



# MUNICIPAL DISTRICT OF GREENVIEW No. 16

## COMMITTEE OF THE WHOLE MEETING AGENDA

Tuesday, April 18, 2023

9:00 a.m.

Grande Cache Public  
Service Building  
Grande Cache, Alberta

#1 CALL TO ORDER

#2 ADOPTION OF AGENDA

#3 MINUTES 3.1 Committee of the Whole Meeting minutes held February 21, 2023 3

3.2 Business Arising from the Minutes

#4 DELEGATION

9:05 a.m.	4.1 Hamlet of Grande Cache Tourism Initiatives	8
9:25 a.m.	4.2 Grande Cache Hotel Tourism Presentation	38
9:45 a.m.	4.3 Mental Wellness Matters	51
10:00 a.m.	4.4 Grande Spirit Foundation	61

#5 NEW BUSINESS

5.1 2022 Safety Maintenance Audit Presentation	78
5.2 Business Licensing Bylaw Options	96
5.3 Bylaw 23-939 "Tax Bylaw 2023"	123
5.4 Alberta Advantage Immigration Rural Renewal Stream Program	128
5.5 Joint Use and Planning Agreements (JUPA) Grande Yellowhead School Division	132

5.6 Mechanical Services Contract Review	168
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5.7 Action List	207
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#6 CLOSED SESSION

#7 ADJOURNMENT

Minutes of a  
**COMMITTEE OF THE WHOLE MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
Grovedale Public Service Building  
Grovedale, AB on Tuesday, February 21, 2023

**# 1:**  
**CALL TO ORDER**

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

**PRESENT**

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

**ATTENDING**

Chief Administrative Officer	Stacey Wabick
Director Community Services	Michelle Honeyman
Director Infrastructure & Engineering	Roger Autio
Director Planning & Economic Development	Martino Verhaeghe
Director, Corporate Services	Ed Kaemingh
Recording Secretary	Wendy Holscher
Manager, Communications & Marketing	Stacey Sevilla
Legislative Services Officer	Sarah Sebo

**ABSENT**

**#2:**  
**AGENDA**

MOTION: 23.02.12 Moved by: COUNCILLOR SALLY ROSSON  
That the Tuesday, February 21, 2023, Committee of the Whole Agenda be adopted as amended.

- Add section 6.1 Disclosure Harmful to Business Interests of a Third Party

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton

CARRIED

#3.1  
COMMITTEE OF THE  
WHOLE MINUTES

MOTION: 23.02.13 Moved by: COUNCILLOR TOM BURTON  
That the Minutes of the Committee of the Whole meeting held on Tuesday, January 17, 2023, be adopted as amended.

- Changed the location from VV to DeBolt

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton

CARRIED

#3.2  
BUSINESS ARISING

- Councillor Smith would like a copy of the Community Hall Assessments. Administration will forward a copy.

#4  
DELEGATIONS

#### 4.0 DELEGATIONS

#### 4.3 ALBERTA TRANSPORTATION DELEGATION

AB TRANSPORT

MOTION: 23.02.14 Moved by: DEPUTY REEVE BILL SMITH  
That Committee of the Whole accept the presentation from Alberta Transportation for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Burton

CARRIED

Reeve Olsen recessed the meeting at 9:50 a.m.

Councillor Berry exit the meeting at 9:50 a.m.

Deputy Reeve Bill Smith exit the meeting at 9:50 a.m.

Reeve Olsen reconvened the meeting at 9:54 a.m.

#### 4.1 GROVEDALE COMMUNITY CLUB AND AGRICULTURAL SOCIETY PRESENTATION

GD DAYCARE

MOTION: 23.02.15 Moved by: COUNCILLOR CHRISTINE SCHLIEF  
That Committee of the Whole accept the Grovedale Community Club and Agricultural Society presentation regarding the Grovedale Daycare for information, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton

ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED



**4.2 COMMUNITY FUTURES WEST YELLOWHEAD GRANDE CACHE TRIAGE  
REPORT PRESENTATION**

CFWY TRIAGE REPORT

MOTION: 23.02.16 Moved by: COUNCILLOR TOM BURTON

That Committee of the Whole accept the presentation from Community Futures West Yellowhead regarding the Regional Business Retention & Expansion Triage Project for information, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton

ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

#5 NEW BUSINESS

**5.0 NEW BUSINESS**

**5.1 GROVEDALE DAYCARE PROJECT COST REPORT PRESENTATION**

GD DAYCARE COST

MOTION: 23.02.17 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Committee of the Whole accept the Grovedale Daycare Project Cost Report for information, as presented.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton

ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**5.2 JOINT USE AND PLANNING AGREEMENTS (JUPA)**

JUPA

MOTION: 23.02.18 Moved by: COUNCILLOR RYAN RATZLAFF

That Committee of the Whole receives the attached draft Joint Use and Planning Agreement as information.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton

ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**ACTION LIST**

**5.3 ACTION LIST**

MOTION: 23.02.19 Moved by: COUNCILLOR DALE SMITH  
That Committee of the Whole accept the Action List, for information, as presented.  
FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton  
ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**CLOSED SESSION**

**6.0 CLOSED SESSION**

MOTION: 23.02.20 Moved by: COUNCILLOR DUANE DIDOW  
That the meeting go to Closed Session, at 11:27 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton  
ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

**CONFIDENTIAL**  
**OPEN SESSION**

**6.1 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

MOTION: 23.02.21 Moved by: COUNCILLOR TOM BURTON  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 11:55 p.m.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton  
ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

MOTION: 23.02.22 Moved by: COUNCILLOR TOM BURTON

That Committee of the Whole recommend to Council to address the presentation from the RMA District 4 Meeting.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton

ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

### **7.0 ADJOURNMENT**

#### **ADJOURNMENT**

MOTION: 23.02.23 Moved by: COUNCILLOR JENNIFER SCOTT

That this Committee of the Whole meeting adjourn at 11:58 p.m.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton

ABSENT: Deputy Reeve Bill Smith, Councillor Berry

CARRIED

Recording Secretary

Chair

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# REQUEST FOR DECISION

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SUBJECT:	<b>Hamlet of Grande Cache Tourism Initiatives Presentation</b>		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 18, 2023	CAO:	MANAGER:
DEPARTMENT:	TOURISM AND EC DEV	DIR: MAV	PRESENTER: JD
STRATEGIC PLAN:	Economy	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) - N/A

**Council Bylaw/Policy** (cite) - N/A

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## RECOMMENDED ACTION:

**MOTION: The Committee of the Whole accept the presentation of Hamlet of Grande Cache tourism initiatives, for information as presented.**

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## BACKGROUND/PROPOSAL:

To ensure Council is aware of current Tourism initiatives the following presentation has been prepared for Committee of the Whole.

In 2019 the Municipal District of Greenview No 16. (Greenview) merged with the Town of Grande Cache, transforming this small mountain town into the Hamlet of Grande Cache. Among the assets Greenview acquired with the Hamlet was the Tourism and Interpretive Centre (TIC) and Greenview continued the Tourism program as part of its ongoing Economic Development department initiatives. Tourism programming, advertising, and tourist-oriented facilities exist throughout Greenview, but the TIC and the unique characteristics / natural assets of the Hamlet offer a robust platform for programming that is capitalized on by Greenview.

In 2021, Travel Alberta's mandate expanded to include destination management. Under the new mandate, Travel Alberta drives the growth of the province's visitor economy, creating and promoting must-visit destinations throughout the province. Travel Alberta has indicated Alberta is on track to return to pre-pandemic visitor spending levels by 2024 and forecasts indicate that the visitor economy has the potential to almost double by 2035.

Greenview's Tourism Officer, Jenny Daubert, has been working directly with Tourism Alberta to draft the Northern Rockies Tourism Development Zone Destination Development Plan, which is due to be released in several weeks. Key corridors and destinations, including Highway 40 and Grande Cache, and will build upon existing tourism strategies and programming. This presentation is to ensure awareness of these programs by Greenview's elected officials.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the Committee of the Whole accepting the recommended action is to provide context and background information to the Committee of the Whole.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** The Committee of the Whole can seek additional information from Greenview Tourism and ask them to return at a future date.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

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**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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**FOLLOW-UP ACTIONS:**

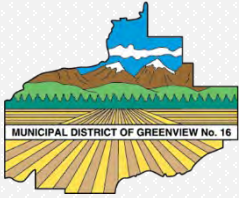
There are no follow-up actions to the recommended motion.

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**ATTACHMENT(S):**

- Hamlet of Grande Cache Tourism Initiatives Presentation.



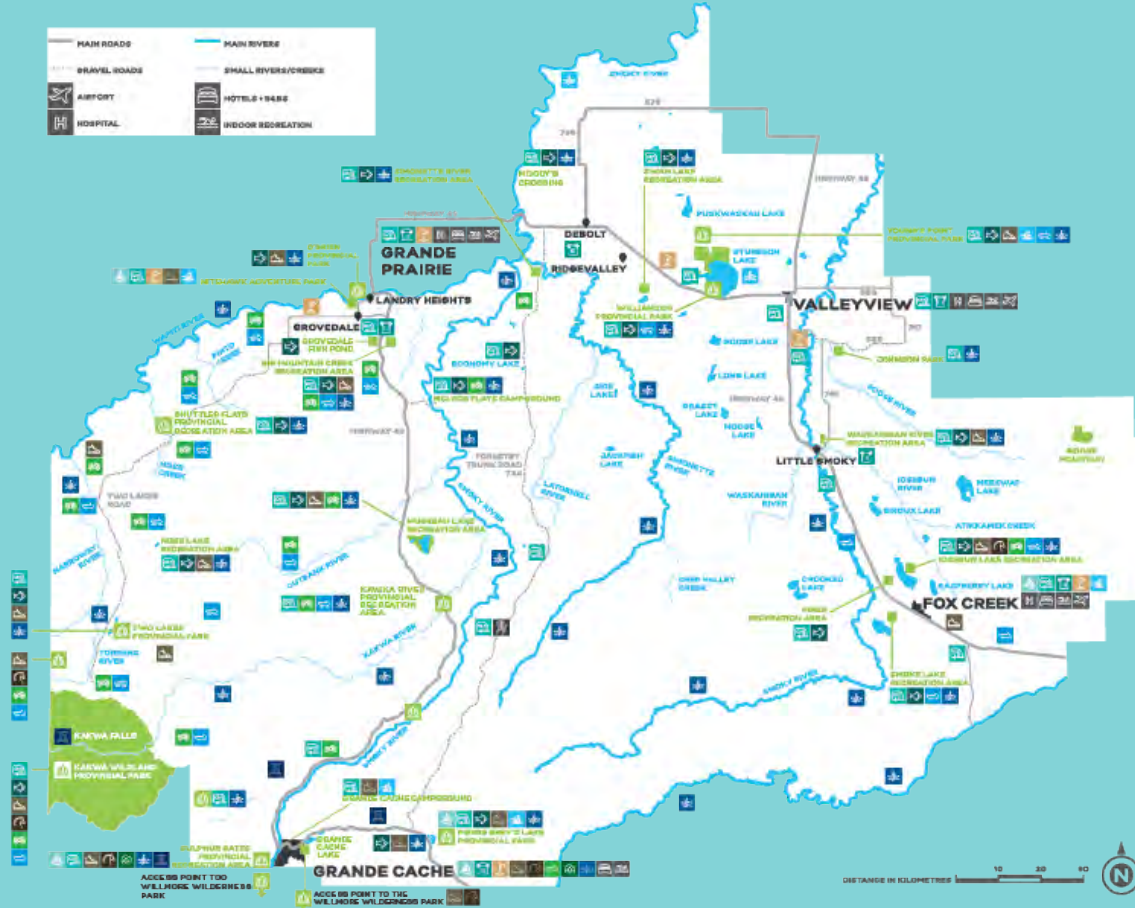


# 2023 GRANDE CACHE TOURISM UPDATE





# “Explore Greenview”



## TOURISM & INTERPRETIVE CENTRE

# Meet the Team.



**JENNY DAUBERT**  
Tourism Officer



**MARISSA STEWART**  
Interpretive Programmer



**KAYLA BROWN**  
Customer Service  
Representative



**MATT PATTERSON**  
Customer Service  
Representative



# WHY WE ARE HERE?

## AGENDA

01

### OVERVIEW

The importance and impacts that Tourism has on social and economic development

02

### PROJECTS

An update on Greenvue's Tourism initiatives, direction and projects.

03

### STATISTICS

Measurable indicators of tourism growth and future opportunities.





# TOURISM OVERVIEW

## THE IMPORTANCE OF INVESTING IN TOURISM

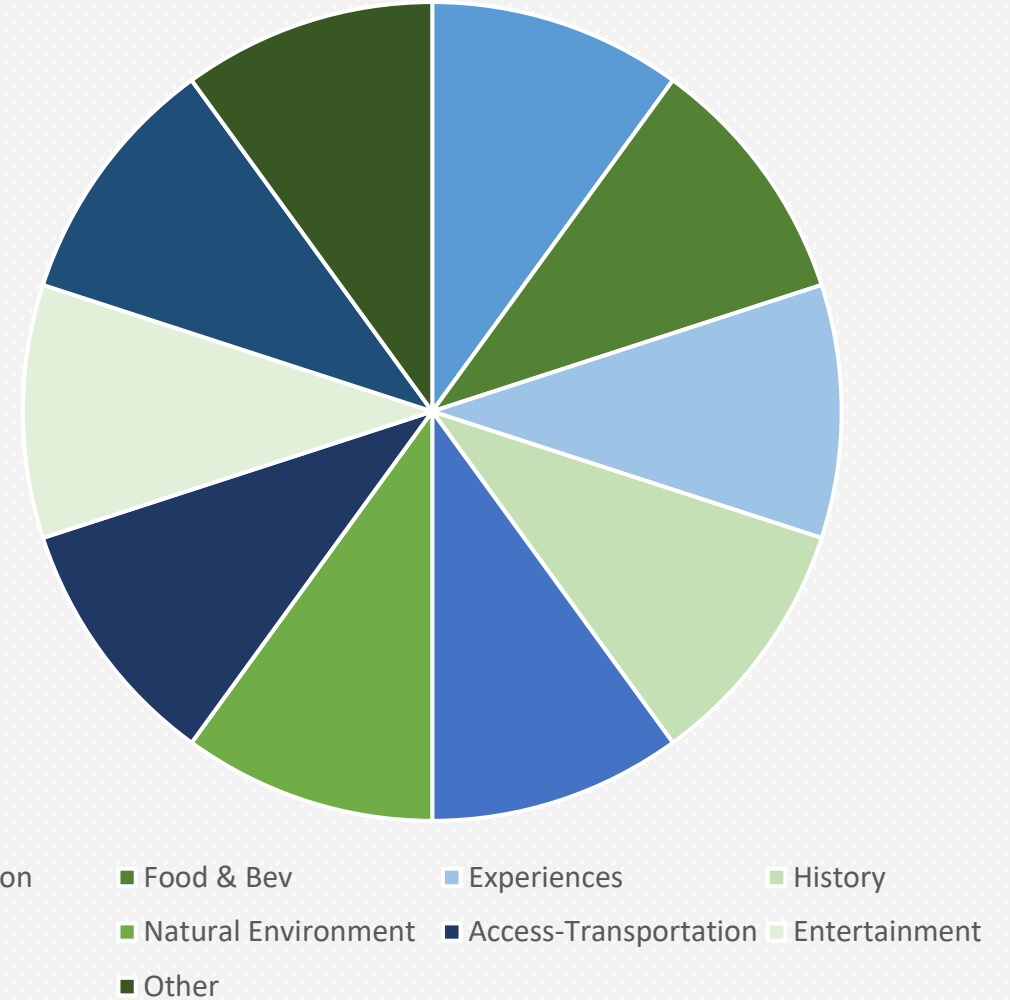
- Tourism expenditures across Alberta in 2019 exceeded \$10.1 Billion
- 34.6 Million person-visits were reported in Alberta for 2019
- Tourism is a significant driver of social and economic development
- Tourism contributes to job creation and overall quality of life
- Tourism attracts investment opportunities for future growth
- Tourism contributes to infrastructure development
- Tourism assists in the preservation of culture, heritage and tradition
- Tourism can endorse the preservation of the natural environment

[alberta.ca/alberta-visitor-profiles.aspx](https://alberta.ca/alberta-visitor-profiles.aspx)

# TOURISM ECO-SYSTEMS

## WHAT IS A TOURISM ECO-SYSTEM?

A tourism eco-system is a combination of businesses, organizations and strategic partners that collectively contribute services, products and experiences to markets of similar interest and sector. A healthy tourism eco-system contains all the necessary parts to create an appealing and all inclusive experiential environment for travelers.







# TOURISM PROJECTS INVOLVING GRANDE CACHE





# GRANDE CACHE TOURISM & INTERPRETIVE CENTRE RENOVATION 2020-COVID

**Who:** Greenview Tourism & Facility Maintenance

**What:** Update the interior of the Grande Cache Tourism & Interpretive Centre

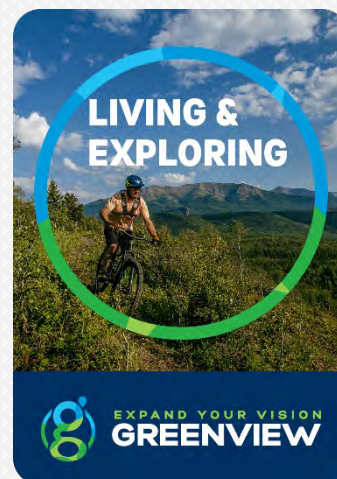
**Why:** The Centre was in need of some facility repairs and updates. The displays were becoming outdated and unattractive. We also took this opportunity to expand the Big Horn Gallery Gift-Shop in hopes to increase annual revenue. These updates create a much more inviting atmosphere to welcome visitors to the region and share local knowledge, history and culture.

# GREENVIEW TOURISM PROMOTIONAL MATERIAL 2021-2022

**Who:** Greenview Tourism & Communications

**What:** Creation of Greenview owned tourism promotional material

**Why:** To promote, highlight and distribute information on the many outdoor recreation, adventure and scenic opportunities throughout Greenview







# VR/AR DINOSAUR EXPERIENCE: WALKING WITH DINOSAURS 2020-PRESENT

**Who:** Greenview, Lethbridge College, & Royal Tyrrell Museum

**What:** Create a virtual reality and augmented reality experience as well as a custom platform to house the software and hardware components. The experience allows the player to conduct 3 tasks while learning about the tracks in an immersive way.

**Where:** Grande Cache Tourism & Interpretive Centre

**Why:** Grande Cache is home to a world-class dinosaur track-site. The major site sits at a 60-degree angle, spans over 1 km and features over 10,000 individual prints belonging to several different dinosaur species. The site is currently inaccessible to the public, and the VR/AR experience is a unique way to bring the tracks to the public until access can be established. Dino Tourism is popular and has the ability to attract international travelers to the region.

# GRANDE CACHE DESTINATION DEVELOPMENT PLAN DEVELOPING TOURISM THROUGH COMMUNITY WELLBEING 2021-2022

**Who:** Greenview Tourism, Travel Local & Community Engagement

**What:** Create a destination development & marketing plan that focuses on developing and attracting tourism in ways that also contribute to and enhance community wellbeing.

**Why:** To create a well balanced tourism eco-system that reflects the culture and values of the residents while also increasing the visitor economy

## PROJECT 4

## A New Approach to Destination Development



**Let's make tourism  
about community  
well-being.**



“[We’re always out on  
the land  
wildcrafting.]”

- Karen Stroebel, Grande Cache Community Connector

# GRANDE CACHE DESTINATION DEVELOPMENT PLAN PHASE 2:FUTURE GC REBRAND

(GRANDE CACHE: WILD CRAFT WITH US!)

**Who:** Greenview Tourism & Communications

**What:** Rebrand the Hamlet of Grande Cache to reflect the community’s culture & identity in a creative and marketable way that encourages travelers to visit the region

**When:** Project to start in fall 2023

**Why:** To create a new image and awareness of the region that can be marketed to target audiences

PRIORITY #1



# GRANDE CACHE DESTINATION DEVELOPMENT PLAN PHASE 2 – FUTURE MARKETING CAMPAIGN

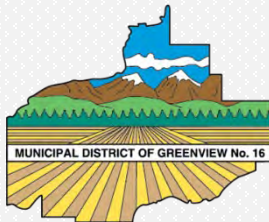
**Who:** Greenview Tourism & Communications

**What:** Create a visually appealing digital and print marketing campaign using the new Grande Cache brand & narrative

**When:** Fall 2023 with Campaign launch aimed for Spring 2024

**Where:** Online, print media, television, radio, etc.

**Why:** To create awareness of the travel and adventure opportunities within the Grande Cache region



PRIORITY #2



# GRANDE CACHE DESTINATION DEVELOPMENT PLAN PHASE 2: ROCKY THE RAM PLAZA (UPTOWN REVITALIZATION - PHASE 1)

**Who:** Greenview Tourism, Beautification, Planning & Development

**What:** Refinish Rocky the Ram, install culturally significant art installments, install new water feature and add additional outdoor furnishings (benches, picnic tables, sunshade)

**When:** Planning to start in 2023 with execution to begin in 2024

**Where:** Rocky the Ram Plaza, Grande Cache

**Why:** To leverage the public greenspace at Rocky the Ram to increase activity and appeal in the uptown business sector in hopes to encourage residents and visitors to spend more time (and money) within the GC Business District.

PRIORITY #3



# TRAVEL ALBERTA'S GOAL TO REACH \$33BILLION BY 2033

## NORTHERN CANADIAN ROCKIES DESTINATION DEVELOPMENT ZONE

**Who:** Travel Alberta, Tourism Legacy Consulting Group, MD of Greenview, GPRTA, Hinton Chamber, Valleyview, Fox Creek, Whitecourt, Edson, Wembley, Woodlands County (and more!)

**What:** Steering Committee to assist Travel Alberta in the creation of a strategic plan to support tourism development and investment within the newly formed NCR TDZ.

**When:** October 2022 - April 2023

**Why:** To reach Travel Alberta's goal to create \$33 Billion in Tourism Expenditures by 2033, the province must find ways to disperse travellers from the legacy 5: Calgary, Banff, Lake Louise, Jasper, and Edmonton.







# CALGARY OUTDOOR & ADVENTURE TRAVEL SHOW: BOOTH & BEST OF CANADA STAGE PRESENTATION

**Who:** Jenny Daubert & Matt Patterson, Greenview Tourism

**What:** Greenview tourism tradeshow booth and present on the Best of Canada Stage

**When:** March 18-19, 2023

**Where:** BMO Centre, Calgary AB

**Why:** To promote Greenview to the Calgary Outdoor Adventure Market (over 13,000 attendees)

# MEDIA SEEKERS

## #EXPLORE NWAB CAMPAIGNS

**Who:** Greenview, Media Seekers, Regional Partners

**What:** Tourism campaigns that highlight Alberta's Northwest

**Where:** Various Locations, including Sulphur Gates, Grande Mountain

**Why:** To create awareness of the offerings throughout Greenview





# YOLO-NOMADS: DESTINATION HUB

**Who:** Greenview Tourism & Yolo-Nomads

**What:** Create a destination hub on Yolo-Nomads online platform that highlights places for international remote workers to visit, explore, immerse themselves in and work remotely.

**Where:** [www.yolonomads.com](http://www.yolonomads.com)

**Why:** To create appeal to international remote workers to choose Greenview as a potential destination to work and explore temporarily (or permanently!). Over 40,000 hits monthly on the platform and growing!

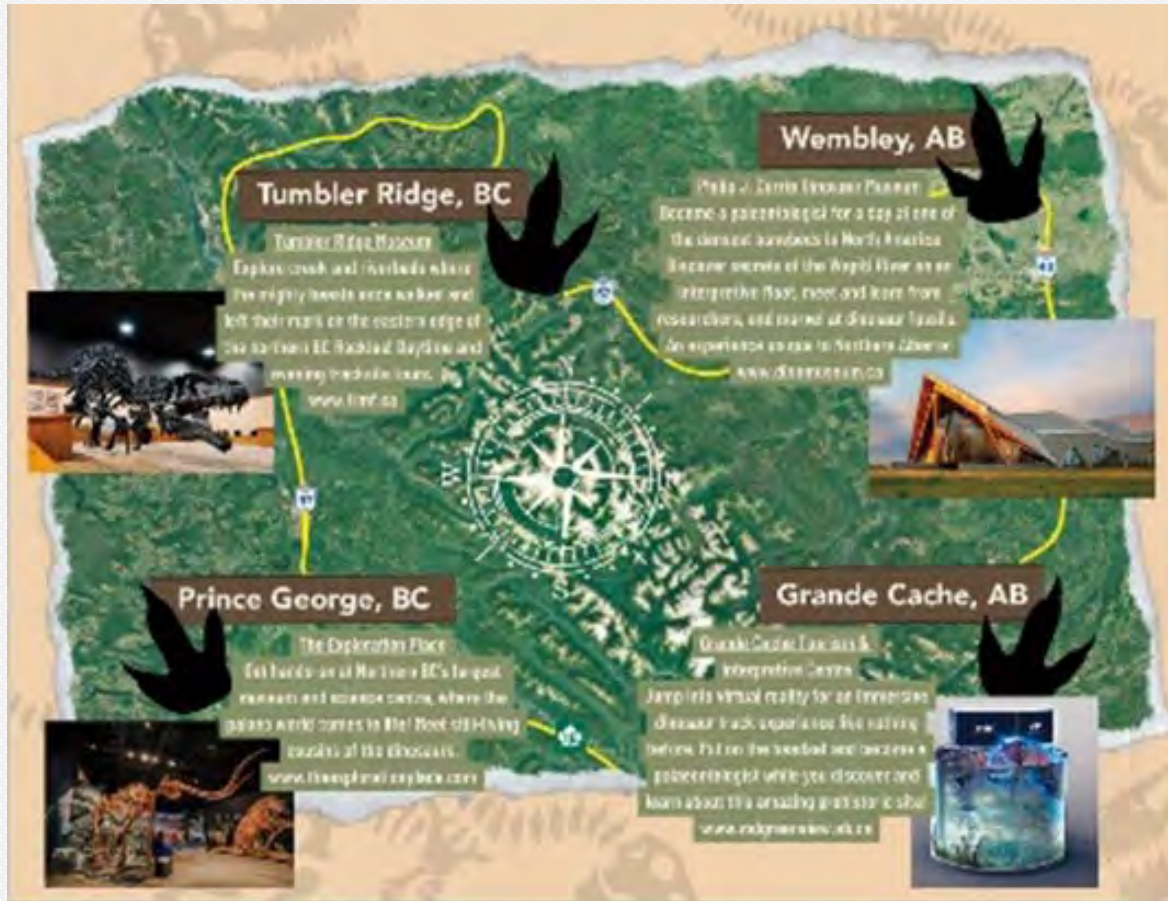
← Explore More Hubs

## Grande Cache | Alberta

Grande Cache, Alberta is the perfect destination for those who love nature and outdoor adventures. Surrounded by breathtaking wilderness, including the Willmore Wilderness Park, it offers endless opportunities for hiking, fishing, hunting, and other outdoor activities. Whether you're an experienced outdoor enthusiast or just looking to escape the hustle and bustle of city life, Grande Cache is the perfect place to recharge and reconnect with nature.

YOLO NOMADS  
YOLO NOMADS  
YOLO NOMADS

#OFF THE PATH



# DINO-TRAIL TRAVEL ITINERARY, TRIFOLD BROCHURE & MARKETING CAMPAIGN

**Who:** Greenview GC TIC, Wembley PJC Dino Museum, Tumbler Ridge Museum, Prince George Exploration Place, Media Seekers

**What:** A travel itinerary promoting Dino-tourism in NW Alberta and Northern BC

**When:** Launch Spring/Summer 2023

**Where:** Online, VIC's, Dino publications, Travel publications, social media

**Why:** To create awareness and market Northern Dinosaur Experiences



# CANADIAN MOTORCYCLE TOURISM ASSOCIATION RELICS & BONES ROAD TOURS

**Who:** CMTA, Greenview, other sponsors

**What:** Motorcycle travel itineraries that bring rubber tire traffic to Alberta's North

**When:** Launch Summer 2023

**Where:** Routes along HWY 40 & HWY 43 increasing rubber tire traffic throughout Greenview

**Why:** To increase exposure and awareness of Greenview's offerings to different demographics

**Media Sponsorship Opportunities**

We want your company to join in the fun this year while reaping the benefits of being one of our Media Sponsors

**Sponsor Packages Include:**

- Billboard(s) with Impact: digital billboards on key highways with a combined impact of over 156,000 impressions daily and co-branded with Relics & Bones and partner events
- Web Ads on ANY CMTA website and Post Media: 2 months of high-visibility co-branded web ads with visibility of 83,000+ per month
- Listing/s in the Travel Directory/Relics & Bones
- Ads in Our Alberta Touring Magazine with visibility of 10,000+ per month\*
- Radio Ads with CFWE FM co-branded with Relics & Bones \*\*
- Site listing/s with a keyword search on the Travel-ING On App
- 13 episodes of TV focused on Northern Rockies and NW Alberta on EastLinkTV
- Plug & Play Tours with a Pay to Play focus.
- A combined reach of approx. 105 million views per year with a cost of \$0.72/MM

**Sponsor Packages:**

- Small Zone: \$1,777.77**  
1 Small Community with 3 - 5 Businesses or 1 Individual Business  
+ Business Card Ads  
++ No Individual Radio Ads  
1 Segment TV on your community
- Medium Zone: \$5,777.77**  
2 - 3 Small Communities with 10 - 15 Businesses, or Small District Marketing Office  
+ 1/4 Page Ads  
++ 100 Radio Ads  
+++ 3 Mos. Billboard Placement  
1 TV Segment on your community
- Large Zone: \$10,777.77**  
20+ Businesses or Larger District Marketing Office  
+ 1/2 Page Ads  
++ 250 Radio Ads  
+++ 6 Mos. Billboard Placement  
1 Episode of TV focused on your DMO
- Ultimate: \$17,777.77**  
25+ Businesses or Larger District Marketing Office  
4 Full Page Ads  
++ 500 Radio Ads  
+++ 12 Mos. Billboard Placement  
3 Episodes TV focused on your DMO

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# GREENVIEW GOLF MASTERS 2023 CAMPAIGN

**Who:** Greenview Tourism & Communications

**What:** Greenview Golf Masters 2023

**When:** May-Oct 2023

**Where:** Online and at each of the 6 participating golf courses within Greenview

**Why:** To promote outdoor recreation and travel throughout Greenview



## PASSPORT TO FUN (& GREEN CHAIRS)

**Who:** Greenview Tourism, Communications & Outdoor Rec

**What:** The booklet is a guide for adventures around Greenview. Explore all the sites listed, place a sticker and share your photos.

**When:** May-Sept annually

**Where:** Recreational areas and scenic highlights throughout Greenview

**Why:** To encourage travel throughout Greenview in a fun and creative way.



# GRANDE CACHE TOURISM & INTERPRETIVE CENTRE NEWSPAPER DIGITIZATION/ ARCHIVE ORGANIZATION

**Who:** Greenview Tourism, GC Historical Society, Western Archives

**What:** Digitize the last 50 years of archived newsprint. One hard copy of each edition will be archived in the GC TIC with 3 thumb drives being distributed to the GC Historical Society, GC Municipal Library, and the Grande Cache Tourism & Interpretive Centre

**When:** Project started Jan 2023 to be completed by Sept. 2023

**Where:** GC TIC, Western Archives Acheson Warehouse

**Why:** To preserve and archive the newspaper collection and minimize the space needed within the GC TIC archive room.







# GRANDE CACHE TOURISM CENTRE ASSET MANAGEMENT PROJECT

**Who:** Greenview Tourism & Asset Management

**What:** Create an inventory log of every item inside and outside the Tourism Centre and Interpretive Park

**When:** Throughout 2023-2024

**Where:** Grande Cache Tourism & Interpretive Centre/Birds' Eye View Park

**Why:** For insurance purposes, archival collection catalogue, and inventory



# BIRD'S EYE VIEW INTERPRETIVE PARK HISTORICAL MURAL INSTALLATION

**Who:** Greenview Tourism & Grande Cache Historical Society

**What:** Install a series of 9 murals along the pathways in the Bird's Eye View Interpretive Park

**When:** Spring/Summer 2023

**Where:** Grande Cache Tourism & Interpretive Centre/Birds' Eye View Park

**Why:** To include more cultural displays and art installations throughout the park for visitors and residents to enjoy and engage with.







# UPCOMING -GC TOURISM COMMITTEE REVIVAL

**Who:** Greenview Tourism, Businesses, Chamber, Non-profit and Stakeholders

**What:** Create a group to lead local tourism initiatives and create visitor experiences and products

**When:** Open house early summer 2023. Committee to form in late summer 2023 with bi-monthly meetings

**Where:** The committee will meet at the GC Tourism Centre unless otherwise arranged

**Why:** To create business engagement and increase resident sentiment towards the visitor economy as well as to discuss statistics, stay and play packages, travel itineraries, events and marketing.



# VISITORS TO GRANDE CACHE TIC

2022: 19,039

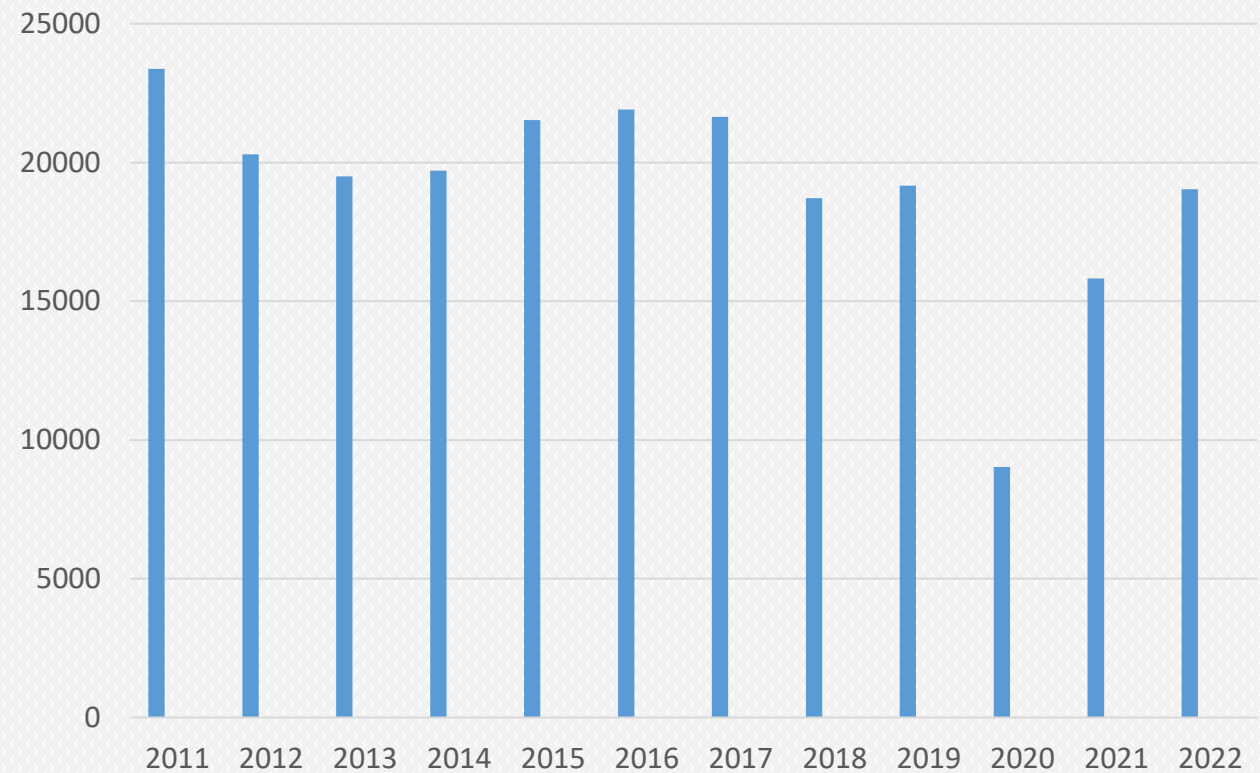
2021: 15,825

2020: 9,025

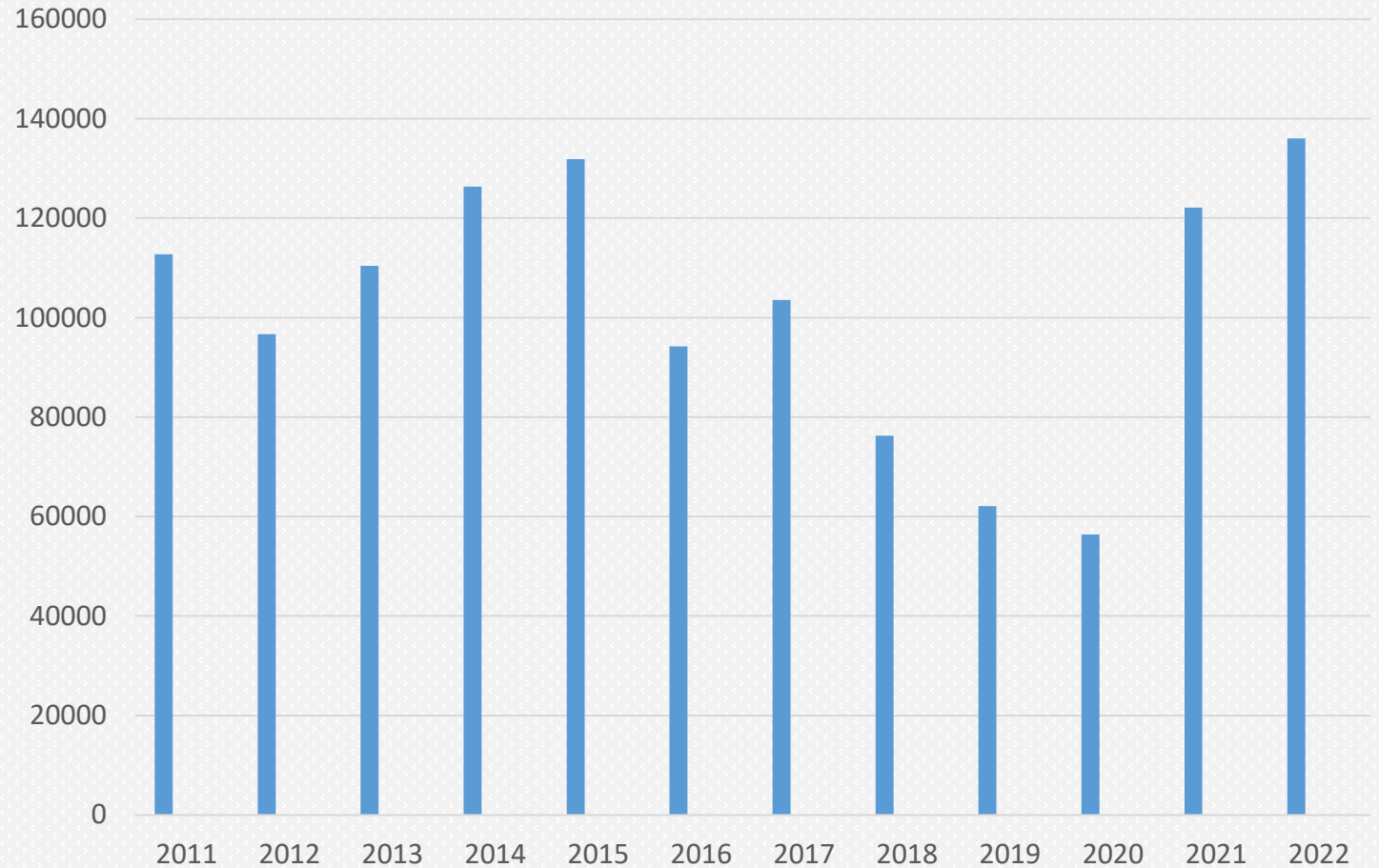
2019: 19,168

Tourism as an industry was hit hard during the pandemic but there is hope for a full recover by 2026.

-Travel Alberta



# ANNUAL GIFTSHOP REVENUE



**2022- A RECORD  
BREAKING YEAR FOR  
GIFTSHOP REVENUE!  
\$136,011.70** TOTAL SALES





# CONCLUSION







# REQUEST FOR DECISION

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SUBJECT: **Grande Cache Hotel Tourism Presentation**  
SUBMISSION TO: COMMITTEE OF THE WHOLE REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: April 18, 2023 CAO: MANAGER:  
DEPARTMENT: ECONOMIC DEVELOPMENT DIR: MAV PRESENTER:  
STRATEGIC PLAN: Economy LEG: SS

---

## RELEVANT LEGISLATION:

**Provincial** (cite) - N/A

**Council Bylaw/Policy** (cite) - N/A

---

## RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the presentation from Grande Cache Hotel, for information as presented.**

---

## BACKGROUND/PROPOSAL:

Resident of Grande Cache and owner of The Grande Cache Hotel, Jean Bourdua, will present on economic development and tourism-related improvements he envisions further investment in by Greenview. After being provided Greenview's 2022-2025 Strategic Plan, he noted Pillar 4 (Culture, Social & Emergency Services) did have a goal, Goal 4 (Support and maintain recreational opportunities), but all strategies were shown to be of low priority. Further, he identified Pillar 2 (Economy), as a goal, Goal 2 (Create a diverse economy), which specifically speaks to tourism attractions, but was also identified as a low priority. The Strategic Plan states that low-priority items are expected to have limited action within the period of the calendar year; therefore, he intends to present his proposed initiatives for consideration by Committee of the Whole.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Committee of the Whole accepting the recommended action is to provide context and information from a key business owner impacted by the Grande Cache Tourism Industry.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** The Committee of the Whole may seek additional information from Jean Bourdua, owner of the Grande Cache Hotel or Travel Alberta.

---

## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW-UP ACTIONS:

There are no follow-up actions to the recommended motion.

---

ATTACHMENT(S):

- Advancing the MD of Greenview Strategic Priorities v2 PowerPoint Presentation

# **Tourism is the future: Advancing the MD of Greenview's Strategic Priorities**

---

A recommendation by Jean Bourdua, Owner, Grande Cache Hotel

January 20, 2022



# Outside

Live Bravely

+ Grande Cache  
and more...  
**TOP 10**  
best places  
to adventure  
travel in  
North America

Adventure  
HERE!



## Golden Skybridge





## Sky Zipline in Golden









## Tree Top Play Park





## Antur Stiniog Bike Park





# Economic impact

- Alberta attractions most widely recognized on global stage
- Tourism is Alberta's 4<sup>th</sup> largest industry
  - Visitors to Rockies (Jasper/Canmore/Banff) generated \$1.09B in direct expenditures in 2012, according to 2016 Economic Impact Study (15% of Alberta tourism impact)
  - Rockies account for 24.8% of Alberta's tourism export revenue
- Tourism creates the most jobs per dollar of provincial funding
- Province seeking growth from \$10B to \$21B industry by 2035
- We are positioned for growth

# Opportunity

- Main destinations are at or reaching capacity and seeking ways to manage visitors
- Travel Alberta is touring investors through province & has new investment framework (Cooperative Investment Fund/Product Development Fund)
- Adventure travellers seeking off beaten path experiences
- Grande Prairie/Edmonton travellers
- Already proven we can create new “indoor” experiences in Grande Cache (i.e. rec centre, virtual dinosaur experience)
- Public/Private Partnerships are gaining momentum
- Tourism Industry Association of Alberta as an ally





# What it would take to achieve our vision?

- GOA made unprecedented policy commitments to support tourism in 2019
  - Let's make it clear this needs to continue
- Tourism Industry Association already advocating for new provincial tourism policy framework, led by Ministry of Forestry, Parks and Tourism, administered by Travel AB (e.g., Crown Land policy)
  - Let's show our support for this
- MD strategic plan has several goals and strategies around economic diversification and supporting and maintaining recreational opportunities ranked as “low priority”
  - What does MD need to do to move these to high priority?

# Closing

- Tourism is the future
- We have the passion, place and people

# Recommendation

- Become a champion – through advocacy – to accelerate the development of new tourism assets and a strong tourism economy in Grande Cache





# REQUEST FOR DECISION

---

SUBJECT:	<b>Mental Wellness Matters Society</b>		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 18, 2023	CAO:	MANAGER:
DEPARTMENT:	CAO SERVICES	DIR:	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG:	SS

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accept the presentation from Mental Wellness Matters Society, for information as presented.**

---

## BACKGROUND/PROPOSAL:

The Mental Wellness Matter Society was founded in 2017 with the mission to eliminate the negative stigma surrounding people's struggles with mental and emotional health. They offer events and programs throughout the community through various platforms and are presenting to Committee of the Whole on the Youth leadership programs running at the high schools, as well other youth organizations in and around Grande Prairie, and the Peace Country.

"Our organization is only able to do what we do with the assistance of community fundraising and corporate support. As a community, we can unite to educate, inspire, and support each other, create positive change, prevent suicide, domestic violence, and addiction."

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is Committee of the Whole will have an understanding of the programs and services that are currently being offered by Mental Wellness Matters that may or may not provide a service to residence of Greenview.
- 

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

## ALTERNATIVES CONSIDERED:

**Alternative #1:** Committee of the Whole may choose to alter or deny the recommended motion.

---

FINANCIAL IMPLICATION:

**Direct Costs:**

**Ongoing / Future Costs:**

There are no financial implications to the recommended motion.

---

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

---

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

---

ATTACHMENT(S):

- N/A



~ Awareness ~ Education ~ Support ~ Empowerment ~



**mwm**

**MENTAL WELLNESS MATTERS SOCIETY**

Leaders In Training

Developing the Leaders of Tomorrow

The Mental Wellness Matters Society has been focusing on programs that promote youth empowerment, growth and development.

Our programs are based on the foundation of mental and emotional mastery; learning tools to become emotionally aware and in control.

Mental Health was an issue even before covid. It is more important now than ever, that youth learn the skills to emotional mastery and how to maintain their mental health.

**The time to act NOW!**






Youth and families today are struggling in all areas, their home life, school, work, and interpersonal relationships.



MWM Society is working to expand our Leaders in Training Program into more communities and schools to support youth; providing tools, resources, to prepare generations to come to be the Leaders of Tomorrow.



We are looking for financial support from the MD of Greenview to bring this vital programming, including Leaders of Tomorrow, into schools and communities within the MD.

In 2021 the Society ran a program through local schools, 'Youth Month' while working around Covid restrictions.

We offered this online program to more than 20 schools in the GPPSD, the PWPSD, as well some schools in the MD of Greenview.

In 2021, we reached and impacted over 2,000 students and their families.

Youth Month 2022 was run in much the same way, but we were able to reach even more students within the 3 local school districts.

In 2022, we reached and impacted over 5,000 students and their families.





## Leaders in Training Program Description

Leaders in Training is a 12-week interactive program that is based on the foundation of Cognitive Behavior Therapy (CBT), Solution Focused Therapy, Personal Development Fundamentals, and Leadership Skills.

This program is an in-person, program that utilizes youth peer support for learning and growth. Youth build lifelong leadership skills and build emotional intelligence. This program provides fundamental self-management, leadership, and life skills. The program introduces an array of mind matters and social issues that are facing today's youth.



**Lack of self-management in youth has significant impact on multiple areas including:**

- **Mental Wellness**
- **Emotional Awareness**
- **Relationships**
- **Communication**
- **Student Success**
- **Lacking confidence**
- **Making poor choices**

**Tools in this program will help your teen deal with stress, anxiety, and anger. It is important that youth learn how to take care of their mental wellness so they can become mentally stronger, resilient to life's challenges and obstacles avoiding crisis and building thriving lives.**

**Youth today are lacking fundamental self-management skills. This is especially true for youth entering middle school and beyond.**





## After this program, youth will:

- Feel happier and experience more joy in life
- Be better able to regulate emotions to reduce stress, anxiety & depression
- Have more confidence
- Improve relationships with family & friends
- Better communication
- Make better choices
- Set healthy boundaries
- Better regulate self-care
- Reduce burnout and fatigue by utilizing the 12 Fundamental Principles
- Be more mindful of thoughts and how they play an important role in decisions
- Accept personal responsibility for your life and choices

These principles are critically important for youth to learn as they grow.  
Without these necessary SKILLS, we are setting youth up for failure in the future.

~ Awareness ~ Education ~ Support ~ Empowerment ~



**mwm**

**MENTAL WELLNESS MATTERS SOCIETY**

??QUESTIONS??





# REQUEST FOR DECISION

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SUBJECT:	<b>Grande Spirit Foundation Presentation</b>		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2023	CAO:	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER:
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION:** That Committee of the Whole accept the presentation from Grande Spirit Foundation, for information as presented.

---

## BACKGROUND/PROPOSAL:

The Grande Spirit Foundation will provide an overview of the Foundation's ongoing work to update Committee of the Whole, on the operating budget needs moving forward.

The outcomes from the DeBolt seniors open house, regarding seniors housing will be shared including where the current project is to date, and an update on the future Grovedale project.

---

## BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the presentation is that they will be updated on information regarding the budgetary needs and senior's housing.

---

## DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

---

## ALTERNATIVES CONSIDERED:

**Alternative #1:** N/A

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## FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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## STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

---

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

---

ATTACHMENT(S):

- PowerPoint Presentation from Grande Spirit Foundation





# Grande Spirit Foundation Introduction

- ▶ 60 year old organization
  - ▶ Housing Management Body
  - ▶ 11 member municipalities (board of directors)
  - ▶ Over 1100 units providing housing for +1700 residents
- 
- ▶ Strategic Plan
- 
- ▶ Housing
    - ▶ Seniors
    - ▶ Family Housing
- 
- ▶ Regional Needs Assessment
    - ▶ Core housing Need





# Grande Spirit Foundation

- ▶ Capital projects +\$90million
  - ▶ Spirit River Continuing Care and Apartment
  - ▶ Park Avenue - P3
  - ▶ DeBolt (Grovedale)
  - ▶ Sexsmith
- ▶ Project opportunities
  - ▶ Available Land
- ▶ Funding Sources
  - ▶ CMHC
  - ▶ Alberta Government
  - ▶ Municipal



# THE HOUSING CONTINUUM



Photo from CMHC Website 2020

Historical Assistance

**Grande Spirit Core Operations**  
**Includes Seniors and Family Housing, Lodges**





# Social vs Affordable

Social	Affordable
Rent - 30% of tenant income	Rent - 10%-30% of Market Rent
Typically owned by Province	Open ownership
Provincial government provides operations budget	Not provincially funded in all cases Operations budget guided by rents

# Provincial vs Lodge

Senior's Apartments Family Housing	Supportive Living (SL2)
Found in most communities of GSF	Lodges
Rent - 30% of income	Rent - Board approved rate sheet
No Requisition	Requisition for Lodges

# Our Lodge Level of Care

- ▶ Our lodges currently house seniors that may need assistance in some areas such as dressing, bathing, medical assistance, or they are looking for a social environment with meals provided.
- ▶ Spirit River will house this same level along with a higher level of care seniors with a Dementia area.
  - ▶ GSF is not Long-Term Care which requires 24-hour medical staff to assist with unpredictable medical needs



# Spirit River Lodge

Build owned and managed by the Province of Alberta.

\$36.8MM project budget.

Targeting substantial completion of May 2024.

82,000 Sq Ft build with 92 suites.

Common amenities include memory care courtyard, games room, library, multipurpose room, and physio space.



# Spirit River Apartment

26-unit seniors independent living apartment.

\$8.5MM budget estimate.

Project is in design development.

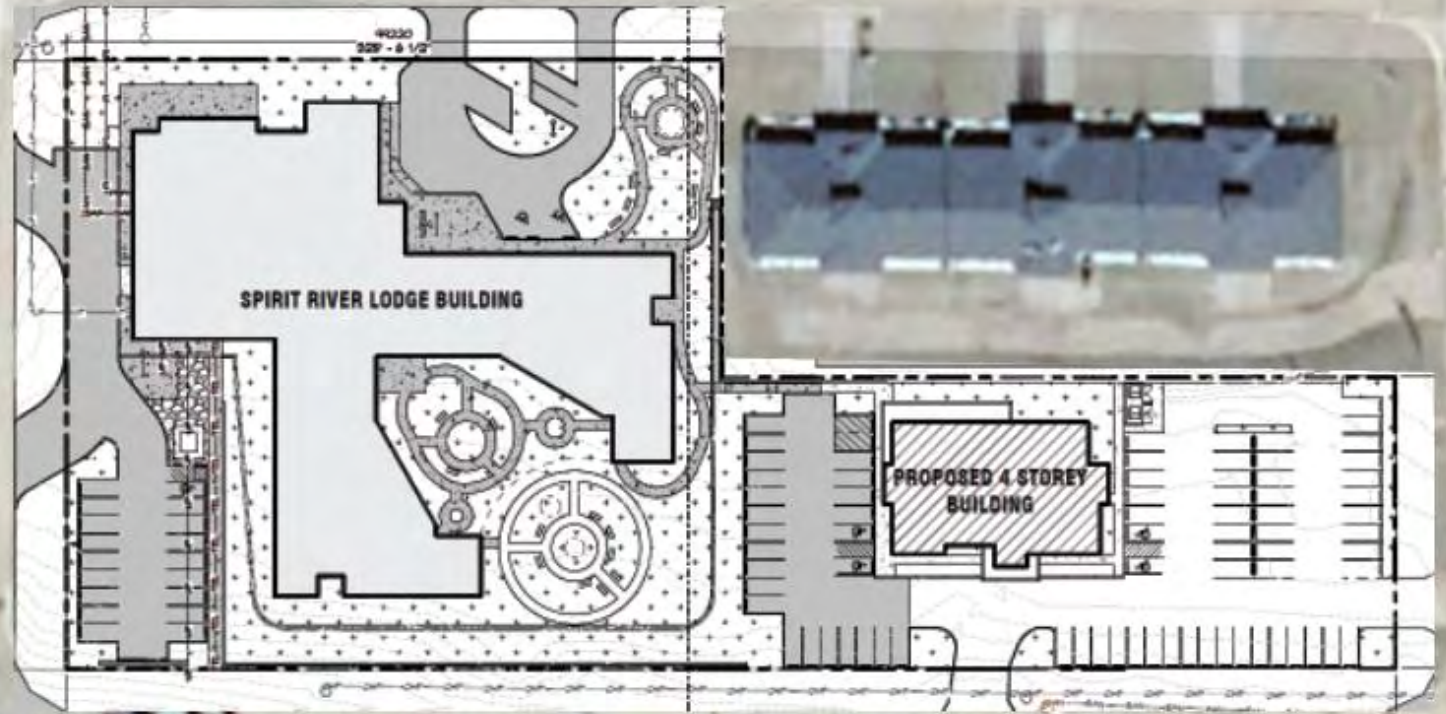
Final investment decision required in Q1 2023.

Letter of intent received from CMHC to finance up to \$7.58MM.

Applied for a \$2.2MM grant from Alberta Affordable Housing Partnership Program.







# Site Plan

# DeBolt Seniors Centre

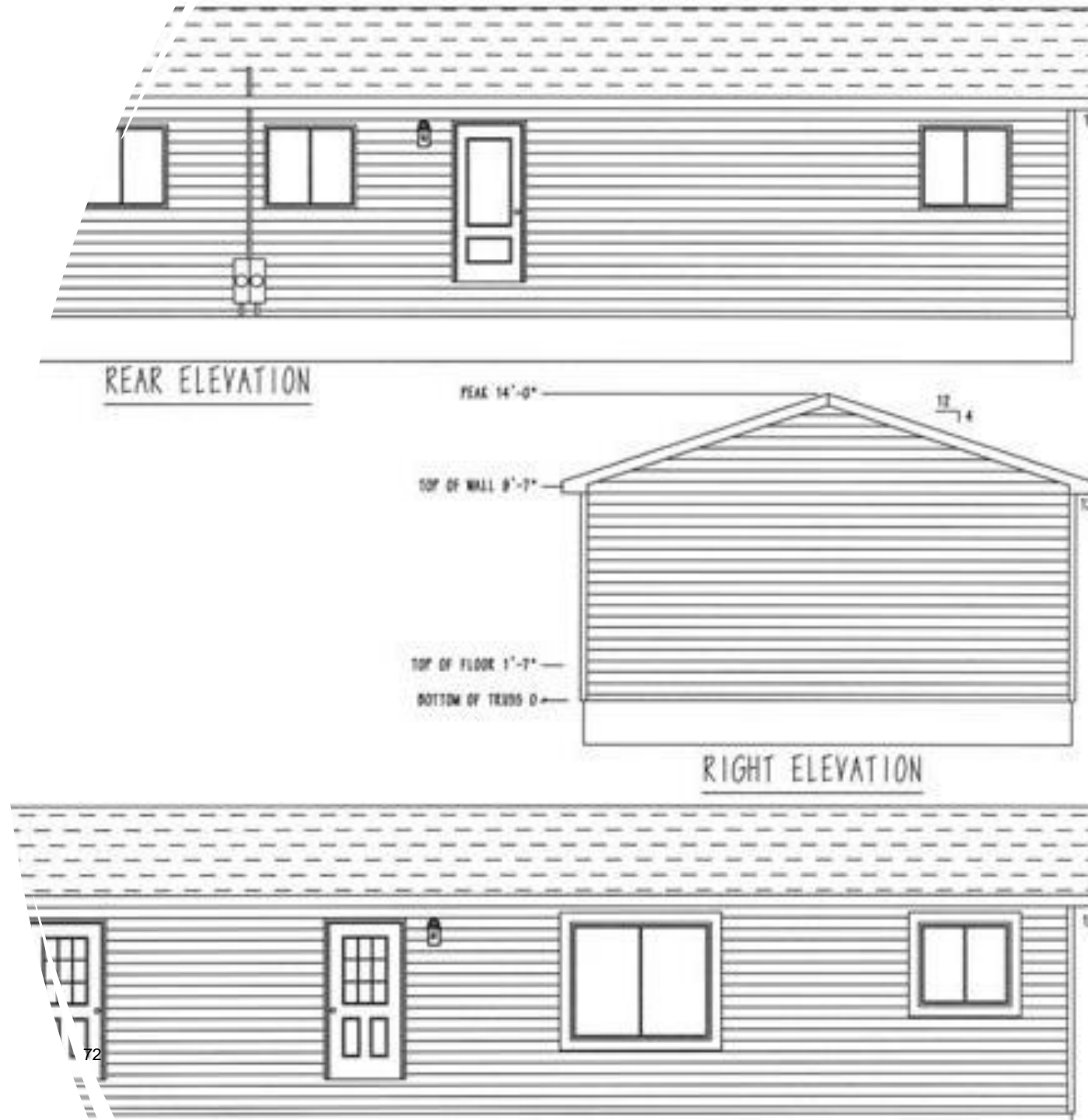
Construction of up to 8 apartments.

Units to operate under provincial senior self contained housing program.

Project as-designed is to install up to (4) modular 2-bedroom duplexes.

Units designed to *Alberta Social Housing Corporation - Design and Technical Guidelines*.

Units were not designated to be accessible.





# DeBolt Seniors Centre

Site design and construction was in accordance with existing budget and to accommodate (4) modular buildings.

Units were designed to be mounted on a pile foundation with a crawlspace.

An Open House was held with community to review concerns.

Currently reviewing design alternatives.



# Grovedale

- ▶ Listed in GSF Business Plan
- ▶ Land
- ▶ Current Status
- ▶ Future Planning



# Grande Spirit Foundation Fundraising

- ▶ Friends of the Foundation
  - ▶ Fundraising group
  - ▶ Volunteers with different roles in different facilities
  - ▶ Wishlist annual request for items
- ▶ Annual events
  - ▶ Fundraising Dinner - Fall 2023
  - ▶ Golf Tournament - Spring 2023
- ▶ All funds raised go directly to items for seniors to assist quality of life

# Sustainable Growth - Financial

## ► Strengths

- Budget
- Staff
- Residents
- Requisitions

## ► Risks

- Cost pressures
  - Inflation
  - Interest

## ► Projections

- Operations
- Capital



# Questions



# REQUEST FOR DECISION

---

SUBJECT:	<b>2022 Safety Maintenance Audit Presentation</b>		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 18, 2023	CAO:	MANAGER: EK
DEPARTMENT:	HUMAN RESOURCES	DIR: EK	PRESENTER: TH/LM
STRATEGIC PLAN:	Governance	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

---

## RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accepts the 2022 Safety Maintenance Audit Presentation for information, as presented.**

---

## BACKGROUND/PROPOSAL:

Greenview's Certificate of Recognition (COR) is granted through our certifying partner Alberta Municipal Health and Safety Association and requires evaluation of our health and safety program and ensuring it meets the provincial standards (Occupational Health and Safety). COR is a voluntary program to show our commitment to health and safety in reducing both human and financial costs in workplace injuries. The evaluation is conducted through document review, worker interviews, and observations to confirm that our program functions as per our policies, procedures, and best practices.

COR is important for Greenview as organizations with COR are eligible to participate in the Partnerships in Injury Reductions (PIR) to receive up to 20% refund by maintaining a COR, improving our overall program performance. This allows Greenview to ensure safety standards are being maintained and keeps our safety costs down. This is intended to incentivize organizations to maintain alignment with provincial standards. While cost reduction is responsible, our main goal is to ensure the safest workplace possible for our staff.

Unfortunately, our COR had been revoked in 2019 due to failure to submit a maintenance audit. Through diligence and hard work, Greenview was successful in regaining a 1-year COR certificate in 2020 and then again for a 3-year certificate in 2021. Internal or maintenance audits are conducted between external audits to ensure that we are still on track. So even though we have a 3-year certificate, a maintenance audit was completed in September 2022 with a passing result.

The Greenview Safety team has worked extremely hard to rebuild the program from the ground up. Previously we only had one Safety person on staff. The team has grown to 3.0 FTE and has rebounded the program to be robust and comprehensive, this has allowed Greenview to maintain COR.



2022 Audit results were received in October 2022, by Greenview's Safety Team. Results were analyzed and a 2023 action plan was developed and presented to Senior Leadership on January 25, 2023. On Feb 14, 2023, Senior Leadership requested that the 2022 audit results be presented to Committee of the Whole on April 18, 2023.

In summary, the 2022 Audit's Overall score was 82% - the exact same score as the 2021 audit. The most notable changes were with Element #1 – Management, Leadership, and Organizational Commitment having the highest increase from the 2021 audit by 32%. The highest decrease was Element #2 – Hazard Assessment with a decrease of 28%.

---

**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Committee of the Whole accepting the presentation is to be informed of the results of the 2022 Safety Maintenance Audit.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

---

**ALTERNATIVES CONSIDERED:**

**Alternative #1:** N/A

---

**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

---

**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities, and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

The Safety team will continue to develop and monitor the safety program and ensure all documentation and reporting are in alignment with the audit results.

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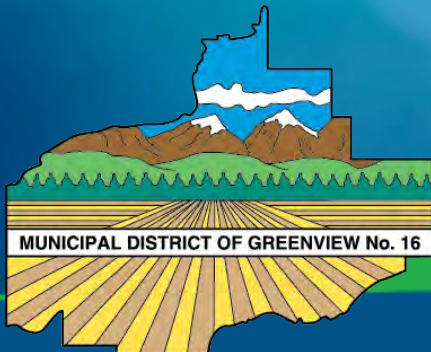
ATTACHMENT(S):

- 2022 Safety Maintenance Audit Result Presentation



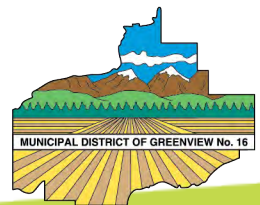
# 2022 MAINTENANCE AUDIT RESULTS

- GREENVIEW COUNCIL BRIEFING -



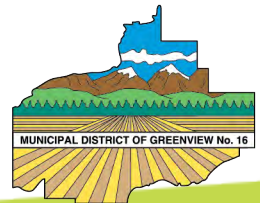
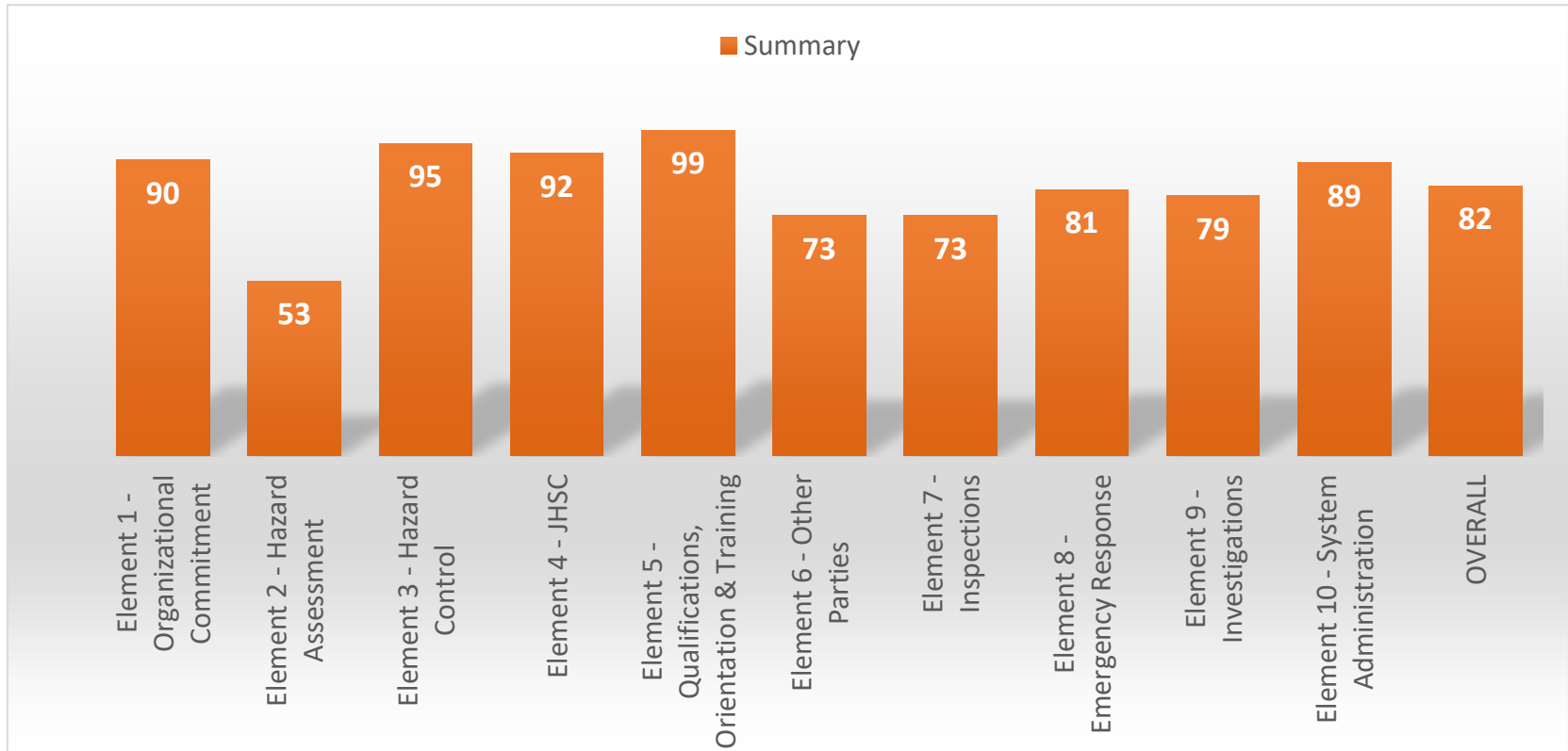
# 2022 Maintenance Audit – Discussion points

- Review audit element performance
- Opportunities for improvement – 2023 Audit Action Plan
- Goal for 2023 Maintenance Audit
- Questions



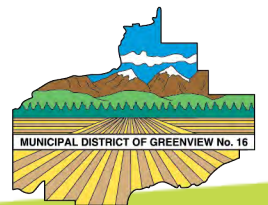


# 2022 Maintenance Audit - Summary



# 2022 Maintenance Audit

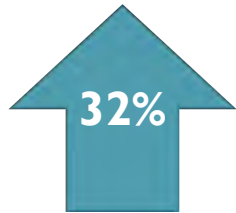
## SUCCESSIONS & OPPORTUNITIES FOR INNOVATION / IMPROVEMENT



# 2022 Maintenance Audit

## ELEMENT I - *Management, Leadership and Organizational Commitment* – Element score 90%

32% improvement from 2021 Audit

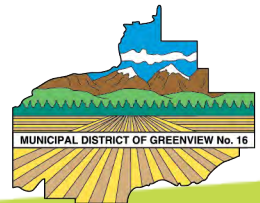


### **2021 Successes:**

1. Updated Corporate Health and Safety Policy to include psychological and social well-being and general responsibilities for all work site parties.
2. Created & distributed a poster with Greenview's commitment to safety as a large visual for all workers to see and review regularly.
3. Added video message from CAO into orientation.

### **2022 Corrective Actions:**

1. Encompass the legislative rights in quarterly safety meetings to refresh employee's minds.
2. Order OH&S update inserts as required – new updates to be released March 31, 2023.





# 2022 Maintenance Audit

## ELEMENT 2 – *Hazard Assessment* – Element score 53%

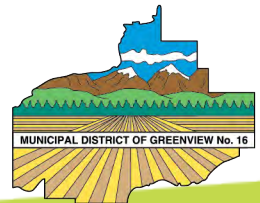
28% decrease from 2021 Audit

### **2021 Successes:**

1. Updated hazard assessment policy to include when formal hazard assessments (JHA) are to be reviewed – at orientation.
2. All JHAs were reviewed at joint health and safety committee meetings.
3. Provided hazard assessment training.

### **2022 Corrective Actions:**

1. Categorized hazards on the Job Hazard Assessments by physical, chemical, biological, and psychological.
2. Policy update – outline specific responsibilities to include managers and supervisors, and when to re-assess hazards.
3. Identify and review JHAs when incidents occur to ensure accuracy and /or identify any deficiencies.



# 2022 Maintenance Audit

## ELEMENT 3 – *Hazard Control* – Element score 95%

5% improvement from 2021 Audit

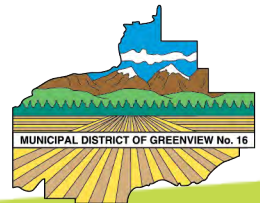


### **2021 Successes:**

1. Provided training to employees on Violence and Harassment.

### **2022 Corrective Actions:**

1. Update JHAs to include hierarchy of controls – Engineering, Administrative and PPE.



# 2022 Maintenance Audit

## ELEMENT 4 – *Joint Worksite Health and Safety Committees and Health and Safety Representatives – Element score 92%*

12% improvement from 2021 Audit

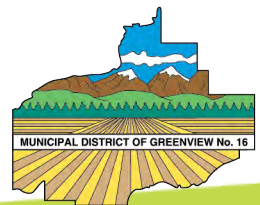


### **2021 Successes:**

1. Developed process for receipt of recommendations for Committee. Updated Directive to include this process.
2. Posting meeting minutes on safety boards and SharePoint.

### **2022 Corrective Actions:**

1. Amalgamate the three committees into one to allow better communication, and less travel for members – to be completed as of April 1, 2023.





# 2022 Maintenance Audit

## ELEMENT 5 – *Qualifications, Orientation, and Training* – Element score 99%

9% improvement from 2021 Audit

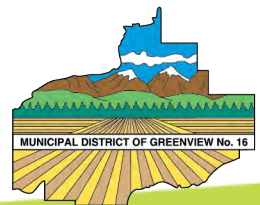


### **2021 Successes:**

1. eCompliance orientation and training.
2. Identifying and supplying proper required training for specific tasks.

### **2022 Corrective Actions:**

1. Continue advancing training.
2. Develop a Competency program – to evaluate workers prior to performing identified hazardous tasks.



# 2022 Maintenance Audit

## ELEMENT 6 – *Other Parties at or in the Vicinity of the Work Site* – Element score 73%

27% decrease from 2021 Audit



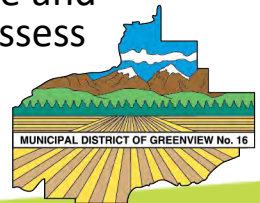
27%

### **2021 Successes:**

1. Contractor management process did not change, EOI process used for Contractors.

### **2022 Corrective Actions:**

1. Update Policy 3008 to include visitors and other parties' responsibilities.
2. Suggest renaming policy to “Contractor, Visitor, and Other Parties Management”.
3. Create signage for visitors/other parties for each public facility – general safety rules, PPE requirements and standard hazards.
4. Standardize Contractor Management program organizationally to include items such as an orientation, possible database for contractor management and access to eCompliance. Exact path forward is yet to be determined. Verifying each department's process to compare and find a common process for Greenview to utilize, monitor and assess Contractors.



# 2022 Maintenance Audit

## ELEMENT 7 – *Inspections* – Element score 73%

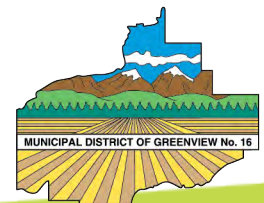
9% decrease from 2021 Audit

### **2021 Successes:**

1. Training provided to managers and supervisors on action items.

### **2022 Corrective Actions:**

1. Update policy # 3011 - to reduce manager and supervisor inspection frequency to minimum of 1/year.
2. Continue manager and supervisor training.





# 2022 Maintenance Audit

## ELEMENT 8 – *Emergency Response*– Element score 81%

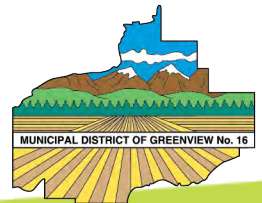
11% decrease from 2021 Audit

### 2021 Successes:

1. Updated ERPs to include:
  - contact name and number for personnel with ERP responsibilities and external parties.
  - specify emergency response equipment i.e., alarm, air horn, etc.
2. Complete documented organizational wide ERP drills – completed June 2022.

### 2022 Corrective Actions:

1. Amend ERP to reflect new alerting system (Voyant) and Ammonia leaks, not just generic “chemical release” for it requires specific response.
2. Task/site-specific field procedures to be updated to include Supervisor’s responsible for developing a temporary site-specific ERP before commencing work, based on location remoteness and risk.



# 2022 Maintenance Audit

## ELEMENT 9 – *Incident Investigation* – Element score 79%

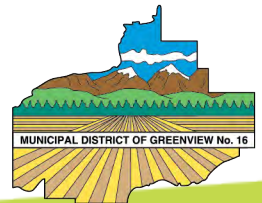
9% increase from 2021 Audit

### **2021 Successes:**

1. Updated eCompliance investigation form to make root cause and corrective action fields mandatory.
2. Updated Investigation Policy # 3020 to encompass occupational illness.
3. Train supervisors on incident investigations.

### **2022 Corrective Actions:**

1. Review and update responsibilities on the policy to include workers in the investigation as per OHS – the right to participate.
2. Update investigation forms to define and give an example of root and direct causes to provide clarity.
3. Make corrective actions mandatory before being able to submit.
4. Amend policy # 3020 to read that corrective actions shall be: process, system, or procedural based.
5. Continual training with the inclusion of workers.
6. Develop a Q&A process – Safety to have final sign off to ensure satisfactory completion.



# 2022 Maintenance Audit

## ELEMENT 10 – *System Administration* – Element score 89%

3% improvement from 2021 Audit

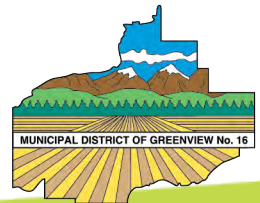
### **2021 Success:**

1. Communicated audit evaluation to all employees via eCompliance bulletin.

### **2022 Corrective Actions:**

1. Create an accountability process for departmental performance indicators – reports to SLT and managers on leading and lagging indicators per quarter via eCompliance.

*Note: Leading indicators dictate the action plan while lagging indicators measure the effectiveness of that plan in achieving the desired workplace safety outcomes.*





# 2022 Maintenance Audit

**CONCLUSION – Overall score 82%**

Same overall score as 2021 Audit

**2022 Auditor message:**

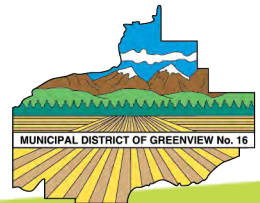
“ The MD of Greenview demonstrates commitment to its health and safety management and understands the concept of the internal responsibility system. With the implementation of a developed action plan, based on gaps identified during the audit process, the MD of Greenview will continuously improve not only in its health and safety management system but as a corporate entity.”

0%

**Goal for 2023 Audit – 90%**

**Questions.**

*~ thank you ~*





# REQUEST FOR DECISION

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**SUBJECT:** Business Licensing Bylaw Options  
**SUBMISSION TO:** COMMITTEE OF THE WHOLE  
**MEETING DATE:** April 18, 2023  
**DEPARTMENT:** PLANNING & EC. DEVELOPMENT  
**STRATEGIC PLAN:** Governance

**REVIEWED AND APPROVED FOR SUBMISSION**  
**CAO:** **MANAGER:** SD  
**DIR:** MAV **PRESENTER:** KT  
**LEG:**

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## RELEVANT LEGISLATION:

**Provincial** - *Municipal Government Act (MGA), RSA 2000*

**Council Bylaw/Policy** - Bylaw 00-324

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## RECOMMENDED ACTION:

**MOTION 1:** That Committee of the Whole accepts the Business License options as information, as presented.

**MOTION 2:** That Committee of the Whole recommend to Council that they deliberate Option two (2), a Business License Bylaw addressing Hawkers, Peddlers and Mobile Vendors with mandatory licensing within the Hamlet's of Greenview, at a Regular Council Meeting.

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## BACKGROUND/PROPOSAL:

Business licensing is a common and beneficial practice in most Alberta municipalities; however, the Municipal District of Greenview (Greenview) does not require Business licenses to operate within its jurisdiction. Historically, the Town of Grande Cache had a mandatory Business Licensing program, and this allowed for tracking, advertising, and support for local businesses by providing a platform for disseminating information to local businesses. When the Hamlet of Grande Cache joined Greenview, Business Licensing was made completely voluntary. After several years, this has led to a need for more knowledge at the administrative level on what businesses operate or need support from the economic development department.

During a repealing bylaw for an out-of-date Hawkers and Peddlers Bylaw, the following motion was moved:

*MOTION: 22.09.578 Moved by: COUNCILLOR SALLY ROSSON*

*That Council direct Administration to review licensing Bylaw 00-324 and include a provision for hawkers and peddlers for the purpose of Council discussion and further direction.*

*For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow*

**CARRIED**

As Hawkers and Peddlers regulation cannot effectively function without being mandatory, a complete review of the Business Licensing Bylaw options available to Greenview has been undertaken, and several options exist for consideration.

There are numerous and varied advantages of having business license regulations as:

1. it can provide a tool for addressing high-pressure, predatory sales tactics by peddlers in a community;
2. it can regulate where mobile vendors and hawkers establish themselves so that they are not in unsafe traffic areas, do not cause disruption to permanent business locations, and can still operate successfully where they benefit the commercial and retail services available to residents; and
3. annual business licence holders provide quality contact information to administration to inform them of local tendering opportunities, business support and retention services, programs on workforce development/training and to maintain a robust business directory for the public to access.

Administration is providing three (3) bylaw options to the Committee of the Whole to address the licensing of businesses within the Municipal boundary, Hamlet boundaries, and Hawkers, Peddlers, and Mobile Vendors operating within Hamlet boundaries. Greenview's current Bylaw 00-324, "The Licensing Bylaw," states that a business within the Municipal District of Greenview No. 16 *may* apply for a business license. Business licenses currently issued are voluntary, by the business owner completing the Business License Application form and submitting the applicable fee. Business Licenses are valid until December 31<sup>st</sup> of the same year the license has been issued. Currently, there are two (2) Hawker/Peddler licenses, and 84 business licenses, for a total of 86 licenses issued within Greenview for the 2023 calendar year.

Fines for the bylaws have been determined by the first fine being double the application fee. Applications fees are no longer listed within the Business Licensing Bylaw and are now listed in accordance with the Schedule of Fees Bylaw as non-refundable.

Option 1, The Business Licensing Bylaw (Mandatory Greenview), requires businesses intending to profit in municipal boundaries to obtain a business license. Section 4.1 of the proposed bylaw states exemptions from obtaining a business license. Section 6, Hawkers, Peddlers, and Mobile Vendors, state provisions pertaining to a license requirement within municipal boundaries. Special provisions have been indicated in Section 7, which states that a Temporary Business license shall permit the business to operate for four (4) consecutive months or less and that a Special Event Organizer or Event Planner must apply for a business license. This Bylaw allows Greenview to issue fines or penalties and revoke a license, as deemed necessary, to any business, including a Hawker, Peddler, or Mobile Vendor that operates within municipal boundaries without a valid license.

Option 2, The Business Licensing Bylaw (Mandatory Hamlets), requires businesses intending to make a profit within hamlet boundaries to obtain a business license. Section 4.1 of the proposed bylaw states the exempted parties from obtaining a business license. This bylaw includes a Hawkers, Peddlers, and Mobile Vendors section, which states provisions pertaining to the requirement of a license within Hamlet boundaries. Special provisions have been indicated in Section 7, which states that a Temporary Business License shall permit the business to operate for four (4) consecutive months or less and that a Special Event Organizer or Event Planner must apply for a business license. This Bylaw allows Greenview to issue fines or penalties and revoke



a license, as deemed necessary, to any business, including a Hawker, Peddler, or Mobile Vendor that operates within a hamlet without a valid license.

Option 3, The Hawkers, Peddlers, and Mobile Vendors Bylaw, requires Hawkers, Peddlers, and Mobile Vendors to apply for a license when operating within a Hamlet. As stated in Section 4.9, Mobile Vending Units must provide Greenview proof of \$5,000,000 liability insurance when operating on Greenview property. This allows Greenview to issue fines or penalties and revoke a license, as deemed necessary, to any Hawker, Peddler, or Mobile Vendor that operates within a hamlet without a valid license.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the Committee of the Whole accepting recommended action is Administration will have a direction that aligns with Council's expectations for business licensing when presenting the new Business Licence, Hawkers, Peddlers and Mobile Vendors bylaw at an upcoming regular council meeting. This will allow a more focused discussion by Council.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages of the recommended action.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** Committee of the Whole has the alternative to recommend Council deliberate options one (1), two (2) and three (3) to a regular council meeting. This is not recommended as the discussion in Council may be unfocused, which is not as conducive towards debate or amendments.

**Alternative #2:** Committee of the Whole has the alternative to recommend Council deliberate option one (1) to allow for the regulation of Business Licenses in Greenview. However, this is not recommended as this may be perceived as a barrier to home-based and agricultural businesses, which historically have never required a permit within Greenview.

**Alternative #3:** Committee of the Whole has the alternative to recommend Council deliberate option three (3) to allow for the regulation of Hawkers, Peddlers and Mobile Vendors. This is not recommended as the Hawker, Peddler, Mobile Vendor Licensing Bylaw only regulates these uses and needs to address the needed current Business License Bylaw updates. The current business license bylaw is 23 years old.

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Consult

**PUBLIC PARTICIPATION GOAL**

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

**PROMISE TO THE PUBLIC**

Consult - We will keep you informed, listen to, and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

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**FOLLOW-UP ACTIONS:**

Administration will prepare a bylaw to present to Council in May 2023.

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**ATTACHMENT(S):**

- Option 1 Business Licensing Bylaw (Mandatory Greenview)
- Option 2 Business Licensing Bylaw (Mandatory Hamlets)
- Option 3 Hawkers, Peddlers, Mobile Vendors Bylaw



**BYLAW NO. XX-XXX**  
**of the Municipal District of Greenview No. 16**  
Mandatory Greenview

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**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, relating to the  
Licensing and Regulation of Businesses, in the Municipal District of Greenview No. 16.**

**WHEREAS**, under the authority and pursuant to the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto, the Council of the Municipal District of Greenview No. 16. may enact bylaws to control and regulate all businesses, business activities, and persons engaged in a business carried on within the Municipal District of Greenview No. 16. including the manner of operation, the nature of the operation and the location thereof, and may license any or all such businesses or industries whether or not the business has a business premise within the municipality;

**WHEREAS**, the Municipal District of Greenview No. 16. may enact bylaws respecting the safety, health and welfare of people and the protection of people and property;

**WHEREAS**, the Municipal District of Greenview No. 16. may enact bylaws respecting the enforcement of bylaws made under the *Municipal Government Act*;

**THEREFORE**, the Council of the Municipal District of Greenview. No. 16 duly assembled enacts as follows:

**1. TITLE**

1.1. This bylaw shall be cited as the “Business Licensing Bylaw.”

**2. DEFINITIONS**

2.1. **Act** means the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto.

2.2. **Applicant** means a Person who applies for a license under the provisions of this Bylaw

2.3. **Business** means:

- A) a commercial, merchandising, or industrial activity or undertaking;
- B) a profession, trade, occupation, calling, or employment; or
- C) an activity providing goods and services, organized or formed, including a cooperative or association of Persons.

2.4. **Business License** means a license to be issued, pursuant to this Bylaw, for the purpose of licensing any business operating within Greenview, entitling the licensee to carry on the specified activity.

2.5. **Business Location** means the premises used or occupied, as indicated on the approved development permit, by any Person in the conduct of business.



- 2.6. **Bylaw Enforcement Officer** means a Community Peace Officer for the Municipal District of Greenview No. 16.
- 2.7. **CAO** means the Chief Administrative Officer for the Municipal District of Greenview No. 16, appointed by Council.
- 2.8. **Charitable or Non-Profit Organization** means any Person, association, or corporation engaged entirely in charitable activities or engaged in the promotion of general social welfare within Greenview, as defined by Revenue Canada under the *Income Tax Act* and/or has a valid Revenue Canada Registered Charity Number.
- 2.9. **Council** means the Municipal Council for the Municipal District of Greenview No. 16, in the Province of Alberta, as elected and defined by the Act.
- 2.10. **Development Permit** means a document authorizing a development issued pursuant to Greenview's Land Use Bylaw.
- 2.11. **Greenview** means the Municipal District of Greenview No. 16.
- 2.12. **Hamlet** means an unincorporated community within the boundaries of Greenview, designated as a hamlet pursuant to section 59 of the Act.
- 2.13. **Hawker or Peddler** means any Person who, whether as principal or agent;
- A) Goes from house to house selling or offering for sale any merchandise or service, or both, to any Person and who is not a wholesale or retail dealer in that merchandise or service;
  - B) Offers or exposes for sale to any person by means of samples, patterns, cuts, or blueprints, merchandise or a service, or both, to be afterwards delivered in and shipped into the municipality to the customer;
  - C) Sells merchandise or service, or both, on the streets or roads or elsewhere other than at a building that is a permanent place of business for that business; or
  - D) Does not have a permanent place of business in the municipality.
- 2.14. **Home Occupation** means a business carried on as a secondary use of a dwelling unit and/or its accessory buildings by at least one of the permanent residents of such dwelling.
- 2.15. **Land Use Bylaw** means Greenview's Land Use Bylaw(s).
- 2.16. **Licensee** means a Person to whom a license has been issued, pursuant to the provisions of this Bylaw.
- 2.17. **Mobile Vendor** means any Person selling goods, food, services, or amusements from a mobile motor vehicle trailer or similar structure that is designed for offering the sale of goods, food, or services.

- 2.18. **Non-Resident Business** means any business that does not ordinarily locate or maintain a permanent place of business within Greenview.
- 2.19. **Order** means a document alleging an offence of a Municipal bylaw allowing for payment of the specified amount for the issuance of a Business License.
- 2.20. **Person** means and includes any Person, firm, partnership, corporate body, or association.
- 2.21. **Resident Business** means any business which ordinarily locates or maintains a permanent place of business within Greenview.
- 2.22. **Special Events** means events such as trade shows, circuses, etc., which occupy large areas or halls for a specified time.
- 2.23. **Temporary Business** means any commercial or industrial business activity; a profession, trade, occupation; or an activity providing goods or services for a period not exceeding four (4) consecutive months.
- 2.24. **Valid Complaint** means a complaint received by Greenview in writing and must include the name, address, and phone number of the complainant, and the legal location of the complaint site.
- 2.25. **Violation Ticket** means as defined in the Provincial Offences Procedure Act, R.S.A. 2000, Chapter P-34, as amended.
- 2.26. **Youth** means any Person under the age of majority in the Province of Alberta.

### 3. LICENSE ELIGIBILITY

- 3.1. This Bylaw shall apply to any business or occupation with the intent of making a profit.
- 3.2. No business shall operate in Greenview unless in compliance with all applicable Federal, Provincial, or Municipal statutes, regulations, or Bylaws.
- 3.3. A separate Business License is required for each Business Location.
- 3.4. Any Person who operates more than one business, whether on the same premises or separate premises, is required to have a separate Business License for each business.
- 3.5. Any business requiring any other permit(s) related to ensuring the eligibility of the proposed business location, which shall include but not be limited to a Development Permit under the Land Use Bylaw, must obtain these permit(s) prior to the issuance of a Business License.

### 4. EXEMPTIONS

- 4.1. The following Persons are not required to obtain a Business License; however, it is encouraged for the purpose of documentation within Greenview:
- A) Agricultural operations not requiring a Development Permit under the Land Use Bylaw;

- B) Farmers or businesses carrying on activities at a Farmer's Market registered with the Farmer's Market Association;
- C) Charitable or non-profit organizations, recreational societies, etc.;
- D) Non-resident businesses whose only business activity is:
  - i. The supply or delivery of wholesale or bulk goods to a resident business; or
  - ii. Delivery of materials or goods provided that the transaction and / or negotiation to purchase those items takes place outside Greenview.
- E) Any Person or professional whose practice is governed by a federal or provincial body, including but not limited to:
  - i. Medical Doctors;
  - ii. Dentists;
  - iii. Registered Accountants;
  - iv. Barristers and Solicitors;
  - v. Land Surveyors or Engineers;
  - vi. Insurance Agents or Adjustors;
  - vii. Continuing Care Provider or Operator.
- F) A day home service provider that is registered with a provincially approved Day Home Agency;
- G) A business exhibiting at a trade show or exhibition held in Greenview for a consecutive period not exceeding seven (7) days;
- H) Any Person or Youth providing occasional light duty, such as newspaper deliveries, babysitting, light yard work, etc.;
- I) Any other businesses that are excluded from the requirements of the Bylaw by an Act or Provincial Statute;
- J) Regional Commissions, Intermunicipal Services Agencies, or businesses carried on by the Municipal, Provincial, or Federal Government; and
- K) Any other business exempted through or by order of Council.

## 5. PROCEDURE FOR ISSUANCE OF LICENSE

### 5.1. Application

- A) An application must be submitted for:
  - i. A new Business License
  - ii. Amendment to an existing business license, including a change in the business name, business location, or a change to the nature of the business; and
  - iii. A transfer of a Business License to another Person.
- B) Persons may make an application to Greenview on the appropriate license application form and provide any additional documentation as required by Greenview.
- C) The registered property owner's signature is required on the application if the applicant is not the property owner.
- D) The applicable fee shall accompany all Business License applications in accordance with the Schedule of Fees Bylaw.

### 5.2. Issuance

- A) Greenview shall:
  - i. Receive, consider, and decide upon all applications;
  - ii. Create and maintain a Business License database; and



- iii. Inform the applicant of the necessary Development Permit requirements.

## **6. HAWKERS, PEDDLERS, & MOBILE VENDORS**

- 6.1. No Person shall commence, or carry on or engage in, the business of a Hawker, Peddler, or Mobile Vendor on public or private property within Greenview unless and until such Person is the holder of a Hawker, Peddler, Mobile Vendor License.
- 6.2. Hawkers, Peddlers, and Mobile Vendors shall apply in the same manner as stated in Section 5.1.
- 6.3. Resident Businesses operating as Hawker, Peddler, or Mobile Vendors that hold a valid Greenview Business License will be exempt from fees but must meet the other requirements of this section.
- 6.4. Operations of Hawkers, Peddlers and Mobile Vendors shall be restricted to privately or publicly owned properties designated as Commercial, Industrial, or Recreational under the Land Use Bylaw.
- 6.5. No Person shall commence, or carry on or engage in, the business of a Hawker, Peddler, or Mobile Vendor on a property unless or until they provide written consent by the owner of that property for the business to be conducted on that property.
- 6.6. Mobile Vendors shall not operate on any public roadway or road rights-of-way except where permitted within the Hamlet of Grande Cache.
- 6.7. Hawkers, Peddlers, and Mobile Vendors shall conduct and locate their business in a manner and location which causes minimal disturbance to the normal operations of the property and surrounding roadways.
- 6.8. Hawkers, Peddlers or Mobile Vendors shall not call upon residents before 9:00 a.m. and after 8:00 p.m.
- 6.9. No Hawker, Peddler or Mobile Vendor shall sell goods, foods, amusements, or services within thirty (30) meters of a commercial retail storefront which sells similar goods, foods, amusements or services.
- 6.10. No license shall be issued to a Hawker, Peddler or Mobile Vendor of foodstuffs, fruits, and/or vegetables unless or until they produce the appropriate permit(s), license(s), or certificate(s), as required by Alberta Health Services.
- 6.11. Mobile Vendors shall assume all responsibility for themselves, their employees, or anyone otherwise authorized to sell goods or products at the vending location and ensure compliance with the terms and conditions of their License approval.
- 6.12. Mobile Vending Units operating on Greenview-owned property must indemnify and save harmless the Municipal District of Greenview No. 16, its employees and agents from and against all claims, expenses, actions, losses, costs and suits caused by or arising out of, directly or indirectly, the performance of the License, or by reason of any matter or thing done by or not done by the

Mobile Vendor, its employees or agents. Mobile Vendors are required to show proof of liability insurance in the amount of five million dollars (\$5,000,000) upon final approval of their application.

## **7. SPECIAL PROVISIONS**

### **7.1. Temporary Businesses:**

- A) May apply in the same manner as stated in Section 5.1;
- B) A Temporary Business License shall permit the business to operate for a term of four (4) consecutive months or less;
- C) If a Temporary Business continues operation beyond the permitted term, they shall apply for a permanent Business License.

### **7.2. Special Events:**

- A) Unless exempted by Section 4 of this Bylaw, Organizers or Event Planners must apply for a Temporary Business License with Greenview;
- B) Requirements for application may vary.

## **8. FEES**

8.1. Any business located or operating within Greenview, unless exempted under the provisions of this Bylaw, is subject to fees in accordance with the Schedule of Fees Bylaw.

8.2. The appropriate fee shall accompany each application for a Business License as per the Schedule of Fees Bylaw.

8.3. Fees will be non-refundable.

## **9. VALIDITY OF BUSINESS LICENSE**

9.1. Any change in the business ownership, scope of operations or location without written notification to Greenview will render the Business License invalid.

9.2. A Business License issued under the provisions of this Bylaw, unless renewed, shall terminate at midnight on the 31<sup>st</sup> day of December of the year in which the Business License was issued unless otherwise stated on the Business License.

9.3. A Business License shall be granted once the Business License fee has been paid and all relevant permitting requirements have been satisfactorily completed.

9.4. A Business License is only valid once it has been signed by Greenview.

9.5. Greenview may revoke or refuse a Business License if:

- A) The applicable permits in accordance with the Land Use Bylaw have not been obtained for the business or business premises;
- B) The Licensee has failed to pay the annual or other applicable fees before the stated due date(s);
- C) When a Business License is revoked or suspended, the business owner shall be notified in writing; and

- D) Any business that continues to operate following the revocation of a Business License will be subject to fines in accordance with Schedule “A” of this Bylaw.

## **10. COMPLIANCE & PENALTIES**

10.1. Any business that contravenes any provision of this Bylaw by operating a Business in the municipal jurisdiction of Greenview without a Business License, fails to comply with any terms or conditions of a Business License issued pursuant to this Bylaw, or otherwise contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- A) For the first offence, a fine not less than the amount stated in “Schedule A” plus the applicable Business License fee;
- B) For the second or subsequent offence within a 12-month period, the amount stated in “Schedule A” plus the applicable Business License fee.

10.2. A Bylaw Enforcement Officer is hereby authorized to issue an Order to any Person the Bylaw Enforcement Officer believes, on reasonable and probable grounds, is in contravention of any provisions of this Bylaw in accordance with subsection 564 of the Act.

10.3. If the penalty specified on the Order is not paid within the prescribed time period, then a Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.

## **11. APPEALS**

11.1. The applicant may appeal to Council in every case where:

- A) An application for a license has been refused; or
- B) A license has been revoked.

11.2. An appeal may be made in writing and addressed to Council within twenty-one (21) days following refusal or revocation. Council will then decide on the specific case and appeal within twenty-eight (28) days.

## **12. SEVERABILITY**

12.1. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a competent jurisdiction court, all other Bylaw provisions will remain valid and enforceable.

## **13. REPEAL AND REPLACE**

13.1. This Bylaw repeals and replaces Bylaw 00-324 and the former “New Town of Grande Cache Licensing of Hawkers and Pedlars By-law No. 41.”

14. This Bylaw shall come into force and effect upon the day of final passing.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.



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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE A**

<b>OFFENCE</b>	<b>FINE</b>
First Offence	\$200
Second and Subsequent Offences	\$500



**BYLAW NO. XX-XXX**  
**of the Municipal District of Greenview No. 16**  
Mandatory Hamlets

---

**A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, relating to the  
Licensing and Regulation of Businesses, in the Municipal District of Greenview No. 16.**

**WHEREAS**, under the authority and pursuant to the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto, the Council of the Municipal District of Greenview No. 16. may enact bylaws to control and regulate all businesses, business activities, and persons engaged in a business carried on within the Municipal District of Greenview No. 16. including the manner of operation, the nature of the operation and the location thereof, and may license any or all such businesses or industries whether or not the business has a business premise within the municipality;

**WHEREAS**, the Municipal District of Greenview No. 16. may enact bylaws respecting the safety, health and welfare of people and the protection of people and property;

**WHEREAS**, the Municipal District of Greenview No. 16. may enact bylaws respecting the enforcement of bylaws made under the *Municipal Government Act*;

**THEREFORE**, the Council of the Municipal District of Greenview. No. 16 duly assembled enacts as follows:

**1. TITLE**

1.1. This bylaw shall be cited as the “Business Licensing Bylaw.”

**2. DEFINITIONS**

2.1. **Act** means the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto.

2.2. **Applicant** means a Person who applies for a license under the provisions of this Bylaw

2.3. **Business** means:

- A) a commercial, merchandising, or industrial activity or undertaking;
- B) a profession, trade, occupation, calling, or employment; or
- C) an activity providing goods and services, organized or formed, including a cooperative or association of Persons.

2.4. **Business License** means a license to be issued, pursuant to this Bylaw, for the purpose of licensing any business operating within Greenview, entitling the licensee to carry on the specified activity.

2.5. **Business Location** means the premises used or occupied, as indicated on the approved development permit, by any Person in the conduct of business.

- 2.6. **Bylaw Enforcement Officer** means a Community Peace Officer for the Municipal District of Greenview No. 16.
- 2.7. **CAO** means the Chief Administrative Officer for the Municipal District of Greenview No. 16, appointed by Council.
- 2.8. **Charitable or Non-Profit Organization** means any Person, association, or corporation engaged entirely in charitable activities or engaged in the promotion of general social welfare within Greenview, as defined by Revenue Canada under the *Income Tax Act* and/or has a valid Revenue Canada Registered Charity Number.
- 2.9. **Council** means the Municipal Council for the Municipal District of Greenview No. 16, in the Province of Alberta, as elected and defined by the Act.
- 2.10. **Development Permit** means a document authorizing a development issued pursuant to Greenview's Land Use Bylaw.
- 2.11. **Greenview** means the Municipal District of Greenview No. 16.
- 2.12. **Hamlet** means an unincorporated community within the boundaries of Greenview, designated as a hamlet pursuant to section 59 of the Act.
- 2.13. **Hawker or Peddler** means any Person who, whether as principal or agent;
- A) Goes from house to house selling or offering for sale any merchandise or service, or both, to any Person and who is not a wholesale or retail dealer in that merchandise or service;
  - B) Offers or exposes for sale to any person by means of samples, patterns, cuts, or blueprints, merchandise or a service, or both, to be afterwards delivered in and shipped into the municipality to the customer;
  - C) Sells merchandise or service, or both, on the streets or roads or elsewhere other than at a building that is a permanent place of business for that business; or
  - D) Does not have a permanent place of business in the municipality.
- 2.14. **Home Occupation** means a business carried on as a secondary use of a dwelling unit and/or its accessory buildings by at least one of the permanent residents of such dwelling.
- 2.15. **Land Use Bylaw** means Greenview's Land Use Bylaw(s).
- 2.16. **Licensee** means a Person to whom a license has been issued, pursuant to the provisions of this Bylaw.
- 2.17. **Mobile Vendor** means any Person selling goods, food, services, or amusements from a mobile motor vehicle trailer or similar structure that is designed for offering the sale of goods, food, or services.



- 2.18. **Non-Resident Business** means any business that does not ordinarily locate or maintain a permanent place of business within Greenview.
- 2.19. **Order** means a document alleging an offence of a Municipal bylaw allowing for payment of the specified amount for the issuance of a Business License.
- 2.20. **Person** means and includes any Person, firm, partnership, corporate body, or association.
- 2.21. **Resident Business** means any business which ordinarily locates or maintains a permanent place of business within Greenview.
- 2.22. **Special Events** means events such as trade shows, circuses, etc., which occupy large areas or halls for a specified time.
- 2.23. **Temporary Business** means any commercial or industrial business activity; a profession, trade, occupation; or an activity providing goods or services for a period not exceeding four (4) consecutive months.
- 2.24. **Valid Complaint** means a complaint received by Greenview in writing and must include the name, address, and phone number of the complainant and the legal location of the complaint site.
- 2.25. **Violation Ticket** means as defined in the Provincial Offences Procedure Act, R.S.A. 2000, Chapter P-34, as amended.
- 2.26. **Youth** means any Person under the age of majority in the Province of Alberta.

### 3. LICENSE ELIGIBILITY

- 3.1. This Bylaw shall apply to any business or occupation within a Hamlet with the intent of making a profit.
- 3.2. No business shall operate with a Hamlet unless in compliance with all applicable Federal, Provincial or Municipal statutes, regulations, or Bylaws.
- 3.3. A separate Business License is required for each Business Location.
- 3.4. Any Person who operates more than one business, whether on the same premises or separate premises, is required to have a separate Business License for each business.
- 3.5. Any business requiring any other permit(s) related to ensuring the eligibility of the proposed Business Location, which shall include but not be limited to a Development Permit under the Land Use Bylaw, must obtain these permit(s) prior to the issuance of a Business License.

### 4. EXEMPTIONS

- 4.1. The following Persons are not required to obtain a Business License; however, it is encouraged for the purpose of documentation within Greenview:
- A) Any business whose primary location is outside of a Hamlet boundary;

- B) Agricultural operations not requiring a Development Permit under the Land Use Bylaw;
- C) Farmers or businesses carrying on activities at a Farmer's Market registered with the Farmer's Market Association;
- D) Charitable or non-profit organizations, recreational societies, etc.;
- E) Non-resident businesses whose only business activity is:
  - i. The supply or delivery of wholesale or bulk goods to a resident business; or
  - ii. Delivery of materials or goods provided that the transaction and / or negotiation to purchase those items takes place outside Greenview.
- F) Any Person or professional whose practice is governed by a federal or provincial body, including but not limited to:
  - i. Medical Doctors;
  - ii. Dentists;
  - iii. Registered Accountants;
  - iv. Barristers and Solicitors;
  - v. Land Surveyors or Engineers;
  - vi. Insurance Agents or Adjustors;
  - vii. Continuing Care Provider or Operator.
- G) A day home service provider that is registered with a provincially approved Day Home Agency;
- H) A business exhibiting at a trade show or exhibition held in Greenview for a consecutive period not exceeding seven (7) days;
- I) Any Person or Youth providing occasional light duty, such as newspaper deliveries, babysitting, light yard work, etc.;
- J) Any other businesses that are excluded from the requirements of the Bylaw by an Act or Provincial Statute;
- K) Regional Commissions, Intermunicipal Services Agencies, or businesses carried on by the Municipal, Provincial, or Federal Government; and
- L) Any other business exempted through or by order of Council.

## 5. PROCEDURE FOR ISSUANCE OF LICENSE

### 5.1. Application

- A) An application must be submitted for:
  - i. A new Business License
  - ii. Amendment to an existing business license, including a change in the business name, business location, or a change to the nature of the business; and
  - iii. A transfer of a Business License to another Person.
- B) Persons may make an application to Greenview on the appropriate license application form and provide any additional documentation as required by Greenview.
- C) The registered property owner's signature is required on the application if the applicant is not the property owner.
- D) The applicable fee shall accompany all Business License applications in accordance with the Schedule of Fees Bylaw.

### 5.2. Issuance

- A) Greenview shall:
  - i. Receive, consider, and decide upon all applications;
  - ii. create and maintain a Business License database; and

- iii. Inform the applicant of the necessary Development Permit requirements.

## **6. HAWKERS, PEDDLERS, & MOBILE VENDORS**

- 6.1. No Person shall commence, carry on, or engage in the business of a Hawker, Peddler, or Mobile Vendor on public or private property within a Hamlet unless and until such Person is the holder of a Hawker, Peddler, or Mobile Vendor License.
- 6.2. Hawkers, Peddlers, and Mobile Vendors shall apply in the same manner as stated in Section 5.1.
- 6.3. Resident Businesses operating as Hawker, Peddlers, or Mobile Vendors that hold a valid Greenvue Business License will be exempt from fees but must meet the other requirements of this section.
- 6.4. Operations of Hawkers, Peddlers and Mobile Vendors shall be restricted to privately or publicly owned properties designated as Commercial, Industrial, or Recreational under the Land Use Bylaw.
- 6.5. No Person shall commence, or carry on or engage in, the business of a Hawker, Peddler, or Mobile Vendor on a property unless or until they provide written consent by the owner of that property for the business to be conducted on that property.
- 6.6. Mobile Vendors shall not operate on any public roadway or road rights-of-way except where permitted within the Hamlet of Grande Cache.
- 6.7. Hawkers, Peddlers, and Mobile Vendors shall conduct and locate their business in a manner and location which causes minimal disturbance to the normal operations of the property and surrounding roadways.
- 6.8. Hawkers, Peddlers or Mobile Vendors shall not call upon residents before 9:00 a.m. and after 8:00 p.m.
- 6.9. No Hawker, Peddler or Mobile Vendor shall sell goods, foods, amusements, or services within thirty (30) meters of a commercial retail storefront which sells similar goods, foods, amusements or services.
- 6.10. No license shall be issued to a Hawker, Peddler or Mobile Vendor of foodstuffs, fruits, and/or vegetables unless or until they produce the appropriate permits, licenses, or certificates, as required by Alberta Health Services.
- 6.11. Mobile Vending Units operating on Greenvue-owned property must indemnify and save harmless the Municipal District of Greenvue No. 16, its employees and agents from and against all claims, expenses, actions, losses, costs and suits caused by or arising out of, directly or indirectly, the performance of the License, or by reason of any matter or thing done by or not done by the Mobile Vendor, its employees or agents. Mobile Vendors are required to show proof of liability insurance in the amount of five million dollars (\$5,000,000) upon final approval of their application.



- 6.12. Mobile Vendors shall assume all responsibility for themselves, their employees, or anyone otherwise authorized to sell goods or products at the vending location and ensure compliance with the terms and conditions of their License approval.

## **7. SPECIAL PROVISIONS**

### **7.1. Temporary Businesses:**

- A) May apply in the same manner as stated in Section 5.1;
- B) A Temporary Business License shall permit the business to operate for a term of four (4) consecutive months or less;
- C) If a Temporary Business continues operation beyond the permitted term, they shall apply for a permanent Business License.

### **7.2. Special Events:**

- A) Unless exempted by Section 4 of this Bylaw, Organizers or Event Planners must apply for a temporary Business License with Greenview;
- B) Requirements for application may vary.

## **8. FEES**

- 8.1. Any business located or operating within a Hamlet, unless exempted under the provisions of this Bylaw, is subject to fees in accordance with the Schedule of Fees Bylaw.

- 8.2. The appropriate fee shall accompany each application for a Business License as per the Schedule of Fees Bylaw.

- 8.3. Fees will be non-refundable.

## **9. VALIDITY OF BUSINESS LICENSE**

- 9.1. Any change in the business ownership, scope of operations or location without written notification to Greenview will render the Business License invalid.

- 9.2. A Business License issued under the provisions of this Bylaw, unless renewed, shall terminate at midnight on the 31<sup>st</sup> day of December of the year in which the Business License was issued unless otherwise stated on the Business License.

- 9.3. A Business License shall be granted once the Business License fee has been paid and all relevant permitting requirements have been satisfactorily completed.

- 9.4. A Business License is only valid once it has been signed by Greenview.

- 9.5. Greenview may revoke or refuse a Business License if:

- A) The applicable permits in accordance with the Land Use Bylaw have not been obtained for the business or business premises;
- B) The Licensee has failed to pay the annual or other applicable fees before the stated due date(s);
- C) When a Business License is revoked or suspended, the business owner shall be notified in writing; and

- D) Any business that continues to operate following the revocation of a Business License will be subject to fines in accordance with Schedule “A” of this Bylaw.

## **10. COMPLIANCE & PENALTIES**

- 10.1. Any business that contravenes any provision of this Bylaw by operating a business in a Hamlet without a Business License fails to comply with any terms or conditions of a Business License issued pursuant to this Bylaw or otherwise contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:
- A) For the first offence, a fine not less than the amount stated in Schedule “A” plus the applicable Business License fee;
  - B) For the second or subsequent offence within a 12-month period, the amount stated in “Schedule A” plus the applicable Business License Fee.
- 10.2. A Bylaw Enforcement Officer is hereby authorized to issue an Order to any Person the Bylaw Enforcement Officer believes, on reasonable and probable grounds, is in contravention of any provisions of this Bylaw in accordance with subsection 564 of the Act.
- 10.3. If the penalty specified on the Order is not paid within the prescribed time-period, then a Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.

## **11. APPEALS**

- 11.1. The applicant may appeal to Council in every case where:
- A) An application for a license has been refused; or
  - B) A license has been revoked.
- 11.2. An appeal may be made in writing and addressed to Council within twenty-one (21) days following refusal or revocation. Council will then decide on the specific case and appeal within twenty-eight (28) days.

## **12. SEVERABILITY**

- 12.1. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a competent jurisdiction court, all other Bylaw provisions will remain valid and enforceable.

## **13. REPEAL AND REPLACE**

- 13.1. This Bylaw repeals and replaces Bylaw 00-324 and the former “New Town of Grande Cache Licensing of Hawkers and Pedlars By-law No. 41.”

14. This Bylaw shall come into force and effect upon the day of final reading.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE "A"**

<b>OFFENCE</b>	<b>FINE</b>
First Offence	\$200
Second and Subsequent Offences	\$500





## BYLAW NO. XX-XXX of the Municipal District of Greenview No. 16

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### A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, relating to the Licensing and Regulation of Businesses, in the Municipal District of Greenview No. 16.

**WHEREAS**, under the authority and pursuant to the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto, the Council of the Municipal District of Greenview No. 16. may enact bylaws to control and regulate all businesses, business activities, and persons engaged in a business carried on within the Municipal District of Greenview No. 16. including the manner of operation, the nature of the operation and the location thereof, and may license any or all such businesses or industries whether or not the business has a business premise within the municipality;

**WHEREAS**, the Municipal District of Greenview No. 16. may enact bylaws respecting the safety, health and welfare of people and the protection of people and property;

**WHEREAS**, the Municipal District of Greenview No. 16. may enact bylaws respecting the enforcement of bylaws made under the *Municipal Government Act*;

**THEREFORE**, the Council of the Municipal District of Greenview. No. 16 duly assembled enacts as follows:

#### 1. **TITLE**

1.1. This bylaw shall be cited as the “Hawkers, Peddlers, and Mobile Vendors Bylaw.”

#### 2. **DEFINITIONS**

2.1. **Act** means the *Municipal Government Act*, R.S.A 2000, c.M26, and all amendments thereto.

2.2. **Applicant** means a Person who applies for a license under the provisions of this Bylaw.

2.3. **Business** means:

- A) a commercial, merchandising, or industrial activity or undertaking;
- B) a profession, trade, occupation, calling, or employment; or
- C) an activity providing goods and services, organized or formed, including a cooperative or association of Persons.

2.4. **Business License** means a license issued, pursuant to The Licensing Bylaw, to any business operating within Greenview, entitling the licensee to carry on the specified activity.

2.5. **Bylaw Enforcement Officer** means a Community Peace Officer for the Municipal District of Greenview No. 16.

- 2.6. **CAO** means the Chief Administrative Officer for the Municipal District of Greenview No. 16, appointed by Council.
- 2.7. **Charitable or Non-Profit Organization** means any Person, association, or corporation engaged entirely in charitable activities or engaged in the promotion of general social welfare within Greenview, as defined by Revenue Canada under the *Income Tax Act* and/or has a valid Revenue Canada Registered Charity Number.
- 2.8. **Council** means the Municipal Council for the Municipal District of Greenview No. 16, in the Province of Alberta, as elected and defined by the Act.
- 2.9. **Greenview** means the Municipal District of Greenview No. 16.
- 2.10. **Hamlet** means an unincorporated community within the boundaries of Greenview, designated as a hamlet pursuant to section 59 of the Act.
- 2.11. **Hawker or Peddler** means any Person who, whether as principal or agent;
- A) goes from house to house selling or offering for sale any merchandise or service, or both, to any Person who is not a wholesale or retail dealer in that merchandise or service;
  - B) offers or exposes for sale to any person by means of samples, patterns, cuts, or blueprints, merchandise or a service, or both, to be afterwards delivered in and shipped into the municipality to the customer;
  - C) sells merchandise or service, or both, on the streets or roads or elsewhere other than at a building that is a permanent place of business for that business; or
  - D) does not have a permanent place of business in the municipality.
- 2.12. **Land Use Bylaw** means Greenview's Land Use Bylaw(s).
- 2.13. **License** means a License to be issued, pursuant to this Bylaw, for licensing any business operating within a Hamlet, entitling the Licensee to carry on the specified activity.
- 2.14. **Licensee** means a Person who holds a valid Hawker, Peddlers, or Mobile Vendors License pursuant to this Bylaw.
- 2.15. **Mobile Vendor** means any Person selling goods, food, services, or amusements from a Mobile Vending Unit that is designed for offering the sale of goods, food, or services.
- 2.16. **Mobile Vending Unit** means a motor vehicle, trailer, temporary structure, display, or stand used by a Mobile Vendor that is not permanently affixed to land.
- 2.17. **Non-Resident Business** means any business that does not ordinarily locate or maintain a permanent place within Greenview.
- 2.18. **Order** means a document alleging an offence of a Municipal Bylaw allowing for payment of the specified amount for the issuance of a Hawker Peddler or Mobile Vendor License.

- 2.19. **Person** means and includes any Person, firm, partnership, corporate body, or association.
- 2.20. **Resident Business** means any business which ordinarily locates or maintains a permanent place of business within Greenview.
- 2.21. **Temporary Business** means any commercial or industrial business activity; a profession, trade, occupation; or an activity providing goods or services for a period not exceeding four (4) consecutive months.
- 2.22. **Valid Complaint** means a complaint received by Greenview in writing and must include the name, address, and phone number of the complainant, and the legal location of the complaint site.
- 2.23. **Violation Ticket** means as defined in the Provincial Offences Procedure Act, R.S.A. 2000, Chapter P-34, as amended.

### 3. GENERAL PROVISIONS

- 3.1. No Person shall, within a Hamlet, carry on or operate any business as a Hawker, Peddler or Mobile Vendor unless a Person holds a valid License to conduct such business pursuant to the provisions of this Bylaw.
- 3.2. No Hawker, Peddler, or Mobile Vendor shall operate within a Hamlet unless in compliance with all applicable Federal, Provincial, or Municipal statutes, regulations, or Bylaws.
- 3.3. Charitable or Non-Profit Organizations or Recreational Societies located within a Hamlet that utilize the proceeds from the sale of goods and services to support projects within the community will be exempted from License fees but must meet the other requirements of this bylaw.
- 3.4. Businesses that hold a valid Greenview Business License will be exempt from fees but must meet the other requirements of this bylaw.
- 3.5. The person shall make a written application for a Hawkers, Peddlers or Mobile Vendor License to Greenview.
- 3.6. When submitting the application, the person shall pay the required License fee as listed in the Schedule of Fees Bylaw.
- 3.7. A Hawkers, Peddlers, and Mobile Vendors License shall be in effect for the duration stated on the License issued.
- 3.8. Hawkers and Peddlers issued a License under this bylaw shall carry the License on their person at all times when conducting their business within a Hamlet.
- 3.9. The Licensee will produce the License for inspection by a Bylaw Enforcement Officer or upon the request of any customer they encounter within a Hamlet.



3.10. Licenses issued under this bylaw, along with all other required licenses and permits, must be visible at the Mobile Vending Unit at all times.

3.11. A Bylaw Enforcement Officer may at any time revoke or suspend a License issued under the provisions of this bylaw for failure to comply with any of the conditions or regulations herein.

#### **4. CONDITIONS AND REGULATIONS**

4.1. No License shall be granted until the applicant holds a valid Provincial or Federal License, where required by law; this may include an Alberta Health Services Food Handling License.

4.2. No License shall be granted until the applicant has submitted to Greenview the proper fee as outlined in the Schedule of Fees Bylaw unless exempted under Section 3.4 of this bylaw.

4.3. Hawkers, Peddlers, and Mobile Vendors shall not call upon residents before 9:00 am nor after 8:00 pm.

4.4. No Person shall commence, or carry on or engage in, the business of a Hawker, Peddler, or Mobile Vendor on a property unless or until they provide written consent by the owner of that property for the business to be conducted on that property.

4.5. Mobile Vendors operating their business on public property must stay within the Licensed area(s) as approved by Greenview and as indicated on the approved License.

4.6. Operations of Hawkers, Peddlers, and Mobile Vendors shall be restricted to privately or publicly owned properties designated as Commercial, Industrial, or Recreational Under the Land Use Bylaw.

4.7. Mobile Vendors shall not operate on any public roadway or road rights-of-way except where permitted within the Hamlet of Grande Cache.

4.8. The location of a Mobile Vending Unit shall not impede vehicular and pedestrian traffic, endanger public safety, or cause a disturbance. The Mobile Vending Unit must be cognitive of and compliant with all other bylaws.

4.9. Mobile Vending Units operating on Greenview-owned property must indemnify and save harmless the Municipal District of Greenview No. 16, its employees and agents from and against all claims, expenses, actions, losses, costs and suits caused by or arising out of, directly or indirectly, the performance of the License, or by reason of any matter or thing done by or not done by the Mobile Vendor, its employees or agents. Mobile Vendors are required to show proof of liability insurance in the amount of five million dollars (\$5,000,000) upon final approval of their License application.

4.10. Mobile Vendors shall assume all responsibility for themselves, their employees, or anyone otherwise authorized to sell goods or products at the vending location and ensure compliance with the terms and conditions of their License approval.

- 4.11. The Mobile Vending Unit and business equipment must be kept in a clean and presentable condition at all times.
- 4.12. Mobile Vendors shall provide garbage and recycling receptacles at the Mobile Vending Unit for customers.
- 4.13. Mobile Vendors are not permitted to leave the Mobile Vending Unit unattended during operation.
- 4.14. Mobile Vendors that only carry on business on grounds directly associated with events directly supervised and controlled by Greenview are not required to obtain a License.
- 4.15. No Hawker, Peddler or Mobile Vendor shall sell goods, foods, amusements, or services within thirty (30) meters of a commercial retail storefront operation that sells similar goods, foods, amusements, or services.
- 4.16. No business shall conduct its operation in such a manner as to offend the public. Upon receipt of a valid complaint, the Bylaw Enforcement Officer may advise the Hawker, Peddler or Mobile Vendor of the nature of the complaint and may require that the matter be rectified.
- 4.17. If the Bylaw Enforcement Officer finds a Hawker, Peddler or Mobile Vendor in operation and such Hawker, Peddler or Mobile Vendor does not have a valid License to conduct business pursuant to the provisions of this bylaw, the Bylaw Enforcement Officer may require the Hawker, Peddler or Mobile Vendors operations cease immediately.

## **5. VALIDITY OF HAWKER, PEDDLER, MOBILE VENDOR LICENSE**

- 5.1. Any change in the business ownership, scope of operations or location without written notification to Greenview will render the license invalid.
- 5.2. A Hawker, Peddler or Mobile Vendor License under the provisions of this Bylaw, unless extended, shall terminate at midnight on the date stated on the License.
- 5.3. A Hawker, Peddler or Mobile Vendor License shall be granted once the License fee has been paid and all relevant Licensing requirements have been satisfactorily completed.
- 5.4. A Hawker, Peddler or Mobile Vendor License is only valid once it has been signed by Greenview.
- 5.5. When a License is revoked or suspended, the business owner shall be notified in writing and cease operation(s) immediately.
- 5.6. Any business that operates without or continues to operate following the revocation of a Hawkers, Peddlers and Mobile Vendors License will be subject to fines in accordance with Schedule “A” of this Bylaw.

## **6. COMPLIANCE & PENALTIES**

- 6.1. Any business that contravenes any provision of this Bylaw by operating as a Hawker, Peddler or Mobile Vendor in a Hamlet without a Hawker, Peddler and Mobile Vendor License or fails to

comply with any terms or conditions of a Hawker, Peddler or Mobile Vendor License issued pursuant to this Bylaw or otherwise contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- A) For the first offence, a fine not less than the amount stated in Schedule "A" plus the applicable Hawker, Peddler or Mobile Vendor License fee;
- B) For the second or subsequent offence, a fine of not less than the amount stated in Schedule "A" plus the applicable Hawker, Peddler or Mobile Vendor License fee.

6.2. A Bylaw Enforcement Officer is hereby authorized to issue an Order to any Person the Bylaw Enforcement Officer believes, on reasonable and probable grounds, is in contravention of any provisions of this Bylaw in accordance with subsection 564 of the Act.

6.3. If the penalty specified on the Order is not paid within the prescribed time period, then a Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*.

## **7. APPEALS**

7.1. The applicant may appeal to Council in every case where:

- A) An application for a License has been refused; or
- B) A License has been revoked.

7.2. An appeal may be made in writing and addressed to Council within twenty-one (21) days following refusal or revocation. Council will then decide on the specific case and appeal within twenty-eight (28) days.

## **8. SEVERABILITY**

8.1. Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a competent jurisdiction court, all other Bylaw provisions will remain valid and enforceable.

## **9. REPEAL AND REPLACE**

9.1. This Bylaw repeals and replaces the former "New Town of Grande Cache Licensing of Hawkers and Pedlars By-law No. 41."

10. This Bylaw shall come into force and effect upon the day of final reading.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

Read a third time and passed this \_\_\_\_ day of \_\_\_\_\_, A.D., 2023.

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REEVE



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CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE "A"**

<b>OFFENCE</b>	<b>FINE</b>
First Offence	\$260
Second and Subsequent Offences	\$500



# REQUEST FOR DECISION

SUBJECT: **Bylaw 23-939 "Tax Bylaw 2023"**

SUBMISSION TO: COMMITTEE OF THE WHOLE

MEETING DATE: April 18, 2023

DEPARTMENT: FINANCE

STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MANAGER: MH

DIR: EK PRESENTER: MH

LEG:

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) –N/A

RECOMMENDED ACTION:

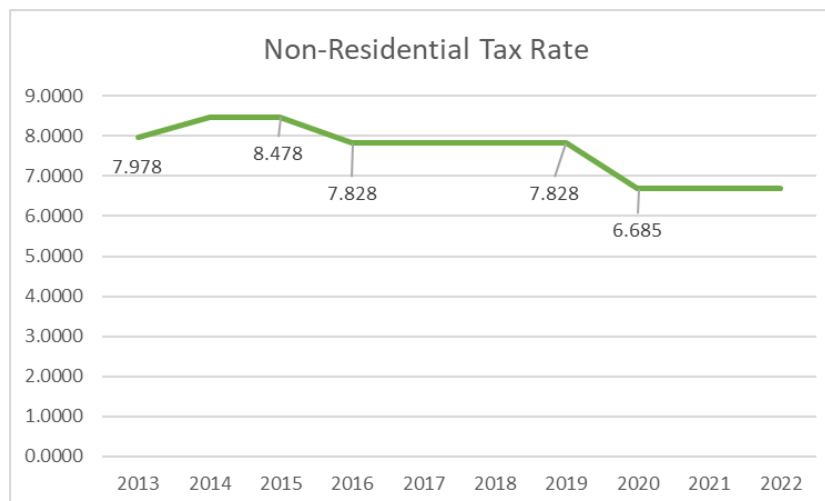
**MOTION: That Committee of the Whole accept the presentation on non-residential tax rates, for information as presented.**

**MOTION: That Committee of the Whole recommend to Council that Bylaw 23-939 "Tax Bylaw 2023" be prepared as presented in Option X.**

BACKGROUND/PROPOSAL:

Council gave first reading to Bylaw No. 23-939, the Tax Bylaw 2023 on April 11<sup>th</sup>, 2023. Additional options and examples were requested regarding the non-residential tax rate.

In 2016, Council reduced the Non-Residential mill rate by 0.65 mills "in an attempt to assist industry during these tough economic times." It was further reduced in 2020 by 1.143 mills (the residential municipal tax rates were reduced as well) "to provide relief to ratepayers" in response to the pandemic. Below shows the 10-year trend of the Non-Residential tax rate:



The following options have been prepared for the 2023 non-residential tax rate:

- Option 1: No change to the municipal tax rate of 6.6850 mills.
  - In line with a balanced budget
  - Tax ratio of 2.7
- Option 2: Increase the rate 1.143 mills or 17% (to 2019 rate) to 7.8280 mills.
  - Would generate an additional \$16,635,671 in tax revenue
  - Tax ratio of 3.1
- Option 3: Increase the rate 0.65 mills or 10% (2016 reduced amount) to 7.3350 mills.
  - Would generate an additional \$9,460,355 in tax revenue
  - Tax ratio of 2.9
- Option 4: Increase the rate 1.7930 mills or 27% (to 2015 rate) to 8.4780 mills.
  - Would generate an additional \$26,096,026 in tax revenue
  - Tax ratio of 3.4

The following tables illustrate examples of the combined proposed property tax impact from 2022 to 2023:

**Non-Residential Property with No Change in Assessment**

	2022	Option 1 2023	Option 2 2023	Option 3 2023	Option 4 2023
Non-Residential Tax Rate	6.6850	6.6850	7.8280	7.3350	8.4780
Assessed Value	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Municipal Tax Levy	\$6,685.04	\$6,685.04	\$7,828.04	\$7,335.04	\$8,478.04
Education Tax Levy	\$3,997.20	\$3,487.50	\$3,487.50	\$3,487.50	\$3,487.50
Requisition Allowance Levy	\$18.10	\$16.80	\$16.80	\$16.80	\$16.80
Seniors Foundation Levy	\$302.50	\$313.00	\$313.00	\$313.00	\$313.00
<b>Total</b>	<b>\$11,002.84</b>	<b>\$10,502.34</b>	<b>\$11,645.34</b>	<b>\$11,152.34</b>	<b>\$12,295.34</b>
Increase/(Decrease) from 2022		\$(500.50)	\$642.50	\$149.50	\$1,292.50

**Non-Residential (Commercial) Property including Machinery & Equipment**

	2022	Option 1 2023	Option 2 2023	Option 3 2023	Option 4 2023
Non-Residential Tax Rate	6.6850	6.6850	7.8280	7.3350	8.4780
Assessed Value	\$385,000	\$425,000	\$425,000	\$425,000	\$425,000
Municipal Tax Levy	\$2,573.81	\$2,841.21	\$3,326.98	\$3,117.46	\$3,603.23
Education Tax Levy	\$1,079.24	\$1,046.25	\$1,046.25	\$1,046.25	\$1,046.25
Requisition Allowance Levy	\$4.89	\$5.04	\$5.04	\$5.04	\$5.04
Seniors Foundation Levy	\$81.68	\$93.90	\$93.90	\$93.90	\$93.90
<b>Total</b>	<b>\$3,739.62</b>	<b>\$3,986.40</b>	<b>\$4,472.17</b>	<b>\$4,262.65</b>	<b>\$4,748.42</b>
Increase/(Decrease) from 2022		\$246.78	\$732.55	\$523.03	\$1,008.80



**Non-Residential (Commercial) Property**

	2022	Option 1 2023	Option 2 2023	Option 3 2023	Option 4 2023
Non-Residential Tax Rate	6.6850	6.6850	7.8280	7.3350	8.4780
Assessed Value	\$260,000	\$295,000	\$295,000	\$295,000	\$295,000
Municipal Tax Levy	\$1,738.14	\$1,972.12	\$2,309.30	\$2,163.87	\$2,501.05
Education Tax Levy	\$1,039.27	\$1,028.81	\$1,028.81	\$1,028.81	\$1,028.81
Requisition Allowance Levy	\$4.71	\$4.96	\$4.96	\$4.96	\$4.96
Seniors Foundation Levy	\$78.65	\$92.34	\$92.34	\$92.34	\$92.34
<b>Total</b>	<b>\$2,860.77</b>	<b>\$3,098.23</b>	<b>\$3,435.41</b>	<b>\$3,289.98</b>	<b>\$3,627.16</b>
Increase/(Decrease) from 2022		\$237.46	\$574.64	\$429.21	\$766.39

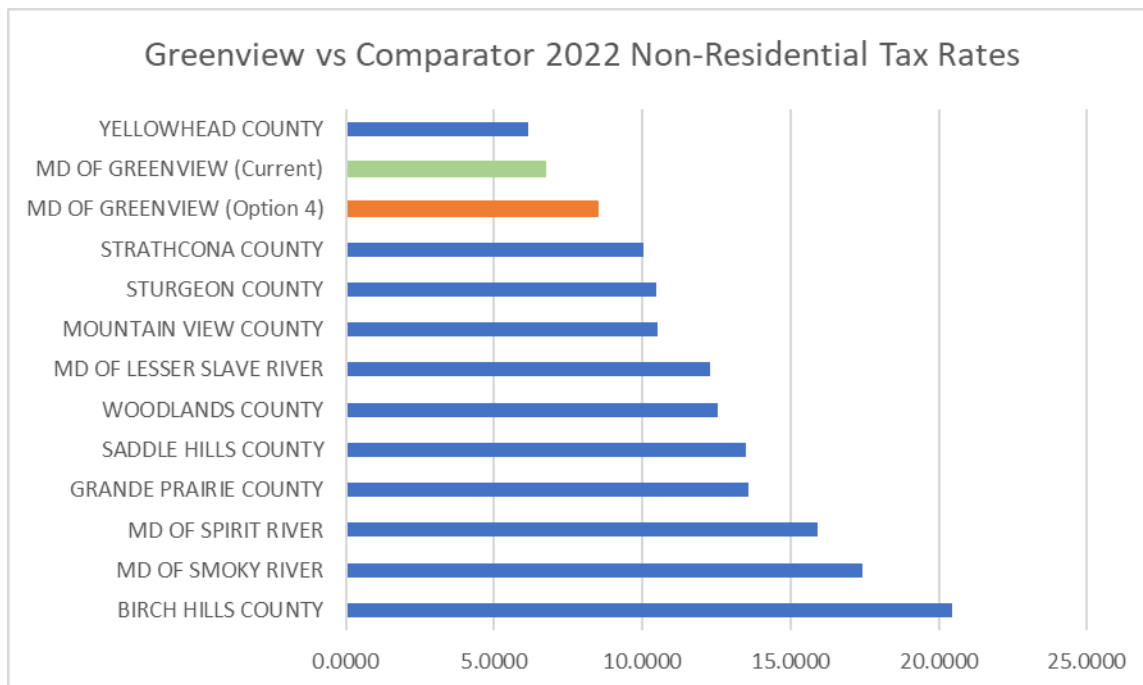
**Non-Residential (Commercial) Property in Grande Cache**

	2022	Option 1 2023	Option 2 2023	Option 3 2023	Option 4 2023
Non-Residential Tax Rate	6.6850	6.6850	7.8280	7.3350	8.4780
Assessed Value	\$580,000	\$670,000	\$670,000	\$670,000	\$670,000
Municipal Tax Levy	\$3,877.34	\$4,478.99	\$5,244.80	\$4,914.49	\$5,680.30
Grande Cache Special Tax	\$704.18	\$653.45	\$653.45	\$653.45	\$653.45
Education Tax Levy	\$2,318.38	\$2,336.63	\$2,336.63	\$2,336.63	\$2,336.63
Requisition Allowance Levy	\$10.50	\$11.26	\$11.26	\$11.26	\$11.26
Seniors Foundation Levy	\$175.45	\$209.71	\$209.71	\$209.71	\$209.71
<b>Total</b>	<b>\$7,085.85</b>	<b>\$7,690.04</b>	<b>\$8,455.89</b>	<b>\$8,125.58</b>	<b>\$8,891.39</b>
Increase/(Decrease) from 2022		\$604.19	\$1,370.04	\$1,039.73	\$1,805.54

**Non-Residential (Commercial) Property in Grande Cache**

	2022	Option 1 2023	Option 2 2023	Option 3 2023	Option 4 2023
Non-Residential Tax Rate	6.6850	6.6850	7.8280	7.3350	8.4780
Assessed Value	\$160,000	\$155,000	\$155,000	\$155,000	\$155,000
Municipal Tax Levy	\$1,069.64	\$1,036.22	\$1,213.38	\$1,136.97	\$1,314.13
Grande Cache Special Tax	\$194.26	\$151.17	\$151.17	\$151.17	\$151.17
Education Tax Levy	\$639.55	\$540.56	\$540.56	\$540.56	\$540.56
Requisition Allowance Levy	\$2.90	\$2.60	\$2.60	\$2.60	\$2.60
Seniors Foundation Levy	\$48.40	\$48.52	\$48.52	\$48.52	\$48.52
<b>Total</b>	<b>\$1,954.75</b>	<b>\$1,779.07</b>	<b>\$1,956.27</b>	<b>\$1,879.82</b>	<b>\$2,056.98</b>
Increase/(Decrease) from 2022		\$(175.68)	\$1.52	\$(74.93)	\$102.23

Below is a chart of comparators for the non-residential tax rate:



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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of Council accepting the recommended action is to provide guidance to Administration for the preparation of the 2023 tax bylaw.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There are no perceived disadvantages to the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** None

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**FINANCIAL IMPLICATION:**

**Direct Costs:** N/A

**Ongoing / Future Costs:** N/A

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

Administration will prepare the bylaw in accordance with the recommendation, and it will be presented to Council for second and third reading at the April 25<sup>th</sup> Regular Council meeting.

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**ATTACHMENT(S):**

N/A



# REQUEST FOR DECISION

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SUBJECT:	<b>Alberta Advantage Immigration Rural Renewal Stream Program</b>		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 18, 2023	CAO:	MANAGER:
DEPARTMENT:	ECONOMIC DEVELOPMENT	DIR: MAV	PRESENTER: KT
STRATEGIC PLAN:	Economy	LEG: SS	

---

## RELEVANT LEGISLATION:

**Provincial** (cite) N/A

**Council Bylaw/Policy** (cite) N/A

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## RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accepts the presentation on the next steps of the Rural Renewal Stream Designation within Greenview for information, as presented.**

---

## BACKGROUND/PROPOSAL:

The Government of Alberta, through Labour and Immigration, has launched two new streams under the Alberta Advantage Immigration Program (AAIP) for Rural Renewal and Rural Entrepreneurs. The Rural Renewal Stream requires communities and municipalities to apply for a designation for employers to recruit and retain foreign nationals to live, work and settle in their communities or municipalities.

This program has many benefits, it is an opportunity to address labour needs and skill shortages, only offered to rural communities or municipalities, to support employers to attract and recruit newcomers and fast-track foreign nationals into permanent residency. During the August 23, 2022, Regular Council Meeting, COUNCILLOR DALE SMITH Made motion 22.08.489:

*"That Council direct Economic Development to submit an application for designation under the Rural Renewal Stream, as well as provide a letter of support to show approval for the Rural Renewal Stream application process.*

*For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Berry, Councillor Burton, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Schlieff, Councillor Delorme, Councillor Didow*  
**CARRIED"**

Economic Development completed the application on November 18, 2022.

Working with Alberta Labour and Immigration and the Rural Renewal Support Service, we aligned support for newcomers to the program requirements. Economic Development was able to demonstrate that Greenview would benefit from an approved designation. The designation was granted on March 30, 2023, and remains in effect until March 29, 2026. There will be an opportunity to extend the designation by an



additional two (2) years if both Greenview and the Government of Alberta are in agreement at the end of this period.

Administration has started the next steps to ensure Greenview businesses obtain the most benefit possible from our designation. These steps include creating an accessible employer application process, building a communication strategy, and constructing a joint Greenview Rural Renewal Stream job board. There will also be efforts to provide employers with additional information on how to benefit from the program to maximize this opportunity for local Greenview businesses.

---

#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the Committee of the Whole accepting the recommended action is that Greenview will be informed of the rural renewal stream and the process.
- 

#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
- 

#### ALTERNATIVES CONSIDERED:

**Alternative #1:** The Committee of the Whole can seek additional information on the process of the Alberta Advantage Immigration Rural Renewal Stream Program; however, no additional information exists at the time of writing this report.

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#### FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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#### STAFFING IMPLICATION:

There are no additional staffing implications.

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#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

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#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

#### **PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

#### **PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW-UP ACTIONS:

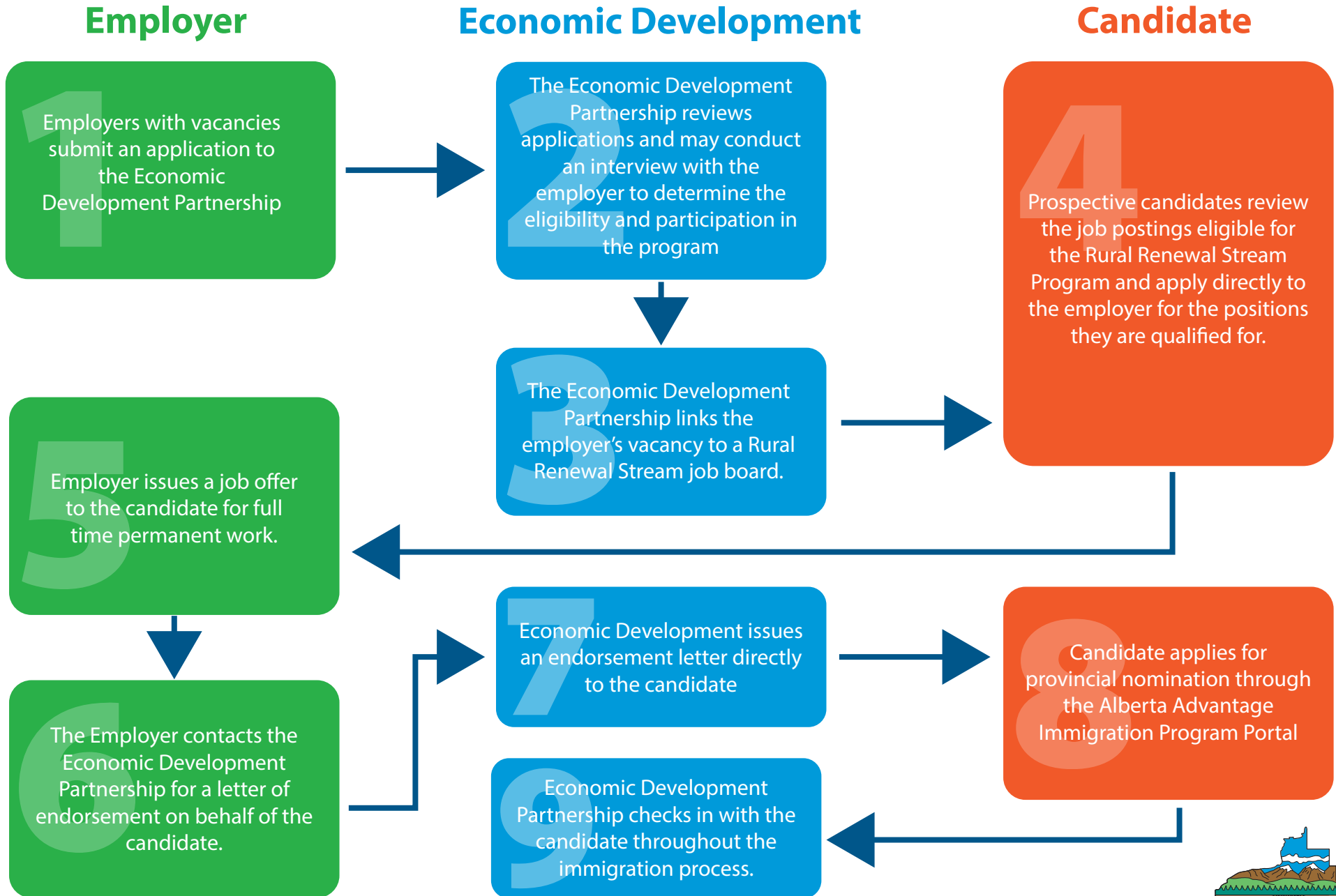
There are follow-up actions to the recommended motion.

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ATTACHMENT(S):

- EcDev-Rural-Renewal-Stream-FlowChart-3.31.2023

# Rural Renewal Stream Process





# REQUEST FOR DECISION

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SUBJECT:	<b>Joint Use and Planning Agreements (JUPA) Grande Yellowhead School Division</b>		
SUBMISSION TO:	COMMITTEE OF THE WHOLE	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 18, 2023	CAO:	MANAGER:
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR: MAV	PRESENTER: MAV
STRATEGIC PLAN:	Governance	LEG: SS	

---

## RELEVANT LEGISLATION:

### **Provincial (cite) –**

*Municipal Government Act, R.S.A 2000, c.M-26, s. 670.1*

*Education Act, R.S.A 2012, c.E-0.3, s. 53.1*

### **Council Bylaw/Policy (cite) – N/A**

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## RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accepts the attached draft Joint Use and Planning Agreement with Grande Yellowhead Public School Division for information, as presented.**

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## BACKGROUND/PROPOSAL:

The Province of Alberta formally amended the *Municipal Government Act* and the *Education Act* to require municipalities and school boards to establish Joint Use and Planning Agreements and have these agreements finalized by June 10, 2023. On April 4, 2023, a Ministerial Order 013/23 was released, extending the Joint Use and Planning deadline to 2025, coming into effect on April 1, 2023.

A Joint Use and Planning Agreement is a written agreement between one or more municipalities and one or more school boards which address shared use and access to facilities, funding of shared facilities and services and the planning and acquisition of new or expanded school sites. The requirement to have an agreement and the minimum content to be included in the agreement are set out in the *Municipal Government Act* for municipalities. The *Education Act* contains similar clauses for school boards. The agreement is intended as a flexible means of meeting the legislative responsibilities of each municipality and school board in a manner that best fits their local circumstances and preferences.

Aside from meeting the legislative requirements, preparing a Joint Use and Planning Agreement can benefit municipalities, school boards and the community at large.

A common Joint Use and Planning Agreement (JUPA) was presented to Council on February 28, 2023. Since that time, discussions with Grande Yellowhead Public School Division (GYPSD) have resulted in amendments to their respective JUPA. This report is intended to provide the Committee of the Whole with a detailed review before presentation at April 25, 2023, Council meeting.



1. GYPSD has requested that Sheldon Coates Elementary School be removed from the Agreement.
2. Meetings of the Governing Committee shall only meet when a change to the Agreement is requested, or a dispute arises during a meeting of the Operating Committee.
3. GYPSD has requested to have joint use space bookings carried out by Greenview.
4. GYPSD has requested to add the following to “Schedule E” User Group Eligibility:
  - a. Be non-profit; if a group is for-profit, they may book separately with the Division; and
  - b. Not be for funerals, memorials, or related services.

All of the legislative requirements have been met in the draft agreements. Administration and superintendents agreed that new school development would be addressed case-by-case, and consultations with the school board would be held during Area Structure Plan development. Facility-specific agreements, such as the Grande Cache Recreation Centre, can be negotiated at a future date if the school board wishes.

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#### BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Committee of the Whole accepting the recommended motion is that Greenview will meet legislative requirements in the Municipal Government Act and the Education Act.
2. The benefit of Committee of the Whole accepting the recommended motion is that Greenview will have a clearly defined process for future school sites and increased organized access to public assets and facilities that meet the needs of Greenview, Grande Yellowhead Public School Division, and the public.

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#### DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There is no perceived disadvantage to accepting the recommended motion.

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#### ALTERNATIVES CONSIDERED:

**Alternative #1:** Committee of the Whole has the alternative to direct Administration to make additional changes. However, we do not recommend this as Administration believes we have captured everything required to ensure this is a mutually beneficial agreement for both parties.

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#### FINANCIAL IMPLICATION:

**Direct Costs:** N/A

**Ongoing / Future Costs:** This agreement has no costs, as any facility-specific agreement would be negotiated separately under Schedule H.

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#### STAFFING IMPLICATION:

There will be a slight increase in the administrative process when booking the school space for public users.

---

#### PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

#### **INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW-UP ACTIONS:**

Administration will proceed with the completion of the agreement with Grande Yellowhead Public School Division with the changes shown unless the Committee of the Whole recommends administration negotiate other terms.

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**ATTACHMENT(S):**

- Ministerial Order Letter
- Ministerial Order 013/23
- Joint Use and Planning Agreement GYPSD draft
- Legislation Background References



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

AR110902

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards by June 10, 2023.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this deadline. My colleague, the Honourable Adriana LaGrange, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards to June 10, 2025, to provide sufficient time to complete these agreements.

In addition to this extension granted as per Ministerial Order No. MSD:013/23, the Ministry of Municipal Affairs can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at [ma.advisory@gov.ab.ca](mailto:ma.advisory@gov.ab.ca), or toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email [municipalcollaboration@gov.ab.ca](mailto:municipalcollaboration@gov.ab.ca) or call the number above for more information.

Sincerely,

Rebecca Schulz  
Minister

Attachment: Ministerial Order No. MSD:013/23

cc: Honourable Adriana LaGrange, Minister of Education



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:013/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act (MGA)*, make the following order:

The date by which a municipality must enter into a joint use and planning agreement with a school board, as required by Section 670.1(1) of the *MGA*, is extended to June 10, 2025.

This order shall come into force on April 1, 2023.

Dated at Edmonton, Alberta, this 8<sup>th</sup> day of March, 2023.

Rebecca Schulz  
Minister of Municipal Affairs





## **JOINT USE AND PLANNING AGREEMENT**

THIS AGREEMENT MADE THIS 27<sup>th</sup> DAY OF MARCH 2023

BETWEEN

THE MUNICIPAL DISTRICT OF GREENVIEW NO. 16

AND

GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION

**WHEREAS;** The *Municipal Government Act* and the *Education Act* require a municipality and any school board operating within the boundaries of the municipality to enter into and maintain a joint use and planning agreement; and

**WHEREAS;** It is the responsibility of the municipality to plan, develop, operate, and maintain park and recreational land and facilities within the boundaries of the municipality for recreational purposes and to organize and administer public recreation programs; and

**WHEREAS;** It is the responsibility of each of the school boards to develop and deliver educational programs and to provide the necessary facilities and sites for these programs; and

**WHEREAS;** The joint use of municipal facilities and school board facilities is an essential tool in providing educational, cultural, and recreational opportunities for residents in a manner that reduces or eliminates the need to duplicate facilities, thereby making the most effective use of the limited economic resources of the municipality and school boards; and

**WHEREAS;** The *Municipal Government Act* allows the municipality to obtain municipal reserve (MR), school reserve (SR), or municipal and school reserve (MSR) as lands within the municipality are subdivided to meet the open space and site needs of the municipality and school boards; and

**WHEREAS;** The *Municipal Government Act* and *Education Act* require that a joint use and planning agreement address matters relating to the acquisition, servicing, development, use, transfer, and disposal of the municipal reserve, school reserve, and municipal and school reserve lands.

**NOW THEREFORE, IN CONSIDERATION** of their mutual commitment to the joint use of facilities and planning of municipal reserve, school reserve, and municipal school and reserve lands, the parties agree as follows:

## **1) DEFINITIONS**

In this Agreement, the following terms shall be interpreted as having the following meanings:

- a) “Agreement” means this Agreement, as amended from time to time, and any Schedules which are attached hereto, and which also may be amended from time to time.
- b) “Arbitration Act” means the *Arbitration Act*, Revised Statutes of Alberta 2000, Chapter A-43, and any regulations made thereunder, as amended from time to time.
- c) “Area Structure Plan” means an area structure plan adopted pursuant to the *Municipal Government Act* and providing direction for land uses for a defined area within the Municipality.
- d) “Board” means the Grande Yellowhead Public School Division Board of Trustees.
- e) “Calendar Day” means any one of the seven (7) days in a week.
- f) “CAO” means the Chief Administrative Officer of the Municipal District of Greenview No. 16.

- g) "Community Use" means the use by members of the general public and not a User Group.
- h) "Council" means the municipal Council of the Municipal District of Greenview No. 16.
- i) "Division" means Grande Yellowhead Public School Division.
- j) "Education Act" means the *Education Act*, Revised Statutes of Alberta 2012, Chapter E-0.3, and any regulations made thereunder, as amended from time to time.
- k) "Effective Date" means the date both parties have signed the Agreement.
- l) "Facility Plans" means the capital plan and facility plan prepared by the Board for approval by the Alberta Government.
- m) "Facility Scheduling Coordinator" means the individual(s) responsible for coordinating the booking of Joint Use Space provided by Greenview for the Division and Greenview.
- n) "Governing Committee" means the committee, including elected officials established under this Agreement.
- o) "Greenview" means the Municipal District of Greenview No. 16.
- p) "Hazardous Substance(s)" means the same as hazardous substance defined in the *Environmental Protection and Enhancement Act*, Revised Statutes of Alberta 2000, Chapter E-12, and any regulations thereunder, as amended.
- q) "Joint Use Space" means those portions of a Municipal Facility or School identified in Schedules "A," "B," and "C" as being available for booking by the Parties or User Groups for Community Use.
- r) "Municipality" means the municipal corporation of the Municipal District of Greenview No. 16, its predecessor, or, where the context so requires, the area contained within the boundaries of the Municipal District of Greenview No. 16.
- s) "Municipal Facility" means a park, playground, playing field, building, or part of a building owned, maintained, and operated by Greenview and includes those facilities identified in Schedule "A."
- t) "Municipal Government Act" means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, and any regulations made thereunder, as amended from time to time.

- u) “Operating Committee” means the committee which is comprised of the CAO and Superintendent as established under this Agreement.
- v) “Parties” means the entities signing this Agreement collectively, and Party shall mean one (1) of the signatories.
- w) “Reserve Land” means municipal reserve, school reserve, or municipal and school reserve, as defined in the *Municipal Government Act*.
- x) “School” means a building that is designed to accommodate students for instructional or educational purposes that is owned or controlled by a Board and includes those facilities identified in Schedules “B” and “C.”
- y) “School Portion” means the portion of Reserve Land identified for transfer to a Board that includes the school building footprint, any parking, loading or drop off facilities, any landscaped yards around the building, land for a playground equipment site, and land needed for future expansion of the school building based on the ultimate design capacity of the school.
- z) “Superintendent” means the chief executive officer of the Board.
- aa) “User Group” means any School or community group that fits within the eligibility criteria set out in the Operating Guidelines and books the use of Joint Use Space during Joint Use Hours.

## 2) SCHEDULES

The following is the list of Schedules to this Agreement:

- Schedule “A” – Municipal Facilities available for Joint Use
- Schedule “B” – School Board Facilities available for Joint Use
- Schedule “C” – School Board Facilities available for Joint Use
- Schedule “D” – Joint Use Times
- Schedule “E” – Operating Guidelines
- Schedule “F” – School Site Planning Guidelines
- Schedule “G” – Dispute Resolution Process
- Schedule “H” – Site-specific Facility Agreement (If applicable)

## 3) TERM, REVIEW, AND AMENDMENT OF AGREEMENT

- a) This Agreement shall be in force and effect as of the Effective Date and shall continue to be in effect until such time as it is replaced by the Parties.
- b) The terms and conditions of this agreement shall be reviewed every four (4) years, with the first such review scheduled in 2026, following the Trustee and Municipal election. The review shall be undertaken by the Operating and Governance Committees. Following the review, the



Governance Committee shall recommend how to amend the agreement.

- c) Except as provided otherwise herein, this Agreement shall not be modified, varied, or amended except by the written agreement of all the Parties.

#### **4) WITHDRAWAL AND TERMINATION**

- a) No party to this Agreement shall unilaterally withdraw or terminate this Agreement.
- b) Where one or more Parties view this Agreement as no longer meeting their interests, they shall give all Parties written notice of their request to review and/or amend all or parts of this Agreement.
- c) If written notice requesting a review is received, all Parties shall commence a review of this Agreement within thirty calendar days of the date the last Party received the written notice and shall seek consensus on the updates and amendments.
- d) Until such time as an amended agreement or replacement agreement has been created and agreed upon by all Parties, the terms and conditions of this Agreement shall remain in effect.

#### **5) PRINCIPLES**

The Parties agree that in entering into this Agreement, they are committing to the following Principles with respect to the joint use of municipal and school board facilities:

***Respect for Autonomy*** – Each of the Parties is an independent, autonomous entity and has the right to determine which of their facilities shall be made available as Joint Use Space based on what the Board and Municipal Council believe to be in the best interests of the people they serve.

***Cooperation and Partnership*** – The Parties shall work together as partners, recognizing that the needs of the public for educational, cultural, and recreational opportunities can best be achieved through a combination of their respective resources and by the Parties working in conjunction with each other.

***Efficiency and Effectiveness*** – The joint use of Municipal Facilities and Schools is an important tool in providing a high standard of educational, cultural, and recreational opportunities for residents in a manner that reduces or eliminates the need to duplicate facilities, thereby saving costs and making the most effective use of the limited economic resources of the Parties.

***Fairness and Equity*** – The cost of providing joint use space is to be borne fairly and equitably by the Parties in a manner which encourages access and use of Joint Use Space by both Parties and Public Users.

***Transparency and Openness*** – The Parties shall make available to each other such information as necessary to make this agreement successful.

## **6) CONSULTATION WITH OTHER MUNICIPALITIES**

- a) The Parties acknowledge schools available as Joint Use Space may be accessed by community groups, residents, and user groups that are located or residing outside Greenview in accordance with a Joint Use and Planning Agreement with other municipalities.
- b) The Parties further acknowledge schools that are currently located within Greenview have been designed, built, and funded for and by ratepayers within Greenview’s boundaries and ratepayers beyond Greenview’s boundaries.
- c) In lieu of a single agreement involving participation by all of the municipalities in which the Division operates, the Parties agree to consult and involve other municipalities that are served by the same Division on an issue-by-issue basis as needed to share access to the schools and to plan for and acquire future School sites. One or more separate agreements between the Parties and these other municipalities may be created as needed.
- d) When consultation with one or more municipalities that are not Party to this agreement is required, the consultations shall begin with a meeting, held in person or by electronic means, of the members of the Operating Committee and the equivalent or similar committee established between the Board and the other municipalities.

## **7) GOVERNING COMMITTEE**

- a) The Governing Committee shall consist of two (2) Council members and the CAO or their designate and two (2) representatives from Grande Yellowhead School Division Board of Trustees and the Superintendent or their designate.
- b) The Governing Committee is anticipated only to meet when a change to the Agreement is requested or a dispute arises during a meeting of the Operating Committee.
- c) The role of the Governing Committee shall be to provide recommendations to the Council and Board regarding the following:
  - i) Reviews of this Agreement and proposed amendments to this Agreement from time to time; and
  - ii) Resolution of any issues or matters of disagreement that arise.
- d) Quorum of the Governing Committee shall consist of at least two representatives from each Party attending each agreed-upon meeting. The Governing Committee may adopt such rules of procedure as its members may agree upon.

- e) The CAO and Superintendent may be accompanied by administration, staff, and/or resource personnel as deemed necessary by the CAO or the Superintendent.
- f) Any decisions of the Governance Committee shall require the consensus of its members, or the Dispute Resolution Process (Schedule “G”) shall come into force.
- g) Minutes shall be kept for all meetings of the Governing Committee. Copies of meeting minutes shall be provided to all Parties within fourteen calendar days of the date of the meeting.

## **8) OPERATING COMMITTEE**

- a) The Operating Committee shall consist of the CAO (or designate) of Greenview and the Superintendent (or their designate) of the Division.
- b) The Operating Committee shall oversee the operation of this Agreement.
- c) The role of the Operating Committee shall be to:
  - i) Formulate policy recommendations related to the joint use of Municipal and School Facilities for consideration by the Council and the Board; and
  - ii) Providing a forum to discuss issues of mutual interest related to joint use and formulate recommendations regarding amendments to this Agreement, including the Operating Guidelines, for consideration by Council and the Board; and
  - iii) Formulate and approve Operating Directives, based on the Operating Guidelines, for specific facilities and types of use as needed; and
  - iv) Review any approved Operating Directives on an annual basis; and
  - v) Provide a forum for the operational concerns of the Parties to be discussed; and
  - vi) Consult with and provide a forum through which the public can express concerns or opinions with respect to the operation or use of Joint Use Space, the Operating Guidelines, and Operating Directives; and
  - vii) Where possible, resolve or recommend solutions to resolve day-to-day operational concerns or difficulties related to the use of Joint Use Space by the Parties or the public; and
  - viii) Review the Facility Plans of each Party as required; and
  - ix) Review any proposed amendments or updates of Greenview’s Municipal Development Plan, Area Structure Plans, and Concept Plans to ensure the proposed plans or amendments reflect the identified and projected needs of the Parties.

- d) The Operating Committee shall meet at least once every four (4) years, prior to the Governing Committee meeting, to establish the agenda and ***may meet more frequently if required.*** Meetings of the Operating Committee may be in person or conducted by telephone or video conferencing.
- e) The meetings shall be chaired by the CAO or their designate. Secretarial support for each meeting shall be arranged by the CAO.
- f) All decisions of the Operating Committee shall require the consensus of its members. In the event that the Operating Committee cannot reach a consensus on the issue, the matter shall be referred to the Governance Committee for resolution or direction as to how the matter should be resolved.
- g) Minutes shall be kept for all meetings of the Operating Committee. Copies of the minutes of the meetings shall be provided to both Parties.
- h) Members of the Operating Committee may bring to the meetings of the Operating Committee additional staff from Greenview and/or the Division or resource personnel, as necessary, to aid the members of the Operating Committee in the carrying out of their responsibilities under this Agreement.

## 9) **JOINT USE SPACE**

- a) Greenview shall make available to the Division those Municipal Facilities identified as Joint Use Space in Schedule "A." Greenview shall not charge fees for the Joint Use Space except as allowed by the Operating Guidelines and any applicable Operating Directive(s).
- b) The Division shall make available, to Greenview and community groups, those portions of Schools identified as Joint Use Space in Schedules "B" and "C," respectively. The Division shall not charge fees for the use of Joint Use Space except as allowed by the Operating Guidelines and any applicable Operating Directive(s).
- c) The Parties shall not allow Joint Use Space to be used by groups or individuals during the Joint Use Hours identified in Schedule "D" unless such use respects the Operating Guidelines and any applicable Operating Directive(s) in effect from time to time.
- d) The CAO may, upon six (6) months' written notice to the Division, amend Schedule "A" to either add to or remove from the list of Joint Use Space provided by Greenview all or any portion of a Municipal Facility.
- e) The Superintendent of the Division may, upon six (6) months' written notice to Greenview, add to or remove from the list of Joint Use Space provided by the Division all, or any portion or one or more of their Schools.
- f) Notice of the removal of all or any portion of a Joint Use Space from the list of Joint Use Spaces available shall include a written explanation as to why the specific Joint Use Space will no longer be available for use. The Parties agree that the written explanation shall be shared with the



public.

- g) Notwithstanding any other provision in this Agreement or its Schedules, the Principal of a School, or the respective manager of a Municipal Facility, shall be able to determine if a particular use will be allowed to occur in their School or Facility.
- h) Appeals from a refusal by a Principal or manager of a Municipal Facility to allow a particular use within their School or Municipal Facility shall be made:
  - i) In the case of a School, the Principal's Superintendent; and
  - ii) In the case of a Municipal Facility, first to the CAO and thereafter to Council.
- i) Notwithstanding any other provision in this Agreement, Greenview and/or the Division may remove from the Joint Use Space any facility or portion of a facility, either on a permanent or temporary basis, if the facility or portion of a facility is needed by the Party to meet its responsibilities or to provide services or programs to its constituents.

#### **10) OPERATING GUIDELINES FOR JOINT USE SPACE**

The Parties hereby agree to be bound by and comply with the Operating Guidelines attached to this Agreement as Schedule "E."

#### **11) ACQUISITION AND ALLOCATION OF FUTURE SCHOOL SITES**

- a) The Division shall communicate its need to construct a new school that is to be located within the Municipal District of Greenview No. 16 or intended to serve residents of the Municipal District of Greenview No. 16 to Greenview as early as possible.
- b) The decision of where and when to propose the construction of a new school and the identification of the area to be served by that school shall be at the sole discretion of the Division.
- c) Where construction of a school that will serve two or more Municipalities is proposed, the Division shall notify all of the involved Municipalities to enable early consultation on the availability and acquisition of a site.
- d) Greenview shall, to the best of their ability given the constraints of the *Municipal Government Act*, the evolving nature of information as to the needs of the Parties, and the demographics of the community, plan for a sufficient number of school sites to meet the anticipated needs of the Division.
- e) Greenview shall use Area Structure Plans or Concept Plans for designated or planned growth areas involving residential land uses to identify the number, general size, and location of existing and future school sites.

- f) In determining the number, location, and size of school sites to be identified, Greenview shall follow the School Site Planning Guidelines outlined in Schedule "F." The number of school sites to be identified shall be based on the existing and projected future number of students that will reside in the area covered by the Municipal Development Plan, Area Structure Plan, or Concept Plan once the area is fully developed and based on the best information available at the time that the Plan is prepared or amended.
- g) Allocation of an available school site shall be made by the Operating Committee once the need to construct a new school has been identified. If construction on an allocated site has not commenced within three (3) years of the site being allocated to the Division, the site shall be considered available for allocation to another Board.
- h) If there are competing claims between two (2) or more Boards for one available school site, the Boards shall, at their own cost, resolve the question of site allocation between themselves using, if necessary, the Dispute Resolution Process described in Schedule "G."
- i) Greenview shall use its ability under the *Municipal Government Act* to require Reserve Land to be dedicated as lands within the Municipality when subdivided to provide School sites in accordance with the Area Structure Plan. Once a site has been identified, Greenview shall not be obligated to acquire lands for School sites using any other resources at the Municipality's disposal. The decision to commit the use of other resources at its disposal to acquire a School site shall be at the sole discretion of Greenview.
- j) The Division acknowledges that Reserve Land dedication at the time of subdivision is also used to address the open space needs of Greenview, and the amount of land or money-in-lieu of land dedication shall be divided between the need for School sites and the open space plans of Greenview.
- k) Greenview may collect money-in-lieu of land dedication at the time of subdivision in accordance with the policies of Greenview. All money-in-lieu of land dedication shall be paid to the Municipal District of Greenview No. 16. All money-in-lieu of land dedication shall be allocated as allowed under the *Municipal Government Act* at the sole discretion of Greenview.
- l) In the event that a School site is required prior to a planned site being created through the subdivision process, Greenview shall approach the owner of the land containing the planned School site about providing the site earlier than originally expected through a pre-dedication process. The Board requiring the school site may assist Greenview; however, in all dealings with the owner(s) of the land, Greenview shall be present and lead the discussions.

## **12) SERVICING AND DEVELOPMENT OF SCHOOL SITES**

- a) All School sites shall be serviced to the property line, provided services exist, prior to transfer to the Division.
- b) The services to be provided include, but are not limited to, water, wastewater, storm drainage, roads, and sidewalks.

- c) Where one or more services are not available at the property line of the school site, Greenview shall provide the services subject to the legal and financial ability of Greenview to do so where those services exist within the Municipal District of Greenview No. 16.
- d) Offsite levies or any similar charges for municipal infrastructure shall not be charged against development on any School site. This restriction does not apply to capital costs that may be included in a utility rate structure for use of the utility.

### **13) FACILITY AND SITE-SPECIFIC AGREEMENTS**

- a) When two or more of the Parties decide to create a shared site and/or facility, a separate agreement shall be prepared specific to that site and/or facility. The agreement shall cover facilities, not on Reserve Land, and, if applicable, will be outlined in Schedule "H."
- b) The agreement shall address:
  - i) The broad purpose and parameters of the partnership that is being created; and
  - ii) The nature of the site and/or facilities that are involved; and
  - iii) The financial or in-kind contributions to be made by each of the Parties; and
  - iv) Operating Guidelines and Operating Directives specific to the site and/or facility for ongoing operations; and
  - v) Capital cost and operating cost-sharing arrangements and responsibilities between the Parties; and
  - vi) A process for dissolving the partnership, disposing of the site, or retiring the facility.

### **14) TRANSFER OF SCHOOL SITE**

- a) All Reserve Land intended to accommodate a School shall initially be dedicated as municipal reserves and be owned by Greenview.
- b) Greenview shall only transfer the School Portion of Reserve Lands intended to accommodate a School to a Board.
- c) The School Portion shall be transferred to a board once:
  - i) The Board has an identified need for the school site; and
  - ii) The Board has the approval of the funding for the design of the school on-site; and
  - iii) The Board has applied for a development permit for the school and has submitted a site plan and building plans to Greenview; and
  - iv) The School Portion has been or is in the process of being subdivided from the other Reserve Land for registration as a school reserve with Land Titles.
- d) All costs associated with the transfer of the School Portion to a Board shall be paid by Greenview. This shall include the costs of any required subdivision and registration of required plans and documents at Land Titles.

**15) DISPOSAL OF UNNEEDED SCHOOL SITES**

- a) If a Board concludes that it no longer requires Reserve Land that was previously transferred to it by Greenview, the Parties shall meet, and the other Board(s) shall determine if they require that Reserve Land.
- b) If the Reserve Land is required by one of the other Board(s), the Reserve Land shall be transferred to that other Board. Any dispute between the Boards shall be resolved through the Dispute Resolution Process described in Schedule “G.”
- c) In the event that the Reserve Land is not needed by any Board, the Board in possession of the Reserve Land shall first offer to transfer the Reserve Land back to Greenview unless the Board is prohibited from doing so by the Education Act or other legislation.
- d) Greenview shall have one hundred and eighty (180) calendar days from the Board notifying Greenview in writing of its intention to cease use of the Reserve Land to confirm whether it agrees to take back the Reserve Lands. The School Board shall provide Greenview with all available information regarding the Reserve Land and facilities on the Reserve Land, including any potential presence and nature of any Hazardous Substances, at the time that the offer to Greenview is made. Greenview shall have the right to enter the Reserve Land and any facilities on the Reserve Land for the purpose of carrying out any required assessments, tests, and studies.
- e) If Greenview opts to acquire the Reserve Land, Greenview shall take the Reserve Land as is, where is, including all buildings and improvements on the Reserve Land. The Reserve Land shall be transferred to the Municipal District of Greenview No. 16 at no cost to Greenview except for the cost of registering the transfer of land document.
- f) In the event that Greenview elects not to assume ownership or the Board is prohibited from transferring the Reserve Land by the Education Act or other legislation, the Parties agree to meet and discuss alternative means of disposing of the site. This may include:
  - i) Redevelopment of the entire site for a different use that is compatible with existing and future uses on lands near the site, including any environmental remediation that may be required, or
  - ii) Subdividing the playfields or open space portion of the site from the School Portion to enable Greenview to acquire the non-School Portion and sale of the School Portion.

**16) DISPUTE RESOLUTION**

- a) Operational issues shall be addressed initially by the administrative staff of the respective facilities. If the administrative staff cannot resolve an operational issue, the issue shall be brought forward to the Operating Committee in a timely manner. The decision of the Operating Committee regarding operational issues shall be final and binding.
- b) The Parties agree to follow the Dispute Resolution Process outlined in Schedule “G” for non-operational disputes.



**17) APPLICABLE LAWS**

This Agreement shall be governed by the laws of the Province of Alberta.

**18) INTERPRETATION**

- a) Words expressed in the singular shall, where the context requires, be constructed in the plural, and vice versa.
- b) The insertion of headings and sub-headings is for convenience of reference only and shall not be construed so as to affect the interpretation or construction of this Agreement.

**19) TIME OF THE ESSENCE**

Time is to be considered of the essence of this Agreement and therefore, whenever in this Agreement either Greenview or the Division is required to do something by a particular date, the time for the doing of the particular thing shall only be amended by written agreement of Greenview and the Division.

**20) NON-WAIVER**

The waiver of any covenants, condition, or provision hereof must be in writing. The failure of any Party, at any time, to require strict performance by the other Party of any covenant, condition, or provision hereof shall in no way affect such Party's right to thereafter enforce such covenant, condition, or provision, nor shall the waiver by any Party of any breach of any covenant, condition or provision hereof be taken or held to be a waiver of any subsequent breach of the same or any covenant, condition or provision.

**21) NON-STATUTORY WAIVER**

The Municipal District of Greenview No. 16, in entering into this Agreement, is doing so in its capacity as a municipal corporation and not in its capacity as a regulatory, statutory, or approving body pursuant to any law of the Province of Alberta and nothing in this Agreement shall constitute the granting by the Municipal District of Greenview No. 16 of any approval or permit as may be required pursuant to the *Municipal Government Act* and any other Act in force in the Province of Alberta. Greenview, as far as it can legally do so, shall only be bound to comply with and carry out the terms and conditions stated in this Agreement, and nothing in this Agreement restricts the Municipal District of Greenview No. 16, its Council, its officers, servants or agents in the full exercise of any and all powers and duties vested in them in their respective capacities as a municipal government, as a municipal council and as the officers, servants, and agents of a municipal government.

The Division, in entering into this Agreement, is doing so in its capacity as a school board and not in its capacity as a regulatory, statutory, or approving body pursuant to any law of the

Province of Alberta, and nothing in this Agreement shall constitute the granting by the Board of any approval or permit as may be required pursuant to the *Education Act* and any other Act in force in the Province of Alberta. The Division, as far as it can legally do so, shall only be bound to comply with and carry out the terms and conditions stated in this Agreement, and nothing in this Agreement restricts the Division, its Board of Trustees, its officers, servants or agents in the full exercise of any and all powers and duties vested in them in their respective capacities as a school board and as the officers, servants, and agents of a school board.

## **22) SEVERABILITY**

If any of the terms and conditions as contained in this Agreement are at any time during the continuance of this Agreement held by any Court or competent jurisdiction to be invalid or unenforceable in the manner contemplated herein, then such terms and conditions shall be severed from the rest of the said terms and conditions, and such severance shall not affect the enforceability of the remaining terms and conditions in accordance with the intent of these presents.

## **23) FORCE MAJEURE**

- a) Force majeure shall mean any event causing a *bona fide* delay in the performance of any obligations under this Agreement (other than as a result of financial capacity) and not caused by an act, or omission, of either party or a person not at arm's length with such party, resulting from:
  - i) An inability to obtain materials, goods, equipment, services, utilities, or labour; and
  - ii) Any statute, law, bylaw, regulation, order in Council, or order of any competent authority other than one of the parties; and
  - iii) An inability to procure any license, permit, permission, or authority necessary for the performance of such obligations after every reasonable effort has been made to do so;
  - iv) A strike, lockout, slowdown, or other combined action of works; and
  - v) An act of God.
- b) No Party shall be liable to the other Parties for any failure to comply with the terms of this Agreement if such failure arises due to force majeure.

## **24) INSURANCE**

- a) In addition to any other form of insurance, as the Parties may reasonably require against risks, which a prudent owner under similar circumstances and risk would insure, the Parties shall at all times carry and continue to carry comprehensive general liability insurance in the amount of not less than FIVE MILLION (\$5,000,000) DOLLARS per occurrence in respect to bodily injury, personal injury or death, and when applicable, course of construction insurance in an amount to be determined based on the value of the anticipated construction project, as would be placed by a prudent contractor. The

comprehensive general liability insurance shall have an endorsement for occurrence property damage, contingent employer's liability, and broad form property damage. The insurance to be maintained by each Party herein shall list each of the other Parties as an additional named insured. The amount and type of insurance to be carried by the Parties pursuant to clause may be varied from time to time by written agreement of the Parties. The insurance carried by the Parties pursuant to this clause shall contain, where appropriate, a severability of interest clause or a cross-liability clause.

- b) Termination of insurance must be present thirty (30) days prior to the lapsing of the last insurable date.

## **25) INDEMNIFICATION**

Each Party (the "Indemnifying Party") to this Agreement shall indemnify and hold harmless the other Parties (the "Non-Indemnifying Parties"), their employees, servants, volunteers, and agents from any and all claims, actions, and costs whatsoever that may arise directly or indirectly out of any act of omission of the Indemnifying Party, its employees, servants, volunteers or agents in the performance and implementation of this Agreement, except for claims arising out of the sole negligence of one or more of the Non-Indemnifying Parties, its employees, servants, volunteers or agents.

## **26) NON-ASSIGNMENT OR TRANSFER**

No Party may assign, pledge, mortgage, or otherwise encumber its interest under this Agreement without the prior written consent of the other Parties hereto, which consent may be arbitrarily withheld. Any assignment, pledge, or encumbrance contrary to the provisions hereof is void.

## **27) SUCCESSORS**

The terms and conditions contained in this Agreement shall extend and be binding upon the respective heirs, executors, administrators, successors, and assigns of the Municipal District of Greenview No. 16, the Division and Boards.

## **28) NOTICES**

All and any required written notices in the performance and implementation of this Agreement shall be directed to the CAO and the Superintendent using the mailing address for their respective offices as shown below:

Municipal District of Greenview No. 16  
4806 36 Avenue  
Box 1079  
Valleyview, Alberta  
T0H 3N0  
Attention: Chief Administrative Officer

Grande Yellowhead Public School Division  
3656 1 Ave  
Edson, Alberta  
T7E 1S8  
Attention: Superintendent

Email notification to the CAO or Superintendent may also be used to provide written notices required or described in this Agreement but require confirmation that the electronic written notice was received.

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**IN WITNESS WHEREOF** the Parties of this Agreement by the hands of their respective duly authorized signatories:

**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

Per: \_\_\_\_\_  
Stacey Wabick  
Chief Administrative Officer

Per: \_\_\_\_\_  
Tyler Olsen  
Reeve

**GRANDE YELLOWHEAD PUBLIC SCHOOL DIVISION**

Per: \_\_\_\_\_  
Carolyn Lewis  
Superintendent

Per: \_\_\_\_\_  
Dale Karpluk  
Chair

**Sample Schedule “A” – Municipal Facilities Available for Joint Use**

<b>Name of Facility</b>	<b>Legal Description of Parcel Containing Facility</b>	<b>Description of Facility and Amenities</b>
Central Park	Lot 28MR, Block 2, Plan 982 1082	Climbing rock, paved trail, green gym, amphitheater, spray park, change rooms
Hammel Street Park	Lot 19MSR, Block 42, Plan 832 1826	Basketball courts, paved court for multi-use
Mt. Stearn Park	Lot R17, Block 27, Plan 4355RS	Playground with climbing wall, saucer swings, soft tiling, group coordination play feature
Stearn Crescent Park	Lot 23MSR, Block 43, Plan 832 1826	Playground with swings
Lions Playground	Lot R6, Block 5, Plan 1436RS	Natural playground with trails
Upper Ball Diamonds and Jag Memorial Park	Lot 1-53, Block 40, Plan 782 2521	Four ball diamonds with enclosed player benches, bleachers and picnic tables



### Sample Schedule “B” and Schedule “C” – School Board Facilities Available for Joint Use

Name of School	Type of School	Legal Description of Parcel Containing School	Description of Facility and Amenities
Grande Cache Community High School	Grades 9-12	Lot R12, Block 2, Plan 1436RS	Classrooms, Gymnasium 645m <sup>2</sup>
Summitview School	Grades 4-8	Lot R12, Block 2, Plan 1436RS	Classrooms, Gymnasium 377m <sup>2</sup>

Unless specifically noted otherwise, Joint Use Space shall only include gymnasiums and regular classrooms. Library space, music rooms, drama rooms, technology rooms, and other specialized classrooms shall not be included as Joint Use Space unless listed in the table above.



### Sample Schedule “D” – Joint Use Times

Facility Type	Available Times
Grande Cache Community High School	Monday to Friday between 16:00 and 21:00 Saturday between 8:00 and 20:00
Summitview School	Monday to Friday between 16:00 and 21:00 Saturday between 8:00 and 20:00
Central Park	Monday to Friday between 8:00 and 17:00
Hammel Street Park	Monday to Friday between 8:00 and 17:00
Mt. Stearn Park	Monday to Friday between 8:00 and 17:00
Stearn Crescent Park	Monday to Friday between 8:00 and 17:00
Lions Playground	Monday to Friday between 8:00 and 17:00
Upper Ball Diamonds and Jag Memorial Park	Monday to Friday between 8:00 and 17:00

School Buildings shall not be available on Sundays or during Statutory Holidays, School Breaks (including the months of July and August), District closures, and annual maintenance shutdowns. Board use of Municipal Facilities is limited to Monday through Friday between September and June inclusively.

Community use of School Facilities on Sundays and outside of the Joint Use Hours may be considered through special request.

School use of Municipal Facilities during July and August for Summer School Sessions shall be considered based on the availability of the facility.

From time to time, it is understood the schools will be unavailable due to them becoming polling stations for provincial or federal elections.



## **Schedule “E” – Operating Guidelines for Joint Use Space**

### **User Group Eligibility**

To be eligible to use a Joint Use Space in a School, a user group must:

- Satisfy the Facility Scheduling Coordinator that at least seventy-five (75) percent of the members of the group or participants are residents of Greenview or another Municipality served by the Division that owns the facility to be booked;
- Or other activities as mutually agreed upon by all parties involved;
- Engage in activities that are recreational, cultural, or educational in nature;
- If it is a political group, be a locally based affiliate of a registered provincial or federal party or be for the purpose of local government;
- Be non-profit; should a group be a for-profit group, they may book separately with the Division;
- Not be for funerals, memorials, or related services; or
- Undertake, in writing, to have their members and participants uphold the rules and regulations of these Operating Guidelines.

To be eligible to use a Municipal Facility that is a Joint Use Space, a User Group must be affiliated with a school, program or event offered by a school that is located within the geographic boundary of Greenview, and their division must be a party to this Agreement.

A User Group may be barred from using Joint Use Space if:

- The group has failed to pay fees related to the group’s prior use of any Joint Use Space;
- The group has failed to provide the required insurance;
- The group has failed to pay for damages that occurred as a result of the group’s prior use of any Joint Use Space; or
- The past conduct of the group, or members of the group or invited participants, during the use of Joint Use Space was, in the opinion of the Principal, Facility Manager, or Facility Scheduling Coordinator, inappropriate or not in keeping with the rules and regulations of the Joint Use Space that was booked, or, if repeated, would likely cause damage to the Joint Use Space.

In the case of a School, any user group that is barred from the Joint Use Space may appeal the decision first to the Principal’s Superintendent and thereafter to the appropriate Board. In the case of a Municipal Facility, a barred User Group may appeal first to the CAO and thereafter to Council.

### **Insurance Coverage**

In addition to any other form of insurance, a User Group may reasonably require for risks against which a prudent user under similar circumstances and risk would insure, a User Group shall be required to carry General Liability Insurance naming the Municipal District of Greenview No. 16 and the Division in whose building or on whose land they are conducting their activities as additional insureds.

- a) The minimum insurance requirement shall be \$2 Million.

- b) Termination of insurance must be present thirty (30) days prior to the lapsing of the last insurable date.

### **Booking Joint Use Space**

Booking Division use of Joint Use Space within Schools by User Groups shall be made through Greenview's Facility Scheduling Coordinator.

Booking School use of Municipal Facilities as Joint Use Space shall be made through Greenview's Facility Scheduling Coordinator.

### **Cancellation of Bookings**

A booking for use of Joint Use Space within a School may be cancelled at any time by the school principal. The principal shall provide as much notice as reasonably possible to Greenview's Facility Scheduling Coordinator of the cancellation. The Facility Scheduling Coordinator shall notify the scheduled User Group.

A User Group may cancel their booking for the use of Joint Use Space within a School at any time with notice to Greenview's Facility Scheduling Coordinator.

A booking for Joint Use Space within Municipal Facilities may be cancelled at any time by the Facility Scheduling Coordinator. The Facility Scheduling Coordinator shall provide as much notice as reasonably possible to the scheduled User Group.

A User Group may cancel their booking for the use of Joint Use Space within Municipal Facilities at any time with notice to the Facility Scheduling Coordinator.

If the scheduled use requires specially trained or technical staff to be available, the User Group may still be charged for such services if the cancellation is made by the User Group less than seventy-two (72) hours before the scheduled booking.

### **Fees for Joint Use Space**

Fees charged to any Party in this Agreement or to any User Group for the use of Joint Use Space within Joint Use Hours shall be limited to:

- The use of specialized equipment
- The provision of specially trained or technical staff (e.g., swimming lesson instructors, lifeguards, theatre technicians, computer lab technicians) necessary for the use of the Joint Use Space
- Any additional janitorial or custodial services related to the use of the Joint Use Space
- The provision of supervisory staff or hosts related to the use of the Joint Use Space

## **Equipment**

The right to use Joint Use Space includes the right to, within a gymnasium space, make use of badminton and volleyball posts and basketball hoops. The right to use Joint Use Space does not include the right to use score clocks or other specialized equipment. Any and all equipment required by a User Group must be requested at the time of booking.

## **Custodial Responsibility and Building/Facility Maintenance Responsibility**

The Division shall be responsible for custodial and janitorial services and building/facility maintenance for any Joint Use Space owned by that Division.

Greenview shall be responsible for custodial and janitorial services and building/facility maintenance for any Municipally owned joint use space.

## **Damages to Joint Use Space**

For Joint Use Space in a School, Greenview shall be responsible for the recovery of costs to repair damages that occurred in Joint Use Space during the use of that space by a User Group that is not affiliated with the respective Division that owns the facility that was damaged.

For Joint Use Space in a Municipal Facility, the Division shall be responsible for damage occurring in the Joint Use Space during their respective Schools' use of that space.

## **Playing Fields and Playgrounds**

For the purposes of this section, the following definitions shall apply:

“Playfield or Playing Field” means a designated outdoor playing area designed for various sports and includes rectangular turf fields and ball diamonds.

“Playfield Maintenance” means the regular mowing, fertilizing, and lining of playfields.

“Playground” means an area designed for outdoor play or recreation, especially by children, and often containing recreational equipment such as slides and swings.

“Refurbishment” means to aerate, top dress, and overseed, taking the playfield offline for a 12-month period.

“Re-development” means the stripping and grading of the playfield to reshape the grade and/or the complete replacement of the topsoil, finished surface (seed/sod/shale), and the replacement of goal posts or back fields. The redevelopment would anticipate the closure of the playfield for up to two years.

Maintenance of playing fields located on Municipal lands that are desired or required by the Division shall be the responsibility of the Division. All costs of such upgrades shall be paid by the Division requiring the upgrade. If a playing field has been upgraded by a Board, the responsibility for maintaining that playing field shall pass to the Division, and all costs of maintaining the upgraded playing field shall be paid by the Division.

Each Party shall perform regular assessments on playfield conditions to determine short-term and long-term maintenance or, as appropriate, refurbishment required for each playfield. The Parties shall advise each other of any major refurbishment or redevelopment of playfields.

Each Party shall be responsible for the development of playing fields, including the construction of soccer pitches and softball or baseball diamonds, located on their respective lands.

Upgrades to playing fields located on Municipal lands that are desired or required by the Division shall be the responsibility of the Division. All costs of such upgrades shall be paid by the Division requiring the upgrade. If a playing field has been upgraded by a Division, the responsibility for maintaining that playing field shall pass to the Division, and all costs of maintaining the upgraded playing field shall be paid by the Division.

Maintenance of playgrounds shall be the responsibility of the Party upon whose lands the Playground is located. Maintenance of playgrounds does not include or guarantee replacement of the playground.

Despite the identity of the Party that funded or installed a playground, the Party upon whose land it is located shall at all times have the right to remove the playground if ongoing maintenance of the playground is unwarranted due to safety concerns or because of costs associated with ongoing maintenance. The replacement of the playground is at the sole discretion of the Party upon whose land it is located.

#### **Schedule “F” – School Site Guidelines**

The parameters contained in this Schedule shall be applied when planning future school sites in Greenview’s Municipal Development Plan, Area Structure Plan, or Concept Plan.

##### **Size of Site**

The size of school sites to be included in Greenview’s plan shall be based on the types of schools needed over the long term and the grade configurations and minimum design for student capacity per school used by each Division/Board.

The acreage guidelines outlined in the tables above are approximate acreages. The land required may vary depending on the site configuration, topography, natural vegetation, special site conditions, or shared facilities adjacent to the school site.

Each school site shall be an adequate size to meet the initial and future expansion needs of the school.



Where possible, school sites shall be located across quarter section lines to make use of reserve dedication from two-quarter sections to create a larger, shared site for two schools. For example, two elementary schools may share a set of playing fields requiring a total site area of 15 to 18 acres rather than 20 to 24 acres for two separate schools.

Where possible, sites for high schools shall be created using reserve dedication; however, the acquisition of additional land will likely be needed to create the size of the site required. In these circumstances, a separate agreement shall be negotiated between the Parties involved in the acquisition of the site.

### **Site Shape and Configuration**

Each school site shall have a core area that is generally rectangular in shape with proportions of 2 to 3 units of width and 3 to 5 units of length (e.g., 160m width and 240m length). The core area must account for 80 to 90 percent of the total site area.

Site shapes that consist of curves, triangular areas, or narrow spaces shall be avoided.

### **Frontage along a Public Street**

Where possible, each school site shall have frontage along two public streets that intersect at a corner of the site.

Where frontage along only one public street is available, it shall be a continuous frontage along the entire length of one side of the site.

### **Accessible to Several Modes of Travel**

Each school site shall be located on a road capable of accommodating school bus traffic and private automobile traffic related to the school.

Each school site shall have onsite pedestrian connections and connections to any pedestrian network linking the site to the surrounding community.

Each site shall accommodate bicycle access and on-site bicycle parking facilities.

### **Site Topography and Soil Conditions**

Each school site shall have geotechnical and topographic conditions suitable for constructing a large building. This includes suitable soil conditions for foundations, no known contaminants, and generally level terrain. Greenview shall not bear the cost of studies.

## **Flexibility for Design**

Each school site shall not be encumbered with utilities and utility rights of way that divide the site or otherwise reduce the options for the placement of buildings and improvements.

## **Access to Services**

Each school site shall be located where access to a sewage collection and disposal system, water system, storm drainage services, and three-phase power is available or can be made available.

## **Schedule “G” – Dispute Resolution Process**

### **Step 1: Notice of Dispute**

1. When any Party believes there is a dispute under this Agreement and wishes to engage in dispute resolution, the Party alleging the dispute must give written notice of the matter(s) under dispute to the other Parties.
2. During a dispute, the Parties must continue to perform their obligations under this Agreement.

### **Step 2: Negotiation**

3. Within fourteen (14) calendar days after the notice of dispute is given, each Party must appoint representatives to the Governing Committee to participate in one or more meetings, in person or by electronic means, to attempt to negotiate a resolution of the dispute.
4. Each party shall identify the appropriate representatives who are knowledgeable about the issue(s) under dispute, and the representatives shall work to find a mutually acceptable solution through negotiation. In preparing for negotiations, the Parties shall also clarify their expectations related to the process and schedule of meetings, addressing media inquiries, and the need to obtain Council and Board ratification of any resolution that is proposed.
5. Representatives shall negotiate in good faith and shall work together, combining their resources, originality, and expertise to find solutions. Representatives shall fully explore the issue with a view to seeking an outcome that accommodates, rather than compromises, the interests of all concerned.

### **Step 3: Mediation**

6. In the event that negotiation does not successfully resolve the dispute, the Parties agree to attempt mediation. The representatives must appoint a mutually acceptable mediator to attempt to resolve the dispute by mediation within fourteen (14) calendar days of one Party's indication that negotiation has not resolved matters nor be likely to. The Party giving such notice

shall include the names of three mediators. The recipient Party(ies) shall select one name from the shortlist and advise the other Party(ies) of their selection within ten (10) calendar days of receipt of the list. The Parties shall thereafter cooperate in engaging the selected mediator in a timely manner.

7. The Party that initiated the dispute resolution process must provide the mediator with an outline of the dispute and agreed statement of facts within fourteen (14) calendar days of the mediator's engagement. The Parties must give the mediator access to all records, documents, and information that the mediator may reasonably request.
8. The mediator shall be responsible for the governance of the mediation process. The Parties must meet with the mediator at such reasonable times as may be required and must, through the intervention of the mediator, negotiate in good faith to resolve their dispute. Time shall remain of the essence in pursuing mediation, and mediation shall not exceed ninety (90) calendar days from the date the mediator is engaged without further written agreement of the parties.
9. All proceedings involving a mediator are without prejudice, and unless the Parties agree otherwise, the cost of the mediator must be shared equally between the Parties.
10. If a resolution is reached through mediation, the mediator shall provide a report documenting the nature and terms of the agreement and solutions that have been reached. The mediator report will be provided to each Party.
11. If after ninety (90) calendar days from engagement of the mediator, or longer as agreed in writing by the Parties, the resolution has not been reached, the mediator shall provide a report to the Parties detailing the nature of the apparent impasse and/or consensus.

#### **Step 4: Arbitration**

12. In the event that Mediation does not successfully resolve the dispute, the Parties agree to move to Arbitration within thirty (30) calendar days of receipt of the mediator's report, including appointing an arbitrator within that time. If the representatives can agree upon a mutually acceptable arbitrator, the arbitration shall proceed using that arbitrator. If the representatives cannot agree on a mutually acceptable arbitrator, each Party shall produce a list of three candidate arbitrators. In the event there is agreement on an arbitrator evident from the candidate lists, the arbitration shall proceed using that arbitrator.
13. If the representatives cannot agree on an arbitrator, the Party that initiated the dispute resolution process must forward a request to the Minister of Education to appoint an arbitrator within thirty (30) calendar days of the expiry of the time period in clause 12. Should the Minister of Education agree to appoint an arbitrator, the Parties agree to proceed using that arbitrator. Should the Minister of Education decline to appoint an arbitrator, then a request to appoint an arbitrator shall be made to the Court of the King's Bench.

14. Where arbitration is used to resolve a dispute, the arbitration and the arbitrator's powers, duties, functions, practices, and procedures shall be the same as those in the *Arbitration Act*.
15. Subject to an order of the arbitrator or an agreement by the Parties, the costs of the arbitrator and the arbitration process must be shared equally between the Parties.



## **Schedule “H” – Site-Specific Facility Agreement**

*(If applicable, the site-specific agreement will be attached here. Site-specific agreements shall be negotiated between the School Board and the Community Services/Recreation department of Greenview)*

## **Municipal Government Act**

Section 670.1(3) of the Municipal Government Act states that a joint use and planning agreement must contain the following provisions:

1. Establishing a process for discussing matters relating to:
  - a. the planning, development and use of school sites on municipal reserves, school reserves and municipal and school reserves in the municipality,
  - b. transfers under section 672 or 673 of municipal reserves, school reserves and municipal and school reserves in the municipality,
  - c. disposal of school sites,
  - d. the servicing of school sites on municipal reserves, school reserves and municipal and school reserves in the municipality, and
  - e. the use of school facilities, municipal facilities, and playing fields on municipal reserves, school reserves and municipal and school reserves in the municipality, including matters relating to the maintenance of the facilities and fields and the payment of fees and other liabilities associated with them,
2. Respecting how the municipality and school board will work collaboratively,
3. Establishing a process for resolving disputes, and
4. Establishing a time frame for regular review of the agreement, and may, subject to the Municipal Government Act, regulations made under the Municipal Government Act, the Education Act and regulations made under the Education Act, contain any other provisions the parties consider necessary or advisable.

## **Education Act**

### **Joint use and planning agreements**

53.1(1) In this section, “municipal reserve”, “municipal and school reserve” and “school reserve” have the meanings given to them in section 616 of the Municipal Government Act.

(2) Where on the coming into force of this section a board is operating within the municipal boundaries of one or more municipalities, the board must, within 3 years after this section comes into force, or if the Minister extends that period under subsection (4), within the extended period, enter into an agreement under section 670.1 of the Municipal Government Act with each of the municipalities.

(3) Where after the coming into force of this section a board commences operating within the municipal boundaries of a municipality, the board must, within 3 years after it commences operating in the municipality, or if the Minister extends that period under subsection (4), within the extended period, enter into an agreement under section 670.1 of the Municipal Government Act with the municipality.

- (4) The Minister may extend the 3-year period under subsection (2) or (3) in respect of all boards or one or more specified boards.
- (5) More than one board may be a party to an agreement referred to in this section.
- (6) An agreement may be amended from time to time as the parties consider necessary or advisable.



# REQUEST FOR DECISION

SUBJECT: **Mechanical Services Contract Review**

SUBMISSION TO: COMMITTEE OF THE WHOLE

MEETING DATE: April 18, 2023

DEPARTMENT: RECREATION

STRATEGIC PLAN: Economy

REVIEWED AND APPROVED FOR SUBMISSION

CAO: MANAGER: KG

DIR: MH/RA PRESENTER: KG/WP

LEG: SS

RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – Council Policy 1018

RECOMMENDED ACTION:

**MOTION: That Committee of the Whole accepts the review of Nordic Mechanical Services Ltd. contracted services for the Grande Cache Recreation Centre and the Greenview Regional Multiplex for information, as presented.**

BACKGROUND/PROPOSAL:

This information is to advise Committee of the Whole of possible cost savings by adding a Full Time Employee (FTE) vs contracted services for maintenance at the Grande Cache Recreation Centre (GCRC) and Greenview Regional Multiplex (GRM).

The GCRC and GRM currently have contracted services agreements in place with Nordic Mechanical Services Ltd from Edmonton, Alberta. These contracts are Guaranteed Professional Maintenance Agreements which provide ongoing comprehensive services.

The contracted maintenance service at the GCRC is due to expire on October 1<sup>st</sup>, 2023. This professional services agreement has been in place since 2013 when the former Town of Grande Cache Council voted in favor of initiating Nordic Mechanical Services to perform preventative maintenance and care. As this contract is a specified service agreement, all the equipment itemized on the schedule of equipment is fully covered including all maintenance and repair costs. Environmental systems, mechanical support systems and water treatment systems all fall under this agreement. However, the contract does not cover 100% of additional expenses over and above the agreement. The annual fee for this agreement is \$143,030.00 plus GST.

The contracted maintenance service at the GRM was initiated through Council motion:

*MOTION: 21.03.109 Moved by: COUNCILLOR WINSTON DELORME*

*That Council accept Administrations recommendation to select Nordic Mechanical Services all inclusive 3-year preventative maintenance contract for an annual sum of \$82,900.00 plus GST for the Greenview regional Multiplex.*



and is due to expire on March 31<sup>st</sup>, 2024. This professional services agreement operates in the same manner as above.

Greenviews Strategic Plan – Pillar 2 Economy: Goal #1 Maintain Fiscal Responsibility leads heavily into Operational Fiscal Responsibility. In regard to additional expenses incurred we have offered this information, charting the last 3 years under contract in Grande Cache and the Greenview Regional Multiplex since agreement's inception.

<b>GC Recreation Centre</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Labour	\$39,372	\$19,532	\$14,163
Materials	\$42,279	\$5,166	\$13,339
Incidental Costs	\$10,169	\$5,443	\$426

\*Annual totals are the confirmed values from invoices – some invoices did not break out total costs.

<b>Totals *</b>	<b>\$101,099</b>	<b>\$30,141</b>	<b>\$27,928</b>
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<b>Greenview Regional Multiplex</b>	<b>2021 – 2022</b>
<b>Total</b>	<b>\$66,864</b>

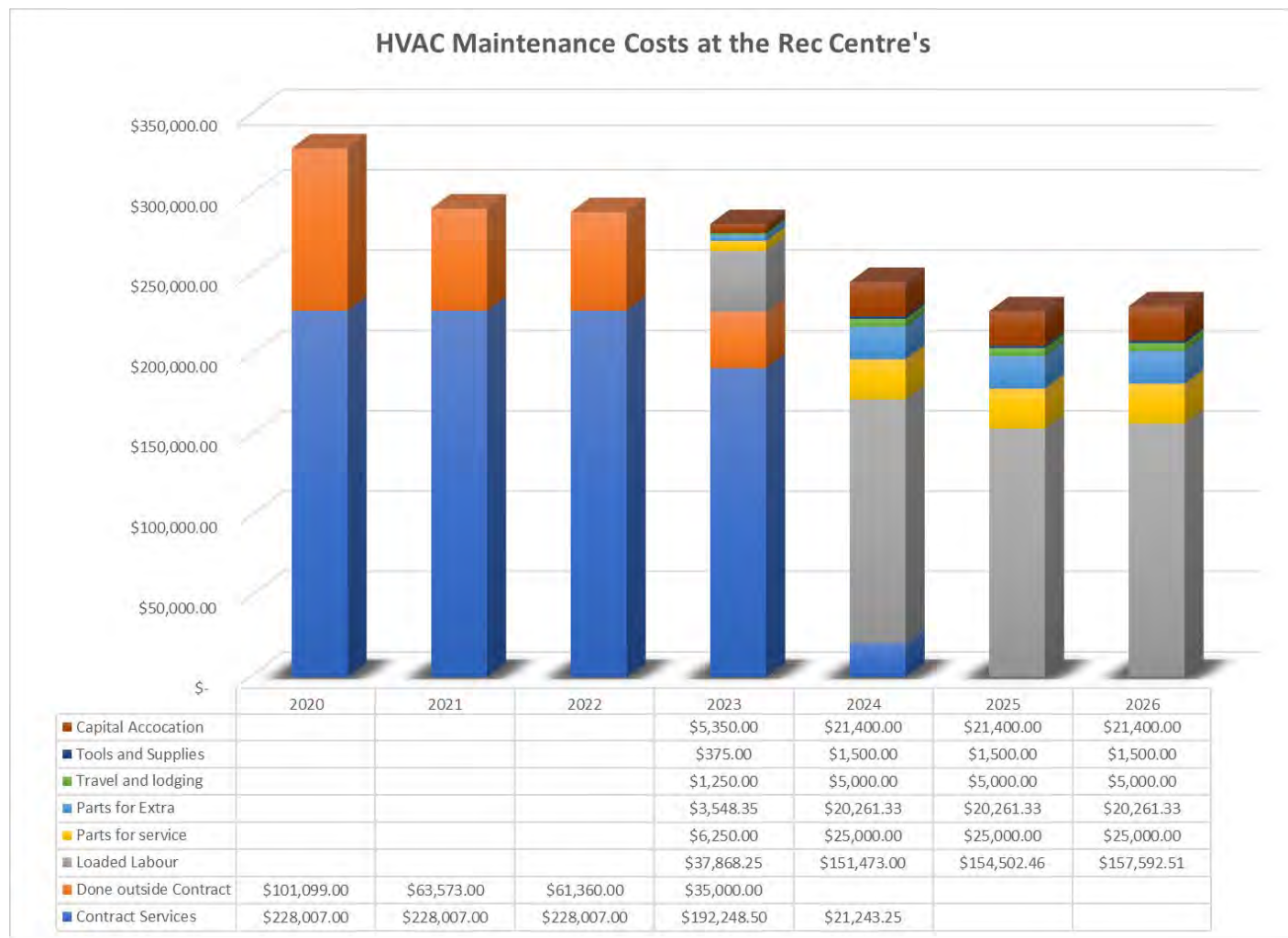
<b>Service Agreements with Nordic Mechanical</b>	<b>Annually</b>	<b>Expiry</b>
Grande Cache Recreation Centre	\$143,034	October 1, 2023
Greenview Regional Multiplex	\$84,973	April 1, 2024
<b>Totals</b>	<b>\$228,007</b>	

The above values do not reflect other agreements/contracts, such as Elevator, Fire and Safety Suppression, Refrigeration and specified Aquatic Services.

In continuation of our evaluation, the following budgetary values for an in-house consideration would involve employing the services of a full time HVAC Certified tradesperson to work out of the Grovedale facility. This would give close proximity to both of the facilities on an on-going basis. This would significantly increase the exposure to these locations each month and would provide for service and repairs at other Greenview locations. In addition, having a certified team member would allow Facility Maintenance Department to expand into the Refrigeration Maintenance as the certifications required are very similar to the AC side of HVAC. Having an in-house resource would also allow for employee cross training and utilize Policy 2006 Employee Apprenticeship Training.

The below table and graph is showing past, present and future costs.

	Contract Services	Done outside Contract	Loaded Labour	Parts for service	Parts for Extra	Travel and lodging	Tools and Supplies	Capital Accocation	
2020	\$ 228,007.00	\$ 101,099.00							\$ 329,106.00
2021	\$ 228,007.00	\$ 63,573.00							\$ 291,580.00
2022	\$ 228,007.00	\$ 61,360.00							\$ 289,367.00
2023	\$ 192,248.50	\$ 35,000.00	\$ 37,868.25	\$ 6,250.00	\$ 3,548.35	\$ 1,250.00	\$ 375.00	\$ 5,350.00	\$ 276,540.10
2024	\$ 21,243.25		\$ 151,473.00	\$ 25,000.00	\$ 20,261.33	\$ 5,000.00	\$ 1,500.00	\$ 21,400.00	\$ 224,477.58
2025			\$ 154,502.46	\$ 25,000.00	\$ 20,261.33	\$ 5,000.00	\$ 1,500.00	\$ 21,400.00	\$ 206,263.79
2026			\$ 157,592.51	\$ 25,000.00	\$ 20,261.33	\$ 5,000.00	\$ 1,500.00	\$ 21,400.00	\$ 209,353.84



Administration sees a benefit of adding a FTE vs contract agreements for GRM and GCRC.

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**BENEFITS OF THE RECOMMENDED ACTION:**

1. The benefit of the recommended motion is that Committee of the Whole will be aware of the benefit of adding a FTE vs contract agreements for GRM and GCRC.

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**DISADVANTAGES OF THE RECOMMENDED ACTION:**

1. There is no perceived disadvantage with the recommended motion.

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**ALTERNATIVES CONSIDERED:**

**Alternative #1:** N/A

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**FINANCIAL IMPLICATION:**

There are no financial implications to the recommended motion.

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**STAFFING IMPLICATION:**

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

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ATTACHMENT(S):

- Grande Cache Recreation Services – Nordic Mechanical Services Agreement
- Greenview Regional Multiplex Recreation Services – Nordic Mechanical Services Agreement

## MAINTENANCE AGREEMENT FOR BUILDING ENVIRONMENTAL SYSTEMS

Proposal Date	Proposal Number	Agreement No.
02/14/2013	PG08514	

### BY AND BETWEEN:

Nordic Mechanical Services Ltd.  
4143-78 Avenue  
Edmonton Alberta  
T6B 2N3

AND

Grande Cache Recreation Centre  
P.O. Box 300  
Grande Cache AB ,  
T0E 0Y0

hereinafter CONTRACTOR

hereinafter CUSTOMER

### SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S):

**10450 Hoppe Avenue Grande Cache AB**

Contractor will provide the services described in the maintenance program indicated below, which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth on the following maintenance program pages.

#### **MAINTENANCE PROGRAM:**

#### **Guaranteed Professional Maintenance** and associated Terms and Conditions

AGREEMENT coverage will commence on October 01, 2013 (date). The AGREEMENT price is \$130,884.00 per year, payable \$10,907.00 per Month in advance beginning on the effective date of October 01, 2013.

IN WARRANTY ONLY: During the warranty, the AGREEMENT price will be \_\_\_\_\_ per \_\_\_\_\_. It is understood that the warranty expires on \_\_\_\_\_ (date).

#### **SCHEDULES INCLUDED:**

5-Special Services/Provisions

- 1-Inventory Of Equipment
- 2-Air Filter Service
- 3-Water Treatment Service

This proposal is the property of Contractor and is provided for Customer's use only. Contractor guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approved by an officer of Contractor as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Contractor which is not expressed herein. This annual Agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days prior to any anniversary date.

#### **CONTRACTOR**

Signature (Sales Representative)

Approved For Contractor

Signature

Bill Skorobohach

Name & Title

Date

#### **CUSTOMER**

Signature (Authorized Representative)

Signature (Authorized Representative)

Carolyn Ferraby, CFO/Acting CAO for  
Rick McDonald, CMC

Name (Print/Type)

Interim CAO, Town of Grande Cache

Title

July 25, 2013

Date



**GUARANTEED PROFESSIONAL MAINTENANCE PROGRAM**

Proposal Date	Proposal Number	Agreement No.
02/14/2013	PG08514	

Our **GUARANTEED PROFESSIONAL MAINTENANCE (GPM)** provides the Customer with an ongoing, comprehensive maintenance program. The GPM program will be initiated, scheduled, administered, monitored, and updated by the Contractor. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Contractor's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customer's review, approval signature and record.

**CONTRACTOR WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON SCHEDULE 1 (INVENTORY OF EQUIPMENT):**

**TEST AND INSPECT:** Job labor, travel labor and travel and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency. Typical activities include:  
-TESTING for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls, combustion and draft; crankcase heaters, control system(s), etc.  
-INSPECTING for worn, failed, or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

**PREVENTIVE MAINTENANCE:** Job labor, travel labor and travel and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency. Typical activities include:  
-CLEANING coil surfaces; fan impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes.  
-ALIGNING belt drives; drive couplings; air fins.  
-CALIBRATING safety controls; temperature and pressure controls.  
-TIGHTENING electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections.  
-ADJUSTING belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats.  
-LUBRICATING motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages.  
-PAINTING, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**REPAIR AND REPLACE:** Job labor, travel labor, parts procurement labor (locating, ordering, expediting and transporting) and travel and living expenses required to **REPAIR** or **REMOVE AND REPLACE** broken, worn and/or doubtful components and/or parts.

**TROUBLE CALLS:** Job labor and travel labor, including overtime, plus travel and living expenses required for unscheduled work resulting from an abnormal condition.

**COMPONENTS, PARTS AND SUPPLIES:** The cost of **COMPONENTS, PARTS AND SUPPLIES** required to keep the equipment operating properly and efficiently.

## GUARANTEED PROFESSIONAL MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s) component(s) or part(s) from its scope of responsibility and adjust the annual Agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. This Agreement applies only to the maintainable portions of the system(s). Repair or replacement of non-maintainable parts such as duct work, piping, obsolescence, boiler shell and tubes, cabinets, boiler refractory material, heat exchangers, main power service and electrical wiring, piping, tube bundles, valve bodies, coils, structural supports, oil storage tanks and other similar items are excluded. The maintainable portion of equipment in excess of twenty years of age from date of manufacture is excluded in the event of complete unit replacement.
8. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
9. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
10. This Agreement does not include responsibility for the design of the system, obsolescence, safety test, removal and reinstallation of valve bodies and dampers, repair or replacement necessitated by freezing weather, electrical power failure, low voltage, burned-out main or branch fuses, low water pressure, vandalism, misuse or abuse of the system(s), negligence of others (including Customer), failure of Customer to properly operate the system(s), requirements of governmental, regulatory or insurance agencies, or other causes beyond control of Contractor.
11. If a trouble call is made at Customer's request and inspection indicates a condition which is not covered under this Agreement, Contractor may charge Customer at the rate then in effect for such services.
12. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
13. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
14. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
15. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
16. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agent and employees from and against all claims, damages, losses and expenses (including but not limited to attorneys' fees) arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
17. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
18. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Contractor's work under this agreement.
19. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
20. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.

**Water Treatment Service**

Proposal Date	Proposal Number	Agreement No.
02/14/2013	PG08514	

CONTRACTOR WILL PROVIDE A WATER TREATMENT PROGRAM FOR THE FOLLOWING SYSTEM(S):

1 Chiller	1 Multi Stack	MS5OX6	New Mech 2
1 Boiler	1 RayPak	H7-7000	New Mech 1
1 Boiler	2 RayPak	H7-7000	New Mech 1
1 Boiler	3 RayPak	H7-7000	New Mech 1

**SUPPLIES AND MATERIALS:** Contractor will provide all monitoring equipment and non-polluting, biodegradable chemicals necessary to maintain proper water condition(s).

**PREVENTIVE MAINTENANCE:** A professionally designed and directed water treatment program for control of scale, corrosion, and biological fouling will be provided to preserve the equipment, maximize its efficiency, minimize maintenance requirements, and minimize system(s) or equipment malfunction(s). Contractor will regularly examine, test and adjust all water treatment feeding equipment and perform periodic water analyses. On systems requiring continuous water analysis, an automatic monitoring system will be provided. The unit will be programmed to analyze the water and automatically adjust chemical feed and bleed rates. After each service call, a detailed completed Service Report will be provided for Customer's review, approval signature and records.

THE SERVICES DESCRIBED ABOVE ARE GOVERNED BY THE TERMS AND CONDITIONS OF THE PROGRAM OF WHICH THIS SCHEDULE IS A PART.

NOTE: All monitoring and chemical feeding equipment provided by the Contractor is, and will remain, the property of the Contractor. Contractor will maintain this equipment to assure proper working order.

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## Schedule 5

### Special Services/Provisions

Proposal Date	Proposal Number	Agreement No.
02/14/2013	PG08514	

\*Included in the agreement:

\*Building Management System

FULL REPAIR AND REPLACEMENT of BMS Parts or components

SEMI ANNUAL TEST AND INSPECTION of sensors, complete with operational verification,

Travel and Living Expenses

All supplies required to perform the work

PROVE PERFORMANCE CONTROL PARAMETER

SCHNEIDER BUILDING AUTOMATION SYSTEM UPDATES

SOFTWARE UPDATES as required

ONLINE MONITORING

ANNUAL TRAINING – 8 hours at Nordic (Edmonton Office)

CONSULTATION WITH ONSITE GRANDE CACHE PERSONNEL when required

CONSULTATION OF OUR PROJECT AND DESIGN TEAM, including but not limited to:

Further Building Automation

H.V.A.C. Engineering and Design

Upgrade and/ or Retrofit

Building Security

\*Equipment listed with an asterisk include full predictive/preventive maintenance and test and inspection only.

\*In an effort to reduce labour cost and in the spirit of partnership Nordic will be partnering with on-site personnel to achieve appropriate filter changes throughout the year. (To be reviewed throughout the year) Not included in this agreement is backflow preventer testing and certification. This service is available as a billable extra to this agreement upon customers' request.

\*It is understood that although a preliminary survey was performed in an effort to provide the best recommendations to ensure length of life, efficiencies and operating cost reduction specific to your environmental system, there may well be components and or factors not found during the initial survey, that may not be uncovered until formal "start-up" measures have transpired. Should this be the case all items will be presented at our third month CARE meeting for your review and consideration. The client may choose to address or decline additional measures recommended at the 3rd month CARE meeting.

Understanding the current cancellation terms of thirty days prior to any agreement anniversary, we will now honor thirty day notice, at any time, by providing written notice to the attention of the General Manager, Bill Skorobohach, and an account reconciliation to take place at such time.



## Schedule 5

**Special Services/Provisions**

Proposal Date	Proposal Number	Agreement No.
02/14/2013	PG08514	

Furthermore, specific to term and or condition #20 both The Town of Grande Cache and Nordic Mechanical Services Ltd. agree that,  
Under no circumstance, whether arising in contract, tort (excluding contractor negligence), equity or otherwise, will contractor be responsible for loss or use, loss of profit, increased operating or maintenance expenses, claims of customer's tenants or clients, or any special, indirect or consequential damages.

G.S.T.Extra

THE SERVICES DESCRIBED ABOVE ARE GOVERNED BY THE TERMS AND CONDITIONS OF THE PROGRAM OF WHICH THIS SCHEDULE IS A PART.

Confidential and Proprietary. No Unauthorized Reproduction or Use.

4143 - 78 Avenue  
Edmonton, Alberta T6B 2N3  
T 780.469.7799  
F 780.469.1568



February 17, 2017

Grande Cache Recreation Centre  
10450 Hoppe Avenue, PO Box 300  
Grande Cache, AB T0E 0Y0

Attention: Kevin Gramm, Manager - Department of Community Services

RE: Price Adjustment on Agreement Number G1140

Your LINC Service Maintenance Agreement is designed to provide you with a comprehensive, cost effective service program. Trained and experienced service representatives are providing regular, computer-directed service and coverage according to the terms of the agreement.

To continue providing high quality service, your monthly payment will be increased by an additional \$100.00 per month (GST extra). The increase reflects adding predictive service for the following equipment:

- 2 - Air Handling Units
- 4 - Furnaces
- 3 - Exhaust Fans
- 1 - Make-Up Air Unit
- 5 - Radiant Tube Heaters

Please Note: It is understood that these pieces of equipment includes all Test and Inspect and Preventative Maintenance Labor. All Repair and Replacement Labor, Emergency Service, and Components, Parts and Supplies will be billed as extra to the agreement.

All other terms and conditions will remain in effect as per our original agreement. Should this be acceptable, please sign and email back to [Allison@nordicsystems.ca](mailto:Allison@nordicsystems.ca) or fax back to 780-469-1568.

We appreciate your continued support, and look forward to a long and mutually rewarding partnership.

Kind regards,

A handwritten signature in black ink, appearing to read "Allison".

Allison Dennis  
Sales Manager  
Nordic - Managing Building Systems

Accepted:

A handwritten signature in black ink, appearing to read "Kevin".

Kevin Gramm  
Manager, Department of Community Services

Date:

FEB 24 / 17

cc - Randy Scodellaro

## Agreement Addendum

Proposal Date	Proposal Number	Agreement No.
April 20, 2020		G1140

### Addendum to Service Agreement G1140

Grande Cache Recreation Centre  
 10450 Hoppe Avenue, PO Box 300  
 Grande Cache, AB T0E 0Y0

**RE: Price Adjustment on Agreement G1140 effective Date: May 1, 2020**

**Attention: Kevin Gramm, Manager - Department Community Services**

Your LINC Service Maintenance Agreement is designed to provide you with a comprehensive, cost effective service program. Trained and experienced service representatives are providing regular, computer-directed service according to the terms of the agreement.



To continue providing high quality service, your monthly payment will be increased by an additional \$1872.00 per year at \$156.00 per month (GST extra) and this increase reflects adding the following equipment:

- 1 x Roof Top Unit - Allied (Lennox) - KGB092S4BH2Y - 7.5 Tons - Located on Roof with Filters

All other terms and conditions will remain in effect as per our original agreement.

We appreciate your continued support and look forward to a long and mutually rewarding partnership.

**Name of Company: Nordic Mechanical Services Ltd.**

DocuSigned by: Sales Rep	DocuSigned by: Customer
	
Signature	Signature
Allison Dennis	Kevin Gramm
Name (Printed/Typed)	Name (Printed/Typed)
Sales Manager	Manager, Recreation Services
Title	Title
4/21/2020	4/24/2020
Date	Date



## Schedule 1

# Equipment Inventory

Generated 3/14/2023    Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit Package Units	Mfr Mfr Date	Model Serial	Location Rating
<b>1 Air Cooled Package Unit</b>	Allied Commercial	KGB092S4BH2Y 5620A01145	Rooftop 7.50
1 Compressor			4.00 Tons
2 Compressor			3.50 Tons
1 Supply Fan			2.00 Hp
1 Condenser Fan			0.25 Hp
2 Condenser Fan			0.25 Hp
1 Heat			
1 Economizer			
<b>2 Air Cooled Package Unit</b>	Carrier		Rooftop 10.00
1 Compressor			5.00 Tons
2 Compressor			5.00 Tons
1 Supply Fan			1.50 Hp
1 Condenser Fan			0.50 Hp
1 Heat			
<b>1 Make-up Air Unit</b>	Silent Aire	SA-180FC-1HV	Mechanical Room 6000.00 CFM
1 Supply Fan			3.00 Hp
1 Heat			
<b>2 Make-up Air Unit</b>	Engineered Air	HE 20-0	Kitchen 6000.00 CFM
1 Supply Fan			3.00 Hp
1 Heat			
Unit Split Systems	Mfr Mfr Date	Model Serial	Location Rating
<b>1 Furnace Split</b>	Tempstar	T8MPN05081261	Split System/Outside 6000.00 CFM
1 Supply Fan			3.00 Hp
1 Heat			





## Schedule 1

## Equipment Inventory

Generated 3/14/2023 Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit	Mfr	Model	Location
Split Systems	Mfr Date	Serial	Rating
2 Furnace Split	Other	NCC5075BFB2	Split System/Outside 6000.00 CFM
1 Supply Fan			3.00 Hp
1 Heat			
3 Furnace Split	Other	NCC5075BFB2	Split System/Outside 6000.00 CFM
1 Supply Fan			3.00 Hp
1 Heat			
1 Ductless Split Condensing Unit	Other	CUH5150BKA1	Split System/Outside 3.00 Tons
1 Ductless Split Air Handling Unit	Other	CUH5150BKA1	Split System/Outside 2000.00 CFM
Unit	Mfr	Model	Location
Chillers	Mfr Date	Serial	Rating
1 Air Cooled Chiller	Multistack	M550X6H2HO-R410A	Rooftop 10.00
1 Compressor			10.00 Tons
1 Condenser Fan			2.00 Hp
Unit	Mfr	Model	Location
Boilers	Mfr Date	Serial	Rating
1 Hot Water Boiler	Raypak	H7-2003	Mechanical Room 59.00 Hp
2 Hot Water Boiler	Raypak	H7-2003	Mechanical Room 59.00 Hp
3 Hot Water Boiler	Raypak	H7-2003	Mechanical Room 59.00 Hp
Unit	Mfr	Model	Location
Air Side Systems	Mfr Date	Serial	Rating
1 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM



## Schedule 1

## Equipment Inventory

Generated 3/14/2023 Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit	Mfr	Model	Location
Air Side Systems	Mfr Date	Serial	Rating
2 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM
3 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM
4 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM
5 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM
6 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM
7 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM
8 Fan Coil Unit	ETL FIRST CO.	EPHBC-3RH	Various 500.00 CFM
1 Air Handler	Other	Silent Aire SA-540BI-IHCV-R	Mechanical Room 50000.00 CFM
1 Return Fan			15.00 Hp
1 AHU Supply Fan			25.00 Hp
1 Heat			
2 Air Handler	Other	Silent Aire SA-540BI-IHCV-R	Mechanical Room 50000.00 CFM
1 Return Fan			15.00 Hp
1 AHU Supply Fan			25.00 Hp
1 Heat			
3 Air Handler	Other	Silent Aire SA-180FCIHCV	Ceiling 6000.00 CFM
1 AHU Supply Fan			3.00 Hp
1 Heat			

## Schedule 1

## Equipment Inventory

Generated 3/14/2023 Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit	Mfr	Model	Location
Air Side Systems	Mfr Date	Serial	Rating
4 Air Handler	Other	Silent Aire SA300BIHV	Mechanical Room 6000.00 CFM 3.00 Hp
1 AHU Supply Fan			
1 Heat			
5 Air Handler	Other	Silent Aire SA-240BI-IHV-E	Mechanical Room 6000.00 CFM 3.00 Hp
1 AHU Supply Fan			
1 Heat			
6 Air Handler	Other	Silent Aire SA-180FC-IHCV	Ceiling 6000.00 CFM 3.00 Hp
1 AHU Supply Fan			
1 Heat			
Unit	Mfr	Model	Location
Exhaust Fans	Mfr Date	Serial	Rating
1 Exhaust Fan	Penn		Rooftop 0.75 Hp
2 Exhaust Fan	Penn		Rooftop 0.75 Hp
3 Exhaust Fan	Cook		Rooftop 0.75 Hp
4 Exhaust Fan	Other		Mechanical Room 0.12 Hp
5 Exhaust Fan	Other		Mechanical Room 0.12 Hp
Unit	Mfr	Model	Location
Unitary Equipment	Mfr Date	Serial	Rating
1 Unit Heater	Rosemex	H-24	Mechanical Room



## Schedule 1

# Equipment Inventory

Generated 3/14/2023      Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit Unitary Equipment	Mfr Mfr Date	Model Serial	Location Rating
2 Unit Heater	Rosemex	H-24	Mechanical Room
3 Unit Heater	Rosemex	H-24	Mechanical Room
4 Unit Heater	Rosemex	H-1222	Pool
5 Unit Heater	Rosemex	H-1222	Pool
6 Unit Heater	Reznor		Curling Rink
7 Unit Heater	Reznor		Curling Rink
1 Gas Infra Red Heater	Other		Various 100.00 MBTU
2 Gas Infra Red Heater	Other		Various 100.00 MBTU
3 Gas Infra Red Heater	Other		Various 100.00 MBTU
4 Gas Infra Red Heater	Other		Various 100.00 MBTU

Unit Specialty Equipment	Mfr Mfr Date	Model Serial	Location Rating
1 Hot Water Storage	AO Smith	TJU500A	Mechanical Room
2 Hot Water Storage	AO Smith	TJU500A	Mechanical Room
3 Hot Water Storage	AO Smith	TJU500A	Mechanical Room



## Schedule 1

# Equipment Inventory

Generated 3/14/2023      Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit Specialty Equipment	Mfr Mfr Date	Model Serial	Location Rating
4 Hot Water Tank	Other	BUFFER TANK TJV120A0000000000	Mechanical Room
Unit Specialty Pumps	Mfr Mfr Date	Model Serial	Location Rating
1 Specialty Pumps	Other	WEG	Mechanical Room 5.00 Hp
2 Specialty Pumps	Other	WEG	Mechanical Room 5.00 Hp
3 Specialty Pumps	Other	WEG	Mechanical Room 5.00 Hp
4 Specialty Pumps	Other	WEG	Mechanical Room 5.00 Hp
5 Specialty Pumps	Other	WEG	Mechanical Room 5.00 Hp
6 Specialty Pumps	Other	WEG T00JC0M0K000030208	Mechanical Room 3.00 Hp
7 Specialty Pumps	Other	WEG T00JC0M0K000030208	Mechanical Room 3.00 Hp
8 Specialty Pumps	Other	WEG	Mechanical Room 2.00 Hp
9 Specialty Pumps	Other	Baldor	Mechanical Room 2.00 Hp
10 Specialty Pumps	Other	Baldor	Mechanical Room 2.00 Hp
11 Specialty Pumps	Other	Baldor	Mechanical Room 2.00 Hp
12 Specialty Pumps	Other	WEG	Mechanical Room 1.50 Hp



## Schedule 1

# Equipment Inventory

Generated 3/14/2023      Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit	Mfr	Model	Location
Specialty Pumps	Mfr Date	Serial	Rating
13 Specialty Pumps	Other	Baldor	Mechanical Room 1.50 Hp
14 Specialty Pumps	Other	Baldor	Mechanical Room 1.50 Hp
15 Specialty Pumps	Other	WEG	Mechanical Room 1.00 Hp
16 Specialty Pumps	Other	WEG	Mechanical Room 1.00 Hp
17 Specialty Pumps	Other	Baldor	Mechanical Room 0.75 Hp
18 Specialty Pumps	Other	A.O Smith	Mechanical Room 0.50 Hp
19 Specialty Pumps	Other	A.O Smith	Mechanical Room 0.50 Hp
20 Specialty Pumps	Other	Emerson	Mechanical Room 0.50 Hp
21 Specialty Pumps	Other	Marathon	Mechanical Room 0.50 Hp
22 Specialty Pumps	Other	Marathon	Mechanical Room 0.50 Hp
23 Specialty Pumps	Grundfos		Mechanical Room 0.50 Hp
24 Specialty Pumps	Grundfos		Mechanical Room 0.50 Hp
25 Specialty Pumps	Grundfos		Mechanical Room 0.50 Hp
26 Specialty Pumps	Taco		Mechanical Room 0.50 Hp

Schedule 1

# Equipment Inventory

Generated 3/14/2023 Grande Cache Rec Center - Add  
Grande Cache Recreation Center

Unit	Mfr	Model	Location
Specialty Pumps	Mfr Date	Serial	Rating
27 Specialty Pumps	Other	WEG	Mechanical Room 0.50 Hp

## Schedule 2

# Air Filter Schedule

**Generated**

**Grande Cache Rec Center - Add**

**Grande Cache Recreation Center**

CONTRACTOR WILL FURNISH AND INSTALL AIR FILTER MATERIAL(S) AS LISTED BELOW:

Unit	Qty	Changes Per Year	Filter Type Description
<b>Air Side Systems</b>			
1	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
2	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
3	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
4	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
5	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
6	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
7	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
8	Fan Coil Unit		
	1	4	1x10x24 High Cap Pleated, MERV 8
1	Air Handler		
	12	0	11.5x24x24 Box Filter
	21	4	2x24x24 High Cap Pleated, MERV 8
2	Air Handler		
	12	0	11.5x24x24 Box Filter

THE SERVICES DESCRIBED ABOVE BY THE TERMS AND CONDITIONS OF THE PROGRAM OF WHICH THIS SCHEDULE IS PART.

If this program is terminated, Contractor reserves the right to remove Contractor's frames.

\*Should experiences show that more of less frequent media changes are required, the Agreement price will be adjusted based on Contractor's rate then in effect.

(S-LPS-045A)





## Schedule 2

# Air Filter Schedule

**Generated**

**Grande Cache Rec Center - Add**

**Grande Cache Recreation Center**

CONTRACTOR WILL FURNISH AND INSTALL AIR FILTER MATERIAL(S) AS LISTED BELOW:

Unit	Qty	Changes Per Year	Filter Type Description
<b>Air Side Systems</b>			
2	Air Handler		
	21	4	2x24x24 High Cap Pleated, MERV 8
3	Air Handler		
	2	0	11.5x24x24 Box Filter
	2	4	2x24x24 High Cap Pleated, MERV 8
	2	4	2x12x24 High Cap Pleated, MERV 8
	2	4	12x12x24 Pocket, Synthetic, Bag Filter
4	Air Handler		
	1	0	11.5x24x24 Box Filter
	1	4	2x24x24 High Cap Pleated, MERV 8
	4	4	2x12x24 High Cap Pleated, MERV 8
	1	4	12x12x24 Pocket, Synthetic, Bag Filter
5	Air Handler		
	1	4	2x24x24 High Cap Pleated, MERV 8
	4	4	2x12x24 High Cap Pleated, MERV 8
6	Air Handler		
	1	4	2x24x24 High Cap Pleated, MERV 8
<b>Package Units</b>			
1	Air Cooled Package Unit		
	6	4	2x20x20 High Cap Pleated, MERV 8
2	Air Cooled Package Unit		

THE SERVICES DESCRIBED ABOVE BY THE TERMS AND CONDITIONS OF THE PROGRAM OF WHICH THIS SCHEDULE IS PART.

If this program is terminated, Contractor reserves the right to remove Contractor's frames.

\*Should experiences show that more of less frequent media changes are required, the Agreement price will be adjusted based on Contractor's rate then in effect.

(S-LPS-045A)



## Schedule 2

# Air Filter Schedule

**Generated**

**Grande Cache Rec Center - Add**

**Grande Cache Recreation Center**

CONTRACTOR WILL FURNISH AND INSTALL AIR FILTER MATERIAL(S) AS LISTED BELOW:

Unit Package Units	Qty	Changes Per Year	Filter Type Description
2	Air Cooled Package Unit		
	4	4	2x16x20 High Cap Pleated, MERV 8
1	Make-up Air Unit		
	1	4	2x24x24 High Cap Pleated, MERV 8
2	Make-up Air Unit		
	4	4	1x20x20 High Cap Pleated, MERV 8

Unit Split Systems	Qty	Changes Per Year	Filter Type Description
1	Furnace Split		
	1	4	1x16x25 High Cap Pleated, MERV 8
2	Furnace Split		
	1	4	1x16x25 High Cap Pleated, MERV 8
3	Furnace Split		
	1	4	1x16x20 High Cap Pleated, MERV 8

THE SERVICES DESCRIBED ABOVE BY THE TERMS AND CONDITIONS OF THE PROGRAM OF WHICH THIS SCHEDULE IS PART.

If this program is terminated, Contractor reserves the right to remove Contractor's frames.

\*Should experiences show that more of less frequent media changes are required, the Agreement price will be adjusted based on Contractor's rate then in effect.

(S-LPS-045A)



## Agreement Signature

Proposal Date	Proposal Number	Agreement
March 9, 2021	PG16775	

### BY AND BETWEEN:

Nordic Mechanical Services Ltd.  
4143 - 78 Avenue  
Edmonton, AB T6B 2N3  
hereinafter CONTRACTOR

AND

Greenview Regional Multiplex  
4803 56 Ave  
Valleyview, AB T0H 3N0  
hereinafter CUSTOMER

### SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S):


**4803 56 Ave, Valleyview, AB T0H 3N0**

Contractor will provide the services described in the maintenance program indicated below, which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth on the following maintenance program pages.

**MAINTENANCE PROGRAM**      **Guaranteed Professional Maintenance**  
and associated Terms and Conditions

AGREEMENT coverage will commence on April 1, 2021. The AGREEMENT price is \$82,900.00 per year, payable \$6,908.33 per Month in advance beginning on the effective date of April 1, 2021.

This proposal is the property of Contractor and is provided for Customer's use only. Contractor guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approved by an officer of Contractor as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Contractor which is not expressed herein. This annual Agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days prior to any anniversary date.

Sales Rep	Customer	Manager
Signature	Signature 	Signature
Name (Printed/Typed)	Name (Printed/Typed) Denise Thompson	Name (Printed/Typed)
Title	Title CAO	Title
Date	Date Mar-15/21	Date

TO ORDER SERVICES UNDER THIS AGREEMENT WITH A PURCHASE ORDER, PLEASE PROVIDE THE FOLLOWING:

PO Number:

Date of Issue:

Customer Signature:

NOTE: When issuing a purchase order for this Agreement, the services, responsibilities, terms and conditions for both parties remain as detailed in this Agreement.



CONFIDENTIAL AND PROPRIETARY | 2



## Guaranteed Professional Maintenance

Proposal Date	Proposal Number	Agreement
03/09/21	PG16775	

Our **GUARANTEED PROFESSIONAL MAINTENANCE (GPM)** provides the Customer with an ongoing, comprehensive maintenance program. The GPM program will be initiated, scheduled, administered, monitored, and updated by the Contractor. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Contractor's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customer's review, approval signature and record.

**CONTRACTOR WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON SCHEDULE 1 (INVENTORY OF EQUIPMENT):**

**TEST AND INSPECT:** Job labor, travel labor and travel and living expenses required to visually INSPECT and TEST equipment to determine its operating condition and efficiency. Typical activities include: -TESTING for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls, combustion and draft; crankcase heaters, control system(s), etc. -INSPECTING for worn, failed, or doubtful parts; mountings, drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

**PREVENTIVE MAINTENANCE:** Job labor, travel labor and travel and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency. Typical activities include:

- CLEANING coil surfaces; fan impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes.
- ALIGNING belt drives; drive couplings; air fins.
- CALIBRATING safety controls; temperature and pressure controls.
- TIGHTENING electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections.
- ADJUSTING belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats.
- LUBRICATING motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages.
- PAINTING, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**REPAIR AND REPLACE:** Job labor, travel labor, parts procurement labor (locating, ordering, expediting and transporting) and travel and living expenses required to REPAIR or REMOVE AND REPLACE broken, worn and/or doubtful components and/or parts.

**TROUBLE CALLS:** Job labor and travel labor, including overtime, plus travel and living expenses required for unscheduled work resulting from an abnormal condition.

**COMPONENTS, PARTS AND SUPPLIES:** The cost of COMPONENTS, PARTS AND SUPPLIES required to keep the equipment operating properly and efficiently.



## Guaranteed Professional Maintenance Terms and Conditions

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition. If the initial inspection or initial seasonal start up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s) component(s) or part(s) from its scope of responsibility and adjust the annual Agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within thirty (30) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement price shall become due and payable immediately upon demand. All past due amounts shall accrue interest at the maximum rate permitted by applicable law.
7. This Agreement applies only to the maintenance portions of the system(s). Repair or replacement of non maintainable parts such as duct work, boiler shell and tubes, cabinets, boiler refractory material, heat exchangers, main power service, piping, tube bundles, valve bodies, coils, structural supports, oil storage tanks, chimneys and similar items, as well as the cleaning of the interior of duct work and DDC controls and the replacement of refrigerant, refrigerant systems or refrigerant types due to system leaks or changes in laws/regulations, are excluded.
8. If there is any alteration to, or deviation from, this Agreement involving extra work, the cost of materials and/or labor will become an extra charge (fixed price amount to be negotiated or on a time and material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
9. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
10. This Agreement does not include responsibility for the design of the system, safety test, and valve bodies other than those associated with equipment listed on Schedule 1, repair or replacement necessitated by freezing weather, lightning, electrical power surges or failure, low voltage, burned out main or branch fuses, low water pressure, vandalism, misuse or abuse of the system(s), negligence of others (including Customer), failure of Customer to properly operate the system(s), requirements of governmental regulatory or insurance agencies, or other causes beyond the control of Contractor.
11. If a trouble call is made at Customer's request and inspection indicates a condition which is not covered under this Agreement, Contractor may charge Customer at the rate then in effect for such services.
12. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved items of equipment from inclusion in this Agreement.
13. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
14. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.



15. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
16. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) and/or Safety Data Sheets (SDS) pursuant to OSHA'S Hazard Communication Standard Regulations.
17. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the Customer's facility, including without limitation injury or illness to occupants of the facility or third parties, arising out of or in connection with the Contractor's work under this Agreement.
18. Contractor's obligations under this Agreement and any subsequent agreements do not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials. In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Customer of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work under the Agreement shall be extended to the extent caused by the suspension and the Agreement price equitably adjusted.
19. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its affiliates, agent and employees from and against all claims, damages, losses and expenses (including but not limited to attorneys' fees) arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
20. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMER'S TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.

## Equipment Schedule

### Generated 11/30/2020 Valleyview Multiplex Valleyview Multiplex

Unit, Manufacturer Package Units	Model Serial	Location Rating
<b>1 Air Cooled Package Unit (AS - 9)</b>	RGS102SFCBOAAA	Rooftop
ICP	XXXX	9
1 Compressor		4.50 Tons
2 Compressor		4.50 Tons
1 Supply Fan		2 Hp
1 Condenser Fan		0.25 Hp
2 Condenser Fan		0.25 Hp
1 Heat		
<b>2 Air Cooled Package Unit (AS - 8)</b>	RGS240SEEB0AAA	Rooftop
ICP	XXXX	20
1 Compressor		10 Tons
2 Compressor		10 Tons
1 Supply Fan		5 Hp
2 Condenser Fan		0.50 Hp
3 Condenser Fan		0.50 Hp
4 Condenser Fan		0.50 Hp
5 Condenser Fan		0.50 Hp
1 Heat		
1 Economizer		
<b>3 Air Cooled Package Unit (AS - 6)</b>	ICPRGS300SEEB0AAA	Rooftop
ICP	XXXX	25
1 Compressor		12.50 Tons
2 Compressor		12.50 Tons
1 Supply Fan		7.50 Hp
1 Condenser Fan		0.50 Hp
2 Condenser Fan		0.50 Hp
3 Condenser Fan		0.50 Hp
4 Condenser Fan		0.50 Hp
1 Heat		
1 Economizer		
<b>4 Air Cooled Package Unit (AS - 7)</b>	ICPRGS091SFCBOAAA	Rooftop
ICP	XXXX	7.50
1 Compressor		7.50 Tons
1 Supply Fan		1 Hp

## Equipment Inventory

Generated 11/30/2020 Valleyview Multiplex

### Valleyview Multiplex

Unit, Manufacturer Package Units	Model Serial	Location Rating
<i>Continued...</i>		
1 Condenser Fan		0.25 Hp
2 Condenser Fan		0.25 Hp
1 Heat		
<b>5 Air Cooled Package Unit (AS - 5)</b>	RGS091SFCBOAAA	Rooftop
ICP	XXXX	7.50
1 Compressor		7.50 Tons
1 Supply Fan		1 Hp
1 Condenser Fan		0.25 Hp
2 Condenser Fan		0.25 Hp
1 Heat		
<b>6 Air Cooled Package Unit (AS - 4)</b>	RGS060SFCBOAAA	Rooftop
ICP	XXXX	5
1 Compressor		5 Tons
1 Supply Fan		0.75 Hp
1 Condenser Fan		0.25 Hp
1 Heat		
<b>1 Make-up Air Unit (AS-2)</b>	DJS140/0	Rooftop
Engineered Air	XXXX	30000 CFM
1 Supply Fan		15 Hp
1 Heat		
<b>2 Make-up Air Unit (MUA - 2)</b>	HE20/0	Rooftop
Engineered Air	XXXX	4000 CFM
1 Supply Fan		4 Hp
1 Heat		
<b>3 Make-up Air Unit (AS-1)</b>	LM38/C	Rooftop
Engineered Air	XXXX	50000 CFM
1 Supply Fan		25 Hp
1 Return Fan		20 Hp
1 Heat		
<b>4 Make-up Air Unit (MUA - 1)</b>	HE70/0	Rooftop
Engineered Air	XXXX	10000 CFM



## Equipment Inventory

Generated 11/30/2020 Valleyview Multiplex

### Valleyview Multiplex

Unit, Manufacturer	Model	Location
Package Units	Serial	Rating

*Continued...*

1 Supply Fan 5 Hp

1 Heat

5 Make-up Air Unit (AS - 3) DJS/40/0 Rooftop

Engineered Air XXXX 30000 CFM

1 Supply Fan 15 Hp

1 Return Fan 2 Hp

1 Heat

Unit, Manufacturer	Model	Location
Split Systems	Serial	Rating

1 Air Cooled Condensing Unit XXXX Rooftop

Mitsubishi XXXX 1.50

1 Compressor 1.50 Tons

1 Condenser Fan 0.25 Hp

1 Split System Air Handling Unit AUY-A18NHH6 Server Room

Mitsubishi XXXX 0.12 CFM

1 Supply Fan 0.12 Hp

Unit, Manufacturer	Model	Location
Boilers	Serial	Rating

1 Hot Water Boiler MB4000 Boiler Room

RBI XXXX 3480 MBTU/MBH

1 Control

2 Hot Water Boiler MB4000 Boiler Room

RBI XXXX 3480 MBTU/MBH

1 Control

3 Hot Water Boiler MB4000 Boiler Room

RBI XXXX 3480 MBTU/MBH

1 Control

1 Steam Boiler Amerrec 24-205 Boiler Room

Other XXXX 240 MBTU/MBH

1 Control

## Equipment Inventory

Generated 11/30/2020 Valleyview Multiplex  
Valleyview Multiplex

Unit, Manufacturer	Model	Location
Exhaust Fans	Serial	Rating
<b>1 Exhaust Fan - 1</b>	XXXX	Rooftop
Cook	XXXX	3 Hp
<b>2 Exhaust Fan - 2</b>	XXXX	Chemical Room
In-Line	XXXX	0.50 Hp
<b>3 Exhaust Fan -</b>	XXXX	Chemical Room
In-Line	XXXX	0.50 Hp
<b>4 Exhaust Fan - 4</b>	3P-A12S	Rooftop
Greenheck	XXXX	0.50 Hp
<b>5 Exhaust Fan - 5</b>	135-ACE	Rooftop
Cook	XXXX	0.50 Hp
<b>6 Exhaust Fan - 6</b>	DBF4XLT	Laundry Room
Fantech	XXXX	0.12 Hp
<b>7 Exhaust Fan - 7</b>	DBF4XLT	Laundry Room
Fantech	XXXX	0.12 Hp
<b>8 Exhaust Fan</b>	CSPA510	Rooftop
Greenheck	XXXX	1 Hp
<b>9 Exhaust Fan - 3</b>	XXXX	Rooftop
Cook	XXXX	1.50 Hp
<b>10 Exhaust Fan S-VF-1</b>	XXXX	Mechanical Room
In-Line	XXXX	1 Hp
<b>11 Exhaust Fan S-VF-2</b>	XXXX	Mechanical Room
In-Line	XXXX	1 Hp
<b>12 Exhaust Fan</b>	XXXX	Chemical Room
Penn Vent	XXXX	0.25 Hp
<b>13 Exhaust Fan</b>	XXXX	Mechanical Room
Penn Vent	XXXX	0.25 Hp
<b>14 Exhaust Fan</b>	XXXX	Storage Room
Penn Vent	XXXX	0.25 Hp
<b>15 Exhaust Fan - 9</b>	365-ACRUH	Rooftop
Cook	XXXX	7.50 Hp

## Equipment Inventory

Generated 11/30/2020 Valleyview Multiplex  
Valleyview Multiplex

Unit, Manufacturer Unitary Equipment	Model Serial	Location Rating
<b>1 Unit Heater</b>	XXXX	Mechanical Room
Trane	XXXX	
<b>2 Unit Heater</b>	XXXX	Mechanical Room
Trane	XXXX	
<b>3 Unit Heater</b>	XXXX	Mechanical Room
Trane	XXXX	
<b>4 Hydronic Baseboard</b>	XXXX	Various
TBA	XXXX	
<b>5 Hydronic Baseboard</b>	XXXX	Various
TBA	XXXX	
<b>6 Hydronic Baseboard</b>	XXXX	Various
TBA	XXXX	
<b>7 Hydronic Baseboard</b>	XXXX	Various
TBA	XXXX	
<b>8 Hydronic Baseboard</b>	XXXX	Various
TBA	XXXX	
<b>1 Convector/Baseboard Heater</b>	XXXX	Various
Trane	XXXX	
<b>2 Convector/Baseboard Heater</b>	XXXX	Various
Trane	XXXX	
<b>3 Convector/Baseboard Heater</b>	XXXX	Various
Trane	XXXX	
<b>4 Convector/Baseboard Heater</b>	XXXX	Various
Trane	XXXX	
<b>5 Convector/Baseboard Heater</b>	XXXX	Sprinkler Room
EBB	XXXX	
<b>6 Convector/Baseboard Heater</b>	XXXX	Elevator Room
EBB	XXXX	
<b>7 Convector/Baseboard Heater</b>	XXXX	Various
Trane	XXXX	



## Equipment Inventory

Generated 11/30/2020 Valleyview Multiplex  
Valleyview Multiplex

Unit, Manufacturer Specialty Equipment	Model Serial	Location Rating
1 Hot Water Heater	BTH500A200	Mechanical Room
AO Smith	XXXX	
2 Hot Water Heater	BTH500A200	Mechanical Room
AO Smith	XXXX	
3 Hot Water Heater	BTH500A200	Mechanical Room
AO Smith	XXXX	
Unit, Manufacturer Specialty Pumps	Model Serial	Location Rating
1 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	5 Hp
2 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	5 Hp
3 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	5 Hp
4 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	5 Hp
5 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	5 Hp
6 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	5 Hp
7 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	5 Hp
8 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	15 Hp
9 Specialty Pumps	WEG	Mechanical Room
Other	XXXX	15 Hp
10 Specialty Pumps	XXXX	Mechanical Room
Grundfos	XXXX	0.25 Hp

## Air Filter Schedule

Generated 11/30/2020 For Valleyview Multiplex  
Valleyview Multiplex

Unit Package Units	Qty	Changes per year	Filter Type Description
1 Air Cooled Package Unit (AS - 9)	6	2	2x20x24 High Cap Pleated, MERV 8



CONFIDENTIAL AND PROPRIETARY | 11

<b>2 Air Cooled Package Unit (AS - 8)</b>	10	2	2x20x24 High Cap Pleated, MERV 8
<b>3 Air Cooled Package Unit (AS - 6)</b>	12	2	2x24x24 High Cap Pleated, MERV 8
<b>4 Air Cooled Package Unit (AS - 7)</b>	4	2	2x16x25 High Cap. Pleated Filter, MERV 8
<b>5 Air Cooled Package Unit (AS - 5)</b>	4	2	2x16x25 High Cap. Pleated Filter, MERV 8
<b>6 Air Cooled Package Unit (AS - 4)</b>	4	2	2x16x20 High Cap Pleated, MERV 8
<b>1 Make-up Air Unit (AS-2)</b>	6	2	2x20x20 High Cap Pleated, MERV 8
<b>2 Make-up Air Unit (MUA - 2)</b>	2	2	2x24x24 High Cap Pleated, MERV 8
<b>3 Make-up Air Unit (AS-1)</b>	12	2	2x20x24 High Cap Pleated, MERV 8
<b>4 Make-up Air Unit (MUA - 1)</b>	4	2	2x16x25 High Cap. Pleated Filter, MERV 8
<b>5 Make-up Air Unit (AS - 3)</b>	6	2	2x20x20 High Cap Pleated, MERV 8

THE SERVICES DESCRIBED ABOVE BY THE TERMS AND CONDITIONS OF THE PROGRAM OF WHICH THIS SCHEDULE IS PART.

If this program is terminated, Contractor reserves the right to remove Contractor's frames.

\*Should experiences show that more or less frequent media changes are required, the Agreement price will be adjusted based on Contractor's rate then in effect.



## Specialized Equipment Inventory

The following additional equipment is included:

Quantity	Component
1	Boiler Water Treatment Schedule
***1	***Building Management System, Troubleshooting time and Coordination
**1	**Domestic Backflow Preventer
All	VFDs
***All	***Fan Coils

\*\*\*PLEASE NOTE: Building Management System is included - CPM scope

## Special Services and Provisions

Proposal Date	Proposal Number	Agreement No.
March 09, 2021	PG16775	

Please Note: G.S.T. EXTRA

Please Note: Included in this agreement is the annual domestic backflow testing and certification. Any repair or replacement of the device would be extra to this agreement.

Please Note: It is understood that although a preliminary survey was performed in an effort to provide the best recommendations to ensure length of life, efficiencies and operating cost reduction specific to your environmental system, there may well be components and or factors not found during the initial survey, that may not be uncovered until formal "start-up" measures have transpired. Should this be the case all items will be presented at our third month CARE meeting for your review and consideration. The client may choose to address or decline additional measures recommended at the 3rd month CARE meeting.

Please Note: All equipment with asterisks (\*\*) includes Test and Inspect and Preventative Maintenance only. All Repair and Replacement Labor, Emergency Service, and Components, Parts and Supplies will be billed as extra to the agreement.

Please Note: Building Management System Scope Below-

QUARTERLY TEST AND INSPECTION of sensors, complete with operational verification,

Travel and Living Expenses

All supplies required to perform the work

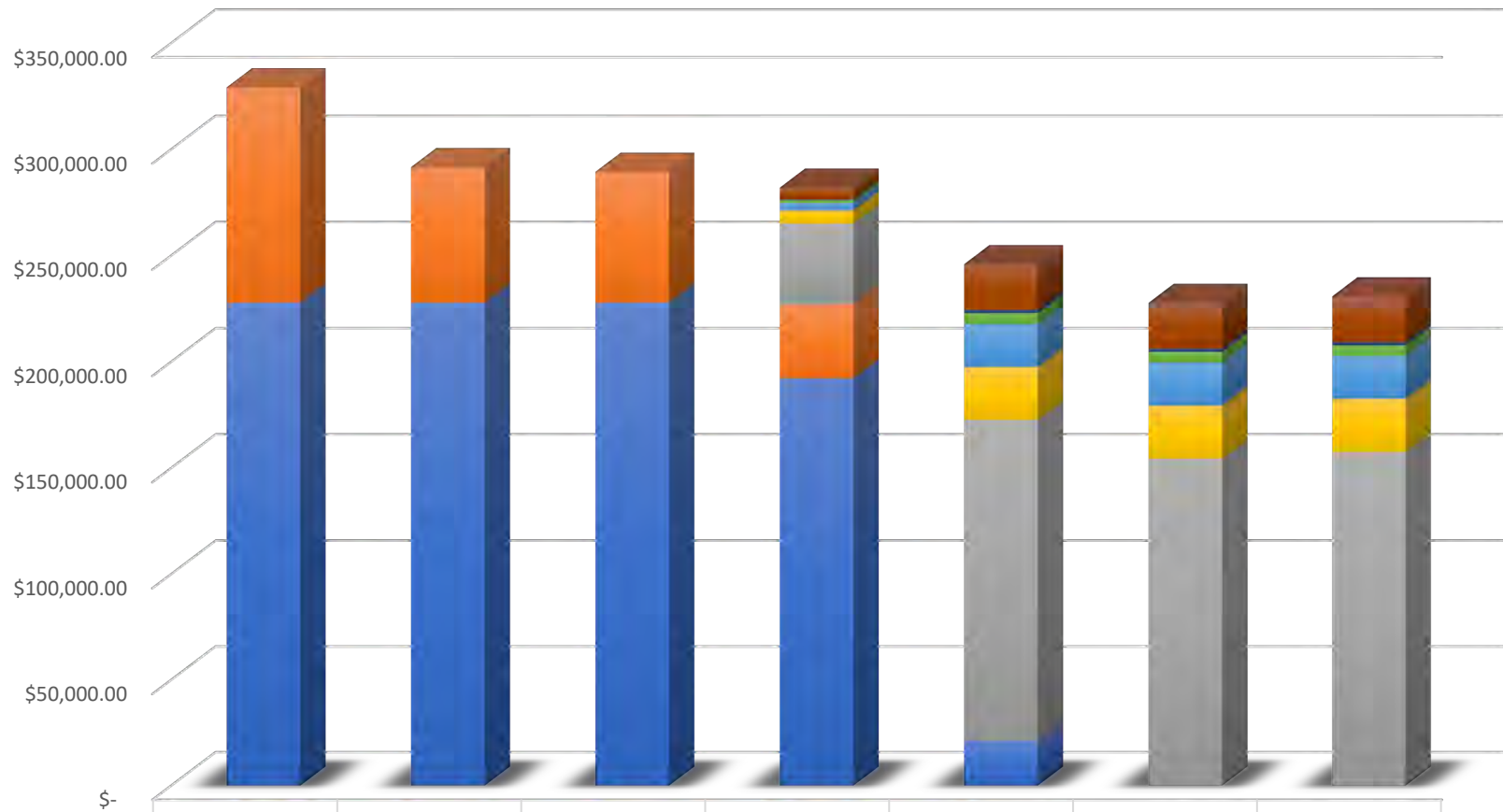
PROVE PERFORMANCE CONTROL PARAMETER

CONSULTATION WITH ONSITE PERSONNEL when required

Please Note: Software Updates, Building Management System and Fan Coil parts or components are extra to the agreement.

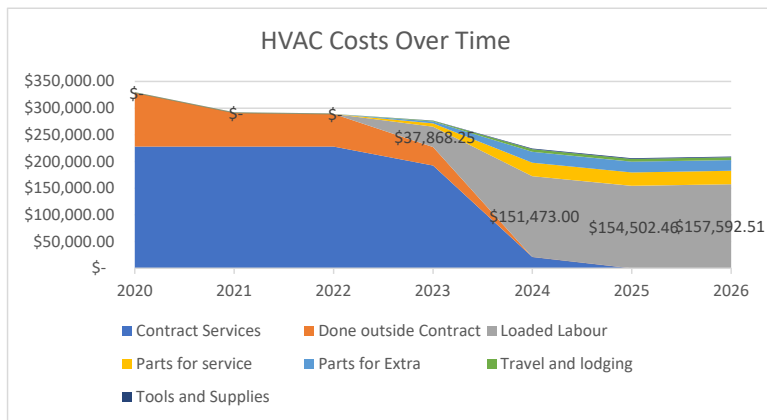
Please Note: All equipment with asterisks (\*\*\*) Includes Preventative Maintenance CPM Scope of work. All Repair and Replacement Labor, Emergency Service are Included. Components, Parts and Supplies will be billed as extra to the agreement.

## HVAC Maintenance Costs at the Rec Centre's

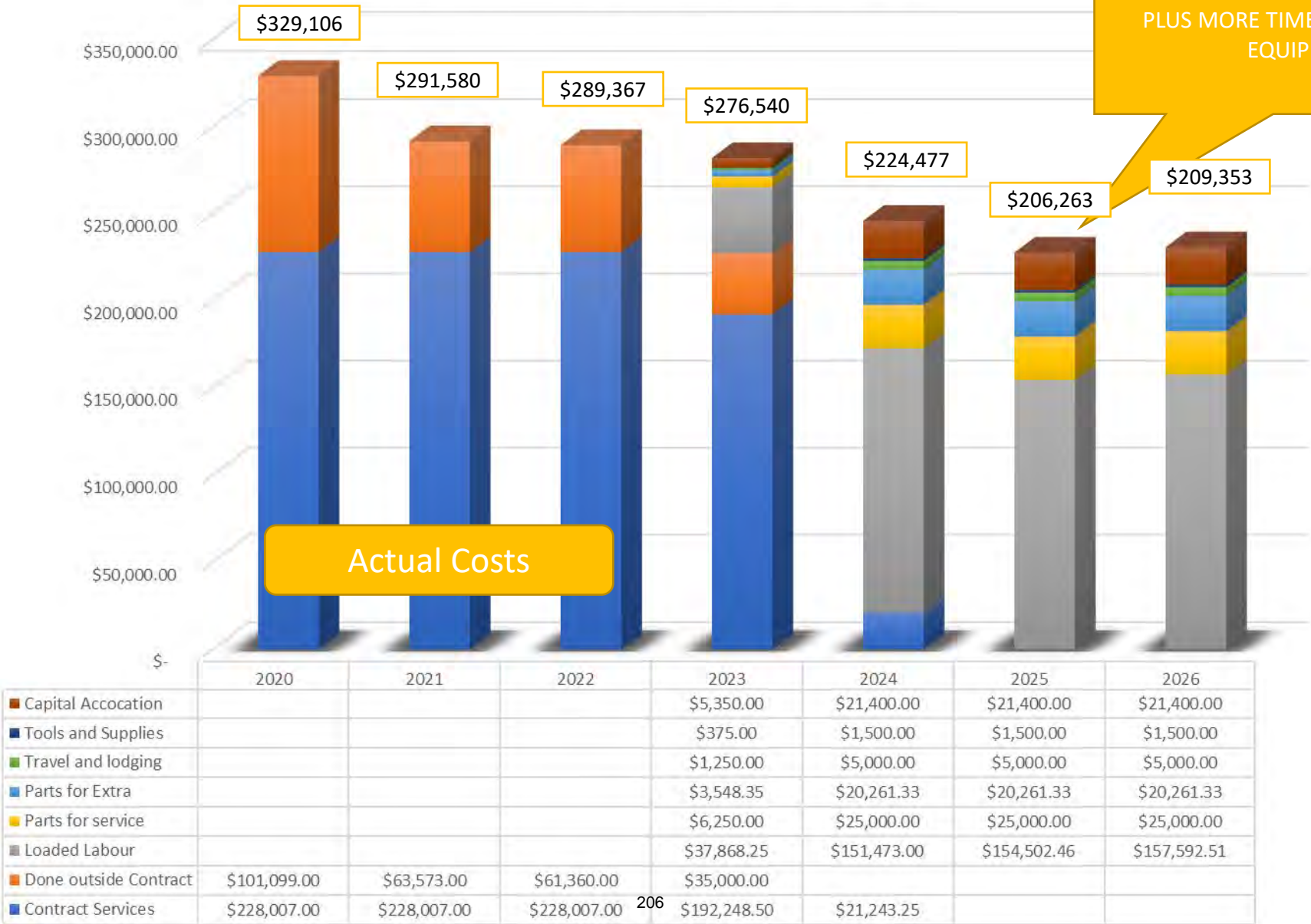


	2020	2021	2022	2023	2024	2025	2026
Capital Accocation				\$5,350.00	\$21,400.00	\$21,400.00	\$21,400.00
Tools and Supplies				\$375.00	\$1,500.00	\$1,500.00	\$1,500.00
Travel and lodging				\$1,250.00	\$5,000.00	\$5,000.00	\$5,000.00
Parts for Extra				\$3,548.35	\$20,261.33	\$20,261.33	\$20,261.33
Parts for service				\$6,250.00	\$25,000.00	\$25,000.00	\$25,000.00
Loaded Labour				\$37,868.25	\$151,473.00	\$154,502.46	\$157,592.51
Done outside Contract	\$101,099.00	\$63,573.00	\$61,360.00	\$35,000.00			
Contract Services	\$228,007.00	\$228,007.00	\$228,007.00	\$192,248.50	\$21,243.25		

	Contract Services	Done outside Contract	Loaded Labour	Parts for service	Parts for Extra	Travel and lodging	Tools and Supplie	Capital Accocation	
2020	\$ 228,007.00	\$ 101,099.00							\$ 329,106.00
2021	\$ 228,007.00	\$ 63,573.00							\$ 291,580.00
2022	\$ 228,007.00	\$ 61,360.00							\$ 289,367.00
2023	\$ 192,248.50	\$ 35,000.00	\$ 37,868.25	\$ 6,250.00	\$ 3,548.35	\$ 1,250.00	\$ 375.00	\$ 5,350.00	\$ 276,540.10
2024	\$ 21,243.25		\$ 151,473.00	\$ 25,000.00	\$ 20,261.33	\$ 5,000.00	\$ 1,500.00	\$ 21,400.00	\$ 224,477.58
2025			\$ 154,502.46	\$ 25,000.00	\$ 20,261.33	\$ 5,000.00	\$ 1,500.00	\$ 21,400.00	\$ 206,263.79
2026			\$ 157,592.51	\$ 25,000.00	\$ 20,261.33	\$ 5,000.00	\$ 1,500.00	\$ 21,400.00	\$ 209,353.84



HVAC Maintenance Costs at the Rec Centre's



REDUCED COST FOR IN HOUSE SERVICE.  
PLUS MORE TIME SPENT ON THE  
EQUIPMENT

Actual Costs



Date	Chief Administrative Officer Action Log	Responsible Party	NOTES/STATUS
	<b>23.04.11 Regular Council Meeting</b>		
April 11, 2023	<p>MOTION: 23.04.198 Moved by: COUNCILLOR RYAN RATZLAFF That Council amend the 2023 Operating Budget, establishing total revenues and expenditures of \$154,619,029 due to a reduction of \$28,267 for the Designated Industrial Property Tax Requisition. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Corp Serv	Complete
April 11, 2023	<p>MOTION: 23.04.200 Moved by: COUNCILLOR CHRISTINE SCHLIEF That Council give second reading to Bylaw 23-939 "Tax Bylaw 2023" as presented.</p> <p>DEFERRED</p> <p>MOTION: 23.04.201 Moved by: COUNCILLOR DAVE BERRY That Council defer Bylaw 23-939 second reading to the April 25th regular Council meeting. FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Berry AGAINST: Councillor Ratzlaff, Councillor Rosson, Councillor Burton ABSENT: Reeve Olsen</p> <p>CARRIED</p>	Corp Serv	In Progress
April 11, 2023	<p>MOTION: 23.03.136 Moved by: COUNCILLOR DUANE DIDOW That Council approve a sponsorship in the amount of \$5,000.00 for Community Responders Against Student Harm (CRASH) Committee to be paid to the to the Grande Cache Fire Fighters Association for a guest speaker to attend one day of the educational program for students at the Grande Cache Community High School, with funds to come from the Community Services Grants and Sponsorships budget. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Deputy Reeve Bill Smith</p> <p>CARRIED</p>	Comm. Serv	

April 11, 2023	<p>That Council approve a sponsorship of \$7,540.00 to the Grande Cache Memorial Icebreaker Tournament to cover recreation centre fees on April 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	
April 11, 2023	<p>MOTION: 23.04.206 Moved by: COUNCILLOR DUANE DIDOW</p> <p>That Council approve a sponsorship in the amount of \$5,000.00 to the Grande Prairie Women's Residence Association o/a Odyssey House, for hosting the 2023 GrandeCon event July 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget.</p> <p>FOR: Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Burton</p> <p>AGAINST: Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff, Reeve Olsen</p> <p>CARRIED</p>	Comm. Serv	
April 11, 2023	<p>MOTION: 23.04.207 Moved by: COUNCILLOR SALLY ROSSON</p> <p>That Council approve a proclamation to support School Age Care Directors Association of Alberta's (SACDA) Annual Lights on Afterschool Alberta initiative through social media and electronic billboards on April 21, 2023, recognizing the impact Out of School Care Programs make for children and families throughout the province.</p> <p>FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton</p> <p>AGAINST: Deputy Reeve Bill Smith, Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	
April 11, 2023	<p>MOTION: 23.04.209 Moved by: COUNCILLOR RYAN RATZLAFF</p> <p>That Council proclaim the week of May 8 – 12, 2023, as Economic Development Week in the Municipal District of Greenview No. 16.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P & E	

April 11, 2023	<p>MOTION: 23.04.210 Moved by: COUNCILLOR TOM BURTON That Council approve an extension of the lease for the Valleyview Regional Emergency Services Complex, with Alberta Health Services, the Town of Valleyview, and Municipal District of Greenview No. 16, until October 31, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	
April 11, 2023	<p>MOTION: 23.04.211 Moved by: COUNCILLOR SALLY ROSSON That Council appoint Councillor Jennifer Scott and Councillor Dale Smith to the Health Professional Retention and Attraction Committee servicing residents in and surrounding the Town of Valleyview area for a 1-year term expiring at the 2023 Organizational Meeting. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CAO Serv.	Complete

April 11, 2023

<p>MOTION: 23.04.213 Moved by: COUNCILLOR JENNIFER SCOTT That Council review the implementation of the 2022 Alberta Roadbuilders and Heavy Construction Association's (ARHCA) Rental Rate Guide as it pertains to Greenview's Expression of Interest Program. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p> <p>MOTION: 23.04.214 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to pay 40% of the cost recovery fuel surcharge, effective Monday April 17, 2023, in The Alberta Roadbuilders and Heavy Construction Association's June 14, 2022, addendum to the 2022 Rental Rate Guide to be reviewed at the first Council meeting in July 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith CARRIED</p> <p>MOTION: 23.04.215 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to maintain tonne/km rates at \$0.20 per tonne/km with a \$1.00 basic loading factor in all areas except for \$0.22 per tonne/km with a \$1.00 basic loading factor on the Forestry Trunk Road to be reviewed at the first Council meeting in July 2023 FOR: Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton</p>	<p>I &amp; E</p>	
<p>MOTION: 23.04.218 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to award the 2023 Athabasca Stockpiling Tender to A.B. Hollingworth and Son Construction Ltd., in the amount of \$1,228,700.00 plus GST, with funds to come from Operations' 2023 Road Maintenance Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Ratzlaff AGAINST: Councillor Berry, Councillor Scott, Councillor Rosson, Councillor Burton CARRIED</p>	<p>I &amp; E</p>	

April 11, 2023

April 11, 2023	<p>MOTION: 23.04.219 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to cancel the Westview Gravel Pit – Gravel Crushing (SML030053) tender due to submitted bids being over budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p> <p>MOTION: 23.04.220 Moved by: DEPUTY REEVE BILL SMITH That Council direct Administration to re-tender 2023 Crushing Program at the Westview Gravel Pit (SML030053) with a new scope. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	I & E	
April 11, 2023	<p>MOTION: 23.04.221 Moved by: DEPUTY REEVE BILL SMITH That Council direct Administration to do an in-house high-level feasibility study on costs for adding water and possibly sewer to the Grovedale Winters Industrial Park for the last Council meeting of June 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry AGAINST: Councillor Burton</p> <p style="text-align: center;">CARRIED</p>	I & E	
March 28, 2023	<p><b>23.03.28 Regular Council Meeting</b></p> <p>MOTION: 23.03.150 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to schedule a Public Hearing for Bylaw 23-934 on April 25, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	P & D	In Progress
March 28, 2023	<p>MOTION: 23.03.155 Moved by: COUNCILLOR SALLY ROSSON That Council authorize Administration to add the Landry Heights Home Owners Society to Greenview's Additional Named Insured (ANI) list, under Greenview's insurance policy. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	Corp Serv.	



March 28, 2023	<p>MOTION: 23.03.157 Moved by: COUNCILLOR JENNIFER SCOTT That Council amend the 2023 Capital Budget in the amount of \$60,000 for capital project WD22006 Muskeg Seepee Water Well, to be funded from Water Reserves. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith</p> <p style="text-align: center;">CARRIED</p>	Corp Serv.	Completed
	<p>MOTION: 23.03.158 Moved by: COUNCILLOR DAVE BERRY That Council amend the 2023 Capital Budget in the amount of \$19,300 for capital project AG23005 Snowmobile, to be funded from Unrestricted Reserves. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith, Councillor Rosson</p> <p style="text-align: center;">CARRIED</p>		
March 28, 2023	<p>MOTION: 23.03.159 Moved by: COUNCILLOR JENNIFER SCOTT That Council amend the 2023 Capital Budget to reduce capital project RD22001 FTR Phase 6 in the amount of \$1,989,403. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	Corp Serv.	Completed
	<p>MOTION: 23.03.160 Moved by: DEPUTY REEVE BILL SMITH That Council remove project PV22003 Range Road 230 Asphalt from the 2023 Capital Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>		
March 28, 2023	<p>MOTION: 23.03.161 Moved by: COUNCILLOR RYAN RATZLAFF That Council amend the 2023 Capital Budget of \$58,746,094 to \$56,835,991 to reflect the changes and approve as presented. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	Corp Serv.	Completed

March 28, 2023	<p>MOTION: 23.03.162 Moved by: COUNCILLOR SALLY ROSSON That Council approve the reallocation of the \$15,000.00 grant awarded to the Valleyview Health Centre Foundation for the purchase of new acute care beds. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	Comm Serv	Completed
March 28, 2023	<p>MOTION: 23.03.167 Moved by: COUNCILLOR RYAN RATZLAFF That Council appoint Reeve Olsen, Deputy Reeve Smith, and Councillor Burton to sit on the temporary Regional Promotional Committee, pending Bylaw 23-937 approval. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p> <p>MOTION: 23.03.168 Moved by: COUNCILLOR DUANE DIDOW That Council approve an upset budget limit of \$15,000 to come from the Unrestricted Reserve. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	Communications	Completed

March 28, 2023	<p>MOTION: 23.03.169 Moved by: COUNCILLOR DAVE BERRY That Council support the Town of Valleyview purchase of the land and building at 4203 40th Ave, Valleyview, AB from the Valleyview Seed Cleaning Cooperative for \$1.00 (one dollar). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p> <p>MOTION: 23.03.170 Moved by: COUNCILLOR TOM BURTON That Council fund \$35,300 to the Town of Valleyview for the demolition and removal of the existing building (former Valleyview Seed Cleaning Cooperative) to be funded through Unrestricted Reserve, upon approval of the title transfer from the Valleyview Seed Cleaning Cooperative to the Town of Valleyview. FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Reeve Olsen CARRIED</p>	Corp Serv.	
March 28, 2023	<p>MOTION: 23.03.171 Moved by: COUNCILLOR DUANE DIDOW That Council approve the transfer of Policy 2006 "Employee Apprenticeship Training" from a Council policy to an administrative policy, as presented. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	Corp Serv.	Completed
March 28, 2023	<p>MOTION: 23.03.172 Moved by: COUNCILLOR CHRISTINE SCHLIEF That Council approve the transfer of Policy 2014 "Staff Training and Professional Development" from a Council policy to an administrative policy, as amended. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	Corp Serv.	Completed

March 28, 2023	<p>MOTION: 23.03.173 Moved by: COUNCILLOR SALLY ROSSON</p> <p>That Council provide a letter of support to Peace Regional Economic Development Alliance for the development of Child and Youth Mental Health Worker program for Northern Lakes College.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm Serv	In Progress
March 28, 2023	<p>MOTION: 23.03.176 Moved by: COUNCILLOR JENNIFER SCOTT</p> <p>That Council direct Administration to enter into an aggregate supply agreement with Timber Pro Logging Ltd to purchase 75,000 tonnes of 4:25 gravel in the amount of \$1,162,500.00 plus GST for the North Forestry Trunk Road area according to the terms of the 2023 aggregate supply RFQ, with funding to come from Operations' gravel purchasing budget.</p> <p>FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>ABSENT: Deputy Reeve Bill Smith</p> <p>CARRIED</p>	I & E	In progress
March 28, 2023	<p>MOTION: 23.03.177 Moved by: COUNCILLOR DUANE DIDOW</p> <p>That Council award the Grande Cache Campground Contract for a 2-year term starting May 1st, 2023, to MP2A Management Inc. in the amount of \$156,000 plus GST with \$50,400 plus GST to come from the 2023 Recreation Services – Grande Cache Campground Operations budget, and future funding to be included in the 2024 and 2025 budgets.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm Serv	In Progress

March 28, 2023	<p>MOTION: 23.03.178 Moved by: COUNCILLOR JENNIFER SCOTT That Council award the Hamlets of DeBolt and Ridgevalley Area Structure Plans to Invistec Consulting Ltd. in the amount of \$107,601.12 plus GST, with funds to come from the 2023 Planning and Development Professional Services Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Didow</p> <p style="text-align: center;">CARRIED</p> <p>MOTION: 23.03.179 Moved by: COUNCILLOR TOM BURTON That Council approves a \$10,000 contingency fund for the DeBolt and Ridgevalley Area Structure Plan if extra services are required, with the funds to come from the 2023 Planning and Development Professional Services Budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Didow, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson</p> <p style="text-align: center;">CARRIED</p>	P & D	Completed
March 28, 2023	<p>MOTION: 23.03.180 Moved by: COUNCILLOR RYAN RATZLAFF That Council award the Kakwa Trail Corridor Consulting Services contract to McElhanney Ltd. For \$150,755.00 plus GST, with funds to come from the Kakwa Corridor Project Grant received from the Province of Alberta (22PAR8126). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p> <p>MOTION: 23.03.181 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve a 10% contingency fund for the Kakwa Trail Corridor Consulting Services, if required, for an upset limit of \$15,075.50, with funds to come from the Kakwa Corridor Project Grant received from the Province of Alberta (22PAR8126). FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith</p> <p style="text-align: center;">CARRIED</p>	Comm Serv	



March 28, 2023	<p>MOTION: 23.03.182 Moved by: COUNCILLOR JENNIFER SCOTT</p> <p>That Council award the Request for Proposal for Management Desktop and Network Information Systems Service to Yardstick Technologies Inc. in the amount of \$200,000 per year plus GST for a three-year term, with funds to come from the Contracted Maintenance operational budget for Information Services.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Corp Serv.	Completed
March 28, 2023	<p>MOTION: 23.03.183 Moved by: COUNCILLOR TOM BURTON</p> <p>That Council award the RV Dumping Station to Wapiti Gravel Suppliers, in the amount of \$319,074.66 plus GST, with funds to come from the 2023 Capital Budget (RD22006).</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>AGAINST: Councillor Dale Smith, Councillor Rosson</p> <p>CARRIED</p>	I & E	In progress
March 28, 2023	<p>MOTION: 23.03.184 Moved by: COUNCILLOR TOM BURTON</p> <p>That Council awards the Engineering Services for the Grovedale Floating Liner Repair project to M2 Engineering Alberta Ltd., in the amount of \$403,080.00 plus GST, with funds to come from WW19001.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	I & E	In progress

March 28, 2023	MOTION: 23.03.185 Moved by: COUNCILLOR DUANE DIDOW That Council approve the additional funding of \$10,205.40 to be transferred from the Fleet and Equipment Reserve to the 2023 Capital Budget, for purchase of five (5) Ford Half Tons F150, two (2) Ford Explorer, and one (1) Ford One Ton F350 Diesel XLT, from Windsor Ford. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED	Corp. Serv / I & E	Completed
	MOTION: 23.03.186 Moved by: COUNCILLOR DAVE BERRY That Council awards the 2023 Greenview Fleet Tender to Windsor Ford in the amount of \$509,205.40 plus GST, with funds to come from the respective project numbers in the 2023 Capital Budget, as per the Project Table below: Project Number Revised Budget ES23001 \$66,261.67 ES23002 \$66,261.67 ES23003 \$66,261.67 OP23004 \$66,261.67 GI23002 \$47,662.60 RE23004 \$82,571.85 RE23006 \$66,261.67 RE23008 \$47,662.60 TOTAL \$509,205.40 FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED		

March 28, 2023	<p>MOTION: 23.03.187 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve the additional funding of \$4,363.55, to be transferred from Fleet Equipment Reserve to the 2023 Capital Budget for the purchase of a Ford F550, for project OP23005. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Deputy Reeve Bill Smith</p> <p style="text-align: center;">CARRIED</p>	Corp. Serv / I & E	Completed
	<p>MOTION: 23.03.188 Moved by: COUNCILLOR RYAN RATZLAFF That Council awards the 2023 Greenview Two Ton Truck tender to Windsor Ford in the amount of \$104,363.55 plus GST, with funds to come from the OP23005. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Deputy Reeve Bill Smith</p> <p style="text-align: center;">CARRIED</p>		
March 28, 2023	<p>MOTION: 23.03.189 Moved by: COUNCILLOR SALLY ROSSON That Council approve Councillor Ratzlaffs attendance to the Solid Waste Association of North America (SWANA) Northern Lights Chapter Conference in Yellowknife on June 13-16, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	CAO	
<b>23.03.14 Regular Council Meeting</b>			
March 14, 2023	<p>MOTION: 23.03.144 Moved by: COUNCILLOR SALLY ROSSON That Council awards Range Road 230 Asphalt to Wapiti Gravel Suppliers in the amount of \$4,466,364.92 plus GST, with funds to come from the 2023 Capital Budget (PV22003).</p> <p>FOR: Councillor Dale Smith, Councillor Rosson, Councillor Burton AGAINST: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Berry, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p style="text-align: center;">DEFEATED</p>	I & E	In progress

March 14, 2023	<p>MOTION: 23.03.143 Moved by: DEPUTY REEVE BILL SMITH That Council award the Forestry Trunk Road Phase 6 construction to Thompson Bros. (Construction.) LP in the amount of \$5,648,535.93 plus GST, with funds to come from the 2023 Capital Budget (RD22001).</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	I & E	In progress
March 14, 2023	<p>MOTION: 23.03.138 Moved by: DEPUTY REEVE BILL SMITH That Council accept the report on Large Animal Veterinary Practice Supports for information, as presented.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p> <p>MOTION: 23.03.139 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to draft a program for Council consideration based on the Livestock Veterinary Innovation Initiative with options detailing a potential Greenview only initiative as well as a Peace Region based initiative.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	Ag. Serv	



March 14, 2023	<p>MOTION: 23.03.136 Moved by: COUNCILLOR DUANE DIDOW That Council approve a sponsorship in the amount of \$5,000.00 for Community Responders Against Student Harm (CRASH) Committee to be paid to the to the Grande Cache Fire Fighters Association for a guest speaker to attend one day of the educational program for students at the Grande Cache Community High School, with funds to come from the Community Services Grants and Sponsorships budget.</p> <p>DEFERRED</p> <p>MOTION: 23.03.137 Moved by: COUNCILLOR RYAN RATZLAFF That Council defer motion “CRASH Sponsorship Request” to the March 28, 2023, Council Meeting.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Dale Smith, Councillor Scott, Councillor Didow AGAINST: Councillor Schlieff, Councillor Berry, Councillor Rosson, Councillor Burton</p> <p>CARRIED</p>	Comm. Serv	
March 14, 2023	<p>MOTION: 23.03.134 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve Policy 6303 – Weed Control, as amended. <del>Attach</del> the weed list as Schedule 1 (prohibited noxious) and Schedule 2 (Noxious)</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow AGAINST: Councillor Berry</p> <p>CARRIED</p> <p>MOTION: 23.03.135 Moved by: COUNCILLOR CHRISTINE SCHLIEF That Council repeal Policy 6318 – Private Land Herbicide Application and Policy 6303-1 – Weed Control Procedure.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow AGAINST: Councillor Berry</p> <p>CARRIED</p>	Ag. Serv	

March 14, 2023	<p>MOTION: 23.03.132 Moved by: COUNCILLOR SALLY ROSSON That Council approve Policy 3023 “Volunteer Fire-Rescue Service Awards”, as amended. <del>-Include</del> the former fire fighters in the definition of Auxiliary Work. <del>-Need</del> more clarity on the definition, and work scope of an Auxiliary Worker DEFERRED</p> <p>MOTION: 23.03.133 Moved by: COUNCILLOR WINSTON DELORME That Council defer Policy 3023 to Policy Review Committee.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, AGAINST: Councillor Didow CARRIED</p>	Comm. Serv	
March 14, 2023	<p>MOTION: 23.03.130 Moved by: COUNCILLOR CHRISTINE SCHLIEF That Council schedule a Public Hearing for Bylaw 23-931 on April 11, 2023, at 9:15 a.m.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow CARRIED</p>	Planning	In Progress - Public hearing has been advertised and is schedule to happen on April 11, 2023.
March 14, 2023	<p>MOTION: 23.03.129 Moved by: COUNCILLOR RYAN RATZLAFF That Council give First Reading to Bylaw 23-931, to amend Land Use Bylaw No. 18-800 for the addition of the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District and to redistrict the parcel legally described as Plan 2221786, Lot 1, Block 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, as amended. <del>-Large</del> Scale Greenhouse, Fertilizer Plant to permitted uses.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow CARRIED</p>	Ec. Dev & Planning	In Progress - First Reading complete, 2nd and third scheduled for April 11, 2023

March 14, 2023	<p>MOTION: 23.03.127 Moved by: COUNCILLOR JENNIFER SCOTT That Council give first reading to Bylaw 23-935 "Tax Installment Payment Plan", as presented.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p> <p>MOTION: 23.03.128 Moved by: COUNCILLOR DALE SMITH That Council give second reading to Bylaw 23-935 "Tax Installment Payment Plan", as presented.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	Corp. Serv	Completed
<b>23.02.28 Regular Council Meeting</b>			
February 28, 2023	<p>MOTION: 23.02.92 Moved by: COUNCILLOR DUANE DIDOW That Council provide a letter of support for the Maskwa Medical Centre regarding an approval for a Clinical Alternative Relationship Plan with Alberta Health.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CAO	Complete
February 28, 2023	<p>MOTION: 23.02.95 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to schedule a Public Hearing for Bylaw 23-933 on March 28, 2023, at 9:15 a.m.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>AGAINST: Councillor Dale Smith</p> <p>CARRIED</p>	P & D	Completed - Defeated

February 28, 2023	<p>MOTION: 23.02.99 Moved by: DEPUTY REEVE BILL SMITH That Council authorize Administration to repair the BBQ at a cost of \$9,000.00, and have it inspected by a gas fitter with funds to come from the Ag Rental Equipment Program. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p> <p>MOTION: 23.02.100 Moved by: COUNCILLOR DAVE BERRY That Council authorize Administration to retain the BBQ in the rental fleet and establish a damage deposit of \$200. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	In Progress
February 28, 2023	<p>MOTION: 23.02.101 Moved by: COUNCILLOR CHRISTINE SCHLIEF That Council appoint Tammy Day to the Greenview Family &amp; Community Services (FCSS) board for a 1-year term ending at the 2023 Organizational Meeting. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CAO	Complete
February 28, 2023	<p>MOTION: 23.02.102 Moved by: COUNCILLOR JENNIFER SCOTT That Council approve the Joint Use and Planning Agreement template presented and authorize Administration to enter into the Agreement with each school division and their respective infrastructures and school sites, as amended. <del>Add to second bullet under Schedule E (User Group Eligibility) – “Or other activities as mutually agreed upon by all parties involved.”</del> FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	P & ECDev	Completed - Agreements are being reviewed by the School Boards



February 28, 2023	<p>MOTION: 23.02.103 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to investigate the necessity and feasibility of having backup power supply to all of the MD Emergency Reception Centres. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	In Progress
February 28, 2023	<p>MOTION: 23.02.104 Moved by: COUNCILLOR SALLY ROSSON That Council support the RMA District 4 request to move to a 2-day trial meeting for the winter meeting of 2024 and provide comments back to the district chair by March 17, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Didow</p> <p>CARRIED</p>	CAO	Complete
February 28, 2023	<p>MOTION: 23.02.117 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to release the Greenview Regional Multiplex detailed survey report to the public. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comms	
February 28, 2023	<p>MOTION: 23.02.118 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to engage Alberta Transportation to find a solution for the failing bridge on Highway 747 near Sweathouse and the deteriorating portions of Highway 666 near Landry Heights. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	I&P/CAO	Bridge repair is scheduled for 2023, Hwy 666 on-going discussions
February 28, 2023	<p>MOTION: 23.02.119 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to provide an enhanced level of service on Range Road 200 bridge hill near Sweathouse until June 1, 2023, due to extenuating circumstances caused by the Highway 747 bridge restricted use. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	I&E	In Progress, Gravel has been added and grading sequence has been increased

February 28, 2023	<p>MOTION: 23.02.120 Moved by: REEVE TYLER OLSEN</p> <p>That Council direct Administration to work on a Conference and Education attendance policy for Council.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Leg. Services	In Progress
<b>23.02.21 COTW Meeting</b>			
February 21, 2023	<p>MOTION: 23.02.22 Moved by: COUNCILLOR TOM BURTON</p> <p>That Committee of the Whole recommend to Council to address the presentation from the RMA District 4 Meeting.</p> <p>FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Rosson, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton</p> <p>ABSENT: Deputy Reeve Bill Smith, Councillor Berry</p> <p>CARRIED</p>	CAO	moved forward to the Feb 28 RCM
<b>23.02.14 Regular Council Meeting</b>			
February 14, 2023	<p>MOTION: 23.02.58 Moved by: COUNCILLOR JENNIFER SCOTT</p> <p>That Council direct Administration to update Bylaw 22-889 Tax Payment Plan.</p> <p>-Define Taxpayer or use consistent language throughout.</p> <p>-IPP definitions</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Leg. Serv/Corp Serv	Complete
February 14, 2023	<p>MOTION: 23.02.59 Moved by: COUNCILLOR DUANE DIDOW</p> <p>That Council approve an operating grant in the amount of \$50,000.00 to the Mountain Metis Nation Association for the Youth Connections and Youth Summer Camp Program, with the funds to come from the 2023 Community Services Grants and Sponsorships budget to be paid quarterly upon receipt of operational reports.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton</p> <p>AGAINST: Councillor Dale Smith, Councillor Berry, Councillor Rosson</p> <p>CARRIED</p>	Comm. Serv	Completed

February 14, 2023	<p>MOTION: 23.02.61 Moved by: COUNCILLOR SALLY ROSSON</p> <p>That Council direct administration to support the Peace Wapiti Fishing Program in the amount of \$1500.00 with funds to come from the 2023 Community Services Grants and Sponsorships budget.</p> <p>FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Ratzlaff, Councillor Burton</p> <p>AGASNT: Councillor Dave Berry, Councillor Jen Scott, Reeve Tyler Olsen</p> <p>CARRIED</p>	Comm. Serv	Completed
February 14, 2023	<p>MOTION: 23.02.62 Moved by: COUNCILLOR DALE SMITH</p> <p>That Council direct Administration to support Heart River Housing with funding up to \$10,000,000 for construction on their Falher project through development of a loan guarantee bylaw.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Corp. Serv/Leg	In Progress review of draft
February 14, 2023	<p>MOTION: 23.02.63 Moved by: COUNCILLOR RYAN RATZLAFF</p> <p>That Council direct Administration to submit a letter to the Minister of Municipal Affairs detailing the impact of the provincial tax holiday decisions to Greenview Finances.</p> <p><del>Include</del> cc: Minister Loewen, Minister Toews, MLA Long, RMA</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CAO/Corp Serv	Complete Mailed Feb. 24, 2023
February 14, 2023	<p>MOTION: 23.02.65 Moved by: DEPUTY REEVE BILL SMITH</p> <p>That Council direct Administration to suspend Policy 6321: Beaver Harvest Incentive Program, until December 31, 2026, at which time the program will be reviewed.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry</p> <p>AGAINST: Councillor Burton</p> <p>CARRIED</p>	Comm. Serv	Completed
February 14, 2023	<p>MOTION: 23.02.67 Moved by: COUNCILLOR RYAN RATZLAFF</p> <p>That Council approve the 2023 Predation Mitigation Strategy to augment predation mitigation, addressed in Policy 6303: Wolf Harvest Incentive.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	Completed

February 14, 2023	<p>MOTION: 23.02.69 Moved by: COUNCILLOR WINSTON DELORME That Council appoint Councillor Duane Didow to the Grande Cache Medical Clinic Cooperation Board for a term ending at the 2023 Annual Organization Meeting. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry ABSENT: Councillor Dale Smith</p> <p>CARRIED</p>	Comm. Serv	Completed
February 14, 2023	<p>MOTION: 23.02.74 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to proceed with both options 1 &amp; 3, in opposition of Federal Bill C-21. Option 1: Write to Alberta's Chief Firearms Officer, Teri Bryant, expressing Council's displeasure with Bill C-21 and offer Greenview's support in ensuring Albertan firearm independence. Option 3: Write to the three Members of Parliament that represent portions of Greenview, Gerald Soroka, Arnold Viersen and Chris Warkentin and express Council's opposition to Bill C-21. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Leg/CAO	In Progress



February 14, 2023	<p>MOTION: 23.02.76 Moved by: COUNCILLOR TOM BURTON That Council direct Administration to continue to pay 60% of the cost recovery fuel surcharge in the Alberta Roadbuilders and Heavy Construction Association's June 14, 2022, addendum to the 2022 Rental Rate Guide to be reviewed at the first Council meeting in April, 2023. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p> <p>Deputy Reeve Bill Smith exited the meeting at 1:46pm MOTION: 23.02.77 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to maintain tonne/km rates at \$0.20 per tonne/km with a \$1.00 basic loading factor in all areas except for \$0.22 per tonne/km with a \$1.00 basic loading factor on the Forestry Truck Road to be reviewed at the first Council meeting in April, 2023. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry ABSENT: Deputy Reeve Bill Smith</p> <p style="text-align: center;">CARRIED</p>	I&E	In Progress
February 14, 2023	<p>MOTION: 23.02.79 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to tender roadside ditch mowing of the Forestry Trunk Road, Grande Cache Airport Road, Grande Cache Airport and Victor Lake Road for the 2023 season. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff AGAINST: Deputy Reeve Bill Smith, Councillor Berry, Councillor Burton</p> <p style="text-align: center;">CARRIED</p>	I&E	In progress
February 14, 2023	<p>Councillor Ryan Ratzlaff made a notice of motion that Council direct Administration to investigate the necessity and feasibility of having a backup power supply to the little Smoky community centre as it is an emergency reception centre.</p>	CAO/Comm Serv.	

February 14, 2023	<p>MOTION: 23.02.87 Moved by: COUNCILLOR TOM BURTON That Council direct Administration to award a 3-year contract agreement for the Greenview Regional Multiplex Custodial Services to SKYBLUE SERVICES Corp. for the annual sum of \$123,430.20 plus GST to be funded from the 2023 Recreation Services – Greenview Regional Multiplex Operations budget.</p> <p>FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: right;">CARRIED</p>	Comm. Serv	Completed
<b>23.01.24 Regular Council Meeting</b>			
January 24, 2023	<p>MOTION: 23.01.33 Moved by: COUNCILLOR JENNIFER SCOTT That Council authorize Administration to enter into a three-year (2023-2025) Community Development Initiative (CDI) Agreement with the Town of Valleyview in the yearly amount of \$3,000,000 with the funds to come from the Community Services Budget, as amended.</p> <p><del>Add</del> a fiscal year to section 10.</p> <p>FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton</p> <p style="text-align: right;">CARRIED</p>	Comm. Serv	Completed
January 24, 2023	<p>MOTION: 23.01.34 Moved by: COUNCILLOR RYAN RATZLAFF That Council authorize Administration to enter in a three-year (2023-2025) Community Development Initiative (CDI) Agreement with the Town of Fox Creek in the amount of \$2,500,000 with the funds to come from the Community Services Budget.</p> <p><del>Add</del> a fiscal year to section 8.</p> <p>FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton</p> <p style="text-align: right;">CARRIED</p>	Comm. Serv	Completed

January 24, 2023	<p>MOTION: 23.01.43 Moved by: COUNCILLOR DUANE DIDOW That Council appoint John Webster to the Grande Cache Recreation Board for a 2-year term ending at the 2024 Annual Organizational Meeting. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p> <p>MOTION: 23.01.44 Moved by: COUNCILLOR DALE SMITH That Council appoint Beverly Laughlin to the Greenview Family &amp; Community Services (FCSS) board for a 1-year term ending at the Annual 2023 Organizational Meeting. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p> <p>MOTION: 23.01.45 Moved by: COUNCILLOR SALLY ROSSON That Council appoint Beverly Laughlin and Cindy Soderquist to the Greenview Regional Multiplex Advisory Board for 3-year terms ending at the Annual 2025 Organizational Meeting. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	Comm. Serv	Completed
January 24, 2023	<p>MOTION: 23.01.46 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to explore opportunities of grant funding and partnerships for the establishment of communication towers on highway 40 from Grande Cache Area to Grande Prairie utilizing fibre connection. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry CARRIED</p>	Corp. Serv.	In Progress

January 24, 2023	<p>MOTION: 23.01.53 Moved by: COUNCILLOR DUANE DIDOW That Council appoint Catrina Beggs to the Grande Cache Recreation Board as a member at large for a 2-year term ending at the Annual 2024 Organizational Meeting. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton ABSENT: Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	Completed
January 24, 2023	<p>MOTION: 23.01.51 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to prepare a report regarding the overall response effectiveness to a pipeline emergency that occurred on January 18, 2023. FOR: Councillor Didow, Councillor Delorme, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton ABSENT: Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	In Progress
January 17, 2023	<p>MOTION: 23.01.08 Moved by: COUNCILLOR SALLY ROSSON That Committee of the Whole recommend that Council direct Administration to produce a Greenview Community Hall and Arena Assessment report prioritizing identified items and expectations on how they are to be completed, with timelines and through collaboration with each board.</p> <p>CARRIED</p>	Com. Serv/CAO	In Progress
<b>23.01.10 Regular Council Meeting</b>			
January 10, 2023	<p>MOTION: 23.01.09 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to sign the updated Heart River Housing Letter of Understanding regarding financing dated December 15, 2022, as provided by Heart River Housing. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p> <p>MOTION: 23.01.10 Moved by: COUNCILLOR JENNIFER SCOTT That Council direct Administration to investigate assisting Heart River Housing with the debt financing of the capital projects presented and report back with the possible options. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Comm. Serv	Letter signed and sent - Second Motion - In Progress

January 10, 2023	<p>MOTION: 23.01.14 Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to award a 3-year contract agreement for the Grande Cache Recreation Centre Custodial Services to Hines Facilities Services Ltd. for the annual sum of \$135,612.00 plus GST to be funded from the 2023 Recreation Services – Grande Cache Facilities Operations budget. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	Comm. Serv	Completed
January 10, 2023	<p>MOTION: 23.01.16 Moved by: COUNCILLOR RYAN RATZLAFF That Council direct Administration to suspend the 2023 road re-gravelling program where deemed appropriate, excluding the Forestry Trunk Road. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Scott, Councillor Burton ABSENT: Councillor Delorme</p> <p style="text-align: center;">CARRIED</p>	I & E	In Progress compiling a new 2023 map
January 10, 2023	<p>MOTION: 23.01.17 Moved by: COUNCILLOR DALE SMITH That Council give authority to Administration to tender with consideration given to companies that minimizes travel, the Athabasca stockpiling projects from the Athabasca pit to Little Smoky and Valleyview stockpile sites FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff AGAINST: Councillor Berry, Councillor Burton</p> <p style="text-align: center;">CARRIED</p>	I & E	In Progress
	<b>22.12.13 RCM</b>		
December 13, 2022	<p>MOTION: 22.12.772 Moved by: COUNCILLOR DAVE BERRY That Council direct administration to investigate and provide a report on ways that this Council can show opposition to the federal Bill C21 gun ban. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	Leg. Serv	Complete
	<b>22.11.22 RCM</b>		



November 22, 2022	<p>MOTION: 22.11.710 Moved by: COUNCILLOR DUANE DIDOW That Council give third reading to Bylaw 21-870 "Firearms Restriction in Ward 9, Hamlet of Grande Cache," as amended. <del>B</del>Boundary changes to Schedule A (Map Page 82)</p> <p style="text-align: center;">DEFERRED</p> <p>MOTION: 22.11.711 Moved by: COUNCILLOR SALLY ROSSON That Council defer Motion "Bylaw 21-870" until the map has been updated and brought back to Council. FOR: Reeve Olsen, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith AGAINST: Councillor Didow</p> <p style="text-align: center;">CARRIED</p>	Leg. Serv	In Progress
November 22, 2022	<p>MOTION: 22.11.723 Moved by: COUNCILLOR DUANE DIDOW That Council authorize Administration to move from an Insured Accounting arrangement to an Administrative Services Only accounting model with our current health and benefits provider, Equitable Life of Canada, effective February 1, 2023. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Deputy Reeve Bill Smith AGAINST: Councillor Burton</p> <p style="text-align: center;">CARRIED</p> <p>MOTION: 22.11.724 Moved by: COUNCILLOR RYAN RATZLAFF That Council authorize Administration to create a Health and Dental Benefit Reserve to be used for any benefits surpluses and deficits realized by moving to the Administrative Services Only accounting model. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith</p> <p style="text-align: center;">CARRIED</p>	Corp Serv	<p style="text-align: center;">Complete</p> <p style="text-align: center;">Complete</p>

November 22, 2022	<p>MOTION: 22.11.732 Moved by: COUNCILLOR TOM BURTON That Council direct Administration to proceed with the RV dumping station in location #2, located on Lots 7 &amp; 8, Block 2, Plan 1273HW, in the Hamlet of DeBolt, AB, within Greenview for all rate payers and tourists, with funds to come from the 2023 Capital Budget, RD22006, with an upset limit of \$300 000.00 FOR: Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Berry, Councillor Burton, Councillor Didow, Councillor Delorme AGAINST: Councillor Dale Smith, Councillor Scott, Councillor Ratzlaff, Councillor Rosson, Reeve Olsen</p> <p style="text-align: center;">CARRIED</p>	I & E	Complete
November 22, 2022	<p>MOTION: 22.11.737 Moved by: COUNCILLOR JENNIFER SCOTT That Council support moving forward in principle with joint use of the Greenview Regional Multiplex by the New K-12 school pending a mutually beneficial joint use agreement with the Northern Gateways Public School Division. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith AGAINST: Councillor Delorme</p> <p style="text-align: center;">CARRIED</p>	Ec. Dev & Planning	In Progress, Motion relayed to Northern Gateway Public School Division
November 22, 2022	<p>MOTION: 22.11.738 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to host a public engagement as soon as possible for the purpose of gathering information regarding the potential joint use agreement between the Municipal District of Greenview and Northern Gateway School Division regarding the Greenview Regional Multiplex. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith</p> <p style="text-align: center;">CARRIED</p>	Ec. Dev & Planning	In Progress - Public Engagement to occur once funding details are provided.

November 22, 2022	<p>MOTION: 22.11.740 Moved by: COUNCILLOR DAVE BERRY That Council take no action on the Valleyview Seed Cleaning Plant Cooperative offer to sell the property to Greenview.</p> <p style="text-align: center;">DEFERRED</p> <p>MOTION: 22.11.741 Moved by: COUNCILLOR DAVE BERRY That Council defer motion “Valleyview Seed Cleaning Plant Cooperative Property Offer” until the last Regular Council meeting in January. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry, Deputy Reeve Bill Smith</p> <p style="text-align: center;">CARRIED</p>	Comm Serv.	In Progress - waiting on update from Town of Valleyview
November 22, 2022	<p>MOTION: 22.11.745 Moved by: DEPUTY REEVE BILL SMITH That Council direct Administration to prepare a report on the potential to support increasing the primary large animal focused veterinary practices that provide services within the region to Greenview Producers. FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Deputy Reeve Bill Smith AGAINST: Councillor Burton</p> <p style="text-align: center;">CARRIED</p>	Comm Serv.	completed
<b>22.10.25 RCM</b>			

October 25, 2022	<p>MOTION: 22.10.693 Moved by: COUNCILLOR WINSTON DELORME That Council approves 110 Street, between Hoppe Ave and 98 Avenue in Grande Cache Alberta be renamed to “Beland Blvd”.</p> <p>DEFERRED</p> <p>MOTION: 22.10.694 Moved by: COUNCILLOR WINSTON DELORME That Council defer motion 7.5 Grande Cache Street Renaming until a new policy on street naming can be brought back to Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor, Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	Leg. Serv	In Progress PRC deferred to another meeting
October 25, 2022	<p>MOTION: 22.10.698 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to proceed with construction of a Small Reservoir Water Point System that requires a water reservoir that is filled with potable water (delivered by truck) with a circulating pump, in the subdivision of Nose Creek within Greenview. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry AGAINST: Councillor Dale Smith, Councillor Rosson</p> <p>CARRIED</p>	I & E	In Progress, RFP posted March 3 / closes April 3, 2023.
October 25, 2022	<p>MOTION: 22.10.704 Moved by: COUNCILLOR WINSTON DELORME That Council approves a formal acknowledgement of the relationship between the MD of Greenview No. 16 and the Western Cree Tribal Council. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p>CARRIED</p>	CAO/Comms	In Progress
	<b>22.10.11 RCM</b>		

October 11, 2022	<p>MOTION: 22.09.578 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to review licensing Bylaw 00-324 and include a provision for hawkers and peddlers for the purpose of Council discussion and further direction.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	Ec Dev Planning	In Progress - April 18, 2023 COTW
October 11, 2022	<p>MOTION: 22.10.574 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to provide a report on the options to purchase Crown land off Memorial Drive in Grande Cache, Ab, Role Number 7200.</p> <p>For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow Against: Reeve Olsen</p> <p>CARRIED</p>	Ec Dev Planning	In Progress - pending completion of report on commercial land assessment within Grande Cache
<b>22 09.20 C.O.T.W.</b>			
september 13,2022	<p>MOTION: 22.09.519 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to provide a report regarding the Grande Cache Community Bus for the purpose of understanding when it will be replaced, and the associated funds dedicated to its replacement.</p> <p>For: Councillor Burton, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow. Absent: Reeve Olsen, Deputy Reeve Bill Smith</p> <p>CARRIED</p>	Comm. Serv	in progress



september 13,2022	<p>MOTION: 22.09.510 Moved by: COUNCILLOR DALE SMITH That Council accept the SARDA Municipal Capital Assistance report as information, as presented.</p> <p>For: Councillor Burton, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow. Absent: Reeve Olsen, Deputy Reeve Bill Smith</p> <p>CARRIED</p> <p>MOTION: 22.09.511 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to include a loan with a specified amount of \$250,000 to SARDA with a repayment schedule over 10 years in the 2023 budget preparation to assist with capital costs of the construction of the new facility to house the research organization, funds will be budgeted for in the 2023 Agricultural Services Budget.</p> <p>For: Councillor Burton, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow. Absent: Reeve Olsen, Deputy Reeve Bill Smith</p> <p>CARRIED</p>	Comm. Serv	completed
July 26, 2022	<p>MOTION: 22.07.450 Moved by: COUNCILLOR SALLY ROSSON That Council direct Administration to ask the Red Willow Curling Club to present at a future Committee of the Whole meeting.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow Against: Councillor Burton</p> <p>CARRIED</p>	CAO Serv.	completed

July 12, 2022	<p>MOTION: 22.07.417 Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to enter into an agreement with the Mountain Metis Nation Association regarding the sale of Block 9722089, Lot 34, Plan 14, within the Hamlet of Grande Cache, for the future development of a Mountain Metis Cultural Centre.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p> <p>MOTION: 22.07.418 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to tender the proposed reconstruction of roadway including underground utilities from 94 Avenue and 97 street intersection, east to Memorial Drive in the Hamlet of Grande Cache.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	Ec. Dev & Plan	In Progress - transfer being reviewed by Legal
July 12, 2022	<p>MOTION: 22.07.409 Moved by: COUNCILLOR TOM BURTON That Council approve a grant up to \$22,000.00 to the DeBolt &amp; District Agricultural Society for the municipal water connection fee and installation of water to the property line at the DeBolt Sports Field for the DeBolt outdoor skating rink, with funds to come from the Community Services Miscellaneous Grant Budget.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	Comm. serv	Completed
July 12, 2022			
	<b>22 07.12 RCM</b>		

June 28, 2022	<p>MOTION: 22.06.386 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to explore options and ways to compel companies within the MD of Greenview to pay their municipal taxes.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Burton Absent: Councillor Didow</p> <p style="text-align: right;">CARRIED</p>	corp serv	<p>In progress Will go to July 18, 2023 COTW after Budget, Audit, Taxes</p>
June 28, 2022	<p>MOTION: 22.06.384 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to provide a report on the feasibility of co-hosting a hospitality suite at the 2023 FCM Conference in Toronto.</p> <p>For: Reeve Olsen, Councillor Delorme, Councillor Rosson, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Burton Against: Deputy Reeve Bill Smith, Councillor Berry, Councillor Ratzlaff Absent: Councillor Didow</p> <p style="text-align: right;">CARRIED</p>	CAO	<p>in progress - Waiting for hotels to be announced as host hotel will not entertain any bookings or quotes until than.</p>

June 28, 2022	<p>MOTION: 22.06.367 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to offer to sell the lots below at the median value of \$2.11 per square foot as described in Schedule 'B', if purchased prior to March 15, 2023:</p> <p>Roll NumberPlan, Block &amp; LotRoll NumberPlan, Block &amp; Lot Mawdsley Cresc / Stephenson Dr642002102 6164, 46, 42B 4619001102 6164, 46, 19A643001102 6164, 46, 43A 4622001102 6164, 46, 22A644001102 6164, 46, 44A 4624001102 6164, 46, 24A645001102 6164, 46, 45A 4625001102 6164, 46, 25A646001102 6164, 46, 46A 4626001102 6164, 46, 26A647001102 6164, 46, 47A 4627001102 6164, 46, 27A648001102 6164, 46, 48A 4629001102 6164, 46, 29A649001102 6164, 46, 49A 4630001102 6164, 46, 30A650001102 6164, 46, 50A 4631001102 6164, 46, 31A651001102 6164, 46, 51A 4632001102 6164, 46, 32A652001102 6164, 46, 52A 4633001102 6164, 46, 33A655001102 6164, 46, 55A 4634001102 6164, 46, 34A656001102 6164, 46, 56A 4635001102 6164, 46, 35A657001102 6164, 46, 57A 4636001102 6164, 46, 36A666001102 6164, 46, 66A 4637001102 6164, 46, 37A668001102 6164, 46, 68A 4638001102 6164, 46, 38ALeonard Street 4639001102 6164, 46, 39A1162000772 2953, 26, 123W 4640001102 6164, 46, 40A + portion Lot 41MR)1214000772 2953, 29, 26W</p>	P&D	Completed - 9 lots have been sold.
June 28, 2022	<p>MOTION: 22.06.364 Moved by: COUNCILLOR DUANE DIDOW That Council direct Administration to proceed with the selling of lands due to encroachments on Lot 41MR, Block 46, PLAN 972 2205 with registration of a Utility Right-of-Way by agreement and caveat to address existing utility and sewer main lines and allowing access to the property located thereon as amended.</p> <p>MOTION: 22.06.365 Moved by: COUNCILLOR DALE SMITH That Council defer motion "Subdivision and Consolidation of portion of Lot 41 MR with Lot 40 to resolve driveway encroachments" until a later council meeting.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow</p> <p>CARRIED</p>	P&D	In Progress - Legal survey prepared and legal docs being reviewed

	<b>22 06.28 RCM</b>		
June 21, 2022	<p>MOTION: 22.06.71 Moved by: COUNCILLOR DUANE DIDOW That Committee of the Whole recommend to Council to direct Administration to explore a weed control collaboration with key stakeholders within the Willmore Wilderness and Improvement District No. 25.</p> <p>For: Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Schlieff, Councillor Didow CARRIED</p> <p>Absent: Councillor Burton</p>	Comm. Serv	In progress Administration has a meeting booked with the Alberta Forestry, Parks and Tourism representatives for an intergovernmental working group discussion regarding control of weed infestations in the Willmore Area of December 14th.
	<b>22 04 26 RCM</b>		
April 26, 2022	<p>MOTION: 22.04.233 Moved by: COUNCILLOR DALE SMITH That Council direct Administration to request joint council meetings with the Sturgeon Lake Cree Nation and the Town of Fox Creek.</p> <p>For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Tom Burton, Councillor Scott, Councillor Schlieff, Councillor Didow.</p> <p>CARRIED</p>	CAO	Completed
April 26, 2022	<p>MOTION: 22.04.223 Moved by: COUNCILLOR DAVE BERRY That Council direct Administration to call a meeting with the Town of Valleyview and Greenview Intermunicipal Collaboration Framework Committee.</p> <p>For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Tom Burton, Councillor Scott, Councillor Schlieff, Councillor Didow.</p> <p>CARRIED</p>	CAO	In Progress
<b>22 04 19 COTW</b>			



April 12, 2022	<p>MOTION: 22.04.200 Moved by: COUNCILLOR DUANE DIDOW That Council agrees to provide up to \$20,000.00 for reclamation and approval costs of the Old High Prairie Bridge campsite to be included in the 2022 final budget, with funds to come from the Recreation Administration budget.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry, Councillor Delorme, Councillor Burton.</p> <p style="text-align: center;">CARRIED</p>	CAO Serv.	In Progress
<b>22 03 22 RCM</b>			
March 22, 2022	<p>MOTION: 22.03.157 Moved by: COUNCILLOR DUANE DIDOW That Council direct administration to investigate commercial land opportunities in Grande Cache for the purpose of Economic Development.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry</p> <p style="text-align: center;">CARRIED</p>	Planning & Ec. Dev.	In Progress - Planning to bring to RCM in the beginning of May.
<b>22 01 11 RCM</b>			
January 11, 2022	<p>MOTION: 22.01.23 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to re-establish the water well and equipment that existed previously at PT-10-57-5 W6M Muskeg Seepee Cooperative, with funds to come from the 2022 Capital budget.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff</p> <p style="text-align: center;">CARRIED</p>	I&E	In Progress, 3 wells drilled to date, all dry, waiting for Co-op to assist with further direction, if not received soon, will drill final well at previous capped location
January 11, 2022	<p>MOTION: 22.01.26 Moved by: COUNCILLOR DALE SMITH MOTION: That Council approve the land purchase of 1,943.28 acres, all located within Township 67, Range 5, W6M and includes lands within N ½ Section 10, NW ¼ Section 11, S ½ Section 14, all Section 15, E ½ Section 16, E ½ Section 21, all Section 22, W ½ Section 23, W ½ Section 27, SW ¼ Section 34, for the Greenview Industrial Gateway project as per the appraised assessment value per acre established by the Government of Alberta, with an upset limit of \$3,000,000.00, with funds to come from the Economic Development Reserve.</p> <p>For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Burton, Councillor Didow, Councillor Delorme, Councillor Smith, Councillor Ratzlaff, Councillor Scott, Councillor Rosson, Councillor Berry, Councillor Schlieff</p> <p style="text-align: center;">CARRIED</p>	CAO Serv.	In Progress
<b>21 10 26 RCM</b>			

October 26, 2021	Councillor Berry makes a Notice of Motion that Council direct Administration to provide a status report including potential partnership options on the replacement of the Alberta Transportation Bridge BF# 73971, located at NW 20-69-19 W5.	I&E	Waiting on AT
21 08 24 RCM			
August 24, 2021	<p>MOTION: 21.08.427 Moved by: COUNCILLOR DALE GERVAIS That Administration bring back a report on the legal ownership regarding properties in which municipal assets exist where the municipality does not own the land.</p> <p>FOR: Councillor Didow, Councillor Delorme, Councillor Urness, Councillor Olsen, Councillor Acton, Reeve Dale Smith, Councillor Chapman, Councillor Gervais, Councillor Burton, Deputy Reeve Bill Smith</p> <p>CARRIED</p>	Corp. Serv.	In progress - part of the AM project and Insurance/Contract Review
21 07 28 Special CM			
June 8, 2021	<p>MOTION: 21.06.298 Moved by: COUNCILLOR DALE GERVAIS That Council direct Administration to discontinue the use of the Greenview Regional Multiplex Logo for external and internal advertising and promotion, and have it replaced with the MD of Greenview Corporate Logo.</p> <p>CARRIED</p>	CAO	In Progress - logo only exists on the building at this point.
21 04 13 RC Meeting			
April 13, 2021	<p>MOTION: 21.04.196 Moved by: COUNCILLOR LES URNESS That Council direct Administration to research the concept of polling the rural and small urban municipalities in British Columbia, Alberta, Saskatchewan and Manitoba to form an association as a federal voice similar to FCM.</p> <p>For: UNANIMOUS Opposed:</p> <p>CARRIED</p>	CAO Services	In Progress - waiting for Council to attend FCM to make informed decision.
21 03 24 RC Meeting			
March 23, 2021	<p>MOTION: 21.03.148 Moved by: COUNCILLOR WINSTON DELORME That Council direct Administration to contact the City of Grande Prairie and the County of Grande Prairie to come up with a funding agreement in regards to Nitehawk Year Round Adventure Park.</p> <p>CARRIED</p>	Community Services	<b>Dec 2022 - Letter has been sent to County and City of GP - In Progress -</b> Nitehawk AGM in July, Administration will provide a report after this meeting.

January 12, 2021	<p>MOTION: 21.01.003. Moved by: DEPUTY REEVE BILL SMITH</p> <p>That Council authorize administration to enter into an agreement with the Landry Heights Homeowners Association for the purpose of operating a community park within the municipal reserve located at SE-15-70-6 W6M</p> <p>CARRIED</p>	Comm. Serv	completed
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