



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

April 25, 2023

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES		
		3.1 Regular Council Meeting Minutes held April 11, 2023	4
		3.2 Business Arising from Minutes	
#4	PUBLIC HEARING	10:15 a.m. 4.1 Bylaw 23-934 to Amend Land Use Bylaw 18-800 to add Landfill, Industrial to Crown Land (CL) District.	18
#5	DELEGATION	1:00 p.m. 5.1 Accurate Assessment Group – Greenview Property Assessment Report	19
		2:00 p.m. 5.2 Metrix Group LLP – 2022 Greenview Audit Results	59
#6	BYLAWS	6.1 Bylaw 23-934 to Amend Land Use Bylaw 18-800 to add Landfill, Industrial to Crown Land (CL) District.	62
		6.2 Bylaw 23-939 Tax Bylaw 2023	70
#7	BUSINESS	7.1 Council Motion Amendment	79
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	7.7 Q1 2023 Financial Reporting	126
#8	NOTICE OF MOTION	
#9	CLOSED SESSION	
	9.1 Grande Cache Sand & Salt Shed – Tender Cancellation Disclosure Harmful to Business Interests of a Third Party	
	9.2 Grande Cache Sand and Salt Shed Disclosure Harmful to Business Interests of a Third Party	
	9.3 Greenview Regional Multiplex Generator Tender Disclosure Harmful to Business Interests of a Third Party	
	9.4 Grovedale Lagoon Decommissioning Disclosure Harmful to Business Interests of a Third Party	
	9.5 Township Road 704 Engineering Award Disclosure Harmful to Business Interests of a Third Party	
	9.6 Recycling, Waste, and Confidential Shredding Services Tender Award Disclosure Harmful to Business Interests of a Third Party	
	9.7 Gravel Crushing – River Top Sand & Gravel Disclosure Harmful to Business Interests of a Third Party	
	9.8 Tender Award - Hamlet of Grande Cache Wastewater Treatment Facility Upgrades Disclosure Harmful to Business Interests of a Third Party	
	9.9 Turnkey Haul and Store Jug Fill Station – Tender Award Disclosure Harmful to Business Interests of a Third Party	
	9.10 Weed Control on the Forestry Trunk Road Disclosure Harmful to Business Interests of a Third Party	
#10	MEMBERS REPORTS/EXPENSE CLAIMS <ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 	141

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#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, April 11, 2023

#1
CALL TO ORDER

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Manager, Communications & Marketing	Stacey Sevilla
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo

ABSENT

#2
AGENDA

MOTION: 23.04.192 Moved by: COUNCILLOR TOM BURTON
That Council adopt the Agenda of the April 11, 2023, Regular Council
Meeting as amended.

- Move Closed Session Agenda Item 9.1 to Open Session Agenda Item 7.13

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.04.193 Moved by: COUNCILLOR SALLY ROSSON

That Council adopt the minutes of the March 28, 2023, Regular Council Meeting as amended.

- Pg 15 for an against on both sides Motion: 23.03.179
- 23.03.168 Motion needs amending to state the intended usage of the \$15,000.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

- Councillor Dale Smith asked for an update on the Regional Promotional (branding) Committee. Administration is arranging a meeting with the city and the County to get it started.

4.0 PUBLIC HEARING

4.1 Public Hearing Bylaw 23-931

Chair Tyler Olsen opened the Public Hearing regarding Bylaw No. 23-931 at 9:16 a.m.

IN ATTENDANCE

Jan S
Celine Chuppa

**REFERRAL AGENCY &
ADJACENT
LANDOWNER
COMMENTS**

No comments or concerns received.

**APPLICANT
BACKGROUND
INFORMATION**

The subject lands currently consist of the entire 777.4-hectare (1921.0-acre) parcel, which are legally described as Plan 2221786, Lot 1, Block 1 and are currently designated as Industrial General (M-2) District. The proposed Greenview Industrial Gateway - Heavy Industrial - One (GIG-HI-1) District will allow appropriate permitted and discretionary uses for the types of development which are unique to the Greenview Industrial Gateway.

The proposed GIG-HI-1 District will complement the staging plan for the Greenview Industrial Gateway (GIG) Area Structure Plan (ASP), being Bylaw 19-815. The GIG ASP is structured to take advantage of the area's location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Importantly, maximizing railway service is critical

to enabling a world-class eco-industrial district. Accordingly, two primary land use forms are used:

- Heavy Industrial – General; and
- Heavy Industrial – Rail-Oriented.

This does not prevent multiple heavy industrial districts from being created within the plan area, at the discretion of the Council, but does guide the creation of at least two (2) distinct focuses to any future land use designations. The GIG-HI-1 District provided under Bylaw 23-931 allows for the prioritization of Rail Oriented development during the initial stages and is compliant with Section 3.5 (Heavy Industrial – Rail-Oriented) and Section 9.5 (Development Staging) Heavy Industrial – Rail-Oriented area located in the north of the plan area between Highway 40 and the CN rail line.

Bylaw 23-931 was given first reading on March 14, 2023, Regular Council Meeting. The use of Greenhouse, Industrial was added to the definitions and is proposed to be a Permitted Use in the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, as per Council direction.

**QUESTIONS FROM
COUNCIL**

The Chair called for any questions from Council.

- Councillor Dale Smith asked if First Nations are part of our referral agencies. Administration replied that they are not part of the referral stages.
- Councillor Dale Smith asked if the MD is on title for this land? Administration responded it will take approx. 4.5 months from land title office.

IN FAVOUR

The Chair requested that anyone in favour of the application come forward.
None Heard

OPPOSED

The Chair requested that anyone opposed of the application come forward.
None Heard

**QUESTIONS FROM
THE APPLICANT OR
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoke in favour or against the application.

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they had a fair and impartial hearing.

CLOSING BYLAW

Chair Tyler Olsen closed the Public Hearing regarding Bylaw No.23-931
Closed at 9.22a.m.

6.0 BYLAWS

6.1 Bylaw No. 23-931 Land Use Bylaw Amendment to Create the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District

BYLAW 23-931

MOTION: 23.04.194 Moved by: COUNCILLOR JENNIFER SCOTT

That Council give Second Reading to Bylaw 23-931 to amend Land Use Bylaw No. 18-800 for the addition of the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District and to redistrict the parcel legally described as Plan 2221786, Lot 1, Block 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.04.195 Moved by: COUNCILLOR WINSTON DELORME

That Council give Third Reading to Bylaw 23-931 to amend Land Use Bylaw No. 18-800 for the addition of the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District and to redistrict the parcel legally described as Plan 2221786, Lot 1, Block 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

6.2 Bylaw 22-887 “Town of Grande Cache Obsolete Bylaw Repeal”

BYLAW 22-887 2nd Reading

MOTION: 23.04.196 Moved by: COUNCILLOR DALE SMITH

That Council give second reading to Bylaw 22-887 “Town of Grande Cache Obsolete Bylaw Repeal” as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

BYLAW 22-887 3rd Reading

MOTION: 23.04.197 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council give third reading to Bylaw 22-887 “Town of Grande Cache Obsolete Bylaw Repeal” as amended.

- 1984/85 Date Corrections within the Bylaw.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

6.3 Bylaw 23-939 "Tax Bylaw 2023"

Bylaw 23-939

MOTION: 23.04.198 Moved by: COUNCILLOR RYAN RATZLAFF

That Council amend the 2023 Operating Budget, establishing total revenues and expenditures of \$154,619,029 due to a reduction of \$28,267 for the Designated Industrial Property Tax Requisition.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Councillor Delorme exit the meeting at 10:01 a.m.

Reeve Olsen exit the meeting at 10:02 a.m.

Deputy Reeve Bill Smith took Chair at 10:02 a.m.

Councillor Delorme returned to the meeting at 10:08 a.m.

BYLAW 23-939

1st Reading

MOTION: 23.04.199 Moved by: COUNCILLOR JENNIFER SCOTT

That Council give first reading to Bylaw 23-939 "Tax Bylaw 2023" as presented.

FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Reeve Olsen

CARRIED

BYLAW 23-939

2nd Reading

MOTION: 23.04.200 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council give second reading to Bylaw 23-939 "Tax Bylaw 2023" as presented.

DEFERRED

MOTION: 23.04.201 Moved by: COUNCILLOR DAVE BERRY

That Council defer Bylaw 23-939 second reading to the April 25th regular Council meeting.

FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Berry

AGAINST: Councillor Ratzlaff, Councillor Rosson, Councillor Burton

ABSENT: Reeve Olsen

CARRIED

Deputy Reeve Bill Smith recessed the meeting at 10:27 a.m.

Deputy Reeve Bill Smith reconvened the meeting at 10:36 a.m.

7.0 NEW BUSINESS

7.1 Policy 8003 “Letters of Support”

POLICY 8003

MOTION: 23.04.202 Moved by: COUNCILLOR SALLY ROSSON

That Council approve Policy 8003 “Letters of Support” as presented.

FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Reeve Olsen

CARRIED

7.2 Policy CO 16 “Grande Cache Eagles Nest Hall Rental” Repeal

POLICY CO16

MOTION: 23.04.203 Moved by: COUNCILLOR DUANE DIDOW

That Council repeal Policy CO 16 “Grande Cache Eagles Nest Hall Rental.”

FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Reeve Olsen

CARRIED

Reeve Olsen returned to the meeting at 10:44 a.m.

7.3 COMMUNITY RESPONDERS AGAINST STUDENT HARM (CRASH) COMMITTEE SPONSORSHIP

CRASH SPONSORSHIP

MOTION: 23. Moved by: COUNCILLOR WINSTON DELORME

That Council approve a sponsorship in the amount of \$5,000.00 for Community Responders Against Student Harm (CRASH) Committee to be paid to the Grande Cache Fire Fighters Association for a guest speaker to attend one day of the educational program for students at the Grande Cache Community High School, with funds to come from the Community Services Grants and Sponsorships budget.

Councillor Delorme withdrew motion as it was a deferred motion from previous meeting.

MOTION: 23.04.204 Moved by: COUNCILLOR WINSTON DELORME

That Council lift deferred motion 23.03.136 Community Responders Against Student Harm Committee Sponsorship Request from the March 14, 2023, Regular Council Meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.136 Moved by: COUNCILLOR DUANE DIDOW

That Council approve a sponsorship in the amount of \$5,000.00 for Community Responders Against Student Harm (CRASH) Committee to be paid to the to the Grande Cache Fire Fighters Association for a guest speaker to attend one day of the educational program for students at the Grande Cache Community High School, with funds to come from the Community Services Grants and Sponsorships budget.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Bill Smith

CARRIED

Reeve Olsen resumed chair at 10:48 a.m.

7.4 GRANDE CACHE MEMORIAL ICEBREAKER TOURNAMENT – SPONSORSHIP REQUEST

GC MEMORIAL
ICEBREAKER
TOURNAMENT

MOTION: 23.04.205 Moved by: COUNCILLOR DUANE DIDOW

That Council approve a sponsorship of \$7,540.00 to the Grande Cache Memorial Icebreaker Tournament to cover recreation centre fees on April 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.5 ODYSSEY HOUSE GRANDECON 2023 – SPONSORSHIP REQUEST

ODYSSEY HOUSE

MOTION: 23.04.206 Moved by: COUNCILLOR DUANE DIDOW

That Council approve a sponsorship in the amount of \$5,000.00 to the Grande Prairie Women's Residence Association o/a Odyssey House, for hosting the 2023 GrandeCon event July 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget.

FOR: Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton

AGAINST: Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff, Reeve Olsen

CARRIED

SACDA REQUEST

7.6 LIGHTS ON AFTER SCHOOL ALBERTA SUPPORT REQUEST

MOTION: 23.04.207 Moved by: COUNCILLOR SALLY ROSSON

That Council approve a proclamation to support School Age Care Directors Association of Alberta's (SACDA) Annual Lights on Afterschool Alberta initiative through social media and electronic billboards on April 21, 2023, recognizing the impact Out of School Care Programs make for children and families throughout the province.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

GP STOMPEDE

7.7 GRANDE PRAIRIE STOMPEDE ASSOCIATION – SPONSORSHIP REQUEST

MOTION: 23.04.208 Moved by: COUNCILLOR TOM BURTON

That Council approve a sponsorship of \$5,000 to the Grande Prairie Stompede Association for the 2023 Grande Prairie Stompede Event, May 31 to June 4, 2023, with funds to come from the 2023 Community Services Grants and Sponsorships budget.

FOR: Councillor Dale Smith, Councillor Berry, Councillor Scott, Councillor Burton

AGAINST: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Ratzlaff

DEFEATED

EC. DEV. WEEK

7.8 2023 ECONOMIC DEVELOPMENT WEEK

MOTION: 23.04.209 Moved by: COUNCILLOR RYAN RATZLAFF

That Council proclaim the week of May 8 – 12, 2023, as Economic Development Week in the Municipal District of Greenview No. 16.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**AHS LEASE
EXTENSION**

**7.9 LEASE AGREEMENT EXTENSION FOR VALLEYVIEW REGIONAL
EMERGENCY SERVICES COMPLEX**

MOTION: 23.04.210 Moved by: COUNCILLOR TOM BURTON

That Council approve an extension of the lease for the Valleyview Regional Emergency Services Complex, with Alberta Health Services, the Town of Valleyview, and Municipal District of Greenview No. 16, until October 31, 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**RETENTION AND
ATTRACTION
COMMITTEE**

**7.10 HEALTH PROFESSIONAL RETENTION AND ATTRACTION COMMITTEE –
VALLEYVIEW AND AREA**

MOTION: 23.04.211 Moved by: COUNCILLOR SALLY ROSSON

That Council appoint Councillor Jennifer Scott and Councillor Dale Smith to the Health Professional Retention and Attraction Committee servicing residents in and surrounding the Town of Valleyview area for a 1-year term expiring at the 2023 Organizational Meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

FRAC

**7.11 COUNCIL APPOINTMENT TO FOREST RESOURCE ADVISORY
COMMITTEE MEETING**

MOTION: 23.0 Moved by: COUNCILLOR SALLY ROSSON

That Council appoint Councillor Dave Berry to the Forest Resource Advisory Committee, with Councillor Ryan Ratzlaff as the alternate for a 1-year term expiring at the 2023 Organizational Meeting.

Councillor Rosson withdrew the above motion, to be dealt with at the 2023 Organizational Meeting.

MANAGERS REPORTS

7.12 MANAGERS REPORTS

MOTION: 23.04.212 Moved by: COUNCILLOR TOM BURTON

That Council accepts the Managers Reports for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 12:17 p.m.

Reeve Olsen reconvened the meeting at 1:00 p.m.

7.13 Alberta Roadbuilders and Heavy Construction Association Fuel Surcharge & Tonne/Km Rates Review

ARHCA SURCHARGE REVIEW

MOTION: 23.04.213 Moved by: COUNCILLOR JENNIFER SCOTT

That Council review the implementation of the 2022 Alberta Roadbuilders and Heavy Construction Association's (ARHCA) Rental Rate Guide as it pertains to Greenview's Expression of Interest Program.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

FUEL SURCHARGE

MOTION: 23.04.214 Moved by: COUNCILLOR JENNIFER SCOTT

That Council direct Administration to pay 40% of the cost recovery fuel surcharge, effective Monday April 17, 2023, in The Alberta Roadbuilders and Heavy Construction Association's June 14, 2022, addendum to the 2022 Rental Rate Guide to be reviewed at the first Council meeting in July 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith

CARRIED

TONNE/KM RATES

MOTION: 23.04.215 Moved by: COUNCILLOR JENNIFER SCOTT

That Council direct Administration to maintain tonne/km rates at \$0.20 per tonne/km with a \$1.00 basic loading factor in all areas except for \$0.22 per tonne/km with a \$1.00 basic loading factor on the Forestry Trunk Road to be reviewed at the first Council meeting in July 2023

FOR: Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Berry, Reeve Olsen

CARRIED

NOTICE OF MOTION

8.0 NOTICE OF MOTION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 23.04.216 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 1:15 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

9.2 ATHABASCA STOCKPILING TENDER DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

9.3 WESTVIEW GRAVEL CRUSHING DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

9.0 OPEN SESSION

OPEN SESSION

MOTION: 23.04.217 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:33 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.04.218 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to award the 2023 Athabasca Stockpiling Tender to A.B. Hollingworth and Son Construction Ltd., in the amount of \$1,228,700.00 plus GST, with funds to come from Operations' 2023 Road Maintenance Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Ratzlaff

AGAINST: Councillor Berry, Councillor Scott, Councillor Rosson, Councillor Burton

CARRIED

MOTION: 23.04.219 Moved by: COUNCILLOR DALE SMITH

That Council direct Administration to cancel the Westview Gravel Pit – Gravel Crushing (SML030053) tender due to submitted bids being over budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.04.220 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to re-tender 2023 Crushing Program at the Westview Gravel Pit (SML030053) with a new scope.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

10.0 MEMBERS BUSINESS

#10 MEMBER REPORTS AND EXPENSE CLAIMS WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- ASCHA Conference

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- March 28, 2023, Regular Council Meeting

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- March 28, 2023, Regular Council Meeting
- March 29, 2023, Greenview Regional Multiplex Advisory Meeting
- March 30, 2023, Research in Water Sector Webinar
- AG Services 101 – Greenview U
- CMHC Webinar

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- March 28, 2023, Regular Council Meeting
- ASB Regular Meeting

- WARD 5** **COUNCILLOR DALE SMITH** updated Council on recent activities, which include;
- March 28, 2023, Regular Council Meeting
 - New Fish Creek Community Hall Board

- WARD 6** **COUNCILLOR TOM BURTON** updated Council on recent activities, which include;
- March 28, 2023, Regular Council Meeting
 - Peace Library System
 - East Smoky Gas Co-op 50 Anniversary
 - ASCHA's Convention & Trade Show

- WARD 7** **COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;
- March 28, 2023, Regular Council Meeting
 - East Smoky Gas Co-op 50 Anniversary
 - Greenview Regional Multiplex Advisory Meeting
 - Zoom RhPap and North Western Polytech
 - Crooked Creek Recreation Club Meeting

- WARD 8** **DEPUTY REEVE BILL SMITH** updated Council on recent activities, which include;
- March 28, 2023, Regular Council Meeting
 - AG Services Board

MOTION: 23.04.221 Moved by: DEPUTY REEVE BILL SMITH

That Council direct Administration to do an in-house high-level feasibility study on costs for adding water and possibly sewer to the Grovedale Winters Industrial Park for the last Council meeting of June 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry

AGAINST: Councillor Burton

CARRIED

- WARD 8** **COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;
- March 28, 2023, Regular Council Meeting

- WARD 9** **COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;
- March 28, 2023, Regular Council Meeting
 - Grande Cache Medical Clinic Committee Meeting

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- March 28, 2023, Regular Council Meeting
- Follow up Call with CN and Kyle R (GIG)
- Nitehawk Regular Board Meeting
- Banff Northwest Managers and Chair meeting Community Futures

**#10 MEMBERS
BUSINESS**

MOTION: 23.04.222 Moved by: COUNCILLOR JENNIFER SCOTT

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#11
ADJOURNMENT**

11.0 ADJOURNMENT

MOTION: 23.04.223 Moved by: COUNCILLOR WINSTON DELORME

That Council adjourn this Regular Council Meeting at 2:29 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



April 25, 2023
Bylaw No. 23-934 Public Hearing
Background Information

PROPOSAL:

This application for land use bylaw amendment has been submitted by Secure Energy Services Inc., to add Landfill, Industrial to the Crown Land (CL) District. This amendment would allow the applicant to grow their business and would also align with the province's regulations.

BACKGROUND AND DISCUSSION:

The province of Alberta has three (3) classifications for Landfills. Class I is the highest level for all hazardous and non-hazardous waste types. Class II has two (2) categories, Approved and Industrial Approved. These can only accept non-hazardous solid waste. Class III can only accept inert waste. Under the Class II – Industrial Approved, to be able to accept non-hazardous industrial waste, the registered landfill must have an engineered liner and leachate collection system.

Currently, the province has registered twelve (12) landfills within Greenview, four (4) have a Class II registration, two (2) have a Class III registration, and six (6) have a Class II – Industrial Waste Registration. Adding Landfill, Industrial to Crown Lands means that the six (6) Industrial Landfills we currently have within Greenview will be able to expand operations at their current sites and align with provincial regulations.

In accordance with Section 619 of the Municipal Government Act (MGA) the municipality is permitted to issue a development permit for any uses that we regulate within our Land Use Bylaw, which is also regulated by the NRCB, ERCB, AER, AEUB, or AUC. We must uphold the approval of these authorities, but we may require that adjacent landowners be consulted about concerns. Section 619 (3) also allows for the amendment of a statutory plan or land use bylaw amendment to allow for the use to be approved.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:

On April 6, 2023, the Public Hearing advertisement was published on Greenview's website and social media sites in accordance with the Advertising Bylaw.

Any concerns received will be addressed today.



REQUEST FOR DECISION

SUBJECT:	Accurate Assessment Group Ltd. – 2023 Annual Assessment Presentation		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 25, 2022	CAO:	MANAGER: CG
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: AAG
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council accept Accurate Assessment Group's annual Greenview Property Assessment report for information, as presented.

BACKGROUND/PROPOSAL:

Municipal assessment is a highly specialized profession that integrates with the municipal taxation process and is integral to the budget funding for any municipality. Rather than hiring internal staff, Greenview contracts assessment services to Accurate Assessment Group. This provides Greenview with access to highly trained professionals across the full range of assessment specialty areas.

Properties are assessed on both a regular cycle and any development changes. Changes in use and changes in the value of the property such as renovations will impact the assessment value of a property, which in turn impacts the taxes payable. Properties that don't apply for development permits are not affected until they are reassessed through the regular cycle. Depending on when the reassessment occurs the property may have paid less tax than required, in these cases Greenview operates on a go-forward basis with the new assessed value.

Accurate Assessment provides an annual update to Council on assessment changes, for the 2023 budget year Greenview has seen favourable growth in assessment values, primarily in non-residential.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion, they will have a better understanding of the assessment process.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: As this is an informational item no alternatives have been considered.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Greenview_Council_2022 Assessment PowerPoint



MUNICIPAL DISTRICT OF GREENVIEW No. 16



Agenda



Accurate Assessment Group Ltd.



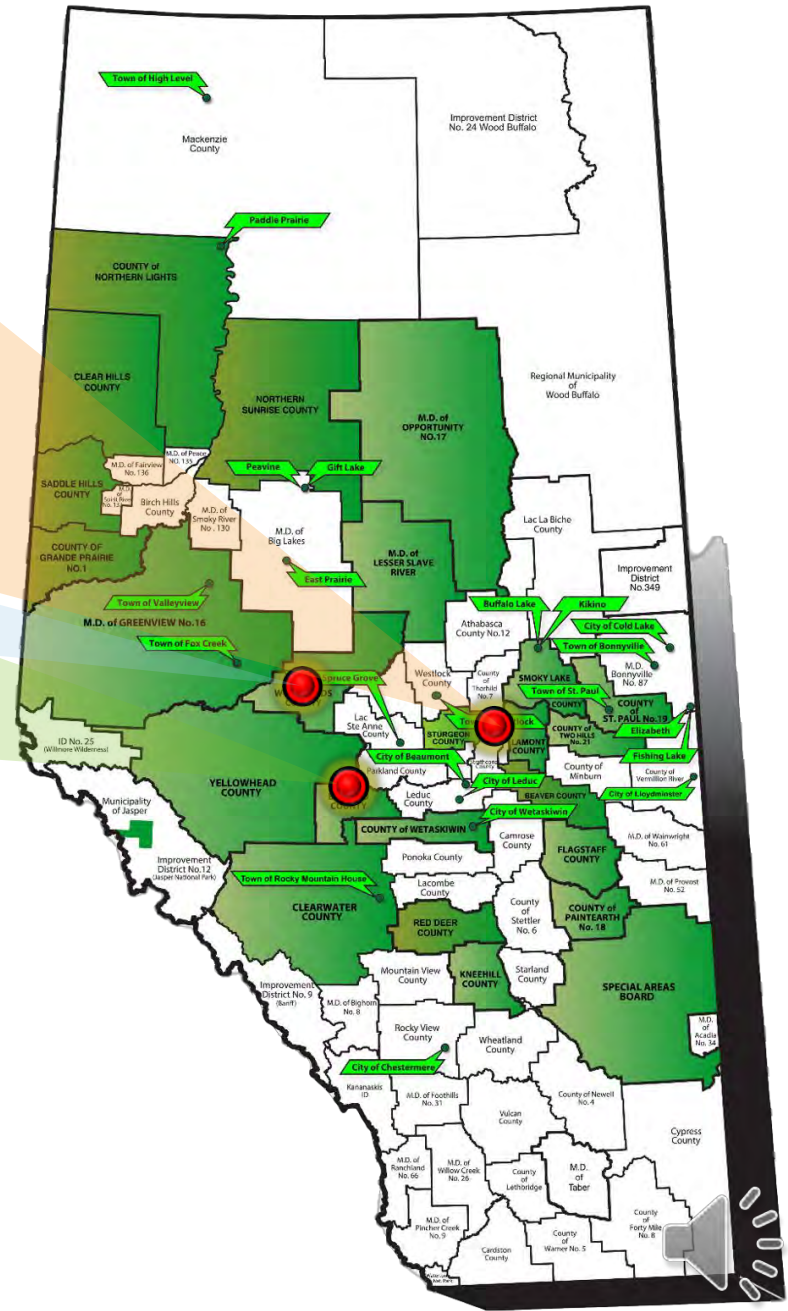
Highlights of the Municipality's Assessment



A map of Canada with a red location pin in the central region, indicating the location of the study area. The pin is surrounded by concentric blue circles, suggesting a signal or focus point. The map shows the outlines of the provinces and territories, with the central region highlighted in a darker shade of blue.



Where We are Located



Trusted Advisor



*At AAG, our purpose is to continuously seek improvement,
and earn the role of Trusted Advisor.*



TEAM DEPTH



Specializing in all aspects of Municipal Property Assessment

400+ Years of Combined Experience



COMMUNICATION



We connect with Rate Payers successfully

We communicate with Council, CAO's and Administration



DATA INTEGRITY



Our technology drives best practices for assessment operations.

Leaders in quality control through technology and experience



Residential



Non-Residential



Farmland

Troy Birtles, AMAA	Assessment Manager
Kris Meadows, AMAA	Residential Assessor
Sean Cosens, Bsc. Ag	Farmland Assessment Specialist
Bob Daudelin, AMAA	Assessment Specialist
Kurt Hartman	Assessment Specialist
Josh McMillan	Residential Assessor
Jesse Nelson	Residential Assessor
Cory Allen	Residential Assessor

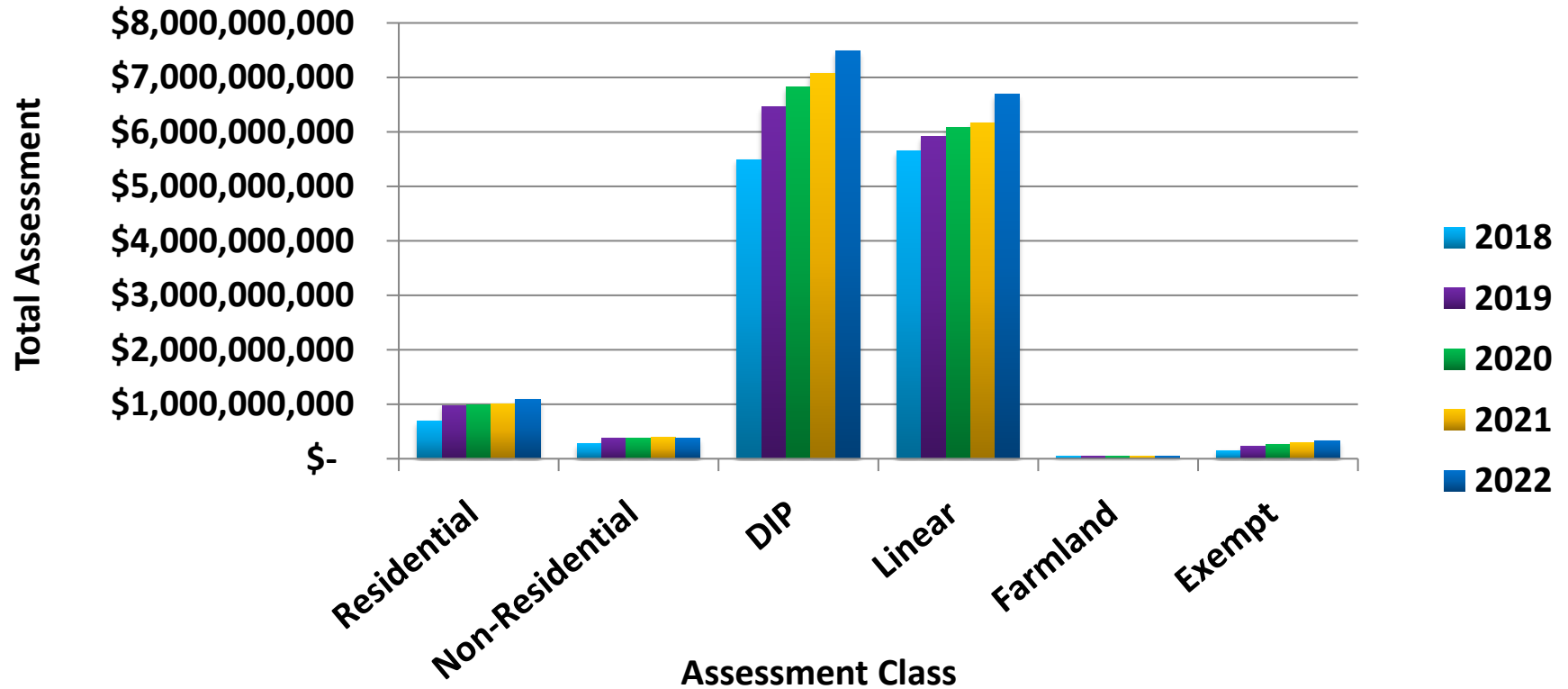


2021 Compared to 2022 Assessment

	2021	2022	Difference	
	Totals	Totals	\$	%
Residential	\$1,009,546,690	\$1,097,370,500	\$87,823,810	109%
Non-Residential	\$388,653,300	\$377,278,510	(\$11,374,790)	97%
Designated Industrial Property (DIP)	\$7,078,324,050	\$7,484,398,780	\$406,074,730	106%
Linear	\$6,162,139,460	\$6,696,875,980	\$534,736,520	109%
Farmland	\$56,854,410	\$56,927,370	\$72,960	100%
Exempt	\$290,704,070	\$325,967,350	\$35,263,280	112%
Grand Total:	\$14,986,221,980	\$16,038,818,490	\$1,052,596,510	107%

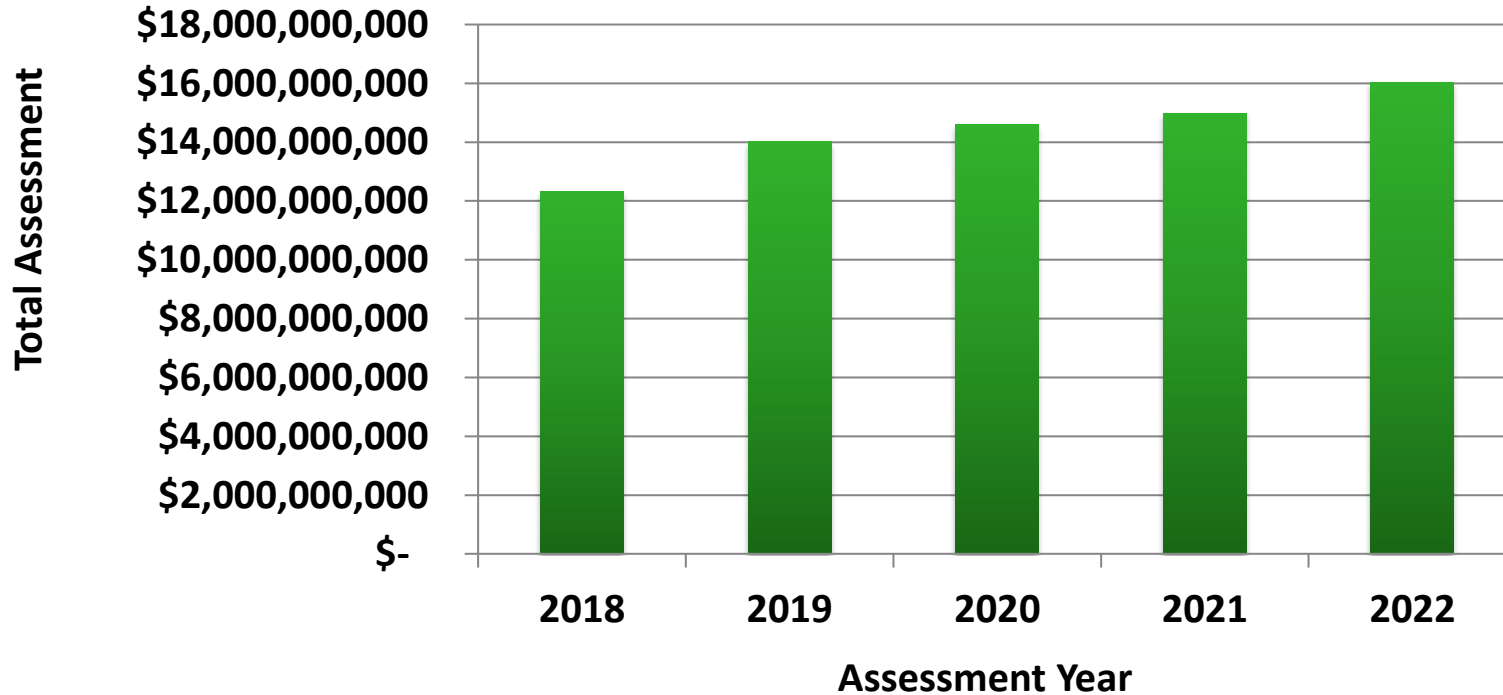


Assessment Class History Comparison





Assessment Total History Compare





Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	532	3.1%
-10% to -25%	117	0.7%
-1% to -10%	605	3.6%
No Change	5,726	33.6%
1% to 10%	7,454	43.8%
10% to 25%	1,826	10.7%
25% to 100%	282	1.7%
Over 100%	188	1.1%
New Roll #'s	181	1.1%
Inactive Roll #'s	121	0.7%
Total Properties	17,032	100%

93%



Taxable Assessment Change Compare by \$

Range	Properties	%
Over - \$1,000,000	22	0.1%
-\$100,000 to -\$999,999	339	2.0%
-\$25,000 to -\$99,999	191	1.1%
-\$10,000 to -\$24,999	245	1.4%
-\$1,000 to -\$9,999	495	2.9%
-\$999 to \$999	6,474	38.0%
\$1,000 to \$9,999	4,030	23.7%
\$10,000 to \$24,999	2,380	14.0%
\$25,000 to \$99,999	1,931	11.5%
\$100,000 to \$999,999	465	2.7%
Over \$1,000,000	128	0.8%
New Roll #'s	181	1.1%
Inactive Roll #'s	121	0.7%
Total Properties	17,032	100%

94%



New Roll #'s & Permit Comparison

New Roll #'s Summary

	2018	2019	2020	2021	2022
Residential/Non-Res	117	108	108	104	66

Development Permit

	2018	2019	2020	2021	2022
Development Permits	354	346	442	345	294



Overview

(NOT including Industrial or Linear)

New Residential Growth Assessment

	2020	2021	2022
New Construction	\$16.3M(1.7%)	\$15.5M(1.5%)	\$11.0M (1.1%)

Residential Inflation

	2020	2021	2022
Market Change	-\$1.3M(-0.15%)	\$6M(.6%)	\$77.0M (7.6%)



Overview

(NOT including Industrial or Linear)

Residential (Rural)		Growth	Inflation
Valleyview	13.1% Increase	1.80%	11.30%
DeBolt	9.3% Increase	1.40%	7.90%
Grovedale	1.3% Increase	1.70%	-0.40%



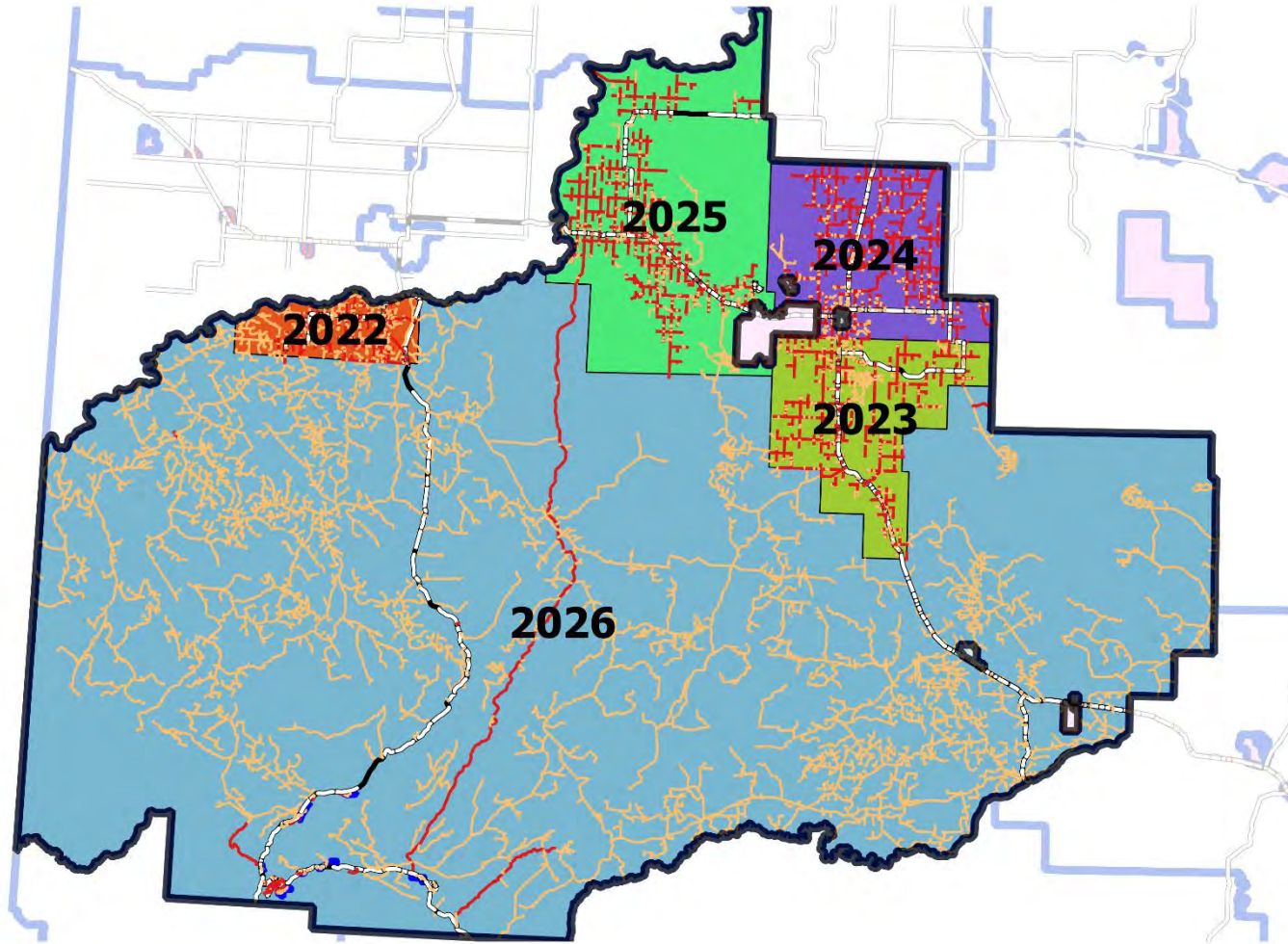
Overview

(NOT including Industrial or Linear)

Residential (Hamlets & Lake Subdivisions)		Growth	Inflation
Little Smoky	6.1% Increase	-0.30%	6.40%
DeBolt	7.6% Increase	1.90%	5.70%
Ridge Valley	5.9% Increase	0.10%	5.80%
Grande Cache	10.5% Increase	0.00%	10.50%
Grovedale	8.1% Increase	1.20%	6.90%
Landry Heights	7.2% Increase	0.00%	7.20%
The Narrows	3.1% Increase	1.20%	1.90%
Sandy Bay	-4.6% Decrease	-0.40%	-4.20%



Residential / Non-Residential Re-inspection Cycle





Moving Forward – Residential / Non-Residential



Open House to Inform Rate Payers, I will be in the Greenview office periodically - dates to be determined



2022 Assessment Cycle will be concentrated in Valleyview South area.



Increases are a result of a strong market (similar with the rest of the Province). We will continue to monitor into 2023.



Industrial Assessment Team

Ray Fortin, AMAA	Industrial Assessment Specialist
Sean Barrett, AMAA	Industrial Manager
Kent Smith, AMAA	Industrial Assessor
Chad Nelson, AMAA	Industrial Assessor
Steve Sawatsky, AMAA	Industrial Assessor
Chris Smith, AMAA	Industrial Coordinator
Ally Dittrick, AMAA	Industrial Assessor
Harry Schmidt, AMAA	Specialty Assessment Services



Designated Industrial Property

Designated Industrial property includes:

- **Properties regulated by the Alberta Energy Regulator, Canadian Energy Regulator, Alberta Utilities Commission.**
- **Linear property (wells, pipeline, railways, telecommunications and electric power systems) assessed by the province. Note that railway became linear on January 1, 2018.**
- **Property designated as a “major plant” by the 2022 Alberta Machinery and Equipment Minister’s Guidelines regulation; for example, large refineries, upgraders, pulp and paper mills.**
- **Land and improvements associated with property regulated by the Alberta Energy Regulator, Alberta Utilities Commission or Canadian Energy Regulator and major plants.**



Designated Industrial Property

2022 DIP Assessment:

- **AAG has spent a considerable amount of time during the 2022 DI property assessment creating new processes and procedures in order to adhere to DIP requirements and legislative MGA changes.**
- **In your municipality AAG has identified 7,336 Designated Industrial Properties**
 - **Including 38 properties designated as a “Major Plant”**

Inspections:

- **Within this municipality, AAG has completed 2,570+ field inspections.**
- **Additionally, in 2022 AAG has completed over 8,500 field inspections within 9 Hybrid municipalities.**



Non-Designated Industrial Property

- On an annual basis the Industrial Assessment Team maintains the assessments for Non-Designated Industrial Property.
 - These are industrial properties not regulated by the Alberta Energy Regulator, the Canadian Energy Regulator, or the Alberta Utilities Commission
- In the M.D. of Greenview, examples of Non-Designated Industrial Property include (but not limited to):
 - Open and Remote Work Camps
 - Frac Sand Transloading Facilities
 - Sawmills
 - Crypto-currency Operations
 - Breweries, Distilleries, and Meaderies (Properties Regulated by the AGLC)
- AAG utilizing our team of specialized industrial assessors provide these services annually to the municipality.



Machinery & Equipment

- Machinery and Equipment is assessable property in Alberta. Specifically, any M&E utilized in manufacturing or processing.
- Breweries / Distilleries (inclusive of Wineries, Meaderies, etc.) are referenced in the Alberta Machinery & Equipment Assessment Ministers Guidelines as assessable property.
- The Municipal Government Act also specifically references properties licensed by the AGLC in the following section:

Part 10 – Taxation / Division 2 - Property Tax

Licensed premises

365(1) Property that is licensed under the Gaming, Liquor and Cannabis Act is not exempt from taxation under this Division, despite sections 351(1)(b) and 361 to 364.1 and any other Act.

- The taxation of M&E is applied through a municipalities tax bylaw. Therefore, some municipalities tax M&E while other municipalities may not tax M&E.
- A municipality cannot choose to tax only a portion of M&E. All M&E must be considered by the tax bylaw.



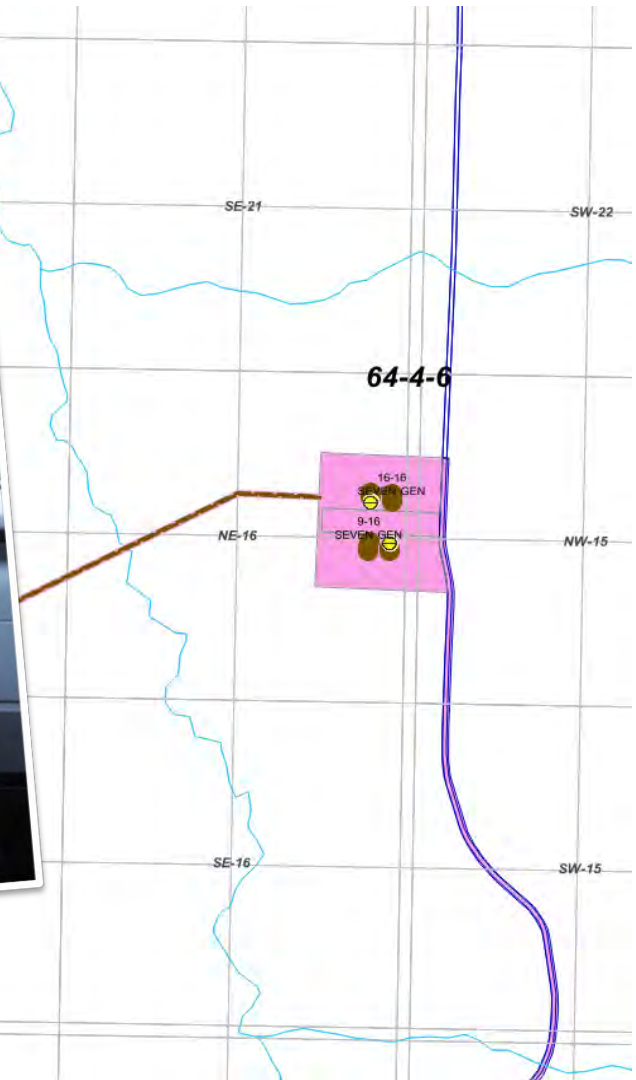
In The Field







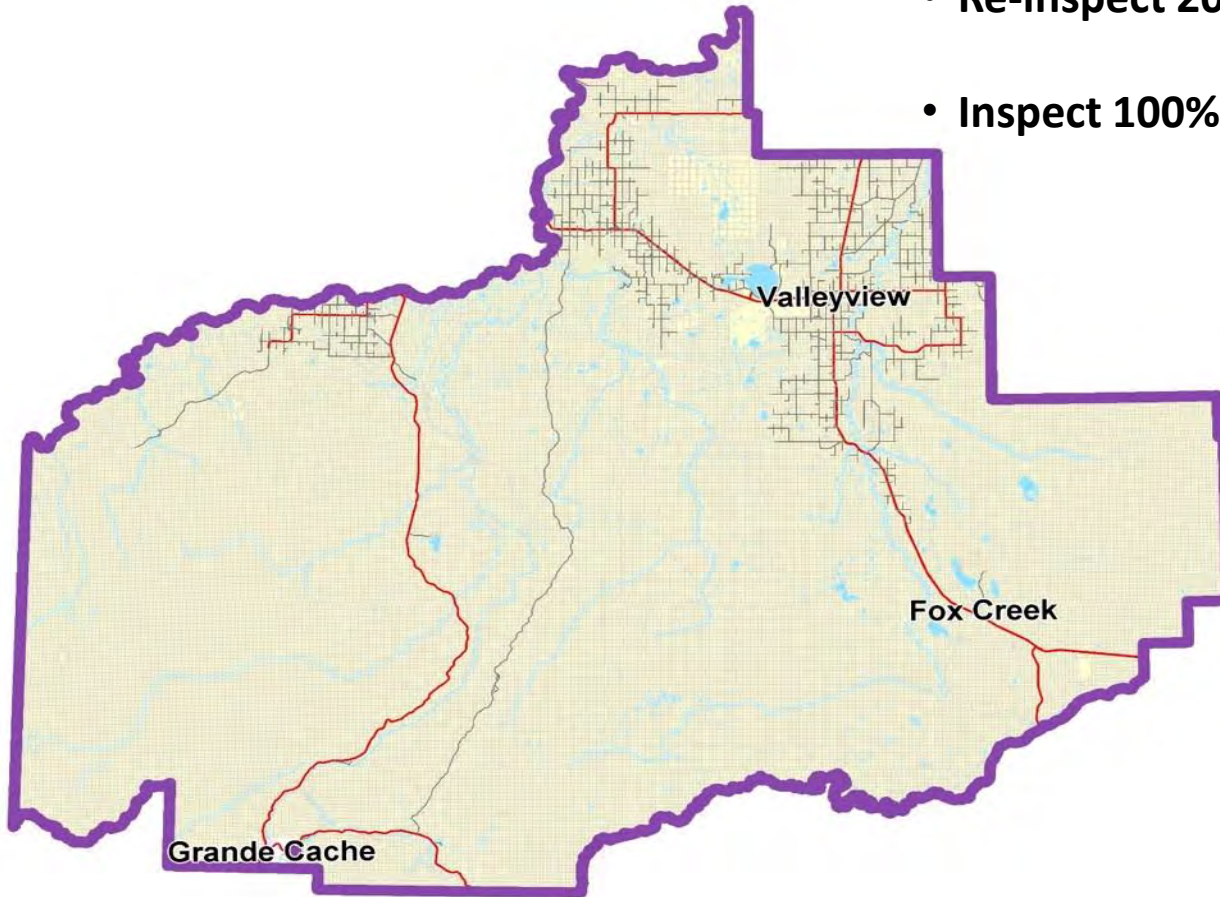
Geographic Information System for DIP





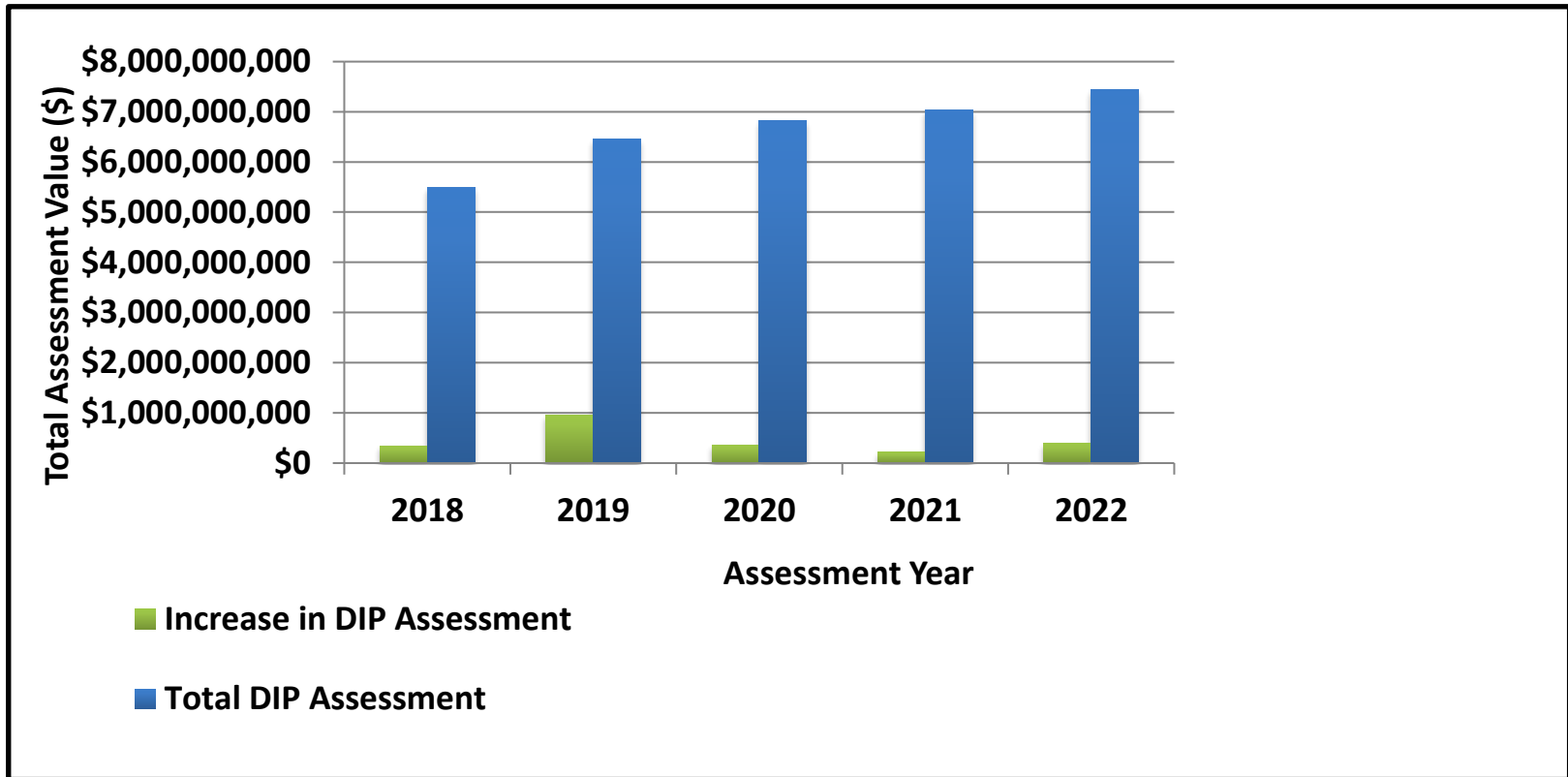
DIP Re-Inspection Cycle

- Re-inspect 20% of all existing DIP parcels
- Inspect 100% of new Well sites and Facilities





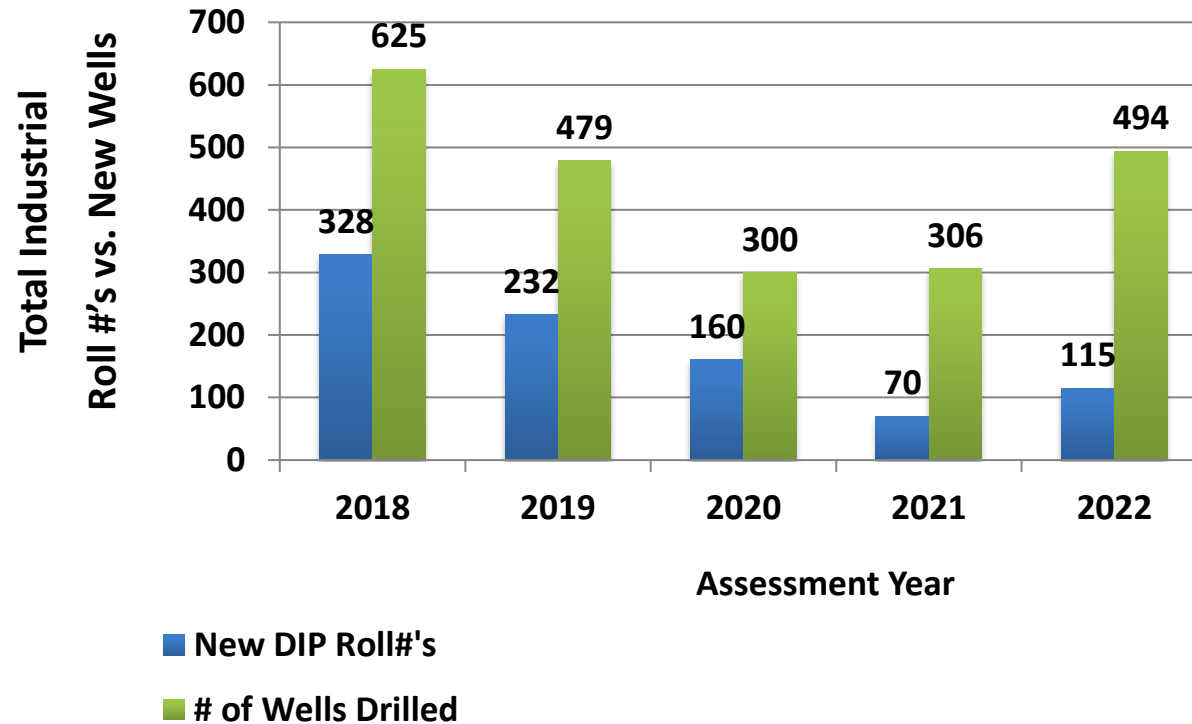
Historical DIP Assessment Comparison



***Please Note – The above totals exclude Linear Assessment**



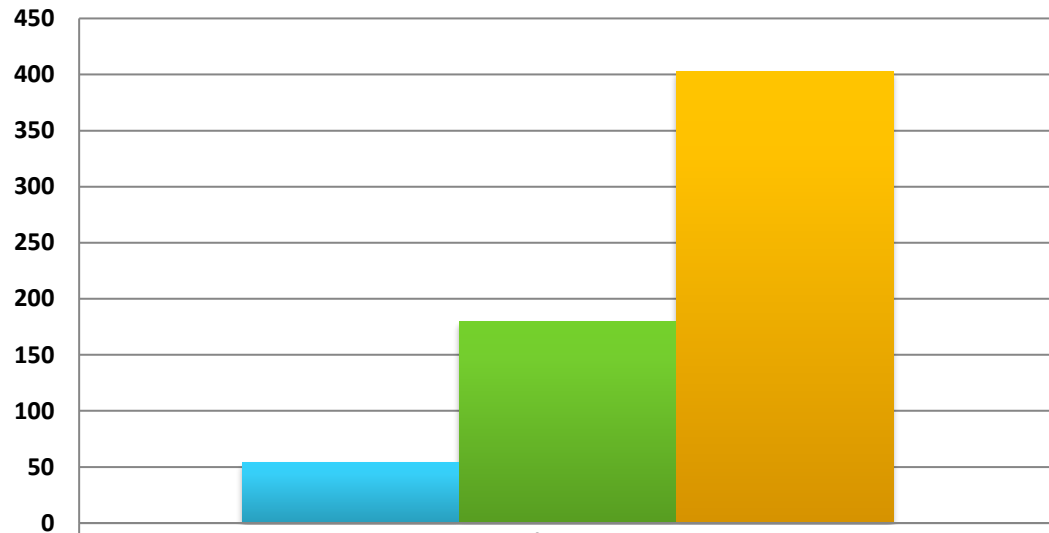
New DIP Roll #'s vs. New Wells Drilled





AAG Major Industrial Projects

Major Industrial Projects



MD of Greenview	
Major Industrial Projects	54
Total Approximate Assessment (Million\$)	180
Total Capital Costs (Million\$)	403

Note: 2022 Industrial Assessment included **54** major capital projects.
Approximately \$180 Million new Assessment for 2023 taxation.



Historical Natural Gas Production

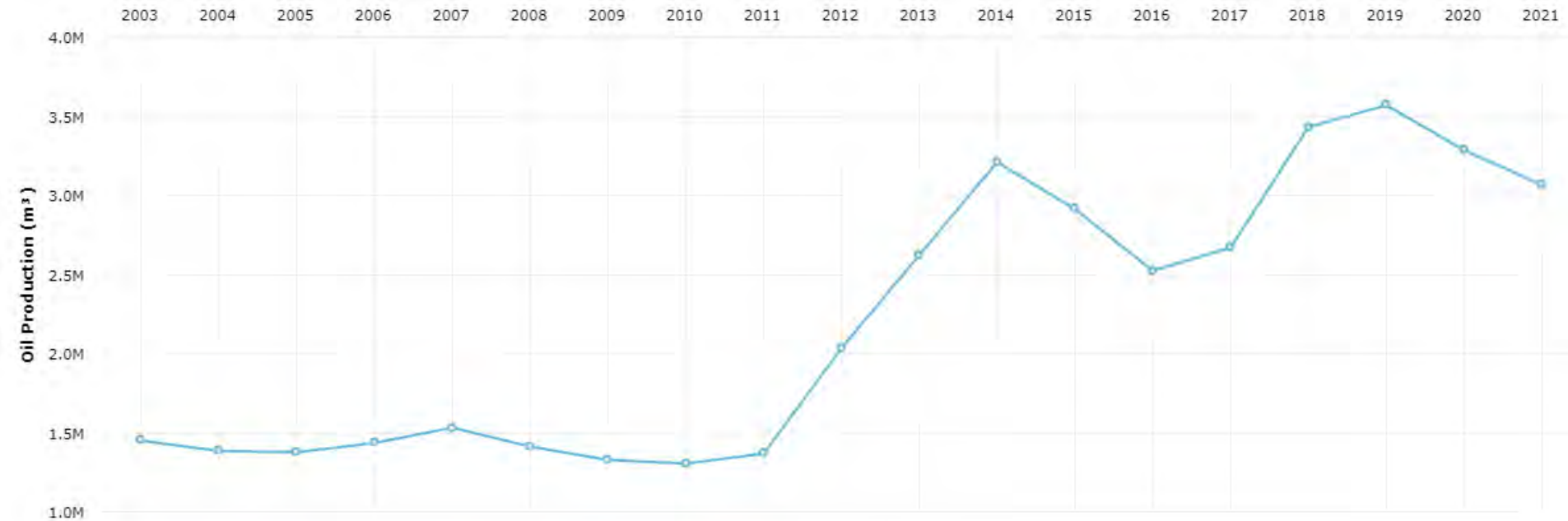


The MD of Greenview produced 35.1 billion m³ of natural gas in 2021, first in the province. Natural gas production in the MD of Greenview declined -2.33% year-over-year, and increased 20.8% in the last five years.

Source: Alberta Energy Regulator (Information available up to Year 2020)



Historical Oil Production

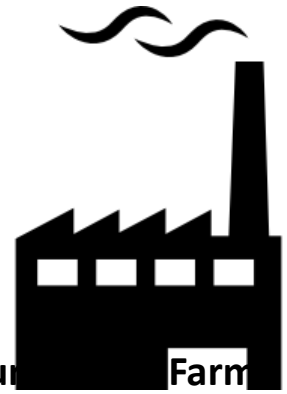


The MD of Greenview produced 3.1 million m³ of oil in 2021, the 6th highest in the province. Oil production in the MD of Greenview declined -6.64% year-over-year, and increased 21.5% in the last five years.

Source: Alberta Energy Regulator (Information available up to Year 2021)



Industrial Major Projects

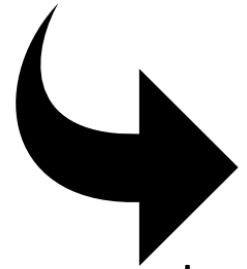


2023+ Assessment – Major Projects

- ARC Resources Ltd/Sustanitech – Gold Creek Controlled Environment Agriculture Farm
- ARC Resources Ltd – 10-16 Superpad Expansion
- ARC Resources Ltd – Cutbank Battery Expansion
- Cenovus Energy Ltd – 7-23 Wapiti Facility Expansion
- Keyera Energy Ltd – Fox Creek KAPS Truck Terminal
- Keyera Energy Ltd – Various Custody Transfer Locations along KAPS Pipeline
- Hammerhead Resources Inc – Karr 1-16 Battery Expansion
- Prairie Lights Power GP Inc – Prairie Lights Power Project 360MW Generation Facility
- Pembina Pipeline Corporation – Bald Mountain Pump Station
- Kiwetinohk Energy Corp – 10-29 Simonette Gas Plant Expansion
- Kiwetinohk Energy Corp – 5-31 Simonette Gas Plant Compressor Driver Electrification Project
- Kiwetinohk Energy Corp – Opal Power 100MW Generation Facility
- Paramount Resources Ltd – 3-13 Karr Central Lift Gas Facility
- Northern Petrochemical Corp. – Carbon Neutral Ammonia and Methanol Production Facility
- No. 1 Geothermal Limited Partnership – Geothermal Power Plant “Alberta No. 1”
- Cerilon GTL Inc. – Gas to Liquids Facility



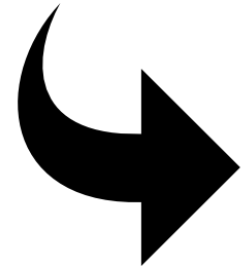
Designated Industrial Property Moving Forward



- As council and administration may be aware; in October 2020 the Government of Alberta announced they would not be implementing any of the scenarios from the assessment model review. Rather it was decided to implement several short-term initiatives intended to enhance oil and gas industry competitiveness.
- The initiatives focus on municipal property assessment and taxation and are intended as an alternative to the more substantial changes that were proposed in the assessment model review.
- While these initiatives will have significant financial impacts on many municipalities, they will be less than impacts resulting from the changes to the assessment model that were considered as part of the review process earlier this year.
- Most of the initiatives will be in effect for three years, which is intended to provide time for further consultation on the modernization of Alberta's assessment model for regulated oil and gas properties.
- Therefore, municipalities can expect a re-engagement of another attempt at an assessment model review for regulated property in the near future.



Designated Industrial Property Moving Forward



The initiatives include the following:

Well Drilling Equipment Tax

- Elimination of the Well Drilling Equipment Tax (WDET) beginning in 2021. This elimination is expected to be permanent.

Low Producing Wells

- Three-year assessment reduction on low-producing wells. This reduction will be implemented through changes to Schedule D of the Alberta Linear Property Assessment Minister's Guidelines.
- Continuation of the shallow gas well and associated pipeline assessment reduction that was introduced in 2019. This will continue to be applied for the 2021 to 2024 tax year.

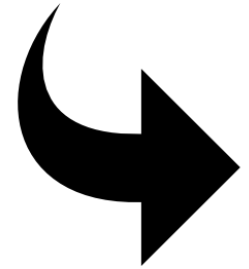
New Wells and Pipelines

- Three-year property tax holiday on all new wells and pipelines. Beginning in the 2022 property tax year, new wells and pipelines will not be taxed until the 2025 tax year. Therefore, the tax holiday applies to the 2022, 2023, and 2024 tax years.

For more information on the previous assessment model review, assessment and tax initiatives, and/or municipal advocacy please visit the Rural Municipalities of Alberta website <https://rmalberta.com>



Designated Industrial Property Moving Forward



As you may be aware, in Fall of 2022 the Government of Alberta issued a request for proposal for DIP (Designated Industrial Properties) assessment services of all current hybrid municipalities.

AAG was successful with our bid to continue the DIP assessment services for your municipality.

The contract begins April 1, 2023 and has a term of 5 years (2023AY to 2027AY) with an optional 3-year extension clause (2028AY to 2030AY).

Your municipalities DIP assessments will continue to be facilitated by AAG on behalf of the Government of Alberta.



QUESTIONS?



*Thank
you!*



REQUEST FOR DECISION

SUBJECT: **2022 Draft Financial Statements**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: April 25, 2023
DEPARTMENT: FINANCE
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: CG
DIR: EK PRESENTER: CG
LEG:

RELEVANT LEGISLATION:

Provincial (cite) – MGA Section 276-278, 281

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council receive the presentation of the 2022 audit results from Metrix Group LLP for information as presented.

MOTION: That Council approve the 2022 Audited Financial Statements as presented by Metrix Group LLP for submission to the Minister of Alberta Municipal Affairs.

BACKGROUND/PROPOSAL:

Metrix Group LLP is the appointed auditor for the Municipal District of Greenview.

The Auditor has completed the 2022 Draft Financial Statements for the MD of Greenview. Jeff Alliston, CPA, CA (Partner) will lead the presentation. Council will be able to ask questions relating to the Financial Statements.

The legislated date for submitting the 2022 Financial Statements to the Minister is May 1, 2023.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council approving the Financial Statements is that the municipality can submit the information to the Minister of Alberta Municipal Affairs as legislated.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative of not approving the financial statements; however, Administration does not recommend this action because the information must be submitted to the Minister of Alberta Municipal Affairs by May 1st as legislated.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council makes a decision, the approved Financial Statements and Financial Information Return will be signed and submitted to the Minister of Alberta Municipal Affairs.

ATTACHMENT(S):

- MGA excerpts Section 276-178, Section 281
- 2022 Draft Audit Findings Report
- 2022 Draft Financial Statements

MGA Section 276-278

Annual financial statements

276(1) Each municipality must prepare annual financial statements of the municipality for the immediately preceding year in accordance with

- (a) Canadian generally accepted accounting principles for municipal governments, which are the standards approved by the Public Sector Accounting Board included in the CPA Canada Public Sector Accounting Handbook published by the Chartered Professional Accountants of Canada, as amended from time to time, and
- (b) any modification of the principles or any supplementary accounting standards or principles established by the Minister by regulation.

(2) The municipality's financial statements must include

- (a) the municipality's debt limit, and
 - (b) the amount of the municipality's debt as defined in the regulations under section 271.
- (3)** Each municipality must make its financial statements, or a summary of them, and the auditor's report of the financial statements available to the public in the manner the council considers appropriate by May 1 of the year following the year for which the financial statements have been prepared.

RSA 2000 cM-26 s276;2014 cC-10.2 s181

Financial information return

277(1) Each municipality must prepare a financial information return respecting the financial affairs of the municipality for the immediately preceding calendar year.

(2) The Minister may establish requirements respecting the financial information return, including requirements respecting the accounting principles and standards to be used in preparing the return.

1994 cM-26.1 s277;1995 c24 s34 RSA 2000

Returns and reports to Minister

278 Each municipality must submit

- (a) its financial information return and the auditor's report on the financial information return, and
 - (b) its financial statements and the auditor's report on the financial statements
- to the Minister by May 1 of the year following the year for which the financial information return and statements have been prepared.

1994 cM-26.1 s278

MGA 281

Auditor's reports

281(1) The auditor for the municipality must report to the council on the annual financial statements and financial information return of the municipality.

- (2)** The reports on the annual financial statements and financial information return must be in accordance with
- (a) Canadian generally accepted accounting principles for municipal governments, which are the standards approved by the Public Sector Accounting Board included in the CPA Canada Public Sector Accounting Handbook published by the Chartered Professional Accountants of Canada, as amended from time to time, and
 - (b) any modifications of the principles referred to in clause (a) or any supplementary principles established by the Minister by regulation.

(3) The auditor must separately report to the council any improper or unauthorized transaction or non-compliance with this or another enactment or a bylaw that is noted during the course of an audit.

(4) The council or the Minister may require any further examination and report from the auditor.

RSA 2000 cM-26 s281;2014 cC-10.2 s181



REQUEST FOR DECISION

SUBJECT: Bylaw 23-934 to Amend Land Use Bylaw 18-800 to add Landfill, Industrial to Crown Land (CL) District.

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 25, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: SD
STRATEGIC PLAN:	Governance	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – *Municipal Government Act (MGA)*, RSA 2000, cM-26.

Council Bylaw/Policy (cite) – Land Use Bylaw 18-800

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 23-934, being a Land Use Bylaw Amendment to add Landfill, Industrial as a discretionary use to the Crown Land (CL) District.

MOTION: That Council give third reading to Bylaw 23-934, being a Land Use Bylaw Amendment to add Landfill, Industrial as a discretionary use to the Crown Land (CL) District.

BACKGROUND/PROPOSAL:

Administration received a development permit application for the addition of a cell to an Industrial Landfill located at NE 24-69-6-W6M. Greenview's records show no approval for a Landfill, Industrial for this site, nor could approval be given under the current regulations as the use is not listed in the Crown Land (CL) District. Currently, this use is only listed in the Industrial General (M-2) District as a discretionary use.

Administration notes that there are two uses within the Land Use Bylaw 18-800 that could be used, Landfill, Industrial and Oil & Gas Waste Facility. In reviewing the definitions for both uses, they are very similar, and it is unclear why there was a need for both uses. As the province is the primary regulator of this use, our regulations and definitions should be similar to that of the province and follow their classifications.

The province of Alberta has three (3) classifications for Landfills. Class I is the highest level for all hazardous and non-hazardous waste types. Class II has two (2) categories, Approved and Industrial Approved. These can only accept non-hazardous solid waste. Class III can only accept inert waste. Under the Class II – Industrial Approved, to be able to accept non-hazardous industrial waste, the registered landfill must have an engineered liner and leachate collection system.

Currently, the province has registered twelve (12) landfills within Greenview, four (4) have a Class II registration, two (2) have a Class III registration, and six (6) have a Class II – Industrial Waste Registration.

Adding Landfill, Industrial to Crown Lands means that the six (6) Industrial Landfills we currently have within Greenview will be able to expand operations at their current sites and align with provincial regulations.

In accordance with Part 17 of the Municipal Government Act (MGA) the municipality is permitted to regulate land use and issue permits for development which are regulated by our Land Use Bylaw. Section 619 identifies that where an approval is also regulated by the Natural Resources Conservation Board (NRCB), Energy Resources Conservation Board (ERCB), Alberta Energy Regulator (AER), Alberta Energy and Utilities Board (AEUB), or Alberta Utilities Commission (AUC) we must uphold the approval of those agencies, but this does not prevent us from issuing our own permit ensuring municipal interests are also met. Section 619 (3) also allows for the amendment of a statutory plan or a land use bylaw amendment to allow for the use to be approved. This allows us to add conditions related to fees, access management, and even consultation with adjacent landowners. It should be noted that not all development on crown land is given this status under 619 and many developments on crown land are regulated by the municipality as the key approving authority.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will allow the existing use to be brought into compliance with Greenview's Land Use Bylaw.
2. The benefit of Council accepting the recommended motion is that it will allow the applicant to continue to grow their business on their existing sites.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the request completely and not allow the use to be added to this district however, Administration does not recommend this action because it would cause undue hardship to an established business in Greenview.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

The applicant will be notified of the decision made by Council. Once the bylaw has been adopted, the applicant will then apply for this use for all sites within Greenview.

ATTACHMENT(S):

- Bylaw 23-934
- Crown Land (CL) District Regulations
- Map – Greenview Landfills



BYLAW NO. 23-934
of the Municipal District of Greenview No. 16

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of
Alberta, to amend Bylaw No. 18-800, being the Land Use Bylaw for the
Municipal District of Greenview No. 16**

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw 18-800;

AND WHEREAS, the Council of the Municipal District of Greenview No. 16 deemed it desirable to amend the Land Use Bylaw 18-800;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Section 8.17.2, Table 8-33 be amended to add Landfill, Industrial as a Discretionary Use.

Permitted Uses	Discretionary Uses
1. Accessory Building	Landfill, Industrial
2. Agriculture Processing	
3. Borrow Pit	
4. Cartage Terminal	
5. Compressor	
6. Coverall Building	
7. Dugout	
8. Dwelling Unit, Accessory	
9. Kennel, Commercial	
10. Natural Resource Extraction	
11. Natural Resource Processing	
12. Oil and Gas Facility	
13. Oilfield Waste Management Facility	
14. Recreation, Outdoor Motorized Vehicle	
15. Recreation, Outdoor Passive	
16. Shipping Container	
17. Storage, Outdoor	
18. Utilities, Major	
19. Work Camp	
20. Work Camp, Project Oriented	

This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this ____ day of _____, A.D., _____.

Read a second time this ____ day of _____ , A.D., _____.

Read a third time and passed this ____ day of _____ , A.D., _____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

8.17 Crown Land (CL) District

8.17.1 Purpose

- a) The purpose of this District is to provide for a variety of land uses on Crown Lands.

8.17.2 Uses

- a) Table 8-33 identifies the permitted and discretionary uses within the CL District.

Table 8-33: CL Permitted and Discretionary Uses

Permitted Uses	Discretionary Uses
1. Accessory Building	1. Landfill, Industrial
2. Agriculture Processing	
3. Borrow Pit	
4. Cartage Terminal	
5. Compressor	
6. Coverall Building	
7. Dugout	
8. Dwelling Unit, Accessory	
9. Kennel, Commercial	
10. Natural Resource Extraction	
11. Natural Resource Processing	
12. Oil and Gas Facility	
13. Oilfield Waste Management Facility	
14. Recreation, Outdoor Motorized Vehicle	
15. Recreation, Outdoor Passive	
16. Shipping Container	
17. Storage, Outdoor	
18. Utilities, Major	
19. Work Camp	
20. Work Camp, Project Oriented	

8.17.3 Regulations

- a) On a parcel located in a CL District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations

8.17.4 Additional Regulations

- a) The Development Authority may issue a development permit for proposed developments on Crown Land subject to the appropriate disposition (lease, license, disposition leading to a patent, etc.) being first obtained from the Public Lands Division. Proof of the required disposition must be provided to Greenview;
- b) In instances where privately owned lands are shown on the District Map in this District, those lands shall be considered as part of the A-1 District;
- c) Developments located adjacent to municipal roads must meet the setback requirements as laid out in the General Regulations;
- d) Developments located adjacent to titled land must meet the minimum setback of 15.0 m (49.2 ft.).

*** See the General Regulations (Section 5.0) for additional regulations and exceptions. ***



Landfills within MD of Greenview

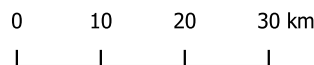
Legend

GV Sanitation

- Industrial Landfill
- Landfill Class II
- Landfill Class III

ROADS-Jurisdiction

- BIG LAKES
- MUNICIPAL
- PRIVATE
- PROVINCIAL
- Municipal Boundary



1:900,000

Produced: April 05, 2023 Projection: UTM 11N NAD83

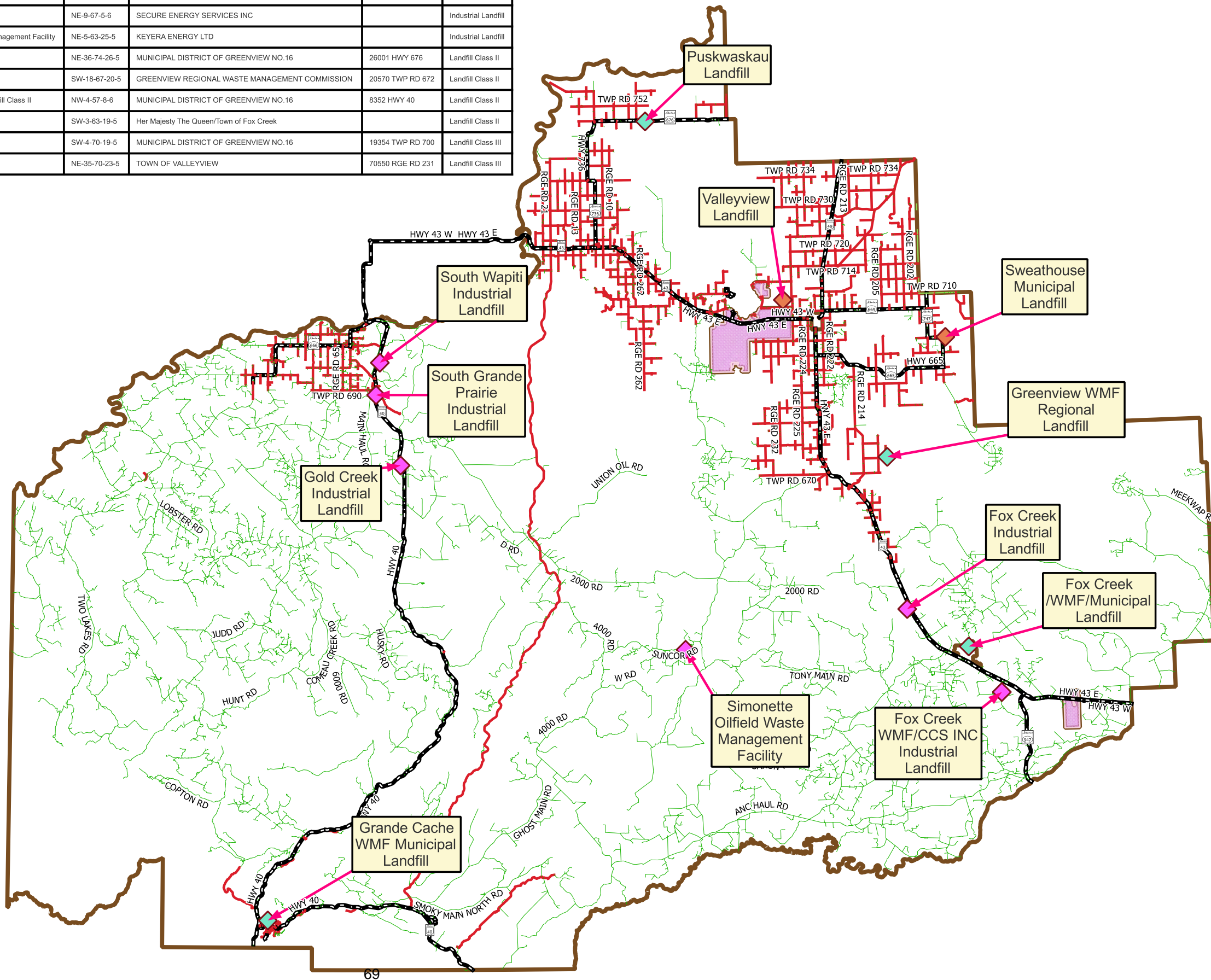
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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS

Roll	Name	Legal_Addr	Land Owner	Address	Type
309318	Fox Creek WMF/CCS INC	NE-31-61-18-5	SECURE ENERGY SERVICES INC		Industrial Landfill
36737	Fox Creek Class II Industrial Landfill	NE-32-63-20-5	SECURE ENERGY SERVICES INC		Industrial Landfill
315823	South Wapiti Class II industrial Landfill	10-24-69-6-6	SECURE ENERGY SERVICES INC	69363 HWY 40	Industrial Landfill
314987	South Grande Prairie Class II Industrial Landfill	SW-36-68-6-6	SECURE ENERGY SERVICES INC		Industrial Landfill
318860	Gold Creek Landfill	NE-9-67-5-6	SECURE ENERGY SERVICES INC		Industrial Landfill
309329	Simonette Class II Oilfield Waste Management Facility	NE-5-63-25-5	KEYERA ENERGY LTD		Industrial Landfill
310434	Puskwaskau Landfill	NE-36-74-26-5	MUNICIPAL DISTRICT OF GREENVIEW NO.16	26001 HWY 676	Landfill Class II
309355	Greenview WMF Regional Landfill	SW-18-67-20-5	GREENVIEW REGIONAL WASTE MANAGEMENT COMMISSION	20570 TWP RD 672	Landfill Class II
1102000	Grande Cache WMF Municipal Landfill Class II	NW-4-57-8-6	MUNICIPAL DISTRICT OF GREENVIEW NO.16	8352 HWY 40	Landfill Class II
100850500	Fox Creek /WMF/Municipal Landfill	SW-3-63-19-5	Her Majesty The Queen/Town of Fox Creek		Landfill Class II
228523	Sweathouse Municipal Landfill	SW-4-70-19-5	MUNICIPAL DISTRICT OF GREENVIEW NO.16	19354 TWP RD 700	Landfill Class III
293434	Valleyview Landfill	NE-35-70-23-5	TOWN OF VALLEYVIEW	70550 RGE RD 231	Landfill Class III





REQUEST FOR DECISION

SUBJECT: **Bylaw 23-939 "Tax Bylaw 2023"**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: April 25, 2023
DEPARTMENT: FINANCE
STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: MH
DIR: EK PRESENTER: MH
LEG:

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Sec 353, 354 and 355

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council lift the deferred motion 23.04.200 Bylaw 23-939 Second Reading from the April 11, 2023 Regular Council Meeting.

MOTION: That Council give second reading to Bylaw 23-939 "Tax Bylaw 2023" as presented.

MOTION: That Council give third reading to Bylaw 23-939 "Tax Bylaw 2023" as presented.

BACKGROUND/PROPOSAL:

Council gave first reading to Bylaw No. 23-939, the Tax Bylaw 2023 on April 11th, 2023, and Second and third reading completes Council ratification of the tax rate bylaw. Additional options and examples were requested regarding the non-residential tax rate and those were presented to Committee of the Whole on April 18th. As there was not overwhelming consensus, the bylaw has been prepared as presented for first reading. Alternative motions for an amendment to the bylaw and 2023 Operating Budget are presented in the Alternatives Considered section of the report.

A summary of changes from 2022 to 2023 are outlined in the table below:

	2022 Tax Rate	2023 Tax Rate	% Inc/(Dec)
General Municipal			
Residential/Farmland	2.4977	2.4977	0%
Residential Grande Cache	7.1748	7.1748	0%
Non-Residential	6.6850	6.6850	0%
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	1.2141	0.9753	(20%)
ASFF/Opted-Out School Boards			
Residential/Farmland	2.6594	2.3750	(11%)
Non-Residential	3.9972	3.4875	(13%)

Requisition Allowance	0.0181	0.0168	(7%)
Seniors Foundations	0.3025	0.3130	3%
Designated Industrial Properties	0.0766	0.0746	(3%)

The following tables illustrate examples of the combined proposed property tax impact from 2022 to 2023:

Residential Property – Assessed Value \$250,000 (Rural)

	2022	2023	Increase/(Decrease)
Municipal Tax Levy	\$624.42	\$624.42	\$0.00
Education Tax Levy	\$664.85	\$593.75	\$(71.10)
Requisition Allowance Levy	\$4.53	\$4.20	\$(0.33)
Seniors Foundation Levy	\$75.63	\$78.25	\$2.62
Total	\$1,369.43	\$1,300.62	\$(68.81)

Residential Property – Assessed Value \$250,000 (Grande Cache)

	2022	2023	Increase/(Decrease)
Municipal Tax Levy	\$1,793.70	\$1,793.70	\$0.00
Special Tax Levy	\$303.53	\$243.83	\$(59.70)
Education Tax Levy	\$664.85	\$593.75	\$(71.10)
Requisition Allowance Levy	\$4.53	\$4.20	\$(0.33)
Seniors Foundation Levy	\$75.63	\$78.25	\$2.62
Total	\$2,842.24	\$2,713.73	\$(128.51)

Non-Residential Property – Assessed Value \$1,000,000

	2022	2023	Increase/(Decrease)
Municipal Tax Levy	\$6,685.04	\$6,685.04	\$0.00
Education Tax Levy	\$3,997.20	\$3,487.50	\$(509.70)
Requisition Allowance Levy	\$18.10	\$16.80	\$(1.30)
Seniors Foundation Levy	\$302.50	\$313.00	\$10.50
Total	\$11,002.84	\$10,502.34	\$(500.50)

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit Council accepting the recommended action is that Council is required to pass a tax rate bylaw annually. By doing so Council will comply with the legislation.
2. Administration will be able to send tax notices after the bylaw is passed.
3. The bylaw supports the Operating Budget passed by Council.
4. Taxes will be due as per the regularly planned deadline which will not have an impact on Greenview's cash flow. If the tax rate bylaw approval is delayed, Administration will need to withdraw funds from investments to bridge the gap until tax payments are due.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Another alternative for Council’s consideration is an increase of 0.65 mills or 10% to the non-residential tax rate. In 2016, Council reduced the non-residential mill rate by this amount “in an attempt to assist industry during these tough economic times.” This would generate an additional \$9,460,355 in tax revenue with a tax ratio of 2.9.

The amended municipal operating expenditures and transfers would total \$164,079,384 and the municipal revenues and transfers from all sources other than taxation would be estimated at \$16,654,221. The balance of \$111,074,283 would be raised by general municipal taxation.

Budgeted Operating Expenses	\$	164,079,384
Less Total Requisitions	\$	(36,350,880)
Total Municipal Expenditures	\$	127,728,504
 Budgeted Operating Revenue	 \$	 164,079,384
Operating Budget Deficit	\$	-
Less Total Property Tax Revenue	\$	(147,425,163)
Revenue and Funding Other Than Taxation	\$	16,654,221
 Municipal Tax Requirement	 \$	 111,074,283

MOTION: That Council give second reading to Bylaw 23-939 “Tax Bylaw 2023” as amended, setting the 2023 non-residential tax rate at 7.3550 mills.

MOTION: That Council give third reading to Bylaw 23-939 “Tax Bylaw 2023” as amended, setting the 2023 non-residential tax rate at 7.3550 mills.

MOTION: That Council establish a “Capital Development Reserve” for the purpose of funding net new (non-replacement) capital projects identified in the capital plan.

MOTION: That Council amend the 2023 Operating Budget, establishing total revenues and expenditures of \$164,079,384 including a \$9,460,355 transfer to the “Capital Development Reserve”.

The following tables illustrate examples of the combined proposed property tax impact on non-residential properties from 2022 to 2023:

Non-Residential Property with No Change in Assessment

	2022	2023	Increase/(Decrease)
Assessed Value	\$1,000,000	\$1,000,000	\$0
Municipal Tax Levy	\$6,685.04	\$7,335.04	\$650.00
Education Tax Levy	\$3,997.20	\$3,487.50	\$(509.70)
Requisition Allowance Levy	\$18.10	\$16.80	\$(1.30)
Seniors Foundation Levy	\$302.50	\$313.00	\$10.50
Total	\$11,002.84	\$11,152.34	\$149.50

Non-Residential Property Including Machinery & Equipment

	2022	2023	Increase/(Decrease)
Assessed Value	\$385,000	\$425,000	\$40,000
Municipal Tax Levy	\$2,573.81	\$3,117.46	\$543.65
Education Tax Levy	\$1,079.24	\$1,046.25	\$(32.99)
Requisition Allowance Levy	\$4.89	\$5.04	\$0.15
Seniors Foundation Levy	\$81.68	\$93.90	\$12.22
Total	\$3,739.62	\$4,262.65	\$523.03

Non-Residential Property in Grande Cache

	2022	2023	Increase/(Decrease)
Assessed Value	\$580,000	\$670,000	\$90,000
Municipal Tax Levy	\$3,877.34	\$4,914.49	\$1,037.15
Grande Cache Special Tax	\$704.18	\$653.45	(\$50.73)
Education Tax Levy	\$2,318.38	\$2,336.63	\$18.25
Requisition Allowance Levy	\$10.50	\$11.26	\$0.76
Seniors Foundation Levy	\$175.45	\$209.71	\$34.26
Total	\$7,085.85	\$8,125.58	\$1,039.73

FINANCIAL IMPLICATION:**Direct Costs:** N/A**Ongoing / Future Costs:** N/A

Passing the tax rate bylaw provides the funding required for municipal budgets.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will prepare and send out tax notices.

ATTACHMENT(S):

- Municipal Government Act sections 353, 354 and 355
- Bylaw No. 23-939

Municipal Government Act

Property tax bylaw

353(1) Each council must pass a property tax bylaw annually.

(2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of (a) the expenditures and transfers set out in the budget of the municipality, and (b) the requisitions.

(3) The tax must not be imposed in respect of property (a) that is exempt under section 351, 361 or 362, or (b) that is exempt under section 363 or 364, unless the bylaw passed under that section makes the property taxable.

Tax rates

354(1) The property tax bylaw must set and show separately all of the tax rates that must be imposed under this Division to raise the revenue required under section 353(2).

(2) A tax rate must be set for each assessment class or sub-class referred to in section 297

(3) The tax rate may be different for each assessment class or sub-class referred to in section 297. (3.1) Despite subsection (3), the tax rate for the class referred to in section 297(1)(d) and the tax rate for the sub-classes referred to in section 297(2.1) must be set in accordance with the regulations.

(4) The tax rates set by the property tax bylaw must not be amended after the municipality sends the tax notices to the taxpayers unless subsection (5) applies.

(5) If after sending out the tax notices the municipality discovers an error or omission that relates to the tax rates set by the property tax bylaw, the municipality may (a) amend the property tax bylaw to the extent necessary to correct the error or omission, and (b) send out amended tax notices, if required as a result of the corrections to the property tax bylaw.

(6) A municipality must, within 30 days after passing a property tax bylaw amendment under subsection (5), provide the Minister with a copy of the amended bylaw.

Calculating tax rates

355 A tax rate is calculated by dividing the amount of revenue required by the total assessment of all property on which that tax rate is to be imposed.



BYLAW No. 23-939 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2023 taxation year.

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 11, 2023; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2022 total \$ 154,619,029 and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 16,654,221 and the balance of \$ 101,613,928 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)

Residential/Farmland	\$ 2,648,582
Non-Residential	\$ 27,089,081
	<hr/>
	\$ 29,737,663

Opted Out School Boards

Residential/Farmland	\$ 81,639
Non-Residential	\$ 810
	<hr/>
	\$ 82,449

Requisition Allowance MGA (359(2))

\$ 150,000

Seniors Foundation

\$ 4,914,817

Designated Industrial Properties Requisition

\$ 1,054,422

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

Residential/Farmland	\$	849,283,690
Residential Municipal Only	\$	4,623,170
Residential Grande Cache	\$	300,270,260
Residential Grande Cache Municipal Only	\$	4,263,100
DIP Residential/Farmland	\$	18,320
Non-Residential	\$	249,356,130
Non-Residential Municipal Only	\$	2,082,110
Non-Residential Grande Cache	\$	121,697,920
Machinery & Equipment	\$	46,933,930
DIP Non-Residential	\$	7,396,601,210
DIP Machinery & Equipment	\$	6,620,232,040
DIP Power Generation	\$	117,489,260
Total Taxable Assessment	\$	15,712,851,140

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw may be cited as “Tax Bylaw 2023”.

2. **AUTHORIZATION**

2.1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	\$ 2,132,849	\$ 853,925,180	2.4977
Residential Grande Cache	\$ 2,184,966	\$ 304,533,360	7.1748
Non-Residential	\$ 97,296,115	\$ 14,554,392,600	6.6850
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	\$ 411,528	\$ 421,968,180	0.9753
ASFF/Opted-Out School Boards			
Residential/Farmland	\$ 2,730,221	\$ 1,149,572,270	2.3750
Non-Residential	\$ 27,089,891	\$ 7,767,655,260	3.4875
Requisition Allowance	\$ 150,000	\$ 8,917,227,530	0.0168
Seniors Foundations	\$ 4,914,817	\$ 15,701,882,760	0.3130
Designated Industrial Properties	\$ 1,054,422	\$ 14,134,322,510	0.0746

- 2.2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.
3. **DUE DATES**
- 3.1. Non-Residential taxes are due and payable on June 30th, 2023.
- 3.2. Residential/Farmland taxes are due and payable on November 15th, 2023.
4. **PENALTIES**
- 4.1. In the event of any current taxes remaining unpaid for Non-Residential after June 30th, 2023, there shall be levied a penalty of 8%, on July 1st, 2023.
- 4.2. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2023, there shall be levied a penalty of 8%, November 16, 2023.
- 4.3. In the event of any current taxes remaining unpaid after December 31st, 2023, there shall be levied a penalty of 10% on January 1st, 2024.
- 4.4. In the event of any arrear's taxes remaining unpaid after December 31st, 2023, there shall be levied a penalty of 18% on January 1st, 2024, and in each succeeding year thereafter, so long as the taxes remain unpaid.
5. **INDEMNIFICATION**
- 5.1. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.
6. **COMING INTO FORCE**
- 6.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 11th day of April, 2023.

Read a second time this 25th day of April, 2023.

Read a third time this 25th day of April, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Council Motion Amendment**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: April 25, 2023
DEPARTMENT: CAO SERVICES
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: _____ MANAGER: _____
DIR: _____ PRESENTER: SW
LEG: _____

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to amend motion 23.03.167 *“That Council approve an upset budget limit of \$15,000 to come from the Unrestricted Reserve.”* to read as follows *“That Council approve a budget for the Regional Promotional Committee with an upset limit of \$15,000 to come from the Unrestricted Reserve.”*

BACKGROUND/PROPOSAL:

At the March 28, 2023, Regular Council Meeting Council passed the following motion:

MOTION: 23.03.168 Moved by: COUNCILLOR DUANE DIDOW

That Council approve an upset budget limit of \$15,000 to come from the Unrestricted Reserve.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

If left as is, this motion is not a “stand-alone motion” as it does not state what project the budget is being set for.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the minutes of the March 28, 2023, meeting will be amended, and Motion 23.03.167 will be a valid motion of Council with clear intent.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to leave the motion “as is” however Administration does not recommend this as the motion is not clear as to the intended usage of the \$15,000.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will make the recommended amendment to the March 28, 2023, Meeting Minutes. This amendment will also meet the requirements for Council adoption as set out in the April 11, 2023, meeting minutes.

ATTACHMENT(S):



REQUEST FOR DECISION

SUBJECT: **Appointment of Assessment Review Board (ARB) Clerk**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 25, 2023 CAO: SW MANAGER:
DEPARTMENT: PLANNING & EC. DEVELOPMENT DIR: MAV PRESENTER: MAV
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Matters Relating to Assessment Complaints Regulations (MRAC) s. 53(1), MGA s. 456 (1)

Council Bylaw/Policy (cite) – Bylaw 13-712

RECOMMENDED ACTION:

MOTION: That Council appoint Constance Boyd as Clerk for the Assessment Review Board.

BACKGROUND/PROPOSAL:

The Municipal District of Greenview Assessment Review Board (ARB) is a quasi-judicial board established under the Alberta *Municipal Government Act* and Municipal District of Greenview Bylaw 13-712 Assessment Review Board Bylaw. The Assessment Review Board is an impartial tribunal that makes decisions regarding property assessment complaints. In order to fulfil its statutory obligations, Greenview requires a clerk to organize ARB hearings.

Matters Relating to Assessment Complaints Regulations s.53(1) states that a clerk must complete the training as the Minister prescribes. In compliance with the *Municipal Governments Act* s 456(1), Council must appoint or authorize the appointment of one or more clerks of the assessment review board.

Greenview's Assessment Review Board, Bylaw 13-712, states Council will appoint an Assessment Review Board Clerk after they have successfully completed the training.

On March 17th, Constance Boyd completed the approved training, received her certificate, and is prepared to be appointed as an alternate ARB Clerk.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will permit Greenview to meet its statutory obligations to organize ARB hearings should a hearing arise.
2. The Benefit of Council accepting the recommended motion is that it will provide coverage for the current Assessment Review Board Clerk, Wanda Fox, in the event of her absence.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to accept the recommended motion. However, Administration does not recommend this, as Greenview requires an ARB clerk to organize Assessment Review Board hearings in the event of an assessment complaint to meet its statutory obligations to ratepayers.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

There are no follow-up actions to the recommended motion.

ATTACHMENT(S):

- Bylaw 13-712
- MRAC s.53(1)
- MGA s.456(1)
- Constance Boyd's Certificate of Completion

Part 5

Training and Qualifications

Training requirements

53(1) Every clerk must

- (a) successfully complete a training program set or approved by the Minister, and
- (b) every 3 years successfully complete a refresher training program set by the Minister.

Clerk

456(1) The council of a municipality must appoint a person as the clerk of the assessment review boards having jurisdiction in the municipality.

(2) Where an assessment review board is jointly established, the councils must jointly appoint the clerk.

(3) The clerk must not be an assessor or a designated officer having authority to grant or cancel tax exemptions or deferrals under section 364.1.

(4) The council or councils appointing the clerk must prescribe the clerk's remuneration and duties.

2016 c24 s62;2019 c22 s10(14)

Bylaw 13-712
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

A BYLAW OF THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16, IN THE PROVINCE OF ALBERTA, IN RELATION TO ASSESSMENT REVIEW BOARDS

1 Name

- 1.1 This Bylaw shall be called the “Assessment Review Board Bylaw”.

2 Definitions

- 2.1 Except as otherwise provided herein, words in this Bylaw shall have the meanings prescribed in the Act.
- 2.2 In this Bylaw, the following definitions shall apply:
- a. “Act” means the *Municipal Government Act of Alberta*, RSA 2000, c.M-26, as amended and regulations passed under that Act;
 - b. “Assessment Review Board” means both the Composite and Local Assessment Review Boards;
 - c. “Assessment Review Board Clerk” means the person appointed to carry out the duties and functions of the clerk of the Assessment Review Board as required under section 455 of the Act and to appoint Members to the Assessment Review Board as delegated by Council.;
 - d. “CARB” means the Composite Assessment Review Board established pursuant to this Bylaw and having the jurisdiction to deal with the complaints arising from the assessment of all properties other than those specifically identified as being within the jurisdiction of a LARB property and such other matters as are set out in the Act as being within the jurisdiction of a CARB;
 - e. “Council” means the Municipal District of Greenview No. 16 Council;
 - f. “Elected Official” means a Councillor duly elected by the electors of a respective municipality in compliance with the rules and regulations of the *Local Authorities Election Act*;
 - g. “Hearing” means the act of hosting a formal meeting by an officially constituted body to listen to evidence and pleadings initiated by a complainant;
 - h. “LARB” means the Local Assessment Review Board established pursuant to this Bylaw having the jurisdiction to deal with the complaints arising from the assessment of residential property containing three (3) or fewer dwelling units,

farmland and such other matters as are set out in the Act as being within the jurisdiction of a LARB;

- i. “Member” means a member of the Assessment Review Board;
- j. “Provincial Member” means a Member of a Composite Assessment Review Board appointed by the Minister; and
- k. “Public Member” means a person appointed by the Assessment Review Board Clerk to be a Member.

3 Establishment and Appointment of the Assessment Review Board

- 3.1 The Assessment Review Board is hereby established.
- 3.2 The Assessment Review Board shall sit in panels to hear complaints as the nature of the complaint may permit or require and such panels shall be composed of:
 - a. when acting as a CARB, one Provincial Member and two Public Members appointed by the Assessment Review Board Clerk;
 - b. when acting as a LARB, three Public members appointed by the Assessment Review Board Clerk;
 - c. when acting as a one member CARB pursuant to the Act, one Provincial Member; or
 - d. when acting as a one member LARB pursuant to the Act, one Public Member appointed by the Assessment Review Board Clerk.
- 3.3 To be eligible to be appointed by the Assessment Review Board Clerk, all Public Members must successfully complete training as prescribed by the Minister.
- 3.4 Members of Council are not eligible to sit on the Assessment Review Board for complaints arising in the Municipal District of Greenview No. 16, but may be appointed by another municipality to its assessment review board in accordance with the other municipality’s process.
- 3.5 If a vacancy on the Assessment Review Board occurs, the Assessment Review Board Clerk may appoint a new Public Member.
- 3.6 Public Members shall be appointed for a three year term and may be re-appointed at the expiration of their term.
- 3.7 A Public Member may resign from the Board at any time on written notice to the Assessment Review Board Clerk.

4 Quorum

- 4.1 Two Public Members of a LARB constitute a quorum.

- 4.2 The Provincial Member and one Public Member constitute a quorum of a CARB.

5 Duties of the Assessment Review Board

- 5.1 The Assessment Review Board shall carry out the duties and responsibilities as set out in the Act.
- 5.2 All Members must vote on matters submitted to the panel of the Board unless otherwise disqualified.
- 5.3 The Board may determine its own procedures and make procedural rules in respect of matters not provided for in this Bylaw.

6 Chairperson

- 6.1 At the first meeting of a panel acting as a LARB, the Members must choose a Chairperson from among themselves.
- 6.2 For a panel acting as a CARB, the Provincial Member must be the Chairperson.
- 6.3 The Chairperson shall:
- a. preside over and be responsible for the conduct of meetings;
 - b. prepare and sign the decision in accordance with the Act.

7 Assessment Review Board Clerk

- 7.1 The Assessment Review Board Clerk must successfully complete training as prescribed by the Minister.
- 7.2 The Assessment Review Board Clerk shall be responsible for all duties imposed on the Assessment Review Board Clerk under the Act, and without limiting the generality of the foregoing, shall:
- a. assist the Board in fulfilling its mandate;
 - b. coordinate the remuneration and expenses payable to each member of the Board;
 - c. in consultation with the Chairperson, set a date, time and location for a hearing and notify all Members of the arrangements for the holding of each hearing and other meetings of the Assessment Review Board in accordance with the provisions of the Act; and
 - d. ensure that the notice period for informing all parties and persons involved is complied with as specified in the Act.

8 Designation of Authority

- 8.1 In accordance with its authority under section 203(1) of the Municipal Government Act, to delegate power, Council hereby delegates its authority to appoint members of the Assessment Review Board to the Assessment Review Board Clerk.

9 Meetings

- 9.1 Meetings shall be held at such time and place as determined by the Assessment Review Board.

10 Payment to the Assessment Review Board

- 10.1 Members shall receive honorariums for adjudicating at formally scheduled Hearings or taking appropriate training. Honorariums shall be paid in accordance with the rates set by Municipal District of Greenview No. 16 for Board and Committee Members.
- 10.2 Provincial Members shall receive reimbursement for all expenses incurred and at the rates prescribed by the Province.

11 Commencement of Appeals

- 11.1 A person may commence an assessment appeal by:
- a. mailing or delivering to the address specified on the assessment or tax notice a complaint in the form set out in the Act and within the time specified in the Act; and
 - b. paying the fee prescribed by Act and as set out in Schedule A to this Bylaw.

12 Severability

- 12.1 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

13 Repeal

- 13.1 Bylaw 11-661 is hereby repealed in its entirety.

14 Interpretation

- 14.1 In this Bylaw, the words “shall” and “must” are to be construed as imperative. The word “may” is to be construed as permissive and empowering.

Read a first time this 29th day of October, 2013.

Read a second time this 26th day of November, 2013.

Read a third time and signed this 26th day of November, 2013.

(Signed original on file)
Reeve

(Signed original on file)
Chief Administrative Officer

Schedule A

Maximum ARB Complaint Registration Fees

Schedule 2
Complaint Fees

Category of Complaint	Complaint Fee
Residential 3 or fewer dwellings and farm land	\$ 50
Residential 4 or more dwellings	\$650
Non Residential	\$650
Business Tax	\$ 50
Tax Notices (other than Business Tax)	\$ 30
Linear property – Power Generation	\$650 per facility
Linear property – other	\$ 50 per LPUID
Equalized Assessment	\$650



Certificate of Qualification

This is to certify that

Constance Boyd

has successfully completed the

Assessment Review Board Clerk Training

on

March 17, 2023

and is certified according to the Alberta Assessment Complaints Training Program.

A blue ink signature, appearing to read "Susan McRory", written over a horizontal line.

Susan McRory
Chair

Land and Property Rights Tribunal

Expiry Date: 03/26



REQUEST FOR DECISION

SUBJECT:	Replenish Nutrients Letter of Support		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 25, 2023	CAO:	MANAGER:
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR:	PRESENTER: MAV
STRATEGIC PLAN:	Economy	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to provide a letter of support to Replenish Nutrients for their proposed development, and application to the Emission Reduction Alberta Industrial Transformation Challenge.

BACKGROUND/PROPOSAL:

Replenish Nutrients has been operating in the Municipal District of Greenview since 2019 to sell their regenerative fertilizer to the Northern Alberta agricultural market. The expansion of their facility will provide a source of “Made in the Peace” regenerative fertilizer products for the local agricultural district. The project will be a positive benefit to our area through increased employment, tax revenue, and will provide a competitive source of local fertilizer products for the community.

The below update on the DeBolt facility was taken from their website:

“Engineering and development activities are underway for a 50,000 metric tonne granulation facility on-site at our current DeBolt, Alberta fertilizer blending facility. The zero-waste facility will service the large agriculture region in the Peace Country of Northern Alberta. The area is home to over 10 million acres of arable land, an area about the size of New York state, and represents an untapped market for sustainable agricultural products. Replenish has established a toe-hold in the area with sales of approximately \$7.5 million to date. The Company’s expansion extends market reach due to the inherent ease of transport, application, and storage of this type of product. Modelled after the recently commissioned Beiseker facility, the Company intends for the DeBolt facility to be operational in 2023. The project has received development permit approval from the Municipal District of Greenview.”

The Emission Reduction Alberta Industrial Transformation Challenge is focused on technology opportunities that will be key solutions for achieving net-zero emissions and securing the competitiveness of existing and new industries. The GOA has committed up to \$50 million through Emissions Reduction Alberta (ERA), with successful applicants being eligible for up to \$10 million per project with a minimum ask of \$250,000. The

maximum ERA contribution to a single project will be no more than 50 percent of the project's eligible expenses.

Applications for the Challenge were submitted in January, and a letter of support from Council will be provided to help solidify the application process.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is they will be showing their support for development and business growth within Greenview, as well as supporting the net-zero emissions initiatives.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion. Administration does not recommend this as it may be perceived that Council does not support business development within Greenview.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will supply a Letter of Support to Replenish Nutrients if directed by Council.

ATTACHMENT(S):



REQUEST FOR DECISION

SUBJECT:	United Way Alberta Northwest – Mending Mental Health Event Sponsorship		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 25, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve a sponsorship in the amount of \$1,000.00 to United Way Alberta Northwest to host Mending Mental Health at Maddhatters on April 27, 2023, in Grande Prairie, Alberta, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

United Way Alberta Northwest is requesting a \$3,000.00 Dinner sponsorship to host the Mending Mental Health Fundraiser at Maddhatters in Grande Prairie, Alberta on April 27, 2023. Administration recommends Council consider sponsoring the “Take a Chance” category in the amount of \$1,000.00 as it is unknown how many Greenview residents this event will benefit. With the sponsorship, the recognition would include event signage, social media, digital, verbal and program recognition. The difference between the \$3,000.00 sponsorship request and the \$1,000.00 recommendation to Council is that the \$3,000.00 request includes 4 tickets to the event.

According to their application, United Way is a non-profit organization that was formed in 1974 to help bring people together to create permanent solutions to the communities’ needs within the Northwest Region of Alberta. United Way Alberta Northwest covers the Northwest portion of Alberta, which includes the MD of Greenview. They hope to create a future where all community members, and surrounding community members can easily access the services and programs they require to move from poverty to possibility. The organization’s three main pillars for creating the most impact on the community include: allowing kids to be all they can be, building healthy people and building strong communities.

The Mending Mental Health Fundraiser at Maddhatters is a new fundraising event that was created by the organization in the hopes of eliminating the known barriers and stigma that surround mental health. Mental health has been and still is a concern within the region and beyond. This fundraiser will include a 3-course menu, live auctions, and local speakers from the community, with funds raised going directly towards supporting mental health programs in Northwest Alberta.

The balance of the Community Services Grants and Sponsorships budget is approximately \$580,981.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be supporting a fundraising event that directly supports mental health programs in the region.
2. The benefit of Council accepting the recommended motion is that Greenview will be provided recognition that coincides with the recommended sponsorship opportunity.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that Greenview will be supporting a new regional event, and it is unclear how many Greenview residents will benefit.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to suggest a different funding amount or take no action in the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$1,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise United Way Alberta Northwest of Council's decision.

ATTACHMENT(S):

- United Way Alberta Northwest Sponsorship Request
- Sponsorship Package – Mending Mental Health at Maddhatters

Greenview Sponsorship and Donation Request Form

Row 47

Organization or Person Requesting Funds	United Way Alberta Northwest
Date of Application	03/23/23
Form Date Field	136
Date of Event	04/27/23
Phone Number	780-532-1105
Purpose of Organization	director@unitedwayabnw.org
Mailing Address	213, 11330 106 Street Grande Prairie, AB T8V 7X9
Funding Request Total	3000.00
Type of sponsorship request	Event
Describe your organization	United Way brings together research, resources, funding, and people to create permanent solutions to community needs in the Alberta Northwest Region. We focus on three main pillars for maximum community impact: From Poverty to Possibility, All That Kids Can Be, and Healthy People Strong Communities.
Intended Purpose	Funds raised will go directly to supporting mental health programs in our region.
Direct Goals	Our goals: 1. Raise a minimum of \$20,000.00 2. Create awareness around the need for mental health programs 3. Continuing to remove the stigma around mental health
Where/When?	April 27th at Maddhatters in Grande Prairie.
Benefit to residents of Greenview	Mental health is still a growing concern in our whole region. United Way Alberta Northwest covers the entire NW portion of our province including the MD of Greenview. These funds will go directly to supporting mental health programming,
Funding from others	We are asking local businesses and the County of Grande Prairie.

Recognition	Recognition will be provided through signage at the event, social and digital, emcee and programs, plus 4 free tickets to the event.
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Previous Donation No

**Grant Funds
Received from
other sources?**

**Have you
performed any
other fundraising
projects?**

Agreement

Grant Purpose

**Year Grant
Received**

Amount of Grant

**List the donae,ee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s)	Tracy Zuk
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Column47

Logo Permission

Agreement with Statement

Signature1	Tracy Zuk
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FOIP Disclosure

Rx

Mending Mental Health at MADDhatters

April 27th, 2023



United Way
Alberta Northwest
unitedwayabnw.org



MADDHATTERS
dine · drink · dance
100



Mending Mental Health at Maddhatter's

Join the United Way Alberta Northwest on April 27th, 2023 for an evening of removing the barriers and stigma that so many of those in our community face when it comes to dealing with mental health.

'Mending Mental Health at Maddhatter's' will showcase an opulent 3-course menu accompanied with wine pairings, live auctions, meaningful impact speakers from our community and a chance to win BIG!

A fantastic opportunity to connect and help make our community stronger, all while having fun and supporting your local United Way.

About United Way Alberta Northwest

Since 1974, United Way Alberta Northwest is committed to creating a future where all individuals are able to access the services and programs they require to move from poverty to possibility, allow kids to be all they can be, and build healthy people and strong communities.

SPONSORSHIP OPPORTUNITIES

SPONSORSHIP OPPORTUNITIES	EVENT SIGNAGE	SOCIAL MEDIA/DIGITAL RECOGNITION	EMCEE RECOGNITION	EVENT TICKETS	PROGRAM RECOGNITION
WINE SPONSOR - \$3600 SOLD	✓	✓	✓	X6	✓
DINNER SPONSOR #1 - \$3000 SOLD	✓	✓	✓	X4	✓
DINNER SPONSOR #2 - \$3000	✓	✓	✓	X4	✓
APPETIZER SPONSOR - \$2600	✓	✓	✓	X2	✓
DESSERT SPONSOR - \$1300	✓	✓	✓		✓
MUSIC SPONSOR - \$2000	✓	✓	✓		✓
TAKE A CHANCE SPONSOR #1 - \$1000 MINIMUM	✓	✓	✓		✓
TAKE A CHANCE SPONSOR #2 - \$1000 MINIMUM	✓	✓	✓		✓
4 - LIVE AUCTION SPONSORS \$1000 MINIMUM		✓	✓		✓
10 - AUCTION SPONSORS \$200 MINIMUM 6 AVAILABLE		✓	✓		✓



REQUEST FOR DECISION

SUBJECT:	Wanham Plowing Match – Sponsorship Request		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 25, 2023	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LD
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 – Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve a sponsorship in the amount of \$2,000.00 to the Community of Cooperating Organizations (COCO) Wanham Plowing Match Agricultural Society, for the 50th Wanham Plowing Match, on June 23-25, 2023, in Wanham, Alberta, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The Community of Cooperating Organizations (COCO) Wanham Plowing Match Agricultural Society is requesting a sponsorship in the amount of \$2,500.00 for the 50th Annual Wanham Plowing Match scheduled for June 23-25, 2023, in Wanham, Alberta. Administration recommends Council consider sponsoring the “Diamond” category in the amount of \$2,000.00. Recognition would include advertising on Highway 49, verbal mentions through the event and on the radio, 8-day passes, an optional demo/display area and signage in the beer garden location. Administration would also request Greenview signage be placed somewhere other than the beer garden location.

The Wanham Plowing Match was started by the COCO Wanham Plowing Match Agricultural Society in 1971 to bring people into the small town of Wanham in hopes of making its community known. The event had always included the old-fashioned horse plowing, modified truck and tractor pull and have added additional events over the years such as barrel racing, horse jumping, and pole bending. This year’s event incorporates new activities including a Homestead series of educators touching on sustainable living and farming and a larger dedicated children’s area for families with small children.

The organization has indicated the main goal of the event is to raise funds to assist in managing the operations of the sports complex and grounds along with outbuildings. The organization’s long-term goal includes completing major renovations to indoor bathrooms, changing rooms, and hallways to one day allow for larger events to take place.

Greenview awarded a sponsorship to the Wanham Plowing Match in 2020 in the amount of \$2,000.00, however, the event was cancelled due to COVID, and the funds were returned to Greenview.

The balance of the 2023 Community Services Grants and Sponsorships budget is approximately \$580,981.70.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be supporting a historical annual event in a small rural community within the region that Greenview residents could attend.
2. The benefit of Council accepting the recommended motion is that Greenview will be provided recognition that coincides with the recommended sponsorship opportunity.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that Greenview could be supporting an event that does not directly impact Greenview residents.
2. The disadvantage of the recommended motion is that Council could see an influx in event sponsorship requests from organizations outside of Greenview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend a different sponsorship amount or take no action in the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$2,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the COCO Wanham Plowing Match Agricultural Society of Council's decision.

ATTACHMENT(S):

- Wanham Plowing Match Sponsorship Application
- 50th Annual Wanham Plowing Match Sponsor Package
- Wanham Plowing Match Poster

Greenview Sponsorship and Donation Request Form

Row 48

Organization or Person Requesting Funds	C.O.C.O Wanham Plowing Match Agricultural Society
Date of Application	03/30/23
Form Date Field	137
Date of Event	06/23/23
Phone Number	Larissa 780-834-7626 Tegan 780-222-7420 Jade 780-228-3956
Purpose of Organization	<div style="background-color: black; width: 200px; height: 1.2em; display: inline-block;"></div> info@wanhamplowingmatch.com
Mailing Address	Box 190 Wanham, Alberta T0H 3P0
Funding Request Total	2500
Type of sponsorship request	Event
Describe your organization	<p>The Wanham Plowing Match started in 1971, a small town looking for its place on the map. A small group of local farmers took ideas from neighbours across the country and hosted the very first Wanham Plowing Match, officially opened by Lieutenant Governor Grant MacEwan. Grant MacEwan's address to the community on that first day stated: "What I've seen today, the jaunt through the countryside and what you've done by way of community spirit and community effort, is a transformation and a revelation that is just wonderful. I confess I don't know the whole story about COCO, but it is something that is homegrown and intensely original. My admiration reaches its peak when I see people do things such as you have done. You have something here that must just fill you with pride." The next 49 years of the Wanham Plowing Match conquered change, adversity, and many hardships, and now after a long hiatus due to covid restrictions that began in 2019, the board of directors and the community are proud to announce that we will finally be hosting the 50th "annual" Wanham Plowing Match. The old fashion horse plowing, modified truck and tractor pulling and many accompanying activities are set to return June 23-25. Barrel racing, horse jumping and pole bending were just some of the recently added events in our past few years. This year, we have a number of new activities planned to provide entertainment and education throughout the entire weekend. Some of these ideas include a homestead themed series of educators touching on sustainable living and farming, and an increased kid's zone for families, including a family dance</p>

with live music, and silent auction. Wanham is a small community in the Peace with a big heart. We have local hotels and campgrounds where many visitors will stay during the weekend, so we will be once again tracking both to obtain numbers afterwards. COCO is the major cash sponsor for the event and it is also supported by the Birch Hills Senior Center, Birch Hills County, Bear Country Inn, Four L Farms, Langes Farms, and Peace Horse Draft Club and hopefully Travel Alberta, and Grande Prairie Tourism Association. We will run advertising for door prizes, with entry buckets on site throughout the weekend of the 50th to assist in tracking numbers/location as well as volunteers keeping a head count. Our paid advertisements will run from May to June 25, including radio, newspaper, posters, and all our social media platforms (Facebook, Instagram, Tiktok etc) tagged with "brought to you in partnership with xxxxx" with the logo included where applicable. With the many new, and returning events the 50th Wanham Plowing Match is finally sure to be the highlight of the community's summer!

Intended Purpose	Funds provided for this event will go towards promotional support such as advertising, print, web and radio. As well as mainly towards our kids zone, which will include free bouncy castles, free face painting, free games and activities for families to enjoy all weekend long. Funds could also be used towards bringing in Performers, artists and artisans, keynote speakers such as Meagan Lannan from Integrity Soils., or similar.
Direct Goals	The sports complex is home to not only the indoor skating rink, complete with bathrooms, change rooms and showers, but a licensed legion room, as well as a kitchen, and art room, and the now "retired" curling rink which was recently used as a place of worship for the past year while they were building a new church. Our local volunteers put the ice in when the weather permits in the winter season, and the grounds are maintained year round with public access. We have a ball diamond, 8 horse shoe pits, outdoor riding arena, tractor pull track, headquarters building, the old Wanham school house and a few other out buildings that are available for general use most of the year. Our short term goal with the Wanham Plowing Match is to raise funds to manage and maintain all of these public amenities. Our long term goal with the Wanham Plowing Match is to complete major renovations to our indoor bathrooms, change rooms, and hallways to allow for more, and bigger events to take place.
Where/When?	Wanham, Alberta 50th Wanham Plowing Match - June 23-25, 2023
Benefit to residents of Greenview	The 50th Wanham Plowing Match will not only be a fun family friendly event for residents of Greenview and surrounding areas to attend this summer, but it goes to show that with a lot of heart, determination and neighborhood support, even the "little" towns can have a place on the map.
Funding from others	Birch Hills County - estimated \$20 000 through the rec board grant, event sponsorship, as well as grounds mowing leading up to the event with use of their equipment. Travel Alberta - \$5000 Peace Horse Draft Club - Donation of equipment and supplies for the plowing event, as well as transportation of materials to and from the event Four L Farms- Land use by donation Langes Farms - Land use by donation for horse plowing Birch Hills Senior Center - Awards Banquet sponsorship/host Bear Country Inn - Pancake breakfast sponsorship/organization

Recognition As a Diamond Level \$2000+ sponsor the MD of Greenview would receive: 8 day passes One 4 x8' spot for your company to advertise along Hwy 49 from June 1, 2023 through May 31, 2024, the sign is the responsibility of the company and will be returned after the year is over. Sign must be made of coroplast or dibond material. Your business name will be mentioned on the Wanham Plowing Match air time ads, with the local radio stations. This air time takes place several days leading up to the event. Display/Demonstration area will be available (max 10ft indoors, OR max 50ft outdoors) Name listed on a sign in beer gardens. · A reserved spot in the beer gardens to display your company banner. Banner must be supplied no later than June 20, and collected by the sponsor by the end of the month. Name mentions during the sponsored event, as well as announced on the grounds throughout the weekend. Name listed on HOME page and social media pages, including logo and a link to your website.

Previous Donation None.

**Grant Funds
Received from
other sources?**

**Have you
performed any
other fundraising
projects?**

Agreement

Grant Purpose

**Year Grant
Received**

Amount of Grant

**List the donae,ee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s)	Larissa Parliament - Publicity & Publications Director Tegan Martin-Drysdale - Vice President Jade Brown - Secretary
------------------------	---

Column47

Logo Permission	Yes.
------------------------	------

Agreement with Statement	Larissa Parliament
-------------------------------------	--------------------

Signature1	Larissa Parliament
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FOIP Disclosure	Larissa Parliament
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The 50th Wanham Plowing Match 2023 Sponsorship Package

The 50th Wanham Plowing Match is FINALLY here! After more than three long years away, we are proud to bring a new version of the Wanham Plowing Match to celebrate the 50th year.

Since 1971 our community members have pulled together to put on an event not only for ourselves, but for our neighboring communities as well.

So, join us June 23-25, 2023 in Wanham Alberta.

Heavy horse plowing, a car show and shine, slo-pitch tournament, modified tractor pulls, antique machinery, a museum, kids program, live entertainment, beer gardens, food trucks, and so much more, this weekend is sure to be fun for the whole family!

We know these past few years have been trying for everyone, that said, we would be honored if we could provide you with a great sponsorship opportunity.

DIAMOND \$2000+

- 8 day passes
- One 4 x8' spot for your company to advertise along Hwy 49 from June 1, 2023 through May 31, 2024, the sign is the responsibility of the company and will be returned after the year is over. Sign must be made of coroplast or dibond material.
- Your business name will be mentioned on the Wanham Plowing Match air time ads, with the local radio stations. This air time takes place several days leading up to the event.
- Display/Demonstration area will be available (max 10ft indoors, OR max 50ft outdoors)
- Name listed on a sign in beer gardens.
- A reserved spot in the beer gardens to display your company banner. Banner must be supplied no later than June 20, and collected by the sponsor by the end of the month.
- Name mentions during the sponsored event, as well as announced on the grounds throughout the weekend.
- Name listed on HOME page and social media pages, including logo (if JPEG is supplied by April 15) and a link to your website.

PLATINUM \$1500-1999

- 6 day passes
- One 4 x8' spot for your company to advertise along Hwy 49 from June 1, 2023 through May 31, 2024, the sign is the responsibility of the company and will be returned after the year is over. Sign must be made of coroplast or dibond material.
- Display/Demonstration area will be available (max 10ft indoors, OR max 50ft outdoors)
- Name listed on a sign in beer gardens.
- A reserved spot in the beer gardens to display your company banner. Banner is the sponsor's responsibility; it must be supplied no later than June 20, and collected by the sponsor by the end of the match.
- Name mentions during the sponsored event, as well as announced on the grounds throughout the weekend.

Name listed on HOME page and social media pages, including logo (if JPEG is supplied by April 15) and a link to your website.

GOLD \$1125-1499

- 4 day passes
- Display/Demonstration area will be available (max 10ft indoors, OR max 50ft outdoors)
- Name listed on a sign in beer gardens.
- A reserved spot in the beer gardens to display your company banner. Banner is the sponsor's responsibility; it must be supplied no later than June 20, and collected by the sponsor by the end of the match.
- Name mentions during the sponsored event.
- Name listed on HOME page and social media pages, including logo (if JPEG is supplied by April 15) and a link to your website.

SILVER \$750-1124

- 2 day passes
- Display/Demonstration area will be available (max 10ft indoors, OR max 50ft outdoors)
- Name listed on a sign in beer gardens
- A reserved spot in the beer gardens to display your company banner. Banner is the sponsor's responsibility; it must be supplied no later than June 20, and collected by the sponsor by the end of the match.
- Name mentions during the sponsored event.
- Name listed on webpage and social media pages, including logo (if JPEG is supplied by April 15) and a link to your website.

BRONZE \$325-749

- 2 day passes
- Display/Demonstration area will be available (max 10ft indoors, OR max 50ft outdoors)
- Name listed on a sign in beer gardens.
- Name mentions during the sponsored event.
- Name listed on webpage and social media pages, including logo (if JPEG is supplied by April 15, 2023 and a link to your website.

FRIENDS \$25-324

- Name listed on a sign in beer gardens.
- Name mentions during the sponsored event.
- Name listed on webpage, and social media.

www.wanhamplowingmatch.com

Thank you for your Support!

The 50th Wanham Plowing Match 2023 Sponsorship Agreement

Contact name _____

Company/Business Name _____

Address _____

City _____ Province _____ Postal Code _____

Phone Number _____

Email Address _____

Website link: _____

Facebook Page: _____

Other social media links: _____

Key history/information that may be used in advertising, on grounds or social media (ie:

Established in XXXX, what is your company?)

Level of sponsorship agreed to: _____

Sponsorship amount/value: \$ _____

Approved by (print) _____

Date _____

Signed _____

Please email this form, along with a JPEG format of your logo
and links to your website and social media pages to info@wanhamplowingmatch.com
C.O.C.O Plowing Match & Agricultural Society - Box 190, Wanham, Alberta, T0H 3P0

50th Wanham
PLOWING MATCH
Wanham Alberta



CELEBRATING 50 YEARS

June 23-25, 2023

Modified Tractor Pulls • Horse Plowing • Kids Zone • Museum
Car Show • Beer Gardens • Blacksmithing • Awards Banquet
Horseshoes • Farm Demonstrations • Bounce Houses • Food Trucks
Live Music • Dance • Pancake Breakfast • Homecoming and more!

Find us online for more information
wanhamplowingmatch.com or Facebook



REQUEST FOR DECISION

SUBJECT:	Road Construction Request to access NW 26-71-21 W5M		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 25, 2023	CAO: SW	MANAGER: LT
DEPARTMENT:	CONSTRUCTION & ENGINEERING	DIR: RA	PRESENTER: LT
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –Policy 4002 Access Roads

RECOMMENDED ACTION:

MOTION: That Council take no action on the road construction request of approximately 830m to access NW 26-71-21 W5 located on Range Road 212 north of Township Road 714.

BACKGROUND/PROPOSAL:

Administration received a road construction application to access NW 26-71-21 W5M. The applicant purchased the land in 2020 and is now requesting road access. The request would be to construct approximately 850m of new road with a residential turnaround to access the titled property. As per Municipal Servicing Standards, the road will be built to an 8m top with a 3:1 side slope within a 30m right of way. This will provide access to one titled landowner and one crownland quarter.

The applicant has been accessing this quarter by an existing oilfield road that accesses a lease north through an adjacent quarter with a separate owner. This access has currently been retracted by a new landowner and oilfield company.

The landowner's intent for this property is to build a cabin structure of 28m³ and currently has an application with Planning & Development. There are approximately 40 acres cleared and the remainder is treed. The applicant has been developing the area to sustain a residence with a garden, small animals, and other personal elements.

The existing right of way is 20.12m, Administration contacted the landowner on each side of the undeveloped road allowance, however, they are not willing to sell land to Greenview to obtain a 30m right of way. Administration is aware that there are many 20.12m right of ways throughout Greenview. However, roadway construction projects, following municipal standards, are upgraded to a minimum 30m right of way. Administration also inquired with the applicant if a family member to the north or east of this quarter would be interested in providing the land to build a forced road, at this time the request was denied.

A high-level estimate of \$450,000.00 to build the 850m of new road. These costs would include expression of interest costs, borrowing, culverts, and other components that may be required. Future costs to maintain this portion of the road would be approximately \$5,000.00 encompassing winter and summer maintenance, sign maintenance, inspections, etc. on an annual basis.

Currently, there is no road allowance license on this portion of the undeveloped road allowance. Administration is recommending take no action on the road request to access NW 26-71-21 W5, due to **Policy 4002; 1.1 definition of access roads** states *"to construct a new road on the municipality's registered roadways or undeveloped road allowances to a titled parcel of land used for farm operations; these roads will be constructed in accordance with the Development Guidelines & Municipal Servicing Standards."*, based on the municipal standards of a 30m right of way.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will be following the 2022-2025 Greenview Strategic Plan (Economy). Goal 1 (Maintain fiscal responsibility) by monitoring and maintaining capital spending and operational fiscal responsibility.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is Greenview may lose a tax base.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to accept the application; however, Administration does not recommend this action as the right of way will only be 20.12 meters wide.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council has provided their decision, Administration will inform the applicant.

ATTACHMENT(S):

- Road Request Application
- Location Maps
- Photos
- Topographic Map



MUNICIPAL DISTRICT OF GREENVIEW No. 16

ROAD CONSTRUCTION REQUEST

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33 (c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of our Public Works and Transportation Program. If you have any questions about the collection, please contact the Freedom of Information and Protection of Privacy Coordinator at 780-524-7600.

All requests submitted on this application will be investigated and submitted for consideration and/or priority rating. In order for your request to be properly investigated and considered, the following details and location sketch, on the reverse side, must be completed.

Name: R. L. H. [redacted] Telephone No. 779 175 2219
Address: [redacted]

Location of Work to be Done
Legal: NW ^{1/4} Sec 26 Twp 71 Rge 21 W of 5th M
Lot Block Plan No. Ward

Please answer the following

Road required for: Farmland Access ☐ Residential Purposes ☐ Or Both ☒

If for residential purposes; do you live on the land? Yes ☒ No ☐

If no, where do you presently live?

When will you reside on the land? Since July 2021

Have you applied for power? ☐ Gas? ☐ Phone? ☐ Development Application? ☒

Would the proposed road be on a school bus route? Yes ☐ No ☒

How have you been getting to this land? Oil road which accesses lease (from adjacent qtr. w separate owner)

What is the condition of the present access? Good ☐ Fair ☐ Poor ☒ None ☐

Date land acquired? 2020 Oct.

For Residential Access requests:

Are you willing to provide a Security deposit as per policy "Security For Access Construction To Proposed Residential Development" Yes ☒ No ☐

For Farmland Access requests:

How many acres are in crop? 20-60 Cleared? Hay?

ROAD RECONSTRUCTION

Location:

Deficiencies Observed:

PAVING REQUEST

Location: N/A

Reason:

COMMENTS/ ADDITIONAL INFORMATION:

EXTEND RGE ROAD 212 TO PROVIDE ACCESS TO NW 26.
 * PREFERENCE WOULD BE FROM NORTH TWP ROAD 720 *
 WHICH WOULD BE CLOSER TO CLEARED LAND AND
 PROVIDE ACCESS TO SW 35 DIRECTLY FROM A ROAD.

Note: The location sketch below must be completed for all request types.
 Please indicate details such as low areas, muskegs, drainage ditches, bridges, culverts, pipelines,
 power lines, existing or proposed buildings, and current access.

RANGE 21 W. OF 5 MERIDIAN



TOWNSHIP
71

31	32	33	34	35	36
30	29	28	27	26	25
19	20	21	22	23	24
18	17	16	15	14	13
7	8	9	10	11	12
6	5	4	3	2	1

TWP RD 720

OPTION 1



OPTION 2.

TWP RD 714

MAY 13, 2022

Date

[Redacted Signature]

Signature of Applicant

Copies to: Manager, Operations ☐ Roads Supervisor East ☐ West ☐

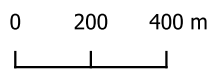


**MD Road Projects 2023
- Rge Rd 212
Overview**

Legend

- 2023 Road Projects
- Parcel to Access
- Cadastre
- Hydro Area
- Hydro Line

- Roads-Jurisdiction**
- MUNICIPAL
 - PRIVATE

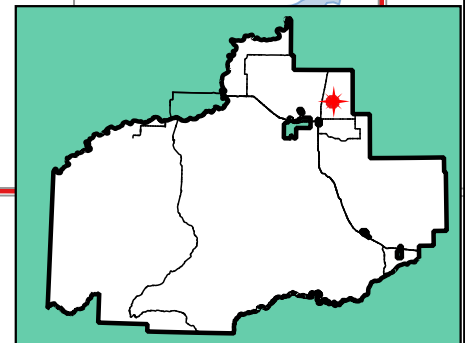
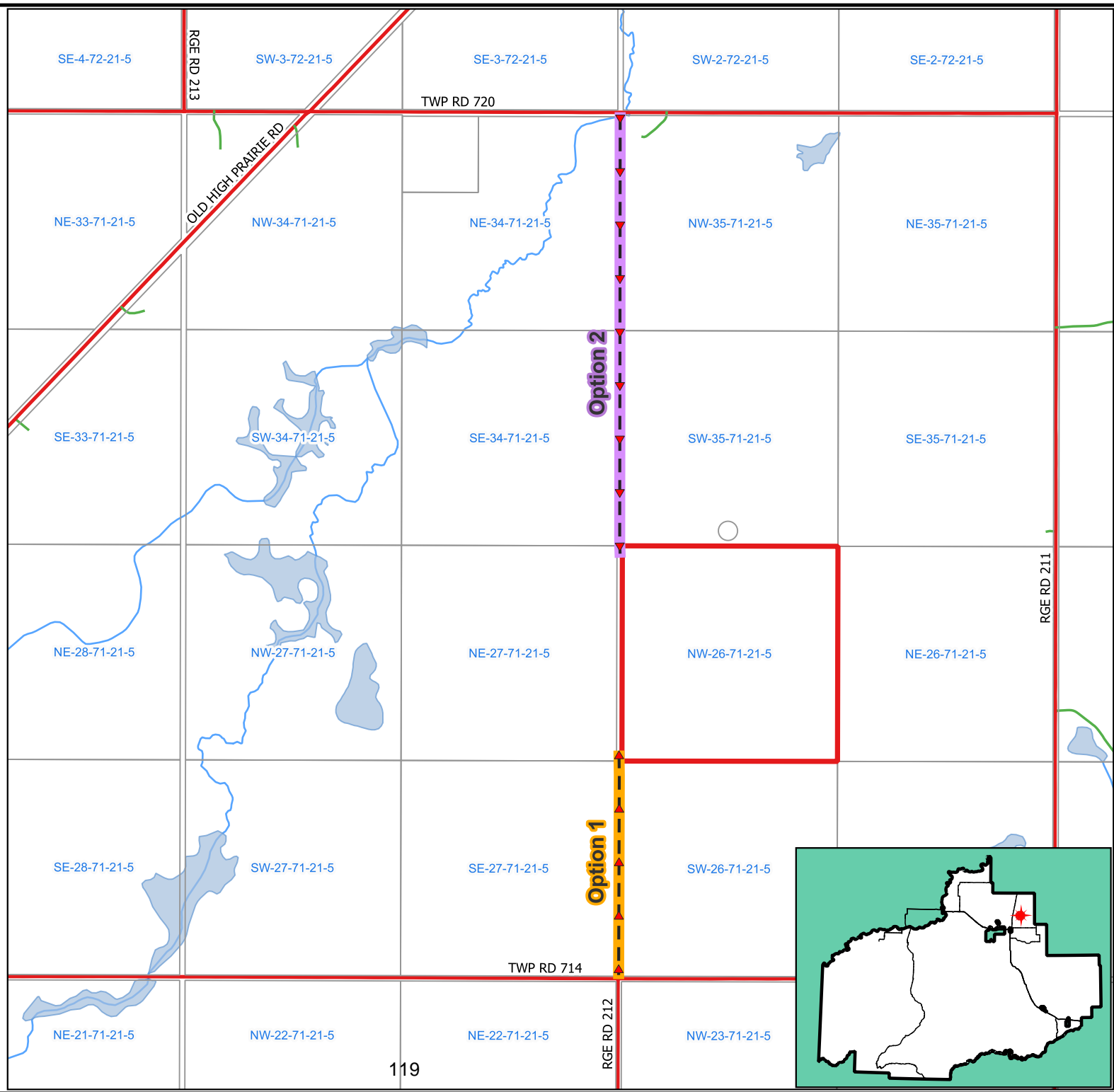


Produced: March 13, 2023 Projection UTM 11N NAD83

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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





MD Road Projects 2023 - Rge Rd 212 Option 1

Legend

- 2023 Road Projects
- Parcel to Access
- Cadastre
- Hydro Area

Roads-Jurisdiction

- MUNICIPAL
- PRIVATE

0 200 400 m

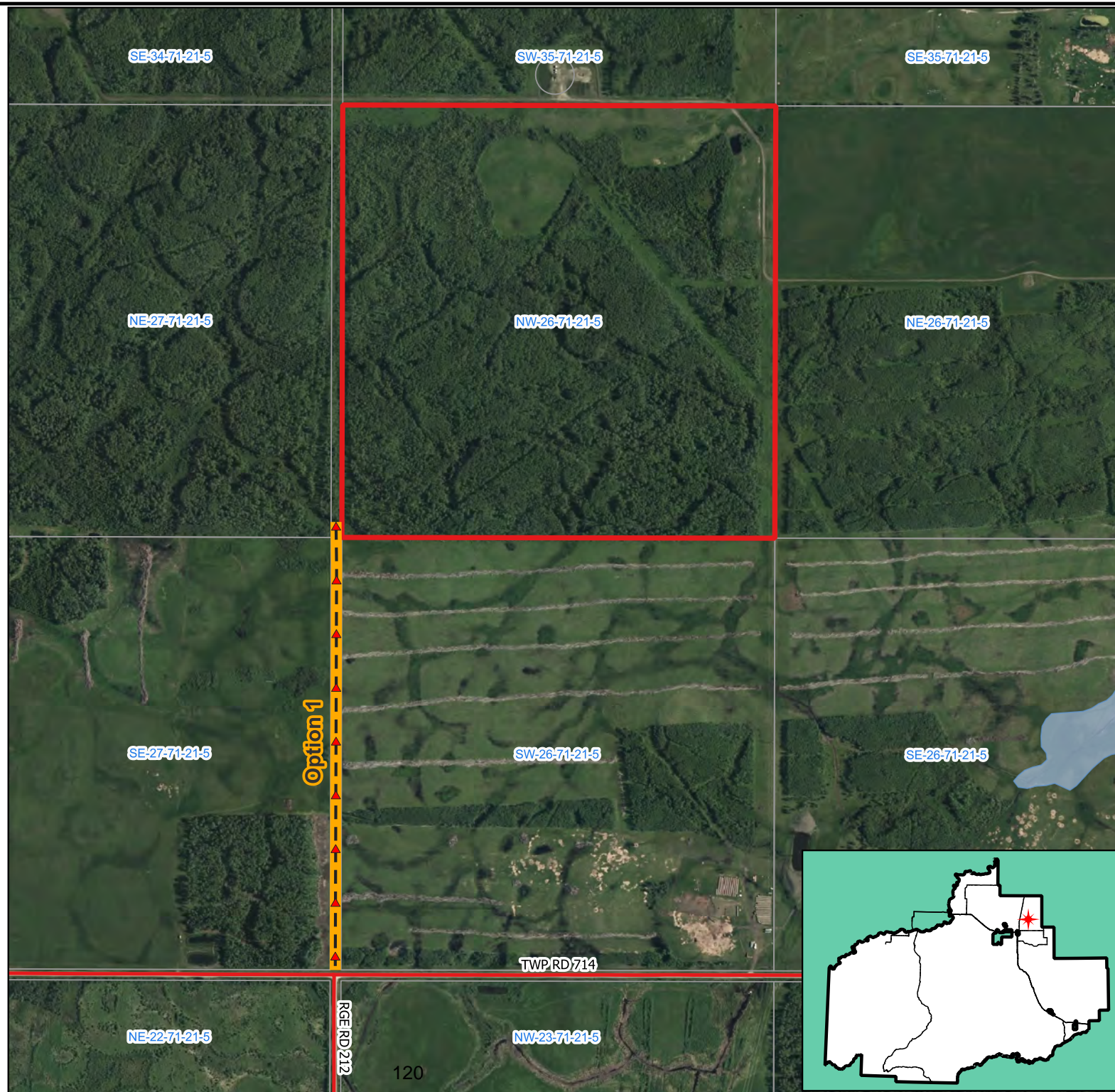
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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS





MD Road Projects 2023 - Rge Rd 212 Option 2

Legend

- Parcel to Access
- Cadastre
- Hydro Area
- Hydro Line

Roads-Jurisdiction

- MUNICIPAL
- PRIVATE

0 200 400 m

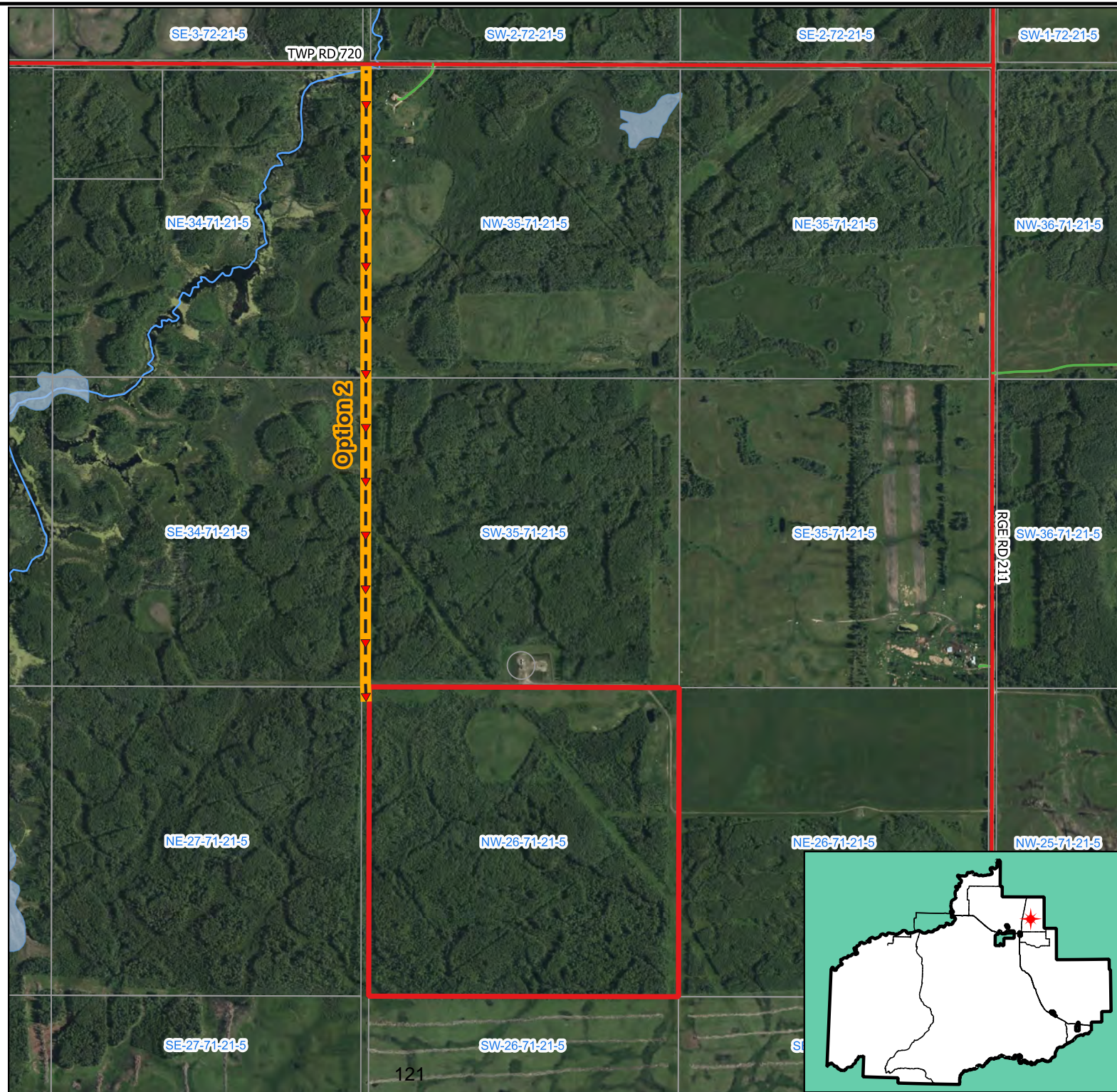
Produced: March 13, 2023 Projection UTM 11N NAD83

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NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



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S



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W





REQUEST FOR DECISION

SUBJECT: **Q1 2023 Financial Reporting**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: April 25, 2023
DEPARTMENT: FINANCE
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: MANAGER: MH
DIR: EK PRESENTER: MH
LEG:

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act 268.1 (b)

Council Bylaw/Policy (cite) – Financial Reporting Policy No. 1500

RECOMMENDED ACTION:

MOTION: That Council accepts the Operating and Capital reports for the period ending March 31st, 2023, for information, as presented.

BACKGROUND/PROPOSAL:

Section 268.1 (b) of the Municipal Government Act stipulates actual revenues and expenses compared with the budget are provided to Council as often as Council directs. Financial Reporting Policy No. 1500 directs variance reports on the operating and capital budgets as well as a restricted surplus report be presented to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December.

Operating

There has been \$3.9 million in revenue earned and \$35.8 million in expenses incurred to date in operations. For the same period last year, there was \$1.7 million in revenue earned and \$20.4 million in expenses incurred.

As the budget is not typically spent evenly throughout the year, variances to actuals for Q1 2022 have been investigated. Some variances of note are:

- Revenues are \$2.2 million higher than 2022 due to the \$1.3 million accrual reversal in Q1 2022 in Taxes (51) is which was offset in Q2 when we record the 2022 taxes and higher Other Revenue (54) partially due to higher bank interest as funds were moved to short term holdings due to the investment RFP in mid 2022.
- Most salaries and benefits costs are higher in 2023 due to the timing of pay periods. There were 6 recorded in 2023 versus 5 in 2022.
- Requisitions are \$11.9 million higher than 2022 as all seniors' requisitions were accrued to Q1 2023 but one was paid in Q1 2022 with the others being recorded in Q2 2022.
- Timing of different grant payments also impacted the variance to 2022. It is based on when applicants submit their applications or reporting for the payment to be released.

Analysis of variances to Q1 2022 of 10% and \$10,000 are shown in the Q1 2023 Operating Budget Variance Report attached.

Capital

There has been \$3.3 million spent to date on capital. Notes on project statuses are shown in the Q1 2023 Capital Variance Report attached.

Reserves

Final reserve balances for 2022 will be brought to Council at the conclusion of the audit as they are not available at this time. An updated report for 2023 funding and commitments will be provided as part of the Q2 2023 Financial Reporting package.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that Council can review revenues, expenses, and capital project spending to the end of March 31st, 2023 (Q1).
2. Council has the opportunity to ask questions regarding the financial information.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: None

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Q1 2023 Operating Budget Variance Report
- Q1 2023 Capital Budget Variance Report
- Policy 1500 Financial Reporting
- MGA Sec 268.1 (b)

Financial records and receipts

268.1 A municipality must ensure that

- (a) accurate records and accounts are kept of the municipality's financial affairs, including the things on which a municipality's debt limit is based and the things included in the definition of debt for that municipality;
- (b) the actual revenues and expenditures of the municipality compared with the estimates in the operating or capital budget approved by council are reported to council as often as council directs;
- (c) the revenues of the municipality are collected and controlled, and receipts issued in the manner directed by council.



MD OF GREENVIEW NO. 16
Q1 REPORTING
OPERATING BUDGET VARIANCE BY SUB DEPARTMENT
ENDING MARCH 31ST, 2023

	2023 Budget	2023 Q1 Actuals	\$ Variance	% of Budget	2022 Q1 Actuals	2023 Q1 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
Revenues									
51 - REVENUE FROM LOCAL TAXES	137,964,808	(3)	(137,964,811)	0.0%	(1,282,095)	(3)	1,282,092	-100.0%	Taxes to be levied in Q2
53 - SALE OF MUNICIPAL SERVICES	10,261,628	1,839,505	(8,422,123)	17.9%	1,890,969	1,839,505	(51,464)	-2.7%	In line with 2022.
54 - REVENUE - OTHER	4,164,752	1,927,539	(2,237,213)	46.3%	1,094,420	1,927,539	833,119	76.1%	Higher bank interest than last year as funds were moved into short term holdings later in 2022.
55 - CONDITIONAL GRANTS	2,034,602	99,463	(1,935,139)	4.9%	-	99,463	99,463	0.0%	Grants are recognized as expenses are incurred.
55 - GRANTS AND SHARED FUNDING REVENUE	193,239	-	(193,239)	0.0%	-	-	-	0.0%	
Total Revenues	154,619,029	3,866,504	(150,752,525)	2.5%	1,703,295	3,866,504	2,163,210	127.0%	
Expenses									
10 - COUNCIL									
101 - Council	1,508,157	274,737	(1,233,420)	18.2%	204,504	274,737	70,234	34.3%	Higher than prior year in honorariums and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
Total COUNCIL	1,508,157	274,737	(1,233,420)	18.2%	204,504	274,737	70,234	34.3%	
11 - REQUISITIONS	34,734,929	20,116,875	(14,618,054)	57.9%	8,193,957	20,116,875	11,922,918	145.5%	All seniors requisitions were accrued to Q1 2023 but were not recorded until Q2 in 2022.
Total REQUISITIONS	34,734,929	20,116,875	(14,618,054)	57.9%	8,193,957	20,116,875	11,922,918	145.5%	
11 - CAO SERVICES									
110 - CAO Services Administration	1,472,482	169,135	(1,303,347)	11.5%	106,882	169,135	62,253	58.2%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. As well, there was a \$32k write off recovery in Q1 2022.
Total CAO SERVICES	1,472,482	169,135	(1,303,347)	11.5%	106,882	169,135	62,253	58.2%	
11 - GREENVIEW INDUSTRIAL GATEWAY									
308 - Greenview Industrial Gateway	418,500	54,808	(363,692)	13.1%	57,190	54,808	(2,381)	-4.2%	In line with 2022.
Total GREENVIEW INDUSTRIAL GATEWAY	418,500	54,808	(363,692)	13.1%	57,190	54,808	(2,381)	-4.2%	
11 - CORPORATE SERVICES									
112 - Assessment Services	1,785,677	196,450	(1,589,227)	11.0%	(7,801)	196,450	204,251	-2618.3%	Costs to date for assessment contract. In 2022 this was netted as a cost recovery with invoicing to the province but corrected in Q2.
115 - Information Systems	2,182,885	831,486	(1,351,399)	38.1%	458,183	831,486	373,303	81.5%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. As well, there is higher costs for fibre optic internet and the invoice for our mapping software was paid in Q2 2022 versus Q1 2023.
116 - Health & Safety	659,397	132,067	(527,330)	20.0%	90,211	132,067	41,856	46.4%	Invoice for eCompliance was prepaid for 2022 and expensed in Q1 2023.
119 - Human Resources	1,062,102	210,559	(851,543)	19.8%	175,681	210,559	34,878	19.9%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. As well, there is higher costs for employee relocation to date.
120 - Amortization	24,131,205	-	(24,131,205)	0.0%	-	-	-	0.0%	
121 - Corporate Services	5,031,984	1,476,221	(3,555,763)	29.3%	1,430,937	1,476,221	45,284	3.2%	
Total CORPORATE SERVICES	34,853,250	2,846,783	(32,006,467)	8.2%	2,147,211	2,846,783	699,572	32.6%	

	2023 Budget	2023 Q1 Actuals	\$ Variance	% of Budget	2022 Q1 Actuals	2023 Q1 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
20 - INFRASTRUCTURE & ENGINEERING									
200 - Infrastructure & Engineering Administration	1,395,900	244,287	(1,151,613)	17.5%	194,113	244,287	50,174	25.8%	Higher in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
201 - Roadways	2,037,500	70,224	(1,967,276)	3.4%	12,137	70,224	58,088	478.6%	\$40k for design work for RR230 paving. Project cancelled so cost moved to operating.
202 - Bridges	500,000	-	(500,000)	0.0%	14,276	-	(14,276)	-100.0%	
203 - Surfacing	1,500,000	-	(1,500,000)	0.0%	1,126	-	(1,126)	-100.0%	
204 - Drainage	1,040,000	133,593	(906,407)	12.8%	311,387	133,593	(177,794)	-57.1%	More work done in Q1 2022.
Total INFRASTRUCTURE & ENGINEERING	6,473,400	448,104	(6,025,296)	6.9%	533,039	448,104	(84,934)	-15.9%	
22 - ENVIRONMENTAL SERVICES									
220 - Environmental Services Administration	2,230,399	354,084	(1,876,315)	15.9%	305,410	354,084	48,674	15.9%	Higher in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
221 - Water Supply	1,517,849	312,345	(1,205,504)	20.6%	206,969	312,345	105,376	50.9%	Higher freight and courier costs than 2022, higher contracted maintenance due to the Aquatera contract which didn't start until mid 2022.
222 - Wastewater Collection & Disposal	663,189	99,960	(563,229)	15.1%	61,146	99,960	38,814	63.5%	Higher contracted maintenance as the Aquatera contract didn't start until mid 2022.
223 - Solid Waste Collection & Disposal	2,500,895	446,081	(2,054,814)	17.8%	344,586	446,081	101,494	29.5%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. As well, \$30k for management fees to the West Yellowhead Waste Mgmt Authority was paid in Q1 2023.
Total ENVIRONMENTAL SERVICES	6,912,332	1,212,469	(5,699,863)	17.5%	918,111	1,212,469	294,359	32.1%	
23 - OPERATIONS									
230 - Operations Administration	6,589,043	1,229,623	(5,359,420)	18.7%	1,080,532	1,229,623	149,090	13.8%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
231 - Fleet & Shop Valleyview	955,500	173,123	(782,377)	18.1%	262,953	173,123	(89,830)	-34.2%	Large repair in Q1 2022 for unit A123. As well as higher fuel costs.
232 - Operations Grovedale	12,500	1,788	(10,712)	14.3%	9,896	1,788	(8,109)	-81.9%	
234 - Street Lights	280,000	49,254	(230,746)	17.6%	28,554	49,254	20,700	72.5%	A change of energy suppliers in 2022 resulted in delayed billing which was caught up in Q2.
235 - Fleet & Shop Grovedale	375,000	64,009	(310,991)	17.1%	99,588	64,009	(35,579)	-35.7%	Higher fuel costs in Q1 2022.
236 - Fleet & Shop - Grande Cache	245,500	102,715	(142,785)	41.8%	55,505	102,715	47,211	85.1%	Higher vehicle components and parts costs in
237 - Operations - Grande Cache	230,000	6,993	(223,007)	3.0%	27,739	6,993	(20,746)	-74.8%	Nothing significant, lower costs in a few line
238 - Operations DeBolt	11,000	2,659	(8,341)	24.2%	-	2,659	2,659	0.0%	
Total OPERATIONS	8,698,543	1,630,165	(7,068,378)	18.7%	1,564,768	1,630,165	65,397	4.2%	
24 - ROAD MAINTENANCE & SERVICES									
240 - Road Maintenance & Inspection Administration	3,153,000	634,155	(2,518,845)	20.1%	924,113	634,155	(289,958)	-31.4%	Less road maintenance (snow removal, flooding/drainage issues, salt, etc.) required this year.
242 - Brushing Program	405,250	15,165	(390,086)	3.7%	92,316	15,165	(77,152)	-83.6%	Lower brushing expenses to date.
243 - Mowing Program	50,500	-	(50,500)	0.0%	3,637	-	(3,637)	-100.0%	
245 - Graveling Program	8,558,000	1,287,261	(7,270,739)	15.0%	1,354,819	1,287,261	(67,558)	-5.0%	
246 - Road Services	1,606,000	43,679	(1,562,321)	2.7%	26,338	43,679	17,341	65.8%	Higher contracted maintenance costs for work on TWP 724, Old High Prairie Road, and RR 223.
248 - Forestry Trunk Road	7,635,500	322,369	(7,313,131)	4.2%	925,983	322,369	(603,613)	-65.2%	No stockpiling budgeted in 2023 but costs in 2022 were \$0.4M. As well, less costs to date for contracted maintenance (plowing & grading)
Total ROAD MAINTENANCE & SERVICES	21,408,250	2,302,629	(19,105,621)	10.8%	3,327,206	2,302,629	(1,024,577)	-30.8%	

	2023 Budget	2023 Q1 Actuals	\$ Variance	% of Budget	2022 Q1 Actuals	2023 Q1 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
25 - FACILITY MAINTENANCE									
250 - Facility Maintenance Administration	3,084,951	527,566	(2,557,385)	17.1%	490,033	527,566	37,533	7.7%	
251 - FCSS Building Maintenance	42,225	7,170	(35,055)	17.0%	6,950	7,170	220	3.2%	
252 - Grovedale Public Service Building	71,662	14,124	(57,538)	19.7%	6,597	14,124	7,527	114.1%	
253 - DeBolt Public Service Building	71,662	14,148	(57,514)	19.7%	13,981	14,148	167	1.2%	
254 - GC - Facilities Maintenance	449,651	91,153	(358,498)	20.3%	133,503	91,153	(42,350)	-31.7%	Large repair in 2022 for GC Ops water heater, and lower spending to date on supplies and materials.
255 - Valleyview Fire Hall Building Maintenance	10,250	460	(9,790)	4.5%	3,437	460	(2,977)	-86.6%	
256 - Valleyview Ambulance Building Maintenance	6,150	941	(5,209)	15.3%	-	941	941	0.0%	
257 - Valleyview Vet Clinic - Building Maintenance	7,175	1,582	(5,593)	22.0%	6	1,582	1,576	25089.0%	
258 - Grovedale Maintenance Shop	26,360	7,937	(18,423)	30.1%	3,526	7,937	4,411	125.1%	
259 - DeBolt Maintenance Shop	3,700	777	(2,923)	21.0%	776	777	1	0.1%	
Total FACILITY MAINTENANCE	3,773,786	665,858	(3,107,928)	17.6%	658,811	665,858	7,047	1.1%	
30 - COMMUNITY SERVICES									
300 - Community Services Administration	1,436,534	404,846	(1,031,688)	28.2%	76,748	404,846	328,098	427.5%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. As well, there was a grant paid in Q1 2023 that was paid later in the year in 2022.
301 - Valleyview Medical Clinic	144,800	22,458	(122,342)	15.5%	9,913	22,458	12,545	126.5%	Transfer to reserve (\$10k) done in Q1 2023 but not until Q3 in 2022.
302 - Fox Creek Medical Clinic	-	-	-	0.0%	(36,000)	-	36,000	-100.0%	
305 - Other Buildings	-	20	20	0.0%	354	20	(334)	-94.3%	
306 - Airport Agreements	-	-	-	0.0%	271	-	(271)	-100.0%	
309 - Grande Cache Medical Clinic	32,500	8,100			-	8,100			
312 - Community Development Agreements	5,500,000	-	(5,500,000)	0.0%	(2,308,000)	-	2,308,000	-100.0%	
Total COMMUNITY SERVICES	7,113,834	435,424	(6,678,410)	6.1%	(2,256,714)	435,424	2,692,138	-119.3%	
32 - COMMUNITY SERVICES GRANT PROGRAMS									
303 - Seniors Programs	49,750	11,622	(38,128)	23.4%	22,033	11,622	(10,411)	-47.3%	Have not paid the DeBolt Pioneer Centre grant for 2023 but paid it in Q1 of 2022.
320 - Recreation Boards	1,223,840	140,255	(1,083,585)	11.5%	-	140,255	140,255	0.0%	Grants to East Smoky and Crooked Creek Rec Boards. Were coded to 323 in 2022.
321 - Community Services Grants	1,565,000	864,365	(700,635)	55.2%	573,622	864,365	290,743	50.7%	More misc grants to organizations approved to date than last year.
322 - Valleyview Recreation Grants	-	-	-	0.0%	1,583	-	(1,583)	-100.0%	
323 - Multipurpose Facility Grants	585,811	4,000	(581,811)	0.7%	245,624	4,000	(241,624)	-98.4%	Rec board grants budgeted under 320 in 2023.
324 - Agricultural Societies	263,000	150,000	(113,000)	57.0%	261,000	150,000	(111,000)	-42.5%	2022 includes payment to DeBolt Ag Society which hasn't been paid yet in 2023.
Total COMMUNITY SERVICES GRANT PROGRAMS	3,687,401	1,170,242	(2,517,159)	31.7%	1,103,862	1,170,242	66,380	6.0%	
33 - CULTURAL & HISTORICAL BUILDINGS									
330 - Library Boards	638,000	29,964	(608,036)	4.7%	601,562	29,964	(571,598)	-95.0%	Payment to Greenview Municipal Library Board made in Q1 2022.
332 - Community Halls	156,750	27,458	(129,292)	17.5%	40,480	27,458	(13,021)	-32.2%	Payment to DeBolt Community Hall was made in Q1 2022.
333 - Museums	306,240	-	(306,240)	0.0%	15,000	-	(15,000)	-100.0%	Payment to Grovedale Museum was made in Q1 2022.
334 - Cemeteries	165,140	6,200	(158,940)	3.8%	-	6,200	6,200	0.0%	
Total CULTURAL & HISTORICAL BUILDINGS	1,266,130	63,623	(1,202,507)	5.0%	657,042	63,623	(593,419)	-90.3%	

	2023 Budget	2023 Q1 Actuals	\$ Variance	% of Budget	2022 Q1 Actuals	2023 Q1 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
34 - RECREATION ENHANCEMENT PROGRAM (REP)									
307 - Community Bus - Grande Cache	21,000	6,472	(14,528)	30.8%	4,012	6,472	2,460	61.3%	
340 - Outdoor Recreation Administration	686,445	124,461	(561,984)	18.1%	90,899	124,461	33,562	36.9%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
342 - Outdoor Recreation Facilities Operations	237,500	14,903	(222,597)	6.3%	14,196	14,903	707	5.0%	
343 - Outdoor Recreation Partnerships	42,500	35,000	(7,500)	82.4%	21,808	35,000	13,192	60.5%	Golden Triangle grant was paid in Q1 2023.
344 - GC Recreation Aquatics Operations	145,800	20,087	(125,713)	13.8%	21,582	20,087	(1,496)	-6.9%	
345 - GC Recreation Campground	119,500	5,792	(113,708)	4.8%	14,308	5,792	(8,516)	-59.5%	
346 - GC Recreation Administration	3,070,602	610,710	(2,459,892)	19.9%	477,598	610,710	133,112	27.9%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. This is partially offset with lower power and natural gas costs in 2023.
347 - GC Recreation Facilities Operations	541,950	95,751	(446,199)	17.7%	121,460	95,751	(25,709)	-21.2%	Q1 2023 is missing March cleaning invoice, and lower supplies and materials due to lower repair costs to date.
348 - GC Recreation Programming & Fitness	25,100	4,021	(21,079)	16.0%	5,502	4,021	(1,481)	-26.9%	
349 - GC Recreation Outdoor Operations	88,500	243	(88,257)	0.3%	42,563	243	(42,320)	-99.4%	Q1 2022 included costs for GC Trail Project and none have been incurred to date in 2023.
380 - Greenview Regional Multiplex	2,917,150	576,587	(2,340,563)	19.8%	377,171	576,587	199,416	52.9%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
Total RECREATION ENHANCEMENT PROGRAM (REP)	7,896,047	1,494,028	(6,402,019)	18.9%	1,191,100	1,494,028	302,927	25.4%	
35 - PROTECTIVE SERVICES									
350 - Protective Services Administration	1,284,048	199,728	(1,084,320)	15.6%	222,071	199,728	(22,342)	-10.1%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. This is offset due to higher costs in Q1 2022 as the search and rescue grants were paid in that quarter.
351 - Fire Protection Valleyview	197,622	32,619	(165,003)	16.5%	40,288	32,619	(7,669)	-19.0%	
352 - Fire Protection Grande Cache	236,740	40,395	(196,345)	17.1%	40,648	40,395	(254)	-0.6%	
353 - Fire Protection DeBolt	230,740	40,040	(190,700)	17.4%	30,711	40,040	9,329	30.4%	
354 - Fire Protection Grovedale	246,740	70,958	(175,782)	28.8%	51,537	70,958	19,420	37.7%	Higher repair costs in 2023 for unit F42.
355 - Disaster Services	53,850	630	(53,220)	1.2%	54,280	630	(53,650)	-98.8%	Additional Covid cleaning costs coded here until mid 2022.
356 - Ambulance Services	-	488	488	0.0%	(8,278)	488	8,766	-105.9%	
358 - Fire Protection Fox Creek	172,122	29,786	(142,336)	17.3%	31,461	29,786	(1,675)	-5.3%	
Total PROTECTIVE SERVICES	2,421,862	414,643	(2,007,219)	17.1%	462,719	414,643	(48,076)	-10.4%	
36 - FAMILY & COMMUNITY SERVICES									
360 - FCSS Administration	1,731,912	395,118	(1,336,794)	22.8%	284,016	395,118	111,102	39.1%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
361 - FCSS Board	43,660	2,959	(40,701)	6.8%	4,381	2,959	(1,423)	-32.5%	
362 - FCSS Programs	69,000	3,955	(65,045)	5.7%	6,250	3,955	(2,295)	-36.7%	
363 - Community Resource Centre	54,200	7,697	(46,503)	14.2%	11,288	7,697	(3,591)	-31.8%	
364 - Home Support	121,000	28,393	(92,607)	23.5%	20,991	28,393	7,401	35.3%	
365 - Liaison Worker Program	45,000	-	(45,000)	0.0%	-	-	-	0.0%	
366 - Grants to Individual Organizations	72,000	60,500	(11,500)	84.0%	46,000	60,500	14,500	31.5%	More grant requests received to date than last
368 - Outreach Coordinator Program	1,800	-	(1,800)	0.0%	385	-	(385)	-100.0%	
369 - Support Coordinator Program	1,800	-	(1,800)	0.0%	-	-	-	0.0%	
Total FAMILY & COMMUNITY SERVICES	2,140,372	498,621	(1,641,751)	23.3%	373,312	498,621	125,310	33.6%	

	2023 Budget	2023 Q1 Actuals	\$ Variance	% of Budget
37 - AGRICULTURAL SERVICES				
370 - Agricultural Services Administration	1,925,306	191,314	(1,733,992)	9.9%
371 - Agriculture Service Board	51,590	27,023	(24,567)	52.4%
372 - Agricultural Rental Program	36,150	7,904	(28,246)	21.9%
373 - Vegetation Management	447,519	17,633	(429,886)	3.9%
374 - Pest Control	100,650	14,198	(86,452)	14.1%
375 - Extension and Outreach	245,500	119,306	(126,194)	48.6%
376 - Veterinary Services	133,800	98,561	(35,239)	73.7%
377 - Beautification Program	97,750	10,099	(87,651)	10.3%
Total AGRICULTURAL SERVICES	3,038,265	486,038	(2,552,227)	16.0%
45 - COMMUNITY PEACE OFFICER PROGRAM				
450 - Community Peace Officer Program	2,558,437	773,876	(1,784,561)	30.2%
Total COMMUNITY PEACE OFFICER PROGRAM	2,558,437	773,876	(1,784,561)	30.2%
40 - PLANNING & ECONOMIC DEVELOPMENT ADMIN				
400 - Planning & Economic Development	437,016	83,466	(353,551)	19.1%
Total PLANNING & ECONOMIC DEVELOPMENT ADMIN	437,016	83,466	(353,551)	19.1%
11 - COMMUNICATIONS				
111 - Communications	1,062,807	161,392	(901,415)	15.2%
Total COMMUNICATIONS	1,062,807	161,392	(901,415)	15.2%
21 - PLANNING & DEVELOPMENT				
211 - Planning & Development Administration	1,142,900	169,105	(973,795)	14.8%
212 - Municipal Planning Commission	58,585	16,464	(42,121)	28.1%
213 - Subdivision & Development Appeal Board	14,702	-	(14,702)	0.0%
214 - Subdivisions - Land Purchase	48,000	(8,486)	(56,486)	-17.7%
215 - Public Engagement	9,700	49	(9,651)	0.5%
Total PLANNING & DEVELOPMENT	1,273,887	177,131	(1,096,756)	13.9%
31 - ECONOMIC DEVELOPMENT				
311 - Economic Development Program	1,469,342	340,523	(1,128,819)	23.2%
Total ECONOMIC DEVELOPMENT	1,469,342	340,523	(1,128,819)	23.2%
Total Expenses	154,619,029	35,820,571	(118,798,458)	23.2%
Net Surplus/(Deficit)	-	(31,954,066)	(31,954,066)	0.0%

	2022 Q1 Actuals	2023 Q1 Actuals	\$ Variance	% Variance	Analysis of Significant Variances
	124,057	191,314	67,257	54.2%	Higher in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023.
	25,470	27,023	1,553	6.1%	
	8,724	7,904	(820)	-9.4%	
	26,459	17,633	(8,826)	-33.4%	
	7,850	14,198	6,348	80.9%	
	129,381	119,306	(10,075)	-7.8%	2022 included sponsorship of Alberta Invasive Species Council and Farm Safety Centre.
	1,865	98,561	96,696	5184.3%	VSI Contract paid in Q2 2022.
	5,589	10,099	4,510	80.7%	
	329,395	486,038	156,643	47.6%	
	141,751	773,876	632,125	445.9%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. As well, the police funding was paid in Q1 in 2023 but not until Q2 2022.
	141,751	773,876	632,125	445.9%	
	-	83,466	83,466	0.0%	Department wasn't created until mid 2022.
	-	83,466	83,466	0.0%	
	105,108	161,392	56,285	53.5%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. As well, there is an additional position in current year as it wasn't filled until late 2022.
	105,108	161,392	56,285	53.5%	
	170,496	169,105	(1,392)	-0.8%	
	14,739	16,464	1,725	11.7%	
	1,617	-	(1,617)	-100.0%	
	647	(8,486)	(9,134)	-1410.9%	
	-	49	49	0.0%	
	187,500	177,131	(10,369)	-5.5%	
	367,427	340,523	(26,905)	-7.3%	Higher than prior year in salaries and benefits as there were 5 pay periods in Q1 2022 versus 6 in Q1 2023. This was offset with lower costs to date in Professional Services as there were costs in 2022 for business support and GC destination development planning. And a grant to Stars Foundation was paid in Q1 2022.
	367,427	340,523	(26,905)	-7.3%	
	20,374,180	35,820,571	15,446,391	75.8%	
	(18,670,885)	(31,954,066)	(13,283,181)	71.1%	



**MD OF GREENVIEW NO. 16
Q1 PRELIMINARY REPORTING
CAPITAL BUDGET VARIANCE
ENDING MARCH 31ST, 2023**

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Corporate Services							
CS22001	Software Replacement Project 2022-2024	891,979	891,979	105,119	786,860	11.8%	Project is ongoing, will continue to 2024.
Total Corporate Services		891,979	891,979	105,119	786,860	11.8%	
Information Systems							
IT23002	SharePoint Upgrade	80,000	80,000	-	80,000	0.0%	Project on hold until 2024 to ensure full impact to the organization is understood.
Total Information Systems		80,000	80,000	-	80,000	0.0%	
Construction & Engineering							
WW17002	Grovedale Evaporative Lagoon Decommissioning	2,162,216	2,162,216	12,770	2,149,446	0.6%	Tender will be brought to Council in April.
RD18008	Range Road 64 (TWP 700 to TWP 694)	264,126	264,126	69,313	194,813	26.2%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
RD20001	RR 205/210-8 Mile Road	350,000	350,000	-	350,000	0.0%	Received the preliminary engineering report and are reviewing options.
RD20008	TWP 692 - Grovedale Industry Road West of 666	350,898	350,898	13,811	337,087	3.9%	Will be completed spring/early summer. Final landscaping and seeding to be completed.
RD21001	FTR Phase 5	1,154,488	1,154,488	1,777	1,152,711	0.2%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
RD22001	FTR Phase 6	6,201,250	6,201,250	23,660	6,177,590	0.4%	Construction to happen this summer, tender approved by Council in March. Received advance payment of \$2.5 million from the STIP grant in Q1.
RD22006	RV Dumping Access	492,919	492,919	37,412	455,507	7.6%	Tender awarded by Council in March.
RD23001	Land Acquisitions	-	-	39,226	(39,226)	n/a	Land acquisitions for right of way and road widening. Budgeted under the operating budget, working on a plan to capture it under capital moving forward.
RD23002	Block Funding - Roads	1,000,000	1,000,000	-	1,000,000	0.0%	No applications brought to Council to date.
RD23003	Forestry Trunk Road Improvements	500,000	500,000	-	500,000	0.0%	Working on scope of work.
RD23005	FTR Canfor Section South	783,900	783,900	-	783,900	0.0%	RFP being prepared and traffic counts are in progress.
BF72012	Sturgeon Creek Bridge	23,279	23,279	-	23,279	0.0%	Design work being finalized. Construction proposed for 2027.
BF76902	Tributary to Clouston Creek	189,318	189,318	2,423	186,895	1.3%	Will be completed spring/early summer. Final landscaping and seeding to be completed.
BF77159	Asplund Creek	35,000	35,000	-	35,000	0.0%	
BF77244	Tributary to Sweathouse Creek	517,331	517,331	396	516,935	0.1%	To be completed in 2023.

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
BF77259	Tributary to Sweathouse Creek	-	-	1,460	(1,460)		n/a Trailing engineering costs.
BF77976	Boulder Creek	-	-	6,366	(6,366)		n/a Trailing construction costs.
BF78147	Tributary to Smoky River	-	-	1,460	(1,460)		n/a Trailing engineering costs.
BF78503	Range Road 225	45,000	45,000	-	45,000	0.0%	Engineering in progress. STIP application for grant funding has been submitted.
BF79118	Tributary to Sturgeon Creek	50,000	50,000	-	50,000	0.0%	Engineering in progress. STIP application for grant funding has been submitted.
PV22001	Range Road 251 South	74,602	74,602	-	74,602	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV22002	Twp 701A Overlay (SH 666 to Rge Rd 73)	1,082,099	1,082,099	-	1,082,099	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV22004	Phase 6 Sidewalks and Driveways Grande Cache	98,874	98,874	-	98,874	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV22006	Grande Cache Pathway Project	159,122	159,122	65	159,057	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
PV23004	Twp. Road 704 Overlay Hwy 49 to RR 230	60,000	60,000	2,670	57,330	4.5%	Engineering tender will be brought to Council in April.
Total Construction & Engineering		15,594,422	15,594,422	212,811	15,381,611	1.4%	
Environmental Services							
ES23001	1/2 Ton Truck Replacement A161	60,000	66,262	-	66,262	0.0%	Tender awarded by council in March.
ES23002	1/2 Ton Truck Replacement A197	60,000	66,262	-	66,262	0.0%	Tender awarded by council in March.
ES23003	1/2 Ton Truck Replacement A108	60,000	66,262	-	66,262	0.0%	Tender awarded by council in March.
WD15002	Grovedale Water Treatment Plant Upgrade	1,934,023	1,934,023	5,869	1,928,154	0.3%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
WD16004	Landry Heights Water Distribution System	17,250	17,250	-	17,250	0.0%	Will be completed spring/early summer. Final landscaping and seeding to be completed.
WD17002	SCADA Upgrades - WTP & WP	152,584	152,584	-	152,584	0.0%	Equipment on order and contract signed in February.
WD19004	Grande Cache Distribution Pump house Upgrades	1,147,420	1,147,420	-	1,147,420	0.0%	Some work being done internally. Will update tender at the end of 2023 for construction in 2024.
WD22002	SCADA Upgrades - WTP & WP	161,700	161,700	-	161,700	0.0%	Equipment on order and contract signed in February.
WD22004	Grande Cache Master Plan	357,583	357,583	119,995	237,588	33.6%	Compiling and reviewing reports.
WD22005	Water & Sewer Extension - Memorial Drive	99,408	99,408	36,963	62,445	37.2%	Engineering underway. Geotechnical drilling completed in January.
WD22006	Muskeg Seepee Water Well	70,580	70,580	-	70,580	0.0%	Additional funding approved by Council in March to explore drilling another hole.
WD23006	Nose Creek Water Point System	240,000	240,000	-	240,000	0.0%	Tender will be brought to Council in April.

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
WW19001	Grovedale Floating Liner	10,046,498	10,046,498	1,377	10,045,121	0.0%	Tender for engineering was awarded by Council in March.
WW19002	Grande Cache Sewage Treatment Plant	35,441,468	35,441,468	27,710	35,413,758	0.1%	Tender will be brought to Council in April.
WW20005	DeBolt Lift Station Forcemain Upgrades	10,000	10,000	-	10,000	0.0%	Substantially complete and in use in 2022. There are some post construction costs for full completion in 2023.
WW21001	Ridgevalley Lagoon Expansion	2,742,001	2,742,001	-	2,742,001	0.0%	Tender will be brought to Council in April.
SW19004	Grande Cache Landfill & Recycling Land Purchase	65,000	65,000	-	65,000	0.0%	Awaiting final agreement from AEP lawyer.
SW20001	GC Transfer Station Development	68,800	68,800	-	68,800	0.0%	Tender will be brought to Council in 2023.
SW22003	West Yellowhead Regional Management Authority	270,000	270,000	270,000	-	100.0%	Complete
SW23001	Hook Bin Truck Replacement A201	300,000	300,000	-	300,000	0.0%	Tender will be brought to Council in April.
Total Environmental Services		53,304,315	53,323,100	461,915	52,861,185	0.9%	
Operations Vehicles & Equipment							
OP22001	Street Sweeper GC	365,000	369,364	-	369,364	0.0%	Delivery anticipated for June.
OP23004	1/2 Ton Truck Purchase - Replacement of A127 (3/4 ton)	60,000	60,000	-	60,000	0.0%	Tender awarded by council in March.
OP23005	2 Ton, Extended Cab Truck - Replacement of A145 & F22	100,000	106,262	-	106,262	0.0%	Tender awarded by council in March.
Total Operations Vehicles & Equipment		525,000	535,625	-	535,625	0.0%	
Facilities Maintenance							
FM20013	DeBolt PSB Addition	-	-	5,470	(5,470)	n/a	Trailing construction costs.
FM21008	Security Improvement 4 Year Plan	239,907	239,907	6,363	233,544	2.7%	Completed a review of the sites to be upgraded in 2023 around the waterpoints and transfer stations.
FM22001	Skid Steer Broom Replacement	12,000	12,000	-	12,000	0.0%	Delivery anticipated for June.
FM22005	Sunset House Community Hall Roof	-	-	1,309	(1,309)	n/a	Trailing construction costs.
FM22008	New Operations Shop in Grande Cache	161,180	161,180	6,005	155,175	3.7%	Building construction moved to 2024.
FM22008-1	Salt & Sand Shed Grande Cache	1,000,000	1,000,000	-	1,000,000	0.0%	Tender closed late March.
FM22009	GRM Emergency Generator (350 kW)	425,000	425,000	-	425,000	0.0%	Tender will be brought to Council in April.
FM23002	Renovations to FM/Enviro Building	50,000	50,000	-	50,000	0.0%	Waiting on quotes.
FM23005	Replacement of RB1 with new broom	6,000	6,000	-	6,000	0.0%	Need to obtain quotes.
FM23009	Purchase a Wide Area Mower	95,000	95,000	-	95,000	0.0%	On order with anticipated delivery January 2024.
Total Facilities Maintenance		1,989,087	1,989,087	19,146	1,969,941	1.0%	
Community Services							
CP22005	Fox Creek Greenview Multiplex Renovation Project	2,416,109	2,416,109	-	2,416,109	0.0%	Project underway and should be completed in Q2.
CP23001	Greenview Grant Portal	25,000	25,000	-	25,000	0.0%	In progress
CP23002	Community Bulletin Boards	25,000	25,000	-	25,000	0.0%	In progress
Total Community Services		2,466,109	2,466,109	-	2,466,109	0.0%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Greenview Industrial Gateway							
GI22001	Greenview Industrial Gateway - Legal Fees	75,000	75,000	-	75,000	0.0%	Will be used as required.
GI22003	GIG Professional Services - Engineering	2,223,891	2,223,891	137,535	2,086,356	6.2%	Continuing work on the water outtake engineering, anticipated completion Q3.
GI22005	Greenview Industrial Gateway - Land Purchase	2,307,571	2,307,571	2,286,175	21,396	99.1%	Purchase complete, awaiting title transfer.
GI22004	Greenview Industrial Gateway - Road	3,974,925	3,974,925	-	3,974,925	0.0%	Anticipated completion in August.
GI23002	Truck Purchase - 1/2 Ton	60,000	47,663	-	47,663	0.0%	Tender awarded by council in March.
Total Greenview Industrial Gateway		8,641,387	8,629,050	2,423,710	6,205,339	28.1%	
Economic Development							
ED21002	Tourism Centre Exhibits & Interactive Features	32,244	32,244	-	32,244	0.0%	Work underway on both building modifications and interactive features.
ED22004	Mural Roofs and Lighting at Bird's Eye Park	20,000	20,000	-	20,000	0.0%	In progress
Total Economic Development		52,244	52,244	-	52,244	0.0%	
Recreation							
RE21002	Little Smoky Recreation Area	9,854	9,854	-	9,854	0.0%	The remaining work is landscaping and hazardous tree removal.
RE21007	Community Facility	1,946,450	1,946,450	-	1,946,450	0.0%	
RE21008	Heat & Power Generation System	72,035	72,035	-	72,035	0.0%	95% complete, finalizing work on contingency items.
RE22003	Victor Lake Recreation Enhancements	50,000	50,000	-	50,000	0.0%	Boat launch and dock.
RE22008	Shuttler Flats	28,735	28,735	4,062	24,673	14.1%	Work ongoing.
RE23002	Recreation Centre Arena	100,000	100,000	-	100,000	0.0%	Design work to be completed in 2023.
RE23004	A163 Truck Replacement - 1 Ton	89,000	82,572	-	82,572	0.0%	Tender awarded by council in March.
RE23006	A167 Truck Replacement - 1/2 Ton	60,000	66,262	-	66,262	0.0%	Tender awarded by council in March.
RE23008	A142 Truck Replacement - SUV	50,000	47,663	-	47,663	0.0%	Tender awarded by council in March.
RE23009	Zamboni Replacement	200,000	200,000	-	200,000	0.0%	In progress
RE23016	GRM - Audio Deficiencies Upgrades	96,000	96,000	-	96,000	0.0%	In progress
RE23017	GRM - Fieldhouse Air Conditioning	220,000	220,000	-	220,000	0.0%	In progress
Total Recreation		2,922,074	2,919,570	4,062	2,915,508	0.1%	
Protective Services							
PS21003	GC Fire Training Center	20,369	20,369	390	19,979	1.9%	Contract signed and projected completion date is still end of October.
PS23004	Bunker Gear	72,000	72,000	-	72,000	0.0%	In progress
PS23003	AFRRCS Communication Upgrade	74,000	74,000	-	74,000	0.0%	In progress
PS23002	Rescue Tools	100,000	100,000	74,995	25,005	75.0%	In progress
PS23001	Rescue Truck Replacement (F17) DeBolt	1,200,000	1,200,000	-	1,200,000	0.0%	In progress
Total Protective Services		1,466,369	1,466,369	75,385	1,390,984	5.1%	

Project ID	Description	Approved Budget	Amended Budget	Actuals	\$ Variance	% of Budget	Notes
Agricultural Services							
AG23001	Explosive Magazine Lock Upgrade	12,500	12,500	-	12,500	0.0%	In progress
AG23002	Utility Trailers	10,000	10,000	-	10,000	0.0%	In progress
AG23004	Storage Sheds for Satellite Rental Locations	20,000	20,000	-	20,000	0.0%	In progress
AG23005	Snowmobile	19,300	19,300	-	19,300	0.0%	Council approved in March.
Total Agricultural Services		61,800	61,800	-	61,800	0.0%	
CPO Program							
PO22004	New Snow Machine	21,000	21,000	19,855	1,145	94.5%	Complete.
PO23001	Replacement CPO Unit E4	95,000	95,000	-	95,000	0.0%	In progress
PO23002	Replacement CPO Unit E3	95,000	95,000	-	95,000	0.0%	In progress
Total CPO Program		211,000	211,000	19,855	191,145	9.4%	
Total Capital Projects		\$ 88,205,786	\$ 88,220,355	\$ 3,322,003	\$ 84,898,352	3.8%	

Title: Financial Reporting

Policy No: 1500

Effective Date: February 8, 2022

Motion Number: 22.02.68

Supersedes Policy No: NONE

Review Date: February 8, 2025



Purpose: This policy outlines financial reporting requirements for Greenview. Administration will provide Council with quarterly financial reports in order to promote stewardship of Greenview resources, to support decision-making, and to provide transparent communication to the public.

1. DEFINITIONS

- 1.1. **Act** means the Municipal Government Act Revised Statutes of Alberta 2000 Chapter M-26 and any amendments.
- 1.2. **Capital Budget** means the approved budget for the current year covering purchases of tangible capital assets.
- 1.3. **Council** means the Reeve and Councillors of the Municipal District of Greenview No. 16 duly elected pursuant to the provisions of the Local Authorities Election Act, R.S.A 2000, Chapter L-21, and who are eligible to hold office under the terms of the Municipal Government Act, R.S.A 2000, Chapter M-26.
- 1.4. **Greenview** means the Municipal District of Greenview No. 16.
- 1.5. **Operating Budget** means the approved budget for the current year covering annual operating expenditures such as wages, supplies, equipment, etc.
- 1.6. **Restricted Surplus** means amounts Council has designated towards a specific purpose.
- 1.7. **Restricted Surplus Report** means a report on restricted surplus balances and will include balance forwards from prior years, estimated reductions and estimated increases in the current year.
- 1.8. **Variance Report** means a report showing the budgeted amounts, actual amounts and the difference between the two reported as both dollar and percentage variances.

2. POLICY STATEMENT

- 2.1 Council must be made aware of certain aspects of the financial operations of Greenview as often as Council directs in accordance with the Act.

- 2.2 Council should be made aware of other aspects respecting the financial position of Greenview on a regular basis.

3. PROCEDURE

- 3.1. Variance reports on the Operating Budget shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.
- 3.2. Variance reports on the Capital Budget shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information for those period end dates. Financial information provided will be on a summarized basis by department.
- 3.3. A Restricted Surplus report shall be provided to Council at the second Regular Council meeting of the month following the calendar quarters ending March, June, September, and December and will report on year to date information on those periods.
- 3.4. December quarter-end reports will be preliminary as year end reports will not be complete.
- 3.5. Audited Financial Statements for the year will be presented by the Auditor to Council following the completion of the annual audit, normally in April of the year following the year for which the audit has been prepared.

4. COUNCIL RESPONSIBILITIES

- 4.1 Council will review the reports as presented to ensure a general familiarity with the financial information provided.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1 Administration shall prepare the reports and respond to any questions on the information contained in the reports.



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
2-Apr				ASCHA Convention							
3-Apr				ASCHA Convention							
4-Apr				ASCHA Convention							
5-Apr				ASCHA Convention							
10-Apr	16:00	19:00	M	Travel to GP	200						269.00
11-Apr	7:00	20:00	M	Council Meeting / Travel to Calgary	300						524.00
12-Apr			C	EDA Confernce							459.00
13-Apr			C	EDA Conference							459.00
14-Apr			C	EDA Conference							459.00
NOTES:				KILOMETER CLAIM			TOTAL				2170.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	500	310.00	NET CLAIM				2170.00
				\$0.26 per km	500	130.00					
				SUBTOTAL		440.00	TOTAL CLAIM				2610.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		440	AMOUNT DUE (OWING)				\$2,610.00

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Mar	16:30	19:00	M	Joint RHPAP meeting w/Valleyview coun	80						269.00
28-Mar	8:15	18:00	M	Regular Council Meeting	80						459.00
NOTES:				KILOMETER CLAIM			TOTAL				728.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	160	108.80	NET CLAIM				728.00
				\$0.17 per km	160	27.20					
				SUBTOTAL		136.00	TOTAL CLAIM				864.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		136	AMOUNT DUE (OWING)				\$864.00



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Mar	17:00	19:00	M	Dr Recruitment Team w/Town	16						269.00
28-Mar	8:30	17:15	M	Council	16						459.00
29-Mar	19:00	22:15	M	GRM Advisory Board	16						269.00
30-Mar	11:00	12:00	M	Emerging Research in Water Sector Webinar							n/c
30-Mar	19:00	20:00	M	RhPAp Doctor Recruitment & Training							269.00
3-Apr	8:45	12:00	M	Ag Services 101 / Greenview U	16						269.00
6-Apr	11:00	12:00	M	CMHC Housing Accelerator Fund Webinar							n/c
NOTES:				KILOMETER CLAIM			TOTAL				1535.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	64	43.52	NET CLAIM				1535.00
				\$0.17 per km	64	10.88					
				SUBTOTAL		54.40	TOTAL CLAIM				1589.40
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		54.4	AMOUNT DUE (OWING)				\$1,589.40

Sally Ann Rosson
Claimant

April 6, 2023
Date

143

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
14-Mar	8:30	15:30	M	Reg Council	30						317.00
15-Mar	8:30	12:00	M	MPC PRC	30						269.00
19-Mar	13:00	17:00	C	Travel to RMA Edmtn	380		x		20.00		459.00
20-Mar			C	RMA							459.00
22-Mar			C	RMA and Travel Home	380		x		20.00		459.00
24-Mar	15:30	17:00	M	Travel to rural Crimewatch AGM	160						269.00
25-Mar			M	Rural Crimewatch AGM Travel Home	160						
27-Mar	16:30	18:00	M	Valleyview Council Dr meeting	30						269.00
28-Mar	8:30	18:00	M	Reg Council	30						459.00
NOTES:				KILOMETER CLAIM			TOTAL		40.00		2960.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1200	816.00	NET CLAIM		40.00		2960.00
				\$0.17 per km	1200	204.00					
				SUBTOTAL		1020.00	TOTAL CLAIM				4020.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1020	AMOUNT DUE (OWING)				\$4,020.00

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Tom Burton

ADDRESS :

[Redacted Address]

Employee # : 378

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
March 27 2023	12:45	19:15	M	Grande Spirit Foundation, Doctor Recruitment	240						317.00
March 28 2023	8:00	18:00	M	Council	120						459.00
March 30 2023	9:45	10:45	M	Peace Library System Plan of Service Committee							269.00
April 1 2023	16:45	22:00		East Smoky Gas Co-op 50 Anniversary							
April 2 2023			C	ASCHA's Convention & Trade Show							459.00
April 3 2023			C	ASCHA's Convention & Trade Show							459.00
April 4 2023			C	ASCHA's Convention & Trade Show							459.00
April 5 2023			C	ASCHA's Convention, Pioneer Lodge, Ecoplast Solutions							459.00
April 6 2023			C	ASCHA's Convention, Dr. Turner Lodge, Clover Bar Lodge	1425						459.00
NOTES:				KILOMETER CLAIM				TOTAL			3340.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL		LESS GST			
				\$0.62 per km	1785	1106.70		NET CLAIM			3340.00
				\$0.26 per km	1785	464.10					
				SUBTOTAL		1570.80		TOTAL CLAIM			4910.80
				LESS G.S.T.				LESS ADVANCES			
				TOTAL		1570.8		AMOUNT DUE (OWING)			\$4,910.80

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Mar	16:15	19:15	M	RhPAP with Town of VV	76						269.00
28-Mar	8:00	17:30	M	Regular Council Meeting	76						459.00
29-Mar	18:00	22:30	M	GRM Advisory Board Meeting	76						317.00
4-Apr	12:00	13:00		RhPAP - ZOOM							
4-Apr	16:30	22:30	M	Crooked Creek Community Rec Club	30						317.00
NOTES:				KILOMETER CLAIM			TOTAL				1362.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	258	175.44	NET CLAIM				1362.00
				\$0.17 per km	258	43.86					
				SUBTOTAL		219.30	TOTAL CLAIM				1581.30
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		219.3	AMOUNT DUE (OWING)				\$1,581.30



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : [REDACTED]

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
28-Mar	6:45	19:00	M	Regular Council	305						524.00
NOTES:				KILOMETER CLAIM			TOTAL				524.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	305	207.40	NET CLAIM				524.00
				\$0.17 per km	305	51.85					
				SUBTOTAL		259.25	TOTAL CLAIM				783.25
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		259.25	AMOUNT DUE (OWING)				\$783.25



Municipal District of Greenview No. 16

NAME: Duane Didow

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Mar	17:00	20:00	M	Travel to VV	350			X	50.00		269.00
28-Mar	7:00	16:00	M	Regular Council meeting	350	X			20.00	147.15	459.00
4-Apr	12:00	14:00	M	Gr Cache Medical Clinic Comm.							269.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00	147.15	997.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	700	434.00	NET CLAIM		70.00	147.15	997.00
				\$0.26 per km	700	182.00					
				SUBTOTAL		616.00	TOTAL CLAIM				1830.15
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		616	AMOUNT DUE (OWING)				\$1,830.15

D. Didow
Claimant

April 10, 2023
Date

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Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
27-Mar	13:00	19:30	m	Dr recruitment/ VV council meeting	420						317.00
28-Mar	7:00	19:30	m	Regular council , Nitehawk	220					270.32	524.00
4-Apr	12:00	18:00	m	Travel for CF NW managers/chairs	500						317.00
5-Apr	8:30	17:00	m	CF NW managers/chairs meeting							459.00
6-Apr	8:30	19:00	m	CFWY IRC, CF NW managers/chairs, retu	500						459.00
NOTES:				KILOMETER CLAIM			TOTAL			270.32	2076.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1640	1016.80	NET CLAIM			270.32	2076.00
				\$0.26 per km	1640	426.40					
				SUBTOTAL		1443.20	TOTAL CLAIM				3789.52
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1443.2	AMOUNT DUE (OWING)				\$3,789.52