

Title: Competition Sponsorship

Policy No: 8010

Effective Date: February 28, 2023

Motion Number: 23.02.111

Supersedes Policy No: 7002

Department: Community Services

Review Date: February, 2026



Legal References:

Not applicable

Cross References:

Not applicable

Purpose: To provide a guideline when awarding financial assistance to non-profit organizations, school participants or groups, or individuals not associated with a school or non-profit group in offsetting costs when participating in provincial, national or international competitions.

1. DEFINITIONS

- 1.1. **Chief Administrative Officer (CAO)** means Chief Administrative Officer of Greenview.
- 1.2. **Greenview** means the Municipal District of Greenview No. 16.
- 1.3. **Non-Profit** means organizations which provide products or services to improve or benefit a community. Any money made by a Non-Profit is not for the personal gain of its directors, members, or officers, but goes back into the organization to further its aims and projects.
- 1.4. **Resident of Greenview (Resident)** means an applicant who resides, normally resides in, or whose parents reside in Greenview.

2. POLICY STATEMENT

- 2.1. Greenview may financially assist non-profit organizations, school groups, or individuals when they qualify to compete at provincial, national, or international levels to recognize their significant achievement.

3. PROGRAM PARAMETERS

- 3.1. Applicants must be a Resident of Greenview.
- 3.2. Applicants must be attending an organized provincial, national or international event.

4. COUNCIL RESPONSIBILITIES

- 4.1. Council may provide funding to individuals or teams that compete at organized provincial, national, or international competitions.
- 4.2. Grant applications over \$2,000.00 are subject to Council approval.
- 4.3. Council, at its discretion, may provide additional funding and promotional products to recipients.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1. The CAO will inform Council of all payments made under this policy.
- 5.2. The CAO may authorize the payment of a base grant of \$200.00 plus \$100.00 per participant, to a maximum of \$2,000.00 subject to available funds in the established annual budget.

6. DEPOSITING OF FUNDS

- 6.1. If grant funds are unutilized, unaccounted for, or an application for extension was not received, the funds shall be returned to Greenview and a new application will be required.

7. APPLICANT RESPONSIBILITIES

- 7.1. It is the applicant's responsibility to ensure the application is properly completed and submitted to Greenview
- 7.2. All grant applicants will be required to electronically submit a Competition Sponsorship Application, which is available through the Greenview website.
- 7.3. The applicant shall retain a complete copy of the Competition Sponsorship for their records.
- 7.4. The applicant shall ensure that any attachments provided are clearly marked with the organization's or individual's legal name to facilitate matching their backup documents with the application.