

Minutes of a
POLICY REVIEW COMMITTEE
MUNICIPAL DISTRICT OF GREENVIEW NO. 16
M.D. Administration Building, Council Chambers
Valleyview, Alberta, on February 15, 2023

1:
CALL TO ORDER

Chair Tom Burton called the meeting to order at 9:35 a.m.

PRESENT

Chair	Councillor Tom Burton
Vice-chair	Councillor Sally Rosson
Member	Councillor Jennifer Scott
Member	Councillor Dave Berry
Member	Reeve Tyler Olsen
Member	Councillor Christine Schlieff
Member	Councillor Ryan Ratzlaff
Member	Councillor Dale Smith
Member	Deputy Reeve Bill Smith
Member	Councillor Winston Delorme
Member	Councillor Duane Didow

Chief Administrative Officer	Stacey Wabick
Director of Infrastructure & Planning	Roger Autio
Director of Community Services	Michelle Honeyman
Director of Planning and Development	Martino Verhaeghe
Legislative Services Officer	Sarah Sebo
Legislative Assistant/Recording Clerk	Drew Melvin
Manager of Agriculture Services	Sheila Kaus
Regional Fire Chief	Wayne Brown
Manager of Communications and Marketing	Stacey Sevilla
Acting Director of Corporate Services/Manager of Human Resources	Erin Klimp

ABSENT

Director of Corporate Services	Ed Kaemingh
Member	Reeve Tyler Olsen (Left meeting at 10:14 a.m.)

#2
POLICY REVIEW
COMMITTEE
AGENDA

MOTION: 23.02.186. Moved by: COUNCILLOR SALLY ROSSON
That the Policy Review Committee adopt the Agenda of the Policy Review Committee meeting as amended.

- Policy 3023 moved to 4.9.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Councillor Dave Berry, Reeve Tyler Olsen, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Duane Didow

CARRIED

#3
POLICY REVIEW
COMMITTEE
MINUTES

MOTION: 23.02.187. Moved by: COUNCILLOR JENNIFER SCOTT .
That the Policy Review Committee adopt the minutes of the Policy Review
Committee Meeting held on January 11, 2023 as amended.

- Bill Smith to be Deputy Reeve
- Tabled motion to be entirely new item on minutes

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott,
Councillor Dave Berry, Reeve Tyler Olsen, Councillor Christine Schlieff,
Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith,
Councillor Winston Delorme, Councillor Duane Didow

CARRIED

PRESENCE

Reeve Tyler Olsen left the meeting at 10:14 a.m.

#4
BUSINESS

WEED CONTROL POLICY

4.1 “Weed Control Policy”

MOTION: 23.02.188. Moved by: COUNCILLOR DUANE DIDOW
That the Policy Review Committee recommend Council approve Policy 6303
“Weed Control Policy” as amended.

- 1.6: Municipal Properties means property owned, leased, or managed
by Greenview. Remove ‘bodies of water’
- 6.2: “Greenview’s weed control program to eradicate ‘or control’ ...”
- 6.6: Add: “and appointed by Council”

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott,
Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff,
Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme,
Councillor Duane Didow
Absent: Reeve Tyler Olsen

CARRIED

COMMUNICATIONS

4.3 “Communications”

MOTION: 23.02.189. Moved by: COUNCILLOR SALLY ROSSON
That the Policy review Committee recommend Council approve Policy 7001
“Communications” as presented.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott,
Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff,
Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme,
Councillor Duane Didow
Absent: Reeve Tyler Olsen

CARRIED

SOCIAL MEDIA

4.4 “Social Media”

MOTION: 23.02.190. Moved by COUNCILLOR DAVE BERRY.

That the Policy Review Committee recommend Council approve Policy 7006 “Social Media” as amended.

- 5.4: Change “on their own platforms” to avoid repetition
- Numbering
- 4.4: Change company to Greenview
- Change organisation to Greenview throughout
- 4.11(v): “during” working hours

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Duane Didow

Absent: Reeve Tyler Olsen

CARRIED

GREENVIEW LOGO USE

4.5 “Greenview Logo Use”

MOTION: 23.02.191. Moved by: COUNCILLOR DALE SMITH

That the Policy Review Committee recommend Council approve Policy 7003 “Greenview Logo Use” as presented.

- 3.1: Change ‘all’ to ‘Internal’ ; 3.1(A) “All departments must consult with the Communications Department...”
- 2.2/2.3: ‘We’ to ‘Greenview’
- Numbering

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Duane Didow

Absent: Reeve Tyler Olsen

CARRIED

STAFF TRAINING &
PROFESSIONAL
DEVELOPMENT POLICY
TRANSFER

4.6 “Staff Training and Professional Development”

MOTION: 23.02.192. Moved by: COUNCILLOR CHRISTINE SCHLIEFF

That the Policy Review Committee recommend Council to approve the transfer of Policy 2014 “Staff Training and Professional Development” from a Council policy to an administrative policy, as presented.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Duane Didow

Absent: Reeve Tyler Olsen

CARRIED

EMPLOYEE
APPRENTICESHIPS POLICY

4.7 “Employee Apprenticeship Policy”

MOTION: 23.02.193. Moved by: COUNCILLOR RYAN RATZLAFF
That the Policy Review Committee recommend Council approve the transfer of Policy 2006 “Employee Apprenticeships” from a Council Policy to an administrative policy, as presented.

- 2.6: Typo; “Remove may provide supplemental income support”
- 1.6: Typo; second sentence
- 1.1: Journeyman to Journeyperson
- 1.2: Remove ‘Red Seal’
- Numbering
- 2.6-2.9: Review ‘may pay/provide’

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff, Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Duane Didow

Absent: Reeve Tyler Olsen

CARRIED

COMMEMORATIVE NAMING

4.8 “Commemorative Naming”

MOTION: 23.02.194. Moved by: COUNCILLOR JENNIFER SCOTT
That the Policy Review Committee recommend Council approve Policy 1043 “Commemorative Naming” as presented.

- 3.1(c) to be more detailed
- 2.3: Change ‘below’ to ‘Section 4’

DEFERRED

MOTION TO DEFER
POLICY 1043

4.9 “Motion to Defer Policy 1043”

MOTION: 23.02.195. Moved by: COUNCILLOR JENNIFER SCOTT
That the Policy Review Committee defer Policy 1043 “Commemorative Naming.”

For: Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott, Councillor Christine Schlieff, Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Duane Didow

Against: Councillor Dave Berry, Councillor Ryan Ratzlaff

Absent: Reeve Tyler Olsen

CARRIED

VOLUNTEER FIRE-RESCUE
SERVICE AWARDS

4.2 “Volunteer Fire-Rescue Service Awards”

MOTION: 23.02.196. Moved by: COUNCILLOR WINSTON DELORME:

That the Policy Review Committee recommend Council approve Policy 3023
“Volunteer Fire-Rescue Service Awards” as amended.

- 2.1: Change to “Volunteer Fire-Rescue Award Program”
- Define Auxiliary Member

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott,
Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff,
Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme,
Councillor Duane Didow

Against: Councillor Bill Smith

Absent: Reeve Tyler Olsen

#5
ADJOURNMENT

CARRIED

5. Adjournment

MOTION: 23.02.197. Moved by: COUNCILLOR SALLY ROSSON

That this meeting adjourn at 11:25 a.m.

For: Chair Tom Burton, Vice-Chair Sally Rosson, Councillor Jennifer Scott,
Councillor Dave Berry, Councillor Christine Schlieff, Councillor Ryan Ratzlaff,
Councillor Dale Smith, Deputy Reeve Bill Smith, Councillor Winston Delorme,
Councillor Duane Didow

Absent: Reeve Tyler Olsen

CARRIED



RECORDING CLERK



CHAIR