

ADOPTED

Minutes of a  
**REGULAR COUNCIL MEETING**  
**MUNICIPAL DISTRICT OF GREENVIEW NO. 16**  
 Greenview Administration Building,  
 Valleyview, Alberta on Tuesday, October 11, 2022

**#1  
CALL TO ORDER  
PRESENT**

Reeve Olsen called the meeting to order at 9:00 a.m.

Ward 9	Reeve Tyler Olsen
Ward 8	Deputy Reeve Bill Smith
Ward 1	Councillor Winston Delorme
Ward 2	Councillor Ryan Ratzlaff
Ward 3	Councillor Sally Rosson
Ward 4	Councillor Dave Berry
Ward 5	Councillor Dale Smith
Ward 6	Councillor Tom Burton
Ward 7	Councillor Jennifer Scott
Ward 8	Councillor Christine Schlieff
Ward 9	Councillor Duane Didow

**ATTENDING**

Chief Administrative Officer	Stacey Wabick
Director, Community Services	Michelle Honeyman
Director, Infrastructure and Engineering	Roger Autio
Director, Corporate Services	Ed Kaemingh
Director, Planning & Economic Development	Martino Verhaege
Communications and Marketing Manager	Stacey Sevilla
Recording Secretary	Natalie Bartlett
Legislative Services Officer	Sarah Sebo

**ABSENT**

**#2  
AGENDA**

MOTION: 22.10.554 Moved by: COUNCILLOR DUANE DIDOW  
 That Council adopt the Agenda of the October 11, 2022, Regular Council Meeting as amended.

- 9.1 Sec 17(1) Disclosure harmful to personal privacy

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**ADOPTED**

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**#3  
MINUTES**

**MOTION: 22.10.555 Moved by: COUNCILLOR SALLY ROSSON**  
That Council adopt the minutes of September 27, 2022, Regular Meeting minutes as amended.

- Remove closed session from minutes

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

**CARRIED**

**3.1 BUSINESS  
ARISING  
FROM THE MINUTES**

**3.1 BUSINESS ARISING FROM MINUTES**

Councillor Dale Smith inquired if Mountain Metis Nation Association has received the offer to purchase? Director of Ec. Dev & Planning Martino Verhaeghe replied that the offer has been received by MMNA and the developer. Councillor Dale Smith inquired if the offer open for 3 years? CAO Wabick replied that the motion is open, and Administration can revisit and bring back to Council. Councillor Dale Smith inquired if we could give them a timeframe for the offer? Reeve Olsen replied that a motion can be made to add a timeframe to the offer.

**6.0**

**BYLAW NO.21-870**

**BYLAWS**

**6.2 Bylaw 21-870 Firearms Restriction in Ward 9, Hamlet of Grande Cache**

**MOTION: 22.10.556 Moved by: COUNCILLOR DUANE DIDOW**

That Council give third reading to Bylaw 21-870 "Firearms Restriction in Ward 9, Hamlet of Grande Cache as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

**DEFER**

**MOTION: 22.10.557 Moved by: DEPUTY REEVE BILL SMITH**

Defer motion for Bylaw 21-870 "Firearms Restriction in Ward 9, Hamlet of Grande Cache" for further information regarding the map.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

**CARRIED**

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**4.0 PUBLIC HEARING**

**4.1 PUBLIC HEARING BYLAW 22-918 AMENDMENT**

Chair Tyler Olsen opened the Public Hearing regarding Bylaw No. 22-918 at 9:20 a.m.

**IN ATTENDANCE**

Development Officer

Nicole Friesen

**REFERRAL AGENCY &  
ADJACENT  
LANDOWNER  
COMMENTS**

Development Officer Nicole Friesen provided a summary of the responses from referral agencies.

**APPLICANT  
BACKGROUND  
INFORMATION**

This application for land use bylaw amendment A22-006 has been submitted by Colin Petker, to redesignate a **±4.93-acre** (1.995-hectare) area from Agricultural One (A-1) to Industrial General (M-2) located within SW 9-72-1-W6, approximately 4.6 km west of the Hamlet of DeBolt. The re-designation would allow for the subsequent subdivision of a vacant industrial lot for future sale and development. The property is adjacent to existing industrial developments.

**QUESTIONS FROM  
COUNCIL**

The Chair called for any questions from Council. Councillor Dale Smith asked if the other 6 industrial lots have an area structure plan? And Councillor Ratzlaff asked what the benefit of an ASP would be. Development Officer Friesen replied that an ASP would be beneficial if further development is done.

**IN FAVOUR**

The Chair requested that anyone in favour of the application come forward.  
NONE

**OPPOSED**

The Chair requested that anyone opposed of the application come forward.  
NONE

**QUESTIONS FROM  
THE APPLICANT OR  
PRESENTER**

The Chair called for any questions form the Applicant or those that had spoke in favour or against the application.  
NONE

**FAIR & IMPARTIAL  
HEARING**

The Chair asked the Applicant if they had a fair and impartial hearing.  
YES

**CLOSING BYLAW**

Chair Tyler Olsen closed the Public Hearing regarding Bylaw No 22-918 9:32 a.m.

ADOPTED

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**6.0 BYLAWS**

**6.1 Bylaw 22-918 Land Use Bylaw Amendment to Redesignate a ±4.93-acre (1.995-hectare) area within SW 9-72-1-W6 from Agricultural One (A-1) to Industrial General (M-2**

**BYLAW NO.22-918**

MOTION: 22.10.558 Moved by: COUNCILLOR TOM BURTON

That Council give second reading to Bylaw 22-918, being a Land Use Bylaw Amendment to redesignate a ±4.93-acre (1.995-hectare) area within SW 9-72-1-W6 from Agricultural One (A-1) to Industrial General (M-2) to accommodate subdivision of an industrial lot.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Councillor Dale Smith

CARRIED

MOTION: 22.10.559 Moved by: COUNCILLOR RYAN RATZLAFF

That Council give third reading to Bylaw 22-918, being a Land Use Bylaw Amendment to redesignate a ±4.93-acre (1.995-hectare) area within SW 9-72-1-W6 from Agricultural One (A-1) to Industrial General (M-2) to accommodate subdivision of an industrial lot.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**6.3 Bylaw 22-916 Subdivision and Development Appeal Board**

**BYLAW NO.22-916**

MOTION: 22.10.560 Moved by: COUNCILLOR CHRISTINE SCHLIEF

That Council give third reading to Bylaw 22-916 "Subdivision and Development Appeal Board" as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

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BYLAW 22-923

**6.4 Bylaw 22-923 Grande Cache Business License Repeal**

MOTION: 22.10.561 Moved by: COUNCILLOR DUANE DIDOW

That Council give first reading to Bylaw 22-923, Grande Cache Business License Repeal, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MOTION: 22.10.562 Moved by: COUNCILLOR WINSTON DELORME

That Council give second reading to Bylaw 22-923, Grande Cache Business License Repeal, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

BYLAW 22-909

**6.5 Bylaw 22-909 Volunteer Firefighter Green Light Program**

MOTION: 22.10.563 Moved by: COUNCILLOR RYAN RATZLAFF

That Council give third reading to Bylaw No. 22-909 Volunteer Firefighter Green Light Program.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**7.0 NEW BUSINESS**

**CLOSED SESSION**

MOTION: 22.09.564 Moved by: COUNCILLOR DALE SMITH

That the meeting go to Closed Session, at 9:58 a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1, Section 16 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

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For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MOTION: 22.09.565 Moved by: COUNCILLOR SALLY ROSSON  
That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 10:06 a.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**AWARD RFP  
INVESTMENT  
SERVICES TENDER**

**7.1 Award RFP Investment Services Tender**

MOTION: 22.10.566 Moved by: COUNCILLOR TOM BURTON  
That Council award the Investment Services contract to Hobson Chahal Advisory Group, CIBC Wood Gundy with funds to come from the Corporate Services Operating Budget.

For: Reeve Olsen, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow  
Against: Deputy Reeve Bill Smith

CARRIED

Reeve Olsen recessed the meeting at 10:07 a.m.  
Reeve Olsen reconvened the meeting at 10:15 a.m.

**POLICY 1039**

**7.2 Policy 1039 Appointment to Boards and/or Committee**

MOTION: 22.10.567 Moved by: COUNCILLOR SALLY ROSSON  
That Council approve Policy 1039 "Appointment to Greenview Boards and/or Committees" as amended.

- Change section 4.19(f)
- Change section 4.2 to seek members at large first before Greenview employees

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

ADOPTED

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### **7.3 Request to Waive Utility Charges**

MOTION: 22.10.568 Moved by: COUNCILLOR SALLY ROSSON

That Council waive utilities in the amount of \$1,589.14 for meter 1852087265.

For: Councillor Delorme, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Scott, Councillor Didow

Against: Deputy Reeve Bill Smith, Councillor Schlieff, Councillor Ratzlaff, Councillor Burton, Reeve Olsen

CARRIED

### **7.4 Town of Grande Cache Policy Repeal**

MOTION: 22.10.569 Moved by: COUNCILLOR WINSTON DELORME

That Council repeal the following obsolete Town of Grande Cache policies:

- Drug and Alcohol Use and Testing Standard Operating Procedure (SOP) 265/19
- Employee Conduct and Behaviour Policy 463/17
- Equipment Rental 097/15
- Equipment Rental Damage Deposit 266/14
- Grande Cache Recreation Centre ~ Financial Controls Policy 198/17
- Harassment, Discrimination, Bullying, and Violence 309/14
- Leases and Contracts 409/14
- Personnel Policy 463/17
- Personnel Policy 375/18
- Protective and Environmental Clothing 410/14
- Purchase Orders 265/09
- Recruitment and Hiring Policy 463/17
- Social Media Policy 412/14
- Social Media Procedures 412/14
- Time for Employees to Vote 265/09
- Travel Expenses 023/18
- Vehicle Use 416/14
- Volunteer Fire Department Awards Program 265/09
- Wellness Committee 152/12
- Whistleblower Protection 160/16

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

ADOPTED

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**7.5 Grande Cache Operations Building Design**

MOTION: 22.10.570 Moved by: COUNCILLOR DALE SMITH

That Council approve \$146,790.00 in addition funding for Architecture and Engineering for the new Public Works Building in Grande Cache in 2022 to be taken from the Facilities Reserve.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

Against: Councillor Rosson

CARRIED

MOTION: 22.10.571 Moved by: COUNCILLOR TOM BURTON

That Council award the Architecture and Engineering for the new Operations Building in Grande Cache to Beairsto and Associates in the amount of \$306,640.00 plus GST, with funds to come from the 2022 Facilities Maintenance budget FM22008.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED



ADOPTED

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**7.6 Alberta Roadbuilders and Heavy Construction Association Fuel Surcharge Review**

MOTION: 22.10.572 Moved by: COUNCILLOR WINSTON DELORME  
That Council review the implementation of the 2022 Alberta Roadbuilders and Heavy Construction Association's (ARHCA) Rental Rate Guide as it pertains to Greenview's Expression of Interest Program.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

MOTION: 22.10.573 Moved by: DEPUTY REEVE BILL SMITH  
That Council direct Administration to continue to follow the Alberta Roadbuilders and Heavy Construction Association's addendum to the 2022 rental guide fuel prices in construction at 60% of and enforce a price increase of 3 cents per tonne/km haul with a review date at the first council meeting in February 2023.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow  
Against: Councillor Dale Smith

CARRIED

**7.7 Options to Purchase Crown Land in Grande Cache**

MOTION: 22.10.574 Moved by: COUNCILLOR DALE SMITH  
That Council direct Administration to provide a report on the options to purchase Crown land off Memorial Drive in Grande Cache, Ab, Role Number 7200.

For: Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow  
Against: Reeve Olsen

CARRIED

ADOPTED

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**7.8 Managers Reports**

MOTION: 22.10.575 Moved by: COUNCILLOR RYAN RATZLAFF

That Council accept the Manager’s Reports for information, as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

Reeve Olsen recessed the meeting at 12:09 p.m.  
Reeve Olsen reconvened the meeting at 12:45 p.m.

**8.0 NOTICE OF MOTION**

NOTICE OF MOTION

**9.0 CLOSED SESSION**

CLOSED SESSION

MOTION: 22.10.576 Moved by: COUNCILLOR DALE SMITH

That the meeting go to Closed Session, at 12: 47 p.m. a.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1, Section 17 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**Open Session**

MOTION: 22.09.577 Moved by: DEPUTY REEVE BILL SMITH

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 12.55 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**10.0 MEMBERS BUSINESS**

**ADOPTED**

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**#10 MEMBER  
REPORTS AND  
EXPENSE CLAIMS  
WARD 1**

**COUNCILLOR WINSTON DELORME** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- ASCHA North regional meeting
- 

**WARD 2**

**COUNCILLOR RYAN RATZLAFF** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Greenview U – Planning 101 and Procurement
- AG Services – Preparing tree & shrubs for Fall/Winter

**WARD 3**

**COUNCILLOR SALLY ROSSON** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational Event
- Greenview U – Planning 101 and Procurement
- RMA zoom Payment levy presentation

MOTION: 22.09.578 Moved by: COUNCILLOR SALLY ROSSON

That Council direct Administration to review licensing Bylaw 00-324 and include a provision for hawkers and peddlers for the purpose of Council discussion and further direction.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

**CARRIED**

**WARD 4**

**COUNCILLOR DAVE BERRY** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational Event
- Greenview U – Planning 101 and Procurement
- Agricultural Service Board
- Rural Crime Watch meeting
- Rural Crime Watch AGM

**WARD 5**

**COUNCILLOR DALE SMITH** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational Event

**ADOPTED**

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**MOTION: 22.10.579** Moved by: **COUNCILLOR DALE SMITH**  
That Council impose a 60-day deadline for Mountain Metis Nation Association to accept the offer to purchase Plan 9722088, Block 34, Lot 14, as described in motion 22.09.546.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlief, Councillor Didow

**CARRIED**

**WARD 6**

**COUNCILLOR TOM BURTON** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Greenview U – Planning 101 and Procurement
- Grande Spirit Foundation
- Community Aggregate Payment Levy
- Stronger Together Library Conference

**WARD 7**

**COUNCILLOR JENNIFER SCOTT** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth and Reconciliation Educational event
- Greenview U – Planning 101 and Procurement
- PACE meeting
- RhPAP Conference

**WARD 8**

**DEPUTY REEVE BILL SMITH** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Agriculture Service Board meeting

**WARD 8**

**COUNCILLOR CHRISTINE SCHLIEF** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Truth & Reconciliation Educational Event
- Greenview U – Planning 101 and Procurement
- Canfor Wetland Open House - Educational tour at Wetlands Trails at Evergreen Park
- Stronger Together Library Conference

**WARD 9**

**COUNCILLOR DUANE DIDOW** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting

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- Grande Prairie Regional tourism meeting
- FCSSAA budget meeting
- Truth and Reconciliation Educational Event
- RhPAP conference
- Premier's Council for charities and civil societies engagement session
- FCSS directors' day for North West region

**WARD 9**

**REEVE TYLER OLSEN** updated Council on recent activities, which include;

- September 27, 2022, Regular Council Meeting
- Community Futures West Yellowhead
- Community Futures executive meeting

**#10 MEMBERS  
BUSINESS**

**MOTION: 22.10.580** Moved by: COUNCILLOR DALE SMITH

That Council accept the Members Business Reports for information as presented.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

**11.0 ADJOURNMENT**

**#11  
ADJOURNMENT**

**MOTION: 22.10.581** Moved by: DEPUTY REEVE BILL SMITH

That Council adjourn this Regular Council Meeting at 1:32 p.m.

For: Reeve Olsen, Deputy Reeve Bill Smith, Councillor Delorme, Councillor Ratzlaff, Councillor Rosson, Councillor Berry, Councillor Dale Smith, Councillor Burton, Councillor Scott, Councillor Schlieff, Councillor Didow

CARRIED

ADOPTED

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*Stacey Wabick*

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CHIEF ADMINISTRATIVE OFFICER



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CHAIR