MUNICIPAL DISTRICT OF GREENVIEW NO. 16

COMMITTEE OF THE WHOLE
MEETING AGENDA

Tuesday, May 16, 2023 | 9:00 a.m. | Council Chambers
Valleyview Administration Office
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Committee of the Whole Meeting minutes held April 18, 2023	3
		3.2 Business Arising from the Minutes	
#4	DELEGATION		
	9:15 a.m.	4.1 Valleyview Ag. Society Delegation	9
	9:35 a.m.	4.2 Stolen Harvest Meadery Delegation	59
#5	NEW BUSINESS		
		5.1 Fireman's Pit	61
		5.2 Ridgevalley Street Lights	84
		5.3 Construction and Engineering Business Plan	95
		5.4 Facility Maintenance Business Plan	111
		5.5 Township Road 702 Oxbow	127
		5.6 Public Plan of Engagement and Terms of Reference for the Area Structure Plan for DeBolt & Ridgevalley	137
		5.7 Business Licensing Bylaw Options	165
		5.8 Weed Inspection Process	169

#6 CLOSED SESSION

#7 ADJOURNMENT

Minutes of a
COMMITTEE OF THE WHOLE MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Grovedale Public Service Building
Grande Cache, AB on Tuesday, April 18, 2023

 # 1: CALL TO ORDER

Deputy Reeve Bill Smith called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlief
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director Community Services	Michelle Honeyman
Director Infrastructure & Engineering	Roger Autio
Director Planning & Economic Development	Martino Verhaeghe
Director, Corporate Services	Ed Kaemingh
Recording Secretary	Wendy Holscher
Manager, Communications & Marketing	Stacey Sevilla
Legislative Services Officer	Sarah Sebo

ABSENT

#2: AGENDA

MOTION: 23.04.24 Moved by: REEVE TYLER OLSEN
That the Tuesday, April 18, 2023, Committee of the Whole Agenda be adopted as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow
CARRIED

#3.1 COMMITTEE OF THE WHOLE MINUTES

MOTION: 23.04.25 Moved by: COUNCILLOR TOM BURTON
That the Minutes of the Committee of the Whole meeting held on Tuesday, February 21, 2023, be adopted as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow
CARRIED

#3.2 BUSINESS ARISING

#4 DELEGATIONS

4.0 DELEGATIONS

4.1 HAMLET OF GRANDE CACHE TOURISM INITIATIVES

GC TOURISM

MOTION: 23.04.26 Moved by: COUNCILLOR SALLY ROSSON
That Committee of the Whole accept the presentation of Hamlet of Grande Cache tourism initiatives, for information as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow
CARRIED

4.2 GRANDE CACHE HOTEL TOURISM PRESENTATION

GC HOTEL

MOTION: 23.04.27 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Committee of the Whole accept the presentation from Grande Cache Hotel, for information as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow
CARRIED

4.3 MENTAL WELLNESS MATTERS SOCIETY

MENTAL WELLNESS MATTERS

MOTION: 23.04.28 Moved by: COUNCILLOR DUANE DIDOW
That Committee of the Whole accept the presentation from Mental Wellness Matters Society, for information as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow
CARRIED

Deputy Reeve Bill Smith recessed the meeting at 10:35 a.m.
Deputy Reeve Bill Smith reconvened the meeting at 10:41 a.m.

Councillor Scott exit the meeting at 10:36 a.m.

4.4 GRANDE SPIRIT FOUNDATION PRESENTATION

GRANDE SPIRIT FOUNDATION

MOTION: 23.04.29 Moved by: COUNCILLOR TOM BURTON
That Committee of the Whole accept the presentation from the Grande Spirit Foundation for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

#5 NEW BUSINESS

5.0 NEW BUSINESS

5.1 2022 SAFETY MAINTENANCE AUDIT PRESENTATION

SAFETY AUDIT

MOTION: 23.04.30 Moved by: COUNCILLOR RYAN RATZLAFF
That Committee of the Whole accepts the 2022 Safety Maintenance Audit presentation for information as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 11:58 a.m.
Deputy Reeve Bill Smith reconvened the meeting at 12:45 p.m.

5.2 BUSINESS LICENSING BYLAW OPTIONS

BUSINESS LICENCE

MOTION: 23.04.31 Moved by: COUNCILLOR DAVE BERRY
That Committee of the Whole accepts the Business Licence options as information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

5.3 BYLAW 23-939 TAX BYLAW 2023

TAX BYLAW 2023

MOTION: 23.04.32 Moved by: COUNCILLOR DAVE BERRY
That Committee of the Whole accept the presentation on non-residential tax rates for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

5.4 ALBERTA ADVANTAGE IMMIGRATION RURAL RENEWAL STREAM PROGRAM

RURAL RENEWAL STREAM

MOTION: 23.04.33 Moved by: COUNCILLOR SALLY ROSSON
That Committee of the Whole accepts the presentation on the next steps of the Rural Renewal Stream Designation within Greenview for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

5.5 JOINT USE AND PLANNING AGREEMENTS (JUPA) GRANDE YELLOWHEAD SCHOOL DIVISION

JUPA

MOTION: 23.04.34 Moved by: COUNCILLOR TOM BURTON
That Committee of the Whole accepts the attached draft Joint Use and Planning Agreement with Grande Yellowhead Public School Division for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

5.6 MECHANICAL SERVICES CONTRACT REVIEW

MECHANICAL SERVICES CONTRACT

MOTION: 23.04.35 Moved by: COUNCILLOR WINSTON DELORME
That Committee of the Whole accepts the review of Nordic Mechanical Services Ltd. Contracted services for the Grande Cache Recreation Centre and the Greenview Regional Multiplex for information as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

5.7 ACTION LIST

ACTION LIST

MOTION: 23.04.36 Moved by: COUNCILLOR DALE SMITH
That Committee of the Whole accept the Action List, for information, as presented.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

6.0 CLOSED SESSION

7.0 ADJOURNMENT

ADJOURNMENT

MOTION: 23.04.37 Moved by: COUNCILLOR RYAN RATZLAFF
That this Committee of the Whole meeting adjourn at 3:10 p.m.
FOR: Deputy Reeve Bill Smith, Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Schlief, Councillor Didow
ABSENT: Councillor Scott

CARRIED

Recording Secretary Chair

_____ _____

REQUEST FOR DECISION

SUBJECT:	**Valleyview Ag. Society Delegation**		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 16, 2023	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	

RELEVANT LEGISLATION:
Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:
MOTION: That Committee of the Whole accept the presentation from the Valleyview Ag. Society for information, as presented.

BACKGROUND/PROPOSAL:
The Valleyview & Districts Agricultural Society was incorporated December 11, 1967, and has been active in the community for 55 years as a non-profit organization. The facilities are situated within town limits on over 30 acres of land on top of Crocus Hill in Valleyview. The Board of Directors are volunteers from the community and oversee the operation of the Agricultural Society. The Ag Society has been an integral part of the community by providing a facility for recreational, and educational events for many locals and nonlocals, helping aid in the local economy.

One of the facilities is an indoor riding arena and hall, which is used by many Valleyview and area residents as well as nonlocals. The Jack Williamson Ag Plex was constructed by local volunteers of the Ag Society and Red Willow Roping Club in 1983.

The Valleyview Ag Society envisions a brand new indoor facility for the diverse agricultural community. A new Ag Events Centre will offer the Municipal District of Greenview #16 residents and surrounding area a venue to host bigger ag events. In turn it will bolster the local economy by drawing in participants/spectators from around Alberta, British Columbia, and Saskatchewan. The new Ag Events Centre will continue to provide a home for local clubs such as 4-H, beef, horse, canine, and Red Willow Roping Club.

BENEFITS OF THE RECOMMENDED ACTION:
1. Committee of the Whole will have information before the grant intake on the Valleyview Ag. Society and the project they are submitting a grant request for.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no disadvantages to accepting the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole may choose to not accept the presentation, however this is not recommended as Committee of the Whole is recommended format for non-profit organizations to present to Council.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- New Build Slide Deck

Valleyview & District Agricultural Society

NEW AGRICULTURAL EVENTS CENTRE

Valleyview Ag Society

The Valleyview & Districts Agricultural Society was incorporated December 11, 1967 and has been active in the community for 55 years as a non profit organization. The facilities are situated within town limits on over 30 acres of land on top of Crocus Hill in Valleyview. The Board Of Directors are volunteers from the community and oversee the operation of the Agricultural Society.

The Ag Society has been an integral part of the community by providing a facility for recreational, and educational events for many locals and non locals, helping aid in the local economy.

One of the facilities is an indoor riding arena and hall, which is used by many Valleyview and area residents as well as non locals. The Jack Williamson Ag Plex was constructed by local volunteers of the Ag Society and Red Willow Roping Club in 1983.

There are currently 66 active Ag Society members as well as numerous non members that use the facility.

Why do we need a new arena?

The current indoor arena and hall have been well utilized over the past four decades by agriculture enthusiasts. The wood structure has provided multi-disciplinary activities for equine, bovine, canine and small animal use, unfortunately it is at the end of its life span.

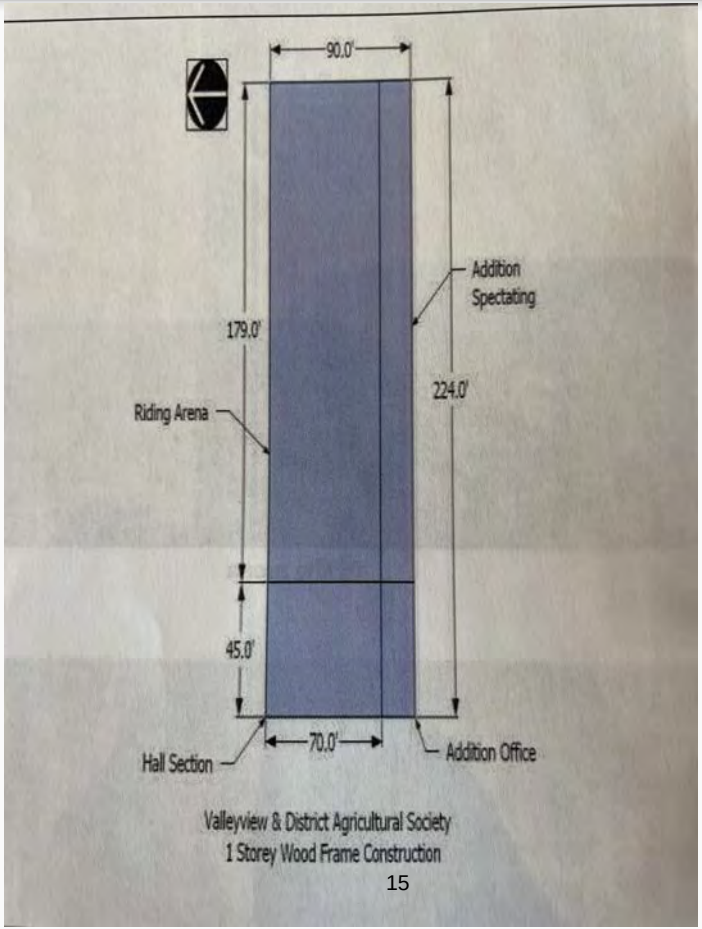
Members as well as non members have expressed concerns with the poor footing, flooding of the arena, air quality (mold), and limited spectator seating. Our major concern is the structural integrity of the building due to ongoing water damage, as the building is supported by untreated wood posts, and the ceiling leaks due to poor vapor barrier/roof. Furthermore, the size of the arena prevents certain events from taking place, such as barrel racing, gymkhana, dressage, cattle penning, and will restrict the amount of youth participants in the ever growing Peace Prospect Show (especially if the arena floods in the spring). As a result of these issues, we have seen a decrease in members over the years.

The Valleyview Ag Society envisions a brand new indoor facility for the diverse agricultural community. A new Ag Events Centre will offer the Municipal District of Greenview #16 residents and surrounding area a venue to host bigger ag events. In turn it will bolster the local economy by drawing in participants/spectators from around Alberta, British Columbia, and Saskatchewan.

The new Ag Events Centre will continue to provide a home for local clubs such as 4-H, beef, horse, canine, and Red Willow Roping Club.

Current building

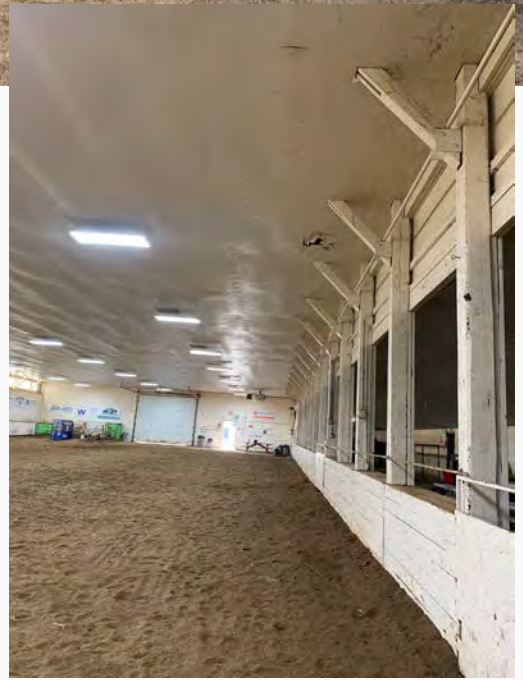
Current building dimensions



Valleyview & Districts Agricultural Society
1:2,200
TOWN OF VALLEYVIEW
Legend
Road - Surface
Water Main
2020 Valleyview 10cm Imagery
NOT RESPONSIBLE FOR ERRORS OR OMISSIONS

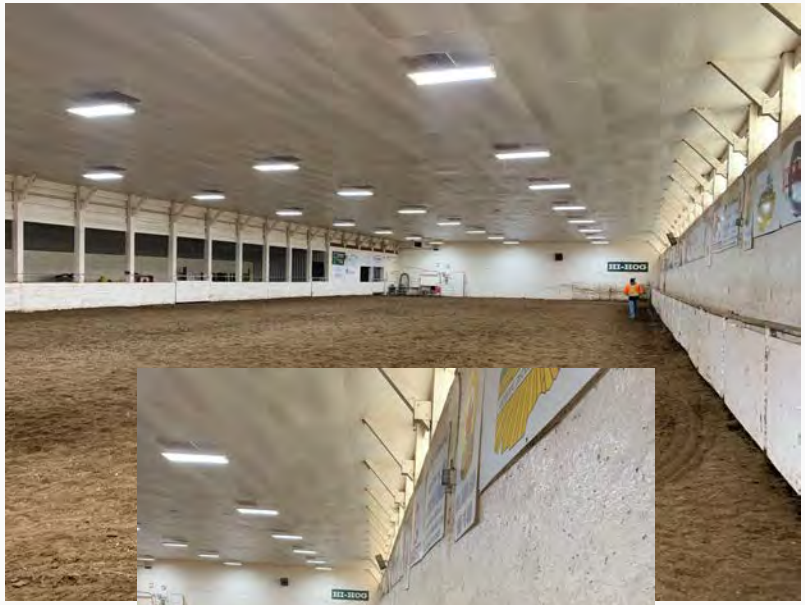
JACK WILLIAMSON
MEMORIAL AG FLEX

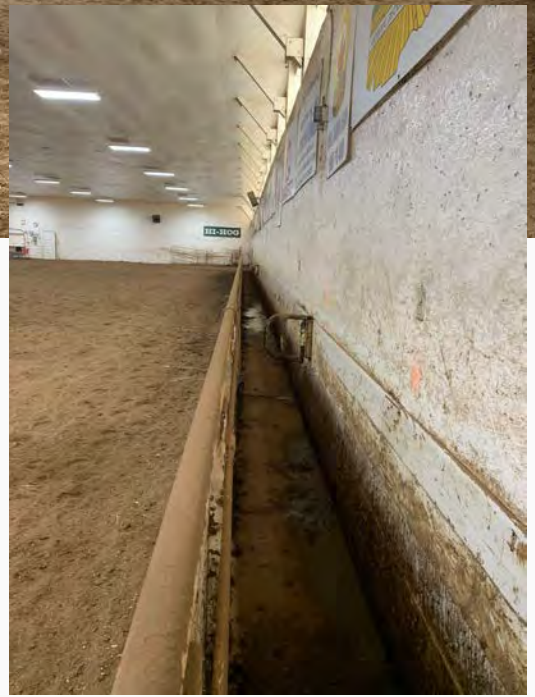
RIDING ARENA



Country Pump Out
CastleRidge
780-876-1881

McLEAN
780.300.4400





SECURE
NRG
OILFIELD
UFA
524-3140
ARDY
PEMBINA

DEVERDENNE
DAVIS CYR
Big Lakes
DODGE
Priefert
EXIT
NO stabling
overnight
is stress

WOLFE FARMS
DEVERDENNE
DAVIS CYR
Big Lakes
DODGE
High Speed
Internet, Digital
Phone Service
780-833-6347
Get Connected
Priefert

Scotiabank
with pride
WOLFE FARMS
DEVERDENNE
DAVIS CYR
Big Lakes
DODGE
Priefert

Valleyview Ag Society Building Committee Objective

Bring a modern, fully functional Ag Events Center to the Town of Valleyview and the Municipal District of Greenview #16 residents. The Ag Events Centre will provide more opportunities to engage the agriculture community, and meet the needs of a diverse membership group.

Proposed Ag Events Centre

140’ x 260’

100’ x 220’ arena floor

Concession area	Bathrooms
Seating for 350+	Bucking chutes
Meeting room	Roping chutes
Livestock weigh scale	Wash rack

Ag Events Centre requirements

- ❑ Larger arena floor size
- ❑ Grandstand seating for 350+ spectators
- ❑ Lobby and concession space
- ❑ Office/administration space
- ❑ Livestock chutes (roping & rough stock)
- ❑ Washrooms
- ❑ Announcers booth
- ❑ Panels
- ❑ Water taps inside and outside
- ❑ Return alley for roping cattle
- ❑ Meeting room
- ❑ Safe tie area for livestock
- ❑ Storage area for equipment and supplies
- ❑ Lasers for barrel racing, pole bending
- ❑ Ticket booth

What will the Ag Events Centre be used for?

- ❑ 4-H beef, horse and canine
- ❑ High School rodeo
- ❑ Therapeutic riding club
- ❑ Peace Country Prospect Show
- ❑ Clinics
- ❑ Lessons
- ❑ Equine first aid courses
- ❑ Safety courses
- ❑ Equine and Ag Fairs
- ❑ Farmers markets
- ❑ Vendor markets
- ❑ Annual fair and rodeo
- ❑ Annual horse show
- ❑ Concerts
- ❑ Auction sales
- ❑ Christmas and Halloween photos
- ❑ RCMP musical ride
- ❑ Meetings
- ❑ Rental services-farrier, massage, chiropractor, veterinarian, equine dentist, cattle trimming
- ❑ Bull riding events
- ❑ Team roping
- ❑ Ranch roping
- ❑ Breakaway roping
- ❑ Barrel racing
- ❑ Cattle penning, sorting and cutting
- ❑ Dressage
- ❑ Horse jumping
- ❑ Dog agility and sniff club
- ❑ Stock dog trials
- ❑ Open riding
- ❑ Gymkhana

Construction Schedule

Completion Spring 2026

39 400 square feet

Estimated Budget $6.5 million

The following building designs and quotes in this presentation are estimates we have acquired from researching an new Ag Events Centre. These are not finalized and subject to change.

Builders - Southwest Design & Construction Ltd. and Superior Buildings & Design Ltd.

Superior Buildings & Design Ltd.

SBD SUPERIOR BUILDINGS & DESIGN LTD

Valleyview Agricultural Society Riding Arena

Date: April 25th,2023

To: Kertis Werklund

Superior Buildings & Design will complete the work outlined below as budget price; detailed pricing will be completed once design is finalized.

Supply and Install of the following:

Structural:

- Point Loaded Structure
- Straight Column
- Open web Steel Truss
- Inbound Girts (you gain 2' of additional space compared to competitors)
- Slab on Grade with edge thickenings
- Purlins on roof
- 2nd Floor Mezzanine structure

Architectural:

- R-28 insulation in walls
- R-24 insulation on Roof
- Standing Seam Roof – 50 year Manufacturer Warranty
- Office fit out – 30'x90' 2nd floor mezzanine.
- Hooks ups ready for kitchen – Equipment by others

Electrical:

- Lights:
  - Led lights.

Mechanical:

- Make up Air Units
- Radiant Tube heaters in Arena Area
- Plumbing
  - Sanitary & water tie in

Site Lot & Services

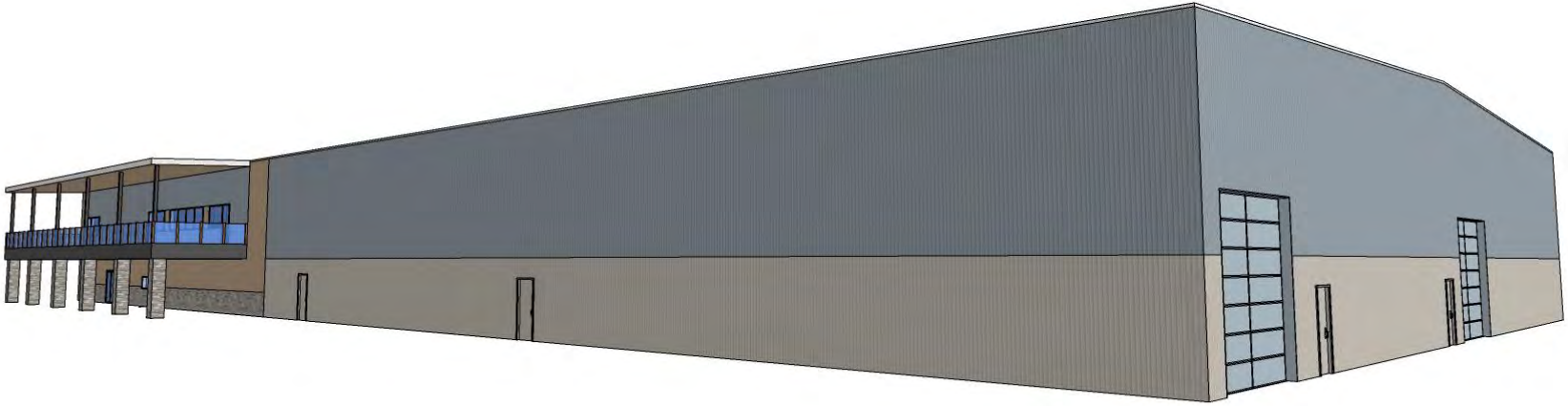
- Sanitary, Water & Power connections by others
- Site prep & Paving by others
- Parking lot Lighting by others

Building Footprint – 140'x260'
Budget total to Turnkey the building: $5,000,000.00

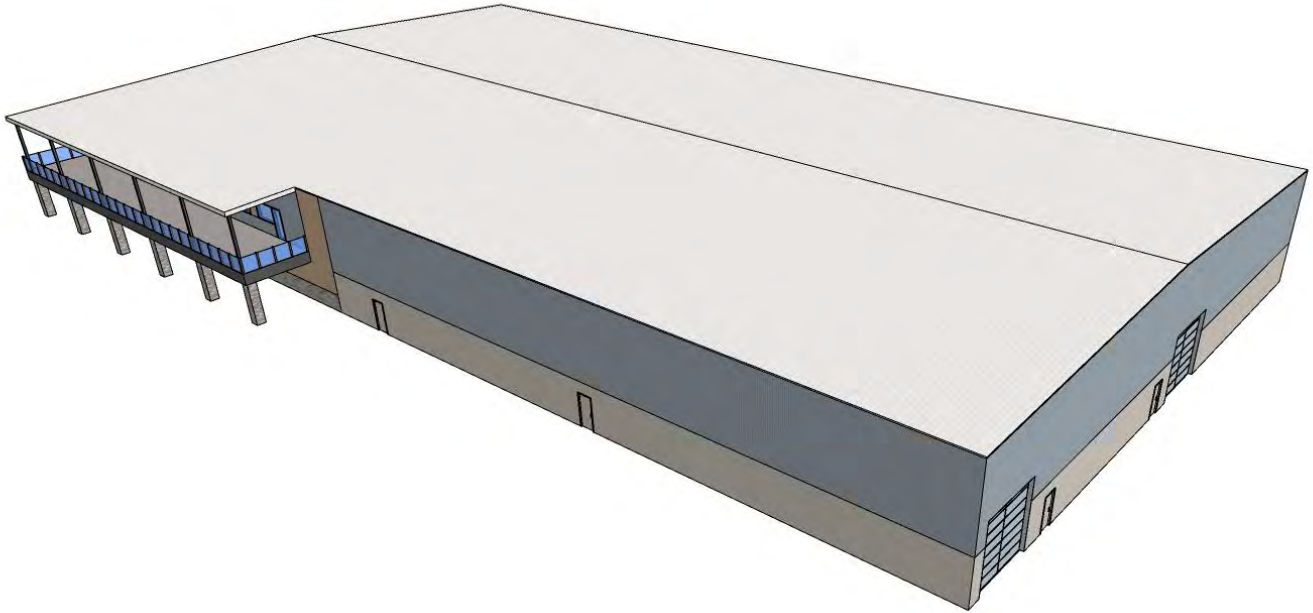
Simon Jordan

Building

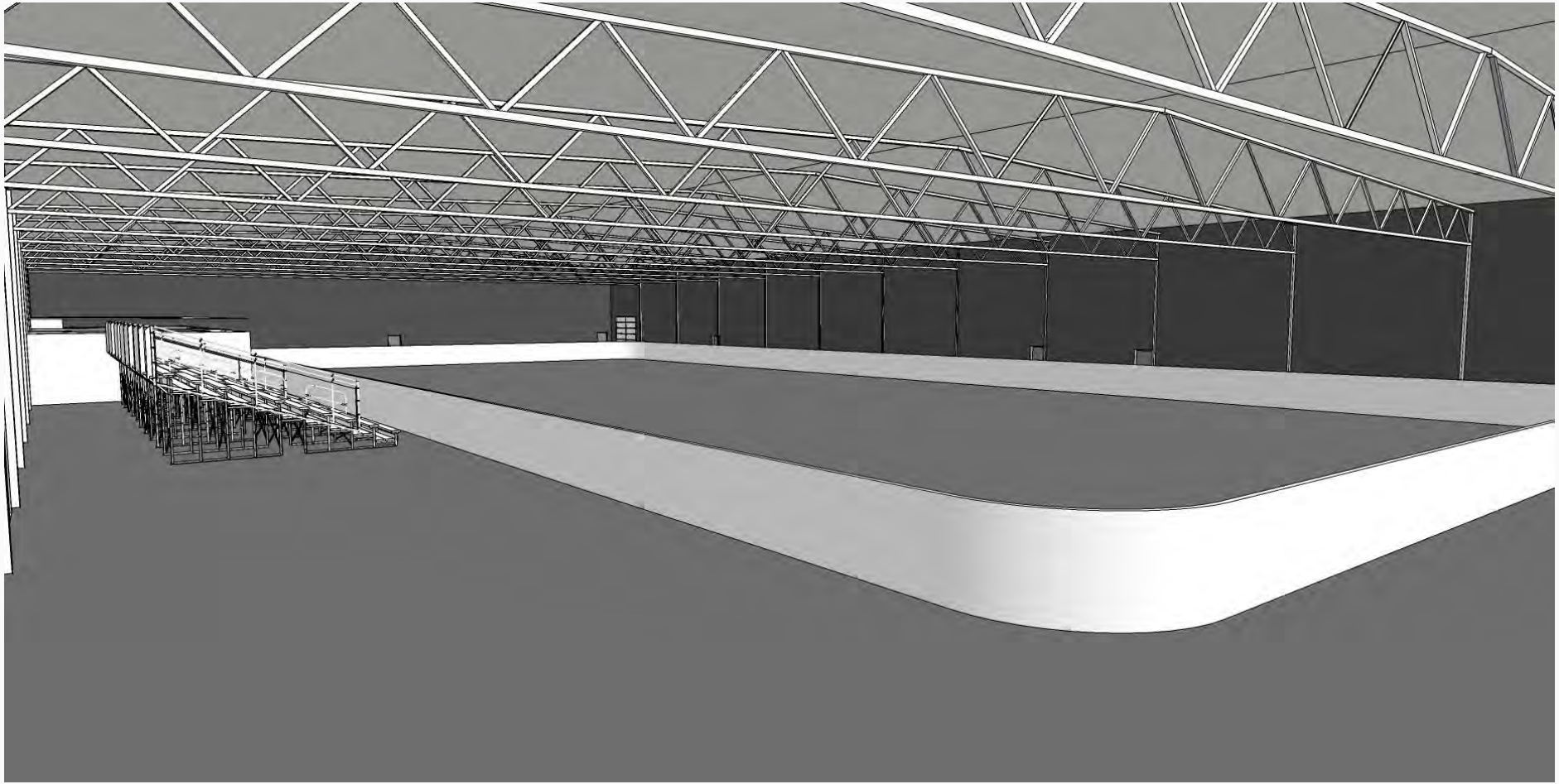
Building corner



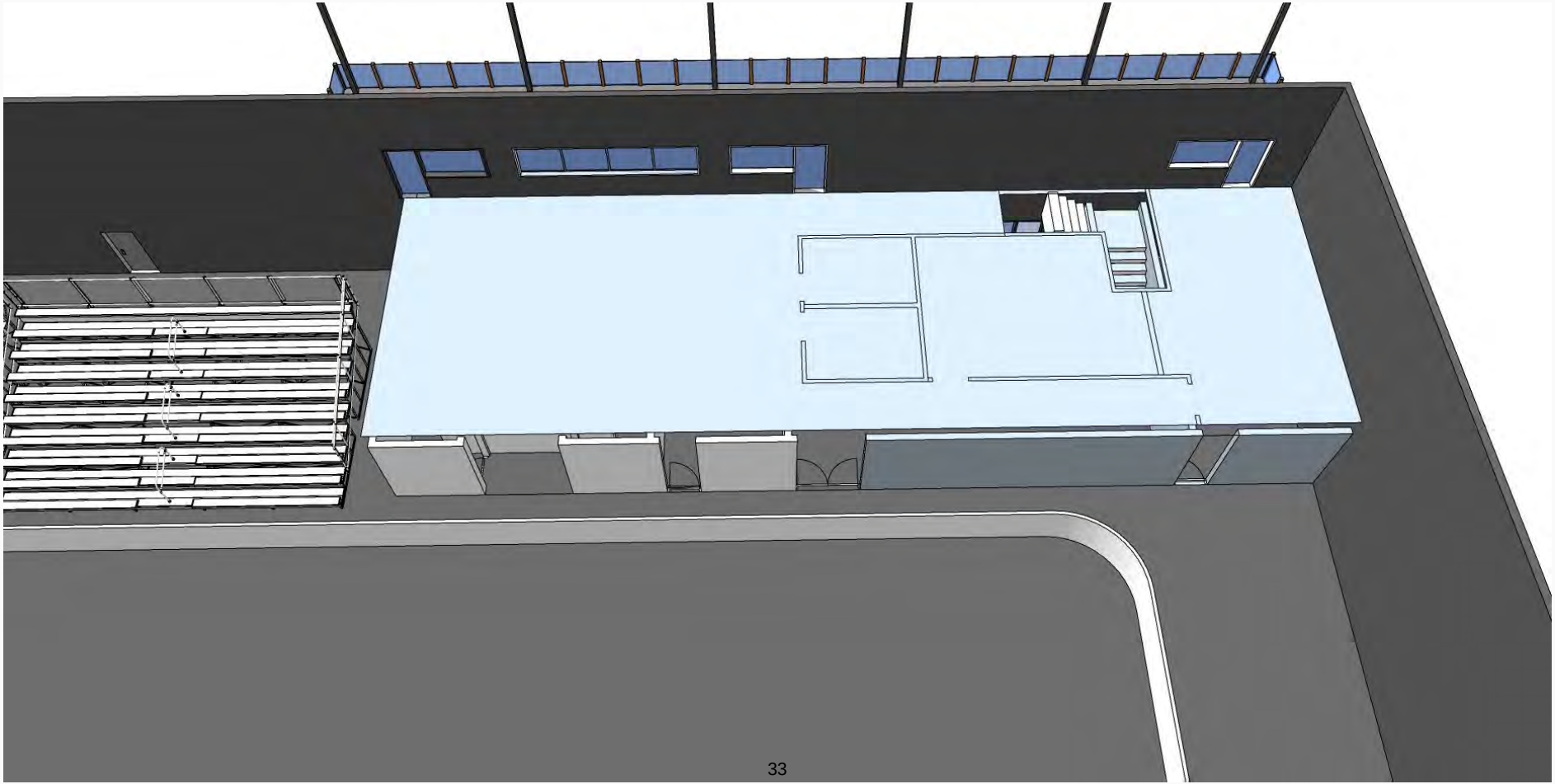
Roof



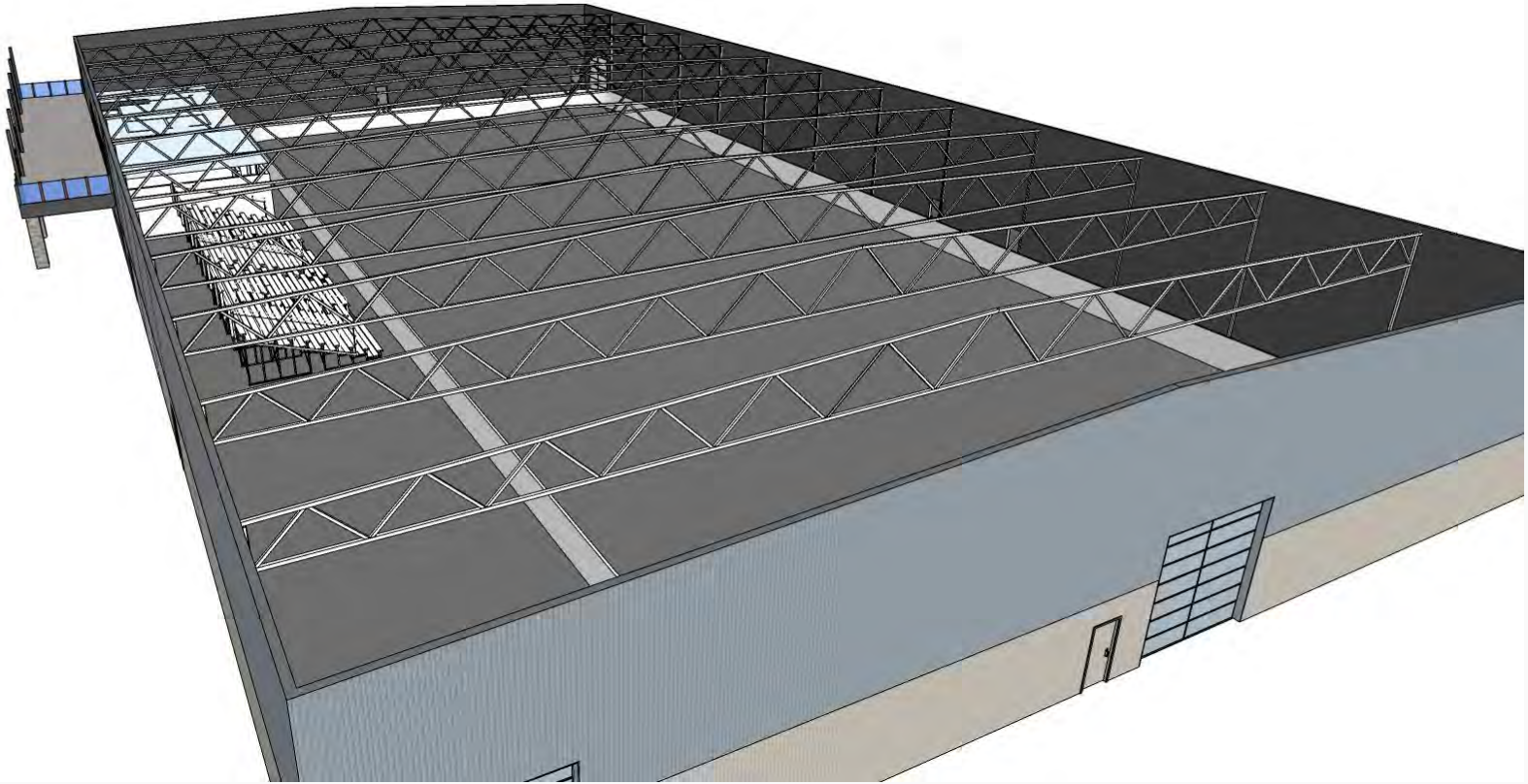
Inside



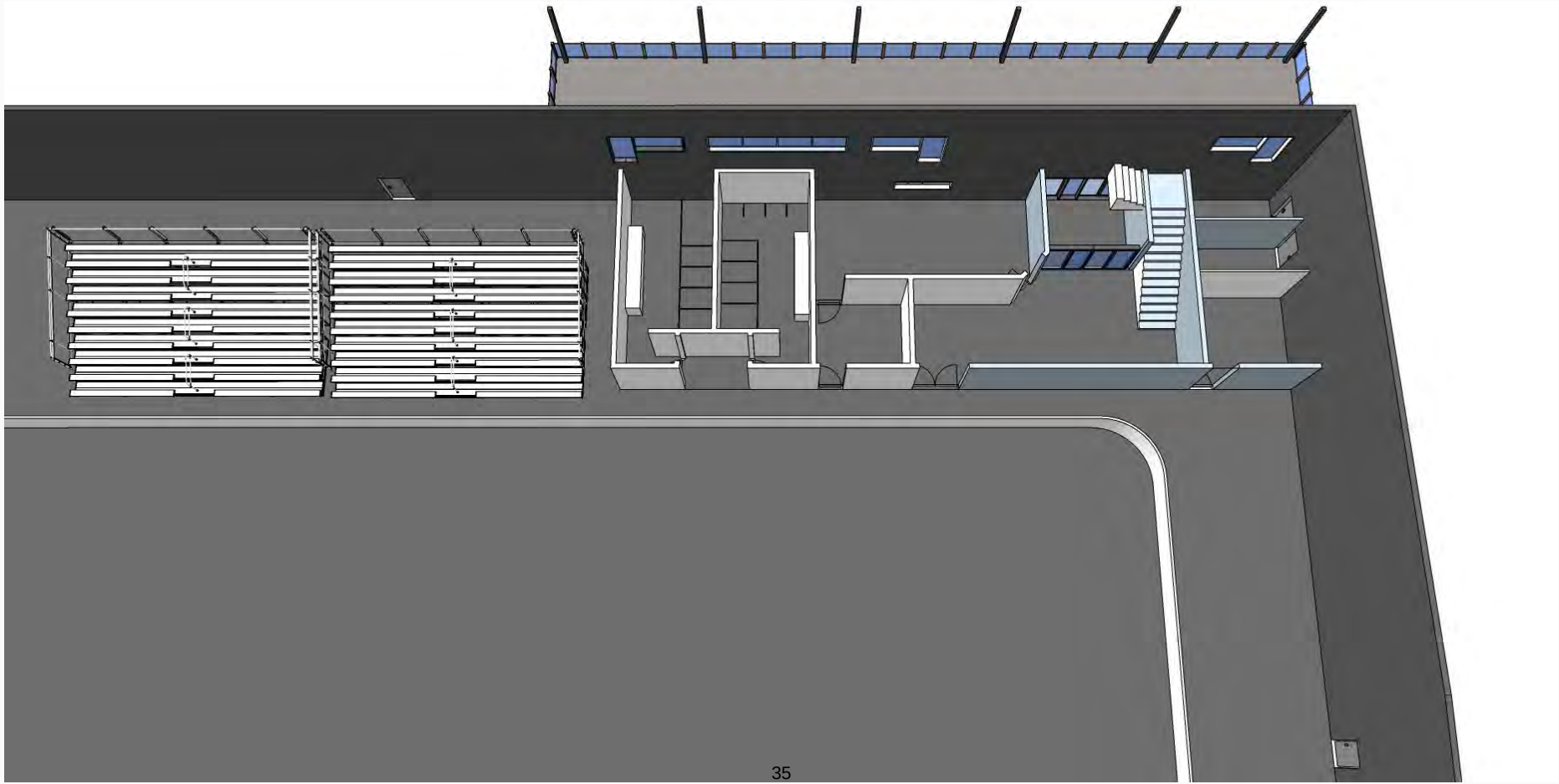
Second floor



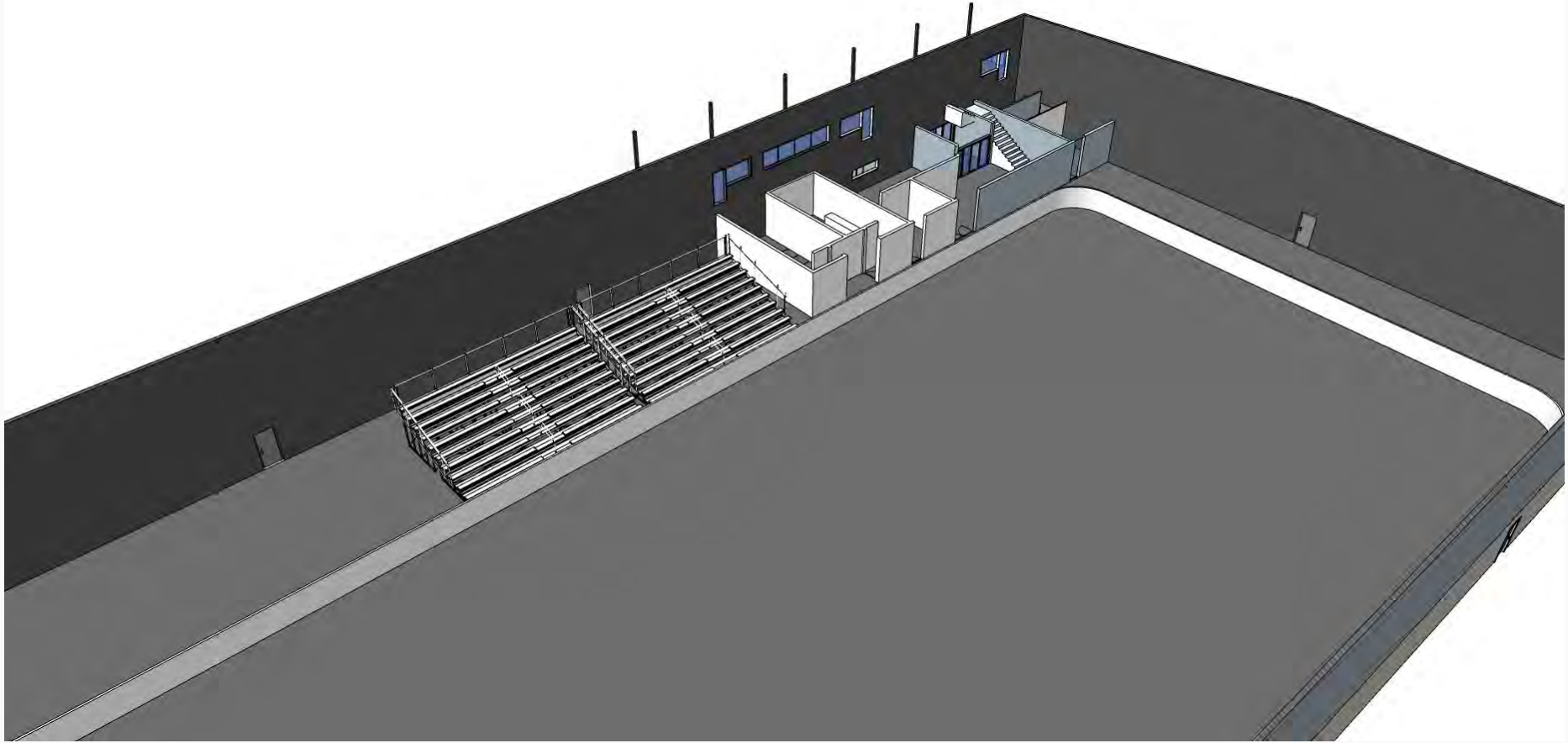
Truss



Bleachers & Kitchen area



Bleachers & Kitchen area



Southwest Design & Construction Ltd.

SOUTHWEST
Design & Construction Ltd.

Attn: Mr. BJ Rohloff

Date: April 18, 2023

Job No: Qo-23-0418

Project: Valleyview AG Society

Scope: Frameless 140' x 260' Steel Building

Mark Heartt

Project Manager

CONTACT

PHONE:
780.830.2400

Southwest Design and
Construction Ltd.
11453 – 98 Ave
Grande Prairie, AB
T8V 5S5

EMAIL:
Markh@swmw.net

Mr. BJ Rohloff

Thank you for the opportunity to budget your new building.

This budget and summary have been supplied to you to outline the services that Southwest Design & Construction could be providing to you for the total below.

With design build budgets, we do our best to provide you with a complete and accurate cost for your projects. We are bidding on information within our rendering and assuming soil conditions and without an approved set of engineered drawings. This price may vary if any abnormalities are found during the design phase of the project.

Any changes to the contract after the date of signing will be subject to a change order process. Change orders are subject to 8% markup on materials cost and 6% markup for profit.

This budget is good for 30 days.

Regards,

Mark Heartt

Mark Heartt

Project Manager

Scope of work: 140' x 260' Frameless Pre-Engineered Behlen Steel Building

Start Up and Administrative Items:

- Builder's risk insurance for southwest Design & Construction Ltd. Scope of work
- Insurance coverage for equipment & personnel
- Safety COR Certified
- Workers Compensation Board of Alberta current coverage
- Engineering and drawings for structural modifications
- Building Permit and Inspections
- Waste removal

Building Components:

- To supply a foundation outlined in the Geotech Report. (Foundation wall on a strip footing)
- Supply and erect a 140' x 260' frameless steel building to lock up stage.
- Supply and install 2400 sq/ft of concrete slab on grade.
- To supply 3 – 13.5 x 16 overhead doors.
- Supply and install 8 steel insulated man doors and 5 interior steel man doors.
- Framing, drywall and paint for the kitchen, office, washroom storage space. No flooring.
- Supply and install interior liner panel.
- Supply and install continuous eavestrough.
- Provide a 1-year warranty on all workmanship.

Electrical Components:

- Supply 1–400-amp MDP
- Supply 3 sub panels off the main MDP.
- Hook up 12 exhaust fans.
- Hook up 6 tube heaters.
- Hook up 3 overhead doors. Supply 152 high bay lights.
- Supply 16 wall pack lights.
- Supply 12 DC shop fans.
- Hook up the air exchanger.
- Wire the washroom / kitchen area.

Exclusions

For the following pricing I have provided a budget once I have a complete set of drawings, I can quote the following. Without mechanical drawings I can only assume the equipment need for the building.

Please add to the below number for budgeting.

Mechanical Budget for 34,400 SQFT..... $ 550,400.00

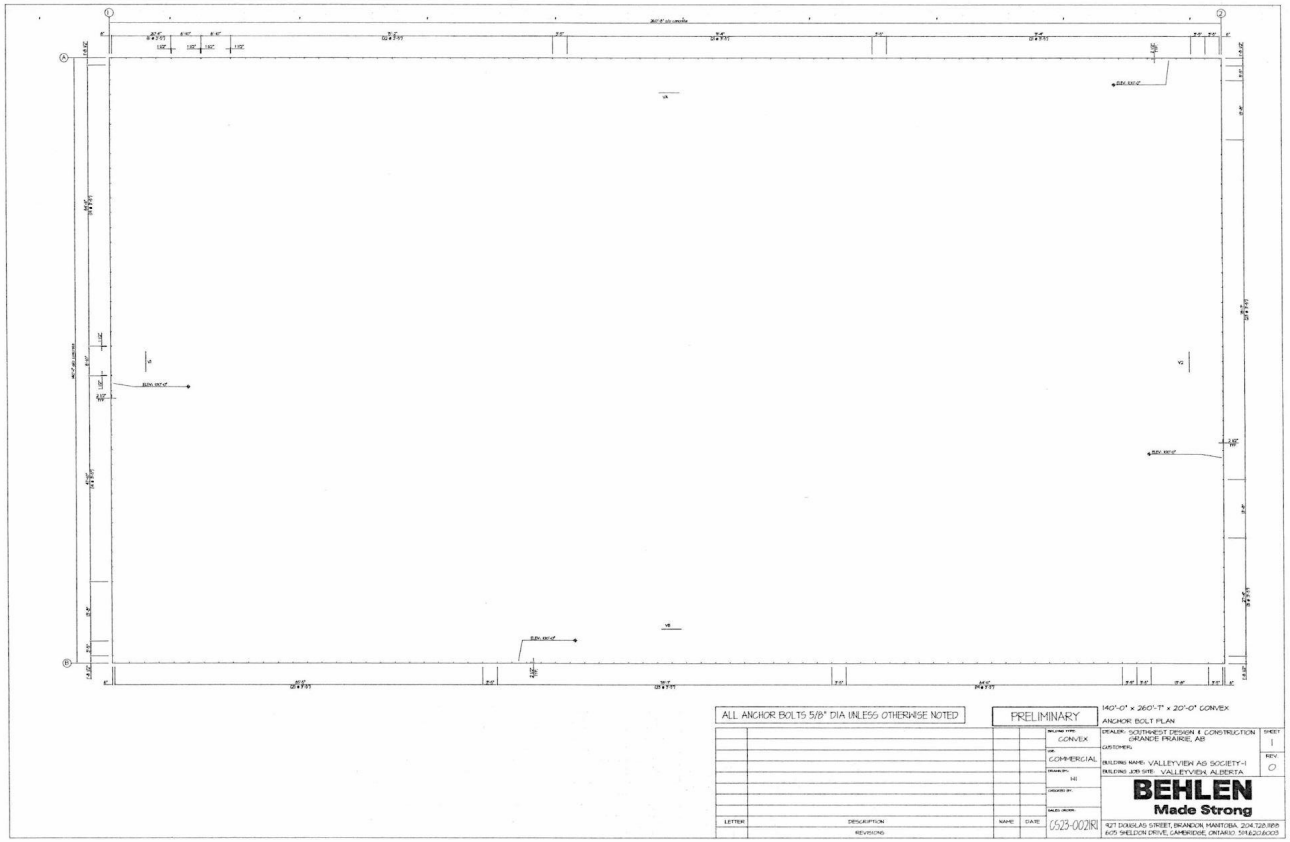
This quote does not include any earthworks within the building for the floor area as per our instructions to not include it.

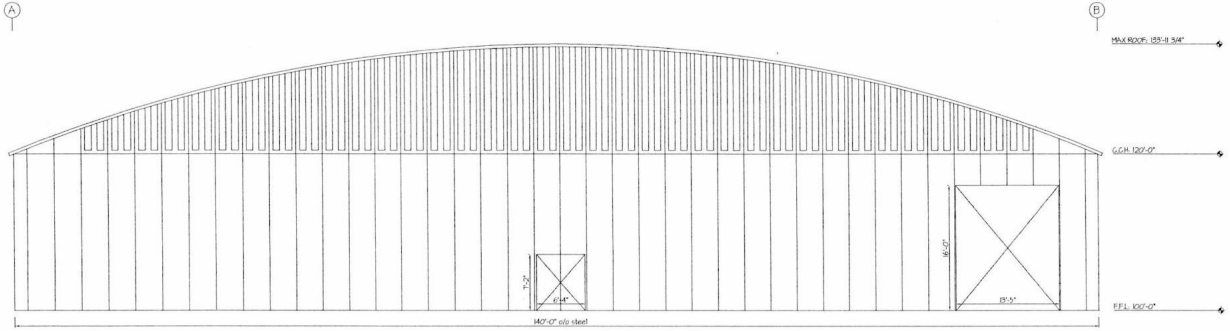
Total Price of building excluding mechanical

.....$ 2,649,476.60 + GST

Total price of building including mechanical budget

..... $ 3,199,876.60 + GST


ALL ANCHOR BOLTS 5/8" DIA UNLESS OTHERWISE NOTED
PRELIMINARY
140'-0" x 260'-7" x 20'-0" CONVEX
ANCHOR BOLT PLAN
CONVEX
COMMERCIAL
HI
DEALER: SOUTHWEST DESIGN & CONSTRUCTION
GRANDE PRAIRIE, AB
CUSTOMER:
BUILDING NAME: VALLEYVIEW AG SOCIETY-1
BUILDING JOB SITE: VALLEYVIEW ALBERTA
SHEET
1
REV.
0
BEHLEN
Made Strong
6523-002(R)
LETTER
DESCRIPTION
NAME
DATE
REVISIONS
427 DOUGLAS STREET, BRANDON, MANITOBA. 204.728.1818
605 SHELDON DRIVE, CAMBRIDGE, ONTARIO. 519.620.6003



ENDWALL ELEVATION
ON GRID LINE 1

PRELIMINARY

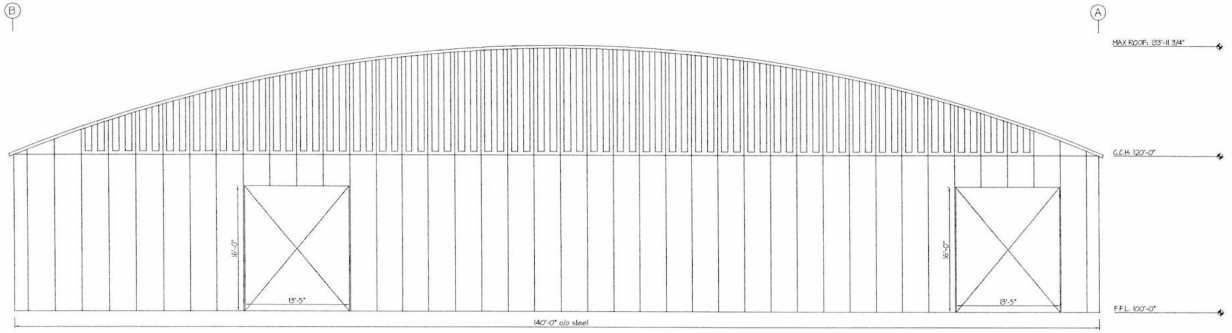
140'-0" x 260'-1" x 20'-0" CONVEX
ENDWALL ELEVATION

				BUILDING TYPE: CONVEX	DEALER: NORTHWEST DESIGN & CONSTRUCTION GRANDE PRAIRIE, AB
				USE: COMMERCIAL	CUSTOMER:
				DRAWN BY: HI	BUILDING NAME: VALLEYVIEW AG SOCIETY-1
				CHECKED BY:	BUILDING JOB SITE: VALLEYVIEW, ALBERTA
				SALES ORDER:	
LETTER	DESCRIPTION	NAME	DATE	0523-00218	
	REVISIONS				

SHEET 2
REV. 0

BEHLEN
Made Strong

421 DOUGLAS STREET, BRANDON, MANITOBA: 204.728.1158
605 SHELDON DRIVE, CAMBRIDGE, ONTARIO: 519.620.6003



ENDWALL ELEVATION
ON GRID LINE 2

PRELIMINARY

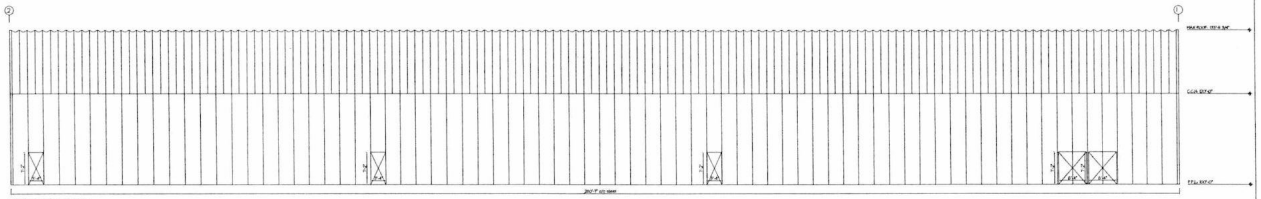
140'-0" x 260'-7" x 20'-0" CONVEX
ENDWALL ELEVATION

				BUILDING TYPE: CONVEX	DEALER: SOUTHWEST DESIGN & CONSTRUCTION GRANDE PRAIRIE, AB
				USE: COMMERCIAL	CUSTOMER: BUILDING NAME: VALLEYVIEW AG SOCIETY-1
				DRAWN BY: HI	BUILDING JOB SITE: VALLEYVIEW, ALBERTA
				CHECKED BY:	
				SALES ORDER: 6523-002(R)	
LETTER	DESCRIPTION	NAME	DATE		
	REVISIONS				

SHEET 3
REV. 0

BEHLEN
Made Strong

427 DOUGLAS STREET, BRANDON, MANITOBA, 204.728.1868
605 SHELDON DRIVE, CAMBRIDGE, ONTARIO, 519.620.6003



SIDEWALL ELEVATION

PRELIMINARY

140'-0" x 260'-7" x 20'-0" CONVEX

SIDEWALL ELEVATION

LETTER	DESCRIPTION	NAME	DATE	
	REVISIONS			

BUILDING TYPE: CONVEX

USE: COMMERCIAL

DRAWN BY: HI

CHECKED BY:

SALES VISUAL: C523-002IRI

DEALER: SOUTHWEST DESIGN & CONSTRUCTION GRANDE PRAIRIE, AB

CUSTOMER:

BUILDING NAME: VALLEYVIEW AG SOCIETY-1

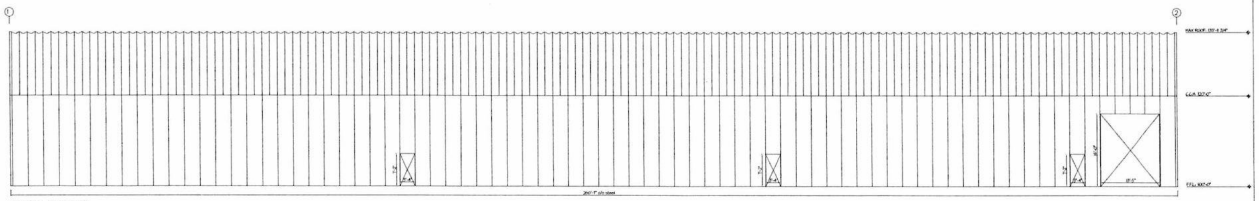
BUILDING JOB SITE: VALLEYVIEW, ALBERTA

SHEET 4

REV 0

BEHLEN
Made Strong

921 DOUGLAS STREET, BRANDON, MANITOBA, 204.728.3188
605 SHELDON DRIVE, CAMBRIDGE, ONTARIO, 519.620.6003



SIDEWALL ELEVATION

				PRELIMINARY	140'-0" x 260'-7" x 20'-0" CONVEX
					SIDEWALL ELEVATION
				BUILDING TYPE: CONVEX	DEALER: SOUTHWEST DESIGN & CONSTRUCTION GRANDE PRAIRIE, AB
				USE: COMMERCIAL	CUSTOMER:
				DRAWN BY: HI	BUILDING NAME: VALLEYVIEW AG SOCIETY-I
				CHECKED BY:	BUILDING JOB SITE: VALLEYVIEW, ALBERTA
				SALES ORDER:	
LETTER	DESCRIPTION	NAME	DATE	(5523-0021R)	421 DOUGLAS STREET, BRANDON, MANITOBA, 204.728.1888
	REVISIONS				625 SHELDON DRIVE, CAMBRIDGE, ONTARIO, 519.620.6003

SHEET 5

REV. 0

BEHLEN
Made Strong

Groundwork quote

Hollingworth CONST. LTD.

AG Plex Arena Pad and Parking Area

April 18th 2023

Thank you for giving Hollingworth Construction the opportunity to provide you with this proposal.

This estimate is based on constructing a 92m x 54m clay based arena pad and a 92m x 92m gravel surfaced parking area. The topsoil from the locations will be stripped and stored to be re-used for landscaping the surrounding area.

The arena and parking area subgrades will be scarified and compacted to ensure adequate binding with the fill material. The fill material will be placed and compacted in lifts based on the suitability of the material with a final arena pad elevation of 45 centimeters above existing ground (18 inches). The parking area will be padded to an elevation that ensures positive drainage followed by a 10 centimeter lift of ¾'' crush.

Day 1
Remove existing steel fence, strip and stockpile arena pad topsoil, Strip/prep borrow pit for hauling.

D6T, 10 hrs at $225/hr: $2250

Day 2
Scarify/compact arena pad subgrade, strip and stockpile parking area topsoil.

D6T, 10 hrs at $225/hr: $2250
84'' padfoot packer, 10 hrs at $190/hr: $1900
Total: $4150

Day 3
Begin hauling, placing and compacting arena pad material, scarify and compact parking area subgrade.

D6T, 10 hrs at $225/hr: $2250
JD 300, 10 hrs at $245/hr: $2450
84'' padfoot packer, 10 hrs at $190/hr: $1900
Body jobs x2, 10 hrs at $190/hr each: $3800
Total: $10,400

Day 4
Complete hauling, placing and compacting arena pad material.

D6T, 10 hrs at $225/hr: $2250
JD 300, 10 hrs at $245/hr: $2450
84'' padfoot packer, 10 hrs at $190/hr: $1900
Body jobs x2, 10 hrs at $190/hr each: $3800
Total: $10,400

Day 5
Haul, place and compact parking area material.

D6T, 10 hrs at $225/hr: $2250
JD 300, 10 hrs at $245/hr: $2450
84'' padfoot packer, 10 hrs at $190/hr: $1900
Body jobs x2, 10 hrs at $190/hr each: $3800
Total: $10,400

Day 6
Final grade arena pad and parking area, Cleanup borrow area, begin placing topsoil.

JD 872 grader, 10 hrs at $195/hr: $1950
D6T, 10 hrs at $225/hr: $2250
Skidsteer, 10 hrs at $160/hr: $1600
Total: $5800

Day 7
Complete topsoil placement, begin placing aggregates.

JD 872 grader, 10 hrs at $195/hr: $1950
Skidsteer, 10 hrs at $160/hr: $1600
Total: $3550

Day 8
Complete gravel placement, complete final grading.

JD 872 grader, 10 hrs at $195/hr: $1950
Skidsteer, 10 hrs at $160/hr: $1600
84'' smooth drum packer, 10 hrs at $190/hr: $1900
Total: $5450

Grand total of equipment: $52,400

1500 tonnes of ¾'' crush at $36/tonne: $54,000

Grand total of project: $106,400

For this project Hollingworth Construction will be donating all costs associated with service trucks and the mobe/de-mobe of equipment.

Arena panels quote

Quote

Hi-Hog Farm & Ranch Equipment Ltd.
8447 - 23 Avenue N.E.
Calgary, Alberta
T1Y 7G9
(403) 280-8300

Quote Number: 0025527
Order Date: April 20, 2023
Expiration Date: May 04, 2023
Salesperson: ANH
Customer Number: AB1

Sold To:	Ship To:
Valleyview Ag Society	Valleyview Ag Society Ordered By: BJ Arena Quote

Customer P.O.	Ship Via	F.O.B.	Terms
Indoor Rodeo Quote		Calgary	COD

Item Code	Item Description	Ordered	Item Weight [lbs.]	Unit Price	Ext Price
1090	Connectors 3-Way - 60"h	2	6	36.00	72.00
20	Alley Spreader 32" Plain	2	41	171.00	342.00
37	3' Alley Spreader cw Lift Gate	1	110	516.00	516.00
40	Rolling Door	2	177	983.00	1,966.00
1653	2-7/8 OD x 7'6 2-way 180D Post	14	49	173.00	2,422.00
1656	2-7/8 OD x 9'6 3-way Post	2	62	209.00	418.00
1657	2-7/8 OD x 9'6 2-way 180D Post	5	61	202.00	1,010.00
1750	Bucking Chute LH	1	2,206	10,003.00	10,003.00
1751	Bucking Chute LH Add-On	2	1,670	7,859.00	15,718.00
1752	Bucking Chute LH Con. Frame	1	39	205.00	205.00
1753	Bucking Chute LH Entry Corner	1	287	1,560.00	1,560.00
1760	Bucking Chute RH	1	2,206	10,004.00	10,004.00
1761	Bucking Chute RH Add-On	2	1,670	7,870.00	15,740.00
1762	Bucking Chute RH Con. Frame	1	39	205.00	205.00
1763	Bucking Chute RH Entry Corner	1	287	1,560.00	1,560.00
1770	Bucking Chute Platform Stairs	2	136	589.00	1,178.00
310-6	10x6 U-Frame Fits 8 x 5 Gate	1	209	863.00	863.00
6651	HD Gate 8' x 5' & 7/8" Pl. L	1	105	403.00	403.00
316-6	16x6 U-Frame Fits 14 x 5 Gate	2	274	1,080.00	2,160.00
6951	HD Gate-14' x 5' & 7/8" Pl. L	2	168	594.00	1,188.00
326R	26' Roping Box U-Frame	1	409	1,680.00	1,680.00
3338	Timed Event Curved Panel 5'7"	2	72	600.00	1,200.00

Continued

Quote

Hi-Hog Farm & Ranch Equipment Ltd.
8447 - 23 Avenue N.E.
Calgary, Alberta
T1Y 7G9
(403) 280-8300

Quote Number: 0025527
Order Date: April 20, 2023
Expiration Date: May 04, 2023
Salesperson: ANH
Customer Number: AB1

Sold To:	Ship To:
Valleyview Ag Society	Valleyview Ag Society Ordered By: BJ Arena Quote

Customer P.O.	Ship Via	F.O.B.	Terms
Indoor Rodeo Quote		Calgary	COD

Item Code	Item Description	Ordered	Item Weight [lbs.]	Unit Price	Ext Price
3339	Timed Event Curved Panel 9'	2	105	684.00	1,368.00
3340	Diagonal Feed Panel (4 Gates)	2	257	1,452.00	2,904.00
3350	24" Alley Spreader (plain)	16	38	169.00	2,704.00
3360	24" Alley Spreader w Gate	4	71	379.00	1,516.00
3426	10' x 5' Panel 48" Sheeted	2	204	698.00	1,396.00
3432	16' x 5' Panel 48" Sheeted	2	332	1,086.00	2,172.00
351	Fr & G 4' x 7' w 6' Gate	1	117	588.00	588.00
685	Heavy Duty Gate-12' x 5'	2	148	453.00	906.00
750	Corral Panel 6' x 5'	5	51	196.00	980.00
810	Heavy Duty Panel 6' x 5'	2	69	250.00	500.00
816	Heavy Duty Panel 6' x 6'	1	82	307.00	307.00
820	Heavy Duty Panel 8' x 5'	3	87	292.00	876.00
826	Heavy Duty Panel 8' x 6'	6	103	346.00	2,076.00
836	Heavy Duty Panel 10' x 6'	1	124	393.00	393.00
837	HD Panel 10' x 6' w 4' Gate	1	176	712.00	712.00
840	Heavy Duty Panel 12' x 5'	5	124	395.00	1,975.00
846	Heavy Duty Panel 12' x 6'	2	147	463.00	926.00
850	Heavy Duty Panel 14' x 5'	3	141	441.00	1,323.00
856	Heavy Duty Panel 14' x 6'	1	168	511.00	511.00
860	Heavy Duty Panel 16' x 5'	10	161	501.00	5,010.00
866	Heavy Duty Panel 16' x 6'	24	192	589.00	14,136.00
	Budgetary quote before shipping				

Quote is valid for 30 days, unless otherwise expressed in writing by Hi-Hog.
Prices are subject to change, based on current steel markets and material availability.
Thank you for the opportunity!

Total Weight: 27,918 lbs

Net Order:	113,892.00
Less Discount:	0.00
Freight:	0.00
GST/HST:	5,684.60
Order Total	$119,376.60

Quotes are subject to Hi-Hog 'General Terms and Conditions of Sale' set out on our website, at hi-hog.com/terms-and-conditions, which are hereby incorporated by reference
Any Terms or Conditions of the Customer's Purchase Order (or any other Customer documentation) which conflict with ours, are void.

How does this benefit Valleyview & MD of Greenview community

- Local advantage in the form of recreation, entertainment and educational activities for the community, region and province
- Events held at the Ag Event Centre will bring people to our community generating income for our local businesses (restaurants and hotels)
- Promotes agriculture within our community
- Adds a meeting space for the community and surrounding area
- Year round usage

Funding opportunities

- Municipal District of Greenview Community Grant
- Community Facility Enhancement Program
- RME Right By You Ag Society Grant
- FCC Agrispirit Fund Grant
- Co-op Community Spaces Funding
- Peavey Mart Community Agri Grant

- Naming rights and sponsorship (ie. building announcer booth, concession, panels, sound system, chutes, etc.)
- Donations tiered
  - Diamond
  - Platinum
  - Gold
  - Silver
  - Bronze
- Donations in kind
- Raffles (beef, quad, side by side, cash)
- Poker rallies
- Dinner and dances
- Concerts
- Silent auctions

FUNDING OPPORTUNITIES

Municipal, Provincial, Federal and company Funding/Grants

The following Provincial, Federal, Municipal, and Company grants/funding for potential support of the new Valleyview Ag Plex

COMMUNITY FACILITY ENHANCEMENT PROGRAM

APPLICATION DEADLINE SMALL FUNDING STREAM- JANUARY 15, MAY 15, SEPTEMBER 15
APPLICATION DEADLINE LARGE FUNDING STREAM- JUNE 15

-FOR COMMUNITY NON-PROFIT ORGANIZTIONS SUCH AS AGRICULTURE SOCIETIES

Small funding stream up to 125,000
*Project completion/financial reporting time is 18 months from date of cheque
Large Funding Stream 125,001 – 1 Million
*Project completion/financial reporting time is 30 months from date of grant agreement
*Project can be a new facility addressing a community-identified need and demonstrate community involvement
*May include Architectural, engineering and design fees required for planning and designs of capital construction projects

TERMS

-ORGANIZATION MUST HAVE SUFFICIENT MATCHING FUNDS IN THE FORM OF CASH, DONATED LABOUR, EQUIPMENT OR MATERIALS

*Provide background history, demonstrate sustainability, have access to additional funding
*Detailed budget, prove long term viability
*Must have a high level of community impact, broad public access
*Must have municipal, community support

RME RIGHT BY YOU AG SOCIETY GRANT

APPLICATION OPEN MAY 1 - JULY 31

-FOUR GRANTS @ 10,000 EACH. PROJECT MUST BE COMPLETED TWO YEARS OF RECEIVING FUNDING

*Grant applicant must be an Ag Society | Alberta, Saskatchewan, Manitoba
*Proposed project must enhance the lives of community residents
*Announced September 30, 2023

FUNDING OPPORTUNITIES

Municipal, Provincial, Federal and company Funding/Grants

The following Provincial, Federal, Municipal, and Company grants/funding for potential support of the new Valleyview Ag Plex.

FCC AGRISPIRIT FUND

APPLICATION OPENS APRIL 15 - MAY 15

-FOR NON-PROFITS WHO PARTNER WITH A MUNICIPALITY

*annual grant
*For communities with less than 150,000.
*Projects considered- construction of or upgrades to community buildings, Reno or upgrades to reduce energy footprint, green houses, community gardens.
*For organizations that have not received AgriSpirit Funding in the past

TERMS

-PROJECT MUST BE COMPLETED IN TWO YEARS OF FUNDING

*must recognize FCC
*Capital project must enrich lives of the community less than 150,000 people
*successfully pass FCC background check

MD COMMUNITY GRANT

APPLICATION DEADLINE OCTOBER 15 – APRIL 15

-MUST BE REGISTERED UNDER THE AG SOCIETIES ACT

*grant application must be completed, current financial statement required, detailed budget
*must provide Greenview with recognition
*approved by council
*project must have social and economic benefit to the Greenview community

FUNDING OPPORTUNITIES

Municipal, Provincial, Federal and company Funding/Grants

The following Provincial, Federal, Municipal, and Company grants/funding for potential support of the new Valleyview Ag Plex.

CO-OP COMMUNITY SPACES FUNDING

ANNUAL GRANT FOR NON-PROFIT ORGANIZATIONS

-THREE CATEGORIES – RECREATION, ENVIROMENTAL CONSERVATION, URBAN AGRICULTURE

Projects can apply for 25,000-150,000 in capital funding
Terms of Funding
*Project must be for community use
*Project must align with three categories
*Be completed in two years
*Be located in BC, Alberta, Saskatchewan or Manitoba
*Provide an opportunity for permanent signage

PEAVEY MART – COMMUNITY AGRI GRANT

(FOR LARGE SCALE CORPORATE PATNERSHIP OR SPONSORSHIP OPPORTUNITY EMAIL MARKETING@PEAVEYINDUSTRIES.COM)

-ANNUAL GRANT 100,000.00

*Grant deadline Mar 1st – May 31st

-Rooted In Communities Endowment Program

*Corporate sponsorship fund for donations in kind to raffle items, to sponsorships $150.00+
*Apply early no less than 8 weeks prior to event or commencement of project

Next steps

- ❑ Request for the Municipal District of Greenview to partner and/or collaborate with the Valleyview Ag Society on the building of the new Ag events centre
- ❑ Apply for the Municipal District of Greenview Community grant as well as other grants that are available for this project
- ❑ Develop and put into practice a funding strategy to secure capital required to plan, design, and operate a new Ag events centre.
- ❑ Develop a sponsorship and advertising package for businesses and organizations
- ❑ Develop strategies for ongoing engagement with the members, non members and local businesses and organizations to construct and operate a new Ag events centre
- ❑ Construct facility

Ag Society events

4-H Horse

UFA
524-3140
ROHLOFF BULK SERVICES
GVC
EDSON TRAIL CONTRACTING
EDSON TRAIL DEVELOPMENTS
780-552-6169
Valleyview Annual Fair & Rodeo

Valleyview Annual

4-H Beef

CANADA
4-H Alberta

Red Willow Roping Club

All Girl Roping School 2023

Leaping Leprechaun Jump Show 2023

Peace Prospect Show 2023

Miscellaneous activities-Horse show, Dog class, rodeo dance, Christmas photos

Attachments to the presentation

Last audited financial report

Feasibility Study

Crocus Hill Stampede Rodeo Report

Support letters from the community

REQUEST FOR DECISION

SUBJECT:	**Stolen Harvest Meadery**		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	May 16, 2023	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:
Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:
MOTION: That Committee of the Whole accepts the presentation from the Stolen Harvest Meadery for information, as presented.

BACKGROUND/PROPOSAL:
Stolen Harvest Meadery, located in the Grovedale area, is a unique micro-batch artisan meadery. They specialize in producing small batches of high-quality mead, a honey-based alcoholic beverage. As a small business operating within Greenview, they are seeking changes to the existing tax bylaw to allow tax exemptions to small businesses within Greenview.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of the recommended action is Committee of the Whole will have an update from the Stolen Harvest Meadery.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no disadvantages to accepting the recommended motion.

ALTERNATIVES CONSIDERED:
Alternative #1: Committee of the Whole may choose to not accept the presentation; however, this is not recommended as Committee of the Whole is the recommended format for organizations to present.

FINANCIAL IMPLICATION:
There are no financial implications to the recommended motion.

STAFFING IMPLICATION:
There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:
Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT
Inform

PUBLIC PARTICIPATION GOAL
Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC
Inform - We will keep you informed.

FOLLOW-UP ACTIONS:
There are no follow-up actions to the recommended motion.

ATTACHMENT(S):

N/A

REQUEST FOR DECISION

SUBJECT:	**Fireman's Pit Overview**				
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	KG
DEPARTMENT:	RECREATION	DIR:	MH	PRESENTER:	DW
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	SS		

RELEVANT LEGISLATION:
Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:
MOTION: That Committee of the Whole accept the presentation on the current status of Fireman's Pit, located south of Grande Cache at E-28-56-8-W6M, for information, as presented.

BACKGROUND/PROPOSAL:
Greenview inherited the provincial disposition for Fireman's Pit, located at E-28-56-8-W6M, during the 2019 dissolution of the former Town of Grande Cache. At that time, the disposition was expired, and Administration has been working with the Province of Alberta to obtain a proper lease and ensure the site was operating as required. The presentation will provide an overview of the history of the site, the current state of the site, including operations and infrastructure, and provide Administration's recommendations for moving forward.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of the recommended motion is Committee of the Whole will be informed about the current status of Fireman's Pit.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:
Alternative #1: Committee of the Whole has the alternative to not accept the presentation for information.

FINANCIAL IMPLICATION:
There are no financial implications to the recommended motion.

STAFFING IMPLICATION:
There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- Fireman's Pit PowerPoint Presentation
- Map – Fireman's Pit

Fireman's Pit Overview

Presented by: Deborah Wood

Assistant Manager, Recreation

MUNICIPAL DISTRICT OF GREENVIEW No. 16

History

1985 – The former Town of Grande Cache applied for a recreation lease for Fireman's Pit following the fire department developing a park at the location, which fell within the Town's existing gravel pit lease. The proposed purpose of the park was for private functions upon request to the fire department.

1985 – The Municipal Planning Commission of Improvement District No. 16 passed a motion having no objections to the proposed lease. This approval was then provided to Municipal Affairs.

1986 – The disposition (REC 850036) for Fireman's Park is formally approved by the Province of Alberta.

History

1992 – The following statement was made during an Informal Council Meeting:

"Council members advised that there would be some firewood needed for Hide-A-Way camp, the Grande Cache Lake area for skidoo races this winter and at the McDonald Site at Pierre Grey Lakes. In addition, some of this firewood could be hauled to the Firemen's Pit and any group that is interested in loading and hauling and selling to the public such as the Muttoneers, Seniors, etc. are welcomed."

History

2007 – The Province issued a renewal for the disposition with a 10 year term. Indicating that Lessee shall use the said lands solely for the purpose of a Public Facility (Picnic Area). Additionally, the noticed letter indicated that:

“ As public access is a central feature and is consistent with the intent and purpose of this lease the lease holder shall ensure public accessibility, deemed reasonable to the Minister, to all common recreational/cultural facilities approved under the lease agreement”.

History

2019 – The Municipal District of Greenview No. 16 inherited the disposition following the dissolution of the former Town of Grande Cache. The lease was expired and non-compliant with the *Public Lands Act* at the time.

Provincial Disposition (Current)

- Greenview Administration received a renewed lease for Fireman's Pit in 2022. (REC 850036)
- Greenview Administration applied for a conversion from a recreation lease to the newly developed tourism and commercial recreation lease in March 2023. This has not been processed at this time and an anticipated timeline has not been provided.

Proposed Sublease

As noted in the former Town of Grande Cache's initial lease application, the Grande Cache Fire Department built the site and has operated it since. As such, Administration is pursuing options to put a formal sublease in place for the operation of the site. This is a recommendation that will come to Council for approval.

Another option would be to pursue having the lease transferred to the Grande Cache Firefighter's Association. However, in conversations with local Alberta Forest, Parks and Tourism staff, this option is not encouraged by the Province.

Insurance Requirements

Current Issue:

The Association currently does not hold asset or liability insurance for Fireman's Pit.

Adequate insurance will be a requirement of the proposed sublease.

Proposed Solution:

Administration will make a recommendation motion to Council to add the Association to Greenview's Additional Named Insured List, thus providing access to reduced insurance rates.

Infrastructure - Ownership

As the disposition holder, all assets on the property are automatically owned by Greenview. However, the Grande Cache Firefighter's Association has purchased and maintained all infrastructure, with no evidence of direct funding for the site from either the former Town of Grande Cache or Greenview.

As such, Administration recommends entering into an agreement with the Association granting them ownership of all assets. This would include a clause that if the sublease was terminated or the Association was to fold, all assets would transfer back to Greenview.

Infrastructure & Assets - List

- Cookshack with BBQs
- Outhouse
- Playground Equipment
- Horseshoe Pits
- Picnic Tables
- Benches
- Fire Pit
- Outdoor Lighting
- Paved basketball pad
- Entrance Gate
- Perimeter Fence

Infrastructure - Concerns

Both the Association and Greenview Administration have identified some concerns with the current infrastructure, including:

- The playground equipment does not meet current playground safety code compliance and requires removal or replacement.
- The outhouse building is reaching the end of its life expectancy and will require replacement.
- The perimeter fence has a portion remaining to be upgraded from barbed wire to chain-link.
- The cookshack will need some maintenance.

The Association is looking into options for upgrading this infrastructure once an agreement is in place for infrastructure ownership and approval is provided. Should Council approve this agreement to be put in place, the Association will be eligible for grants that Greenview could not apply for if we retain ownership.

MUNICIPAL DISTRICT OF GREENVIEW No. 16

MUNICIPAL DISTRICT OF GREENVIEW No. 16

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Site Operations

Historically, this site has been accessible to the public for rentals through the Grande Cache Firefighter's Association. These rentals have incurred a reasonable fee, which is retained by the Association.

During COVID, this site was unable to operate, and some confusion has existed following Greenview taking over the lease. Administration has provided the Association the go ahead to continue renting the site while we pursue formalizing agreements.

Concerns: Public Accessibility

As a recreation lease on public lands, the intent of the lease is to provide recreational opportunities to the public. The Association has voiced questions on what their specific requirements are to provide access to the site to the public. For example, can the Association block off rentals for x number of weekends throughout the summer for their private use.

As such, Administration is working with Alberta Forestry, Parks and Tourism to obtain clear direction on the requirements for public access and overall expectations. Once this information is confirmed, the Association will be updated. These requirements will also be clearly outlined within any sublease documents.

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Concerns: Processing of Firewood

One identified concern about the current operation of the recreation site is that wood is being processed on location by a 3rd party and then being sold for profit. This is likely an activity that has continued since the 1992 approval listed earlier in the presentation.

This is anticipated to be a prohibited activity on a recreation lease within public lands. Administration will receive clarification from the Province and respond accordingly.

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Greenview's Current Investment

- Annual Lease Fee - $105.00 in 2022 – Paid by Greenview.
- Insurance Costs – Greenview currently holds both liability and asset insurance for the site. Asset insurance can be removed once an agreement is in place for ownership, if approved.
- Maintenance – The former Town of Grande Cache provided lawn mowing and garbage removal for the site. This services was grandfathered in during the dissolution and still continues. Administration estimates that this costs approximately $9, 500.00 per year. This will be brought forward to Council for approval as an in kind donation.

Proposed Next Steps

Request for Decision to be brought forward at the Regular Council Meeting on May 23rd, 2023:

1. That Council authorize Administration to establish a formal sublease with the Grande Cache Firefighter's Association for the operation of Fireman's Pit.
2. That Council authorize Administration to enter into an agreement with the Grande Cache Firefighter's Association to identify the Association as the legal owner of all infrastructure located at Fireman's Pit.
3. That Council authorize Administration to provide lawn mowing services at Fireman's Pit, as an in kind donation to the Grande Cache Firefighter's Association, for a period of 3-years.

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Questions?

Scale 1: 42,770

1 Mi
1 Km

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Fireman's Pit Location

Date Created: 4/28/2023

REQUEST FOR DECISION

SUBJECT:	**Ridgevalley Streetlights**				
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	JF
DEPARTMENT:	INFRASTRUCTURE & ENGINEERING	DIR:	RA	PRESENTER:	RA
STRATEGIC PLAN:	Governance	LEG:	SS		

RELEVANT LEGISLATION:
Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:
MOTION: That Committee of the Whole accept the Ridgevalley Streetlights report, for information, as presented.

BACKGROUND/PROPOSAL:
In 2021 and 2022 Administration received two verbal requests regarding street lighting along Range Road 262 for students going to and from the Ridgevalley School. It is felt, this is a real safety concern for children crossing the road in the darker months.

Administration began the process of investigating the need for street lighting in Ridgevalley by reaching out to ATCO requesting two quotes, "A" cost request that is the minimum for children to safely walk to and from the Ridgevalley School and "B" cost request, is for adding lighting to the interior streets that currently have no streetlights. ATCO also supplied routing plans for both options, please see attached.

The streetlighting within an area can be financially funded solely by the Municipality or by the local electrical distributor. Greenview currently does not own the streetlights within Ridgevalley.

With the **Investment** option, the lighting fixtures are installed, owned, and maintained by ATCO Electric, and will be responsible for the full cost of end-of-life replacement. See attached proposal letter for a more detailed estimate.

With the **No Investment** option, the lighting fixtures are installed, owned, and maintained by ATCO Electric however, Greenview would be responsible for the full cost of placement. See attached proposal letter for a more detailed estimate.

The **Investment Options** will increase with the number of streetlights (Poles and lights) being changed.

ATCO provided the estimates below for both cost requests.

Cost Request	Included	Original Cost	ATCO Community Funding	Greenview Contribution	GST	Cost to Greenview
A	8 new streetlights on existing poles and 1 new streetlight davit	$56,462.64	$24,885.00	$31,577.64	$1,578.88	$33,156.52
B	9 new streetlight davits	$162,203.39	$24,885.00	$154,479.42	$7,723.97	$162,203.39
					TOTAL	$195,359.91

(The davit pole is a curved alternative to the octagonal pole that can be used in the same streetscape contexts)

As of April 21, 2023, the investment in the proposal by ATCO is believed to be the only contributor/grant available regarding street lighting but will continue to explore all available grants.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the recommended motion is that they will have detailed information to make an informed decision on adding extra street lighting to Ridgevalley.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to make a recommendation to Council to proceed with streetlighting in Ridgevalley.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

To date, it is estimated Administration has spent 3 hours.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will proceed as directed by Committee of the Whole.

ATTACHMENT(S):

- Routing Plan (Cost Request A)
- Routing Plan (Cost Request B)
- Proposal Letter

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NOTES:
1. DISTANCES ARE IN METERS AND DECIMALS THEREOF.
2. RED - NEW
MAGNETA - MODIFY
CYAN - REPLACE OR RE-CONDUCTOR
BLACK - EXISTING
GREEN - SALVAGE
3) SITE ID: XXXXXXXXXXXXXXXX

AS BUILT
☐ No Changes
☐ Changes Shown In red

Date:_____

Crew Lead_____
(print name)

Crew Lead_____
(Signature)

LEGEND:

POWER POLE	1 PH./3 PH. TRANSFORMER
LUMINAIRE	ANCHOR
RISER POLE	PM Primary Meter
O/H 1 PHASE	O/H 3 PHASE
0/H 1PH. W/ NEUTRAL	0/H 3PH. W/ NEUTRAL
U/G 1 PHASE	U/G 3 PHASE
FUSED SWITCH	GANG SWITCH
SOLID BLADE SWITCH	OVR CIRCUIT RECLOSERS

ENGINEERING APPROVAL

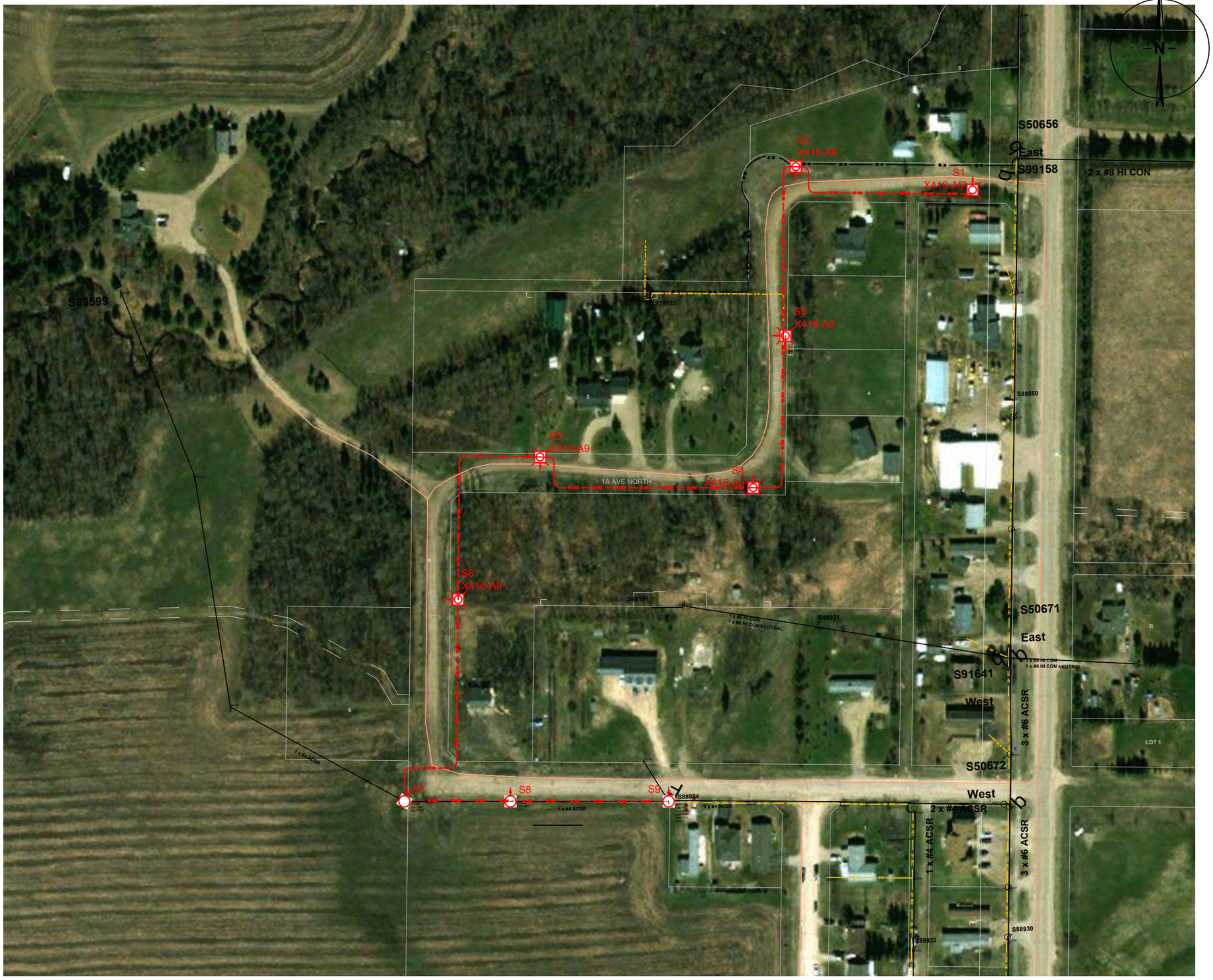
DESIGN CONTACT

ELIZA VELOSO
(403) 312-5311
eliza.veloso@atco.com

REV	DATE	DESCRIPTION	BY
0	02/03/23	PRELIMINARY DESIGN	EV

ATCO

PROJECT NO.:	1085801	LOCATION:	RIDGEVALLEY
DRAWING TITLE: Ridgevalley Street Lighting (Option 1) SW23 71-26-W5			
DRAWN BY:	EV	DATE:	02/22/2023
CHECKED BY:	EA	SCALE:	1:2000
DWG #:	1085801-0		



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BLACK - EXISTING
GREEN - SALVAGE

3) SITE ID: XXXXXXXXXXXXXXXX

AS BUILT

☐ No Changes
☐ Changes Shown In red

Date:_____

Crew Lead_____
(print name)

Crew Lead_____
(Signature)

LEGEND:

POWER POLE	1 PH./3 PH. TRANSFORMER
LUMINAIRE	ANCHOR
RISER POLE	PM Primary Meter
O/H 1 PHASE	O/H 3 PHASE
O/H 1PH. W/ NEUTRAL	O/H 3PH. W/ NEUTRAL
U/G 1 PHASE	U/G 3 PHASE
FUSED SWITCH	GANG SWITCH
SOLID BLADE SWITCH	OVR CIRCUIT RECLOSERS

ENGINEERING APPROVAL

DESIGN CONTACT

ELIZA VELOSO
(403) 312-5311
eliza.veloso@atco.com

REV	DATE	DESCRIPTION	BY
0	02/03/2023	PRELIMINARY DESIGN	EV

ATCO

PROJECT NO.:	1085801	LOCATION:	RIDGEVALLEY

DRAWING TITLE:
Ridgevalley Street Lighting (Option 2)
SW23 71-26-W5

DRAWN BY:	EV	DATE:	02/22/2023
CHECKED BY:	EA	SCALE:	1:2000
DWG #:	1085801-0		

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March 17, 2023

MD of Greenview # 16
4806 – 36 Avenue PO Box 1079
Valleyview, AB
T0H 3N0

Attention Roger Autio – Ridgevalley:

Re: Proposal for SW-23-71-26-W5M
Our File: 1085801

Thank you for giving ATCO Electric the opportunity to submit a Proposal at the above noted location. The cost and technical details presented in this proposal are based on information provided by you at the time of application. A site visit may be completed after proposal acceptance depending on the negotiated in-service date.

Commercial Terms

☐ Ballpark: Cost Request A: 8 new streetlights on existing poles and one new streeetlight davit

Rate Schedule: D61B Street Light (Inv Option)	
Original Cost:	$56,462.64
ATCO Electric's available investment:	($24,885.00)
Customer Contribution:	$31,577.64
GST:	$1,578.88
Cost To Customer:	**$33,156.52**
Distribution contract demand:	N/A 25 year investment term, 5 year initial term
Rate minimum monthly demand:	D61B-N/A

☐ Ballpark: Cost Request B: 9 new streetlight davits

Rate Schedule: D61B Street Light (Inv Option)	
Original Cost:	$179,364.42
ATCO Electric's available investment:	($24,885.00)
Customer Contribution:	$154,479.42
GST:	$7,723.97
Cost To Customer:	**$162,203.39**
Distribution contract demand:	N/A 25 year investment term, 5 year initial term
Rate minimum monthly demand:	D61B-N/A

Invested Option: The lighting fixtures are installed, owned and maintained by ATCO Electric. ATCO Electric is responsible for full cost of end of life replacement.
No Investment Option: The lighting fixtures are installed, owned and maintained by ATCO Electric. The customer is responsible for full cost of replacement

Please review the contents of the proposal carefully and provide your acceptance or rejection within 90 days.

Thank you for working with us to provide your electric service requirements. If you have any questions or would like to discuss this proposal, please call me at 403-312-5311.

Eliza Veloso
Customer Connection Expeditor
403-312-5311
eliza.veloso@atco.com

Scope of Services
SW-23-71-26-W5M
Project #1085801

Customer responsibility to the project includes:

- Staking final grade in area of construction.
- Ensuring any required municipal development permits are in place.
- Signing and returning the Customer Acknowledgement Project Acceptance page of this proposal. The Land Title holder must sign the proposal.

ATCO Electric's responsibility to the project includes:

- Supplying and installing (8 – 73W LED Luminaries on existing wood poles & 1 – 73W LED in 9m Steel Davits) or (6 – 73W LED in 9m Steel Davits & 3 73W LED Luminaires on existing wood poles.)

This estimate is subject to the following assumptions:
Route selection and ability to acquire third party approvals required for route selection, site location and scope of work determined using customer provided information does not change. Any customer made changes after acceptance will be invoiced to the customer.

The Customer Guide to New Extensions details the process we'll follow to connect your new service to the electricity distribution grid.

Installing a new or upgraded service that will be energized by ATCO? Check out our Customer Metering and Service Guide to make sure the meter is installed correctly and safely. This guide provides metering configurations and specifications for most services under 750 volts.

Additional Terms of Agreement
SW-23-71-26-W5M
Project #1085801

1. This Proposal for Electric Service is valid for 90 calendar days from the date of this proposal.
2. Customer acceptance of ATCO Electric's Cost Proposal is required before ATCO Electric will proceed with the project. Customer acceptance or rejection is recognized at the time ATCO Electric receives a signed copy of the Customer Acknowledgement Project Acceptance page from the customer.
3. Upon receiving the Customer's acceptance, ATCO Electric will forward an invoice to the Customer for the full amount of the Customer Contribution to the project. The customer is responsible for paying the full amount of the invoice within 30 calendar days of receipt from ATCO Electric. Construction will not commence until the customer contribution has been paid.
4. Electric service will be delivered under our current price schedule D61B, D61B. Price schedules and company investments are in accordance with the ATCO Electric Customer Terms and Conditions for Electric Distribution Service as approved by the Alberta Utilities Commission.
5. Distribution monthly charges will begin not more than 30 days following ATCO construction completion. The minimum monthly distribution contract demand will be carried forward annually for the life of the service, (D61B-25 years, D61B-25 years).
6. The minimum monthly charge while idle shall be as per the applicable price schedule. Price schedules are found on www.atco.com.
7. The customer has the right to cancel this project at any time. The customer must notify ATCO Electric of its desire to cancel the project by contacting the ATCO Electric Representative listed on the Customer Acknowledgement Proposal Acceptance page of this proposal in writing.
8. Customers who cancel a project prior to accepting ATCO Electric's Proposal are not responsible for costs incurred by ATCO Electric to prepare the Proposal.
9. Customers who cancel a project after accepting ATCO Electric's Proposal are responsible and will be invoiced for the full amount of ATCO Electric services and costs incurred from the date of the customer application up to and including the date of cancellation.
10. This Proposal for Electric Service is subject to the ATCO Electric Customer Terms and Conditions for Electric Distribution Service found on www.atco.com. These Terms and Conditions are approved by the Alberta Utilities Commission and are amended from time to time. If there is any conflict or inconsistency between the terms and conditions of this Proposal for Electric Service and the terms and conditions of the ATCO Electric Customer Terms and Conditions for Electric Distribution Service, the ATCO Electric Customer Terms and Conditions for Electric Distribution Service shall prevail to the extent of the conflict or inconsistency.
11. The service described herein is provided for the Customer's use only at the said location, and the Customer shall not permit any other person to use such service.
12. ATCO Electric retains ownership and is responsible for the maintenance of the distribution facilities.
13. Site identification numbers will be provided on your acceptance of this proposal.
14. Customers are free to purchase electricity services from a retailer of their choice. For a list of retailers, visit ucahelps.alberta.ca or call 310-4822 (toll free in Alberta). ATCO's employees are unable to provide a recommended supplier.
15. For your additional assistance, ATCO Electric has developed the Customer Guide to New Extensions to help customers understand our business practices and processes for new or upgraded electric services. Your ATCO Electric Customer Connection Expeditor is available to review details of the Customer Guide with you at your convenience.

Customer Acknowledgement
Project Response
SW-23-71-26-W5M
Project #1085801

Project Scope and Commercial Terms

☐ Ballpark: Cost Request A: 8 new streetlights on existing poles and one new streeetlight davit

Rate Schedule: D61B Street Light (Inv Option)	
Original Cost:	$56,462.64
ATCO Electric's available investment:	($24,885.00)
Customer Contribution:	$31,577.64
GST:	$1,578.88
Cost To Customer:	**$33,156.52**
Distribution contract demand:	N/A 25 year investment term, 5 year initial term
Rate minimum monthly demand:	D61B-N/A

☐ Ballpark: Cost Request B: 9 new streetlight davits

Rate Schedule: D61B Street Light (Inv Option)	
Original Cost:	$179,364.42
ATCO Electric's available investment:	($24,885.00)
Customer Contribution:	$154,479.42
GST:	$7,723.97
Cost To Customer:	**$162,203.39**
Distribution contract demand:	N/A 25 year investment term, 5 year initial term
Rate minimum monthly demand:	D61B-N/A

Invested Option: The lighting fixtures are installed, owned and maintained by ATCO Electric. ATCO Electric is responsible for full cost of end of life replacement.
No Investment Option: The lighting fixtures are installed, owned and maintained by ATCO Electric. The customer is responsible for full cost of replacement

Project Response
☐ Accept Proposal ☐ Reject Proposal

On behalf of MD of Greenview # 16, I _____ am authorized to execute this agreement. I acknowledge that I have reviewed this Proposal for Electric Service in its entirety and understand these Terms and Conditions, Additional Terms of Agreement, Project Scope and Commercial Terms and agree to be bound by them.

Customer Signature:_____ Date:_____

Your opinion matters to us!
But if you would prefer to **not** receive a follow-up survey regarding the services provided by ATCO, please initial here:_____

Please send the completed form to:

By Email to eliza.veloso@atco.com or CustomerAcceptance@atco.com

By Mail to Attn: Eliza Veloso
ATCO Electric
919-11 Ave SW
Calgary Alberta
T2R 1P3

Sincerely,

Eliza Veloso
Customer Connection Expeditor
403-312-5311
eliza.veloso@atco.com

REQUEST FOR DECISION

SUBJECT:	**Construction and Engineering Business Plan**				
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	LT
DEPARTMENT:	CONSTRUCTION & ENGINEERING	DIR:	RA	PRESENTER:	LT
STRATEGIC PLAN:	Governance	LEG:	SS		

RELEVANT LEGISLATION:
Provincial - N/A

Council Bylaw/Policy – Bylaw 21-876 Section 7.2(b)

RECOMMENDED ACTION:
MOTION: That Committee of the Whole review the Construction and Engineering Business Plan for information, as presented.

BACKGROUND/PROPOSAL:
Administration is bringing forward the business plan for Construction and Engineering according to Council Bylaw 21-876 Section 7; 7.2; B *Receive information from Administration on emerging issues and ongoing projects and initiatives.*

Construction and Engineering would like to update Committee of The Whole on their business plans to provide an understanding of the team's Operational focus for 2023. The attached PowerPoint presentation provides an overview of activities, priorities and Capital Projects all supporting Council's 2022-2025 Strategic Plan.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of Committee of The Whole accepting the recommended action, is that there will be a clear understanding of the Construction and Engineering team's focus and their action plans for the coming year.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:
Alternative #1: N/A

FINANCIAL IMPLICATION:
Direct Costs:
Direct Operational costs associated with the department's business plan are $5,077,500.00.

STAFFING IMPLICATION:

The Construction and Engineering Team has 5 FTE staff.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

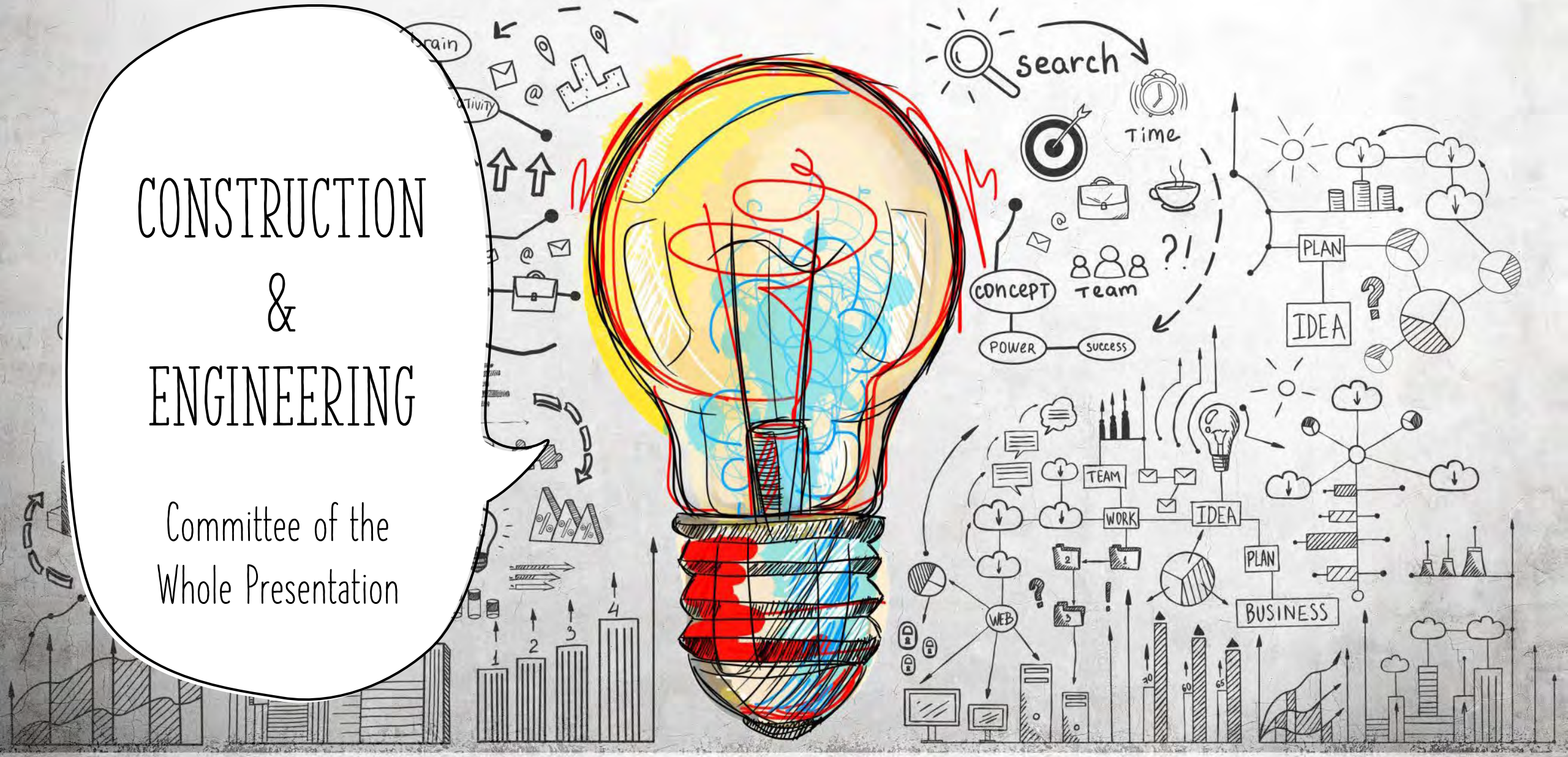
There are no follow-up actions to the recommended motion.

ATTACHMENT(S):

- PowerPoint Presentation of the Construction and Engineering Business Plan

CONSTRUCTION & ENGINEERING

Committee of the Whole Presentation



WHO ARE WE?

We are employees, parents, ratepayers, and most of all we are part of Team Greenview

Ola Osho - Bridge and Road Maintenance Technician

Keith Humphreys - Administrative Support

Ron Podruzny - Stakeholder Liaison

Survey and Design Tech – VACANT

Leah Thompson - Manager

CAPITAL VS OPERATIONAL FOR C & E

Capital Budget is focused on new capital projects and large scale maintenance projects approved in the yearly budget or by motion from Council

Operational Budget is focused on delivering quality services and initiatives throughout Greenview where large scale investigation is required. Administration investigates for future and current projects including Lidar, land purchase, supplies, manpower and other operating costs, just to name a few.

WHAT DO WE DO?

- Construct NEW roads, NEW drainage networks, NEW NEW NEW
- Overlook all yearly contracts within our department - bridge maintenance, day labour foreman, bridge inspections to name a few
- Shoulder Pull Contract
- Crack Sealing, Line Painting and Spray Patch Maintenance Contract yearly
- Overlook all Capital projects that are approved through the budget process with Council yearly

WHAT DO WE DO?

- Registered Drainage Ditches (owned and caveated land) - ensure the land is purchased in order to keep them maintained
- Support Operations and Environmental Services with various projects when needed
- Forestry Trunk Road improvements that are large scale (road rebuilds in small sections)
- Mapping with AutoCad
- Ordering Lidar for areas of concern
- Setting up and producing reports for traffic counts year round on various roads

WHAT DO WE DO?

- Road Condition Assessments
- Drainage projects in large scale that are completed internally with a day labour foreman
- Sloughing projects in large scale that are completed internally with a day labour foreman

Large Scale Drainage meaning 1km or larger in length

Large Scale Sloughing meaning sloughing that requires design and other engineering requirements

Large Scale Road Repair meaning repairs that are more than 150m in length that require repairs

SHOULDER PULL

In 2022 Construction & Engineering had a contract with Recall Gravel for a approx. 24km of shoulder pull on our local roads within the Sunset House Area.

RANGE ROAD 260 - SWAN LAKE ROAD

The subgrade material was saturated causing the 'puss pockets' to push through the surface of the road causing damage to the road and impacting the users of this road.

Therefore; the safety of the ratepayers, recreational users and industrial users was significantly valued in this area.

Ratepayers (live on this road) - 18

Vehicles that entering Swan Lake Rec Area - Avg. 692

DRAINAGE IMPROVEMENT

This is one of the areas that sees a substantial amount of water in the New Fish Creek Area (Old High Prairie Road) due to multiple quarters of land being cleared.

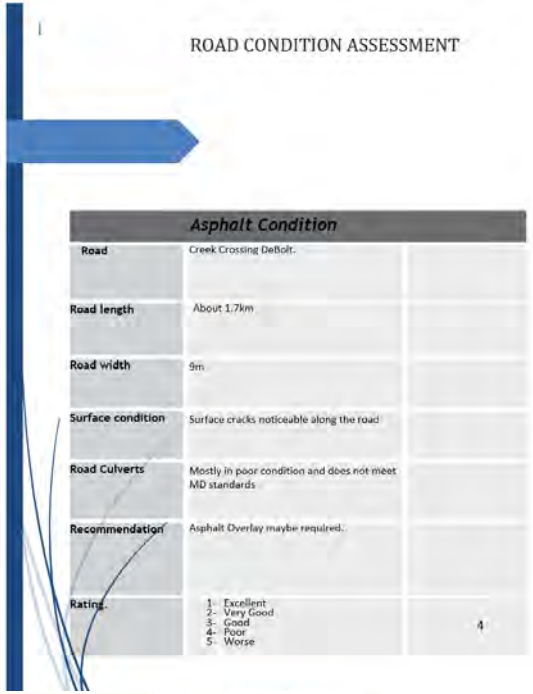
This bridge file is a 2000mm pipe

TRAFFIC COUNTS

- Top priorities for traffic counts are the capital projects
- Measures in Length to determine the size of vehicle using a doppler radar system. Any moving target within the beam pattern reflects a signal back to the transmitter to determine the approximate size of vehicle
- Able to track average speed of the vehicles and daily, weekly and yearly vehicle counts

Range road 222		
Crack		
Length(m)	Width(cm)	Depth(cm)
11	3	1
9	5	2
11	5	1
9	4	1
40	2	1
72	4	2
100	2	2
60	2	1
36	3	2
110	2	1
99	3	2
100	2	1
40	2	1
108	3	2
200	2	2
108	3	2
254	2	2
153	3	2
210	2	1
80	2	1
72	3	2
250	2	1
389	2	2

Summary and Recommendation			
	Length(m)	Average Width(cm	Average Depth(cm)
Crack Sealing	2420	2.5	1.5
Spray Patching	101	4.5	1.5



ROAD CONDITION ASSESSMENT

Asphalt Condition		
Road	Creek Crossing DeBolt.	
Road length	About 1.7km	
Road width	9m	
Surface condition	Surface cracks noticeable along the road	
Road Culverts	Mostly in poor condition and does not meet MD standards	
Recommendation	Asphalt Overlay maybe required.	
Rating	1- Excellent 2- Very Good 3- Good 4- Poor 5- Worse	4

5. Cross crack along the road.

6. Surface crack along the road.

ROAD CONDITION ASSESSMENTS

C & E STARTED EVALUATING ASPHALT ROAD SURFACES INTERNALLY IN ORDER TO OBTAIN THE NECESSARY QUANTITIES FOR OVERLAYS, REPAIRS, SPRAY PATCH AND CRACK SEAL

STRATEGY: BUILDING THE CAPITAL PLAN TO RECOGNIZE THE AREAS OF CONCERN BEFORE FAILURE

2023 WORK SCHEDULE

- Continue ditching project on Twp. 714, 720 and 722. Using lidar ensuring drainage is working and no negative impacts to landowners within all areas.
- Grovedale Decommissioning Contract - In progress with expectation of completion within the 2023 construction season
- RV Dumping Station - In progress with expectation of completion within the 2023 construction season
- FTR Phase 6 - In progress with expectation of completion within the 2023 construction season
- Hamlet of Ridgevalley drainage plan - 2022 all surveying was completed, 2023 construction will go in and ensure all drainage is positive and will replace all culverts that are in need of replacement.
- 850m of new road build will be completed by the end of the 2023 Construction Season as per approved application from 2021
- Rip rap replacements, sloughing and debris removal around bridge culverts to be completed within the season
- BF 77244 to be replaced as per 2023 budget and 2022 carryover
- BF76902 to be finalized in the Spring as per 2022 carryover

BRACE YOURSELVES
BRIDGE
AND
ROAD CONSTRUCTION IS COMING BACK!
imgflip.com

QUESTIONS?

REQUEST FOR DECISION

SUBJECT:	**Facility Maintenance Business Plan**				
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	WP
DEPARTMENT:	FACILITY MAINTENANCE	DIR:	RA	PRESENTER:	WP
STRATEGIC PLAN:	Governance	LEG:	SS		

RELEVANT LEGISLATION:
Provincial – N/A

Council Bylaw/Policy – Bylaw 21-876, Section 7.2(b)

RECOMMENDED ACTION:
MOTION: That Committee of the Whole review the Facility Maintenance Business plan for information, as presented.

BACKGROUND/PROPOSAL:
Administration is bringing forward the business plan for Facility Maintenance according to Council Bylaw 21-876 Section 7; 7.2; B *Receive information from Administration on emerging issues and ongoing projects and initiatives.*

Facility Maintenance would like to update Committee of the Whole on their business plans to provide an understanding of the team's focus for 2023. The attached PowerPoint presentation provides an overview of activities, priorities and Capital Projects all supporting Council's 2022-2025 Strategic Plan.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of Committee of the Whole accepting the recommended motion, is that there will be a clearer understanding of the Facility Maintenance team's business plans for the upcoming year.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:
Alternative #1: N/A

FINANCIAL IMPLICATION:
Direct Costs:
Direct Operational costs associated with the department's business plan are $3,773,786.00.

STAFFING IMPLICATION:

The Facility Maintenance Team has 12 FTE and 5 Seasonal Staff.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

There are no follow-up actions to the recommended motion.

ATTACHMENT(S):

- PowerPoint Presentation of the Facility Maintenance Business Plan

FACILITY MAINTENANCE BUSINESS PLAN REVIEW

Committee of the Whole Presentation

May 16, 2023

WHAT WE DO!

Facility Maintenance

- Maintain all aspects of our major and minor buildings maintenance
  - 19 Major buildings (Public Service Buildings & Shops)
  - 39 Minor buildings (Waterpoint & Transfer Stations)
- Manage security and keys for all buildings
- Check all safety components and systems
- Facility capital improvements
- *Do whatever we can to help others!*

WHAT WE DO!

Groundskeeping & Beautification in Valleyview, DeBolt & Grovedale

- Mow over 40 acres of grass surrounding the MD buildings and properties
- Year round flower management in and around all buildings
- Site clean up for all major buildings throughout the year

HOW ARE WE HELPING TO ACHIEVE GREENVIEW'S STRATEGIC PLAN

Governance

- Developed a succession plan for the department which focuses on team development of our members now and in the future
- Working to achieve a high level of service in the delivery of maintenance and cleanliness in and around our buildings

Economy

- Developing robust preventive and predictive maintenance programs to detect problems before the repair costs increase.
- Working with Asset Management to ensure sustained building efficiencies for the future.
- Managing capital projects to keep them on time and on budget

Environment

- Focusing on the energy efficiency of our buildings, by developing an energy action plan

FUN FACTS!

When we break this all down to components what we maintain is,

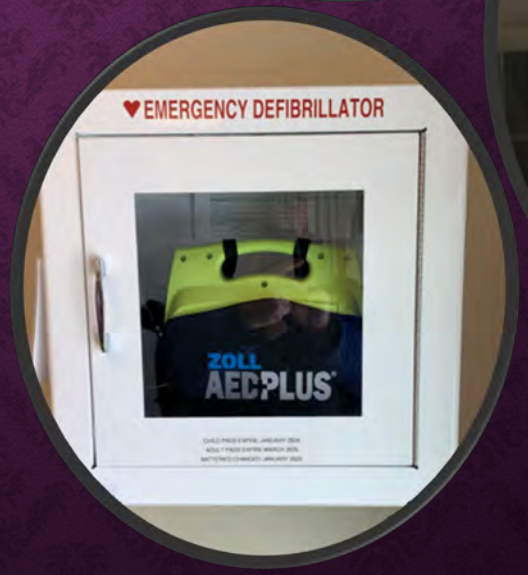
- **153 office spaces**
- **Over 400 pieces of office furniture**
- **96 bathrooms**
- **33 kitchens**
- **Over 500 parking spaces**
- **270 furnaces and heaters**
- **15 Boilers**
- **16 Pressure Washers**
- **117 Overhead Doors**
- **98 Shop Bays**
- **22 Overhead Cranes**
- **And over 15 Kilometres on Fence**

Some of the components we look after !

GROUNDSKEEPING & BEAUTIFICATION

Activities & Priorities

- Safely working through the day without incident or injury.
- Tree re-habilitation and flower bed maintenance, at all buildings including the Greenview Multiplex.
- Janitorial performance and supply management.
- Inspections of all life safety systems to ensure they are ready when we need them.
- Sidewalk maintenance through out the year.
- Installation of over 12,000 Christmas lights.
- Maintenance of mowing equipment.



FACILITY MAINTENANCE

Activities & Priorities

- Managing our task list to ensure customer satisfaction
- Set up and tear down for all Greenview events
- Improving employee safety through a multi-layer safeguard system
- Managing all approved capital projects to completion throughout the year
- Developing a robust preventive maintenance program for all Greenview facilities.

CAPITAL PROJECT UPDATE

- FM21008 – Security Improvement Plan
  - Plan has been developed for improving the cameras at the waterpoints and transfer stations
  - Focusing on employee safety in 2023
    - Looking at camera detection systems to automatically detect threats and alert/control the safety systems
    - Developing a multi-layer protection system for all public facing buildings.

- FM22007 – Renovations to the Environment and Facilities Building
  - Currently have four companies who are preparing quotations for the building siding change.

- FM 22008 – New Operations Shop In Grande Cache
  - Detailed engineering for the shop is well underway with a plan of having it completed by this summer.
  - Process well underway to build a 60' by 150' salt and sand shed on the Grande Cache Operations yard.

- FM22009 – Emergency Generator at the Greenview Regional Multiplex
  - Supply and install of this generator is on track to be awarded in April. Generator lead times are long so project may carry over to 2024

- FM23005 – Replacement Broom for Tractor (RB1)
  - The broom is on order still waiting for a confirmed delivery date

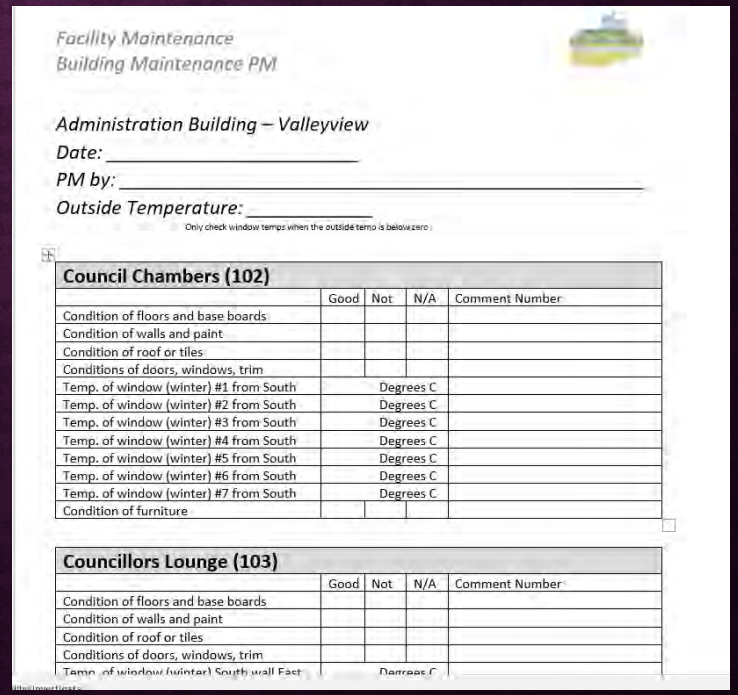
- FM23009 – Purchase Area Wide Mower for Valleyview Area
  - Unit was ordered in January 2023 with an anticipated delivery of January 2024

PREVENTIVE MAINTENANCE

Preventive Maintenance (PM) is a large part of a successful maintenance program!

- Throughout this year we will conduct PM's on all critical components. Including

  - Elevators
  - Fire protection systems
  - Fire Extinguishers
  - Cranes
  - Furnaces
  - Building Windows
  - Overhead doors
  - CO/NO2 sensor systems
  - Compressors
  - Eye wash systems
  - First aid Kits
  - Generators
  - Air conditioning units
  - Hoists
  - Boilers
  - Sumps and Pumps
  - Hot water heaters
  - Back flow preventors
  - Pressure washers
  - Bathroom Flushers & Sinks
  - Electrical system components



Facility Maintenance
Building Maintenance PM

Administration Building – Valleyview
Date: _____
PM by: _____
Outside Temperature: _____
Only check window temps when the outside temp is below zero :

Council Chambers (102)				
	Good	Not	N/A	Comment Number
Condition of floors and base boards				
Condition of walls and paint				
Condition of roof or tiles				
Conditions of doors, windows, trim				
Temp. of window (winter) #1 from South		Degrees C		
Temp. of window (winter) #2 from South		Degrees C		
Temp. of window (winter) #3 from South		Degrees C		
Temp. of window (winter) #4 from South		Degrees C		
Temp. of window (winter) #5 from South		Degrees C		
Temp. of window (winter) #6 from South		Degrees C		
Temp. of window (winter) #7 from South		Degrees C		
Condition of furniture				

Councillors Lounge (103)				
	Good	Not	N/A	Comment Number
Condition of floors and base boards				
Condition of walls and paint				
Condition of roof or tiles				
Conditions of doors, windows, trim				
Temp. of window (winter) South wall East		Degrees C		

SECURITY IMPROVEMENTS

- Since 2021 we have been working to improve the security of our building and yards.
- We have been very successful at preventing crime over this time, and have not experience a theft from the protected buildings since the program started.
- Deploying a three tier approach,
  1. We completed a gap analysis of all facilities to determine security opportunities, then worked to close the gaps. Currently all of our major buildings have been upgraded to Accu-Sence cameras with detection boxes. The plan in 2023 is to complete the water points and transfer stations.
  2. With upgraded cameras we have moved to live monitoring of our sites. This allows us to detect an incident as it is happening and formulate a response.
  3. Started conducting a two-year live guard trial in Valleyview and Grande Cache. This is the most costly of the approach, but has shown to be a real deterrent to crime.
- In 2023 we are also expanding the project to look at employee safety in our public facing buildings (Admin, PSB's, Ag Services Building, Tourism Centre & Rec Centres)

SECURITY IMPROVEMENTS

Benefits of Nightly Live Guard Service

- The service started in Grande Cache in April of 2021 and expanded into Valleyview in January of 2022. Since then 1985 incidents and interactions have been logged.

- The majority of the incidents are related to doors and buildings left unsecured by employees 61%. These incidents have all been corrected by the guard making our security harder to penetrate.

- 20.5% of the incident involved active communication with people on our sites after hours, where they have approached and removed or monitored them for the time they were on site.

- 12% of the incident are response to alarm system triggers for secured buildings which were false alarms. (prior to this we were paying MD employees to response to these incidents)

- 2.6% of the incident were items noticed by the guard which benefited the greater community.

SECURITY IMPROVEMENTS

<u>Highlights of Nightly Live Guard Service</u>

- In Grande Cache a guard detected a fire in a residents shed which they quickly reported to the fire department. The fire spread to both houses before it was contained, no one was injured in the incident even though one of the houses was occupied.

- A person who was known to police had started a fire by the historical buildings at the Grande Cache Tourism Centre. The Guard alerted the fire department and helped the police detain the person.

- Guards were dispatched in Valleyview to the FCSS due to suspicious activity, noticed in a cameras, they found 4 people trying doors to get into a building. Guard worked with RCMP to detain.

- A Guard noticed some suspicious activity in an ally in Grande Cache and worked with the RCPM to arrest a person with outstanding warrants.

- 10:30 PM a Guard found the front door open to the Valleyview Medical Clinic. He swept the building, which had no sign of damage then secured the front door.

THIS CAN'T HAPPEN WITHOUT A GREAT TEAM!

The facilities team is spread over 3 shops

- Valleyview
  - **Brain Patterson**
  - **Beverly Spence**
  - **Mitch Hammon**
  - **Janelle Carriere**
  - **Jacob Joergensen**
  - **Gerhard Birkmann**
  - **Kara Fitzsimmons**
  - **Donald Roberts**
  - **Plus 3 seasonal staff**
- Grovedale
  - **Michael Barfoot**
  - **Plus 1 seasonal staff**
- Grande Cache
  - **Wayne Perry**
  - **Clancy Feller**
  - **Wayne Bowering**
  - **George Harvey**
  - **Plus 1 Winter seasonal staff**

The team is always willing to do whatever is required to help!

FACILITY MAINTENANCE

- Focused on efficiently extending the life of our buildings!

What questions do you have?

REQUEST FOR DECISION

SUBJECT:	**Township Road 702 – Oxbow Discussion**				
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	
DEPARTMENT:	INFRASTRUCTURE & ENGINEERING	DIR:	RA	PRESENTER:	RA
STRATEGIC PLAN:	Governance	LEG:	SS		

RELEVANT LEGISLATION:
Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:
MOTION: That Committee of the Whole accepts the report, regarding the natural drainage from the Oxbow on Township Road 702, for information, as presented.

BACKGROUND/PROPOSAL:

Administration would like to notify Committee of the Whole of the possible political implications of the following Environment and Protected Area (EPA) suggested direction.

In 2022, two culverts on Township Road 702 were failing causing road damage. The Operations department responded immediately and started planning for the replacement. The culvert and road repairs were being addressed at the same elevation as the previous one.

Ratepayers in the area contacted EPA, formerly known as Alberta Environment and Parks, stating that Greenview was draining the Oxbow. EPA then contacted Administration and operations ceased on culvert and road repairs and Expression of Interest (EOI) contractors were sent home for a week while an investigation took place. EPA made site visits and had discussions on the activity and in the end, Operations was allowed to finish the work as planned, as EPA agreed that the culverts had failed.

EPA sent aerial photos of the area dating as far back as 1950, where you can clearly see that when the Twp Rd 702 was built, it impeded the natural flow of the Oxbow at the bottom end. The approval for building a roadway crossing the wetlands was a little more relaxed back then but would still have been an application. Administration has searched for approval but has yet to find documentation.

Administration has recently received an e-mail from EPA (see attached) that is looking to see if Greenview is willing to perform the work again, to help re-establish the Oxbow back to its original state (at the time of investigation, EPA was acting on a complaint that Greenview was harming the environment). The e-mail sent

insinuates that no compliance orders are being issued at this time but may come in the future. The ratepayers' complaints were based on present and not historical knowledge. The complaints received were as follows;

- Lowering the Oxbow water level
- Taking away their scenery/view
- Lowering the value of homes in the area
- Removing wildlife in the area
- Removing the natural nesting of the swans

Administration has a good working relationship with EPA and usually is more than willing to address all concerns, but Administration feels there is a need for more discussion.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the report is that they will have a clearer understanding of the natural drainage from the Oxbow on Township Road 702.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended action is the political implications may reflect negatively on Greenview.

2. The disadvantage of the recommended action is that Greenview may appear to not be cooperative with other Governmental departments.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to recommend to Council to lower the Oxbow culverts on Township Road 702.

Alternative #2: Committee of the Whole has the alternative to recommend to Council to take no action at this time.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

To date, it is estimated Administration has spent 10 hours on complaints from the ratepayers and an additional 35 hours from multiple departments.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

There are no follow-up actions to the recommended motion.

ATTACHMENT(S):

- E-mail from EPA
- Historical photos

From:	Andrea Sandford
To:	Roger Autio
Subject:	Township Road 702
Date:	Tuesday, March 21, 2023 2:30:16 PM
Attachments:	Attachment 1 - Historical aerial photographs.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Roger,

Back in the fall, we had a few conversations regarding Township Road 702, and the impacts that this road has had on the surrounding environment. At the time, Alberta Environment and Protected Areas (EPA) completed a review of historical aerial photos to determine how the road has impacted the oxbow and the lands surrounding the oxbow.

- Aerial photos show that the road was constructed in the late 1970's or the early 1980's.
- Prior to construction of the road, the volume of water in the oxbow appears to be less. Construction of the road has increased the volume of water to the North of the road, and has also resulted in a small portion of the East side of the oxbow to dry up South of the road.
- The construction of the road appears to have resulted in the impoundment of water to the North of the road.

Work completed to replace or to install additional culverts or drainage structures would likely result in water levels being restored to more of a natural or pre-disturbance state. However, the presence of the road will always result in an alteration of the drainage in the area, and it would be ideal to restore the lands to their original state that existed prior to the construction of Township Road 702. While it is EPA's preference to maintain natural drainage, no compliance action is being contemplated at the present time.

Please contact me if you would like to discuss further. Thank you.

Andrea Sandford
Compliance Assurance Lead
Alberta Environment and Protected Areas
Regulatory Assurance Division
North Region- Boreal West District
Phone: (780) 624-6238

Classification: Protected A

September 3, 1950

May 17, 1961

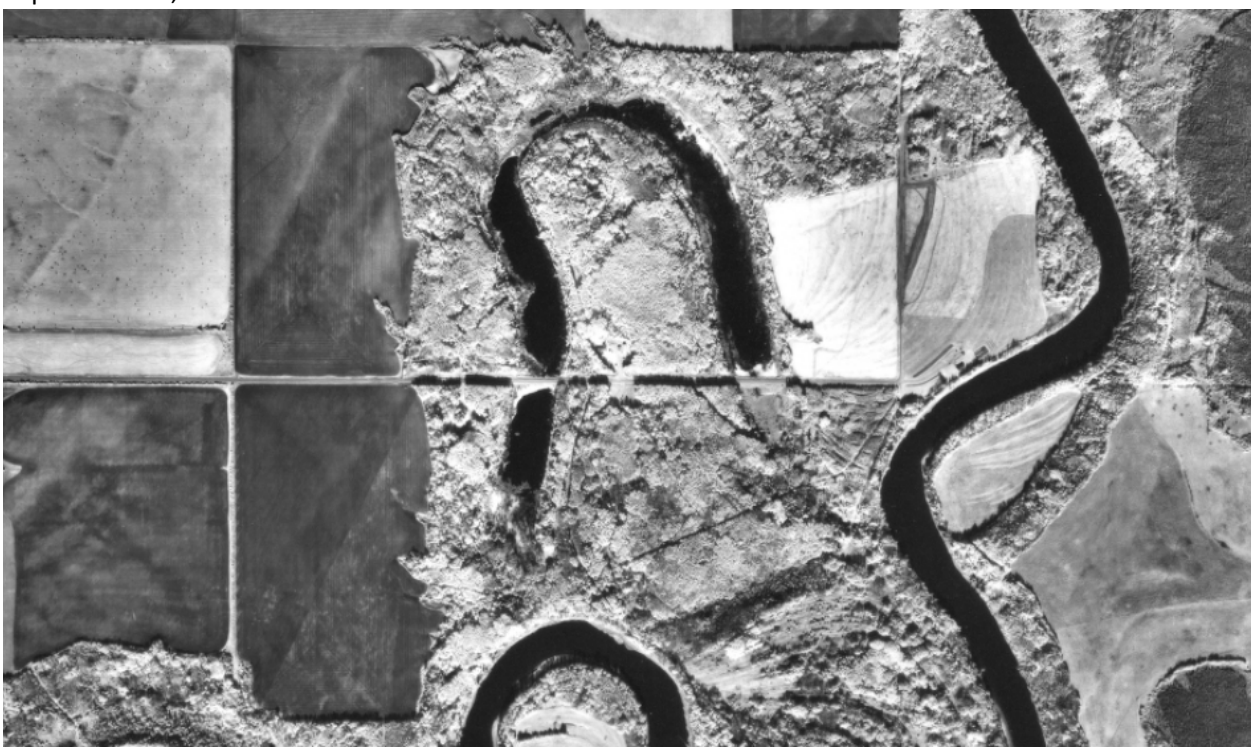
July 1, 1975

October 12, 1981

May 12, 1985

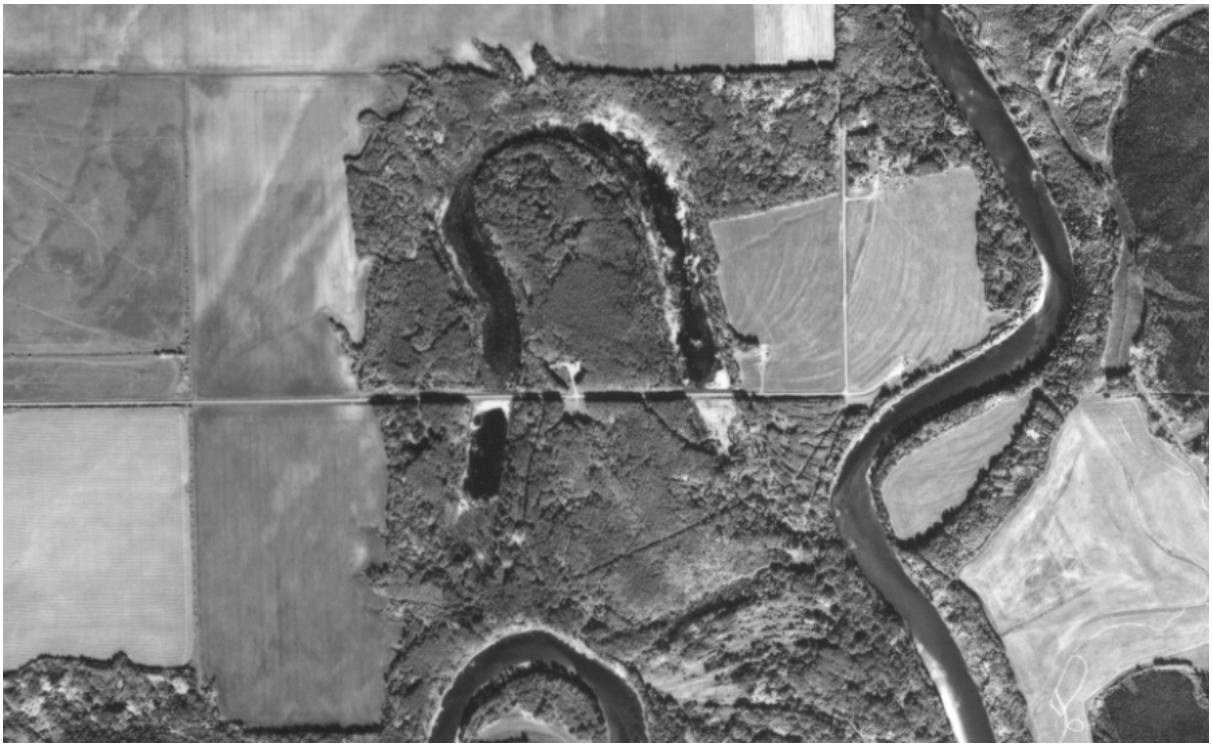
September 11, 1989

September 23, 1997



August 2, 2006

September 18, 1999



June 30, 2014

June 27, 2021

REQUEST FOR DECISION

SUBJECT:	**Public Plan of Engagement and the Terms of Reference**				
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR:	MAV	PRESENTER:	SD
STRATEGIC PLAN:	Governance	LEG:	SS		

RELEVANT LEGISLATION:
Provincial (cite) – Municipal Government Act, R.S.A. 2000, Chapter M-26, s.145(2)
Council Bylaw/Policy (cite) – Policy 1008 and 1040

RECOMMENDED ACTION:
MOTION: That Committee of the Whole accepts the Public Engagement Plan (PEP) and the Terms of Reference (TOR) for the Steering Committee for the Areas Structure Plans for DeBolt & Ridgevalley for information, as presented.

BACKGROUND/PROPOSAL:
In early 2023, Greenview issued a request for proposals to develop Area Structure Plans (ASPs) for the Hamlets of DeBolt and Ridgevalley. Greenview's Municipal Development Plan Bylaw 15-742 identified both these Hamlets as priority development areas and the need for a Hamlet ASP to be developed. Invistec Consulting Ltd. (Invistec) was awarded the contract and commenced work on the project. To initiate this planning process, Greenview has prepared a Public Engagement Plan (PEP) and Steering Committee Terms of Reference (TOR) so Council has awareness of how this process is anticipated to move forward.

PUBLIC ENGAGEMENT PLAN (PEP)
The communication channels for this project shall comprise Greenview's website, social media platforms, and mail and email correspondence. A dedicated project webpage shall be established on Greenview's website, serving as the central hub for disseminating information to stakeholders. This webpage shall be regularly updated with timelines, FAQs, upcoming events, and other relevant details. Prior to the Community Workshop dates, Invistec will administer surveys to residents and stakeholders of each hamlet.

Public initiation of the projects occurs through Community Workshops in mid-June 2023, with each Hamlet hosting its own workshop. The formation of a Steering Committee for each Hamlet is proposed, and a Bylaw appointing a Councillor to these Committees will be coming forward with the TOR. An Open House is scheduled for September 2023 in each community to showcase the initial draft of the ASPs and gather feedback. All engagement activities shall follow the IAP2 engagement spectrum.

The project commenced with Invistec and Greenview teams' introduction, who then defined project parameters and provided a draft PEP for approval. Phase 2 shall entail conducting background research, hosting Community Workshops, forming the Steering Committee, developing land use concepts for each

hamlet, preparing a background report, and introducing Council if required. Landowners and stakeholders may participate in the community survey, community workshops, steering committee, or social media/webpage.

The objectives of Phase 3 are to draft the ASPs, advertise and host an Open House in each hamlet to obtain feedback and prepare "What We Heard" reports. The intentions of Phase 4 are to finalize the ASPs and have Council adopt them through bylaw.

TERMS OF REFERENCE (TOR)

The Terms of Reference (TOR) is responsible for defining the purpose and duties of the individuals selected to serve on the Steering Committee. The members of the Steering Committee will act as intermediaries between Greenview personnel and Invistec to ensure that each community is informed about the progress of the project. The Steering Committee will remain in place throughout the engagement, development, and approval stages of the ASPs.

Committee members are responsible for participating in meetings with Greenview personnel and Invistec to provide feedback and input on ASP drafts. In addition, members must relay relevant community concerns to the staff, assist in coordinating and disseminating information, and share comments and concerns from other landowners and stakeholders.

The proposed Steering Committee will be composed of two (2) Councillors, three (3) hamlet residents from both DeBolt and Ridgevalley and one (1) local business owner from each community. Steering Committee members will be compensated for their time in accordance with Policies 1008 - *Appointment to Boards and/or Committees* and 1040 - *Council and Board Remuneration*. Members will be selected through a call for volunteers, which will be advertised on the MD website and social media platforms and will be chosen by early June. If a large number of applications are received, they will be evaluated against a matrix based on location address and local knowledge, length of time residing in the area, community involvement, and availability.

Meetings with the Steering Committee will take place during Phases 2-4 of the ASP development, with a minimum of three (3) meetings expected during this process. Agendas will be provided one (1) week prior to the meeting, and minutes will be distributed within seven (7) days of the meeting. These meetings will be held in person but may also offer virtual attendance options.

The procedures within the attached TOR will be incorporated into a committee bylaw that will be brought to Council to establish an Area Structure Plan Steering Committee.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Committee of the Whole accepting the recommended motion is it will provide Committee of the Whole with detailed information on the Public Engagement Plan process and Terms of Reference for the DeBolt and Ridgevalley area structure plans.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative not to accept the report for information. However, Administration does not recommend this as it will be coming forward to the May 23, 2023, Council meeting.

FINANCIAL IMPLICATION:

There are no additional financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no additional staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will bring forward the Public Engagement Plan and the Terms of Reference to the May 23, 2023, Council meeting.

ATTACHMENT(S):

- Steering Committee Terms of Reference
- Public Engagement Plan

Invistec Consulting Ltd.
Suite 1700, 10130 – 103 Street NW
Edmonton, Alberta T5J 3N9
Project 5023-003

Steering Committee for Development of Area Structure Plans for DeBolt and Ridgevalley - Terms of Reference

Background

The MD of Greenview No. 16 intends to develop Area Structure Plans (ASP) for the Hamlet of DeBolt and the Hamlet of Ridgevalley and is looking to create a Steering Committee to help guide the development of each document. Each ASP will provide a long-term vision and act as a guide to inform and regulate future development within each respective hamlet.

As per the *Municipal Government Act*, an Area Structure Plan is a statutory (legally binding) document that Council adopts as a bylaw that describes the following:

- The sequence of development,
- Future land uses,
- Density of housing units and population, and
- Location of major transportation routes and public utilities.

Purpose

The purpose of the Steering Committee is to ensure that the proposed Area Structure Plans will appropriately serve the existing and future communities of DeBolt and Ridgevalley, and the surrounding areas. Steering Committee Members will act as liaisons between the MD Staff and the Consultant, to ensure that each community is regularly updated on progress on the project. The Steering Committee will be in place for the duration of the development of the ASPs, including the drafting of the documents, the public engagement events, and the approval process.

Responsibilities

1. Attend meetings with MD Staff and the Consultant to provide input and inform on the progress to date.
2. Communicate relevant community issues to MD Staff and the Consultant.
3. Help coordinate and distribute information, as required.
4. Share comments and concerns received from other landowners and stakeholders.
5. Review draft ASP documents prior to public release to discuss and address concerns.
6. Determine and approve forms of public engagement, as proposed by the MD Staff and Consultant, as required.
7. Review and approve materials used for public engagement, as required.

Composition

The Steering Committee will be comprised of:

- one Councillor (local (preferred) or an alternate Councillor),
- 3 hamlet residents,
- 1 local business owner operating within the respective hamlet.

The Councillor's role on the Steering Committee is to ensure the needs of the future community and MD are met, represent Council, hear the Committee's discussions, and provide a voice to residents who are not on the committee.

Steering Committee Members will be compensated for their time as per Policy 1008, Council and Board Member Remuneration.

Selection

Steering Committee Members will be selected via a call for volunteers advertised on the MD's website and social media, in the local newspapers, engagement notifications, and at the first engagement event to gain interest in the committee prior to its formation. The advertising for Steering Committee Members will take place from mid-May (after the approval of the Terms of Reference by Council) and members will be selected in early June, unless it is determined that advertising will continue until the date of the first engagement event. In this case, selection of members will take place in mid to late June.

Volunteers will be asked to apply to be on the Steering Committee and provide relevant information. During the application process, MD Staff will ask for the applicant to include a letter of interest. The letter will detail the applicant's current involvement and understanding of the community and why they want to help. Steering Committee Members should actively use and understand the community, generally understand the existing strengths of the community, and generally understand what could be improved upon to make it better. They should be residents of the hamlet or be someone who lives in close proximity and spends some time using the area.

In the event more applicants than positions are received, the applications will be reviewed against a matrix to determine the best candidates for the positions. The 4 points of the matrix are as follows:

- Location address and local understanding,
- Length of time living in the area,
- Experience in community involvement, and
- Availability and schedule flexibility.

Each section of the matrix will be given a grade out of 5, for a total of 20. If applicant's totals are the same at the end of the matrix process the members will be chosen at random by draw.

MD Staff will review the applications and make the selections for the members of the Steering Committee. The selections will then come to Council for review and official appointment. The Steering Committee is expected to be active between June 2023 to January 2024, the expected timeline of when the ASP documents have been adopted by Council.

The Steering Committee Chair will be appointed by the Steering Committee Members during the first meeting. MD Staff and the Consultant will provide the agenda and meeting minutes, help guide the discussion, and provide support as required during the meeting. The Consultant will also provide information that needs to be distributed during meetings or by email.

Meetings

1. Meetings will be held during Stages 2-4 of the ASP development process for input. It is expected that there will be a minimum of 3 meetings during the process, but subject to change once the Steering Committee has been formed.
2. Agendas will be provided a week prior to the meeting, with meeting minutes distributed within 7 days of the meeting.
3. The meetings are intended to be held primarily in person, but on occasion may be held virtually as well.

HAMLETS OF DEBOLT & RIDGEVALLEY AREA STRUCTURE PLANS

Public Engagement Plan

April 2023

Prepared For: MD of Greenview No. 16
Prepared By: Invistec Consulting Ltd.

Invistec Consulting Ltd.
Suite 1700, 10130 103 Street NW
Edmonton, AB T5J 3N9

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1.0 Introduction and Background

The Municipal District of Greenview No. 16 (MD) and Invistec Consulting Ltd. (Invistec) have initiated the preparation of two Area Structure Plans (ASPs) for the Hamlets of DeBolt and Ridgevalley in Greenview, Alberta.

The MD has identified the need to prepare ASPs, providing direction on the sustainable development of the two above-mentioned hamlets and their surrounding areas. Engagement with the hamlets will be vital in determining how to direct growth and future development such that the needs of the residents, local businesses and industries, servicing capabilities, and community needs are met. The development of the ASPs provides the communities an opportunity to contribute towards the creation of a local vision for each hamlet, which is derived through a tailored engagement approach.

Public engagement is a necessary part of preparing any ASP, as the plan will affect the residents, landowners, and stakeholders who currently live within the hamlets, as well as those who conduct business or may move to either hamlet in the future. Engagement helps ensure that through their policies, the ASPs reflect the needs of residents and stakeholders, and their vision for the future of the hamlets. Residents and stakeholders of the hamlets can provide valuable feedback as they have a thorough understanding of the area.

2.0 Plan Areas

The Hamlet of DeBolt is situated along Highway 43 and is 30 minutes west of Valleyview, AB. The Hamlet of DeBolt is home to approximately 132 residents and consists of residential, institutional, and recreational uses. Several amenities, including a library, community centre, fire hall, legion, hotel, churches, and a pioneer museum, are located within this hamlet.

The Hamlet of Ridgevalley is located 3 km south of Highway 43 along Ridgevalley Road, approximately 30 minutes west of Valleyview, and 10 minutes southeast of the Hamlet of DeBolt. At this time it is unclear what the formal population of Ridgevalley is, however, it consists of residential, institutional, and commercial uses. The Ridgevalley School is located within this hamlet and services the region, including the Hamlet of DeBolt.

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Figure 1 - Hamlet of DeBolt Boundary and Surrounding Area

DRAWING TITLE:
HAMLET OF DEBOLT LOCATION PLAN

LEGEND:
Hamlet of DeBolt Boundary

THIS IS A CONCEPT PLAN ONLY. SUBJECT TO CHANGE.

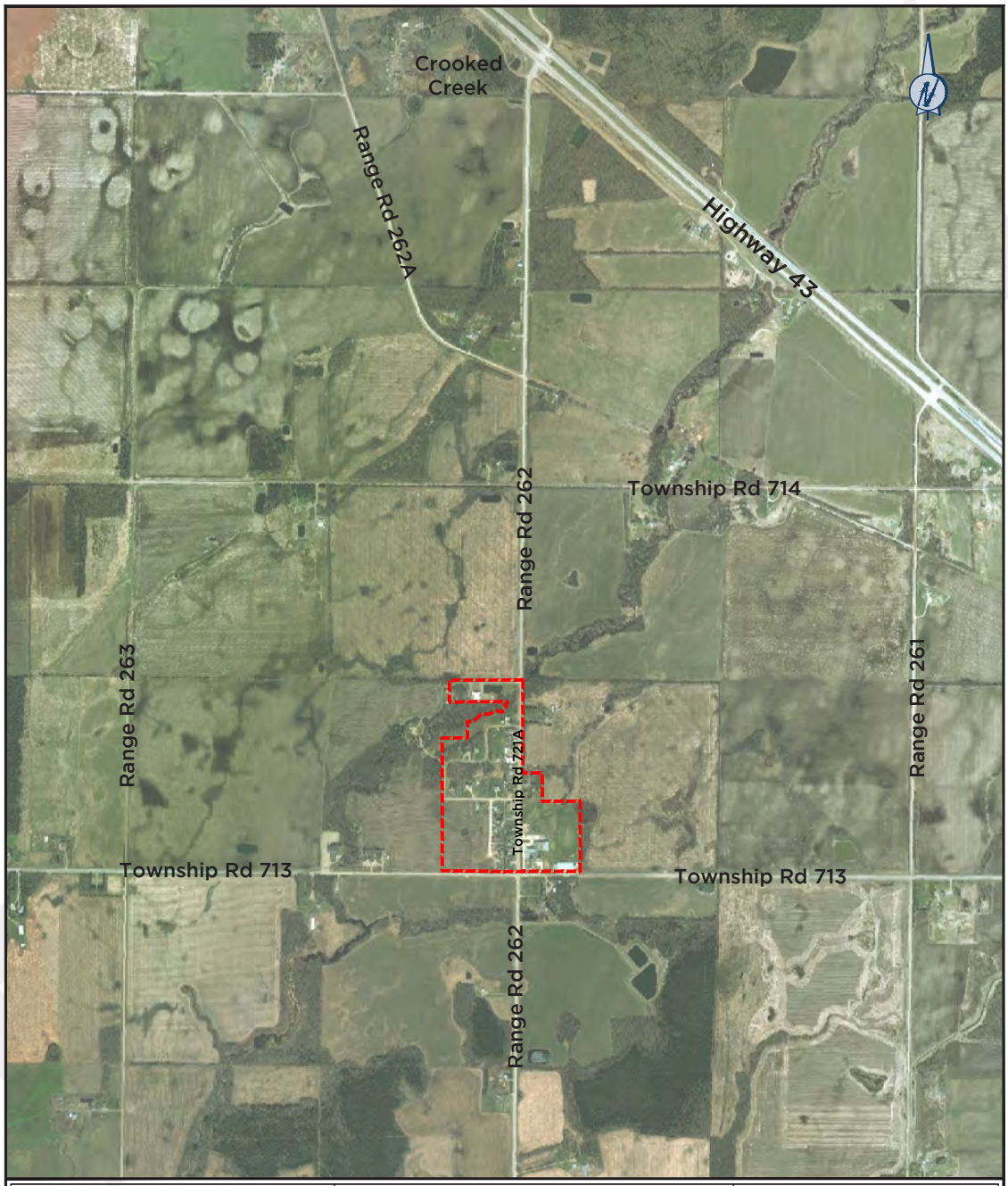
SCALE:
0 100 200 300 400 500
1:10000

DATE: APRIL 12, 2023

Invistec Consulting Ltd.
Suite 1700, 10130 - 103 Street NW
Edmonton, Alberta, T5J 3N9
(780) 293 - 7373
www.invistec.ca

C:\Users\jha\OneDrive – Invistec\Desktop\2023-04-12_MD of Greenview Hamlet Boundary_10Ldwg – Apr 12 2023 – 2:31pm – Krystal Ha

Figure 2 - Hamlet of Ridgevalley Boundary and Surrounding Area



DRAWING TITLE:
HAMLET OF RIDGEVALLEY LOCATION PLAN

LEGEND:
Hamlet of Ridgevalley Boundary

THIS IS A CONCEPT PLAN ONLY. SUBJECT TO CHANGE.

SCALE:
1:20000 — 0 200 400 600 800 1000

DATE: APRIL 26, 2023

Invistec Consulting Ltd.
Suite 1700, 10130 - 103 Street NW
Edmonton, Alberta, T5J 3N9
(780) 293 - 7373
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Z:\Job_00 Job without numb\2023-04-12 Greenview Location\2023-04-12_MD of Greenview Hamlet Boundary_JOL.dwg – Apr 26 2023 – 8:15am – Krystal He

3.0 ASP Process

To ensure that residents, landowners, stakeholders, and the Steering Committee are involved in a variety of ways, Figure 3 shows the range of opportunities to learn about the ASP process, to work with the Project Team, and to provide feedback on the proposed land use concepts and policies. The ASPs consist of four phases, with consultation opportunities within Phases 2-4.

Figure 3 - ASP Process

Phase 1
Project Initiation
April - May

1

- Development and finalization (approval) of Public Engagement Plan.

Phase 2
Background Review
May - June

2

- Community Surveys;
- Community Workshops;
- Development / approval of Steering Committee (MD led);
- Meetings with internal and external stakeholders; and
- Updates on the MD website.

Phase 3
Preparing the ASPs
July - October

3

- Steering Committee Meetings;
- Public Open Houses;
- Policy Surveys;
- Feedback on land use concept and ASP documents; and
- Updates on the MD website.

Phase 4
Approvals
October - January

4

- Feedback on revisions;
- Steering Committee Meeting;
- Public Hearing at Council; and
- Updates on the MD website.

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4.0 Purpose and Objectives

The goal of public engagement is to develop a relationship with members of the respective hamlets, gain consensus and support for the project, and obtain information and feedback to inform the development of the ASPs. The objectives of engagement are to:

- Inform residents, stakeholders, and elected officials about the project;
- Gather comments from and collaborate with residents, stakeholders, and elected officials to develop the ASPs; and
- Earn political and public support for the ASPs.

5.0 Methods for Communication and Engagement

5.1 Communications

A variety of communication methods will be used to notify residents and stakeholders of upcoming engagement opportunities and project updates throughout the ASP process. Invistec will work closely with the MD's Communications and Marketing Department throughout the ASP's project process, which will create effective communication dissemination and will also provide an additional check on content and quality control that meets the MD's needs and expectations.

Website

A Project Webpage will be established within the MD website and will be a hub for information for the ASPs. Information will be provided to the MD to update the website on an ongoing basis. The website will provide the following information:

- Regular updates;
- Project Phases/Timelines;
- Links to social media;
- FAQs;
- Upcoming events;
- "What We Heard" reports;
- Draft ASP documents;
- Online surveys (Links to surveys); and
- Feedback forms (Links to feedback form).

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Social Media

Social media is an effective way to advertise upcoming engagement opportunities and ensure interested individuals can stay up to date. It allows residents, stakeholders, and members of the public to post, share, and comment on project information through their own networks. Providing this option is a simple avenue that can reach various demographics within each hamlet, as well as those who live outside of the area (such as seasonal residents) for parts of the year. Invistec is looking to utilize the MD's social media accounts, including:

- Facebook, Twitter, and Instagram; and
- Newsletter (Mountains To Meadows).

Other Forms of Communication

Invistec will also distribute regular updates to residents and stakeholders via email to those who provide their contact information. The emails will provide project updates and advertise future engagement events.

Traditional print media, such as letters and postcards, will be used when appropriate to inform residents about the project and when engagement events are occurring. By integrating a QR code on the print media, users will be able to utilize their smart phone and be conveniently redirected to the MD's website, which will contain the most up-to-date information on the projects. Radio media may also be utilized to advertise upcoming engagement events when appropriate and direct listeners to the MD's website. This method has proven to be successful in rural areas where a main radio station is widely listened to by local residents. However, due to the cost of radio advertisement, this method will be left to the MD to implement at their discretion.

Moreover, should residents or stakeholders require further information, key Project Team member contact information will be included within the dedicated project website. This will ensure that opportunities for further inquiries may be addressed through phone or email in a timely manner.

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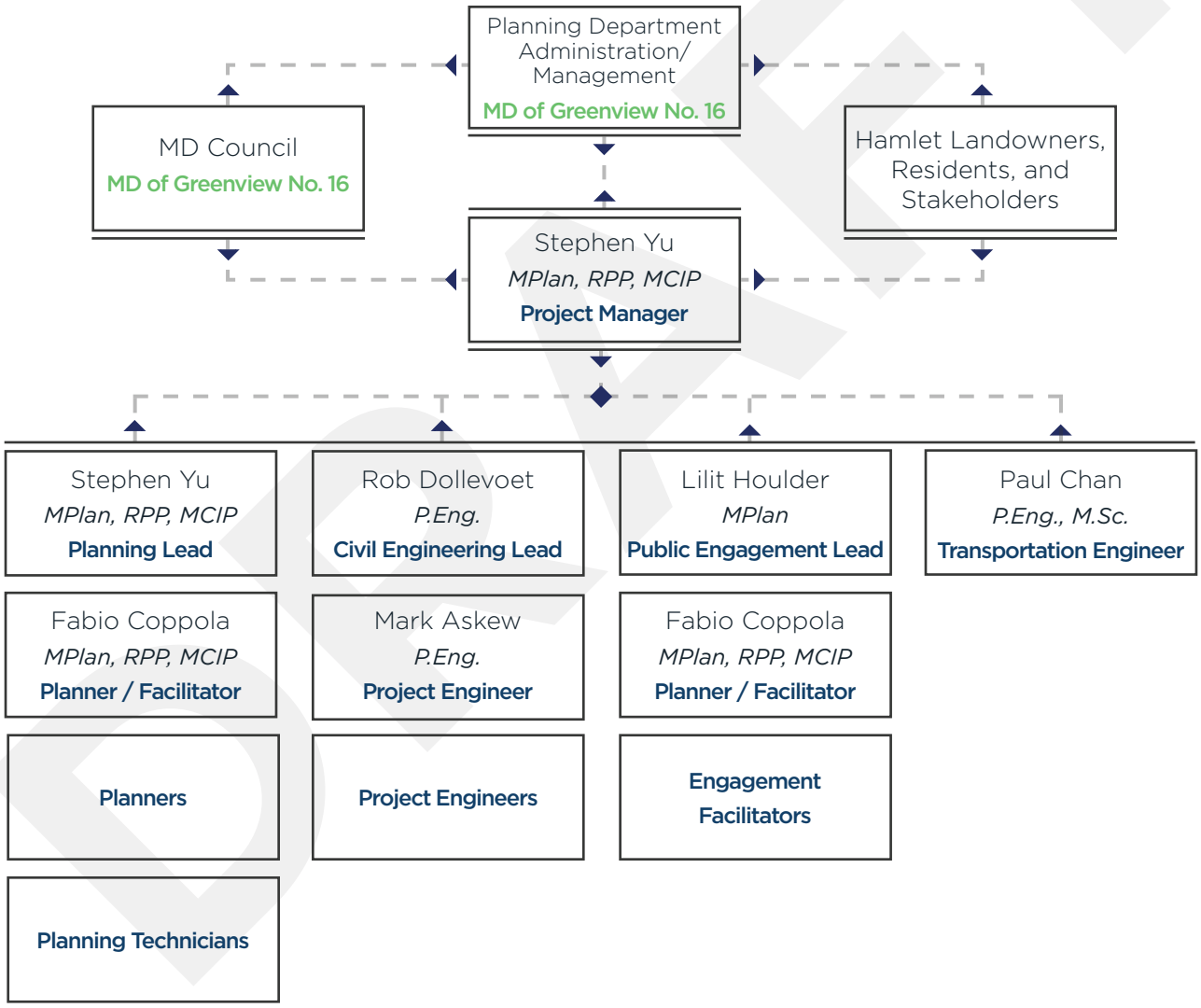
5.2 Internal Communication

Figure 4 shows the project's internal reporting structure, which will be generally adhered to throughout the project in order to establish consistent and clear lines of communication, particularly as it relates to the Project Team (Invistec and the MD).

Figure 4 - Internal Reporting Structure



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5.3 Engagement

Invistec will provide multiple engagement opportunities and utilize various engagement tools to ensure that the Project Team is reaching the greatest number of people as possible. Workshops, surveys, a Steering Committee, Public Open Houses, and feedback forms are some examples of the types of engagements that will be utilized throughout the development process of the ASPs.

Community Survey

Community Surveys will be distributed to residents in each Hamlet as well as stakeholders prior to the Community Workshop dates. The survey will provide residents with an opportunity to share their views about the hamlets, inform residents about the ASP process, and inquire about how best to engage with them throughout the process. Invistec will use this information to design future engagement sessions in a way that is considerate of community needs. The Draft Community Survey will be reviewed by the MD prior to distribution.

Community Workshops

A Community Workshop will be hosted in each respective hamlet in mid June 2023 to publicly initiate the projects and introduce the Project Team to residents, surrounding area landowners, and stakeholders. Invitations to the Community Workshops will be sent out in advance to residents of the hamlets and landowners / key stakeholders of surrounding areas. The two workshops will be targeted at residents, elected officials, and stakeholders in each hamlet to gain background knowledge on each hamlet and get familiarized with participants. Each event will begin with a brief presentation to introduce the project, process, and set expectations for the engagement outcome. Participants will then develop a community vision through a workshop, as well as develop a list of opportunities and constraints for the hamlet. Participants will be able to share what is important to them in their community, ensuring the Project Team can incorporate local area expertise and ideas into the ASPs.

Steering Committee

Invistec encourages the creation of a Steering Committee to inform the development of each ASP. The composition of the Steering Committee shall be based on the Steering Committee Terms of Reference, after receiving Council approval. The Steering Committee will provide valuable feedback and act as a conduit to ensure each hamlet is staying up to date throughout the phases of the project.

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Public Open House

An open house in each hamlet will be hosted by Invistec once the first draft of each ASP is released in September 2023, to obtain feedback on the draft documents, and ensure the draft land use concept and policies have incorporated feedback correctly. Invistec will provide a project overview presentation, and include supporting visual information boards that highlight key information contained with the proposed ASPs. Feedback surveys for the ASPs will be available at the open houses for attendees, as well as an online copy of the survey located on the project website if digital methods are preferred for some participants. The public open house also provides an opportunity for attendees to have discussions with and have questions answered by MD Administration and Invistec.

Online Engagement

Invistec will ensure that information from each engagement event is available online on the project website. The draft ASPs will be released on the website as well as surveys for residents who were unable to attend the engagement events. Invistec and the MD Administration contact information will be readily available on the website.

Engagement tools on the IAP2 Spectrum of Public Participation

Inform	Consult	Involve	Collaborate	Empower
• Website	• Surveys • Feedback Forms • Online Engagement	• Community Workshops • Open Houses	• Workshops • Steering Committee	N/A

5.4 IAP2's Public Participation Spectrum

Public participation for this project will be informed and guided by the IAP2 spectrum and the MD's Public Engagement Policy 1025. The public participation goal and commitment to the public will adhere to best practices derived from these two sources as shown on the following page.

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	Inform	Consult	Involve	Collaborate
Public Participation Goal	To provide the public with balanced & objective information & assist them in understanding the problem, alternatives, opportunities/ solutions.	To obtain public feedback on analysis, alternatives, and / or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and identification of the preferred solution.
	Inform	**Consult**	**Involve**	**Collaborate**
Promise to the Public	We will keep you informed.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and feedback into the decision to the maximum extent possible.	We will implement what you decide.

6.0 MD's Involvement

Invistec anticipates that the MD Administration will be involved with engagement in the following ways:

- Relaying information received at the MD Office to Invistec;
- Distributing / posting invites, surveys or fliers at key locations in DeBolt, Ridgevalley, and other identified locations, and/or distributing information for the Steering Committee to share;
- Update the dedicated project website;
- Support Invistec as engagement facilitators and answer questions at engagement events; and
- Promote the ASP process at engagement events.

Invistec anticipates that the MD Council will be involved with engagement in the following ways:

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- Attending community workshops, where possible;
- Attending Steering Committee meetings, where possible (local Councillors);
- Attending open houses, where possible; and
- Responding to ASP drafts through surveys or other preferred means of communication feedback.

7.0 Phase Engagement Breakdown

The project timeline for the development of the ASPs has been divided into four phases. Phase 2 and 3 include the majority of public engagement opportunities.

Phase 1 – Project Initiation

The objectives this phase are to:

- Introduce key members of the Project Team and the MD;
- Confirm the parameters of the project;
- Confirm key deliverables and schedules;
- Obtain all appropriate data and supporting information;
- Draft the public engagement plan; and
- Approve the public engagement plan.

Phase 2 – Background Review

The objectives of this phase are to:

- Introduce the ASP process;
- Conduct background research;
- Advertise Community Workshops and survey through the project website, mail out postcards, news outlets, and social media;
- Host Community Workshops;
- Advertise for and form the Steering Committee;
- Produce a land use concept and vision statement for each hamlet;
- Prepare two What We Heard reports;
- Prepare Background Report; and
- Council introduction presentation (if required).

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Opportunities for landowners and stakeholders to participate in and provide input on the ASP process include:

- Community survey;
- Community Workshops;
  - Develop a vision statement
  - Develop ASP values and map opportunities and constraints
- Steering committee; and
- General outreach.
  - Social media, traditional print media, telephone, and email

Engagement Method	Description
Information	
Branding	Each Hamlet's ASP will be branded with a colour theme to differentiate the ASPs and ensure consistent branding and communication.
MD Website	A page on the MD website will be established early in the process to act as an information hub that will have regular updates. Invistec will provide the MD with information to update the website and all relevant social media.
What We Heard Reports (WWHR)	Feedback collected from each Community Workshop and stakeholder outreach will be summarized into a WWHR. Target distribution date for the WWHR is end of June 2023.
Engagement	
Community Survey	Target distribution May 8 - June 15, 2023 via the MD website, mail, and hard copies made available at the Community Workshops; and Surveys will be distributed to residents in each Hamlet, as well as key stakeholders in the surrounding areas. The survey will inform residents about the ASP process, while gathering information on how residents wish to be engaged throughout the process. This allows Invistec to tailor future engagement sessions to meet the needs of the community.

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Community Workshops	The Community Workshops will be the first opportunity for Invistec to meet the residents and get to know the hamlets. During the workshops, attendees will develop the vision of their respective ASP and provide valuable information about their community. • DeBolt - June 14, 2023 • Ridgevalley - June 15 2023
Online Engagement	
Questions and Comments	Throughout the ASP process, Invistec and the MD will be reachable by phone or email to answer any questions or take comments.

Phase 3 - Preparing the ASPs

The objectives of this phase are to:

- Draft the ASP documents;
- Advertise for public open houses;
- Host two public open houses (one for each Hamlet);
- Receive feedback on the proposed ASP documents (policies) and land use concepts; and
- Prepare "What We Heard" reports.

Opportunities for landowners and key stakeholders to participate in and provide input on the ASP process include:

- Public open houses;
- Steering committee;
- General outreach; and
- Social media, traditional print media, telephone, and email.

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Engagement Method	Description
Information	
MD Website	Invistec will provide the MD with information, including the "What We Heard" reports and draft ASPs to update the website and social media platforms.
What We Heard Reports (WWHR)	All feedback collected from each public open house will be summarized into a WWHR. Target distribution date for this WWHR is the beginning of October 2023.
Engagement	
ASP Feedback Survey	Target Distribution - mid September 2023 via the MD website, in-person hard copies; and Once the draft ASPs have been completed (target draft mid September 2023), they will be released to residents, stakeholders, and will be circulated to the MD's departments. This provides an opportunity to review the ASP and provide feedback to ensure that the ASPs development is on the right track.
Open Houses	Target - mid September 2023; and Following the release of the draft ASPs, Invistec will host an open house in each hamlet to gather feedback on their respective plans. The MD and Invistec will be present to answer questions and take feedback. Invistec will incorporate the feedback received in the final ASP document for each Hamlet.
Online Engagement	
Questions and Comments	Throughout the ASP process, Invistec and the MD will be reachable by phone or email to answer questions or take comments.

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Phase 4 - Approvals

The objectives of this phase are to:

- Finalize ASP documents;
- Council presentation and statutory public hearing; and
- Achieve adoption of ASPs by the MD Council.

Opportunities for landowners and stakeholders to participate in and provide input on the ASP process include:

- Steering Committee;
- Statutory public hearing; and
- General outreach.
    - Social media, traditional print media, telephone, and email

Engagement Method	Description
Information	
MD Website	Invistec will provide the MD with information to update the website and social media platforms, including the advertisement for the Public Hearing.
Landowner Mail Out	In accordance with the Municipal Government Act, the MD will publicly advertise the date of the Public Hearing for two consecutive weeks within the local newsletter, online, or other appropriate means / communication avenues; and Mail notices will be sent to landowners within each hamlet and in the surrounding areas to alert them of the upcoming public hearing.
Engagement	
Public Hearing	Target date - mid January 2024; and The Public Hearing will provide an opportunity for members of the public to provide support or non-support directly to the MD Council. The Public Hearing will be organized by the MD Administration and Invistec will attend and present the proposed ASPs.

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8.0 Public Engagement Key Dates

May 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
Public Engagement Plan Approval (Invistec/MD) Mail Out and Online Advertisement Preparation (Invistec)				
8	9	10	11	12
Public Engagement Plan Approval (Invistec/MD) Survey and Community Workshop Invitations (Invistec)				
15	16	17	18	19
Public Engagement Plan Approval (Invistec/MD) Survey and Community Workshop Invitations (Invistec)				
22 Victoria Day (Statutory Holiday)	23 *Introductory Presentation to Council (if required)*	24	25	26
Survey and Community Workshop Invitations (Invistec)				
29	30	31	1	2
Survey and Community Workshop Invitations (Invistec)				

June 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
5	6	7	8	9
Stakeholder Outreach (Invistec) Survey and Community Workshop Invitations (Invistec)	Approval of Steering Committee (MD)			
12	13	14	15	16
Stakeholder Outreach (Invistec) Survey and Community Workshop Invitations (Invistec)		Community Workshops (Invistec/MD)	What We Heard Report Preparation (Invistec)	
19	20	21	22	23
What We Heard Report Preparation (Invistec)				
26	27	28	29	30

**Steering Committee meeting dates are subject to change.*

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July 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Canada Day (Statutory Holiday)	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31	1	2	3	4

August 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7 Heritage Day (Non- Statutory Holiday)	8	9	10	11
14	15	16	17	18
Prepare Material for Invitations (Invistec)				
21	22	23	24	25
Public Open House Invitations (Invistec)				
28	29	30	31	1
Public Open House Invitations (Invistec)				

**Steering Committee meeting dates are subject to change.*

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September 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
4 Labour Day (Statutory Holiday) Public Open House Invitations (Invistec)	5	6	7	8
11 ASP Circulation (MD) Feedback Forms (Invistec)	12 Public Open Houses (Invistec/MD) Steering Committee Meeting (Invistec/MD)	13	14	15
18 ASP Circulation (MD) Feedback Forms (Invistec) What We Heard Report Preparation (Invistec)	19	20	21	22
25 ASP Circulation (MD) Feedback Forms Due (Invistec) What We Heard Report Preparation (Invistec)	26	27	28	29

October 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 National Day for Truth & Reconciliation (Non-Statutory Holiday)	3 What We Heard Report Preparation (Invistec)	4	5	6
9 Thanksgiving (Statutory Holiday)	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30 ASP Circulation (MD)	31	1	2	3

**Steering Committee meeting dates are subject to change.*

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November 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
6	7	8	9	10 Remembrance Day (Statutory Holiday)
ASP Circulation (MD)	Steering Committee Meeting (if required) (Invistec/MD)			
13	14	15	16	17
20	21	22	23	24
27	28	29	30	1

December 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
4	5	6	7	8
11	12	13	14	15
Public Hearing Notification (Invistec)				
18	19	20	21	22
Public Hearing Notification (Invistec)				
25 Invistec Closed Winter Holiday	26 Invistec Closed Winter Holiday	27 Invistec Closed Winter Holiday	28 Invistec Closed Winter Holiday	29 Invistec Closed Winter Holiday

**Steering Committee meeting dates are subject to change.*

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January 2024				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
Public Hearing Notification (Invistec)				
8	9	10	11	12
Public Hearing Notification (Invistec)				
15 Public Hearing Notification	16 Public Hearing (Invistec)	17	18	19
22	23	24	25	26
29	30	31	1	2

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REQUEST FOR DECISION

SUBJECT:	**Business Licensing Bylaw Options**				
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	MAV
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR:	MAV	PRESENTER:	KT
STRATEGIC PLAN:	Governance	LEG:	SS		

RELEVANT LEGISLATION:
Provincial - Municipal Government Act (MGA), RSA 2000

Council Bylaw/Policy - Bylaw 00-324

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accepts the Business License options for information, as presented.

MOTION: That Committee of the Whole recommend to Council that they deliberate Option two (2), a Business License Bylaw addressing Hawkers, Peddlers and Mobile Vendors with mandatory licensing within the Hamlet's of Greenview, at a Regular Council Meeting.

BACKGROUND/PROPOSAL:

Business licensing is a prevalent and advantageous practice in most municipalities in Alberta. However, the Municipal District of Greenview No. 16 (Greenview) does not require business licenses to operate within its jurisdiction. The Town of Grande Cache had a mandatory Business Licensing program in the past that facilitated tracking, advertising, and support for local businesses by providing a platform for disseminating information to them. When the Hamlet of Grande Cache joined Greenview, Business Licensing became completely voluntary. After several years, this has led to a need for more knowledge at the administrative level regarding the businesses operating or requiring support from the Economic Development department.

During a repealing bylaw for an out-of-date Hawkers and Peddlers Bylaw, the following motion was moved:

MOTION: 22.09.578 Moved by: COUNCILLOR SALLY ROSSON
That Council direct Administration to review licensing Bylaw 00-324 and include a provision for hawkers and peddlers for the purpose of Council discussion and further direction.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow
CARRIED

As Hawkers and Peddlers regulation can only effectively function with being mandatory, a complete review of the Business Licensing Bylaw options available to Greenview has been undertaken, and several options exist for consideration.

A business license has numerous and varied advantages, allowing Greenview to support its business sector by:

1. Collecting information to determine the most appropriate standards that would qualify businesses for small business tax incentives, should they be created;
2. Maintaining a comprehensive Business Directory for Greenview businesses that can be used by ratepayers, tourists, and regional customers and promoted on our website and other media;
3. Updating local businesses directly on bid opportunities for municipal work, up-to-date information from provincial and federal governments, as well as grant opportunities, contract opportunities, bidding opportunities or incentive programs; and
4. Promoting opportunities on various platforms, including the Canadian International Trade Commissioner List, the GIG Business Vendor Directory, and regional business mapping.

Administration is providing three (3) bylaw options to the Committee of the Whole to address the licensing of businesses:

Option 1 requires a Business License within all of Greenview;

Option 2 requires a Business License within all of Greenview's Hamlets, where it is believed the majority of small businesses are located; or

Option 3 where there are no changes to the Business Licensing requirements except for Mobile Vendors, Hawkers and Peddlers

A detailed explanation of each of these options and draft bylaws were provided at the April 18th, 2023, Committee of the Whole in Grande Cache.

At April 25, 2023, Regular Council meeting, it was confirmed that a Business License does not increase taxes, as assessments are based on the activities undertaken on a property and the value of that property, not the licensing of the business. Development Permits are a separate process and are regulated under a different bylaw unrelated to Business Licensing.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the recommended action is Administration will have a direction that aligns with Council's expectations for business licensing when presenting the new Business Licence, Hawkers, Peddlers and Mobile Vendors bylaw at an upcoming regular council meeting. This will allow a more focused discussion by Council.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to recommend Council deliberate option one (1) to allow for the regulation of Business Licenses in Greenview. However, this is not recommended as this may be perceived as a barrier to home-based and agricultural businesses, which historically have never required a permit within Greenview.

Alternative #2: Committee of the Whole has the alternative to recommend Council deliberate option three (3) to allow for the regulation of Hawkers, Peddlers and Mobile Vendors. This is not recommended as the Hawker, Peddler, Mobile Vendor Licensing Bylaw only regulates these uses and needs to address the needed current Business License Bylaw updates. The current business license bylaw is 23 years old.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will prepare a bylaw to present to Council in June of 2023.

ATTACHMENT(S):

- Bylaw Revisions Overview

May 16, 2023

Business License Options

Summary of changes from the Committee of the Whole – April 18, 2023

Business Licenses Mandatory in Greenview (Option 1) and in Hamlets (Option 2):

1. Exemptions
    a. *removed "Charitable or non-profit organizations, recreational societies, etc."; and*
    b. *added Section 4.2, "This section does not apply to Special Events, which would require a Business License for the Organizer listing all the associated vendors or exhibitors participating in the event."*

2. Procedure for Issuance of License
    a. *added 5.2 B "Greenview reserves the right to refuse any application for a Business License at its sole discretion."*

3. Hawkers, Peddlers, & Mobile Vendors
    a. *revised 6.11 proof of insurance from five million dollars ($5,000,000) to two million dollars ($2,000,000).*

4. Special Provisions
    a. *revised 7.2 A to include "temporary businesses may apply in the same manner as stated in Section 5.1.";*
    b. *added 7.2 B "No persons shall operate, maintain, conduct, or advertise a special event in Greenview unless they have first obtained a Development Permit to operate or conduct such an event, and have attended a pre-application meeting with Greenview's Planning and Development department";*
    c. *added 7.2 C "Applications for a Temporary Business License to conduct a special event shall be decided upon by the provisions of the Special Events Licensing Bylaw, should one exist"; and*
    d. *added 7.3 "Greenview reserves the right to refuse any application for a Temporary Business License at its sole discretion."*

Hawkers, Peddlers, & Mobile Vendors (Option 3):

1. General Provisions
    a. *added 3.12 "Greenview reserves the right to refuse any application for a Hawker, Peddler, Mobile Vendor License at its sole discretion."*

2. Conditions and Regulations
    a. *revised 4.9 proof of insurance from five million dollars ($5,000,000) to two million dollars ($2,000,000).*
    b. *added 4.15 "Mobile Vendors shall ensure the event in which they are attending has obtained a valid license under the Special Events Licensing Bylaw, should one exist, and a Temporary Business License from Greenview."*

REQUEST FOR DECISION

SUBJECT:	**Weed Inspection Process**				
SUBMISSION TO:	AGRICULTURAL SERVICES BOARD	REVIEWED AND APPROVED FOR SUBMISSION			
MEETING DATE:	May 16, 2023	CAO:		MANAGER:	SK
DEPARTMENT:	AGRICULTURE	DIR:	MH	PRESENTER:	SK
STRATEGIC PLAN:	Governance	LEG:	SS		

RELEVANT LEGISLATION:

Provincial: Weed Control Act Chapter W-5.1 RSA 2008

Council Bylaw/Policy: Policy 6302: Roadside Vegetation Management, Policy 6303: Weed Control Policy, Bylaw 22-894: Designated Noxious Weeds

RECOMMENDED ACTION:

MOTION: That Committee of the Whole accepts the Weed Inspection Process presentation for information, as presented.

BACKGROUND/PROPOSAL:

In 2021, the Weed Inspection Process within Greenview was revised in response to provincially appealed weed notice outcomes and to improve communications with Greenview landowners. With these changes, the Agricultural Services Department moved to an inspection process with an emphasis on increased documentation of the data and outcome of weed infestations. This strict adherence to the *Weed Control Act* notice parameters and documented outcomes is part of an overall shift to acting as a resource for Greenview ratepayers.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the recommended action is that they will be informed as to the weed inspection process currently used within Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Committee of the Whole has the alternative to not accept the presentation for information.

FINANCIAL IMPLICATION:

Direct Costs: There are no direct costs to the recommended action.

STAFFING IMPLICATION:

There are no staffing implications associated with the recommended action.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

There are no follow-up actions to the recommended motion.

ATTACHMENT(S):

- PowerPoint

Weed Inspection Process

Providing consistency and removing subjectivity with the communication matrix

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Before we begin….

- What does it mean to control a weed?
- What does it mean to destroy a weed?

The Previous Method

- Inspections were conducted on a township-by-township basis, documenting every property, weed infested or not
- Every door was knocked on
- All infestations, regardless of size got a notification letter
- Follow-up on letters was minimal, largely ignored by the public
- Only half of Greenview was inspected annually

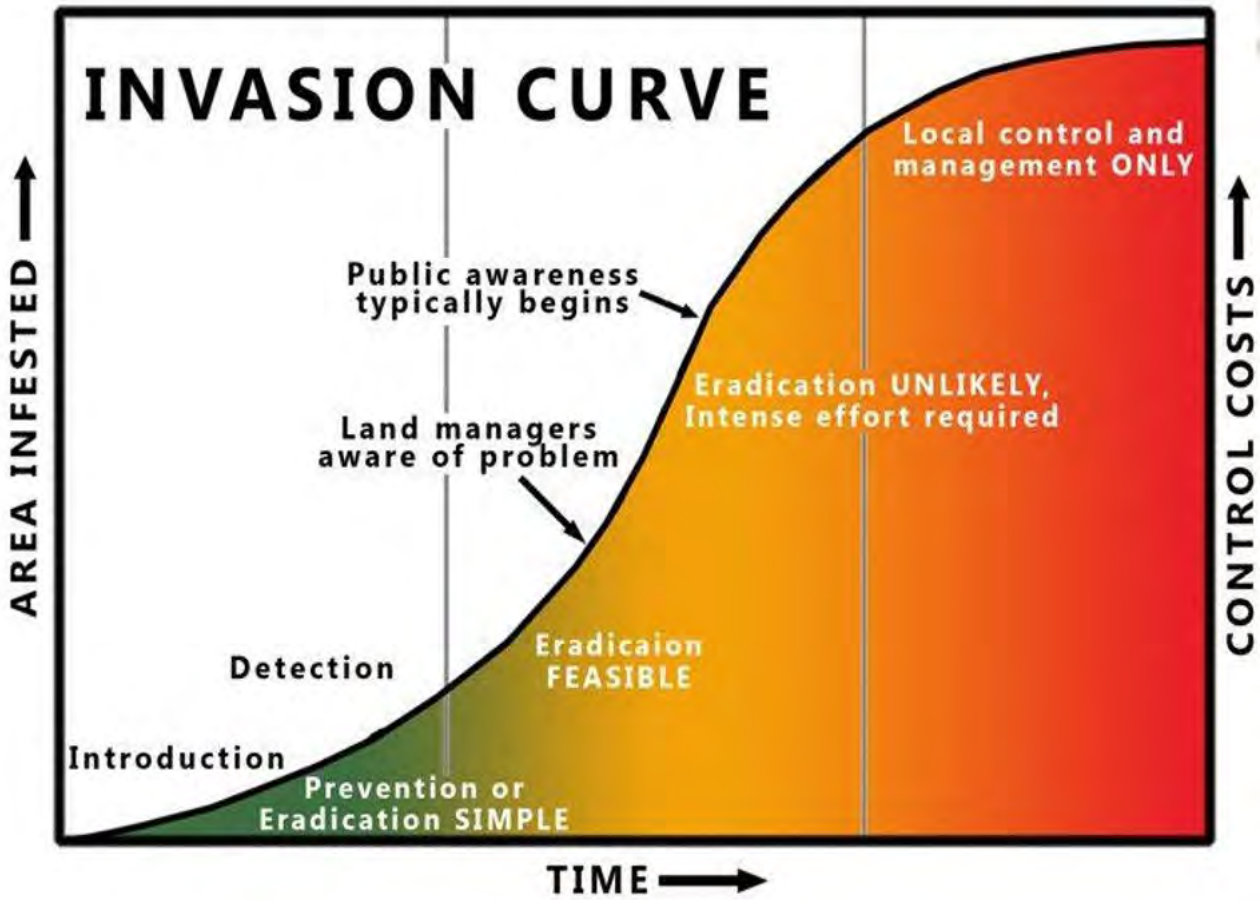
2021 Changes

- Inspections were based on recorded infestation and species priority, according to seasonality
- Priority was placed on contact with landowner by way of phone call
- Follow-up on became mandatory on established infestations
- All of Greenview white zone was inspected – this is now an expectation

2021 Changes

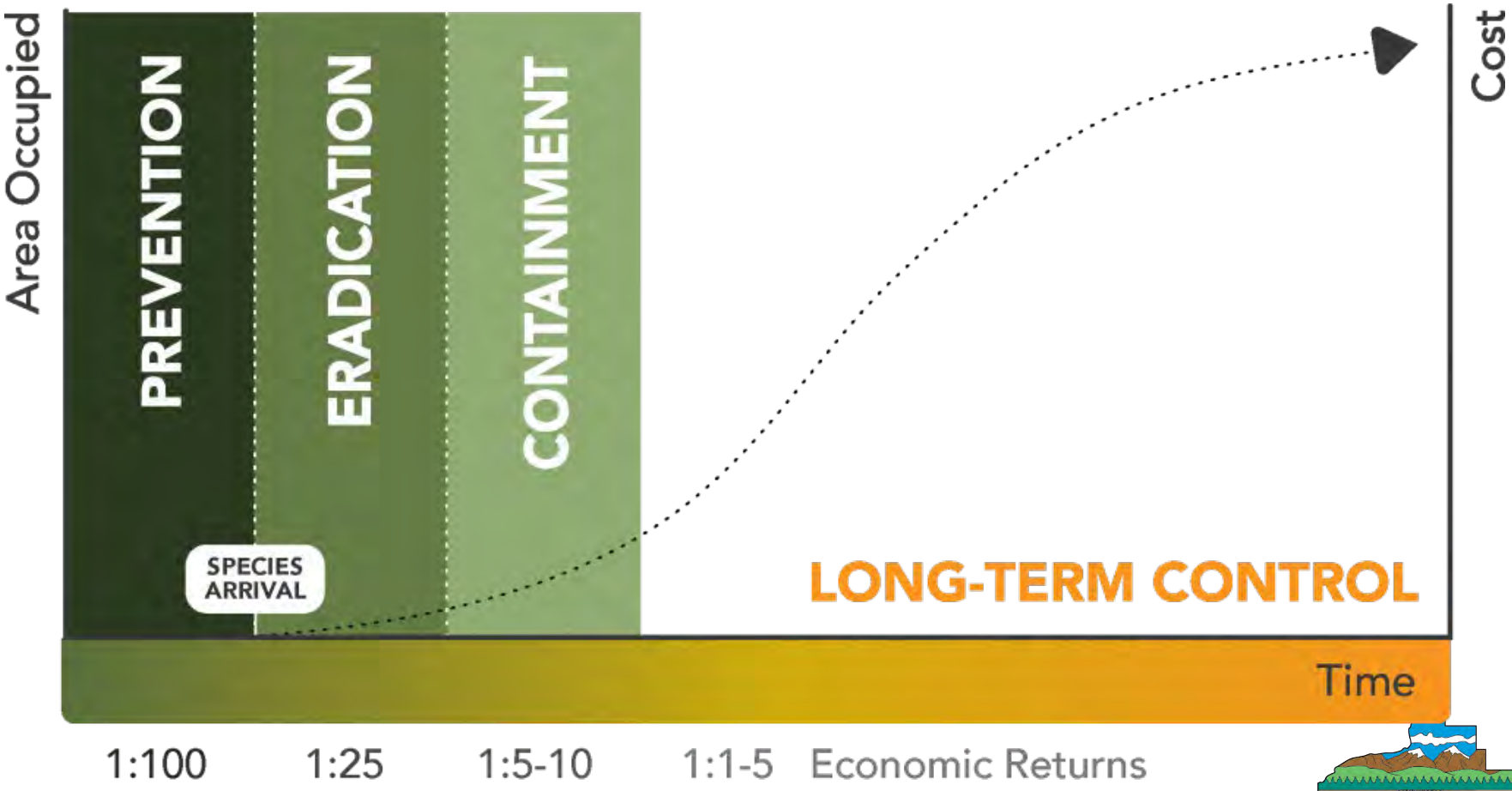
- Letters were sent by the Agricultural Supervisor if phone contact could not be made or as the first step in elevation towards a weed notice.
- Implementation of a weed notice checklist with each potential notice, to ensure Greenviews position if there were to be a provincial appeal
- Mandatory use of the Communications Matrix by all staff, with scores being totaled and added to the infestation file

Managing Invasive Species



- Colonization follows specific patterns

Managing Invasive Species



Species Distribution

Infestations by Species				
Species	Private	Greenview	SEED VIABILITY	Seeds Produced
CANADA THISTLE	1898	1400	1-5 yrs	1,500 – 5,000
TALL BUTTERCUP	753	3	2-4 yrs	250
SCENTLESS CHAMOMILE	589		15-30 yrs	1,000,000
PERENNIAL SOW THISTLE	225		3 yrs	4,000
OX-EYE DAISY	195		2-39 yrs	26,000
MEADOW HAWKWEED*	109	49	up to 7 yrs	60-1,500
COMMON TANSY	86		25+ yrs	50,000
BULL THISTLE	39	2	3 yrs	
YELLOW TOADFLAX	18		up to 10 yrs	50,000
ORANGE HAWKWEED	11		up to 7 yrs	50-750
WHITE COCKLE	8		3 yrs	26,000
BURDOCK	5		1-3 yrs	6,000-16,000
HIMALAYAN BALSAM	5		2 yrs	700-800
MARSH THISTLE	6		1-3 yrs	300-2,000
GARLIC MUSTARD	1		5+ yrs	350-7,900

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Communications Matrix

WEED INSPECTORS NEXT STEP PER ESTABLISHED COMMUNICATION TABLE						
Severity of Infestation	EXTREME (+4)	SEVERE (+3)	MODERATE (+2)	LOW (+1)		
	Found through-out	Heavy in areas, less or none in others	Clumps of weeds, sporadic	At fringes of area, fenclines	+	
Stage	SEED (+4)	FLOWER (+3)	ROSETTE (+2)	SKELETON(+1)		
	Going to seed - too late except C. Thistle	Control within 10-14 days	Control within 15-20 days	Confirmed presence, make aware	+	
Proximity	WATERWAY (+4)	ROADWAY (+3)	NEIGHBOURS (+2)	ISOLATED(-1)		
	Within 250 m of stream, lake, river, pond	Within 250 m of a roadway	Within 250 m of property line	<250 m boundaries or waterways	+	
History	NON COMPLIANCE (+6)	PREVIOUS CONTACT (+3)	NEW (2)	COMPLIANCE(-2)		
	Listed as Early action, enforcement	Listed as monitor	First record	Listed as controlled previous years	+	
Species	CONCERN 3 (+20)	CONCERN 2 (+8)	CONCERN 1 (+6)	LOW CONCERN (-2)		
	ALL PROHIBITED NOXIOUS, **New Noxious**	Common Tansy, Scentless Chamomile, Ox-Eye Daisy, Toadflax	Tall Buttercup, White Cockle	Canada Thistle, Perennial Sow Thistle, Creeping Bellflower	+	
				TOTAL POINTS	=	

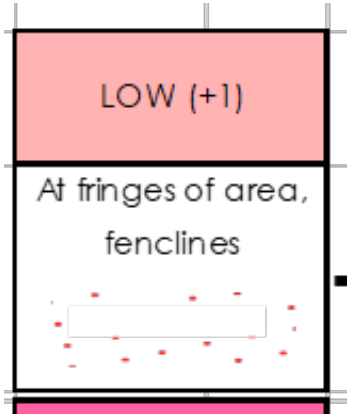
POINTS	NEXT STEP BY INSPECTOR
0-7	Monitor for increase, new species. Call landowner, make aware "Cheaper to control now"
8-15	Reoccuring phone calls, Inspection Report, Fact Sheet(s), available contractors lists, mech and cultural controls
16-22	Phone calls every 3 days, Re-inspect, Warning Letter, Inspection Report, Fact Sheet(s), Offer assistance, alert Supervisor
23+	Continued attempt to work with producer, offer assistance, phone calls, alert Supervisor, potential Weed Notice

- Matrix originated with Northern Sunrise County
- Adapted to incorporate specifics of Greenviews infestations
- Assess each infestation along the same criteria with weighting specific to Greenviews infestations

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Severity of Infestation

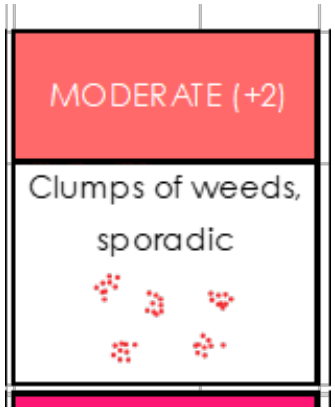
- Linked to area infested and length of time
- Specific colonization pattern of species



- Weed is not well established
- Greatest chance of eradication
- Cheapest to control now

Severity of Infestation

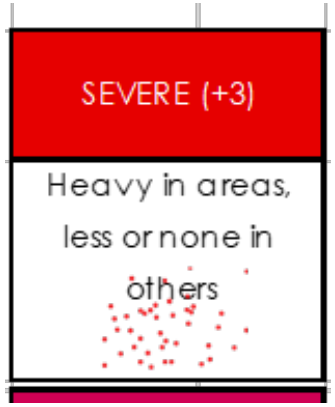
- Linked to area infested and length of time
- Specific colonization pattern of species



- Weed is getting comfy
- Still good chance of eradication
- Cost effective to control

Severity of Infestation

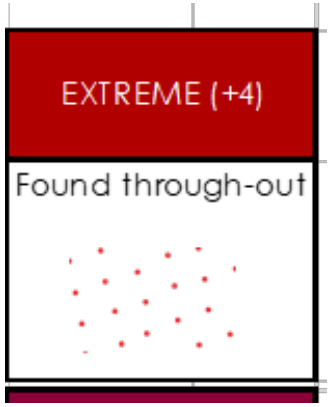
- Linked to area infested and length of time
- Specific colonization pattern of species



- Weed is becoming entrenched
- Eradication may not be possible
- Control becoming more costly

Severity of Infestation

- Linked to area infested and length of time
- Specific colonization pattern of species



- Weed is entrenched
- Control efforts only
- Costly to maintain control

Stage, Proximity, and History

- Stage of the infestation impacts what control efforts are practical
- Proximity to property lines helps assess impact to Greenview and neighbours
- History helps us know if a firmer or gentler nudge is needed

Stage	SEED (+4)	FLOWER (+3)	ROSETTE (+2)	SKELETON(+1)
	Going to seed - too late except C. Thistle	Control within 10-14 days	Control within 15-20 days	Confirmed presence, make aware
Proximity	WATERWAY (+4)	ROADWAY (+3)	NEIGHBOURS (+2)	ISOLATED(-1)
	Within 250 m of stream, lake, river, pond	Within 250 m of a roadway	Within 250 m of property line	<250 m boundaries or waterways
History	NON COMPLIANCE (+6)	PREVIOUS CONTACT (+3)	NEW (2)	COMPLIANCE(-2)
	Listed as Early action, enforcement	Listed as monitor	First record	Listed as controlled previous years

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Species

- Species rating relates to populations within Greenview, to maximize impact over many species of concern.

Species	CONCERN 3 (+20)	CONCERN 2 (+8)	CONCERN 1 (+6)	LOW CONCERN (-2)
	ALL PROHIBITED NOXIOUS, **New Noxious**	Common Tansy, Scentless Chamomile, Ox-Eye Daisy, Toadflax	Tall Buttercup, White Cockle Burdock	Canada Thistle, Perennial Sow Thistle, Creeping Bellflower

Species Distribution

Infestations by Species				
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PERENNIAL SOW THISTLE	225		3 yrs	4,000
OX-EYE DAISY	195		2-39 yrs	26,000
MEADOW HAWKWEED*	109	49	up to 7 yrs	60-1,500
COMMON TANSY	86		25+ yrs	50,000
BULL THISTLE	39	2	3 yrs	
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WHITE COCKLE	8		3 yrs	26,000
BURDOCK	5		1-3 yrs	6,000-16,000
HIMALAYAN BALSAM	5		2 yrs	700-800
MARSH THISTLE	6		1-3 yrs	300-2,000
GARLIC MUSTARD	1		5+ yrs	350-7,900

MUNICIPAL DISTRICT OF GREENVIEW No. 16

Next Steps

- The five sections are totaled up and that total directs next steps by the inspector. Dependant on species, multi-inspections at same site

POINTS	NEXT STEP BY INSPECTOR
0-7	Monitor for increase, new species. Call landowner, make aware "Cheaper to control now"
8-15	Reoccuring phone calls, Inspection Report, Fact Sheet(s), available contractors lists, mech and cultural controls
16-22	Phone calls every 3 days, Re-inspect, Warning Letter, Inspection Report, Fact Sheet(s), Offer assistance, alert Supervisor
23+	Continued attempt to work with producer, offer assistance, phone calls, alert Supervisor, potential Weed Notice

After the growing season…

- Continued communication with landowners
- Early discussions and promotion of weed control programs
- Identification of infestations that may require a weed notice.

Date	Chief Administrative Officer Action Log	Responsible Party	NOTES/STATUS
	23.04.25 Regular Council Meeting		
April 25, 2023	MOTION: 23.04.226 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to amend motion 23.03.168 “That Council approve an upset budget limit of $15,000 to come from the Unrestricted Reserve.” to read as follows “That Council approve a budget for the Regional Promotional Committee with an upset limit of $15,000 to come from the Unrestricted Reserve.” FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	CAO Services	Complete
April 25, 2023	MOTION: 23.04.228 Moved by: DEPUTY REEVE BILL SMITH That Council direct Administration to provide a letter of support to Replenish Nutrients for their proposed development and application to the Emission Reduction Alberta Industrial Transformation Challenge. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	CAO Services	Complete
April 25, 2023	MOTION: 23.04.230 Moved by: COUNCILLOR SALLY ROSSON That Council approve a sponsorship in the amount of $2,000.00 to the Community of Cooperating Organizations (COCO) Wanham Plowing Match Agricultural Society, for the 50th Wanham Plowing Match, on June 23-25, 2023, in Wanham, Alberta, with funds to come from the Community Services Grants and Sponsorships budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	Comm Serv.	Complete

April 25, 2023	MOTION: 23.04.231 Moved by: COUNCILLOR DALE SMITH That Council approve the road construction request of approximately 830m to access NW 26-71-21 W5 located on Range Road 212 north of Township Road 714 with funding to come from Capital Block funding. FOR: Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow AGAINST: Councillor Delorme, Reeve Olsen, Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff CARRIED	I&E	
April 25, 2023	MOTION: 23.04.233 Moved by: COUNCILLOR DALE SMITH That Council approve the additional funding of $13,546,488.00 to Capital Project WW19002 (Hamlet of Grande Cache Wastewater Treatment Facility Upgrades). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	Corp Serv	Complete
April 25, 2023	MOTION: 23.04.234 Moved by: COUNCILLOR WINSTON DELORME That Council award the Hamlet of Grande Cache Wastewater Treatment Facility Upgrades, Contract 6 – General Construction Contract to Alpha Construction Inc., in the amount of $43,577,000 plus GST, with funds to come from WW19002. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	I&E	
April 25, 2023	MOTION: 23.04.235 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to debenture fund project WW19002 Grande Cache Sewage Treatment Plant for an estimated value of $40,104,228. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	Corp Serv	In Progress

April 25, 2023	That Council award the New Grande Cache Sand and Salt Storage Structure to TDN Jenkins in the amount of $844,615.58 with funds to come from Capital Budget FM22008. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow ABSENT: Councillor Burton CARRIED	I&E	
April 25, 2023	MOTION: 23.04.242 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to tender electrical transfer switch for the Greenview Regional Multiplex and the Grovedale Community Centre with funds to come from the Capital Project Budget FM22009. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow ABSENT: Councillor Burton CARRIED	I&E	
April 25, 2023	MOTION: 23.04.243 Moved by: DEPUTY REEVE BILL SMITH That Council award the Grovedale Lagoon Decommissioning (WW17002) to Wild West Dirt Works Ltd., in the amount of $1,371,130.00 plus GST, with funds to come from the Approved 2023 Capital Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow ABSENT: Councillor Burton CARRIED	I&E	
April 25, 2023	MOTION: 23.04.244 Moved by: COUNCILLOR SALLY ROSSON That Council award the Township Road 704 Engineering to WSP, in the amount of $44,809.00 plus GST, with funds to come from the 2023 approved Capital Budget (PV23004). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow ABSENT: Councillor Burton CARRIED	I&E	

April 25, 2023	MOTION: 23.04.245 Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to award D. Ray Construction Ltd. a gravel crushing contract at the River Top Sand & Gravel Pit in the amount of $480,920.00 plus GST with funding to come from the 2023 Operations' Road Maintenance Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow ABSENT: Councillor Burton CARRIED	I&E	
April 25, 2023	MOTION: 23.04.246 Moved by: DEPUTY REEVE BILL SMITH That Council award the Turn-Key Haul and Store Jug Fill Station to Flowpoint Environmental Systems Inc, in the amount of $148,475.97 plus GST, with funds to come from the 2023 Capital Budget (WD23006). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	I&E	
April 25, 2023	MOTION: 23.04.247 Moved by: COUNCILLOR JENNIFER SCOTT That Council awards a one-year contract for the Weed Control on the Forestry Trunk Road tender to 2395426 AB Ltd. O/A Hodge Vegetation Control Ltd./C&D Vegetation Control Ltd., in the amount of $48,825.00 plus GST, with funds to come from Agricultural Services Contracted Maintenance Service Budget. FOR: Reeve Olsen, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow AGAINST: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Berry CARRIED	Comm Serv.	In progress
April 25, 2023	MOTION: 23.04.255 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to investigate the potential of implementing a Small Business sub-class tax for the purpose of supporting small businesses within Greenview for the 2024 tax year. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow ABSENT: Councillor Dale Smith CARRIED	Corp Serv	In progress
	23.04.11 Regular Council Meeting		

April 11, 2023	MOTION: 23.04.200 Moved by: COUNCILLOR CHRISTINE SCHLIEF That Council give second reading to Bylaw 23-939 “Tax Bylaw 2023” as presented. DEFERRED MOTION: 23.04.201 Moved by: COUNCILLOR DAVE BERRY That Council defer Bylaw 23-939 second reading to the April 25th regular Council meeting. FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Scott, Councillor Berry AGAINST: Councillor Ratzlaff, Councillor Rosson, Councillor Burton ABSENT: Reeve Olsen CARRIED	Corp Serv	Complete
April 11, 2023	MOTION: 23.03.136 Moved by: COUNCILLOR DUANE DIDOW That Council approve a sponsorship in the amount of $5,000.00 for Community Responders Against Student Harm (CRASH) Committee to be paid to the to the Grande Cache Fire Fighters Association for a guest speaker to attend one day of the educational program for students at the Grande Cache Community High School, with funds to come from the Community Services Grants and Sponsorships budget. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Deputy Reeve Bill Smith CARRIED	Comm. Serv	Complete
April 11, 2023	That Council approve a sponsorship of $7,540.00 to the Grande Cache Memorial Icebreaker Tournament to cover recreation centre fees on April 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Comm. Serv	Complete

April 11, 2023	MOTION: 23.04.206 Moved by: COUNCILLOR DUANE DIDOW That Council approve a sponsorship in the amount of $5,000.00 to the Grande Prairie Women's Residence Association o/a Odyssey House, for hosting the 2023 GrandeCon event July 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget. FOR: Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Burton AGAINST: Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff, Reeve Olsen CARRIED	Comm. Serv	Complete
April 11, 2023	MOTION: 23.04.207 Moved by: COUNCILLOR SALLY ROSSON That Council approve a proclamation to support School Age Care Directors Association of Alberta's (SACDA) Annual Lights on Afterschool Alberta initiative through social media and electronic billboards on April 21, 2023, recognizing the impact Out of School Care Programs make for children and families throughout the province. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton AGAINST: Deputy Reeve Bill Smith, Councillor Berry CARRIED	Comm. Serv	Complete
April 11, 2023	MOTION: 23.04.209 Moved by: COUNCILLOR RYAN RATZLAFF That Council proclaim the week of May 8 – 12, 2023, as Economic Development Week in the Municipal District of Greenview No. 16. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	P & E	In Progress
April 11, 2023	MOTION: 23.04.210 Moved by: COUNCILLOR TOM BURTON That Council approve an extension of the lease for the Valleyview Regional Emergency Services Complex, with Alberta Health Services, the Town of Valleyview, and Municipal District of Greenview No. 16, until October 31, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Comm. Serv	Complete

April 11, 2023	MOTION: 23.04.213 Moved by: COUNCILLOR JENNIFER SCOTT That Council review the implementation of the 2022 Alberta Roadbuilders and Heavy Construction Association's (ARHCA) Rental Rate Guide as it pertains to Greenview's Expression of Interest Program. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED MOTION: 23.04.214 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to pay 40% of the cost recovery fuel surcharge, effective Monday April 17, 2023, in The Alberta Roadbuilders and Heavy Construction Association's June 14, 2022, addendum to the 2022 Rental Rate Guide to be reviewed at the first Council meeting in July 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith CARRIED MOTION: 23.04.215 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to maintain tonne/km rates at $0.20 per tonne/km with a $1.00 basic loading factor in all areas except for $0.22 per tonne/km with a $1.00 basic loading factor on the Forestry Trunk Road to be reviewed at the first Council meeting in July 2023 FOR: Councillor Didow, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton AGAINST: Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Berry, Reeve Olsen	I & E	Complete In Progress In Progress
April 11, 2023	MOTION: 23.04.218 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to award the 2023 Athabasca Stockpiling Tender to A.B. Hollingworth and Son Construction Ltd., in the amount of $1,228,700.00 plus GST, with funds to come from Operations' 2023 Road Maintenance Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Ratzlaff AGAINST: Councillor Berry, Councillor Scott, Councillor Rosson, Councillor Burton CARRIED	I & E	Complete

April 11, 2023	MOTION: 23.04.219 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to cancel the Westview Gravel Pit – Gravel Crushing (SML030053) tender due to submitted bids being over budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED MOTION: 23.04.220 Moved by: DEPUTY REEVE BILL SMITH That Council direct Administration to re-tender 2023 Crushing Program at the Westview Gravel Pit (SML030053) with a new scope. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	I & E	Complete In Progress
April 11, 2023	MOTION: 23.04.221 Moved by: DEPUTY REEVE BILL SMITH That Council direct Administration to do an in-house high-level feasibility study on costs for adding water and possibly sewer to the Grovedale Winters Industrial Park for the last Council meeting of June 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry AGAINST: Councillor Burton CARRIED	I & E	In Progress
	23.03.28 Regular Council Meeting		
March 28, 2023	MOTION: 23.03.150 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to schedule a Public Hearing for Bylaw 23-934 on April 25, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	P & D	Complete
March 28, 2023	MOTION: 23.03.155 Moved by: COUNCILLOR SALLY ROSSON That Council authorize Administration to add the Landry Heights Home Owners Society to Greenview's Additional Named Insured (ANI) list, under Greenview's insurance policy. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Corp Serv/Comm Serv.	Complete

March 28, 2023	MOTION: 23.03.169 Moved by: COUNCILLOR DAVE BERRY That Council support the Town of Valleyview purchase of the land and building at 4203 40th Ave, Valleyview, AB from the Valleyview Seed Cleaning Cooperative for $1.00 (one dollar). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED MOTION: 23.03.170 Moved by: COUNCILLOR TOM BURTON That Council fund $35,300 to the Town of Valleyview for the demolition and removal of the existing building (former Valleyview Seed Cleaning Cooperative) to be funded through Unrestricted Reserve, upon approval of the title transfer from the Valleyview Seed Cleaning Cooperative to the Town of Valleyview. FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Reeve Olsen CARRIED	Comm Serv	Complete
March 28, 2023	MOTION: 23.03.173 Moved by: COUNCILLOR SALLY ROSSON That Council provide a letter of support to Peace Regional Economic Development Alliance for the development of Child and Youth Mental Health Worker program for Northern Lakes College. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Comm Serv	Completed

March 28, 2023	MOTION: 23.03.176 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to enter into an aggregate supply agreement with Timber Pro Logging Ltd to purchase 75,000 tonnes of 4:25 gravel in the amount of $1,162,500.00 plus GST for the North Forestry Trunk Road area according to the terms of the 2023 aggregate supply RFQ, with funding to come from Operations' gravel purchasing budget. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry ABSENT: Deputy Reeve Bill Smith CARRIED	I & E	Complete
March 28, 2023	MOTION: 23.03.177 Moved by: COUNCILLOR DUANE DIDOW That Council award the Grande Cache Campground Contract for a 2-year term starting May 1st, 2023, to MP2A Management Inc. in the amount of $156,000 plus GST with $50,400 plus GST to come from the 2023 Recreation Services – Grande Cache Campground Operations budget, and future funding to be included in the 2024 and 2025 budgets. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Comm Serv	Complete
March 28, 2023	MOTION: 23.03.180 Moved by: COUNCILLOR RYAN RATZLAFF That Council award the Kakwa Trail Corridor Consulting Services contract to McElhanney Ltd. For $150,755.00 plus GST, with funds to come from the Kakwa Corridor Project Grant received from the Province of Alberta (22PAR8126). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED MOTION: 23.03.181 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve a 10% contingency fund for the Kakwa Trail Corridor Consulting Services, if required, for an upset limit of $15,075.50, with funds to come from the Kakwa Corridor Project Grant received from the Province of Alberta (22PAR8126). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith CARRIED	Comm Serv	Complete

March 28, 2023	MOTION: 23.03.183 Moved by: COUNCILLOR TOM BURTON That Council award the RV Dumping Station to Wapiti Gravel Suppliers, in the amount of $319,074.66 plus GST, with funds to come from the 2023 Capital Budget (RD22006). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Schlief, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith, Councillor Rosson CARRIED	I & E	Complete
March 28, 2023	MOTION: 23.03.184 Moved by: COUNCILLOR TOM BURTON That Council awards the Engineering Services for the Grovedale Floating Liner Repair project to M2 Engineering Alberta Ltd., in the amount of $403,080.00 plus GST, with funds to come from WW19001. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	I & E	Complete
March 28, 2023	MOTION: 23.03.189 Moved by: COUNCILLOR SALLY ROSSON That Council approve Councillor Ratzlaffs attendance to the Solid Waste Association of North America (SWANA) Northern Lights Chapter Conference in Yellowknife on June 13-16, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	CAO	Complete
	23.03.14 Regular Council Meeting		
March 14, 2023	MOTION: 23.03.144 Moved by: COUNCILLOR SALLY ROSSON That Council awards Range Road 230 Asphalt to Wapiti Gravel Suppliers in the amount of $4,466,364.92 plus GST, with funds to come from the 2023 Capital Budget (PV22003). FOR: Councillor Dale Smith, Councillor Rosson, Councillor Burton AGAINST: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Berry, Councillor Scott, Councillor Schlief, Councillor Didow DEFEATED	I & E	Complete

March 14, 2023	MOTION: 23.03.143 Moved by: DEPUTY REEVE BILL SMITH That Council award the Forestry Trunk Road Phase 6 construction to Thompson Bros. (Construction.) LP in the amount of $5,648,535.93 plus GST, with funds to come from the 2023 Capital Budget (RD22001). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	I & E	Complete
March 14, 2023	MOTION: 23.03.138 Moved by: DEPUTY REEVE BILL SMITH That Council accept the report on Large Animal Veterinary Practice Supports for information, as presented. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED MOTION: 23.03.139 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to draft a program for Council consideration based on the Livestock Veterinary Innovation Initiative with options detailing a potential Greenview only initiative as well as a Peace Region based initiative. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	Ag. Serv	In progress

March 14, 2023	MOTION: 23.03.134 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve Policy 6303 – Weed Control, as amended. -Attach the weed list as Schedule 1 (prohibited noxious) and Schedule 2 (Noxious) FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow AGAINST: Councillor Berry CARRIED MOTION: 23.03.135 Moved by: COUNCILLOR CHRISTINE SCHLIEF That Council repeal Policy 6318 – Private Land Herbicide Application and Policy 6303-1 – Weed Control Procedure. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow AGAINST: Councillor Berry CARRIED	Ag. Serv	Complete
March 14, 2023	MOTION: 23.03.132 Moved by: COUNCILLOR SALLY ROSSON That Council approve Policy 3023 “Volunteer Fire-Rescue Service Awards”, as amended. -Include the former fire fighters in the definition of Auxiliary Work. -Need more clarity on the definition, and work scope of an Auxiliary Worker DEFERRED MOTION: 23.03.133 Moved by: COUNCILLOR WINSTON DELORME That Council defer Policy 3023 to Policy Review Committee. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, AGAINST: Councillor Didow CARRIED	Comm. Serv	Complete
	23.02.28 Regular Council Meeting		

February 28, 2023	MOTION: 23.02.99 Moved by: DEPUTY REEVE BILL SMITH That Council authorize Administration to repair the BBQ at a cost of $9,000.00, and have it inspected by a gas fitter with funds to come from the Ag Rental Equipment Program. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED MOTION: 23.02.100 Moved by: COUNCILLOR DAVE BERRY That Council authorize Administration to retain the BBQ in the rental fleet and establish a damage deposit of $200. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Comm. Serv	In Progress
February 28, 2023	MOTION: 23.02.103 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to investigate the necessity and feasibility of having backup power supply to all of the MD Emergency Reception Centres. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Comm. Serv	In Progress
February 28, 2023	MOTION: 23.02.118 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to engage Alberta Transportation to find a solution for the failing bridge on Highway 747 near Sweathouse and the deteriorating portions of Highway 666 near Landry Heights. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	I&P/CAO	Bridge repair is scheduled for 2023, Hwy 666 on-going discussions
February 28, 2023	MOTION: 23.02.119 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to provide an enhanced level of service on Range Road 200 bridge hill near Sweathouse until June 1, 2023, due to extenuating circumstances caused by the Highway 747 bridge restricted use. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	I&E	In Progress, Gravel has been added and grading sequence has been increased

February 28, 2023	MOTION: 23.02.120 Moved by: REEVE TYLER OLSEN That Council direct Administration to work on a Conference and Education attendance policy for Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Leg. Services	In Progress Going to PRC May 10
	23.02.14 Regular Council Meeting		
February 14, 2023	MOTION: 23.02.62 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to support Heart River Housing with funding up to $10,000,000 for construction on their Falher project through development of a loan guarantee bylaw. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Corp. Serv/Leg	In Progress review of draft
February 14, 2023	MOTION: 23.02.74 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to proceed with both options 1 & 3, in opposition of Federal Bill C-21. Option 1: Write to Alberta's Chief Firearms Officer, Teri Bryant, expressing Council's displeasure with Bill C-21 and offer Greenview's support in ensuring Albertan firearm independence. Option 3: Write to the three Members of Parliament that represent portions of Greenview, Gerald Soroka, Arnold Viersen and Chris Warkentin and express Council's opposition to Bill C-21. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Leg/CAO	Complete

February 14, 2023	MOTION: 23.02.76 Moved by: COUNCILLOR TOM BURTON That Council direct Administration to continue to pay 60% of the cost recovery fuel surcharge in the Alberta Roadbuilders and Heavy Construction Association's June 14, 2022, addendum to the 2022 Rental Rate Guide to be reviewed at the first Council meeting in April, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED Deputy Reeve Bill Smith exited the meeting at 1:46pm MOTION: 23.02.77 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to maintain tonne/km rates at $0.20 per tonne/km with a $1.00 basic loading factor in all areas except for $0.22 per tonne/km with a $1.00 basic loading factor on the Forestry Truck Road to be reviewed at the first Council meeting in April, 2023. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry ABSENT: Deputy Reeve Bill Smith CARRIED	I&E	Complete
February 14, 2023	MOTION: 23.02.79 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to tender roadside ditch mowing of the Forestry Trunk Road, Grande Cache Airport Road, Grande Cache Airport and Victor Lake Road for the 2023 season. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff AGAINST: Deputy Reeve Bill Smith, Councillor Berry, Councillor Burton CARRIED	I&E	Complete, following past practice and information added to monthly manager report.
	23.01.24 Regular Council Meeting		
January 24, 2023	MOTION: 23.01.46 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to explore opportunities of grant funding and partnerships for the establishment of communication towers on highway 40 from Grande Cache Area to Grande Prairie utilizing fibre connection. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Corp. Serv.	In Progress

January 24, 2023	MOTION: 23.01.51 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to prepare a report regarding the overall response effectiveness to a pipeline emergency that occurred on January 18, 2023. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton ABSENT: Councillor Berry CARRIED	Comm. Serv	In Progress
January 17, 2023	MOTION: 23.01.08 Moved by: COUNCILLOR SALLY ROSSON That Committee of the Whole recommend that Council direct Administration to produce a Greenview Community Hall and Arena Assessment report prioritizing identified items and expectations on how they are to be completed, with timelines and through collaboration with each board. CARRIED	Com. Serv/CAO	In Progess
	23.01.10 Regular Council Meeting		
January 10, 2023	MOTION: 23.01.09 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to sign the updated Heart River Housing Letter of Understanding regarding financing dated December 15, 2022, as provided by Heart River Housing. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED MOTION: 23.01.10 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to investigate assisting Heart River Housing with the debt financing of the capital projects presented and report back with the possible options. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Comm. Serv	Letter signed and sent - Second Motion - In Progress

January 10, 2023	MOTION: 23.01.16 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to suspend the 2023 road re-gravelling program where deemed appropriate, excluding the Forestry Trunk Road. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Scott, Councillor Burton ABSENT: Councillor Delorme CARRIED	I & E	In Progress compiling a new 2023 map
January 10, 2023	MOTION: 23.01.17 Moved by: COUNCILLOR DALE SMITH That Council give authority to Administration to tender with consideration given to companies that minimizes travel, the Athabasca stockpiling projects from the Athabasca pit to Little Smoky and Valleyview stockpile sites FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff AGAINST: Councillor Berry, Councillor Burton CARRIED	I & E	Complete
	22.11.22 RCM		
November 22, 2022	MOTION: 22.11.710 Moved by: COUNCILLOR DUANE DIDOW That Council give third reading to Bylaw 21-870 “Firearms Restriction in Ward 9, Hamlet of Grande Cache,” as amended. -Boundary changes to Schedule A (Map Page 82) DEFERRED MOTION: 22.11.711 Moved by: COUNCILLOR SALLY ROSSON That Council defer Motion “Bylaw 21-870” until the map has been updated and brought back to Council. FOR: Reeve Olsen, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith AGAINST: Councillor Didow CARRIED	Leg. Serv	Complete

November 22, 2022	MOTION: 22.11.737 Moved by: COUNCILLOR JENNIFER SCOTT That Council support moving forward in principle with joint use of the Greenview Regional Multiplex by the New K-12 school pending a mutually beneficial joint use agreement with the Northern Gateways Public School Division. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith AGAINST: Councillor Delorme CARRIED	Ec. Dev & Planning	In Progress, Motion relayed to Northern Gateway Public School Division
November 22, 2022	MOTION: 22.11.738 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to host a public engagement as soon as possible for the purpose of gathering information regarding the potential joint use agreement between the Municipal District of Greenview and Northern Gateway School Division regarding the Greenview Regional Multiplex. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith CARRIED	Ec. Dev & Planning	In Progress - Public Enagement to occurr once funding details are provided.
November 22, 2022	MOTION: 22.11.740 Moved by: COUNCILLOR DAVE BERRY That Council take no action on the Valleyview Seed Cleaning Plant Cooperative offer to sell the property to Greenview. DEFERRED MOTION: 22.11.741 Moved by: COUNCILLOR DAVE BERRY That Council defer motion “Valleyview Seed Cleaning Plant Cooperative Property Offer” until the last Regular Council meeting in January. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith CARRIED	Comm Serv.	Complete
	22.10.25 RCM		

October 25, 2022	MOTION: 22.10.693 Moved by: COUNCILLOR WINSTON DELORME That Council approves 110 Street, between Hoppe Ave and 98 Avenue in Grande Cache Alberta be renamed to “Beland Blvd”. DEFERRED MOTION: 22.10.694 Moved by: COUNCILLOR WINSTON DELORME That Council defer motion 7.5 Grande Cache Street Renaming until a new policy on street naming can be brought back to Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor, Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Leg. Serv	In Progress PRC deffered to another meeting
October 25, 2022	MOTION: 22.10.698 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to proceed with construction of a Small Reservoir Water Point System that requires a water reservoir that is filled with potable water (delivered by truck) with a circulating pump, in the subdivision of Nose Creek within Greenview. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlief, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith, Councillor Rosson CARRIED	I & E	In Progress, RFP posted March 3 / closes April 3, 2023.
October 25, 2022	MOTION: 22.10.704 Moved by: COUNCILLOR WINSTON DELORME That Council approves a formal acknowledgement of the relationship between the MD of Greenview No. 16 and the Western Cree Tribal Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	CAO/Comms	In Progress
	22.10.11 RCM		

October 11, 2022	MOTION: 22.09.578 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to review licensing Bylaw 00-324 and include a provision for hawkers and peddlers for the purpose of Council discussion and further direction. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	Ec Dev Planning	In Progress - April 18, 2023 COTW
October 11, 2022	MOTION: 22.10.574 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to provide a report on the options to purchase Crown land off Memorial Drive in Grande Cache, Ab, Role Number 7200. For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow Against: Reeve Olsen CARRIED	Ec Dev Planning	In Progress - pending completion of report on commerical land assessment within Grande Cache
	22 09.20 C.O.T.W.		
september 13,2022	MOTION: 22.09.519 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to provide a report regarding the Grande Cache Community Bus for the purpose of understanding when it will be replaced, and the associated funds dedicated to its replacement. For: Councillor Burton, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlief, Councillor Didow. Absent: Reeve Olsen, Deputy Reeve Bill Smith CARRIED	Comm. Serv	in progress

July 12, 2022	MOTION: 22.07.417 Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to enter into an agreement with the Mountain Metis Nation Association regarding the sale of Block 9722089, Lot 34, Plan 14, within the Hamlet of Grande Cache, for the future development of a Mountain Metis Cultural Centre. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED MOTION: 22.07.418 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to tender the proposed reconstruction of roadway including underground utilities from 94 Avenue and 97 street intersection, east to Memorial Drive in the Hamlet of Grande Cache. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	Ec. Dev & Plan	In Progress - transfer being reviewed by Legal
July 12, 2022			
	22 07.12 RCM		
June 28, 2022	MOTION: 22.06.386 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to explore options and ways to compel companies within the MD of Greenview to pay their municipal taxes. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlief, Councillor Burton Absent: Councillor Didow CARRIED	corp serv	Complete - Provincial Government
June 28, 2022	MOTION: 22.06.384 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to provide a report on the feasibility of co-hosting a hospitality suite at the 2023 FCM Conference in Toronto. For: Reeve Olsen, Councillor Delorme, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Schlief, Councillor Burton Against: Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff Absent: Councillor Didow CARRIED	CAO	Complete

June 28, 2022	MOTION: 22.06.364 Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to proceed with the selling of lands due to encroachments on Lot 41MR, Block 46, PLAN 972 2205 with registration of a Utility Right-of-Way by agreement and caveat to address existing utility and sewer main lines and allowing access to the property located thereon as amended. MOTION: 22.06.365 Moved by: COUNCILLOR DALE SMITH That Council defer motion "Subdivision and Consolidation of portion of Lot 41 MR with Lot 40 to resolve driveway encroachments" until a later council meeting. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED	P&D	Complete
	22 06.28 RCM		
June 21, 2022	MOTION: 22.06.71 Moved by: COUNCILLOR DUANE DIDOW That Committee of the Whole recommend to Council to direct Administration to explore a weed control collaboration with key stakeholders within the Willmore Wilderness and Improvement District No. 25. For: Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlief, Councillor Didow CARRIED Absent: Councillor Burton	Comm. Serv	In progress Administration has a meeting booked with the Alberta Forestry, Parks and Tourism representatives for an intergovernmental working group discussion regarding control f weed infestations in the Willmore Area of December 14th.
April 26,2022	MOTION: 22.04.223 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to call a meeting with the Town of Valleyview and Greenview Intermunicipal Collaboration Framework Committee. For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Tom Burton, Councillor Scott, Councillor Schlief, Councillor Didow. CARRIED	CAO	In Progress
22 04 19 COTW			

April 12, 2022	MOTION: 22.04.200 Moved by: COUNCILLOR DUANE DIDOW That Council agrees to provide up to $20,000.00 for reclamation and approval costs of the Old High Prairie Bridge campsite to be included in the 2022 final budget, with funds to come from the Recreation Administration budget. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Delorme, Councillor Burton. CARRIED	CAO Serv.	Complete - funding not required
22 03 22 RCM			
March 22, 2022	MOTION: 22.03.157 Moved by: COUNCILLOR DUANE DIDOW That Council direct administration to investigate commercial land opportunities in Grande Cache for the purpose of Economic Development. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Planning & Ec. Dev.	In Progress - Planning to bring to RCM in the beginning of May.
22 01 11 RCM			
January 11, 2022	MOTION: 22.01.23 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to re-establish the water well and equipment that existed previously at PT-10-57-5 W6M Muskeg Seepee Cooperative, with funds to come from the 2022 Capital budget. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlief CARRIED	I&E	In Progress, 3 wells drilled to date,all dry, waiting for Co-op to assist with further direction, if not received soon, will drill final well at previous capped location
January 11, 2022	MOTION: 22.01.26 Moved by: COUNCILLOR DALE SMITH MOTION: That Council approve the land purchase of 1,943.28 acres, all located within Township 67, Range 5, W6M and includes lands within N ½ Section 10, NW ¼ Section 11, S ½ Section 14, all Section 15, E ½ Section 16, E ½ Section 21, all Section 22, W ½ Section 23, W ½ Section 27, SW ¼ Section 34, for the Greenview Industrial Gateway project as per the appraised assessment value per acre established by the Government of Alberta, with an upset limit of $3,000,000.00, with funds to come from the Economic Development Reserve. For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlief CARRIED	CAO Serv.	In Progress
21 10 26 RCM			

October 26, 2021	Councillor Berry makes a Notice of Motion that Council direct Administration to provide a status report including potential partnership options on the replacement of the Alberta Transportation Bridge BF# 73971, located at NW 20-69-19 W5.	I&E	Completed
21 08 24 RCM			
August 24, 2021	MOTION: 21.08.427 Moved by: COUNCILLOR DALE GERVAIS That Administration bring back a report on the legal ownership regarding properties in which municipal assets exist where the municipality does not own the land. FOR: Councillor Didow, Councillor Delorme, Councillor Urness, Councillor Olsen, Councillor Acton, Reeve Dale Smith, Councillor Chapman, Councillor Gervais, Councillor Burton, Deputy Reeve Bill Smith CARRIED	Corp. Serv.	In progress - part of the AM project and Insurance/Contract Review
21 07 28 Special CM			
June 8, 2021	MOTION: 21.06.298 Moved by: COUNCILLOR DALE GERVAIS That Council direct Administration to discontinue the use of the Greenview Regional Multiplex Logo for external and internal advertising and promotion, and have it replaced with the MD of Greenview Corporate Logo. CARRIED	CAO Serv.	In Progress - logo only exists on the building at this point.
21 04 13 RC Meeting			
April 13, 2021	MOTION: 21.04.196 Moved by: COUNCILLOR LES URNESS That Council direct Administration to research the concept of polling the rural and small urban municipalities in British Columbia, Alberta, Saskatchewan and Manitoba to form an association as a federal voice similar to FCM. For: UNAMINOUS Opposed: CARRIED	CAO Services	In Progress - waiting for Council to attend FCM to make informed decision.
21 03 24 RC Meeting			
March 23, 2021	MOTION: 21.03.148 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to contact the City of Grande Prairie and the County of Grande Prairie to come up with a funding agreement in regards to Nitehawk Year Round Adventure Park. CARRIED	Community Services	**Dec 2022 - Letter has been sent to County and City of GP - In Progess** - Nitehawk AGM in July, Administration will provide a report after this meeting.