



MUNICIPAL DISTRICT OF GREENVIEW No. 16

REGULAR COUNCIL MEETING AGENDA

March 14, 2023

9:00 a.m.

Administration Building
Valleyview, AB

#1	CALL TO ORDER	
#2	ADOPTION OF AGENDA	
#3	MINUTES	
	3.1 Regular Council Meeting Minutes held February 28, 2023	3
	3.2 Business Arising from Minutes	
#4	PUBLIC HEARING	
#5	DELEGATION	
#6	BYLAWS	
	6.1 Bylaw 23-935 Tax Installment Payment Plan	16
	6.2 Bylaw 23-931 Land Use Bylaw Amendment to Create the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI- 1) District	29
	6.3 Bylaw 22-894 Designated Noxious Weeds	39
#7	BUSINESS	
	7.1 Policy 3023 Volunteer Fire-Rescue Service Award	45
	7.2 Policy 6303 Weed Control Policy	50
	7.3 Community Responders Against Student Harm Committee Sponsorship Request	63
	7.4 Large Animal Veterinary Practice Supports	69

7.5 Managers Reports

74

#8 NOTICE OF MOTION

#9 CLOSED SESSION

9.1 Water and Wastewater Operations in Grande Cache
Disclosure Harmful to Business Interests of a Third Party

9.2 Gravel Crushing
Disclosure Harmful to Business Interests of a Third Party

9.3 Forestry Trunk Road Phase 6
Disclosure Harmful to Business Interests of a Third Party

9.4 Range Road 230 Asphalt
Disclosure Harmful to Business Interests of a Third Party

#10 MEMBERS
REPORTS/EXPENSE
CLAIMS

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5
- Ward 6
- Ward 7
- Ward 8
- Ward 8
- Ward 9
- Ward 9

112

#11 ADJOURNMENT

Minutes of a
REGULAR COUNCIL MEETING
MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Greenview Administration Building,
Valleyview, Alberta on Tuesday, February 28, 2023

#1
CALL TO ORDER

Reeve Tyler Olsen called the meeting to order at 9:00 a.m.

PRESENT

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

ATTENDING

Chief Administrative Officer	Stacey Wabick
Director, Infrastructure and Engineering	Roger Autio
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaeghe
Director, Community Services	Michelle Honeyman
Manager, Communications & Marketing	Stacey Sevilla
Recording Secretary	Wendy Holscher
Legislative Services Officer	Sarah Sebo

ABSENT

#2
AGENDA

MOTION: 23.02.91 Moved by: COUNCILLOR DALE SMITH
That Council adopt the Agenda of the February 28, 2023, Regular Council Meeting as amended.

- Add Agenda item 7.16 Maskwa Medical Centre Support Letter
- Add Agenda Item 9.3 Harmful Third Party
- Add Agenda item 9.4 and 9.5 Personal Privacy
- Remove Agenda item 7.1 Projects for Debenture Funding
- Add broad descriptor to Closed Session Agenda Items
- 9.1 GRM Survey 9.2 AB Transportation 9.3 GC Wastewater Treatment Plant 9.4 & 9.5 Council Code of Conduct

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.16 MASKWA MEDICAL CENTER LETTER OF SUPPORT

MOTION: 23.02.92 Moved by: COUNCILLOR DUANE DIDOW

That Council provide a letter of support for the Maskwa Medical Centre regarding an approval for a Clinical Alternative Relationship Plan with Alberta Health.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#3
MINUTES**

MOTION: 23.02.93 Moved by: COUNCILLOR TOM BURTON

That Council adopt the minutes of the February 14, 2023, Regular Council Meeting as amended.

- MOTION 23.02.77 Forestry “Truck” changed to “Trunk”.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BUSINESS ARISING
FROM THE MINUTES**

BUSINESS ARISING FROM MINUTES

4.0 PUBLIC HEARING

6.0 BYLAWS

6.1 BYLAW 23-933 LAND USE BYLAW AMENDMENT TO REDESIGNATE NW 20-71-25-W5M FROM AGRICULTURAL ONE (A-1) TO AGRICULTURAL TWO (A-2)

**BYLAW 23-933
1ST READING**

MOTION: 23.02.94 Moved by: COUNCILLOR SALLY ROSSON

That Council give first reading to Bylaw 23-933, being a Land Use Bylaw Amendment to redesignate the parcel legally described as NW 20-71-25-W5M from Agricultural One (A-1) to Agricultural Two (A-2).

FOR: Reeve Olsen, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Deputy Reeve Bill Smith, Councillor Dale Smith

CARRIED

PUBLIC HEARING

MOTION: 23.02.95 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to schedule a Public Hearing for Bylaw 23-933 on March 28, 2023, at 9:15 a.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Dale Smith

CARRIED

7.0 NEW BUSINESS

7.2 BEEHIVE BURNER COMMUNITY ENVIRONMENTAL PROJECT

BEEHIVE BURNER

MOTION: 23.02.96 Moved by: COUNCILLOR TOM BURTON

That Council accept the presentation regarding the Beehive Burner project for information, as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**BEEHIVE BURNER
PROJECT**

MOTION: 23.02.97 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to submit a proposal regarding the use of the \$720,046.80 that has been allocated from Alberta Environment and Protected Areas (formerly Environment and Parks) from the former Foothills Forest Products beehive burner to the upgrading of the Grande Cache Landfill to a Waste Transfer Station Project in the Hamlet of Grande Cache.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**CROSSLINK
SPORTSPLEX**

7.3 CROSSLINK COUNTY SPORTSPLEX ADVERTISING

MOTION: 23.02.98 Moved by: COUNCILLOR DAVE BERRY

That Council direct Administration to take no action on the agreement with Nustadia Recreation Inc. to advertise Greenview's logo at the Crosslink County Sportsplex for the amount of \$4000.00 per year.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Berry

AGAINST: Councillor Dale Smith, Councillor Didow, Councillor Burton

CARRIED

7.4 BARBEQUE REPAIRS

BBQ REPAIR

MOTION: 23.02.99 Moved by: DEPUTY REEVE BILL SMITH

That Council authorize Administration to repair the BBQ at a cost of \$9,000.00, and have it inspected by a gas fitter with funds to come from the Ag Rental Equipment Program.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

BBQ RENTAL

MOTION: 23.02.100 Moved by: COUNCILLOR DAVE BERRY

That Council authorize Administration to retain the BBQ in the rental fleet and establish a damage deposit of \$200.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.5 FCSS BOARD APPOINTMENT

FCSS BOARD APPT.

MOTION: 23.02.101 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council appoint Tammy Day to the Greenview Family & Community Services (FCSS) board for a 1-year term ending at the 2023 Organizational Meeting.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 10:03 a.m.

Reeve Olsen reconvened the meeting at 10:11 a.m.

7.6 JOINT USE PLANNING AGREEMENTS APPROVAL

JUPA

MOTION: 23.02.102 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve the Joint Use and Planning Agreement template presented and authorize Administration to enter into the Agreement with each school division and their respective infrastructures and school sites, as amended.

- Add to second bullet under Schedule E (User Group Eligibility) – “Or other activities as mutually agreed upon by all parties involved.”

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

BACKUP POWER

7.7 LITTLE SMOKY HALL BACKUP POWER SUPPLY

MOTION: 23.02.103 Moved by: COUNCILLOR RYAN RATZLAFF

That Council direct Administration to investigate the necessity and feasibility of having backup power supply to all of the MD Emergency Reception Centres.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**RMA DISTRICT 4
SUPPORT**

7.8 RMA DISTRICT 4 SUPPORT REQUEST

MOTION: 23.02.104 Moved by: COUNCILLOR SALLY ROSSON

That Council support the RMA District 4 request to move to a 2-day trial meeting for the winter meeting of 2024 and provide comments back to the district chair by March 17, 2023.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

AGAINST: Councillor Didow

CARRIED

POLICY 1001

7.9 POLICY 1001 POLICY AND BYLAW DEVELOPMENT

MOTION: 23.02.105 Moved by: COUNCILLOR JENNIFER SCOTT

That Council approve Policy 1001 "Policy and Bylaw Development" as amended.

- 4.4 add a clause for technical amendments that don't change intent/scope.
- Add a clause for Administration to be able to make changes to bylaw without changing intent, after the bylaw has been passed.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

AD06 REPEAL

MOTION: 23.02.106 Moved by: COUNCILLOR JENNIFER SCOTT

That Council repeal Policy AD 06 "Bylaw Procedures".

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

- POLICY 7000** **7.10 POLICY 7000 MUNICIPALLY OWNED ELECTRONIC SIGNS**
MOTION: 23.02.107 Moved by: COUNCILLOR RYAN RATZLAFF
That Council approve Policy 7000 Greenview Digital Signs as amended.
- 4.1 change the wording to be consistent with point 3.3. "Should" be submitted. Late submissions will be considered if time permits.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
CARRIED
- POLICY 7002** **7.11 POLICY 7002 ADVERTISING**
MOTION: 23.02.108 Moved by: COUNCILLOR JENNIFER SCOTT
That Council approve Policy 7002 Advertising as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
CARRIED
- POLICY 7004** **7.12 POLICY 7004 SPECIAL OCCASION MESSAGES**
MOTION: 23.02.109 Moved by: COUNCILLOR CHRISTINE SCHLIEF
That Council approve Policy 7004 Special Occasion Messages, as amended.
- Late submissions may be considered as time permits.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
CARRIED
- POLICY 8001 REPEAL** **7.13 POLICY 8001 COMMUNITY FACILITY ADVERTISING REPEAL**
MOTION: 23.02.110 Moved by: COUNCILLOR DUANE DIDOW
That Council repeal Policy 8001 Community Facility Advertising.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
CARRIED
- POLICY 8010** **7.14 POLICY 8010 COMPETITION SPONSORSHIP**
MOTION: 23.02.111 Moved by: COUNCILLOR DAVE BERRY
That Council approve Policy 8010 Competition Sponsorship as presented.
FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry
CARRIED

POLICY 7002 REPEAL

MOTION: 23.02.112 Moved by: COUNCILLOR DAVE BERRY

That Council repeal Policy 7002 Financial Assistance for Achievement Recognition.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

7.17 POLICY 8008 POST-SECONDARY SCHOLARSHIP

POLICY 8008

MOTION: 23.02.113 Moved by: COUNCILLOR DALE SMITH

That Council approve Policy 8008 Post-secondary Scholarship as amended.

- Under point 5 Applicant Responsibilities add 5.2 F – submit a nonfamily character reference letter with their application.
- Change 7.5 “upon satisfying the requirements within 5.3 Administration will release the scholarship funds.”
- 5.3 add receipt of tuition as a requirement.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**POLICY 1028/1032
REPEAL**

MOTION: 23.02.114 Moved by: COUNCILLOR RYAN RATZLAFF

That Council repeal Policy 1028 University 4-year College Program Scholarships and Policy 1032 College, Trades and Apprenticeships Scholarships.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

NOTICE OF MOTION

8.0 NOTICE OF MOTION

Reeve Olsen recessed the meeting at 11:37 p.m.

Reeve Olsen reconvened the meeting at 12:30 p.m.

CLOSED

9.0 CLOSED SESSION

MOTION: 23.02.115 Moved by: COUNCILLOR DUANE DIDOW

That the meeting go to Closed Session, at 12:30 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**9.1 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS
(GRM SURVEY)**

**9.2 DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS
(ALBERTA TRANSPORTATION)**

**9.3 DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY
(GRANDE CACHE WASTEWATER TREATMENT FACILITY)**

OPEN

9.0 OPEN SESSION

MOTION: 23.02.116 Moved by: COUNCILLOR WINSTON DELORME

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 1:40 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

JOINT USE SURVEY

MOTION: 23.02.117 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to release the Greenview Regional Multiplex detailed survey report to the public.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**AB
TRANSPORTATION**

MOTION: 23.02.118 Moved by: COUNCILLOR WINSTON DELORME

That Council direct Administration to engage Alberta Transportation to find a solution for the failing bridge on Highway 747 near Sweathouse and the deteriorating portions of Highway 666 near Landry Heights.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

10.0 MEMBERS BUSINESS

**#10 MEMBER
REPORTS AND
EXPENSE CLAIMS
WARD 1**

COUNCILLOR WINSTON DELORME updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Grande Cache EOI Information Evening
- February 21, Committee of the Whole
- Growing the North Conference
- Alberta Emergency Management Training

WARD 2

COUNCILLOR RYAN RATZLAFF updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Fox Creek Synergy Committee Meeting
- February 21, Committee of the Whole
- Alberta Emergency Management Training
- Alberta Care Conference

WARD 3

COUNCILLOR SALLY ROSSON updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Valleyview Rec Board Meeting
- Municipal Planning Commission
- Policy Review Committee
- Little Smoky Ski Hill
- February 21, Committee of the Whole
- Grovedale EOI Information Evening
- Growing the North Conference

- Alberta Emergency Management Training

WARD 4

COUNCILLOR DAVE BERRY updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- February 21, Committee of the Whole (partial)
- Alberta Beef Conference
- Alberta Emergency Management Training

MOTION: 23.02.119 Moved by: COUNCILLOR DAVE BERRY

That Council direct Administration to provide an enhanced level of service on Range Road 200 bridge hill near Sweathouse until June 1, 2023, due to extenuating circumstances caused by the Highway 747 bridge restricted use. FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

WARD 5

COUNCILLOR DALE SMITH updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- February 21, Committee of the Whole
- Alberta Emergency Management Training
- Little Smoky Ski Hill meeting

WARD 6

COUNCILLOR TOM BURTON updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Emerging Trends in Municipal Law
- Grande Cache EOI Information Evening
- February 21, Committee of the Whole
- Grovedale EOI Information Evening
- Growing the North Conference
- Grande Spirit Foundation Board Meeting
- Peace Library Systems Meeting
- Public Library Services Branch Workshop Training
- Alberta Emergency Management Training
- Trade Commissioner's Meeting

WARD 7

COUNCILLOR JENNIFER SCOTT updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Crooked Creek Rec. Club Meeting
- February 21, Committee of the Whole
- Grovedale EOI Information Session
- Growing the North Conference
- Alberta Emergency Management Training

WARD 8

DEPUTY REEVE BILL SMITH updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- February 21, Committee of the Whole
- Alberta Beef Conference

WARD 8

COUNCILLOR CHRISTINE SCHLIEF updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Community Futures Training
- Community Futures Board Meeting
- February 21, 2023, Committee of the Whole
- Growing the North Conference
- Resource Centre for Suicide Prevention Supper
- Alberta Emergency Management Training

WARD 9

COUNCILLOR DUANE DIDOW updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- GP Regional Tourism Planning Meeting
- February 21, 2023, Committee of the Whole
- Growing the North Conference
- Alberta Emergency Management Training

WARD 9

REEVE TYLER OLSEN updated Council on recent activities, which include;

- February 14, 2023, Regular Council Meeting
- Municipal Planning Commission

- Policy Review Committee
- Grande Cache EOI Information Evening
- GP Regional Tourism Planning Meeting
- February 21, 2023, Committee of the Whole
- Growing the North Conference
- Suicide Prevention Evening
- Alberta Emergency Management Training
- Regional Trade Commissioner

MOTION: 23.02.120 Moved by: REEVE TYLER OLSEN

That Council direct Administration to work on a Conference and Education attendance policy for Council.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

**#10 MEMBERS
BUSINESS**

MOTION: 23.02.121 Moved by: COUNCILLOR TOM BURTON

That Council accept the Members Business Reports for information as presented.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Reeve Olsen recessed the meeting at 2:52 p.m.

Reeve Olsen reconvened the meeting at 2:57 p.m.

CLOSED

MOTION: 23.02.122 Moved by: COUNCILLOR WINSTON DELORME

That the meeting go to Closed Session, at 2: 57 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

FOR: Reeve Olsen, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

ABSENT: Deputy Reeve Bill Smith

CARRIED

9.0 OPEN SESSION

OPEN

MOTION: 23.02.123 Moved by: COUNCILLOR TOM BURTON

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 3:39 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

11.0 ADJOURNMENT

#11

ADJOURNMENT

MOTION: 23.02.124 Moved by: COUNCILLOR RYAN RATZLAFF

That Council adjourn this Regular Council Meeting at 3:40 p.m.

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

CHIEF ADMINISTRATIVE OFFICER

CHAIR



REQUEST FOR DECISION

SUBJECT: **Bylaw 23-935 Tax Installment Payment Plan**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: March 14, 2023 CAO: MANAGER: CG
DEPARTMENT: FINANCE DIR: EGK PRESENTER: SW
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, R.S.A Chapter M-26 Section 340

Council Bylaw/Policy (cite) – Bylaw 22-889 Tax Payment Plan

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 23-935 “Tax Installment Payment Plan”, as presented.

MOTION: That Council give second reading to Bylaw 23-935 “Tax Installment Payment Plan”, as presented.

BACKGROUND/PROPOSAL:

Bylaw 23-935 is being brought for consideration as per:

MOTION: 23.02.58 Moved by: COUNCILLOR JENNIFER SCOTT

That Council direct Administration to update Bylaw 22-889 Tax Payment Plan.

- *Define Taxpayer or use consistent language throughout.*
- *TIPP definitions*

FOR: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Didow, Councillor Dale Smith, Councillor Delorme, Councillor Schlieff, Councillor Rosson, Councillor Scott, Councillor Ratzlaff, Councillor Burton, Councillor Berry

CARRIED

Administration is redefining whom may enroll and deadlines to allow for continuous enrollment in response to Land Titles delays and Taxpayer demand.

Alberta Land Titles is currently four months behind in processing ownership changes. This has presented challenges for new property owners to enroll in Greenview’s Tax Installment Payment Plan (TIPP).

Administration had received several new applications for the TIPP this year. January is a very busy time for Administration and spreading the processing of the applications throughout the year would lessen the burden of implementation.

Administration is proposing the following changes to allow for continuous enrollment in TIPP:

3.1 Change to “The owner or interested party as proven by legal documentation...”. The new owner(s) will be added to the tax roll so TIPP flag can be triggered for the new owner in the financial system.

3.2 Change the completion date of the application to be 20th of each month. This will allow Administration time to set up the new accounts before the last working day of the month when the electronic funds transfer is processed.

3.3 – Change deadline to 20th of each month.

4.1 – Change wording to allow for calculations to be done regardless if enrollment date is before or after tax notices are issued.

5.1 – Will not be eligible unless account is deemed to be in good standing, this would mean that no penalties, utility transfers, or enforcement service fees are outstanding.

7.4 – Change to read, that if Greenvue cancels the agreement, the ratepayer, if so chooses, would have to re-enroll when the account is back in good standing.

With the implementation of these changes, Bylaw 22-889 would have to be repealed and replaced.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenvue will have a Tax Installment Payment Plan that better accommodates property owners and staff.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not approve the bylaw. However, Administration does not recommend this as it would prevent new taxpayers having the ability to enroll in the Tax Installment Payment Plan.

Alternative #2: Council has the alternative to require Administration to consider additional changes. However, Administration does not recommend this as it would delay timely implementation for new taxpayers' applications.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring back the bylaw with any amendments for third reading.

ATTACHMENT(S):

- MGA Section 340
- Bylaw 22-889
- Bylaw 23-935

property tax bylaw to raise the revenue to pay the requisitions referred to in section 326(1)(a)(ii) or (vi).

RSA 2000 cM-26 s334;2016 c24 s50;2017 c13 s1(29)

Sending tax notices

335(1) The tax notices must be sent before the end of the year in which the taxes are imposed.

(2) If the mailing address of a taxpayer is unknown

- (a) a copy of the tax notice must be sent to the mailing address of the taxable property or business, and
- (b) if the mailing address of the taxable property or business is also unknown, the tax notice must be retained by the municipality and is deemed to have been sent to the taxpayer.

1994 cM-26.1 s335

Certification of date of sending tax notice

336(1) A designated officer must certify the date the tax notices are sent under section 335.

(2) The certification of the date referred to in subsection (1) is evidence that the tax notices have been sent and that the taxes have been imposed.

1994 cM-26.1 s336

Deemed receipt of tax notice

337 A tax notice is deemed to have been received 7 days after it is sent.

1994 cM-26.1 s337

Correction of tax notice

338 If it is discovered that there is an error, omission or misdescription in any of the information shown on a tax notice, the municipality may prepare and send an amended tax notice to the taxpayer.

1994 cM-26.1 s338

Incentives

339 A council may by bylaw provide incentives for payment of taxes by the dates set out in the bylaw.

1994 cM-26.1 s339

Instalments

340(1) A council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer.

(2) A person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment.

(3) When an agreement under subsection (2) is made, the tax notice, or a separate notice enclosed with the tax notice, must state

- (a) the amount and due dates of the instalments to be paid in the remainder of the year, and
- (b) what happens if an instalment is not paid.

1994 cM-26.1 s340

Deemed receipt of tax payment

341 A tax payment that is sent by mail to a municipality is deemed to have been received by the municipality on the date of the postmark stamped on the envelope.

1994 cM-26.1 s341

Receipt for payment of taxes

342 When taxes are paid to a municipality and the person who paid the tax requests a receipt, the municipality must provide a receipt.

RSA 2000 cM-26 s342;2017 c13 s1(30);2021 c22 s4

Application of tax payment

343(1) A tax payment must be applied first to tax arrears.

(2) If a person does not indicate to which taxable property or business a tax payment is to be applied, a designated officer must decide to which taxable property or business owned by the taxpayer the payment is to be applied.

1994 cM-26.1 s343

Penalty for non-payment in current year

344(1) A council may by bylaw impose penalties in the year in which a tax is imposed if the tax remains unpaid after the date shown on the tax notice.

(2) A penalty under this section is imposed at the rate set out in the bylaw.

(3) The penalty must not be imposed sooner than 30 days after the tax notice is sent out.

1994 cM-26.1 s344

Penalty for non-payment in other years

345(1) A council may by bylaw impose penalties in any year following the year in which a tax is imposed if the tax remains unpaid after December 31 of the year in which it is imposed.



BYLAW No. 22-889 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 in the Province of Alberta, to provide for the payment of taxes by instalments.

Whereas, Section 340(1) of the Municipal Government Act, R.S.A. Chapter M-26, as amended provides that Council may by bylaw permit taxes to be paid by instalments, at the option of the taxpayer; and

Whereas, Section 340(2) of the Municipal Government Act, provides that a person who wishes to pay taxes by instalments must make an agreement with the council authorizing that method of payment;

Whereas, Section 340(3) of the Municipal Government Act, provides that when an agreement of this nature is made, the tax notice must state the amount and due dates of the instalments to be paid in the remainder of the year, and what happens if an instalment is not paid.

Therefore, the Council of the M.D. of Greenview No. 16, duly assembled, enacts as follows:

1. TITLE

1.1. This Bylaw may be cited as "Tax Payment Plan".

2. Definitions

2.1. In this bylaw, unless the context otherwise requires:

- A) **Greenview** means the municipal corporation of the M.D. of Greenview No. 16.
- B) **Tax Payment Plan** means the tax payment program and application.

3. Authorization

- 3.1. The owner as registered on the tax roll shall be given the option to pay taxes by a pre-authorized transfer of funds from their bank account to Greenview in twelve monthly instalments, in an amount calculated as per Section 4 of this Bylaw, providing all previous outstanding tax balances are paid in full.
- 3.2. To apply for the Tax Payment Plan, the application form must be completed, signed and returned to a Greenview Administration Office accompanied by the appropriate

banking information, no later than January 10th of the year in which the taxpayer wishes to enroll in the Tax Payment Plan.

- 3.3. Any application received after the enrolment deadline of January 10th shall take effect the following calendar year.
- 3.4. The Tax Payment Plan agreement does not transfer from one property tax owner to a purchaser of the property in the event of a sale of a parcel of land.

4. **Monthly payments**

- 4.1. Monthly payments are calculated by dividing the annual tax levy from the preceding year by twelve (12) for the payment amount for January to April. The monthly payments from May to December will be automatically adjusted once the current year's tax levy has been determined. The current and remaining tax balance owing is divided by seven (8) months to create a zero balance owing by December 31st. The transfer of funds will occur on the last business day of every month.
- 4.2. Greenview will determine the monthly payment for each participant in the Tax Payment Plan. The option of additional or lesser monthly payment amounts by the property owner will not be permitted.
- 4.3. The tax roll will be exempt from penalties provided monthly payments, as established by Greenview, are up to date.

5. **Outstanding Charges**

- 5.1. A property owner will not be eligible for this program if there is any amount owing on the tax roll after the enrolment deadline stipulated in Section 3.3.

6. **Withdrawal**

- 6.1. Once a participant is enrolled in the Tax Payment Plan, such participant is automatically renewed each year and does not require a new application to be made every year to continue ongoing monthly tax payments.
- 6.2. A participating taxpayer may, at any time, withdraw from the Tax Payment Plan by giving no less than two (2) weeks' notice in writing. No monies paid into the plan will be returned, refunded or transferred to a Greenview utility account. The monies will remain on the tax roll and be deemed as a prepayment of property taxes.

7. **Cancellation**

- 7.1. Greenview will cancel participation in the Tax Payment Plan if an instalment payment fails to be honoured. Penalties will be added to the tax roll per section 8.

- 7.2. Any transfer of outstanding amounts to the applicable tax roll, in accordance with Section 553 of the Municipal Government Act, will automatically disqualify participation in the Tax Payment Plan and the property owner will be removed immediately from the Tax Payment Plan.
- 7.3. Notice of removal from the Tax Payment Plan pursuant to Sections 7.1 and 7.2 of this Bylaw shall be sent to the taxpayer, by ordinary mail, to the taxpayer's last known mailing address as listed on the tax roll.
- 7.4. If participation in the Tax Payment Plan is cancelled by Greenview pursuant to Section 7.1, 7.2 or 7.3, the taxpayer shall not be eligible to participate in the Tax Payment Plan until the taxation year following the cancellation, if the taxpayer chooses to re-enroll in the program. Completion of a new application form by the taxpayer is required.
- 7.5. Upon sale of the property, the participant will be automatically removed from the Tax Payment Plan.

8. Fees and Penalties

- 8.1. A bank return fee will be levied on payments which are not honoured by the financial institution on which they are drawn. The charges shall be added on to the taxes owing for each affected tax roll.
- 8.2. If participation in the Tax Payment Plan is cancelled or withdrawn for any reason before the tax due date in any year, a penalty will be applied to the tax roll, in accordance with the current tax rate or tax penalty bylaw, thirty (30) days after cancellation or withdrawal.

9. Indemnification

- 9.1. The onus of providing correct banking information to Greenview lies with the taxpayer. If incorrect information results in a monthly payment(s) not being made or being dishonoured by the financial institution, Greenview assumes no responsibility for such rejection of said payment.

10. Responsibility

- 10.1. Tax Payment Plan participants are responsible for verifying that the pre-authorized payments are being made as per the application agreement signed by the participant. If they are not, the onus is on the taxpayer to notify Greenview to rectify the error.

11. Repeal

11.1. Bylaw 20-849 "Tax Payment Plan" is hereby repealed.

12. **Severability**

12.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

13. **COMING INTO FORCE**

13.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 25 day of January, 2022.

Read a second time this 25 day of January, 2022.

Read a third time this 22 day of February, 2022.

Tyler Olsen

REEVE

Stacey Walick

CHIEF ADMINISTRATIVE OFFICER



BYLAW No. 23-935 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 in the Province of Alberta, to provide for the payment of taxes by installments.

Whereas, Section 340(1) of the Municipal Government Act, R.S.A. Chapter M-26, as amended provides that Council may by bylaw permit taxes to be paid by installments, at the option of the taxpayer;

Whereas, Section 340(2) of the Municipal Government Act, provides that a person who wishes to pay taxes by installments must make an agreement with the council authorizing that method of payment;

Whereas, Section 340(3) of the Municipal Government Act, provides that when an agreement of this nature is made, the tax notice must state the amount and due dates of the installments to be paid in the remainder of the year, and what happens if an installment is not paid;

Therefore, the Council of the M.D. of Greenview No. 16, duly assembled, enacts as follows:

1. **TITLE**

1.1. This Bylaw may be cited as “Tax Installment Payment Plan (TIPP)”.

2. **Definitions**

2.1. **Greenview** means the municipal corporation of the M.D. of Greenview No. 16.

2.2. **Taxpayer** means the person liable to pay taxes as defined in sections 331 and 373 of the *Municipal Government Act* and includes an entity that has been authorized by a taxpayer to pay taxes to Greenview on behalf of the taxpayer, on a monthly basis or otherwise, and includes a mortgage holder.

2.3. **Tax Installment Payment Plan** means the tax payment program and application.

3. **Authorization**

3.1. The Taxpayer, registered on the tax roll shall be given the option to pay taxes by a pre-authorized transfer of funds from their bank account to Greenview in monthly

installments, in an amount calculated as per Section 4 of this Bylaw, providing the account be deemed in good standing.

- 3.2. To apply for the Tax Installment Payment Plan, the application form must be completed, signed and returned to a Greenview Administration Office accompanied by the appropriate banking information, no later than the 20th day of the month.
- 3.3. Any application received after the enrollment deadline of the 20th, shall take effect the following month.
- 3.4. The Tax Installment Payment Plan agreement does not transfer from current Taxpayer to a purchaser of the property in the event of a sale of a parcel of land.

4. **Monthly payments**

- 4.1. Monthly payments are calculated by dividing the annual tax levy from the preceding year by twelve (12) for the payment amount for January to the issuance of the current year Tax Notice. The monthly payments will be automatically adjusted once the current year's tax levy has been determined. The current and remaining tax balance owing is divided by the months remaining in the year to create a zero balance owing by December 31st. The transfer of funds will occur on the last business day of every month.
- 4.2. Greenview will determine the monthly payment for each participant in the Tax Installment Payment Plan. The option of additional or lesser monthly payment amounts by the property Taxpayer will not be permitted.
- 4.3. The tax roll will be exempt from penalties provided monthly payments, as established by Greenview, are up to date.

5. **Outstanding Charges**

- 5.1. A tax roll will not be eligible for this program if there is any amount owing due to penalties, utility transfers or enforcement services at the enrollment deadline stipulated in Section 3.3.

6. **Withdrawal**

- 6.1. Participation is automatically renewed each year and does not require a new application to be made every year to continue ongoing monthly tax payments.
- 6.2. Withdrawal from the Tax Installment Payment Plan requires giving no less than two (2) weeks' notice in writing. No monies paid into the plan will be returned, refunded

or transferred to a Greenview utility account. The monies will remain on the tax roll and be deemed as a prepayment of property taxes.

7. Cancellation

- 7.1. Greenview will cancel participation in the Tax Installment Payment Plan if an installment payment fails to be honoured. Penalties will be added to the tax roll per section 8.
- 7.2. Any transfer of outstanding amounts to the applicable tax roll, in accordance with Section 553 of the Municipal Government Act, will automatically disqualify participation and will be removed immediately from the Tax Installment Payment Plan.
- 7.3. Notice of removal from the Tax Installment Payment Plan pursuant to Sections 7.1 and 7.2 of this Bylaw shall be sent to the Taxpayer, by ordinary mail, to the last known mailing address as listed on the tax roll.
- 7.4. If participation in the Tax Installment Payment Plan is cancelled by Greenview pursuant to Section 7.1, 7.2 or 7.3, the Taxpayer shall not be eligible to participate in the Tax Installment Payment Plan until the taxation year following the cancellation. Completion of a new application form is required to re-enroll.
- 7.5. Upon sale of the property, the participant will be automatically removed from the Tax Installment Payment Plan.

8. Fees and Penalties

- 8.1. A bank return fee will be levied on payments which are not honoured by the financial institution on which they are drawn. The charges shall be added on to the taxes owing for each affected tax roll.
- 8.2. If participation in the Tax Installment Payment Plan is cancelled or withdrawn for any reason before the tax due date in any year, a penalty will be applied to the tax roll, in accordance with the current tax rate or tax penalty bylaw, thirty (30) days after cancellation or withdrawal.

9. Indemnification

- 9.1. The onus of providing correct banking information to Greenview lies with the Taxpayer. If incorrect information results in a monthly payment(s) not being made or being dishonoured by the financial institution, Greenview assumes no responsibility for such rejection of said payment.

10. **Responsibility**

10.1. Tax Installment Payment Plan participants are responsible for verifying that the pre-authorized payments are made as per the signed application agreement. If they are not, the onus is on the participant to notify Greenview to rectify the error.

11. **Repeal**

11.1. Bylaw 22-889 "Tax Payment Plan" is hereby repealed.

12. **Severability**

12.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

13. **COMING INTO FORCE**

13.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this day of , 2023.

Read a second time this day of , 2023.

Read a third time this day of , 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT: **Bylaw No. 23-931 Land Use Bylaw Amendment to Create the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District**

SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE:	March 14, 2023	CAO: SW MANAGER: NF
DEPARTMENT:	PLANNING & DEVELOPMENT	DIR: MAV PRESENTER: JS
STRATEGIC PLAN:	Development	LEG: SS

RELEVANT LEGISLATION:

Provincial – Municipal Government Act, RSA 2000, Sections 640 and 692

Council Bylaw/Policy – Land Use Bylaw No. 18-800 and Greenview Industrial Gateway Area Structure Plan Bylaw No. 19-815.

RECOMMENDED ACTION:

MOTION: That Council give First Reading to Bylaw 23-931, to amend Land Use Bylaw No. 18-800 for the addition of the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District and to redistrict the parcel legally described as Plan 2221786, Lot 1, Block 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District.

MOTION: That Council schedule a Public Hearing for Bylaw 23-931 on April 11, 2023 at 9:15 a.m.

BACKGROUND/PROPOSAL:

The purpose of Bylaw 23-931 is to create a new land use district within Land Use Bylaw No. 18-800 and to redesignate the subject lands, which are known as the Greenview Industrial Gateway Phase 1 Settlement. The subject lands currently consist of the entire 777.4-hectare (1921.0-acre) parcel, which are legally described as Plan 2221786, Lot 1, Block 1 and shown on Schedule B attached to this report.

The subject lands are currently designated Industrial General (M-2) District. The proposed Greenview Industrial Gateway - Heavy Industrial - One (GIG-HI-1) District will allow appropriate permitted and discretionary uses for the types of development which are unique to the Greenview Industrial Gateway.

The proposed GIG-HI-1 District will compliment the staging plan for the Greenview Industrial Gateway (GIG) Area Structure Plan (ASP), being Bylaw 19-815. The GIG ASP is structured to take advantage of the area's location within the Montney formation as well as existing road, rail, water, utilities, and pipeline infrastructure. Importantly, maximizing railway service is critical to enabling a world-class eco-industrial district. Accordingly, two primary land use forms are used:

- Heavy Industrial – General; and
- Heavy Industrial – Rail-Oriented.

This does not prevent multiple heavy industrial districts from being created within the plan area, at the discretion of Council, but does guide the creation of at least 2 distinct focuses to any future land use designations. The GIG-HI-1 District provided under Bylaw 23-931 allows for the prioritization of Rail Oriented development during the initial stages and is compliant with Section 3.5 (Heavy Industrial – Rail-Oriented) and Section 9.5 (Development Staging) Heavy Industrial – Rail-Oriented area located in the north of the plan area between Highway 40 and the CN rail line.

BENEFITS OF THE RECOMMENDED ACTION:

1. Approving the Land Use Bylaw Amendment will allow development to move forward within the Greenview Industrial Gateway (GIG) in compliance with Greenview’s policies and regulations.
2. Creating the new district will provide clear expectations of the types of developments intended for the Greenview Industrial Gateway (GIG) Phase 1.
3. Ensuring the first GIG specific district is Rail Oriented will maximize rail access is vital to the marketability of industrial operators with shipping needs and prioritize the development of spurs from the existing CN rail line to ensure the potential for rail access is maximized for as many future industrial proponents as possible.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages of Council accepting the recommendation.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to table Bylaw No. 23-931 for further discussion or information.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If first reading is given, any adjacent landowners and encumbrances on title will be notified and have an opportunity to comment or attend the Public Hearing. The Public Hearing will be advertised on social media and Greenview's website.

ATTACHMENT(S):

- Schedule 'A' – Bylaw No. 23-931
- Schedule 'B' – Plan of Survey – Greenview Industrial Gateway Project



A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend the Land Use Bylaw No. 18-800

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw 18-800;

WHEREAS, the Council of the Municipal District of Greenview No. 16 deems it desirable to amend the Land Use Bylaw 18-800 to add the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, and introduce different industrial uses compatible with the district;

WHEREAS, the Council of the Municipal District of Greenview No. 16 deems it desirable to redistrict the lands legally described as Plan 222 1786, Block 1, Lot 1 from Industrial General (M-2) District to Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District to accommodate complex industrial developments;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Table 7-1: Establishment of Districts under Section 7.1 District Classification be amended to include the following:

District Name	District Abbreviation
Greenview Industrial Gateway Heavy Industrial One	GIG-HI-1

2. That Section 8.0 LAND USE DISTRICTS be amended to add Section 8.18 Greenview Industrial Gateway Heavy Industrial One (GIG-HI-1) District as follows:

8.18 GREENVIEW INDUSTRIAL GATEWAY – HEAVY INDUSTRIAL ONE (GIG-HI-1) DISTRICT

8.18.1 Purpose

- a) The purpose of this District is to accommodate heavy industrial uses that require relatively large tracts of land and are generally focused on the processing, manufacturing, and production of raw materials within the Greenview Industrial Gateway (GIG) area. This district is a Rail Oriented – Heavy Industrial District which favours uses which benefit from rail and spur development as well as other uses which compliment those development forms.

8.18.2 Uses

- a) Table 8-34 identifies the permitted and discretionary uses within the GIG-HI-1 District.

Table 8-34: GIG-HI-1 Permitted and Discretionary Uses

PERMITTED USES	DISCRETIONARY USES
ACCESSORY BUILDING(S) AND USES	CARBON CAPTURE AND SEQUESTRATION/STORAGE (CCS) FACILITY
ACCOMMODATION, EMPLOYEE	WORK CAMP
BIOMASS POWER FACILITY	WORK CAMP, PROJECT ORIENTED
BORROW PIT	
CARTAGE TERMINAL	
DUGOUT	
GEOTHERMAL FACILITY	
MANUFACTURING PLANT, LARGE SCALE	
OFFICE TRAILER	
OIL & GAS FACILITY	
OUTDOOR STORAGE	
PETROCHEMICAL FACILITY	
POWER GENERATION PLANT	
RAIL SPUR	
RAIL YARD	
SHIPPING CONTAINER	
STORM WATER MANAGEMENT FACILITY	
TRANSLOADING FACILITY	
WAREHOUSING FACILITY	
WATER RESERVOIR	

Table 8-35: GIG-HI-1 District Regulations

Matter to be Regulated	Regulation
.1 Minimum Parcel Size	At the discretion of the Development Authority
.2 Maximum Parcel Size	At the discretion of the Development Authority
.3 Minimum Setbacks	Property line adjacent to provincial highway: 40.0 m (131.2 ft) All other setbacks: At the discretion of the Development Authority

8.18.3 Additional regulations:

- a) Where a provincial approval for a development is required and has been applied for or received, the Development Permit application for the development shall not be deemed complete until a copy of approval from the provincial body has been received by the Municipal District.

- b) Notwithstanding Section 8.18.3 (a), a copy of the application submitted to the provincial department or agency may be used to satisfy some or all requirements for a Development Permit. The Development Authority may also request additional information be submitted as part of the Development Permit application as outlined under Section 3.4.3.
- c) In accordance with Section 650 of the *Municipal Government Act (MGA)*, the applicants must enter and comply with the terms of a Development Agreement for the provision of municipal services. The Development Agreement may also include the following conditions:
 - i. Developers within this District may be required to demonstrate an adequate water supply exists to provide for firefighting needs. This may be demonstrated by means of pump tests on wells or through the provision of dugouts or other stored water supplies;
 - ii. Emergency response plans may be required where the development involves the production, storage, or use of materials that may be hazardous;
 - iii. Any development within this District may be required to implement a waste management plan which includes, but not limited to, details on the incineration of waste products and airborne emissions, quantity and characteristics of waste material discharge by the facility, method and location of collection and disposal of waste material; and
 - iv. Any development within this District may be required to mitigate all off-site nuisance factors including odour, traffic and dust. A mitigation plan may be provided as part of the development permit application to demonstrate that these nuisance factors are addressed and mitigated.
- d) When evaluating the suitability of a proposed development, the Development Authority shall consider the following:
 - i. All surface drainage must be contained on site and any adjacent water bodies must be adequately protected from run-off. Site grade where the proposed development is located should retain the natural contour of the land.
 - ii. Suitable fencing may be installed to provide security and discourage trespassing.
 - iii. There must be adequate spacing between equipment and related infrastructure used in the development to allow for firefighting.
 - iv. Landscaping and screening may be required at the discretion of the Development Authority to address any visual impact to the public roadway.
 - v. Plans for decommissioning and reclamation which outlines how the sites will be returned to their pre-development state, where required by a provincial department or agency, shall be required by the Development Authority.

See the General Regulations (Section 5.0) for additional regulations and exceptions

3. That Section 9.0 DEFINITIONS be amended to include the following definitions:

Biomass Power Facility means a facility designed to generate electricity from plant-based materials such as biomass and/or biogas sources.

Carbon Capture and Sequestration/Storage (CCS) Facility means the process of capturing carbon dioxide (CO₂) formed during power generation and industrial processes and storing it deep underground in geological formations so that it is not emitted into the atmosphere. CCS technologies have significant potential to reduce CO₂ emissions in energy systems.

Geothermal Facility means a facility that uses geothermal energy to produce electricity. Geothermal energy is derived from a geothermal deposit from a reservoir consisting of natural heat that is stored in rocks or in an aqueous liquid or vapour.

Petrochemical Facility means a facility for the processing of chemicals derived from petroleum or natural gas and further uses for a variety of chemical purposes. Petrochemical products are the second-level products being derived from crude oil after several refining processes.

Power Generation Plant means an industrial facility that generates electricity from a primary fuel or primary energy such as but is not limited to, natural gas, coal, uranium, geothermal, hydroelectricity, wind and solar. Most power plants use one or more generators that convert mechanical energy into electrical energy to supply power to the electrical grid.

Rail Spur means the section of railroad track connected to the rail yard.

Rail Yard means a series of tracks in a rail network for storing, sorting, loading and unloading rail cars.

Stormwater Management Facility means an artificially constructed pond that collect and retain rainwater.

Transloading Facility means a facility that transfers large amounts of cargo from one form of transport to another.

Warehousing Facility means a facility that stores physical goods before they are sold or further distributed.

Water Reservoir means a large natural or artificial open-air storage area where water is collected or accumulated for extra supply, stock, reserved, or stored water that is available for use in large quantities.

4. That Map 29 be amended to show the lands legally described as Plan 222 1786, Block 1, Lot 1 be redistricted from Industrial General (M-2) to Greenview Industrial Gateway Heavy Industrial One District (GIG-HI-1), as shown in the attached Schedule "A".
5. That if any provision of this Bylaw be invalid then such invalid provision shall be severed and the remaining Bylaw shall be maintained.
6. That this Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this ____ day of _____, A.D., ____.

Read a second time this ____ day of _____, A.D., ____.

Read a third time and passed this ____ day of _____, A.D., ____.

REEVE

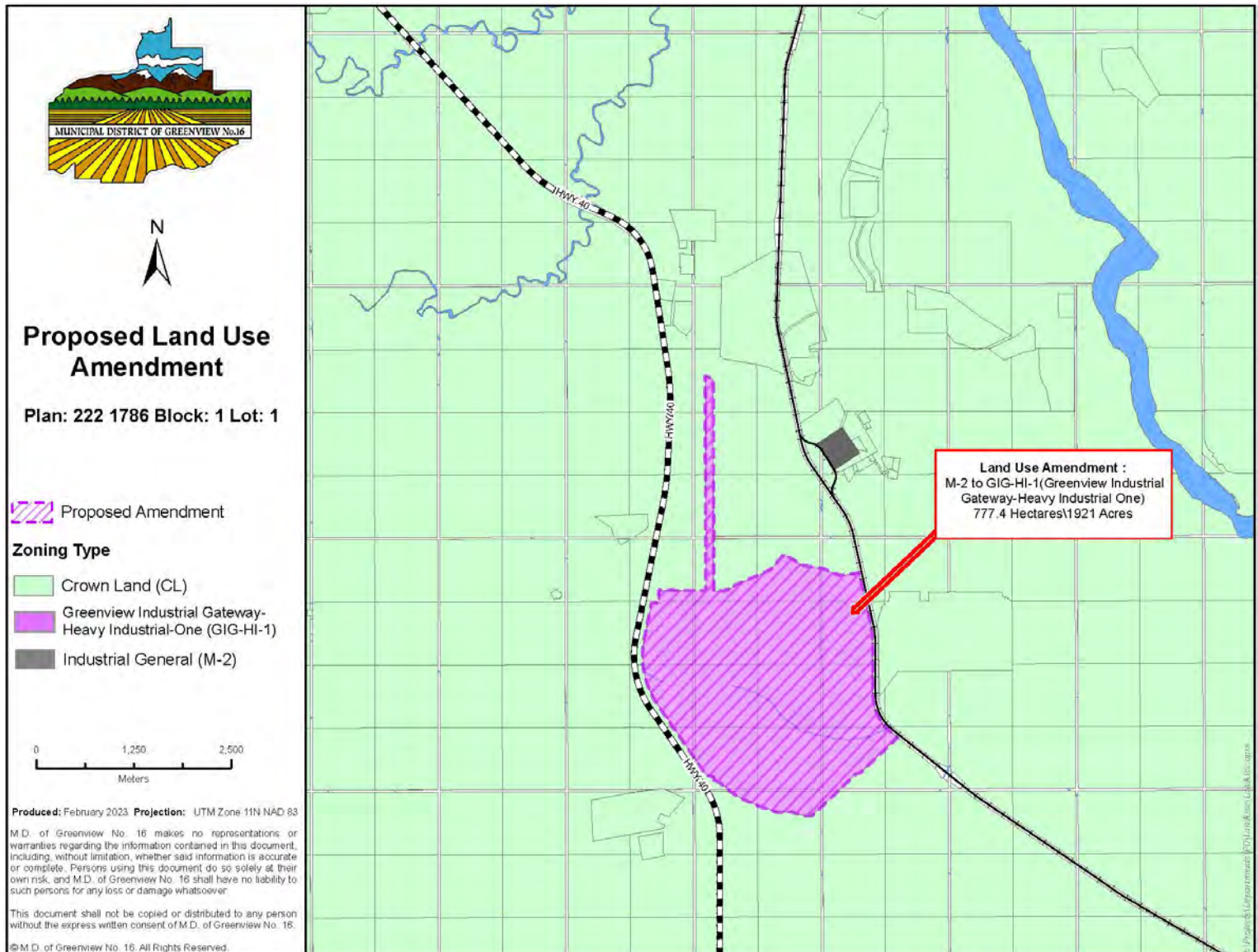
CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"

To Bylaw No. 23-931

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

1. That the lands legally described as Plan 222 1786, Block 1, Lot 1 be re-districted from Industrial General (M-2) District to Greenview Industrial Gateway Heavy Industrial One (GIG-HI-1) District as depicted below:





REQUEST FOR DECISION

SUBJECT:	Bylaw 22-894 Designated Noxious Weeds		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 14, 2023	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – WEED CONTROL ACT SA, 2008, Chapter W-5.1, Weed Control Regulation AR 19/2010

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give third reading to Bylaw 22-894 Designated Noxious Weeds Bylaw, as presented.

BACKGROUND/PROPOSAL:

During routine right-of-way spraying, Greenview staff noted significant infestations of Wild Caraway, *Carum carvi*, within Greenview. Notably, a section of the right-of-way a mile in length was sprayed to control a significant, municipal infestation. Localized patches of Wild Caraway were noted with assistance being offered to one concerned ratepayer.

Wild Caraway is a species of concern for Alberta Invasive Species Council, specifically in range and pasture, as it is unpalatable to livestock. The plant has been elevated to noxious statues in multiple municipalities, including Brazeau County and Mountain View County. Administration recommends the ASB forward the drafted Weed Elevating Bylaw to the Policy Review Committee to include Wild Caraway as a noxious weed within Greenview. During discussion, the Agricultural Service Board noted increased presence of both Bull Thistle, *Cirsium vulgare*, and Kochia, *Bassia scoparia*, in Greenview.

On December 13, 2021, the Agricultural Service Board made the following recommendation:

MOTION: 21.12.145. Moved by: VICE CHAIR SHELLEY MORRISON that the Agricultural Service Board recommend Council elevate kochia and bull thistle to noxious weeds under the Designated Noxious Bylaw.

CARRIED

Administration added these species to the bylaw in response to the motion.

Alberta Agriculture and Irrigation is performing a review of the species currently listed as noxious and prohibited noxious within Alberta. It was expected the new list could be made available in the spring of 2024. In response, Administration held Bylaw 22-894 back in anticipation of adding local species of concern to

Greenview's Designated Noxious Bylaw that were removed from the provincial Weed Control Regulation AR 19/2010. Since this time, the anticipated publication of the new provincial species list has been pushed back to spring of 2024.

Bylaw No. 22-894 received first reading on April 26th, 2022 with the following changes requested, same made:

1. TITLE: This bylaw shall be cited as the "Designated Noxious Weeds Bylaw".
2. Should any provision of this Bylaw be found to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, such provisions of this Bylaw shall remain valid and enforceable.

Changed to

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

A mistake to the latin binomial of Wild Caraway was found by Administration and corrected:

3. Carum Carvil changed to Carum carvil

After the approval of the second reading of the bylaw, the bylaw was sent to the Minister of Agriculture and Irrigation for approval, prior to final reading by Greenview. Response from the Minister was received on December 23rd, 2022, with the Minister approval the elevation of Bull Thistle, Wild Caraway and Kochia to Noxious within Greenview.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is to encourage awareness and assist in keeping populations of the listed species controllable.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may alter or deny the recommended motion; however, Administration does not recommend this as this is third reading that has Ministerial approval.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Once Bylaw No. 22-894 is in force, Bull Thistle, Wild Caraway and Kochia will be regulated as noxious within the Municipal District of Greenview No.16.

ATTACHMENT(S):

- Letter from Minister & Draft Elevated Weed Bylaw



ALBERTA
AGRICULTURE AND IRRIGATION

*Office of the Minister
MLA, Drumheller-Stettler*



DEC 20 2022

Tyler Olsen
Reeve, MD of Greenview
Box 1079
Valleyview, AB T0H 2N0

Dear Reeve Olsen:

Thank you for your November 25, 2022 letter requesting approval of Bylaw No. 22-894 in the Municipal District (MD) of Greenview. This request is per Section 9(4) of the Weed Control Regulation of the *Alberta Weed Control Act*. Section 9(4) of the regulation reads "a designation under this section is not effective unless it is approved by the Minister."

I am pleased to approve Bylaw No. 22-894 to designate caraway, kochia and bull thistle as noxious weeds in the MD of Greenview. The signed document is attached.

If you have any additional questions about the *Alberta Weed Control Act* or Regulation, please contact Gayah Sieusahai, Pest Regulatory Officer, Crop Assurance and Rural Programming with Primary Agriculture, at gayah.sieusahai@gov.ab.ca or 780-903-1753 (toll-free by first dialling 310-0000).

I appreciate the proactive approach the MD of Greenview is implementing to prevent the unwanted spread of these invasive weeds.

Sincerely,

Honourable Nate Horner
Minister, Agriculture and Irrigation

cc: Gayah Sieusahai, Pest Regulatory Officer, Crop Assurance and Rural Programming,
Agriculture and Irrigation

Attachment



BYLAW No. 22-894 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to designate Wild Caraway (*Carum carvil*), Kochia (*Bassia scoparia*) and Bull Thistle (*Cirsium vulgare*) as Noxious Weeds.

Whereas, the *Alberta Weed Control Act* SA 2008 cW-5.1, *Weed Control Regulation* AR 19/2010 Section 9 provides Council the authority to make bylaws designating plants within Greenview as Noxious or Prohibited Noxious and,

Whereas, Greenview deems it desirable to designate certain invasive plants as noxious within its boundaries to assist with control efforts on private and public lands, and

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

1.1. This bylaw shall be cited as the "Designated Noxious Weeds Bylaw."

2. **NOXIOUS DESIGNATION**

2.1. The following plants shall be designated as noxious weeds within the boundaries of Greenview.

- A) Wild Caraway (*Carum carvi*)
- B) Kochia (*Bassia scoparia*)
- C) Bull Thistle (*Cirsium vulgare*)

3. **SEVERABILITY**

3.1. Should any provision of this Bylaw be found to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, such provisions of this Bylaw shall remain valid and enforceable.

4. **COMING INTO FORCE**

4.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 26th day of April 2022.

Read a second time this 24th day of May 2022.

Pursuant to Section 9(4) of the *Alberta Weed Control Act*, *Weed Control Regulation*, this Bylaw is hereby approved

Dated at the Mayor's Office of Edmonton, Alberta, this 20th day of

December, 2022.



Minister of Agriculture and Irrigation

Read a third time this ____ day of _____, 2023.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Policy 3023 Volunteer Fire-Rescue Service Awards		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 14, 2023	CAO: SW	MANAGER: WB
DEPARTMENT:	PROTECTIVE SERVICES	DIR: MH	PRESENTER: WB
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council approve Policy 3023 “Volunteer Fire-Rescue Service Awards”, as presented.

MOTION: That Council repeal Policy EES 23 “Volunteer Fire / Department Award” Program.

BACKGROUND/PROPOSAL:

To date, Policy 3023 has been reviewed twice by the Policy Review Committee. During its October 2022 meeting, the Committee recommended Council approve the standardisation of the Fire-Rescue Service Awards to be in line with both councillor and employee service awards. Additionally, the inclusion of a reference to the Canada Revenue Agency’s taxable benefit document for information.

During its February 2023 meeting, the Committee approved changing the name of the policy from Volunteer Firefighter Awards Program to Volunteer Fire-Rescue Service Awards. The Committee also recommended a definition for the term Auxiliary Work, which may also be recognised as a part of the program. This allows for volunteers who work in an ancillary capacity with the fire department to also be recognized through this policy.

All the recommendations from the policy review committee have been incorporated into policy 3023 presented.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that it will reflect an updated service award gift value for Greenview volunteer firefighters.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.
-

ALTERNATIVES CONSIDERED:

Alternative #1: The alternative to the recommended action is that Council may amend or defeat the policy.

FINANCIAL IMPLICATION:

The financial implication of the approval of the Policy 3023 would create additional financial obligations for Greenview by the monetary awards for years of service.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

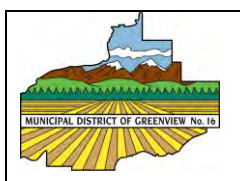
Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will enact the registry changes to reflect the policy change.

ATTACHMENT(S):

- Policy EES 23 Volunteer Fire / Department Award Program (Current)
- Policy 3023 Volunteer Fire-Rescue Award Program (Draft)



M. D. OF GREENVIEW NO. 16
POLICY & PROCEDURES MANUAL

Section:
**ENGINEERING &
ENVIRONMENTAL
SERVICES**

POLICY NUMBER: EES 23

**POLICY TITLE: VOLUNTEER FIRE / DEPARTMENT
AWARD PROGRAM**

Page 1 of 1

Date Adopted by Council / Motion Number:

11.10.549

PURPOSE:

To give recognition for years of volunteer service received from Volunteer Fire and Department personnel for their dedication and commitment to their community.

POLICY:

The Municipal District of Greenview, in conjunction with the neighboring towns of Fox Creek, Grande Cache and Valleyview who have agreed to cost-share the awards, wishes to acknowledge the contributions made by Volunteer Fire and Department personnel by establishing a "Volunteer Fire/Department Awards Program".

1. Upon the retirement or resignation of a Volunteer Fire or Department personnel who has served the community for a minimum of three (3) years, they shall be recognized by receiving a gift of appreciation.
2. The gift of appreciation will be presented, if possible, at a regularly scheduled meeting or special occasion of the respective department.
3. Recipients of the "Volunteer Fire/Department Awards Program" will be presented with a gift in the value identified as follows:

3 years	\$ 100	12 years	\$ 250
6 years	\$ 150	15 years	\$ 300
9 years	\$ 200	20 years	\$ 350
		25 years	\$ 500

4. This policy is applicable to fire departments in DeBolt, Grovedale, and the Towns of Fox Creek, Grande Cache, and Valleyview.
5. The fire departments will be given a copy of this policy on an annual basis, and in return will inform the Municipality of when an award is required.

(Original signed copy on file)
REEVE

C.A.O.

Title: Volunteer Fire-Rescue Service Awards

Policy No: 3023

Effective Date: Date passed in Council

Motion Number:

Supersedes Policy No: EES23

Department: Protective Services

Review Date: (3 Years from approved)



Legal References:

Canada Revenue Agency – Employers’ Guide:
Taxable Benefits and Allowances

Cross References:

Not applicable

Purpose: To recognize the dedicated service and commitment provided by Greenview volunteer firefighters in the protection of Greenview residents, businesses, and visitors.

1. DEFINITIONS

- 1.1. **Auxiliary Work** means activities by a spouse or partner of a Greenview Fire-Rescue Services volunteer firefighter that support the overall effort in providing service to the community. Activities include, but are not limited to, administrative duties, community outreach, and support of firefighters after an emergency incident.
- 1.2. **Greenview** means the Municipal District of Greenview No. 16.
- 1.3. **Volunteer Fire Fighter** means a person who voluntarily acts as a fire fighter in the fire protection services of a municipality for a nominal consideration or honorarium.

2. POLICY STATEMENT

- 2.1. Greenview wishes to acknowledge the selfless sacrifice made by our Volunteer Firefighters by establishing “Volunteer Fire-Rescue Service Awards Program.”
- 2.2. The Years of Service Award may be considered a taxable benefit in accordance with Canada Revenue Agency.

3. PROCEDURE

- 3.1. Upon the retirement or resignation from a Greenview Fire-Rescue Station, a Volunteer Firefighter who has served the community for a minimum of (3) years shall be recognized by receiving a letter of recognition and a monetary gift of appreciation. Those who have engaged in Auxiliary Work to support the fire station may also be recognised.
- 3.2. The gift of appreciation will be presented, if possible, at a regularly scheduled meeting or a special occasion event at their assigned fire station.
- 3.3. Recipients of the “Volunteer Fire-Rescue Awards Program” will be presented with a monetary gift in the value identified as follows:

Years of Service	Gift Value	Years of Service	Gift Value
3 Years	\$100	18 Years	\$350

6 Years	\$150	21 Years	\$400
9 Years	\$200	24 Years	\$500
12 Years	\$250	27 Years	\$750
15 Years	\$300	30 Years	\$1,000

3.4. This policy is applicable to STN 31 – DeBolt, STN 32 – Grovedale, STN 33 – Grande Cache.

DRAFT



REQUEST FOR DECISION

SUBJECT: **Policy 6303 – Weed Control Policy**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: March 14, 2023
DEPARTMENT: AGRICULTURE
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: SW MANAGER: SK
DIR: MH PRESENTER: SK
LEG:

RELEVANT LEGISLATION:

Provincial (cite) – Weed Control Act, R.S.A. 2008 (Chapter W-5.1), Weed Control Regulation 19/2010, Alberta Environment Protection and Enhancement Act R.S.A. 2000 (Chapter E-12), Environmental Code of Practice for Pesticides, May 12, 2010.

Council Bylaw/Policy (cite) – Policy 6303 – Weed Control Policy, Policy 6318 – Private Land Herbicide

RECOMMENDED ACTION:

MOTION: That Council approve Policy 6303 – Weed Control, as presented.

MOTION: That Council repeal Policy 6318 – Private Land Herbicide Application and Policy 6303-1 – Weed Control Procedure.

BACKGROUND/PROPOSAL:

Administration reviewed Policy 6303 – Weed Control as this policy has not been reviewed since 2014. The policy was amended to include definitions and to incorporate the separate procedure into the policy body. Other amendments provide more robust direction, clearly delineating the purpose of the policy, and the responsibilities of Administration and Council pertaining to the Weed Control Act.

Policy 6318 – Private Land Herbicide Applications has been incorporated into Policy 6303 due to similar definitions, overarching provincial legislation and administrative responsibilities.

These proposed changes were put towards the Agricultural Services Board and the Board made the following motions:

MOTION: That the Agricultural Service Board recommend Policy 6303 – Weed Control Policy to the Policy Review Committee, as presented.

MOTION: To amend the motion that the Agricultural Service Board recommend to the Policy Review Committee that Policy 6318 – Private Land Herbicide Application and Policy 6303-1 – Weed Control Procedure, recommend to Council to be rescinded as presented.

Ag Services Board did have some reservations to these two policies being incorporated into Policy 6303 - Weed Control Policy but Administration feels the updated policy covers off all areas of concern under one policy.

After consideration at the Policy Review Committee, the following motion was approved.

- *MOTION: That the Policy Review Committee recommend Council approve Policy 6303 “Weed Control Policy” as amended.*
 - *1.6: Municipal Properties means property owned, leased, or managed by Greenview. Remove ‘bodies of water’*
 - *6.2: “Greenview’s weed control program to eradicate ‘or control’*
 - *6.6: Add: “and appointed by Council”*

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommend action is that by combining the two policies, there will be one clear and concise policy regarding weed control.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no disadvantages of the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to amend the policy or make any changes and have the policy brought back for further review.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

If approved, Administration will update the policy and notify MD of Greenview residents of the policy amalgamation.

ATTACHMENT(S):

- Policy 6303 – Weed Control policy – CURRENT
- Policy 6303 – Weed Control Policy – DRAFT
- Policy 6303-01 – Weed Control Policy Procedure - CURRENT
- Policy 6318 – Private Land Herbicide Application – CURRENT

Title: WEED CONTROL

Policy No: 6303

Approval: Council

Effective Date: February 25, 2014

Supersedes Policy No: AG 07



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Policy Statement: Greenview believes that it is beneficial to implement measures to prevent the establishment of, and to control the spread of, invasive plant species on all public and private lands within the boundaries of Greenview.

Purpose: To establish a policy to prevent the establishment and to control the spread of invasive plant species (Noxious and Prohibited Noxious weeds **as designated under the *Weed Control Act of Alberta*, and associated Regulations**).

Principles:

1. The effective control of noxious and eradication of prohibited noxious weeds -will assist in the protection of agricultural productivity and the preservation of the natural environment.
2. Greenview will strive to eradicate prohibited noxious weeds and to control noxious weeds.
3. This Policy will be reviewed annually.

Approved: 14.02.101

CURRENT

Title: Weed Control Policy

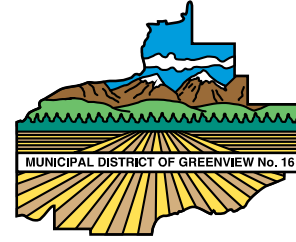
Policy No: 6303

Effective Date: Date passed in Council

Motion Number:

Supersedes Policy No:

Review Date: (3 Years from date approved by Council)



Purpose: Greenview believes that it is beneficial for the municipality to implement measures to prevent the establishment of and control the spread of invasive plant species on public and privately held lands.

1. DEFINITIONS

- 1.1. **Authorized Agent** means the person or persons to whom the registered landowner has authorized to act on their behalf through a contractual agreement.
- 1.2. **Control** means that the plant population and potential propagation has been lessened.
- 1.3. **Designated** means a plant that has been elevated to Noxious status by Greenview Bylaw No. 22-894
- 1.4. **Eradicate** means all propagative structures of the plant have been destroyed.
- 1.5. **Greenview** means the Municipal District of Greenview No. 16.
- 1.6. **Noxious means** a plant species listed on the Weed Control Regulation 19/2010 as requiring control under the Weed Control Act, R.S.A. 2008 (Chapter W-5.1).
- 1.7. **Prohibited Noxious** means a plant listed on the Weed Control Regulation 19/2010 as requiring destruction under the Weed Control Act, R.S.A. 2008 (Chapter W-5.1).
- 1.8. **Registered Landowner** means the Person or Persons to whom the land title is registered to.

2. POLICY STATEMENT

- 2.1 Greenview believes that it is beneficial to implement measures to prevent the establishment of, and to control the spread of, legislated noxious and prohibited noxious plant species as established in Bylaw No. 22-894 **Designated Noxious Weeds Bylaw, Weed Control Act 2008 Chapter W-5.1, and** the Weed Control Regulation 19/2010 on all public and private lands within the boundaries of Greenview to protect agricultural production, the environment and the local aesthetic.

3. PROCEDURE

- 3.1. Greenview Agricultural Services shall inspect, where reasonably practicable, private, and publicly held lands within Greenview on an annual basis to monitor for Designated, Prohibited Noxious or Noxious plants.
- 3.2. All Prohibited Noxious weeds observed on Greenview properties during inspections shall be eradicated (destruction of all parts of the plant).
- 3.3. All Noxious weeds observed on Greenview properties during inspections shall be controlled as to prevent their spread.
- 3.4. All Prohibited Noxious weeds observed on private or public **all** lands within Greenview during inspections shall, through cooperation or enforcement, be eradicated by the registered landowner (destruction of all parts of the plant).
- 3.5. All Designated and Noxious weeds observed on private or public lands within Greenview during inspections shall, through cooperation or enforcement, be controlled by the registered landowner to prevent their spread.

4. COUNCIL RESPONSIBILITIES

- 4.1 Council shall approve a budget that is adequate to fund inspection, monitoring, and enforcement activities on an annual basis.
- 4.2 Council shall annually appoint an adequate number of municipal weed inspectors to facilitate inspections.
- 4.3 Council shall appoint an independent appeal committee annually to hear any appeals resultant from issued Weed Notices.
- 4.4 Should the need arise, Council may elevate a plant of concern to Noxious or Prohibited Noxious within Greenview through bylaw and permission of the appropriate Provincial Ministry.

5. ADMINISTRATION RESPONSIBILITIES

- 5.1 Greenview shall ensure that the relevant legislation pertaining to herbicide applications and weed control are followed; Weed Control Act of Alberta R.S.A. 2008 (Chapter W-5.1), Alberta

Environment Protection and Enhancement Act R.S.A. 2000 (Chapter E-12), and any successor legislation.

- 5.2 Greenview's weed control program will strive to undertake such actions as required and as often as resources allow, to eradicate legislated weeds within municipal controlled lands.
- 5.3 Annually, Greenview will advertise the municipality's intention, location and approximate timeline to conduct weed control activities on municipal properties. These measures may include but are not limited to mechanical, cultural or chemical control.
- 5.4 Measures used to control and eradicate weeds under this policy shall minimize the potential for negative impacts on the natural environment and strive to be cost-effective.
- 5.5 Greenview shall train, employ, and appoint sufficient staff to conduct control measures.
- 5.6 Human Resources shall provide identification to ~~weed control inspectors~~ **duly appointed Greenview Weed Inspectors** as specified in ~~Weed Control Regulation 19/2010~~ **Section 10 of the Weed Control Act 2008 Chapter W-5.1.** ~~to duly appointed Weed Inspectors.~~

6. PRIVATE LAND HERBICIDE APPLICATION

- 6.1. To prevent legislated weed species spread into adjacent lands, Greenview Agricultural Services will offer a 2-acre annual maximum Private Land spray program.
- 6.2. Greenview Agricultural Services is authorized to enter into hold harmless agreements with registered landowners, or their authorized agent, to provide herbicide applications to control designated weeds on private land, at no charge to the landowner.
- 6.3. Private land herbicide application will only be permitted if service does not negatively impact the roadside vegetation management programs of Greenview and will be conducted at the discretion of the Manager of Agriculture Services or **their** designate.
- 6.4. **If, at any time it is determined by Agriculture Services personnel that roadsides under a Spray Exemption Agreement require remedial vegetation control measures due to the proliferation of Noxious Weeds, Prohibited Noxious Weeds, or Brush, the terms of the agreement will be deemed to have been breached and the agreement will become null and void for that calendar year. Greenview Agriculture Services will take immediate action to rectify the situation, which may include herbicide applications. In the event of a default of the Spray Exemption Agreement, no exemption will be granted for that property in the subsequent calendar year.**



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

"A Great Place to Live, Work and Play"

Procedure Title: WEED CONTROL

Procedure No: 6303-01

Approval: CAO

Effective Date: February 25, 2014

Supersedes Procedure No: AG 07

1. Definitions

- 1.1. Eradicate means: destroy all parts of the plant, and render reproductive parts of the plant non-viable.
- 1.2. Control means: inhibit the growth or spread of the plant.
- 1.3. Noxious Weeds and Prohibited Noxious Weeds are as defined, and include all those weeds identified, under the *Weed Control Act* of Alberta (RSA 2008/W-5.1) and the *Weed Control Regulation* (19/2010), as amended from time to time. As well, Noxious Weeds and Prohibited Noxious Weeds shall include invasive plant species which have been elevated in status by municipal bylaw.

2. Responsibilities

- 2.1. Greenview Council to:
 - 2.1.1 Appoint the Agricultural Services Supervisor and other weed/pest inspectors as identified under the *Weed Control Act*.
 - 2.1.2 Appoint an independent appeal committee at the organizational meeting each year to review and render decisions upon appeals submitted.
- 2.2. Manager of Agricultural Services and Appointed Weed Inspectors to:
 - 2.2.1 Serve as Inspectors under the *Weed Control Act* and shall, as authorized under this Act, conduct weed inspections and surveillance and shall monitor and accurately record weed infestations observed.
 - 2.2.2 Encourage voluntary compliance with the requirements of the *Weed Control Act* and shall, as a last resort, take action and/or impose penalties, as required by the noted

Act, upon the landowners or occupants in the event that declared weed species infest public or private lands unabated.

- 2.2.3 Upon confirmation of a noxious weed infestation on private land, the inspector may notify the landowner by way of telephone or personal visit; followed by correspondence; and then enforcement procedures if required.
- 2.2.4 Issue and enforce such Notices as required by the *Weed Control Act* when the Inspector is of the opinion that the property contains Prohibited Noxious weeds and the landowner or occupant is unwilling to take measures to eradicate the infestation.
- 2.2.5 Provide practical advice and technical assistance to residents, ratepayers, and stakeholders in appropriate weed prevention and management practices, and shall conduct activities to prevent establishment and/or limit the spread of declared weeds.
- 2.3 **Human Resources to:**
 - 2.3.1 Provide appropriate identification to duly appointed Weed Inspectors.
- 2.4 **Registered Landowners and Industrial Lease Holders to:**
 - 2.4.1 Eradicate all Prohibited Noxious weeds observed on private or public lands during inspections conducted pursuant to this procedure, through cooperation or enforcement.
 - 2.4.2 Control all Noxious weeds observed on private or public lands during inspections conducted pursuant to this procedure, through cooperation or enforcement.

End of Procedure

Approved: **14.02.102**

Title: Private Land Herbicide Applications

Policy No: 6318

Effective Date: June 24, 2019

Motion Number: 19.06.498

Supersedes Policy No: AG 14

Review Date June 24, 2022



Purpose: Greenview recognizes that fence lines and property lines frequently present an obstacle to landowners and municipal staff for full herbicide spray coverage. Leaving a narrow strip of land at the property line and municipal road right-of-way (ROW), upon which weed control is not usually conducted, providing a host area for invasive species (weeds) infestations. Greenview further recognizes that it is in the best interest of all, to provide invasive species control on small infestations on private property to pro-actively prevent the spread of Noxious and Prohibited Noxious weeds.

DEFINITIONS

Registered Land Owner means the Person or Persons to whom the land title is registered to.

Authorized Agent means the person or persons to whom the registered land owner has authorized to act on their behalf through a contractual agreement.

Greenview Agriculture Services means the Department of Agriculture services for the M.D of Greenview No. 16 responsible for pest control under the Agricultural Pests Act.

Noxious Weeds means a plant designated in accordance with the regulations as a noxious weed and includes the plant's seeds; Control to inhibit the growth or spread.

Prohibited Noxious Weeds means a plant designated in accordance with the regulations as a prohibited noxious weed and includes the plant's seeds; destroy to kill all growing parts or to render reproductive mechanisms non-viable.

POLICY

1. To prevent noxious or prohibited noxious invasive species in fence line/headland areas and to prevent the spread of invasive species into adjacent lands Greenview Agriculture Services will offer a Fence Line/Private Land spray program.
2. Greenview Agriculture Services is authorized to enter into agreements with registered landowners (or their authorized agent) which may provide herbicide applications to control designated weeds (invasive species) on private land at no charge to the landowner.
3. If, at any time it is determined by Agriculture Services personnel that roadsides under a Spray Exemption Agreement require remedial vegetation control measures due to the proliferation of Noxious Weeds, Prohibited Noxious Weeds, or Brush, the terms of the agreement will be deemed

Policy No:

to have been breached and the agreement will become null and void for that calendar year. Greenview Agriculture Services will take immediate action to rectify the situation, which may include herbicide applications. In the event of a default of the Spray Exemption Agreement. No exemption will be granted for that property in the subsequent calendar year.

PROCEDURE

1. Arrangements under section 2 of the policy will only be permitted if the registered landowner requests the herbicide application for weed (invasive species) control, signs a waiver permitting entry onto private land, and the land owner agrees to save harmless and indemnify Greenview, its employees, and agents from and against all actions, suits, claims, and demands arising in any manner whatsoever from activities associated with said herbicide application.
2. The maximum application area is 2 acres per quarter section in the current calendar year.
3. Arrangements made under section 2 of the policy will only be permitted if the provision of said service does not negatively impact the roadside vegetation management programs of Greenview, and will be conducted at the discretion of the Manager of Agriculture Services.

APPENDIX

List of Designated Prohibited Noxious and Noxious Weeds in Alberta (AR 19/2010)

List of Designated Prohibited Noxious Weeds in Alberta (AR 19/2010)

1 The following plants are designated as prohibited noxious weeds in Alberta:

autumn olive — *Elaeagnus umbellata* Thunb.
 balsam, Himalayan — *Impatiens glandulifera* Royle
 barberry, common — *Berberis vulgaris* L.
 bartsia, red — *Odontites vernus* (Bellardi) Dumort
 buckthorn, common — *Rhamnus cathartica* L.
 cinquefoil, sulphur — *Potentilla recta* L.
 crupina, common — *Crupina vulgaris* Pers. ex Cass.
 dyer's woad — *Isatis tinctoria* L.
 Eurasian water milfoil — *Myriophyllum spicatum* L.
 flowering rush — *Butomus umbellatus* L.
 garlic mustard — *Alliaria petiolata* (M. Bieb.) Cavara & Grande
 goatgrass, jointed — *Aegilops cylindrica* Host
 hawkweed, meadow — *Pilosella caespitosa* Dumort.
 hawkweed, mouse-ear — *Pilosella officinarum* L.
 hawkweed, orange — *Pilosella aurantiaca* L.
 hoary alyssum — *Berteroa incana* (L.) DC.
 hogweed, giant — *Heracleum mantegazzianum* Sommier & Levier
 iris, pale yellow — *Iris pseudacorus* L.
 knapweed, bighead — *Centaurea macrocephala* Puschk. ex Willd.
 knapweed, black — *Centaurea nigra* L.
 knapweed, brown — *Centaurea jacea* L.
 knapweed, diffuse — *Centaurea diffusa* Lam.
 knapweed, hybrid — *Centaurea × psammogena* Gáyer
 knapweed, meadow — *Centaurea × moncktonii* C. E. Britton
 knapweed, Russian — *Rhaponticum repens* (L.) Hidalgo
 knapweed, spotted — *Centaurea stoebe* L. ssp. *micranthos* (Gugler) Hayek
 knapweed, squarrose — *Centaurea virgata* Lam. ssp. *squarrosa* (Willd.) Gugler
 knapweed, Tyrol — *Centaurea nigrescens* Willd.
 knotweed, giant — *Fallopia sachalinensis* (F. Schmidt Petrop.)
 Ronse Decr.
 knotweed, hybrid Japanese — *Fallopia × bohémica* (Chrték & Chrtková) J. P. Bailey
 knotweed, Japanese — *Fallopia japonica* (Houtt.) Ronse Decr.
 loosestrife, purple — *Lythrum salicaria* L.
 medusahead — *Taeniatherum caput-medusae* (L.) Nevski
 nutsedge, yellow — *Cyperus esculentus* L.
 puncturevine — *Tribulus terrestris* L.
 ragwort, tansy — *Jacobaea vulgaris* Gaertn.
 rush skeletonweed — *Chondrilla juncea* L.
 saltcedar — *Tamarix ramosissima* Ledeb.
 saltlover — *Halogeton glomeratus* (M. Bieb.) C.A. Mey.
 St John's-wort, common — *Hypericum perforatum* L.
 starthistle, yellow — *Centaurea solstitialis* L.
 tamarisk, Chinese — *Tamarix chinensis* Lour.
 tamarisk, smallflower — *Tamarix parviflora* DC.
 thistle, marsh — *Cirsium palustre* (L.) Scop.
 thistle, nodding — *Carduus nutans* L.
 thistle, plumeless — *Carduus acanthoides* L.



REQUEST FOR DECISION

SUBJECT:	Community Responders Against Student Harm (CRASH) Committee Sponsorship		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 14, 2023	CAO: SW	MANAGER:
DEPARTMENT:	COMMUNITY SERVICES	DIR: MH	PRESENTER: LL
STRATEGIC PLAN:	Culture, Social & Emergency Services	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Policy 8004- Greenview Sponsorships & Donations

RECOMMENDED ACTION:

MOTION: That Council approve a sponsorship in the amount of \$5,000.00 for Community Responders Against Student Harm (CRASH) Committee to be paid to the to the Grande Cache Fire Fighters Association for a guest speaker to attend one day of the educational program for students at the Grande Cache Community High School, with funds to come from the Community Services Grants and Sponsorships budget.

BACKGROUND/PROPOSAL:

The Community Responders Against Student Harm (CRASH) committee have submitted a sponsorship request in the amount of \$5,000.00 for a guest speaker to attend a three-day educational program for students in grades 9 to 12 at the Grande Cache Community High School tentatively scheduled May 15th. The Grande Cache Fire Fighters Association will look after the funding for this program on behalf of the CRASH committee.

CRASH is a new community committee based out of Grande Cache, Alberta that consists of local First Responders, which includes RCMP, EMS, Grande Cache Fire Rescue, Greenview Enforcement Services, Victim Services and the Grande Cache Community High School. The goal of the committee is to deliver educational material on the topics in their line of work to Grande Cache Community High School students in grades 9 to 12. The main objective of the program is to educate students to make good decisions when they are put into situations that could be dangerous. The material in the program includes drinking and distracted driving and their consequences, the impact it has on first responders, mock scenarios, and safety.

The three-day program is tentatively scheduled for May 15th, May 29th and June 5th, 2023. The first day will include a guest speaker, with the following two days to include education regarding the impact on first responders, mock scenarios, and safety. The program will be held at the Grande Cache Community High School, giving the first responders the opportunity to be within the High School and connect with students. This program is also intended for parents or guardians. The proposed guest speaker is Kennedy Littledike, who was a driver involved a tragic distracted driving accident resulting in a vehicle roll over, at 17 years old.

Kennedy and two of her friends, who were not wearing seatbelts at the time of the accident, were thrown from her vehicle and landed on a powerline, leading to the loss of her leg and the loss of motor function in her arm.

Through social media, Kennedy has been able to share her experience in a positive and educational manner. Along with Kennedy, her parents would join her to speak in part two of the session, sharing their side and experience of her accident, giving the students and parents a look at how decisions affect, not only the person(s) involved, but their family and everyone around them as well.

With this presentation, the committee hopes that students will think before they act, as this positive decision making has a ripple effect. If they can change one students mind to make a good choice, this program is invaluable.

Recognition would include Greenview being a part of the advertising for the guest speaker and the Reeve and local Councillors will be invited to the speaker presentation. There is an opportunity for the Reeve or local Councillors to introduce the speaker.

Local participating organizations are budgeting approximately \$2,000.00 each to support other expenses incurred during the three-day program.

The balance of the 2023 Community Services Grants and Sponsorships budget is approximately \$598,868.73.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that it would assist local first responders in educating students on the impact of negative decisions to themselves and those around them.
2. The benefit of Council accepting the recommended motion is that Greenview would be instrumental in supporting a speaker whose story would be impactful to students and parents in Grande Cache area.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to provide a different sponsorship amount or take no action to the recommended motion.

FINANCIAL IMPLICATION:

Direct Costs: \$5,000.00

Ongoing / Future Costs: N/A

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise Community Responders Against Student Harm (CRASH) Committee of Council's decision.

ATTACHMENT:

- Sponsorship Request

Greenview Sponsorship and Donation Request Form

Row 41

Organization or Person Requesting Funds	Aandrea Gardiner - GFRS
Date of Application	02/13/23
Form Date Field	130
Date of Event	05/15/23
Phone Number	780-783-0919
Purpose of Organization	aandrea.gardiner@mdgreenview.ab.ca
Mailing Address	Box 300. Grande Cache, AB T0E 0Y0
Funding Request Total	\$5,000.00
Type of sponsorship request	Event
Describe your organization	We are a committee based out of Grande Cache that consists of local First responders. This committee includes RCMP, EMS, GFRS, Greenview Enforcement Services, Victim Services and the Grande Cache Community High School. We have created a three day program (name to be determined) intended for High School students grades 9-12.
Intended Purpose	We would like to bring in guest speakers for educational purposes for high school students and parents of high school students. The speaker we have in mind, Kennedy Littledike, was the driver of a tragic accident at 17 years old. She was involved in a collision where she was distracted and her vehicle rolled. Her and her two friends were not wearing seatbelts and were thrown from her vehicle and landed on a powerline. Her accident resulted in the loss of her leg and loss of motor function in her arm. Through social media, Kennedy has shared her experience in a positive/educational matter. The second part of the guest speakers would be her parents. This part of the presentation will bring a different aspect to her accident. It will give the high school students and parents a look at how decisions affect, not only the person involved, but everyone around them as well.
Direct Goals	We have come together with a goal of delivering educational material, regarding our line of work to high school students, grades 9-12. This material includes: drinking/distracted driving

and consequences, impacts on first responders, mock scenarios and safety. The objective with this material is to educate students to make good decisions when they are put into situations that are dangerous.

Where/When?	The guest speaker portion of the project will be May 15, at the Grande Cache Community High school. The rest of the program (name to be determined) will be May 29 and June 5. This gives first responders the opportunity to be in the high school to connect with students for more than just one day.
Benefit to residents of Greenview	Kennedy's story is very impactful. Her presentation will be targeting students. With this presentation, we are hopeful that students will think before they act. This positive decision making has a ripple effect. As first responders, we see the consequences of negative actions. If we can change one students mind to make a good choice, this program is a win.
Funding from others	Other organizations involved will be paying for different parts of the program. Providing meals for students, providing informational material and "swag" for students. Other organizations are budgeting around \$2000.
Recognition	MD of Greenview would be a part of the advertisement for the guest speaker. We could potentially have a Councillors/Reeve help with introductions to the students, high school staff and parents and social media recognition for the MD of Greenview. Greenview Fire Rescue Services, STN 33 will also play a big part of the whole program, with DFC Gardiner facilitating, plus firefighters representing Greenview.
Previous Donation	No.
Grant Funds Received from other sources?	
Have you performed any other fundraising projects?	
Agreement	
Grant Purpose	
Year Grant Received	
Amount of Grant	
List the donaee, purpose and amount	
What type of fundraising & how much did you raise?	

Signature

Date

**Financial
Statement**

**Administration
Recommendations**

Email

Column41

MD Logo

Email Comm.

Column44

**List for
Recognition**

Contact Name(s) Aandrea Gardiner

Column47

Logo Permission A.G.

**Agreement with
Statement** Not society, non profit organization. Committee created of First
Responders. AG

Signature1 Aandrea Gardiner

FOIP Disclosure A.G.



REQUEST FOR DECISION

SUBJECT:	Large Animal Veterinary Practice Supports		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	March 14, 2023	CAO: SW	MANAGER: SK
DEPARTMENT:	AGRICULTURE	DIR: MH	PRESENTER: SK
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial – N/A

Council Bylaw/Policy – N/A

RECOMMENDED ACTION:

MOTION: That Council accept the report on Large Animal Veterinary Practice Supports for information, as presented.

MOTION: That Council direct Administration to draft a program for Council consideration based on the Livestock Veterinary Innovation Initiative with options detailing a potential Greenview only initiative as well as a Peace Region based initiative.

BACKGROUND/PROPOSAL:

Greenview has been committed to ensuring local livestock producers have access to large animal veterinary services since 2008 with the establishment and outfitting of the Greenview Veterinary Clinic and as an active member of Veterinary Services Incorporated (VSI).

In August of 2022, the Agricultural Service Board had a delegation from Emerson Trail Veterinary Services. This veterinary service is in the process of establishing a large animal only veterinary clinic east of Grande Prairie, within proximity of Grovedale. The veterinary service was looking for assistance in the establishment of the clinic in the form of sponsorship of handling or technical equipment purchase. In response to the delegation, the Agricultural Service Board made the following motion:

MOTION: That the Agricultural Service Board recommend Council to direct Administration to explore potential equipment cost recovery options for large animal veterinary service providers, that support MD of Greenview livestock producers.

On November 22nd, 2022, Council made the following Motion:

MOTION: that Council direct Administration to prepare a report on the potential to support increasing the primary large animal focused veterinary practices that provide services within the region to Greenview Producers.

Administration performed research on programs that have been implemented within Alberta at a municipal level or provincially. This research was enriched by widening the scope to include programs active in other jurisdictions within Canada.

Within Alberta at the provincial level, the Return of Service Bursary from the Northern Alberta Development Council provides \$6,000 dollars over two years, for a total of \$12,000 to those in high demand fields, such as Veterinarians, provided they move to and practice in Northern Alberta.

Municipally, there are two programs currently active within the Peace Region of Alberta. Saddle Hills County has implemented a Veterinary Medicine Bursary Program. The bursary is open to eligible local students and provides a matching grant to the Northern Alberta Development Councils Return of Service \$6,000 bursary, for a total of \$12,000 in support. From the website, "The Veterinary Medicine Bursary Program is offered to eligible students enrolled in a recognized post-secondary veterinary program who primarily reside in the Central Peace Region. Interested students should complete a Veterinary Medicine Bursary Application before May 1 of the current year."

Similarly, Big Lakes County initiated a bursary, but instead of focusing on students, chose to focus on practicing veterinarians, "Big Lakes County is offering a practicing veterinarian a \$20,000 annual bursary for every year of employment in the County where practice achieves 75% provision-of-service to large animal clients. As well, students can apply for \$20,000 per academic year with a year-for-year return to service agreement to practice in Big Lakes County."

The Saskatchewan government has set up a loan forgiveness program aimed at veterinarian and veterinary technicians providing services to livestock producers. The program forgives \$4,000 in loans for every year of services provided to a maximum of \$20,000. In addition to the loan forgiveness, Saskatchewan Agriculture and the Saskatchewan Veterinary Medical Association is providing mentorship opportunities to 10 (ten) first- or second-year Western College of Veterinary Medicine students. The program provides summer experience in rural veterinary practices, exposing students to the aspects of livestock and agri-food based veterinary medicine. During the 14-week placement the Saskatchewan Veterinary Medical Association pays participating practices \$6,500. These funds are meant to pay the wages of the student. The practice must provide a minimum of \$3,000 in financial support with a limit of \$1,500 being in-kind.

Manitoba has the Veterinary Service District program, overseen by the Veterinary Service Commission. The programs aim was to build a veterinary clinic in each district to ensure livestock producers had access to veterinary care. There are 27 districts throughout Manitoba, with the province supplying \$479,000 annually to maintain and operate the buildings. The per clinic provincial maximum of the program is \$19,000 which is matched by the municipality. Despite this program, a study conducted by the Canadian Veterinary Medical Association found that Manitoba has the fewest number of veterinarians per capita of any western province. Prior to the Government of Alberta ceasing support of Veterinary Services Incorporated (VSI) the program functioned similarly to Manitoba's VSD program.

Ontario has a suite of supports in place for large animal veterinarians that is part of their Canadian Agricultural Partnership program with the federal government. The Livestock Veterinary Innovation Initiative is a cost-sharing program that aims to increase access options for veterinary care in remote and rural locations in Ontario to better support animal health, the livestock agri-food sector and the strength of the province's food supply.

“Eligible Projects and Activities

Eligible Projects include those that help support activities that will increase delivery options of veterinary care to support food animal health under the following categories.

- Telemedicine Diagnostic: support for telemedicine and/or diagnostic (i.e., mobile/cellular and video/camera and monitor solutions; veterinary hematology analyzers; vehicle modifications)
- Handling Equipment: support for portable large animal handling equipment such as head gates and squeeze chutes, associated vehicle modifications.
- Education/Training: support for education and training on new equipment or techniques

Priorities

- Projects that enhance veterinary services in an Underserved Area; and
- Projects that address challenges associated with the long distance between farms and veterinary clinics.”

A total of \$90,000 is available per applicant. The first \$45,000 is a cost-share set to 50% of eligible costs. Additional cost-share is at 35% of eligible costs.

Of the programs researched, the Livestock Veterinary Innovation Initiative appears to be the most likely to assist large animal veterinarians to expand or establish services within Greenview or the wider region. Council may wish to explore the potential of offering such a program at a regional level, in partnership with the Peace Region municipalities. Preliminary inquiries with administrative colleagues to gauge potential interest in such an initiative have been made. One Agricultural Service Board is in favour of a potential initiative and the matter will be presented to an additional agricultural service board for consideration in March.

Administration forwarded the Ontario program on to Alberta Agriculture and Irrigation administration for potential inclusion in the new federal/provincial agricultural funding framework as Alberta specific programming for the Sustainable Canadian Agricultural Partnership (SCAP) has not been finalized. Alberta Agriculture and Irrigation stated that they find this program to fit within the goals of the funding and that there could be veterinary specific funding available within the first year or two of the SCAP program launch.

While the model followed to establish the Greenview Veterinary Clinic was successful, the clinic results in an annual operating expenditure of \$40,000 related to carrying costs.

Exploring programming that provides business supports for all large animal veterinary clinics to increase telemedicine options, expand on the skillsets of current staff and upgrade handling equipment may be a competitive edge for proprietors to consider clinic establishment within Greenview.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is that Council will be informed as to programs currently in place in other jurisdictions to retain, attract and support large animal veterinarians.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. There are no perceived disadvantages to the recommended action.

ALTERNATIVES CONSIDERED:

Alternative #1: Greenview Council may choose to limit the action to a Greenview only initiative, however, Administration provides the intermunicipal option in support of Greenview's Strategic Plan: **Governance #3- Improve intermunicipal government relations: Host regular meetings with neighbours, partners and indigenous communities by participating, engaging and/or leading in the creation of joint planning.**

FINANCIAL IMPLICATION:

Should Council agree with the recommended action, Administration would enter into discussions with Peace Region municipal administration colleagues to collaboratively plan paths forward and gather potential considerations of willing municipal partnership and funding. Until such time, financial implication will be unclear.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring back a draft a program for Council consideration based on the Livestock Veterinary Innovation Initiative with options detailing a potential Greenview only initiative as well as a Peace Region based initiative, if Council chooses to move forward with the second motion.

ATTACHMENT(S):



MUNICIPAL DISTRICT OF GREENVIEW

Manager's Report

Department: CAO Services

Submitted by: Stacey Wabick, CAO

Date: 3/14/2023

Chief Administration Officer, Stacey Wabick

The end of January and first part of February blended together with a road tour to visit staff throughout Greenview. Informal meetings were held just to say hi and catch up on any communication gaps that may exist. The meetings were well received and attended. From here the Senior Leadership Team attended a course on team dynamics and dysfunctions. Activities such as these assist in growing as organizational managers, especially as the workplace changes as worker expectations of job satisfaction changes.

Through the CAO, Greenview was invited to participate in part of the selection process of a new RCMP Detachment Commander for Grande Cache and area. The opportunity was welcomed and proved to be a positive experience in being able to represent the needs of a Greenview community during the consideration of such an influential position. Once the interviews were done the candidates are further subjected to more internal steps through the RCMP.

CAO Services also spearheaded numerous investigations and inquiry reports. These came about as a result of both internal and public inquiries and ranged from snow removal, gravel hauls, enforcement and road conditions. All information reviewed revealed that questions were in compliance with policy.

In the evening, CAO Services attended community hall meetings in Sweathouse, Grovedale and Ridgevalley/Crooked Creek. Here, the recently completed hall assessments were reviewed at a high level. Discussions generally were around next steps and the continuation of Greenviews partnership with these important community groups. Those next steps/recommendations are being prepared and will come to Council this summer for review. In the meantime, Administration remains committed to assisting the groups when appropriate.

CAO Services also had the privilege of meeting with Minister Toews and Minister Loewen in Edmonton. Along with Reeve Olsen, Councillor Delorme and Director Rieling, good discussion took place with Minister Toews on the progress of the GIG and ongoing challenges of carbon sequestration in relation to carbon hubs. With Minister Loewen, discussion regarding the Sturgeon Lake weir, problem wildlife and parks took place.

Greenviews RMA resolution on the proposed federal gun legislation took form. A meeting with RMA to ensure proper working and streamlining of the resolution took place and we look forward to hopefully support of fellow municipalities. For those who may not be aware, the resolution challenges the need for the new legislation.

The month ended with attending the Growing the North Conference in Grande Prairie. This conference continues to make strides and is increasingly becoming a good source of information for those interested in economic development in northwest Alberta. Last but certainly not least, while at the conference Greenview was able to officially sign the land agreement with the Province for the acquisition of the Greenview Industrial Gateway lands. This has been on the books for some time and was just a matter of time, but we are happy to report it is official.



MUNICIPAL DISTRICT OF GREENVIEW No. 16

Manager's Report

Department: Community Services

Submitted by: Michelle Honeyman, Director Community Services

Date: March 14, 2023

Director Community Services, Michelle Honeyman

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects worked on by Community Services this month are:

[Governance-Goal 2- Provide quality municipal services.](#)

The CAO has approved the following sponsorships and donations:

Organization Name	Event	Approved Donation
Alberta CARE	Alberta CARE Spring Seminar- Feb.22-24, 2023	Gift in-kind valued up to \$100.00
Little Smoky Community Hall	Little Smoky Chilli Cook Off- January 29, 2023	Gift in-kind valued up to \$50.00

The Greenview Sponsorships and Donations Policy states the “CAO, or designate, has the delegated authority to approve a sponsorship or donation for a single event up to a maximum of \$1,000.00” and it also states, “Administration will provide an update to Council regarding sponsorships and donations approved by the CAO in the monthly manager’s report”.

Grant Portal demonstrations have been completed for the two proponents. The successful proponent will be selected the first week in March.

The Grovedale Cemetery Power project is scheduled March 16, 2023. Notification of a power outage during this time has been advertised in several locations.

Governance-Goal 3-Improve intermunicipal government relations.

Administration attended meetings with Little Smoky Community Hall Committee, Sweathouse Community Hall Committee, Grovedale Community Club & Agricultural Society, and the Crooked Creek Recreation Board to discuss the facility assessments. A meeting with the Sunset House Community Hall Committee is scheduled in March.

Governance-Goal 4-Provide good governance.

Policies are being revised/created in preparation of the new Greenview Grant program and are scheduled to come to the Policy Review Committee for review in May.

The Greenview Cemetery Bylaw is being revised and anticipated to come to the Policy Review Committee for review in the spring.

Economy-Goal 2-Create a diverse economy.

The Federally funded Green and Inclusive Community Buildings Grant application was submitted for the upgraded refrigeration system at the Grovedale Arena.

Agricultural Services Manager, Sheila Kaus

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects worked on by Agricultural Services this month are:

Governance: Goal 1: Increasing Staff Success

Professional development for Agricultural Services is concentrated in the months of October through to March. This is to allow for concentration on control efforts through the growing season. To that end, staff have accomplished several training goals through February. Agricultural Services now has a staff member certified to train Greenview Staff in-house as Authorized Assistant Pesticide Applicators. This will allow greater flexibility as to the dates of the training and tailoring to Greenview's specific suite of control programs and equipment.

One staff member participated in the Olds College Pesticide Applicator Certification tutorial. Completion of this course will support the staff member in obtaining certification, improving supervisory capacity during the control season activities.

On February 15 and 16th, a staff member attended the "Water Management in Alberta's Boreal" conference in Grande Prairie. This event allowed the staff member to make important connections and learn more regarding ongoing water management projects in the Peace Region, including water crossing for cattle.

On February 16th, Agricultural Services attended an event to discuss Agricultural Policy with the Simpson Centre, within the School of Public Policy at the University of Calgary. Opinion was being sought on current policy to reduce greenhouse gas emissions within the Agricultural Industry and what barriers there are to adoption of current best management practices and innovative ideas. The lack of consistent knowledge transfer to agricultural producers, the impact of current land use and the potential of driving marginal lands into crop production, as well as the risk that early adopters of new agricultural technology take in adopting a practice only for it to then be subsidized by provincial or federal governments disincentivizing practice adoption were the three most commonly cited barriers.

Economy: Goal 2: Create a Diverse Economy

On February 25th, the pathotype results from the 2022 clubroot cases were received from the University of Alberta. Within the results was the first documented case of pathotypic shift within Greenview. Pathotypic shift represents a change in the pathotype population to a potentially more virulent pathotype of clubroot, capable of overcoming some clubroot resistant varieties protections. Agricultural Services is working on messaging for area producers regarding this shift as there are cultivars of canola that provide resistance to the new pathotype.

Efforts by the problem wildlife team continue, with a total of 37 coyotes, 3 wolves, 4 skunks and 1 fox being harvested. Many of the coyotes are suffering from mites, decreasing the recovery of funds for the pelts. Total recovered to date is \$145.00. Confirmation regarding the current Damage Control License, issued until March 31 is being sought from Alberta Environment and Protected Areas. While Coyote is included within the Damage Control Licenses, there is no clarity as to if the license is blanketed across Greenview or if after coyote snaring season has ended, March 1st, if staff are to move forward under the Agricultural Pest Act legislation. Until clarity is given, staff are disabling coyote snares or switching to wolf sets as wolf is snarable until the end of March. Administration will update as details become available.

File Status	Beaver- MD	Beaver- Ratepayer	Customer Service	Predation	Totals
In Queue	-	-	-	-	
Open	-	-	-	16	16
Closed	-	-	7	1	8
TOTALS	0	0	7	17	24

Protective Services Manager, Wayne Brown

Governance Goal 2: Provide quality municipal services

Director of Emergency Management (DEM) organised Emergency Management training for Greenview and Valleyview Council members (2) on February 27, 2023.

February 27, 2023, the DEM, in collaboration with Family Community Social Services (FCSS) Manager co-hosted an Emergency Social Services (ESS) focused simulated emergency exercise to test ESS readiness regarding the management (reception center, lodging, etc.) of evacuated community members.

Culture, Social & Emergency Services

On February 24, Regional Fire Chief submitted an Expression of Interest (EOI) application for Forest Resource Improvement Program (FRIAA) funding for a comprehensive Fire Smart educational and awareness campaign for Greenview communities in the Sturgeon Lake area. This EOI is based on the Sturgeon Heights Wildfire Hazard & Risk Assessment conducted in November of 2021 by Palisade Consulting Ltd. in concert with Forestry.

Culture, Social & Emergency Services

On February 1, 2023, Regional Fire Chief, Station 31-DeBolt Deputy Fire Chief, Admin Asst met with the Procurement Officer to discuss the Budget approved fire engine. The purchase does qualify for purchase through Rural Municipalities of Alberta (RMA) – Canoe.

On February 2, 2023, Greenview DEM and the District Manager Valleyview Pembina Pipeline Corporation met and discussed a plan going forward for an incident involving the uncontrolled release of a petroleum-based product. Plan will include the DEM or representative to be deployed in the Pembina Emergency Operation Centre (EOC) to enable a Unified Command. This will ensure consistently in notifications, communications, and required roadblocks. Once prepared the plan will be added to the Greenview Emergency Management Plan.

On February 24, 2023, Director of Emergency Management completed training on the new Alberta Emergency Alerting tool, this tool is now aligned with the National Model. Launch is March 1, 2023. This training will allow the DEM or designate to send out alerts should a major emergency occur in Greenview.

Regional Fire Chief (RFC) received information that the Curry property had been re-occupied in contravention of the Safety Codes Act (SCA). RFC contacted owner representative Mr. Balderson that SCA charges would be prepared unless the issue was corrected. On February 16 the RFC re-inspected the property and found that the building was in compliance.

On February 17, the RFC met with AFFRCS representatives for a general discussion. RFC informed the reps that all Stations and the two contracted fire departments would be transitioning to full AFFRCS except Station 33-Grande Cache.

RFC as per the AB Safety Codes Act has commissioned the securing of all apartments at the Main Street Lofts. All costs will be placed on the tax role. These apartments are being illegally entered and occupied. There are signs of fires being set, used syringes, and human waste. These are significant fire and life safety risks and therefore justify the securing of these units to protect those who choose to illegally occupy, emergency responders who may be called to the building, and nearby community members.

Regional Fire Chief is working with the Greenview Asset Manager to collect fire services asset data in all fire stations and the two contracted fire departments (Fox Creek, Valleyview).

February Incidents:

	STN 31	STN 32	STN 33	FCFD`	VVFD
Emergency Response	9	5	10	7	6
Medical Co-Response	7	11	4	3	0

- Of the total 37 emergency responses 17 (coded 77 – MVC) were to roadway incidents.
- Fire Crews were stood down 5 times for Emergency Responses
- Fire Crews were stood down 7 times for Medical Co-Responses

Large Incidents:

On Tuesday February 7, 2023, at approximately 10:45 AM Regional Fire Chief was notified of what was described as an explosion (was a fire) that occurred on an oilfield site, by the Fox Creek Fire Department who were responding. Station 31-DeBolt Deputy Fire Chief was dispatched to assist and conducted the pending fire investigation. This was a Paramount Resources wellsite located approximately 30 kilometers north of Fox Creek. The fire was extinguished and is currently under investigation by Greenview Fire-Rescue Services.

On February 13 at approximately 9:15 PM, Station 33-Grande Cache responded to a single vehicle, motor vehicle collision (MVC). On arrival, fire crews found a semi-trailer type unit that had went off a one-way bridge on a lease road. After determining it to be a fatality, the scene was turned over to Royal Canadian Mounted Police (RCMP) for investigation. On February 15, 2023, fire crews returned to the scene and completed the extrication of the deceased driver. Due to the substantial damage to the cab and complexity of the extrication, station 32-Grovedale firefighters were called in to assist. Total on-scene time was approximately 19 hours.

On February 26, at approximately 7:00 AM, Station 32-Grovedale responded to a multi-vehicle collision on Highway 40. A logging truck jackknifed causing multiple collisions. There was one fatality and several injured. Fire crews provided traffic management., extinguished a fire in the logging truck, and assisted with the extrication of the deceased driver of the logging truck.

Environment

On March 1, Regional Fire Chief and Station-Grande Cache Deputy Chief will meet with the Forestry Officer for the Grand Cache region to discuss potential joint projects/programs for the Forest Protection Area.

Enforcement Manager, George Ferraby

Governance

Greenview Enforcement welcomed our newest Peace Officer, Brenda Tunke on February 13, 2023. She is an experienced officer with 15 years experience with Edmonton Police Service. She moved to Grande Prairie with her family to pursue a slower paced lifestyle and enjoy all the amenities that Greenview has to offer. She is progressing well since her start.

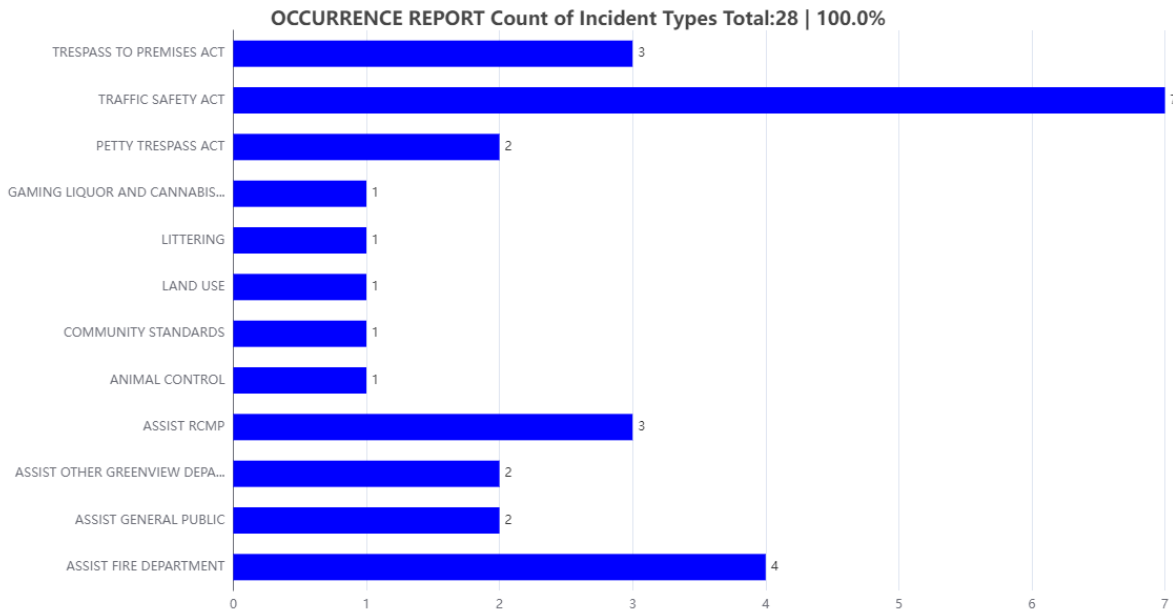
Three Peace Officers attended the 1-week Association of Community Peace Officers conference in Jasper from February 6 to 10th. The officers undertook several courses during the conference, enhancing their skills. This conference allows officers to network and build relationships with other agencies to enhance their knowledge.

Sergeant Ferraby attended the Mock Family Community Social Services (FCSS) Emergency Social Services (ESS) tabletop exercise on February 27th in Valleyview. The exercise proved to be a wonderful opportunity to practice activation in the event of an evacuation within Greenview.

The Enforcement Services Snow Machine arrived and is currently being outfitted in Edmonton. The Snow Machine will be ready to use the second week in March. All officers will take the snowmobile training on March 14, 2023, and will be ready to utilize the unit for patrols.

During the month of February, Enforcement Services received 28 calls for services, 5 bylaw calls, issued 50 Violation notices and 31 warning notices.

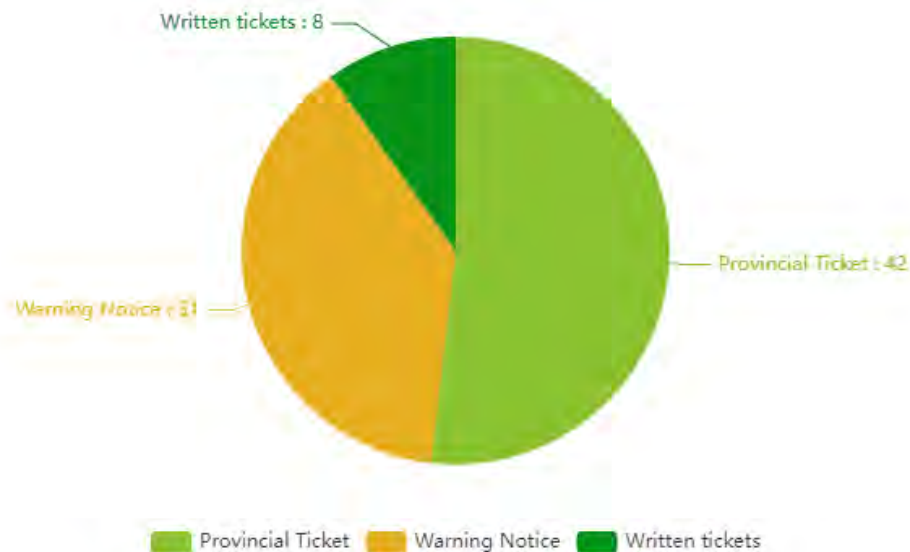
Stats:



Ticket Create Date:

2023-02-01 ~ 2023-03-01

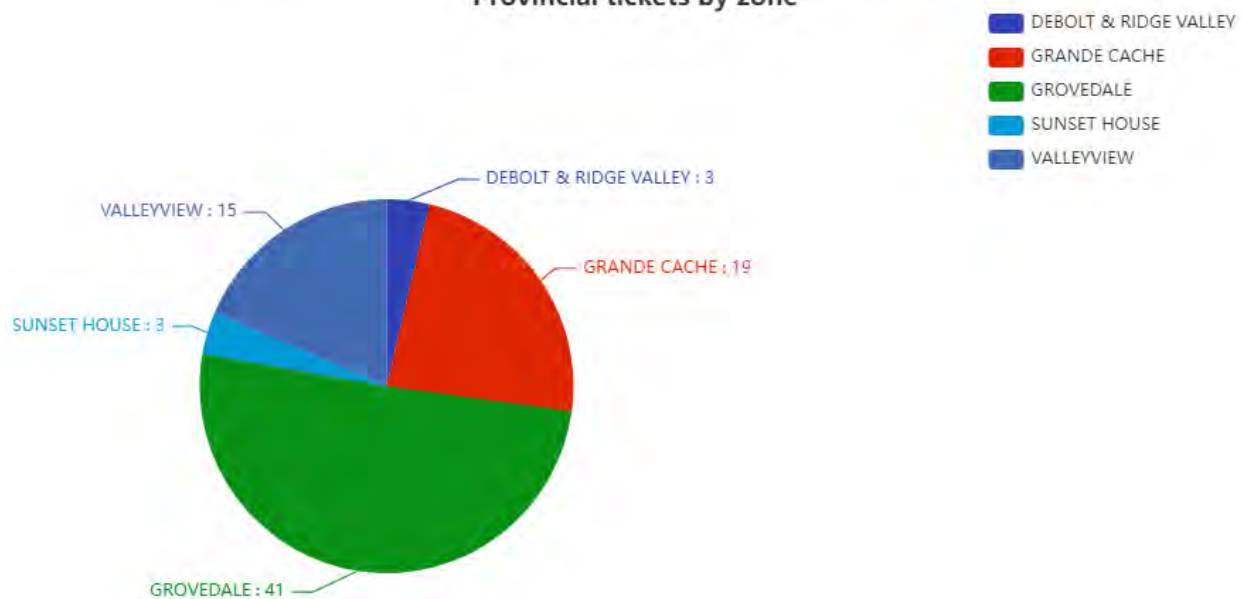
Provincial tickets by type



Ticket Create Date:

2023-02-01 ~ 2023-03-01

Provincial tickets by zone



Culture, Social & Emergency Services

Greenview had 3 officers invited to attend a Joint Forces Operation (JFO) with the Alberta Conservation Officers and the RCMP. They attended Family Day Weekend

This was the rationale for the enforcement operation as detailed in the organizational plan developed by all parties involved (listed below):

Operational Plan

Conservation Officer, Royal Canadian Mounted Police (RCMP), and County Peace Officers will be conducting a joint operation at the Kakwa staging area. Officers will be ensuring that members of the public who are using this trail system are adhering to all provincial and federal legislation when pertaining to operating and using OHV's (snowmobiles).

Off Highway Vehicles (OHV) enforcement in this area is of high priority as it is a frequently used area by sled users and can see high volumes of users on any given day. Kakwa is easily accessible from Grande Prairie via the two lakes road and has approximately 160 sled camps located around the staging area (Lick Creek, Tin Town, Sherman Meadows, and Boarder Town). Sled camps are used as dwellings for OHV users and allow for multi day trips without having to leave the area.

An increased enforcement presence will enhance public safety, reducing the number of annual snowmobile related fatalities, addressing alcohol related incidents and provide the ability to educate users on geographic knowledge of the area.

Family Day weekend is a popular time to go into the mountains, as local events will be happening through the Swan City Snowmobile club drawing more than usual number of users. Last year on family day, a tragic death took place (related to alcohol consumption), and more than 270 users were reported using the trail system.

Conservation Officers will be conducting compliance checks on individuals operating snowmobiles ensuring that users have valid insurance and registration, as well as abiding by any other Provincial legislation pertaining to OHV use in the area.

RCMP will be conducting mandatory alcohol screening on users operating OHV's while coming back from the mountains into the staging area.

The operation was a success. There were approximately 175 sleds stopped, approximately thirty tickets issued by the various agencies, as well as approximately 30 warnings issued. The RCMP issued three impaired driving charges during the event. Most people present thanked the officers for the initiative. There were some issues voiced by the Swan City Snowmobile Club, however, these complaints were mostly unfounded. Although it was learned that "Wheeled" OHVs are not permitted on the trails. This was a learning point and now with the snowmobile ready for use, Greenview Enforcement will utilize these machines in any future snowmobile rallies.

Green View Family and Community Support Services (FCSS) Manager, Lisa Hannaford

Governance

At the February Interagency meeting in Valleyview, 18 agencies were represented. Of special note was the information provided from Healthy Families Healthy Futures, an organization providing Home Visitation and Caregivers Support to families with children 0-18 years of age. Healthy Families Healthy Futures is a spoke service from the Family Resource Network based out of Whitecourt.

The Green View FCSS Board received a presentation at the February meeting from Peace Wapiti School Division delegates who provided an update on activities from the Family School Liaison Workers, partly funded by Green View FCSS, who deliver programming at Ridgevalley and Penson School in Grovedale. Activities include one on one counselling, group work, and liaison with parents and guardians.

Green View FCSS has been invited to present at the Canadian Rural and Remote Housing & Homelessness Symposium in Brantford, Ontario in June of 2023. This invitation came from the Rural Development Network regarding the Green View FCSS Meadows to Mountains Homelessness Prevention Project we have been administering for the last 3 years. This project is outside of FCSS funding, and the finances used to prevent housing insecurity are from the grant dollars received from the Provincial Government (Rural Development Network) and the Federal Government.

On February 16, Corey Hirsch, former NHL Goalie, and mental health advocate was in Valleyview to conduct two presentations. The first was for students at Hillside High School, and the second was an evening performance at the Burnside Performing Arts Centre. Both events were a success, with the evening performance being almost sold out. This event also served as a springboard to garner interest in initiating a Men's Shed in Valleyview. A Men's Shed is a space for men to gather and may include activities such as woodworking, bike repairs, board games, music, and whatever else the men decide. The first organizational meeting was held on February 23, where 10 men attended. A second meeting will be held on March 7th. The potential locations within Valleyview have been considered, and conversations are currently taking place between the Men's Sheds key leads and Northern Gateway School Division Superintendent regarding utilizing the bus barns.

Culture, Social & Emergency Services

Many of the FCSS staff complement have engaged in various components of Emergency Social Services (ESS) training in January and February. This free training is conducted by the Alberta Emergency Management Association of Alberta, and courses include ESS Basics, Facility Management, Registration and Reception Center Program/My Alberta Emergency Registration System, ESS Coordinator, and Donations Management.

The team engaged in a mock ESS tabletop on February 27th, allowing an opportunity to practice skills. The exercise proved to be a great opportunity to practice activation in the event of an evacuation within Greenview, or those who may come into Greenview from a different municipality.

Greenview administration has been in contact with the Town of Valleyview to ensure that they have their own Emergency Social Services (ESS) team and response plan in place, as per legislation. ESS funding is not an eligible expense in FCSS funding and is not part of the mandate or the joint FCSS agreement we have with the Town of Valleyview. Administration extended an invitation to the Town of Valleyview administration to take part in the ESS mock on February 27th, with the hope that the exercise will be valuable training for the creation of their own ESS response.

The Community Volunteer Income Tax Program will be running in Valleyview and Grande Cache in March and April. This program utilizes volunteers to complete simple tax returns for those who are eligible. In 2022 over 850 residents utilized this program, which decreases poverty and increases economic self-sufficiency.

Recreation Services Manager, Kevin Gramm

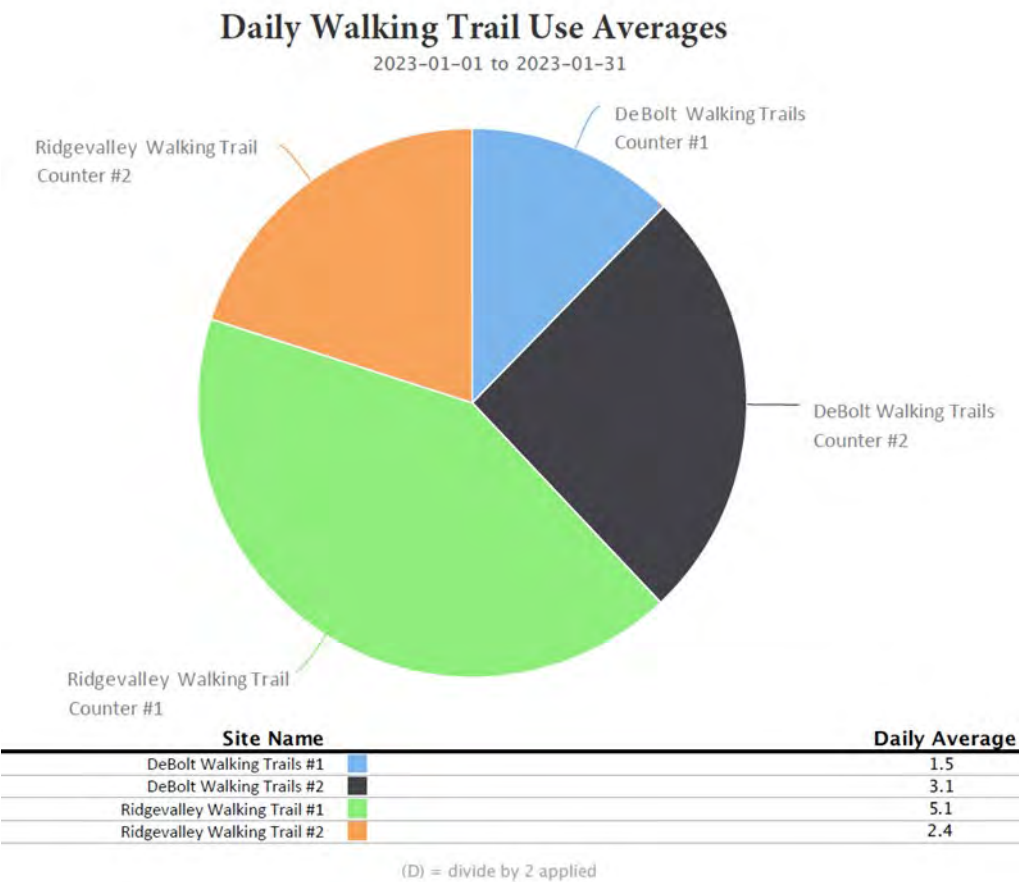
Governance – GOAL 1: Increase staff success.

The Greenview Regional Multiplex and the Grande Cache Recreation Centre were hosts of the most recent Greenview U, Monday February 13th. Staff were treated to several sessions on improving their mental health, a guided tour of several Greenview benefits including Equitable Life and introductions and awareness to the Greenview Wellness and Health Committee 2023 plans and programs. Both facilities were closed down for several hours to allow all staff the opportunity to attend without interruption. Afterwards several staff participated in fitness programming, aquatics participative opportunities and general facility usage of their choosing. A great day and a great way to introduce the recreation facilities to our teams!

In support of continuing staff success, the Grande Cache Recreation Centre and the Greenview Regional Multiplex completed several training and advancement opportunities for part time lifeguard 1's to become life guard 2's. This assists the department with meeting provincial mandates of having leadership in our facilities for the Lifeguard 2 capacity which also includes conducting lessons, deck supervisory responsibilities and mentoring of L1's.

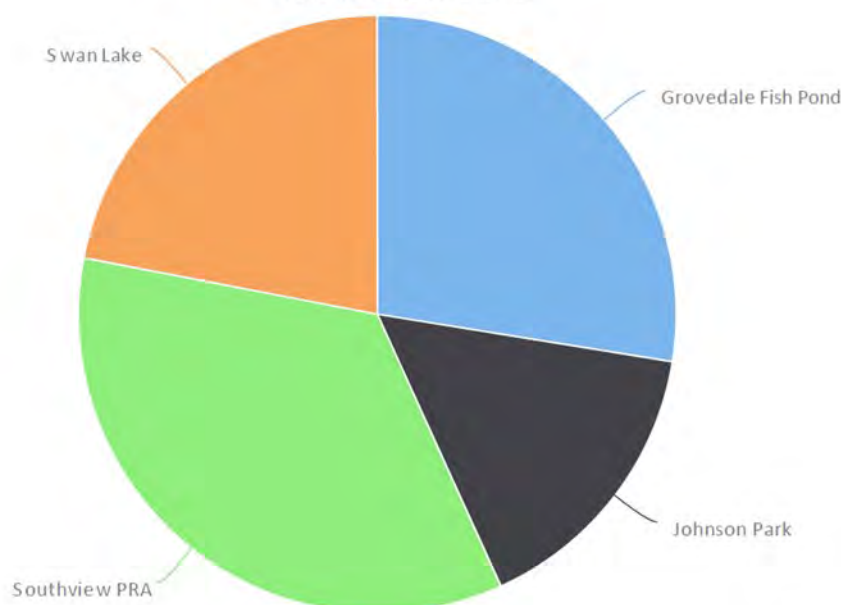
Governance – GOAL 2: Provide quality municipal services.

The following graphics show outdoor recreation site usage during January.



Daily Vehicle Counter Averages

2023-01-01 to 2023-01-31



Site Name	Daily Average
Grovedale Fish Pond	11.2
Johnson Park	6.4
Southview PRA	14.1
Swan Lake	8.9

(D) = divide by 2 applied

Administration worked with Communications to ensure website, social media, and facility advertising has all been updated with the 2023 Rates & Fees Bylaw information. Communications has also completed Greenview Regional Multiplex's Sponsorship Opportunities flyer to be distributed to our local businesses and organizations and posted to our website.

Promotions have been planned for the Greenview Regional Multiplex's 5th Anniversary. A membership sale - 6-month & 12-month memberships, a FREE Public Swim sponsored by Nordic Mechanical with Moberly Moose in attendance, Coloring Contest for the Children, Indoor Play Centre Promotion (attend for a toonie, Sun-Saturday, 9:00a.m.-3:00p.m.) and a Facebook Page Promotion, win a FREE Greenview Splash Party for Liking & Sharing our page. The membership sale will be from February 10th – March 10th, 2023, Indoor Play Centre Promotion until April 30th and the Facebook Promo will continue until we reach 2500 followers.

The Super Senior Club was launched January 1st and is proving to be well received and enjoyed by our Super Seniors. We currently have 23 Super Seniors that will be placed on the Super Senior Wall of Fame. To be placed on the Super Senior Wall of Fame, attendance is required a minimum of once per week for 3 consecutive months.

GRM Programs Attendance Stats – January 2023

***Minimum Required Attendance: 6 participants**

Program	Participant Registration
Christmas Break Camp – January 4 th , 9:00-3:00pm	12

Fundamental Afterschool Programming, Ages 5-12yrs Monday-Thursday	20
Mini Movers, Monday's	6
Empathy & Play, Friday's	12

- Our GRM Facilitators have created and launched a wonderful afterschool program that has been proving to be very successful. The Fundamental Afterschool Program. Participants are dropped off at the GRM by the school bus and enjoy a different activity Monday-Thursday weekly.
- Childmind Care continues to be offered Monday-Thursday, 9:00a.m.-11:00a.m. as well as evenings Monday's & Wednesday's, 5:00-7:00pm

GRM Fitness Attendance Stats – January 2023

***Minimum Required Attendance: 6 participants**

Program	Participant Registration
Zumba (Group A)	14
Zumba (Group B)	9
Gentle Yoga	12
Snowshoeing (Adult)	9
Snowshoeing (Youth)	10
Senior Fitness Centre Orientations	20

Grande Cache Recreation Centre – Sponsored Event's

Special Events:	# of Attendees
January 4 Sponsored Swim	40
January 6 Sponsored Skate	7
January 14 Sponsored Swim	80
January 21 Sponsored Swim	137

- January has been a month of planning for upcoming February programs. Bodyworks, Lunch Crunch, Sit & Be Fit, and Stretch classes will be added to the Fitness Schedule.
- Snowshoeing with Outdoor Recreation has been a fun! Patrons are enjoying the scenery, beautiful weather, and great workout.
- Youth Orientations are ongoing. Fitness Centre Orientations are now a requirement for youth (ages 14-17yrs) to utilize the Fitness Centre, effective January 1st, 2023.
- Senior Fitness Centre Orientations in partnership with the Town of Valleyview was a success. Over 20 seniors took advantage of the "Walk Winter Away" track promotion and participated in a complimentary Fitness Centre orientation after utilizing the track. Orientations continue for senior patrons, scheduled weekly on Tuesday's, 11:00a.m.-12:00p.m. All patrons can schedule orientation upon request with our Customer Service Team.
- Water Works commenced once again on January 3rd. Offered twice weekly with 13 people registered.
- Weekends have been exceptionally busy with upwards of 100 bathers at a time during Saturday/Sunday Public Swims.
- School Lessons have been scheduled for 2023 with Harry Gray, Ridge Valley, Sturgeon Lake School, Oscar Adolphson, and a Home-Schooling Group.

- Seniors' Water Walk & Stretch program commenced in February. Upcoming programs for March include Adult, Youth and Parented Programs.

Governance – GOAL 3: Improve intermunicipal government relations.

- Administration has received copies of lease renewals for Kakwa River Provincial Recreation Area & Southview Provincial Recreation Area. Once fully executed, these leases are valid from April 1st, 2023 – March 31st, 2048.
- Due to unforeseen circumstances, the presentation on the Kakwa Trail Corridor Consulting Services RFP has been delayed until the March 14th Regular Council Meeting.
- The Tourism and Commercial Recreation Lease transition applications for Swan Lake, Moody's Crossing, Johnson Park, and Grovedale Fish Pond have been accepted by the Province. The Province is anticipating them to be completed by the end of March.
- Administration has scheduled a meeting with the Grande Cache Golf Board to discuss subleasing the property and insurance.
- Administration is waiting to hear back from the Province regarding the formal sublease for Fireman's pit. Due to the type of lease (REC), this may not be possible. If this is the case, Greenview will have to look at options for doing the sublease separately from the provincial system.

Economy -: GOAL 1: Maintain fiscal responsibility.

- Recreation administration is working with Corporate Services to clean up insurance coverage for all outdoor recreation sites and assets.
- Jamie Hallet, Asset Manager, is providing assistance in moving forward with the agreement for the Landry Heights Homeowner's Society. This topic will be coming forward to Council.
- The Grande Cache Campground RFP closed February 27th, 2023, and administration will be conducting the review process with support from our procurement team.

Greenview Regional Multiplex: January 1st – 31st 2023

Total Facility Usage

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	127	0	8	4	38	177
Child	473	1	211	34	128	847
Youth	255	96	341	14	3	709
Adult	824	1408	267	134	27	2660
Senior	197	94	18	123	0	432
Super Senior	111	72	2	108	0	293
Total	1987	1671	847	417	196	5118

Facility Rentals

Aquatic Centre	Party Room	Fieldhouse	Boardroom	Indoor Play Centre	Total
2	1	2	1	7	13

Average Daily Usage

Age	Aquatic Centre	Fitness Centre	Fieldhouse	Walking Track	Indoor Play Centre	Total
Under 3	4	0	0	0	1	6
Child	15	0	7	1	4	27
Youth	8	3	11	0	0	23
Adult	27	45	9	4	1	86
Senior	6	3	1	4	0	14
Super Senior	4	2	0	3	0	9
Total	64	54	27	12	6	164

Grande Cache Recreation Centre: January 1st - 31st 2023.

Department	Customer Service			Fitness	Programs
Age Categories	Pool Usage	Fitness Centre Usage	Arena Usage (Shinny & Public)	Fitness Classes	Child & Youth Programs
Children (0-3)	101	N/A	2	60	
Youth (4-17)	263	41	61	69	27
Adult (18 +)	366	579	46	150	
Senior (6- 69)	33	75	0	75	
Senior 70 +	26	28	0	225	
*Please note that our Customer Service team unfortunately did not track facility usage until mid January 2023.					

	Association Booking (# of Bookings/ hours)	Private Bookings (# of Bookings/ hours)	Public Offerings (in Hours)
Meeting Room(s)	1 booking = 3 hours	6 bookings = 13.75	N/A
Arena	78 bookings = 104.75 hrs.	1 booking = 1.5 hrs.	70 hours
Pool Parties	1 party = 2 hours	5 bookings = 5.5 hrs.	68 hours
Pool Offerings (Aquatics)	21 bookings = 40.25 hrs.	10 bookings = 13 hrs.	165.5 hours
Grande Cache Wave Rave			February attendance @ 65



Manager's Report

Department: Corporate Services

Submitted by: Ed Kaemingh, Director Corporate Services

Date: 3/4/2023

Director Corporate Services – Ed Kaemingh

- **Governance** – *Establish levels of service:*

I have reviewed the Chart of Accounts Project Strategy, the guiding document that defines the segmentation of the new restructured Chart of Accounts (CoA). The document describes the challenges faced with the current CoA, summarizes desired outcomes of the project. Strategy Objectives will be reviewed with Senior Leadership Team in March and departments will be engaged through the implementation process. The most significant outcome of this exercise is to streamline Greenview's ability to produce internal and external financial reports, such as the annual audited financial statements, Financial Information Return, Budget and other legislated and non-legislated financial reports. This will be accomplished through the newly defined segmentation structure. Logical hierarchy for each segment will be leveraged so staff can configure reports more efficiently and effectively in the following steps.

1. Accurately summarize challenges of existing (current) CoA.
2. Define desired reporting outcome of the new CoA.
3. Approval of the new CoA (general ledger) segmentation intent and masking.
4. Review & consider Job Costing (subledger) limitations and options.

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

With the release of the provincial budget Greenview's Municipal Sustainability Initiative (MSI) operating allocation increased from \$261,767 in 2022 to \$523,534 in 2023, the MSI Capital Allocation stayed the same at \$3,184,939 and the federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province increased from \$576,188 in 2022 to \$601,914 in 2023, in total the grant funding from these programs increased.

	<u>2023</u>	<u>2022</u>	<u>Increase</u>
MSI Operating	\$523,534	\$261,767	\$261,767
MSI Capital	\$3,184,939	\$3,184,939	\$0
CCBF	\$601,914	\$576,188	\$25,726
			<u>\$287,493</u>

In 2024/25 the MSI program changes to the Local Government Fiscal Framework (LGFF) which shows an overall allocation increase in 2024/25, with the new funding formula a good portion will go to the two major cities. A preliminary estimate is the funding level for Greenview will stay consistent with the current MSI Capital Allocations based on the formula proposed by RMA, and we should see an increase of 12.6% in 2025/26 based on provincial estimates. The LGFF funding formula is still being finalized so we can't be certain of the impacts until the allocation numbers are released.

2023 budget will also see some positive impacts from assessment growth, mentioned below in the Finance and Administration update, and positive impacts from our new investment strategies which will be detailed when the final 2023 budget comes to Council.

- **Governance** – *Provide current staff growth opportunities when appropriate*

I attended the Senior Leadership Teams Strategic Planning Sessions and Workshops at the beginning of the month and enjoyed some vacation time in between. Our Human Resources Manager was acting Director and from what I hear did an admirable job.

Finance & Administration, Manager – Cara Garrett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operational fiscal responsibility:*

Finance has completed payments and receipts to 2022 but will continue to make adjusting entries as accounts are reviewed and papers prepared for audit. Anything received that relates to 2022 work is being tracked and evaluated for materiality and impact to the Financial Statements.

For 2023, the assessment stage of taxation has been completed and successfully uploaded into the financial software. This is a key requirement to finalising the revenue forecast for 2023 budget and setting the tax rate bylaw. The overall assessment on taxable properties has gone up by \$1,017,333,230, or 7%. In the fall budgets, a relatively flat assessment was anticipated. A more detailed look at the changes and their impacts will be brought to the budget and tax rate bylaw presentations.

Accounts payable processed 1,493 invoices in December, 1,295 invoices in January and 1,181 in February. Note that due to year end, some of the invoices paid in February were after the cut off for 2022 processing. Although the payment was made in February, the expenses were against the 2022 budget. Accounts payable staff continue to encourage vendors to switch over to electronic payment of funds.

Accounts Payable Statistics:

METHOD	MONTH	# OF PAYMENTS	# OF INVOICES	\$ VALUE OF PAYMENTS
EFT	December	479	1294	5,634,666
CHQ	December	167	199	1,901,919
EFT	January	415	1082	5,275,652
CHQ	January	179	213	599,179
EFT	February	406	1004	2,880,483
CHQ	February	130	177	909,116

Financial Reporting, Manager – Marley Hanrahan

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** - *Monitor and maintain capital spending and operation fiscal responsibility:*

The focus in February was still on year end. We continued work on the 2022 changes to tangible capital assets which included setting up the fixed asset card information in Worktech in alignment with the new policy, gathering disposal information including bills of sale and insurance claims, and reviewing invoices coded to capital projects to ensure they meet policy guidelines. To date, we have created 143 new asset cards for 2022 with a handful more to be done as we finish going through the capital project listing. We have completed meetings with our finance business partners to do a final review of GL accounts and creating adjusting journal entries as required. And we have been updating and reviewing year end working papers for any adjustments due to the accrual process cut-off of January 31st.

We have also been gathering the final 2023 budget adjustments in preparation for the presentation to Council at the March 28th regular meeting. This included requests from departments which were reviewed by SLT and were evaluated based on the principal of materiality or significance. The 2023 capital carry forwards will be finalized next week after the completion of the 2022-year end review. We also received our 2022 assessment for the 2023 tax year this week so we will be updating the tax revenue estimates and looking at potential options for balancing the 2023 budget.

Asset Management Officer – Jamie Hallett

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*

The review of the Terms of References (TOR) with Senior Leaderships changes were accepted February 22, TOR number given and awaiting CAO Wabicks sign off. Next meeting is scheduled for March 10th. We will be discussing Asset Retirement Obligations (ARO) as per the this year audit requests and follow up to the new policy and PSAB 3280 requirements. We will have Finance in the first of many ARO discussions in the AMAC. Following this we will have also an on-going discussion of Risk-Liability and discussion on this will be apart of the Risk Management required discussion by RMA.

The majority of the GIS assets have now been transferred for Phase one departments, to the asset inventory in the new PSD-City wide software. This will delay testing of Phase one departments by a couple weeks. Working with the Phase one group, we have the majority of preventive maintenance scheduling (PM) into the software workflows and will be field testing the software early March. The understanding is minimal change to the existing inspections, just now being reporting in the new PSD-Citywide Software. Phase two departments will be added starting in March. Phase three and final phase for Asset Management (AM) software are scheduled for late September 2023.

Plans are now in place to add the TownSuite (Financial Software) with PSD Citywide through Application Programming Interface (API) data transfer. In addition, PSD-Citywide is guiding API connection to other Greenview programs: FileHold, eCompliance, even the new Granting software. Once all the systems are up and running the core team will gather all connections to other programs data in a “how to guide for Greenview” This is a best practice for any AM program as to track what has happened and update any changes.

- **Governance** – *Establish levels of service:*

Working with RMA and the Recreation department to clean up required insurances and get all assets of the leases, from Province of Alberta, that Greenview has invested, into the Asset Registry. We have also reviewed all Recreation contracts with RMA’s Risk-Liability department to further understand what we need to be doing for the risk mitigation of 3rd party events and what groups or residents of Greenview are required to have, when events occur on Greenview managed lands.

Information Systems, Manager – Peter Stoodley

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

Information Systems has met with more Cyber Security companies to identify Greenview’s needs. Cyber security is becoming more popular with insurance companies and Greenview needs to protect its data and employees. This also includes security awareness training for staff. It is recommended that Greenview subscribes to a cyber security method to get ahead of the curve

Information Systems has compiled a report which provides stats on blocked email due to Greenview’s cyber security measures to protect staff email accounts and the organization. These stats are from January 28 to February 28, 2023.

Quantity	Type
81	Malware Blocked
1492	Phishing Inbound Blocked
1	Phishing Outbound Blocked
1948	Spam Blocked

Legislative Services Officer – Sarah Sebo

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** - *Ensure our policies address changing and growing community needs:*

On February 14th, Council suspended Policy 6321 “Beaver Harvest Incentive Program” until December 31, 2026.

On February 28th, the following bylaws and policies were brought to Council for approval:

- Policy 1001 “Policy and Bylaw Development” was adopted as amended. Section 4.4, technical changes are permitted to bylaws between readings. Section 4.7 will be an additional provision allowing administration to make spelling, grammatical and inconsequential technical changes to bylaws once passed.
- Policy 7000 “Greenview Digital Signs” was adopted as amended. Grammatical changes were made and late submissions will be considered if time permits.
- Policy 7002 “Advertising” was adopted as presented.
- Policy 7004 “Special Occasion Messages” was adopted as amended. Late submissions may be considered if time permits.
- Policy 8001 “Community Facility Advertising” was repealed.
- Policy 8010 “Competition Sponsorship” was adopted as presented.
- Policy 8008 “Post Secondary Scholarship” was adopted as amended. Under section 5.2F, applicants will need to provide Greenview with a reference as part of their application. Receipt of tuition payment will be required to release the funds.

Policy Review Committee reviewed the following policies in February:

- Policy 3023 Volunteer Fire-Rescue Service Awards – The purpose of which is to recognize the dedicated service and commitment provided by Greenview volunteer firefighters in the protection of Greenview residents, businesses, and visitors.
- Policy 6303 Weed Control – Implements measures to prevent the establishment and control the spread of invasive plant species on public and privately held lands.
- Policy 7006 Social Media – Intended to create a fair and transparent means for Greenview to communicate with residents and stakeholders.
- Policy 7001 Communications – Ensures communications, both external and internal are proactive, strategic, consistent, and effectively manage and respond to the diverse information needs of Greenview.
- Policy 7003 Greenview Logo Use - This policy regulates and provides a framework to guide the use of Greenview logos.
- Policy 2014 Staff Training and Professional Development – Establishes guidelines on how employees may receive training and pursue professional development opportunities. To become an Administrative Policy.
- Policy 2006 Employee Apprenticeship Training – Establishes criteria and guidelines related to Greenview providing financial support to apprentice employees when attending accredited technical training courses. To become an Administrative Policy.

- Policy 1043 Commemorative Naming – Provides a process for residents to request the renaming of roads, parks, and trails. Was deferred back to PRC.

The next Policy Review Committee is scheduled for March 15, 2023.

Procurement Officer, Ashlee Holmes

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance** – *Establish levels of service:*

This past month, I have been focused on supporting multiple Greenview teams in acquiring the goods and services they require to meet their strategic plan goals, along with looking for opportunities for cost savings. This month we negotiated and purchased a wide area mower tractor, obtaining cost savings while being able to purchase equipment that enhances the safety and wellbeing of our facility maintenance team. We also closed and evaluated the Managed Desktop tender, a service that is essential to Greenview. More information regarding this tender will be coming forward to Council in March 2023. The other tender we closed this month is the Area Structural Plan for Ridgevalley and DeBolt, with evaluations to occur in the beginning of March 2023.

- **Economy** – *Monitor and maintain capital spending and operational fiscal responsibility:*

One of the biggest projects that was undertaken this month was the configuration and preparation for a March 1, 2023, launch of Amazon Business. As of March 1, 2023, Greenview Administration has access to Amazon Business, which will help simplify some of the purchasing, and allow for efficient and effective delivery to all Greenview Administration building locations. Greenview will see significant savings in shipping costs, with no shipping costs on many items. Of those items in which we are charged shipping, it will be a cost savings as we will only have to pay a onetime shipping fee on the product but can have multiple delivery sites at no extra charge. For example, a team could purchase a pallet of goods and various amounts of that pallet shipped directly to a location in Valleyview, DeBolt, Grovedale and Grande Cache. In addition to the anticipated savings in goods and shipping, we saved one entire year cost of Amazon Business Prime, which for an organization of our size (over 100 users), it was a savings of \$10,099. Prior to the end of the year, we will evaluate and determine if Greenview will see benefits in continuing with a Prime business account or move to the standard free business account at no charge. As this service is new to Greenview, we will report on actual savings on a quarterly basis through our monthly manager report.

This month we also negotiated cost savings in Greenview's purchasing of promotional items. After working with the Communications team and meeting with our primary promotional supplier, we realized there were some efficiencies we could make. Through a very collaborative process with Communication, we were able to negotiate an agreement with the provider to honour 500 plus purchasing power for all clothing attire. This is a significant change, as we only received this discount on items that were identified in our online store.

- **Governance** – *Establish levels of service:*

In terms of learning opportunities this month, I attended the Reynolds, Mirth, Richards and Farmer Legal Seminar for Northern Municipalities in Grande Prairie. Although this seminar covered various topics, the topic of most importance to me was the information provided about Construction Contracts. The speaker spoke in detail about certain clauses to be aware and/or cautious of in various construction contracts, along with the implications of the Prompt Payment and Construction Lien Act on municipalities. This legal session was extremely beneficial, and this knowledge has been shared with key stakeholders in Greenview.

Software Integration, Project Lead - Teresa Marin

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Economy** – *Adopt an asset management plan:*

Chart of Accounts (CoA) Refresh

PSD Citywide has provided a Chart of Accounts Restructure Project Strategy Plan for Greenview's consideration. The final approved plan will be presented to the Greenview departments in a presentation meeting hosted by the PSD Financial Advisory Services Manager

Asset Management Software

Scheduled an internal PSD Kickoff Meeting for the departments involved in Phase II, these include:

- Environmental Services, all associated assets.
- Community Services for the campsites, natural assets, halls, arenas, and cemeteries.
- Economic Development (Tourism Information Centre),
- Agriculture Department (Rentals and Beautification).

Assets, preventative maintenance, and inspection sheets continue to be collected and submitted to PSD Citywide to upload into the software program from the Phase I group. A training session will be held once the assets are uploaded in the software sandbox. The training will be held with the Phase I group which includes Fleet, Operations, Construction & Engineering and Facility departments

TownSuite Municipal Software

TownSuite will be starting the software transition process in May and are acquiring preliminary information for the startup process.

Manager's Report

Department: Planning & Economic Development

Submitted by: Martino Verhaeghe, Director Planning & Economic Development

Date: 3/14/2023

Director Planning & Economic Development – Martino Verhaeghe

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Economic Development and Tourism teams have worked on this month:

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Presented in Grande Cache for Greenview U - Wellness Day
- Staff Communication sessions throughout Greenview with SLT
- Interviews for Manager of Planning and Development
- Executive Assistant attended virtual Administrative Professionals Conference

Governance – Improve intermunicipal government relations. *Host regular meetings with neighbours, partners and indigenous communities:*

- Attended Joint Council meeting with Sturgeon Lake Cree Nation
- Received Council approval on the Joint Use and Planning Agreement templates to move forward with the five school boards

Governance – Provide good governance. *Identify ways for Council and Administration to participate in community engagement:*

- Results of the K-12 & GRM Public Engagement Survey presented to Council and the public through Engage Greenview

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Attended the 27th Annual Northern Municipal Law Seminar in Grande Prairie

Ongoing:

- Continue progress on the acquisition of half section of land on HWY 40 & TWP RD 690
- Progress continues on the Business License Bylaw and Hawkers, Peddlers and Mobile Vendors
- Staff Employee Performance and Development Plans

- Review submitted Request for Proposals for DeBolt and Ridgevalley ASP

Communications & Marketing, Manager – Stacey Sevilla

The communications department continues to produce regular external communications for ratepayers, stakeholders and the general public. The Comms department also works closely in collaboration with all other departments to create, launch and promote new services and programs etc.

Please note that the list below highlights Communications department activities but is not exhaustive.

Projects completed or underway:

Governance - Increase staff success. *Provide current staff growth opportunities when appropriate:*

- Assisted with Greenview University 2023 – Importance of Incident Investigation (posters/signup links)
- Internal Communications: Wellness Committee posters, stretch program punch passes
- Attended Greenview FCSS ESS Tabletop Exercise to participate in Emergency Operations Centre as the Public Information Officer

Economy – Create a diverse economy. *Increase tourism attractions:*

- Weekly Anchor Ad
- West Yellowhead Visitor Guide Ad
- French Tourism Magazine Ad

Culture, Social & Emergency Services – Enhance communication to our public. *Re-establish our quarterly newsletter for our public:*

- April 2023 Mountains to Meadows Newsletter currently being drafted
- Glitz local Valleyview newspaper full-page advertisement scheduled for March 2023 distribution
- Grande Cache Mountain Voice newspaper full-page advertisement scheduled for March 8, 2023, distribution

Culture, Social & Emergency Services – Enhance communication to our public.

Continually improve our social media and digital platforms + Continue to use & expand the use of digital & non-digital bulletin boards:

- Update programming posters/flyers/website/social for both Recreation Centres
- Corporate Event Sponsorship Opportunities Brochure GRM
- Dust Control program traditional and digital advertising campaign
- EOI Information Sessions/Advertising
- Shelterbelt Tree advertising campaign
- Advertising for multiple Ag Services programs

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

- In-kind donations: Alberta Care Conference
- Attend EOI Information Sessions to assist Operations Department in updating EOI companies on the changes with the 2023 program.

Culture, Social & Emergency Services – Support and maintain recreational opportunities. Recognize opportunities to increase recreation development:

- Recreation program marketing posters and digital advertising for Fitness, After School Programs, Lifeguard programs, Aquatic Centre hours, and more for GCRC and GRM recreation teams.

Projects Underway:

- Greenview Engagement Procedure Manual review/edits
- Tree Resources publication for Agricultural Services and brochures
- Greenview Values Word Art Wall Signage Quotes
- New Greenview Flag designs
- Canvas distribution to 2023 photo contest winners
- Business cards created and ordered for staff
- PDF Flyer for Internal Garage-Sale on Greenview promotional items
- Strategic Plan Progress Report document update
- 2022 Annual Report
- Vision, Mission and Values prints picked up. Facility Maintenance is working to install them in existing frames

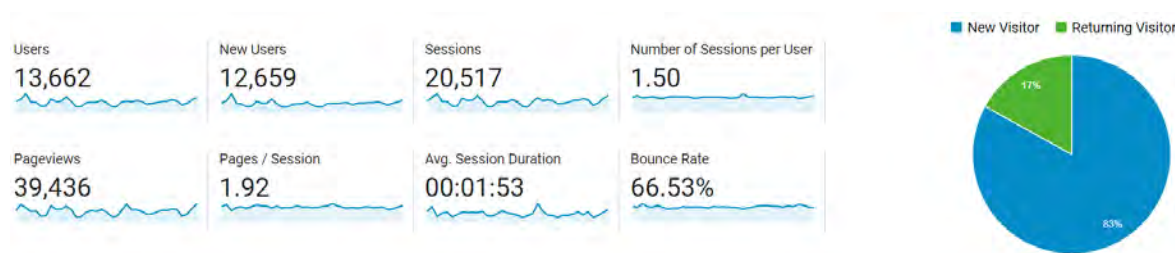
Digital presence statistics

Culture, Social & Emergency Services – Enhance communication to our public.

Continually improve our social media and digital platforms:

Website (February 2023)

Greenview's website has seen **36,436** pageviews on the website through the month of January. The Greenview website has seen a slight increase in new users through February at **12,659**. Website access from mobile devices remains almost on par with the national average, with approximately 43% of website users from a desktop or laptop computer in February. ***NEW:** Visits to the Careers page of posted jobs totalled **2,187** at the time of this report, accounting for approximately **6%** percent of all website visits.



Facebook (February 2023)



Efforts to grow our Twitter and Instagram presence continue. Twitter followers as of February 28, 2023 = 1,850. Instagram followers as of February 28, 2023 = 606.

Greenview APP (February 2023)

The app was used approximately 270 times through the end of February, with users accessing the "Notifications" section the most often. We have had five new downloads over this period. Approx 1056 live app users to date, showing our user base to be holding steady.

Economic Development, Manager – Kevin Keller

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Economic Development and Tourism teams have worked on this month:

Governance – Improve intermunicipal government relations. *Build relationships with industry focused organizations:*

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Administration attended a Small Business Stakeholder Engagement Session hosted by Martin Long, Alberta's Parliamentary Secretary for Small Business, Jobs, Economy, and Northern Development. The session focused on providing input for the Government of Alberta to develop a clear understanding of the issues and opportunities small businesses face across the province. Stakeholder outreach sessions seek to identify strategic opportunities to support small businesses to promote business growth, job creation, innovation, and the effective harnessing of the digital economy; and increase small businesses' awareness of available supports.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Administration attended an information session for a proposed electric vehicle motor manufacturing facility. This event was hosted by Invest Alberta and Global Affairs Canada. This exciting project was researched and then forwarded to the Greenview Industrial Gateway team, as Greenview did not have any locations that matched the criteria within the timeframes laid out by the proponent.

Economy – Create a diverse economy. *Develop a world class integrated eco-industrial site focused on the processing and development of natural gas by-products:*

Administration is working alongside the Greenview Industrial Gateway team on presentation materials for the upcoming Economic Developers of Alberta conference in early April.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Administration has been working with the Fox Creek Workforce Consultant Representative from the Government of Alberta, the Town of Fox Creek, and the Fox Creek Chamber of Commerce in rebuilding the

Fox Creek Business Support Network (BSN). Along with this, the Fox Creek BSN sessions will be offered for any businesses throughout Greenview to attend in person if they wish, but also provide a virtual option.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

The Grande Prairie Regional Innovation Network (GPRIN) has been working to improve strategies to work from and create new Terms of Reference. Administration has been active on this committee for the last several months. As part of this committee's restructuring, new sub-committees have been created. The sub-committees are Client Advisory, Community Engagement, Marketing and Communications, and the Value Lab. These sub-committees are responsible for writing their Terms of Reference to support GPRIN's Network's strategy. As well, the committees are to report during regular monthly meetings to the overall board. The sub-committee communication work aims to provide the public with clearer intent of GPRIN service offerings. In return, GPRIN would like to have those success stories to share with our council.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Administration had an open conversation with the Town of Valleyview on some of the current projects within Greenview Economic Development, as there are some opportunities to collaborate, thus building a more substantial region. One of the topics was the Rural Renewal Stream application. The Government of Alberta has requested more information and business support to grant Greenview this designation due to the size of our rural municipality. In light of this minor setback on the application, there was an opportunity to add the Town of Valleyview to this designation request. There have been numerous requests through the City of Grande Prairie's Rural Renewal Stream Portal regarding the Town of Valleyview having a designation. Administration took this opportunity to collaborate on this extended application and is again awaiting designation.

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

Administration had a role in planning and executing the Growing the North (GTN) Conference 2023. Administration is looking forward to celebrating the conference's 15th annual event in 2024 by refining the conference to meet the changing interest and demands of the industry and the audience.

Economy – Create a diverse economy. *Create opportunities to support and attract businesses in Greenview:*

Administration attended a meet and greet with the Trades Commissioner on February 27, 2023. This was an opportunity for businesses to meet and discuss their business needs with the Trades Commissioner. Information will also be shared with local businesses.

Economy - *Maintain fiscal responsibility. Seek opportunities for other funding sources:*

Economy – Create a diverse economy. *Increase tourism attractions:*

Administration has finalized the Tourism Relief Fund contract, and Greenview will receive \$55,861 from the Federal Government Grant. These funds will be utilized to advance the dinosaur exhibit and the Dinosaur Trail initiative. Greenview Tourism is working with the support and guidance of the Philip J. Currie Museum.

Discussions have started to move forward regarding constructing a space for the new Dino Track exhibition and to house the VR & AR experiences. The computer and Oculus headset has been sent for software installation.

Culture, Social & Emergency Services – Improve public perception of Greenview. *Actively participate in community events:*

In February, the Grande Cache Tourism and Interpretive Centre hosted the Sprouts Youth and Jr Adventurers’ program for 31 attendees. On February 20th they also hosted a Family Day event that was well received by the community, with 26 attendees.

Tourism Highlights

- Feb 2: Dino-Trail meeting with Wembley-PJC, Tumbler Ridge, Prince George-Exploration Place and Edmonton World of Science
- Feb 2: Meeting with Mountain Metis to discuss possible tourism opportunities for the new Metis Cultural Centre
- Feb 6: Travel Alberta’s Cooperative Investment Funding Webinar
- Feb 13: Grande Cache Historical Society Meeting
- Feb 16: #exploreNWAB 2023 Campaign kick-off meeting in partnership with Grande Prairie Regional Tourism Association, Philip J
- Feb 26: Historical newspapers from the town of Grande Cache’s first 50 years have been delivered to the Province of Alberta Archives (Acheson, AB) for digitization.
- Feb 27-28: TIAA (Tourism Industry Association of Alberta) Summit (Edmonton, AB)

Statistics

- | | |
|--------------------------------|---------------------------------|
| ▪ Total Visitors Jan: 705 | * Visitors Feb (1-23): 424 |
| ▪ Total Jan Revenue: \$4409.95 | * Revenue Feb (1-23): \$2387.63 |

	YTD Total Visitors		YTD Total Revenue
2020	706	2020	\$3710.80
2021	559	2021	\$3644.13
2022	1017	2022	\$6053.96
2023	1129	2023	\$6797.58

Planning and Development, Acting Manager – Nicole Friesen

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects the Planning & Development Team has worked on this month are:

Governance – Provide quality municipal services. *Provide consistent levels of service:*

The department recently welcomed two (2) new staff members on January 30, 2023, filling positions which have been vacant for several months. Being fully staffed in advance of the development season will allow the department to provide a high level of service as staff can be trained during the slower period for the department.

Applications received this month include:

Type	Applications
Business Licenses:	78 (includes renewals)
Development Permits:	18
Land Use Amendments:	3
Subdivisions:	2
Approaches:	0

Two (2) staff members visited Grande Cache this month to collect payment and finalize the sale of several pieces of land for residents to add to their existing home lots on Leonard Street, Stephenson Drive, and Mawdsley Crescent. Eight (8) landowners attended meetings to submit payment and complete the land transfers. Additional landowners will be given until March 15th to express interest in purchasing at the current price of \$2.11 per sq ft set by Council.

Governance - Increase staff success. *Incorporate staff succession planning:*

GIS Technician Arron Clark attended Manager's Meeting on February 23rd, 2023, to represent the department; this was his first time attending.

Governance – Improve intermunicipal government relations. *Provide open dialogue between municipalities within the region:*

Big Lakes County and the County of Minburn contacted the department this month with requests to share documents and processes regarding Seismic Activity notifications and Road Closure applications, respectively. Both are uncommon within Greenview. However, we were able to share some documents and procedures to assist.

Governance – Provide good governance. *Identify ways for Council and Administration to participate in community engagement:*

An open house was held at the Sturgeon Heights Community Hall on February 2nd, 2023, for the Cozy Acres Minor Area Structure Plan proposed by a local developer, with Beairsto & Associates being the contracted planner. Three (3) members of Council and two (2) department staff attended the engagement, where eight (8) members of the public stopped in to view the proposal as well as ask other planning related questions.

Governance – Provide good governance. Regular communication between Council & Administration:

Of the eight (8) Development Permit applications received this month, three (3) had estimated project costs exceeding \$500,000:

D23-015 / 4-27-61-3-W6 / EVOLVE SURFACE STRATEGIES INC / OIL & GAS FACILITY EXPANSION - ADDITION OF METER RUN ACCESSORY BUILDING / \$3,200,000.00 / WARD 7

D23-017 / SW-4-62-4-W6 / EVOLVE SURFACE STRATEGIES INC / OIL & GAS FACILITY - COMPRESSOR SITE TO INCLUDE 1480HP COMPRESSOR / \$3,544,050.00 / WARD 8

D23-022 / 9-1-63-19-W5 / CRESCENT POINT ENERGY CORP / OIL & GAS FACILITY - COMPRESSOR FACILITY TO INCLUDE 400HP COMPRESSOR / \$1,250,000.00 / WARD 2

Economy – Create a diverse economy. Develop a world class integrated eco-industrial site focused on the processing and development of natural gas by-products:

The Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) district has been drafted and is scheduled to be presented for first reading at the March 14, 2023, Regular Council Meeting. The new district will permit several new development types within the GIG area.



Manager's Report

Department: Infrastructure & Engineering

Submitted by: Roger Autio, Director Infrastructure & Engineering

Date: 3/14/2023

Director of Infrastructure & Engineering, Roger Autio

- **Economy**
 - Working with Aquaterra on the operations of the Grande Cache water and wastewater collection and distribution.
 - The Nose Creek Jug Fill Station has been posted, and set to close the last part of March.
 - Dealing with the contractor / consultant / lawyer on trying to close out the Grovedale Water Treatment Facility
 - Working with Alberta Transportation on Hwy 666 and other various projects with Greenview
 - Internal discussions on options for Ridgevalley and Grovedale Lagoons. Meeting with AEP in March / April for further communications
- **Governance**
 - Attended and gave presentations at EOI Information Sessions in Valleyview, Grande Cache, and Grovedale

Manager, Construction & Engineering, Leah Thompson

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects that Construction and Engineering has worked on this month are:

- **Governance**
 - Administration had a meeting with Pipestone Corp, Titan Energy and Associated Engineering to determine requirements for utilizing the treated effluent water from the old lagoon in Grovedale. It has been determined that there is not enough liquid for the purpose of fracking for the companies therefore, will require to pump or haul another way prior to construction.

- Preparing Request for Proposal to advertise engineering requirements for Township Road 704, administration is also doing traffic counts from Hwy 49 to Range Road 230 throughout.
- Preparing Request for Proposals to advertise engineering requirements for Crack Sealing, Line Painting and Spray Patch.
- RV Dumping Station to be was posted on Alberta Purchasing Connection (APC) the first week of February an
- FTR Phase 6 Construction has been posted on APC, and closed February 17, RFD to come to Council March 14th with recommendation.
- Range Road 230 asphalt has been posted on APC and closed February 17, RFD to come to Council March 14th with recommendation.
- Township Road 714 has received approval from Albert Environment and Parks to clear the 5m row for the purpose of ditching and opening the right of way to allow the road to dry.
- Construction and Engineering attended the annual meeting with AEP regarding the Victor Lake Wetland Agreement and discussed other possible locations.
- The tender for the Grovedale Lagoon Decommissioning has been posted.

Manager, Operation, Josh Friesen

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- Governance
 - Attended and gave presentations at EOI Information Sessions in Valleyview, Grande Cache, and Grovedale
- Economy
 - Requests for Tender/Quotes have been posted for:
 - Westview Gravel Pit Crushing
 - Athabasca to Little Smoky & Valleyview Stockpiling
 - North Forestry Trunk Road Aggregate Supply
- Environment
- Culture, Social & Emergency Services
 - Advertising is presently active for:
 - Dust Control Program
 - Roadside Ditch Cleaning Program
 - Contractor Expression of Interest Program

Operations East

- 5 signs replaced – 2 school zone signs at RGE RD 262 south of Ridgevalley and 1 stop sign at RGE RD 262/TWP RD 705 intersection in the Ridgevalley area. 1 checkerboard sign on RGE RD 221/TWP RD 701 in Valleyview South and, 1 stop sign at TWP RD 714/RGE RD 212 in Valleyview North.
- Operations East focused on snowplowing, snow removal, and sanding.
- 81 rural driveways were plowed in the Operations East area.

- Gravel haul from Glacier Rock Gravel Pit south of Ridgevalley to the 8 Mile Stockpile in Sunset House and then to Hunke Stockpile in New Fish Creek is now complete.

Operations Central

- Operations Central focused on snowplowing, snow removal, and sanding.
- Steamed numerous culverts to manage early melting in the Puskwaskau area and on the Forestry Trunk Road at Karr Creek.
- 1 driveway was plowed in the Operations Central area
- A new Roads Lead Hand joined Operations Central this month.
- Repaired 1 radio frequency sign at KM 5 on the Forestry Trunk Road.
- Operations West assisted traffic control to aid in a vehicle recovery at KM 72.5 on the Forestry Trunk Road.

Operations West

- Assisted Recreation Services plowing snow in Shuttler Flats off the Two Lakes Road
- 4 days of snowplowing performed on HWY 666 for Ledcor as requested and plowed
- 19 rural driveways were plowed in the Grovedale area.
- Steamed numerous culverts after melting conditions

Operations South

- Snowplowing, snow removal and sanding ongoing in the Hamlet of Grande Cache and from KM 161-171 on the Forestry Trunk Road.
- Contract dozer used for 5 days to push snowdrifts between KM 155-157 on the Forestry Trunk Road.
- 1 ice flow cleared off the road and ditch on Wanyandie East Road in Operations South.
- Operated the garbage truck for 2 days, assisting Environmental Services.
- Opened most of the catch basins in Grande Cache.

Fleet Services

- A Heavy Equipment Technician has completed his 3rd year apprenticeship in Grande Cache.
- Plans have been made to host a Mechanics Greenview U in 2023.
- A tender for the purchase of a 2023 bin truck was posted to the Alberta Purchasing Connection and closes February 28, 2023.

Road Requests Received - 34	Operations East	Operations West	Operations Central	Operations South
Community Halls, Cemeteries, Arenas, etc.				
Driveway Snowplowing	12	1		
Dust Control				
Culverts	1			
Flooding				
Road Conditions	9			
Safety Concerns				
Signage				2
Snow & Ice	1	6	1	1
TOTAL	23	7	1	3

Fleet & Shop Work Order Requests for Current Reporting Period	
Grande Cache Shop	29
Grovedale Shop	53
Valleyview Shop	54
TOTAL	136

RoaData-Municipal Approval Requests	Service Rigs	Heavy Hauls	Drilling Rigs	Well Services
TOTALS	40	456	20	0
RoaData-Municipal Loads		Single Trip Loads	Multiple Legal Trip Loads	
TOTALS		516	0	
Grand Total-Approval Requests/Municipal Loads		1032		

Road Use Agreements	
New Road Use Agreements	1
Total Road Use Agreements	908

Log Haul Route Requests		
Received	Approved with Conditions	Rejected
0	0	0

Manager, Facility Maintenance, Wayne Perry

Task List Completed	102	Task List New Additions	105
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In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- Governance
 - As part of succession planning in the Facility Maintenance team Brain Patterson stepped in the Facilities Manager position for vacation coverage and did a fantastic job.
 - Worked into the month, to provide the required level of service, removing snow and ice around Greenview's buildings. This took over 70 hours of work hours to complete across all facilities.

- **Economy**

- Submitted a tender to Alberta Purchasing Connection for the purchase and installation of the Emergency Generator at the Valleyview Multiplex. This tender is scheduled to close on March 7th with plans of having Council award on April 11th.
- Submitted a tender to the Alberta Purchasing Connection for the purchase and installation of a 60' wide by 150' long sand and salt shed for the Grande Cache Operations yard.
- Working to upgrade ~~to~~ all first aid kits to keep them in compliance with changes to the OH&S regulations, which take place in April first.
- Worked to tie the new heating and ventilation system into the Building Management System at the DeBolt Public Service Building.
- Met with the Asset Management Officer on structuring of the Town Suite software to provide a robust preventive maintenance program for Facilities.
- The main water valve for the Valleyview Medical Clinic has been replaced.

- **Environment**

- Began working on Facility Maintenance's goals of improving energy efficiency within Greenview buildings. We have completed two projects so far, this year.
 - Replaced the fluorescent lights in the Field Services office with LED lights which are three times more energy efficient.
 - Replaced a mid-efficiency furnace in the Grovedale Maintenance shop with a high efficiency version.

Manager, Environmental Services, Doug Brown

In alignment with the 2022-2025 Strategic Plan, some of the key activities and projects I have worked on this month are:

- **Governance**

- Grande Cache Team repaired water break at Grande Cache campground.
- Replaced soft starters on the Ridgevalley sewage lift station pumps.
- Replaced failed well pump #2 at Ridgevalley water plant.
- Replaced failed raw water flow meter at Little smoky water plant.
- Shoveled out hydrants in Grovedale and Landry Heights.
- Flushed Tanks and vent lines at Sunset & Sweathouse waterpoints, lined vents with screens to keep insects out.
- Met with Allnorth for 60% design review for Grande Cache memorial drive Utilities extensions.
- Solid waste/ Procurement posting RFP for Recycling and waste bins supply and disposal for Greenview buildings, transfer sites in Grovedale and South wapiti.
- Annual reports for water & wastewater systems have been compiled and submitted to Alberta Environment.
- Maintenance contractor in Grovedale water plant completed inspections and calibrations on chemical pumps, analytical and testing equipment as part of 2-year warranty.

- Economy

- RFP posted for Engineering services for the Grovedale lagoon Floating liner repairs closed Feb 27.
- Held site meeting at Grovedale Lagoon for Engineering RFP proponents, 3 consultants attended.



Municipal District of Greenview No. 16

NAME: Winston Delorme

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
Feb. 14	7:00	18:00	M	Council Meeting	300	1			20.00		459.00
Feb. 15	7:00	18:00	M	MPC/PRC/ Travel back to GC	500	1			20.00		459.00
Feb. 16	18:00	20:30	M	EOI Information- GC							269.00
Feb. 20	12:00	15:00	M	Travel to GP	200						269.00
Feb. 21	7:00	19:00	M	COTW/GTN Mixer							459.00
Feb. 22			C	Growing the North		1			20.00		459.00
Feb. 23			C	Growing the North		1			20.00		459.00
Feb. 24			C	Travel to GC	200						459.00
Feb. 26	12:00	15:00	M	Travel to GP	200						269.00
Feb. 27	7:00	18:00	M	Elected Officials Course	300	1			20.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		100.00		4020.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1700	1156.00	NET CLAIM		100.00		4020.00
				\$0.17 per km	1700	289.00					
				SUBTOTAL		1445.00	TOTAL CLAIM			5565.00	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1445	AMOUNT DUE (OWING)			\$5,565.00	

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
13-Feb	17:45	20:30	M	EOIP open house	80						269.00
14-Feb	8:15	17:45	M	RCM	80						459.00
15-Feb	8:15	12:00	M	MPC/PRC	80						269.00
16-Feb	12:00	16:30	M	Fox Creek Synergy	120						317.00
21-Feb	6:30	22:30	M	COTW (Grovedale) Travel for AB CARE	1000			1	50.00		524.00
22-Feb	8:00	19:00	C	Alberta CARE conference							459.00
23-Feb	8:00	19:00	C	Alberta CARE conference							459.00
24-Feb	8:00	18:00	C	Alberta CARE conference	650		1		20.00		459.00
27-Feb	7:45	15:15	M	Alberta Emergency Management training	80						317.00
NOTES:				KILOMETER CLAIM			TOTAL		70.00		3532.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	2090	1421.20	NET CLAIM		70.00		3532.00
				\$0.17 per km	2090	355.30					
				SUBTOTAL		1776.50	TOTAL CLAIM				5378.50
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1776.5	AMOUNT DUE (OWING)				\$5,378.50



Municipal District of Greenview No. 16

NAME: Sally Ann Rosson

Employee # : _____

ADDRESS : _____

Department: Council

DATE 2023	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
13-Feb	17:30	20:30	M	EOI VV	16						269.00
14-Feb	8:30	17:15	M	Council	16						459.00
14-Feb	18:45	20:15	M	VV Rec Board	16						65.00
15-Feb	8:30	11:40	M	MPC/PRC/Invoices	16						269.00
17-Feb	8:00	12:00	M	LS Ski Hill	104						269.00
21-Feb	7:00	12:00	M	COW/EOI G'Dale	156			X	50.00		317.00
22-Feb			C	Growing the North		X		X	70.00		459.00
23-Feb			C	Growing the North	177	X			20.00		459.00
NOTES:				KILOMETER CLAIM			TOTAL		140.00		2566.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	501	340.68	NET CLAIM		140.00		2566.00
				\$0.17 per km	501	85.17					
				SUBTOTAL		425.85	TOTAL CLAIM				3131.85
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		425.85	AMOUNT DUE (OWING)				\$3,131.85

Sally Ann Rosson
Claimant

February 23, 2023
Date

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Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
10-Feb	8:00	18:00	M	RMA regional	280							459.00		
13-Feb	17:30	19:00	M	EOI valleyview	30							269.00		
14-Feb	8:30	18:00	M	Reg Council	30							459.00		
15-Feb	8:30	12:00	M	MPC PRC	30							269.00		
21-Feb	7:00	12:00	M	COTW	280							317.00		
21-Feb			C	Travel to beef conf								459.00		
22-Feb			C	Beef Conf								459.00		
23-Feb			C	Beef Conf								459.00		
24-Feb			C	Travel From Beef Conf								459.00		
NOTES:				KILOMETER CLAIM			TOTAL					3609.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.68 per km		650	442.00	NET CLAIM					3609.00	
				\$0.17 per km		650	110.50							
				SUBTOTAL			552.50	TOTAL CLAIM					4161.50	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			552.5	AMOUNT DUE (OWING)					\$4,161.50	

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
February 13 2023	17:30	20:30	M	Valleyview Expression of Interest Session	120						269.00
February 14 2023	7:45	18:00	M	Council	120						459.00
February 15 2023	7:45	12:45	M	Municipal Planning Commission, Policy Review Committee	120						317.00
February 16 2023	8:30	22:00	M	Emerging Trends in Municipal Law, MD of Greenview	520			1	50.00		524.00
				Library Board, Grande Cache Expression of Interest							
February 17 2023	7:45	12:45	M	Grande Spirit Foundation & MD of Greenview Administration	120						317.00
February 20 2023	19:15	20:30	M	East Smoky Recreation Board							269.00
February 21 2023	7:30	20:45	M	Committee of the Whole, Growing the North Conference,	352			1	50.00		524.00
				Grovedale Expression of Interest							
February 22 2023			C	Growing the North Conference	130						459.00
February 23 2023	7:30	20:15	M	Growing the North Conference, TeePee Creek Kick-Off Event	130			1	50.00		524.00
February 24 2023	8:15	14:30	M	Grande Spirit Foundation Board	110						317.00
February 25 2023	9:15	14:30	M	Peace Library System	120						317.00
February 26 2023	7:30	17:30	M	Public Library Services Branch Board Basic Workshop	120		1		20.00		459.00
NOTES:				KILOMETER CLAIM		TOTAL			170.00		4755.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1962	1334.16	NET CLAIM	170.00			4755.00
				\$0.17 per km	1962	333.54					
				SUBTOTAL		1667.70	TOTAL CLAIM				6592.70
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1667.7	AMOUNT DUE (OWING)				\$6,592.70

 Claimant

 Date

 Approved

 Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
10-Feb	8:00	18:00	M	District 4 RMA - Tangent	320						459.00
13-Feb	17:30	21:00	M	EOIP Open House	76						269.00
14-Feb	8:00	17:30	M	Regular Council Meeting	76						459.00
15-Feb	8:00	23:00	M	MPC, PRC	76						524.00
15-Feb	19:00	23:00		Crooked Creek Rec Club hrs with above	30						
21-Feb	7:00	21:00	M	COTW - Grovedale, EOI Open House	250						524.00
21-Feb				Growing the North Registration							
22-Feb	7:30	18:00	C	Growing the North	180						459.00
23-Feb	7:30	18:00	C	Growing the North	180						459.00
NOTES:				KILOMETER CLAIM			TOTAL				3153.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1188	807.84	NET CLAIM				3153.00
				\$0.17 per km	1188	201.96					
				SUBTOTAL		1009.80	TOTAL CLAIM				4162.80
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1009.8	AMOUNT DUE (OWING)				\$4,162.80



Municipal District of Greenview No. 16

NAME: Christine Schlieff

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM		MEALS				LODGING EXPENSES	PER DIEM		
							B	L	D	AMOUNT				
14-Feb	9:00	17:00	M	Regular Council zoom								317.00		
15-Feb	6:45	13:30	M	MPC PCR	305							317.00		
15-Feb	18:00	21:00	M	Community Futures training zoom								269.00		
16-Feb	17:00	22:00	M	Community Futures meeting	64							317.00		
17-Feb	18:00	21:00	M	Community Futures Training Zoom								269.00		
21-Feb	8:30	13:00	M	COTW Grovedale	24							317.00		
22-Feb	8:15	17:00	C	Growing the North	54							459.00		
23-Feb	8:25	17:00	C	Growing the North	54							459.00		
23-Feb	18:00	20:30		Resource Centre suicide Prevention										
NOTES:				KILOMETER CLAIM			TOTAL					2724.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.68 per km		501	340.68	NET CLAIM					2724.00	
				\$0.17 per km		501	85.17							
				SUBTOTAL			425.85	TOTAL CLAIM					3149.85	
				LESS G.S.T.				LESS ADVANCES						
				TOTAL			425.85	AMOUNT DUE (OWING)					\$3,149.85	



Municipal District of Greenview No. 16

NAME: Duane Didow
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
13-Feb	17:00	19:00	M	Travel to VV	350			X	50.00		269.00
14-Feb	7:00	18:00	M	Regular Council	100	X		X	70.00		459.00
15-Feb	7:00	17:00	M	MPC and PRC	450	X			20.00	270.32	459.00
20-Feb	16:00	17:00	M	GPRTA Tourism Planning - Zoom							269.00
21-Feb	7:00	18:00	M	Travel and COTW	200	X		X	70.00	135.16	459.00
22-Feb	8:30	18:00	C	Grow the North		X		X	70.00		459.00
23-Feb	8:30	18:00	C	Grow the North	200	X				278.20	459.00
NOTES:				KILOMETER CLAIM			TOTAL		280.00	683.68	2833.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1300	884.00	NET CLAIM		280.00	683.68	2833.00
				\$0.17 per km	1300	221.00					
				SUBTOTAL		1105.00	TOTAL CLAIM			4901.68	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1105	AMOUNT DUE (OWING)			\$4,901.68	

D. Didow
 Claimant

Feb 13, 2023
 Date

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Approved

Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
13-Feb	8:00	21:00	m	Alberta council, Ministers in Edmonton, B	460						524.00
14-Feb	7:00	18:30	m	regular council	220	1			20.00		459.00
15-Feb	7:00	13:00	m	MPC, PRC, return to GC	420	1			20.00	270.32	317.00
16-Feb				EIOP in GC							
20-Feb	16:00	17:00	m	GPTRA tourism planning discussion							269.00
21-Feb	6:30	19:00	m	COTW grovedale, GTN mixer	240						524.00
22-Feb			c	Growing the North		1			20.00		459.00
23-Feb			c	Growing the North, Resource center for suicide prevention c		1			20.00		459.00
24-Feb	9:00	11:30	m	return to GC	200	1			20.00	502.49	269.00
26-Feb	16:00	18:30	m	Travel to Grande Prairie	200						269.00
NOTES:				KILOMETER CLAIM			TOTAL		100.00	772.81	3549.00
Meeting Code : M for Meetings C for Conferences				RATE	KM's	TOTAL	LESS GST				
				\$0.68 per km	1740	1183.20	NET CLAIM		100.00	772.81	3549.00
				\$0.17 per km	1740	295.80					
				SUBTOTAL		1479.00	TOTAL CLAIM			5900.81	
				LESS G.S.T.			LESS ADVANCES				
				TOTAL		1479	AMOUNT DUE (OWING)			\$5,900.81	