

Minutes of a  
**POLICY REVIEW COMMITTEE ORGANIZATIONAL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
M.D. Administration Building, Council Chambers  
Valleyview, Alberta, on December 14, 2022

**# 1:**  
**CALL TO ORDER**

Legislative Services Officer Sarah Sebo called the meeting to order at 10:43 a.m.

**PRESENT**

Member	Councillor Tom Burton
Member	Councillor Sally Rosson
Member	Councillor Jennifer Scott
Member	Councillor Duane Didow
Member	Councillor Dale Smith
Member	Councillor Dave Berry
Member	Deputy Reeve Bill Smith
Member	Reeve Tyler Olsen
Member	Councillor Ryan Ratzlaff

Director of Infrastructure & Planning	Roger Autio
Director of Corporate Services	Ed Kaemingh
Director of Planning and Development	Martino Verhaeghe
Legislative Services Officer	Sarah Sebo
Legislative Assistant/Recording Clerk	Drew Melvin
Acting Manager of Planning and Development	Nicole Friesen
Procurement Officer	Ashlee Holmes

**ABSENT**

Member	Councillor Winston Delorme
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**ADOPTION OF THE AGENDA**

MOTION: 22.12.152. Moved by: COUNCILLOR DAVE BERRY  
That the Policy Review Committee adopt the Policy Review Committee Organizational Meeting Agenda as amended.  
-With a motion for method of voting

For: Chair Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Duane Didow, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith

CARRIED

**METHOD OF VOTING**

MOTION 22.12.153. Moved by: COUNCILLOR DAVE BERRY  
That the Policy Review Committee vote on nomination of Chair via show of hands.

For: Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Duane Didow, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith

CARRIED

#3  
NOMINATION OF CHAIR

Legislative Services Officer Sarah Sebo called for nominations for the election of Policy Review Committee Chair.

Councillor Bill Smith nominated Councillor Tom Burton

Legislative Services Officer Sarah Sebo called for a second time for nominations for the election of Policy Review Committee Chair.

None were heard.

Legislative Services Officer Sarah Sebo called for a third time for nominations for the election of Policy Review Committee Chair

None were heard.

CEASE NOMINATIONS FOR  
CHAIR

MOTION: 22.12.154. Moved by: COUNCILLOR DUANE DIDOW.  
That the Policy Review Committee cease nominations for Policy Review Committee Chair.

For: Councillor Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, Reeve Tyler Olsen, Councillor Christine Schlief, Councillor Duane Didow, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith

CARRIED

APPOINTMENT OF CHAIR

MOTION: 22.12.155. Moved by: COUNCILLOR CHRISTINE SCHLIEF .  
That the Policy Review Committee appoint Councillor Tom Burton as the Chair of the Policy Review Committee until the next annual Organizational Meeting.

For: Councillor Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, Reeve Tyler Olsen, Councillor Christine Schlief, Councillor Duane Didow, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith

Legislative Services Officer Sarah Sebo declared Councillor Tom Burton as the elected Chair of the Policy Review Committee until the next Organizational Meeting.

Legislative Services Officer Sarah Sebo passed the meeting to Chair Tom Burton.

PRESENT

Councillor Sally Rosson entered the Chambers (10:47 – Virtual)

NOMINATION OF VICE-  
CHAIR

Chair Tom Burton called for nominations for the Policy Review Committee Vice-Chair.

Councillor Duane Didow nominated Councillor Jennifer Scott, however Councillor Jennifer Scott refused the nomination.

Councillor Jennifer Scott nominated Councillor Rosson.

Chair Tom Burton called a second time for nominations for Vice-Chair of the Policy Review Committee.

None were heard.

Chair Tom Burton called a third time for nominations for the Policy Review Committee Vice-Chair.

None were heard.

**CEASE NOMINATIONS  
FOR VICE-CHAIR**

MOTION: 22.12.156. Moved by: COUNCILLOR DAVE BERRY.

That the Policy Review Committee cease nominations for Policy Review Committee Vice-Chair.

For: Chair Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, Councillor Sally Rosson Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Duane Didow, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith

CARRIED

**APPOINTMENT OF  
VICE-CHAIR**

MOTION: 22.12.157. Moved by COUNCILLOR DAVE BERRY

That the Policy Review Committee appoint Councillor Sally Rosson as the Vice-Chair of the Policy Review Committee until the next annual Organizational Meeting.

For: Chair Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, Councillor Sally Rosson, Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Duane Didow, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith

CARRIED

**#4  
ADJOURNMENT**

MOTION: 22.12.158. Moved by: COUNCILLOR DALE SMITH.

That this Organizational Policy Review Committee meeting adjourns at 10:52 a.m.

For: Chair Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, Vice-chair Sally Rosson Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Duane Didow, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith

CARRIED



RECORDING CLERK



VICE-CHAIR