



REGULAR BOARD MEETING AGENDA

Wednesday January 18, 2023

9:30am

Meeting Room
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Organizational Minutes of the Green View Family and Community Support Services held December 21, 2022 to be adopted.	1
		3.2 Regular Green View Family and Community Support Services Meeting minutes held December 21, 2022 to be adopted.	4
		3.3 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 FCSS Manager Report	7
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a
ORANIZATIONAL MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, December 21, 2022

1: FCSS Manager Lisa Hannaford called the meeting to order at 10:38 a.m.
CALL TO ORDER

PRESENT

Board Member, Greenview Councillor	Sally Rosson
Board Member, Member at Large, Greenview (teleconference)	Tammy Day
Board Member, Greenview Councillor (Zoom)	Christine Schlief
Board Member, Member at Large, Greenview (Zoom)	Roxanne Perron
Board Member, Member at Large, Greenview (Zoom)	Trina Parker- Carroll
Board Member, Town of Valleyview Mayor	Vern Lymburner
Board Member, Member at Large, Town of Valleyview	Kristine Gavin

ATTENDING

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D’Onofrio

ABSENT

#2: **MOTION: 22.12.43** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
AGENDA That the December 21, 2022 Organizational Meeting agenda be adopted as presented.
 CARRIED

#3 Manager, Lisa Hannaford called for nominations for the election of Chair.
NOMINATION FOR CHAIR BOARD MEMBER, SALLY ROSSON nominated : BOARD MEMBER, ROXANNE PERRON

Manager, Lisa Hannaford called a second time for nominations for Chair.
 *None were heard

NOMINATIONS FOR CHAIR CEASE **MOTION: 22.12.44** Moved by: BOARD MEMBER, SALLY ROSSON
 That the Green View Family and Community Support Services Board cease nominations for Chair.
 CARRIED

**SELECTION OF
CHAIR**

Manager Hannaford declared BOARD MEMBER, ROXANNE PERRON as the elected Chair of the Green View Family and Community Support Services Board until the next Organizational Meeting.

**#4
NOMINATIONS FOR
VICE CHAIR**

Manager Hannaford called for nominations for the election of Vice Chair.

BOARD MEMBER , VERN LYMBURNER nominated BOARD MEMBER, SALLY ROSSON

Manager Hannaford called a second time for nominations for Vice Chair.

*None were heard

**#4 NOMINATIONS
FOR VICE CHAIR
CEASE**

MOTION: 22.12.45 Moved by: BOARD MEMBER, CHRISTINE SCHLIEF
That the Green View Family and Community Support Services Board cease nominations for Vice Chair.

CARRIED

Manager Hannaford declared BOARD MEMBER, SALLY ROSSON as the Vice Chair of the Green View Family and Community Support Services Board until the next annual Organizational meeting and assumed position as Vice Chair.

#5 MEETING DATES **5.0 REGULAR MEETING DATES**

REGULAR GREEN
VIEW FCSS BOARD
MEETING DATES **5.1 REGULAR GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATES**

MOTION: 22.12.46 Moved by: BOARD MEMBER , VERN LYMBURNER
That the Green View Family and Community Support Services Board hold regular
scheduled Board meetings on the 3rd Wednesday of the month, commencing at 9:30 a.m.
in the Green View FCSS meeting room at 4707-50th street, Valleyview, Alberta.
CARRIED

#6
ADJOURNMENT

6.0 ADJOURNMENT
MOTION: 22.12.47 Moved by: BOARD MEMBER, KRISTINE GAVIN
That this meeting adjourns at 10:46 a.m.
CARRIED

FCSS MANAGER

FCSS CHAIR

Minutes of a
REGULAR BOARD MEETING
GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES
 Green View Family and Community Support Services Building
 Valleyview, Alberta, on Wednesday, December 21, 2022

1:
CALL TO ORDER Chair Perron called the meeting to order at 10:47 am.

PRESENT

Chair, Member at Large, Greenview (Zoom)	Roxanne Perron
Board Member, Member at Large, Greenview (teleconference)	Tammy Day
Board Member, Member at Large, Greenview (Zoom)	Trina Parker-Carroll
Board Member, Member at Large, Town of Valleyview	Kristine Gavin
Board Member, Greenview Councillor (Zoom)	Christine Schlief
Board Member, Greenview Councillor	Sally Rosson
Board Member, Town of Valleyview Mayor	Vern Lymburner

ATTENDING

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D'Onofrio

ABSENT

#2:
AGENDA

2.0 GREEN VIEW FCSS AGENDA

MOTION: 22.12.48 Moved by: BOARD MEMBER, CHRISTINE SCHLIEF
 That the December 21, 2022 agenda be adopted as presented.

CARRIED

#3.1
**REGULAR
 MEETING
 MINUTES**

3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES

MOTION: 22.12.49 Moved by: BOARD MEMBER, TRINA PARKER-CARROLL
 That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday, October 19, 2022 be adopted as presented.

CARRIED

#3.2 BUSINESS
 ARISING FROM
 MINUTES

3.2 BUSINESS ARISING FROM THE MINUTES

#4 DELEGATION

4.0 DELEGATION

#5 OLD BUSINESS

5.0 OLD BUSINESS

#6 NEW
BUSINESS

6.0 NEW BUSINESS

6.1 COMMUNITY FOOD SECURITY

6.2 FCSS MANAGER REPORT

MOTION: 22.12.50 Moved by: BOARD MEMBER , VERN LYMBURNER
That the Green View FCSS Board accept the December 2022 Manager's report as presented for information.

CARRIED

6.3 GUEST SPEAKER- COREY HIRSCH

MOTION: 22.12.51 Moved by: BOARD MEMBER, SALLY ROSSON
That the Green View Family and Community Support Services Board approve a financial contribution of \$2000.00 to the Valleyview Petroleum Association, to offset costs of guest speaker Corey Hirsch, with funds to come from the 2022 operational budget, professional services.

CARRIED

#7
MEMBER
REPORTS

7.1 CHAIR/MEMBER REPORTS

BOARD MEMBER PARKER- CARROLL

- No report at this time

BOARD MEMBER GAVIN

- No report at this time

BOARD MEMBER DAY

- No report at this time

BOARD MEMBER ROSSON

- No report at this time

BOARD MEMBER SCHLIEF

- commented on enjoying the FCSSAA Conference in Edmonton

BOARD MEMBER LYMBURNER

- mentioned the doctor shortage in the community and potential solutions

CHAIR PERRON

- had a conversation with Todd Loewen regarding topics such as Mental Health and Alberta Works in Northern Alberta rural areas

#8
CORRESPONDENCE **8.0 CORRESPONDENCE**

#9 CLOSED
SESSION **9.0 CLOSED SESSION**

#10
ADJOURNMENT **10.0 ADJOURNMENT**
MOTION: 22.12.52 Moved by: BOARD MEMBER, TAMMY DAY
That this meeting adjourns at 12:09 pm.

CARRIED

F.C.S.S. MANAGER

F.C.S.S. CHAIR

REQUEST FOR DECISION

SUBJECT: **Managers' Report**
SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD
MEETING DATE: January 18, 2023
DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES

REVIEWED AND APPROVED FOR SUBMISSION
GM: _____
MANAGER: LDH
PRESENTER: LDH

RELEVANT LEGISLATION:
Green View FCSS Policy– N/A

RECOMMENDED ACTION:
MOTION: That Green View Family and Community Support Services Board accept the January 2023 Managers report as presented for information.

BACKGROUND/PROPOSAL:
Monthly Managers reports are provided to the Board for information.

BENEFITS OF THE RECOMMENDED ACTION:
The benefit of accepting the report is to update the Board on services provide by the Manager.

DISADVANTAGES OF THE RECOMMENDED ACTION:
There are no perceived disadvantages to accepting the report.

ALTERNATIVES CONSIDERED:
N/A

FINANCIAL IMPLICATION: N/A

STAFFING IMPLICATION: N/A

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

N/A

ATTACHMENT(S):

- January Managers report

Green View FCSS

January 2023 Managers Report

Happy New Year Board Members,

During the month of December, the Community Resource Center Coordinators from the two offices assisted 478 inquires either in person or by telephone. The top three reasons people called or came in were for technical assistance, seniors related visits and employment.

On Monday January 9, the province of Alberta announced information on the New Alberta Affordability Payment Program. This program will provide \$600.00 to those who are eligible. This will mainly affect seniors, AISH (Assisted Income for the Severely Handicapped) recipients, and children of families whose combined income is under \$180,000.00. While some payments will be automatic, others may have to be applied for through the My Alberta Digital Identification program. Our offices will be able to assist navigating the application process, which begins on January 18th.

The Government of Alberta is helping local food banks and organizations put nutritious meals on more tables by providing \$20 million in funding over 2 years: details on who can apply can be found in the following link: <https://www.alberta.ca/affordability-action-plan.aspx>. The Valleyview and Grande Cache Food Bank as well as the Valleyview and DeBolt library were sent a direct link to this information through the Green View FCSS office.

The Town of Fox Creek has terminated their agreement for the Family Resource Network-Home Visitation and Caregiver Support spoke contract. The position has been vacant for months, and there have been very few people coming into the FCSS office requesting home visitation or caregiver supports. In the interim, the Green View FCSS office has been compiling a variety of resources and referrals on topics and parenting courses that families can access online and in person.

All the program summary reports, and 2022 statistics are being compiled and will be shared in February's report. We do have the final numbers for the Community Volunteer Income Tax Program, and they are as follows:

In 2022, Green View FCSS assisted with 847 returns, bringing back a total of \$4,193,809.69 into the community. The total number of returns includes totals from guaranteed income supplement (GIS), Canada Child Benefit (CCB), Guaranteed Income Supplement (GIS), Canada Working Benefit (CWB), Alberta Benefit, Climate Action Incentive (CAI) and regular returns. Out of the total number of people accessing this free service in 2022, 248 reside in Valleyview, 357 were from Sturgeon Lake and 242 Greenview residents.

The number of people who qualify for this service is an indication of how many people live on modest incomes. It is also an opportunity to decipher if individuals qualify for other provincial or federal programs and is a significant step in poverty reduction. Over the years we have invited staff from Sturgeon Lake Cree Nation to take the training with the hope they will service the residents directly in their community. This attempt has been hit and miss, as there is often high staff turnover and at times lack of consistency in individuals who are trained to file the taxes.

Advertising and promotion for this critical program will begin in February and tax clinics will begin in March and April.

Many of the FCSS staff compliment will engage in various components of Emergency Social Services training in January and February. This free training is conducted by the Alberta Emergency Management Association of Alberta, and courses include ESS Basics, Facility management, Registration and Reception Center Program/My Alberta Emergency Registration System, ESS Coordinator, and Donations Management.

The 2023 Program Guides are available and will be distributed to various key locations.

Green View FCSS is one of the locations where tickets to the Corey Hirsch presentation can be purchased. This presentation will be at the Memorial Hall on February 16, and tickets are \$20.00.

Due to weather and technological difficulties at the last Board meeting the discussion about food security in Valleyview has been rescheduled to the January meeting. Representatives from the Food Bank and Valleyview Library have been invited to attend at 10:30.

Updates from Grande Cache and FCSS Coordinators have been included in this report.

I look forward to seeing you on January 18 at 9:30!

Warm regards,

Lisa



January 6, 2023

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: January 2023 Grande Cache office report

Assistant Manager Overview

Total of all individuals assisted in December: 301

**This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)*

Another year is done and 2022 supplied the residents of Grande Cache and area new opportunities. The opportunities were programs /events like Older Adult Information Day and WiseGuyz. More detailed information will be provided in the February report after administration completes 2022 Program Summary reports.

The month of December was quieter for walk in traffic, the holiday season and colder weather are contributing factors to the decrease. Administration assisted 5 individuals in relation to domestic violence. This is mentioned because typically, the office will average 1 -2 inquiries a month specific to domestic violence so to see more than double in December is an occurrence of note. Administration believes increased awareness of the direct support, referrals and information Green View Family and Community Support Services provides for domestic violence has increased because of programs like WiseGuyz and events like Breakfast with the Guys. In short, more people are talking about Green View FCSS. For details on the type of referrals made please see the Adult Coordinator portion of this report.

Effective January 1, 2023, the Aboriginal Community Activity Fee Assistance Program was renamed to Community Activity Fee Funding. The program is now available to non-Indigenous as well as Indigenous residents of the Hamlet of Grande Cache, Cooperatives, and Enterprises. The program provides subsidized access to the Grande Cache Recreation Centre public swim, public skate, and fitness center. Access to these activities in a safe environment increases family connection, improved mental well-being, and reduction of isolation.

In late December Alberta Emergency Management Agency release their Emergency Social Services training calendar for the first part of 2023. In preparation for the upcoming wildfire season several staff in the Grande Cache office will be taking the training between the months of January and March. Subject matter includes registration and reception centre program, donations management, and ESS Coordinator. All staff in the Grande Cache office have completed Emergency Social Services Basics training.

Community Resource Center Coordinator

Information, assistance & referrals (phone calls & office visits) 2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	8	7	7	8	6	14	16	10	10	6	10	6	109
AISH	9	9	11	2	5	4	6	10	8	6	15	4	89
Seniors Supports	4	3	17	6	4	3	7	13	13	10	8	2	90
Referrals	30	10	23	11	11	10	18	17	13	15	17	9	184
Other	385	259	284	270	212	221	214	291	249	234	193	149	2916
Total Client Visits	436	288	342	297	238	252	261	341	293	271	243	170	3432
Residence Break Down:													
Grande Cache	354	224	289	249	208	223	197	279	256	235	192	151	2430
Cooperatives & Enterprises	43	45	40	27	17	20	41	36	19	30	40	10	298
Other	39	19	13	21	13	9	23	26	18	6	11	9	190
Total	436	288	342	297	238	252	261	341	293	271	243	170	3432

*Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	36	57	62	68	59	58	42	45	47	47	51	42
CVITP	1	12	40	20	12	9	19	7	0	3	0	1
Eating for Your Well-Being	0	0	0	0	0	1	0	0	0	0	0	0
Hope Exists in Lots of Places (H.E.L.P)	3	2	1	1	2	0	0	0	6	6	4	2
Wheels for Meals	1	1	1	1	1	1	2	5	6	7	7	2
Adopt a driveway	0	0	0	0	0	0	0	0	0	0	0	0
Welcome Packages	0	0	0	0	0	1	2	5	0	2	1	2

Program Summary reports are being completed for 2022. The yearly compilation of data is a task that provides a reminder of the impactful work of Green View FCSS, the process reinforces the “Why” of the work we do.

UPCOMING

- 2022 Program Summary Reports
- Community Volunteer Income Tax Program – promotion to start February

- Alberta Emergency Management Agency training; Registration & Reception Centre Program (Feb 9) and Donations Management (Feb 14)

Home Support Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Creative Grief and Loss Support	4	10	10	14	14	14	14	3	2	2	6	6
Home Support (Cooperatives & Enterprises)	18	18	18	18	18	18	18	18	18	18	18	14
Home Support (Hamlet of Grande Cache)	29	29	30	30	31	31	33	33	33	33	32	30
Meadows to Mountains Homelessness Prevention Project	5	1	0	0	2	1	0	2	2	0	5	1

Home Support client numbers have once again shifted. For the first time all year the number of clients in the Cooperatives and Enterprises has decreased by 4 clients. The clients were satisfied with services, but some have left town for a prolonged period and others have new family members residing with them these are the reasons clients requested cessation of services. The clients are aware that if their situation changes, they can request service to resume.

The Adult Coordinator provided support to 5 individuals impacted by domestic violence. Clients are provided with a safe space to share their experience and the Adult Coordinator then identifies the most relevant sources of support. Top of the list for referrals as a result of domestic violence were to mental health supports, legal supports, and Alberta Works. In the Grande Cache area there are three main organizations providing immediate support to victims of domestic violence: Transition House, Grande Cache Victims Services Unit, and Green View FCSS.

UPCOMING

- Alberta Emergency Management Agency training: Registration and Reception Centre Program (Feb 9), ESS Coordinator (Jan 25), and Donations Management (Feb 14)
- 2022 Program Summary Reports

Outreach Coordinator

Medication delivery, transportation for essential needs, and reduction of isolation continue to be most of the work during the week. Currently there 9 individuals accessing services weekly. The support being provided enables clients to age in place.

The Outreach Coordinator has been assisting with WiseGuyz facilitation, details regarding the WiseGuyz program can be found in the Youth Coordinator section of this report.

Youth Coordinator

I Can Handle Anger began December 2 and will be delivered at Susa Creek school on Thursdays at 1:00pm till 2:00pm and Fridays from 1:30pm till 2:30pm. The grades that the Youth Coordinator had delivered the program to was Grades K-2. The classes at Susa Creek school are blended, so the Youth Coordinator did have to adapt content to be suitable for the age range in the class. In total the class had 8 youth that participated in the program, the Youth Coordinator was delighted to be back at Susa Creek school delivering programs and interacting with the kids there.

The Empathy program started on Tuesday November 29 and ran every Tuesday in December, 1:30pm – 2:00pm at Susa Creek school for Preschool ages, this is the first time the Empathy program was being delivered in schools by the Youth Coordinator. A total of 4 preschool aged kids attended the program with great results. The students were actively participating in discussions and answering questions. One more session remains to wrap up the program.

WiseGuyz wrapped up its first module, Healthy Relationships, on December 14 at the Grande Cache Community High School. The program will continue to run on Thursdays for the rest of the school year, 11:00 am – 12:15 pm, resuming on January 12. Module two addresses sexual health and will build upon concepts covered in module 1. The youth have come a long way in sharing their own point of views. Opposing points of view are freely expressed and respectfully honored by participants.

Upon request from parents the Babysitting course was delivered prior Christmas break, December 12 – 15, afterschool. Two youth registered and participated. The Youth Coordinator was not disappointed by the low registration because the two youth that registered required one on one assistance with reading and comprehension of content. It was time well spent and youth are well prepared to look after their younger siblings.

Outcomes for the Babysitting Course

After taking Babysitting, I feel more confident.	Strongly Agree
After taking Babysitting, I know what I can and can not handle.	Agree

UPCOMING

- Safe Spaces (GSA)- Tuesdays at Summitview Middle School after school (waiting for start date when the teacher starts it back up)
- WiseGuyz- Thursdays at the High School for the rest of the school year
- Kids Conference- March 28,29,30
- Why Try- at Susa Creek Gr.3-8 (waiting to have a start date)
- 2022 Program Summary reports
- Alberta Emergency Management training; Registration and Reception Centre Program

To: Lisa Hannaford, Manager
 From: Coordinator, Adult
 Subject: Jan 2023 Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite, and transportation to medical appointments or other essential services. Currently, there are 74 clients, 48 from the MD and 26 in Valleyview. The program provided transportation for 11 trips during the month of December.

- **Balance Restorative Yoga**

This program is a strength and core-building yoga, it is designed to assist in injury or post-surgery recovery. Run twice a week for maximum benefit, specifically for fall prevention. Balance is booked to start again on Jan 9th in the new year. Program registration has been over-capacity, so we are going to run two sets of classes. People will have the option of registering for morning or afternoon classes.

- **Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with modest incomes and simple tax situations. The program runs year-round, and community members can utilize the program throughout the year to get current and past returns completed.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

This year's volunteers have registered and passed the screening processes. The CRA usually releases the new program in late February so the program can start in March.

In 2022 the program completed 720 tax returns for low-income clients. Most of the returns, 576 were done in the months of March and April.

VV	MD	SL	2022								
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL
248	115	357									
187	64	469	\$ 293,348.00	\$ 1,096,449.00	157	\$ 61,130.00	\$ 413,230.00	\$ 398,501.00	\$ 1,033,146.00	\$ 281,324.00	\$ 3,607,387.00
720											

- **Adult Support and Referral**

The Support and Referral Program supports clientele by finding appropriate programs or assisting with applications and or advocacy. The Adult Coordinator assists people with caregiver support, entry into care facilities, estate paperwork, and advanced planning tasks such as doing Wills, Power of Attorney, and Personal Directives, these tasks can take multiple phone calls and meetings. The Adult Coordinator assisted 460 people were 729 needs in 2022.

2022	Residence			460
Support Needs	MD	VV	SLCN	Explanation/ Example
Admin Assist	21	23	35	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning	11	6	2	Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation	10	3	2	With anyone, Family, Businesses, Government
Aging in Place	3	6	0	Utilizing resources, preplanning to remain
Alberta Benefits	18	27	9	Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	15	10	1	Info on programs, strategies, referrals to other
Commissioner/ Notary	23	29	33	
CRA Inquiry	20	26	22	any Income Tax inquiries, not filing
Elder Abuse	0	0	0	Queries and Advise
Estate Planning/ Handling	17	14	8	Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits	13	11	4	GST, Canada Child Tax Benefit, Guaranteed Income
Federal Pensions	6	12	4	CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	70	30	0	Queries, home visits
Information	43	28	16	General inquiries contact #s etc
Legal	0	2	2	Queries, Paperwork,
Maintenance Enforcement Prog	2	1	0	Queries, form assistance
Other FCSS Prog	4	2	2	Referral to another program or worker within FCSS
Referral to other Agency	15	7	3	
Supportive Listening	20	13	4	
Technology Assistance	16	5	0	cell phone, internet, CRA accounts, email- etc
Monthly Total	327	255	147	729

Upcoming

- **Workshops**

The Valleyview Pioneer Centre has booked to host a Finding Balance workshop on Jan 17th. They are holding it from 10:30- 12:00 and providing lunch after.

The Finding Balance workshop is designed by the Injury Prevention Centre to help individuals identify their fall risk factors so they can take action to reduce their chance of falling.

- **Learning Opportunities**

The Adult Coordinator and the Home Support staff will be attending several Emergency Social Services training in the next couple of months.

Michelle Hagen
Adult Coordinator



January 5, 2023

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator/ Breanne Major, Support Coordinator

SUBJECT: January Coordinator report

Stats Report for December 2022:

Green View FCSS Community Resource Center assisted a total of 308 client visits in the month of December 2022.

The breakdown can be seen below.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	42	46	40	20	38	44	58	55	61	35	82	26	547
Employment Supports	70	53	81	50	72	46	55	46	54	33	68	26	654
Other Clients	306	355	702	511	417	390	353	367	308	495	394	256	4854
Total Clients Visits	418	454	823	581	527	480	466	468	423	563	544	308	6055
Residence Break Down:													
MD	103	90	165	95	76	73	69	81	64	136	123	55	1130
Sturgeon Lake	90	125	258	178	230	156	161	138	124	143	125	77	1805
Town	225	239	400	308	221	251	236	249	235	284	296	176	3120
New	5	10	9	6	13	10	12	12	15	11	12	4	119
Returning	413	444	814	575	514	470	454	456	408	552	532	304	5936
Total Clients Visits	418	454	823	581	527	480	466	468	423	563	544	308	6055

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	7	6	12	2	6	1	4	7	3	4	6	0	58
Employment Supports	17	6	20	14	20	9	13	4	8	11	16	9	147
Other Clients	79	78	133	79	50	63	52	70	53	121	101	46	925
Total Clients Visits	103	90	165	95	76	73	69	81	64	136	123	55	1130
Residence Break Down:													
MD	103	90	165	95	76	73	69	81	64	136	123	55	1130
New	1	3	2	1	4	6	5	4	3	4	4	1	38
Returning	102	87	163	94	72	67	64	77	61	132	119	54	1092
Total Clients	103	90	165	95	76	73	69	81	64	136	123	55	1130
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	103	90	165	95	76	73	69	81	64	136	123	55	1130
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	1	1	0	0	1	0	0	0	0	0	0	0	3
Food Bank	3	7	1	2	3	2	1	2	1	3	4	4	33
Mental health	1	0	1	0	0	0	0	0	1	2	3	2	10
Canadian Child Tax Benefits	0	0	0	0	0	0	0	0	0	1	0	0	1
AISH	0	4	5	3	3	5	3	2	4	2	4	1	36
Income Support	7	6	12	2	6	1	4	7	3	4	6	0	58
Alberta Adult/Child Health Benefit	1	2	3	0	0	2	0	0	1	3	2	1	15
Housing/ Heart River Housing	0	2	3	0	0	1	0	2	3	0	1	1	13
Service Canada	3	4	4	2	3	5	3	4	2	11	15	4	60
Seniors Information	6	11	2	7	3	3	10	13	11	20	4	1	91
CVITP related		6	65	22	5	1	1	3	3	0	1	0	107
Canada Revenue Agency	2	3	7	6	4	1	0	1	4	0	1	4	33
Employment Supports	17	6	20	14	20	9	13	4	8	11	16	9	147
WCB (Worker's Compensation Board)	0	2	0	0	0	0	0	2	0	1	0	0	5
Technology Assistance	22	16	22	12	12	11	6	5	12	13	15	7	153
Childcare subsidy program inquires	6	6	7	10	6	12	11	14	4	34	34	10	154
Legal (faxes, forms, calls)	0	3	7	7	11	4	10	1	6	4	4	5	62
Other questions/inquires	10	10	6	6	6	9	6	7	5	18	11	4	98
Mountains to Meadows		4	0	0	0	0	0	0	0	0	0	0	4

The category "other" can represent clients coming into the Resource Center for various things, such as feminine hygiene products and prophylactics, clients accessing a warm space for a moment, and clients needing phone numbers and addresses for various businesses.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	33	29	24	13	24	38	48	47	46	23	71	18	414
Employment Supports	36	30	46	31	35	24	16	21	32	10	23	14	318
Other Clients	156	180	330	264	162	189	172	181	157	251	202	144	2388
Total Clients Visits	225	239	400	308	221	251	236	249	235	284	296	176	3120
Residence Break Down:													
Town of Valleyview	225	239	400	308	221	251	236	249	235	284	296	176	3120
New	3	5	6	5	8	4	4	5	10	3	8	3	64
Returning	222	234	394	303	213	247	232	244	225	281	288	173	3056
Total Clients Visits	225	239	400	308	221	251	236	249	235	284	296	176	3120
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the													
YES	225	239	400	308	221	251	236	249	235	284	296	176	3120
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	2	0	0	0	0	1	2	0	2	1	2	1	11
Food Bank	17	19	9	12	9	21	8	15	14	13	12	19	168
Mental Health	1	1	1	7	0	2	0		3	5	7	1	28
Canadian Child Tax Benefits	3	0	2	0	3	1	0	4	4	2	2	0	21
AISH	8	16	10	15	7	12	9	10	14	14	8	9	132
Income Support	33	29	24	13	24	38	48	47	46	23	71	18	414
Alberta Adult/Child Health Benefit	3	4	1	3	6	6	3	9	5	7	8	4	59
Housing/ Heart River Housing	4	10	5	4	14	8	9	3	2	10	2	3	74
Service Canada	8	6	4	9	20	7	18	18	6	11	24	11	142
Seniors Information	0	1	15	4	19	1	9	9	1	0	4	5	68
CVITP related		24	207	105	14	13	10	9	6	3	2	2	395
Canada Revenue Agency	13	22	41	17	10	8	12	8	8	8	2	6	155
Employment Supports	36	30	46	31	35	24	16	21	32	10	23	14	318
WCB(Workers Compensation Board)	0	0	1	0	0	0	0	1	0	0	0	0	2
Technology Assistance	50	72	35	52	37	45	20	28	19	57	58	42	515
Childcare subsidy	0	1	0	0	1	0	0	0	0	0	0	0	2
program inquires	11	18	10	13	4	9	5	10	10	68	31	19	208
Legal (faxes, forms, calls)	5	21	20	10	27	23	0	9	10	10	8	6	149
Other questions/inquires	20	26	10	11	17	26	15	20	15	28	19	15	222
Mountains to Meadows		3	3	0	6	1	3	0	0	0	0	0	16

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The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	11	4	5	8	5	6	1	12	8	5	8	75
Employment Supports	17	17	15	5	17	13	26	21	14	12	29	3	189
Other Clients	71	97	239	168	205	138	129	116	98	123	91	66	1541
Total Clients Visits	90	125	258	178	230	156	161	138	124	143	125	77	1805
Residence Break Down:													
Sturgeon Lake Cree Nation	90	125	258	178	230	156	161	138	124	143	125	77	1805
New	1	2	1	0	1	0	3	3	2	4	0	0	17
Returning	89	123	257	178	229	156	158	135	122	139	125	77	1788
Total Clients Visits	90	125	258	178	230	156	161	138	124	143	125	77	1805
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	90	125	258	178	230	156	161	138	124	143	125	77	1805
NO	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Social Issues Identified													
CFS	1	0	0	0	0	0	0	1	0	0	0	0	2
Food Bank	2	1	1	2	1	1	3	2	1	0	0	1	15
Mental Health	0	1	1	1	0	1	0	1	2	5	1	1	14
Canadian Child Tax Benefits	0	1	2	0	0	2	0	0	1	1	3	2	12
AISH	7	5	8	3	13	7	14	12	16	5	6	8	104
Income Support	2	11	4	5	8	5	6	1	12	8	5	8	75
Alberta Adult/Child Health Benefit	0	0	1	1	2	0	4	0	3	1	0	2	14
Housing/ Heart River Housing	1	0	0	0	1	0	2	1	1	1	2	1	10
Service Canada	3	9	9	6	8	2	14	5	11	2	16	5	90
Seniors Information	0	2	1	0	0	0	0	0	1	1	1	0	6
CVITP related		30	148	83	37	8	26	6	3	9	13	4	367
Canada Revenue Agency	12	23	19	5	10	2	15	11	11	13	18	7	146
Employment Supports	17	17	15	5	17	13	26	21	14	12	29	3	189
WCB(Workers Compensation Board)	0	0	0	0	0	0	0	0	0	1	0	0	1
Technology Assistance	27	19	32	33	41	28	16	39	23	27	14	18	317
Childcare subsidy program inquires	0	0	0	0	0	0	0	0	0	1	0	0	1
Legal (faxes, forms, calls)	14	14	16	19	98	47	23	15	1	22	17	14	300
Other questions/inquires	12	11	17	19	23	23	9	16	18	34	10	8	200
Mountains to Meadows		2	1	0	0	0	0	0	0	0	0	0	3

Client visits decreased in December to 308 from the previous month. In December, 26 clients visited the Community Resource Centre for support with Income Support. Clients made inquiries about their existing benefits, applied for new benefits, contacted their case workers, and received assistance to completed monthly reports.

26 clients also visited the Resource Centre for assistance with employment needs such as creating, updating, and printing resumes. Clients also received technical assistance with emailing resumes and submitting resumes online. Visits to the centre also included clients stopping in to view the job board and occasionally take copies of the employment opportunities that were posted on the job board.

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There were many calls and inquiries about the Food Bank in December. 24 calls or visits were regarding accessing the Food Bank, starting a new application or rescheduling a pick up due to being unavailable on the Food Bank date. Some of these calls also included residents and businesses looking to donate to the Food Bank over the Christmas season and needing contact information to do so. Clients also contacted the Community Resource Center regarding Santa's Anonymous applications and coordinators assisted them by providing applications and emailing them to the organizer.

The CRC Coordinator and Support Coordinator prepared and delivered 30 Green View FCSS Baby Book Bags to the Health Unit in December.

The Support Coordinator is scheduled to attend AEMA ESS Registration and Reception Centre Program/MyAlberta Emergency Registration System in January and the CRC Coordinator will attend in February 2023.

Respectfully submitted,

Corinne D'Onofrio and Breanne Major



TO: Lisa Hannaford

FROM: Amanda Roy, Youth Program Coordinator

SUBJECT: January Youth Coordinator's Report

January Programming

Greenview Regional Multiplex

- **The Empathy Program**, this program provides stories, songs and activities that enhance empathetic development for children ages 3-5. This parented program will be held at the Greenview Regional Multiplex and run for 6 weeks starting January 20. FCSS will be collaborating with the Greenview Regional Multiplex to provide the Empathy Program along with a Play Program afterward, a stay-and-play physical literacy component.

Ridgevalley School

- The school has requested a Boys Group in grade 3, 4 and 5. The Boys Group program focuses on effective and respectful communication, healthy relationships and being able to express emotions effectively. This program will run for 10 sessions, Mondays and Wednesdays starting January 9.

GSA - Gay Straight Alliance

This afterschool youth led program allows 2+LGBTQ, two-spirited, lesbian, gay, bisexual, transgender, queer and questioning youth a safe place to meet and form new friendships with like-minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently, the GSA has seven regular attendees. Youth Program Coordinator provides resources and information when required.

Outcomes 2022– Nine youth surveyed

- 100% of youth feel safe when attending GSA.
- 89% of youth attending GSA feel it has helped them create more healthy relationships.

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Outcomes

Program	# of Completed Surveys	Schools Attended	Grade	Outcomes
Mind Up	32	Oscar Adolphson Primary School	Grade 3	88% of students feel they are better at being mindful after taking Mind Up.
Hands Are Not for Hitting	50	Oscar Adolphson Primary School St. Stephens Catholic School	Grade 1	80% of students know how to use the stop, breath and think solution for a problem.

February Programming

Hillside High School

- **Relationship & Sexual Health** - The grade 7, 8 and 9 will participate in this six-week program. Through participation, youth will develop the knowledge and skills needed to make healthy and informed decisions about their sexual and reproductive health and to participate in healthy relationships. This is taught through three core and interconnected domains: 1. Sexual and reproductive health promotion and education; 2. Healthy and respectful relationship education; and 3. Violence prevention and consent skills promotion.

Other

- Youth Program Coordinator will be attending virtually, Violent Threat Risk Assessment – from an Indigenous Perspective Training on January 30 & 31.
- Youth Programmer will be attending the Interagency meeting on January 10th and will be presenting information on the termination of Fox Creeks FCSS Family and Resource Networks home visitation and caregiver supports. Green View Family and Community Support Services will be compiling a list of resources for family and parenting supports to help fill the gap.

- Youth Programmer has been in correspondence with the Youth Mental Health Director from the Resource Centre for Suicide Prevention and FCSS Youth Program Coordinator at Grande Cache. There have been discussions on collaborating with the Youth Mental Health Director. A follow up meeting will occur January 27.
- Youth Program Coordinator will be participating in virtual Emergency Social Services Training on January 12.
- Youth Coordinator will be attending a zoom meeting on January 13 with Grande Cache FCSS Manager and the Youth Program Coordinator to check in and discuss each community's programs.

Respectfully Submitted,

Amanda Roy

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