing and/or future penalties.

In looking at other municipalities, several of them have separate bylaws for tax arrears payment plans. Looking at those, Administration has created one similar for Greenview. Key features are:

- Payments are not automatic; the taxpayer is responsible for making the payments at the agreed time.
- The plan will not accept waiving penalties that incur over the payment period.
- The payment period is to be complete by the end of the calendar year to facilitate the taxpayer to enter the Tax Installment Payment Plan for the next tax year.

- The payment plan would be eligible for the CAO or designate to confirm the plan has been accepted for AER or other agencies.
- Failure to make the agreed upon payment would result in communication to any agencies that the payment plan was no longer in effect.

Within the Ministerial Order, Greenview could choose to not accept payment plans, and thereby impact the ability of companies to obtain their licenses. Such action could impact the ability of these companies to make future payments.

Although the key factor for this bylaw is to facilitate working with companies that need to have confirmation of payment plans for AER, it will allow other taxpayers to have the benefit of accepted plans and not just voluntary payments. This will also be used by Finance to refine estimates for doubtful collection of taxes.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that both the Taxpayer and Greenview will benefit from having an agreed payment plan.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to not pass this bylaw; however, Administration does not recommend this action because not having a bylaw that allows companies to meet regulatory requirements may impact their ability to make future payments.

**Alternative #2:** Council has the ability to change the acceptable payback period or set additional requirements for a plan to be acceptable under the bylaw.

---

**FINANCIAL IMPLICATION:**

There are no financial costs to the motion, but the collectability of tax revenue is impacted by the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform



### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

### **FOLLOW UP ACTIONS:**

Once the bylaw has passed Administration will work to taxpayers requesting payment plans within the constraints of the bylaw.

---

### **ATTACHMENT(S):**

- Municipal Government Act, R.S.A Chapter M-26, Section 340
- Bylaw 23-935 Tax Installment Program
- Ministerial Order 043/2023
- Bylaw 23-947 Tax Arrears Payment Plan

### **Municipal Government Act, R.S.A Chapter M-26, Section 340**

#### **Instalments**

**340(1)** A council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer.

(2) A person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment.

(3) When an agreement under subsection (2) is made, the tax notice, or a separate notice enclosed with the tax notice, must state

- (a) the amount and due dates of the instalments to be paid in the remainder of the year, and
- (b) what happens if an instalment is not paid.

**GOVERNMENT OF ALBERTA**

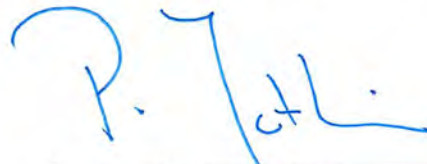
**DEPARTMENT OF ENERGY**

***RESPONSIBLE ENERGY DEVELOPMENT ACT***  
**S.A. 2012, c. R.17.3**

**MINISTERIAL ORDER 043/2023**

I, **PETER GUTHRIE**, Minister of Energy, pursuant to section 67 of the *Responsible Energy Development Act*, make the Municipal Tax Requirements for Approving Licences Direction, in the attached Appendix.

**DATED** at Edmonton, in the Province of Alberta, this 16 day of March, 2023.



Honourable Peter Guthrie  
Minister of Energy

**APPENDIX**  
**LICENCES AND UNPAID MUNICIPAL TAXES**

**PURPOSE**

The Minister of Energy is authorized by section 67 of the *Responsible Energy Development Act*, S.A 2012, c. R-17.3 (“REDA”) to give directions to the Alberta Energy Regulator (“the AER”) for the purpose of:

- a. Providing priorities and guidelines for the AER to follow in the carrying out of its power, duties and functions; and
- b. Ensuring the work of the AER is consistent with the program, policies and work of the Government of Alberta in respect of energy resource development, public land management, environmental management and water management.

Acquiring and holding a licence or approval for energy development in Alberta is a privilege and not a right.

Albertans expect assurance that companies that obtain licences are able to meet their obligations for the entire life cycle of the development, including during operation and up to and including the end-of-life of the projects.

Albertans expect that these obligations should not be avoided by transferring licences to companies to the effect that risk is transferred onto members of the public, including municipalities and taxpayers.

There is an unreasonable risk to members of the public, including municipalities and taxpayers, in the AER granting an application for, or a transfer of, a licence where the applicant or transferee has unpaid municipal taxes.

**DIRECTION TO THE AER**

When considering an application for approval of a well licence to permit the drilling of a new well, or the transfer of a well licence, under applicable energy resource enactments as defined in the REDA, the AER must also consider whether the applicant for the licence (“applicant”), the proposed transferor of a licence (“transferor”), or the proposed transferee of a licence (“transferee”) has outstanding municipal tax arrears exceeding the threshold amount established by the AER in consultation with the Assistant Deputy Minister responsible for energy resources policy at the Ministry of Energy and the Assistant Deputy Minister responsible for property tax policy at the Ministry of Municipal Affairs (“the threshold”). The AER shall require evidence and take reasonable steps to confirm that an applicant, transferor, or a transferee has no outstanding municipal tax arrears exceeding the threshold or has adopted a payment plan acceptable to the municipality or municipalities that are owed the outstanding municipal taxes.

If the transferor has outstanding municipal tax arrears exceeding the threshold, the AER shall require evidence that the payment of the outstanding municipal taxes exceeding the threshold be a condition of the transferor and transferee’s agreement for sale of the licence. The evidence and reasonable steps referred to in the preceding paragraphs shall include:

- a) reviewing a list compiled by Municipal Affairs of licensees known to have outstanding municipal tax arrears exceeding the threshold in the fiscal year preceeding the application, and confirming the applicant, transferor, or transferee is not listed,

- b) if the applicant, or transferee is listed, the applicant, transferor, or transferee must provide satisfactory evidence to the AER that arrears exceeding the threshold have been paid or an alternative repayment arrangement with the municipality or municipalities to which the arrears are owed has been made,
- c) if the transferor is listed, obtain evidence satisfactory to the AER that payment of municipal taxes owing exceeding the threshold by the transferor in Alberta is a condition of the agreement for purchase and sale of the licences that are the subject of the transfer.
- d) conducting routine compliance audits under the usual AER standard operating procedures and applying regulatory enforcement tools available to the AER if the applicant, transferor, or transferee provides false or misleading information about a payment or payment arrangement.

The AER shall implement this direction within a reasonable time and shall have all necessary operating procedures and business systems in place no later than close of business April 30, 2023.



## BYLAW No. 23-947 of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16 to provide for the payment of taxes in arrears by installments.**

**Whereas**, Council considers it advisable to authorize the establishment of Tax Arrears Installment Payment Plans;

**Whereas**, Section 340(1) of the *Municipal Government Act*, R.S.A. Chapter M-26, as amended, provides that Council may, by bylaw, permit taxes to be paid by installments, at the option of the taxpayer;

**Whereas**, Section 340(2) of the *Municipal Government Act*, R.S.A. Chapter M-26, as amended, provides that a person who wishes to pay taxes by installments must make an agreement with the Council authorizing that method of payment; and,

**Therefore**, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw may be cited as the “Tax Arrears Payment Plan”.

2. **DEFINITIONS**

2.1. **Greenview** means the Municipal District of Greenview No. 16.

2.2. **Collections Co-ordinator** means the Chief Administrative Officer, or designate assigned the responsibility of administering this Bylaw.

2.3. **Current taxes** means taxes other than taxes in arrears.

2.4. **Tax Arrears Payment Plan** means a Tax Arrears Instalment Payment Plan established pursuant to section 2.

2.5. **Taxes** means all taxes imposed by Greenview pursuant to the *Municipal Government Act* R.S.A. 2000 Chapter M-26 or any other statute of the Province of Alberta, including but not limited to property taxes, local improvement taxes, business taxes, business revitalization zone taxes, amounts which in the event of non-payment are deemed at law to be taxes or recoverable as or in the same manner as taxes and any penalties on such taxes or amounts.

2.6. **Taxes in Arrears** means taxes, which remain unpaid after December 31 of the year in which they were imposed, including penalties on such taxes.

- 2.7. **Taxpayer** means the person liable to pay taxes as defined in sections 331 and 373 of the Municipal Government Act and includes an entity that has been authorized by a taxpayer to pay taxes to Greenview on behalf of the taxpayer, on a monthly basis or otherwise, and includes a mortgage holder.
- 2.8. **Tax Penalties Bylaw** means the Tax Penalties as defined in the Tax Rate Bylaw for the current taxation year, or any replacement bylaw.
- 2.9. **Year** means calendar year.

### 3. **APPLICATION**

- 3.1. A Taxpayer with taxes in arrears due and owing to Greenview may, at any time, apply to the Collections Co-ordinator to pay current taxes and taxes in arrears by instalments pursuant to a Tax Arrears Plan.
- 3.2. An application pursuant to subsection 4.1 shall be approved by the Collections Co-ordinator provided that the following conditions have been satisfied:
- A) The Taxpayer shall have completed all agreements and forms prescribed by the Collections Co-ordinator.
  - B) The Taxpayer shall undertake to pay all taxes pursuant to the Tax Arrears Plan on a monthly instalment basis over a term not exceeding the current tax year.
  - C) Notwithstanding subsection 3.2, the Collections Co-ordinator may refuse an application made pursuant to subsection 3.1 if the Taxpayer has previously been approved for a Tax Arrears Plan and failed to pay the amount required to be paid by that Plan.
- 3.3. The effective date of the Tax Arrears Plan shall be the date the Taxpayer's application is approved by the Collections Co-ordinator.
- 3.4. Subject to sections 6, 7 and 8, from the effective date of the Tax Arrears Plan, the Taxpayer shall pay all taxes pursuant to the Tax Arrears Plan without further application under this Bylaw.

### 4. **MONTHLY INSTALMENTS**

- 4.1. All taxes paid pursuant to a Tax Arrears Plan shall be paid by monthly instalments calculated pursuant to this section and payable on the first day of each month during the term of the Tax Arrears Plan.
- 4.2. The term of a Tax Arrears Plan shall be determined by the Collections Co-ordinator having regard to:
- A) the Taxpayer's ability to pay;
  - B) the amount of taxes in arrears;
  - C) the requirements in the *Municipal Government Act* regarding the recovery of tax arrears; and

- D) such other matters as the Collections Co-ordinator considers relevant; and,
- E) shall not exceed the current calendar year.

4.3. The amount of monthly instalments to be paid pursuant to subsection 4.1 shall be calculated by determining the sum total of:

- A) the estimated current taxes payable during the term of the Tax Arrears Plan;
- B) all taxes in arrears up to the effective date of the Tax Arrears Plan; and,
- C) the estimated penalties pursuant to section 5 based upon the term of the Tax Arrears Plan; divided by the number of months of the term of the Tax Arrears Plan. All monthly instalments shall be applied first in payment of the taxes in arrears.

4.4. After the commencement of a Tax Arrears Plan the Taxpayer may apply to,

- A) have the term of the Tax Arrears Plan reduced, or
- B) if the term of the Tax Arrears Plan is less than current calendar year, have the term of the Tax Arrears Plan extended, subject to the discretion of the Collections Coordinator having regard to subsection 4.2, to the maximum of current calendar year.

4.5. Upon the term being reduced or extended, the monthly instalments shall be adjusted by the Collections Co-ordinator accordingly.

## 5. **PENALTIES**

5.1. Penalties pursuant to the Tax Penalties Bylaw shall be applied to current taxes and taxes in arrears during the term of a Tax Arrears Plan.

## 6. **WITHDRAWAL FROM A TAX ARREARS PLAN**

6.1. A Taxpayer paying taxes pursuant to a Tax Arrears Plan may withdraw from the Tax Arrears Plan at any time upon at least two (2) weeks written notice to the Collections Co-ordinator.

6.2. In the event that a Taxpayer withdraws from a Tax Arrears Plan all taxes in arrears, current taxes, and penalties pursuant to the Rate Bylaw for the current taxation year, or any replacement bylaw, shall become due and payable on the effective date of withdrawal.

## 7. **DEFAULT**

7.1. If a monthly instalment required to be paid pursuant to a Tax Arrears Plan remains unpaid by the 4th day of the month for which it is payable pursuant to this Bylaw, the Taxpayer shall be deemed to be in default of the Tax Arrears Plan.

7.2. In the event of default, the participation of the Taxpayer in the Tax Arrears Plan may be cancelled at the discretion of the Collections Co-ordinator, however, should the Taxpayer default more than twice during the term of the Tax Arrears Plan, the Tax Arrears Plan shall be automatically cancelled.

- 7.3. If the participation of a Taxpayer in a Tax Arrears Plan is cancelled all taxes in arrears, current taxes, and penalties pursuant to the Rate Bylaw for the current taxation year, or any replacement bylaw, shall become due and payable on the effective date of cancellation.

**8. SALE OF LAND**

- 8.1. When a Taxpayer sells property to which a Tax Arrears Plan applies, the Tax Arrears Plan shall be deemed to be cancelled and all taxes in arrears, current taxes and all penalties pursuant to the Tax Penalties Bylaw shall become due and payable effective on the date of closing.

**9. ADJUSTING OF MONTHLY INSTALMENTS**

- 9.1. The Collections Co-ordinator may revise the amount of the monthly instalments payable under a Tax Arrears Plan:
- A) to reflect changes to the assessed value of the property or business;
  - B) to reflect changes in the tax penalty rate pursuant to the Rate Bylaw for the current taxation year, or any replacement bylaw;
  - C) to reflect differences between the estimated and actual current taxes during the term of the Tax Arrears Plan;
  - D) to account for a lump sum payment of taxes made by the Taxpayer;
  - E) to reflect the imposition, termination or lump sum payment of local improvement charges;
  - F) to reflect the increase in payments and penalties required as a result of a failure to pay a monthly instalment;
  - G) to provide for payment pursuant to the Tax Arrears Plan of amounts which in the event of non-payment are deemed at law to be taxes or recoverable as or in the same manner as taxes; or,
  - H) to provide for or reflect such other matters as the Collections Co-ordinator reasonably considers relevant.

**10. SEVERABILITY**

- 10.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

**11. COMING INTO FORCE**

- 11.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 13 day of June, 2023.

Read a second time this 13 day of June, 2023.

Read a third time this \_\_\_\_ day of \_\_\_\_\_, 2023.



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REEVE

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CHIEF ADMINISTRATIVE OFFICER



## BYLAW No. 23-935 of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16 in the Province of Alberta, to provide for the payment of taxes by installments.**

**Whereas**, Section 340(1) of the Municipal Government Act, R.S.A. Chapter M-26, as amended provides that Council may by bylaw permit taxes to be paid by installments, at the option of the taxpayer;

**Whereas**, Section 340(2) of the Municipal Government Act, provides that a person who wishes to pay taxes by installments must make an agreement with the council authorizing that method of payment;

**Whereas**, Section 340(3) of the Municipal Government Act, provides that when an agreement of this nature is made, the tax notice must state the amount and due dates of the installments to be paid in the remainder of the year, and what happens if an installment is not paid;

**Therefore**, the Council of the M.D. of Greenview No. 16, duly assembled, enacts as follows:

### 1. **TITLE**

1.1. This Bylaw may be cited as “Tax Installment Payment Plan (TIPP)”.

### 2. **Definitions**

2.1. **Greenview** means the municipal corporation of the M.D. of Greenview No. 16.

2.2. **Taxpayer** means the person liable to pay taxes as defined in sections 331 and 373 of the *Municipal Government Act* and includes an entity that has been authorized by a taxpayer to pay taxes to Greenview on behalf of the taxpayer, on a monthly basis or otherwise, and includes a mortgage holder.

2.3. **Tax Installment Payment Plan** means the tax payment program and application.

### 3. **Authorization**

3.1. The Taxpayer, registered on the tax roll shall be given the option to pay taxes by a pre-authorized transfer of funds from their bank account to Greenview in monthly

installments, in an amount calculated as per Section 4 of this Bylaw, providing the account be deemed in good standing.

- 3.2. To apply for the Tax Installment Payment Plan, the application form must be completed, signed and returned to a Greenview Administration Office accompanied by the appropriate banking information, no later than the 20th day of the month.
- 3.3. Any application received after the enrollment deadline of the 20<sup>th</sup>, shall take effect the following month.
- 3.4. The Tax Installment Payment Plan agreement does not transfer from current Taxpayer to a purchaser of the property in the event of a sale of a parcel of land.

#### 4. **Monthly payments**

- 4.1. Monthly payments are calculated by dividing the annual tax levy from the preceding year by twelve (12) for the payment amount for January to the issuance of the current year Tax Notice. The monthly payments will be automatically adjusted once the current year's tax levy has been determined. The current and remaining tax balance owing is divided by the months remaining in the year to create a zero balance owing by December 31<sup>st</sup>. The transfer of funds will occur on the last business day of every month.
- 4.2. Greenview will determine the monthly payment for each participant in the Tax Installment Payment Plan. The option of additional or lesser monthly payment amounts by the property Taxpayer will not be permitted.
- 4.3. The tax roll will be exempt from penalties provided monthly payments, as established by Greenview, are up to date.

#### 5. **Outstanding Charges**

- 5.1. A tax roll will not be eligible for this program if there is any amount owing due to penalties, utility transfers or enforcement services at the enrollment deadline stipulated in Section 3.3.

#### 6. **Withdrawal**

- 6.1. Participation is automatically renewed each year and does not require a new application to be made every year to continue ongoing monthly tax payments.
- 6.2. Withdrawal from the Tax Installment Payment Plan requires giving no less than two (2) weeks' notice in writing. No monies paid into the plan will be returned, refunded

or transferred to a Greenview utility account. The monies will remain on the tax roll and be deemed as a prepayment of property taxes.

## **7. Cancellation**

- 7.1. Greenview will cancel participation in the Tax Installment Payment Plan if an installment payment fails to be honoured. Penalties will be added to the tax roll per section 8.
- 7.2. Any transfer of outstanding amounts to the applicable tax roll, in accordance with Section 553 of the Municipal Government Act, will automatically disqualify participation and will be removed immediately from the Tax Installment Payment Plan.
- 7.3. Notice of removal from the Tax Installment Payment Plan pursuant to Sections 7.1 and 7.2 of this Bylaw shall be sent to the Taxpayer, by ordinary mail, to the last known mailing address as listed on the tax roll.
- 7.4. If participation in the Tax Installment Payment Plan is cancelled by Greenview pursuant to Section 7.1, 7.2 or 7.3, the Taxpayer shall not be eligible to participate in the Tax Installment Payment Plan until the taxation year following the cancellation. Completion of a new application form is required to re-enroll.
- 7.5. Upon sale of the property, the participant will be automatically removed from the Tax Installment Payment Plan.

## **8. Fees and Penalties**

- 8.1. A bank return fee will be levied on payments which are not honoured by the financial institution on which they are drawn. The charges shall be added on to the taxes owing for each affected tax roll.
- 8.2. If participation in the Tax Installment Payment Plan is cancelled or withdrawn for any reason before the tax due date in any year, a penalty will be applied to the tax roll, in accordance with the current tax rate or tax penalty bylaw, thirty (30) days after cancellation or withdrawal.

## **9. Indemnification**

- 9.1. The onus of providing correct banking information to Greenview lies with the Taxpayer. If incorrect information results in a monthly payment(s) not being made or being dishonoured by the financial institution, Greenview assumes no responsibility for such rejection of said payment.

10. **Responsibility**

10.1. Tax Installment Payment Plan participants are responsible for verifying that the pre-authorized payments are made as per the signed application agreement. If they are not, the onus is on the participant to notify Greenview to rectify the error.

11. **Repeal**

11.1. Bylaw 22-889 "Tax Payment Plan" is hereby repealed.

12. **Severability**

12.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

13. **COMING INTO FORCE**

13.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 14 day of March, 2023.

Read a second time this 14 day of March, 2023.

Read a third time this 28 day of March, 2023.



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REEVE



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CHIEF ADMINISTRATIVE OFFICER



# REQUEST FOR DECISION

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**SUBJECT:** Bylaw No. 23-944 – Redistricting part of SE 11-70-26-W5M from Agricultural One (A-1) District to Country Residential One (CR-1) District

<b>SUBMISSION TO:</b>	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
<b>MEETING DATE:</b>	June 27, 2023	<b>CAO:</b>	<b>MANAGER:</b> SD
<b>DEPARTMENT:</b>	PLANNING & EC. DEVELOPMENT	<b>DIR:</b> MAV	<b>PRESENTER:</b> JS
<b>STRATEGIC PLAN:</b>	Environment	<b>LEG:</b> SS	

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## RELEVANT LEGISLATION:

**Provincial (cite)** – Municipal Government Act (MGA) Section 640, RSA 2000

**Council Bylaw/Policy (cite)** – Municipal Development Plan (MDP) Bylaw 15-742; Land Use Bylaw No. 18-800

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## RECOMMENDED ACTION:

**MOTION:** That Council give first reading to Bylaw 23-944, being a Land Use Bylaw Amendment, to rezone a 1.94-hectare (4.80-acre) area within SE 11-70-26-W5M from Agricultural One (A-1) district to Country Residential One (CR-1) district, as presented.

**MOTION:** That Council schedule a Public Hearing prior to second reading of Bylaw 23-944, to be held July 25, 2023, at 9:15 a.m.

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## BACKGROUND/PROPOSAL:

Administration has received an application for a Land Use Bylaw amendment to redistrict approximately 1.94 hectares (4.80 acres) of land within SE 11-70-26-W5M from Agricultural One (A-1) to Country Residential One (CR-1) District. The fragmented parcel is to accommodate a seasonal cabin development found in the southeast corner of the quarter section. The subject quarter section is approximately 13 km southeast of the hamlet of Ridgevalley and approximately 8 km south of Highway 43 along Range Road 261.

Most of the upper half of the quarter section is treed while the lower half is currently under cultivation. There is a road that physically bisects the quarter section, which creates a fragmented parcel. This fragmented parcel is not under cultivation and is currently just treed with grassed areas.

The subject quarter section already has one subdivision taken out of the quarter section, located along Range Road 261. There is already a 10-acre parcel out of the quarter section, comprised of residential developments (log cabin, garage, barn). A summer cabin is also located, which is conducive to seasonal/recreational use, within the fragmented parcel. Currently, the summer cabin is not occupied.

The reason for this Land Use Bylaw amendment is to redistrict the parcel of land from Agricultural One (A-1) District to Country Residential One (CR-1) District. The current zoning of the subject quarter section is Agricultural One (A-1) District, which does not allow further subdivision without rezoning. Since there is already one A-1 parcel out of the quarter section, rezoning the fragmented parcel to an appropriate land use bylaw for the intended use is required. This will allow the subsequent subdivision of the fragmented parcel.

#### PROPERTY DETAILS:

<b>Proposed Servicing:</b>	On-site servicing
<b>Soil Type:</b>	Gleyed Gray Luvisol
<b>Topography:</b>	Hummocky, low relief
<b>Wetland Inventory:</b>	23
<b>LSRS Spring Grains Rating:</b>	2H(7) – 6W(3): Slight to extremely severe limitation due to inadequate heat units for optimal growth; Soils in which excess water (not due to inundation) limits the production.

At the time of subdivision, the proposed servicing (e.g. water, sewer) will need to be determined for the use (summer cabin). Since no approach currently exists to provide access to the proposed parcel, an approach will also be required as a condition of subdivision approval.

#### RELEVANT PLANS AND POLICY CONSIDERATIONS:

##### **Municipal Development Plan Bylaw No. 15-742**

##### *Section 3.4.2 Subdivision of Better Agricultural Lands*

*Greenview may support the subdivision of better agricultural lands where the proposed subdivision is for:*  
*(c) A fragmented parcel;*

##### *Section 3.4.4 Parcel Location*

*Where possible, subdivisions identified in 3.4.2 (“Subdivision of Better Agricultural Land”) will be encouraged to locate on portions of a quarter section that are:*

- (a) Physical severed or are of lower agricultural capability; and/or*
- (b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.*

Within the MDP, several policies are related to the subdivision of fragmented parcels. These policies specifically provide direction as to whether this subdivision can be allowed or supported, and therefore a rezoning or redistricting may be permissible. The above-cited policies may apply to the subdivision of fragmented parcels.

On lands that are designated as Better Agricultural Lands, Greenview may support the proposed subdivision if it is a fragmented parcel, as per section 3.4.2 of the MDP. In addition to this, the proposed subdivision of

the fragmented parcel, which is “physically severed by a road” and “located adjacent to quarter section boundaries” is encouraged by the Greenview when it comes to reviewing subdivision of fragmented parcel, under section 3.4.4 of the MDP. Both policies support the subdivision proposal.

The proposed parcel is already physically severed from the quarter section so this subdivision will not be creating more fragmentation of agricultural lands. Fragmentation of the agricultural land, which will impact existing agricultural operations, within the quarter section is minimized. Therefore, the proposed subdivision and the rezoning of the parcel to CR-1 District will only formalize the physical severance that exists.

#### *Section 3.4.5 Fragmented Parcels*

*The subdivision of a fragmented parcel may be approved if:*

- (a) The proposed parcel(s) can be adequately serviced;*
- (b) It does not conflict with adjacent uses;*
- (c) A suitable building site is present; and*
- (d) There is legal and physical access to the proposed parcel.*

In addition to the sections cited above, section 3.4.5 provides that the subdivision of a fragmented parcel may be approved contingent upon meeting certain conditions. As per section 3.4.5 (b) of the MDP, if this proposed parcel is to be subdivided, the current use is compatible with and will not conflict with adjacent land uses. With respect to section 3.4.5 (a), servicing for the fragmented parcel can be adequately provided dependent on the type of water supply and sewer system that can be provided in place. Sewage systems such as outhouses and mounds required minimal setback requirements, but these would have to be determined at the time of subdivision. The site currently has a sufficient building envelope which will allow buildings or structures accessory to the principal building, meeting the current LUB, which relates to section 3.4.5 (c). The only condition that this proposed subdivision does not meet is that there is no legal and physical access to the fragmented parcel, as per section 3.4.5 (d). However, this condition will be required at the time of subdivision.

When reviewing the fragmented parcel's proposed subdivision compared to applicable policies within the MDP, the proposed subdivision meets and conforms to these policies. It is the view and recommendation of administration that this proposed subdivision can be approved. Therefore, the adoption of the rezoning of the fragmented parcel from A-1 to CR-1 to permit this subdivision is recommended.

### **Land Use Bylaw No. 18-800**

#### *Section 8.4 Country Residential One (CR-1) District*

##### *8.4.1 Purpose*

- a) The purpose of the District is to accommodate residential development on mid-sized parcels, which include minor agricultural pursuits and allow for the keeping of a limited number of livestock.*

##### *8.4.2 Uses*

- a) Table 8-7 identifies the permitted and discretionary uses within the CR-1 District:*



Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Coverall Building
2. Agricultural Pursuit, Minor	2.a Dwelling Unit, Manufactured
3. Backyard Beekeeping	3.a Home Occupations, Major
4. Backyard Hen Enclosure	4.a Sign
5. Bed and Breakfast	
6. Boarding and Lodging	
7. Dugout	
8. Dwelling Unit, Modular	
9. Dwelling Unit, Single Detached	
10. Home Occupation, Minor	
11. Kennel, Hobby	
12. Shipping Container	
13. Solar Collector, Minor	
14. Suite, Attached	
15. Suite, Detached	
16. Wind Energy Conversion System, Minor	

As per Table 8-7, the development of a “cabin” is currently neither a Permitted nor a Discretionary Use within the CR-1 District, despite the use being defined in Section 9.0 Definitions. This means that where this use is defined and listed in another land use district within the Land Use Bylaw, the absence of this use in a land use district implies that this use is currently not permitted in that district. As such, “cabin” is currently not permitted as a “use” in the Country Residential One (CR-1) District.

This Land Use Bylaw amendment also proposes adding “cabin” as a Permitted Use to the CR-1 District, which would then be development allowed in the CR-1 district. The addition of Cabin as a Permitted Use will allow the continued use of the existing cabin within the fragmented parcel while conforming to the Land Use Bylaw. However, this will also depend on submitting and approving a Development Permit application, which can be addressed at the development permitting stage.

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#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that this will allow the subdivision of the fragmented parcel to move forward. The parcel is already physically severed, which will not create further fragmentation to the quarter section and will not conflict with adjacent agricultural operations.
2. The benefit of Council accepting the recommended motion is that this will permit the use of “Cabin” within the fragmented parcel, which will conform to Greenview’s Land Use Bylaw No. 18-800.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to table Bylaw No. 23-944 for further discussion or information. Once Council has received the information they deem necessary to make a decision, Council may reread this bylaw at a later Regular Council Meeting.

**Alternative #2:** Council may defeat first reading of the bylaw, thereby refusing the rezoning. After the defeat of this bylaw, the associated subdivision application will be deemed refused as this will not conform with regulations and standards within Greenview's Land Use Bylaw No. 18-800. Administration does not recommend this option as the proposal complies with Greenview's current policies and practices.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

Staff functions associated with the recommended motion are part of Administration's normal anticipated duties.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

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**FOLLOW UP ACTIONS:**

Administration will notify the landowner of the decision made by Council. Once first reading is given, the proposed bylaw will be publicly advertised, and adjacent landowners and appropriate referral agencies will be notified. Affected parties will have the opportunity to comment or attend the Public Hearing.

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ATTACHMENT(S):

- Bylaw No. 23-944
- Aerial Map
- Overview Map
- Farmland Report
- Wetland Inventory
- Topography
- Pictures (Site Visit on May 31, 2023)



**BYLAW NO. 23-944**  
**of the Municipal District of Greenview No. 16**

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**A Bylaw of the Municipal District of Greenview No. 16, in the Province of  
Alberta, to amend Bylaw No. 23-944, being the Land Use Bylaw for the  
Municipal District of Greenview No. 16**

**WHEREAS**, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

**AND WHEREAS**, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800;

**NOW, THEREFORE**, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 19 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the  
Southeast (SE) Quarter of Section Eleven (11)  
Within Township Seventy (70)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

2. That Section 8.4.2 Uses, Table 8-7 be amended to add "Cabin" as a Permitted Use.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this \_\_\_ day of \_\_\_\_\_, 2023.

Read a second time this \_\_\_ day of \_\_\_\_\_, 2023.

Read a third time and passed this \_\_\_ day of \_\_\_\_\_, 2023.

---

**REEVE**

---

**CHIEF ADMINISTRATIVE OFFICER**



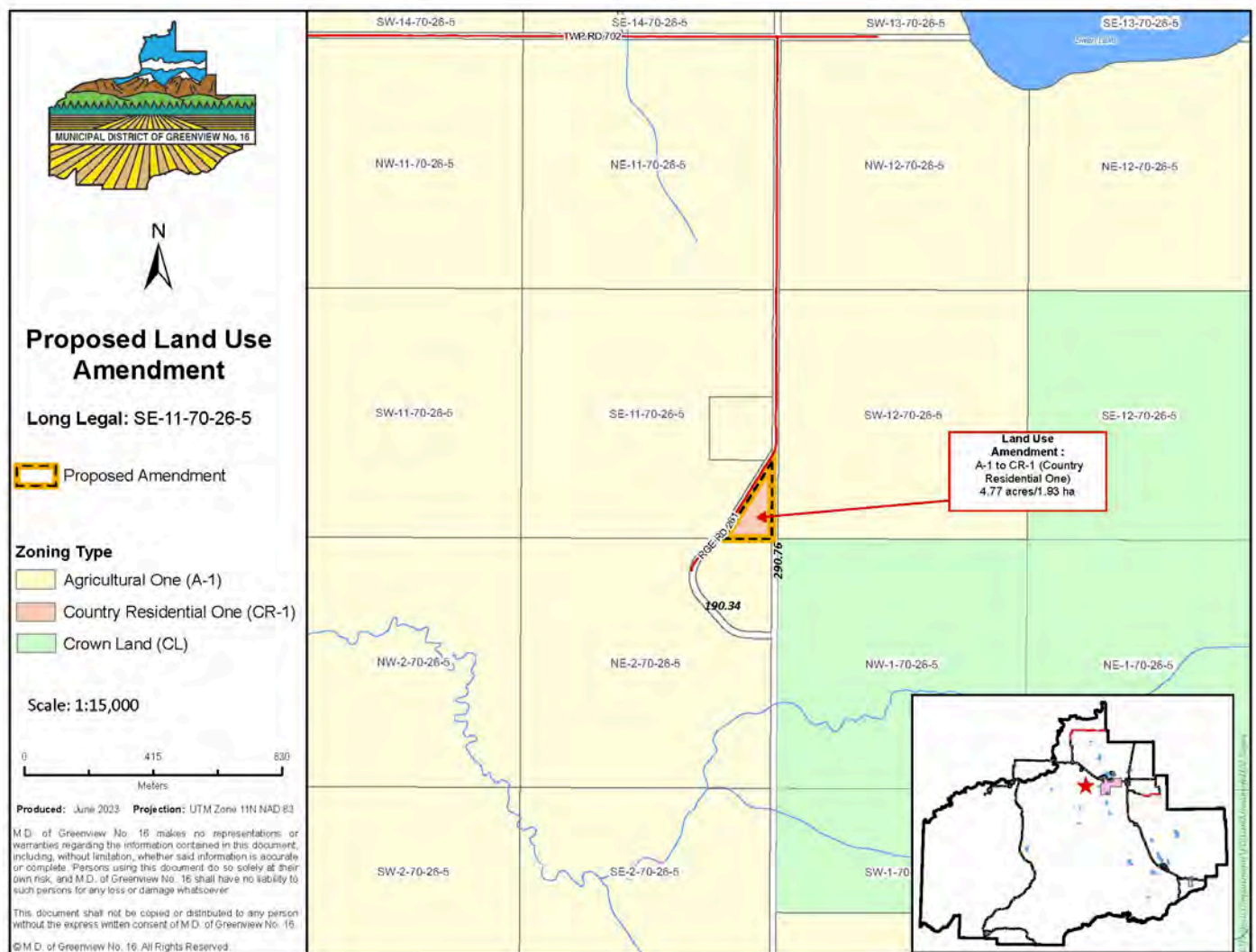
## SCHEDULE "A"

To Bylaw No. 23-944

### MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the  
Southeast (SE) Quarter of Section Eleven (11)  
Within Township Seventy (70)  
Range Twenty-Six (26) West of the Fifth Meridian (W5M)

Is redistricted from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:








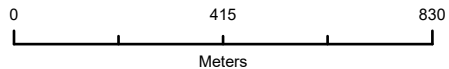
## Proposed Land Use Amendment

Long Legal: SE-11-70-26-5

 Proposed Amendment

Imagery 2020  
2016 MD (40cm)

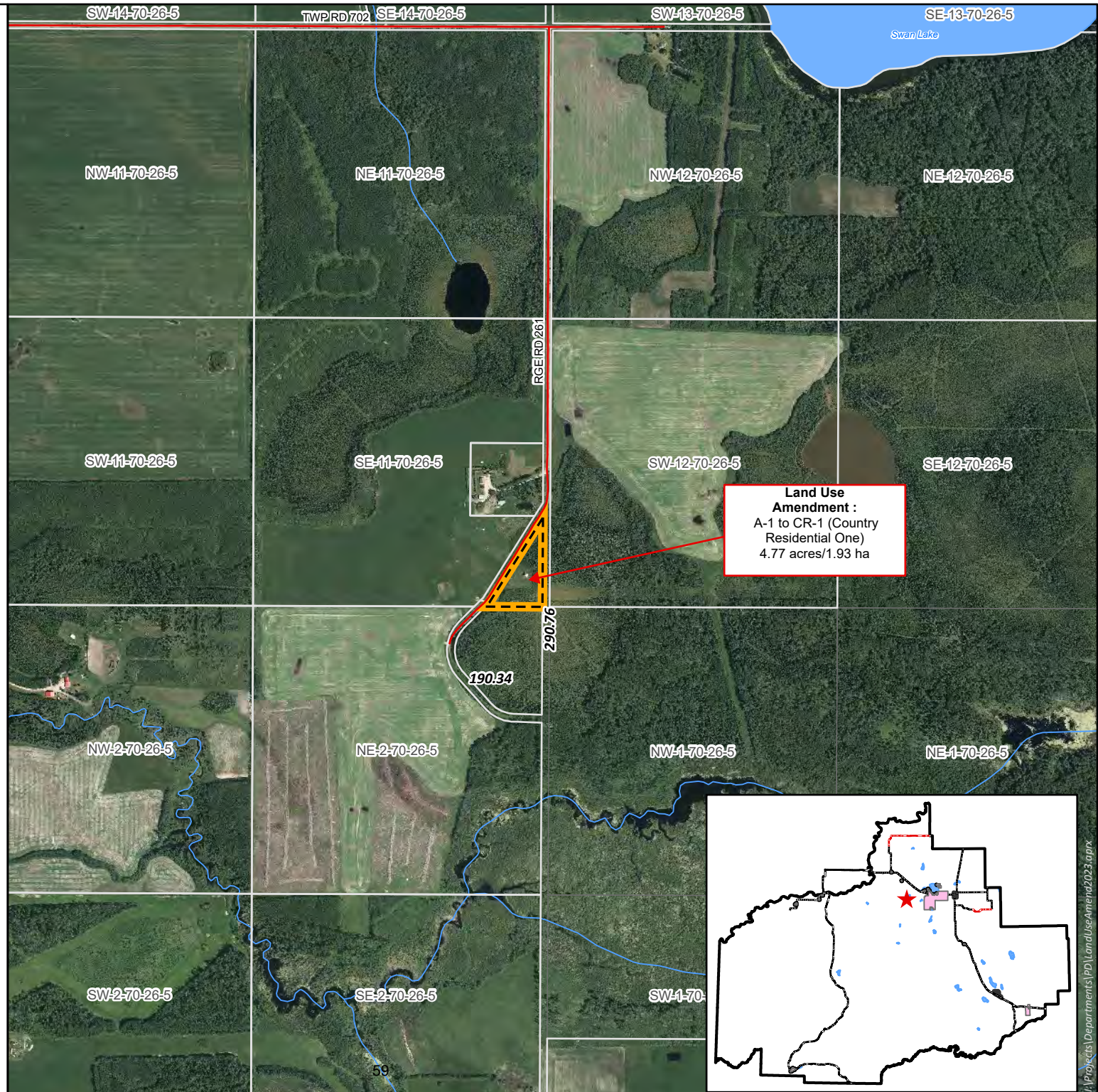
Scale: 1:15,000



**Produced:** June 2023 **Projection:** UTM Zone 11N NAD 83  
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




# Proposed Land Use Amendment

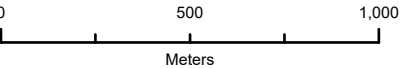
Long Legal: SE-11-70-26-5

 Proposed Amendment

## Zoning Type

-  Agricultural One (A-1)
-  Country Residential One (CR-1)
-  Crown Land (CL)

Scale: 1:20,000

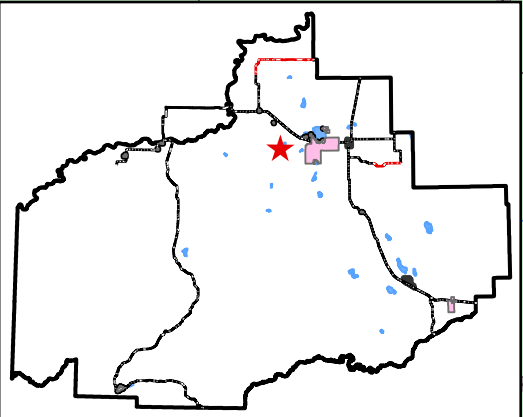
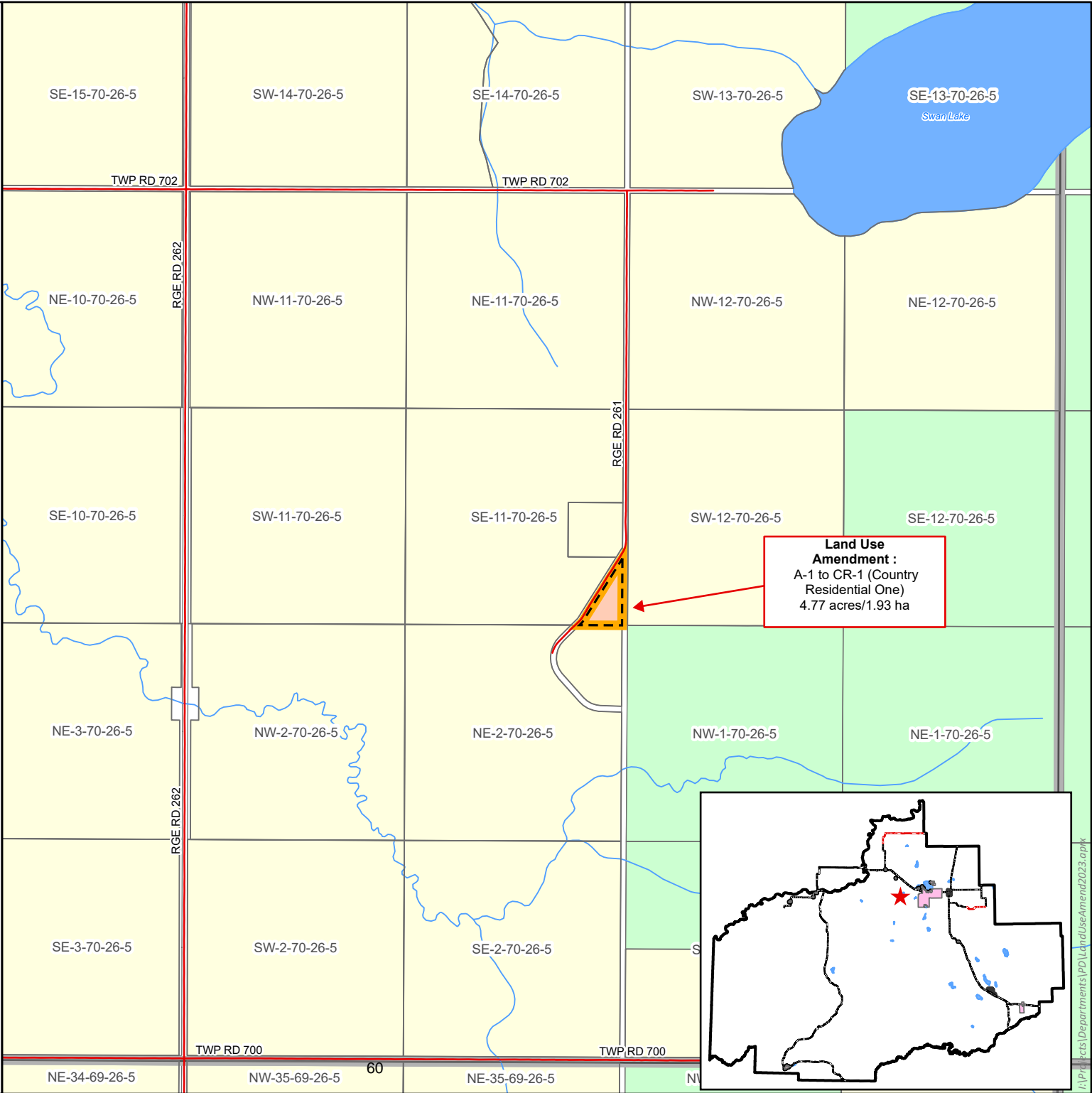


Produced: June 2023 Projection: UTM Zone 11N NAD 83

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I:\Projects\Departments\PD\LandUse\Amend2023.apk









## Proposed Land Use Amendment - AGRASID

Long Legal: SE-11-70-26-5

 Proposed Amendment

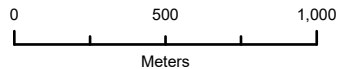
### Legend

#### AGRASID

-  hummocky - low relief
-  hummocky - medium relief
-  large single water body
-  level organic
-  undulating - high relief
-  v-shaped valley

\*\* Spring Grain LSRS Values Displayed\*\*

Scale: 1:25,000

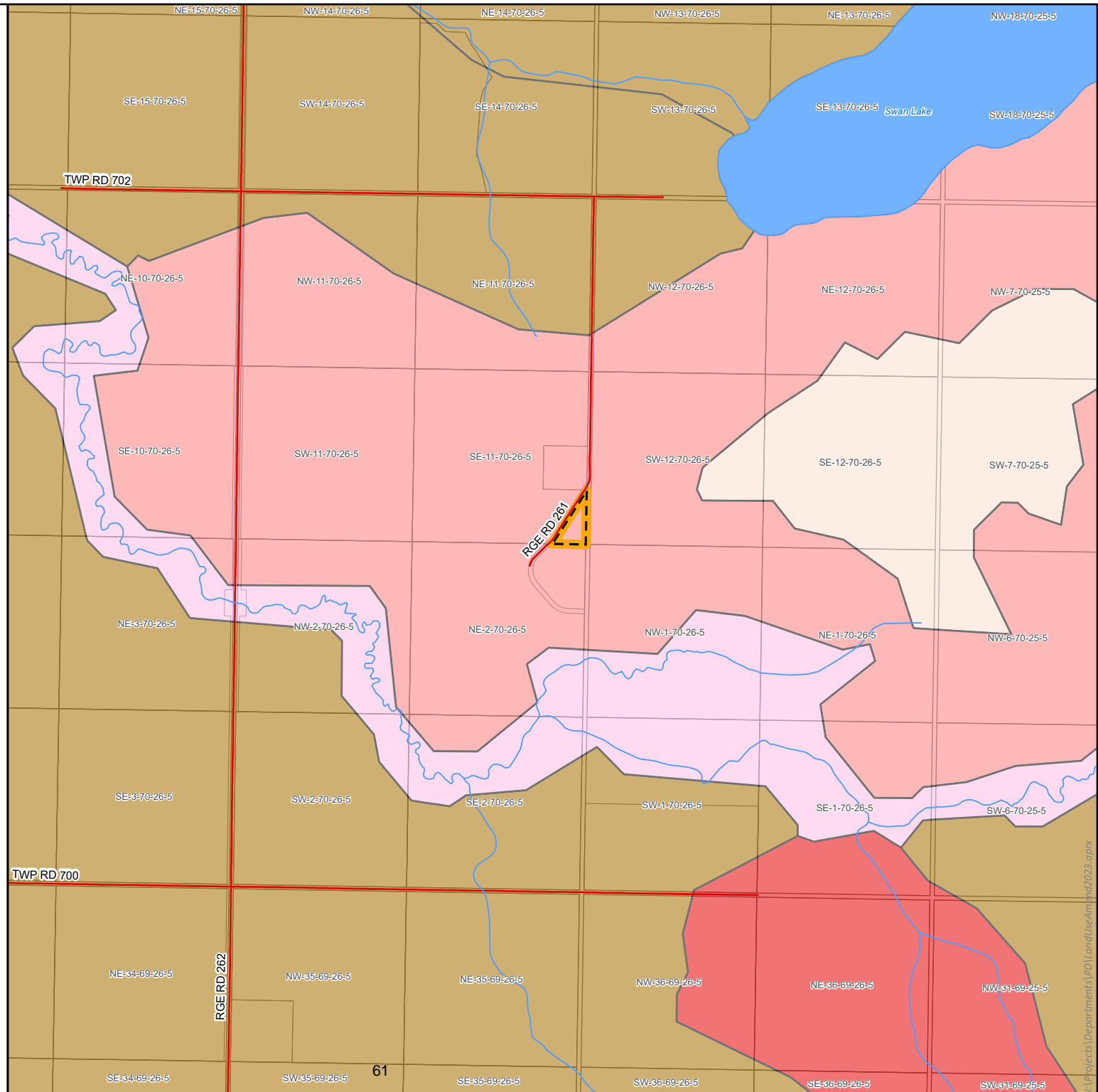


Produced: June 2023 Projection: UTM Zone 11N NAD 83

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# Proposed Land Use Amendment - Topography

Long Legal: SE-11-70-26-5

 Proposed Amendment

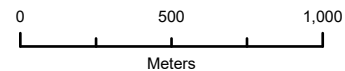
## Legend

Contour Line(m)

— Major

40cm Imagery, 2022

Scale: 1:25,000

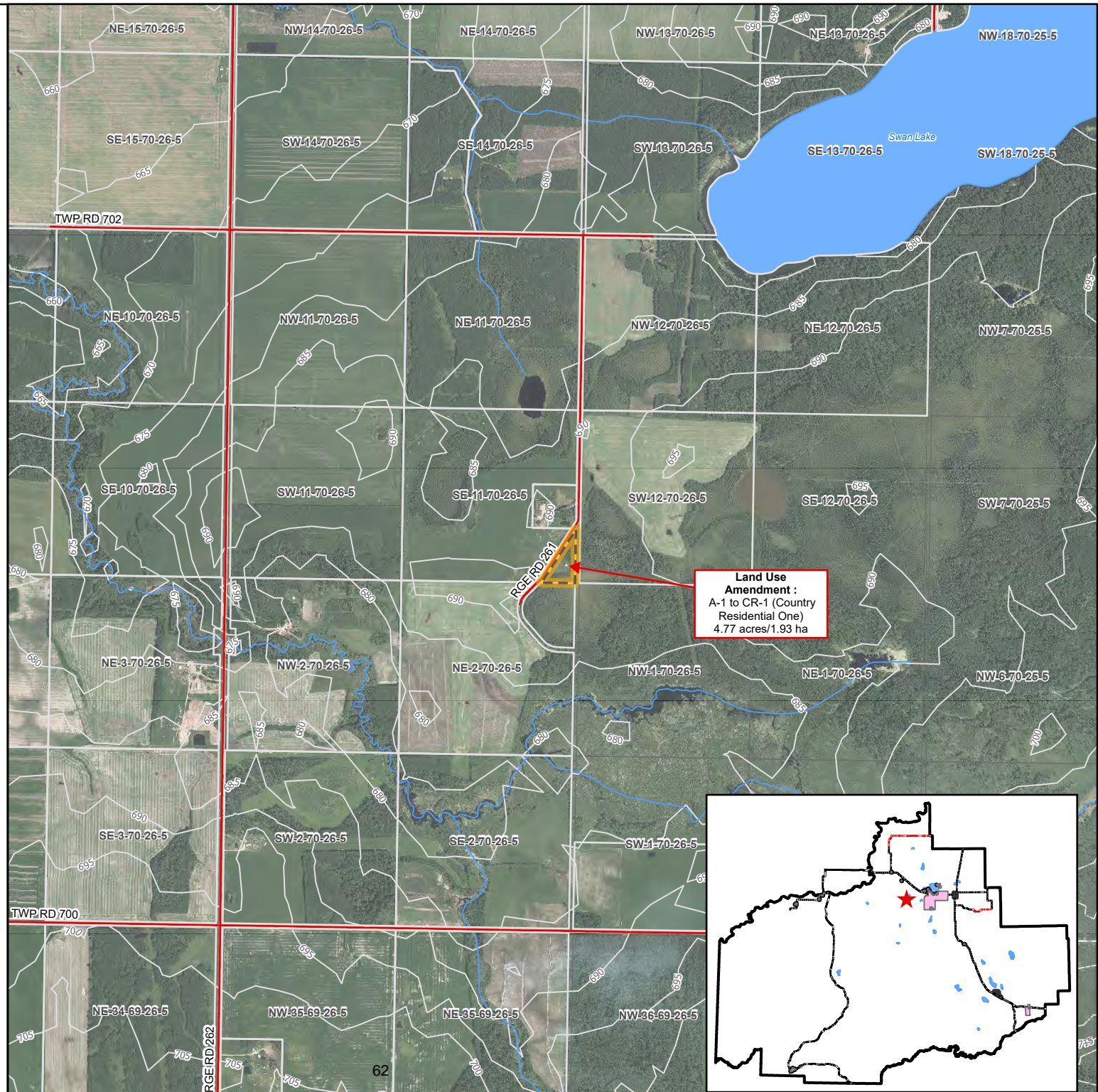


Produced: June 2023 Projection: UTM Zone 11N NAD 83

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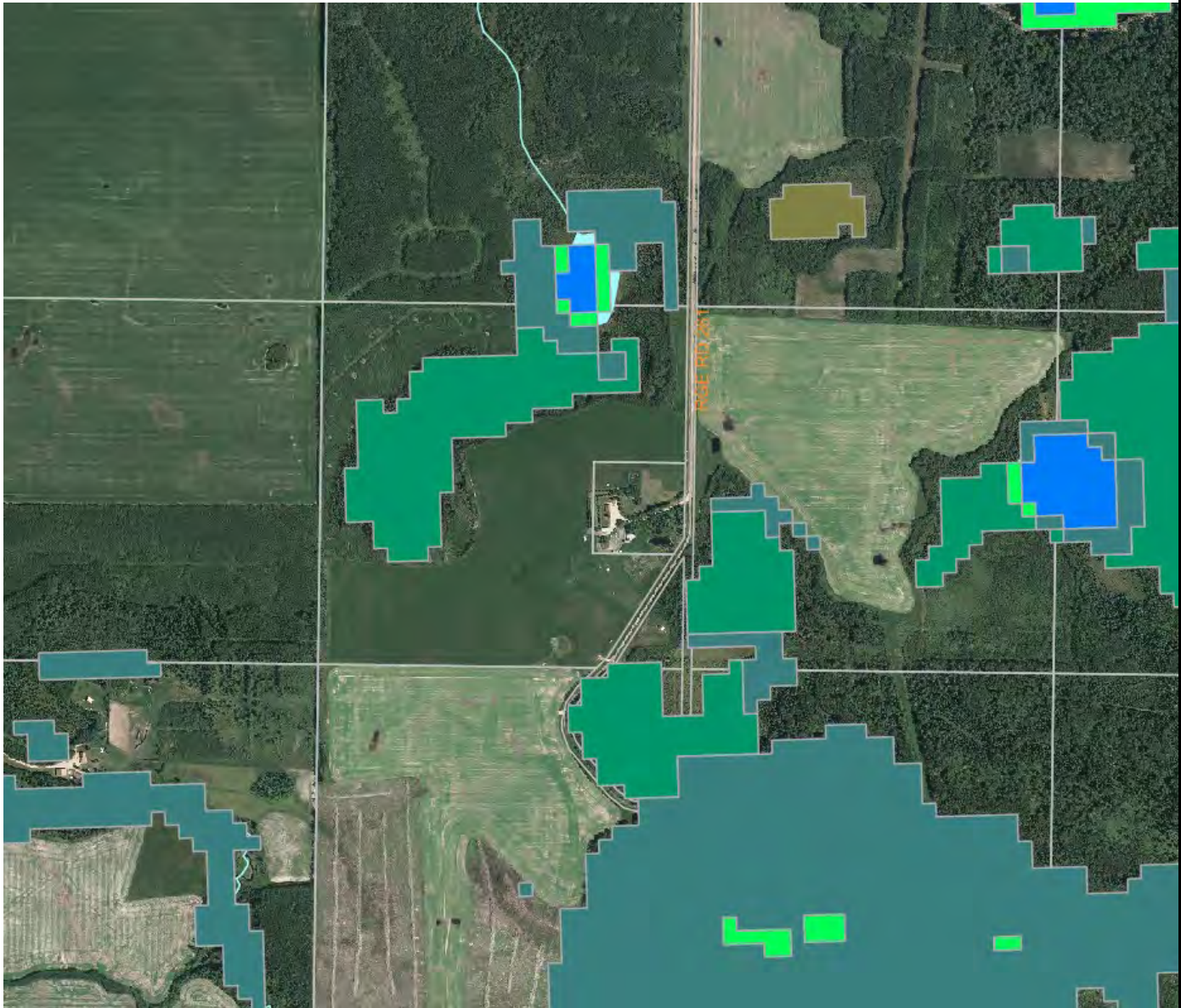




WETLAND INVENTORY

BYLAW 23-944  
APPLICANT: NEIL WALSH

LEGAL LOCATION: SE-11-070-26-W5M  
LANDOWNER: [REDACTED]



- |  |   |   |
|--|---|---|
|  Bog        |  Fen   |  Marsh |
|  Open Water |  Swamp |   |



## PICTURES – SITE VISIT (MAY 31, 2023)

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PROPOSED SUBDIVISION PARCEL – SEVERED BY RANGE ROAD 261





VIEW FROM RANGE ROAD 261





ACCESS TO REMAINDER OF THE QUARTER SECTION (1)





ACCESS TO THE REMAINDER OF THE QUARTER SECTION (2)





# REQUEST FOR DECISION

---

SUBJECT:	<b>Time Extension for Subdivision Endorsement Registration S19-014</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 27, 2023	CAO:	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: NF
STRATEGIC PLAN:	Governance	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – *Municipal Government Act Section 657*

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Council grant a one (1) year time extension to the endorsement for subdivision file S19-014 on NW 9-69-21-W5M, pursuant to MGA Section 657(6)(b), allowing the Subdivision Authority Approval to be registered with Alberta Land Titles by August 2023.

**MOTION:** That Council grant an additional one (1) year time extension to the endorsement for subdivision file S19-014 on NW 9-69-21-W5M, pursuant to MGA Section 657(6)(b), allowing the Subdivision Authority Approval to be registered with Alberta Land Titles by August 2024.

---

## BACKGROUND/PROPOSAL:

Administration has received a request to extend the one-year period for endorsement of subdivision S19-014 on NW 9-69-21-W5M. The subdivision application was received on September 27, 2019, but due to a required road closure, it was only approved by the Municipal Planning Commission on May 12, 2021. The applicant met all conditions of approval, and the subdivision was endorsed by Administration in August of 2021, within the required timeframe and forwarded to the surveyor for submission to Alberta Land Titles on October 1, 2021. Under Section 657(5), the endorsed subdivision plan must be registered within one (1) year of the date of endorsement, or it is void. Although the surveyor received the endorsement documents, they have no record of it being sent to or received by Alberta Land Titles and have been unable to locate the original documents. Staff turnover at the survey company has resulted in the issue being left unnoticed until recently.

Section 657(6)(b) provides Council the authority to grant one or more extensions to the one (1) year period for endorsement required by Section 657(5) whether or not the time period has expired. The one (1) year period for endorsement for S19-014 expired in August of 2022, therefore, to allow the subdivision to be registered Council would be required to grant, at minimum one (1) time extension, allowing the endorsement to be registered by August of 2023. As Survey Plans take a minimum of one (1) month to be registered, the endorsement is likely to expire again prior to being processed. Therefore, Administration is requesting Council grant an additional one (1) year for endorsement registration for a combined two (2) year time extension.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council approving the recommended motion is that the applicant may register their subdivision with Alberta Land Titles. Accepting both motions will prevent the item from being brought back to Council in a few months if the endorsement expires again and prevent the landowner from incurring additional fees.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the option to refuse the time extension request; if refused, the applicant will have to reapply for subdivision. Administration does not recommend this option as it will incur additional costs to both the applicant and Greenview. The item will require staff time and resources for processing and Municipal Planning Commission time for a decision.

**Alternative #2:** Council has the option to only approve one (1) time extension, allowing the subdivision to be registered by August 2023. Administration does not recommend this option as this period is likely expire prior to processing, and an additional time extension will be required.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion. The applicant has submitted the Time Extension fee in accordance with the Schedule of Fees Bylaw 22-930, and all additional costs will be their responsibility.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

The applicant will be notified of the decision of Council. If one or more time extensions are granted, Administration will submit the appropriate endorsement to the surveyor for submission to Alberta Land Titles.

---

ATTACHMENT(S):

- Subdivision Endorsement Package
- Subdivision Approval
- Tentative Plan – Aerial
- MGA Section 657



## MUNICIPAL DISTRICT OF GREENVIEW No. 16

4806 – 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600 Fax: 780.524.4307

[www.mdgreenview.ab.ca](http://www.mdgreenview.ab.ca)

October 01, 2021

EXPLORE

Attention: Maurice Liboiron, ALS

### SUBDIVISION AUTHORITY APPROVAL

---

**RE: SUBDIVISION APPLICATION S19-014 / JOHNSON ARNE SIGFRED & MERLE ALICE**

**LOCATED ON: NW-9-69-21-W5**

**YOUR FILE NO. X105419**

Enclosed herewith please find the subdivision authority approval duly endorsed and sealed for registration at Alberta Land Titles.

The endorsement fees were paid by the landowner and the taxes are current.

If you have any questions please feel free to contact the writer.

Sincerely,

*Leona Dixon*

---

/ljd

Enclosure

File No: S19-014

**SUBDIVISION AUTHORITY APPROVAL**  
**RE: PLAN PREPARED BY EXPLORE GEOMATICS INC.**  
(Surveyor's Drawing File No. X105419 and our File No. S19-014)

**LEGAL DESCRIPTION:**

**LOT 1, BLOCK 1, PLAN 212 0674**

We, the **M.D. OF GREENVIEW NO. 16**, approve for registration the above plan.

Dated the \_\_\_\_ day of AUGUST, 2021.

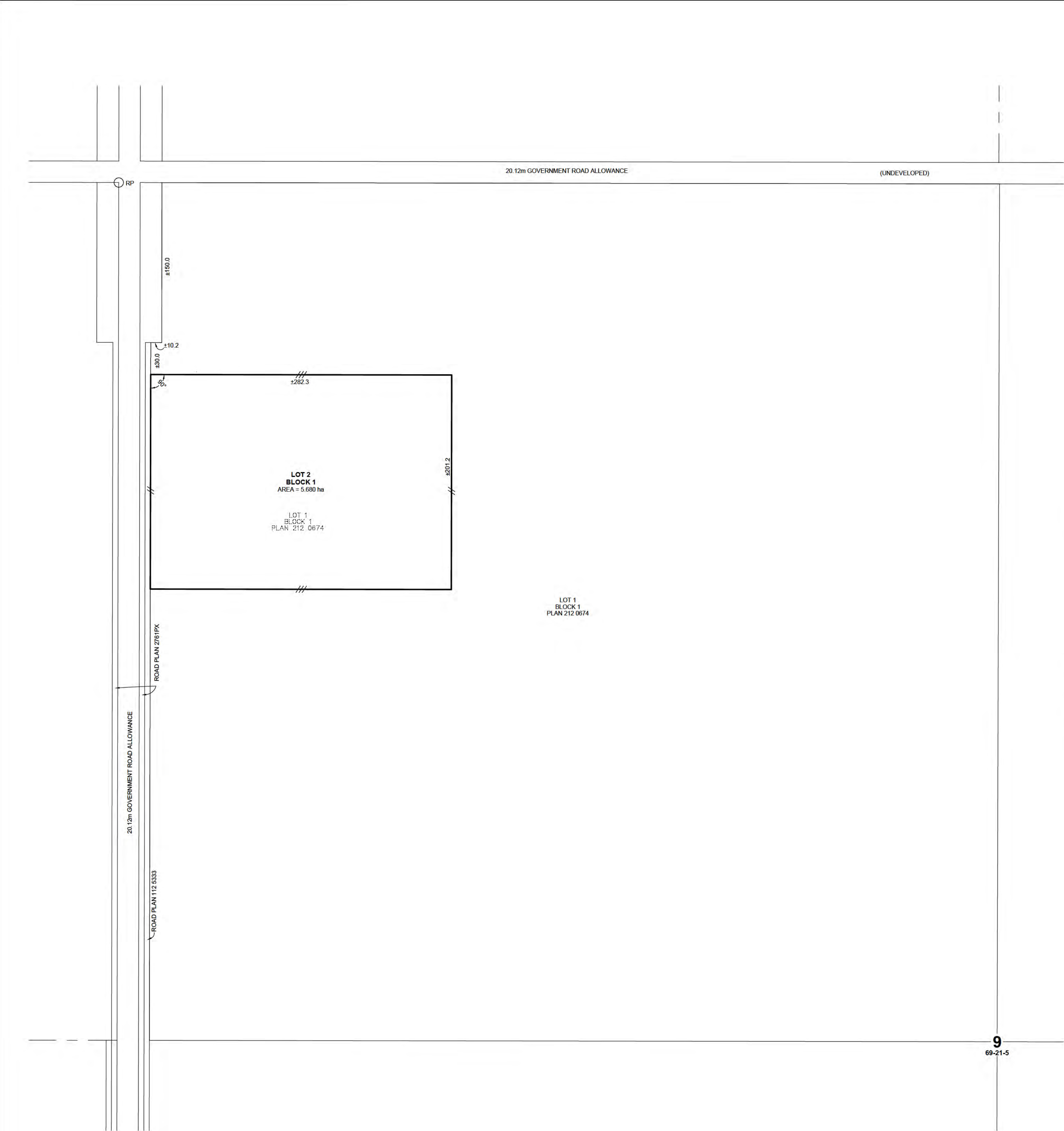
(Signature)

STACEY NABICK, INTERIM CAO  
(Print Name and Capacity)

The plan is approved subject to registration of the following (if none, say so):

NIL





LAND TITLES OFFICE

PLAN No. \_\_\_\_\_

ENTERED AND REGISTERED

ON \_\_\_\_\_

INSTRUMENT No: \_\_\_\_\_

A.D. REGISTRAR

OWNER(S):

ARNE SIGFRED JOHNSON

MERLE ALICE JOHNSON

SUBDIVISION AUTHORITY:


MUNICIPAL DISTRICT OF GREENVIEW NO. 16

FILE No.: S19-014

LEGEND

GEO-REFERENCED POINT SHOWN THUS: ..... RP

PARALLEL LINES ARE SHOWN THUS: // & //

RIGHT ANGLES (90°) ARE SHOWN THUS: 

AREAS TO BE REGISTERED ARE SHOWN THUS: ..... AND CONTAINS 5.680 ha

ABBREVIATIONS

ATS ..... Alberta Township System

E ..... East

ha ..... hectare

M ..... mound or meridian

N ..... North

NAD ..... North American Datum

No ..... number

Rge ..... range

RP ..... Geo-Reference Point

R/W ..... right-of-way

S ..... South

Sec ..... section

Twp ..... township

UTM ..... Universal Transverse Mercator

W ..... West

NOTES

- The Geo-Referenced Point is the N.E.1/4 Sec. 8-69-21 W.5M. and has UTM Coordinates (Zone 12 / NAD83 / Original / ATS V4.1) : Northing 6091101.10 m, Easting 490148.53 m

- Distances are in ground and are displayed in metres & decimals thereof unless otherwise indicated.

SURVEYOR

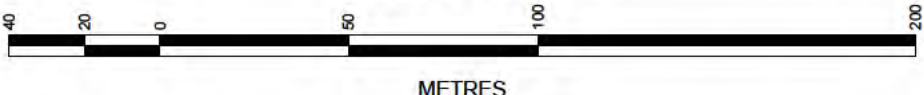
MAURICE LIBOIRON

THIS PLAN IS PREPARED IN ACCORDANCE WITH SECTION 88 (1) B OF THE ALBERTA LAND TITLES ACT

NO FIELD INSPECTION WAS CARRIED OUT AND BOUNDARIES HAVE NOT BEEN ESTABLISHED ON THE GROUND



DESCRIPTIVE PLAN SHOWING SUBDIVISION OF A PORTION OF LOT 1, BLOCK 1, PLAN 212 0674 WITHIN N.W. 1/4 Sec. 9 Twp.69 Rge.21 W.5M. MUNICIPAL DISTRICT OF GREENVIEW NO. 16 ALBERTA



SCALE: 1:2,000	MAURICE LIBOIRON, ALBERTA LAND SURVEYOR		FILE No. X105419
	EXPLORE GEOMATICS INC. 2021 EDMONTON ALBERTA		
	CALCD BY: M.L.	DRAWN BY: T.F.	





## MUNICIPAL DISTRICT OF GREENVIEW No. 16

4806 – 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0  
Phone: 780.524.7600 Fax: 780.524.4307  
www.mdgreenview.ab.ca

May 12, 2021

JOHNSON ARNE SIGFRED & MERLE ALICE C/O EXPLORE SURVEYS

### NOTICE OF SUBDIVISION APPROVAL

RE: SUBDIVISION APPLICATION NO. S19-014  
LOCATION: NW-9-69-21-W5

Attached is the above-described subdivision approval and tentative plan of subdivision as **APPROVED** by the Municipal Planning Commission of Greenview on **May 12, 2021**.

You have the right to appeal the conditions of this approval. Should you wish to do so, you must complete and file a Subdivision and Development Appeal application with the **Subdivision and Development Appeal Board** within fourteen (14) days of the receipt of this decision. A notice of appeal shall contain a written statement of the grounds of appeal and will be considered complete upon submission of \$500 appeal fee. You may contact the **Subdivision Appeal Board Clerk at 780.524.7600**.

After the appeal period has expired, you should submit a survey plan to Greenview for endorsement. Alberta Land Titles has stated that a **Plan of Survey or a Descriptive Plan** would be required to register this subdivision. Note that all conditions of the approval must be met before the endorsement of the instrument can occur. A fee of \$150 per title created, including the balance of the quarter, will be charged to endorse the plan. For a single lot, the total endorsement fees are \$300.

Please note that this approval is only valid for twelve months from the date of decision. If you require a longer time period than this to submit your survey plan for endorsement, a time extension may be granted by Greenview. Please apply in writing prior to the end of the twelve-month expiry period.

In addition to the above, it is your responsibility to ensure that all improvements on the parcel(s) to be subdivided, are within the boundaries of the subdivided parcel(s) and such improvements comply with all governmental laws and regulations.

Sincerely,

  
Price Leurebourg

cc: JOHNSON ARNE SIGFRED & MERLE ALICE

File No.: S19-014

Page 1 of 2

## SUBDIVISION APPROVAL

**File No.:** S19-014  
**Legal Description:** NW-9-69-21-W5,  
**Approval Date:** May 12, 2021  
**Applicant:** JOHNSON ARNE SIGFRED & MERLE ALICE c/o JOHNSON ARNE SIGFRED & MERLE ALICE C/O EXPLORE SURVEYS

**DECISION: APPROVED, for the following reasons:**

1. The proposed subdivision complies with the Municipal Development Plan and Land Use Bylaw No. 18-800.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulations.

**APPROVED SUBJECT TO THE FOLLOWING CONDITIONS:**

1. The applicant shall submit to Greenview, a plan of survey or descriptive plan, suitable for registration with Alberta Land Titles. The size and location of the subdivided parcel(s) shall be as per the approved tentative plan.
2. The applicant shall pay a final subdivision endorsement fee, according to Greenview's Schedule of Fees Bylaw in effect at the time of endorsement.
3. The applicant shall pay all taxes owing to Greenview, up to the year in which subdivision is to be registered, prior to Greenview signing the final subdivision approval documents.
4. The applicant shall ensure the on-site sewage disposal systems on the proposed lot complies with requirements of the Alberta Private Sewage Standards of Practice. The applicant shall provide Greenview with a report from an accredited agency reflecting that the setback distance requirements and the proposed parcel boundaries have been taken into consideration when compliance was considered. The arrangements and costs are the responsibility of the applicant. \*
5. Access to the proposed lot to be constructed by Greenview. An approach application must be submitted along with a non-refundable application fee of \$175. Construction fees of \$5,000 per paved approach must be paid to Greenview prior to endorsement of the subdivision authority approval. Greenview reserves the right to determine the date of construction of the approach.

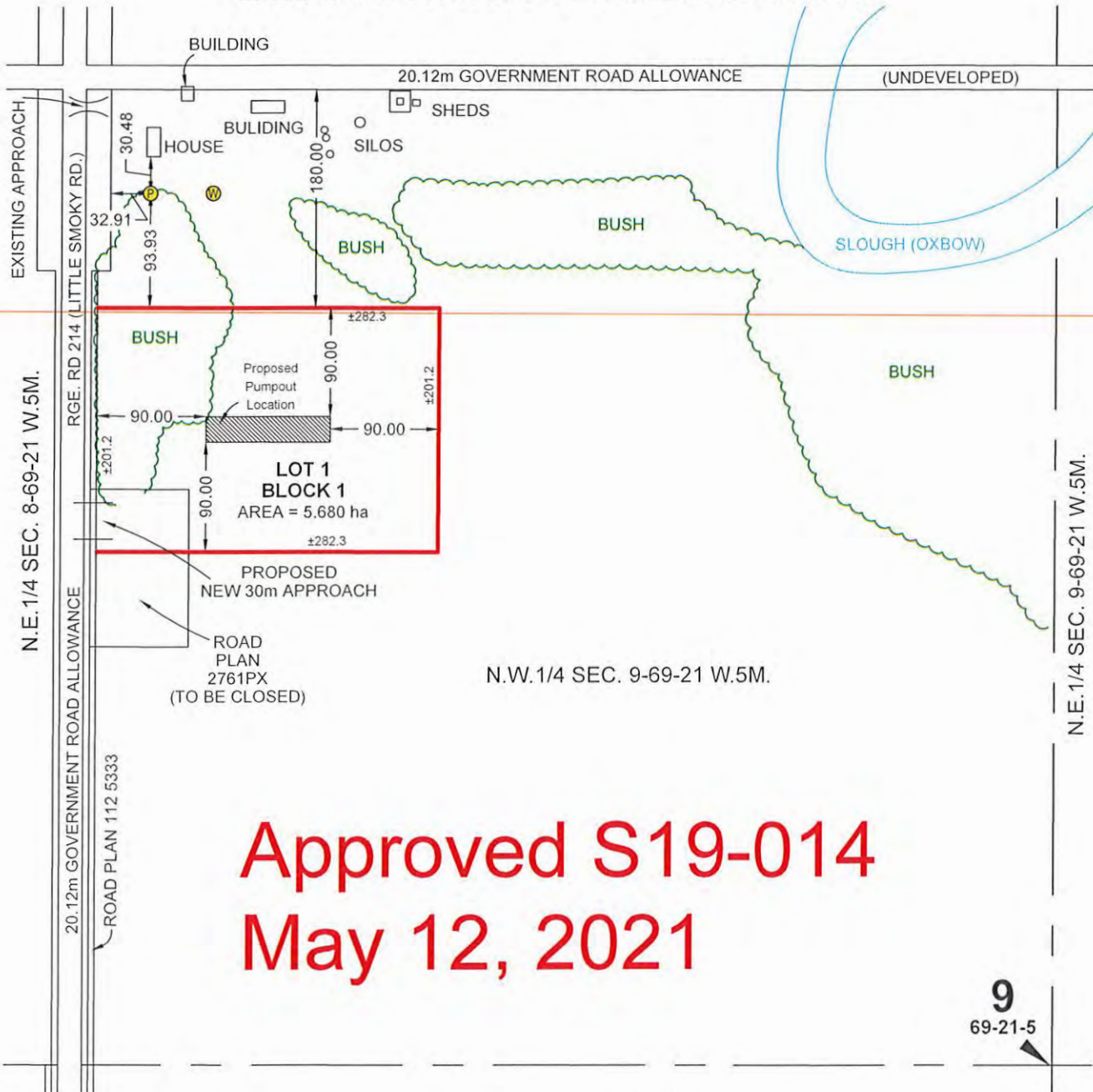
**NOTES:** \*Surveyor has provided setback distance from the pumpout discharge on the balance of the quarter to be 93.0 + meters from the new property line.

1. You may be located in the vicinity of an agricultural operation.
2. No development, construction, or site work is allowed without an approved Development Permit from Greenview.
3. Greenview reserves the right to determine the location of the approach, in accordance with the Development Guidelines and Municipal Servicing Standards.



# TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION WITHIN  
**N.W.1/4 Sec.9 Twp.69 Rge.21 W.5M.**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**



**Approved S19-014**  
**May 12, 2021**

**9**  
**69-21-5**

## LEGEND:

Proposed Parcel shown as: .....  
 Water Well location shown as: .....  
 Existing Pumpout location shown as: .....

Distances are approximate and in metres and decimals thereof.  
 Building/Structures were traced from aerial imagery.  
 Pumpout and water well are approximate and provided by the client.

**explore**

Plan Prepared by:  
 Explore Geomatics Inc.  
 Edmonton, Alberta  
 Toll Free 1-866-936-1805  
 Fax No. 780-800-1927

40 20 0 50 100 200m  
 SCALE 1:5,000

REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	SEPT. 17, 2019
1	LOT CHANGE	FEB. 12, 2020
2	LOT CHANGE	JUNE 16, 2020
3	LOT CHANGE	FEB. 17, 2021

Job X105419

Rev. **3**

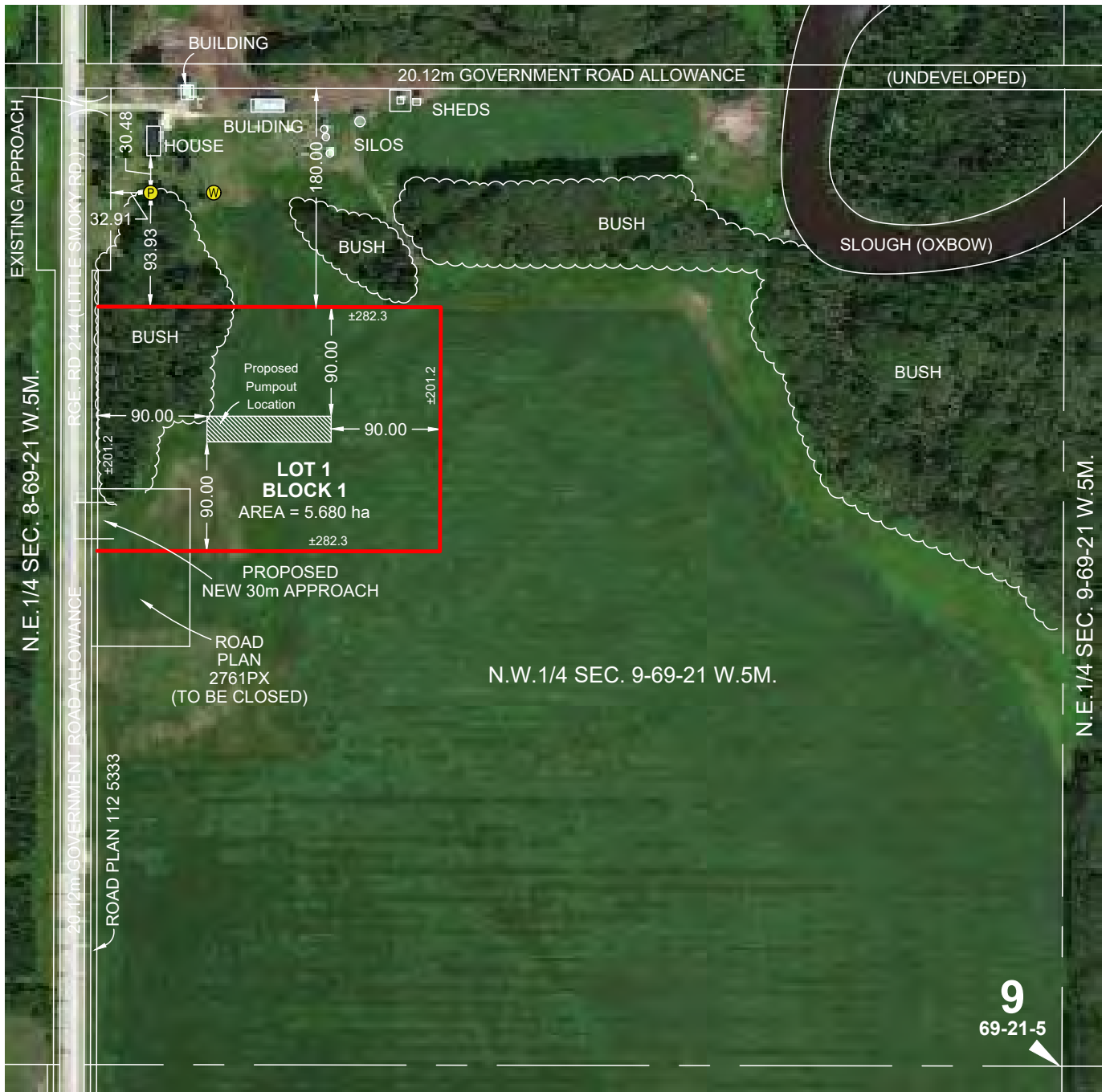
SURVEYED BY: --

CALC'D BY: C.P.

DRAWN BY: T.F.

# TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION WITHIN  
**N.W.1/4 Sec.9 Twp.69 Rge.21 W.5M.**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**



## LEGEND:

Proposed Parcel shown as: ..... —

Water Well location shown as: ..... W

Existing Pumpout location shown as: ..... P

Distances are approximate and in metres and decimals thereof.  
 Building/Structures were traced from aerial imagery.  
 Pumpout and water well are approximate and provided by the client.



Plan Prepared by:  
 Explore Geomatics Inc.  
 Edmonton, Alberta  
 Toll Free 1-866-936-1805  
 Fax No. 780-800-1927

40 20 0 50 100 200m  
 SCALE 1:5,000

REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	SEPT. 17, 2019
1	LOT CHANGE	FEB. 12, 2020
2	LOT CHANGE	JUNE 16, 2020
3	LOT CHANGE	FEB. 17, 2021

Job X105419

Rev. 3

SURVEYED BY: --

CALC'D BY: C.P.

DRAWN BY: T.F.

(4) Subsection (3) does not apply in the case of an application that was deemed to be refused under section 653.1(8).

RSA 2000 cM-26 s656;2016 c24 s111;2018 c11 s13;  
2020 cL-2.3 s24(41)

#### **Subdivision registration**

**657(1)** An applicant for subdivision approval must submit to the subdivision authority the plan of subdivision or other instrument that effects the subdivision within one year from the latest of the following dates:

- (a) the date on which the subdivision approval is given to the application;
- (b) if there is an appeal to the subdivision and development appeal board or the Land and Property Rights Tribunal, the date of the decision of the appeal board or the Tribunal, as the case may be, or the date on which the appeal is discontinued;
- (c) if there is an appeal to the Court of Appeal under section 688, the date on which the judgment of the Court is entered or the date on which the appeal is discontinued.

(2) On being satisfied that a plan of subdivision or other instrument complies with a subdivision approval and that any conditions imposed have been met, the subdivision authority must endorse the plan or other instrument in accordance with the subdivision and development regulations.

(3) On being satisfied that a plan of subdivision or other instrument complies with a subdivision approval but conditions to which the approval is subject have not been met, a subdivision authority may endorse the plan or other instrument in accordance with the subdivision and development regulations if the subdivision authority is satisfied that the conditions will be met.

(4) If the plan of subdivision or other instrument is not submitted to the subdivision authority within the time prescribed by subsection (1) or any longer period authorized by the council, the subdivision approval is void.

(5) If the plan of subdivision or other instrument is not registered in a land titles office within one year after the date on which it is endorsed pursuant to this section or within the extended period prescribed under subsection (6), the subdivision approval of the plan or instrument and the endorsement are void and the plan or instrument may not be accepted by a Registrar for registration.

(6) The council may grant one or more extensions of

(a) the one-year period referred to in subsection (1), or

(b) the one-year period referred to in subsection (5),

whether or not the time period under those subsections has expired.

RSA 2000 cM-26 s657;2020 cL-2.3 s24(33);2020 c39 s10(39)

### **Cancellation of plan of subdivision**

**658(1)** On the application of one or more owners of a parcel of land in a plan of subdivision, a council may by bylaw order the plan cancelled, in whole or in part.

**(2)** A council may pass a bylaw under subsection (1) only with the consent of

(a) the owners of the parcel of land in the plan of subdivision,

(b) every person shown on the certificate of title of the land in the plan of subdivision as having an estate or interest in it, and

(c) the Crown in right of Alberta, if the plan of subdivision shows a highway or road or other right of way vested in the Crown for which no certificate of title has been issued.

**(3)** A plan cancellation may not be effected only or primarily for the purpose of disposing of reserves.

**(3.1)** If all of a plan is cancelled, deferred reserve caveats and environmental reserve easements are also cancelled.

**(4)** If all reserve land has been cancelled from a plan of subdivision, the resulting parcel of land, if it is subsequently subdivided, is subject to Division 8.

**(5)** If a plan is cancelled in part, a deferred reserve caveat may be placed against the consolidated certificate of title reflecting any reserve land that was cancelled and that will be owing if the parcel is subsequently subdivided.

RSA 2000 cM-26 s658;2016 c24 s112

### **Collection of taxes**

**659** When a plan of subdivision or part of it has been cancelled, all taxes, assessments or rates in arrears or due on the separate lots or blocks within the area of which the plan has been cancelled become taxes, assessments or rates on or in respect of the area, and all the remedies for the enforcement and collection of taxes, assessments and rates formerly applicable for the recovery of the taxes, assessments or rates on the separate lots or blocks apply as if



# REQUEST FOR DECISION

---

SUBJECT: **Greenview Board Appointments**  
SUBMISSION TO: REGULAR COUNCIL MEETING  
MEETING DATE: June 27, 2023  
DEPARTMENT: CAO SERVICES  
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: \_\_\_\_\_  
DIR: \_\_\_\_\_  
LEG: \_\_\_\_\_  
MANAGER: \_\_\_\_\_  
PRESENTER: WH

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council appoint Chad Brotnov, and Christalee Brotnov to the Little Smoky Cemetery Committee for a 3-year term renewing at the 2026 Organizational Meeting.**

**MOTION: That Council appoint Greg Nolan, Jake O'Reilly, and Darrel Delisle to the Grande Cache Recreation Board for a 1-year term to be reviewed at the 2024 Organizational Meeting.**

---

## BACKGROUND/PROPOSAL:

Greenview values and relies on the dedication and efforts of its volunteers to ensure the smooth operation of our Community Organizations and Committees, such as the Little Smoky Cemetery Committee and the Grande Cache Recreation Board.

The Little Smoky Cemetery Committee has had a shortage of volunteers, with 3 out of 5 positions currently vacant. Accepting the applications of both Chad, and Christalee Brotnov would bring us 2 applicants closer to fulfilling the quota requirements for the committee.

The Grande Cache Recreation Board currently has two open positions for Ward 1 and one open position for Ward 9. As of now, no applications have been received from Ward 1 residents. In light of this, Administration recommends filling the board with the three applications received today and re-evaluating the composition at the Annual Organizational meeting if any Ward 1 applicants come forward during that time. This approach will allow the board to move forward and establish itself efficiently, considering it is a new committee in the area. The aim is to ensure that the board represents the community it serves while preventing delays in its functioning.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. With a full complement of members, the boards can benefit from enhanced collaboration, diverse ideas, and shared responsibilities. This can lead to improved effectiveness in achieving the boards' objectives and successfully addressing the needs and aspirations of the community.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the first recommended motion.
  2. One potential disadvantage of filling the board with applicants from Ward 9 and not Ward 1, which represents Indigenous communities, is the lack of adequate representation and inclusivity. By not having Ward 1 members on the board, the perspectives, needs, and concerns specific to their community may not be fully considered or addressed.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to select one application from the three received to fulfill the requirements for Ward 9 members. By doing so, Council can leave the two positions for Ward 1 open, allowing for future Ward 1 applicants to be considered for those vacancies. This approach ensures that Ward 9 is represented on the board while keeping the opportunity available for Ward 1 residents to actively participate in the future.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Once a decision has been reached, Administration will promptly communicate Council's decision to the interested applicants.

---

ATTACHMENT(S):

- Little Smoky Cemetery Applications
- Grande Cache Recreation Board Applications





MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

**Please Print**

What Municipal Board or Committee are you interested in serving on? **Please complete a separate form for each board you are applying for.**

*Little Smoky Cemetary Committee*

Are you a resident of Greenview?

☒ Yes

☐ No

Are you currently serving on a Municipal Board or Committee?

☐ Yes

☒ No

Which Board or Committee are you serving on and when does your term expire?

Have you served on a Municipal Board or Committee in the past?

☐ Yes

☒ No

What Municipal Board or Committee have you served on and what year did you last serve?

## Personal Resume

Name: *Chad Brotnov*

Home/Mailing

[REDACTED]





MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

**Please Print**

Experience: [REDACTED] [REDACTED]

Volunteer Activities you have been involved with: [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

How do you feel you could contribute to your chosen Board or Committee?  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] to

[REDACTED]

Applicant's Signature

June 14 / 23

Date of Application

Return completed form and all attachments to:

Executive Assistant to Council, MD of Greenview  
4806 – 36<sup>th</sup> Avenue  
PO Box 1079  
Valleyview, AB T0H 3N0  
Email: [wendy.holscher@mdgreenview.ab.ca](mailto:wendy.holscher@mdgreenview.ab.ca)

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MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

**Please Print**

What Municipal Board or Committee are you interested in serving on? **Please complete a separate form for each board you are applying for.**

Little Smoky Community Cemetery Committee

Are you a resident of Greenview?

☒ Yes

☐ No

Are you currently serving on a Municipal Board or Committee?

☒ Yes

☐ No

Which Board or Committee are you serving on and when does your term expire?

Little Smoky Community Board - President  
AGM - Oct '23 - up for reelection

Have you served on a Municipal Board or Committee in the past?

☒ Yes

☐ No

What Municipal Board or Committee have you served on and what year did you last serve?

Little Smoky Community Board

## Personal Resume

Name: Christalee Brown

Home/Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
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MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

Please Print

Experience: \_\_\_\_\_

Volunteer Activities you have been involved with: \_\_\_\_\_

How do you feel you could contribute to your chosen Board or Committee?

Applicant's Signature

Date of Application

Return completed form and all attachments to:

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4806 – 36<sup>th</sup> Avenue  
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MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

**Please Print**

What Municipal Board or Committee are you interested in serving on? **Please complete a separate form for each board you are applying for.**

Grande Cache Recreation Board

---

**Are you a resident of Greenview?**

☒ Yes

☐ No

**Are you currently serving on a Municipal Board or Committee?**

☐ Yes

☒ No

Which Board or Committee are you serving on and when does your term expire?

---

---

**Have you served on a Municipal Board or Committee in the past?**

☐ Yes

☒ No

What Municipal Board or Committee have you served on and what year did you last serve?

---

---

## Personal Resume

**Name:** Jake O'Reilly

---

**Home/Mailing**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

**Please Print**

Experience: [REDACTED] \_\_\_\_\_

[REDACTED] \_\_\_\_\_

[REDACTED] \_\_\_\_\_

Volunteer Activities you have been involved with: [REDACTED]

[REDACTED] S

[REDACTED] \_\_\_\_\_

How do you feel you could contribute to your chosen Board or Committee?

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

2023/06/15

Applicant's Signature

Date of Application

Return completed form and all attachments to:

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4806 – 36<sup>th</sup> Avenue  
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MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

## Please Print

What Municipal Board or Committee are you interested in serving on? **Please complete a separate form for each board you are applying for.**

Grande Cache Recreation Board

---

Are you a resident of Greenview?

☒ Yes

☐ No

Are you currently serving on a Municipal Board or Committee?

☒ Yes

☐ No

Which Board or Committee are you serving on and when does your term expire?

I am in the process of completing training for the Assessment Review Board (ARB).

---

Have you served on a Municipal Board or Committee in the past?

☒ Yes

☐ No

What Municipal Board or Committee have you served on and what year did you last serve?

I served on the Grande Cache Library board prior to dissolution of the town.

---

## Personal Resume

Name: Darrel Delisle

Home/Mailing



MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

**Please Print**

**Experience:** \_\_\_\_\_

\_\_\_\_\_

**Volunteer Activities you have been involved with:** \_\_\_\_\_

\_\_\_\_\_

**How do you feel you could contribute to your chosen Board or Committee?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

9 June, 2023

Applicant's Signature

Date of Application

Return completed form and all attachments to:

Executive Assistant to Council, MD of Greenview  
4806 – 36<sup>th</sup> Avenue  
PO Box 1079  
Valleyview, AB T0H 3N0  
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MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

Please Print

What Municipal Board or Committee are you interested in serving on? **Please complete a separate form for each board you are applying for.**

Grande Cache Recreation Committee

Are you a resident of Greenview?

☒ Yes

☐ No

Are you currently serving on a Municipal Board or Committee?

☐ Yes

☒ No

Which Board or Committee are you serving on and when does your term expire?

Have you served on a Municipal Board or Committee in the past?

☐ Yes

☒ No

What Municipal Board or Committee have you served on and what year did you last serve?

## Personal Resume

Name: Greg Nolan

Home/Mailing Address:

City:

Postal Code:

Phone (home):

Phone (work):

Email:

Qualifications:



MD OF GREENVIEW

# APPLICATION

Appointment to a Municipal  
Board/Committee

Please Print

Experience:

[REDACTED]

Volunteer Activities you have been involved with:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

June 15, 23

Applicant's Signature

Date of Application

Return completed form and all attachments to:

Executive Assistant to Council, MD of Greenview  
4806 – 36<sup>th</sup> Avenue  
PO Box 1079  
Valleyview, AB T0H 3N0  
Email: [wendy.holscher@mdgreenview.ab.ca](mailto:wendy.holscher@mdgreenview.ab.ca)

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# REQUEST FOR DECISION

---

SUBJECT: **Community Water Source – Notice of Motion**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	June 27, 2023	CAO: MANAGER:
DEPARTMENT:	CAO SERVICES	DIR: PRESENTER: WH
STRATEGIC PLAN:	Environment	LEG:

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council direct Administration to investigate providing a community water source from the dugout on SW 3-73-22 W5M.**

---

## BACKGROUND/PROPOSAL:

At the June 13, 2023, Regular Council Meeting, Councillor Dale Smith made a Notice of Motion that Council direct Administration to investigate providing a community water source from the dugout on SW 3-73-22 W5M. Administration is bringing back the Notice of Motion for Councils approval before proceeding.

At the time of making a notice of motion it cannot be discussed further nor is it voted upon. By bringing this notice of motion back as a formal motion it will allow Council to discuss its objective(s) and goals(s) and therefore provide Administration with information that will assist in achieving the intended purpose of the motion.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. Utilizing an existing dugout as a community water source can be viewed as a sustainable approach. Rather than relying on additional water extraction or creating new infrastructure, utilizing an existing resource aligns with principles of resource conservation.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. Factors such as water availability, drought conditions, and the potential impact on the ecosystem surrounding the dugout need to be considered and can potentially take a lot of staff time.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the option to choose not to proceed with the motion and instead continue relying on the current infrastructure that Greenview has in place for supplying water to its residents.

---

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

It would take staff time to conduct a feasibility study.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

Administration will move forward in whatever direction Council chooses.

---

ATTACHMENT(S):

---



# REQUEST FOR DECISION

---

SUBJECT:	<b>Grovedale Industrial Park Servicing Feasibility Report</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 27, 2023	CAO:	MANAGER:
DEPARTMENT:	ENVIRONMENTAL SERVICES	DIR: RA	PRESENTER: RA
STRATEGIC PLAN:	Governance	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Council accept the Grovedale Industrial Park (NW-33-69-6-W6) Servicing Feasibility Report for information, as presented.**

---

## BACKGROUND/PROPOSAL:

During the April 11 Regular Council Meeting, Council made the following motion:23.02.221

*That Council direct Administration to do an in-house high-level feasibility study on costs for adding water and possibly sewer to the Grovedale Winters Industrial Park for the last Council meeting of June 2023.*

The industrial park has five (5) existing lots ranging in size from 5.7 to 31.6 acres of which only one has been developed. During review of the area Administration also recommends servicing the lots on the north side of Township Road 700.

The roadways within the park range in width from 10 m to 13 meters, and are gravel based with ditches on both sides. The Industrial Park is located in the NW-33-69-6-W6, and on the south and north sides of Township Road 700.

Below is a breakdown of both Water and Wastewater servicing requirements.

### Water Extension:

- The existing water system appears capable of servicing the needs of the industrial park and will assist in making the system self-sustainable.
- The system will be designed to minimize the need for extra flushing by method of a looped system.
- The system will include Fire Hydrants.
- The system will provide each lot a minimum 50mm (2") waterline with the possibility of upsizing.
- The system might require a Combination Air / Vacuum Relief Manhole to properly function.

- The system will be required to meet all Alberta Environment's Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems

#### Wastewater Extension:

- The system can be designed as a "Gravity" or "Forcemain" type.
- A gravity system will require a pump station to feed into the existing Forcemain up to the capacity of the existing line.
- The closest existing system to the industrial park is a Forcemain type, which could require upgrading.
- The existing system is only capable of accepting wastewater and cannot handle storm or groundwater volumes.
- The system will provide a connection point for each lot.
- The system will be required to meet all Alberta Environment's Standards and Guidelines for Municipal Waterworks, Wastewater and Storm Drainage Systems

The table below shows the estimated costs.

Estimated Costs for Servicing Grovedale Industrial Park					
WATER SERVICE			WASTEWATER SERVICE		
	Cost /meter	Estimated Cost		Cost / Meter	Estimated Cost
1.2km of 200mm Water Line			800 meters of 100mm Wastewater Forcemain		
Directional Drilled	\$ 1,700.00	\$ 2,040,000.00	Directional Drilled	\$ 1,700.00	\$ 1,360,000.00
Open Cut Installation	\$ 2,200.00	\$ 2,640,000.00	Open Cut Installation	\$ 2,200.00	\$ 1,760,000.00
13 fire hydrants	\$ 35,000.00	\$ 245,000.00	Road repairs, Ditching and Landscaping	\$ 800.00	\$ 640,000.00
Air Chamber	\$ 150,000.00	\$ 150,000.00			
Road repairs, Ditching and Landscaping	\$ 800.00	\$ 960,000.00	Engineering for a Forcemain System	\$ 80,000.00	\$ 80,000.00
Engineering for water only		\$ 100,000.00	800 meters of Gravity Wastewater System	\$ 2,400.00	\$ 1,920,000.00
			Wastewater Pump Station	\$200,000.00	\$ 200,000.00
			Road repairs, Ditching and Landscaping	\$ 1,500.00	\$ 1,200,000.00
Estimated Total Cost for Water Only					
Directional drilled		\$ 3,495,000.00	Engineering for a Gravity System	\$150,000.00	\$ 150,000.00
Open Cut Installation		\$ 4,095,000.00			
			Estimated Total Cost for Wasterwater Only		
			Forcemain -- Directional Drilled		\$ 2,080,000.00
			Forcemain -- Open Cut Installation		\$ 2,480,000.00
			Gravity Wastewater System		\$ 3,470,000.00
Estimated Cost for Water and Wastewater					
Water and Forcemain System	Directional Drilled	\$ 5,575,000.00			
	Open Cut Installation	\$ 6,575,000.00			
Water and Gravity Wastewater	All Open Cut Installation	\$ 7,565,000.00			

The following Motion is an option for Council to explore on expanding the water and wastewater within Grovedale Industrial Park.

**MOTION: That Council direct Administration to tender the Engineering Design Services for providing water and wastewater systems in the Grovedale Industrial Park with funds to come from reserves.**

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended motion is that Council will be following the 2022-2025 Strategic Plan “Governance” by exploring the possibility of expanding municipal services.
  2. The benefit of Council accepting the recommended motion is that Council will be informed of the estimated cost to expand municipal services to the Grovedale Industrial Park.
- 

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.
- 

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Council has the alternative to direct administration to tender the Engineering Design Services for the Grovedale Industrial Park.

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

Staffing implications to date is estimated that Administration has spent 4 hours on the feasibility study.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW-UP ACTIONS:**

Administration will follow Councils direction.

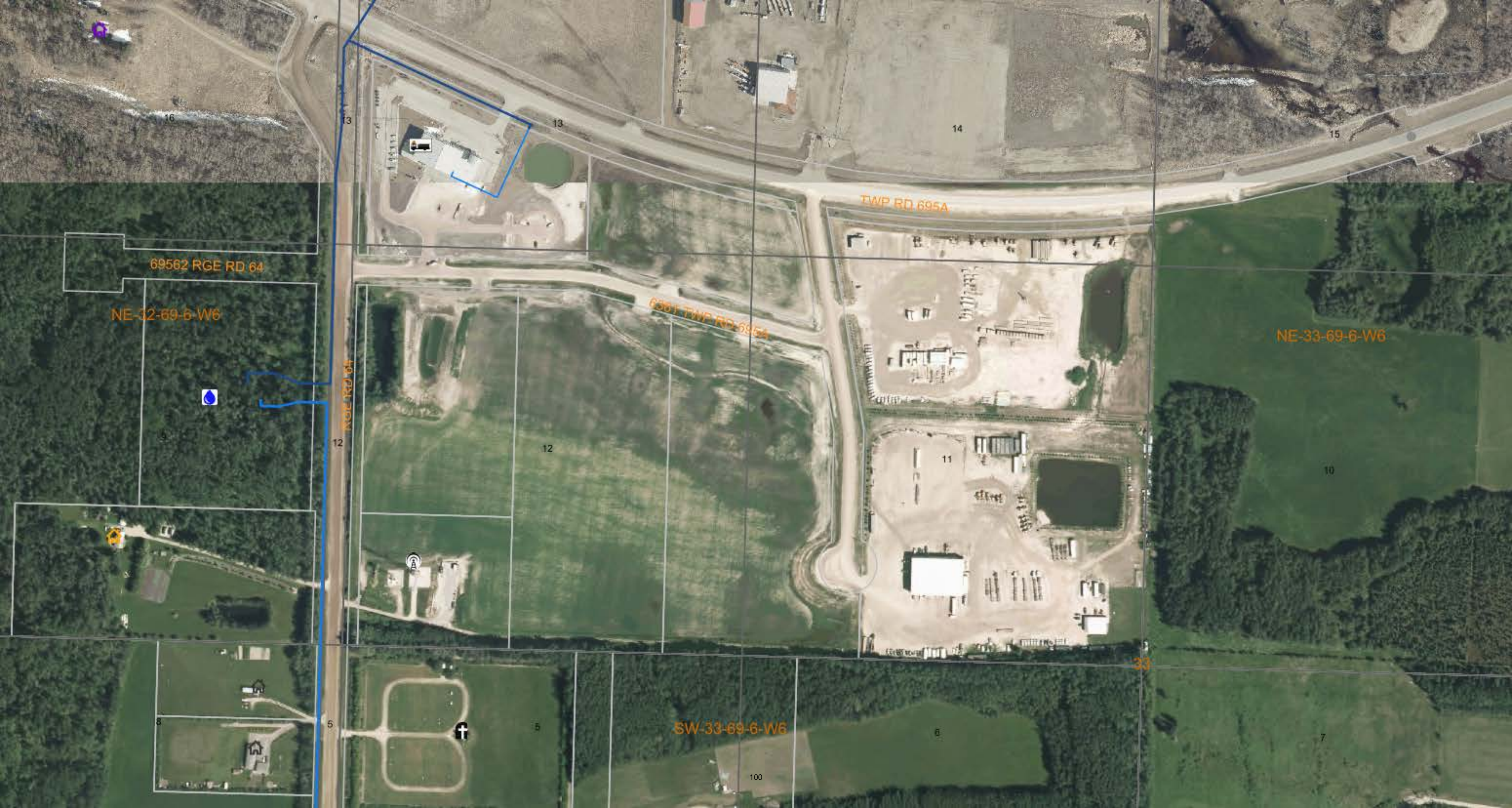
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ATTACHMENT(S):

- Maps
- Water Distribution -- Wastewater Collection -- Requirements





69562 RGE RD 64

NE-32-69-6-W6



RGE RD 64

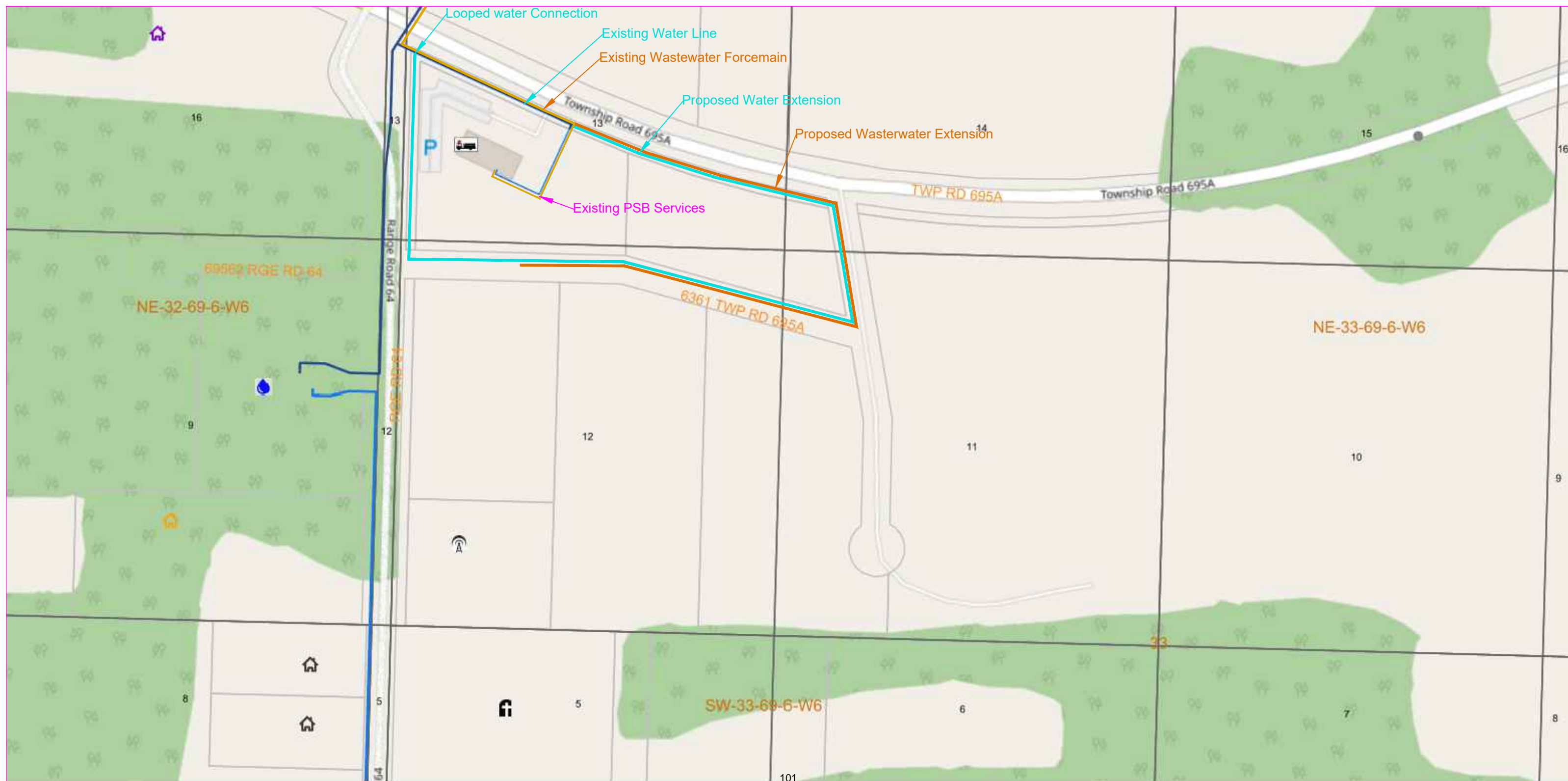
TWP RD 695A

69561 TWP RD 695A

NE-33-69-6-W6

SW-33-69-6-W6







# Extend water distribution, wastewater collection, and storm drainage systems

## Information requirements

October 2003

### Alberta Environment Regional Offices

**Northern Region**  
Grande Prairie  
Box 24, Room 1701  
Provincial Building  
10320 - 99 Street  
Grande Prairie AB T8V 6J4  
Ph: (780) 538-5351  
Fax: (780) 538-5336

Edmonton  
Twin Atria  
111, 4999 - 98 Avenue  
Edmonton, AB T6B 2X3  
Ph: (780) 427-5296  
Fax: (780) 427-7824

**Central Region**  
Stony Plain  
52322 Golf Course Road  
Stony Plain, AB T7Z 2K9  
Ph: (780) 963-6131  
Fax: (780) 963-4651

Red Deer  
304, Provincial Building  
4920 - 51 Street  
Red Deer, AB T4N 6K8  
Ph: (403) 340-7052  
Fax: (403) 340-5022

**Southern Region**  
Calgary  
200, 3115 - 12 Street NE  
Calgary, AB T2E 7J2  
Ph: (403) 297-6582  
Fax: (403) 297-5944

Lethbridge  
2<sup>nd</sup> Flr, Provincial Building  
200 - 5 Avenue South  
Lethbridge, AB T1J 4L1  
Ph: (403) 381-5296  
Fax: (403) 381-5337

Approval or Registration Holders, or their authorized agents (such as developers or consultants) must provide certain information to Alberta Environment, **prior to construction**, as part of the written notice required when extending or replacing water mains, sanitary sewers and/or storm sewers.

### INFORMATION THAT MUST BE PROVIDED

- ❑ The Approval or Registration number for the facility/facilities
- ❑ The location of the project (i.e. name of the municipality/development, subdivision name, street, etc)
- ❑ The type of project (i.e. water, sanitary sewer, storm sewer, etc.)
- ❑ Confirmation **stamped and signed** by a professional engineer that the increased flows associated with the extension are within the design capacity of the existing distribution or collection system
- ❑ Confirmation **stamped and signed** by a professional engineer that the additional loading as a result of the extension is within the design capacity of the system supplying treatment
- ❑ Confirmation that all aspects of the design meet Alberta Environment's *Standards and Guidelines for Municipal Waterworks, Wastewater, and Storm Drainage Systems*
- ❑ Any other pertinent information

The Approval or Registration Holder must also meet the specific requirements of their Approval.

The Director (at Alberta Environment) must authorize any waterworks system being extended to a new development that is not serviced by a wastewater system authorized under the *Environmental Protection and Enhancement Act* (EPEA).

The Director must be satisfied that the wastewater produced as a result of supplying water can be satisfactorily handled by other means.

Construction may proceed on projects where the Director or inspector has requested to review the plans and specifications.

### IF THE DESIGN DOES NOT MEET STANDARDS

If any aspects of the design do not meet Alberta Environment's *Standards and Guidelines for Municipal Waterworks, Wastewater, and Storm Drainage Systems*, the project **cannot proceed until the Director has issued written authorization**.

The Approval or Registration Holder must indicate why the standards cannot be met and justify the alternative proposed design.

For projects that include new storm water ponds and/or outfall(s) to a water body or drainage course, the Approval or Registration Holder must also obtain an additional authorization or registration as required by EPEA and its associated regulations.

A separate application under the *Water Act* may also be required for projects involving storm water pond(s) and/or outfall(s). Check with your regional district office of Alberta Environment.

### RANDOM COMPLIANCE INSPECTIONS

As part of an ongoing compliance inspection program, Alberta Environment may conduct random, unannounced inspections of construction activity.

Extensions to water distribution and wastewater collection and storm drainage systems that do not meet Alberta Environment's *Standards and Guidelines for Municipal Waterworks, Wastewater, and Storm Drainage Systems* may be subject to enforcement action.

For more information, contact your regional district Alberta Environment office.





# REQUEST FOR DECISION

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SUBJECT:	<b>Grande Cache Firefighter's Association - Fireman's Pit</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 27, 2023	CAO:	MANAGER: KG
DEPARTMENT:	RECREATION	DIR: MH	PRESENTER: DW
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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## RECOMMENDED ACTION:

**MOTION: That Council authorize Administration to establish a formal sublease with the Grande Cache Firefighter's Association for the operation of Fireman's Pit, located at E 28 – 56 – 8 – W6M.**

**MOTION: That Council authorize Administration to establish an agreement with the Grande Cache Firefighter's Association for the purpose of granting the Association ownership of all infrastructure located at Fireman's Pit, within Greenview's provincial recreation disposition (REC 850036).**

**MOTION: That Council authorize Administration to add the Grande Cache Firefighter's Association to Greenview's Additional Named Insured (ANI) list, under Greenview's insurance company.**

**MOTION: That Council authorize Administration to provide lawn mowing services at Fireman's Pit as an in-kind donation to the Grande Cache Firefighter's Association for a period of 3 years, from 2023 – 2025.**

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## BACKGROUND/PROPOSAL:

Fireman's Pit, located southwest of the Hamlet of Grande Cache, was developed by the Grande Cache Fire Department within the former Town of Grande Cache's (the Town) gravel pit lease. In 1986, the site was formally recognized as a recreation area through the establishment of a provincial recreation lease held by the Town. Since its establishment, the Grande Cache Fire Department, now recognized for this purpose as the Grande Cache Firefighter's Association (the Association), has operated and maintained the site. This site is accessible to the public through advanced bookings for private events.

Greenview inherited the provincial disposition for Fireman's Pit during the dissolution of the former Town of Grande Cache. Since that time, Administration has been working with the Province to renew and update the lease as required. Now that the lease has been renewed, Administration can address other outstanding items related to the site, as outlined below.



### **Sublease**

As the Association has been responsible for operating the site since its establishment, Administration is recommending that Greenview formalize a sublease agreement for the site's operation. In doing so, Greenview would allow the Association to continue operating the site while protecting the best interests of both parties. As the primary disposition holder, Greenview is legally responsible for ensuring that the recreation area is operated within the criteria outlined in the disposition and the *Public Lands Act*. The proposed sublease agreement would provide clear direction on all legal requirements, both Provincial and Municipal, for site operation and improvements. The Association has requested a list of expectations and rules during preliminary meetings as they have never been provided and are not easily found online.

### **Infrastructure Ownership**

As the primary disposition holder for Fireman's Pit, Greenview automatically owns all infrastructure on the property unless a legally binding agreement states otherwise. As the Association has purchased, built, and/or maintained all infrastructure on the site since its development, Administration is recommending that an agreement be established providing the Association with legal ownership of all current infrastructure. This agreement would include a clause that if the proposed sublease agreement above was terminated or the Association was to collapse, all infrastructure would automatically default back to Greenview as the disposition holder.

Aside from the costs associated with disposition maintenance and in-kind services outlined above, Administration has not found any record of the former Town of Grande Cache or Greenview providing the Association funding directly related to Fireman's Pit.

### **Insurance**

If Council approves the Association to continue operating Fireman's Pit through the recommended sublease, the Association will be required to meet minimum liability insurance requirements. The Association has not previously obtained liability insurance for the site as it was believed that the former Town of Grande Cache's and then Greenview's insurance policy would cover the Association. However, since the Association is a third party operating the site, Greenview's liability insurance does not provide coverage, and a separate policy is required.

Additionally, if Council approves Administration to provide the Association legal ownership of all infrastructure on Fireman's Pit as recommended, the Association will be required to obtain property insurance for said infrastructure.

As such, it is recommended that Council authorize Administration to add the Grande Cache Firefighter's Association to Greenview's Additional Named Insured List for the purpose of providing the Association with a reduced insurance rate.

### **Mowing Services**

Prior to Greenview taking over the former Town of Grande Cache, the Town had been providing lawn mowing services and emptying garbage bins at the site as an in-kind service. The Greenview beautification team in Grande Cache has continued to provide this service following the dissolution. Administration estimates that this service costs Greenview approximately \$9,500.00 annually, including salaries, equipment, fuel, etc. To formalize this service, Administration recommends that Council authorize lawn mowing services to be

provided at Fireman's Pit for three years. Administration is not recommending that garbage removal be provided as it should be completed following all bookings and does not require the purchase of equipment for the Association to complete. If Council approves the recommended motion, the item will be brought back to Council in 3 years for re-evaluation.

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**BENEFITS OF THE RECOMMENDED ACTION:**

**Motion 1**

1. The benefit of Council accepting the recommended motion is that the Grande Cache Firefighter's Association will be able to continue to operate Fireman's Park.
2. The benefit of Council accepting the recommended motion is that Greenview will be able to formally provide direction on the requirements for operating the site and hold the Grande Cache Firefighter's Association accountable for adhering to these requirements. This is necessary because Greenview is legally responsible for its disposition and all activities.

**Motion 2**

1. The benefit of Council accepting the recommended motion is that the Grande Cache Firefighter's Association will be granted legal ownership of infrastructure purchased by the Association.
2. The benefit of Council accepting the recommended motion is that Greenview will no longer require property insurance for the infrastructure located at Fireman's Pit.
3. The benefit of Council accepting the recommended motion is that Greenview will not be responsible for maintaining the infrastructure at Fireman's Pit.
4. The benefit of Council accepting the recommended motion is that the Grande Cache Firefighter's Association will be eligible for grants to improve the site.

**Motion 3**

1. The benefit of Council accepting the recommended motion is that the Grande Cache Firefighter's Association will have access to lower insurance rates, thus decreasing the overall operating expenses for Fireman's Pit.

**Motion 4**

1. The benefit of Council accepting the recommended motion is that Greenview will continue to provide a long-standing service to the Grande Cache Firefighter's Association.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

**Motion 1**

There are no perceived disadvantages to the recommended motion.

**Motion 2**

There are no perceived disadvantages to the recommended motion.

**Motion 3**

There are no perceived disadvantages to the recommended motion.

**Motion 4**

1. One disadvantage of the recommended motion is that it may set a precedent that Greenview will provide lawn mowing services to a third party.

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#### ALTERNATIVES CONSIDERED:

##### **Motion 1**

**Alternative #1:** Council has the alternative to direct Administration to pursue having the provincial disposition at Fireman's Pit formally transferred to the Grande Cache Firefighter's Association. This alternative is not being recommended as the Province of Alberta has already indicated its preference for municipalities holding leases. Therefore, it is not anticipated to be approved. Additionally, if approved, the Association would be required to provide a substantial deposit for reclamation on this site.

##### **Motion 2**

**Alternative #1:** Council has the alternative to deny Administration's recommendation to provide ownership of infrastructure to the Grande Cache Firefighter's Association and retain all assets. This alternative is not recommended as the Association has purchased and maintained all assets without any direct funding from the former Town of Grande Cache or Greenview.

##### **Motion 3**

**Alternative #1:** Council has the alternative to not approve the recommended motion. This is not recommended as it would result in the Grande Cache Firefighter's Association having higher insurance rates and overall operating costs for Fireman's Pit.

##### **Motion 4**

**Alternative #1:** Council has the alternative to not approve the recommended motion. This is not being recommended as it would be a decrease in service.

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#### FINANCIAL IMPLICATION:

##### **Motion 1**

There are no financial implications to the recommended motion.

##### **Motion 2**

There are no financial implications to the recommended motion.

##### **Motion 3**

There are no financial implications to the recommended motion.

##### **Motion 4**

In-kind donated services at an estimated cost of \$9,500 per year - \$28, 500.00.

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#### STAFFING IMPLICATION:

##### **Motion 1**

There are no staffing implications to the recommended motion.

#### **Motion 2**

There are no staffing implications to the recommended motion.

#### **Motion 3**

There are no staffing implications to the recommended motion.

#### **Motion 4**

There are no staffing implications to the recommended motion, as Greenview Beautification has previously been providing lawn mowing services.

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#### **PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

#### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

#### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

#### **FOLLOW-UP ACTIONS:**

##### **Motion 1**

A formal sublease will be established with the Grande Cache Firefighter's Association for the purpose of operating Fireman's Pit if the recommended motion is carried.

##### **Motion 2**

If the recommended motion is carried, an agreement will be established with the Grande Cache Firefighter's Association granting the Association legal ownership of the infrastructure located at Fireman's Pit.

##### **Motion 3**

Greenview Administration will have the Grande Cache Firefighter's Association added to the Additional Named Insured List if the recommended motion is carried.

**Motion 4**

A letter will be provided to the Grande Cache Firefighter's Association identifying Council's approval for lawn mowing services to be provided for 2023 – 2025 if the recommended motion is carried.


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**ATTACHMENT(S):**

1. Fireman's Pit Location Map










Scale 1: 42,770

1 Mi

1 Km



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## Fireman's Pit Location

Date Created: 4/28/2023



# REQUEST FOR DECISION

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SUBJECT:	<b>2023 Spring Grants</b>		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 27, 2023	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL/LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Policy 8002-Community Grants

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## RECOMMENDED ACTION:

**MOTION:** That Council authorize funding to the grant recipients in the amount of \$314,321.11 as indicated on the attached 2023 Approved Spring Grant Listing, with \$309,321.11 of funds to come from the 2023 Community Services Grants and Sponsorships budget and \$5,000.00 of funds to come from the 2023 Agricultural Services Budget.

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## BACKGROUND/PROPOSAL:

On June 20, 2023, the Committee of the Whole reviewed and recommended that Council disburse the 2023 Spring Community Grants as indicated on the 2023 Approved Spring Grant Listing (attached). The Committee of the Whole reviewed each of the grant applications during the meeting and made recommendations accordingly with the resulting “2023 Approved Spring Grant Listing”.

The 2023 Community Service Grants and Sponsorships Budget was \$1,500,000.00. Council approved the 2023 Approved Grant Listing at the January 10, 2023, Regular Council meeting in the amount of \$557,228.75, with \$447,728.75 funds to come from the 2023 Community Services Grants and Sponsorships budget and \$109,500.00 to come from the 2023 Agricultural Services Budget.

The balance of the Community Grants and Sponsorships budget as of June 26, 2023 is approximately \$567,821.70, with the approval of the 2023 Spring Grant Listing (attached) in the amount of \$314,321.11, the balance of the 2023 Community Service Grants and Sponsorships budget would be \$258,500.59.

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## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the grant applicants can make a fiscal plan accordingly with the response to their application.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Council has the alternative to take no action or amend the recommended motion.

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**FINANCIAL IMPLICATION:**

**Direct Costs: \$314,321.11**

**Ongoing / Future Costs: N/A**

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will advise the Grant Applicant's of Council's decision.

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**ATTACHMENT(S):**

- Spring 2023 Approved Grant Listing



2023 Approved Grant Listing (Spring 2023 Deadline)

Community Services Grants & Sponsorships Budget Balance		Total from 2023 Community Services Grants & Sponsorships	Total from 2023 Ag Services Budget	Recipients within Greenview	\$ 279,321.11	Recipients outside Greenview	\$ 20,000.00
\$258,500.59		\$ 309,321.11	\$ 5,000.00	2023 Approved Grants			
	Operating Requested	Capital Requested	Total Amount Requested	Operating Approved	Capital Approved	Approved	Comments
Grant Applicant:							
Grovedale Figure Skating Club	\$ 14,000.00		\$ 14,000.00	\$ -		\$ -	
Valleyview and District Sun Valley Pioneers		\$ 10,000.00	\$ 10,000.00		\$10,000.00	\$ 10,000.00	
Ridgevalley Playschool	\$ 2,000.00		\$ 2,000.00	\$ 2,000.00		\$ -	
Fox Creek Slo-Pitch		\$ 30,000.00	\$ 30,000.00		\$ 10,000.00	\$ 10,000.00	
Crooked Creek Recreation Club		\$ 58,318.57	\$ 58,318.57		\$58,318.57	\$ 58,318.57	
Valleyview Riverside Golf Club		\$ 53,140.00	\$ 53,140.00			\$ -	
Cranberry Lake Rodeo Association	\$ 30,000.00		\$ 30,000.00	\$30,000		\$ 30,000.00	
Alberta Invasive Species Council	\$ 5,000.00		\$ 5,000.00	\$5,000.00		\$ 5,000.00	
Grande Cache United Church Thrift Store		\$ 7,000.00	\$ 7,000.00			\$ -	
Peace Area Riding for the Disabled Society (PARDS)	\$ 20,000.00		\$ 20,000.00	\$10,000		\$ 10,000.00	Presentation to COTW
Grovedale Community & Ag Society		\$ 30,000.00	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00	
Smoky River Nordic Ski Club		\$ 28,443.54	\$ 28,443.54		\$ 28,443.54	\$ 28,443.54	
Smoky River Nordic Ski Club	\$ 2,059.00		\$ 2,059.00	\$ 2,059.00		\$ 2,059.00	
Big Horn Golden Age Club	\$ 20,500.00		\$ 20,500.00	\$ 20,500.00		\$ 20,500.00	funds not released until the previous project is completed and Greenview recieves the project

Community Services Grants & Sponsorships Budget Balance			Total from 2023 Community Services Grants & Sponsorships	Total from 2023 Ag Services Budget	Recipients within Greenview	Recipients outside Greenview		
					\$ 279,321.11	\$ 20,000.00		
\$258,500.59			\$ 309,321.11	\$ 5,000.00	2023 Approved Grants			
	Operating Requested	Capital Requested	Total Amount Requested	Operating Approved	Capital Approved	Approved	Comments	
Grant Applicant:								
Royal Canadian Legion Branch #278	\$ 30,000.00		\$ 30,000.00	\$ 30,000.00		\$ 30,000.00		
Royal Canadian Legion Branch #278		\$ 60,000.00	\$ 60,000.00		\$ 60,000.00	\$ 60,000.00		
Prairie Rose 4H	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00		\$ -		
Royal Canadian Legion West Smoky #244		\$ 5,000.00	\$ 5,000.00		\$ 5,000.00	\$ -		
Bandage Paws	\$ 10,000.00		\$ 10,000.00	\$5,000.00		\$ 5,000.00		
Canadian Motorcycle Tourism Association		\$ 25,000.00	\$ 25,000.00			\$ -		
Operating and Capital Totals:			\$ 136,559.00	\$ 306,902.11				
Grand Total:			\$443,461.11					





# Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	8:15	13:00	M	RCM	80						317.00
NOTES:				KILOMETER CLAIM			TOTAL				317.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	80	54.40	NET CLAIM				317.00
				\$0.17 per km	80	13.60					
				SUBTOTAL		68.00	TOTAL CLAIM			385.00	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		68	AMOUNT DUE (OWING)			\$385.00	



# Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
12-Jun	8:00	17:00	C	Travel For SWANA NL	1200		1		20.00	50.00	459.00
13-Jun	9:00	15:30	M	RCM (Zoom)							317.00
14-Jun	8:30	16:45	C	SWANA NL						50.00	459.00
15-Jun	8:30	16:30	C	SWANA NL						50.00	459.00
16-Jun	8:30	16:30	C	SWANA NL						50.00	459.00
17-Jun	8:30	22:00	C	Travel For SWANA NL			1		20.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		40.00	200.00	2612.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1200	816.00	NET CLAIM		40.00	200.00	2612.00
				\$0.17 per km	1200	204.00					
				SUBTOTAL		1020.00	TOTAL CLAIM				3872.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1020	AMOUNT DUE (OWING)				\$3,872.00

\_\_\_\_\_  
Claimant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Date



# Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
5-Jun	16:30	20:30	M	ANI RMA Insurance	52						269.00
13-Jun	8:00	16:00	M	Regular Council Meeting	76						317.00
14-Jun	8:00	20:30	M	MPC, PRC and ASP Ridgevalley	106						524.00
15-Jun	17:30	20:30	M	ASP DeBolt	52						269.00
15-Jun	14:00	15:00		Brownlee- Special Lien Guide Zoom							
15-Jun	15:30	16:30		AHS-Conintuing Care Homes Zoom							
NOTES:				KILOMETER CLAIM			TOTAL				1379.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	286	194.48	NET CLAIM				1379.00
				\$0.17 per km	286	48.62					
				SUBTOTAL		243.10	TOTAL CLAIM				1622.10
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		243.1	AMOUNT DUE (OWING)				\$1,622.10



# Municipal District of Greenview No. 16

NAME: Bill Smith

Employee # :

ADDRESS :

Department:

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
1-May			c	cpaa				x	50.00		459.00
2-May			c	cpaa							459.00
3-May			c	cpaa	550		x		20.00		459.00
7-May	15:30	17:00	m	wildfire update							269.00
8-May	17:30	18:30		wildfire update							
9-May	18:30	22:30	m	widfire update/town hall update							269.00
10-May	18:30	19:30		wildfire update							
11-May	19:00	20:00		wildfire update							
12-May	18:00	19:00	m	wildfire update							269.00
13-May	16:00	17:00		wildfire update							
14-May	19:00	20:00		wildfire update							
15-May	9:00	16:00	m	wildfire tour GD minister lowen							317.00
16-May	20:00	21:00		wildfire update							
23-May	6:00	15:00	m	council							459.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00		2960.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	550	374.00	NET CLAIM		70.00		2960.00
				\$0.17 per km	550	93.50					
				SUBTOTAL		467.50	TOTAL CLAIM			3497.50	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		467.5	AMOUNT DUE (OWING)			\$3,497.50	

Claimant

Date

117

Approved

Date



# Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
5-Jun	16:00	20:00	M	ANI Debolt	186						269.00
10-Jun	9:30	12:00	M	MD Library Board GD	24						269.00
13-Jun	6:15	17:30	M	Reg Council meeting	305						459.00
14-Jun	6:15	14:30	M	MPC PCR	305						459.00
15-Jun	17:00	19:30	M	Community Futures	64						269.00
NOTES:				KILOMETER CLAIM			TOTAL				1725.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	884	601.12	NET CLAIM				1725.00
				\$0.17 per km	884	150.28					
				SUBTOTAL		751.40	TOTAL CLAIM				2476.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		751.4	AMOUNT DUE (OWING)				\$2,476.40





# Municipal District of Greenview No. 16

NAME: Tom Burton  
 ADDRESS : \_\_\_\_\_

Employee # : \_\_\_\_\_  
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
June 5 2023	16:30	20:00	M	Annual Additional Named Insured (ANI) Meeting and Education							269.00
June 7 2023	10:00	19:00	M	NW Alberta Invest Alberta Workshop	397		1		20.00		459.00
June 8 2023	16:00	19:30	M	Blossoming Garden of Hope Grand Opening	120						269.00
June 9 2023	8:45	19:00	M	Northern Transportation Advocacy Bureau &	224						459.00
				Friends of the Grande Spirit Foundation	112						
June 10 2023	8:30	13:15	M	MD of Greenview Library Board	174		1				317.00
June 13 2023	7:45	19:30	M	Council	120						459.00
June 14 2023	7:30	20:30	M	Municipal Planning Commission & Policy Review & Ridgevalley Area							524.00
				Structure Plan Open House	120						
June 15 2023	13:45	20:30	M	RMA and Brownlee Special Lien Guide & DeBolt Area Structure							317.00
				Plan Open House							
NOTES:				KILOMETER CLAIM			TOTAL		20.00		3073.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1267	785.54	NET CLAIM		20.00		3073.00
				\$0.26 per km	1267	329.42					
				SUBTOTAL		1114.96	TOTAL CLAIM				4207.96
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1114.96	AMOUNT DUE (OWING)				\$4,207.96

\_\_\_\_\_  
 Claimant

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Approved

\_\_\_\_\_  
 Date



# Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
8-Jun	8:00	14:00	M	CFWY Reg Board meeting - Hinton	300						317.00
12-Jun	17:00	20:00	M	Travel to Valleyview	350			X	50.00	50.00	269.00
13-Jun	7:00	17:00	M	Regular Council meeting	350	X			20.00		459.00
14-Jun	9:00	12:30	M	MPC & PRC via Zoom							269.00
14-Jun	19:00	21:00	M	GC Rec Board meeting							269.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00	50.00	1583.00
Private accomodations June 12.				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1000	620.00	NET CLAIM		70.00	50.00	1583.00
				\$0.26 per km	1000	260.00					
				SUBTOTAL		880.00	TOTAL CLAIM				2583.00
				LESS G.S.T.			LESS ADVANCES				
Meeting Code : M for Meetings C for Conferences				TOTAL		880	AMOUNT DUE (OWING)				\$2,583.00

*D. Didow*  
Claimant

June 19, 2023  
Date

120

Approved

Date



# Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : \_\_\_\_\_

ADDRESS : \_\_\_\_\_

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
29-May				FCM toronto						1535.62	
3-Jun				RDDDMS AGM						148.65	
7-Jun	14:00	15:00	m	travel to Edmonton,CFWY auditor meeti	500			1	50.00	229.63	269.00
8-Jun	6:00	17:00	m	CFWY IRC, CFWY board and strategic pla	500	1			20.00		459.00
12-Jun	11:00	0:00	m	Travel to Edmonton(hwy 16 closed)Mins	1000		1		20.00	50.00	524.00
13-Jun	8:00	16:00	m	Regular council				1	50.00	50.00	317.00
14-Jun	8:00	16:00	m	MPC, PRC, Summit coal mine update			1	1	70.00	50.00	317.00
15-Jun	9:30	10:30	m	CFWY IRC							269.00
15-Jun	17:00	18:30		RDDDMS board meeting							
NOTES:				KILOMETER CLAIM			TOTAL		210.00	2063.90	2155.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	2000	1240.00	NET CLAIM		210.00	2063.90	2155.00
				\$0.26 per km	2000	520.00					
				SUBTOTAL		1760.00	TOTAL CLAIM				6188.90
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1760	AMOUNT DUE (OWING)				\$6,188.90