



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

April 11, 2023

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held March 28, 2023	4
	3.2 Business Arising from Minutes	
#4	PUBLIC HEARING	
	4.0 Bylaw No. 23-931 Land Use Bylaw Amendment to Create the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District	23
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw No. 23-931 Land Use Bylaw Amendment to Create the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District	25
	6.2 Bylaw 22-887 “Town of Grande Cache Obsolete Bylaw Repeal”	35
	6.3 Bylaw 23-939 “Tax Bylaw 2023”	55
#7	BUSINESS	
	7.1 Policy 8003 Letters of Support	64
	7.2 Policy CO16 Repeal	70

	7.3 CRASH Sponsorship Request	79
	7.4 Grande Cache Memorial Icebreaker Tournament Sponsorship Request	85
	7.5 Odyssey House GrandeCon 2023 – Sponsorship Request	91
	7.6 Lights On After School Alberta Support Request	180
	7.7 Grande Prairie Stompede Association Sponsorship Request	186
	7.8 Economic Development Week Proclamation	244
	7.9 ASH Lease Agreement Extension	247
	7.10 Health Care Attraction and Retention	259
	7.11 Forest Resources Advisory Committee Appointment	266
	7.12 Managers Reports	268
#8	NOTICE OF MOTION	
#9	CLOSED SESSION	
	9.1 ARCHA Fuel Cost Adjustments Disclosure Harmful to Business Interests of a Third Party	
	9.2 Athabasca Stockpiling Tender Disclosure Harmful to Business Interests of a Third Party	
	9.3 Westview Gravel Crushing Disclosure Harmful to Business Interests of a Third Party	
#10	MEMBERS REPORTS/EXPENSE CLAIMS	314
	<ul style="list-style-type: none"> • Ward 1 • Ward 2 • Ward 3 • Ward 4 • Ward 5 • Ward 6 • Ward 7 • Ward 8 • Ward 8 • Ward 9 • Ward 9 	

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
Greenview Administration Building,
Valleyview, Alberta on Tuesday, March 28, 2023

#1
CALL TO ORDER

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Manager, Communications & Marketing	Stacey Sevilla
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo

ABSENT

Ward 1	Councillor Winston Delorme
Director, Infrastructure and Engineering	Roger Autio

#2
AGENDA

MOTION: 23.03.147 Moved by: COUNCILLOR SALLY ROSSON
That Council adopt the Agenda of the March 28, 2023, Regular Council Meeting as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.03.148 Moved by: COUNCILLOR JENNIFER SCOTT

That Council adopt the minutes of the March 14, 2023, Regular Council Meeting as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

2 deferred motions – CRASH Sponsorship, Fire Rescue Services Awards Policy when will they be dealt with.

CRASH will be at next meeting, and the policy will come back to PRC.

BYLAW 23-934

6.2 Bylaw 23-934 to Amend Land Use Bylaw 18-800 to add Landfill, Industrial to Crown Land (CL) District as a discretionary use

MOTION: 23.03.149 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading to Bylaw 23-934, being a Land Use Bylaw Amendment to add Landfill, Industrial as a discretionary use to the Crown Land (CL) District.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Rosson

CARRIED

MOTION: 23.03.150 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to schedule a Public Hearing for Bylaw 23-934 on April 25, 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

4.0 PUBLIC HEARING

4.1 Public Hearing Bylaw 23-933

Chair Tyler Olsen opened the Public Hearing regarding Bylaw No. 23-933 at 9:20 a.m.

IN ATTENDANCE

Manager of Planning and Development, Samantha Dyck
Planning and Development Officer, Nicole Friesen

**REFERRAL AGENCY &
ADJACENT
LANDOWNER
COMMENTS** No comments or concerns received.

**APPLICANT
BACKGROUND
INFORMATION** The subject parcel is currently unsubdivided, and the split is planned to align with an intermittent creek through the quarter section. The maximum parcel size for subdivisions within the Agricultural One (A-1) district is 8.1 ha (20.0 ac), while the parcel size range for the Agricultural Two (A-2) district is 8.1 ha (20 ac) to 32.0 ha (79.1 ac).

The purpose of the A-2 district is to allow for smaller agricultural operations while preserving agricultural lands. The proposed land use would be compatible with adjacent agricultural operations and complies with requirements under the MGA, MDP, and Land Use Bylaw 18-800.

One approach exists to access the quarter section. An additional approach will be required at the subdivision stage to allow access to all parcels.

Administration has reviewed the land use amendment application and it meets the fundamental land use criteria set out within the Agricultural Two (A-2) District. The application meets the requirements of the Municipal Government Act and the Municipal Development Plan. Administration does not anticipate any negative development or land use impacts from a subdivision at this location as the proposed amendment will be compatible with surrounding developments.

**QUESTIONS FROM
COUNCIL** The Chair called for any questions from Council.

Councillor Rosson asked if there was any physical barrier splitting the property. Asked if there would be a registered survey.

Councillor Dale Smith asked about the landowners on title (number of).

Councillor Bill Smith asked what the benefit would be from switching from A1 to A2. Noted that there was no physical barrier to follow. Concerned about drainage.

IN FAVOUR The Chair requested that anyone in favour of the application come forward.

None

OPPOSED The Chair requested that anyone opposed of the application come forward.
None

**QUESTIONS FROM
THE APPLICANT OR
PRESENTER**

The Chair called for any questions from the Applicant or those that had spoke in favour or against the application.

**FAIR & IMPARTIAL
HEARING**

The Chair asked the Applicant if they had a fair and impartial hearing.
N/A

CLOSING BYLAW

Chair Tyler Olsen closed the Public Hearing regarding Bylaw No.23-933
Closed at 9:31 a.m.

6.0 BYLAWS

6.1 Bylaw 23-933 Land Use Bylaw Amendment to Redesignate NW 20-71-25-W5M from Agricultural One (A-1) to Agricultural Two (A-2)

BYLAW 23-933

MOTION: 23.03.151 Moved by: COUNCILLOR TOM BURTON

That Council give second reading to Bylaw 23-933, being a Land Use Bylaw Amendment to redesignate the parcel legally described as NW 20-71-25-W5M from Agricultural One (A-1) to Agricultural Two (A-2).

FOR: Reeve Olsen, Councillor Didow, Councillor Schlieff, Councillor Scott, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson

CARRIED

MOTION: 23.03.152 Moved by: COUNCILLOR TOM BURTON

That Council give third reading to Bylaw 23-933, being a Land Use Bylaw Amendment to redesignate the parcel legally described as NW 20-71-25-W5M from Agricultural One (A-1) to Agricultural Two (A-2).

FOR: Councillor Schlieff, Councillor Didow, Councillor Burton

AGAINST: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry

DEFEATED

6.3 Bylaw 23-935 "Tax Installment Payment Plan "Third Reading

BYLAW 23-935

MOTION: 23.03.153 Moved by: COUNCILLOR SALLY ROSSON

That Council give third reading to Bylaw 23-935 "Tax Installment Payment Plan" as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

BYLAW 23-937

6.4 Bylaw 23-937 Regional Branding Committee

MOTION: 23.03.154 Moved by: COUNCILLOR DALE SMITH

That Council give first reading to Bylaw 23-937 Regional Branding Committee, as amended.

- Change the committee's name from "Regional Branding Committee" to "Regional Promotional Committee."
- 4.1 mandate will need to be updated.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 10:10 a.m.

Reeve Olsen reconvened the meeting at 10:17 a.m.

7.0 NEW BUSINESS

**LANDRY HEIGHTS
HOMEOWNERS
SOCIETY ANI**

7.2 Landry Heights Homeowners Society – Additional Named Insured (ANI)

MOTION: 23.03.155 Moved by: COUNCILLOR SALLY ROSSON

That Council authorize Administration to add the Landry Heights Home Owners Society to Greenview's Additional Named Insured (ANI) list, under Greenview's insurance policy.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**2023 FINAL BUDGET
ADOPTION**

7.3 2023 Final Budget Adoption

MOTION: 23.03.156 Moved by: COUNCILLOR TOM BURTON

That Council adopt the 2024 - 2025 Operating Financial Plan and approve the final 2023 Operating Budget as amended, establishing total revenues of \$154,647,296 and expenditures of \$154,647,296.

- Requisitions from \$35,381,354 to \$35,817,618 (pg. 67)
- Property Taxes from \$137,648,975 to \$138,085,239 (pg. 67)

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.157 Moved by: COUNCILLOR JENNIFER SCOTT

That Council amend the 2023 Capital Budget in the amount of \$60,000 for capital project WD22006 Muskeg Seepee Water Well, to be funded from Water Reserves.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith

CARRIED

MOTION: 23.03.158 Moved by: COUNCILLOR DAVE BERRY

That Council amend the 2023 Capital Budget in the amount of \$19,300 for capital project AG23005 Snowmobile, to be funded from Unrestricted Reserves.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith, Councillor Rosson

CARRIED

MOTION: 23.03.159 Moved by: COUNCILLOR JENNIFER SCOTT

That Council amend the 2023 Capital Budget to reduce capital project RD22001 FTR Phase 6 in the amount of \$1,989,403.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.160 Moved by: DEPUTY REEVE BILL SMITH

That Council remove project PV22003 Range Road 230 Asphalt from the 2023 Capital Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.161 Moved by: COUNCILLOR RYAN RATZLAFF

That Council amend the 2023 Capital Budget of \$58,746,094 to \$56,835,991 to reflect the changes and approve as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.4 Valleyview Health Centre Foundation – Grant Funding Reallocation Request

**VV HEALTH CENTRE
FOUNDATION-GRANT
REALLOCATION**

MOTION: 23.03.162 Moved by: COUNCILLOR SALLY ROSSON

That Council approve the reallocation of the \$15,000.00 grant awarded to the Valleyview Health Centre Foundation for the purchase of new acute care beds.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.5 Q4 Financial Reporting

**Q4 FINANCIAL
REPORTING**

MOTION: 23.03.163 Moved by: COUNCILLOR RYAN RATZLAFF

That Council accepts, the unaudited Operating, Capital, and Reserve reports for the period ending December 31st, 2022, for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.6 Policy 6302 – Roadside Vegetation Management

POLICY 6302

MOTION: 23.03.164 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council accept Policy 6302 “Roadside Vegetation Management”, as amended.

- Schedule of Weeds added

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Councillor Berry

CARRIED

MOTION: 23.03.165 Moved by: COUNCILLOR JENNIFER SCOTT

That Council repeal Policy 6317 “Spray Exemptions” and Policy 6302-1 “Roadside Vegetation Management Procedure”.

CARRIED

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton

AGAINST: Councillor Berry

CARRIED

POLICY 7003

7.7 Policy 7003 “Greenview Logo Use”

MOTION: 23.03.166 Moved by: COUNCILLOR DALE SMITH

That Council approve Policy 7003, “Greenview Logo Use,” as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 11:44 a.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

**REGIONAL BRANDING
COMMITTEE**

7.1 Regional Branding Committee

MOTION: 23.03.167 Moved by: COUNCILLOR RYAN RATZLAFF

That Council appoint Reeve Olsen, Deputy Reeve Smith, and Councillor Burton to sit on the temporary Regional Promotional Committee, pending Bylaw 23-937 approval.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.168 Moved by: COUNCILLOR DUANE DIDOW

That Council approve an upset budget limit of \$15,000 to come from the Unrestricted Reserve.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**VV SEED CLEANING
PLANT**

7.8 Valleyview Seed Cleaning Plant – Property’s Future Direction

MOTION: 23.03.169 Moved by: COUNCILLOR DAVE BERRY

That Council support the Town of Valleyview purchase of the land and building at 4203 40th Ave, Valleyview, AB from the Valleyview Seed Cleaning Cooperative for \$1.00 (one dollar).

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.170 Moved by: COUNCILLOR TOM BURTON

That Council fund \$35,300 to the Town of Valleyview for the demolition and removal of the existing building (former Valleyview Seed Cleaning Cooperative) to be funded through Unrestricted Reserve, upon approval of the title transfer from the Valleyview Seed Cleaning Cooperative to the Town of Valleyview.

FOR: Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Reeve Olsen

CARRIED

POLICY 2006

7.9 Policy 2006 Employee Apprenticeship Training

MOTION: 23.03.171 Moved by: COUNCILLOR DUANE DIDOW

That Council approve the transfer of Policy 2006 "Employee Apprenticeship Training" from a Council policy to an administrative policy, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

POLICY 2014

7.10 Policy 2014 Staff Training & Professional Development

MOTION: 23.03.172 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council approve the transfer of Policy 2014 "Staff Training and Professional Development" from a Council policy to an administrative policy, as amended.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**PREDA LETTER OF
SUPPORT**

7.11 Peace Region Economic Development Alliance (PREDA) Letter of Support

MOTION: 23.03.173 Moved by: COUNCILLOR SALLY ROSSON

That Council provide a letter of support to Peace Regional Economic Development Alliance for the development of Child and Youth Mental Health Worker program for Northern Lakes College.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

NOTICE OF MOTION 8.0 NOTICE OF MOTION

9.0 CLOSED SESSION

CLOSED SESSION

MOTION: 23.03.174 Moved by: COUNCILLOR TOM BURTON

That the meeting go to Closed Session, at 1:22 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Deputy Reeve Bill Smith excused himself from discussion 9.1 2023 North Forestry Trunk Road Aggregate Supply at 1:39 p.m. due to pecuniary interest.

**9.1 2023 North Forestry Trunk Road Aggregate Supply
DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

Reeve Tyler Olsen exited the meeting at 1:52 p.m. turning chair to Deputy Reeve Bill Smith.

Deputy Reeve Bill Smith re-entered the meeting at 1:52 p.m. and took chair of the meeting.

**9.2 Grande Cache Campground Contractor
DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

**9.3 Hamlets of DeBolt and Ridgevalley Area Structure Plans
DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

**9.4 Kakwa Trail Corridor Consulting
DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

**9.5 Management Desktop and Network Information Systems Service
DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY**

9.6 Recreational Vehicle Dump Station

DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

Reeve Tyler Olsen re-entered the meeting and resumed chair at 2:45 p.m.

9.7 Grovedale Floating Liner

DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

9.8 Request for Tender Award – 2023 Greenview Fleet Tender

DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

9.9 Request for Tender Award – 2023 Greenview Two Ton Truck tender

DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

9.0 OPEN SESSION

OPEN SESSION

MOTION: 23.03.175 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 2:55 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 2:55 p.m.

Reeve Olsen reconvened the meeting at 3:01 p.m.

Deputy Reeve Bill Smith excused himself from discussion 9.1 2023 North Forestry Trunk Road Aggregate Supply at 3:01 p.m. due to pecuniary interest.

9.1 NORTH FORESTRY TRUNK ROAD AGGREGATE SUPPLY

MOTION: 23.03.176 Moved by: COUNCILLOR JENNIFER SCOTT

That Council direct Administration to enter into an aggregate supply agreement with Timber Pro Logging Ltd to purchase 75,000 tonnes of 4:25 gravel in the amount of \$1,162,500.00 plus GST for the North Forestry Trunk Road area according to the terms of the 2023 aggregate supply RFQ, with funding to come from Operations' gravel purchasing budget.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Deputy Reeve Bill Smith

CARRIED

Deputy Reeve Bill Smith re-entered the meeting at 3:06 p.m.

9.2 GRANDE CACHE CAMPGROUND CONTRACTOR

MOTION: 23.03.177 Moved by: COUNCILLOR DUANE DIDOW

That Council award the Grande Cache Campground Contract for a 2-year term starting May 1st, 2023, to MP2A Management Inc. in the amount of \$156,000 plus GST with \$50,400 plus GST to come from the 2023 Recreation Services – Grande Cache Campground Operations budget, and future funding to be included in the 2024 and 2025 budgets.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

9.3 HAMLETS OF DEBOLT AND RIDGEVALLEY AREA STRUCTURE PLANS

MOTION: 23.03.178 Moved by: COUNCILLOR JENNIFER SCOTT

That Council award the Hamlets of DeBolt and Ridgevalley Area Structure Plans to Invistec Consulting Ltd. in the amount of \$107,601.12 plus GST, with funds to come from the 2023 Planning and Development Professional Services Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Didow

CARRIED

MOTION: 23.03.179 Moved by: COUNCILLOR TOM BURTON

That Council approves a \$10,000 contingency fund for the DeBolt and Ridgevalley Area Structure Plan if extra services are required, with the funds to come from the 2023 Planning and Development Professional Services Budget.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Didow, Councillor Dale Smith, Councillor Ratzlaff, Councillor Rosson

CARRIED

9.4 KAKWA TRAIL CORRIDOR CONSULTING SERVICES

MOTION: 23.03.180 Moved by: COUNCILLOR RYAN RATZLAFF

That Council award the Kakwa Trail Corridor Consulting Services contract to McElhanney Ltd. For \$150,755.00 plus GST, with funds to come from the Kakwa Corridor Project Grant received from the Province of Alberta (22PAR8126).

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.181 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve a 10% contingency fund for the Kakwa Trail Corridor Consulting Services, if required, for an upset limit of \$15,075.50, with funds to come from the Kakwa Corridor Project Grant received from the Province of Alberta (22PAR8126).

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith

CARRIED

9.5 MANAGED DESKTOP SUPPORT

MOTION: 23.03.182 Moved by: COUNCILLOR JENNIFER SCOTT

That Council award the Request for Proposal for Management Desktop and Network Information Systems Service to Yardstick Technologies Inc. in the amount of \$200,000 per year plus GST for a three-year term, with funds to come from the Contracted Maintenance operational budget for Information Services.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

9.6 RV DUMPING STATION CONSTRUCTION DEBOLT

MOTION: 23.03.183 Moved by: COUNCILLOR TOM BURTON

That Council award the RV Dumping Station to Wapiti Gravel Suppliers, in the amount of \$319,074.66 plus GST, with funds to come from the 2023 Capital Budget (RD22006).

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Schlieff, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith, Councillor Rosson

CARRIED

9.7 TENDER AWARD – ENGINEERING SERVICES – GROVEDALE FLOATING LINER

MOTION: 23.03.184 Moved by: COUNCILLOR TOM BURTON

That Council awards the Engineering Services for the Grovedale Floating Liner Repair project to M2 Engineering Alberta Ltd., in the amount of \$403,080.00 plus GST, with funds to come from WW19001.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

9.8 REQUEST FOR TENDER AWARD – 2023 GREENVIEW FLEET TENDER

MOTION: 23.03.185 Moved by: COUNCILLOR DUANE DIDOW

That Council approve the additional funding of \$10,205.40 to be transferred from the Fleet and Equipment Reserve to the 2023 Capital Budget, for purchase of five (5) Ford Half Tons F150, two (2) Ford Explorer, and one (1) Ford One Ton F350 Diesel XLT, from Windsor Ford.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

MOTION: 23.03.186 Moved by: COUNCILLOR DAVE BERRY

That Council awards the 2023 Greenview Fleet Tender to Windsor Ford in the amount of \$509,205.40 plus GST, with funds to come from the respective project numbers in the 2023 Capital Budget, as per the Project Table below:

Project Number Revised Budget

ES23001	\$66,261.67
ES23002	\$66,261.67
ES23003	\$66,261.67
OP23004	\$66,261.67
GI23002	\$47,662.60
RE23004	\$82,571.85
RE23006	\$66,261.67
RE23008	\$47,662.60
TOTAL	\$509,205.40

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

9.9 REQUEST FOR TENDER AWARD – 2023 GREENVIEW TWO TON TRUCK TENDER

MOTION: 23.03.187 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve the additional funding of \$4,363.55, to be transferred from Fleet Equipment Reserve to the 2023 Capital Budget for the purchase of a Ford F550, for project OP23005.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Bill Smith

CARRIED

MOTION: 23.03.188 Moved by: COUNCILLOR RYAN RATZLAFF

That Council awards the 2023 Greenview Two Ton Truck tender to Windsor Ford in the amount of \$104,363.55 plus GST, with funds to come from the OP23005.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Bill Smith

CARRIED

10.0 MEMBERS BUSINESS

#10 MEMBER REPORTS AND EXPENSE CLAIMS WARD 1

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Grande Spirit Foundation- DeBolt Seniors Open House
- Rural Municipalities of Alberta (RMA) Convention
-

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- RCMP town hall in Valleyview
- Rural Municipalities of Alberta (RMA) Convention
- RMA – Elected Officials Training
- Fox Creek Culture & Recreation Board Meeting
- Town of Valleyview Doctor discussion
- Municipal Planning Commission
- Policy Review Committee

MOTION: 23.03.189 Moved by: COUNCILLOR SALLY ROSSON

That Council approve Councillor Ratzlaffs attendance to the Solid Waste Association of North America (SWANA) Northern Lights Chapter Conference in Yellowknife on June 13-16, 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- RCMP Townhall/Rural Crime Watch update
- Municipal Planning Commission
- Policy Review Committee
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- Spring Synergy – Brownlee

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Sunset House Hall Board Meeting
- RCMP Townhall Valleyview
- Municipal Planning Commission
- Policy Review Committee
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- Valleyview Town Council
- Crimewatch AGM in Peace River

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Grande Spirit Foundation- DeBolt Seniors Open House
- Rural Municipalities of Alberta (RMA) Convention
- Municipal Planning Commission
- Policy Review Committee
- Heart River Housing Meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Grande Spirit Foundation- DeBolt Seniors Open House
- Municipal Planning Commission
- Policy Review Committee
- Grande Prairie RCMP Annual Performance Plan
- Friends of Grande Spirit
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- Peace Library System
- Grande Spirit Foundation
- Grande Spirit Foundation Meeting with presentation to City of GP Council
- Valleyview Town Council Meeting

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Crooked Creek Rec Club Meeting
- Municipal Planning Commission
- Policy Review Committee
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- Town of Valleyview Council Meeting

WARD 8

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- Municipal Planning Commission
- Policy Review Committee
- RCMP Townhall
- Sturgeon Lake Cree Nation GIG update

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Grande Spirit Foundation- DeBolt Seniors Open House
- Municipal Planning Commission
- Policy Review Committee
- GP Regional Rec Committee
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- Spring Synergy – Brownlee Law
- South Peace Regional Archives AGM

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Grande Cache Recreation Board Meeting
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- GP Regional Tourism Association
- GC Medical Centre Committee Work bee

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- March 14, 2023, Regular Council Meeting
- Grande Spirit Foundation- DeBolt Seniors Open House
- Municipal Planning Commission
- Policy Review Committee
- Grande Cache Recreation Board
- Sturgeon Lake Cree Nation GIG Update
- Dino Museum Meeting
- Elected Officials Training
- Rural Municipalities of Alberta (RMA) Convention
- Town of Valleyview Council Meeting

**#10 MEMBERS
BUSINESS**

MOTION: 23.03.190 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlief, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#11
ADJOURNMENT**

11.0 ADJOURNMENT

MOTION: 23.03.191 Moved by: DEPUTY REEVE BILL SMITH

That Council adjourn this Regular Council Meeting at 5:00 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



April 11, 2023
Bylaw No. 23-931 Public Hearing
Background Information

PROPOSAL:

The purpose of Bylaw 23-931 is to create a new land use district, Industrial Gateway - Heavy Industrial - One (GIG-HI-1) District, within Land Use Bylaw No. 18-800. The purpose of this Bylaw is also to redesignate the subject lands, also known as the Greenview Industrial Gateway Phase 1 Settlement and legally described as Plan 2221786, Block 1, Lot 1, from Industrial General (M-2) District to Industrial Gateway - Heavy Industrial - One (GIG-HI-1) District.

BACKGROUND AND DISCUSSION:

The subject lands currently consist of the entire 777.4-hectare (1921.0-acre) parcel, which are legally described as Plan 2221786, Lot 1, Block 1 and are currently designated as Industrial General (M-2) District. The proposed Greenview Industrial Gateway - Heavy Industrial - One (GIG-HI-1) District will allow appropriate permitted and discretionary uses for the types of development which are unique to the Greenview Industrial Gateway.

The proposed GIG-HI-1 District will complement the staging plan for the Greenview Industrial Gateway (GIG) Area Structure Plan (ASP), being Bylaw 19-815. The GIG ASP is structured to take advantage of the area's location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Importantly, maximizing railway service is critical to enabling a world-class eco-industrial district. Accordingly, two primary land use forms are used:

- Heavy Industrial – General; and
- Heavy Industrial – Rail-Oriented.

This does not prevent multiple heavy industrial districts from being created within the plan area, at the discretion of the Council, but does guide the creation of at least two (2) distinct focuses to any future land use designations. The GIG-HI-1 District provided under Bylaw 23-931 allows for the prioritization of Rail Oriented development during the initial stages and is compliant with Section 3.5 (Heavy Industrial – Rail-Oriented) and Section 9.5 (Development Staging) Heavy Industrial – Rail-Oriented area located in the north of the plan area between Highway 40 and the CN rail line.

Bylaw 23-931 was given first reading on March 14, 2023, Regular Council Meeting. The use of Greenhouse, Industrial was added to the definitions and is proposed to be a Permitted Use in the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, as per Council direction.

STAKEHOLDER COMMUNICATIONS OR ENGAGEMENT:

On March 22, 2023, Bylaw 23-931 and Notice of Public Hearing was circulated to Greenview's internal departments.

On March 22, 2023, Bylaw 23-931 and Notice of Public Hearing was circulated to the following referral agencies: Alberta Transportation, Alberta Agriculture and Forestry, ATCO Electric, ATCO Gas, ATCO Pipeline and Shell Canada Ltd.

On March 21, 2023, the Public Hearing advertisement was published on Greenview's website and social media sites in accordance with the Advertising Bylaw.

Any concerns received will be addressed today.



REQUEST FOR DECISION

SUBJECT:	Bylaw No. 23-931 Land Use Bylaw Amendment to Create the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2023	CAO: SW	MANAGER: SD
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: MAV	PRESENTER: JS
STRATEGIC PLAN:	Development	LEG: SS	

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, RSA 2000, Sections 640 and 692

Council Bylaw/Policy – Land Use Bylaw No. 18-800 and Greenview Industrial Gateway Area Structure Plan Bylaw No. 19-815.

RECOMMENDED ACTION:

MOTION: That Council give Second Reading to Bylaw 23-931 to amend Land Use Bylaw No. 18-800 for the addition of the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District and to redistrict the parcel legally described as Plan 2221786, Lot 1, Block 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District.

MOTION: That Council give Third Reading to Bylaw 23-931 to amend Land Use Bylaw No. 18-800 for the addition of the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District and to redistrict the parcel legally described as Plan 2221786, Lot 1, Block 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District.

BACKGROUND/PROPOSAL:

The purpose of Bylaw 23-931 is to create a new land use district within Land Use Bylaw No. 18-800 and to redesignate the subject lands, which are known as the Greenview Industrial Gateway Phase 1 Settlement. The subject lands currently consist of the entire ±777.4-hectare (±1921.0-acre) parcel, which are legally described as Plan 2221786, Lot 1, Block 1 and shown on Schedule B attached to this report.

The subject lands are currently designated Industrial General (M-2) District. The proposed Greenview Industrial Gateway - Heavy Industrial - One (GIG-HI-1) District will allow appropriate permitted and discretionary uses for the types of development which will be unique to the Greenview Industrial Gateway.

The proposed GIG-HI-1 District will complement the staging plan for the Greenview Industrial Gateway (GIG) Area Structure Plan (ASP), being Bylaw 19-815. The GIG ASP is structured to take advantage of the area's location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Importantly, maximizing railway service is critical to enabling a world-class eco-industrial district. Accordingly, two primary land use forms are used:

- Heavy Industrial – General; and
- Heavy Industrial – Rail-Oriented.

This does not prevent multiple heavy industrial districts from being created within the plan area, at the discretion of the Council, but does guide the creation of at least two (2) distinct focuses for any future land use designations. The GIG-HI-1 District provided under Bylaw 23-931 allows for the prioritization of Rail Oriented development during the initial stages and is compliant with Section 3.5 (Heavy Industrial – Rail-Oriented) and Section 9.5 (Development Staging) Heavy Industrial – Rail-Oriented area located in the north of the plan area between Highway 40 and the CN rail line.

Bylaw 23-931 received first reading on March 14, 2023, Regular Council Meeting. The use of Greenhouse Industrial was added as a definition and is proposed to be a Permitted Use in the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, as per Council’s direction.

Referral agencies and Greenview departments were notified of the Public Hearing, to be held on April 11, 2023, with letters sent on March 22nd, 2023. A notification was published on Greenview’s website and social media on March 22nd, 2023.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended action is that the Land Use Bylaw Amendment will allow development to move forward within the Greenview Industrial Gateway (GIG) in compliance with Greenview’s policies and regulations.
2. The benefit of Council accepting the recommended action is that creating the new district will provide clear expectations of the developments intended for the Greenview Industrial Gateway (GIG) Phase 1.
3. The benefit of Council accepting the recommended action is to ensure the first GIG specific district is Rail Oriented, which will maximize rail access which is vital to the marketability of industrial operators with shipping needs, and prioritize the development within the vicinity of the existing CN rail line.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 23-931 for further discussion or information.

Alternative #2: Council has the alternative to deny the second or third reading of the bylaw, thereby refusing the Land Use Bylaw amendment. This is not recommended as the same or similar bylaw may not be presented to Council for six (6) months.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Once the second and third readings have been given and the Bylaw passed, it will be advertised on social media and Greenview's website.

ATTACHMENT(S):

- Schedule 'A' – Bylaw No. 23-931
- Schedule 'B' – Plan of Survey – Greenview Industrial Gateway Project



A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend the Land Use Bylaw No. 18-800

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw 18-800;

WHEREAS, the Council of the Municipal District of Greenview No. 16 deems it desirable to amend the Land Use Bylaw 18-800 to add the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, and introduce different industrial uses compatible with the district;

WHEREAS, the Council of the Municipal District of Greenview No. 16 deems it desirable to redistrict the lands legally described as Plan 222 1786, Block 1, Lot 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District to accommodate complex industrial developments;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Table 7-1: Establishment of Districts under Section 7.1 District Classification be amended to include the following:

District Name	District Abbreviation
Greenview Industrial Gateway Heavy Industrial One	GIG-HI-1

2. That Section 8.0 LAND USE DISTRICTS be amended to add Section 8.18 Greenview Industrial Gateway Heavy Industrial One (GIG-HI-1) District as follows:

8.18 GREENVIEW INDUSTRIAL GATEWAY – HEAVY INDUSTRIAL ONE (GIG-HI-1) DISTRICT

8.18.1 Purpose

- a) The purpose of this District is to accommodate heavy industrial uses that require relatively large tracts of land and are generally focused on the processing, manufacturing, and production of raw materials within the Greenview Industrial Gateway (GIG) area. This district is a Rail Oriented – Heavy Industrial District which favours uses which benefit from rail and spur development as well as other uses which compliment those development forms.

8.18.2 Uses

- a) Table 8-34 identifies the permitted and discretionary uses within the GIG-HI-1 District.

Table 8-34: GIG-HI-1 Permitted and Discretionary Uses

PERMITTED USES	DISCRETIONARY USES
ACCESSORY BUILDING(S) AND USES	CARBON CAPTURE AND SEQUESTRATION/STORAGE (CCS) FACILITY
ACCOMMODATION, EMPLOYEE	WORK CAMP
BIOMASS POWER FACILITY	WORK CAMP, PROJECT ORIENTED
BORROW PIT	
CARTAGE TERMINAL	
DUGOUT	
GEOTHERMAL FACILITY	
GREENHOUSE, INDUSTRIAL	
MANUFACTURING PLANT, LARGE SCALE	
OFFICE TRAILER	
OIL & GAS FACILITY	
OUTDOOR STORAGE	
PETROCHEMICAL FACILITY	
POWER GENERATION PLANT	
RAIL SPUR	
RAIL YARD	
SHIPPING CONTAINER	
STORM WATER MANAGEMENT FACILITY	
TRANSLOADING FACILITY	
WAREHOUSING FACILITY	
WATER RESERVOIR	

Table 8-35: GIG-HI-1 District Regulations

Matter to be Regulated	Regulation
.1 Minimum Parcel Size	At the discretion of the Development Authority
.2 Maximum Parcel Size	At the discretion of the Development Authority
.3 Minimum Setbacks	Property line adjacent to provincial highway: 40.0 m (131.2 ft) All other setbacks: At the discretion of the Development Authority

8.18.3 Additional regulations:

- a) Where a provincial approval for a development is required and has been applied for or received, the Development Permit application for the development shall not be deemed complete until a copy of approval from the provincial body has been received by the Municipal District.

- b) Notwithstanding Section 8.18.3 (a), a copy of the application submitted to the provincial department or agency may be used to satisfy some or all requirements for a Development Permit. The Development Authority may also request additional information be submitted as part of the Development Permit application as outlined under Section 3.4.3.
- c) In accordance with Section 650 of the *Municipal Government Act (MGA)*, the applicants must enter and comply with the terms of a Development Agreement for the provision of municipal services. The Development Agreement may also include the following conditions:
 - i. Developers within this District may be required to demonstrate an adequate water supply exists to provide for firefighting needs. This may be demonstrated by means of pump tests on wells or through the provision of dugouts or other stored water supplies;
 - ii. Emergency response plans may be required where the development involves the production, storage, or use of materials that may be hazardous;
 - iii. Any development within this District may be required to implement a waste management plan which includes, but not limited to, details on the incineration of waste products and airborne emissions, quantity and characteristics of waste material discharge by the facility, method and location of collection and disposal of waste material; and
 - iv. Any development within this District may be required to mitigate all off-site nuisance factors including odour, traffic and dust. A mitigation plan may be provided as part of the development permit application to demonstrate that these nuisance factors are addressed and mitigated.
- d) When evaluating the suitability of a proposed development, the Development Authority shall consider the following:
 - i. All surface drainage must be contained on site and any adjacent water bodies must be adequately protected from run-off. Site grade where the proposed development is located should retain the natural contour of the land.
 - ii. Suitable fencing may be installed to provide security and discourage trespassing.
 - iii. There must be adequate spacing between equipment and related infrastructure used in the development to allow for firefighting.
 - iv. Landscaping and screening may be required at the discretion of the Development Authority to address any visual impact to the public roadway.
 - v. Plans for decommissioning and reclamation which outlines how the sites will be returned to their pre-development state, where required by a provincial department or agency, shall be required by the Development Authority.

See the General Regulations (Section 5.0) for additional regulations and exceptions

3. That Section 9.0 DEFINITIONS be amended to include the following definitions:

Biomass Power Facility means a facility designed to generate electricity from plant-based materials such as biomass and/or biogas sources.

Carbon Capture and Sequestration/Storage (CCS) Facility means the process of capturing carbon dioxide (CO₂) formed during power generation and industrial processes and storing it deep underground in geological formations so that it is not emitted into the atmosphere. CCS technologies have significant potential to reduce CO₂ emissions in energy systems.

Geothermal Facility means a facility that uses geothermal energy to produce electricity. Geothermal energy is derived from a geothermal deposit from a reservoir consisting of natural heat that is stored in rocks or in an aqueous liquid or vapour.

Greenhouse, Industrial means a building or group of buildings designed for growing, production, processing, and storage of vegetables, flowers, and other crops for wholesale distribution. This use may include plant nurseries, tree farms and other similar uses. This use does not include on-site sales, Cannabis Production or Cannabis Retail Sales.

Petrochemical Facility means a facility for the processing of chemicals derived from petroleum or natural gas and further uses for a variety of chemical purposes. Petrochemical products are the second-level products being derived from crude oil after several refining processes.

Power Generation Plant means an industrial facility that generates electricity from a primary fuel or primary energy such as but is not limited to, natural gas, coal, uranium, geothermal, hydroelectricity, wind and solar. Most power plants use one or more generators that convert mechanical energy into electrical energy to supply power to the electrical grid.

Rail Spur means the section of railroad track connected to the rail yard.

Rail Yard means a series of tracks in a rail network for storing, sorting, loading and unloading rail cars.

Stormwater Management Facility means an artificially constructed pond that collect and retain rainwater.

Transloading Facility means a facility that transfers large amounts of cargo from one form of transport to another.

Warehousing Facility means a facility that stores physical goods before they are sold or further distributed.

Water Reservoir means a large natural or artificial open-air storage area where water is collected or accumulated for extra supply, stock, reserved, or stored water that is available for use in large quantities.

- 4. That Map 29 be amended to show the lands legally described as Plan 222 1786, Block 1, Lot 1 be redistricted from Industrial General (M-2) to Greenview Industrial Gateway Heavy Industrial One District (GIG-HI-1), as shown in the attached Schedule “A”.
- 5. That if any provision of this Bylaw be invalid then such invalid provision shall be severed and the remaining Bylaw shall be maintained.
- 6. That this Bylaw shall come into force and effect upon the day of third and final reading.

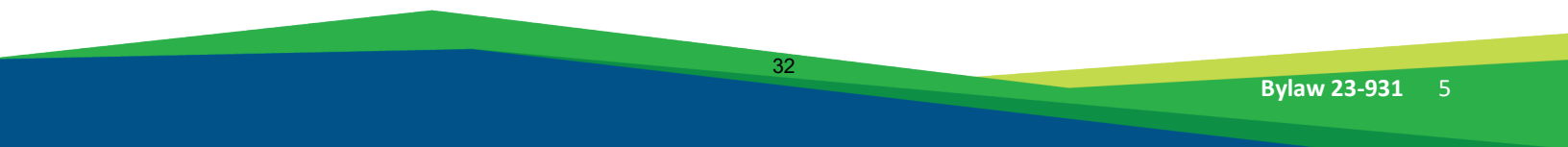
Read a first time this 14th day of March , A.D., 2023.

Read a second time this ____ day of _____ , A.D., _____.

Read a third time and passed this ____ day of _____ , A.D., _____.

REEVE

CHIEF ADMINISTRATIVE OFFICER

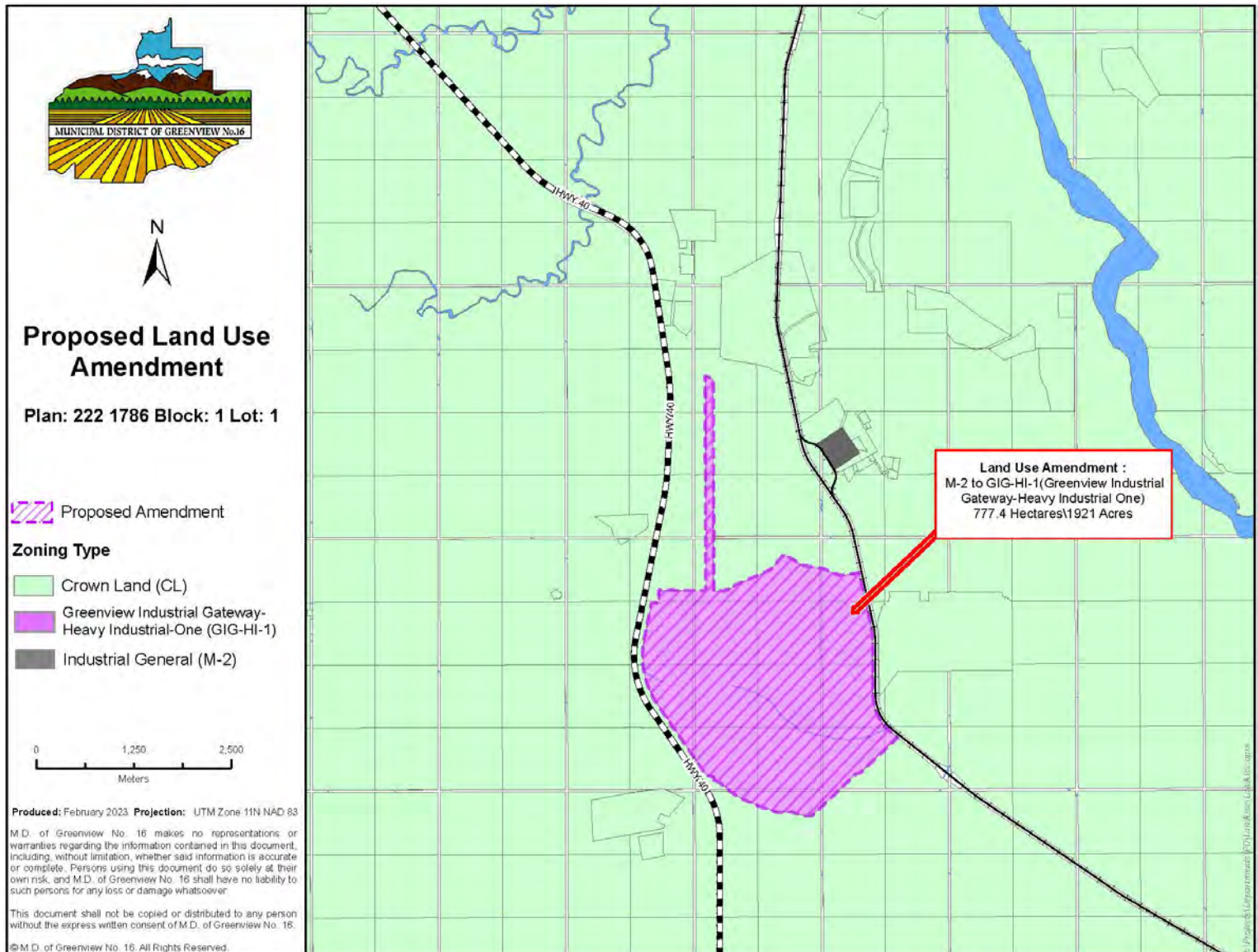


SCHEDULE "A"

To Bylaw No. 23-931

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

1. That the lands legally described as Plan 222 1786, Block 1, Lot 1 be re-districted from Industrial General (M-2) District to Greenview Industrial Gateway Heavy Industrial One (GIG-HI-1) District as depicted below:





REQUEST FOR DECISION

SUBJECT: **Bylaw 22-887 “Town of Grande Cache Obsolete Bylaw Repeal”**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2023 CAO: SW MANAGER:
DEPARTMENT: CORPORATE SERVICES DIR: EK PRESENTER: SS
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial –Province of Alberta, Order In Council 361/2018, sec. 2(f)

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council give second reading to Bylaw 22-887 “Town of Grande Cache Obsolete Bylaw Repeal” as presented.

MOTION: That Council give third reading to Bylaw 22-887 “Town of Grande Cache Obsolete Bylaw Repeal” as presented.

BACKGROUND/PROPOSAL:

Administration has reviewed the outstanding Town of Grande Cache bylaws and is recommending the repeal of several obsolete, redundant and outdated bylaws to harmonize administration between Ward 9 and the rest of Greenview.

Alberta Treasury Board and Finance, Loans to Local Authorities Division (formerly the Alberta Capital Financing Authority), has confirmed that there is only two outstanding bylaws relating to debt obligations. The remaining borrowing bylaws are Bylaw 686 and Bylaw 561, for the purpose of the Grande Cache Recreation Centre, and Grande Cache Water Supply and Treatment Facility and is not included in the Schedule A listing.

The following bylaws (69) are being repealed as they relate to the purchase of goods or services which have been paid for and consumed by the Town of Grande Cache:

<ul style="list-style-type: none">Bylaw 25 – Equipment Purchase Truck & Garbage Packer	<ul style="list-style-type: none">Bylaw 27 – Equipment Purchase Truck
<ul style="list-style-type: none">Bylaw 28 – Equipment Purchase Grader	<ul style="list-style-type: none">Bylaw 37 – Equipment Purchase Dozer Blade
<ul style="list-style-type: none">Bylaw 38 – Equipment Purchase Truck	<ul style="list-style-type: none">Bylaw 53 – Equipment Purchase 3 Trucks
<ul style="list-style-type: none">Bylaw 54 – Equipment Purchase Street Clean	<ul style="list-style-type: none">Bylaw 61 – Equipment Purchase Tractor

• Bylaw 70 – Equipment Purchase Accounting Machine	• Bylaw 71 – Equipment Purchase Truck
• Bylaw 104 – Mobile Communication Equipment Purchase	• Bylaw 195 – Equipment Purchase – 4 Ton Truck
• Bylaw 211 – Equipment Purchase – ½ Ton Truck	• Bylaw 221 Office Equipment Purchase – ADDO Data Recorder
• Bylaw 223 – Equipment Purchase Fire Truck	• Bylaw 242 – Equipment Purchase Truck/Loader
• Bylaw 248 – Equipment Purchase Garbage Packer	• Bylaw 267 – Equipment Purchase Truck
• Bylaw 282 – Equipment Purchase 2 Trucks	• Bylaw 283 – Equipment Purchase Radio
• Bylaw 287 – Equipment Purchase Radio Comm System Fire Dept	• Bylaw 298 – Equipment Purchase Ambulance
• Bylaw 301 – Equipment Purchase Loader Tandem Truck	• Bylaw 302 – Equipment Purchaser Screener
• Bylaw 307 – Equipment Purchase Cash Register	• Bylaw 309 – Equipment Purchase Grader
• Bylaw 321 – Equipment Purchase Datacorder II	• Bylaw 322 – Equipment Purchase Riding Mower Sweeper & Snow Blower
• Bylaw 329 – Equipment Purchase Tandem Truck	• Bylaw 330 – Equipment Purchase Truck
• Bylaw 334 – Equipment Purchase Truck	• Bylaw 347 – Equipment Purchase Truck Garbage
• Bylaw 353 – Equipment Purchase Tandem Truck w Sander Snow plow	• Bylaw 356 – Equipment Purchase Fire Truck
• Bylaw 358 – Equipment Purchase Truck	• Bylaw 364 – Equipment Purchase IBM Computer
• Bylaw 366 – Equipment Purchase Dynahoe Excavator	• Bylaw 375 – Equipment Purchase Truck
• Bylaw 380 – Equipment Purchase Snowblower	• Bylaw 385 – Equipment Purchase Loader
• Bylaw 392 – Equipment Purchase Tailgate Assembly	• Bylaw 393 – Equipment Purchase Copier
• Bylaw 395 – Equipment Purchase Sander Exhaust Analyzer	• Bylaw 396 – Equipment Purchase Digital Blood Pressure Monitor
• Bylaw 397 – Equipment Purchase Passenger Van	• Bylaw 401 – Equipment Purchase Wheeled Loader
• Bylaw 407 – Equipment Purchase ATV & Trailer	• Bylaw 410 – Equipment Purchase Ambulance Rescue Tools
• Bylaw 411 – Equipment Purchase Riding Lawnmower & Trailer	• Bylaw 412 – Equipment Purchase Truck
• Bylaw 413 – Equipment Purchase Dozer	• Bylaw 420 – Equipment Purchase Office Equipment
• Bylaw 421 – Equipment Purchase Office Equipment	• Bylaw 426 – Equipment Purchase Backhoe
• Bylaw 428 – Equipment Purchase Ambulance Rescue Truck	• Bylaw 430 – Equipment Purchase Street Sweep
• Bylaw 437 – Equipment Purchase	• Bylaw 438 – Equipment Purchase
• Bylaw 439 – Equipment Purchase	• Bylaw 441 – Equipment Purchase
• Bylaw 448 – Equipment Purchase Truck	• Bylaw 449 – Equipment Purchase
• Bylaw 450 – Equipment Purchase	• Bylaw 466 – Equipment Purchase
• Bylaw 468 – Equipment Purchase	• Bylaw 475 – Equipment Purchases Tandem Gravel Truck

• Bylaw 488 – Equipment Purchase Various	• Bylaw 489 – Equipment Purchase Various
• Bylaw 493 – Equipment Purchase Various	

The following bylaws (32) are being repealed as they were requests for the Town of Grande Cache to enter into debt obligation to pay for goods, which have now expired:

• Bylaw 02 - Indebtedness Survey Soil /Equip Purchase	• Bylaw 03 - Indebtedness Survey Water Sewage
• Bylaw 05 - Indebtedness Land Purchase	• Bylaw 07 - Indebtedness Infrastructure & Equipment
• Bylaw 16 – Indebtedness Storm Sewer System	• Bylaw 17 - Indebtedness Recreation Complex
• Bylaw 20 – Indebtedness Water Distribution Extension	• Bylaw 21 – Indebtedness Sewer Collection Extension
• Bylaw 43 – Indebtedness Paving	• Bylaw 48 – Indebtedness Employee Residences
• Bylaw 57 – Indebtedness Water Distribution Extension	• Bylaw 58 – Indebtedness Storm Sewage System Stage 3
• Bylaw 59 – Indebtedness Sewer Collection System	• Bylaw 99 – Indebtedness Paved Streets Sidewalks Curb Gutters
• Bylaw 299 – Indebtedness Water Supply Additional Revoked	• Bylaw 316 – Indebtedness Sewage Treatment Plant
• Bylaw 325 – Indebtedness Public Works Building Addition	• Bylaw 516 – Indebtedness Residential Land
• Bylaw 558 – Indebtedness Serviced Residential Land Development	• Bylaw 561 – Indebtedness Serviced Residential Land Development
• Bylaw 561-2 – Indebtedness Water Supply & Land Treatment Facility	• Bylaw 561-3 Indebtedness Water Supply & Treatment Facility Amendment
• Bylaw 562 Indebtedness Commercial Industrial Land Development	• Bylaw 606 – Indebtedness Land Development
• Bylaw 817 – Indebtedness Street Sidewalk Repair Repealed	• Bylaw 55 – Debentures Elementary School
• Bylaw 67 – Debenture Elementary School Addition	• Bylaw 76 – Debenture Junior Senior High School Addition
• Bylaw 138 – Debentures	• Bylaw 176 – Debenture Staff Housing
• Bylaw 194 – Debentures Issuance	• Bylaw 256 – Debenture Water Supply

The following bylaws (90) are being repealed as they relate to taxation for the Town of Grande Cache which are now expired and void:

• Bylaw 19 – Mill Rate 1969	• Bylaw 87 – Mill Rates 1971
• Bylaw 125 – Mill Rates 1973	• Bylaw 140 – Mill Rates 1974
• Bylaw 165 – Mill Rates 1975	• Bylaw 206 – Mill Rates 1976

• Bylaw 240 – Mill Rates 1977	• Bylaw 273 – Mill Rates 1978
• Bylaw 289 – Mill Rates 1979	• Bylaw 303 – Mill Rates 1980
• Bylaw 60 – Tax 1971	• Bylaw 77 – Assessment & Taxation
• Bylaw 81 – Tax Penalties	• Bylaw 88 – Tax Penalty Amendment
• Bylaw 90 – Assessment Taxation 1972	• Bylaw 115 – Tax Penalties 1973
• Bylaw 116 – Assessment Taxation 1973	• Bylaw 123 – Business Tax Repealed
• Bylaw 126 – Tax Penalties 1973	• Bylaw 161 - Tax Penalties Rescinded
• Bylaw 169 – Tax Penalties	• Bylaw 288 – Assessment Taxation 1979
• Bylaw 291 – Assessment Taxation 1980	• Bylaw 308 – Assessment Taxation 1981
• Bylaw 318 – Tax Penalties 1981	• Bylaw 320 – Tax Levy 1981
• Bylaw 332 – Assessment Taxation 182	• Bylaw 333 – Tax Certificates
• Bylaw 346 – Tax Levy 1982	• Bylaw 352 – Tax Levy 1983
• Bylaw 361 – Tax Levy 1984	• Bylaw 374 – Tax Levy 1985
• Bylaw 389 – Tax Levy 1985	• Bylaw 406 – Tax Levy 1986
• Bylaw 427 – Tax Levy 1987	• Bylaw 436 – Tax Levy 1988
• Bylaw 456 – Tax Rate 1989	• Bylaw 476 – Tax Rate 1990
• Bylaw 490 – Tax Rates 1991	• Bylaw 505 – Tax Rates 1992
• Bylaw 515 – Tax Rates 1993	• Bylaw 524 – Tax Rates 1994
• Bylaw 534 – Tax Rate 1995	• Bylaw 545 – Tax Rate 1996
• Bylaw 557 – Supplementary Tax 1997	• Bylaw 564 – Tax Rate Levy Assessment 1997
• Bylaw 596 – Tax Rate 2000	• Bylaw 604 – Tax Rate 2001
• Bylaw 616 – Tax Rate 2002	• Bylaw 620 – Supplementary Tax 2003
• Bylaw 626 – Tax Rate 2003	• Bylaw 629 – Tax Rate 2004
• Bylaw 633 – Supplementary Tax 2005	• Bylaw 635 – Tax Rate 2005
• Bylaw 638 – Supplementary Tax 2006	• Bylaw 640 – Tax Rate 2006
• Bylaw 650 – Tax Rate 2007	• Bylaw 652 – Supplementary Tax 2007
• Bylaw 661 – Supplementary Tax 2008	• Bylaw
• Bylaw 112 – Supplementary Assessment 1972	• Bylaw 142 – Assessment 1975
• Bylaw 155 – Supplementary Assessments Repeal	• Bylaw 170 – Assessment 1976
• Bylaw 212 – Assessment 1977	• Bylaw 241 – Assessment 1978
• Bylaw 271 – Supplementary Assessments Rescinded	• Bylaw 669 – Offsite Levy
• Bylaw 367 – Assessment 1984	• Bylaw 378 – Assessment 1985
• Bylaw 387 – Supplementary Assessment 1985	• Bylaw 394 – Assessment 1986
• Bylaw 414 – Assessment 1987	• Bylaw 443 – Assessment 1989
• Bylaw 470 – Assessment Roll 1990	• Bylaw 483 – Assessment 1991
• Bylaw 494 – Assessment 1992	• Bylaw 509 – Assessment 1993
• Bylaw 518 – Assessment 1994	• Bylaw 541 – Assessment 1995

<ul style="list-style-type: none"> • Bylaw 542 – Supplementary Assessment Prep 1996 	<ul style="list-style-type: none"> • Bylaw 543 – Supplementary Assessment 1996
<ul style="list-style-type: none"> • Bylaw 555 – Assessment 1996 	<ul style="list-style-type: none"> • Bylaw 619 – Supplementary Assessment 2003
<ul style="list-style-type: none"> • Bylaw 637 – Supplementary Assessment 2006 	<ul style="list-style-type: none"> • Bylaw 632 – Supplementary Assessment 2005
<ul style="list-style-type: none"> • Bylaw 833 – Intermunicipal Assessment Review Board 	<ul style="list-style-type: none"> • Bylaw 651 – Supplementary Assessment 2007
<ul style="list-style-type: none"> • Bylaw 660 – Supplementary Assessment 2008 	<ul style="list-style-type: none"> • Bylaw 745 – Assessor Appointment

Collectively the bylaws listed above represent 2/3 of the obsolete Town of Grande Cache bylaws, with the remaining comprising of general municipal housekeeping, grants, and other incidental concerns.

Although obsolete, these bylaws are still considered active under the Order In Council 361/2018 which dissolved the Town of Grande Cache. All Grande Cache Bylaws continue to apply until repealed, amended or replaced by the Council of the receiving municipality (Greenview).

All department heads have reviewed these bylaws. The repeal of which has been deemed inconsequential to daily operations and continued level of service.

During first reading, Council amended the bylaw to remove Bylaws 686, 561, 561-2 and 561-3 as those were included in the repeal in error. Administration has also met all of the advertising requirements for repealing borrowing bylaws. Those being repealed were advertised for two consecutive weeks and the 15 day period for anyone to petition the repeal has passed.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council passing Bylaw 22-887 is that it will harmonise administration between Ward 9 and the rest of Greenview.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to defeat the motion; however, administration does not recommend this because none of these bylaws are currently active and they are specific to the former Town of Grande Cache.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will remove these bylaws from Greenview's active bylaw listing.

ATTACHMENT(S):

- Bylaw 22-887 "Town of Grande Cache Obsolete Bylaw Repeal"
- Order in Council section 2(f)



BYLAW NO. 22-887 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to repeal inoperative, obsolete, expired and ineffective bylaws of the former Town of Grande Cache.

Whereas, Section 7 of the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended provides Council with the authority to pass bylaws for municipal purposes;

Whereas, Section 63 of the Municipal Government Act, R.S.A. 2000, M-26, empowers Council to pass bylaws which omits or provides for the repeal of a bylaw or provision of a bylaw that is inoperative, obsolete, expired or otherwise ineffective;

Whereas, the Council of the Municipal District of Greenview No 16 wishes to repeal obsolete, expired or ineffective bylaws;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. TITLE

1.1. This bylaw may be cited as the “Town of Grande Cache Obsolete Bylaw Repeal”.

2. REPEAL

2.1. All bylaws identified as inoperative, obsolete, expired or otherwise ineffective, as described in Schedule A, attached hereto and forming part of this bylaw, are hereby repealed.

3. COMING INTO FORCE

3.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 13 day of December, 2022.

Read a second time this _____ day of _____, 2023.

Read a third time this _____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



BYLAW NO. 22-887

of the Municipal District of Greenview No. 16

Schedule A Inoperative, Obsolete, Expired, Spent and Ineffective Bylaws

Bylaw #	Short Title	Date Passed
02	Indebtedness Survey Soil /Equip Purchase	1966-10-07
03	Indebtedness Survey Water Sewage	1967-06-26
05	Indebtedness Land Purchase	1968-11-21
07	Indebtedness Infrastructure & Equipment	1969-03-18
11	Development Control	1969-02-15
12	Land Purchase 2655	1969-02-15
13	Liquified or Natural Gas Franchise Plains Western	1969-03-27
16	Indebtedness Storm Sewer System	1969-07-17
17	Indebtedness Recreation Complex	1969-07-17
19	Mill Rate 1969	196-06-06
20	Indebtedness Water Distribution Extension	1969-09-25
21	Indebtedness Sewer Collection Extension	1969-09-25
25	Equipment Purchase Truck & Garbage Packer	1969-08-28
27	Equipment Purchase Truck	1969-09-11
28	Equipment Purchase Grader	1969-09-25
37	Equipment Purchase Dozer Blade	1970-01-26
38	Equipment Purchase Truck	1970-02-09
39	Preventative Social Services Program	1970-02-10
43	Indebtedness Paving	1970-04-16
44	Electricity Provider - Canadian Utilities	1970-09-15
48	Indebtedness Employee Residences	1970-05-12
53	Equipment Purchase 3 Trucks	1970-08-12
54	Equipment Purchase Street Cleaner	1970-09-12
55	Debentures Elementary School	1970-08-25
56	Electricity Provider Plains Western Gas Electric Amend	1970-09-29
57	Indebtedness Water Distribution Extension	1970-09-14
58	Indebtedness Storm Sewage System Stage 3	1970-09-14
59	Indebtedness Sewer Collection System	1970-09-15
60	Tax 1971	1970-08-25
61	Equipment Purchase Tractor	1970-09-15
67	Debenture Elementary School Addition	1970-12-07
70	Equipment Purchase Accounting Machine	1970-12-08
71	Equipment Purchase Truck	1970-12-08
72	Purchase Buildings	1970-12-08
75	Purchase 6 Portable Classrooms	1971-01-12

76	Debenture Junior Senior High School Addition	1971-01-12
77	Assessment & Taxation	1971-01-26
78	Borrowing 1971	1971-02-08
80	Borrowing Ice Plant	1971-03-22
81	Tax Penalties	1971-05-10
84	Shopping Cart Control	1971-06-15
85	Borrowing 1971	1971-07-13
87	Mill Rates 1971	1971-08-09
88	Tax Penalty Amendment	1971-08-09
90	Assessment Taxation 1972	1971-08-09
99	Indebtedness Paved Streets Sidewalks Curbs Gutters	1972-05-02
100	Borrowing 1972	1972-02-09
104	Mobile Communication Equipment Purchase	1972-02-22
111	Civic Holiday Aug 7, 1972	1972-07-18
112	Supplementary Assessment 1972	1972-07-18
115	Tax Penalties 1972	1972-07-18
116	Assessment Taxation 1973	1972-08-01
118	Insurance Fire Dept Council Staff	1972-10-24
121	Borrowing 1973	1973-01-09
122	Grande Cache Chamber of Commerce Grant	1973-01-23
123	Business Tax Repealed	1973-04-10
125	Mill Rates 1973	1973-06-26
126	Tax Penalties 1973	1973-06-26
127	Assessment Taxation 1974	1973-07-24
130	Billiard Rooms Operation Regulation	1973-12-19
131	Borrowing 1974	1973-11-27
133	Borrowing 1975	1974-01-08
135	Numbering Streets Avenues Houses	1974-01-22
138	Debentures	1974-05-28
139	Grande Cache Chamber of Commerce Grant	1974-04-24
140	Mill Rates 1974	1974-04-09
142	Assessment 1975	1974-07-09
144	Grande Cache Mountaineer Distribution	1974-07-09
145	Building Permits	1974-07-23
148	Voters List Unnecessary	1974-08-27
155	Supplementary Assessments Repeal	1974-12-17
157	Borrowing 1975	1975-01-28
161	Tax Penalties Rescinded	1975-03-25
165	Mill Rates 1975	1975-06-24
169	Tax Penalties	1975-06-25
170	Assessment 1976	1975-06-24
175	Fire Fighting Agreement	1975-09-23
176	Debenture Staff Housing	Expired
180	Building Permits Amendment	1975-10-28
181	Dog Control Amendment	Expired

190	Water Sewer Rates Trailers Temp	1975-12-16
191	Borrowing 1976	1976-01-13
194	Debentures Issuance	1976-03-09
195	Equipment Purchase - 4 Ton Truck	1976-03-16
196	Borrowing Short Term - Gtruck Backhoe	1976-03-16
197	Borrowing Short Term - Loader	1976-03-16
203	Natural Gas Compensation Plains Western Gas & Elect Co.	1976-07-13
206	Mill Rates 1976	1976-06-08
211	Equipment Purchase - 1/2 Ton Truck	1976-06-22
212	Assessment 1977	1976-06-22
214	National Fire Code Adoption Amdmt	1976-09-14
219	Building Permits	1976-10-12
221	Office Equipment Purchase - ADDO Data Recorder	1976-11-09
222	Borrowing Equipment Purchases	1976-11-23
223	Equipment Purchase Fire Truck	1976-11-23
227	Grande Cache Chamber of Commerce Grant	1977-01-11
229	Borrowing 1977	1977-01-11
240	Mill Rates 1977	1977-05-24
241	Assessment 1978	1977-06-13
242	Equipment Purchase Truck / Loader	1977-06-13
245	Bylaw Enforcement Officer	1977-07-26
248	Equipment Purchase Garbage Packer	1977-07-26
249	Grande Cache Chamber of Commerce Grant	1977-09-06
250	Borrowing Boys Girls Club	1977-09-07
256	Debenture Water Supply	1978-02-14
259	Borrowing 1978	1978-01-10
267	Equipment Purchase Truck	1978-04-11
271	Supplementary Assessments Rescinded	1978-06-13
273	Mill Rates 1978	1978-06-27
277	Grande Cache Chamber of Commerce Grant	1978-09-12
281	Borrowing 1979	1979-01-09
282	Equipment Purchase 2 Trucks	1979-01-23
283	Equipment Purchase Radio	1979-01-23
286	Grande Cache Chamber of Commerce Grant	1979-06-05
287	Equipment Purchase Radio Comm System Fire Dept	1979-06-19
288	Assessment Taxation 1979	1979-06-19
289	Mill Rates 1979	1979-06-29
291	Assessment Taxation 1980	1979-10-16
295	Borrowing 1980	1980-01-08
296	Municipal Police Commission	1980-01-23
298	Equipment Purchase Ambulance	1980-01-22
299	Indebtedness Water Supply Additional Revoked	1980-02-12
300	Grande Cache Chamber of Commerce Grant	1980-02-26
301	Equipment Purchase Loader Tandem Truck	1980-05-13
302	Equipment Purchase Screener	1980-06-10

303	Mill Rates 1980	1980-06-17
306	AB Environment Agreement - Water Supply Improvements	1980-10-28
307	Equipment Purchase Cash Register	1980-11-12
308	Assessment Taxation 1981	1980-11-25
309	Equipment Purchase Grader	1981-01-13
310	Borrowing 1981	1981-01-27
311	Mutual Aid Peacetime Disaster Hinton Edson	1981-02-24
315	AB Environment Agreement - Water Supply Sewage Improvements	1981-05-12
316	Indebtedness Sewage Treatment Plant	1981-06-02
317	Grande Cache Chamber of Commerce Grant	1981-07-14
318	Tax Penalties 1981	1981-06-23
320	Tax Levy 1981	1981-06-23
321	Equipment Purchase Datacorder II	1981-07-28
322	Equipment Purchase Riding Mower Sweeper & Snow Blower	1981-07-28
325	Indebtedness Public Works Building Addition	1981-10-13
329	Equipment Purchase Tandem Truck	1981-09-23
330	Equipment Purchase Truck	1981-10-27
332	Assessment Taxation 1982	1981-11-10
333	Tax Certificates	1981-11-10
334	Equipment Purchase Truck	1982-01-05
337	Borrowing 1982	1982-01-26
339	AB Environment Sewage Lagoon	1982-05-25
345	Grande Cache Chamber of Commerce Grant	1982-07-13
346	Tax Levy 1982	1982-07-13
347	Equipment Purchase Truck Garbage	1982-08-24
348	Employment Immigration Agreement Community Dev Projects Prog	1982-08-24
349	AB Transportation Agreement Fire Fighting Equipment	1982-10-12
351	Supplementary Assessment 1981 Rescinded	1982-10-26
352	Assessment Taxation 1983	1982-11-23
353	Equipment Purchase Tandem Truck w Sander Snow Plow	1982-12-14
356	Equipment Purchase Fire Truck	1983-01-11
357	Borrowing 1983	1983-01-11
358	Equipment Purchase Truck	1983-02-22
361	Tax Levy 1983	1983-06-06
362	AB Public Works Agreement Correctional Centre Construction	1983-08-30
363	Grande Cache Chamber of Commerce Grant	1983-08-09
364	Equipment Purchase IBM Computer	1983-08-09
366	Equipment Purchase Dynahoe Excavator	1983-11-01
367	Assessment 1984	1983-11-29
370	Borrowing 1984	1984-02-07
374	Tax Levy 1984	1984-06-16
375	Equipment Purchase Truck	1984-07-24
376	Grande Cache Chamber of Commerce Grant	1984-08-28

377	AMA Recreational Cultural Services Cost Sharing Agreement	1984-10-09
378	Assessment 1985	1984-11-13
380	Equipment Purchase Snowblower	1984-11-13
385	Equipment Purchase Loader	1985-02-12
387	Supplementary Assessment 1985	1985-04-23
388	Grande Cache Chamber of Commerce Grant	1985-06-11
389	Tax Levy 1985	1985-06-11
392	Equipment Purchase Tailgate Assembly	1985-09-10
393	Equipment Purchase Copier	1985-09-24
394	Assessment 1986	1985-10-22
395	Equipment Purchase Sander Exhaust Analyzer	1985-11-26
396	Equipment Purchase Digital Blood Pressure Monitor	1985-11-26
397	Equipment Purchase Passenger Van	1985-11-26
401	Equipment Purchase Wheeled Loader	1986-02-11
404	Grande Cache Chamber of Commerce Grant	1986-03-11
406	Tax Levy 1986	1986-06-12
407	Equipment Purchase ATV & Trailer	1986-06-24
410	Equipment Purchase Ambulance Rescue Tools	1986-08-19
411	Equipment Purchase Riding Lawnmower & Trailer	1986-09-19
412	Equipment Purchase Truck	1986-10-14
413	Equipment Purchase Dozer	1986-10-14
414	Assessment 1987	1986-10-28
420	Equipment Purchase Office Equipment	1987-04-28
421	Equipment Purchase Office Equipment	1987-04-28
425	Grande Cache Chamber of Commerce Grant	1987-05-26
426	Equipment Purchase Backhoe	1987-06-09
427	Tax Levy 1987	1987-06-23
428	Equipment Purchase Ambulance Rescue Truck	1987-06-23
429	Purchase Mobile Home	1987-06-23
430	Equipment Purchase Street Sweep	1987-10-13
436	Tax Levy 1988	1988-06-14
437	Equipment Purchase	1988-06-28
438	Equipment Purchase	1988-06-28
439	Equipment Purchase	1988-06-28
441	Equipment Purchase	1988-09-27
442	Grant to Chamber of Commerce	1988-10-18
443	Assessment 1989	1988-11-08
445	Natural Gas Distribution ICG Utilities AB Ltd	1989-06-13
446	Landfill Land Reclamation 7822830-01	1989-01-10
448	Equipment Purchase Truck	1989-02-28
449	Equipment Purchase	1989-02-28
450	Equipment Purchase	1989-02-28
452	Grant to Chamber of Commerce	1989-03-28
456	Tax Rate 1989	1989-06-13
464	Mobile Home Licensing	1989-08-22

465	General Penalty	1989-08-22
466	Equipment Purchase	1989-08-22
468	Equipment Purchase	1989-09-26
470	Assessment Roll 1990	1989-11-14
471	Recreation Centre Admittance Authority	1990-01-09
473	Grande Cache Chamber of Commerce Grant	1990-05-08
475	Equipment Purchases Tandem Gravel Truck	1990-06-12
476	Tax Rate 1990	1990-06-16
478	Cat Control	1990-07-24
479	Electric Supply Alberta Power Ltd	1990-01-08
481	Power of Attorney	1990-11-13
483	Assessment 1991	1990-11-27
486	Senior Housing Agreement	1991-01-22
488	Equipment Purchase Various	1991-03-12
489	Equipment Purchase Various	1991-03-12
490	Tax Rates 1991	1991-06-11
491	Grande Cache Chamber of Commerce Grant	1991-07-16
493	Equipment Purchase Various	1991-08-13
494	Assessment 1992	1991-11-12
502	Accounts Receivable Penalties	1992-03-10
505	Tax Rates 1992	1992-06-09
507	Grande Cache Chamber of Commerce Grant	1992-11-17
508	Recreation Complex Admittance Authority	1992-11-17
509	Assessment 1993	1992-11-17
512	Grande Cache Chamber of Commerce Grant	1993-03-09
515	Tax Rates 1993	1993-06-08
516	Indebtedness Residential Land	1993-08-13
518	Assessment 1994	1993-12-14
524	Tax Rate 1994	1994-06-15
525	Grande Cache Chamber of Commerce Grant	1994-06-15
531	Building Permits Amendment Rescinded	1995-05-09
532	Grande Cache Chamber of Commerce Grant	1995-05-09
534	Tax Rate 1995	1995-06-30
537	Development Authority	1995-11-14
538	Subdivision Authority	1995-11-14
541	Assessment 1995	1995-12-12
542	Supplementary Assessment Prep 1996	1996-04-09
543	Supplementary Assessment 1996	1996-04-16
545	Tax Rate 1996	1996-05-14
546	Grande Cache Chamber of Commerce Grant	1996-06-11
547	Grande Cache Municipal Library Board Grant	1996-06-11
554	Provincial 911 Services	1996-12-20
555	Assessment 1996	1996-12-20
556	Tax Rate 1997	1997-02-11
557	Supplementary Tax 1997	1997-02-11

558	Indebtedness Serviced Residential Land Development	1997-02-25
561	Indebtedness Water Supply & Treatment Facility	1997-03-26
561-2	Indebtedness Water Supply & Treatment Facility Amendment	1997-07-08
561-3	Indebtedness Water Supply & Treatment Facility Amendment	1997-08-12
562	Indebtedness Commercial Industrial Land Development	1997-03-26
563	Grande Cache Chamber of Commerce Grant	1997-04-08
564	Tax Rate Levy Assessment 1997	1997-05-13
596	Tax Rate 2000	2000-05-19
604	Tax Rate 2001	2001-05-14
606	Indebtedness Land Development	2001-07-09
607	Electric Distribution System Franchise Agreement ATCO	2001-10-10
612	Electric Distribution System Franchise Agreement ATCO	2002-10-20
616	Tax Rate 2002	2002-02-27
619	Supplementary Assessment 2003	2003-01-13
620	Supplementary Tax 2003	2003-01-13
626	Tax Rate 2003	2003-05-15
629	Tax Rate 2004	2004-05-14
632	Supplementary Assessment 2005	2005-04-19
633	Supplementary Tax 2005	2005-04-19
635	Tax Rate 2005	2005-05-17
637	Supplementary Assessment 2006	2006-02-07
638	Supplementary Tax 2006	2006-02-07
640	Tax Rate 2006	2006-05-16
644	Procedures	2006-07-18
649	Borrowing 2007	2007-04-11
650	Tax Rate 2007	2007-04-11
651	Supplementary Assessment 2007	2007-04-24
652	Supplementary Tax 2007	2007-04-24
654	Development Authority	2007-07-11
657	GC Golf and Country Club Funding	2007-12-18
660	Supplementary Assessment 2008	2008-04-29
661	Supplementary Tax 2008	2008-04-29
680	Borrowing 2009	2009-01-28
684	FOIP Fees	2009-06-15
685	Borrowing 2007 Amendment	2009-07-08
686	Indebtedness Recreation Centre	2009-07-08
708	Natural Gas Distribution AtlasGas	2011-04-13
745	Assessor Appointment	2012-05-23
814	Smoking	2016-09-14
817	Indebtedness Street Sidewalk Repair Repealed	2016-11-26
833	Intermunicipal Assessment Review Board	2017-06-14
834	Subdivision Development Appeal Board	2017-06-14
841	Council Procedures	2017-10-25



Province of Alberta
Order in Council

O.C. 361/2018
NOV 27 2018

ORDER IN COUNCIL

Approved and ordered:

Lieutenant Governor
or
Administrator

The Lieutenant Governor in Council makes the Order Dissolving the Town of Grande Cache set out in the attached Appendix.

CHAIR

For Information only

Recommended by:
Authority:

Minister of Municipal Affairs
Municipal Government Act (sections 133, 134, 135 and 137)
Foreign Ownership of Land Regulations (section 14)

APPENDIX

Municipal Government Act

ORDER DISSOLVING THE TOWN OF GRANDE CACHE

1 In this Order,

- (a) “Act” means the *Municipal Government Act*;
- (b) “dissolution date” means January 1, 2019;
- (c) “former area of the town” means the land in the Town of Grande Cache before the dissolution date as described in the Schedule;
- (d) “receiving municipality” means The Municipal District of Greenview No. 16;
- (e) “town” means the Town of Grande Cache.

2 Effective January 1, 2019,

- (a) the Town of Grande Cache is dissolved,
- (b) the former area of the town becomes part of The Municipal District of Greenview No. 16,
- (c) the former area of the town is designated as a hamlet to be known as the Hamlet of Grande Cache until the council of the receiving municipality changes the designation in accordance with section 59 of the Act,
- (d) until the receiving municipality passes a bylaw pursuant to section 148 of the Act that provides otherwise, the former area of the town is established as an electoral ward of the receiving municipality known as Division 9 and having the boundaries described in the Schedule,
- (e) all liabilities of the town, whether arising under debenture or otherwise, and all assets, rights, duties, functions and obligations of the town are vested in the receiving municipality and may be dealt with in the name of the receiving municipality,

- (f) bylaws and resolutions of the town continue to apply in the former area of the town until the bylaws or resolutions are repealed, amended or replaced by the council of the receiving municipality,
- (g) the receiving municipality may impose an additional tax under Part 10 of the Act on property located in the former area of the town, including designated industrial property as defined in section 284(1)(f.01) of the Act, to pay for any liabilities referred to in clause (e) that exceed the assets referred to in clause (e),
- (h) the receiving municipality may, by bylaw, impose an additional tax under Part 10 of the Act on property located in the former area of the town to meet obligations under a borrowing that was made
 - (i) by the town prior to its dissolution, and
 - (ii) in respect of the former area of the town,
- (i) a bylaw referred to in clause (h) may be passed each year until the borrowing is fully repaid,
- (j) a reference to the town in any order, regulation, bylaw, certificate of title, agreement or any other instrument is deemed to be a reference to the receiving municipality,
- (k) the employees of the town at its dissolution are deemed to be employees of the receiving municipality,
- (l) all employment records related to past and current employees of the town are transferred to the receiving municipality, and
- (m) all liabilities related to past and current employees of the town are transferred to the receiving municipality.

3(1) On the dissolution of the town,

- (a) until the receiving municipality passes a bylaw in accordance with section 148 of the Act, the council of the receiving municipality consists of, unless provided otherwise under subsection (3),

(i) the 8 councillors for the receiving municipality as it stood immediately before the dissolution date, and

(ii) 2 councillors for Division 9,

and

(b) as a transitional measure, the following individuals are appointed as the councillors for Division 9:

(i) Duane Didow;

(ii) Tyler Olsen.

(2) If, on or after the dissolution of the town, a vacancy on council occurs for Division 9 on or before April 17, 2021, the receiving municipality must hold a by-election to fill the vacancy within 90 days of the vacancy occurring.

(3) The receiving municipality must,

(a) before the 2021 general election, review the number of councillors that the council consists of, and

(b) pass a bylaw in accordance with sections 143 and 144 of the Act that is to take effect at the 2021 general election to specify a higher or lower odd number of councillors.

(4) The receiving municipality must,

(a) before the 2021 general election, review the number of wards and the boundaries of the wards within the receiving municipality, and

(b) pass a bylaw in accordance with sections 148 and 149 of the Act that is to take effect at the 2021 general election to establish the number of wards and the boundaries of those wards.

4(1) The receiving municipality shall use

(a) money received from the town on its dissolution, and

(b) money received from the sale of any assets of the town vested in the receiving municipality under section 2(e)

and sold by the receiving municipality before December 31, 2023,

only for the purposes of paying or reducing a liability vested in the receiving municipality under section 2(e) or for purposes for which the town could have used it.

(2) All money referred to in subsection (1) must be accounted for separately by the receiving municipality.

(3) The receiving municipality shall prepare the town's 2018 annual financial statements under section 276 of the Act and the town's 2018 financial information return under section 277 of the Act.

(4) The auditor for the receiving municipality shall report to the council on the town's 2018 annual financial statements and the town's 2018 financial information return in the same manner as is required under section 281 of the Act for the receiving municipality.

(5) The receiving municipality is responsible for submitting the town's 2018 financial information return, the auditor's report on the financial information return, the town's 2018 annual financial statements and the auditor's report on the annual financial statements to the Minister in the same manner as is required under section 278 of the Act for the receiving municipality.

(6) The receiving municipality may appoint an auditor for the purpose of subsection (4).

5 If a complaint is made under section 460 of the Act in respect of property located in the former area of the town and is properly filed in accordance with the Act and regulations before the dissolution date, the complaint

- (a) shall be heard and decided by the assessment review board established by the town, if that board began hearing the matter before the dissolution date, or
- (b) shall be heard and decided by the assessment review board established by the receiving municipality, in any other case.

6 The Minister may decide any other matter relating to the rights, obligations, liabilities, assets or any other thing in respect of the town resulting from the dissolution of the town.

7 Pursuant to section 14(1)(e) of the *Foreign Ownership of Land Regulations* (AR 160/79), the land within the boundaries of the Hamlet of Grande Cache is excluded from the operation of those regulations.

Schedule

Land Description

In unsurveyed township 56, range 8, west of the sixth meridian:

All of sections 20, 29, 33, 34, 35 and those portions of sections 21, 23, 26, 27 and 28 lying northerly of the centre line of the Sulphur River, and that portion of section 19 lying north of the center line of the Sulphur River east of the centre line of the Smoky River and those portions of sections 30, 31, 32 lying east of the centre line of the Smoky River; and all south and west road allowances adjoining the above mentioned sections and portions of sections, and all road allowance intersections;

In unsurveyed township 57, range 8, west of the sixth meridian:

All of sections 2, 3, 4 and those portions of sections 5 and 6 lying east of the centre line of the Smoky River, and all south and west road allowances adjoining the above mentioned sections and portions of sections, and all road allowance intersections.



REQUEST FOR DECISION

SUBJECT:	Bylaw 23-939 "Tax Bylaw 2023"		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2023	CAO:	MANAGER: MH
DEPARTMENT:	FINANCE	DIR: EK	PRESENTER: MH
STRATEGIC PLAN:	Economy	LEG:	

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act Sec 353, 354 and 355

Council Bylaw/Policy (cite) –N/A

RECOMMENDED ACTION:

MOTION: That Council amend the 2022 Operating Budget, establishing total revenues and expenditures of \$154,619,029 due to a reduction of \$28,267 for the Designated Industrial Property Tax Requisition.

MOTION: That Council give first reading to Bylaw 23-939 "Tax Bylaw 2023" as presented.

MOTION: That Council give second reading to Bylaw 23-939 "Tax Bylaw 2023" as presented.

BACKGROUND/PROPOSAL:

Council passed the final Operating and Capital budgets on April 28, 2023. The total municipal operating expenditures and transfers set out in the final budget totaled \$154,647,296. Since the budget was passed, Administration received the Designated Industrial Property Tax Requisition amount from the province which requires a reduction to the budget of \$28,267 in both property tax revenue and requisition expenses as the 2023 tax rate is lower than 2022. The amended municipal operating expenditures and transfers now total \$154,619,029 and the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$16,654,221.

The balance of \$101,613,928 is to be raised by general municipal taxation.

Budgeted Operating Expenses	\$	154,619,029
Less Total Requisitions	\$	(36,350,880)
Total Municipal Expenditures	\$	118,268,149
Budgeted Operating Revenue	\$	154,619,029
Operating Budget Deficit	\$	-
Less Total Property Tax Revenue	\$	(137,964,808)
Revenue and Funding Other Than Taxation	\$	16,654,221
Municipal Tax Requirement	\$	101,613,928

In addition to collecting property taxes for municipal purposes, Greenview is also required to collect property taxes for Seniors Foundations requisitions and on behalf of the Province for designated industrial properties and education.

The amounts Greenview collects on behalf of these organizations are:

1. Seniors Foundations

Requisitions provide revenue for a portion of their 2023 operating requirements. The requisition is collected from both residential and non-residential properties.

	2023	2022	Increase/ (Decrease)
The Evergreens Foundation			
Operating	\$1,340,029	\$1,233,126	\$106,904
Capital	\$1,882,361	\$1,681,409	\$200,952
	<u>\$3,222,390</u>	<u>\$2,914,535</u>	<u>\$307,855</u>
Heart River Housing			
Operating	\$890,103	\$771,003	\$119,100
Capital	\$556,314	\$547,005	\$9,309
	<u>\$1,446,417</u>	<u>\$1,318,008</u>	<u>\$128,409</u>
Grande Spirit Foundation	\$246,010	\$214,188	\$31,822
Total Seniors Foundations Requisitions	<u><u>\$4,914,817</u></u>	<u><u>\$2,218,317</u></u>	<u><u>\$2,696,500</u></u>

2. Province of Alberta – Alberta School Foundation

Requisition of \$29,820,112 (2022 – \$31,698,594) includes public and separate education taxes. Of the \$29,820,112:

- 1) \$2,730,221 (9%) is collected from residential properties; and
- 2) \$27,089,891 (91%) is collected from non-residential properties

The Province determines the allocation of the education requisition between residential and non-residential properties based on an equalized assessment. Electric power generation, machinery and equipment and senior citizens housing are exempt from education taxes.

3. Province of Alberta – Designated Industrial Properties

Requisition of \$1,054,422 (2022 – \$1,012,358) includes the costs incurred by the Provincial assessor's office to prepare the assessment for designated industrial properties. The Province determines the requisition's uniform tax rate. This requisition is only applied to and paid by the designated industrial property owners.

The tax rate bylaw has now been prepared for Council ratification. A summary of changes from 2022 to 2023 appears below:

- The Rural Residential municipal tax rate is the same at 2.4977%
- The Grande Cache Residential municipal tax rate is the same at 7.1748%
- The Non-Residential municipal tax rate is the same at 6.6850%
- The Residential Alberta School Foundation rate has decreased by 11% to 2.3750% (2022 - 2.6594%).
- The Non-Residential Alberta School Foundation requisition rate decreased by 9% to 3.4875% (2022 - 3.9972%).
- The Senior's Foundations requisitions has increased by 3% to 0.3130% (2022 - 0.3025%), reflecting an increase in the funding requests from these organizations.
- The Grande Cache debt repayment rate has decreased by 20% to 0.9753% (2021 - 1.2141%) reflecting both an increase in assessment values as well as a reduction to the repayment amount as the debenture for the water filtration plant was extinguished in 2022.
- The Requisition Allowance has decreased 7% to 0.0168% (2022 - 0.0181%) primarily due to increases in assessment values.
- The Designated Industrial Properties tax rate has decreased 3% to 0.0746% (2022 - 0.0766%).

The following tables illustrate examples of the combined proposed property tax impact from 2022 to 2023:

Residential Property – Assessed Value \$250,000 (Rural)

	2022	2023	Increase/ (Decrease)
Municipal Tax Levy	\$624.42	\$624.42	\$0.00
Education Tax Levy	\$664.85	\$593.75	\$(71.10)
Requisition Allowance Levy	\$4.53	\$4.20	\$(0.33)
Seniors Foundation Levy	\$75.63	\$78.25	\$2.62
Total	\$1,369.43	\$1,300.62	\$(68.81)

Residential Property – Assessed Value \$250,000 (Grande Cache)

	2022	2023	Increase/ (Decrease)
Municipal Tax Levy	\$1,793.70	\$1,793.70	\$0.00
Special Tax Levy	\$303.53	\$243.83	\$(59.70)
Education Tax Levy	\$664.85	\$593.75	\$(71.10)
Requisition Allowance Levy	\$4.53	\$4.20	\$(0.33)
Seniors Foundation Levy	\$75.63	\$78.25	\$2.62
Total	\$2,842.24	\$2,713.73	\$(128.51)

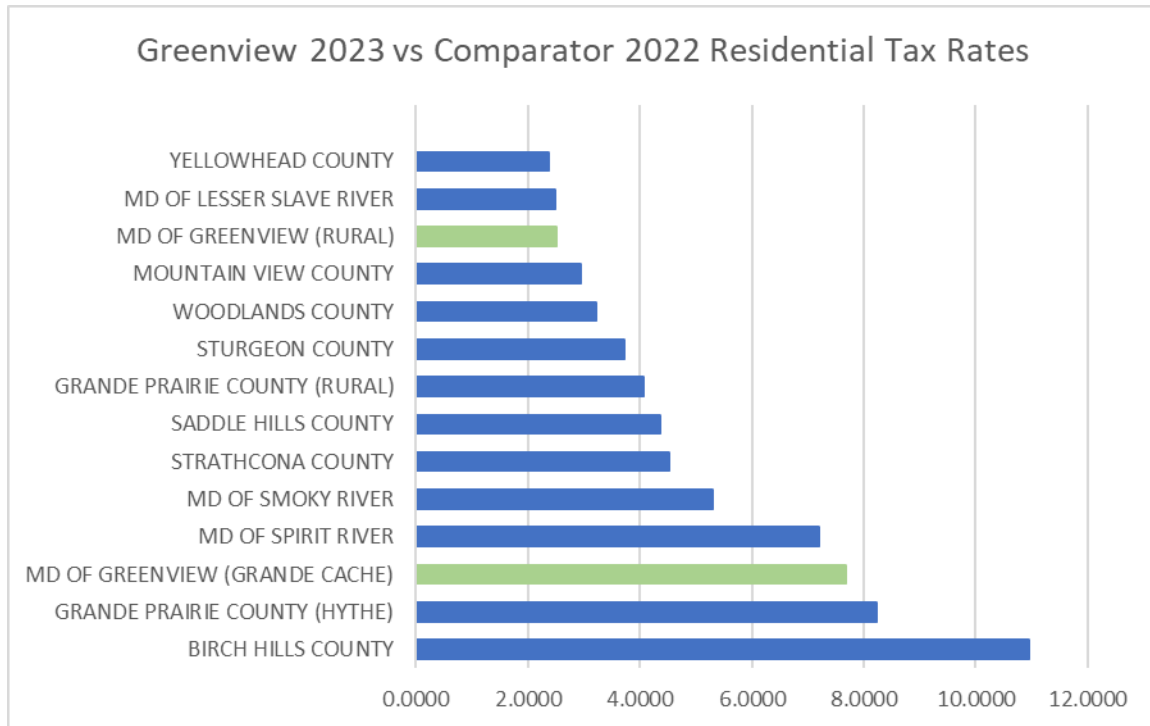
Non-Residential Property – Assessed Value \$1,000,000

	2022	2023	Increase/ (Decrease)
Municipal Tax Levy	\$6,685.04	\$6,685.04	\$0.00
Education Tax Levy	\$3,817.80	\$3,487.50	\$(330.30)
Requisition Allowance Levy	\$18.10	\$16.80	\$(1.30)
Seniors Foundation Levy	\$302.50	\$313.00	\$10.50
Total	\$10,823.44	\$10,502.34	\$(321.10)

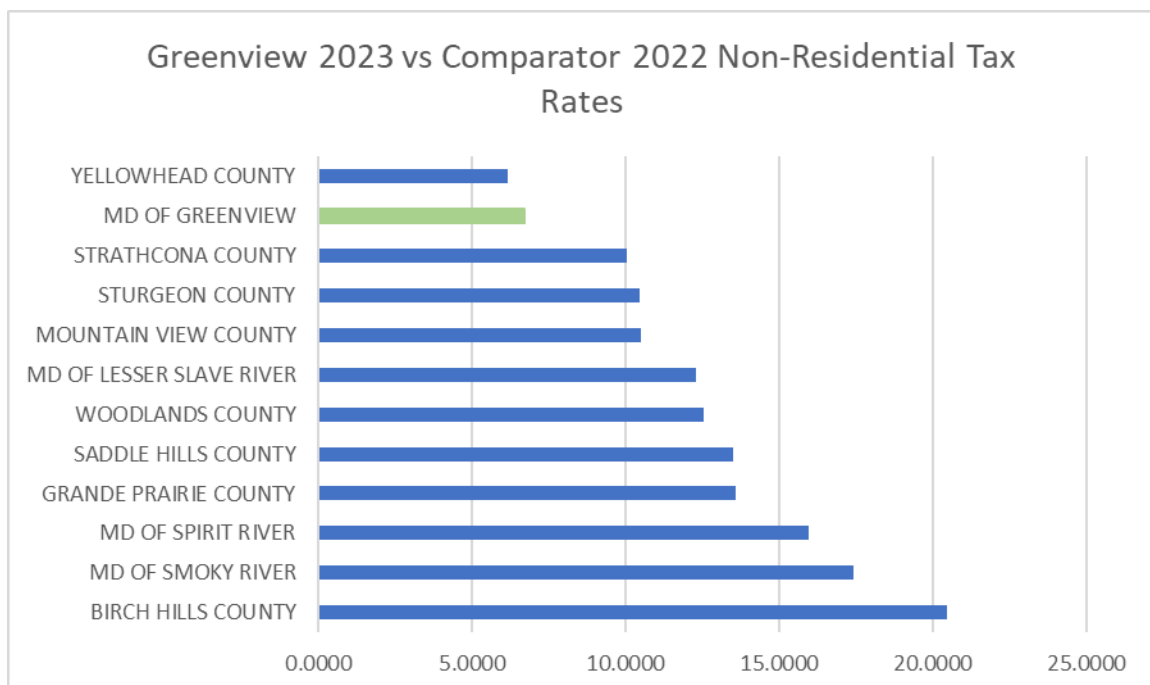
Comparators

Below is a chart of comparators for both residential and non-residential tax rates.

Residential Tax Rates



Non-Residential Tax Rates



BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit Council accepting the recommended action is that Council is required to pass a tax rate bylaw annually. By doing so Council will comply with the legislation.
2. Administration will be able to send tax notices after the bylaw is passed.
3. The bylaw supports the Operating Budget passed by Council.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: None

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Council will need to give the bylaw third reading before it is valid. Third reading of this bylaw will be presented to Council at the April 25th Regular Council meeting.

ATTACHMENT(S):

- Municipal Government Act sections 353, 354 and 355
- Bylaw No. 23-939

Municipal Government Act

Property tax bylaw

353(1) Each council must pass a property tax bylaw annually.

(2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of (a) the expenditures and transfers set out in the budget of the municipality, and (b) the requisitions.

(3) The tax must not be imposed in respect of property (a) that is exempt under section 351, 361 or 362, or (b) that is exempt under section 363 or 364, unless the bylaw passed under that section makes the property taxable.

Tax rates

354(1) The property tax bylaw must set and show separately all of the tax rates that must be imposed under this Division to raise the revenue required under section 353(2).

(2) A tax rate must be set for each assessment class or sub-class referred to in section 297

(3) The tax rate may be different for each assessment class or sub-class referred to in section 297. (3.1) Despite subsection (3), the tax rate for the class referred to in section 297(1)(d) and the tax rate for the sub-classes referred to in section 297(2.1) must be set in accordance with the regulations.

(4) The tax rates set by the property tax bylaw must not be amended after the municipality sends the tax notices to the taxpayers unless subsection (5) applies.

(5) If after sending out the tax notices the municipality discovers an error or omission that relates to the tax rates set by the property tax bylaw, the municipality may (a) amend the property tax bylaw to the extent necessary to correct the error or omission, and (b) send out amended tax notices, if required as a result of the corrections to the property tax bylaw.

(6) A municipality must, within 30 days after passing a property tax bylaw amendment under subsection (5), provide the Minister with a copy of the amended bylaw.

Calculating tax rates

355 A tax rate is calculated by dividing the amount of revenue required by the total assessment of all property on which that tax rate is to be imposed.



BYLAW No. 23-939 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to provide for the rates of taxation to be levied against assessable property within the Municipal District of Greenview No. 16 for the 2023 taxation year.

Whereas, the Municipal District of Greenview No. 16 has prepared and adopted detailed estimates of the municipal revenues and expenditures as required, at the council meeting held on April 11, 2023; and

Whereas, the estimated municipal expenditures and transfers set out in the budget for the Municipality of Greenview No. 16 for 2022 total \$ 154,619,029 and

Whereas, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$ 16,654,221 and the balance of \$ 101,613,928 is to be raised by general municipal taxation; and

Whereas, the requisitions are:

Alberta School Foundation Fund (ASFF)

Residential/Farmland	\$ 2,648,582
Non-Residential	\$ 27,089,081
	<hr/>
	\$ 29,737,663

Opted Out School Boards

Residential/Farmland	\$ 81,639
Non-Residential	\$ 810
	<hr/>
	\$ 82,449

Requisition Allowance MGA (359(2))

\$ 150,000

Seniors Foundation

\$ 4,914,817

Designated Industrial Properties Requisition

\$ 1,054,422

Whereas, the Council of the Municipality is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

Whereas, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

Whereas, the assessed value of all property in the Municipal District of Greenview No. 16 as shown on the assessment roll is:

Residential/Farmland	\$	849,283,690
Residential Municipal Only	\$	4,623,170
Residential Grande Cache	\$	300,270,260
Residential Grande Cache Municipal Only	\$	4,263,100
DIP Residential/Farmland	\$	18,320
Non-Residential	\$	249,356,130
Non-Residential Municipal Only	\$	2,082,110
Non-Residential Grande Cache	\$	121,697,920
Machinery & Equipment	\$	46,933,930
DIP Non-Residential	\$	7,396,601,210
DIP Machinery & Equipment	\$	6,620,232,040
DIP Power Generation	\$	117,489,260
Total Taxable Assessment	\$	15,712,851,140

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This Bylaw may be cited as “Tax Bylaw 2023”.

2. **AUTHORIZATION**

2.1. That the Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the Municipal District of Greenview No. 16:

	Tax Levy	Assessment	Tax Rate
General Municipal			
Residential/Farmland	\$ 2,132,849	\$ 853,925,180	2.4977
Residential Grande Cache	\$ 2,184,966	\$ 304,533,360	7.1748
Non-Residential	\$ 97,296,115	\$ 14,554,392,600	6.6850
Grande Cache Properties Special Tax (Borrowing)			
Residential/Non-Residential	\$ 411,528	\$ 421,968,180	0.9753
ASFF/Opted-Out School Boards			
Residential/Farmland	\$ 2,730,221	\$ 1,149,572,270	2.3750
Non-Residential	\$ 27,089,891	\$ 7,767,655,260	3.4875
Requisition Allowance	\$ 150,000	\$ 8,917,227,530	0.0168
Seniors Foundations	\$ 4,914,817	\$ 15,701,882,760	0.3130
Designated Industrial Properties	\$ 1,054,422	\$ 14,134,322,510	0.0746

2.2. The minimum amount payable as property tax for general municipal purposes shall be \$20.00.

3. **DUE DATES**

3.1. Non-Residential taxes are due and payable on June 30th, 2023.

3.2. Residential/Farmland taxes are due and payable on November 15th, 2023.

4. **PENALTIES**

4.1. In the event of any current taxes remaining unpaid for Non-Residential after June 30th, 2023, there shall be levied a penalty of 8%, on July 1st, 2023.

4.2. In the event of any current taxes remaining unpaid for Residential/Farmland after November 15th, 2023, there shall be levied a penalty of 8%, November 16, 2023.

4.3. In the event of any current taxes remaining unpaid after December 31st, 2023, there shall be levied a penalty of 10% on January 1st, 2024.

4.4. In the event of any arrear's taxes remaining unpaid after December 31st, 2023, there shall be levied a penalty of 18% on January 1st, 2024, and in each succeeding year thereafter, so long as the taxes remain unpaid.

5. **INDEMNIFICATION**

5.1. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

6. **COMING INTO FORCE**

6.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 11th day of April, 2023.

Read a second time this 11th day of April, 2023.

Read a third time this 25th day of April, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Policy 8003 “Letters of Support”		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 8003 “Letters of Support” as presented.

BACKGROUND/PROPOSAL:

Administration has reviewed Policy 8003 “Letters of Support” as per the 2022 Policy Review Calendar. Several amendments have been made to ensure that Administration has a defined procedure when processing requests for support from both non-profit organizations and other organizations. The draft policy proposes two streams for requests for support, dependent on the organization which is seeking support.

The first stream is for “Non-Profit Organizations (NPO),” which includes recognised non-profits operating within Greenview or which provide services to Greenview residents. The NPO stream is intended to be a largely administrative process for organizations which have a history or similar community goals as Greenview. These Letters of Support will be approved by the Chief Administrative Officer or designate.

The second stream is intended for all other organizations. This includes requests for support of initiatives by municipalities, private companies, and other groups. The approval process for this stream will remain a Council prerogative. Additionally, any Letter of Support requests which contain a “Major Request,” which includes any partnership, financial request, or which will impact intergovernmental relations, will continue to be brought forward for Council’s review.

Policy 8003 “Letters of Support” was presented to the Policy Review Committee on March 15, 2023. The Committee recommended that Council approve the policy. The policy did not receive any amendments from the Policy Review Committee.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommendation is that Greenview will have an updated Letter of Support policy which details the administrative procedure when Administration receives a request for support from both non-profit organizations and other associations.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may alter or deny the recommended motion.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will apply any amendments, as applicable, and will update internal registries to reflect the policy change.

ATTACHMENT(S):

- Policy 8003 "Letters of Support" (Current)
- Policy 8003 "Letters of Support" (Draft)

Title: Letters of Support

Policy No: 8003

Effective Date: January 26, 2016

Motion Number: 16.01.29

Supersedes Policy No: (None)



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Purpose: The purpose of the Letters of Support Policy is to establish a fair policy and consistent procedure for Greenview's Administration to follow while providing Community-Recognized Non-Profit Organizations (NPO) with an opportunity to apply for a Letter of Support, in which Greenview's Administration recognizes the merit of the NPO's respective initiative.

DEFINITIONS

Community-Recognized Non-Profit Organization (NPO) – Greenview-based organizations (may include but are not limited to: school, sports, youth, and seniors groups) with an identified non-profit mission, operation or purpose and are commonly or traditionally known in/to the community

Letter of Support – A written document provided by Greenview's Administration to a NPO which recognizes the merit of the NPO's respective initiative and may be used elsewhere by the NPO for requesting financial assistance, goods or services.

POLICY

1. Greenview will accept and consider requests for a Letter of Support from NPO which is seeking written support of their respective initiative.
2. Greenview will provide a Letter of Support to a NPO which has identified why they are applying for assistance elsewhere, as well as how, when, where and what it will contribute to community-betterment.
3. Greenview may choose not to provide a Letter of Support to a NPO which has not identified the aforementioned criteria.

PROCEDURE

1. A NPO request for a Letter of Support will be received and reviewed by Greenview on a first come first serve basis.
2. Upon receipt of a request for a Letter of Support, Greenview will evaluate the application on the basis of who, what, when, where, why and how the initiative will contribute to community-betterment.

3. Providing these conditions have been met, Greenview will provide the NPO with a Letter of Support for their future use.
4. Greenview Administration will provide Council with a copy of the Letter of Support at the next Council Meeting for their information.

CURRENT

Title: Letters of Support

Policy No: 8003

Effective Date: Date passed in Council

Motion Number:

Supersedes Policy No: 8003

Department: Community Services

Review Date: (3 Years from date approved)



Legal References:

Not applicable

Cross References:

Not applicable

Purpose: This policy establishes a fair and consistent procedure for Greenview to review and provide Letters of Support. Letters of Support may be provided when a project or initiative will benefit Greenview, its residents, or partners.

1. DEFINITIONS

- 1.1. **Association** means groups which Greenview supports through advocacy or strategic directive, inclusive of municipalities, private companies, associations, or other groups.
- 1.2. **Chief Administrative Officer (CAO)** means the Chief Administrative Officer for the Municipal District of Greenview No. 16.
- 1.3. **Greenview** means the Municipal District of Greenview No. 16.
- 1.4. **Letter of Support (Letter)** means a written document by Greenview which recognizes the merit of the organization's initiatives or potential benefit to Greenview or its partners.
- 1.5. **Major Request** means a Letter of Support which is requesting a partnership, financial commitment, or will affect Greenview's intergovernmental relations.
- 1.6. **Non-Profit Organization (NPO)** means an organization which provides products or services to improve or benefit a community. Any money made by a Non-Profit Organization is not for the personal gain of its directors, members, or officers, but whose excess revenue goes back into the organization to further its aims and projects. For the purposes of this policy, a charity registered with the Canada Revenue Agency is considered an NPO.

2. POLICY STATEMENT

- 2.1. Greenview is committed to supporting groups which positively impact the social and economic development of the Greenview community.
- 2.2. Greenview will consider Letter of Support requests from NPOs or Associations which are seeking written support for their initiatives.

2.3. Requests for Letters of Support will be reviewed by Greenview on a first come first serve basis.

2.4. Greenview will prioritise Letters of Support for projects or initiatives which benefit Greenview, its residents, or its partners.

2.5. Greenview reserves the right to deny a Letter of Support request for any reason.

2.6. Any Letter of Support which contains a Major Request shall be administered by the stipulations set in Section 4.

3. NON-PROFIT ORGANIZATION

3.1. An NPO requesting a Letter of Support from Greenview shall identify the following in their request:

- A) The name and objective or mission of the NPO;
- B) The name and contact information of a representative of the NPO;
- C) The specific project or initiative for which support is being requested;
- D) How the project or initiative will benefit Greenview, its residents, or partners.

3.2. The Director of Community Services, or designate, shall approve Letters of Support in principle and draft the Letter for final approval.

3.3. The CAO, or designate, shall approve Letters of Support for NPOs.

4. ASSOCIATIONS

4.1. An Association requesting a Letter of Support from Greenview shall identify the following in their request:

- A) The name and objective of the Association;
- B) The name and contact information of a representative of the Association;
- C) The specific project or initiative for which support is being requested;
- D) How the project or initiative will benefit Greenview, its residents, or partners.

4.2. The CAO, or designate, shall approve Letters of Support in principle and draft the Letter for final approval.

4.3. Administration shall present the Letter of Support to Council for final approval.

5. COUNCIL RESPONSIBILITIES

5.1. Council is responsible for reviewing and approving Letters of Support to Associations.

6. ADMINISTRATION RESPONSIBILITIES

6.1. Administration is responsible for reviewing Letter of Support requests and determining if the initiative will benefit Greenview, its residents, or partners.

6.2. Once Administration agrees to the Letter of Support in principle, it shall draft a Letter of Support to be submitted to Council or the CAO, as the case may be.

6.3. Once the Letter of Support has been approved, Administration shall notify the requestor and shall deliver the Letter of Support.



REQUEST FOR DECISION

SUBJECT:	Policy CO 16 “Grande Cache Eagles Nest Hall Rental” Repeal		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) –

- Bylaw 22-930 “Schedule of Fees”
 - Policy CO 16 “Grande Cache Eagles Nest Hall Rental”
-

RECOMMENDED ACTION:

MOTION: That Council repeal Policy CO 16 “Grande Cache Eagles Nest Hall Rental.”

BACKGROUND/PROPOSAL:

The Eagles Nest Hall in Grande Cache, Alberta is a community hall that is owned and operated by Greenview and rented to various people and organizations in the Grande Cache community. The Eagle’s Nest Hall is also utilized by members of the Cooperative and Enterprises for wakes at no cost, upon availability.

Administration recently updated the Eagles Nest Hall Agreement (attached) and recommends the current Policy CO 16 “Grande Cache Eagles Nest Hall Rental” be repealed. The rental fee has not changed and all fees in the agreement coincide with the current Schedule of Fees. Greenview Administration coordinates the rental agreements concerning the Eagles Nest Hall, and as it is an administrative process it does not require a Greenview Policy.

Policy CO 16 “Grande Cache Eagles Nest Hall Rental” was presented to the Policy Review Committee on March 15, 2023. The Committee recommended that Council repeal the policy.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will have a robust rental agreement for the operations of the Eagles Nest Hall.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to choose not to repeal Policy CO 16, however Administration does not recommend this action as removing the policy facilitates the management of the hall rental based on the rental agreement.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will update the necessary registries to reflect the policy repeal.

ATTACHMENT(S):

- Policy CO 16 “Grande Cache Eagles Nest Hall Rental” (Current)
- Eagles Nest Hall Agreement



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
ADMINISTRATION

POLICY NUMBER: CO 16

POLICY TITLE: Grande Cache Eagles Nest Hall Rental

Page 1 of 1

Date Adopted by Council / Motion Number:

11.05.292

PURPOSE:

The purpose of this policy is to provide guidelines for the rental of Eagles Nest Community Hall.

POLICY:

The M.D. of Greenview is responsible for the operation and maintenance of the Eagles Nest Community Hall.

1. The M.D. of Greenview may rent the hall and kitchen facilities of the Eagles Nest Community Hall to any appropriate organizations.
2. The M.D. of Greenview may give preferential rates to non-profit organizations and clubs from within the M.D. of Greenview.
3. In the event of a death of a community member of a Cooperative or Enterprise, wakes will be free of charge, subject to availability.
4. The M.D. of Greenview will review and establish rental rates on an annual basis.
5. Revenue and expenditures related to the hall will be managed through the normal budgeting process for the M.D. of Greenview.

REEVE

C.A.O.

THIS HALL RENTAL AGREEMENT FOR EAGLE'S NEST HALL

made this _____ day of _____, 20__.

BETWEEN:

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

(hereinafter referred to as "Greenview")

-and-

~

Contact Person: _____

(Hereinafter referred to as the "User")

WHEREAS Greenview is the registered owner of the Eagle's Nest Hall located within Greenview at 10028 99 Street, Grande Cache Alberta, T0H 0Y0 (the "Hall");

WHEREAS The User has requested, and Greenview has agreed, to rent to the User the Hall or an area within the Hall, subject to the terms, covenants and conditions contained herein;

In consideration of being permitted to rent the Hall or an area within the Hall, the User covenants and agrees with Greenview as follows:

Rental Area, Date and Time and Fees:

- 1) Greenview hereby rents to the User and the User hereby rents from Greenview upon and subject to the terms, covenants, conditions, and agreement contained within this Agreement:
 - a. Rental Area: Main Hall and Kitchen
 - b. Date and Time: _____;
 - c. Key Card Number Assigned _____;
 - d. Rental Fee: \$12.50/hour or \$62.50/day; At the discretion of the Director of Community Services, an in-kind grant for non profit organizations could be accepted and approved.

- e. Cancellation Fee: At the discretion of Greenview; If cancellation notification is under 48 hours notice a \$25 cancellation fee will apply.
- f. Deposit: A \$100.00 rental deposit is required at the time of booking.
- g. Key Pickup – The hall key can be picked up at the Grande Cache Public Service Building between 8:00 am and 4:30 pm the day of confirmed rental and the key can be returned to the Public Service Building on the next available business day between 8:00 am and 4:30 pm (closed between 12:00-1:00 pm). If the key is not returned, there will be a replacement fee of \$50.00 deducted from the Users deposit.

Use of Rental Area

- 1) The User shall not carry on any business or do or suffer any act or thing which in the opinion of Greenview constitutes a nuisance or would result in a nuisance or cause any waste, damage or injury to the Hall.
- 2) The User shall only use the Rental Area set out in this Agreement and shall ensure that its agents, employees, servants or invitees ("Invitees") abide by the terms of this Agreement.
- 3) Any construction or set-up required by the User must be approved in writing by Greenview and shall be erected and dismantled at the User's expense within the Date and Time.
- 4) The Hall is non-smoking; smoking is only allowed in designated smoking areas.
- 5) The User shall abide by, and shall ensure that its Invitees abide by, all federal, provincial, and municipal laws, rules, and regulations or those of the Hall applicable to the Use, including but not limited to those specific Hall Rules and Regulations which are attached hereto as Schedule "A", which Hall Rules and Regulations may be amended from time to time by Greenview.
- 6) The fire permit numbers are mounted in the building and must not be exceeded by the User.

Deposit and Cancellation

That Greenview may apply the Deposit to any amounts owed by the User to Greenview pursuant to this Agreement. The Cancellation Fee, if any, shall be forfeited to Greenview in the event that the User cancels this Agreement at any time within 48 hours of the event.

Hall Cleaning

Any cleaning required to bring the hall back to the condition it was in prior to rental will be taken off your damage deposit return at a rate of \$20/hour.

Any damage incurred by the User or the User's guests will be taken off of the User's damage deposit return. If the amount of damage is over the amount of the damage deposit being returned, the User is legally responsible to pay for the difference.

Kitchen Equipment

- 1) Use of any equipment or materials provided by Greenview shall be at the User's own risk and the User shall be responsible for all loss or damage to such equipment.

Payment Terms

- 1) Unless otherwise agreed to by the Parties, the User shall pay the invoice for the Rental Fee, Deposit and Cancellation Fee forthwith upon receipt of such invoice.
- 2) If live or recorded music of any kind is included in the event, the User is required to pay a license fee to the Society of Composers, Authors and Music Publishers of Canada ("SOCAN").
- 3) Invoices which remain unpaid for more than 30 days shall accrue interest of 18 percent annum (calculated and compounded monthly). The User shall pay all costs payable to Greenview, including costs relating to any damage caused as a result of the User or its Invitees to Greenview property ("Related Costs"). All fees are subject to GST.

Liability

- 1) The User shall indemnify and save harmless the Greenview from any and all liabilities, damages, costs, claims, suits, or actions (including without limitation legal fees and disbursements on a solicitor-client, full indemnity, basis) growing out of:
- 2) Any breach, violation or non-performance of any covenants, conditions or agreements in this Lease set forth and contained on the part of the Lessee to be fulfilled, kept, observed, or performed;
- 3) Any damage to property occasioned by the use and occupation of the Property or any part thereof;
- 4) Any injury to any person or persons, including death resulting at any time therefrom, occurring in or about the Properties or any part thereof during the term of this lease and arising from or occasioned by any cause whatsoever except for an act or omission of the Greenview's agents or servant.

Insurance

The User shall obtain and maintain during the Date and Time a policy of general liability insurance in the minimum amount of \$1,000,000.00 relating to the Use. The User has

Additionally Named Greenview as an Insurer. The User shall provide at Greenview's request the certificate of insurance evidencing such insurance coverage.

Termination

- 1) Termination of this agreement by the User shall be upon 30 days written notice to Greenview.
- 2) Termination of this agreement by Greenview shall be upon 30 days written notice to the User.
- 3) The User shall, upon expiration of term of the agreement, or where the agreement is terminated, give up occupation of the lands to Greenview. The User will at the expiration or termination of the Term peaceably surrender and yield up to the Greenview the Properties with the improvements thereon and appurtenances thereto in good and substantial repair and condition, reasonable wear and tear excepted.
- 4) Greenview has the right to terminate this Agreement (a) immediately for a breach of its terms by the User or its Invitees or (b) immediately where Greenview believes that the use would or could damage Greenview's property or would otherwise be unsafe, in which case the User and its Invitees shall forthwith vacate the Rental Area and the Hall. The User remains liable for the Rental Fee and Related Costs if this Agreement is terminated pursuant to this paragraph.
- 5) Greenview may cancel this Agreement for any reason by providing notice to the User of not less than 48 hours prior to the commencement of the Date and Time. The User shall not be liable for the Rental Fee if this Agreement is terminated pursuant to this paragraph.

Miscellaneous

- 1) The User is responsible for any personal items of the User, or its Invitees left unattended at any time. Greenview is not responsible for providing secure storage or security personnel. Greenview shall not be liable for any theft, loss, or damage of, to, or from the persons or property of the User or its Invitees, however caused.
- 2) Should Greenview be unable to perform its obligations by reason of any law or any other reason beyond its control, Greenview shall be relieved from the fulfillment of such obligation and the User shall not be entitled to any compensation.
- 3) This Agreement may be amended by written agreement executed by Greenview only.
- 4) The User agrees that there have been no promises, representations, or undertakings given by Greenview with respect to the facilities or the services to be provided save as are set forth in this Agreement and that this Agreement contains all the terms and conditions agreed to between the parties.

- 5) This Agreement may not be assigned by the User without the prior written consent of Greenview.
- 6) This Agreement shall terminate without liability to either party if the performance of either party's obligations is prevented by an unforeseeable event of force majeure.
- 7) Greenview may enter the Hall and the Rental Area at any time for the purposes of inspecting the condition of the Hall and the Rental Area and confirming the performance of the User's obligations under this Agreement. The office space is not available for rent.
- 8) This Agreement shall be governed in accordance with the laws of the Province of Alberta and the parties hereto submit to such jurisdiction.
- 9) Time shall be of the essence for this Lease and for each and every part thereof.
- 10) In the event of a death of a community member of a Co-operative or Enterprise, wakes will be free of charge, subject to availability.

The parties indicate their assent to this Agreement:

Municipal District of Greenview No. 16

Per: _____

Per: _____

Date: _____

User/Contact Person

Per: _____

Per: _____

Date: _____

SCHEDULE "A"

RULES AND REGULATIONS OF THE HALL

- Please ensure the hall is cleaned prior to returning the key
- Decorations are permitted so long as they do not damage the walls
- No open flames/candles allowed except for ceremonial or spiritual practices
- Confetti/glitter of any kind not permitted.
- Additional Cleaning charges of \$20/hr will apply if required
- Due to fire regulations, all exit doors cannot be blocked and must remain free and clear of any décor, tables etc.
- Renter agrees to pay for any or all damages that may exceed the damage deposit
- Please keep all exterior doors closed when the air conditioners are running
- Pets are not allowed in the hall, except for service animals. All dogs must be leashed outside.
- Prior day entry for function setup, only upon availability
- No smoking, no vaping in the hall, except for ceremonial or spiritual practices.

Cleanup requirements

- Tables & chairs wiped and stacked
- Remove all decorations.
- Sweep Floors
- All garbage bagged and removed from premises.
- Cleanup & mop all spills and mishaps including bathrooms.
- Main door all interior room doors locked.
- All lights turned off.
- All taps checked and turned off.

The security code will be supplied on the date the agreement is signed.



REQUEST FOR DECISION

SUBJECT:	Community Responders Against Student Harm (CRASH) Committee Sponsorship		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Greenview Sponsorships & Donations

RECOMMENDED ACTION:

MOTION: That Council approve a sponsorship in the amount of \$5,000.00 for Community Responders Against Student Harm (CRASH) Committee to be paid to the Grande Cache Fire Fighters Association for a guest speaker to attend one day of the educational program for students at the Grande Cache Community High School, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The Community Responders Against Student Harm (CRASH) committee have submitted a sponsorship request in the amount of \$5,000.00 for a guest speaker to attend a three-day educational program for students in grades 9 to 12 at the Grande Cache Community High School tentatively scheduled for May 15th, 2023. The Grande Cache Fire Fighters Association will be responsible for the funding for this program on behalf of the CRASH committee.

This sponsorship request was presented to Council and deferred at the March 14, 2023, Regular Council meeting. Council requested Administration inquire if the guest speaker is willing to speak at other schools in Greenview while she is in the area. The CRASH committee has not been successful in contacting the speaker to inquire about presenting to additional locations. This is the presenters first public speaking event, and The CRASH committee feels that requesting the speaker to present her personal story to other schools in the area is a lot to ask of her. If other schools would like to see the presentation, they suggested zoom could be an option if the speaker agrees. Any additional engagements would be dependent on the availability of the speaker and her parents and would need to be coordinated between the other schools and the presenter. If the sponsorship request is denied, the CRASH committee will try to source funding from other avenues.

CRASH is a new community committee focused on Grande Cache and based in Grande Cache, Alberta that consists of local First Responders, which includes RCMP, EMS, Grande Cache Fire Rescue, Greenview Enforcement Services, Victim Services and the Grande Cache Community High School. The goal of the committee is to deliver educational material on the topics in their line of work to Grande Cache Community

High School students in grades 9 to 12. The main objective of the program is to educate students to make good decisions when they are put into situations that could be dangerous. The material in the program includes drinking and distracted driving and the consequences, the impact it has on first responders, mock scenarios, and safety.

The three-day program is tentatively scheduled for May 15th, May 29th and June 5th, 2023. The first day will include a guest speaker, with the following two days to include education regarding the impact on first responders, mock scenarios, and safety. The program will be held at the Grande Cache Community High School, which allows the first responders the opportunity to be within the High School and connect with students. This program is also intended for parents or guardians. The proposed guest speaker is [REDACTED], who was a driver involved a tragic distracted driving accident resulting in a vehicle roll over, at 17 years old. [REDACTED] and two of her friends, who were not wearing seatbelts at the time of the accident, were thrown from her vehicle and landed on a powerline, leading to the loss of her leg and the loss of motor function in her arm.

Through social media, [REDACTED] has been able to share her experience in a positive and educational manner. Along with [REDACTED], her parents would join her to speak in part two of the session, sharing their side and experience of her accident, giving the students and parents a look at how decisions affect, not only the person(s) involved, but their family and everyone around them as well.

With this presentation, the committee hopes that students will think before they act, as this positive decision making has a ripple effect. If they can change one student's mind to make a good choice, this program is invaluable.

Recognition would include Greenview being a part of the advertising for the guest speaker and the Reeve and local Councillors will be invited to the speaker presentation. There is an opportunity for the Reeve or local Councillors to introduce the speaker.

Local participating organizations are budgeting approximately \$2,000.00 each to support other expenses incurred during the three-day program.

The balance of the 2023 Community Services Grants and Sponsorships budget is approximately \$598,868.73.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it would be an opportunity for educating students on the impact of negative decisions to themselves and those around them.
2. The benefit of Council accepting the recommended motion is that Greenview would be instrumental in supporting a speaker whose story would be impactful to students and parents in Grande Cache area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide a different sponsorship amount or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise Community Responders Against Student Harm (CRASH) Committee of Council's decision.

ATTACHMENT:

- Sponsorship Request

Greenview Sponsorship and Donation Request Form

Row 41

Organization or Person Requesting Funds	Aandrea Gardiner - GFRS
Date of Application	02/13/23
Form Date Field	130
Date of Event	05/15/23
Phone Number	780-783-0919
Purpose of Organization	aandrea.gardiner@mdgreenview.ab.ca
Mailing Address	Box 300. Grande Cache, AB T0E 0Y0
Funding Request Total	\$5,000.00
Type of sponsorship request	Event
Describe your organization	We are a committee based out of Grande Cache that consists of local First responders. This committee includes RCMP, EMS, GFRS, Greenview Enforcement Services, Victim Services and the Grande Cache Community High School. We have created a three day program (name to be determined) intended for High School students grades 9-12.
Intended Purpose	We would like to bring in guest speakers for educational purposes for high school students and parents of high school students. The speaker we have in mind, [REDACTED], was the driver of a tragic accident at 17 years old. She was involved in a collision where she was distracted and her vehicle rolled. Her and her two friends were not wearing seatbelts and were thrown from her vehicle and landed on a powerline. Her accident resulted in the loss of her leg and loss of motor function in her arm. Through social media, [REDACTED] has shared her experience in a positive/educational matter. The second part of the guest speakers would be her parents. This part of the presentation will bring a different aspect to her accident. It will give the high school students and parents a look at how decisions affect, not only the person involved, but everyone around them as well.
Direct Goals	We have come together with a goal of delivering educational material, regarding our line of work to high school students, grades 9-12. This material includes: drinking/distracted driving

and consequences, impacts on first responders, mock scenarios and safety. The objective with this material is to educate students to make good decisions when they are put into situations that are dangerous.

Where/When?	The guest speaker portion of the project will be May 15, at the Grande Cache Community High school. The rest of the program (name to be determined) will be May 29 and June 5. This gives first responders the opportunity to be in the high school to connect with students for more than just one day.
Benefit to residents of Greenview	██████ story is very impactful. Her presentation will be targeting students. With this presentation, we are hopeful that students will think before they act. This positive decision making has a ripple effect. As first responders, we see the consequences of negative actions. If we can change one students mind to make a good choice, this program is a win.
Funding from others	Other organizations involved will be paying for different parts of the program. Providing meals for students, providing informational material and "swag" for students. Other organizations are budgeting around \$2000.
Recognition	MD of Greenview would be a part of the advertisement for the guest speaker. We could potentially have a Councillors/Reeve help with introductions to the students, high school staff and parents and social media recognition for the MD of Greenview. Greenview Fire Rescue Services, STN 33 will also play a big part of the whole program, with DFC Gardiner facilitating, plus firefighters representing Greenview.
Previous Donation No.	
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donaee, purpose and amount	
What type of fundraising & how much did you raise?	

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Aandrea Gardiner

Column47

Logo Permission A.G.

**Agreement with
Statement** Not society, non profit organization. Committee created of First
Responders. AG

Signature1 Aandrea Gardiner

FOIP Disclosure A.G.



REQUEST FOR DECISION

SUBJECT: **Grande Cache Memorial Icebreaker Tournament – Sponsorship Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2023 CAO: SW MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: LD
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve a sponsorship of \$7,540.00 to the Grande Cache Memorial Icebreaker Tournament to cover recreation centre fees on April 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The Grande Cache Memorial Icebreaker organization is requesting a sponsorship of \$7,540.00 to help in covering costs for the recreation centre fees for the adult tournament set to run April 14-16, 2023, at the Grande Cache Recreation Centre.

The Grande Cache Memorial Icebreaker Hockey Tournament is a non-profit organization that hosts this event annually in memory of past teammates, coaches and volunteers who have had an impact on hockey within the community of Grande Cache. The first tournament was held in 1998, hosted by [REDACTED] as a year-end wrap up tournament. After [REDACTED] passing, a committee of volunteers formed to keep the tradition alive. The direct goal of the event is to raise as much money as possible to be able to help support members and organizations of the Grande Cache community that are in need. This tournament has taken on a role of an annual memorial event and a homecoming for the people of Grande Cache.

The organization has proclaimed to have raised approximately \$370,000.00 throughout the years with 100% of the proceeds, after expenses are paid, going back into the community, and surrounding indigenous communities. Proceeds have supported groups such as Minor hockey, figure skating, KidSport and to individuals or families who are in financial distress due to medical issues etc.

Administration confirmed the cost breakdown for the weekend rentals are as follows; meeting room day rental \$525.00, arena rentals \$5,355.00, maximum day rate \$1,125.00 and a portable stage rental for \$170.00.

The Grande Cache Memorial Icebreaker hockey tournament organization has requested donations and sponsorships from other local and corporate businesses within the Grande Cache area.

Greenview previously approved a sponsorship to the Grande Cache Memorial Icebreaker Tournament in 2020, which had to be cancelled due to Covid, in the amount of \$2,500.00 to cover the facility fees.

The balance of the 2023 Community Services Grants and Sponsorships budget is approximately \$598,868.73.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview is sponsoring a long-standing community fundraiser from which funds can be leveraged to go further in supporting organizations and individuals in the community who require financial assistance.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that Council could see an increase in additional requests for other memorial tournaments requesting sponsorship, from Greenview, that are hosted within Greenview's communities.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide a different sponsorship amount or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: Up to \$7,540.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Grande Cache Memorial Icebreaker Committee of Council's decision.

ATTACHMENT(S):

- Grande Cache Memorial Icebreaker Tournament – Sponsorship Request

Greenview Sponsorship and Donation Request Form

Row 46

Organization or Person Requesting Funds	Grande Cache Memorial Icebreaker Hockey Tournament
Date of Application	03/15/23
Form Date Field	135
Date of Event	04/14/23
Phone Number	
Purpose of Organization	
Mailing Address	Box 1524 Grande Cache AB T0E 0Y0
Funding Request Total	Up to \$7,533.75
Type of sponsorship request	Event
Describe your organization	Grande Cache Memorial Icebreaker is a non profit organization that holds an event annually in memory of teammates, coaches, and volunteers who have had an impact on hockey in the community of Grande Cache. The tournament proceeds support local charities and provide much needed assistance for many in the community of Grande Cache and the surrounding Indigenous communities. To date the tournament has raised over \$370,000.00. We are requesting your support of this local event. We will be hosting a hockey tournament April 14-16, 2023. We will have a beer garden in the curling rink opening Friday April 14th in the afternoon and closing Sunday April 16th evening. On Saturday night we will have a dance with live music in the same location. Food will be provided in the curling rink by the staff that runs the local canteen in the rec centre.
Intended Purpose	To help cover the costs of the rec centre fees.
Direct Goals	Our direct goal for this event is to raise as much money as possible to help support members and organizations of our community in need.
Where/When?	Grande Cache Rec Centre April 14-16, 2023
Benefit to residents of	The tournament proceeds support local charities and provide much needed assistance for many in the community of Grande

Greenview	Cache and the surrounding Indigenous communities.
Funding from others	0
Recognition	We have sent out donation letters to all business in town.
Previous Donation	Not that i am aware of.
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donaee, purpose and amount	
What type of fundraising & how much did you raise?	
Signature	
Date	
Financial Statement	
Administration Recommendations	
Email	
Column41	
MD Logo	
Email Comm.	
Column44	

**List for
Recognition**

Contact Name(s) Stewart Anderson, Nicole Young

Column47

Logo Permission

**Agreement with
Statement**

Signature1 Nicole Young

FOIP Disclosure



REQUEST FOR DECISION

SUBJECT: **Odyssey House GrandeCon 2023 – Sponsorship Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2023 CAO: SW MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: LD
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Greenview Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council approve a sponsorship in the amount of \$10,000.00 to the Grande Prairie Women's Residence Association o/a Odyssey House, for hosting the 2023 GrandeCon event July 14-16, 2023, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

Grande Prairie Women's Residence Association o/a Odyssey House is a non-profit organization and registered charity who provides safe, secure and affordable accommodations for women who are victims of domestic violence, are in crisis or just in need of a housing alternative. They are open 24 hours a day, 7 days a week and continues to grow and expand to meet the needs of the community through the decades. The organization also provides community outreach services for anyone who has been affected by domestic violence or are in need of childcare support.

Odyssey House has requested a sponsorship in the amount of \$10,000.00 to host the 2nd Annual GrandeCon event July 14-16, 2023, at the Bonnetts Energy Centre in Grande Prairie, Alberta. The event is a comic book showcase with goals of providing a safe and inclusive environment for female and non-binary artists, help promote female targeted comics and graphic novels in hopes of breaking the stereotypes in the comic book world while encouraging support of differing views, inclusion, creativity and creating a diverse community.

Larger comic events draw a substantial number of fans from across the country. Odyssey House is looking to help GrandeCon grow in hopes of forming a community for underrepresented individuals within the region and to speak to a new, less accessible demographic to help widen the audience of their attendees. The proceeds from this event will eventually be creating an annual revenue source for operational and capital costs to Odyssey House to continue helping the regions individuals and their children and to help raise awareness of the services they provide.

Odyssey House has received funding from the City of Grande Prairie of \$30,000.00 for the upcoming 2023 event. There has been returning corporate sponsors from Grande Prairie and Area for this event as well and

applications have also been submitted to Grande Prairie Regional Tourism to help with marketing and lodging needs and they are planning to apply for additional grants from applicable sources.

Administration is recommending awarding a sponsorship of \$10,000 for this event. While the event itself is available for Greenview residents, there is no real economic value to Greenview for an event held in the City of Grande Prairie. However the end goal of fundraising for Odyssey House will be a additional benefit to Greenview and the services they provide are accessible and beneficial to Greenview residents.

The balance of the 2023 Community Services Grants and Sponsorships budget is approximately \$598,868.73.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Council will be supporting a fundraising event for an organization that can be utilized by Greenview residents.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage of the recommended motion is that Council could set a standard for supporting larger scale events that are not held within Greenview.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide a different sponsorship amount or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$10,000.00

Ongoing / Future costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise Odyssey House following Council's decision.

ATTACHMENT(S):

- Odyssey House – GP Women's Residence Association Sponsorship Request
- GrandeCon 2023 Budget & GPWRA Audited Financial Statement 2021-2022
- GPWRA Certificate of Incorporation & Board of Directors
- GrandeCon Business Plan 2023 & Proposal

Greenview Sponsorship and Donation Request Form

Row 45

Organization or Person Requesting Funds	Grande Prairie Women's Residence Association o/a Odyssey House
Date of Application	03/15/23
Form Date Field	134
Date of Event	07/14/23
Phone Number	Jenny - 780 882 3322
Purpose of Organization	marketing@grandecon.ca
Mailing Address	PO Box 1395 Grande Prairie, AB T8V 4Z2
Funding Request Total	10000
Type of sponsorship request	Event
Describe your organization	Odyssey House is a non-profit organization and registered charity. We provide safe, secure, and supportive accommodation for individuals who are victims of domestic violence, are in crisis, or in need of a housing alternative. Odyssey House is open 24 hours a day, 7 days a week. Odyssey House has grown over decades and expanded to further meet the needs of our community. Besides the emergency shelter, Odyssey House also provides outreach services to anyone affected by domestic violence, childcare support for individuals accessing services through our licensed daycares, public education to students and community and finally our second stage shelter named Serenity Place. For more information on our history and what services we offer; please check out our website www.odysseyhouse.ca
Intended Purpose	As GrandeCon grows, it will create an annual revenue source for Odyssey House for its operational and capital costs. These funds can be used to help house individuals and their children who are trying to escape domestic violence or assist with our public education to help raise awareness of the services we provide.
Direct Goals	Our Organizational Goals: Financial - Grow appropriately and become sustainable - Create economic impact for the region via tourism spending - Multiple/diverse revenue streams - Create stable revenue Odyssey House and Serenity Place Inclusion & Diversity - Speaking to a new, less accessible demographic -

Widen the audience of attendees - Inclusion and support of differing views/populations and experiences - Provide an inclusive environment for female and nonbinary artists - Help promote female targeted comics and graphic novels - Break any outdated stereotypes related to gender in the comic industry Impactful - Make the community proud of Odyssey House for being proactive - Capitalize on Odyssey House's innovative nature - Show the value of inclusivity and diversity to the business community and regional politicians. - Gain experience and knowledge in the comic industry and convention event management - Explore related opportunities. GrandeCon's goals are to speak to a new less accessible demographic and continue to widen the audience of attendees. Encouraging inclusion, creativity and creating a community for an underrepresented community in our region. We strive to demonstrate the value of inclusivity and diversity to the business community and regional politicians, integrating social issues into regional event planning and design.

Where/When?

Date of Event: July 14th-16th, 2023 Location of Event: Bonnetts Energy Centre 10017 99 Ave, Grande Prairie, AB T8V 0R7

Benefit to residents of Greenview

The larger comic conventions draw huge numbers of fans from across the country and, in some cases, throughout the world. These millions of fans may stay for several days in their host cities, spending money at area hotels, restaurants, and shops. Therefore, creating an annual event that draws a diverse and captive audience for the duration of the event and contributes to establishing Grande Prairie within the comic & fan convention circuit. The opportunities for the hospitality industry to capitalize on these fan conventions are numerous and an annual convention will drive tourism, which aligns with the City's vision for diversification of industry and revenue sources. GrandeCon is expected to impact areas such as restaurants, stores, hotels, shops, and other businesses.

Funding from others

GrandeCon was successful in our application for grant funding from the City of Grande Prairie for our 2022 and 2023 event. We have signed on returning corporate sponsors including our presenting sponsor Stringam LLP, New Horizon Co-op, Dobko Wheaton, Friesen Bain, Brent North of Remax, etc. and we are continuing to strategize and develop relationships with potential sponsors. We have also been very grateful to receive gift in kind sponsorships to help with our overhead costs. We have submitted a funding application with the Grande Prairie Regional Tourism to assist with our marketing and accommodation needs. We plan to continue to apply for grants from applicable sources.

Recognition

This sponsorship will be recognized with: 6 x weekend Event Passes Interior Sponsor Specific Signage Live Logo Display - shared on main stage screens 4 x Social Media posts on GrandeCon social media channels 6 x E-blasts logo features 8 x Onsite "Shout Outs" Throughout Event Website Logo & Link on GrandeCon Website Sponsor Page Logo on Website Footer Custom Sponsor Perks - Pick up to 5 Perks 10 x 10 Booth Space - subject to availability, first come first serve Moderate/Host Workshop/Panel - subject to availability Professional digital photo album (5 images) - GrandeCon Photographer, if present at the event GrandeCon Supported Contesting - subject to availability, first come first serve Provide 100 logoed items for the VIP swag bags Opportunity to submit items in the celebrity guest gift baskets -12 items min

Previous Donation No, this is our second event and no previous request was made for our 2022 event

**Grant Funds
Received from
other sources?**

**Have you
performed any
other fundraising
projects?**

Agreement

Grant Purpose

**Year Grant
Received**

Amount of Grant

**List the donatee,
purpose and
amount**

**What type of
fundraising & how
much did you
raise?**

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Jenny Weaver - Board Director of Odyssey House and Director of Marketing & Sponsorship for GrandeCon Jenna Canavan - Board President of Odyssey House and Director of Operations for

Column47

Logo Permission

**Agreement with
Statement** AB

Signature1 Jenny Weaver

FOIP Disclosure

GrandeCon 2023 Budget

	Estimated	Actual
INCOME	293,800.00	-

ADMISSIONS

Estimated No.	Actual No.	Ticket Type	Price	Budget	Actual
1,000	-	Friday/Sunday Pass	33.00	33,000.00	-
1,200	-	Saturday Pass	40.00	48,000.00	-
200	-	Weekend Pass	75.00	15,000.00	-
50	-	VIP Pass	225.00	11,250.00	-
Total				107,250.00	-

EXHIBITORS/VENDORS

Estimated No.	Actual No.	Booth Type	Price	Budget	Actual
20	-	Regular	450.00	9,000.00	-
7	-	Double	800.00	5,600.00	-
4	-	Triple	1,125.00	4,500.00	-
3	-	Quad	1,350.00	4,050.00	-
6	-	Corner	550.00	3,300.00	-
5	-	End-cap	600.00	3,000.00	-
10	-	Artist Alley	185.00	1,850.00	-
10	-	Economy	275.00	2,750.00	-
Total				34,050.00	-

SPONSORSHIPS

	Product	Budget	Actual
	Presenting Sponsor	20,000.00	-
	Hotel Sponsorship	5,000.00	-
	VIP Party	2,500.00	-
	Municipal/Govt Grants		
	City of Grande Prairie	30,000.00	-
	County of GP No. 1	5,000.00	-
	Tourism Board	10,000.00	-
	MD of Greenview	5,000.00	-
	Provincial Govt	10,000.00	-
5	- Sponsorships	2,000.00	10,000.00
Total		97,500.00	-

SALE OF ITEMS

	Product	Budget	Actual
	Autographs	45,000.00	-
	Photo Opportunities	5,000.00	-
	Merchandise	5,000.00	-
Total		55,000.00	-

EXPENSES	266,450.00	-
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ENTERTAINMENT

	Expense	Budget	Actual
	Guests	100,000.00	-
	Per diems	1,500.00	-

Transport (Local)	2,500.00	-
Hotels	8,000.00	-
Flights	26,000.00	-
Talent incidents	6,000.00	-
VIP Party	3,000.00	-
Total	147,000.00	-

FACILITY

Expense	Budget	Actual
Venue Rental	18,000.00	-
Security	12,000.00	-
Catering	3,000.00	-
Tables/Chairs	10,000.00	-
Pipe & Drape	12,000.00	-
Electrical	500.00	-
Handwash stations	500.00	-
Signage	2,500.00	-
Total	58,500.00	-

AUDIO VISUAL

Expense	Budget	Actual
Equipment rental	8,500.00	-
Videographer	3,000.00	-
Photographer	3,250.00	-
Total	14,750.00	-

VOLUNTEERS & STAFF

Expense	Budget	Actual
Consultant Planner	11,000.00	-
Promoter incidentals	1,000.00	-
Volunteer T-shirts	1,500.00	-
Other - staff travel	5,000.00	-
Total	18,500.00	-

PROMOTION

Expense	Budget	Actual
Advertising	10,000.00	-
Promotional materials	2,250.00	-
Merchandise	8,250.00	-
Total	20,500.00	-

OTHER EVENT EXPENSES

Expense	Budget	Actual
Lego Event	2,000.00	-
Stationary & Office	1,000.00	-
Face painter	1,200.00	-
Cosplay prizes	1,500.00	-
Cantina	1,500.00	-
Total	7,200.00	-

NET INCOME	27,350.00	-
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Grande Prairie Women's Residence Association
Financial Statements

March 31, 2022

Grande Prairie Women's Residence Association
Table of Contents

	Page
Independent Auditor's Report	
Financial Statements	
Statement of Financial Position	1
Statement of Changes in Net Assets	3 - 4
Statement of Operations	5
Schedule of Emergency Shelter, Outreach and Childcare Programs	6
Schedule of Serenity Place	7
Schedule of Other Operating Expenditures	8
Schedule of GrandeCon	9
Schedule of Gaming	10
Schedule of Surplus Retention	11
Schedule of Invested In Property and Equipment	12
Schedule of Serenity Place, Non-Ministry	14
Schedule of Emergency Funding	15
Schedule of Shoulder to Shoulder Program	13
Schedule of Future Development	16
Statement of Cash Flows	17
Notes to Financial Statements	18 - 26

Independent Auditor's Report

To the Members of
Grande Prairie Women's Residence Association

Qualified Opinion

We have audited the financial statements of Grande Prairie Women's Residence Association, which comprise the Statement of Financial Position as at March 31, 2022, and the Statements of Changes in Net Assets, Operations and Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements present fairly, in all material respects, the financial position of Grande Prairie Women's Residence Association as at March 31, 2022 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

Grande Prairie Women's Residence Association derives a material amount of revenue from donations and fundraising activities. We were not able to obtain sufficient and appropriate audit evidence about the completeness of the reported amounts for accounts receivable, donation and fundraising revenue, revenue in excess of expenditures, and changes to net assets because there is no direct relationship between assets or services given up in exchange for amounts received or receivable. Consequently, we were unable to determine whether any adjustments to these amounts were necessary.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Independent Auditor's Report, continued

Those charged with governance are responsible for overseeing the association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Independent Auditor's Report, continued

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Fulcrum Group

Grande Prairie, Alberta
July 26, 2022

Fulcrum Group
Chartered Professional Accountants

Grande Prairie Women's Residence Association
Statement of Financial Position

As at March 31	2022	2021
Assets		
Current assets		
Cash and short-term investments (note 3)	\$ 3,444,776	\$ 2,692,348
Accounts receivable (note 4)	34,450	26,129
Prepaid expenses	15,689	19,967
	<u>3,494,915</u>	<u>2,738,444</u>
Property and equipment (note 5)	4,598,960	4,754,853
Other assets		
Restricted cash (note 6)	116,200	116,200
	<u>116,200</u>	<u>116,200</u>
	<u>\$ 8,210,075</u>	<u>\$ 7,609,497</u>

See accompanying notes

Grande Prairie Women's Residence Association
Statement of Financial Position, continued

As at March 31	2022	2021
Liabilities		
Current liabilities		
Accounts payable and accrued liabilities (note 7)	\$ 180,516	\$ 222,688
Tenant deposits	1,523	4,011
Current portion of long-term debt (note 8)	14,889	62,747
	<u>196,928</u>	<u>289,446</u>
Long-term debt (note 8)	<u>1,295</u>	<u>16,184</u>
	<u>198,223</u>	<u>305,630</u>
Commitments (note 9)		
Net Assets		
Unrestricted	2,041,788	1,220,744
Emergency shelter and outreach	5,673	-
Future development	158,306	185,564
GrandeCon	52,582	-
Breakfast with the guys	304	304
Serenity Place, non-Ministry	1,090,918	989,907
Shoulder to shoulder	-	1,896
Emergency funding	58,909	183,670
Invested in property and equipment	4,582,776	4,675,922
Gaming	4,546	6,099
Surplus retention	16,050	15,991
Serenity Place	-	23,770
	<u>8,011,852</u>	<u>7,303,867</u>
	<u>\$ 8,210,075</u>	<u>\$ 7,609,497</u>

See accompanying notes

Approved by the board

_____ Member

Grande Prairie Women's Residence Association
Statement of Changes in Net Assets

Year ended March 31, 2022

	2022				
	Total	Unrestricted	Emergency shelter & outreach	Future development	GrandeCon with the guys
Fund Balance, beginning of year	\$ 7,303,867	\$ 1,220,744	\$ -	\$ 185,564	\$ 304
Excess (deficiency) of revenues over expenditures	707,985	740,867	5,673	(13,511)	-
Fund transfers (note 10)	-	80,177	-	(13,747)	-
Fund Balance, end of year	\$ 8,011,852	\$ 2,041,788	\$ 5,673	\$ 158,306	\$ 304
					\$ 1,090,918
	Shoulder to shoulder	Emergency funding	Invested in property and equipment	Gaming	Surplus retention
Fund Balance, beginning of year	\$ 1,896	\$ 183,670	\$ 4,675,922	\$ 6,099	\$ 15,991
Excess (deficiency) of revenues over expenditures	(2,878)	(45,173)	(106,893)	18	59
Fund transfers (note 10)	982	(79,588)	13,747	(1,571)	-
Fund Balance, end of year	\$ -	\$ 58,909	\$ 4,582,776	\$ 4,546	\$ 16,050
					\$ -

Grande Prairie Women's Residence Association
Statement of Changes in Net Assets, continued

Year ended March 31, 2022

2021

	Total	Unrestricted	Emergency shelter & outreach	Future development	GrandeCon	Breakfast with the guys	Serenity Place, non-Ministry
Fund Balance, beginning of year	\$ 6,996,904	\$ 987,861	\$ -	\$ 244,960	\$ -	\$ 304	\$ 904,043
Excess (deficiency) of revenues over expenditures	306,963	343,299	(34,434)	(46,702)	-	-	85,864
Fund transfers	-	(110,416)	34,434	(12,694)	-	-	-
Fund Balance, end of year	\$ 7,303,867	\$ 1,220,744	\$ -	\$ 185,564	\$ -	\$ 304	\$ 989,907
				Invested in property and equipment	Gaming	Surplus retention	Serenity Place
Fund Balance, beginning of year	\$ -	\$ -	\$ -	\$ 4,801,272	\$ 8,486	\$ 15,936	\$ 34,042
Excess (deficiency) of revenues over expenditures	1,896	1,896	107,688	(138,044)	(2,387)	55	(10,272)
Fund transfers	-	-	75,982	12,694	-	-	-
Fund Balance, end of year	\$ 1,896	\$ 183,670	\$ 183,670	\$ 4,675,922	\$ 6,099	\$ 15,991	\$ 23,770

See accompanying notes

Grande Prairie Women's Residence Association
Statement of Operations

Year ended March 31	2022	2021
Operating revenues		
Emergency Shelter, Outreach and Childcare Programs, Schedule 1	\$ 2,105,376	\$ 2,108,895
Donations	907,163	332,628
Serenity Place, Schedule 2	673,274	672,975
Other	97,499	58,479
Interest	50	-
	<u>3,783,362</u>	<u>3,172,977</u>
Operating expenditures		
Emergency Shelter, Outreach and Childcare Programs, Schedule 1	2,099,703	2,143,329
Serenity Place, Schedule 2	707,631	683,247
Other operating expenditures, Schedule 3	263,845	47,808
	<u>3,071,179</u>	<u>2,874,384</u>
Excess of revenues over expenditures from operations	<u>712,183</u>	<u>298,593</u>
Restricted fund revenues		
GrandeCon, Schedule 4	66,811	-
Gaming, Schedule 5	2,235	13
Surplus retention, Schedule 6	59	55
Invested in property and equipment, Schedule 7	49,000	49,000
Shoulder to Shoulder, Schedule 8	-	6,913
Serenity Place, non-Ministry, Schedule 9	143,943	100,992
Emergency funding, Schedule 10	136,192	249,513
	<u>398,240</u>	<u>406,486</u>
	<u>1,110,423</u>	<u>705,079</u>
Restricted fund expenditures		
GrandeCon, Schedule 4	14,229	-
Gaming, Schedule 5	2,217	2,400
Invested in property and equipment, Schedule 7	155,893	187,044
Shoulder to Shoulder, Schedule 8	2,878	5,017
Serenity Place, non-Ministry, Schedule 9	32,345	15,128
Emergency funding, Schedule 10	181,365	141,825
Future development, Schedule 11	13,511	46,702
	<u>402,438</u>	<u>398,116</u>
Excess of revenues over expenditures	<u>\$ 707,985</u>	<u>\$ 306,963</u>

See accompanying notes

Schedule 1

Grande Prairie Women's Residence Association
Schedule of Emergency Shelter, Outreach and Childcare Programs

Year ended March 31	2022	2021
Revenue		
Government of Alberta	\$ 2,073,756	\$ 2,073,756
Grants	30,000	30,000
Interest	1,620	5,139
	<u>2,105,376</u>	<u>2,108,895</u>
Expenditures		
Direct client costs	195,885	176,072
Facility	117,378	80,373
Office	64,164	47,361
Other administration	102,555	126,843
Staffing	1,619,721	1,712,680
	<u>2,099,703</u>	<u>2,143,329</u>
Excess (deficiency) of revenues over expenditures	\$ 5,673	\$ (34,434)

See accompanying notes

Schedule 2

Grande Prairie Women's Residence Association
Schedule of Serenity Place

Year ended March 31	2022	2021
Revenue		
Government of Alberta	\$ 669,459	\$ 669,459
Interest	3,815	3,516
	<u>673,274</u>	<u>672,975</u>
Expenditures		
Direct client costs	15,628	15,067
Facility	101,453	71,328
Office	14,153	21,066
Other administration	15,420	27,556
Staffing	560,977	548,230
	<u>707,631</u>	<u>683,247</u>
Deficiency of revenues over expenditures	\$ (34,357)	\$ (10,272)

See accompanying notes

Schedule 3

Grande Prairie Women's Residence Association
Schedule of Other Operating Expenditures

Year ended March 31	2022	2021
Administrative costs	\$ 78,827	\$ 33,704
Contract wages	31,536	10,171
Facility	1,700	722
Staffing	123,685	-
Supplies	25,140	1,332
Travel	2,957	1,879
	\$ 263,845	\$ 47,808

See accompanying notes

Schedule 4

Grande Prairie Women's Residence Association
Schedule of GrandeCon

Year ended March 31	2022	2021
Revenue		
City of Grande Prairie grant	\$ 50,000	\$ -
Income	11,791	-
Donations	5,020	-
	<u>66,811</u>	<u>-</u>
Expenditures		
Advertising	1,212	-
Direct client costs	888	-
Office expenditures	129	-
Other administration	12,000	-
	<u>14,229</u>	<u>-</u>
Excess of revenues over expenditures	\$ 52,582	\$ -

See accompanying notes

Schedule 5

Grande Prairie Women's Residence Association
Schedule of Gaming

Year ended March 31	2022	2021
Revenue		
Casino proceeds	\$ 2,229	\$ -
Interest	6	13
	<u>2,235</u>	<u>13</u>
Expenditures		
Facility costs	-	2,400
Office	<u>2,217</u>	<u>-</u>
	<u>2,217</u>	<u>2,400</u>
Excess (deficiency) of revenues over expenditures	\$ 18	\$ (2,387)

See accompanying notes

Schedule 6

Grande Prairie Women's Residence Association
Schedule of Surplus Retention

Year ended March 31	2022	2021
Revenue		
Interest	\$ 59	\$ 55
Excess of revenues over expenditures	\$ 59	\$ 55

See accompanying notes

Schedule 7

Grande Prairie Women's Residence Association
Schedule of Invested In Property and Equipment

Year ended March 31	2022	2021
Revenue		
Long-term debt forgiveness	\$ 49,000	\$ 49,000
Expenditures		
Amortization	<u>155,893</u>	<u>187,044</u>
Deficiency of revenues over expenditures	\$ (106,893)	\$ (138,044)

See accompanying notes

Schedule 8

Grande Prairie Women's Residence Association
Schedule of Shoulder to Shoulder Program

Year ended March 31	2022	2021
Revenues		
Donations	\$ -	\$ 6,913
Expenditures		
Maintenance and repairs - facility	-	14
Materials and supplies	378	1,068
Program advertising	-	935
Rental of space	2,500	3,000
	<u>2,878</u>	<u>5,017</u>
(Deficiency) excess of revenues over expenditures	\$ (2,878)	\$ 1,896

See accompanying notes

Schedule 9

Grande Prairie Women's Residence Association
Schedule of Serenity Place, Non-Ministry

Year ended March 31	2022	2021
Revenue		
Daycare funding	\$ 98,281	\$ 62,913
Rental income	35,579	29,459
Interest	6,272	8,290
Other	3,766	330
Donations	45	-
	<u>143,943</u>	<u>100,992</u>
Expenditures		
Bank charges and interest	49	196
Daycare wage top-ups	27,791	13,785
Direct client costs	4,505	97
Facility expenses	-	950
Office	-	100
	<u>32,345</u>	<u>15,128</u>
Excess of revenues over expenditures	\$ 111,598	\$ 85,864

See accompanying notes

Schedule 10

Grande Prairie Women's Residence Association
Schedule of Emergency Funding

Year ended March 31	2022	2021
Revenue		
Government of Canada	\$ 83,292	\$ 151,675
Government of Alberta	52,900	94,838
Donations	-	3,000
	<u>136,192</u>	<u>249,513</u>
Expenditures		
Direct client costs	9,205	11,632
Facility costs	43,383	52,716
Groups	-	44
Materials and supplies	33,892	36,607
Medical supplies	1,588	1,533
Office	5,014	27,515
Other administrative costs	49,452	1,096
Security monitoring	809	2,366
Telephone	1,451	1,411
Travel	7,731	92
Wages	28,840	6,813
	<u>181,365</u>	<u>141,825</u>
(Deficiency) excess of revenues over expenditures	\$ (45,173)	\$ 107,688

See accompanying notes

Schedule 11

Grande Prairie Women's Residence Association
Schedule of Future Development

Year ended March 31	2022	2021
Expenditures		
Bank charges	\$ 1,897	\$ 2,951
Direct client services equipment	2,424	4,567
Facility	3,639	32,824
Office equipment	5,551	6,360
	<u>13,511</u>	<u>46,702</u>
Deficiency of revenues over expenditures	\$ (13,511)	\$ (46,702)

See accompanying notes

Grande Prairie Women's Residence Association
Statement of Cash Flows

Year ended March 31	2022	2021
Operating activities		
Cash receipts	\$ 4,006,842	\$ 3,551,893
Cash paid to suppliers and employees	(3,252,439)	(3,010,992)
	754,403	540,901
Investing activity		
Interest receipts	11,772	17,013
Financing activity		
Repayment of long-term debt	(13,747)	(12,694)
Increase in cash	752,428	545,220
Cash, beginning of year	2,808,548	2,263,328
Cash, end of year	\$ 3,560,976	\$ 2,808,548
Cash consists of:		
Cash and short-term investments	\$ 3,444,776	\$ 2,692,348
Restricted cash	116,200	116,200
	\$ 3,560,976	\$ 2,808,548

See accompanying notes

Grande Prairie Women's Residence Association

Notes to Financial Statements

1. Nature of operations

Grande Prairie Women's Residence Association, the "association", is a local organization which provides temporary accommodation for women and children in need. The association is incorporated under the laws of the Province of Alberta and is a registered charity under the Income Tax Act (Canada) and as such, is exempt from tax.

2. Basis of presentation and significant accounting policies

Basis of presentation

The association applies the Canadian Accounting Standards for Not-for-Profit Organizations.

Management estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Financial instruments

Measurement of financial instruments

The association initially measures its financial assets and liabilities at fair value.

The association subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash and short-term investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities, deposits, and long-term debt.

Impairment

For financial assets measured at cost or amortized cost, the association determines whether there are indications of possible impairment. When there is an indication of impairment, and the association determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in excess of revenues over expenditures. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures.

Grande Prairie Women's Residence Association

Notes to Financial Statements

2. Basis of presentation and significant accounting policies, continued

Financial instruments, continued

Transaction costs

The association recognizes its transaction costs in the excess of revenues over expenditures in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origin, issuance or assumption.

Revenue recognition

The association uses the restricted fund method of accounting for contributions, which includes donations and government grants. Contributions related to general operations are recognized as revenue of the unrestricted fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund. Unrestricted contributions are recognized as revenue of the unrestricted fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fund accounting

The Emergency Shelter and Outreach restricted fund consists of resources received from the Government of Alberta to provide emergency shelter services as needed.

The Future development fund consists of restricted resources set aside to provide funding for the purchase and construction of new buildings as well as capital equipment requirements. The balance in the fund includes \$107,851 in internally restricted funds (2021 - \$121,598) and \$50,455 in externally restricted funds (2021 - \$63,966).

The GrandeCon fund is a fund consisting of resources related to an annual three-day interactive trade show and convention event in Grande Prairie with a primary focus on comic book and film culture featuring content creators, actors, cosplayers, artist and vendors.

The Breakfast with the Guys fund is an externally restricted fund set up from surpluses of organizing the event annually and held in trust for Prevention of Family Violence.

The Serenity Place, non-Ministry fund provides operational assistance to second stage housing. The balance in the fund includes \$1,038,684 in unrestricted funds (2021 - \$937,673) and \$52,234 in externally restricted funds (2021 - \$52,234).

The Shoulder to Shoulder fund is an internally restricted fund aimed at men to enhance local social relationships.

Grande Prairie Women's Residence Association

Notes to Financial Statements

2. Basis of presentation and significant accounting policies, continued

Fund accounting, continued

The Emergency fund is an externally restricted fund and consists of resources that are to be used for expenditures associated with the COVID-19 pandemic.

The Invested in property and equipment fund is the amount of the Association's net assets invested in property and equipment. The amount is calculated by deducting the balance of related long-term debt from the property and equipment net book value.

The Gaming fund is a restricted fund used to track revenues and expenditures related to casinos held to raise funds for the association. Use of these funds is regulated in accordance with Alberta Gaming, Liquor and Cannabis standards.

The Surplus retention fund has been set up in accordance with an agreement between the association and the Government of Alberta. The fund consists of previous years' annual surpluses and is restricted to fund various expenditures as approved by the Government of Alberta.

The Serenity Place restricted fund consists of resources received from the Government of Alberta to provide second stage housing services as needed.

Cash and short-term investments

Cash and short-term investments consists of cash as well as short-term deposits which are readily convertible to cash.

Property and equipment

Property and equipment are recorded at cost with donated property and equipment recorded at fair market value. The association provides for amortization using the following methods at rates designed to amortize the cost of the property and equipment over their estimated useful lives. Amortization is recorded as a direct charge to the Invested in property and equipment fund. The annual amortization rates and methods are as follows:

Buildings	50 years straight-line
Equipment	5 years straight-line
Computer equipment	5 years straight-line

An impairment loss is recognized when the carrying amount of these assets is not recoverable and exceeds their fair value.

Contributed services

Volunteers contribute time to assist the association in carrying out its programs. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Grande Prairie Women's Residence Association
Notes to Financial Statements

2. Basis of presentation and significant accounting policies, continued

Conditional asset retirement obligation

The association recognizes asset retirement obligations when incurred. A discounting technique is used to calculate the present value of the capitalized asset retirement costs and the related obligation. Asset retirement costs are depreciated over the estimated remaining useful life of the related asset and the asset retirement obligation is accreted annually to the current present value. Upon settlement of an obligation, any difference between the retirement obligation and the costs to settle is recognized as a gain or loss in the statement of changes in net assets. The association's conditional asset retirement obligation relates to the leased property on which the Women's Residence and Serenity Place operate.

3. Cash and short-term investments

	<u>2022</u>	<u>2021</u>
Cash	\$ 2,774,604	\$ 2,028,448
Short-term investments	<u>670,172</u>	<u>663,900</u>
Total cash and short-term investments	3,444,776	2,692,348
Less Restricted Cash - available for current use	<u>148,064</u>	<u>153,852</u>
Unrestricted Cash	<u>\$ 3,296,712</u>	<u>\$ 2,538,496</u>

4. Accounts receivable

	<u>2022</u>	<u>2021</u>
Goods and Services Tax recoverable	\$ 32,757	\$ 14,411
Grants and other fundraising amounts receivable	-	11,000
Other	5	5
Payroll Advances	<u>1,688</u>	<u>713</u>
	<u>\$ 34,450</u>	<u>\$ 26,129</u>

Grande Prairie Women's Residence Association
Notes to Financial Statements

5. Property and equipment

	<u>2022</u>		<u>2021</u>	
	<u>Cost</u>	<u>Accumulated amortization</u>	<u>Net</u>	<u>Net</u>
Buildings	\$ 5,678,373	\$ 1,139,080	\$ 4,539,293	\$ 4,652,714
Equipment	546,763	532,739	14,024	30,469
Computer equipment	171,504	125,861	45,643	71,670
	<u>\$ 6,396,640</u>	<u>\$ 1,797,680</u>	<u>\$ 4,598,960</u>	<u>\$ 4,754,853</u>

6. Restricted cash - non current

	<u>2022</u>		<u>2021</u>	
Future development fund	\$ 63,966	\$	63,966	
Serenity Place, non-Ministry	52,234		52,234	
	<u>\$ 116,200</u>	<u>\$</u>	<u>116,200</u>	

7. Accounts payable and accrued liabilities

	<u>2022</u>		<u>2021</u>	
Accounts payable and accrued liabilities	\$ 64,933	\$	64,205	
Wages payable	65,771		96,569	
Vacation payable	49,812		61,914	
	<u>\$ 180,516</u>	<u>\$</u>	<u>222,688</u>	

Grande Prairie Women's Residence Association
Notes to Financial Statements

8. Long-term debt

	<u>2022</u>	<u>2021</u>
Canada Mortgage and Housing Corporation (CMHC) loan fully forgiven in the year.	\$ -	\$ 49,000
Finance contract, payable in monthly instalments of \$1,303 including interest of 8%, due April 2023, secured by computer equipment with a net book value of \$26,177 (2021 - \$36,648).	<u>16,184</u>	<u>29,931</u>
	16,184	78,931
Less current portion	<u>14,889</u>	<u>62,747</u>
Due beyond one year	<u>\$ 1,295</u>	<u>\$ 16,184</u>
Estimated principal repayments are as follows:		
2023	\$ 14,889	
2024	<u>1,295</u>	

Management is of the opinion that it has fully complied with the forgiveness criteria throughout the year.

9. Commitments

Land lease

The association has a 25 year land lease with the City of Grande Prairie ending March 31, 2030 for the land where Odyssey House and Serenity Place are constructed. Annual lease payments total \$1.

GrandeCon Event

The association entered into an agreement with Unltd Media to produce a comic book convention style event taking place July 2022. \$24,000 has been paid to date, in accordance with the contract. At completion of the event, the final \$12,000 payment will become due as well as 5% of the net profit of the event. At the time of audit, all but the final payment and 5% of net profit has been paid and was expensed due to the funds not being refundable should the event be cancelled in its entirety. The event was held subsequent to the fiscal year.

Grande Prairie Women's Residence Association
Notes to Financial Statements

10. Fund transfers

	<u>2022</u>	<u>2021</u>
Repayment of long-term debt from future development	\$ 13,747	\$ 12,694
Transfer to cover program deficits in shoulder to shoulder	(982)	-
Repayment of long term debt to invested in property and equipment	(13,747)	(12,694)
Transfer for prior year expenses from gaming	1,571	-
Transfer to cover program deficits from emergency shelter & outreach	-	(34,434)
Transfer prior year surplus from emergency funding	79,588	(75,982)
From Serenity Place non-ministry - to cover program deficits	(10,587)	-
To serenity place - to cover program deficits	10,587	-
Transfers to (from) unrestricted fund	<u>\$ 80,177</u>	<u>\$ (110,416)</u>

11. Conditional asset retirement obligation

The association leases the land on which Odyssey House and Serenity Place reside from the City of Grande Prairie. The lease agreement requires that if at any time it is not reasonable to continue to use these buildings for the purposes outlined by the lease, then the association is required to, at its expense, demolish the improvements on the leased land and to return the leased land to its condition at the commencement of this lease. The lease agreement undertakes that the City of Grande Prairie may provide the association with financial assistance in respect of the expenses of demolition. As at March 31, 2022, the association has not recognized a conditional asset retirement obligation in its financial statements for demolishing Odyssey House and Serenity Place as it does not have sufficient information to estimate the fair value of the obligation, the timing in which the leased land would no longer be used for its intended purpose is indeterminable, and the probability of the association no longer using the leased land for its intended purpose is low. The association would recognize a liability in the period in which sufficient information is available to reasonably estimate its fair value and the likelihood of the condition becomes certain.

Grande Prairie Women's Residence Association

Notes to Financial Statements

12. COVID-19

Events have occurred as a result of the COVID-19 (coronavirus) pandemic that have caused economic uncertainty. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government responses, remain unclear at this time. Potential risks that the association faces as a result of the pandemic are as follows:

- (i) Significant change in operational costs
 - ♦ Assessment and response:
Change in operational costs, if any, have been reflected in the financial statements.
- (ii) Valuation issues related to capital assets
 - ♦ Assessment and response:
Impairment testing for capital assets has been done and there is no impairment based on the current market value of the capital assets.

13. Financial instruments risks and uncertainties

Transactions in financial instruments may result in an entity assuming or transferring to another party one or more of the financial risks described below. The required disclosures provide information to assist users of the financial statements in assessing the extent of risk related to financial instruments.

Credit risk

The association has credit risk in the accounts receivables of \$34,450 (2021 - \$26,129). Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. In the opinion of management, the credit risk exposure to the association is low.

Liquidity risk

The association has a liquidity risk in the accounts payable and accrued liabilities of \$180,516 (2021 - \$222,688). The association also has six credit cards with a total credit limit of \$5,000 (2021 - \$5,000). Liquidity risk is the risk that the association cannot repay its obligations when they become due to its creditors. The association reduces its exposure to liquidity risk by monitoring cash flows from operations, anticipating investing and financing activities and holding assets that can be readily converted to cash. In the opinion of management, the liquidity risk exposure to the association is low.

In addition, it is of management's opinion that the association has fully complied with the debt forgiveness criteria associated with its long-term debt (note 8). Should the lender disagree, the forgiven amount of \$49,000 (2021 - \$49,000) and cumulative amount of \$735,000 (2021 - \$686,000) need to be repaid.

Grande Prairie Women's Residence Association
Notes to Financial Statements

14. Economic dependence

The association receives approximately 70% (2021 - 80%) of its funding from the Government of Alberta.

15. Subsequent events

Subsequent to the year end, there are expected amounts to be received from bequeathments of two estates. The first bequeathment is a one time payment to happen once the estate's clearance certificate is received and the final payout is made, it will be a maximum of \$5,000, but could be significantly less. Since the amount can not be reasonably estimated at this time it has not been recorded in the current year financial statements.

The second bequeathment will have reoccurring annual payments until 2027. These payments are dependant on collection of outstanding loans from the estate, and at this time can not be reasonably estimated and therefore are not recorded in the current year financial statements.

16. Comparative figures

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.

No. 50220615

CERTIFICATE of INCORPORATION

I HEREBY CERTIFY THAT

- GRANDE PRAIRIE WOMEN'S RESIDENCE ASSOCIATION -

IS THIS DAY INCORPORATED UNDER THE SOCIETIES ACT OF THE PROVINCE OF ALBERTA

GIVEN UNDER MY HAND AND SEAL OF OFFICE AT EDMONTON, ALBERTA,

THIS seventeenth DAY OF December 79. A.D. 1979
For Registrar of Companies**Alberta**CONSUMER AND
CORPORATE AFFAIRS

Jenna Canavan – Director of Operations

Lisa Watson - Odyssey House Executive Director/Odyssey House Liaison

Norm Coyne - Event Liaison & Coordinator

Shawn Penney CPA, CA, B. Comm - Financial Accountability & Logistics

Jenny Weaver - Director of Marketing & Sponsorship

Kerrin Jackson - Director of Guest Experiences

Mike Moman - Director of Volunteer Development & Recruitment

Krista Umble - Director of Children & Family Activities

Amy Diaz - GrandeCon Committee Secretary

FEBRUARY 2023



GRANDE con

2023 BUSINESS PLAN

Presented by
LISA WATSON



OdysseyHouse
Equality and Empowerment

PO Box 1395 Grande Prairie, AB
T8V 4Z2

780-532-2672
www.grandecon.ca
info@grandecon.ca

TABLE OF CONTENTS

Industry: Convention or trade show event planners
(NAICS 561920)
Product & Service: Comic book and film convention
Founder: Found, owned, and operated by Odyssey
House of Grande Prairie, Alberta
Start Date: January 15, 2022

<u>Executive Summary</u>	3
<u>Project Profile</u>	4
<u>Market Analysis</u>	6
<u>The Organization</u>	11
<u>Marketing Plan</u>	13
<u>Project Plan</u>	15
<u>Financial Plan</u>	17
<u>Future Plans & Milestones</u>	20
<u>Index</u>	22



EXECUTIVE SUMMARY

Background

GrandeCon is an interactive trade show and convention event focusing on comic books/film culture. The fan community can gather to meet creators, actors, cosplayers, artists, vendors, and each other. The multi-day event will take place July 14th – 15th at Bonnetts Energy Centre, Grande Prairie, Alberta.

Odyssey House's service aligns well with current fandom and culture within the comic convention community. The growth of inclusivity on the pages of popular comic books and in the film industry reflects the changes in the world today. Comic storylines focus on the heroes and their successes, overcoming adversity and helping others to make the world a better, safer place. Every day, Odyssey House works to help survivors of domestic violence become healing heroes in their own life stories. Grande Con presents a unique opportunity to bring a new market to Grande Prairie, help to grow our local economy, bring people together to celebrate the joy of comics, and support a local organization and cause.

MISSION

To provide a safe and inclusive environment for people to express their fandom and share their passions with others.

VISION

A local fandom community that is passionate about inclusivity and ensuring others are free from violence and abuse.



PROJECT PROFILE

Project Description

GrandeCon is a three-day-long entertainment expo/comic convention in Grande Prairie, Alberta. The event is a tradeshow style with pop culture vendors, comic/film artists, and features live interviews of celebrity guests and creative workshops. Highlights of the three days will be:

ARTIST ALLEY	Featuring a variety of international, national, regional, and local artists. Featured works include sketches, paintings, photographs, and sculptures infused with science fiction, fantasy, comics, and pop culture.
COSPLAY	Attendees of fan conventions enjoy dressing in costumes inspired by their favorite film, television, or comic book characters. Grande Con has four Cosplay Contest categories: Novice, Journeyman, Masters, and Youth.
CELEBRITY MEET & GREET	All celebrity guests will have autographs and photo opportunities for fans; they will also participate in interviews with Q & A sessions.
WORKSHOPS	Workshops on acting, costume design, writing, and more. Panels and Q & A sessions include illustrators, comic creators, and film professionals, and local cosplayers.
EXHIBITORS	There will be a unique selection of exhibitor booths/vendors with an array of businesses, including comic book retailers, toy stores, boardgames stores, video games, clothing retailers, and more.
TATTOO ALLEY	Several local tattoo studios will be showcasing their art as well as giving attendees an opportunity to commemorate their time at Grande Con by getting a tattoo at the event.

Provincial Health protocol:

In the event of a health pandemic, due to the trade show nature of this event, Grande Con will align with current provincial standards on all emergency health requirements. Grande Con will also proceed with all protocols aligning with Bonnetts Energy Centres standards of practice. If provincial standards are increased to reflect current health measures, Grande Con will explore an alternative date to hold the event. All vendors, participants, and ticket purchasers have been notified of measures to take if the event is rescheduled. Full ticket refunds would be issued in the case of cancellation or date rescheduling.



The three-day event will have an expected attendance of approximately 1,200 per day with local, regional, and provincial attendees anticipated.

GOALS

FINANCIAL

- Grow appropriately and become sustainable
 - Create Economic Impact for the City via Tourism spending
 - Multiple/diverse revenue streams
 - Financial break-even
 - Create stable revenue for Odyssey House and Serenity Place
-

INCLUSION & DIVERSITY

- Speaking to a new, less accessible demographic
 - Widen the audience of attendees
 - Inclusion and support of differing views/populations and experiences
 - Provide an inclusive environment for female and non binary artists
 - Help promote female targeted comics and graphic novels
 - Break any outdated stereotypes related to gender in the Comic industry
-

IMPACTFUL

- Make the community proud of Odyssey House for being proactive
 - Capitalize on Odyssey House's innovative nature
 - Show the value of inclusivity and diversity to the business community and regional politicians
 - Integrate social issues into regional event planning and design
 - Gain experience and knowledge in the comic industry and convention event management
 - Explore related opportunities
-



MARKET ANALYSIS

Comics are Booming and Cons are about to EXPLODE!

According to data collected in 2021, the annual revenue for convention or trade show organizers (NAICS 56192) in Canada falls between \$30,000 to \$5,000,000.[1] In 2013, it was estimated that Comic Book Conventions in North America grossed \$600 million in ticket sales alone.[2] Over the past five years, the industry has been volatile due to Covid-19 as new precautions were introduced to the public and venues. In 2020, 84% of events were canceled due to Covid, affecting circumstances as far as into 2024.[3] The loss in tourism revenue between 2019 and January 2021 was down by 46%, with an estimated complete recovery date of 2024.[4] We are currently at the best point to continue building branding recognition and preparing for a return to past revenue streams in the following years; while providing a new draw to our community.

In contrast, the comic book industry may have been positively impacted by covid, with a 40% upswing in graphic novel sales during 2020.[5] On average, comics and graphic novels make up close to 2% of all unit sales for books and publications in Canada, selling 17,000 units weekly (over \$300,000 in sales).[6]

BENEFITS TO THE COMMUNITY

GrandeCon's format, schedule, and layout are similar to the Northern FanCon event in Prince George, BC. FanCon generates approximately \$1 Million annually for Prince George's local economy. GrandeCon has the same potential to generate revenue. Prince George and Grande Prairie are sister cities in many ways; they are both blue-collar, northern, and remote, and they work as transportation and retail hubs for the Northern region of their respective provinces.

Of the projected 3000 visitors to GrandeCon, more than 80% will be from Grande Prairie and its surrounding areas as more attendees grow from outside our community. The economic impact of this type of event is earmarked below. In general, customer spending will increase for local hotels and restaurants, and the event will also provide opportunities for industries that would only sometimes benefit from comic culture.

Local bars and entertainment venues will also benefit from comic conventions, where it was found that 89% of attendees would visit local restaurants during the event.[7] Some outlets could also be the location for our various after-dark parties, including our VIP party and the exhilarating after-dark paint night.

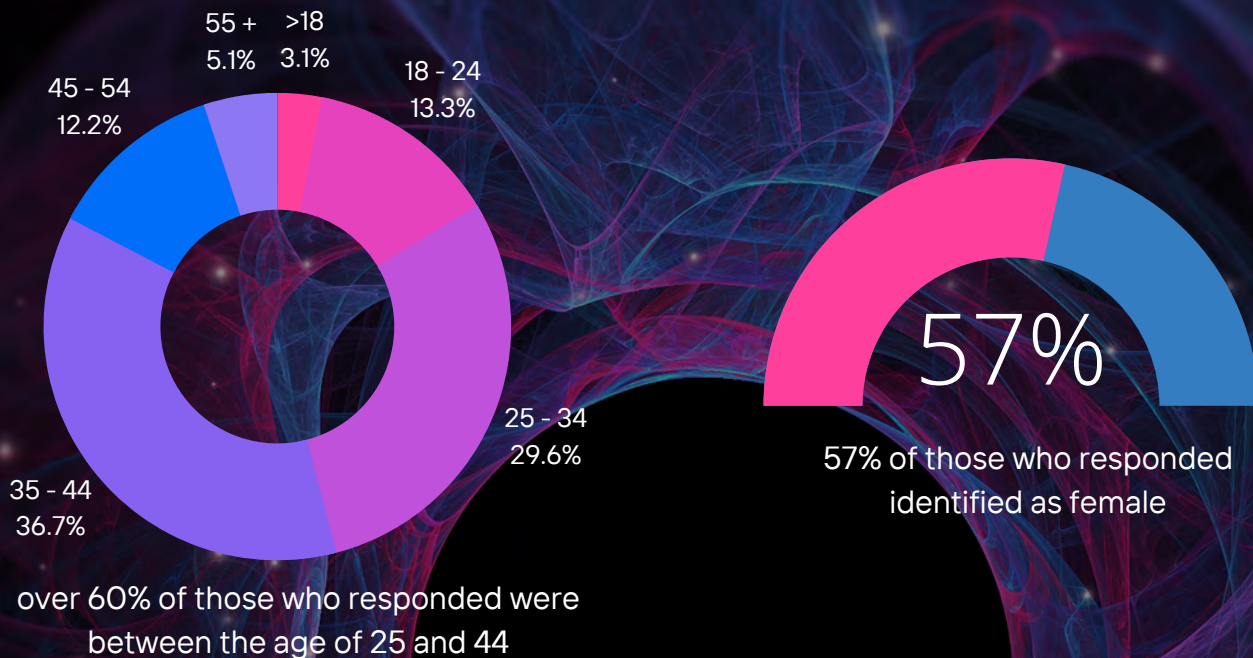
As GrandeCon grows, it will create an annual revenue source for Odyssey House for its operational and capital costs. These funds can be used to help house individuals and their children who are trying to escape domestic violence or assist with our public education to help raise awareness of the services we provide.

[1] Innovation, Science and Economic Development Canada, [2] Eventbrite Britepaper, [3] Canada Business Events Pace Report data as of October 31, 2020, [4] ibid, [5] Game FAQs, [6] BNC Research, [7] Hal Con



DEMOGRAPHICS

Attendee Survey from Grande Con 2022



NOT A BOYS CLUB

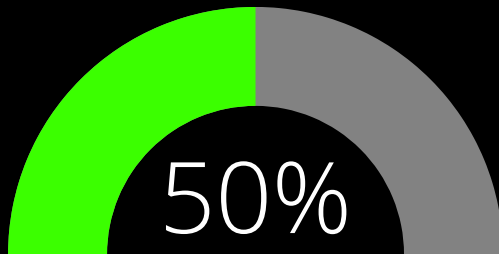
Fandom isn't just for boys anymore, where on average, 55% of attendees are male, and 45% are women. This small divide is eliminated under 30 with a 50/50 split.[1] This tells us that we are moving towards gender parity as the geek culture becomes more mainstream. 38% of those attending comic conventions are between the age of 30 and 49, with nearly 50% between 18 and 29.[2] Halifax's Hal Con shows similar numbers, with 55% of their attendees between the ages of 19 and 45 but found the ages of 13-18 had a much higher attendance with 16%.[3] Comic Convention audiences also are about coming together, with 48% of attendees either being there with friends or a partner and 36% attending with their families.[4] GrandeCon 2022 conducted its survey, with 57% of respondents identifying as female and 66% of attendees between the ages of 25 and 44.

A North American survey found that 54% of people between 19 and 29 read comic books; this number increases to 56% with people between 30 and 44, only significantly dropping to 20% for those over the age of 65.[5] Gendered comics also affect the viewership age, as a survey of female-targeted manga found that 71% of their female demographic was over 45, with 27% of those working in office jobs and 32% as stay-at-home mothers.[6]

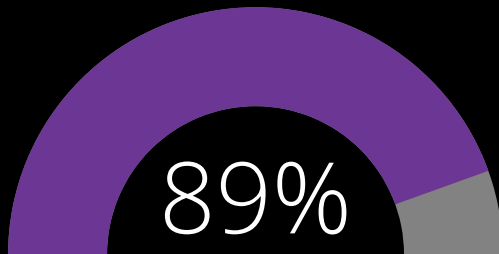
[1] Eventbrite Britepaper, [2] ibid. [3] Hal Con, [4] ibid, [5] Game FAQs, [6] Anime News Network

ECONOMIC IMPACT

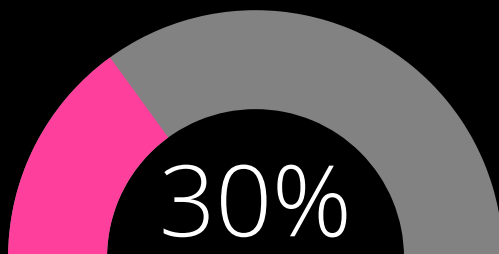
Comic Convention attendees spend money, with nearly 50% of all men and women attending a comic convention spending an average of \$100 - \$500 at the event.[1] And one convention found that 89% of its attendees dined in the city, with over 30% dining out at least 4x during the weekend.[2]



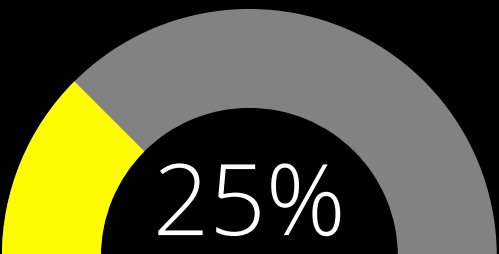
50% of all attendees will spend \$100-\$500 at event



89% of attendees will dine out in the city



30% of attendees will dine out *at least* 4 times during the weekend



An *estimated* 25% of attendees will require hotel accommodations for the weekend

Big Fans Spend Big! We can expect local businesses to benefit from GrandeCon more and more each year.



As we continue to grow and build our reputation as a sought out Con, we expect more attendees to come from outside our region.

CITY IMPACT

LOCAL AND REGIONAL

Of those surveyed, 75% of respondents said they were from Grande Prairie and the region, including Hythe, Beaverlodge, Sexsmith, Grovedale, & Wemby.

ATTRACTS FROM OUT OF TOWN

Of those attending, we had respondents from Fort St. John, Prince George, Smithers, Chetwyn, Donnelly, Calgary, Edmonton, Fairview, Wanham, Hines Creek, & Wetaskiwin. This contributes to our hospitality industry as they need a place to eat and stay.



75% of 2022 attendees were from Grande Prairie and area

SOCIAL IMPACT

Pop culture fosters relationships with others who share similar interests, and fan cons help develop ties between people of various backgrounds. As a result, pop culture serves as a unifying force for young people all across the world. Fans can meet others who share their interests, engage with content creators, get sneak peeks at new material, and buy items at these events.



[1] Eventbrite Britepaper, [2] Hal Con

SWOT ANALYSIS

GrandeCon's Strength is in our Tenacity

Being the second year of GrandeCon, many of the obstacles have been overcome, and we can build from past mistakes and successes to provide an even more engaging and attended the event. The activities at a Comic Convention are accessible to everyone, and few obstacles would otherwise prevent people of different accessibility.

STRENGTHS

- Experience as we move into our second year
- Accessible activities with few physical restrictions
- Popularity from past attendees, sponsors, and vendors
- All ages and family friendly
- Unique market that may not always find acceptance

WEAKNESSES

- Lack of representation in rural and outlying communities
- Limited advertising and marketing collaborations
- The older generation may not understand cosplay and fandom
- Some may think the event is only for kids
- Taking place with TeePee Creek

OPPORTUNITIES

- Collaboration and sponsorship with new stakeholders
- Potentially at-risk group can learn about Odyssey House
- NWES eSport Games can cross promote
- Collaboration with Odyssey House Public Education
- Create excitement with parent groups as a family activity

THREATS

- Other groups may attempt to put on their own convention
- Potential for protest of an inclusive environment
- Health threats could stop public gatherings again
- Loss of key celebrity attendees before the event



COMPETITIVE ADVANTAGE

There is no other comic or sci-fi convention like GrandeCon in the Grande Prairie Region, with the closest conventions found in Edmonton. Local and regional attendees can see Grande Con as a more affordable option to the other large conventions out of town, and tourists can see GrandeCon as a reason to extend their visit to Grande Prairie for many of the other attractions they may already be taking advantage of.



THE ORGANIZATION

Operation & Management Plan



JENNA CANAVAN

Director of Operations

Jenna has been on the Odyssey House Board since 2011 and is our newest board president, appointed in 2022. She is the Office Manager at Friesen Bain LLP Chartered Professional Accountants. She is also the Board Vice President for Paying It Forward (GP) Foundation.



LISA WATSON

Odyssey House Executive Director

Lisa is the liaison between the Grande Con committee and the mission and vision of Odyssey House. A leader with community first priorities, Lisa believes that housing is a human right and everyone deserves to be safe in their home and community.



NORM COYNE

Liaison & Event Planner

This event is supported in partnership with Norm Coyne, an award-winning live event, magazine creator and film producer. Norm founded Northern Fancon. Identifying its unique opportunity, Norm has since developed the event into a local film industry catalyst and seen amazing results.

SHAWN PENNEY CPA, CA, B. COMM

Odyssey House Liason

KERRIN JACKSON

Director of Guest Experiences

JENNY WEAVER

Director of Marketing & Sponsorship

LEAH COGLAN

Advertising & Social Media

MIKE MOMAN BA, JD (DISTINCTION)

Director of Volunteer Development & Recruitment



Volunteers are the backbone of GrandeCon and we will continue to support them as much as they support us!

VOLUNTEERS

RECRUITMENT STRATEGY

We will establish expectations and create a consistent message to our potential volunteers to attract like-minded individuals who both love the fandom community and are passionate about the mission of Odyssey House.

EFFECTIVE TRAINING

Each volunteer will be given a booklet with our guidelines, expectations, and procedures. They will also get a pre-event training and question session where we will outline all fire and health safety measures.

FUTURE OPPORTUNITIES

We reached out to our past volunteers, and many want to participate again! This will continue to add experience and passion for GrandeCon and our mission.

These volunteers can also have more opportunities with Odyssey House and our events, bearing the first to choose if they want to participate.

TRANSPARENCY

We will make sure our volunteers are receiving the experience they are looking for. By encouraging transparency with our team, it will make sure our volunteers feel comfortable and trust our organization.



MARKETING PLAN

From Social Media to Word of Mouth



Word of Mouth will GROW

Each year as we build on our past success, the word of mouth for GrandeCon will grow. Grande Cons attention will stem from past attendees who continue to join us each year. 100% of 2022 GrandeCon attendees said they would attend again in the future, with 87% showing interest in early bird tickets.

LOCAL IMPACT REGIONAL REACH

Marketing will include an emphasis on social media, through Facebook, Instagram, Twitter, and TikTok, being able to hit our target demographic with a reach beyond the Grande Prairie Area. We will have a radio campaign building up to the event, broadcast on our 4 major stations. With print and display media with our sponsorship partners.

At this time, we have secured 1/2 of our vendors from various locations through out the province who will be supporting advertising and promotion for the event through their own social media. Grande Prairie will also be added to the spring-fall line up as a comic convention destination, which has generated a multifaceted and devote participant following.

To date, GrandeCon has focused on social media and radio advertising with over 3,100 people following the Grande Con Facebook page. Similar marketing events are scheduled to occur at Fan Con's May 2022 event. Grande Con is also exploring adding a booth to the Calgary Expo in future promotions to help attract attendees and vendors beyond our region.



THE TARGET AUDIENCE

Because fandom reaches a wide variety of demographics, we need to utilize blanket marketing strategies to cover a broad audience while also focusing on strategies targeting existing fan bases directly.

Our online presence allows us to utilize our existing fan base and other fandom communities. Our complimentary youth tickets build an incentive to include families and bring new people into fandom and unique ways people can connect with their partners and children.

THE 4PS OF MARKETING

Here we address the common questions of our marketing plan and how it can help us reach our audience both in and out of the community

PRODUCT	PRICE
<p>GrandeCon is a strong existing brand.</p> <ul style="list-style-type: none">• It provides a community for an otherwise untapped market• It brings conventions home, so locals don't need to travel 4 or 5 hours away• The target audience will want to support and help this community thrive	<p>Early Bird Pricing, Free for Kids</p> <p>Common questions:</p> <ul style="list-style-type: none">• Discounted weekend passes are available• No hidden service fees in our listed price• Price is comparable to cons of the same size• Young kids are free, making it perfect for families
PROMOTION	PLACE
<p>Print, Radio, Social Media, and email</p> <ul style="list-style-type: none">• Radio ads on four major local stations• Print ads with advertising partners• Utilize our extensive social media following• Social Media videos showed the most engagement• Large newsletter subscribership	<p>Tickets easily accessible, Merch at event</p> <ul style="list-style-type: none">• Ticket sales exclusively through Bonnetts• Tickets purchased online or in person• Merchandise sales at event• Easy to direct purchases to one point of contact with Bonnetts.



GrandeCon will continue from last years success and project to double in attendance over the next 8 to 10 years.

PROJECT PLAN

The Planning Committee knows it may take a few events to make a profit from GrandeCon. The goal for 2022 is to break even and create strong Best Practices for developing a stronger 2023 event. With this goal in mind, the Committee is conscious of the risk associated with hosting events with an attendance of approx. 1,200 per day, with local, regional, and provincial attendees anticipated.

RISK MANAGEMENT

- Grow appropriately and become sustainable
- Create Economic Impact for the City via Tourism spending
- Multiple/diverse revenue streams
- Financial break-even
- Create stable revenue for Odyssey House and Serenity Place

MITIGATION STRATEGIES

- Create a Scalable event – able to scale the event back should revenues be less than hoped
- Look for efficiencies to reduce costs in areas that make sense
- Ensure that all appropriate liability insurance is in place for venue, volunteers, guests, and attendees



PLANNING TIMELINE

APRIL 1	<ul style="list-style-type: none"> • Social media marketing strategy (book all handles) • Traditional media marketing strategy • Customize print promotional materials • Social Media Schedule & Themes
APRIL 15	<ul style="list-style-type: none"> • Pre-Event press release • Customize onsite print materials • Merchandise • Health & Safety map • Security Coverage Map
MAY 1	<ul style="list-style-type: none"> • Schedule Guests/Artists • Optimal rates to be discussed based on contractor history • Workshops • Cosplay Contest (pre-judging, and management) • Customize entry forms for cosplay contest • Ticket Pre-sale campaign, and media drive • Volunteer Registration
MAY 31	<ul style="list-style-type: none"> • Provide full guest liaison service • Plan & execute live performances • Pre-Event promotional activities • Photo Op's • VIP & Miscellaneous Events • Cash Room (Float, Schedules, Handlers) • Green Room • Transportation Map • Schedule (Stage, Guests, Photos, Panel, VIP events) • Assign Supervisor Roles and Guest Handlers • Media coverage & Media Registration • Ticket and Merch handlers
JUNE 15	<ul style="list-style-type: none"> • Cosplay Contest Registration • Online Streaming Element
JULY 18	<ul style="list-style-type: none"> • Post-event press release
ONGOING	<ul style="list-style-type: none"> • Project plan based on Northern FanCon formula • Announcement Schedules • Website Schedule • Sponsor & Vendor Registration



FINANCIAL PLAN

Fund Development Strategy

GRANT WRITING

- Travel Alberta Co-Op Marketing Program – assistance through the Grande Prairie Regional Tourism Association
- Grande Prairie Destination Marketing Fund
- City of Grande Prairie Large-Scale Tourism Event Funding
- MD of Greenview Event Sponsorship
- MD of Greenview Community Grants
- County of Grande Prairie Community Assistance and Event Sponsorship

SPONSORSHIP

- Sponsorship Application sent to 2022 sponsors as a first right to refuse
- Sponsors and Vendors can reach our team for any inquiries on sponsorship and retail/promotion space at the event
- Sponsor packages are in circulation and hardcopies are used to better manage booth placement and allocation

OUTREACH

- The first point of contact with new sponsors will be through email, introduced as an Odyssey House sponsorship opportunity
- Emails will be followed up with a scripted phone call that outlines key talking points to initiate sponsorship or vendor sale
- Customize sponsorship opportunities will be created based on potential sponsorship needs, goals, visibility, and exclusiveness
- A call to action will be presented on every call, with sponsorship contracts emailed with every successful contact

SPONSOR TRACKING

- Sponsorship tracking will be shared with all team members
- The committee will populate the tracking sheet with companies and organizations to approach
- The list will be divided amongst sponsorship committee members, who will update the list with the completion or progress
- Signed contracts will be forwarded to Odyssey House Administration to prepare and send an invoice for payment
- Committee member will share the sponsor's logo with marketing to incorporate into the Marketing message on social media and signage

See Sponsorship Package in Appendix



Income & Expenses

ESTIMATED NET INCOME \$27,350.00

INCOME	ESTIMATED
Admissions	\$107,250
Exhibitors/Vendors	\$34,050
Sponsorship	\$97,500
Merchandise Sales	\$55,000
TOTAL	\$293,800

EXPENSES	ESTIMATED
Entertainment	\$147,000
Facility	\$58,500
Audio Visual	\$14,750
Volunteers & Staff	\$18,500
Promotion	\$20,500
Other Expenses	\$7,200
TOTAL	\$266,450

See Detailed Income and Expenses in Appendix



OPERATIONAL VIABILITY

GrandeCon's purpose is to provide a high-quality tradeshow and event experience, highlighting a variety of experiences for all. Below is a list of the products and services available during the 3-day event.

Grande Con Sponsorships

Our business partners in the community will find a unique opportunity to sponsor our celebrity guests, panels, cosplay contest, gaming events, and merchandise, as well as purchase advertising for event posters and social media content. We aim to have half the cost of our celebrity guests covered entirely by sponsorship.

Celebrity Guests

For our event goals, a budget of \$100,000 will optimize our potential attendance and allow the Expo to attract top talent. Typically, around \$30,000 is paid to the marquee celebrity, with the rest of the roster charging between \$5,000 to \$10,000. Photo opportunities for guests range from \$25-\$50; that money goes to offset the cost of appearance fees.

Vendor Tables

With the combined area of Bonnetts Energy Centre, we could expect to sell between 60-100 vendor booths with a sliding scale offered to non-profits and local artists. We should expect between 30,000 to 45,000 in revenue from our convention tables.

Food Trucks

The serving capacities of Bonnetts Energy Centre could be overwhelmed, and partnering with local food trucks will pessimistically generate between \$5,000-\$10,000.

Gaming Events

Stores typically pay between \$250-500 for event space. These partnerships are priced low because they bring many ticket-buying attendees to the event and are often operated at a loss to the store. They see this as a huge marketing opportunity to cement their brand with a game they sell. Potential revenue \$1,000-\$2,000. Potential in increased ticket sales \$6,500-\$13,000.

Convention Exclusive Merchandise

Apparel and convention exclusives are sold at above-typical retail margins generating an incredible profit of around 125%. The remaining items from last year will be sold, and we have reduced this year's merchandise budget accordingly to meet expected demand and limit overstock.

Ticket Sales

This is our most significant source of revenue. With last year's attendance as a guideline, we expect around 1,200 Saturday tickets, 1,000 individual Friday or Sunday tickets, 200-weekend passes, and 50 VIP passes for a total of \$107,250 in gate revenue.



FUTURE PLANS & MILESTONES

Where do we see ourselves in the future?

2023

3,500 visitors
\$27,350 net
Income

2025

4,500 visitors
\$30,000 net
income

2027

5,250 visitors
\$38,000 net
income

2029

7,000 visitors
\$50,000 net
income

Number of visitors is based on the sum total of unique visitors for each day of the event. For example, a single day ticket counts as 1 visitor, where a weekend pass counts as 3 visitors

DREAMING BIG

We will continue to reach out to our own community, and start to make waves with other fandoms. If we continue to provide a safe and unique experience, with guests different from other cons, we will continue to gain attendees from all over Alberta and neighboring provinces.

We expect to grow as the city continues to grow and to retain the money that may have been spent at cons elsewhere.



CONTACT US FOR FURTHER INQUIRIES



www.grandecon.ca
info@grandecon.ca
780-532-2672



OdysseyHouse
Equality and Empowerment

INDEX

				Estimated	Actual
INCOME				293,800.00	-
ADMISSIONS					
Estimated No.	Actual No.	Ticket Type	Price	Budget	Actual
1,000	-	Friday/Sunday Pass	33.00	33,000.00	-
1,200	-	Saturday Pass	40.00	48,000.00	-
200	-	Weekend Pass	75.00	15,000.00	-
50	-	VIP Pass	225.00	11,250.00	-
Total				107,250.00	-
EXHIBITORS/VENDORS					
Estimated No.	Actual No.	Booth Type	Price	Budget	Actual
20	-	Regular	450.00	9,000.00	-
7	-	Double	800.00	5,600.00	-
4	-	Triple	1,125.00	4,500.00	-
3	-	Quad	1,350.00	4,050.00	-
6	-	Corner	550.00	3,300.00	-
5	-	End-cap	600.00	3,000.00	-
10	-	Artist Alley	185.00	1,850.00	-
10	-	Economy	275.00	2,750.00	-
Total				34,050.00	-
SPONSORSHIPS					
		Product		Budget	Actual
		Presenting Sponsor		20,000.00	-
		Hotel Sponsorship		5,000.00	-
		VIP Party		2,500.00	-
		Municipal/Govt Grants			
		City of Grande Prairie		30,000.00	-
		County of GP No. 1		5,000.00	-
		Tourism Board		10,000.00	-
		MD of Greenview		5,000.00	-
		Provincial Govt		10,000.00	-
5	-	Sponsorships	2,000.00	10,000.00	-
Total				97,500.00	-
SALE OF ITEMS					
		Product		Budget	Actual
		Autographs		45,000.00	-
		Photo Opportunities		5,000.00	-
		Merchandise		5,000.00	-
Total				55,000.00	-

			Estimated	Actual
EXPENSES			266,450.00	-
ENTERTAINMENT				
	Expense		Budget	Actual
	Guests		100,000.00	-
	Per diems		1,500.00	-
	Transport (Local)		2,500.00	-
	Hotels		8,000.00	-
	Flights		26,000.00	-
	Talent incidents		6,000.00	-
	VIP Party		3,000.00	-
Total			147,000.00	-
FACILITY				
	Expense		Budget	Actual
	Venue Rental		18,000.00	-
	Security		12,000.00	-
	Catering		3,000.00	-
	Tables/Chairs		10,000.00	-
	Pipe & Drape		12,000.00	-
	Electrical		500.00	-
	Handwash stations		500.00	-
	Signage		2,500.00	-
Total			58,500.00	-
AUDIO VISUAL				
	Expense		Budget	Actual
	Equipment rental		8,500.00	-
	Videographer		3,000.00	-
	Photographer		3,250.00	-
Total			14,750.00	-
VOLUNTEERS & STAFF				
	Expense		Budget	Actual
	Consultant Planner		11,000.00	-
	Promoter incidentals		1,000.00	-
	Volunteer T-shirts		1,500.00	-
	Other - staff travel		5,000.00	-
Total			18,500.00	-
PROMOTION				
	Expense		Budget	Actual
	Advertising		10,000.00	-
	Promotional materials		2,250.00	-
	Merchandise		8,250.00	-
Total			20,500.00	-
OTHER EVENT EXPENSES				
	Expense		Budget	Actual
	Lego Event		2,000.00	-
	Stationary & Office		1,000.00	-
	Face painter		1,200.00	-
	Cosplay prizes		1,500.00	-
	Cantina		1,500.00	-
Total			7,200.00	-

A detailed image of a Mandalorian in full armor, including a helmet, chest plate, and gauntlets. He is holding Baby Yoda (Grogu) in his arms. Baby Yoda is wearing a brown robe and has a small white object in his hand. The background is black.

GRANDE CON

SPONSORSHIP PROPOSAL

www.GrandeCon.ca/

JULY 14-16/2023
GRANDE PRAIRIE, AB
Contact: marketing@grandecon.ca



INTRODUCTION

Our Mission

Everyone has the right to live with dignity, safety, and equality

Our Vision

To help individuals break free from the cycle of violence

Odyssey House is a non-profit organization and registered charity. We provide safe, secure, and supportive accommodation for individuals who are victims of domestic violence, are in crisis, or in need of a housing alternative. Odyssey House is open 24 hours a day, 7 days a week. Odyssey House has grown over decades and expanded to further meet the needs of our community. Besides the emergency shelter, Odyssey House also provides outreach services to

“GrandeCon aligns with Odyssey House’s guiding belief of inclusivity and empowerment.”

- Lisa Watson (Odyssey House)

anyone affected by domestic violence, childcare support for individuals accessing services through our licensed daycares, public education to students and community and finally our second stage shelter named Serenity Place.

For more information on our history, what services we offer and how you can get involved; please check out our website www.odysseyhouse.ca

ABOUT US

Who are we?

GrandeCon is the superhero brainchild of Odyssey House's Social Enterprise Committee; composed of our Board of Directors, Odyssey House staff, and a partnership with the Director of Prince George's FanCon.

GrandeCon's purpose is to raise funds for Odyssey House and support their continued efforts to provide safe, secure, and supportive accommodation for individuals who are experiencing domestic violence, are in crisis, or in need of a housing alternative.

We are a group of self-professed nerds, pop culture fans and huge advocates for ending the cycle of domestic violence.



OUR TEAM

"I attended Friday and Saturday. It sparked an interest in me that I didn't know existed. An amazing experience. I will definitely be attending next year's event."

- **Clint (attendee)**



Jenna - Director of Operations

Odyssey House Board President

info@grandecon.ca, vendors@grandecon.ca

Jenna has been on the Odyssey House Board since 2011, serving as Vice President for 5 years before recently taking over the Board President role in November 2022. Jenna is the Office Manager at

Friesen Bain LLP Chartered Professional Accountants and a founding GrandeCon planning committee member now serving as the Director of Operations for Grandecon. In her role she mastered the intricacies that includes (among so, so, sooooo many tasks) celebrity selection & contract negotiations, facility equipment procurement, vendor booth sales & communications and being the overall "Mastermind of GrandeCon". Truly putting her heart and soul into everything she does, she has been an inspiration and cheerleader for all her fellow committee members, sponsors, vendors and volunteers.

Shawn- Financial Accountability & Logistics

Odyssey House Board Treasurer

volunteers@grandecon.ca

Shawn has successfully held the role of Treasurer on the Odyssey House Board of Directors since 2017. Shawn is a Professional Accountant, previously a partner with Fletcher Mudryk LLP Chartered Professional Accountants; he has years of experience starting in 2007, primarily working as a CPA in Grande Prairie. Shawn has been an enthusiastic and invaluable member of the GrandeCon planning committee since DAY ONE. His financial mind, keen eye for detail and gentle heart has been so valuable in his role that includes the budgetary & financial planning, logistics management and volunteer development. Shawn keeps the team on budget, on track and offers kind, wise and firm advice to all of his committee members..



Lisa - Odyssey House Liaison

Odyssey House Executive Director

Lisa has led the Odyssey House team in the role of Executive Director since 2020. She describes herself as a problem solver, relationship builder, with community first priorities. Resource navigator. Anti-violence agenda pusher. Relevant information supporter and new learning seeker. Equity pursuer. Evaluation supporter. Faithful advocate for social justice.

OUR TEAM

"Amazing. Shot beyond my expectations honestly. Something new all the time.
Went every day essentially from open to close and was never bored once"

- Jack (attendee)

Jenny - Director of Marketing & Sponsorship

Odyssey House Board Director
marketing@grandecon.ca

Jenny joined the Odyssey House Board in June 2021. In her role with GrandeCon, she is responsible for sponsorship coordination & fulfillment, advertising strategies, grant applications and event production. As a senior marketing executive at 2day FM, Jenny started in the radio industry over two decades ago and has worked as an on air personality, promotions coordinator, marketing rep and general manager at various local radio stations in the Peace Region. Jenny was a long term board member for the Grande Prairie Lacrosse Association (2011-2017) serving as a fundraising, marketing and sponsorship chair, with fundraising event planning experience utilized with the launch of the annual 2day FM Father Daughter Ball in 2015 & 2016 and spent two terms as the Sponsorship Coordinator for the GPRC President's Ball in 2013 & 2018. Jenny has been privileged to attend, organize and promote many local community activities and events in the Grande Prairie region. In her role with GrandeCon, she is responsible for brand development, marketing strategies, event production and sponsorship coordination & fulfillment."



Kerrin - Director of Guest Experiences

events@grandecon.ca



Kerrin has called Grande Prairie her home for a little over a decade. As a registered social worker, Kerrin joined the GrandeCon planning committee in her professional role as Director of Education and Engagement for Odyssey House for our inaugural event. Kerrin has

utilized her extensive experience and connections in the Grande Prairie hospitality sector to ensure that GrandeCon will continue to provide the highest quality experience for all of our valued attendees. Kerrin has mastered the skills to elevate our Cosplay Contest experience, taking our Cantina, merchandise, special events and Main Stage Production to the NEXT LEVEL. Kerrin's analytical process, infectious smile and passion for the GrandeCon event has made her an invaluable member of the GrandeCon Team.

SPONSORSHIP LEVELS

Sponsorship Levels	Main Stage \$15,000	Celebrity Row \$15,000	Artist Alley \$10,000	Creative Corner \$10,000	Tattoo Alley \$5,000	Workshop Room \$5,000	Arcade \$5,000
Sponsorship Perks							
Logo on Website Footer	X	X	X	X			
Live Display - Main Stage Screen	X	X	X	X			
ULTRA VIP Event invitation	6	6	4	4			
VIP seating at Main Stage Events*	X	X	X	X			
Event Passes	15 x wknd	15 x wknd	10 x wknd	10 x wknd	6 x wknd	6 x wknd	6 x wknd
Sponsor Specific Signage	Main Stage	Celebrity Row	Artist Alley	Creative Corner	Tattoo Alley	Interior Signage	Exterior Signage
Live Display - Shared **					X	X	X
Social Media	6	6	5	5	4	4	4
E-blasts	10	10	8	8	6	6	6
On site shout outs	Every Stage Annmnt	Hourly Annmnt, Min 24	12	12	8	8	8
Logo and link on GrandeCon website	X	X	X	X	X	X	X
Custom Sponsor Perks	Pick up to 8 Perks	Pick up to 8 Perks	Pick up to 6 Perks	Pick up to 6 Perks	Pick up to 5 Perks	Pick up to 5 Perks	Pick up to 5 Perks
Introduce Guest of Choice - subject to availability	X	X	X	X			
VIP Photo Op with Celebrity of Your Choice	X	X	X	X			
Signed Memorabilia - one guest autograph	X	X	X	X			
Booth Space - subject to availability, first come first serve	10x20	10x20	10x20	10x20	10x10	10x10	10x10
Moderate/Host Workshop/Panel - subject to availability	X	X	X	X	X	X	X
Professional digital photo album - Grandecon Photographer	15 images	15 images	10 images	10 images	5 images	5 images	5 images
Grandecon Supported Contesting - subject to availability	X	X	X	X	X	X	X
Present Workshop/Panel	X	X	X	X	X	X	X
Provide 100 logo'ed items for the VIP swag bags	X	X	X	X	X	X	X
Opportunity to submit items in the celebrity guest gift baskets	X	X	X	X	X	X	X

* Limited sponsor seating, first come first serve

** Shared with other sponsors

2023 TITLE SPONSORSHIP AND KIDS GET IN FREE SPONSORSHIP ALREADY **SOLD!**

Food Truck \$5,000	Cantina \$5,000	After Hours \$3,000	Ultra VIP \$3,000	Wristbands \$3,000	Volunteer \$2,000	Photo Booth \$2,000	Cosplay \$2,000	Face Painting	Lego
6 x wknd	6 x wknd	4 x wknd	4 x wknd	4 x wknd	2 x wknd	2 x wknd	2 x wknd		
Exterior Signage	Exterior Signage	Event Venue	Event Venue	Wristbands	Volunteer T-shirts	Photo Booth Backdrop	Image Watermark	Interior Signage	Interior Signage
X	X	X	X	X	X	X	X	X	X
4	4	2	2	2	1	1	1	1	1
6	6	4	4	4	2	2	1	1	1
8	8	6	6	6	4	4	4	3	3
X	X	X	X	X	X	X	X	X	X
Pick up to 5 Perks	Pick up to 5 Perks	Pick up to 4 Perks	Pick up to 4 Perks	Pick up to 4 Perks	Pick up to 3 Perks	Pick up to 3 Perks	Pick up to 3 Perks		
10x10	10x10								
X	X								
5 images	5 images	5 images	5 images						
X	X	X	X	X	X	X	X		
X	X	X	X	X	X	X	X		
X	X	X	X	X	X	X	X		
X	X	X	X	X	X	X	X		



SPONSOR FEEDBACK

“The crowds were outstanding and the value provided to our company by this partnership was huge.”

**- Holt Humphrey,
Stringam LLP (Title Sponsor)**

“When I was asked by the organizers to sponsor GrandeCon “Kids Get In Free”, I jumped at the chance. My team and I had an absolute blast the whole weekend and met so many great people. The GrandeCon Team put on a wonderful event that we look forward to sponsoring again next year. May the force be with you!”

- Brent North, Re/Max Team North



Make sure to **SAVE THE DATE** for GrandeCon next year! We'll return July 14-16 in 2023!



ATTENDEE & VENDOR FEEDBACK

ATTENDEE FEEDBACK

- 100% of respondents said they would attend future GrandeCon events
- 96% responded as "Very Satisfied" or "Satisfied" with their GrandeCon
- 87% have expressed interest in Early Bird Tickets
- 76% of attendees listed "Vendors" as one of their favorite GrandeCon feature, garnering the #1 spot

VENDOR FEEDBACK

- 100% of respondents said they would attend future GrandeCon events
- When asked "Are you satisfied with your experience as a Vendor at GrandeCon 2022?" 90% of Vendors reported being "Very Satisfied" or "Satisfied" Experience
- When asked "Were you satisfied with the attendance of GrandeCon 2022?" 95% of Vendors reported being "Very Satisfied" or "Satisfied"
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100%
Returning!

96%
Satisfied
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87%
Interested
in Early Bird tickets!

TESTIMONIALS

“Whoever organized this was AMAZING!! You set the bar high...”

- JD, House of Hutt (vendor)

“Great opportunity to connect to the community ... well attended by locals & visitors ... great networking with other vendors & volunteers”

Ken, Grande Prairie Regional Tourism Association (vendor)

“We had a great experience as a Vendor for GrandeCon 2022. Communication leading up to the event was excellent, and we had no issues with load-in or setup. The convention itself was great as well, and exceeded all expectations.”

Adam, Obsidian Grove (vendor)

“Loved the experience! We want to double or triple our table size for next year”

Jessica, Hoot4Loot (Vendor)

“Excellent inaugural event. I think it was a hit on every level; there was such a diversity of activities to take part in! “

Holly Sorgen, Community Futures Grande Prairie & Region (vendor)

“It was AMAZING! Staff and volunteers are great! And the organization was awesome”

Giselle, Sugar Daddy's (vendor)



AGREEMENT FORM

Interested in a sponsorship level for GrandeCon 2023? Let Jenny know below what level of sponsorship you'd like and she will contact you to customize your sponsorship package's perks and benefits.

If you are ready to sign up, fill out the form below and we'll do the rest!

If you have any sponsorship questions that will help you make your decision, please feel free to contact Jenny at your convenience at marketing@GrandeCon.ca and she'd be happy to help!

CONTACT

Jenny Weaver

Director of Sponsorship

Email

marketing@GrandeCon.ca

Phone

780.882.3322

GrandeCon.ca

Sponsorship Level Selected

Please list the level of sponsorship your business or organization is committing to

Level

Sponsorship Approval by

Signature of authorization from your business or organization

Signature

Date of Approval

The date you chose to be part of the magic of Grande Prairie's newest legacy event!

Date

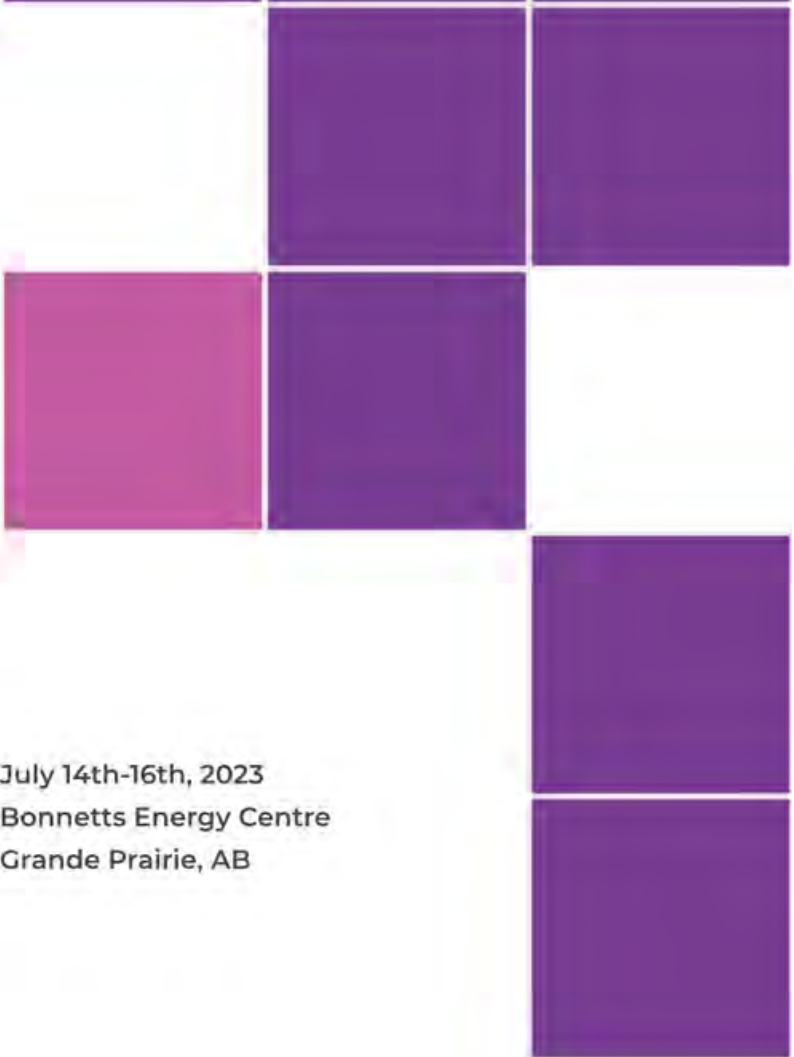
*Please make it payable to 'The Grande Prairie Women's Residence Association'
PO Box 1395 Grande Prairie, AB T8V 4Z2
Charitable registration number is 129126462RR0001*



Thank
You



WWW.GRANDECON.CA



July 14th-16th, 2023
Bonnetts Energy Centre
Grande Prairie, AB



GRANDE con



SPONSORSHIP PROPOSAL

www.GrandeCon.ca/

JULY 14-16/2023
GRANDE PRAIRIE, AB
Contact: marketing@grandecon.ca



INTRODUCTION

Our Mission

Everyone has the right to live with dignity, safety, and equality

Our Vision

To help individuals break free from the cycle of violence

Odyssey House is a non-profit organization and registered charity. We provide safe, secure, and supportive accommodation for individuals who are victims of domestic violence, are in crisis, or in need of a housing alternative. Odyssey House is open 24 hours a day, 7 days a week. Odyssey House has grown over decades and expanded to further meet the needs of our community. Besides the emergency shelter, Odyssey House also provides outreach services to

“GrandeCon aligns with Odyssey House’s guiding belief of inclusivity and empowerment.”

- Lisa Watson (Odyssey House)

anyone affected by domestic violence, childcare support for individuals accessing services through our licensed daycares, public education to students and community and finally our second stage shelter named Serenity Place.

For more information on our history, what services we offer and how you can get involved; please check out our website www.odysseyhouse.ca

ABOUT US

Who are we?

GrandeCon is the superhero brainchild of Odyssey House's Social Enterprise Committee; composed of our Board of Directors, Odyssey House staff, and a partnership with the Director of Prince George's FanCon.

GrandeCon's purpose is to raise funds for Odyssey House and support their continued efforts to provide safe, secure, and supportive accommodation for individuals who are experiencing domestic violence, are in crisis, or in need of a housing alternative.

We are a group of self-professed nerds, pop culture fans and huge advocates for ending the cycle of domestic violence.



OUR TEAM

"I attended Friday and Saturday. It sparked an interest in me that I didn't know existed. An amazing experience. I will definitely be attending next year's event."

- **Clint (attendee)**



Jenna - Director of Operations

Odyssey House Board President

info@grandecon.ca, vendors@grandecon.ca

Jenna has been on the Odyssey House Board since 2011, serving as Vice President for 5 years before recently taking over the Board President role in November 2022. Jenna is the Office Manager at

Friesen Bain LLP Chartered Professional Accountants and a founding GrandeCon planning committee member now serving as the Director of Operations for Grandecon. In her role she mastered the intricacies that includes (among so, so, sooooo many tasks) celebrity selection & contract negotiations, facility equipment procurement, vendor booth sales & communications and being the overall "Mastermind of GrandeCon". Truly putting her heart and soul into everything she does, she has been an inspiration and cheerleader for all her fellow committee members, sponsors, vendors and volunteers.

Shawn- Financial Accountability & Logistics

Odyssey House Board Treasurer

volunteers@grandecon.ca

Shawn has successfully held the role of Treasurer on the Odyssey House Board of Directors since 2017. Shawn is a Professional Accountant, previously a partner with Fletcher Mudryk LLP Chartered Professional Accountants; he has years of experience starting in 2007, primarily working as a CPA in Grande Prairie. Shawn has been an enthusiastic and invaluable member of the GrandeCon planning committee since DAY ONE. His financial mind, keen eye for detail and gentle heart has been so valuable in his role that includes the budgetary & financial planning, logistics management and volunteer development. Shawn keeps the team on budget, on track and offers kind, wise and firm advice to all of his committee members..



Lisa - Odyssey House Liaison

Odyssey House Executive Director

Lisa has led the Odyssey House team in the role of Executive Director since 2020. She describes herself as a problem solver, relationship builder, with community first priorities. Resource navigator. Anti-violence agenda pusher. Relevant information supporter and new learning seeker. Equity pursuer. Evaluation supporter. Faithful advocate for social justice.

OUR TEAM

“Amazing. Shot beyond my expectations honestly. Something new all the time.
Went every day essentially from open to close and was never bored once”

- Jack (attendee)

Jenny - Director of Marketing & Sponsorship

Odyssey House Board Director
marketing@grandecon.ca



Jenny joined the Odyssey House Board in June 2021. In her role with GrandeCon, she is responsible for sponsorship coordination & fulfillment, advertising strategies, grant applications and event production. As a senior marketing executive at 2day FM, Jenny started in the radio industry over two decades ago and has worked as an on air personality, promotions coordinator, marketing rep and general manager at various local radio stations in the Peace Region. Jenny was a long term board member for the Grande Prairie Lacrosse Association (2011-2017) serving as a fundraising, marketing and sponsorship chair, with fundraising event planning experience utilized with the launch of the annual 2day FM Father Daughter Ball in 2015 & 2016 and spent two terms as the Sponsorship Coordinator for the GPRC President's Ball in 2013 & 2018. Jenny has been privileged to attend, organize and promote many local community activities and events in the Grande Prairie region. In her role with GrandeCon, she is responsible for brand development, marketing strategies, event production and sponsorship coordination & fulfillment.”



Kerrin - Director of Guest Experiences

events@grandecon.ca

Kerrin has called Grande Prairie her home for a little over a decade. As a registered social worker, Kerrin joined the GrandeCon planning committee in her professional role as Director of Education and Engagement for Odyssey House for our inaugural event. Kerrin has utilized her extensive experience and connections in the Grande Prairie hospitality sector to ensure that GrandeCon will continue to provide the highest quality experience for all of our valued attendees. Kerrin has mastered the skills to elevate our Cosplay Contest experience, taking our Cantina, merchandise, special events and Main Stage Production to the NEXT LEVEL. Kerrin's analytical process, infectious smile and passion for the GrandeCon event has made her an invaluable member of the GrandeCon Team.

SPONSORSHIP LEVELS

Sponsorship Levels	Main Stage \$15,000	Celebrity Row \$15,000	Artist Alley \$10,000	Creative Corner \$10,000	Tattoo Alley \$5,000	Workshop Room \$5,000	Arcade \$5,000
Sponsorship Perks							
Logo on Website Footer	X	X	X	X			
Live Display - Main Stage Screen	X	X	X	X			
ULTRA VIP Event invitation	6	6	4	4			
VIP seating at Main Stage Events*	X	X	X	X			
Event Passes	15 x wknd	15 x wknd	10 x wknd	10 x wknd	6 x wknd	6 x wknd	6 x wknd
Sponsor Specific Signage	Main Stage	Celebrity Row	Artist Alley	Creative Corner	Tattoo Alley	Interior Signage	Exterior Signage
Live Display - Shared **					X	X	X
Social Media	6	6	5	5	4	4	4
E-blasts	10	10	8	8	6	6	6
On site shout outs	Every Stage Annmnt	Hourly Annmnt, Min 24	12	12	8	8	8
Logo and link on GrandeCon website	X	X	X	X	X	X	X
Custom Sponsor Perks	Pick up to 8 Perks	Pick up to 8 Perks	Pick up to 6 Perks	Pick up to 6 Perks	Pick up to 5 Perks	Pick up to 5 Perks	Pick up to 5 Perks
Introduce Guest of Choice - subject to availability	X	X	X	X			
VIP Photo Op with Celebrity of Your Choice	X	X	X	X			
Signed Memorabilia - one guest autograph	X	X	X	X			
Booth Space - subject to availability, first come first serve	10x20	10x20	10x20	10x20	10x10	10x10	10x10
Moderate/Host Workshop/Panel - subject to availability	X	X	X	X	X	X	X
Professional digital photo album - Grandecon Photographer	15 images	15 images	10 images	10 images	5 images	5 images	5 images
Grandecon Supported Contesting - subject to availability	X	X	X	X	X	X	X
Present Workshop/Panel	X	X	X	X	X	X	X
Provide 100 logo'ed items for the VIP swag bags	X	X	X	X	X	X	X
Opportunity to submit items in the celebrity guest gift baskets	X	X	X	X	X	X	X

* Limited sponsor seating, first come first serve

** Shared with other sponsors

2023 TITLE SPONSORSHIP AND KIDS GET IN FREE SPONSORSHIP ALREADY **SOLD!**

Food Truck \$5,000	Cantina \$5,000	After Hours \$3,000	Ultra VIP \$3,000	Wristbands \$3,000	Volunteer \$2,000	Photo Booth \$2,000	Cosplay \$2,000	Face Painting	Lego
6 x wknd	6 x wknd	4 x wknd	4 x wknd	4 x wknd	2 x wknd	2 x wknd	2 x wknd		
Exterior Signage	Exterior Signage	Event Venue	Event Venue	Wristbands	Volunteer T-shirts	Photo Booth Backdrop	Image Watermark	Interior Signage	Interior Signage
X	X	X	X	X	X	X	X	X	X
4	4	2	2	2	1	1	1	1	1
6	6	4	4	4	2	2	1	1	1
8	8	6	6	6	4	4	4	3	3
X	X	X	X	X	X	X	X	X	X
Pick up to 5 Perks	Pick up to 5 Perks	Pick up to 4 Perks	Pick up to 4 Perks	Pick up to 4 Perks	Pick up to 3 Perks	Pick up to 3 Perks	Pick up to 3 Perks		
10x10	10x10								
X	X								
5 images	5 images	5 images	5 images						
X	X	X	X	X	X	X	X		
X	X	X	X	X	X	X	X		
X	X	X	X	X	X	X	X		
X	X	X	X	X	X	X	X		



SPONSOR FEEDBACK

“The crowds were outstanding and the value provided to our company by this partnership was huge.”

- Holt Humphrey,
Stringam LLP (Title Sponsor)

“When I was asked by the organizers to sponsor GrandeCon “Kids Get In Free”, I jumped at the chance. My team and I had an absolute blast the whole weekend and met so many great people. The GrandeCon Team put on a wonderful event that we look forward to sponsoring again next year. May the force be with you!”

- Brent North, Re/Max Team North



Make sure to SAVE THE DATE for GrandeCon next year! We'll return July 14-16 in 2023!



ATTENDEE & VENDOR FEEDBACK

ATTENDEE FEEDBACK

- 100% of respondents said they would attend future GrandeCon events
- 96% responded as “Very Satisfied” or “Satisfied” with their GrandeCon
- 87% have expressed interest in Early Bird Tickets
- 76% of attendees listed “Vendors” as one of their favorite GrandeCon feature, garnering the #1 spot

VENDOR FEEDBACK

- 100% of respondents said they would attend future GrandeCon events
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Jenny Weaver
Director of Sponsorship

Email
marketing@GrandeCon.ca

Phone
780.882.3322
GrandeCon.ca

Sponsorship Level Selected

Please list the level of sponsorship your business or organization is committing to

Level

Sponsorship Approval by

Signature of authorization from your business or organization

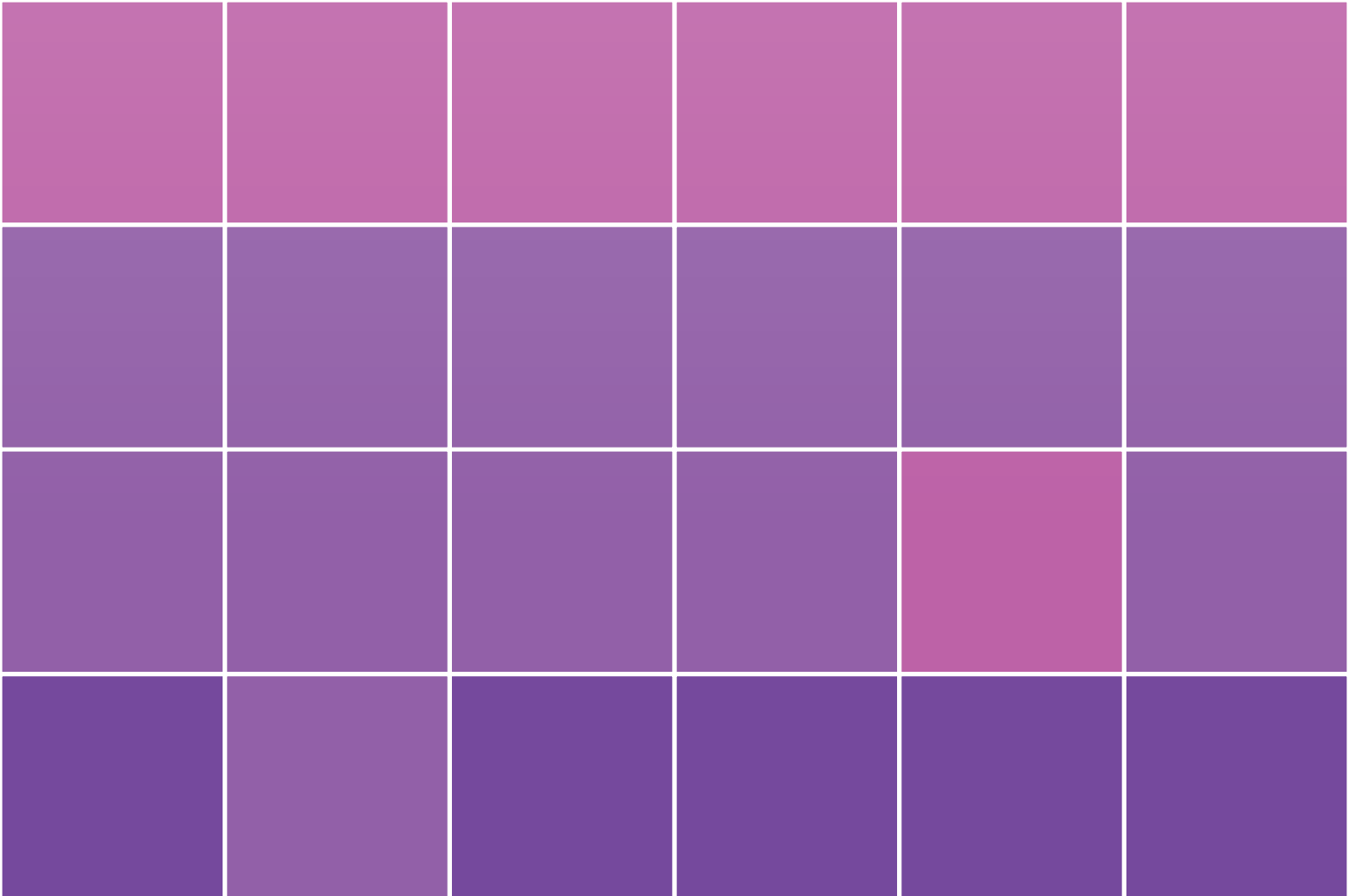
Signature

Date of Approval

The date you chose to be part of the magic of Grande Prairie's newest legacy event!

Date

*Please make it payable to 'The Grande Prairie Women's Residence Association'
PO Box 1395 Grande Prairie, AB T8V 4Z2
Charitable registration number is 129126462RR0001*



Thank You



WWW.GRANDECON.CA

July 14th-16th, 2023
Bonnetts Energy Centre
Grande Prairie, AB



REQUEST FOR DECISION

SUBJECT: **Lights On After School Alberta Support Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2023 CAO: SW MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: LL
STRATEGIC PLAN: Culture, Social & Emergency Services LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve a proclamation to support School Age Care Directors Association of Alberta's (SACDA) Annual Lights On Afterschool Alberta initiative through social media and by lighting up Greenview Public Service Buildings in yellow and blue on April 21, 2023, recognizing the impact Out of School Care Programs make for children and families throughout the province.

BACKGROUND/PROPOSAL:

School Age Care Directors Association of Alberta (SACDA) is requesting Greenview's support and partnership with SACDA's Annual Lights On Afterschool Alberta initiative by requesting Greenview to "light up" Landmarks Yellow and Blue and requesting a proclamation or video, recognizing the impact programs make for children, families, and communities, and to recognize the educators who make these programs possible.

SACDA's mission is to provide school-aged care professionals with a province-wide network of community-based support and to advocated for greater availability of quality, affordable care in Alberta. They want the province to recognize the impact these programs make in their communities during "Critical Hours" before and after school.

This initiative started 7 years ago in Calgary with just a few programs and has spread province wide since then.

In 2022 many monuments were lit up across the province to support the event/movement including the Grande Prairie Sun Dial, Medicine Hat Teepee, High Water Bridge in Edmonton, Calgary Tower, Lethbridge Town Hall. Proclamations were made by many of these municipalities to show their support of this provincial initiative.

Administration recommends supporting this initiative by making a proclamation on social media and lighting up the Greenview Public Service Buildings on April 21st.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council approving the recommended motion is that Greenview will be supporting a collaborative province wide initiative that acknowledges the positive impact Out of School Care Programs make in our communities.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to take no action in the recommended motion or choose an alternate type of acknowledgement.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

Facility Maintenance staff will be tasked with lighting up the signs at the Greenview Public Service buildings. Communications will complete website and social media posts to acknowledge the proclamation and post photos of the lit-up buildings.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the School Age Care Directors Association (SACDA) of Council's decision.

ATTACHMENT(S):

- Request Letter & Email
- Lights on After School Poster

March 1st, 2023

Re: School Age Care Directors Association – Lights On After School Alberta

To whom it may concern,

On behalf of the School Age Care Directors Association of Alberta we wish to reach out to ask for your organizations support and acknowledgment of Out of School Care Programs in Alberta by participating in our 7th Annual ***Lights On Afterschool Alberta*** celebration on April 21st, 2023. This day is a collective celebration of the positive impact Out of School Care Programs make for children and families throughout the province.

SACDA started this day seven years ago in Calgary with a few programs and in a few short years, has spread province wide. This year, municipalities around the province will be lighting up their monuments in blue and yellow to show support for OOSC programs including the Calgary Tower, High Level Bridge in Edmonton and the Saamis Tepee in Medicine Hat and the Sun Dial in Grand Prairie. Additionally, municipal Mayors have dedicated the day through proclamations showcasing support for OOSC.

Past local events have encouraged programs across the province to host community events, inviting elected officials and policy makers to programs, and allowing each program to help “shine a light” on the value OSC program offers communities and their youth.

The School Age Care Directors Association of Alberta (SACDA), formally requests a show of support to the School Age Care community with either a written letter of support or a quick video that can be shared with programs and parents across the province. This unity in support will show programs and families that School Age Care and its interests will continue to be supported and championed both throughout the province and moving forward from all political parties.

We ask that in your response to please consider the following questions:

- What value and impact do you see quality OSC programs create in both communities and the success and well-being of children in Alberta?
- What is your vision for OOSC in Alberta?
- How will you ensure that OOSC is included in the early learning and childcare conversation?

We truly appreciate the work that you do to continue to help advance our sector, and hope that one day you might be able to attend one of our OOSC members sites, and attend a future annual conferences to see first-hand the dedication of our professional community and the important work conducted on a daily basis with Alberta’s families.

We encourage you to visit <https://www.calgarysacda.com/lights-on-afterschool> and learn more about the event as well as watch our *Lights On Afterschool Alberta Video* developed last year here: <https://youtu.be/00KJ6bRFuT4>.

Feel free to contact me directly for further information, conversation and support.

Sincerely,

Cody Topp

Cody Topp (He/Him)
Chairperson / Conference Chairperson

School Age Care Directors Association AB
PO Box 72034 Glenmore Landing PO
Calgary, AB
T2V 5H9

(P) 403.710.8384
(E) calgarysacdachair@gmail.com
(W) www.calgarysacda.com



LIGHTS ON AFTER SCHOOL ALBERTA

Core Values: Families, Awareness, Advocacy, Opportunity, Empowerment,

The only province-wide event that highlights and celebrates how before and afterschool programs keep kids safe, inspire them to learn, and help Canadian working families.

Before and afterschool care programs provide an impactful time for children to learn and develop essential life skills, leadership, and engage in their communities in ways they may not otherwise have the opportunity to experience. While the hours children spend in out of school care are minimal, they have a powerful impact that lasts a lifetime.

Out of school care programs provide an essential service to families by providing safe environments and quality care for their children during the “critical hours” meeting the needs of all families, including low income and single parent households.

<https://www150.statcan.gc.ca/n1/pub/89-652-x/89-652-x2014005-eng.htm>

Lights On After School Alberta is an advocacy initiative that helps “shines a light” on the importance and impact of Afterschool care programs across the province-creating opportunities through community events geared to help programs develop connections with parents, schools, local businesses and advocates, helping build stronger foundations for Alberta youth.

From: [Stacey Wabick](#)
To: [Lisa Lenentine](#); [Lissa Dunn](#)
Subject: FW: Formal request for your support- Lights On Afterschool Alberta - SACDA
Date: Monday, April 3, 2023 12:32:33 PM
Attachments: [image003.png](#)
[LOASPoster2023.pdf](#)
[LOAS-SACDA-Request For Support -Community 2023.pdf](#)
Importance: High

From: calgarysacdachair@gmail.com <calgarysacdachair@gmail.com>
Sent: Friday, March 31, 2023 9:19 AM
To: 'School Age Care Directors Association of Alberta' <calgarysacda@gmail.com>
Subject: Formal request for your support- Lights On Afterschool Alberta - SACDA
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Afternoon,

SACDA (School Age Care Directors Association of Alberta) would like to formally **request for your support and partnership with SACDA's annual *Lights On Afterschool Alberta* initiative.**

Description of Event: Our entire intention is to “shine a light” on the positive impact out of school care programs create for children, families, and communities across the province. We want to educate policy makers on these impacts and have them focus their efforts to improving recognition, availability, affordability, accessibility and quality for our sector and the educators that work in it.

We are asking municipalities to “light up” Landmarks Yellow and Blue, and request a proclamation or possibly a video from the Mayors, recognizing the impact programs make for children, families, and communities, and to recognize for the educators who make these programs possible.

Last year, we had the Calgary Tower, High Water Bridge in Edmonton, Lethbridge Town Hall, and Medicine Hat Tepee, Grand Prairie Sun Dial, and other monuments across the province lit to support the event/movement and proclamations from many of these municipalities as well.

SACDA's mission is to provide school-age care professionals with a province-wide network of community-based support and to advocate for greater availability of quality, affordable care in Alberta. We want the province to recognize the impact these programs make in their communities during the “Critical Hours” before and after school.

Any additional Promotion of the event is welcome.

We are asking municipalities to partner with SACDA by both recognizing **April 21st, 2023** and “*Lights On Afterschool Alberta Day*” and put forward a proclamation for declaring the day to be “ Lights On Afterschool Alberta Day” in their municipality.

You can see our promo video for programs (pre Covid) Here: <https://youtu.be/00KJ6bRFuT4>

Below is a draft copy of the requested wording of the proclamation- feel free to change as needed:

PROCLAMATION

Lights on Afterschool Alberta is a province-wide initiative, celebrating school age care programs and their role in keeping kids safe, inspiring them to learn, and supporting working families.

Whereas: Afterschool programs build stronger communities by bringing together families, schools and community partners to ensure the well-being of our children;

Whereas: Working families have peace of mind, knowing their school aged children are safe and productive before and after the regular school day;

Whereas: Afterschool programs focus on developing skills and building resilience in our young people, giving them the tools to become responsible and engaging members of the community.

On behalf of City Council and the citizens of Calgary, I hereby proclaim April 21st, 2023 as:

“LIGHTS ON AFTERSCHOOL ALBERTA DAY”

Previous proclamations , support, and other information can be found on our website: <https://www.calgarysacda.com/lights-on-afterschool>

Please let us know if you can help us celebrate in your Municipality. Our goal is to recognize this work in all areas of the province!

Thank you for your time. We look forward to hearing back from you soon.

All the best,

Cody Topp



Check us out
youtu.be/00KJ6bRFuT4



LIGHTS ON AFTERSCHOOL ALBERTA

A PROJECT OF THE SCHOOL AGE CARE
DIRECTORS ASSOCIATION OF ALBERTA

APRIL 21st, 2023

www.calgarysacda.com

Celebrate the impact Afterschool programs make to youth across Alberta



Lights On After School is the only province wide event celebrating Afterschool programs and their role in keeping kids safe, inspiring them to learn and helping working families. The effort is becoming a symbol of the Afterschool movement and allows programs and communities celebrate annually.

We need your support to help shine a light on the importance and effect of Afterschool programs with youth in our communities and to celebrate the positive partnerships with community stakeholders that help these programs thrive!

Afterschool programs have proven to be amazing neighbors within our communities, providing a safe place for youth during the critical hours before and after school and focusing on developing youth skills, responsibility and creating engaged citizens working to improve their community.

What can you do to support After School:

- Attend a Lights On Afterschool event
- Hand-write cards from you and your child
- Email the educators or administrator
- Gift cards for a specialty coffee, teacher supply store or bookstore
- Take a picture with monuments that are lit up around the province (High Level Bridge, Calgary Tower, and Saamis Tepee - Medicine Hat). Use the hashtag **#ABAFTERSCHOOL**.
- Focus your post secondary practicum placements with OSC programs
- Find a way to partner your business with a local OSC
- Support your local OSC by writing to your MLA (or elected official) to advocate for increased government funding models, and quality supports
- Volunteer your time to support OSC programs and youth development
- Host your own Lights On Afterschool event at your program



**AFTERSCHOOL
PROFESSIONALS** 
APPRECIATION WEEK

APRIL 17th - 21, 2023



CELEBRATE, ENCOURAGE, APPRECIATE THE **#HEARTOFAFTERSCHOOL!**

***We want to show the world
the impact Afterschool programs
have for youth, parents, and
communities across Alberta!***



REQUEST FOR DECISION

SUBJECT: **Grande Prairie Stompede Association – Sponsorship Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2023 CAO: MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: LD
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004 Sponsorships and Donations

RECOMMENDED ACTION:

MOTION: That Council take no action on the sponsorship request from the Grande Prairie Stompede Association for the 2023 Grande Prairie Stompede Event, May 31 to June 4, 2023.

BACKGROUND/PROPOSAL:

The Grande Prairie Stompede is a non-profit organization that has been hosting the rodeo and Chuckwagon events since 1977. The event has grown to now include a full sized midway, a professional Chuckwagon Association and the All-Pro Pony Association. The goals of the event have continually been to stage a world class event that everyone can experience. The event welcomes attendee's country wide, as well as other countries which include United States, Europe and Mexico. The large event also supports over 30 user groups within Grande Prairie and surrounding communities and includes the 3rd annual arts and cultural component within Clarkson Hall, allowing artists and musicians from all over the Peace Country to showcase their talents.

The Grande Prairie Stompede Association will be hosting the annual stompede on May 31-June 4, 2023, at Evergreen Park within the County of Grande Prairie. In prior years Greenview included the Grande Prairie Stompede as a budget line and provided support in the form of a grant, which in 2022 was \$20,000.00. With the recent and continued realignment of how Greenviews provides grants and sponsorships to external entities that budget line is no longer in place and a request for sponsorship was required. The association is requesting a sponsorship of \$20,000.00 to aid in the cost of the continuing production for the event. The association cites that it pays approximately \$40,000.00 in production costs yearly.

In reviewing the information provided Administration notes that the financial statements provided lists several factors that may be of consideration when determining sponsorship. This includes revenues exceeding expenses totaling \$123,907.00, donations to six external entities totaling \$36,000.00, some of which Greenview currently supports, and from the documents provided no other government entity currently provides sponsorship or grant funding to this event. Other factors for consideration are that in 2022 Greenview supported three rodeo specific events, the Grande Prairie Stompede, Teepee Creek Stampede and the Cranberry Lake Rodeo, all of which received \$20,000 donation each and therefore has a history of

support such as this. All three of these organizations have been requested to submit sponsorship requests this year.

When considering all of the information Administration recommends either not supporting this event financially or at a reduced rate as described in the alternatives. Consideration for supporting the alternative is that the event is available to Greenview residents and with a designated sponsorship outlined in the attached sponsorship guide, there is a promotional benefit for Greenview. As noted in the Economic Impact Assessment report provided by the association 44.5% of the attendees are from Grande Prairie and area and therefore it is reasonable to assume that Greenview residents attend the event.

The balance of the 2023 Community Services Grants and Sponsorships budget is approximately \$598,868.73.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that Greenview has taken a detailed and measured approach that considers multiple factors that can support the stated or alternative motion.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. This disadvantage to the recommended motion is that Greenview may not be capitalizing on an opportunity to enhance its corporate profile through highly visible support of a well attended regional event, however this is difficult to measure and therefore hard to quantify.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to approve a \$10,000.00 (or more/less) sponsorship to the Grande Prairie Stompede Association for the 2023 Grande Prairie Stompede Event, May 31 to June 4, 2023, with funds to come from the Community Services Grants and Sponsorship budget.

FINANCIAL IMPLICATION:

Direct Costs: N/A

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Grande Prairie Stompede Association of Council's decision.

ATTACHMENT(S):

- Grande Prairie Stompede Association Sponsorship Request
- Grande Prairie Stompede Sponsorship Booklet
- 2022 Financial Statement
- 2019 Economic Impact Assessment Report



MAY 25TH – 29TH 2022
EVERGREEN PARK – GRANDE PRAIRIE, AB

STEER YOUR SUPPORT HERE
SPONSORSHIP DEADLINE: MAY 1ST 2022

STEERING OUR COMMUNITY TOGETHER SINCE 1977

PROUDLY DESIGNED BY

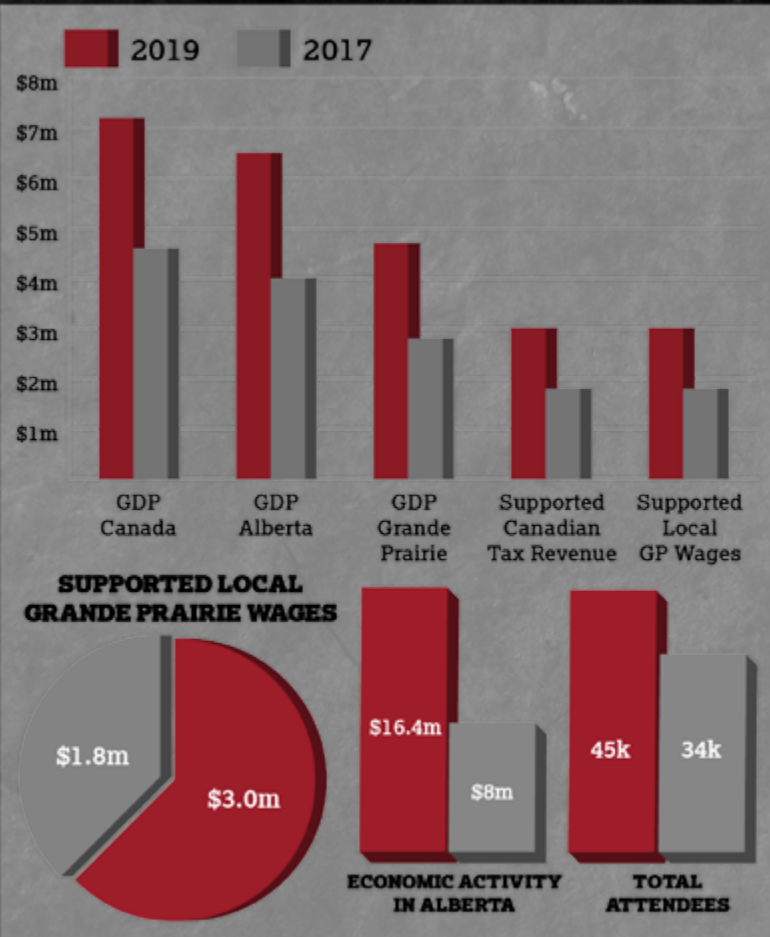
Ello
MARKETING+DESIGN CO.
EST. 2016





ECONOMIC IMPACT ASSESSMENT REPORT

2019 vs 2017



The 2019 Grande Prairie Stompepe took place in Grande Prairie, AB, at Evergreen Park from May 29th to June 2nd celebrating their 42nd Anniversary. This annual event featured nearly 1,200 athletes from around the world, saw over 45,000 people in attendance, and provided the community of Grande Prairie with \$3.0 Million Dollars in Economic Impact.

May 25th - 29th 2022, We plan to leave the 2019 statistics in the dirt and bring 5 days of excitement, new and known, back to the Peace Country!



\$15,000 CHAMPION SPONSORSHIP

Included In Both Monetary and Contra Sponsorships:

- Your logo on gpstompede.com and social media platforms
- Recognition on the sponsor page in the souvenir program
- Full page advertisement in the souvenir program
- Announcer recognition during Stompede
- Your company logo featured on the Stompede infield digital video board at the Champion sponsor level
- Your company flag flown in every Grand entry

Included in Monetary Sponsorship:

- Your company banner visible in prime location during the entire Stompede
- 10 VIP passes
- 6 Beer Garden Passes Friday
- 6 Beer Garden Passes Saturday
- **Plus Special Mention and/or Signage as the Title Sponsor for one of the following events:**
 - Friday Beer Gardens
 - Saturday Beer Gardens

Included in Contra Sponsorship:

- 8 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday

\$10,000 EXCLUSIVE SPONSORSHIP

Included In Both Monetary and Contra Sponsorships:

- Your logo on gpstompede.com and social media platforms
- Recognition on the sponsor page in the souvenir program
- Half page advertisement in the souvenir program
- Your company flag flown in every grand entry
- Announcer recognition during Stompede
- Your company logo featured on the Stompede infield digital video board at the Exclusive Sponsor level

Included in Monetary Sponsorship:

- Your company banner visible in prime location during the entire Stompede
- 8 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday
- **Plus Special Mention and/or Signage as the Title Sponsor for one of the following events:**
 - People Movers
 - Wednesday Wagons
 - Thursday Wagons
 - Friday Wagons
 - Saturday Wagons
 - Thursday Night Family Dance

Included in Contra Sponsorship:

- 6 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday

All Sponsors are eligible to purchase additional passes and/or advertising at a discounted rate

\$8,000 DIAMOND SPONSORSHIP

Included In Both Monetary and Contra Sponsorships:

- Your logo on gpstompede.com and social media platforms
- Recognition on the sponsor page in the souvenir program
- Quarter page advertisement in the souvenir program
- Your company logo featured on Stompede infield digital video board at the Diamond sponsor level

Included in Monetary Sponsorship:

- Your company flag flown in every grand entry
- Your company banner visible in prime location during the entire Stompede
- Announcer recognition during Stompede
- 6 VIP passes
- 2 Beer Garden Passes Friday
- 2 Beer Garden Passes Saturday
- Plus Special Mention and/or Signage as the
- **Plus Special Mention and/or Signage as the Title Sponsor for one of the following events:**
 - Tie-Down Roping
 - Team Roping
 - Sports Medicine Team
 - Saddle Broncs
 - Steer Wrestling
 - Ladies Barrels
 - Bull Riding

Included in Contra Sponsorship:

- 8 VIP passes
- 2 Beer Garden Passes Friday
- 2 Beer Garden Passes Saturday

\$5,000 PLATINUM SPONSORSHIP

Included In Both Monetary and Contra Sponsorships:

- Your logo on gpstompede.com
- Recognition on the sponsor page in the souvenir program
- Your company logo featured on Stompede infield digital video board at the Platinum sponsor level

Included in Monetary Sponsorship:

- Announcer recognition during Stompede
- 4 VIP passes
- 2 Beer Garden Passes Friday
- 2 Beer Garden Passes Saturday
- **Plus Special Mention and/or Signage as the Title Sponsor for one of the following events:**
 - Trick Riders
 - Rodeo Clown
 - Flag Bearers
 - Infield Harrows
 - Show Announcer
 - Sound Technician
 - Infield Entertainers
 - Bucking Chutes (1 of 6)

Included in Contra Sponsorship:

- 4 VIP passes
- 2 Beer Garden Passes Friday
- 2 Beer Garden Passes Saturday

\$3,500 GOLD SPONSORSHIP

Included In Both Monetary and Contra Sponsorships:

- Your logo on gpstompede.com
- Recognition on the sponsor page in the souvenir program
- 4 VIP passes
- Your company logo featured on the Stompede infield digital video board at the Gold Sponsor level

Included in Monetary Sponsorship:

- Announcer recognition during Stompede
- 4 VIP passes
- 2 Beer Garden Passes Friday
- 2 Beer Garden Passes Saturday
- **Special Mention and/or Signage as the Title Sponsor for one of the following events:**
 - 2 Exit Gates
 - 2 Timed Event Chutes
 - Striping Chutes
 - 2 Scoreboards
 - Kiddie Calf Scramble Bikes
 - Kiddie Calf Scramble Candy Bags
 - Novice Bareback
 - Novice Saddlebronc
 - Boys Steer Riding
 - Ladies Breakaway Roping

Included in Contra Sponsorship:

- 2 VIP passes
- 2 Beer Garden Passes Friday
- 2 Beer Garden Passes Saturday

All Sponsors are eligible to purchase additional passes and/or advertising at a discounted rate



\$1,500 SILVER SPONSORSHIP

Included In Both Monetary and Contra Sponsorships:

- Your logo on gpstompede.com
- Recognition on the sponsor page in the souvenir program
- Your company logo featured on the Stompede infield digital video board at the Silver sponsor level
- 2 VIP passes

Included in Monetary Sponsorship:

- 2 VIP passes
- 1 Beer Garden Passes Friday
- 1 Beer Garden Passes Saturday
- **Special Mention and/or Signage as the Title Sponsor for one of the following:**
 - Parking Lot 1
 - Parking Lot 2
 - Parking Lot 3

Included in Contra Sponsorship:

- 2 VIP passes

ADDITIONAL OPPORTUNITIES

Rodeo Prize Sponsor:

- Custom prized presented in your company's name
- 11 Rodeo events available at \$750/each

Program Advertising:

- Full page Ad: \$1000
- Half page Ad: \$650
- Quarter page Ad: \$350

Video Board Advertising: (Wednesday - Sunday)

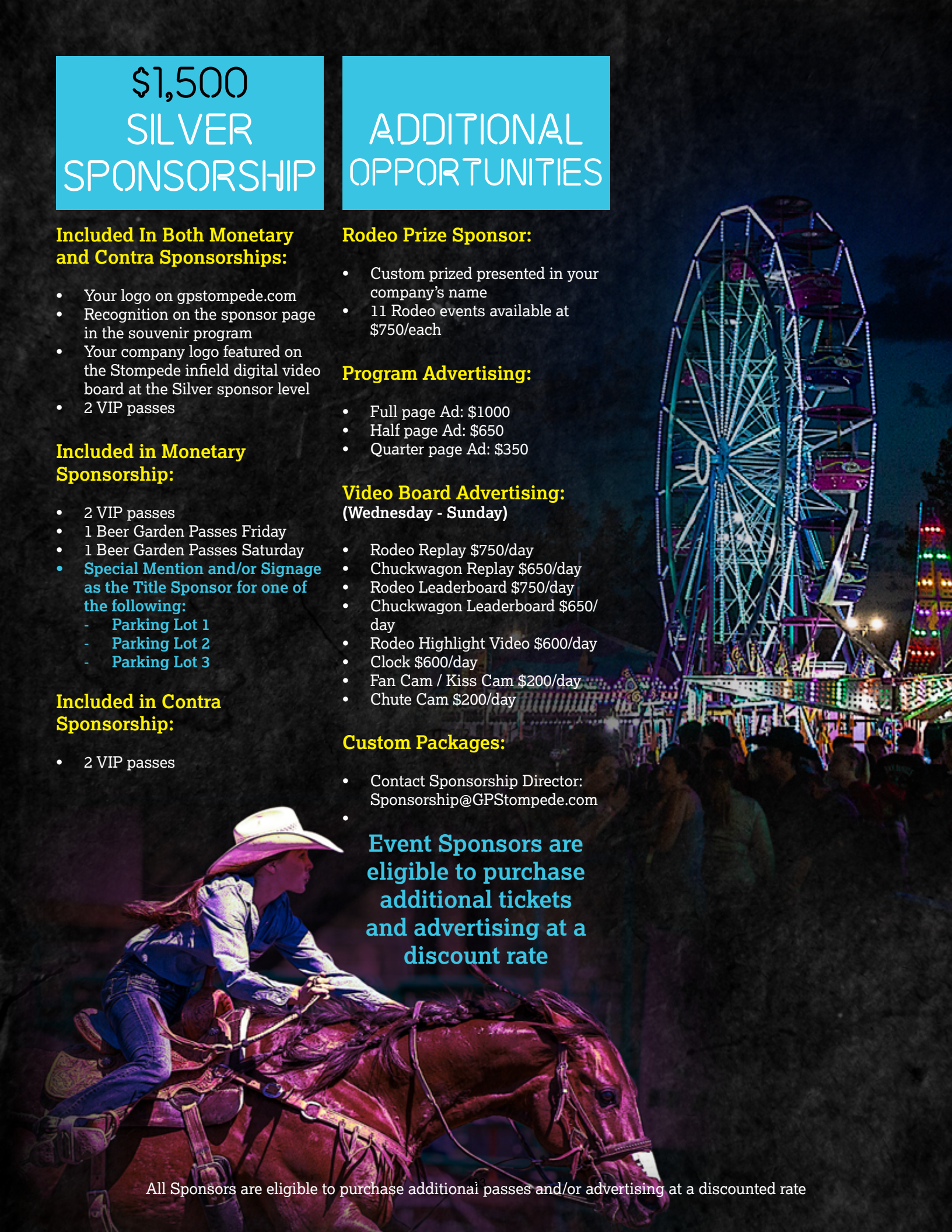
- Rodeo Replay \$750/day
- Chuckwagon Replay \$650/day
- Rodeo Leaderboard \$750/day
- Chuckwagon Leaderboard \$650/day
- Rodeo Highlight Video \$600/day
- Clock \$600/day
- Fan Cam / Kiss Cam \$200/day
- Chute Cam \$200/day

Custom Packages:

- Contact Sponsorship Director: Sponsorship@GPStompede.com
-

Event Sponsors are eligible to purchase additional tickets and advertising at a discount rate

All Sponsors are eligible to purchase additional passes and/or advertising at a discounted rate





Arts & Cultural Expo Title Sponsor \$38,000.00

Art Poster Contest Title Sponsor \$6000

- Your logo on gpstompede.com and social media platforms
- Recognition on the Arts and Culture Expo page in the souvenir program
- Recognition on Arts and Culture Expo Marketing Platforms
- Your company logo featured Stompede infield digital video board as a Arts and Culture Expo Sponsor at the Platinum Level
- Print Copy of the Art Poster Contest Winners Submission
- 8 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday
- 2 Passes to the Friday Night Art Affair

Jr Art Poster Contest Title Sponsor \$4000

- Your logo on gpstompede.com and social media platforms
- Recognition on the Arts and Culture Expo page in the souvenir program
- Recognition on Arts and Culture Expo Marketing Platforms
- Your company logo featured Stompede infield digital video board as a Arts and Culture Expo Sponsor at the Gold Level
- Print Copy of the Jr. Art Contest Winners Submission
- 8 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday
- 2 Passes to the Friday Night Art Affair

SPONSORSHIP OPPORTUNITIES

Friday Night Art Affair Title Sponsor \$8000

- Your logo on gpstompede.com and social media platforms
- Recognition on the Arts and Culture Expo page in the souvenir program
- Recognition on Arts and Culture Expo Marketing Platforms
- Your company logo featured Stompede infield digital video board as a Arts and Culture Expo Sponsor at the Platinum Level
- Print Copies of the Art Poster and Jr Poster Contest Winners Submissions
- 8 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday
- 4 Passes to the Friday Night Art Affair

Country Music Competition and Thursday Night Family Dance Title Sponsor \$20,000.00

Country Music Competition Title Sponsor \$10,000

- Your logo on gpstompede.com and social media platforms
- Recognition on the Arts and Culture Expo page in the souvenir program
- Half page advertisement in the souvenir program
- Recognition on Arts and Culture Expo Marketing Platforms
- Your company banner on the stage of the Country Music Competition
- Recognition on all Country Music Competition Marketing
- Announcer recognition during Stompede and Arts and Culture Expo
- Your company logo featured on the Stompede infield digital video board as and Arts and Culture Expo Sponsor at the Exclusive Sponsorship Level
- 8 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday
- 4 Passes to the Thursday Night Family Dance

Thursday Night Family Dance Title Sponsor \$10,000

- Your logo on gpstompede.com and social media platforms
- Recognition on the Arts and Culture Expo page in the souvenir program
- Half page advertisement in the souvenir program
- Recognition on Arts and Culture Expo Marketing Platforms
- Your company banner on the stage of the Country Music Competition
- Recognition on all Country Music Competition Marketing
- Announcer recognition during Stompede and Arts and Culture Expo
- Your company logo featured on the Stompede infield digital video board as and Arts and Culture Expo Sponsor at the Exclusive Sponsorship Level
- 8 VIP passes
- 4 Beer Garden Passes Friday
- 4 Beer Garden Passes Saturday
- 4 Passes to the Thursday Night Family Dance

CONTACT US

RAEDAWN BARKER

Sponsorship Director
780-832-7284
Sponsorship@GPStompede.com

Grande Prairie Stompede Association
Box 1338 Stn. Main, T8V-4Z1
Grande Prairie, AB
www.GPStompede.com

All Sponsors are eligible to purchase additional passes and/or advertising at a discounted rate



2022 Sponsorship Commitment Form

Sponsorship Deadline: May 1st 2022

Please fill out and submit both sides of this form to secure your package preference.
Send to Sponsorship@gpstompede.com or fill out our online form at www.GPStompede.com

Company Name: _____

Address: _____

City: _____

Postal Code: _____

Contact Name: _____

Contact Number: _____

Email: _____

Signature: _____

Date: _____

Payment Options:

Pay full payment in one-sum

Pay month-to-month in equal payments with full amount due May 1st 2021 (missed payment results in forfeited sponsorship)

Contra Sponsorship Payment:

Gift-In-Kind: _____

Value:
+ GST _____

Monetary Sponsorship Payment:

Cheque made payable to
Grande Prairie Stompede Association

\$ Amount:
+ GST _____

Visa

Credit Card #: _____

Mastercard

Expiry Date: _____

American Express

Signature: _____

Total Sponsorship Dollar Value:

Total Amount: Contra + (Monetary Sponsorship + GST)

GST# 12536 2202 RT0001

I Authorize the Grande Prairie Stompede to include in my sponsorship payment the charge of \$150/ea for development of a
Banner and/or Flag when applicable

I authorize the use of my name/company by Grande Prairie Stompede for recognition and for promotional purposes for the
event

I wish my sponsorship to remain anonymous and do not want to be publicly recognized

One sentence company tagline and/or description for marketing:

Please select one of the following ways to receive your sponsorship package:

Pick up at Sponsor Appreciation Night and/or Stompede Office at Evergreen Park

Will Call During Stompede Week

Mailed to: _____



2022 Monetary Packages

Sponsorship Deadline: May 1st 2022 Logos and graphics due by April 2022
Please check which sponsor Package you wish to fulfill
Availability varies as forms are submitted

Page Ad Information:

Width x Height | Send as PDF | 300 DPI

Full Page Print Bleeds (9x11.5")
Safe Margin (8.10.5")

Half Page 2400 x 1540 pixels

Quarter Page 1172 x 1540 pixels

Champion Sponsorship \$15,000

Friday Beer Gardens

Please provide the following:

- Logo (Vector or PNG)

- Full Page Print Ready Ad

Saturday Beer Gardens

Exclusive Sponsorship \$10,000

People Movers

Please provide the following:

- Logo (Vector or PNG)

- Half Page Print Ready Ad

Wednesday Wagons

Thursday Wagons

Saturday Wagons

Friday Wagons

Thursday Night
Family Dance

Diamond Sponsorship \$8,000

Tie Down Roping

Please provide the following:

- Logo (Vector or PNG)

- Quarter Page Print Ready Ad

Team Roping

Steer Wrestling

Bull Riding

Ladies Barrels

Saddle Broncs

Platinum Sponsorship \$5,000

Trick Riders

Please provide the following:

- Logo (Vector or PNG)

- Quarter Page Print Ready Ad

Rodeo Clown

Flag Bearers

Sound Technician

Infield Entertainers

Show Announcer

Gold Sponsorship \$5,000

Novice Bareback

Please provide the following:

- Logo (Vector or PNG)

Novice Saddlebronc

Boys Steer Riding

Scoreboards

(1 of 2)

Ladies Breakaway Roping

Stripping Chutes

2 Exit Gates

Kiddie Calf

(1 of 2)

Scramble Bikes

Timed Event Chutes

Kiddie Calf Scramble

(1 of 2)

Candy Bags

Silver Sponsorship \$1,500

Parking Lot A

Please provide the following:

- Logo (Vector or PNG)

(VIP Parking)

Parking Lot B

Parking Lot C

Rodeo Prize Sponsorship \$1,500

Please provide the following:

- Logo (Vector or PNG)

Arts & Cultural Expo

Arts and Culture Expo Title Sponsorship

\$38,000.00

Art Poster Contest Title Sponsor

\$6000

Jr Art Poster Contest Title Sponsor

\$4000

Friday Night Art Affair Title Sponsor

\$8000

Country Music Competition and Thursday Night

Family Dance \$20,000.00

Country Music Competition Sponsor

\$10,000

Thursday Night Family Dance

\$10,000

Video Board Advertising \$/Day Wed. Thur. Fri. Sat. Sun.

Rodeo Replay	\$750	—	—	—	—	—
Chuckwagon Replay	\$650	—	—	—	—	—
Rodeo Leaderboard	\$750	—	—	—	—	—
Chuckwagon Leaderboard	\$650	—	—	—	—	—
Rodeo Highlight Video	\$600	—	—	—	—	—
Chuckwagon Highlight Video	\$600	—	—	—	—	—
Clock	\$200	—	—	—	—	—
Fan Cam / Kiss Cam	\$200	—	—	—	—	—
Chute Cam	\$200	—	—	—	—	—

Greenview Sponsorship and Donation Request Form

Row 44

Organization or Person Requesting Funds	Grande Prairie Stompede Association
Date of Application	03/08/23
Form Date Field	133
Date of Event	05/31/23
Phone Number	780-897-9095
Purpose of Organization	president@gpstompede.com
Mailing Address	Box 1338 Grande Prairie, AB T8V 4Z1
Funding Request Total	\$20,000.00
Type of sponsorship request	Event
Describe your organization	The Grande Prairie Stompede is a non for profit organization that has been putting on a rodeo/Chuckwagon event since 1977. This event has grown to now have a full sized midway and professional status with World Professional Chuckwagon Association and the All Pro Pony Association.
Intended Purpose	The funds will be contributing to the ongoing Production part of the event. The Stompede pays about \$40,000 in production costs to make sure that everyone has an opportunity to enjoy the show. The big screen is a huge cost to the show as well as a cost to now stream line the event with the WPCA.
Direct Goals	The goals of the event are to once again put on a world class event that everyone can enjoy. We have people attend the Stompede from all aspects of the province, the county and other countries as well. We have had people from the USA, Europe and Mexico come to see us.
Where/When?	The event is taking place May 31-June 4, 2023 at Evergreen Park in the county of Grande Prairie.
Benefit to residents of Greenview	The event supports more than 30 user groups in the community and surrounding areas. A arts and cultural component has been

added to the show which allows artists and musicians from all over to showcase their talents.

Funding from others

None to date

Recognition

Recognition is through all our social media outlets, on our webpage and of course on the big screen located in the infield.

Previous Donation

In 2019, the MD of Greenview donated \$20,000 to the GP Stompede but due to Covid the show was cancelled. The Stompede returned this money back to the MD.

Grant Funds Received from other sources?

Have you performed any other fundraising projects?

Agreement

Grant Purpose

Year Grant Received

Amount of Grant

List the donaee, purpose and amount

What type of fundraising & how much did you raise?

Signature

Date

Financial Statement

Administration Recommendations

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Trevor Denis, President

Column47

Logo Permission

**Agreement with
Statement**

Signature1 Trevor Denis

FOIP Disclosure

GRANDE PRAIRIE STOMPEDE ASSOCIATION
Financial Statements
Year Ended August 31, 2022

GRANDE PRAIRIE STOMPEDE ASSOCIATION
Index to Financial Statements
Year Ended August 31, 2022

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 11
Grandstand Events (<i>Schedule 1</i>)	12
Other Events (<i>Schedule 2</i>)	13
Tarp Auctions (<i>Schedule 3</i>)	14

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Grande Prairie Stompede Association

I have reviewed the accompanying financial statements of Grande Prairie Stompede Association, which comprise the statement of financial position as at August 31, 2022, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of Grande Prairie Stompede Association as at August 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Bezanson, Alberta
November 24, 2022

Melissa C Strban Professional Corporation
Chartered Professional Accountant

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Statement of Financial Position

August 31, 2022

	2022	2021
ASSETS		
CURRENT		
Cash (Note 3)	\$ 349,513	\$ 114,893
Term deposits (Note 3)	426,955	729,942
Accounts receivable	134,955	22,050
Inventory	8,441	10,082
Goods and services tax recoverable	-	4,052
	<u>919,864</u>	881,019
CAPITAL ASSETS (Note 4)	<u>243,196</u>	145,295
	<u>\$ 1,163,060</u>	<u>\$ 1,026,314</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 21,452	\$ 2,999
Goods and services tax payable	7,541	-
Deferred income	-	8,000
	<u>28,993</u>	10,999
DEFERRED CAPITAL CONTRIBUTIONS (Note 5)	<u>81,192</u>	86,347
	<u>110,185</u>	97,346
CONTRACTUAL OBLIGATIONS (Note 6)		
NET ASSETS		
Unrestricted net assets	890,872	870,020
Invested in capital assets	162,003	58,948
	<u>1,052,875</u>	928,968
	<u>\$ 1,163,060</u>	<u>\$ 1,026,314</u>

ON BEHALF OF THE BOARD

Director

Director

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Statement of Revenues and Expenditures

Year Ended August 31, 2022

	2022	2021
REVENUE		
Grandstand Events <i>(Schedule 1)</i>	\$ (86,288)	\$ (658)
Other Events <i>(Schedule 2)</i>	315,238	-
Tarp Auctions <i>(Schedule 3)</i>	93,133	-
	<u>322,083</u>	<u>(658)</u>
EXPENSES		
Advertising and promotion	54,485	14,302
Amortization	9,291	3,914
Bad debts	-	3,000
Donations paid out <i>(Note 7)</i>	36,000	-
Insurance	13,075	-
Interest and bank charges	5,441	416
Office	14,239	2,527
Professional fees	4,400	5,599
Rental	85,000	-
	<u>221,931</u>	<u>29,758</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FROM OPERATIONS	<u>100,152</u>	<u>(30,416)</u>
OTHER INCOME		
Grant income <i>(Note 8)</i>	20,000	30,000
Interest income	3,755	8,674
Insurance refund	-	2,031
	<u>23,755</u>	<u>40,705</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 123,907</u>	<u>\$ 10,289</u>

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Statement of Changes in Net Assets

Year Ended August 31, 2022

	Unrestricted net assets	Invested in capital assets	2022	2021
NET ASSETS - BEGINNING OF YEAR	\$ 870,020	\$ 58,948	\$ 928,968	\$ 918,679
EXCESS OF REVENUE OVER EXPENSES	123,907	-	123,907	10,289
Purchase of capital assets	(112,346)	112,346	-	-
Amortization of capital assets	14,446	(14,446)	-	-
Amortization of deferred capital contributions	(5,155)	5,155	-	-
	-	-	-	-
	-	-	-	-
NET ASSETS - END OF YEAR	\$ 890,872	\$ 162,003	\$ 1,052,875	\$ 928,968

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Statement of Cash Flows
Year Ended August 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ 123,907	\$ 10,289
Item not affecting cash:		
Amortization of capital assets net of amortization of deferred capital contributions	<u>9,291</u>	3,914
	<u>133,198</u>	14,203
Changes in non-cash working capital:		
Accounts receivable	(112,905)	8,550
Inventory	1,641	-
Accounts payable	18,452	1
Deferred income	(8,000)	-
Goods and services tax payable	<u>11,593</u>	(3,415)
	<u>(89,219)</u>	5,136
Cash flow from operating activities	<u>43,979</u>	19,339
INVESTING ACTIVITY		
Purchase of capital assets	<u>(112,346)</u>	-
INCREASE (DECREASE) IN CASH FLOW	<u>(68,367)</u>	19,339
Cash - beginning of year	<u>844,835</u>	825,496
CASH - END OF YEAR (Note 3)	<u><u>\$ 776,468</u></u>	<u>\$ 844,835</u>

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Notes to Financial Statements

Year Ended August 31, 2022

1. PURPOSE OF THE ASSOCIATION

The Grande Prairie Stompede Association (the "Association") is a not-for-profit organization incorporated under the Societies Act of the Province of Alberta on February 23, 1984. The purpose of the Association is to provide and facilitate western-style entertainment to Grande Prairie and surrounding area and to contribute funds to related recreational and cultural activities. Their primary activity involves organizing, producing, promoting and operating the annual Grande Prairie Stompede.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in Guaranteed Investment Certificates and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following rates and methods:

Buildings	20 years	straight-line method
Computer equipment	55%	declining balance method

The Association regularly reviews its capital assets to eliminate obsolete items. Government grants associated with the capital assets are treated as deferred capital contributions and amortized over the estimated useful life of the capital asset.

Capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Income taxes

The Association is exempt from income taxes under S.149 (1) (I) of the Income Tax Act.

(continues)

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Notes to Financial Statements

Year Ended August 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

Grande Prairie Stompede Association follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Restricted contributions for the purchase of capital assets that will be amortized are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Donation revenue consists of cash and is recognized as revenue when received if it is not restricted. Restricted items are recognized as revenue in accordance with the deferral method as described above.

Grant revenue is recognized when funds have been received or when there is reasonable assurance that they will be collected if not restricted. Restricted grants are recognized as revenue in accordance with the deferral method as described above.

Revenue from operation of the annual Grande Prairie Stompede is recognized when the service or product has been provided to the customer, consideration has been provided for that service or product and there is reasonable assurance that all amounts related to the service or product will be collected.

Contributed services

The operations of the Association depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period.

Accounts receivable are stated after evaluation as to their collectibility and appropriate allowance for doubtful accounts is provided where considered necessary. Provisions are made for slow moving and obsolete inventory. Amortization is based on the estimated useful lives of capital assets.

Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

(continues)

GRANDE PRAIRIE STOMPEDE ASSOCIATION**Notes to Financial Statements****Year Ended August 31, 2022****2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. Investments in equity instruments without an actively traded market are reported at cost less any reduction for impairment. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date.

When a financial asset is originated or acquired or a financial liability is issued or assumed in an arm's length transaction, an entity shall measure it at its fair value adjusted by, in the case of a financial asset or liability that will not be measured subsequently at fair value, financing fees and transaction costs that are directly attributable to its organization, acquisition, issuance or assumption. In all other circumstances, transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

3. CASH

	2022	2021
Cash	\$ 349,513	\$ 114,893
Term deposits	426,955	729,942
	\$ 776,468	\$ 844,835

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2022 Net book value	2021 Net book value
Buildings - Skyboxes	\$ 284,978	\$ 41,943	\$ 243,035	\$ 144,938
Computer equipment	1,096	935	161	357
	\$ 286,074	\$ 42,878	\$ 243,196	\$ 145,295

5. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions represent the portion of externally restricted contributions used to construct or acquire capital assets that will be recognized as revenue in future periods over the remaining useful life of the assets. Changes in deferred capital contributions are as follows:

	2022	2021
Balance, beginning of year	\$ 103,101	\$ 103,101
Amortization of deferred capital contributions	(21,909)	(16,754)
Balance, end of year	\$ 81,192	\$ 86,347

GRANDE PRAIRIE STOMPEDE ASSOCIATION**Notes to Financial Statements****Year Ended August 31, 2022**

6. CONTRACTUAL OBLIGATIONS

The Association has entered into contractual commitments with regards to their facility rent, show expenses and prize money paid out to participants in upcoming Stompede events.

Contractual obligation repayment schedule:

2023	\$	345,100
2024		351,825
2025		92,264
2026		93,417
2027		94,585
Thereafter		390,311
		<hr/>
	\$	1,367,502

7. DONATIONS

	2022	2021
Evergreen Park	\$ 25,000	\$ -
Community Foundations of Northwestern Alberta	5,000	-
Grande Prairie 4H District Council	3,000	-
Olds Regional Exhibition	2,000	-
Grande Prairie Chamber of Commerce	500	-
Northern Spirit Light Show	500	-
	<hr/>	
	\$ 36,000	\$ -

8. GRANT INCOME

The Association received a grant from the Municipal District of Greenview No. 16 for \$20,000 (2021 - \$30,000). The purpose of the grants was to provide assistance with ongoing operations for the Stompede.

9. PRIZE EXPENSES

Prize expenses include payouts to the following organizations:

	2022	2021
WPCA	\$ 193,000	\$ -
CPRA	91,932	-
APCA	18,750	-
	<hr/>	
	\$ 303,682	\$ -

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Notes to Financial Statements

Year Ended August 31, 2022

10. FINANCIAL INSTRUMENTS

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the association's risk exposure and concentration as of August 31, 2022.

(a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Association is exposed to credit risk from customers. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Association has a significant number of customers which minimizes concentration of credit risk.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources and accounts payable.

(c) Credit concentration

Accounts receivable from three customers represents 38% (2021 - 100% and two customers) of total accounts receivable at August 31, 2022. The Association believes that there is minimal risk associated with the collection of these amounts. The balance of accounts receivable is widely distributed among the remainder of the Association's large customer base.

Unless otherwise noted, it is management's opinion that the association is not exposed to significant other price risks arising from these financial instruments.

11. PAYMENTS TO LOCAL GROUPS

During the year, the Association paid \$44,100 (2021 - \$nil) to local not-for-profit groups for services rendered during the Stompede.

12. GROSS REVENUE

	2022	2021
Gate receipts	\$ 374,995	\$ 2,229
Beer gardens	320,778	-
Skybox and V.I.P. area	180,428	-
Sponsorships and advertisers	175,263	-
WPCA proceeds	163,938	-
Midway rental	91,454	-
50/50 Ticket sales	62,266	-
Rodeo- entry fees	46,847	-
Grant income	20,000	30,000
Interest income	3,755	8,674
Insurance refund	-	2,031
	\$ 1,439,724	\$ 42,934

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Notes to Financial Statements

Year Ended August 31, 2022

13. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

GRANDE PRAIRIE STOMPEDE ASSOCIATION

Grandstand Events

(Schedule 1)

Year Ended August 31, 2022

	2022	2021
REVENUE		
50/50 Ticket sales	\$ 62,266	\$ -
Gate receipts	374,995	2,229
Rodeo- entry fees	46,847	-
Sponsorships and advertisers	175,263	-
	<u>659,371</u>	<u>2,229</u>
EXPENDITURES		
50/50	55,501	-
Admissions and security	59,010	-
Ms. Grande Prairie Stompede	1,073	1,249
Prizes (Note 9)	303,682	-
Show	326,393	1,638
	<u>745,659</u>	<u>2,887</u>
DEFICIENCY OF REVENUE OVER EXPENDITURES	<u>\$ (86,288)</u>	<u>\$ (658)</u>

GRANDE PRAIRIE STOMPEDE ASSOCIATION**Other Events****(Schedule 2)****Year Ended August 31, 2022**

	2022	2021
REVENUES		
Beer gardens	\$ 320,778	\$ -
Midway rental	91,454	-
Skybox and V.I.P. area	180,428	-
	592,660	-
EXPENDITURES		
Beer gardens	189,238	-
Skybox and V.I.P. area	88,184	-
	277,422	-
EXCESS OF REVENUES OVER EXPENDITURES	\$ 315,238	\$ -

GRANDE PRAIRIE STOMPEDE ASSOCIATION**Tarp Auctions****(Schedule 3)****Year Ended August 31, 2022**

	2022	2021
REVENUE		
WPCA Tarp Auction	\$ 163,938	\$ -
EXPENDITURES		
WPCA Tarp Auction	70,805	-
EXCESS OF REVENUE OVER EXPENDITURES	\$ 93,133	\$ -



Economic Impact Assessment

FINAL REPORT – 2019 Grande Prairie Stompede - Grande Prairie (May 29 - June 2)

Prepared by: Thomas McGuire, CSTA EI Consultant
Date: December 23, 2019

WHAT IS EI?

Economic Impact Assessment (EIA) studies measure the positive change in economic activity resulting from hosting an event in a specific city/town. There are three factors:

1. The spending of out-of-town visitors while they attend the event
2. The expenditures of the event organizers in producing the event; and
3. Capital construction costs that are directly attributed to hosting the event.

An EI study calculates the amount of new money being spent in the host community as a direct result of hosting the event, and the subsequent impact these new monies have on the regional, provincial and national economy as a whole.



CSTA'S TOOL

The Canadian Sport Tourism Alliance (CSTA) has developed a tool called **steam pro^{2.0}** that collects, measures and analyzes data across the three primary channels.

Our economic impact services empower event organizers and host cities to accurately assess economic impact resulting from hosting a specific event in a specific location.



MODEL OUTPUTS

The elements (outputs of the model) used to measure the economic impacts are:

- Gross Domestic Product (GDP)
- Employment
- Taxes
- Industry Output
- Wages & Salaries

CSTA's **steam pro^{2.0}** measures the direct, indirect & induced effects for each of these elements.

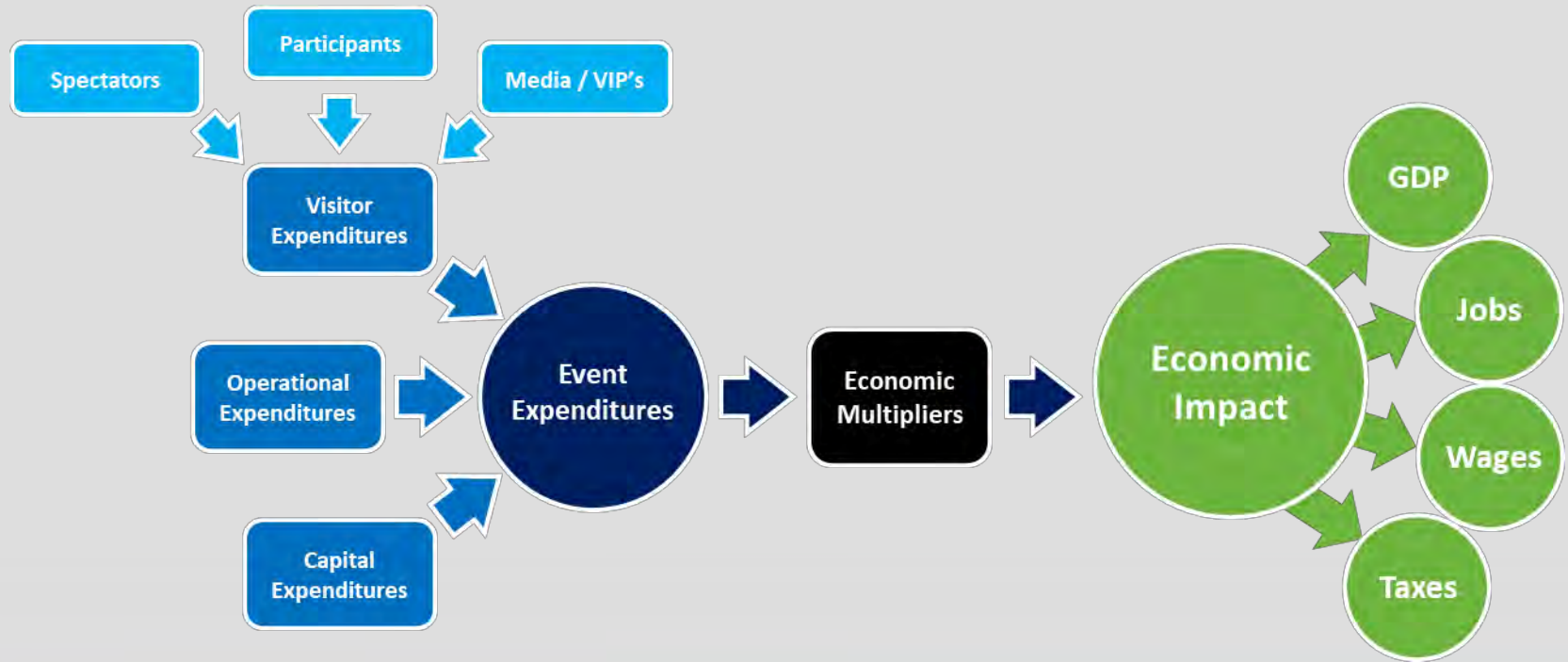
RELIABILITY OF THE MODEL

In order to produce economic contribution assessments that are **robust** and **reliable**, the CSTA has partnered with the **Canadian Tourism Research Institute (CTRI)** at **The Conference Board of Canada**. The CTRI serves the travel and tourism industry in providing sound economic forecasts and models with timely and insightful interpretation of data specifically relevant to travel.

The findings in this report make use of the most current and most detailed input-output tables and multipliers available from Statistics Canada and leverages the credibility and robustness of sector specific tax data available from Statistics Canada's Government Revenues Attributable to Tourism (GRAT) report.



HOW IT WORKS



2019 GRANDE PRAIRIE STOMPEDE, GRANDE PRAIRIE, AB



The **2019 Grande Prairie Stompede** took place in Grande Prairie, AB, from May 29 to June 2, 2019. This annual event featured nearly 1,200 athletes from around the world. This annual agricultural event takes place at Evergreen Park and this event marked the 42nd anniversary of the event. Attended by over 45,000 people, the five days of rodeo action and various other entertainment events included the opening event for the World Professional Chuckwagon Association's 2019 calendar.



Photo: <https://gpstompede.com/about/image-gallery/>

THE METHODOLOGY

The visitor statistics cited in this report were derived from an on-site intercept survey conducted during the **2019 Grande Prairie Stompede**.

The survey was developed for the event by the CSTA specifically for the **2019 Grande Prairie Stompede** and was administered by a team of paid surveyors recruited by, trained by, and supervised by CSTA.

Interviewers were stationed at key locations throughout the venue during the event. The questionnaire covered residence, party size, participation in activities, among other topics. Out-of-town respondents were also asked about their length of stay in Grande Prairie, spending on various categories, as well as the importance of this event in their decision to travel to the area.

A total of **336 valid responses** were collected during this event.



SPENDING – WEIGHTED BY IMPORTANCE

	Unweighted		Weighted	
	Avg. Per Party	Aggregate	Avg. Per Party	Aggregate
Accommodations	\$171	\$720,166	\$147	\$619,343
Restaurants	\$285	\$1,201,477	\$245	\$1,033,270
Other Food / Groceries	\$266	\$1,121,065	\$228	\$964,116
Recreation & Entertainment	\$106	\$448,974	\$91	\$386,117
Shopping	\$85	\$360,102	\$73	\$309,688
Public Transportation	\$4	\$15,006	\$3	\$12,905
Local Transportation	\$4	\$15,944	\$3	\$13,712
Vehicle Expenses	\$198	\$835,448	\$170	\$718,485
Vehicle Rentals	\$3	\$13,130	\$3	\$11,292
Clothing	\$140	\$589,465	\$120	\$506,940
Participant Supplies	\$227	\$959,002	\$195	\$824,742
Total	\$1,488	\$6,279,779	\$1,280	\$5,400,610

Visitor spending directly attributable to this event was just over **\$5.4 million**



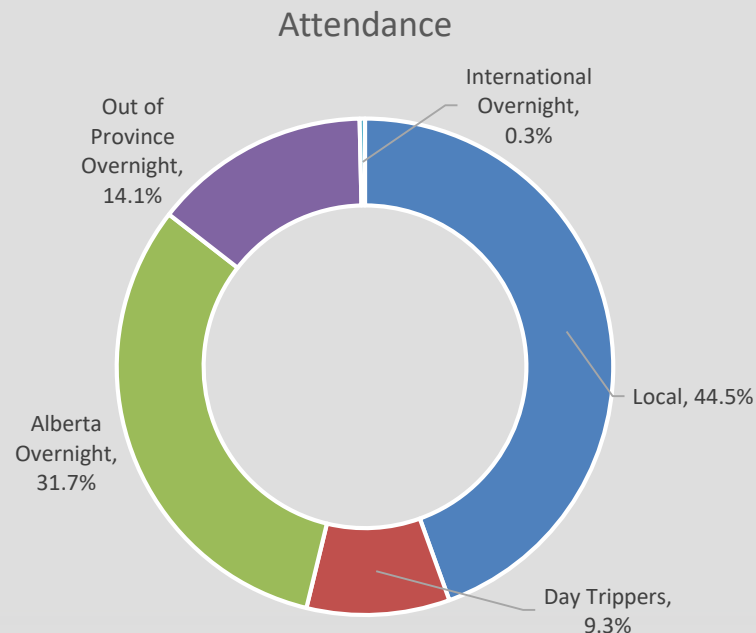
Visitors were asked about the importance of the 2019 Grande Prairie Stompede in their decision to travel to Grande Prairie.

The results show that this event was the main driver for 86% respondents - an average importance of 9/10.

Average Weighted Party Spend
\$1,280

VISITOR – ORIGIN

	Attendee Share	Total Attendance
Local	44%	20,017
Day Tripper	9%	4,190
Alberta Overnight	32%	14,276
Out of Province Overnight	14%	6,362
International Overnight	0.3%	155
Total	100%	45,000
Visitors	56%	24,983



The Event Organizer Provided
Number of Unique Spectators: **45,000**

OPERATIONAL & CAPITAL EXPENDITURES

Event organizers spent approximately **\$490,000** on various goods and services to host the **2019 Grande Prairie Stompede**, as well as **\$89,000** in capital spending.

Capital Expenditures	
Buildings and Renovations	\$ 40,000
Machinery and Equipment	\$ 28,000
Other Supplies	\$ 21,000
Total (calculated)	\$ 89,000

Operational Expenditures	
Staff Salaries, Fees and Commissions	\$12,000
Marketing Costs	\$83,000
Professional Services	\$14,000
Insurance	\$16,000
Facility, Venue and Office Rental	\$80,000
Communication	\$1,800
Other Supplies	\$3,500
Food and Beverages	\$204,000
Event Accommodation	\$25,000
Merchandise and Retail items	\$15,000
Personal Travel	\$2,800
Other Expenses	\$32,000
Total Operational Expense	\$489,000

THE EI RESULTS

The spending of out-of-town spectators, participants, media, sponsors, and others who visited Grande Prairie for the **2019 Grande Prairie Stompede**, in combination with expenditures by event organizers, totaled \$8.7 million, supporting \$13.8 million in economic activity (industry output) in Alberta, including \$11.2 million in Grande Prairie.

These expenditures supported \$3.8 million in wages and salaries in the province, including \$3 million in Grande Prairie. The total net economic activity (GDP) generated by the **2019 Grande Prairie Stompede** was:

- \$7.2 million for Canada as a whole
- \$6.5 million for the Province of Alberta; and
- \$4.7 million for Grande Prairie.

The **2019 Grande Prairie Stompede** supported tax revenues totaling \$2.1 million across Canada.

	Grande Prairie (CMA)	Alberta	Canada
Initial Expenditure	\$8,706,344	\$8,706,344	\$8,706,344
GDP	\$4,683,635	\$6,484,401	\$7,712,334
Wages & Salaries	\$3,002,198	\$3,846,431	\$4,541,253
Employment	52	61	71
Total Taxes	\$1,502,675	\$1,872,796	\$2,141,566
<i>Federal</i>	\$914,689	\$1,104,720	\$1,246,615
<i>Provincial</i>	\$467,057	\$594,251	\$688,660
<i>Municipal</i>	\$120,929	\$173,825	\$206,292
Industry Output	\$11,224,386	\$13,817,832	\$16,394,871

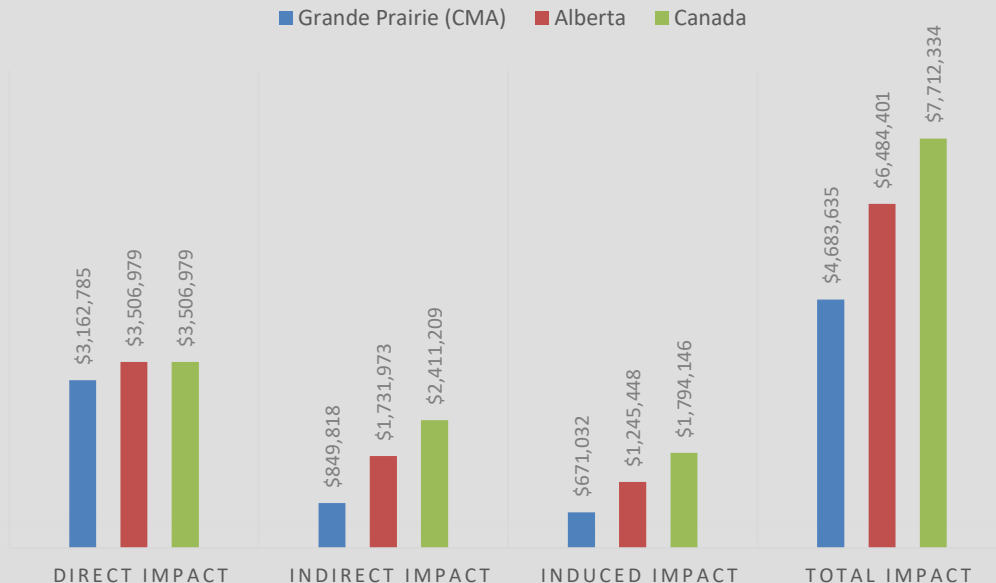
GROSS DOMESTIC PRODUCT

GPD (at basic prices)

The **2019 Grande Prairie Stompede** contributed \$7.7 million in GDP to the Canadian economy through direct and spin-off impacts.

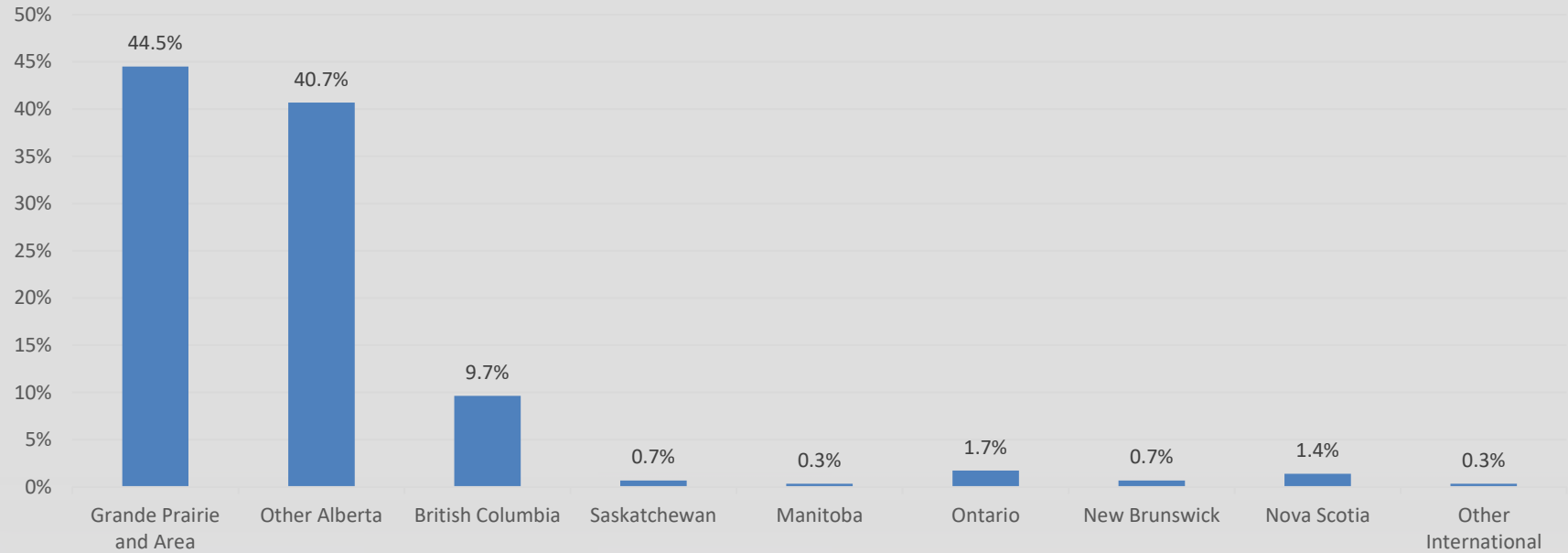
Of this, \$4.7 million (61%) accrued in the Grande Prairie area, while 84% of the total GDP impact remained in Alberta.

GROSS DOMESTIC PRODUCT (AT BASIC PRICES)



PLACE OF RESIDENCE

Where do you live?



TRAVEL CHARACTERISTICS

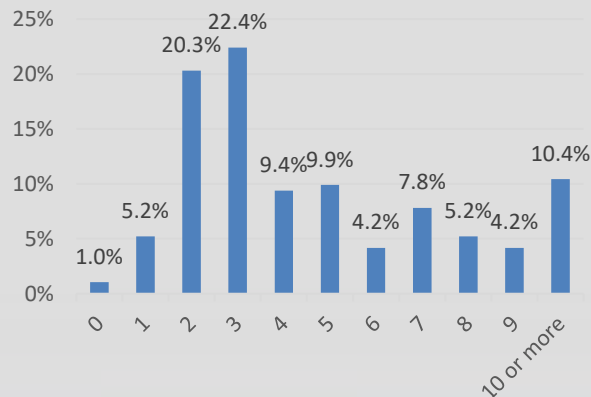


93.4% of out-of-town attendees stayed overnight during their visit to Grande Prairie

Where are you staying overnight while attending this event in Grande Prairie and area?	
Camping elsewhere	2.48%
Camping Evergreen Park	17.08%
I live here / Grande Prairie	37.47%
I live here / local but I am staying overnight outside of my usual home/residence	1.65%
I live here / Near Grande Prairie / NOT staying overnight making daytrips	7.71%
Other	0.28%
Other Hotel / Motel	19.28%
Pomeroy Lodging (e.g., 4-Points Sheraton and The Sandman)	5.23%
Short term rental (i.e. Airbnb, VRBO, etc.)	0.55%
With friends / family	8.26%
Grand Total	100.00%

Average number of nights in Grande Prairie = 5.23

In total, how many nights will you be spending in the Grande Prairie and area?



Average travel party (same household) size = 4.9 people



71% said their one-way daily commute to the event was less than 200 km

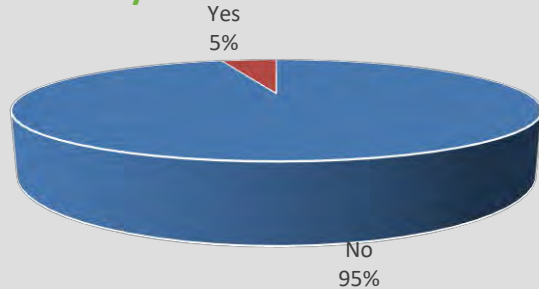
ADDITIONAL QUESTIONS

The following slides summarize the results from other survey questions unrelated to economic impact.

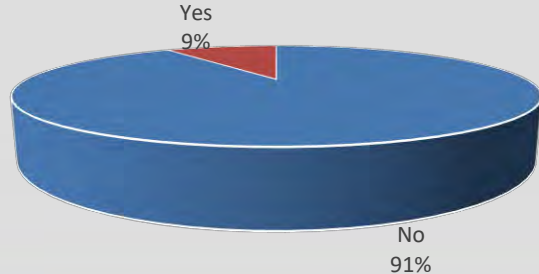


TRAVELER CHARACTERISTICS

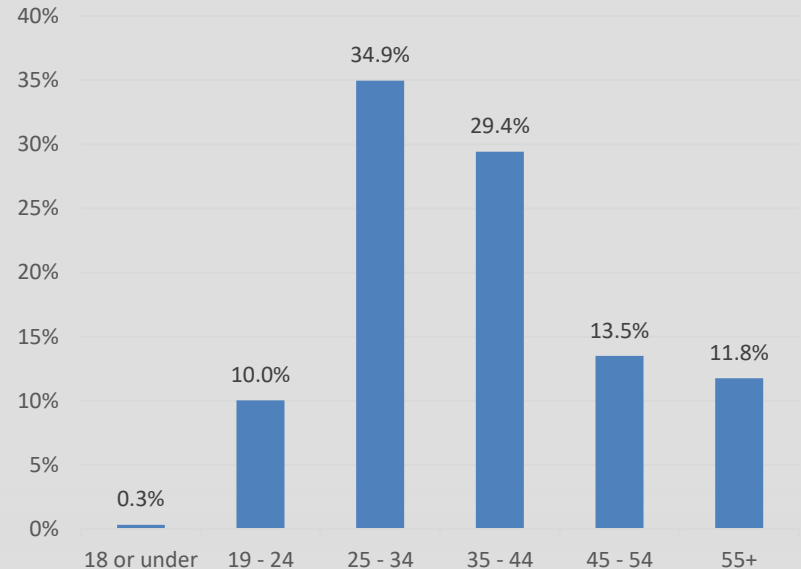
Is this your first visit to Alberta?



Is this your first visit to Grande Prairie?

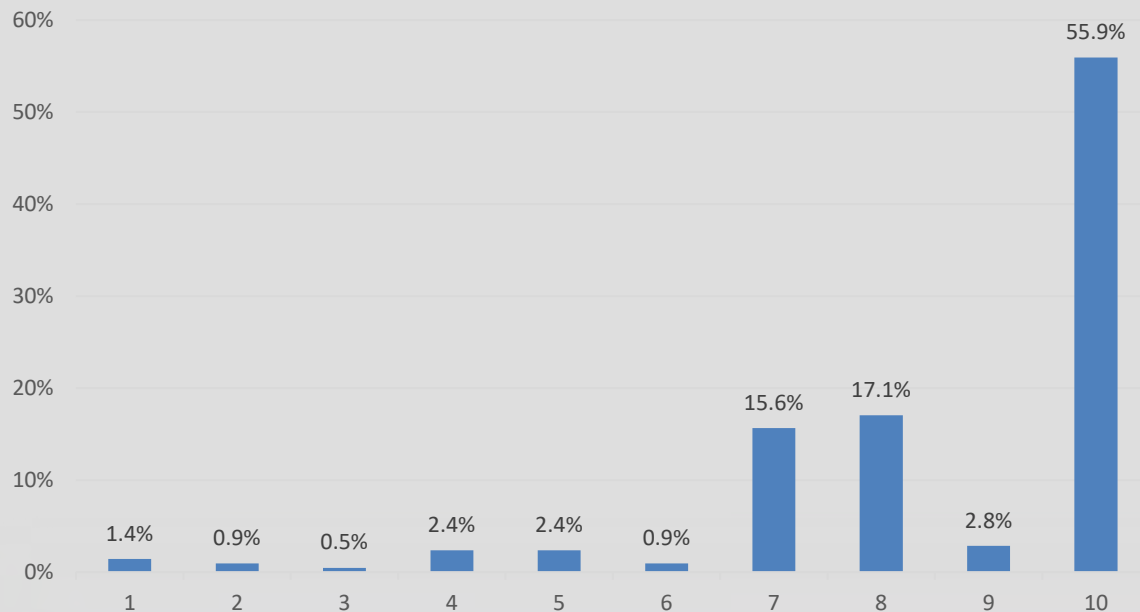


What age range are you in?



AWARENESS & MOTIVATION

On a scale of 1 to 10, how important was this event in your decision to travel to Grande Prairie and area?



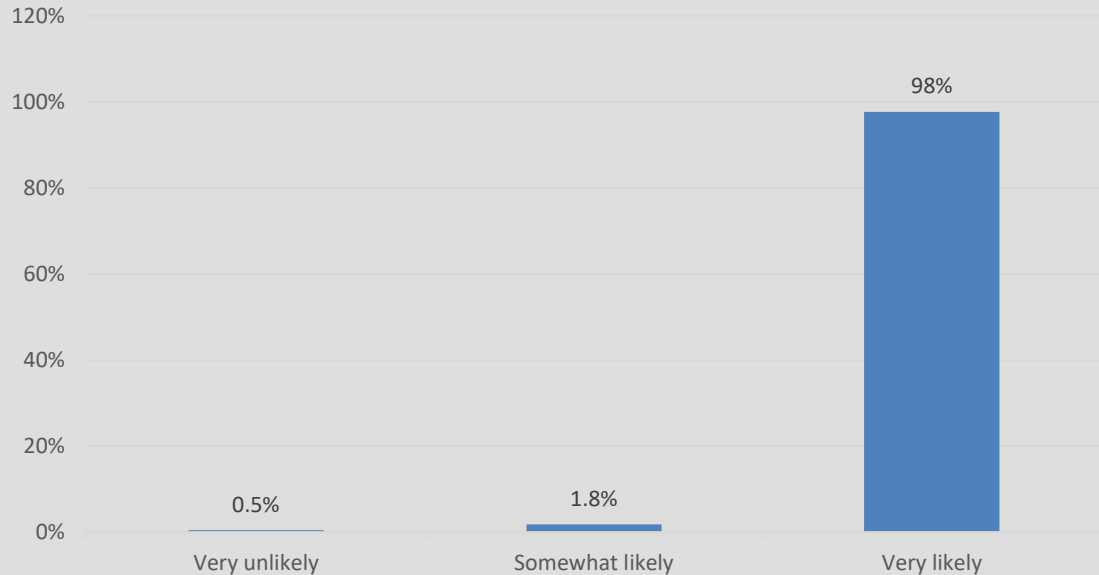
55.9% of attendees indicated that this event was the **sole reason for their visit to Grande Prairie.**

Overall, the importance of this event in influencing visitation to Grande Prairie was just under **9/10.**

VISITOR EXPERIENCE

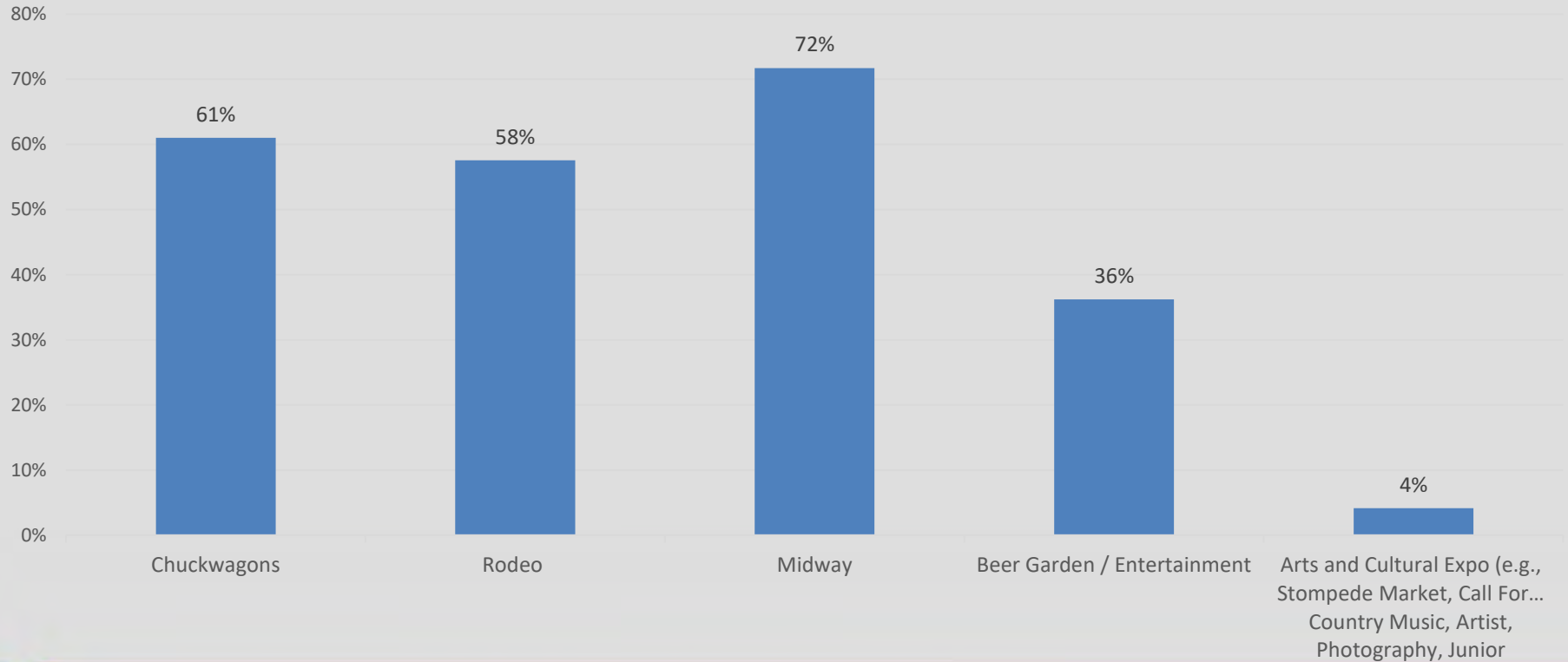
Based on your experience here in Grande Prairie, how likely are you to return to Grande Prairie and area again in the future?

98% of attendees indicated that they are very likely to return to Grande Prairie in the future.



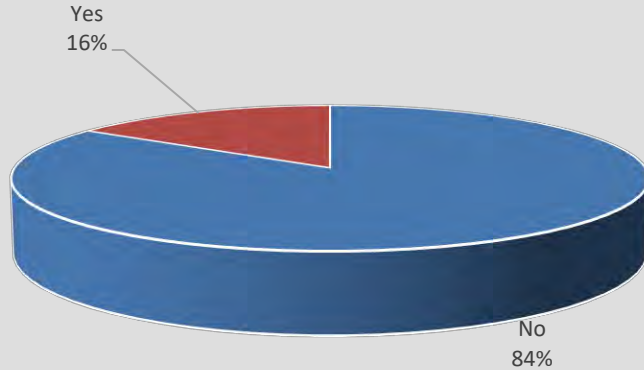
VISITOR EXPERIENCE

Which Stompede events will you be attending?

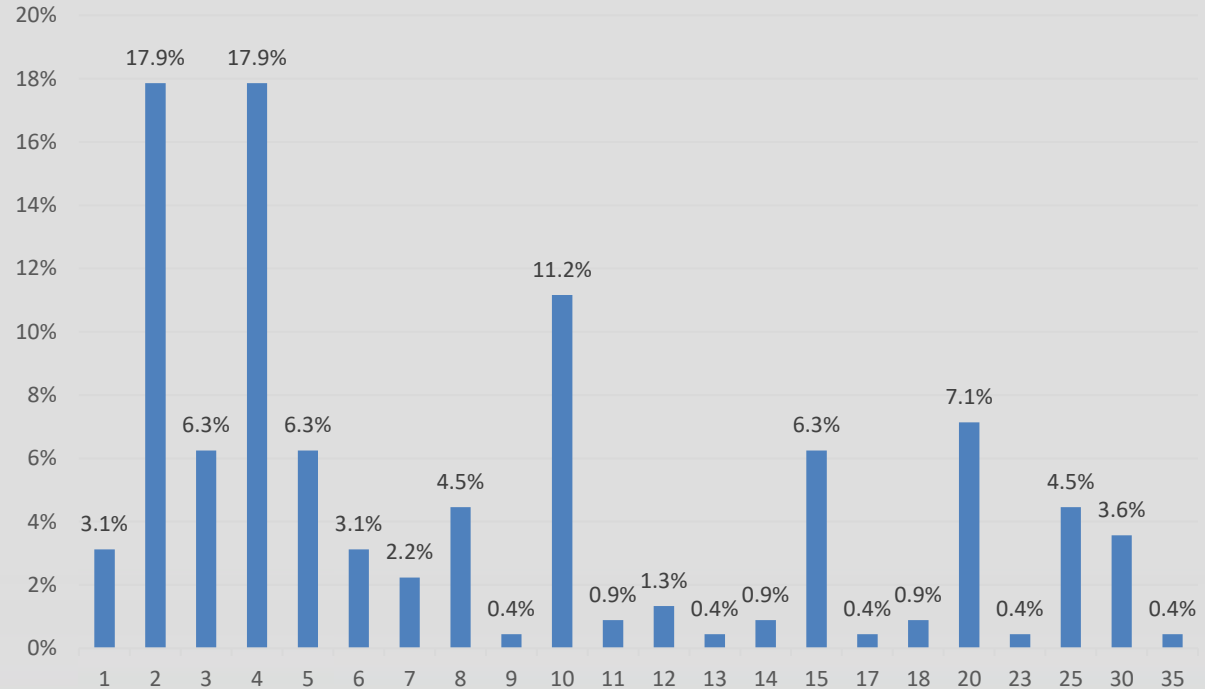


VISITOR EXPERIENCE

Is this your first trip to a Grande Prairie Stompede?

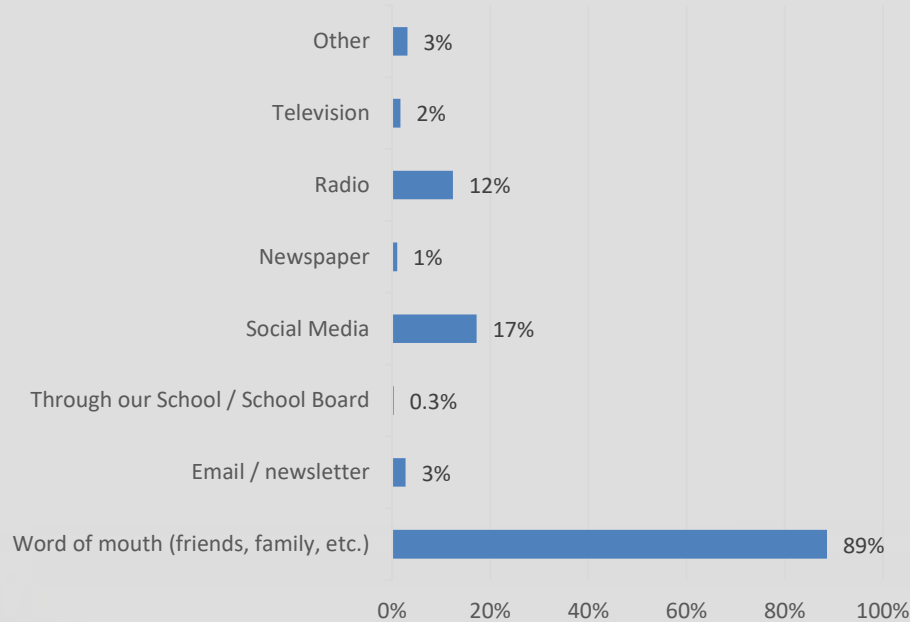


How many times have you been to the Grande Prairie Stompede?

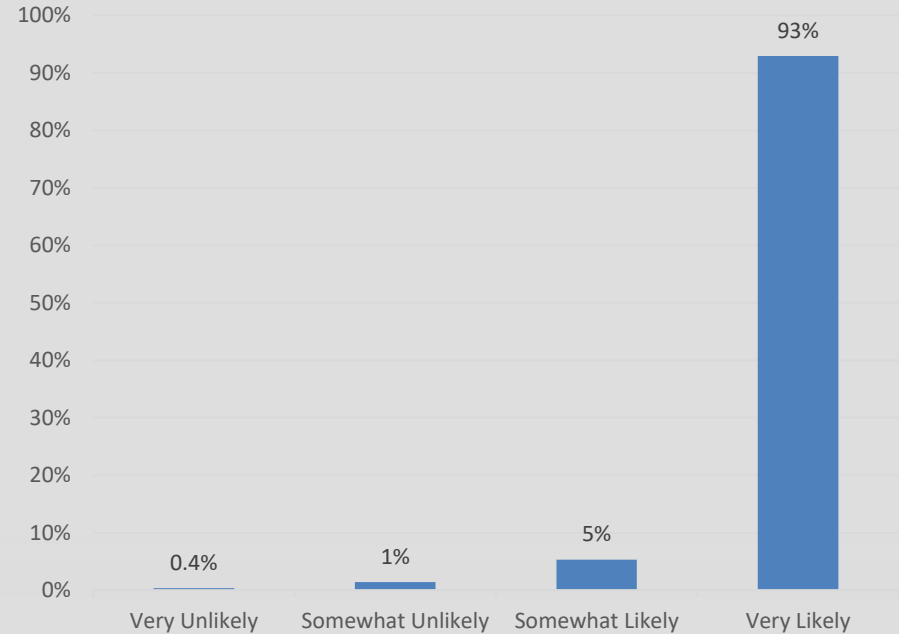


VISITOR EXPERIENCE

How did you find out about the Grande Prairie Stompede? Please select all that apply:



If given the opportunity, would you return to another Grande Prairie Stompede?



SUMMARY | BY THE NUMBERS

2019 Grande Prairie Stompede – Key Facts & Figures			
\$8,706,344 of initial expenditures	\$8,128,245 of visitor spending attributable to event	52 local jobs supported by the event	\$16,394,871 overall economic activity in the province
24,983 out of town visitors in Grande Prairie	\$3,002,198 of wages and salaries supported locally	\$6,484,401 total boost to provincial GDP	\$2,141,566 in taxes supported across Canada

2019 IN COMPARISON TO 2017

OPERATING BUDGET

The 2017 operating budget of **\$1.1 million** was more than twice the 2019 budget of **\$490,000**

	2017	2019
Salaries, Fees and Commissions	\$16,104	\$12,000
Advertising Services	\$44,965	\$83,000
Professional Services	\$24,181	\$14,000
Financial Services	\$5,890	\$16,000
Insurance	\$9,830	
Rent	\$80,352	\$80,000
Laundry and Cleaning Services	\$2,600	
Other Services	\$510,934	\$32,000
Communication	\$1,603	\$1,800
Guest Room Supplies	\$131,130	
Office Supplies	\$4,629	
Other Supplies	\$5,007	\$3,500
Repairs	\$8,200	
Food and Beverages	\$185,742	\$204,000
Accommodations	\$22,009	\$25,000
Merchandise and Retail	\$1,260	\$15,000
Personal Travel	\$4,482	\$2,800
TOTAL	\$1,058,918	\$489,100

2019 IN COMPARISON TO 2017

Per Party Spending

Average unweighted Party Spend from 2017 of **\$1,741** is higher than 2019's average of **\$1,488**

As a result of more visitors in 2019, the total unweighted visitor spending for 2019 was **\$6.3 million** compared to **\$4 million** for 2017

	2017		2019	
Category	Avg. Per Party	Aggregate	Avg. Per Party	Aggregate
Accommodations	\$468	\$877,259	\$171	\$720,166
Restaurants	\$375	\$703,219	\$285	\$1,201,477
Other Food / Groceries	\$207	\$389,176	\$266	\$1,121,065
Recreation & Entertainment	\$102	\$191,765	\$106	\$448,974
Shopping	\$328	\$615,816	\$85	\$360,102
Public Transportation	\$76	\$142,538	\$4	\$15,006
Local Transportation			\$4	\$15,944
Vehicle Expenses	\$185	\$346,985	\$198	\$835,448
Vehicle Rentals			\$3	\$13,130
Clothing			\$140	\$589,465
Participant Supplies		\$741,593	\$227	\$959,002
Total	\$1,741	\$4,008,351	\$1,488	\$6,279,779

2019 IN COMPARISON TO 2017

2017	Grande Prairie (CMA)	Alberta	Canada
Initial Expenditure	\$5,091,933	\$5,091,933	\$5,091,933
GDP	\$2,794,908	\$3,981,642	\$4,565,688
Wages & Salaries	\$1,756,551	\$2,367,894	\$2,699,915
Employment	30.9	38.6	43.2
Total Taxes	\$842,572	\$1,094,095	\$1,221,456
Federal	\$494,436	\$625,950	\$692,205
Provincial	\$275,524	\$361,831	\$407,220
Municipal	\$72,611	\$106,314	\$122,456
Industry Output	\$6,591,933	\$8,040,381	\$9,258,819

2019	Grande Prairie (CMA)	Alberta	Canada
Initial Expenditure	\$8,706,344	\$8,706,344	\$8,706,344
GDP	\$4,683,635	\$6,484,401	\$7,712,334
Wages & Salaries	\$3,002,198	\$3,846,431	\$4,541,253
Employment	52	61	71
Total Taxes	\$1,502,675	\$1,872,796	\$2,141,566
Federal	\$914,689	\$1,104,720	\$1,246,615
Provincial	\$467,057	\$594,251	\$688,660
Municipal	\$120,929	\$173,825	\$206,292
Industry Output	\$11,224,386	\$13,817,832	\$16,394,871

QUESTIONS?

If you have any questions concerning the findings in this report, please contact:

Thomas McGuire, CSTA EI Consultant
mcguire@groupatn.ca | 902.482.1221

If you would like to conduct another EI study using **steam pro^{2.0}** or **fest pro** on a future event, please contact research@canadiansporttourism.com





REQUEST FOR DECISION

SUBJECT:	2023 Economic Development Week		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	April 11, 2023	CAO: SW	MANAGER: MAV
DEPARTMENT:	ECONOMIC DEVELOPMENT	DIR: MAV	PRESENTER: NB
STRATEGIC PLAN:	ECONOMY	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) - N/A

Council Bylaw/Policy (cite) - N/A

RECOMMENDED ACTION:

MOTION: That Council proclaim the week of May 8 – 12, 2023, as Economic Development Week in the Municipal District of Greenview No. 16.

BACKGROUND/PROPOSAL:

Administration is recommending that Council proclaim May 8 – 12, 2023, as Economic Development Week in the Municipal District of Greenview. Economic Developers Alberta (EDA) is inviting all municipalities to join them to help amplify economic development efforts in our province by taking part in the 2023 Community Challenge. EDA has partnered with Alberta Municipalities and Rural Municipalities of Alberta to challenge all Alberta Communities and municipalities, large and small, to officially proclaim “May 8 - 12 as Economic Development Week.” Council accepted this challenge in 2022.

The International Economic Development Council (IEDC) created Economic Development Week in 2016 to recognize economic development organizations and professionals work in their communities. They have continued this tradition to promote and raise awareness for local job creation programs, advance career development opportunities, and improve communities’ quality of life everywhere. Since starting the initiative, over 450 international Economic Development Week campaigns have generated millions of impressions, hours of media coverage, and hundreds of news stories, generating global buzz for Economic Development Officers.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview’s involvement in the 2023 Community Challenge demonstrates to Greenview and Provincial residents the value of economic development.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the recommended motion. However, this is not recommended, as Council previously proclaimed Economic Development Week in 2022.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW-UP ACTIONS:

Administration will create a week-long campaign to support the proclamation and the Community Challenge by way of social media and website posts.

ATTACHMENT(S):

- Proclamation Economic Developers Week



Municipal District
of Greenview No. 16

PROCLAMATION
ECONOMIC DEVELOPMENT WEEK
MAY 8-12, 2023

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings, including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the Municipal District of Greenview; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Municipal District of Greenview does hereby recognize May 8-12, 2023, as **Economic Development Week**.

BE IT FURTHER RESOLVED that the Reeve is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

Tyler Olsen, Reeve
Municipal District of Greenview No. 16



REQUEST FOR DECISION

SUBJECT: **Lease Agreement Extension for Valleyview Regional Emergency Services Complex**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2023 CAO: SW MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: MH
STRATEGIC PLAN: Culture, Social & Emergency Services LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council approve an extension of the lease for the Valleyview Regional Emergency Services Complex, with Alberta Health Services, the Town of Valleyview, and Greenview, until October 31, 2023.

BACKGROUND/PROPOSAL:

Construction is proceeding on the new EMS facility in Valleyview on the AHS Healthcare Property near the Valleyview hospital. According to the Project Manager, despite best efforts and a construction schedule, the reality is the new building will not be ready for occupancy until late fall. In the best interests of providing the same level of EMS/Ambulance service to the community, an extension to the lease agreement for the space currently leased to AHS in the Valleyview Regional Emergency Services Building, has been requested.

The original lease expired December 2022 and was extended by six months to facilitate the construction of a new building for the ambulance. The current extension expires at the end of June 2023. AHS has reached out to both the Town of Valleyview and Greenview formally requesting an additional extension until the end of October. This building is co-owned by both the Town of Valleyview and the MD of Greenview and is currently used for the Valleyview Fire Department and ambulance service thru AHS.

The new AHS facility will house the ambulance and staff, once completed, and the current space paid for by AHS in the Valleyview EMS building will be taken over by the Valleyview Fire department.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the level of service provided to the community will not be affected due to construction delays that are beyond their control.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to deny the request from AHS. However, Administration does not recommend this action as we don't think that levels of service should change due to construction issues beyond their control.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs: An extra four (4) months of rent will be paid to Greenview and the Town of Valleyview

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Council decides, Administration will contact AHS with Council's outcome and revise the lease agreement extension document.

ATTACHMENT(S):

- Current Lease Agreement

LICENSE AGREEMENT

THIS LICENSE AGREEMENT made effective this 1st day of January, 2023 (the “*Effective Date*”),

BETWEEN:

MUNCIPAL DISTRICT OF GREENVIEW NO. 16
AND
THE TOWN OF VALLEYVIEW
(the “*Licensor*”)

OF THE FIRST PART,

- and -

ALBERTA HEALTH SERVICES
(the “*Licensee*”)

OF THE SECOND PART.

WHEREAS:

A. The Licensee has requested from the Licensor the right to use and occupy, from time to time, a portion of the Licensor’s building known as the Valleyview Regional Emergency Services Complex (the “*Building*”), located at 4701 – 50th Street, Valleyview, Alberta, on the lands legally described as set forth in Schedule “B” attached to this License Agreement for the purpose of operating an emergency medical services (EMS) station, including ambulance storage and response, and for all other uses necessarily related to such use (including other uses consistent with and necessarily ancillary to such purpose (collectively, the “*Permitted Use*”); and

B. The Licensor has agreed to grant to the Licensee a license of use and occupation, as aforesaid, upon the terms and conditions set out in this License Agreement;

NOW THEREFORE, in consideration of the covenants given by each of the parties herein, the Licensor and the Licensee hereby agree as follows:

Grant of License

1. The Licensor hereby grants to the Licensee the right during the Term to use and occupy that portion of the Building described in Schedule “A” attached to this License Agreement on the days and during the hours also described in Schedule “A” (the area so designated in the period(s) specified being referred to as the “*Licensed Premises*”), for the purpose of the Permitted Use.

Term

2. The term of this License Agreement (the “*Term*”) shall commence on the Effective Date and expire on June 30, 2023, subject to earlier termination (if any).

Early Occupancy

3. The Licensor shall provide the Licensee with access to the Licensed Premises prior to the commencement of the Term to permit the Licensee to carry out such activities as the Licensee, acting reasonably, determines are necessary or desirable to ready the Licensed Premises so that it may be used and occupied for the Permitted Use by the Effective Date.

License Fee

4. The Licensee shall pay to the Licensor, monthly in advance on the FIRST (1st) day of each month in the Term, the sum of THREE THOUSAND 600 DOLLARS and 00/100 (\$3,600.00) DOLLARS per month plus a percentage of the Utilities during the Term (the “**License Fee**”), in consideration of the rights granted herein, provided however if any payment under this paragraph is in respect of a month that is less than a full calendar month, the amount of such payment shall be prorated on a per diem basis.
5. The Licensee is an entity listed by the Government of Alberta as an entity not required to pay goods and services taxes (“**GST**”) under the *Excise Tax Act* (Canada), and, so long as the Licensee remains listed as such, the Licensee shall not be obliged to pay any GST in relation to the License Fee or the goods or services being supplied by the Licensor under this License Agreement.
6. The Licensee shall pay to the License Fee by way of either cheque or electronic funds transfer, as selected by the Licensee. If the Licensee determines that it shall make such payments by electronic funds transfer, the Licensor shall, at the Licensee’s request, contact the Licensee by electronic mail at AHS.APVendorRequests@ahs.ca or by telephone at (780) 350-3217, or at such other e-mail address or telephone number as the Licensee may from time to time direct by written notice to the Licensor, for the purpose of obtaining the Licensee’s electronic funds transfer form (the “**EFT Form**”). Upon receiving the EFT Form, the Licensor shall provide the items required thereby. The Licensor may change any information which it has provided in the EFT Form by following the procedure set out in the EFT Form or specified by the Licensee. The Licensee shall not be responsible for any claims, costs, expenses or losses as a result of any failure by the Licensor to complete the EFT Form and provide the items required by the EFT Form, or as a result of any incorrect information or items provided by the Licensor.

Condition of Licensed Premises

7. The Licensed Premises are delivered by the Licensor and accepted by the Licensee in an “as is” condition, and the Licensor makes no warranties or guarantees, express or implied, as to their value, condition or suitability for any purpose.
8. The Licensee shall return the Licensed Premises to the Licensor, whenever required and at the end of the Term, in the same general condition as when received, reasonable wear and tear excepted.

Services

9. The Licensor will provide the following associated rights and services to the Licensee and the Licensed Premises:
- (a) subject to the availability of the required utilities from applicable third party suppliers:
 - (i) heating, ventilation and air conditioning to the same standard as the remainder of the Building; and
 - (ii) reasonable access to the gas, water, sewer, electricity, telephone and other utility services required to be available within the Licensed Premises (including building janitorial services and supplies and garbage bin rental and removal) in order for the Licensee to deliver the services associated with the Permitted Use;
 - (b) exterior landscaping, parking lot and exterior maintenance ice and snow removal and security to the same standard as the remainder of the Building;
 - (c) overhead door maintenance and repairs apparatus floor sump cleaning; and
 - (d) subject always to the control of the Licensor and to compliance with all policies, regulations and controls issued by the Licensor in relation thereto (including, without limitation, user fees at rates generally applicable for facilities such as parking), use on a non-exclusive basis of the common areas of the Building reasonably required related to access to, and use of, the Licensed Premises, including, without limitation, entrances, walkways, hallways, public washrooms, stairs and parking.

Property Loss or Damage

10. The Licensee acknowledges and agrees that its equipment, supplies and other property located within the Licensed Premises may be subject to damage or loss by reason of natural or other hazards, including, but not limited to, theft, fire, water leakage, heat or power failure, accidents, defects in plumbing, explosion and the bursting of pipes. The Licensee further acknowledges and agrees that it shall be solely responsible for its own equipment, supplies and other property in the Licensed Premises and shall assume the entire risk of damage to or loss of the same resulting from any hazard or from any cause whatsoever.

Insurance

11. The Licensee shall obtain and maintain, at its own expense and at all times during the Term:
- (a) commercial general liability insurance coverage in an amount of not less than FIVE MILLION (\$5,000,000) DOLLARS per occurrence; and
 - (b) reasonable property insurance on all of its equipment, supplies and other property in the Licensed Premises.

Indemnity

12. The Licensee shall and does hereby indemnify and save harmless the Licenser from and against any and all losses, claims, expenses, damages, liabilities and actions whatsoever (including, without limitation, reasonable legal costs) which may be brought or made against the Licenser, or which the Licenser may sustain, pay or incur, in either case as a result of, or in connection with, a breach by the Licensee of its obligations under this License Agreement or the wilful or negligent acts of the Licensee or those for whom the Licensee is responsible at law. Notwithstanding the foregoing or anything herein contained to the contrary, the parties hereto acknowledge and agree that the Licensee's ability to indemnify the Licenser or any party is subject to the limitations imposed under section 2.5 of the *Regional Health Authorities Regulation*, Alta. Reg. 15/1995.

Representation and Warranty

13. The Licenser hereby covenants, represents and warrants to the Licensee that the Licenser has taken all necessary actions and obtained all necessary consents and approvals to fully and lawfully grant to the Licensee the rights, privileges and interests contained in the License Agreement, and the Licenser acknowledges that the Licensee is relying on the covenant, representation and warranty provided to the Licensee by the Licenser in the Section. The Licenser agrees to fully indemnify the Licensee for any claims, losses, and costs whatsoever suffered or incurred by the Licensee arising from the breach of the Section by the Licenser.

Notices

14. All notices which may be given under the provisions of this License Agreement shall be in writing and shall be sufficiently given if sent by mail, electronic mail, fax or personally delivered to a party, as follows:

if to the Licenser:

MUNICIPAL DISTRICT of GREENVIEW NO. 16
 4802 – 36 Avenue
 PO Box 1079
 Valleyview, AB T0H 3N0
 Toll Free: 888-524-7601
 Fax No.: 780-524-4307
 Email: Michelle.honeyman@mdgreenview.ab.ca
 Attn: Michelle Honeyman; and

THE TOWN OF VALLEYVIEW
 4429 – 52 Avenue
 PO Box 270
 Valleyview, AB T0H 3N0
 Fax No.: 780-524-2727
 Email: pbrothers@valleyview.ca
 Attn: Pat Brothers

if to the Licensee:

ALBERTA HEALTH SERVICES
 1100 North Tower, Seventh Street Plaza

10030-107 Street
 Edmonton, AB T5J 3E4
 Fax No.: (780) 735-0085
 Email: RealEstateNorth@ahs.ca
 Attention: Director, Real Estate & Leasing, Edmonton & North Zone,

or to such other address (or email address or fax number) as the parties may direct in writing. Any such notice shall be deemed to have been given (if personally delivered) when delivered, or (if transmitted by fax or electronic mail) immediately upon receipt thereof (if transmitted on a business day) or (if transmitted on a non-business day) on the first (1st) business day after the date of transmission, or (if mailed) on the fifth (5th) business day following the date of mailing.

General Provisions

15. No amendment of this License Agreement shall be valid unless in writing and signed by each of the parties hereto.
16. The relationship between the Licensor and the Licensee is that of licensor and licensee only.
17. This License Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.
18. This License Agreement shall be governed in accordance with the laws in force in the Province of Alberta.

Execution and Delivery

19. These presents may be executed in two or more counterparts, each such counterpart being duly executed by one or more of the parties hereto, and all such counterparts together (notwithstanding the actual respective dates of execution thereof) forming one document bearing date the day and year first above written.
20. It is agreed that delivery by fax or e-mail of these presents, purportedly executed by a party hereto, shall constitute satisfactory evidence of the due execution of these presents by the said party, unless and until established otherwise to the satisfaction of a court.

IN WITNESS WHEREOF the parties hereto have duly executed this License Agreement as of the day and year first above written.

**MUNICIPAL DISTRICT OF
 GREENVIEW NO. 16**

Per: Michelle Honeyman
 Name: Michelle Honeyman
 Title: Director, Community Services

Per: _____
 Name: _____
 Title: _____

THE TOWN OF VALLEYVIEW

Pat Brothers

Per: _____
Name: Pat Brothers
Title: Director, Community Services

Per: _____
Name:
Title:

ALBERTA HEALTH SERVICES

Per: _____
Name: Leonard M. Klausner
Title: Director, Real Estate - North

Per: _____
Name: Chantelle Nichol
Title: Leasing Manager, Real Estate -
North

Attached Schedule:

Schedule “A” – Description of Licensed Premises & Hours of Operation

Schedule “B” – Legal Description

SCHEDULE “A”

(Description of Licensed Premises, Hours of Operation)

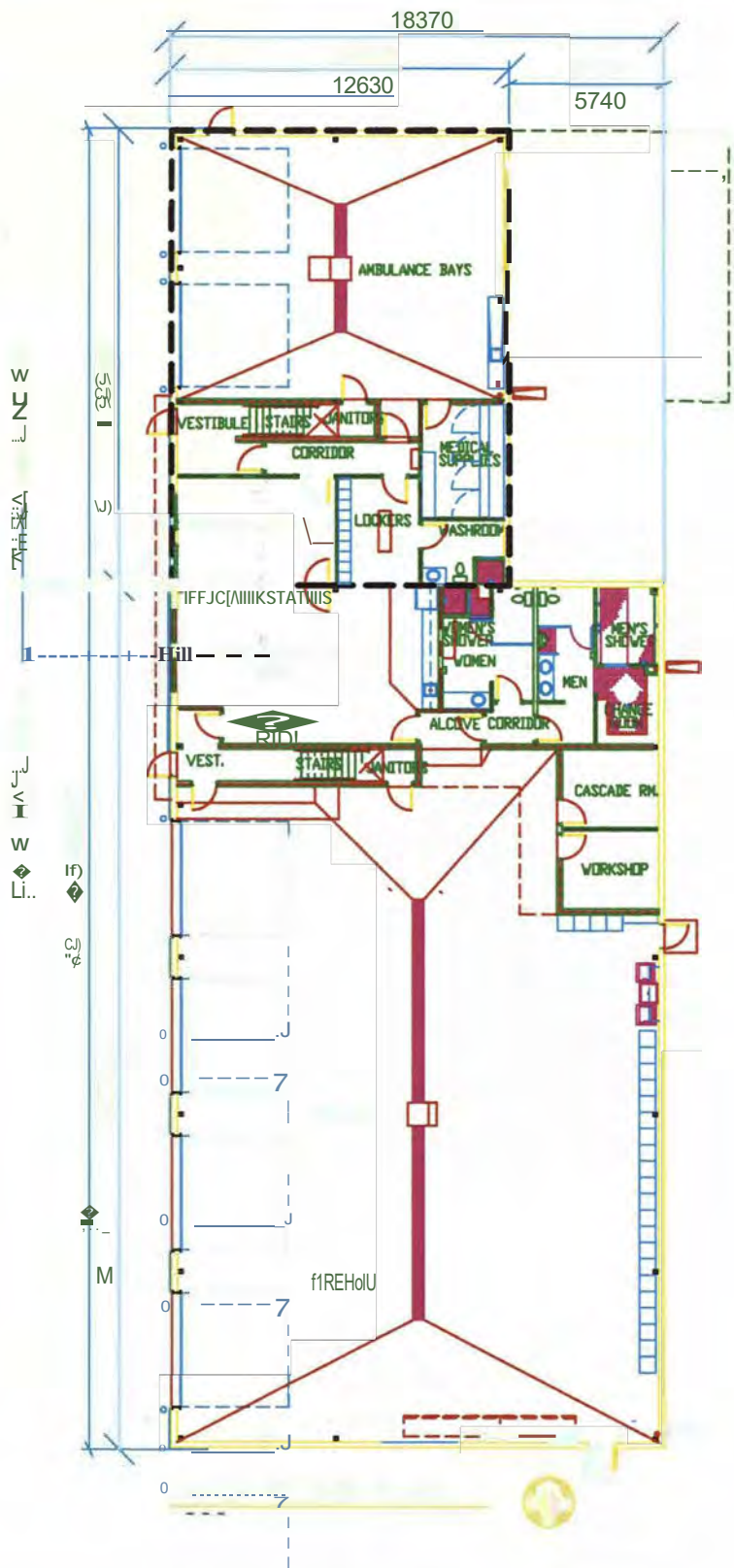
Description of Licensed Premises:

See attached

Hours of Operation:

24 hours per day, 7 days per week

GPREMS Lease Agreement - Schedule "A"



MAIN FLOOR PLAN



SECOND FLOOR PLAN

FLOOR AREA	
302 m ²	AMBULANCE FLOOR AREA - 29%
732 m ²	FIREHALL FLOOR AREA - 71%
1034 m ²	TOTAL FLOOR AREA - 100%

-----GPREMS AREA

VALLEYVIEW REGIONAL EMERGENCY SERVICES COMPLEX

M.D. OF GREENVIEW NO.16
VALLEYVIEW, ALBERTA
November 1, 2001

SCHEDULE “B”

(Legal Descriptions of the Lands upon which the Building is Located)

- 1) DESCRIPTIVE PLAN 0421870
BLOCK 1
LOT 1
EXCEPTING THEREOUT ALL MINES AND MINERALS
- 2) FIRST
PLAN 1229KS
BLOCK 18P (PARK RESERVE) CONTAINING 3.09 ACRES MORE OR LESS
EXCEPTING THEREOUT:

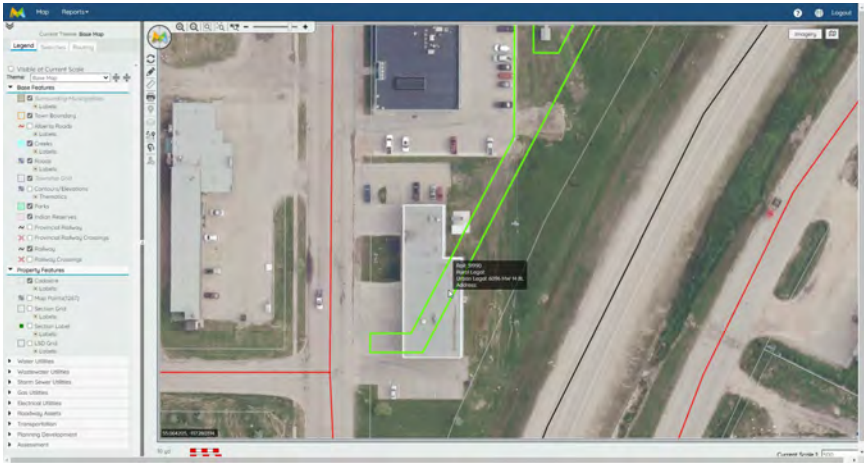
ACRES	LOT	PLAN	NUMBER
0.29	18P	SUB'D (STREET)	7521716
0.26	18P		

EXCEPTING THEREOUT ALL MINES AND MINERALS

SECOND
PLAN 1229KS
BLOCK 19P (PARK RESERVE)
CONTAINING 2.73 ACRES MORE OR LESS
EXCEPTING THEREOUT

ACRES	LOT	PLAN	NUMBER
0.27	19P	ROAD	5453JY
0.15	19P	ROAD	7822653

EXCEPTING THEREOUT ALL MINES AND MINERALS
- 3) An untitled municipal road or laneway in the location shown outlined in green lines below:





REQUEST FOR DECISION

SUBJECT: **Health Professional Retention and Attraction Committee – Valleyview and Area**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2023 CAO: SW MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: PRESENTER:
STRATEGIC PLAN: Culture, Social & Emergency Services LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 1008 – Council and Board Remuneration
Policy 1040 – Appointment to Boards and/or Committees

RECOMMENDED ACTION:

MOTION: That Council appoint Councillors _____ and _____ to the Health Professional Retention and Attraction Committee servicing residents in and surrounding the Town of Valleyview area.

BACKGROUND/PROPOSAL:

Through a long-standing municipal partnership, the Town of Valley (Town) and the MD of Greenview (Greenview) have worked collaboratively to attract and retain medical doctors to serve the area residents of both municipalities. Through this partnership the area, generally speaking has enjoyed stability with limited turnover. When a doctor has left the community the Town Mayor and Greenview Reeve would coordinate a joint effort to fill the vacant position. This included but not limited to interaction with Alberta Health Services, providing local tours of the area and facilities, and any other information required that may benefit the recruitment process.

Recent information shows that this area will go from 5 to 3 doctors with one already departed and another preparing to leave and therefore further recruitment will once again be required. Unlike the past, more informal recruitment process, the Town is proposing to establish a Health Professional Retention and Attraction Committee. A Health Professional Retention and Attraction Committees are health professional focused, not health-care service focused. It is a community-based approach focused on attraction and retention. More descriptive information is provided in the attachments.

As proposed, the committee will comprise of 2 representatives from Greenview, 2 from the Town, 2 from Sturgeon Lake Cree Nation and a ratepayer representation which at this time remains undetermined.

As per Policy 1040 Appointment to Boards and/or Committees, Section 3.2 (a) the term of this appointment will be until the next annual Organizational Meeting of Council.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it will formalize the process for the recruitment and retention of health care professionals to Valleyview and surrounding area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The potential disadvantage of the recommended motion is that if accepted there will be another commitment for two members of Council as well as a corresponding financial remuneration component.

ALTERNATIVES CONSIDERED:

Alternative #1: Council can choose to not participate in the proposed committee; however, Administration does not recommend this as it is anticipated that the attraction of health care professionals to small and rural communities will continue to pose challenges and perhaps increase.

FINANCIAL IMPLICATION:

Direct Costs: None

Ongoing / Future Costs: Approximately \$2,100 based on Council Remuneration Policy and quarterly meetings, which will vary depending on committee direction.

STAFFING IMPLICATION:

Staffing implications will include the tracking and at a small level, organizing of Greenviews participation in the committee.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Town of Valleyview of Councils decision and if required arrange for the participation of committee members at meetings.

ATTACHMENT:

- Consultant One Sheet & Map
- Attraction Retention Recruitment What's the Difference
- Who Brings What to the Table



Attraction, Retention & Recruitment: What's the difference?

Communities have an important role to play in supporting local health care. This support is most effectively offered through a community-based approach focused on attraction and retention.

Attraction & retention committees are health professional focused, not health-care service focused.

ATTRACTION focuses on supporting health professional recruitment efforts. You can help these professionals become invested in your community, and see themselves belonging and building a future there.

Attraction & Retention Committee

- Community or region-based group of people working together toward the common goal of ensuring health professionals want to live and practise in their community.

RhPAP Rural Community Consultants

- Navigators who can offer tools and resources to meet committee needs and connect you with other communities from whose experiences you can learn
- Facilitators who can advise on steps to take
- Cheerleaders who can highlight community successes

RECRUITMENT is the administrative human resource process of filling an employment vacancy.

Health Service Operators

- Operators like AHS and Covenant Health offer local health-care services and determine the health professionals needed in the community and then hire qualified individuals to fill those roles.
- Complete the "start to finish" approval of job postings, advertising, and hiring.
- Liaise with professional regulatory bodies to ensure health professionals are providing appropriate care.



RETENTION focuses on ongoing efforts to support health professionals and their families so they become part of the community and want to stay.

Attraction & Retention Committee

- Help new health professionals navigate the community, offer local event invitations, provide formal and informal recognition

RhPAP

- Support communities with proven tools and strategies, connect them with other communities with similar experiences, award opportunities, and additional resources

AHS & Covenant Health

- Provide professional development opportunities and employer supports for health professionals

RhPAP's Rural Community Development and Engagement Team

The Community Development and Engagement (CD&E) Team is composed of Rural Community Consultants located throughout Alberta. Each member has a unique set of skills and experiences that enhance the work we do with communities to attract, retain, and integrate health-care professionals in rural Alberta.

What guides our work?

RhPAP has a three-year strategic plan with specific goals focused on the attraction and retention of health professionals to rural Alberta, and providing high school and post-secondary students with exposure to lifestyles and health careers in rural Albertan communities.

What resources do we offer rural communities?

- Support for attraction and retention committees (A&R) and working groups to develop and expand A&R strategies to professionals across all health disciplines.
- Attraction and Retention Toolkit
- A&R Community Grants to support grassroots attraction and retention initiatives and enable access to learning.
- Learning opportunities and information sessions to highlight attraction, retention, and integration strategies from various stakeholders across the province.
- High school and post-secondary events.
- Biennial provincial attraction and retention conference.

Who are our partners?

We partner with a range of provincial organizations and institutions including:

- Alberta Health
- Alberta Health Services (Medical Affairs, Community Engagement, Talent Acquisition/Solutions, Allied Health Professions Practice and Education)
- Rural Municipalities of Alberta (RMA)
- Canadian Mental Health Association (CMHA) – Alberta Division, Rural Mental Health Network
- Rural Alberta high schools
- Alberta post-secondary institutions including universities, regional colleges, and technical institutions

How do we measure success?

We measure success in a variety of ways:

- Rural and remote Alberta communities form and sustain effective A&R Committees.
- Communities become champions of A&R work, leading to the positive integration of health-care professionals into rural settings long term.
- High school and post-secondary events expose student learners to rural health professions, which ultimately leads to students choosing to practice in a rural setting.

The Rural Health Professions Action Plan supports rural Albertans to keep health care close to home. For more information on RhPAP, please visit rhpap.ca.





RhPAP Consultant Zones and Contact Information

Jill Tilley
Far North Zone
780-956-4182
Jill.Tilley@rhpap.ca

Holly Handfield
North West Zone
780-518-7361
Holly.Handfield@rhpap.ca

Anita Fagnan
North East Zone
780-349-1544
Anita.Fagnan@rhpap.ca

Anya Langkow
East Central Zone
780-603-3488
Anya.Langkow@rhpap.ca

Alicia Fox
West Central Zone
403-360-7380
Alicia.Fox@rhpap.ca

Lynsey Robinson
South Zone
Rural Community Consultant
& Virtual Events Lead
403-376-0423
Lynsey.Robinson@rhpap.ca



For general inquiries please contact:
Shanda Berns, Senior Manager, Community Development and Engagement,
p. 780-524-8771 e. Shanda.Berns@rhpap.ca



Who brings what to the table?

Every committee member has skills and resources to offer. It is important to recognize from the beginning and visit regularly who will have a vested interest in the various attraction and retention efforts of the committee along with where committee members' strengths will be best suited. Don't pigeon hole people into defined roles; everyone has something different to offer and what that is may change over the years.

Committee Member	Contributions
All committee members	<ul style="list-style-type: none"> Organizing appreciation events Developing welcome letters/packages Assisting with hosting duties for community visits of potential health professional candidates Finding solutions to any specific settling in/retention issues (e.g. housing, transportation, access to credit, community integration, etc.) Finding connections for career opportunities for spouse <p><i>This list of activities is not complete and should be built by committee membership.</i></p>
Health Professionals	<ul style="list-style-type: none"> Assisting with settling in/integration of health professional into the medical community Participating in Buddy System to develop relationships with family members of health professional Communication liaison between medical community and the rest of the community
Alberta Health Services (AHS) and/or Covenant Health	<ul style="list-style-type: none"> AHS/ Covenant Health are responsible for recruiting the health professional by providing financial, manpower, and support services to the recruitment process AHS Physician Resource Planners and/or Talent Acquisition Specialists can provide updates on the status of recruitment efforts in the area
Municipal Leadership	<ul style="list-style-type: none"> Municipal involvement on the committee can often provide important resources for A&R efforts in the community/region. Some examples of municipal contributions to A&R committees <ul style="list-style-type: none"> Ongoing administrative support (arranging meeting locations, taking minutes, chairing committee) Taking responsibility for committee funds Financial contributions to encourage sustainability of attraction and retention efforts (Some municipalities provide a fixed yearly financial contribution to their committee; this contribution tends to reflect the size of the community and the work that it does. Other municipalities provide funding based on the per capita population; this arrangement works well for regional committees.) Providing space for health professionals to practice <p><i>More often than not, community committees who have experienced success with attraction and retention efforts across Alberta have municipal participation. Municipalities often see the value in being involved in this work as it has a direct influence on the availability of health care in the community/region. Additionally, municipal representatives are able to help ensure health professionals become and remain an integral part of the makeup of their community.</i></p>
RhPAP Consultants	<ul style="list-style-type: none"> RhPAP can provide access to financial resources, tools, and information to support A&R committees' attraction and retention efforts. RhPAP consultants are not responsible for health professional attraction and retention. These consultants can connect you with similar communities to help you explore what has worked for them and what has not.



REQUEST FOR DECISION

SUBJECT: **Council Appointment to Forest Resource Advisory Committee Meeting**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: April 11, 2022 CAO: MANAGER:
DEPARTMENT: CAO SERVICES DIR: PRESENTER: WH
STRATEGIC PLAN: Governance LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council appoint Councillor Dave Berry to the Forest Resource Advisory Committee, with Councillor Ryan Ratzlaff as the alternate for a 1-year term expiring at the 2023 Organizational Meeting.

BACKGROUND/PROPOSAL:

The Forest Resource Committee meets bi-annually and serves as an information sharing session about work going on by Tolko, and West Fraser Mills in our forest areas. Councillor Ryan Ratzlaff attended a meeting in 2022, and the committee has reached out with a formal request for a Councillor to attend on a regular basis. Councillor Ratzlaff currently sits on the Millar Western Public Advisory Committee (Whitecourt), with Councillor Berry as the alternate.

Administration has recommended that Councillor Berry take the seat for the FRAC committee as the meetings are held in High Prairie and the information would have the most impact to his area, with Councillor Ratzlaff serving as the alternate.

The next requested meeting is June 8, 2023, in High Prairie at 5:30 p.m.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Council will receive pertinent information regarding the forestry industry and the work happening within Greenview.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that this will add another time and travel commitment to the appointed Councillor and will have an impact on the budget.
-

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose not to appoint a Councillor to the Forest Resource Advisory Committee.

FINANCIAL IMPLICATION:

Direct Costs:

Ongoing / Future Costs:

Approximately \$1200.00 based on Council Remuneration Policy and bi-annual meetings in High Prairie.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise FRAC of Councils decision and move forward accordingly.

ATTACHMENT(S):



MUNICIPAL DISTRICT OF GREENVIEW

Manager's Report

Department: CAO Services

Submitted by: Stacey Wabick, CAO

Date: 4/11/2023

Chief Administration Officer, Stacey Wabick

March seemed to be time of meetings to discuss a variety of topics. Meetings in Edmonton were held with Minister Dreeshen (Transportation and Economic Corridors) and Minister Loewen (Forestry, Parks and Tourism). With Minister Dreeshen the focal points were Greenviews ongoing commitment to resolutions on provincial highways 666, a bridge replacement on highway 747 and escalating costs of wastewater treatment facilities. Items addressed with Minister Loewen included ongoing lake level concerns on Sturgeon Lake and the future direction of parks and tourism in Greenview and northwest Alberta. Both meetings were positive, and progression continues on the topics discussed.

The next meetings that took place was with the West Yellowhead Economic Development group to discuss the state of local small business, then a meeting with the Evergreens Foundation who will be bringing forth a proposal for bus service in Grande Cache and area. These were followed up with visiting the Sweathouse and Sunset house communities. After experiencing an extended power outage during a bitter cold snap, we met with the Sweathouse Community Hall group to discuss the related issues and how to best move forward. Then, a meeting took place with the Sunset Community Hall group to discuss hall maintenance and answer any Greenview questions that community had. To finish off the community meetings, CAO services attended the Grande Spirit public engagement session in DeBolt. Finally, the last formal meetings/function attended was the spring Rural Municipalities of Alberta conference.

In between all of this CAO Services was able to make headway on a variety of other items. Planning for a Greenview presence/awareness at the Federation of Canadian Municipalities began and correspondence with the City of Grande Prairie and County of Grande Prairie is now in full swing. Progress has been made with continuing to establish a Greenview Industrial Gateway relationship with the Sturgeon Lake Cree

Nation. And last but certainly not least, an extensive budget review took place and we are beginning to see many benefits of our efforts to curb spending over the last few years. Before we know it, we will be back in the heart of our budget cycle getting capital projects off the ground and summer crews in Agriculture, Recreation, Operations, Construction etc., completing all the good things they do for our communities.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Community Services

Submitted by: Michelle Honeyman, Director Community Services

Date: April 11, 2023

Director Community Services, Michelle Honeyman

In alignment with the 2022-2025 Greenview Strategic Plan, some of the key activities and projects worked on by Community Services this month are:

Community Services administration has been busy working with community groups regarding community halls and the assessments which have been completed and information relayed to the appropriate committees.

The Valleyview & District Medical Clinic Committee met, and a good conversation was had regarding the budget for the clinic and updates to the building that will be pushed to 2024 due to costing being over the approved budget.

Community Services facilitated an open house in DeBolt in conjunction with Grande Spirit Foundation regarding seniors' affordable living and the housing project. There was a good turnout with seniors expressing their concerns and opinions regarding the housing.

Governance-Goal 2- Provide quality municipal services.

The CAO has approved the following sponsorships and donations:

Organization Name	Event	Approved Donation
Northern Lakes College	Northern Lakes College Open House	Gift in-kind valued up to \$100.00

The Greenview Sponsorships and Donations Policy states the "CAO, or designate, has the delegated authority to approve a sponsorship or donation for a single event up to a maximum of \$1,000.00" and it also states, "Administration will provide an update to Council regarding sponsorships and donations approved by the CAO in the monthly manager's report".

Governance-Goal 3-Improve intermunicipal government relations.

The project to install power at the Grovedale Cemetery was completed on March 16th, 2023. Administration has collaborated with the committee throughout the process. Unfortunately, the timber/firewood that was cutdown during the power installation that was being repurposed to Outdoor recreation for use in the campgrounds was stolen before the recreation staff were able to pick it up.

The Little Smoky Cemetery Committee currently has one appointed board member due to resignations. Advertising for the council appointed committee has been posted on Greenview's website, social media and community bulletin board.

Letters were sent to all current Additional Named Insurers (ANI), advising an annual information session hosted by Greenview and facilitated by RMA, scheduled for June 5, 2023, from 5:00 to 8:00 pm at the DeBolt Public Service Building. Attendance for this meeting is required for all organizations who have Additional Named Insurance through Greenview as part of the required education. Administration has been assisting community organizations with applying for insurance.

Administration attended the Sunset House Community Hall meeting regarding the Community Hall assessment, as well as provided information on the annual ANI meeting scheduled for June 5th and answered questions related to grants.

Administration is assisting Greenview not for profit organizations by providing resources and information regarding funding for capital projects as requested.

The Grande Cache Medical Clinic Corporation has taken over the Grande Cache Medical Clinic from the Big Horn Primary Care Network (PCN) Temporary Access Clinic. It is anticipated the clinic will be open to patients April 3rd, 2023.

Economy-Goal 1-Maintain fiscal responsibility.

Administration applied for the Green and Inclusive Community Buildings federally funded grant for upgrades to the refrigeration system at the Grovedale arena.

Economy-Goal 2-Create a diverse economy.

The Request for Proposal for the Greenview Cemeteries Survey was posted to APC March 2, 2023, and is scheduled to close March 29th.

Momentive is the successful proponent for the grant portal software program. The contract is being negotiated, and the implementation process is anticipated to begin by the first week in April.

Governance-Goal 4-Provide good governance.

Annual community engagement plans were created for each Greenview owned cemetery. Spring meetings are being scheduled to meet with each group.

Administration assisted with facilitating the DeBolt Senior's Public Engagement session in conjunction with the Grande Spirit Foundation.

Competition Sponsorship and Scholarship policies and application forms have been updated and are located on Greenview's website. Grant and Scholarship advertising has been posted to Greenview social media, website and community bulletin boards.

Culture, Social & Emergency Services-Goal 2-Enhance communication to our public.

The Greenview Community Halls listing has been updated and posted on Greenview's website.

Agricultural Services Manager, Sheila Kaus

Economy

In alignment with the 2022-2025 Greenview Strategic Plan, some of the key activities and projects worked on by Agricultural Services this month are:

Veterinary Services Incorporated (VSI) encourages livestock producers to access veterinary care and maintain herd health, protecting the economic viability of their livestock operation.

VSI Quarterly Reports and Service Breakdown – 2022

Fourth quarter VSI totals have been received. For 2022, there was a 4.2% decrease in claims. This decrease is suspected to be related to increased difficulty of livestock producers accessing veterinary services coupled with policy changes implementing in 2021 requiring participants to be a resident of Greenview.

	# Services	2022	2021	2020	+/- (%)
Total 1st Quarter	70	\$17,268.52	\$19,269.77	\$21,172.35	-8.99%
Total 2nd Quarter	175	\$33,563.50	\$33,953.33	\$36,569.40	-1.15%
Total 3rd Quarter	41	\$6,361.23	\$ 8,382.80	\$ 8,342.09	-24.1%
Total 4th Quarter	116	\$41,106.15	\$40,995.55	\$34,228.60	0.3%
2022 Claims	402	\$98,299.40	\$102,601.45	\$100,312.44	-4.2%

Preg Checks:

13,765

Semen Testing:

689

C-Sections: 20

The Agricultural Equipment Rental Program contributes to the economic viability of agricultural producers by providing equipment for rent that is cost prohibitive to purchase, when measured against frequency of use. Rental Equipment stands at 11 rental days up to March 28, 2023. Multiple scare cannons have not returned, and those totals will be reflected in April's report.

Problem Wildlife Work Orders

File Status	Beaver- MD	Beaver- Ratepayer	Customer Service	Predation	Totals
In Queue	-	-	-	-	
Open	-	-	3	5	8
Closed	-	-	9	12	21
TOTALS	0	0	12	17	29

Greenview Agricultural Services has successfully applied for a damage control license that permits the Problem Wildlife Team to foothold trap both coyote and red fox, out of season. This will allow the team to address predation issues related to coyote in areas that have a high density of domestic dogs, making snaring and the use of toxicant unadvisable due to the potential risk to off target animals.

Throughout March, there has been heavy use of the department's scare cannons to deter elk from feed storage locations in surrounding livestock operations. In discussion with Saddle Hills County and the Wildlife Conflict Specialist with the Alberta Government, Administration intends to bring forward information on cost-sharing with the Alberta government under the welded panel program. The Wildlife Conflict Specialist is scheduled as a delegation for the June 28th Agricultural Service Board meeting.

The Landcare Coordinator delivered the Classroom Agriculture Program presentations to grade 4 students in Grande Cache. The presentations went very well, the students asked many questions and seemed very interested. The Coordinator brought along many things for them to pass around, hold and even gave demonstrations of how to use certain pieces of equipment that gets used daily on a cattle ranch. The presentation focused mainly on food production and how all food comes from agriculture so students could gain an appreciation for the work that goes into the food we eat. The other portion of the presentation focused on what life looks like as an agricultural producer and the kinds of work producers do in a day when working on the on a cattle ranch. The kit assembled will be kept for future presentations.

The first extension event of 2023 was hosted in Grande Cache and centred around gardening within the area. A local greenhouse proprietor presented on plant hardiness zones and what plants will succeed in the short alpine season. 35 people attended. On March 26th, Agricultural Services partnered with the Grovedale Agricultural Society for the Grovedale Seed Swap. The seed swap ran from 10am-1pm. The speaker gave a casual presentation from 11am-12pm. This was a great event with great reviews. It provided a valuable opportunity to talk about Greenview's programs and weed control. Future events partnering with the Grovedale Agricultural Society seem very promising and they are open to continued collaboration.

Governance

Recruitment contributes to providing consistent levels of service as the department would not be capable of delivering seasonal control programs without the seasonal staff brought into the department annually to facilitate the work. Administration is finalizing recruitment of seasonal staff and the Supervisors are collaborating with the Safety department to finalize training requirements in 2023.

Protective Services Manager, Wayne Brown

Governance

On March 8, 2023, Regional Fire Chief met with Valleyview Royal Canadian Mounted Police (RCMP) Detachment Commander for information sharing and discuss ways to work together collaboratively.

Culture, Social & Emergency Services

On March 6, Regional Fire Chief and all Deputy Fire Chiefs met with Alberta Health Services (AHS) – Medical Fire Responder representatives to discuss current deployment models in each fire station and potential changes to same.

On March 8, 2023, Station 33 – Grande Cache Deputy Fire Chief met with Hinton and Jasper Fire Services. The discussion centered on joint training opportunities and the preparation of a fire training grant.

On March 20, Regional Fire Chief, Communications Manager, Station 31 Deputy Fire Chief, and Protective Services met with Voyent Alerting software representative to begin training on the use of the alerting tool.

On March 21, Regional Fire Chief and Deputy Chiefs met with Critical Communications Representative for an update and to discuss the transition to full AFFRCS.

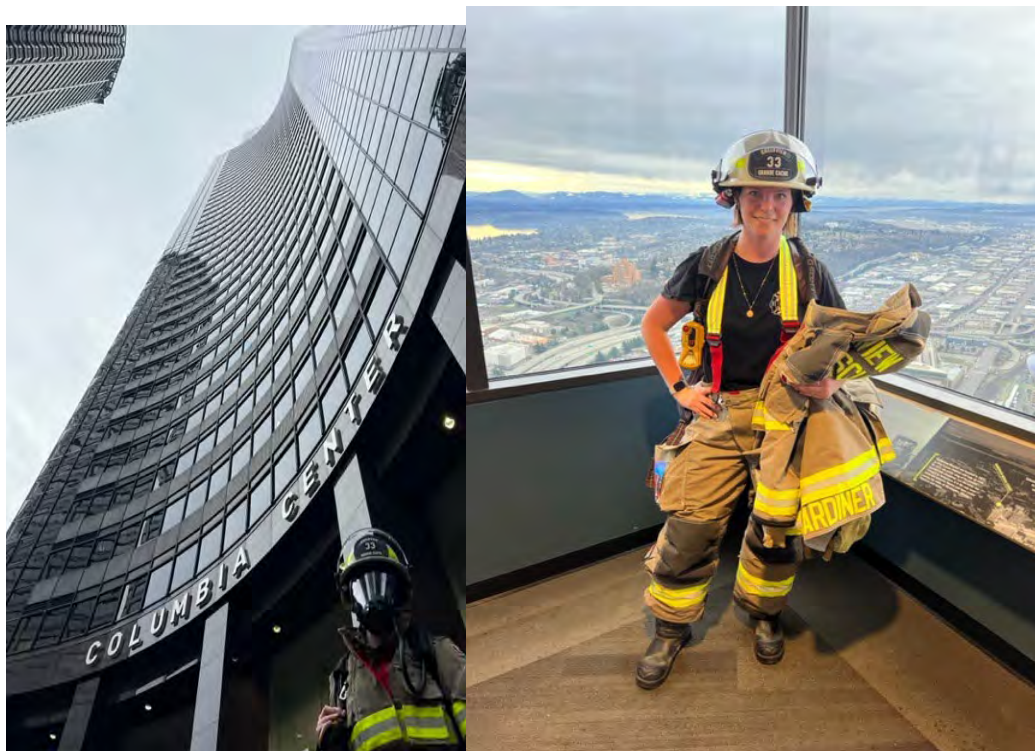
On March 15, 2023, Draeger representative (contractor who will construct and install the Training Tower) attended the site to review and evaluate. Draft schedule is as follows:

- April to May – Structural piles inserted.
- June – Draeger Training Tower goes into production.
- September – Delivery of Draegar Training Tower.
- October – November – Project completed; Draegar Training Tower ready for use.

Regional Fire Chief has signed final documents that will allow access and use of the new AB Alerting System.

On March 16 and 17 Regional Fire Chief met with Asset Manager to assist in the inventorying of Greenview fire apparatus and equipment provided to Fox Creek and Valleyview Fire Department.

On March 12, Station 33 – Grande Cache Deputy Fire Chief Gardiner and Fire Captain Warenycia completed the Seattle Stair Climb to raise funds for the local Leukemia and Lymphoma Society; tremendous accomplishment by the two Greenview Fire-Rescue firefighters. See Photos below.



March Incidents:

	STN 31	STN 32	STN 33	FCFD`	VVFD
Emergency Response	3	5	2	1	4
Medical Co-Response	4	12	10	2	0

- Of the total 15 emergency responses, 8 were Motor Vehicle Collisions, 2 were Structure fires, 1 was Mutual Aid, and 4 were Vehicle fires.
- Fire Crews were stood down 2 times for Emergency Responses
- Fire Crews were stood down 6 times for Medical Co-Responses

2023 Quarter 1 Incidents:

	STN 31	STN 32	STN 33	FCFD`	VVFD
Emergency Response	24	18	15	16	18
Medical Co-Response	16	34	23	5	0

Environment

On March 9, Regional Fire Chief and all Deputy Fire Chiefs met with local fire services and Forestry Officers to discuss and strategize regarding the upcoming wildfire season.

Enforcement Manager, George Ferraby

Governance

Community Peace Officer (CPO) Tunke attended and successfully completed recertification training in Edmonton. She has received her Appointment with the Solicitor General and is a fully active member within Enforcement Services. CPO Tunke will be attending a Commercial Vehicle Weights and Dimensions course later this spring and will be trained to the same level as the other officers after receiving this training. She has been a welcome addition to Enforcement Services.

Sergeant Ferraby attended an MRF GeoSystems conference with Arron Clarke from Planning and Development. Provincial traffic rules are changing May 1st, and Greenview Enforcement will be prepared with the proper tools in place to issue the new Violation Notices. This will reduce court time required by officer's which will allow them to spend more time on the road and less time preparing court packages and no more time in court. A new cell phone mapping APP will be acquired and rolled out to Municipal District of Greenview No. 16 (MD) employees to assist with determining where we need better cell coverage on MD roads. Arron Clarke from Planning and Development is helping with this project.

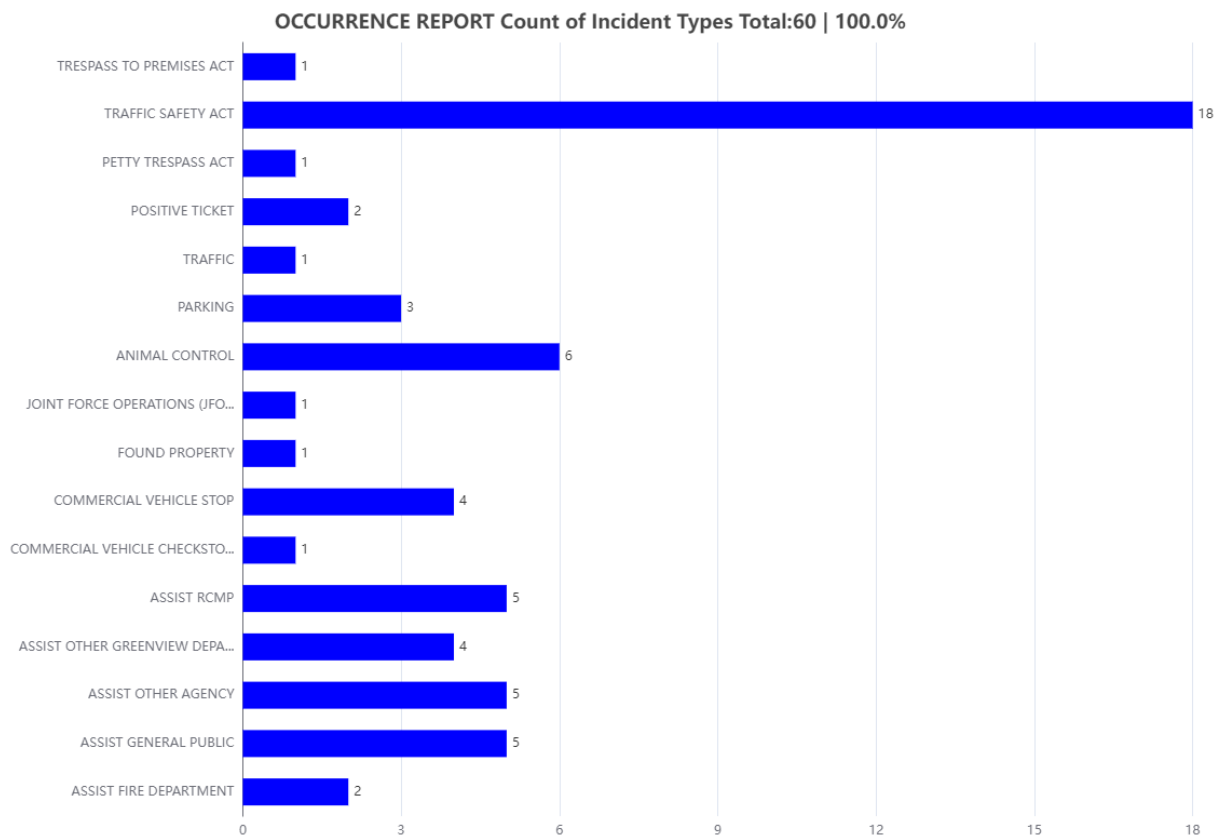
All officers successfully completed the Snowmobile training course held by the MD on March 15th.

Little Critters has given notice that they are not renewing their contract that expires on May 31st, 2023. Sergeant Ferraby is actively pursuing other options for stray animals in the Grande Cache area.

With the road bans in effect, officers are focusing on the Forestry Trunk Road (FTR) over the duration of the road bans.

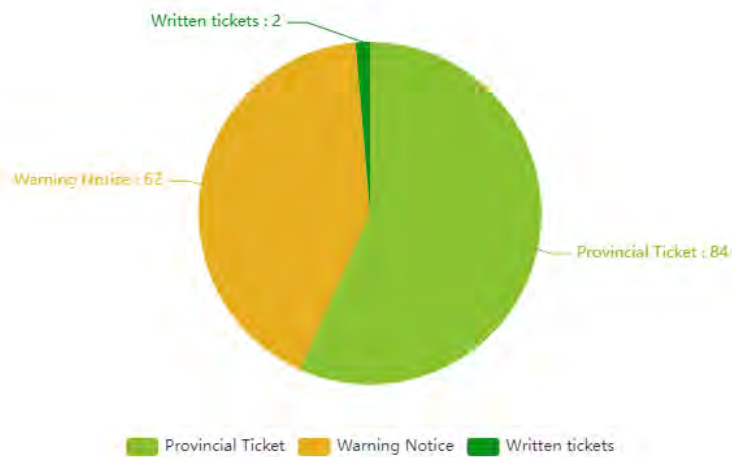
During the Month of March, Enforcement Services attended 60 calls for service, 9 bylaw calls, issued 86 Violation Tickets and 62 warnings.

Stats:



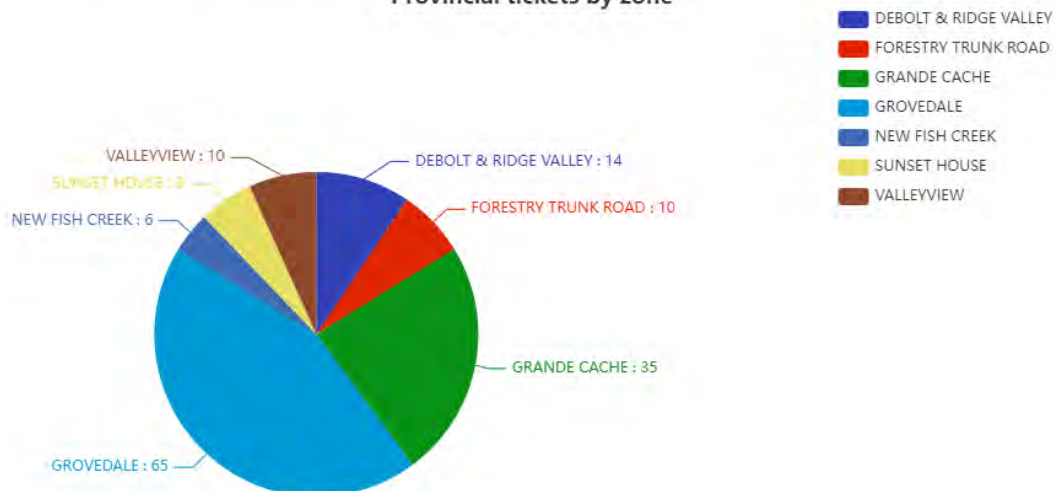
Ticket Create Date: 2023-03-01 ~ 2023-03-29

Provincial tickets by type



Ticket Create Date: 2023-03-01 ~ 2023-03-29

Provincial tickets by zone



Pound Report February & March 30, 2023

Jan 21, 2023 - Feb 20, 2023

Animals Impounded:	
Dogs	8
Cats	1
Total Animals Impounded	9
Complaints:	
Responded to	13
Referred to CPD	0
Animals brought in	5

Feb 21, 2023 - Mar 20, 2023

Animals Impounded:	
Dogs	2
Cats	3
Total Animals Impounded	5
Complaints:	
Responded to	9
Referred to CPD	2

Culture, Social & Emergency Services

On March 24th, Enforcement Services along with the Grande Prairie Royal Canadian Mounted Police (RCMP) conducted a joint force operation for speeding in the construction zone just South of the Wapiti River on Highway 40. Enforcement Services wrote 8 tickets and issued 4 warnings during the 3-hour Joint Force Operation (JFO).

Sergeant Ferraby, CPO King, and CPO Schultz attended the Edmonton Police Service Regimental Funeral on March 27th in Edmonton and marched in the funeral procession representing the MD of Greenview.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford**Culture, Social & Emergency Services**

The 4th annual Kids Conference in Grande Cache scheduled March 28-30 had 46 registrants. This three-day conference is an opportunity for children aged 5-12 to choose a variety of break-out sessions that enhance leadership, social and emotional development and other life skills. The conference is hosted at the Grande Cache Recreation Centre.

Green View FCSS was invited by Summitview Middle School on March 20 and 21, to speak to parents about bullying. A total of 15 parents attended the presentations, and feedback included: "I really liked the part about not liking someone else and it being ok", and "I enjoyed what was said especially the part about focusing on my kid first". The presentations concluded with ways parents can access supports in the community.

The Community Volunteer Income Tax program is currently available in both Grande Cache and Valleyview offices. This program allows those on modest incomes to get their taxes done at no charge. In 2022, 849 taxes were filed bringing over 3.9 million dollars back into the community. Thus far this year, over 347 taxes have been filed, and we can anticipate more in the next month. An important item to note is the growth of the program which indicates a rise in the those who are struggling financially and therefore meet the criteria for the program. In 2010, only 32 people accessed the program, and in 2022 this figure rose to 849- 720 of which were completed in Valleyview, and 129 completed in Grande Cache.

The Community Resource Centers combined have been averaging about 200 visits/inquiries per week. Approximately half of these were community volunteer income tax related – clients were assisted by phone and in person with information about the program, assistance with completing paperwork, signing completed taxes that could not be eFiled, and providing further information for filing.

A total of 19 clients received support with employment. This included updates to resumes, assistance with creating new resumes and cover letters, copies, emailing, use of computers to job search, and clients coming in to view the job board.

A total of 21 clients received support with legal needs including referrals to Court Information Services in Grande Prairie. Support was provided with various legal applications (such as filing for trusteeship and guardianship), and emails regarding the First Nations Drinking Water Settlement applications.

Seven clients received support with Income Support which included assistance with an online application and contact with Albert Supports supervisor to conduct that application as a “community intake”. Other clients received support with submitting documents to their workers and monthly reporting online to continue receiving benefits.

The Men’s Shed in Valleyview has secured a location in the bus barns behind Valleyview Building Supplies 5010-49th Street. The group is in the process of cleaning up the bays and collecting equipment, including tools for wood working.

Governance

Administration is compiling financial, and outcomes reports in preparation for the annual 2022 submission to the province. Once we receive the review engagement from the auditors the report can be submitted, it is due on April 30th.

Recreation Services Manager, Kevin Gramm

Governance – GOAL 1: Increase staff success.

The Aquatics Teams conduct monthly staff meetings in which all participants in the field of Lifeguarding participates in National Lifeguard skills and situations, safety training and facility updates. This provides additionally a chance to build relations amongst all the staff through icebreaking games which in turn allows the staff to grow into better lifeguards through team communication and support.

The Grande Cache Aquatics Supervisor attended a regional Pool Inspection Disclosure Engagement Session offered by Alberta Health Services this month.

Governance – GOAL 2: Provide quality municipal services.

March 2023 Kids Conference!

Kids Conference is a joint venture put on by Greenview Family and Community Support Services FCSS crew in Grande Cache and ran from March 28 -30. Kid’s conference has many volunteers, staff and people from other organizations come in to help and facilitate sessions. This year we had 46 kids registered (50 being our max)! Kid’s conference ran Tuesday March 28 and Wednesday March 29 from 9am -3:30pm and Thursday March 30 from 9am -12pm. Over the 2 and a half days we had a total of 27 sessions being offered, 3 large group activities and this year the library also offered 4 sessions of a Harry Potter Escape Room! The kid’s conference includes all snacks and lunches throughout the 2 and a half days!

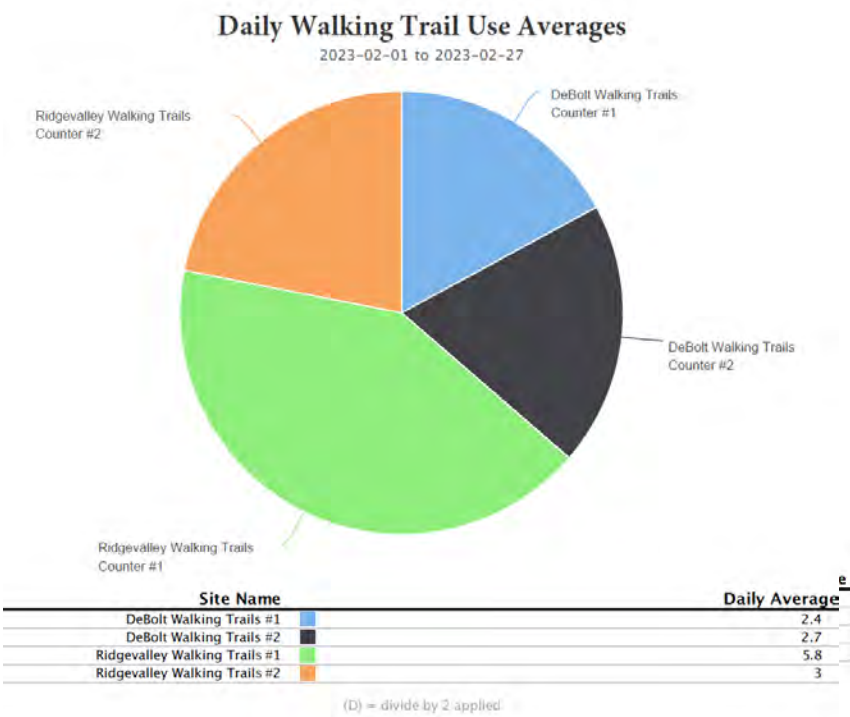
The Grande Cache Recreation centre staff play a huge role in helping with registration, set up and take down, facilitating sessions and planning. Every department plays a role in our facility! The youth programs team

were schedule for the whole kid’s conference and Kelly from fitness joined in when she wasn’t running other programs. Between programs, fitness and aquatics department we facilitated 10 out of the 27 sessions and when we were not facilitating a session, we all were helping out with someone else’s session. The programs we facilitated included activities like ballet, hip hop, RCMP boot Camp, quick skit, skin care pamper spa session, Fire fighter boot camp, fire making workshop, swim to survive and more!

Kid’s conference has other partnership organizations from the community join in to help facilitate a session. We had some of the fire fighters, RCMP, EMT, Forestry, Tourism Centre, Amanda Roy from Valleyview FCSS and more!

This year we also had a group of youth volunteers that were a huge help in setting up snacks, lunch and getting the kids to and from each of their session. We loved that they got to experience what it takes to organize this style of programming. This years Kids Conference was a huge success, and it was a blast! I know that we all can’t wait to do it again next year!!

The following graphics show outdoor recreation site usage during February.



Governance – GOAL 2: Provide Good Governance.

The Grande Cache Recreation Board held its first official meeting on March 15th, 2023. As an opening meeting, roundtable discussion was held on terms of reference, recreational classifications, guidelines and responsibilities and the process. Elected to the position of Chairperson was Catrina Beggs with the Vice

Chairperson being Duane Didow. The Board is looking forward to the next meeting in April where they will learn more about the Grande Cache area projects and opportunities.

The Greenview Regional Multiplex Advisory Board met on March 29th for the first meeting in 2023. The agenda was heavy with many RFD's and topics of discussion from the floor and administration. Re-elected to the position of Chairperson is Sally Rosson and Vice Chairperson Jessica Lavoie for her first official term.

Governance – GOAL 3: Improve intermunicipal government relations.

The leases for Kakwa River Provincial Recreation Area & Southview Provincial Recreation Area are now finalized with the Province. These leases will not expire until March 31st, 2048.

Administration is waiting for confirmation from the Province that the Tourism and Commercial Recreation Lease conversions have been completed for Swan Lake, Moody's Crossing, Johnson Park, and Grovedale Fish Pond. A request for an update will be sent in mid-April if no correspondence has been received at that time. Tourism and Commercial Recreation Lease conversion requests have now been sent in for the following additional sites: the Grande Cache Campground, Grande Cache Lake Day Use, Fireman's Pit, Jason Delorme Memorial, and Smoky Sunset Landing. The Province is supportive of these conversions but does not have an anticipated timeline as to when the next batch will be processed.

The Assistant Manager of Recreation, Community Services Coordinators, and Asset Management Officer will be meeting with the Grande Cache Golf Board in Grande Cache on March 30th. The agenda items for this meeting will include insurance discussions, further discussion regarding the proposed sublease, and any other items that the board would like to discuss. A virtual, preliminary meeting was held with Pamela Brown for information-gathering purposes on March 9th.

The Kakwa Trail Corridor Consulting Services RFP will be presented to Council on March 28th for award. Administration has drafted the subsequent contract in order to initiate work on the project immediately after obtaining a motion from Council.

The Little Smoky Community Centre Board will be providing Administration with a proposed concept of their vision for the ball diamond improvements to occur within the Hamlet. Once the Board has come up with a plan, Administration will provide support in helping the project move forward. It is anticipated that they will be submitting a grant request through Community Services to supplement the \$20,000.00 received from Pembina Pipelines Corporation.

The following is Administration's updated approach to entering into an agreement with the Landry Heights Home Owners Society as per Motion 21.01.003:

MOTION: 21.01.003. Moved by: DEPUTY REEVE BILL SMITH

That Council authorize administration to enter into an agreement with the Landry Heights Homeowners Association for the purpose of operating a community park within the municipal reserve located at SE-15-70-6 W6M.

- March 28th, 2023, presentation to Council to have the Society added to Greenview's additional named insured list.
- Greenview Asset Management Officer to meet with the Society to solidify insurance needs and request a quote through RMA

- The Society to submit a grant request to Council to cover insurance costs
- Agreement to be signed once the Society can meet insurance requirements.

Administration is having a meeting the last week of March to discuss the specifics of the Fireman's Pit lease. The Province has not provided clarity on whether or not a formal sublease can be put in place through Alberta Forestry, Parks and Tourism at this time. A follow-up request will be sent.

Insurance coverage has been substantially improved throughout outdoor recreation sites with the help of the Asset Management Officer. It is anticipated this will all be completed by the end of April at the latest.

The lease application is ongoing for the Victor Lake Boat Launch. Alberta Culture is going to provide Administration direction on how to proceed with consultation on Aseniwuche Winewak Nation (AWN). AWN representatives have been informed that Greenview is awaiting direction from the Province as required under our Historical Resources Act Approval.

Economy -: GOAL 1: Maintain fiscal responsibility.

Greenview Regional Multiplex: February 1st – 28th 2023

Promotions were offered in celebration of the Greenview Regional Multiplex's 5th Anniversary. A membership sale - 6-month & 12-month memberships, a FREE Public Swim sponsored by Nordic Mechanical with Moberly Moose in attendance, Coloring Contest for the Children, Indoor Play Centre Promotion (attend for a toonie, Sun-Saturday, 9:00a.m.-3:00p.m.) and a Facebook Page Promotion, win a FREE Greenview Splash Party for Liking & Sharing our page.

The Super Senior Club was launched January 1st and is proving to be well received and enjoyed by our Super Seniors. To be placed on the Super Senior Wall of Fame, attendance is required a minimum of once per week for 3 consecutive months.

The Put a Family in the 'Plex promotion continues to be received very well by the public. We have had 11 families enjoy FREE 3-month Family Memberships due to our generous sponsors.

Administration is currently working with the engineering firm that was originally involved in the design of the facility mechanicals and construction at the GRM. Administration has requested a schedule of fees for assistance moving forward with the design and installation process of additional cooling considerations to the GRM fieldhouse as approved through Council in the 2023 Capital plan.

Installation of additional ductwork and ventilation improvements to facility air handling systems is complete. This was in response to the build up of gasses that led to some facility closures in the fieldhouse, working with Greenview safety team this is now complete.

Current Active Memberships as of February 28th

Membership Name	Members
Corporate - Adult	304
Family Pass	176
Child (3-12 Years)	75
Corporate - Child (3-12)	41
Corporate - Family	190
Super Senior (70+)	104
Family - Additional Child (3-12)	17
Senior Pass (60-69)	77
Adult	339
Corporate - Youth (13-17)	26
Corporate Senior (60-69)	32
Youth (13-17 Years)	61
Family - Additional Youth (13-17)	0
Toonie Track Punch Pass	8
Total	1450

Total Facility Usage

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	106	0	6	2	23	137
Child	478	8	205	17	70	778
Youth	184	102	341	6	10	643
Adult	643	1219	183	132	7	2184
Senior	175	73	3	114	0	365
Super Senior	89	56	1	123	0	269
Total	1675	1458	739	394	110	4376

*17 Super Seniors visited the facility at least once a week in January & February to qualify for the Super Senior Wall of Fame – Super Senior Club.

Facility Rentals

Aquatic Centre	Party Room	Fieldhouse	Boardroom	Greenview Party Packages	Total
4	6	1	1	5	17

Average Daily Usage

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	4	0	0	0	1	5
Child	18	0	8	1	3	29
Youth	7	4	13	0	0	24
Adult	24	45	7	5	0	81
Senior	6	3	0	4	0	14
Super Senior	3	2	0	5	0	10
Total	62	54	27	12	6	159

***Minimum Required Attendance: 6 participants**

Program	Participant Registration
PD Day Camp	17
Fundamental Afterschool Programming, Ages 5-12yrs Monday-Thursday	41
Mini Movers, Ages 1-3yrs, Monday's	4
Empathy & Play, Ages 3-5yrs, Friday's	13
Winter Walk Day – O.A.P. & H.G. Schools	200
Stay & Play Program	13
Childmind Care continues to be offered Monday-Thursday, 9:00a.m.-11:00a.m. as well as evenings Monday's, Wednesday's & now offered on Thursday's as well, 5:00-7:00pm	*Minimum Required Attendance: 6 participants

Program	Participant Registration
Zumba (Group A)	14
Zumba (Group B)	9
Gentle Yoga	12
Snowshoeing (Adult)	6
Snowshoeing (Youth)	6
Sit & Be Fit	8
Bodyworks	9
Stretch	6
Lunch Crunch	5

- The Greenview Indoor Triathlon was hosted on February 25th with 11 participants. The crowd was small, but the spirit mighty. The event was an enjoyable one.
- Snowshoeing with Outdoor Recreation has been fun! Patrons are enjoying the scenery, beautiful weather, and great workout.
- Youth Orientations are ongoing. Fitness Centre Orientations are now a requirement for youth (ages 14-17yrs) to utilize the Fitness Centre, effective January 1st, 2023.
- Water Works commenced once again on January 3rd. Offered twice weekly with 13 people registered.
- Weekends have been exceptionally busy with upwards of 100 bathers at a time during Saturday/Sunday Public Swims.
- School Lessons have been scheduled for 2023 with Harry Gray, Ridge Valley, Sturgeon Lake School, Oscar Adolphson, and a Home-Schooling Group.
- Seniors' Water Walk & Stretch program commenced in February. Upcoming programs for March include Adult, Youth and Parented Programs.
- WiBit Weekends continue to be successful. Every 3rd weekend of the month, our lifeguards install the WiBit for our patrons to climb, bounce & crawl through the inflatable obstacle.

Grande Cache Recreation Centre: February 1st – 28th 2023.

Department	Customer Service			Fitness	Programs	Aquatics
Age Categories	Pool Usage	Fitness Centre Usage	Arena Usage (Shinny & Public)	Fitness Classes	Child & Youth Programs	Swim Lessons
2 and under	77	0	0			136 plus 145 over 4 + 20 school
Children (3-12)	208	2	50	95	47	
Youth (13 – 17)	168	106	55	113		
Adult (18 +)	532	938	75	150		12
Senior (6- 69)	118	117	2	78		
Senior 70 +	70	55	0	188		
Wave Rave in the Pool February 24 th @ 48 youth						

	Association Booking (Total Hours)	Private Bookings (Total Hours)	Public Offerings (in Hours)
Meeting Room(s)	26 hours	8 hours	0 hours
Arena	183.75 hours	2.75 hours	90.75 hours
Pool Parties	1 hour	3 hours	100 hours
Pool Offerings (Aquatics)	21 bookings = 63 hrs.	4 bookings = 4 hrs.	191.5 hours
Grande Cache Wave Rave			February 24th @ 48 youth

Age	Aquatic Centre	Fitness Centre	Arena	Total
Under 3	3	0	0	3
Child	8	0	2	10
Youth	6	4	2	12
Adult	19	34	6	59
Senior	5	5	0	10
Super Senior	3	2	0	5
Total	44	45	10	94

Tails & Trails had a few more people come explore around town with us (so sad no dogs though). **Night Hikers** is still well attended by newcomers to our beautiful town. We are going to start going up Grande Mountain again in April.

Aquafit/Lane Swim is amazing... the people are loving this program. **Lunch Swim** has swimmers that are close to completing their swim challenge of 2023 lengths!

Fitness monthly challenges are catching on. January's winner was Sarah and February's winner was Don. The **Stretch** class with its bonus section added of an exercise machine demonstration, has positive comments from its participants. **Vinyasa Yoga** and **Restorative Yoga**, both classes provide a healing relaxation for the whole body for the participants. **Dance classes for youth and adults** has gone wild...

registration opened and within one hour we had almost 3 classes FULL. **Morning Spin and Spin** are there for the cardio junkies and they come!

February hosted the annual '**Winter Walk Day**'. We met participants at the Golden Age Club to walk for just under an hour then regrouped for a stretch!

Manager's Report

Department: Planning & Economic Development

Submitted by: Martino Verhaeghe, Director Planning & Economic Development

Date: 4/11/2023

Director Planning & Economic Development – Martino Verhaeghe

Capital Expenditures Awarded by Administration:

Pursuant to Section 2.9 of Policy 1018 - EXPENDITURE AND DISBURSEMENT POLICY: The Following capital expenditure have been awarded or actioned by Administration: N/A

Director Highlights:

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Planning and Economic Development department have worked on this month:

Economy – Create a diverse economy. *Develop a world class integrated eco-industrial site focused on the processing and development of natural gas by-products:*

- Attended Greenview Industrial Gateway Informational Webinar
- Greenview Industrial Gateway licensing review

Governance – Improve intermunicipal government relations. *Host regular meetings with neighbours, partners and indigenous communities:*

- Attended Joint Council meeting with Sturgeon Lake Cree First Nation

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Completed future goals assignment for Direct Reports
- Interviews for Manager of Planning and Development
- Coverage for the exiting Manager of Economic Development
- Review of Terms of Reference for the Psychological Health and Safety Committee

Governance – Provide good governance. *Ensure our policies address changing and growing community needs:*

- Review of Request for Proposals and assignment of Ridge Valley and DeBolt Hamlet Plans

Culture, Social & Emergency Services – Enhance communication to our public. *Identify & prioritize opportunities for broadband across Greenview:*

- Broadband coverage and funding research
- Development of broadband GIS mapping

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Governance – Improve intermunicipal government relations. *Build relationships with industry focused organizations:*

- Meeting with Grande Cache Chamber and Business owners on several initiatives, including tourism planning, advertising initiatives, signage policy review, Seasonal Patio Policy development, etc.
- Attended Regional Economic Development Committee Review

Ongoing:

- Land Use Bylaw consolidations and revisions
- Mountain Metis Nation Association land sale
- Grande Cache lot and land sales
- Public Engagement session for April 20, 2023

Communications & Marketing, Manager – Stacey Sevilla

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Comms department also works closely in collaboration with all other departments to create, launch and promote new services and programs etc.

Please note that the list below highlights Communications department activities but is not exhaustive.

Communications Highlights

Please note that the list below highlights Communications department activities but is not exhaustive.

Projects completed or underway:

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Assisted with Greenview University 2023 – Agricultural Services 101 (posters/setup signup links, send email to staff)
- Internal Communications: Wellness Committee posters, Safety ERP Drills & Table Tops schedules, Social Committee posters, MSI Prevention Week poster

Economy – Create a diverse economy. Increase tourism attractions:

- Weekly Anchor Ad
- Economic Development 4-page handout draft
- Joint Vacation Country Travel Guide full-page advertisement with Hinton, Yellowhead County & Greenview
- Assist Tourism with their PowerPoint presentation to Council

Culture, Social & Emergency Services – Enhance communication to our public. Re-establish our quarterly newsletter for our public:

- April 2023 Mountains to Meadows Newsletter ready for CAO review
- Glitz local Valleyview newspaper full-page advertisement scheduled for April 2023 distribution
- Grande Cache Mountain Voice newspaper full-page advertisement scheduled for April 2023 distribution
- Preparing RFD for exterior GRM logo removal
- Updated Grande Cache Recycling and Landfill Brochure

Culture, Social & Emergency Services – Enhance communication to our public. Continually improve our social media and digital platforms + Continue to use & expand the use of digital & non-digital bulletin boards:

- Update programming posters/flyers/website/social for both Recreation Centres
- GRM Pop-up banners
- Road Bans notifications and advertising campaign
- Shelterbelt Tree advertising campaign updates
- Advertising for multiple Ag Services programs
- Prepared GIG Business cards with QR codes, designed GIG USB cards and updated GIG map/word art two pager for handout at hydrogen convention
- Created an updated Digital Sign form for the community to submit and it is being promoted on the website and social media

Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:

- In-kind donations: Ridgevalley Grade 6 Class visit Swag bags, Operations took two (2) gift bags to RMA, Jamie Hallett gift basket ready for June to bring to IAMA (Infrastructure Asset Management Alberta), Northern Lakes College received a gift bag
- Assist with tours for Ridgevalley School visit

Culture, Social & Emergency Services – Support and maintain recreational opportunities. Recognize opportunities to increase recreation development:

- Recreation program marketing posters and digital advertising for Fitness, After School Programs, Lifeguard programs, Aquatic Centre hours, Spring Break Arena Schedule and more for both GCRC and GRM recreation teams
- Moberly mascot received a professional cleaning

Projects Underway:

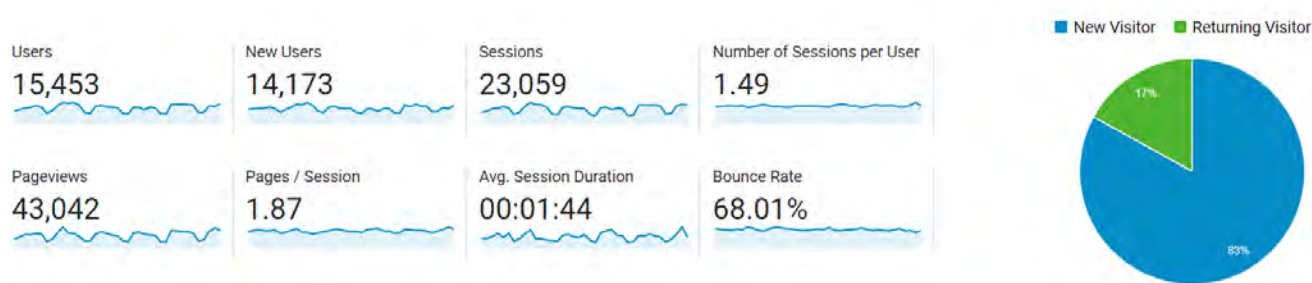
- Greenview Engagement Procedure Manual review/edits
- Tree Resources publication for Agricultural Services and brochures completed, awaiting approvals
- Greenview Values Word Art Wall Signage production underway
- Business cards created and ordered for staff
- PDF Flyer for Internal Garage-Sale on Greenview promotional items
- Internal communications work and approval procedure
- Promotional products vendor list
- Strategic Plan Progress Report document update
- 2022 Annual Report work underway; information gathering from all departments
- Vision, Mission and Values prints have been installed in all Greenview offices and buildings

Digital presence statistics

Culture, Social & Emergency Services – Enhance communication to our public. Continually improve our social media and digital platform:

Website (March 2023)

Greenview's website has seen **43,042** pageviews on the website through the month of March. The Greenview website has seen a slight increase in new users through March at **15,453**. Website access from mobile devices remains almost on par with the national average, with approximately 43% of website users from a desktop or laptop computer in February. ***NEW:** Visits to the Careers page of posted jobs totalled **2,055** at the time of this report, accounting for approximately **5%** percent of all website visits.



Facebook (March 2023)



Efforts to grow our Twitter and Instagram presence continue. Twitter followers as of March 29, 2023 = 1,847. Instagram followers as of March 29, 2023 = 612.

Greenview APP (March 2023)

The app was used approximately 296 times through the end of March, with users accessing the "Notifications" section the most often. We have had 12 new downloads over this period. Approx 1078 live app users to date, showing our user base to be holding steady.

Economic Development

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Economic Development and Tourism teams have worked on this month:

Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:

Administration continues collaborating with the Grande Prairie Regional Chamber of Commerce and partners on the Regional Attraction and Retention Project. This project is about to launch an employer survey, April 4, 2023. This survey is selected at random, if you do receive an email or phone call, please take time to be engaged with this survey as it will incorporate information from all organizations/sectors to enhance the experience of working and staying in the region.

Economy – Create a diverse economy. Create opportunities to support and attract businesses in Greenview:

Culture, Social & Emergency Services – Improve public perception of Greenview. Actively participate in community events:

Greenview Economic Development attended the Hinton and region Business Support Network (BSN) on March 2, 2023. All Grande Cache Businesses are expected to receive invites to these events. Economic Development was able to attend with two Greenview Businesses to listen to Doug Griffiths' presentation on Growing in a Post-Pandemic World. This was a great opportunity to listen to how other businesses and communities are dealing with the tough changes we have faced and different examples of holding the community together and thinking outside the box. Economic Development also took the opportunity to attend the West Yellowhead Community Futures first quarter round table in person. As a region, we reviewed the regional statistics of the Business Retention and Expansion reports. This was an exciting opportunity to brainstorm on the next steps and how to support our local businesses through our next hard road ahead.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

Greenview Economic Development had an exciting opportunity to attend the “HyperDrive - Women in Business Summit” in Jasper. Greenview was a proud sponsor of the summit. This was a fantastic chance for regional female entrepreneurs to find inspiration, collaborate, and create networks. The summit showcased excellent speakers, and the atmosphere was incredibly welcoming and warm. We encourage any eligible Greenview businesses to make use of this great opportunity next year.

Tourism

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

Economy – Create a diverse economy. *Capitalize on natural areas that exist within Greenview:*

During the month of March, Administration was pleased to host 62 kids between the Junior Adventurer and Youth Adventurer programming. The remainder of March will see the Kids Conference at Grande Cache Recreation Centre on the 28th and Junior & Seniors Adventures on the 31st. Finally, there's something to look forward to in April, with the 2023 Annual Easter Egg Hunt taking place on April 1.

Greenview Agricultural Department hosted an information session at the Grande Cache Tourism & Interpretive Centre on March 5. Forty residents attended the session and thoroughly enjoyed the presentation by Karen Strobel.

Economy – Create a diverse economy. *Increase tourism attractions:*

Greenview had the pleasure of being featured at the Calgary Outdoor and Adventure show on March 18-19. Administration was given the opportunity to showcase all that Greenview has to offer and share our community's initiatives. The show exceeded last year's attendance, with 13,900 people attending this year.

Greenview Tourism is working in collaboration with Wembley, Tumbler Ridge, and Prince George to create a Dino-Trail Travel Itinerary map, brochure, and online campaign to attract Dino-Tourism to NW Alberta and Northern BC. The trifold brochure is in its final stages and should be available at Visitor Information Centres across western Canada as early as May 2023.

Statistics

▪ Total Visitors Feb: 499	* Visitors Mar (1-26): 759
▪ Total Feb Revenue: \$2576.59	* Revenue Mar (1-26): \$2842.94
YTD Total Visitors	YTD Total Revenue
2020 870	2020 \$4394.40
2021 978	2021 \$5413.41
2022 2012	2022 \$11003.52
2023 1963	2023 \$9829.48

Planning and Development, Manager – Samantha Dyck

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Planning & Development Team has worked on this month are:

Governance – Provide quality municipal services. *Provide consistent levels of service:*

The department recently welcomed a new Manager, Planning & Development, on March 20, 2023, filling a position which has been vacant for several months. This vacated a Development Officer role and is now being advertised.

Applications received this month include:

Type	Applications
Business Licenses:	1
Development Permits:	16
Land Use Amendments:	2
Subdivisions:	1
Approaches:	0

Governance - Increase staff success. *Incorporate staff succession planning:*

The two (2) GIS staff members attended a workshop in Edmonton to gather information from an MRF presentation. This has resulted in 2 programs being brought forward for consideration by Senior Management relating to Broadband Coverage Mapping and 360 degree Video of Linear Assets.

Governance – Provide good governance. *Regular communication between Council & Administration:*

Two (2) Planning and Development staff led one of the Communications Workshops in Valleyview.

Governance – Provide good governance. *Ensure our policies address changing and growing community needs:*

Council Awarded the contract for the DeBolt Hamlet Plan and Ridge Valley Hamlet Plan ASPs.

Governance – Provide good governance. *Regular communication between Council & Administration:*

Of the sixteen (16) Development Permit applications received this month, six (6) had estimated project costs exceeding \$500,000:

D23-035 / 13-20-67-8-W6M / CENOVUS ENERGY INC / OIL & GAS FACILITY- INCLUDING BORROW PIT / \$1,750,000.00 / WARD 8

D23-037 / 12-19-63-6-W6M / CENOVUS ENERGY INC. / OIL & GAS FACILITY / \$2,600,000.00 / WARD 8

D23-038 / 8-7-63-4-W6M / AIM LAND SERVICES / OIL & GAS FACILITY EXPANSION - 1350HP COMPRESSOR / \$5,000,000.00 / WARD 8

D23-041 / 8-1-63-3-W6M / ARC RESOURCES LTD. / OIL & GAS FACILITY EXPANSION - INJECTION / DISPOSAL PRODUCED WATER FACILITY, ADDITION OF MAJOR EQUIPMENT / \$37,780,000.00 / WARD 8

D23-043 / 5-9-65-4-W6M / INTEGRITY LAND INC. / OIL & GAS FACILITY / \$40,000,000.00 / WARD 8

D23-047 / 13-1-65-20-W5M / CRESCENT POINT ENERGY CORP. / OIL & GAS FACILITY - COMPRESSOR FACILITY / \$1,250,000.00 / WARD 2

Economy – Create a diverse economy. *Develop a world class integrated eco-industrial site focused on the processing and development of natural gas by-products:*

The Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District was drafted and presented for first reading at the Regular Council Meeting on March 14, 2023. Council suggested additional uses to be added for the Public Hearing and Second and Third Readings, which are scheduled for April 11, 2023.



Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 4/11/2023

Director Corporate Services – Ed Kaemingh

- **Governance** – *Establish levels of service:*

I worked out of the Grovedale Office the afternoon of March 6th, I had my one on one with the Manager of Information Services and made myself available to staff for the afternoon before heading to work out of the Grande Cache office along with Director Autio we had coffee with some of the staff down there. As much as we like to meet staff and socialize our intent on these trips still conduct as much day-to-day business as possible. On March 21st I worked out of the DeBolt office, again as SLT our goals are to do this on a regular basis.

Day to day tasks such as regular one on one meetings, project reviews, establishing timelines. Council meetings, Policy Review Committee, Senior Leadership team, and staff development coaching are ongoing.

- **Economy** - *Monitor and maintain capital spending and operational fiscal responsibility:*

The month was busy with procurement, reviewing various contracts and processes with the team according to new legislation regarding the prompt payment and hold backs stemming from new legislation. The audit and chart of accounts program review took a good amount of my time reviewing various topics with Finance and the Software Project Lead. I also chaired the Asset Management Committee meeting on March 22 in place of the Asset Management officer.

Finance & Administration, Manager – Cara Garrett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operational fiscal responsibility:*

March created a dual focus in the team; audit officially began March 20, leading up to a great effort to get the working papers done, make any adjustments that were required and get the supporting documentation in order. This was all done while continuing to keep the day-to-day activities moving forward, as managers were focused on getting their work organised for the year.

Although Greenview has the same audit firm as previous years, there is a different partner on the file. The audit is being completed remotely with the use of a secure profile. The combination of the new partner and the remote work has led to a focus on areas that have not previously been highlighted. As the audit will be tendered in 2023 this has provided the opportunity to look at other areas that may not have received appropriate focus in the past.

Another advantage of the remote audit is that all of the questions are gathered in a single location. Finance will be leveraging this in the post-audit debrief with managers to go over the list of common questions and their impact on the audit. This will allow managers to have a better idea on how their activities directly impact the audit and provide a common language for them and Finance.

Accounts Payable Statistics:

METHOD	MONTH	# OF PAYMENTS	# OF INVOICES	\$ VALUE OF PAYMENTS
EFT	March	505	1198	\$ 5,788,699
CHQ	March	141	171	\$ 688,556

Financial Reporting, Manager – Marley Hanrahan

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operation fiscal responsibility:*

The focus in March was preparing the year end audit file which was given to the auditors to start their work on March 20th for Greenview and March 27th for Greenview Regional Waste Management Commission. We completed work on the 2022 changes to tangible capital assets which included setting up the fixed asset card information in Worktech in alignment with the new policy, gathering disposal information including bills of sale and insurance claims, and reviewing invoices coded to capital projects to ensure they meet policy guidelines. We created 149 new asset cards, completed the disposal of 37 assets, and moved the 2022 costs for 49 assets that are not complete to work in progress. With both audit files submitted, we are now following up on additional requests and samples.

We prepared a 2022 Q4 financial update for Council which was presented at the March 28th regular meeting. This gave Council an opportunity to see the updated year end financials and ask any questions ahead of the audited financial statement presentation to come in April. Also presented at the March 28th meeting was the final 2023 budget. Based on updated estimates from year-end, expenditure management, an increase in assessments, and changes from the Province we were able to balance the 2023 budget. Next steps will be to prepare the 2023 tax rate bylaw which will be presented to Council in April.

Asset Management Officer – Jamie Hallett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*

Continued work on reducing Greenviews asset liability and risk by improving our asset profiles with the schedules of our RMA insurance provider. The number of insured assets has grown substantially and corrective removal of the disposed/surplus assets from the past few years. This is aiding in our risk-liability profile and with plans to attend this year RiskPro, this will also help in the reduction of Greenviews cost.

As well, working with our community groups on the RMA guidelines for our Associated Named Insured (ANI) goals, met with all the ANI groups, follow up on all needs, along with questions. Have started to meet on a more regular basis to help effect this change and to minimize cost increase to Greenview insurance as a whole. Collaborating with Community Services to facilitate this change in management in regard to this.

On March 22nd, the multi-department Asset Management Advisory Committee met, the manager of finance did a presentation about asset retirement obligation (ARO), some of the audit questions and future results. There was good discussion, and the committee will be integral in defining ARO and other asset matter discussions. The committee has been working with the training provided, discussion on assets as they are being managed and the future of assets to come. The committee has made asset maturity goals for Greenview and will work towards them as well.

- **Economy** – *Prioritize our infrastructure investments to align with operational capacity:*

Software Project 2022 - 2024

Phase one of this project is now into the use of the new software, we have started phase two departments with entering assets, preventive maintenance schedules, workflow, and all functional parts to each department. This has been incredibly positive and very busy. By being strategic on our workflow, we have increased the volume of information flow by trying to minimally impact to the normal workflow.

Information Systems, Manager – Peter Stoodley

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

Information Systems has begun the programming for a server failover from Valleyview to DeBolt. This will enable Greenview to better business continuity in case there is a critical failure. A test will be conducted once all the programming is completed with an additional failover test later this year. It is vital that Greenview Information Systems and its support service contractor understand the process and follow the same procedure.

Information Systems has compiled a report which provides stats on blocked email due to Greenview's cyber security measures to protect staff email accounts and the organization. These stats are from February 28 to March 24, 2023.

Quantity	Type
12	Malware Blocked
1835	Phishing Inbound Blocked
0	Phishing Outbound Blocked
2678	Spam Blocked

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

Information Systems has been actively reducing the amount mobile devices without compromising staff's ability to work. Mobile device count has been reduced from 313 to 295. Now, with monthly manager mobile device usage reports, it is likely that this number will continue to be reduced. Currently, this cost savings is approximately \$18,000 for greening those mobile devices with the anticipation of more savings in the future.

Insurance cost per printer has come from an on-contract monthly cost to Greenview's facility insurance reducing cost by \$2,304 per month (based on average of \$32 per month X 72 printers). This equates to approximately \$27,648 per year in savings.

Information Systems has awarded a three year Managed Desktop and Network Information Systems Support Services contract to Yardstick Technologies INC. This contract begins April 21, 2023 and ends on April 21, 2026.

Legislative Services Officer – Sarah Sebo

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** - *Ensure our policies address changing and growing community needs:*

On March 14, the following policies and bylaws were before Council for approval.

- Bylaw 22-935 "Tax Installment Payment Plan" was given first and second reading.
- Bylaw 22-894 "Designated Noxious Weeds" was given third reading and has come into force.
- Policy 3023 "Volunteer Fire-Rescue Service Awards" was referred to Policy Review Committee to review the definition of Auxiliary Worker.
- Policy 6303 "Weed Control" was approved and amended to attach lists of prohibited noxious and noxious weeds.
- Policy 6318 "Private Land Herbicide Application was repealed.
- Policy 6303-1 "Weed Control Procedure" was repealed.

On March 28, the following policies and bylaws were before Council for approval.

- Bylaw 22-935 “Tax Installment Payment Plan” was given third reading and has come into force.
- Bylaw 22-937 “Regional Branding Committee” was given first reading and amended to change the name to Regional Promotional Committee, as well as to expand upon the mandate.
- Policy 6302 “Roadside Vegetation Management” was approved and amended to include an attached schedule of weeds.
- Policy 6317 “Spray Exemptions” was repealed.
- Policy 6302-1 “Roadside Vegetation Management Procedure” was repealed.
- Policy 7003 “Greenview Logo Use” was approved as presented.
- Policy 6002 “Employee Apprenticeship Training” was moved from a Council approved policy to an Administrative policy, approved by the CAO.
- Policy 2014 “Staff Training and Professional Development” was moved from a Council approved policy to an Administrative policy, approved by the CAO.

Policy Review Committee reviewed the following policies in March:

- HR 03 “Moving/Relocation Allowance” is being recommended to be moved from a Council policy to an Administrative policy, approved by the CAO. The purpose of this policy is to provide reimbursement of staff moving expenses when required.
- Policy 2007 “Recruitment” is being recommended to be moved from a Council policy to an Administrative policy, approved by the CAO. The purpose of this policy is to endure a consistent and fair approach to the recruitment and selection of staff.
- Policy 1040 “Appointment to Boards and Committees” was deferred to another Policy Review Committee. The purpose of this policy is to establish criteria and guidelines for public and Council appointments to Greenview boards and committees.
- Policy 1043 “Commemorative Naming” – The purpose of this policy is to provide a process for residents to request the renaming of roads, parks, and trails.
- Policy 8003 “Letters of Support” – The purpose of this policy is to establish a fair and consistent procedure for Greenview to review and provide Letters of Support.
- Policy CO 16 “Grande Cache Eagles Nest Hall Rental” was recommended to Council for repeal. The policy is being replaced with a rental agreement.
- Policy 1013 “Credit Cards” was brought for a discussion on board and committee members-at-large receiving Greenview corporate credit cards.

The next Policy Review Committee is scheduled for May 10, 2023. The April Policy Review Committee was cancelled.

Procurement Officer, Ashlee Holmes

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

The month of March was busy supporting Managers in completing tenders for many of Greenview's capital and operational projects that were identified in the 2023 budget. Of note, we finalized the following tenders 2023 Greenview Fleet, the 2023 Two-Ton Truck, the Managed Desktop and Information Systems Support Services, Grande Cache Campground, Hamlet of Ridgevalley and DeBolt Area Structure Plan, Kakwa Trail Corridor Consulting Services, and the Grovedale floating Liner. Other tenders we are actively working on right now include the Cemetery Survey, the new Salt and Sand Shed in Grande Cache, the Greenview Regional Multiplex Emergency Generator, the Recycling, Waste and Confidential Shredding Services and the External Auditor.

As mentioned in last month's managers report, Amazon Business officially launched at the beginning of March and has been operating throughout Greenview. Some staff are reporting they can receive some goods they order within two business days. We will continue to monitor the use and potential savings and report on these quarterly in future manager reports.

I have also been working on the development of standardized tender templates for Greenview to use. These templates have been developed in consultation with Legal and will be finalized in the coming month. This is a great step forward in not only supporting our leadership team but also mitigating potential risk and liability to Greenview with the elimination of the use of various templates.

Last month at Reynolds, Mirth, Richards and Farmer Legal Seminar I met the procurement advisor for Grande Prairie County. This month we connected to get to know each other, and most importantly, discuss the procurement practices in each respective municipality, as well as trends that we are seeing. We are both hopeful and committed to working together as we often share many resources and vendors. This specific relationship supports Greenview's Strategic Plan, pillar one, Governance, and goal three in which we are actively working on having an open dialogue. We hope that our relationship and collaborative approach will enhance our procurement practices, with the goal of being able to better support our respective leadership teams in delivering services and supports to our ratepayers.

Software Integration, Project Lead - Teresa Marin

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*

The PSD Citywide Project Lead and I had a meeting with the Greenview Fleet Manager to answer questions he had with regard to the software program. The session provided him with a beneficial connection of the data submitted and the resulting functions available.

The Asset Manager and I met with the GIS Technician to discuss separating some GIS layers within the sites and the addition of GIS details to the software.

A meeting was held with the Data Entry Supervisor to discuss details of a data entry assignment and to clarify instructions. An additional data entry assignment was subsequently provided that provided detailed instructions, clarifying meetings are always welcome as required.

A session was held with the Facility Manager, Groundskeeper Supervisor and the Facility Administration Support hosted by the PSD Citywide Project Lead, Greenview Asset Manager and myself to provide them with an overview of the software functions. The Facility team will submit additional information required for the software company to upload and another session will be held in two weeks.

After the meeting with the Phase II groups: Environment, Indoor and Outdoor Recreation, Community Grant Coordinators (Halls, Arenas, and Cemeteries), Tourism Information Centre and Agriculture Department they were provided a folder to upload asset lists, preventative maintenance sheets, and photos etc. for the software. The groups were also provided the sandbox access information to explore the software functions. These groups will be met with independently to go over their workflow details and to provide an overview of the software data. Phase I is nearing completion and training will commence soon with this group.

A total of 22,326 assets have been added to the PSD Citywide software as of mid-March, examples include: Bridges, Facilities, Fleet, Land Improvement, and Office Equipment.

Met with the PSD Citywide Implementation Asset Advisor to discuss linking assets that are located within the GIS mapping.

FileHold invoice workflow processes were reviewed, and a common identification feature was discovered that may be captured by the software and flow through to FileHold for the record, this information will be discussed at the next Software Meeting.

Working on a Software Project Communication Plan to include the objectives, goals, phases, timelines and the measurables.

Met with the Operations Manager, Roads Lead Hand East, and the Asset Manager to review the Operation Department Condition Rating Assessment (CRA) criteria and process for the PSD software. As a result of the meeting, the Operation Department will be preparing detailed inspection sheets identifying the assessment protocols with checkmarks, evaluations of the condition 1 (Best) to 5 (Worst), and yes/no selection options. This information will be uploaded to the software program and will be available for inspections and to link into work orders.



Manager's Report

Department: Infrastructure & Engineering

Submitted by: Roger Autio, Director Infrastructure & Engineering

Date: 4/11/2023

Director of Infrastructure & Engineering, Roger Autio

- **Governance**

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects that have been worked on this month are:

- Posted the Nose Creek Haul and Store Jug Fill Station tender on March 3, 2023, and will be coming to Council on April 25, 2023, for direction.
- Attended AMSA conference in Edmonton
- Contractor negotiations on the Grande Cache Wastewater Treatment Plant.
- Discussion with Environmental on the Grovedale Lagoon tender.
- Consultant discussions, exploring options for the Ridgevalley lagoon and land purchase, coming to Council shortly.
- Received an e-mail about the oxbow on Township Road 702 (Valleyview area) and will be coming to the April 18 Committee of the Whole meeting.
- Correspondence with Greenview's lawyer on the Grovedale Water Treatment Plant
- Correspondence with Greenview's lawyer on the Grande Cache Water Treatment Plant
- Correspondence with Greenview's lawyer on the Grande Cache Public Service Building
- Discussions continue with Alberta Transportation about Hwy 666. Administration is waiting for a formal letter before discussing a counteroffer.
- Dealing with the sudden passing of a team member in Grande Cache. The team works very closely with each other on a daily basis and has taken this quite hard. The team has met with a Grief and Trauma expert and are working through issues as they arise. The day-to-day operations has functioned flawlessly with the support from all of Greenview.

Manager, Construction & Engineering, Leah Thompson

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects that Construction and Engineering has worked on this month are:

- **Governance**

- Pre-tender meeting was held for the Grovedale Lagoon Decommissioning, approximately 6 interested contractors were on site. The tender has closed – RFD to come to Council April 25, 2023, to award.
- Request for Proposal closed for Range Road 704 Engineering - RFD to come to Council April 25, 2023, to award.
- Approx. 1 week remaining for brushing between Twp. 714 and 720 with 2 crews. Brushing took longer than anticipated due to the time it took to meet with each landowner to get permission to enter(s) signed and agreed upon. If land was being purchased landowners wouldn't let crews onsite until payment was received. Where fence lines were in the brush it was removed by hand by crews to ensure there wasn't damage to the fences etc.

- **Economy**

- Attended a meeting with local oilfield company regarding their drilling site on Township Road 692. Discussion regarding the road construction not being completed, bonding will not be accepted until next season once the road has a construction completion certificate. This road will be banned at 50% until bans are off, access will be available as per usual to protect Greenview infrastructure.
- Received notification and initial funding of \$2,500,000 for the Forestry Trunk Road Phase 6.

Manager, Operation, Josh Friesen

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects Operations have worked on this month are:

- **Governance**

- Led a Culture and Communication workshop on March 29, 2023.

- **Economy**

- Worked with stakeholders for 2023 road bonds
- Requests for Tender/Quotes posted for:
 - Pinto Gravel Pit Crushing, coming to Council in April
 - River Top Gravel Pit Crushing, Coming to Council in April

- 2023 FTR & Grande Cache Area Roadside Ditch Mowing, Coming to Council in April
- **Environment**
 - Water Act Temporary Diversion Licenses have been applied for with most approved and some pending for the 2023 construction season.
- **Culture, Social & Emergency Services**
 - Advertising is presently active for:
 - Dust Control Program
 - Roadside Ditch Cleaning Program
 - Road Bans
- Attended AMSA conference. Sessions included presentations on:
 - Upcoming OH&S Code updates
 - Procurement
 - Legalities of defamation in the context of working with residents
 - Performance management practices

Operations East

- 10 signs replaced: stop signs 1-TWP RD 714/RGE RD 204, 1-TWP RD 694/RGE RD 202, 2-TWP RD 694/RGE RD 210, both sides of the road, 1-TWP RD 710/RGE RD 201, and 1 on the north side of TWP RD 710/RGE RD 201. 1 curve sign replaced TWP RD 694/RGE RD 215. 1 intersection sign replaced at TWP RD 694/RGE RD 210, and 1 checkerboard and 1 intersection sign were replaced at TWP RD 694/RGE RD 211, all in the Sunset House area.
- Operations East focused on snowplowing, snow removal, and sanding, including transfer stations, community halls, and Greenview parking lots.
- 21 rural driveways were plowed in the Operations East area.
- Roads cleared: 1 to the Puskwaskau Forestry tower north of Sturgeon Lake and 1 southeast of Sweathouse to the Sweathouse tower.
- Ditch and culvert cleaning completed in the Hamlets of Ridgevalley and Little Smoky at TWP RD 654 west of HWY 43.
- Problem culverts opened include: 1-TWP RD 724 from HWY 49 west to RGE RD 221, 100m north and south of the intersection, 1-TWP RD 730/RGE RD 221, opened culverts to creek on RGE RD 221 north of TWP RD 730, 1-TWP RD 731/RGE RD 222, mainline culverts cleaned on RGE RD 223 from TWP RD 730 to TWP RD 731, 1-intersection of TWP RD 734/RGE RD 223 and main centreline culverts at RGE RD 230 100m south of TWP RD 734 in New Fish Creek. 1 each on RGE RD 214, 215 and 221 all north of HWY 669 and on RGE RD 223 north of TWP RD 704 in

Valleyview North. Multiple culverts opened RGE RD 222 from TWP RD 703 to TWP RD 700, TWP RD 701 from RGE RD 222 east to the end, RGE RD 221 from TWP RD 701 to HWY 669 and RGE RD 224 between TWP RD 694 and TWP RD 700 in Valleyview South. Numerous culverts opened on RGE RD 201 from TWP RD 722 to TWP RD 724, TWP RD 712 from RGE RD 203 west to RGE RD 205, RGE RD 203 from TWP RD 712 to TWP RD 710 and TWP Rd 710 from RGE RD 203 to RGE RD 205/210 correction line road in Sunset House.

Operations Central

- Operations Central focused on snowplowing, snow removal, and sanding including transfer stations, community halls Greenview parking lots.
- Contractors were hired to clean ditches off the curves and adjacent drainage ditch at HWY 736 and on RGE RD 10.
- 6 temporary signs installed: 3-stop signs 1-TWP RD 725/HWY 736 westbound, 1-1st Avenue and Alberta Avenue southbound in the Hamlet of DeBolt and 1 on the Forestry Trunk Road at Moore's Cut-off Road. 3-road ban signs, 1-at TWP RD 741/HWY 736, 2 on the Forestry Trunk Road, 1-Canfor Cut Across Road northbound and, 1-Moore's Cut-off Road.
- Ditching and culvert cleaning ongoing at Creeks Crossing, in the Hamlet of DeBolt and 2 completed at RGE RD 10 next to the Race Trac gas station. Numerous culverts steamed on the Forestry Trunk Road – 1-Karr Creek at KM 80.5, 1-at KM 79, and 1 at KM 76.5.
- 6 driveways plowed in Operations Central.

Operations West

- Contract grader hired to help snowplow and ice blade in the Grovedale area.
- 3 days of snowplowing performed on HWY 666 for Ledcor upon request.
- 26 rural driveways plowed in the Grovedale area.
- Ditch and culvert cleaning completed by Greenview operators on RGE RD 73 south of HWY 666, TWP RD 692/TWP RD 64 and RGE RD 75/ TWP RD 692. Contract operators cleaned culvert ends and some main water runs in East Grove, Landry Heights, TWP RD 692 east of RGE RD 65, TWP RD 692/RGE RD 75, TWP RD 701A and RGE RD 72/TWP RD 701A in Operations West.

Operations South

- Snowplowing, snow removal and sanding ongoing in the Hamlet of Grande Cache and from KM 161-171 on the Forestry Trunk Road.
- Southview Provincial Recreation Area in Operations South was plowed twice.
- Contractor hired in Operations South to push back snowdrifts from KM 145-160 on the Forestry Trunk Road between March 6-14, 2023.
- Assisted Environmental Services with 1 curb stop water dig at a residence in the Hamlet of Grande Cache.
- 5 culverts steamed between KM 141-156 with the hydro vac unit on the Forestry Trunk Road.
- Opened all catch basins in Grande Cache, and thawed frozen storm lines with hydro vac unit, ongoing.

- Cleaned sumps in the wash bay at the Grande Cache PSB with the hydro vac unit.

Fleet Services

- An RFD for Fleet Services Bin Truck tender was opened and will be coming to a future Council meeting for decision.
- Plans have been made to host a Mechanics Greenview U presentation in May 2023.
- A short list of units has been created to test the Automatic Vehicle Locator (AVL) application updates.

Road Requests Received - 25	Operations East	Operations West	Operations Central	Operations South
Driveway Snowplowing	1	6	4	
Culverts	1	1		
Flooding				1
Road Conditions	2			
Safety Concerns	1	3		
Signage				1
Snow & Ice		4		
TOTAL	5	14	4	2

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	53
Grovedale Shop	24
Valleyview Shop	87
TOTAL	164

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTALS	50	499	26	0
RoaData-Municipal Loads		Single Trip Loads	Multiple Legal Trip Loads	
TOTALS		598	0	
Grand Total-Approval Requests/Municipal Loads		1173		

Road Use Agreements	
New Road Use Agreements	1
Total Road Use Agreements	909

Log Haul Route Requests		
Received	Approved with Conditions	Pending
2	1	1

2023 Road Bonds		
Received	Approved	Pending
18	10	6

Expression of Interest (EOIP) Update for Common Equipment	2022	2023	Variance	Percentage
Total EOI Qualifying Submissions Received	91	83	8	-9.2%
Equipment:				
Gravel Trucks	191	144	-47	-28%
Excavators	94	78	-16	-18.6%
Dozers	127	108	-19	-16.2%
Labour Crews	18	13	-5	-32.3%
Packers	36	44	+8	20%
Skid Steers	52	49	-3	-5.9%
Rock Trucks	31	30	-1	-3.23%
Graders	62	62	0	0%
Loaders	49	40	-9	-20.2%
Water Trucks	37	35	-2	5.5%

Manager, Facility Maintenance, Wayne Perry

Task List Completed	119	Task List New Additions	108
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In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**
 - A leadership skills assessment survey has been provided to all high potential (Hi Po) candidates in the Facility Maintenance Team which will help to determine the direction of the development. This combined with a leadership skills gaps analysis, will be completed in April. We will then use

the information to tailor development plans to each of the Hi Po candidates. All the plans should be completed by the end of April.

- Continue to provide a high level of equipment performance in the facility buildings through preventive maintenance. We have completed all scheduled inspection for the month internally along with completing semi-annual servicing / load testing on Generators, annual inspection of all security systems, and the recertification of all fire extinguishers in the Valleyview, Grovedale and DeBolt areas.

- **Economy**

- Work continues to upgrade ~~to~~ all first aid kits to keep them compliant with OH&S regulations. Many of the new kits were deployed in combination with the annual fire extinguisher inspections.
- Working with Recreation on a proposal for the upcoming Committee of the Whole Meeting to save money and provide a higher level of service on the HVAC systems in the two Rec Centres.
- Two project tenders closed in the month which will be presented at the April 25 Council Meeting.
- Completed bore hole testing in the location of the new sand and salt shed in the Grande Cache Operations yard. Looking for the most cost-effective locations for both the shop and the sand and salt shed.
- Completed a project for Environmental Services in the Grande Cache Water Treatment Plant to change the doors over to a panic bar style for all outside facing doors. This now brings this portion of the building up to the Alberta Building Codes Standard.
- Completed a project for Operations to add pallet racking to their store room at the Valleyview Operations Building. The racking will triple the storage capacity in their parts room.

- **Environment**

- Worked with Community Services on a grant application for a replacement Ice Plant for the Grovedale Arena. Assisted Lisa with the technical understanding of the benefits of natural element systems over R22 refrigerant.

- **Culture, Social & Emergency Services**

- Framed and mounted all “Vision, Mission and Values posters throughout Greenview’s offices and shops.

Manager, Environmental Services, Doug Brown

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects Environmental Services have worked on this month are:

- **Governance**

- A letter was sent to all Septage hauling companies to advise of procedural changes as well as rate changes as identified in the Schedule of fees.
- Held kickoff meeting for Scada installation and integration into Greenview, contractors, consultant and Greenview IT staff.
- Grande Cache Team worked with Operations Team to repair a CC valve in Grande Cache.
- Solid Waste has put up signs that all pesticide jugs need to be returned to suppliers and Clean Farms will no longer collect from our Transfer stations. This change was made as part of extended producer responsibility.
- The Grande Cache team has replaced and/or repaired 27 water meters that were not reading accurately. Meter inspection and repairs are on going as many have been installed incorrectly or have plumbing issues. The teams is compiling a list of remaining water meter repairs.
- Grovedale water leak was investigated further and found that the cc wasn't fully open and that it was draining from the CC stop and drain, it was corrected.
- Operators Flushed the Valleyview Rural Waterline on March 16th to maintain chlorine residuals. However, Valleyview rural water sample failed THM's (Tri halomethanes) analysis. The Town of Valleyview was informed and we are conducting more sampling.
- Grande Cache Water Plant had repairs completed on internal piping leaks. Flushing ports were also added to chemical feed lines for maintenance. One clarifier in water plant was drained and cleaned.
- Solid waste has been busy pushing and compacting the class 3 dry waste pits in DeBolt and New Fish Creek.
- DeBolt Sewage Lift Station had the Uninterruptible Power Supply (UPS) battery backup fail. This was replaced as it powers the local PLC and alarm system for the station.
- Grande Cache Team is dealing with unexpected passing of a Team member this week. A grief counselor was brought in for staff in this difficult time.

- **Environment**

- In conjunction with Ag services and clean farms, solid waste hauled and set up the Silage tarp and Wrap bailer at the Grovedale transfer site.

- **Economy**

- Grande Cache Wastewater Treatment Plant Tender closed with 3 received proposals all of which were overbudget. Greenview will negotiate with successful bidder on scope and evaluate all available options for savings.
- Engineering Services for the Grovedale Lagoon Floating liner repairs project was awarded March 28th to M2 Engineering.
- Household Hazardous waste and paint was collected from South wapiti, Grovedale and Grande Cache.
- RFP review for Recycling, Waste and Confidential Shredding Services for all Greenview Facilities from Valleyview to Grovedale, has concluded and an RFD will be prepared for Council award.

CAPITAL BUDGET -- DEPARTMENT UPDATE for 2022 and 2023

CAPITAL APPROVED PROJECTS	COUNCIL APPROVED BUDGET AMOUNT	EST. COST SPENT TO DATE	STRATEGIC PLAN	CONTRACTOR	STATUS	PERCENTAGE COMPLETE	QUARTERLY REPORT	NOTES
ROADS								
WW17002 GD Evaporative Lagoon Decommissioning	\$ 2,250,000.00	\$ 320,668.57	Environment	Associated Engineering	Construction	45		Construction Tender posting on APC February 27 closing on March 27 - Council April 25th
RD20008 Twp 692 - GD Industrial Rd - West of Hwy 666	\$ 1,189,729.00	\$ 1,188,561.10	Economy	PME Inc.	Final	85		Final landscaping and seeding in 2023, will be completed in spring/ early summer.
RD22001 FTR Phase 6	\$ 7,540,000.00	\$ 82,347.00	Economy	Beairsto & Associates	Pre Construction	45		Construction Tender posted on APC January 20 closing February 17 - Council March 14th
RD22006 RV Dumping Access	\$ 300,000.00	\$ 47,960.25	Economy	AllNorth Consulting	Pre Construction	45		Construction Tender posting on APC February 6 closing March 6 - Council April 25th. Project awarded and waiting for start date
RD23002 Block Funding Roads	\$ 1,000,000.00		Economy	Internal	Engineering	30		Engineering & Construction Tender posting January 31 2023
RD23003 FTR Improvements	\$ 500,000.00		Economy	Internal	Engineering			Working on details
RD23004 FTR Canfor South	\$ 783,900.00		Economy	Internal	Engineering	15		Internal RFP being prepared - Traffic counts in progress
PAVING								
PV22001 Rge Rd 251 South	\$ 1,000,000.00	\$ 925,398.09	Economy	AllNorth Consulting	Final	90		Deficiencies in Spring of 2023
PV22002 Twp 701A Overlay	\$ 3,200,000.00	\$ 2,117,900.54	Economy	AllNorth Consulting	Final	90		Deficiencies in Spring of 2023
PV22003 RR 230	\$ 3,891,453.00	\$ 28,547.00	Economy	Beairsto & Associates	Pre Construction	10		Construction Tender posting on APC January 20 closing February 17 - Council March 14th. Council removed the project from the 2023 construction season.
PV22004 GC Phase 6 Sidewalk / Driveways	\$ 1,012,135.00	\$ 913,261.62	Economy	Beairsto & Associates	Final	90		Deficiencies in Spring of 2023
PV24003 Twp Rd704 Overlay	\$ 60,000.00		Economy	Internal	Engineering	15		Internal RFP being prepared
BF/DRAINAGE								
BF77159 Asplund Creek	\$ 54,921.25	\$ 54,164.25	Economy	MPA Engineering	Engineering	100		STIP Application submitted - Ready for Construction
BF78503 RR 225	\$ 45,000.00		Economy	MPA Engineering	Engineering	30		STIP Application submitted - Engineering in progress
BF79118 Tributary to Sturgeon Creek	\$ 50,000.00		Economy	MPA Engineering	Engineering	30		STIP Application submitted - Engineering in progress
BF 77244 Tributary to Sweathouse creek	\$ 590,000.00	\$ 90,655.59	Economy	Green Acres	Construction	50		Construction completion 2023
BF 76902 Tributary to Clouston Creek	\$ 516,000.00	\$ 364,453.69	Economy	Green Acres	Final	85		Final landscaping and seeding in 2023, will be completed in spring/ early summer.
ENVIRONMENTAL SERVICES								
ES23001 1/2 Ton Replacement A161	\$ 60,000.00	\$ -	Economy	Greenview	In Progress	50		Procurement posted closes March 6. Invoice signed, will be a few months before delivery
ES23002 1/2 Ton Replacement A197	\$ 60,000.00	\$ -	Economy	Greenview	In Progress	50		Procurement posted closes March 6. Invoice signed, will be a few months before delivery
ES23003 1/2 Ton Replacement A108	\$ 60,000.00	\$ -	Economy	Greenview	In Progress	50		Procurement posted closes March 6. Invoice signed, will be a few months before delivery
SOLID WASTE								
SW19004 GC Landfill & Recycling Land Purchase	\$ 30,000.00	\$ -	Environment	Alberta enviro Lands	In Progress	50		Awaiting final agreement from AEP Lawyer.
SW20001 GC Transfer Station Development	\$ 100,000.00	\$ -	Environment	Associated Engineering	Engineering	10		Final report done, Engineering/ design/ Tender phase in 2023
SW22003 WYRMA	\$ 270,000.00	\$ 270,000.00	Governance	Agreement local Govt.	Final	100		agreement signed, waiting for copy back.
SW22004 GC Landfill Groundwater Well Monitoring	\$ 134,000.00	\$ 54,992.79	Environment	Associated Engineering	Final	100		This project had no carry over into 2023. Funds listed are 2022 budget. Project was under Budget. Project proposed 10 new ground water monitoring wells. Upon project startup and due to rig size 6 locations were identified with good access. Of those 6 only 4 monitoring wells were actually completed due to Equipment break down. AEP approval was given to not complete the other wells
SW23001 Hook Bin Truck Replacement A201	\$ 300,000.00	\$ -	Economy	Greenview	In Progress	50		Tender is out Closes Feb 28, public opening. Coming to Council in April
WATER DISTRIBUTION/TREATMENT PLANTS								

WD15002 GD Water Treatment Plant	\$ 15,118,940.19	\$ 13,190,786.56	Economy	Clarke Builders	Carry Over	99		In 2 year warranty period. Carryover Funds
WD16004 Landry Heights Water Distribution System	\$ 4,834,680.84	\$ 4,817,430.84	Governance	GP lawn doctor	In Progress	50		Final landscaping and seeding in 2023, will be completed in spring/ early summer.
WD17002 SCADA Upgrades	\$ 314,749.98	\$ 162,165.98	Environment	Nason contracting	On Order	20		Master SCADA project. Equipment on order. Contract signed Feb 7.
WD19004 GC Distribution Pumphouse Upgrades	\$ 1,879,581.84	\$ 732,161.84	Economy	Associated Engineering	Engineering	0		Will update the Tender document end of 2023 some work being done internally.
WD21001 Sunset House Water	\$ 150,000.00	\$ 113,503.65	Environment	To be determined	In Progress	0		This project has no carry over into 2023. Council direction was to monitor and track usage / well recovery for changes
WD22002 SCADA Upgrades	\$ 200,000.00	\$ 161,700.00	Environment	Nason Contracting	On Order	20		Contracts signed Feb 7, Materials on order
WD22004 GC Master Plan	\$ 1,361,733.22	\$ 1,124,145.15	Environment	Associated Engineering	Engineering	60		Compiling reports and reviewing, to be in final combined Master report. Invoice Received 01-27-2023 for 2022 work
WD22005 Water & Sewer Extension - Memorial Drive	\$ 100,000.00	\$ 37,555.26	Environment	AllNorth Engineering	Engineering	15		Engineering Tendered & Awarded late Fall 2022 Geotechnical drilling completed Jan 2023.
WD23006 Nose Creek Water Point	\$ 240,000.00	\$ -	Environment		Engineering	5		Reaching out to Public Health/ see if any special provisions. Tender closed, coming to Council in April
WASTEWATER SYSTEMS								
WW 17001 GD Collection System	\$ 25,000.00	\$ -	Environment	Mainline construction	Carry Over	100		Post warranty inspections in spring early summer of 2023.
WW19001 GD Floating Liner	\$ 10,063,400.00	\$ 215,272.75	Economy	To be determined	Engineering	15		RFP posted for Engineering closes Feb 27.
WW19002 GC Sewage Treatment Plant	\$ 35,590,000.00	\$ 1,506,907.74	Environment	M2 Engineering	Engineering	15		RFP closes Feb 22 for General contractors. Granted 1 week extension Feb 8.
WW20005 DB Lift station Forcemain Upgrades	\$ 1,544,500.00	\$ 10,000.00	Environment	MPE Engineering	Carry Over	98		Post construction deficiencies to be assessed in spring early summer.
WW21001 RV Lagoon Expansion	\$ 2,732,000.00	\$ 70,165.25	Economy	M2 Engineering	Engineering	15		Evaluating options/ land sale is critical component. Will be coming to Council in April
OPERATIONS EQUIPMENT								
OP 22001 GC Street Sweeper	\$ 365,000.00		Economy	Joe Johnston Equipment	On Order	10		Delivery in June 2023
OP23004 1/2 Ton Truck Purchase - Replacement of A127 (3/4 ton)	\$ 60,000.00		Economy	Internal	In Progress			Procurement posted closes March 6. Invoice signed, will be a few months before delivery
OP23005 2 ton, Extended Cab Pick Up Truck Replacement of A145 & F22	\$ 100,000.00		Economy	Internal	In Progress			Procurement posted closes March 6. Invoice signed, delivery will be late in the year
FACILITIES MAINTENANCE								
FM21008 Security Improvement 4 yr plan	\$ 242,200.00	\$ 160,000.00	Governance	Apex Security	In Progress	50		Completed yard security upgrades in all yards in Grande Cache, Valleyview and Grovedale, Still DeBolt Maintenance building and water points to complete. Compiling quotes and a plan moving forward for the employee safety improvements. Have completed a review of the sites we will be upgrading in 2023 around the waterpoints and transfer stations. Studying camera capacities to detect threats in our public facing buildings.
FM 20013 DeBolt PSB Expansion	\$ 953,200.00	\$ 950,157.00	Governance	South West Construction	In Progress	90		Electrical & carpentry deficiencies to be fixed in spring. Have substantial completion and operations has moved into the building. Still planning deficiencies to be repaired in the spring. Have now connected all components to our building management system
FM 22001 Skid Steer Broom Replacement	\$ 12,000.00	\$ -	Governance	Bob Cat of the Peace	On Order	50		On order should arrive middle of June 2023
FM22007 Renovations to FM/Enviro Building	\$ 50,000.00	\$ -	Governance	Standard Roofing, Quattro Homes, Southwest Design	In Progress	10		Have contacted 3 companies to provide us with a quotation to strap and install new metal siding for the building and carpenter shop
FM22008 GC Operations Sand/Salt Building	\$ 1,000,000.00	\$ -	Economy		In Progress	10		Developing tender package for 60' by 150' pole shed design. Have researched the price of a 72' by 150' overall building. Price is \$492,188 from a RMA approved vendor. Building is out for tender closing in late March. We have received one quotation for the paving of the yard area and waiting for another. We are doing test holes on the site in early March.
FM22009 GRM Emergency Generator (350kW)	\$ 425,000.00	\$ -	Economy		In Progress	10		Tender will be closing in mid March for this project. Coming to Council in April

FM23005 Replacement of BR1 with new Broom	\$	6,000.00	\$	-	Governance	Internal	In Progress	0		Need to get quotes
FM23009 Purchase a Wide Area Mower	\$	95,000.00	\$	-	Governance	Deerline Edmonton	On Order	50		This is ordered with a quoted delivery date of January 2024.



Municipal District of Greenview No. 16

NAME: _____
 ADDRESS : _____

Employee # : _____
 Department: _____ Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
13-Mar	15:00	18:30	m	CRAA update, travel to Gp	200						269.00
14-Mar	7:00	21:00	m	Council, Grande Spirit in DeBolt	220	1			20.00		524.00
15-Mar	7:00	20:00	m	MPC, PRC, GC Rec board	220	1			20.00		524.00
16-Mar	10:00	19:00	m	SLCN Gig update, RDDMS board meetir	240	1			20.00		459.00
17-Mar	8:00	11:00	m	return to GC	200	1			20.00	540.64	269.00
19-Mar			c	Travel To Edmonton for RMA	430						459.00
20-Mar			c	RMA							459.00
21-Mar			c	RMA							459.00
22-Mar			c	RMA, Travel to Grande Cache	430					994.84	459.00
NOTES:				KILOMETER CLAIM			TOTAL		80.00	1535.48	3881.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1940	1202.80	NET CLAIM		80.00	1535.48	3881.00
				\$0.26 per km	1940	504.40					
				SUBTOTAL		1707.20	TOTAL CLAIM			7203.68	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1707.2	AMOUNT DUE (OWING)			\$7,203.68	

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
3.5	m	TRUE	TRUE	TRUE	0	0	0	0	269	0	0
14	m	FALSE	TRUE	TRUE	20	0	0	20	524	0	0
13	m	FALSE	TRUE	TRUE	20	0	0	20	524	0	0
9	m	FALSE	TRUE	TRUE	20	0	0	20	459	0	0
3	m	FALSE	TRUE	TRUE	20	0	0	20	269	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	c	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Estimating Calculations

[illegible]



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
14-Mar	8:15	21:30	M	RCM & RCMP town hall	80			1	50.00		524.00
15-Mar	8:15	12:00	M	MPC PRC	80						269.00
19-Mar	15:00	20:00	C	Travel for Spring RMA conference	320						459.00
20-Mar	8:00	17:00	C	EOEP training & RMA day 1							459.00
21-Mar	8:00	17:00	C	RMA conference day 2							459.00
22-Mar	8:00	20:00	C	RMA conference day 3 & Fox Creek Cultu	320		1	1	70.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		120.00		2629.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	800	544.00	NET CLAIM		120.00		2629.00
				\$0.17 per km	800	136.00					
				SUBTOTAL		680.00	TOTAL CLAIM				3429.00
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		680	AMOUNT DUE (OWING)				\$3,429.00



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM
							B	L	D	AMOUNT		
14-Mar	8:30	15:30	M	Council	16							317.00
14-Mar	6:45	9:15	M	RCMP Townhall	16							207.00
15-Mar	8:30	12:30	M	MPC/PRC	16							269.00
19-Mar	13:30	17:30	M	RMA Conference	355							269.00
20-Mar	7:30	16:30	C	RMA Conference								459.00
21-Mar	7:30	16:30	C	RMA Conference								459.00
22-Mar	7:30	19:00	C	RMA Conference	355							459.00
NOTES:				KILOMETER CLAIM			TOTAL					2439.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST					
				\$0.68 per km	758	515.44	NET CLAIM					2439.00
				\$0.17 per km	758	128.86						
				SUBTOTAL		644.30	TOTAL CLAIM					3083.30
				LESS G.S.T.			LESS ADVANCES					
				TOTAL		644.3	AMOUNT DUE (OWING)					\$3,083.30

Sally Ann Rosson
Claimant

March 26, 2023
Date

318

Approved

Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : DeBolt, Alberta T0H 1B0

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
March 14 2023	7:30	21:00	M	Council, Grande Spirit Public Engagement	120						524.00
March 15 2023	7:30	14:30	M	Municipal Planning Commission, Policy Review	120						317.00
				Grande Prairie RCMP Annual Performance Plan							
March 16 2023	9:15	12:00	M	Friends of Grande Spirit	120						269.00
March 19 2023			C	RMA Spring Conference							459.00
March 20 2023			C	RMA Spring Conference							459.00
March 21 2023			C	RMA Spring Conference							459.00
March 22 2023			C	RMA Spring Conference	800						459.00
March 23 2023	9:15	10:45	M	Peace Library System							269.00
March 24 2023	8:00	16:15	M	Grande Spirit Foundation	134						459.00
NOTES:				KILOMETER CLAIM			TOTAL				3674.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	1294	802.28	NET CLAIM				3674.00
				\$0.26 per km	1294	336.44					
				SUBTOTAL		1138.72	TOTAL CLAIM				4812.72
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1138.72	AMOUNT DUE (OWING)				\$4,812.72

Claimant

Date

Approved

Date

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
13.5	M	TRUE	TRUE	TRUE	0	0	0	0	524	0	0
7	M	TRUE	TRUE	TRUE	0	0	0	0	317	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
2.75	M	TRUE	TRUE	TRUE	0	0	0	0	269	0	0
0	C	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	C	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	C	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	C	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
1.5	M	TRUE	TRUE	TRUE	0	0	0	0	269	0	0
8.25	M	TRUE	TRUE	TRUE	0	0	0	0	459	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	O	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Doing Calculations

O/T Limit	Meet Tot	M or C	Mileage		
0	524	524	120		
0	317	317	120		
0	0	0	0		
0	269	269	120		
0	0	459	0		
0	0	459	0		
0	0	459	0		
0	0	459	800		
0	269	269	0		
0	459	459	134		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
				over 5000	over 5000
		Mlg Total	1294	1294	0
		Text rule		\$0.62 per km	0
		Mlg calc		802.28	0
		Ntp calc			



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
14-Mar	8:00	20:30	M	Regular Council Meeting	76						524.00
14-Mar				Crooked Creek Community Rec Club	30						
15-Mar	8:00	12:30	M	MPC, PRC, RCMP Anual APP	76						317.00
19-Mar			C	Travel to Edmonton	386			X	50.00		459.00
20-Mar			C	RMA Spring Convention							459.00
21-Mar			C	RMA Spring Convention				X	50.00		459.00
	19:00	20:00		Grow your own Healthcare Professionals - Zoom							
22-Mar			C	RMA Spring Convention	386			X	50.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		150.00		2677.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	954	648.72	NET CLAIM		150.00		2677.00
				\$0.17 per km	954	162.18					
				SUBTOTAL		810.90	TOTAL CLAIM				3637.90
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		810.9	AMOUNT DUE (OWING)				\$3,637.90



Municipal District of Greenview No. 16

NAME: Christine Schlieff
 ADDRESS : Box [REDACTED] AB T8V 3A4

Employee # :
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
14-Mar	6:45	21:00	M	Council & Grande Spirit in Debolt	305						524.00
15-Mar	6:45	13:00	M	MPC PRC	305						317.00
17-Mar	8:30	12:00	M	GPRRC At Nitehawk	24						269.00
19-Mar				travel to VV then ride to Edmonton	150						
20-Mar			C	RMA							459.00
21-Mar			C	RMA							459.00
22-Mar			C	RMA and travel	155						459.00
25-Mar	9:00	12:30	M	South Peace Regional Archives AGM	64						269.00
NOTES:				KILOMETER CLAIM			TOTAL				2756.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1003	682.04	NET CLAIM				2756.00
				\$0.17 per km	1003	170.51					
				SUBTOTAL		852.55	TOTAL CLAIM				3608.55
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		852.55	AMOUNT DUE (OWING)				\$3,608.55



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
13-Mar	17:00	20:00	M	Travel to VV	350			X	50.00		269.00
14-Mar	7:00	16:00	M	Regular Council meeting	100	X			20.00		459.00
15-Mar	7:00	21:00	M	MPC/PRC/GC Rec Board	450	X	X		40.00	296.85	524.00
20-Mar	11:00	16:00	C	Travel to Edm for RMA	450			X	50.00		459.00
21-Mar	8:00	17:00	C	RMA - EOEP		X			20.00		459.00
22-Mar	8:00	17:00	C	RMA				X	50.00		459.00
23-Mar	8:00	18:00	C	RMA and travel back to GC	450			X	50.00	954.99	459.00
24-Mar	14:00	20:00	M	Gr Prairie Regional Tourism Assoc.	400			X	50.00		317.00
NOTES:				KILOMETER CLAIM			TOTAL		330.00	1251.84	3405.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.62 per km	2200	1364.00	NET CLAIM		330.00	1251.84	3405.00
				\$0.26 per km	2200	572.00					
				SUBTOTAL		1936.00	TOTAL CLAIM			6922.84	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1936	AMOUNT DUE (OWING)			\$6,922.84	

D. Didow
 Claimant

March 27, 2023
 Date

324

Approved

Date

Time Calc	Code	Meal Calculations							Meet		
		B	L	D	B	L	D	Meal Calc	Meet Calc	O/T Rate	O/T Calc
3	M	TRUE	TRUE	FALSE	0	0	50	50	269	0	0
9	M	FALSE	TRUE	TRUE	20	0	0	20	459	0	0
14	M	FALSE	FALSE	TRUE	20	20	0	40	524	0	0
5	C	TRUE	TRUE	FALSE	0	0	50	50	317	0	0
9	C	FALSE	TRUE	TRUE	20	0	0	20	459	0	0
9	C	TRUE	TRUE	FALSE	0	0	50	50	459	0	0
10	C	TRUE	TRUE	FALSE	0	0	50	50	459	0	0
6	M	TRUE	TRUE	FALSE	0	0	50	50	317	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0
0	0	TRUE	TRUE	TRUE	0	0	0	0	0	0	0

Estimating Calculations

O/T Limit	Meet Tot	M or C	Mileage		
0	269	269	350		
0	459	459	100		
0	524	524	450		
0	317	459	450		
0	459	459	0		
0	459	459	0		
0	459	459	450		
0	317	317	400		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
				over 5000	over 5000
		Mlg Total	2200	2200	0
		Text rule		\$0.62 per krr	0
		Mlg calc		1364	0
		Ntp calc			