



## REGULAR BOARD MEETING AGENDA

Wednesday December 21, 2022

9:30am

Meeting Room  
Green View FCSS Building

#1	CALL TO ORDER		
#2	ADOPTION OF AGENDA		
#3	MINUTES	3.1 Regular Green View Family and Community Support Services Meeting minutes held October 19, 2022 to be adopted.	1
		3.2 Business Arising from the Minutes	
#4	DELEGATION	4.0	
#5	OLD BUSINESS	5.0	
#6	NEW BUSINESS	6.1 Community Food Security	
		6.2 FCSS Manager Report	6
		6.3 Guest Speaker- Corey Hirsch	48
#7	MEMBER REPORTS	7.1 Chair/Member Reports	
#8	CORRESPONDENCE	8.0	
#9	CLOSED SESSION	9.0	
#10	ADJOURNMENT	10.0	

Minutes of a  
**REGULAR BOARD MEETING**  
**GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES**  
 Green View Family and Community Support Services Building  
 Valleyview, Alberta, on Wednesday, October 19, 2022

**# 1:** Chair Perron called the meeting to order at 9:30 am.  
**CALL TO ORDER**

**PRESENT**

Chair, Member at Large, Greenview	Roxanne Perron
Board Member, Member at Large, Greenview (Zoom)	Tammy Day
Board Member, Member at Large, Greenview (Zoom)	Trina Parker-Carroll
Board Member, Member at Large, Town of Valleyview	Kristine Gavin
Board Member, Greenview Councillor (Alternate) (Zoom)	Christine Schlieff
Board Member, Greenview Councillor	Sally Rosson
Board Member, Town of Valleyview Mayor	Vern Lymburner

**ATTENDING**

FCSS Manager	Lisa Hannaford
Recording Secretary	Corinne D’Onofrio

**ABSENT**

**#2:**  
**AGENDA**

**2.0 GREEN VIEW FCSS AGENDA**

**MOTION: 22.10.30** Moved by: BOARD MEMBER , VERN LYMBURNER  
 That the October 19, 2022 agenda be adopted with the addition:  
 - **6.2 REVISED PROPOSED 2023 OPERATING BUDGET**

CARRIED

**#3.1**  
**REGULAR**  
**MEETING**  
**MINUTES**

**3.1 GREEN VIEW FCSS REGULAR BOARD MEETING MINUTES**

**MOTION: 22.10.31** Moved by: BOARD MEMBER, SALLY ROSSON  
 That the Minutes of the Regular Green View FCSS Board Meeting held on Wednesday, September 21, 2022 be adopted as presented.

CARRIED

**#3.2 BUSINESS**  
**ARISING FROM**  
**MINUTES**

**3.2 BUSINESS ARISING FROM THE MINUTES**

- A slight decrease in the 2023 Expense Budget
- Vinyl decals have been created as per Motion 22.09.28

**#4 DELEGATION**

**4.0 DELEGATION**

**4.1 GRANDE PRAIRIE AND AREA COUNCIL ON AGING- SENIORS OUTREACH**

Delegates Sherry Dennis and Anne Repetowski of Grande Prairie and Area Council on Aging-Seniors Outreach joined the Green View FCSS Board meeting at 10:09 am. Delegates Sherry Dennis and Anne Repetowski of Grande Prairie and Area Council on Aging-Seniors Outreach exited the meeting at 10:50 am.

**MOTION: 22.10.32** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL  
That Green View Family and Community Support Services Board accept the presentation from Grande Prairie and Area Council on Aging- Seniors Outreach as information.

CARRIED

#### **4.2 RCSP (RESOURCE CENTRE FOR SUICIDE PREVENTION)**

Delegates Hywel Williams and Buffy McIntosh of Resource Centre for Suicide Prevention joined the Green View FCSS Board meeting at 10:51 am. Delegates Hywel Williams and Buffy McIntosh of Resource Centre for Suicide Prevention exited the Green View FCSS Board meeting at 11:21 am.

**MOTION: 22.10.33** Moved by: BOARD MEMBER , VERN LYMBURNER  
That Green View Family and Community Support Services Board accept the presentation from RCSP (Resource Centre for Suicide Prevention) as information.

CARRIED

#### **4.3 PACE (PROVIDING ASSISTANCE, COUNSELLING & INFORMATION)**

Delegate and Darrell Cochrane of PACE (Providing Assistance, Counselling, and Education) joined the Green View FCSS Board meeting at 11:26 am. Delegate Darrell Cochrane of PACE (Providing Assistance, Counselling, and Education) exited the Green View FCSS Board meeting at 11:36 am.

**MOTION: 22.10.34** Moved by: BOARD MEMBER, SALLY ROSSON  
That Green View Family and Community Support Services Board accept the presentation from PACE (Providing Assistance, Counselling & Information) as information.

CARRIED

#5 OLD BUSINESS

#### **5.0 OLD BUSINESS**

#6 NEW  
BUSINESS

#### **6.0 NEW BUSINESS**

## 6.1 FCSS MANAGER REPORT

**MOTION: 22.10.35** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL  
That the Green View FCSS Board accept the October 2022 Manager's report as presented for information.

CARRIED

**MOTION: 22.10.36** Moved by: BOARD MEMBER, TAMMY DAY  
That Green View Family and Community Support Services Board approve the grant request of \$30,000.00 to Seniors Outreach with funds to come from the 2023 Operational budget, Grants to Organizations.

CARRIED

**MOTION: 22.10.37** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL  
That Green View Family and Community Support Services Board approve the grant request of \$10,000.00 to the Resource Centre for Suicide Prevention with funds to come from the 2023 Operational budget, Grants to Organizations.

CARRIED

**MOTION: 22.10.38** Moved by: BOARD MEMBER, SALLY ROSSON  
That Green View Family and Community Support Services Board approve the grant request of \$ 18,000.00 to PACE (Providing Assistance, Counselling & Information) with funds to come from the 2023 Operational budget, Grants to Organizations.

CARRIED

**MOTION: 22.10.39** Moved by: BOARD MEMBER , VERN LYMBURNER  
That Green View Family and Community Support Services Board approve the grant request of \$2500.00 to Grande Prairie Victims Assistance with funds to come from the 2023 Operational budget, Grants to Organizations.

CARRIED

**MOTION: 22.10.40** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL  
That the Green View FCSS Board appoint Kristine Gavin and Roxanne Perron  
as FCSSAA AGM 2022 voting delegates.

CARRIED

## 6.2 REVISED PROPOSED 2023 OPERATING BUDGET

**MOTION: 22.10.41:** Moved by: BOARD MEMBER, SALLY ROSSON  
That Green View Family and Community Support Services Board approve the revised  
proposed 2023 operating budget.

CARRIED

#7  
MEMBER  
REPORTS

## 7.1 CHAIR/MEMBER REPORTS

### BOARD MEMBER PARKER- CARROLL

- No report at this time

### BOARD MEMBER KRISTINE GAVIN

- No report at this time

### BOARD MEMBER DAY

- No report at this time

### BOARD MEMBER ROSSON

- Attended the Northern Lakes College Campus meeting and Regional Campus meeting last week
- Northern Gateway School Division presented at the Committee of the Whole to provide an update on the K-12 school in Valleyview

### BOARD MEMBER SCHLIEF

- No report at this time

### BOARD MEMBER LYMBURNER

- Attended a meeting on physician recruitment

Board Member Rosson exited the meeting at 12:38pm.

## CHAIR PERRON

- Continues to appreciate supports for caregivers
- Commented on the Municipal District of Greenview video “This is Who We Are”

**#8**  
CORRESPONDENCE      **8.0 CORRESPONDENCE**

**#9 CLOSED**  
SESSION              **9.0 CLOSED SESSION**

**#10**  
ADJOURNMENT      **10.0 ADJOURNMENT**

**MOTION: 22.10.42** Moved by: BOARD MEMBER, TRINA PARKER-CARROLL  
That this meeting adjourns at 12:42 pm.

CARRIED

---

F.C.S.S. MANAGER

---

F.C.S.S. CHAIR

# REQUEST FOR DECISION

---

**SUBJECT: Managers' Report**  
**SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD** REVIEWED AND APPROVED FOR SUBMISSION  
**MEETING DATE: December 21, 2022** GM: MANAGER: LDH  
**DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES** PRESENTER: LDH

---

**RELEVANT LEGISLATION:**  
**Green View FCSS Policy– N/A**

---

**RECOMMENDED ACTION:**  
**MOTION: That Green View Family and Community Support Services Board accept the December 2022 Managers report as presented for information.**

---

**BACKGROUND/PROPOSAL:**  
Monthly Managers reports are provided to the Board for information.

---

**BENEFITS OF THE RECOMMENDED ACTION:**  
The benefit of accepting the report is to update the Board on services provided by the Manager.

---

**DISADVANTAGES OF THE RECOMMENDED ACTION:**  
There are no perceived disadvantages to accepting the report.

---

**ALTERNATIVES CONSIDERED:**  
N/A

---

**FINANCIAL IMPLICATION: N/A**

---

**STAFFING IMPLICATION: N/A**

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:**

N/A

---

**ATTACHMENT(S):**

- December Managers report



## Green View FCSS

### December Managers Report

Greetings Board Members,

I hope everyone enjoyed the conference last month. It was great to see staff and Board members province wide as it has been a long time since we could gather in person.

As we did not have a 'regular meeting' in November, I will provide some quick highlights from November and December, and as usual, include reports from coordinators with further details.

The Breakfast with the Guys event held November 3 in Grande Cache and November 4 in Valleyview were successful again this year with approximately seventy-five people attending in total. Green View FCSS partners with the Alberta Council of Women's Shelters to host the event, and this year there was a professional football player who assisted with the messaging that men can be part of the solution to end domestic violence. This was the fourth breakfast in Valleyview and the first in Grande Cache. Administration is looking at potential ways we can increase numbers in both areas, particularly the Grande Cache area next year. This may include bringing the messages to where the men are at as opposed to having a central location. Hosting lunches or coffee breaks at the site of major employers in Grande Cache are just one example of how this may engage more men.

The 2023 Real Talk with Men calendar is now available free of charge to any community member. The calendar features local men who open up conversations about the importance of mental health and healthy masculinity. Feedback from the public has been overwhelmingly positive and some men have mentioned how talking about the calendar with other men has already led to important conversations and has created positive change. Calendars have been distributed throughout the Town and can be found at local businesses, schools, the library, and public administration offices.

School programs currently running at Oscar Adolphson Elementary School include Mind Up which focuses on emotional regulation, the Empathy program, I Can Handle Anger, and Hands are Not for Hitting. At Summitview in Grande Cache, the focus has been on bullying and online safety, and the Wizeguyz Program which has ten grade nine boys registered. School programming will begin in Ridgevalley in the new year.

The Community Resource Centers have seen above average numbers of clients in November. The top three reasons clients attended the Resource Center were for assistance with Service Canada needs, income Support and employment supports. Full statistics can be found in the Community Resource Center Coordinators report to follow.

On Tuesday November 15th, the Citizen Service Specialist from Service Canada was at Green View FCSS to offer a Mobile Outreach Clinic. Nine clients utilized the clinic for assistance with Canada Pension Plan applications, Old Age Security applications, Social Insurance Numbers, and Employment Insurance applications and questions

The employment contract we have with the province, enabling us to provide career and employment services out of the Valleyview office will expire in March 2023. The bid package is currently on the Alberta Purchasing Connection and administration will submit a proposal. The current contracted amount is \$45,000.00 and the new contract has been raised to \$54,000.00 and is due December 16.

Administration, on behalf of Council, submitted a letter to Tyler Shandro, Minister of Justice and Solicitor General, opposing the proposed redesign of Victims Services Units across the province. The letter has been included in this agenda package for your perusal.

A letter requesting funds for guest speaker Corey Hirsh has also been received and a Request for Decision has been included.

The 2023 Program Guides have been updated and are currently being printed, and the program summary reports for all completed programs in 2022 are being tabulated.

The issue of food security in the Valleyview area has been brought up, and we hope to have a conversation at the December Board meeting with key stakeholders to better understand the issue and facilitate discussions. Representatives from the Food Bank and the Valleyview Library who provide a pantry, have been invited to attend the Board meeting.

The province has recently distributed the FCSS Accountability Framework. This document is hot off the press and has been included as part of managers' report.

Finally, administration presented the 2023 proposed budget to council, and it was approved in principle.

Looking forward to seeing you on December 21 @ 9:30!

Warm regards,

Lisa



# MUNICIPAL DISTRICT OF GREENVIEW

November 25, 2022

The Honourable Tyler Shandro  
Minister of Justice  
Member of Executive Council  
Executive Branch  
204, Legislature Building  
10800-97 Avenue  
Edmonton, AB T5K 2B6  
Ministryofjustice@gov.ab.ca

**RE: Victim Services Redesign**

Dear Minister Shandro,

The Municipal District of Greenview has recently heard of the proposed reorganization of Victim Service Units in Alberta, and how the model will likely be moving to regionalization and centralized services. The Greenview Council is concerned about this move, and the resulting negative effect this will have on residents in Greenview.

Currently, when a local resident needs services from Victims Assistance, they can be directed to and assisted by staff and advocates who are local community members and who are well versed in the resources available. Our local Victims Assistance Unit, Board and Advocates are volunteers that are based in the community and understand the challenges of rural and remote areas, as well as the resources currently embedded in the communities. Restructuring to a centralized services will decrease efficiencies in the system and lead to less impactful support to victims. The proposed zones in the restructuring are so large that we are concerned that waiting times for victims will be lengthy and that the quality of support provided will decrease. The challenges in each individual rural and remote community must be recognized, as the needs and points of access are vastly different than those in urban centers.

The current Victims Assistance Board is community based, providing the governance and means for Advocates and staff to provide the direct service to Victims, both during the crisis and the months following the incident. Having a centralized service distant from the community and the Victim, will result in less positive outcomes, which may contribute to the trauma experienced by those who are already feeling vulnerable.

We have also been informed that the redesign includes the loss of support for non-criminal trauma. If Victims Services Units are not able to respond to situations such as house fires, serious accidents, aiding in the municipalities provision of emergency supports, or providing assistance to those who are in a domestic violence situation that may not have been reported to the RCMP, many Albertans in rural communities will be left unsupported. This in and of itself is concerning as I am sure you are aware of the ripple effects felt in small communities after a tragedy happens, whether it's of a criminal nature or not. Inhibiting the support provided to noncriminal events will have a devastating impact that may create confusion and further injustices for victims. It is the community who contributes and supports the Victims Services Units in providing services above government funding to ensure all Victims have access to resources and referrals.

We hope the province reconsiders moving forward with the current design, and instead consults further with the current Victims Services Units embedded in municipalities to ensure the service provision currently experienced by Victims continues to be community driven to make certain the services currently provided do not deteriorate.

Respectfully,



Tyler Olsen

Reeve

Tyler.Olsen@MDgreenview.ab.ca

cc: The Honourable Danielle Smith, Premier of Alberta

The Honourable Todd Loewen, Minister of Forestry, Parks and Tourism

Arnold Viersen, MP, Peace River-Westlock

Chris Warkentin, MP, Grande Prairie-Mackenzie

Gerald Soroka, MP, Yellowhead

Martin Long, MLA

Paul McLaughlin, President, Rural Municipalities of Alberta

Dan Rude, CEO, Alberta Municipalities

Marlene Marcotte, Program Manager-Valleyview Victims Assistance

Samantha Redknap, Program Manager-Grande Cache Victims Assistance

---

# **Family and Community Support Services Accountability Framework**



## Contents

<b>Introduction to the Accountability Framework</b> .....	<b>4</b>
The FCSS Accountability Framework.....	4
FCSS Accountability Framework governance .....	4
<b>The Family and Community Support Services Program</b> .....	<b>5</b>
FCSS mandate and authority .....	5
Roles and responsibilities within the FCSS Program .....	6
• Risk Management	6
<b>FCSS and prevention</b> .....	<b>7</b>
FCSS and the prevention continuum .....	7
Provincial prevention priorities .....	8
• Identify key social issues to inform provincial prevention priorities	8
• Establish provincial prevention strategies	9
• Ongoing monitoring of trends and pressures	9
Current provincial prevention priorities for FCSS .....	9
• Key social issues affecting Albertans	9
• Establish provincial prevention strategies	10
• Ongoing monitoring of data and trends	10
<b>Outcomes and measurement</b> .....	<b>11</b>
FCSS program objectives, logic model, and outcomes model .....	11
• Program objectives	11
• Logic model	11
• FCSS Outcomes Model	11
Key performance measures .....	12
Monitoring, evaluation and continuous improvement .....	15
• Monitoring performance and progress	15
• Evaluation	15
• Continuous improvement	15
<b>Government of Alberta resources</b> .....	<b>16</b>
<b>Glossary</b> .....	<b>16</b>
<b>Appendix</b> .....	<b>18</b>

## Introduction to the Accountability Framework

The Government of Alberta's Strategic Plan includes a commitment to ensuring Alberta's government is responsive, accessible and will pursue opportunities for reform to enable the delivery of cost-effective, sustainable, and client-centred services<sup>1</sup>. The Ministry of Seniors, Community and Social Services (Ministry) is committed to ensuring services are innovative, delivered in a fiscally responsible manner, and meet targeted outcomes that support Albertans<sup>2</sup>. Accountability is central to these commitments and is fundamental to good government. Accountability creates an environment that:

- provides risk management appropriate to the desired outcomes;
- promotes continuous improvement and builds capacity to achieve better performance;
- provides public assurance that money is being spent appropriately and value is being obtained; and
- ensures compliance and due process for equitable and fair treatment of individuals and organizations.

As a steward of public resources, the Government of Alberta is responsible for ensuring accountability within the provincial Family and Community Support Services (FCSS) Grant Program.

## The FCSS Accountability Framework

The FCSS Accountability Framework (Framework) builds on the strengths and the rich history of local FCSS programs that deliver services in communities across Alberta. The Framework reflects the collaboration between local FCSS programs, municipal associations, and the Government of Alberta who came together to develop the Framework with the intention of providing guidance for both the Ministry and local FCSS programs in designing and delivering preventive social services that fit Albertans' needs now and into the future.

The Framework will provide clarity about how FCSS supports are having an impact in the lives of Albertans. In this context, the Framework serves as a guide to both local FCSS programs and to the Ministry that administers the provincial FCSS Grant Program. Key elements of the Framework are:

- a common definition of prevention to guide both local FCSS programs as well as the provincial FCSS Grant Program;
- direction on provincial prevention priorities and strategies to help guide the work of local FCSS programs;
- a clear governance structure with roles and responsibilities for both the Government of Alberta and participating municipalities and Metis Settlements; and
- an outcomes model and key performance measures to demonstrate the impact and value of FCSS within communities as well as the collective impact to Albertans.

## FCSS Accountability Framework governance

The Government of Alberta provides direction, guidance and oversight for the provincial FCSS Grant Program including identifying provincial prevention priorities and funding allocation. The Government also ensures appropriate reporting and key performance measurement practices are in place to demonstrate accountability to Albertans for the grant funding. Participating municipalities and Metis Settlements are responsible for identifying local social priorities and needs that align with FCSS legislation, the Framework, and associated policies. They are also responsible for designing, delivering or funding services in their community. The Government of Alberta, participating municipalities and Metis Settlements, and other FCSS stakeholders work collaboratively to ensure the successful administration and management of the provincial FCSS Grant Program.

To ensure ongoing engagement and partnership and to strengthen the collaborative nature of the FCSS Grant Program, a permanent Steering Committee will be established. The Steering Committee will be co-chaired by a representative of the Family and Community Support Services Association of Alberta (FCSSAA) and a senior leader from the Ministry responsible for the FCSS Grant Program. The Steering Committee will include membership from relevant Government of Alberta departments as well as representatives from local FCSS programs, with consideration given to programs that serve different geographic areas and have different community needs (e.g.; children and youth, seniors, families). Representatives from Alberta Municipalities, the Rural Municipalities of Alberta and the Metis Settlements General Council will also participate on the Steering Committee. The Steering Committee will meet regularly. At meetings, stakeholders will discuss the FCSS Grant Program, identify issues and suggest program or policy changes. The Steering Committee is not meant to replace other venues for ongoing collaboration and coordination between local FCSS programs, FCSS stakeholders and the Ministry, such as the Directors' Network meetings, and the annual FCSSAA conference.



## The Family and Community Support Services Program

The provincial FCSS Grant Program is a partnership between the Government of Alberta and participating municipalities and Metis Settlements to design and deliver local preventive social services to improve the well-being of individuals, families and communities. Since its inception in 1966, the provincial FCSS Grant Program has become widely recognized across communities in Alberta as a cornerstone program providing local preventive social supports.

The FCSS program is made of up two key components: 1) provincial grant funding, and 2) the local contribution, both in financial resources and the time, talent and skills at the community level to deliver preventive social services. All municipalities and Metis Settlements are welcome to participate in the program. The grant program is based on an 80/20 funding partnership. The Government of Alberta contributes 80% of the funding for this program, while participating municipalities and Metis Settlements are required to match the remaining 20%. Many communities also contribute funding beyond their required contribution or seek additional funding from other sources to enhance their program offerings.

At the local level, a municipality or Metis Settlement council chooses whether to establish a program, and enters into an agreement with the province to jointly fund local programs. The participating municipality or Metis Settlement determines how FCSS funding is allocated based on local needs and provincial prevention priorities within the FCSS mandate. The types of programming offered in each community are reflective of the needs and circumstances of those communities. The provincial FCSS Grant Program is intentionally flexible to allow local FCSS programs to use a variety of preventive approaches in responding to social issues and building resilience. FCSS services enhance strengths, skills and abilities, build individual or community safeguards, and address protective and risk factors.

There is also flexibility within the provincial FCSS Grant Program to allow for a variety of delivery models at the community level. Some local FCSS programs deliver services themselves or fund other organizations to deliver services in their community, while others partner together to form multi-municipality programs that serve a broader geographic area. Local FCSS programs maximize and leverage community partnerships and connections, developing strong relationships within communities to address local social needs. Local FCSS programs also often work in partnership with other community organizations such as school boards, senior serving organizations, health services, and police services. Local FCSS programs also harness the power of civil society through a significant degree of volunteer involvement.

Programs offered through FCSS serve all ages and demographics and reach rural and remote communities. Typically, more than 300 municipalities and Metis Settlements provide FCSS services to Albertans through local FCSS programs each year. Programs serve over one million Albertans annually with almost all of the province's population having access to FCSS services where they live.

### FCSS mandate and authority

The provincial FCSS Grant Program receives its mandate from the *Family and Community Support Services Act* (FCSS Act) and the *Family and Community Support Services Regulation* (FCSS Regulation). The FCSS Act is the legal framework under which FCSS operates. The FCSS Regulation sets out the responsibilities and service requirements that a municipality or Metis Settlement must meet to be eligible for funding. The Act and Regulation also provide an overview of the reporting requirements for local FCSS programs, including annual financial audit requirements as well as broad requirements that local FCSS programs need to fulfil. Further direction to local FCSS programs can be found in Grant Program documents that are not part of the Framework (see Government of Alberta resources section).

The FCSS Regulation is clear about the types of services a local FCSS program can and cannot provide. It states that all services provided under a local FCSS program must *"be of a preventive nature that enhances the social well-being of individuals and families through promotion or intervention strategies provided at the earliest opportunity"* [Section 2.1 (1)(a)].

The FCSS Regulation provides further direction that services provided under a local program must do one or more of the following [Section 2.1(1)(b)]:

- help people to develop independence, strengthen coping skills and become more resistant to crisis;
- help people to develop an awareness of social needs (e.g.; community needs assessments);
- help people to develop interpersonal and group skills which enhance constructive relationships among people;
- help people and communities to assume responsibility for decisions and actions which affect them; and
- provide supports that help sustain people as active participants in the community.

The FCSS Regulation also provides direction on the types of local programs and services that would typically be ineligible for FCSS funding. Types of activities that are not eligible for funding include those that provide primarily for recreational needs or leisure time pursuits; direct assistance (e.g.; money, food, clothing or shelter); those that are primarily rehabilitative in nature; and services ordinarily provided by a government or government agency. The FCSS Regulation allows for direct assistance including money, food, clothing or shelter during a public health emergency under the *Public Health Act* or under extenuating circumstances, as determined by the Minister.

## Roles and responsibilities within the FCSS Program

Prevention is a shared responsibility. Governments working on their own cannot solve social problems. Social change requires coordination and collaboration between government, civil society, and engaged Albertans. Alongside and supported by government, Albertans, communities and civil society organizations are instrumental in identifying and developing solutions to social problems and are critical to the functioning of the FCSS program.

While the program relies on support from civil society organizations and volunteers, the Government of Alberta and participating municipalities and Metis Settlements are the key partners in the provincial FCSS Grant Program. Each have unique responsibilities to ensure the successful delivery of prevention programming in communities. The FCSS Act and Regulation outline *legislated* responsibilities for the Government of Alberta and participating municipalities and Metis Settlements, while the following table provides further direction on key roles and responsibilities.

	Municipalities and Metis Settlements	Government of Alberta
<b>Roles</b>	<ul style="list-style-type: none"> <li>Set local priorities that align with identified community needs and provincial prevention priorities.</li> <li>Support individuals, families and communities across the lifespan through preventive social programs and services (primary and secondary prevention).</li> <li>Leverage local community capacity in design, delivery and coordination of preventive services.</li> </ul>	<ul style="list-style-type: none"> <li>Assess provincial-level social needs and set provincial prevention priorities.</li> <li>Provide guidance on provincial prevention priorities to support local FCSS programs in addressing local community needs.</li> <li>Collaborate and engage with FCSS stakeholders to strengthen community preventive services across the province.</li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>Establish, administer and operate local FCSS programs.</li> <li>Design and deliver preventive social programs.</li> <li>Evaluate, monitor, and report.</li> </ul>	<ul style="list-style-type: none"> <li>Establish program mandate (FCSS Act and Regulation), provincial program budget, policy documents and direction.</li> <li>Establish funding allocation and agreements.</li> <li>Provide provincial oversight and guidance, including monitoring program effectiveness and achievement of outcomes.</li> </ul>

## Risk Management

Risk is the uncertainty around future events and their potential to affect the achievement of objectives and outcomes. Risk management looks to improve decision-making under uncertainty to maximize the benefits and minimize the costs. The FCSS Act, FCSS Regulation and funding agreements are the key tools used to mitigate and manage risk for the provincial FCSS Grant Program. Along with the Framework, these documents provide direction to participating municipalities and Metis Settlements about provincial priority setting based on key social issues, program requirements (including responsibilities of municipalities and Metis Settlements), service requirements, prohibited and allowable costs, reporting requirements, and payment schedules. Other supporting processes, documents, and components of the provincial FCSS Grant Program that help mitigate risk include annual financial and outcome reporting, local FCSS program reviews, policy documents, and program guides.

## FCSS and prevention

The provision of social services is broad and complex, involving a wide range of funders, administrators and stakeholders across governments, non-profit organizations and communities. Numerous provincial ministries, including Seniors, Community and Social Services, play a critical role in ensuring key services are delivered to support the mental, physical, emotional, spiritual, cultural, and social well-being of Albertans.

The FCSS Regulation states that all services provided by a local FCSS program must be of a preventive nature but there is no definition of prevention in the FCSS Act or Regulation. A common definition of prevention is important to guide both local FCSS programs as well as the provincial FCSS Grant Program.

Since FCSS was introduced in 1966, the core principle behind the program is to prevent social issues from worsening to the point of needing intervention requiring immediate, direct supports such as food, shelter or other supports to deal with an existing or imminent crisis. The working definition for both local FCSS programming and the provincial FCSS Grant Program includes taking a proactive approach and viewing prevention as a process rather than an event or an occurrence.

With this in mind, for the purposes of both local programs and the provincial FCSS Grant Program, prevention is defined as:

***A proactive process that strengthens the protective factors of individuals, families, and communities to promote well-being, reduce vulnerabilities, enhance quality of life, and empowers them to meet the challenges of life.***

## FCSS and the prevention continuum

Prevention in the context of FCSS focuses on enhancing protective factors to improve well-being and prevent problems before they occur or at an early stage before they require crisis supports, which typically are part of tertiary prevention services.

Thinking of prevention along a continuum, this means services and supports offered through local FCSS programs must focus on primary and secondary prevention. The provincial FCSS Grant Program's place on the prevention continuum is shown below:

FCSS services	Primary Prevention	<ul style="list-style-type: none"> <li>• Address root causes of social issues with focus on the general population or a specific population.</li> <li>• Promote protective factors in the physical and social environment (including social relationships).</li> <li>• Can include awareness programs, enhancing connections among community organizations and promoting community volunteerism.</li> </ul>
	Secondary Prevention	<ul style="list-style-type: none"> <li>• Address issues at an early stage for specific groups or at-risk populations.</li> <li>• Strengthen the capacity of individuals and communities to prevent or reduce risk factors and build resilience.</li> <li>• Can include connecting those in need with appropriate resources and skill development.</li> </ul>
Additional services permitted only during a public health emergency or extenuating circumstance, as determined by Minister	Tertiary Prevention	<ul style="list-style-type: none"> <li>• Address immediate needs with intent to prevent long-term impacts.</li> <li>• Support individuals or groups already affected by social issues by providing direct services.</li> <li>• Can include direct assistance such as food and shelter.</li> </ul>

During a public health emergency as declared under the *Public Health Act* or under extenuating circumstances, the FCSS Regulation does allow local FCSS programs to offer direct assistance such as money, food, clothing, or shelter to sustain an individual or family (i.e. tertiary prevention).

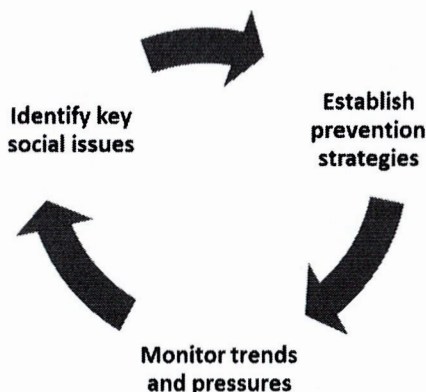
While enhancing protective factors can help individuals, families and communities better respond to life's challenges, and may prevent a range of social issues, the Government of Alberta is committed to ensuring its programs and services, including the provincial FCSS Grant Program, are responsive, evidence-informed, and meet targeted outcomes that support Albertans. As such, the Government of Alberta has developed provincial prevention priorities for the FCSS Grant Program.

## Provincial prevention priorities

Healthy and resilient families and communities are the building blocks of a strong Alberta. The Government of Alberta and local FCSS programs partner together to address key social issues that affect Albertans. This is done by tackling the root causes of social issues through preventive work to reduce risk factors and build resilience. Some examples of root causes are poverty, lack of education or employment, adverse childhood experiences, social isolation, and mental health challenges. This partnership between the Government of Alberta and local FCSS programs is key to ensuring Albertans thrive and can take on life's challenges when they arise.

To collaboratively address social issues affecting Albertans, the Government of Alberta will communicate what is taking place on a wider provincial scale to define provincial social priorities for prevention. The Government of Alberta will also provide direction to local FCSS programs so they can incorporate the provincial prevention priorities into local programming. Local FCSS programs will then use this information in the design and delivery of preventive social services in their communities.

To assess broad, provincial-level social needs, and provide direction to local FCSS programs, the Government of Alberta will use the following process:



### Identify key social issues to inform provincial prevention priorities

In advance of new grant agreement cycles, the Government of Alberta will assess provincial-level social needs and set provincial prevention priorities. Key sources of information to guide decision-making may include:

- trends and pressures, including gaps in service within and across the Government of Alberta as identified by the Ministry;
- data and information from Ministry and cross-ministry partners, FCSS stakeholders, and other trusted sources of evidence and research (e.g. Statistics Canada); and
- input from FCSS stakeholders (sources include regional FCSS meetings, annual conferences, the FCSSAA, Steering Committee representation, municipalities and Metis Settlements).

## Establish provincial prevention strategies

Based on the available information and input, the Government of Alberta will develop areas of focus for local FCSS programs to concentrate on the design and delivery of services in their community. The strategies will be:

- connected to the key social issues identified;
- within the scope of primary and secondary prevention; and
- developed in partnership with FCSS stakeholders.

The Government of Alberta will communicate provincial prevention priorities and strategies to local FCSS programs in advance of grant agreement cycles, to allow local FCSS programs time to plan. This will also include updating the Framework and other key resources as needed.

## Ongoing monitoring of trends and pressures

The Government of Alberta will monitor trends and pressures that affect the key social issues in Alberta and will engage with cross-ministry and FCSS stakeholders to support local programs in addressing emerging needs. The FCSS Steering Committee will play a collaborative role in identifying trends and emerging needs to help inform provincial prevention priorities. Ongoing monitoring will also help to ensure priorities continue to address current social needs and remain relevant and meaningful for the Government of Alberta and local FCSS programs.

## Current provincial prevention priorities for FCSS

### Key social issues affecting Albertans

Albertans have demonstrated great resilience in the face of economic and social challenges, which were exacerbated by the COVID-19 pandemic. These challenges continue to pose hardships for many individuals, families, and communities. Based on the sources of information described above, the Government of Alberta has identified the following key social issues affecting Albertans. These social issues are the basis for provincial prevention priorities, and should be considered when local FCSS programs are planning their community programming.

**Homelessness and housing insecurity** – Increased rates of homelessness have been associated with unaffordability of quality housing and high levels of substance abuse and family violence. Recent estimates suggest that more than 235,000 people in Canada experience homelessness every year<sup>3</sup>. In Alberta, at least 11.4% of Alberta households are unable to afford the housing they need<sup>4</sup>.

**Mental health and addictions** – Mental health issues affect many Canadians. A recent survey found one in three Canadians were struggling with their mental health<sup>5</sup> and one in five Canadians will experience a mental health problem or addiction in any given year<sup>6</sup>. In Alberta, use of opioids and deaths from drug poisonings have been increasing at alarming rates. In 2021, the highest number of opioid deaths were recorded in a year, with 1,610 individuals dying from an unintentional opioid overdose, 38% higher than in 2020 (1,167) and 158% higher than in 2019 (625)<sup>7</sup>.

**Employment** – Alberta's unemployment rate remains somewhat higher compared to other provinces. While trending downwards, in March 2022, Alberta's unemployment rate was 6.5%, compared to the national unemployment rate of 5.3%<sup>8</sup>. In 2020, the Income Support program supported an average of 52,397 cases per month in Alberta. Of the total numbers of average annual Income Support caseloads, 31,364 were clients who were "expected to work" and 21,033 cases represent Albertans with "barriers to full employment"<sup>9</sup>.

**Family and sexual violence across the lifespan** – In a nation-wide web panel survey, 10% of women said they were very or extremely concerned about experiencing domestic violence<sup>10</sup>. In 2019, Alberta had the sixth highest rate of police-reported family violence compared to other provinces<sup>11</sup> and the fourth highest rate of police-reported sexual assault<sup>12</sup>.

**Ageing well in community** – Alignment of health, housing, and community based services can create safe and supportive environments for Albertans to age well in the community. It is estimated that 22% of people in long term care could be avoided with the right community based supports in place<sup>13</sup>. Approaches to integrate healthcare and community-based supports are essential to enable Albertans to age in their homes and communities and lower their risk of seeking hospitalization and/or long-term care.

While these social issues have affected many Albertans, it is important to note that certain population groups experience higher levels of vulnerability and/or discrimination. They often bear the most significant burden and experience the most adverse impacts. These groups may include children and youth, women, seniors, BIPOC individuals, 2SLGBTQQIA+ individuals, Albertans with low-income, persons with disabilities, and people with lived experiences of trauma.

## Establish provincial prevention strategies

When considering social issues within their communities and the impact on individuals and families with higher levels of vulnerability, local FCSS programs, alongside other social programs, play an important role in prevention. The definition of prevention for the FCSS program explains that prevention is a *proactive* rather than reactive process. Services and supports designed and delivered by local FCSS programs are the link between provincial priorities and community based action at the primary and secondary levels of prevention.

Primary prevention focuses on the general population or on broad subsets of the population who may be at higher risk, with the intent of promoting protective factors in the physical or social environment. Some examples include activities to support public education and awareness campaigns such as family violence prevention month, increasing community connectedness and partnerships, or promoting and supporting volunteerism.

Secondary prevention focuses on specific groups or at-risk populations to address issues at an early stage. This may include the groups identified above as having higher levels of vulnerability. Some examples are creating opportunities for social inclusion, skill development courses such as building healthy relationships, or connecting those in need with appropriate resources.

Enhancing protective factors through primary and secondary prevention helps to build healthier and more resilient communities. Communities that are more resilient are better able to prevent or mitigate impacts of broader social issues as well as deal with times of crisis. For example, building social cohesion, which includes the elements of active engagement in the community, a sense of belonging, and inclusion, contributes to improved mental and physical health and enhanced resilience and well-being. In a more cohesive community, people will feel supported and have access to the social supports they need.

Prevention strategies for the provincial FCSS Grant Program focus on enhancing protective factors for individuals, families and communities. Local FCSS programs can apply these strategies in a way that meets the unique needs of their local community. Through primary and secondary prevention approaches, local FCSS programs will use the following strategies to help address and prevent the provincial prevention priorities outlined above:

1. Promote and encourage active engagement in the community;
2. Foster a sense of belonging;
3. Promote social inclusion;
4. Develop and maintain healthy relationships;
5. Enhance access to social supports; and
6. Develop and strengthen skills that build resilience.

The services delivered or funded through local FCSS programs will align with one or more of the prevention strategies to help prevent or mitigate the impact of the key social issues and to build stronger and more resilient communities now and for the future. Some examples of types of services and supports that align with the above strategies include:

- assisting communities to identify their social needs and develop responses to meet those needs;
- promoting, encouraging and supporting volunteer work in the community;
- developing the skills of individuals and families for greater resiliency such as mentoring programs;
- supporting the social development of children and their families;
- supporting seniors to remain connected to their communities and providing home supports; and
- providing information and supporting access to available social supports in the community.

## Ongoing monitoring of data and trends

Local FCSS programs will measure and report on their progress related to these strategies to demonstrate the effect of their efforts in their community. The Government of Alberta will continue to monitor data and trends related to social issues in Alberta on an ongoing basis.

The Government of Alberta will work with FCSS stakeholders to ensure priorities continue to address current social needs and remain relevant and meaningful for local FCSS programs. This includes listening to feedback through both the FCSS Steering Committee and directly from municipalities and Metis Settlements about the trends and issues they are experiencing in their communities.

## Outcomes and measurement

Seniors, Community and Social Services uses an outcome-based framework to guide the use of the data collected by the Ministry. This enables the provision of better services, supports evidence-informed decisions, creates internal efficiencies, and helps the Ministry better understand the real impact of programs and services. Defining program objectives and corresponding outcomes and setting key performance measures (KPMs) are important parts of accountability for the provincial FCSS Grant Program. Program inputs and outputs along with program objectives, outcomes, and KPMs tie the foundational pieces of the FCSS program together, demonstrate the impact the program is having in communities and across the province, and tell the story of the FCSS program.

## FCSS program objectives, logic model, and outcomes model

### Program objectives

The Framework outlines five overarching objectives for the provincial FCSS Grant Program. These program objectives align with, and create a link between, the definition of prevention, provincial prevention priorities and strategies. They also create the starting point for the development of program outcomes and KPMs:

1. FCSS programming increases the protective factors of individuals, families and communities related to provincial prevention priorities;
2. FCSS programming strategically connects Albertans to address provincial prevention priorities;
3. FCSS programming reflects community demographics and needs;
4. FCSS programming is accessible, appropriate and designed to serve Albertans across their lifespan; and
5. FCSS programming fosters connectivity in participating communities.

### Logic model

A logic model is a visual representation of the theory underlying a program. It shows how the provincial FCSS Grant Program is supposed to work, including intended outcomes and connection to the Ministry's outcomes. The FCSS Accountability Framework Logic Model (Appendix) depicts the local program's inputs, activities, outputs and outcomes. The provincial FCSS Grant Program's objectives and outcomes align with the Ministry-level outcomes of inclusion, participation and stability, as shown in the Logic Model. The FCSS Accountability Framework Logic Model illustrates how local FCSS programs contribute to ministry's achievements in these outcome areas.

### FCSS Outcomes Model

The FCSS Outcomes Model below shows the immediate, intermediate and long-term outcomes to be achieved within the five program objectives as a result of the Ministry's partnership, support and funding. The Outcomes Model gives a more in depth look at the outcomes included in the Logic Model and their connection to the five program objectives.

At the immediate level, changes in knowledge, skills, ability or capacity should be realized as a result of program activities. If the immediate outcomes are achieved, at the intermediate level, changes in behaviour and activities should be realized. If the intermediate outcomes are achieved, the program should be able to influence change in the desired long-term outcomes to support Albertans across their lifespan.

Please see the FCSS Accountability Framework Logic Model for the full illustration of the intended progression of program outcomes. Some program objectives also share common outcomes. Additional detail on this is available in the FCSS Accountability Framework Logic Model.

**FCSS Outcomes Model**

Program Objectives	Immediate Outcomes	Intermediate Outcomes	Long-term Outcomes
<p><b>FCSS programming enhances the protective factors of individuals, families and communities related to provincial prevention priorities</b></p>	<p>Albertans are aware of FCSS programming in their communities</p> <p>↳ Albertans participate in FCSS programming in their communities</p>	<p>Albertans develop skills to build resilience</p> <p>↳ Albertans apply skills to build their resilience</p>	<p>Albertans have protective factors in place that enhance their resilience</p>
<p><b>FCSS programming strategically connects Albertans to address provincial prevention priorities</b></p>	<p>Local FCSS programs are aware of services and supports in their communities</p>	<p>Local FCSS programs strategically connect Albertans to services and supports that meet their needs</p>	<p>FCSS programming contributes to improvement in community-level social indicators</p>
<p><b>FCSS programming reflects community demographics and needs</b></p>	<p>Local FCSS programs are aware of their demographics and needs</p>	<p>Local FCSS programs design, deliver and/or fund programs that align with their demographics and needs</p>	<p>Local demographics and needs are addressed by the FCSS program</p>
<p><b>FCSS programming is accessible, appropriate and designed to serve Albertans across their lifespan</b></p>	<p>Local FCSS programs understand evidence-informed promising practices to support Albertans' access</p>	<p>Local FCSS programs design, deliver and/or fund programs that align with evidence-informed promising practices</p>	<p>FCSS programming is accessible to the populations being served</p> <p>FCSS programming is appropriate for the populations being served</p>
<p><b>FCSS programming fosters connectivity in participating communities</b></p>	<p>Local FCSS programs are aware of existing and potential connections to community groups, organizations, volunteers and other communities</p>	<p>Local FCSS programs leverage formal and informal relationships with and between community groups, organizations, volunteers and other communities</p> <p>Local FCSS programs create formal and informal relationships with and between community groups, organizations, volunteers and other communities</p>	<p>Albertans are supported by social networks within their communities</p>



## Key performance measures

Key performance measures (KPMs) are measurable indicators that demonstrate progress towards intended outcomes. For the provincial FCSS Grant Program, they are important tools to help the Government of Alberta and key stakeholders understand if the program is addressing priorities and meeting program objectives. They also help to show how the work of local FCSS programs in the community fits into the provincial FCSS Grant Program as a whole.

The Government of Alberta will collect data from local FCSS programs and other sources to generate KPMs related to the priority areas and outcomes in the FCSS Outcomes Model. The KPMs are quantitative in nature (represented in numbers) and provide important information on the extent to which program activities occur, outputs are produced, and outcomes are achieved. In addition to the KPMs, additional *qualitative* data (descriptive information) may be collected from local FCSS programs and other sources to contextualize the KPMs and provide a more comprehensive understanding of the provincial FCSS Grant Program's performance. Every year, the Government of Alberta will compile data on KPMs in an annual report that will be shared with FCSS stakeholders.

Program objective	Key performance measures	Data source	Data compiled by:
<b>FCSS programming enhances the protective factors of individuals, families and communities related to provincial prevention priorities</b>	<ul style="list-style-type: none"> <li>Number of times Albertans participated in local FCSS programming</li> </ul>	Local FCSS programs Annual Reports (Annual Reports)	Government of Alberta (GoA)
	<ul style="list-style-type: none"> <li>Percentage of participants who reported positive change on measures associated with prevention strategies after participating in local FCSS programming. Current prevention strategies for the provincial FCSS Grant Program include:               <ol style="list-style-type: none"> <li>promote and encourage active engagement in the community;</li> <li>foster a sense of belonging;</li> <li>promote social inclusion;</li> <li>develop and maintain healthy relationships;</li> <li>enhance access to social supports; and</li> <li>develop and strengthen skills that build resilience.</li> </ol> </li> </ul> <p><i>Note: This is not a single measure, but a set of measures in the Provincially Reported Outcome Measures List</i></p>	Annual Reports	
	<ul style="list-style-type: none"> <li>Provincial-level indicators related to provincial prevention priorities.</li> </ul>	Publicly available data sources/databases (e.g. Statistics Canada)	
<b>FCSS programming strategically connects Albertans to address provincial prevention priorities</b>	<ul style="list-style-type: none"> <li>Number of referral services provided by local FCSS programs</li> </ul> <p><i>Note: This measure is intended to help local FCSS programs capture and report on the scope of information and referral services provided by their local program. As many local FCSS programs do not provide these services, this measure will not be mandatory in associated FCSS reporting.</i></p>	Annual Reports	GoA

Program objective	Key performance measures	Data source	Data compiled by:
<b>FCSS programming reflects community demographics and needs</b>	<ul style="list-style-type: none"> <li>Number and percentage of local FCSS programs that have completed a community needs assessment to inform their services</li> </ul> <p><i>Note: The community needs assessment refers to any type of assessment, initiative, and data collection activity undertaken by local FCSS programs to better understand their community demographics and needs, and inform their programs and services.</i></p>	Annual Reports	GoA
	<ul style="list-style-type: none"> <li>Number of programs funded through local FCSS programs [by delivery type (direct or indirect), population group, and priority and strategy]</li> </ul>		
	<ul style="list-style-type: none"> <li>Amount and percentage of funding used by local FCSS programs [by delivery type (direct or indirect), population group, and priority and strategy]</li> </ul>		
<b>FCSS programming is accessible, appropriate and designed to serve Albertans across their lifespan</b>	<ul style="list-style-type: none"> <li>Percentage of FCSS participants who expressed satisfaction with FCSS programs/services</li> </ul>	Annual Reports	GoA
	<ul style="list-style-type: none"> <li>Percentage of FCSS participants who report that FCSS programs/services were easy to access</li> </ul>		
<b>FCSS programming fosters connectivity in participating communities</b>	<ul style="list-style-type: none"> <li>Number of community partnerships local FCSS programs have with other local FCSS programs, agencies, and/or organizations</li> </ul>	Annual Reports	GoA
	<ul style="list-style-type: none"> <li>Number of volunteers who supported local FCSS programs</li> </ul>		
	<ul style="list-style-type: none"> <li>Number of volunteer hours reported by local FCSS programs</li> </ul>		
	<ul style="list-style-type: none"> <li>Total economic contribution of volunteers (in dollars)</li> </ul>		

## Monitoring, evaluation and continuous improvement

Activities to ensure provincial FCSS Grant Program accountability and the availability of evidence to inform decision-making include KPMs, monitoring of measures, reporting of evidence, and evaluation. These activities help both the Ministry and local FCSS programs to better track their performance and maximize the value of their programming.

### Monitoring performance and progress

Local FCSS programs track, monitor and review their programs and services throughout the grant cycle. At minimum, this is completed as part of routine reporting to the Government of Alberta. All reports submitted by local FCSS programs are reviewed and the information is used for KPMs, evaluation, program accountability, ongoing improvement and outcomes reporting. Annual reporting requirements for local FCSS programs include financial reporting, program reporting, and outcome reporting.

The Government of Alberta and local FCSS programs may also choose to undertake additional activities such as:

- using community, provincial or federal census data to inform FCSS program accountability activities;
- establishing dashboards and other performance monitoring mechanisms;
- setting meetings or routine check-in points to review data and information;
- comparing performance results against expectations to identify areas for improvement or future work; and/or
- creating processes to link performance metrics to ongoing program design, delivery and decision-making.

### Evaluation

Evaluation is a process to systematically collect and analyze information. It is an integral practice for any organization. Evaluation provides information for learning, improvement, accountability and transparency. Local FCSS programs are expected to evaluate their services and supports to help build strong and responsive local FCSS programs. Evaluations should draw upon data collected through the KPMs and link to the provincial FCSS Grant Program logic model and FCSS Outcomes Model. Through evaluation, additional data collection and/or analysis may provide robust information about the FCSS program at either the local or provincial level. The Ministry will periodically conduct evaluations of the provincial FCSS Grant Program. Evaluation activities for the provincial FCSS Grant Program include:

- Local FCSS programs submit routine grant reporting to the Ministry in alignment with the KPM framework and FCSS grant agreement.
  - The Ministry reviews and approves annual reports to ensure local FCSS programs are using their dollars effectively, efficiently, and for eligible programs and services in their community, and to track the provincial FCSS Grant Program's progress on achieving outcomes. As part of this, the Ministry will consolidate data from annual reports and share findings back with participating municipalities and Metis Settlements and stakeholders, Government of Alberta partners, and the public.
- The Government of Alberta conducts annual, on-site program reviews with local FCSS programs throughout Alberta to ensure compliance with FCSS regulations. Local FCSS programs participate in these reviews, as required.
- To meet provincial accountability requirements and best practices, the provincial FCSS Grant Program will undertake periodic evaluations in alignment with the FCSS evaluation strategy for the 2022-2032 regulation period<sup>1</sup>. Local FCSS programs will participate in periodic ministry-led reviews of the provincial FCSS Grant Program as necessary.

### Continuous improvement

With a functioning performance management system, comprised of KPMs, measuring, monitoring, reporting and evaluation, local FCSS programs and the Government of Alberta will have the information they need to operate and drive improvement. Using data and information to identify areas for improvement and inform changes at the local and provincial level ensures programs remain relevant, accountable and are achieving their desired outcomes for the Albertans they serve.

---

<sup>1</sup> The FCSS Regulation expires on June 30, 2032. The FCSS evaluation strategy will help inform the regulation review that occurs prior to expiry, to help identify updates or improvements to the regulation.

---

## Government of Alberta resources

A number of resources are available to local FCSS programs and their stakeholders to support the operation and delivery of FCSS programs in their community. These documents will be updated from time to time.

### Family and Community Support Services Program on Alberta.ca

The FCSS webpage on Alberta.ca has additional resources to assist staff, elected officials, and local FCSS program board members understand the purpose of the provincial FCSS Grant Program, how provincial FCSS funding is allocated, and how it can be used. It will also provide a record of program policies, including interpretations of the FCSS Regulation.

### **Measures Bank**

The FCSS Measures Bank provides a list of specific measures that local FCSS programs can use in their program evaluations to monitor their progress on achieving outcomes. The Measures Bank also includes information and tools related to data collection, including the design and delivery of participant surveys.

### **Knowledge Bank**

The online Knowledge Bank houses documents and resources related to the provincial FCSS Grant Program, including those mentioned above. The Knowledge Bank also includes resources and guides to support local FCSS program staff with annual reporting and the online reporting system.

NOTE: Additional resources and support for local FCSS programs are available through the FCSSAA.

---

## Glossary

**Accessible:** Programs and services are available to Albertans through a variety of mediums and are simple to navigate.

**Appropriate:** Programs and services are flexible, adaptable, individualized and available when needed.

**BIPOC:** The acronym stands for "Black, Indigenous and People of Color".

**Civil society:** Civil society includes non-profit and voluntary organizations, registered charities, informal groups or movements pursuing shared interests or values, and private-sector organizations and individuals pursuing social good.

**Evidence-informed practice:** An ongoing process that incorporates client values/perspectives, staff expertise and research to inform decisions.

**2SLGBTQIA+:** The acronym stands for "Two-spirit, lesbian, gay, bisexual, transgender, queer, questioning, intersex and asexual, and all other sexual orientations and genders".

**Prevention:** A proactive process that strengthens the protective factors of individuals, families, and communities to promote well-being, reduce vulnerabilities, enhance quality of life, and empowers them to meet the challenges of life.

**Primary prevention:** Primary prevention focuses on the general population or on subsets of the population who may be at higher risk, with the intent of promoting protective factors in the physical or social environment.

**Promising practices:** A program, service or strategy that shows potential for developing into a best practice.

**Protective factors:** Factors that prevent or mitigate the effects of exposure to risk factors and stressful life events.

**Risk factor:** Any attribute, characteristic or exposure of an individual that increases the likelihood of negative outcomes.

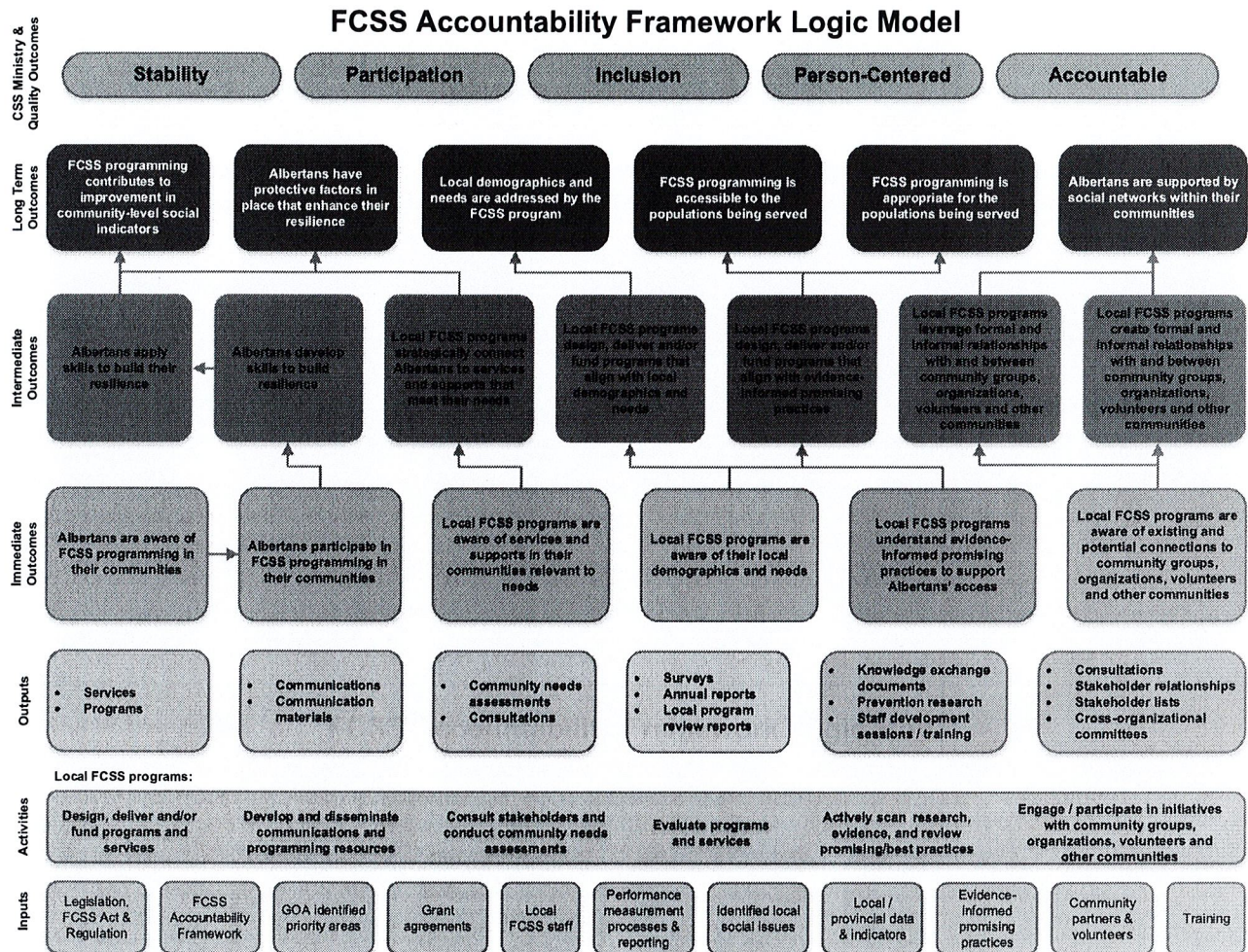
**Risk management:** Risk is the uncertainty around future events and their potential to affect the achievement of objectives and outcomes. Risk management looks to improve decision-making under uncertainty to maximize the benefits and minimize the costs.

**Secondary prevention:** Secondary prevention focuses on specific groups or at-risk populations to address issues at an early stage.

**Social inclusion:** The act of making all groups of people within a society feel valued and included.

**Tertiary prevention:** Tertiary prevention focuses on addressing immediate needs with the intent to prevent long-term impacts.

# Appendix





- 
- <sup>1</sup> Government of Alberta. Strategic Plan 2022-2025. Accessed March 29, 2022: <https://open.alberta.ca/dataset/6d0f1358-beb5-4bb7-8da1-a350a138039c/resource/0b805749-36ac-4c68-8504-a6daba63e8c7/download/budget-2022-goa-strategic-plan-2022-25.pdf>
- <sup>2</sup> Government of Alberta. Ministry Business Plan: Community and Social Services. Accessed March 29, 2022: <https://open.alberta.ca/dataset/91c57caa-6878-4a31-9747-4e8f6a82d5aa/resource/8e60238b-f354-45fd-a54d-2833c531ddad/download/css-community-and-social-services-business-plan-2022-25.pdf>
- <sup>3</sup> Strobel S, Burcul I, Dai JH, Ma Z, Jamani S, Hossain R. Characterizing people experiencing homelessness and trends in homelessness using population-level emergency department visit data in Ontario, Canada. Health Reports. 2021 Jan 1;32(1):13-23. DOI: <https://www.doi.org/10.25318/82-003-x202100100002-eng>
- <sup>4</sup> Government of Alberta. Budget 2021. Accessed November 29, 2021: <https://www.alberta.ca/budget.aspx>
- <sup>5</sup> Angus Reid Institute. Pandemic fatigue: One-in-three Canadians report struggles with mental health; 23% say they're 'depressed'. Accessed May 4, 2022: <https://angusreid.org/pandemic-mental-health-addictions/>
- <sup>6</sup> Smetanin, P., Stiff, D., Briante, C., Adair, C., Ahmad, S., & Khan, M. (2011). The life and economic impact of major mental illnesses in Canada: 2011-2041. RiskAnalytica, on behalf of the Mental Health Commission of Canada 2011. Accessed on May 4, 2022: [https://www.mentalhealthcommission.ca/wp-content/uploads/drupal/MHCC\\_Report\\_Base\\_Case\\_FINAL\\_ENG\\_0\\_0.pdf](https://www.mentalhealthcommission.ca/wp-content/uploads/drupal/MHCC_Report_Base_Case_FINAL_ENG_0_0.pdf)
- <sup>7</sup> Government of Alberta. Alberta Substance Use Surveillance System. Accessed April 11, 2022: [alberta.ca/substance-use-surveillance-data.aspx](http://alberta.ca/substance-use-surveillance-data.aspx)
- <sup>8</sup> Government of Alberta. Economic Dashboard: Unemployment rate. Accessed March 31, 2022: <https://economicdashboard.alberta.ca/unemployment>
- <sup>9</sup> Government of Alberta. Community and Social Services 2020-2021 Annual Report. Accessed January 31, 2021: <https://open.alberta.ca/dataset/20f7bf5e-3b69-4400-8785-5b195e1491f1/resource/1caf2450-ab54-4378-a5c7-af047c27e759/download/css-annual-report-2020-2021.pdf>
- <sup>10</sup> Statistics Canada. The Daily — Police-reported family violence in Canada, 2020. Accessed November 29, 2021: <https://www150.statcan.gc.ca/n1/daily-quotidien/211104/dq211104b-eng.htm>
- <sup>11</sup> Statistics Canada. Family violence in Canada: A statistical profile, 2019. Accessed December 7, 2021: <https://www150.statcan.gc.ca/n1/en/pub/85-002-x/2021001/article/00001-eng.pdf?st=3aA5tRyE>
- <sup>12</sup> Statistics Canada. Table 5, Police-reported crime for selected offences, by province or territory, 2019. Accessed February 3, 2022: <https://www150.statcan.gc.ca/n1/pub/85-002-x/2020001/article/00010/tbl/tbl05-eng.htm>
- <sup>13</sup> Canadian Institute for Health Information. 2017. Seniors in Transition Exploring Pathways Across the Care Continuum. Accessed August 15, 2022: <https://www.cihi.ca/sites/default/files/document/seniors-in-transition-report-2017-en.pdf>





December 7, 2022

TO: Lisa Hannaford, Manager

FROM: Amber Hennig, Assistant Manager

SUBJECT: December 2022 Grande Cache office report

### **Assistant Manager Overview**

#### **Total of all individuals assisted in October & November: 690**

*\*This number is the sum of clients assisted by each department (Community Resource Coordinator, Home Support Coordinator, Outreach Coordinator, and Youth Coordinator)*

The past couple of months has seen great outcomes and opportunities for residents in this area. The following programs and events took place; WiseGuyz implementation at Grande Cache Community High School, Older Adult Information Day, Breakfast with the Guys, being invited back into three of the four schools after 2 years of pandemic restrictions, and Creative Grief and Loss delivery at Whispering Pines Lodge. Details regarding these items can be found in the respective Coordinators' reports.

Administration has seen some difficult times as staff deal with the death of 5 clients in a short period of time. The passing of the clients served as a reminder that the work of the Home Support program extends beyond the house cleaning tasks; family members of those who passed expressed gratitude for the companionship provided during home support appointments and how the program allowed for their loved ones to age in place.

A wonderful turn of events is the new process Alberta Health Services has established for families with children as young as five years of age to access mental health supports. In the past families with children ages 5 to 12 years of age had no service provision and older youth went without support due the stigma of being seen entering the Alberta Health Services Mental Health and Addictions office. The new process provides families with the options of booking in person appointments at the office or virtual appointments with counsellors from other areas of Alberta.

As usual this time of year amplifies the level of need of low-income families and individuals living paycheck to paycheck, we are fielding a slight increase in inquiries for financial assistance with living expenses. Referrals to Alberta Supports, the Career and Employment Resource Centre, and Food Bank have been made, seeing positive results. Further support is provided through consultation with the Adult Coordinator who is skilled at providing a new perspective on a client's situation and creative solutions (i.e. trading in a vehicle for one with lower payments) that assist in creating a manageable budget.

In the Youth Coordinator's report you will find information about the implementation of the WiseGuyz program, but administration would like to highlight the benefit of working with the Centre for Sexuality as it relates to staff development. The Centre for Sexuality facilitates Community of Practice meetings and facilitator capacity building meetings. In the Community of Practice calls WiseGuyz scaling

sites from across Alberta learn from one another as we all move forward in this important work. Subjects like parent engagement, promotion, recruitment of participants and solutions to challenges are discussed. The capacity building sessions (i.e. effective facilitation and classroom control) are providing skills development that can be applied in facilitation of other Green View FCSS youth programs.

The first Breakfast with the Guys was hosted on November 3. While attendance of the event was lower than anticipated, those in attendance unanimously agreed the event had impact. The nature of work in this area is predominantly shift work and out of town these two factors did cause a barrier for many that had expressed interest in attending but could not leave their job sites to do so. Administration will have an event debrief meeting with the Alberta Council of Women's Shelters in mid-December to discuss alternatives to increase opportunity for people to attend.

### Community Resource Center Coordinator

Information, assistance & referrals (phone calls & office visits) 2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YEAR TOTAL
Alberta Supports	8	7	7	8	6	14	16	10	10	6	10		103
AISH	9	9	11	2	5	4	6	10	8	6	15		85
Seniors Supports	4	3	17	6	4	3	7	13	13	10	8		88
Referrals	30	10	23	11	11	10	18	17	13	15	17		175
Other	385	259	284	270	212	221	214	291	249	234	193		2812
<b>Total Client Visits</b>	<b>436</b>	<b>288</b>	<b>342</b>	<b>297</b>	<b>238</b>	<b>252</b>	<b>261</b>	<b>341</b>	<b>293</b>	<b>271</b>	<b>243</b>		<b>3262</b>
<b>Residence Break Down:</b>													
Grande Cache	354	224	289	249	208	223	197	279	256	235	192		2279
Cooperatives & Enterprises	43	45	40	27	17	20	41	36	19	30	40		288
Other	39	19	13	21	13	9	23	26	18	6	11		181
<b>Total</b>	<b>436</b>	<b>288</b>	<b>342</b>	<b>297</b>	<b>238</b>	<b>252</b>	<b>261</b>	<b>341</b>	<b>293</b>	<b>271</b>	<b>243</b>		<b>3262</b>

\*Other includes individuals who received information (i.e. FCSS services, community information etc.) or referrals.

The above chart does not reflect on-going client assistance through Green View FCSS services and/or programs. Those statistics are captured for each department throughout the monthly report.

### Client statistics for programs administered the Community Resource Center Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Aboriginal Community Activity Fee Assistance Program	36	57	62	68	59	58	42	45	47	47	51	
CVITP	1	12	40	20	12	9	19	7	0	3	0	
Eating for Your Well-Being	0	0	0	0	0	1	0	0	0	0	0	
Hope Exists in Lots of Places (H.E.L.P)	3	2	1	1	2	0	0	0	6	6	4	
Wheels for Meals	1	1	1	1	1	1	2	5	6	7	7	
Adopt a driveway	0	0	0	0	0	0	0	0	0	0	0	
Welcome Packages	0	0	0	0	0	1	2	5	0	2	1	

The CRC Coordinator has met all criteria to provide the Community Volunteer Income Tax Program in the new year. New program posters and handouts are being made to start promotion of the service in January 2023.

#### UPCOMING

- 2022 Program Summary Reports

#### Home Support Coordinator

Program Name	JAN # of clients	FEB # of clients	MAR # of clients	APR # of clients	MAY # of clients	JUN # of clients	JUL # of clients	AUG # of clients	SEP # of clients	OCT # of clients	NOV # of clients	DEC # of clients
Creative Grief and Loss Support	4	10	10	14	14	14	14	3	2	2	6	
Home Support (Cooperatives & Enterprises)	18	18	18	18	18	18	18	18	18	18	18	
Home Support (Hamlet of Grande Cache)	29	29	30	30	31	31	33	33	33	33	32	
Meadows to Mountains Homelessness Prevention Project	5	1	0	0	2	1	0	2	2	0	5	

The Adult Coordinator has been providing an increased level of support to the Home Support Workers the past couple of months because of the death of clients. Tailgate meetings take place in the morning that provide time for peer support, discussion of client needs, and psychological and physical safety reminders. Five new clients have been onboarded.

During Older Adult Information Day the Adult Coordinator's session, Reinventing Oneself pulled key messaging from Creative Grief and Loss and was well received by those in attendance. The session discussed "what next" after the loss of a spouse. Tears and laughter combined to create an informative session that resulted in measurable impact.

The Home Support Workers were instrumental in delivery of Breakfast with the Guys as they prepared and served the breakfast for attendees as well as promoting the event through their client interactions. Administration looks forward to running the event in 2023.

A success story to share is an elderly client diagnosed with cancer had to give up his truck because he could no longer afford it. With travel, accommodations for medical appointments and medical supplies his financial state became dire. Administration advocated with Home Care, the Food Bank and helped the client navigate the diminished seniors benefits because he claimed CRB. Support continues and he is currently home, and his health is improving.

Whispering Pines Lodge has requested the Creative Grief and Loss program. Six residents of the lodge participate every Wednesday in the sessions. The Lodge is thankful for the on-site delivery and has seen improvement in the residents mental well-being as a result of attending the sessions.

#### UPCOMING

- Creative Greif and Loss (group sessions) Whispering Pines Lodge
- 2022 Program Summary Reports

#### Outreach Coordinator

On October 12, 9:00 am – 2:00 pm the first Older Adult Information Day was held. A total of 8 session options were available. Participants heard information on Medical Assistance in Dying, grief and loss, physical safety during sex over 60, and online safety to name a few. Two sessions ran concurrently throughout the day providing participants with choice on their time with us. Individuals stated they “wish there were some not good sessions because I want to go to them all.”

<b>Older Adult Information Day Outcomes</b>	
I am more confident that I can overcome life’s challenges	100% Strongly Agree
I know more about how to take action towards improving my life	50% Agree 50% Strongly Agree
I am more aware of resources and supports in my community	100% Strongly Agree

The Outreach Coordinator assists with youth programs when needed and has been helping with WiseGuyz implementation and facilitation as well as co-facilitating the Gay Straight Alliance at Summitview Middle School. The ongoing training offered by the Centre for Sexuality is beneficial, enhancing facilitation skills and depth of understanding about transformative learning, which is the theory of learning WiseGuyz curriculum is based on. Transformative learning focuses on the idea that learners can adjust their thinking based on new information.

Providing support to the older population continues; the Outreach Coordinator averages 3 client interactions a day. These interactions are one or more of the following, forms assistance, transportation for essential needs, medication delivery, and visitation.

#### UPCOMING:

- WiseGuyz facilitation (Thursdays at Grande Cache Community High School)
- Educating older adults about the benefits of Men’s Sheds (January)
- 2022 Program Summary Reports

## Youth Coordinator

Since the last report much has happened. Entering the 2022/23 school year administration wanted to focus on program delivery in schools, WiseGuyz implementation, and completion the Relationship and Sexual Health Education program training. Historically most youth programs have been run after school hours for a variety of reasons with success, but we know more youth will be reached with in class delivery. There were some unknowns as we entered the current school year; new leadership in three of the four schools and what remnants of COVID protocols would be present. Through effective meetings, confirmation of program delivery during class at Susa Creek school, Summitview Middle school, and Grande Cache Community High School has been achieved.

In consultation with the Centre for Sexuality we approached WiseGuyz implementation with an equal focus on parental and youth engagement. The high school fanned out emails to parents of grade 9 students that provided information about the program and allowed us to enter classes to speak with students, piquing interest with students. Administration also hosted a parent information night at a central location, the Grande Cache Recreation Centre, during a time when many parents are onsite for their children's activities. The parent presentation was designed to be an hour however the parents in attendance had several questions and administration spent just over two hours engaging with them. The program just finished it's fifth session and it is going well.

The Youth Coordinator and Assistant Manager completed facilitator training for the Canada Public Health Association's Relationship and Sexual Health Education (RSE) and will delivery the program to grade 7 and 8 students in January at Summitview Middle School. We are awaiting confirmation from the high school, but it is highly probably the RSE program will be delivered to grade 9 and 10 students at the high school in January as well.

Recent events in the student population at Summitview Middle school prompted much concern with several parents in relation to online safety, social media boundaries, and sharing of sexual content. Parents reached out to Green View FCSS to ask if we offered a program that educates youth about these matters. Administration spoke with the principal at the middle school and was invited to have an information table during parent teacher interview nights. Administration engaged in conversation with 25 parents and as a result of those conversations is working with school administration on delivery on a parent workshop. The workshop will teach parents ways to talk with their children about the dangers of social media and collaboratively set rules about use of technology in a social media world.

Susa Creek school has invited Green View FCSS back after two years of pandemic restrictions. With a smaller student body than most schools their classes are split as follows kindergarten to grade 3 and grades 4 to 8. Program content will be adjusted to meet the needs of the split classes. Currently programs being delivered are the Empathy Program and I Can Handle Anger; both started the last week of November and will finish right before Christmas break.

## UPCOMING

- Continuation of WiseGuyz (Thursdays Grande Cache Community High School)
- Gay Straight Alliance (starting in January, Tuesdays Summitview Middle School)
- Babysitting Course (afterschool Dec 12 – 14 at the Grande Cache Recreation Centre)
- Relationship and Sexual Health Education program (January Grande Cache Community High School grade 9 and 10, Summitview Middle School grade 7 and 8)
- Why Try (January Susa Creek School)
- Boys and Girls Council (January Susa Creek School)
- 2022 Program Summary reports

To: Lisa Hannaford, Manager  
From: Coordinator, Adult  
Subject: Dec 2022 Coordinators Report

- **Home Support**

The Home Support program provides basic housekeeping, meal preparation, limited respite, and transportation to medical appointments or other essential services. Currently, there are 77 clients, 51 from the MD and 26 in Valleyview. The program provided transportation for 20 trips during the months of October and November.

- **Balance Restorative Yoga**

This program is a strength and core-building yoga, it is designed to assist in injury or post-surgery recovery. Run twice a week for maximum benefit, specifically for fall prevention.

The fall session of Balance has been completed in Valleyview. We had 21 people registered with an average of 15 people attending each class.

The outcomes survey was completed.

All the respondents said that The Balance Program has contributed to their ability to remain in their homes.

All the respondents said that The Balance Program has helped them believe they have the ability to improve their lives.

Balance is booked to start again on Jan 9<sup>th</sup> in the new year. Program registration has been over-capacity, so we are going to run two sets of classes. People will have the option of registering for morning or afternoon classes.

- **Workshops**

A Finding Balance workshop had been booked in DeBolt for Nov 29<sup>th</sup>. It did not run due to a lack of registrations. The DeBolt Centre wants to try it again in the spring.

The Valleyview Pioneer Centre has booked to host a Finding Balance workshop on Jan 17<sup>th</sup>. They are holding it from 10:30- 12:00 and providing lunch after.

The Finding Balance workshop is designed by the Injury Prevention Centre to help individuals identify their fall risk factors so they can take action to reduce their chance of falling.

- Community Volunteer Income Tax Program (CVITP)**

The CVITP program utilizes volunteers to prepare income tax and benefit returns for people with modest incomes and simple tax situations. The program runs year-round, and community members can utilize the program throughout the year to get current and past returns completed.

Program Income Threshold	
Family Size	Total family income
1 person	\$ 35,000.00
2 persons	\$ 45,000.00
3 persons	\$ 47,500.00
4 persons	\$ 50,000.00
5 persons	\$ 52,500.00
More than 5 persons	\$52,500 plus \$2500 for each additional person

VV	MD	SL	2022											
248	115	355												
Senior	AISH	Low Inc	GST	CCB	#children	CWB	CAI	AB Benefit	GIS	REFUND	TOTAL			
187	64	467	\$ 291,947.00	\$ 1,073,293.00	154	\$ 61,130.00	\$ 411,450.00	\$ 398,501.00	\$ 1,033,146.00	\$ 281,324.00	\$ 3,581,050.00			
718														

- Adult Support and Referral**

The Support and Referral Program supports clientele by finding appropriate programs or assisting with applications and or advocacy. Staff assist people with caregiver support, estate paperwork, and advanced planning tasks such as doing Wills, Power of Attorney, and Personal Directives, this can take multiple phone calls and meetings. 82 people were assisted with 105 separate needs in the months of October and November.

Oct/Nov 2022	Residence			82
Support Needs	MD	VV	SLCN	Explanation/ Example
Admin Assist	5	3	7	Faxing, Photocopying, Scanning or Typing for someone
Advanced Planning	2	1		Personal Directives, Guardianship, Funeral Planning
Advocacy/ Mediation			1	With anyone, Family, Businesses, Government
Aging in Place		1		Utilizing resources, preplanning to remain
Alberta Benefits	2	4	1	Alberta Supports, Blue Cross, Alberta Health, AISH
Caregiver Supports	3	1		Info on programs, strategies, referrals to other
Commissioner/ Notary	3	4	6	
CRA Inquiry	1	1	2	any Income Tax inquiries, not filing
Elder Abuse				Queries and Advise
Estate Planning/ Handling	2	3	1	Power of Attorney, Wills, Paperwork after a funeral
Federal Benefits	1	2	1	GST, Canada Child Tax Benefit, Guaranteed Income
Federal Pensions	2	1	1	CPP, CPP Disability, OAS
Home Support/ Wheels for Meals	3	5		Queries, home visits
Information	6	5	2	General inquiries contact #s etc
Legal		1		Queries, Paperwork,
Maintenance Enforcement Prog	1			Queries, form assistance
Other FCSS Prog	2	2	1	Referral to another program or worker within FCSS
Referral to other Agency	2	1		
Supportive Listening	2	1	1	
Technology Assistance	5	3		cell phone, internet, CRA accounts, email- etc
<b>Monthly Total</b>	<b>42</b>	<b>39</b>	<b>24</b>	<b>105</b>

*Michelle Hagen*  
*Adult Coordinator*





December 5, 2022

TO: Lisa Hannaford, Manager

FROM: Corinne D'Onofrio, Community Resource Center Coordinator/ Breanne Major, Support Coordinator

SUBJECT: December Coordinator report

### Stats Report for November 2022:

Green View FCSS Community Resource Center assisted a total of 544 client visits in the month of November 2022.

The breakdown can be seen below.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year TOTAL
Income Support	42	46	40	20	38	44	58	55	61	35	82	0	521
Employment Supports	70	53	81	50	72	46	55	46	54	33	68	0	628
Other Clients	306	355	702	511	417	390	353	367	308	495	394	0	4598
<b>Total Clients Visits</b>	<b>418</b>	<b>454</b>	<b>823</b>	<b>581</b>	<b>527</b>	<b>480</b>	<b>466</b>	<b>468</b>	<b>423</b>	<b>563</b>	<b>544</b>	<b>0</b>	<b>5747</b>
<b>Residence Break Down:</b>													
MD	103	90	165	95	76	73	69	81	64	136	123	0	1075
Sturgeon Lake	90	125	258	178	230	156	161	138	124	143	125	0	1728
Town	225	239	400	308	221	251	236	249	235	284	296	0	2944
New	5	10	9	6	13	10	12	12	15	11	12	0	115
Returning	413	444	814	575	514	470	454	456	408	552	532	0	5632
<b>Total Clients Visits</b>	<b>418</b>	<b>454</b>	<b>823</b>	<b>581</b>	<b>527</b>	<b>480</b>	<b>466</b>	<b>468</b>	<b>423</b>	<b>563</b>	<b>544</b>	<b>0</b>	<b>5747</b>

The next 3 charts show the breakdown of services provided between the Town of Valleyview, Greenview, and Sturgeon Lake Cree Nation.

The table below shows the breakdown of services provided for the Greenview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	7	6	12	2	6	1	4	7	3	4	6		58
Employment Supports	17	6	20	14	20	9	13	4	8	11	16		138
Other Clients	79	78	133	79	50	63	52	70	53	121	101		879
<b>Total Clients Visits</b>	<b>103</b>	<b>90</b>	<b>165</b>	<b>95</b>	<b>76</b>	<b>73</b>	<b>69</b>	<b>81</b>	<b>64</b>	<b>136</b>	<b>123</b>		<b>1075</b>
<b>Residence Break Down:</b>													
MD	103	90	165	95	76	73	69	81	64	136	123		1075
New	1	3	2	1	4	6	5	4	3	4	4		37
Returning	102	87	163	94	72	67	64	77	61	132	119		1038
Total Clients	103	90	165	95	76	73	69	81	64	136	123		1075
Information and Referral Indicators													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	103	90	165	95	76	73	69	81	64	136	123		1075
NO	0	0	0	0	0	0	0	0	0	0	0		0
Community Social Issues Identified													
CFS	1	1	0	0	1	0	0	0	0	0	0		3
Food Bank	3	7	1	2	3	2	1	2	1	3	4		29
Mental health	1	0	1	0	0	0	0	0	1	2	3		8
Canadian Child Tax Benefits	0	0	0	0	0	0	0	0	0	1	0		1
AISH	0	4	5	3	3	5	3	2	4	2	4		35
Income Support	7	6	12	2	6	1	4	7	3	4	6		58
Alberta Adult/Child Health Benefit	1	2	3	0	0	2	0	0	1	3	2		14
Housing/ Heart River Housing	0	2	3	0	0	1	0	2	3	0	1		12
Service Canada	3	4	4	2	3	5	3	4	2	11	15		56
Seniors Information	6	11	2	7	3	3	10	13	11	20	4		90
CVITP related		6	65	22	5	1	1	3	3	0	1		107
Canada Revenue Agency	2	3	7	6	4	1	0	1	4	0	1		29
Employment Supports	17	6	20	14	20	9	13	4	8	11	16		138
WCB (Worker's Compensation Board)	0	2	0	0	0	0	0	2	0	1	0		5
Technology Assistance	22	16	22	12	12	11	6	5	12	13	15		146
Childcare subsidy	0	0	1	0	0	0	0	0	0	0	0		1
program inquires	6	6	7	10	6	12	11	14	4	34	34		144
Legal (faxes, forms, calls)	0	3	7	7	11	4	10	1	6	4	4		57
Other questions/inquires	10	10	6	6	6	9	6	7	5	18	11		94
Mountains to Meadows		4	0	0	0	0	0	0	0	0	0		4

The category "other" can represent clients coming into the Resource Center for various things, such as feminine hygiene products and prophylactics, clients needing phone numbers and addresses for various businesses.

The table below shows the breakdown of services provided for the Town of Valleyview residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	33	29	24	13	24	38	48	47	46	23	71		396
Employment Supports	36	30	46	31	35	24	16	21	32	10	23		304
Other Clients	156	180	330	264	162	189	172	181	157	251	202		2244
<b>Total Clients Visits</b>	<b>225</b>	<b>239</b>	<b>400</b>	<b>308</b>	<b>221</b>	<b>251</b>	<b>236</b>	<b>249</b>	<b>235</b>	<b>284</b>	<b>296</b>		<b>2944</b>
<b>Residence Break Down:</b>													
Town of Valleyview	225	239	400	308	221	251	236	249	235	284	296		2944
New	3	5	6	5	8	4	4	5	10	3	8		61
Returning	222	234	394	303	213	247	232	244	225	281	288		2883
Total Clients Visits	225	239	400	308	221	251	236	249	235	284	296		2944
<b>Information and Referral Indicators</b>													
<b>As a result of Green View FCSS Information and Referral program, I know more about how to access the</b>													
YES	225	239	400	308	221	251	236	249	235	284	296		2944
NO	0	0	0	0	0	0	0	0	0	0	0		0
<b>Community Social Issues Identified</b>													
CFS	2	0	0	0	0	1	2	0	2	1	2		10
Food Bank	17	19	9	12	9	21	8	15	14	13	12		149
Mental Health	1	1	1	7	0	2	0		3	5	7		27
Canadian Child Tax Benefits	3	0	2	0	3	1	0	4	4	2	2		21
AISH	8	16	10	15	7	12	9	10	14	14	8		123
Income Support	33	29	24	13	24	38	48	47	46	23	71		396
Alberta Adult/Child Health Benefit	3	4	1	3	6	6	3	9	5	7	8		55
Housing/ Heart River Housing	4	10	5	4	14	8	9	3	2	10	2		71
Service Canada	8	6	4	9	20	7	18	18	6	11	24		131
Seniors Information	0	1	15	4	19	1	9	9	1	0	4		63
CVITP related		24	207	105	14	13	10	9	6	3	2		393
Canada Revenue Agency	13	22	41	17	10	8	12	8	8	8	2		149
Employment Supports	36	30	46	31	35	24	16	21	32	10	23		304
WCB(Workers Compensation Board)	0	0	1	0	0	0	0	1	0	0	0		2
Technology Assistance	50	72	35	52	37	45	20	28	19	57	58		473
Childcare subsidy program inquires	0	1	0	0	1	0	0	0	0	0	0		2
Legal (faxes, forms, calls)	11	18	10	13	4	9	5	10	10	68	31		189
Other questions/inquires	5	21	20	10	27	23	0	9	10	10	8		143
Mountains to Meadows	20	26	10	11	17	26	15	20	15	28	19		207
		3	3	0	6	1	3	0	0	0	0		16

Green View Family & Community Support Services  
4707 – 50 Street, Box 1079  
Valleyview, Alberta T0H 3N0

The table below shows the breakdown of services provided to Sturgeon Lake Cree Nation residents.

Year End Report 2022	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
Income Support clients	2	11	4	5	8	5	6	1	12	8	5		67
Employment Supports	17	17	15	5	17	13	26	21	14	12	29		186
Other Clients	71	97	239	168	205	138	129	116	98	123	91		1475
<b>Total Clients Visits</b>	<b>90</b>	<b>125</b>	<b>258</b>	<b>178</b>	<b>230</b>	<b>156</b>	<b>161</b>	<b>138</b>	<b>124</b>	<b>143</b>	<b>125</b>		<b>1728</b>
<b>Residence Break Down:</b>													
Sturgeon Lake Cree Nation	90	125	258	178	230	156	161	138	124	143	125		1728
New	1	2	1	0	1	0	3	3	2	4	0		17
Returning	89	123	257	178	229	156	158	135	122	139	125		1711
Total Clients Visits	90	125	258	178	230	156	161	138	124	143	125		1728
<b>Information and Referral Indicators</b>													
As a result of Green View FCSS Information and Referral program, I know more about how to access the community resources I need.													
YES	90	125	258	178	230	156	161	138	124	143	125		1728
NO	0	0	0	0	0	0	0	0	0	0	0		0
<b>Community Social Issues Identified</b>													
CFS	1	0	0	0	0	0	0	1	0	0	0		2
Food Bank	2	1	1	2	1	1	3	2	1	0	0		14
Mental Health	0	1	1	1	0	1	0	1	2	5	1		13
Canadian Child Tax Benefits	0	1	2	0	0	2	0	0	1	1	3		10
AISH	7	5	8	3	13	7	14	12	16	5	6		96
Income Support	2	11	4	5	8	5	6	1	12	8	5		67
Alberta Adult/Child Health Benefit	0	0	1	1	2	0	4	0	3	1	0		12
Housing/ Heart River Housing	1	0	0	0	1	0	2	1	1	1	2		9
Service Canada	3	9	9	6	8	2	14	5	11	2	16		85
Seniors Information	0	2	1	0	0	0	0	0	1	1	1		6
CVITP related		30	148	83	37	8	26	6	3	9	13		363
Canada Revenue Agency	12	23	19	5	10	2	15	11	11	13	18		139
Employment Supports	17	17	15	5	17	13	26	21	14	12	29		186
WCB(Workers Compensation Board)	0	0	0	0	0	0	0	0	0	1	0		1
Technology Assistance	27	19	32	33	41	28	16	39	23	27	14		299
Childcare subsidy program inquires	0	1	1	0	0	2	0	0	0	0	2		6
Legal (faxes, forms, calls)	14	14	16	19	98	47	23	15	1	22	17		286
Other questions/inquires	12	11	17	19	23	23	9	16	18	34	10		192
Mountains to Meadows		2	1	0	0	0	0	0	0	0	0		3

Employment supports doubled in the month of November. 68 clients visited the Community Resource Center for assistance with employment related tasks such as viewing the job board, creating and updating existing resumes, emailing and faxing resumes as part of a job search as well as using the computers for online courses and job applications.

Income support numbers almost tripled in November with 82 client visits being related to new and existing Income Support applications. With colder weather and the holiday season approaching, finances are on many peoples minds. Therefore, clients are trying to reopen files that have been closed and are communicating more with workers to continue receiving benefits. Coordinators continue to assist clients to apply for Income Assistance online, as well as email correspondence to their assigned workers and also complete monthly reports to continue receiving benefits.

Green View Family & Community Support Services  
4707 – 50 Street, Box 1079  
Valleyview, Alberta T0H 3N0

The Service Canada Outreach Clinic at Green View FCSS Community Resource Center took place on November 15<sup>th</sup>. Nine clients received assistance with OAS, CPP applications, and Employment Insurance. Through Outreach Clinics, clients can receive assistance with information related to their pensions, applications for Social Insurance Numbers and information on their Employment Insurance applications/files in person without travelling to the nearest Service Canada office in Grande Prairie.

The CRC Coordinator will be participating in a Zoom training offered by Alberta Elder Abuse Awareness Council called "It's Not Right!" Neighbors, Friends, and Families for Older Adults on December 15<sup>th</sup>. This presentation will help individuals recognize the signs of Elder Abuse and understand how to assist. The CRC Coordinator also participated in a Microsoft Teams meeting on the new invoicing process to Community and Social Services for the Employment contract for information purposes.

The Support Coordinator attended a Service Canada presentation regarding Canada Pension Plan and Old Age Security Benefits, and will be attending another Service Canada presentation called "Introduction to Estimates Forms for Alberta Seniors Benefit and Guaranteed Income Supplement" on December 8<sup>th</sup>, 2022.

Respectfully submitted,

Corinne D'Onofrio and Breanne Major



TO: Lisa Hannaford

FROM: Amanda Roy, Youth Program Coordinator

SUBJECT: December Youth Coordinator's Report

### **December Programming**

#### Oscar Adolphson Primary School

- **The Empathy Program** – This program provides stories, songs and activities that enhance empathetic development for children and will be facilitated in the kindergarten class.
- **Hands are Not for Hitting** – a 4-week program where Grade 1 students will learn how to use their bodies appropriately when they have difficult emotions.
- **I Can Handle Anger** – a 6-week program where grade 1 and 2 students will learn how to handle their anger in a socially acceptable way and how to deal with difficult emotions.
- **Mind UP** - Grade 3's will participate in an 8-10-week program on ways to cultivate a positive attitude and build healthy relationships. Modules will include Mindful Awareness, Choosing Optimism, Perspective Taking and Appreciating Happy Experiences.

#### GSA - Gay Straight Alliance

This afterschool program allows 2+LGBTQ, two-spirited, lesbian, gay, bisexual, transgender, queer and questioning youth a safe place to meet and form new friendships with like-minded youth. This program runs every Wednesday from 3:30-5:30 at the Valleyview Public Library. Currently, the GSA has seven regular attendees.

- An RCMP member came to visit and talk with the youth about the realities of coming out, and life as a queer RCMP member. It was a great opportunity for the youth to connect with important members of their community and to reinforce that the youth are supported.

Green View Family & Community Support Services  
Box 1079  
Valleyview, Alberta  
T0H 3N0

## Outcomes

Program	# of Completed Surveys	Outcomes
I Can Handle Anger	35	80% of youth report being better at using their words to tell people how they feel after taking I Can Handle Anger.

## Teacher Feedback

### Hands Are Not For Hitting

The Youth Programmer facilitated this program to three grade 1 classes with a total of 54 youth.

- “Discussions were led by the student’s questions or comments which led to meaningful discussions.”
- “Kids need time to talk about these topics.”
- “I think it’s a great program for teaching kids how to deal with conflict. It gives strategies for students to use.”

## Upcoming January Programming

### Greenview Regional Multiplex

- **The Empathy Program**, this program provides stories, songs and activities that enhance empathetic development for children ages 3-5. This parented program will be held at the Greenview Regional Multiplex and run for 6 weeks. FCSS will be collaborating with the GRM to provide the Empathy Program along with a Play Program afterward, a stay and play physical literacy component.
  - **Due to lack of registration, this did not run in November however, it is scheduled to start on January 20, 2023.**

### Ridgevalley School

- The school has requested two boys groups. A grade 4 group and a grade 5 group both focus on effective and respectful communication, healthy relationships and being able to express themselves appropriately. These programs will commence in January.

### WiseGuyz

A 20-week participatory program for grade 9 guys designed to promote healthy relationships and prevent adolescent dating violence.

### Hillside High School

- Although there has been support from staff and some students, there has not been enough registration to be able to run the program.

### Other

- Youth Programming completed Relationship Sexual Education Training. RSE is a comprehensive sexual health program dealing with sexual and reproductive health promotion and education, healthy and respectful relationship education, violence prevention and consent skills promotion. This program is for students in grades 7 through 12 and scheduling will begin in 2023 for Hillside High School. Through this program, Green View FCSS will be participating and contributing to ongoing innovative research that will help inform practice and learning in the field of youth and sexual health.
- Youth Programmer attended Level 2 Violence Threat Risk Assessment Training (VTRA), on November 1<sup>st</sup> & 2<sup>nd</sup>. Level 2 builds on the theory of threat/risk assessment and delves into the process of assessing the threat and assessing the threat maker.
- Youth Programmer attended Breakfast with the Guys on November 4<sup>th</sup>.
- Youth Program Coordinator has been in correspondence with FCSS liaison workers in Ridgevalley and Grovedale School, discussing ways to best support the youth's needs.

Respectfully Submitted,

Amanda Roy

Green View Family & Community Support Services  
Box 1079  
Valleyview, Alberta  
T0H 3N0



# REQUEST FOR DECISION

---

SUBJECT: **Guest Speaker-Corey Hirsch**

SUBMISSION TO: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES BOARD  
REVIEWED AND APPROVED FOR SUBMISSION

MEETING DATE: December 21, 2022  
GM: MANAGER: LDH

DEPARTMENT: GREEN VIEW FAMILY AND COMMUNITY SUPPORT SERVICES  
PRESENTER: LDH

---

RELEVANT LEGISLATION:  
**Green View FCSS Policy: N/A**

---

RECOMMENDED ACTION:  
**MOTION: That the Green View Family and Community Support Services Board approve a financial contribution of \$2000.00 to the Valleyview Petroleum Association, to offset costs of guest speaker Corey Hirsch, with funds to come from the 2022 operational budget, professional services.**

---

BACKGROUND/PROPOSAL:  
The Valleyview Petroleum Association, a non-profit organization, is hosting a mental health speaker, Corey Hirsch, who will come to Valleyview on February 16, 2023. The Association is planning on two presentations, one for students at Hillside High School and one evening performance at the Burnside Performing Arts Building. Corey Hirsch is a retired National Hockey League goalie, and professional guest speaker who advocates on the importance of mental health. The Petroleum Association will be charging \$20.00 per ticket for the evening presentation only, and any proceeds will be donated to Valleyview Victims Assistance. There is currently over \$6000.00 remaining in the Professional Services Budget, and if approved, the contribution would be used as a down payment to secure the speaker.

---

BENEFITS OF THE RECOMMENDED ACTION:  
1. The benefit of making this contribution is to support local mental health initiatives and community wellbeing.

---

DISADVANTAGES OF THE RECOMMENDED ACTION:  
1. There are no perceived disadvantages to making a financial contribution for local mental health awareness initiatives.

---

ALTERNATIVES CONSIDERED:  
**Alternative #1:** The Green View Family and Community Support Services Board may choose not to contribute financially to this guest speaker. This alternative is not recommended as supporting mental health initiatives locally will enhance community wellbeing.

---

**FINANCIAL IMPLICATION:**

**Direct Costs: \$2000.00 to come from the 2022 operational budget, professional services.**

**Ongoing / Future Costs: N/A**

---

**STAFFING IMPLICATION: N/A**

---

**PUBLIC ENGAGEMENT LEVEL:**

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

---

**FOLLOW UP ACTIONS:** If the Green View FCSS Board approves the financial contribution, a letter and cheque will be sent to the Valleyview Petroleum Association.

---

**ATTACHMENT(S):** Letter of Request

To: Green View FCSS Board

The Valleyview Petroleum Association is hosting a mental health speaker in Valleyview on February 16 2023. We will be holding two performances. One at Hillside High School at 1:00 pm and a second performance at the Burnside Performing Arts Center at 7:30pm. The guest speaker is Corey Hirsch, an NHL goalie, Stanley cup winner and Olympic silver medalist. Corey Hirsch is a dynamic and passionate speaker about mental health and that mental health is health. Unfortunately, Northern Alberta has some of the highest suicide rates and mental health issues in Alberta.

We are sending you this information in hopes you will help us financially with this endeavor.

We are asking Green View FCSS for a contribution in the amount of \$2000.00 which will be used to secure a down payment and offset the cost of the guest speaker.

All supporters will be verbally acknowledged at both events and will be mentioned in all promotional material.

The Valleyview Petroleum Association is a local non-profit organization and our preliminary budget for this event is \$16,000.00.

Contributions can be made to Valleyview Petroleum Association.

Box 273 Valleyview Alberta T0H 3N0

Donations to date are.

Valleyview Petroleum Association	Meeting next week to discuss.
ATB	\$ 2,000.00
Enercapita	\$ 2,000.00
B&B Oilfield Services	\$ 1,000.00
Pembina	Meeting next week to discuss. Would like to become a major sponsor.
ARC Resources	Waiting until the new year as they have no room on this year's budget but have said they will donate.

Bill Lanktree