



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

June 13, 2023

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
	3.1 Regular Council Meeting Minutes held May 23, 2023		3
	3.2 Business Arising from Minutes		
#4	PUBLIC HEARING		
#5	DELEGATION	10:00 a.m.	
	5.1 Deputy Crown Prosecutor Presentation		13
#6	BYLAWS		
	6.1 Bylaw 23-946 Schedule of Fees Amendment		15
	6.2 Bylaw 23-947 Tax Arrears Payment Plan		20
	6.3 Bylaw No. 23-938 Land Use Bylaw Amendment to Re-designate Part of SW-09-070-22-W5M from Agricultural One (A-1) District to Country Residential One (CR-1) District		36
#7	BUSINESS		
	7.1 Funding Emergency Services		50
	7.2 Northwest Alberta Regional Event		53
	7.3 Indian Relay Race Sponsorship Request		76
	7.4 PARDS Sponsorship Request		84
	7.5 Town of Valleyview Fireworks Sponsorship Request		96

	7.6 TP Creek Stampede Sponsorship	102
	7.7 Grande Spirit Foundation Request for Funding	116
	7.8 Recognition of Fire Fighters	137
	7.9 Managers Reports	140
#8	NOTICE OF MOTION	
#9	CLOSED SESSION	
	9.1 Westview Gravel Crushing Disclosure Harmful to Business Interests of a Third Party Section 16 FOIP	
	9.2 Ice Surface Tender Award Disclosure Harmful to Business Interests of a Third Party Section 16 FOIP	
	9.3 Recycle Waste and Confidential Shredding Disclosure Harmful to Business Interests of a Third Party Section 16 FOIP	
	9.4 CAO Discussion Disclosure Harmful to Personal Privacy Section 17 FOIP	
#10	MEMBERS REPORTS/EXPENSE CLAIMS	183
	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 • Ward 6 • Ward 7 • Ward 8 • Ward 8 • Ward 9 • Ward 9 	
#11	ADJOURNMENT	

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, May 23, 2023

#1
CALL TO ORDER

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Manager, Communications & Marketing	Stacey Sevilla
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo

ABSENT

Ward 1	Councillor Winston Delorme
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#2
AGENDA

MOTION: 23.05.281 Moved by: COUNCILLOR RYAN RATZLAFF
That Council adopt the Agenda of the May 23, 2023, Regular Council Meeting as amended.

- Remove Agenda item 9.1
- Add Agenda item 7.8 EOC update

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.05.282 Moved by: COUNCILLOR TOM BURTON

That Council adopt the minutes of the May 9, 2023, Regular Council Meeting as amended.

- 7.2 FRIAA Forest Resource Association of Alberta
- Moved the land location on motion #23.05.277

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

6.0 BYLAWS

**BYLAW 23-942
1ST READING**

6.1 BYLAW 23-942 PARTIAL PLAN CANCELLATION AND CONSOLIDATION

MOTION: 23.05.283 Moved by: DEPUTY REEVE BILL SMITH

That Council give first reading to Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BYLAW 23-942
2nd Reading**

MOTION: 23.05.284 Moved by: COUNCILLOR DUANE DIDOW

That Council give second reading to Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

BYLAW 23-942

MOTION: 23.05.285 Moved by: COUNCILLOR DALE SMITH

That Council proceed to third reading of Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot, allowing all three reading of the bylaw to occur at the same meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BYLAW 23-942
3RD READING**

MOTION: 23.05.286 Moved by: COUNCILLOR SALLY ROSSON

That Council give third reading to Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Councillor Delorme joined via zoom at 9:18 a.m.

6.2 BYLAW 23-943 LAND USE BYLAW AMENDMENT TO REZONE A PORTION OF NE 34-69-22-W5M FROM AGRICULTURAL ONE (A-1) TO AGRICULTURAL TWO (A-2)

**BYLAW 23-943 FIRST
READING**

MOTION: 23.05.287 Moved by: COUNCILLOR TOM BURTON

That Council give first reading to Bylaw 23-943, being a Land Use Bylaw Amendment, to rezone a 16-hectare (40-acre) area within

NE 34-69-22 W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

AGAINST: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Rosson

CARRIED

**BYLAW 23-943
PUBLIC HEARING**

MOTION: 23.05.288 Moved by: COUNCILLOR TOM BURTON

That Council schedule a Public Hearing prior to second reading of Bylaw 23-943, to be held on June 27, 2023, at 9:15 a.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

6.3 BYLAW 23-945 DEBOLT AND RIDGEVALLEY AREA STRUCTURE PLAN (ASP) STEERING COMMITTEE

**BYLAW 23-945
1ST READING**

MOTION: 23.05.289 Moved by: COUNCILLOR DAVE BERRY

That Council give first reading to Bylaw 23-945 Area Structure Plan (ASP) Steering Committee, as amended.

- 6.1 B to include that preference may be given to residents within the hamlet and immediate area.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Bill Smith, Councillor Delorme

CARRIED

**BYLAW 23-945
2ND READING**

MOTION: 23.05.290 Moved by: COUNCILLOR SALLY ROSSON

That Council give second reading to Bylaw 23-945 Area Structure Plan (ASP) Steering Committee, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Delorme

CARRIED

BYLAW 23-945

MOTION: 23.05.291 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council proceed with giving a third reading of Bylaw 23-945 Area Structure Plan (ASP) Steering Committee.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**BYLAW 23-945
3RD READING**

MOTION: 23.05.292 Moved by: COUNCILLOR RYAN RATZLAFF

That Council give third reading to Bylaw 23-945 Area Structure Plan (ASP) Steering Committee, as amended.

- 9.1 add the unanimous vote between 2nd and 3rd reading.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**BYLAW 23-946
1ST READING**

6.4 BYLAW 23-946 SCHEDULE OF FEES AMENDMENT

MOTION: 23.05.293 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading of Bylaw 23-946 "Schedule of Fees Amendment" as amended.

- Ag. Services 2.iii should be a refundable deposit.
- Check into the deposit process.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**BYLAW 23-946
2ND READING**

MOTION: 23.05.294 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council give second reading of Bylaw 23-946 "Schedule of Fees Amendment" as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

THIRD APPROACH

7.1 THIRD APPROACH REQUEST TO ACCESS NE 23-71-20 W5M

MOTION: 23.05.295 Moved by: COUNCILLOR SALLY ROSSON

That Council approve a third approach request to access NE 23-71-20 W5M based on public safety concerns.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

Reeve Olsen recessed the meeting at 10:03 a.m.

Reeve Olsen reconvened the meeting at 10:10 a.m.

**WEED/PEST
INSPECTORS**

7.2 APPOINTMENT OF WEED AND PEST INSPECTORS, 2023

MOTION: 23.05.296 Moved by: COUNCILLOR JENNIFER SCOTT

That Council appoint the following employees as Pest and Weed inspectors for the term of their employment: Roxanne Gueutal, Piper McLaughlin, Elliot D'Lugos, Dextin Reimer, Shandi Tutt, Gwen Lewis, Chloe Stewart, Serena Eldridge, Sara Daily, Jennifer Hammell, Michala Serediak, Dennis Haglund, Sue LePage, Kathy Levesque, Cheylin Patenaude, Mackenna Kohlman, James Neal, Talin McLeod, Sarah Cairns, and Grant Barrett.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**FARM FAMILY
AWARD**

7.3 FARM FAMILY AWARD NOMINATION

MOTION: 23.05.297 Moved by: COUNCILLOR DALE SMITH

That Council approves the Greenview Agricultural Service Board's nomination of Tollefson Farms for the 2023 Farm Family Award.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**ARB MEMBER
APPOINTMENTS**

7.4 ASSESSMENT REVIEW BOARD MEMBER APPOINTMENTS

MOTION: 23.05.298 Moved by: COUNCILLOR JENNIFER SCOTT

That Council appoint Donald Gourlay and Rennie Cauchie to the Assessment Review Board for a three-year term until the Annual Organizational Meeting in 2026.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

**CANADIAN
MOTORCYCLE
TOURISM
ASSOCIATION**

7.5 CANADIAN MOTORCYCLE TOURISM ASSOCIATION – SPONSORSHIP REQUEST

MOTION: 23.05.299 Moved by: COUNCILLOR TOM BURTON

That Council approve sponsorship to the Canadian Motorcycle Tourism Association in the amount of \$5,000.00 for the "Remembering the Italian Campaign & Battle of Ortona" event to be held September 8 – 10th, 2023, in Grande Prairie, Alberta.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

AGAINST: Councillor Didow

CARRIED

FOX CREEK CHAMBER

7.6 FOX CREEK CHAMBER OF COMMERCE – SPONSORSHIP REQUEST

MOTION: 23.05.300 Moved by: COUNCILLOR SALLY ROSSON

That Council approve sponsorship in the amount of \$2,500.00 to the Fox Creek Chamber of Commerce for the Annual "Big Iron Day" to be held September 23, 2023, in Fox Creek, Alberta.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Councillor Delorme

CARRIED

GP POW WOW

7.7 GRANDE PRAIRIE TRADITIONAL POW WOW – SPONSORSHIP REQUEST

MOTION: 23.05.301 Moved by: COUNCILLOR TOM BURTON

That Council approve sponsorship in the amount of \$2,000.00 to the Grande Prairie Traditional Pow Wow c/o Grande Prairie Aboriginal Circle of Services for the Traditional Pow Wow to be held June 24 & 25, 2023, in Grande Prairie, Alberta.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Delorme

AGAINST: Councillor Burton

CARRIED

8.0 NOTICE OF MOTION

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

10.0 MEMBERS BUSINESS

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- Greenview Daily Wildfire Updates
- CPAA Conference
- RMA Member Visit

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- May 9, 2023 Regular Council Meeting
- Greenview Daily Wildfire Updates
- Greenview Public Wildfire Update - Whitecourt
- RMA Member Visit

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- May 9, 2023 Regular Council Meeting
- RMA Member Visit
- Greenview Daily Wildfire Updates

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- May 9, 2023, Regular Council Meeting
- Greenview Public Wildfire Update - Valleyview
- RMA Member Visit
- Greenview Daily Wildfire Updates

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- May 9, 2023, Regular Council Meeting
- Greenview Public Wildfire Update - Valleyview
- RMA Member Visit
- Greenview Daily Wildfire Updates
- Heart River Housing Meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- May 9, 2023 Regular Council Meeting
- Greenview Public Wildfire Update - DeBolt
- Community Foundation AGM
- MD of Greenview Library Board Meeting
- Ridgevalley Graduation Ceremony
- RMA Member Visit
- Greenview Daily Wildfire updates
- DeBolt Seniors Meeting

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- May 9, 2023, Regular Council Meeting
- Greenview Public Wildfire Update - DeBolt
- Ridgevalley Grad Ceremony
- DeBolt Seniors Meeting
- RMA Members Visit
- Greenview Daily Wildfire Updates

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

WARD 8

- May 9, 2023, Regular Council Meeting
- Greenview Public Wildfire Update - Grovedale
- Minister Loewen Meeting/Tour
- Greenview Daily Wildfire Updates

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- May 9, 2023, Regular Council Meeting
- Nitehawk Meeting
- Greenview Public Wildfire Update - Grovedale
- Community Futures Regular Meeting
- MD Library Board Meeting

- RMA Members Visit
- Greenview Daily Wildfire update

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- May 9, 2023, Regular Council Meeting
- RMA member visit
- Community Future West Yellowhead
- Greenview Daily Wildfire Update

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- May 9, 2023, Regular Council Meeting
- Greenview Wildfire Updates
- Various Wildfire Interviews
- Premier and Minister Meetings regarding wildfires

MOTION: 23.05.302 Moved by: COUNCILLOR SALLY ROSSON

That Council direct administration to extend memberships at the GRM due to wildfire closures.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#10 MEMBERS
BUSINESS**

MOTION: 23.05.303 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.8 EMERGENCY OPERATIONS CENTRE UPDATE

MOTION: 23.05.304 Moved by: COUNCILLOR TOM BURTON

That Council accept the Emergency Operations Centre update for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.05.305 Moved by: DEPUTY REEVE BILL SMITH

That the meeting go to Closed Session, at 11:28 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**INFORMATION THAT IS OR WILL BE AVAILABLE TO THE PUBLIC
SECTION 29 FOIPP**

MOTION: 23.05.306 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 11:54 a.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

#11 ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 23.05.307 Moved by: COUNCILLOR TOM BURTON

That Council adjourn this Regular Council Meeting at 11:55p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT:	Deputy Crown Prosecutor		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the presentation from the Deputy Crown Prosecutor for information, as presented.

BACKGROUND/PROPOSAL:

The purpose of the presentation is to discuss policies and procedures and to address the "catch and release" practices that seem to be occurring. This will provide an opportunity for Council members to express their concerns and engage in a constructive dialogue with the Deputy Crown Prosecutor, aiming to address the community's growing apprehensions regarding these practices. The meeting promises to be an informative and significant session, fostering collaboration between the Council and the legal authorities to address the concerns effectively.

BENEFITS OF THE RECOMMENDED ACTION:

1. By allowing Council members to express their concerns, the presentation creates an opportunity for a two-way dialogue between the Council and the Deputy Crown Prosecutor. This open communication helps to address the community's concerns effectively and work towards finding solutions that align with the expectations of the public.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. Lack of Immediate Action: While the presentation can provide valuable insights and initiate discussions, it may not result in immediate action or concrete outcomes. Resolving complex issues related to "catch and release" practices requires extensive deliberation, policy analysis, and potential collaboration with other stakeholders, which may take time to materialize.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not receive the presentation; however, this would not be recommended as it was pre-approved by Council to be scheduled during a Regular Council meeting.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion, unless otherwise decided by Council.

ATTACHMENT(S):

- N/A



REQUEST FOR DECISION

SUBJECT:	Bylaw 23-946 Schedule of Fees Amendment		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: SS
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act*, R.S.A 2000, c.M-26, s.191(1)

Council Bylaw/Policy (cite) – Bylaw 22-930 “Schedule of Fees”

RECOMMENDED ACTION:

MOTION: That Council give third reading of Bylaw 23-946 “Schedule of Fees Amendment” as presented.

BACKGROUND/PROPOSAL:

The Schedule of Fees Bylaw establishes the rates for licenses, permits, approvals and services provided by Greenview. As in previous years, an amendment to the current bylaw passed on January 10, 2023, is being brought forward.

These amendments have occurred as Greenview departments have created new services, discounted fees and aligned current fees with provincial standards for consistency and clarity.

The following amendments are being proposed:

During first and second reading, Council amended the bylaw so the Agricultural Service BBQ deposit will be refundable and to clarify that the refundable deposit is for the BBQ.

Agricultural Services – Schedule A shall be amended to include the following **new fee**:

- 2.iii BBQ Refundable deposit – taxable (T) – \$200.00 – per rental.

This amendment is coming following a motion by Council.

MOTION: 23.02.100 Moved by: COUNCILLOR DAVE BERRY

That Council authorize Administration to retain the BBQ in the rental fleet and establish a damage deposit of \$200.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Recreation – Schedule D fees shall be replaced as follows:

- Corporate Rate – 15% Discount. Does not apply to Annual Membership Sale: 15% off. Annual Membership Sale does not apply to punch passes or corporate membership. Annual Membership Sale discount offered on 6 & 12 month memberships only. Corporate Discount applies to a group of 5 or more individuals in the same organization. Family membership includes two adults 18 years or older and two kids 17 years or younger.
- 56.iii. Greenview Hurricane – \$210.00
- 56.iv. Fieldhouse Fun – \$120.00.

Protective/Enforcement Services – Schedule E fees shall be replaced as follows:

- 2. Response to Fire Incidents – As per Alberta Transportation Rates.
- 3.i. Within Greenview – As per Alberta Transportation Rates.
- 3.ii. Outside Greenview – As per Alberta Transportation Rates.

Amending the current rates to follow the Alberta Transportation Rates as they apply to Fire-Services will not change the current rates, which are also \$650.00. Aligning with these provincial rates within the Schedule of Fees will allow Greenview to adjust in accordance with the Province of Alberta.

2. Response to Fire Incidents

i. Within Greenview T \$650.00 Per hour, per unit

ii. Outside Greenview T \$650.00 Per hour, per unit

3. Response to Motor Vehicle Collision, Rescue, and Dangerous Goods Incidents

i. Within Greenview T \$650.00 Per hour, per unit

ii. Outside Greenview T \$650.00 Per hour, per unit

Economic Development – Schedule K shall be amended to include the following new and replaced fees:

- 2.ii. Eagles Nest Security Deposit – \$200.00.
- 4. Grande Cache Airport Fuel Concession Rate – Taxable (T) – \$0.10 – per liter.

While repealing the Eagles Nest Rental policy in favour of an agreement, Council requested the security deposit for the rental of the hall be increased from \$100.00 to \$200.00.

The Grande Cache Airport Fuel Concession Rate, also occasionally known as a “flowage fee” is the fuel concession fee for non-municipally sourced fuel brought to the Grande Cache Airport. This is an administrative fee, not a fuel surcharge. The Grande Cache airport does not currently charge any airport fees.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview can adjust the rates for fees and services that are currently being charged.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is the rate changes will need to be communicated to the public and amendments can cause confusion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to make additional amendment to the bylaw and the proposed rates included within.

FINANCIAL IMPLICATION:

There are no additional costs to implementing these fees.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will post the approved bylaw on the website and internally.

ATTACHMENT(S):

- Bylaw 23-946 "Schedule of Fees Amendment"
- MGA

Amendment and repeal

191(1) The power to pass a bylaw under this or any other enactment includes a power to amend or repeal the bylaw.



BYLAW No. 23-946 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for an amendment to Bylaw 22-930 Schedule of Fees.

Whereas, under the provisions of the Municipal Government Act R.S.A. 2000, cM-26, Section 191(1), and amendments thereto, a Council has the power to amend enacted bylaws; and,

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby amends as follows:

1. TITLE

1.1. This Bylaw shall be cited as the "Schedule of Fees Amendment".

2. AMENDMENT

2.1. Bylaw 22-930 is hereby amended as follows:

- A) Agricultural Services – Schedule A shall be amended to include the following new fee:
 - i. 2.iii ~~Non~~ BBQ Refundable deposit – taxable (T) – \$200.00 – per rental.
- B) Recreation – Schedule D fees shall be replaced as follows:
 - i. Corporate Rate – 15% Discount. Does not apply to Annual Membership Sale: 15% off. Annual Membership Sale does not apply to punch passes or corporate membership. Annual Membership Sale discount offered on 6 & 12 month memberships only. Corporate Discount applies to a group of 5 or more individuals in the same organization. Family membership includes two adults 18 years or older and two kids 17 years or younger.
 - ii. 56.iii. Greenview Hurricane – \$210.00
 - iii. 56.iv. Fieldhouse Fun – \$120.00.
- C) Protective/Enforcement Services – Schedule E fees shall be replaced as follows:
 - i. 2. Response to Fire Incidents – As per Alberta Transportation Rates.
 - ii. 3.i. Within Greenview – As per Alberta Transportation Rates.
 - iii. 3.ii. Outside Greenview – As per Alberta Transportation Rates.
- D) Economic Development – Schedule K shall be amended to include the following new and replaced fees:
 - i. 2.ii. Eagle's Nest Security Deposit – \$200.00.
 - ii. 4. Grande Cache Airport Fuel Concession Rate – Taxable (T) – \$0.10 – per liter.

3. SEVERABILITY

- 3.1. Should any provision of this Bylaw be declared invalid by a court of competent jurisdiction, then the invalid provision shall be severed, and the remainder of the Bylaw shall remain in effect.

4. **COMING INTO FORCE**

- 4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 23 day of May, 2023.

Read a second time this 23 day of May, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Tax Arrears Payment Plan**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 13, 2023
DEPARTMENT: FINANCE
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: CG
DIR: EK PRESENTER: CG
LEG:

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A Chapter M-26, Section 340

Council Bylaw/Policy (cite) – Bylaw 22-889 Tax Payment Plan

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 23-947 “Tax Arrears Payment Plan”, as presented.

MOTION: That Council give second reading to Bylaw 23-947 “Tax Arrears Payment Plan”, as presented.

FURTHER ACTIONS THAT CAN BE CONSIDERED:

MOTION: That Council give unanimous consent to third reading of Bylaw 23-947 “Tax Arrears Payment Plan”.

MOTION: That Council give third reading to Bylaw 23-947 “Tax Arrears Payment Plan”.

BACKGROUND/PROPOSAL:

While Greenview has a program to allow for taxpayers in good standing to enter the Tax Installment Payment Program and have taxes automatically processed on a monthly payment plan, there is no program for taxpayers with arrears. Administration has not prevented taxpayers from paying their arrears taxes in installments, but this is not an automatic or official payment plan.

Effective May 1, 2023, Ministerial Order 043/2023, Alberta Energy Regulator (AER) requires evidence that arrears property taxes exceeding a threshold of \$20,000 are resolved for new or transfer of well licenses. This resolution includes payment or an approved payment plan. As per the Municipal Government Act, any approved payment plan must be done according to bylaw.

Administration has previously brought proposed payment plans to Council, which were rejected, in part, due to the Tax Installment Payment Plan requiring taxpayers to be in good standing. Other reasons for these plans not being recommended were the length of the payment period and the request to waive existing and/or future penalties.

In looking at other municipalities, several of them have separate bylaws for tax arrears payment plans. Looking at those, Administration has created one similar for Greenview. Key features are:

- Payments are not automatic; the taxpayer is responsible for making the payments at the agreed time.
- The plan will not accept waiving penalties that incur over the payment period.
- The payment period is to be complete by the end of the calendar year to facilitate the taxpayer to enter the Tax Installment Payment Plan for the next tax year.
- The payment plan would be eligible for the CAO or designate to confirm the plan has been accepted for AER or other agencies.
- Failure to make the agreed upon payment would result in communication to any agencies that the payment plan was no longer in effect.

Within the Ministerial Order, Greenview could choose to not accept payment plans, and thereby impact the ability of companies to obtain their licenses. Such action could impact the ability of these companies to make future payments.

Although the key factor for this bylaw is to facilitate working with companies that need to have confirmation of payment plans for AER, it will allow other taxpayers to have the benefit of accepted plans and not just voluntary payments. This will also be used by Finance to refine estimates for doubtful collection of taxes.

Council may wish to defer third and final reading to the next Regular Council Meeting, Finance has included it as an option to expedite payment plans for companies who need to meet reporting requirements to Alberta Energy Regulator.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that both the Taxpayer and Greenview will benefit from having an agreed payment plan.
2. The benefit of Council accepting the recommended motion of giving third reading at this time is that it will allow Administration to work with taxpayers to meet their regulatory needs in a timely manner.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not pass this bylaw; however, Administration does not recommend this action because not having a bylaw that allows companies to meet regulatory requirements may impact their ability to make future payments.

Alternative #2: Council has the ability to change the acceptable payback period or set additional requirements for a plan to be acceptable under the bylaw.

FINANCIAL IMPLICATION:

There are no financial costs to the motion, but the collectability of tax revenue is impacted by the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once the bylaw has passed Administration will work to taxpayers requesting payment plans within the constraints of the bylaw.

ATTACHMENT(S):

- Municipal Government Act, R.S.A Chapter M-26, Section 340
- Bylaw 23-935 Tax Installment Program
- Ministerial Order 043/2023
- Bylaw 23-947 Tax Arrears Payment Plan

Municipal Government Act, R.S.A Chapter M-26, Section 340**Instalments**

340(1) A council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer.

(2) A person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment.

(3) When an agreement under subsection (2) is made, the tax notice, or a separate notice enclosed with the tax notice, must state

- (a) the amount and due dates of the instalments to be paid in the remainder of the year, and

(b) what happens if an instalment is not paid.



BYLAW No. 23-935 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 in the Province of Alberta, to provide for the payment of taxes by installments.

Whereas, Section 340(1) of the Municipal Government Act, R.S.A. Chapter M-26, as amended provides that Council may by bylaw permit taxes to be paid by installments, at the option of the taxpayer;

Whereas, Section 340(2) of the Municipal Government Act, provides that a person who wishes to pay taxes by installments must make an agreement with the council authorizing that method of payment;

Whereas, Section 340(3) of the Municipal Government Act, provides that when an agreement of this nature is made, the tax notice must state the amount and due dates of the installments to be paid in the remainder of the year, and what happens if an installment is not paid;

Therefore, the Council of the M.D. of Greenview No. 16, duly assembled, enacts as follows:

1. **TITLE**

1.1. This Bylaw may be cited as “Tax Installment Payment Plan (TIPP)”.

2. **Definitions**

2.1. **Greenview** means the municipal corporation of the M.D. of Greenview No. 16.

2.2. **Taxpayer** means the person liable to pay taxes as defined in sections 331 and 373 of the *Municipal Government Act* and includes an entity that has been authorized by a taxpayer to pay taxes to Greenview on behalf of the taxpayer, on a monthly basis or otherwise, and includes a mortgage holder.

2.3. **Tax Installment Payment Plan** means the tax payment program and application.

3. **Authorization**

3.1. The Taxpayer, registered on the tax roll shall be given the option to pay taxes by a pre-authorized transfer of funds from their bank account to Greenview in monthly

installments, in an amount calculated as per Section 4 of this Bylaw, providing the account be deemed in good standing.

- 3.2. To apply for the Tax Installment Payment Plan, the application form must be completed, signed and returned to a Greenview Administration Office accompanied by the appropriate banking information, no later than the 20th day of the month.
- 3.3. Any application received after the enrollment deadline of the 20th, shall take effect the following month.
- 3.4. The Tax Installment Payment Plan agreement does not transfer from current Taxpayer to a purchaser of the property in the event of a sale of a parcel of land.

4. **Monthly payments**

- 4.1. Monthly payments are calculated by dividing the annual tax levy from the preceding year by twelve (12) for the payment amount for January to the issuance of the current year Tax Notice. The monthly payments will be automatically adjusted once the current year's tax levy has been determined. The current and remaining tax balance owing is divided by the months remaining in the year to create a zero balance owing by December 31st. The transfer of funds will occur on the last business day of every month.
- 4.2. Greenview will determine the monthly payment for each participant in the Tax Installment Payment Plan. The option of additional or lesser monthly payment amounts by the property Taxpayer will not be permitted.
- 4.3. The tax roll will be exempt from penalties provided monthly payments, as established by Greenview, are up to date.

5. **Outstanding Charges**

- 5.1. A tax roll will not be eligible for this program if there is any amount owing due to penalties, utility transfers or enforcement services at the enrollment deadline stipulated in Section 3.3.

6. **Withdrawal**

- 6.1. Participation is automatically renewed each year and does not require a new application to be made every year to continue ongoing monthly tax payments.
- 6.2. Withdrawal from the Tax Installment Payment Plan requires giving no less than two (2) weeks' notice in writing. No monies paid into the plan will be returned, refunded

or transferred to a Greenview utility account. The monies will remain on the tax roll and be deemed as a prepayment of property taxes.

7. Cancellation

- 7.1. Greenview will cancel participation in the Tax Installment Payment Plan if an installment payment fails to be honoured. Penalties will be added to the tax roll per section 8.
- 7.2. Any transfer of outstanding amounts to the applicable tax roll, in accordance with Section 553 of the Municipal Government Act, will automatically disqualify participation and will be removed immediately from the Tax Installment Payment Plan.
- 7.3. Notice of removal from the Tax Installment Payment Plan pursuant to Sections 7.1 and 7.2 of this Bylaw shall be sent to the Taxpayer, by ordinary mail, to the last known mailing address as listed on the tax roll.
- 7.4. If participation in the Tax Installment Payment Plan is cancelled by Greenview pursuant to Section 7.1, 7.2 or 7.3, the Taxpayer shall not be eligible to participate in the Tax Installment Payment Plan until the taxation year following the cancellation. Completion of a new application form is required to re-enroll.
- 7.5. Upon sale of the property, the participant will be automatically removed from the Tax Installment Payment Plan.

8. Fees and Penalties

- 8.1. A bank return fee will be levied on payments which are not honoured by the financial institution on which they are drawn. The charges shall be added on to the taxes owing for each affected tax roll.
- 8.2. If participation in the Tax Installment Payment Plan is cancelled or withdrawn for any reason before the tax due date in any year, a penalty will be applied to the tax roll, in accordance with the current tax rate or tax penalty bylaw, thirty (30) days after cancellation or withdrawal.

9. Indemnification

- 9.1. The onus of providing correct banking information to Greenview lies with the Taxpayer. If incorrect information results in a monthly payment(s) not being made or being dishonoured by the financial institution, Greenview assumes no responsibility for such rejection of said payment.

10. **Responsibility**

10.1. Tax Installment Payment Plan participants are responsible for verifying that the pre-authorized payments are made as per the signed application agreement. If they are not, the onus is on the participant to notify Greenview to rectify the error.

11. **Repeal**

11.1. Bylaw 22-889 "Tax Payment Plan" is hereby repealed.

12. **Severability**

12.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

13. **COMING INTO FORCE**

13.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 14 day of March, 2023.

Read a second time this 14 day of March, 2023.

Read a third time this 28 day of March, 2023.



REEVE



CHIEF ADMINISTRATIVE OFFICER

GOVERNMENT OF ALBERTA

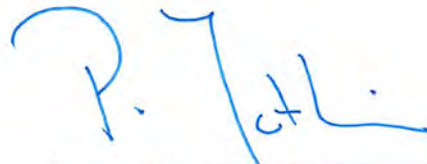
DEPARTMENT OF ENERGY

RESPONSIBLE ENERGY DEVELOPMENT ACT
S.A. 2012, c. R.17.3

MINISTERIAL ORDER 043/2023

I, **PETER GUTHRIE**, Minister of Energy, pursuant to section 67 of the *Responsible Energy Development Act*, make the Municipal Tax Requirements for Approving Licences Direction, in the attached Appendix.

DATED at Edmonton, in the Province of Alberta, this 16 day of March, 2023.



Honourable Peter Guthrie
Minister of Energy

APPENDIX
LICENCES AND UNPAID MUNICIPAL TAXES

PURPOSE

The Minister of Energy is authorized by section 67 of the *Responsible Energy Development Act*, S.A 2012, c. R-17.3 (“REDA”) to give directions to the Alberta Energy Regulator (“the AER”) for the purpose of:

- a. Providing priorities and guidelines for the AER to follow in the carrying out of its power, duties and functions; and
- b. Ensuring the work of the AER is consistent with the program, policies and work of the Government of Alberta in respect of energy resource development, public land management, environmental management and water management.

Acquiring and holding a licence or approval for energy development in Alberta is a privilege and not a right.

Albertans expect assurance that companies that obtain licences are able to meet their obligations for the entire life cycle of the development, including during operation and up to and including the end-of-life of the projects.

Albertans expect that these obligations should not be avoided by transferring licences to companies to the effect that risk is transferred onto members of the public, including municipalities and taxpayers.

There is an unreasonable risk to members of the public, including municipalities and taxpayers, in the AER granting an application for, or a transfer of, a licence where the applicant or transferee has unpaid municipal taxes.

DIRECTION TO THE AER

When considering an application for approval of a well licence to permit the drilling of a new well, or the transfer of a well licence, under applicable energy resource enactments as defined in the REDA, the AER must also consider whether the applicant for the licence (“applicant”), the proposed transferor of a licence (“transferor”), or the proposed transferee of a licence (“transferee”) has outstanding municipal tax arrears exceeding the threshold amount established by the AER in consultation with the Assistant Deputy Minister responsible for energy resources policy at the Ministry of Energy and the Assistant Deputy Minister responsible for property tax policy at the Ministry of Municipal Affairs (“the threshold”). The AER shall require evidence and take reasonable steps to confirm that an applicant, transferor, or a transferee has no outstanding municipal tax arrears exceeding the threshold or has adopted a payment plan acceptable to the municipality or municipalities that are owed the outstanding municipal taxes.

If the transferor has outstanding municipal tax arrears exceeding the threshold, the AER shall require evidence that the payment of the outstanding municipal taxes exceeding the threshold be a condition of the transferor and transferee’s agreement for sale of the licence. The evidence and reasonable steps referred to in the preceding paragraphs shall include:

- a) reviewing a list compiled by Municipal Affairs of licensees known to have outstanding municipal tax arrears exceeding the threshold in the fiscal year preceeding the application, and confirming the applicant, transferor, or transferee is not listed,

- b) if the applicant, or transferee is listed, the applicant, transferor, or transferee must provide satisfactory evidence to the AER that arrears exceeding the threshold have been paid or an alternative repayment arrangement with the municipality or municipalities to which the arrears are owed has been made,
- c) if the transferor is listed, obtain evidence satisfactory to the AER that payment of municipal taxes owing exceeding the threshold by the transferor in Alberta is a condition of the agreement for purchase and sale of the licences that are the subject of the transfer.
- d) conducting routine compliance audits under the usual AER standard operating procedures and applying regulatory enforcement tools available to the AER if the applicant, transferor, or transferee provides false or misleading information about a payment or payment arrangement.

The AER shall implement this direction within a reasonable time and shall have all necessary operating procedures and business systems in place no later than close of business April 30, 2023.



BYLAW No. 23-947 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the payment of taxes in arrears by installments.

Whereas, Council considers it advisable to authorize the establishment of Tax Arrears Installment Payment Plans;

Whereas, Section 340(1) of the *Municipal Government Act*, R.S.A. Chapter M-26, as amended, provides that Council may, by bylaw, permit taxes to be paid by installments, at the option of the taxpayer;

Whereas, Section 340(2) of the *Municipal Government Act*, R.S.A. Chapter M-26, as amended, provides that a person who wishes to pay taxes by installments must make an agreement with the Council authorizing that method of payment; and,

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw may be cited as the “Tax Arrears Payment Plan”.

2. **DEFINITIONS**

2.1. **Greenview** means the Municipal District of Greenview No. 16.

2.2. **Collections Co-ordinator** means the Chief Administrative Officer, or designate assigned the responsibility of administering this Bylaw.

2.3. **Current taxes** means taxes other than taxes in arrears.

2.4. **Tax Arrears Payment Plan** means a Tax Arrears Instalment Payment Plan established pursuant to section 2.

2.5. **Taxes** means all taxes imposed by Greenview pursuant to the *Municipal Government Act* R.S.A. 2000 Chapter M-26 or any other statute of the Province of Alberta, including but not limited to property taxes, local improvement taxes, business taxes, business revitalization zone taxes, amounts which in the event of non-payment are deemed at law to be taxes or recoverable as or in the same manner as taxes and any penalties on such taxes or amounts.

2.6. **Taxes in Arrears** means taxes, which remain unpaid after December 31 of the year in which they were imposed, including penalties on such taxes.

- 2.7. **Taxpayer** means the person liable to pay taxes as defined in sections 331 and 373 of the Municipal Government Act and includes an entity that has been authorized by a taxpayer to pay taxes to Greenvue on behalf of the taxpayer, on a monthly basis or otherwise, and includes a mortgage holder.
- 2.8. **Tax Penalties Bylaw** means the Tax Penalties as defined in the Tax Rate Bylaw for the current taxation year, or any replacement bylaw.
- 2.9. **Year** means calendar year.

3. **APPLICATION**

- 3.1. A Taxpayer with taxes in arrears due and owing to Greenvue may, at any time, apply to the Collections Co-ordinator to pay current taxes and taxes in arrears by instalments pursuant to a Tax Arrears Plan.
- 3.2. An application pursuant to subsection 4.1 shall be approved by the Collections Co-ordinator provided that the following conditions have been satisfied:
- A) The Taxpayer shall have completed all agreements and forms prescribed by the Collections Co-ordinator.
 - B) The Taxpayer shall undertake to pay all taxes pursuant to the Tax Arrears Plan on a monthly instalment basis over a term not exceeding the current tax year.
 - C) Notwithstanding subsection 3.2, the Collections Co-ordinator may refuse an application made pursuant to subsection 3.1 if the Taxpayer has previously been approved for a Tax Arrears Plan and failed to pay the amount required to be paid by that Plan.
- 3.3. The effective date of the Tax Arrears Plan shall be the date the Taxpayer's application is approved by the Collections Co-ordinator.
- 3.4. Subject to sections 6, 7 and 8, from the effective date of the Tax Arrears Plan, the Taxpayer shall pay all taxes pursuant to the Tax Arrears Plan without further application under this Bylaw.

4. **MONTHLY INSTALMENTS**

- 4.1. All taxes paid pursuant to a Tax Arrears Plan shall be paid by monthly instalments calculated pursuant to this section and payable on the first day of each month during the term of the Tax Arrears Plan.
- 4.2. The term of a Tax Arrears Plan shall be determined by the Collections Co-ordinator having regard to:
- A) the Taxpayer's ability to pay;
 - B) the amount of taxes in arrears;
 - C) the requirements in the *Municipal Government Act* regarding the recovery of tax arrears; and

- D) such other matters as the Collections Co-ordinator considers relevant; and,
- E) shall not exceed the current calendar year.

4.3. The amount of monthly instalments to be paid pursuant to subsection 4.1 shall be calculated by determining the sum total of:

- A) the estimated current taxes payable during the term of the Tax Arrears Plan;
- B) all taxes in arrears up to the effective date of the Tax Arrears Plan; and,
- C) the estimated penalties pursuant to section 5 based upon the term of the Tax Arrears Plan; divided by the number of months of the term of the Tax Arrears Plan. All monthly instalments shall be applied first in payment of the taxes in arrears.

4.4. After the commencement of a Tax Arrears Plan the Taxpayer may apply to,

- A) have the term of the Tax Arrears Plan reduced, or
- B) if the term of the Tax Arrears Plan is less than current calendar year, have the term of the Tax Arrears Plan extended, subject to the discretion of the Collections Coordinator having regard to subsection 4.2, to the maximum of current calendar year.

4.5. Upon the term being reduced or extended, the monthly instalments shall be adjusted by the Collections Co-ordinator accordingly.

5. **PENALTIES**

5.1. Penalties pursuant to the Tax Penalties Bylaw shall be applied to current taxes and taxes in arrears during the term of a Tax Arrears Plan.

6. **WITHDRAWAL FROM A TAX ARREARS PLAN**

6.1. A Taxpayer paying taxes pursuant to a Tax Arrears Plan may withdraw from the Tax Arrears Plan at any time upon at least two (2) weeks written notice to the Collections Co-ordinator.

6.2. In the event that a Taxpayer withdraws from a Tax Arrears Plan all taxes in arrears, current taxes, and penalties pursuant to the Rate Bylaw for the current taxation year, or any replacement bylaw, shall become due and payable on the effective date of withdrawal.

7. **DEFAULT**

7.1. If a monthly instalment required to be paid pursuant to a Tax Arrears Plan remains unpaid by the 4th day of the month for which it is payable pursuant to this Bylaw, the Taxpayer shall be deemed to be in default of the Tax Arrears Plan.

7.2. In the event of default, the participation of the Taxpayer in the Tax Arrears Plan may be cancelled at the discretion of the Collections Co-ordinator, however, should the Taxpayer default more than twice during the term of the Tax Arrears Plan, the Tax Arrears Plan shall be automatically cancelled.

- 7.3. If the participation of a Taxpayer in a Tax Arrears Plan is cancelled all taxes in arrears, current taxes, and penalties pursuant to the Rate Bylaw for the current taxation year, or any replacement bylaw, shall become due and payable on the effective date of cancellation.

8. SALE OF LAND

- 8.1. When a Taxpayer sells property to which a Tax Arrears Plan applies, the Tax Arrears Plan shall be deemed to be cancelled and all taxes in arrears, current taxes and all penalties pursuant to the Tax Penalties Bylaw shall become due and payable effective on the date of closing.

9. ADJUSTING OF MONTHLY INSTALMENTS

- 9.1. The Collections Co-ordinator may revise the amount of the monthly instalments payable under a Tax Arrears Plan:
- A) to reflect changes to the assessed value of the property or business;
 - B) to reflect changes in the tax penalty rate pursuant to the Rate Bylaw for the current taxation year, or any replacement bylaw;
 - C) to reflect differences between the estimated and actual current taxes during the term of the Tax Arrears Plan;
 - D) to account for a lump sum payment of taxes made by the Taxpayer;
 - E) to reflect the imposition, termination or lump sum payment of local improvement charges;
 - F) to reflect the increase in payments and penalties required as a result of a failure to pay a monthly instalment;
 - G) to provide for payment pursuant to the Tax Arrears Plan of amounts which in the event of non-payment are deemed at law to be taxes or recoverable as or in the same manner as taxes; or,
 - H) to provide for or reflect such other matters as the Collections Co-ordinator reasonably considers relevant.

10. SEVERABILITY

- 10.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

11. COMING INTO FORCE

- 11.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Received unanimous consent for a third reading this ____ day of ___, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: Bylaw No. 23-938 Land Use Bylaw Amendment to Re-designate Part of SW-09-070-22-W5M from Agricultural One (A-1) District to Country Residential One (CR-1) District

SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: June 13, 2023 CAO: SW MANAGER: SD

DEPARTMENT: PLANNING & DEVELOPMENT DIR: MAV PRESENTER: JS

STRATEGIC PLAN: Development

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, RSA 2000

Council Bylaw/Policy – Municipal Development Plan No. 15-742; Land Use Bylaw No. 18-800

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw No. 23-938 to re-designate one (1) 4.07-hectare (10.0-acre) ± area lot from Agricultural One (A-1) District to Country Residential One (CR-1) District, within SW-09-070-22-W5M.

MOTION: That Council schedule a public hearing for Bylaw No. 23-938, to be held on July 11, 2023, at 9:30 a.m.

BACKGROUND/PROPOSAL:

An application for a Land Use Bylaw Amendment has been submitted to redesignate one (1) 4.07-hectare (10.0 acre +/-) lot from Agriculture One (A-1) District to Country Residential One (CR-1) District within SW-09-070-22-W5M. The proposed lot is located approximately 1 km southwest of the Town of Valleyview along Range Road 224, within Ward 3, Valleyview area.

The proposed lot is currently vacant. There is one other subdivided lot on the quarter section located north of the proposed lot, and it is currently zoned as A-1 District. The north and east portions of the quarter section are pasture lands, while the southwest portion is treed. A portion of the trees will be cleared to accommodate the proposed subdivided lot.

Proposed Servicing: Water Source - Cistern / Water well; Sewage Disposal - Septic Pump out / Tank

Soil Type: Clay

Topography: Flat

Wetland Inventory: 7

LSRS Spring Grains Rating: Part of the quarter section is rated as 2(10) 100% of the area is Class 2, indicating slight suitability limitations to growth.
Part of the quarter section is rated as 3(8) – 7WBV(2) 80% of the area is Class 3, indicating moderate suitability limitations to growth – 20% of the area is Class 7, indicating the land is unsuitable for growth. The growth limitations are

due to drainage, degree of decomposition or fibre content in the soil, and soil reaction. These limitations prove that the land is not optimal for production, with the soil having a pH value either too high or too low for optimal growth.

The reason for rezoning a portion of this quarter section from Agricultural One (A-1) District to Country Residential One (CR-1) District is to allow a second parcel out from the quarter section.

Administration has reviewed the proposed Land Use Bylaw Amendment application, and the proposal is assessed based on the requirements and policies within the *Municipal Government Act*, Municipal Development Plan, and the Municipal District of Greenview No. 16 Land Use Bylaw 18-800.

Town of Valleyview and M.D. of Greenview No. 16 Intermunicipal Development Plan Bylaw No. 20-860

Section 2.7.1 Future Growth Policies

Objective:

B. To allocate future lands for residential development that meets the needs of the community.

Policy 2.7.1.3 Residential developments should be directed towards the North and North-East portion of Figure 5.

This quarter section is located within the designated future Industrial land use, as per Figure 5: Future Land Use Map of the Intermunicipal Development Plan (IDP) with the Town of Valleyview. Where the lands for rezoning and succeeding subdivision application is proposed are currently being planned for residential uses. However, based on the future designation of lands, the use of residential development goes against the future designation of industrial use within the IDP.

Based on the initial circulation with the Town, the Town expressed no concerns with respect to the proposed rezoning, despite not aligning with the future land use designation. If Council wants to allow the proposed rezoning and subdivision, both municipalities will need to change the future land use designation of the parcel from “industrial” to “agricultural” or “residential.” In doing so, an amendment to the IDP to change the future land use designation for this parcel will need to occur, which will need to be agreed upon by both the M.D. Greenview and the Town of Valleyview, as per policy 2.5.3 of the IDP. The IDP will need to be amended to maintain consistency and conformity with this rezoning, should Council wish to support this. This may be done before or after the formal adoption of the land use amendment for rezoning.

Municipal Development Plan - Bylaw No. 15-742

Section 3.4.4 Parcel Location

Where possible, subdivisions identified in 3.4.2 will be encouraged to locate on portions of a quarter section that are:

- a) Physically severed or are of lower agricultural capability; and/or*
- b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.*

The area of the proposed rezoning and subdivision is located near or adjacent to the quarter section boundaries. The location of the proposed subdivision minimizes or reduces any conflicts and fragmentation of adjacent agricultural land within the quarter section. Section 3.4.4 supports the location of the proposed rezoning and subdivision.

3.5.1 Subdivision of Agricultural Lands

On those lands that are not defined as better agricultural lands, or that are considered exceptions by Greenview to the definition of better agricultural land by virtue of slope, configuration, surrounding land use or size, Greenview may allow the subdivision and/or development of non-agricultural uses.

Where the rezoning and subdivision are to occur, the area is predominantly treed and not currently used for any agricultural activity. Additionally, the land uses within the immediate vicinity are similar to the subject quarter section, where there are country residential developments with minimal agricultural activities. In accordance with section 3.5.1, the rezoning, and therefore subdivision, for this parcel for the purpose of country residential may be allowed in this case.

Land Use Bylaw No. 18-800

The current zoning of Agriculture One (A-1) District only allows one parcel to be removed through subdivision from an unsubdivided quarter section without rezoning. Rezoning the proposed lot to Country Residential (CR-1) District will allow this subdivision to occur, as this will be the second parcel out of the quarter section.

The purpose of the Country Residential One (CR-1) District is to allow for residential development on mid-sized parcels, which include minor agricultural pursuits and allow for the keeping of a limited number of livestock. The proposed land use district will allow residential development and associated servicing within the proposed lot.

The maximum parcel size for subdivisions within the Agricultural One (A-1) District is 8.10 hectares (20.00 acres), while the parcel size range for the Country Residential One (CR-1) District is 1.20 hectares (3.00 acres) to 4.00 hectares (9.90 acres). The subdivision of SW-09-070-22-W5M would result in one (1) parcel approximately 4.07 hectares in size.

An approach application has been submitted for access to the proposed lot via Range Road 224. An approach to the balance of the quarter exists near the northwest corner along Range Road 224. There is also an approach already in place for the existing subdivided lot.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that redesignation would allow the landowner to subdivide the subject land with minimal disturbance to the agricultural lands while ensuring the previous subdivision and balance of the quarter section remain as A-1 parcels.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that redistricting the parcel will take out a parcel designated as industrial lands as per the Intermunicipal Development Plan with the Town of Valleyview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 23-938 for further discussion and request an amendment to the IDP before or after adopting the Bylaw No. 23-938.

As the rezoning aligns differently from the current IDP with the Town of Valleyview, the IDP will require an amendment to the future land use designation for this parcel of land to respect the hierarchy of planning documents. Amending the IDP to redesignate these lands for country residential or agriculture, with mutual agreement from the Town, will support the proposed rezoning and subsequent subdivision.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff functions associated with the recommended motion are part of Administration's normal anticipated duties.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to, and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW-UP ACTIONS:

Administration will notify the landowner of the decision made by Council. Once first reading is given, the proposed bylaw will be publicly advertised, and adjacent landowners and appropriate referral agencies will be notified. Affected parties will have the opportunity to comment or attend the Public Hearing. Once the Bylaw has been adopted, the subdivision application will be presented for the Municipal Planning Commission to make a decision.

ATTACHMENT(S):

- Bylaw 23-938
- Aerial Map
- Overview Map (2)
- Intermunicipal Development Plan (IDP) Area with Town of Valleyview
- Farmland Report
- Wetland Inventory
- Topographical Map



BYLAW NO. 23-938
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of
Alberta, to amend Bylaw No. 23-938, being the Land Use Bylaw for the
Municipal District of Greenview No. 16**

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

WHEREAS, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800; and,

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 15 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Southwest (SW) Quarter of Section Nine (9)
Within Township Seventy (70)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Read a third time and passed this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER

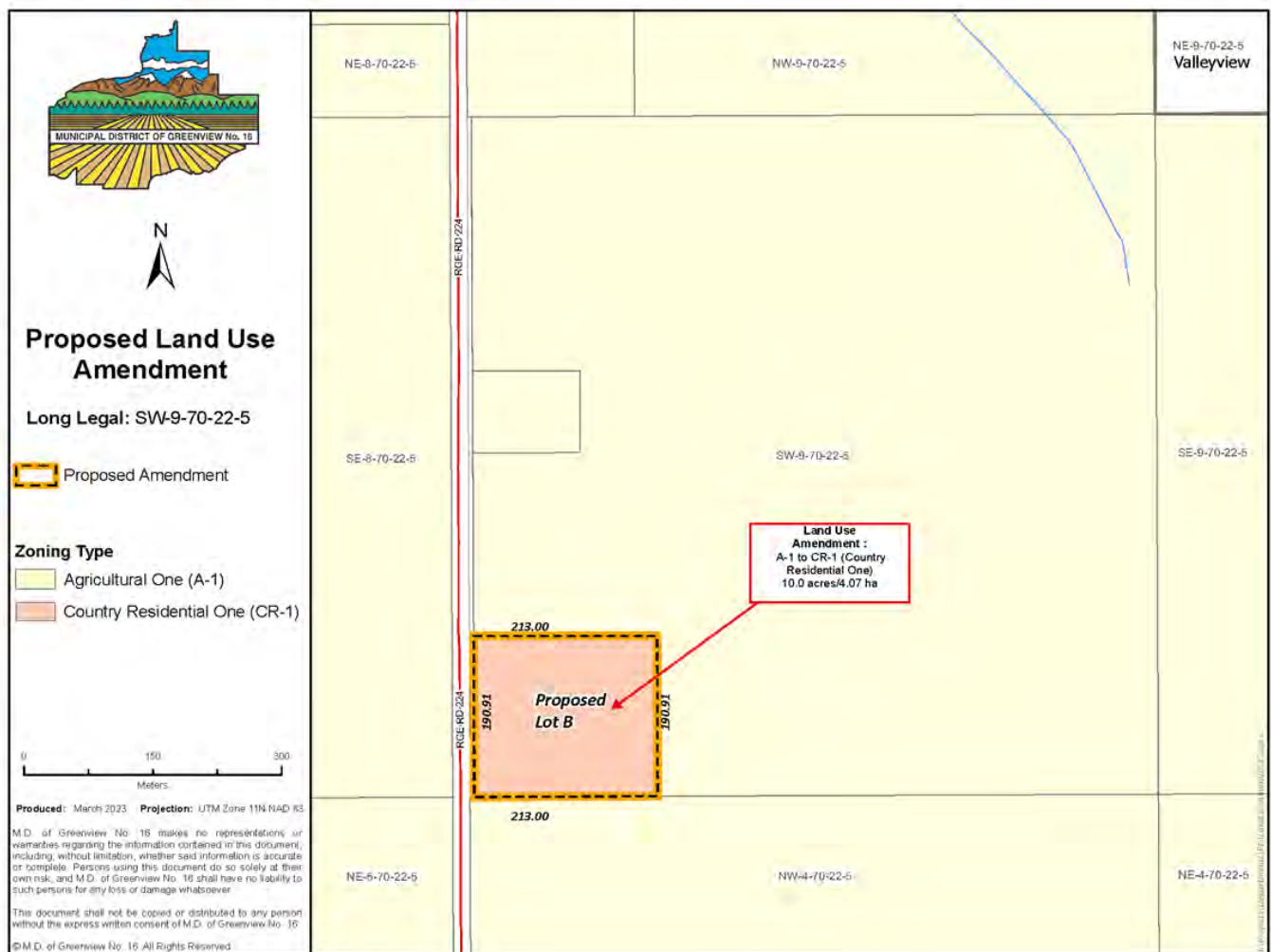
SCHEDULE "A"

To Bylaw No. 23-938

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Southwest (SW) Quarter of Section Nine (9)
Within Township Seventy (70)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

Is reclassified from Agricultural One (A-1) District to Country Residential One (CR-1) District as identified below:





Proposed Land Use Amendment

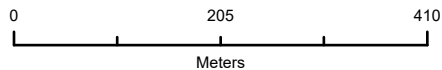
Long Legal: SW-9-70-22-5



Proposed Amendment

Imagery 2020 Hamlet of
Valleyview (10cm) and
2016 MD (40cm)

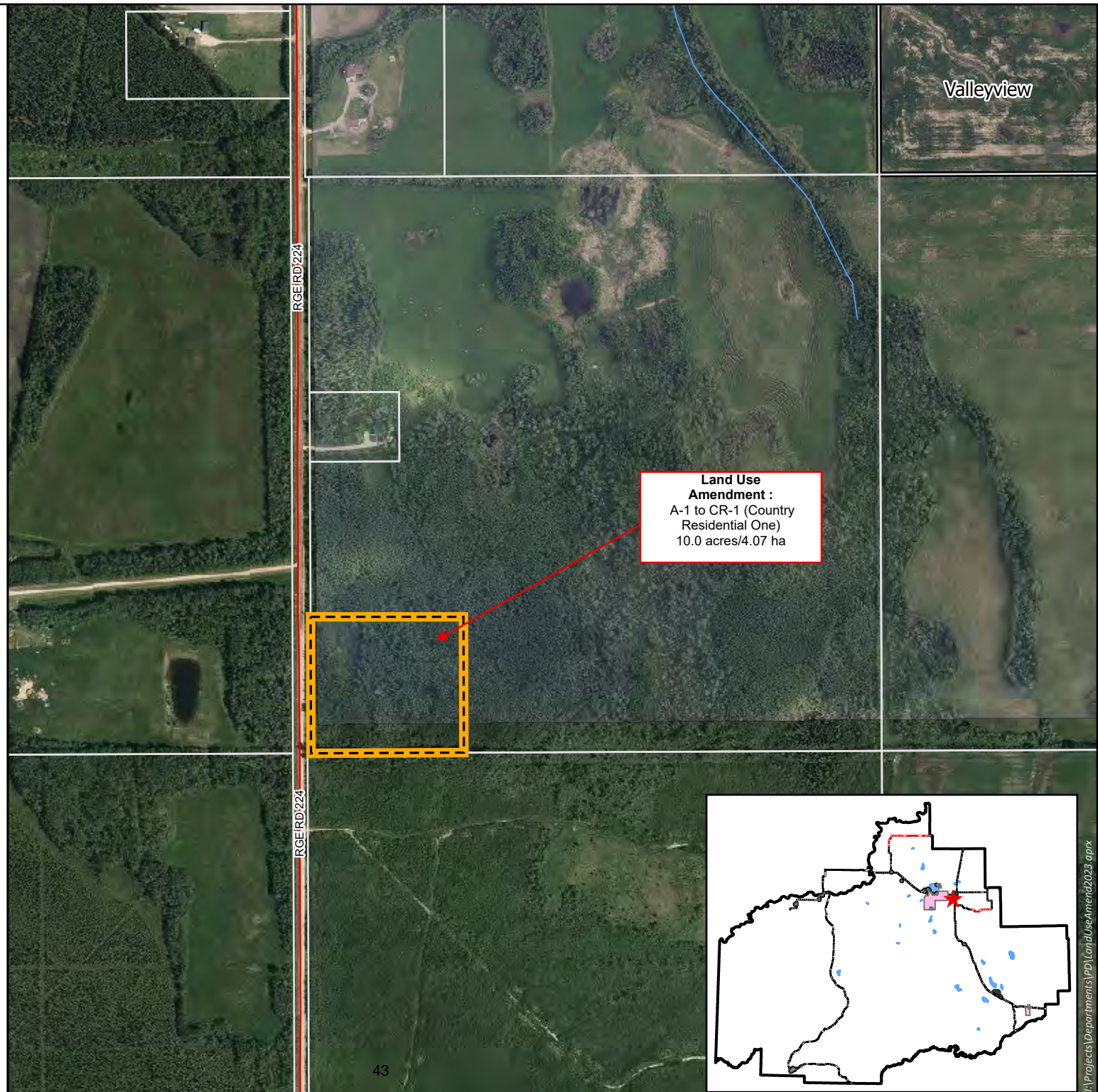
Scale: 1:7,500



Produced: May 2023 **Projection:** UTM Zone 11N NAD 83
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



Proposed Land Use Amendment

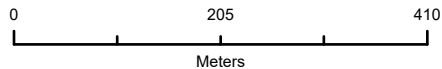
Long Legal: SW-9-70-22-5

 Proposed Amendment

Zoning Type

-  Agricultural One (A-1)
-  Country Residential One (CR-1)

Scale: 1:7,500

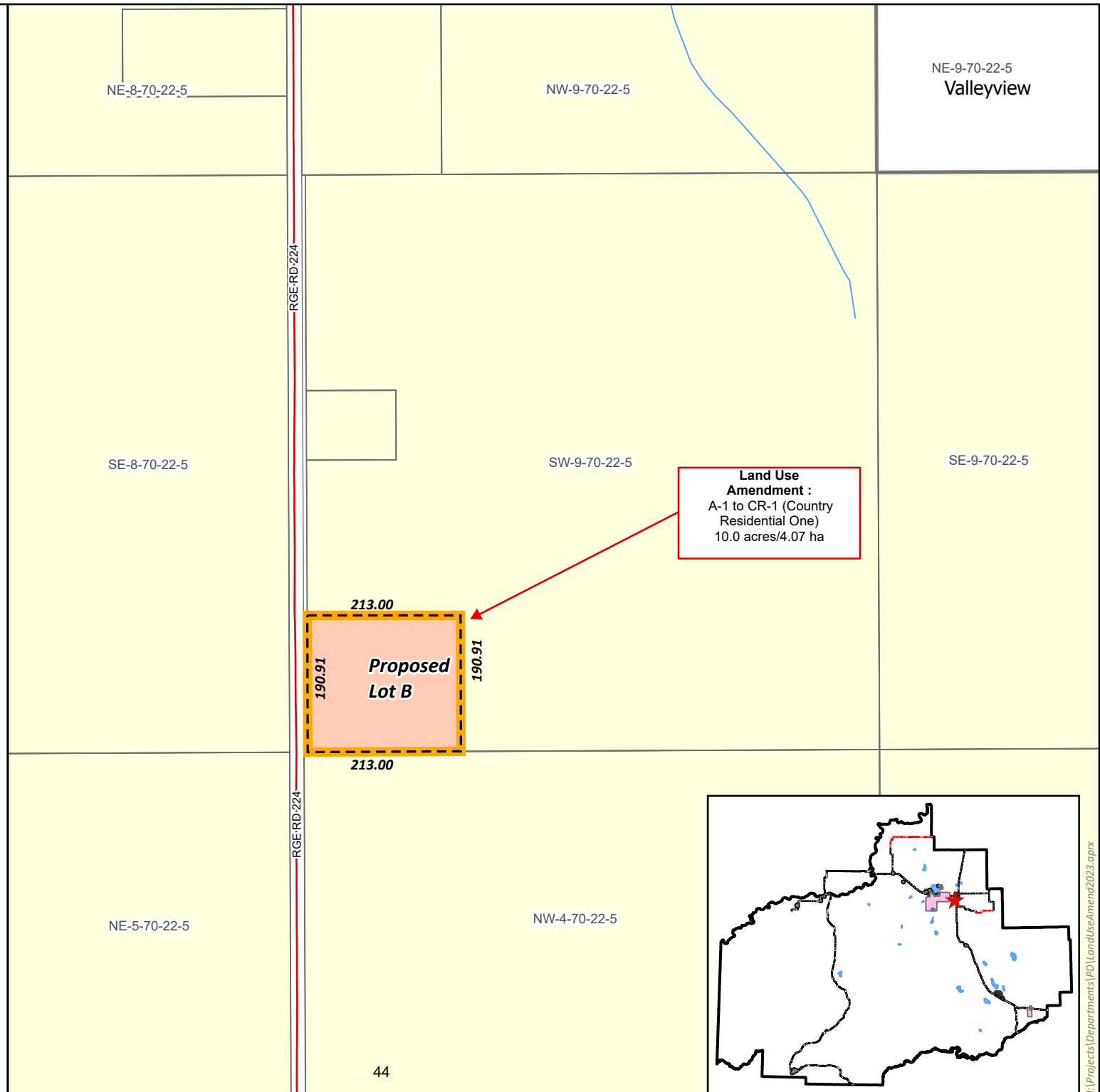


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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS









Proposed Land Use Amendment - AGRASID

Long Legal: SW-9-70-22-5

 Proposed Amendment

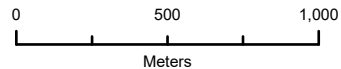
Legend

AGRASID

-  inclined plain - low relief
-  inclined with BR - low relief
-  level organic
-  ridged - low relief
-  undulating - low relief
-  undulating - high relief

** Spring Grain LSRS Values Displayed**

Scale: 1:25,000

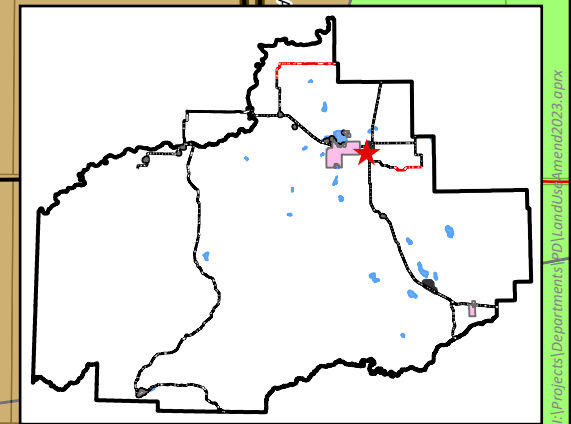
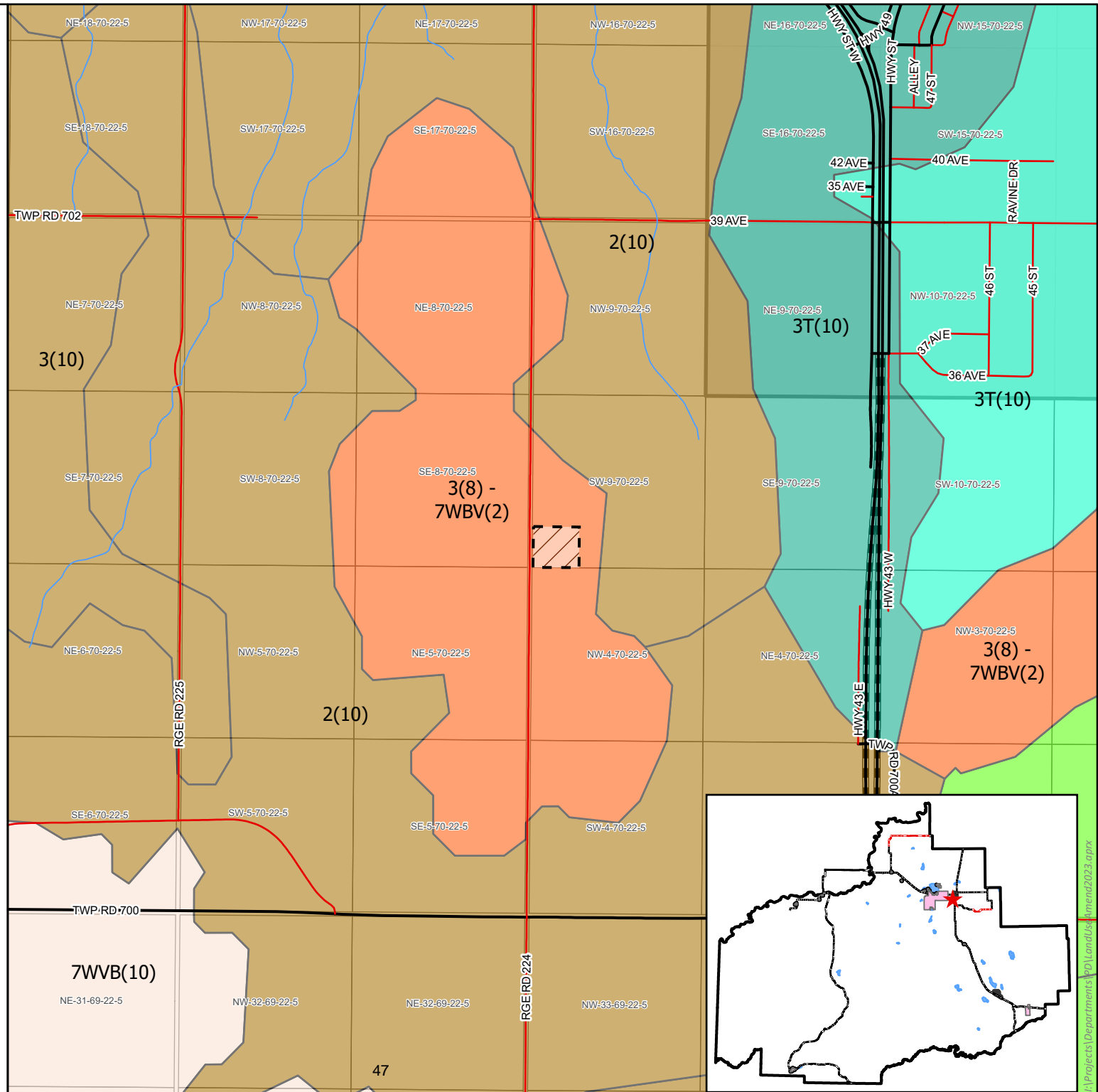


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Proposed Land Use Amendment - Topography

Long Legal: SW-9-70-22-5

 Proposed Amendment

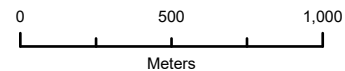
Legend

Contour Line(m)

— Minor

40cm Imagery, 2022

Scale: 1:25,000

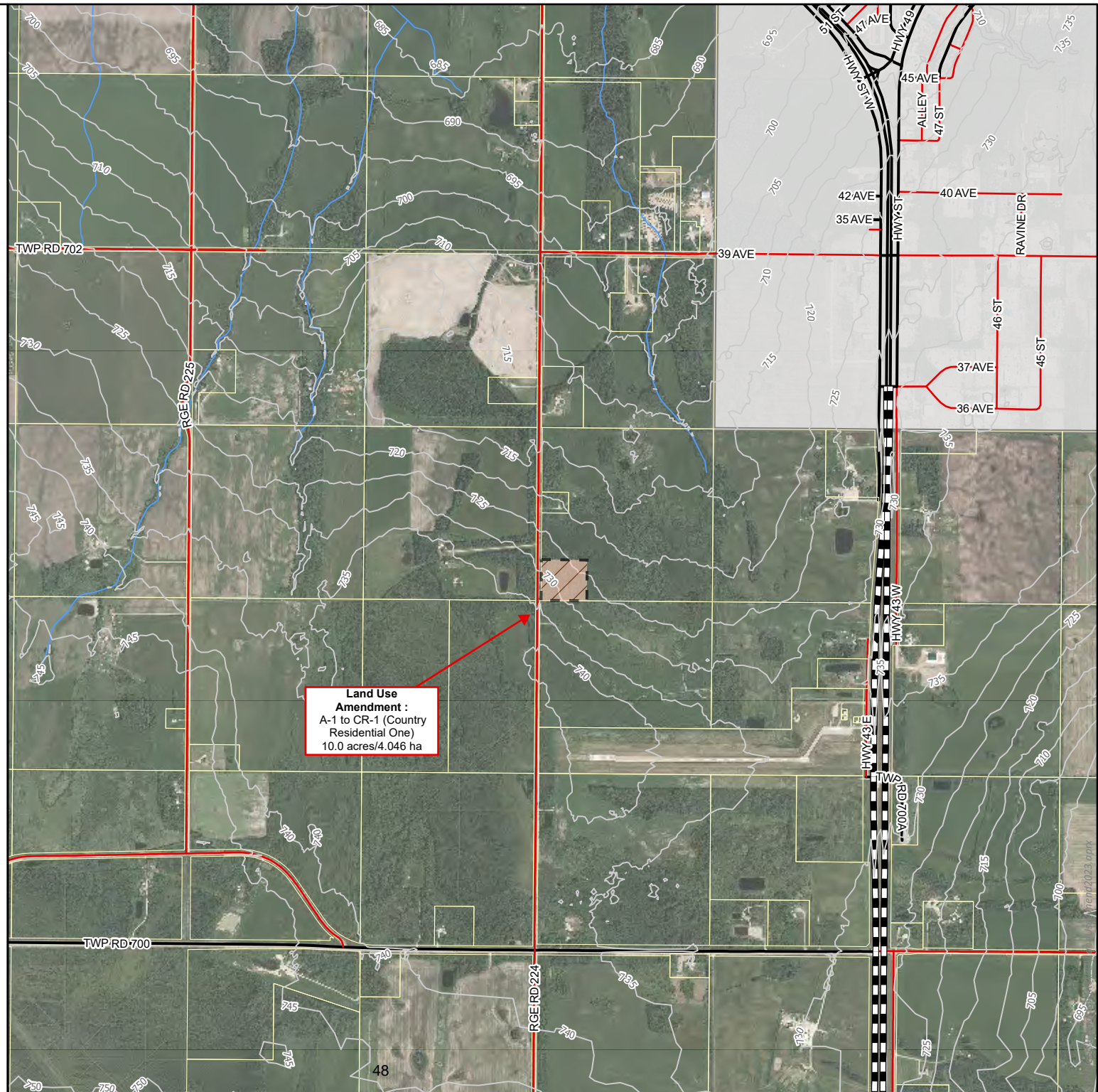


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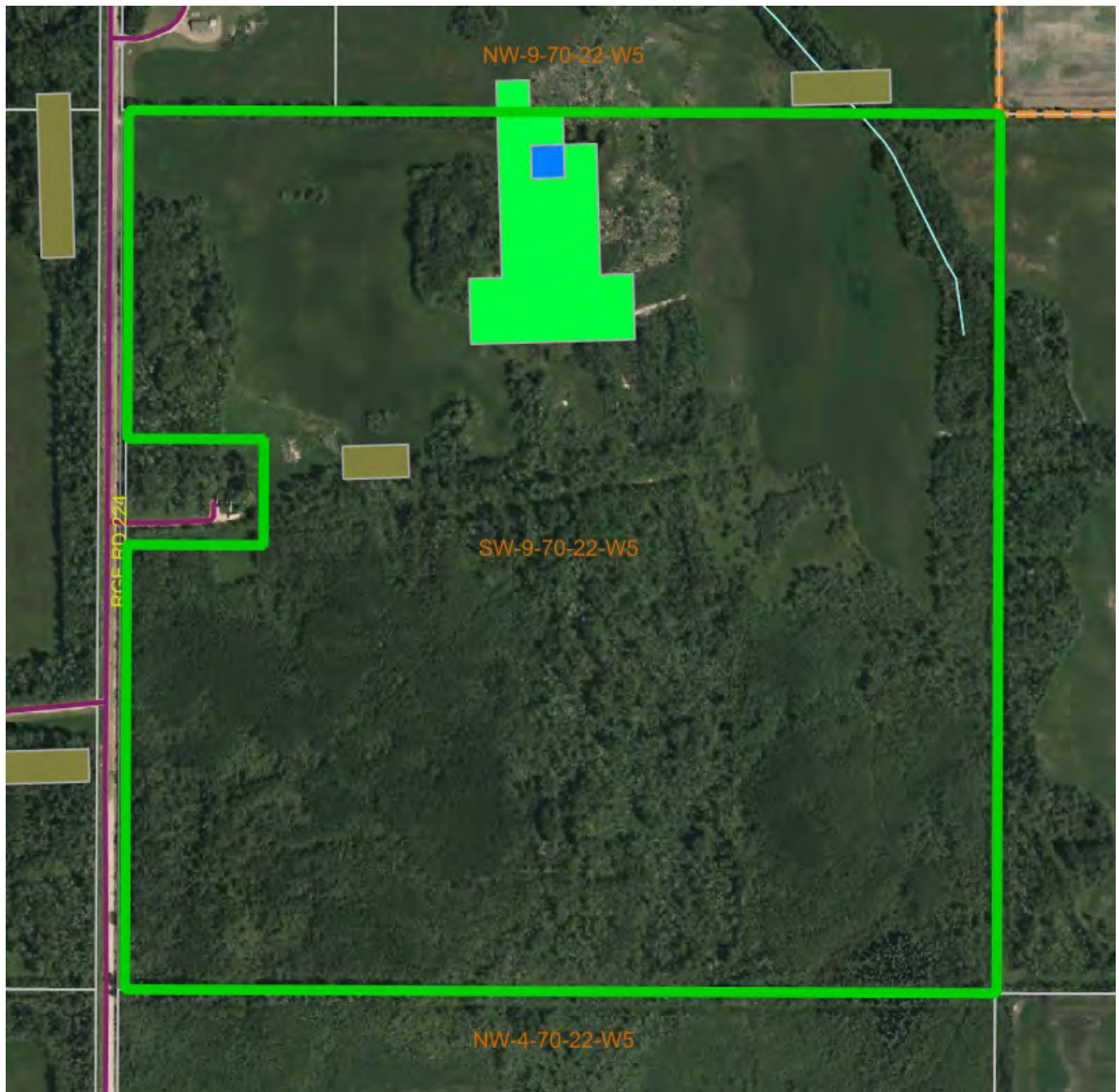
WETLAND INVENTORY

BYLAW 23-938

APPLICANT: BORDERLINE SURVEYS LTD. ON BEHALF
OF GALLIVAN HOLDINGS LTD. – JIM GALLIVAN

LEGAL LOCATION: SW-09-070-22-W5M

LANDOWNER: GALLIVAN HOLDINGS LTD.



Bog
Open Water

Fen
Swamp

Marsh



REQUEST FOR DECISION

SUBJECT: **Fund Emergency Services 2023**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 13, 2023
DEPARTMENT: FINANCE
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: CG
DIR: EK PRESENTER: CG
LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act*, R.S.A Chapter M-26, Section 248(1)

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorise the funding of up to \$3,000,000 from the Disaster Response Reserve for the 2023 wildfire response.

BACKGROUND/PROPOSAL:

As of May 6, 2023, Greenview declared a State of Local Emergency in response to the wildfires in the area. Under the Municipal Government Act (MGA), municipalities are allowed to pay expenses outside of the approved budget for emergencies. As this was a declared local State of Emergency, Administration is asking for direction to use the Disaster Response reserve to fund related expenses. This reserve currently has \$3,000,000.

Administration will seek to minimise the impact of the emergency by applying to any funds that are made available, but this is unlikely to cover all of the costs and will be used to replenish the reserve. To facilitate these applications, all costs are being tracked in a designated project code. The expenses related to the events could take several months to be fully recognized.

As this funding will come from the reserve, there will be variances in the Quarterly Financial Reports, as this funding will be recognised after tracking is complete for both expense and grant requirements.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Administration will have clear direction of the authorization and funding of the emergency costs.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not pass this motion; however, Administration does not recommend this action because it will leave the costs unfunded and may lead to the authorization of expenses to be questioned.

FINANCIAL IMPLICATION:

Direct Costs: up to \$3,000,000

Ongoing / Future Costs: none anticipated.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision, Administration will complete the necessary reports and adjustments to reflect the funding.

ATTACHMENT(S):

- Municipal Government Act, R.S.A Chapter M-26, Section 248(1)

Expenditure of money

248(1) A municipality may only make an expenditure that is

- (a) included in an operating budget, interim operating budget or capital budget or otherwise authorized by the council,
- (b) for an emergency, or
- (c) legally required to be paid.

(2) Each council must establish procedures to authorize and verify expenditures that are not included in a budget.

(3) If the Minister establishes a budget for a municipality under section 244, the municipality may not make an expenditure that is not included in the budget unless the expenditure is

- (a) authorized by the Minister,
- (b) for an emergency, or
- (c) legally required to be paid.



REQUEST FOR DECISION

SUBJECT: **Northwest Alberta Calgary Event**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: June 13, 2023
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW
DIR:
LEG: SS
MANAGER:
PRESENTER: WH

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to host a joint event with the City of Grande Prairie, and Grande Prairie County, on September 20, 2023, during the World Petroleum Congress in Calgary, Alberta, with funds to come from Councils Hospitality 2023 Budget.

BACKGROUND/PROPOSAL:

Due to the wildfire situation, the planned Northwest Alberta: Evening of Opportunities event in Toronto, which was scheduled to be hosted by the MD of Greenview, City of Grande Prairie, and Grande Prairie County during the Federation of Canadian Municipalities Conference, had to be canceled.

In light of this, the County of Grande Prairie has proposed relocating the event to Calgary and hosting it during the World Petroleum Congress, a global gathering that attracts investors and producers from around the world. The primary objective of the event would remain unchanged, aiming to showcase the region's quality of life, affordable cost of living, and investment opportunities.

The proposed date for the event is September 20, coinciding with the Congress's duration from September 16 to 21, at the Calgary Petroleum Club. Careful consideration was given to select a date that minimizes conflicts with other pre-scheduled evening events of the conference.

To ensure a successful event, the costs would be shared among all three municipalities, with a budget range of \$12,000 to \$15,000 per organization in mind. This cooperative approach ensures that the financial burden is distributed evenly, reflecting the shared commitment to promoting the region and attracting potential investors during this significant international gathering.

BENEFITS OF THE RECOMMENDED ACTION:

1. The recommended motion offers the benefit of Council hosting an event that has the potential to attract global investors. By organizing this event, there is an opportunity for investors to recognize Greenview/Greenview Industrial Gateway (GIG) as a prime location for future development projects.

This exposure can significantly contribute to attracting investment interest from around the world, thereby fostering economic growth and prosperity for the region.

2. The recommended motion carries the benefit of emphasizing collaboration with our partners in the City and County of Grande Prairie. By hosting this event together, there are mutual regional benefits that can be derived. This collaborative approach strengthens relationships and fosters a sense of unity among neighboring municipalities. By working together, we can collectively highlight the region's strengths and opportunities, attracting investment and promoting overall growth and prosperity for all involved parties.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: While Council retains the option to not proceed with the event in Calgary, the Administration holds the belief that both the City and the County are inclined to move forward with it. Considering this, it is deemed advantageous to align with them and jointly promote our region. By sharing the costs of hosting such an event, we can maximize our collective efforts in showcasing the opportunities within our region and presenting a united front. This collaborative approach ensures that we can effectively leverage resources while enhancing the overall impact of the event.

FINANCIAL IMPLICATION:

Administration is still working on the actual costs and can bring forward a detailed report, but we are approximating that each municipality will spend \$12,000-\$15,000.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

If Council chooses to accept the recommended motion Administration will move forward on planning the event with our regional partners.

ATTACHMENT(S):

- World Petroleum Congress Event Brochure



BE PART OF THE ENERGY

24TH WORLD
**PETROLEUM
CONGRESS**
2023
CALGARY | CANADA

17 - 21 SEPTEMBER

DIAMOND SPONSORS




24TH WORLD PETROLEUM CONGRESS

Theme Energy Transition: The Path to Net Zero

17 - 21 September 2023 | Calgary, Canada

24wpc.com

EVENT BROCHURE



The World Petroleum Council (WPC) was formed in 1933. Today, it consists of approximately 60 member countries, representing more than 96% of the global oil and gas production and consumption. The WPC is a non-advocacy, non-political organisation with charitable status in the U.K. and has accreditation as a Non-Governmental Organisation (NGO) from the United Nations.

The WPC provides a platform for sharing technical innovations, scientific developments, and thought leadership across the industry, addressing social and environmental challenges with a commitment towards sustainable management and use of the world's petroleum resources for the benefit of all.

ABOUT THE COUNCIL



ABOUT THE CONGRESS

Every three years, the WPC hosts the prestigious World Petroleum Congress in one of its member countries. As a global strategic and technical gathering, the Congress attracts the biggest names from the energy industry to focus on delivering an accessible, affordable and secure energy transition.

The future of the entire sector will be examined under the lens of the path to net zero at the 24th World Petroleum Congress.

WHY CANADA

Canada is rich in petroleum reserves having the 3rd largest oil reserves and stands 4th in oil and gas production. A diverse array of geography from coast-to-coast provides an opportunity to develop other forms of energy including hydroelectricity, wind, solar and biofuels.

Canada is also a leader in hydrogen development, nuclear technology and carbon capture utilisation and storage (CCUS). Along with a strong clean tech industry, Canada is positioned to lead the way in all facets of the energy transition.

Attendees include government leaders, decision makers, and innovators from around the world.

Attendee Profile:

- Heads of state and energy ministers
- C-suite senior executives
- Policy makers and regulators
- Energy companies and related industries
- NOCs
- IOCs
- Service and technology providers
- Investors
- Industry associations
- Energy consultants
- Think tanks
- NGOs
- Young professionals and students



TOP 5

GLOBAL PRODUCERS
OF ENERGY

\$116 BILLION

CANADIAN
CONTRIBUTION TO THE
ECONOMY

500

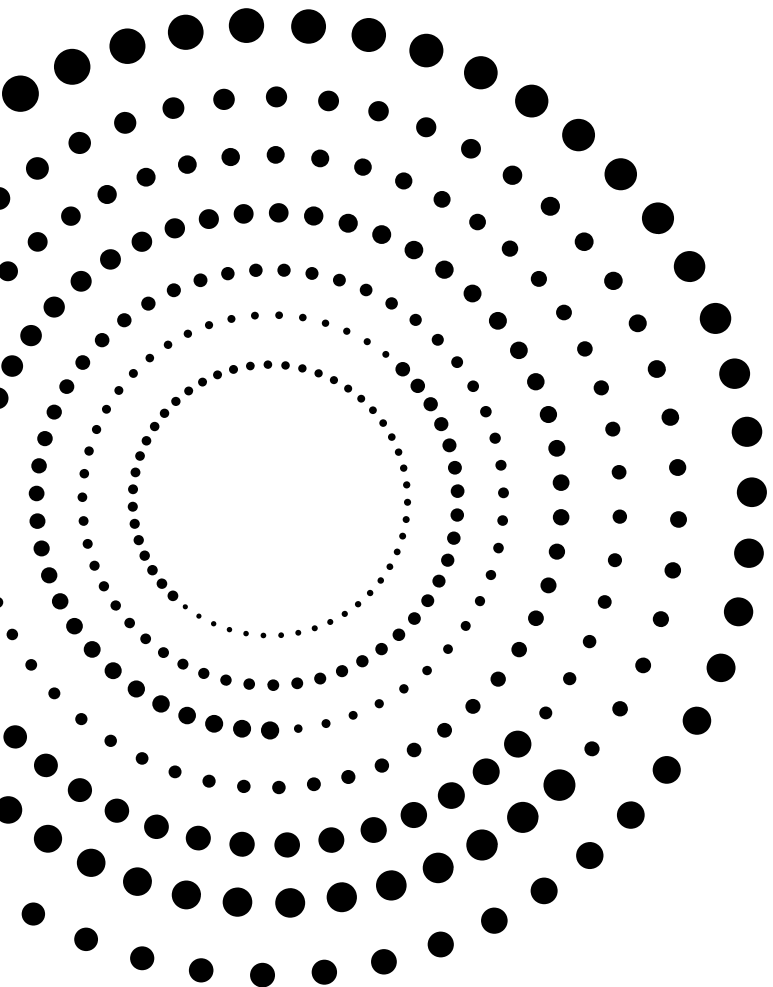
CANADIAN COMPANIES
ACTIVELY PARTICIPATING
IN THE ECONOMY

THEME:

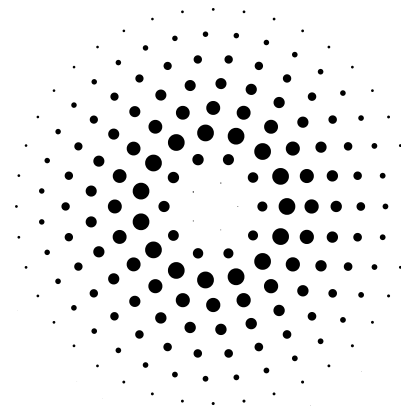
ENERGY TRANSITION: THE PATH TO NET ZERO

From 17-21 September 2023, the 24th edition of the World Petroleum Congress will prove to be an important bridge between the traditional energy sector and a more carbon neutral industry over years to come. Many important conversations will happen in Calgary to help define realistic, workable paths to a net zero future.

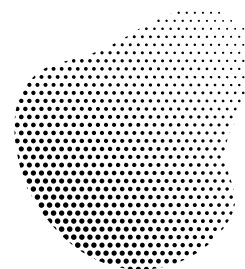




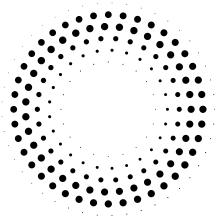
15,000
VISITORS



5,000
DELEGATES

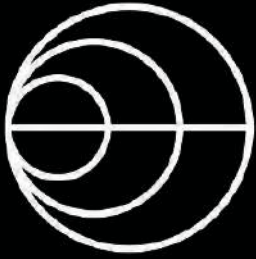


200+
NATIONAL AND
INTERNATIONAL
EXHIBITORS



100+
COUNTRIES

**EVENT
NUMBERS**



STRATEGIC PROGRAMME

The Strategic programme includes high-level sessions led by government ministers, CEOs, and other industry leaders from around the world, analysing and discussing the transformation of the industry and the developing global and regional demands.

- Plenary Sessions
- CEO Strategic Sessions
- Ministerial Sessions
- Canada Sessions

CANADA SESSIONS

- Achieving Canada's Net Zero GHG Emission Ambition while supporting the Global need for Energy Security through Guaranteed Market Access
- Stable and Comprehensive Canadian Policy and Regulatory Frameworks to Enable Sustainable Solutions
- Effective Stakeholder and Rights Holder Engagement and Community Partnerships
- Unique Canadian Oil and Gas Collaboration Models Accelerating Technology Solutions to Achieve Net Zero
- Energy Integration and Breakthrough Technology Development and Deployment to Achieve Net Zero GHG Emissions
- Upscaling the Canadian Talent Pipeline and Leveraging Accelerators/Incubators to Support a Sustainable Energy Future

PLENARY SESSIONS

- Energy Transition: The Path to Net Zero
- Delivering Energy Responsibly for Society
- The Energy Transition and Technology
- Energy Security, Reliability and Resilience of Supply During the Transition
- Transformation of the Industry, People & Products
- Access and Affordability of Energy
- Building Partnerships in an Energy Transition
- Financing the Energy Transition Responsibly
- The Reality of Future Energy Markets

STRATEGIC SESSIONS

- The Future Markets for Petrochemicals and Refineries of the Future
- Circular Economy - Consumerism & Industry Responses
- Emission Reduction - Carbon Dioxide Utilisation (CCUS)
- The Role for Hydrogen in the Energy Transition
- Digital Transformation on the Route to Net Zero
- Driving Innovation in a Net Zero World: Key Challenges in R&D
- Dialogue on the Energy Future
- Dialogue on Energy Security
- Climate Solutions from the Oil and Gas Industry
- Alleviating Energy Poverty – Industry Responses to Providing Access to Energy for All
- Access to Capital and Innovative Business Models
- The Role of Renewables and Other Energy Sources
- The Realities of Energy Transition
- Social Responsibility – Earning a License to Operate
- Raising Finance during the Energy Transformation – an Investor-Industry Dialogue
- Tackling Scope 3 Emissions - Premature or Essential to the Oil and Gas Industry

PLENARY SPEAKERS



The Congress serves as a catalyst for vital conversations with key industry trailblazers and decision-makers that influence the future of the energy industry for the benefit of all.

The 24th Congress in Calgary in September will attract 400+ leading energy industry speakers.

Confirmed plenary speakers include:

- Hon. Jonathon Wilkinson, Minister Natural Resources, Canada
- Abdulaziz bin Salman Al Saud, Minister of Energy, Saudi Arabia
- Amin Nasser, CEO, Saudi Aramco
- Darren Woods, Chairman and CEO, ExxonMobil
- Josu Jon Imaz, CEO, Repsol
- Dai Houliang, Chairman, CNPC China
- Dan Yergin, Vice-Chairman, S&P Global
- Joseph McMonigle, Secretary General, International Energy Forum (IEF)



TECHNICAL PROGRAMME

TECHNICAL PROGRAMME CLOSED AND AVAILABLE ONLINE

The Congress's technical forums bring together the rest of the energy industry to discover global market trends, investment opportunities, technology advancements, process integrations and optimisations; helping businesses navigate the energy transition.

Authors can share their insights through presented papers, or as posters found in the digital poster plaza on the exhibition floor.



BLOCK 1:

Transition in Exploration and Production

- Forum 1** - New supply sources to meet global energy demand
- Forum 2** - Innovations for cleaner production
- Forum 3** - Sustainable ways to maximise recovery
- Forum 4** - Carbon capture and storage
- Forum 5** - New technologies in geoscience



BLOCK 2:

Transition in Refining, Petrochemicals and Products

- Forum 6** - CO₂ utilisation and removal in products and processes
- Forum 7** - Emission reduction and recycling in refining and petrochemicals facilities
- Forum 8** - Cleaner fuels
- Forum 9** - Innovation in products



BLOCK 3:

Transition in Gas and Transportation

- Forum 10** - Smart infrastructure
- Forum 11** - Innovations in LNG and FLNG for the energy transition
- Forum 12** - Towards zero methane emissions
- Forum 13** - Hydrogen - emerging use, generation and distribution networks



BLOCK 4:

Leadership Challenges in Transition

- Forum 14** - Safety and risk management
- Forum 15** - Cybersecurity
- Forum 16** - Future skills for an evolving workforce in the energy transition
- Forum 17** - Innovation and partnerships in supply chains

CONGRESS SCHEDULE

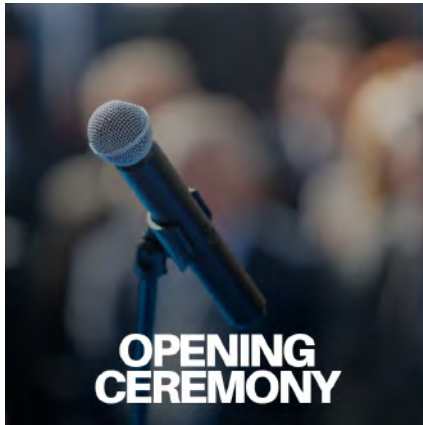
				Auditorium for Each Session						Auditorium for Each Session					
				1	2	3	4	5	6	1	2	3	4	5	6
TIME	Saturday September 16 th	Sunday September 17 th	Time	Monday September 18 th						Tuesday September 19 th					
8:00 - 9:00		Women's Networking Breakfast	8:00 - 9:00	Plenary Session 1						Plenary Session 2					
9:00 - 10:00	Executive Committee Meeting		Chair Briefing	9:00 - 9:05	Dewhurst Award										
10:00 - 11:00		9:05 - 9:45													
11:00 - 12:00				9:45 - 10:00											
12:00 - 1:00				10:00 - 11:00	BLK4	BLK1		BLK2	BLK3	MS4	MS5	MS6	TF2	TF7	TF14
1:00 - 2:00		WPC Council Meeting	11:00 - 11:15												
2:00 - 3:00	Young Professionals Committee Meeting		11:15 - 12:15	MS1	MS2	MS3	TF1	TF6	TF10	MRT2	CS3	CEO4	B2B3	OP3	CTX3
3:00 - 4:00			12:15 - 1:30	Luncheon Speaker/Panel 1						Luncheon Speaker/Panel 2					
4:00 - 5:00			1:30 - 2:30	MRT1	CS1	CEO1	B2B1	OP1	CTX1	CEO5	CEO6	CEO7	TF3	TF15	TF11
5:00 - 6:00			2:30 - 2:45												
6:00 - 7:00			2:45 - 3:45	Ministerial Dialogue						Plenary Session 4					
7:00 - 8:00	National Committees Reception	Opening Ceremony	3:45 - 4:00												
8:00 - 9:00			4:00 - 5:00	CEO2	CS2	CEO3	B2B2	OP2	CTX2	MRT3	CS4	CEO8	B2B4	OP4	CTX4
9:00 - 10:00		Opening Reception	5:15 - 6:00							Canada Night					
			6:00 - 7:30	Ministerial Reception (6:00 - 7:00pm)											
			7:00 - 8:00												
			8:00 - 11:30												

* Draft Congress schedule
Last updated: April 4 2023

Auditorium for Each Session						Auditorium for Each Session						Abbreviation	Session Name	Location	# of Session
1	2	3	4	5	6	1	2	3	4	5	6				
Wednesday September 20th						Thursday September 21st						CEO	CEO Strategic session	Auditoriums 1,2,3	20
Plenary Session 5						Plenary Session 7						MS	Ministerial Session	Auditoriums 1,2,3	12
												MRT	Ministerial RT's	Auditorium 1	4
MS7	MS8	MS9	TF16	TF8	TF12	Plenary Session 8						CS	Canadian Session	Auditoriums 2	6
												TF	Technical Forum	Auditoriums 4,5,6	17
CEO9	CEO10	CEO11	B2B5	OP5	CTX5	MS10	MS11	MS12	B2B7	OP7	CTX8	BLK	Keynote Speakers	Auditoriums 3,4,5,6	4
												PS	Plenary Sessions	Big Four Hall A & B	9
CEO12	CS5	CEO13	TF4	TF9	TF13	CEO18	CEO19	CEO20	B2B8	OP8	CTX9	LNCH	Luncheons	Big Four Hall A & B	4
Luncheon Speaker/Panel 3						Excellence Awards Luncheon						CTX	Carbon Tech Expo	Auditorium 6	10
CEO14	CEO15	CEO16	B2B6	OP6	CTX6	CEO21	CEO22	CEO23	B2B9	OP9	CTX10	B2B	Business to Business	Auditorium 4	8
												OP	Other Programming	Auditorium 5	
Plenary Session 6						Closing Ceremony						Auditorium 1	A1	Exhibition Hours	
												Auditorium 2	A2	Monday	11:00 - 17:00
MRT4	CS6	CEO17	TF5	TF17	CTX7							Auditorium 3	A3	Tuesday	8:00 - 17:00
												Auditorium 4	A4	Wednesday	8:00 - 17:00
Young Professionals Evening												Auditorium 5	A5	Thursday	8:00 - 15:00
												Auditorium 6	A6		

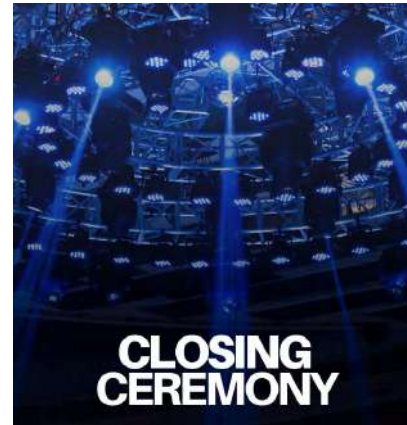


SPECIAL EVENTS



The Opening Ceremony & Reception welcomes attendees from all over the globe.

Honourable Jonathan Wilkinson, the Canadian Minister of Natural Resources and other world renowned speakers will be among the key line-up to open the event. The ceremony will be followed by a reception with networking and cocktail drinks.



As the 24th World Petroleum Congress draws to a close, final remarks are given by the 24th WPC Organising Committee, reflecting on shared global perspectives and meaningful dialogue that will take place during the week, which will be carried forward by the next host country, Saudi Arabia.



The plan for Canada Night includes a very special performance by Cirque du Soleil, a Western Rodeo Performance and an evening full of Canadian Heritage.



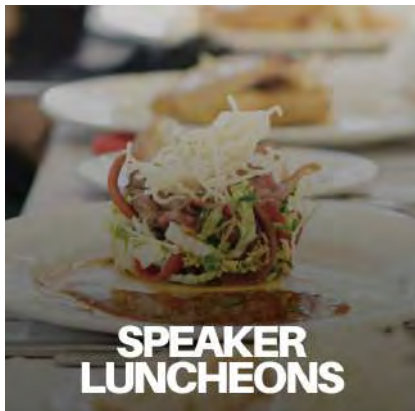
The 24th World Petroleum Congress will spotlight destinations advancing technology and innovation, demonstrating leading examples of GHG reduction.



The Ministers Reception will provide an opportunity for Ministers and their staff to meet, network, and discuss common issues prior to commencement of the Congress itself.



A welcome reception will be held for WPC's National Committee representatives before the start of the Congress. Up to 40+ member National Committees are expected to attend.



Across the four days, different themes will be highlighted during the speaker luncheons bringing together the energy industry and providing a rich environment for networking and discussion.



The Women in Industry Breakfast will bring women and men in the energy industry together for networking and important discussions on the development and advancement of women into leadership roles.



SPECIAL EVENTS

AWARDS

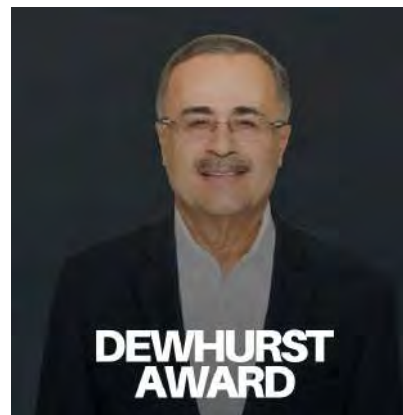


The WPC Excellence Awards recognises companies, institutions or any public or private organisations (not individuals) engaged in the oil, gas and energy industry for promoting or operating with high excellence standards.

At every edition of the Congress, submissions are accepted in three categories - Social Responsibility, Technological Developments, and new for this edition Gender & Inclusion.

The winners will be announced during the WPC Excellence Awards Ceremony held at the Congress.

For details on the history of the Excellence Awards, previous winners and how to make a submission please visit
www.world-petroleum.org/wpc-excellence-awards



The WPC celebrates an outstanding individual for their scientific and technological excellence in the oil and gas industry with the Dewhurst Award. The Award is a tribute to Thomas Dewhurst (1881 - 1973), President of the Institute of Petroleum, who organized the first World Petroleum Congress in 1933.

The Dewhurst Award is presented by the President of the WPC to an inspirational leader who has made an exceptional impact on the global oil, gas, and energy industry and has demonstrated unusually high achievements over their lifetime. With these accomplishments, the individual is asked to deliver the Dewhurst Lecture at the World Petroleum Congress.

This edition, Amin H. Nasser, President & CEO of Aramco will be honoured with the Dewhurst Award at the Congress this year.

VENUE AND FACILITIES

Opening Ceremony Venue: The Calgary TELUS Convention Centre (CTCC)

Located a short stroll from downtown hotels, the CTCC will be the host venue for the most exciting social event of the 24th World Petroleum Congress.

The venue will be transformed into a state-of-the-art celebration featuring entertainment, gourmet food, drinks and plenty of space to meet and mingle.

Congress Venue: BMO Centre | Stampede Park

Known worldwide for its unique brand of western hospitality, Stampede offers modern facilities to make the World Petroleum Congress both memorable and successful. It hosts over 700 events each year and welcomes more than two million guests annually.

- The **largest conference** convention venue in Calgary
- **10-15 minutes** walking distance from several downtown hotels and quicker access via light rail transit and congress transportation
- Located in Calgary's vibrant **downtown centre**



EXHIBITION FEATURES

To enquire about
exhibition opportunities,
please contact sales@24wpc.com

MAIN FEATURES

INTERNATIONAL EXHIBITION

With over 250+ national and international exhibitors, the Congress will showcase global products, technologies and solutions across oil, gas and rest of the energy industry. The Congress exhibition enables buyers and sellers to showcase and source new solutions, strengthen and build relationships and do business across the sector.

WPC NATIONAL COMMITTEES

Every National Committee of the WPC receives space at the exhibition. This is a benefit of the WPC membership that enables notably the national oil, gas and energy companies and government entities to take part in this unique exhibition. A minimum of 50 NOCs are expected to take part in the exhibition.

POSTER PLAZA

Located at the heart of the exhibition, it enables all participants to consult the poster presentations of the 24th WPC, and it features those presentations throughout the 4 days of the exhibition. To view the posters selected at the 24th WPC, please visit 24wpc.com.

SPECIAL FEATURES

CARBON TECH EXPO



The Carbon Tech Expo at the exhibition will provide a platform where businesses, governments, and academia will be able to showcase their ideas, prototypes, or commercial products. The 24th Congress will be the first Congress to host a Carbon Tech Expo (CTX).

The exposition is dedicated to clean technologies at all stages of development, within the private, public, and academic spheres.

CANADA HOUSE



Located in Hall B of the BMO Center, Canada House will be home to the Canadian provinces participating in the Congress as well as Canadian federal government agencies. Canadian companies and organizations across the energy spectrum will be part of Canada House.

SOCIAL RESPONSIBILITY PAVILION



At the social responsibility pavilion, representatives from the community will discuss issues such as sustainable development, ethics, and education.

Women In Industry

The Women In Industry will have a networking space, with lounge furniture, a coffee bar and charging station for all participants to relax, recharge and network with women and allies.

WPC Young Professionals (YP) Programme

The WPC YP Programme will support the overall theme of 'Energy Transition: The Path to Net Zero', with an additional focus on amplifying the voices of young professionals, bridging generations, and talent.

Indigenous Programme

The Indigenous Programme will include a presentation area dedicated to spotlighting indigenous contributions to the energy sector. This area will be utilised for presentations and panel sessions on indigenous culture as well as an area for performers, such as hoop dancers.

The Net Zero Emissions Pathways Programme

The Net Zero Emissions Pathways Programme will showcase the approaches different jurisdictions are taking with creating pathways to net-zero energy systems, and provide a platform for open and transparent dialogue on the opportunities, technology, and challenges with achieving net-zero energy systems. The area will include informative poster sessions, thought-provoking panels and curated workshops.

To enquire about
exhibition opportunities,
please contact sales@24wpc.com

WHY EXHIBIT

With over 250+ national and international exhibitors, the Congress will showcase global products, technologies and solutions across the energy industry. The Congress exhibition enables buyers and sellers to showcase and source new solutions, strengthen and build relationships and do business across the sector.

- **Solidify your business network**
- **Access new markets**
- **Explore sustainability strategies**

EXHIBITORS INCLUDE:

- ALBERTA PROVINCE
- AMERICAN PETROLEUM INSTITUTE
- AMERICAN ROBOTICS
- ANPM TIMOR LESTE
- ARAMCO
- BAPCO
- CAPP
- CENOVUS
- COSL CHINA
- CUPET
- DELOITTE
- EGPC EGYPT
- EVOLEN
- EXXONMOBIL
- IBP BRAZIL
- ILF
- INDIAN OIL CO.
- JOGMEC
- KUWAIT OIL CO.
- KUWAIT PETROLEUM
- NIGERIA MINISTRY OF ENERGY
- NNPC
- NOGAHOLDING
- ONGC INDIA
- ONHYM
- PATHWAYS ALLIANCE
- PEMEX
- PERUPETRO
- PETROBRAS
- QATAR ENERGY
- QATARGAS
- REPSOL
- S&P
- SABIC
- SAIPEM
- SAUDI ARABIA MINISTRY OF ENERGY
- SENSIRION
- SOCAR
- SONATRACH
- SPE





To enquire about
sponsorship opportunities,
please contact sales@24wpc.com

WHY SPONSOR

- Reinvigorate relationships with stakeholders in a face-to-face environment
- Strengthen your brand and values with a global audience
- Reinforce your position as an ambassador of the wider industry
- Promote your market position and ambitions to the global media
- Ensure that your strategic leadership is part of the wider industry narrative

KEY SPONSORSHIP BENEFITS

- Pre-event branding and marketing opportunities
- Access to congress data without personal details (list of participants)
- Onsite extensive and exclusive branding
- Prime exhibition space
- Discounted delegate passes
- Reserved meeting space
- Priority access to the VIP lounge

DELEGATE REGISTRATION RATES

Categories	Early Registration Rate Extended Until 30 April 2023	Standard April - July 2023	Last 2 months August - September 2023
Delegate - Member Countries	USD 2,000	USD 2,500	USD 2,800
Delegate - Non Member Countries	USD 2,200	USD 2,700	USD 3,000
Delegate - Sponsors and Exhibitors	USD 2,000	USD 2,500	USD 2,800
Group Bookings Discount applicable to member and non-member countries. The discount is based on delegate member countries' rate	Discount: 10% for 4-10 delegates 15% for 11+ delegates	Discount: 10% for 4-10 delegates 15% for 11+ delegates	Discount: 10% for 4-10 delegates 15% for 11+ delegates

Register at 24wpc.com

For more information please email: registration@24wpc.com

Diamond Sponsors



Platinum Sponsors



Elite Sponsors



Official Suppliers



Associate Partners



Government Partners



Contact Us

Programme
sms@wpccanada.com

Exhibition and Sponsorship
frederic@wpccanada.com

Public Relations
richard@wpccanada.com

Media Partnerships
pamela@wpccanada.com

Last Updated: 25 April 2023

in f ig @24WPC2023



REQUEST FOR DECISION

SUBJECT:	Evergreen Park – Indian Relay Race Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Greenview Sponsorships & Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$5,000.00 to the Grande Prairie Regional Agricultural & Exhibition Society o/a Evergreen Park, for the Indian Relay Race to be held on June 17-18, 2023, at Evergreen Park, in Grande Prairie, Alberta, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

Evergreen Park operates under the Grande Prairie Regional Agricultural and Exhibition Society, a charitable non-profit organization established in 1910 and oversees the operations of the park. Evergreen Park is the largest multi-purpose facility north of Edmonton, offering a large list of events and rentals such as Agri-shows, rodeos, chuckwagon events, live horse racing, covered grandstands, and indoor/outdoor housing for horses or other farm animals. The park also includes campgrounds, conference centers, meeting rooms, a casino, a restaurant, and lounge, and hosts concerts, fairs, home and garden shows, weddings, and retreats.

Evergreen Park has been developing a Traditional Indigenous Weekend, making this the first of what is planned to be an annual event, working alongside The Western Cree Tribal Council for next year. The weekend is set to include Indian Relay Racing, Pow Wow drummers and dancers, traditional foods, and arts. The intent of this event is to create awareness in the community and surrounding communities of the Indigenous heritage and join in celebrating their culture.

Evergreen Park is requesting a \$5,000 sponsorship for the event. There are various types of sponsorship opportunities ranging from \$2,000.00 - \$25,000.00, with promotional benefits as outlined in the attached package. The intent is to not have any income from this event but hopes to break even. However, any funds above and beyond the event's cost will go into future events or funds to benefit Indigenous individuals or organizations. Administration recommends Council support the full requested amount, in turn promoting Greenview's brand with the following recognition: 22 reserved seats for each day of the event, a banner placed in the infield, verbal announcements, screen presence as well as the Greenview logo on the ticket purchasing website and placed on the thank you board at the venue.

Greenview has historically given Evergreen Park an annual budgeted Operating Grant, in 2023 the total approved operating grant is \$33,500.00. Greenview is also a current sponsor of the North Wing at Evergreen Park, the TARA Centre.

The balance of the Community Services Grants and Sponsorships budget is approximately \$568,921.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview's brand would be advertised throughout the weekend-long, inaugural event.
2. The benefit of Council accepting the recommended motion is that Greenview supports an event where residents will have the opportunity to attend, celebrate and learn about traditional Indigenous culture.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that Council could see an increase in larger requests for cultural events not held within Greenview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend a different sponsorship amount or take no action in the recommended motion.

Alternative #2: Council has the alternative to sponsor the event in a different capacity.

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise Evergreen Park of Council's decision.

ATTACHMENT(S):

- Evergreen Park – Indian Relay Race Sponsorship Application
- Indian Relay Race Sponsorship Package

Greenview Sponsorship and Donation Request Form

Row 61

Organization or Person Requesting Funds	Evergreen Park
Date of Application	05/25/23
Form Date Field	150
Date of Event	06/17/23
Phone Number	5872980548
Purpose of Organization	dmoon@evergreenpark.ca
Mailing Address	Box 370 Grande Prairie, AB T8V 3A5
Funding Request Total	\$5.000
Type of sponsorship request	Event
Describe your organization	Evergreen Park, under the umbrella of the Grande Prairie Regional Agricultural and Exhibition Society, is a charitable non-profit.
Intended Purpose	Evergreen Park, starting with 2023, is building an Indigenous Weekend. This year it will include Indian Relay Racing, powwow drummers and dancers, story tellers, Indigenous food and Indigenous arts and crafts. Our intent is to continue to grow it including a major powwow, Indigenous entertainers, events for the elders and much more. All of the funds raised will go back into putting on the event. The intent is not to make money from this event, to just break event, but if any profits are made they will go back into the event or a special fund will be set up to benefit Indigenous individuals or organizations.
Direct Goals	The create awareness of Indigenous culture and heritage.
Where/When?	June 17-18 at Evergreen Park
Benefit to residents of Greenview	Greenview residents will benefit by being exposed to the traditions and cultures of our local Indigenous as well as being entertained by the drummers, dancers and riders.

Funding from others	It is our hope to raise \$50,000 to \$70,000 in sponsorship to cover many of our hard costs. Our total budget is \$100,000 with the remainder, we hope, collected through admissions.
Recognition	For its \$5,000 the MD of Greenview would receive 22 reserved seat tickets for each day of the event, banner in the infield, PA announcements, screen presence on the under-stadium wall and standup screens, logo on our online ticketing page and logo on our thank you board at the venue.
Previous Donation	This is the first year for this event, but the MD of Greenview has been a supporter of the Park financially in the past and is the current sponsor of the MD of Greenview North Wing in the TARA Centre.
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donae, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	
Financial Statement	
Administration Recommendations	
Email	
Column41	
MD Logo	

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Don Moon

Column47

Logo Permission

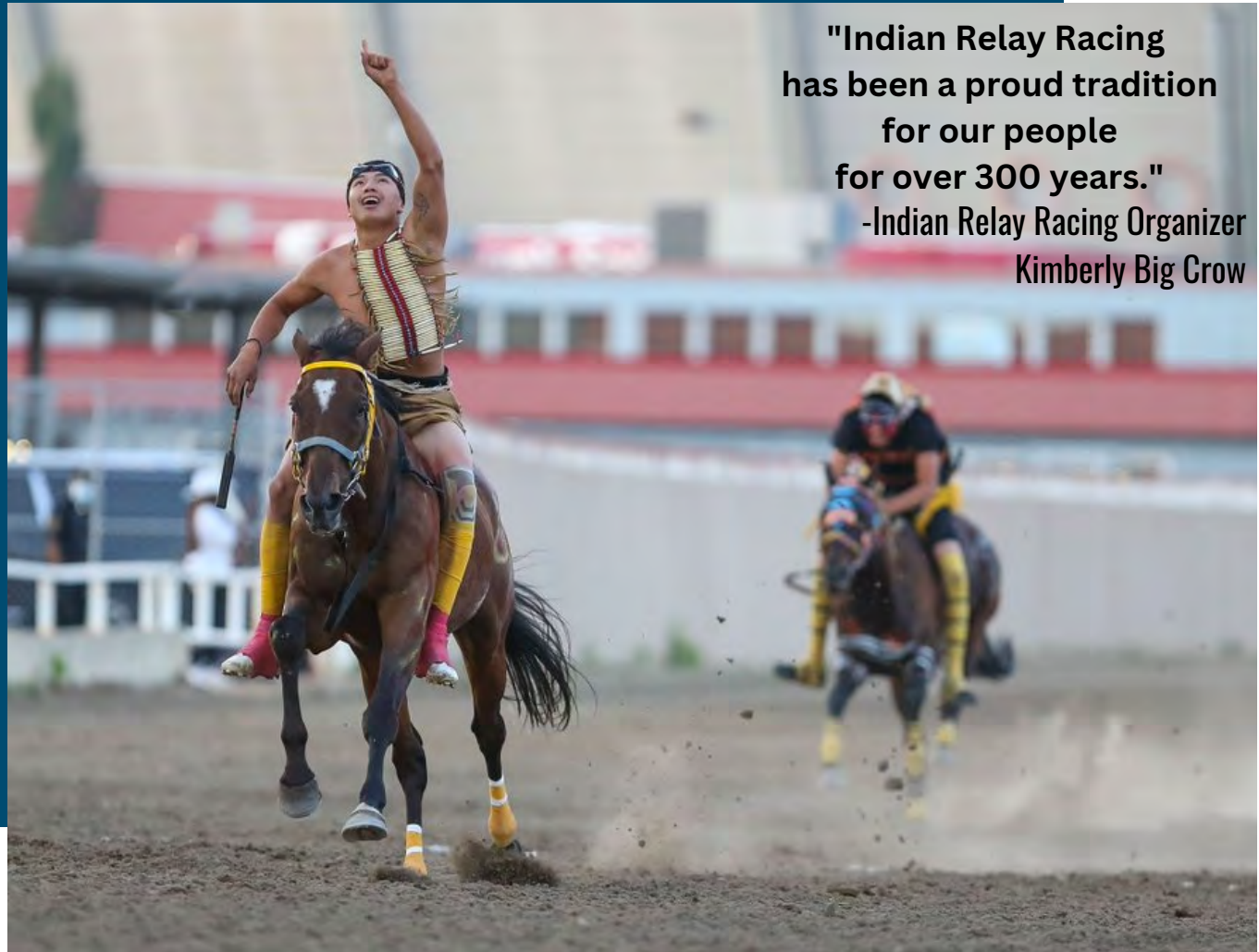
**Agreement with
Statement**

Signature1 Don Moon

FOIP Disclosure

EVERGREEN PARK
INDIAN RELAY RACING
**TITLE
SPONSOR**

We acknowledge the homeland of the many diverse First Nations and Métis people whose ancestors have walked this land since time immemorial. We are grateful to work, live and learn on the traditional territory of Treaty 8.



**"Indian Relay Racing
has been a proud tradition
for our people
for over 300 years."
-Indian Relay Racing Organizer
Kimberly Big Crow**

What The Title Sponsor Receives At Evergreen Park Indian Relay Racing:

- Event, being held June 17-18, would be known as the Evergreen Park Indian Relay Racing presented by your company
- Radio, newspaper, roadside screens and social media platforms recognition
- 22 mid-stadium reserved seats for both days of the two-day event
- Signage at entrance to Gordon Badger Stadium and prime location in infield
- MNP Concourse screens presence at event at Badger Stadium
- PA announcement at event both days
- Ability to set up info booths outside stadium and under grandstand in MNP Concourse
- Exhibitor space at 2024 Ag Show at the Park
- Recognition on sponsor thank you board in prominent spot at stadium during weekend

SPONSOR PACKAGES

DRUMMERS & DANCERS SPONSORSHIP

The color and pageantry of pow wow dancers and drummers is going to be on display at the Indian Relay Racing event at J.D.A. Raceway June 17-18.

This event will include drummers providing the traditional beat that has become recognized internationally.

Dancers will be showcasing traditional dances, featuring Men's/Boy's Fancy, Grass, Men & Women Traditional, Old-style Fancy, Jingle and Female Fancy.

The dancers and drummers will be performing on both the Saturday and Sunday of the Indian Relay Racing making the entire weekend a wonderful salute to heritage and culture.

WHAT THE SPONSOR GETS

- This portion of the event would be known as Drummers & Dancers Presented by your company
- Radio, newspaper, roadside screens and social media platform recognition
- 22 mid-stadium reserved seats for each day you sponsor
- signage at entrance to Stadium
- MNP Concourse big screen presence
- PA announcements
- Exhibitor space under grandstand
- Recognition on sponsor Thank You board

COST: \$25,00 for both days/\$15,000 for one

TICKETS, SIGNAGE & MORE ... AND MAYBE A FENCE SIGN

SATURDAY ADULT

- 22 mid-stadium prime location adult tickets
- banner in infield
- PA announcements
- screen presence
- logo on online ticket page
- logo on thank you board

SATURDAY CHILD

- 88 mid-stadium prime location child tickets
- banner in infield
- PA announcements
- screen presence
- logo on online ticket page
- logo on thank you board

SUNDAY ADULT

- 22 mid-stadium prime location adult tickets
- banner in infield
- PA announcements
- screen presence
- logo on online ticket page
- logo on thank you board

SUNDAY CHILD

- 88 mid-stadium prime location child tickets
- banner in infield
- PA announcements
- screen presence
- logo on online ticket page
- logo on thank you board

NOTE: Add a year-long fence sign to any package and save \$500

\$5,500 OR \$7,500 WITH FENCE SIGN

50/50 PARTNERSHIP

- The 50/50 program would be named after your company
- Banner in infield both days
- Logo on online page
- PA announcements
- Social and other media promotion
- Company signage at 50/50 table in MNP Concourse

Cost: \$2,000

BANNERS & MORE

For \$2,000 you can create a package that includes a banner (\$1,000), PA announcements (\$500), screen presence (\$500) or tickets. Minimum spend would have to be \$2,000, but you pick the combination.

For Information Contact: Don Moon 587-298-0548 dmoon@evergreenpark.ca



REQUEST FOR DECISION

SUBJECT:	Peace Area Riding for the Disabled Society (PARDS) Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$2,500.00 to the Peace Area Riding for the Disabled Society (PARDS) for the Community Carnival and Cookout, to be held on June 10, 2023, in the County of Grande Prairie, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The Peace Area Riding for the Disabled Society (PARDS) offers specialized and unique therapy for those who are living with any range of mental or physical disabilities, offering a sense of independence and confidence to those who attend. The program offers support and other services which are designed with each individual's needs in mind while creating educational experiences and providing positive physical and mental health benefits.

PARDS currently has a membership consisting of more than 650 individuals, including both children and adults. In 2022, 53 of those individuals were Greenview residents, and this number has remained relatively stable for the past five years, excluding the Covid pandemic. Additionally, many program members actively engage in volunteering for various events and programs held at the arena, fostering a strong sense of community among all attendees.

The Peace Area Riding for the Disabled Society (PARDS) is requesting a \$2,500.00 "Prize Sponsor" for the Community Carnival and Cook Out to be held on June 10, 2023, in the County of Grande Prairie, Alberta. This sponsorship opportunity provides promotion of Greenview's brand with signage at the event tables, social media mentions, Greenview's logo included on the carnival poster, can include a banner if provided, and will provide the Carnival with 20 games for the community to enjoy.

Greenview has previously provided sponsorship in the amount of \$1,000.00 and a \$500.00 in-kind donation for the Annual Dine & Dance.

The balance of the Community Services Grants and Sponsorships budget is approximately \$568,921.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be supporting a well-attended program that directly impacts Greenview residents while having Greenview's brand advertised throughout the event.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to suggest a different sponsorship amount or to take no action on the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$2,500.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Peace Area Riding for the Disabled Society (PARDS) following Council's decision.

ATTACHMENT(S):

- PARDS Sponsorship Application

- PARDS Sponsorship Request Letter

Greenview Sponsorship and Donation Request Form

Row 57

Organization or Person Requesting Funds	Peace Area Riding for the Disabled Society
Date of Application	05/09/23
Form Date Field	146
Date of Event	06/10/23
Phone Number	7808306143
Purpose of Organization	community@pards.ca
Mailing Address	710009 Range Rd 55 County of Grande Prairie No 1, Alberta T8W5A67
Funding Request Total	\$2,500.00
Type of sponsorship request	Event
Describe your organization	<p>PARDS is a community leader focusing on unique and specific therapies for people living with a disability or challenge, whether physical, cognitive, social or behavioral. We are a champion in the community believing all individuals have the right to independence and self-confidence as well as access to quality supports and services to assist them in achieving those. We also believe that the community is strengthened by developing and providing services that enhance the lives of all individuals. PARDS has a membership of over 650 children and adults of all abilities who benefit from the vital, life enhancing programs offered at PARDS. Many riders engage with us outside of their lessons by volunteering at our facility, helping us with events or fundraising opportunities and being spokespersons for the benefits of therapeutic riding. All of these points of engagement promote a strong, inclusive and supportive community for people of all abilities.</p>
Intended Purpose	All proceeds from our events go directly to our programs.
Direct Goals	Create Community awareness for our facility and programs, create a fun and friendly environment for our community to enjoy and raise some funds for our programs.

Where/When?	The event will be held at our facility 710009 Range Rd 55 in the County of Grande Prairie No. 1 June 10, 2023 from 11:00 am - 4:00 pm.
Benefit to residents of Greenview	Any community of resident in the surrounding area can benefit from PARDS. We offer Summer Camps for all abilities, where people travel and camp nearby, while they participate in the programs. We also have a new pilot program call "Unbridled" for youth up to 17 years of age to assist with mental health and the challenges the youth experience today. This program will commence in the fall of 2023 and will run on weekends along with a professional mental health provider. The youth will work with the horses and one on one with the health provider. Were aiming to start an "adult" pilot project in the fall of 2024--2025. Again working with the horses and a mental health practitioner. Our initial focus group with the "first one scene" or "first responders.'
Funding from others	\$2500. sponsorship request for the City of Grande Prairie as well as the County of Grande Prairie.
Recognition	We are seeking a "Prize Sponsor" for our 20 Carnival games. Sponsorship includes signage at the Prize table, social media posts, logo on the Carnival poster. A banner can by hang as well (maximum size 3' x 6') and must be supplied by the sponsor.
Previous Donation	Yes. the MD of Greenview provided a \$500 Silent Auction Item along with a \$1000. cash sponsorship as a "Great "Neigh"bour sponsor at our 2022 Dine & Dance in 2022.
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donaee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Shirley McDonald

Column47

Logo Permission Yes

**Agreement with
Statement**

Signature1 Shirley McDonald

FOIP Disclosure



PARDS

THERAPEUTIC CENTRE

Enhancing the lives of children and adults with physical, developmental, behavioural and social challenges since 1984

Dear PARDS Supporter:

Welcome to PARDS, where everyone belongs. We provide a valuable service to our community through therapeutic and inclusive equine and animal assisted programs. All of our programs are offered with the objective of positively impacting the quality of life for our riders.

PARDS is a community leader focusing on unique and specific therapies for people living with a disability or challenge, whether physical, cognitive, social or behavioral. We are a champion in the community believing all individuals have the right to independence and self-confidence as well as access to quality supports and services to assist them in achieving those. We also believe that the community is strengthened by developing and providing services that enhance the lives of all individuals.

PARDS has a membership of over 650 children and adults of all abilities who benefit from the vital, life enhancing programs offered at PARDS. Many riders engage with us outside of their lessons by volunteering at our facility, helping us with events or fundraising opportunities and being spokespersons for the benefits of therapeutic riding. All of these points of engagement promote a strong, inclusive and supportive community for people of all abilities.

Thank you for the opportunity to share PARDS and our programs. We are very proud of the environment we have created and would love to give you and your company a full tour. You will have the opportunity to meet some amazing horses, critters, staff and riders.

Enclosed please find information on program sponsorship opportunities. We invite you to become part of this community by supporting our facility, programs and riders in whichever way is most impactful to you.

SHIRLEY MCDONALD

Community Engagement Coordinator

PARDS

community@pards.ca

C: 780-830-6143



~ Our Mission ~

Peace Area Riding for the Disabled Society is committed to providing high quality Equine Assisted Therapy to Peace Country residents

~ Our Vision ~

To support individuals of all ages and abilities to maximize their growth and potential; physically, cognitively, behaviourally and socially, through equine assisted programs and activities

~ Belief Statement ~

We believe in the inherent worth of all people

We believe in the dignity & healing power of horses

We believe all individuals have the right to independence, self-confidence, community presence & involvement

We believe all individuals have the right to access quality supports and services to assist them to achieve independence, self-confidence, community presence & involvement

We believe the community as a whole is strengthened by developing and providing services that enhance quality of life for individuals of all abilities

We believe the development and support for services for individuals with disabilities increases their opportunity to become equal, engaged and contributing members of the community

We believe the community as a whole has a responsibility to support social programs which are able to demonstrate benefits to society

~ Our Aim ~

We strive to develop a client-centered organization with skills, knowledge and resources that are in keeping with current and innovative therapeutic riding approaches

We are committed to working in partnership with our community to meet these goals



SPONSORSHIP OPPORTUNITIES

We believe in the healing power of horses and other animals. We also believe there are many different ways to engage with them to support specific outcomes and address individual needs. As a result, we developed a number of both mounted and unmounted animal assisted therapeutic programs to support individuals of all abilities to achieve success, feel a sense of connectedness and gain skills and knowledge through experiential learning opportunities.

Any time at PARDS you may find a child riding a horse backwards. You might see artistic painting sessions where a patient pony is the canvas. There might be a horse based basketball game or a little girl whispering stories to her critter partner. Every moment at PARDS is different. The aim, however, is always the same – to make positive change in the lives of people of all abilities, through horses and other animals.

All of PARDS Therapeutic Centre program lessons and sessions are designed around the needs and goals of the individual. Just as each individual experiences challenges in their unique and personal way, so they also experience their successes.

Physical Benefits	Emotional	Educational
<ul style="list-style-type: none">• Improved balance and muscle strength• Improved coordination and faster reflexes• Increased muscular control• Decreased spasticity• Increased range of motion of joints• Stretching of tight and spastic muscles• Increased endurance and low level cardiovascular conditioning• Stimulates sensory integration• Improved visual-spatial perception• Improved gross and fine motor skills	<ul style="list-style-type: none">• Improved self-confidence• Healthy self-esteem and self image• Development of patience• Emotional control and self-discipline• Expansion of locus of control• Improved ability to assess risk• Sense of normality• Socialization and improved interpersonal skills• Increased perception of quality of life and life satisfaction• Stress reduction	<ul style="list-style-type: none">• Learning horseback riding knowledge and skills• Learning safe behaviour for riding• Improved literacy and numeracy skills• Colour recognition• Problem solving and sequencing• Improved speech• Awareness of environment• Cooperation and collaboration skills• Critical thinking skills

From our Riders & Their Families

She has come so far both physically and competitively. Winning first place in the PARA Equestrian Video Competition for the first time was a proud moment. Her first place ribbon is framed, hanging in her room as a reminder of what is possible with hard work and a four legged friend!

I have greatly appreciated the PARDS program and especially during this covid year. I believe my daughter has developed a true sense of belonging in the PARDS Community. I feel she has developed skills and confidence in herself.

Mounted Riding Program (\$50,000/year funding partner opportunity)

Therapeutic riding is offered to clients aged 3 and up with a clinical diagnosis in the areas of Physical (includes riders with limited mobility, delayed fine and gross motor skills, low trunk control/core strength, undeveloped balance, etc.), Cognitive (includes riders with limited cognitive capacity, autism spectrum disorders, traumatic brain injury, etc.), Sensory (includes riders with visual, auditory or speech impairment) and Nonvisible (includes riders with learning disability, epilepsy/seizure disorder, ADD/ADHD, anxiety, a variety of psychological disorders, etc.). In addition to the therapeutic benefits, above all, therapeutic riding is an enjoyable and fun experience allowing riders to connect with animals and nature in a unique and meaningful way.

Cart Driving Program (\$25,000/year funding partner opportunity)

Not everyone can ride – or wants to – but cart driving is an excellent way to access the benefits of equine therapy. Learning to work with and control a horse as the driver of a cart brings many therapeutic benefits, similar to those for therapeutic riding. Driving is a fabulous opportunity to make new friends, gain a sense of independence, be out in the open air (weather permitting) and have fun! Cart driving can range from a relaxing ride around our indoor arena or out on our specially designated cart trail, to thrilling competitions run by Equine Canada.

Unbridled Program (\$10,000/year funding partner opportunity)

A unique and powerful partnership coupling our steadfast herd with a mental health professional, this program brings the healing power of horses to youth navigating through lived trauma. This innovative, equine assisted learning program supports youth to build coping strategies and skills to better deal with future stresses and traumatic situations and support those who have encountered a traumatic event to work through and process the experience.

Taking the Reins Program (\$10,000/year funding partner opportunity)

Incorporating techniques that foster safety, consent, choice, self-empowerment, trust and compassion can help people feel more in control of emotions, thoughts, and behaviors affected by traumatic experiences. Front line workers have a higher than average likelihood of experiencing trauma in their work; this program provides a mental health professional and a horse partner to facilitate the development of coping skills and resiliency as well as support healing.

Youth Leadership Program (\$20,000/year funding partner opportunity)

Youth Leadership is a groundwork experiential learning program focusing on cooperation, relationship building, self-esteem and more. Like all of PARDS programs, it's learning without realizing that you're learning. It's all about choices. That's our ultimate goal, to increase a youth's awareness of how their choices impact others. Participants make the choices, and they evaluate those choices in the end. As co-facilitators the horses guide and support. The program helps youth to build practical skills to support healthy relationships and provides the opportunity to develop positive life and relationship skills that are often lacking, due to the fast paced, technologically advanced and non-traditional family models experienced today.

Little Pony Motricity Program (\$20,000/year funding partner opportunity)

Preschool (aged 4-6) riders work in pairs with a pony to challenge obstacle courses designed to stimulate problem solving and sequencing skills and create self-learning and independence through play. Access to this program is open to children of all abilities and positive changes in motor skill development and memory are typically seen within 1-2 lessons. Further benefits include increased self-confidence, enhanced fine & gross motor skills, improved concentration & attention span. This is a great introduction to horsemanship for little ones to develop safety awareness and comfort around horses.

Critter Connections Program (\$20,000/year funding partner opportunity)

Literacy is a vital component of learning and is a valuable life skill. Many children struggle to grasp the complex symbolism of reading and ultimately find reading a stressful experience. When this is not addressed early, children become youth who have difficulty keeping up with their peers, suffer from low self-esteem and have an increased likelihood of not staying in school.

Critter connection provides children and youth connection with a fun, compassionate and non-judgmental animal while they develop and strengthen their fundamental literacy skills.

Imagine... making a wish come true, giving hope, providing a key to success... become engaged!

Sponsor-A-Horse - PARDS created the Horse Sponsorship Program to ensure a safe and beneficial riding experience. We seek community members and companies to sponsor the purchase of a horse including associated costs (vet check, vaccinations, etc.) of a suitable therapeutic program horse. Sponsors are encouraged to name "their" horse, and signage is provided on the stall door with the horse's name along with the name of the sponsor.

Adopt-A-Rider - Join the PARDS Adopt-A-Rider Scholarship Program and give the gift of animal assisted therapy to a rider with financial barriers.

Dime-at-a-Time Bottle Donation Program – Drop your bottles off at the depot marked with PARDS Recycle Plus Account #1273-3211 and the refunds will be credited to our account. Every dime helps countless riders to participate in PARDS programs and activities.

Need for Feed Campaign – An annual campaign to support the purchase and transportation of much needed hay for our animals via gift in kind donations and cash contributions.

Kickboard Sponsorships – Make an annual donation and have your logo displayed in our indoor riding arena on a 4'x 4' kickboard. Over 2000 riders, families and community members come through our arena each year.

Great "Neigh"bour Campaign – Through the month of May we seek out corporate partners serving the public to encourage a donation to PARDS from their customers. In recognition of their donation, customers sign their name on a Great "Neigh"bour placard which is proudly hung on the wall of the retailer throughout the campaign.

Monthly or Annual Giving - Become a PARDS GEM (Giving Every Month) by making a monthly or annual donation commitment. To make it simple, you can set up your donation through a preauthorized auto deposit.

Planned Giving – It is simple yet extremely impactful to leave a lasting legacy with a gift to PARDS as part of your estate planning.



Event Sponsorship - PARDS hosts events each year to help ensure community members continue to have access to the benefits of Equine Assisted Therapeutic programs in the area with much needed donations, sponsorships and financial support.

- **Community Carnival & Cook Off** June 10, 2022 – An annual event designed to include the families and friends of PARDS. Enjoy fun games and activities during the day, then move into a friendly Cook Off Contest, cash bar and dancing in the dirt. Sponsorship levels include the "Mane" event sponsor along with varying levels throughout the event.
- **Fund Ride** - September 9, 2023 – A fun ride with family and friends along the beautiful trails of the Wapiti River. Entrants register, collect pledges and choose a 5 km trail or a 20 km trail along the beautiful Wapiti River. For more information, please contact PARDS office.
- **Dine & Dance** – November 4, 2022 - Festivities begin with a champagne greeting followed by a delicious buffet dinner, cash bar, auctions, draws, music and dancing! The event promises to be a magical evening honouring PARDS' riders and our supporters. Sponsorship levels include the "Mane" event sponsor along with varying levels throughout the event.

*We invite you to support your community by connecting and getting involved
... you will make a difference!*

- Be the Change you want to see in the world -

Shirley McDonald – Community Engagement Coordinator

Main Office: (780)538-3211 Cell: (780)830-6143

community@pards.ca

www.pards.ca

710009 Range Road 55, County of Grande Prairie, AB T8W 5A7

AB Societies #50327430



here, everyone belongs



REQUEST FOR DECISION

SUBJECT:	Town of Valleyview Fireworks Display - Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$2,000.00 to the Town of Valleyview for the Canada Day Fireworks Display, to be held July 1, 2023, in Valleyview, Alberta, with funds to come from the Community Services Grants and Sponsorships Budget.

BACKGROUND/PROPOSAL:

The Town of Valleyview has traditionally put on a full day of events in celebration of Canada's birthday within the community on July 1st. Every year, the day gets started off with a pancake breakfast graciously put on by the Elks and a flag-raising ceremony to follow. Throughout the day there are events and activities planned for families and kids of all ages, such as face painting and games that are held at the Polar Palace Arena. The day's celebrations will end with a fireworks show.

The Town of Valleyview has submitted a sponsorship request to Greenview, seeking a sponsorship amount of \$2,000.00 to support the expenses associated with the Canada Day fireworks display. In return for this sponsorship, Greenview's name and logo will be featured on the Town's social media platforms, and verbal recognition will be given during the day's events. Administration recommends sponsoring the full requested amount, as the Canada Day Celebrations bring entertainment to the residents of Valleyview and the surrounding Greenview community.

In previous years, Greenview has sponsored the Town of Valleyview for the Canada Day fireworks display for \$1,000.00.

The balance of the Community Services Grants and Sponsorships budget is approximately \$568,921.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will contribute to celebrating our nation's birthday and demonstrate support for the Town of Valleyview and its surrounding Greenview residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to suggest a different sponsorship amount or take no action on the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$2,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise The Town of Valleyview following Council's decision.

ATTACHMENT(S):

- Town of Valleyview Sponsorship Request
- The Town of Valleyview letter

Greenview Sponsorship and Donation Request Form

Row 58

Organization or Person Requesting Funds	Town of Valleyview
Date of Application	05/11/23
Form Date Field	147
Date of Event	07/01/23
Phone Number	780-524-5158
Purpose of Organization	awedge@valleyview.ca
Mailing Address	Box 270 Valleyview, AB T0H 3N0
Funding Request Total	2000
Type of sponsorship request	Event
Describe your organization	Town of Valleyview Community Services provides affordable recreation programs to all ages.
Intended Purpose	The Canada Day celebrations are an annual tradition for the Town of Valleyview. Each year the Town of Valleyview organizes events for the town and surrounding residents. The day begins with a pancake breakfast by the Elks and then at noon the Legion hosts the flag raising ceremony. There are fun events for families throughout the afternoon from 1-5pm such as bouncy castles, face painting, family games etc. The annual fireworks are hosted by local volunteers and usually begin around 11pm. We are asking for financial support to assist with the costs of the fireworks at this time.
Direct Goals	The goal of the Canada Day celebrations is to bring our community together to celebrate Canada's birthday in our diverse and unique northern community.
Where/When?	Canada Day celebrations take place on the grounds at 4429 52nd Avenue - the Polar Palace Arena. The fireworks take place on the hill (Town property) on Highway street East (past the hospital by the towers)
Benefit to residents of	The Town of Valleyview opens up all community events to the Town of Valleyview and surrounding residents.

Greenview**Funding from others**

We usually raise approx. \$5000 towards the annual fireworks.

Recognition

Social media shout out to all sponsors as well as recognition the day of the event

Previous Donation

Not to my knowledge - however, I have only been in this position for a year.

**Grant Funds
Received from
other sources?****Have you
performed any
other fundraising
projects?****Agreement****Grant Purpose****Year Grant
Received****Amount of Grant****List the donatee,
purpose and
amount****What type of
fundraising & how
much did you
raise?****Signature****Date****Financial
Statement****Administration
Recommendations****Email****Column41****MD Logo****Email Comm.****Column44**

**List for
Recognition**

Contact Name(s) Angie Wedge

Column47

Logo Permission

**Agreement with
Statement**

Signature1 Angie Wedge

FOIP Disclosure



BOX 270
VALLEYVIEW, ALBERTA
T0H 3N0
PHONE: (780) 524-5150
FAX: (780) 524-2727



April 24, 2023

Dear Local Businesses and Organizations:

Canada Day is quickly approaching and the Town of Valleyview would love to continue on with the tradition of concluding the Canada Day celebrations with a spectacular fireworks display for everyone to enjoy.

We are asking for financial support to assist with the cost of the fireworks and any donation is greatly appreciated. A list of donors will be displayed during the Canada Day events as well as a social media shout out on our Facebook and Instagram pages.

Donations can be mailed to:

Town of Valleyview
"Fireworks"
Box 270
Valleyview, Alberta
T0H 3N0

Thank you for your time and consideration with this request. Please feel free to contact me, Angie Wedge or Pat Brothers at 780-524-5158.

Sincerely,

Angie Wedge
Recreation Program Facilitator
Valleyview Community Services



REQUEST FOR DECISION

SUBJECT:	Teepee Creek Stampede Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Policy 8004, Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$5,000.00 to the Teepee Creek Stampede Association for the 2023 Teepee Creek Stampede event, July 13 to July 16, 2023, with funds to come from the Community Services Grants & Sponsorships budget.

BACKGROUND/PROPOSAL:

The Teepee Creek Stampede Association is a non-profit organization that has been hosting rodeo events for the past 106 years. This historical event brings participants and spectators together from across Canada and the United States and consists of various rodeo events including chuck wagon races and musical entertainment.

The 2023 Teepee Creek Stampede is scheduled July 13 to July 16, 2023. In prior years, Greenview included the Teepee Creek Stampede as a budget line and provided support in the form of a grant, which in 2022 was \$20,000.00. With the realignment of how Greenview provides grants and sponsorships to all external entities, that budget line is no longer in place and a request for a sponsorship was required from the group.

Greenview has historically sponsored the Grande Prairie Stompede, Teepee Creek Stampede and the Cranberry Lake Rodeo, through annual budget allocations and these organizations have all been moved to the new funding request model. Earlier this year, Council chose not to support the 2023 Grande Prairie Stompede sponsorship request. The operating grant request for the Cranberry Lake Rodeo Association will be presented with the spring grants at the Committee of the Whole meeting, as this is request is for an operating grant not solely to support the Cranberry Lake Rodeo event.

The Teepee Creek Stampede Association is requesting a sponsorship of \$20,000.00 to support the rodeo events. Included in their sponsorship packages are various types of sponsorship opportunities ranging from a \$500.00 to \$50,000.00 with promotional benefits as outlined in the attachment. The Teepee Creek Stampede Association has secured \$100,000.00 in sponsorships (cash and in-kind) to date.

Administration recommends Council support the Platinum Pistol sponsorship in the amount of \$5,000.00 as a Rodeo Event sponsor, in turn promoting Greenview's brand including the following recognition: tickets (\$750.00), swag bucks, Greenview's logo and link on the website, logo and photo on video board, banner in the infield, 4 camping passes and 2 golf tournament passes.

The balance of the 2023 Community Services Grants and Sponsorships budget is approximately \$568,921.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be supporting a historical event in the region while having Greenview's brand advertised throughout the event.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend a different sponsorship amount or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Teepee Creek Stampede Association of Council's decision.

ATTACHMENT(S):

- Sponsorship Application
- Sponsorship Package

Greenview Sponsorship and Donation Request Form

Row 60

Organization or Person Requesting Funds	Teepee Creek Stampede
Date of Application	05/24/23
Form Date Field	149
Date of Event	07/13/23
Phone Number	+1 (780) 814-3526 780-247-1667
Purpose of Organization	sponsorship@tpstampede.ca
Mailing Address	RR 2 Site 1 Box 26 Sexsmith Alberta T0H 3C0
Funding Request Total	20,000.00
Type of sponsorship request	
Describe your organization	Teepee Creek stampede is a non profit organization that was started 1917 and still going strong 106 years later. The stampede is a 4 day event that brings people of all ages together as a family and with your support we hope to be able to continue for years to come. Thank you
Intended Purpose	The purpose for the funds is to support all the rodeo events and to help us set up for the 4 days, it takes a lot volunteers and funds to host an event as this.
Direct Goals	Our direct goals and objective is to continue this event that has been going for the past 106 years. This event brings people from all over the world together as family and is talked about throughout the year. Rodeo History is made and families off all ages brought together and that is our goal going forward, there's so much division in the world these days and to see this event bring people together is something we are all very proud of and hope to continue for years to come and with Greenviews support we will be able to do so. Thank you again so much
Where/When?	Teepee Creek Stampede Grounds
Benefit to residents of Greenview	The Teepee Creek Stampede is well known throughout Canada and the US, it brings people together from far and wide and is talked about throughout the year, people look forward to the

rodeo every year. Greenview is such a huge geographical area and there's many of the residents that attend the rodeo, and for everyone to see Greenviews banner in the arena and on the big screen TV all 4 days makes them proud to be from there. Greenview also gets recognition throughout the year on all Teepee Creek Stampede social media sites and on radio announcements.

Funding from others

100,000 which consists of cash and in kind sponsorship

Recognition

Recognition on all Teepee Creek Stampede social media sites, radio announcements on the Grande Prairie stations and Peace River stations, arena banner, and video on the big screen TV throughout the 4 days of rodeo for all the people to see

Previous Donation

Greenview has sponsored in the past, and Greenview was recognized on all Teepee Creek Stampede social media sites throughout the year, radio announcements on the Grande Prairie stations and Peace River stations, arena banner, and video on the big screen TV throughout the 4 days of rodeo for all the people to see.

Grant Funds Received from other sources?
Have you performed any other fundraising projects?
Agreement
Grant Purpose
Year Grant Received
Amount of Grant
List the donae, purpose and amount
What type of fundraising & how much did you raise?
Signature
Date
Financial Statement
Administration

Recommendations	
Email	
Column41	
MD Logo	
Email Comm.	
Column44	
List for Recognition	
Contact Name(s)	Jessica Hogg or Eva Peters
Column47	
Logo Permission	
Agreement with Statement	
Signature1	Jessica Hogg and Eva Peters
FOIP Disclosure	



JULY 13-16, 2023



**THERE IS NO POWER
FOR CHANGE
GREATER THAN
A COMMUNITY
DISCOVERING WHAT
IT CARES ABOUT**

- Margaret J. Wheatley

TO OUR SPONSORS, FANS & SUPPORTERS,

On behalf of our Board of Directors, and volunteers, I would like to invite you to be a part of the Teepee Creek Stampede!! Some ask, 'Why TP' and the answer is an easy one - why not? It brings me nothing but pride to contribute to the community with my family and to watch another generation beam with everything TP. 2022 was a year of changes yet again as we moved back to our regular '4 Days in the Wild' and with change comes challenges and triumphs. Our directors and volunteers thrive on challenges and the fast paced environment that comes with hosting our annual Stampede.

After every event we all take a step back to evaluate ourselves, the stampede, our grounds and our community. We have been hard at work planning for 2023 and would love nothing more than to partner with you so we can continue to carry on the Bar TP legacy.

To all our past and current sponsors, we want to say THANK YOU!! We acknowledge and appreciate the generosity that is shown to our community and event. Our team of volunteers have passion for what we do and the support from our sponsors fuel the reason we do what we do. Please feel free to contact any one of our crew to discuss how we can tailor a custom sponsorship package that fits you best.

What are you waiting for? Now's the time to join us as we 'Ride for the Brand' 2023.

Ryan Matheson

President, TP Creek Stampede Association



TEEPEE CREEK STAMPEDE ASSOCIATION *est. 1917*

The Teepee Creek Stampede Association is a pillar in the community of Teepee Creek and the surrounding rural area. We are a very active organization and our association is involved in a lot more than just hosting the Teepee Creek Stampede.

The Teepee Creek Stampede Association previously owned approximately 140 Acres in Teepee Creek where we house our community grounds. In 2022, we made the executive decision to expand with the purchase of an additional 60 acres from Orval & Bette Sorken. We are so grateful for the opportunity and have many plans for the camping area now.

On the grounds you will find our rodeo arena, covered grandstands, racetrack and Enframe Building. Let's not forget the iconic Teepee that we had raised for our 100th year! We are also the home to the Lyon's Production Services Events Center, Teepee Creek Hall, historic infield Church, and skating arena. The Lyon's Production Services Events Center is home to team roping, local Gymkhana Club, Penner's Club, 4H Shows and sales, numerous horsemanship clinics, barrel racing, High School rodeos, PBR's, and Queen events..

Every year after the dust settles from the Teepee Creek Stampede, we all take a step back and reflect on our event. We then come back to the drawing board to start planning for the next year. As a team of open minded individuals we have many wild ideas come to our table.

We are a team of dreamers and we are very motivated to make those dreams come to life.

Entertainment

2023 - Corb Lund, High Valley, Tacoma, Trevor Panczak
2022 - Emerson Drive, The Reklaws, Aaron Pritchett
2021 - Doc Walker, Trevor Panczak
2019 - Lonestar, Brett Kissel, Dan Davidson
2018 - The Road Hammers, Dean Brody, Deric Ruttan
2017 - Charlie Major, Terri Clark, Gord Bamford
2016 - David Lee Murphy, Tim Hicks & Montgomery Gentry
2015 - Clay Walker, Corb Lund
2014 - Chad Brownlee, Nitty Gritty Dirt Band
2013 - Mark Chesnutt, David Lee Murphy
2012 - Sammy Kershaw, Aaron Jake Goodvin
2011 - Kristy Howes, Jason Blaine
2010 - Last Man Standing, Horse Thief
2009 - Asley Rae, Stan Hitchcock, Shady Junction

....1974 - Wilf Carter

TP

ALL VOLUNTEERS

OVER A CENTURY OF HISTORY

***MANY 4th & 5th GENERATION*
FAMILIES INVOLVED**

**PROUD TO PUT TEEPEE CREEK
*ON THE MAP***

**WE TRULY
*LIVE FOR THE BRAND***

➤ Be a part of it! ➤



Sponsorship FAQ

1. WHAT ARE TP SWAG BUCKS?

TP Swag Bucks are gift certificates that can be used to buy TP merchandise, souvenirs, or tickets at the Stampede. **Exclusive** Swag Bucks can also be used towards rental fees, memberships, golf passes, and much more!

2. CAN I ORDER MORE TICKETS/SWAG BUCKS THAN WHAT IS INCLUDED IN MY SPONSORSHIP LEVEL?

Absolutely! Any overages (tickets, Swag Bucks, golf passes) will be invoiced to your company.

Note: You can use TP Swag Bucks towards more Tickets, but you cannot use Ticket dollars towards more TP Swag Bucks.

3. WHAT IS THE BUSINESS CARD PROGRAM WE HEAR SO MUCH ABOUT?

It is the most convenient way to give out passes for our event. Fill out the contract and receive labels that will go on the back of your business card. Hand them out and only those redeemed at the gate will be invoiced to you after the event. You can also choose to put all your Ticket & Swag Bucks as a credit towards the Business Card Program.

4. WHAT AREAS ARE THERE FOR SPONSORSHIP?

Choose the area & your sponsorship dollars will go towards events & attractions related to:
TEEPEE STAMPEDE General Sponsor
JUNIOR RODEO Sponsor
LYONS PRODUCTION SERVICES
EVENTS CENTRE Sponsor
BEER GARDENS Sponsor
MISS TEEPEE CREEK Sponsor

5. I HAVE AN IDEA FOR ANOTHER AREA TO SPONSOR THAT ISN'T LISTED?

We are always open to new ideas and can customize a package to suit you. Let's talk!

➤ 2022 SPONSORS ➤

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Sponsorship includes:

- \$8,000 in Tickets
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- Logo displayed on LIVE STREAM Internet feed.
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- Official Introduction of you and your company in a Grand Entry
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- Infield Skybox For Weekend
- 8 Camping Passes
- 8 Golf Tournament Passes
- Let's Talk about Sponsorship Area or choose from any level below!

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Sponsorship includes:

- \$3,750 in Tickets
- \$1,000 in **Exclusive** Swag Bucks
- Title Sponsor recognition on our website
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DYNAMIC ENERGY GROUP INC.

FULL BORE DIRECTIONAL INC

INDUSTRIAL SCAFFOLD SERVICES LP

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MADDHATTERS

MD OF GREENVIEW NO. 16

PEMBINA PIPELINE CORPORATION

\$15K

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Choose an Area:

- Beer Garden Cup Sponsor (Only 1 available)
- Family Day Sponsor (Only 1 available)
- Beer Garden Wrist Band Sponsor (Only 1 available)

Sponsorship includes:

- \$2,000 in Tickets
- \$750 in **Exclusive** Swag Bucks
- Title Sponsor recognition on our website
- Advertisement on TP App
- Infield Skybox For Weekend (limited number available)
- Video on Videoboard (company to supply)
- Banner in Infield
- 4 Camping Passes
- 4 Golf Tournament Passes

\$10K TROPHY SADDLE SPONSOR

- Beer Garden Stage Sponsor (2 available)
- Chute Sponsor Options (Subject to Availability)
- Event Sponsor

Sponsorship includes:

- \$1,500 in Tickets
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- VIP Seating in Grandstands for One Day (Limited Number Available)
- Logo and Link to Company on Website
- Video on Videoboard (company to supply)
- Banner in Infield
- 4 Camping Passes
- 4 Golf Tournament Passes



\$5K PLATINUM PISTOL SPONSOR

- Rodeo Event Sponsor
- Beer Garden Bar Sponsor (5 available: 3 in Beer Gardens, 2 in Grandstands)
- Designated Driver Sponsor (Only 1 available)
- Volunteer Supper Sponsors

Sponsorship includes:

- \$750 in Tickets
- \$100 in Swag Bucks
- Logo and Link to Company on Website
- Logo/Photo on Videoboard
- Banner in Infield
- 4 Camping Passes
- 2 Golf Tournament Passes



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\$2500 GOLD BUCKLE SPONSOR

Sponsorship includes:

- \$400 in Tickets
- \$50 in Swag Bucks
- Name on Website
- Logo on Videoboard
- Banner in High Traffic Area
- 2 Camping Passes
- 2 Golf Tournament Passes

\$1000 SILVER SPUR SPONSOR

Sponsorship includes:

- \$250 in Tickets
- Name on Website
- Banner in High Traffic Area
- 1 Camping Pass



\$500 IRON HORSESHOE SPONSOR

Sponsorship includes:

- \$160 in Tickets
- Name on website
- 1 Camping Pass





MISS TEEPEE CREEK STAMPEDE 2022

Olivia MacLennan of Sexsmith, AB is our 2022 Miss Teepee Creek Stampede. In her short reign thus far, she has already been as far north as Manning, AB to as far south as Las Vegas, Nevada. She is pathing the way for our future one rodeo at a time like every one of our amazing Queens who held this title before her.

"I am honoured to represent this title with pride. In life and the rodeo queen world itself we often overlook the power of small moments.

The moments in which you meet new long term friends and connections much like my new sash sisters, the moments where the stands are jam packed full of people waiting too see what your rodeo offers, the moments where your travelling to towns from all over the country, the moments where you are proud of yourself and your achievements.

We in life often overlook how far we have come and how far we are going.

Appreciate the small moments and appreciate yourself for the hard work and dedication it took."

- Olivia MacLennan



FOR MORE SPONSORSHIP INFORMATION

CONTACT: Eva Peters @ 780-247-1667

Jessica Hogg @ 780-814-3526

sponsorship@tpstampede.ca

TP

PHOTOGRAPHY: NickyRaePhotography.ca

115 RR 2 Site 1 Box 26, Sexsmith, AB T0H 3C0



REQUEST FOR DECISION

SUBJECT:	Grande Spirit Foundation - Request for Funding		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: MH
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION: -

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accepts the DeBolt Senior Housing Phase II Scope review for information, as presented.

MOTION: That Council approve additional funding to a maximum of \$179,580 to Grande Spirit Foundation to complete the DeBolt Senior Housing project in 2024 with funds to come from the Unrestricted Reserve.

BACKGROUND/PROPOSAL:

The objective of the DeBolt Seniors Housing Project was to replace the two four-plexes located in the Hamlet of DeBolt that were closed due to slope stability issues. The project is to construct up to (8) apartments to operate under the Province of Alberta Senior Self-Contained Apartment Program. This program offers subsidized apartment-style housing specifically designed for seniors who can remain in their own homes and do not require day-to-day care. It is a requirement for this type of housing that applicants can live independently. Eligibility for placement in these apartments is determined by the Province and eligibility of applicants is determined by Grande Spirit Foundation using factors such as income, assets, and current housing conditions. The Grande Spirit Foundation manages apartments serving the broader Grande Prairie Region, including the ones in the Hamlet of DeBolt. The original project was designed with these criteria in place and the funding was secured from the Province, Greenview and others to replace the existing facilities.

In 2022, The Grande Spirit Foundation estimated that the Phase II project budget was \$1,571,000. The Foundation received \$930,000 from the MD of Greenview, and \$350,000 from the Province of Alberta and was anticipating a donation up to \$350,000 from the community at large to fund Phase II. Donations from the community did not come through, and Grande Spirit managed to secure additional provincial funding for the project bringing the shortfall to just \$60,000.

Upon completion of the installation of the first building, the community reached out to Grande Spirit to express concerns with accessibility. The slope of the new modular required 3 additional stairs and there were concerns about the modular being wheelchair and walker friendly. In response to the community concerns,

Grande Spirit held a community meeting to gauge the feedback and gather the local concerns. At the community meeting March 2023, the feedback primarily indicated that the current design of the project does not meet the accessibility needs of all seniors.

In response to the concerns from the community, Grande Spirit conducted a Phase II Scope review (see attachment). The result is three options to accommodate some of the community concerns.

Option 1 – Construct (3) additional modular duplexes on pile foundations with low-rise step staircases to improve accessibility.

Option 2 – Construct (3) additional modular duplexes on concrete crawlspaces with low-rise step staircases to improve accessibility.

Option 3 – Recontour the lot to accommodate (1) additional modular duplex on a pile foundation, and a 4-plex on site with ground-level entryways.

The impact of the three options on pricing, schedule and accessibility are summarized in the following table:

	Option 1	Option 2	Option 3
Buildings	(3) modular duplexes on pile foundations	(3) modular duplexes on concrete foundations	(1) modular duplex on pile foundation (1) custom 4-plex with on-grade finished floor elevation
Apartments	750 sq ft	750 sq ft	750 sq ft
Accessible	No	No	Yes
Supportive Living	No	No	No
Entryway	7 to 9 steps	5 to 7 steps	On-grade
Budget	\$1,690,580	\$1,754,760	\$2,186,150
Cost Uncertainty	-5% / +5%	-5% / +10%	-10% / +30%
Occupancy Date	March 2024	March 2024	March 2025

Grande Spirit does recognize that the new building is not accessible. The project has been designed in accordance with the Alberta Social Housing Corporation Design Guidelines for Senior Self-Contained Apartments since the project began. The funding for the project from the Province was for Senior Self-Contained Apartments. The criteria for applicants for this facility will not change with any of the design updates that are being proposed in all three options, due to the funding received for the project.

After discussion with Grande Spirit administration, they have put forward a request for additional funding based on Option 1, continuing with the project as it was originally planned, but accommodating some design changes for accessing the building from outside including low-rise stairs or possible ramps, (depending on slope) for the two future buildings.

The increase to the overall budget for Option 1 with these updated design features to make some accommodations for seniors requires funding from the MD for an additional \$179,580. The shortfall of \$60,000 to proceed with the original project as well as \$119,580 additional funding to accommodate some accessibility features to the modular for wheelchairs or walkers.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that the project will be finished in a timelier manor and as planned while also addressing some of the community concerns over accessibility and meeting the Provincial requirements for Seniors Self Contained Apartments.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The community group clearly favours Option 3 for the continuation of the project. There will be people whom are not be satisfied with the outcome of this project.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to only fund the \$60,000 shortfall of the original build to make up the difference that resulted from the lack of community funding for the project as originally planned. This would not address the community's concerns about accessibility.

Alternative #2: Council has the alternative to not fund the additional ask for funding. This would delay the completion of the project until the remaining funding is secured or reduce the scope to what can be completed within the current funding available. This also would not address the community's concerns for accessibility and would result in one less duplex.

FINANCIAL IMPLICATION:

Direct Costs: \$179,580 to be funded from Unrestricted Reserves.

Ongoing / Future Costs:

STAFFING IMPLICATION:

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will continue to work with Grande Spirit Foundation to complete this project.

ATTACHMENT(S):

- DeBolt Seniors Housing -Phase II Alternatives MD of Greenview Funding
- DeBolt Seniors Housing – Phase II Scope Review



Grande Spirit Foundation

"We serve seniors, families and individuals by providing quality affordable housing"

30 May 2023

MD of Greenview
PO Box 1079
Valleyview, Alberta
T0H 3N0

RE: DeBolt Senior Self-Contained Apartment Construction

Dear Michelle Honeyman;

As you are aware, the Grande Spirit Foundation is advancing construction of up to (8) Senior Self-Contained apartments to replace the units lost when Laura DeBolt and Edna Stevenson were vacated due to slope stability issues along DeBolt Creek. We would like to thank MD of Greenview Administration and Council for supporting the project, and we would like to express appreciation to the Municipality's Administration for hosting a town hall meeting to review the next steps for this project with the community.

In Phase I of the project, the Grande Spirit Foundation completed roadwork, utilities and groundwork at the site, and the construction of (1) modular duplex. Phase II is planned to expand the utilities and groundwork at the site and construct up to (3) more modular duplexes. In 2022 we provided the MD of Greenview with an update on the project, and at the time we estimated that the Phase II project budget was \$1,571,000. The Foundation received \$930,000 from the MD of Greenview, \$350,000 from the Province of Alberta and was anticipating a donation up to \$350,000 from the community at large to fund Phase II. Donations have not materialized; however, the Grande Spirit Foundation has received an additional \$231,000 from the Province of Alberta from the proceeds of the sale of Social Housing Unit in the County of Grande Prairie for this project.

Our funding for Phase II is approximately \$60,000 short of our original estimated project budget for Phase II. At the community town hall held on March 14, 2023, we received feedback that the current design of the project does not meet the accessibility needs of Seniors. We recognize that the new building is not accessible. The project is designed in accordance with the Alberta Social Housing Corporation Design Guidelines for Senior Self-Contained Apartments. To address the concerns regarding accessibility, and the budget shortfall, we have reviewed (3) options for Phase II of the project.

Option 1 – Construct (3) additional modular duplexes on pile foundations with low-rise step staircases to improve accessibility.

Option 2 – Construct (3) additional modular duplexes on concrete crawlspaces with low-rise step staircases to improve accessibility.

Option 3 – Recontour the lot to accommodate (1) additional modular duplex on a pile foundation, and a 4-plex on site with ground level entryways.



Grande Spirit Foundation

"We serve seniors, families and individuals by providing quality affordable housing"

The impact of the three options on pricing, schedule and accessibility are summarized in the following table:

	Option 1	Option 2	Option 3
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Apartments	750 sq ft	750 sq ft	750 sq ft
Accessible	No	No	Yes
Supportive Living	No	No	No
Entryway	7 to 9 steps	5 to 7 steps	On-grade
Budget	\$1,690,580	\$1,754,760	\$2,186,150
Cost Uncertainty	-5% / +5%	-5% / +10%	-10% / +30%
Occupancy	March 2024	March 2024	March 2025

We reviewed the (3) options with the DeBolt Pioneer Centre. The members of the Pioneer Centre have stated that their preference is for Option 3 to construct a custom built 4-plex on the lot with a finished floor elevation on grade. In April 2023 our board, via letter, requested their support to their selected option to assist with the request to the MD of Greenview so that we may pursue option 3 instead of option 1, however the request was declined, and Grande Spirit is comfortable moving forward with option 1.

We thank the MD of Greenview for supporting this project to date, and we would like to see this project completed to restore Senior Self-Contained Apartments to the community of DeBolt and request the MD of Greenview assist with funding for the completion of option 1. Should MD Council wish to pursue a different option Grande Spirit Foundation requires the following:

Option 1 - \$179,580

Option 2 - \$243,760

Option 3 - \$675,150

Sincerely,

Steve Madden, CAO
Grande Spirit Foundation



Fire and Form

DeBolt Seniors Housing

Phase II Scope Review

Prepared By: Scott McFadyen, P. Eng, CEM

Reviewed By: Jamie McFadyen, Architect, AAA

Fire and Form Inc.

Suite 1215, 9909 102 Street

Grande Prairie, AB T8V 2V4

www.fireandform.ca

(780) 533-2229

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1. Project Background

1.1. Project Objectives

The objective of the DeBolt Seniors Housing Project is to construct up to (8) apartments to operate under the Province of Alberta's Senior Self Contained Apartment Program. The program provides subsidized apartment style accommodation to Seniors. Applicants are accepted and placed based on income, assets, and current housing conditions who can live independently. The Grande Spirit Foundation operates these apartments on behalf of the Province in the greater Grande Prairie Region including the Hamlet of DeBolt.

1.2. Current Design Criteria

Provincial Senior Self Contained Apartments are designed to the *Alberta Social Housing Corporation Design and Technical Guidelines* for seniors independent living. They do not need to be designed for accessibility and are not designed for supportive living. The DeBolt project was not designated to be designed for accessibility, nor is it designed to operate as supportive living accommodations.

1.3. Project History

In 2021 Phase I siteworks were completed for parking, water, sewer, road and building pads to accommodate (2) modular duplexes on the West Side of the lot. In the summer of 2022, the first duplex was delivered and installed on site (Figures 1 and 2). Utilities were energized in the Fall of 2022, and the first residents moved in December 2022.

The Foundation has tendered and awarded Phase II siteworks for completion of building pads, parking, and underground utilities to accommodate two additional duplexes. Upon completion of Phase II siteworks the lot will be able to accommodate a total of (4) modular 26' x 72' duplexes on location. The Foundation has also procured a 2nd duplex, that is in storage awaiting delivery upon completion of the Phase II siteworks. The 2nd duplex is identical to the 1st on location.



Figure 1: Exterior of First Duplex

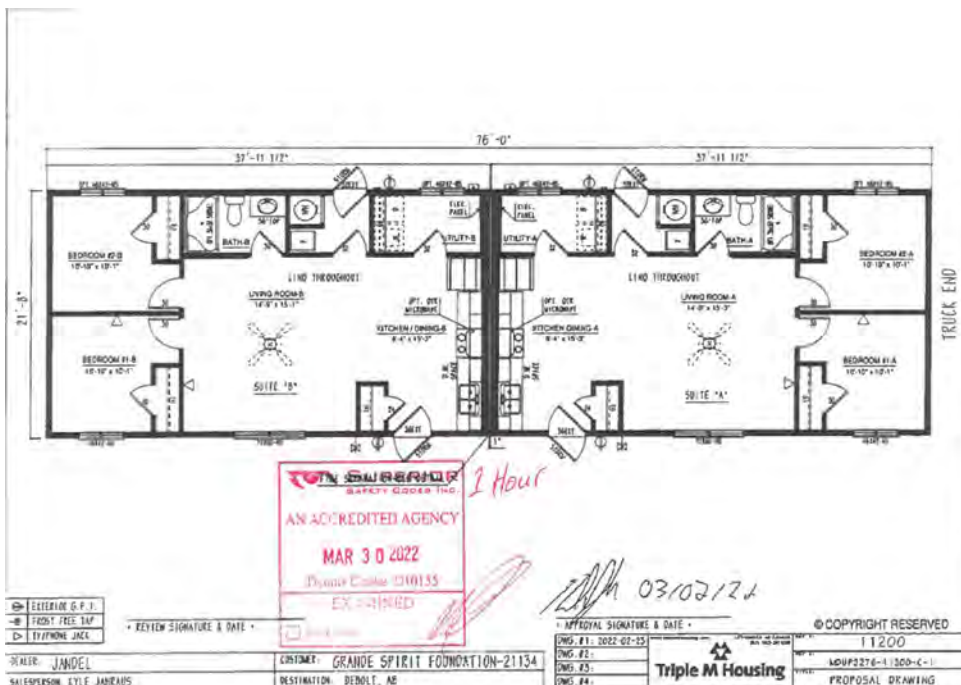


Figure 2: Floorplan of First Duplex

1.4. Current Building Design

The DeBolt Seniors Housing Project was designed for (4) modular/manufactured duplexes to be placed on steel pile foundations. The modular design was selected based on consultation with the DeBolt Pioneer Society at the start of the project. A preferred floorplan and design from *Manufactured Homes of Alberta* from the initial consultation was used as the basis for the current design. Each duplex consists of (2) fully equipped 2-bedroom apartments with independent washroom, kitchen, and laundry facilities. The current units, and the original *Manufactured Homes of Alberta* floorplan were not designed to be barrier free.

1.5. Current Lot Design

Residential lots are designed for *Positive Lot Drainage* to direct surface water away from the building foundation and towards a street, laneway, swale, or ditch without adversely impacting adjacent properties or public infrastructure. Lots are designed to drain from the highest elevation on the lot to the lowest elevation. For the DeBolt project site, the West Side of the lot, the street front, is the highest elevation on the lot, and the Southeast Corner is the lowest elevation. The DeBolt grading and site drainage was designed in accordance with the existing elevations (Figure 3).

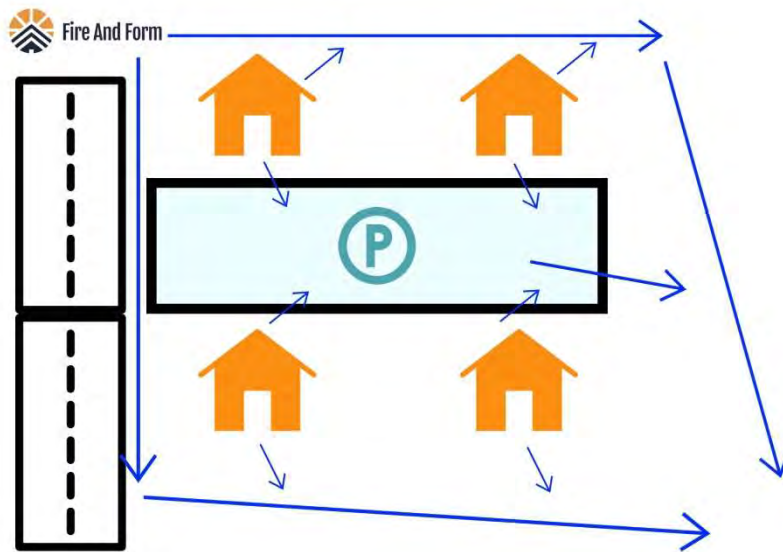


Figure 3: DeBolt Drainage Design

Best practices for grading soft surfaces including fill, soil, gravel, or sand are to:

- Maintain a 4% min slope within the first 1.2 m of the foundation.
- Maintain a 2% min slope from high point on the lot to property line.

The DeBolt lot is soft scaped, and the site grading plan was designed in accordance with these best practices (Figure 4).

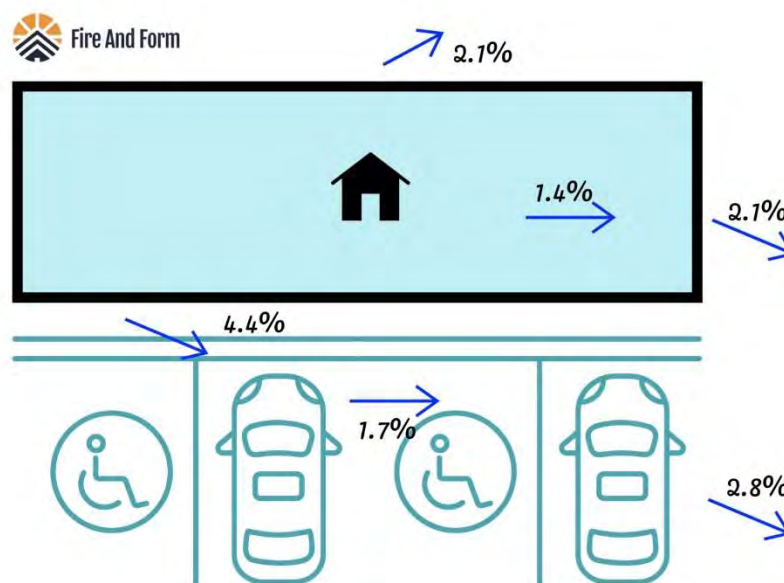


Figure 4: DeBolt Grading Design

1.6. Current Design Concerns

An open house was held on March 14, 2023, in DeBolt, AB to document concerns from the community with the first duplex constructed at the site. The following feedback was received:

- The units should remain under the Province of Alberta Senior Self Contained Housing Program.
- The units should be 2-bedroom apartments.
- Changes should be made to the building to lower the building, and modifications made to accommodate wheelchairs and walkers.

This feedback was used to identify and review design alternatives for the proposed 3rd and 4th duplexes for the site.

2. Design Alternatives

2.1. Phase II Design Objectives

Three potential design alternatives have been identified to address the concerns documented at the March 14, 2023, open house. Those alternatives include:

Option 1: The Construction of (3) Modular 2-Bedroom Duplexes on pile foundations with minor interior alterations to the 3rd and 4th duplexes to accommodate larger bathrooms and wider interior doors.

Option 2: The construction of (3) Modular 2-Bedroom Duplexes on cast-in place concrete foundations with minor interior alterations to the 3rd and 4th duplexes to accommodate larger bathrooms and wider interior doors.

Option 3: The construction of (1) Modular 2-Bedroom Duplex on a pile foundation, and construction of an accessible custom built 2-Bedroom Fourplex with a finished floor elevation near grade.

2.2. Option 1 – Three Modular Duplexes on Pile Foundations

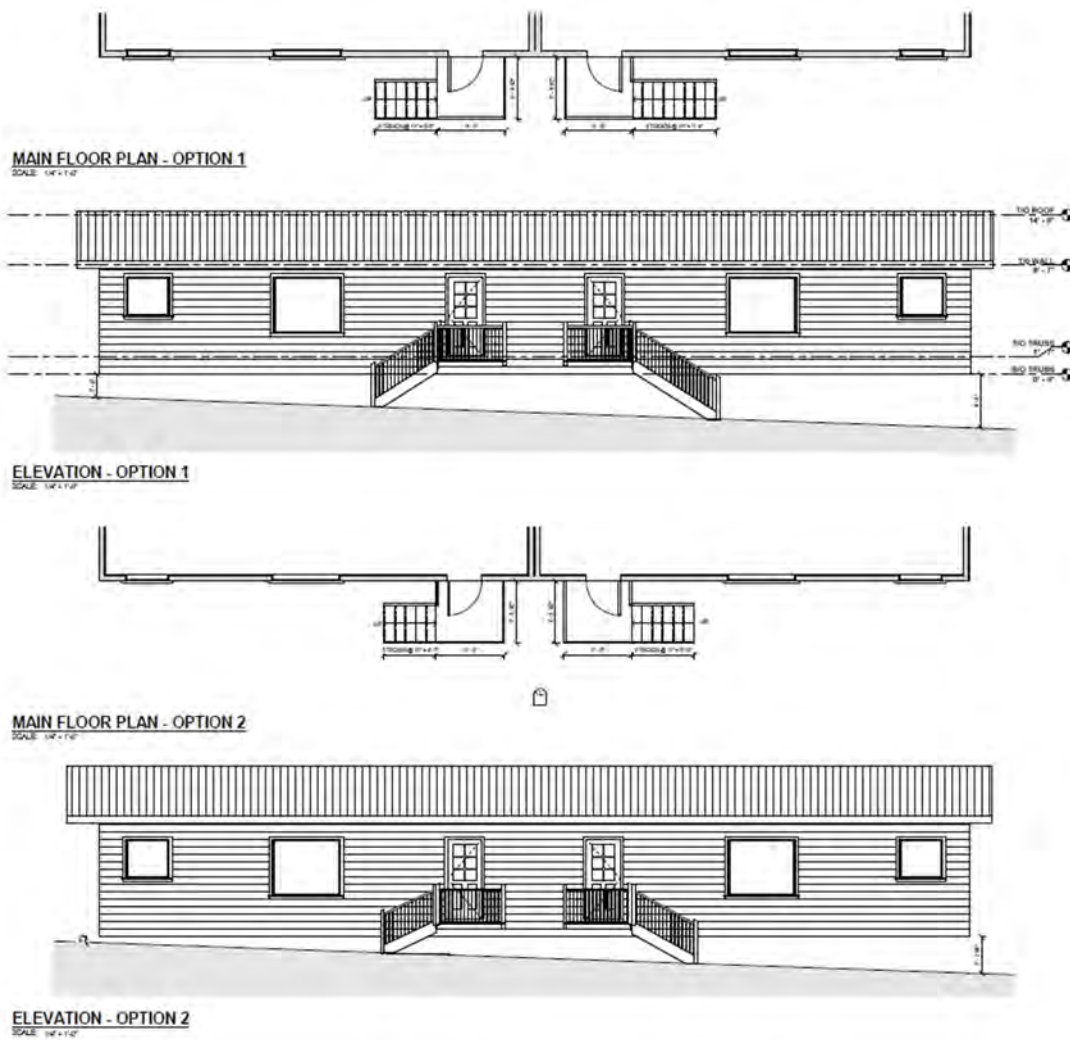
The 2nd of four duplexes was purchased, manufactured and is ready for site installation. No modifications are to be made to this unit. The 3rd and 4th duplexes are to be purchased. Minor alterations to their floorplans could be completed to accommodate larger 32" interior doors to the bedrooms, and a larger washroom (Figure 5). The alterations will not make the accessible but will improve bathroom space and bedroom access.



Figure 5: Modular Duplex Floorplan Modifications

2.3. Option 2 – Three Modular Duplexes on Cast-In-Place Foundations

The site was designed to place the buildings on steel pile foundations. The sitework could be modified for buildings 2, 3 and 4 to place these buildings on cast-in-place concrete crawlspace foundations. The crawlspace will reduce the finished floor height elevation relative to the max site elevation under the house by 18". It should be noted that to maintain the current site grading and drainage, the finished floor elevations will be 36" to 42" above grade at the entryways. Maintenance of the site drainage design limits the net impact of placing the home on a concrete foundation to a reduction of 1 or 2 steps to the front entry stairs (Figure 6).



<p>DEBOLT SENIORS HOUSING</p> <p>Project Name:</p>	
<p>Fire And Form ARCHITECTURE INC.</p>	
<p>FLOOR PLAN & ELEVATION OPTIONS</p>	
<p>Date: 10/20/2017</p> <p>Project No: 171</p> <p>Client: DLR</p> <p>Checker: DLR</p> <p>Scale: 1/4" = 1'-0"</p>	<p>Sheet No: A-SK1</p>

Figure 6: Pile Mounted Modular Duplex with Entry Ramp

2.4. Option 3 – Custom Built Near Grade Row Home

Site design and construction to date has been completed to accommodate (4) modular duplexes on site. The construction of a custom built fourplex, with a near grade finished floor elevation will require lot redevelopment to build a level building pad, that will direct surface water away from the house (Figure 7). Lot contouring and hardscaping will be required to prepare a building pad suitable for a foundation design for a near grade finished floor elevation (Figure 8).

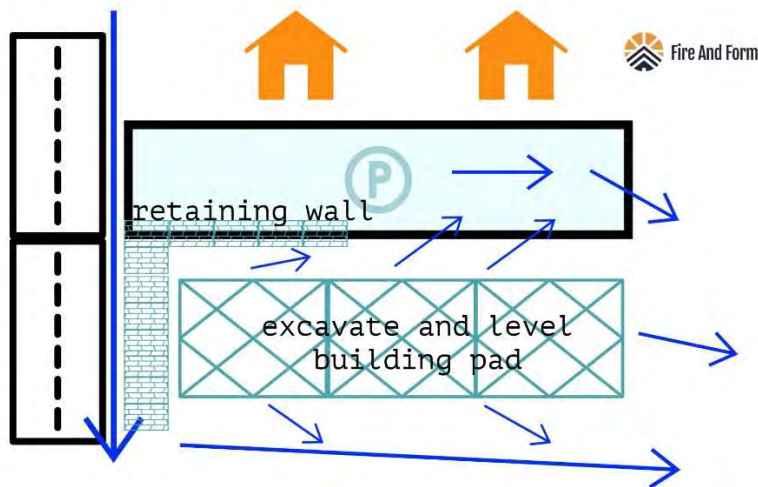


Figure 7: Modified Grading Schematic for Near Grade Finished Floor Elevation

With lot redesign and redevelopment, a custom-designed, accessible fourplex could be constructed on location, or manufactured offsite.



Figure 8: Quadra Island Seniors Housing

2.5. Modified Entryways for Modular Homes

Minor siteworks modifications could be completed to facilitate sloped walkways and ramps to the entrances of the modulares to be placed on the South side of the parking lot. The ramps could be constructed of wood, metal, or concrete.

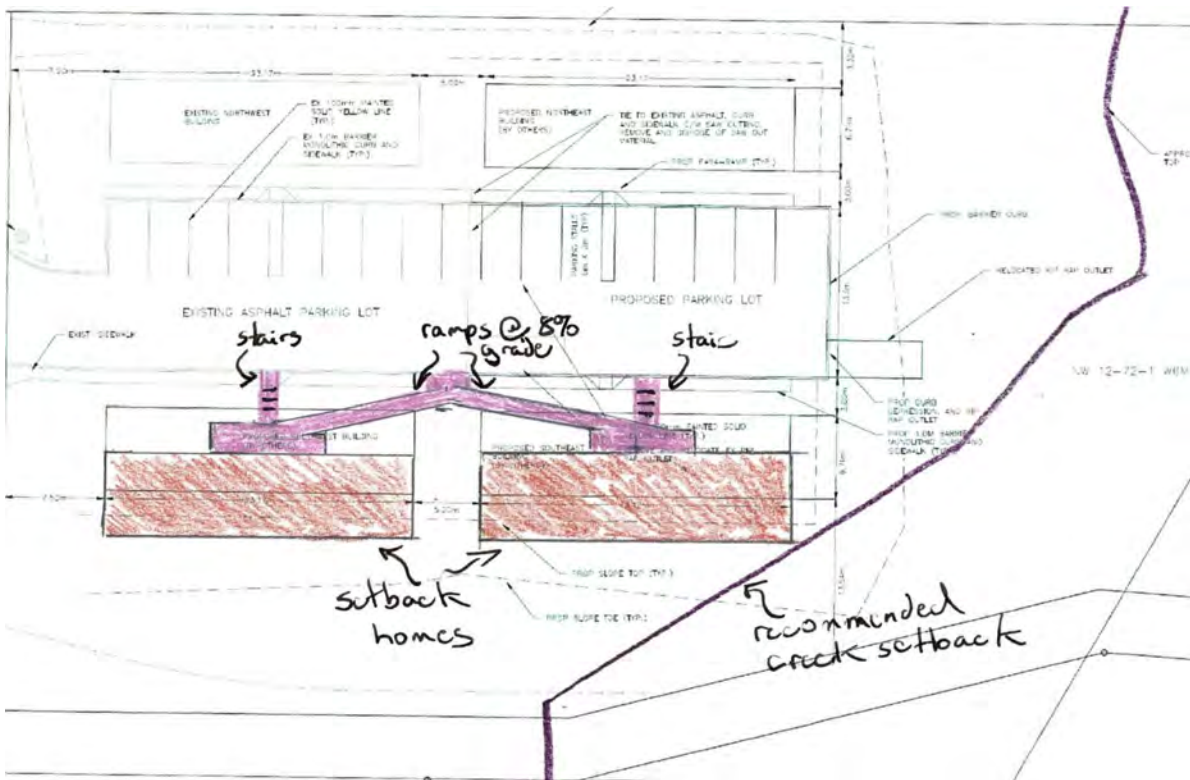


Figure 9: Potential Setbacks with Accessible walkways



Figure 10: Grande Spirit Foundation Potter Villa in Rycroft w/ Concrete Entry Ramp



Figure 11: Aluminium Entry Ramp (Source: *Stay Mobility, Edmonton, AB*).



Figure 12: Wooden Entry Ramp (Source: *Jandel Homes*)



Figure 13: Low Rise Entry Stairs

3. Budget

3.1. Building Budget

Class D Budgets (+30% / -10%) have been prepared by Fire and Form Inc., and Fire and Form Architecture Inc. for the three options considered. Budgets have been prepared utilizing contractor quotes, the Cuthbert Smith Western Canada Cost Guide, the Compass International Cost Guide, and contracts awarded for this project.

	<i>Option 1</i>	<i>Option 2</i>	<i>Option 3</i>
<i>Buildings</i>	(3) modular duplexes	(3) modular duplexes	(1) modular duplex (1) stick built fourplex
<i>Apartment Size</i>	750 square feet	750 square feet	750 square feet
<i>Accessible</i>	No	No	yes
<i>Supportive Living</i>	No	No	No
<i>Finished Floor Elevation</i>	59"	41"	0"
<i>Bedrooms</i>	2	2	2
<i>Estimated Budget with Accessible Entries</i>	\$1,690,580	\$1,754,760	\$2,186,150
<i>Cost Uncertainty</i>	-5% / +5%	-5% / +10%	-10% / +30%

The cost uncertainty is greatest for Option 3 as design work for the proposed fourplex is to be completed.

4. Milestone Schedule

The following milestone schedule presents estimated construction timeline for the three options reviewed.

	<i>Option 1</i>	<i>Option 2</i>	<i>Option 3</i>
<i>Design</i>	Complete	Complete	Not yet started
<i>Siteworks</i>	August 2023	August 2023	May 2024
<i>Foundations</i>	August 2023	September 2023	June 2024
<i>Construction</i>	September 2023	October 2023	December 2024
<i>Occupancy</i>	December 2023	January 2024	February 2025

5. Options Review

5.1. Budget

The Grande Spirit Foundation presently has a budget of **\$1,501,299** for the project. The project is presently underfunded. The Foundation will need to secure funds to build out the project for any of the (3) options reviewed.

5.2. Scope

The current design is to accommodate up to (4) modular duplexes. No additional design work is required for Options 1 and 2. A re-design of the project for Option 3 will require an updated site plan, and it is recommended that a designer with experience in accessible / barrier free construction be retained to prepare designs for the custom build.

5.3. Schedule

Options 1 and 2 could be completed this year. Option 3 could not be completed until late 2024 or early 2025 to complete design, tendering and construction.





Fire And Form

DeBolt Seniors Housing Phase II Scope Review

Fire and Form Inc.

Suite 1215, 9909 102 Street
Grande Prairie, AB T8V 2V4
www.fireandform.ca
(780) 533-2229



REQUEST FOR DECISION

SUBJECT:	Recognition of Firefighters		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	June 13, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER: WH
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to proceed with the development and implementation of a digital recognition program to acknowledge and honor the exceptional service of firefighters during the 2023 Greenview Wildfires.

BACKGROUND/PROPOSAL:

The recent wildfires in Greenview have been a devastating event, causing extensive damage and stressful times for our communities. In this time of crisis, we were fortunate to witness the incredible bravery, dedication, and selflessness displayed by our own fire crews of GFRS Station 31, 32 and 33, our regional crews of Sturgeon Lake Cree Nation, Town of Valleyview, Town of Fox Creek and firefighters from across the globe who stepped in to assist us. Their unwavering commitment and tireless efforts deserve to be acknowledged and celebrated.

Our objective is to propose a recognition program that ensures comprehensive recognition of all the firefighters involved, regardless of their specific names and organizations. We aim to provide a platform for expressing our gratitude, offering a heartfelt tribute, and minimizing the risk of inadvertently overlooking any deserving individuals or crews.

Administration recognizes the challenges of recognizing individual firefighters across the globe without a comprehensive list of names and organizations. We are proposing a multi faceted approach that combines a social media campaign, an online recognition wall on our Engage Greenview Site, collaboration with Forestry, and the organizations involved to ensure maximum exposure and minimize risk of overlooking deserving individuals or crews, and a community BBQ for anyone who wishes to attend.

Social Media Campaign: Launch a dedicated social media campaign that invites community members, residents, and individuals worldwide to share their stories, pictures, and messages of gratitude for the firefighters involved in battling the Greenview wildfires. Utilize platforms such as Facebook, Twitter, Instagram, and LinkedIn, employing a specific hashtag for easy tracking and community engagement. This

approach would provide a global platform for people to express their appreciation, ensuring broad exposure and minimizing the risk of missing anyone.

Online Recognition Wall: Create an online recognition wall on our organization's website, where community members and residents can submit their messages of thanks and support for the firefighters. This virtual wall would serve as a digital tribute, allowing people to express their gratitude in a central location accessible to all. Regularly update and share the online recognition wall through social media channels to maximize exposure and encourage continued participation.

Collaboration with External Partners: Reach out to international firefighter associations, forestry, and other relevant organizations to request their assistance in spreading the word about the recognition program. This collaboration could involve sharing information about the social media campaign, and online recognition wall with their members and networks. By partnering with these associations, we can leverage their reach and ensure that firefighters from various countries and organizations are aware of the recognition efforts.

Community BBQ: Greenview will host a community BBQ at the Greenview Regional Multiplex; the event will be open to all individuals who provided their services during the wildfires. This includes firefighters, emergency responders, support personnel, and volunteers. The community barbecue will serve as a platform for Greenview Council, Administration, and residents to personally express their appreciation and recognition to the attendees.

BENEFITS OF THE RECOMMENDED ACTION:

1. The program allows us to express our heartfelt gratitude to the brave firefighters who risked their lives to protect our community. It serves as a tangible demonstration of appreciation for their exceptional service and sacrifices.
2. The recognition program provides an opportunity for community members to actively engage and participate in expressing their gratitude. This engagement strengthens the bond between residents, local officials, and firefighters, promoting a positive relationship and fostering a sense of belonging within the community.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. Despite our best efforts, there is a possibility of inadvertently overlooking deserving firefighters or crews due to the lack of a comprehensive list of names and organizations. This can lead to a sense of exclusion or dissatisfaction among those inadvertently omitted from the recognition program.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to pursue a more specific approach to recognize the firefighters. However, Administration does not recommend this course of action due to the lack of a comprehensive list that includes all individuals and organizations involved in the firefighting efforts. Acknowledging specific individuals or organizations without a complete understanding of their contributions may lead to the unintentional omission of deserving individuals or organizations. This poses a significant risk of overlooking or inadvertently excluding those who dedicated their service to the wildfires. Therefore, Administration advises against proceeding with a more specific approach to firefighter recognition at this time.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

Staff members may be needed to create and manage the content for the recognition program. This could involve producing multimedia materials, such as videos, graphics, and written content, for the virtual platform and social media channels. Additionally, ongoing content management, updates, and engagement with participants would require dedicated staff resources.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once a decision has been made Administration will proceed accordingly.

ATTACHMENT(S):



MUNICIPAL DISTRICT OF GREENVIEW

Manager's Report

Department: CAO Services

Submitted by: Stacey Wabick, CAO

Date: 6/13/2023

Chief Administration Officer, Stacey Wabick

CAO Services was able to make some progress on a few key items in the month of May. The Greenview Industrial Gateway developed a draft First Nations Partnership Opportunity document in partnership with a First Nations consultant and will be reviewed by Council before proceeding further. Administrations from the Town of Valleyview and Greenview continue to work toward a solution to assist AHS in ensuring ambulance service continues while their new facility is built. A meeting for next steps on the Community Hall Assessments took place and plan was then agreed upon on reengaging the hall boards.

However, May was unfortunately an extremely busy month for other reasons. Due to 6 main fires totalling approximately 157,909 hectares throughout Greenview a State of Local Emergency was declared and the Municipal Emergency Operations Center was opened. Here, staff representatives from Infrastructure and Construction, Communication, Planning and Development, Family and Community Support Services (FCSS), Enforcement, Fire and CAO Services met, planned, responded and were available for 24 consecutive days until the threats lessened. As reported in Greenview's FCSS and Regional Fire Chief's report, many Greenview families were impacted by evacuations and the possibility of being evacuated and we are deeply saddened to report that 71 structures including 37 residents and 34 outbuildings were destroyed and our thoughts continue to be with those people.

The EOC continues today however in a reduced capacity due to the continued threat of existing fires flaring up and new ones starting, and therefore is ready to reengage at full capacity 24 hours a day if needed.

Manager's Report

Department: Planning & Economic Development

Submitted by: Martino Verhaeghe, Director Planning & Economic Development

Date: 6/13/2023

Director Planning & Economic Development – Martino Verhaeghe

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Economic Development and Tourism teams have worked on this month:

Throughout May, Martino was actively involved in the Wildfire Emergency Operations Centre (EOC) as the Chair of Planning. Specific areas where assistance was provided:

1. Working closely with GIS and playing a crucial role in mapping out the affected areas and understanding the extent of the wildfires. Mapping tools were used to track the fire's progression and identify at-risk areas.
2. As Planning Chair, Martino is responsible for re-entry planning. These plans outline the safe return of evacuated individuals to their homes or communities once the immediate danger has passed. Martino worked closely with Planning and Development and officials to ensure that the re-entry plan was well coordinated and could be carried out efficiently and with a high level of resident support from Greenview.
3. Another important aspect of Martino's role was to assist in recovery efforts. This involves planning and coordinating activities to restore utilities to affected areas, support impacted communities with information and connecting to available services, and help ratepayers access valuable resources for reconstruction.

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Psychological Health and Safety Committee meeting
- Interviews for Manager, Economic Development
- Interviews for Tourism Officer Grande Cache
- Planning and Development Law: Current Trends, Issues and Updates Webinar

Communications & Marketing, Manager – Stacey Sevilla

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Comms department also works closely in collaboration with all other departments to create, launch and promote new services and programs etc.

Communications Highlights

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Comms department also works closely in collaboration with all other departments to create, launch and promote new services and programs etc.

May was dominated by the activation of an Emergency Operations Command Center due to the wildfire response required in Greenview. The communications team created and mobilized a notification campaign which consisted of dedicated emergency sections on the website, a revamp of the Greenview website homepage, consistent and timely notifications to the web, and all pertinent social media channels. A consistent visual look for all notifications was created and maintained throughout the emergency response to assist residents, stakeholders, and the media in recognizing notifications at a glance.

The team also recorded and uploaded several video updates with the Reeve, RCMP, CAO and Director of Emergency Management, hosted on Greenview's YouTube channel. A comprehensive "Welcome Home" resource guide was also created in collaboration with the Emergency Social Services team and is being provided to residents affected by wildfire by the Planning and Development team, who are leading part of the recovery phase of the emergency response. Municipal communications teams from neighbouring jurisdictions generously shared resources with Greenview, helping to create this package currently available on the Greenview website.

Please note that the list below highlights Communications department activities but is not exhaustive.

Projects completed or underway:

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Assisted with Greenview University June 2023 – Conflict Resolution (posters/setup signup links, send email to staff)
- Internal Communications: Wellness Committee posters, Social Committee posters
- Proofing and editing Safety Meetings and Safety Bulletins

Economy – Create a diverse economy. *Increase tourism attractions:*

- Weekly Anchor Ad

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

- Economic Development Week – Website page and daily social media campaign with advertising on digital signs and events have been postponed due to the activation of the EOC and will be running later this summer

Culture, Social & Emergency Services – Enhance communication to our public. *Re-establish our quarterly newsletter for our public:*

- Glitz local Valleyview newspaper full-page advertisement for May 2023 distribution
- Grande Cache Mountain Voice newspaper full-page advertisement for May 2023 distribution

Culture, Social & Emergency Services – Enhance communication to our public.

Continually improve our social media and digital platforms + Continue to use & expand the use of digital & non-digital bulletin boards:

- Wildfire Emergency Response:
 - Created dedicated website sections and pages for public emergency updates and notifications
 - Created a unified visual look for all website, and social media updates, which were shared daily and as required throughout the emergency response
 - Recorded, produced and uploaded Video updates with the Director of Emergency Management, CAO, Reeve, and RCMP, which were uploaded to the Greenview YouTube channel and shared via the website and social media channels
 - Created a “Welcome Home” Resource Guide for evacuees returning to their homes as part of the recovery phase of the emergency response in collaboration with Green View Emergency Social Services
 - Drafted letters for residents who lost structures, proofed letters for the Planning and Development team to use in the recovery phase of the response
 - Managed all media and press inquiries for interviews with the Reeve and DEM
- Update programming posters/flyers/website/social media posts for both Recreation Centres
- Greenview Fire-Rescue Grande Cache BBQ poster and advertising
- Shelterbelt Tree advertising campaign updates
- Digital Advertising for multiple Ag Services programs
- Advertising for Assessment Review Board and Little Smoky Cemetery Board volunteer members wanted
- GC Digital Sign Advertising: Whispering Pines Lodge Spring Tea event

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

- Attended Greenview Fire-Rescue Grande Cache BBQ

Culture, Social & Emergency Services – Support and maintain recreational opportunities. *Recognize opportunities to increase recreation development:*

- Recreation program marketing posters and digital advertising for Fitness, After School Programs, Lifeguard programs, Aquatic Centre hours, and more for both GCRC and GRM recreation teams
- Seniors Week Events and Seniors Week BBQ June 4 Event advertising
- GCRC Nutrition Presentations (advertising, posters, etc.) for Women and Moms to be
- Outdoor Survival Camps posters and advertising campaign

Projects Underway:

- Greenview Engagement Procedure Toolkit
- Greenview Values Word Art Wall Signage production set to begin with the Grande Cache Public Service Building
- Business cards created and ordered for multiple staff members
- Strategic Plan Progress Report document update
- 2022 Annual Report: Layout and design underway
- Planning underway for upcoming events:
 - State of the Region event Oct 6 (postponed due to wildfires in the region)
 - Ratepayer BBQ events
 - 2023 Annual Sporting Clay Shoot

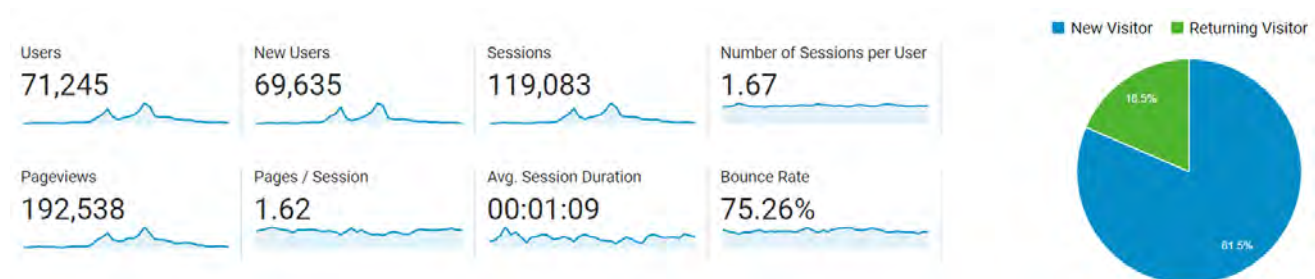
Digital presence statistics

Culture, Social & Emergency Services – Enhance communication to our public. *Continually improve our social media and digital platforms :*

Website (May 2023)

Greenview's website has seen **192,538** pageviews on the website through the month of May. The Greenview website has seen a significant increase in new users through May at **71,245**. Website access from mobile devices increased significantly above the national average, with approximately **83%** of website users from a mobile device in May.

***NEW:** Visits to the Careers page of posted jobs totalled **2,358** at the time of this report, accounting for approximately **1%** percent of all website visits in May. We attribute the significant increase in traffic to the wildfire response posts and notifications for residents and neighboring communities.



Facebook (May 2023)



Efforts to grow our Twitter and Instagram presence continue. Twitter followers as of May 31, 2023 = 1,876. Instagram followers as of May 31, 2023 = 625.

Economic Development & Tourism

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Economic Development and Tourism teams have worked on this month:

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Economic Development Manager, Larry Gibson, joined Greenview on Monday, May 29, 2023.
- Completed interviews for the Tourism Officer position in Grande Cache.

Governance – Provide good governance. *Identify ways for Council and Administration to participate in community engagement:*

- Business calls on fire-impacted areas within Greenview.

Tourism

Culture, Social & Emergency Services – Support and maintain recreational opportunities. *Promote the use of current recreational facilities and campgrounds:*

The Tourism Centre is experiencing increased visitor traffic as the weather warms up and snow melts on the hiking trails. The focus has been promoting the area, especially recreational opportunities and accommodations, including Greenview Facilities and Campgrounds.

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

The Tourism Team hosted a Mother's Day snack and craft alongside the Grande Cache Municipal Library. Families received this event well, seeing 55 attendees throughout the activities. Youth programs, including Sprouts, Jr. Adventurers and Pond Life, continue throughout the month. The month wrapped up with an informative presentation by the Municipal District's Agricultural Department regarding Weeds and EDD Maps.

Tourism Highlights

- May 2: Taxidermy cleaning. The donor was pleased with our care
- May 10: Sprouts (Infant program)
- May 14: Mother's Day snacks & craft
- May 17 & 25: Pond life (Youth Program)
- May 19: Jr. Adventurers (Youth program)
- May 30: Weeds & EDDMaps workshop (MD-led workshop)

Statistics

Total Visitors April: 1,596

Total April Revenue: \$8,238.21

YTD Total Visitors

2020	953
2021	2,760
2022	4,522
2023	5,479

* Visitors May (1-31): 1,678

* Revenue May (1-31): \$10,659.38

YTD Total Revenue

2020	\$5749.87
2021	\$11,952.84
2022	\$28,967.58
2023	\$30,340.47

Planning and Development, Manager – Samantha Dyck

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Planning & Development Team has worked on this month are:

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

Planning Staff attended a webinar through the University of Alberta on planning topics during an evacuation.

Governance – Provide good governance. Regular communication between Council & Administration:

1. Of the Twenty-nine (29) Development Permit applications received this month, six (6) had estimated project costs exceeding \$500,000:

D23-067 / NW-8-69-8-W6M / ENFINITE LP BY ITS GENERAL PARTNER ENFINITE CORPORATION / UTILITIES, MAJOR - 40-MEGAWATT BATTERY ENERGY STORAGE FACILITY INDUSTRIAL / \$7,000,000.00 / WARD 8

D23-072 / SW-11-72-2-W6M / TRAPPER GORD INC. / RETAIL SALES – ADDITION / \$500,000.00 / WARD 6

D23-077 / NE-6-70-7-W6M / BOSER, SHAWN & ERICA / DWELLING UNIT, SINGLE DETACHED / \$950,000.00 / WARD 8

D23-079 / -1-0-0-0-W0 Lot 4, Block 33, Plan 2650RS / MUNICIPAL DISTRICT OF GREENVIEW NO.16 / BUILDINGS AND USES ACCESSORY TO PERMITTED USES (SAND AND SALT SHED) / \$845,000.00 / WARD 9

D23-088 / NW-8-63-19-W5M / CRESCENT POINT ENERGY CORP. C/O HURLAND SERVICES LTD. / COMPRESSOR 400 HP / \$1,250,000.00 / WARD 2

D23-089 / SW-3-57-8-W6 Lot 14, Block 34, Plan 9722089 / SOLIS ARCHITECTURE LTD / BUILDINGS AND USES ACCESSORY TO PERMITTED USES / \$7,500,000.00 / WARD 9

2. Applications received this month include:

Type	Applications
Business Licenses:	0
Development Permits:	29
Land Use Amendments:	1
Subdivisions:	1
Approaches:	2

Governance – Provide quality municipal services. Provide consistent levels of service:

- Arron Clark, GIS Technician, visited Grande Cache to assess addressing needs.
- Arron Clark, GIS Technician, was crucial in providing extensive map coverage during wildfire events. He did an exceptional job. Manthan Chauhan, GIS Technician, provided relief for Arron during necessary breaks.
- The planning staff aided in creating a re-entry package, aiming to welcome residents back home and provide resource guidance. All evacuated residents received a re-entry package and welcome back letter.
- The Planning and GIS staff inspected the burnt areas to determine the locations of lost homes and other structures. They provided this information to Finance and assessors.

Governance – Improve intermunicipal government relations. Provide open dialogue between municipalities within the region:

Planning contacted neighbouring communities to gather information and secure additional resources for the previously evacuated residents.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Community Services

Submitted by: Michelle Honeyman, Director

Date: 6/13/2023

Director of Community Services, Michelle Honeyman

Throughout the month, the Emergency Operations Center (EOC) sit-reps played a crucial role in keeping Council and the public informed about ongoing emergencies. These updates have provided information on wildfire containment efforts, evacuation orders, and road closures.

While the focus was on the wildfires, Administration continued to ensure that business continued and that day-to-day operations were as normal as possible. The following activities were completed along with the emergency response.

Governance-Goal 2- Provide quality municipal services.

The CAO has approved the following sponsorships and donations:

Organization Name	Event	CAO Approved
Town of Valleyview	Flower Basket	\$60.00
Fox Creek Chamber of Commerce	Soap Box Derby	\$500.00
Grande Prairie Friendship Centre	A Grande Gathering Gala	\$200.00
Evergreen Park	RCMP Musical Ride	\$300.00
Dance in Motion Valleyview	Year End Recital	\$100.00

The Greenview Sponsorships and Donations Policy states the “CAO, or designate, has the delegated authority to approve a sponsorship or donation for a single event up to a maximum of \$1,000.00” and it also states, “Administration will provide an update to Council regarding sponsorships and donations approved by the CAO in the monthly manager’s report”.

The CAO has approved the following competition sponsorships:

Name	Event	CAO Approved
Hannah Klinck	Canada Wide Science Fair- Representing St. Stephen's Catholic School	\$300.00
Kale Kobe-representing	Badminton Provincials- Representing Hillside Jr/Sr High School	\$300.00
Eva Long	Girls Fastball Provincials (Grande Prairie Pirates Fastball Team)	\$300.00
Carolee Long	Girls Fastball Provincials (Grande Prairie Pirates Fastball Team)	\$300.00

The Competition Sponsorship Policy states the total funding amount would be \$300.00 (base grant of \$200.00 + \$100.00/Greenview resident), the CAO may authorize the payment of a base grant of \$200.00 plus \$100.00 per participant, to a maximum of \$2,000.00 subject to available funds in the established annual budget. The CAO will inform Council of all payments made under this policy.

Governance-Goal 3-Improve intermunicipal government relations.

Advised Helix Surveys Ltd. that they are the successful proponent for the cemeteries survey tender. The cemetery survey contract has been drafted and sent to Helix Survey Ltd.

Assisted GPREP with registration & inquiries for Greenview evacuees affected by the wildfires at the reception centre in Grande Prairie.

Economy-Goal 2-Create a diverse economy.

The initial implementation stage of the Grant Portal Program is nearing completion, and construction of the Grant Portal Program is anticipated to begin in June.

The Sunset House Cemetery ground penetrating radar project has been postponed from May 15th to June 19th due to the wildfire situation.

Governance-Goal 4-Provide good governance.

Meetings were held with the Grovedale Community Club & Agricultural Society as well as the New Fish Creek Community Hall to collaboratively prioritize the facility assessments. Administration anticipates completing all meetings by early fall and presenting the priorities to Council.

Attended the Community Foundations of Northwestern Alberta AGM & Mixer. The announcements included rebranding with the new name "Northwestern Alberta Foundation", and a Rooted in Community Regional Tour. The Northwestern Alberta Foundation Regional Tour will be in Valleyview & Fox Creek on June 19 and Grande Cache on June 21, with times to be determined. In partnership with GPREP, the Northwestern Alberta Foundation has set up the Northwestern Alberta Emergency Recovery Fund where

they can accept monetary donations and disburse them to an affected community for the benefit of individuals and families.

Administration facilitated a productive Greenview Golf Networking Session attended by golf club president from DeBolt, Valleyview and Grande Cache. The Fox Creek golf course could not attend due to wildfires, however, is interested in attending future sessions. Positive relationships were formed, and items discussed included operations, funding, shared resources, unique golf courses, challenges and successes. The consensus was to have another Greenview Golf Networking Session in the fall, which Administration will facilitate.

Culture, Social & Emergency Services-Goal 2-Enhance communication to our public.

The order at Suncrest Signs was placed for material for the new community boards in Sweathouse and New Fish Creek, once received facility maintenance will pick up the supplies and install the new boards this summer.

Agricultural Services Manager, Sheila Kaus

In alignment with the 2022-2025 Greenview Strategic Plan, some of the key activities and projects worked on by Agricultural Services in April were:

Governance – Increase staff success.

Agricultural Services sent one Problem Wildlife Officer to Wisconsin to train with the United States Department of Agriculture (USDA) in feral swine management. The thought behind this was to position Greenview as strongly as possible to control the invasive species. The feral swine issues in the United States are long-standing. The Agricultural Services Department wanted to learn the methods the USDA has found most successful for controlling this invasive species and which methods are ineffective, rather than attempting to rediscover this information ourselves through trial and error. Since the wildfires, there have been 4 reports to the department of swine at large. The department did determine that one of the reports is a result of swine escaping fence confines and continues to investigate other reports.

Administration submitted the temporary field authorization to Alberta Forestry, Tourism and Parks to formally inspect 43 kilometers of trails in the Willmore Wilderness Area. The first education event to galvanize the trail associations, recreational enthusiasts and the general public will take place at the Grande Cache Tourism Centre on May 30th, from 6:00 pm to 7:30 pm. The formal inspections will be done via horseback as much of the area is inaccessible by vehicle. A Grande Cache Outfitter was recommended by Alberta Forestry, Tourism and Parks for the provision of horses and the inspections are slated to take place on July 9th, 10th and 11th.

Training of the seasonal staff is nearing completion for the 2023 season and inspections have begun. The start to inspecting was slowed due to the wildfires but it is anticipated to have minimal impact on the season moving forward. Administration has 6 quarter sections signed into the Weed Incentive Program, further strengthened with the purchase of herbicide through the department for control on 6 quarter sections. Staff are excited at this development and hope it is the start of more participants this season.

A presentation to Keyara on weed identification took place on May 23rd, virtually. This presentation was requested by the company, and it is hoped it will result in more collaborative weed management within public lands. A meeting is being scheduled with the Master Contract Inspector (MCI) for Highway 40, to mirror the

progress made with the MCI for Highway 43 and 49.

Economy – create a diverse economy

The department postponed the sprayer calibration and shelterbelt workshops due to the fires and is in the process of rescheduling in June sometime. Holistic Management Canada has requested the Landcare Coordinator to help them with their next annual conference as they are looking at having it in the Peace Region. This is a great opportunity and collaborative work with the Peace River Forage Association of BC, a Holistic Management Instructor, and a few others in the industry.

Problem Wildlife Work Orders

File Status	Beaver- MD	Beaver- Ratepayer	Customer Service	Predation	Totals
In Queue	-	-	-	-	
Open	8	8	-	-	16
Closed	9	1	16	17	43
TOTALS	17	9	16	17	59

Problem Wildlife has been working with the public and various Greenview departments to address beaver concerns as they are brought to the teams attention. Until the recent rains, the requests have been less than typically received due to the lack of water. The team has been taking extra care to assess if beaver ponds are providing a water resource to livestock producers and taking a wider view to ensuring potential issues are assessed and addressed before removing dams.

Veterinary Services Incorporated (VSI) encourages livestock producers to access veterinary care and maintain herd health, protecting the economic viability of their livestock operation.

VSI Quarterly Reports and Service Breakdown – 2023

First quarter VSI totals have been received. There was a 30.01% increase in claims over the first quarter of 2022.

	# Services	2023	2022	+/- (%)	2021	
Total 1 st Quarter	80	\$22,540.38	\$17,268.52	+30.01 %	\$19,269.77	Preg Checks: 2232 Semen Testing: 136 C-Sections: 10
Total 2 nd Quarter			\$33,563.50		\$33,953.33	
Total 3 rd Quarter			\$6,361.23		\$ 8,382.80	
Total 4 th Quarter			\$41,106.15		\$40,995.55	
2023 Claims		\$22,540.38	\$98,299.40		\$102,601.45	

The Agricultural Equipment Rental Program contributes to the economic viability of agricultural producers by providing equipment for rent that is cost-prohibitive to purchase when measured against the frequency of use. Rental Equipment stands at 257 rental days up to May 25th, 2023. While this total is trending significantly higher than typical, it is due to the heavy usage of scare cannons to deter elk from feed stacks.

The Greenview rental barbeque repairs required the replacement of all of the barbeque units in the current trailer. These units have been sourced and are in Alberta. Delivery was postponed due to highway closures related to the wildfire situation. Contact was made with the red seal gas fitter who conveyed that once the new barbeque units for the trailer are received, the unit repairs will be completed shortly after, returning the rental unit to the Greenview rental fleet.

Greenview Fire-Rescue Manager, Wayne Brown

Culture, Social & Emergency Services

Beginning on May 5, 2023, Greenview fell victim to multiple large wildfires because of extremely dry conditions and high winds.

On May 5, 2023, Greenview - Director of Emergency Management (DEM) activated the Greenview – Emergency Operations Center (EOC). The Greenview - EOC is located at 4811 - 36 Avenue – second-floor meeting room.

On May 6, 2023, a State of Local Emergency (SOLE) was declared by the DEM. SOLE has been renewed three times (7-day expiry); Greenview continues to remain in a SOLE.

The following are the resulting wildfires with a brief description:

Ridgevalley Fire – GWF020
Reported Ignition: 2:53 PM - MAY 5, 2023
30 hectares
Status – Being Held (BH)

Bald Mountain Fire – GWF019
Reported Ignition: 2:57 PM - MAY 5, 2023
Status – Being Held (BH)
19,435 hectares

Sturgeon Lake Complex GCX001
Sturgeon Lake Fire - GWF017 -
Reported Ignition: 12:04 PM - MAY 5, 2023
5,752 hectares
Status – Under Control (U/C)

Little Puskwaskau Fire – GWF023
Reported Ignition: 3:14 PM - MAY 6, 2023
3,869 hectares
Status – Being Held (BH)

Eagle Fire – WWF023
Reported Ignition: 2:03 PM - MAY 5, 2023

73,479 hectares
Status – Out of Control (O/C)

Crooked Lake Fire – GWF027
Reported Ignition: 12:44 PM - MAY 13, 2023
55,344 hectares
Status – Out of Control (O/C)

Greenview Total Fire Damage – 157,909 hectares

Total structures destroyed – 71, this includes 37 residents, and 34 outbuildings (shops, garages, etc.)

2023 Wildfire Chronology (approx. time of ignition)									
Ignition Time	5-May	6-May	7-May	8-May	9-May	10-May	11-May	12-May	13-May
10:00									
10:15									
10:30									
10:45									
11:00									
11:15									
11:30									
11:45									
12:00	Sturgeon								
12:15									
12:30									
12:45									Crooked Lake
13:00									
13:15									
13:30									
13:45									
14:00	Eagle								
14:15									
14:30									
14:45	Ridgevalley								
15:00	Bald Mtn								
15:15		Puskwaskau							
15:30									
15:45									
16:00									

Evacuation and Evacuation Alert Zones

Evacuation Zones were declared around all wildfires (except the Ridgevalley wildfire). As progress was made on the wildfires, these zones were changed to evacuation alert zones. In addition, Greenview implemented an entry permit system for the established evacuation zones to control entry. All evacuation zones have been lifted (entry permits no longer required) with the caution that all affected areas are to be prepared for evacuation should conditions change.

*Entry Permits issued.

Bald Mountain Fire – GWF019 – evacuation zone

Sign-in Sheets – 181
Entry Permits – 910
Total - 1091

Sturgeon Lake Complex GCX001 – evacuation zone

Sign-in Sheets – 126
Entry Permits – 313
Total - 439

Eagle Fire – WWF023 & Crooked Lake Fire – GWF027 – evacuation zone

Entry Permits – 125

Total Permits – 1655

**Sign-in Sheets were initially used until the Entry Permits system was implemented.*

Greenview Fire-Rescue Services deployment:

Forestry requested and received assistance from Greenview Fire-Rescue Services 146 times, per Fire Dispatch reporting. STN 33-Grande Cache was deployed at the Sturgeon Lake Complex fire, and the Eagle fire (Fox Creek) and worked with STN 31-DeBolt to successfully control the Ridgevalley fire. STN 31-DeBolt was also involved with the Sturgeon Lake Complex fire. In addition, STN 32-Grovedale provided ongoing support to Forestry on the Bald Mountain fire and organized and deployed structural sprinkler protection in the community of Nose Creek and several residents in the path of the fire. Additional detail will be provided as data becomes available.

Emergency Social Services (ESS):

The total number of Greenview FCSS staff engaged eight, approximately 160 volunteers.

May 5 to 9 - initial activation of the Greenview/Valleyview/SLCN Reception Center at the Memorial Hall, Valleyview, AB.

Total people processed at Reception Centre:

107 Greenview registrations (Eighty-three families and twenty-four solo residents), totalling 302 registrations.

Approximately 1600 Sturgeon Lake Cree Nation (SLCN) members were registered; All data regarding those registered was given to SLCN.

Whitecourt Reception Centre:

40 Greenview registrations (twenty-nine families and twelve solo residents), totalling 105 registrations.

Grande Prairie Reception Centre (GPREP):

66 Greenview registrations (forty-four families and twenty-one solo residents), totalling 192 registrations.

Animal lodging:

137 animals (the majority were SLCN owned) were managed 24/7 by Greenview ESS staff and volunteers for eleven consecutive days.

Total Greenview resident registrations: 599 persons

The total number of Greenview residents that were provided lodging: forty-four families and 9 solo residents.

Recovery Operations:

Greenview is quickly shifting to recovery mode to assist those negatively affected by the fire to move through the process as efficiently and effectively as possible. Greenview – Planning and Development are taking the lead on this effort and have contacted residents to provide information packages.

Greenview Finance is preparing the Disaster Recovery Program (DRP) application to ensure that Greenview is compensated for all eligible expenses incurred due to Greenview's Wildfire response. Costs include, however, not limited to Greenview Fire-Rescue Services, firefighters, apparatus and equipment deployment, ESS Reception and lodging activities, security, and fire guard construction (Grant funding is available and will be applied for). Please note that this is not a comprehensive list and will be adjusted to ensure all wildfire activities are included.

Summary:

The Wildfires was an unprecedented event that involved the ignition and exponential spread of no less than four large uncontrolled wildfires that at times threatened Fox Creek, the Hamlet of Little Smoky and the Town of Valleyview. At the onset, Forestry did not have the manpower nor the resources to engage these wildfires, given the number and size. On May 5, Greenview ESS established a Reception Centre, despite the large numbers of evacuees, processed and provided lodging, including temporary lodging, first at Hillside School, then at the Valleyview Alliance church. ESS work was ongoing as more evacuation zones were declared in the Little Smoky and the area south of Grovedale.

Greenview Public Works provided heavy equipment to assist in constructing critically important fire guards and the organized staff for security checkpoints around the evacuation zones. There will be lessons learned from our collective response that we will review in detail; however, overall Greenview's emergency response managed all levels of the incident through the deployment of our resources and the ongoing coordination and collaboration with all our partners, particularly Forestry, RCMP and Alberta Emergency Mgmt. Agency (AEMA).

Enforcement Manager, George Ferraby

Culture, Social & Emergency Services

Enforcement Officers supported the local Fire Departments and assisted the Royal Canadian Mounted Police (RCMP) during the recent State of Local Emergency (SOLE) and the wildfire response. Officers assisted in evacuating residents throughout Greenview and patrolling the areas after the residents evacuated. Enforcement Officers were involved in several arrests of suspected looters, and criminals, dealing with people operating Off-Highway Vehicles (OHVs) and having fires during the bans. Officers worked numerous overtime hours to accomplish the EOC goals. The officers interacted with several displaced residents, assisting them where and when possible. Feedback from the residents was overwhelmingly positive.

The Memorandum of Agreement (MOA) with Little Critter's in Grande Cache was terminated on May 30 as the owner gave notice advising that they were not interested in renewing. Sgt. Ferraby is still awaiting the MOA with the Grande Prairie Regional Pound (GPRP) as it was delayed due to the recent wildfires. The GPRP is currently accepting animals until the new MOA is signed. Residents in Grande Cache were advised via MD Social Media Alerts to ensure that their animals are registered to prevent them from being transferred to GPRP. Enforcement Services will be working alongside residents in Grande Cache to ensure a smooth transition in the way animals are dealt with moving forward.

Enforcement Services and the Grande Prairie RCMP continue to conduct weekly joint force operations for speeding in the construction zone just South of the Wapiti River on Hwy 40. Enforcement Services has targeted this area due to the volume of complaints received from construction crews working in the area.

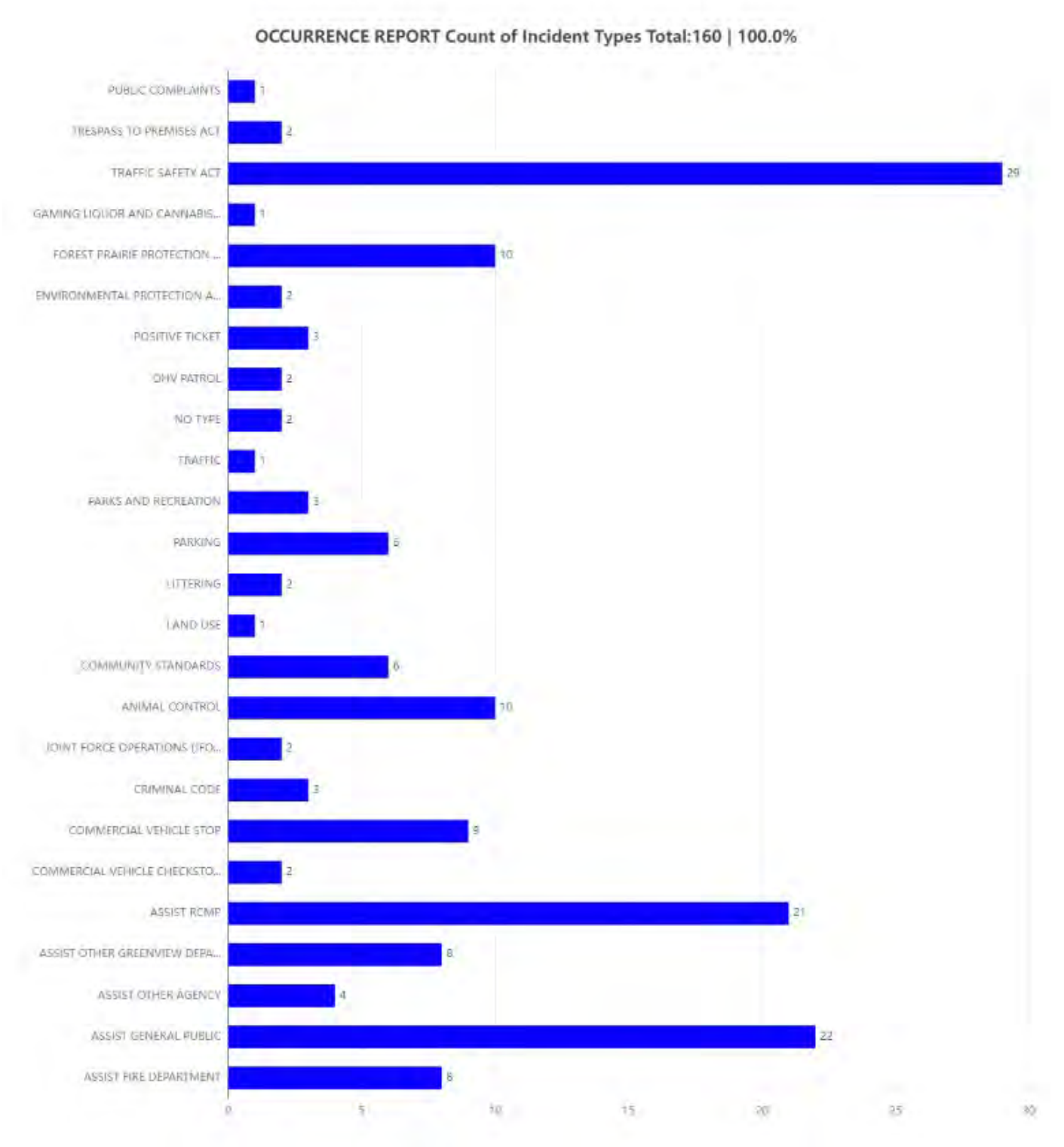
Tenders are going out shortly to outfit the 2-replacement peace officer patrol vehicles. The two replacement vehicles are expected later in the summer.

All Terrain Vehicle (ATV) patrols were reduced and did not occur during the recent OHV Ban.

Community Peace Officer Tunke attended and successfully completed her 1-week shotgun training course. She is scheduled to attend the Commercial Vehicle Weights and Dimensions Course at the end of June. After completing this course, she will be fully trained.

From April 22 to June 1, Enforcement Services attended 160 calls for service including, 29 bylaw calls. Officers issued 143 Violation Tickets and issued 93 warnings.

Stats:



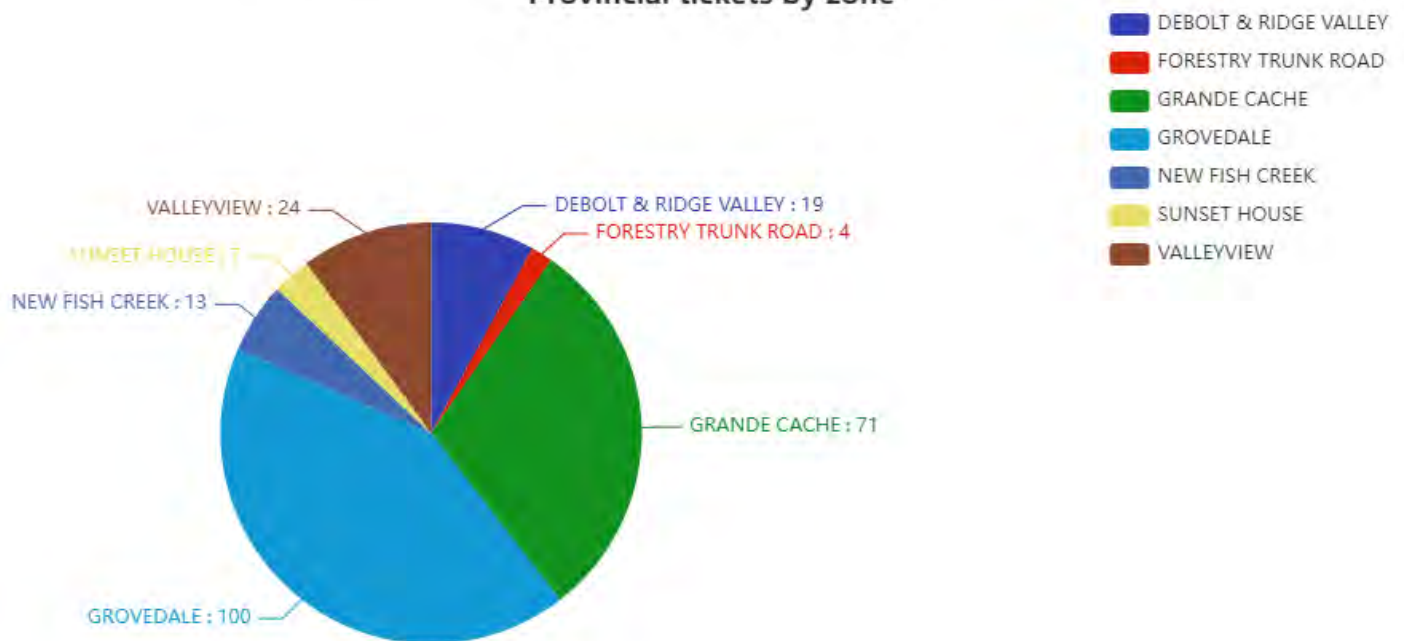
Ticket Create Date: 2023-04-22 ~ 2023-06-01

Provincial tickets by type



Ticket Create Date: 2023-04-22 ~ 2023-06-01

Provincial tickets by zone



Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

Culture, Social & Emergency Services

Administration activated a reception center on May 5, 2023, at the request of the Director of Emergency Management. Located at the Memorial Hall in Valleyview, Family and Community Support Services staff registered over 1900 people in the first four days of the mandatory evacuation for Sturgeon Lake Cree Nation and areas of the Municipal District of Greenview. Additional evacuees impacted by the wildfire in the Grovedale area registered at the Bonnett Center in Grande Prairie, and the Grande Prairie Regional Emergency Partnership (GPREP) registered 192 individuals.

Shortly after the initial Reception Centre activation in Valleyview, Sturgeon Lake Cree Nation established support for members of the Nation, which reduced the number of evacuees receiving assistance through the Municipal District of Greenview.

For those evacuees that did not stay with friends and family (111 registered families and individuals), accommodation was provided at hotels, campgrounds, and for two nights group lodging. Food vouchers were provided by GPREP for evacuees in that area, while wristbands gave access to meals at local restaurants in Valleyview for Municipal District of Greenview residents under mandatory evacuation.

Glitz'd New and Used Boutique received and distributed donations of clothing, footwear, blankets, and personal hygiene items to evacuees. Donations filled their storage area twice. The exact number of volunteer hours and the number of volunteers is not known, but an estimate is over 20 people throughout the emergency response with countless hours.

In the Valleyview area, an evacuated pet center was established at the Valleyview Ag Plex. 160 volunteers and approximately 1375 volunteer hours were used in caring for the 137 pets evacuated. When the Town of Valleyview evacuation order was issued the non-profit group, Companion Animal Disaster Response Team was dispatched and relocated evacuated animals to Edmonton. This amazing group took the responsibility of contacting owners and coordinating the return of pets to their owners.

With the mandatory evacuation of the Town of Valleyview, registered evacuees in hotels relocated to Whitecourt. The Whitecourt Reception Center registered 105 individuals.

The seamless support provided to residents through this complex Emergency Social Services response was possible because of the training staff receive, relationships with other agencies and municipalities, belonging to the Grande Prairie Regional Emergency Partnership, Alberta Emergency Management Agency, and the community.

Some disruption to Family and Community Support Services programming and service provision occurred due to wildfires. A Just In Case workshop in Valleyview was cancelled, the presentation at the Canadian Rural and Remote Housing & Homelessness Symposium did not occur, and in-school programming in the

Valleyview area was cancelled during evacuations. Programming in schools resumed on May 25, 2023. Home Support clients, not evacuated, continued to receive services throughout the emergency response. At the time of this report, all programs and services have resumed.

Recreation Services Manager, Kevin Gramm

Administration received 2 quotations from Engineering Firms in the Region satisfying the request for quotations submitted by Recreation Services to provide Geo-Technical reporting of the below pad condition for the Grande Cache Recreation Centre. Capital Project RE23002 calls for the 2023 study to be conducted ahead of future project considerations for the replacement of the original arena pad and boards at the Grande Cache Recreation Centre. Administration approached 7 Engineering firms to obtain quotations for the project.

Administration will be bringing forward a request for decision in June for the purchase and replacement of the Zamboni ice resurfacer scheduled for replacement in 2023, project RE23009. Administration released on APC a request for tender for this replacement.

Administration will be rescheduling project meetings for the Greenview Regional Multiplex – audio deficiencies upgrades, project RE23016 due to the contractor cancellations during the Greenview and region fire efforts and evacuations.

Administration has received a report from Arrow Engineering, the original company involved in the construction of the Greenview Regional Multiplex. Arrow was approached due to the familiarity with the facility and design drawings for a review of the proposed active air conditioning equipment to be added to the GRM facility roof over the fieldhouse. Recent evacuations and delays stalled the progress of this project RE23017, however, has begun to move forward again.

Recreation administration recently received a resignation letter from one of the members at large of the Grande Cache Recreation Board due to a conflict as an employee of the Government of Alberta. As this was the Board chairperson administration will be reviewing details to move the Board forward minus one and request a call for an additional member at large.

During the recent Greenview Evacuations in Alberta and regions around Greenview, the Greenview Regional Multiplex was closed for 10 days during the time frame of the order as well as additional time to allow Facilities Maintenance to bring in air scrubbing units ensuring the facility would be permissible to open for regular business.

Governance – GOAL 1: Increase staff success.

- Aquatics Supervisor at the Greenview Regional Multiplex recently attended multiple training sessions at the annual Alberta Association of Recreation Facility Personnel sessions held in Red Deer, Alberta.
- The Greenview Regional Multiplex Fitness Programmer recently completed the Schwinn Online Indoor Cycling Certification and will be integrating the newly found skills, abilities and training into programming opportunities in the near future at the GRM.

Governance – GOAL 2: Provide quality municipal services.

Grande Cache Recreation Centre Monthly Usage April 1 – 30 2023

<u>AGE GROUPS</u>	<u>POOL USAGE</u>	<u>FITNESS CENTRE</u>	<u>ARENA USAGE (SHINNY & PUBLIC)</u>	<u>FITNESS CLASSES</u>	<u>CHILD & YOUTH PROGRAMMING</u>
CHILDREN (3-12)	43			33	
YOUTH (13-17)	168	57	26	48	92
ADULT (18+)	444	751	22	165	
SENIOR (60-69)	78	77	33	82	
SENIOR (70+)	20	51		159	
<u>COMMUNITY BUS SERVICE</u>		<u>GRANDE PRAIRIE</u>	<u>HINTON</u>	<u>GRANDE CACHE</u>	<u>DAYS OFFERED</u>
PASSENGERS PER MONTH		12	10	53	12
<u>FACILITY USAGE STATISTICS</u>		<u>AQUATICS POOL</u>	<u>ARENA</u>	<u>ROOMS</u>	<u>POOL LESSONS</u>
		211 HOURS PUBLIC OFFERINGS	38 HOURS PUBLIC & PRIVATE OFFERINGS	16 HOURS PRIVATE RENTALS	703 K – 3 SCHOOL LESSONS

- Grande Cache Recreation Centre in partnership with the Youth Action Club hosted a Wave Rave in the Aquatics Facility sponsored and paid for by the Club. 87 youth ages 13-17 attended the event.
- The Grande Cache Otters Swim Club has commenced their annual long-course training in the Grande Cache aquatics facility this month.
- Sheldon Coates School swim lessons commenced in April 2023 with all students ages Kindergarten to Grade 3 participating.
- **Pickleball** is back on the fitness calendar. We used April as the month to do a gentle opener and it worked! The dates put on the schedule were busy. 'New' to the fitness lineup is **Strollin' Rollers** where moms come and walk around town with their children in strollers.
- **Grande Grind** is back, and its popularity is shown in the numbers that turn out. Who knew hiking up Grande Mountain was going to be such a hit? In May there are some longer hikes planned with the idea that all Bronze Mountains in the Passport to the Peaks program will be summited over the summer. Mount Louie was the first Bronze, there were 12 people and 4 dogs that got their stamp.
- **Aquafit/Lane Swim** is probably our strongest attended class. The participants are so dedicated to the class and their fitness endurance is inspiring. **Lunch Swim** has swimmers that have already completed the Swim 2023 lengths in 2023 and others are getting very close.
- The **Stretch** class with its bonus section added to an exercise machine demonstration, has given the opportunity to introduce pickleball. The **Vinyasa** and **Restorative Yoga** classes are amazing. In June there will be a 'Summer Solstice 108 Sun Salutation' challenge on June 21 at 6 am! **Dance classes for youth and adults** have been well received in Grande Cache. There are plans to have all dance classes represented in the Canada Day Parade this year. **Morning Spin and Spin** are rolling along. The morning

seems to be a harder sell to people, some prefer the drop-in option, but for the ones that are committed, we will keep this on the calendar.

Program	Days Offered	Attendance (registered)
Kids Conference (Partnership with FCSS)	March 28-30	46 kids
Easter Egg Hunt Event (Partnership with Tourism)	April 1 2023	310 people Attended
Easter Egg Decorating Afterschool Program	April 4 2023	11 (11)
Swimtastic Wednesday Afterschool Program	April 5 2023	4 (4)
Easter Step-by-Step Painting Afterschool Program	April 6 2023	5 (8)
DIY Bird House Afterschool Program	April 11 2023	10 (13)
Swimtastic Wednesday Afterschool Program	April 12 2023	5 (5)
DIY Spring Wreath Afterschool Program	April 13 2023	7 (8)
All About Bugs Afterschool Program	April 18 2023	7 (9)
Swimtastic Wednesday Afterschool Program	April 19 2023	3 (4)
DIY Garden Gnome Afterschool Program	April 20 2023	10 (12)
Paint the Ice Event	April 23 2023	85 people Attended
DIY Fairy Garden Afterschool Program	April 25 2023	11 (12)
Swimtastic Wednesday Afterschool Program	April 26 2023	4 (5)
Spring Scavenger Hunt Afterschool Program	April 27 2023	15 (17)

Greenview Regional Multiplex Monthly Usage April 1 – 30 2023

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	85	0	3	4	52	144
Child	539	0	198	14	93	844
Youth	207	203	262	16	3	691
Adult	617	1297	185	167	0	2266
Senior	156	62	21	96	0	335
Super Senior	126	72	0	121	0	319
Total	1730	1634	669	418	148	4599

Average Daily Usage

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	3	0	0	0	2	5
Child	18	0	7	0	3	28
Youth	7	7	9	1	0	23
Adult	21	43	6	6	0	76
Senior	5	2	1	3	0	11
Super Senior	4	2	0	4	0	11
Total	58	54	22	12	5	151

Facility Rentals

Aquatic Centre	Party Room	Fieldhouse	Boardroom	Party Packages	Wibit	Total
1	3	10	4	7	1	26

Current Active Memberships as at April 30th

Membership Name	Members
Corporate - Adult	298
Family Pass	182
Child (3-12 Years)	72
Corporate - Child (3-12)	40
Corporate - Family	190
Super Senior (70+)	100
Family - Additional Child (3-12)	16
Senior Pass (60-69)	80
Adult	334
Corporate - Youth (13-17)	26
Corporate Senior (60-69)	31
Youth (13-17 Years)	62
Family - Additional Youth (13-17)	0
Toonie Track Punch Pass	8
Total	1439

- The Greenview Regional Multiplex completed school swim lessons for St. Stephens. Next up are Homeschool swimming lessons and Oscar Adolphson Elementary School.
- Junior Lifeguard Club wrapped up with 7 total participants attending.
- Water Works fitness class had an average of 13 participants per class.

Program	Participant Registration
4 on-4 Volleyball Tournament	32
Homeschool Gym Class, Ages 5 +, Wednesdays	44
Fundamental Afterschool Programming, Ages 5-12yrs Monday-Thursday	32
Tumble Time, Ages 3-5yrs, Fridays	2
Stay & Play Program	15
Childmind	20
Childmind Care continues to be offered Monday-Thursday, 9:00 a.m.- 11:00 a.m. as well as evenings Mondays, Wednesdays & now offered on Thursdays as well, 5:00-7:00 pm	*Minimum Required Attendance: 6 participants

GRM held the 4 on 4 Volleyball Tournament on Saturday, April 22nd. It was extremely well attended with a total of 7 mixed teams. One team including a full line of MD of Greenview staff players called “To Legit to Hit”, placed 3rd in the tournament.

Program	Participant Registration
Homeschool Gym Class, Ages 5 +, Wednesdays	10
Fundamental Afterschool Programming, Ages 5-12yrs Monday-Thursday	9
Superhero Camp	11
Ages & Stages (Postponed)	-
Stay & Play Program	6
Childmind	15

GRM Kids Superhero Camp was super! Programmers invited the MD Peace Officer and Town of VV Peace Officer, to join the children in an informative afternoon session. Officer King showcased her position and what she does in the community to keep the peace and safety for all. She provided each child with an Enforcement Services swag bag full of goodies for the little superheroes. A full tour of the Peace Officer Vehicle units took place and a question session. We look forward to having the Officers back during our next Enforcement Services fun obstacle race, during summer.

GRM Fitness Programs	Participant Registration	Duration
Gentle Yoga	10	April 2023
Zumba	7	April 2023
Sit & Be Fit	16	March 22 – April 26, 2023
Bodyworks	7	March 23 – April 27, 2023
Stretch	7	April 2023

Governance – GOAL 3: Improve inter-municipal government relations.

- The Fireman's Pit presentation was delayed due to the May 16th Committee of the Whole Meeting being cancelled. Administration will bring a presentation to the June 20th Committee of the Whole Meeting and then come to the Regular Council Meeting the following week for follow-up motions.
- Administration is still waiting for direction from the Province of Alberta on how to proceed with the consultation process for the Victor Lake Boat Launch.
- Administration has noted that the gazebo at Shuttler Flats Provincial Recreation Area is showing its age and is likely near the end of its life expectancy. As such, a formal inspection will be conducted to establish a baseline on how to proceed. (I.e., it is an effective use of funds to repair the current structure or is a capital replacement required.) Administration continues to enquire with the Province of Alberta on how to proceed with the divestment of the site as per Council

MOTION: 19.05.359. Moved by: COUNCILLOR BILL SMITH

That Council direct Administration to acquire a lease at Shuttler Flats and to operate the site and work towards divestment of the site.

- Administration's plans to meet with the Little Smoky Community Centre board were delayed due to wildfire evacuations. Administration will attempt to reschedule this meeting for early June to allow the ball diamond project to move forward without unreasonable delay.
- McElhanney Ltd has begun work on the Kakwa Trail Corridor Project. Preliminary work for engagement and consultation is underway.
- Outdoor Survival Camp registration opened on June 1st. The camps will be held at Johnson Park, Swan Lake, Grovedale Fish Pond and Grande Cache Lake. The Grande Cache Lake session will have an additional day that is a ladies-only event.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 6/13/2023

Director Corporate Services – Ed Kaemingh

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

EOC took a good portion of my time this month, we established a finance subcommittee to track expenses, identify potential grant programs and the criteria for these programs. We kept in touch with our assessors on assessment values in the area and have a plan to reassess affected industrial and residential properties in the fall.

The chart of accounts rewrite is moving along nicely, we've had several discussions with the project team and are meeting with various departments to work thorough the account code structure. The Townsuite financial system project officially started this month with a project kick off.

We reviewed the Audit RFP's and have a few good proponents and have scheduled presentations with each of them in June.

- **Governance** – *Provide open dialogue between municipalities within the region:*

I attended the Government Finance Officers Association (GFOA) Alberta conference where I was recognized for my service on the Board of Directors. I have served the organization since 2010 and filled the roles of Chair for the Professional Development Task Force, Director at Large, Vice-President, President, and Past President during my time with the organization. At the conference I also participated in a panel discussion on lessons learned in replacing financial systems. GFOA Alberta is a professional organization whose purpose is to enhance the practice of governmental finance in the Province of Alberta.

- **Governance** – *Establish levels of service:*

I worked out of the DeBolt office May 2, and out of the Grande Cache Office May 29 to June 2, with a quick stop in the Grovedale Office on May 29.

Finance & Administration, Manager – Cara Garrett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operational fiscal responsibility:*

As with all departments, Finance has not escaped the impact of the wildfires. Most of our work started after the fires ended, with making sure that items are paid in a timely manner and preparing information to be submitted for grants and other programs. This meant creating a code to track the related costs, an approval process and reviewing charges. There will also be special working papers for the fire costs for audit. Times of crisis, unfortunately, are an opportunity for fraud and audit will pay particular attention to any charges that are a result of the crisis or may have slipped through during it. Finance's goal is to support Greenview getting as much back for the crisis as possible and meet any audit challenge on the matter. The fires also required Finance to be creative in meeting requirements, such as getting tax invoices sent out before the Municipal Government Act deadlines, while being evacuated.

In addition to the fire, Finance is starting to receive more communications related to the new requirements to have taxes paid or under an approved payment plan for licenses to be issued or renewed. With the requirement from Alberta Energy Regulator for payment plans to be approved and with Greenview having no bylaw that allows it to accept payment plans for taxes in arrears, a bylaw will be taken to Council in June to allow Greenview to accept payment plans. Reviewing several municipalities that already had such plans in place, Finance came up with a proposed solution that it feels addresses the pressures that the companies face and meet the guidance that Council previously has shown a preference for.

Accounts Payable Statistics:

METHOD	MONTH	# OF PAYMENTS	# OF INVOICES	\$ VALUE OF PAYMENTS
EFT	May	410	1063	\$ 2,373,486
CHQ	May	107	122	\$ 368,433

Financial Reporting, Manager – Marley Hanrahan

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operation fiscal responsibility:*

May was spent on starting cleanup of any items found during the audit, getting caught up and organized for 2023, as well as taking some time off. We also completed April month end which includes the review of transactions and preparation of any required journal entries. Support was also provided where needed for the Emergency Operations Center.

Work continued on the chart of accounts refresh project. We have made good progress on developing and mapping of the cost object codes. We also completed the first of the department workshops to develop the department and program/activity segment. This is collaborative work with each department to ensure the new structure will meet their needs for managerial reporting, legislative requirements, or strategic plan/KPI reporting. These workshops will continue into June.

Asset Management Officer – Jamie Hallett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*

Attended the RiskPro conference in Calgary May 8th-10th, brought information on Cyber Security, Liability Management Strategies and help issues that have impact on Greenview.

Was in attendance for the National Canadian Network of Asset Managers. The weeklong event was well attended, and a great opportunity to meet more local and afar Asset Management teams.

The multi-department Asset Management Advisory Committee meeting that was planed for May 12 was cancelled due to wildfires and has been rescheduled for June 23.

Information Systems, Manager – Peter Stoodley

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Environment** – *Use and promote innovative and sustainable technology to further development:*

During the evacuation staff required to be configured and setup for remote access to their desktops. With the use of Frame (Nutanix, Virtual Desktop Infrastructure) which was originally planned for launch beginning this summer, Information Systems started this project early. With more than 100 staff being configured and set up to work remote within two days. Information Systems ensured the setup of Townhalls during the fire emergency and had removed critical equipment from the server room to ensure data integrity for business continuity.

- **Governance** – *Establish levels of service:*

Due to the fire emergency, Information Systems had to prepare for network and server failover with no previous practice testing documented. However, Information Systems still requires a true, documented failover testing, the date for this critical testing is yet to be determined.

Information Systems has been meeting with Cyber Security companies to determine which would better serve Greenview. Some Canadian statistics regarding cyber crime include: 65% of Canadian organizations/companies expect to be hit with a ransomware attack; Average ransomware cost to Canadian organizations/companies is \$2 million to remedy; The average cost of a data breach in Canada is \$5.4 million.

Information Systems has compiled a report which provides stats on blocked email due to Greenview's cyber security measures to protect staff email accounts and the organization. These stats are from April 29 to May 25, 2023.

Quantity	Type
7	Malware Blocked
1,229	Phishing Inbound Blocked
0	Phishing Outbound Blocked
28,193	Microsoft Edge Security (newly added security via website)
2,609	Spam Blocked

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

Information Systems has been actively reducing the number of mobile devices without compromising staff's ability to work. Mobile device count has been reduced from 343, November 2022 to 292, May 2023. With monthly manager mobile device usage reports it is likely that this number will continue to be reduced.

Legislative Services Officer – Sarah Sebo

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** - *Ensure our policies address changing and growing community needs:*

On May 9th the following bylaws were passed by Council.

- Bylaw 23-937 Regional Promotional Committee. This bylaw establishes a temporary intermunicipal Council Committee between Greenview, the County of Grande Prairie No. 1, and the City of Grande Prairie to. The goal of the committee is to create a future regional collaborative promotional concept.

On May 23rd the following bylaws were passed by Council.

- Bylaw 23-942 Partial Plan Cancellation and Consolidation. This bylaw cancels a portion of registered plan of subdivision 2650RS to consolidate block 33, lot 1-4 & 33U into a single lot. The current Land Use Bylaw does not permit buildings to be constructed across property lines, and as such construction is not permitted by the National Building Code, Alberta Edition 2019.
- Bylaw 23-945 DeBolt and Ridgevalley Area Structure Plan (ASP) Steering Committee. This bylaw establishes a temporary Council Committee made up of Councillors and members-at-large to provide local input into the development of an Area Structure Plan for the area.
- Bylaw 23-946 Schedule of Fees Amendment was also provided first and second reading.

Policy Review Committee was cancelled for May due to the ongoing wildfire situation within Greenview. The next Policy Review Committee is scheduled for June 14, 2023.

- **Governance** – *Establish levels of service:*

The Legislative Services Officer helped facilitate the Greenview Wildfire Live Update in DeBolt on May 10, 2023.

Procurement Officer, Ashlee Holmes

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

May has been a busy month with everything going on. This month, we closed the ice resurfacer tender for the Grande Cache Recreation Centre. This information will be coming forward to a regular Council meeting in June. We also completed the proposal evaluations for phase one of the external auditor tender. Phase two, which consists of a presentation and interview with the proponents, will commence the second week of June with a recommendation to award the tender coming to Council in July 2023.

I also enjoyed attending the Canadian Public Procurement Forum in Calgary this month. This forum was a three-day conference, learning about best practices in public procurement from municipal, provincial, and federal governments across Canada. I also had the opportunity to present at the conference with Kevin Grimes, Head of Public Sector Sales with Amazon Business, on how Greenview has brought Amazon Business in to help support our departments in getting the resources they need in a timely manner when they cannot be sourced locally. While at the conference, I also met with some municipalities from across Alberta. We have committed to meeting quarterly to discuss strategies and share resources, expertise, and experience. Regarding our neighboring

municipalities, I heard back from the Town of Valleyview and the Town of Fox Creek, who expressed interest in scheduling a meeting; however, with the wildfires this month, these meetings have been postponed.

Software Integration, Project Lead - Teresa Marin

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*
- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

An expense cost segment workshop was held with PSD Citywide Financial Advisory Service staff, Greenview Finance and Administration Manager and the Greenview Financial Reporting Manager to review the cost segment mapping framework to-date and to map the remaining expense codes. PSD Citywide is providing their financial expertise to assist with the Chart of Account changes.

Chart of Account workshops were facilitated by PSD Citywide for the Human Resources, Legislative Services and Finance Departments. The intent of the workshop is to design the department (function) section of the Chart of Accounts (General Ledger) in collaboration with department leadership and staff to provide a tool that meets their requirements.

Service Writers have been set up as point of contacts with regard to services that may be required for Fleet, Operations, Facility and Outdoor Recreation. The Service Writers will receive an email notification of the service requirement(s), prepare the associated workorder(s) in the new PSD Citywide software program, and send it to the appropriate staff to address. A workorder training session was conducted with the Service Writers and the PSD Citywide Project Lead to practice the process.

The Facility Department has entered monthly preventative maintenance inspection information into the software and created the associated work orders. A follow-up discussion was held with the Facility team to review the input data, process, and to address comments or questions. The Facility team was pleased with the software capabilities and received responses from the software provider for their questions. The Facility team will continue to use the software for their monthly inspections and associated work orders. The team was encouraged to continue to provide feedback and inform of any required changes to myself during the month. A follow-up meeting will be held with the team at the end of June to discuss the progress.

A Service Level Agreement has been received from TownSuite for Administration's review. TownSuite will provide the new software for Finance, Human Resource (Payroll and Human Resource Information System), Tangible Capital Asset (TCA), 311/Service Requests, and the Recreation Program. The Kickoff Meeting is scheduled for the latter part of the month of May.



Manager's Report

Department: Infrastructure & Engineering

Submitted by Josh Friesen on behalf of: Roger Autio, Director Infrastructure & Engineering

Date: 6/13/2023

Director of Infrastructure & Engineering, Roger Autio

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects that have been worked on this month are:

- **Governance**
 - Finalizing the Nose Creek Jug Fill Station design, ATCO power installation (may be delayed due to wildfires)
 - Emergency Operations Center for Greenview Wildfires
 - Cost estimate for servicing the Grovedale Industrial Park – coming to council June 27th, 2023.
 - Team review of Kikinow Elders Lodge Project, feedback provided to consultant.

Manager, Construction & Engineering, Leah Thompson

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects that Construction and Engineering has worked on this month are:

- **Governance**
 - Thompson Construction Group is ongoing with the Forestry Trunk Road Project.
 - Fencing through Township Road 714, 720 and 722 is in progress. Moving around from road to road due to landowner requirements. Have a second crew was to start the 3rd week of May, although contractor is held up at another project.
 - Day Labour completed the brushing on Township Road 714, 720 and 722.

- Construction and Engineering received an email from Alberta Transportation (AT) regarding the cost sharing or compensation for dust control for the detour from bridge construction on secondary highway 747. Administration provided a value estimate for the cost of calcium, AT informed Administration that this cost was not included in their planning. Operations will apply calcium and costs will be negotiated with AT once complete.
- The team is working on reclamation of the fire guards that were put in place with landowners.
- The RV Dumping Station Tender was approved by Council on April 25, 2023. The contractor has been notified of the final decision. Preconstruction meeting will be held at the end of July beginning of August.
- Pre-season meeting was held regarding Township Road 692 works to be completed. The contractor is not finished to date and has substantial penalties.
- Preconstruction meeting is scheduled for June 6th, 2023, for the Grovedale Lagoon Decommissioning with Wild West Dirt works.
- Construction and Engineering have agreements in place with the contractor to complete the line painting, crack sealing and spray patch for the 2023 season.
- Approaches are also being schedule for the 2023 construction season. First calls for approach applications that have been completed; construction will start within next week.

Manager, Operation, Josh Friesen

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- Culture, Social & Emergency Services
- Gave Notice to Proceed to Aspen Land Group Inc. for 2 locations of aggregate exploration in the Forestry Trunk Road area.
- The Westview gravel crushing tender closed on May 16 with results to come to Council.
- Athabasca 3 to Little Smoky stockpile haul ran from May 1 to 26, 2023 and was completed by AB Hollingworth and Son Construction for a total of 20,027.20 tonnes. Hauling to Valleyview stockpile is anticipated to begin in the first week of June 2023. No complaints regarding the haul have been received to date.
- Working with Construction & Engineering on reclamation of fireguards and working with colleagues in Finance, Construction, Emergency Services, etc... for tracking and pursuing cost recovery options pertaining to fire-related expenses.

Operations East

- All paved intersections have been swept and cleaned in Operations East including the Hamlets of Little Smoky, Ridgevalley and the Sunset House Hall.
- Completed cleaning of bridge decks in the area.
- Broken roadside delineators have been replaced at Greenview intersections.

- The 2023 residential dust control program began Tuesday, May 16th and was shut down on the same due to the evacuation orders for the Town of Valleyview and resumed Monday May 29 in the Valleyview south area.
- Operations East supported Alberta Forestry by providing dust control for wildfire ground crews on TWP RD 714 west of HWY 49, RGE RD 224 south off TWP RD 714 and RGE RD 225 north and south of TWP RD 714.
- Operations East assisted Protective Services by providing signage and barricades marking off evacuation areas, and maintained RGE RD 230 supplying a grader, water truck, and calcium, as it was utilized as an emergency detour. Crews also helped issue access permits at various road checkpoints during the evacuation.
- 21 signs replaced or repaired: 2 checkerboard signs in the New Fish Creek area, 1 leaning stop sign, 1 right hand curve, and one intersection sign in the Valleyview North area. 2 intersections, 1 advance, 1 school bus ahead and 1 no exit sign in Valleyview South area. 2 checkerboard, 1 left turn, 1 right turn, 2 no exit, 2 intersection and 1 stop sign in the Ridgevalley area.

Operations Central

- A culvert repair was completed on RGE RD 265 north of TWP RD 725 in Operations Central.
- 1 stop sign was installed at HWY 736 and TWP RD 725 and bridge chevrons and delineators were replaced at all 3 bridges located in Operations Central.
- Street sweeping has been completed in the Hamlet of DeBolt and surrounding area, and on the first 5 KM of paved roadway on the Forestry Trunk Road.
- The rural residential dust control program in Operations Central ran from Wednesday May 24 to Wednesday May 31, 2023 and is now complete.
- The 2023 road re-gravelling program began May 29 on the Forestry Trunk Road starting at KM 25.

Operations West

- The rural residential dust control program began Monday, May 15th in Operations West and has been completed with a few small exceptions.
- Windfallen trees removed from roadways.
- Pothole patching and street sweeping have now been completed.
- Worked with Ag Services to remove problem beavers that backed up water in the area of Big Mountain Creek Road.
- Worked with Enviro Services to fill a water tank at the Grovedale Lagoon.
- Worked with Protective Services with the following resources for the wildfire effort: signage and barricades, fuel deliveries, hauling water, and issuing access permits at various road checkpoints during the evacuation.

Operations South

- Pothole patching and street sweeping are ongoing.
- Hauled ice from the Grande Cache Recreation Centre arena to the landfill.
- Ditch cleaning performed on Wanyandie East Road in the hill slide area.
- A parking pad was built and gravelled outside the Grande Cache cemetery gate and the cemetery road was also re-gravelled.

- Repairs were completed to a section of the Forestry Trunk Road at KM 157.5 which had “mud boils” pushing through the road surface. Operations South excavated 50 metres of road down to a suitable base and rebuilt it with compaction and additional stabilization, utilizing geotextile material and blast rock aggregate.
- Levelled and applied millings to the parking lot at ball diamond # 1 in the Hamlet of Grande Cache.
- Crews assisted Apex Utilities expose the gas main / service line junction in the Operations South yard so that the service could be disconnected, and ongoing work is planned in preparation for construction to begin on the new sand/salt shed.
- Assisted Environmental Services with 1 curb stop water dig and hauled 27 loads of fill to the landfill in Grande Cache.
- The 2023 road gravelling program began May 23, 2023 on the Forestry Trunk Road starting at KM 160, hauling gravel from the Sprecher Pit, and travelling northward.

Fleet Services

- The 2022 capital purchase street sweeper has been delivered to the Hamlet of Grande Cache.
- Greenview U “Operations 101” was postponed due to the wildfire emergencies.
- The “in house” rebuild on Unit G34, a grader that did not sell at auction last year, is nearing completion. Total repairs were \$22,000 which is \$38,000 under the \$60,000 that was quoted by multiple vendors.

Road Requests Received - 19	Operations East	Operations West	Operations Central	Operations South
Culverts	1		1	
Dust Control	2		2	
Road Conditions	5	1		
Safety Concerns	2			2
Snow & Ice				2
Signage	1			
TOTAL	11	1	3	4

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	62
Grovedale Shop	25
Valleyview Shop	115
TOTAL	202

RoadData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTALS	10	207	19	0
RoadData-Municipal Loads	Single Trip Loads		Multiple Legal Trip Loads	
TOTALS	245		0	

Grand Total-Approval Requests/Municipal Loads	481
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Road Use Agreements	
New Road Use Agreements	3
Total Road Use Agreements	919

Log Haul Route Requests		
Received	Approved with Conditions	Pending
0	0	0

2023 Road Bonds		
Received	Approved	Cancelled Due To Road Ban Rescinded
2	0	2

Manager, Facility Maintenance, Wayne Perry

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

Maintenance Activities Completed	124	Items added to Maintenance backlog	128
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- **Governance**

- Completed spring clean in the DeBolt and Grovedale areas and started yard maintenance. Have sprayed all grounds around the Valleyview and DeBolt area and fertilized all lawns.
- Spent significant effort in the month working to reduce the impact of wildfire smoke in our Valleyview building. This included scrubbing the air in the major buildings and replacing all the filter with ones designed to remove smoke from the outside air. Longer term we are investigating Ion charging technology which will not only help to remove the smoke but can also help reduce the spread of viruses like Covid.
- With the arrival of Spring, we have safely orientated 5 seasonal employees to help with the summer beautification workload. Along with the beautification work this year we are also focusing on several painting project to bring our building inline with the gas regulations. Closing deficiencies noted on our in-house heater inspections.

- **Economy**

- Completed a security assessment of the public facing building within Greenview. This involved conduction walkthroughs of each of the 10 publicly facing buildings looking for employee safe areas, potential electronic security improvements and development of

physical barriers to protect employees. We have prepared a report of the finding to share with senior leadership and Council in the coming weeks.

- Addressed a floor settling problem in the Ridgevalley Water treatment Plant which would eventually cause deterioration to the building foundation. We raised the floor of the building over 5" in some areas. Prior to the mud jacking we had to remove the bathroom and sample sink which were in the way but also quite deteriorated. Following the floor leveling we have also rebuilt the bathroom and sample sink using our internal labour to reduce overall cost.
- Continue to work on ways to make the buildings safe for employees and the public. This month we completed a project to install safe access into the Grande Cache water plant following a close call where ice slipped off the roof narrowly missing an employee in April.
- We repaired the transfer switch for the Valleyview Administration building generator. The existing switch was impacted by a power outage in the fall which caused it to single phase. The original assessment was we would need to replace the entire switch for between \$40,000 to \$50,000. Working with the OEM we were able to find a solution which involved just changing the controller this was completed for \$16,000.
- The DeBolt Public Service Building expansion project is complete. All deficiencies identified have now been addressed.
- Started using PSD Citywide to conduct our facility and safety system preventive maintenance checks this month as part of the phase one roll out. This tool will become a valuable resource for the facilities team over time as we continue to migrate all our tasks to the program. For the most part we found the program fairly easy to use but I do believe our team would benefit from some classroom training on the software.
- Installed a new style controller on the overhead doors at the Grande Cache fire hall which will provide significantly better control of the overhead doors in a fire call. Once the system is proven we will install the same systems in both DeBolt and Grovedale. In the past 2 years we have experienced 5 incidents where equipment has come in contact with a door causing damage to the vehicle or door.
- Construction has started for the new sand and salt shed in Grande Cache. The groundwork is completed for the foundations and the concrete forming is underway. We should be pouring the foundation grade beam in early very early June, followed by the concrete walls.

- **Environment**

- We received word in the month the energy savings grant we have applied for to install energy system monitoring equipment in four buildings in Grande Cache has been approved. With this technology we will be able to accurately track where the energy is being used and develop strategies to reduce usage. The system installation is covered 70% by the grant.

Manager, Environmental Services, Doug Brown

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

Governance

- After identifying a water leak on the Landry Heights transmission line, immediate repair actions were initiated, and affected residents were promptly notified. The repairs were diligently conducted, taking into account potential delays caused by fires and damaged power infrastructure.
- Safely transported 4,405 kgs of wood from the Sunset Transfer site to the Greenview Regional Landfill, creating additional space for disposal of wood during fire bans.
- The Sani dumps in both Grande Cache and Grovedale have been fully restored to operational status. Additionally, a leaking water valve at the Sani dump in Grande Cache was successfully repaired.
- Power loss in the North Tony lagoon due to forest fire damage, including fallen trees on power lines and fences. Atco has been informed, but there is currently no estimated timeframe for repairs.
- Following evacuation orders prompted by wildfires, the Little Smoky transfer site was temporarily closed. However, as of May 25th, the site has successfully reopened.
- Orchestrated a productive kickoff meeting via Zoom for the construction of Grande Cache's new wastewater plant.
- Conducted a mandatory lead sampling initiative in the Grovedale water distribution system, in compliance with regulations set forth by Environment and Parks.
- The Grande Cache Team efficiently completed the biannual tasks of hydrant flushing and valve exercising, actively ensuring the maintenance and validation of hydrants and valve operations.
- Successfully repaired a water line leak in the Grovedale lift station.
- Discovered a water leak on private property in Grande Cache, where the curb stop valve was concealed by a sea can. Staff had to uncover and shut down the mains to isolate the leak, and subsequent repairs were made. By law enforcement is following up with the property owner regarding the removal of the sea can from the utility valve.
- Activated water service for the Spray Park in Grande Cache, and samples were collected from the Grande Cache campground for routine testing.
- Performed filter cleaning at the Little Smoky water plant due to increased usage.
- Ordered additional chemicals to maintain adequate water supply at the plants, considering the risk of fire.
- Replaced a stolen generator at New Fish Creek within the solid waste department.
- Safely extracted Freon from fridges at Sturgeon Heights.
- Transported cover material to the Grande Cache landfill.
- Finalized the department business plan for the Committee of the Whole.
- The utilities staff in DeBolt discovered a grass fire behind the hotel and assisted residents in controlling it until the arrival of fire crews.
- Grande Cache Team successfully repaired three hydrants, a valve, and addressed multiple leaks in the water plant.
- Unfortunately, the sewer camera lens in Grande Cache broke during use and is currently undergoing repairs.

- Due to wildfire activity, the Sandy Bay water point has experienced a power outage. A report has been made to Atco regarding a downed pole in the area.
- Earthworks construction has commenced at the Grande Cache sewer plant site, while simultaneously hauling dirt material from the sewer plant to the landfill for its utilization as cover.

Environment

- Successfully finalized and submitted the renewal application for the Little Smoky well license to Environment and Parks.
- Collaborated between the solid waste and agricultural services departments to efficiently manage the rolling of grain bags at the DeBolt Transfer station.

Culture, Social & Emergency Services

- Conducted a thorough review of service extension plans and offered valuable feedback for the Kikinow Elder Lodge project in Grande Cache.

CAPITAL BUDGET – DEPARTMENT UPDATE for 2022 and 2023

Planning is from the conception of an idea to Council/Budget discussions. **Engineering** consists of Preliminary, draft, final design and preparing/evaluating tenders. **Tendering** consists of advertising the project, completing tender evaluations, thorough overview of budget/project and preparing RFD for Council. **Construction** consists of contractor starting on site to project completion. **Final & Warranty** consists of all contract representatives on site to walk through the project pointing out deficiencies and monitoring the completed project as per contract.

CAPITAL APPROVED PROJECTS	COUNCIL APPROVED BUDGET AMOUNT 2023	EST. COST SPENT TO DATE	Percentage of budget spent	STRATEGIC PLAN	CONTRACTOR	Percentage of Project Management Completed	QUARTERLY REPORT Q1 2023	NOTES
ROADS								
WW17002 GD Evaporative Lagoon Decommissioning	\$ 2,162,216.00	\$ 27,451.00	1%	Environment	Associated Engineering	Construction 46-95%	\$ -	Construction Tender posting on APC February 27 closing on March 27 - Council April 25th - Wild West Ventures Unofficial award winner. Pre construction meeting held on June 6, 2023.
RD20008 Twp 692 - GD Industrial Rd - West of Hwy 666	\$ 350,898.00	\$ 14,876.00	4%	Economy	PME Inc.	Final 96-99%	\$ 13,811.00	Final landscaping and seeding in 2023, will be completed in spring/ early summer. Pre Construction meeting April 29th with consultant and contractor. Contractor has been on site for approx. 3 weeks for final.
RD22001 FTR Phase 6	\$ 6,201,250.00	\$ 26,168.00	0%	Economy	Beairsto & Associates	Tendering 31-45%	\$ 23,660.00	Construction Tender posted on APC January 20 closing February 17 - Council March 14th - Awarded to Thompson Construction - Preconstruction was on April 14 and contractor schedule to be on site the week of May 8. Work in progress
RD22006 RV Dumping Access	\$ 492,919.00	\$ 41,321.50	8%	Economy	AllNorth Consulting	Tendering 31-45%	\$ 37,412.00	Construction Tender posting on APC February 6 closing March 6 - Council April March 28th. Project awarded to Wapiti. Waiting for Pre Construction schedule. Pre construction meeting scheduled for June 15 2023.
RD23002 Block Funding Roads	\$ 1,000,000.00		0%	Economy	Internal	Tendering 31-45%	\$ -	Residential Road Construction 830 m for Kluytz in June. ATCO to move power poles, may be delayed due to wildfires.
RD23003 FTR Improvements	\$ 500,000.00		0%	Economy	Internal	Engineering 11-30%	\$ -	Working on details
RD23005 FTR Canfor South	\$ 783,900.00		0%	Economy	Internal	Engineering 11-30%	\$ -	Internal RFP being prepared - Traffic counts in progress - Counts are complete, will approach engineering firm for Canfor intersection south approx. 5km
PAVING								
PV22001 Rge Rd 251 South	\$ 74,602.00	\$ -	0%	Economy	AllNorth Consulting	Final 96-99%	\$ -	Deficiencies in Spring of 2023 - to be completed by June 1 2023. Deficiencies completed.
PV22002 Twp 701A Overlay	\$ 1,082,099.00	\$ -	0%	Economy	AllNorth Consulting	Final 96-99%	\$ -	Deficiencies in Spring of 2023 - to be completed by June 15 2023. Deficiencies completed.
PV22003 RR 230 (defeated)	REMOVED as per Council direction	\$ 11,734.37	removed	Economy	Beairsto & Associates	Tendering 31-45%	\$ -	Construction Tender posting on APC January 20 closing February 17 - Council March 14th. Council removed the project from the 2023 construction season.
PV22004 GC Phase 6 Sidewalk / Driveways	\$ 1,012,135.00	\$ 913,261.62	90%	Economy	Beairsto & Associates	Final 96-99%	\$ -	Deficiencies in Spring of 2023 - to be completed by June 15 2023
PV23004 Twp Rd704 Overlay	\$ 60,000.00	\$ 2,670.17	4%	Economy	Internal	Engineering 11-30%	\$ 2,670.00	Posted and going to Council April 25th for award. Engineering in progress
BF/DRAINAGE								
BF77159 Asplund Creek finance to fix	\$ 54,921.25	\$ 54,164.25	99%	Economy	MPA Engineering	Engineering 11-30%	\$ -	STIP Application submitted - Ready for Construction Received STIP funding with a maxium grant of \$574,500.00
BF78503 RR 225	\$ 45,000.00	\$ 1,075.00	2%	Economy	MPA Engineering	Engineering 11-30%	\$ -	STIP Application submitted - Engineering in progress
BF79118 Tributary to Sturgeon Creek	\$ 50,000.00	\$ 1,070.00	2%	Economy	MPA Engineering	Engineering 11-30%	\$ -	STIP Application submitted - Engineering in progress
BF 77244 Tributary to Sweathouse	\$ 517,331.00	\$ 396.25	0%	Economy	Green Acres	Construction 46-95%	\$ 396.00	Construction completion 2023
BF 76902 Tributary to Clouston Creek	\$ 189,318.00	\$ 2,423.25	1%	Economy	Green Acres	Final 96-99%	\$ 2,423.00	Final landscaping and seeding in 2023, will be completed in spring/ early summer. Final inspection scheduled for June 9 2023
ENVIRONMENTAL SERVICES								
ES23001 1/2 Ton Replacement A161	\$ 60,000.00	\$ -	0%	Economy	Greenview	Final 96-99%	\$ -	Procurement posted closes March 6. Invoice signed, will be a few months before delivery
ES23002 1/2 Ton Replacement A197	\$ 60,000.00	\$ -	0%	Economy	Greenview	Final 96-99%	\$ -	Procurement posted closes March 6. Invoice signed, will be a few months before delivery
ES23003 1/2 Ton Replacement A108	\$ 60,000.00	\$ -	0%	Economy	Greenview	Final 96-99%	\$ -	Procurement posted closes March 6. Invoice signed, will be a few months before delivery
SOLID WASTE								
SW19004 GC Landfill & Recycling Land Purchase	\$ 30,000.00	\$ -	0%	Environment	Alberta enviro Lands	Construction 46-95%	\$ -	Awaiting final agreement from AEP Lawyer.
SW20001 GC Transfer Station Development	\$ 100,000.00	\$ -	0%	Environment	Associated Engineering	Planning 0-10%	\$ -	Engineering/ design/ Tender phase in 2023, Design meeting May 11.
SW23001 Hook Bin Truck Replacement A201	\$ 300,000.00	\$ -	0%	Economy	Greenview	Construction 46-95%	\$ -	Council awarded May 9th Council meeting. Letter sent for award.
WATER DISTRIBUTION/TREATMENT PLANTS								

WD15002 GD Water Treatment Plant	\$ 15,118,940.19	\$ 13,190,786.56	87%	Economy	Clarke Builders	Warranty 100%	\$ 5,869.00	In 2 year warranty period. Carryover Funds, Deficiencies
WD16004 Landry Heights Water Distribution System	\$ 4,834,680.84	\$ 4,817,430.84	100%	Governance	GP lawn doctor	Construction 46-95%	\$ -	Final landscaping and seeding in 2023, will be completed in spring/ early summer.
WD17002 SCADA Upgrades	\$ 314,749.98	\$ 162,165.98	52%	Environment	Nason contracting	Engineering 11-30%	\$ -	Master SCADA project. Equipment on order. Plc Panel to be installed June 8
WD19004 GC Distribution Pumphouse Upgrades	\$ 1,879,581.84	\$ 732,161.84	39%	Economy	Associated Engineering	Planning 0-10%	\$ -	To be retendered with reduced scope, some works done internally.
WD21001 Sunset House Water	\$ 150,000.00	\$ 113,503.65	76%	Environment	To be determined	Planning 0-10%	\$ -	This project has no carry over into 2023. Council direction was to monitor and track usage / well recovery for changes
WD22002 SCADA Upgrades	\$ 200,000.00	\$ 166,700.00	83%	Environment	Nason Contracting	Engineering 11-30%	\$ -	Contracts signed Feb 7, Materials on order, PLC panel to be installed June 8
WD22004 GC Master Plan	\$ 1,361,733.22	\$ 1,124,145.15	83%	Environment	Associated Engineering	Construction 46-95%	\$ 119,995.00	April invoice of \$5000 + Est. Cost Spent to Date \$166,700
WD22005 Water & Sewer Extension - Memorial Drive	\$ 100,000.00	\$ 37,555.26	38%	Environment	AllNorth Engineering	Engineering 11-30%	\$ 36,963.00	Engineering Tendered & Awarded late Fall 2022, 90% design completed, looking at water model, options for roadworks and sidewalks Geotechnical drilling completed Jan 2023.
WD23006 Nose Creek Water Point	\$ 240,000.00	\$ -	0%	Environment	Flowpoint Environmental	Construction 46-95%	\$ -	Project awarded April 25 Council meeting, award letter sent.
WASTEWATER SYSTEMS								
WW 17001 GD Collection System	\$ 25,000.00	\$ -		Environment	Mainline construction	Warranty 100%	\$ -	Post warranty inspections in spring early summer of 2023.
WW19001 GD Floating Liner	\$ 10,063,400.00	\$ 215,272.75	2%	Economy	M2 Engineering	Engineering 11-30%	\$ 1,377.00	Project kickoff meeting held April 26.
WW19002 GC Sewage Treatment Plant	\$ 49,136,488.83	\$ 1,517,066.59	3%	Environment	Alpha Construction	Construction 46-95%	\$ 27,710.00	Project awarded April 26, Earthworks have begun onsite April invoice of \$10,158.85 + Est. Cost Spent to Date \$1,506,907.74
WW20005 DB Lift station Forcemain Upgrades	\$ 1,544,500.00	\$ 10,000.00	1%	Environment	MPE Engineering	Final 96-99%	\$ -	Post construction deficiencies to be assessed in spring early summer.
WW21001 RV Lagoon Expansion	\$ 2,732,000.00	\$ 73,552.55	3%	Economy	M2 Engineering	Engineering 11-30%	\$ -	Held meeting for 2023 work, reciving stream study, de sludge lagoon, manhole lining, lagoon pipe repairs. Will be coming to Council in May April invoice of \$3387.30 + Est. Cost Spent to Date \$70,165.25
OPERATIONS EQUIPMENT								
OP 22001 GC Street Sweeper	\$ 365,000.00	\$ 379,096.99	104%	Economy	Joe Johnston Equipment	Final 96-99%	\$ 379,096.99	Unit Delivered to Grande Cache May 25, 2023
OP23004 1/2 Ton Truck Purchase - Replacement of A127 (3/4 ton)	\$ 60,000.00	\$ -	0%	Economy	Internal	Planning 0-10%	\$ -	Procurement posted closes March 6. Invoice signed, will be a few months before delivery
OP23005 2 ton, Extended Cab Pick Up Truck Replacement of A145 & F22	\$ 100,000.00	\$ -	0%	Economy	Internal	Planning 0-10%	\$ -	Procurement posted closes March 6. Invoice signed, delivery will be late in the year 2023
FACILITIES MAINTENANCE								
FM21008 Security Improvement 4 yr. plan	\$ 242,200.00	\$ 35,000.00	14%	Governance	Apex Security	Construction 46-95%	\$ 6,363.00	Completed yard security upgrades in all yards in Grande Cache, Valleyview and Grovedale, Still DeBolt Maintenance building and water points to complete. Compiling quotes and a plan moving forward for the employee safety improvements. Have completed a review of the sites we will be upgrading in 2023 around the waterpoints and transfer stations. Studying camera capacities to detect threats in our public facing buildings. Completed the installation of the tempered glass in the front of the Valleyview FCSS building. Issued a PO to make modifications to the Grande Cache PSB to restrict access into the building. Trialing a camera in the front of the FCSS building which will detect weapons and aggressive behaviors.
FM 20013 DeBolt PSB Expansion	\$ 953,200.00	\$ 950,157.00	100%	Governance	South West Construction	Final 96-99%	Waiting for Spring to complete deficiencies	Electrical & carpentry deficiencies to be fixed in spring. Have substantial completion and operations has moved into the building. Still planning deficiencies to be repaired in the spring. Have now connected all components to our building management system . Date set in May for completion of project deficiencies.
FM 22001 Skid Steer Broom Replacement	\$ 12,000.00	\$ -	0%	Governance	Bob Cat of the Peace	Construction 46-95%	Still waiting on arrival	On order should arrive middle of June 2023. No update as of yet

FM22007 Renovations to FM/Enviro Building	\$ 50,000.00	\$ -	0%	Governance	Standard Roofing, Quattro Homes, Southwest Design	Engineering 11-30%	Received 2 quotes both significantly higher than budget. Working with the low bidder to see what can be done for the budget	Have contacted 3 companies to provide us with a quotation to strap and install new metal siding for the building and carpenter shop. Received 2 quotes which are significantly over our budget. I am working with the lowest bid to see if we can complete part of the project this year.
FM22008 GC Operations Sand/Salt Building	\$ 1,100,000.00	\$ -	0%	Economy	TDN Jenkins	Construction 46-95%	Tendered and received 2 bids significantly over our planned budget. Reviewing with council to cancel the bid and move forward with a CoverCo building	Developing tender package for 60' by 150' pole shed design. Have researched the price of a 72' by 150' coverall building. Have a price from a RMA approved vendor. Building is out for tender closing in late March. We have received one quotation for the paving of the yard area and waiting for another. We are doing test holes on the site in early March. Received two bid in the tender which we both significantly over our \$700,000 estimate. Presenting to council on April 25 to cancel the tender and move forward with the Coverall building from the RMA approved vendor.
FM22009 GRM Emergency Generator (350kW)	\$ 425,000.00	\$ -	0%	Economy		Tendering 31-45%	Tendered presenting to Council April	Tender will be closing in mid-March for this project. Coming to Council in April. Received two bids in the tender but only one included the generator and transfer switch. Taking to council April 25 to accept the one bid which was \$115,000 higher than the approved budget. If approved the install won't start till the summer of 2024.
FM23005 Replacement of BR1 with new Broom	\$ 6,000.00	\$ 5,533.50	92%	Governance	Deerline Edmonton	Warranty 100%	The broom has arrived and is in service	Broom has arrived so project is complete
FM23009 Purchase a Wide Area Mower	\$ 95,000.00	\$ -	0%	Governance	Deerline Edmonton	Construction 46-95%	Ordered in January, 1 year delivery expectations	This is ordered with a quoted delivery date of January 2024.
Council Requests over the approved budgets								
Range Road 202 Graveling	\$ -	\$ 26,586.00		Governance		Construction 46-95%		
Little Smoky Recycling Bins	\$ -			Governance		Tendering 31-45%		EOI Contractor scheduled for mid June



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	9:00	12:00	M	Council Meeting							269.00
23-May	16:00	20:00	M	Travel to Edmonton	450						269.00
24-May			C	FCM							459.00
25-May			C	FCM							459.00
26-May			C	FCM							459.00
27-May			C	FCM							459.00
29-May			C	FCM							459.00
30-May	8:00	12:00	M	Travel to GC	450						269.00
NOTES:				KILOMETER CLAIM			TOTAL				3102.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	900	558.00	NET CLAIM				3102.00
				\$0.26 per km	900	234.00					
				SUBTOTAL		792.00	TOTAL CLAIM				3894.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		792	AMOUNT DUE (OWING)				\$3,894.00



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
30-Apr	15:00	19:00	M	Travel to Nisku CPAA Confernce	400						269.00
1-May			C	CPAA Conference							459.00
2-May			C	CPAA Conference							459.00
3-May			C	CPAA Conference/ TGC	400						459.00
7-May	16:00	17:30	M	Wildfire Update							269.00
8-May	17:30	19:00	M	Wildfire Update							269.00
11-May	19:00	20:30	M	Wildfire Update							269.00
13-May	16:00	17:30	M	Wildfire Update							269.00
14-May	19:00	20:30	M	Wildfire Update							269.00
15-May	19:00	20:30	M	Wildfire Update							269.00
17-May	18:00	19:30	M	Wildfire Update							269.00
18-May	18:00	19:30	M	Wildfire Update							269.00
NOTES:				KILOMETER CLAIM			TOTAL				3798.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	800	496.00	NET CLAIM				3798.00
				\$0.26 per km	800	208.00					
				SUBTOTAL		704.00	TOTAL CLAIM				4502.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		704	AMOUNT DUE (OWING)				\$4,502.00



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
9-May	8:15	14:45	M	RCM	80						317.00
10-May	7:00	12:00	M	Wildfire Townhall (Whitecourt)	285						317.00
11-May	18:30	19:30	M	SCM Wildfire updates May 10-18 (Zoom)							269.00
15-May	8:45	12:15	M	RMA meeting & Wildfire update	80						269.00
NOTES:				KILOMETER CLAIM			TOTAL				1172.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	445	302.60	NET CLAIM				1172.00
				\$0.17 per km	445	75.65					
				SUBTOTAL		378.25	TOTAL CLAIM				1550.25
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		378.25	AMOUNT DUE (OWING)				\$1,550.25



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	8:30	13:00	M	Council Meeting	16						317.00
NOTES:				KILOMETER CLAIM			TOTAL				317.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	16	10.88	NET CLAIM				317.00
				\$0.17 per km	16	2.72					
				SUBTOTAL		13.60	TOTAL CLAIM				330.60
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		13.6	AMOUNT DUE (OWING)				\$330.60

Sally Ann Rosson
Claimant

June 1, 2023
Date

186

Approved

Date



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
8-May	17:30	18:30		GV Wildfire Update							
9-May	8:30	14:30	M	Council	16						317.00
10-May	8:30	11:30	M	GV Pubic Wildfire Update	16						269.00
11-May	19:00	20:00		GV Wildfire Update							
12-May	18:00	19:00		GV Wildfire Update							
13-May	16:00	17:00		GV Wildfire Update							
14-May	19:00	20:00		GV Wildfire Update							
15-May	9:00	11:00	M	RMA Meeting	16						269.00
16-May	20:00	21:00		GV Wildfire Update							
17-May	20:00	21:00		GV Wildfire Update							
18-May	18:00	19:00		GV Wildfire Update							
NOTES:				KILOMETER CLAIM			TOTAL				855.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	48	32.64	NET CLAIM				855.00
				\$0.17 per km	48	8.16					
				SUBTOTAL		40.80	TOTAL CLAIM				895.80
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		40.8	AMOUNT DUE (OWING)				\$895.80

Sally Ann Rosson
Claimant

May 19, 2023
Date

187

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
9-May	8:30	15:00	M	Reg Council	60						317.00
10-May	8:30	11:00	M	Fire Update meeting GRM	60						269.00
15-May	9:00	11:30	M	RMA visit and Wildfire meeting	60						269.00
16-May	20:00	21:00	M	Wildfire zoom							269.00
NOTES:				KILOMETER CLAIM			TOTAL				1124.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	180	122.40	NET CLAIM				1124.00
				\$0.17 per km	180	30.60					
				SUBTOTAL		153.00	TOTAL CLAIM				1277.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		153	AMOUNT DUE (OWING)				\$1,277.00

Claimant

Date

Approved

Date



Employee # :

Department:

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
May 23 2023	7:45	14:00	M	Council	120							317.00		
May 24 2023	16:00	17:30		Fire Fighters First Responders Appreciation										
May 26 2023	8:30	14:00	M	Grande Spirit Foundation	120							317.00		
May 27 2023	9:30	15:00	M	Peace Library System	120							317.00		
May 30 2023	15:45	19:30	M	River of Death & Discovery Museum Society	160							269.00		
NOTES:				KILOMETER CLAIM			TOTAL					1220.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.62 per km		520	322.40	NET CLAIM				1220.00		
				\$0.26 per km		520	135.20							
				SUBTOTAL			457.60	TOTAL CLAIM					1677.60	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			457.6	AMOUNT DUE (OWING)					\$1,677.60	

Date

Approved

Date _____



Municipal District of Greenview No. 16

NAME: Tom Burton

ADDRESS :

Employee # :

Department:

Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
May 8 2023	17:30	18:30	M	Greenview Wildfire Update							269.00
May 9 2023	7:30	15:30	M	Council	120						317.00
May 10 2023	8:45	12:30	M	Greenview Wildfire Update							269.00
May 11 2023	15:15	20:15	M	Community Foundation AGM & Mixer, Greenview Wildfire Update	120						317.00
May 12 2023	18:00	19:00	M	Greenview Wildfire Update							269.00
May 13 2023	9:30	12:00	M	MD of Greenview Library Board							269.00
May 13 2023	15:45	18:00		Ridgevalley Graduation							
May 14 2023	18:00	19:00	M	Greenview Wildfire Update							269.00
May 15 2023	8:00	13:30	M	RMA Member Visit, Greenview Wildfire Update	120						317.00
May 16 2023	20:00	21:00	M	Greenview Wildfire Update							269.00
May 17 2023	20:00	21:00	M	Greenview Wildfire Update							269.00
May 18 2023	18:00	19:00	M	Greenview Wildfire Update							269.00
NOTES:				KILOMETER CLAIM			TOTAL				3103.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	360	223.20	NET CLAIM				3103.00
				\$0.26 per km	360	93.60					
				SUBTOTAL		316.80	TOTAL CLAIM				3419.80
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		316.8	AMOUNT DUE (OWING)				\$3,419.80

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	8:00	12:30	M	Regular Council Meeting	76						317.00
24-May			C	FCM	196			X	50.00		459.00
25-May			C	FCM							459.00
26-May			C	FCM			X		20.00		459.00
27-May			C	FCM							459.00
28-May			C	FCM							459.00
29-May			C	FCM	196		X	X	70.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		140.00		3071.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	468	318.24	NET CLAIM		140.00		3071.00
				\$0.17 per km	468	79.56					
				SUBTOTAL		397.80	TOTAL CLAIM				3608.80
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		397.8	AMOUNT DUE (OWING)				\$3,608.80

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
6-May	18:00	19:00		Zoom FIRE Update							
7-May	16:00	17:00		Zoom FIRE Update							
8-May	16:00	17:00		Zoom FIRE Update							
9-May	8:00	15:00	M	Regular Council Meeting	76						317.00
10-May	8:30	10:30	M	Fire update at DeBolt Centre	50						269.00
10-May	12:30	14:30		DeBolt Seniors Meeting - Housing	50						
10-May	18:30	19:30	M	Zoom FIRE Update							269.00
11-May	19:00	20:00		Zoom FIRE Update							
12-May	18:00	19:00		Zoom FIRE Update							
13-May	16:00	16:30		Zoom FIRE Update							
14-May	18:00	19:00	M	Zoom FIRE Update							269.00
15-May	20:00	21:00	M	RMA Meeting/Zoom Fire Update	76						269.00
16-May	20:00	21:00		Zoom FIRE Update							
17-May	20:00	21:00		Zoom FIRE Update							
18-May	18:00	19:00	M	Zoom FIRE Update							269.00
NOTES:				KILOMETER CLAIM			TOTAL				1662.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	252	171.36	NET CLAIM				1662.00
				\$0.17 per km	252	42.84					
				SUBTOTAL		214.20	TOTAL CLAIM				1876.20
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		214.2	AMOUNT DUE (OWING)				\$1,876.20



Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	6:15	13:30	M	reg council	305						317.00
8-May	6:00	7:30	M	Zoom Fire updates May 8-14							269.00
15-May	8:00	9:00	M	Zoom Fire updates May 15-21							269.00
NOTES:				KILOMETER CLAIM			TOTAL				855.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	305	207.40	NET CLAIM				855.00
				\$0.17 per km	305	51.85					
				SUBTOTAL		259.25	TOTAL CLAIM				1114.25
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		259.25	AMOUNT DUE (OWING)				\$1,114.25



Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
9-May	6:45	19:30	M	R Council and Nitehawk	305						524.00
10-May	8:30	10:30	M	GD Fire update plus several zoom	24						269.00
11-May	17:00	19:30	M	Community Futures	64						269.00
13-May	10:00	11:30	M	MD Library Board Zoom							269.00
15-May	7:30	12:30	M	RMA visit and Fire update	305						317.00
NOTES:				KILOMETER CLAIM			TOTAL				1648.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	698	474.64	NET CLAIM				1648.00
				\$0.17 per km	698	118.66					
				SUBTOTAL		593.30	TOTAL CLAIM				2241.30
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		593.3	AMOUNT DUE (OWING)				\$2,241.30



Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
8-May	17:00	20:00	M	Travel to VV	350			X	50.00		269.00
9-May	7:00	18:00	M	Regular Council meeting	350	X			20.00	147.15	459.00
15-May	9:30	10:30	M	RMA Meeting w/council via zoom							269.00
18-May	9:30	10:30	M	CFWY - IRC meeting via zoom							269.00
19-May	9:30	10:30	M	CFWY - IRC meeting via zoom							269.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00	147.15	1535.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	700	434.00	NET CLAIM		70.00	147.15	1535.00
				\$0.26 per km	700	182.00					
				SUBTOTAL		616.00	TOTAL CLAIM				2368.15
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		616	AMOUNT DUE (OWING)				\$2,368.15

D. Didow
Claimant

May 22, 2023
Date

195

Approved

Date



Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
23-May	17:00	20:00	M	Travel to VV	350			X	50.00		269.00
23-May	7:00	16:00	M	Regular Council meeting	350	X			20.00	147.15	459.00
24-May	13:00	19:00	M	GPRTA Reg Board meeting	400						317.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00	147.15	1045.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1100	682.00	NET CLAIM		70.00	147.15	1045.00
				\$0.26 per km	1100	286.00					
				SUBTOTAL		968.00	TOTAL CLAIM				2230.15
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		968	AMOUNT DUE (OWING)				\$2,230.15

D. Didow
Claimant

June 2, 2023
Date

196

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
22-May	14:00	17:00	m	travel for Regular Council	200					147.15	269.00
23-May	7:00	17:00	m	regular council, travel to edmonton	500	1		1	70.00	204.66	459.00
24-May			c	FCM							459.00
25-May			c	FCM							459.00
26-May			c	FCM							459.00
27-May			c	FCM							459.00
28-May			c	FCM							459.00
29-May			c	return from FCM	500		1	1	70.00		459.00
30-May	17:00	18:30	m	Nitehawk							269.00
2-Jun	16:00	20:00	m	RDDDMS AGM	230						269.00
3-Jun	10:00	12:00	m	Return to GC	200	1			20.00		269.00
NOTES:				KILOMETER CLAIM			TOTAL		160.00	351.81	4289.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1630	1010.60	NET CLAIM		160.00	351.81	4289.00
				\$0.26 per km	1630	423.80					
				SUBTOTAL		1434.40	TOTAL CLAIM			6235.21	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1434.4	AMOUNT DUE (OWING)			\$6,235.21	



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
8-May	13:00	16:00	m	Travel for regular council	320			1	50.00		269.00
9-May	8:00	17:00	m	Regular council, wildfire	20			1	50.00		459.00
11-May	9:00	17:00	m	public wildfire update at GRM, travel to	120	1		1	70.00		317.00
12-May	12:00	18:00	m	Priemer public statements, return to VV	120	1		1	70.00		317.00
13-May	9:00	15:00	m	EOC wildfire, return to GC	320	1			20.00		317.00
14-May	12:00	15:00	m	Travel for regular council	2			1	50.00		269.00
15-May	8:00	18:00	m	EOC, interview with CBC, CTV, WF update	220	1		1	70.00	180.94	459.00
16-May	9:00	17:00	m	EOC, interview with Global, CTV, WF update		1		1	70.00	152.60	317.00
17-May	9:00	16:00	m	Wildfire				1	50.00		317.00
18-May	9:00	15:00	m	Wildfire. Return to GC	320		1		20.00		317.00
NOTES:				KILOMETER CLAIM			TOTAL		520.00	333.54	3358.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1442	894.04	NET CLAIM		520.00	333.54	3358.00
				\$0.26 per km	1442	374.92					
				SUBTOTAL		1268.96	TOTAL CLAIM				5480.50
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1268.96	AMOUNT DUE (OWING)				\$5,480.50



MUNICIPAL DISTRICT OF GREENVIEW No. 16

COUNCIL MEMBERS BUSINESS REPORT

Division 9 Councillor Tyler Olsen		
DATE	BOARD/COMMITTEE	RELEVANT INFORMATION
6/2/2023	The River of Death and Discovery Dinosaur Museum Society	AGM – 3 new board members added and one renewed for another term. Board is now full
5/30/2023	Nitehawk Ski Recreation Board	Regular board meeting
5/25/2023	FCM	25-29 FCM conference in Toronto. Nice weather, but conference was lack luster. Sessions were barely relevant to us. Final speaker on the polls and federal election was the best. If Calgary is not better I wouldn't go to another FCM.
6/7/2023	Emerald awards	Invited to Emerald awards as AWN was nominated for an award for their Caribou Patrol project.
1/1/2021	Choose an item.	
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