

**Title: Access Roads**

**Policy No: 4002**

**Effective Date: June 8, 2021**

**Motion Number: 21.06.297**

**Supersedes Policy No: NONE**

**Review Date: June, 2024**



**Purpose:** The purpose of the Policy is to provide physical access to land(s) within Greenview that has no accessibility.

## 1. DEFINITIONS

- 1.1. **Access Roads** means to construct a new road on the municipality's registered roadways or undeveloped road allowances to a titled parcel of land used for farm operations; these roads will be constructed in accordance with the Development Guidelines & Municipal Servicing Standards.
- 1.2. **Greenview** means Municipal District of Greenview No. 16.

## 2. POLICY

- 2.1. Greenview may construct Access Roads to give access to any cultivated lands, which have no accessible access through a developed/undeveloped Road Allowance(s) and/or any applicant owned adjoining lands.
- 2.2. Landowners that wish to have an Access Road built must submit an application to Greenview. The application deadline is August 1. Applications received after August 1 will be brought to Council to determine whether the application will be accepted or deferred to the following year.

## 3. PROCEDURE

- 3.1. No access roads will be constructed where there is currently adequate access to the parcel whether through an existing roadway, a developed/undeveloped road allowance, or through the applicant's immediately adjacent parcel.
- 3.2. If land is required from the applicant for the road construction, the applicant shall provide it free of charge.
- 3.3. Road access requests will not be considered to grazing leases.
- 3.4. Once administration reviews the applications against this policy a list of proposed projects will be brought to Council for approval.

**4. COUNCIL RESPONSIBILITIES**

- 4.1 Council will annually consider allocating funds for access roads.
- 4.2 Council, at all times, maintain the authority to determine which roads, if any are to be constructed and in which order.

**5 ADMINISTRATION RESPONSIBILITIES**

- 5.1 Administration will review the submitted application and bring forward a recommendation utilizing a rating system approved by Council. The rating system includes:
  - A) Cost of project;
  - B) Whether it will serve more than the landowner;
  - C) Whether a bridge structure is required;
  - D) Drainage concerns;
  - E) Whether the road is of network importance;
  - F) Whether there is ratepayer consensus; and
  - G) Whether there is utility relocation requirements.
- 5.2 In determining the most economical route for a potential access road, Greenview staff will consider several factors including, but not limited to, physical land barriers such as hills, swamps, and water bodies, soil conditions and any other man-made constraints such as pipelines, power lines, building and other structures.
- 5.3 Administration will notify the applicant should the application be denied.
- 5.4 Administration will notify the applicant should the application be approved and identify next steps for construction.