



REGULAR BOARD MEETING AGENDA

Wednesday April 19, 2023

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held February 15, 2023 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 Community Outreach Worker	5
		6.2 Men’s Shed	7
		6.3 FCSS Manager Report	10
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
Green View Family and Community Support Services Building
Valleyview, Alberta, on Wednesday, February 15, 2023

1: Chair Perron called the meeting to order at 9:43 am.
CALL TO ORDER

PRESENT
Chair, Member at Large, Greenview Roxanne Perron
Board Member, Member at Large, Greenview Tammy Day
Board Member, Member at Large, Greenview Trina Parker-Carroll
Board Member, Member at Large, Town of Valleyview (Zoom) Kristine Gavin
Board Member, Town of Valleyview Mayor Vern Lymburner

ATTENDING
FCSS Manager Lisa Hannaford
Recording Secretary Corinne D’Onofrio

ABSENT
Board Member, Greenview Councillor Sally Rosson
Board Member, Greenview Councillor Christine Schlieff

#2: **2.0 GREEN VIEW FCSS AGENDA**
AGENDA **MOTION: 23.02.06** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
That the February 15, 2023 agenda be adopted with the addition:
Of Closed Session item 9.1 Privileged Information
CARRIED

#3.1 **3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**
REGULAR **MOTION: 23.02.07** Moved by: BOARD MEMBER , VERN LYMBURNER
MEETING That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday,
MINUTES January 18, 2023 be adopted as presented.
CARRIED

#3.2 BUSINESS **3.2 BUSINESS ARISING FROM THE MINUTES**
ARISING FROM
MINUTES

#4 DELEGATION **4.1 PEACE WAPITI SCHOOL DIVISION**

Delegates Shawn O’Shea, Emily Kostiuk and Lacy Schramm of Peace Wapiti School Division entered the meeting at 10:32 am.

Delegates Shawn O’Shea, Emily Kostiuk and Lacy Schramm of Peace Wapiti School Division exited the meeting at 11:07 am.

Chair Perron called the meeting to recess at 11:07 am.
Chair Perron reconvened the meeting at 11:22 am.

MOTION: 23.02.08 Moved by: BOARD MEMBER, TAMMY DAY
That Green View Family and Community Support Services Board accept the presentation from the Peace Wapiti School Division, for information.

CARRIED

#5 OLD BUSINESS 5.0 OLD BUSINESS

#6 NEW BUSINESS 6.0 NEW BUSINESS

6.1 FCSS MANAGER REPORT

MOTION: 23.02.09 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
That the Green View FCSS Board accept the February 2023 Manager's report as presented for information.

CARRIED

#7 MEMBER REPORTS 7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER PARKER- CARROLL

- Wellness Coaches providing Community Helpers in Hillside Jr/Sr High School

BOARD MEMBER GAVIN

- Attended Walking with Families

BOARD MEMBER DAY

- No report at this time

BOARD MEMBER LYMBURNER

- No report at this time

CHAIR PERRON

- Attended FCSSAA Board meeting via Zoom

MOTION: 23.02.10 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
That Green View FCSS Board approve Roxanne Perron to sit on the FCSSAA Board and provide honorarium.

CARRIED

#8
CORRESPONDENCE

8.0 CORRESPONDENCE

#9 CLOSED
SESSION

9.0 CLOSED SESSION

MOTION: 23.02.11 Moved by: BOARD MEMBER, TAMMY DAY
That the meeting go to Closed Session, at 11:57 a.m., pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

9.1 PRIVILEGED INFORMATION
(FOIPP; Section 17)

OPEN SESSION

MOTION: 23.02.12 Moved by: BOARD MEMBER , VERN LYMBURNER
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12: 02 am.

CARRIED

#10
ADJOURNMENT

10.0 ADJOURNMENT

MOTION: 23.02.13 Moved by: BOARD MEMBER, KRISTINE GAVIN
That this meeting adjourns at 12:03 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

UNADOPTED

REQUEST FOR DECISION

SUBJECT: **Community Outreach Worker Funding Request**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 19, 2023 GM: MANAGER:LDH
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES PRESENTER:LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That the Green View Family and Community Support Services Board authorize administration to provide \$5000.00 to the Valleyview HEART Committee (health, education, action in relationships team)to fund the Community Outreach Worker from Odyssey House, with funds to come from the 2023 operational budget, professional services.

BACKGROUND/PROPOSAL:
The Valleyview HEART committee has partnered with Odyssey House for approximately five years to provide the services of a Community Outreach Worker, employed by Odyssey House, who travels from Grande Prairie twice a month to Valleyview to support clients. The Community Outreach worker works out of the Green View FCSS Community Resource Center and provides support that may include domestic violence safety planning, risk assessment, family court support, and accompaniment to family court in Grande Prairie. In the past, this service has been funded through grants and while an additional grant application may be successful, the current funds for this service are diminishing. If the grant that the Valleyview HEART committee applied for is successful, the HEART committee may be able to enhance current services, and if not, the funds would be used to ensure the continuation of the current services. If the FCSS Board agrees to provide the requested funding, the service will continue until the end of 2023, and could include a women’s support group. The Community Outreach Worker averages 5 clients per visit.

BENEFITS OF THE RECOMMENDED ACTION:
1. The benefit of funding the Community Outreach Worker, through the Valleyview HEART Committee, will ensure that residents have continued access to services in Valleyview.

DISADVANTAGES OF THE RECOMMENDED ACTION:
1. There are no perceived disadvantages to provide funding to the Valleyview HEART Committee to continue the services of the Community Outreach Worker.

ALTERNATIVES CONSIDERED:

Alternative #1: The Green View Family and Community Support Services Board may choose not to fund or fund a different amount for the Community Outreach Worker. This alternative is not recommended as this specialized service will enhance community well-being and ensure residents have access to support.

FINANCIAL IMPLICATION:

Direct Costs: \$5000.00 to come from the 2023 operational budget, professional services.

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Green View Family and Community Support Services Board makes a decision the Valleyview HEART Committee will be notified through a letter.

ATTACHMENT(S): N/A

ALTERNATIVES CONSIDERED:

Alternative #1: The Green View Family and Community Support Services Board may choose not to contribute seed money to the Valleyview Men's Shed or choose a different amount. This alternative is not recommended, as providing seed money to get the Mens Shed off the ground will contribute to men's mental health, connection, and community wellbeing.

FINANCIAL IMPLICATION:

The current request for seed money will come from the 2023 operational budget, Grants to External Organizations, and if approved will have \$9000.00 remaining. It is anticipated that the Valleyview Men's Shed will submit a formal funding application, prior to the August 31 deadline, for the 2024 operational budget.

Direct Costs: \$2500.00

Ongoing / Future Costs: To Be Determined

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

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FOLLOW UP ACTIONS:

Once Green View Family and Community Support Services Board makes a decision the Valleyview Men's Shed will be notified.

ATTACHMENT(S):

- Letter of request

Valleyview Men's Shed
C/O Valleyview WOW Committee
Box 270, Valleyview, AB
T0H 3N0

March 31, 2023

Dear Green View FCSS Board,

First let me thank you for the financial contribution and support of the Corey Hirsch presentation hosted on February 16 at the Burnside Performing Arts Center in Valleyview. This mental health advocate spoke to a sold-out audience and was very well received by the community. We took this opportunity to launch interest in creating a Men's Shed in Valleyview, to further support Men's wellbeing and provide a space where men can gather shoulder to shoulder and create connection.

What's a Men's Shed?

Men's Sheds are welcoming, supportive places for friendship and fun. While location, activities and membership can vary from shed to shed, the core vision of the Men's Sheds movement is equality and inclusion for all members regardless of age cultural background, ability, sexual orientation, income, or employment status.

I am pleased to inform you that the Valleyview Men's Shed has found an amazing home located at 5010-49 Street Valleyview. The three bay shop holds great potential to hold many different types of activities such as wood working, mechanics, card games, a book club and guest speakers. The Valleyview WOW Committee has agreed to be our fiscal agent and we are seeking seed money to get this initiative off the ground. To start, we are getting the wood working and mechanical bays cleaned up and ready to do projects.

At this time, we are looking for a \$2500.00 donation to help offset the costs of equipment and supplies. The funds would be used to purchase a table saw, band saw, drill press, hand drills, hand saws, hand sanders, hammers, planer, paint and staining equipment and hand tools.

We currently have 14 guys that have expressed interest in taking part in the Men's Shed and have attended the Shed on one or more occasion.

While we anticipate submitting a formal funding application for the 2024 fiscal year, we are hoping that the Green View FCSS Board will consider supporting us in the spring of 2023 so we can purchase these supplies and begin operations in the immediate future.

Thank you for your consideration,



Bill Lanktree
Valleyview Mens Shed Representative

REQUEST FOR DECISION

SUBJECT: **Managers' Report**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: April 19, 2023
GM: **MANAGER: LDH**

DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the April 2023 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- April Managers report



MONTHLY REPORT

MONTH: April

YEAR: 2023

SUBMITTED TO: Green View Family and Community Support Services Board

TITLE: Manager

SUBMITTED BY: Lisa Hannaford

LAST MONTH'S ACTIVITIES:

The 4th annual Kids Conference in Grande Cache scheduled March 28-30 had 46 registrants. This three-day conference is an opportunity for children aged 5-12 to choose a variety of break-out sessions that enhance leadership, social and emotional development, and other life skills. The conference is hosted at the Grande Cache Recreation Centre.

Green View FCSS was invited by Summitview Middle School on March 20 and 21, to speak to parents about bullying. A total of 15 parents attended the presentations, and feedback included: "I really liked the part about not liking someone else and it being ok", and "I enjoyed what was said especially the part about focusing on my kid first". The presentations concluded with ways parents can access supports in the community.

Three Volunteer Appreciation Dinners have been scheduled to recognize and honor volunteers in Greenview. The Grande Cache dinner will take place at the Royal Canadian Legion on April 17th, the Valleyview dinner will be hosted at the Memorial Hall on April 19th, and in Grovedale at the Grovedale Community Hall on April 20th. All volunteers are welcome to attend, and nominations will be accepted until April 14. Invitations and nomination forms have been mailed to community groups and information for all dinners have been advertised on Facebook, electronic signs, and the M.D. of Greenview website.

The Community Volunteer Income Tax program is currently available in both Grande Cache and Valleyview offices. This program allows those on modest incomes to get their taxes done at no charge. In 2022, 849 taxes were filed bringing over 3.9 million dollars back into the community. Thus far this year, over 347 taxes have been filed, and we can anticipate more in the next month. An important item to note is the growth of the program which indicates a rise in the those who are struggling financially and therefore meet the criteria for the program. In 2010, only 32 people accessed the program, and in 2022 this figure rose to 849- 720 of which were completed in Valleyview, and 129 completed in Grande Cache.

The Community Resource Centers combined have been averaging about 200 visits/inquiries per week. Approximately half of these were community volunteer income tax related – clients were assisted by phone and in person with information about the program, assistance with completing paperwork, signing completed taxes that could not be eFiled, and providing further information for filing.

19 clients received support with employment. This included updates to resumes, assistance with creating new resumes and cover letters, copies, emailing, use of computers to job search, and clients coming in to view the job board. 21 clients received support with legal needs including referrals to Court Information Services in Grande Prairie. Support was provided with various legal applications (such as filing for trusteeship and guardianship), and emails regarding the First Nations Drinking Water Settlement applications.

The Men's Shed in Valleyview has secured a location in the bus barns behind Valleyview Building Supplies 5010-49th Street. The group is in the process of cleaning up the bays, collecting and purchasing equipment and working to make the space suitable for a variety of activities. The Men's Shed will require some seed money to ensure equipment is available and has written a letter to the Board requesting funds to purchase these items. A letter of request and request for decision has been included in this agenda package.

The HEART Committee, (Health Education and Action in Relationships Team), is a partnership between Green View FCSS and Valleyview Victims Assistance. The two groups work together to fund, through external grants available in the past, a Community Support Worker (CSW) from Odyssey House, who visits clients in Valleyview twice per month. The CSW can assist with safety planning, danger assessments, and family court support. The CSW, beginning in May, will also provide women's support groups out of the Green View Community Resource Center. These groups are offered to women 18 and over and may include topics such as healthy relationships, self-esteem, and boundaries. The HEART committee would like to continue this partnership however the funds to support this service is quickly diminishing. A request for decision has been include in this agenda package to determine if the Green View FCSS board is willing to provide funds to continue the service for the 2023 fiscal year.

OUTCOMES:

Administration is compiling financial, and outcomes reports in preparation for the annual 2022 submission to the province. Once we receive the review engagement from the auditors the report can be submitted and is due on April 30th.

Specific outcomes on individual programs are included in monthly in Coordinator reports.

UPCOMING:

FCSS Manager will be attending the Directors Network Conference in Jasper May 3-5.

The Northwest Spring Regional meeting will be hosted in Slave Lake on May 8&9. Accommodations have been booked, and transportation will be available for any who wish to travel in the FCSS van.

A cyber-safety parent information night is scheduled in Valleyview on May 10. Topics include -how to check security and privacy settings on devices and social media; types of Apps and age restrictions; virtual predators and what to do if your child receives unsolicited messages.

A "Just in Case File Workshop" is scheduled in Valleyview in May- with date and location to be determined. This workshop has been delivered several times in a variety of locations throughout the municipality and serves to prepare individuals to gather pertinent information and documents they or their family will require in the case of sudden death or injury.

On final note, the FCSS programs have heard from Stepen Gauk, executive director of Civil Society and Community Initiatives, in the the Ministry of Seniors, Community and Social Services, that there has been a \$5 million dollar increase to the FCSS programs included in the 2023 budget. The grant amendments will be available in the coming weeks.

The Coordinators reports have been included as part of this report.

Looking forward to seeing you at the regular meeting on April 19 @ 9:30!

MONTHLY REPORT

MONTH: April

YEAR: 2023

SUBMITTED TO: Lisa Hannaford

TITLE: Assistant Manager

SUBMITTED BY: Amber Hennig

LAST MONTH'S ACTIVITIES:

As mentioned in the Manager's report and in the Youth Coordinator section of this report the Kids Conference was successfully delivered in March. The conference was born out of a local need for childcare options during spring break in 2017. Due to the remote location of Grande Cache it is not reasonable for families to drive daily to a larger community for day camp options during spring break. Offering a local option has been successful, seeing the conference fill to capacity in each year of operation. In the Grande Cache area the conference format works because of the following factors: remote location, lack of external programming from other clubs and organizations, and the willingness of other agencies to assist in delivery. The conference is labour intensive and requires many hours of collaboration, planning and people to deliver. Should any of the factors that contribute to success be absent the Kids Conference would not be feasible.

Establishment of a Men's Shed in Grande Cache is yet to happen. An information session is planned, and details will be shared when they are confirmed.

We have received nominations for volunteer appreciation and will host the Volunteer Appreciation Dinner on Monday, April 19. In previous years, nominated volunteers received a gift card to a local coffee shop, while appreciated by the volunteers, administration is looking forward to levelling up the way volunteers are recognized in the Grande Cache area, hosting a supper will accomplish that.

HIGHLIGHTS:

This past month has been a reminder of the value of creating and maintaining working relationships with other organizations and service providers. Delivery of youth programs in schools, and programs like, Creative Grief and Loss, Community Volunteer Income Tax Program, and Meadows to Mountains Homelessness Prevention are made possible by the work of administration forging and maintaining relationships with external parties to be able to meet community where they are at. Very few things compare to the positive feeling created when people come together to achieve a common goal.

UPCOMING:

- Meadows to Mountains Homeless Prevention Program fiscal year end grant reporting
- Volunteer Appreciation Dinner (April 19)
- ESS Facility Management training (April 25)

Eating for your Wellbeing (cookbooks)	0	0	0										0
Forms Assistance (General)	13	13	10										36
General Information	32	25	14										71
Home Support	21	14	18										53
Hope Exists in Lots of Places (HELP)	5	6	4										15
Mountains to Meadows Homelessness	6	2	5										13
Other Questions/Inquiries	20	7	10										37
Outreach Coordinator	4	37	32										73
Referrals	21	15	12										48
Resource Library	0	0	0										0
Seniors Benefits	16	7	5										28
Volunteering	0	0	4										4
Welcome Baskets	2	0	2										4
Wheels For Meals	1	1	2										4
Youth Programming	8	8	12										28
	226	210	285	0	0	0	0	0	0	0	0	0	721

Indigenous	42	42	73										84
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Total Clients Using Phone	2	0	5										2
Total Clients Faxing Documents	8	4	11										12

Phone Calls	126	116	135										242
Facebook Inquiries	6	13	6										25
Walk-Ins	94	81	144										319

HIGHLIGHTS:

In March, three separate clients came into the Community Resource Centre with letters from Assured Income for the Severely Handicapped (AISH), stating that they need to repay benefits that were earned while they received the Canada Emergency Response Benefit during the pandemic. All three presented frustration, stating that they were told by another agency that the COVID benefits wouldn't affect their AISH. As none of them can afford to repay this money, they were assisted with submitting an appeal, and it was recommended that they speak with their AISH worker.

There has been an increase in clients inquiring about or needing assistance with AISH applications. These inquiries have ranged from new residents to Alberta attempting to apply who did not yet meet the guidelines set by the Province of Alberta, to clients who are having difficulty navigating the online application process.

There has also been an increase in clients accessing the Community Volunteer Income Tax Program for 2022 filing season. Just this March, the Community Resource Centre has completed 75 returns, bring over \$635,670.00 back into the community. This compared to the 40 returns completed last year March, and approximately \$57,620.00. It is believed that this increase is due to more word of mouth in the community, mixed with other organizations no longer providing tax returns for their clients.

UPCOMING:

- Volunteer Appreciation Dinner – April 17th, 2023, from 5:30 pm to 8:00 pm
- Did You Know Campaign via Facebook to start posting on Mondays on April 3rd, 2023, and running for 7 weeks
- Records Management Team meeting – April 13th, 2023



MONTHLY REPORT

MONTH: April

YEAR: 2023

SUBMITTED TO: Amber Hennig

TITLE: Adult Coordinator

SUBMITTED BY: Diana Blaszczyk

LAST MONTH'S ACTIVITIES:

Currently there are 40 (15 residing in a Cooperative or Enterprise, the remaining in the Hamlet) clients in the Home Support program, with two more intakes scheduled for the second week of April. 80% of clients are over the age of 65, 7% are families, and the other 12% are individuals currently on Assured Income for the Severely Handicapped.

Overall the month of March was a quiet month. The Home Support Workers had the opportunity to assist with the Kids Conference and continued to deliver client appreciated home support services.

The Adult Coordinator is currently delivering Creative Grief and Loss program (6 sessions) at the Big Horn Golden Age Club. Sessions are every Thursday at the Big Horn Golden Age (March 2 - April 27). Outcomes will be reported next month.

Supportive listening is provided when needed. Often individuals are simply not sure who they can talk to or what next steps they should take when situations occur. Providing a safe, non-judgmental, and informed space assists in reducing feelings of helplessness and at times provides hope. Examples support provided in March are listed below.

- One client was looking for assistance for his mother, who lives with addiction issues and inquired about what services are available to support his mother. Home Support, Addiction Services from the Tawow, Home Care, and Meals on Wheels were referred to this client.
 - Discussion with elderly couple about the pros and cons of moving into the lodge.
 - Discussion with new Home Support client about other services that can help support her husband who is bedridden.
-

HIGHLIGHTS:

A family with multiple children that have medical issues prevents the parent from being able to secure childcare or regular employment causing financial strain. The parent was experiencing high levels of stress as they struggle to keep up with household tasks. The Home Support Program is easing the level of stress the parent is experiencing and increasing the parent's ability to cope with their current situation.

UPCOMING:

- Creative Grief and Loss at the Big Horn Golden Age Club every Thursday for 2 more sessions.
- Help and support with Volunteer Appreciation Dinner April 17, 2023
- On boarding new clients for Home Support

MONTHLY REPORT

MONTH: April

YEAR: 2023

SUBMITTED TO: Amber Hennig

TITLE: Youth Coordinator

SUBMITTED BY: Alexandria Burge

LAST MONTH'S ACTIVITIES:

WiseGuyz is a program that targets male identified youth starting in grade 9 to promote and teach healthy relationships, sexual health, and life skills. WiseGuyz is facilitated at the Grande Cache Community High School on Thursdays from 11:00 am till 12:15, 7 male youth have been attending the program since starting in November 2022. We have started module 3 which covers gender, sexuality, and media.

An incentive for male identified youth to participate in the WiseGuyz program are the out of school social events. The social activities occur on non-school days and two have been done. The first was swimming and pizza, the second was an afternoon of gaming. The type of activity is determined by the group and WiseGuyz are welcome to invite friends (non-WiseGuyz participants) to join. The original intent of these social activities was to provide incentive to join and complete the 22-week program, however after delivering two social activities other benefits have been recognized. Those are increased awareness of the program, more conversation about subjects covered in WiseGuyz curriculum and creation of an informal support network in the youth.

Gender & Sexualities Alliance Club (GSA) which is a student-run program to unite 2SLGBTQ+ and allied youth to build community and organize around issues impacting them in their schools and communities. GSAs have evolved beyond their traditional role to serve as safe spaces for LGBTQ+ Youth in middle schools and high schools and have emerged for deep social change related to racial, gender and educational learning and awareness. Administration partners with Summitview Middle School in facilitation of the GSA club after school on Wednesdays.

The Relationship and Sexual Education (RSE) program is a comprehensive sexual education program designed to help students develop the skills needed to make healthy decisions about their sexuality and relationships. The Relationship and Sexual Education program relates to three core domains: 1. Sexual and Reproductive Health Promotion and Education; 2. Healthy and Respectful Relationship Education; and 3. Violence Prevention. In the months of February and March RSE was delivered at Summitview Middle School to grade 7 and 8 students, a total of 76 students received the lessons.

Kids Conference is a 2 ½ day conference experience catered to kids aged 5 to 12 years held from March 28-30, 2023. Kids were able to choose from 27 unique activities in 3 streams of learning: Action Hours (physical), Life Skills, and Unique Expressionism (creativity). The Youth Coordinator dedicated many hours to ensure the successful delivery of this event which included coordinating schedules of 10 adults, 7 volunteer youth, 3 external organizations (Grande Cache Municipal Library, Resource Centre for Suicide Prevention, Community Futures West Yellowhead) and internal departments (Grande Cache Recreation Centre and Tourism Centre), promotion, registration, and connecting with each parent prior to the conference.

In 2022, the Bringing Empowered Students Together coordinator from the Grande Yellowhead Public School Division spearheaded a summer programming collaboration. All agencies that provide programming the summer came together and created one calendar for the community inclusive of all camps, activities, and experiences. Given the positive feedback from last year the coordinator has chosen to create a community calendar for summer 2023. Green View FCSS will provide our programs for the calendar. Summer planning is underway, and details will be provided once dates have been confirmed.

On March 23, 2023, the Youth Coordinator took a free webinar on skills for safer living for youth who have suicide ideation.

OUTCOMES:

PROGRAM NAME: Kids Conference	
<i>As a result of the Kids Conference, I get along better with others.</i>	<i>76% agreed they do get along better with others.</i>
<i>Kids Conference has helped me feel confident about myself.</i>	<i>76% agreed that Kids Conference has helped them feel confident about themselves.</i>
PARTICIPANT QUOTES: <i>"I liked learning new words that are better than the bad ones." (From the Backside of Bullying session, replacing negative words with positive words)</i>	

PROGRAM NAME: Grade 7 Relationship and Sexual Health Education (RSE)	
<i>I know how to set personal boundaries.</i>	<i>61% Agreed, 36% Neutral, 3% Disagreed</i>
<i>I understand healthy relationships.</i>	<i>77% Agreed, 18% Neutral, 5% Disagreed</i>
<i>I know that it is okay to be different.</i>	<i>80% Agreed, 14% Neutral, 6% Disagreed</i>
PARTICIPANT QUOTES: <i>"I might take into consideration why I want to date someone."</i> <i>"How to make a healthy relationship."</i> <i>"They were super positive and open to questions."</i>	
PROGRAM NAME: Grade 8 Relationship and Sexual Health Education (RSE)	
<i>I know how to set personal boundaries.</i>	<i>66% Agreed, 28% Neutral, 0.0625% Disagreed</i>
<i>I understand healthy relationships.</i>	<i>78% Agreed, 13% Neutral, 0% Disagreed</i>
<i>I know that it is okay to be different.</i>	<i>59% Agreed, 28% Neutral, 0.0625% Disagreed</i>
PARTICIPANT QUOTES: <i>"It was a good experience."</i> <i>"I never knew there were condoms for girls until we had a class and I found out."</i> <i>"How to keep myself safe and comfortable."</i>	

HIGHLIGHTS:

The Kids Conference this year was first year that Green View FCSS in Grande Cache had youth volunteers that requested to participate in running Kids Conference. Two of the moms of the volunteer youth shared that their kids are really enjoying themselves and went home each day saying that this is the first-time volunteering where they felt like the work, they are doing is important.

The safe environment created during delivery of the RSE program. Through the use of the anonymous question box at the end of every session administration was able to provide answers to questions about unsafe home environments, self harm, eating disorders, sexual health and healthy relationships. The answers were coupled with contact information for local supports and resources.

UPCOMING:

- GSA on Wednesday's (Summitview Middle School)
- WiseGuyz on Thursday's (Community High School)
- Boys and Girls Circle (Susa Creek) May 1
- Hands Are Not for Hitting (Susa Creek) May 1
- Summer Kick off meeting (Rec center)



MONTHLY REPORT

MONTH: March

YEAR: 2023

SUBMITTED TO: Amber Hennig

TITLE: Outreach Coordinator

SUBMITTED BY: Raymond Harris

LAST MONTH'S ACTIVITIES:

The Outreach Coordinator has contacted the Big Horn Golden Age Club regarding Learn at Lunch for the club. This will provide information of programs that Green View FCSS would like to highlight to the local senior and aging population, such as Creative Grief and Loss, Just In Case, and forms assistance.

The Outreach Coordinator has contacted the Big Horn Golden Age Club regarding Men's Shed. Men's Sheds is a voluntary association across Canada, where the power resides in the local shed. It is a location for men to gather together for activities such as woodworking projects, cooking, bike repairs, music, and socialization. There has been no confirmation of interest at the time of this report.

The month of March saw an increase with Forms Assistance with the start of tax season coming. Additionally an increase of residents have opted to communicate via text message, this allows them the freedom to contact with questions or concerns without having to make a phone call, if the situation or question requires a phone call, the Outreach Coordinator will ensure the resident is okay with a phone call.

The Outreach Coordinator participated in two training sessions with the Centre for Sexuality for a Coaching Call and Community of Practice, respectively.

HIGHLIGHTS:

After not being able to see a resident for the previous two months, the Outreach Coordinator visited the resident in the long-term care facility at the Grande Cache Community Health Complex. The resident was very thankful and appreciative of the time that the Outreach Coordinator had with them and has asked for continued visits in March. Additionally the resident was concerned about how they were going to complete their taxes because they had moved from private resident, to care facility, to long term care and was unsure if their tax documents would arrive to them in time. Through the Canadian Volunteer Income Tax Preparation (CVITP) program, the Outreach Coordinator ensured them that their taxes and slips will be online. The resident expressed gratitude for Green View FCSS for having such a program available, at no cost to the resident.

UPCOMING:

- CVITP through the month of March
- Volunteer Appreciation Dinner preparations
- WiseGuyz through the end of May
- Boys Council at Susa Creek
- Men's Shed – community information session details TBA
- Continued forms assistance in residents' homes



MONTHLY REPORT

MONTH: April

YEAR: 2023

SUBMITTED TO: Lisa Hannaford

TITLE: Adult Coordinator

SUBMITTED BY: Michelle Hagen

LAST MONTH'S ACTIVITIES:

The Home Support program provides basic housekeeping, meal preparation, limited respite, and transportation to medical appointments or other essential services. The Home support team averaged 400 hours per month of client services to the current 75 clients, 48 from the MD and 27 in the town of Valleyview. This does not include administrative or training hours. During the months of February and March, 6 people signed on to the program and 5 people signed off. The home support team provided transportation 24 times during the 2-month time.

The Balance Restorative Yoga program is a strength and core-building yoga, which is designed to assist with injuries, post-surgery recovery and fall prevention. The spring session started on March 3 and will run until April 24th. The sessions run Mondays and Fridays at 10 am in the Community Resource Centre boardroom and currently 19 people have registered to attend.

The Community Volunteer Income Tax Program (CVITP) utilizes volunteers to prepare income tax and benefit returns for people with modest incomes and simple tax situations. The program runs year-round, and community members can utilize the program throughout the year to get current and past returns completed. The program started accepting drop-off tax applications on March 1. During the month of March, the volunteers completed 400 returns, which is 93 more returns than this time last year.

VV	MD	SL	2023									
168	37	200										
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL	
122	37	246	\$ 171,964.50	\$ 600,038.00	80	\$ 74,933.00	\$ 323,899.00	\$ 206,107.00	\$ 681,481.00	\$ 120,952.00	\$ 2,179,374.50	
405												

The Support and Referral program supports clientele by finding appropriate programs or assisting with applications and or advocacy. The Adult Coordinator assists people with caregiver support, entry into care facilities, estate paperwork, and advanced planning tasks such as doing Wills, Power of Attorney, and Personal Directives, these tasks can take multiple phone calls and meetings. The Adult Coordinator assisted 68 people with 121 needs in the months of February and March.

Feb/Mar 2023 Support Needs	Residence			Explanation/ Example
	MD	VV	SLCN	
Admin Assist	4	2	8	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning	2	1	0	Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation	0	0	0	With anyone, Family, Businesses, Government
Aging in Place	0	0	0	Utilizing resources, preplanning to remain
Alberta Benefits	3	2	1	Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	0	0	1	Info on programs, strategies, referrals to other
Commissioner/ Notary	5	6	17	
CRA Inquiry	4	10	6	any Income Tax inquiries, not filing
Elder Abuse	0	0	0	Queries and Advise
Estate Planning/ Handling	2	1	2	Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits	1	2	0	GST, Canada Child Tax Benefit, Guaranteed Income
Federal Pensions	1	1	0	CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	7	6	1	Queries, home visits
Information	3	4	1	
Legal	1	0	0	Queries, Paperwork,
Maintenance Enforcement Prog	0	1	1	Queries, form assistance
Other FCSS Prog	0	0	0	Referral to another program or worker within FCSS
Referral to other Agency	0	3	0	
Supportive Listening	5	5	0	
Technology Assistance	0	1	0	cell phone, internet, CRA accounts, email- etc
Monthly Total	38	45	38	121

The Adult Coordinator and the Home Support staff attended the Mock activation of Emergency Social Services on Feb 27th. This was a well-coordinated project to assist the ESS team to practice skills and utilize the checklist system in all facets of an activation. Especially crucial was time spent using the online Registration and Reception Centre Program system.

The Adult Coordinator attended the following webinars during February and March.

- 1) Recovery-Oriented Systems of Care was hosted by FCSSAA. This webinar was an introduction to the transformations in Alberta's health system to a new Alberta model of care that adopts a recovery-oriented approach to addiction and mental health. A recovery-oriented system of care is a coordinated network of personalized, community-based services for people at risk of or experiencing addiction and mental health challenges. It provides access to a full continuum of services and supports, from prevention and intervention to treatment and recovery.
- 2) Seniors Financial Assistance Programs and Indexing. This webinar presented by the Community Programs Team, the Ministry of Seniors, and Community and Social Services was an introduction to Alberta Seniors, Community, and Social Services. Discussed was the Indexing of Financial Benefits and Affordability Payments and the application process. A general overview was provided about the Alberta Seniors Benefit/Supplementary Accommodation Benefit, the Special Needs Assistance for Seniors, Dental and Optical Assistance for Seniors, the Seniors Home Adaptation and Repair Program, and the Seniors Property Tax Deferral Program. The team was also looking for feedback on how the service providers were feeling about the programs and how they were working for the seniors in our communities.
- 3) CRA Information Session- Seniors Benefits and Credits information session hosted by Healthy Aging Alberta. This webinar provided information on the Tax Benefits and Credits available to seniors.
- 4) The Community Programs team from the Ministry of Seniors, Community, and Social Services presented information on the Special Needs Assistance for Seniors program. This was an

in-depth review of this program. This session was aimed at service providers who work directly with seniors who are applying for assistance.

- 5) Three Things Every Leader Can Do to Create Psychological Safety, presented by David Irvine. The webinar's purpose was to help leaders of all levels to build better workplace cultures and build awareness of the importance of psychological safety to create high trust, highly engaged, productive organizations.

OUTCOMES:

No Outcomes to report.

HIGHLIGHTS:

- One new CVITP client informed the staff that he had gone to a tax preparer to get his return done but he could not afford the \$160.00 fee. His monthly income is just over \$1600. The fee to get his tax return done is more than half his grocery budget for the month. He was pleased to learn about the volunteer program, as he understood that if he did not file his taxes, he would lose the GST and Climate Action rebates.

UPCOMING:

- Balance Restorative Yoga continues until April 24th.
- Just in Case workshop, tentatively scheduled for May 16. The location and time are yet to be determined.
- The Adult Coordinator will attend Authentic Leadership, a set of 4 sessions, starting April 14th.



MONTHLY REPORT

MONTH: April YEAR: 2023

SUBMITTED TO: Lisa Hannaford

TITLE: Community Resource Centre Coordinator/Support Coordinator

SUBMITTED BY: Corinne D'Onofrio

LAST MONTH'S ACTIVITIES:

There was a total of 852 client visits to the Green View FCSS Community Resource Centre in the month of March 2023. Of the 852 client visits, 109 were residents of the Municipal District of Greenview, 333 were residents of Sturgeon Lake Cree Nation, and 410 were residents of the Town of Valleyview. Of the total clients, 17 were new and 835 had previously utilized the services at the Resource Centre. Coordinators have noted that there was an increase in individuals coming into the Resource Centre for the first time, as they were referred by a friend or agency to utilize the Community Volunteer Income Tax program.

In March, the highest number of visits to the Resource Centre was from clients that were making inquiries about or utilizing the Community Volunteer Income Tax program. Numerous clients required information about income eligibility levels to qualify for the program as well as clients needing assistance to complete the tax forms. Of the 852 total client visits, 404 inquiries were made about the Community Volunteer Income Tax program.

80 clients came to the Community Resource Center for employment assistance. This included clients coming in to create cover letters, new resumes, and updates to existing resumes, clients receiving photocopies of resumes and safety certifications, and assistance with emailing resumes to potential employers. Clients also receive assistance with online job searches, and applications online. Information was also provided to individuals about career choices, job search tools, and resume styles using resources that are available in the Resource Center from the ALIS website. Clients were also referred to businesses and agencies that provide online and in-person services to receive various safety certifications such as CSTS, First AID, and H2S Alive.

44 client visits were regarding Income Support. Clients accessed the Community Resource Centre for assistance with applying for Income Support, general information about the program, and support to contact their workers if they were existing clients. Due to a lack of computer skills or the technology itself, some clients require assistance with sending required documents to the workers when requested. Clients also occasionally require the use of the phone and a quiet meeting space for the initial intake appointment.

80 clients visited the Resource Centre for assistance with Employment Support. Coordinators assisted clients to update and create, print, email, and fax resumes. Clients utilized computers to conduct job searches and locate online courses. Coordinators also assisted clients, not as computer savvy, to locate various safety courses, enroll and purchase online, and made referrals to other providers of these courses.

Clients called and visited the Community Resource Centre for many other needs in the month of March. Calls and visits were made for access to the Food Bank (25), AISH (27) referrals to Mental Health services (5), faxes and information given about Senior Special Needs and Alberta Senior Benefit (8), Canada Revenue Agency

Sturgeon Lake Cree Nation:

Year End Report 2023	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	8	7	2										17
Employment Supports	21	20	16										57
Other Clients	179	224	315										718
Total Clients Visits	208	251	333										792
Residence Break Down:													
Sturgeon Lake Cree Nation	208	251	333										792
New	0	0	3										3
Returning	208	251	330										789
Total Clients Visits	208	251	333										792
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	208	251	333	0	0	0	0	0	0	0	0	0	792
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	1	0	1										2
Food Bank	2	0	2										4
Mental Health	0	0	1										1
Canadian Child Tax Benefits	0	1	0										1
AISH	13	6	12										31
Income Support	8	7	2										17
Alberta Adult/Child Health Benefit	2	3	1										6
Housing/ Heart River Housing Alberta Id	0	0	2										2
Service Canada	5	5	3										13
CPP/ CPP Disability	12	5	5										22
OAS and GIS	4	4	5										13
Sr. Special Needs/ AB Seniors	2	8	0										10
Seniors Information	6	4	2										12
CVITP related	3	1	0										4
Canada Revenue Agency	8	28	191										227
Employment Supports	16	8	5										29
WCB(Workers Compensation Board)	21	20	16										57
Technology Assistance	0	0	1										1
Childcare subsidy program inquires	39	26	22										87
Legal (faxes, forms, calls)	0	0	0										0
Other questions/inquires	3	0	0										3
Mountains to Meadows	38	118	26										182
	21	15	5										41
	0	0	0										0

HIGHLIGHTS:

Clients have reported to coordinators at the Green View FCSS Resource Centre, that they are coming to this agency because the staff is knowledgeable, and they can trust that the processes they need assistance with are being done correctly. One individual thanked the coordinators that had assisted them with the First Nations Drinking Water Settlement application and stated that the assistance made a very difficult process so easy for them. They were very glad they had been referred to Green View FCSS.

A second “wave” of clients dealing with the First Nations Drinking Water Settlement application has also been attending the Resource Center requiring assistance with letters coming to them requiring information updates to the Claims Administrator. Some individuals that submitted these applications earlier in the process are being sent “Missing Information” forms to complete and fax or email, and others are being asked to resubmit the initial application due to it being missing/ not received.

UPCOMING:

- The CRC Coordinator attended an ALIS (a career and employment resources website) session on Microsoft Teams for North Rural Zone Service Providers on March 3rd and attended a new contract reporting session at the end of March in preparation for the first report of the new employment contract in April.
- The CRC Coordinator will be continuing to prepare the annual report for the employment contract and have it completed and submitted before April 30th, 2023.
- The Support Coordinator has been assisting to facilitate and will be attending both Volunteer Appreciation events in Valleyview on April 19th and Grovedale on April 20th, 2023.



MONTHLY REPORT

MONTH: April

YEAR: 2023

SUBMITTED TO: Lisa Hannaford

TITLE: Youth Coordinator

SUBMITTED BY: Amanda Roy

LAST MONTH'S ACTIVITIES:

Body Talk – Teaching Sexual Health, Differing Abilities began on March 16 for a selected group of students ranging in grades 7-12 at Hillside Junior Senior School. This program addresses anatomy, puberty, consent, sexual reproduction, and healthy relationships. Body Talk will run for approximately 6-8 weeks.

The Relationship and Sexual Education program is a comprehensive sexual education program designed to help students develop the skills needed to make healthy decisions about their sexuality and relationships. The Relationship and Sexual Education program relates to three core domains: 1. Sexual and reproductive health promotion and education; 2. Healthy and respectful relationship education; and 3. Violence prevention. This program concluded at Hillside Junior Senior School on March 7. 128 students, two classes each of grades 7s, 8s, and 9s participated in the program.

The Gay Straight Alliance (GSA) is a youth-led program that allows 2+LGBTQ, two-spirited, lesbian, gay, bisexual, transgender, queer, and questioning youth a safe place to meet and form new friendships with like-minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently, the GSA has seven regular attendees. Youth Program Coordinator provides resources and information when required.

Youth Coordinator attended the Kids Conference at Grande Cache from March 28-30. This was a two-and-a-half-day event where the youth were able to choose from 27 different sessions. There were three streams of learning to choose from, life skills, activity, and unique expressionism. The conference was a huge success with 46 youth registered.

Youth Coordinator attended the Walking with Families meeting on March 13.

Youth Coordinator participated in a Community of Practice meeting with the Centre for Sexuality and Grande Cache Youth Coordinator on March 21 to discuss the facilitation of WiseGuyz and Relationship and Sexual Education programs.

Youth Coordinator attended a Zoom meeting on March 10 with Grande Cache FCSS Manager and the Youth Program Coordinator to check in and discuss each community's programs.

OUTCOMES:

PROGRAM NAME: Relationship and Sexual Health Education (RSE)	
44 Grade 9 Youth Surveyed	
I learned about possible outcomes related to sexual activity.	91% of youth surveyed learned about the outcomes related to sexual activity after taking RSE.
84 Grade 7 & 8 Surveyed	
I understand healthy relationships.	70% of youth surveyed understand healthy relationships after taking RSE
PARTICIPANT QUOTES:	
Grade 9	
What was the most useful/important thing you learned in your relationship and sexual education class?	
"That I can make my own decisions and not be pressured if I am not comfortable with stuff."	
"Consent can be given and taken away."	
"Where to go and who to go to if I ever needed it."	
Grades 7 & 8	
What is something you might have learned that you did not know before, or some things that you might do now, or do differently because of what you learned?	
"To set boundaries and about puberty."	
"About differences, we experience as we grow."	
"How to have a healthy relationship."	

HIGHLIGHTS:

Relationship and Sexual Education delivered successfully for the first time to grades 7, 8, and 9 students at Hillside Junior Senior School.

UPCOMING:

- Body Talk at Harry Gray Elementary School starting April 12.
- SKILLS at Penson School in Grovedale on April 17.