



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

May 23, 2023

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held May 9, 2023	3
	3.2 Business Arising from Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 23-942 Partial Plan Cancellation and Consolidation	12
	6.2 Bylaw 23-943 Land Use Bylaw Amendment to Rezone a portion of NE 34-69-22-W5M from Agricultural One (A-1) to Agricultural Two (A-2)	21
	6.3 Bylaw 23-945 DeBolt and Ridgevalley Area Structure Plan (ASP) Steering Committee	32
	6.4 Bylaw 23-946 Schedule of Fees Amendment	41
#7	BUSINESS	
	7.1 Third Approach Request to access NE 23-71-20 W5M	47
	7.2 Appointment of Weed and Pest Inspectors, 2023	64
	7.3 Farm Family Award Nomination	67
	7.4 Assessment Review Board Member Appointments	81

7.5 Canadian Motorcycle Tourism Association – Sponsorship Request	92
7.6 Fox Creek Chamber of Commerce – Sponsorship Request	120
7.7 Grande Prairie Traditional Pow Wow – Sponsorship Request	126

#8 NOTICE OF MOTION

#9 CLOSED SESSION

9.1 Recycling, Waste, and Confidential Shredding Services
Tender Award
Disclosure Harmful to Business Interests of a Third Party

#10 MEMBERS REPORTS/EXPENSE CLAIMS	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 • Ward 6 • Ward 7 • Ward 8 • Ward 8 • Ward 9 • Ward 9 	134
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#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, May 9, 2023

#1
CALL TO ORDER

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Manager, Communications & Marketing	Stacey Sevilla
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo

ABSENT

Ward 1	Councillor Winston Delorme
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#2
AGENDA

MOTION: 23.05.260 Moved by: COUNCILLOR RYAN RATZLAFF
That Council adopt the Agenda of the May 9, 2023, Regular Council Meeting as amended.

- Removal Of Agenda Item 7.1
- Addition Of Verbal Wildfire Update
- Move Agenda Items 9.1, 9.2, 9.4, And 9.5 To Open Session

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.05.261 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the minutes of the April 25, 2023, Regular Council Meeting as amended.

- Referral agency comments missing
- MPC is a commission, not committee
- Councillor Burton needs to be removed when absent
- Councillor Smith exited at 2:10 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

6.0 BYLAWS

6.1 BYLAW NO. 23-936 LAND USE BYLAW AMENDMENT TO RE-DESIGNATE PARTS OF SW-11-068-23-W5M FROM AGRICULTURAL ONE (A-1) TO COUNTRY RESIDENTIAL ONE (CR-1) DISTRICT

BYLAW 23-936

MOTION: 23.05.262 Moved by: COUNCILLOR JENNIFER SCOTT

That Council give first reading to Bylaw No. 23-936, to re-designate three (3) 4.046-hectare (10.0-acre) \pm area lots from Agricultural One (A-1) to Country Residential One (CR-1) District, within SW- 11-068-23-W5M.

FOR: Councillor Didow, Councillor Burton

AGAINST: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry

DEFEATED

6.2 BYLAW 23-937 REGIONAL PROMOTIONAL COMMITTEE

**BYLAW 23-937
2ND READING**

MOTION: 23.05.263 Moved by: COUNCILLOR DUANE DIDOW

That Council give second reading to Bylaw 23-937 Regional Promotional Committee, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

**BYLAW 23-937
3RD READING**

MOTION: 23.05.264 Moved by: COUNCILLOR DALE SMITH

That Council give third reading to Bylaw 23-937 Regional Promotional Committee, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

**COUNCIL MOTION
AMENDMENT**

6.3 COUNCIL MOTION AMENDMENT

MOTION: 23.05.265 Moved by: COUNCILLOR SALLY ROSSON

That Council amend the mill rate in motion 23.04.200 from 7.3550 to 7.335 mills.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

FRIAA GRANT

7.2 FRIAA FIRESMART PROGRAM RESOLUTION

MOTION: 23.05.266 Moved by: COUNCILLOR TOM BURTON

That Council support the submission of the Forest Resource Improvement Plan of Alberta (FRIAA) FireSmart Program application, for the purpose of developing a comprehensive public awareness campaign based on the 2021 Sturgeon Heights Wildfire Hazard & Risk Assessment.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

**CLAY SHOOT
DONATIONS**

7.3 GREENVIEW CLAY SHOOT 2023 RECIPIENTS

MOTION: 23.05.267 Moved by: COUNCILLOR DAVE BERRY

That Council choose the five Food Banks that serve Greenview residents (Fox Creek, Valleyview, DeBolt, Grande Prairie, and Grande Cache) as the donation recipient(s) for the 2023 Clay Shoot Stakeholder Event, with the total funds raised split equally among them.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

**CLAY SHOOT
REGISTRATION FEES**

7.4 GREENVIEW CLAY SHOOT REGISTRATION FEES

MOTION: 23.05.268 Moved by: COUNCILLOR JENNIFER SCOTT

That Council directs Administration to set the subsidized amount of registration fees for the Annual Clay Shoot event to 50% of the registration cost annually per participant.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 9:48 a.m.

Reeve Olsen reconvened the meeting at 9:59 a.m.

MANAGERS REPORTS

7.5 MANAGERS REPORTS

MOTION: 23.05.269 Moved by: COUNCILLOR RYAN RATZLAFF

That Council accept the Managers Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

**CEMETERIES SURVEY
TENDER**

7.6 CEMETERIES SURVEY TENDER

MOTION: 23.05.270 Moved by: COUNCILLOR TOM BURTON

That Council awards the Greenview Cemeteries Survey to Helix Engineering Ltd., in the amount of \$48,972.41 plus GST, with funds to come from the Community Services, Professional Services for Cemeteries operational budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

PINTO SOUTH PIT

7.7 PINTO SOUTH PIT – 2023 GRAVEL CRUSHING

MOTION: 23.05.271 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to award a contract for gravel crushing of 65,000 cubic metres at the Pinto South Gravel Pit (SML980119) to D. Ray Construction Ltd. in the amount of \$837,200.00 plus GST, with funding to come from the 2023 Operations Road Maintenance Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

BIN TRUCK TENDER

7.8 2023 BIN TRUCK TENDER AWARD

MOTION: 23.05.272 Moved by: COUNCILLOR RYAN RATZLAFF

That Council award the purchase of one new 2024 Freightliner 114SD Tandem Truck Chassis with Hook Lift Attachment to Western Star and Freightliner of Grande Prairie as quoted for \$299,460.00, with funds to come from Environmental Services 2023 Capital Budget. Price may be subject to change if the pricing is adjusted for the 2024 production year which is not set yet.

FOR: Reeve Olsen, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

AGAINST: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Didow

CARRIED

WET RESCUE FIRE TRUCK

7.9 ER SPARTAN WET RESCUE FIRE TRUCK

MOTION: 23.05.273 Moved by: COUNCILLOR TOM BURTON

That Council approves the purchase of one (1) Spartan ER Wet-Rescue Fire Truck from Safetek Profire for a cost of \$1,199,508.28, plus GST with funds to come from the Protective Services, PS 23001.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

8.0 NOTICE OF MOTION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 23.05.274 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That the meeting go to Closed Session, at 10:55 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

9.3 RIDGEVALLEY LAGOON

DISCLOSURE HARMFUL TO ECONOMIC AND OTHER INTERESTS OF A PUBLIC BODY

(SECTION 25, FOIP)

OPEN SESSION

9.0 OPEN SESSION

MOTION: 23.05.276 Moved by: COUNCILLOR JENNIFER SCOTT

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 11:31 a.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

MOTION: 23.05.277 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve the purchase of ten (10) ± acres of Land for the Ridgevalley Lagoon for \$30,000.00 per acre, with funds to come from the 2023 Capital Budget, WW 21001. NW-14-71-26 W5M

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Berry

AGAINST: Councillor Ratzlaff

CARRIED

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

10.0 MEMBERS BUSINESS

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- CPAA Conference
- Greenview Wildfire Updates

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- Greenview Wildfire Updates

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- GRM Advisory Board Meeting
- GPRTA Strategic Management Plan
- Greenview Wildfire Updates

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- April 26, 2023, Ag. Services Board Meeting
- CPAA Conference
- Greenview Wildfire Updates

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- Greenview Wildfire Updates
- Heart River Housing meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- Grande Spirit Foundation DeBolt Project
- GPRTA Strategic Management Plan
- Minister Loewen Discussions
- CPAA Conference
- Arbour Day Presentations – RV School
- Greenview Wildfire Updates

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- PACE Zoom Meeting
- GRM Advisory Board Meeting
- Photo Opp. w/ Minister Loewen
- Crooked Creek Rec Club Meeting
- Ridgevalley Home ZOOM Meeting
- PACE Meeting
- Greenview Wildfire Updates

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

WARD 8

- April 25, 2023, Regular Council Meeting
- April 26, 2023, Grazing Lease Framework Document Signing
- CPAA Conference
- Greenview Wildfire Updates

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- GD Rural Crime Watch Meeting
- Canfor Advisory Meeting
- Greenview Wildfire Updates
- GPRTA Strat Management Plan

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- GPRTA Regular Board Meeting
- CPAA Conference
- Greenview Wildfire Updates (May 6, May 8)

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- April 25, 2023, Regular Council Meeting
- Hydrogen Conference
- Photo Opportunity with Minister Loewen
- Minister Neudorf And Minister Loewen Meeting
- Minister Loewen meeting regarding grants
- Women In Energy Presentation
- Community Futures
- Wildfire Updates (May 6 and May 8)
- Nitehawk Insurance Meeting

**#10 MEMBERS
BUSINESS**

MOTION: 23.05.278 Moved by: COUNCILLOR SALLY ROSSON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 12:02 p.m.

Reeve Olsen reconvened the meeting at 1:00 p.m.

**GREENVIEW
WILDFIRE**

7.10 GREENVIEW WILDFIRE UPDATE

MOTION: 23.05.279 Moved by: COUNCILLOR TOM BURTON

That Council accept the Greenview Wildfire update for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

#11 ADJOURNMENT

11.0 ADJOURNMENT

MOTION: 23.05.280 Moved by: COUNCILLOR TOM BURTON

That Council adjourn this Regular Council Meeting at 1:51p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton, Councillor Ratzlaff, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT:	Bylaw 23-942 Partial Plan Cancellation and Consolidation		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: MAV	PRESENTER: NF
STRATEGIC PLAN:	Development	LEG: SS	

RELEVANT LEGISLATION:

Provincial – Section 658 Municipal Government Act R.S.A. 2000, Chapter M-26

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot.

MOTION: That Council give second reading to Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot.

MOTION: That Council proceed to third reading of Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot, allowing all three reading of the bylaw to occur at the same meeting.

MOTION: That Council give third reading to Bylaw 23-942 being a Plan Cancellation Bylaw to cancel a portion of registered plan of subdivision 2650RS to consolidate block 33, lots 1-4 & 33U into a single lot.

BACKGROUND/PROPOSAL:

Council has recently granted approval for a Sand and Salt Shed at the Grande Cache Operations yard and the 5-year Capital Plan also reflects the future construction of a new Operations Building. The area, spanning five (5) lots, presents a challenge to redevelopment as proposed structures will cross existing property lines between lots 2 & 3, as well as lots 4 & 33U. Furthermore, it is likely other development on this site would necessitate crossing property lines separating the five (5) lots. Importantly, the Land Use Bylaw does not permit buildings to be constructed across property lines, and such construction is not permitted by the National Building Code, Alberta Edition 2019.

To address this issue, the lots may be consolidated through a Plan Cancellation Bylaw or a Descriptive Plan of Survey; the Plan Cancellation Bylaw being the most appropriate and timely. The proposed Partial Plan Cancellation Bylaw 23-942 removes the property lines separating Plan 2650RS, Block 33, Lots 1, 2, 3, 4, and 33U, and will result in a new lot legally described as Plan 2650RS, Block 33, Lot 6. This will be registered with

Alberta Land Titles and does not require a surveyor to do any work, nor does it result in an entirely new legal description for the resulting parcel.

A Plan Cancellation Bylaw does not require a public hearing nor advertisement prior to any or all readings but does require consent of the property owners. Each of the five (5) subject lots is owned by the MD of Greenview, with lot 33U being titled under the name of the Town of Grande Cache. Alberta Land Titles does not require additional documentation to prove such consent as it is stated in the bylaw. No other properties or landowners will be affected by the bylaw.

The draft Partial Plan Cancellation Bylaw was circulated to utility companies who may have lines within the subject lots to provide an opportunity to prepare any required Utility Right of Way agreements prior to the approval of the bylaw. If any such agreements are required, they will be registered prior to or along with the Partial Plan Cancellation Bylaw.

Administration requests that all three readings be given today to ensure the timely construction of the proposed Sand and Salt Shed in a manner which is compliant with provincial and regulatory requirements.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the lot will facilitate the proposed Sand and Salt Shed, and future Operations Building(s), to be approved in compliance with local and provincial regulations applicable to all land development.
2. The benefit of Council accepting the recommended motion to consolidate the lots by bylaw rather than descriptive plan is that Council is the approving authority, and the consolidation may be completed without the unnecessary expenditure of taxpayer funds.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may defeat the bylaw at first or subsequent readings, thereby refusing the lots be consolidated. Administration does not recommend this as these lots are owned by Greenview, and this would prevent the construction project from moving forward.

Alternative #2: Council may defeat the bylaw and move that a descriptive plan be prepared by a surveyor to consolidate the lots. Administration does not recommend this as it would delay the construction project as a surveyor would need to be hired, resulting in additional costs.

Alternative #3: Council may not unanimously authorize all three readings of the bylaw; however, this will simply delay final reading of the bylaw and processing of the development approvals, potentially impacting the timeline and cost of a municipal facility which has been approved under the 2023 Capital Budget.

FINANCIAL IMPLICATION:

Direct Costs: Fee for registration of the Bylaw at Alberta Land Titles - \$30.00 plus \$10 for each title affected and \$10 for any Utility Rights-of-Way required. Total cost - approximately \$100.

Ongoing / Future Costs: None

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

If approved, an original signed or certified copy of the bylaw will be sent to Alberta Land Title for registration. Any Utility Right of Way agreements provided will also be sent for registration to Alberta Land Titles.

ATTACHMENT(S):

- Bylaw 23-942 Partial Plan Cancellation
- Lot Consolidation Application
- Overview of New Grande Cache Operations Building and Sand and Salt Shed
- Aerial of Grande Cache Operations Yard showing possible utility lines
- MGA Section 658



BYLAW No. 23-942 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, for the purpose of cancelling a portion of a registered plan of subdivision.

Whereas, pursuant to Section 658 of the Municipal Government Act R.S.A 2000, Chapter M-26, a municipal Council has the authority to cancel a plan of subdivision in whole or in part;

Whereas, the owners of the parcels of land on the plan to be cancelled have consented to the proposed partial plan cancellation;

Whereas, every person shown on the certificates of title of the land in the plan of subdivision as having an estate or interest in it have consented to the partial plan cancellation;

Therefore, the Council of the Municipal District of Greenview No. 16, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the subdivision Plan 2650RS, Block 33, Lots 1, 2, 3, 4, and 33U, as outlined in Schedule "A" hereto attached, are hereby cancelled.
2. That the cancelled lands be consolidated as a new lot, described as Plan 2650RS, Block 33, Lot 6.
3. The Registrar for North Alberta Land Registration District shall make all cancellations, issue all certificates of title, and do such things as necessary, in his opinion, to give effect to this Bylaw, including but not restricted to carrying forward all encumbrances, charges, liens, interests, and reservations as to mines and minerals in the existing certificate(s) of title.

Read a first time this ____ day of ____, 2023.

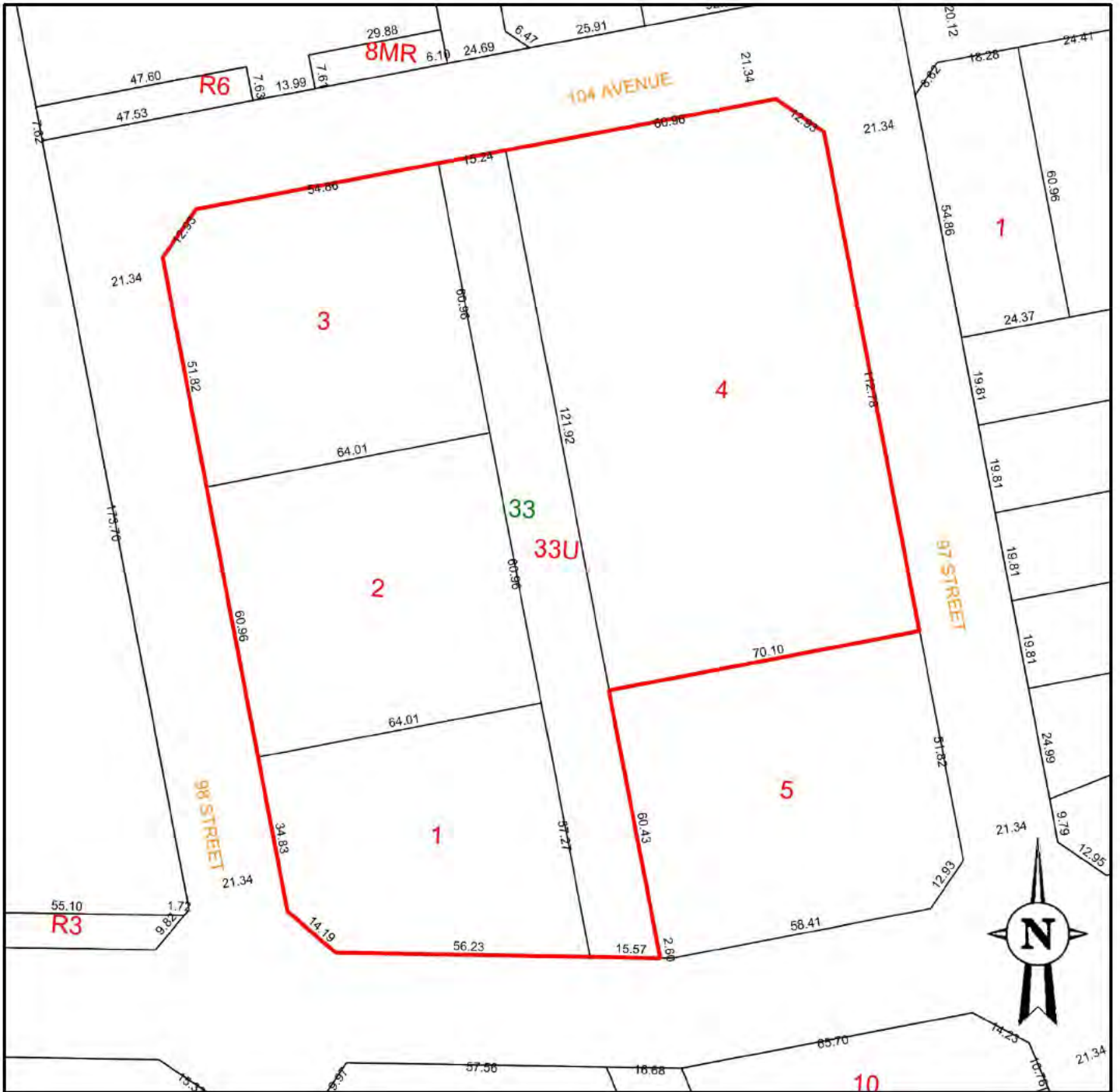
Read a second time this ____ day of ____, 2023.

Unanimously Consented to and Read a third time this ____ day of ____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"



(a) the one-year period referred to in subsection (1), or

(b) the one-year period referred to in subsection (5),

whether or not the time period under those subsections has expired.

RSA 2000 cM-26 s657;2020 cL-2.3 s24(33);2020 c39 s10(39)

Cancellation of plan of subdivision

658(1) On the application of one or more owners of a parcel of land in a plan of subdivision, a council may by bylaw order the plan cancelled, in whole or in part.

(2) A council may pass a bylaw under subsection (1) only with the consent of

(a) the owners of the parcel of land in the plan of subdivision,

(b) every person shown on the certificate of title of the land in the plan of subdivision as having an estate or interest in it, and

(c) the Crown in right of Alberta, if the plan of subdivision shows a highway or road or other right of way vested in the Crown for which no certificate of title has been issued.

(3) A plan cancellation may not be effected only or primarily for the purpose of disposing of reserves.

(3.1) If all of a plan is cancelled, deferred reserve caveats and environmental reserve easements are also cancelled.

(4) If all reserve land has been cancelled from a plan of subdivision, the resulting parcel of land, if it is subsequently subdivided, is subject to Division 8.

(5) If a plan is cancelled in part, a deferred reserve caveat may be placed against the consolidated certificate of title reflecting any reserve land that was cancelled and that will be owing if the parcel is subsequently subdivided.

RSA 2000 cM-26 s658;2016 c24 s112

Collection of taxes

659 When a plan of subdivision or part of it has been cancelled, all taxes, assessments or rates in arrears or due on the separate lots or blocks within the area of which the plan has been cancelled become taxes, assessments or rates on or in respect of the area, and all the remedies for the enforcement and collection of taxes, assessments and rates formerly applicable for the recovery of the taxes, assessments or rates on the separate lots or blocks apply as if



ROAD CLOSURE APPLICATION MUNICIPAL DISTRICT OF GREENVIEW No. 16

4806 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600; Fax: 780.524.4307

www.mdgreenview.ab.ca

Applicant Information

Registered Landowner(s): MD of Greenview No. 16 / Town of Grande Cache (former)

Mailing Address: Box 1079 - 4806 36 Ave

City: Valleyview, AB

PC: T0H 3N0

Primary Phone: 780-524-7600

Other Phone: _____

Email: planning@mdgreenview.ab.ca

(By providing an email address, you authorize Planning and Development to contact you via email)

Land Information

Legal Location: _____ ¼ of _____ Sec. _____ Twp. _____ Range _____ W _____

Registered Plan: 2650RS Block: 33 Lot: 1-4 & 33U

The subject road allowance is located immediately

☐ N ☐ S ☐ E ☐ W ☐ NE ☐ NW ☐ SE ☐ SW

of my property.

Note: This application is for road closure and/or consolidation only.

Please identify the purpose for requesting the closure in the space provided below:

New sand and salt shed to cross existing property lines, consolidation the 5 MD owned lots will simplify this process and prevent issues in the future. Utility rights-of-way may be required within current lot 33U as some lines are present. Lot 33U is still titled under the Town of Grande Cache, which will be corrected by the consolidation (partial plan cancellation bylaw).

I/WE, the MD of Greenview No. 16 hereby certify that

(FULL NAME IN CAPITAL LETTERS)

☒ I am the registered owner and that the information provided on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for road closure.

Signature _____

April 17, 2023

Date _____

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s); your name, contact telephone number and address may be used to carry out current and/or future construction and operating programs, services or activities of the Municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.

FOR ADMINISTRATIVE USE:

APPLICATION NO: _____

APPLICATION FEE PAID ON: _____

ROLL NUMBER: _____

RECEIPT NO: _____

Overview of new Grande Cache Operations Building and Sand Shed

Jan. 2023





REQUEST FOR DECISION

SUBJECT: Bylaw 23-943 Land Use Bylaw Amendment to Rezone a portion of NE 34-69-22-W5M from Agricultural One (A-1) to Agricultural Two (A-2)

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: NF
STRATEGIC PLAN:	Development	LEG: SS	

RELEVANT LEGISLATION:

Provincial – Municipal Government Act (MGA) Section 640, RSA 2000

Council Bylaw/Policy – Municipal Development Plan (MDP) Bylaw 15-742, Land Use Bylaw (LUB) 18-800

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 23-943, being a Land Use Bylaw Amendment, to rezone a 16-hectare (40-acre) area within NE 34-69-22-W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district, as presented.

MOTION: That Council schedule a Public Hearing prior to second reading of Bylaw 23-943, to be held on June 27, 2023, at 9:15 a.m.

BACKGROUND/PROPOSAL:

Administration has received an application to rezone an approximately 16-hectare (40-acre) area within NE 34-69-22-W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district, to accommodate subdivision of a larger farmstead. The quarter section is located approximately 3 km south of the Town of Valleyview and 1 km east of Highway 43 along Township Road 700.

The landowners plan to subdivide their established farmstead and would like to continue to use the area as a hobby farm as they age. The home was constructed in 1959 and is serviced by a lagoon and water well, and the yard also contains a fenced cattle enclosure, several outbuildings, a garden plot, a dugout, and a larger fenced area. The exact boundaries proposed for the subdivision have not yet been determined by a surveyor. Administration determined through aerial images and discussion with the landowner that the minimum area required to accommodate all improvements on the site, including the required setback for the existing sewage disposal system (lagoon) of 30 metres (100 feet) from property lines, is approximately 11 hectares (28 acres).

The landowner would like to subdivide a larger area of approximately 16 hectares (40 acres) to allow a buffer area between their garden and chemicals sprayed on the adjacent field to the east as well as allow area for new developments such as a suite or secondary residence to be placed east of the existing dwelling. The proposal would result in approximately 4.6 hectares (12 acres) of vacant better agricultural land being

removed from the quarter section, which is contrary to Section 3.4.8 of the Municipal Development Plan, as the land is not required to accommodate the developed area of the farmstead. However, the proposal would be allowed by Section 3.4.4, which permits subdivision of better agricultural land adjacent to quarter-section boundaries.

The quarter section is currently zoned Agricultural One (A-1), where the maximum subdivision size permitted by the Land Use Bylaw 18-800 is 8.1 hectares (20.0 acres). To accommodate either size, the proposed subdivision area is required to be rezoned to Agricultural Two (A-2), which permits subdivisions between 8.1 hectares (20 acres) and 32.0 hectares (79.1 acres).

Proposed Servicing:	Private, well and lagoon
Soil Type:	Clay
Topography:	Flat
Wetland Inventory:	None
LSRS Spring Grains Rating:	3(10): Moderate limitation

MDP 15-742 *Section 3.4.2 Subdivision of Better Agricultural Land*

Greenview may support the subdivision of better agricultural land where the proposed subdivision is for:

(a) A farmstead separation;

Section 3.4.4 Parcel Location

Where possible, subdivision identified in 3.4.2 ("Subdivision of Better Agricultural Land") will be encouraged to locate on portions of the quarter section that are:

(b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.

Section 3.4.8 Parcel Size Requirements

(a) The size of a farmstead separation shall be at the discretion of Greenview based on the location of the existing buildings, fences, shelter belts and required setback distances for the existing private sewage system.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the landowner may apply to subdivide their farmstead to the size they would like.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that approximately 4.6 hectares (12 acres) of better agricultural land may be subdivided from the remainder of the quarter section.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to approve the rezoning application with a reduced area of approximately 12 hectares (30 acres) to accommodate the farmstead and allow the landowner freedom to adjust the property boundaries to allow some buffer area between the developed site and adjacent farmland. This would reduce the removal of better agricultural land from the quarter section. Administration does not recommend this option as the location complies with section 3.4.4 of the MDP.

Alternative #2: Council has the alternative to approve the rezoning application with a reduced area of approximately 11 hectares (28 acres) to accommodate the developed area of the farmstead only. This would minimize the removal of better agricultural land from the quarter section. Administration does not recommend this option as the location complies with section 3.4.4 of the MDP. In addition, the resulting parcel would not be wide enough to accommodate the setback requirements of an inexpensive sewage disposal system such as an open discharge which may be required to replace the lagoon if the parcel is further developed, or the existing home is renovated or replaced.

Alternative #3: Council has the alternative to defeat first reading of the bylaw, thereby refusing the rezoning. The landowner may still apply to subdivide their yard site but will be limited to 8.1 hectares (20.0 acres) as allowed by the Agricultural One (A-1) district. Administration does not recommend this option as the proposal complies with Greenview's current policies and practices and would result in undue hardship for the landowner as they may not be able to reduce the subdivision size to include all necessary improvements and services such as the dugout and fenced areas.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW-UP ACTIONS:

The applicant will be notified of the decision made by Council. If first reading is given, the proposed bylaw will be publicly advertised, and adjacent landowners and appropriate referral agencies will be notified. Affected parties will have the opportunity to comment or attend the Public Hearing.

ATTACHMENT(S):

- Bylaw 23-943

- Aerial Map
- Overview Map
- Farmland Report
- Wetland Inventory
- Topography Map



BYLAW NO. 23-943
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of
Alberta, to amend Bylaw No. 23-943, being the Land Use Bylaw for the
Municipal District of Greenview No. 16**

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw No. 18-800;

AND WHEREAS, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw No. 18-800;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 20 in the Land Use Bylaw, being Bylaw No. 18-800, be amended to reclassify the following area:

All that Portion of the
Northeast (NE) Quarter of Section Thirty-Four (34)
Within Township Sixty-Nine (69)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this __ day of ____, 2023.

Read a second time this __ day of ____, 2023.

Read a third time and passed this __ day of ____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER

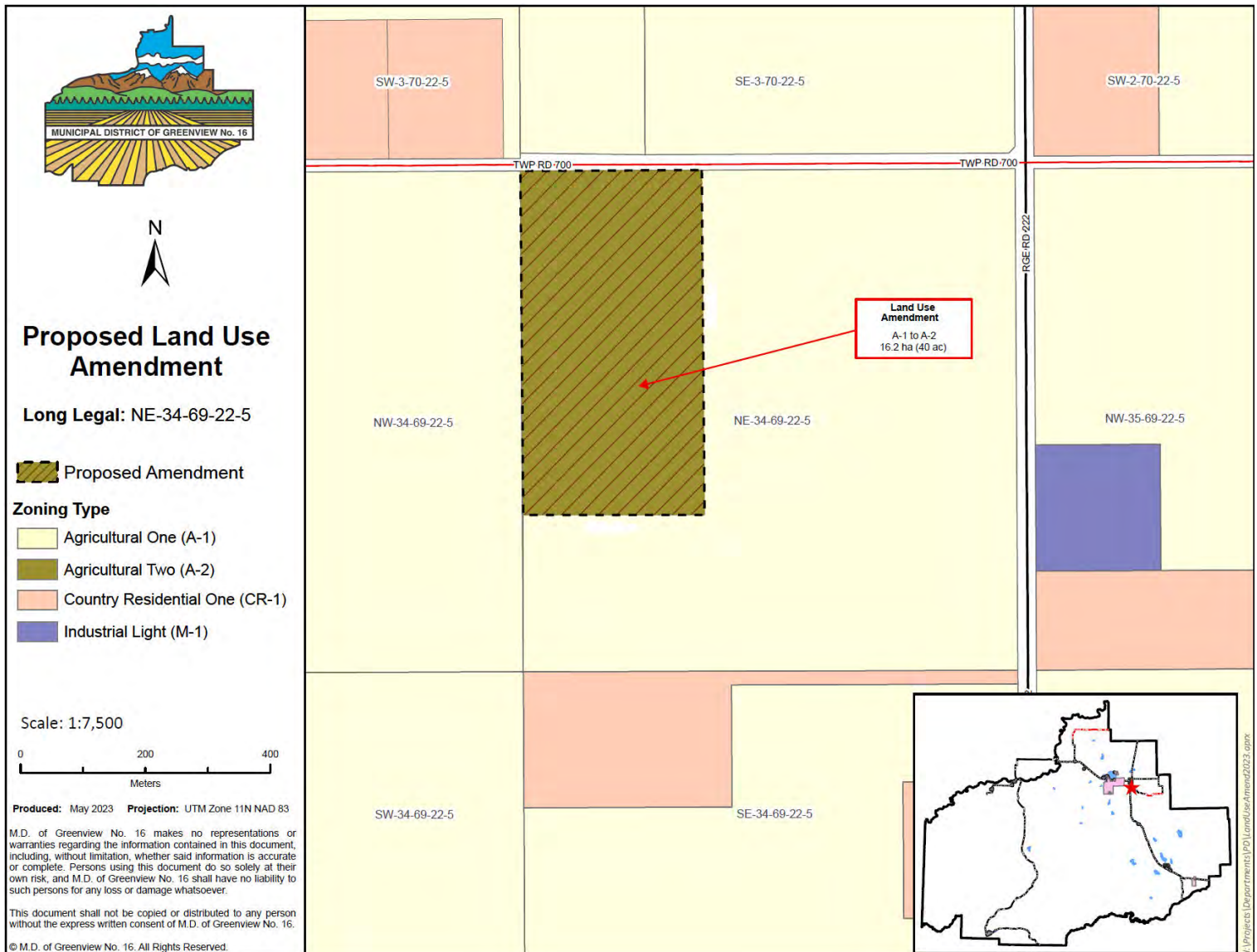
SCHEDULE "A"

To Bylaw No.

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

All that Portion of the
Northeast (NE) Quarter of Section Thirty-Four (34)
Within Township Sixty-Nine (69)
Range Twenty-Two (22) West of the Fifth Meridian (W5M)


Is reclassified from Agricultural One (A-1) District to Agricultural Two (A-2) District as identified below:





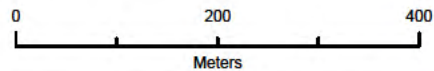
Proposed Land Use Amendment

Long Legal: NE-34-69-22-5

 Proposed Amendment

40cm Imagery, 2022

Scale: 1:7,500

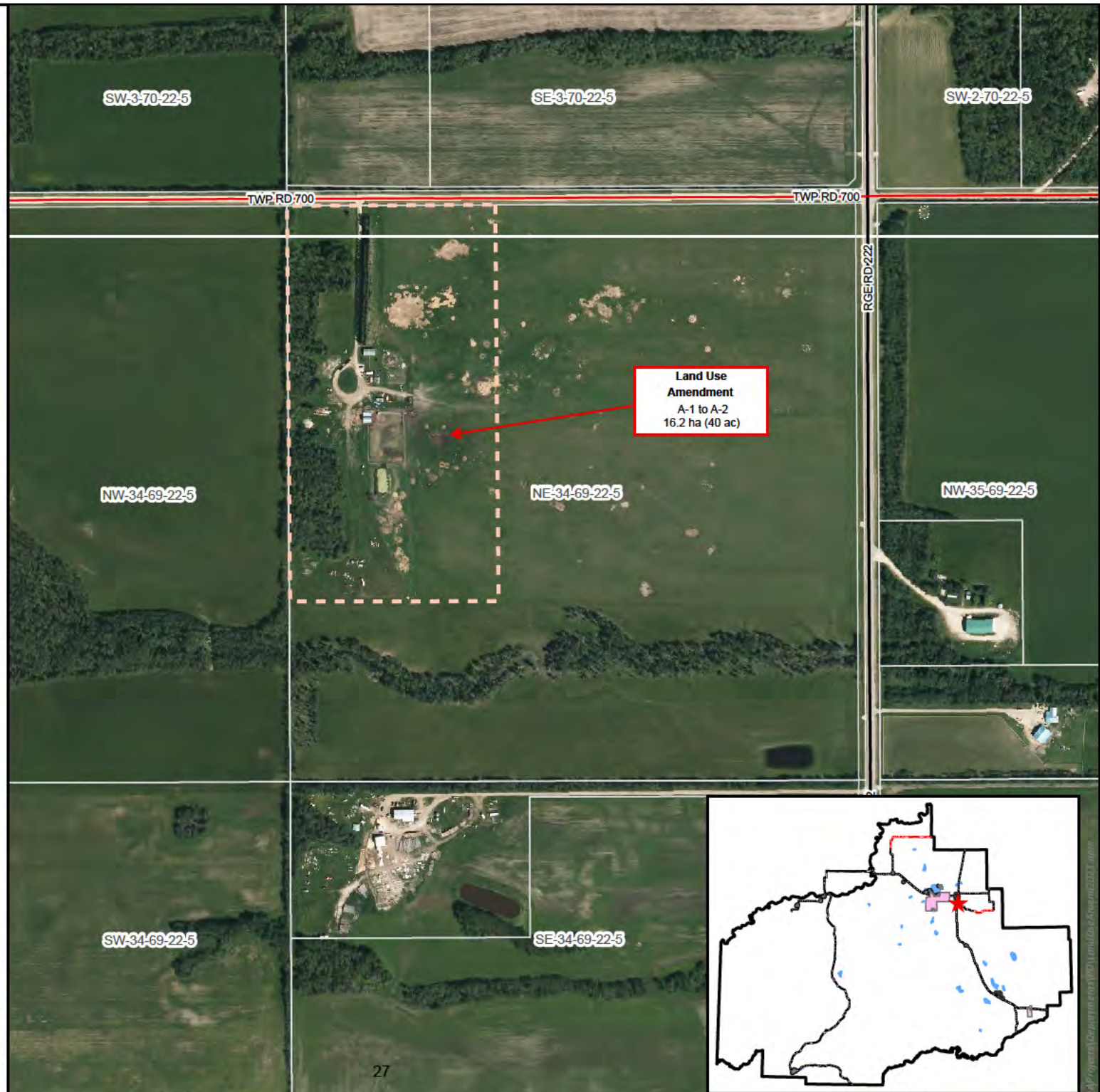


Produced May 2023 Projection UTM Zone 11N NAD 83

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Proposed Land Use Amendment

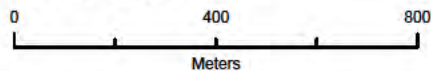
Long Legal: NE-34-69-22-5

 Proposed Amendment

Zoning Type

-  Agricultural One (A-1)
-  Agricultural Two (A-2)
-  Country Residential One (CR-1)
-  Industrial Light (M-1)
-  Institutional (INS)

Scale: 1:15,000

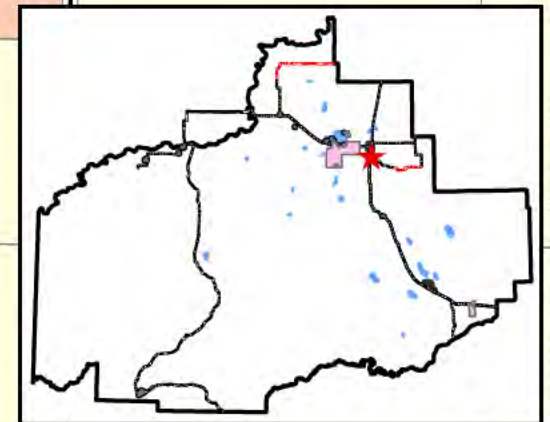
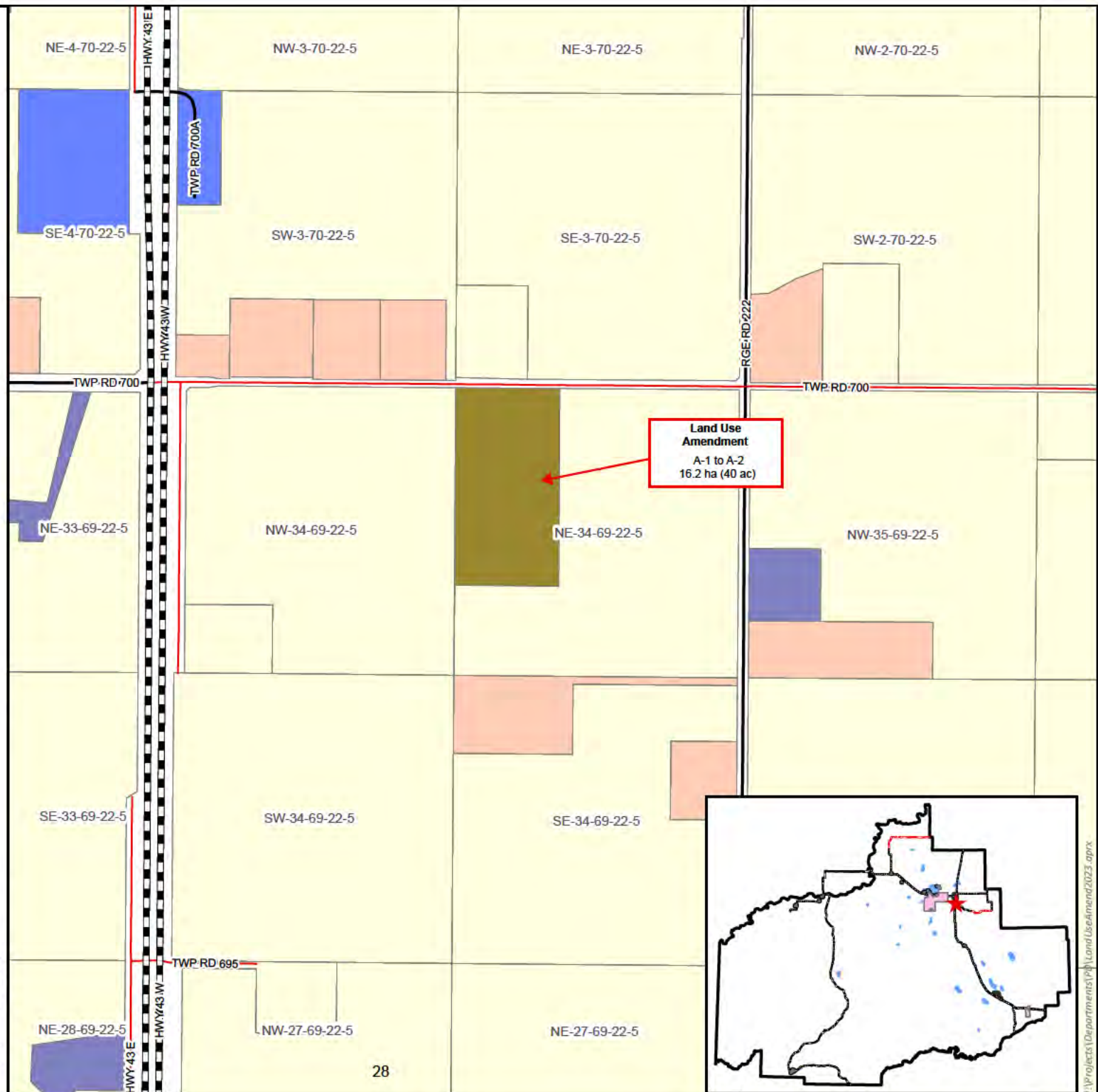


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




Proposed Land Use Amendment - AGRASID

Long Legal: NE-34-69-22-5

 Proposed Amendment

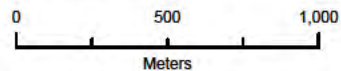
Legend

AGRASID

-  inclined plain - low relief
-  inclined with BR - low relief
-  ridged - low relief
-  undulating - low relief
-  undulating - high relief
-  valley with terraces

** Spring Grain LSRS Values Displayed**

Scale: 1:25,000

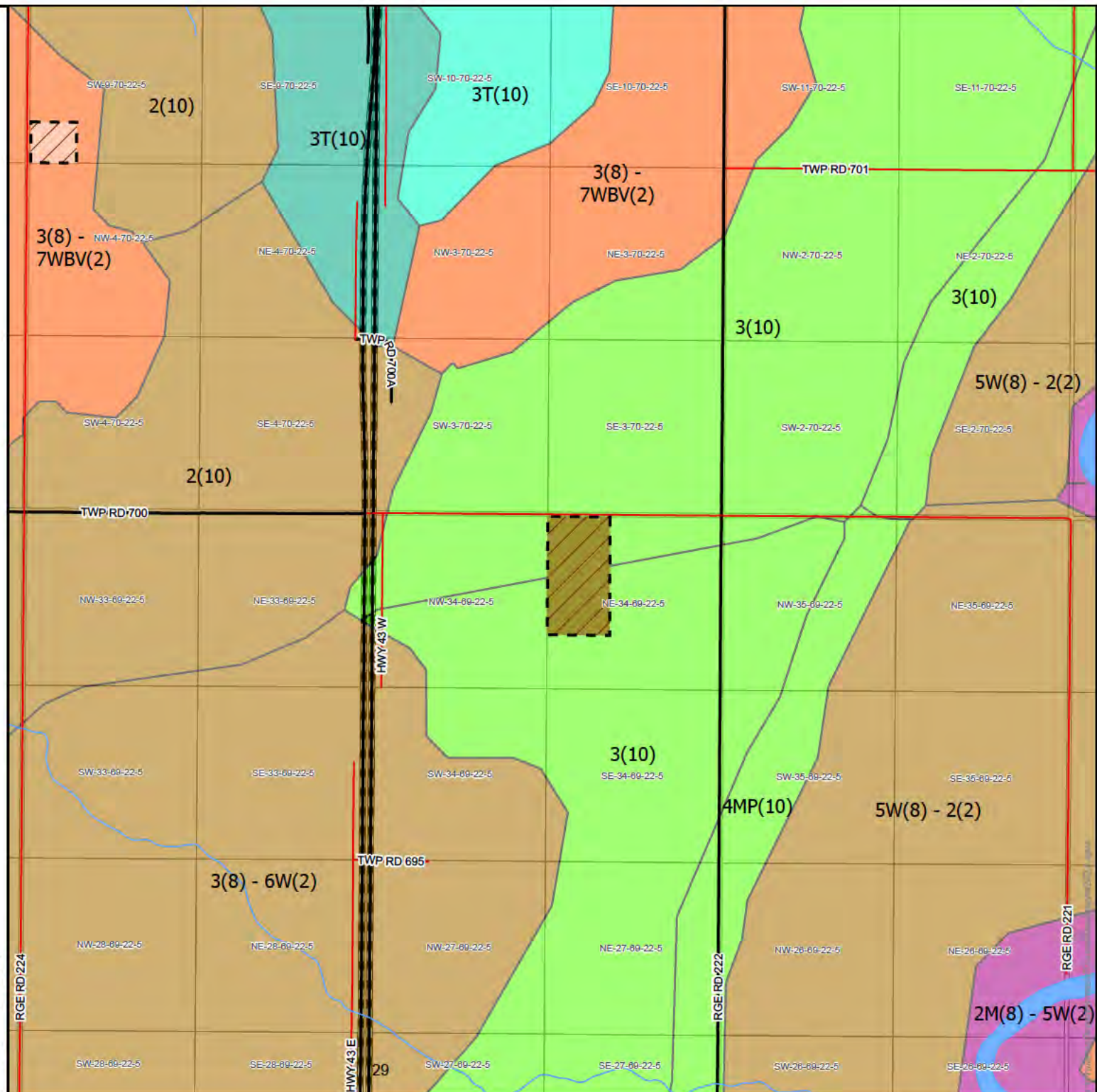


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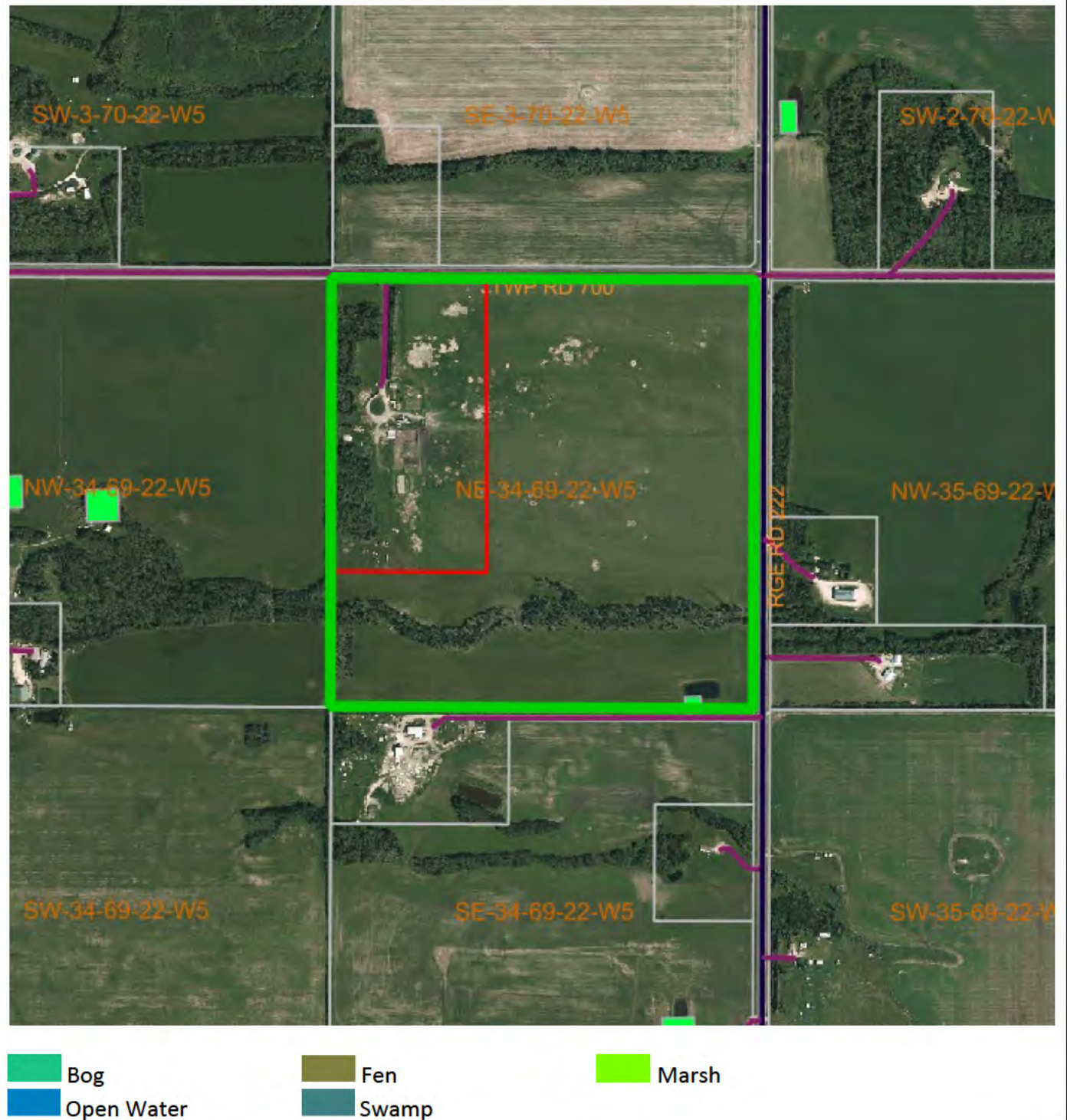
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LANDOWNER: BROCK DEWEY & CHERYL





Proposed Land Use Amendment - Topography

Long Legal: NE-34-69-22-5

 Proposed Amendment

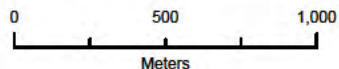
Legend

Contour Line(m)

— Minor

40cm Imagery, 2022

Scale: 1:25,000

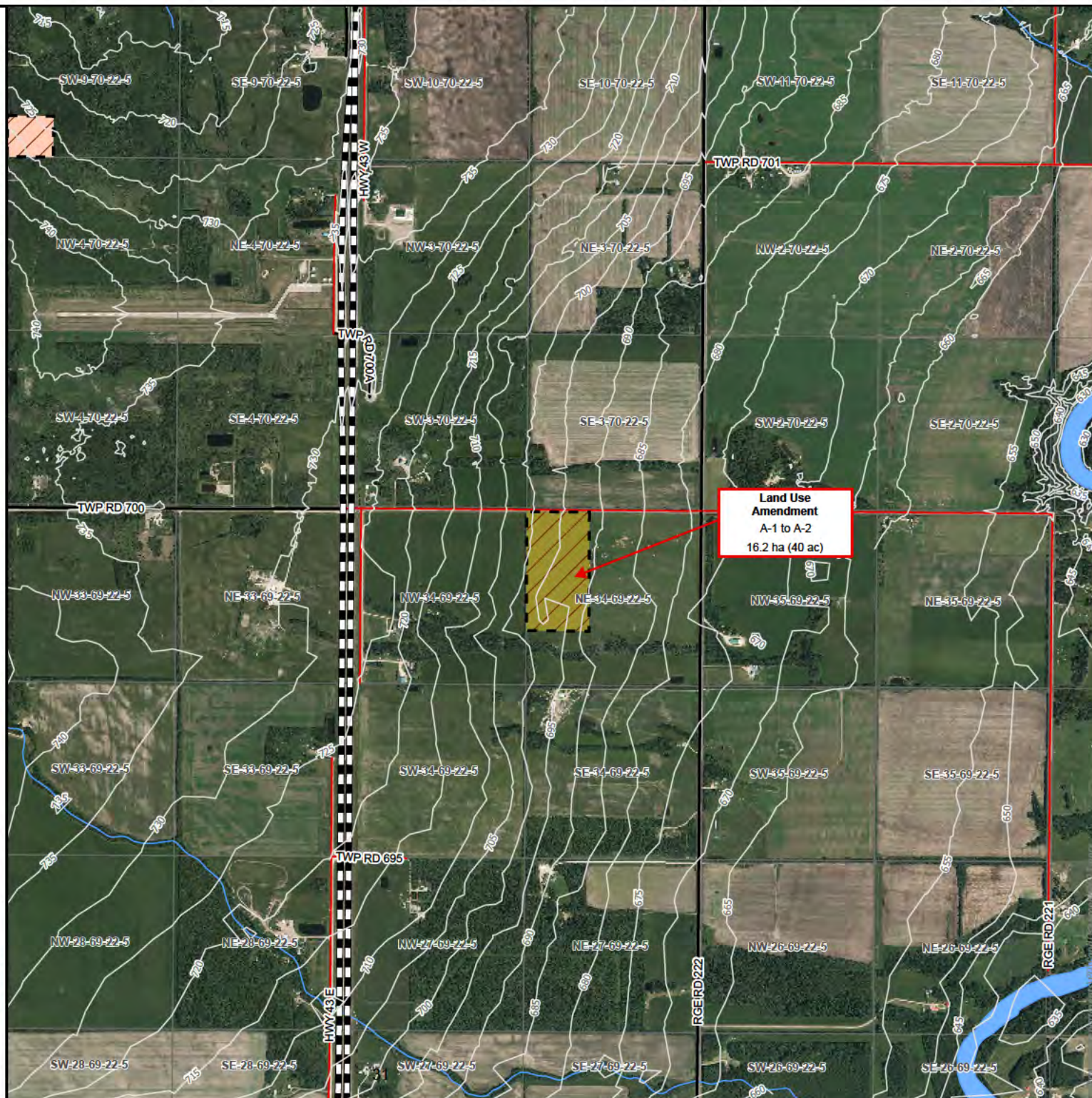


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REQUEST FOR DECISION

SUBJECT:	Bylaw 23-945 DeBolt and Ridgevalley Area Structure Plan (ASP) Steering Committee		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING AND DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26, s.145(2)

Council Bylaw/Policy (cite) – Policy 1008 and 1040

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 23-945 Area Structure Plan (ASP) Steering Committee, as presented.

MOTION: That Council give second reading to Bylaw 23-945 Area Structure Plan (ASP) Steering Committee, as presented.

MOTION: That Council proceed with giving a third reading of Bylaw 23-945 Area Structure Plan (ASP) Steering Committee.

MOTION: That Council give third reading to Bylaw 23-945 Area Structure Plan (ASP) Steering Committee, as presented.

BACKGROUND/PROPOSAL:

Greenview has engaged Invistec Consulting Ltd. to prepare Area Structure Plans (ASPs) for the DeBolt and Ridgevalley Hamlets. As part of the engagement process, a Steering Committee will be created to provide direct local input into the development of these plans. The Terms of Reference for the Steering Committee was presented to Committee of the Whole on May 16th, 2023.

Bylaw 23-945 has been introduced to meet Municipal Government Act requirements for the creation of a Council Committee, which is proposed to consist of two (2) Councillors, six (6) residents (three from each Hamlet), and two (2) local business owners (one from each Hamlet). It is recommended that the Councillors for Ward 6 & 7 be assigned to the Steering Committee, as they represent voters within the subject Hamlets and may have valuable insights into the needs and desires of the communities. The Steering Committee will coordinate and provide input for the development of the ASPs, working closely with Invistec Consulting Ltd. who will hold workshops, meetings, and surveys to collect feedback for each hamlet area.

It should be noted that this bylaw will be automatically repealed upon a resolution from Council to adopt the Hamlets of DeBolt and Ridgevalley Area Structure Plans.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Council will allow for the forming of the Steering Committee that is needed for the Area Structure Plans for DeBolt and Ridgevalley.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to amend or defeat the motion. However, Administration does not recommend this because Council Committees are required to be established by bylaw.

Alternative #2: Council has the alternative to table the bylaw for discussion after any of the first two motions and require that Administration make changes to the bylaw.

FINANCIAL IMPLICATION:

Direct Costs: There will be costs for Council and committee members to attend meetings as per Policy 1008.

Ongoing / Future Costs:

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Collaborate

PUBLIC PARTICIPATION GOAL

Collaborate - To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solutions.

PROMISE TO THE PUBLIC

Involve - We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.

FOLLOW-UP ACTIONS:

Once the bylaw has been passed, the Steering Committee can be formed, and advertising for community Steering Committee members will commence.

ATTACHMENT(S):

- Bylaw 23-945
- MGA section 145(2).

- Steering Committee Terms of Reference

Bylaws — council and council committees

145(1) A council may, by bylaw, establish the procedures to be followed by the council.

(2) A council may, by bylaw, establish council committees and other bodies.

(3) Where a council establishes a council committee or other body, the council may, by bylaw, establish the functions of the committee or body and the procedures to be followed by it.

RSA 2000 cM-26 s145;2015 c8 s15;2022 c16 s9(36)



BYLAW No. 23-945 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to establish the DeBolt and Ridgevalley Area Structure Plan Steering Committee

Whereas, pursuant to Section 145(2) of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 Council may, by bylaw, establish council committees and other bodies;

Whereas, pursuant to Section 145(3) of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 Council may, by bylaw, establish the functions of the committee and the procedures to be followed;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. TITLE

1.1. This Bylaw shall be cited as the “DeBolt and Ridgevalley ASP Steering Committee Bylaw”.

2. DEFINITIONS

2.1. **ASP** means Area Structure Plan.

2.2. **Steering Committee** means the Council Committee established to provide direction on the DeBolt and Ridgevalley Area Structure Plan.

2.3. **Greenview** means the Municipal District of Greenview No. 16.

3. ESTABLISHMENT

3.1. The DeBolt and Ridgevalley ASP Steering Committee is established by this Bylaw as a temporary Council Committee.

4. MANDATE

4.1. The DeBolt and Ridgevalley ASP Steering Committee will collaborate to establish a quality Area Structure Plan for the DeBolt & Ridgevalley Hamlets.

4.2. The purpose of the Steering Committee is to ensure that the proposed Area Structure Plans will appropriately serve the existing and future communities of DeBolt and Ridgevalley, Greenview Staff and the Consultant, to ensure that each community is regularly updated on progress on the project. The Steering Committee will be in place for the duration of the development of the ASPs, including the drafting of the documents, the public engagement events, and the approval process.

5. RESPONSIBILITIES

- 5.1. The Committee will be responsible for:
- A) Attending meetings with Greenview staff and the Consultant to provide input and information on the progress to date;
 - B) Communicating relevant community issues to Greenview staff and the Consultant;
 - C) Helping to coordinate and distribute information, as required;
 - D) Sharing comments and concerns received from other landowners and stakeholders;
 - E) Reviewing draft ASP documents prior to public release to discuss and address concerns;
 - F) Determining and approving forms of public engagement, as proposed by Greenview staff and the Consultant, as required; and,
 - G) Reviewing and approving materials used for public engagement, as required.

6. COMPOSITION

- 6.1. The Steering Committee will be comprised of:
- A) One Councillor from Ward 7 and one Councillor from Ward 6 (Ridgevalley and DeBolt); and
 - B) Four (4) members at large from Ward 7 and four (4) members at large from Ward 6.
- 6.2. The Councillors role on the Steering Committee is to ensure the needs of the future community and Greenview are met, represent Council, hear the Steering Committee's discussions, and provide a voice to residents who are not on the Steering Committee.
- 6.3. Steering Committee members will be compensated for their time as per the Council and Board Remuneration Policy 1008.

7. MEETING

- 7.1. Meetings will be held during Stages 2-4 of the ASP development process for input. There will be a minimum of three (3) meetings during the process, subject to change once the Steering Committee has been formed. Additional meetings will be held as needed at the call of the Chair.
- 7.2. Agendas will be provided a week prior to the meeting, with meeting minutes distributed within seven (7) days of the meeting.
- 7.3. The meetings are intended to be attended primarily in person, but on occasion may be held virtually as well.

8. **REPEAL**

8.1. This bylaw will automatically be repealed once Greenview Council has made a resolution to adopt the DeBolt and Ridgevalley Area Structure Plans.

9. **COMING INTO FORCE**

9.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



Steering Committee for Development of Area Structure Plans for DeBolt and Ridgevalley - Terms of Reference

Background

The MD of Greenview No. 16 intends to develop Area Structure Plans (ASP) for the Hamlet of DeBolt and the Hamlet of Ridgevalley and is looking to create a Steering Committee to help guide the development of each document. Each ASP will provide a long-term vision and act as a guide to inform and regulate future development within each respective hamlet.

As per the *Municipal Government Act*, an Area Structure Plan is a statutory (legally binding) document that Council adopts as a bylaw that describes the following:

- The sequence of development,
- Future land uses,
- Density of housing units and population, and
- Location of major transportation routes and public utilities.

Purpose

The purpose of the Steering Committee is to ensure that the proposed Area Structure Plans will appropriately serve the existing and future communities of DeBolt and Ridgevalley, and the surrounding areas. Steering Committee Members will act as liaisons between the MD Staff and the Consultant, to ensure that each community is regularly updated on progress on the project. The Steering Committee will be in place for the duration of the development of the ASPs, including the drafting of the documents, the public engagement events, and the approval process.

Responsibilities

1. Attend meetings with MD Staff and the Consultant to provide input and inform on the progress to date.
2. Communicate relevant community issues to MD Staff and the Consultant.
3. Help coordinate and distribute information, as required.
4. Share comments and concerns received from other landowners and stakeholders.
5. Review draft ASP documents prior to public release to discuss and address concerns.
6. Determine and approve forms of public engagement, as proposed by the MD Staff and Consultant, as required.
7. Review and approve materials used for public engagement, as required.

Composition



The Steering Committee will be comprised of:

- one Councillor (local (preferred) or an alternate Councillor),
- 3 hamlet residents,
- 1 local business owner operating within the respective hamlet.

The Councillor's role on the Steering Committee is to ensure the needs of the future community and MD are met, represent Council, hear the Committee's discussions, and provide a voice to residents who are not on the committee.

Steering Committee Members will be compensated for their time as per Policy 1008, Council and Board Member Remuneration.

Selection

Steering Committee Members will be selected via a call for volunteers advertised on the MD's website and social media, in the local newspapers, engagement notifications, and at the first engagement event to gain interest in the committee prior to its formation. The advertising for Steering Committee Members will take place from mid-May (after the approval of the Terms of Reference by Council) and members will be selected in early June, unless it is determined that advertising will continue until the date of the first engagement event. In this case, selection of members will take place in mid to late June.

Volunteers will be asked to apply to be on the Steering Committee and provide relevant information. During the application process, MD Staff will ask for the applicant to include a letter of interest. The letter will detail the applicant's current involvement and understanding of the community and why they want to help. Steering Committee Members should actively use and understand the community, generally understand the existing strengths of the community, and generally understand what could be improved upon to make it better. They should be residents of the hamlet or be someone who lives in close proximity and spends some time using the area.

In the event more applicants than positions are received, the applications will be reviewed against a matrix to determine the best candidates for the positions. The 4 points of the matrix are as follows:

- Location address and local understanding,
- Length of time living in the area,
- Experience in community involvement, and
- Availability and schedule flexibility.



Each section of the matrix will be given a grade out of 5, for a total of 20. If applicant's totals are the same at the end of the matrix process the members will be chosen at random by draw.

MD Staff will review the applications and make the selections for the members of the Steering Committee. The selections will then come to Council for review and official appointment. The Steering Committee is expected to be active between June 2023 to January 2024, the expected timeline of when the ASP documents have been adopted by Council.

The Steering Committee Chair will be appointed by the Steering Committee Members during the first meeting. MD Staff and the Consultant will provide the agenda and meeting minutes, help guide the discussion, and provide support as required during the meeting. The Consultant will also provide information that needs to be distributed during meetings or by email.

Meetings

1. Meetings will be held during Stages 2-4 of the ASP development process for input. It is expected that there will be a minimum of 3 meetings during the process, but subject to change once the Steering Committee has been formed.
2. Agendas will be provided a week prior to the meeting, with meeting minutes distributed within 7 days of the meeting.
3. The meetings are intended to be held primarily in person, but on occasion may be held virtually as well.



REQUEST FOR DECISION

SUBJECT:	Bylaw 23-946 Schedule of Fees Amendment		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: SS
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act*, R.S.A 2000, c.M-26, s.191(1)

Council Bylaw/Policy (cite) – Bylaw 22-930 “Schedule of Fees”

RECOMMENDED ACTION:

MOTION: That Council give first reading of Bylaw 23-946 “Schedule of Fees Amendment” as presented.

MOTION: That Council give second reading of Bylaw 23-946 “Schedule of Fees Amendment” as presented.

BACKGROUND/PROPOSAL:

The Schedule of Fees Bylaw establishes the rates for licenses, permits, approvals and services provided by Greenview. As in previous years, an amendment to the current bylaw passed on January 10, 2023, is being brought forward.

These amendments have occurred as Greenview departments have created new services, discounted fees and aligned current fees with provincial standards for consistency and clarity.

The following amendments are being proposed:

Agricultural Services – Schedule A shall be amended to include the following **new fee**:

- 2.iii Non-refundable deposit – taxable (T) – \$200.00 – per rental.

This amendment is coming following a motion by Council.

MOTION: 23.02.100 Moved by: COUNCILLOR DAVE BERRY

That Council authorize Administration to retain the BBQ in the rental fleet and establish a damage deposit of \$200.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Recreation – Schedule D fees shall be replaced as follows:

- Corporate Rate – 15% Discount. Does not apply to Annual Membership Sale: 15% off. Annual Membership Sale does not apply to punch passes or corporate membership. Annual Membership Sale discount offered on 6 & 12 month memberships only. Corporate Discount applies to a group of 5 or more individuals in the same organization. Family membership includes two adults 18 years or older and two kids 17 years or younger.
- 56.iii. Greenview Hurricane – \$210.00
- 56.iv. Fieldhouse Fun – \$120.00.

Protective/Enforcement Services – Schedule E fees shall be replaced as follows:

- 2. Response to Fire Incidents – As per Alberta Transportation Rates.
- 3.i. Within Greenview – As per Alberta Transportation Rates.
- 3.ii. Outside Greenview – As per Alberta Transportation Rates.

Amending the current rates to follow the Alberta Transportation Rates as they apply to Fire-Services will not change the current rates, which are also \$650.00. Aligning with these provincial rates within the Schedule of Fees will allow Greenview to adjust in accordance with the Province of Alberta.

2. Response to Fire Incidents

i. Within Greenview T \$650.00 Per hour, per unit

ii. Outside Greenview T \$650.00 Per hour, per unit

3. Response to Motor Vehicle Collision, Rescue, and Dangerous Goods Incidents

i. Within Greenview T \$650.00 Per hour, per unit

ii. Outside Greenview T \$650.00 Per hour, per unit

Economic Development – Schedule K shall be amended to include the following new and replaced fees:

- 2.ii. Security Deposit – \$200.00.
- 4. Grande Cache Airport Fuel Concession Rate – Taxable (T) – \$0.10 – per liter.

While repealing the Eagles Nest Rental policy in favour of an agreement, Council requested the security deposit for the rental of the hall be increased from \$100.00 to \$200.00

The Grande Cache Airport Fuel Concession Rate, also occasionally known as a “flowage fee” is the fuel concession fee for non-municipally sourced fuel brought to the Grande Cache Airport. This is an administrative fee, not a fuel surcharge. The Grande Cache airport does not currently charge any airport fees.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview can adjust the rates for fees and services that are currently being charged.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is the rate changes will need to be communicated to the public and amendments can cause confusion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to make additional amendment to the bylaw and the proposed rates included within.

FINANCIAL IMPLICATION:

There are no additional costs to implementing these fees.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the bylaw to Council for third reading.

ATTACHMENT(S):

- Bylaw 23-946 "Schedule of Fees Amendment"
- MGA

Amendment and repeal

191(1) The power to pass a bylaw under this or any other enactment includes a power to amend or repeal the bylaw.



BYLAW No. 23-946 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to provide for an amendment to Bylaw 22-930 Schedule of Fees.

Whereas, under the provisions of the Municipal Government Act R.S.A. 2000, cM-26, Section 191(1), and amendments thereto, a Council has the power to amend enacted bylaws;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby amends as follows:

1. TITLE

1.1. This Bylaw shall be cited as the "Schedule of Fees Amendment".

2. AMENDMENT

2.1. Bylaw 22-930 is hereby amended as follows:

- A) Agricultural Services – Schedule A shall be amended to include the following new fee:**
 - i. 2.iii Non-refundable deposit – taxable (T) – \$200.00 – per rental.**
- B) Recreation – Schedule D fees shall be replaced as follows:**
 - i. Corporate Rate – 15% Discount. Does not apply to Annual Membership Sale: 15% off. Annual Membership Sale does not apply to punch passes or corporate membership. Annual Membership Sale discount offered on 6 & 12 month memberships only. Corporate Discount applies to a group of 5 or more individuals in the same organization. Family membership includes two adults 18 years or older and two kids 17 years or younger.**
 - ii. 56.iii. Greenview Hurricane – \$210.00**
 - iii. 56.iv. Fieldhouse Fun – \$120.00.**
- C) Protective/Enforcement Services – Schedule E fees shall be replaced as follows:**
 - i. 2. Response to Fire Incidents – As per Alberta Transportation Rates.**
 - ii. 3.i. Within Greenview – As per Alberta Transportation Rates.**
 - iii. 3.ii. Outside Greenview – As per Alberta Transportation Rates.**
- D) Economic Development – Schedule K shall be amended to include the following new and replaced fees:**
 - i. 2.ii. Security Deposit – \$200.00.**
 - ii. 4. Grande Cache Airport Fuel Concession Rate – Taxable (T) – \$0.10 – per liter.**

3. SEVERABILITY

- 3.1. Should any provision of this Bylaw be declared invalid by a court of competent jurisdiction, then the invalid provision shall be severed, and the remainder of the Bylaw shall remain in effect.

4. **COMING INTO FORCE**

- 4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2023.

Read a second time this ____ day of _____, 2023.

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Third Approach Request to access NE 23-71-20 W5M		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER: LT
DEPARTMENT:	CONSTRUCTION & ENGINEERING	DIR: RA	PRESENTER: LT
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Bylaw 22-930 / Policy No. 4010

RECOMMENDED ACTION:

MOTION: That Council approve a third approach request to access NE 23-71-20 W5M based on public safety concerns.

BACKGROUND/PROPOSAL:

The applicant has submitted an approach application request for a farmland approach for field access to NE 23-71-20 W5M off Township Road 714. The applicant has indicated that safety is the main concern as having heavy equipment driving through the yard in front of their main residence as small children are playing at the home.

There is one access to the single-family residence and the farmyard/shop. There is a second approach off Range Road 201 because of a natural physical severance on the property.

Administration has reviewed the Approach Application Request and it meets the fundamental safety criteria set out within Policy 4010,

“Greenview may provide additional approach(s) to a quarter section if the parcel is severed by a topographical feature that divides the quarter section into smaller parcels. Subject to Council approval, additional approaches may be added under the following circumstances:

- i. Public Safety reasons.*
- ii. If the parcel is boarded by two (2) or more public roads, a second or third approach may be considered at an additional cost as per the Schedule of Fees.”*

Administration can fit the request into the 2023 construction season. The location of the new approach has good sight lines and will be at least 100m from the home access. The ratepayer is aware of the costs associated with the application and approval to construct.

Below are the costs associated with an approach/construction request following the 2023 Schedule of Fees By-law 22-930.

	Description	GST Status	Fee is \$	Unit
i.	Approach Application Request Fee (Non-refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach *The price may be reduced by \$500 for special circumstances, please contact the Manager of Construction and Engineering for more information	E	\$3,500.00	Per Approach
iii.	Upgrade/Relocation: Gravel Approach	E	\$4,000.00	Per Approach
iv.	Construction: Asphalt Approach	E	\$10,500.00	Per Approach
v.	Upgrade/Relocation: Asphalt Paved Approach	E	\$15,500.00	Per Approach

The “safety” concern for the approach must be approved by Council before Administration can proceed.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be following Policy 4010 by giving Administration direction on the approach application request.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to decline; however, Administration does not recommend this action because of the safety concern of the landowner.

FINANCIAL IMPLICATION:

Direct Costs: \$12,000 - \$15,000

Ongoing / Future Costs: \$1,500.00 per 5 years for gravel costs plus, grading, snow removal and other required maintenance costs.

STAFFING IMPLICATION:

The staffing implications associated with the recommended action is the time and labour needed to construct an approach (10 hours) and annual road maintenance (2 hours/year) after the approach is built.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will notify the landowner of the decision of Council with a letter and phone call. If approved, it will be added to the 2023 work schedule.

ATTACHMENT(S):

- Maps of NE 23-71-20 W5M
- Photos of approach locations
- Application



Additional Farm Approach for Caleb Plante at NE-23-71-20-W5

Legend

- Approach
- Parce to Access
- Cadastre
- Hydro Line

Roads-Jurisdiction

- MUNICIPAL
- PRIVATE

0 100 200 m

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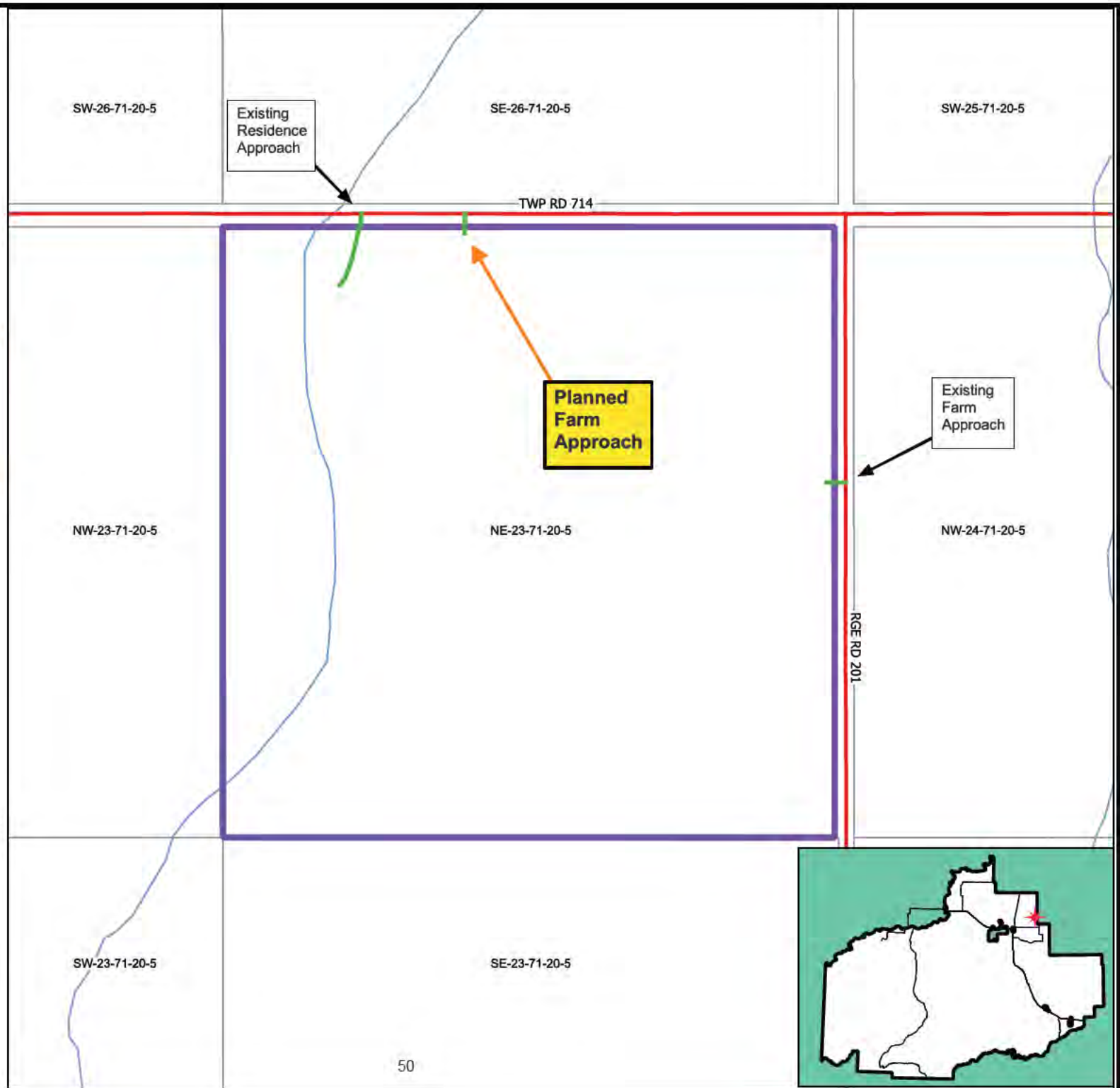
Produced: May 05, 2023 Projection UTM 11N NAD83

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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





Additional Farm Approach for Caleb Plante at NE-23-71-20-W5

Legend

- Approach
- Parce to Access
- Cadastre
- Hydro Line

Roads-Jurisdiction

- MUNICIPAL
- PRIVATE

0 100 200 m

1:7,000

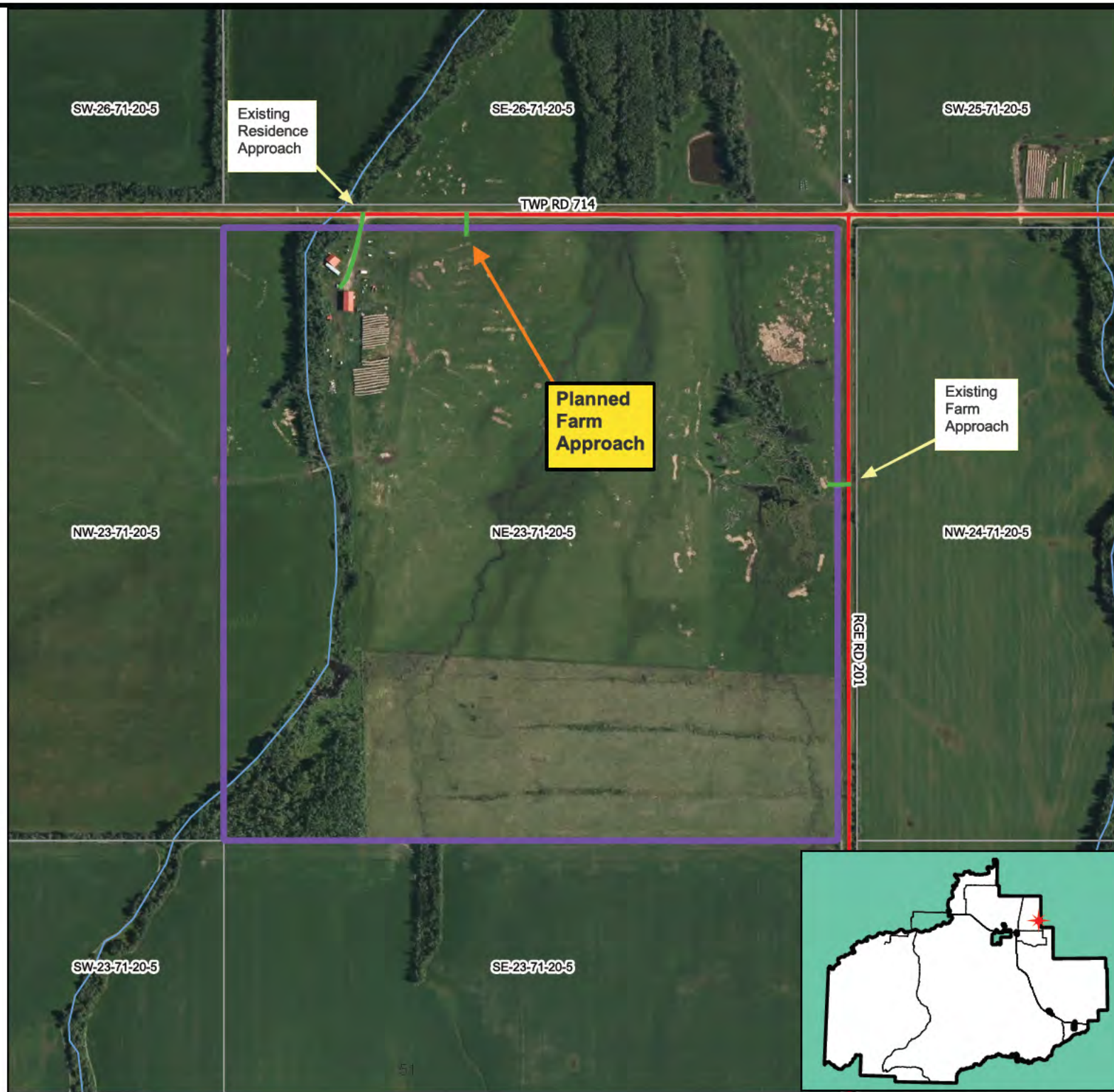
Produced: May 05, 2023 Projection UTM 11N NAD83

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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



Township Road 714
facing east

Approx. location for
new approach



Township Road 714
facing west



Township Road 714
facing west



2nd Approach on
quarter facing south
on Range Road 201



2nd approach facing west
on Range Road 201



2nd approach facing north
on Range Road 201



**MD of Greenview**

4806 - 36 Avenue

P.O. Box 1079

Valleyview Alberta T0H 3N0

Telephone: (780) 524-7600

RECEIPT OF PAYMENT

Page 1

Receipt Number: 355514

Tax Number: 136866761 RT0001

Date: September 16, 2022

Initials: SK

Type	Account / Ref. #	Description	Quantity	Amount Paid	Balance Remaining
General	APPF	NE-23-41-20 W5	1	\$175.00	N/A

Cheque Number: 351

Subtotal: \$175.00

Taxes: \$0.00

Total Receipt: \$175.00

Cheque: \$175.00

Total Amount Received: \$175.00

Rounding: \$0.00

Amount Returned: \$0.00



PRIVATE APPROACH APPLICATION

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

4806 36 Avenue, PO Box 1079 Valleyview, AB T0H 3N0

Phone: 780.524.7600

www.mdgreenview.ab.ca

Information Checklist

This application is only considered complete once the following information has been provided to our office. The landowner must complete the requirements on the checklist. All requests submitted on this application will be reviewed and submitted for consideration and/or priority rating.

Checklist:

- ☐ **Non-refundable application fee as per the Fee Schedule Bylaw**
- ☐ **Farmland and residential approach construction fees as per the Fee Schedule Bylaw**
 - New Gravel Approach
 - New Asphalt Approach
 - Relocation/Upgrade Gravel Approach
 - Relocation/Upgrade Asphalt Approach
- ☐ **Completed private approach application**
 - A completed approach application includes entirely filled forms, signatures of registered landowner(s), all applicable fees and any other information deemed necessary to make an informed decision.
- ☐ **Location sketch**
 - Include existing and/or proposed approach locations.

Please submit your application by mail or in person to the above address or by email to:

planning@mdgreenview.ab.ca

Declaration

I/We hereby declare that the information submitted is, to the best of my/our knowledge, factual and correct.

I/We understand that by signing this declaration, I/we give consent for an authorized person of MUNICIPAL DISTRICT OF GREENVIEW NO. 16 to enter upon the land that is subject to an approach application for the purposes of conducting a site inspection in order to evaluate the proposed approach.

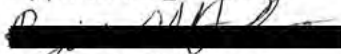
NOTE: ALL registered landowners MUST sign the application.

Applicant Signature

Date

Registered Landowner Signature

Date



Sept 15th, 2022



Sept 15th, 2022

Applicant Signature

Date

Registered Landowner Signature

Date

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act. The information will be used to process your application(s). Your name, contact telephone number and address may be used to carry out current and/or future construction, operating programs, services or activities of the municipality. If you have any questions about the collection, use or disclosure of the personal information provided, please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.

PRIVATE APPROACH APPLICATION

I/We understand that this application will only be processed if submitted in complete form and accompanied by the applicable fees. A completed application includes entirely filled forms, signatures, location sketch, fees and any other information deemed necessary to make an informed decision.

Landowner Information	
Registered [REDACTED]	Other phone: [REDACTED]
<p style="text-align: right;">(By providing an email address, you authorize Planning and Development to contact you via email)</p>	

Land Information	
All/Part of <u>NE</u> LSD/QTR SEC <u>23</u> TWP <u>41</u> RGE <u>20</u> WEST OF <u>5</u> M	
Registered plan _____ Block _____ Lot _____	
Property size _____ Hectares (ha) &/or <u>160</u> Acres	
Rural address <u>20131A TWP RD 714</u>	
First approach on quarter? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Approach Information	
Farmland Options	Residential Options
New: <input checked="" type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Removal (approval by Director I&P): <input type="checkbox"/>	New <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Relocation/Upgrade: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Temporary: <input type="checkbox"/> Gravel <input type="checkbox"/> Asphalt Removal (approval by Director I&P): <input type="checkbox"/>

Reason for Requesting an Approach
<p><i>We are requesting the approach because of safety concerns of having heavy equipment driving in front of the main residence, as there are small children playing at the residence.</i></p> <p><i>*Please continue to next page to provide location sketch.</i></p>

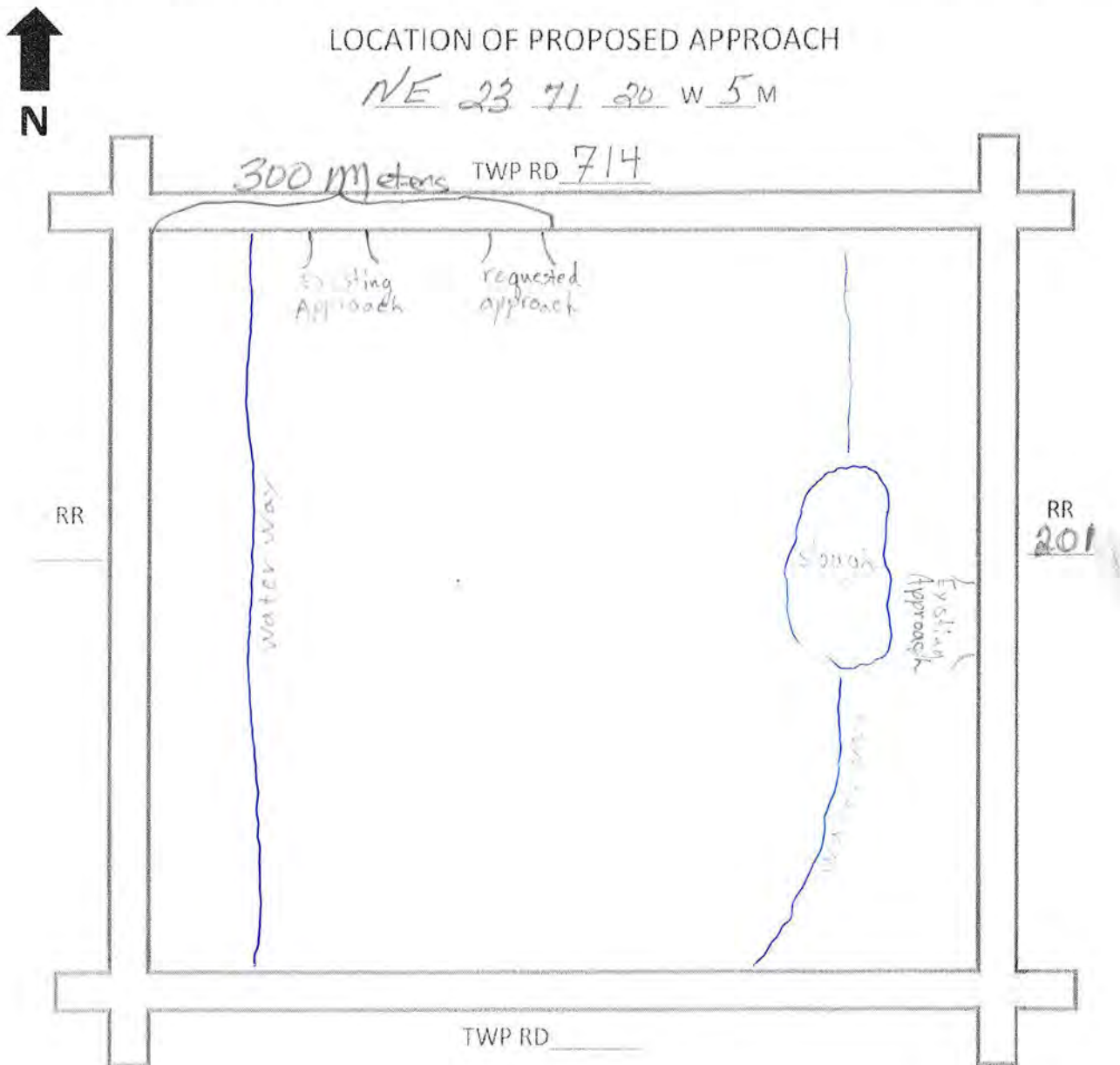
FOR ADMINISTRATIVE USE:			
Application No.: _____	Development Officer: _____	Ward: _____	
Application Fee: \$ _____	Receipt No: _____	Date Paid: _____	
Construction Fee: \$ _____	Receipt No: _____	Date Paid: _____	
Date reviewed by DO: _____		<input type="checkbox"/> Approved by DO	<input type="checkbox"/> Refused by DO
DO: Related to development permit or subdivision application?		<input type="checkbox"/> Yes <input type="checkbox"/> No	App # _____
DO: Attached aerial map of location showing current and proposed approaches?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
DO: Notified applicant of approval for construction as schedule permits?		<input type="checkbox"/> Yes <input type="checkbox"/> No	

PRIVATE APPROACH APPLICATION

Indicate the following information on the Location Sketch Plan:

- All proposed and existing approach locations
- Boundaries of the affected parcel including dimensions
- All roads adjacent to the parcel
- All drainage courses
- Location of existing approach(es)
- Location of proposed approach, measured from the closest property corner

The landowner is required to indicate proposed location of the proposed approach by the way of placing flagged stakes at both sides of the intended approach. If required, flagging and stakes can be obtained through the Operations department.





SW-26-71-20-W5

SE-26-71-20-W5

SW-25-71-20-W5

DWP RD 714

NW-23-71-20-W5

NE-23-71-20-W5

NW-24-71-20-W5

N 3E RD 201

SW-23-71-20-W5

SE-23-71-20-W5

SW-24-71-20-W5



MUNICIPAL DISTRICT OF GREENVIEW No. 16

INTERNAL APPLICATION APPROVAL:

Application Fee Pd:	\$175	on:	SEPTEMBER 16, 2021	No:	355514
Assigned to DO:	Nicole Friesen	Ward:	4		
Reviewed by DO:	Date:	2022-10-31	<input type="checkbox"/>	APPROVED	<input type="checkbox"/> REFUSED
Submitted to C&E:	Date:				
Construction Fee Pd:	Amt:	\$	on:		

P&D Comments:

Please initial by comments:

1. Related to development permit or subdivision application	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	App #
2. Attached aerial map of location showing current approaches	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
3. Second approach to quarter section. Refer to Director, Infrastructure & Engineering for decision.			

C&E Comments

Please initial by comments:

1. Will approach be scheduled for the 2022 construction year?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Can P&D notify applicant of approval or refusal?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(Approval letter will indicate that installation has been scheduled and C&E will contact them prior to installation).		
(Refusal letter will indicate reason why approach will not be installed and include refund of construction fee).		



REQUEST FOR DECISION

SUBJECT:	Appointment of Weed and Pest Inspectors, 2023		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO:	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – Agricultural Pests Acts. Chapter A-8 RSA 2000 s.10(1), *Weed Control Act* Chapter W-5.1 RSA 2008 s.7(1)

Council Bylaw/Policy (cite) – Bylaw 22-894: Designated Noxious Weeds, Bylaw 22-895: Unlegislated Agricultural Pests

RECOMMENDED ACTION:

MOTION: That Council appoint the following employees as Pest and Weed inspectors for the term of their employment: Roxanne Gueutal, Piper McLaughlin, Elliot D'Lugos, Dextin Reimer, Shandi Tutt, Gwen Lewis, Chloe Stewart, Serena Eldridge, Sara Daily, Jennifer Hammell, Michala Serediak, Dennis Haglund, Sue LePage, Kathy Levesque, Cheylin Patenaude, Mackenna Kohlman, James Neal, Talin McLeod, Sarah Cairns, and Grant Barrett.

BACKGROUND/PROPOSAL:

Greenview must appoint pest inspectors under the Agricultural Pests Act A-8 and weed inspectors under the Weed Control Act W-5.1 on an annual basis to be compliant with the applicable legislation. The inspectors typically are employed from May to September and their functions are to inspect for the species listed in the Pest and Nuisance Control Regulation AR/184 2001 and Weed Control Regulation AR 19/2010, and in support of Greenview Bylaw 22-894 and Bylaw 22-895.

Administration is confident that the above-mentioned employees will fulfill all the applicable duties associated with Greenview's Weed and Pest Control Program.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Greenview will be appointing qualified employees to be compliant with the Agricultural Pests Act and Weed Control Act and in support of Greenview Bylaw 22-894 and Bylaw 22-895.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to deny or alter the recommended motion, however, Administration is recommending that the noted employees be appointed to carry out Ag Services functions for the season.

FINANCIAL IMPLICATION:

Ongoing / Future Costs:

The financial implications of the recommended motion would be seasonal wages for the employees.

STAFFING IMPLICATION:

The staffing implications of the recommended motion would be that the employees would fulfill the role for which they were hired.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will proceed with all administrative functions required upon the recommended motions outcome.

ATTACHMENT(S): N/A

Section 10 of the Agricultural Pests Acts provides as follows:

Municipal Inspectors

10(1) The local authority of a municipality shall appoint a sufficient number of inspectors to carry out this Act and the regulations within the municipality.

Section 7 of the Weed Control Act provides as follows:

Municipal Inspectors

7(1) A local authority shall appoint inspectors to enforce and monitor compliance with this Act within the municipality.



REQUEST FOR DECISION

SUBJECT:	Farm Family Award Nomination		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SC
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial -N/A

Council Bylaw/Policy - Policy 6315: Farm Family Awards

RECOMMENDED ACTION:

MOTION: That Council approves the Greenview Agricultural Service Board's nomination of Tollefson Farms for the 2023 Farm Family Award.

BACKGROUND/PROPOSAL:

For the past 50 years, nominations from Alberta's municipalities have been submitted for the presentation of the Farm Family Award. This award is presented annually at FarmFair International to families that demonstrate exemplary community involvement and farming/ranching practices. Recipients of the award this year will again be honoured at the Farm Family Awards Gala held at FarmFair International and will receive a commemorative gate sign. This year Farmfair will be held November 8th – 11th in Edmonton, AB at the Edmonton EXPO Centre.

Each municipality gets to nominate a family every other year, with Greenview currently having the opportunity to nominate a family this year, and again in 2025. The process for nominations includes residents nominating any producers(s) in their municipality whom they feel are deserving of the award to the municipality. Agricultural Service Boards must then choose between the nominated families and select one of the nominees to be chosen as their municipality's Farm Family. Once Council approves the selection, the chosen nominee's application form will be forwarded to the Northlands Agricultural Society. The award recipient will be honoured and receive the award at the FarmFair International event.

On March 2nd, 2023, Greenview started advertising for the 2023 Farm Family Award applications. The deadline for submitting applications was April 17th, 2023. Applicants had the option to pick up paper copies of the application form or apply online.

On April 26th, the Agricultural Service Board reviewed the six Farm Family Award applications and nominations. After careful consideration and discussion, ASB decided to nominate Tollefson Farms and has submitted this application package to Council for approval.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that by nominating a Farm Family for the award, Council acknowledges an opportunity to celebrate agriculture and showcase Greenview agricultural producers.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. A disadvantage of the recommended action is that only a single family can be nominated in a year and there may be potential for nominees to feel unappreciated or undervalued if they are not selected for the award.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the option to decline participation in the Farm Family Award and instead solely employ internal measures to recognize agricultural production in Greenview. However, Administration is not recommending this as the FarmFair presentation is an honour for award recipients.

Alternative #2 Council has the option to select a different recipient for the award. However, this is not recommended as the Agricultural Service Board deliberated the nominations received and chose the recommended nominee.

FINANCIAL IMPLICATION:

Direct Costs: \$1500 provided to the family to cover travel costs associated with attending FarmFair International in Edmonton, AB.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

If approved the nomination will be sent to Northlands Agricultural Society for finalization and presentation at the FarmFair International Awards Gala. This news will be shared publicly through various forms of Greenview media and potentially external media as well.

ATTACHMENT(S):

- Farm Family Award History
- Policy 6315: Farm Family Awards
- Tollefson Farms FFA Application 2023

Greenview Farm Family Award History

Family	Year
Jerome and Liz Isaac	2021
No Nominee put forward	2019
No Nominee put forward	2017
No Nominee put forward	2015
No Nominee put forward	2013
Gerald & Esther Finster	2011
Ken & Laurie Rieger	2009
Danny and Lois Williams	2007
Everett and Joy Morrison Shelley Morrison	2005
Don & Shirley Penson	2003
Kelvin & Lori Tom & Debbie Airth	2001
Ken & Annette Mulligan & Family	2000
Steve & Luella Vetsch	1999
Eric & Irene Bowman	1998
Stan & Laurette Reimer	1997
Kevin & Karin Petryshen	1996
Larry & Donna Birch	1995
Armand & Bernadette Doucette	1994
No Nominee put forward	1993
No Nominee put forward	1992
No Nominee put forward	1991
Yelenik Family	1990

Family	Year
Andy Hunke Family	1989
Frank Stevenson Family	1988
No Nominee put forward	1987
No Nominee put forward	1986
No Nominee put forward	1985
No Nominee put forward	1984
Norm Adolphson	1983
No Nominee put forward	1982
No Nominee put forward	1981
No Nominee put forward	1980
No Nominee put forward	1979
No Nominee put forward	1978
No Nominee put forward	1977
No Nominee put forward	1976
No Nominee put forward	1975
The Garry C. Archibald Family	1974
No Nominee put forward	1973
No Nominee put forward	1972
No Nominee put forward	1971
No Nominee put forward	1970
Norman Adolphson	1969

Title: Farm Family Awards

Policy No: 6315

Effective Date: June 24, 2019

Motion Number: 19.06.506

Supersedes Policy No: AG 03

Review Date: June 24, 2022



Purpose: To support agricultural families in Greenview through recognition with Farm Family Awards.

DEFINITIONS

Agricultural Service Board (ASB) means a group of two (2) Councillors and five (5) Members at Large, whose role is to advise Greenview Council on matters and concerns facing the agricultural community.

POLICY

1. Greenview supports the agricultural sector of the municipality and recognizes the contributions our farm families make in the communities.
2. Greenview will sponsor an annual trophy to the farm family that receives the most overall points at each of the agricultural fairs in Valleyview, Debolt, and Grovedale. The value for the trophies shall be for \$100.00 each.
3. Greenview ASB may nominate a worthy farm family to represent Greenview for the BMO Farm Family Award (Formerly the Northlands Farm Family Award) every two years (2017, 2019, 2021, etc.). The family nominated by Greenview's ASB will be recognized as the Greenview Farm Family at the BMO Farm Family Awards ceremony at Farm Fair International.

PROCEDURE

1. Greenview ASB will submit the name of a farm family to Northlands as the Greenview nominee for the BMO Farm Family Award.
2. Greenview may send a representative and guest to the awards to accompany the winning family.
3. Greenview will provide a cheque in the amount of \$1500.00 to help cover expenses to allow the Farm Family Award recipients to attend the award ceremony at Farm Fair International.

FARM FAMILY AWARDS

Submission Guidelines & Nomination Form

County/MD Name: MD of Greenview

Submission Deadline:
Thursday, June 1, 2023



FAMILY AWARDS

THE FARM FAMILY – Leaders in the Industry

The objective of the Farm Family Awards is to recognize outstanding farm families in an area north of Township 34. The Farm Family Awards honor those who best exemplify the value of the family farm to our rural communities and society by being leaders in the industry.

Note: The Farm Family is considered as the *immediate* family currently involved in the family farm operation.

To be eligible for nomination, the Farm Family must meet the following criteria.

Please check off each characteristic as you confirm their validity.

The Farm Family **must**:

- ☒ Be an active farm family unit where agriculture is the major source of income

The Farm Family **should**:

- ☒ Increase awareness of agriculture and maintain a high standard in their agriculture business
☒ Promote the agriculture community through involvement and rural citizenship
☒ Be proactive in new agricultural technologies
☒ Act as a role model to the rural community
☒ Be deserving based on equal recognition of agricultural and community involvement

Please use the following to assess Farm Family Awards candidates. There are two criteria – **THE FARM** and **THE COMMUNITY**. Local conditions may suggest additional selection criteria, however these are the basic ones to be considered. Each of the two criteria should receive equal weight when making a decision.

THE FARM FAMILY

Please ensure that the information is correct before submission and it is the direct contact information for the family.

Name of Farm or Farm Unit:	Tollefson		
	<i>Last Name</i>		<i>First Name</i>
Primary Farm Partner 1:	Tollefson		
	<i>Last Name</i>		<i>First Name</i>
Primary Farm Partner 2:	Tollefson		
	<i>Last Name</i>		<i>First Name</i>
Primary Farm Partner 3:	Tollefson		
E-Mail Address:		Phone:	
Mailing Address:		City/Town:	Valleyview
Province:	Alberta	Postal Code:	
Farm Website (if applicable): www.			

Names of **immediate** family members **actively engaged** in the current farming operation:

Full Name: (First / Last)	Relationship:	Age:	Gender: (M/F)

FARM FAMILY AWARDS

Nomination Form

Be sure to consider the **WHOLE FAMILY CURRENTLY FARMING**, not just one member. Describe the following in detail. Additional information may be added on separate pages. DEADLINE: Thursday, June 1, 2023

ABOUT THE FAMILY

Each year, farm families from North/Central Alberta communities are selected as the recipients of the Farm Family Awards. These awards recognize families who best represent the values of the family farm within their rural community.

Tell us about the family on this application form and how they demonstrate these values within your community.

Please provide a short family bio (300 words max). Please include this as a separate TYPED document.

Include information such as the history of the farming operation, length of time in the community, how the family acts as models in the community, and how the family spends time together.

TOLLEFSON FAMILY BIO

The Tollefson Farm began in 1951 when [REDACTED]

[REDACTED] and her four sons [REDACTED]

[REDACTED] moved to the [REDACTED]

area to homestead. Over the years, all would marry and increase the acres owned. [REDACTED] left the farm and

an [REDACTED] year old [REDACTED] became a partner with [REDACTED]

Upon their deaths, [REDACTED] took over the

farm. [REDACTED] and [REDACTED] raised three children, [REDACTED]

and [REDACTED]. At young ages, all showed an interest in

farming. [REDACTED] is working towards taking over the cattle

portion of the farm, while [REDACTED] prefers the grain

operation. [REDACTED] looks after all the farm books.

[REDACTED]

When there is spare time the Tollefson Family enjoys board games and outdoor activities, such as spending time at the dugout, canoeing and paddle boarding. They have enjoyed their many trips away, especially to New Brunswick, their second home.

As a fourth generation is aiming to keep the legacy alive, and with the birth of a new grandbaby, will this be the start of a fifth generation of Tollefson Farmers?

FAMILY AWARDS

THE FARM

Type of Farming Operation: **Mixed: Grain and Cattle**

Scale of Operation (# of acres, head, etc.): **160 head of cows, 2800 acres**

Use of modern farming practices & technologies (please give examples):

GPS, Rotational Grazing, Solar Water Systems,

Soil conservation practices (please give examples):

Direct Seeding and Crop Rotation, Legume Rotation,

Involvement in self-improvement programs (e.g. extension courses, 4-H programs, short courses, etc.):

General appearance / upkeep of farmstead (Buildings, Machinery, Yard/Driveway):

Buildings in good shape, good working machinery/well maintained, driveway and bin yard well graveled,

Any additional information:

FAMILY AWARDS

Nomination Form

THE COMMUNITY

ORGANIZATIONS & SPECIAL PROJECTS

Please list family members involved, positions, responsibilities, and length of membership.

Include involvement in any business, government, agriculture, church, youth, or service clubs, associations, and groups.

FAMILY AWARDS

Nomination Form

THE COMMUNITY

AWARDS

Please list any awards won and include year and name of recipient. Include awards in relation to business, government, agriculture, church youth or service clubs, associations and groups.

Even though this family has not officially won any awards, they are always willing to lend a helping hand, whether it's highway cleanup, organizing community activities

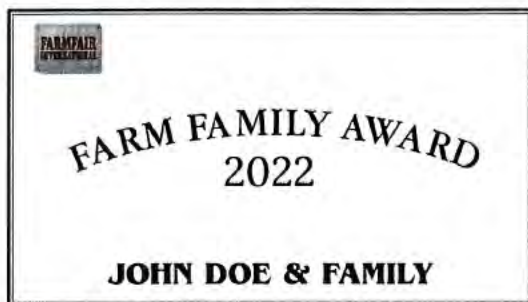
FARM FAMILY AWARDS

ADDITIONAL INFORMATION

GATE SIGN

In the event that this family is chosen as a Farm Family Award recipient, please indicate the EXACT wording and correct spelling (Family or Farm Name) they would like on their gate sign. Only one line of print allowed. Print size will vary with the number of letters requested. Please select only one format.

Example Gate Sign: FAMILY NAME



OR

Example Gate Sign: FARM NAME



PLEASE PRINT GATE SIGN NAME AS IT WILL APPEAR ON THE SIGN:

TOLLEFSON FARMS

LOCAL MEDIA

A news release will be mailed following the announcement of the Farm Family Awards recipients. Please list the exact name of the major local paper or other relevant publications serving the Farm Family area. **An email address must be included.**

Publication 1:

No Local Papers

Contact: _____

Phone: _____

E-Mail: _____

Publication 2:

Contact: _____

Phone: _____

E-Mail: _____

Publication 3:

Contact: _____

Phone: _____

E-Mail: _____

M.L.A.

Todd Loewen

M.P.

Arnold Viersen

Please list your current Member of Legislative Assembly (MLA) & Member of Parliament (MP).

AGRICULTURAL SERVICE BOARD

This application is submitted by

Service Board Name:

Greenview Agricultural Service Board

Contact: Warren Wohlgemuth

Address: _____

Phone: _____

E-Mail: _____

Signature, Chairman Agriculture Service Board:


Warren Wohlgemuth (May 1, 2022 13:34 MDT)

FARM FAMILY AWARDS

COMPLETION CHECKLIST

Please ensure you have included all of the following information in this nomination form:

- ☒ The Farm Family
- ☒ The Farm
- ☒ The Community
- ☒ About the Family
- ☒ I have attached a Family Bio (300 word maximum)
- ☒ Additional Information

I hereby certify that I have confirmed the above information and that it is true to the best of my knowledge.

Sheila Kaus

County/MD Rep

Sheila Kaus
Signature

May 3/23
Date

Ed Tollefson

Family Rep

Ed Tollefson
Signature

May 1/23
Date

CONTACT

Please email the completed application
to Amanda Nord at anord@exploreedmonton.com

Amanda Nord

Phone: 1.587.990.0786

E-Mail: anord@exploreedmonton.com

Deadline: Thursday, June 1, 2023
farmfairinternational.com



REQUEST FOR DECISION

SUBJECT:	Assessment Review Board Member Appointments		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: WF
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – *MGA s. 454, MGA s 454.1 (1)*

Council Bylaw/Policy (cite) – Bylaw 13-712

RECOMMENDED ACTION:

MOTION: That Council appoint Donald Gourlay and Rennie Cauchie to the Assessment Review Board for a three-year term until the Annual Organizational Meeting in 2026.

BACKGROUND/PROPOSAL:

As per the *Municipal Government Act (MGA) s. 454 and s. 454.1 (1)* Council must establish and appoint members to Assessment Review Boards in order to hear assessment complaints. As well, members must successfully complete the training as prescribed by the Minister according to *Matters Relating to Assessment Complaints (MRAC) s.3(3)*.

The Assessment Review Board is a quasi-judicial body that hears complaints (appeals) relating to property assessments made by the Municipal District of Greenview, and renders decisions based on the evidence presented. The Assessment Review Board is comprised of three citizen members and all members must receive training before hearing any appeals. Mr. Gourlay and Mr. Cauchie both have been successful in the training. Another member-at-large has submitted their application and is scheduled for training in June. They will be appointed once the training is complete. Members of Council are not eligible to sit on the Assessment Review Board.

Greenview has not had any official appeals since 2019.

As per Bylaw 13-712 members shall be appointed for a three-year term.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be able to appropriately deal with assessment complaints if any should arise.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to follow the recommended action however, Administration does not recommend this because Greenview would not be able to fulfill its obligation.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

Members-at-large will be compensated in accordance with policy 1008 "Council and Board Remuneration".

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the public members of their appointment.

ATTACHMENT(S):

- Training Certificates
- Bylaw
- MGA s. 454.1 (1)

**Appointment of members to local
assessment review board**

454.1(1) A council must

(a) appoint at least 3 persons as members of the local

assessment review board,

(b) prescribe the term of office of each member appointed under clause (a), and

(c) prescribe the remuneration and expenses, if any, payable to each member appointed under clause (a).

(2) The council must designate one of the members appointed under subsection (1) as the chair of the local assessment review board and must prescribe the chair's term of office and the remuneration and expenses, if any, payable to the chair.

(3) The chair may delegate to any other member appointed under subsection (1) any of the powers, duties or functions of the chair.

2016 c24 s62



Certificate of Qualification

This is to certify that

Rennie Cauchie

has successfully completed the

Assessment Review Board Member Training

on

March 10, 2022

and is certified according to the Alberta Assessment Complaints Training Program.

A blue ink signature of Susan McRory, consisting of a stylized 'S' and 'M'.

Susan McRory
Chair
Land and Property Rights Tribunal

Expiry Date: 03/2025



LAND &
PROPERTY
RIGHTS
TRIBUNAL

Certificate of Qualification

This is to certify that

Don Gourlay

has successfully completed the

Assessment Review Board Member Training

on

May 26, 2022

*and is certified according to the Alberta Assessment Complaints Training
Program.*

Susan McRory
Chair

Land and Property Rights Tribunal

Expiry Date: 05/2025

Bylaw 13-712
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

A BYLAW OF THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16, IN THE PROVINCE OF ALBERTA, IN RELATION TO ASSESSMENT REVIEW BOARDS

1 Name

- 1.1 This Bylaw shall be called the “Assessment Review Board Bylaw”.

2 Definitions

- 2.1 Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in the Act.

- 2.2 In this Bylaw, the following definitions shall apply:

- a. “Act” means the *Municipal Government Act of Alberta*, RSA 2000, c.M-26, as amended and regulations passed under that Act;
- b. “Assessment Review Board” means both the Composite and Local Assessment Review Boards;
- c. “Assessment Review Board Clerk” means the person appointed to carry out the duties and functions of the clerk of the Assessment Review Board as required under section 455 of the Act and to appoint Members to the Assessment Review Board as delegated by Council.;
- d. “CARB” means the Composite Assessment Review Board established pursuant to this Bylaw and having the jurisdiction to deal with the complaints arising from the assessment of all properties other than those specifically identified as being within the jurisdiction of a LARB property and such other matters as are set out in the Act as being within the jurisdiction of a CARB;
- e. “Council” means the Municipal District of Greenview No. 16 Council;
- f. “Elected Official” means a Councillor duly elected by the electors of a respective municipality in compliance with the rules and regulations of the *Local Authorities Election Act*;
- g. “Hearing” means the act of hosting a formal meeting by an officially constituted body to listen to evidence and pleadings initiated by a complainant;
- h. “LARB” means the Local Assessment Review Board established pursuant to this Bylaw having the jurisdiction to deal with the complaints arising from the assessment of residential property containing three (3) or fewer dwelling units,

farmland and such other matters as are set out in the Act as being within the jurisdiction of a LARB;

- i. “Member” means a member of the Assessment Review Board;
- j. “Provincial Member” means a Member of a Composite Assessment Review Board appointed by the Minister; and
- k. “Public Member” means a person appointed by the Assessment Review Board Clerk to be a Member.

3 Establishment and Appointment of the Assessment Review Board

- 3.1 The Assessment Review Board is hereby established.
- 3.2 The Assessment Review Board shall sit in panels to hear complaints as the nature of the complaint may permit or require and such panels shall be composed of:
 - a. when acting as a CARB, one Provincial Member and two Public Members appointed by the Assessment Review Board Clerk;
 - b. when acting as a LARB, three Public members appointed by the Assessment Review Board Clerk;
 - c. when acting as a one member CARB pursuant to the Act, one Provincial Member; or
 - d. when acting as a one member LARB pursuant to the Act, one Public Member appointed by the Assessment Review Board Clerk.
- 3.3 To be eligible to be appointed by the Assessment Review Board Clerk, all Public Members must successfully complete training as prescribed by the Minister.
- 3.4 Members of Council are not eligible to sit on the Assessment Review Board for complaints arising in the Municipal District of Greenview No. 16, but may be appointed by another municipality to its assessment review board in accordance with the other municipality’s process.
- 3.5 If a vacancy on the Assessment Review Board occurs, the Assessment Review Board Clerk may appoint a new Public Member.
- 3.6 Public Members shall be appointed for a three year term and may be re-appointed at the expiration of their term.
- 3.7 A Public Member may resign from the Board at any time on written notice to the Assessment Review Board Clerk.

4 Quorum

- 4.1 Two Public Members of a LARB constitute a quorum.

- 4.2 The Provincial Member and one Public Member constitute a quorum of a CARB.

5 Duties of the Assessment Review Board

- 5.1 The Assessment Review Board shall carry out the duties and responsibilities as set out in the Act.
- 5.2 All Members must vote on matters submitted to the panel of the Board unless otherwise disqualified.
- 5.3 The Board may determine its own procedures and make procedural rules in respect of matters not provided for in this Bylaw.

6 Chairperson

- 6.1 At the first meeting of a panel acting as a LARB, the Members must choose a Chairperson from among themselves.
- 6.2 For a panel acting as a CARB, the Provincial Member must be the Chairperson.
- 6.3 The Chairperson shall:
- a. preside over and be responsible for the conduct of meetings;
 - b. prepare and sign the decision in accordance with the Act.

7 Assessment Review Board Clerk

- 7.1 The Assessment Review Board Clerk must successfully complete training as prescribed by the Minister.
- 7.2 The Assessment Review Board Clerk shall be responsible for all duties imposed on the Assessment Review Board Clerk under the Act, and without limiting the generality of the foregoing, shall:
- a. assist the Board in fulfilling its mandate;
 - b. coordinate the remuneration and expenses payable to each member of the Board;
 - c. in consultation with the Chairperson, set a date, time and location for a hearing and notify all Members of the arrangements for the holding of each hearing and other meetings of the Assessment Review Board in accordance with the provisions of the Act; and
 - d. ensure that the notice period for informing all parties and persons involved is complied with as specified in the Act.

8 Designation of Authority

- 8.1 In accordance with its authority under section 203(1) of the Municipal Government Act, to delegate power, Council hereby delegates its authority to appoint members of the Assessment Review Board to the Assessment Review Board Clerk.

9 Meetings

- 9.1 Meetings shall be held at such time and place as determined by the Assessment Review Board.

10 Payment to the Assessment Review Board

- 10.1 Members shall receive honorariums for adjudicating at formally scheduled Hearings or taking appropriate training. Honorariums shall be paid in accordance with the rates set by Municipal District of Greenview No. 16 for Board and Committee Members.
- 10.2 Provincial Members shall receive reimbursement for all expenses incurred and at the rates prescribed by the Province.

11 Commencement of Appeals

- 11.1 A person may commence an assessment appeal by:
- a. mailing or delivering to the address specified on the assessment or tax notice a complaint in the form set out in the Act and within the time specified in the Act; and
 - b. paying the fee prescribed by Act and as set out in Schedule A to this Bylaw.

12 Severability

- 12.1 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

13 Repeal

- 13.1 Bylaw 11-661 is hereby repealed in its entirety.

14 Interpretation

- 14.1 In this Bylaw, the words “shall” and “must” are to be construed as imperative. The word “may” is to be construed as permissive and empowering.

Read a first time this 29th day of October, 2013.

Read a second time this 26th day of November, 2013.

Read a third time and signed this 26th day of November, 2013.

(Signed original on file)
Reeve

(Signed original on file)
Chief Administrative Officer

Schedule A

Maximum ARB Complaint Registration Fees

Schedule 2
Complaint Fees

Category of Complaint	Complaint Fee
Residential 3 or fewer dwellings and farm land	\$ 50
Residential 4 or more dwellings	\$650
Non Residential	\$650
Business Tax	\$ 50
Tax Notices (other than Business Tax)	\$ 30
Linear property – Power Generation	\$650 per facility
Linear property – other	\$ 50 per LPUID
Equalized Assessment	\$650



REQUEST FOR DECISION

SUBJECT:	Canadian Motorcycle Tourism Association – Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 - Community Grants and Sponsorships

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship to the Canadian Motorcycle Tourism Association in the amount of \$5,000.00 for the “Remembering the Italian Campaign & Battle of Ortona” event to be held September 8 – 10th, 2023, in Grande Prairie, Alberta.

BACKGROUND/PROPOSAL:

The Canadian Motorcycle Tourism Association is a non-profit organization whose mission is “To honour, dedicate & Interpret the military history of Northwestern Alberta”. The Association owns and operates the Veterans Memorial Gardens and Interpretive Centre in Grande Prairie, which is a recognized museum by the Alberta Museums Association. The board of directors for this Association consists of motorcyclists who have a military background, are connected to the military through family, or are supporters of the cause. This year will mark the 80th Anniversary of the Italian Campaign and The Battle of Ortona, and to recognize the occasion, the Association is hosting this weekend event to commemorate and educate communities on the Military History of Northwest Alberta.

The Canadian Motorcycle Tourism Association has requested a donation of \$10,000.00 to support hosting the “Remembering the Italian Campaign and Battle of Ortona” event which honours the memory of 55 soldiers from the NW Region 1 of Alberta who were killed in action, six (6) of whom, were Greenview residents.

Administration is recommending Council consider sponsoring the \$5,000.00 “Master Corporal” category, which would include 25 radio, web, and poster ads, content marketing, and name mentions throughout the event. This sponsorship level would also include a table and dinner for 8. The Association has also requested an In-Kind donation for Silent Auction items.

While the event is not taking place within the boundaries of Greenview, Administration recommends awarding this sponsorship amount and in-kind donation recognizing that the event is open to Greenview

residents. The only distinction between the two sponsorship amounts of \$10,000 and \$5,000 is the inclusion of additional 25 radio, web, and poster advertisements in the higher amount.

The balance of the Community Services Grants and Sponsorships budget is approximately \$578,981.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that it supports an event that gives Greenview residents a chance to attend and learn about the war's history within our region, which directly impacted Greenview residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend an alternate sponsorship amount, sponsor only the requested in-kind donations or take no action in the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00 (plus any in-kind donations)

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will advise the Canadian Motorcycle Tourism Association following Council's decision.

ATTACHMENT(S):

- Canadian Motorcycle Tourism Association Sponsorship Application
- Commemoration Event Sponsorship Package
- Italian Campaign Invitation
- Veterans Memorial Garden overview

Greenview Sponsorship and Donation Request Form

Row 50

Organization or Person Requesting Funds	Canadian Motorcycle Tourism Association
Date of Application	04/19/23
Form Date Field	139
Date of Event	09/09/23
Phone Number	780-933-0182
Purpose of Organization	exec.director@motorcycletourism.ca
Mailing Address	10908 102 St Grande Prairie AB T8V 2 3
Funding Request Total	10000 00
Type of sponsorship request	Event Gifts-in-kind (i.e. silent auction items) Table
Describe your organization	We are a nonprofit that builds projects with purpose and we built, own and manage Veteran Memorial Garden & Interpretive Centre.
Intended Purpose	Hosting the Loyal Edmonton Regiment, the cadets, and raising funds for our programming.
Direct Goals	To honour the memory of 55 killed in action soldiers from NW Alberta's Region 1 of the AB/NWT Command of the Royal Canadian Legion in the Italian Campaign and the Battle of Ortona
Where/When?	September 8th and 9th in Grande Prairie at Veteran Memorial Gardens & Interpretive Centre
Benefit to residents of Greenview	Telling the military history of NW Alberta benefits everyone.
Funding from other	\$20,000 City of GP \$5,000 County of GP \$2,500 Northern Sunrise County \$2,500 County of Northern Light \$10,000 Weyerhaeuser \$5,000 Veterans Affairs
Recognition	50 Radio Ads, Web Ads, Poster Ads, Content Marketing, Name Mentions all weekend long 8 Steak Dinners Friday Night 1 Table

Previous Donation No

**Grant Funds
Received from
other source ?**

**Have you
performed any
other fundraising
projects?**

Agreement

Grant Purpose

**Year Grant
Received**

Amount of Grant

**List the donee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name() Marie Renee Charbonneau

Column47

Logo Permission

**Agreement with
Statement** AB

Signature1 Marie Renee Charbonneau

FOIP Di clo ure

Commemoration Event
2023



September 8-9-10



SPONSORSHIP PROPOSAL



Veterans Memorial Gardens
& Interpretive Centre
10121 93 St

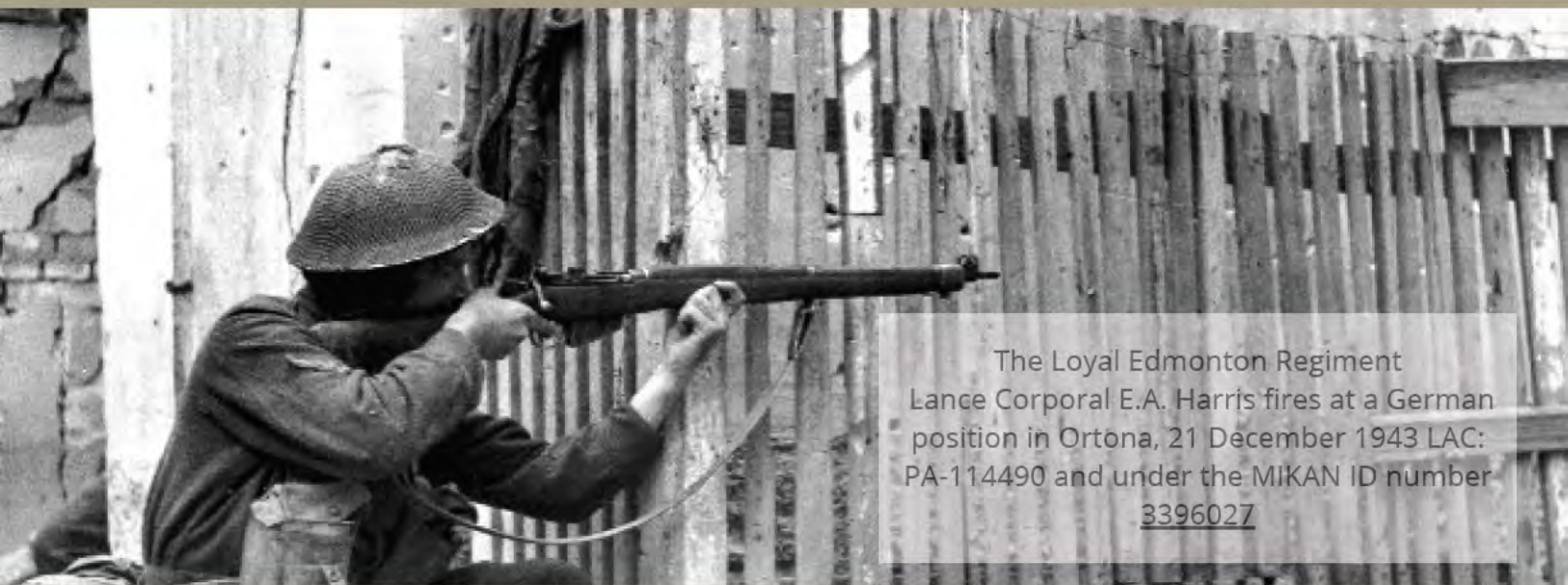
Grande Prairie AB T8V 1Y1
veteransmemorialgardens.com
exec.director@motorcycletourism.ca
(780) 933-0182



A Commemorative Garden Connecting Community

INTRODUCTION

The Canadian Motorcycle Tourism Association is an Alberta Registered Nonprofit with a charitable fundraising licence from the province. As part of our mandate, we own and operate Veterans Memorial Gardens & Interpretive Centre, a conditionally recognized museum with the Alberta Museums Association.



2023 Marks the 80th Anniversary of the Italian Campaign and The Battle of Ortona. This region is deeply connected to the Italian Campaign and The Battle of Ortona, as 56 regional soldiers gave up their lives, 34 of them from The Loyal Edmonton Regiment.

'D' Company The Loyal Edmonton Regiment had their regimental home here in Grande Prairie.

SPONSORSHIP PROPOSAL | 2023



ABOUT THE EVENT



This is a three day event.

The Loyal Edmonton Regiment members who are slated to attend this event are reservists and need to be able to work all day and then catch the bus to Grande Prairie from the base in Edmonton. We need to ensure there are no costs to them to attend this event.

The Loyal Edmonton Regiment and members of the regimental association will need and want some time to connect with the Army Cadets here in Grande Prairie. They will do so on Saturday AM.

There will be a military vehicle display as part of this weekend being hosted by the Valour Park's Scott Collacutt and Hans Brink - Assistance with fuel will be critical along with meals and rooms. We have a singer graciously lending her time, a multitude of dignitaries and 30 cadets that need to be fed and supported for the roles they play. Add in a live stream and we will have the most amazing event to pay tribute to those we remember.



EVENT SCHEDULE

**SEPT
8**

DAY ONE

Friday Evening
6PM - 9PM
Veterans Memorial Gardens
Military Vehicle Display and
Cruise In Show 'n' Shine
in Memory of Rob Balcolm
Steak Dinner
1940's Music
The Rob Balcolm Memorial
People's Choice Trophy
+ a \$100 Gas Card

**SEPT
9**

DAY TWO

While the Cadets + The Loyal
Edmonton Regiment are at the First
Responders Day with the Legion and
at D Coy Armouries getting
reacquainted,
there will be a Cruise In Show 'n' Shine
with Burger & Sodas on the menu.
Some period music and military era
vehicles on display.
A People's Choice Award will be up for
Grabs along with a \$50 Gas card
Ceremony at 3:15 PM
Cocktails, Dinner & Dance at 5 PM

**SEPT
10**

DAY THREE

Community Pancake breakfast and
Send off.



SPONSORSHIP PROPOSAL | 2023



BENEFITS FOR SPONSOR

Sponsoring this commemorative event shows our cadets and their parents that honouring our military is important to our community and region.

- You are seen as a company/organization that supports our youth and veterans
- A solid marketing plan that includes radio, online, live streaming and print marketing.
- News coverage of the event as all media outlets will be invited.



SPONSORSHIP PACKAGE

Master Warrant Officer \$20,000

Presenting Sponsor: 200 Radio Ads, Web Ads, Poster Ads, Content Marketing, Name mentions at all of the events all weekend long.
24 Steak Dinners Friday Night, 3 Tables for 8 for Dinner, September 9th

WARRANT OFFICER \$15,000

100 Radio Ads, Web Ads, Poster Ads, Content Marketing, Name Mentions all weekend long

- 16 Steak Dinners Friday Night
- 2 Tables for 8 for Dinner Saturday Sept 9

SERGEANT \$10,000

50 Radio Ads, Web Ads, Poster Ads, Content Marketing, Name Mentions all weekend long

- 8 Steak Dinners Friday Night
- 1 Table for 8 for Dinner Saturday Sept 9

MASTER CORPORAL \$5,000

25 Radio Ads, Web Ads, Poster Ads, Content Marketing, Name Mentions all weekend long

- 8 Steak Dinners Friday Night
- 1 Table for 8 for Dinner Saturday Sept 9

SPONSORSHIP PACKAGE

COPORAL 2,500

25 Radio Ads, Web Ads, Poster Ads, Content Marketing, Name Mentions all weekend long

- 4 Steak Dinners Friday Night
- Dinner for 4 Saturday Sept 9

PRIVATE (TRAINED) \$1,000

Ads, Poster Ads, Content Marketing, Name Mentions all weekend long

- 2 Steak Dinners Friday Night
- Dinner for 2 Saturday Sept 9

PRIVATE (BASIC) \$500

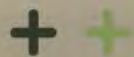
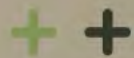
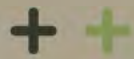
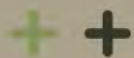
Web Ads, Poster Ads, Content Marketing, Name Mentions all weekend long



THANK YOU!



CONTACT



780.933.0182



veteransmemorialgardens.com

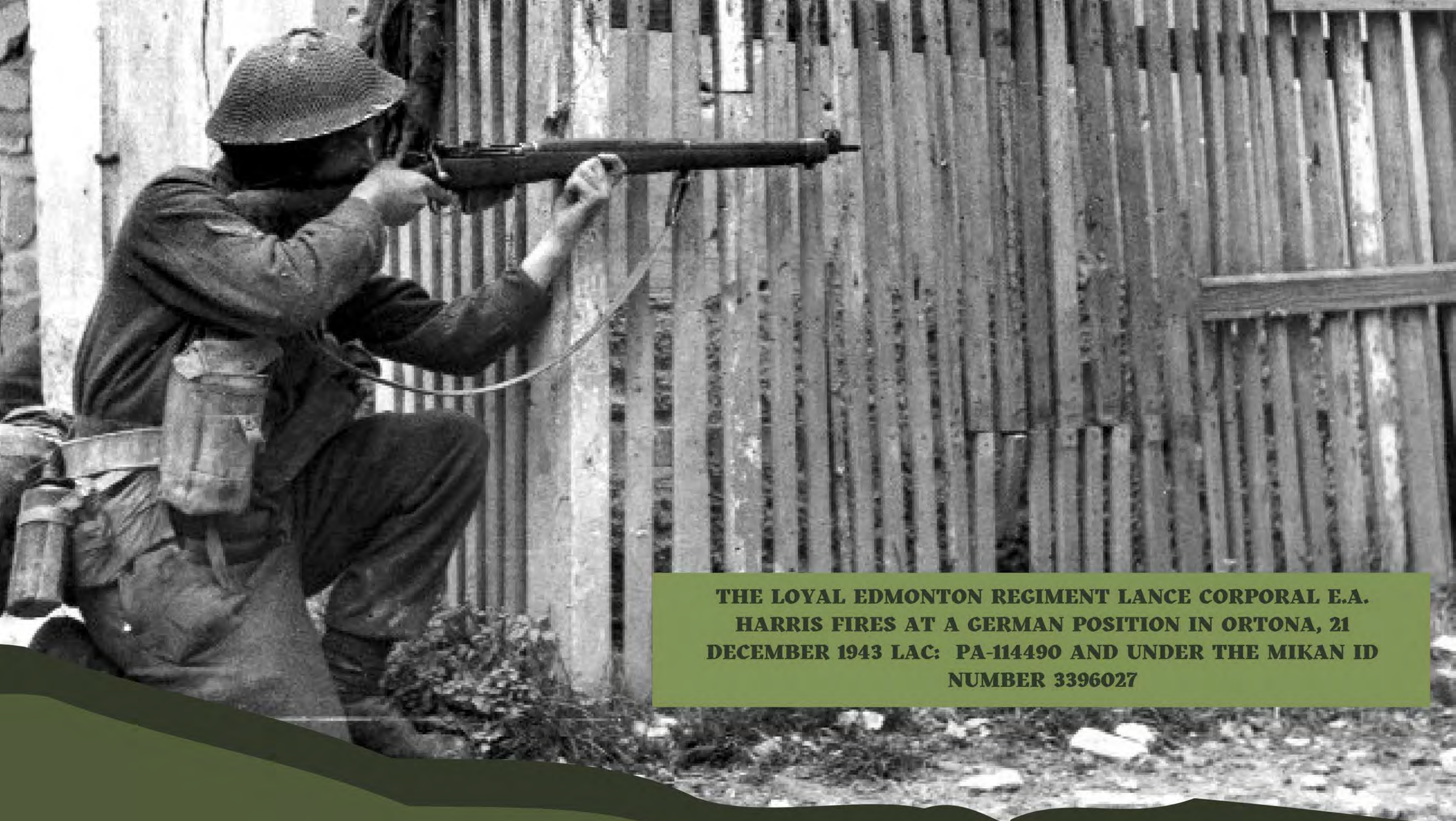


exec.director@motorcycletourism.ca



Office: 10908 102 St Grande Prairie AB T8V 2X3
Gardens: 10121 93 St Grande Prairie AB T8V 1Y1





THE LOYAL EDMONTON REGIMENT LANCE CORPORAL E.A.
HARRIS FIRES AT A GERMAN POSITION IN ORTONA, 21
DECEMBER 1943 LAC: PA-114490 AND UNDER THE MIKAN ID
NUMBER 3396027

REMEMBERING THE ITALIAN CAMPAIGN & THE BATTLE OF ORTONA

FRIDAY 8TH SEPTEMBER, 2023 6:00 PM - 9:00 PM

WAR ERA VEHICLES ON DISPLAY + A DRIVE IN SHOW "N' SHINE + STEAK SANDWICH SUPPER

SATURDAY 9TH SEPTEMBER, 2023 11:00 AM - 3:00 PM

WAR ERA VEHICLES ON DISPLAY + A DRIVE IN SHOW "N' SHINE + BURGERS & SODAS

3:15 PM - 4:15 PM

CEREMONY TO HONOUR ALL WHO FOUGHT AND THOSE WHO DIED IN THE ITALIAN
CAMPAIGN & THE BATTLE OF ORTONA

FOLLOWED BY COCKTAILS + 1940'S DINE & DANCE

SUNDAY 10TH SEPTEMBER, 2023 9:00 AM - NOON

PANCAKE BREAKFAST



10121 - 93 ST GRANDE PRAIRIE AB T8V 1Y1

780-933-0182

veteransmemorialgardens.com





Your Official
Invitation

Help us Remember the
Italian Campaign
and the Battle of Ortona



Time: 3:15 PM
Date: September 9, 2023
1940's Dine & Dance
to follow.



RSVP by August 1, 2023
Call: (780) 933-0182 or
exec.director@motorcycletourism.ca

exec.director@motorcycletourism.ca

veteransmemorialgardens.com



Honouring The Loyal Edmonton Regiment

& Army Training Base 132 Grande Prairie

Veterans Memorial Gardens &
Interpretive Centre



A Commemorative Garden ¹⁰⁸ Connecting Community

Our Vision:
A Commemorative Garden Connecting Community

Our Mission:
To honour, dedicate & interpret the military history of
Northwestern Alberta.



The Loyal Edmonton Regiment Contributions

- October 2017 Recce for Afghanistan War Monument Unveiling
- Unveiling Ceremony of Afghanistan War Monument
 - LER LCol Jonathan McCully & 10 Serving Members
 - LER + PPCLI Silver Cross Families
 - Canadian Rangers, Serving Members
 - The Loyal Edmonton Regiment Band
 - Grande Prairie Pipe + Drum Band
 - MP - Chris Warkentin
 - MLA - Wayne Drysdale
 - Reeve, County of Grande Prairie Leanne Beaupre
 - Mayor of Grande Prairie, Bill Given
 - RCMP Western Superintendent
 - LER 'D' Company Cadets
 - Community Members
- LER Adjutant Rick Dumas Cap't Ret'd, 2019 Historical Research of 'D' Company



Commanding Officer, Lt Col J McCully (A)



Ceremony + Guests



Regimental Chaplain Pasolli
dedicating the monument (A)



The Loyal Edmonton Regiment Band (A)



The Loyal Edmonton Regiment Military Museum Contributions

Awarded a Community Initiatives Program (CIP) Grant in the amount of \$38,000, for:

- Research
- Consultation
- Educational Kits - K-12/Special Interest Groups

Public Programming Collection Contributions

MOU, Letters of Support: VAC, Museums Assistance Program Dept Canadian Heritage Grants

Policies + Procedures Consultation + Development

Mentorship & support to apply to:

Recognition with Alberta Museum Association - Institutional Member Museum

Recognition with Organization of Military Museum of Canada

Member Grande Prairie Regional Tourism Association

Member of the Grande Prairie Chamber of Commerce

Member of the Grande Prairie Friendship Centre

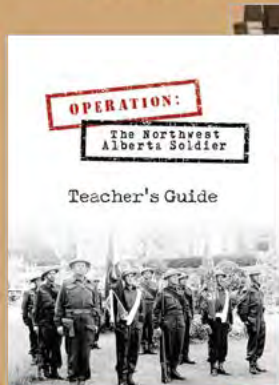
Member of Hillside Community Association



Students at EE Oliver School
Fairview, AB



Champion Gyms Summer Camp Students



CMTA Contributions

PHASE I: Afghanistan Monument Focal - **Completed 2017**

- Design, research and complete Afghanistan Monument
- Design, research and complete 4 soldier memorials
- Design and complete the miniature "Peace Arch".
- Commemoration Ceremony

PHASE II: Infrastructure - **Nearing Completion**

- Install Modular Building - **Completed**
- Renovate Modular Building - March 2022
- Install ramp and Wheelchair Access - Nov 2021
- Sidewalks - **Completed**
- Fencing - May 2022
- Signage - Dec 2021
- Security - Ongoing Updates

PHASE III: Education Materials - **Completed 2018**

Work with LER-MM staff to create 2 complete educational offerings in 2 transportable kits

- Operation Coyote: K- Gr 3
- Operation NW AB Soldier: Gr 4 - 12
- Updates and expansions planned for the future

PHASE IV: Design Interpretive Clusters/Gardens (**On Going**)

- A. First World War Internment Camp Display - **Completed**
- B. First World War Conscription Crisis - In progress
- C. Ukrainian Soldiers Display - **Completed**
- D. Metis Soldier Garden - In progress
- E. Indigenous Soldier Garden - In progress
- F. Residential School Display - In progress
- G. ***The Loyal Edmonton Regiment Garden - In Progress/Completion slated Fall 2023*** (Refer to Grid Diagram)
- H. Liberation Display
- I. Animals of War Display
- J. Women of War Display
- K. RCMP Display
- L. Associations Display - Cadets - Air, Sea, Army/RCL/ANAVETS
- M. Second World War Internment Camps Display
- N. Second World War Conscription Crisis Display
- O. Korean War Display - **Completed**
- P. ANAVETS 389 Permanent Acknowledgement - **Completed**
- Q. 240 Regional KIA Service panels (**On Going**)
- R. Regional Soldiers of NOTE, Veterans - (**On Going**)

PHASE V: Permanent + Temporary Displays Indoors

Concept/Planning Phase

- A. LCol James Riley Stone - In Progress
- B. 49th Battalion CEF Display - In progress
- C. Edmonton Regiment Display - In progress
- 112 D. The Loyal Edmonton Regiment Display - In progress
- E. Weapons of the Second World War - In progress
- F. Other displays as opportunities arise

Our Why's:

Among the 240+ Regional KIA's being represented in our gardens, the 49th Battalion CEF suffered 13 KIA's from the NW AB in the First World War.

In the Second World War The Loyal Edmonton Regiment 'D' Company called Grande Prairie home. 'D' Company of The Loyal Edmonton Regiment suffered 25 NW AB KIA's in World War Two.

During the Afghanistan War The Loyal Edmonton Regiment lost three soldiers:

- Cpl Joshua Baker
- Cpl Zach McCormack
- MCpl Raymond Arndt

Their service panels with commentary written by former Regimental Historian David Haas stand sentinel over the Afghanistan War monument along with the service panel of MCpl Timothy Wilson who was born in Grande Prairie. MCpl Wilson was 2 PPCLI.



Corporal Joshua Baker "Josh" Baker
November 11, 1976

Josh was born in Grande Prairie, Alberta. He was a member of the Loyal Edmonton Regiment and served in Afghanistan. He was killed in action on November 11, 2001.

Corporal Zach McCormack "Zach" McCormack
December 10, 1978

Zach was born in Grande Prairie, Alberta. He was a member of the Loyal Edmonton Regiment and served in Afghanistan. He was killed in action on December 10, 2001.

MCpl Raymond Arndt "Ray" Arndt
August 1, 1976

Ray was born in Grande Prairie, Alberta. He was a member of the Loyal Edmonton Regiment and served in Afghanistan. He was killed in action on August 1, 2001.

Corporal Joshua Baker "Josh" Baker
November 11, 1976

Josh was born in Grande Prairie, Alberta. He was a member of the Loyal Edmonton Regiment and served in Afghanistan. He was killed in action on November 11, 2001.

Corporal Zach McCormack "Zach" McCormack
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Only individual left in Sweden can keep us this
David G. Eastman

David G. Eastman
Born: 1976
Died: 2001

David was born in Grande Prairie, Alberta. He was a member of the Loyal Edmonton Regiment and served in Afghanistan. He was killed in action on 2001.

**L - 49th Battalion Soldier
R - LER Soldier**

Only individual left in Sweden can keep us this
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The Loyal Edmonton Regiment Interpretive Garden - Concept

A permanent place to honor the Northwestern Alberta story of The Loyal Edmonton Regiment

- Carving (Cedar) of **Lestock, the Coyote Mascot of the LER.**
- Red Lancashire Rose if possible, if not, a hardy double red rose with ornamental grasses.
- Two steel, powder coated benches on the Southwest side of the garden, **with the Insignia for The LER commissioned by LERAC.**
- Along the outer perimeter will be the service panels of the 25 fallen LER soldiers of our region, including an information panel on The Loyal Edmonton Regiment Advisory Council (LERAC) **All of those panels should say commissioned by LERAC.**
- On the inner walkway, 1 - 18" x 12" panels with the **history of LER 'D' Company and its commanding officers.**
- 3 - 4' wide panels of the history of Army Training Base 132 Grande Prairie.
- All panels with French translation
- All interpretive areas will have solar lights



The Loyal Edmonton Regiment Garden Completion Budget

Lestock Carving (Randy Gauthier)	\$7,500 - including Concrete Pad, Installed (finished price)	Stone Walkway Through Garden	\$5000 Installed
25 KIA Service Panels	\$6,900 (\$4,500 remaining) - Researched, Written, Translated/Laid out, Printed + Installed (9 Completed)	Solar Lights	\$2,500 Installed
12 Historical Panels - "D Company"	\$3,300 - Researched, Written, Translated/Laid out, Printed + Installed	Garbage Can	\$1,000- VMG Purchased
36 Pedestals	\$11,880 Steel/Welding + Powder Coating, Installation	2 Benches - Design, Materials, Installation/Concrete	\$13,000 - Installed/Etched
3 Historical Panels - No. 132 Army Base	\$3,600 Research, Written, Translated/Laid out and Printed + Installed	Roses, Grasses & Mulch	\$2,000 - Planted - Sponsored KLON Greenblade
3 Large Pedestals	\$6,600 Steel/Welding + Powder Coating, Installation	Contingency 15%	\$9,447 * prices have been highly unstable
PHASE IV - G Items that have been completed or sponsored totals \$5,475 The balance to complete the project is \$66,952			

Your financial support to complete this project is requested.

Who we are

The [Canadian Motorcycle Tourism Association](http://CanadianMotorcycleTourismAssociation.com) is an Alberta registered nonprofit association and is responsible for building, operating and maintaining Veterans Memorial Gardens & Interpretive Centre in Grande Prairie.

Our Board of Directors is made up of motorcyclists who are military family or military supporters.
Our advisory board is made of individuals who are committed to seeing this project be properly guided.

For more information on our organization and this project please visit:
veteransmemorialgardens.com and motorcycletourism.ca



Executive Director + Project Lead:

Renee Charbonneau an Air Force brat, born on the base at Fort Churchill, Manitoba, the oldest of four children. Her mom was a n Aircraft Woman Second Class and her father was an Leading Aircrafts, ground electrician who worked rewiring the Distant Early Warning Line (DEW Line). A long term member of the Canadian Army Veterans Motorcycle Units, Renee realized a long time ago that motorcycles and veterans were a "thing".

I believe "Remembrance is something that a Silver Cross Family does daily... and so should we."

Renee Charbonneau - Executive Director/Project Lead

780-933-0182 exec.director@motorcycletourism.ca



Background - PHASE I

As a member of the Army, Navy and Air Force Veterans in Canada Unit 389, Renee Charbonneau was on the committee meant to help the branch “modernize”. She brought to them a plan to utilize the half acre of land on the east side of their building, the intent of which was to create a venue suitable for small outdoor events that would bring the community together. It would be our place to host various ceremonies and honour and remember the various military days of note.

The day we were to break ground on phase one, the Afghanistan Monument, it was discovered that ANAVETS 389 was in some financial straits thanks to a previous manager.

Our association, the Canadian Motorcycle Tourism Association (CMTA) was asked if we’d take the project over.

Our board which had largely been inactive greed that if Veterans Affairs would turn the grant over to us and ANAVETS would lease us the land that yes, we’d move forward. We had been looking for a worthy project and it found us.

PHASE I was completed in 2017 when we unveiled the Afghanistan War Monument and the memorials to the three Loyal Edmonton Regiment soldiers who were killed in Afghanistan. Members of The Loyal Edmonton Regiment + the band attended the unveiling as did our Silver Cross Families and many local and regional dignitaries.

PHASE I Cost \$117,000 to complete, involved VAC, the province, the county, the city and numerous business sponsors.



PHASES II- V

PHASE II began late 2019 when we obtained a matching funds grant for \$125,000 from the province to install a modular building and much of the basic infrastructure we would need to operate said facility. Utilities were brought into the property, concrete sidewalks were poured that delineate each garden and our facility became ready for enhancements and permanent displays. We obtained five more grants that are allowing us to see PHASE II coming to an end. Our building is getting a new facade, siding, signage, fencing, wheelchair ramp, lift, upgraded security + commercial kitchen completed by year end.

During PHASE II, once the utilities were connected to the facility, the Army, Navy + Air Force Veterans in Canada Unit 389 donated the land to us. It had a real value of \$130,000 with no utilities.

It total PHASE II has taken 22 months to get to this stage and should be largely completed within the next 45 days.

PHASE II partners: ANAVETS Unit 389, Canadian Heritage: Museums Assistance Program, the Federal Accessibility Program, the City of Grande Prairie, ATCO, Aquatera, Rotary + numerous businesses.

PHASE II will have cost over \$750,000 to complete.

PHASE III began in 2018 with the support of the Executive Director of The Loyal Edmonton Regiment Military Museum, Terry Allison, we began working with Kathleen Haggarty, the collections manager. **The mission;** to create a public program initiative of education kits for use in our regional schools and by special interest community groups like Cadets, Brownies, Guides + Scouts. PHASE III was completed in late 2019 and cost \$76,000 to complete (\$38,000 of which was grant funding, the rest was gift in kind). Since then over **1,400 children** have utilized **OPERATION: The Northwest Alberta Soldier** and **OPERATION: Coyote** in our regional schools and at our facility during summer camp.

PHASE IV began in 2018 with a Dept of Heritage research grant to start researching our regional KIA's so that we could begin the process of the creation of the Permanent Interpretive Displays and the completion of the themed gardens. This phase will be ongoing. **Partners in this PHASE:** Canadian Fallen Heroes Foundation - Commonwealth War Graves Commission - South Peace Archives - Aboriginal Veterans Core of Canada, Shevchenko Foundation, Canadian World War One Internment Camps, Alberta Ukrainian Pioneers Association, Loyal Edmonton Regiment Military Museum, Shannon Cherkowski/Ted Howard, PPCLI Regimental Office, PPCLI Regimental Museum and MANY MORE.

PHASE V Initiative has just begun. We are working on many permanent and temporary interpretive displays for our facility.



Region 1 AB/NWT
Command
Royal Canadian Legion
This is the "region" our
Interpretive Gardens cover.

Our Facility



Prototype of Garden Benches



**Our Facility behind the
Afghanistan Monument**

**Veterans Memorial Gardens
+ Interpretive Centre**
10121-93 St Grande Prairie, AB T8V 1Y1
www.veteransmemorialgardens.com
@VETSMEMORIALPARK on Facebook





REQUEST FOR DECISION

SUBJECT:	Fox Creek Chamber of Commerce – Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Community Services Grants and Sponsorships

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$2,500.00 to the Fox Creek Chamber of Commerce for the Annual “Big Iron Day” to be held September 23, 2023, in Fox Creek, Alberta.

BACKGROUND/PROPOSAL:

The Fox Creek Chamber of Commerce is a non-profit organization that advocates for and supports local businesses in Fox Creek and the area. Each year they host this event to help celebrate community members and local businesses with a day filled with entertainment for the whole family. Some of the day’s events include a car and truck show, a vendor market, a kid’s zone, and an awards ceremony.

The Fox Creek Chamber of Commerce has requested a \$5,000.00 Sponsorship for the Annual “Big Iron Day” event to be held on September 23, 2023, in Fox Creek, Alberta. This event is organized to help support the town’s local businesses and to encourage the community to support local. The requested funds would be used in supporting the festival costs allowing the town to celebrate all the local businesses that built its community.

Administration recommends that Council provide sponsorship of \$2500 for the Kids Zone based on the sponsorship package that was received via email from the Fox Creek Chamber of Commerce. This level of sponsorship includes an 8-foot banner with Greenview logo, as well as logo placement on all print and digital media.

Greenview supports local businesses within the region and recognizes the value to help the communities grow. This event supports the local economy in and around Fox Creek and aids in developing a sense of community and pride in our neighbouring community.

The balance of the Community Services Grants and Sponsorships budget is approximately \$578,981.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be a contributing part of recognizing our neighbouring community's local businesses and celebrating their community members.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of Council accepting the recommended motion is that Greenview could see an increase in requests from outside our region.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend an alternate funding amount or take no action in the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$2500.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will advise the Fox Creek Chamber of Commerce following Council's decision.

ATTACHMENT(S):

- Fox Creek Chamber of Commerce Sponsorship Application
- Fox Creek Chamber of Commerce Sponsorship Package email

Greenview Sponsorship and Donation Request Form

Row 52

Organization or Person Requesting Funds	Fox Creek Chamber of Commerce
Date of Application	04/28/23
Form Date Field	141
Date of Event	09/23/23
Phone Number	78062202048 7803269005
Purpose of Organization	stephanie.clair@foxcreekbusiness.com
Mailing Address	box 774 fox creek alberta t0h 1p0
Funding Request Total	5000.00
Type of sponsorship request	Event
Describe your organization	We are a non profit organization that advocates for local business
Intended Purpose	The intended purpose for the funding is to support our annual festival where we celebrate the businesses that built our community
Direct Goals	To increase awareness of our local businesses and to encourage the community to support local
Where/When?	September 23, 2023 around our community pond
Benefit to residents of Greenview	The Event was designed to support our local businesses and encourage community participation it is a day of fun in Fox Creek
Funding from others	we are looking for \$17,000 in donations/sponsorships from our local businesses and organizations, there has been no commitment as of yet
Recognition	We put the logos of all sponsors on the all of our print and digital marketing, as well as for the bigger donor we put their logo on

the banners that hang above the event they have selected to sponsor, as well as recognition on the radio

Previous Donation no they havent

**Grant Funds
Received from
other sources?**

**Have you
performed any
other fundraising
project ?**

Agreement

Grant Purpo e

**Year Grant
Received**

Amount of Grant

**List the donaee,
purpose and
amount**

**What type of
fundrai ing & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendation**

Email

Column41

MD Logo

Email Comm

Column44

**Li t for
Recognition**

Contact Name(s) Stephanie Cornelsen

Column47

Logo Permission Stephanie Cornelsen

**Agreement with
Statement**

Signature1 Stephanie Cornel en

FOIP Di clo ure Stephanie Cornel en

We hope this email finds you well. We are excited to offer you sponsorship and advertisement packages for the upcoming Big Iron Day event. The event is scheduled to take place on September 25, 2023, at the local community park, around the pond down town Fox Creek.

Our sponsorship and advertisement packages include:

1. Logo Space on All Digital and Print Media - \$300 Your logo will be prominently displayed on all digital and print media related to the event.
2. Truck Show - \$1500 This package includes a 10-foot banner with your logo, logo placement on all digital and print media.
3. Classic Car Show - \$1500 This package includes a 10-foot banner with your logo, logo placement on all digital and print media.
4. Kids Zone - \$2500 This package includes an 8-foot banner with your logo, logo placement on all print and digital media.
5. Grand Stand Entertainment - Brad Saunders - \$6500 This package includes a 10-foot banner with your logo placement, logo placement on all digital and print media.
6. Pwatisimo Dance Troop (Cree Dancers) - \$5000 This package includes a 10-foot banner with your logo, as well as logo placement on all digital and print media.

In addition, all sponsors will be featured on the web page www.bigironday.ca for 365 days.

We believe that these packages offer excellent opportunities for brand exposure and community engagement. If you are interested in any of these packages or have any questions, please let us know.

Thank you for your consideration, and we look forward to hearing from you soon.

Best regards,

Stephanie Clair
Executive Manager
Fox Creek Chamber of Commerce
(780) 622-2670



REQUEST FOR DECISION

SUBJECT:	Grande Prairie Traditional Pow Wow – Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 23, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) –N/A

Council Bylaw/Policy (cite) – Policy 8004 – Community Services Grants and Sponsorships

RECOMMENDED ACTION:

MOTION: That Council approve sponsorship in the amount of \$5,000.00 to the Grande Prairie Traditional Pow Wow c/o Grande Prairie Aboriginal Circle of Services for the Traditional Pow Wow to be held June 24 & 25, 2023, in Grande Prairie, Alberta.

BACKGROUND/PROPOSAL:

The Grande Prairie Aboriginal Circle of Services began organizing Pow Wows in 2017 at Muskoseepi Park in Grande Prairie. The event was later held at Evergreen Park in 2018, and due to the COVID-19 pandemic in 2020, a virtual Pow Wow was organized instead. These events have contributed to improving the wellness of the community by promoting and sharing traditional Indigenous practices and ceremonies. The Pow Wows provide an opportunity for Indigenous and non-Indigenous people to come together, dance, and listen to the powerful sound of drums. These events help nourish the spirits of the Aboriginal people, promoting health, healing, and fellowship.

The Grande Prairie Traditional Pow Wow c/o Grande Prairie Aboriginal Circle of Services is requesting a sponsorship of \$10,000.00 to help fund the Grande Prairie Traditional Pow Wow to be held on June 24 & 25, 2023 at the Bonnett's Energy Centre in Grande Prairie, Alberta. In keeping consistent with prior events, Administration recommends that Council consider a \$5,000.00 "Wolf" sponsorship, due to the event not having a direct impact on Greenview and the event not being held within Greenview. The organization has also requested Greenview items for their silent auction table at the event.

The main goal of this event is to preserve and promote Indigenous culture not only within the region but also beyond it. The organizers believe that a community becomes more united when its members come together to share their respective cultures, teach their traditions, and even share their traditional cuisine. The organization aims to eliminate any barriers within the community and invites everyone to participate in their traditional celebrations.

The balance of the Community Services Grants and Sponsorships budget is approximately \$578,981.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be sponsoring an event that celebrates and promotes Indigenous culture in the region, although not hosted within Greenview, it would attract and include Greenview residents.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that Greenview could set a standard for traditional or cultural events that are not held within Greenview or directly impact Greenview.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend a different sponsorship amount in the recommended motion.

Alternative #2: Council has the alternative to sponsor only an in-kind donation of silent auction items for the event.

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00 (plus any In-Kind Donation)

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will advise The Grande Prairie Traditional Pow Wow following Council's decision.

ATTACHMENT(S):

- Grande Prairie Pow Wow Sponsorship Application
- Grande Prairie Pow Wow Sponsorship Package

Greenview Sponsorship and Donation Request Form

Row 51

Organization or Person Requesting Funds	Grande Prairie Traditional Pow Wow c/o Grande Prairie Aboriginal Circle of Services
Date of Application	04/20/23
Form Date Field	140
Date of Event	06/24/23
Phone Number	
Purpose of Organization	gppowwow@gmail.com exec.director@motorcycletourism.ca
Mailing Address	Grande Prairie Traditional Pow Wow c/o Grande Prairie Aboriginal Circle of Services Bag 900-15, 9621—96 avenue T8S 1T4
Funding Request Total	10000.00
Type of sponsorship request	Conference Event Gifts-in-kind (i.e. silent auction items)
Describe your organization	The Grande Prairie Traditional Pow Wow enhance community wellness through the inherent strengths in Indigenous traditional practices and ceremony. This event nourishes the spirits of Aboriginal people with healthy, healing, and productive activities in Aboriginal song, dance, ceremony, and fellow hip Pow Wow gatherings are an opportunity for Indigenous and non-Indigenous people to learn about, and participate in, the beauty of the sights, sounds, and traditions of an enduring and resilient culture. All are welcome
Intended Purpose	To support the event and service for the local and regional Indigenous communities.
Direct Goals	To promote/preserve Indigenous Culture
Where/When?	Bonnette's Centre Grande Prairie
Benefit to residents of Greenview	The community becomes a better balanced community when it's residents shares their traditions, cultures and foods with the others who share the same spaces. We remove barriers when we come together in this fashion

Funding from other	We are requesting assistance for this event from many organization Warren can better e pre all of the place we are applying.
Recognition	Participation in Grand Entry Corporate Banner on Display Social Media Event Photo Thank you with logo in paper Exhibitor Space for both days 1/2 page in program
Previous Donation	No
Grant Funds Received from other sources?	
Have you performed any other fundraising project ?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	
Financial Statement	
Administration Recommendation	
Email	
Column41	
MD Logo	
Email Comm	
Column44	

**List for
Recognition**

Contact Name() Warren Nekurak Renee Charbonneau

Column47

Logo Permi ion

**Agreement with
Statement**

Signature1 Marie Renee Charbonneau

FOIP Disclosure

Sponsorship Opportunity

Grande Prairie Traditional Pow Wow

June 24 & 25, 2023

Bonnetts Energy Centre, Grande Prairie

The Grande Prairie Traditional Pow Wow enhances community wellness through the inherent strengths in Indigenous traditional practices and ceremony. This event nourishes the spirits of Aboriginal people with healthy, healing, and productive activities in Aboriginal song, dance, ceremony, and fellowship. Pow Wow gatherings are an opportunity for Indigenous and non-Indigenous people to learn about, and participate in, the beauty of the sights, sounds, and traditions of an enduring and resilient culture. All are welcome.

© Chip Archive Images – Marilyn Gaud

Please review the multiple sponsorship opportunities listed on the following page. The Grande Prairie Traditional Pow Wow Committee would be very grateful to accept any sponsorships or donations your company or organization can offer.

Cheques can be made out to: *Grande Prairie Aboriginal Circle of Services —Pow Wow*

and mailed to:

Bag 900-15, 9621—96 avenue

T8S 1T4

[www.facebook.com/GrandePrairieTraditional Pow Wow](https://www.facebook.com/GrandePrairieTraditionalPowWow)



Opportunity	Eagle \$20 000+	Bear \$10 000+	Wolf \$5000+	Moose \$1000+	Friends of Pow Wow
Logo on poster	✓				
Gift to company representative during event	✓				
Company representative in Grand Entry	✓	✓			
Corporate banner displayed at event	✓	✓			
Sponsorship shared on our social media pages with link back to company page or website	✓	✓	✓		
Sponsorship shared on our social media pages	✓	✓	✓	✓	✓
Company announced as event sponsor indicating sponsorship level	✓	✓	✓	✓	
Event photo	✓	✓	✓	✓	
Thank you in local newspaper with logo	✓	✓			
Thank you in local newspaper	✓	✓	✓	✓	✓
Exhibitor space at event for both days with priority selections	✓	✓			
Corporate name on sponsor board at event	✓	✓	✓	✓	✓
Full page advertisement in program	✓				
1/2 page advertisement in program		✓			
1/4 page advertisement in program			✓		
1/8 page advertisement in program				✓	
Name in program	✓	✓	✓	✓	✓

Another sponsorship opportunity is to sponsor one, or several, of the below events and have the event named for your company/organization. For example, "Company ABC's Tiny Tots Event".

Opportunity	\$10 000	\$5,000	\$2,000	\$1,000
Feast (Free Stew and Bannock for all present)	✓			
Dance Category (<i>Jingle, Fancy Dance, Traditional, Jungle, Chicken Dance, Golden Age, Adult, Men's, Women's, Teen Boys, Teen Girls, Junior Boys, Junior Girls, Tiny Tots</i>)			✓	
Metis Jigging & Fiddling Contest			✓	
Hand Games	✓			
Hand Drum Special				✓
Specials any dance category			✓	

We also appreciate in-kind donations of labour, use of equipment, or volunteer support during the event.

For more information, please contact Pow Wow Chair, Warren Nekurak 780-512-3985
or email at gppowwow@gmail.com



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
25-Apr	8:15	17:30	M	RCM	80						459.00
May 6,7,	18:00	19:00	M	SCM for Fire Updates (Zoom)							269.00
NOTES:				KILOMETER CLAIM			TOTAL				728.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	80	54.40	NET CLAIM				728.00
				\$0.17 per km	80	13.60					
				SUBTOTAL		68.00	TOTAL CLAIM				796.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		68	AMOUNT DUE (OWING)				\$796.00



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
25-Apr	8:30	17:00	M	Council	16						459.00
26-Apr	18:45	20:30	M	GRM	16						207.00
27-Apr	7:15	14:30	M	GP Strategic Mgmt Plan	222						317.00
6-May	18:00	19:00	M	GV Wildfire Update							269.00
7-May	16:00	17:00	M	GV Wildfire Update							269.00
NOTES:				KILOMETER CLAIM			TOTAL				1521.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	254	172.72	NET CLAIM				1521.00
				\$0.17 per km	254	43.18					
				SUBTOTAL		215.90	TOTAL CLAIM				1736.90
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		215.9	AMOUNT DUE (OWING)				\$1,736.90

Sally Ann Rosson
 Claimant

May 7, 2023
 Date

135

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
25-Apr	8:30	17:00	M	Reg Council	30						459.00
26-Apr	9:00	12:30	M	ASB	30						269.00
30-Apr			C	CPAA Nisku travel to	400			x	50.00		459.00
1-May			C	CPAA							459.00
2-May			C	CPAA							459.00
3-May			C	CPAA and travel home	400			x	50.00		459.00
6-May	18:00	18:30	M	Special Council- Wildfire virtual							269.00
7-May	16:00	16:30	M	Special Council - Wildfire virtual							269.00
NOTES:				KILOMETER CLAIM			TOTAL		100.00		3102.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	860	584.80	NET CLAIM		100.00		3102.00
				\$0.17 per km	860	146.20					
				SUBTOTAL		731.00	TOTAL CLAIM				3933.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		731	AMOUNT DUE (OWING)				\$3,933.00

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
April 25 2023	7:45	17:30	M	Council	120						459.00
April 26 2023	14:30	18:00	M	Grande Spirit DeBolt Proposal Review	120						269.00
April 27 2023	7:45	14:00	M	GPRTA Strategic Management Plan with Legacy Tourism Group	120						317.00
April 28 2023	8:30	15:00	M	Grande Spirit Foundation	120						317.00
April 29 2023	9:30	11:00	M	Minister Todd Loewen Discussions	26						269.00
April 30 2023			C	Community Planning Association of Alberta Conference	450			1	50.00		459.00
May 1 2023			C	Community Planning Association of Alberta Conference							459.00
May 2 2023			C	Community Planning Association of Alberta Conference							459.00
May 3 2023			C	Community Planning Association of Alberta Conference	450						459.00
May 4 2023	7:15	12:15	M	Arbour Day Presentation Ridgevalley School	146						317.00
May 6 2023	18:00	20:00	M	Greenview Wildfire Update							269.00
May 7 2023	16:00	18:00	M	Greenview Wildfire Update							269.00
NOTES:				KILOMETER CLAIM			TOTAL		50.00		4322.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1552	962.24	NET CLAIM		50.00		4322.00
				\$0.26 per km	1552	403.52					
				SUBTOTAL		1365.76	TOTAL CLAIM				5737.76
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1365.76	AMOUNT DUE (OWING)				\$5,737.76

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS :

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
11-Apr	8:00	15:30	M	Regular Council Meeting	76						317.00
25-Apr	8:00	17:30	M	Regular Council Meeting	76						459.00
26-Apr	17:30	21:30	M	PACE Zoom, Greenview Multiplex	76						269.00
2-May	17:00	21:30	M	Crooked Creek Rec Club, RV Home Zoom	30						317.00
3-May	7:00	11:30	M	PACE - ALINE	174						317.00
NOTES:				KILOMETER CLAIM			TOTAL				1679.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	432	293.76	NET CLAIM				1679.00
				\$0.17 per km	432	73.44					
				SUBTOTAL		367.20	TOTAL CLAIM			2046.20	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		367.2	AMOUNT DUE (OWING)			\$2,046.20	

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Dale Smith
 ADDRESS : Box 15555 Valleyview, AB T0H 3N0

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
14-Mar	8:00	16:30	m	regular council	50						
14-Mar	18:20	20:35	m	grande spirit engagement/debolt	160						269.00
15-Mar	8:10	13:30	m	MPC and policy review committee	50						317.00
20-Mar	12:15		c	travel to edmonton for RMA	380						459.00
21-Mar			c	RMA edmonton							459.00
22-Mar		17:00	c	RMA/ travel home	380		x		20.00		459.00
28-Mar	8:00	17:15	m	regular council	50						459.00
11-Apr	8:00	16:45	m	regular council	50						459.00
18-Apr	9:00	15:00	m	COTW							317.00
25-Apr	8:00	14:30	m	regular council	50						317.00
14-Apr	8:30	13:30	m	Little Smoky Ski hill board mtg							317.00
NOTES:				KILOMETER CLAIM			TOTAL		20.00		3832.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				#REF!	#REF!	#REF!	NET CLAIM		20.00		3832.00
				\$0.17 per km	#REF!	#REF!					
				SUBTOTAL		#REF!	TOTAL CLAIM			#REF!	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		#REF!	AMOUNT DUE (OWING)			#REF!	

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS :

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
25-Apr	6:45	17:30	M	Regular Council Meeting	305						459.00
26-Apr	17:00	20:30	M	Canfor advisory	64						269.00
27-Apr	8:30	13:00	M	GPRTA strat plan	64						317.00
NOTES:				KILOMETER CLAIM			TOTAL				1045.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	433	294.44	NET CLAIM				1045.00
				\$0.17 per km	433	73.61					
				SUBTOTAL		368.05	TOTAL CLAIM				1413.05
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		368.05	AMOUNT DUE (OWING)				\$1,413.05

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
24-Apr	17:00	20:00	M	Travel to VV	350			X	50.00		269.00
25-Apr	7:00	20:00	M	Regular Council meeting	350	X		X	70.00	191.06	524.00
26-Apr	13:00	18:00	M	GP Regional Tourism Assoc Board mtg	200			X	50.00		317.00
27-Apr	8:30	14:00	M	GPRTA - Tourism Strat Plan unveling	200	X				143.42	317.00
30-Apr	13:00	17:30	C	Travel to Nisku - CPAA Conference	500			X	50.00		459.00
1-May	9:00	17:00	C	CPAA Conference							459.00
2-May	8:30	17:00	C	CPAA Conference							459.00
3-May	9:00	17:00	C	CPAA Conference - Travel home	500					428.92	459.00
NOTES:				KILOMETER CLAIM			TOTAL		220.00	763.40	3263.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	2100	1302.00	NET CLAIM		220.00	763.40	3263.00
				\$0.26 per km	2100	546.00					
				SUBTOTAL		1848.00	TOTAL CLAIM				6094.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1848	AMOUNT DUE (OWING)				\$6,094.40

D. Didow
 Claimant

May 5, 2023
 Date

141

Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
24-Apr	10:30	14:00	m	Travel to GP, CBC interview	210		1		20.00		269.00
25-Apr	7:00	20:30	m	Regular council, travel to edmonton	460			1	50.00	143.42	524.00
26-Apr			c	Hydrogen conference, lunch with CN							459.00
27-Apr	10:00	3:00	m	return to GC	490	1	1		40.00	459.26	
29-Apr	6:30	22:30	m	Ridgevally Photo with minister Loewen	1100		1	1	70.00		524.00
29-Apr				Northern Gateway school meeting in Edmonton							
2-May	13:00	20:00	m	GIG presentation to D&D women in Ene	220						317.00
3-May	8:00	10:30	m	return to GC	200	1			20.00	147.15	269.00
4-May	9:00	10:00	m	CFWY IRC board							269.00
NOTES:				KILOMETER CLAIM			TOTAL		200.00	749.83	2631.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	2680	1661.60	NET CLAIM		200.00	749.83	2631.00
				\$0.26 per km	2680	696.80					
				SUBTOTAL		2358.40	TOTAL CLAIM				5939.23
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		2358.4	AMOUNT DUE (OWING)				\$5,939.23

Claimant

Date

Approved

Date